

Final Posting: Monday, April 7, 2025 at 3:45pm

**REGULAR PUBLIC MEETING OF THE AMPHITHEATER GOVERNING BOARD**

**Leadership and Professional Development Center  
701 W Wetmore Road  
Tucson, AZ 85705**

**Tuesday, April 8, 2025**

**6:00 PM**

**(Doors open 30 minutes prior to the start of the meeting)**

**AMPHITHEATER PUBLIC SCHOOLS**

**MISSION**

***To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.***

**We Believe**

- ❖ ***All students can learn and achieve.***
- ❖ ***Everyone has unique strengths, talents, and needs.***
- ❖ ***All students and staff should be responsible for and dedicated to educational excellence.***
- ❖ ***Education requires cooperation, honesty, and respect among the students, parents, staff, school, and community.***
- ❖ ***The school community deserves a safe and caring environment.***
- ❖ ***Our actions reflect our values and our dedication to meeting student needs fairly and equitably.***
- ❖ ***Ample resources are essential to accomplish the Mission.***

**We Value**

***achievement, caring, creativity, curiosity, diligence, diversity, fairness, honesty, kindness, respectfulness, responsibility and service to the community.***

**AGENDA\***

*As permitted by the Arizona Open Meeting Laws, Board members may participate in this meeting by telephone, video or internet conference.*

*Persons present at the Board meeting may complete a form requesting to speak to the Board. Individuals who wish to address the Board in-person during Call to the Audience should fill out a public comment card and hand it to the Governing Board Secretary located in the main hallway of the Leadership and Professional Development Center. All comments are limited to 3 minutes to ensure an equitable opportunity to address the Board. In addition, to ensure adequate time is available for other Governing Board business, a maximum time limit for Public Comment will be observed. Those unable to speak within the specified time limits may also submit comments to the Board in writing.*

\* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

<sup>1</sup> Persons interested in addressing the Governing Board must complete and submit a form available from the Governing Board secretary. Procedures for addressing the Board are outlined on the form.

<sup>2</sup> Information items are for discussion only; no action will be taken.

<sup>3</sup> Details are available in the offices of the Associate Superintendents and Chief Financial Officer.

<sup>4</sup> Study session items are for discussion only; no action will be taken.

1. **CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**  
Ms. Susan Zibrat, President
2. **PLEDGE OF ALLEGIANCE**  
Mesa Verde Elementary Students
3. **RECOGNITION OF STUDENT ART**  
Mesa Verde Elementary Students
4. **ANNOUNCEMENT OF DATE AND TIME OF THE NEXT SPECIAL GOVERNING BOARD MEETING**  
Tuesday, April 22, 2025 at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ, 85705, in the Leadership and Professional Development Center, SE Entrance and Parking.
5. **RECOGNITIONS**

A. Recognition of 2025 Odyssey Inclusive Teams	4
B. Recognition of Ironwood Ridge High School Superintendent's Student Advisory Council	5
C. Recognition of Arizona Educational Foundation A+ Schools of Excellence	11
D. Presentation of Distinguished Service Awards	12
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G. Recognition of ITEEA STEM Schools of Excellence	15
6. **INFORMATION<sup>2</sup>**

A. Superintendent's Report	16
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7. **PUBLIC COMMENT<sup>1</sup>** (30 Minutes Maximum)
8. **CONSENT AGENDA<sup>3</sup>**

A. Approval of Appointment of Non-Administrative Personnel	32
B. Approval of Personnel Changes	36
C. Approval of Leave(s) of Absence	38
D. Approval of Separation(s) and Termination(s)	40
E. Approval of Stipend for Coaching Volunteers	43
F. Approval of Minutes of Previous Meeting(s)	45
G. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,327,450.72	49
H. Acceptance of Gifts	50
I. Approval of Amendment to Intergovernmental Agreement with Pima Community College District for Dual Enrollment	52
J. Approval of Intergovernmental Agreements with Pima County and The City of Tucson for Pima Early Education Program (PEEP)	56
K. Approval of Out of State Travel	70
9. **STUDY/ACTION**

A. Approval of Joint Recommendation from Meet and Confer Committee for an Employee Compensation and Fringe Benefits Package for Fiscal Year 2025-2026	85
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10. **ACTION**

A. Resolution Recognizing the Special Contributions of Educational Support Personnel	
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11. **PUBLIC COMMENT**<sup>1</sup> (30 Minutes Maximum)
12. **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**
13. **ADJOURNMENT**

In addition to display at various locations, copies of each agenda are available 24 hours prior to the meeting at [www.amphi.com](http://www.amphi.com), and at the Wetmore Center, 701 West Wetmore Road, Tucson, AZ 85705. The public and the press are also welcome to examine in the Records Department all non-confidential supporting materials for the agenda. Requests for copies, at cost, of any of these supporting materials will be honored as timely as possible. If you need special accommodations, please call the Governing Board office: (520) 696-5158.

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**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 8, 2025

**TITLE:** Recognition of the 2025 Odyssey Inclusive Teams

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**BACKGROUND:**

Two Odyssey Inclusive teams from Amphitheater High School competed in the Odyssey of the Mind Regional Competition on March 1, 2025, at Canyon del Oro High School. The teams both completed a spontaneous problem as well as their long-term problem which was titled “Our Amazing Animal Friends”.

The focus in Odyssey Inclusive is to provide opportunities for neurodiverse students and students with disabilities to enhance their visual and performing arts skills, social skills, teamwork, academics, and creative problem-solving abilities through a challenging and FUN learning process by encouraging thinking Beyond the Box™! Last year, Odyssey Inclusive was piloted in California and Maine with the expansion of a few more states this year, including Arizona. The teams from Amphi High School are the first of their kind in Arizona and it is the hope that the program will continue to grow statewide.

**Odyssey Inclusive Team 1**

Zayvon Bergman  
Alexander Flores-Siggers  
Emily Gruss  
Landon Hunt  
Alan Navarro Mata  
Cyara Otero Herfurth

**Odyssey Inclusive Team 2**

Emmanuel Adjei  
Anthony Basurto  
Franco Clinch  
Liam Fischer  
Erika Gaxiola  
Jamiesha Ingram  
Nala Lewis  
Sierra Valenzuela  
Diego Vega Corral

**Odyssey Inclusive Coach & State Problem Captain/Coordinator for Odyssey Inclusive**

Ms. Marian Johnson

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**RECOMMENDATION:**

This is presented for the Board’s information and recognition.

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**INITIATED BY:**

Jen Anderson,  
Executive Assistant to the Superintendent & Governing Board

Date: March 28, 2025

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Recognition of Ironwood Ridge High School Superintendent's Student Advisory Council

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**BACKGROUND:**

The students in Amphitheater School District are our most important assets. That is no more evident than when they step up to take leadership positions at their schools. The Governing Board would like to recognize the Ironwood Ridge High School Superintendent's Student Advisory Council and thank them for their service to their classmates and school.

The Advisory Council meetings provide the students and Superintendent with an opportunity to talk informally about student issues and concerns and provide a platform for the Council members to represent the interests and perspectives of their student peers. Given the school, work, and extra-curricular schedules of our students, their willingness to participate and contribute their time must be commended and recognized. The Board recognizes Ironwood Ridge High School's Superintendent's Student Advisory Council Members:

David Baba  
Lucy Newell  
Grace Ponzo  
Isabella Rosario  
Ryan Sabel  
Lucy Waddell

Eden Hopkins  
Lydia Litkenhus  
Brooklyn Reynolds  
Brenton Delp

Haley Allsup  
Alexander Brinker  
Hannah Taylor  
Max Larsen

Scarlett Tomeh

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**RECOMMENDATION:**

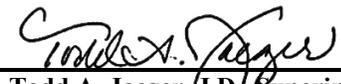
This item is presented for the Board's information and recognition.

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**INITIATED BY:**

  
Jen Anderson,  
Executive Assistant to the Superintendent & Governing Board

Date: March 28, 2025

  
Todd A. Jaeger, J.D., Superintendent



# Ironwood Ridge High School



## Superintendent's Student Advisory Council 2024-2025





David Baba



Isabella Rosario

# Seniors



Lucy Newell



Ryan Sabel



Grace Ponzo



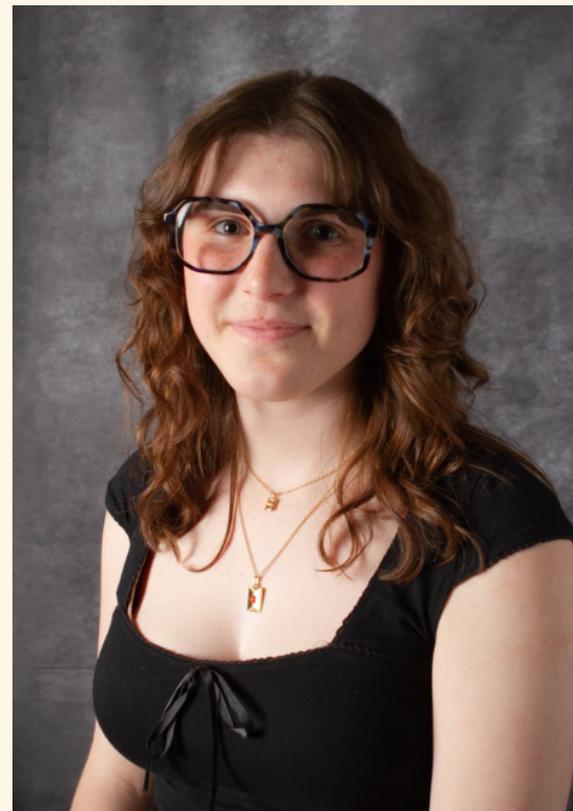
Lucy Waddell



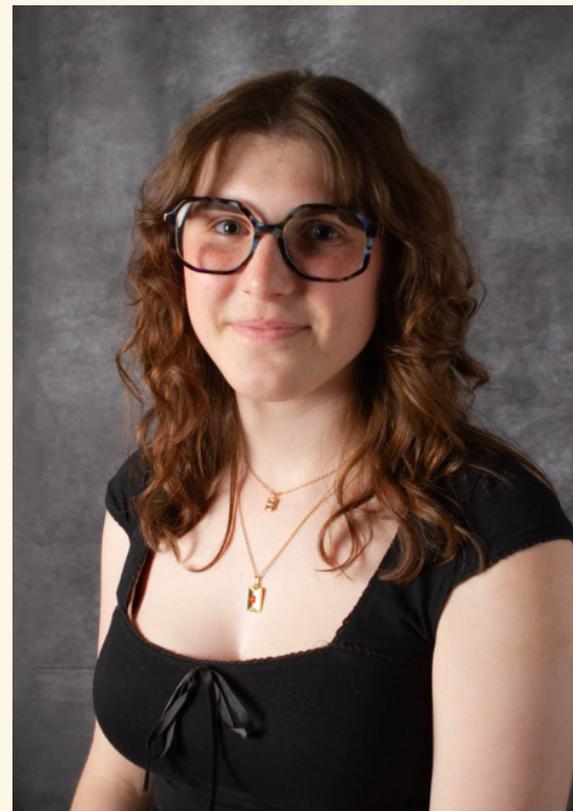
# Juniors



Eden Hopkins



Lydia Litkenhus



Brooklyn Reynolds



Brenton Delp

# Sophomores



Alexander Brinker



Hannah Taylor



Max Larsen

Haley Alsup



# Freshmen



Scarlett Tomeh



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**     **April 8, 2025**

**TITLE: Recognition of the Arizona Educational Foundation A+ Schools of Excellence**

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**BACKGROUND:**

Since 1983, the A+ School of Excellence program through the Arizona Educational Foundation (AEF) has served to identify and recognize educational excellence in public schools throughout the state.

Schools that earn the A+ School of Excellence Award stand out for their dedication to providing exceptional education to the students of Arizona, implementing practices that go far beyond the standard. The A+ award transcends test scores and letter grades, examining every facet of school success.

A+ School of Excellence Award-winning schools consistently demonstrate:

- Commitment to quality and opportunity for all students
- High standards for academic achievement
- Responsiveness to the evolving educational landscape
- Safe, learner-focused environments
- Support for innovative, teacher-led instruction
- Holistic care for students’ social, academic, and intellectual needs
- Outstanding service to children, families and their community

After a rigorous application process, school visit, and interviews with staff, students, and parents, **Innovation Academy, Cross Middle School, and Canyon del Oro High School** have been awarded the A+ School of Excellence distinction by the AEF.

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**RECOMMENDATION:**

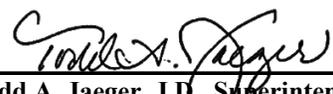
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**INITIATED BY:**

  
Jen Anderson,  
Executive Assistant to the Superintendent & Governing Board

Date: March 28, 2025

  
Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Presentation of Distinguished Service Awards

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**BACKGROUND:**

The Distinguished Service Award was established to recognize employees' initiative, collaboration, loyalty, and contribution to the Amphitheater Public School District. Employees are recognized on a monthly basis during the school year. All Amphitheater employees are eligible to be nominated by their colleagues for this recognition.

We would like to recognize the following individuals for the month of April:

- Steve Priestle, Behavior Intervention Monitor, Innovation Academy
- Abigail Rouintree, First Grade Teacher, Wilson K-8 School

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**RECOMMENDATION:**

This is presented for the Board's information and recognition.

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**INITIATED BY:**

*Jen Anderson*

Jen Anderson,  
Executive Assistant to the Superintendent and Governing Board

Date: March 26, 2025

*Todd A. Jaeger*

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 8, 2025

**TITLE:** Recognition of the 2025 Early Career Special Education Administrator of the Year

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**BACKGROUND:**

The Council for Exceptional Children (CEC) is the largest international professional organization dedicated to improving the educational success of individuals with disabilities and/or gifts and talents. The Council for Administrators of Special Education (CASE) promotes leadership, advocacy, and professional development for special education administrators around the world.

The AZ CEC and CASE held their annual state conference in Phoenix on March 1, 2025 where they named **Rob Wolf**, Assistant Director of Student Services, as the Early Career Special Education Administrator of the Year. This honor is intended for administrators who have made a significant contribution that has resulted in improved services and outcomes for students with disabilities, and who exemplify CASE's ethics, values, and standards

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**RECOMMENDATION:**

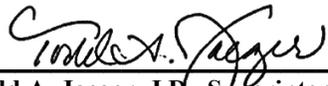
This is presented for the Board's information and recognition.

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**INITIATED BY:**

  
\_\_\_\_\_  
Jen Anderson,  
Executive Assistant to the Superintendent & Governing Board

Date: March 28, 2025

  
\_\_\_\_\_  
Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Recognition of the 2025 United Way Literacy Champion Award Winner

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**BACKGROUND:**

Each year the United Way presents two early childhood educators teaching in preschool through third grade with their Literacy Champion Award. The United Way defines a Literacy Champion as a local classroom educator who has gone above and beyond to improve literacy in our community.

This year, the Amphitheater School District is proud to have one of the two award winners. **Kayleigh Paul** from Imagine Preschool at Rio Vista Elementary School is a 2025 United Way Literacy Champion. She was recognized at the United Way Business Breakfast on February 27, 2025.

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**RECOMMENDATION:**

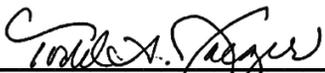
This is presented for the Board's information and recognition.

---

**INITIATED BY:**

  
\_\_\_\_\_  
Jen Anderson,  
Executive Assistant to the Superintendent & Governing Board

Date: March 26, 2025

  
\_\_\_\_\_  
Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Recognition of the ITEEA STEM Schools of Excellence

---

**BACKGROUND:**

**Innovation Academy and Keeling Elementary School** were named STEM Schools of Excellence by the International Technology and Engineering Educators Association (ITEEA), a professional organization that recognizes outstanding schools across the country for their “commitment to providing a robust Integrative STEM education program.”

ITEEA created the STEM School of Excellence designation to honor schools whose teachers, administrators, and other stakeholders are providing a meaningful STEM education experience for students. Schools undergo a rigorous application process requiring detailed documentation to demonstrate a strong Integrative STEM program. A panel of reviewers then determines whether the documented evidence represents excellence in Integrative STEM education.

This is the fourth year Innovation Academy has been recognized as a STEM School of Excellence and the second year for Keeling Elementary School to be recognized.

**Beth Brungardt**, ED-P teacher at Keeling Elementary School, was selected for the Goodheart-Willcox Teacher Excellence Award. This is one of the highest honors given to technology and engineering education classroom teachers. Ms. Brungardt was nominated for her outstanding implementation of project-based learning in the ED-P environment.

**Ashlee Manley Watson**, 1<sup>st</sup> grade teacher at Innovation Academy, received the Elementary STEM Council Excellence in Elementary STEM Education Award. This award honors educators who shine brightly in their commitment to inclusive and innovative STEM education, ensuring all learners thrive in integrated learning environments.

Both schools and teachers are being recognized at the ITEEA Annual Conference April 2-5, 2025.

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**RECOMMENDATION:**

This is presented for the Board’s information and recognition.

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**INITIATED BY:**

Jen Anderson,  
Executive Assistant to the Superintendent & Governing Board

Date: March 28, 2025

Todd A. Jagger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Superintendent's Report

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**BACKGROUND:**

The Superintendent will provide a brief review of recent and future activities in the District and community.

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**RECOMMENDATION:**

This item is presented for the Board's information.

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**INITIATED BY:**

**Date:** March 28, 2025

A handwritten signature in cursive script that reads "Todd A. Jaeger".

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Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Status of Construction Projects

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**BACKGROUND:**

Administration will present the Governing Board with current information on the status of construction projects funded with State of Arizona School Facilities Division and Bond Funding.

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**RECOMMENDATION:**

For information and discussion only.

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**INITIATED BY:**

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Richard C. La Nasa, Executive Manager, Operational Support

Date: March 31, 2025

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Todd A. Jaeger, J.D., Superintendent

**Status of Construction Projects**  
**4.8.25 Governing Board Meeting**

President Zibrat, Vice President Day, Board Members and Superintendent Jaeger, it is my pleasure to provide you with an update of the projects currently under construction with School Facility Division Building Renewal Grant (BRG) and Bond funding.

**AHS:**

**Bond Projects**

Back Up Generators for MDF Rooms \$235,511  
- 98 % Complete

Training Room Floor Tile & FRP – Complete \$12,500

Concrete Sidewalk R & R – Complete \$94,483

**BRG Projects**

CP # 3 Hot Water Line Replacement Construction \$343,704  
- 98 % Complete

**Campus Roof Replacements**

PH I, East Campus – Construction \$4,446,750

PH II, West Campus – Construction \$3,250,796

- Phase Grant Funding Requested

CP # 2 Hot Water Line Replacement Construction \$414,781  
- 98 % Complete

South Gym HVAC Conversion Construction \$1,541,569  
- Phase Grant Funding Requested

CP # 3 Chiller Replacement – Summer '25 Project \$567,251

Main Gym Elevator Modernization \$120,285  
– Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion - Complete \$2,073

**CDO:**

**Bond Projects**

Track Repairs – Complete \$2,802

**BRG Projects**

Campus Weatherization Design

- PH I, W Campus – Phase Grant Funding Requested \$8,130

- PH II, E Campus – Phase Grant Funding Requested \$7,860

Fire Alarm Replacement \$1,996,169

- Design Plans Submitted for Plan Review

Main Electric Fee Conductor Replacement \$37,935

- Summer ' 25 Project

Fire Alarm Monitoring Cellular Conversion \$2,073

- PO Issued

Domestic Water Main Line Replacement Assessment \$7,105

- Grant Request Submitted

Hydronic Valve Replacements – Funding Approved \$14,231

**IRHS:**

**Bond Projects**

Tennis Court Safety Netting – 80 % Complete \$17,550

Batter's Eye Installation – PO Issued \$43,884

**BRG Projects**

Fire Alarm Monitoring Cellular Conversion \$2,073  
- Phase Grant Funding Requested

**AMS:**

**Bond Projects**

East Property Line Fence Replacement – PO Issued \$185,254

**BRG Projects**

Library Roof Replacement Design \$20,100  
– Phase Grant Funding Requested

Fire Alarm System Replacement \$1,095,437  
- Construction Start 3/31

Fire Alarm Monitoring Cellular Conversion \$2,073

**Copper Creek:**

**Bond Projects**

Access Control Upgrades – PO Issued \$32,137

Stairway Tread R & R – PO Issued \$31,461

**BRG Projects**

Cooling Tower Replacement – 95 % Complete \$539,257

Fire Alarm Monitoring Cellular Conversion \$2,073  
- Phase Grant Funding Requested

**Coronado:**

**Bond Projects**

Gym Bleacher Replacement – Summer '25 Project \$99,902

Ball Field Lighting Controls – Complete \$15,145

**BRG Projects**

Fire Alarm Monitoring Cellular Conversion \$2,073  
- Phase Grant Funding Requested

**Cross:**

**BRG Projects**

Campus Weatherization Design \$41,900  
- Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073  
- PO Issued

**Donaldson**

**BRG Projects**

Fire Alarm Monitoring Cellular Conversion \$2,073  
- PO Issued

**Harelson:**

**BRG Projects**

Campus Roof Design \$52,520  
- Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073  
- PO Issued

**Holaway**

**BRG Projects**

Fire Alarm Monitoring Cellular Conversion \$2,073  
- PO Issued

**Innovation:**

**BRG Projects**

Central Plant Chiller Replacement Construction \$1,099,133  
- 95 % Complete (\$605k BRG Funds/\$495k Bond Funds)

Fire Alarm Monitoring Cellular Conversion \$2,073  
- Phase Grant Funding Requested

**Keeling:**

**BRG Projects**

MPR VCT Floor Replacement – Phase Grant Requested \$42,452

Fire Alarm Monitoring Cellular Conversion \$2,073  
- Phase Grant Funding Requested

**La Cima:**

**BRG Projects**

Campus Weatherization Design \$33,920  
- Phase Grant Funding Requested

Campus Roof Replacement Construction  
- North Phase – Complete \$674,718  
- South Phase - Phase Grant Funding Requested \$601,138  
- MPR Phase – Phase Grant Funding Requested \$1,653,475

MPR Floor Cracking Assessment \$20,780  
– Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073  
- Phase Grant Funding Requested

**Land Lab:**

**BRG Projects**

Fire Alarm Replacement – 98 % Complete	\$134,103
Fire Alarm Monitoring Cellular Conversion - Phase Grant Funding Requested	\$2,073

**Mesa Verde**

**BRG Projects**

Campus Weatherization Assessment - Phase Grant Funding Requested	\$9,695
Fire Alarm Monitoring Cellular Conversion - Phase Grant Funding Requested	\$2,073

**Nash:**

**BRG Projects**

Campus Roof Design - Phase Grant Funding Requested	\$67,240
Fire Alarm Monitoring Cellular Conversion - PO Issued	\$2,073

**Painted Sky:**

**BRG Projects**

Boiler # 2 Replacement - Phase Grant Funding Requested	\$695,000
Campus Weatherization Assessment – Complete - Design Phase Grant Funding Requested	\$9,405
Campus Roof Replacement Assessment - Complete	\$8,465

- Design Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073  
- Phase Grant Funding Requested

**Prince:**

**Bond Projects**

Campus PA & Clock Replacement – Complete \$64,226

**BRG Projects**

Campus Roof Replacement Design \$47,760  
- Phase Grant Funding Requested

Campus Weatherization Design \$46,100  
- Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073  
- Phase Grant Funding Requested

**Rillito Center**

**BRG Projects**

Fire Alarm Monitoring Cellular Conversion \$2,073  
- Phase Grant Funding Requested

**Rio Vista**

**BRG Projects**

Roof Counter Flashing Repairs \$3,350  
– Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073  
- PO Issued

**Walker**

**Bond Projects**

Admin Building HVAC Replacement – Summer '25 Project \$91,278

**BRG Projects**

Roof Replacement Assessment \$8,265  
– Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073  
- Phase Grant Funding Requested

**Wilson:**

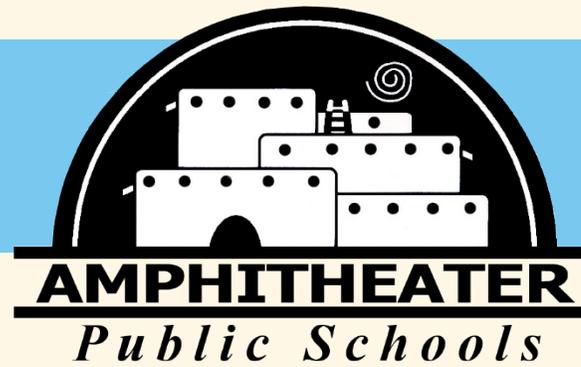
**BRG Projects**

MPR Buildings Roof Replacement \$1,949,989  
- Phase Grant Funding Requested

Campus Weatherization Design \$47,760  
- Phase Grant Funding Requested

Fan Coil Replacements \$73,747  
- Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073  
- PO Issued



April 8, 2025

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# Status of Construction Projects

## Highlights

### BRG & Bond Funds





- Amphitheater High School Concrete Replacement – Bond Funds





- Copper Creek Elementary School Cooling Tower Replacement – BRG Funds





- Innovation Academy Chiller Replacement – BRG & Bond Funds





- La Cima Middle School Roof Replacement – BRG Funds





## March 2025 SFD BRG Phase Grant Funding Awards

WIL - Kitchen Water Heater Replacement – Amendment	\$	1,095
CCK - Water Heater Replacement – Amendment	\$	981
AMS – Fire Alarm System Monitoring POTS Conversion	\$	2,074
AHS – Fire Alarm System Monitoring POTS Conversion	\$	2,074
IRHS – Fire Alarm System Monitoring POTS Conversion	\$	2,074
KEL – Fire Alarm System Monitoring POTS Conversion	\$	2,074
CDO – Hydronic Valve Replacement	\$	14,231
WIL – Admin Fan Coil Replacement	\$	73,748
	March 2025 Funding	\$ 97,461
	SY '24 – '25 New Grant Funding	\$ 6,261,504
	SY '24 – '25 Grant Project Funding Requests Pending Award	\$ 15.3M



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 8, 2025

**TITLE:** Approval of Appointment of Non-Administrative Personnel

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**BACKGROUND:**

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of March 31, 2025.

32

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**RECOMMENDATION:**

It is the recommendation of the Administration that the appointment(s) be approved as presented.

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**INITIATED BY:**

John Hastings, Director of Human Resources

Date: March 31, 2025

Todd A. Jaeger, J.D., Superintendent

4/8/2025

**GOVERNING BOARD MEETING  
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Erb	Lily	Teacher - Language Arts	CT	La Cima Middle School			Rehire		*
Gandolph	Stephanie	Teacher - Kindergarten	CT	Innovation Academy			Rehire		*
Howard	Skylar	Teacher - Grade 1	CT	Prince Elementary	CTT-BA	0 years	Replacement	Ms. Doyle	*
Jolley	Kirtly	Teacher - Grade 3	CT	Innovation Academy	CTT-BA	2 years	Replacement	Mr. McConnell	*
Loving	Victoria	Teacher - STEM (Engineering)	CT	La Cima Middle School			Rehire		*
Loving	Victoria	Teacher - Odyssey of the Mind	CT	La Cima Middle School			Rehire		*
Randall	Lesa	Teacher - Digital Photography	CT	Amphi High School			Rehire		*
Trotta	Marina	Teacher - Kindergarten	CT	Keeling Elementary	CTT-BA	0 years	Replacement	Ms. Orelup	*
Velazquez	Jeanne	Teacher - Early Childhood Educati	CT	Amphi High School			Rehire		*
Villar-Murray	Miranda	Teacher - Academic Intervention	CT	La Cima Middle School			Rehire		*
Wey	Nellie	Teacher - Grade 2	CT	Prince Elementary	CTT-BA	0 years	Replacement	Ms. Doyle	*
Wisdom	Rachel	Teacher - Special Education Reso	CT	Donaldson Elementary	CTT-MA	10 years	Replacement	Mr. Szczepaniak	*
Bibey	Sarah	Social Worker	CL-PR	La Cima Middle School			Rehire		*
Alexander	Janine	Administrative Assistant I	CL	Wetmore Center			Rehire		*
Blevins	Robin	Agriscience Assistant	CL	Amphi High School			Rehire		*
Campos	Jose	Bus Driver Trainee	CL	Transportation			Rescind		
Childs	Michelle	Classroom Aide/Caregiver	CL	Amphi Middle School	2	0 years	Replacement	Ms. Wichers	
Dalton-Aragon	Jaron	Instructional Technology Specialis	CL	La Cima Middle School			Rehire		*
Dutton	Amber	Bus Driver Trainee	CL	Transportation	1	0 years	Replacement	Ms. Frye-George	
Freney	Nicholas	Special Education Teaching Assis	CL	Amphi High School			Rehire		*
Hassan	Hassan	Auto Mechanic I	CL	Transportation	10	0 years	Replacement	Ms. Frye-George	
Heggins	Antoinette	Transportation Attendant	CL	Transportation			Rescind		
Hughes	Amber	Special Education Teaching Assis	CL	Amphi High School			Rehire		*

*	2025-2026 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

# GOVERNING BOARD MEETING APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Mahnk	Allan	Instructional Specialist - Land Lab/	CL	Amphi High School			Rehire		*
Martinez	Kayla	Transportation Attendant	CL	Transportation	1	0 years	Replacement	Ms. Frye-George	
Reil	Elisabeth	Special Education Teaching Assis	CL	Amphi High School			Rehire		*
Sanchez Guerrero	Rosaura	Bilingual Community Liaison	CL	La Cima Middle School			Rehire		*
Sonnek	Irma	Attendance Clerk	CL	Amphi High School			Rehire		*

*	2025-2026 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

04/08/2025  
 GOVERNING BOARD MEETING  
 APPOINTMENTS

SUBSTITUTES

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	COMMENT
Ambrosio	Trish		CT		03/17/2025	
Dean	Kyla		CT		03/27/2025	
Flores Rodriguez	Brian		CT		03/17/2025	
Gehrman	Ainslee		CT		03/17/2025	
Reed	Stephan		CT		03/17/2025	
Sonnek	Andrew		CT		03/17/2025	
Tyler	Rhett		CT		03/17/2025	
Wijeweera	Chamari		CT		03/18/2025	
Jones	Rebecca		CL		03/18/2025	

AD Administrative  
 PR Professional  
 CT Certified  
 CL Classified



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Approval of Personnel Changes

---

**BACKGROUND:**

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of March 31, 2025.

36

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**RECOMMENDATION:**

It is the recommendation of the Administration that the personnel changes be approved as presented.

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**INITIATED BY:**



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John Hastings, Director of Human Resources

Date: March 31, 2025



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Todd A. Jaeger, J.D., Superintendent

4/8/2025

**GOVERNING BOARD MEETING  
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Munson	Kelly	Teacher - P. E.	CT	Copper Creek Elementary	Transfer			*
Hammack	Stephanie	Classroom Aide/Caregiver	CL	Holaway Elementary	Additional Position	2	1 year	
Baker	Adele	ADDN - Arizona Teaching Fellow	ADCT	Keeling Elementary	Addendum			\$400.00
Garcia	Christopher	ADDN - Section 504	ADCT	Wilson K-8 School	Correction			Amount: \$2,150.00
Grosse	Caitlyn	ADDN - Arizona Teaching Fellow	ADCT	Amphi Middle School	Addendum			\$600.00
Huynh	Hoc	Coach - Track Assistant MS	ADCT	Amphi Middle School	Addendum			\$1,511.48
Kephart	Donna	Coach - Volleyball Head MS	ADCT	Coronado K-8 School	Addendum			\$1,835.37
McDole	Madisyn	ADDN - Arizona Teaching Fellow	ADCT	Keeling Elementary	Addendum			\$600.00
Reddoch	Laura	Coach - Volleyball Assistant MS	ADCT	Wilson K-8 School	Addendum			\$1,511.48
Sparlin	Erika	Coach - Track Assistant MS	ADCT	Coronado K-8 School	Addendum			\$1,511.48
Hartmann	Dylan	Coach - Baseball Head MS	ADCL	Coronado K-8 School	Addendum			\$1,835.37

*	2025-2026 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Approval of Leave(s) of Absence

---

**BACKGROUND:**

Leave(s) of absence will be presented herein and are current as of March 31, 2025.

38

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**RECOMMENDATION:**

It is the recommendation of the Administration that the leave request(s) be approved as presented.

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**INITIATED BY:**

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John Hastings, Director of Human Resources

Date: March 31, 2025

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Todd A. Jaeger, J.D., Superintendent

4/8/2025

**GOVERNING BOARD MEETING  
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Grisez	Jenine	Teacher - Art	CT	Keeling Elementary	03/21/2025	End
Storms	Jordan	Teacher - Grade 1	CT	Harelson Elementary	03/24/2025	Start
Thornburgh	Alexandra	Teacher - Cross Categorical Classr	CT	Rillito Center	03/30/2025	Extension
Goulapally	Kalpana	Campus Monitor	CL	Wilson K-8 School	03/24/2025	Start
Medina	Jazmine	Special Education Teaching Assist	CL	Walker Elementary	03/21/2025	End
Rodriguez	Brianna	School Health Assistant	CL	Cross Middle School	03/27/2025	Start
Sanchez	Ramon	Maintenance Technician II	CL	Facilities Support	03/28/2025	End
Sanchez	Ramon	Maintenance Technician II	CL	Facilities Support	03/24/2025	Extension

\* 2025-2026 School Year  
CT-AD Certified Administrative  
CT Certified  
CL-AD Classified Administrative  
CL Classified  
PR Professional



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Approval of Separation(s) and Termination(s)

---

**BACKGROUND:**

Separation(s) and termination(s) will be presented herein. Separations are current as of March 31, 2025.

40

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**RECOMMENDATION:**

It is the recommendation of the Administration that the resignation(s) or termination(s) be approved as presented.

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**INITIATED BY:**

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John Hastings, Director of Human Resources

Date: March 31, 2025

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Todd A. Jaeger, J.D., Superintendent

4/8/2025

**GOVERNING BOARD MEETING  
SEPARATIONS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Blockburger	Sheldon	Teacher - P. E.	CT	Cross Middle School	05/22/2025	Resignation	
Blockburger	Sheldon	Teacher - Math Intervention	CT	Cross Middle School	05/22/2025	Resignation	
Connolly	Trudi	Teacher - English	CT	Amphi High School	05/22/2025	Resignation	
Priest	Madison	Teacher - General Science	CT	Wilson K-8 School	05/22/2025	Resignation	
Arcoverde	Carmen	Custodian I	CL	Amphi High School	03/28/2025	Resignation	
Dominguez	Dominique	Computer Repair Technician	CL	Wetmore Center	04/04/2025	Resignation	
Lee	Megan	Special Education Teaching	CL	Copper Creek Elementary	05/22/2025	Resignation	
Litchfield	Alex	School Administrative Assist	CL	La Cima Middle School	04/11/2025	Resignation	
Wells	Valerie	Special Education Teaching	CL	Copper Creek Elementary	05/22/2025	Resignation	

\* 2025-2026 School Year  
 Budget RIF Reduction in force due to budget  
 Abandonment Employee abandoned position  
 Breach of Contract Employee did not fulfill contract  
 Dismissal Employee terminated by the District  
 Resignation Employee resigning from the District  
 Retirement Employee retiring from the District

ADCT Addendum Certified  
 ADCL Addendum Classified  
 ADDM Addendum Only  
 CT-AD Certified Administrative  
 CT Certified  
 CL-AD Classified Administrative  
 CL Classified  
 PR Professional

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	REASON
Abney	Matt		CT		03/17/2025	
Cyrus	Thomas		CT		03/25/2025	
Donahue	Lucas		CT		03/24/2025	
Jones	Carolyn		CT		03/24/2025	
Trask	James		CT		03/27/2025	



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Approval of Stipend for Coaching Volunteers

---

**BACKGROUND:**

Coaching volunteer(s) and corresponding stipend(s) will be presented herein and are current as of March 31, 2025.

43

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve payment of the listed stipend(s) for the identified coaching volunteers.

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**INITIATED BY:**

John Hastings, Director of Human Resources

Date: March 31, 2025

Todd A. Jaeger, J.D., Superintendent

4/8/2025

**GOVERNING BOARD MEETING  
COACHING VOLUNTEERS**

LAST NAME	FIRST NAME	POSITION	LOCATION	REASON	AMOUNT/COMMENTS
Gilbert	Matthew	Coach - Volleyball Assistant MS	Wilson K-8 School	Stipend	\$1,511.48
Golden	Timothy	Coach - Track Head MS	Coronado K-8 School	Stipend	\$1,835.37
Pelz	Adam	Coach - Baseball Assistant MS	Wilson K-8 School	Stipend	\$1,511.48
Tyler	Mariella	Coach - Volleyball Assistant MS	Amphi Middle School	Stipend	\$1,511.48
West	Brittany	Coach - Track Assistant MS	Wilson K-8 School	Stipend	\$1,511.48

\* 2025-2026 School Year



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Approval of Minutes of Previous Meeting(s)

---

**BACKGROUND:**

The attached minutes of previous Governing Board Meeting(s) are submitted for approval by the Board.

March 25, 2025

**RECOMMENDATION:**

The Administration recommends that the minutes of the previous meeting(s) be approved.

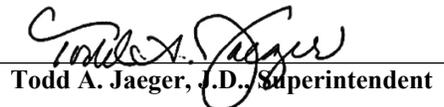
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**INITIATED BY:**



Jen Anderson  
Executive Assistant to the Superintendent & Governing Board

Date: March 28, 2025

  
Todd A. Jaeger, J.D., Superintendent

**Minutes of the Special Governing Board Meeting  
Amphitheater Public Schools  
Tuesday, March 25, 2025**

---

A Special public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, March 25, 2025, beginning at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

**Governing Board Members Present**

Ms. Susan Zibrat, President  
Ms. Deanna M. Day, M.Ed., Vice President  
Ms. Vicki Cox Golder, Member (telephonically)  
Ms. Patricia Harris, Member

**Governing Board Members Absent**

Mr. Matthew A. Kopec, Member

**Superintendent's Cabinet Members**

Mr. Todd A. Jaeger, J.D., Superintendent  
Ms. Tassi Call, Associate Superintendent for Elementary Education  
Mr. Matthew Munger, Associate Superintendent for Secondary Education  
Mr. Scott Little, Chief Financial Officer  
Mr. John Hasting, Director of Human Resources  
Mr. Richard C. La Nasa, Executive Manager of Operational Support  
Ms. Elizabeth Jacome, Director of Curriculum and Assessment  
Ms. Kristin McGraw, Director of Student Services  
Ms. Julie Valenzuela, Director of 21st Century Education

**1. CALL TO ORDER**

President Zibrat called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

Ms. Harris led the Pledge of Allegiance.

**3. ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING**

President Zibrat announced that the next Regular Governing Board meeting will be held on Tuesday, April 8, 2025 at 6:00 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center.

**4. PUBLIC COMMENT**

There were no comments.

**5. CONSENT AGENDA**

*Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.*

*[Amphitheater Public Schools Public View - BoardBook Premier](#)*

*President Zibrat asked if any items needed to be removed for further discussion or comment. There were none.*

*Ms. Cox Golder moved for Consent Agenda Items 5. A. -R. be approved as presented. Vice President Day seconded the motion. Voice vote in favor – 4. President Zibrat, Vice President Day, Ms. Cox Golder, and Ms. Harris. Opposed – 0. Consent Agenda Items 5. A.-R. passed.*

**A. Approval of Appointment of Non-Administrative Personnel**

*Non-Administrative personnel appointments were approved as listed in Exhibit 1.*

**B. Approval of Personnel Changes**

*Certified and classified personnel changes were approved as listed in Exhibit 2.*

**C. Approval of Leave(s) of Absence**

*Approval of Leave(s) of Absence were approved as listed in Exhibit 3.*

**D. Approval of Separation(s) and Termination(s)**

*Separations and terminations were approved as listed in Exhibit 4.*

**E. Approval of Stipend for Coaching Volunteers**

*Stipend for Coaching Volunteers were approved as listed in Exhibit 5.*

**F. Approval of Minutes of Previous Meeting(s)**

*The Governing Board approved minutes from the March 11, 2025 Governing Board meeting as submitted in Exhibit 6.*

**G. Approval of Employee Contract Forms for 2025-2026 Fiscal Year and Direction to Administration to Issue Appropriate Contract to returning Contracted Staff**

*The Governing Board approved the Employee Contract Forms for 2025-2026 Fiscal Year and Direction to Administration to Issue Appropriate Contract to returning Contracted Staff as submitted in Exhibit 7.*

**H. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,196,070.39**

*A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 8.*

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1247	\$194,674.16	1248	\$413,396.77	1249	\$69,235.54
1250	\$20,422.50	1251	\$122,409.74	1252	\$375,931.68

**I. Acceptance of Gifts**

*Gifts were accepted by the Governing Board as submitted in Exhibit 9.*

**J. Receipt of February 2025 Report on School Auxiliary and Club Balances**

*The Governing Board approved the Receipt of February 2025 Report on School Auxiliary and Club Balances as submitted in Exhibit 10.*

**K. Approval of Parent Support Organization(s) – 2024-2025**

*The Governing Board approved Donaldson Elementary PTO, Canyon del Oro Choir, and Canyon del Oro Beach (volleyball) Boosters as submitted in Exhibit 11.*

**L. Approval of Disposal of Surplus Property via PublicSurplus.com**

*The Governing Board approved Disposal of Surplus Property via PublicSurplus.com.*

**M. Approval of Arizona Department of Administration School Facilities Division Building Renewal Grant**

*The Governing Board approved the Arizona Department of Administration School Facilities Division Building Renewal Grant as submitted in Exhibit 12.*

**N. Approval of Revision to Policy 1-203 Equal Opportunity-Prohibited Sex Discrimination (Title IX)**

*The Governing Board approved the Revision to Policy 1-203 Equal Opportunity-Prohibited Sex Discrimination (Title IX) as submitted in Exhibit 13.*

**O. Approval of Additional Science Textbook for Display**

*The Governing Board approved Additional Science Textbook for Display.*

**P. Approval of Addenda Evaluation Instrument, Addenda Duty Description, and Addenda Application**

*The Governing Board approved the Addenda Evaluation Instrument, Addenda Duty Description, and Addenda Application as submitted in Exhibit 14.*

**Q. Approval of Supplemental Texts and Materials**

*The Governing Board approved Supplemental Texts and Materials as submitted in Exhibit 15.*

**R. Approval of Out of State Travel**

*The Governing Board approved requests for Out of State Travel as listed in Exhibit 16*

**6. ACTION**

**A. Adoption of New Policy System: Chapter 5: Students, Curriculum, and Instruction**

*For Policy Manual Chapter 5: Students, Curriculum, and Instruction see Exhibit 17.*

Superintendent Jaeger explained that Chapter 5 of the District’s Policy Manual was shared with the Governing Board several weeks ago for their study and review. He noted that he has not received any questions or concerns and that much of the Chapter 5 policy documents are driven by federal and state law. Superintendent Jaeger stated that he is recommending the Governing Board approve Chapter 5 at this time, which is the final chapter of the policy manual to be approved under the new Trust policy maintenance service.

*Vice President Day moved to adopt Chapter 5: Students, Curriculum, and Instruction under the new policy system. Ms. Harris seconded the motion. Voice vote in favor – 4. President Zibrat, Vice President Day, Ms. Cox Golder, and Ms. Harris. Opposed – 0. Action Item 6. A passed.*

**7. PUBLIC COMMENT**

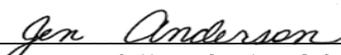
There were no comments.

**8. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no requests.

**9. ADJOURNMENT**

*Vice President Day moved to adjourn. Ms. Cox Golder seconded the motion. There was no discussion. Voice vote in favor – 4. President Zibrat, Vice President Day, Ms. Cox Golder, and Ms. Harris. Opposed – 0. The meeting adjourned at 5:33p.m.*

  
\_\_\_\_\_  
Minutes respectfully submitted for Governing Board Approval  
Jen Anderson, Executive Assistant to the Superintendent & Governing Board

March 26, 2025  
Date

\_\_\_\_\_  
Susan Zibrat., Governing Board President

April 8, 2025  
Date



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Approval of Vouchers Totaling and Not Exceeding \$2,327,450.72 (Final Total)

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**BACKGROUND:**

A copy of the vouchers for goods and services received by Amphitheater Public Schools and recommended for payment has been provided to the Governing Board.

---

**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve payment of the vouchers as presented.

---

**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: April 07, 2025

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Acceptance of Gifts

---

**BACKGROUND:**

Donations detailed on the attached listing have been received by the District.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the above gifts be accepted by the Governing Board.

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**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: March 25, 2025

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Todd A. Jaeger, J.D., Superintendent

<b>Gifts and Donations</b>	<b>Donor</b>	<b>Site</b>
Ck in the amount \$79.04	KROGER	NASH ELEMENTARY
Ck in the amount \$400.00	SABINO CANYON VOLUNTEER	RIO VISTA ELEMENTARY
Ck in the amount \$93.22	KROGER	AMPHITHEATER MIDDLE SCHOOL
Ck in the amount \$250.00	AZ FUTURE FARMERS OF AMERICA	AMPHITHEATER HIGH SCHOOL
Ck in the amount \$200.00	DONNA & ANGELA AVERSA	WALKER ELEMENTARY
Ck in the amount \$150.00	LEAD GUITAR	LA CIMA MIDDLE SCHOOL



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 8, 2025

**TITLE:** Approval of Amendment to Intergovernmental Agreement with Pima Community College District for Dual Enrollment

---

**BACKGROUND:**

In July of 2023, Amphitheater Unified School District entered into an Intergovernmental Agreement for Dual Enrollment with a Term ending on June 30, 2028.

Both parties wish to amend Section 5 of the agreement as it relates to equipment which states that the school district is responsible for providing the necessary equipment for course delivery in the quantity and quality required by the College in accordance with its policies, academic guidelines and HLC standards. In certain circumstances and at its discretion, the College may choose to provide equipment at its own expense however that equipment cannot be removed from the facilities without the permission of the college.

---

**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve the Amendment to the Intergovernmental Agreement with Pima Community College District and authorize the Superintendent to sign the Agreement.

---

**INITIATED BY:**

**Matt Munger,**  
Associate Superintendent for Secondary Education

**Date:** April 7, 2025

**Todd A. Jaeger, J.D., Superintendent**

**AMENDMENT  
TO INTERGOVERNMENTAL AGREEMENT FOR DUAL ENROLLMENT**

This Amendment to Intergovernmental Agreement for Dual Enrollment (“**Amendment**”) is made as of the last signature date below (“**Effective Date**”) between PIMA COUNTY COMMUNITY COLLEGE DISTRICT (“**College**”) and AMPHITHEATER UNIFIED SCHOOL DISTRICT (“**School District**”).

**RECITALS:**

- A. On July 11, 2023, College and School District entered into an Intergovernmental Agreement for Dual Enrollment, with a Term ending on June 30, 2028 (“**Agreement**”).
- B. College and School District now wish to update the terms and conditions of their dual enrollment arrangement as specified below.

**NOW, THEREFORE**, in consideration of mutual promises contained herein, the parties amend the Agreement follows:

- 1. **TERM.** This Amendment shall commence as of the Effective Date and remain in effect until June 30, 2028.
- 2. **EQUIPMENT.** Section 5 of the Agreement is amended by including the following new Section 5.8 as follows:

***5.8 Equipment***

- A. *Prior to the commencement of each new DE course delivery at the School District’s Facilities, the School and College representatives shall assess and determine that the School District has provided all equipment, tools, and supplies, including laboratory supplies and materials (collectively “Equipment”) in the quantity and quality required by the College for the corresponding DE Course at the designated Facilities.*
- B. *The School District acknowledges that no DE Course will be provided under this Agreement until the requirements of this Section 5.8 have been met.*
- C. *During the Term of this Agreement, the College designated representatives will, with prior notice and in coordination with the School District’s staff, inspect the Facilities to verify the required Equipment has been made available at the Facilities, and that such Equipment otherwise meet the safety and academic standards for the particular DE Course.*
- D. *The parties recognize that while it is the responsibility, at its own costs, of the School District to provide the Equipment, the College shall solely determine the type, quality and quantity of any such Equipment in accordance with its policies, academic guidelines and HLC standards.*

E. *From time to time, in the event the School District is unable to provide the necessary Equipment, the College may but not required to, in its sole discretion and only based on availability, supply all or parts of the required Equipment required for a DE Course from its surplus inventory and deliver it for the term of the Agreement and solely for the purpose of the delivery of the DE Course to the School District. The College reserves the right to use its existing Equipment from other College locations and move/deliver such Equipment, at its own expense, to the School District's Facilities. The College shall be solely responsible for the maintenance and repairs of such Equipment it supplies under this Agreement.*

F. *While a DE Course under this Agreement is being delivered, the School District may not remove the Equipment from the Facilities without prior written consent by the College.*

3. **FULL FORCE.** All other terms and conditions of the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties' duly authorized representatives have executed this Amendment on the dates indicated below.

For College

For SCHOOL DISTRICT

**PIMA COUNTY COMMUNITY COLLEGE DISTRICT:**

**AMPHITHEATER UNIFIED SCHOOL DISTRICT:**

Dolores Duran-Cerda

By: Signed: 9/27/2024

By: \_\_\_\_\_

Print Name: Dolores Duran-Cerda

Print Name: \_\_\_\_\_

Title: Executive Vice Chancellor and Provost

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Record of Signing

For  
Name  
Title

Dolores Duran-Cerda

**Signed on 2024-09-27 21:00:15 GMT**

Secured by Concord™  
DocumentID: 02xoCEaKMxyJc0fVBgliuT  
SigningID: 02xoCEaKGvG1S9jOAzKPtG  
Signing date: 9/27/2024  
IP Address: 144.90.251.128  
Email: dcerda@pima.edu



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 8, 2025

**TITLE:** Approval of Intergovernmental Agreements with Pima County and The City of Tucson for Pima Early Education Program (PEEP)

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**BACKGROUND:**

In 2021, the Amphitheater School District entered into an Intergovernmental Agreement (IGA) to fund preschool classes under the Pima Early Education Program (PEEP) in Amphi. Both IGAs are a continuation of our preschool classrooms funded through Pima County and The City of Tucson. The Pima County IGA will commence on July 1, 2025, and will terminate on May 31, 2028. The amount of money we will receive may not exceed \$4,666,356.00. We will receive an additional \$466,635.60 from the City of Tucson totaling \$933,271.20. The amended agreement commenced on July 1, 2024, and will now terminate on June 1, 2026.

Administration recommends that the Governing Board approve signing the IGA with Pima County and the amended IGA with the City of Tucson to enable the District to provide preschool programs for the next three years. The proposed IGA and amended IGA have been submitted to the attorneys for each party for approval as to the form and content. It is in the proper form and is within the powers and authority granted to Amphitheater to execute the IGA and amended IGA.

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**RECOMMENDATION:**

The Administration recommends that the Governing Board approve the attached IGA with Pima County and the amended IGA with The City of Tucson.

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**INITIATED BY:**

Tassi Call, Assistant Superintendent for Elementary Education

Date: April 3, 2025

Todd A. Jaeger, J.D., Superintendent

<b>Pima County Community &amp; Workforce Development Department</b>	
<b>Program:</b> Pima Early Education Program	
<b>IGA:</b>	Pima County Amphitheater Schools <i>dba</i> Amphitheater Public Schools
<b>Amount:</b>	\$466,635.60
<b>IGA No:</b>	CT-CR-24-448
<b>Funding:</b>	City of Tucson
<b>Contract Amendment No.:</b>	<b>01</b>

<b>Orig. Contract Term:</b> 07/01/2024 – 06/30/2025	<b>Orig. Amount:</b>	\$ 466,635.60
<b>Termination Date Prior Amendment:</b> N/A	<b>Prior Amendment Amount:</b>	\$ 0
<b>Termination Date This Amendment:</b> 06/30/2026	<b>This Amendment Amount:</b>	\$ 466,635.60
	<b>Revised Total Amount:</b>	\$ 933,271.20

**AMENDMENT ONE**

**1. Background and Purpose.**

**1.1. Background.** On August 01, 2023, Pima County (“County”) and Amphitheater Unified School District (“District”), entered into the above-referenced Intergovernmental Agreement (“Agreement”) to provide high quality preschool classes at District sites without cost to low-income families. County determined that funding preschool expansion for low-income families that wish to enroll their preschool-age children in high quality preschools will improve the economic health and welfare of those children, their parents, employers, and taxpayers.

**1.2. Purpose.** The Parties want to extend the contract term by one year and increase the not to exceed amount by \$466,635.60.

**2. Term.** The parties agree to extend the contract term for one additional year commencing on August 1, 2025, and terminating on June 30, 2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**3. Financing.**

**3.1.** The maximum allocated amount in Section 7.1 is increased by \$466,635.60. County’s total payments to District under this Agreement will not exceed \$1,399,906.80.

**4. Counterparts.** This Amendment No. 01 may be executed in any number of counterparts, each counterpart is considered an original, and together the counterparts constitute one and the same instrument.

All other provisions of the IGA not specifically changed by this Amendment remain in effect and are binding upon the parties.

**SIGNATURE PAGE TO FOLLOW**

**PIMA COUNTY:**

**DISTRICT:**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
President, Governing Board

ATTEST

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Clerk, Governing Board

**Approval**

The foregoing Intergovernmental Agreement between County and District has been reviewed by the undersigned and is hereby approved as to content.

\_\_\_\_\_  
Jan Leshner, Acting Pima County Administrator

**Intergovernmental Agreement Determination**

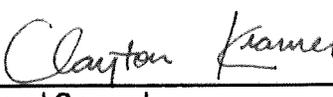
The foregoing Intergovernmental Agreement between County and the District has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

**PIMA COUNTY:**

**DISTRICT**

  
\_\_\_\_\_

Deputy County Attorney

  
\_\_\_\_\_

General Counsel

**Intergovernmental Agreement  
between  
Pima County and Amphitheater Public Schools dba Pima County Amphitheater Schools  
for  
Pima Early Education Program**

This Intergovernmental Agreement (“**IGA**”) is entered into by and between Pima County, a body politic and corporate of the State of Arizona (“**County**”) and Amphitheater Public School District (“**District**”), a taxing district of the State of Arizona, pursuant to A.R.S. § 11-952.

**1. Background.**

- 1.1. County and District may contract for services and enter into agreements with one another for joint or cooperative action pursuant to A.R.S. § 11-951, *et seq.*
- 1.2. County is authorized by A.R.S. §§ 11-254.04 to appropriate and spend public monies for and in connection with activities that the County Board of Supervisors finds and determines will assist in the creation or retention of jobs or will otherwise improve or enhance the economic welfare of County inhabitants.
- 1.3. District is authorized by A. R. S. § 15-342 to enter this IGA with County.
- 1.4. County, as part of its 2023-2026 Economic Development Strategic Plan, has recognized the significance of workforce shortages and the need for reliable, high-quality, and affordable preschool programs to address barriers to parents entering and remaining in the workforce.
- 1.5. Pima County adopted the Prosperity Initiative Board Policy for the purpose of reducing generational poverty and improving community wealth.
- 1.6. Research shows that children, particularly economically disadvantaged children and children of color, who attend preschool are better prepared for kindergarten and are less likely to need expensive special education services, and that, with continued supportive education, these benefits may result in positive longer-term outcomes for those children, their parents, employers, and taxpayers.
- 1.7. In Pima County, only 34% of third graders are minimally proficient at reading - a key educational indicator. Preschool enrollment is low, enrollment in quality preschool is even lower, half of all preschool-age children are from low-income families, a majority of preschool-age children from low-income families are children of color, and public funding and preschool capacity for those who need it is insufficient.
- 1.8. County has determined that funding preschool expansion for low-income families that wish to enroll their preschool-age children in high quality preschools will improve the economic health and welfare of those children, their parents, employers, and taxpayers.

**2. Purpose.** County and District want to increase the number of high quality preschool classes at District sites without cost to low-income families.

- 2.1. **District Responsibilities.** District shall provide County with the services described in the attached Exhibit A ("Scope of Services"). District shall obtain and maintain all applicable licenses, permits, and authority required for its performance under this IGA.
  - 2.2. **County Responsibilities.** County shall pay District for the services described in the attached Exhibit A (2 pages).
3. **Financing.**
- 3.1. In consideration for the provision of Program Services, County shall pay District an amount not to exceed \$4,666,356.00 ("the maximum allocated amount"). District may not submit requests for payment prior to the end of the first month of Program Services and before District has completed and submitted a W-9 Taxpayer Identification Number form and registered online as a Pima County Vendor through County's Vendor Self Service System. County will only pay for services provided between the commencement date in paragraph 4 and the termination date.
  - 3.2. County will pay District a per-class base reimbursement rate. The rates in 3.2.1 below are based on the following per child amounts to be paid by the County: \$8,641.40 per child per 10-month program. Because the total cost per child is estimated at \$10,391.40, the parties understand that District is making an in-kind contribution of \$1,750 per child in addition to the \$8,641.40 per child paid by the County:
    - 3.2.1. Up to \$155,545.20 per 18-child class per 10-month program (3-year old class or mixed 3-5 year olds not eligible for Kindergarten).
  - 3.3. District shall maximize existing financial assistance for preschools and utilize County funding as a last-dollar in approach. District shall ensure other financial assistance has been applied and accepted if awarded before invoicing County. Examples include but are not limited to Arizona Department of Economic Security ("DES") childcare subsidies and Quality First scholarships. District also shall not invoice County for costs that are paid by another fund source(s) and District shall allocate expenses between other fund sources, as allowable. District shall document receipt of alternative funding for costs which would otherwise be subject to payment under this IGA as part of the monthly invoice to the County under Section 3.6 below. District must have an accounting manual describing its financial procedures in sufficient detail to allow a reasonable understanding of District's financial practices.
  - 3.4. The rates paid by County to District, in addition to the in-kind contribution by District, are intended to fully cover the cost of providing high quality preschool. Districts shall not charge eligible families any fees. District may only charge fees for before or after preschool care. In the event that the total reimbursable expenses under this IGA exceed the costs of services, District shall use such monies to improve the quality of preschool programming.
  - 3.5. The District's in-kind contributions to this program include classroom space, utility costs, custodian services, security, and administrative overhead (Human Resources, Information Technology, payroll processing, etc.), valued at approximately \$1,750 per 10-month program per child.

- 3.6. District shall submit invoices and performance reports to County within 30 days from the end of the service month using the form in Exhibit B Invoice & Performance Report (1 page). The invoice will include the following information: (1) number of new classes in operation under this IGA multiplied by the per class base reimbursement rate for that age group, (2) the dollar amount of other financial assistance received by the school district that month for the children in the class(es), (3) the dollar amount received by the school district that month for private-pay children in the class(es), and (4) the total reimbursable amount for that month. The performance report will include (1) the total number of children enrolled per class for that month as of the last day of the month, (2) number of children receiving other financial assistance that month to attend class(es) and (3) number of children funded under private pay to attend class(es). An authorized representative of District shall approve and sign all invoices and performance reports.
- 3.7. County will reimburse District at the per class base reimbursement rate regardless of enrollment, less other financial assistance, and less private pay received for children in the class(es). For example, two classes of 20 children each at the per class base reimbursement rate of \$172,828 each (\$345,656), minus DES subsidy received for five children, minus private pay received for two children = total reimbursement amount.
- 3.8. If District's invoices include adequate and accurate documentation, County will generally pay District within 30 days from the date County receives the invoice. Before paying District, County may first determine the acceptability and progress of work performed and determine the resulting entitlement to payment of each request for payment. In addition, County may liquidate funds available under this IGA for costs incurred by County on behalf of District. County may also deny reimbursement completely for requests for payment made later than six months after the last item of the account accrues. County may question any payment made under this Section 3.8 and require reimbursement by setoff or otherwise for payments that County determines were improper. District shall reimburse County for improper, unallowable, or unsubstantiated costs discovered as a result of audit or otherwise within 30 days following demand for reimbursement by County.
4. **Term.** This IGA commences on July 1, 2025, and will terminate on May 31, 2028. If the commencement date of the Term is before the date of execution, the parties will, for all purposes, deem the IGA to have been in effect as of the commencement date.
5. **Disposal of Property.** Upon the termination of this IGA, all property involved will revert back to the owner. Termination will not relieve any party from liabilities or costs already incurred under this IGA, nor affect any ownership of property pursuant to this IGA.
6. **Indemnification.** Each party (as Indemnitor) agrees to indemnify, defend and hold harmless the other party (as Indemnitee) from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "claims") for bodily injury of any person (including death) or property damage, but only to the extent that such injury or damage is caused or alleged to be caused by a negligent or intentionally wrongful act or omission of the Indemnitor, or of any of its officers, officials, agents, employees, or volunteers.

7. **Insurance.** Each party will obtain and maintain at its own expense, during the entire term of this IGA the following type(s) and amounts of insurance:
  - 7.1. Commercial General Liability in the amount of \$2,000,000.00 combined single limit Bodily Injury and Property Damage.
  - 7.2. Commercial or Business automobile liability coverage for owned, non-owned and hired vehicles used in the performance of this IGA with limits in the amount of \$2,000,000.00 combined single limit or \$1,000,000.00 Bodily Injury, \$1,000,000.00 Property Damage.
  - 7.3. If required by law, workers' compensation coverage including employees' liability coverage.
  - 7.4. Each party will provide thirty (30) days written notice to the other party of cancellation, non-renewal or material change of coverage.
  - 7.5. The above requirement may be alternatively met through a self-insurance program under to A.R.S. §§ 11-261 and 11-981 (or if a school district, § 15-382) or participation in an insurance risk pool under A.R.S. § 11.952.01 (if a school district, § 15-382), at no less than the minimum coverage levels set forth in this Section
8. **Compliance with Laws.** The parties will comply with all federal, state and local laws, rules, regulations, standards and Executive Orders. The laws and regulations of the State of Arizona will govern the rights of the parties, the performance of this IGA and any disputes. Any action relating to this IGA will be brought in a court in Pima County.
9. **Non-Discrimination.** The parties will comply with all provisions and requirements of Arizona Executive Order 2009-09, which is hereby incorporated into this IGA, including flow-down of all provisions and requirements to any subcontractors. During the term of this IGA, the parties will not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.
10. **ADA.** The parties will comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.
11. **Conflict of Interest.** This IGA is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated herein by reference.
12. **Non-Appropriation.** Notwithstanding any other provision in this IGA, this IGA may be terminated if for any reason the Pima County Board of Supervisors or the Amphitheater Unified School District Governing Board does not appropriate sufficient monies for the purpose of maintaining this IGA. In the event of such cancellation, the parties will have no further obligations under this IGA other than for payment for services rendered prior to cancellation.
13. **Worker's Compensation.** Each party will comply with the notice of A.R.S. § 23-1022 (E). For purposes of A.R.S. § 23-1022, irrespective of the operations protocol in place, each party is solely responsible for the payment of Worker's Compensation benefits for its employees.

14. **No Joint Venture.** It is not intended by this IGA to, and nothing contained in this IGA will be construed to, create any partnership, joint venture or employment relationship between the parties or create any employer-employee relationship between a party and the employees of the other party. Neither party will be liable for any debts, accounts, obligations or other liabilities whatsoever of the other, including (without limitation) the other party's obligation to withhold Social Security and income taxes for itself or any of its employees.
15. **No Third-Party Beneficiaries.** Nothing in this IGA is intended to create duties or obligations to or rights in third parties not parties to this IGA or affect the legal liability of either party to the IGA by imposing any standard of care with respect to the maintenance of public facilities different from the standard of care imposed by law.
16. **Notice.** Any notice required or permitted to be given under this IGA must be in writing and served by delivery or by certified mail upon the other party as follows (or at such other address as may be identified by a party in writing to the other party):

**County:**

Nicole Scott, Program Manager  
Pima County Community &  
Workforce Development  
2797 E Ajo Way  
Tucson, AZ 85713

**District:**

Dr. Todd Jaeger, Superintendent  
Amphitheater Public Schools  
701 W Wetmore Rd  
Tucson, AZ 85705

17. **Amendment.** This IGA may only be modified, amended, altered or changed by written agreement signed by the parties.
18. **Severability.** If any provision of this IGA, or any application of a provision to the parties or any person or circumstance, is found by a court to be invalid, that invalidity will not affect other provisions or applications of this IGA that can be given effect without the invalid provision or application.
19. **Legal Authority.** Neither party warrants to the other its legal authority to enter into this IGA. If a court, at the request of a third person, should declare that either party lacks authority to enter into this IGA, or any part of it, then the IGA, or parts of it affected by such order, will be null and void, and no recovery may be had by either party against the other for lack of performance or otherwise
20. **Counterparts.** The parties may execute this IGA in any number of counterparts, each counterpart is considered an original, and together such counterparts constitute one and the same instrument.
21. **Entire Agreement.** This document, and any exhibits attached to it, constitutes the entire agreement between the parties pertaining to the subject matter addressed, and all prior or contemporaneous agreements and understandings, oral or written, are superseded and merged into this IGA. This IGA may not be modified, amended, altered or extended except through a written amendment signed by the parties.

**SIGNATURE PAGE TO FOLLOW**

**PIMA COUNTY**

**DISTRICT**

\_\_\_\_\_  
Chair  
Board of Supervisors

\_\_\_\_\_  
[Governing Board President]

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
[Governing Board Clerk]

**Approval**

The foregoing Intergovernmental Agreement between Pima County and District has been reviewed by the undersigned and is hereby approved as to content.

\_\_\_\_\_  
Jan Leshner, Pima County Administrator

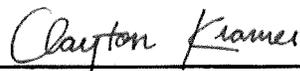
**Intergovernmental Agreement Determination**

The foregoing Intergovernmental Agreement between Pima County and the District has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

**PIMA COUNTY:**

**DISTRICT**

  
\_\_\_\_\_  
Deputy County Attorney

  
\_\_\_\_\_  
[Legal Counsel for the District]

**EXHIBIT A (2 pages)**  
**Scope of Services**

Pima Early Education Program (PEEP)

1. Family Eligibility: To be eligible for PEEP, families must have children age's three to five not eligible for Kindergarten, with a household income at or below 300% of the Federal Poverty Level.
2. District Eligibility:
  - 2.1. Districts shall (1) operate preschool classes at least six hours a day for 10 months of the year, (2) be contracted with DES to accept child care subsidies for DES eligible children, and (3) be considered "high-quality" meaning they have a Quality First rating of 3-5 stars, be a head Start program, or be Nationally Accredited by one of the following organizations considered by DES as high-quality: National Association for the Education of Young Children, American Montessori Society, Association for Christian Schools International, National Accreditation Commission for Early Care and Education Programs, National Early Childhood Program Accreditation. District shall provide County with a copy of the District's current certification by DES prior to submitting District's first invoice.
  - 2.2. If a District site is not rated high-quality, but District operates preschool classes at other District sites that are rated high-quality, the new classes shall be designed and operated to replicate those existing high-quality classes and District shall submit proof of application for Quality First or another eligible high-quality accreditation prior to submitting District's first invoice.
3. Program Locations: For each school year District shall inform the County of the locations, of the 10 quality rated preschool classes within the district. District shall inform County on which program locations will be PEEPs funded classes at least 30 days before the start of each school year.
4. District Responsibilities: District shall:
  - 4.1. Make a good faith effort to commence operation of new preschool classes of up to 18 children each, dependent on age, by August 31 of each school year.
  - 4.2. Operate the new classes according to the High Quality standards as defined by the preschool's applicable accreditation.
  - 4.3. Market the classes to eligible families.
  - 4.4. Confirm age, birthdate, and income eligibility for all children. Income eligibility shall be based on household income and size. The income eligibility check is only required when the child first enters the preschool program. If family income increases after that, the child is still age eligible and may continue to attend.
  - 4.5. For families with incomes at or below 165% of the Federal Poverty Level, (1) enroll child in class, (2) require the family apply for a DES childcare subsidy, (3) provide the family with information about how to apply for the DES childcare subsidy, (4) require the family to notify District within 60 days on the status of the application, (5) if family is approved, family must provide approval letter to District and District shall bill DES for

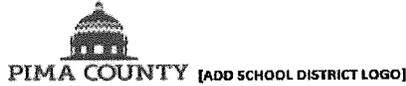
that child and reflect DES monthly billing amount on County invoice, and (6) if family is denied, family must provide denial letter to District and child remains enrolled in class.

- 4.6. Provide families with a Family Award Notification Letter when enrollment is complete, provide County with a copy, and keep copy on file (sample letter attached as Exhibit C (1 page), to include attestation for age and income eligibility, race and ethnicity, other data used for program evaluation, DES eligibility and attestation language, and acknowledgement of Pima County funding).
- 4.7. Have a written attendance policy in place and provide the policy to families.
- 4.8. Make a good faith effort to fill class vacancies within 30 calendar days.
- 4.9. Offer to provide snacks and meals to all children in the class, regardless of whether they qualify for free or reduced lunch.
- 4.10. Attend quarterly coordination meeting with County and other Districts.
- 4.11. If District's site provides infant/toddler care, District's site may not reduce the number of classes for that age group.

**END OF EXHIBIT A**



**EXHIBIT C (1 page)**  
**Draft Family Award Notification Letter**  
(Final to be provided in English and Spanish)



Pima Early Education Program/ [ADD SCHOOL DISTRICT NAME]  
Family Award Notification Letter

Thank you for enrolling your child in a high-quality preschool class! This class is funded by Pima County and your school district, as part of the Pima Early Education Program (PEEP). The PEEP mission is built on research which shows that children who attend high quality preschool programs are better prepared for kindergarten. There are long term benefits, too: Children are more likely to graduate high school, have higher incomes, and have better health. High quality preschool benefits not only children, but also families, schools and our community as a whole. Congratulations on your decision to participate!

[District] has confirmed that your child is age and income eligible to attend this class for free, and the school is only allowed to charge you for before or after school care.

*The following section is to be completed by School Personnel, with a copy provided to parents/guardians, Pima County, and kept on file by the School.*

Today's Date \_\_\_\_\_  
Name of Child \_\_\_\_\_  
Anticipated date child will start preschool \_\_\_\_\_  
Child is age eligible for this class?      Yes or No  
Child's family income is 300% or below the Federal Poverty Level.      Yes or No

2024 Federal Poverty Levels (FPL) Supplied by the U.S. Department of Health and Human Services							
Family Size	2	3	4	5	6	7	8*
300% of FPL	\$61,320	\$77,460	\$93,600	\$109,740	\$125,880	\$142,020	\$158,160

\*For each person over family size of eight (8), add \$16,140

Child's family income is 165% or below the Federal Poverty Level.      Yes or No

2024 Federal Poverty Levels (FPL) Supplied by the U.S. Department of Health and Human Services							
Family Size	2	3	4	5	6	7	8*
165% of FPL	\$33,726	\$42,603	\$51,480	\$60,357	\$69,234	\$78,111	\$86,988

\*For each person over family size eight (8), add \$8,877

If yes, please provide family with DES Childcare Application or information on where to access the application. [How to Apply for Child Care Assistance](#). | [Arizona Department of Economic Security \(az.gov\)](#)

Child's Race (please select all that apply):  
 White  
 Black or African American  
 American Indian or Alaska Native  
 Asian  
 Native Hawaiian or other Pacific Islander

Child's Ethnicity:  
 Hispanic or Latino  
 NOT Hispanic or Latino

School District Name \_\_\_\_\_  
School Name \_\_\_\_\_  
School Address \_\_\_\_\_

Form completed by – please print and sign      Date      Contact Phone number

**END OF EXHIBIT C**



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**      **April 8, 2025**

**TITLE:**            **Approval of Out of State Travel**

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**BACKGROUND:**

**STAFF**

Kim Moran requests permission to attend UDL-CON International 2025 Innovating for Education on July 21-23, 2025 in Washington, D.C. Approximate cost of travel is \$3,545.00 and will be paid using Title II funds. No school days will be missed, and no substitutes are required.

Todd Jaeger requests permission to attend Odyssey of the Mind World Finals on May 21-25, 2025 in Lansing, Michigan. Approximate cost of travel is \$2,461.00 and will be paid using Maintenance and Operation funds. One school day will be missed, and no substitutes are required.

Tiffany Bucciarelli-Fay requests permission to attend 2025 National Community Schools and Family Engagement Conference on May 28-30, 2025 in Minneapolis, Minnesota. Approximate cost of travel is \$2,431.00 and will be paid using Preschool funds. No school days will be missed, and no substitutes are required.

**STUDENTS**

Amanda Campion, Scott Weiler, Beck Frederickson, Cori Friezen, Robert Wacker, and Heather Poyas request permission to take 31 Cross Odyssey of the Mind students to Odyssey of the Mind World Finals on May 20-25, 2025 in Lansing Michigan. Approximate cost of travel is \$43,500 and will be paid using Tax Credit funds. Two school days will be missed, and no substitutes are required.

Erik Wolf, Zane Miller, Cyndi Carr, Stephanie Gandolph, and Pamela Allsup request permission to take 25 Ironwood Ridge Model United Nations students to Rosary Academy's Model United Nations Conference on April 10-13, 2025 in Fullerton, California. Approximate cost of travel is \$15,440 and will be paid using Student Activities and Tax Credit funds. Two school days will be missed, and substitutes are required.

Monica Ortiz requests permission to take 3 Amphi HOSA students to HOSA International Leadership Conference on June 18-22, 2025 in Nashville, Tennessee. Approximate cost of travel is \$8,613.44 and will be paid using Tax Credit, Student Activities, and JTED funds. No school days will be missed, and no substitutes required.

Heidy Quill, Ann Meulemans and Nina Brown request permission to take 7 Painted Sky Odyssey of the Mind students to World Finals on May 21-25, 2025 in Lansing, Michigan. Approximate cost of travel is \$15,307.61 and will be paid using Tax Credit, Gifts and Donations, Auxiliary and Maintenance and Operations funds. One school day will be missed and no substitutes are required.

<b>BUDGET CODE KEY</b>		
140.25.100.2579.6360.510.0000	Title II	Training Non-Instructional, Employee Training, Office of Learning and Instruction
140.25.100.2579.6582.510.0000	Title II	Training Non-Instructional, Employee Travel, Office of Learning and Instruction
001.00.100.2320.6582.501.0000	M & O	Executive Administration, Employee Travel, Superintendent
955.00.900.3320.6360.510.0000	Preschool	Community Schools, Employee Training, Office of Learning and Instruction
955.00.900.3320.6582.510.0000	Preschool	Community Schools, Employee Travel, Office of Learning and Instruction
526.00.610.1001.6892.167.0000	Tax Credit	Classroom Instruction, Student Expenses, Cross
526.00.410.2710.6519.167.0000	Tax Credit	Student Transportation, Student Travel, Cross
850.00.610.1001.6892.280.0000	Student Activities	Classroom Instruction, Student Expenses, IRHS
526.00.610.1001.6892.280.0000	Tax Credit	Classroom Instruction, Student Expenses, IRHS
850.00.410.2710.6519.280.0000	Student Activities	Student Transportation, Student Travel, IRHS
526.00.410.2710.6519.280.0000	Tax Credit	Student Transportation, Student Travel, IRHS
850.00.610.2190.6892.280.0000	Student Activities	Student Support Services, Student Expenses, IRHS
526.00.610.2190.6892.280.0000	Tax Credit	Student Support Services, Student Expenses, IRHS
850.00.610.1001.6105.280.0000	Student Activities	Classroom Instruction, Substitutes, IRHS
526.00.610.1001.6892.281.0000	Tax Credit	Classroom Instruction, Student Expenses, AHS
850.00.610.1001.6892.281.0000	Student Activities	Classroom Instruction, Student Expenses, AHS
596.00.362.2190.6892.281.0000	JTED	Student Support Services, Student Expenses, AHS
526.00.610.1001.6892.114.0000	Tax Credit	Classroom Instruction, Student Expenses, Painted Sky
530.00.610.1001.6892.114.0000	G & D	Classroom Instruction, Student Expenses, Painted Sky
526.00.610.2190.6892.114.0000	Tax Credit	Student Support Services, Student Expenses, Painted Sky
525.00.610.2190.6892.114.0000	Auxiliary	Student Support Services, Student Expenses, Painted Sky
526.00.410.2710.6519.114.0000	Tax Credit	Student Transportation, Student Travel, Painted Sky
525.00.410.2710.6519.114.0000	Auxiliary	Student Transportation, Student Travel, Painted Sky
530.00.410.2710.6519.114.0000	G & D	Student Transportation, Student Travel, Painted Sky
001.00.610.2190.6892.114.0000	M & O	Student Support Services, Student Expenses, Painted Sky

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**RECOMMENDATION:**

It is the recommendation of the administration that the above travel be approved.

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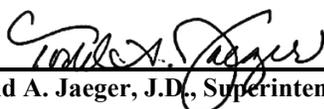
**INITIATED BY:**




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**Matthew Munger**  
Associate Superintendent for Secondary Education

**Date: April 7, 2025**




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**Todd A. Jaeger, J.D., Superintendent**

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Kim Moran

SCHOOL: Wetmore

Department (opt.): Student Services

DATE(S): July 21-23, 2025

ACTIVITY/EVENT: UDL-CON: International 2025 – Innovating for Education

LOCATION: Washington, DC

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	\$ <u>799.00</u>		<u>140.25.100.2579.6360.510.0000</u>
Transportation	\$ <u>1,000.00</u>	Mode <u>air</u>	<u>140.25.100.2579.6582.510.0000</u>
Rental Car	_____		_____
Meals	\$ <u>246.00</u>		<u>140.25.100.2579.6582.510.0000</u>
Lodging	\$ <u>1,500.00</u>		<u>140.25.100.2579.6582.510.0000</u>
Substitutes	_____		
<b>TOTAL</b>	<b>\$ <u>3,545.00</u></b>		

(Note: Tax credit contributions are District funds and require a budget code.)

The District will  (or) will not  receive reimbursement from outside sources.

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

**Purpose of travel:**

To attend the UDL International Conference as part of our district's three-year rollout of Universal Design for Learning (UDL). This travel supports the district's strategic commitment to building inclusive instructional practices, expanding co-teaching models, and ensuring all educators are equipped to design for learner variability. Participation will inform ongoing professional development and help align site-based implementation with districtwide goals.

**Outcomes and academic benefits to students and staff:**

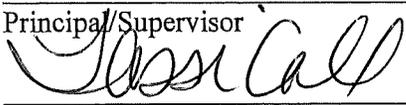
The conference will provide access to national experts, cutting-edge research, and practical tools for designing inclusive, flexible learning environments. I will return with a plethora of resources to support co-teaching teams, integrate UDL across content areas, and strengthen student engagement, particularly for students with diverse learning needs. My learning will directly benefit academic achievement by improving our professional development for all staff focusing on UDL instructional planning, assessment strategies, and personalized supports aligned to district initiatives.

**Identify which characteristics of the Portrait of Graduate are specifically related to this request:**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Caring          | <input checked="" type="checkbox"/> Citizenship       | <input checked="" type="checkbox"/> Collaboration     |
| <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship       |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  3-24-25  
Signature Date

 3/25/25  
Principal/Supervisor Date  
Associate Superintendent/Superintendent Date

rev. 6/1/2022

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Todd Jaeger \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: District Offices  
 Department (opt.): Superintendent's Office  
 DATE(S): 5/21/25-5/25/25

ACTIVITY/EVENT: Odyssey of the Mind World Finals

LOCATION: Lansing, MI

ABSENCE: # Days 5 Sub Required:  Yes  No # of School Days Missed 1

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	_____		_____
Transportation	<u>\$1100.00</u>	Mode <u>air</u>	<u>001.00.100.2320.6582.501.0000</u>
Rental Car	<u>\$250.00</u>		<u>001.00.100.2320.6582.501.0000</u>
Meals	<u>\$261.00</u>		<u>001.00.100.2579.6582.501.0000</u>
Lodging	<u>\$850.00</u>		<u>001.00.100.2579.6582.501.0000</u>
Substitutes	_____		_____
<b>TOTAL</b>	<b><u>\$2461.00</u></b>		

(Note: Tax credit contributions are District funds and require a budget code.)

The District will  (or) will not  receive reimbursement from outside sources.

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Attend the OM World Finals

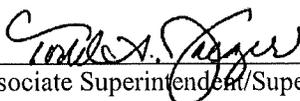
Outcomes and academic benefits to students and staff: The purpose is to support the District teams competing in the OM World Finals. Odyssey of the Mind is an academic competition with robust participation in the district.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content  | <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship                  |
| <input type="checkbox"/> Collaboration                | <input type="checkbox"/> Communication              | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

  
 \_\_\_\_\_  
 Associate Superintendent/Superintendent

3/31/25  
 Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Tiffany Bucciarelli-Fay \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL:  
 Department (opt.): Preschool  
 DATE(S): May 28-30, 2025

ACTIVITY/EVENT: 2025 National Community Schools and Family Engagement Conference

LOCATION: Minneapolis Convention Center, 1301 2<sup>nd</sup> Ave South, Minneapolis, MN

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	\$ <u>835.00</u>		<u>955.00.900.3320.6360.510.0000</u>
Transportation	\$ <u>900.00</u>	Mode <u>air</u>	<u>955.00.900.3320.6582.510.0000</u>
Meals	\$ <u>246.00</u>		<u>955.00.900.3320.6582.510.0000</u>
Lodging	\$ <u>450.00</u>		<u>955.00.900.3320.6582.510.0000</u>
TOTAL	\$ <u>2,431.00</u>		

The District will  (or) will not  receive reimbursement from outside sources.

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Receive training to be in compliance with local, state, and federal grants for ECHO/ECHO Family Resource Center.

Outcomes and academic benefits to students and staff: Collaboration with ongoing partners that give support and services to these programs. Be informed of new funding sources.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Caring          | <input checked="" type="checkbox"/> Citizenship       | <input checked="" type="checkbox"/> Collaboration     |
| <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship       |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Mary Thatcher \_\_\_\_\_ Date: 4/4/25  
 Signature

[Signature] \_\_\_\_\_ Date: 4/7/25  
 Principal/Supervisor

[Signature] \_\_\_\_\_ Date: 4/7/25  
 Associate Superintendent/Superintendent

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Cross Middle School

ESTIMATED NUMBER OF STUDENTS: 31

NAME OF SCHOOL GROUP/CLUB/ENTITY: Odyssey of the Mind

STAFF ADVISOR(S)/CHAPERONES: Amanda Campion, Scott Weiler, Becky Frederickson, Cori Friezen, Robert Wacker, Heather Poyas

ABSENCE: # Days 2 Sub Required:  Yes  No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: World Finals Competition for Odyssey of the Mind

DESTINATION OF TRAVEL: Michigan State University Lansing, Michigan

DATES OF TRAVEL: 5/20/25-5/25/25

ACADEMIC BENEFITS TO STUDENTS: Students engage in creative problem solving that incorporates physics, fine arts, literature, mechanics, construction, communication, collaboration, and presentation skills. Many of the skills learned and used are transferable to other domains and all are aligned with the portrait of a graduate.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

X	Academic Content	X	Caring	X	Citizenship
X	Collaboration	X	Communication	X	Creative Thinking
X	Critical Thinking	X	Problem-Solving		

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Domestic airline travel and rental vans

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits  Club Funds \_\_\_\_\_  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	\$24,000	<u>526.00.610.1001.6892.167.0000</u>
	<u>\$16,000 Flight</u>	526.00.410.2710.6519.167.0000
Transportation	<u>\$2,500 Rental Vans</u>	526.00.410.2710.6519.167.0000
	<u>Included in Registration</u>	_____
Meals		_____
	<u>Included in Registration</u>	_____
Lodging	_____	_____
Substitutes	N/A	_____
<b>TOTAL</b>	<b><u>\$43,500</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Through self pay and club money

COST TO EACH STUDENT \$ **\$1450.00**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Tax credit, club fundraising**

FUNDING SOURCE(S): **Tax credit, request to Amphi foundation, request to site council**

FUNDRAISING ACTIVITIES PLANNED (If applicable): **Fall Festival Events, OM Golf Tournament, Tax Credit**

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: \_\_\_\_\_ 3-28-25  
 Signature Date

APPROVED BY: \_\_\_\_\_ 3-28-25  
 Principal/Supervisor Date

\_\_\_\_\_  
 Associate Superintendent/Supintendent 3/31/25  
 Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 25

NAME OF SCHOOL GROUP/CLUB/ENTITY: Ironwood Ridge Model United Nations

STAFF ADVISOR(S)/CHAPERONES: IRMUN Sponsor: Erik Wolf; additional staff chaperone: Zane Miller; parent chaperones: Cyndi Carr, Stephanie Gandolph, and Pamela Allsup

ABSENCE: # Days 4 Sub Required: X Yes  No # of School Days Missed Two for each staff member.

ACTIVITY / EVENT / PURPOSE OF TRAVEL: RAMUN

DESTINATION OF TRAVEL: FULLERTON, CALIFORNIA

DATES OF TRAVEL: 4/10/25 – 4/13/25 (Early morning bus departure on the 10<sup>th</sup> and a return late night /early morning of 12<sup>th</sup>/13<sup>th</sup>)

ACADEMIC BENEFITS TO STUDENTS: : Model United Nations is an opportunity for students to debate real-world issues with others from all over the country and occasionally, other nations. They have to research extensively so as to properly represent their assigned country as an UN ambassador and then take part in writing all-encompassing resolutions to problems that plague the international community.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

x	Academic Content	x	Caring	x	Citizenship
x	Collaboration	x	Communication	x	Creative Thinking
x	Critical Thinking	x	Problem-Solving		

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

x Other Charter Bus

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits x Club Funds x  
Parent Organization \_\_\_\_\_

rev. 6.1.2022

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$660.00</u>	<u>850/526-00-610.1001.6892.280.0000</u>
Transportation	<u>\$6,000.00</u>	<u>850/526-00-410-2710-6519-280-0000</u>
Meals	<u>\$2,000.00</u>	<u>850/526-00-610-2190-6892-280-0000</u>
Lodging	<u>\$6,000.00</u>	<u>850/526-00-610-2190-6892-280-0000</u>
Substitutes	<u>\$780.00</u>	<u>850-00-610-1001-6105-280-0000</u>
<b>TOTAL</b>	<b><u>\$15,440.00</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **None needed.**

IF SO, SOURCE & AMOUNTS: **N/A**

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? **Tax credits; chaperones can also contribute to the fundraising efforts for the event which will be deposited in the club account.**

COST TO EACH STUDENT \$ **0**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **There will be extensive fundraising opportunities after the trip is approved. Additionally, students will be encouraged to seek out tax credits from family and friends. Those who are more fortunate will likely contribute more to compensate for those who are less fortunate. Even so, there will be ample opportunities for those who struggle financially to help fundraise for his/her respective portion.**

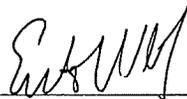
FUNDING SOURCE(S): **Club funds and tax credits.**

FUNDRAISING ACTIVITIES PLANNED (If applicable):

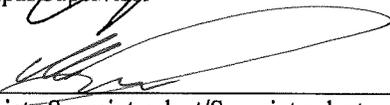
**Car washes, movie night, and restaurant nights to name a few.**

The travel is necessary for the implementation of the project funding the travel.

rev. 6.1.2022

SUBMITTED BY:  4/3/25  
Signature Date

APPROVED BY:  4-3-25  
Principal/Supervisor Date

 4/3/2025  
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: AHS

ESTIMATED NUMBER OF STUDENTS: 3

NAME OF SCHOOL GROUP/CLUB/ENTITY: Amphi HOSA

STAFF ADVISOR(S)/CHAPERONES: Monica Ortiz

ABSENCE: Days 5 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: HOSA International Leadership Conference

DESTINATION OF TRAVEL: Nashville, Tennessee- Gaylord Opryland Convention Center: 2800 Opryland Dr, Nashville, TN 37214

DATES OF TRAVEL: June 18-22, 2025

ACADEMIC BENEFITS TO STUDENTS: Compete in creative problem solving related to healthcare issue

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content  | <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship                  |
| <input checked="" type="checkbox"/> Collaboration     | <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Flights + ride share platform (uber, taxi, etc). due to being out of state

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits  Club Funds   
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$450.00</u>	<u>526/850.00.610.1001.6892.281.0000</u>
	<u>\$150.00</u>	<u>596.00.362.2190.6892.281.0000</u>
Transportation	<u>\$2,719.08 (flight)</u>	<u>526/850.00.610.2190.6892.281.0000</u>
	<u>\$906.36 (flight)</u>	<u>596.00.362.2190.6892.281.0000</u>
	<u>\$400.00 (Uber/taxi)</u>	<u>526/850.00.610.2190.6892.281.0000</u>
Meals	<u>\$1,188.00</u>	<u>526/850.00.610.2190.6892.281.0000</u>
	<u>\$400.00</u>	<u>596.00.362.2190.6892.281.0000</u>
Lodging	<u>\$1,200.00</u>	<u>526/850.00.610.2190.6892.281.0000</u>
	<u>\$1,200.00</u>	<u>596.00.362.2190.6892.281.0000</u>
Substitutes	<u>N/A</u>	<u>_____</u>
<b>TOTAL</b>	<b><u>\$8,613.44</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

\*\*\*\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? CTE

COST TO EACH STUDENT \$ 0

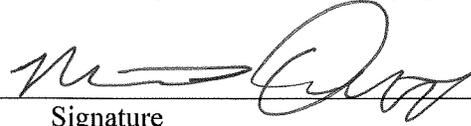
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Fees for students paid through club and tax credit

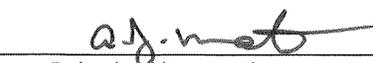
FUNDING SOURCE(S): HOSA tax credit, Sports Med Tax Credit, HOSA Club Account. CTE for advisor fees

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Percentage day at Barnes and Noble, Snack Bars, donation only fundraiser

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  4/3/25  
Signature Date

APPROVED BY:  4/4/25  
Principal/Supervisor Date

 4-4-25  
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Painted Sky Elementary

ESTIMATED NUMBER OF STUDENTS: 7

NAME OF SCHOOL GROUP/CLUB/ENTITY: Odyssey of the Mind

STAFF ADVISOR(S)/CHAPERONES: Heidy Quill, Ann Meulemans, Nina Brown

ABSENCE: # Days 1 Sub Required:  Yes  No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Odyssey of the Mind World Competition

DESTINATION OF TRAVEL: Michigan State University - East Lansing, MI

DATES OF TRAVEL: 5/21/25-5/25/25

ACADEMIC BENEFITS TO STUDENTS: Students will be competing to solve a problem.

They will use effective communication, creative thinking and critical thinking

in order to solve the problem.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- Academic Content
- Collaboration
- Critical Thinking

- Caring
- Communication
- Problem-Solving

- Citizenship
- Creative Thinking
- 

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles Transportation approval: \_\_\_\_\_

Other Air Travel & Car Rental

Are expenses paid from any of the following accounts? Auxiliary Yes Tax Credits Yes Club Funds Yes  
Parent Organization Yes

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	\$7,850.00****	526.00.610.1001.6892.114.0000
		530.00.610.1001.6892.114.0000
		PTO
Transportation	\$7,023.80	526/525.00.610.2190.6892.114.0000
	\$433.81/Car Rental	526/525.00.410.2710.6519.114.0000
		530.00.410.2710.6519.114.0000
		001.00.610.2190.6892.114.0000
** Food and Lodging included in Registration Fee		
<b>TOTAL</b>	<b>\$15,307.61</b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? NO  
 IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Fundraising, PTO, Gifts & Donations, Tax Credit

COST TO EACH STUDENT \$ \$1,531.38

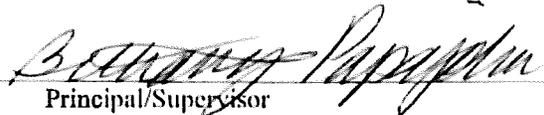
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax Credit, Fundraising, PTO, Gifts & Donations

FUNDING SOURCE(S): Tax Credit, Fundraising, PTO Gifts & Donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Still discussing options

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  4/7/25  
 Signature Date

APPROVED BY:  4/7/25  
 Principal/Supervisor Date

 4/7/25  
 Associate Superintendent/Superintendent Date



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 8, 2025

**TITLE:** Approval of Joint Recommendation from Meet and Confer Committee for an Employee Compensation and Fringe Benefits Package for Fiscal Year 2025-2026

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**BACKGROUND:**

The Meet and Confer committee developed a recommendation on an employee compensation and fringe benefit package for Fiscal Year (FY) 2025-2026.

The recommendation states:

*We, the undersigned members of the Certificated/Professional and Support Staff Meet and Confer Teams have met and conferred as a unified group concerning compensation and fringe benefits for District employees for the Fiscal Year (FY) 25-265. The meet and confer committee recommend that the Superintendent present the Governing Board with the following compensation package for District employees:*

- 1. Pass through the anticipated two percent (2%) increase in funding guaranteed by the state under Prop 123 to all eligible employees.*
- 2. Provision that if the District receives new and undesignated funding in the current year that can be used for salaries, the Meet and Confer committee will reconvene.*

The Arizona legislature continues to deliberate and has not adopted a state budget for next year, the Meet and Confer committee has signed a joint recommendation. The minimum anticipated increase that the District will receive from the State of Arizona for FY 2025-2026 is the 2% inflationary increase authorized by Prop 123. If the Arizona legislature gives schools additional monies, the teams will reconvene.

Employee Input on Recommendations

Consistent with Regulation HD-R (Meet and Confer Procedures), the Meet and Confer committee presented its recommendation to District personnel for approval and comment on Tuesday, March 25, 2025. The survey closes on April 4, 2025, and the PowerPoint presentation will be uploaded on Monday, April 7, 2025 with the survey results.

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**RECOMMENDATION:**

The Administration recommends that the Governing Board approve the joint recommendation as presented.

Approval of this item permits qualified returning employees to receive the percentage increase to base pay equal to the anticipated 2%.

Finally, appreciation is expressed to Meet and Confer committee members for their continued work to complete the compensation recommendation through the meet and confer process. Those team members are:

**Amphi Education Association  
Professional Staff Team**

Colin Cordell  
Rebecca Green  
Brie Ronnie

**District Professional Staff Team**

Matt Munger  
Chris Trimble  
Angela Wichers

**Amphi Education Association  
Staff Team**

Linda Lewis  
Vanessa Harding  
Robert Wacker

**District Support Staff Team Support**

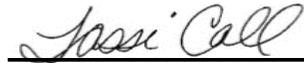
John Hastings  
Richard La Nasa  
J.J. Letts

**Facilitators**

Tassi Call  
Chris Gutierrez  
A.J. Benevidez

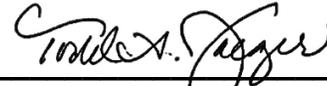
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**INITIATED BY:**



Tassi Call, Associate Superintendent for Elementary Education K-5

Date: March 31, 2025



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Todd A. Jaeger, J.D., Superintendent



# Committee



## **Amphi Education Association Professional Staff Team**



Colin Cordell  
Rebecca Green  
Brie Ronnie



## **Amphi Education Association Support Staff Team**

Linda Lewis  
Vanessa Harding  
Robert Wacker



## **Facilitators**

Tassi Call  
A.J. Benevidez  
Chris Gutierrez

## **District Professional Staff Team**

Matt Munger  
Chris Trimble  
Angela Wichers

## **District Support Staff Team**

John Hastings  
Richard La Nasa  
J.J. Letts



# Committee Process



- January 7- a survey went out to all employees regarding compensation and benefits
- March 11- team leaders met with facilitators to review the staff survey and developed committee work
- March 24- began and completed compensation and benefits work



**JOINT RECOMMENDATION OF THE MEET AND CONFER TEAMS FOR  
COMPENSATION MATTERS**

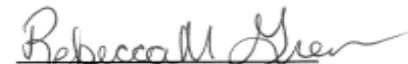
We, the undersigned members of the Certificated/Professional and Support Staff Meet and Confer Teams have met and conferred as a unified group concerning compensation and fringe benefits for District employees for the Fiscal Year (FY) 25-26. The meet and confer committee recommend that the Superintendent present the Governing Board with the following compensation package for District employees:

1. Pass through the anticipated two percent (2%) increase in funding guaranteed by the state under Prop 123 to all eligible employees.
2. Provision that if the District receives new and undesignated funding in the current year that can be used for salaries, the Meet and Confer committee will reconvene.

DATED this 24<sup>th</sup> day of March 2025.

**For the Amphitheater Education Association:**

  
Colin Cordell

  
Rebecca Green

  
Brie Ronnie

  
Vanessa Harding

  
Linda Lewis

  
Robert Wacker

**For the District:**

  
Matt Munger

  
Chris Trimble

  
Angela Wichers

  
John Hastings

  
Richard LaNasa

  
JJ Letts

**Certification of Accuracy by Professional/Certificated Facilitators**

  
Tassi Call

\_\_\_\_\_  
Chris Gutierrez

\_\_\_\_\_  
A.J. Benavidez





# Joint Recommendation for Compensation and Benefits

The Meet and Confer committee recommends that the Governing Board approve the following recommendation for employees:

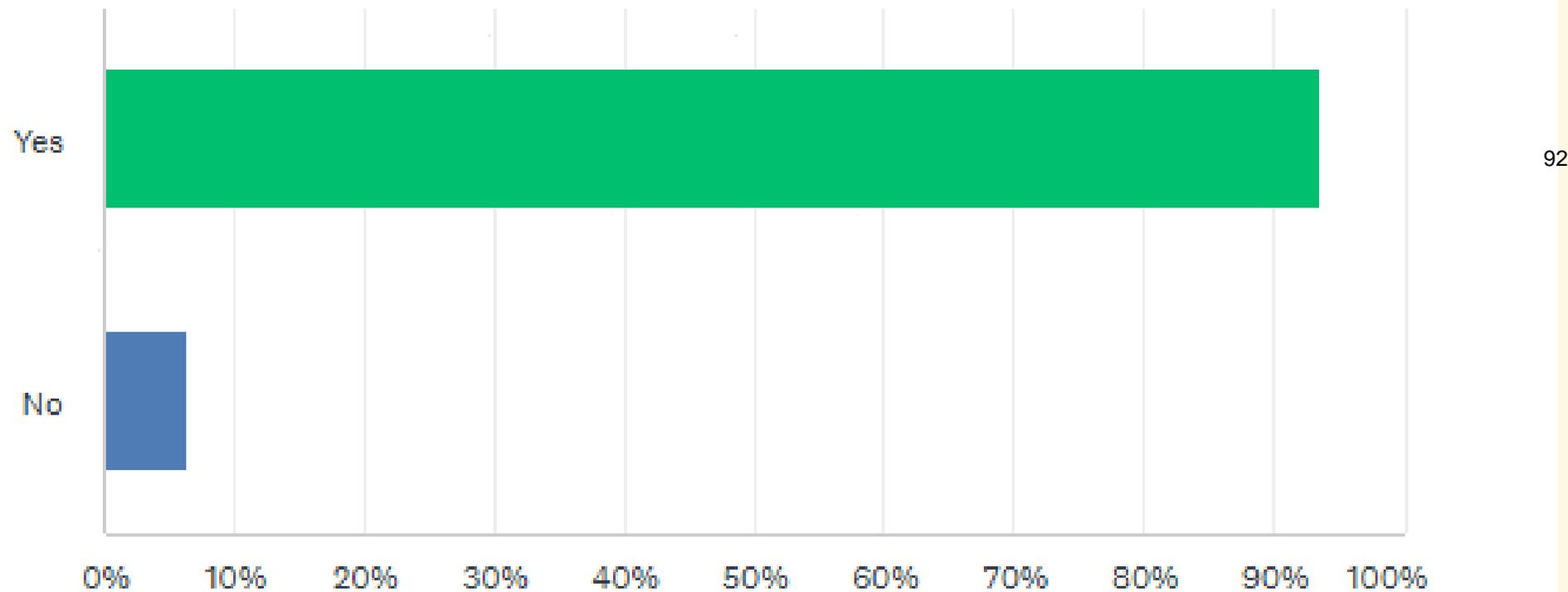
1. Pass through of the anticipated two percent (2%) increase in funding guaranteed by the state under Prop 123 to all eligible employees.
2. Provision that if the District receives new and undesignated funding in the current year that can be used for salaries, the Meet and Confer committee will reconvene.



# Joint Survey of Employees



Answered: 499 Skipped: 1



92

# Survey Results

499 employees answered questions about the recommendation.

The results were as follows:

- 467 (93.56%) agree with the recommendations
- 32 (6.41%) disagree with the recommendations



# Employee Comments

97 employees commented about the recommendations.

The common themes in these comments were:

1. Concerns that a 2% increase is insufficient to combat inflation
2. Employees worried about the continued cost of health care
3. Many comments thanking the teams for working hard for all employee groups
4. Low employee pay at all levels



# Conclusion



1. Approval will allow a pass through of the anticipated two percent (2%) increase in funding guaranteed by the state under Prop 123 to all eligible employees.
2. Approval that if the District receives new and undesignated funding in the current year that can be used for salaries, the Meet and Confer committee will reconvene.

# Questions?





**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 8, 2025

**TITLE:** Resolution Recognizing the Special Contributions of Educational Support Personnel

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**BACKGROUND:**

It takes many employees of every job description to make a school district run and provide a quality education to students. Each year, national activities focus recognition upon the invaluable efforts of teachers and school secretaries. There are a great many other positions that do not enjoy their own day of special recognition.

The District's Educational Support Personnel, also known as "Classified Staff" serve in many crucial roles throughout the District, including but certainly not limited to: bus drivers and monitors, carpenters, groundkeepers, clerical personnel, food service personnel, and custodians. Day in and day out, they ensure that schools are safe, clean, welcoming and nurturing to students. They help create a positive atmosphere that is essential to student learning.

While one annual day of recognition can certainly not approach the level of appreciation due these dedicated staff members, an annual focus can hopefully ensure public and media attention to the continuous work of our staff. Thus, our Governing Board, for many years now, has recognized educational support personnel on a dedicated day each year.

A resolution has been prepared for the purpose of setting April 23, 2025 as the date this year when the contributions of Educational Support Personnel are specially recognized. The resolution expands on the discussion above.

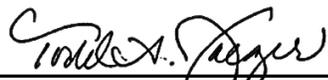
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**RECOMMENDATION:**

The Administration recommends the Board's adoption and dissemination of the attached form of resolution.

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**INITIATED BY:**



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Todd A. Jaeger, J.D., Superintendent

Date: March 28, 2025

**RESOLUTION OF THE GOVERNING BOARD OF  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10  
OF PIMA COUNTY, ARIZONA,  
RECOGNIZING THE SPECIAL CONTRIBUTIONS  
OF EDUCATIONAL SUPPORT PERSONNEL**

**WHEREAS** the Amphitheater Unified School District (“the District”) exists for the purpose of providing a free public education to Arizona children;

**WHEREAS** the Governing Board is charged with the supervision and governance of the District, including the authority to employ persons necessary to carry out the functions of the District;

**WHEREAS** students of the District consistently receive a quality education rated among the highest in the State of Arizona as evidenced by measurements such as district and school rankings, academic and extracurricular competitions, standardized test scores, state school performance grades, and the like;

**WHEREAS** the quality of education received by District students is directly affected and benefited by the dedication, effort and talents of the District’s Educational Support Personnel, also known as “Classified Staff”;

**WHEREAS** Educational Support Personnel, positively impact children at every level and in every position through which these staff are employed;

**WHEREAS** Educational Support Personnel make their positive impact upon kids every day, with just some examples of the same being the groundskeeper who creates a welcoming and safe environment for students, staff and visitors; the clerical employee who provides vital support, organization, and clarity to others within the sometimes hectic context of a school day; the health assistant who tends to a child’s wounded knee; and the instructional technology staff member who brings modern supports to the ever changing world of learning;

**WHEREAS** schools across the country celebrate specified days for teacher appreciation, and school administrative assistant appreciation;

**WHEREAS** no formal day has been established to celebrate the contributions of other Educational Support Personnel;

**WHEREAS** the Governing Board sincerely believes that the appreciation of all school district staff should be ongoing and not limited to one day per year, but still recognizes the value of annually focusing public attention on the efforts of educational personnel; and

**WHEREAS** the focus and attention of the public can be maximized by coordination of District recognition activities for Educational Support Personnel with those occurring nationally for school administrative assistants;

**NOW, THEREFORE, BE IT RESOLVED** by the Amphitheater Unified School District Governing Board that the District hereby recognizes the special everyday contributions of every classified employee of the District and sets apart Wednesday, April 23, 2025 as “Educational Support Personnel Appreciation Day” in the District.

The Governing Board invites other school district governing boards to join them in this celebration of the personnel who truly support education through their care, dedication and contributions - of every form - to the school environment.

**PASSED AND ADOPTED** by the Governing Board this 8<sup>th</sup> day of April, 2025.

Governing Board Members:

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Susan Zibrat  
President

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Deanna M. Day, M.Ed.  
Vice President

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Vicki Cox Golder

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Patricia Harris

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Matthew Kopec