

Final Posting: Monday, September 26, 2022 at 4:00 pm

SPECIAL PUBLIC MEETING OF THE AMPHITHEATER GOVERNING BOARD

**Leadership and Professional Development Center
701 W Wetmore Road
Tucson, AZ 85705**

Tuesday, September 27, 2022

5:30 PM

(Doors open 30 minutes prior to the start of the meeting)

AMPHITHEATER PUBLIC SCHOOLS

MISSION

To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.

We Believe

- ❖ ***All students can learn and achieve.***
- ❖ ***Everyone has unique strengths, talents, and needs.***
- ❖ ***All students and staff should be responsible for and dedicated to educational excellence.***
- ❖ ***Education requires cooperation, honesty, and respect among the students, parents, staff, school, and community.***
- ❖ ***The school community deserves a safe and caring environment.***
- ❖ ***Our actions reflect our values and our dedication to meeting student needs fairly and equitably.***
- ❖ ***Ample resources are essential to accomplish the Mission.***

We Value

achievement, caring, creativity, curiosity, diligence, diversity, fairness, honesty, kindness, respectfulness, responsibility and service to the community.

AGENDA*

As permitted by the Arizona Open Meeting Laws, Board members may participate in this meeting by telephone, video or internet conference.

Persons present at the Board meeting may complete a form requesting to speak to the Board. Individuals who wish to address the Board in-person during Call to the Audience should fill out a public comment card and hand it to the Governing Board Secretary located in the main hallway of the Leadership and Professional Development Center. All comments are limited to 3 minutes to ensure an equitable opportunity to address the Board. In addition, to ensure adequate time is available for other Governing Board business, a maximum time limit for Public Comment will be observed. Those unable to speak within the specified time limits may also submit comments to the Board in writing.

* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

¹ Persons interested in addressing the Governing Board must complete and submit a form available from the Governing Board secretary. Procedures for addressing the Board are outlined on the form.

² Information items are for discussion only; no action will be taken.

³ Details are available in the offices of the Associate Superintendents, Associate to Superintendent, and Chief Financial Officer.

⁴ Study session items are for discussion only; no action will be taken.

1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER

Ms. Vicki Cox Golder, President

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING

Tuesday, October 4, 2022 at 6:00 p.m., Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center, SE Entrance and Parking

4. PUBLIC COMMENT¹ (45 Minutes Maximum)

5. CONSENT AGENDA³

A. Approval of Appointment of Non-Administrative Personnel	4
B. Approval of Personnel Changes	8
C. Approval of Leave(s) of Absence	17
D. Approval of Separation(s) and Termination(s)	19
E. Approval of Stipend for Coaching Volunteers	22
F. Approval of Minutes of Previous Meeting(s)	24
G. Approval of Vouchers Totaling and Not Exceeding Approximately \$5,558,900.80	51
H. Acceptance of Gifts	52
I. Approval of Parent Support Organization(s) - 2022-2023	54
J. Approval of Disposal of Surplus Property via PublicSurplus.com	63
K. Approval of Fee Waivers for Facility Rentals 2022-2023 School Year	64
L. Approval of Revision to the 2022-2023 Governing Board Meeting Schedule	67
M. Designation of Student Suspension and Expulsion Hearing Officers to Hear Evidence, Prepare a Record and Bring Recommendations to the Board, Pursuant to A.R.S. §15-843(F)(2)	69
N. Approval of Revisions to the Following Policy Documents: Policy DIA (Accounting System), Policy EE (Transportation Services), Policy EEAEA (Bus Driver Requirements, Training, and Responsibilities), Policy GBGCB (Staff Health and Safety), Policy IHA (Basic Instructional Program), Policy IHAMB (Family Life Education), Policy IJL (Library Materials Selection and Adoption), Policy IJNC (Resource Centers/Media Centers/School Libraries) and IJNC-E, Policy IKF (Graduation Requirements), Policy IMB (Teaching about Controversial/Sensitive Issues), Policy IMD (School Ceremonies and Observances), Policy JF (Student Admissions), Policy JICFA (Hazing), Policy JJIB (Interscholastic Sports), Policy JLCB (Immunizations of Students), Policy JLCC (Communicable Infectious Diseases), Policy JLDA (School Counselors and Psychologists), Policy JRR (Student Surveys), Policy KB (Parental Involvement in Education) and KB-EB, Policy KI (Visitors to School)	70
O. Approval of School Facilities Oversight Board (SFOB) Grant for Amphitheater High School Central Plant 2 Chilled/Hot Water Line Replacement Design	122
P. Approval of School Facilities Oversight Board (SFOB) Grant for Amphitheater High School Science Wing Floor Repairs	132
Q. Approval of School Facilities Oversight Board (SFOB) Grant for La Cima Middle School Campus Buildings Weatherization Assessment	142
R. Approval of School Facilities Oversight Board (SFOB) Grant for Painted Sky Elementary School Fire Alarm Replacement Design	152

6. STUDY⁴

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A. Presentation on Literacy in the Amphitheater School District 162

7. **ACTION**

A. Approval of Resolution Regarding Aggregate Expenditure Limit 187

8. **PUBLIC COMMENT**¹ (45 Minutes Maximum)

9. **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

10. **ADJOURNMENT**

In addition to display at various locations, copies of each agenda are available 24 hours prior to the meeting at www.amphi.com, and at the Wetmore Center, 701 West Wetmore Road, Tucson, AZ 85705. The public and the press are also welcome to examine in the Records Department all non-confidential supporting materials for the agenda. Requests for copies, at cost, of any of these supporting materials will be honored as timely as possible.

If you need special accommodations, please call the Governing Board office: (520) 696-5158

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**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of Appointment of Non-Administrative Personnel

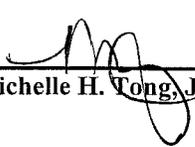
BACKGROUND:

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of September 19, 2022.

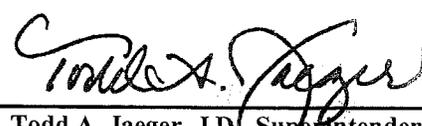
RECOMMENDATION:

It is the recommendation of the Administration that the appointment(s) be approved as presented.

INITIATED BY:


Michelle H. Tong, J.D., Associate to the Superintendent

Date: September 19, 2022


Todd A. Jaeger, J.D., Superintendent

9/27/2022

**GOVERNING BOARD MEETING
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Iadevaia	Jennifer	Teacher - Art	CT	Donaldson Elementary	CTT-BA	0 years	Replacement	Mr. Szczepaniak	
Olszewski	Cynthia	Special Education Facilitator	CT	CDO High School			Replacement	Ms. Bulleigh	\$25,126.64
Velasquez	Jeanne	Teacher - Early Childhood Educati	CT	Amphi High School	CTT-BA	0 years	Replacement	Mr. Malis	
Alari	Cathy	Transportation Attendant	CL	Transportation	1	5+ years	Replacement	Ms. Frye-George	
Badr	Carolyn	Instructional Technology Specialis	CL	Innovation Academy			Rehire		
Chacon	Charlene	Crossing Guard	CL	Copper Creek Elementary	1	0 years	Replacement	Ms. Hillig	
Chacon	Charlene	Campus Monitor	CL	Copper Creek Elementary	1	0 years	Replacement	Ms. Hillig	
Chacon	Charlene	Campus Monitor	CL	Copper Creek Elementary	1	0 years	Replacement	Ms. Hillig	
Frost	Rachel	Instructional Technology Specialis	CL	Prince Elementary	3	5 years	Replacement	Ms. Sheber	
Guardian	Olivia	Food Service Attendant - Lead	CL	La Cima Middle School	6	0 years	Replacement	Mr. Greeson	
Herrera	Robert	Special Events Worker	CL	Amphi High School			Rehire		\$12.80 per hour
Lyles	Crystal	Bookstore Clerk	CL	Amphi High School	1	3 years	Replacement	Mr. Malis	
Montano	Maria	Classroom Aide/Caregiver	CL	Cross Middle School	2	0 years	Replacement	Mr. Gutierrez	
Nielsen	Lori	Clerk	CL	Amphi High School	1	5+ years	Replacement	Mr. Malis	
Nielsen	Lori	Educational Assistant to the Elem	CL	Amphi High School	4	5+ years	Replacement	Mr. Malis	5
Ontiveros	Guy	Groundskeeper I	CL	Facilities Support	2	5+ years	Rehire	Mr. Gill	
Rediske	Tanya	Classroom Aide/Caregiver	CL	Rio Vista Elementary	2	0 years	Replacement	Ms. Spillane	
Tarquin	Kathy	Library Assistant	CL	Donaldson Elementary	4	0 years	Replacement	Mr. Szczepaniak	
Veytia	Andrea	AVID Tutor	CL	Amphi High School			New	Mr. Malis	\$15.00 per hour
Williams	Kristi	Campus Monitor	CL	Holaway Elementary	1	0 years	Replacement	Mr. Frederiksen	
Wirth	Magnolia	Bilingual Clerk	CL	Rio Vista Elementary	2	5+ years	Replacement	Ms. Spillane	
Boteo	Roney	Student Worker	ASW	Amphi High School			New	Ms. Frick	\$12.80 per hour
Cardenas	Alxzavier	Student Worker	ASW	Prince Elementary			New	Ms. Frick	\$12.80 per hour

*	2021-2022 School Year	HSP High School Principal					ADCT	Addendum Certified	
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal					ADCL	Addendum Classified	
New	New hire filling a newly created position	ESP Elementary School Principal					ADACS	Addendum Amphi Community Schools	
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal					ADDM	Addendum Only	
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal					CT-AD	Certified Administrative	
Rescind	Declined position after appointment	ESA Elementary Assistant Principal					CT	Certified	
		SAS Support Administrator					CL-AD	Classified Administrative	
							CL	Classified	
							PR	Professional	
							ASW	Student Worker	

GOVERNING BOARD MEETING APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT/GL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Carreon	Lizeth	Student Worker	ASW	Nash Elementary			New	Ms. Frick	\$12.80 per hour
Morales	Vivianna	Student Worker	ASW	Walker Elementary			New	Ms. Frick	\$12.80 per hour
Pham	David	Student Worker	ASW	Amphi High School			New	Ms. Frick	\$12.80 per hour
Sexton	Mackenzie	Student Worker	ASW	Innovation Academy			New	Ms. Frick	\$12.80 per hour
Villegas Espino	Iris	Student Worker	ASW	Amphi High School			New	Ms. Frick	\$12.80 per hour
Villegas Fuentes	Luisa	Student Worker	ASW	Nash Elementary			New	Ms. Frick	\$12.80 per hour
White	Zachary	ADDN - Percussion HS	ADCT	Ironwood Ridge High			Addendum		\$1,250.00

*	2021-2022 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

09/27/2022
 GOVERNING BOARD MEETING
 APPOINTMENTS

Substitutes

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	COMMENT
McCabe	Teresa		CT		09/09/2022	
McKinney	Shannon		CT		09/12/2022	
Santiago-Reis	Georgina		CT		09/13/2022	
Stine	Laura		CT		09/15/2022	
Taylor	Jazrael		CT		09/16/2022	
Wolk	Robert		CT		09/15/2022	
French	Sandra		CL		09/12/2022	
Hernandez	Iris		CL		09/02/2022	
Martin	Janet		CT		09/15/2022	
Velasquez	Jeanne		CL		09/13/2022	

AD Administrative
 PR Professional
 CT Certified
 CL Classified



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of Personnel Changes

BACKGROUND:

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of September 19, 2022.

RECOMMENDATION:

It is the recommendation of the Administration that the personnel changes be approved as presented.

INITIATED BY:

Michelle H. Tong/J.D., Associate to the Superintendent

Date: September 19, 2022

Todd A. Jaeger, J.D., Superintendent

9/27/2022

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Cross	Karen	Teacher - REACH	CT-30'	Wilson K-8 School	301 Payment			\$4,188.13
Ambrosio	Trish	Teacher - Mathematics	CT	Ironwood Ridge High	Increase FTE			+0.2 FTE
Oros	Lourdes	Teacher - ELL/SEI	CT	Walker Elementary	Decrease FTE			<0.5 FTE>
Cuestas	Daniel	Computer Network Systems Coordin	CL-PR	Wetmore Center	Promotion			\$43,669.27
Boteo Diaz	Gladys	Special Education Teaching Assistan	CL	Rio Vista Elementary	Rescind			
Bramlett	Rita	Bus Driver	CL	Transportation	Decrease FTE			<0.1563 FTE>
Castro	Jose	Security Officer	CL	CDO High School	Transfer		<\$4.35>	
Coronado-Bastida	Laura	Food Service Attendant	CL	Nash Elementary	Transfer			
Farmer	Courtney	Bus Driver Trainee	CL	Transportation	Rescind			
Gomez	Elizabeth	Food Service Attendant	CL	La Cima Middle School	Increase FTE			+0.125FTE
Hernandez	Whitney	Behavioral Intervention Monitor	CL	Amphi Middle School	Transfer			
Hughes Borques	Amber	Special Education Teaching Assistan	CL	Amphi High School	Promotion	3	+\$0.56	
Johnson	Kaylee	Food Service Attendant	CL	CDO High School	Increase FTE			+0.0625 FTE
LaPedus	Alicia	Special Education Teaching Assistan	CL	Harelson Elementary	Transfer			
Lauscher	Kim	Special Education Teaching Assistan	CL	Harelson Elementary	Transfer			
Mckenzie	Briana	Food Service Attendant	CL	Rio Vista Elementary	Decrease FTE			<0.125FTE>
Pittman	Allisa	Secretary III	CL	Transportation	Increase FTE			+0.5 FTE
Pittman	Allisa	Transportation Attendant	CL	Transportation	Decrease FTE			Dropping position
Reiner	Michele	Supervisor of Food Service	CL	Painted Sky Elementary	Transfer			
Riley	Paula	Campus Monitor	CL	Mesa Verde Elementary	Additional Position	1		\$12.80 per hour
Rudd	David	Building Automation Technician	CL	Facilities Support	Promotion	12	+\$2.76	
Acuna	Dawn	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum			\$42.00 per hour

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*	2021-2022 School Year						ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend						ADCL	Addendum Classified
Added Duty	Employee working additional hours or days						ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position						CT-AD	Certified Administrative
Correction	Correction to contract						CT	Certified
Decrease FTE	Decrease in hours						CL-AD	Classified Administrative
Extension	End date being extended						CL	Classified
Increase FTE	Increase in hours/contract						PR	Professional
Promotion	Employee receiving a promotion to another position						EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration						MS	Middle School
Status Change	Employee changing status (i.e. short term to career)						HS	High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Adams	Elizabeth	ADDN - CISS Stipend	ADCT	Wetmore Center	Addendum		\$2,000.00	
Aldworth	Nicole	ADDN - Certified Tutor	ADCT	Keeling Elementary	Addendum		\$42.00 per hour	
Altemara-Arnold	Sara	ADDN - Curriculum Development	ADCT	CDO High School	Addendum		\$25.00 per hour	
Alvarado	Alicia	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Alvarado	Alicia	ADDN - Homebound	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Alvarez	Kristen	Site Program Coordinator	ADCT	Nash Elementary	Added Duty		\$8,706.72	
Ammon	Connie	ADDN - Section 504	ADCT	Coronado K-8 School	Addendum		\$400.00	
Anderson	Rebecca	ADDN - Certified Tutor	ADCT	Mesa Verde Elementary	Addendum		\$42.00 per hour	
Avila	Paul	Associate Coach	ADCT	CDO High School	Addendum		\$1,000.00	
Baller	Ann	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Bartz	Hannah	ADDN - Certified Tutor	ADCT	Keeling Elementary	Addendum		\$42.00 per hour	
Berhow	Kira	ADDN - Certified Tutor	ADCT	Holaway Elementary	Addendum		\$42.00 per hour	
Bermudez	Monica	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Bernal	Yeman	ADDN - Certified Staff Trainer	ADCT	Wetmore Center	Addendum		\$30.00 per hour	
Bible	Jamie	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Bissonnette	Carly	ADDN - Enrichment Tutor - ACHIEVE	ADCT	Mesa Verde Elementary	Addendum		\$25.00 per hour	
Bomke Keating	Amy	ADDN - Extra Hours	ADCT	CDO High School	Added Duty		\$36.06 per hour	10
Bronson	Kelcy	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Brungardt	Elizabeth	ADDN - Section 504	ADCT	Ironwood Ridge High	Addendum		\$300.00	
Bucciarelli-Fay	Tiffany	ADDN - Added Duty	ADCT	Wetmore Center	Addendum		\$10,000.00	
Buckwalter	James	ADDN - School Support Team	ADCT	Nash Elementary	Addendum		\$20.00 per hour	
Busby	Devon	ADDN - Student Council EL	ADCT	Donaldson Elementary	Addendum		\$475.00	
Callahan	Melissa	ADDN - Extra Days	ADCT	Prince Elementary	Added Duty		\$209.69 per day	
Campbell	Jennifer	ADDN - Section 504	ADCT	Prince Elementary	Addendum		\$300.00	

*	2021-2022 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Castle	Jordan	ADDN - Curriculum Development	ADCT	CDO High School	Addendum		\$25.00 per hour	
Chen	Christopher	ADDN - Chess HS	ADCT	CDO High School	Addendum		\$1,100.00	
Cooper	Esther	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Costelow	Gabrielle	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Cote	Lorena	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$42.00 per hour	
Dadeppo	Lisa	ADDN - Odyssey of the Mind	ADCT	CDO High School	Added Duty		\$1,200.00	
Daglio	Brett	ADDN - School Support Team	ADCT	Keeling Elementary	Addendum		\$20.00 per hour	
Daigle	Joyce	Site Program Coordinator	ADCT	Keeling Elementary	Added Duty		\$9,435.90	
Dignum	Brandi	ADDN - Vocal Music HS	ADCT	CDO High School	Added Duty		\$1,950.00	
Donahue	Brian	ADDN - School Support Team	ADCT	Walker Elementary	Addendum		\$20.00 per hour	
Donahue	Brian	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Dresher	Jennifer	ADDN - National Honor Society MS	ADCT	La Cima Middle School	Addendum		\$750.00	
Dresher	Jennifer	ADDN - School Support Team	ADCT	La Cima Middle School	Addendum		\$20.00 per hour	
Dresher	Jennifer	ADDN - School Support Team	ADCT	La Cima Middle School	Addendum		\$20.00 per hour	
Durazo	Lizelda	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$42.00 per hour	
Emans	Deborah	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Ernsky	Steven	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$42.00 per hour	11
Esposito	Kimberly	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$42.00 per hour	
Estrella	Crystal	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum		\$20.00 per hour	
Ettenger	Kerry	Teacher - German Language	ADCT	CDO High School	Decrease FTE		<0.2 FTE>	
Fine	Annabelle	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$42.00 per hour	
Flippo	Hannah	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Freitag	Oksana	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Fritton	Teresa	DH - Mathematics MS	ADCT	Wilson K-8 School	Added Duty		\$1,200.00	

*	2021-2022 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
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Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Gallegos	Carmen	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Garcia	Tiffin	ADDN - Extra Days	ADCT	CDO High School	Added Duty		\$267.50 per day	
Garcia	Tiffin	Teacher - Preschool Director	ADCT	CDO High School	Added Duty		\$10,967.44	
Gates	Julia	ADDN - Extra Hours	ADCT	Nash Elementary	Added Duty		\$29.26 per hour	
Gates	Julia	Site Program Coordinator	ADCT	Nash Elementary	Added Duty		\$9,595.75	
Gerard	Michelle	Coach - Cross Country Head MS	ADCT	CDO High School	Addendum		\$2,600.00	
Gonzalez	Gabriela	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Green	Rebecca	ADDN - AVID Site Team Coordinator	ADCT	Coronado K-8 School	Addendum		\$1,500.00	
Grisez	Jenine	ADDN - Certified Tutor	ADCT	Keeling Elementary	Addendum		\$42.00 per hour	
Guymon	Kate	Teacher - REACH	ADCT	Nash Elementary	Added Duty		\$4,646.24	
Haverty	Matthew	Teacher - General Science	ADCT	Amphi High School	Added Duty		\$10,713.06	
Hay	Amanda	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Herron	Candace	Special Education Facilitator	ADCT	Wilson K-8 School	Correction		\$1,950.00	
Hervet	Margaret	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum		\$20.00 per hour	
Hill	Vanessa	Teacher - REACH	ADCT	Nash Elementary	Added Duty		\$5,659.61	
Holder	Kayla	Site Program Coordinator	ADCT	Walker Elementary	Added Duty		\$8,706.72	
Holder	Kayla	ADDN - Section 504	ADCT	Walker Elementary	Addendum		\$300.00	12
Howland	Patricia	DH - Science MS	ADCT	Wilson K-8 School	Added Duty		\$1,200.00	
Huynh	Hoc	ADDN - School Support Team	ADCT	Keeling Elementary	Addendum		\$20.00 per hour	
Huynh	Hoc	Coach - Football Assistant MS	ADCT	Amphi Middle School	Addendum		\$1,400.00	
Jernigan	Kelsey	ADDN - Certified Tutor	ADCT	Rio Vista Elementary	Addendum		\$42.00 per hour	
Keene	Bonnie	ADDN - Student Council EL	ADCT	Donaldson Elementary	Addendum		\$475.00	
King	Nicole	Special Education Facilitator	ADCT	Coronado K-8 School	Addendum		\$1,950.00	
King	Nicole	DH - Student Services MS	ADCT	Coronado K-8 School	Addendum		\$1,200.00	

*	2021-2022 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Lipich	Brandi	ADDN - Certified Staff Trainer	ADCT	CDO High School	Addendum		\$30.00 per hour	
Llamas	Raquel	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Lossou-Lossavi	Shari-Ann	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$42.00 per hour	
Luciano	Susan	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Luciano	Susan	ADDN - Technology Coach EL	ADCT	Walker Elementary	Addendum		\$1,550.00	
Marshall	Sawyer	ADDN - School Support Team	ADCT	La Cima Middle School	Added Duty		\$20.00 per hour	
Mattia	Tori	ADDN - CCEIB	ADCT	CDO High School	Addendum		\$602.71	
McDole	Kimberly	ADDN - School Support Team	ADCT	Donaldson Elementary	Addendum		\$20.00 per hour	
Miller	Vanessa	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Mooney	Becky	ADDN - Certified Tutor	ADCT	Keeling Elementary	Addendum		\$42.00 per hour	
Mounds	Deborah	ADDN - Extra Hours	ADCT	Federal/State Programs	Addendum		\$36.40 per hour	
Mounds	Deborah	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Munson	Kelly	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Nicley	Camille	ADDN - Curriculum Development	ADCT	CDO High School	Addendum		\$25.00 per hour	
Nixon	Natalie	ADDN - Certified Tutor	ADCT	Keeling Elementary	Addendum		\$42.00 per hour	
Nixon	Taylor	ADDN - Certified Tutor	ADCT	Holaway Elementary	Addendum		\$42.00 per hour	
Novinski	Garrett	Teacher - Adaptive P.E.	ADCT	Wilson K-8 School	Added Duty		\$4,580.23	13
Obregon	Jose	DH - Social Studies MS	ADCT	Wilson K-8 School	Added Duty		\$1,200.00	
Oros	Lourdes	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Parriott	Lisa	ADDN - Section 504	ADCT	CDO High School	Addendum		\$4,000.00	
Paul	Kayleigh	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum		\$20.00 per hour	
Peterson	Jane	Site Program Coordinator	ADCT	Walker Elementary	Added Duty		\$8,626.40	
Plank	Dorothy	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum		\$20.00 per hour	
Queirgua	Jennifer	ADDN - AVID Site Team Coordinator	ADCT	Amphi Middle School	Addendum		\$1,500.00	

*	2021-2022 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Queiruga	Jennifer	ADDN - Extra Hours	ADCT	Amphi Middle School	Addendum		\$29.75 per hour	
Queiruga	Jennifer	Site Program Coordinator	ADCT	Amphi Middle School	Added Duty		\$9,757.53	
Queiruga	Jennifer	ADDN - Dyslexia Training Designee	ADCT	Amphi Middle School	Addendum		\$3,350.00	
Reed	Christina	ADDN - Odyssey of the Mind	ADCT	Holaway Elementary	Resign Addendum Only			
Roberts	Coral	ADDN - School Support Team	ADCT	Nash Elementary	Addendum		\$20.00 per hour	
Roberts	Coral	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$42.00 per hour	
Robles	Nickolas	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Roepke	Denise	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum		\$20.00 per hour	
Ronstadt	Joshua	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum		\$1,750.00	
Roseman	Ronny	Teacher - Software and App Design	ADCT	CDO High School	Added Duty		\$10,207.95	
Rudd	Amy	Site Program Coordinator	ADCT	Holaway Elementary	Addendum		\$9,435.90	
Russell	Cynthia	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Sanchez	Tenaya	ADDN - Extra Hours	ADCT	CDO High School	Added Duty		\$29.03 per hour	
Schickling	Martha	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$42.00 per hour	
Schickling	Martha	ADDN - Extra Hours	ADCT	Federal/State Programs	Addendum		\$33.35 per hour	
Sheldon	Lisa	Special Education Facilitator	ADCT	Nash Elementary	Added Duty		\$750.00	
Sheldon	Lisa	ADDN - Section 504	ADCT	Nash Elementary	Addendum		\$300.00	14
Silvas	Sharon	DH - Language Arts MS	ADCT	Wilson K-8 School	Added Duty		\$1,200.00	
Sullivan	Jenna	ADDN - School Support Team	ADCT	Prince Elementary	Addendum		\$20.00 per hour	
Tarbet	Jeremy	Coach - Golf HS	ADCT	CDO High School	Addendum		\$2,600.00	
Tom	Victoria	Teacher - Preschool Director	ADCT	Walker Elementary	Added Duty		\$8,652.25	
Tretta	Heather	ADDN - Added Duty	ADCT	Innovation Academy	Added Duty		\$9,061.52	
Triphan	Stephanie	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Tuo	Alexis	ADDN - Odyssey of the Mind	ADCT	Walker Elementary	Addendum		\$1,200.00	

*	2021-2022 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Tuo	Alexis	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$42.00 per hour	
Tuo	Alexis	ADDN - Dyslexia Training Designee	ADCT	Walker Elementary	Addendum		\$3,350.00	
Valente	Virginia	ADDN - School Support Team	ADCT	Prince Elementary	Addendum		\$20.00 per hour	
Wagner	Zachary	ADDN - CCEIB	ADCT	CDO High School	Addendum		\$4,671.02	
Watkins	Brent	Coach - Golf HS	ADCT	CDO High School	Addendum		\$2,600.00	
Wolf	Amber	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum		\$20.00 per hour	
Youtsey	Drew	ADDN - Certified Tutor	ADCT	Keeling Elementary	Addendum		\$42.00 per hour	
Acevedo	Briana	Special Events Worker	ADCL	Amphi High School	Added Duty		\$12.80 per hour	
Calvin	Leeann	Special Events Worker	ADCL	CDO High School	Added Duty		\$12.80 per hour	
Cortez	Monique	ADDN - Instructional Aide	ADCL	Rio Vista Elementary	Added Duty		\$12.80 per hour	
Dickey	Anitra	ADDN - Extra Hours	ADCL	Rillito Center	Added Duty		\$14.20 per hour	
Drake	Tiffany	Special Events Worker	ADCL	CDO High School	Added Duty		\$12.80 per hour	
Espinosa	Oscar	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$12.80 per hour	
Estrella	Elinora	ADDN - Instructional Aide	ADCL	Rio Vista Elementary	Added Duty		\$12.80 per hour	
Field	Lucas	ADDN - Instructional Aide	ADCL	Rio Vista Elementary	Added Duty		\$12.80 per hour	
Fisher	Michael	Special Events Worker	ADCL	CDO High School	Added Duty		\$12.80 per hour	
Fisher	Michael	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$13.42 per hour	15
Galindez	Jessica	ADDN - Extra Hours	ADCL	Keeling Elementary	Added Duty		\$15.19 per hour	
Galindez	Jessica	ADDN - Extra Hours	ADCL	Keeling Elementary	Added Duty		\$15.19 per hour	
Garcia	Diana	ADDN - Instructional Aide	ADCL	Rio Vista Elementary	Added Duty		\$12.80 per hour	
Garcia	Latissia	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$13.96 per hour	
Keifer	Violeta	ADDN - Instructional Aide	ADCL	Prince Elementary	Added Duty		\$12.80 per hour	
Lee	Linda	ADDN - Instructional Aide	ADCL	Walker Elementary	Added Duty		\$12.80 per hour	
Leyvas	Laura	ADDN - Extra Hours	ADCL	Nash Elementary	Added Duty		\$13.42 per hour	

*	2021-2022 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Leyvas	Laura	ADDN - Extra Hours	ADCL	Nash Elementary	Added Duty		\$13.42 per hour	
Marchan	Louis	ADDN - Extra Hours	ADCL	Nash Elementary	Added Duty		\$14.52 per hour	
Marchan	Louis	ADDN - Extra Hours	ADCL	Nash Elementary	Added Duty		\$14.52 per hour	
Marquez	Patricia	Special Events Worker	ADCL	CDO High School	Added Duty		\$12.80 per hour	
Maugans	Elissa	ADDN - Extra Hours	ADCL	Nash Elementary	Added Duty		\$13.86 per hour	
Mendoza	Tamara	Special Events Worker	ADCL	Amphi High School	Added Duty		\$12.80 per hour	
Olivo Mier	Maria	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$12.80 per hour	
Owara	Sumi	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$14.04 per hour	
Porteous	Christopher	ADDN - Percussion HS	ADCL	CDO High School	Addendum		\$1,250.00	
Post	Brian	Special Events Worker	ADCL	CDO High School	Added Duty		\$12.80 per hour	
Reyes	Monica	ADDN - Extra Hours	ADCL	Nash Elementary	Added Duty		\$14.49 per hour	
Schneider	Aitza	Special Events Worker	ADCL	CDO High School	Added Duty		\$12.80 per hour	
Serrano	Conchita	ADDN - Extra Hours	ADCL	Amphi Academy Online	Added Duty		\$14.97 per hour	
Simmons	William	ADDN - Instructional Aide	ADCL	Walker Elementary	Added Duty		\$12.80 per hour	
Staton	Stephanie	Special Events Worker	ADCL	CDO High School	Added Duty		\$12.80 per hour	
Taylor	Miriah	ADDN - Extra Hours	ADCL	CDO High School	Added Duty		\$14.65 per hour	
Torres	Mariana	ADDN - Instructional Aide	ADCL	Prince Elementary	Added Duty		\$12.80 per hour	16
Verdugo	Joseph	ADDN - Extra Hours	ADCL	Ironwood Ridge High	Added Duty		\$17.54 per hour	
Weaver	Jason	ADDN - PBIS Coordinator	ADCL	Wetmore Center	Addendum		\$12,000.00	
Williams	Susan	Special Events Worker	ADCL	CDO High School	Added Duty		\$12.80 per hour	
Zavala	Olivia	Special Events Worker	ADCL	CDO High School	Added Duty		\$12.80 per hour	

*	2021-2022 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: September 27, 2022

TITLE: Approval of Leave(s) of Absence

BACKGROUND:

Leave(s) of absence will be presented herein and are current as of September 19, 2022.

RECOMMENDATION:

It is the recommendation of the Administration that the leave request(s) be approved as presented.

INITIATED BY:

A handwritten signature in black ink, appearing to be "MH", written over a horizontal line.

Michelle H. Tong, J.D., Associate to the Superintendent

Date: September 19, 2022

A handwritten signature in black ink, appearing to be "Todd A. Jaeger", written over a horizontal line.

Todd A. Jaeger, J.D., Superintendent

9/27/2022

**GOVERNING BOARD MEETING
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Brown	Ashlyn	Teacher - Grade 1	CT	Innovation Academy	12/08/2022	Start Date
Lange	Brockton	Teacher - Economics	CT	Amphi High School	11/07/2022	Start Date
Lucarini	Vincent	Teacher - Special Education Resou	CT	Coronado K-8 School	08/26/2022	Start Date
Vaswani	Sabina	Teacher - Grade 5	CT	Innovation Academy	09/06/2022	Change to start date
Bramlett	Rita	Bus Driver	CL	Transportation	09/02/2022	End Date
Chavez Gonzalez	Dora	Custodian I	CL	Nash Elementary	08/15/2022	Start Date
Duran-Kepler	Monica	Counselor		Amphi High School	09/09/2022	End Date

* 2021-2022 School Year
CT-AD Certified Administrative
CT Certified
CL-AD Classified Administrative
CL Classified
PR Professional



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of Separation(s) and Termination(s)

BACKGROUND:

Separation(s) and termination(s) will be presented herein. Separations are current as of September 26, 2022.

RECOMMENDATION:

It is the recommendation of the Administration that the resignation(s) or termination(s) be approved as presented.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: September 26, 2022

Todd A. Jaeger, J.D., Superintendent

9/27/2022

**GOVERNING BOARD MEETING
SEPARATIONS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Owens	Michael	Coach - Volleyball Head HS VOLCO		CDO High School	08/26/2022	Resignation	
Aukee	Lisa	Teacher - Spanish Language	CT	CDO High School	09/30/2022	Retirement	Returning ESI
Aukee	Lisa	Teacher - Psychology	CT	CDO High School	09/30/2022	Retirement	Returning ESI
Hartman	Eric	Teacher - Environmental Sci	CT	Ironwood Ridge High	10/07/2022	Breach of Contract	
Austin	Edward	Custodian I	CL	Coronado K-8 School	09/09/2022	Resignation	
Bouck	Monica	HR Customer Service Repre	CL	Wetmore Center	09/16/2022	Dismissal	
Carreon	Ricardo	Supervisor of Food Service	CL	Walker Elementary	09/02/2022	Resignation	
Carreon	Ricardo	Supervisor of Food Service	CL	Painted Sky Elementary	09/02/2022	Resignation	
Catherine	Catherine	Food Service Attendant	CL	CDO High School	08/12/2022	Resignation	
Covington	Troy	Groundskeeper I	CL	Facilities Support	08/18/2022	Resignation	
Dominguez	Ariana	Preschool Instructional Spec	CL	Donaldson Elementary	09/23/2022	Resignation	
Estudillo	Stephanie	Special Education Teaching	CL	Rio Vista Elementary	08/26/2022	Resignation	
King	Jeffrey	Security Officer	CL	Ironwood Ridge High	09/12/2022	Resignation	
Lewis	Bret	Instructional Technology Spe	CL	Prince Elementary	08/19/2022	Resignation	
Linares	Maria	Special Education Teaching	CL	Holaway Elementary	09/09/2022	Resignation	20
Lopez	Francisco	Groundskeeper II	CL	Facilities Support	08/19/2022	Resignation	
Lummus	Stacy	Custodian I	CL	Coronado K-8 School	08/29/2022	Resignation	
Lummus	Stacy	Food Service Attendant	CL	Coronado K-8 School	08/29/2022	Resignation	
Olson	Lisa	Campus Monitor	CL	Mesa Verde Elementary	05/19/2022	Resignation	*
Romero	Lindsey	Campus Monitor	CL	Amphi High School	09/19/2022	Resignation	
Sanford	Pamela	Special Education Teaching	CL	Rio Vista Elementary	08/31/2022	Resignation	
Seedall	Jamie	Attendance Clerk	CL	Wilson K-8 School	09/06/2022	Dismissal	
Valenzuela	Jesus	Food Service Attendant	CL	Nash Elementary	05/19/2022	Resignation	*

*	2021-2022 School Year	ADCT	Addendum Certified
Budget RIF	Reduction in force due to budget	ADCL	Addendum Classified
Abandonment	Employee abandoned position	ADDM	Addendum Only
Breach of Contract	Employee did not fulfill contract	CT-AD	Certified Administrative
Dismissal	Employee terminated by the District	CT	Certified
Resignation	Employee resigning from the District	CL-AD	Classified Administrative
Retirement	Employee retiring from the District	CL	Classified
		PR	Professional

GOVERNING BOARD MEETING SEPARATIONS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Valenzuela	Margarita	Food Service Attendant - Le	CL	Keeling Elementary	09/30/2022	Retirement	
Wadhams	Karen	School Administrative Assist	CL	Walker Elementary	08/11/2022	Resignation	
Zavala	Olivia	School Health Assistant	CL	CDO High School	09/02/2022	Resignation	

*	2021-2022 School Year					ADCT	Addendum Certified
Budget RIF	Reduction in force due to budget					ADCL	Addendum Classified
Abandonment	Employee abandoned position					ADDM	Addendum Only
Breach of Contract	Employee did not fulfill contract					CT-AD	Certified Administrative
Dismissal	Employee terminated by the District					CT	Certified
Resignation	Employee resigning from the District					CL-AD	Classified Administrative
Retirement	Employee retiring from the District					CL	Classified
						PR	Professional



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of Stipend for Coaching Volunteers

BACKGROUND:

Coaching volunteer(s) and corresponding stipend(s) will be presented herein and are current as of September 19, 2022.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the listed stipend(s) for the identified coaching volunteers.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: September 19, 2022

Todd A. Jaeger, J.D., Superintendent

9/27/2022

**GOVERNING BOARD MEETING
COACHING VOLUNTEERS**

LAST NAME	FIRST NAME	POSITION	LOCATION	REASON	AMOUNT/COMMENTS
Anthony	Neal	Coach - Football Assistant HS	CDO High School	Stipend	\$2,500.00
Basye	Andrew	Coach - Football Assistant HS	CDO High School	Stipend	\$2,500.00
Colwill	Sydney	Coach - Volleyball Assistant HS	Ironwood Ridge High	Stipend	\$2,400.00
Hitchye	Jordan	Coach - Football Assistant HS	CDO High School	Stipend	\$2,500.00
Jimenez	Raul	ADDN - Interscholastic Activities	CDO High School	Stipend	\$2,850.00
Main	Britain	Coach - Football Assistant HS	CDO High School	Stipend	\$1,250.00
Matthews	Jonathan	Coach - Football Assistant MS	Cross Middle School	Stipend	\$1,400.00
Neustadter	James	Coach - Football Assistant HS	CDO High School	Stipend	\$1,250.00
Robles	Jose	Coach - Volleyball Head HS	CDO High School	Correction	Position
Rodriguez	Sergio	Coach - Football Assistant HS	CDO High School	Stipend	\$1,250.00
Tovar	Briana	Coach - Volleyball Assistant HS	CDO High School	Correction	Position

* 2021-2022 School Year



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of Minutes of Previous Meeting(s)

BACKGROUND:

The attached minutes of previous Governing Board Meeting(s) are submitted for approval by the Board.

August 9, 2022

August 23, 2022

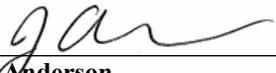
September 13, 2022

RECOMMENDATION:

The Administration recommends that the minutes of the previous meeting(s) be approved.

INITIATED BY:

JA


Jen Anderson
Executive Assistant to the Superintendent & Governing Board

Date: September 20, 2022


Todd A. Jaeger, J.D., Superintendent

**Minutes of the Regular Governing Board Meeting
Amphitheater Public Schools
Tuesday, August 9, 2022**

A Regular public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, August 9, 2022, beginning at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

Governing Board Members Present

Ms. Vicki Cox Golder, President
Ms. Deanna M. Day, M.Ed., Vice President
Dr. Scott K. Baker, Member
Mr. Matthew A. Kopec, Member
Ms. Susan Zibrat, Member

Superintendent's Cabinet Members Present

Mr. Todd A. Jaeger, J.D., Superintendent
Ms. Tassi Call, Associate Superintendent for Elementary Education
Mr. Matthew Munger, Associate Superintendent for Secondary Education
Ms. Michelle H. Tong, J. D., Associate to the Superintendent and Legal Counsel
Ms. Elizabeth Jacome, Director of Curriculum and Assessment
Ms. Kristin McGraw, Director of Student Services
Mr. Richard C. La Nasa, Executive Manager of Operational Support
Ms. Michelle Valenzuela, Director of Communications
Ms. Julie Valenzuela, Director of 21st Century Education

1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER

President Cox Golder called the meeting to order at 5:30 p.m. and invited members of the audience to sign the guest register.

2. EXECUTIVE SESSION

1. Motion to Recess Open Meeting and Hold an Executive Session for:

A. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Officer's Recommendations, Pursuant to A.R.S. § 15-843(F)(2) Regarding:

- a. Student # 30043457
- b. Student # 30037853
- c. Student # 30044854

President Cox Golder asked for a motion to hold Executive Session. Vice President Day moved that the Board go into an Executive Session to address the matters identified in item 2. of the Board's agenda and pursuant to the legal authorities listed on the agenda under item 2. Mr. Kopec seconded the motion. Voice vote in favor – 5: President Cox Golder, Vice President Day, Dr. Baker, Mr. Kopec, and Ms. Zibrat. Opposed–0.

President Cox Golder proclaimed they were in Executive Session at 5:30 p.m.

3. RECONVENE PUBLIC MEETING

President Cox Golder reconvened the public meeting at 6:00 p.m.

4. PLEDGE OF ALLEGIANCE

President Cox Golder asked Mr. Kopec to lead the Pledge of Allegiance.

5. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT SPECIAL GOVERNING BOARD MEETING

President Cox Golder announced that the next Special Governing Board Meeting would be held on

Tuesday, August 23, 2022 at 5:30 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center.

6. INFORMATION²

A. Superintendent's Report

For the Superintendent's Report PowerPoint Presentation see Exhibit 1.

President Cox Golder asked Superintendent Jaeger to present his report.

Superintendent Jaeger began his report by sharing some photos of activities from the first days of school. He said Ms. Zibrat and he visited all 22 schools in two days, and they saw happy students and staff at all locations.

He said during the summer many staff members participated in some of the most diverse, comprehensive and targeted professional development the District has ever offered, and he briefly reviewed some of the sessions provided, noting that a presentation on the Effective Teaching Conference would follow later in the meeting.

He reported that enrollment is at approximately 12,500 students. Several schools are experiencing significant enrollment increases and far fewer families are choosing Amphi Academy Online (AAO).

Superintendent Jaeger talked about the expansion of Imagine Preschools in the Amphi community. He said the District's preschool team did an amazing job opening 8 brand new sites in just 90 days. He thanked Pima County for the initial funding, and the Town of Oro Valley for additional funding for the Oro Valley schools. He expressed his appreciation to Tiffany Fay, Early Childhood Education Director, her team and District staff for going above and beyond to get the doors open on time. Due to the collaborative effort, 300 students in the community are now receiving low-cost or free preschool instruction from highly qualified teachers. He reported with the opening of the preschools, there are now increasing opportunities for inclusion and special needs services. Superintendent Jaeger thanked the Governing Board for their support of the new program.

Superintendent Jaeger spoke about Southwest Foodservice Excellence (SFE) which is the new food service management firm. Cafeteria options now include cooked-from-scratch items, salad and fruit bars, and expanded menu choices. He noted students are excited, and enjoying the new options and improved food quality.

He then talked about the District's dramatic expansion in technology resources. There is better than a 1:1 computer to student ratio, with more than 12,000 laptops and Chromebooks having been acquired. Additionally, new desktop computers, and nearly 400 new Smartboard devices will be installed over next few months.

Superintendent Jaeger reported the District has expanded many programs for students. These offerings include: Gifted Education (REACH), Career and Technical Education (CTE), AVID, dual enrollment for college credit, acceleration, and personalized learning.

He talked about the improvements to facilities throughout the District. He explained the funding has come from District bonds, Arizona School Facilities Oversight Board (SFOB) and Elementary and Secondary School Emergency Relief (ESSER). Superintendent Jaeger said improvements have been completed to parking lots, roofs, and Heating, Ventilation, Air Conditioning (HVAC) systems.

Superintendent Jaeger was pleased to see great student and staff engagement as this new year is beginning. He said there was excitement and relief to return to a true sense of normalcy.

He spoke about the increased retention of our "master" teachers by normalized pay levels for

return-to-work staff. Superintendent Jaeger said the increased pay level will help the District to fill ongoing staffing shortages.

Superintendent Jaeger announced as a reward for employees' loyalty and longevity, the previously approved retention stipend for returning staff will be paid in September. Additionally, eligible employees will also receive the 301 payouts in September.

Superintendent Jaeger spoke about some ongoing challenges. He said teacher vacancies are lower in Amphi than in other local districts, but there are some staffing shortages in certain areas. These include physical education, gifted education, and American Sign Language (ASL). He reported core course coverage is very good, and thanked administrators and the Human Resources department for their efforts. Superintendent Jaeger stated staffing shortages will be a challenge for the years to come. The job market has become highly competitive and lagging teacher pay in Arizona will make it difficult to attract teachers to the state. He reported the national teacher shortage is reaching extraordinary levels. He said according to the National Education Association (NEA), the average teacher salary in Arizona and Florida is similar, while there are over 3,000 vacancies in Arizona and 9,500 current vacancies in Florida.

He said the support staff market also remains highly competitive, in part due to the state minimum wage increase and the overall demand for employees. The District is seeing the impact of shortages in certain areas, including student services, nursing, custodial, and grounds staff. Additionally, staff turnover is affecting efficiency in certain areas. He shared information about educational staffing shortages in Arizona.

Superintendent Jaeger reported that supply chain issues have affected basic supplies including, paper, books, and food. He said an unanticipated impact is that some items ordered for the prior fiscal year have not been received and have created budget carryforward. Vendor installations and contracted services have also been affected by their own staffing shortages.

Superintendent Jaeger addressed the topic of "Critical Race Theory". He explained that:

- It is not in the state's academic standards, and the District follows the state standards.
- It is not in the District curricula, which the District has made available for public review for decades.
- Curriculum has always been available to be reviewed by the public for 60 days, before it is purchased.
- It is not in the District culture, which reflects that of the community through the guidance of the Governing Board.

Superintendent Jaeger said compared to the start of prior school years, the pandemic conditions have been remediated, mitigated and resolved. A new state law mandates there will be no mask requirements, and public health orders and guidance directing school actions are gone. The District is striving for normalcy this year, and is asking people to follow common sense guidance and stay home if you are ill.

Superintendent Jaeger spoke about school safety. He said it has always been a top priority, and following a two-year review and revision process, new emergency response plans are in place for every school. Additionally, safety audits of every campus have been completed by an independent safety expert with a law enforcement background. He stated over the last several years, the District has implemented safety recommendations and will continue to as needed. Superintendent Jaeger noted the auditors reported the physical structures and controls were some of the best they had seen in the state. He will be giving a more comprehensive safety

report at a meeting in the future.

Superintendent Jaeger explained there has been an ongoing increase in communication with local law enforcement agencies, and a committee is being formed with local law enforcement and school districts representatives.

He stated the reinforcement of existing protocols will continue, including staff training and the state mandated safety drills. Superintendent Jaeger said the District is fortunate to have the presence of School Resource Officers (SROs) at most schools. He thanked the Pima County Sheriff's office, and the Town of Oro Valley leaders and police department for their support. He said the Tucson police department has experienced a reduction in their officers and they are working to put SRO's at every school.

Superintendent Jaeger concluded his report by showing a video of the first few days of school.

B. Status of Construction Projects

For the Status of Construction Projects report see Exhibit 2.

President Cox Golder asked Superintendent Jaeger to introduce this item.

Superintendent Jaeger invited Mr. LaNasa give an update on the current construction projects in the District. Mr. Lasa said they have had a busy and productive construction schedule this summer and ongoing supply chain issues are still problematic. They have experienced delays on many projects expected to have been completed before school started, and have had to pivot and schedule some projects during, after school and on weekends. He was pleased to report there has been a substantial increase in the Arizona School Facilities Oversight Board (SFOB) funding. He said funding for nine projects has been released totaling over a million dollars.

Amphitheater High School (AHS) Bond projects include building DN Heating, Ventilation, Air Conditioning (HVAC) improvements, building 700 HVAC replacement, and classrooms G1 and 109 carpet replacement. The nurses office plumbing replacement has been completed. Elementary and Secondary School Emergency Relief (ESSER) projects include HVAC improvements to the student center/bookstore, and classroom fan coil replacements in the 100 and 200 wing. Arizona School Facilities Oversight Board (SFOB) projects include the central plant (CP) #3 hot water line replacement, building DN evaporative cooler replacements, Phase I east campus, and Phase II west campus roof assessments and structural repairs of the 300 wing.

Canyon del Oro High School (CDO) Bond projects include the north gym HVAC improvements, building BN HVAC controls improvements, central plant CP chilled water valve replacement, and the main central plant renovation. The reconstruction of the east parking lot and, building E HVAC controls upgrades have been completed. Adjacent Ways projects include the completion of the reconstruction of the east parking lot fire lane. ESSER projects include building BN HVAC improvements. SFOB projects include Phase I west campus and Phase II east campus weatherization assessment.

Ironwood Ridge High School (IRHS) Bond projects include the irrigation well design, and library lecture hall improvements. ESSER projects include the CP chiller replacement. SFOB projects include the fine arts and gym weatherization. The academic buildings assessment has been completed.

Amphitheater Middle School (AMS) Bond projects include the completion of the roof coating and ongoing soffit repairs for the 300 building. ESSER projects include building 300 HVAC improvements and campus HVAC controls upgrades.

Copper Creek Elementary School Bond projects include HVAC fan coil, exterior lighting and multi-purpose room (MPR) electrical improvements. ESSER projects include campus HVAC controls upgrades. SFOB projects include the MPR roof replacement.

Coronado K-8 School Bond projects include building A, E, H and J roof coatings, and the electrical infrastructure for the new marquee. ESSER projects include HVAC improvements to the boys and girls locker rooms.

Cross Middle School Bond projects include the completion of the cafeteria HVAC RTU replacement. ESSER projects include building 600 HVAC improvements. SFOB projects include the roof replacement to the 100, 200, 300, 400, 500, 600, 700, MPR and administration buildings.

Donaldson Elementary School ESSER projects include the completion of improvements to building D HVAC.

Harelson Elementary School ESSER projects include building A HVAC improvements and the completion of the speech room condenser replacement. SFOB projects include the Funhouse weatherization.

Holaway Elementary School Bond projects include a single point of entry at the front office.

Keeling Elementary School Bond projects include buildings A and D HVAC replacement. ESSER projects include buildings D, E and F HVAC improvements.

La Cima Middle School Bond projects include the replacement of the MPR kitchen HVAC. ESSER projects include the replacement of the MPR HVAC, and central plant chiller. SFOB projects include the campus weatherization assessment.

Mesa Verde Elementary School Bond projects include exterior classroom door replacements. ESSER projects include buildings C and F HVAC improvements. SFOB projects include the campus roof replacement.

Nash Elementary School Bond projects include the cafeteria HVAC replacement. ESSER projects include building I HVAC improvements.

Painted Sky Elementary School ESSER projects include HVAC replacement for classrooms 114, 115 and 116. SFOB projects include the completion of the fire alarm replacement assessment.

Prince Elementary School ESSER projects include building C HVAC improvements. SFOB projects include the HVAC replacement of the west wing and classroom 19.

Rillito Center Bond projects include the completion of the Americans with Disabilities Act (ADA) ramp, courtyard improvements and pool re-plaster. SFOB projects include buildings A and D weatherization.

Rio Vista Elementary School Bond projects include the activity gym HVAC replacement. ESSER projects include building C multizone AC replacement.

Walker Elementary School ESSER projects include buildings B, C, D and E HVAC improvements.

Wilson K-8 School Bond projects include the central plant expansion tank R and R, central plant hot water pump improvements and a Fall 2022 campus painting project. ESSER projects include the CP cooling tower replacements, and upgrades to the campus HVAC controls. SFOB projects include the MPR stage HVAC replacement, the MPR building's roof and central plant underground hot/chilled water line assessment.

He offered to answer any questions. There were none.

President Cox Golder thanked him for his report.

C. Presentation on the Effective Teaching Conference 2022

President Cox Golder asked Superintendent Jaeger to introduce this item.

Superintendent Jaeger stated there were many opportunities over the summer for staff development. He said the District annually hosts the Effective Teaching Conference (ETC) for

all teachers new to the District. This year 124 teachers have joined the Amphi family. He invited Ms. Call to present the report.

Ms. Call shared statistics covering the last three years of new staff members and Effective Teaching Conference participants. This year showed the most attendees. She reported the conference was held in Panther Hall at Amphi High School, which allowed for more opportunities to interact with each other, versus the auditorium that was used in the past. She gave an overview of the opening sessions, which included the Superintendent's Message from Superintendent Jaeger, and Amphi's "Infinite Game" (Portrait of a Graduate) from herself and Mr. Munger. Ms. Tong spoke about policies and rules to make sure that teachers know the law and their rights. Her presentation was titled "Rules an Effective Teacher Should Know."

Ms. Call stated Ms. Jacome was strategic about sharing the curriculum the District utilizes. The presentation was called the "Amphi Way", and included the Curriculum and Instructional Support Specialists (CISS), Coordinators, and other District staff.

Ms. Call thanked A. J. Malis, Principal at Amphi High School and his staff for hosting the event, and John Hastings, Human Resources manager and staff for welcoming the new teachers. She acknowledged Ms. Jacome, the CISS Team, and Coordinators for their support. She also thanked the Amphi Food Service department, ASBAIT/Meritain Health, the Amphi Foundation and Amphi Education Association for providing meals.

Ms. Call talked about the Amphitheater mentoring program which provides support to new teachers. She said the District partnered with the Arizona K-12 Center and restructured the program. All teachers in their first, second and third year of teaching are assigned a mentor from the Amphi Curriculum and Instruction Support Specialists (CISS) team, who work with new teachers on a regular basis. Additional support is also being provided to new to the position teachers. The new teachers will receive four full coaching cycles per year to help them understand the Danielson evaluation model.

Ms. Call reported on the Building Outstanding Organized Successful Teachers (BOOST) training for new to the profession teachers. She said it was four full days and the training focused on relationship building, classroom management, planning, and engagement strategies.

Ms. Call offered to answer any questions. There were none.

7. PUBLIC COMMENT

President Cox Golder read the Call to the Audience Procedures.

Mona Gibson said she had prepared a statement about school safety concerns. She was pleased to hear the update from Superintendent Jaeger and felt that the report was positive. Ms. Gibson stated that Marana Unified School District has released a summary of their security and safety updates, and encouraged the District to do the same.

Leslie Ferre, is a former Amphi parent, volunteer and teacher. She spoke about teachers signing their contracts early this year, and voiced her concerns about the timeline and the policy in place if a teacher resigns. She felt it was unfair and disrespectful and urged that the policy be changed or eliminated.

8. CONSENT AGENDA

Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.

[Amphitheater Public Schools Public View - BoardBook Premier](#)

President Cox Golder asked if any items needed to be removed for further discussion. Mr. Kopec requested Item N. Approval of Additional Sole Source Vendor - Literacy Connects be removed.

President Cox Golder asked for a motion to approve Consent Agenda Items A.-M. and O.-R. Vice President Day moved for Consent Agenda Items A.-M. and O.-R. be approved as presented. Ms. Zibrat seconded the motion. Voice vote in favor – 5. President Cox Golder, Vice President Day, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Consent Agenda Items A.-M. and O.-R. passed.

Mr. Kopec said he serves on the Board of Literacy Connects and needs to recuse himself from the vote.

Vice President Day moved for Consent Agenda Item N. to be approved as presented. Ms. Zibrat seconded the motion.

Voice vote in favor – 4. President Cox Golder, Vice President Day, Dr. Baker, and Ms. Zibrat. Opposed – 0. Mr. Kopec-abstain.

A. Approval of Appointment of Non-Administrative Personnel

Non-administrative personnel appointments were approved as listed in Exhibit 3.

B. Approval of Personnel Changes

Certified and classified personnel changes were approved as listed in Exhibit 4.

C. Approval of Leave(s) of Absence

Leave(s) of absence were approved as listed in Exhibit 5.

D. Approval of Separation(s) and Termination(s)

Separations and terminations were approved as listed in Exhibit 6.

E. Approval of Stipend for Coaching Volunteers

Stipend for Coaching Volunteers were approved as listed in Exhibit 7.

F. Approval of Imagine Preschool Certified Substitute Pay

The Governing Board approved Imagine Preschool Certified Substitute Pay.

G. Approval of Minutes of Previous Meeting(s)

The Governing Board approved minutes for the meetings held on July 12, 2022 and July 26, 2022 as submitted in Exhibit 8-9.

H. Approval of Vouchers Totaling and Not Exceeding Approximately \$4,327,490.14

A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 10.

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1009	\$70,863.26	1010	\$465,899.91	1013	\$208,963.47
1014	\$666,228.84	1016	\$376.61	1366	\$720,011.45
1367	\$130,782.93	1368	\$265,460.19	1369	\$206,561.73
1370	\$146.92	1371	\$131,997.57	1372	\$13,533.18
1373	\$90,924.05	1374	\$41,393.77	1375	\$177.31
1017	\$185,222.55	1018	\$63,064.72	1019	\$380,019.24
1020	\$685,409.25	1021	\$453.19		

I. Acceptance of Gifts

The Governing Board approved Gifts as submitted in Exhibit 11.

J. Receipt of June 2022 Report on School Auxiliary and Club Balances

The Governing Board approved June 2022 Report on School Auxiliary and Club Balances as listed in Exhibit 12.

K. Approval of Parent Support Organization(s) - 2022-2023

The Governing Board approved CDO Baseball Booster Club and Wilson K-8 PTO for the 2022-2023 school year as submitted in Exhibit 13.

L. Award of Contract for McKinney Vento & Special Needs Transportation Service Based Upon Responses to Request for Proposal (RFP) 7262022

The Governing Board approved Award of Contract for McKinney Vento & Special Needs Transportation Service Based Upon Responses to Request for Proposal (RFP) 7262022.

M. Award of Contract for Diesel Fuel & Unleaded Gasoline Based Upon Responses to Request for Bids (RFB) 832022

The Governing Board approved Award of Contract for Diesel Fuel & Unleaded Gasoline Based Upon Responses to Request for Bids (RFB) 832022 as submitted in Exhibit 14.

N. Approval of Additional Sole Source Vendor - Literacy Connects

The Governing Board approved Additional Sole Source Vendor - Literacy Connects.

O. Approval of School Facilities Oversight Board (SFOB) Grant for Amphitheater High School Roof Assessment Phase II West Campus

The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Amphitheater High School Roof Assessment Phase II West Campus as submitted in Exhibit 15.

P. Approval of School Facilities Oversight Board (SFOB) Grant for Canyon del Oro High School Weatherization Assessment Phase I East Campus

The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Canyon del Oro High School Weatherization Assessment Phase I East Campus as submitted in Exhibit 16.

Q. Approval of School Facilities Oversight Board (SFOB) Grant for Wilson K-8 School Underground Hydronic Pipe Repair

The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Wilson K-8 School Underground Hydronic Pipe Repair as submitted in Exhibit 17.

R. Approval of Out of State Travel

The Governing Board approved requests for Out of State Travel as listed in Exhibit 18.

9. PUBLIC COMMENT

There were none.

10. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were none.

11. ADJOURNMENT

Vice President Day moved to adjourn. Ms. Zibrat seconded the motion. There was no discussion. Voice vote in favor – 5. President Cox Golder, Vice President Day, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. The meeting adjourned at 6:56 p.m.



Minutes respectfully submitted for Governing Board Approval
Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board
Gretchen Hahn, Secretary III, Governing Board Office

September 26, 2022
Date

Vicki Cox Golder, Governing Board President

September 27, 2022
Date

**Minutes of the Special Governing Board Meeting
Amphitheater Public Schools
Tuesday, August 23, 2022**

A Special public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, August 23, 2022, beginning at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

Governing Board Members Present

Ms. Vicki Cox Golder, President
Ms. Deanna M. Day, M.Ed., Vice President
Dr. Scott K. Baker, Member
Mr. Matthew A. Kopec, Member
Ms. Susan Zibrat, Member

Superintendent's Cabinet Members Present

Mr. Todd A. Jaeger, J.D., Superintendent
Ms. Tassi Call, Associate Superintendent for Elementary Education
Mr. Matthew Munger, Associate Superintendent for Secondary Education
Ms. Michelle H. Tong, J. D., Associate to the Superintendent and Legal Counsel
Mr. Scott Little, Chief Financial Officer
Ms. Elizabeth Jacome, Director of Curriculum and Assessment
Ms. Kristin McGraw, Director of Student Services
Mr. Richard C. La Nasa, Executive Manager of Operational Support
Ms. Michelle Valenzuela, Director of Communications
Ms. Julie Valenzuela, Director of 21st Century Education

1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER

President Cox Golder called the meeting to order at 5:30 p.m. and invited members of the audience to sign the guest register.

2. PLEDGE OF ALLEGIANCE

President Cox Golder asked Michelle Valenzuela to lead the Pledge of Allegiance.

3. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT REGULAR GOVERNING BOARD MEETING

President Cox Golder announced that the next Regular Governing Board Meeting would be held on Tuesday, September 13, 2022 at 6:00 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center.

4. PUBLIC COMMENT

There were none.

5. CONSENT AGENDA

Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.

[Amphitheater Public Schools Public View - BoardBook Premier](#)

President Cox Golder asked for a motion to approve Consent Agenda Items A-O. Vice President Day moved for Consent Agenda Items A.- O. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Cox Golder, Vice President Day, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Consent Agenda Items A.- O passed.

A. Approval of Appointment of Non-Administrative Personnel

Non-administrative personnel appointments were approved as listed in Exhibit 1.

B. Approval of Personnel Changes

Certified and classified personnel changes were approved as listed in Exhibit 2.

C. Approval of Leave(s) of Absence

Leave(s) of absence were approved as listed in Exhibit 3.

D. Approval of Separation(s) and Termination(s)

Separations and terminations were approved as listed in Exhibit 4.

E. Approval of Stipend for Coaching Volunteers

Stipend for Coaching Volunteers were approved as listed in Exhibit 5.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,503,050.14

A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 6.

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1002	\$12,178.50	1023	\$167,121.14	1024	\$42,353.91
1025	\$943.45	1030	\$345.43	1031	\$56,162.15
1032	\$40,895.00	1033	\$122,988.47	1376	\$37,964.17
1377	\$98,388.50	1378	\$1,276.74	1379	\$85.87
1380	\$105,155.28	1381	\$8,361.04	1382	\$52,770.11
1034	\$159,305.94	1035	\$4,582.11	1036	\$282,495.28
1037	\$34,098.74	1041	\$99,973.44	1042	\$173,116.77
1043	\$2,488.10				

G. Acceptance of Gifts

Gifts were accepted by the Governing Board as submitted in Exhibit 7.

H. Approval of Parent Support Organization(s) - 2022-2023

The Governing Board approved Lulu Walker Elementary PTO for the 2022-2023 school year as submitted in Exhibit 8.

I. Award of Contract for Recycle/Disposal of Surplus Electronic Equipment - Based Upon Responses to Request for Quote (RFQ) 7142022

The Governing Board approved Award of Contract for Recycle/Disposal of Surplus Electronic Equipment - Based Upon Responses to Request for Quote (RFQ) 7142022 as submitted in Exhibit 9.

J. Approval of Disposal of Surplus Property via PublicSurplus.com

The Governing Board approved Disposal of Surplus Property via PublicSurplus.com.

K. Approval of Rate Increase for Tucson Police Department Special Duty Law Enforcement Services

The Governing Board approved the Rate Increase for Tucson Police Department Special Duty Law Enforcement Services as submitted in Exhibit 10.

L. Approval of Career and Technical Education Placement Survey Additional Pay

The Governing Board approved Career and Technical Education Placement Survey Additional Pay.

M. Approval of Student Fee Rates Charged Pursuant to Governing Board Policy JQ, A.R.S. §15-342 (24), and A.R.S. § 15-1142

The Governing Board approved the Student Fee Rates Charged Pursuant to Governing Board Policy JQ, A.R.S. §15-342 (24), and A.R.S. § 15-1142 as submitted in Exhibit 11.

N. Approval of Supplemental Texts and Materials

The Governing Board approved Supplemental Texts and Materials as submitted in Exhibit 12.

O. Approval of Out of State Travel

The Governing Board approved Out of State Travel requests as submitted in Exhibit 13.

6. STUDY

A. Review of 2022-2023 Property Tax Rates

For the Review of 2022-2023 Property Tax Rates see Exhibit 14.

President Cox Golder asked Superintendent Jaeger to introduce the item. He explained that the Board must annually review the property tax rates, and that the information presented will also include a comparison with rates of other local district property tax rates for perspective. He asked Mr. Little to provide the details.

Mr. Little explained that the Pima County Board of Supervisors set the fiscal year 2022 property tax rates on August 16, 2022. He showed charts depicting a comparison of Amphitheater School District and other area school district property tax rates. The rates ranged from 7.15 to 4.30, with the Amphitheater rate at 5.16.

Mr. Little presented another chart and gave a detailed explanation of the primary, secondary and combined tax rates for the area school districts. He spoke about the components of the primary tax rates, which include Maintenance and Operation, Adjacent Ways and Dropout Prevention. These items are set by formula and are not voter approved. Items from the secondary tax rates, however, are voter approved items and include Class B bonds, desegregation levies, and override funding.

Mr. Little compared the secondary rates of other area school districts. He said Amphi does not have the lowest tax rate, but is very competitive. Mr. Little expected most taxpayers will receive their tax bills in September, and the District is prepared to answer any questions. He said their actual tax amount is dependent upon their property value(s). He offered to answer any questions.

President Cox Golder asked if he thought the desegregation funding the District receives will continue. Mr. Little responded the funding is always at risk, because it is dependent on the legislature's continuation of the law allowing it. He felt it is less of an issue now that it is applied to the secondary rate.

Superintendent Jaeger noted that the District has not raised the desegregation rate for over 30 years, even though desegregation costs may have increased.

Mr. Little stated the District is thankful for the continued funding, and commented that eventually we may have to fight the legislature for it.

President Cox Golder thanked him for the report.

7. STUDY/ACTION

A. Approval for Modifications to the Retention Stipend for Fiscal Year 2022-2023

President Cox Golder asked Superintendent Jaeger to introduce the item. He recapped that the Governing Board had previously approved the use of Elementary and Secondary School Emergency Relief (ESSER) funds to pay retention stipends to employees that stayed during the pandemic. He explained that the specific payment details have now been outlined, and asked

Mr. Little to provide the recommendation.

Mr. Little said this item is being presented to clarify and enhance the Governing Board's initial action. He explained that the funds must be "committed" by September 30, 2022, and the best way to comply is to pay the retention stipend in one single payment, versus the proposed two payments. Reconciliation of the ESSER II budget and expenditures has revealed that additional funds have become available and can be used to increase the retention stipend from 4.0% to 4.2%. He stated an additional recommendation relates to the required ESSER documentation needed for the payment for substitutes. Their payment will not use ESSER funds, instead the retention stipend will be added to their pay rate. This will start in September and occur during each pay cycle from the maintenance and operations fund.

Mr. Little then read the recommendation:

The administration recommends the Governing Board approve the revision to the ESSER II and III plans. The specific changes will include the increase in the retention percentage amount to 4.2% for this fiscal year, the consolidation of this year's retention stipends into a single payment in September, and the change in the 4.2% retention stipend payments for substitutes to each pay cycle from their normal funding sources starting with the first paycheck in September.

He offered to answer any questions.

Vice President Day said she applauded using the extra funds for the initial intent, which was to compensate employees for their efforts.

Vice President Day moved to accept the Modifications to the Retention Stipend for Fiscal Year 2022-2023 as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Cox Golder, Vice President Day, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Motion passed.

8. EXECUTIVE SESSION

1. Motion to Recess Open Meeting and Hold an Executive Session for:

A. Discussion and Consideration of Matters Pertaining to School Safety Operations and/or School Safety Plans or Programs, Which May Also Include Discussion or Consultation: (1) for Legal Advice with the Attorney for the Public Body, and/or (2) with Designated Representatives of the Public Body about Security Plans, Procedures, Assessments, Measures or Systems Relating to, or Having an Impact on, the Security or Safety of Buildings, Facilities, Operations, Critical Infrastructure Information and Information Technology Maintained by the Public Body, Pursuant to A.R.S. § 38-431.03(A)(3), (8) and/or (9), and

B. Discussion Pertaining to the Employment of the Superintendent, and in Accordance with His Terms of Employment May Include an Annual Evaluation of His Performance, Pursuant to A.R.S. § 38-431.03(A)(1)

President Cox Golder asked for a motion to hold Executive Session. Vice President Day moved that the Board go into an Executive Session to address the matters identified in item 8. of the Board's agenda and pursuant to the legal authorities listed under the agenda under item 8. Mr. Kopec seconded the motion. Voice vote in favor – 5: President Cox Golder, Vice President Day, Dr. Baker, Mr. Kopec, and Ms. Zibrat. Opposed–0.

President Cox Golder proclaimed they were in Executive Session at 5:50 p.m.

9. RECONVENE PUBLIC MEETING

President Cox Golder reconvened the public meeting at 7:44 p.m.

10. PUBLIC COMMENT

There were none.

11. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were none.

12. ADJOURNMENT

Vice President Day made a motion to adjourn. Dr. Baker seconded the motion. There was no discussion. Voice vote in favor- 5: President Cox Golder, Vice President Day, Dr. Baker, Mr. Kopec, and Ms. Zibrat. Opposed - 0. The meeting adjourned at 7:45 p.m.



Minutes respectfully submitted for Governing Board Approval
*Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board
Gretchen Hahn, Secretary III, Governing Board Office*

September 26, 2022

Date

Vicki Cox Golder, Governing Board President

September 27, 2022

Date

**Minutes of the Regular Governing Board Meeting
Amphitheater Public Schools
Tuesday, September 13, 2022**

A Regular public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, September 13, 2022, beginning at 6:00 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

Governing Board Members Present

Ms. Vicki Cox Golder, President
Ms. Deanna M. Day, M.Ed., Vice President
Dr. Scott K. Baker, Member
Mr. Matthew A. Kopec, Member
Ms. Susan Zibrat, Member

Superintendent's Cabinet Members Present

Mr. Todd A. Jaeger, J.D., Superintendent-*telephonically*
Ms. Tassi Call, Associate Superintendent for Elementary Education
Mr. Matthew Munger, Associate Superintendent for Secondary Education
Ms. Michelle H. Tong, J. D., Associate to the Superintendent and Legal Counsel
Mr. Scott Little, Chief Financial Officer
Ms. Elizabeth Jacome, Director of Curriculum and Assessment
Mr. Richard C. La Nasa, Executive Manager of Operational Support
Ms. Kristin McGraw, Director of Student Services
Ms. Michelle Valenzuela, Director of Communications

1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER

President Cox Golder called the meeting to order at 6:00 p.m. and invited members of the audience to sign the guest register. She explained that Superintendent Jaeger was participating in the meeting by Zoom, but was having technical difficulties and would join once it was resolved.

2. PLEDGE OF ALLEGIANCE

Rowdy Frederiksen, Principal of Holaway Elementary School stated that 3rd and 4th grade students who are leaders on their campus would be leading the pledge this evening. Mr. Frederiksen introduced each student and shared what they each like best about school. The students led the Pledge of Allegiance.

Ms. Zibrat presented each student with a certificate of recognition from the Governing Board. Students were able to introduce their loved ones who accompanied them to the meeting.

3. RECOGNITION OF STUDENT ART

Amy Rudd, art teacher at Holaway Elementary School shared that the artwork displayed is part of a schoolwide art unit based on the book The Dot by Pete H. Reynold. She read an excerpt from the book and shared how it relates to the artwork displayed in the Governing Board room and in their school cafeteria at Holaway.

Ms. Zibrat presented Ms. Rudd with a certificate of recognition from the Governing Board.

A picture with the Governing Board, Mr. Frederiksen, Ms. Rudd, and the students was taken to mark the occasion.

4. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT SPECIAL GOVERNING BOARD MEETING

President Cox Golder announced that the next Special Governing Board Meeting would be held on Tuesday, September 27, 2022 at 5:30 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center.

5. RECOGNITIONS

A. Presentation of Distinguished Service Awards

Mr. Munger shared that there were two members of the Amphi family being honored this evening with Distinguished Service Awards.

He invited Chris Gutierrez, Principal of Cross Middle School to come forward and introduce the September certificated employee, Distinguished Service Award winner, Ethnee Taylor. Mr. Gutierrez read the nomination.

A video presentation was shown honoring Ms. Taylor for the work she has done in the District.

Ms. Cox Golder asked Ms. Taylor if she wished to share anything. She stated that she was excited and honored for this opportunity. She thanked the Governing Board for recognizing teachers in this way. Ms. Taylor introduced her husband and sons and thanked them for their support.

Mr. Kopec presented Ms. Taylor with a certificate of recognition from the Governing Board, a Distinguished Service Award and a gift card donated by the Amphi Foundation.

Mr. Munger asked Jamie Gurule, Graphics and Printing department manager, to present the classified award recipient, Jerry Osterbaan, who is a copy technician. Ms. Gurule read the nomination.

A video presentation was shown honoring Mr. Osterbaan for the work he has done in the District.

Mr. Kopec asked Mr. Osterbaan if he would like to introduce anyone. He shared that Ms. Gurule, his coworkers Dan and Mikayla, as well as his wife Naomi were present to support him at tonight's meeting.

Mr. Kopec presented Mr. Osterbaan with a certificate of recognition from the Governing Board, a Distinguished Service Award and a gift card donated by the Amphi Foundation.

A picture was taken with Ms. Taylor, Mr. Osterbaan, Mr. Gutierrez, Ms. Gurule, and the Governing Board, to mark the occasion.

6. INFORMATION

A. Superintendent's Report

For the Superintendent's Report PowerPoint presentation see Exhibit 1.

President Cox Golder asked Superintendent Jaeger to present his report.

Superintendent Jaeger joined the meeting by telephone and explained he was out of town. He began his report by sharing some photos which highlighted events from around the District.

He said Copper Creek Elementary School held their "Annual Hawk Walk" and the event involved the whole community. It featured guests from neighboring schools, a fun run, a very wet cool-down courtesy of Golder Ranch Fire Department, and the traditional creation of the human sundae. This year's sundae "winners" were Mrs. Latin and Mrs. Hillig. What a treat!

Photos showed the Wilson Wranglers having fun with hands-on learning activities. He said Mr. Grantham's middle school art class worked on painting and swatches. Mrs. Richardson's class was challenged in the Makerspace to engineer cup-pyramids without touching the cups with their hands. Another photo showed Mr. Hill working with the jazz band class.

He reported there are new preschools in the District, and the students at Keeling Elementary School are working very hard. A picture showed them using manipulatives to learn about letters and shapes.

Superintendent Jaeger said Painted Sky Elementary School has completed a new mural which is located in the front office. Some students contributed the “stars” to the nighttime sky made with their thumbprints.

He said the new Food Service program rewarded students at Nash Elementary who exhibited kindness with a pizza-making lesson. The students learned a lot, had some fun, and enjoyed the pizzas they made themselves. Additionally, they also got to spread the joy by inviting the office staff to enjoy some pizza.

Superintendent Jaeger talked about the “Senior Sunrise” event at Canyon del Oro High School. He said the Class of 2023 continued their school’s tradition of recently gathering together at sunrise. The seniors marked the beginning of their last high school year by writing notes to themselves to open at the end of the year, taking pictures and having breakfast together. He congratulated all the seniors on their final year.

He announced that Robin Yewell, a 5th grade teacher at Harelson Elementary School, is one of ten finalists for the Arizona Education Foundation, Arizona Teacher of the Year Award. He said the winner will be announced at a banquet on October 15th and all Governing Board members are invited to attend. He explained the Arizona Teacher of the Year Award is the most prestigious award given to teachers in our state and qualifies the winner to attend several national events, including a visit to meet the President of the United States. Superintendent Jaeger noted that Ms. Yewell has received many professional accolades and honors, and most recently received the 2020 Presidential Award of Excellence in Math and Science Teaching.

Superintendent Jaeger talked about the REACH Kick-Off Parent-Teacher Institute held recently. He explained the Reaching Excellence through Academic and Creative Help (REACH) is the gifted program offered by the District at all the schools. He said the Institute was led by REACH Coordinator Vanessa Hill, and included keynote speaker Emily Kircher-Morris, the author of several gifted education books.

He reported that Amphi High is celebrating first responders at their football game this week. All first responders will be admitted to the game free of charge as a thank-you for their service. He thanked Amphi High students and staff for hosting this event.

Superintendent Jaeger said he is excited that the fall sports programs have begun. He reported that the teams competing in fall sports include girls and boys golf, girls volleyball, girls and boys cross-country, girls and boys swimming and diving, and football. He was pleased to see great attendance at recent football games, and he hopes everyone can attend some of the sporting events to support the student athletes.

B. Status of Construction Projects

For the Status of Construction Projects report see Exhibit 2.

President Cox Golder asked Superintendent Jaeger to introduce this item.

Superintendent Jaeger invited Mr. LaNasa give an update on the current construction projects in the District. Mr. Lasa reported that unfortunately ongoing supply chain issues are still creating challenges. He said some supplies have become available, but other items are delayed. He commented that in certain areas pricing has stabilized, but has continued to increase in other sectors. Mr. Lasa stated they are working hard to navigate these challenges to get projects completed. He then highlighted some current and completed projects.

Amphitheater High School (AHS) Bond projects include building DN Heating, Ventilation, Air Conditioning (HVAC) improvements, football field lighting upgrades, small gym electrical infrastructure improvements and classrooms G1 and 109 carpet replacement. The nurses office plumbing replacement has been completed. Elementary and Secondary School Emergency Relief (ESSER) projects include HVAC improvements to the student center/bookstore, and classroom fan coil replacements in the 100 and 200

wing. Arizona School Facilities Oversight Board (SFOB) projects include the central plant (CP) #3 hot water line replacement, building DN and small gym evaporative cooler replacements, Phase I east campus, and Phase II west campus roof assessments and structural repairs of the 300 wing.

Canyon del Oro High School (CDO) Bond projects include the north gym HVAC improvements, building BN HVAC controls improvements, and the main central plant renovation. Central plant chilled water valve replacement and building E HVAC controls upgrades have been completed. ESSER projects include building BN HVAC improvements. SFOB projects include Phase I west campus and Phase II east campus weatherization assessment, and the north gym evaporative cooler to air conditioning conversion.

Ironwood Ridge High School (IRHS) Bond projects include the irrigation well design, and library lecture hall improvements. ESSER projects include the CP chiller replacement. SFOB projects include the fine arts, gym and academic buildings weatherization.

Amphitheater Middle School (AMS) Bond projects include the completion of the 300 building soffit repairs. ESSER projects include building 300 HVAC improvements and campus HVAC controls upgrades.

Copper Creek Elementary School Bond projects include HVAC fan coil, exterior lighting and multi-purpose room (MPR) electrical improvements. ESSER projects include the completion of upgrades to the campus HVAC controls. SFOB projects include the MPR roof replacement.

Coronado K-8 School Bond projects include the new marquee electrical infrastructure. Buildings A, E, H and J roof coatings have been completed. ESSER projects include HVAC improvements to the boys and girls locker rooms.

Cross Middle School Bond projects include the completion of the cafeteria HVAC RTU replacement. ESSER projects include building 600 HVAC improvements. SFOB projects include administration HVAC repairs and the roof replacement to the 100, 200, 300, 400, 500, MPR and administration buildings. The 600 and 700 buildings roof replacements are now complete.

Harelson Elementary School ESSER projects include building A HVAC improvements. SFOB projects include the Funhouse weatherization.

Holaway Elementary School Bond projects include the completion of a single point of entry at the front office.

Keeling Elementary School Bond projects include building A HVAC replacement. ESSER projects include buildings D, E and F HVAC improvements.

La Cima Middle School Bond projects include the replacement of the MPR kitchen HVAC. ESSER projects include the replacement of the MPR HVAC, and central plant chiller. SFOB projects include the campus weatherization assessment.

Mesa Verde Elementary School Bond projects include the completion of exterior classroom door replacements. ESSER projects include buildings C and F HVAC improvements. SFOB projects include the campus roof replacement.

Nash Elementary School ESSER projects include building I HVAC improvements.

Painted Sky Elementary School Bond projects include front office access control upgrades. ESSER projects include the HVAC replacement for classrooms 114, 115 and 116. SFOB projects include the fire alarm replacement.

Prince Elementary School ESSER projects include building C HVAC improvements. SFOB projects include the HVAC replacement of the west wing and classroom 19.

Rillito Center SFOB projects include buildings A and D weatherization.

Rio Vista Elementary School Bond projects include the activity gym HVAC replacement. ESSER projects include building C multizone AC replacement.

Walker Elementary School ESSER projects include buildings B, C, D and E HVAC improvements.

Wilson K-8 School Bond projects include campus painting and central plant hot water pump improvements. The central plant expansion tank R and R has been completed. ESSER projects include the CP cooling tower replacements, and upgrades to the campus HVAC controls. SFOB projects include the MPR stage HVAC replacement, the MPR building's roof and central plant underground hot/chilled water line assessment.

He offered to answer any questions. There were none.

President Cox Golder thanked him for his report.

C. Presentation on Early Childhood Education

For the Early Childhood Education PowerPoint presentation see Exhibit 3.

Superintendent Jaeger talked about the addition of new Early Childhood Education (ECE) programs to District this year, and asked Ms. Call to present her report.

Ms. Call reported that last year Pima County asked the District to add three new preschool programs. She spoke about the benefits of Early Childhood Education, and acknowledged the hard work of all the District staff involved. She gave an overview of the Early Childhood Education programs in the District.

Ms. Call talked about the Parents as Teachers program. She said the program helps families connect with services, community programs and fellow parents. She described the growth that has transpired in the last two years. The Canyon del Oro High School and Imagine Preschools now have 14 classrooms, 39 teachers and staff members. Enrollment is ongoing and there are 275 children registered and there is availability for more students. Ms. Call said the curriculum uses play-based learning with thematic units to encourage curiosity in the students.

She explained the Canyon del Oro High School Early Childhood Center began in 2003. The vision was to have a licensed childcare facility on campus, where the Career and Technical Education (CTE) students could work and learn under the guidance of a qualified teacher. She said the program has grown and now has two classrooms with 45 preschool students and 125 CTE students. The school is pursuing national accreditation, and is recognized in Southern Arizona as a premier CTE Early Childhood Center.

Ms. Call's presentation featured each Early Childhood Center. She gave highlights from each school, introduced the staff, shared pictures of activities, and talked about their unique programs.

Imagine at Painted Sky Elementary School

The Early Childhood Center has 2 classrooms with 45 students, and is working on their national accreditation.

Imagine at Innovation Academy

It is a four star Quality First ranked preschool and is working on their national accreditation. STEM and projected based learning are part of their curriculum.

Imagine at Amphitheater High School

The center started two years ago, and also is working on their national accreditation.

Imagine at Walker Elementary School

They are pursuing their national accreditation, and are a three star Quality First ranked preschool.

Imagine at Holaway Elementary School

The preschool was previously open, but had to close due to funding issues. The funding from Pima County has allowed it to reopen and serve the community.

Imagine at Donaldson Elementary School

The center has a dedicated staff that enjoy teaching play-based learning.

Imagine at Prince Elementary School

The director is a music teacher, and some third-grade students help with special activities.

Imagine at Keeling Elementary School

Students attend the “specials” offered at the school, and the director is a former kindergarten teacher.

Imagine at Nash Elementary School

The preschool is planning to enroll more students, and has received support from the staff at Nash.

Imagine at Rio Vista Elementary School

The center has wonderful staff involvement and the District is proud of the program.

Imagine at Copper Creek Elementary School

Students are integrated with the rest of the school, they attend “specials” and eat in the cafeteria.

Ms. Call commended Tiffany Bucciarelli-Fay, Early Childhood Education Director and Curriculum Specialist, and Gabby Adams, Curriculum and Instructional Support Specialist. She spoke about Ms. Fay’s experience, background and dedication. She said Ms. Adams’ has been instrumental in facilitating the play-based learning curriculum.

Ms. Call said funding has come through the following sources:

- 1.660 million dollars from Pima County, Pima Early Education Program Scholarships (PEEPs grant)
- \$360,000 from a Childcare Stabilization Grant
- \$468,000 from a Workforce Grant- providing funding for student interns
- Private Pay
- DES Funding
- 12-Quality First Scholarships have been offered

Ms. Call reported that she, Ms. Fay and Sumaya Frick, District Internship Coordinator, worked to offer Early Childcare Education internships for District students to work in the preschools. She noted there are currently 31 interns at CDO, and they were surprised to receive an additional 60 applications.

She talked about the inclusion preschool pilot program at Holaway Elementary School. The District is in the process of getting licensed for inclusion classes at some other sites. Ms. Call said having the inclusion licensing will facilitate the ability to meet additional students’ needs.

Ms. Call thanked the community partners involved including: Pima County (PEEPS), the Town of Oro Valley, United Way, Arizona Child Resource and Referral, Quality First, Accelerated Quality, Arizona Department of Economic Security, Arizona Department of Childcare Licensing, First Things First, Easter Seals-Blake, NECPA-National Early Childhood Program Accreditation.

President Cox Golder thanked her for the report. Ms. Call offered to answer any questions.

Mr. Kopec stated that he is extremely proud of the team that has worked so hard to put the programs together. He noted that the number of preschool sites in Amphi is much higher compared to other districts. He spoke about the importance of early education, and felt the programs are beneficial for the community.

Vice President Day agreed with his comments, and said the entire Governing Board thanks the staff for their commitment to facilitate the programs.

D. Presentation on District Culture and Climate Survey Results

For the District Culture and Climate Survey Results PowerPoint presentation see Exhibit 4.

Superintendent Jaeger explained that every year Arizona school districts are asked to do a climate survey. The survey participants are the students, staff, parents and the special services population. He asked Mr. Munger and Ms. McGraw to share the results of the surveys.

Mr. Munger stated they will present a broad overview of the findings from the parental involvement and the culture and climate surveys.

Ms. McGraw spoke about the student services parent involvement survey. She said Arizona Department of Education (ADE) requires that between March and May, districts administer an annual parent survey as part of parent engagement goals. ADE developed the questions and survey portal that districts' provide to parents. The survey included seven questions that required a response of strongly agree, agree, disagree, strongly disagree or not applicable, and one open ended question. Ms. McGraw reported that parents had an 88% satisfaction level of engagement. She said they will use the results to create an action plan to continue parental engagement.

Ms. McGraw presented graphs with the results of the survey. She shared some of the feedback comments from the open ended survey question.

Mr. Munger talked about the District's culture and climate survey. He explained the survey was administered to students in grades 3rd – 12th, certificated and classified staff, and parents at all grade levels. The survey was conducted in mid-May through the end of the school year, and used the online platform SurveyMonkey. He said the SurveyMonkey platform allowed for greater customization of questions and reports that could be generated from the data.

Mr. Munger reported principals received electronic copies of their site and District's data at the end of the school year. The principals were able to use the data with their site leadership team(s) during the summer as they developed and identified potential site goals for the 2022-23 school year. Mr. Munger shared some of the topics included in the surveys; communication, program offerings, student and family engagement, campus safety, and professional development. He summarized the survey results, and described some District-wide current and upcoming changes for students, staff and parents.

Ms. McGraw outlined the next steps to occur as a result of the surveys. She said student services is focused on working with facilitators and site administration teams to develop action plans, increasing parent participation in the survey, identifying opportunities to strengthen or increase family engagement, and continuing to support positive outcomes for students.

Mr. Munger said the District plans to release the annual culture and climate survey between March and April 2023. He explained that the scoring format will be changed to a numeric response and will include a new option of NA = not applicable. He stated the format will allow for better use of the data. Also, the format will permit the ability to type a short feedback response from participants. Additionally, administration will look to identify opportunities to increase student, parent and staff participation in the annual survey.

Mr. Munger offered to answer any questions.

Dr. Baker asked if the results were broken down by grade level.

Mr. Munger responded that the data is separated by schools, as well as the grades levels.

There were no more questions.

President Cox Golder called for a seven minute break at 7:40 pm.

7. PUBLIC COMMENT

Mona Gibson spoke about the issue of transparency. She stated there are three areas in which she feels the District could share more information with the general public in the spirit of transparency. Ms. Gibson spoke about posting a report about school safety on the Amphi website, publishing all agenda attachments prior to the Governing Board meeting, and publishing a plan for how the District plans to improve student achievement. She also spoke about reports of student achievement being down nationally.

8. CONSENT AGENDA

Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.

[Amphitheater Public Schools Public View - BoardBook Premier](#)

President Cox Golder asked if any items needed to be removed for further discussion. There were none.

President Cox Golder asked for a motion to approve Consent Agenda Items A.-U. Vice President Day moved for Consent Agenda Items A.-U. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Cox Golder, Vice President Day, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. Consent Agenda Items A.-U. passed.

A. Approval of Appointment of Non-Administrative Personnel

Non-administrative personnel appointments were approved as listed in Exhibit 5.

B. Approval of Personnel Changes

Certified and classified personnel changes were approved as listed in Exhibit 6.

C. Approval of Leave(s) of Absence

Leave(s) of absence were approved as listed in Exhibit 7.

D. Approval of Separation(s) and Termination(s)

Separations and terminations were approved as listed in Exhibit 8.

E. Approval of Stipend for Coaching Volunteers

Stipend for Coaching Volunteers were approved as listed in Exhibit 9.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$4,910,697.66

A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 10.

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1044	\$261,371.93	1045	\$614,518.45	1046	\$266,439.91
1047	\$729,246.44	1049	\$4,301.03	1050	\$78,808.91
1051	\$29,225.48	1383	\$476.72	1384	\$3,300.59
1385	\$14,384.77	1386	\$1,285,637.00	1052	\$256,569.99
1053	\$29,151.95	1054	\$48,863.29	1055	\$35,438.92

1057	\$37,471.90	1058	\$10,830.35	1059	\$4,345.42
1061	\$183,456.18	1062	\$245,485.03	1063	\$29,352.09
1064	\$148,194.62	1067	\$546,078.35	1068	\$35,124.87
1069	\$12,623.47				

G. Acceptance of Gifts

Gifts were accepted by the Governing Board as submitted in Exhibit 11.

H. Approval of Parent Support Organization(s) - 2022-2023

The Governing Board approved Canyon del Oro Parent Organization, Canyon del Oro Choir Booster, IRHS Boys Soccer Club, IRHS Girls Golf Booster Club, CDO Softball Booster, Innovation Academy PTO, Ironwood Ridge Theater Booster Club, IRHS – Pomline Booster Club, CDO Orchestra Booster Club, Coronado K-8 PTO, JOM Indian Education Committee, Amphi Panther Pride Booster Club and Ironwood Ridge Music Association for the 2022-2023 school year as submitted in Exhibit 12.

I. Receipt of July 2022 Report on School Auxiliary and Club Balances

The Governing Board approved the July 2022 Report on School Auxiliary and Club Balances as submitted in Exhibit 13.

J. Award of Contract for Commercial Plumbing Services- Based Upon Responses to Request for Bids (RFB) 8302022

The Governing Board approved the Award of Contract for Commercial Plumbing Services- Based Upon Responses to Request for Bids (RFB) 8302022 to Silverado Rooter & Plumbing.

K. Award of Travel Agent Services - Based Upon Responses to Request for Bids (RFB) 962022

The Governing Board approved the Award of Travel Agent Services - Based Upon Responses to Request for Bids (RFB) 962022 to Forum Festivals of Music.

L. Approval of Additional Sole Source Vendor – Google

The Governing Board approved the Additional Sole Source Vendor – Google.

M. Approval of Qualified Amphitheater Teacher Performance Evaluation System (ATPES) Evaluators

The Governing Board approved the Qualified Amphitheater Teacher Performance Evaluation System (ATPES) Evaluators.

N. Approval of School Facilities Oversight Board (SFOB) Grant for Ironwood Ridge High School Buildings A, B, C & D Weatherization Design

The Governing Board approved the School Facilities Oversight Board (SFOB) Grant for Ironwood Ridge High School Buildings A, B, C & D Weatherization Design as submitted in Exhibit 14.

O. Approval of School Facilities Oversight Board (SFOB) Grant for Cross Middle School Administrative Building HVAC Repairs

The Governing Board approved the School Facilities Oversight Board (SFOB) Grant for Cross Middle School Administrative Building HVAC Repairs as submitted in Exhibit 15.

P. Approval of School Facilities Oversight Board (SFOB) FY 2023 Capital Plan

The Governing Board approved the School Facilities Oversight Board (SFOB) FY 2023 Capital Plan as submitted in Exhibit 16.

Q. Approval of Lease Agreement with the Pima County Joint Technological Education District No. 11

The Governing Board approved the Lease Agreement with the Pima County Joint Technological Education District No. 11 as submitted in Exhibit 17.

R. Approval of New Rate to Lease Off-Duty Police Officer with Vehicle from Tucson Police Department for Extracurricular Needs

The Governing Board approved the New Rate to Lease Off-Duty Police Officer with Vehicle from Tucson Police Department for Extracurricular Needs.

S. Approval of Fireworks for Canyon del Oro High School and Ironwood Ridge High School Homecoming Games

The Governing Board approved Fireworks for Canyon del Oro High School and Ironwood Ridge High School Homecoming Games as submitted in Exhibit 18.

T. Approval of Out of State Travel

The Governing Board approved requests for Out of State Travel as submitted in Exhibit 19.

U. Approval of Proposition 301 Teacher Performance Pay Awards and Administrative Performance Pay Awards for the 2021-2022 Fiscal Year

The Governing Board approved Proposition 301 Teacher Performance Pay Awards and Administrative Performance Pay Awards for the 2021-2022 Fiscal Year as submitted in Exhibit 20.

9. STUDY

A. Study of Governing Board Policy Documents:

Policy DIA (Accounting System), Policy EE (Transportation Services), Policy EEAEA (Bus Driver Requirements, Training, and Responsibilities), Policy GBGCB (Staff Health and Safety), Policy IHA (Basic Instructional Program), Policy IHAMB (Family Life Education), Policy IJL (Library Materials Selection and Adoption), Policy IJNC (Resource Centers/Media Centers/School Libraries) and IJNC-E, Policy IKF (Graduation Requirements), Policy IMB (Teaching about Controversial/Sensitive Issues), Policy IMD (School Ceremonies and Observances), Policy JF (Student Admissions), Policy JICFA (Hazing), Policy JJIB (Interscholastic Sports), Policy JLCB (Immunizations of Students), Policy JLCC (Communicable Infectious Diseases), Policy JLDA (School Counselors and Psychologists), Policy JLDAB (Referrals to Other Agencies) (*NEW*), Policy JRR (Student Surveys), Policy KB (Parental Involvement in Education) and KB-EB, Policy KI (Visitors to School)

For the Governing Board Policy Documents see Exhibits 21-43.

Superintendent Jaeger explained that the recent legislative session has brought about some changes that affect the Governing Boards' policies. He said at this time, the revisions are being presented for study and discussion only, and the policies will be approved at a future meeting. He asked Ms. Tong to review the proposals.

Ms. Tong stated that she has been updating the Governing Board members regularly with changes to laws that were expected to require revisions to the existing policies. She explained that the policies state what the Governing Boards' expectations are to the constituents and employees. The goal of the Governing Board is to follow the statutes, and many of the proposed revisions are verbatim from the law. After policies are changed, it is then the superintendent's responsibility to implement the policies and related regulations.

She categorized the changes into three areas: Policies Concerning Parent Rights, Policies Concerning Health/COVID-19, and Policies Concerning School Operations or Curriculum. She then presented specific information about some of the policies being studied.

JRR - Student Surveys

Ms. Tong said the language for this policy was taken directly from the statute, and delegates the survey approval and authority to the Superintendent. Additionally, information about statutory categories when survey approval is necessary is moved to a regulation. She said there

are not many surveys sent, but delegating the authority to the Superintendent will expedite the approval process.

KI - Visitors to Schools

Ms. Tong stated this policy acknowledges the right of parents and prospective parents to visit schools, and delegates the responsibility to set procedures for school visits to the Superintendent. Ms. Tong stated the intent is to acknowledge parents and prospective parents have the right to visit, and the policy change allows the Superintendent to set specific procedures to allow visitation.

Mr. Kopec asked Ms. Tong to define a “prospective” parent.

Ms. Tong responded that the statute does not have a definition, but felt the intent of the statute is to allow someone with children to visit that may want to enroll them. She said there are currently procedures in place that allow for tours.

President Cox Golder wanted to know how the people are screened.

Ms. Tong reiterated that the District has been very proactive and there are already safety procedures in place to keep the campuses safe. She explained with staff input, additional visitor procedures are already being developed.

KB - Parental Involvement in Education

Ms. Tong said two policies have been combined to acknowledge the parental right to request documents about their students and information about books in the library. She said the recommendation also outlines some optional language that can be added into the policy.

She asked for input from the Governing Board members. Mr. Kopec said he agreed that it makes sense to have all the information in one place for easy access for staff and parents.

Ms. Tong said she would amend the policy to reflect the change. Vice President Day commented since it was still a study item it could be revised again before approval if needed. Ms. Tong agreed.

IJL and IJNC - Library Materials

Ms. Tong explained these policies acknowledge there will be a public review period for library books purchased after January 1, 2023, and that parents shall have access to the school’s collection of books and materials. It also delegates the responsibility to the Superintendent to establish procedures for both.

IHAMB - Family Life Education

Ms. Tong said the proposed revisions to Policy IHAMB update the policy to prohibit the referral to sexually explicit materials unless part of a Governing Board approved sex education program or as exempted by statute. She stated the change will allow the policy to be under the Superintendent’s regulation.

Policy IMD - School Ceremonies and Observances

Ms. Tong stated the District already has an existing policy in place. The new law states that school districts and charter schools must now set aside one to two minutes at the beginning of each day for silence, and teachers may not tell the children what to meditate on. Additionally, teachers must encourage parents to discuss with their children how to use the moment of silence. She said the policy change reflects the exact wording from the statute.

JLDAB – Referrals to Other Agencies

Ms. Tong explained in 2020, the Arizona legislature passed “Jake’s Law” which created a fund to provide uninsured and underinsured children access to behavioral health services. The access only applies when students are referred through an educational institution, otherwise known as “school-based referrals.” She said the policy is optional and does not need to be adopted now, as the state does not mandate school districts to make these referrals. She recommended the Governing Board wait before adopting the policy, so that more information could be gathered.

President Cox Golder asked who would make the referrals.

Ms. Tong responded that most likely the referrals would come from the school social workers or psychologists.

Vice President Day stated they needed more time to think about it.

Mr. Kopec felt the concept was good, but more information was needed to implement it properly. He wanted to know how the policy would operate within the current programs, and said it is unclear as to how the parent or guardian would be involved in the referral process.

Ms. Tong pointed out that first the Governing Board would have to make the policy, and the parents would have to opt-in and provide additional qualifying information to be a part of the program. She said she will hold this policy to allow for further information and discussion.

She offered to answer any additional questions. There were none.

10. ACTION

A. Resolution Declaring September 22, 2022 as "Legendary Teacher Day"

Superintendent Jaeger explained the District has participated in the annual Legendary Teacher Day recognition for many years and asked Ms. Valenzuela to talk about the resolution in greater detail.

Ms. Valenzuela explained the Legendary Teacher Day recognition was created in 2014. The concept is to recognize teachers that have really made an impact in students’ lives. The nomination form defines a legendary teacher, and is for all participating school districts to use. She said the Amphitheater District has added some additional parameters that help distinguish and recognize our legendary teachers. Ms. Valenzuela reported the District is currently looking for tributes to be submitted for consideration, and recommended the Governing Board read and adopt the resolution.

Vice President Day read the resolution.

Vice President Day made a motion adopt the resolution. Mr. Kopec seconded the motion. There was no discussion. Voice vote in favor - 5: President Cox Golder, Vice President Day, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed - 0. The Governing Board passed and adopted the Resolution Declaring September 22, 2022 as "Legendary Teacher Day" as submitted in Exhibit 44.

11. PUBLIC COMMENT

There was none.

12. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There was none.

13. ADJOURNMENT

Vice President Day moved to adjourn. Mr. Kopec seconded the motion. There was no discussion. Voice vote in favor – 5. President Cox Golder, Vice President Day, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. The meeting adjourned at 8:26 p.m.



Minutes respectfully submitted for Governing Board Approval
*Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board
Gretchen Hahn, Secretary III, Governing Board Office*

September 26, 2022
Date

Vicki Cox Golder, Governing Board President

September 27, 2022
Date



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of Vouchers Totaling and Not Exceeding Approximately \$5,558,900.80
(Final Total)

BACKGROUND:

A copy of the vouchers for goods and services received by Amphitheater Public Schools and recommended for payment has been provided to the Governing Board.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the vouchers as presented.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: September 26, 2022

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Acceptance of Gifts

BACKGROUND:

Donations detailed on the attached listing have been received by the District.

RECOMMENDATION:

It is the recommendation of the Administration that the above gifts be accepted by the Governing Board.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: September 15, 2022

Todd A. Jaeger, J.D., Superintendent

Gifts Donations List

Gifts Donations List		
Gifts and Donations	Exhibit	09-27-22
Ck in the amount \$1,155.00	Aetna	Other
Ck in the amount \$283.42	Amphi HS Parent Association	Amphitheater High School



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of Parent Support Organization(s) – 2022-2023

BACKGROUND:

Approval of the following Parent Support Organization(s) pursuant to District Policy KBE-R:

Cross Middle School Parent Teacher
CDO Project Graduation
IRHS Wrestling Booster Club
IRHS Girls Basketball Booster
IRHS Cheerleading Boosters Club
CDO International Bacculaureate Org
IRHS Boys Basketball Boosters
CDO Odyssey of the Mind

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve this (these) organization(s).

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: September 21, 2022

Todd A. Jaeger

Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL**

School Year 2022-2023

Name of Organization Cross Middle School Parent Teacher School Cross MS
 Related Student Organization or Club _____ Taxpayer I.D. 80-0534224

OFFICERS:

Name: <u>Megan Etter</u>	Name: <u>Robyn Yewell</u>
Office Held: <u>President</u>	Office Held: <u>Treasurer</u>
Address: _____	Address: _____
E-mail: _____	E-mail: _____
Phone(s): _____	Phone(s): _____
Date taking office: <u>07/01/22</u>	Date taking office: <u>07/01/22</u>
Name: <u>Mary Scott</u>	Name: <u>Jennifer Ladevaia</u>
Office Held: <u>Co Vice President</u>	Office Held: <u>Co Vice President</u>
Address: _____	Address: _____
Phone(s): _____	Phone(s): _____
Date taking office: <u>07/01/22</u>	Date taking office: <u>07/01/22</u>

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit** Please Attach: 1) Articles of Incorporation (*first year only*)
 2) I.R.S. Determination Letter (*first year only*)
 3) Annual budget, goals and objectives
 4) Current operating by-laws
 5) Last fiscal year AZ Corporation Commission Annual Report
 6) Last fiscal year I.R.S. Form 990 Annual Report
 7) Most recent treasurers financial report
 8) Most recent bank statement
- Informal Non-Profit** Please Attach: 1) Annual budget, goals and objectives
 2) Current operating by-laws
 3) Most recent treasurers financial report
 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? bi-monthly Executive meetings held how often? bi-monthly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

<u>Megan Etter</u>	<u>7/14/22</u>	<u>[Signature]</u>	<u>7/14/22</u>
Signature	Date	Signature	Date
<u>[Signature]</u>	<u>7/14/22</u>	<u>[Signature]</u>	<u>7/26/22</u>
Signature	Date	Signature	Date
<u>[Signature]</u>	<u>9/12/22</u>		
Site Administrator's Approval: Signature	Date		

For district use: Finance Department recommendation: approval
 Governing Board Agenda date: 9/27/22

SEP 14 '22 AM 10:57

11/1/000

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2022-2023

Name of Organization CDO Project Graduation

School Canyon del Oro High Sch

Related Student Organization or Club _____

Taxpayer I.D. 86-2470375

OFFICERS:

Name: Tiffany Bucciarelli Fay

Name: Joeli Secrest

Office Held: President

Office Held: Treasurer

Address: _____

Address: _____

E-mail: _____

E-mail: _____

Phone(s): _____

Phone(s): _____

Date taking office: 08-01-19

Date taking office: 09-12-18

Name: _____

Name: Elisabeth Benavidez

Office Held: _____

Office Held: Secretary

Address: _____

Address: _____

Phone(s): _____

Phone(s): _____

Date taking office: _____

Date taking office: 09-29-21

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit** Please Attach:
- 1) Articles of Incorporation (*first year only*)
 - 2) I.R.S. Determination Letter (*first year only*)
 - 3) Annual budget, goals and objectives
 - 4) Current operating by-laws
 - 5) Last fiscal year AZ Corporation Commission Annual Report
 - 6) Last fiscal year I.R.S. Form 990 Annual Report
 - 7) Most recent treasurers financial report
 - 8) Most recent bank statement

- Informal Non-Profit** Please Attach:
- 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? Monthly Executive meetings held how often? Monthly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

[Signature] 8-24-2022
Signature Date

[Signature] 8-24-2022
Signature Date

[Signature] 8-24-22
Signature Date

[Signature] 9-14-22
Signature Date

Site Administrator's Approval: [Signature]
Signature

9/14/22
Date

For district use:

Finance Department recommendation: approved

Governing Board Agenda date: 9/27/22

SEP 20 2022 PM 12:51
Revised 5-3-06

**AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL**

School Year 2022-2023

Name of Organization IRHS Wrestling Boosters Club School Ironwood Ridge High Sch
 Related Student Organization or Club _____ Taxpayer I.D. 27-0281266

OFFICERS:

Name: <u>Jennifer Hagele</u>	Name: <u>Lynn Lord</u>
Office Held: <u>President</u>	Office Held: <u>Treasurer</u>
Address: _____	Address: _____
E-mail: _____	E-mail: _____
Phone(s): _____	Phone(s): _____
Date taking office: <u>03/22/22</u>	Date taking office: <u>03/01/22</u>
Name: _____	Name: <u>Sadie Hyde</u>
Office Held: _____	Office Held: <u>Secretary</u>
Address: _____	Address: _____
Phone(s): _____	Phone(s): _____
Date taking office: _____	Date taking office: <u>03/01/22</u>

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

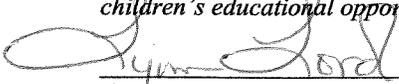
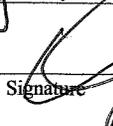
- Formal Non-Profit** Please Attach: 1) Articles of Incorporation (*first year only*) -
 2) I.R.S. Determination Letter (*first year only*) -
 3) Annual budget, goals and objectives ✓
 4) Current operating by-laws ✓
 5) Last fiscal year AZ Corporation Commission Annual Report ✓
 6) Last fiscal year I.R.S. Form 990 Annual Report ✓
 7) Most recent treasurers financial report ✓
 8) Most recent bank statement ✓

- Informal Non-Profit** Please Attach: 1) Annual budget, goals and objectives
 2) Current operating by-laws
 3) Most recent treasurers financial report
 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? monthly Executive meetings held how often? monthly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

	<u>9/12/22</u>		<u>9/12/2022</u>
Signature	Date	Signature	Date
	<u>9/12/22</u>		
Signature	Date	Signature	Date
Site Administrator's Approval: 	<u>9-13-22</u>		
Signature	Date		

SEP 14 '22 PM 12:19

For district use: Finance Department recommendation: approved
 Governing Board Agenda date: 9/27/22

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AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS

ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2022 - 2023

Name of Organization IRHS Girls Basketball Booster School Ironwood Ridge High Sch
 Related Student Organization or Club _____ Taxpayer I.D. 88-4018236

OFFICERS:

<p>Name: <u>Pamela Elslager</u></p> <p>Office Held: <u>President</u></p> <p>Address: _____</p> <p>E-mail: _____</p> <p>Phone(s): _____</p> <p>Date taking office: <u>09-01-22</u></p> <p>Name: <u>Sarah Walter</u></p> <p>Office Held: <u>Vice President</u></p> <p>Address: _____</p> <p>Phone(s): _____</p> <p>Date taking office: <u>09-01-22</u></p>	<p>Name: <u>Ben Chulick</u></p> <p>Office Held: <u>Treasurer</u></p> <p>Address: _____</p> <p>E-mail: _____</p> <p>Phone(s): _____</p> <p>Date taking office: <u>09-01-22</u></p> <p>Name: <u>Alyson Doge</u></p> <p>Office Held: <u>Secretary</u></p> <p>Address: _____</p> <p>Phone(s): _____</p> <p>Date taking office: <u>09-01-22</u></p>
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FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit** Please Attach: 1) Articles of Incorporation (first year only)
 2) I.R.S. Determination Letter (first year only)
 3) Annual budget, goals and objectives
 4) Current operating by-laws
 5) Last fiscal year AZ Corporation Commission Annual Report
 6) Last fiscal year I.R.S. Form 990 Annual Report
 7) Most recent treasurers financial report
 8) Most recent bank statement
- Informal Non-Profit** Please Attach: 1) Annual budget, goals and objectives
 2) Current operating by-laws
 3) Most recent treasurers financial report
 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No
 Member meetings held how often? quarterly Executive meetings held how often? as needed

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

<p><u>Pamela Elslager</u> <u>9/2/22</u> Signature Date</p> <p><u>Ben Chulick</u> <u>9/7/22</u> Signature Date</p> <p>Site Administrator's Approval: <u>[Signature]</u> <u>9-9-22</u> Signature Date</p>	<p><u>[Signature]</u> <u>9/7/22</u> Signature Date</p> <p><u>[Signature]</u> <u>7-7-22</u> Signature Date</p>
--	---

For district use: _____ Finance Department recommendation: approved
 Governing Board Agenda date: 9/21/22

**AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL**

School Year 2022-2023

Name of Organization IRHS Cheerleading Boosters Club School Ironwood Ridge High Sch

Related Student Organization or Club _____ Taxpayer I.D. 87-2444242

OFFICERS:

Name: Erica Reyes

Name: Stephen Adams

Office Held: President

Office Held: Treasurer

Address: _____

Address: _____

E-mail: _____

E-mail: _____

Phone(s): _____

Phone(s): _____

Date taking office: 07-31-21

Date taking office: 05-10-22

Name: Dennis Helinski

Name: Jill Brungraber

Office Held: Vice President

Office Held: Secretary

Address: _____

Address: _____

Phone(s): _____

Phone(s): _____

Date taking office: 08-18-22

Date taking office: 07-21-21

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit** Please Attach:
- 1) Articles of Incorporation (*first year only*)
 - 2) I.R.S. Determination Letter (*first year only*)
 - 3) Annual budget, goals and objectives
 - 4) Current operating by-laws
 - 5) Last fiscal year AZ Corporation Commission Annual Report
 - 6) Last fiscal year I.R.S. Form 990 Annual Report
 - 7) Most recent treasurers financial report
 - 8) Most recent bank statement

- Informal Non-Profit** Please Attach:
- 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? Bi-Monthly Executive meetings held how often? Monthly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Erica Reyes 9/8/22
Signature Date

Stephen Adams 9/8/22
Signature Date

Jill Brungraber 9/8/22
Signature Date

Jill Brungraber 9/8/22
Signature Date

Site Administrator's Approval: [Signature]
Signature

9-9-22
Date

SEP 14 '22 AM 10:58

SEP 14 '22 AM 10:58

For district use: Finance Department recommendation: approval
Governing Board Agenda date: 59 9/27/22

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2022-2023

Name of Organization CDO International Baccalaureate Org School Canyon del Oro High Sch

Related Student Organization or Club _____ Taxpayer I.D. 46-0839466

OFFICERS:

Name: Robyn Kool
Office Held: President
Address: _____

Name: Nicole Nelson
Office Held: Treasurer
Address: _____

E-mail: _____
Phone(s): _____
Date taking office: 08-23-22

E-mail: _____
Phone(s): _____
Date taking office: 08-23-22

Name: Aggie Turecka
Office Held: Vice President
Address: _____

Name: Rachelle Ferris
Office Held: Secretary
Address: _____

Phone(s): _____
Date taking office: 08-23-22

Phone(s): _____
Date taking office: 08-23-22

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

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 - 8) Most recent bank statement

- Informal Non-Profit** Please Attach:
- 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? One a Quarter Executive meetings held how often? Monthly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Robyn Kool 8/23/22
Signature Date

Nicole Nelson 8/23/22
Signature Date

Aggie Turecka 8/23/22
Signature Date

Rachelle Ferris 8/23/22
Signature Date

Site Administrator's Approval: Tara Bullock
Signature Date

8/24/22
Date

SEP 7 '22 PM 1:50

For district use: Finance Department recommendation: approved
Governing Board Agenda date: 60 9/27/22

**AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL**

School Year 2022-2023

Name of Organization IRHS Boys Basketball Boosters

School Ironwood Ridge High Sch

Related Student Organization or Club _____

Taxpayer I.D. 26-1485679

OFFICERS:

Name: Veronica Hanley

Name: Nikki Cain

Office Held: President

Office Held: Treasurer

Address: _____

Address: _____

E-mail: _____

E-mail: _____

Phone(s): _____

Phone(s): _____

Date taking office: 10-05-21

Date taking office: 10-05-21

Name: Andrea Williams

Name: Brittany Bates

Office Held: Vice President

Office Held: Secretary

Address: _____

Address: _____

Phone(s): _____

Phone(s): _____

Date taking office: 10-05-21

Date taking office: 10-05-21

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
- 1) Articles of Incorporation (first year only)
 - 2) I.R.S. Determination Letter (first year only)
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 - 7) Most recent treasurers financial report
 - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
- 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? October-yearly Executive meetings held how often? Quarterly or at Presidents

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Veronica Hanley 9-17-22
Signature Date

Andrea Williams 9/17/22
Signature Date

[Signature] 9/17/22
Signature Date

[Signature] 9/17/22
Signature Date

Site Administrator's Approval: [Signature]
Signature Date

9-19-22
Date

For district use:

Finance Department recommendation: approved

Governing Board Agenda date: 9/27/22

SEP 20 '22 PM 12:51

**AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL**

School Year 2022-2023

Name of Organization Odyssey of The Mind

School Canyon del Oro High Sch

Related Student Organization or Club _____

Taxpayer I.D. 83-2447586

OFFICERS:

Name: Rachel Mosher

Name: Amanda Campion

Office Held: President

Office Held: Treasurer

Address: _____

Address: _____

E-mail: _____

E-mail: _____

Phone(s): _____

Phone(s): _____

Date taking office: 03-26-22

Date taking office: 03-26-22

Name: Scott Lassiter

Name: _____

Office Held: Secretary

Office Held: _____

Address: _____

Address: _____

Phone(s): _____

Phone(s): _____

Date taking office: 03-26-22

Date taking office: _____

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
- 1) Articles of Incorporation (*first year only*)
 - 2) I.R.S. Determination Letter (*first year only*)
 - 3) Annual budget, goals and objectives
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 - 7) Most recent treasurers financial report
 - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
- 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? Quarterly Executive meetings held how often? Quarterly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Rachel L Mosher 09/11/22
Signature Date

[Signature] 9/11/22
Signature Date

[Signature] 9/11/22
Signature Date

Signature Date

Site Administrator's Approval: Tara Bullock 9/14/22
Signature Date

SEP 20 '22 PM 12:50

For district use: Finance Department recommendation: approved
Governing Board Agenda date: 8/27/22



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of Disposal of Surplus Property via PublicSurplus.com

BACKGROUND:

With Governing Board approval, the Administration will sell via an Internet-Based Online-Sale the following surplus property:

<u>Description</u>	<u>Quantity</u>
Wenger 7 pc Band Shell	1
Sony TV	1
Disability equipment –(walker, chairs)	1
Smart board and Projector	1
Refrigerators	2
Floor Scrubbers	3
Vacuums - Industrial	2

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve the disposal of surplus property at a competitive Internet-Based Online-Sale via PublicSurplus.com.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: September 21, 2022

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **September 27, 2022**

TITLE: **Approval of Fee Waivers for Facility Rentals 2022-2023 School Year**

BACKGROUND:

The list below is comprised of District and community organizations, with which the District has a reciprocal and long-standing relationship in support of the District’s Mission and Values.

The Administration submits the following list to the Governing Board for consideration and approval of Facility Fee Waiver status for the 2022-2023 school year.

- Academic Decathlon
 - Canyon Del Oro High School student classes and Academic Decathlon club hosts this state-wide event yearly.
- AdvancED
 - A non-profit organization, AdvancED conducts rigorous, on-site external reviews of PreK-12 schools and school systems to ensure that all learners realize their full potential. Their commitment is to help schools improve. Meetings are held at the Wetmore offices periodically throughout the year.
- AlphaBEST Education Inc.
 - AlphaBEST Education Inc., through an agreement with Amphitheater Public Schools, offers before and after school care at several sites for families that wish to participate in the program.
- ASU LEGO League
 - The Regional Qualifying Robotics Tournament is held annually at Wilson. This competition supports STEAM opportunities for our students and hosts approximately 500 students from Arizona schools. The competition involves volunteers from Wilson, ASU and Raytheon, and promotes engineering design, core values and project presentation in addition to STEAM opportunities for our students.
- AZ Board of Regents
 - They are involved with a variety of programs designed to improve higher education and serve Arizona’s students. This group in the past has held meetings at various locations within our school district.
- AZ Department of Transportation
 - They hold public meetings at various locations to update the community on road and property zoning changes that affect surrounding neighborhoods.
- AZ Music Education Association
 - Middle School Honor Band and Orchestra students participate in this one-day, yearly event at Canyon Del Oro High School.
- Bountiful Baskets
 - Participants sign up for food baskets and community volunteers distribute these food baskets at Coronado K-8 School and Wilson K-8 School twice a month.
- Boy Scouts and Girl Scouts Local Troops
 - These boys and girls student clubs hold yearly registrations and weekly meetings at various sites.
- Catalina Mountain Elks
 - Once a year Catalina Mountain Elks organizes a National Hoop Shoot Competition and Soccer Shoot Out at Coronado K-8 School. This event is free of charge to the participants.

- College Board – Scholastic Aptitude Test (SAT)
 - Our high schools are host sites for SAT testing in Arizona throughout the year.
- GAP Ministries
 - GAP Ministries through an agreement with Amphitheater Public Schools, serves free meals after school to low-income students and their families that may not otherwise have a meal source after school. GAP Ministries shares over 1 million pounds of healthy vegetables, fruit and basic food needs to over 70 Southern Arizona nonprofits serving the needy.
- Governing Board Approved Parent Teacher Organizations
 - Parent Teacher Organizations support the schools with fund raising activities and volunteer their time for the enrichment of the staff and students.
- Impact of Southern AZ (*Formerly Catalina Community Services*)
 - They support the Coronado K-8 School community by offering free after school care to low income families.
- International Baccalaureate (IB)
 - Canyon Del Oro High School IB classes & IB Club raise money to pay for transportation to testing sites for their advanced placement classes.
- Literacy Volunteers of Tucson
 - Trained volunteers work with the community to teach English as a second language to parents within the Amphitheater community at no cost to the participants. There are several sites throughout the Amphitheater Public School District that host day and evening classes.
- Native American Education
 - The Amphitheater School District Native American Education Department recognizes the special education and culturally related academic needs of Native American students and provides tutoring/advising, family advocates, family celebratory gatherings, college night, and a summer transition and enrichment program.
- Odyssey of the Mind (OM)
 - OM is an international educational program that provides creative problem-solving opportunities for grades K-12. Teams compete in local, state, national, and world competitions.
- Oro Valley Parks and Recreation.
 - Through an Intergovernmental Agreement (IGA) Oro Valley Parks and Recreation partners with Amphitheater Public Schools for use of Canyon Del Oro High School's parking facility when not in use by the site. Through the IGA Amphitheater Public Schools has permission to use the parking at James D. Krieger Park for overflow parking for large events. Also, Canyon Del Oro High School's Physical Education classes, Canyon Del Oro High School's swim team and Ironwood Ridge High School's swim team benefit by use of the pool during the year.
- Oro Valley Police Department (OVPD)
 - Amphitheater Public Schools partners with the Oro Valley Police Department with School Resource Officers at our schools in Oro Valley. OVPD holds meetings as well as Police Officer Testing dates at Canyon Del Oro High School throughout the year.
- Pima County Attorney's Office
 - Community Justice Board Meetings are held twice a month at Canyon Del Oro High School. Trained community volunteers meet with youth and their guardians to hold youth accountable for their actions and decisions; build problem-solving, decision-making, and life skills. They encourage and motivate the youth to feel more connected to their communities.
- Project Graduation
 - Parents and community members come together to create an all-night safe, sober event for our graduating seniors.
- Relay for Life
 - Each year more than 500 participants and volunteers come together at Ironwood Ridge High School to honor cancer survivors, and raise awareness about what we can do to reduce cancer risk, while raising money to help the American Cancer Society fight the disease.

- Special Olympics
 - Each year one of our High Schools hosts the Spring Special Olympics Track and Field Competitions for people with intellectual disabilities. For athletes, Special Olympics sports provide a gateway to empowerment, competence, acceptance, and joy.
- Student Clubs
 - Amphitheater student clubs hold meetings before and after school and plan and execute fund raising events and community programs throughout the year to encourage student participation in their school, community, and the world.
- Teen Challenge
 - Nash Elementary School's parking facility was opened to Teen Challenge for overflow parking for their grand opening. Teen Challenge of Tucson is a non-profit organization that offers faith-based recovery programs for substance abusers.
- Town of Oro Valley
 - They hold public meetings at various locations to update the community on road and property changes that affect their neighborhood.
- University of Arizona (*College of Education*)
 - The UA Cohort Program utilizes the Amphitheater Leadership & Professional Development Center to hold leadership classes for teachers in the Tucson area working towards their Masters and/or Doctorate Degrees.

RECOMMENDATION:

It is the recommendation of the Administration to approve facility use fee waivers for the groups listed above for Facility Rentals in the Amphitheater Public Schools during the 2022-2023 school year.

INITIATED BY:



Richard C. La Nasa, Executive Manager, Operational Support

Date: September 20, 2022



Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of Revision to the 2022-2023 Governing Board Meeting Schedule

BACKGROUND:

Meetings of the Amphitheater Governing Board typically are held the second and fourth Tuesday of each month during the regular school year. Administration requests to move the November 8, 2022 meeting to November 15, 2022. The revised 2022-2023 Governing Board meeting schedule for the Amphitheater School District is presented to the Board for approval.

RECOMMENDATION:

The Administration recommends that the revised 2022-2023 meeting schedule for the Amphitheater Governing Board be approved as presented.

INITIATED BY:

Jennifer Anderson, Executive Assistant
to the Superintendent and Governing Board

Date: September 22, 2022

Todd A. Jaeger, J.D., Superintendent

Amphitheater Governing Board 2022-2023 Meeting Schedule

The Governing Board of Amphitheater Unified School District No. 10 of Pima County will hold regular Governing Board meetings and Special Governing Board meetings, along with Executive Sessions, on the dates listed below. During months when two meetings are scheduled, the first meeting of the month the Governing Board will conduct primarily regular business. On the second meeting of the month the Governing Board will conduct primarily executive session business for student discipline and other closed session matters. In months when just one meeting is scheduled, the Board may conduct both regular business and executive session matters. Additional meetings may be called by the Board as needed.

All Governing Board meetings are held in the Leadership and Professional Development Center, at 701 W. Wetmore Road, Tucson, Arizona, 85705 unless notice to the contrary is posted. Generally, regular meetings will begin at 6:00 p.m., and special meetings at 5:30 p.m. As times vary, current information will be indicated on agenda postings.

Notices and agendas of all Governing Board meetings and its committees, including updates to location or time, will be posted not less than 24 business hours in advance of the meeting. These notices and agendas will be posted at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the bulletin board case located at the front center entrance. Agendas are also posted on the District’s website: www.amphi.com. For more information, you may contact the Governing Board office at (520) 696-5158.

<u>2022-2023</u>	<u>TYPE OF MEETING</u>
Tuesday, July 12, 2022 Tuesday, July 26, 2022	Regular Public Meeting Special Public Meeting
Tuesday, August 9, 2022 Tuesday, August 23, 2022	Regular Public Meeting Special Public Meeting
Tuesday, September 13, 2022 Tuesday, September 27, 2022	Regular Public Meeting Special Public Meeting
Tuesday, October 4, 2022 Tuesday, October 25, 2022	Regular Public Meeting Special Public Meeting
Tuesday, November 15, 2022 *	Regular Public Meeting
Tuesday, December 6, 2022 *	Regular Public Meeting
Tuesday, January 10, 2023 Tuesday, January 24, 2023	Organizational Public Meeting Special Public Meeting
Tuesday, February 14, 2023 Tuesday, February 28, 2023	Regular Public Meeting Special Public Meeting
Tuesday, March 7, 2023 Tuesday, March 28, 2023	Regular Public Meeting Special Public Meeting
Tuesday, April 11, 2023 Tuesday, April 25, 2023	Regular Public Meeting Special Public Meeting
Tuesday, May 9, 2023 Tuesday, May 23, 2023	Regular Public Meeting Special Public Meeting
Tuesday, June 13, 2023 Tuesday, June 27, 2023	Regular Public Meeting Special Public Meeting

*Indicates months when there is only one Board meeting scheduled: November and December.



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **September 27, 2022**

TITLE: **Designation of Student Suspension and Expulsion Hearing Officers to Hear Evidence, Prepare a Record and Bring Recommendations to the Board, Pursuant to A.R.S. §15-843(F)(2)**

BACKGROUND:

Pursuant to A.R.S. § 15-843(F), the Governing Board has appointed certain administrators to serve as hearing officers to hear long-term suspension and/or expulsion hearings for District students. The current approved student discipline hearing officers are:

- Tassi Call, Associate Superintendent for Elementary Education,
- Kristin McGraw, Executive Director of Student Services,
- Matthew Munger, Associate Superintendent for Secondary Education,
- Elizabeth Rusiecki, Equity and Safety Compliance Officer and Title IX Coordinator,
- Armando Soto, Interscholastic Director,
- Michelle H. Tong, Associate to the Superintendent and General Counsel, and
- Julie Valenzuela, Director of 21st Century Education

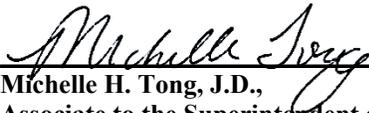
Associate to the Superintendent and General Counsel Michelle Tong will continue to preside at most student expulsion hearings and Equity and Safety Compliance Officer and Title IX Coordinator Elizabeth Rusiecki will continue to preside at most long-term suspension hearings. However, there will be occasional conflicts of interest or times where additional hearing officers may be required. Therefore, Administration recommends that **Elizabeth Jácome, Director of Curriculum and Assessment**, be approved to serve as a student discipline hearing officer for such occasions.

All new hearing officers have and will continue to receive training and information regarding the District's policies and procedures for long-term suspension and expulsion hearings prior to assignment of their first hearing. General Counsel Michelle Tong will be responsible to ensure that this training occurs.

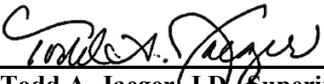
RECOMMENDATION:

The Administration recommends the Board appoint the individuals listed above as a long-term suspension and expulsion Hearing Officer.

INITIATED BY:


Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel

Date: September 19, 2022


Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: **Approval of Revisions to the Following Policy Documents:**
Policy DIA (Accounting System)
Policy EE (Transportation Services)
Policy EEAEA (Bus Driver Requirements, Training, and Responsibilities)
Policy GBGCB (Staff Health and Safety)
Policy IHA (Basic Instructional Program)
Policy IHAMB (Family Life Education)
Policy IJL (Library Materials Selection and Adoption)
Policy IJNC (Resource Centers/Media Centers/School Libraries) and IJNC-E
Policy IKF (Graduation Requirements)
Policy IMB (Teaching about Controversial/Sensitive Issues)
Policy IMD (School Ceremonies and Observances)
Policy JF (Student Admissions)
Policy JICFA (Hazing)
Policy JJIB (Interscholastic Sports)
Policy JLCB (Immunizations of Students)
Policy JLCC (Communicable Infectious Diseases)
Policy JLDA (School Counselors and Psychologists)
Policy JRR (Student Surveys)
Policy KB (Parental Involvement in Education) and KB-EB
Policy KI (Visitors to School)

BACKGROUND:

On September 13, 2022 the Governing Board reviewed proposed revisions to the above-listed Board policies and requested certain language designated as “optional” in Policy KB be included in the final policy review. The Board also requested additional data be gathered by Administration before Policy JLDAB (Referrals to Other Agencies) be presented for consideration.

With the exception of these two changes, no other revisions were directed.

With those changes, the proposed revisions to the below policies are now presented for the Board’s approval:

- Policy DIA (Accounting System)
- Policy EE (Transportation Services)
- Policy EEAEA (Bus Driver Requirements, Training, and Responsibilities)
- Policy GBGCB (Staff Health and Safety)
- Policy IHA (Basic Instructional Program)
- Policy IHAMB (Family Life Education)
- Policy IJL (Library Materials Selection and Adoption)
- Policy IJNC (Resource Centers/Media Centers/School Libraries) and IJNC-E
- Policy IKF (Graduation Requirements)
- Policy IMB (Teaching about Controversial/Sensitive Issues)
- Policy IMD (School Ceremonies and Observances)
- Policy JF (Student Admissions)
- Policy JICFA (Hazing)
- Policy JJIB (Interscholastic Sports)
- Policy JLCB (Immunizations of Students)
- Policy JLCC (Communicable Infectious Diseases)
- Policy JLDA (School Counselors and Psychologists)
- Policy JRR (Student Surveys)

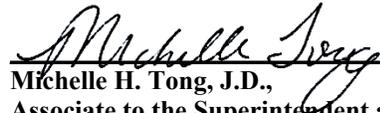
- Policy KB (Parental Involvement in Education) and KB-EB

- Policy KI (Visitors to School)

RECOMMENDATION:

The Administration recommends that the Board approve the attached policy documents as presented.

INITIATED BY:



Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel

Date: September 19, 2022



Todd A. Jaeger, J.D., Superintendent

**DIA ©
ACCOUNTING SYSTEM**

Records of all phases of the business operation shall be kept in strict accordance with the Uniform System of Financial Records, other applicable laws, and the policies of the Board.

The District may apply to the State Board of Education (SBE) to assume accounting responsibility, in which case the District shall develop and file with the SBE and the county school superintendent of the county in which the school district is located an accounting responsibility plan as specified in A.R.S. 15-914.01.

Before January 1 of the fiscal year preceding the fiscal year of implementation and before applying to assume accounting responsibility the District must apply for evaluation by the county treasurer of the county in which the school district is located.

An approval by the SBE for the District to assume accounting responsibility compels the District to contract with an independent certified public accountant for an annual financial and compliance audit.

Adopted: _____

LEGAL REF.:

A.R.S.
15-239
15-914.01
15-271
15-272

CROSS REF.:

DI - Fiscal Accounting and Reporting
DIC - Financial Reports and Statements

EE ©
TRANSPORTATION SERVICES

In the budgeting process, the Governing Board may grant appropriations for vehicles and other transportation services. This may include contracts for electric vehicles as stated in A.R.S. §15-923.

Allowable Vehicles

A school district or charter school in Arizona or a privately owned and operated entity that is contracted for compensation with a school district or charter school in Arizona may use a motor vehicle that is designed to carry at least eleven (11) and not more than fifteen (15) passengers or a motor vehicle that is designed as a type A school bus or type B school bus as defined by the Department of Public Safety to carry at least eleven (11) and up to fifteen (15) passengers to transport students to or from home or school on a regularly scheduled basis in accordance with the safety rules adopted by the Department of Public Safety pursuant to sections §28-900 and §283228.

Transportation of students is a privilege extended to students in the District, and is not a statutory requirement except for necessary transportation of students with disabilities as indicated in their respective individual education programs.

The responsibility for the operation of student transportation shall be vested in the Superintendent. Reasonable efforts shall be made to eliminate any particular hazards that might adversely affect the safety and welfare of any student.

Adopted: _____

LEGAL REF.:

A.R.S.

15-342

15-764

15-921

15-922

15-923

15-925

15-945

15-946

28-900

28-901

28-3053

EEAEA ©

BUS DRIVER REQUIREMENTS, TRAINING, AND RESPONSIBILITIES

Bus drivers employed by the District or employed by contractors who provide transportation services to the District shall comply with applicable provisions of the Commercial Motor Vehicle Safety Act of 1986 and all applicable requirements of the state of Arizona.

Bus drivers shall submit an Identity Verified Fingerprint Card as described in A.R.S. 15-106 that the Department of Public Safety shall use to process the fingerprint clearance card as outlined in A.R.S. 15-106. A person who is issued a school bus driver certificate shall maintain a valid Identity Verified Fingerprint Clearance Card for the duration of any school bus driver certification period.

Bus driver applicants are required to possess a commercial driver license issued by the Department of Public Safety except that the applicant may possess a commercial driver license issued by another state if the applicant will be driving a school bus for a school district that is adjacent to that state.

Bus drivers are required to possess a bus endorsement that is issued by the Department of Transportation and a school bus certificate that is issued by the Department of Public Safety.

Licenses for §15-925 Vehicles

A person shall not operate a vehicle described in section §15-925 to transport school children unless the person possesses the appropriate license class for the size of the vehicle being operated, a school bus driver certificate that is issued by the Department of Public Safety and a valid fingerprint clearance card.

The District will assume the cost of required physical examinations, and the drivers will assume the cost of obtaining valid commercial driver's licenses as required by law.

Adopted: _____

LEGAL REF.:

A.R.S.

15-106

15-925

28-857

28-3228

A.A.C.

R17-4-508 *et seq.*

CROSS REF.:

EEAEB – Bus Purchasing and Maintenance

GBEFA - Staff Use of Digital Wireless Communications or
Electronic Devices While Operating a Motor Vehicle

GDFA - Support Staff Qualifications and Requirements
(fingerprinting requirements)

GBGCB ©
STAFF HEALTH AND SAFETY
(Communicable Diseases)

It is the policy of the School District to take reasonable and lawful measures to protect students and staff members from the transmission of communicable diseases. The Superintendent is authorized to adopt such procedures as are necessary to implement this policy in a manner consistent with state and federal laws.

Prohibition on COVID-19 Vaccination and Mask or Face Coverings

The School District shall not:

- A. Require a resident of this state to receive a vaccination for COVID-19 or any variant of COVID-19.
- B. Impose any requirement to wear a mask or face covering anywhere on the School District's premises, except where long-standing workplace safety and infection control measures unrelated to COVID-19 may be required. See GBGB-R for a list of long-standing workplace safety control measures.

Exclusion from School

A staff member who has a communicable disease shall be excluded from school only if the staff member presents a direct threat to the health or safety of others in the school workplace. The outbreak control measures, and other directives of the Department of Health Services (DHS) and local health agencies shall be acted upon as the best medical knowledge and judgments with regard to the exclusion of a staff member who has a communicable disease that is addressed by DHS regulations. The communicable diseases specifically addressed by DHS regulations are listed at A.A.C. R9-6-203 *et seq.*

A staff member who has a chronic communicable disease, such as tuberculosis or HIV/AIDS, shall not be excluded unless a significant risk is presented, to the health and safety of others, which cannot be eliminated by reasonable accommodation. The Superintendent shall consult with legal counsel and health professionals, as necessary, to ensure that exclusion of a staff member with a chronic communicable disease will not violate the staff member's rights under the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

The school nurse or other person designated by the Superintendent must reassess a staff member who is excluded from school because of a communicable disease before the staff member returns to work. The District may require a physician's written medical release as a condition for the staff member's return to work.

Reporting and Notification

The District shall report by telephone to its local health agency each diagnosed and suspected case of a communicable disease as set out in Regulation JLCB-R.

If an outbreak of a communicable disease occurs in a school setting, the Superintendent or the school nurse shall promptly inform staff members who are known to have special vulnerability to infection. The District does not assume any duty to notify an employee of health risks caused by the presence of a communicable disease in the school setting unless the at-risk employee has notified the District of the conditions when notification is needed.

Confidentiality

The District shall make reasonable efforts to maintain the confidentiality of staff members' medical conditions. All medical information relating to employees is confidential. The identity of a staff member who has a communicable disease and/or the nature of the communicable disease may be disclosed only to:

- A. Staff members who must have such information to carry out their duties under this policy; or
- B. Staff members or students (or their parents/guardians) who must have such information to protect themselves from direct threat to their health or safety.

Inquiries or concerns by staff members or others regarding communicable diseases or a staff member who is known or believed to have a communicable disease shall be directed to the Superintendent or the school nurse.

Universal Precautions

The District shall follow the "Universal Precautions Standard" set forth in the attached Exhibit GBGCB-E to protect employees who are at risk of being exposed to blood and body fluids in the course of their work.

Food Service Workers

The District shall follow the guidance of the U.S. Department of Health and Human Services concerning infectious and communicable diseases transmitted through the handling of food, and special precautions required for food services workers.

HIV/AIDS

Current medical information indicates that HIV can be transmitted by sexual intercourse with an infected partner, by injection of infected blood products, and by transmission from an infected mother to her child *in utero* or during the birth process. None of the identified cases of HIV infection in the United States are known to have been transmitted in a school setting or through any other casual person-to-person contact. There is no evidence that HIV is spread by sneezing, coughing, shaking

hands, hugging, or sharing toilets, food, water, or utensils. According to best medical knowledge and judgments, the use of the "universal precautions" and other procedures that implement this policy are sufficient to protect staff members and students from transmission of HIV at school.

Adopted: _____

LEGAL REF.:

A.R.S.

36-621

36-624

36-681

36-685

A.A.C.

R9-6-203 *et seq.*

R9-6-355

29 U.S.C. 794 *et seq.*, Rehabilitation Act, (Section 504)

42 U.S.C. 12101 *et seq.* (Americans with Disabilities Act)

29 C.F.R. 1630.1 *et seq.* (ADA guidelines)

29 C.F.R. 1910.10 *et seq.* (OSHA Universal Precautions Standard)

CROSS REF.:

GBGC - Employee Assistance

GBGCA - Wellness Programs

JLCB-R - Immunizations of Students

IHA ©
BASIC INSTRUCTIONAL PROGRAM

The various instructional programs will be developed to maintain a balanced, integrated, and sequential curriculum that will serve the educational needs of all school-aged children in the District. The curriculum will be broad in scope and provide for a wide range in rate, readiness, and potential for learning.

The instructional program shall reflect the importance of language acquisition/reading-skill development as the basic element in each student's education. The first priority of the instructional program will be language acquisition through a planned sequence of reading skills and language experiences beginning in the kindergarten program. The improvement of specific reading skills of students should be continuous throughout their education. Each school educating students in kindergarten and grades one (1) through three (3) shall have a reading program as required by A.R.S. 15-704 and applicable State Board of Education rules.

The second priority of the instructional program will be mastery of the fundamentals of mathematics, beginning in the kindergarten program.

The instructional program will ensure that on or before July 1, 2022, at least one (1) kindergarten through third (K-3) grade teacher in each school has received training related to dyslexia that complies with the requirements prescribed in A.R.S. 15-219 and A.R.S. 15-501.01 which includes enabling teachers to understand and recognize dyslexia and to implement structured literacy instruction that is systematic, explicit, multisensory and evidence-based to meet the educational needs of students with dyslexia.

Attention to the above-listed priorities shall not result in neglect of other areas of the curriculum.

The instructional program will include planned sequences in:

- A. Language arts - reading, spelling, handwriting, English grammar, composition, literature, and study skills.
- B. Mathematics experiences.
- C. Social studies - history including Native American history, geography, civics, economics, world cultures, political science, and other social science disciplines.
- D. Science experiences.
- E. Fine and practical arts experience - art education, vocal and instrumental music, and vocational/business education.

- F. Technology skills.
- G. Health and safety education.
- H. Physical education.
- I. Foreign or Native American language.

The planned program for all students shall also include library instruction, individual study, guidance, other appropriate instructional activities, and all instruction required under state law and State Board of Education regulations.

Observance Days

September 11, in each year shall be observed as 9/11 Education Day. On 9/11 Education Day, each public school shall dedicate a portion of the school day to age-appropriate education on the terrorist attacks of September 11, 2001.

September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day. On Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.

If Sandra Day O'Connor Civics Celebration Day or 9/11 Education Day falls on a Saturday, Sunday or other day when a public school is not in session, the preceding or following school day shall be observed in the public school as the holiday.

The Superintendent is directed to emphasize the use of the resources developed by the State Board of Education relating to civics education which align with the academic standards in social studies pursuant to A.R.S. 15-701 and 15-701.01.

Adopted: _____

LEGAL REF.:

- A.R.S.
- 1-319
- 1-321
- 15-203
- 15-211
- 15-219
- 15-341
- 15-501.01
- 15-701

15-701.01
15-704
15-710
15-710.02
15-741.01
15-802
A.A.C.
R7-2-301 *et seq.*

CROSS REF.:
IJNDB - Use of Technology Resources in Instruction

IHAMB © FAMILY LIFE EDUCATION

Instruction in Sex Education

Instruction in sex education may be offered in the District in conformity with the requirements of Arizona law.

A public school shall not refer students to or use any sexually explicit material in any manner except as provided in a Governing Board-approved sex education program. Materials may be exempted from this requirement if the materials meet the definition of A.R.S. 15-120.02(B), listed in Regulation IHAMB-R.

The school shall obtain signed, written consent from a student's parent or guardian before doing either of the following:

- A. Using video, audio or electronic materials that may be inappropriate for the age of the student.
- B. Providing sex education instruction to the student. At the same time the public educational institution seeks consent, it shall inform the student's parent or guardian of the parent's or guardian's right to review the instructional materials and activities.

School districts and charter schools may not provide sex education instruction before grade five (5).

Before a parent provides written permission for the parent's child to participate in any sex education curricula, the school district or charter school shall make the sex education curricula available for the parent's review online and in person pursuant to A.R.S. 15-102(A)(2). The school district or charter school shall notify parents where the sex education curricula are available for review at least two (2) weeks before any instruction is offered pursuant to A.R.S. 15-711.

A school district or charter school with existing sex education curricula shall include instruction on the laws relating to sexual conduct with a minor for pupils in grades seven (7) through twelve (12).

Each school district or charter school may develop its own sex education course of study or adopt an existing sex education course of study.

Before a school district or charter school offers sex education instruction, the school district governing board or charter school governing body shall review and approve the sex education course of study that is developed, adopted, revised, or updated.

The governing board or governing body:

- A. Shall provide parents with a meaningful opportunity to participate in, review and provide input on any proposed sex education course of study before it is adopted.
- B. May not approve a course of study unless it complies with A.R.S. 15-711.

Before approving any sex education course of study developed, adopted, revised, or updated pursuant to A.R.S. 15-711, the school district governing board or charter school governing body shall do all of the following:

- A. Require that all meetings of committees that are authorized for the purposes of reviewing and selecting the sex education course of study be publicly noticed at least two (2) weeks before occurring and be open to the public pursuant to Title 38, Chapter 3, Article 3.1.
- B. Make any proposed sex education course of study available and accessible for review and public comment for at least sixty (60) days before the governing board or governing body decides whether to approve that course of study.
- C. Conduct at least two (2) public hearings within the sixty (60)-day period before the governing board or governing body decides whether to approve any course of study. Public comment may include written comments, oral comments and comments submitted through e-mail.

A school district or charter school is not required to provide sex education instruction to pupils. If a school district or charter school decides to provide sex education instruction after school hours, A.R.S. 15-711 and A.R.S. 15102 apply.

Statute does not prohibit age and grade appropriate classroom instruction regarding child assault awareness and abuse prevention.

Certification of Compliance

The District shall certify, under the notarized signatures of both the Governing Board President and the Superintendent, compliance with A.A.C. R7-2-303. Acknowledgment of receipt of the compliance certification from the State Board of Education is required as a prerequisite to the initiation of instruction. Certification of compliance shall be in a format and with such particulars as shall be specified by the Department of Education.

Instruction on Acquired Immune Deficiency Syndrome and Human Immunodeficiency Virus

The District may provide instruction in kindergarten (K) through grade twelve (12) on acquired immune deficiency syndrome and the human immunodeficiency virus as authorized by Arizona law.

If instruction is to be offered at one (1) or more grade levels, the Superintendent shall develop and implement regulations on such instruction that conform to Arizona law.

Promotion of Childbirth

The District shall not endorse or provide financial or instructional program support to any program that does not present childbirth and adoption as preferred options to elective abortion.

The District shall not allow any presentation during instructional time or furnish any materials to pupils as part of any instruction that does not give preference, encouragement and support to childbirth and adoption as preferred options to elective abortion.

Adopted: _____

LEGAL REF.:

A.R.S.

15-115

15-341

15-711

15-716

A.A.C.

R7-2-303

IJL ©
LIBRARY MATERIALS SELECTION AND ADOPTION

The Superintendent shall annually recommend to the Board an expenditure level for the purchase of library books, materials, and electronic media. The Superintendent shall approve the purchase of library books, materials, and electronic media that:

- A. Enrich and support the curriculum, taking into consideration the varied interests, abilities, and maturity levels of the students served.
- B. Stimulate growth in factual knowledge, literary appreciation, aesthetic values, and ethical standards.
- C. Provide a background of information that will enable students to make intelligent judgments in their daily lives.
- D. Provide materials representative of the many religious, ethnic, and cultural groups and their contributions to our American heritage.
- E. Assure a comprehensive collection appropriate for the users of the library.
- F. Provide a current, balanced collection of books, basic reference materials, texts, periodicals, and audiovisual materials that depict in an accurate and unbiased way the cultural diversity and pluralistic nature of American society.

The Superintendent is authorized to establish a professional library for the use of the District staff.

Public Review Period for adoption of Books and Materials purchased after January 1, 2023

Arizona law requires a public review period for books and materials purchased after January 1, 2023. The Superintendent shall establish procedures to make books and materials purchased after January 1, 2023 available to the public for public review. The procedures are outlined in Regulation IJL-R.

The Superintendent will establish procedures for the removal of the following categories of books and other material from the library:

- A. Damaged materials.
- B. Materials that no longer present current information.

C. Materials that no longer support the goals of the District.

D. Materials that have not been used frequently enough to justify the use of library space.

Adopted: _____

LEGAL

REF.:

A.R.S.

15-102

15-189.07 (refers to charters)

15-362

15-721

15-722

IJNC ©
RESOURCE CENTERS / MEDIA CENTERS / SCHOOL LIBRARIES

Library facilities are considered of the utmost importance to the students and should be designed, to the extent possible, to accommodate:

- A. A comprehensive collection of instructional materials selected to meet the needs of the students.
- B. Maximum accessibility to these materials.
- C. A place for materials that will support the curriculum, taking into consideration the individual student's needs and the varied interests, abilities, socioeconomic backgrounds, and maturity levels of all of the students.
- D. A place for materials for teachers and students to encourage growth in knowledge, which will develop literary, cultural, and aesthetic appreciation and ethical standards.
- E. The allotment of space for an adequate professional library.

Parental Access to Library Books and Materials

Parents may access the school's library collection of available books and materials through following the procedures stated in Regulation IJNC-R and Exhibit IJNC-E. Parents may request a list of books and materials borrowed from the library by their children by using Exhibit IJNC-E.

Definition: For the purpose of this policy, regulation and exhibit, "parent" means the natural or adoptive parent or legal guardian of a minor child. The Superintendent will ensure that only parents, as defined, may access the information stated above.

The following are exempt from the procedures of IJNC-R and IJNC-E:

- C. Schools without a full-time library media specialist or an equivalent position.
- D. School District libraries that have agreements with county free library districts, municipal libraries or other entities pursuant to section 15-362, subsection D.

Adopted: _____

LEGAL REF.:
A.R.S.
15-102
15-189.07
15-341
15-362

IJNC-E

Exhibit

RESOURCE CENTERS / MEDIA CENTERS / SCHOOL LIBRARIES

**PARENTAL REQUEST TO ACCESS SCHOOL LIBRARY COLLECTION
OF AVAILABLE BOOKS AND MATERIALS OR ACCESS TO BOOKS
THEIR CHILDREN BORROWED**

Under Arizona law, A.R.S. §15-102(A)(3), parents may access available books and materials *AND* parents may receive a list of books and materials their children have borrowed from the school's library.

Please fill out the below information to enable the School District to provide this information to you as required by law.

Date: _____

Name of Parent or Guardian: _____

Nature of Request: (circle one [1] or both)

(1) I am seeking access to the school's library collection of available books and materials.

(2) I am seeking a list of books and materials my child has borrowed from the library.

If you are seeking a list of books and materials your child has borrowed from the library, please state your child's name here: _____.

IKF ©
GRADUATION REQUIREMENTS

Regular Education

A minimum number of units of credit are required for graduation by the Arizona State Board of Education. Listed below are the units that must be completed before a student may receive a high school diploma.

Graduation requirements may be met as follows:

- A. By successful completion of subject area course requirements.
- B. By mastery of the standards adopted by the State Board of Education and other competency requirements for the subject as determined by the Governing Board in accord with A.A.C. R7-2302.02 and rules established by the Superintendent.
- C. By earning credits through correspondence courses (limited to one [1] in each of the four [4] major subject areas) and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board and in accord with A.R.S. 15-701.01.
- D. By the transfer of credits as described in Policy JFABC.
- E. An out-of-state transfer student is not required to pass the competency test to graduate if the student has successfully passed a statewide assessment test on state adopted standards that are substantially equivalent to the State Board Adopted Academic Standards.

Graduation requirements as determined by the Arizona State Board of Education (R7-2-302.02) and the District Governing Board are as follows:

English	4.0 units
Math	4.0 units*
Science	3.0 units**
Social Studies	3.0 units***
American Government and Arizona Government	0.5 unit
American History - including Arizona History	1.0 unit
World History and Geography	1.0 unit
Economics	0.5 unit****
Fine Arts or Career, Technical and Vocational Education	1.0 unit
Electives	<u>7.0 units</u>
Total	22.0 units

* In lieu of one (1) credit of Algebra II or its equivalent course content a student may request a personal curriculum in mathematics following R7-2302.03.

* Math courses shall consist of Algebra I, Geometry, Algebra II, (or its equivalent) and an additional course with significant math content as determined by the Governing Board (Governing Body).

Pursuant to the prescribed graduation requirements adopted by the State Board of Education, the Governing Board may approve a rigorous computer science course that would fulfill a mathematics course required for graduation from high school. The Governing Board may only approve a rigorous computer science course if the rigorous computer science course includes significant mathematics content and the Governing Board determines the high school where the rigorous computer science course is offered has sufficient capacity, infrastructure and qualified staff, including competent teachers of computer science.

** Three (3) credits of science in preparation for proficiency at the high school level on a state required test.

*** Beginning Through the graduating class of 2025, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a pupil must correctly answer at least sixty (60) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services.

Beginning with the graduating class of 2026, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a pupil must correctly answer at least seventy (70) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. The District school shall document on the pupil's transcript only a pass or fail designation that the pupil has passed or failed the test.

A pupil in grade seven (7) or eight (8) may take the test described in this paragraph, and if the pupil correctly answers at least seventy (70) of the one hundred (100) questions on the test:

- a) The district school or charter school shall document on the pupil's transcript only a pass or fail designation that the pupil has passed or failed the test required by this paragraph.
- b) The pupil is not required to take the test required by this paragraph again in high school.

**** The State Board requirement for economics is at least one-half (.5) of a course credit, which shall include financial literacy and personal financial management.

The Governing Board may determine the method and manner in which to administer a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. A pupil who does not obtain a passing score on the test that is identical to the civics portion of the naturalization test may retake the test until the pupil obtains a passing score.

Each school district and charter school shall report to the department of education all of the following aggregate data, organized by grade level, relating to the test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services required by subsection A, paragraph 3 of §15-701.01:

1. The median score.
2. The percentage of pupils who passed by correctly answering the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of §15-701.01.
3. The percentage of pupils who failed by correctly answering fewer than the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of §15-701.01.
4. Any other data required by the department relating to the test.

A school district or charter school may not include the personally identifiable information of any pupil in the data reported to the department of education under subsection L of §15-701.01.

Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by-case basis in accordance with the special education course of study and the individualized education program of the student. Graduation requirements established by the Governing Board may be met by a student as defined in A.R.S. 15701.01 and A.A.C. R7-2-302.

Pupils who receive special education shall not be required to achieve passing scores on the test that is identical to the civics portion of the naturalization test under section 15-701.01 in order to graduate from high school unless the pupil is learning at a level appropriate for the pupil's grade level in a specific academic area and unless a passing score on the test that is identical to the civics portion of the naturalization test under section 15701.01 is specifically required in a specific academic area by the pupil's individualized education program as mutually agreed on by the pupil's parents and the

pupil's individualized education program team or the pupil, if the pupil is at least eighteen (18) years of age.

Competency requirements. Any student who is placed in special education classes, grades nine (9) through twelve (12), is eligible to receive a high school diploma without meeting state competency requirements.

State Seal of Biliteracy. The School District may voluntarily participate in the state seal of biliteracy program by notifying the Superintendent of Public Instruction of such intention. Schools will then identify the students who have met the requirements to be awarded the state seal of biliteracy, which shall be affixed to the diploma and noted on the transcript of each student who has met the requirements.

CPR Instruction and Training. School districts and charter schools shall provide public school pupils with one (1) or more training sessions in cardiopulmonary resuscitation, through the use of psychomotor skills in an age-appropriate manner, during high school.

Adopted: _____

LEGAL REF.:

A.R.S.

15-203

15-341

15-701.01

15-763

A.A.C.

R7-2-302.02

R7-2-302.03

CROSS REF.:

IGD - Curriculum Adoption

IGE - Curriculum Guides and Course Outlines

IHAMC - Instruction and Training in Cardiopulmonary Resuscitation

IHAMD - Instruction and Training in Suicide Prevention

IIE - Student Schedules and Course Loads

IKA - Grading/Assessment Systems

JFABC - Admission of Transfer Students

IMB ©
TEACHING ABOUT
CONTROVERSIAL / SENSITIVE ISSUES

Democratic tradition often involves dealing with controversial issues. Knowledge and understanding of such issues are an indispensable part of education.

The teacher holds a position of authority and respect in the classroom and community, and by virtue of that position has great responsibility in the formation of the education of all students. It must be clear that personal views are not a part of the instructional program and must be tempered by the responsibility to maintain professionalism.

To ensure that controversial issues are dealt with fairly and objectively, and with instruction as their goal, such issues may be a part of the curriculum as long as the following policies are observed:

- A. Teachers should instruct students in the principles and techniques of the scientific method and provide opportunities for practice in applying established facts to specific problems.
- B. Teachers should seek to develop in students the ideals of truth and honesty.
- C. All personnel should seek to create an atmosphere in which difference of opinion can be voiced without fear and hostility and with mutual respect for all viewpoints.
- D. Constitutional guarantees of due process and freedom of speech will continue to be observed as to students and teachers alike when they are involved in a controversial issue.
- E. Teachers should encourage the suspension of judgment and conclusions until all relevant and significant facts have been assembled, critically examined, and checked for accuracy.
- F. Teachers should seek to develop in students a sense of responsibility for their beliefs, opinions, attitudes, and actions.
- G. Teachers should place major emphasis upon "why" and "how" to think rather than "what" to think.

IMD ©
SCHOOL CEREMONIES
AND OBSERVANCES

The following shall be adhered to regarding required opening exercises and school programs as they pertain to customs and holidays:

A. Each student shall be provided with an opportunity to participate in the Pledge of Allegiance or other patriotic observance each day.

B. Each student in grades four (4) through six (6) shall recite the following passage from the Declaration of Independence:

"We hold these truths to be self-evident, that all men are created equal, that they are endowed by their creator with certain unalienable rights, that among these are life, liberty and the pursuit of happiness. That to secure these rights, governments are instituted among men, deriving their just powers from the consent of the governed..."

C. For K-12 programs, each school district and charter school shall set aside at least one (1) minute but not more than two (2) minutes at the beginning of each school day for students to engage in a moment of silence during which students may not interfere with other students' participations. A teacher or other school employee may not suggest the nature of any reflection in which a student may engage during the moment of silence. Each teacher of a class in which a moment of silence occurs pursuant to law shall encourage parents of students in the class to discuss with their children how best to use the moment of silence.

D. Students whose parents have informed the school that they are not to take part in the meditation period or patriotic observances will be expected to observe the courtesy of not disturbing others.

E. When special days or significant events are recognized, it is recommended that appropriate classroom and assembly programs be presented in keeping with the traditional and historical significance of the event or season.

A teacher or administrator in any school in this District may read or post in any school copies or excerpts of the following materials:

A. The national motto "In God We Trust."

B. The National Anthem.

C. The Pledge of Allegiance.

D. The Preamble to the Constitution of this state.

E. The Declaration of Independence.

F. The Mayflower Compact.

- G. Writings, speeches, documents and proclamations of the founding fathers and the presidents of the United States.
- H. Published decisions of the United States Supreme Court.
- I. Acts of the United States Congress.
- J. The state motto "Ditat Deus," which means "God Enriches."

Adopted: _____

LEGAL REF.:

A.R.S.

15-203

15-342

15-506

15-717

JF
STUDENT ADMISSIONS

The person enrolling a student (except homeless students) in the school for the first time will be asked to produce one (1) of the following proofs:

- A. A certified copy of the child's birth certificate.
- B. Other reliable proof of the student's identity and age, including the student's baptismal certificate, an application for a Social Security number, or original school registration records, and an affidavit explaining the inability to provide a copy of the birth certificate.
- C. A letter from the authorized representative of an agency having custody of the student(pursuant to statute) certifying that the student has been placed in the custody of the agency as prescribed by law.

A valid/current dependent military identification card will be accepted as proof of identity and age in order to enroll a student into school; however, a certified copy of the child's birth certificate or other document complying with A.R.S.15-828 is required to be made a part of the student's cumulative educational record.

The parent, guardian, or surrogate will be given thirty (30) days to provide documentation requested as listed above. If documentation is not provided, a letter will be sent to notify the parent, guardian, or surrogate that unless the documentation is provided within ten (10) days, the local law enforcement agency will be notified.

Nothing contained in this policy shall authorize the school to disclose to any person a student's educational record without prior parental consent unless the school makes a determination that disclosure of such records is necessary to protect the health and safety of the student.

Certificate of Educational Convenience Applications

A pupil who is precluded by distance, lack of adequate transportation facilities or a parent's or guardian's employment from attending a school in the School District or county of the pupil's residence or who resides in unorganized territory may apply for a certificate of educational convenience.

A school district that receives an application pursuant to §15-825 shall submit the completed application to the County School Superintendent electronically, in person or by regular mail.

The Governing Board encourages the admission of all eligible students into our schools. Verification of eligibility shall be the duty of the administration to protect our students from possible overcrowding, with all of its attendant disadvantages, and to protect our taxpayers from unwarranted financial burden.

The guides to eligibility for admission set forth in the statutes for children of compulsory school age must be followed.

Routine admission of students will be limited to District residents or to children of District residents and by available school space.

Adopted:_____

15-828

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001, as amended by the Every Student Succeeds Act (ESSA) of 2015

CROSS REF.:

IKEB - Acceleration

JFAA - Admission of Resident Students

JFAB - Admission of Nonresident Students

JFABD - Admission of Homeless Students

JFB - Open Enrollment

JG - Assignment of Students to Classes and Grade Levels

JLCB - Immunizations of Students

JLH - Missing Students

JR - Student Records

JRCA - Request for Transfer of Records

JICFA ©
HAZING

There shall be no hazing, solicitation to engage in hazing, or aiding and abetting another who is engaged in hazing of any person enrolled, accepted for or promoted to enrollment, or intending to enroll or be promoted to District schools within twelve (12) calendar months. For purposes of this policy a person as specified above shall be considered a "student" until graduation, transfer, promotion or withdrawal from the District school.

"Hazing" means an act in violation of section §13-1215 or 13-1216.

"Organization" means an athletic team, association, order, society, corps, cooperative, club, or similar group that is affiliated with an educational institution and whose membership consists primarily of students enrolled at that educational institution.

It is no defense to a violation of this policy if the victim consented or acquiesced to hazing.

In accord with statute, violations of this policy do not include either of the following:

- A. Customary athletic events, contests or competitions that are sponsored by an educational institution.
- B. Any activity or conduct that furthers the goals of a legitimate educational curriculum, a legitimate extracurricular program, or a legitimate military training program.

All students, teachers and staff shall take reasonable measures within the scope of their individual authority to prevent violations of this policy.

Students and others may report hazing to any professional staff member.

Professional staff members must report the incident to the school administrator or next higher administrative supervisor, in writing, with such details as may have been provided. A failure by a staff member to timely inform the school administrator or next higher administrative supervisor of a hazing allegation or their observation of an incident of hazing may subject the staff member to disciplinary action in accord with District policies. The staff member shall preserve the confidentiality of those involved, disclosing the incident only to the appropriate school administrator or next higher administrative supervisor or as otherwise required by law. Any instance of reported or observed hazing which includes possible child abuse or violations of statutes known to the staff member shall be treated in accord with statutory requirements and be reported to a law enforcement agency.

To assure that students and staff are aware of its content and intent, a notice of this policy and procedure shall be posted conspicuously in each school building and shall be made a part of the rights and responsibilities section of the student handbook. Forms for submitting complaints are to be available to students and staff in the school offices.

Disposition of all reports/complaints shall be reported to the Superintendent. The Superintendent will determine if the policies of the District have been appropriately

implemented and will make such reports and/or referrals to the Board as may be necessary.

All violations of this policy shall be treated in accord with the appropriate procedures and penalties provided for in District policies related to the conduct and discipline of students, staff, and others.

Adopted: _____

LEGAL REF.:

A.R.S.

13-1215

13-1216

15-341

15-2301

CROSS REF.:

GBEB - Staff Conduct

JIC - Student Conduct

JII - Student Concerns, Complaints and Grievances

JK - Student Discipline

JKD - Student Suspension

JKE - Student Expulsion

JICF - Secret Societies/Gang Activities

KFA - Public Conduct on School Property

JJIB ©
INTERSCHOLASTIC SPORTS

General

The purpose of interscholastic athletics is both educational and recreational. The school sports program should encourage participation by as many students as possible and should always be conducted with the best interests of the participants as the first consideration.

District participation in interscholastic athletics shall be subject to approval by the Board. This shall include approval of membership in any leagues, associations, or conferences, and of any new agreements with other schools for a series of games or events.

The following rules shall be observed for participation by individual students:

- A. For each type of sport in which the student engages, the parents or guardian must give written consent.
- B. The student must be determined by a physician to be physically fit for the sport.

The Superintendent shall set up other rules for participation, such as those governing academic standing, in accordance with policies of the District and pertinent regulations and recommendations of the state interscholastic athletic association.

Male, Female, or Coed Designation

Each interscholastic athletic team or sport that is sponsored by a public school shall be expressly designated as one (1) of the following based on the biological sex of the students who participate on the team or in the sport:

- A. "Males," "men" or "boys"
- B. "Females," "women" or "girls"
- C. "Coed" or "mixed."

Athletic teams or sports designated for "females," "women" or "girls" may not be open to students of the male sex.

Any student may participate in any interscholastic athletic team or sport designated as being for "males," "men" or "boys" or designated as "coed" or "mixed."

Health and Safety of Participants

The health and safety of participants in interscholastic athletic activities must receive careful consideration. The District shall prescribe and enforce policies and procedures relating to the health and safety of all pupils participating in District-sponsored practice sessions or games or other interscholastic athletic activities.

Participants must be provided access to water at all times during practice sessions, games, or other interscholastic athletic activities.

The Board shall develop, in consultation with the Arizona Interscholastic Association (AIA) guidelines, information and forms to inform and educate coaches, pupils and parents of the dangers of concussions and head injuries and the risks of continued participation in athletic activity after a concussion.

Before a student participates in an athletic activity, the student, the student's parents, and the coaches shall participate in a District program to educate program participants of the danger of concussions, head injuries, and the risk of continued participation in athletic activity after a concussion. Students and parents shall sign the AIA form (Exhibit JJIB-EA) at least once each school year stating awareness of the nature and risk of concussion. The District shall retain documentation of the participation of all affected coaching staff members in the program. For the purpose of this policy, athletic activity does not include:

- A. dance,
- B. rhythmic gymnastics,
- C. competition or exhibitions of academic skills or knowledge or other similar forms of physical noncontact activities,
- D. civic activities or academic activities, whether engaged in for the purpose of competition or recreation.

A student who is suspected of sustaining a concussion in a practice session, a game, or other interscholastic athletic activity shall be immediately removed from the athletic event and the pupil's parent or guardian shall be notified. A coach from the student's team or an official or licensed health care provider may remove a student from play. A team parent may also remove his or her own child from play. A student may return to play on the same day if a health care provider rules out a suspected concussion at the time the student is removed from play. On a subsequent day, the student may return to play if the student has been evaluated by and receives written clearance to resume participation in athletic activity from a health care provider who has been

trained in the evaluation and management of concussions and head injuries as prescribed by A.R.S. 15-341.

A group or organization that uses property or facilities owned or operated by the District for athletic activities shall comply with the policies of the Board related to concussions and head injury. This requirement does not apply to teams based in another state participating in athletic events in Arizona.

A District employee, team coach, official, team volunteer or a parent or guardian of a team member is not subject to civil liability for any act, omission or policy undertaken in good faith to comply with the requirements of this policy or for decisions made or actions taken by a health care provider. Further, the District and its employees and volunteers are not subject to civil liability for any other person's or organization's failure or alleged failure to comply with the requirements of this policy.

The Board shall develop, in consultation with the Arizona Interscholastic Association (AIA) guidelines, information and forms to inform and educate coaches, pupils and parents of the dangers of heat-related illnesses, sudden cardiac death and prescription opioid use. Before a pupil participates in any District-sponsored practice session, game or other interscholastic athletic activity, the pupil and the pupil's parent must be provided with information at least once each school year on the risks of heat related illnesses, sudden cardiac death and prescription opioid addiction.

District and school health and safety management plans may include Heat Acclimatization Protocol, Hydration Strategies, Return to Play standards, and follow-up/clearance requirements released by the Arizona Interscholastic Association (AIA) as Bylaw 14.17 and duplicated in JJIB-EB.

The Superintendent shall require that regulations for health and safety of participants in interscholastic athletics be developed, implemented, and enforced. Such regulations may, at the discretion of the Superintendent, be incorporated into this policy as an administrative regulation.

Adopted: _____

LEGAL REF.:

A.R.S.

15-120.02

15-341

15-802.01

A.A.C.

R7-2-808

A.G.O.
186-095

CROSS REF.:

JJJ - Extracurricular Activity Eligibility

KF - Community Use of School Facilities

JLCB © IMMUNIZATIONS OF STUDENTS

The Board follows Arizona law as it applies to immunizations of students.

Immunizations Required for Attendance

Subject to the exemptions as provided by law, immunization against diphtheria, tetanus, pertussis, poliomyelitis, rubeola (measles), mumps, rubella (German measles), hepatitis B, haemophilus influenzae b (Hib), and varicella is required for attendance of a student in a District school.

Immunizations Not Required for School Attendance

The following immunizations are not required for school attendance:

- A. Human papillomavirus.
- B. COVID-19 or any variant of COVID-19.

A School District or Charter School, as a governmental entity, that requires a person under eighteen (18) years of age to receive a vaccination for COVID-19 or any variant of COVID-19 must obtain the consent of that person's parent or guardian.

Immunization Procedures

The Board authorizes the Superintendent to create procedures for verifying immunizations records of students. The procedures shall be administered in Regulation JLCB-R and Exhibit JLCB-E.

A student's immunization record must be submitted prior to attendance, although a student may be conditionally enrolled provided that necessary immunizations have been initiated and a schedule has been established for completion of the required immunizations.

The school administrator shall review the school immunization record at least twice each school year until the pupil receives all of the required immunizations.

A student shall not be allowed to attend school without submitting documentary proof of compliance to the school administrator unless the student is exempted from immunization.

On enrollment, the school administrator shall suspend that student if the administrator does not have documentary proof of compliance and the student is not exempted from immunization.

A student who fails to comply with the immunization schedule shall be suspended from school attendance until documentary proof of compliance is provided to the school administrator, except that a homeless student shall not be suspended from attendance until the fifth (5th) calendar day after enrollment.

Any student with serologic confirmation of the presence of specific antibodies against a vaccine-preventable disease shall not be subject to immunization against that disease as a condition for attending school.

The District will cooperate with county and state health departments in programs of immunization. Parents' permission must be secured before a student may participate in such immunization projects.

Adopted: _____

LEGAL REF.:

A.R.S.

15-871

15-872

15-873

15-874

36-681

A.A.C.

R9-6-203

R9-6-313

R9-6-350

R9-6-353

R9-6-356

R9-6-365

R9-6-368

R9-6-372

R9-6-388

R9-6-701 through 707

JLCC ©
COMMUNICABLE / INFECTIOUS DISEASES

Any student with, or recovering from, a communicable disease will not be permitted in school until the period of contagion is passed or until a physician recommends a return, in accordance with A.R.S. 36-621 *et seq.*, appropriate regulations of the State Department of Health Services, and policies of the County Health Department.

Parents will be requested to provide a history of the communicable diseases for each student, and such records will be kept and maintained by the District.

A student suffering from a communicable disease shall be excluded from school to protect the student's own welfare and also to protect other students from illness. Early recognition of a communicable disease is of prime importance. The administrator or county health director shall make the decision for exclusion and readmission.

The District or charter school may require that a mask or face covering be worn by a person under eighteen (18) years of age only with the express consent of the person's parent or guardian.

Pediculosis (Lice Infestation)

Students with pediculosis shall be excluded from school until treated with a pediculicide.

Adopted: _____

LEGAL REF.:

A.R.S.

1-602

1-611

15-871

15-872

36-621

A.A.C.

R9-6-202 *et seq.*

R9-6-301

R9-6-342

R9-6-355

JLDA ©
SCHOOL COUNSELORS AND
PSYCHOLOGISTS

Psychological services, including testing, are available to students through the public schools. Initial referrals for psychological evaluations may come from certificated staff members or parents, or from the student.

A school psychologist who is employed by or contracted to provide services in a public school must be certified by the Department of Education but is exempt from licensure.

Prior written or oral consent of a parent or the legal guardian of a minor child must be obtained in the manner and as required by A.R.S. 36-2272 to procure, solicit to perform, arrange for the performance of or perform mental health screening in a nonclinical setting or mental health treatment on a minor. Eligible student (age eighteen [18] years and beyond) authorization must be obtained prior to the referral or performance of a mental health screening or mental health treatment as described above, except as otherwise provided by law or a court order. These restrictions do not apply when an emergency exists that requires a person to perform mental health screening or provide mental health treatment to prevent serious injury to or save the life of a minor child.

A school psychologist shall administer preliminary tests to determine the need for psychological evaluations.

Referrals to outside agencies shall be made only with parental or eligible student authorization, except as otherwise provided by law or a court order.

Adopted: _____

LEGAL REF.:

A.R.S.

32-2075

36-2272

JRR ©
STUDENT SURVEYS

Student surveys will be prepared, administered, retained, and communicated to parents and students in a manner consistent with state and federal laws. The requirements of the Arizona Revised Statutes shall be as specified in the relevant statutes and subsequent regulations.

No survey that solicits personal information about a pupil regarding any of the listed categories in A.R.S. §15-117(A) shall be conducted without being approved and authorized by the Superintendent. A teacher or other school employee may not administer any survey regarding A.R.S. §15-117(A) without obtaining written authorization from the Superintendent.

The categories of A.R.S. §15-117(A) and additional rules applying to surveys are listed in Regulation JRR-R.

The District will comply with the provisions of the Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and the Protection of Pupil Rights Act (PPRA).

If a parent or eligible student believes that the District is violating the FERPA, that person has a right to file a complaint with the U.S. Department of Education. The address is:

The Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605
Telephone number: (202) 260-3887

Adopted: _____

LEGAL REF.:

A.R.S.

15-101

15-102

15-104

15-117

15-141

15-142

15-249

15-741

20 U.S.C. 1232g, the Family Educational Rights and Privacy Act

20 U.S.C. 1232h, the Protection of Pupil Rights Amendment
20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act
20 U.S.C. 7908
34 C.F.R. 98
34 C.F.R. 300

CROSS REF.:

JI - Student Rights and Responsibilities
JICEC - Freedom of Expression
JII - Student Concerns, Complaints, and Grievances
JR - Student Records
KB - Parental Involvement in Education

KB ©

PARENTAL INVOLVEMENT IN EDUCATION

Purpose

The Governing Board adopts this policy to promote the involvement of parents and guardians of children enrolled in the School District. This policy is adopted in consultation with parents, teachers and administrators. The Governing Board recognizes parents' rights as codified in the Parents' Bill of Rights, 1-601, 1-602, and in Arizona's other codifications of parents' rights as stated in Title 15 of the Arizona Revised Statutes.

Outline of Policy KB, Regulations and Exhibits:

- A. Policy KB contains the Governing Board's policy as developed and adopted as required by law.
- B. Regulation KB-R incorporates the Superintendent's detailed guidance in administering this policy.
- C. Exhibit KB-EA provides Superintendents with a mechanism to collect and maintain instructional staff background information.
- D. Exhibit KB-EB contains the parents' bill of rights as codified for ease of reference.

Definitions

For the purpose of this policy "parent" means the natural or adoptive parent or legal guardian of a minor child.

Parental Involvement Procedures

The Superintendent, in consultation with parents, teachers, and administrators, shall develop procedures for parental involvement in the school(s). These procedures shall include:

- A. A plan for parent participation in the school designed to improve parent and teacher cooperation in such areas as homework, attendance, and discipline. The plan shall provide for the administration of a parent-teacher satisfaction survey.
- B. A method by which parents may learn about the course of study for their children and review learning materials, including the source of any supplemental educational materials.
- C. Procedures by which parents have access to the school's library collection of available books and materials.

D. Procedures by which parents may receive a list of books and materials borrowed from the library by their children. The following are exempt from paragraph C and D:

1. Schools without a full-time library media specialist or an equivalent position.
2. School district libraries that have agreements with county free library districts, municipal libraries or other entities pursuant to section 15-362, subsection D.

E. A procedure by which parents who object to any learning material or activity on the basis that it is harmful may withdraw their children from the activity or from the class or program in which the material is used and request an alternative assignment. Objection to a learning material or activity on the basis that it is harmful includes objection to a material or activity because it questions beliefs or practices in sex, morality, or religion or, because of sexual content, violent content, or profane or vulgar language.

F. A procedure by which parents or guardians of students enrolled in the District shall have access in advance to the instructional materials, learning materials and activities currently used by, or being considered for use by, the District.

G. A procedure by which the District shall obtain signed, written consent from a student's parent or guardian before using video, audio or electronic materials that may be inappropriate for the age of the student.

H. Procedures to prohibit the School District from providing sex education instruction to a student unless the student's parent provides written permission for the student to participate in the sex education curricula if the School District offers any sex education curricula pursuant to A.R.S. 15-711 on the requirement to include instruction to students in grades seven (7) through twelve (12) on laws relating to sexual conduct with a minor or 15-716 concerning instruction on immune deficiency syndrome, or pursuant to any rules adopted by the State Board of Education.

I. A procedure by which the District shall obtain signed, written consent from a student's parent or guardian before providing sex education to the student. At the same time the public educational institution seeks consent, it shall inform the student's parent or guardian of the parent's or guardian's right to review the instructional materials and activities.

J. Procedures by which parents will be notified in advance of and given the opportunity to withdraw their children from any instruction or presentations regarding sexuality in courses other than formal sex education curricula.

K. Procedures by which parents may learn about the nature and purpose of clubs and activities that are part of the school curriculum, extracurricular clubs, and activities that have been approved by the school.

L. Procedures by which parents will be notified in advance of and given the opportunity to opt their children into any instruction, learning materials or presentations regarding sexuality, in courses other than formal sex education curricula.

M. Procedures by which parents may learn about parental rights and responsibilities under the laws of this state, including the following:

1. The right to opt into a sex education curriculum if one is provided by the District.
2. Open enrollment rights pursuant to A.R.S. 15-816.01, relating to the District policies on open enrollment.
3. The right to opt out of assignments pursuant to A.R.S. 1-601, Parents Bill of Rights. [See Exhibit KB-EB]
4. The right to opt a child out of immunizations as authorized by A.R.S. 15-873, relating to an outbreak of a communicable disease.
5. The promotion requirements prescribed in A.R.S. 15-701 for students in grades one (1) through eight (8).
6. The minimum course of study and competency requirements for graduation from high school prescribed in A.R.S. 15-701.01.
7. The right to opt out of instruction on the acquired immune deficiency syndrome as provided by A.R.S. 15-716.
8. The right to review their child's standardized norm-referenced test results pursuant to A.R.S. 15-743.
9. The right to participate in gifted programs pursuant as prescribed by A.R.S. 15-779.01.
10. The right to access instructional materials as directed by A.R.S. 15-730.
11. The right to receive the school's annual report card pursuant to A.R.S. 15-746.

12. The school attendance and age requirements for children prescribed in A.R.S. 15-802, 15-803 and 15-821.
13. The right to public review of courses of study textbooks and library books and materials in the common schools (preschool programs through grade eight [8]), as prescribed in A.R.S. 15-721, and in high schools, prescribed in A.R.S. 15-722.
14. The right to be excused from school attendance for religious purposes as described by A.R.S. 15-806.
15. Policies related to parental involvement pursuant to A.R.S. 15-102 and set out herein.
16. The right to seek membership on school councils pursuant to A.R.S. 15-351, describing the purpose, duties, and membership of a school council. [Subject to the exemption of certain school districts exempted as described in A.R.S. 15-352.]
17. Information about the student accountability information system (SAIS) as prescribed in section 15-1042.
18. The right to access the failing schools tutoring fund pursuant to A.R.S. 15-241.
19. The right to access all written and electronic records of a school district or school district employee concerning the parent's child pursuant to section 15-143, listed in Regulation KB-R.
20. Access to the Arizona Department of Education (DOE) statutory handbook of parental rights, which is posted on the DOE website, is prominently posted on a publicly accessible portion of the District website with a link to the statutory handbook of parental rights with the title, and sections as listed below.
 - a. Title 1, chapter 6.
 - b. Section 15-102.
 - c. Section 15-110.
 - d. Section 15-113.
 - e. Section 15-117.
 - f. Section 15-351.
 - g. Section 15-721.
 - h. Section 15-722.

i. Section 15-730.

The District plan under this policy may also include:

- A. Making parents aware of this District parental involvement policy, including:
 - 1. Rights under the Family Educational Rights and Privacy Act (FERPA) of 1974, as revised (20 U.S.C. 1232g) relating to access to children's official records.
 - 2. The parent's right to inspect the District policies and curriculum.
- B. Efforts to encourage the development of parenting skills.
- C. The communication to parents of techniques designed to assist the student's learning experience in the home.
- D. Efforts to encourage access to community and support services for children and families.
- E. The promotion of communication between the school and parents concerning school programs and the academic progress of the parents' children.
- F. Identifying opportunities for parents to participate in and support classroom instruction at the school.
- G. Efforts to support, with appropriate training, parents as shared decision makers and to encourage membership on school councils.
- H. The recognition of the diversity of parents and the development of guidelines that promote widespread parental participation and involvement in the school at various levels.
- I. The development of preparation programs and specialized courses for certificated employees and administrators that promote parental involvement.
- J. The development of strategies and programmatic structures at schools to encourage and enable parents to participate actively in their children's education.
- K. Provide to parents the information in this policy in an electronic form.

Resumés of all current and former instructional personnel shall be maintained and available for inspection by parents and guardians of pupils enrolled. The resumé shall include individual educational and teaching background and experience in a particular academic content subject area.

For the purposes of this policy *parent* means the natural or adoptive parent or legal guardian of a minor child.

When a parent submits a written request for information to the Superintendent or a school principal during regular business hours:

- A. The Superintendent or principal shall:
 - 1. Deliver the requested information to the parent within ten (10) calendar days, or
 - 2. Provide to the parent a written explanation for denial of the requested information.
- B. If the requested information is denied or is not received by the parent within fifteen (15) calendar days:
 - 1. The parent may submit in writing to the Governing Board a request for the requested information, and
 - 2. The Governing Board shall consider the request at the next scheduled meeting of the Board on which the request can be properly noticed. If the request cannot be properly noticed on the next scheduled meeting agenda, the Governing Board shall formally consider the request at the next subsequent public meeting of the Governing Board.

Adopted: _____

LEGAL REF.:

- A.R.S.
- 1-601
- 1-602
- 15-101
- 15-102
- 15-110
- 15-113
- 15-117
- 15-143
- 15-189.07
- 15-249
- 15-341
- 15-351
- 15-721
- 15-722
- 15-730

CROSS REF.:

ABA - Community Involvement in Education

IHBD - Compensatory Education

IJ - Instructional Resources and Materials

IJND - Technology Resources

JHD - Exclusions and Exemptions from School Attendance

KDB - Public's Right to Know/Freedom of Information

EXHIBIT

PARENTAL INVOLVEMENT IN EDUCATION

PARENTS' BILL OF RIGHTS*

**(Enacted by the 49th Arizona Legislature, 2nd Regular Session (2010)
Session Law SB1309, Chapter 307 Arizona Revised Statutes 1-601
and 1-602)**

Parents' Rights Protected

The liberty of parents to direct the upbringing, education, health care and mental health of their children is a fundamental right.

This state, any political subdivision of this state or any other governmental entity shall not infringe on these rights without demonstrating that the compelling governmental interest as applied to the child involved is of the highest order, is narrowly tailored and is not otherwise served by a less restrictive means.

Parents' Bill of Rights; definition

All parental rights are exclusively reserved to a parent of a minor child without obstruction or interference from this state, any political subdivision of this state, any other governmental entity or any other institution, including, but not limited to, the following rights:

- A. The right to direct the education of the minor child.
- B. All rights of parents identified in Title 15, including the right to access and review all records relating to the minor child.
- C. The right to direct the upbringing of the minor child.
- D. The right to direct the moral or religious training of the minor child.
- E. The right to make all health care decisions for the minor child, including rights pursuant to sections 15-873, 36-2271 and 36-2272, unless otherwise prohibited by law.
- F. The right to request, access and review all written and electronic medical records of the minor child unless otherwise prohibited by law or unless the parent is the subject of an investigation of a crime committed against the

minor child and a law enforcement official requests that the information not be released.

- G. The right to consent in writing before a biometric scan of the minor child is made pursuant to section 15-109.
- H. The right to consent in writing before any record of the minor child's blood or deoxyribonucleic acid is created, stored or shared, except as required by section 36-694, or before any genetic testing is conducted on the minor child pursuant to section 12-2803 unless authorized pursuant to section 13-610 or a court order.
- I. The right to consent in writing before this state or any of its political subdivisions makes a video or voice recording of the minor child, unless the video or voice recording is made during or as a part of a court proceeding, by law enforcement officers during or as part of a law enforcement investigation, during or as part of an interview in a criminal or child safety services investigation or to be used solely for any of the following:
 - 1. Safety demonstrations, including the maintenance of order and discipline in the common areas of a school or on pupil transportation vehicles.
 - 2. A purpose related to a legitimate academic or extracurricular activity.
 - 3. A purpose related to regular classroom instruction.
 - 4. Security or surveillance of buildings or grounds.
 - 5. A photo identification card.
- J. The right to be notified promptly if an employee of this state, any political subdivision of this state, any other governmental entity or any other institution suspects that a criminal offense has been committed against the minor child by someone other than a parent, unless the incident has first been reported to law enforcement and notifying the parent would impede a law enforcement or child protective services investigation. This paragraph does not create any new obligation for school districts and charter schools to report misconduct between students at school, such as fighting or aggressive play, that are routinely addressed as student disciplinary matters by the school.
- K. The right to obtain information about a child safety services investigation involving the parent pursuant to section 8-807.
- L. This section does not authorize or allow a parent to engage in conduct that is unlawful or to abuse or neglect a child in violation of the laws of this state. This section does not prohibit courts, law enforcement officers or employees of a government agency responsible for child welfare from acting in their official capacity within the scope of their authority. This section does not prohibit a court from issuing an order that is otherwise allowed by law.

- M. Any attempt to encourage or coerce a minor child to withhold information from the child's parent is grounds for discipline of an employee of this state, any political subdivision of this state, or any other governmental entity, or any other institution, except for law enforcement personnel.
- N. Unless those rights have been legally waived or legally terminated, parents have inalienable rights that are more comprehensive than those listed in this section. This chapter does not prescribe all rights of parents or preempt or foreclose claims or remedies in support of parental rights that are available under the constitution, statutes or common law of this state. Unless otherwise required by law, the rights of parents of minor children shall not be limited or denied.
- O. Except as prescribed in subsections P and Q of this section, this state, a political subdivision of this state or any other governmental entity, or any official of this state, a political subdivision of this state or any other governmental entity acting under color of law, shall not interfere with or usurp the fundamental right of parents to direct the upbringing, education, health care and mental health of their children. A parent may bring suit against a governmental entity or official described in this subsection based on any violation of the statutory rights set forth in this chapter or any other action that interferes with or usurps the fundamental right of parents to direct the upbringing, education, health care and mental health of their children in the superior court in the county in which the violation or other action occurs or in federal court, if authorized by federal law, or before an administrative tribunal of appropriate jurisdiction. A parent may raise a violation of this chapter as a claim or a defense.
- P. In any action under subsection O of this section, the governmental entity or official described in subsection O of this section has the burden of proof to demonstrate both of the following:
 - 1. That the interference or usurpation is essential to accomplish a compelling government interest of the highest order, as long recognized in the history and traditions of this state in the operation of its regulatory powers.
 - 2. That the method of interference or usurpation used by the government is narrowly tailored and is not otherwise served by a less restrictive means.
- Q. A governmental entity or official described in subsection O of this section may interfere with or usurp the fundamental right of parents to direct the upbringing, education, health care and mental health of their children only if the governmental entity or official successfully demonstrates both elements described in subsection P of this section. If the governmental entity or official

is unsuccessful, the court shall grant appropriate relief, such as declaratory or injunctive relief, compensatory damages and attorney fees, based on the facts of the case and the law as applied to the facts.

- R. For the purposes of this section, "*parent*" means the natural or adoptive parent or legal guardian of a minor child.

***Note:** *The literal language of the Parents' Bill of Rights is retained as enacted by the Legislature. However, the layout and style has been modified to be consistent with that of the other documents in the District's Manual of Governing Board Policies and Administrative Regulations. Where the term "section" appears, it is to be understood as the identified section of the Arizona Revised Statutes (A.R.S.).*

KI ©

VISITORS TO SCHOOLS

The Superintendent shall establish school-visit procedures for the control of persons other than school personnel or students who enter District premises. Such procedures shall permit full use of all legal means to ensure that students, employees, and District property are properly safeguarded. No person, other than one who is a peace officer or one who has obtained specific authorization from the appropriate school administrator, shall carry or possess a weapon on school grounds.

No visit, tour or observation shall be permitted if it threatens the health and safety of the pupils and staff.

Parent and Prospective Parent Visitors

The Superintendent shall develop procedures to allow for visits, tours and observations of all classrooms by parents of enrolled pupils and parents who wish to enroll their children in the school district. See Regulation KI-R. Parent and prospective parent visit, tour and observation policies shall be easily accessible from the home page of each school's website.

Mask or Face Coverings not required

The District does not require masks or face coverings anywhere on the District's premises except where long-standing workplace safety and infection control measures that are unrelated to COVID-19 may be required.

Adopted: _____

LEGAL REF.:

A.R.S.

13-1302

13-2905

13-2911

15-184

15-341

15-507

A.G.O.

184-054

CROSS REF.:

AD - Educational Philosophy/School District Mission

BBA - Board Powers and Responsibilities

KFA - Public Conduct on School Property



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of School Facilities Oversight Board (SFOB) Grant for Amphitheater High School Central Plant 2 Chilled/Hot Water Line Replacement Design

BACKGROUND:

On September 16, 2022, the District submitted a School Facilities Oversight Board (SFOB) Grant request for the Central Plant 2 Chilled/Hot Water Line Replacement Design at Amphitheater High School. The SFOB has approved this grant request on September 23, 2022, in the amount of \$14,195.00.

The Governing Board is required to approve the grant's attached terms and conditions to accept this award.

Grant Number: BRG-DSGN-01075

Grant Amount: \$14,195.00

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board accepts the SFOB grant number BRG-DSGN-01075 in the amount of \$14,195.00 for the Central Plant 2 Chilled/Hot Water Line Replacement Design at Amphitheater High School and authorize the Governing Board President to sign the attached Terms and Conditions.

INITIATED BY:

Richard C. La Nasa, Executive Manager, Operational Support

Date: September 23, 2022

Todd A. Jaeger, J.D., Superintendent

DIVISION OF SCHOOL FACILITIES

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020, May 4, 2022

**TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM
BUILDING RENEWAL GRANT FUND**

School District:

School:

eCivis Award/Contract ID Number:

Project Title:

1. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the Division of School Facilities (DSF) from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §41-5732, §41-5701, and §41-5702.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §41-5732 and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

2. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the initial date of the performance period and shall continue until the project is closed, pursuant to Paragraph 4.2. A project shall be complete within 12 months per A.R.S. §41-5732.

2.1 ABANDONMENT OF THE PROJECT

A Project may be considered to be abandoned if a purchase order has not been issued within four months of approval of funding. In such an instance, the project may be subject to administrative closeout and any monies awarded by the Division of School Facilities to the District may be returned to the fund.

3. FINANCIAL CONDITIONS

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, the USFR purchasing guidelines;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Compliance with any applicable Division of School Facilities Performance Specifications;
- f. Any award based on an estimate is subject to the Division of School Facilities approval of the procurement process and award of the bid or quote as applicable prior to distribution of funds to the district;
- g. The Division of School Facilities will require a pre-award meeting with the selected contractor before any funding is made available. School district non-compliance with these Terms and Conditions and/or non-performance through the performance period of the project may result in the delay of payments until the issue is corrected;
- h. Professional services deliverables will be submitted to the Division of School Facilities via activity reports before project closeout to verify deliverables were successfully funded by the Building Renewal Grant Program.

3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the Board as necessary to perform its duties. The District will cooperate with the Board or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

3.2 SURPLUS FUNDS

If the final cost of the Project is less than the amount awarded by the Division of School Facilities, the District shall return the unspent monies to the Division of School Facilities.

3.3 UNFORESEEN CONDITIONS

The District shall notify the DSF if any unforeseen conditions arise during project implementation. The Division of School Facilities will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division to proceed. The Change Order is not considered executed until signed by the Division of School Facilities. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. §41-5701.02.1.2., if a school district approves (If the District issues a purchase order or authorizes start of the work) work referenced in a change order before the Division of School Facilities ('The Division' for the purposes of this Change Order is interchangeable with 'Division Staff') approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

3.4 LOCAL FUNDS

If the District intends to supplement the Project with additional funds, the District shall provide to the Division of School Facilities an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the amount being committed in each project.

Elective upgrades to facilities, excluded spaces in excess of 10%, district administrative spaces, grade configuration updates of facilities, or program changes limited by "built as designed" plans are limited to district funds, notwithstanding campus-wide required fire, life, safety systems.

3.5 SCOPE OF WORK

Any change in the scope of work shall be implemented by a Change Order. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division of School Facilities to proceed. The Change Order is not considered executed until signed by the Division of School Facilities. No work shall proceed without a fully executed Change Order. If changes in the scope of work are made without the Division of School Facilities approval, the Division of School Facilities will not release any funding for the changes in the scope of work, and further may consider the Project abandoned. Any work the school district approves prior to the executed change order is the financial responsibility of the school district. The District shall return any unspent monies to the Division of School Facilities, and reimburse the Fund for

monies spent without proper authorization from the Division of School Facilities within thirty (30) days of being notified by the Division of School Facilities

3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportional to the original cost sharing.

4. REPORTING REQUIREMENTS

The District will make reports to the Division of School Facilities as requested, and will cooperate with any evaluation of the grant and/or project as required by the Division of School Facilities. All expenditures and projects are subject to audit. All construction and related contracts entered into by the District shall contain a clause that will permit the Division of School Facilities and/or the District to audit the contract.

4.1 PUBLIC RECORD

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

4.2 FINAL FINANCIAL REPORT AND PROJECT CLOSEOUT

The District shall complete a final financial report and project closeout for each project phase awarded before initiating an application for subsequent project phases. The District shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for a construction project.

5. INSURANCE REQUIREMENTS

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds. Projects as a result of weather-related or other insurable incidences shall be

initiated by an insurance claim and partnerships reported.

6. AUDIT OF RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records (“records”) relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of these Terms and Conditions.

7. AVAILABILITY OF FUNDS

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

8. RESOLUTION OF DISPUTES

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

9. NON-DISCRIMINATION

The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that Districts for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability. However, Tribal Nations are exempt from the definition of employer for both Federal and State Civil Rights Act.

10. TERMINATION

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the - Division of School Facilities, the District shall be paid for all the allowable costs incurred prior to the date of termination, and only cost determined appropriate by the Division of School Facilities to de-mobilize the contractor from the work site, if applicable.

The payment of costs may be subject to audit verification by the Division of School Facilities or its duly authorized representative.

11. ASSIGNMENT AND DELEGATION

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

12. CANCELLATION FOR CONFLICT OF INTEREST

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

13. ENTIRE AGREEMENT

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

14. APPLICABLE LAW

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

15. THIRD PARTY ANTITRUST VIOLATIONS

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

16. PROGRAM REVIEW AND SITE VISITS

The Division of School Facilities has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the Division of School Facilities in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

17. RIGHT TO USE, DUPLICATE AND DISCLOSE

The Division of School Facilities may duplicate, use, and disclose in any manner and for any purpose whatsoever, within the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the Division of School Facilities retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential nor proprietary information, but shall include professional credit for the architect and engineers of the successful project.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401

19.1 WARRANT COMPLIANCE

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

19.2 BREACH OF WARRANTY

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.3 FAILURE TO COMPLY

Failure to comply with a Division of School Facilities audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.4 INSPECTION

The Division of School Facilities retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.

The Division of School Facilities may enter into additional agreements with the District that authorize the District to utilize Division of School Facilities funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the Board an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

22. FLOW-DOWN REQUIREMENTS

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

23. CERTIFICATION / AUTHORIZATION

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent, CFO/Business Manager, and Facilities Director of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

eCivis Award/Contract ID Number:

Governing Board President (signature)

Date

Name (printed/typed)

School District

Superintendent (signature)

Date

Name (printed/typed)

CFO/Business Manager (signature)

Date

Name (printed/typed)



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of School Facilities Oversight Board (SFOB) Grant for Amphitheater High School Science Wing Floor Repairs

BACKGROUND:

On September 16, 2022, the District submitted a School Facilities Oversight Board (SFOB) Grant request for repairs to the Science Wing Floors at Amphitheater High School. The SFOB has approved this grant request on September 23, 2022, in the amount of \$27,127.47.

The Governing Board is required to approve the grant's attached terms and conditions to accept this award.

Grant Number: SFB-ERR-03230

Grant Amount: \$27,127.47

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board accepts the SFOB grant number SFB-ERR-03230 in the amount of \$27,127.47 for repairs to the Science Wing Floors at Amphitheater High School and authorize the Governing Board President to sign the attached Terms and Conditions.

INITIATED BY:

Richard C. La Nasa, Executive Manager, Operational Support

Date: September 23, 2022

Todd A. Jaeger, J.D., Superintendent

DIVISION OF SCHOOL FACILITIES

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020, May 4, 2022

**TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM
BUILDING RENEWAL GRANT FUND**

School District:

School:

eCivis Award/Contract ID Number:

Project Title:

1. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the Division of School Facilities (DSF) from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §41-5732, §41-5701, and §41-5702.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §41-5732 and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

2. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the initial date of the performance period and shall continue until the project is closed, pursuant to Paragraph 4.2. A project shall be complete within 12 months per A.R.S. §41-5732.

2.1 ABANDONMENT OF THE PROJECT

A Project may be considered to be abandoned if a purchase order has not been issued within four months of approval of funding. In such an instance, the project may be subject to administrative closeout and any monies awarded by the Division of School Facilities to the District may be returned to the fund.

3. FINANCIAL CONDITIONS

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, the USFR purchasing guidelines;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Compliance with any applicable Division of School Facilities Performance Specifications;
- f. Any award based on an estimate is subject to the Division of School Facilities approval of the procurement process and award of the bid or quote as applicable prior to distribution of funds to the district;
- g. The Division of School Facilities will require a pre-award meeting with the selected contractor before any funding is made available. School district non-compliance with these Terms and Conditions and/or non-performance through the performance period of the project may result in the delay of payments until the issue is corrected;
- h. Professional services deliverables will be submitted to the Division of School Facilities via activity reports before project closeout to verify deliverables were successfully funded by the Building Renewal Grant Program.

3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the Board as necessary to perform its duties. The District will cooperate with the Board or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

3.2 SURPLUS FUNDS

If the final cost of the Project is less than the amount awarded by the Division of School Facilities, the District shall return the unspent monies to the Division of School Facilities.

3.3 UNFORESEEN CONDITIONS

The District shall notify the DSF if any unforeseen conditions arise during project implementation. The Division of School Facilities will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division to proceed. The Change Order is not considered executed until signed by the Division of School Facilities. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. §41-5701.02.1.2., if a school district approves (If the District issues a purchase order or authorizes start of the work) work referenced in a change order before the Division of School Facilities ('The Division' for the purposes of this Change Order is interchangeable with 'Division Staff') approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

3.4 LOCAL FUNDS

If the District intends to supplement the Project with additional funds, the District shall provide to the Division of School Facilities an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the amount being committed in each project.

Elective upgrades to facilities, excluded spaces in excess of 10%, district administrative spaces, grade configuration updates of facilities, or program changes limited by "built as designed" plans are limited to district funds, notwithstanding campus-wide required fire, life, safety systems.

3.5 SCOPE OF WORK

Any change in the scope of work shall be implemented by a Change Order. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division of School Facilities to proceed. The Change Order is not considered executed until signed by the Division of School Facilities. No work shall proceed without a fully executed Change Order. If changes in the scope of work are made without the Division of School Facilities approval, the Division of School Facilities will not release any funding for the changes in the scope of work, and further may consider the Project abandoned. Any work the school district approves prior to the executed change order is the financial responsibility of the school district. The District shall return any unspent monies to the Division of School Facilities, and reimburse the Fund for

monies spent without proper authorization from the Division of School Facilities within thirty (30) days of being notified by the Division of School Facilities

3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportional to the original cost sharing.

4. REPORTING REQUIREMENTS

The District will make reports to the Division of School Facilities as requested, and will cooperate with any evaluation of the grant and/or project as required by the Division of School Facilities. All expenditures and projects are subject to audit. All construction and related contracts entered into by the District shall contain a clause that will permit the Division of School Facilities and/or the District to audit the contract.

4.1 PUBLIC RECORD

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

4.2 FINAL FINANCIAL REPORT AND PROJECT CLOSEOUT

The District shall complete a final financial report and project closeout for each project phase awarded before initiating an application for subsequent project phases. The District shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for a construction project.

5. INSURANCE REQUIREMENTS

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds. Projects as a result of weather-related or other insurable incidences shall be

initiated by an insurance claim and partnerships reported.

6. AUDIT OF RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records (“records”) relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of these Terms and Conditions.

7. AVAILABILITY OF FUNDS

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

8. RESOLUTION OF DISPUTES

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

9. NON-DISCRIMINATION

The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that Districts for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability. However, Tribal Nations are exempt from the definition of employer for both Federal and State Civil Rights Act.

10. TERMINATION

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the - Division of School Facilities, the District shall be paid for all the allowable costs incurred prior to the date of termination, and only cost determined appropriate by the Division of School Facilities to de-mobilize the contractor from the work site, if applicable.

The payment of costs may be subject to audit verification by the Division of School Facilities or its duly authorized representative.

11. ASSIGNMENT AND DELEGATION

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

12. CANCELLATION FOR CONFLICT OF INTEREST

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

13. ENTIRE AGREEMENT

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

14. APPLICABLE LAW

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

15. THIRD PARTY ANTITRUST VIOLATIONS

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

16. PROGRAM REVIEW AND SITE VISITS

The Division of School Facilities has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the Division of School Facilities in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

17. RIGHT TO USE, DUPLICATE AND DISCLOSE

The Division of School Facilities may duplicate, use, and disclose in any manner and for any purpose whatsoever, within the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the Division of School Facilities retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential nor proprietary information, but shall include professional credit for the architect and engineers of the successful project.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401

19.1 WARRANT COMPLIANCE

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

19.2 BREACH OF WARRANTY

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.3 FAILURE TO COMPLY

Failure to comply with a Division of School Facilities audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.4 INSPECTION

The Division of School Facilities retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.

The Division of School Facilities may enter into additional agreements with the District that authorize the District to utilize Division of School Facilities funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the Board an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

22. FLOW-DOWN REQUIREMENTS

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

23. CERTIFICATION / AUTHORIZATION

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent, CFO/Business Manager, and Facilities Director of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

eCivis Award/Contract ID Number:

Governing Board President (signature)

Date

Name (printed/typed)

School District

Superintendent (signature)

Date

Name (printed/typed)

CFO/Business Manager (signature)

Date

Name (printed/typed)



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of School Facilities Oversight Board (SFOB) Grant for La Cima Middle School Campus Buildings Weatherization Assessment

BACKGROUND:

On July 15, 2022, the District submitted a School Facilities Oversight Board (SFOB) Grant request for a Campus Buildings Weatherization Assessment at La Cima Middle School. The SFOB has approved this grant request on September 23, 2022, in the amount of \$5,440.00.

The Governing Board is required to approve the grant's attached terms and conditions to accept this award.

Grant Number: BRG-ASMNT-00807

Grant Amount: \$5,440.00

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board accepts the SFOB grant number BRG-ASMNT-00807 in the amount of \$5,440.00 for a Campus Building Weatherization Assessment at La Cima Middle School and authorize the Governing Board President to sign the attached Terms and Conditions.

INITIATED BY:

Richard C. La Nasa, Executive Manager, Operational Support

Date: September 23, 2022

Todd A. Jaeger, J.D., Superintendent

DIVISION OF SCHOOL FACILITIES

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020, May 4, 2022

**TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM
BUILDING RENEWAL GRANT FUND**

School District:

School:

eCivis Award/Contract ID Number:

Project Title:

1. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the Division of School Facilities (DSF) from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §41-5732, §41-5701, and §41-5702.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §41-5732 and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

2. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the initial date of the performance period and shall continue until the project is closed, pursuant to Paragraph 4.2. A project shall be complete within 12 months per A.R.S. §41-5732.

2.1 ABANDONMENT OF THE PROJECT

A Project may be considered to be abandoned if a purchase order has not been issued within four months of approval of funding. In such an instance, the project may be subject to administrative closeout and any monies awarded by the Division of School Facilities to the District may be returned to the fund.

3. FINANCIAL CONDITIONS

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, the USFR purchasing guidelines;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Compliance with any applicable Division of School Facilities Performance Specifications;
- f. Any award based on an estimate is subject to the Division of School Facilities approval of the procurement process and award of the bid or quote as applicable prior to distribution of funds to the district;
- g. The Division of School Facilities will require a pre-award meeting with the selected contractor before any funding is made available. School district non-compliance with these Terms and Conditions and/or non-performance through the performance period of the project may result in the delay of payments until the issue is corrected;
- h. Professional services deliverables will be submitted to the Division of School Facilities via activity reports before project closeout to verify deliverables were successfully funded by the Building Renewal Grant Program.

3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the Board as necessary to perform its duties. The District will cooperate with the Board or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

3.2 SURPLUS FUNDS

If the final cost of the Project is less than the amount awarded by the Division of School Facilities, the District shall return the unspent monies to the Division of School Facilities.

3.3 UNFORESEEN CONDITIONS

The District shall notify the DSF if any unforeseen conditions arise during project implementation. The Division of School Facilities will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division to proceed. The Change Order is not considered executed until signed by the Division of School Facilities. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. §41-5701.02.1.2., if a school district approves (If the District issues a purchase order or authorizes start of the work) work referenced in a change order before the Division of School Facilities ('The Division' for the purposes of this Change Order is interchangeable with 'Division Staff') approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

3.4 LOCAL FUNDS

If the District intends to supplement the Project with additional funds, the District shall provide to the Division of School Facilities an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the amount being committed in each project.

Elective upgrades to facilities, excluded spaces in excess of 10%, district administrative spaces, grade configuration updates of facilities, or program changes limited by "built as designed" plans are limited to district funds, notwithstanding campus-wide required fire, life, safety systems.

3.5 SCOPE OF WORK

Any change in the scope of work shall be implemented by a Change Order. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division of School Facilities to proceed. The Change Order is not considered executed until signed by the Division of School Facilities. No work shall proceed without a fully executed Change Order. If changes in the scope of work are made without the Division of School Facilities approval, the Division of School Facilities will not release any funding for the changes in the scope of work, and further may consider the Project abandoned. Any work the school district approves prior to the executed change order is the financial responsibility of the school district. The District shall return any unspent monies to the Division of School Facilities, and reimburse the Fund for

monies spent without proper authorization from the Division of School Facilities within thirty (30) days of being notified by the Division of School Facilities

3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportional to the original cost sharing.

4. REPORTING REQUIREMENTS

The District will make reports to the Division of School Facilities as requested, and will cooperate with any evaluation of the grant and/or project as required by the Division of School Facilities. All expenditures and projects are subject to audit. All construction and related contracts entered into by the District shall contain a clause that will permit the Division of School Facilities and/or the District to audit the contract.

4.1 PUBLIC RECORD

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

4.2 FINAL FINANCIAL REPORT AND PROJECT CLOSEOUT

The District shall complete a final financial report and project closeout for each project phase awarded before initiating an application for subsequent project phases. The District shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for a construction project.

5. INSURANCE REQUIREMENTS

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds. Projects as a result of weather-related or other insurable incidences shall be

initiated by an insurance claim and partnerships reported.

6. AUDIT OF RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records (“records”) relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of these Terms and Conditions.

7. AVAILABILITY OF FUNDS

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

8. RESOLUTION OF DISPUTES

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

9. NON-DISCRIMINATION

The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that Districts for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability. However, Tribal Nations are exempt from the definition of employer for both Federal and State Civil Rights Act.

10. TERMINATION

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the - Division of School Facilities, the District shall be paid for all the allowable costs incurred prior to the date of termination, and only cost determined appropriate by the Division of School Facilities to de-mobilize the contractor from the work site, if applicable.

The payment of costs may be subject to audit verification by the Division of School Facilities or its duly authorized representative.

11. ASSIGNMENT AND DELEGATION

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

12. CANCELLATION FOR CONFLICT OF INTEREST

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

13. ENTIRE AGREEMENT

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

14. APPLICABLE LAW

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

15. THIRD PARTY ANTITRUST VIOLATIONS

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

16. PROGRAM REVIEW AND SITE VISITS

The Division of School Facilities has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the Division of School Facilities in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

17. RIGHT TO USE, DUPLICATE AND DISCLOSE

The Division of School Facilities may duplicate, use, and disclose in any manner and for any purpose whatsoever, within the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the Division of School Facilities retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential nor proprietary information, but shall include professional credit for the architect and engineers of the successful project.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401

19.1 WARRANT COMPLIANCE

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

19.2 BREACH OF WARRANTY

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.3 FAILURE TO COMPLY

Failure to comply with a Division of School Facilities audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.4 INSPECTION

The Division of School Facilities retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.

The Division of School Facilities may enter into additional agreements with the District that authorize the District to utilize Division of School Facilities funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the Board an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

22. FLOW-DOWN REQUIREMENTS

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

23. CERTIFICATION / AUTHORIZATION

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent, CFO/Business Manager, and Facilities Director of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

eCivis Award/Contract ID Number:

Governing Board President (signature)

Date

Name (printed/typed)

School District

Superintendent (signature)

Date

Name (printed/typed)

CFO/Business Manager (signature)

Date

Name (printed/typed)



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of School Facilities Oversight Board (SFOB) Grant for Painted Sky Elementary School Fire Alarm Replacement Design

BACKGROUND:

On August 26, 2022, the District submitted a School Facilities Oversight Board (SFOB) Grant request for the Fire Alarm Replacement Design at Painted Sky Elementary School. The SFOB has approved this grant request on September 23, 2022, in the amount of \$25,460.00.

The Governing Board is required to approve the grant's attached terms and conditions to accept this award.

Grant Number: BRG-DSGN-01058

Grant Amount: \$25,460.00

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board accepts the SFOB grant number BRG-DSGN-01058 in the amount of \$25,460.00 for the Fire Alarm Replacement Design at Painted Sky Elementary School and authorize the Governing Board President to sign the attached Terms and Conditions.

INITIATED BY:

Richard C. La Nasa, Executive Manager, Operational Support

Date: September 23, 2022

Todd A. Jaeger, J.D., Superintendent

DIVISION OF SCHOOL FACILITIES

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020, May 4, 2022

**TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM
BUILDING RENEWAL GRANT FUND**

School District:

School:

eCivis Award/Contract ID Number:

Project Title:

1. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the Division of School Facilities (DSF) from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §41-5732, §41-5701, and §41-5702.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §41-5732 and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

2. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the initial date of the performance period and shall continue until the project is closed, pursuant to Paragraph 4.2. A project shall be complete within 12 months per A.R.S. §41-5732.

2.1 ABANDONMENT OF THE PROJECT

A Project may be considered to be abandoned if a purchase order has not been issued within four months of approval of funding. In such an instance, the project may be subject to administrative closeout and any monies awarded by the Division of School Facilities to the District may be returned to the fund.

3. FINANCIAL CONDITIONS

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, the USFR purchasing guidelines;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Compliance with any applicable Division of School Facilities Performance Specifications;
- f. Any award based on an estimate is subject to the Division of School Facilities approval of the procurement process and award of the bid or quote as applicable prior to distribution of funds to the district;
- g. The Division of School Facilities will require a pre-award meeting with the selected contractor before any funding is made available. School district non-compliance with these Terms and Conditions and/or non-performance through the performance period of the project may result in the delay of payments until the issue is corrected;
- h. Professional services deliverables will be submitted to the Division of School Facilities via activity reports before project closeout to verify deliverables were successfully funded by the Building Renewal Grant Program.

3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the Board as necessary to perform its duties. The District will cooperate with the Board or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

3.2 SURPLUS FUNDS

If the final cost of the Project is less than the amount awarded by the Division of School Facilities, the District shall return the unspent monies to the Division of School Facilities.

3.3 UNFORESEEN CONDITIONS

The District shall notify the DSF if any unforeseen conditions arise during project implementation. The Division of School Facilities will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division to proceed. The Change Order is not considered executed until signed by the Division of School Facilities. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. §41-5701.02.1.2., if a school district approves (If the District issues a purchase order or authorizes start of the work) work referenced in a change order before the Division of School Facilities ('The Division' for the purposes of this Change Order is interchangeable with 'Division Staff') approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

3.4 LOCAL FUNDS

If the District intends to supplement the Project with additional funds, the District shall provide to the Division of School Facilities an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the amount being committed in each project.

Elective upgrades to facilities, excluded spaces in excess of 10%, district administrative spaces, grade configuration updates of facilities, or program changes limited by "built as designed" plans are limited to district funds, notwithstanding campus-wide required fire, life, safety systems.

3.5 SCOPE OF WORK

Any change in the scope of work shall be implemented by a Change Order. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division of School Facilities to proceed. The Change Order is not considered executed until signed by the Division of School Facilities. No work shall proceed without a fully executed Change Order. If changes in the scope of work are made without the Division of School Facilities approval, the Division of School Facilities will not release any funding for the changes in the scope of work, and further may consider the Project abandoned. Any work the school district approves prior to the executed change order is the financial responsibility of the school district. The District shall return any unspent monies to the Division of School Facilities, and reimburse the Fund for

monies spent without proper authorization from the Division of School Facilities within thirty (30) days of being notified by the Division of School Facilities

3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportional to the original cost sharing.

4. REPORTING REQUIREMENTS

The District will make reports to the Division of School Facilities as requested, and will cooperate with any evaluation of the grant and/or project as required by the Division of School Facilities. All expenditures and projects are subject to audit. All construction and related contracts entered into by the District shall contain a clause that will permit the Division of School Facilities and/or the District to audit the contract.

4.1 PUBLIC RECORD

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

4.2 FINAL FINANCIAL REPORT AND PROJECT CLOSEOUT

The District shall complete a final financial report and project closeout for each project phase awarded before initiating an application for subsequent project phases. The District shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
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- e. A list of all change orders that were approved and denied for a construction project.

5. INSURANCE REQUIREMENTS

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds. Projects as a result of weather-related or other insurable incidences shall be

initiated by an insurance claim and partnerships reported.

6. AUDIT OF RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records (“records”) relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of these Terms and Conditions.

7. AVAILABILITY OF FUNDS

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

8. RESOLUTION OF DISPUTES

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

9. NON-DISCRIMINATION

The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that Districts for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability. However, Tribal Nations are exempt from the definition of employer for both Federal and State Civil Rights Act.

10. TERMINATION

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the - Division of School Facilities, the District shall be paid for all the allowable costs incurred prior to the date of termination, and only cost determined appropriate by the Division of School Facilities to de-mobilize the contractor from the work site, if applicable.

The payment of costs may be subject to audit verification by the Division of School Facilities or its duly authorized representative.

11. ASSIGNMENT AND DELEGATION

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

12. CANCELLATION FOR CONFLICT OF INTEREST

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

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These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

14. APPLICABLE LAW

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

15. THIRD PARTY ANTITRUST VIOLATIONS

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

16. PROGRAM REVIEW AND SITE VISITS

The Division of School Facilities has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the Division of School Facilities in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

17. RIGHT TO USE, DUPLICATE AND DISCLOSE

The Division of School Facilities may duplicate, use, and disclose in any manner and for any purpose whatsoever, within the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the Division of School Facilities retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential nor proprietary information, but shall include professional credit for the architect and engineers of the successful project.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401

19.1 WARRANT COMPLIANCE

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

19.2 BREACH OF WARRANTY

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.3 FAILURE TO COMPLY

Failure to comply with a Division of School Facilities audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.4 INSPECTION

The Division of School Facilities retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.

The Division of School Facilities may enter into additional agreements with the District that authorize the District to utilize Division of School Facilities funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the Board an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

22. FLOW-DOWN REQUIREMENTS

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

23. CERTIFICATION / AUTHORIZATION

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent, CFO/Business Manager, and Facilities Director of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

eCivis Award/Contract ID Number:

Governing Board President (signature)

Date

Name (printed/typed)

School District

Superintendent (signature)

Date

Name (printed/typed)

CFO/Business Manager (signature)

Date

Name (printed/typed)



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Presentation on Literacy in the Amphitheater School District

BACKGROUND:

Literacy in the Amphitheater School District has not been studied as a whole in many years. We felt it is important to provide the Governing Board with an update on our District's current Literacy practices.

Amphitheater School District adopted a K-12 English Language Arts (ELA) curriculum, Houghton Mifflin Harcourt, in the Spring of 2021. At this time, Arizona's new dyslexia law went into effect, this law stated that every K-3 grade student must be screened by a state approved dyslexia screener. The screening tool "Amira" was selected.

RECOMMENDATION:

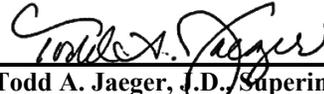
The item is presented for the Governing Board's study at this time.

INITIATED BY:


Tassi Call,
Associate Superintendent
for Elementary Education


Matthew Munger,
Associate Superintendent
for Secondary Education

Date: September 19, 2022


Todd A. Jaeger, J.D., Superintendent



Literacy in Amphitheater¹⁶³

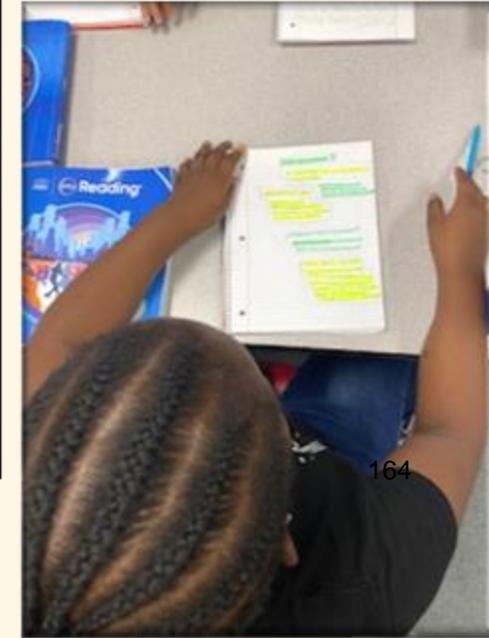
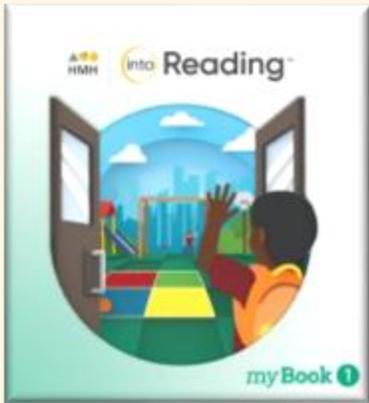


Tassi Call, Associate Superintendent for Elementary Education
Matt Munger, Associate Superintendent for Secondary Education



Elementary

- Tier 1 Instruction
 - Core Language Arts curriculum K-5
 - Supplemental curriculum K-1



164



Elementary

- ELA Framework

Amphitheater Public Schools
Grades K - 2 ELA Framework

Whole Group Instruction 30 min	Foundations (Grades K-1) Into Reading Foundational Skills (2nd Grade*) (Phonemic Awareness, Phonics, High Frequency Words, and Letter Formation)	
Whole Group Instruction 20-30 min	Intro to Reading Vocabulary and Reading Workshop Lessons Shared Reading (Building Knowledge, Story Structure and Language)	
Targeted Instruction Two Groups 2 x 15 min	<ul style="list-style-type: none"> Reinforce Foundational Skills <ul style="list-style-type: none"> Read Decodable Text, Make Minutes Count English Learner Support Aligned Foundational Skills and Word Study Studio Lesson Push In or Pull Out Intervention Support 	
Independent and Collaborative Practice (occurs during Small Group)	Students choose one of the following for application of <i>Comprehension, Vocabulary, and Foundational Skills</i> :	Required
	<ul style="list-style-type: none"> Independent and Partner Reading Decodable Text Letter and Word Work Response Journal/Printable Reading Log Reinforcing and Enrichment Literacy Centers 	<ul style="list-style-type: none"> Amira, Waterford or iReady: 15-30 minutes per day Amira: min 30 min/week for students receiving intervention
Wrap-Up 5 min	Share Time <ul style="list-style-type: none"> At the end of the Reading Workshop, review the anchor charts and have students reflect on their learning by sharing how they applied their learning during independent reading and work time. 	
Writing Workshop 30 min	<ul style="list-style-type: none"> Into Reading Writing or Grammar Mini-lesson (direct instruction) Independent Writing Time/ Writing Conferences Students share sections or entire writing pieces based on the mini lesson 	

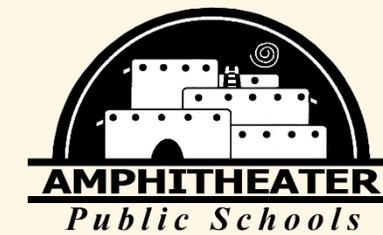
Amphitheater Public Schools
Grades 3-5 ELA Framework

Whole Group Instruction 30-40 min	Into Reading Vocabulary and Reading Workshop Lessons <i>Includes Module Launch, Building Knowledge and Language</i>	
Small Group and Individualized Instruction Two Groups 2 x 15 min	<ul style="list-style-type: none"> Reinforce Reading Skills and Strategies <ul style="list-style-type: none"> Scaffold and Extend English Learner Support Tabletop Mini-lessons Guided Reading Intervention Support 	
Independent and Collaborative Practice (occurs during Small Group)	Students choose one of the following for application of <i>Comprehension and Vocabulary Skills</i> :	Required
	<ul style="list-style-type: none"> Independent Reading Reader's Notebook Inquiry and Research Project 	<ul style="list-style-type: none"> iReady: 15-30 minutes per day Amira: 30 min/week for 3rd grade students receiving intervention
Whole Group Instruction 15-30 min	Into Reading Foundation Skills Lessons (designated days) (Concepts of Print, Phonological Awareness, Phonics, Fluency) OR Communication (designated days) (Listening comprehension, Speaking and Listening, Project Research)	
Wrap-Up 5 min	Share Time <ul style="list-style-type: none"> At the end of the Reading Workshop, review the anchor chart and have children reflect on their learning by sharing how they applied their learning during independent reading and work time. 	
Writing Workshop 30-45 min	<ul style="list-style-type: none"> Into Reading Writing or Grammar mini-lesson (direct instruction) Independent Writing Time/ Writing Conferences Share parts or entire writing pieces based on the mini lesson/progress Integrate Writable lessons and practice 	



Elementary

- Targeted Reading Instruction
 - Small group instruction





Elementary

- Tier 3 Instruction
- Professional learning



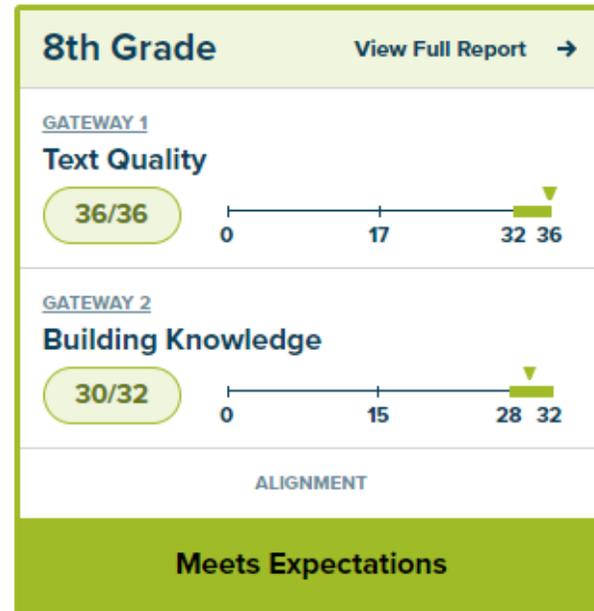


Secondary

- Tier 1 Instruction
 - Core Language Arts curriculum 6-12
 - HMH
 - Developing Secondary Scope & Sequence Guides
 - Common Formative Assessments

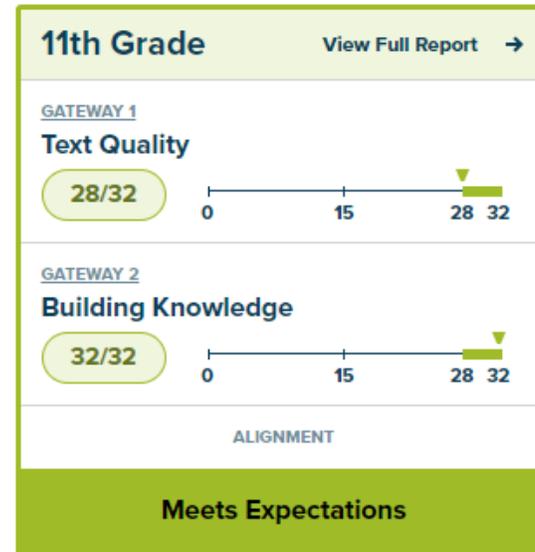
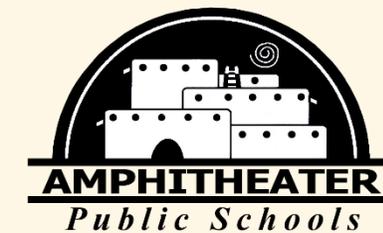


Secondary





Secondary



170





Secondary

- REACH Courses



REACH Honors English 9

FILM STUDY TEMPLATES

- Save the Cat!
- Heroic Elements
- Scene Analysis: Anatomy of a Scene
- 3 ACT Structure
- Literary Elements in Film
- Snapshot Film Analysis

	<p>One of my favorite quotes from <i>Keeper of the Lost Cities</i> has to be</p> <p>"I would rather be punished for making the right decision than live with the guilt of making the wrong one for the rest of my life."</p> <p>-Sophie Foster, <i>Keeper of the Lost Cities</i></p>
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Another story that changed my life was the *Hunger Games* by Suzzane Collins. I read this book near the end of seventh grade, and watched the movie sometime in eighth grade. Watching the movie helped me understand and picture the characters better. The book *Hunger Games* also was the first young adult (YA) book I read. I have read lots of YA books since then, a

Cinder. I am so grateful



Secondary



- REACH Courses
 - Middle Schools
 - Humanities
(Grades 6th, 7th and 8th)
 - High Schools
 - **NEW** REACH Honors English 9th and 10th
 - Honors Seminar (11th)
 - Honors Capstone (12th)

REACH 9th and 10th



Secondary

- Tier 3 Instruction
 - Aligned to HMH resources
 - Integrated support using Wilson Reading System's *WRS* resources





Secondary

- Professional Learning Opportunities
 - SEI District Course
 - Quarterly Department Leader Collaboration
 - District Wednesdays





Shift to Science of Reading



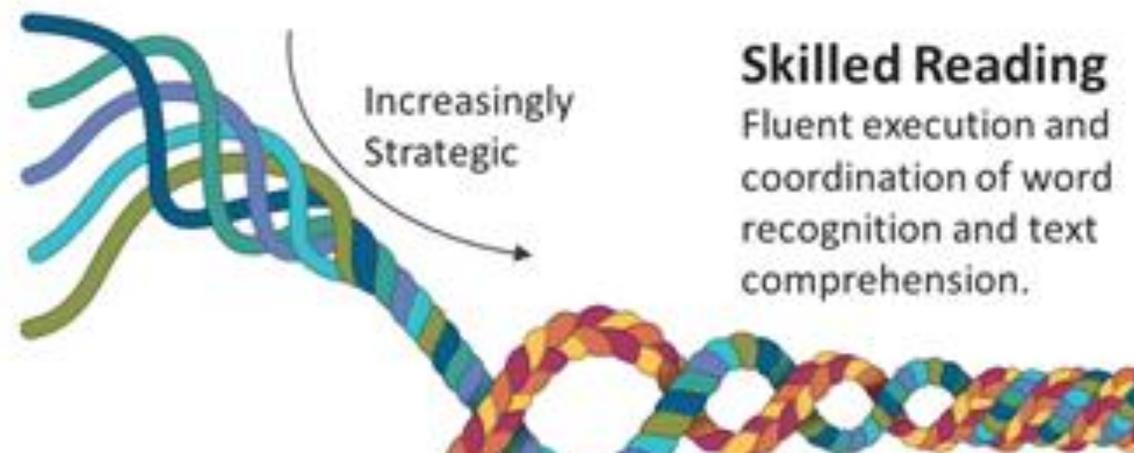
Elizabeth Jacome, Director of Curriculum and Assessment

- Why?
- Tier 1 Instruction
- Tier 2 Instruction
- Tier 3 Instruction
- Video
- Dyslexia Training Designee (DTD)
- Professional learning
- LETRS



Language Comprehension

- Background Knowledge
- Vocabulary Knowledge
- Language Structures
- Verbal Reasoning
- Literacy Knowledge



Skilled Reading
Fluent execution and coordination of word recognition and text comprehension.

Word Recognition

- Phonological Awareness
- Decoding (and Spelling)
- Sight Recognition



Scarborough, H. 2001. Connecting early language and literacy to later reading (dis)abilities: Evidence, theory, and practice. Pp. 97-110 in S. B. Neuman & D. K. Dickinson (Eds.) *Handbook of Early Literacy*. NY: Guilford Press.

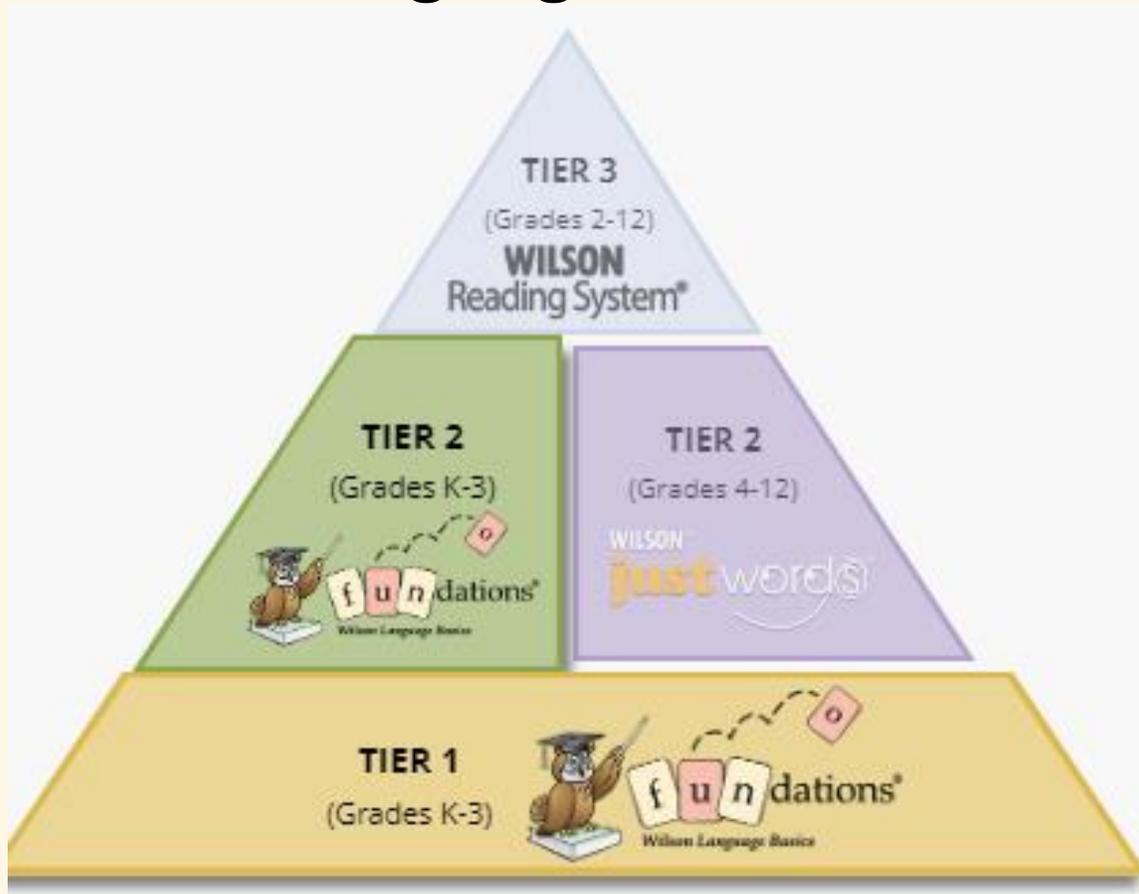
The Simple View of Reading





Fundations

Wilson Language Basics



STUDENT FOCUS:

Tier 1: All K-1st grade students
(2nd grade SY23-24)

Tier 2: Struggling or at-risk readers



LESSON LENGTH:

Tier 1: 30 minutes

Tier 2: +30 minutes

GROUP SIZE:

Tier 1: Whole group

Tier 2: Small group

EMPHASIS:

- Phonemic awareness
- Phonics/word study
- High frequency word study
- Reading fluency
- Vocabulary
- Comprehension strategies
- Handwriting
- Spelling



Wilson Just Words



STUDENT FOCUS:

Tier 2: Students who have mild to moderate needs in their decoding and spelling proficiency, grades 4-12.

LESSON LENGTH:

Tier 2: up to 45 minutes

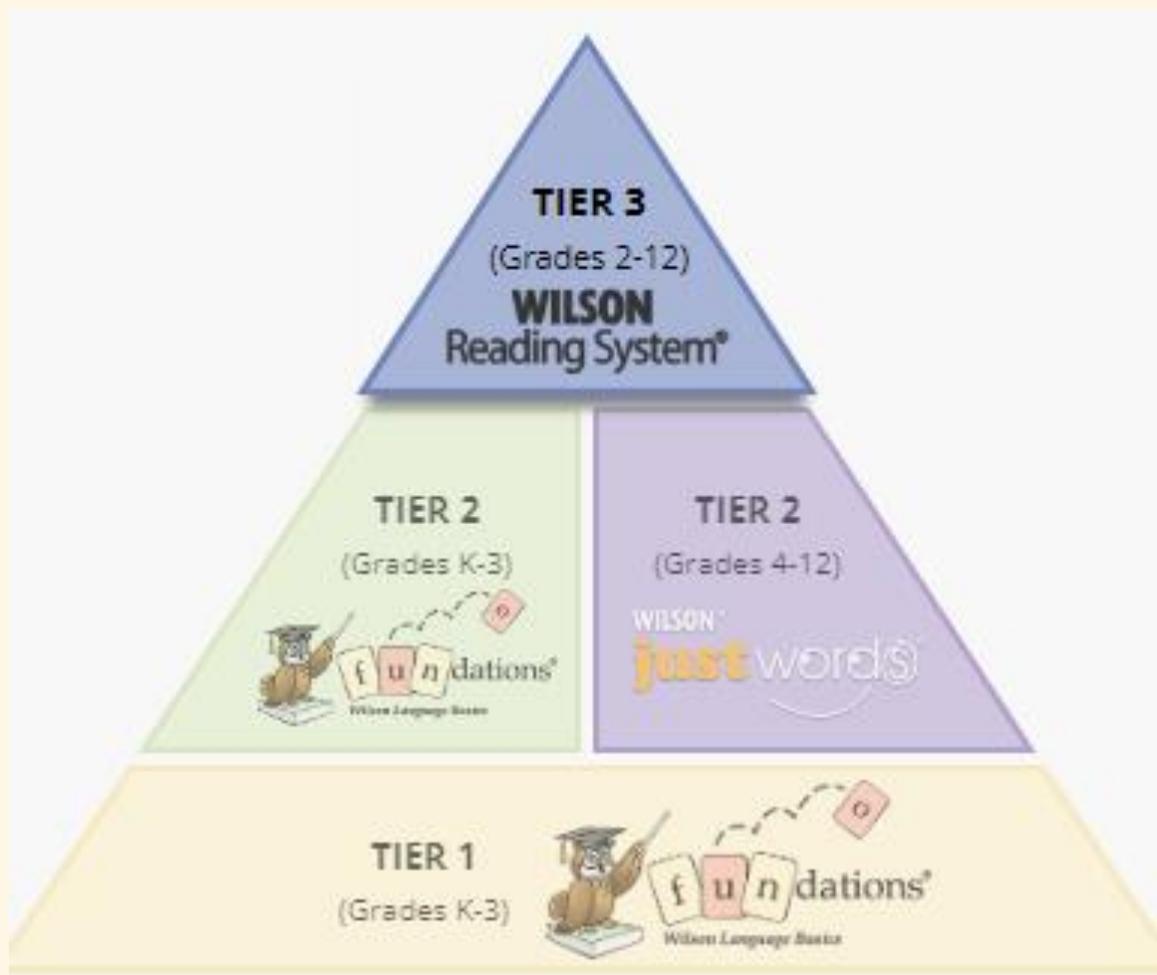
GROUP SIZE:

Tier 2: Small group

EMPHASIS:

- Decoding
- Spelling
- Word study
- Combined with other literature-rich instruction

Wilson Reading System



STUDENT FOCUS:

Tier 3: Students who have word-level deficits and require multisensory language instruction, grades 2-12.

LESSON LENGTH:

Tier 3: 2 (90 min) lessons/week

EMPHASIS:

- Word structure
- Word recognition and spelling
- Vocabulary
- Sentence-level text reading
- Listening comprehension
- Reading comprehension
- Narrative and informational text structures
- Organization of information for oral or written expression
- Proofreading skills
- Self-monitoring for word recognition accuracy and fluency



Building Capacity



- **Wilson** Train the Trainer/Demo Site
- Professional learning: Initial launch and ongoing support
- Dyslexia Training Designee (DTD)
- LETRS



Assessment and Data

Jason Weaver, Program Evaluation and Data Analyst

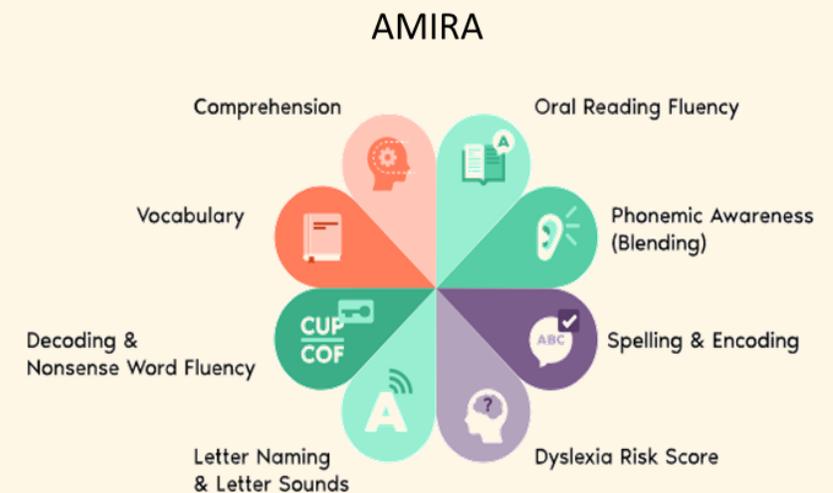
WHAT DOES STATE AND BENCHMARK ASSESSMENT LOOK LIKE IN AMPHI?

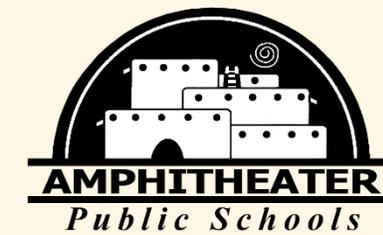
State Assessments

- AASA Grades 3-8
- ACT Aspire Grade 9 (2022 year 1 of administration)
- ACT Grade 11 (2022 year 1 of administration)

Benchmark Assessments

- AMIRA: Grades K-3
 - Measures Performance & Growth
- NWEA MAP: Grades 2-10

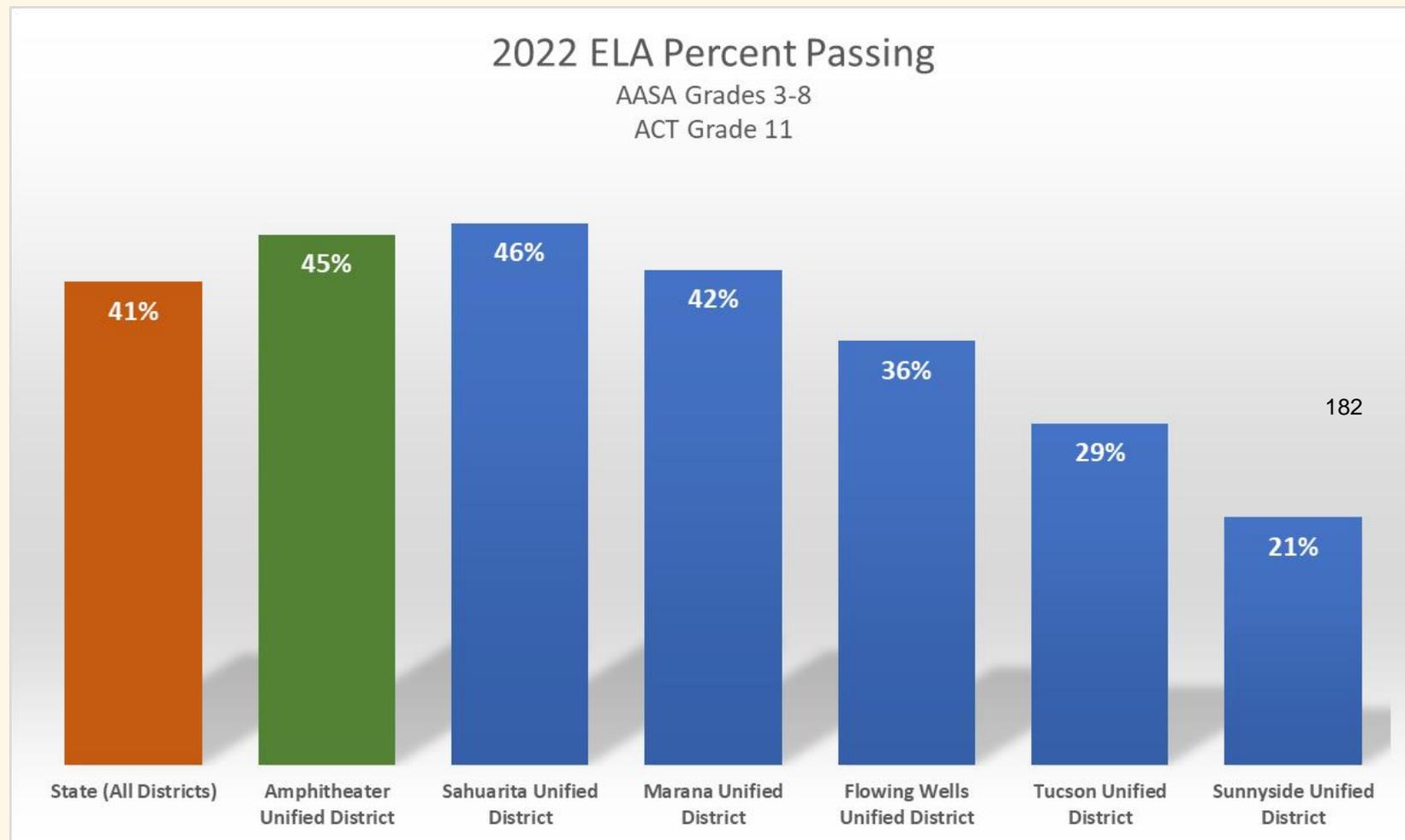




State Achievement Data

Spring 2022 English Language Arts

- AMPHI performed Above State Averages in ELA.
- Performed at or above all other comparable neighboring districts

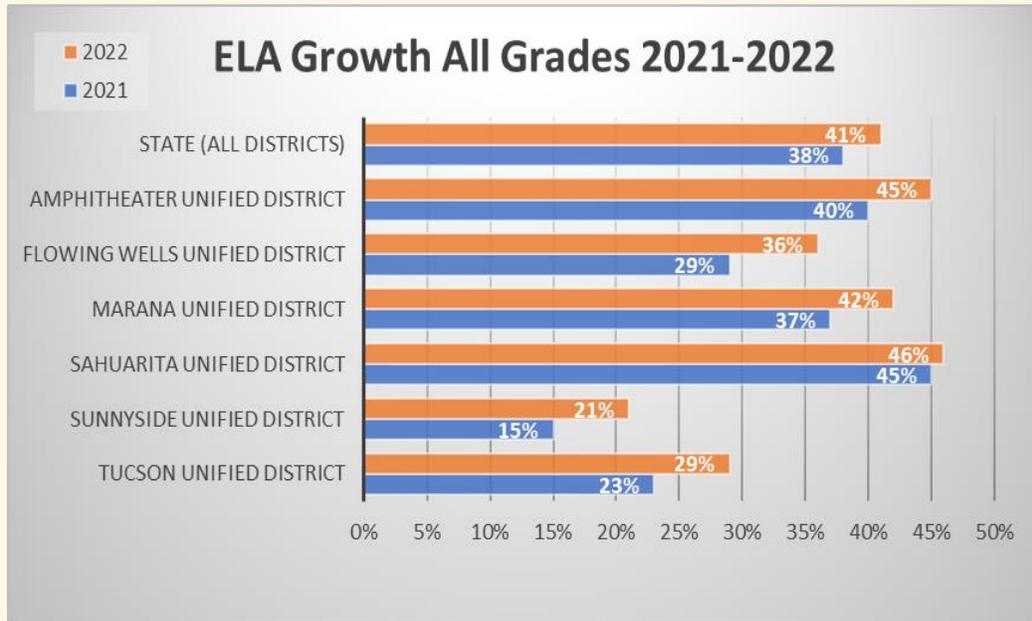


*Data from ADE public data release on 9/2/2022



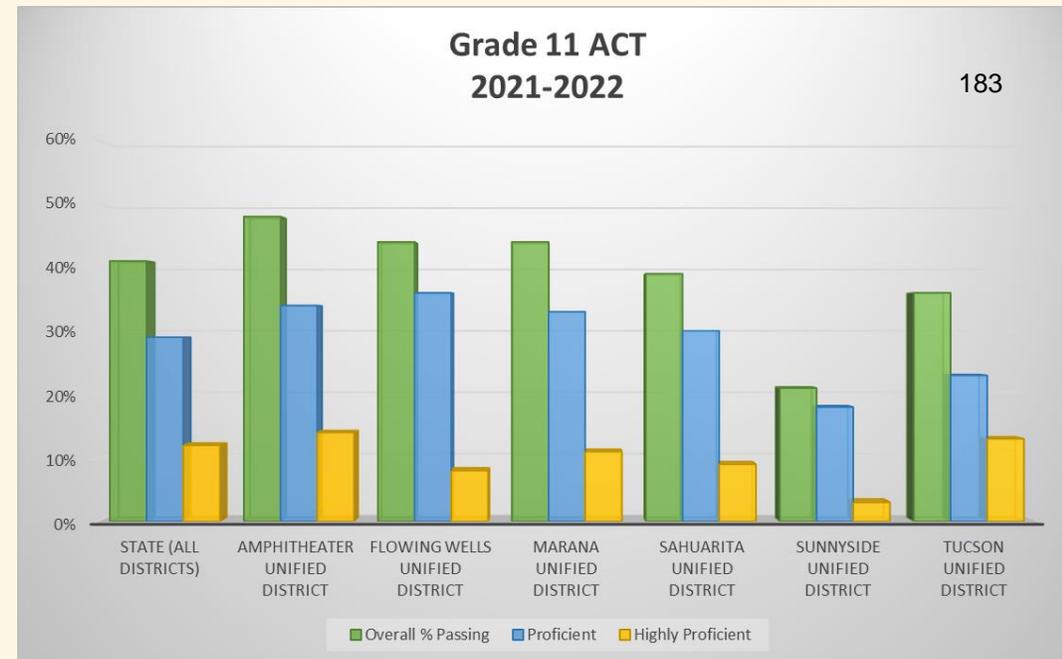
State Achievement Data

Spring 2022 English Language Arts



English Language Arts Proficiency grew 5% in Amphitheater, compared to 3% for the rest of Arizona

ACT scores of overall Proficient and Highly Proficient students were higher than State and neighboring districts



*Data from ADE public data release on 9/2/2022

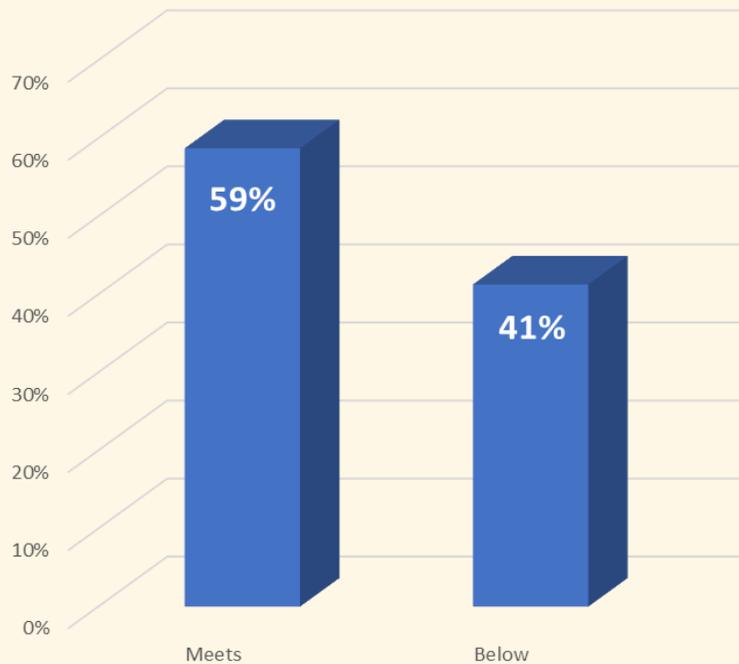


Benchmark Achievement Data: NWEA MAP

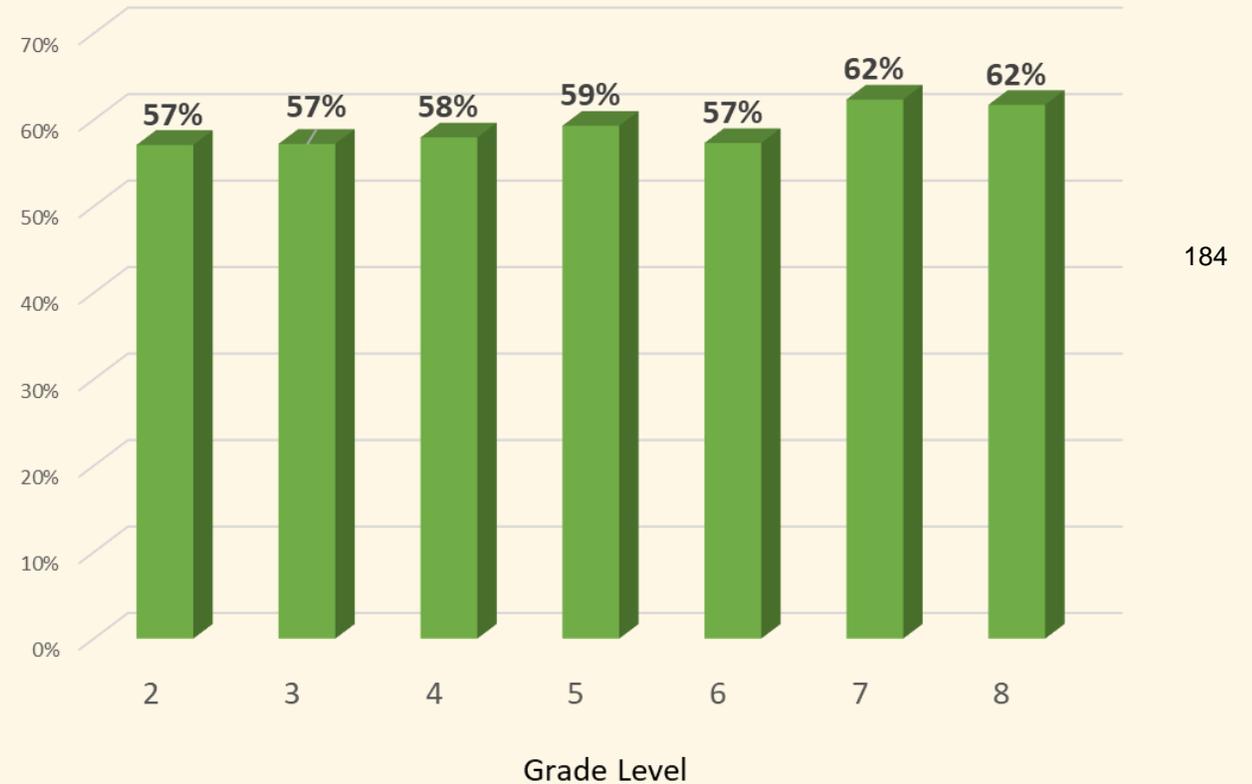


Spring 2022 English Language Arts

NWEA MAP Percent Average/Below Avg. English Language Arts Spring 2022



NWEA MAP Proficiency by Grade English Language Arts Spring 2022





Next steps

- Data Work with Jason Weaver and NWEA
- Scope and Sequence
 - Elementary
 - Secondary
- Elementary Report Card

Questions?





**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 27, 2022

TITLE: Approval of Resolution Regarding Aggregate Expenditure Limit

BACKGROUND:

When the Legislature passed this year's budget, it was a known fact that the money appropriated to K-12 education would exceed the Aggregate Expenditure Limit (AEL) contained in the Arizona Constitution. School districts experienced the same situation last fiscal year, where if the Legislature failed to vote to override the limit prior to March 1 of that year, school districts would be forced to reduce their budgets by over a combined \$1 billion statewide. Fortunately, the Legislature finally voted to exceed the AEL last fiscal year, but it did not do so until late February. That delay added considerable stress for school districts and school personnel last fiscal year as they were forced to develop alternative plans to be ready in case the AEL maxed on the first day of March.

This year, school districts across the state are advocating for early resolution of the AEL concern to avoid the same budgetary stressors and operational inefficiencies that the state's delay caused them last year. A model resolution has been developed for school boards to consider for this purpose. The proposed resolution calls on Governor Ducey to convene a special session of the Legislature for the purpose of authorizing the expenditure of the funds the Legislature appropriated in this year's budget as soon as possible. This agenda item is presented to permit the Governing Board to consider this option for Amphitheater Public Schools.

RECOMMENDATION:

The Administration recommends the Board's adoption and dissemination of the attached form of resolution.

INITIATED BY:

Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel

Date: September 26, 2022

Todd A. Jaeger, J.D., Superintendent

**GOVERNING BOARD RESOLUTION SUPPORTING
A FISCAL YEAR 2023
AGGREGATE EXPENDITURE LIMIT OVERRIDE**

The Arizona Legislature passed, and Governor Ducey signed, the state's Fiscal Year 2023 budget, including appropriations for state aid to school districts. This budget causes Arizona's education spending for the fiscal year to exceed the aggregate expenditure limit for K-12 education contained in the Arizona Constitution (Art. 9, Sec. 21). This resolution urges the Legislature to act quickly to override the limit to avoid immediate harm to school districts because:

WHEREAS, the Amphitheater Unified School District has timely and responsibly prepared its Fiscal Year 2023 budget in accordance with Arizona Law, with the expectation that sufficient revenue will be available to fund its obligations.

WHEREAS, if the Constitutional Aggregate Expenditure Limit is not overridden, Amphitheater Unified School District may be forced to cut approximately \$2.7 million from its budget on April 1, 2023.

WHEREAS, the vote to exceed the Constitutional Aggregate Expenditure Limit is necessary to allow school districts to expend money that has already been appropriated by the Legislature for the purpose of K-12 education.

WHEREAS, a cut of this magnitude will significantly harm student learning, teacher and staff retention, and community trust by causing large furloughs and other cuts prior to the end of the school year.

WHEREAS, the school district in our community is a source not only of learning, but also economic stability and development, and a cut of this magnitude will have an economic impact on all residents of our community.

WHEREAS, it is within the Legislature's power under A.R.S. §15-944 to mitigate this looming fiscal crisis immediately by voting by a 2/3 majority to allow the expenditure of all appropriated funds in Fiscal Year 2023.

NOW THEREFORE, BE IT RESOLVED by the Amphitheater Unified School District Governing Board, made up of locally elected and accountable school governing board members representing our community, does support the override of the Constitutional Aggregate Expenditure Limit for Fiscal Year 2023, and urge Governor Ducey to call the Legislature into a special session to approve an override before the end of the year.

PASSED AND ADOPTED by the Governing Board this 27th day of September, 2022.

Governing Board Members:

Vicki Cox Golder
President

Deanna M. Day, M.Ed.
Vice-President

Scott K. Baker, Ph.D.

Matthew A. Kopec

Susan Zibrat