

Final Posting: Monday, July 24, 2023 at 4:00 pm

SPECIAL PUBLIC MEETING OF THE AMPHITHEATER GOVERNING BOARD

**Leadership and Professional Development Center
701 W Wetmore Road
Tucson, AZ 85705**

Tuesday, July 25, 2023

5:30 PM

(Doors open 30 minutes prior to the start of the meeting)

AMPHITHEATER PUBLIC SCHOOLS

MISSION

To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.

We Believe

- ❖ ***All students can learn and achieve.***
- ❖ ***Everyone has unique strengths, talents, and needs.***
- ❖ ***All students and staff should be responsible for and dedicated to educational excellence.***
- ❖ ***Education requires cooperation, honesty, and respect among the students, parents, staff, school, and community.***
- ❖ ***The school community deserves a safe and caring environment.***
- ❖ ***Our actions reflect our values and our dedication to meeting student needs fairly and equitably.***
- ❖ ***Ample resources are essential to accomplish the Mission.***

We Value

achievement, caring, creativity, curiosity, diligence, diversity, fairness, honesty, kindness, respectfulness, responsibility and service to the community.

AGENDA*

As permitted by the Arizona Open Meeting Laws, Board members may participate in this meeting by telephone, video or internet conference.

Persons present at the Board meeting may complete a form requesting to speak to the Board. Individuals who wish to address the Board in-person during Call to the Audience should fill out a public comment card and hand it to the Governing Board Secretary located in the main hallway of the Leadership and Professional Development Center. All comments are limited to 3 minutes to ensure an equitable opportunity to address the Board. In addition, to ensure adequate time is available for other Governing Board business, a maximum time limit for Public Comment will be observed. Those unable to speak within the specified time limits may also submit comments to the Board in writing.

* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

¹ Persons interested in addressing the Governing Board must complete and submit a form available from the Governing Board secretary. Procedures for addressing the Board are outlined on the form.

² Information items are for discussion only; no action will be taken.

³ Details are available in the offices of the Associate Superintendents and Chief Financial Officer.

⁴ Study session items are for discussion only; no action will be taken.

1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER

Ms. Deanna M. Day, M. Ed., President

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING

Tuesday, August 8, 2023 at 6:00 p.m., Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705
in the Leadership & Professional Development Center, SE Entrance and Parking

4. PUBLIC COMMENT¹ (30 Minutes Maximum)

5. CONSENT AGENDA³

A. Approval of Appointment of Non-Administrative Personnel	3
B. Approval of Personnel Changes	6
C. Approval of Leave(s) of Absence	14
D. Approval of Separation(s) and Termination(s)	16
E. Approval of Stipend for Coaching Volunteers	19
F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,562,417.82	21
G. Acceptance of Gifts	22
H. Receipt of June 2023 Report on School Auxiliary and Club Balances	24
I. Approval of Parent Support Organization(s) - 2023-2024	33
J. Approval of an Additional Sole Source Vendor for Fiscal Year 2024	37
K. Award of Contract for HVAC Air Filters- Based Upon Responses to Request for Bids (RFB) 2324002	38
L. Approval of Food Service Meal Pricing SY 2023–2024	39
M. Approval of Agreement with Local Initiatives Support Corporation for Childcare Infrastructure Building Program Grant	40
N. Approval of Out of State Travel	61

6. PUBLIC COMMENT¹ (30 Minutes Maximum)

7. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

8. ADJOURNMENT

In addition to display at various locations, copies of each agenda are available 24 hours prior to the meeting at www.amphi.com, and at the Wetmore Center, 701 West Wetmore Road, Tucson, AZ 85705. The public and the press are also welcome to examine in the Records Department all non-confidential supporting materials for the agenda. Requests for copies, at cost, of any of these supporting materials will be honored as timely as possible.

If you need special accommodations, please call the Governing Board office: (520) 696-5158

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**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Appointment of Non-Administrative Personnel

BACKGROUND:

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of July 17, 2023.

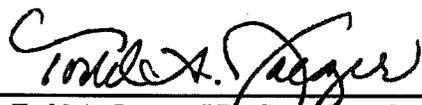
RECOMMENDATION:

It is the recommendation of the Administration that the appointment(s) be approved as presented.

INITIATED BY:


John Hastings, Director of Human Resources

Date: July 17, 2023


Todd A. Jaeger, J.D., Superintendent

7/25/2023

**GOVERNING BOARD MEETING
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Abdulla	Sarok	Campus Monitor	CT	Ironwood Ridge High	1	0 years	Replacement	Dr. Jenkins	
Baier	Tracy	Teacher - Special Education Reso	CT	Amphi High School	CTT-MA	5 years	Replacement	Mr. Malis	
Bowden	Gary	Teacher - Grade 5	CT	Nash Elementary			Rescind		
Collins	Rebecca	Teacher - Cross Categorical Class	CT	Donaldson Elementary	CTT-BA	0 years	Replacement	Mr. Szczepaniak	
Fladoos	Amril	Teacher - REACH	CT	Holaway Elementary	CTT-BA	1 year	Replacement	Ms. Valentin	
Fladoos	Amril	Teacher - REACH	CT	Rio Vista Elementary	CTT-BA	1 year	Replacement	Ms. Spillane	
Gonzalez	Tieyan	Teacher - Grade 2	CT	Holaway Elementary			Rescind	Ms. Valentin	
Hockins	Nathaniel	Teacher - Mathematics	CT	CDO High School	CTT-MA	3 years	New	Ms. Bulleigh	
Mullon	Amanda	Teacher - Academic Intervention	CT	Innovation Academy			Rehire		
Mullon	Amanda	Curriculum, Instruction, & Interv. S	CT	Innovation Academy			Rehire		
Scarbrough	Grace	Teacher - English	CT	CDO High School	CTT-BA	0 years	Replacement	Ms. Bulleigh	
Sherman	Courtney	Teacher - Special Education Reso	CT	Holaway Elementary	CTT-MA	0 years	Correction	Ms. Valentin	Salary
Swartz	Danielle	Teacher - Pandemic Recovery	CT	Innovation Academy			Rehire		
Cochiolo	Rebecca	Occupational Therapist	CL-PR	Wetmore Center	OT-DOC	0 years	Replacement	Ms. McGraw	
Abdulla	Sarok	Security Officer	CL	Ironwood Ridge High	6	0 years	Replacement	Dr. Jenkins	4
Jacobson	Leah	Special Education Teaching Assis	CL	Holaway Elementary	3	0 years	Replacement	Ms. Bucciarelli-Fay	
Kalykova	Gulgaky	Library Assistant	CL	Donaldson Elementary	4	1 year	Replacement	Mr. Szczepaniak	
Martinez	Angela	Special Education Teaching Assis	CL	Donaldson Elementary			Rehire		
Muscarello	Chelsea	Special Education Teaching Assis	CL	La Cima Middle School			Rehire		
Ortiz	Lisa	Preschool Aide/Caregiver	CL	Copper Creek Elementary	1	0 years	Replacement	Ms. Bucciarelli-Fay	
Padilla	Leticia	Classroom Aide/Caregiver	CL	Ironwood Ridge High	2	0 years	Replacement	Dr. Jenkins	
Rosales	Gerardo	Custodian I	CL	Prince Elementary	2	5 years	Replacement	Ms. Sheber	
Tolano Escalanto	Sergio	Maintenance Technician II	CL	Facilities Support			Rehire		

*	2022-2023 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

07/25/2023
GOVERNING BOARD MEETING
APPOINTMENTS

SUBSTITUTES

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	COMMENT
Lizarraga	Rosa		CT		07/11/2023	

AD Administrative
PR Professional
CT Certified
CL Classified



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Personnel Changes

BACKGROUND:

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of July 17, 2023.

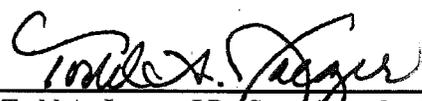
RECOMMENDATION:

It is the recommendation of the Administration that the personnel changes be approved as presented.

INITIATED BY:


John Hastings, Director of Human Resources

Date: July 17, 2023


Todd A. Jaeger, J.D. Superintendent

7/25/2023

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Anderson	Rebecca	Teacher - Grade 5	CT	Mesa Verde Elementary	Reassignment			
Campbell	Jennifer	Curriculum, Instruction, & Interv. Sup	CT	Prince Elementary	Correction			Assignment
Carlson	Joanne	Teacher - Academic Intervention	CT	Wilson K-8 School	Decrease FTE			<0.5 FTE>
Carlson	Joanne	Curriculum, Instruction, & Interv. Sup	CT	Wilson K-8 School	Correction			Assignment
Colaianne	Nina	Teacher - REACH	CT	Painted Sky Elementary	Salary Adjustment	CTT-EDS	+\$3,999.45	Degree Movement
Edmondson	Heidi	Curriculum & Instruction Program Sp	CT	Wilson K-8 School	Transfer			
Guymon	Kate	Curriculum, Instruction, & Interv. Sup	CT	Amphi High School	Correction			Assignment
Holder	Kayla	Curriculum, Instruction, & Interv. Sup	CT	Walker Elementary	Correction			Assignment
Jacobs	Jessica	Teacher - Academic Intervention	CT	Innovation Academy	Transfer			
Jacobs	Jessica	Teacher - Literacy Intervention	CT	Innovation Academy	Decrease FTE			<0.5 FTE>
Jacobs	Jessica	Teacher - REACH	CT	Innovation Academy	Transfer			
McGowan	Alissa	Teacher - History	CT	Ironwood Ridge High	Salary Adjustment	CTT-MA	\$2,000.25	Degree Movement
Rondeau	Hana	Teacher - Music	CT	Keeling Elementary	Salary Adjustment	CTT-BA+	\$666.75	Degree Movement
Wray	Kathleen	Curriculum, Instruction, & Interv. Sup	CT	Rio Vista Elementary	Correction			Assignment
Gregg	Bethani	Clerk	CL	Copper Creek Elementary	Additional Position	1		
McQuown	Brianna	Speech/Language Pathology Assista	CL	Wetmore Center	Increase FTE			+0.2 FTE
Sneyd	Ashley	Educational Assistant to the Element	CL	Harelson Elementary	Additional Position	4		
Teager	Lisa	GEAR UP Assistant	CL	Amphi High School	Increase FTE			+0.375 FTE
Tyczynski	Amanda	Speech/Language Pathology Assista	CL	Wetmore Center	Promotion		+\$1.55	
Volz	Diana	Payroll Specialist I	CL	Wetmore Center	Salary Adjustment	13	+\$1.00	
Bakken	Carrie	ADDN - Extra Hours	ADCT	CDO High School	Added Duty			\$27.57 per hour
Boyd	Lisa	ADDN - Academic Assistant EL	ADCT	Coronado K-8 School	Addendum			\$700.00

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*	2022-2023 School Year						ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend						ADCL	Addendum Classified
Added Duty	Employee working additional hours or days						ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position						CT-AD	Certified Administrative
Correction	Correction to contract						CT	Certified
Decrease FTE	Decrease in hours						CL-AD	Classified Administrative
Extension	End date being extended						CL	Classified
Increase FTE	Increase in hours/contract						PR	Professional
Promotion	Employee receiving a promotion to another position						EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration						MS	Middle School
Status Change	Employee changing status (i.e. short term to career)						HS	High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Bruce	Katherine	ADDN - Academic Assistant EL	ADCT	Coronado K-8 School	Addendum		\$700.00	
Burgin	Samantha	DH - Support Program HS	ADCT	Ironwood Ridge High	Addendum		\$3,350.00	
Candelaria	Maria	ADDN - Academic Assistant EL	ADCT	Coronado K-8 School	Addendum		\$700.00	
Carlson	Joanne	Teacher - Academic Intervention	ADCT	Wilson K-8 School	Rescind			
Cochran	James	ADDN - Performing Arts MS	ADCT	Coronado K-8 School	Addendum		\$1,800.00	
Cypert	Jacob	ADDN - Extra Hours	ADCT	Ironwood Ridge High	Added Duty		\$25.66 per hour	
Daigle	Joyce	ADDN - Dyslexia Training Designee	ADCT	Coronado K-8 School	Addendum		\$3,350.00	
Dale	Jessica	ADDN - Extra Hours	ADCT	CDO High School	Added Duty		\$32.25 per hour	
Davis	Rachel	ADDN - Student Council EL	ADCT	Coronado K-8 School	Addendum		\$950.00	
de la Garza	Marcy	ADDN - Extra Days	ADCT	Rillito Center	Added Duty		\$323.67 per day	
de la garza	Marcy	ADDN - Extra Days	ADCT	Wetmore Center	Addendum		\$323.67 per day	
Evans	Bethany	Coach - Cross Country HS	ADCT	Amphi High School	Addendum		\$2,600.00	
Fox	Erica	Teacher - Mathematics	ADCT	CDO High School	301 Payment		*\$455.10	
Garmon	Guadalupe	ADDN - National Honor Society MS	ADCT	Coronado K-8 School	Addendum		\$750.00	
Gowen	Jean	DH - CTE HS	ADCT	Ironwood Ridge High	Addendum		\$3,350.00	
Green	Rebecca	ADDN - Dyslexia Training Designee	ADCT	Coronado K-8 School	Addendum		\$3,350.00	
Green	Rebecca	ADDN - AVID Site Team Coordinator	ADCT	Coronado K-8 School	Addendum		\$1,500.00	8
Greenberg	Elyse	ADDN - Yearbook MS	ADCT	Coronado K-8 School	Addendum		\$1,500.00	
Habinek	Angela	ADDN - Academic Assistant EL	ADCT	Mesa Verde Elementary	Addendum		\$700.00	
Habinek	Angela	ADDN - Technology Coach EL	ADCT	Mesa Verde Elementary	Addendum		\$1,550.00	
Haight	Susan	ADDN - Extra Hours	ADCT	Rillito Center	Added Duty		\$32.69 per hour	
Hayes	Jeremy	ADDN - Technology Coach MS	ADCT	Coronado K-8 School	Addendum		\$1,550.00	
Hayes	Shana	ADDN - Student Council EL	ADCT	Mesa Verde Elementary	Addendum		\$950.00	
Howland	Patricia	Teacher - General Science	ADCT	Wilson K-8 School	Added Duty		\$12,693.05	

*	2022-2023 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
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GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Hsieh	Christopher	ADDN - Extra Hours	ADCT	CDO High School	Added Duty		\$27.57 per hour	
Humphreys	Anita	ADDN - School Support Team	ADCT	Donaldson Elementary	Addendum		\$20.00 per hour	
Iadevaia	Jennifer	ADDN - School Support Team	ADCT	Donaldson Elementary	Addendum		\$20.00 per hour	
Inglett	Lindsay	ADDN - Dyslexia Training Designee	ADCT	Mesa Verde Elementary	Addendum		\$1,675.00	
Inglett	Lindsay	ADDN - AVID Site Team Coordinator	ADCT	Mesa Verde Elementary	Addendum		\$1,500.00	
Inglett	Lindsay	ADDN - Administrative Designee (Adi	ADCT	Mesa Verde Elementary	Addendum		\$2,000.00	
Kimler	Courtney	ADDN - School Support Team	ADCT	Donaldson Elementary	Addendum		\$20.00 per hour	
Kipley	Kayla	Coach - Spiritleading Head Fall HS	ADCT	Amphi High School	Addendum		\$2,450.00	
Marlatt	Lauren	ADDN - Student Council MS	ADCT	Copper Creek Elementary	Addendum		\$1,350.00	
Marlatt	Lauren	DH - Science MS	ADCT	Coronado K-8 School	Addendum		\$1,200.00	
McQuade	Lavinia	ADDN - Extra Hours	ADCT	Amphi High School	Added Duty		\$27.57 per hour	
Medivil	Jose	Coach - Football Head HS	ADCT	Amphi High School	Addendum		\$3,800.00	
Mendez	Melisa	ADDN - Extra Hours	ADCT	Amphi Middle School	Added Duty		\$33.13 per hour	
Miranda	Jennifer	ADDN - Extra Hours	ADCT	Ironwood Ridge High	Added Duty		\$28.02 per hour	
Moreno	Kristin	DH - Language Arts MS	ADCT	Coronado K-8 School	Addendum		\$1,200.00	
Nelson	Tatum	ADDN - School Support Team	ADCT	Donaldson Elementary	Addendum		\$20.00 per hour	
Olszewski	Cynthia	ADDN - Extra Hours	ADCT	CDO High School	Added Duty		\$30.64 per hour	9
Parham	John	ADDN - Extra Hours	ADCT	Amphi High School	Added Duty		\$33.98 per hour	
Parriott	Lisa	ADDN - Extra Hours	ADCT	CDO High School	Added Duty		\$28.54 per hour	
Perez	Katrina	ADDN - Academic Assistant EL	ADCT	Mesa Verde Elementary	Addendum		\$700.00	
Pike	Jennifer	ADDN - Odyssey of the Mind	ADCT	Coronado K-8 School	Addendum		\$1,200.00	
Quevedo	Shelley	DH - Mathematics MS	ADCT	Coronado K-8 School	Addendum		\$1,200.00	
Rose	Stileda	Coach - Cross Country HS	ADCT	Amphi High School	Addendum		\$2,600.00	
Scheffel	Liesl	ADDN - Technology Coach EL	ADCT	Coronado K-8 School	Addendum		\$1,550.00	
*		2022-2023 School Year				ADCT	Addendum Certified	
Addendum		Employee receiving extra-curricular position or stipend				ADCL	Addendum Classified	
Added Duty		Employee working additional hours or days				ADACS	Addendum Amphi Community Schools	
Additional Position		Employee working an additional position				CT-AD	Certified Administrative	
Correction		Correction to contract				CT	Certified	
Decrease FTE		Decrease in hours				CL-AD	Classified Administrative	
Extension		End date being extended				CL	Classified	
Increase FTE		Increase in hours/contract				PR	Professional	
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Transfer		Employee moving from one position to another						

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Schrimpf	Anastasia	ADDN - School Support Team	ADCT	Donaldson Elementary	Addendum		\$20.00 per hour	
Shaheen	John	ADDN - Performing Arts MS	ADCT	Coronado K-8 School	Addendum		\$1,800.00	
Sherman	Stacey	ADDN - Odyssey of the Mind	ADCT	Coronado K-8 School	Addendum		\$1,200.00	
Sparlin	Erika	DH - Social Studies MS	ADCT	Coronado K-8 School	Addendum		\$1,200.00	
Summons	Sjana	Coach - Swimming Head HS	ADCT	Amphi High School	Addendum		\$3,000.00	
Thacker	Lynn	ADDN - Academic Assistant EL	ADCT	Mesa Verde Elementary	Addendum		\$700.00	
Upmann	Adam	ADDN - Math Counts MS	ADCT	Coronado K-8 School	Addendum		\$950.00	
Willis	John	ADDN - Extra Hours	ADCT	Amphi High School	Added Duty		\$35.48 per hour	
Willis	Maria	ADDN - Extra Hours	ADCT	Amphi High School	Added Duty		\$34.59 per hour	
Woodard	Nicholas	ADDN - Extra Curric. Activ. Director	ADCT	La Cima Middle School	Addendum		\$2,000.00	
Aguilar	Cruz	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Behner	Mary	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.39 per hour	
Bouck	Monica	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$14.41 per hour	
Bustamante	Julisa	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.58 per hour	
Calvin	Leeann	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$16.41 per hour	
Campbell	Renee	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$16.45 per hour	
Campos	Corrie	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.39 per hour	10
Canupp	Pauline	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.39 per hour	
Carino	Monica	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$16.24 per hour	
Carless	Manne	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$14.41 per hour	
Christensen	Bessie	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Chrzanowski	Kathy	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Contreras	Marcela	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Coronado	Laura	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.58 per hour	

*	2022-2023 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
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GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Corral	Rosa	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.58 per hour	
Cuen	Darlene	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.67 per hour	
Doty	Emily	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$14.00 per hour	
Dragland	Cynthia	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$17.24 per hour	
Erazo	Irma	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$14.99 per hour	
Erskin	Charles	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.39 per hour	
Flores-Coronado	Angelina	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.39 per hour	
Francies	Maricela	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$14.00 per hour	
Frazier	Marlena	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Gomez	Elizabeth	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.39 per hour	
Gomez	Jennifer	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$14.00 per hour	
Granderson	Darla	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Grinnell	Christine	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Herfurth	Marilyn	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Hernandez	Iris	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Hoffman	George	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Israel	Robin	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$14.99 per hour	11
Kane	Aisse	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Laurie	Yetive	ADDN - ESY Student Services Coord	ADCL	Wetmore Center	Added Duty		\$15.71 per hour	
Lozada	Lizbeth	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$14.56 per hour	
Lynden	Candelaria	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Maldonado	Christina	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$16.24 per hour	
Mattern	Suzanna	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.39 per hour	
McKenzie	Briana	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.50 per hour	

*	2022-2023 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Miller	Mitchell	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$18.16 per hour	
Moncada	Maria	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.39 per hour	
Moody	Jeff	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$16.40 per hour	
Mora	Adriana	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Owara	Sumi	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Pacheco	Isha	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$15.30 per hour	
Page	Barbara	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Pereida	Danixa	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.39 per hour	
Petty	Giovanna	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$14.41 per hour	
Pogue	Dawn	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.95 per hour	
Polito	Brennan	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Rios	Griselda	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$16.24 per hour	
Rubio	Olga	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Saldana	Marisela	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$16.17 per hour	
Sanchez	Bianca	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.39 per hour	
Scott	Kallie	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Silva	Maria	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	12
Slaton	Stephanie	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$15.44 per hour	
Soto	Suzanna	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Strang	Alecia	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$16.49 per hour	
Toothman	Victoria	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$16.00 per hour	
Valdez	Martina	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.69 per hour	
Vasquez	Paula	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.58 per hour	
Vergara	Veronica	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$14.41 per hour	

*	2022-2023 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Whitaker	Kaitlyn	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty			\$15.69 per hour
Woo Cejudo	Merced	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty			\$15.95 per hour
Zanes	Raelene	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty			\$15.69 per hour

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*	2022-2023 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Leave(s) of Absence

BACKGROUND:

Leave(s) of absence will be presented herein and are current as of July 17, 2023.

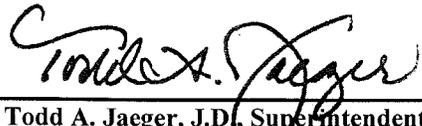
RECOMMENDATION:

It is the recommendation of the Administration that the leave request(s) be approved as presented.

INITIATED BY:


John Hastings, Director of Human Resources

Date: July 17, 2023


Todd A. Jaeger, J.D., Superintendent

7/25/2023

**GOVERNING BOARD MEETING
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Larriva	Amanda	Teacher - Grade 4	CT	Rio Vista Elementary	07/28/2023	Start Date
Krieger	Thomas	Auto Mechanic I	CL	Transportation	07/10/2023	Extension Start Date

* 2022-2023 School Year
CT-AD Certified Administrative
CT Certified
CL-AD Classified Administrative
CL Classified
PR Professional



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Separation(s) and Termination(s)

BACKGROUND:

Separation(s) and termination(s) will be presented herein. Separations are current as of July 17, 2023.

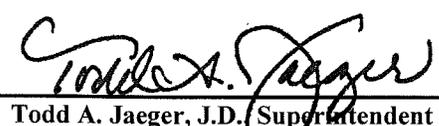
RECOMMENDATION:

It is the recommendation of the Administration that the resignation(s) or termination(s) be approved as presented.

INITIATED BY:


John Hastings, Director of Human Resources

Date: July 17, 2023


Todd A. Jaeger, J.D. Superintendent

7/25/2023

**GOVERNING BOARD MEETING
SEPARATIONS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Rodarte	Nora	Special Education Teaching	CL	Rillito Center	06/15/2023	Resignation	*
Scardeville	Anthony	Bus Driver	CL	Transportation	05/18/2023	Resignation	*
Stickney	Lisa	Secretary II	CL	Wetmore Center	06/29/2023	Resignation	*

* 2022-2023 School Year
Budget RIF Reduction in force due to budget
Abandonment Employee abandoned position
Breach of Contract Employee did not fulfill contract
Dismissal Employee terminated by the District
Resignation Employee resigning from the District
Retirement Employee retiring from the District

ADCT Addendum Certified
ADCL Addendum Classified
ADDM Addendum Only
CT-AD Certified Administrative
CT Certified
CL-AD Classified Administrative
CL Classified
PR Professional

07/25/2023
GOVERNING BOARD MEETING
SEPARATIONS

Substitutes

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	REASON
Conrard	Margaret		CT		06/22/2023	
Golestani	Charles		CT		07/05/2023	
Jimenez	Katalina		CT		06/21/2023	

AD Administrative
PR Professional
CT Certified
CL Classified



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Stipend for Coaching Volunteers

BACKGROUND:

Coaching volunteer(s) and corresponding stipend(s) will be presented herein and are current as of July 17, 2023.

RECOMMENDATION:

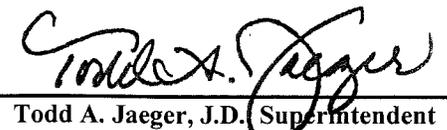
It is the recommendation of the Administration that the Governing Board approve payment of the listed stipend(s) for the identified coaching volunteers.

INITIATED BY:



John Hastings, Director of Human Resources

Date: July 17, 2023



Todd A. Jaeger, J.D. Superintendent

7/25/2023

**GOVERNING BOARD MEETING
COACHING VOLUNTEERS**

LAST NAME	FIRST NAME	POSITION	LOCATION	REASON	AMOUNT/COMMENTS
Molina	Basilio	Coach - Football Assistant MS	La Cima Middle School	Stipend	\$1,400.00
Pro	Christopher	Coach - Swimming Head HS	Amphi High School	Stipend	\$3,000.00
Reynolds	Samantha	Coach - Volleyball Head HS	Amphi High School	Stipend	\$3,000.00
Welch	Adam	Coach - Volleyball Assistant HS	Amphi High School	Stipend	\$2,400.00

* 2022-2023 School Year



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Vouchers Totaling and Not Exceeding Approximately \$2,562,417.82

BACKGROUND:

A copy of the vouchers for goods and services received by Amphitheater Public Schools and recommended for payment has been provided to the Governing Board.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the vouchers as presented.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: July 24, 2023

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Acceptance of Gifts

BACKGROUND:

Donations detailed on the attached listing have been received by the District.

RECOMMENDATION:

It is the recommendation of the Administration that the above gifts be accepted by the Governing Board.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: July 20, 2023

Todd A. Jaeger, J.D., Superintendent

Gifts and Donations List

Gifts and Donations List		
Gifts and Donations		07/25/23
Ck in the amount \$995.06	American Online Giving Foundation	Painted Sky Elementary School
Ck in the amount \$130.98	Kroger	Amphi Middle School
Ck in the amount \$10,231.37	Amphitheater Foundation	Holaway Elementary School
Ck in the amount \$31,325.90	Amphitheater Foundation	Nash Elementary School



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Receipt of June 2023 Report on School Auxiliary and Club Balances

BACKGROUND:

Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board receive the report of School Auxiliary and Club Balances.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: July 24 2023

Todd A. Jaeger, J.D., Superintendent

**Amphitheater Public Schools
Summary of Activity for All Schools
Auxiliary Account
For the Month Ending June 30, 2023**

Beginning Balance	\$ 3,000,410.58
Plus Deposits	17,651.82
Less Disbursements	<u>(189,517.22)</u>
Ending Book Balance For All Schools	<u><u>\$2,828,545.18</u></u>
Outstanding Deposits	(37,870.90)
Outstanding Checks	<u>101,979.37</u>
Ending Bank Balance For All Schools	<u><u>\$2,892,653.65</u></u>

**Amphitheater Public Schools
Summary of Activity for All Schools
Student Activity Accounts
For Month Ending June 30, 2023**

Beginning Balance	\$749,683.15
Plus Deposits	40,320.28
Less Disbursements	<u>(84,738.66)</u>
Ending Book Balance For All Schools	<u>\$705,264.77</u>
Outstanding Deposits	\$ (3,806.93)
Outstanding Checks	<u>30,279.58</u>
Ending Bank Balance For All Schools	<u><u>\$731,737.42</u></u>

Amphitheater Public School District #10

**Elementary/Middle Schools
Student Activity Account Club Balances
For Month Ending June 30, 2023**

Amphi Middle School

Student Gov't	3,525.76
AVID	154.58
Culture Exchange	146.07
MESA Club	148.06
NJHS	178.52
Odyssey of the Mind	752.17
Science Club	1,511.52
Sports Academy	30.00
Yearbook	2,402.16
Amphi Middle School Total	\$ 8,848.84

Copper Creek Elementary

Student Council	3,803.14
Accelerated Reader Club	-
Turquoise Times	32.28
Copper Creek Total	\$ 3,835.42

Coronado K-8 Schools

Elementary Student Council	4,858.12
Middle School Student Council	3,886.09
Astronomy/Space & Science	221.76
Band	3,951.05
C.H.O.I.C.E.S.	1,191.56
Chorus	1,319.41
Coronado FCA	42.00
Coronado Musicians Club	1,120.05
Indoor Percussion Club	755.00
Kids Helping Kids	339.13
NEHS	41.00
National Junior Honor Society	3,528.82
Odyssey of the Mind	1,577.35
Orchestra	930.57
Running Club	3,152.56
Wrestlers Club	871.70
Coronado Total	\$ 27,786.17

Cross Middle School

Student Council	5,068.07
6th Grade Club	282.15
Band Club	2,060.92
Choir Club	2,216.40
Future Problem Solvers	145.00
Guitar Club	2,088.46
Life Skills Exploratory Club	142.96
Math Counts	242.87
Musical Theater Club	1,315.32
NJHS	957.02
Orchestra Club	4,017.72
PE Club	3,162.13
Star Club	2,313.57
Tri-M Club	335.31
Web Club	1,783.38
Cross Middle School Total	\$ 26,131.28

Amphitheater Public School District #10

**Elementary/Middle Schools
Student Activity Account Club Balances
For Month Ending June 30, 2023**

<u>Donaldson Elementary</u>	
Student Council	2,203.78
Donaldson Total	\$ 2,203.78
<u>Harelson Elementary</u>	
Student Council	613.60
5th Grade Activities	125.36
Track	307.65
Harelson Total	\$ 1,046.61
<u>Holaway Elementary</u>	
Student Council	856.24
Holaway Total	\$ 856.24
<u>Innovation Academy</u>	
Student Council	1,225.01
Algebra Club	936.09
Entrepreneur Club	43.90
Odyssey of the Mind	(896.95)
Innovation Academy Total	\$ 1,308.05
<u>Keeling Elementary</u>	
Student Council	930.71
Keeling Total	\$ 930.71
<u>La Cima Middle School</u>	
Student Council	5,156.33
NJHS	1,095.90
La Cima Total	\$ 6,252.23
<u>Mesa Verde Elementary</u>	
Student Council	4,616.31
Mesa Verde Total	\$ 4,616.31
<u>Nash Elementary</u>	
Student Council	1,634.36
Nash Total	\$ 1,634.36
<u>Painted Sky Elementary</u>	
Student Council	6,799.14
Nature Shop	929.20
Orchestra	304.74
Band	344.45
Chorus	653.42
Milers	1,016.75
OM	951.79
Bagel & Books	-
Sign Language	126.00
Algebra	-
Yoga	-
NEHS	1,008.24
Garden Club	-
Math Club	23.00
Sewing Club	-
Art Club	209.84
Sports Club	120.01
Painted Sky Total	\$ 12,486.58

Amphitheater Public School District #10

**Elementary/Middle Schools
Student Activity Account Club Balances
For Month Ending June 30, 2023**

Prince Elementary

Student Council	760.97
Prince Total	\$ 760.97

Rio Vista Elementary

Student Council	981.94
Rio Vista Total	\$ 981.94

Walker

Student Council	2,340.88
Fitness Fanatics	257.90
Odyssey of the Mind	2,952.80
Walker Total	\$ 5,551.58

Wilson

Student Council	9,905.38
Algebra Club	473.77
Archery Club	646.67
Art Club	2,906.76
Elementary Art	280.00
Elementary Choir	867.22
GameMakers	210.00
MS Choir	2,920.92
MS Theater Club	394.64
National Junior Honor Society (NJHS)	1,764.17
Odyssey of the Mind	566.83
Robotics Club	1,078.53
Science Club	60.00
Science Club K-2	1,392.61
STEM Club	1,865.06
Yearbook Club	2,319.03
Wilson Total	\$ 27,651.59

Total K-8 Club Balances **\$ 132,882.66**

Plus: Outstanding Checks	15,200.20
Less: Outstanding Deposits (Inc CC's)	-
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-

Bank Balance **\$ 148,082.86**

Sweep Account \$ 148,082.86
0.00

**Amphi High School
Student Activity Account
Schedule of Club Balances
For the Month Ending June 30, 2023**

1001 Student Council	\$ 12,787.12	1470 Soccer -Girls	\$ 116.76
1035 Art Club	968.01	1480 Link Crew	-
1070 Band Club	674.18	1520 Media Club	1,223.37
1080 Baseball	2,959.09	1560 National Honor Society	184.66
1085 Golf -Boys	-	1590 Odyssey of the Mind	876.16
1110 Basketball -Girls	1,206.41	1600 Orchestra Club	1,006.17
1113 Drama Club	1,716.75	1631 Panther Popcorn	2,787.49
1115 Choir Club	4,814.43	1740 ASL Club	2,845.18
1120 AVID Club	215.39	1744 Auto Skills USA Amphi Chapter	2,015.62
1128 Mt. Bike Club	-	1745 Soccer -Boys	112.82
1145 AHS Chess Club-GOT	20.00	1770 Softball Club	1,510.08
1172 Dance Club	82.46	1780 Spanish Club	1,566.23
1180 Basketball -Boys	17,092.76	1785 AHS Spiritlines	439.98
1200 Panther Partners Club	2,772.00	1790 Cross Country Club -Girls	1,663.53
1227 Yearbook Club	1,258.96	1795 Cross Country Club -Boys	-
1234 FFA Club	3,022.87	1803 HOSA Club	508.28
1235 FFA - Fair Checks	11,107.27	1830 Swim Club	1,220.19
1240 Fut Comp Scientists of AHS	374.06	1835 Tennis -Girls	11.72
1245 French Club	2,478.99	1840 Tennis -Boys	5.58
1255 Photo Club	4,108.41	1850 Tech Theater Club	380.68
1261 The Game Club	51.00	1860 Trackers - Track & Field Club	13.38
1265 Equality Club	564.00	1900 Volleyball -Girls	4,289.32
1280 Greenhouse Club	62.70	1905 Beach Volleyball	4,779.50
1290 Wrestling	1,974.45	1950 Bookstore Over/Short	0.50
1300 Football Club	4,067.90		
1310 Inter Act Club	1,419.25		
1350 Volleyball -Boys	109.35		

Amphi High School Total Clubs	<u>\$ 103,465.01</u>
Plus: Outstanding Checks	10,076.68
Less: Outstanding Deposits (Inc CC's)	(2,176.69)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	(0.40)
Bank Balance	<u>\$ 111,364.60</u>

Sweep Account \$ 111,364.60
0.00

**Canyon Del Oro High School
Student Activity Account
Schedule of Club Balances
For the Month Ending June 30, 2023**

1001 Student Council	\$ 60,965.72	1300 Football Club	\$ 13,997.33
1020 Academic Decathlon	8,906.49	1345 Take-A-Hike Club	133.18
1031 Black Excellence Student Union	231.50	1350 Volleyball -Boys	277.87
1033 Awareness	55.00	1400 HOSA-Bio Science	408.58
1034 AM Art Club	203.00	1420 IB Club	259.47
1050 Amphi All-Stars Club/Special Olympics	472.84	1470 Soccer -Girls	-
1060 Asian American Cultural Society	-	1472 Latino Student Union	-
1070 Band Club	1,375.00	1480 Link Crew	3,825.97
1081 Be Kind /Ben's Bell Club	465.64	1530 Model United Nations	208.84
1083 Biology Club	895.16	1560 National Honor Society	1,713.57
1084 Bowling Club	81.52	1575 United Native Nations	-
1085 Golf -Boys	18,477.35	1590 Odyssey of the Mind	5,637.44
1110 Basketball -Girls	14,376.57	1600 Orchestra Club	9.55
1111 Book Club	20.62	1640 Ping Pong	-
1113 Drama Club	4,460.00	1650 Psychology Club	28.00
1115 Choir	4,011.91	1710 Math Club	205.72
1118 Engineering Club	924.53	1740 Sign Language Club	-
1128 Mountain Bike	-	1742 Senior Spirit Squad	333.69
1140 Chemistry Club	398.13	1743 Skills USA Architecture	3,166.44
1145 Chess	1,184.31	1744 Skills USA Autos	11,782.54
1150 Culinary Arts/FCCLA	3,946.99	1745 Soccer -Boys	27.60
1155 Catering	11,787.16	1770 Softball Club	2,245.35
1172 Dance	9,601.01	1780 Spanish Club	688.22
1180 Basketball -Boys	-	1785 Spiritline/ Cheer	10,467.86
1200 Dream Team	6,412.93	1790 Cross Country	1,134.15
1220 Girls Who Code Club	-	1800 Sports Medicine- HOSA	1,760.84
1224 Entrepreneurship Club	1,379.00	1830 Swim Club	-
1225 Environmentalist Club	268.16	1835 Tennis -Girls	5,232.81
1226 Early Childhood	5,419.04	1840 Tennis -Boys	2,022.60
1227 Yearbook	8,512.82	1860 Track & Field Club	14,443.30
1230 FCA Club	-	1865 TRI-M Club	348.20
1245 French Club	126.76	1880 Unicycle	-
1250 FBLA	174.00	1905 Volleyball -Beach	4,502.98
1254 Fashion Photography	26.00	1950 Bookstore Over/Short	-
1255 Photography Club	620.04		
1267 LGBTQ+	266.62		
1270 German Club	394.98		
1290 Wrestling	11,016.99		

CDO High School Total Clubs	\$ 262,319.89
Plus: Outstanding Checks	3,784.46
Less: Outstanding Deposits (Inc CC's)	(769.24)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-
Bank Balance	\$ 265,335.11

Sweep Account \$ 265,335.11
0.00

**Ironwood Ridge High School
Student Activity Account
Schedule of Club Balances
For the Month Ending June 30, 2023**

1001 Student Council	\$ 52,944.48	1530 Model United Nations	637.88
1035 Art Club	1,706.53	1560 National Honor Society	2,668.88
1040 Photography/Skills USA	-	1590 Odyssey of the Mind	-
1070 Band Club	240.51	1595 Japanese	53.74
1075 Cares for Kids	-	1600 Orchestra Club	3.75
1080 Baseball	1,104.47	1630 Journalism	8,019.87
1085 Golf -Boys	2,230.26	1700 Club Green	1,418.64
1095 Ridge Audio	1,028.44	1720 Athletic Club	-
1110 Basketball -Girls	417.78	1740 Sign Language	399.00
1113 Drama	120.96	1745 Soccer -Boys	9,046.38
1115 Choir	3,628.31	1750 Robotics Club	2,029.68
1150 Culinary Arts	3,129.17	1770 Softball Club	230.01
1173 Pomline	4,435.39	1780 Spanish Club	-
1180 Basketball -Boys	1,448.86	1785 Spirit-Cheer Club	11,607.61
1203 Pop till you Drop	168.66	1790 Cross Country	906.13
1215 Animal Club	-	1800 Sports Medicine	1,325.98
1227 Yearbook	30,822.37	1830 Swim Club	7,005.32
1230 FCA-Fellowship Christian Ath	-	1835 Tennis -Girls	1,164.25
1245 French	-	1840 Tennis -Boys	6,169.97
1256 Film	1,690.89	1850 Tech Theater Club	78.53
1260 Gaming	114.95	1860 Track & Field Club	-
1266 Q Club	399.57	1900 Volleyball -Girls	17,852.40
1275 Golf -Girls	51.33	1905 Volleyball -Beach	-
1285 History/Travel	-	1910 So. AZ Veterans Heritage Club	2,423.88
1290 Wrestling	2,153.12	1940 Young Life	-
1300 Football	930.88	1950 Bookstore Over/Short	-
1350 Volleyball -Boys	9,278.67		
1400 HOSA-Bio Science Club	-		
1430 Key Club	1,002.82		
1470 Soccer -Girls	14,507.29		

IRHS School Total Clubs	<u>\$ 206,597.61</u>
Plus: Outstanding Checks	1,218.24
Less: Outstanding Deposits (Inc CC's)	(861.00)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-
Bank Balance	<u>\$ 206,954.85</u>

Sweep Account \$ 206,954.85
0.00



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Parent Support Organization(s) – 2023-2024

BACKGROUND:

Approval of the following Parent Support Organization(s) pursuant to District Policy KBE-R:

CDO Volleyball Boosters
CDO Band Boosters
Copper Creek Elementary PTO

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve this (these) organization(s).

INITIATED BY:

Scott Little, Chief Financial Officer

Date: July 18, 2023

Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2023-2024

Name of Organization Copper Creek Elementary PTO School Copper Creek Elementary

Related Student Organization or Club _____ Taxpayer I.D. _____

OFFICERS:

Name: Danielle Bridges **Name:** Stephanie Mueller
Office Held: President **Office Held:** Treasurer
Address: _____ **Address:** _____

E-mail: _____ **E-mail:** _____
Phone(s): _____ **Phone(s):** _____
Date taking office: 07/01/23 **Date taking office:** 07/01/23

Name: Sara Pecharich **Name:** Gretchen Strohming
Office Held: Vice President **Office Held:** Secretary
Address: _____ **Address:** _____

Phone(s): _____ **Phone(s):** _____
Date taking office: 07/01/23 **Date taking office:** 07/09/23

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach: 1) Articles of Incorporation (first year only)
- 2) I.R.S. Determination Letter (first year only)
- 3) Annual budget, goals and objectives
- 4) Current operating by-laws
- 5) Last fiscal year AZ Corporation Commission Annual Report
- 6) Last fiscal year I.R.S. Form 990 Annual Report
- 7) Most recent treasurers financial report
- 8) Most recent bank statement
- Informal Non-Profit Please Attach: 1) Annual budget, goals and objectives
- 2) Current operating by-laws
- 3) Most recent treasurers financial report
- 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No Member meetings held how often? **Bi-Monthly** Executive meetings held how often? **Monthly**

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Gretchen Strohming 7/9/2023
Signature Date

Stephanie Mueller 7/7/23
Signature Date

Sara Pecharich 7/9/23
Signature Date

Vigina Morris 7/8/23
Signature Date

Site Administrator's Approval: Stephanie Hill 7/8/23
Signature Date

For district use: Finance Department recommendation:
Governing Board Agenda date:

Danielle Bridges
approval
7/25/23
34

JUL 15 2023 11:14
JUL 17 2023 11:14

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2023-2024

Name of Organization CDO Volleyball Boosters

School Canyon del Oro High Sch

Related Student Organization or Club _____

Taxpayer I.D. 82-4599533

OFFICERS:

Name: Sayonara Coulter

Name: Danae Schneeman

Office Held: President

Office Held: Treasurer

Address: _____

Address: _____

E-mail: _____

E-mail: _____

Phone(s): _____

Phone(s): _____

Date taking office: 03/07/22

Date taking office: 06/14/23

Name: Stephanie Snyder

Name: Catherine Schladweiler

Office Held: Vice President

Office Held: Secretary

Address: _____

Address: _____

Phone(s): _____

Phone(s): _____

Date taking office: 06/14/23

Date taking office: 06/14/23

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.
FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
 - 1) Articles of Incorporation (first year only)
 - 2) I.R.S. Determination Letter (first year only)
 - 3) Annual budget, goals and objectives
 - 4) Current operating by-laws
 - 5) Last fiscal year AZ Corporation Commission Annual Report
 - 6) Last fiscal year I.R.S. Form 990 Annual Report
 - 7) Most recent treasurers financial report
 - 8) Most recent bank statement
- Informal Non-Profit Please Attach:
 - 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? monthly Executive meetings held how often? monthly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

<u>Sayonara M. Coulter</u>	<u>6/14/23</u>	<u>Stephanie Snyder</u>	<u>6/14/23</u>
Signature	Date	Signature	Date
<u>Cather Schladweiler</u>	<u>6/14/23</u>	<u>Danae Schneeman</u>	<u>6/14/23</u>
Signature	Date	Signature	Date

Site Administrator's Approval: Tara Bullygin 7/13/23
Signature Date

JUL 17 '23 PM 2:44

For district use: Finance Department recommendation: approval
Governing Board Agenda date: 7/25/23

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2023-2024

Name of Organization CDO Band Boosters

School Canyon del Oro High Sch

Related Student Organization or Club _____

Taxpayer I.D. 20-3843553

OFFICERS:

Name: Amanda Quelland

Name: James Phillips

Office Held: President

Office Held: Treasurer

Address: _____

Address: _____

E-mail: _____

E-mail: _____

Phone(s): _____

Phone(s): _____

Date taking office: 06/01/23

Date taking office: 06/01/23

Name: Jessica Stealey

Name: David Euchner

Office Held: Vice President

Office Held: Secretary

Address: _____

Address: _____

Phone(s): _____

Phone(s): _____

Date taking office: 06/01/23

Date taking office: 06/01/23

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
- 1) Articles of Incorporation (first year only)
 - 2) I.R.S. Determination Letter (first year only)
 - 3) Annual budget, goals and objectives
 - 4) Current operating by-laws
 - 5) Last fiscal year AZ Corporation Commission Annual Report
 - 6) Last fiscal year I.R.S. Form 990 Annual Report
 - 7) Most recent treasurers financial report
 - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
- 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? monthly Executive meetings held how often? monthly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Amanda Quelland 6/13/23
Signature Date

Cynthia Jimenez 6/13/23
Signature Date

Jessica Stealey 6/13/23
Signature Date

[Signature] 6/13/23
Signature Date

Site Administrator's Approval: Tara Bullock
Signature

7/13/23
Date

For district use: Finance Department recommendation: approval
Governing Board Agenda date: 7/25/23



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of an Additional Sole Source Vendor for Fiscal Year 2024

BACKGROUND:

Pursuant to the *Arizona Administrative Code, Article 10, Section R7-2-1053*, the District, may utilize products and services from a limited number of sole source vendors. Products and services available from a single source to include professional development, supplemental curriculum materials, MAP testing, programs for the deaf, law enforcement, and software upgrades.

The Governing Board approved a list of Sole Source vendors on June 13, 2023. The vendor (Blackboard) who hosts the district's website was recently purchased by Final Site. The Administration would like to add Final Site to the list of approved Sole Source vendors for Fiscal year 2024.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board add Final Site to the list of Sole Source vendors for Fiscal Year 2023-2024.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: July 18, 2023

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Award of Contract for HVAC Air Filters- Based Upon Responses to Request for Bids (RFB) 2324002

BACKGROUND:

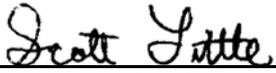
Request for Bids 2324002 (RFB) for the HVAC Air Filters was posted for 29 days on the Arizona Purchasing site on www.AZPurchasing.org. This solicitation requested pricing for the HVAC Air Filters. There were forty-nine vendors who downloaded the solicitation from www.AZPurchasing.org. The six responsive vendors are listed below.

American Refrigeration Supplies, LLC
AAF
Florence Filter Corp.
Filterbuy
Aircool

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board award a contract to **Aircool** as determined by their responsive bid to RFB 2324002 for the HVAC Air Filters.

INITIATED BY:



Scott Little, Chief Financial Officer

Date: July 17, 2023



Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Food Service Meal Pricing SY 2023–2024

BACKGROUND:

For the SY '2023–2024, the District will operate under the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to serve enrolled students and charge students based upon a student's eligibility.

Based upon the NSLP and SBP requirements, the recommendation is there be no change to the District's student meal and adult meal prices from the SY 2022–2023. For reference, the meals prices are as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Grades K-5	\$1.35	\$2.50
Grades 6-8	\$1.35	\$2.75
Grades 9-12	\$1.60	\$3.00
<u>Additional</u>		
8 oz. Milk or 4 oz juice	\$0.50	
Adult Breakfast/Seconds	\$2.75	
Student Lunch Seconds	\$3.75	
Adult Lunch	\$4.75	

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve the meal pricing for the SY 2023–2024.

INITIATED BY:

Richard C. La Nasa, Executive Manager, Operational Support

Date: July 17, 2023

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Agreement with Local Initiatives Support Corporation for Childcare Infrastructure Building Program Grant

BACKGROUND:

Local Initiatives Support Corporation (“LISC”) has approved a grant of \$125,000.00 (“Grant”) to Amphitheater Public Schools. The LISC Grant is being funded from monies that LISC has received or expects to receive from the Early Childhood Development and Health Board (“First Things First” or “FTF”). The Arizona Department of Economic Security (“ADES”) entered into an agreement with FTF to provide early childhood related services and authorized FTF to fund LISC’s work in the Childcare Infrastructure Building program.

The Grant will help Amphitheater Public Schools improve the facilities at Amphitheater High School and expand the preschool classroom to serve additional children in our current preschool program.

RECOMMENDATION:

The Administration recommends that the Governing Board approve this grant.

INITIATED BY:

Tassi Call, Assistant Superintendent for Elementary Education

Date: July 20, 2023

Todd A. Jaeger, J.D., Superintendent



June 7, 2023

Tass Call
Pima County Amphitheater Schools dba Amphitheater School District No. 10
25 W Yavapi Road
Tucson, AZ 85705 - 3531
Tcall@amphi.com

Re: LISC's Grant to Pima County Amphitheater Schools dba Amphitheater School District No. 10;
Program Action # 55387-0001

Dear Tass Call:

I am pleased to inform you that Local Initiatives Support Corporation ("LISC") has approved a grant of \$125,000 (the "Grant") to Pima County Amphitheater Schools dba Amphitheater School District No. 10 ("the "Grantee"), the proceeds of which shall be used for the purposes set forth in Section 1, below. **Note that one original of this letter agreement ("LISC Grant Agreement") must be countersigned by the Grantee and returned to LISC's New York headquarters within thirty (30) days of the date of this Grant Agreement, in accordance with Section 30, below.**

The LISC Grant is being funded from monies that LISC has received or expects to receive from the Early Childhood Development and Health Board ("First Things First" or "FTF"). The Arizona Department of Economic Security ("ADES" or "Department") entered into an agreement with FTF for FTF to provide certain childcare related services. Subsequently, ADES authorized FTF to use that funding to support LISC's work in the Childcare Infrastructure Building Program. In accordance therewith, FTF entered into an agreement with LISC on April 19, 2023 for LISC to administer \$35 Million to expand the number and/or amount of awards to child care providers in the Childcare Infrastructure Building Program (the "FTF Agreement"). Funding for the FTF Agreement has been authorized pursuant to the Child Care and Development Block Grant Act ("CCDBG") (42 U.S.C. 9857 et seq.); 45 CFR Parts 98 and 99 and the American Rescue Plan Act of 2021 ("ARPA") (Public Law 117-2).

Pursuant to the FTF Agreement, LISC will make grants to eligible organizations to help increase the supply and capacity for quality child care for children birth through age five throughout Arizona through activities related to but not limited to the following: facility improvements;

expanding child care facilities to serve additional children; and planning for new child care facilities that include identifying multiple revenue streams through partnerships to support new child care operations. The FTF Agreement, CCDBG, and ARPA impose certain requirements on LISC and all recipients of Grant funds. Some of the requirements that apply to such funds are described in **Exhibit A** (“Budget”), **Exhibit B** (“Outcomes”), **Exhibit C** (“Additional Funding Source Requirements”), which are incorporated herein by this reference. By countersigning this LISC Grant Agreement, the Grantee hereby agrees to comply with all such requirements.

The Grant is made available to the Grantee in accordance with the following terms and conditions:

- (1) **Purpose of the Grant.** Funding will be available to support the following activities: minor renovations/building improvements; indoor and outdoor learning environments; program support spaces; health safety and accessibility; fees; and business development and technology to assure Grantee meets state and local child care standards, including applicable health and safety requirements.

The Grantee anticipates utilizing grant funding to support building renovations to improve quality of indoor spaces by increasing the capacity and accessibility for their bathroom facilities for toddler care. They will replace flooring, install improved lighting, and paint the classrooms. This will improve the quality, health and safety of the program for toddler care as well as children receiving ADES child care subsidy (the “Project”).

Grantee is responsible for managing all aspects of the renovation, including but not limited to, determining the scope of work, selecting, hiring, and managing contractors, procuring materials in accordance with generally accepted and reasonable competitive bidding process, and complying with all local and state contracting and health and safety laws and requirements.

- (2) **The Grantee's Principal Contact at LISC.** The Grantee's principal contact person at LISC with respect to the Grant shall be Cynthia Melde, Senior Program Officer for Phoenix LISC. Unless otherwise indicated in this Agreement, all correspondence concerning said Grant should be addressed to her and include the Program Action Number stated above.
- (3) **Costs to be Paid with Grant Proceeds.** The Grantee hereby agrees to use the Grant proceeds only to pay for costs generally described in the budget attached hereto as **Exhibit A** (the “**Budget**”) and approved in writing by the LISC Program Officer. Grantee agrees that all Grant funds shall be applied to costs which have been or shall be incurred in support of the purpose of this Grant and the outcomes delineated in **Exhibit B** (the “**Outcomes**”).
- (4) **Term of the Grant.** The LISC Grant shall be available for the period that began on **May 1, 2023** and shall end on **July 31, 2023** (“**Term**”).

Any funds not disbursed by the end of the Term indicated above, shall be automatically reprogrammed by LISC and shall no longer be available under this LISC Grant Agreement. If the term of the Program is extended, LISC, in its sole discretion, may extend the Grant Term through a duly executed amendment to this LISC Grant Agreement, provided that a written request is submitted by the Grantee to the Program Officer at least 30 days prior to

the expiration of the Term.

“Completion” of this Agreement shall mean expiration of the Term of this Agreement or termination of the Agreement pursuant to the terms and conditions of the Agreement.

(5) Conditions to Disbursement(s) of the Grant.

A. Grant funds will be disbursed in installments upon satisfactory completion of the following general disbursement conditions:

1. Enclosed copy of this LISC Grant Agreement, countersigned in accordance with Section 30, below;
2. Receipt by the LISC Program Officer of satisfactory evidence of proof of payment for or proof of obligation (i.e. invoice or contract for goods and services) of eligible expenses;
3. Proof of price reasonableness of grant funded goods and services utilizing a cost/price analysis;
4. A copy of the signed agreement with contractor(s) hired to perform grant-funded work or to provide eligible goods and/or materials;
5. Receipt of evidence of program progress, as determined by LISC in its sole discretion;
6. Written authorization of the disbursement or Advance (as defined below) by LISC's Program Officer; and
7. For furniture, fixtures, and equipment with single items over \$5,000: Notice to LISC Program Officer via email within fifteen (15) days of equipment purchase. Such notice shall provide the following information: Provider Name, FTF Provider Number, Item Purchased, Description of Items, Cost, Purchase Date, and Serial Number.

B. At any time during the Term of this Agreement, LISC may authorize, in its sole discretion, a disbursement without an invoice or contract for goods or services (an “Advance”). If LISC makes an Advance, Grantee shall submit to LISC within two (2) weeks of receipt of the Advance, evidence of payment for the approved expenses and a complete financial report in the form attached as **Attachment 1** detailing actual expenses incurred.

C. Notwithstanding anything contained herein to the contrary, to account for the expenditure of all Grant funds, Grantee must collect and retain all back-up documentation (e.g., receipts, cancelled checks, invoices, copies of Grantee agreements, procurement records) for a period of five (5) years from the date of termination or completion of this LISC Grant Agreement, whichever is later. The documentation must be in sufficient detail for LISC to assess how and for what purpose all Grant funds were spent. Upon request, Grantee shall immediately provide LISC with any required documentation or reports in connection with the activities described herein and/or the Grant funds expended hereunder.

(6) Funds Not Disbursed to the Grantee Prior to Expiration Date. Any Grant funds not

disbursed to the Grantee by the Expiration Date shall be automatically reprogrammed by LISC, and shall no longer be available for disbursement to the Grantee; provided, however, that if the Expiration Date is extended pursuant to Section 25 of this Agreement, then the funds shall remain available for disbursement until the new Expiration Date.

- (7) **Return of Grant Proceeds to LISC.** The Grantee will return to LISC any Grant funds it has not expended by the Expiration Date, unless such Expiration Date has been extended pursuant to Section 25 of this Agreement, in which case the Grantee will return to LISC any Grant funds it has not expended by the new Expiration Date.
- (8) **Report to Local LISC Program Office.** The Grantee shall furnish the following reports to Arizona LISC (attn: Cynthia Melde, Senior Program Officer for Phoenix LISC at azchildcare@lisc.org.)
 - (a) A narrative report must be submitted with every disbursement request and as requested by LISC. The report template will be provided by Phoenix LISC.
 - (b) If the Budget includes non-expendable supplies or equipment, Grantee will submit a Property Statement in the form of the document attached as **Attachment 2** no later than 15 days after the Expiration Date.
- (9) **Recordkeeping Requirements.** The Grantee shall keep records and report in sufficient detail to LISC, on all use of the Grant funds so as to enable LISC to meet all of its reporting and monitoring obligations under the FTF Agreement. The Grantee must maintain financial records, supporting documents, and all other records pertinent to the expenditure of proceeds of the Grant funds while any audit requested by LISC and/or the Department is being conducted and any questions arising therefrom are unresolved, or until five (5) years from the date of termination or completion of this LISC Grant Agreement, whichever is later. During this period, the Grantee must have effective control over and accountability for all proceeds of the Grant funds, property and assets acquired with the proceeds of the Grant funds. The Grantee must maintain all back-up documentation (e.g., receipts, invoices, copies of Grantee agreements, procurement records) in connection with all expenditures of the Grant funds; the back-up documentation must be provided to LISC as requested. The Grantee shall provide LISC with any required documentation or reports in connection with the activities described herein and/or the Grant funds expended hereunder.
- (10) **No Disbursement if Non-Compliance.** LISC shall not make any disbursement of the Grant unless on the proposed date of disbursement the Grantee is in full compliance with all the terms and conditions of this Agreement. In addition, LISC shall not make any disbursement of the Grant if it will (i) violate any provision of law, regulation or administrative ruling to which LISC is subject, (ii) subject LISC to any tax, penalty, or fine, or (iii) not further the charitable purposes of LISC.
- (11) **No Disbursement if Default Exists, or Material Adverse Change Has Occurred.** LISC shall not make any disbursement of the Grant if, at the time of the proposed disbursement, the Grantee, or any subsidiary of the Grantee, or any partnership affiliated with the Grantee, is in default under the terms of any LISC financing, whether for the Project or provided by

LISC for any other Project or purpose. In addition, LISC shall not make any disbursement of the Grant if there has been a material adverse change in the financial or other condition of the Grantee or in the Project, including, but not limited to, any adverse change in the Grantee's key personnel (with LISC determining, in its reasonable discretion, what constitutes a material adverse change in key personnel).

(12) Suspension and Termination.

Termination for Cause. If for any reason the Grantee shall fail to fulfill in a timely and proper manner its obligations under this LISC Grant Agreement, or if the Grantee shall violate any of the terms and conditions contained in this LISC Grant Agreement, LISC shall provide the Grantee with written notice specifying the exact nature of such failure or violation. Thereafter, the Grantee has thirty (30) calendar days to remedy the failure or violation. In the event the Grantee does not remedy the failure or violation within the thirty (30) day calendar period, LISC then has the right to terminate this LISC Grant Agreement or suspend any disbursements in whole or in part by giving written notice to the Grantee of such termination or suspension of any disbursements and specify the date thereof, at least five (5) business days before the effective date of termination or suspension.

Termination for Convenience. At any time during this LISC Grant Agreement, LISC may at its option and for any reason, terminate this LISC Grant Agreement upon ten (10) business days written notice to the Grantee.

Upon termination for either cause or convenience, the Grantee may be entitled to reimbursement for any expenses incurred in connection with the scope of work described in this LISC Grant Agreement up to the time of such termination, provided such expenses are allowable under the requirements of this LISC Grant Agreement and the Grantee provides LISC with the appropriate documentation as described herein.

In the event the FTF Agreement is suspended or terminated, this LISC Grant Agreement shall be suspended or terminated effective on the date any notification from City specifies as the suspension or termination date. In the event the FTF Agreement expires and the Department does not extend the FTF Agreement, LISC may at its sole discretion terminate this LISC Grant Agreement.

(13) Independent Contractor. In performing the services and/or utilizing the Grant funds described herein, the Grantee shall be deemed to be an independent contractor and not an employee of LISC. Any and all employees of the Grantee or other persons (including any subgrantees or subcontractors engaged by the Grantee), while engaged in the performance of any work or services required by LISC under this Grant Agreement, shall not be considered employees of LISC. The Grantee will be solely responsible for payment of all compensation owed to its own personnel and any subcontractors or subgrantees engaged by the Grantee, as well as of all employment-related and other similar taxes and liabilities incurred by the Grantee.

(14) Restrictions on Use of the Grant. Under Sections 501 and 4945 of the Internal Revenue

Code (the "Code"), the Grant may not be used to carry on propaganda, to attempt to influence legislation, or to participate in, intervene in, or attempt to influence the outcome of, political campaigns or elections. Additionally, under the applicable provisions of the Code, LISC funds may only be used in furtherance of LISC's charitable purposes. By countersigning this Agreement and returning it to LISC, the Grantee agrees to (i) not use the Grant for purposes prohibited by the preceding two sentences, (ii) use the Grant in furtherance of the Grantee's charitable purposes (as set forth in its Articles of Incorporation and Application for Recognition of Exemption to the IRS), and (iii) promptly reimburse LISC any Grant amounts not used to further charitable purposes.

- (15) **Compliance with Anti-Discrimination Rules.** In its use of Grant funds provided by LISC, and in its development, marketing and operation, the Grantee shall fully comply with all applicable federal, state, local (and any other governmental), anti-discrimination laws, executive orders, rules and regulations.
- (16) **Non-Discrimination Clause.** In connection with the utilization of Grant funds provided under this LISC Grant Agreement, the Grantee agrees as follows:
- (a) The Grantee will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status, or status with regard to public assistance. The Grantee shall take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include, but are not limited to, the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Grantee setting forth the provisions of this nondiscrimination clause.
 - (b) Breach of any of the covenants herein, may be regarded as a material breach of this LISC Grant Agreement, and LISC shall take whatever necessary actions provided by law that it deems appropriate.
- (17) **Review of Operations.** LISC may monitor and conduct an evaluation of activities funded by the Grant. Such evaluation may include a visit from LISC personnel to observe the activities funded by the Grant, to discuss said activities with the Grantee's personnel, and/or to review financial and other records and materials relating to the activities financed or facilitated by the Grant. In addition, upon LISC's providing of reasonable advance notice, the Program Officer shall be permitted to attend at least one Board meeting of the Grantee a year.
- (18) **Publicity.** The Grantee agrees that LISC may include information regarding the Grant and the projects in its periodic public reports. LISC may refer to the Grant in press releases, and asks that until such a press release is issued, the Grantee not make any public announcement relating to the Grant without first consulting the LISC contact person referred to in Section 2, above. A copy of all issued press releases shall be promptly sent

to such contact person.

- (19) **Indemnification.** The Grantee agrees to defend, indemnify and hold harmless LISC, its affiliates, subsidiaries, directors, officers, employees, agents and representatives, and any other party acting on behalf of LISC from and against and with respect to any and all claims, demands, suits, causes of action, judgments, obligations, damages, settlements, liabilities, penalties, costs and expenses of any kind or nature, including, without limitation, reasonable attorneys' fees or disbursements, arising out of, or relating to the Grantee's performance or breach of this LISC Grant Agreement or negligent or wrongful act or omission (or alleged act or omission) in connection with this LISC Grant Agreement. The Grantee agrees to provide LISC with prompt notice of any event or assertion of which it has knowledge concerning any matter as to which a request for indemnification under this LISC Grant Agreement may be made.
- (20) **Applicable Laws.** The Grantee agrees that in connection with its performance of this LISC Grant Agreement, the Grantee will fully comply with all applicable federal, state, local (and any other governmental) laws, executive orders, rules and regulations including without limitation, all rules, regulations and policies governing the FTF funds. Breach of any of the covenants herein, may be regarded as a material breach of this LISC Grant Agreement, and LISC shall take whatever necessary actions provided by law that it deems appropriate.
- (21) **Document Ownership.** All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Grantee with grant funds are property of LISC and the State of Arizona, but Grantee may retain and share copies of such documents as records of this LISC Grant Agreement as provided.
- (22) **Audit.** Grantee shall agree to permit LISC, the State of Arizona or its duly authorized agents to audit its financial records pertinent to this LISC Grant Agreement throughout the Term and for five years after completion. Such audits shall take place at mutually convenient times.
- (23) **Debarment by State, its Departments, Commissions, Agencies or Political Subdivisions.** By countersigning this LISC Grant Agreement Grantee certifies that neither it nor its principals are presently debarred or suspended by the federal government, the State of Arizona, or any of its departments, commissions, agencies, or political subdivisions. Grantee's certification is a material representation upon which this Grant award was based. Grantee shall provide immediate written notice to LISC for submission to the State of Arizona's authorized representative if at any time during the term of this Agreement, Grantee learns that this certification was erroneous when submitted or becomes erroneous by reason of changed circumstances.
- (24) **No Right of Assignment or Delegation.** The Grantee may not assign or otherwise transfer its rights, or delegate any of its obligations, under this LISC Grant Agreement.
- (25) **Amendment of Term of Grant.** LISC shall consider, but is not obligated to agree to, requests by the Grantee to extend the Expiration Date or make other modifications to the terms of the Grant. Amendments to the Grant shall be made only after (i) LISC's Program

Officer has received a written request from the Grantee stating the nature of the amendment requested, and (ii) an authorized officer of LISC shall have executed a written agreement describing the terms of the amendment.

- (26) **Certification Regarding Compliance with the United States Patriot Act.** By countersigning this LISC Grant Agreement, the Grantee is certifying that Grantee will comply with the requirements outlined in Executive Order 13224 and the United States Patriot Act.
- (27) **Certification.** Grantee acknowledges that LISC relied on information Grantee provided in its application in determining to award the Grant. By signing this Agreement, Grantee is certifying that the information provided in its application for the Grant is true and correct. LISC may terminate this Agreement pursuant to Section 12 or require that Grant funds be returned to LISC if LISC or FTF determines that Grantee submitted materially false or misleading information in its application. This Section 27 shall survive the termination or expiration of the Grant.
- (28) **Additional Funding Source Requirements.** Grantee acknowledges and agrees that this Agreement, and Grantee performance of the activities funded by the Grant, may be subject to additional requirements, which, if any, are set forth in **Exhibit C**, attached to and made a part of this Agreement. By this reference, Grantee makes all required representations, warranties, and covenants set forth in Exhibit C, and agrees to comply with all requirements set forth in said Exhibit C in its performance of this LISC Grant Agreement and the performance of services funded by the Grant. If there are any conflicts between this Agreement and Exhibit C, the provisions of Exhibit C shall prevail.
- (29) **Confidentiality:**
- (a) **Definition.** “Confidential Information” means all technical, business, financial, and other information disclosed to the Grantee by, on behalf of, or for LISC or its officers, directors, employees, officers, agents, or representatives in any manner, whether orally, visually or in tangible form (including, without limitation, documents, devices and computer readable media), or collected or otherwise obtained by the Grantee in the performance of activities contemplated in this agreement, and all copies thereof, including, without limitation, all information regarding LISC’s business and management methods, products, ideas, know-how, trade secrets, software or program codes (including source codes), processes, software and other applications, techniques, designs, training and instruction manuals and related materials, financial reports and statements, business, product and strategic plans, market information and analysis, financial and operational controls and procedures, client or beneficiary identity and information, including without limitation individual or family names, dates of birth, home and/or business addresses, social security numbers, protected health information, financial and/or salary information, credit scores, credit reports, employment information, education information, welfare status, biometric records, criminal history, medical history, and benefits information (collectively, “Personally Identifiable Information”), client or beneficiary lists and all other information developed and/or used by LISC in its business operations (as conducted and as proposed to be conducted), whether or not such information is specifically identified as confidential.

“Confidential Information” shall not include information that is or becomes generally available to the public other than as a result of a disclosure or other action, directly or indirectly, by, for, or on behalf of the Grantee in violation of this agreement, (b) becomes available to the Grantee on a non-confidential basis from a third party other than LISC, provided that such third party is not bound by a confidentiality agreement with respect to such information and that such information was not obtained by such third parties from LISC, or (c) was in the Grantee’s legal possession prior to it being made available to the Grantee under or in furtherance of this agreement. If a particular portion or aspect of Confidential Information becomes subject to any of the foregoing exceptions, all other portions or aspects of such information shall remain subject to all of the provisions of this agreement.

(a) **General Obligations.** Except as expressly permitted herein, the Grantee agrees that it shall not, without the prior written consent of LISC, disclose or make use of the Confidential Information for any purpose other than as contemplated or permitted in this agreement, and shall prevent the disclosure or unpermitted use of any Confidential Information by its officers, directors, employees, agents, representatives, or third parties authorized to receive such Confidential Information pursuant to this agreement. In consideration of the foregoing, the Grantee further agrees that, as a condition of LISC disclosing Confidential Information, the Grantee shall:

(i) Limit the dissemination or distribution of Confidential Information to those of its officers, directors, employees, representatives, agents, Grantees, or contractors who have a need to know the Confidential Information to further the purposes of this agreement and who are subject to confidentiality obligations no less stringent than those contained in this agreement, and require such officers, directors, employees, representatives, agents, Grantees, and contractors who have access to any Confidential Information to agree to limit their use of such Confidential information to the permitted purposes;

(ii) Receive and hold Confidential Information received by it under, pursuant to, or otherwise while performing its obligations under this agreement in strict confidence, and take all necessary measures, exercising the same degree of diligence and care that it exercises to protect its own information of a similar nature, but in no event less than a reasonable degree of care, to prevent disclosure to others, treating the Confidential Information as if it were the Grantee’s trade secrets;

(iii) Instruct and ensure that its officers, directors, employees, representatives, agents, Grantees, or contractors hold the Confidential Information in confidence until such time the Confidential Information becomes available to the public generally through no fault of the Grantee or its officers, directors, employees, representatives, agents, Grantees, or contractors;

(iv) Not use the Confidential Information or embody any Confidential Information in any of its products or exploit any Confidential Information in any way;

(v) Not reproduce or copy by any means any Confidential Information

without LISC's express consent; and

(vi) Return or destroy, or cause the return or destruction of, such Confidential Information, as may be requested or instructed by LISC.

(b) **Additional Obligations with Respect to Personally Identifiable Information.** The Grantee shall take security measures to protect against the improper use, loss, access of, and disclosure or dissemination of any Personally Identifiable Information obtained or received by the Grantee in its performance of the activities contemplated under this agreement. The Grantee shall maintain appropriate policies and protocols, and implement physical and virtual security measures, to prevent the unauthorized use, loss, access, disclosure and dissemination of such Personally Identifiable Information. In the event any such Personally Identifiable Information or the Grantee's systems have been compromised and/or the Grantee suspects a breach of security with respect to any such Personally Identifiable Information, the Grantee shall immediately, but not less than one (1) hour after its discovery of such compromise or suspected breach, notify LISC of (i) the nature of the compromise or suspected breach, and (ii) the Grantee's plans for addressing the compromise and/or suspected breach and mitigation of loss or damage. The Grantee shall take such steps as may be reasonably required by LISC (including the incurrence of additional costs, which shall be borne solely by the Grantee) to prevent loss or damage to persons affected by any compromise or breach of the Grantee's systems or with respect to any Personally Identifiable Information, and offer appropriate redress, as required by applicable law or court order.

(c) **Remedies.** The Grantee expressly acknowledges and agrees that the unauthorized disclosure or dissemination of Confidential Information will cause severe and irreparable damage to LISC, and that such damage will be difficult to ascertain with definitiveness and certainty, and that LISC will not have an adequate remedy at law for actual breach. Therefore, LISC shall be entitled, together with any other appropriate legal and equitable remedies available to a non-breaching party, to (i) seek specific performance of the terms and conditions of this part, (ii) obtain injunctive relief in a court of competent jurisdiction, without having to post a bond, prohibiting the continued disclosure of Confidential Information, and (iii) to recover any damages and legal expenses, including reasonable attorney's fees and expenses actually incurred, which LISC may be legally entitled to recover or obligated to pay. The Grantee acknowledges and agrees that each provision contained in this part shall be construed as an agreement independent of any other provision of this agreement or any other contract between the parties, and that the existence of any claim or cause of action by the Grantee against LISC, whether predicated upon this agreement or any other contract between the parties, shall not constitute a defense to the enforcement by LISC of the terms and conditions contained in this agreement. For purposes of this part, the Grantee agrees that actions of its officers, directors, employees, agents, representatives, Grantees, and contractors with respect to the Confidential Information shall be imputed to the Grantee, regardless of whether such individual acted within his or scope of employment or engagement.

(30) Signature Required. Please follow ALL of the steps outlined below. LISC will not

disburse funds unless and until this information is completed fully:

1. Please carefully review the terms and conditions (outlined in this Grant Agreement) detailing the requirements for the use of this Grant.
2. An authorized officer of the Grantee must sign the Grant Agreement and email it to grants_contracts@lisc.org copying Cynthia Melde, Senior Program Officer, at azchildcare@lisc.org. Please consult this LISC Program Officer with questions about this Grant, to request disbursement of funds, and to report on progress. **This Grant Agreement must be signed and returned to LISC within thirty (30) days after the date of this Grant Agreement. If such deadline passes, LISC reserves the right to withdraw this Grant Agreement and reprogram the funds.**
3. LISC will then sign/fully execute the Grant and email it to the authorized contact person at your organization.

On behalf of LISC, I extend every good wish to you for the success of the Project.

Sincerely,

Vanessa
Ryan

Digitally signed by
Vanessa Ryan
Date: 2023.06.26 16:35:28
-04'00'

LISC Officer

TERMS OF GRANT ACCEPTED AND AGREED TO:

Pima County Amphitheater Schools dba Amphitheater School District No. 10

Signature: _____

Date: _____

Name: _____

Title: _____

EXHIBIT A
GRANT BUDGET¹

USE OF FUNDS	AMOUNT
Pre-development services: consultants and fees; Equipment, furniture, and non-expendable supplies; Expendable Supplies; Contractor: Light Renovations	\$125,000
TOTAL	\$125,000

¹ LISC reserves the right to approve any professionals or Grantees hired with funds under this Grant. Grantee must maintain an active childcare license during the term of this LISC Grant Agreement. An expired license will affect your ability to receive disbursements of the LISC Grant.

EXHIBIT B
GRANT OUTCOMES

OUTPUT or OUTCOME	PROJECTED NUMBER
Number of children served	25

EXHIBIT C ADDITIONAL FUNDING SOURCE REQUIREMENTS

Grantee acknowledges and agrees that this Agreement is being funded from monies that LISC has received or expects to receive from the Early Childhood Development and Health Board (“First Things First” or “FTF”). The Arizona Department of Economic Security (“ADES”) entered into an agreement with FTF for FTF to provide certain childcare related services. Subsequently, ADES authorized FTF to use that funding to support LISC’s work in the Childcare Infrastructure Building Program. In accordance therewith, FTF entered into an agreement with LISC on April 19, 2023 for LISC to administer \$35 Million to expand the number and/or amount of awards to child care providers in the Childcare Infrastructure Building Program (the “FTF Agreement”).

Funding for the FTF Agreement has been authorized pursuant to the American Rescue Plan Act of 2021 (“ARPA”) (Public Law 117-2). Use of the funding in accordance with this Agreement is therefore subject to certain additional requirements. Accordingly, Grantee makes the following representations, warranties, and covenants, and agrees to comply with the following requirements in its performance of this Agreement:

1. Certifications and Warranties

- A. Grantee certifies that it is in compliance with all applicable Arizona Licensing requirements.
- B. Grantee attests that expenses funded pursuant to this agreement have not been and will not be paid with Child Care Stabilization Grant (CCSG) funds nor Quality First Incentive Funds.
- C. Grantee acknowledges and agrees that Grant funds will only be used to serve children within the age range of 0-5, not yet in kindergarten, as required by FTF’s authorizing statutes. FTF funds cannot be used to support child care Providers that do not serve any children who are younger than kindergarten age. For child care Providers that serve both children younger than kindergarten age and children who are school age, FTF funds cannot be used to support child care classrooms, equipment or supplies for school age children.

2. Equipment

- A. If the Grantee is authorized to purchase Equipment, it shall be itemized in the Agreement for utilization in the delivery of contract services. If Equipment is purchased as authorized by this Agreement, the Grantee shall maintain complete and up-to-date inventory records for all Equipment purchased hereunder. Equipment specifically designated within this Agreement, to be purchased in whole or part with the Grant funds, shall be reported in accordance with LISC inventory policies and procedures. The Grantee shall report Equipment purchased with contract funds to LISC within fifteen((15) days of purchase, perform an annual inventory of all Equipment purchased with LISC funds and submit the Equipment inventory form to the LISC person designated to receive notices.
- B. During the term of the Grant, the Grantee shall not dispose of any Equipment purchased under this Agreement without the prior written consent of LISC. Such consent, if given, may include direction as to the means of disposition and the utilization of proceeds, including any necessary adjustments to the Agreement.
- C. The Grantee agrees to comply with the provisions in 2 C.F.R. §200.16, which prohibits the purchase of certain telecommunications and video surveillance services or equipment with federal funds.

3. Retention

In accordance with A.R.S. § 35-214, the Grantee shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to this Contract for a period of five (5) years after completion of the Agreement, except if subject to Health Insurance Portability & Accountability Act which is six (6) years. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, the Grantee shall produce the original of any or all such record.

4. Compliance with applicable laws.

- A. In accordance with A.R.S. § 36-557 as may be amended (Purchase of community developmental disabilities services; application; contracts; limitation), as applicable, all recipients of contract services shall have all of the same specified rights as they would have if enrolled in a service program operated directly by the State.
- B. The Grantee shall comply with P.L. 101-121, Section 319 (31 U.S.C. section 1352) as may be amended, and 29 C.F.R Part 93 as may be amended which prohibit the use of federal funds for lobbying and which state, in part: Except with the express authorization of Congress, the Grantee, its employees or agents, shall not utilize any federal funds under the terms of this Agreement to solicit or influence, or to attempt to solicit or influence, directly or indirectly, any member of Congress regarding pending or prospective legislation. Indian tribes, tribal organizations and any other Indian organizations are exempt from these lobbying restrictions with respect to expenditures that are specifically permitted by other federal law.
- C. The Grantee shall comply with all applicable state and federal statutes and regulations. This shall include A.R.S. § 23-722.01 as may be amended relating to new hire reporting, A.R.S. § 23-722.02 as may be amended relating to wage assignment orders to provide child support, A.R.S. § 25- 535 as may be amended relating to administrative or court-ordered health insurance coverage for children; and the American Rescue Plan Act and applicable regulations and notices including the SLRF Final Rule.

9. Non-Discrimination

- A. Unless exempt under Federal law the Grantee shall comply with Title VII of the Civil Rights Act of 1964 as amended. Grantee shall comply with the Age Discrimination in Employment Act. The Grantee shall comply with the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap. The Grantee shall comply with the requirements of the Fair Labor Standards Act of 1938, as amended.
- B. The Grantee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits the denial of benefits of or participation in Agreement services on the basis of race, color, or national origin. The Grantee shall comply with the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination on the basis of disability in delivering Agreement services; and with Title li of the Americans with Disabilities Act, and the Arizona Disability Act, which prohibit discrimination on the basis of physical or mental disabilities in the provision of contract programs, services and activities.
- C. The following shall be included in all publications, forms, flyers, etc. that are distributed to recipients of contract services: "Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI

and VII) and the Americans with Disabilities Act of 1990 (ADA) Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, [Grantee Name] prohibits discrimination in admissions, programs, services, activities or employment based on race, color, religion, sex, national origin, age, and disability. The [Grantee Name] must make a reasonable accommodation to allow a person with a disability to take part in a program, service, or activity. Auxiliary aids and services are available upon request to individuals with disabilities. For example, this means that if necessary, the [Grantee Name] are deaf, a wheelchair accessible location, or enlarged print materials. It also means that the [Grantee Name] will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. To request this document in alternative format or for further information about this policy please contact: [Grantee Name] via phone at [Add Phone #] *"Para obtener este documento en otro formato o obtener información adicional sobre esta política, [Grantee Name] via phone at [Add Phone #]."*

10. Payment Recoupment

The Grantee shall reimburse LISC upon demand or the Grantee may deduct from future payments the following:

- A. Any amounts received by the Grantee from LISC for contract services which have been inaccurately reported or are found to be unsubstantiated;
- B. Any amounts paid by the Grantee to a subcontractor not authorized in writing by LISC;
- C. Any amount or benefit paid directly or indirectly to an individual or organization not in accordance with the "Substantial Interest" section of these terms and conditions;
- D. Any amounts paid by LISC for services which duplicate services covered or reimbursed by other specific grants, contracts, or payments;
- E. Any amounts expended for items or purposes determined unallowable by LISC when this Agreement provides for the reimbursement of costs, see the "Unallowable Costs" section of these terms and conditions;
- F. Any amounts paid by LISC for which the Grantee's books, records, and other documents are not sufficient to clearly substantiate that those amounts were used by the Grantee to perform contract services;
- G. Any amounts received by the Grantee from LISC which are identified as a financial audit exception;
- H. Any amounts paid or reimbursed in excess of the Agreement or service reimbursement ceiling;
- I. Any amounts paid to the Grantee which are subsequently determined to be defective pursuant to the "Certification of Cost or Pricing Data" section of these terms and conditions; and

Any payments made for services rendered before the Agreement begin date or after the Agreement termination date.

11. Records

Grantee agrees to the following:

- A. Contract service records will be maintained in accordance with this Agreement. Records shall, as applicable, meet the following standards:
- B. Adequately identify the service provided and each service recipient's application for contract and subcontract activities;
- C. Any such records not maintained shall mandate an audit exception in the amount of the inadequately documented expenditures.

- D. Grantee shall ensure its subcontractor(s), preserve and make available all records for a period of five (5) years from the date of final payment under this Agreement except if subject to Health Insurance Portability & Accountability Act which is six (6) years from the date of final payment:
- E. If this Agreement is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of five (5) years from the date of any such termination.
- F. Records which related to disputes, litigation or the settlement of claims arising out of the performance of this Agreement, or costs and expenses of this Agreement to which exception has been taken by the State, shall be retained by the Grantee until such disputes, litigations, claims or exceptions have been disposed of.

13. Substantial Interest Disclosure

Grantee shall not make any payments, either directly or indirectly, to any person, partnership, corporation, trust, or any other organization which has a substantial interest in Grantee's organization or with which Grantee (or one of its directors, officers, owners, trust certificate holders or a relative thereof) has a substantial interest, unless Grantee has made a full written disclosure of the proposed payments, including amounts, to LISC and FTF.

Leases or rental agreements or purchase of real property which are covered by this Section shall be in writing and accompanied by an independent commercial appraisal of fair market rental, lease, or purchase value, as appropriate.

14. Visitation, Inspection and Copying

Grantee's and/or subcontractor's facilities, services and individuals served, books and records pertaining to the Agreement shall be available for visitation, inspection, monitoring, and copying by LISC and the Department and any other appropriate agent of the State or Federal Government. At the discretion of LISC, visitation, inspection and copying may be at any time during regular business hours, announced or unannounced. If LISC deems it to be an emergency situation, it may at any time visit and inspect the Grantee's or subcontractor's facilities, services and individuals served, as well as inspect and copy their contract-related books and records.

15. Contract Administration and Operation

A. Records.

Under A.R.S. § 35-214 and § 35-215, the Grantee shall retain and shall contractually require each subcontractor to retain all data and other "records" relating to the acquisition and performance of the Agreement for a period of five years after the completion of the Agreement. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, the Grantee shall produce a legible copy of any or all such records.

B. Non-Discrimination.

The Grantee shall comply with State Executive Order No. 2009-09 and all other applicable Federal and State laws, rules and regulations, including the Americans with Disabilities Act.

C. Audit.

Pursuant to ARS§ 35-214, at any time during the term of this Agreement and five (5) years

thereafter, the Grantee's or any subcontractor's books and records shall be subject to audit by the State and, where applicable, the Federal Government, to the extent that the books and records relate to the performance of the Agreement or Subcontract.

D. Facilities Inspection and Materials Testing.

The Grantee agrees to permit access to its facilities, subcontractor facilities and the Grantee's processes or services, at reasonable times for inspection of the facilities or materials covered under this Agreement. LISC shall also have the right to test, at its own cost, the materials to be supplied under this Agreement. Neither inspection of the Grantee's facilities nor materials testing shall constitute final acceptance of the materials or services. If LISC determines non-compliance of the materials, the Grantee shall be responsible for the payment of all costs incurred by LISC for testing and inspection.

E. Advertising, Publishing and Promotion of Contract.

The Grantee shall not use, advertise or promote information for commercial benefit concerning this Agreement without the prior written approval of LISC.

F. Property of the State.

Any materials, including reports, computer programs and other deliverables, created under this Contract are the sole property of the State of Arizona. The Grantee is not entitled to a patent or copyright on those materials and may not transfer the patent or copyright to anyone else. The Grantee shall not use or release these materials without the prior written consent of LISC.

G. Ownership of Intellectual Property.

Any and all intellectual property, including but not limited to copyright, invention, trademark, trade name, service mark, and/or trade secrets created or conceived pursuant to or as a result of this contract and any related subcontract ("Intellectual Property"), shall be work made for hire and the State of Arizona shall be considered the creator of such Intellectual Property. The agency, department, division, board or commission of the State of Arizona requesting the issuance of this contract shall own (for and on behalf of the State) the entire right, title and interest to the Intellectual Property throughout the world. Contractor shall notify the State, within thirty (30) days, of the creation of any Intellectual Property by it or its subcontractor(s). Grantee, on behalf of itself and any subcontractor(s), agrees to execute any and all document(s) necessary to assure ownership of the Intellectual Property vests in the State and shall take no affirmative actions that might have the effect of vesting all or part of the Intellectual Property in any entity other than the State. The Intellectual Property shall not be disclosed by Grantee or its subcontractor(s) to any entity other than LISC without the express written authorization of LISC.

H. Tax Indemnification.

Grantee and all subcontractors shall pay all Federal, state and local taxes applicable to its operation and any persons employed by the Grantee. Grantee shall hold the State harmless from any responsibility for taxes, damages and interest, if applicable, contributions required under Federal, and/or state and local laws and regulations and any other costs including transaction privilege taxes, unemployment compensation insurance, Social Security and Worker's Compensation.

ATTACHMENT 1

**GRANT FINANCIAL REPORT
 FOR SAMPLE PURPOSES ONLY**

Monthly/Quarterly/Other Report	Grantee Name:		Prepared By:	
Address:	Grant PA#:		Title:	
New Address? Yes-No	Grant Term:		Phone Number:	
Instructions: Send the completed and signed report to your LISC Program Officer. Enter the budget as it appears on the grant letter.	Period Reporting On:			
BUDGET DESCRIPTION	TOTAL APPROVED BUDGET	PRIOR PERIOD'S CUMULATIVE EXPENSES	CURRENT PERIOD'S EXPENSES	CUMULATIVE TOTAL EXPENSES
GRAND TOTAL	\$ -	\$ -	\$ -	\$0.00
By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of this award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)				
Signature of Authorized Certifying Official:		Title:		Date:.

***SUBMIT THE REPORT BY THE 15TH OF THE FOLLOWING MONTH



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Out of State Travel

BACKGROUND:

STAFF

Kimberly Begay of Native American Education requests permission to attend National Johnson O’Malley Association Annual Conference in Rosemont, Illinois on September 8-14, 2023. Approximate cost of travel is \$2,079.00 and will be paid using Johnson O’Malley funds. Five school days will be missed, and no substitutes are required.

Christine Nelson, a NAE Parent Officer, requests permission to attend National Johnson O’Malley Association Annual Conference in Rosemont, Illinois on September 10-14, 2023. Approximate cost of travel is \$2,411.00 and will be paid using Johnson O’Malley funds. Four school days will be missed, and no substitutes are required.

BUDGET CODE KEY		
203.23.146.2579.6582.509.0000	Johnson O’Malley	Training Non-Instructional, Employee Travel, State & Federal Programs
203.23.146.2579.6360.509.0000	Johnson O’Malley	Training Non-Instructional, Employee Training, State & Federal Programs

RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:

Matthew Munger
Associate Superintendent for Secondary Education

Date: July 18, 2023

Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Kimberly Begay

SCHOOL: District Offices

Department (opt.): Native American Education

DATE(S): September 8-14, 2023

ACTIVITY/EVENT: National Johnson O'Malley Association Annual Conference

LOCATION: Rosemont, Illinois

ABSENCE: # Days 7 Sub Required: Yes No # of School Days Missed 5

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$0 (PAID BY NJOMA)</u>	_____
Transportation	<u>\$580</u> Mode <u>Air</u>	<u>230.23.146.2579.6582.509.0000</u>
Rental Car	_____	_____
Meals	<u>\$339</u>	<u>230.23.146.2579.6582.509.0000</u>
Lodging	<u>\$1,160</u>	<u>230.23.146.2579.6582.509.0000</u>
Substitutes	_____	_____
TOTAL	<u>\$2,079</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Will support the NAE program staff in learning new strategies and techniques for working with Native American students and their families to review mutually developed standards of educational excellence for Native students served by the educational programs within the United States.

Outcomes and academic benefits to students and staff: To implement the new strategies and techniques for working with Native students and their families to ensure academic success.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Kimberly Begay 6/30/23
Signature Date

Principal/Supervisor _____ Date _____
62 7.10.2023

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Christine Nelson (NAE Parent Officer) SCHOOL: District Offices

Department (opt.): Native American Education

DATE(S): September 10-14, 2023

ACTIVITY/EVENT: National Johnson O'Malley Association Annual Conference

LOCATION: Rosemont, Illinois

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$850</u>		<u>230.23.146.2579.6360.509.0000</u>
Transportation	<u>\$580</u>	Mode <u>Air</u>	<u>230.23.146.2579.6582.509.0000</u>
Rental Car	_____		_____
Meals	<u>\$201</u>		<u>230.23.146.2579.6582.509.0000</u>
Lodging	<u>\$780</u>		<u>230.23.146.2579.6582.509.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$2,411</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

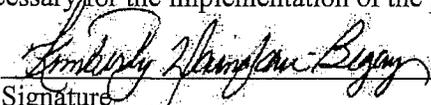
Purpose of travel: **Will support the NAE program staff in learning new strategies and techniques for working with Native American students and their families to review mutually developed standards of educational excellence for Native students served by the educational programs within the United States.**

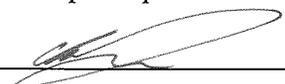
Outcomes and academic benefits to students and staff: **To implement the new strategies and techniques for working with Native students and their families to ensure academic success.**

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  6/30/23
Signature Date

Principal/Supervisor  Date 7.10.23
63