

Final Posting: Monday, February 3, 2025 at 3:15pm

REGULAR PUBLIC MEETING OF THE AMPHITHEATER GOVERNING BOARD

**Leadership and Professional Development Center
701 W Wetmore Road
Tucson, AZ 85705**

Tuesday, February 4, 2025

6:00 PM

(Doors open 30 minutes prior to the start of the meeting)

AMPHITHEATER PUBLIC SCHOOLS

MISSION

To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.

We Believe

- ❖ ***All students can learn and achieve.***
- ❖ ***Everyone has unique strengths, talents, and needs.***
- ❖ ***All students and staff should be responsible for and dedicated to educational excellence.***
- ❖ ***Education requires cooperation, honesty, and respect among the students, parents, staff, school, and community.***
- ❖ ***The school community deserves a safe and caring environment.***
- ❖ ***Our actions reflect our values and our dedication to meeting student needs fairly and equitably.***
- ❖ ***Ample resources are essential to accomplish the Mission.***

We Value

achievement, caring, creativity, curiosity, diligence, diversity, fairness, honesty, kindness, respectfulness, responsibility and service to the community.

AGENDA*

As permitted by the Arizona Open Meeting Laws, Board members may participate in this meeting by telephone, video or internet conference.

Persons present at the Board meeting may complete a form requesting to speak to the Board. Individuals who wish to address the Board in-person during Call to the Audience should fill out a public comment card and hand it to the Governing Board Secretary located in the main hallway of the Leadership and Professional Development Center. All comments are limited to 3 minutes to ensure an equitable opportunity to address the Board. In addition, to ensure adequate time is available for other Governing Board business, a maximum time limit for Public Comment will be observed. Those unable to speak within the specified time limits may also submit comments to the Board in writing.

* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

¹ Persons interested in addressing the Governing Board must complete and submit a form available from the Governing Board secretary. Procedures for addressing the Board are outlined on the form.

² Information items are for discussion only; no action will be taken.

³ Details are available in the offices of the Associate Superintendents and Chief Financial Officer.

⁴ Study session items are for discussion only; no action will be taken.

1. **CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**
Ms. Susan Zibrat, President
2. **PLEDGE OF ALLEGIANCE**
La Cima Middle School Students
3. **RECOGNITION OF STUDENT ART**
La Cima Middle School Students
4. **ANNOUNCEMENT OF DATE AND TIME OF THE NEXT SPECIAL GOVERNING BOARD MEETING**
Tuesday, February 25, 2025 at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ, 85705, in the Leadership and Professional Development Center, SE Entrance and Parking.
5. **RECOGNITIONS**

A. Recognition of Amphitheater School District 2025 Spelling Bee Winners	3
B. Recognition of Amphitheater High School Superintendent's Student Advisory Council	4
C. Presentation of Distinguished Service Awards	10
D. Recognition of LEAP AHEAD for Amphi Committee	11
6. **INFORMATION²**

A. Superintendent's Report	12
B. Status of Construction Projects	23
7. **PUBLIC COMMENT¹** (30 Minutes Maximum)
8. **CONSENT AGENDA³**

A. Approval of Appointment of Non-Administrative Personnel	42
B. Approval of Personnel Changes	45
C. Approval of Leave(s) of Absence	47
D. Approval of Separation(s) and Termination(s)	49
E. Approval of Stipend for Coaching Volunteers	51
F. Approval of Vouchers Totaling and Not Exceeding Approximately \$855,609.41	53
G. Approval to Provide Post-Retirement Employment Opportunities during the 2025-2026 Fiscal Year	54
H. Approval of Out of State Travel	57
9. **PUBLIC COMMENT¹** (30 Minutes Maximum)
10. **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**
11. **ADJOURNMENT**

In addition to display at various locations, copies of each agenda are available 24 hours prior to the meeting at www.amphi.com, and at the Wetmore Center, 701 West Wetmore Road, Tucson, AZ 85705. The public and the press are also welcome to examine in the Records Department all non-confidential supporting materials for the agenda. Requests for copies, at cost, of any of these supporting materials will be honored as timely as possible. If you need special accommodations, please call the Governing Board office: (520) 696-5158.

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**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: Recognition of Amphitheater School District 2025 Spelling Bee Winners

BACKGROUND:

Congratulations to the students who placed in the top bracket in the Amphitheater School District 2025 Spelling Bee. They will continue on to the Pima County Spelling Bee, which is scheduled for February 15, 2025.

First place:

Miles Hale, Harelson Elementary School

Second place:

Kendall Mason, Copper Creek Elementary School

Third place:

Lucie Hibbert, Harelson Elementary School

Fourth place:

Arko Rahim, Wilson K-8 School

Fifth place:

Norah Bennett, Wilson K-8 School

RECOMMENDATION:

This is presented for the Board's information and recognition.

INITIATED BY:

Jen Anderson,
Executive Assistant to the Superintendent & Governing Board

Date: January 23, 2025

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: **Recognition of Amphitheater High School Superintendent's Student
Advisory Council**

BACKGROUND:

The students in Amphitheater School District are our most important assets. That is no more evident than when they step up to take leadership positions at their schools. The Governing Board would like to recognize the Amphitheater High School Superintendent's Student Advisory Council and thank them for their service to their classmates and school.

The Advisory Council meetings provide the students and Superintendent with an opportunity to talk informally about student issues and concerns and provides a platform for the Council members to represent the interests and perspectives of their student peers. Given the school, work, and extra-curricular schedules of our students, their willingness to participate and contribute their time must be commended and recognized. The Board recognizes Amphitheater High School's Superintendent's Student Advisory Council Members:

Mikayla Diaz
Carolina Espinoza
Camille Hawkins
Julian Rangel

Aram Aguilar
Mikayla Alfaro
Arleth Diaz Gocobachi
Lincoln Sorensen

Abigail Contreras
Johan Cruz Erives
Madison Morales
LJ (Leilany) Valencia

Sarah Alegria Martinez
Giavonnah Grant
Arianna Gutierrez Bravo
Luis Parra

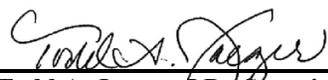
RECOMMENDATION:

This item is presented for the Board's information and recognition.

INITIATED BY:


Jen Anderson,
Executive Assistant to the Superintendent and Governing Board

Date: January 23, 2025


Todd A. Jaeger, J.D., Superintendent



Amphitheater High School



Superintendent's Student Advisory Council 2024-2025



Seniors



Mikayla Diaz



Carolina Espinoza



Camille Hawkins



Julian Rangel

Juniors



Aram Aguilar



Mikayla Alfaro



Arleth Diaz
Gocobachi



Lincoln Sorensen



Sophomores



Abigail Contreras



Johan Cruz Erives



Madison Morales



LJ (Leilany) Valencia



Freshmen



Arianna Gutierrez
Bravo



Giavonnah Grant



Sarah Alegria
Martinez



Luis Parra





**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: Presentation of Distinguished Service Awards

BACKGROUND:

The Distinguished Service Award was established to recognize employees' initiative, collaboration, loyalty, and contribution to the Amphitheater Public School District. Employees are recognized on a monthly basis during the school year. All Amphitheater employees are eligible to be nominated by their colleagues for this recognition.

We would like to recognize the following individuals for the month of February:

- Erin Van Riper, Program Coordinator, State and Federal Programs
- Kristen Alvarez, School Improvement Specialist, Nash Elementary School

RECOMMENDATION:

This is presented for the Board's information and recognition.

INITIATED BY:

Jen Anderson

Jen Anderson,
Executive Assistant to the Superintendent and Governing Board

Date: January 23, 2025

Todd A. Jaeger

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: Recognition of LEAP AHEAD for Amphi Committee

BACKGROUND:

LEAP AHEAD for Amphi is a group of volunteers who come together as a political action committee to support the Amphitheater School District. Most recently, they organized and ran the campaign for our budget override and bond election.

Beth Lake served as the head of the committee and donated countless hours to ensure that our voters were informed about the importance of both of the propositions the District presented. The result of the election—both measures passing—is a testament to the hard work that Ms. Lake and the rest of the committee put in for the benefit of our students.

The Amphitheater community extends its gratitude to other community members who donated their time and resources to publicize the propositions.

Randy Agron
Tara Barrera
Sarah Branski
Tiffany Bucciarelli-Fay
Marlene Dancil Register
Patricia Harris
Bethany Papajohn
Elizabeth Slater
Carol Tracy

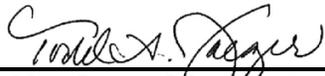
RECOMMENDATION:

This is presented for the Board's information and recognition.

INITIATED BY:


Jen Anderson,
Executive Assistant to the Superintendent and Governing Board

Date: January 28, 2025


Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: Superintendent's Report

BACKGROUND:

The Superintendent will provide a brief review of recent and future activities in the District and community.

RECOMMENDATION:

This item is presented for the Board's information.

INITIATED BY:

Date: January 28, 2025

A handwritten signature in cursive script that reads "Todd A. Jaeger".

Todd A. Jaeger, J.D., Superintendent



February 4, 2025

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Superintendent's Report





Eighth-Grade Visits: IRHS



Eighth-graders from Amphi's middle and K-8 schools had the chance to visit their future high schools in January to get a first-hand look at the CTE programs they will have the opportunity to participate in next year. Here, we have the younger students checking out the Ironwood Ridge campus.





Eighth-Grade Visits : CDO





Eighth-Grade Visits: Amphi High





Around Our Schools



Mesa Verde Elementary School held a Science Night for students and families on Jan. 24. The event kicked off with a helicopter landing courtesy of the Pima County Sheriff's Department.





Around Our Schools



Prince Elementary held their January Spirit Assembly handing out awards to students for excellence in reading, athletics, music, and a Scholar of the Month with a focus on collaboration. Staff members were awarded "Golden Horseshoe" Awards. Great job, Mustangs!

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Around Our Schools



Schools around the district celebrated the 100th day of school on January 23rd. At top, Walker Elementary held an assembly recognizing students for their kindness, attendance and efforts in the first 100 days. At right, Painted Sky Thunderbirds dressed the part for their celebrations.





Oro Valley Cup-Friday, February 7th



Sponsors

Joyce Jones-Ivey

Todd A. Jaeger, J.D., Amphi Superintendent

Each year Project Grad offers a safe, fun party for graduates at each of our three high schools. Their biggest yearly fundraiser is the Oro Valley Cup which hosts a day of events including golf, happy hour, an online auction, and raffle. Thank you to the numerous sponsors and volunteers that make this event a success!



Amphitheater Career Fair



CAREER FAIR

POSITIONS IN AND OUT OF THE CLASSROOM!

AMPHITHEATER
Public Schools

Saturday
February 8th 2025

Time
9:00 AM - 12:00 AM

701 W. Wetmore Rd.
Amphitheater District Office

520-696-5000

amphi.com

jobs.amphi.com

REGISTER @ AMPHI.COM

OR SCAN →

Our annual Career Fair is this coming Saturday, February 8th from 9:00-12:00pm at the Amphitheater District Offices. Each year we are able to interview candidates and fill job vacancies on the spot. Thank you to our Human Resources Team for organizing the event and for the administrators who take time to conduct interviews. We look forward to welcoming new members to the Amphi Family.



Mark Your Calendar

- Feb. 17: Navy visits Amphi High as part of Navy Week
- Feb. 20-21: Rodeo Days
- Feb. 25: Governing Board Meeting
- March 4: Ribbon Cutting for ECHO Resource Center at Keeling Elementary School
- March 11: Governing Board Meeting
- March 17-21: Spring Break





**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: Status of Construction Projects

BACKGROUND:

Administration will present the Governing Board with current information on the status of construction projects funded with State of Arizona School Facilities Division and Bond Funding.

RECOMMENDATION:

For information and discussion only.

INITIATED BY:

A handwritten signature in black ink, appearing to read "Richard C. La Nasa".

Richard C. La Nasa, Executive Manager, Operational Support

Date: January 28 , 2025

A handwritten signature in black ink, appearing to read "Todd A. Jaeger".

Todd A. Jaeger, J.D., Superintendent

Status of Construction Projects
2.4.25 Governing Board Meeting

President Zibrat, Vice President Day, Board Members and Superintendent Jaeger, it is my pleasure to provide you with an update of the projects currently under construction with School Facility Division Building Renewal Grant (BRG) and Bond funding.

AHS:

Bond Projects

Back Up Generators for MDF Rooms \$235,511
 - 75 % Complete

Water Heater Replacements – Complete \$78,797

BRG Projects

CP # 3 Hot Water Line Replacement Construction \$343,704
 - 95 % Complete

Campus Roof Replacements

PH I, East Campus – Construction \$4,446,750

PH II, West Campus – Construction \$3,250,796

- Phase Grant Funding Requested

CP # 2 Hot Water Line Replacement Construction \$414,781
 - 90 % Complete

800 Building HVAC Conversion Construction \$361,251
 - Complete

South Gym HVAC Conversion Construction \$1,541,569
 - Phase Grant Funding Requested

CP # 3 Chiller Replacement – Spring '25 Project \$567,251

Main Gym Elevator Modernization \$120,285
 – Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073
- Phase Grant Funding Requested

Fire Alarm Panel Replacement \$6,468
- Phase Grant Funding Requested

CDO:

Bond Projects

Building T Central Plant Valve Actuators – Complete \$6,348

Central Plant Security Fencing – Complete \$8,203

Campus Painting – Complete \$47,593

BRG Projects

Campus Weatherization Design

- PH I, W Campus – Phase Grant Funding Requested \$8,130

- PH II, E Campus – Phase Grant Funding Requested \$7,860

Fire Alarm Replacement \$1,996,169
- Design Plans Submitted for Plan Review

Main Electric Fee Conductor Replacement \$37,935
- Summer ' 25 Project

Fire Alarm Monitoring Cellular Conversion \$2,073
- PO Issued

Domestic Water Main Line Replacement Assessment \$7,105
- Grant Request Submitted

Hydronic Valve Replacements – Grant Request Submitted \$14,231

IRHS:

Bond Projects

Theater & Gym Bleacher Repairs/Replacement	\$35,2312
- Bleacher Repairs Complete	
- Theater Seating February Project	
Access Controls – Admin, Library & MPR - Complete	\$65,043

AMS:

BRG Projects

Library Roof Replacement Design	\$20,100
– Phase Grant Funding Requested	
Fire Alarm System Replacement	\$1,095,437
- PO Issued	
Fire Alarm Monitoring Cellular Conversion	\$2,073
- Phase Grant Funding Requested	

Copper Creek:

BRG Projects

Cooling Tower Replacement – Spring '25 Construction	\$539,257
MPR Exterior High Vents Weatherization - Complete	\$9,020
Fire Alarm Monitoring Cellular Conversion	\$2,073
- Phase Grant Funding Requested	

Cross:

Bond Projects

MPR Partition Wall Repair – Complete	\$6,945
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BRG Projects

Campus Weatherization Design \$41,900
- Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073
- PO Issued

Donaldson

BRG Projects

Fire Alarm Monitoring Cellular Conversion \$2,073
- PO Issued

Harelson:

Bond Projects

East Parking Lot Improvements – Complete \$23,663

Adjacent Ways Projects

East Fire Lane Reconstruction – Complete \$47,440

BRG Projects

Campus Roof Design \$52,520
- Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073
- PO Issued

Holaway

BRG Projects

Fire Alarm Monitoring Cellular Conversion \$2,073
- PO Issued

Innovation:

BRG Projects

Central Plant Chiller Replacement Construction \$1,099,133
- 30% Complete (\$605k BRG Funds/\$495k Bond Funds)

Fire Alarm Monitoring Cellular Conversion \$2,073
- Phase Grant Funding Requested

Keeling:

BRG Projects

MPR VCT Floor Replacement – Phase Grant Requested \$42,452

Fire Alarm Monitoring Cellular Conversion \$2,073
- Phase Grant Funding Requested

La Cima:

BRG Projects

Campus Weatherization Design – Complete \$33,920

Campus Roof Replacement Construction
- North Phase – 30% Complete \$674,718
- South Phase - Phase Grant Funding Requested \$601,138
- MPR Phase – Phase Grant Funding Requested \$1,653,475

MPR Floor Cracking Assessment \$20,780
– Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073
- Phase Grant Funding Requested

Land Lab:

BRG Projects

Fire Alarm Replacement – February '25 Start \$134,103

Fire Alarm Monitoring Cellular Conversion \$2,073
- Phase Grant Funding Requested

Mesa Verde

Bond Projects

Security Fencing – 95 % Complete \$48,497

BRG Projects

Campus Weatherization Assessment \$9,695
- Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073
- Phase Grant Funding Requested

Nash:

Bond Projects

Well Site Improvements – Complete \$13,925

BRG Projects

Campus Roof Design \$67,240
- Phase Grant Funding Requested

Fire Alarm Monitoring Cellular Conversion \$2,073
- PO Issued

Painted Sky:

BRG Projects

Boiler # 2 Replacement Design – Complete	\$19,315
- Amendment (CO # 1) Approved	\$3,950
Campus Weatherization Assessment – Complete	\$9,405
- Design Phase Grant Funding Requested	
Campus Roof Replacement Assessment - Complete	\$8,465
- Design Phase Grant Funding Requested	
Fire Alarm Monitoring Cellular Conversion	\$2,073
- Phase Grant Funding Requested	

Prince:

Bond Projects

Campus PA & Clock Replacement – February '25 Project	\$64,226
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BRG Projects

Campus Roof Replacement Design	\$47,760
- Phase Grant Funding Requested	
Campus Weatherization Design	\$46,100
- Phase Grant Funding Requested	
Fire Alarm Monitoring Cellular Conversion	\$2,073
- Phase Grant Funding Requested	

Rillito Center

BRG Projects

Fire Alarm Monitoring Cellular Conversion	\$2,073
- Phase Grant Funding Requested	

Rio Vista

BRG Projects

Roof Counter Flashing Repairs	\$3,350
– Phase Grant Funding Requested	
Fire Alarm Monitoring Cellular Conversion	\$2,073
- PO Issued	

Walker

BRG Projects

Roof Replacement Assessment	\$8,265
– Phase Grant Funding Requested	
Fire Alarm Monitoring Cellular Conversion	\$2,073
- Phase Grant Funding Requested	

Wilson:

Bond Projects

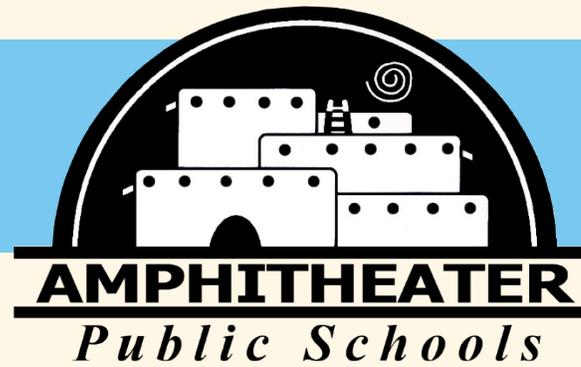
Security Fence Painting – 25 % Complete	\$41,563
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BRG Projects

MPR Buildings Roof Replacement	\$1,949,989
- Phase Grant Funding Requested	
Campus Weatherization Design	\$47,760
- Phase Grant Funding Requested	
Fan Coil Replacements	\$73,747
- Phase Grant Funding Requested	

Fire Alarm Monitoring Cellular Conversion
- PO Issued

\$2,073



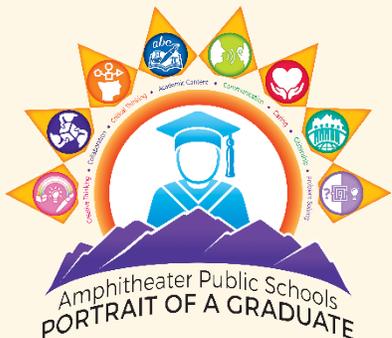
February 4, 2025

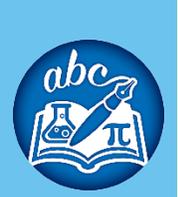
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Status of Construction Projects

Highlights

BRG & Bond Funds





- Amphitheater High School Hot Water Heater Replacements – Bond Funds





- Amphitheater High School Back Up Generators – Bond Funds





- Amphitheater High School Welding/Auto Classroom HVAC Conversion – BRG Funds





- Canyon del Oro High School Exterior Painting – Bond Funds





- Harelson Fire Lane & Student Drop Off Paving – Adjacent Ways & Bond Funds





- Innovation Academy Chiller Replacement – BRG & Bond Funds





- La Cima Middle School Roof Replacement – BRG Funds





Dec. '24 & Jan. '25 SFD BRG Phase Grant Funding Awards

AHS Fire Alarm CPU Failure for 100 -500 Buildings Replacement	\$	6,408
December '24 & January '25 Funding	\$	6,408
SY '24 – '25 New Grant Funding	\$	6,163,156
SY '24 – '25 Grant Project Funding Requests Pending Award	\$	15.4M



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: Approval of Appointment of Non-Administrative Personnel

BACKGROUND:

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of January 27, 2025.

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RECOMMENDATION:

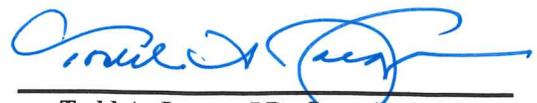
It is the recommendation of the Administration that the appointment(s) be approved as presented.

INITIATED BY:



John Hastings, Director of Human Resources

Date: January 27, 2025



Todd A. Jaeger, J.D., Superintendent

2/4/2025

**GOVERNING BOARD MEETING
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Genis	Erika	Math Coordinator	CT-PR	Wetmore Center	PR EX	10 years	Replacement	Ms. Call	*
Villarreal	Amanda	Counselor	CT	Ironwood Ridge High	COUN-MA	10 years	Replacement	Dr. Jenkins	
Larson	Kathryn	Classroom Aide/Caregiver	CL	Coronado K-8 School	3		Rehire	Ms. Letts	
Nobles	Edward	Bus Driver	CL	Transportation	13	0 years	Replacement	Ms. Frye-George	
Schollian	Kyle	Custodian I	CL	Ironwood Ridge High	2	0 years	Replacement	Dr. Jenkins	

*	2025-2026 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

02/04/2025

SUBSTITUTES

GOVERNING BOARD MEETING
APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	COMMENT
Falagario	Elizabeth		CT		01/21/2025	
Kominsky	Jordan		CT		01/21/2025	
O'Donnell	Lauren		CT		01/21/2025	
Paddock	Joseph		CT		01/23/2025	
Rodriguez	Debra		CT		01/22/2025	
Talavera	Cheri		CT		01/22/2025	
Lecky	Annabel		CL		01/21/2025	
Veselovskiy	Mary		CL		01/21/2025	

AD Administrative
PR Professional
CT Certified
CL Classified



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: Approval of Personnel Changes

BACKGROUND:

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of January 29, 2025.

In addition, Administration recommends a revision to the District's Non-athletic Addendum schedule to include two district level-based addendums:

Counseling Department Chair
Library Department Chair

Both are established addendums within the District and should be included on the schedule. Each addendum will pay \$3,616.75.

RECOMMENDATION:

It is the recommendation of the Administration that the personnel changes be approved as presented as well as adding the two addendums to the District's Non-athletic Addendum schedule.

INITIATED BY:

John Hastings, Director of Human Resources

Date: January 29, 2025

Todd A. Jaeger, J.D., Superintendent

2/4/2025

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Larson-Camacho	Kathryn	Teacher - Special Education ED-P	CT	Donaldson Elementary	Promotion	CTT-BA	0 years	
Kirfman	Jessica	Classroom Aide/Caregiver	CL	Walker Elementary	Promotion		+\$0.64	
Stafford	Ronald	Custodian II	CL	Amphi High School	Promotion		+\$0.63	
Burgin	Samantha	ADDN - Section 504	ADCT	Ironwood Ridge High	Correction			Amount: \$2,300.00
Dadeppo	Lisa	ADDN - Section 504	ADCT	CDO High School	Correction			Amount: \$1,850.00
Glavin	Kelsey	ADDN - Academic Assistant EL	ADCT	Holaway Elementary	Addendum			\$700.00
Hodges	Raychel	ADDN - Certified Tutor	ADCT	Amphi High School	Addendum			\$30.00 per hour
Jenks	Sonja	ADDN - Extra Hours	ADCT	Copper Creek Elementary	Added Duty			\$29.17 per hour
Karnes	Emily	Coach - Soccer Assistant - 3rd Season	ADCT	Cross Middle School	Addendum			\$1,511.48
Larriva	Amanda	ADDN - Essential Recruit Stipend	ADCT	Holaway Elementary	Stipend			\$922.33
Larriva	Amanda	ADDN - Essential Recruit Stipend	ADCT	Rio Vista Elementary	Stipend			\$922.33
Lewis	Loralee	ADDN - Section 504	ADCT	Copper Creek Elementary	Correction			Amount: \$350.00
Ronstadt	Joshua	ADDN - CTE Placement Survey	ADCT	CDO High School	Addendum			\$600.00
Slaton	Stephanie	Coach - Volleyball Head HS	ADCT	CDO High School	Addendum			\$3,238.88
Smith	Kimberly	ADDN - Technology Coach EL	ADCT	Holaway Elementary	Addendum			\$1,550.00
Tarbet	Jeremy	ADDN - CTE Placement Survey	ADCT	CDO High School	Addendum			\$575.00

*	2025-2026 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: Approval of Leave(s) of Absence

BACKGROUND:

Leave(s) of absence will be presented herein and are current as of January 27, 2025.

47

RECOMMENDATION:

It is the recommendation of the Administration that the leave request(s) be approved as presented.

INITIATED BY:


John Hastings, Director of Human Resources

Date: January 27, 2025


Todd A. Jaeger, J.D., Superintendent

2/4/2025

**GOVERNING BOARD MEETING
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Castro Figueroa	Maria	Custodian I	CL	La Cima Middle School	01/21/2025	Start
Ochoa	Christine	Transportation Attendant	CL	Transportation	01/17/2025	End

* 2025-2026 School Year
CT-AD Certified Administrative
CT Certified
CL-AD Classified Administrative
CL Classified
PR Professional



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: Approval of Separation(s) and Termination(s)

BACKGROUND:

Separation(s) and termination(s) will be presented herein. Separations are current as of January 27, 2025.

49

RECOMMENDATION:

It is the recommendation of the Administration that the resignation(s) or termination(s) be approved as presented.

INITIATED BY:

John Hastings, Director of Human Resources

Date: January 27, 2025

Todd A. Jaeger, J.D., Superintendent

2/4/2025

**GOVERNING BOARD MEETING
SEPARATIONS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
King	Brenda	Librarian	CT	Amphi Middle School	05/22/2025	Retirement	
Maxon	Shannon	Teacher - Grade 3	CT	Innovation Academy	05/22/2025	Resignation	
Montes	Joey	Teacher - American Sign La	CT	Ironwood Ridge High	05/22/2025	Resignation	
Queiruga	Jennifer	Teacher - AVID	CT	Amphi Middle School	05/22/2025	Retirement	

50

* 2025-2026 School Year
Budget RIF Reduction in force due to budget
Abandonment Employee abandoned position
Breach of Contract Employee did not fulfill contract
Dismissal Employee terminated by the District
Resignation Employee resigning from the District
Retirement Employee retiring from the District

ADCT Addendum Certified
ADCL Addendum Classified
ADDM Addendum Only
CT-AD Certified Administrative
CT Certified
CL-AD Classified Administrative
CL Classified
PR Professional



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 4, 2025

TITLE: Approval of Stipend for Coaching Volunteers

BACKGROUND:

Coaching volunteer(s) and corresponding stipend(s) will be presented herein and are current as of January 27, 2025.

51

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the listed stipend(s) for the identified coaching volunteers.

INITIATED BY:

John Hastings, Director of Human Resources

Date: January 27, 2025

Todd A. Jaeger, J.D., Superintendent

2/4/2025

**GOVERNING BOARD MEETING
COACHING VOLUNTEERS**

LAST NAME	FIRST NAME	POSITION	LOCATION	REASON	AMOUNT/COMMENTS
Chop	Chad	Coach - Baseball Head HS	Ironwood Ridge High	Stipend	\$3,238.88
Cillitto	Cassandra	Coach - Baseball Head MS	Cross Middle School	Stipend	\$1,835.37
Collings	Craig	Coach - Softball Assistant HS	Ironwood Ridge High	Stipend	\$2,591.11
D'Angelo	Gerard	Coach - Baseball Assistant HS	Ironwood Ridge High	Stipend	\$2,591.11
Tilton	Colin	Coach - Track Assistant HS	Ironwood Ridge High	Stipend	\$2,591.11

* 2025-2026 School Year



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: February 04, 2025

TITLE: Approval of Vouchers Totaling and Not Exceeding \$855,609.41 (Final Total)

BACKGROUND:

A copy of the vouchers for goods and services received by Amphitheater Public Schools and recommended for payment has been provided to the Governing Board.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the vouchers as presented.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: February 03, 2025

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **February 4, 2025**

TITLE: **Approval to Provide Post-Retirement Employment Opportunities during the 2025-2026 Fiscal Year**

BACKGROUND:

Arizona's school funding formulas pose challenges for public school districts in competing for essential personnel, exacerbated by the ongoing national labor shortage following the "Great Resignation" of 2021. Despite increased employee turnover and rising wages in the market, public schools struggle to keep pace with private industry due to stagnant state funding formulas. As a result, districts face wage compression with each annual minimum wage hike, unable to match the hiring power of private employers who can adjust consumer pricing.

The state's failure to adapt funding to accommodate mandated minimum wage increases since January 2017 further compounds the issue. The shortage of qualified teachers worsens, especially in critical disciplines like math and science, aggravated by retirements and competition from other sectors. Even after the disruptions of the COVID-19 pandemic, teacher attrition remains a pressing concern nationwide.

Federal and state laws mandate high qualifications for educators despite workforce shortages. Amphitheater Public Schools, like many districts, offers salary incentives for hard-to-fill positions and utilizes a third-party arrangement with Educational Services, Inc. (ESI) to retain retirees, preserving valuable skills. Last year, the ESI contract was procured through the Mohave Cooperative, a procurement cooperative approved by the State of Arizona.

Lease-Back Employee Option

Arizona state law permits school districts to lease-back retired personnel from a third-party vendor, like ESI, without violating state retirement rules. The legality of retaining retired teachers and other employees through a third party "lease-back" arrangement is expressly established in A.R.S. § 15-502. It reads in relevant part:

"The governing board may obtain the services of any employee, including teachers, substitute teachers and administrators, by contracting with a private entity that employs personnel required by the school district."

Recognizing that the District has a goal of hiring employees directly when possible, the District has offered a program to lease-back ASRS retirees through a third-party vendor ("TPV"), like ESI, for several years, and participants have been very positive about the opportunity. The program's approval by the Board expires at the end of this fiscal year.

Benefits of Hiring Retired Employees

Permission to hire ASRS retirees in FY 2025-2026, whether by direct-hire or by lease through a TPV, is more important than ever. The District needs to be able to retain the loyal and dedicated employees who have helped

it continue services to students and the community. An employee eligible to retire risks losing retirement payments to which they are entitled if they wait to retire to be able to continue working at the District.

By granting permission to hire ASRS retirees, the District employees who are eligible to retire will benefit because they will not have to wait to retire to continue doing their current job. Instead, they will be able to keep earning an income from the District while also receiving the retirement income that they are eligible to receive. It will also benefit the District by enabling it to retain loyal and trained employees, and by expanding the number of eligible candidates who the District can hire to fill its vacancies. There is also a slight savings when the District hires an ASRS retiree, particularly when the employee is a direct hire, since the alternative contribution owed to ASRS for an ASRS Retiree Return to Work is slightly less than for an employee who participates in the ASRS system.

Proposed Terms and Conditions for Retired Employees

It is proposed that the Board permit the hiring of retirees through a TPV to fill a District position under the following terms and conditions:

1. The post-retirement employment option will be offered for the 2025-2026 fiscal year and allow the retiree's retention through a TPV, such as ESI, as may be selected by the District from the available options through the Mohave procurement cooperative, or its equivalent, beginning on July 1, 2025.
2. This option will be available for all employment classifications in the District who retired with an ASRS-provider less than twelve months (365 calendar days) before July 1, 2025. However, it is recommended that qualified retired individuals who have been separated from direct employment with an ASRS-provider for more than twelve months by July 1, 2025 be hired directly by the District, which will avoid TPV fees for that individual, and, if the retiree is in a position for which a District contract is issued, that the appropriate ASRS Retiree Return to Work contract version be issued for the retired staff member.
3. In the event of an emergency, the Superintendent or designee may appoint a retiree to fill a position on a temporary basis. This temporary appointment may be in effect for only one school year or until the position is otherwise filled, whichever comes first. The temporary appointee may apply for the position and go through the competitive process as stated above.
4. The terms of the retiree's employment with the approved TPV will be determined by the provider in consultation with the District, and the retiree must acknowledge those terms prior to placement with the District.
5. It is further recommended that an ASRS retired employee who is currently working for the District, whether hired through a TPV or by direct hire with the District (once qualified), continue to be compensated at the same rate (prorated by FTE) as this year and receive the benefit of any Board-approved compensation increase that may be approved for FY 2025-2026 if they remain in the same classification. The compensation of any ASRS Retiree Return to Work who is hired as a new hire or who is hired into a different classification from that worked in FY 2024-2025 shall be paid at 100% of the wage for which a non-ASRS retiree would qualify in the same circumstances.
6. Employment transitions between direct hire by the District and employment with the TPV (or vice versa) must occur at the beginning of an academic/fiscal year depending on the retiree's work calendar or at the beginning of the second semester in January. Personnel employed in a grant funded position may only

transition between direct hire by the District and employment with the TPV (or vice versa) at the beginning of an academic/fiscal year.

7. The approved TPV will make and/or pay all appropriate payroll deductions and taxes. The District will pay a service fee to the provider as determined by the District's contract with the vendor. The District will also make the requisite contribution to the ASRS, which does not modify the retiree's retirement benefits.
8. Personnel placed with the District through this program must meet all District, Arizona state and federal qualification standards, including but not limited to, fingerprint/background clearance, certification, endorsement, education level, and licensure.
9. Regardless of their status as employees of a third party rather than the District, all personnel placed with the District must comply with district, state and federal laws, policies, regulations, directives as well as school improvement plans of Amphitheater Public Schools.

RECOMMENDATION:

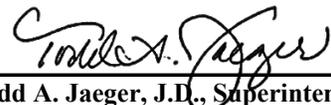
This item is presented for the Board's discussion, consideration and, if desired, approval and direction to the Administration.

INITIATED BY:



John Hastings
Director of Human Resources

Date: January 31, 2025



Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **February 4, 2025**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STAFF

Curt Simpson requests permission to attend Tyler Connect 2025 on May 10-14, 2025 in San Antonio, Texas. Approximate cost of travel is \$2,992.16 and will be paid using Maintenance and Operations funds. Three school days will be missed, and no substitute is required.

Jason Weaver and April Hizny request permission to attend Tableau Conference on April 14-17, 2025 in San Diego, California. Approximate cost of travel is \$6,226.00 and will be paid using Title II funds. Four school days will be missed, and no substitutes are required.

Todd Jaeger, Michelle Valenzuela, Beth Lake, and Sam Henson request permission to attend the National School Public Relations Association National Seminar on July 18-24, 2025 in Washington D.C. Approximate cost of travel is \$15,738.00 and will be paid using Title II and Maintenance and Operations funds. No school days will be missed, and no substitute is required.

STUDENTS

Kelly Fowler and Maggie Morales request permission to take 18 Canyon del Oro softball students to Carew Classic Tournament on April 3-5, 2025 in Anaheim, California. Approximate cost of travel is \$5,850.00 and will be paid using Student Activities funds. Two school days will be missed, and no substitutes are required.

BUDGET CODE KEY		
140.25.100.2579.6360.510.0000	Title II	Non-Instructional Training, Employee Training, Office of Learning & Instruction
140.25.100.2579.6582.510.0000	Title II	Non-Instructional Training, Employee Travel, Office of Learning & Instruction
001.00.100.2579.6582.501.0000	M & O	Non-Instructional Training, Employee Travel, Superintendent
001.00.100.2579.6360.528.0000	M & O	Non-Instructional Training, Employee Training, Transportation
001.00.100.2579.6582.528.0000	M & O	Non-Instructional Training, Employee Travel, Transportation
001.00.100.2579.6582.503.000	M & O	Non-Instructional Training, Employee Travel, Communications
001.00.100.2579.6360.503.0000	M & O	Non-Instructional Training, Employee Travel, Communications
850.00.610.1001.6892.282.0000	Student Activities	Classroom Instruction, Student Expenses, CDO
850.00.610.2190.6892.282.0000	Student Activities	Student Support Services, Student Expenses, CDO

RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:



Matthew Munger
Associate Superintendent for Secondary Education

Date: February 3, 2025



Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Curt Simpson

SCHOOL: School / Site

DATE(S): 5/10-14/2025

ACTIVITY/EVENT: Tyler Connect 2025

LOCATION: San Antonio, TX

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
	(Note: Tax credit contributions are District funds and require a budget code.)
Registration <u>\$1,199.00</u>	<u>001.00.100.2579.6360.528.0000</u>
Transportation <u>\$543.25</u> Mode <u>Air</u>	<u>001.00.100.2579.6582.528.0000</u>
Ground Transportation <u>\$52.24</u>	<u>001.00.100.2579.6582.528.0000</u>
Meals <u>\$159.00</u>	<u>001.00.100.2579.6582.528.0000</u>
Lodging <u>\$1038.67</u>	<u>001.00.100.2579.6582.528.0000</u>
Substitutes <u>\$0.00</u>	
TOTAL <u>\$2,992.16</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To learn how to improve productivity and transportation services by getting the most out of Traversa.

Outcomes and academic benefits to students and staff: I will be able to learn from and interact with Tyler Technologies staff, network with industry peers to exchange ideas, insights, best practices and solutions to make better use of our technology investment in my daily work.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Curt Simpson 1/6/2025
Signature Date

[Signature] 1/6/2025
Principal/Supervisor Date

[Signature] 1/22/2025
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Jason Weaver April Hizny

SCHOOL: Wetmore

Department (opt.): Office of Learning & Instruction

DATE(S): April 14-17, 2025

ACTIVITY/EVENT: Tableau Conference

LOCATION: San Diego Convention Center, San Diego, California

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$2,998.00</u>		<u>140.25.100.2579.6360.510.0000</u>
Transportation	<u>\$ 780.00</u>	Mode <u>air</u>	<u>140.25.100.2579.6582.510.0000</u>
Meals	<u>\$ 448.00</u>		<u>140.25.100.2579.6582.510.0000</u>
Lodging	<u>\$2,000.00</u>		<u>140.25.100.2579.6582.510.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$6,226.00</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To gain deep insight and develop skills in developing and cultivating data dashboards and resources for student data using Tableau Business Intelligence Tools.

Outcomes and academic benefits to students and staff: These tools will significantly improve access to timely and relevant data throughout the organization and will enable school and district leadership to have future access to a variety of data and metrics from multiple sources in real time, including student outcome data, demographic data, enrollment data, and student attendance that can be acted upon in a timely manner.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input type="checkbox"/> Communication | <input type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Mary Thatcher 1/29/25
Signature Date

[Signature] _____ 1/29/25
Principal/Supervisor Date
[Signature] _____
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Todd Jaeger _____

SCHOOL: District Office

Department (opt.): Superintendent's Office

DATE(S): 07/18/25-07/24/25

ACTIVITY/EVENT: National School Public Relations Association National Seminar

LOCATION: Washington, DC

ABSENCE: # Days 7 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		<small>(Note: Tax credit contributions are District funds and require a budget code.)</small>
Registration	<u>\$795.00</u>	<u>140.25.100.2579.6360.510.0000</u>
Transportation	<u>\$1000.00</u> Mode <u>Air</u>	<u>140.25.100.2579.6582.510.0000</u>
Rental Car	<u>\$450.00</u>	<u>001.00.100.2579.6582.501.0000</u>
Meals	<u>\$533.00</u>	<u>140.25.100.2579.6582.510.0000</u>
Lodging	<u>\$1494.00</u>	<u>140.25.100.2579.6582.510.0000</u>
TOTAL	<u>\$4272.00</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Attend the National School Public Relations Association 2024 National Seminar

Outcomes and academic benefits to students and staff: Networking with other public relation professionals as well as opportunities to learn about current communication strategies needed to advocate for our schools.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: _____
Signature Date

Principal/Supervisor Date

Todd A. Jaeger

Associate Superintendent/Supintendent Date

01/31/25

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Michelle Valenzuela Beth Lake SCHOOL: District Office
Sam Henson _____ Department (opt.): Communications Department
 _____ DATE(S): 07/18/25-07/24/25

ACTIVITY/EVENT: National School Public Relations Association National Seminar

LOCATION: Washington, DC

ABSENCE: # Days 7 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$2385.00</u>		<u>001.00.100.2579.6360.503.0000</u>
Transportation	<u>\$3000.00</u>	Mode <u>Air</u>	<u>001.00.100.2579.6582.503.0000</u>
Rental Car	_____		
Meals	<u>\$1599.00</u>		<u>001.00.100.2579.6582.503.0000</u>
Lodging	<u>\$1494.00</u>		<u>001.00.100.2579.6582.503.0000</u>
TOTAL	<u>\$11,466.00</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Attend the National School Public Relations Association 2024 National Seminar

Outcomes and academic benefits to students and staff: Networking with other public relation professionals as well as opportunities to learn about current communication strategies needed to advocate for our schools,

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Michelle Valenzuela 2/3/25
 Signature Date

 Principal/Supervisor Date
Toussaint A. [Signature] 02/3/25
 Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 18

NAME OF SCHOOL GROUP/CLUB/ENTITY: CDO Softball

STAFF ADVISOR(S)/CHAPERONES: Kelly Fowler & Maggie Morales

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Softball Tournament

DESTINATION OF TRAVEL: Peralta Canyon Park, 115 N Pinney Dr, Anaheim, CA and Canyon High School, 220 S Imperial Hwy, Anaheim,

DATES OF TRAVEL: April 3 – 5, 2025

ACADEMIC BENEFITS TO STUDENTS: Compete at a National Tournament, raise the level of team competition and prepare for the State Tournament.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input type="checkbox"/> Creative Thinking | <input type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Parents

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits _____ Club Funds _____
Parent Organization

rev. 6.1.2022

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$700.00</u>	<u>850-00-610-1001-6892-282-0000</u>
Transportation	<u> </u>	<u> </u>
Meals	<u>\$2,000.00</u>	<u>850-00-610-2190-6892-282-0000</u>
Lodging	<u>\$3,150.00</u>	<u>850-00-610-2190-6892-282-0000</u>
Substitutes	<u> </u>	<u> </u>
TOTAL	<u>\$5,850.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS:

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Volunteer

COST TO EACH STUDENT \$ 0

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Booster Club will pay

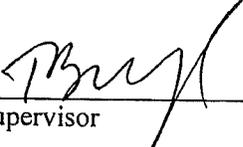
FUNDING SOURCE(S): Booster Club

FUNDRAISING ACTIVITIES PLANNED (If applicable):

31st Annual Dorado Classic Softball Tournament

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: Kelly Fowler 12/09/2024
Signature Date

APPROVED BY: 
Principal/Supervisor Date

 1/22/2025
Associate Superintendent/Supintendent Date