

**SPECIAL PUBLIC MEETING OF THE AMPHITHEATER GOVERNING BOARD**

**Leadership and Professional Development Center  
701 W Wetmore Road  
Tucson, AZ 85705**

**Tuesday, April 25, 2023**

**5:30 PM**

**(Doors open 30 minutes prior to the start of the meeting)**

**AMPHITHEATER PUBLIC SCHOOLS**

**MISSION**

***To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.***

**We Believe**

- ❖ ***All students can learn and achieve.***
- ❖ ***Everyone has unique strengths, talents, and needs.***
- ❖ ***All students and staff should be responsible for and dedicated to educational excellence.***
- ❖ ***Education requires cooperation, honesty, and respect among the students, parents, staff, school, and community.***
- ❖ ***The school community deserves a safe and caring environment.***
- ❖ ***Our actions reflect our values and our dedication to meeting student needs fairly and equitably.***
- ❖ ***Ample resources are essential to accomplish the Mission.***

**We Value**

***achievement, caring, creativity, curiosity, diligence, diversity, fairness, honesty, kindness, respectfulness, responsibility and service to the community.***

**AGENDA\***

*As permitted by the Arizona Open Meeting Laws, Board members may participate in this meeting by telephone, video or internet conference.*

*Persons present at the Board meeting may complete a form requesting to speak to the Board. Individuals who wish to address the Board in-person during Call to the Audience should fill out a public comment card and hand it to the Governing Board Secretary located in the main hallway of the Leadership and Professional Development Center. All comments are limited to 3 minutes to ensure an equitable opportunity to address the Board. In addition, to ensure adequate time is available for other Governing Board business, a maximum time limit for Public Comment will be observed. Those unable to speak within the specified time limits may also submit comments to the Board in writing.*

\* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

<sup>1</sup> Persons interested in addressing the Governing Board must complete and submit a form available from the Governing Board secretary. Procedures for addressing the Board are outlined on the form.

<sup>2</sup> Information items are for discussion only; no action will be taken.

<sup>3</sup> Details are available in the offices of the Associate Superintendents and Chief Financial Officer.

<sup>4</sup> Study session items are for discussion only; no action will be taken.

1. **CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**

Ms. Deanna M. Day, M. Ed., President

2. **EXECUTIVE SESSION**

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1. Motion to Recess Open Meeting and Hold an Executive Session for

A. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Officer's Recommendations, Pursuant to A.R.S. § 15-843(F)(2) Regarding, Student # 30063073

B. Consideration and Determination of Appeal of Long-term Suspension/Expulsion Hearing Officer's Decision Pursuant to A.R.S. § 15-843(A), Regarding, Student # 30075824

3. **RECONVENE PUBLIC MEETING**

4. **PLEDGE OF ALLEGIANCE**

5. **ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING**

Tuesday, May 9, 2023 at 6:00 p.m., Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center, SE Entrance and Parking

6. **PUBLIC COMMENT**<sup>1</sup> (30 Minutes Maximum)

7. **CONSENT AGENDA**<sup>3</sup>

A. Approval of Appointment of Non-Administrative Personnel	5
B. Approval of Personnel Changes	10
C. Approval of Separation(s) and Termination(s)	21
D. Approval of Leave(s) of Absence	24
E. Approval of Stipend for Coaching Volunteers	26
F. Approval of Minutes of Previous Meeting(s)	28
G. Approval of Vouchers Totaling and Not Exceeding Approximately \$3,221,750.09	54
H. Acceptance of Gifts	55
I. Receipt of March 2023 Report on School Auxiliary and Club Balances	57
J. Award of Contract for Dental PPO and Dental Pre-Paid (HMO) - Based Upon Responses to Request for Proposal (RFP) 4132023	66
K. Approval of Disposal of Surplus Property via PublicSurplus.com	67
L. Approval to Distribute Bonus Monies Received Pursuant to ARS 15-249.06(C)	68
M. Approval of Fireworks for Canyon del Oro High School and Ironwood Ridge High School Graduation Ceremonies	71
N. Approval of Out of State Travel	82

8. **STUDY/ACTION**

A. Approval of 2023-2024 Code of Conduct	93
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9. **ACTION**

A. Resolution of the Governing Board Recognizing the Contributions of Teachers and Educational Professionals in the District and Setting May 8-12, 2023 as "Teacher and Educational Professionals Appreciation Week" and Tuesday, May 9, 2023 as "Teacher and Educational Professionals Day"	164
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10. **PUBLIC COMMENT**<sup>1</sup> (30 Minutes Maximum)

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<sup>4</sup> Study session items are for discussion only; no action will be taken.

11. **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

12. **ADJOURNMENT**

In addition to display at various locations, copies of each agenda are available 24 hours prior to the meeting at [www.amphi.com](http://www.amphi.com), and at the Wetmore Center, 701 West Wetmore Road, Tucson, AZ 85705. The public and the press are also welcome to examine in the Records Department all non-confidential supporting materials for the agenda. Requests for copies, at cost, of any of these supporting materials will be honored as timely as possible. If you need special accommodations, please call the Governing Board office: (520) 696-5158.

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**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**     April 25, 2023

**TITLE:**             Executive Session

- 1. Motion to Recess Open Meeting and Hold an Executive Session for**
  - A. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Officer’s Recommendations, Pursuant to A.R.S. § 15-843(F)(2) Regarding, Student # 30063073**
  
  - B. Consideration and Determination of Appeal of Long-term Suspension/Expulsion Hearing Officer’s Decision Pursuant to A.R.S. § 15-843(A), Regarding, Student # 30075824**

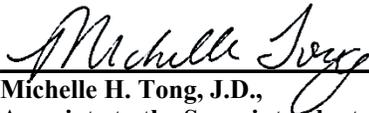
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**RECOMMENDATION:**

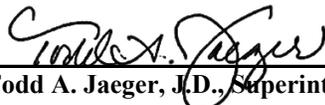
The Administration recommends the Board convene an executive session for purpose of discussing the matter identified above as permitted by A.R.S. § 15-843 (A) and (F)(2).

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**INITIATED BY:**

  
Michelle H. Tong, J.D.,  
Associate to the Superintendent and General Counsel

Date: April 21, 2023

  
Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of Appointment of Non-Administrative Personnel

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**BACKGROUND:**

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of April 24, 2023.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the appointment(s) be approved as presented.

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**INITIATED BY:**

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Michelle H. Tong, J.D., Associate to the Superintendent

Date: April 24, 2023

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Todd A. Jaeger, J.D., Superintendent

4/25/2023

**GOVERNING BOARD MEETING  
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Brady	Linda	Teacher - ELL/SEI	CT-RET	Copper Creek Elementary			Rehire		*
Celaya	Carol	Teacher - Kindergarten	CT-RET	Painted Sky Elementary			Rehire		*
Emans	Deborah	Curriculum, Instruction, & Interv. S	CT-RET	Harelson Elementary			Rehire	Ms. Jacome	*
Frantziskonis	Karyn	Curriculum, Instruction, & Interv. S	CT-RET	Amphi Middle School			Rehire	Ms. Jacome	*
Harris	Patricia	Counselor	CT-RET	Ironwood Ridge High			Rehire		*
Krackow	Fran	Teacher - Special Education Presc	CT-RET	Walker Elementary			Rehire		*
Lopez	Flor	Teacher - ELL/SEI	CT-RET	Nash Elementary			Rehire		*
Oliver	Heather	Curriculum, Instruction, & Interv. S	CT-RET	Painted Sky Elementary			Rehire	Ms. Jacome	*
Rondeau	Caroline	Teacher - Special Education Reso	CT-RET	Walker Elementary			Rehire		*
Ruiz	Judith	Teacher - Kindergarten	CT-RET	Holaway Elementary			Rehire		*
Tilicki	Nicole	Teacher - Grade 5	CT-RET	Innovation Academy			Rehire		*
Wirth	Valerie	Curriculum, Instruction, & Interv. S	CT-RET	Cross Middle School			Rehire	Ms. Jacome	*
Bissonnette	Carly	Social Worker	CT-PR	Mesa Verde Elementary			Rehire		*
Morris	Samantha	Speech/Language Pathologist	CT-PR	Wetmore Center	SLP	10 years	Replacement		*
Anderson	Rebecca	Teacher - Music	CT	Mesa Verde Elementary			Rehire		*
Arviso	Victoria	Teacher - Preschool Director	CT	Walker Elementary			Rehire		*
Belleau	Karen	Teacher - Math Intervention	CT	Prince Elementary			Rehire		*
Callies	Heather	Curriculum, Instruction, & Interv. S	CT	Nash Elementary	CTT-MA	10 years	New	Ms. Jacome	*
Chapman	Linda	Curriculum, Instruction, & Interv. S	CT	CDO High School	CTT-EDS	6 years	New	Ms. Jacome	*
Cochiolo	Nancy	Teacher - Cross Categorical Class	CT	Mesa Verde Elementary			Rehire		*
Cordoza	Ann	Occupational Therapist	CT	Wetmore Center	OT	10 years	Replacement	Ms. McGraw	*
Counts	Austin	Teacher - Digital Photography	CT	Amphi High School	CTT-BA	0 years	Replacement	Mr. Malis	*
Galassi	Elizabeth	Speech/Language Pathologist	CT	Wetmore Center	SLP	8 years	Replacement	Ms. McGraw	*

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*	2023-2024 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

# GOVERNING BOARD MEETING APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Garcia	Christopher	Counselor	CT	Cross Middle School	COUN-MA	0 years	Replacement	Mr. Gutierrez	
Gillespie	Angela	Teacher - Grade 2	CT	Holaway Elementary	CTT-MA	8 years	Replacement	Mr. Fredericksen	*
Houser	Jennifer	Teacher - P. E.	CT	Coronado K-8 School	CTT-BA	8 years	Replacement	Ms. Letts	*
Kanji	Alyshah	Teacher - Academic Intervention	CT	Walker Elementary			Rehire		*
Kolata	Amanda	Teacher - Preschool Director	CT	Painted Sky Elementary			Rehire		*
Lopez	Stephanie	Instructional Coach	CT	Walker Elementary			Rehire		*
McMillan-Dale	Meredith	Teacher - Art	CT	Mesa Verde Elementary			Rehire		*
Montes	Joey	Teacher - American Sign Languag	CT	Ironwood Ridge High	CTT-MA	0 years	Replacement	Dr. Jenkins	*
Niles	Melissa	Teacher - English	CT	CDO High School	CTT-BA	0 years	Replacement	Ms. Bulleigh	*
Olszewski	Cynthia	Special Education Facilitator	CT	CDO High School			Rehire		*
Striegel	Angeline	Teacher - P. E.	CT	Copper Creek Elementary			Rehire		*
Van Wert	Ryan	Teacher - Mathematics	CT	Amphi High School			Correction		* Start Date
Vance	Sarah	Teacher - Music	CT	Copper Creek Elementary			Rehire		*
Wright	Angelica	Teacher - Grade 3	CT	Nash Elementary			Rehire		*
Nixon	Beverly	Manager of Payroll	CL-PR	Wetmore Center	PR EX	10 years	New	Mr. Little	
Stinson	Seth	HRIS Analyst	CL-PR	Wetmore Center	PR EX	0 years	Replacement	Mr. Hastings	
Alexander	Janine	Administrative Assistant I	CL	Wetmore Center			Rehire		* 7
Avila	Martha	Custodian I	CL	Wilson K-8 School	2	5 years	Replacement		
Barrett	Sue	Certified Occupational Therapy As	CL	Wetmore Center			Correction		* Start date
Bethards	Brenda	Bookstore Clerk	CL	Amphi High School	1	5 years	Replacement	Mr. Malis	
Christensen	Christine	Classroom Aide/Caregiver	CL	Painted Sky Elementary			Rehire		*
Doty	Emily	Food Service Attendant	CL	CDO High School	1	0 years	Replacement	Mr. Greeson	
Figueroa	Cameron	Special Education Teaching Assisi	CL	Mesa Verde Elementary			Rehire		*
Franklin	Jennifer	Special Education Teaching Assisi	CL	Copper Creek Elementary			Rehire		*
Gomez	Jennifer	Food Service Attendant	CL	CDO High School	1	0 years	Replacement	Mr. Greeson	

*	2023-2024 School Year	HSP High School Principal					ADCT	Addendum Certified	
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal					ADCL	Addendum Classified	
New	New hire filling a newly created position	ESP Elementary School Principal					ADACS	Addendum Amphi Community Schools	
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal					ADDM	Addendum Only	
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal					CT-AD	Certified Administrative	
Rescind	Declined position after appointment	ESA Elementary Assistant Principal					CT	Certified	
		SAS Support Administrator					CL-AD	Classified Administrative	
							CL	Classified	
							PR	Professional	
							ASW	Student Worker	

# GOVERNING BOARD MEETING APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Headley	Erika	Special Education Teaching Assis	CL	Mesa Verde Elementary			Rehire		*
Honomichi	Erika	Special Education Teaching Assis	CL	Mesa Verde Elementary			Rehire		*
Hossain	Ismat	Special Education Teaching Assis	CL	Copper Creek Elementary			Rehire		*
Lavery	Veronica	HR Specialist	CL	Wetmore Center			Rehire		*
Pamela	Pinkmary	Classroom Aide/Caregiver	CL	Mesa Verde Elementary			Rehire		*
Parra	Debbie	Classroom Aide/Caregiver	CL	Mesa Verde Elementary			Rehire		*
Reed	Ja-mel	Custodian II	CL	Amphi Middle School	5	0 years	Replacement	Mr. Malis	
Reinhardt	Camilla	Special Education Teaching Assis	CL	Copper Creek Elementary			Rehire		*
Sanchez	Jennifer	Special Education Teaching Assis	CL	Painted Sky Elementary			Rehire		*
Schelle	Heather	Special Education Teaching Assis	CL	Mesa Verde Elementary			Rehire		*
Small	Reina	Classroom Aide/Caregiver	CL	Painted Sky Elementary			Rehire		*
Watson	Christy	Special Education Teaching Assis	CL	Painted Sky Elementary			Rehire		*

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*	2023-2024 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

04/25/2023  
GOVERNING BOARD MEETING  
APPOINTMENTS

SUBSTITUTES

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	COMMENT
Neff	Deborah		CT		04/12/2023	
Durako	Diana		CL		03/30/2023	

AD Administrative  
PR Professional  
CT Certified  
CL Classified



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of Personnel Changes

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**BACKGROUND:**

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of April 17, 2023.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the personnel changes be approved as presented.

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**INITIATED BY:**

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Michelle H. Tong, J.D., Associate to the Superintendent

Date: April 17, 2023

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Todd A. Jaeger, J.D., Superintendent

4/25/2023

**GOVERNING BOARD MEETING  
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Brestel	Emily	Psychologist	CT-PR	Copper Creek Elementary	Market Adjustment	PSYCH	+\$2,500.00	*
Brestel	Emily	Psychologist	CT-PR	La Cima Middle School	Market Adjustment	PSYCH	+\$2,500.00	-
Colbert	Kimberly	Psychologist	CT-PR	Keeling Elementary	Market Adjustment	PSYCH	+\$2,500.00	*
Colbert	Kimberly	Psychologist	CT-PR	Walker Elementary	Market Adjustment	PSYCH	+\$2,500.00	*
Downs	Kade	Psychologist	CT-PR	Amphi Middle School	Market Adjustment	PSYCH	+\$1,000.00	*
Hill	Vanessa	Gifted Education Coordinator	CT-PR	Wetmore Center	Market Adjustment	PR EX	+\$10,801.33	*
Hill	Vanessa	Gifted Education Coordinator	CT-PR	Wetmore Center	Calendar Change			*Fiscal Year/261 Days
Hopkins	Kenna	Psychologist	CT-PR	Holaway Elementary	Market Adjustment	PSYCH	+\$3,000.00	*
Kimminau	Polly	Math Coordinator	CT-PR	Wetmore Center	Market Adjustment	PR EX	+\$14,842.33	*
Langley	Shannon	ELL District Coordinator	CT-PR	Wetmore Center	Market Adjustment	PR EX	+\$6,735.57	*
Martinez	Monica	Psychologist	CT-PR	Painted Sky Elementary	Market Adjustment	PSYCH	+\$3,000.00	*
Martinez	Monica	Psychologist	CT-PR	Donaldson Elementary	Market Adjustment	PSYCH	+\$2,000.00	*
McCarthy	Shannon	Psychologist	CT-PR	Coronado K-8 School	Market Adjustment	PSYCH	+\$5,000.00	*
McClemons	Teri	Psychologist	CT-PR	Rillito Center	Market Adjustment	PSYCH	+\$5,000.00	*
Phelps	Susan	Psychologist	CT-PR	Wilson K-8 School	Market Adjustment	PSYCH-DC	+\$5,000.00	*
Polcyn	Dawn	Psychologist	CT-PR	Cross Middle School	Market Adjustment	PSYCH-DC	+\$2,500.00	*
Polcyn	Dawn	Psychologist	CT-PR	Harelson Elementary	Market Adjustment	PSYCH-DC	+\$2,500.00	*
Potter	Elizabeth	Psychologist	CT-PR	CDO High School	Market Adjustment	PSYCH	+\$5,000.00	*
Ryan	Frank	Psychologist	CT-PR	Innovation Academy	Market Adjustment	PSYCH-DC	+\$2,500.00	*
Vandivort	Pamela	Science/STEM Coordinator	CT-PR	Wetmore Center	Market Adjustment	PR EX	+\$14,842.33	*
Arthurs	Robbin	Curriculum, Instruction, & Interv. Supp	CT	Keeling Elementary	Transfer			*
Daigle	Joyce	Curriculum, Instruction, & Interv. Supp	CT	Coronado K-8 School	Transfer			*

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*	2023-2024 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Guymon	Kate	Curriculum, Instruction, & Interv. Supp	CT	Amphi High School	Transfer			*
Haskell	Joseph	Teacher - English	CT	CDO High School	Transfer			*
Holder	Kayla	Curriculum, Instruction, & Interv. Supp	CT	Walker Elementary	Transfer			*
Humphreys	Anita	Curriculum, Instruction, & Interv. Supp	CT	Donaldson Elementary	Transfer			*
Papajohn	Sarah	Teacher - Preschool Director	CT	Mesa Verde Elementary	Transfer			*
Radtke	Heidi	Literacy (ELA) Coordinator	CT	Wetmore Center	Market Adjustment	PR EX	+\$14,842.33	*
Ramsey	Julie	Curriculum, Instruction, & Interv. Supp	CT	La Cima Middle School	Transfer			*
Riggs	Jennifer	Teacher - Kindergarten	CT	Innovation Academy	Transfer			*
Roberts	Coral	Teacher - Preschool Director	CT	Nash Elementary	Transfer			*
Rowe	Darlene	Teacher - Pandemic Intervention and A	CT	Nash Elementary	Transfer			*
Steen	Susan	Curriculum, Instruction, & Interv. Supp	CT	Ironwood Ridge High	Transfer			*
Tapling	Colby	Curriculum, Instruction, & Interv. Supp	CT	Holaway Elementary	Transfer			*
Wilks	Chelsie	Curriculum, Instruction, & Interv. Supp	CT	Copper Creek Elementary	Transfer			*
Wray	Kathleen	Curriculum, Instruction, & Interv. Supp	CT	Rio Vista Elementary	Transfer			*
Andersen	Lauren	School Nurse	CL-PR	Health Services Admin	Market Adjustment	NURS-MA	+\$8,917.00	*
Araiza	Brittney	School Nurse	CL-PR	CDO High School	Market Adjustment	NURS-BA	+\$8,917.00	*
Glasford	Brittney	School Nurse	CL-PR	La Cima Middle School	Market Adjustment	NURS-BA	+\$8,917.00	*
Jones	Bobbi	School Nurse	CL-PR	Wilson K-8 School	Market Adjustment	NURS-BA	+\$8,917.00	*
Kennedy	Kathy	School Nurse	CL-PR	Ironwood Ridge High	Market Adjustment	NURS-BA	+\$8,917.00	*
Levy Caliva	Jessica	School Nurse	CL-PR	Coronado K-8 School	Market Adjustment	NURS-BA	+\$8,917.00	*
Maxwell	Annie	School Nurse	CL-PR	Cross Middle School	Market Adjustment	NURS-BA	+\$8,917.00	*
Neubauer	Cristina	School Nurse	CL-PR	Amphi Middle School	Market Adjustment	NURS-BA	+\$8,917.00	*
Redford	Anita	School Nurse	CL-PR	Rillito Center	Market Adjustment	NURS-MA	+\$8,917.00	*
Shepard	Shelley	School Nurse	CL-PR	Amphi High School	Market Adjustment	NURS-BA	+\$8,917.00	*

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*	2023-2024 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Allen	M Mitch	Campus Monitor	CL	Harelson Elementary	Decrease FTE			<.40 FTE>
Allen	M Mitch	Crossing Guard	CL	Harelson Elementary	Decrease FTE			<.25 FTE>
Duarte-Jungerman	Blanca	Preschool Aide/Caregiver	CL	Painted Sky Elementary	Transfer			
Dunlap	Mary	Classroom Aide/Caregiver	CL	Nash Elementary	Transfer			*
Gregg	Bethani	Educational Assistant to the Elementar	CL	Copper Creek Elementary	Promotion	4	+\$0.61	
Grosse	Caitlin	ADDN - Arizona Teaching Fellow	CL	Amphi Middle School	Addendum			\$800.00
Wright	Paula	Food Service Attendant	CL	La Cima Middle School	Correction			Location
Yeoman	Dianna	Student Services Coordinator Assistan	CL	Wetmore Center	Transfer	2	<\$0.85>	
Beuthin	Kevin	ADDN - Summer School Teacher HS	ADCT	Amphi High School	Addendum			\$5,712.00
Caldwell	Theresa	ADDN - Summer School Teacher HS	ADCT	Amphi High School	Addendum			\$5,712.00
Johnson	Marian	ADDN - Summer School Teacher HS	ADCT	Amphi High School	Addendum			\$5,712.00
Lise	Ronald	ADDN - Summer School Teacher HS	ADCT	Amphi High School	Addendum			\$5,712.00
Mounts	Deborah	ADDN - Extra Hours	ADCT	Federal/State Programs	Addendum			\$36.40 per hour
Murrell	Marley	ADDN - Summer School Lead Teache	ADCT	Amphi High School	Addendum			\$6,972.00
Novinski	Garrett	Teacher - Adaptive P.E.	ADCT	Wilson K-8 School	Added Duty			\$2,725.79
Smith	Lucas	ADDN - Summer School Teacher HS	ADCT	Amphi High School	Addendum			\$5,712.00
Frost	Rachel	ADDN - Summer School IT Specialist	ADCL	Prince Elementary	Addendum			\$14.87 per hour
Graham	Mary Kaye	ADDN - Summer School Health Aide	ADCL	Prince Elementary	Addendum			\$16.25 per hour
Mason	Kristin M	ADDN - Summer School Campus Mon	ADCL	Prince Elementary	Addendum			\$14.00 per hour
Wulff	Thomas	ADDN - Summer School Crossing Gu	ADCL	Prince Elementary	Addendum			\$15.24 per hour

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*	2023-2024 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		



## LITERACY (ELA) COORDINATOR (PK-12)

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### QUALIFICATIONS

#### A. REQUIRED

- Master's degree or higher
- Valid Arizona teaching certificate with reading endorsement
- Knowledge of the Arizona State Standards
- Teaching experience in the use of effective practices related to reading and English Language Arts instruction
- Staff Development experience
- Equivalent training, education or experience that would substitute for minimum requirements

#### B. DESIRED

- Highly qualified status in English Language Arts
- Experience leading District level professional development

### SUMMARY

The Literacy (ELA) Coordinator provides training, modeling, coordination, support, and assistance to support teachers' professional development in reading, writing, speaking, and listening (ELA).

Reports to: Director of Curriculum and Assessment

### ESSENTIAL FUNCTIONS

- Provides leadership and instruction regarding the best practices in literacy instruction
- Supervises Literacy (ELA) Curriculum Coordinator (grades 9-12)
- Collects literacy assessment data from sites
- Monitors requirements for Move on When Reading in cooperation with the Arizona Department of Education and enters planning and assessment data in State database as requested
- Familiar with providing instruction for children with reading disabilities (i.e., dyslexia)
- Analyzes data using technology tools and software (e.g., EXCEL, databases, etc.)
- Evaluates data from State testing and provides guidance to ELA teachers
- Conducts demonstration lessons using best practices in reading and literacy instruction
- Facilitates the cycle of continuous improvement through data collection and analysis using literacy assessments
- Collaborates and coordinates with principals and staff regarding English Language Arts instruction and assists schools in the development of literacy improvement plans

## LITERACY (ELA) COORDINATOR (PK-12)

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- Collaborates with teachers to provide instructional and programmatic support for IB, Cambridge, and Dual Enrollment subjects related to English Language Arts
- Develops, provides and assists with staff development and initiatives regarding best practices in English Language Arts programs in grades PK-12
- Provides coaching for teachers in the planning, development and refinement of effective teaching practices
- Assists with implementation of English Language Arts activities, programs and plans
- Arranges and facilitates model teaching, observations, and debriefing within each school site
- Assists in managing and coordinating district English Language Arts programs and initiatives
- Understands and effectively applies educational research
- Evaluates, monitors and assists with the selection of English Language Arts materials
- Understands and effectively applies educational research
- Evaluates, monitors and assists with the selection of English Language Arts materials
- Serves on committees pertinent to learning and instruction
- Assists in administration and creation of common formative assessments and curricular resources
- Collaborates with other district personnel in the design and delivery of staff development services to schools
- Maintains knowledge of and complies with state, federal and district regulations
- Works flexible hours, including weekends and evenings as required
- Attends State trainings relative to standards-based instruction in English Language Arts and early reading acquisition
- Assists with the full implementation of the Arizona English/Language Arts (ELA) Standards
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district wide educational advancement in 21<sup>st</sup> Century skills
- Integrates knowledge and skills that align with the district Portrait of a Graduate
- Performs related duties as required

### MENTAL AND PHYSICAL REQUIREMENTS

- Ability to analyze, interpret and solve problems
- Ability to communicate individually and in group settings
- Ability to communicate effectively, both orally and in writing
- Ability to prioritize and handle multiple tasks simultaneously



## LITERACY (ELA) COORDINATOR (PK-12)

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- Ability to see, hear and speak at normal range, with or without reasonable accommodations
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to reach, stoop, bend, kneel, lift and carry up to 20 pounds
- Ability to operate digital office equipment
- Ability to drive a vehicle

## MATH COORDINATOR (PK-12)

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### QUALIFICATIONS

#### A. REQUIRED

- Master's degree or higher
- Valid Arizona teaching certificate
- Knowledge of Arizona Mathematics Standards
- Teaching experience in the use of effective practices related to mathematics instruction
- Staff development experience
- Equivalent training, education or experience that would substitute for minimum requirements

#### B. DESIRED

- Highly qualified status in Mathematics
- Valid Arizona Math Specialist Endorsement
- Experience leading District level professional development

### SUMMARY

The Math Coordinator (PK-12) provides training, modeling, coordination, support, and assistance to support teachers' professional development in mathematics.

Reports to: Director of Curriculum and Assessment

### ESSENTIAL FUNCTIONS

- Provides leadership and instruction regarding the best practices in mathematics instruction for grades PK-12
- Supervises Math Curriculum Coordinator (9-12)
- Collects math assessment data from sites
- Assists with common finals in math
- Analyzes data using technology tools and software (e.g., EXCEL, databases, etc.)
- Evaluates data from State testing and provides guidance to teachers
- Conducts demonstration lessons using best practices in math instruction
- Facilitates the cycle of continuous improvement through data collection and analysis using common formative assessments
- Collaborates and coordinates with principals and staff regarding mathematics instruction and assists schools in the development of math improvement plans
- Collaborates with teachers to provide instructional and programmatic support for IB, Cambridge, and Dual Enrollment subjects related to Mathematics
- Develops, provides and assists with staff development and initiatives regarding best practices in Mathematics programs in grades PK-12
- Arranges and facilitates model teaching, observations, and debriefing within each school site
- Provides coaching for teachers in the planning, development and refinement of effective teaching practices
- Assists with implementation of math activities, programs and plans



## MATH COORDINATOR (PK-12)

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- Assists in managing and coordinating district math programs and initiatives
- Understands and effectively applies educational research
- Evaluates, monitors, and assists with the selection of math materials
- Assists in administration of district assessments
- Provides leadership and instruction regarding the best practices in math instruction
- Serves on committees pertinent to learning and instruction
- Assists in administration and creation of common formative assessments and curricular resources
- Collaborates with other district personnel in the design and delivery of staff development services to schools
- Maintains knowledge of and complies with state, federal and district regulations
- Works flexible hours, including weekends and evenings as required
- Attends state trainings relative to standards-based instruction in math subjects
- Assists with the full implementation of Arizona Math Standards
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district wide educational advancement in 21<sup>st</sup> Century skills
- Integrates knowledge and skills that align with the district Portrait of a Graduate
- Performs related duties as required

### MENTAL AND PHYSICAL REQUIREMENTS

- Ability to analyze, interpret and solve problems
- Ability to communicate effectively, both orally and in writing
- Ability to communicate individually and in group settings
- Ability to prioritize and handle multiple tasks simultaneously
- Ability to see, hear and speak at normal range, with or without reasonable accommodations
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to reach, stoop, bend, kneel, lift and carry up to 20 pounds
- Ability to operate digital office equipment
- Ability to drive a vehicle



## SCIENCE/STEM COORDINATOR (PK-12)

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### QUALIFICATIONS

#### A. REQUIRED

- Master's degree or higher
- Valid Arizona teaching certificate
- Knowledge of Arizona Science Standards
- Teaching experience in the use of effective practices related to science and STEM instruction
- Staff Development experience
- Significant background in math, science, technology, or engineering by education or training
- Equivalent training, education or experience that would substitute for minimum requirements

#### B. DESIRED

- Highly qualified status in science, biology, chemistry, physics or related subject specific endorsement
- Experience leading District level professional development

### SUMMARY

The Science/STEM Coordinator is charged with developing a strong vision for science/STEM programs designed for PK-12 students. The Science/STEM Coordinator provides training, modeling, coordination, support, and assistance to support teachers' professional development in science and STEM.

Reports to: Director of Curriculum and Assessment

### ESSENTIAL FUNCTIONS

- Provides leadership and instruction regarding best practices in science and STEM instruction for grades PK-12
- Supervises Science/STEM Curriculum Coordinator (9-12)
- Collects science/STEM assessment data from sites
- Assists with common finals in science/STEM
- Analyzes data using technology tools and software (e.g., EXCEL, databases, etc.)
- Evaluates data from State science testing and provides guidance to teachers
- Works with the Director of 21<sup>st</sup> Education to advance STEM opportunities PK-12
- Coordinates PLTW curriculum to expand the programs
- Coordinates Engineering is Elementary (EIE) curriculum
- Creates and supports implementation of a library of grade level inquiry-based science/STEM lesson plans to advance the vision for strong science/STEM programs
- Conducts demonstration lessons using best practices in science/STEM instruction
- Facilitates the cycle of continuous improvement by data collection and analysis using common formative assessments



## SCIENCE/STEM COORDINATOR (PK-12)

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- Collaborates and coordinates with principals and staff regarding science/STEM instruction and assists schools in the development of science/STEM improvement plans
- Develops, provides and assists with staff development and initiatives regarding in science/STEM programs in grades PK-12 including inquiry-based instruction (e.g., scientific method, engineering design process)
- Arranges and facilitates model teaching, observations, and debriefing within each school site
- Provides coaching for teachers in the planning, development and refinement of effective teaching practices
- Assists with implementation of science/STEM activities, programs and plans
- Assists in managing and coordinating district science/STEM programs and initiatives
- Understands and effectively applies educational research
- Evaluates, monitors, and assists with the selection of science/STEM materials
- Serves on committees pertinent to science/STEM
- Assists in administration and creation of common formative assessments for science/STEM
- Collaborates with other district personnel in the design and delivery of staff development services to schools
- Collaborates with teachers to provide instructional and programmatic support for IB, Cambridge, and Dual Enrollment subjects related to science/STEM
- Maintains knowledge of and complies with state, federal and district regulations and requirements
- Works flexible hours, including weekends and evenings as required
- Attends state trainings relative to standards-based instruction in science/STEM
- Assists with the full implementation of the Arizona Science Standards
- Assists with the creation, review, and implementation of Health, Maturational Growth, and Substance Abuse Prevention curricula
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district wide educational advancement in 21<sup>st</sup> Century skills
- Integrates knowledge and skills that align with the district Portrait of a Graduate
- Performs related duties as required

### MENTAL AND PHYSICAL REQUIREMENTS

- Ability to analyze, interpret and solve problems
- Ability to communicate effectively, both orally and in writing
- Ability to communicate individually and in group settings
- Ability to prioritize and handle multiple tasks simultaneously
- Ability to see, hear and speak at normal range, with or without reasonable accommodations
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to reach, stoop, bend, kneel, lift and carry up to 20 pounds
- Ability to operate digital office equipment
- Ability to drive a vehicle



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of Separation(s) and Termination(s)

---

**BACKGROUND:**

Separation(s) and termination(s) will be presented herein. Separations are current as of April 24, 2023.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the resignation(s) or termination(s) be approved as presented.

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**INITIATED BY:**

A handwritten signature in black ink, appearing to be "MH Tong", written over a horizontal line.

Michelle H. Tong, J.D., Associate to the Superintendent

Date: April 24, 2023

A handwritten signature in black ink, appearing to be "Todd A. Jaeger", written over a horizontal line.

Todd A. Jaeger, J.D., Superintendent

4/25/2023

**GOVERNING BOARD MEETING  
SEPARATIONS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Davidson	Amy	Counselor	CT-PR	Ironwood Ridge High	05/19/2023	Resignation	
Schaffer	Karin	Speech/Language Pathologist	CT-PR	Wetmore Center	05/19/2023	Resignation	
Alvarado	Alicia	Teacher - Special Education	CT	Walker Elementary	05/19/2023	Resignation	
Blount	Denita	Teacher - Preschool Director	CT	Amphi High School	05/19/2023	Resignation	
Caputo	John	Teacher - Social Studies	CT	Amphi Middle School	05/19/2023	Resignation	
Coldren	Alice	Teacher - Grade 2	CT	Painted Sky Elementary	05/19/2023	Retirement	
Gallagher	Barbara	Teacher - Language Arts	CT	Coronado K-8 School	04/19/2023	Separation Agreement	
Gerik	Morgan	Teacher - English	CT	Amphi High School	05/19/2023	Resignation	
Gonzalez Garcia	Leticia	Teacher - ELL/SEI	CT	Amphi Middle School	05/19/2023	Resignation	
Graham	Regina	Teacher - Kindergarten	CT	Walker Elementary	05/19/2023	Retirement	
Lange	Brockton	Teacher - Economics	CT	Amphi High School	05/19/2023	Resignation	
Lee	Kristina	Teacher - Cross Categorical	CT	Donaldson Elementary	05/19/2023	Resignation	
Olson	Katherine	Teacher - Social Studies	CT	Amphi Middle School	05/19/2023	Resignation	
Paulson-Midgley	Tamara	Teacher - Music	CT	Amphi Middle School	05/19/2023	Retirement	Returning ESI 23-24 SY
Peterson	Jennifer	Teacher - Special Education	CT	Donaldson Elementary	05/19/2023	Resignation	22
Powers	Jennifer	Teacher - Kindergarten	CT	Walker Elementary	05/19/2023	Retirement	Returning ESI 23-24 SY
Quezada	Esther	Teacher - ELL/SEI	CT	Nash Elementary	05/19/2023	Resignation	
Quezada	Jessica	Teacher - ELL/SEI	CT	Nash Elementary	05/19/2023	Resignation	
Rossi	Samara	Teacher - Social Studies	CT	Amphi Middle School	05/19/2023	Resignation	
Rossi	Samara	Teacher - Pandemic Recove	CT	Amphi Middle School	05/19/2023	Resignation	
Russell	Denese	Teacher - English	CT	Amphi High School	05/19/2023	Resignation	
Squyers	Jamie	Teacher - Preschool Director	CT	Nash Elementary	03/21/2023	Breach of Contract	
Katz	Naomi	Occupational Therapist	CL-PR	Wetmore Center	05/19/2023	Retirement	

*	2023-2024 School Year	ADCT	Addendum Certified
Budget RIF	Reduction in force due to budget	ADCL	Addendum Classified
Abandonment	Employee abandoned position	ADDM	Addendum Only
Breach of Contract	Employee did not fulfill contract	CT-AD	Certified Administrative
Dismissal	Employee terminated by the District	CT	Certified
Resignation	Employee resigning from the District	CL-AD	Classified Administrative
Retirement	Employee retiring from the District	CL	Classified
		PR	Professional

## GOVERNING BOARD MEETING SEPARATIONS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Morek	Zak	HRIS Analyst	CL-PR	Wetmore Center	04/28/2023	Resignation	
Abbott	Michael	Custodian I	CL	Amphi High School	06/30/2023	Retirement	
Acuna Amaya	Jorge	Refrigeration Mechanic II	CL	Facilities Support	04/07/2023	Resignation	
Aguirre	Josefina	Cook	CL	Wilson K-8 School	05/18/2023	Retirement	
Guidos	Dustin	Grounds Equipment Mechanic	CL	Facilities Support	04/28/2023	Resignation	
Merrill	Patti	Supervisor of Food Service	CL	Ironwood Ridge High	05/18/2023	Retirement	
Merrill	Patti	Supervisor of Food Service	CL	Wilson K-8 School	05/18/2023	Retirement	
Rudolph	Kathryn	Elementary School Health Aide	CL	Holaway Elementary	05/18/2023	Retirement	
Vergara Olivares	Veronica	Food Service Attendant	CL	Wilson K-8 School	04/24/2023	Resignation	
Wilson	Karen	Preschool Aide/Caregiver	CL	Innovation Academy	05/19/2023	Retirement	

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*	2023-2024 School Year	ADCT	Addendum Certified
Budget RIF	Reduction in force due to budget	ADCL	Addendum Classified
Abandonment	Employee abandoned position	ADDM	Addendum Only
Breach of Contract	Employee did not fulfill contract	CT-AD	Certified Administrative
Dismissal	Employee terminated by the District	CT	Certified
Resignation	Employee resigning from the District	CL-AD	Classified Administrative
Retirement	Employee retiring from the District	CL	Classified
		PR	Professional



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of Leave(s) of Absence

---

**BACKGROUND:**

Leave(s) of absence will be presented herein and are current as of April 17, 2023.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the leave request(s) be approved as presented.

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**INITIATED BY:**

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Michelle H. Tong, J.D., Associate to the Superintendent

Date: April 17, 2023

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Todd A. Jaeger, J.D., Superintendent

4/25/2023

**GOVERNING BOARD MEETING  
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Aguilera	Ramirez	Teacher - ELL/SEI	CT	La Cima Middle School	04/06/2023	End Date
Celaya	Carole	Teacher - Kindergarten	CT	Painted Sky Elementary	04/17/2023	Start Date
Gandolph	Stephanie	Teacher - Kindergarten	CT	Innovation Academy	03/31/2023	End Date
Hantman	Harlan	Teacher - Language Arts	CT	Amphi Middle School	03/24/2023	Start Date
Schroeder	Marilyn	Teacher - Pandemic Recovery	CT	Keeling Elementary	04/04/2023	Extension Start Date
Drayer	Laura	Maintenance Supply Coordinator	CL	Facilities Support	02/16/2023	Start Date
Lama Godinez	Marcela	Special Education Teaching Assist:	CL	Rillito Center	04/12/2023	End Date

\* 2023-2024 School Year  
CT-AD Certified Administrative  
CT Certified  
CL-AD Classified Administrative  
CL Classified  
PR Professional



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of Stipend for Coaching Volunteers

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**BACKGROUND:**

Coaching volunteer(s) and corresponding stipend(s) will be presented herein and are current as of April 17, 2023.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve payment of the listed stipend(s) for the identified coaching volunteers.

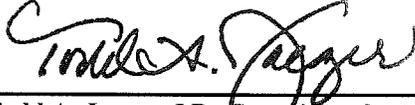
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**INITIATED BY:**

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Michelle H. Tong, J.D., Associate to the Superintendent

Date: April 17, 2023

  
Todd A. Jaeger, J.D., Superintendent

4/25/2023

**GOVERNING BOARD MEETING  
COACHING VOLUNTEERS**

LAST NAME	FIRST NAME	POSITION	LOCATION	REASON	AMOUNT/COMMENTS
Trippe	Isaac	Coach - Baseball Assistant MS	Amphi Middle School	Stipend	\$1,400.00

\* 2023-2024 School Year



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of Minutes of Previous Meeting(s)

---

**BACKGROUND:**

The attached minutes of previous Governing Board Meeting(s) are submitted for approval by the Board.

March 28, 2023

April 11, 2023

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**RECOMMENDATION:**

The Administration recommends that the minutes of the previous meeting(s) be approved.

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**INITIATED BY:**

JA

**Jen Anderson**  
Executive Assistant to the Superintendent & Governing Board

**Date: April 24, 2023**

**Todd A. Jaeger, J.D., Superintendent**

**Minutes of the Regular Governing Board Meeting  
Amphitheater Public Schools  
Tuesday, March 28, 2023**

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A Regular public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, March 28, 2023, beginning at 5:15 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

**Governing Board Members Present**

Ms. Deanna M. Day, M. Ed., President  
Ms. Vicki Cox Golder, Vice President  
Dr. Scott K. Baker, Member  
Mr. Matthew A. Kopec, Member  
Ms. Susan Zibrat, Member

**Superintendent's Cabinet Members Present**

Mr. Todd A. Jaeger, J.D., Superintendent  
Ms. Tassi Call, Associate Superintendent for Elementary Education  
Mr. Matthew Munger, Associate Superintendent for Secondary Education  
Ms. Michelle H. Tong, J. D., Associate to the Superintendent and Legal Counsel  
Mr. Scott Little, Chief Financial Officer  
Ms. Elizabeth Jacome, Director of Curriculum and Assessment  
Mr. Richard C. La Nasa, Executive Manager of Operational Support  
Ms. Kristin McGraw, Director of Student Services  
Ms. Julie Valenzuela, Director of 21<sup>st</sup> Century Education  
Ms. Michelle Valenzuela, Director of Communications

**1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**

President Day called the meeting to order at 5:15 pm and invited members of the audience to sign the guest register.

**2. EXECUTIVE SESSION**

**1. Motion to Recess Open Meeting and Hold an Executive Session for Consideration and Determination of Appeal of Long-term Suspension/Expulsion Hearing Officer's Decision Pursuant to A.R.S. § 15-843(A), as well as the Hearing Officer's Recommendation for Expulsion Pursuant to A.R.S. § 15-843(F)(2) Regarding, Student # 30063593**

**2. Discussion and Consultation with Representatives of the Governing Board In Order to Consider its Position and Instruct Its Representatives in the Meet and Confer Process Pertaining to Policy, Compensation and Benefits for Certificated, Professional Non-Teaching, Support and Administrative Staff Pursuant to A.R.S. § 38-431.03(A)(5)**

*President Day asked for a motion to hold Executive Session. Vice President Cox Golder moved that the Board go into an Executive Session to address the matters identified in item 2. of the Board's agenda and pursuant to the legal authorities listed on the agenda under item 2. Mr. Kopec seconded the motion. Voice vote in favor – 5: President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed–0.*

*President Day proclaimed they were in Executive Session at 5:15 p.m.*

**3. RECONVENE PUBLIC MEETING**

President Day reconvened the public meeting at 6:10 pm.

**4. PLEDGE OF ALLEGIANCE**

Superintendent Jaeger introduced Mr. Andrew Szczepaniak, Principal of Amphi Academy Online (AAO). Mr. Szczepaniak introduced Aven and Samantha, two AAO students who led the Pledge of Allegiance.

Dr. Baker thanked Aven and Samantha for leading the pledge and presented them with certificates of recognition.

#### **5. RECOGNITION OF STUDENT ART**

Mr. Szczepaniak introduced Ms. Cheryl Cook and Ms. Bonnie Keene, teachers from AAO, to discuss the displayed artwork. They each spoke about how elementary and secondary students used different techniques and materials to create artwork representing the Amphi Academy Online mascot, the lightning bolt.

Dr. Baker presented Ms. Cook and Ms. Keene with certificates of recognition. A picture was taken with the Governing Board, Superintendent Jaeger, Samantha, Aven, Ms. Cook, Ms. Keene, and Mr. Szczepaniak to mark the occasion.

#### **6. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT REGULAR GOVERNING BOARD MEETING**

President Day announced that the next Regular Governing Board Meeting would be held on Tuesday, April 11, 2023 at 6:00 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership and Professional Development Center.

#### **7. RECOGNITIONS**

##### **A. Recognition of 2023 Southern Arizona Research, Science and Engineering Foundation (SARSEF) Fair Winners**

*For the complete Recognition of 2023 SARSEF Winners see Exhibit 1.*

Superintendent Jaeger noted it was now his favorite time of the meeting; when students and staff are recognized for their achievements. He said that they would begin with winners from the Southern Arizona Research, Science and Engineering Foundation (SARSEF) fair and that the District made a tremendous showing at this year's competition.

Superintendent Jaeger asked Stephanie Hillig, Principal of Copper Creek Elementary School to come forward. Ms. Hillig was accompanied by Copper Creek Elementary School teacher Ms. Weiber and two of her students. Their class project "Keep the Wildlife Off the Playground" earned them a First-Place award. Ms. Hillig spoke a little about the project and thanked the Amphi Foundation for providing needed supplies.

President Day presented Ms. Weiber's class with a certificate of recognition. A picture was taken of the Governing Board, Superintendent Jaeger, Ms. Hillig, Ms. Weiber, and the Copper Creek Elementary School students to mark the occasion.

Ms. JJ Letts, Principal of Coronado K-8 School was asked to come forward next. Ms. Letts explained that her two students, who each received special awards for their projects at SARSEF were unable to attend the meeting, but she was happy to accept the certificates of recognition on their behalf.

Superintendent Jaeger asked the representatives from Harelson Elementary School to come forward. Harelson Elementary School teachers, Lindsay Wong, Robyn Yewell, and Angela Sieminski spoke about their award-winning class projects. Several students were also present and spoke briefly about their projects as well.

President Day and Ms. Zibrat presented the group with their certificates of recognition. A picture was taken with the Governing Board, Superintendent Jaeger, Ms. Wong, Ms. Yewell, Ms. Sieminski, and the Harelson Elementary School students.

Superintendent Jaeger invited Michael McConnell, Principal of Innovation Academy (IA) to speak about his school's accomplishments. Mr. McConnell shared that Innovation Academy submitted sixty projects to SARSEF and forty-five were recognized with awards. He asked the IA students and teachers present to come forward. Each of the students and teachers introduced themselves and spoke briefly about their projects.

President Day presented certificates of recognition to the students and teachers from Innovation Academy. A picture was taken with them, Mr. McConnell, the Governing Board, and Superintendent Jaeger.

Annette Orelup from Keeling Elementary School was invited to address the Governing Board next. Ms. Orelup shared that she was extremely proud of Keeling Elementary School teachers and students who submitted fourteen projects to SARSEF and each received recognition of some kind. Preschool teacher Karissa Weiler was present with one of her students and spoke about their class project which won a First-Place prize.

Dr. Baker presented a certificate of recognition to Ms. Weiler for her class project and Ms. Orelup was given certificates to distribute to the classes not present this evening. A picture was taken with the Governing Board, Superintendent Jaeger, Ms. Orelup, and Ms. Weiler to mark the occasion.

Superintendent Jaeger asked Laurie Sheber, Prince Elementary School Principal to come forward. Ms. Sheber invited Prince Elementary School teacher, Ms. Morgan White and a few of her students to join her. Ms. Sheber spoke about the project titled, “Run, Run Fast As You Can” which studied the effects of physical exercise and its impact on classroom behavior.

Dr. Baker presented Ms. White with a certificate of recognition for her class. A picture was taken with the Governing Board, Superintendent Jaeger, Ms. Sheber, Ms. White and the Prince Elementary School students.

Chris Gutierrez, Principal of Cross Middle School came forward and shared that Cross Middle School received sixteen awards from SARSEF for their projects. Students Brody, Emmy, Emilie, and Victoria were present and each shared a little about their individual projects. Mr. Gutierrez thanked all of the parents who helped support the students in completing their projects.

Dr. Baker presented the students with certificates of recognition. A picture was taken of the Governing Board, Superintendent Jaeger, Mr. Gutierrez, and the Cross Middle School students to mark the occasion.

Superintendent Jaeger asked Canyon del Oro High School (CDO) Principal, Ms. Tara Bulleigh, to present to the Governing Board. Ms. Bulleigh introduced student, Caroline Wichers, who spoke about her project, “Balance and Body Type: Cambré” and shared her findings.

Mr. Kopec presented Caroline with a certificate of recognition and a picture was taken with Caroline, Ms. Bulleigh, the Governing Board, and Superintendent Jaeger.

Dr. Orante Jenkins, Principal of Ironwood Ridge High School (IRHS) shared that student Amy Senkerik was unable to attend the meeting. Her project “Biofilm Lithography for Patterning a Bacterial Diagnostic” received a special recognition from SARSEF. Dr. Jenkins accepted the certificate of recognition from Mr. Kopec on her behalf.

## **B. Recognition of 2023 SARSEF Top Elementary School**

Superintendent Jaeger stated that the District was very proud of Keeling Elementary School and asked Ms. Call to speak about this recognition.

Ms. Call invited Annette Orelup, Keeling Elementary School Principal, to come forward. She stated that she challenged Ms. Orelup to increase the focus of STEM at her school and with help from Mr. McConnell from Innovation Academy and the District STEM Coordinator, Ms. Pam Vandivort, Keeling Elementary School submitted fourteen projects to SARSEF and won fourteen awards, thus being named the 2023 SARSEF Top Elementary School. Ms. Call commended Ms. Orelup and the Keeling Elementary School teachers for all of their hard work this year.

Mr. Kopec presented Ms. Orelup with a certificate of recognition for Keeling Elementary School. A picture was taken with Ms. Orelup, Superintendent Jaeger, and the Governing Board.

### **C. Recognition of 2023 SARSEF Endorsed School**

Superintendent Jaeger asked Ms. Call to introduce this item. Ms. Call stated that she was proud to share that Harelson Elementary School was named as the 2023 SARSEF Endorsed School. She invited 6<sup>th</sup> grade Harelson Elementary School teacher, Lindsey Wong, to come forward to accept the recognition and explained that the award was given to a school that integrates science and engineering concepts schoolwide. Harelson Elementary School teachers Ms. Robyn Yewell and Ms. Angela Sieminski were also present.

Ms. Wong spoke about how students start scientific exploration on day one and don't stop all year long. She shared that her sixth-grade students worked with the Harelson Elementary School kindergarteners on science projects this year and hopes this encourages even more science fair participation in years to come.

Mr. Kopec presented Harelson Elementary School with a certificate of recognition. A picture was taken with Ms. Wong, Ms. Yewell, Ms. Sieminski, Superintendent Jaeger, and the Governing Board to mark the occasion.

### **D. Recognition of Canyon del Oro High School Superintendent's Student Advisory Council**

Superintendent Jaeger explained that he meets with the students regularly throughout the year and appreciates their input about their school and the District, on behalf of themselves and their peers. He asked Canyon del Oro High School Principal, Ms. Tara Bulleigh, to introduce the students. Ms. Bulleigh thanked the Board and stated that some students were unable to attend because of their commitments to other activities.

Ms. Bulleigh introduced each of the students in attendance and spoke about their time on the advisory council, involvement in extracurricular activities, favorite class at CDO and their future plans. The students present were seniors Gavin Bourland and Cristian Hernandez, Junior Ernie Alvarez, Sophomores Gabriel Lujan and Leeah Payne, and Freshmen Keelynn Anderson, Lucio Castellini, Anthony Jimenez, and Alivia Peru. A PowerPoint presentation was shown with the names and pictures of each of the advisory members.

Ms. Zibrat presented each of the students with a certificate of recognition. A picture was taken with the Governing Board, Superintendent Jaeger, Ms. Bulleigh, and the CDO Student Advisory Council members.

### **E. Recognition of La Cima Middle School 2023 Flowing Wells Invitational Tournament Middle School Champions**

Superintendent Jaeger asked Mr. Armando Soto, Director of Interscholastic Activities, to introduce the sports recognitions. Mr. Soto asked long-time La Cima Middle School Wrestling Coach, Brian Donahue to come forward with his team.

Mr. Donahue stated 9 members of the 16-person team were present this evening. The students present were Daniel Santos, Ray Cardenas, Josh Zaragoza, Abraham Yepis, Diego Diaz, Carter Moffit, Peter Visconti, David Guerrero, and Alan Jimenez. He spoke about how well the team had done at other tournaments as well as the Flowing Wells Invitational where they competed against twenty other teams to take home the victory. Mr. Donahue thanked his Assistant Coach Mario Cardenas, Basil Molina, and La Cima Athletic Director, Nick Woodard.

President Day presented the students and coaches with certificates of recognition. A picture was taken with the Governing Board, Superintendent Jaeger, Coach Donahue, Coach Cardenas, and the La Cima Middle School students to mark the occasion.

#### **F. Recognition of Canyon del Oro High School 2022-2023 Division II Boys' and Girls' Wrestling Individual State Champion and State Runner-Ups**

Mr. Soto shared that the CDO wrestling coach has a history of producing wrestlers who earn first or second place at the state tournament. He introduced Coach David Sholes who thanked the Governing Board for the opportunity to recognize wrestler, Kayden Luke. Coach Sholes stated that Kayden won the Division II State Championship in the 215lb weight class and had an undefeated season at 51-0. Coach Sholes shared that Kayden hopes to play football and wrestle in college, and that he thanks his parents, coaches, and brother for their support.

Coach Sholes mentioned that the two runner ups, Charles Croci and Sophia Gilbert were unable to attend this evening, but they worked hard all season and CDO was lucky to have them on the team.

President Day presented the CDO wrestlers and coaches with certificates of recognition. A picture was taken with the Governing Board, Superintendent Jaeger, Coach Sholes, and Kayden to mark the occasion.

#### **G. Presentation of Distinguished Service Awards**

President Day asked Superintendent Jaeger to present the awards.

Superintendent Jaeger explained that during the school year a certificated and a classified staff member are recognized with a Distinguished Service Award.

Superintendent Jaeger asked Tassi Call, Associate Superintendent for Elementary Education to present the March classified recipient, Mariano Moreno, Lead Custodian at Harelson Elementary School. Ms. Call explained that Mr. Moreno was unable to attend the meeting tonight. His principal, Stephanie Hayes, nominated him and since she was also unable to attend the meeting, Ms. Call read the nomination.

A video presentation was shown honoring Mr. Moreno for the work he has done in the District.

Mr. Moreno will receive a certificate of recognition from the Governing Board, a Distinguished Service Award and a gift card donated by the Amphi Foundation.

Superintendent Jaeger invited Bethany Papajohn, Principal at Painted Sky Elementary School to come forward to introduce the March certificated employee, Distinguished Service Award winner, Heather Oliver, Interventionist from Painted Sky Elementary School. Ms. Papajohn was accompanied by the District ELA Coordinator, Heidi Radtke. Ms. Papajohn noted that unbeknownst to each other, they had both nominated Ms. Oliver for the recognition. Ms. Papajohn read her nomination.

A video presentation was shown honoring Ms. Oliver and the work she has done in the District.

Ms. Zibrat asked Ms. Oliver if she would like to share anything. Ms. Oliver thanked her daughter, sister, and Painted Sky Elementary School colleagues for attending the meeting to support her. Ms. Zibrat presented Ms. Oliver with a certificate of recognition from the Governing Board, a Distinguished Service Award and a gift card donated by the Amphi Foundation.

A picture was taken of the Governing Board, Superintendent Jaeger, Ms. Oliver, Ms. Papajohn, and Ms. Radtke to mark the occasion.

#### **H. Recognition of the 2023 United Way Literacy Champion Award Winner**

Superintendent Jaeger asked Ms. Call to introduce this recognition. Ms. Call stated she was excited to introduce Reading Interventionist from Prince Elementary School, Jennifer Campbell. She spoke about the Literacy Champion Award and read a portion of the nomination that was written by Ms. Radtke. Ms. Call also remarked that Ms. Campbell received a standing ovation at the United Way awards breakfast. Ms. Campbell stated that she spoke at the awards

ceremony about literacy being a civil right and the great equalizer.

Ms. Zibrat commented that she was also at the awards breakfast and that Ms. Campbell's acceptance speech was very moving and received a standing ovation from the audience. She presented Ms. Campbell with a certificate of recognition from the Governing Board. A picture was taken with Ms. Campbell, the Governing Board, and Superintendent Jaeger.

Superintendent Jaeger stated that before the meeting went any further, he wanted to take a moment to commend Samuel Henson, Web and Digital Media Specialist for the District who films and edits all of the video pieces shown at the Governing Board meetings.

#### **I. Recognition of National Board Certified Teacher Recipients and Renewals**

President Day asked Superintendent Jaeger to present the item. Superintendent Jaeger stated he was excited to introduce Karyn Vick-Frantziskonis who has been a teacher in the District for many years, is currently a Curriculum and Instructional Support Specialist, and has been a champion for the National Board Certification Program.

Ms. Vick-Frantziskonis shared a PowerPoint presentation outlining the history of the National Board certification, the rigorous application process, and District Statistics as it relates to National Board Certification. Ms. Vick-Frantziskonis also spoke about the renewal or Maintenance of Certification (MOC) process for teachers.

Ms. Vick-Frantziskonis introduced the teachers who were present: Nina Brown from Painted Sky Elementary School who was receiving her first Certification and Shay Humphries from Donaldson Elementary School, Christine Roche from Cross Middle School, Brianne Ronnie from Painted Sky Elementary School, Cynthia Russell from Walker Elementary School, and Elizabeth Yeager from CDO High School who all received their Maintenance of Certification.

Ms. Zibrat commented on the hard work and dedication involved. She presented certificates of recognition to the teachers and a picture was taken of them, Ms. Vick-Frantziskonis, the Governing Board and Superintendent Jaeger.

#### **J. Recognition of STEM School of Excellence and Teacher Excellence Award Winners**

Superintendent Jaeger asked Ms. Call to speak about this recognition. Ms. Call asked Michael McConnell, Principal at Innovation Academy to come forward. She spoke about the process of becoming a STEM School of Excellence and how Innovation Academy had received this distinction two years in a row for their commitment to providing a robust and integrative STEM program. Mr. McConnell thanked the Governing Board and also spoke about the rigorous application process. He noted that IA is one of 17 schools being recognized and they are the only public elementary school to receive this award twice back-to-back. Mr. McConnell gave accolades to his staff for their achievements as this was really an honor bestowed to them. He went on to recognize teacher Trish Patchin specifically as she was selected for the Goodheart-Wilcox Teacher Excellence Award. He stated the nomination was based on a discussion he heard Ms. Patchin having with her class. Ms. Patchin explained that her students were talking about dead citrus trees on their campus, and they began an investigation to find out what was causing this to happen. Their investigation led them to discover that the soil composition and improper drainage were the problems. She shared that the students and their families have changed the soil content and planted new trees. They will continue to monitor the replanted trees and apply new things they have learned about soil through the process.

Dr. Baker presented Mr. McConnell with a certificate of recognition for Innovation Academy and for Ms. Patchin for her award.

#### **K. Recognition of the National Science Teaching Association, Corteva Excellence in Agricultural Science Education Award Winner**

Mr. McConnell stated that because of Ms. Patchin's Goodheart-Wilcox Teacher Excellence Award and knowing the work she had done with her students and the trees on campus, he

encouraged her to complete the application packet for the National Science Teaching Association recognition. He noted that these awards are very competitive, but was pleased to find out that Ms. Patchin had indeed won the honor. She received the award at the NSTA conference last week.

Dr. Baker presented Ms. Patchin with another certificate of recognition. Ms. Patchin thanked her teaching partner, Ms. Cordell for her support.

A picture was taken with the Governing Board, Superintendent Jaeger, Mr. McConnell, and Ms. Patchin to mark the occasion.

*President Day stated the agenda order was going to be reordered and Item 10. Consent Agenda would be presented at this time. See below for motion and vote.*

#### **10. CONSENT AGENDA (Taken out of order)**

***Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.***

***[Amphitheater Public Schools Public View - BoardBook Premier](#)***

*President Day asked if any items needed to be removed for further discussion.*

*Superintendent Jaeger requested Item A. be held for separate consideration.*

*President Day asked for a motion. Vice President Cox Golder moved for Consent Agenda Items 10. B.-L. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Consent Agenda Items 10. B.-L. passed.*

Superintendent Jaeger recommended Rowdy Frederiksen for the position of Assistant Principal of Ironwood Ridge High School for Fiscal Year 2023-2024. He stated that Mr. Frederiksen is currently the Principal of Holaway Elementary School. He spoke about his educational background, teaching and work experience.

In addition, he recommended Susan Shoopman for the position of Assistant Principal of Wilson K-8 School for Fiscal Year 2023-2024. He said Ms. Shoopman is currently serving as an interim Assistant Principal at Wilson K-8 School. Superintendent Jaeger talked about her educational background, and prior teaching and administrative positions with the Amphitheater School District.

Superintendent Jaeger then recommended David Humphreys for the position of Principal of La Cima Middle School for Fiscal Year 2023-2024. He explained that Mr. Humphreys has been the interim Principal of La Cima Middle School since January. He spoke about his educational background, teaching, coaching and work experience with the District.

*Vice President Cox Golder moved for Item 10. A. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Consent Agenda Item 10. A. passed.*

A picture of Mr. Humphreys, Mr. Frederiksen, Ms. Shoopman, the Governing Board and Superintendent Jaeger was taken to mark the occasion.

*President Day called for an eleven-minute break for a reception and the opportunity to congratulate the newly appointed administrators and their families.*

*President Day reconvened the meeting at 8:35pm. She stated Vice President Cox Golder was no longer in attendance.*

#### **A. Approval of Appointment of Administrative Personnel**

*Administrative personnel appointments were approved as listed in Exhibit 6.*

**B. Approval of Appointment of Non-Administrative Personnel**

*Non-administrative personnel appointments were approved as listed in Exhibit 7.*

**C. Approval of Personnel Changes**

*Certified and classified personnel changes were approved as listed in Exhibit 8.*

**D. Approval of Leave(s) of Absence**

*Leave(s) of absence were approved as listed in Exhibit 9.*

**E. Approval of Separation(s) and Termination(s)**

*Separations and terminations were approved as listed in Exhibit 10.*

**F. Approval of Stipend for Coaching Volunteers**

*Stipend for Coaching Volunteers were approved as listed in Exhibit 11.*

**G. Approval of Minutes of Previous Meeting(s)**

*The Governing Board approved the February 28, 2023 and the March 7, 2023 meeting minutes as submitted in Exhibit 12-13.*

**H. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,503,179.10**

*A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 14.*

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1294	\$100,087.63	1295	\$128,216.02	1296	\$125,290.11
1297	\$139,234.15	1298	\$172,248.85	1299	\$108,520.77
1301	38,321.24	1302	\$42,850.77	1303	\$3,177.72
1304	\$56,965.20	1305	\$1,529.18	1306	\$373,071.82
1307	\$122,718.34	1308	\$111,344.30	1309	\$608,463.37
1310	\$341.65	1311	\$55,795.32	1312	\$312,922.60
1314	\$2,080.06				

**I. Acceptance of Gifts**

*Gifts were accepted by the Governing Board as submitted in Exhibit 15.*

**J. Approval of Parent Support Organization(s) - 2022-2023**

*The Governing Board approved CDO Beach Volleyball for the 2022-2023 school year as submitted in Exhibit 16.*

**K. Approval of New Rates to Lease Off-Duty Police Officer with Vehicle from Tucson Police Department for Extracurricular Needs**

*The Governing Board approved New Rates to Lease Off-Duty Police Officer with Vehicle from Tucson Police Department for Extracurricular Needs.*

**L. Approval of Out of State Travel**

*The Governing Board approved requests for Out of State Travel as submitted in Exhibit 17.*

**8. INFORMATION (Resumed)**

**A. Superintendent's Report**

*For the Superintendent's PowerPoint Presentation see Exhibit 2.*

President Day asked Superintendent Jaeger to present his report.

He shared photos showing highlights of events around the District.

Superintendent Jaeger congratulated La Cima Middle School's wrestling team. They won the Southern Arizona Middle School Championship earlier this month. He thanked Head Coach, Brian Donahue and Assistant Coach, Mario Cardenas for their support in helping the Cardinals bring home their first-place trophy from the invitational tournament.

Superintendent Jaeger said the "5th Grade Drug Awareness Day" organized by the Oro Valley Police Department was held last week. He explained that the annual event gives students an opportunity to learn about the risks and dangers involved with illicit drugs. Students also got to see equipment and demonstrations from firefighters, police and other emergency workers.

Superintendent Jaeger reported that the District track meet took place at Canyon Del Oro High School earlier this month. Elementary students throughout the District competed in various track and field contests. He thanked CDO for hosting the event and all the physical education teachers that helped make it happen. He said the track meet was a great experience for the young athletes.

He revealed that the "Such A Good Sport" Award was a three-way tie. Superintendent Jaeger explained that Mr. Andrew Szczepaniak, Principal of Donaldson Elementary School and Amphi Academy Online was the "winner" of the Penny Wars at his school, and that meant he had to kiss a pig, much to the delight of his students. Before Spring Break, Wilson K-8 School held two spirit assemblies to celebrate their amazing success in raising \$12,000 for the American Heart Association through the "Kids Heart Challenge". The assemblies involved sliming the two assistant principals, Ms. Susan Shoopman and Mr. Darin Mapes.

Superintendent Jaeger extended a special thank you to Mr. Paul, a dedicated volunteer who donated a new marquee for Coronado K-8 School. Students were so excited to celebrate Mr. Paul, who has become an important member of the Coronado family. Mr. Paul told the crowd that he considers volunteering at Coronado "the best 'paying' job I've ever had." He also said he hopes his experience will inspire more people in the community to volunteer at a school.

Superintendent Jaeger talked about the 2<sup>nd</sup> Annual Guns and Hoses Kicks for a Cause Kickball Tournament. He said the fundraiser is organized by the Oro Valley Police Department to raise funds for Project Graduation at the three District high schools. Participants included teams from Golder Ranch Fire, Marana Police, Northwest Fire, Oro Valley Police, Tucson Fire, Tucson Police, and Pima County Sheriffs' Departments. Northwest Fire District was the winning team. He thanked everyone that played and attended the awesome event.

Superintendent Jaeger expressed his appreciation to the Amphi Foundation and the sponsors who helped create the recent Amphi Foundation Gala. Photos showed the student showcases, which are the main attraction to start the event, and the teacher and community member awards that are featured throughout the evening. He said for forty years, the Amphi Foundation has played a critical role in supporting students, educators, and the entire Amphi Community. He also thanked all who contributed to support that mission at the Gala.

## **B. Status of Construction Projects**

*For the Status of Construction Projects Report see Exhibit 3.*

Superintendent Jaeger invited Mr. La Nasa to give an update about the construction projects in the District. Mr. La Nasa was pleased to report that some of the supply chain issues seem to be resolved, and over spring break many projects were completed.

**Amphitheater High School** (AHS) Bond projects include 100/200 wing classroom lighting, campus access control and west campus security fence improvements, 700 wing Heating, Ventilation, Air Conditioning (HVAC) replacement, and backup generators for MDF rooms. Central plant (CP) # 1 pump replacement has been ordered. Main entrance

security upgrades will be done this summer. The public address (PA) system and fine arts building security fence painting has been completed. Elementary and Secondary School Emergency Relief (ESSER) projects include the completion of HVAC improvements to the student center/bookstore, and classroom fan coil replacements in the 100 and 200 wing. Arizona School Facilities Oversight Board (SFOB) projects include the CP #2 and #3 hot water line replacement and CP #3 water treatment equipment repair, phase I east campus and phase II west campus roof assessments. Upcoming projects include the 300 wing structural repairs construction and building DN evaporative cooler to air conditioning (AC) conversion this summer.

**Canyon del Oro High School** (CDO) Bond projects include the main central plant renovation. The administrative building access controls improvements, installation of drinking fountain/bottle fillers and handicapped access at the varsity softball field have been completed. Improvements to building BN HVAC controls will be done over the summer. ESSER summer break project includes building BN HVAC improvements. SFOB projects include phase I west campus and phase II east campus weatherization assessment, and the north gym evaporative cooler to air conditioning conversion for fall of 2023.

**Ironwood Ridge High School** (IRHS) Bond projects include the completion of the irrigation well design, installation of drinking fountain/bottle fillers, building A access control and library lecture hall improvements. Adjacent Ways projects include the central plant fire lane pavement R & R over summer break. SFOB projects include weatherization of the academic buildings and mold remediation and restoration.

**Amphitheater Middle School** (AMS) ESSER projects include building 300 HVAC improvements during summer break.

**Copper Creek Elementary School** Bond projects include the central plant cooling tower and pump upgrades design. SFOB projects include the MPR roof replacement.

**Coronado K-8 School** Bond projects include the boys and girls locker room HVAC improvements and band room carpet replacement. The CP chilled water pump and activity gym entrance canopy replacement have been completed.

**Cross Middle School** Bond projects include ongoing parking lot improvements. The installation of drinking fountain/bottle fillers has been completed. Adjacent Ways projects include fire and bus lane improvements to be completed over summer break. ESSER projects include the completion of building 600 HVAC improvements. SFOB projects include the campus weatherization assessment and roof replacement to the 500 building, MPR and administration buildings. Roof replacements to the 100, 200, 300, 400, 600 and 700 buildings have been completed.

**Donaldson Elementary School** Bond projects include the completion of building A exterior painting and the installation of drinking fountain/bottle fillers.

**Harelson Elementary School** Bond projects include PA system and clocks upgrades. ESSER projects include the completion of building A HVAC improvements. SFOB projects include the campus roof assessment.

**Holaway Elementary School** Bond projects include campus and administration office access controls improvements.

**Innovation Academy** Bond projects include the campus HVAC system evaluation and fence improvements.

**Keeling Elementary School** Bond projects include the installation of campus HVAC controls. Building A HVAC replacements have been completed.

**La Cima Middle School** ESSER projects include the central plant chiller replacement. SFOB projects include mold remediation and restoration and the campus weatherization and roof assessment.

**Mesa Verde Elementary School** Bond projects include the competition of the installation of drinking fountain/bottle fillers. SFOB projects include the east, west, administration and MPR campus roof replacements.

**Nash Elementary School** Bond projects include the kitchen HVAC replacement. The exterior painting and site improvements have been completed. ESSER projects include building I HVAC improvements. SFOB projects include campus roof assessment and CP water treatment equipment repair.

**Painted Sky Elementary School** ESSER projects include the HVAC replacement for classrooms 114, 115 and 116. SFOB projects include the fire alarm replacement.

**Prince Elementary School** Bond projects include building C ductwork, flooring and lighting. ESSER projects include building C HVAC improvements. SFOB projects include CP water treatment equipment repair.

**Rillito Center** Bond projects include the installation of administration office and campus access controls. Security fence improvements have been completed.

**Rio Vista Elementary School** ESSER projects include building C multizone AC replacement.

**Walker Elementary School** Bond projects include building F HVAC improvements. ESSER projects include buildings B, C, D and E HVAC improvements. SFOB projects include CP water treatment equipment repair.

**Wilson K-8 School** Bond projects include the central plant hot water pump and HVAC improvements to the south MPR and locker room. ESSER projects include the CP cooling tower replacement, and upgrades to the campus HVAC controls. SFOB projects include the MPR stage HVAC and roof replacement, the campus weatherization assessment and the campus building hot water line replacement.

Mr. La Nasa then offered to answer any questions. There were none. President Day thanked him for his report.

### **C. Auditor General’s School District Spending Analysis—Fiscal Year 2022**

*For the Auditor General’s School District Spending Analysis—Fiscal Year 2022 report see Exhibit 4.*

President Day asked Superintendent Jaeger to introduce the item. He explained that the Auditor General of Arizona (“AG”) does an annual analysis of school district spending. He introduced Mr. Little to present the information as it pertains to the District.

Mr. Little stated that the AG report focuses on how schools spend their funds, but does not address limitations or restrictions on funding, nor consider inflation, increased wages, relative costs among districts, etc. He said presentations in years past centered on dollars in the classroom comparisons, but with the relative environments and conditions of each school district being so unique different, the comparison of expenditures can be confusing and difficult. This year, the report also focused on a comparison of student performance between peer districts. The report compared achievement data (the percent of students passing state assessments in Math, English and Science) of nine “peer” school districts that are similar to Amphitheater (unified school districts with poverty rates of 15% or more which are located in cities and suburbs). The results of the AG comparisons were that Amphi outperformed all of its peer districts. He concluded by saying that, regardless of spending comparisons, the District is doing well on academic achievement, which is what we are here for.

He offered to answer any questions. President Day thanked him for the report and commented it was good to know the District was doing so well. There were no questions.

#### **D. Periodic Legislative Review**

*For the Periodic Legislative Review see Exhibit 5.*

President Day asked Superintendent Jaeger to introduce the item. He commented on the length of the meeting and deferred to Ms. Tong, who explained that the Periodic Legislative Review report was posted online. She said her next updated report will be in two weeks, and recommended the Governing Board members read the report and she can answer any questions at the next meeting. There were no objections.

#### **9. PUBLIC COMMENT**

Rebecca Green is an Amphi employee, parent, and an officer of the Amphi Education Association. She thanked the Meet and Confer teams, including the facilitators, Ms. Call and Mr. Gutierrez, as well as the team leads, Ms. Tong and Mr. La Nasa for their efforts during the meet and confer process. Ms. Green stated that the meet and confer process can be challenging given the limitations of the state, but she appreciated the support of the Governing Board and the District Team.

#### **10. CONSENT AGENDA**

The Consent Agenda was presented earlier in the meeting. See above for complete information.

#### **11. STUDY**

##### **A. Study of Calendar Options for School Year 2024-2025**

*For the Calendar Options for School Year 2024-2025 see Exhibit 18.*

Superintendent Jaeger said this is time of year that the Governing Board is presented with the school calendar for two years out, for approval. He asked Ms. Tong to present the options for the 2024-2025 school year.

She explained that in years past, the District started school in the second week of August. In very recent years, this changed to begin classes during the first week of August. She stated that feedback received by the District suggests that the earlier start was not as favorable to staff and families. A survey recently sent to families showed a significant preference for beginning school in the second week of August. In addition, discussions occurring with staff representatives during the meet and confer process disclosed that the later start date was also preferred by most employees.

Ms. Tong stated this was a study item and will be approved at another meeting. She asked for their guidance as to which calendar option to submit for their approval.

Mr. Kopec stated that since option 2 was chosen by families and staff, it was his preference also.

President Day commented that the later last day of school and graduation (option 2) might have an impact on students and families that need to travel for competitions, jobs, etc.

Dr. Baker felt a later start was the best option, because it was the preference of staff and families.

Ms. Zibrat said her choice was also option 2.

#### **12. STUDY/ACTION**

##### **A. Approval of Joint Partial Recommendation from Meet and Confer Committee Concerning Paid Holidays and Corresponding Necessitated Changes to the Fiscal Year 2023-2024 Calendar**

*For the Joint Partial Recommendation from Meet and Confer Committee Concerning Paid Holidays and Corresponding Necessitated Changes to the Fiscal Year 2023-2024 Calendar see Exhibit 19.*

Superintendent Jaeger said he was pleased with the speed of the meet and confer process and resolutions that were reached this year. He asked Ms. Tong to explain the item. She also thanked the teams for their hard work and said this change is for the upcoming school year. Ms. Tong noted this item was for their study and vote this evening. She then gave a review of

the timeline of the committee process. She said the recommendations were for one additional teacher workday and another holiday (the day before Thanksgiving) for all qualified staff. Ms. Tong shared the staff survey results; which showed the majority of responses supporting the changes. She asked for direction from the Governing Board.

*President Day asked for a motion. Mr. Kopec moved to pass and adopt the Joint Partial Recommendation from Meet and Confer Committee Concerning Paid Holidays and Corresponding Necessitated Changes to the Fiscal Year 2023-2024 Calendar. President Day seconded the motion. There was no discussion. Voice vote in favor – 4. President Day, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed-0. Item 12. A. passed.*

**B. Adoption of Resolution Authorizing the Issuance & Sale of School Improvement Bonds of the Amphitheater Unified School District No. 10 of Pima County, Arizona and the Adoption of Resolution Authorizing the Issuance & Sale of Refunding Bonds of the Amphitheater Unified School District No. 10 of Pima County, Arizona**

*For the Adoption of Resolution Authorizing the Issuance & Sale of School Improvement Bonds of the Amphitheater Unified School District No. 10 of Pima County, Arizona and the Adoption of Resolution Authorizing the Issuance & Sale of Refunding Bonds of the Amphitheater Unified School District No. 10 of Pima County, Arizona see Exhibit 20.*

Superintendent Jaeger explained there were two topics being presented: the issuance and sale of school improvement bonds and issuance and sale of refunding bonds. He asked Mr. Little to talk about the bonds. Mr. Little said this would be the final sale of the 2016 bonds and the second resolution is for potentially refinancing bonds. He explained at this time, the current bond market may be favorable to refinance, but until the market can be explored it is not known whether the change will be financially advantageous. He stated per the guidelines set forth in the resolution, it is only feasible if the refinancing will save the District \$400,000. Mr. Little said the first step is to see if the refinance is viable, and the second step could be another bond sale in the future.

*Mr. Kopec moved to pass and adopt the Resolution Authorizing the Issuance & Sale of School Improvement Bonds of the Amphitheater Unified School District No. 10 of Pima County, Arizona and the Adoption of Resolution Authorizing the Issuance & Sale of Refunding Bonds of the Amphitheater Unified School District No. 10 of Pima County, Arizona. President Day seconded the motion. There was no discussion. Voice vote in favor – 4. President Day, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed-0. Item 12. B. passed.*

**13. PUBLIC COMMENT**

There were no comments.

**14. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no requests.

**15. ADJOURNMENT**

*President Day moved to adjourn. Mr. Kopec seconded the motion. There was no discussion. Voice vote in favor – 4. President Day, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed-0. The meeting adjourned at 9:10 p.m.*



Minutes respectfully submitted for Governing Board Approval  
Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board  
Gretchen Hahn, Secretary III, Governing Board Office

April 24, 2023

Date

April 25, 2023

Date

Deanna M. Day M. Ed, Governing Board President

**Minutes of the Regular Governing Board Meeting**  
**Amphitheater Public Schools**  
**Tuesday, April 11, 2023**

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A Regular public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, April 11, 2023, beginning at 5:15 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

**Governing Board Members Present**

Ms. Deanna M. Day, M.Ed., President  
Ms. Vicki Cox Golder, Vice President  
Dr. Scott K. Baker, Member  
Mr. Matthew A. Kopec, Member  
Ms. Susan Zibrat, Member

**Superintendent's Cabinet Members Present**

Ms. Tassi Call, Associate Superintendent for Elementary Education  
Mr. Matthew Munger, Associate Superintendent for Secondary Education  
Ms. Michelle H. Tong, J. D., Associate to the Superintendent and Legal Counsel  
Mr. Scott Little, Chief Financial Officer  
Mr. Richard C. La Nasa, Executive Manager of Operational Support  
Ms. Kristin McGraw, Director of Student Services  
Ms. Michelle Valenzuela, Director of Communications  
*(Superintendent Todd A. Jaeger, J.D. was absent from the meeting due to a family emergency out of state).*

**1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**

President Day called the meeting to order at 5:15 p.m. and invited members of the audience to sign the guest register.

**2. EXECUTIVE SESSION**

**1. Motion to Recess Open Meeting and Hold an Executive Session for:**

**A. Discussion and Consultation with Representatives of the Governing Board In Order to Consider its Position and Instruct Its Representatives in the Meet and Confer Process Pertaining to Policy, Compensation and Benefits for Certificated, Professional Non-Teaching, Support and Administrative Staff Pursuant to A.R.S. § 38-431.03(A)(5), and**

**B. Discussion or Consultation with the Attorneys of the Public Body, Pursuant to A.R.S. § 38-431.03(A)(3), Concerning the Governing Board's "J Series" Policies Relating to Student Discipline, Interscholastics, and/or Extracurricular Activities.**

*President Day asked for a motion to hold Executive Session. Vice President Cox Golder moved that the Board go into an Executive Session to address the matters identified in item 2. of the Board's agenda and pursuant to the legal authorities listed on the agenda under item 2. Mr. Kopec seconded the motion. Voice vote in favor – 5: President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed–0.*

*President Day proclaimed they were in Executive Session at 5:15 p.m.*

**3. RECONVENE PUBLIC MEETING**

President Day reconvened the meeting at 6:03 pm.

**4. PLEDGE OF ALLEGIANCE**

President Day introduced Michael McConnell, Principal of Innovation Academy. Mr. McConnell shared that there are two school wide initiatives at Innovation Academy: "Students as Teachers" and "All Students Perform and Present". He explained that the Girls Who Code Club would be demonstrating these objectives this evening. Five members of the Girls Who Code Club gave a short presentation with PowerPoint about their computer programming group and what they like about the club. The students then led the Pledge of Allegiance.

Mr. Kopec asked if the any of the students wanted to share anything. The students thanked the Governing Board for allowing them to talk about Girls Who Code and thanked their club advisors. A picture was taken of the Governing Board, Mr. McConnell, the students and advisor Ms. Ferris.

#### **5. RECOGNITION OF STUDENT ART**

Michael McConnell introduced Ms. Melissa Samsel, Art Teacher from Innovation Academy. Ms. Samsel thanked the Board for featuring the students' artwork this month. She stated the lessons follow the AZ State Standards with a STEM focus. Ms. Samsel spoke about the students completing self-portraits that increase in complexity through the grade levels, relative to color wheels, perspective, and the study of various artists.

Mr. Kopec presented Ms. Samsel with a certificate of recognition. A picture was taken with the Governing Board, Mr. McConnell, and Ms. Samsel.

#### **6. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT SPECIAL GOVERNING BOARD MEETING**

President Day announced that the next Special Governing Board Meeting would be held on Tuesday, April 25, 2023 at 5:30 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership and Professional Development Center.

#### **7. RECOGNITIONS**

##### **A. Recognition of Arizona Science and Engineering Fair (AzSEF) 2023 Elementary Division Computer Science First Place Award Winner**

Mr. McConnell stated that students who receive a First-Place Grand Award at the Southern Arizona Science and Engineering Fair (SARSEF) can register for the Arizona Science and Engineering Fair (AzSEF). Innovation Academy student Griffin Ferris won first place at AZSEF for his computer science project titled, "Mirror Mirror on the Wall, Who is the Smartest of them All?"

Mr. Kopec asked Griffin if he would like to say anything. Griffin thanked his teachers and parents for supporting his project and gave a brief explanation of his winning project. A picture was taken with the Governing Board, Mr. McConnell, and Griffin.

##### **B. Recognition of 2023 Odyssey of the Mind World Teams**

President Day stated that she would be coming down from the dais to recognize the Odyssey of the Mind (OM) teams who qualified for the World Finals. She shared that she has been associated with OM since 1989 and that Vice President Cox Golder, who was this year's Head Judge for the vehicle problem, would be assisting her. President Day explained how the competition is comprised of a long-term problem, a spontaneous problem and how teams also earn points for style during competition. She shared a PowerPoint slide with a statement she felt sums up OM: "Months of practice, hours of prop building...eight minutes to show the world!"

*For a complete list of teams that qualified for the Odyssey of the Mind World Finals, see Exhibit 1.*

President Day called each OM team to the front of the room. Each team member and coach received a certificate of recognition from the Governing Board. A picture was taken of each team with the Governing Board, their coaches, and their school principal. The teams were:

Donaldson Elementary School Performance team accompanied by Coaches Ms. Matiatos and Ms. Iadevaia and Principal Mr. Szczepaniak.

Harelson Elementary School Vehicle Team accompanied by Coaches Ms. Yewell and Ms. Nystedt and Principal Ms. Hayes.

Innovation Academy Vehicle Team accompanied by Coaches Ms. Barrett and Ms. Pershing.

Innovation Academy Technical Team accompanied by Coach Ms. Gosz.

Innovation Academy Classics Team accompanied by Coaches Ms. Patchin and Ms. Friezen.

Rio Vista Elementary School Classics Team accompanied by Coach Ms. Quimby-Greene and Principal Ms. Spillane.

Walker Elementary School Technical Team accompanied by Coaches Ms. Luciano and Ms. Williams, Site Coordinator Ms. Tuo and Principal Mr. Trimble.

Coronado K-8 School Structure Team accompanied by Coaches Ms. Stacey Sherman and Ms. Emily Sherman and Principal Ms. Letts.

Cross Middle School Classics Team accompanied by Coaches Ms. LaRussa, Mrs. Cordell, Mr. Cordell, and Principal Mr. Gutierrez.

Cross Middle School Performance Team accompanied by Coaches Ms. Miserendino and Ms. Schloss and Principal Mr. Gutierrez.

Canyon del Oro Classics High School Team accompanied by Coach Ms. Champion and Principal Ms. Bulleigh.

Canyon del Oro High School Vehicle Team accompanied by Coach Ms. Calvin and Principal Ms. Bulleigh.

Canyon del Oro High School Performance Team accompanied by Coach Ms. DaDeppo and Principal Ms. Bulleigh.

### **C. Recognition of Ironwood Ridge High School Superintendent's Student Advisory Council**

President Day asked Ms. Alissa Gowan, IRHS Student Government Advisor and Principal Dr. Oranté Jenkins to introduce this recognition. Ms. McGowan asked the IRHS Advisory members present to join her. She shared that many of the students on the Advisory Council are also involved with sports and were unable to attend the meeting this evening. Ms. McGowan explained that all of the students on the Advisory Council also serve as officers of the Ironwood Ridge Student Government. Since Student Government is a class they attend daily, Ms. McGowan stated that she works with the students every day and gets to see their unique personalities and talents. She introduced each of the students as a PowerPoint presentation was shown with each of the students' names and picture.

Ms. Zibrat asked if any of the students wished to speak. Two of the students thanked Ms. McGowan and Dr. Jenkins. Ms. Zibrat presented each of the students with a certificate of recognition and a picture was taken with the students, Ms. McGowan, Dr. Jenkins, and the Governing Board.

### **D. Presentation of Distinguished Service Awards**

President Day asked Ms. Cara Gabor, Assistant Director of Student Services and Principal of Rillito Center to introduce the recognition for classified employee Ms. Zaelyn Bear, Administrative Assistant at Rillito Center. Ms. Gabor read her nomination.

A video presentation was shown honoring Ms. Bear for the work she has done in the District.

Ms. Zibrat presented Ms. Bear with a certificate of recognition from the Governing Board, a Distinguished Service Award and a gift card donated by the Amphi Foundation.

President Day asked Ms. Annette Orelup, Principal of Keeling Elementary to come forward to introduce the recognition for certificated employee Ms. Pam Vandivort, District STEM Coordinator. Ms. Orelup read the nomination.

A video presentation was shown honoring Ms. Vandivort and the work she has done in the District.

Ms. Zibrat asked Ms. Vandivort if she would like to say anything. Ms. Vandivort thanked everyone for this honor. Ms. Zibrat presented Ms. Vandivort with a certificate of recognition from the Governing Board, a Distinguished Service Award and a gift card donated by the Amphi Foundation.

A picture was taken with the Governing Board, Ms. Gabor, Ms. Bear, Ms. Orelup, and Ms. Vandivort to mark the occasion.

#### **E. Recognition of Finalists for 2022 Arizona Athletics Amazing High School Teacher of the Year Award**

Mr. Munger shared that Ms. Marian Johnson, Special Education teacher at Amphitheater High School and Mrs. Katie Anderson, English teacher from Ironwood Ridge High School, were named finalists for the prestigious Arizona Athletics Amazing High School Teacher of the Year Award. He said that the Arizona Athletics Amazing High School Teacher of the Year Award recipient is selected by a panel of representatives from districts throughout Southern Arizona. The finalists are recognized throughout the UArizona Men's Basketball season during a halftime presentation and were featured on KGUN 9. On February 17, 2023, all of the finalists were honored at a banquet held at the University of Arizona's Hall of Champions, and Ms. Johnson was announced as the Teacher of the Year, and she was recognized at the February 18, 2023 UArizona Mens' Basketball game.

He asked Oranté Jenkins, Ironwood Ridge High School Principal, and A.J. Malis, Amphitheater High School Principal to come forward. Dr. Jenkins spoke about Ms. Anderson's impact on the Ironwood Ridge High School community, including her student-centered approach, professionalism, expertise and creation of a program with Pima County Community College to support dual enrollment instructors. He said she is a lifelong learner, and represents all that is honorable, admirable and appreciated in the teaching profession.

Mr. Malis said he was honored to present Ms. Marion Johnson as the 2022 Arizona Athletics Amazing High School Teacher of the Year Winner. He said Ms. Johnson is a special education math teacher and has been an influential member of Amphi High School for many years. Mr. Malis spoke about her teaching style, extra-curricular involvement and numerous contributions to the community, including Special Olympics and Project Grad events. He stated Ms. Johnson is the embodiment of an amazing teacher.

On behalf of the Governing Board, Mr. Kopec presented Ms. Anderson and Ms. Johnson with certificates of recognition and asked if they had anything they wanted to say.

Ms. Anderson thanked her husband, and said it was an honor to be nominated for this award.

Ms. Johnson thanked her mother for her continued support and said it was truly an honor meet the other people that were also nominated and receive the award.

To mark the occasion, a picture of Ms. Johnson, Ms. Anderson, Mr. Malis, Dr. Jenkins and the Governing Board was taken.

### **8. INFORMATION**

#### **A. Superintendent's Report**

President Day stated that the Superintendent's Report would not be presented due to the Superintendent's absence.

#### **B. Status of Construction Projects**

*For the Status of Construction Projects Report see Exhibit 2.*

President Day invited Mr. La Nasa to present the report. Mr. La Nasa spoke about the building renewal grant funding. He said that this is the time of year that the funds become depleted, and until the state budget is determined, there will not be funds available. He noted the District is continuing to work on grant proposals to submit when funds are allocated this summer.

**Amphitheater High School** (AHS) Bond projects include backup generators for MDF rooms and improvements to campus access controls, building D handicap access, and west and south campus security fencing. Central plant (CP) # 1 pump, 700 wing Heating, Ventilation, Air Conditioning (HVAC) replacement and 100/200 wing classroom lighting improvements have been completed. Main entrance security upgrades will be done this summer. Adjacent Ways projects include the southwest campus fire lane paving. Arizona School Facilities Oversight Board (SFOB) projects include the CP #2 and #3 hot water line replacement and CP #3 water treatment equipment repair, phase I east campus and phase II west campus roof assessments. Upcoming projects include the 300 wing structural repairs construction and building DN evaporative cooler to air conditioning (AC) conversion this summer.

**Canyon del Oro High School** (CDO) Bond projects include the main central plant renovation. Improvements to building BN HVAC controls will be done over the summer. Elementary and Secondary School Emergency Relief (ESSER) summer break project includes building BN HVAC improvements. SFOB projects include phase I west campus and phase II east campus weatherization assessment, and the north gym evaporative cooler to air conditioning conversion for fall of 2023.

**Ironwood Ridge High School** (IRHS) Bond projects for summer 2023 include main gym bleacher repairs, main gym floor re-finish, and main gym and auditorium painting. Adjacent Ways projects include the central plant fire lane pavement R & R over summer break. SFOB projects include weatherization of the academic buildings and mold remediation and restoration.

**Amphitheater Middle School** (AMS) bonds projects include front parking lot improvements. Adjacent Ways projects include fire lane improvements. ESSER projects include building 300 HVAC improvements during summer break.

**Copper Creek Elementary School** Bond projects include the central plant cooling tower and pump upgrades design. SFOB projects include the MPR roof replacement.

**Coronado K-8 School** Bond projects include exterior site improvements. The boys and girls locker room HVAC improvements will be done during fall 2023 break. The band room carpet replacement has been completed.

**Cross Middle School** Bond projects include ongoing parking lot improvements. Adjacent Ways projects include fire and bus lane improvements to be completed over summer break. SFOB projects include the campus weatherization assessment and roof replacement to the 500 building, MPR and administration buildings. Roof replacements to the 100, 200, 300, 400, 600 and 700 buildings have been completed.

**Harelson Elementary School** Bond projects include building A interior painting, and PA system and clocks upgrades. SFOB projects include the campus roof assessment.

**Holaway Elementary School** Bond projects include front office, campus and administration office access controls improvements.

**Innovation Academy** Bond projects include the campus HVAC system evaluation and fence improvements.

**Keeling Elementary School** Bond projects include the installation of campus HVAC controls.

**La Cima Middle School** bond projects include front parking lot and student drop off improvements. ESSER projects include the central plant chiller replacement. SFOB projects include the campus weatherization assessment and design.

**Mesa Verde Elementary School**. SFOB projects include the east, west, administration and MPR campus roof replacements.

**Nash Elementary School** Bond projects include the kitchen HVAC replacement. ESSER projects include building I HVAC improvements (fall 2023). SFOB projects include campus roof assessment and CP water treatment equipment repair.

**Painted Sky Elementary School** ESSER projects include the HVAC replacement for classrooms 114, 115 and 116. SFOB projects include the fire alarm replacement.

**Prince Elementary School** Bond projects include building C ductwork, flooring and lighting. ESSER projects include building CE HVAC improvements. SFOB projects include CP water treatment equipment repair and campus roof weatherization and replacement assessment.

**Rillito Center** Bond projects include the installation of administration office and campus access controls, and security fence painting.

**Rio Vista Elementary School** ESSER projects include building C multizone AC replacement. Adjacent Ways Projects include sidewalk replacement.

**Walker Elementary School** Bond projects include building F classroom improvements. Building F HVAC improvements are complete. ESSER projects include buildings B, C, D and E HVAC improvements. SFOB projects include CP water treatment equipment repair.

**Wilson K-8 School** Bond projects include interior improvements to north MPR and hallway lighting, and HVAC improvements to the south MPR and locker room. ESSER projects include the CP cooling tower replacement, and upgrades to the campus HVAC controls. SFOB projects include the MPR stage HVAC and roof replacement, the campus weatherization assessment and the campus building hot water line replacement.

Mr. La Nasa then offered to answer any questions. There were none. President Day thanked him for his report.

### **C. Periodic Legislative Review**

*For the Periodic Legislative Review see Exhibit 3.*

President Day asked Ms. Tong to review the recent activity in the legislature. Ms. Tong said there has been some activity in the legislature since the last report, and the items she will present are education bills. She said she wanted the Governing Board to be aware of these bills, in case they moved forward. Ms. Tong explained that the last day of the session will be April 18<sup>th</sup>, unless leadership extends the session.

She spoke about an education bill signed into law and said it will move forward unless it is challenged.

#### **SB 1270 OPEN MEETINGS; CAPACITY**

Schools, school boards, executive boards, and municipalities are required to provide for an amount of seating sufficient to accommodate the reasonably anticipated attendance of all persons desiring to attend the deliberations and proceedings, when feasible. The agenda for a public meeting is required to include notice of the time that the public will have physical access to the meeting place.

Ms. Tong said that the bill has been transmitted to the Governor, but has not been yet been signed.

#### **SB 1005 UNJUSTIFIED ACTIONS; PARENTAL RIGHTS**

Except in "unjustified actions" (defined elsewhere in statute), the court is prohibited from granting attorney fees, expenses, or damages to a governmental entity or official for a claim or defense asserted in a suit brought by a parent based on a violation of statutory parental rights.

She described education bills with recent action, that may or may not be signed into law.

**SB 1040 PUBLIC SCHOOLS; RESTROOMS; REASONABLE ACCOMMODATIONS**

- Requires a public school to provide a reasonable accommodation to a person who, for any reason, is unwilling or unable to use a multi-occupancy restroom, changing room, or sleeping quarters and requests an accommodation from the public school in writing
- Reasonable accommodation may be:  
Access to a single-occupancy restroom or changing facility; or  
Employee restroom or changing facility  
NOT: access to a restroom or changing facility designated for use by persons of the opposite sex while persons of the opposite sex are, or could be, present
- Grants a private cause of action, against the public school, if:  
The request is denied without evidence of undue hardship to the school, or  
A person encounters a person of the opposite sex while using the restroom, changing facility or sleeping quarters and the person of the opposite sex had permission to be there

**SB 1163 BOND OR OVERRIDE; CONTRACTS; PROHIBITION**

Notwithstanding any other law, if a person makes a contribution to an entity promoting the passage of a bond or override and the bond or override is approved by a vote of qualified electors, the person who makes the contribution may not bid on a contract that is funded as a result of the bond or override.

**SB 1323 SCHOOLS; SEXUALLY EXPLICIT MATERIALS; CLASSIFICATION**

- Last year, ARS 15-113 and 15-120.03 were signed into law to prohibit referrals to sexually explicit material and require parent consent under certain circumstances
- Definition of sexually explicit material was defined in those statutes
- This bill adds a provision to ARS 15-120.03 to make it a class 5 felony for a school employee or independent contractor to refer a student or to use any sexually explicit material

**SB 1331 SCHOOLS; PARENTS; FIREARM POSSESSION**

The governing board of an educational institution is prohibited from adopting or enforcing any policy or rule that restricts or prohibits the parent of a student of the educational institution from carrying or transporting a firearm on the property of and in an educational institution if the parent possesses a valid concealed weapons permit.

**SB 1410 VIOLATIONS OF STATE LAW; SCHOOLS**

- Requires a school district governing board to adopt a policy that permits parents to file a complaint against a school, school district or employee who violates the rights of the parent.
- Requires quarterly reporting to the school district governing board on the status of all such complaints and annual reporting about statistics concerning these parent complaints

**SB 1564 NONPUBLIC SCHOOL STUDENTS; INTERSCHOLASTIC ACTIVITIES**

Students who are educated using an empowerment scholarship account or at a private school with fewer than 100 enrolled students must be allowed to try out for interscholastic activities on behalf of a public school in the same manner as a student enrolled in that public school.

Ms. Tong concluded her report by saying, at this time, there is no budget news to date. She offered to answer any questions.

Mr. Kopec asked if **SB1163 BOND OR OVERRIDE; CONTRACTS; PROHIBITION** applied only to school districts or included other municipalities also. Ms. Tong responded that it was broader than just for school districts.

## **9. PUBLIC COMMENT**

Rob Cannon, a teacher at Canyon del Oro High School talked about the current yearbook. He said it was a forum for self-expression created by students. He hoped that the Governing Board would not put limits on self-expression. Mr. Cannon commented that there are many proud communities and clubs on campus and did not want those students to feel marginalized.

## **10. CONSENT AGENDA**

*Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.*

*[Amphitheater Public Schools Public View - BoardBook Premier](#)*

*President Day removed Item A. to be held for separate consideration.*

*President Day asked for a motion. Vice President Cox Golder moved for Consent Agenda Items 10. B.-V. be approved as presented. Mr. Kopec seconded the motion. Roll call vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Consent Agenda Items 10. B.-V. passed.*

Ms. Call recommended Trechel Gindt for the position of Principal of Holaway Elementary School for FY 2023-2024. She stated that Ms. Gindt is currently an Assistant Principal at Coronado K-8 School. She spoke about her educational background, teaching and work experience.

Ms. Call then recommended Jessica Jarrett for the position of Nash Elementary School Principal for FY 2023-2024. She said that Ms. Jarrett is currently an Assistant Principal at Amphi Middle School. Ms. Call talked about her educational background, (including as a student at Nash) and prior teaching and administrative positions with the Amphitheater School District.

*President Day asked for a motion. Vice President Cox Golder moved for Item 10. A. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Consent Agenda Item 10. A. passed.*

A picture of Ms. Gindt, Ms. Jarrett, and the Governing Board was taken to mark the occasion.

*President Day called for a break for a reception and the opportunity to congratulate the newly appointed administrators and their families.*

### **A. Approval of Appointment of Administrative Personnel**

*Administrative personnel appointments were approved as listed in Exhibit 4.*

### **B. Approval of Appointment of Non-Administrative Personnel**

*Non-administrative personnel appointments were approved as listed in Exhibit 5.*

### **C. Approval of Personnel Changes**

*Certified and classified personnel changes were approved as listed in Exhibit 6.*

### **D. Approval of Leave(s) of Absence**

*Leave(s) of absence were approved as listed in Exhibit 7.*

### **E. Approval of Separation(s) and Termination(s)**

*Separations and terminations were approved as listed in Exhibit 8.*

### **F. Approval of Stipend for Coaching Volunteers**

*Stipend for Coaching Volunteers were approved as listed in Exhibit 9.*

### **G. Approval of Renewing Employee Contract Forms for 2023-2024 Fiscal Year; Direction to Administration to Issue Appropriate Contracts to Renewing Contracted Staff; and Modification of Previously Approved Retention Stipend Amounts for Returning Employees to be at least 5% in FY 2023-2024**

*Renewing Employee Contract Forms for 2023-2024 Fiscal Year; Direction to Administration to Issue Appropriate Contracts to Renewing Contracted Staff; and Modification of Previously Approved Retention*

*Stipend Amounts for Returning Employees to be at least 5% in FY 2023-2024 were approved as submitted in Exhibits 10-25.*

**H. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,485,707.36**

*A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 25.*

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1315	\$123,083.76	1316	\$295,037.39	1317	\$92,943.36
1318	\$297,708.34	1319	\$170,678.57	1320	\$20,435.41
1321	\$200,383.03	1322	\$90,217.43	1323	\$2,946.86
1325	\$38,062.50	1326	\$94,332.72	1327	\$49,132.26
1328	\$10,745.73				

**I. Acceptance of Gifts**

*Gifts were accepted by the Governing Board as submitted in Exhibit 27.*

**J. Receipt of February 2023 Report on School Auxiliary and Club Balances**

*The Governing Board approved Receipt of January 2023 Report on School Auxiliary and Club Balances as submitted in Exhibit 28.*

**K. Approval of Parent Support Organization(s) - 2022-2023**

*The Governing Board approved Donaldson PTO and Rillito Center PTO for the 2022-2023 school year as submitted in Exhibit 29.*

**L. Approval of Disposal of Surplus Property via PublicSurplus.com**

*The Governing Board approved Disposal of Surplus Property via PublicSurplus.com*

**M. Acceptance of the Annual Comprehensive Financial Report, Single Audit Reporting Package and Uniform System of Financial Records Compliance Questionnaire for Fiscal Year Ended June 30, 2022**

*The Governing Board accepted the Annual Comprehensive Financial Report, Single Audit Reporting Package and Uniform System of Financial Records Compliance Questionnaire for Fiscal Year Ended June 30, 2022 as submitted in Exhibit 30.*

**N. Approval of Revision to the 2022-2023 Governing Board Meeting Schedule**

*The Governing Board approved the Revision to the 2022-2023 Governing Board Meeting Schedule as submitted in Exhibit 31.*

**O. Approval Of Calendar for School Year 2024-2025**

*The Governing Board approved Calendar for School Year 2024-2025 as listed in Exhibit 32.*

**P. Approval of School Facilities Oversight Board (SFOB) Grant for Amphitheater High School Central Plant 3 Cooling Tower Water Treatment Equipment Repair**

*The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Amphitheater High School Central Plant 3 Cooling Tower Water Treatment Equipment Repair as listed in Exhibit 33.*

**Q. Approval of School Facilities Oversight Board (SFOB) Grant for Nash Elementary School Cooling Tower Water Treatment Equipment Repair**

*The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Nash Elementary School Cooling Tower Water Treatment Equipment Repair as listed in Exhibit 34.*

**R. Approval of School Facilities Oversight Board (SFOB) Grant for Prince Elementary School Cooling Tower Water Treatment Equipment Repair**

*The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Prince Elementary School Cooling Tower Water Treatment Equipment Repair as listed in Exhibit 35.*

**S. Approval of School Facilities Oversight Board (SFOB) Grant for Walker Elementary School Cooling Tower Water Treatment Equipment Repair**

*The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Walker Elementary School Cooling Tower Water Treatment Equipment Repair as listed in Exhibit 36.*

**T. Approval of Facility Rental Program Fees**

*The Governing Board approved Facility Rental Program Fees as listed in Exhibit 37.*

**U. Approval of Supplemental Text and Materials**

*The Governing Board approved Supplemental Text and Materials as listed in Exhibit 38.*

**V. Approval of Out of State Travel**

*Requests for Out of State Travel were approved as listed in Exhibit 39.*

**11. STUDY**

**A. Study of Proposed 2023-2024 Code of Conduct**

*For the Proposed 2023-2024 Code of Conduct see Exhibit 40.*

President Day announced this item and asked Ms. Tong to talk about it. Ms. Tong said that each year there is a study session before the Code of Conduct is adopted. She explained the Code of Conduct is required by the state to hold students accountable for their actions on school property and talked about the state requirements for the Code of Conduct. Ms. Tong spoke about the school level actions for Code of Conduct rule violations. She stated each year, as the Code of Conduct is reviewed, input is received from Associate Superintendents, Principals, Assistant Principals, Parent Advisory Council, Teacher Advisory Council, and staff members and District administrators who work with student discipline.

Ms. Tong reviewed the proposed changes, which included formatting consistency in the document, medicine and attendance violations, and technology abuses.

She offered to answer any questions. There were none.

**12. STUDY/ACTION**

**A. Approval of Joint Recommendation from Meet and Confer Committee for an Employee Compensation and Fringe Benefits Package for Fiscal Year 2023-2024**

*For the Joint Recommendation from Meet and Confer Committee for an Employee Compensation and Fringe Benefits Package for Fiscal Year 2023-2024 see Exhibit 41.*

President Day invited Ms. Tong to present the recommendations. Ms. Tong recapped that a partial recommendation had been presented to the Governing Board on March 28, 2023. She reviewed the timeline of the meet and confer committee, thanked all members that participated and talked about the proposed recommendations.

The meet and confer committee recommends that the Governing Board approve the following revisions for employees:

1. To help offset the impact of inflation and health insurance increases, the District will increase its annual contribution for medical benefits by \$157.20 per participating employee.
2. Increase base pay by 2% for eligible employees, and if the state budget increase for salaries exceeds that 2%, then the additional funding above 2% will also be passed through to eligible employees as an equal percentage increase.
3. In the event that the District receives new and undesignated funding in the current year that can be used for salaries, the meet and confer committee recommends that the

Governing Board prioritize using those funds in the following ways:

- a. First, to address wage compression.
- b. Second, to address increasing addendums as appropriate.

In addition, the meet and confer committee recommends that the Superintendent reconvene the addendum committee to review the addendum schedule and make appropriate recommendations.

She then shared the results of the joint survey that was sent to employees. The survey had 530 employees respond and 92% agreed with the recommendation. Ms. Tong said there were 95 comments and the most common comments were:

1. Concerns that a 2% increase is insufficient to combat current cost of living increases.
2. Worries that the increased contribution toward benefits will be too small to make a difference.
3. Appreciation that addendums will be reviewed.

Ms. Tong concluded by advising that the Governing Board approve the following Recommendations of the Meet and Confer Committee:

1. Approval will permit qualified returning employees to receive a total percentage increase to base pay equal to the total percentage increase to base support level that the state ultimately approves for public school districts for FY 2023-2024.
2. Approval will increase the District contribution for employee benefits to equal \$400 per month for a total contribution of \$4,800 per enrolled employee per year.
3. Approval will set priorities for use of additional funds that become available for compensation to be used to prioritize addressing compression and then addendum pay as permitted.

President Day thanked the teams for completing the compensation process quickly and for recommending a package that meets the needs of staff.

*President Day asked for a motion. Vice President Cox Golder moved to approve the Joint Recommendation from Meet and Confer Committee for an Employee Compensation and Fringe Benefits Package for Fiscal Year 2023-2024. Mr. Kopec seconded the motion. There was no discussion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Item 12. A. passed.*

### **13. ACTION**

#### **A. Resolution Recognizing the Special Contributions of Educational Support Personnel**

*For the Resolution Recognizing the Special Contributions of Educational Support Personnel see Exhibit 42.*

President Day asked Ms. Tong to speak about the resolution. Ms. Tong explained that each year the District sets aside a day to recognize educational support personnel. She noted that staff has worked very hard in many capacities, and student performance and attendance has increased. She recommended that the Governing Board adopt the resolution so that educational support staff can be honored on Wednesday, April 26, 2023.

*President Day moved to adopt the Resolution Recognizing the Special Contributions of Educational Support Personnel. Ms. Zibrat seconded the motion. There was no discussion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Item 13. A. passed.*

President Day asked Mr. Kopec to read the resolution. He then read the resolution.

### **14. PUBLIC COMMENT**

There were no comments.

**15. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

President Day requested information on E-sports and the grading report. Mr. Munger responded that the secondary grading assessment committee has received the survey responses and is working with that data. He said a draft policy should be available near the end of April, and a Governing Board report will be presented in the future. President Day asked to see a copy of the survey.

**16. ADJOURNMENT**

*President Day moved to adjourn. Vice President Cox Golder seconded the motion. There was no discussion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed-0. The meeting adjourned at 7:59 p.m.*



April 24, 2023

Date

Minutes respectfully submitted for Governing Board Approval  
Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board  
Gretchen Hahn, Secretary III, Governing Board Office

April 25, 2023

Date

\_\_\_\_\_  
Deanna M. Day M. Ed, Governing Board President



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of Vouchers Totaling and Not Exceeding Approximately \$3,221,750.09

---

**BACKGROUND:**

A copy of the vouchers for goods and services received by Amphitheater Public Schools and recommended for payment has been provided to the Governing Board.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve payment of the vouchers as presented.,

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**INITIATED BY:**

*Scott Little*

Scott Little, Chief Financial Officer

Date: April 24, 2023

*Todd A. Jaeger*

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Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 25, 2023

**TITLE:** Acceptance of Gifts

---

**BACKGROUND:**

Donations detailed on the attached listing have been received by the District.

---

**RECOMMENDATION:**

It is the recommendation of the Administration that the above gifts be accepted by the Governing Board.

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**INITIATED BY:**

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Scott Little, Chief Financial Officer

Date: April 17, 2023

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Todd A. Jaeger, J.D., Superintendent

<b>Gift and Donation List</b>		
<b>Gifts and Donations</b>		<b>4/25/2023</b>
Ck in the amount \$500.00	Catalinas Community Chorus	Harelson Elementary School
Guitar	Manuel Urban	Amphitheater Middle School
Franciscan Guitar	Manuel Urban	Amphitheater Middle School
Ck in the amount \$4,000.00	Amphitheater Foundation	Innovation Academy
Ck in the amount \$300.00	Tucson Desert Harmony	Amphitheater High School
Ck in the amount \$128.41	Kroger	Amphitheater Middle School
Ck in the amount \$64.87	Kroger	Nash Elementary School
Ck in the amount \$68.25	Kroger	Nash Elementary School



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 25, 2023

**TITLE:** Receipt of March 2023 Report on School Auxiliary and Club Balances

---

**BACKGROUND:**

Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board receive the report of School Auxiliary and Club Balances.

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**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: April 18, 2023

---

Todd A. Jaeger (J.D.), Superintendent

**Amphitheater Public Schools  
Summary of Activity for All Schools  
Auxiliary Account  
For the Month Ending March 31, 2023**

Beginning Balance	\$ 3,368,589.94
Plus Deposits	194,270.28
Less Disbursements	<u>(276,567.20)</u>
Ending Book Balance For All Schools	<u><u>\$3,286,293.02</u></u>
Outstanding Deposits	(225,904.96)
Outstanding Checks	<u>83,805.90</u>
Ending Bank Balance For All Schools	<u><u>\$3,144,193.96</u></u>

**Amphitheater Public Schools  
Summary of Activity for All Schools  
Student Activity Accounts  
For Month Ending March 31, 2023**

Beginning Balance	\$705,710.32
Plus Deposits	82,893.25
Less Disbursements	<u>(61,536.48)</u>
Ending Book Balance For All Schools	<u><u>\$727,067.09</u></u>
Outstanding Deposits	\$ (34,230.89)
Outstanding Checks	<u>28,606.36</u>
Ending Bank Balance For All Schools	<u><u>\$721,442.56</u></u>

**Amphitheater Public School District #10**

**Elementary/Middle Schools  
Student Activity Account Club Balances  
For Month Ending March 31, 2023**

**Amphi Middle School**

Student Gov't	4,899.97
AVID	154.58
Culture Exchange	146.07
MESA Club	148.06
NJHS	178.52
Odyssey of the Mind	752.17
Science Club	1,511.52
Sports Academy	30.00
Yearbook	2,402.16
<b>Amphi Middle School Total</b>	<b>\$ 10,223.05</b>

**Copper Creek Elementary**

Student Council	2,598.31
Accelerated Reader Club	845.33
Turquoise Times	32.28
<b>Copper Creek Total</b>	<b>\$ 3,475.92</b>

**Coronado K-8 Schools**

Elementary Student Council	4,858.12
Middle School Student Council	3,813.91
Astronomy/Space & Science	221.76
Band	3,951.05
C.H.O.I.C.E.S.	1,191.56
Chorus	1,319.41
Coronado FCA	42.00
Coronado Musicians Club	1,120.05
Indoor Percussion Club	755.00
Kids Helping Kids	339.13
NEHS	41.00
National Junior Honor Society	3,174.82
Odyssey of the Mind	1,577.35
Orchestra	930.57
Running Club	3,152.56
Wrestlers Club	871.70
<b>Coronado Total</b>	<b>\$ 27,359.99</b>

**Cross Middle School**

Student Council	6,169.85
6th Grade Club	282.15
Band Club	2,060.92
Choir Club	2,216.40
Future Problem Solvers	145.00
Guitar Club	2,088.46
Life Skills Exploratory Club	142.96
Math Counts	242.87
Musical Theater Club	1,315.32
NJHS	962.00
Orchestra Club	4,017.72
PE Club	3,162.13
Star Club	2,313.57
Tri-M Club	335.31
Web Club	1,783.38
<b>Cross Middle School Total</b>	<b>\$ 27,238.04</b>

**Amphitheater Public School District #10**

**Elementary/Middle Schools  
Student Activity Account Club Balances  
For Month Ending March 31, 2023**

<b><u>Donaldson Elementary</u></b>		
Student Council		1,056.71
<b>Donaldson Total</b>	<b>\$</b>	<b>1,056.71</b>
 <b><u>Harelson Elementary</u></b>		
Student Council		613.60
5th Grade Activities		125.36
Track		307.65
<b>Harelson Total</b>	<b>\$</b>	<b>1,046.61</b>
 <b><u>Holaway Elementary</u></b>		
Student Council		856.24
<b>Holaway Total</b>	<b>\$</b>	<b>856.24</b>
 <b><u>Innovation Academy</u></b>		
Student Council		982.41
Algebra Club		936.09
Entrepreneur Club		43.90
Odyssey of the Mind		9,740.25
<b>Innovation Academy Total</b>	<b>\$</b>	<b>11,702.65</b>
 <b><u>Keeling Elementary</u></b>		
Student Council		930.71
<b>Keeling Total</b>	<b>\$</b>	<b>930.71</b>
 <b><u>La Cima Middle School</u></b>		
Student Council		4,579.75
NJHS		1,315.40
<b>La Cima Total</b>	<b>\$</b>	<b>5,895.15</b>
 <b><u>Mesa Verde Elementary</u></b>		
Student Council		4,616.31
<b>Mesa Verde Total</b>	<b>\$</b>	<b>4,616.31</b>
 <b><u>Nash Elementary</u></b>		
Student Council		1,634.36
<b>Nash Total</b>	<b>\$</b>	<b>1,634.36</b>
 <b><u>Painted Sky Elementary</u></b>		
Student Council		2,815.33
Nature Shop		929.20
Orchestra		304.74
Band		344.45
Chorus		653.42
Milers		1,016.75
OM		951.79
Bagel & Books		-
Sign Language		126.00
Algebra		-
Yoga		-
NEHS		633.43
Garden Club		-
Math Club		23.00
Sewing Club		-
Art Club		209.84
Sports Club		120.01
<b>Painted Sky Total</b>	<b>\$</b>	<b>8,127.96</b>

**Amphitheater Public School District #10**

**Elementary/Middle Schools  
Student Activity Account Club Balances  
For Month Ending March 31, 2023**

**Prince Elementary**

Student Council	760.97
<b>Prince Total</b>	<b>\$ 760.97</b>

**Rio Vista Elementary**

Student Council	981.94
<b>Rio Vista Total</b>	<b>\$ 981.94</b>

**Walker**

Student Council	2,339.37
Fitness Fanatics	257.90
Odyssey of the Mind	223.72
<b>Walker Total</b>	<b>\$ 2,820.99</b>

**Wilson**

Student Council	10,655.70
Algebra Club	473.77
Archery Club	606.67
Art Club	2,906.76
Elementary Art	280.00
Elementary Choir	867.22
GameMakers	210.00
MS Choir	2,920.92
MS Theater Club	394.64
National Junior Honor Society (NJHS)	1,764.17
Odyssey of the Mind	566.83
Robotics Club	1,078.53
Science Club	60.00
Science Club K-2	1,392.61
STEM Club	1,865.06
Yearbook Club	2,319.03
<b>Wilson Total</b>	<b>\$ 28,361.91</b>

**Total K-8 Club Balances** **\$ 137,089.51**

Plus: Outstanding Checks	2,659.04
Less: Outstanding Deposits (Inc CC's)	(1,577.00)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-

**Bank Balance** **\$ 138,171.55**

Sweep Account \$ 138,171.55  
0.00

**Amphi High School  
Student Activity Account  
Schedule of Club Balances  
For the Month Ending March 31, 2023**

1001 Student Council	\$ 16,417.65	1470 Soccer -Girls	\$ 116.76
1035 Art Club	920.01	1480 Link Crew	-
1070 Band Club	674.18	1520 Media Club	1,223.37
1080 Baseball	2,959.09	1560 National Honor Society	247.61
1085 Golf -Boys	-	1590 Odyssey of the Mind	876.16
1110 Basketball -Girls	1,106.41	1600 Orchestra Club	1,006.17
1113 Drama Club	918.48	1630 Panther Popcorn	2,769.50
1115 Choir Club	3,239.43	1730 ASL Club	3,178.37
1120 AVID Club	642.11	1744 Auto Skills USA Amphi Chapter	2,318.71
1128 Mt. Bike Club	533.26	1745 Soccer -Boys	112.82
1145 AHS Chess Club-GOT	20.00	1770 Softball Club	1,510.08
1172 Dance Club	77.43	1780 Spanish Club	1,462.67
1180 Basketball -Boys	2,511.75	1785 AHS Spiritlines	439.98
1200 Panther Partners Club	2,679.87	1790 Cross Country Club -Girls	1,663.53
1227 Yearbook Club	1,262.98	1795 Cross Country Club -Boys	-
1234 FFA Club	2,797.87	1803 HOSA Club	733.28
1235 FFA - Fair Checks	13,550.71	1830 Swim Club	1,220.19
1240 Fut Comp Scientists of AHS	374.06	1835 Tennis -Girls	11.72
1245 French Club	2,478.99	1840 Tennis -Boys	5.58
1255 Photo Club	4,108.41	1850 Tech Theater Club	380.68
1241 The Game Club	51.00	1860 Trackers - Track & Field Club	13.38
1265 Equality Club	564.00	1900 Volleyball -Girls	4,289.32
1280 Greenhouse Club	62.70	1905 Beach Volleyball	6,295.60
1290 Wrestling	1,148.45	1950 Bookstore Over/Short	0.50
1300 Football Club	4,038.79		
1310 Inter Act Club	1,419.25		
1350 Volleyball -Boys	109.35		

**Amphi High School Total Clubs** \$ 94,542.21

Plus: Outstanding Checks	3,178.32
Less: Outstanding Deposits (Inc CC's)	(5,290.30)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-
<b>Bank Balance</b>	<u><u>\$ 92,430.23</u></u>

Sweep Account \$ 92,430.23  
0.00

**Canyon Del Oro High School  
Student Activity Account  
Schedule of Club Balances  
For the Month Ending March 31, 2023**

1001 Student Council	\$ 73,498.42	1300 Football Club	\$ 1,879.84
1020 Academic Decathlon	8,906.49	1345 Take-A-Hike Club	133.18
1031 Black Excellence Student Union	231.50	1350 Volleyball -Boys	337.46
1033 Awareness	55.00	1400 HOSA-Bio Science	408.58
1034 AM Art Club	203.00	1420 IB Club	259.47
1050 Amphi All-Stars Club/Special Olympics	472.84	1470 Soccer -Girls	-
1060 Asian American Cultural Society	-	1472 Latino Student Union	-
1070 Band Club	1,375.00	1480 Link Crew	2,468.14
1081 Be Kind /Ben's Bell Club	465.64	1530 Model United Nations	208.84
1083 Biology Club	895.16	1560 National Honor Society	1,560.20
1084 Bowling Club	296.74	1575 United Native Nations	-
1085 Golf -Boys	18,477.35	1590 Odyssey of the Mind	8,092.31
1110 Basketball -Girls	16,348.36	1600 Orchestra Club	9.55
1111 Book Club	20.62	1640 Ping Pong	-
1113 Drama Club	6,601.09	1650 Psychology Club	28.00
1115 Choir	4,144.00	1710 Math Club	205.72
1118 Engineering Club	873.59	1740 Sign Language Club	1.47
1128 Mountain Bike	-	1742 Senior Spirit Squad	333.69
1140 Chemistry Club	398.13	1743 Skills USA Architecture	4,612.00
1145 Chess	606.00	1744 Skills USA Autos	5,206.16
1150 Culinary Arts/FCCLA	3,845.49	1745 Soccer -Boys	27.60
1155 Catering	11,787.16	1770 Softball Club	2,245.35
1172 Dance	5,637.48	1780 Spanish Club	754.58
1180 Basketball -Boys	2.66	1785 Spiritline/ Cheer	11,493.66
1200 Dream Team	6,207.34	1790 Cross Country	2,001.88
1220 Girls Who Code Club	-	1800 Sports Medicine- HOSA	3,614.74
1224 Entrepreneurship Club	1,379.00	1830 Swim Club	-
1225 Environmentalist Club	343.16	1835 Tennis -Girls	153.58
1226 Early Childhood	5,737.91	1840 Tennis -Boys	5,630.58
1227 Yearbook	7,888.18	1860 Track & Field Club	23,860.54
1230 FCA Club	-	1865 TRI-M Club	831.48
1245 French Club	126.76	1880 Unicycle	-
1250 FBLA	174.00	1905 Volleyball -Beach	7,156.42
1254 Fashion Photography	26.00	1950 Bookstore Over/Short	-
1255 Photography Club	6,547.17		
1267 LGBTQ+	266.62		
1270 German Club	756.36		
1280 Golf -Girls	-		
1290 Wrestling	9,785.19		

**CDO High School Total Clubs** **\$ 277,894.43**

Plus: Outstanding Checks	4,775.03
Less: Outstanding Deposits (Inc CC's)	(13,164.09)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-
<b>Bank Balance</b>	<b>\$ 269,505.37</b>

Sweep Account \$ 269,505.37  
0.00

**Ironwood Ridge High School  
Student Activity Account  
Schedule of Club Balances  
For the Month Ending March 31, 2023**

1001 Student Council	\$ 36,915.03	1530 Model United Nations	15,941.15
1035 Art Club	2,054.43	1560 National Honor Society	2,020.01
1040 Photography/Skills USA	-	1590 Odyssey of the Mind	-
1070 Band Club	240.51	1595 Japanese	311.87
1075 Cares for Kids	212.37	1600 Orchestra Club	3.75
1080 Baseball	1,807.71	1630 Journalism	8,044.87
1085 Golf -Boys	3,011.16	1700 Club Green	1,694.49
1095 Ridge Audio	428.44	1720 Athletic Club	11.14
1110 Basketball -Girls	417.78	1740 Sign Language	399.00
1113 Drama	120.96	1745 Soccer -Boys	9,046.38
1115 Choir	3,628.31	1750 Robotics Club	2,289.45
1150 Culinary Arts	2,299.63	1770 Softball Club	230.01
1172 Pomline	7,923.00	1780 Spanish Club	-
1180 Basketball -Boys	1,448.86	1785 Spirit-Cheer Club	3,018.36
1203 Pop till you Drop	385.64	1790 Cross Country	906.13
1215 Animal Club	-	1800 Sports Medicine	1,325.98
1227 Yearbook	32,592.37	1830 Swim Club	7,005.32
1230 FCA-Fellowship Christian Ath	-	1835 Tennis -Girls	1,164.25
1245 French	1,325.40	1840 Tennis -Boys	7,321.82
1255 Film	1,301.93	1850 Tech Theater Club	1,209.94
1260 Gaming	114.95	1860 Track & Field Club	-
1265 Q Club	399.57	1900 Volleyball -Girls	2,853.79
1275 Golf -Girls	51.33	1905 Volleyball -Beach	14,398.51
1285 History/Travel	1,235.69	1910 So. AZ Veterans Heritage Club	2,423.88
1290 Wrestling	2,153.12	1940 Young Life	15.00
1300 Football	800.35	1950 Bookstore Over/Short	-
1350 Volleyball -Boys	13,335.33		
1400 HOSA-Bio Science Club	3,409.15		
1430 Key Club	1,120.39		
1470 Soccer -Girls	17,172.43		

0.00  
0.00  
0.00

**IRHS School Total Clubs** \$ 217,540.94

Plus: Outstanding Checks	17,993.97
Less: Outstanding Deposits (Inc CC's)	(14,199.50)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-
<b>Bank Balance</b>	<u><u>\$ 221,335.41</u></u>

Sweep Account \$ 221,335.41  
0.00



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 25, 2023

**TITLE:** Award of Contract for Dental PPO and Dental Pre-Paid (HMO) - Based Upon Responses to Request for Proposal (RFP) 4132023

---

**BACKGROUND:**

Request for Proposal 4132023 (RFP) for the Dental PPO and Dental Pre-Paid was posted for 23 days on the Arizona Purchasing site on [www.AZPurchasing.org](http://www.AZPurchasing.org). This solicitation requested pricing for Dental PPO and Dental Pre-Paid. There were twenty-five vendors who downloaded the solicitation from [www.AZPurchasing.org](http://www.AZPurchasing.org). The District received five proposals, the Evaluation Team scored each proposal based on the evaluation criteria listed in the RFP (there were 100 points possible). The results were:

<b>PPO Dental:</b> Delta Dental	92 points	<b>HMO Dental:</b> Principal	100 points
Cigna	90 points	Solstice	95 points
Solstice	87 points		
Metlife	55 points		

---

**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board award a contract to **Delta Dental for PPO Dental and Principal for HMO Dental** as determined by their responsive bid to RFP 4132023 for the Dental PPO and Dental Pre-Paid. These contracts will begin on July 1, 2023 and expire on June 30, 2024 with the option to renew for four additional fiscal years.

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**INITIATED BY:**

*Scott Little*

Scott Little, Chief Financial Officer

Date: April 18, 2023

*Todd A. Jaeger*  
\_\_\_\_\_  
Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of Disposal of Surplus Property via PublicSurplus.com

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**BACKGROUND:**

With Governing Board approval, the Administration will sell via an Internet-Based Online-Sale the following surplus property:

<i><u>Description</u></i>	<i><u>Quantity</u></i>
Washer and Dryer	1
Dryer	1
Walk behind sweeper	1
Dolly Carts	2
Small Cookie Oven	1

---

**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve the disposal of surplus property at a competitive Internet-Based Online-Sale via PublicSurplus.com.

---

**INITIATED BY:**

A handwritten signature in cursive script that reads "Scott Little".

---

Scott Little, Chief Financial Officer

Date: April 18, 2023

A handwritten signature in cursive script that reads "Todd A. Jaeger".

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Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:**        **April 25, 2023**

**TITLE:**    **Approval to Distribute Bonus Monies Received Pursuant to ARS 15-249.06(C)**

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**BACKGROUND:**

Arizona Revised Statute 15-249.06 appropriates state funding for an incentive bonus to school districts and to charter schools for each high school student who receives a passing score during the previous fiscal year for college credit in the area of mathematics, English language arts, social studies or science. This bonus, identified as the “College Credit by Exam Incentive Bonus” (“CCEIB”), provides for the following incentive bonus payments to school districts and charter schools:

- A student who receives a passing score on a qualifying examination and who is enrolled in a school where 50% or more of the students are eligible for free or reduced price lunches shall generate for the school district or charter school a bonus of \$450.00 per passing score on a qualifying examination (subject to availability of funds).
  
- A student who receives a passing score on a qualifying examination and who is enrolled in a school where less than 50% of the students are eligible for free or reduced price lunches shall generate for the school district or charter school a bonus of \$300.00 per passing score on a qualifying examination (subject to availability of funds).

Qualifying exams include Advanced Placement (AP), Cambridge International Exam (CIE) A and AS Level and International Baccalaureate (IB) exams.

ARS 15-249.06(D) requires that the District “*distribute at least fifty percent of the bonus monies to the associated classroom teacher for each student who passes a qualifying examination.*” The remainder of any bonus monies received by the District “*shall be used for teacher professional development or student instructional support or materials.*” During a previous legislative session, the CCEIB law was amended to expand the group of persons who may qualify to receive the CCEIB to include other teachers who instructed a student in the same department or subject area who may be approved by the school principal or school district governing board to receive the bonus.

The purpose of this item is to advise the Governing Board about the receipt of the College Credit by Exam Incentive Bonus funds and to request authorization to distribute fifty five percent (55%) of the funds received for each student who passed the qualifying examination during FY 2021-2022 to the associated Advanced Placement/Cambridge/International Baccalaureate classroom teacher. In cases where there were more relevant teachers affecting the qualifying examination, ten percent (10%) of the funds received shall be distributed amongst those teachers. The total amount, with matching costs, equates to a distribution to the associated Advanced Placement/Cambridge/International Baccalaureate teacher for each student receiving a passing score on a qualified exam in the amount of: (a) \$227.59 for students attending a school that receives Title I funds and (b) \$151.25 for students attending a school that does not qualify for Title I funds. The percentage disbursed to the Advanced Placement/Cambridge/International Baccalaureate classroom teacher or relevant teachers was determined through input provided by teachers and Amphi EA.

The specific amount to be distributed to the associated teacher varies by school and is presented on the list attached with this Agenda Item.

The remainder of the funds not paid to the relevant teachers, according to law, is used to support professional development and the purchase of content related textbooks and instructional materials related to Advanced Placement/Cambridge/International Baccalaureate.

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**RECOMMENDATION:**

It is the recommendation of Administration that the Governing Board approve the distribution of fifty five percent (55%) of any College Credit by Exam Incentive Bonus monies received by the District pursuant to ARS 15-249.06(C) to the associated Advanced Placement/Cambridge/International Baccalaureate classroom teacher for the student who passed the qualified exam as indicated on the attached distribution list and ten percent (10%) to any relevant teacher listed.

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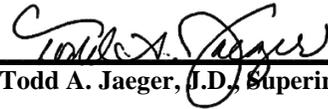
**INITIATED BY:**



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**Matthew Munger**  
Associate Superintendent for Secondary Education

**Date: April 20, 2023**



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**Todd A. Jaeger, J.D., Superintendent**

College Credit By Examination  
2022 School Year

Name	School	Amount
Fitzsimmons, Anne	Ironwood Ridge High	\$ 2,124.14
DesJarlais, Paul	Ironwood Ridge High	\$ 606.90
Een, Jenny	Ironwood Ridge High	\$ 2,400.00
Lang, William	Ironwood Ridge High	\$ 1,213.79
Kozubal, April	Ironwood Ridge High	\$ 1,365.52
Stoxen, Amanda	Ironwood Ridge High	\$ 882.76
McElhinney, Judith	Ironwood Ridge High	\$ 1,517.24
Gipson, Lori	Ironwood Ridge High	\$ 1,668.97
Ambrosio, Trish	Ironwood Ridge High	\$ 1,820.69
Ackerman, Janet	Ironwood Ridge High	\$ 1,186.21
Baker, Kevin	Ironwood Ridge High	\$ 1,062.07
McGowan, Alissa	Ironwood Ridge High	\$ 303.45
Anderson, Benjamin	Ironwood Ridge High	\$ 6,800.00
Yetman, Christopher	Canyon del Oro High	\$ 3,982.76
Aukee, Lisa	Canyon del Oro High	\$ 1,668.97
Christman, Jill	Canyon del Oro High	\$ 2,275.86
Reynolds, Holly	Canyon del Oro High	\$ 1,365.52
Girard, Robert	Canyon del Oro High	\$ 3,831.03
Tabor, Joshua	Canyon del Oro High	\$ 3,034.48
Yeager, Elizabeth	Canyon del Oro High	\$ 3,641.38
Fox, Erica	Canyon del Oro High	\$ 6,258.62
Sanchez, Tenaya	Canyon del Oro High	\$ 1,365.52
Mattia, Tori	Canyon del Oro High	\$ 796.55
Wagner, Zachary	Canyon del Oro High	\$ 1,251.72
Moes, John	Canyon del Oro High	\$ 1,213.79
Stoll, Sydney	Canyon del Oro High	\$ 796.55
Chen, Chris	Canyon del Oro High	\$ 758.62
Roseman, Ronny	Canyon del Oro High	\$ 758.62
Bravard, Tabitha	Canyon del Oro High	\$ 796.55
Allen, Elizabeth	Canyon del Oro High	\$ 796.55
Arnold, Lindi	Canyon del Oro High	\$ 3,793.10
Sinclair, Hannah	Canyon del Oro High	\$ 2,275.86
Mayhew, Constance	Canyon del Oro High	\$ 758.62
Broughton-Bejarano, Carr	Amphitheater High	\$ 134.48
Scheel, Chris	Amphitheater High	\$ 227.59
Faulkner, Violet	Amphitheater High	\$ 817.24
Ramsey, Julie	Amphitheater High	\$ 910.34
Kuhn, Brandon	Amphitheater High	\$ 134.48
Thornburg, Ryan	Amphitheater High	\$ 362.07
Rodgers, Morgan	Amphitheater High	\$ 910.34



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of Fireworks for Canyon del Oro High School and Ironwood Ridge High School Graduation Ceremonies

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**BACKGROUND:**

Canyon del Oro High School Student Government and Ironwood Ridge Student Government are requesting approval for their proposed fireworks displays on May 16, 2023 (CDO) and May 17, 2023 (IRHS).

Attached are the respective letters from Canyon del Oro High School and Ironwood Ridge High School.

Amphi High School Student Government and principal inquired with the City of Tucson regarding the possibility of conducting a fireworks display for graduation; however, the City of Tucson stated that firework displays are prohibited in city limits.

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**RECOMMENDATION:**

It is the recommendation of the administration that the above request be approved.

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**INITIATED BY:**

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Matthew Munger  
Associate Superintendent for Secondary Education

Date: April 18, 2023

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Todd A. Jaeger, J.D., Superintendent



# CANYON DEL ORO HIGH SCHOOL

**Tara Bulleigh, Principal**

Marco Dominguez, Assistant Principal

Amanda Magelli, Assistant Principal

Brent Spencer, Assistant Principal

25 W. Calle Concordia., Oro Valley, AZ 85704

(520) 696-5560 • FAX (520) 696-5590

701 W. Wetmore Road • Tucson, AZ 85705 • (520) 696-5000 • [www.amphi.com](http://www.amphi.com)

## GOVERNING BOARD MEMBERS

Deanna M. Day, M.Ed.  
President

Vicki Cox Golder  
Vice President

Scott K. Baker, Ph.D.

Matthew A. Kopec

Susan Zibrat

## SUPERINTENDENT

Todd A. Jaeger, J.D.

## MEMORANDUM

TO: Mr. Todd Jaeger  
Superintendent

FROM: Tara Bulleigh

DATE: April 6, 2023

SUBJECT: 2023 Graduation Fireworks Display

Oro Valley Police Officer Joey Cantu has been in communication with Oro Valley Police Chief Kara Riley. Officer Cantu will coordinate the efforts of CDO, Golder Ranch Fire, and Fireworks Productions of Arizona, Ltd.

I am recommending that the CDO High School graduating class of 2023 be given approval from Amphitheater School District for their proposed fireworks display on May 16, 2023. I recommend this, however, with the contingencies that all approval requirements are obtained, legally sound, and all safety regulations are strictly met.

Thank you for your consideration.

CC: Matthew Munger

Amphitheater High • Canyon del Oro High • Ironwood Ridge High  
Amphitheater Middle School • Coronado K-8 School • Cross Middle School • La Cima Middle School • Wilson K-8 School  
Copper Creek Elementary • Donaldson Elementary • Harelson Elementary • Holaway Elementary • Innovation Academy • Keeling Elementary  
Mesa Verde Elementary • Nash Elementary • Painted Sky Elementary • Prince Elementary • Rio Vista Elementary • Walker Elementary • Rillito Center • Amphi Academy Online

Amphitheater Unified School District does not discriminate on the basis of race, color, religion/religious beliefs, gender, sex, age, national origin, sexual orientation, creed, citizenship status, marital status, political beliefs/affiliation, disability, home language, family, social or cultural background in its programs or activities and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the District's non-discrimination policies are handled at 701 W. Wetmore Road, Tucson, Arizona 85705 by the Equity & Safety Compliance Officer and Title IX Coordinator, (520) 696-5164, [TitleIXCoordinator@amphi.com](mailto:TitleIXCoordinator@amphi.com), or the Executive Director of Student Services, (520) 696-5230, [studentservices@amphi.com](mailto:studentservices@amphi.com).

# CANYON DEL ORO HIGH SCHOOL



**Tara Bulleigh, Principal**

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SUPERINTENDENT

Todd A. Jaeger, J.D.

April 6, 2023

Officer Cantu

Canyon del Oro High School

25 W. Calle Concordia

Oro Valley, AZ 85704

Dear Officer Cantu:

As the Student Body President at Canyon del Oro High School, I would like to submit this proposal to you to request permission from the Oro Valley Fire Marshall and the Oro Valley Police Department to set off fireworks at CDO's 2023 Graduation.

1. The fireworks company to be used is:  
Fireworks Productions of Arizona, Ltd.,  
17034 S. 54th St., Chandler, AZ 85226  
(480) 948-0090  
e-mail: [info@fireworksaz.com](mailto:info@fireworksaz.com)
2. We request fire coverage for the entire procedure and inspection of the grounds if necessary.
3. We are aware of the regulations in Chapter 9.04 regarding the use of fireworks in Arizona.
4. The fireworks display will take place before, during and after the graduation ceremony on Tuesday, May 16, 2023, from approximately 6:00-9:00 p.m. from the baseball field (located directly north of the football field).

We have had a successful history using fireworks during graduation and other celebratory events at CDO.

If you have any questions or concerns, I would be happy to meet with you to discuss this proposal. Thank you for your time.

Sincerely,

Amphitheater High • Canyon del Oro High • Ironwood Ridge High  
Amphitheater Middle School • Coronado K-8 School • Cross Middle School • La Cima Middle School • Wilson K-8 School  
Copper Creek Elementary • Donaldson Elementary • Harelson Elementary • Holaway Elementary • Innovation Academy • Keeling Elementary  
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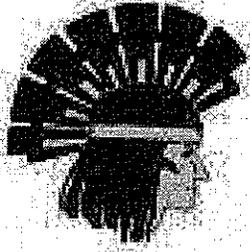
**CANYON DEL ORO HIGH SCHOOL**

**Tuesday, May 16, 2023**

**Graduation**

**2 minutes**

**Total Aerial Effects 500**



*2023 Graduation ends with a combination of fiery color and sparkling fireworks to thrill and electrify the graduating class, their families and guests.*

**Aerial Display:**

Your Aerial Display will contain a total of **500** aerial basin effects shot as part of your celebration of the seniors and their graduation evening.

**1.5" - 5 FPA Premier Multi-shot Specialty Basins**

**3 Multi-shot Basins fired one after another followed by 2 Multi-shot Basins fired simultaneously for the Grand Finale.**

Fireworks Productions of Arizona  
17034 S. 54th St.  
Chandler, AZ 85226  
Office 480-948-0090 ~ Fax 480-423-5430  
E-mail: info@fireworksaz.com

## FIREWORKS DISPLAY CONTRACT

This fireworks display contract is between FPA, Ltd. an Arizona Corporation DBA Fireworks Productions of Arizona ('FPA'), and Canyon Del Oro High School.

FPA is in the business of selling and displaying fireworks, and Canyon Del Oro High School wants FPA to provide a fireworks display for Canyon Del Oro High School's benefit. The parties therefore agree as follows:

1. **The Display.** FPA will provide and exhibit fireworks for a display on Tuesday, May 16, 2023. The Graduation will begin at approximately 7:00 pm; the display will follow and last approximately 2 minutes, and will substantially comply with the program set forth in Exhibit A.
2. **Contract Price.** Canyon Del Oro High School will pay FPA the sum of \$1,995.00 (the 'Contract Price') as consideration for the fireworks display. Payment will be made as follows:
  - a. Purchase Order in the full amount by no later than **Friday, April 14, 2023**;
  - b. Signed contract by no later than **Friday, April 14, 2023**.
  - c. 100% of the Contract Price within thirty days after the completion of the Fireworks Display.

Canyon Del Oro High School agrees to pay interest at the rate of 2% per month on any delinquent balance until the debt is paid in full. In the event that Canyon Del Oro High School fails to perform its obligations and responsibilities pursuant to this contract and it becomes necessary for FPA to enforce its rights by hiring an attorney, Canyon Del Oro High School will be responsible for, in addition to any other sums for which it is found responsible, all attorney fees and costs incurred by FPA in collecting said sums.

3. **Permits.** FPA will advise Canyon Del Oro High School of the applicable state and federal permits that must be secured in connection specifically to the fireworks display. FPA will apply for and secure, at Canyon Del Oro High School's cost (included in contract price as stated in paragraph two), the permits, licenses, and approvals required by local, state, or federal laws and regulations as well as those possibly imposed or required by local police or fire departments specific to the fireworks display. If the jurisdiction requires an additional Special Events permit, the securing of and payment for, will be the responsibility of Canyon Del Oro High School. If a jurisdiction changes the cost of the permit fee or requires additional fees after the signing of the Display Contract, Canyon Del Oro High School will bear the responsibility of the additional costs. If a jurisdiction denies a permit, for any reason, FPA will be released from the terms of this contract and the deposit, minus "Actual Expenses" incurred, will be refunded or credited to Canyon Del Oro High School.
4. **Insurance.** FPA shall secure and maintain, at all times during the term of this contract a policy or policies of insurance known as: (1) Commercial General Liability in the amount of \$10,000,000. (2) Business Automobile Liability in the amount of \$5,000,000. (3)

Worker's Compensation (Industrial Insurance) in the amount of \$1,000,000. Those entities/individuals listed on the certificate of insurance shall be deemed an additional insured per this contract.

5. **Display Site.** Canyon Del Oro High School will procure and furnish a place suitable to FPA for the fireworks display. The site will be sufficient to accommodate spectator viewing areas, vehicle parking areas, and the Display Site. 'Display Site' means the discharge site, the fallout site, and the required separation distance from mortars to the spectator viewing areas in compliance with the most recent edition of the National Fire Protection Association 1123 Code for Fireworks Display. Canyon Del Oro High School will ensure that the ground of the Display Site is dry prior to set-up of the fireworks and that there will be no sprinklers or irrigation prior to or during the Display and not until after tear-down of the Display Site is complete.
6. **Security.** Canyon Del Oro High School will furnish all necessary materials for and will set up restraining lines pursuant to instructions supplied by FPA and in compliance with most recent edition of the National Fire Protection Association 1123 Code for Fireworks Display. Canyon Del Oro High School will hire and provide, at its own cost and expense, adequate private or public security personnel to ensure that no vehicles are parked within the Display Site and that no individuals, other than those specifically authorized by FPA, enter the Display Site. The security personnel will remain on the perimeter of the Display Site and will not enter the Display Site before, during, or immediately following the fireworks display.
7. **Cleanup of Display Area.** Following the display, FPA will be responsible for cleanup of all boxes and equipment and policing of the display area including the removal of all unexploded fireworks, removal of frames and lumber. Any additional clean-up required will be the responsibility of Canyon Del Oro High School.
8. **Weather or Safety Cancellation.** FPA or the Authority Having Jurisdiction (AHJ) may determine that the time or length of the display of fireworks may need adjustment based on wind/weather/safety conditions. If FPA or the Authority Having Jurisdiction (AHJ) determines that display of fireworks on the date and at the time set forth in paragraph one (the 'Original Date') would be impossible or impractical because of inclement weather or safety concerns, the display will be canceled. Canyon Del Oro High School will pay FPA, its 'Actual Expenses' related to preparation for the unsuccessful displays on the Original Date. 'Actual Expenses' shall include expenses for travel, lodging, labor, meals, rentals, permits, setup and dismantling of the display, and any other expenses related to the unsuccessful attempts to present the display on the Original Date.
9. **Interruption and Continuation of the Fireworks Display.** There are instances or situations where a fireworks display may require to be interrupted due to safety, weather or equipment damage due to debris or fire. If repairs can be effected or the situation passes, Canyon Del Oro High School has the option to continue or cancel the remainder of the display. Regardless of continuation or cancellation Canyon Del Oro High School will not be refunded any portion of the Contract Price if the display can safely continue. In the event the display begins but is halted due to wind, weather or safety conditions, FPA will refund or credit Canyon Del Oro High School the applicable deposit minus "Actual Expenses" incurred. Actual Expenses includes the cost and taxes on the fireworks provided prior to the stopping of the display. In the event a product fails to function (here to be classified as a Dud), Canyon Del Oro High School will be entitled to a refund or credit of that individual product's purchase price, plus tax, only.
10. **Cancellation.** The parties acknowledge that, if Canyon Del Oro High School cancels this contract, FPA will suffer damages. They further acknowledge that those damages will be

uncertain as to amount and difficult to prove. In the event that Canyon Del Oro High School does cancel this contract, therefore, FPA will be entitled to recover, not as a penalty, but as liquidated damages, an amount set forth below:

- a. If cancellation occurs more than 30 days before the Original Date, an amount equal to 10% of the Contract Price;
  - b. If cancellation occurs no more than 30 days and no less than 1 days before the Original Date, an amount equal to 50% of the Contract Price;
  - c. On or after the Original Date, an amount equal to 100% of the Contract Price.
11. **Not a Partnership.** This agreement shall not be construed so as to create a partnership, joint venture, employment, or agency relationship between the parties.
12. **Force Majeure.** In the event of natural disasters or "acts of God;" manmade disasters; war and civil issues; labor disputes or strikes; government embargoes or other government actions affecting the supply chain; and/or transportation issues such as overseas shipping, domestic shipping (trucking, rail) and/or port delays, or other causes beyond the reasonable control of either party that prevent performance of either or both parties' obligations under this contract (other than inclement weather or safety concerns as described in paragraph eight) each party hereby releases the other from any and all obligations hereunder, except for liabilities, recognized as "Actual Expenses" (including but not limited to permit fees, credit card fees, vehicle rental and/or loading and packing labor) that may have already accrued to such time. FPA submits this contract based on planned costs and display size. The size and/or the cost of the display may be re-proposed based on product availability or cost adjustments. FPA submits this contract in good faith, planning to provide communication on any changes in a timely manner.
13. **Indemnifications and Liability.** Each party will hold harmless and indemnify the other from any demands, claims, causes of action or liability arising from damage to or destruction of real or personal property or bodily or personal injuries, whether arising from tort, contract, or otherwise, that occur directly from the failure of the indemnifying party to comply with its obligations and responsibilities as set forth in this contract, including attorney fees and costs. Neither party shall, under any circumstances, be entitled to recover any consequential, incidental, exemplary, special or punitive damages from the other party, including, without limitation, loss of income or profits.
14. **Whole Agreement.** This written contract, including Exhibit A, is the entire agreement between the parties. No statement, promise, or inducement made by either party or agent of either party that is not contained in this written contract will be valid or binding. This contract may not be enlarged, modified, or altered, except in writing signed by both parties.

FPA, Ltd.



\_\_\_\_\_  
(Authorized Signature)

Title: Pyro Planning Specialist

Date: April 5, 2022

Canyon Del Oro High School



\_\_\_\_\_  
(Authorized Signature)

Title: Assistant Principal

Date: 4/6/23







# Fireworks Productions of Arizona

17034 S. 54<sup>th</sup> St.  
Chandler, AZ 85226

lori@fireworksaz.com  
Phone # (480) 948-0090 / Fax # (480) 423-5430

## Invoice

DATE	Invoice #
4/5/2023	2997

<u>CUSTOMER</u>
<b>CANYON DEL ORO BOOKSTORE</b> <b>25 W. Calle Concordia</b> <b>Tucson, AZ 85737</b>

<u>PURCHASE ORDER #</u>	<u>TERMS</u>	<u>P.O. DUE DATE</u>	<u>SHOW DATE (S)</u>	<u>DETAILS</u>
	P.O./Net 30	4/14/2023	5/16/2023	Graduation Fireworks
<u>DESCRIPTION</u>		<u>QUANTITY</u>	<u>RATE</u>	<u>AMOUNT</u>
Fireworks Display 1.3G @ Canyon Del Oro High School - Graduation SALES TAX INCLUDED  ***Please provide a Purchase Order for the complete amount. Payment will be billed Net 30 from day of the display. Thank you.			\$1,995.00  6.3%	\$1,995.00  0.00

<b>We Appreciate Your Business!</b>	<b>Total:</b>	<b>\$1,995.00</b>
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Accounts not paid by the due date may be charged a monthly service charge of 2 percent or the maximum allowed by law

# IRONWOOD RIDGE HIGH SCHOOL



Dr. Orante Jenkins, Principal  
Terri Amonson, Assistant Principal  
Mark Pincus, Assistant Principal  
Kristie Stevens, Assistant Principal  
2475 W. Naranja Dr., Oro Valley, AZ 85742  
(520) 696-3902 • FAX (520) 696-3999

701 W. Wetmore Road • Tucson, AZ 85705 • (520) 696-5000 • [www.amphi.com](http://www.amphi.com)

## GOVERNING BOARD MEMBERS

Vicki Cox Golder  
President

Deanna M. Day, M.Ed.  
Vice President

Scott K. Baker, Ph.D.

Matthew A. Kopec

Susan Zibrat

SUPERINTENDENT  
Todd A. Jaeger, J.D.

April 5<sup>th</sup>, 2023

Matt Munger  
Amphitheater School District  
701 W Wetmore Rd  
Tucson, AZ 85705

Dear Mr. Munger,

As the Student Body President and Vice President at Ironwood Ridge High School, we would like to submit this proposal to you to request permission from the Amphitheater School District Governing Board, Oro Valley Fire Marshall, and the Oro Valley Police Department to set off fireworks at Ironwood Ridge's 2023 Graduation Ceremony on May 17<sup>th</sup>, 2023.

1. The fireworks company to be used is Fireworks Production of Arizona, Ltd. Their mailing address is 17034 S. 54<sup>th</sup> St., Chandler, AZ85226 Phone: (480) 948-0090 Fax #480-423-5430 Toll free # 877-948-0090 E-mail: [info@fireworksaz.com](mailto:info@fireworksaz.com)
2. We request fire coverage for the entire procedure and inspection of the grounds if necessary.
3. We are aware of the regulations in Chapter 9.04 regarding the use of fireworks in Arizona.
4. The fireworks display will take place after the ceremony is over on the football practice fields directly west of the football stadium.

We think they would be a wonderful addition to the celebration and hope to continue this tradition. We ask that you strongly consider this proposal. If you have any questions or concerns, please feel free to call us at 520-696-4000 and leave a message with Ms. Fowler in Dr. Jenkins's office or 520-407-4133 which is Ms. McGowan's classroom phone. We would be happy to meet with you and discuss this proposal. Thank you for your time.

Sincerely,

Rachel Barriga  
Student Body President

Kate Cherrington  
Student Body Vice President

Amphitheater High • Canyon del Oro High • Ironwood Ridge High  
Amphitheater Middle School • Coronado K-8 School • Cross Middle School • La Cima Middle School • Wilson K-8 School  
Copper Creek Elementary • Donaldson Elementary • Harelson Elementary • Holaway Elementary • Innovation Academy • Keeling Elementary  
Mesa Verde Elementary • Nash Elementary • Painted Sky Elementary • Prince Elementary • Rio Vista Elementary • Walker Elementary • Rillito Center • Amphi Academy Online

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**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of Out of State Travel

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**BACKGROUND:**

**STAFF**

Emery Thomure of Canyon del Oro requests permission to attend Professional Development IB Workshops in Keystone, Colorado on June 24-29, 2023. Approximate cost of travel is \$2,669.50 and will be paid using Maintenance and Operating funds. No school days will be missed, and no substitute is required.

**STUDENTS**

Harriet Matiatos and Jennifer Iandevaia request permission to take seven Donaldson Odyssey of the Mind students to World Finals in East Lansing, Michigan on May 23-28, 2023. Approximate cost of travel is \$17,215 and will be paid using Tax Credit, Club, and Gifts and Donations funds. No school days will be missed, and no substitutes are required.

Pamela Barrett, Mandi Cordell, Colin Cordell, and Cori Friezen request permission to take twenty Innovation Odyssey of the Mind students to World Finals in East Lansing, Michigan on May 23-28, 2023. Approximate cost of travel is \$53,381 and will be paid using Maintenance and Operating, Tax Credit, Gifts and Donations, and Club funds. No school days will be missed, and no substitutes are required.

Lisa DaDeppo, Leann Calvin, Amanda Champion, Cara Jones, and Scott Lassiter request permission to take twenty Canyon del Oro Odyssey of the Mind students to World Finals in East Lansing, Michigan on May 23-28, 2023. Approximate cost of travel is \$33,967.60 and will be paid using Maintenance and Operating, Tax Credit, and Club funds. No school days will be missed, and no substitutes are required.

Sarah Nystedt, Susie Herman, Robyn Yewell, Cristina Baena, Megan George, Kristen Mellinger, Angela Sieminski, Denise King, and Tara Bulleigh request permission to take seven Harelson Odyssey of the Mind students to World Finals in East Lansing, Michigan on May 23-28, 2023. Approximate cost of travel is \$25,960 and will be paid using Maintenance and Operating, and Auxiliary funds. No school days will be missed, and no substitutes are required.

Travel was previously approved at the December 6, 2022 Board meeting for Christian Hill, Stacie Devaney, Alia Luing, Carlee Good, Matthew Lederhos, Jessica Caliva, Matt Hicks, Timothy Rosario, Karen Jones, Scott Little, and Matt Abney to take 88 Wilson Middle School band, orchestra and choir students to Music in the Parks Festival Competition in Anaheim, California on April 27-30, 2023. Chaperones are now Darin Mapes, Christian Hill, Stacie Devaney, Alysondra Chadaz, Leah Coleman, Alyson Delp, Bradley Doleman, Alia Garcia, Carlee Good, Rachel Green, Amy Jones, Bert Jones, Karen Jones, Robert Kaylor, Matthew Lederhos, Misty Little, Jme MacArthur, Dawn Majalca, Michelle Meadows, Luke Peterson, Gini Rosario, Michelle Santoyo.

<b>BUDGET CODE KEY</b>		
001.00.100.2210.6360.282.0000	M & O	Improvement of Instruction, Employee Training, CDO
001.00.100.2210.6582.282.0000	M & O	Improvement of Instruction, Staff Travel, CDO
526.00.610.1001.6892.106.0000	Tax Credit	Classroom Instruction, Student Travel, Donaldson
530.00.610.1001.6892.106.0000	Gifts & Donations	Classroom Instruction, Student Travel, Donaldson
850.00.610.1001.6892.106.0000	Club	Classroom Instruction, Student Travel, Donaldson
001.00.610.1001.6892.119.0000	M & O	Classroom Instruction, Student Travel, Innovation
850.00.610.1001.6892.119.0000	Club	Classroom Instruction, Student Travel, Innovation
526.00.410.2790.6519.119.0000	Tax Credit	Student Transportation, Student Travel, Innovation
530.00.410.2790.6519.119.0000	Gifts & Donations	Student Transportation, Student Travel, Innovation
850.00.610.2190.6892.119.0000	Club	Other Student Support, Staff Travel, Innovation
001.00.610.1001.6892.282.0000	M & O	Classroom Instruction, Student Travel, CDO
526.00.610.1001.6892.282.0000	Tax Credit	Classroom Instruction, Student Travel, CDO
526.00.410.2790.6519.282.0000	Tax Credit	Student Transportation, Student Travel, CDO
526.00.610.2190.6519.282.0000	Tax Credit	Other Student Support, Staff Travel, CDO
850.00.610.2190.6892.282.0000	Club	Other Student Support, Staff Travel, CDO
525.00.610.1001.6892.107.0000	Auxiliary	Classroom Instruction, Student Travel, Harelson
526.00.610.1001.6892.107.0000	Tax Credit	Classroom Instruction, Student Travel, Harelson
001.00.610.1001.6892.107.0000	M & O	Classroom Instruction, Student Travel, Harelson
525.00.410.2790.6519.107.0000	Auxiliary	Student Transportation, Student Travel, Harelson
525.00.100.2190.6892.107.0000	Auxiliary	Other Student Support, Staff Travel, Harelson

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**RECOMMENDATION:**

It is the recommendation of the administration that the above travel be approved.

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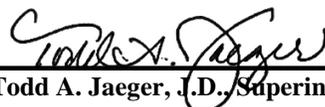
**INITIATED BY:**




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**Matthew Munger**  
Associate Superintendent for Secondary Education

**Date: April 18, 2023**




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**Todd A. Jaeger, J.D., Superintendent**

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Emery Thomure \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: CDO High School  
 Department (opt.): IB Dept  
 DATE(S): 6/24/23 to 6/29/23

ACTIVITY/EVENT: Professional Development IB Workshops

LOCATION: Keystone Workshop, Keystone, Colorado

ABSENCE: # Days 5 Sub Required: Yes  No  # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$1005.00</u>		<u>001-00-100-2210-6360-282-0000</u>
Transportation	<u>\$662.00</u>	Mode <u>Airlines</u>	<u>001-00-100-2210-6582-282-0000</u>
Rental Car	_____		_____
Meals	<u>\$287.50</u>		<u>001-00-100-2210-6582-282-0000</u>
Lodging	<u>\$715.00</u>		<u>001-00-100-2210-6582-282-0000</u>
Substitutes	<u>\$0</u>		_____
<b>TOTAL</b>	<b><u>\$2669.50</u></b>		

(Note: Tax credit contributions are District funds and require a budget code.)

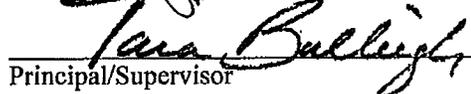
The District will  (or) will not  receive reimbursement from outside sources.  
 \* PO must be submitted and approved *prior* to travel to qualify for reimbursement.  
 Purpose of travel: IB training

Outcomes and academic benefits to students and staff: Developing expertise in delivering an IB programme course

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content  | <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship                  |
| <input checked="" type="checkbox"/> Collaboration     | <input type="checkbox"/> Communication              | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  4/12/23  
 Signature Date  
 4/12/23  
 Principal/Supervisor Date  
 4/13/23  
 Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Donaldson

ESTIMATED NUMBER OF STUDENTS: 7

NAME OF SCHOOL GROUP/CLUB/ENTITY: Odyssey of the Mind

STAFF ADVISOR(S)/CHAPERONES: Harriet Matiatos, Jennifer Iadevaia

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Odyssey of the Mind World Finals

DESTINATION OF TRAVEL: Michigan State University, East Lansing, MI

DATES OF TRAVEL: 05/23/23-05/28/23

ACADEMIC BENEFITS TO STUDENTS: Students will be practicing problem solving, effective communication, creative and critical thinking in order to solve problems given to their team for competition.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content  | <input checked="" type="checkbox"/> Caring          | <input checked="" type="checkbox"/> Citizenship       |
| <input checked="" type="checkbox"/> Collaboration     | <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Commercial Airline and Vehicle Rentals

Are expenses paid from any of the following accounts? Auxiliary  Tax Credits  Club Funds   
Parent Organization

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration		<del>850.00.610.1001.6892.106.0000</del>
	<u>\$6,615.00</u>	<del>526.00.610.1001.6892.106.0000</del>
		<del>530.00.610.1001.6892.106.0000</del>
		<del>PTO</del>
Transportation: Air Rental Van:		<del>850.00.610.1001.6892.106.0000</del>
	<u>\$9,900.00</u>	<del>526.00.610.1001.6892.106.0000</del>
	<u>\$700.00</u>	<del>530.00.610.1001.6892.106.0000</del>
		<del>PTO</del>
<b>TOTAL</b>	<b><u>\$17,215.00</u></b>	

\*Meals and Lodging included in registration cost\*

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? **Fundraisers, Club Funds, Gifts and Donations**

COST TO EACH STUDENT **\$1,635.00**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Tax Credits and Fundraising.**

FUNDING SOURCE(S): **Club Funds, Tax Credits, PTO, and Gifts and Donations**

FUNDRAISING ACTIVITIES PLANNED (If applicable):

**Direct Giving, Wefund4u, Chipotle Night, Mod Pizza Day, Student Activities fundraisers.**

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: Harriet Matiatos 04.3.23  
Signature Date

APPROVED BY: [Signature] 4/11/23  
Principal/Supervisor Date

[Signature] 4/13/23  
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST**

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Innovation

ESTIMATED NUMBER OF STUDENTS: 20

NAME OF SCHOOL GROUP/CLUB/ENTITY: Odyssey of the Mind

STAFF ADVISOR(S)/CHAPERONES: Pamela Barrett, Mandi Cordell, Colin Cordell, Cori Friezen

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Odyssey of the Mind World Finals

DESTINATION OF TRAVEL: Lansing, Michigan

DATES OF TRAVEL: 5/23/23 - 5/28/23

ACADEMIC BENEFITS TO STUDENTS: Odyssey of the Mind challenges students to think creatively and collaboratively to solve problems. Students have competed at local and state levels to achieve this unique opportunity.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Airplane, airport shuttle in Lansing

Are expenses paid from any of the following accounts? Auxiliary  Tax Credits  Club Funds   
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	\$14,250 (students)	<u>001.00.610.1001.6892.119</u>
	\$4,410 (coaches)	<u>850.00.610.1001.6892.119</u>
Transportation	<u>\$2,850 (students)</u>	<u>530.00.410.2790.6519.119</u>
	<u>\$4,383 (students)</u>	<u>526.00.410.2790.6519.119</u>
	<u>\$3,822 (coaches)</u>	<u>850.00.610.2190.6892.119</u>
	<u>\$8,231 (parents)</u>	<u>850.00.610.2190.6892.119</u>
Lodging (registration for students includes lodging)	<u>\$15,435 (parents)</u>	<u>850.00.610.2190.6892.119</u>

0

TOTAL

\$53,381

WILL THE DISTRICT RECEIVE REIMBURSEMENT? YES

IF SO, SOURCE & AMOUNTS: All itmes for parents will be paid for by parents - total \$23,666

HOW ARE CHAPERONE EXPENSES PAID? Club funds

COST TO EACH STUDENT \$ \$487 for students who travel with the team

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? TC Scholarships available

FUNDING SOURCE(S): District contribution \$750/student. Amphi Foundation contribution \$150/student. Tax credit contributions and club funds.

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
\_\_\_\_\_

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: *Don Lakusa* 4/17/23  
Signature Date

APPROVED BY: *[Signature]* 4/17/23  
Principal/Supervisor Date

\_\_\_\_\_  
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Canyon del Oro

ESTIMATED NUMBER OF STUDENTS: 20

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Odyssey of the Mind**

STAFF ADVISOR(S)/CHAPERONES: Lisa DaDeppo, Leann Calvin, Amanda Campion, Cara Jones, Scott Lassiter

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **World Finals Competition for Odyssey of the Mind**

DESTINATION OF TRAVEL: **Michigan State University Lansing, Michigan**

DATES OF TRAVEL: **5/23/23-5/28/23**

ACADEMIC BENEFITS TO STUDENTS: **Students engage in creative problem solving that incorporates physics, fine arts, literature, mechanics, construction, communication, collaboration, and presentation skills. Many of the skills learned and used are transferable to other domains and all are aligned with the portrait of a graduate.**

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

X Academic Content	X Caring	<input type="checkbox"/> Citizenship
X Collaboration	X Communication	X Creative Thinking
X Critical Thinking	X Problem-Solving	

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

**X Other Domestic airline travel and rental vans**

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits X Club Funds X  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	\$14,700.00	001.00.610.2190.6892.282.0000 _____
	\$2,940.00	526.00.610.1001.6892.282.0000 _____
Transportation	<u>\$13,047.60 Flight</u>	<u>526.00.610.2190.6892.282.0000</u>
	<u>\$2,280.00 Rental Vans</u>	<u>526.00.410.2710.6519.282.0000</u>
Meals	<u>Included in Registration</u> \$1000.00 for 3 non included meals and snacks	850.00.610.2190.6892.282.0000 _____
Lodging	<u>Included in Registration</u> _____	_____
Substitutes	N/A	_____
<b>TOTAL</b>	<b><u>\$33,967.60</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Through self pay and club money

COST TO EACH STUDENT \$ \$1415.65

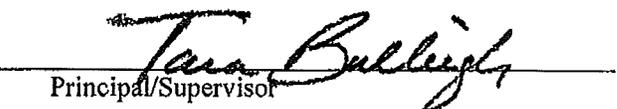
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax credit, club fundraising

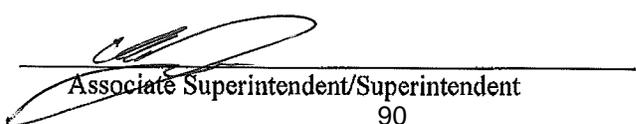
FUNDING SOURCE(S): Tax credit, club, request to Amphi foundation, request to site council

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Spontaneous Workshop held for all Southern AZ OM teams

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  4/16/23  
Signature Date

APPROVED BY:  4/11/23  
Principal/Supervisor Date

 4/11/23  
Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST**

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Harelson

ESTIMATED NUMBER OF STUDENTS: 7

NAME OF SCHOOL GROUP/CLUB/ENTITY: Odyssey of the Mind

STAFF ADVISOR(S)/CHAPERONES: Sarah Nystedt, Susie Herman, Robyn Yewell, Cristina Baena, Megan George, Kristen Mellinger, Angela Sieminski, Denise King, Tara Bulleigh

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Odyssey of the Mind World Finals

DESTINATION OF TRAVEL: Michigan State University, East Lansing, MI

DATES OF TRAVEL: May 23 - 28, 2023

ACADEMIC BENEFITS TO STUDENTS: Opportunity to compete in front of highly qualified judges in a competition atmosphere against teams from around the world.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content  | <input checked="" type="checkbox"/> Caring          | <input checked="" type="checkbox"/> Citizenship       |
| <input checked="" type="checkbox"/> Collaboration     | <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Commercial Airline and Vehicle Rentals

Are expenses paid from any of the following accounts? Auxiliary  Tax Credits  Club Funds   
Parent Organization

rev. 6.1.2022

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$11,760</u>	<u>525.526.00.100.1001.6892.107.0000</u> <u>001.00.610.2190.6892.107.0000</u>
Transportation	<u>\$13,000</u>	<u>525.00.410.2790.6519.107.0000</u> <u>001.00.610.2190.6892.107.0000</u>
Meals	<u>\$1200</u>	<u>525.00.100.2190.6892.107.0000</u>
Lodging	<u>Included with Registration</u>	_____
Substitutes	_____	_____
<b>TOTAL</b>	<b><u>\$25,960</u></b>	_____

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Fundraisers

COST TO EACH STUDENT \$ 1650.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax credit donations, direct giving, fundraisers, auxiliary.

FUNDING SOURCE(S): \_\_\_\_\_ Auxiliary, tax credit and donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Direct Giving

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: \_\_\_\_\_

Signature

04.05.23

Date

APPROVED BY: \_\_\_\_\_

Principal/Supervisor

4-05-23

Date

\_\_\_\_\_  
Associate Superintendent/Supervisor

\_\_\_\_\_  
Date

rev. 6.1.2022



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 25, 2023

**TITLE:** Approval of 2023-2024 Code of Conduct

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**BACKGROUND:**

On April 11, 2023, the Governing Board studied proposed revisions to the Student Code of Conduct to become effective in school year 2023-2024. Proposed modifications were posted with the April 11, 2023 agenda item with additions shown in blue and deletions shown in red. The 2023-2024 Code of Conduct is now being presented for approval.

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**RECOMMENDATION:**

It is recommended that the Board approve the 2023-2024 Code of Conduct as presented.

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**INITIATED BY:**

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Michelle H. Tong, J.D.,  
Associate to the Superintendent and General Counsel

Date: April 17, 2023

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Todd A. Jaeger, J.D., Superintendent

# Introduction to the Student Code of Conduct

A clear and specific Student Code of Conduct is an essential element in developing and maintaining a successful academic environment. As the expectations for student achievement increase, a Student Code of Conduct becomes increasingly important as a central element in the creation of the safe and caring environment necessary for student success. To be effective, a Code must explain expectations for behavior so that all members of the school community can fully understand them; it must also provide fair and consistent guidelines for consequences to be applied when behavioral incidents do occur to help ensure schools are safe places for students, staff, and the public.

This Code has been drafted to be as conversational as possible, but it is important to recognize that any code of conduct must comply with certain legal mandates for public schools and must be very clear about expectations, to include precise definitions where required. Therefore, this Code provides both “plain language” definitions for behavioral incidents as well as more technical definitions established by the State of Arizona Department of Education.

This Code of Conduct includes the following elements:

- Prohibited behaviors are organized into categories to help students understand the related nature of certain behaviors and their relative impacts upon the learning environment.
- Behavioral rules and potential consequences for violations of the rules are combined together in tables to improve understanding and for ease of reference.
- Because technology has become increasingly important for students both within the school setting and in society at large, this Code incorporates rules on the use and consequences for misuse of technology, including computers and the Internet.

## The District Values: Basic Expectations for Positive Student Conduct

The following pages outline eleven positive conduct standards for our student community. Examples are given for each standard; however, they are not intended to be a complete or exhaustive list of examples.

### 1. DIVERSITY

- Be your own person and be proud of who you are.
- Recognize that you are different from others and that others will be different from you.
- Respect the differences in others.
- Try to understand the feelings of others.
- Enjoy the differences in people and learn from them.

### 2. CREATIVITY

- Think.
- Imagine.
- Try new ways to do things.
- Have your own ideas. Give credit to others for theirs.
- Enjoy new ideas from others.

- Explore ideas in a thoughtful and positive manner.
- Be flexible and adaptable to meet changing demands.

### **3. CURIOSITY**

- Use technology appropriately and for school purposes.
- When you do not understand words, directions, information, or questions, always ask someone to explain their meaning. Ask the teacher, ask friends, or ask your parents.
- When you ask a question in class, other students probably are asking the same question in their heads. When you ask a question, you may be helping other students who are too shy to ask that question.
- Enjoy wondering about everything. Then, ask someone to help you find out more about what you are wondering about. Good helpers are your teacher, the librarian, your parents, and the Internet.
- Be an explorer. Think of new ideas. Think of new ways to understand yourself, others, and the world around you.

### **4. DILIGENCE**

- Attend school daily and be on time.
- When you have a job to do, do it until it is done.
- When you make a promise, keep it.
- When you are supposed to be somewhere at a certain time, be on time.
- Complete tasks on time.
- Make up all missed work, as permitted by your teacher.
- Keep commitments.
- Keep track of your schoolwork. Be responsible for doing classwork and homework. Always do your best.

### **5. ACHIEVEMENT**

- Always try to do your very best at whatever you do.
- Set challenging goals for yourself and go after them.
- Create plans and strategies you will need to achieve your goals.
- If you believe in a goal, stick to it.
- Seek help and assistance when you need it.
- Learn from mistakes. Try not to repeat them.
- Be proud when you improve.
- Be proud of what you can do at school, at home, and with your friends.

### **6. HONESTY:**

- Tell the truth.
- Respect and praise others who tell the truth.
- Do your own work.
- Take pride in admitting when you have made a mistake. Wise people learn from their mistakes.
- Give credit to others for their work and thoughts.

### **7. CARING AND RESPONSIBILITY:**

- Report bullying to a teacher or someone in the office.
- Keep your school safe; tell a teacher or someone in the office when you learn of something that threatens your safety or your school's safety, such as drugs, weapons, or scary behavior.

## **8. KINDNESS**

- Use kind, friendly words toward others.
- Do you like having friends? So do others. Be a friend to someone.
- Do you sometimes need help? So do others. Help someone.
- Do you appreciate someone sharing something with you? So do others. Share with others.
- Encourage others. See the good in them and praise them for it.

## **9. FAIRNESS**

- First, ask yourself, “Is this fair?” Then, ask yourself, “Am I being fair?”
- Expect fairness from others and be fair to them.
- Fairness usually feels right; unfairness never does.

## **10. RESPECTFULNESS:**

- Ask yourself, “How do I want to be treated?” Then, treat others the way you want to be treated.
- Show respect for yourself and others through your actions and what you say.
- Respectful words and actions help when you are part of a group or team.
- You show respect for yourself and others by never using bad language and hand signals at school.
- You show respect when you get over conflicts without getting physical. Ask a grownup for help if you need it.
- You show respect when you take turns and allow others to do their work.
- You show respect when you follow the rules at sports and when you help others, rather than putting them down when they make a mistake.
- You show respect when you follow school dress rules.

## **11. SERVICE TO THE COMMUNITY:**

- Your community is the people around you at school and at home.
- Follow the rules of your community.
- Keep your school clean. Clean up after yourself.
- Recycle whenever possible.
- Be a leader when it helps the group.
- Be a follower when it helps the group.
- Share ideas that will help the group.
- Be a person who can be counted on by others.
- Participate in community projects.
- Help without being asked.

## **Shared Responsibilities for Student Behavior**

In order for our community’s children to maximize the benefits of a public education, everyone must share in the collective responsibility of promoting behavior that provides an environment in which all children can feel safe and learn. Certainly, all members of our community have a role to play as positive models for respectful behavior. The following paragraphs discuss basic responsibilities for students, parents, staff, and the community for ensuring a successful education for every child.

### **Students’ Responsibilities**

Students, you must take an active role in monitoring your own behavior and modeling appropriate behavior for your fellow students. In order to accomplish this, you must:

1. Become familiar with the conduct standards;
2. Strive to follow the conduct standards;
3. Accept and use feedback and/or discipline as resources to improve yourself; and
4. Set goals for improvement.

### **Parents' and Guardians' Responsibilities**

No role model is more powerful than a parent or guardian. Parents are “first and forever teachers” who set much of the direction for their child. Thus, parents and guardians must:

1. Become familiar with the conduct standards and discuss them with their children;
2. Support and reinforce behavior expectations and disciplinary policies of the school by assuming the primary responsibility for the discipline of their children;
3. Cooperate with and support teachers and staff;
4. Maintain regular communication with teachers regarding their children's schoolwork and behavior;
5. Ensure that children attend school every day, unless ill, and that they arrive on time;
6. Teach their children to seek positive resolution to problems and to handle confrontation non-violently; and
7. Provide their children with a nurturing and healthy environment.

### **School Staff Responsibilities**

Each member of the school staff has the primary responsibility of providing for the educational needs of all students and for the safety of the school environment. The school staff members are responsible for:

1. Maintaining an atmosphere conducive to learning and good behavior;
2. Teaching and modeling the conduct standards;
3. Building close and productive relationships with students and their families by demonstrating respect, caring and effective communication;
4. Utilizing informal strategies to intervene with behavior when appropriate; and
5. Administering discipline in a fair and impartial manner to teach by example the principles of justice and citizenship by example.

### **Community and Family Service Organizations' Responsibilities**

Public, private, religious, secular organizations, and businesses can support the prevention, intervention, and remediation of issues associated with student discipline when they:

1. Serve as mentors to help students develop positive social skills that foster safe school environments.
2. Assist in violence prevention, substance abuse education, and character development.
3. Serve as a resource for families of students unable to meet the behavioral expectations of the school and community;
4. Assist students and parents when students re-enter school following disciplinary exclusions; and
5. Become partners with schools to coordinate services which support the school system's disciplinary policies.

# Understanding the Code of Conduct – Q & A

## **Why does the District have a Student Code of Conduct?**

Preserving the safety and protecting the health and general welfare of students, District employees, visitors, and volunteers on school property and at school activities are the legal and moral responsibilities of the Governing Board and its Administration.

The Amphitheater Governing Board and Administration recognize that students should have and need a certain degree of freedom to express their individuality in school, but any such expression should never intrude upon or endanger the freedoms of others. The Governing Board has therefore established policies and directed the Superintendent to establish regulations for student conduct which will strike an appropriate balance between individual freedoms and safe schools.

While the District and its parents, students, and public have expectations for what student behavior should be like, and while we hope every student will strive to meet those expectations, we know that some students will violate those expectations and need some action to help ensure that the violation does not re-occur. The severity of these violations will vary, but many violations will warrant correction – some action to help ensure the violation does not recur. As a consequence, state law mandates that each school district governing board establish rules for student behavior and include the range of consequences the District thinks will encourage more appropriate behavior in the future.

## **Do schools have their own rules for student conduct as well?**

The principal and faculty of each school may have established school-specific rules for student behavior and conduct. These school-based rules are in addition to those contained in this Code of Conduct, provided they are consistent with this Code of Conduct, the policies of the Governing Board, and applicable law.

Students must comply with both this District-wide Student Code of Conduct and with all rules established by the principal and faculty of the school they attend. A student's failure or refusal to comply with the rules of his or her school will subject the student to disciplinary action.

The principal of each school is required to ensure that copies of District and school rules pertaining to discipline, suspension, and expulsion of students are distributed to parents and students.

## **How does one interpret the Code of Conduct?**

Generally, words will be given their ordinary meaning, unless those terms are otherwise specifically defined. In the event of any conflict in interpretation, the determination of the Associate to the Superintendent shall be final. The interests of safety, and student and staff welfare, shall be paramount considerations in the interpretation of disciplinary rules.

## **What happens under the Code if a student only attempts to commit a prohibited act, or helps someone else to attempt or actually commit a prohibited act?**

When a student attempts to commit a prohibited act or participates in any way to help someone else to attempt a prohibited act, actually commits a prohibited act, or conceals the commission of a prohibited act, that student is subject to disciplinary action as if the student had committed the act. This ensures that students develop a sense of personal responsibility for behaviors they encourage or solicit in others. To be subject to discipline in any circumstance, however, the student must have, at a minimum, actively engaged in some behavior which facilitated, promoted, or protected the underlying behavior.

## **What does the Code mean by “possession?”**

A student will be considered to “possess” or “be in possession of” a substance or object if the student:

- (1) knows of the nature, existence, and location of the substance or object, or
- (2) takes control of the substance or object, regardless of the length of time of that control or their intention.

Students who “hold something for a friend” are responsible for possession.

## **What is the difference between criminal law and school district rules?**

Court proceedings relating to an incident at school are separate from the school’s disciplinary procedures. Courts take actions for violations of laws – usually criminal laws. Schools take disciplinary action for violations of school and District rules. Behavior which violates school rules may not violate criminal law. So, discipline may be imposed even if a court decides not to impose criminal penalties. The school administration may, however, be *required* to report certain kinds of student conduct to appropriate law enforcement officials if that conduct also constitutes a crime.

Student conduct matters are governed by District rules and policies, rather than criminal law or court procedures. Juvenile or criminal court matters are not controlled by school district rules or procedures. Schools may use different definitions of violations than used in criminal law. When making decisions, schools do apply a different burden of proof than the courts. To convict, the courts require evidence “beyond a reasonable doubt.” School decisions are based on the “preponderance of evidence.” A preponderance of evidence exists where there is a greater weight of evidence than the evidence offered in opposition to it (e.g. 50.1% vs. 49.9%).

## **Where and when does the Code of Conduct apply?**

This Code applies to students:

- During regular school hours;
- Whenever the student is being transported on a school bus or by other transportation arranged by the school District;
- When the student is traveling to and from school by any other means, including walking or personal travel;

- During school events, including off-campus events and activities such as field trips and athletic competitions;
- At other times where a school employee has jurisdiction or authority over students, including summer activities;
- During other activities associated with or supported by the school in any way; and
- On school or District grounds at any time, regardless of whether school is in session.

Additionally, the principal may take disciplinary action when a student's misconduct away from school has a detrimental effect on other students at school or on the orderly educational process of the District. Also, the principal may take disciplinary action if the violation is directly connected to prior violations at school or threatens to produce further violations or a risk of harm or injury at school.

## **What specific behaviors does this Code of Conduct prohibit?**

The tables which follow in the next section of this Code of Conduct list rules for student conduct (prohibited behaviors). Prohibited behaviors are classified by the following categories in the tables:

1. Aggression and Hostility
2. Alcohol, Tobacco, Medications, and Other Drugs
3. Arson and Combustibles
4. Attendance Violations
5. Harassment, Threats, Bullying, and Intimidation
6. Academic Dishonesty (Lying, Cheating, Forgery, or Plagiarism)
7. Disruptions to the Academic Process
8. Threatening the School Environment
9. Sexual Behaviors
10. Technology Abuses
11. Theft
12. Trespassing
13. Vandalism and Damage
14. Weapons and Dangerous Items

## **What specific consequences can be imposed for violations of this Code of Conduct?**

The tables which follow in the next section of this Code of Conduct list consequences for violations of the Code - the types of discipline which school District personnel are permitted or – in some situations – are required to impose.

The school principal or designee may determine the consequences from those listed. Multiple consequences may be selected by the principal. Principals can consider the age and developmental level of the student in setting disciplinary consequences.

Where a long-term suspension consequence is stated as “(Mandatory),” a principal must present the matter to a long-term suspension hearing officer appointed by the Governing Board for a formal hearing unless the principal requests and obtains a written waiver approved by the Superintendent or his designee. If granted, a mandatory expulsion consequence for the same violation may be waived at the same time.

If not waived as noted above, a “(Mandatory)” expulsion consequence likewise requires that the matter be presented to a hearing officer appointed by the Governing Board to hear the matter and make a recommendation to the Governing Board about expulsion. This expulsion consequence may be waived by the Superintendent (or his designee) upon the student providing proof that he/she has met any terms and conditions set forth by the Long-term Suspension Hearing Officer.

The disciplinary consequences include the following school level and District level actions:

### **School Level Disciplinary Actions:**

Where appropriate or required, school personnel may implement the following disciplinary actions:

- **Activity Restriction** – Restricting a student from participating in or attending school activities such as dances, performances, athletic contests, team practices, club meetings, events, parties, etc.
- **Bus Probation** – Establishing conditions with which the student must comply in order to continue riding the school bus.
- **Bus Suspension** – Denying the student the privilege of riding a school bus for violations of the Student Code of Conduct, even if the student is not denied the right to attend school.
- **Conference** – Meeting or contacting two or more of the following: the student, parent, counselor, principal, and other District staff members.
- **Detention** – Requiring that a student report to a specified location at certain times during school and before or after school, including "Saturday school."
- **In-Class/School Discipline** – Imposing consequences, which do not require suspension from school, such as loss of privileges, additional work assignments, temporary removal from class, and/or other classroom or school-based consequences.
- **In-School Suspension** – Assigning a student to attend a location in the school that is in an area removed from the regular education setting.
- **Probationary Contract** – Executing a written document setting out academic and/or behavioral stipulations for the student. Violation of the contract will result in additional, usually more severe, disciplinary action.
- **Reprimand** – Reprimanding the student, verbally or in writing, by a principal or other staff member.
- **Removal From Class** – Excluding the student from a classroom. The teacher is responsible for maintaining an appropriate learning environment in the classroom. Arizona law, therefore, permits a teacher to temporarily exclude a student from the teacher's class for serious disruption of the educational process within the teacher's classroom or for exhibiting persistent disobedient behavior. The teacher may also refuse to readmit the student to the classroom under certain circumstances. In the event of such a removal from class, the student will report to a location at school determined by the school principal. School-based procedures which determine whether the student may return to the class are then implemented.

- **Requests for District-Level Disciplinary Actions** (listed below).
- **Revocation of Automobile Privileges** – Revoking automobile privileges.
- **Revocation of Off-Campus Privileges** – Revoking off-campus privileges.
- **Short-Term Suspension** – Suspending a student from school for up to nine (9) school days. During the term of a short-term suspension, the student must remain away from all District schools and activities. If it is necessary for a student to come to a school during a short-term suspension, the student must make prior arrangements with the principal to do so. A short-term suspension imposed by the principal's designee may be appealed to the principal. A short-term suspension, which was imposed or approved by the actual school principal, is not subject to appeal.
- **Student Schedule or Curriculum Adjustment** – Changing the student's class schedule, teacher, courses, instruction, or access to components of curriculum.
- **Time Out** – Removing a student from instruction in the classroom or from other school activities for a period not to exceed three hours. During time out, the student is reassigned to a supervised area such as the principal's office, alternative or in-school suspension programs, or responsibility rooms.
- **Work Assignments/Community Service** – Providing the student, at the District's discretion, an opportunity to perform supervised activities related to the assistance of District personnel, or to the upkeep and maintenance of school facilities or other public properties, instead of serving or while serving a suspension or expulsion. The student and parent(s) may also request this alternative; however, the final decision rests with the principal. Supervision by parents may be required for this alternative.

### **District-Level Disciplinary Actions:**

Where appropriate or required, District-level personnel may implement the following disciplinary actions:

- **Any of the School Level Disciplinary Actions (listed above)**
- **Long-Term Suspension** – Suspending a student from school for a term not to exceed the total number of school days in one school year (presently 178 school days). A long-term suspension may carry over from one school year into the next. The suspension hearing officer may provide an opportunity for the student to return early from suspension by meeting certain terms and conditions. During the term of a long-term suspension, the student must remain away from all District schools and activities. If it is necessary for a student to come to a school during a long-term suspension, the student must make prior arrangements with the principal to do so. A long-term suspension may only be imposed following a hearing held by a District-level hearing officer. A student or parent has a right to appeal the decision of the District hearing officer to the Governing Board in accordance with District policy and regulation. Suspensions remain in effect pending the Board's review of any appeal.
- **Expulsion** – Expelling a student from school until specifically permitted to return to school by the Governing Board, usually based upon the student's and the parent's compliance with certain terms and conditions. Expulsion can be permanent as well. During the term of an

expulsion, the student must remain away from all District schools and activities. If it is necessary for a student to come to a school during an expulsion, the student must make prior arrangements with the principal *and the hearing officer* to do so.

Following a long-term suspension hearing, the hearing officer may provide an opportunity for the student to avoid an expulsion hearing by meeting certain terms and conditions. If this action is not appropriate based on the circumstances surrounding the student's Code violation(s), or the terms and conditions are not met, whether or not the student should be expelled, and if so, under what conditions (if any) the student might be able to re-apply for admission to the District. **Only the Governing Board can make the final determination of whether a student should be expelled and under what conditions the student might be able to re-apply for admission to the District.** Before making its decision, the Board will consider the reports of both hearing officers and the statements of the student, his/her family, and their lawyer if any are present and choose to speak in accordance with District policy and regulation.

## **Are educational services provided to suspended and expelled students?**

In some circumstances, the District will offer ongoing educational services to students who are suspended or expelled. Whether the District does so depends upon the length of the exclusion from school, the student's status as a disabled student, and the nature of the student's offense.

Where students are eligible for and are offered continuing services by the District, the student's active participation in the alternative education services offered may be considered as a factor in reducing the level of discipline normally appropriate for the offense involved. For example, if a student is suspended for possession of illegal drugs and is being considered for expulsion as well, the fact that the student has enrolled in and is actively pursuing his/her education in the alternative program offered by the District may result in waiver of the requirement under this Code for expulsion or may even serve to reduce the term of the long-term suspension.

## **Are there special considerations for athletes and extracurricular participants?**

Students participating in interscholastic activities for their schools do so as representatives of their school community and as role models for other students. Their involvement with tobacco, drugs, and alcohol at any time can therefore negatively reflect upon their community and convey a poor example to their peers. In addition, the use of tobacco, drugs or alcohol by athletic or activity participants can lead to an increased risk of harm or severe injury to themselves or others during those activities.

The Amphitheater District therefore maintains a zero tolerance "24/7" policy on the use of tobacco, drugs, or alcohol by interscholastic participants. Any interscholastic participant who uses, possesses, or transfers tobacco, alcohol or drugs at any time during their active season of competition will be immediately removed from the activity for the balance of the season. This rule applies 24 hours a day, seven days a week, regardless of a student's location.

Similarly, other behaviors by student representatives can reflect upon their team, school, and community. Students participating in interscholastic activities should be mindful at all times of the important role they play in their school community and how their behavior can negatively impact their fellow teammates, their fellow students, and the school in general. Whether at a team event, a school activity, a community function, or on the internet, student representatives must always observe

appropriate decorum, behavior, and etiquette when acting in any way that is connected to the school or team.

## **How does this Code of Conduct apply to students of different ages and developmental factors?**

The rules and procedures outlined in this Student Code of Conduct apply to all District students. The age, maturity, and developmental factors of students may be considered in determining the type of disciplinary action to be taken in the event of violations. Generally speaking, the older and more mature a student is and/or the more serious the infraction, the more personal responsibility the student will carry for his or her actions.

District personnel who administer student discipline will follow appropriate disciplinary procedures for disabled students when dealing with students in special education programs, with those receiving Section 504 accommodations, and with those who are pending evaluation.

# **Conduct Rules and Consequences**

## **School-Level Actions**

Code of Conduct Rule violations may result in one or more of the following School-Level Actions:

Activity Restriction	Removal from Class
Bus Probation/Suspension	Reprimand
Community Service	Revocation of Automobile Privileges
Conference	Revocation of Off-Campus Privileges
Detention	Schedule or Curriculum Adjustment
In-Class/School Discipline	Short-term Suspension
In-School Suspension	Time Out
Probationary Contract	Work Assignment

Each School Level Action involves a conference with the student to review appropriate conduct.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Aggression and Hostility</b>		
<b>1A. Provocation</b> Use of any form of communication (verbal or written) or gestures, including exhibiting gang signs, that may cause others to fight or engage in other hostilities; challenging someone to fight.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension
<b>1B. Minor Aggressive Act</b> Inappropriate physical contact (non-sexual) which does not cause serious injury.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension

Examples of **MINOR AGGRESSIVE ACT** include, but are not limited to, spitting, tripping, hitting, poking, pulling, or pushing.

<b>1C. Fighting</b> Mutual participation by two of more students in an incident involving physical violence, where there is no major injury.	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
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A verbal confrontation alone does not constitute **FIGHTING**. Students should avoid fighting at all times. If provoked, the first response should be to walk away.

“Mutual participation” for **FIGHTING** may exist if physical violence continues longer than reasonably necessary.

Self-defense is NOT a defense if excessive force is used to defend.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Aggression and Hostility</b>		
<b>1D. Assault</b> Causing any physical injury to another person; making another person reasonably fearful of physical injury; knowingly touching another person with the intent to hurt, insult or provoke that person.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>1E. Aggravated Assault</b> Committing assault which: <ul style="list-style-type: none"> <li>• Causes serious physical injury to another; or</li> <li>• Involves a deadly weapon or dangerous instrument; or</li> <li>• Is inflicted upon someone 15 years or younger by someone 18 years old or older; or</li> <li>• Is an assault of a police officer; or</li> <li>• Is an assault of a school employee.</li> </ul>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Alcohol, Tobacco, Medications and Other Drugs</b>		
<b>2A. Alcohol Use or Possession</b> Using or being under the influence of alcohol; possession of an alcohol beverage.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>2B. Alcohol Distribution</b> Providing or selling an alcohol beverage to another.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions, Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

**ALCOHOL** includes substances represented to be alcohol or believed to be alcohol, regardless of whether they are actually alcohol.

**Special 24/7 Rule for Interscholastic competitors and athletes**

Interscholastic participants, who use, possess or distribute tobacco, drugs or alcohol at any time during their season of competition will be removed from the activity for the balance of the season. This rule applies 24 hours a day, seven days a week, regardless of a student's location.

<u>Prohibited Behavior</u>  <b>Alcohol, Tobacco, Medications and Other Drugs</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>2C. Drug Use or Possession</b>  Use or possession of any drug or narcotic substance;  Being under the influence of any drug at school or at any school-related event.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>2D. Drug Paraphernalia Possession</b>  Possession of any paraphernalia.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<b>2E. Drug or Paraphernalia Distribution</b>  Making, distributing, selling, buying, or giving any drug, narcotic substance or paraphernalia to another person;  Transporting or holding drugs or paraphernalia for another;  Providing prescription or over-the-counter medication to another student.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

To prevent accidental injuries and protect others, students must obtain written permission from the principal to possess or use any form of **MEDICATION**, including over-the-counter substances like pain relievers, vitamins, and supplements at school.

~~Over the counter cough drops and sunscreen are permissible to bring to school, without written permission from the Principal, for self-administration at school, but may not be shared.~~

**DRUG** means any narcotic drug, dangerous drug, marijuana, or peyote (A.R.S. §13-3415) and may include:

- Prescription Drugs (Inappropriately Used);
- Over-the-Counter Drugs (Inappropriately Used);
- Illicit Drugs, including but not limited to, Methamphetamines; Ecstasy, Cocaine or Crack, Hallucinogens, or Heroin.
- All parts of any plant of the genus *Cannabis*, including, but not limited to, extracted resin, salt, compound, derivative, mixture or preparation.

- Cannabinoids (synthetic or natural) commonly called marijuana, THC, “fake weed,” “spice,” “K2,” “bath salts,” etc.; and/or
- Any substance represented to be a drug.

**PARAPHERNALIA** means all equipment, products and materials of any kind which are used, intended for use, or designed for use in producing, testing, packaging, storing, concealing, ingesting, inhaling or otherwise introducing a drug into the human body, including a vapor releasing device such as an electronic cigarette or parts from a vapor releasing device, such as an adapter, cartridge or charger.

<u>Prohibited Behavior</u>  <b>Alcohol, Tobacco, Medications and Other Drugs</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>2F. Tobacco Possession</b></p> <p>Possession of tobacco and related products.</p>	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>2G. Tobacco</b></p> <p>Use, distribution or sale of tobacco and related products other than liquid nicotine*.</p> <p><i>* Liquid nicotine is addressed under Rule 2I as Vaping.</i></p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<p><b>2H. Medication Violation</b></p> <p>Use or possession of prescription, over-the-counter or herbal medications at school without prior written permission of the principal.*</p> <p><i>*Over-the-counter cough drops and sunscreen are permissible to bring to school, without written permission from the Principal, for self-administration at school, but may not be shared.</i></p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<p><b>2I. Vaping</b></p> <p>Use or possession of an inhalant product from a vapor-releasing device.</p> <p><i>Inhalant</i> includes liquid nicotine or other liquid substances for inhaling in a vapor form through an electronic cigarette or similar device.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

Examples of **TOBACCO and TOBACCO-RELATED PRODUCTS** include: cigars, cigarettes, and other nicotine delivery devices, cigarette papers, and smoking or chewing tobacco, except that any substance inhaled through a vapor releasing device (including liquid nicotine) is classified as **“VAPING”** under Rule 2I.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Arson and Combustibles</b>		
<b>3A. Arson</b>  Damaging a structure or property by knowingly causing a fire or explosion.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>3B. Combustibles</b>  Possession or use of something capable of causing bodily harm or property damage if ignited;  Possession or use of a smoke bomb or something similar that is capable of causing others to believe a fire is occurring.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b> <i>in situations of serious risk of harm to persons or property</i>

When a student uses a combustible to cause a fire, he/she has committed **ARSON**.

**COMBUSTIBLES** include, but are not limited to:

- Matches
- Lighters
- Flammable substances
- Firecrackers, Fireworks
- Poppers
- Smoke/Stink bombs
- Flash paper
- Sparklers
- Caps
- Ammunition (live or blank)

<u>Prohibited Behavior</u>  <b>Attendance Violations</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>4A. Tardy</b> Arriving at school or to class after the scheduled start time.	School Level Actions	School Level Actions Short-term Suspension
<b>4B. Excessive Tardies</b> Arriving at school or to class after the scheduled start time five percent (5%) or more of the time.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion*
<b>4C. Off Campus/Unauthorized Area Violation</b> Leaving school grounds or being in an “off limits” area during regular school hours without permission of the Principal.	School Level Actions	School Level Actions Short-term Suspension
<b>4D. Unexcused Absence</b> Failing to attend school without parent or legal guardian permission.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension* Long-term Suspension*
<b>4E. Excessive Absences / Truancy</b> Failing to attend school, unless excused, for more than ten percent (10%) of the number of required attendance days.	School Level Actions	School Level Actions Short-term Suspension* Long-term Suspension* Expulsion*
<b>4F. Leaving Class Without Permission</b> Leaving class without teacher permission.	School Level Actions	School Level Actions Short-term Suspension* Long-term Suspension* Expulsion*

\* After interventions have occurred and/or when combined with other offenses

<u>Prohibited Behavior</u>  <b>Harassment, Threats, Bullying, and Intimidation</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>5A. Nonsexual Harassment</b></p> <p>Any form of communication or conduct that is directed at a specific person and that would cause a reasonable person to be seriously alarmed, annoyed, or harassed due to their race, color, religion/religious beliefs, creed, gender, identity, age, national origin, citizenship status, marital status, political beliefs/affiliation, disability, home language, family, social or cultural background.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>
<p><b>5B. Bullying and/or Cyberbullying</b></p> <p>Acting toward someone in an unwelcome and unprovoked manner, repeated over time, which exerts power over that person on or off District property;</p> <p>Actions that contribute to a substantial risk of potential injury, mental harm, degradation, or societal exclusion or causes physical injury, mental harm or personal degradation.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>5C. Threats and Intimidation</b></p> <p>Threatening or suggesting, by words or conduct, the intention to cause physical injury or serious damage to a person or their property;</p> <p>Associating with or participation in a group which exhibits negative attitudes and actions toward others.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>5D. Hazing</b></p> <p>Acting against another student, where both of the following apply:</p> <p>The act is in connection with initiation into, affiliation with, or membership in any school organization; and</p> <p>The act poses a risk of or causes injury, mental harm or degradation.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b></p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>

**BULLYING** requires an imbalance of power (real or perceived), repeated over time, between one or more persons and the victim. Actions may include:

- physical (pushing, hitting, kicking, spitting, stealing);

- verbal (making threats, taunting, teasing, name-calling); or
- psychological (spreading rumors, social exclusion, manipulating social relationships).

**NONSEXUAL HARASSMENT** is different from **BULLYING** in that the reason for the negative comment or act is due to a person being a part of a particular category of identity/group which has the legal protections, or for which the District's policies provide protections, such as race, ethnicity, gender, sexual orientation or identity, or disability. It also does not require the conduct to be repeated over time.

**NONSEXUAL HARASSMENT** is different from **SEXUAL HARASSMENT** due to a lack of connection between the comment/actions to a desired sexual relations, sexual act, or romantic involvement of the parties.

**CYBERBULLYING** includes behavior that occurs through direct and indirect electronic acts (electronic mail, text messages, instant messaging, digital pictures or images, website / social media / blog postings, etc.).

An example of **HAZING** includes using hand signals, graffiti, apparel, accessory, or manner of dress or grooming which by color, arrangement, trademark, symbol, or other attribute indicates or implies membership or affiliation with such a group.

A "**SCHOOL ORGANIZATION**" means an athletic team, association, order, society, corps, cooperative, club, or similar group that is affiliated with a District school and whose membership consists primarily of students.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Academic Dishonesty</b>		
<p><b>6A. Cheating</b></p> <p>Claiming someone else's information or school work for your own;</p> <p>Recording and/or transferring information about tests or quizzes to another person.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6B. Forgery</b></p> <p>Falsely and fraudulently making or altering a document;</p> <p>Modifying a school-related document by any means without written permission.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6C. Lying</b></p> <p>Making an untrue statement with intent to deceive; creating a false or misleading impression.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6D. Plagiarism</b></p> <p>Stealing and passing off the ideas or words of another as one's own.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Long-term Suspension Expulsion</p>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>7A. Disruption</b></p> <p>Engaging in behavior which causes an interruption in a class, activity, or school business;</p> <p>Any behavior that requires the involvement of law enforcement personnel.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>
<p><b>7B. Dress Code Violation</b></p> <p>Wearing clothing or accessories which do not comply with the dress code guidelines stated by school or District policy;</p> <p>The failure to wear or display student identification.</p>	<p>School Level Actions</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>
<p><b>7C. Insubordination</b></p> <p>Refusal to follow directions of school personnel;</p> <p>Delivering socially rude comments or conduct toward school personnel.</p>	<p>School Level Actions Short-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>7D. Inappropriate Language or Gestures</b></p> <p>Verbal swearing, name-calling, making racial, ethnic, religious or gender slurs, exhibiting gang signs, or the use of words in an offensive or demeaning manner;</p> <p>Making gestures toward others intended to offend or annoy the other person;</p> <p>Making gestures that communicate a hostile or sexual message.</p>	<p>School Level Actions Short-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>

A **DISRUPTION** may include, but is not limited to:

- sustained talk or verbal outbursts; horseplay or roughhousing; being out of your seat repeatedly; or
- an act that occurs off campus, including online or through social media, which has a disruptive impact on the learning environment of a school campus.

<u>Prohibited Behavior</u>  <b>Disruptions to the Academic Process (cont.)</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>7E. Parking Violation</b>  Parking on school grounds or near school in a manner or location contrary to the school's parking rule;  Not displaying proper and required permits as may be issued by the District or the Arizona Department of Motor Vehicles.	School Level Actions	School Level Actions
<b>7F. Gambling</b>  Playing games of chance for money or property.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension
<b>7G. Pranks</b>  Any act of mischief that disrupts or distracts from a class, school activity or school event.	School Level Actions	School Level Actions Short-term Suspension Long-term Suspension
<b>7H. Probation Violation</b>  Violation of any term or condition of academic and/or disciplinary probation contract assigned by a school administrator or District hearing officer.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>7I. Safety Violation</b>  Acting in a manner that endangers the well-being of yourself or other person(s).	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>7J. Gang-related Clothing or Accessories</b>  Wearing or displaying clothing items, images or accessories that represent gang affiliation or membership.	School Level Actions Short-term Suspension <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b>

<u>Prohibited Behavior</u>  <b>Threatening the School Environment</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>8A. Bomb Threat</b>  Threatening to cause harm to property or person using a bomb, dynamite, explosive, or arson-causing device.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>8B. Chemical or Biological Threat</b>  Threatening to cause harm using dangerous chemicals or biological agents.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>8C. False Fire Alarm</b>  Intentionally ringing a fire alarm when there is no fire;  Falsely reporting a fire.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>8D. Other Threat to School</b>  Any threat (not listed in Rules 8A, 8B or 8C above) to cause damage to a school building or school property, or to harm students or staff.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p align="center"><b>Sexual Behaviors*</b></p>		
<p><b>9A. Sexually Inappropriate Materials*</b></p> <p>Possession of materials containing sexually explicit depictions.</p>	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension
<p><b>9B. Inappropriate Physical Contact*</b></p> <p>An isolated incident of unwelcome contact of a sexual nature.</p>	School Level Actions Short-term Suspension Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>9C. Sexual Harassment*</b></p> <p>Unwelcome conduct or comment of a sexual nature toward another person associated with their gender/sex, sexual orientation, gender identity, or gender expression which is:</p> <ul style="list-style-type: none"> <li>• Severe; AND</li> <li>• Pervasive; AND</li> <li>• Objectively offensive so it interferes with another person's full participation in the educational process or any school program or activity.</li> </ul> <p>Sexual Assault, Dating Abuse/Violence and Domestic Abuse/Violence are considered Sexual Harassment.</p> <p>Comments and contact toward anyone due to their sexual orientation, gender identity, or gender expression may be considered Sexual Harassment.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<p><b>9D. Sexual Harassment* With Bodily Contact</b></p> <p>Sexual Harassment (defined above) that includes unwanted physical contact of sexual or non-sexual body parts.</p> <p>Any bodily contact linked to dating abuse/violence or domestic abuse/violence.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

**SEXUALLY INAPPROPRIATE MATERIALS** includes, but is not limited to, photographs, drawings, recordings, and written language.

**SEXUAL HARASSMENT** includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, teasing, jokes, and other verbal, nonverbal, or physical

conduct of a sexual nature; coercion of a third party to commit harassment towards another person.

**SEXUAL ORIENTATION** means romantic attraction to a certain gender.

**GENDER IDENTITY** means a person's deeply-felt, inherent sense of being male, female or an alternative gender.

**GENDER EXPRESSION** is how the person shows their gender identity in their mannerisms, dress, or ways of communication.

*\*Federal law imposes limitations on school district discipline pertaining to allegations of sexual behavior. See Policy ACAA and Regulation ACAA-R in the appendix.*

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Sexual Behaviors (cont.)</b>		
<b>9E. Indecent Exposure</b> Exposure of a person’s own genitals, buttocks or female areola.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions, Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>9F. Inappropriate Public Display of Affection</b> Affectionate behavior between two consenting students that would reasonably offend another person.	School Level Actions Short-term Suspension Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<b>9G. Public Indecency</b> Displaying one’s private parts or engaging in sexual acts.	School Level Actions Short-term Suspension Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion

**INDECENT EXPOSURE** requires the presence of another person and disregard about whether that other person would be reasonably offended or alarmed by the act.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Technology Abuses</b>		
<b>10A. Inappropriate Use of Technology</b> Using District computers, network or other technology to post, send, or share personal information, on or off District property, about one’s self or about others without prior permission from a teacher and parent to do so.	School Level Actions	School Level Actions Short-term Suspension Long-term Suspension Expulsion

**PERSONAL INFORMATION** includes names, pictures, addresses, telephone numbers, school address, etc.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Technology Abuses (cont.)</b>		
<p><b>10B. Misuse of Technology</b></p> <p>Making or attempting unauthorized access to any Amphitheater Information System (AIS):</p> <ul style="list-style-type: none"> <li>• Using or attempting to use the AIS to:</li> <li>• Access any other computer system;</li> <li>• Access District-prohibited website;</li> <li>• Bypass firewall or access proxy accounts;</li> <li>• Perform any illegal or inappropriate acts; and/or</li> <li>• Disrupting or modifying the AIS or data by spreading viruses or by any other means.</li> </ul>	<p>School Level Actions</p> <p>Short-term Suspension</p> <p>Long-term Suspension</p> <p>Expulsion</p>	<p>School Level Actions</p> <p>Short-term Suspension</p> <p><b>(Mandatory)</b></p> <p>Long-term Suspension</p> <p>Expulsion</p>
<p><b>10C. Misuse of Personal Technology</b></p> <p>Using personal technology, on or off District property, in a manner that has a disruptive impact in class, on a school campus or at school activities.</p>	<p>School Level Actions</p> <p>Short-term Suspension</p> <p>Long-term Suspension</p> <p>Revocation of <del>BYOD</del> (Bring-Your-Own-Device) Authorization to Use a District-issued Electronic Device(s) Off-campus</p>	<p>School Level Actions</p> <p>Short-term Suspension</p> <p>Long-term Suspension</p> <p>Expulsion</p>

**MISUSE OF TECHNOLOGY / PERSONAL TECHNOLOGY** includes, but is not limited to:

- a student logging in through another person's account or accessing their files without their written permission;
- drug or alcohol purchase, distribution, or sale;
- criminal or related gang activities;
- threatening conduct, bullying;
- searching and/or posting obscene, lewd, vulgar, rude, inflammatory, threatening or disrespectful language, or pictures;
- posting false or defamatory information about a person or organization;
- posting a donation request which inaccurately represents that the District, or any of its schools, clubs, or activities, are a beneficiary of the request;
- posting or sending harassing messages or chain letters;
- engaging in "spamming" (sending unnecessary messages to a large number of people);
- unauthorized use of a cell phone or other form of technology;
- installation of unauthorized hardware, software or code on any AIS or on any personal device at school.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Theft</b>		
<p><b>11A. Theft of School Property</b></p> <p>Taking District money or property with the intent to deprive the District of the money or property.</p>	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>11B. Theft of Non-School Property</b></p> <p>Taking money or property belonging to someone other than the District with the intent to deprive the victim of the money or property.</p>	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>11C. Extortion</b></p> <p>Obtaining or trying to obtain someone else's property by threatening to do any of the following:</p> <ul style="list-style-type: none"> <li>• Causing physical injury to someone;</li> <li>• Causing damage to property;</li> <li>• Accusing someone of a crime; or</li> <li>• Exposing a secret which may subject someone to contempt, hatred, or embarrassment.</li> </ul>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<p><b>11D. Robbery</b></p> <p>Using force to take money or property belonging to someone else with the intent to deprive the victim of the money or property.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Theft</b>		
<b>11E. Breaking and Entering</b> Entering or remaining unlawfully in or on property that does not belong to you with the intent to commit theft.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>11F. Burglary with a Dangerous Instrument or Weapon</b> Entering or remaining unlawfully in or on property that does not belong to you with the intent to commit theft while in possession of a dangerous instrument or weapon.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Trespassing and Loitering</b>		
<b>12A. Trespassing</b> Entering or remaining on a school campus or other District facility (other than where you are enrolled) without authorization, invitation or lawful purpose.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>12B. Loitering</b> Being on school property without a legitimate reason for being there;  Refusing or failing to identify yourself while on school property.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion

**TRESPASSING** includes students under suspension/expulsion; and those students who enter, or remain at, a school campus or facility after being directed to leave.

A **LOITERING** student includes one visiting any School District campus (other than where the student is enrolled) while school is in session without first receiving permission from the principal of the campus being visited.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Vandalism and Damage</b>		
<b>13A. Vandalism</b> Destroying or defacing school or personal property.	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>13B. Graffiti or Tagging</b> Making drawings or writing words or symbols on the property of another by scratching, painting or other means.	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension Long-term Suspension

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Weapons and Dangerous Items</b>		
<b>14A. Weapon (Other Than Firearm)</b> Possession, transfer, concealment, sale or use of any item that may be used for attack or defense that is capable of causing death or serious injury;  Use of a dangerous item to threaten, intimidate, attack or harm another.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>14B. Firearm</b> Possession, transfer, concealment, sale or use of any weapon that is designed to expel a projectile by the action of an explosive or which may readily be converted to expel a projectile by the action of an explosive.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>14C. Dangerous Item</b> Possession, transfer, concealment, sale or use of anything that is readily capable of causing death or serious physical injury.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

A **WEAPON (NON-FIREARM)** includes, but is not limited to:

- Knives with locking blades and/or blades ~~longer than two and one-half (2 1/2)~~ 2.5 inches) or longer;
- Brass knuckles;
- Explosive or destructive device intended for use as weapon;
- Any dangerous or hazardous object or substance intended for use as weapon;
- Nunchakus; and
- Poisonous gas.

A **FIREARM** includes, but is not limited to: handgun, pistol, revolver, rifle, shotgun, starter pistol.

A **DANGEROUS ITEM** includes, but is not limited to:

- B.B. or pellet guns,
- simulated firearms,
- knives with blade length of less than 2.5 inches,
- laser pointers,
- letter openers,
- mace/pepper spray,
- paintball guns,
- razor blades,
- box cutters,
- simulated knives,
- tasers or stun guns,
- tear gas, or
- unauthorized use of a drone/UAS/unmanned aerial systems.

# Special Disciplinary Rules

## **Weapons and Drugs**

In the case of *weapon* or *drug distribution* violations, long-term suspensions, and expulsion hearings are (MANDATORY), with limited exceptions.

Possession of weapons is a particularly serious matter. Federal and state law require the school District to expel any student – for no less than one school year - who brings a firearm to school or to a school activity. The law provides for very limited exceptions to this strict rule, which can only be determined by the Governing Board of the District on a case-by-case basis.

## **Special Rule for Athletic and Activity Participants**

Students participating in interscholastic activities for their schools do so as representatives for their school community and as role models for other students. When those students engage in drug or alcohol related behavior, it can negatively reflect upon their school community and can jeopardize their safety or that of other participants. Such involvement by these student leaders also sets a poor example for their peers.

As a consequence, the Amphitheater District maintains a “24/7” policy on the use of drugs or alcohol by interscholastic activity participants. Any participant who uses, possesses or transfers tobacco, alcohol or drugs at any time during a season will be immediately removed from the activity for the balance of that season. This rule applies 24 hours a day, seven days a week, regardless of a student’s location.

Other (non-drug or alcohol related) behaviors by student representatives can also reflect upon their team, school and community. Students participating in interscholastic activities should be mindful at all times of the important role they play in their school community and how their behavior can negatively impact their fellow teammates, their fellow students, and the school in general. Whether at a team event, a school activity, a community function, or on the internet, student representatives must always observe appropriate decorum, behavior, and etiquette when acting in anyway that is connected to the school or team.

## **Threatening an Educational Institution**

Arizona law prohibits any person, including students, from threatening the safety and security of a public school or school district.

In accordance with Arizona Revised Statutes Section 15-841(H), a student who threatens a school must be expelled for a period of no less than one full year. The School District Governing Board may only rarely modify this strict expulsion requirement on a case-by-case basis.

A student subject to this expulsion requirement may also be assigned to an alternative educational program if the student participates in mediation, community service, restitution, or other programs in which the student takes responsibility for the results of the threat. The District may require the student’s parent(s) to participate in such programs with the student as a condition to the student’s reassignment to an alternative educational program.

# Behaviors that Must be Reported to Law Enforcement

Regardless of disciplinary action taken (or not taken) by a school, certain student behaviors must be reported to appropriate law enforcement authorities under the law. In accordance with law, school officials will report the following behaviors to law enforcement authorities:

- Aggravated assault
- Arson
- Bomb threats
- False fire alarms
- Non-accidental injuries to student.
- Assault
- Possession of weapons
- Possession, sale, or distribution of drugs; dangerous items, or alcohol
- Sexual assault/misconduct
- Threatening an educational institution

The District will also report any person's involvement in illegally removing a student from the school or other places where the Principal has jurisdiction over the student, such as on school buses, on field trips, at athletic functions, and during school-sponsored events.

Additionally, the Principal may report to the law enforcement agencies other potentially disruptive incidents occurring within the regular operation of the school. Such incidents include, but are not limited to, the following:

- Demonstration by students which could create unsafe conditions
- Extortion
- Theft/possession of stolen property
- Trespassing
- Vandalism

The District may also report any person's disruption or interference with any school function.

The foregoing lists are not exclusive and exhaustive. Other conduct MAY be reported to law enforcement officials if deemed necessary by the Principal or other administration of the District.

## Introduction to the Student Code of Conduct

A clear and specific Student Code of Conduct is an essential element in developing and maintaining a successful academic environment. As the expectations for student achievement increase, a Student Code of Conduct becomes increasingly important as a central element in the creation of the safe and caring environment necessary for student success. To be effective, a Code must explain expectations for behavior so that all members of the school community can fully understand them; it must also provide fair and consistent guidelines for consequences to be applied when behavioral incidents do occur to help ensure schools are safe places for students, staff, and the public.

This Code has been drafted to be as conversational as possible, but it is important to recognize that any code of conduct must comply with certain legal mandates for public schools and must be very clear about expectations, to include precise definitions where required. Therefore, this Code provides both “plain language” definitions for behavioral incidents as well as more technical definitions established by the State of Arizona Department of Education.

This Code of Conduct includes the following elements:

- Prohibited behaviors are organized into categories to help students understand the related nature of certain behaviors and their relative impacts upon the learning environment.
- Behavioral rules and potential consequences for violations of the rules are combined together in tables to improve understanding and for ease of reference.
- Because technology has become increasingly important for students both within the school setting and in society at large, this Code incorporates rules on the use and consequences for misuse of technology, including computers and the Internet.

### **The District Values: Basic Expectations for Positive Student Conduct**

The following pages outline eleven positive conduct standards for our student community. Examples are given for each standard; however, they are not intended to be a complete or exhaustive list of examples.

#### **1. DIVERSITY**

- Be your own person and be proud of who you are.
- Recognize that you are different from others and that others will be different from you.
- Respect the differences in others.
- Try to understand the feelings of others.
- Enjoy the differences in people and learn from them.

#### **2. CREATIVITY**

- Think.
- Imagine.
- Try new ways to do things.
- Have your own ideas. Give credit to others for theirs.
- Enjoy new ideas from others.

- Explore ideas in a thoughtful and positive manner.
- Be flexible and adaptable to meet changing demands.

### **3. CURIOSITY**

- Use technology appropriately and for school purposes.
- When you do not understand words, directions, information, or questions, always ask someone to explain their meaning. Ask the teacher, ask friends, or ask your parents.
- When you ask a question in class, other students probably are asking the same question in their heads. When you ask a question, you may be helping other students who are too shy to ask that question.
- Enjoy wondering about everything. Then, ask someone to help you find out more about what you are wondering about. Good helpers are your teacher, the librarian, your parents, and the Internet.
- Be an explorer. Think of new ideas. Think of new ways to understand yourself, others, and the world around you.

### **4. DILIGENCE**

- Attend school daily and be on time.
- When you have a job to do, do it until it is done.
- When you make a promise, keep it.
- When you are supposed to be somewhere at a certain time, be on time.
- Complete tasks on time.
- Make up all missed work, as permitted by your teacher.
- Keep commitments.
- Keep track of your schoolwork. Be responsible for doing classwork and homework. Always do your best.

### **5. ACHIEVEMENT**

- Always try to do your very best at whatever you do.
- Set challenging goals for yourself and go after them.
- Create plans and strategies you will need to achieve your goals.
- If you believe in a goal, stick to it.
- Seek help and assistance when you need it.
- Learn from mistakes. Try not to repeat them.
- Be proud when you improve.
- Be proud of what you can do at school, at home, and with your friends.

### **6. HONESTY:**

- Tell the truth.
- Respect and praise others who tell the truth.
- Do your own work.
- Take pride in admitting when you have made a mistake. Wise people learn from their mistakes.
- Give credit to others for their work and thoughts.

### **7. CARING AND RESPONSIBILITY:**

- Report bullying to a teacher or someone in the office.
- Keep your school safe; tell a teacher or someone in the office when you learn of something that threatens your safety or your school's safety, such as drugs, weapons, or scary behavior.

## **8. KINDNESS**

- Use kind, friendly words toward others.
- Do you like having friends? So do others. Be a friend to someone.
- Do you sometimes need help? So do others. Help someone.
- Do you appreciate someone sharing something with you? So do others. Share with others.
- Encourage others. See the good in them and praise them for it.

## **9. FAIRNESS**

- First, ask yourself, “Is this fair?” Then, ask yourself, “Am I being fair?”
- Expect fairness from others and be fair to them.
- Fairness usually feels right; unfairness never does.

## **10. RESPECTFULNESS:**

- Ask yourself, “How do I want to be treated?” Then, treat others the way you want to be treated.
- Show respect for yourself and others through your actions and what you say.
- Respectful words and actions help when you are part of a group or team.
- You show respect for yourself and others by never using bad language and hand signals at school.
- You show respect when you get over conflicts without getting physical. Ask a grownup for help if you need it.
- You show respect when you take turns and allow others to do their work.
- You show respect when you follow the rules at sports and when you help others, rather than putting them down when they make a mistake.
- You show respect when you follow school dress rules.

## **11. SERVICE TO THE COMMUNITY:**

- Your community is the people around you at school and at home.
- Follow the rules of your community.
- Keep your school clean. Clean up after yourself.
- Recycle whenever possible.
- Be a leader when it helps the group.
- Be a follower when it helps the group.
- Share ideas that will help the group.
- Be a person who can be counted on by others.
- Participate in community projects.
- Help without being asked.

## **Shared Responsibilities for Student Behavior**

In order for our community’s children to maximize the benefits of a public education, everyone must share in the collective responsibility of promoting behavior that provides an environment in which all children can feel safe and learn. Certainly, all members of our community have a role to play as positive models for respectful behavior. The following paragraphs discuss basic responsibilities for students, parents, staff, and the community for ensuring a successful education for every child.

### **Students’ Responsibilities**

Students, you must take an active role in monitoring your own behavior and modeling appropriate behavior for your fellow students. In order to accomplish this, you must:

1. Become familiar with the conduct standards;
2. Strive to follow the conduct standards;
3. Accept and use feedback and/or discipline as resources to improve yourself; and
4. Set goals for improvement.

### **Parents' and Guardians' Responsibilities**

No role model is more powerful than a parent or guardian. Parents are “first and forever teachers” who set much of the direction for their child. Thus, parents and guardians must:

1. Become familiar with the conduct standards and discuss them with their children;
2. Support and reinforce behavior expectations and disciplinary policies of the school by assuming the primary responsibility for the discipline of their children;
3. Cooperate with and support teachers and staff;
4. Maintain regular communication with teachers regarding their children's schoolwork and behavior;
5. Ensure that children attend school every day, unless ill, and that they arrive on time;
6. Teach their children to seek positive resolution to problems and to handle confrontation non-violently; and
7. Provide their children with a nurturing and healthy environment.

### **School Staff Responsibilities**

Each member of the school staff has the primary responsibility of providing for the educational needs of all students and for the safety of the school environment. The school staff members are responsible for:

1. Maintaining an atmosphere conducive to learning and good behavior;
2. Teaching and modeling the conduct standards;
3. Building close and productive relationships with students and their families by demonstrating respect, caring and effective communication;
4. Utilizing informal strategies to intervene with behavior when appropriate; and
5. Administering discipline in a fair and impartial manner to teach by example the principles of justice and citizenship by example.

### **Community and Family Service Organizations' Responsibilities**

Public, private, religious, secular organizations, and businesses can support the prevention, intervention, and remediation of issues associated with student discipline when they:

1. Serve as mentors to help students develop positive social skills that foster safe school environments.
2. Assist in violence prevention, substance abuse education, and character development.
3. Serve as a resource for families of students unable to meet the behavioral expectations of the school and community;
4. Assist students and parents when students re-enter school following disciplinary exclusions; and
5. Become partners with schools to coordinate services which support the school system's disciplinary policies.

# Understanding the Code of Conduct - Q & A

## **Why does the District have a Student Code of Conduct?**

Preserving the safety and protecting the health and general welfare of students, District employees, visitors, and volunteers on school property and at school activities are the legal and moral responsibilities of the Governing Board and its Administration.

The Amphitheater Governing Board and Administration recognize that students should have and need a certain degree of freedom to express their individuality in school, but any such expression should never intrude upon or endanger the freedoms of others. The Governing Board has therefore established policies and directed the Superintendent to establish regulations for student conduct which will strike an appropriate balance between individual freedoms and safe schools.

While the District and its parents, students, and public have expectations for what student behavior should be like, and while we hope every student will strive to meet those expectations, we know that some students will violate those expectations and need some action to help ensure that the violation does not re-occur. The severity of these violations will vary, but many violations will warrant correction – some action to help ensure the violation does not recur. As a consequence, state law mandates that each school district governing board establish rules for student behavior and include the range of consequences the District thinks will encourage more appropriate behavior in the future.

## **Do schools have their own rules for student conduct as well?**

The principal and faculty of each school may have established school-specific rules for student behavior and conduct. These school-based rules are in addition to those contained in this Code of Conduct, provided they are consistent with this Code of Conduct, the policies of the Governing Board, and applicable law.

Students must comply with both this District-wide Student Code of Conduct and with all rules established by the principal and faculty of the school they attend. A student's failure or refusal to comply with the rules of his or her school will subject the student to disciplinary action.

The principal of each school is required to ensure that copies of District and school rules pertaining to discipline, suspension, and expulsion of students are distributed to parents and students.

## **How does one interpret the Code of Conduct?**

Generally, words will be given their ordinary meaning, unless those terms are otherwise specifically defined. In the event of any conflict in interpretation, the determination of the Associate to the Superintendent shall be final. The interests of safety, and student and staff welfare, shall be paramount considerations in the interpretation of disciplinary rules.

## **What happens under the Code if a student only attempts to commit a prohibited act, or helps someone else to attempt or actually commit a prohibited act?**

When a student attempts to commit a prohibited act or participates in any way to help someone else to attempt a prohibited act, actually commits a prohibited act, or conceals the commission of a prohibited act, that student is subject to disciplinary action as if the student had committed the act. This ensures that students develop a sense of personal responsibility for behaviors they encourage or solicit in others. To be subject to discipline in any circumstance, however, the student must have, at a minimum, actively engaged in some behavior which facilitated, promoted, or protected the underlying behavior.

## **What does the Code mean by “possession?”**

A student will be considered to “possess” or “be in possession of” a substance or object if the student:

- (1) knows of the nature, existence, and location of the substance or object, or
- (2) takes control of the substance or object, regardless of the length of time of that control or their intention.

Students who “hold something for a friend” are responsible for possession.

## **What is the difference between criminal law and school district rules?**

Court proceedings relating to an incident at school are separate from the school’s disciplinary procedures. Courts take actions for violations of laws – usually criminal laws. Schools take disciplinary action for violations of school and District rules. Behavior which violates school rules may not violate criminal law. So, discipline may be imposed even if a court decides not to impose criminal penalties. The school administration may, however, be *required* to report certain kinds of student conduct to appropriate law enforcement officials if that conduct also constitutes a crime.

Student conduct matters are governed by District rules and policies, rather than criminal law or court procedures. Juvenile or criminal court matters are not controlled by school district rules or procedures. Schools may use different definitions of violations than used in criminal law. When making decisions, schools do apply a different burden of proof than the courts. To convict, the courts require evidence “beyond a reasonable doubt.” School decisions are based on the “preponderance of evidence.” A preponderance of evidence exists where there is a greater weight of evidence than the evidence offered in opposition to it (e.g. 50.1% vs. 49.9%).

## **Where and when does the Code of Conduct apply?**

This Code applies to students:

- During regular school hours;
- Whenever the student is being transported on a school bus or by other transportation arranged by the school District;
- When the student is traveling to and from school by any other means, including walking or personal travel;

- During school events, including off-campus events and activities such as field trips and athletic competitions;
- At other times where a school employee has jurisdiction or authority over students, including summer activities;
- During other activities associated with or supported by the school in any way; and
- On school or District grounds at any time, regardless of whether school is in session.

Additionally, the principal may take disciplinary action when a student's misconduct away from school has a detrimental effect on other students at school or on the orderly educational process of the District. Also, the principal may take disciplinary action if the violation is directly connected to prior violations at school or threatens to produce further violations or a risk of harm or injury at school.

## **What specific behaviors does this Code of Conduct prohibit?**

The tables which follow in the next section of this Code of Conduct list rules for student conduct (prohibited behaviors). Prohibited behaviors are classified by the following categories in the tables:

1. Aggression and Hostility
2. Alcohol, Tobacco, Medications, and Other Drugs
3. Arson and Combustibles
4. Attendance Violations
5. Harassment, Threats, Bullying, and Intimidation
6. Academic Dishonesty (Lying, Cheating, Forgery, or Plagiarism)
7. Disruptions to the Academic Process
8. Threatening the School Environment
9. Sexual Behaviors
10. Technology Abuses
11. Theft
12. Trespassing
13. Vandalism and Damage
14. Weapons and Dangerous Items

## **What specific consequences can be imposed for violations of this Code of Conduct?**

The tables which follow in the next section of this Code of Conduct list consequences for violations of the Code - the types of discipline which school District personnel are permitted or – in some situations – are required to impose.

The school principal or designee may determine the consequences from those listed. Multiple consequences may be selected by the principal. Principals can consider the age and developmental level of the student in setting disciplinary consequences.

Where a long-term suspension consequence is stated as “(Mandatory),” a principal must present the matter to a long-term suspension hearing officer appointed by the Governing Board for a formal hearing unless the principal requests and obtains a written waiver approved by the Superintendent or his designee. If granted, a mandatory expulsion consequence for the same violation may be waived at the same time.

If not waived as noted above, a “(Mandatory)” expulsion consequence likewise requires that the matter be presented to a hearing officer appointed by the Governing Board to hear the matter and make a recommendation to the Governing Board about expulsion. This expulsion consequence may be waived by the Superintendent (or his designee) upon the student providing proof that he/she has met any terms and conditions set forth by the Long-term Suspension Hearing Officer.

The disciplinary consequences include the following school level and District level actions:

### **School Level Disciplinary Actions:**

Where appropriate or required, school personnel may implement the following disciplinary actions:

- **Activity Restriction** – Restricting a student from participating in or attending school activities such as dances, performances, athletic contests, team practices, club meetings, events, parties, etc.
- **Bus Probation** – Establishing conditions with which the student must comply in order to continue riding the school bus.
- **Bus Suspension** – Denying the student the privilege of riding a school bus for violations of the Student Code of Conduct, even if the student is not denied the right to attend school.
- **Conference** – Meeting or contacting two or more of the following: the student, parent, counselor, principal, and other District staff members.
- **Detention** – Requiring that a student report to a specified location at certain times during school and before or after school, including "Saturday school."
- **In-Class/School Discipline** – Imposing consequences, which do not require suspension from school, such as loss of privileges, additional work assignments, temporary removal from class, and/or other classroom or school-based consequences.
- **In-School Suspension** – Assigning a student to attend a location in the school that is in an area removed from the regular education setting.
- **Probationary Contract** – Executing a written document setting out academic and/or behavioral stipulations for the student. Violation of the contract will result in additional, usually more severe, disciplinary action.
- **Reprimand** – Reprimanding the student, verbally or in writing, by a principal or other staff member.
- **Removal From Class** – Excluding the student from a classroom. The teacher is responsible for maintaining an appropriate learning environment in the classroom. Arizona law, therefore, permits a teacher to temporarily exclude a student from the teacher's class for serious disruption of the educational process within the teacher's classroom or for exhibiting persistent disobedient behavior. The teacher may also refuse to readmit the student to the classroom under certain circumstances. In the event of such a removal from class, the student will report to a location at school determined by the school principal. School-based procedures which determine whether the student may return to the class are then implemented.

- **Requests for District-Level Disciplinary Actions** (listed below).
- **Revocation of Automobile Privileges** – Revoking automobile privileges.
- **Revocation of Off-Campus Privileges** – Revoking off-campus privileges.
- **Short-Term Suspension** – Suspending a student from school for up to nine (9) school days. During the term of a short-term suspension, the student must remain away from all District schools and activities. If it is necessary for a student to come to a school during a short-term suspension, the student must make prior arrangements with the principal to do so. A short-term suspension imposed by the principal's designee may be appealed to the principal. A short-term suspension, which was imposed or approved by the actual school principal, is not subject to appeal.
- **Student Schedule or Curriculum Adjustment** – Changing the student's class schedule, teacher, courses, instruction, or access to components of curriculum.
- **Time Out** – Removing a student from instruction in the classroom or from other school activities for a period not to exceed three hours. During time out, the student is reassigned to a supervised area such as the principal's office, alternative or in-school suspension programs, or responsibility rooms.
- **Work Assignments/Community Service** – Providing the student, at the District's discretion, an opportunity to perform supervised activities related to the assistance of District personnel, or to the upkeep and maintenance of school facilities or other public properties, instead of serving or while serving a suspension or expulsion. The student and parent(s) may also request this alternative; however, the final decision rests with the principal. Supervision by parents may be required for this alternative.

### **District-Level Disciplinary Actions:**

Where appropriate or required, District-level personnel may implement the following disciplinary actions:

- **Any of the School Level Disciplinary Actions (listed above)**
- **Long-Term Suspension** – Suspending a student from school for a term not to exceed the total number of school days in one school year (presently 178 school days). A long-term suspension may carry over from one school year into the next. The suspension hearing officer may provide an opportunity for the student to return early from suspension by meeting certain terms and conditions. During the term of a long-term suspension, the student must remain away from all District schools and activities. If it is necessary for a student to come to a school during a long-term suspension, the student must make prior arrangements with the principal to do so. A long-term suspension may only be imposed following a hearing held by a District-level hearing officer. A student or parent has a right to appeal the decision of the District hearing officer to the Governing Board in accordance with District policy and regulation. Suspensions remain in effect pending the Board's review of any appeal.
- **Expulsion** – Expelling a student from school until specifically permitted to return to school by the Governing Board, usually based upon the student's and the parent's compliance with certain terms and conditions. Expulsion can be permanent as well. During the term of an

expulsion, the student must remain away from all District schools and activities. If it is necessary for a student to come to a school during an expulsion, the student must make prior arrangements with the principal *and the hearing officer* to do so.

Following a long-term suspension hearing, the hearing officer may provide an opportunity for the student to avoid an expulsion hearing by meeting certain terms and conditions. If this action is not appropriate based on the circumstances surrounding the student's Code violation(s), or the terms and conditions are not met, whether or not the student should be expelled, and if so, under what conditions (if any) the student might be able to re-apply for admission to the District. **Only the Governing Board can make the final determination of whether a student should be expelled and under what conditions the student might be able to re-apply for admission to the District.** Before making its decision, the Board will consider the reports of both hearing officers and the statements of the student, his/her family, and their lawyer if any are present and choose to speak in accordance with District policy and regulation.

## **Are educational services provided to suspended and expelled students?**

In some circumstances, the District will offer ongoing educational services to students who are suspended or expelled. Whether the District does so depends upon the length of the exclusion from school, the student's status as a disabled student, and the nature of the student's offense.

Where students are eligible for and are offered continuing services by the District, the student's active participation in the alternative education services offered may be considered as a factor in reducing the level of discipline normally appropriate for the offense involved. For example, if a student is suspended for possession of illegal drugs and is being considered for expulsion as well, the fact that the student has enrolled in and is actively pursuing his/her education in the alternative program offered by the District may result in waiver of the requirement under this Code for expulsion or may even serve to reduce the term of the long-term suspension.

## **Are there special considerations for athletes and extracurricular participants?**

Students participating in interscholastic activities for their schools do so as representatives of their school community and as role models for other students. Their involvement with tobacco, drugs, and alcohol at any time can therefore negatively reflect upon their community and convey a poor example to their peers. In addition, the use of tobacco, drugs or alcohol by athletic or activity participants can lead to an increased risk of harm or severe injury to themselves or others during those activities.

The Amphitheater District therefore maintains a zero tolerance "24/7" policy on the use of tobacco, drugs, or alcohol by interscholastic participants. Any interscholastic participant who uses, possesses, or transfers tobacco, alcohol or drugs at any time during their active season of competition will be immediately removed from the activity for the balance of the season. This rule applies 24 hours a day, seven days a week, regardless of a student's location.

Similarly, other behaviors by student representatives can reflect upon their team, school, and community. Students participating in interscholastic activities should be mindful at all times of the important role they play in their school community and how their behavior can negatively impact their fellow teammates, their fellow students, and the school in general. Whether at a team event, a school activity, a community function, or on the internet, student representatives must always observe

appropriate decorum, behavior, and etiquette when acting in any way that is connected to the school or team.

## **How does this Code of Conduct apply to students of different ages and developmental factors?**

The rules and procedures outlined in this Student Code of Conduct apply to all District students. The age, maturity, and developmental factors of students may be considered in determining the type of disciplinary action to be taken in the event of violations. Generally speaking, the older and more mature a student is and/or the more serious the infraction, the more personal responsibility the student will carry for his or her actions.

District personnel who administer student discipline will follow appropriate disciplinary procedures for disabled students when dealing with students in special education programs, with those receiving Section 504 accommodations, and with those who are pending evaluation.

# **Conduct Rules and Consequences**

## **School-Level Actions**

Code of Conduct Rule violations may result in one or more of the following School-Level Actions:

Activity Restriction	Removal from Class
Bus Probation/Suspension	Reprimand
Community Service	Revocation of Automobile Privileges
Conference	Revocation of Off-Campus Privileges
Detention	Schedule or Curriculum Adjustment
In-Class/School Discipline	Short-term Suspension
In-School Suspension	Time Out
Probationary Contract	Work Assignment

Each School Level Action involves a conference with the student to review appropriate conduct.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Aggression and Hostility</b>		
<b>1A. Provocation</b> Use of any form of communication (verbal or written) or gestures, including exhibiting gang signs, that may cause others to fight or engage in other hostilities; challenging someone to fight.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension
<b>1B. Minor Aggressive Act</b> Inappropriate physical contact (non-sexual) which does not cause serious injury.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension

Examples of **MINOR AGGRESSIVE ACT** include, but are not limited to, spitting, tripping, hitting, poking, pulling, or pushing.

<b>1C. Fighting</b> Mutual participation by two of more students in an incident involving physical violence, where there is no major injury.	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
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A verbal confrontation alone does not constitute **FIGHTING**. Students should avoid fighting at all times. If provoked, the first response should be to walk away.

“Mutual participation” for **FIGHTING** may exist if physical violence continues longer than reasonably necessary.

Self-defense is NOT a defense if excessive force is used to defend.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Aggression and Hostility</b>		
<b>1D. Assault</b> Causing any physical injury to another person; making another person reasonably fearful of physical injury; knowingly touching another person with the intent to hurt, insult or provoke that person.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>1E. Aggravated Assault</b> Committing assault which: <ul style="list-style-type: none"> <li>• Causes serious physical injury to another; or</li> <li>• Involves a deadly weapon or dangerous instrument; or</li> <li>• Is inflicted upon someone 15 years or younger by someone 18 years old or older; or</li> <li>• Is an assault of a police officer; or</li> <li>• Is an assault of a school employee.</li> </ul>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Alcohol, Tobacco, Medications and Other Drugs</b>		
<b>2A. Alcohol Use or Possession</b> Using or being under the influence of alcohol; possession of an alcohol beverage.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>2B. Alcohol Distribution</b> Providing or selling an alcohol beverage to another.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions, Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

**ALCOHOL** includes substances represented to be alcohol or believed to be alcohol, regardless of whether they are actually alcohol.

**Special 24/7 Rule for Interscholastic competitors and athletes**

Interscholastic participants, who use, possess or distribute tobacco, drugs or alcohol at any time during their season of competition will be removed from the activity for the balance of the season. This rule applies 24 hours a day, seven days a week, regardless of a student's location.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>Alcohol, Tobacco, Medications and Other Drugs</b></p>		
<p><b>2C. Drug Use or Possession</b></p> <p>Use or possession of any drug or narcotic substance;</p> <p>Being under the influence of any drug at school or at any school-related event.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>2D. Drug Paraphernalia Possession</b></p> <p>Possession of any paraphernalia.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>
<p><b>2E. Drug or Paraphernalia Distribution</b></p> <p>Making, distributing, selling, buying, or giving any drug, narcotic substance or paraphernalia to another person;</p> <p>Transporting or holding drugs or paraphernalia for another;</p> <p>Providing prescription or over-the-counter medication to another student.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b></p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b></p>

To prevent accidental injuries and protect others, students must obtain written permission from the principal to possess or use any form of **MEDICATION**, including over-the-counter substances like pain relievers, vitamins, and supplements at school.

**DRUG** means any narcotic drug, dangerous drug, marijuana, or peyote (A.R.S. §13-3415) and may include:

- Prescription Drugs (Inappropriately Used);
- Over-the-Counter Drugs (Inappropriately Used);
- Illicit Drugs, including but not limited to, Methamphetamines; Ecstasy, Cocaine or Crack, Hallucinogens, or Heroin.
- All parts of any plant of the genus *Cannabis*, including, but not limited to, extracted resin, salt, compound, derivative, mixture or preparation.
- Cannabinoids (synthetic or natural) commonly called marijuana, THC, “fake weed,” “spice,” “K2,” “bath salts,” etc.; and/or
- Any substance represented to be a drug.

**PARAPHERNALIA** means all equipment, products and materials of any kind which are used, intended for use, or designed for use in producing, testing, packaging, storing, concealing, ingesting, inhaling or otherwise introducing a drug into the human body, including a vapor releasing device such as an electronic cigarette or parts from a vapor releasing device, such as an adapter, cartridge or charger.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>Alcohol, Tobacco, Medications and Other Drugs</b></p>		
<p><b>2F. Tobacco Possession</b></p> <p>Possession of tobacco and related products.</p>	<p>School Level Actions Short-term Suspension</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>
<p><b>2G. Tobacco</b></p> <p>Use, distribution or sale of tobacco and related products other than liquid nicotine*.</p> <p>* <i>Liquid nicotine is addressed under Rule 2I as Vaping.</i></p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>2H. Medication Violation</b></p> <p>Use or possession of prescription, over-the-counter or herbal medications at school without prior written permission of the principal.*</p> <p>*<i>Over-the-counter cough drops and sunscreen are permissible to bring to school, without written permission from the Principal, for self-administration at school, but may not be shared.</i></p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>2I. Vaping</b></p> <p>Use or possession of an inhalant product from a vapor-releasing device.</p> <p><i>Inhalant</i> includes liquid nicotine or other liquid substances for inhaling in a vapor form through an electronic cigarette or similar device.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>

Examples of **TOBACCO** and **TOBACCO-RELATED PRODUCTS** include: cigars, cigarettes, and other nicotine delivery devices, cigarette papers, and smoking or chewing tobacco, except that any substance inhaled through a vapor releasing device (including liquid nicotine) is classified as “**VAPING**” under Rule 2I.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Arson and Combustibles</b>		
<b>3A. Arson</b>  Damaging a structure or property by knowingly causing a fire or explosion.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>3B. Combustibles</b>  Possession or use of something capable of causing bodily harm or property damage if ignited;  Possession or use of a smoke bomb or something similar that is capable of causing others to believe a fire is occurring.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory in situations of serious risk of harm to persons or property)</b>

When a student uses a combustible to cause a fire, he/she has committed **ARSON**.

**COMBUSTIBLES** include, but are not limited to:

- Matches
- Lighters
- Flammable substances
- Firecrackers, Fireworks
- Poppers
- Smoke/Stink bombs
- Flash paper
- Sparklers
- Caps
- Ammunition (live or blank)

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Attendance Violations</b>		
<b>4A. Tardy</b> Arriving at school or to class after the scheduled start time.	School Level Actions	School Level Actions Short-term Suspension
<b>4B. Excessive Tardies</b> Arriving at school or to class after the scheduled start time five percent (5%) or more of the time.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion*
<b>4C. Off Campus/Unauthorized Area Violation</b> Leaving school grounds or being in an “off limits” area during regular school hours without permission of the Principal.	School Level Actions	School Level Actions Short-term Suspension
<b>4D. Unexcused Absence</b> Failing to attend school without parent or legal guardian permission.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension* Long-term Suspension*
<b>4E. Excessive Absences / Truancy</b> Failing to attend school, unless excused, for more than ten percent (10%) of the number of required attendance days.	School Level Actions	School Level Actions Short-term Suspension* Long-term Suspension* Expulsion*
<b>4F. Leaving Class Without Permission</b> Leaving class without teacher permission.	School Level Actions	School Level Actions Short-term Suspension* Long-term Suspension* Expulsion*

\* After interventions have occurred and/or when combined with other offenses

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>Harassment, Threats, Bullying, and Intimidation</b></p>		
<p><b>5A. Nonsexual Harassment</b></p> <p>Any form of communication or conduct that is directed at a specific person and that would cause a reasonable person to be seriously alarmed, annoyed, or harassed due to their race, color, religion/religious beliefs, creed, gender, identity, age, national origin, citizenship status, marital status, political beliefs/affiliation, disability, home language, family, social or cultural background.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>
<p><b>5B. Bullying and/or Cyberbullying</b></p> <p>Acting toward someone in an unwelcome and unprovoked manner, repeated over time, which exerts power over that person on or off District property;</p> <p>Actions that contribute to a substantial risk of potential injury, mental harm, degradation, or societal exclusion or causes physical injury, mental harm or personal degradation.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>5C. Threats and Intimidation</b></p> <p>Threatening or suggesting, by words or conduct, the intention to cause physical injury or serious damage to a person or their property;</p> <p>Associating with or participation in a group which exhibits negative attitudes and actions toward others.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>5D. Hazing</b></p> <p>Acting against another student, where both of the following apply:</p> <p>The act is in connection with initiation into, affiliation with, or membership in any school organization; and</p> <p>The act poses a risk of or causes injury, mental harm or degradation.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b></p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>

**BULLYING** requires an imbalance of power (real or perceived), repeated over time, between one or more persons and the victim. Actions may include:

- physical (pushing, hitting, kicking, spitting, stealing);

- verbal (making threats, taunting, teasing, name-calling); or
- psychological (spreading rumors, social exclusion, manipulating social relationships).

**NONSEXUAL HARASSMENT** is different from **BULLYING** in that the reason for the negative comment or act is due to a person being a part of a particular category of identity/group which has the legal protections, or for which the District's policies provide protections, such as race, ethnicity, gender, sexual orientation or identity, or disability. It also does not require the conduct to be repeated over time.

**NONSEXUAL HARASSMENT** is different from **SEXUAL HARASSMENT** due to a lack of connection between the comment/actions to a desired sexual relations, sexual act, or romantic involvement of the parties.

**CYBERBULLYING** includes behavior that occurs through direct and indirect electronic acts (electronic mail, text messages, instant messaging, digital pictures or images, website / social media / blog postings, etc.).

An example of **HAZING** includes using hand signals, graffiti, apparel, accessory, or manner of dress or grooming which by color, arrangement, trademark, symbol, or other attribute indicates or implies membership or affiliation with such a group.

A "**SCHOOL ORGANIZATION**" means an athletic team, association, order, society, corps, cooperative, club, or similar group that is affiliated with a District school and whose membership consists primarily of students.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Academic Dishonesty</b>		
<p><b>6A. Cheating</b></p> <p>Claiming someone else's information or school work for your own;</p> <p>Recording and/or transferring information about tests or quizzes to another person.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6B. Forgery</b></p> <p>Falsely and fraudulently making or altering a document;</p> <p>Modifying a school-related document by any means without written permission.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6C. Lying</b></p> <p>Making an untrue statement with intent to deceive; creating a false or misleading impression.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6D. Plagiarism</b></p> <p>Stealing and passing off the ideas or words of another as one's own.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Long-term Suspension Expulsion</p>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>7A. Disruption</b></p> <p>Engaging in behavior which causes an interruption in a class, activity, or school business;</p> <p>Any behavior that requires the involvement of law enforcement personnel.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>
<p><b>7B. Dress Code Violation</b></p> <p>Wearing clothing or accessories which do not comply with the dress code guidelines stated by school or District policy;</p> <p>The failure to wear or display student identification.</p>	<p>School Level Actions</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>
<p><b>7C. Insubordination</b></p> <p>Refusal to follow directions of school personnel;</p> <p>Delivering socially rude comments or conduct toward school personnel.</p>	<p>School Level Actions Short-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>7D. Inappropriate Language or Gestures</b></p> <p>Verbal swearing, name-calling, making racial, ethnic, religious or gender slurs, exhibiting gang signs, or the use of words in an offensive or demeaning manner;</p> <p>Making gestures toward others intended to offend or annoy the other person;</p> <p>Making gestures that communicate a hostile or sexual message.</p>	<p>School Level Actions Short-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>

A **DISRUPTION** may include, but is not limited to:

- sustained talk or verbal outbursts; horseplay or roughhousing; being out of your seat repeatedly; or
- an act that occurs off campus, including online or through social media, which has a disruptive impact on the learning environment of a school campus.

<u>Prohibited Behavior</u>  <b>Disruptions to the Academic Process (cont.)</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>7E. Parking Violation</b>  Parking on school grounds or near school in a manner or location contrary to the school's parking rule;  Not displaying proper and required permits as may be issued by the District or the Arizona Department of Motor Vehicles.	School Level Actions	School Level Actions
<b>7F. Gambling</b>  Playing games of chance for money or property.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension
<b>7G. Pranks</b>  Any act of mischief that disrupts or distracts from a class, school activity or school event.	School Level Actions	School Level Actions Short-term Suspension Long-term Suspension
<b>7H. Probation Violation</b>  Violation of any term or condition of academic and/or disciplinary probation contract assigned by a school administrator or District hearing officer.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>7I. Safety Violation</b>  Acting in a manner that endangers the well-being of yourself or other person(s).	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>7J. Gang-related Clothing or Accessories</b>  Wearing or displaying clothing items, images or accessories that represent gang affiliation or membership.	School Level Actions Short-term Suspension <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Threatening the School Environment</b>		
<b>8A. Bomb Threat</b>  Threatening to cause harm to property or person using a bomb, dynamite, explosive, or arson-causing device.	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>
<b>8B. Chemical or Biological Threat</b>  Threatening to cause harm using dangerous chemicals or biological agents.	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>
<b>8C. False Fire Alarm</b>  Intentionally ringing a fire alarm when there is no fire;  Falsely reporting a fire.	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>
<b>8D. Other Threat to School</b>  Any threat (not listed in Rules 8A, 8B or 8C above) to cause damage to a school building or school property, or to harm students or staff.	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Sexual Behaviors</b>		
<p><b>9A. Sexually Inappropriate Materials*</b></p> <p>Possession of materials containing sexually explicit depictions.</p>	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension
<p><b>9B. Inappropriate Physical Contact*</b></p> <p>An isolated incident of unwelcome contact of a sexual nature.</p>	School Level Actions Short-term Suspension Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>9C. Sexual Harassment*</b></p> <p>Unwelcome conduct or comment of a sexual nature toward another person associated with their gender/sex, sexual orientation, gender identity, or gender expression which is:</p> <ul style="list-style-type: none"> <li>• Severe; AND</li> <li>• Pervasive; AND</li> <li>• Objectively offensive so it interferes with another person's full participation in the educational process or any school program or activity.</li> </ul> <p>Sexual Assault, Dating Abuse/Violence and Domestic Abuse/Violence are considered Sexual Harassment.</p> <p>Comments and contact toward anyone due to their sexual orientation, gender identity, or gender expression may be considered Sexual Harassment.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<p><b>9D. Sexual Harassment* With Bodily Contact</b></p> <p>Sexual Harassment (defined above) that includes unwanted physical contact of sexual or non-sexual body parts.</p> <p>Any bodily contact linked to dating abuse/violence or domestic abuse/violence.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

**SEXUALLY INAPPROPRIATE MATERIALS** includes, but is not limited to, photographs, drawings, recordings, and written language.

**SEXUAL HARASSMENT** includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, teasing, jokes, and other verbal, nonverbal, or physical

conduct of a sexual nature; coercion of a third party to commit harassment towards another person.

**SEXUAL ORIENTATION** means romantic attraction to a certain gender.

**GENDER IDENTITY** means a person's deeply-felt, inherent sense of being male, female or an alternative gender.

**GENDER EXPRESSION** is how the person shows their gender identity in their mannerisms, dress, or ways of communication.

*\*Federal law imposes limitations on school district discipline pertaining to allegations of sexual behavior. See Policy ACAA and Regulation ACAA-R in the appendix.*

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Sexual Behaviors (cont.)</b>		
<b>9E. Indecent Exposure</b> Exposure of a person’s own genitals, buttocks or female areola.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions, Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>9F. Inappropriate Public Display of Affection</b> Affectionate behavior between two consenting students that would reasonably offend another person.	School Level Actions Short-term Suspension Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<b>9G. Public Indecency</b> Displaying one’s private parts or engaging in sexual acts.	School Level Actions Short-term Suspension Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion

**INDECENT EXPOSURE** requires the presence of another person and disregard about whether that other person would be reasonably offended or alarmed by the act.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Technology Abuses</b>		
<b>10A. Inappropriate Use of Technology</b> Using District computers, network or other technology to post, send, or share personal information, on or off District property, about one’s self or about others without prior permission from a teacher and parent to do so.	School Level Actions	School Level Actions Short-term Suspension Long-term Suspension Expulsion

**PERSONAL INFORMATION** includes names, pictures, addresses, telephone numbers, school address, etc.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Technology Abuses (cont.)</b>		
<p><b>10B. Misuse of Technology</b></p> <p>Making or attempting unauthorized access to any Amphitheater Information System (AIS):</p> <ul style="list-style-type: none"> <li>Using or attempting to use the AIS to:</li> <li>Access any other computer system;</li> <li>Access District-prohibited website;</li> <li>Bypass firewall or access proxy accounts;</li> <li>Perform any illegal or inappropriate acts; and/or</li> <li>Disrupting or modifying the AIS or data by spreading viruses or by any other means.</li> </ul>	<p>School Level Actions</p> <p>Short-term Suspension</p> <p>Long-term Suspension</p> <p>Expulsion</p>	<p>School Level Actions</p> <p>Short-term Suspension</p> <p><b>(Mandatory)</b></p> <p>Long-term Suspension</p> <p>Expulsion</p>
<p><b>10C. Misuse of Personal Technology</b></p> <p>Using personal technology, on or off District property, in a manner that has a disruptive impact in class, on a school campus or at school activities.</p>	<p>School Level Actions</p> <p>Short-term Suspension</p> <p>Long-term Suspension</p> <p>Revocation of Authorization to Use a District-issued Electronic Device(s)</p> <p>Off-campus</p>	<p>School Level Actions</p> <p>Short-term Suspension</p> <p>Long-term Suspension</p> <p>Expulsion</p>

**MISUSE OF TECHNOLOGY / PERSONAL TECHNOLOGY** includes, but is not limited to:

- a student logging in through another person's account or accessing their files without their written permission;
- drug or alcohol purchase, distribution, or sale;
- criminal or related gang activities;
- threatening conduct, bullying;
- searching and/or posting obscene, lewd, vulgar, rude, inflammatory, threatening or disrespectful language, or pictures;
- posting false or defamatory information about a person or organization;
- posting a donation request which inaccurately represents that the District, or any of its schools, clubs, or activities, are a beneficiary of the request;
- posting or sending harassing messages or chain letters;
- engaging in "spamming" (sending unnecessary messages to a large number of people);
- unauthorized use of a cell phone or other form of technology;
- installation of unauthorized hardware, software or code on any AIS or on any personal device at school.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Theft</b>		
<p><b>11A. Theft of School Property</b></p> <p>Taking District money or property with the intent to deprive the District of the money or property.</p>	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>11B. Theft of Non-School Property</b></p> <p>Taking money or property belonging to someone other than the District with the intent to deprive the victim of the money or property.</p>	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>11C. Extortion</b></p> <p>Obtaining or trying to obtain someone else's property by threatening to do any of the following:</p> <ul style="list-style-type: none"> <li>• Causing physical injury to someone;</li> <li>• Causing damage to property;</li> <li>• Accusing someone of a crime; or</li> <li>• Exposing a secret which may subject someone to contempt, hatred, or embarrassment.</li> </ul>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<p><b>11D. Robbery</b></p> <p>Using force to take money or property belonging to someone else with the intent to deprive the victim of the money or property.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Theft</b>		
<b>11E. Breaking and Entering</b> Entering or remaining unlawfully in or on property that does not belong to you with the intent to commit theft.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>11F. Burglary with a Dangerous Instrument or Weapon</b> Entering or remaining unlawfully in or on property that does not belong to you with the intent to commit theft while in possession of a dangerous instrument or weapon.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Trespassing and Loitering</b>		
<b>12A. Trespassing</b> Entering or remaining on a school campus or other District facility (other than where you are enrolled) without authorization, invitation or lawful purpose.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>12B. Loitering</b> Being on school property without a legitimate reason for being there;  Refusing or failing to identify yourself while on school property.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion

**TRESPASSING** includes students under suspension/expulsion; and those students who enter, or remain at, a school campus or facility after being directed to leave.

A **LOITERING** student includes one visiting any School District campus (other than where the student is enrolled) while school is in session without first receiving permission from the principal of the campus being visited.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Vandalism and Damage</b>		
<b>13A. Vandalism</b> Destroying or defacing school or personal property.	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>13B. Graffiti or Tagging</b> Making drawings or writing words or symbols on the property of another by scratching, painting or other means.	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension Long-term Suspension

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Weapons and Dangerous Items</b>		
<b>14A. Weapon (Other Than Firearm)</b> Possession, transfer, concealment, sale or use of any item that may be used for attack or defense that is capable of causing death or serious injury;  Use of a dangerous item to threaten, intimidate, attack or harm another.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>14B. Firearm</b> Possession, transfer, concealment, sale or use of any weapon that is designed to expel a projectile by the action of an explosive or which may readily be converted to expel a projectile by the action of an explosive.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>14C. Dangerous Item</b> Possession, transfer, concealment, sale or use of anything that is readily capable of causing death or serious physical injury.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

A **WEAPON (NON-FIREARM)** includes, but is not limited to:

- Knives with locking blades and/or blades 2.5 inches or longer;
- Brass knuckles;
- Explosive or destructive device intended for use as weapon;
- Any dangerous or hazardous object or substance intended for use as weapon;
- Nunchakus; and
- Poisonous gas.

A **FIREARM** includes, but is not limited to: handgun, pistol, revolver, rifle, shotgun, starter pistol.

A **DANGEROUS ITEM** includes, but is not limited to:

- B.B. or pellet guns,
- simulated firearms,
- knives with blade length of less than 2.5 inches,
- laser pointers,
- letter openers,
- mace/pepper spray,
- paintball guns,
- razor blades,
- box cutters,
- simulated knives,
- tasers or stun guns,
- tear gas, or
- unauthorized use of a drone/UAS/unmanned aerial systems.

# Special Disciplinary Rules

## **Weapons and Drugs**

In the case of *weapon* or *drug distribution* violations, long-term suspensions, and expulsion hearings are (MANDATORY), with limited exceptions.

Possession of weapons is a particularly serious matter. Federal and state law require the school District to expel any student – for no less than one school year - who brings a firearm to school or to a school activity. The law provides for very limited exceptions to this strict rule, which can only be determined by the Governing Board of the District on a case-by-case basis.

## **Special Rule for Athletic and Activity Participants**

Students participating in interscholastic activities for their schools do so as representatives for their school community and as role models for other students. When those students engage in drug or alcohol related behavior, it can negatively reflect upon their school community and can jeopardize their safety or that of other participants. Such involvement by these student leaders also sets a poor example for their peers.

As a consequence, the Amphitheater District maintains a “24/7” policy on the use of drugs or alcohol by interscholastic activity participants. Any participant who uses, possesses or transfers tobacco, alcohol or drugs at any time during a season will be immediately removed from the activity for the balance of that season. This rule applies 24 hours a day, seven days a week, regardless of a student’s location.

Other (non-drug or alcohol related) behaviors by student representatives can also reflect upon their team, school and community. Students participating in interscholastic activities should be mindful at all times of the important role they play in their school community and how their behavior can negatively impact their fellow teammates, their fellow students, and the school in general. Whether at a team event, a school activity, a community function, or on the internet, student representatives must always observe appropriate decorum, behavior, and etiquette when acting in anyway that is connected to the school or team.

## **Threatening an Educational Institution**

Arizona law prohibits any person, including students, from threatening the safety and security of a public school or school district.

In accordance with Arizona Revised Statutes Section 15-841(H), a student who threatens a school must be expelled for a period of no less than one full year. The School District Governing Board may only rarely modify this strict expulsion requirement on a case-by-case basis.

A student subject to this expulsion requirement may also be assigned to an alternative educational program if the student participates in mediation, community service, restitution, or other programs in which the student takes responsibility for the results of the threat. The District may require the student’s parent(s) to participate in such programs with the student as a condition to the student’s reassignment to an alternative educational program.

# Behaviors that Must be Reported to Law Enforcement

Regardless of disciplinary action taken (or not taken) by a school, certain student behaviors must be reported to appropriate law enforcement authorities under the law. In accordance with law, school officials will report the following behaviors to law enforcement authorities:

- Aggravated assault
- Arson
- Bomb threats
- False fire alarms
- Non-accidental injuries to student.
- Assault
- Possession of weapons
- Possession, sale, or distribution of drugs; dangerous items, or alcohol
- Sexual assault/misconduct
- Threatening an educational institution

The District will also report any person's involvement in illegally removing a student from the school or other places where the Principal has jurisdiction over the student, such as on school buses, on field trips, at athletic functions, and during school-sponsored events.

Additionally, the Principal may report to the law enforcement agencies other potentially disruptive incidents occurring within the regular operation of the school. Such incidents include, but are not limited to, the following:

- Demonstration by students which could create unsafe conditions
- Extortion
- Theft/possession of stolen property
- Trespassing
- Vandalism

The District may also report any person's disruption or interference with any school function.

The foregoing lists are not exclusive and exhaustive. Other conduct MAY be reported to law enforcement officials if deemed necessary by the Principal or other administration of the District.



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 25, 2023

**TITLE:** Resolution of the Governing Board Recognizing the Contributions of Teachers and Educational Professionals in the District and Setting May 8-12, 2023 as “Teacher and Educational Professionals Appreciation Week” and Tuesday, May 9, 2023 as “Teacher and Educational Professionals Day”

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**BACKGROUND:**

On April 11, 2023, the Governing Board approved the first of two resolutions presented to recognize the dedicated public servants who work in the Amphitheater District. The agenda item explained that Amphitheater Public Schools sets aside a specific day each spring to acknowledge and thank employees for their dedication and service to students and the community throughout the year. The resolution for support staff occurs at the first meeting in April to align with the national administrative support staff day in late April. The resolution for teachers and professional staff occurs at the next meeting to align with the National Appreciation Teacher Week set by the National PTA and NEA.

This year, National PTA “Teacher Appreciation Week” will be May 8-12, 2023, with “National Teacher Day” being observed on Tuesday, May 9, 2023. Teachers, nurses, and other professional employees deserve respect and appreciation every day for their selfless dedication to community service and the futures of children. During these extraordinary and challenging times, they continue to step up in new ways to support their communities and their students. While these public servants should be thanked regularly for the valuable benefits that they provide the community, focusing a celebration of their efforts on specific dates memorializes that appreciation and serves to remind everyone how much these personnel do for students and, in turn, our community as a whole.

Therefore, Administration recommends that the Governing Board acknowledge a week of recognition consistent with that set by the National PTA but use that week to recognize teachers and the other educational professionals who work together to impact the lives of our students so positively. It is recommended that the Governing Board recognize the week of May 8-12, 2023 as “Teacher and Educational Professionals Appreciation Week” and Tuesday, May 9, 2023 as “Teacher and Educational Professionals Day.” A resolution has been prepared to recognize their contributions.

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**RECOMMENDATION:**

The Administration recommends the Board’s adoption and dissemination of the attached form of resolution.

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**INITIATED BY:**

Michelle H. Tong, J.D.,  
Associate to the Superintendent and General Counsel

Date: April 21, 2023

Todd A. Jaeger, J.D., Superintendent

**A RESOLUTION OF THE GOVERNING BOARD OF  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10  
OF PIMA COUNTY, ARIZONA,  
RECOGNIZING THE SPECIAL CONTRIBUTIONS  
OF TEACHERS AND EDUCATIONAL PROFESSIONALS**

**WHEREAS**, the Amphitheater Unified School District (“the District”) exists for the purpose of providing a free public education to Arizona children;

**WHEREAS**, the Governing Board is charged with the supervision and governance of the District, including the authority to employ persons necessary to carry out the purpose of the District;

**WHEREAS**, the quality of education received by District students is directly attributable to the dedication, effort and talents of the District’s teachers and other professional employees who provide instruction and related services to students;

**WHEREAS**, teachers, counselors, school nurses, therapists and other professional staff teach, guide and nurture our community's children every day;

**WHEREAS**, these educators are true heroes in our communities, who through their dedication to children, work millions of small miracles every day;

**WHEREAS**, teachers and educational professionals work endless hours to ensure that students obtain the knowledge, skills, values, experiences, and foundations necessary to become effective and beneficial citizens of the community;

**WHEREAS**, these educators work diligently to ensure that students learn the qualities and skills that this Governing Board determined, in its Portrait of a Graduate, to be important to develop in all students who earn a diploma from the Amphitheater School District;

**WHEREAS**, everyone in society has benefitted from a teacher’s dedication, devotion, instruction, and enterprise, yet there still remains no major campaign to encourage our communities to regularly thank our teachers;

**WHEREAS**, schools, parents and students across the country celebrate the contributions of teachers, specifically, with Teacher and Educational Professionals Appreciation Week and Teacher and Educational Professionals Day;

**WHEREAS**, the National Parent and Teachers Organization and the National Education Association have traditionally called for teacher recognition on an annual basis and have done so again in 2023, by designating May 8-12, 2023 as “Teacher and Educational Professionals Appreciation Week” and Tuesday, May 9, 2023 as “Teacher and Educational Professionals Day”;

**WHEREAS**, the Governing Board sincerely believes that the appreciation of all school District staff should be ongoing and not limited to one day or week per year, but also recognizes the value of annually capturing public attention on a particular day; and

**WHEREAS**, the focus and attention of the public can be maximized by the coordination of District recognition activities for teachers and other professional employees consistent with national observances of the same;

**NOW, THEREFORE, BE IT RESOLVED** by the Amphitheater Unified School District Governing Board that the District hereby recognizes the special contributions which teachers and educational professionals of the District make every day, but sets apart the week of May 8-12, 2023, as “Teacher and Educational Professionals Appreciation Week” and Tuesday, May 9, 2023 as “Teacher and Educational Professionals Day”;

**BE IT FURTHER RESOLVED** by the Governing Board that it urges Congress to establish a permanent day of recognition for teachers and educational professionals, reflecting the unique and vital role our educators have played and continue to play in the development of our future citizens and thereby the preservation and advancement of our Union.

The Governing Board invites other school district governing boards to join them in this celebration of the special contributions of professional district employees.

**PASSED AND ADOPTED** by the Governing Board this 25<sup>th</sup> day of April, 2023.

Governing Board Members:

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Deanna M. Day, M.Ed.,  
President

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Vicki Cox Golder,  
Vice President

\_\_\_\_\_  
Scott K. Baker, Ph.D.

\_\_\_\_\_  
Matthew A. Kopec

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Susan Zibrat