

Final Posting: Monday, November 8, 2021 4:15 pm

REGULAR PUBLIC MEETING OF THE AMPHITHEATER GOVERNING BOARD

**Leadership and Professional Development Center
701 W Wetmore Road
Tucson, AZ 85705**

Tuesday, November 9, 2021

6:00 PM

(Doors open 30 minutes prior to the start of the meeting)

AMPHITHEATER PUBLIC SCHOOLS

MISSION

To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.

We Believe

- ❖ ***All students can learn and achieve.***
- ❖ ***Everyone has unique strengths, talents, and needs.***
- ❖ ***All students and staff should be responsible for and dedicated to educational excellence.***
- ❖ ***Education requires cooperation, honesty, and respect among the students, parents, staff, school, and community.***
- ❖ ***The school community deserves a safe and caring environment.***
- ❖ ***Our actions reflect our values and our dedication to meeting student needs fairly and equitably.***
- ❖ ***Ample resources are essential to accomplish the Mission.***

We Value

achievement, caring, creativity, curiosity, diligence, diversity, fairness, honesty, kindness, respectfulness, responsibility and service to the community.

AGENDA*

As permitted by the Arizona Open Meeting Laws, Board members may participate in this meeting by telephone, video or internet conference. This meeting will also be audio streamed live for the public online. The link for the meeting will be posted on the District's website, www.amphi.com.

Persons present at the Board meeting may complete a form requesting to speak to the Board. Individuals who wish to address the Board in-person during Call to the Audience should fill out a public comment card and hand it to the Governing Board Secretary located in the main hallway of the Leadership and Professional Development Center. All comments are limited to 3 minutes to ensure an equitable opportunity to address the Board. In addition, to ensure adequate time is available for other Governing Board business, a maximum time limit for Public Comment will be observed. Those unable to speak within the specified time limits may also submit comments to the Board in writing.

* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

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² Information items are for discussion only; no action will be taken.

³ Details are available in the offices of the Associate Superintendents, Associate to Superintendent, and Chief Financial Officer.

⁴ Study session items are for discussion only; no action will be taken.

1. <u>CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER</u>	
Ms. Susan Zibrat, President	
2. <u>PLEDGE OF ALLEGIANCE</u>	
Coronado K-8 School Students	
3. <u>RECOGNITION OF STUDENT ART</u>	
Coronado K-8 School Students	
4. <u>ANNOUNCEMENT OF DATE AND TIME OF THE NEXT REGULAR GOVERNING BOARD MEETING</u>	
Tuesday, December 7, 2021 at 6:00 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ, 85705, in the Leadership and Professional Development Center, SE Entrance and Parking.	
5. <u>RECOGNITIONS</u>	
A. Presentation of Distinguished Service Awards	4
B. Recognition of the Amphi Foundation for Contributions to the Amphitheater Public School District	5
6. <u>INFORMATION²</u>	
A. Superintendent's Report; Update on Pandemic Conditions and Operations	7
B. Status of Construction Projects	37
C. Report of Governing Board Delegate on the Arizona School Boards Association (ASBA) Delegate Assembly	50
D. Review of Enrollment Projections and Actual Enrollment for Current (2021-2022) School Year	51
7. <u>PUBLIC COMMENT¹</u> (45 Minutes Maximum)	
8. <u>CONSENT AGENDA³</u>	
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B. Approval of Personnel Changes	59
C. Approval of Leave(s) of Absence	63
D. Approval of Separation(s) and Termination(s)	65
E. Approval of Stipend for Coaching Volunteers	68
F. Approval of Minutes of Previous Meeting(s)	70
G. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,424,428.50	85
H. Acceptance of Gifts	86
I. Approval of Parent Support Organization(s) - 2021-2022	88
J. Annual Approval of All Authorized Signatories on District Checking Accounts for the 2021-2022 Fiscal Year – Revised 11-09-2021	92
K. Approval of Out of State Travel	94
L. Approval of Food Service Adult Meal Pricing	112
M. Authorization to Negotiate a Contract for the Construction of a Private LTE Network for Student Access	113
N. Award of Contract for Internet ISP (Internet Service Provider) and Internet Transport Based upon Responses to RFP (Request for Proposal) 10-18-2021	114
O. Award of Contract for Harelson Funhouse Weatherization Construction - Based Upon Responses to Invitation for Bids (IFB) 10-14-2021-H	

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P. Award of Contract for Ironwood Ridge High School Weatherization Project - Based Upon Responses to Invitation for Bids (IFB) 10-14-2021	116
Q. Approval of School Facilities Board (SFB) Grant for Amphitheater High School 300 Wing Sewer Line Replacement	117
R. Approval of School Facilities Board (SFB) Grant for Amphitheater High School Central Plant 3 Water Line Assessment	127
9. <u>STUDY</u>⁴	
A. Presentation on eSports	137
B. Study of November 2, 2021 Election Results	155
C. Study of Governing Board Policy Documents: Policy JFB (Open Enrollment), Policy JK (Student Discipline), Policy JKD (Student Suspension), Policy JKE (Student Expulsion), Policy JLF (Reporting Child Abuse/Child Protection), Policy KB (Parental Involvement in Education)	156
10. <u>ACTION</u>	
A. Resolution Declaring the Third Friday of November as “School District Substitute Employee Day”	204
B. Resolution Declaring the Wednesday Before Thanksgiving as “Kindness Day”	206
11. <u>EXECUTIVE SESSION</u>	<u>209</u>
1. Motion to Recess Open Meeting and Hold an Executive Session for:	
A. Discussion and Consultation with Representatives of the Governing Board In Order to Consider its Position and Instruct Its Representatives in the Meet and Confer Process Pertaining to Policy, Compensation and Benefits for Certificated, Professional Non-Teaching, Support and Administrative Staff Pursuant to A.R.S. § 38-431.03(A)(5), and	
B. Discussion or Consultation with the Attorneys of the Public Body, Pursuant to A.R.S. § 38-431.03(A)(3), Concerning Pandemic Conditions and Mitigation Measures.	
12. <u>RECONVENE PUBLIC MEETING</u>	
13. <u>PUBLIC COMMENT</u>¹ (45 Minutes Maximum)	
14. <u>ADJOURNMENT</u>	

In addition to display at various locations, copies of each agenda are available 24 hours prior to the meeting at www.amphi.com, and at the Wetmore Center, 701 West Wetmore Road, Tucson, AZ 85705. The public and the press are also welcome to examine in the Records Department all non-confidential supporting materials for the agenda. Requests for copies, at cost, of any of these supporting materials will be honored as timely as possible.

If you need special accommodations, please call the Governing Board office: (520) 696-5158

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**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Presentation of Distinguished Service Awards

BACKGROUND:

The Distinguished Service Award was established to recognize employees' initiative, collaboration, loyalty, and contribution to the Amphitheater Public School District. Employees are recognized on a monthly basis during the school year. All Amphitheater employees are eligible to be nominated by their colleagues for this recognition.

We would like to recognize the following individuals for the month of November:

- Chris Champie, Kindergarten Teacher, Wilson K-8 School
- Emily DeFrancesco, Health Assistant, Keeling Elementary School

RECOMMENDATION:

This is presented for the Governing Board's information and recognition.

INITIATED BY:

Matthew Munger
Associate Superintendent for Secondary Education

Date: October 26, 2021

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Recognition of the Amphi Foundation for Contributions to the Amphitheater Public School District**

BACKGROUND:

For 35 years, the Amphi Foundation has enriched the quality of education in Amphitheater Public Schools students by funding districtwide programs, school programs, a clothing bank, teacher grants, classroom grants, and student scholarships.

The Amphi Foundation mobilizes the community and its stakeholders by raising significant funds to support educational opportunities for students and by providing grant opportunities for teachers and staff who seek to implement innovative ways to engage students. Through their work, the Amphi Foundation promotes excellence in education, lifelong learning, and responsible citizenship for Amphitheater students.

In the past five years, the Foundation has awarded more than \$1.1 million to Amphi students, teachers, and schools through school and classroom grants, technology purchases, athletic fee waivers, literacy programs and more.

The Foundation's mission is to promote academic excellence through the expansion of resources to enrich the education, development and well-being of the students of the Amphitheater Public School District. Their programs are grounded in three focus areas:

- **Student Preparedness:** Clothing, shoes, hygiene and school supplies, food boxes—the basics, so students can learn.
- **Innovative Learning Opportunities for Students and Educator Support:** Classroom technology, grants & professional development for educators, investments in school Makerspaces and a new science initiative.
- **Opportunities for Students to become College, Career and Community Ready:** Scholarships, AP exam & Athletic Fee Waivers and a new program, Life Beyond the Books.

The Foundation does all of this work under the leadership of Executive Director **Leah Noreng** and a volunteer Board of Directors:

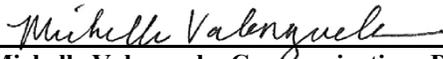
Glenda Arffa
Tassi Call
Leann Calvin
Leah Coleman
Fabian Cordova
Lisa DaDeppo
Rebecca Ford
Cindy Webb Hanson
Todd Jaeger
Justin Lukasevicz

Christina Myren
Megan Page
Rhonda Pina
Kara Riley
Elizabeth Slater
Julie Turpin
Carol Tracy
Julie Turetzky
Julie Charters

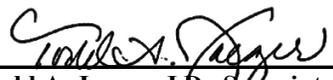
RECOMMENDATION:

This is presented for the Board's information and recognition.

INITIATED BY:


Michelle Valenzuela, Communications Director

Date: November 3, 2021


Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Superintendent's Report; Update on Pandemic Conditions and Operations

BACKGROUND:

The Superintendent will be providing a review of recent and future activities in the District and community. The Superintendent will also review pandemic conditions and data and their impact on school operations.

RECOMMENDATION:

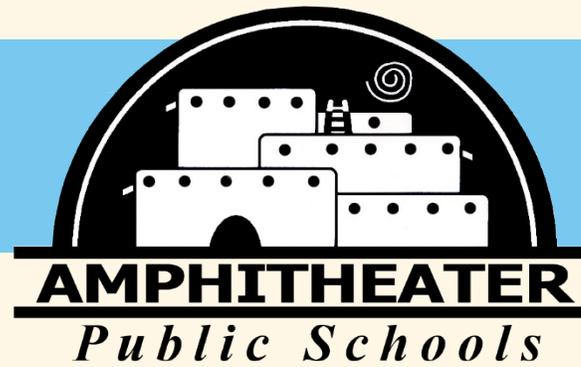
This item is presented for the Board's information.

INITIATED BY:

Date: November 1, 2021

A handwritten signature in cursive script that reads "Todd A. Jaeger".

Todd A. Jaeger, J.D., Superintendent



November 9, 2021

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Superintendent's Report





Around the Schools



Donaldson School Elementary students each received a pair of New Balance shoes last week. The National Shoe Retailers Association kicked off their annual conference by partnering with Soles4Souls and New Balance to provide all 231 Donaldson students with new shoes and socks. Volunteers from the retailer association helped each child find the right fit. New Balance donated 500 pairs of socks and sneakers, and the surplus is headed to the Amphi Foundation for distribution.



Around the Schools



Amphi Middle School was the site of a community event called the “Growing Healthy Futures Fair” that featured the debut of their new “Pirate Patch” garden and the beginning of a new mural by Tucson artist Joe Pagac. The event also featured a food giveaway, resource fair and COVID-19 vaccination. Special thanks to Cox for sponsoring the mural and Tank’s Green Stuff and EcoGro for putting in the garden.



Around the Schools



Copper Creek Elementary School made their Book Fair night special by inviting local authors and artists to read to children. It was a fun night for everyone!



Congratulations to La Cima Middle School students whose academic excellence was recognized at the school's Honor Roll last week.



Around the Schools



Nash Elementary's Hiking Club had a great week. Each member got to visit REI, where they received hiking boots, thanks to REI, Dr. Merrill (from Desert Podiatric Medical Specialists), parents and the Amphi Foundation. A few days later, the club took their very first trip to Saguaro National Park.



Around the Schools



Canyon del Oro High School Canyon Singers Choir sang the National Anthem at the Oro Valley State of the Town event on October 28, 2021. It was a beautiful way to kick off the meeting.



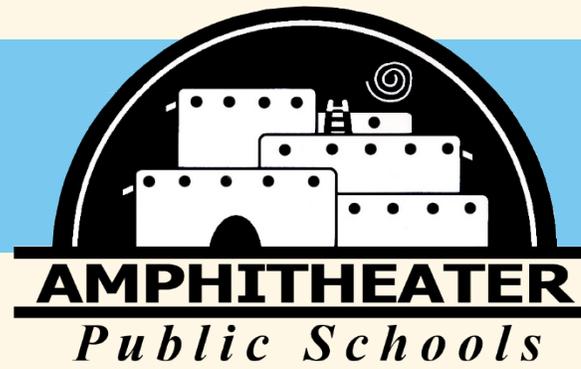
At Keeling Elementary School, third-graders had some special inspiration for their writing assignment. They used caramel apples as a tool for using adjectives for descriptive writing.



Thank You



The staff at the Wetmore office was excited for the return of a Halloween tradition. Kindergarteners came by the busload to trick-or-treat each office in the building. Special thanks to Mesa Verde and Prince elementary schools for sharing their superheroes, princesses, historical figures and cartoon characters with the Wetmore team. It was great fun for all.



Pandemic Data





Pima County Metrics -- As of 11/5/21

Disease Data

Cases over two consecutive weeks (with complete reporting of cases)

Percent Positivity

COVID-19 like illness

Criteria not met	Progress	Criteria met
Criteria not met	Progress	Criteria met
Criteria not met	Progress	Criteria met
Criteria not met	Progress	Criteria met

Health Care System Availability

Lab Testing Availability and Utilization

Hospital Bed Capacity

Sufficient Personal Protective Equipment (PPE) for Emergency Responders

Criteria not met	Progress	Criteria met
Criteria not met	Progress	Criteria met
Criteria not met	Progress	Criteria met
Criteria not met	Progress	Criteria met

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Public Health Tracking and Investigation

Timely case investigation

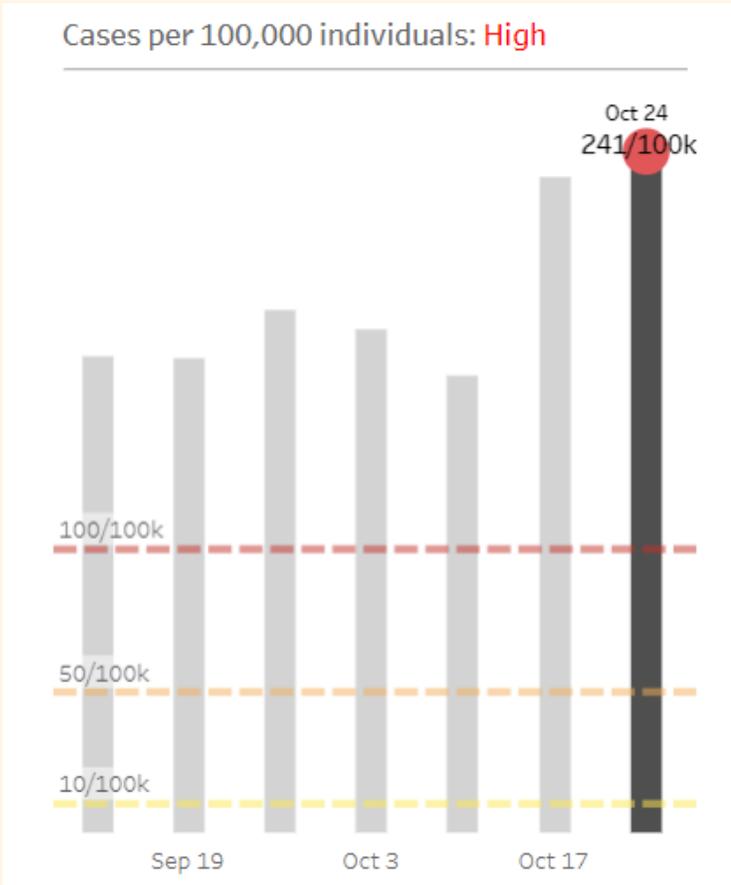
Testing of symptomatic contacts within 48 hours

Facilities/support for patients who can't be discharged home - Statewide

Criteria not met	Progress	Criteria met
Criteria not met	Progress	Criteria met
Criteria not met	Progress	Criteria met
Criteria not met	Progress	Criteria met

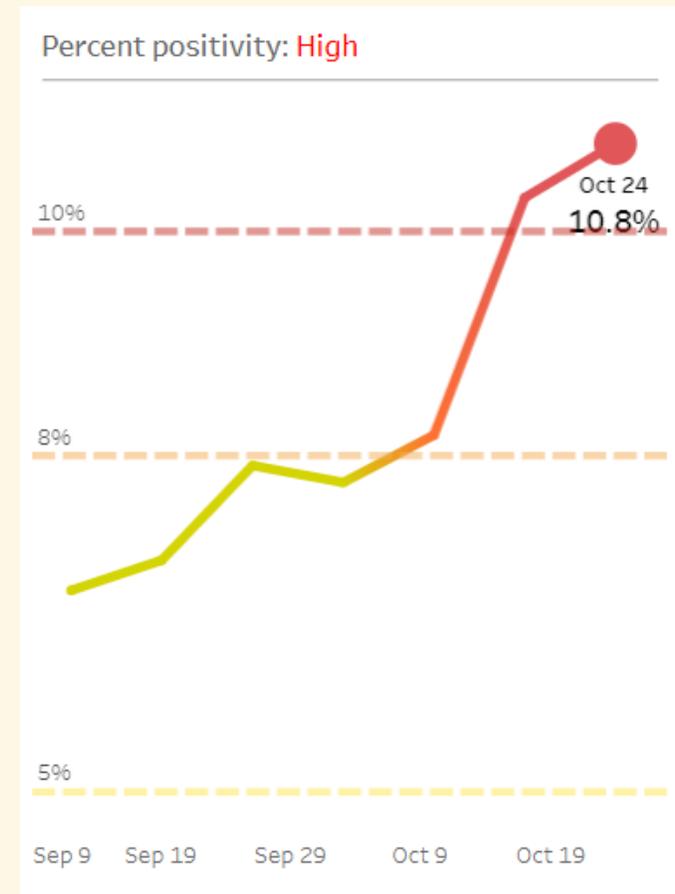


AZDHS Data for Pima County (11/4/21)



Week of October 17: 232 cases per 100K population
 Week of October 10: 161 cases
 Week of October 3: 178 cases
 Week of September 26: 185 cases

Week of October 17: Test Positivity rate = 10.3%
 Week of October 10: 8.2%
 Week of October 3: 7.8%
 Week of September 26: 7.9%





Current Pima County Transmission Level: High

Indicator	Low Transmission	Moderate Transmission	Substantial Transmission	High Transmission
Total new cases per 100,000 persons in the last 7 days	0 – 9	10 – 49	50 – 99	≥ 100
Percentage of nucleic acid amplification tests (NAATs) that are positive during the past 7 days	<5.0%	5.0% – 7.9%	8.0% – 9.9%	≥ 10.0%

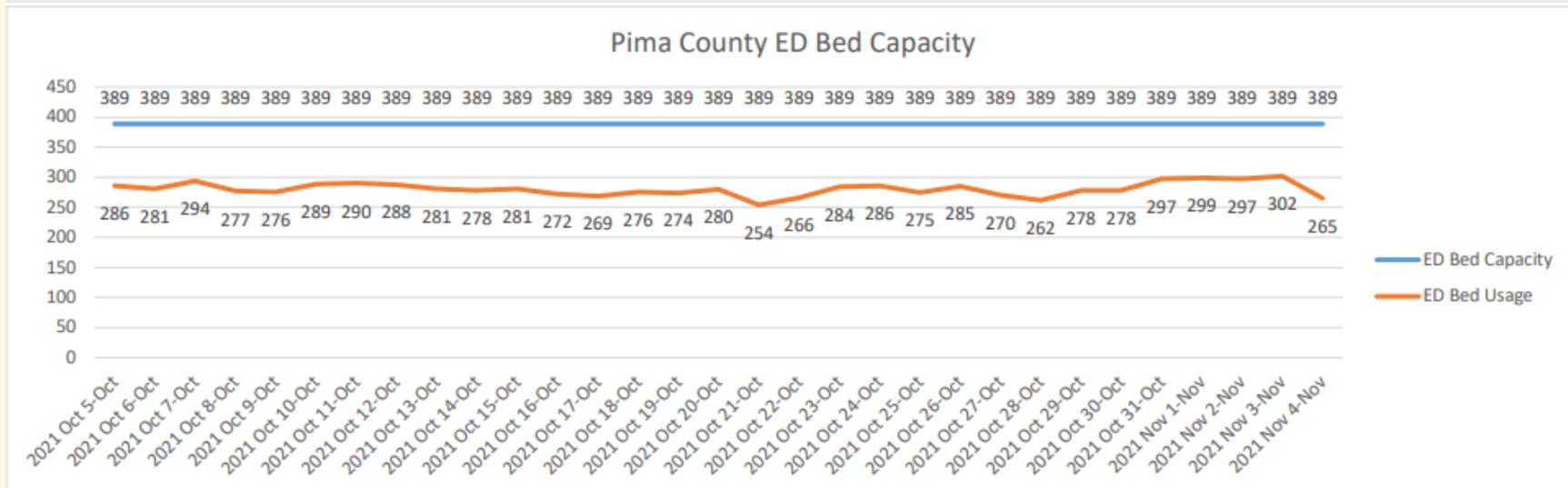
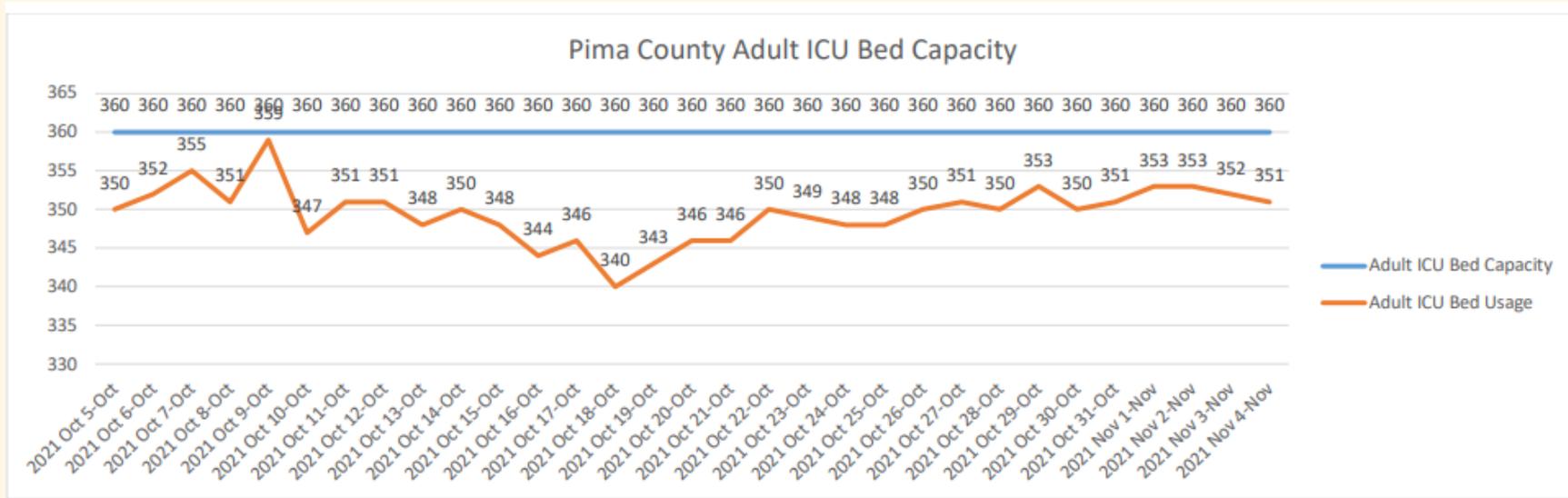
18



Cases per 100 K @ 241
and % testing at 10.8%



Health Care System Metrics





National Trends

- Oct. 2: CDC projected infection rates of more than 218 per 100K children aged 5-11; 221 for ages 12-15; and 225 for ages 16 to 17. These rates were roughly 1/3 lower than mid-September.
- Oct. 7: “The number of new child cases remains exceptionally high.” (Am. Acad. of Pediatrics)
- Nationally, more than ½ of all students aged 16-17 have been vaccinated; about 45% for ages 12 to 15. (In AZ, 24.4% of those under 20 have been vaccinated).
- In most states, children under 18 account for less than 10 percent of cases, but this number has been higher in the West and Northeast in recent weeks, as our local numbers reflect.

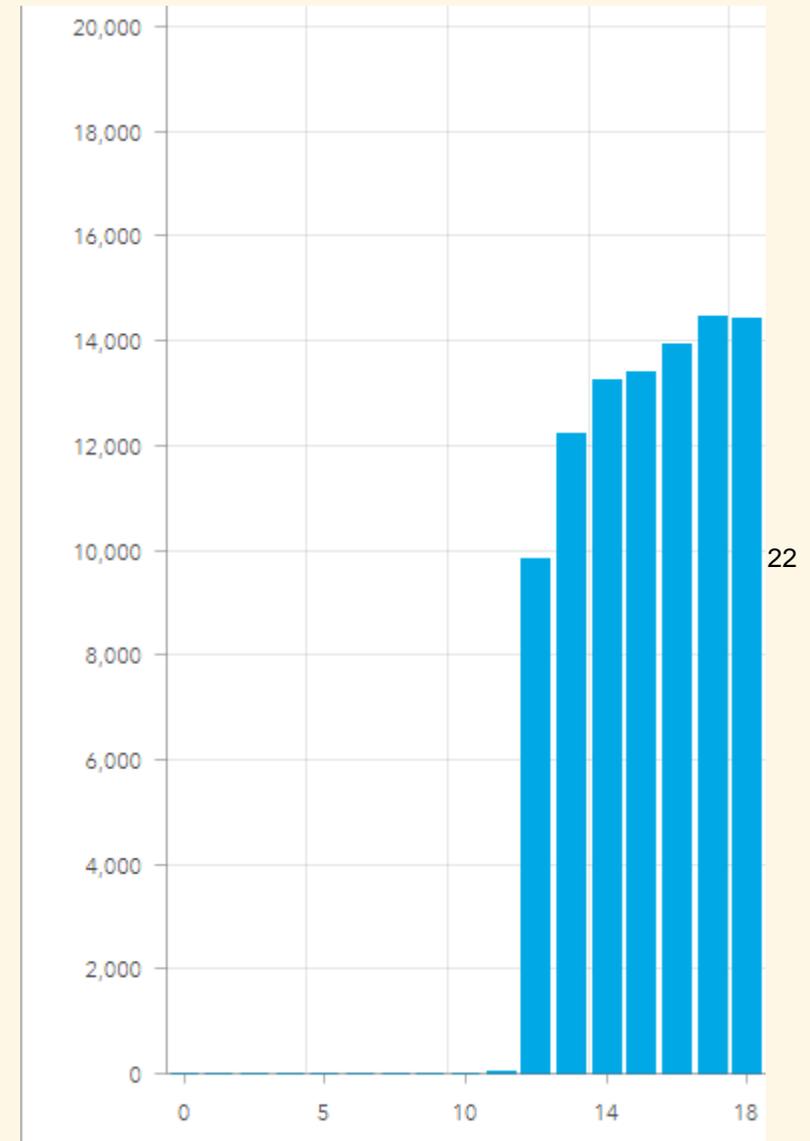


Local (PCHD) Data

- 6.67% of Pima County COVID-19 cases were ages 0 to 11 yrs. to date. (1.33% of hospitalizations; 0.0% deaths for same age group).
- 11.32% of Pima County COVID-19 cases were ages 12 to 19 yrs. to date. (2.07% of hospitalizations; 0.0% deaths for same age group).
- Amphitheater has second highest number of reported cases among P.C. districts.

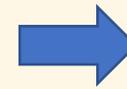


Local (PCHD) Vaccine Numbers by Age





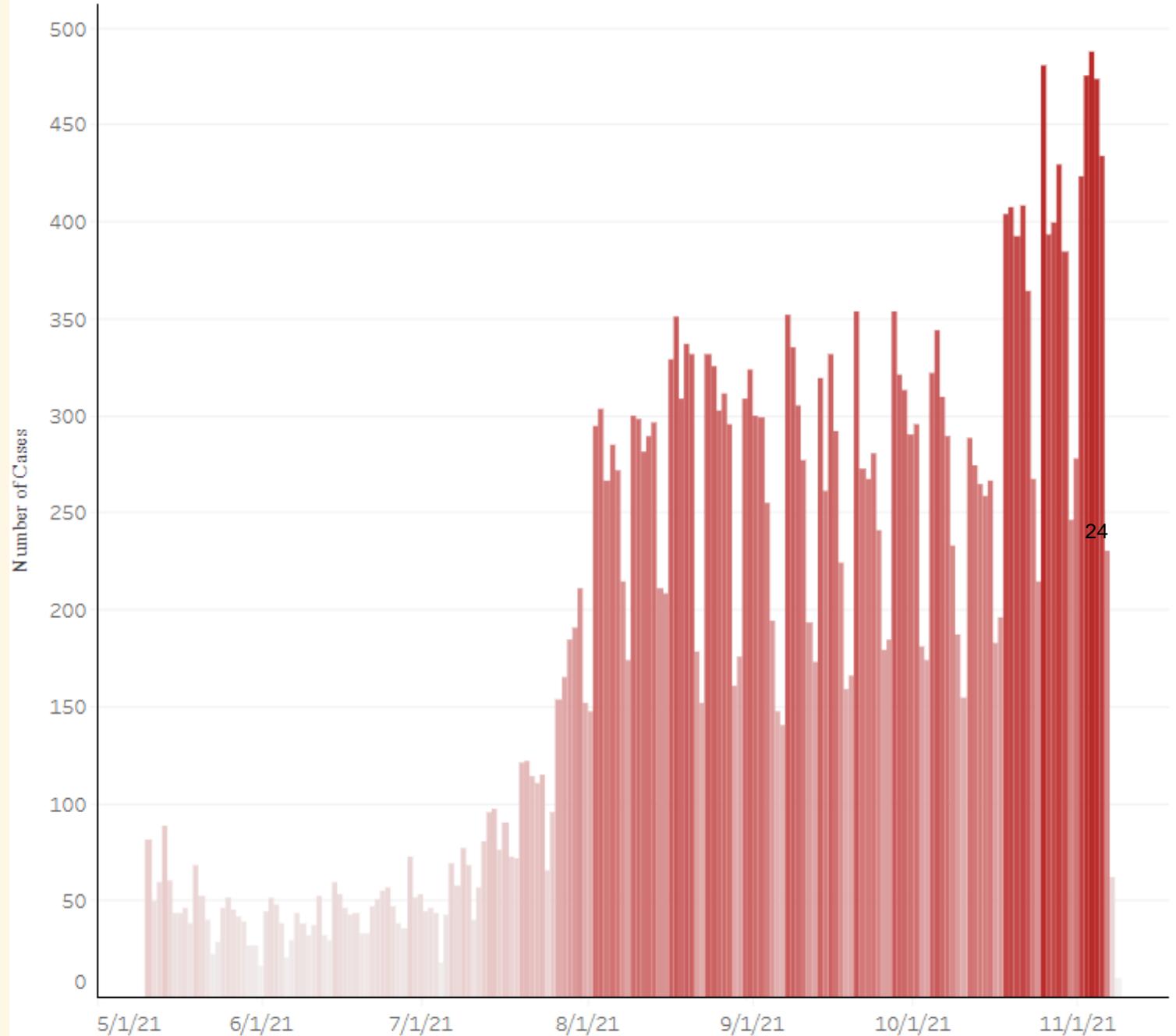
Percentage of total population vaccinated by school district boundaries



School District List	
(Ranked by Highest % Completed Vacc for 18+)	
<i>(Click to Select/Unselect)</i>	
CONTINENTAL ELEMENTARY SCHOOL DISTRICT -	84.45 %
CATALINA FOOTHILLS UNIFIED SCHOOL DISTRICT -	81.65 %
AJO UNIFIED SCHOOL DISTRICT -	73.74 %
AMPHITHEATER UNIFIED SCHOOL DISTRICT -	67.52 %
TANQUE VERDE UNIFIED SCHOOL DISTRICT -	67.45 %
MARANA UNIFIED SCHOOL DISTRICT -	65.01 %
TUCSON UNIFIED SCHOOL DISTRICT -	64.17 %
SAHUARITA UNIFIED SCHOOL DISTRICT -	63.29 %
VAIL UNIFIED SCHOOL DISTRICT -	62.04 %
SUNNYSIDE UNIFIED SCHOOL DISTRICT -	56.55 %
FLOWING WELLS UNIFIED SCHOOL DISTRICT -	54.76 %



Cases on the Rise in Pima County



*Illnesses in the last 4-7 days may not be reported yet



School Cases – Pima County

School Cases

As reported since July 20, 2021.
Updated Tuesdays & Thursdays.

Total cases: 2,163

Outbreaks: 71

Last updated: 9/21/21, 11:40 a.m.

District/category	Cases
Amphitheater	237
Catalina Foothills	41
Continental	<10
Flowing Wells	68
Marana	297
Sahuarita	103
Sunnyside	189
Tanque Verde	27
Tucson Unified	484
Vail	310
Other	400

School Cases

As reported since July 20, 2021.
Updated Tuesdays & Thursdays.

Total cases: 2,455

Outbreaks: 81

Last updated: 9/28/21, 10:15 a.m.

District/category	Cases
Amphitheater	265
Catalina Foothills	46
Continental	13
Flowing Wells	79
Marana	310
Sahuarita	112
Sunnyside	208
Tanque Verde	27
Tucson Unified	592
Vail	346
Other	457

School Cases

As reported since July 20, 2021.
Updated Tuesdays & Thursdays.

Total cases: 2,755

Outbreaks: 92

Last updated: 10/5/21, 12:25 p.m.

District/category	Cases
Amphitheater	298
Catalina Foothills	46
Continental	13
Flowing Wells	104
Marana	334
Sahuarita	117
Sunnyside	251
Tanque Verde	35
Tucson Unified	668
Vail	364
Other	525

School Cases

As reported since July 20, 2021.
Updated on Thursdays.

Total cases: 3,290

Outbreaks: 95

Updated: 10/22/21, 11:05 a.m.

District/category	Cases
Amphitheater	387
Catalina Foothills	60
Continental	16
Flowing Wells	142
Marana	368
Sahuarita	168
Sunnyside	291
Tanque Verde	42
Tucson Unified	780
Vail	381
Other	655

School Cases

As reported since July 20, 2021.
Updated on Thursdays.

Total cases: 4,251

Outbreaks: 126

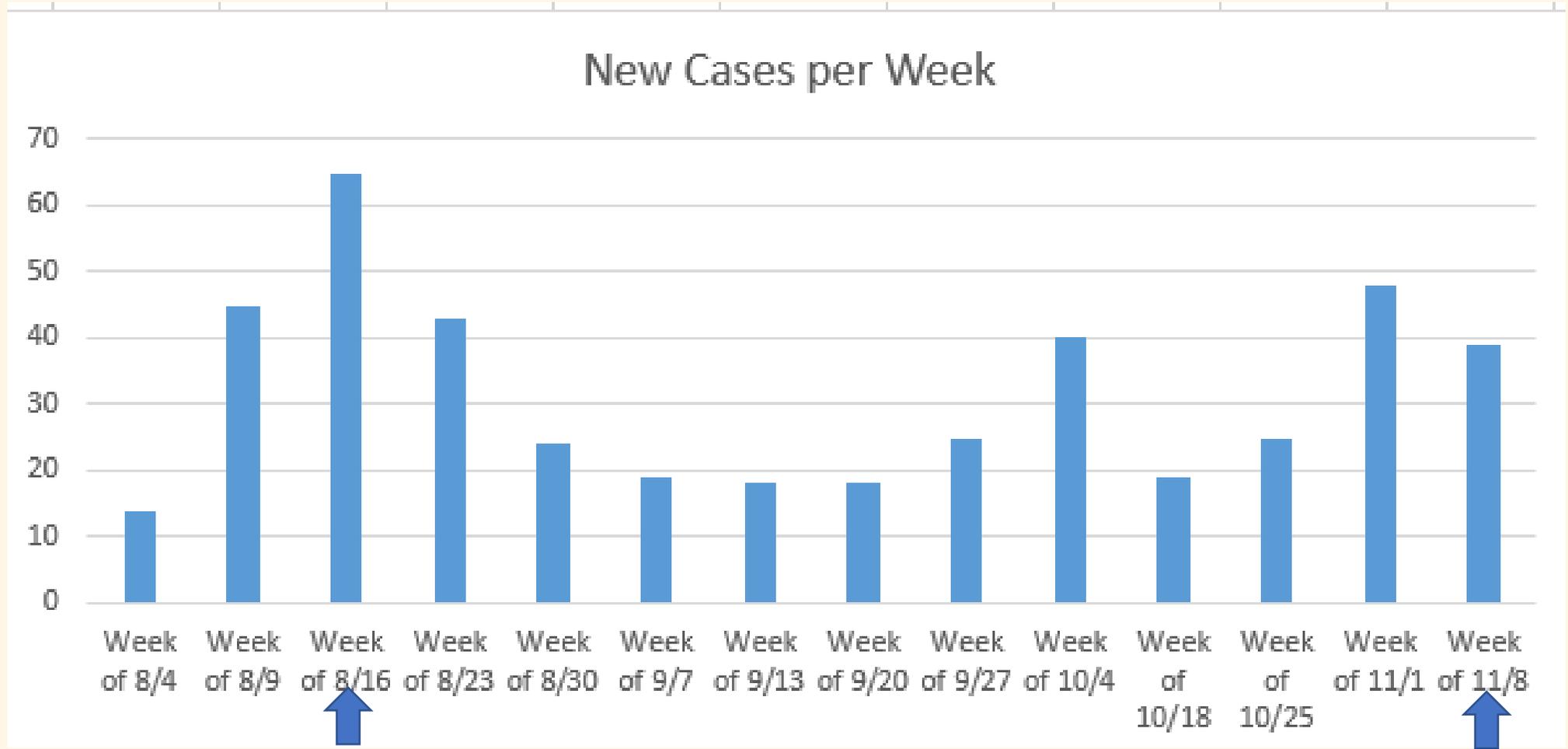
Updated: 11/04/21, 1:20 p.m.

District/category	Cases
Amphitheater	494 ²⁵
Catalina Foothills	78
Continental	30
Flowing Wells	184
Marana	434
Sahuarita	245
Sunnyside	402
Tanque Verde	74
Tucson Unified	1042
Vail	472
Other	796

[Pima County COVID-19
Data and Reports](#)



District New Cases by Week (Current School Year)



Masking reinstated

Current week with 1.5 days of data



District COVID Dashboard

Employees



1,955

Approximate Number of Amphi Employees



6

Active cases in Employees

Equates to 0.31% of Employees

Students



12,100

Approximate Number of Amphi Students



61

Active cases in Students

Equates to 0.50% of the Student Population



District COVID-19 Dashboard

Confirmed Case Data (includes staff and students) (66 confirmed cases as of 5:00 p.m., 11/8/21):

Amphitheater High	1
Amphitheater Middle	3
Canyon del Oro High	1
Copper Creek Elementary	2
Coronado K-8	1
Cross Middle	3
Donaldson Elementary	2
Harelson Elementary	7
Innovation Academy	18
Keeling Elementary	1
La Cima Middle	4
Mesa Verde Elementary	2
Nash Elementary	1
Painted Sky Elementary	9
Prince Elementary	3
Walker Elementary	2
Wilson K-8	2
All Other District Sites	1

(Note: 97 Students Absent; 60 with reported COVID symptoms; 21% of enroll.)



Classroom Closures

- Ordered by PCHD:
 - Innovation Academy – 4 classrooms
 - Painted Sky – 2 classrooms



COVID-19 Vaccination Clinics



- FDA and CDC have issued emergency approval for the Pfizer-BioNTech vaccine to be administered to children ages 5 to 11.
- The District itself cannot conduct vaccinations of students, however Pima County Health Department will be holding free vaccination clinics in the community -- including at some of our schools.
- Information will be released as we receive it. We currently know:
 - PCHD requires parent permission for vaccines for anyone under 18 years old. If parents are not present at clinics, signed permission forms are required and will be confirmed by phone contact with the parent.
 - Vaccination is entirely optional. State law does not currently mandate COVID-19 vaccines for anyone.
 - PCHD clinics at school sites will offer Pfizer vaccines for all eligible ages, including booster shots for those eligible.
 - All District employees are eligible to receive booster shots, and individuals are able to get a Pfizer booster even if they had a different vaccine previously.
 - Up-to-date information about PCHD clinics is on the PCHD website.
 - Vaccines remain available through other parties including pediatricians and pharmacies.





Other Matters





Disavowal of NSBA Officers' Letter

- On September 29, 2021, the Interim Executive Director and President of the National School Boards Association wrote President Biden, requesting “federal assistance to stop threats and acts of violence against public schoolchildren, public school board members, and other public school district officials and educators.”
- Referring to a few handfuls of incidents from across the country (mostly media reports of the same) on a wide spectrum of speech and behavior occurring in schools and school board meetings, they characterized such incidents with a broad brushstroke as “threats and acts of violence” and stated that “the classification of these heinous actions could be the equivalent to a form of domestic terrorism and hate crimes,” invoking action under the PATRIOT Act.
- While there certainly have been some scattered incidents that were alarming and have even been physical and threatening in nature, the vast majority of speech and behaviors occurring at school board meetings continue to be peaceful and well within the free-speech rights of participants. Once again, our sad national trend of overgeneralizing, stereotyping and overreacting was evidenced in this incident – this time by an organization we have trusted to embody, and advocate for, the expression of free and learned thought.
- Not surprisingly, therefore, there has been great criticism of this letter from these two NSBA officers.



Disavowal of NSBA Officers' Letter

- Local school boards, and even state school board associations, were not consulted before this letter was sent to President.
- It seems clear that the Board of Directors for NSBA was also not involved in the issuance of this now very controversial letter, because that Board recently issued an apology for the letter to school boards across the country:

On behalf of NSBA, we regret and apologize for the letter. To be clear, the safety of school board members, other public school officials and educators, and students is our top priority, and there remains important work to be done on this issue. However, there was no justification for some of the language included in the letter. We should have had a better process in place to allow for consultation on a communication of this significance. We apologize also for the strain and stress this situation has caused you and your organizations.

As we've reiterated since the letter was sent, we deeply value not only the work of local school boards that make important contributions within our communities, but also the voices of parents, who should and must continue to be heard when it comes to decisions about their children's education, health, and safety.

We are going to do better going forward. We are engaged in a formal review of our processes and procedures. We will announce specific improvements soon to ensure there is improved coordination and consultation among our staff, our board, and our members across the country. The review will include not only the proceedings leading to the letter, but also other related concerns raised by members even before the letter was sent.



Disavowal of NSBA Officers' Letter

- We have received some requests that we distance ourselves from this letter, and I want to make it clear tonight that I am doing just that. This letter was a gross abuse of authority by the individuals who wrote it, but I do not believe that they spoke on behalf of the organization.
- I know, to a certainty, they did not speak on behalf of this Governing Board or this Superintendent.
- That being said, a call to “cancel” NSBA at this time is misplaced. It is an organization that, typically, has advocated for local control of public education and seems to have – in this instance – lost that guiding principal, but has already evidenced it has the same back in its sights. We should insist on verification of the same in the future to be sure.
- Now is a time for all opinions to be heard and considered. But it is not a time for disrespect of one another. And, we have faced much greater periods of discord in our history than this. We have survived them, and we will survive this. But to do so with as little damage to our collective and national soul as possible, we have all (including NSBA) got to stop going after one another just because we disagree.



Disavowal of NSBA Officers' Letter

Let us remember the sound advice offered more than 160 years ago:

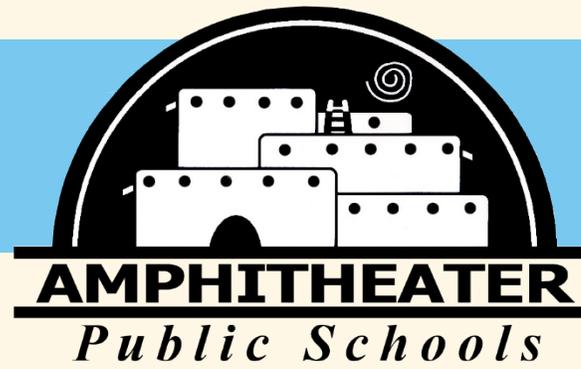
We are not enemies, but friends.

We must not be enemies.

Though passion may have strained it must not break our bonds of affection.

The mystic chords of memory, stretching from every battlefield and patriot grave to every living heart and hearthstone all over this broad land, will yet swell the chorus of the Union, when again touched, as surely they will be, by the better angels of our nature.

Abraham Lincoln



Questions?





**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Status of Construction Projects

BACKGROUND:

Administration will present the Governing Board with current information on the status of construction projects funded with State of Arizona School Facilities Oversight Board, ESSER and Bond Funding.

RECOMMENDATION:

For information and discussion only.

INITIATED BY:

A handwritten signature in black ink, appearing to read "Richard C. La Nasa".

Richard C. La Nasa, Executive Manager, Operational Support

Date: November 1, 2021

A handwritten signature in black ink, appearing to read "Todd A. Jaeger".

Todd A. Jaeger, J.D., Superintendent

Status of Construction Projects
11/9/2021 Governing Board Meeting

President Zibrat, Vice President Day, Board Members and Superintendent Jaeger, it is my pleasure to provide you with an update of the projects currently under construction with bond and SFB funding.

AHS:

Bond Projects

Locker Room Improvements – Winter Break Project	\$122,410
Cafeteria 3 A/C unit replacements – Jan./Feb. Project	\$140,691
Parking Lot Repairs - 75 % Complete	\$9,700



100 Wing Carpet Replacement – 6 Classrooms – Winter Break	\$28,260
700 Wing HVAC Improvements – Winter Break Project	\$19,997
Building H – Mechanical Improvements – PO Requested	\$79,980

ESSER Projects

HVAC Improvements

-Student Center/Bookstore – 7 Zone RTU Replacement Design	\$20,150
-100 & 200 Wing Classroom Fan Coil Replacement Design	\$34,475

6 new Water Fountains with Bottle Fillers – Installation in process	\$34,931
---------------------------------------------------------------------	----------

SFB Projects

300 wing – structural repairs design - 95% complete	\$30,795
-----------------------------------------------------	----------

Main gym roof replacement – 95% complete	\$660,070
------------------------------------------	-----------

CDO:

Bond Projects

Replacement of campus clocks – Materials ordered	\$39,614
--------------------------------------------------	----------

Library Boiler Replacement – Boiler ordered	\$33,800
---------------------------------------------	----------

Design services to repave east parking lot - 95% complete	\$25,400
-----------------------------------------------------------	----------

Design services for main central plant renovation - 50% complete	\$39,350
------------------------------------------------------------------	----------

ESSER Projects

Locker Room Air Conditioner Replacements	\$34,434
------------------------------------------	----------

Building E Air Conditioner Replacements – Structural Evaluation	\$2,125
-----------------------------------------------------------------	---------

SFB Projects

Campus roofing phase II	\$2,398,313
-------------------------	-------------

-Bldg P - 95% complete	-Bldg BN - 90% complete
-Bldg O - 95% complete	-Bldg L - 90% complete
-Bldg A - 90% complete	-Bldg B – 80% complete
-Bldg C – 20% complete	-Bldg IE – 20% complete



IRHS:

Bonds Projects

Irrigation well design – In process	\$58,538
Cooling Tower #1 Replacement – Materials Ordered	\$147,023
Locker Room Improvements – Winter break project	\$119,058

Surface Improvements - Complete

\$8,259



SFB Projects

Roofing restoration – Complete

\$4,272,241

FA & Gym Weatherization – SFB Construction Grant in process

\$267,500

AMS:

ESSER Projects

6 new Water Fountains with Bottle Fillers – Complete

\$16,316



Copper Creek:

Bond Projects

Admin HVAC VFD replacement – Complete

\$7,200



SFB Projects

MPR roof design – Submitted to SFB for plan review

\$24,300

Coronado:

Bond Projects

Power wash and re-paint exterior Admin Bldg – Complete \$34,365



Boiler Replacement – Boiler Ordered \$99,845

Room 403 Carpet Replacement – Winter Break Project \$5,337

Cross:

Bond Projects

Campus wide PA improvements & clocks – 65% complete \$103,944

ESSER Projects

Cafeteria Air Conditioner RTU Replacements – Structural Eval.

SFB Projects

Roof replacement – SFB construction grant approved \$4,075,000

Donaldson:

ESSER Projects

Pod F RTU Replacements Structural Evaluation \$1,460

TEP Grant

LED Lamp upgrades – Complete \$28,180

Land Lab:

Bond Projects

HVAC replacements Bldg B & D - Complete \$42,021



Harelson:

Bond Projects

Phase 2 Hot Water Line Replacement – PO requested \$41,050

SFB Projects

Funhouse weatherization – SFB Construction Grant in process \$73,500

Holaway:

Bond Projects

Evaluating front office single point of entry - PO issued for design \$6,100

Design main switchgear replacement - Complete \$23,329

TEP Grant

LED Lamp upgrades – Complete \$19,215

Keeling:

Bond Projects

Replacement of Building A – A/C Units – Structural Evaluation \$2,110

ESSER Projects

4 new Water Fountains with Bottle Fillers – 95% complete \$20,130

La Cima:

Bond Projects

Campus PA & clock improvements – PO Issued \$85,624

Mesa Verde:

Bond Projects

Access control improvements PO issued \$36,746

SFB Projects

Roof replacement – SFB construction grant approval \$1,027,351

Nash:

ESSER Projects

1 new Water Fountain with Bottle Fillers - Complete

\$7,440



Painted Sky :

Bond Projects

Room 20 & 21 Carpet Replacement – Winter Break Project \$9,407

TEP Grant

LED Lamp Upgrade – Complete \$59,487

Prince:

Bond Projects

Building C Mechanical Evaluation \$4,365

New Playground Equipment – PO requested \$74,348

ESSER Projects

1 new Water Fountains with Bottle Filler – Complete \$6,881

Rillito:

ESSER Projects

1 new Water Fountains with Bottle Filler - Complete \$6,406

SFB Projects

Buildings A & D Weatherization - Design 25% complete \$10,390

Rio Vista:

ESSER Projects

1 new Water Fountains with Bottle Filler - Complete \$6,406

Walker:

TEP Grant

LED Lamp Upgrade – Complete

\$41,218



Wilson:

ESSER Projects

North MPR Air Conditioner RTU Replacements – Structural Eval.

\$1,200

*SOMETHING NEW AT EVERY SCHOOL
EVERY YEAR!*



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Report of Governing Board Delegate, Mr. Matthew Kopec, on the Arizona School Boards Association (ASBA) Delegate Assembly

BACKGROUND:

The Arizona School Boards Association (ASBA) held its annual Delegate Assembly on September 11, 2021 to determine the legislative agenda of the organization. Mr. Kopec was designated as the Amphitheater Governing Board Delegate to the assembly.

This item will permit Mr. Matthew Kopec to report on the ASBA Delegate Assembly.

RECOMMENDATION:

This item is presented for the Board's information.

INITIATED BY:

Jennifer Anderson
Executive Assistant to the Superintendent & Governing Board

Date: November 3, 2021

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Review of Enrollment Projections and Actual Enrollment for Current (2021-2022) School Year**

BACKGROUND:

Each year, the District projects enrollment for the subsequent fiscal year as a key component for budget planning resource allocations. This agenda item provides the Governing Board an opportunity to review the enrollment projections used to determine the number of staff and funding for non-staffing needs at each school site and to provide guidance on those processes. In addition, it gives the Governing Board information about how current enrollment aligns with those projections so the Board can be prepared to address the state-mandated budget review required in December.

Why Enrollment Projections are Important

Arizona school districts are funded using a “current year funding” model based on each district’s enrolled student’s average daily attendance, a.k.a. Average Daily Membership (“ADM”), during the first 100 days of the current school year.¹ In other words, a school district’s annual funding is determined by the average number of days that each enrolled student attends² school during the first 100 days of the school year. Every day of attendance counts toward the student’s ADM allotment, and every student’s attendance counts toward the school district’s annual budget. Accurate daily attendance records from classroom teachers are key factors for current funding allotments from the State.

An unfortunate drawback to the “current year” funding model is that Arizona school districts have to plan for the fiscal year (FY) using an *estimated* student enrollment based on *anticipated* attendance during the first 100 days. In Arizona, the fiscal year is July 1 through June 30, encompassing two (2) calendar years.

Arizona school districts must *estimate* ADM for each student *at the beginning of the FY* to be able to propose their FY budget and tax rates by each July 1. ADM funding distributions also account for student attendance in any online instruction programs in the state, and the state funds online programs based on attendance through the last day of the FY (June 30). Because the state allocates ADM proportionately between school districts and online programs for students who enroll in both instructional programs during the same fiscal year, school districts must wait until all online programs end on June 30 to know their final budget allocations for the current FY.

This year, the Amphitheater District proposed its budget for FY 2021-2022 on June 22, 2021 to be ready for the first day (July 1) of the current FY. Because students can be enrolled in traditional brick-and-mortar

¹ Before 2016, the State of Arizona funded school districts based on the district’s attendance on the 100th day of school of the *prior* school year. This “prior year” funding model made it much easier for school districts to plan since they could build their budget based on a finite and known amount.

² Arizona law expressly requires public school districts to count attendance for students who are physically present at school. Prior to this pandemic, the sole exception to this was for students enrolled in an approved Arizona Online Instruction program like Amphi Academy Online. On July 23, 2020, Arizona Governor Ducey issued Executive Order 2020-51 that authorized public school districts to submit and obtain approval from ADE for plans to permit remote attendance during SY 2020-2021. That option does not exist this school year, and therefore, students must physically be present at school or be enrolled in Amphi Academy Online for their attendance to count.

schools and online schools in the same year, Amphitheater will not know its final budget for the current FY until June 30, 2022, when the online enrollment ends for the current FY.

Despite not receiving *final* allocations until June 30, 2022, the Arizona Department of Education (“ADE”) provides school districts with periodic payments based upon each school district’s *projected* 100th day ADM, SpEd, and ELL numbers up to the 100th day of instruction. The projected ADM is calculated by reporting our schools’ student attendance to the state each day through the 40th day of school this year. This agenda item is provided to permit the Governing Board to study how the District’s projected enrollment compares to the actual enrollment on the 40th day of the current FY.

Process Used to Project Enrollment for the Current FY

Because the budget is based on enrollment projections, it is important that the projections be as precise as possible. Amphitheater projects student enrollment through review of student cohort information, expected property development in neighborhoods served by individual schools, anecdotal data from schools on population trends, and regular review of applications for open enrollment, etc.³

The District began planning for FY 2021-2022 in January 2021. Administration started efforts to project student enrollment for FY 2021-2022 in January 2021 after the 100th day ADM information from FY 2020-2021 was known. Schools began registering students for School Year (“SY”) 2021-2022 in February 2021, and schools accepted open enrollment as early as fall 2020 to determine anticipated enrollment as early as possible to be able to offer teacher contracts in April 2021 for SY 2021-2022.

When this planning process started, students were attending school remotely by necessity since community transmission of COVID-19 was high. Enrollment fluctuated widely during spring 2021 as the District’s learning modalities adjusted to account for fluctuations in COVID-19 transmissions in Pima County. Students registered for in-person instruction in the traditional brick-and-mortar schools attended school via a hybrid model beginning in February 2021, and as vaccinations became more widely available, fully in-person instruction beginning the final quarter of SY 2020-2021.

Because enrollment increased with each instructional model change, Administration did not rely solely on the ADM numbers from SY 2020-2021 to estimate enrollment for this FY. Instead, enrollment was reviewed multiple times during the spring of 2021. Meetings were held throughout the spring with District and School Administrators, and every registration considered throughout spring semester, and even in early summer, to determine the District’s staffing and non-staffing allocations for FY 2021-2022.

Important Information about How Changes to The District’s Fully Online School Affect This Year’s Budget

Last year, the District expanded the instructional offerings at Amphi Academy Online to include elementary students. That option continued again this year. There are currently approximately 373 students enrolled in the Amphi Academy Online.

It is important to remember that the State of Arizona funds Arizona Online Instruction (“AOI”) programs differently than traditional brick and mortar schools. The first issue is that the state funds AOI programs based upon actual instructional time over the course of the fiscal year. As explained in further detail in the above section, this means that actual funding is not known until after June 30, 2022. However, Administration

³ Amphitheater Public Schools previously used growth studies to predict enrollment expectations. However, that method proved unreliable during the recession that began in 2009 when economic and demographic changes in the community made growth studies applicable to the Amphitheater District boundaries inconsistent with the actual trends. Administration switched to the current methodology a few years back and find it more reliable.

implemented changes to the Amphi Academy Online (“AAO”) instructional program this year to follow a more traditional school calendar with a goal of being able to end AOI instruction earlier than June 30th in the Amphitheater District.

In addition, the state only provides a potential of 95% AOI funding if a student submits enough annual online time to reach the required amounts. Historically, most students have not submitted enough annual time and are funded at 85% of their prorated annual time. However, programmatic changes have been implemented this FY to assist students to be able to meet the state’s mandatory time requirements to advance in their AOI program and graduate with their class. These changes should also help the District to recover AOI funds at higher levels than in the past.

Projected vs. Actual Enrollment for SY 2021-2022

The District had experienced consistent decreases in student enrollment for the past several years, largely in part due to a decline in the birth cohort during the past decade. Unfortunately, no one foresaw the substantial effect that the COVID-19 pandemic would have on schools across the state and even throughout the nation. Students did not return to schools at the same pre-pandemic levels, and despite repeated efforts to locate them last year, a large population of our students have not been located in any Arizona school to date.

This problem sadly is not limited to Amphitheater Public Schools. On October 30, 2020, the Arizona Republic reported that an “*estimated 50,000 students vanished from Arizona’s public district and charter schools over the summer.*”⁴ The article entitled “50,000 Students are gone from Arizona public schools. Where did they go?” reports that Arizona has lost 5% of its students during the pandemic. Most importantly, the article confirms the frustrations that administrators across the state have been voicing since the pandemic started:

“Because the figures are early, it’s unclear where students have gone. The state’s population has not shifted enough for enrollment to plummet so dramatically. The number of families filing for homeschool has increased, but not by 50,000.

Education advocates fear some school-age students are not in school at all, and that the lag in kindergarten enrollment means that children in Arizona are losing out on early lessons vital to a child’s learning experience.”

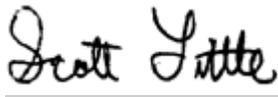
Attached is a “Comparison of Projected vs. Actual ADM for Fiscal Year 21-22” table, which provides a “snapshot” view of how the projected student enrollment for each school site last year for purposes of staffing and resource allocations (with consideration given to school specific student cohort information, open enrollment applications, etc.) compared to enrollment at each of those schools on October 15, 2021, which is the 40th day. The number of enrolled students included in this “snapshot” contain tuition students from other school districts, primarily from Oracle but also from other school districts, for whom the District does not receive ADM from the State. The District accounts for these students in the staffing and resource allocations, but it does not account for these students for budgeting of ADM.

RECOMMENDATION:

This item is presented solely for the Board’s information. No action is requested at this time.

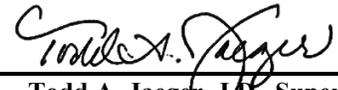
⁴ <https://www.usatoday.com/story/news/education/2020/10/30/arizona-public-school-enrollment-down-50-k-where-did-students-go/6084062002/> (November 7, 2020).

INITIATED BY:

Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel
and
Scott Little
Chief Financial Officer

Date: November 2, 2021



Todd A. Jaeger, J.D., Superintendent

Comparison of Projected vs. Actual ADM for FY 21-22

	SY 20-21 40th Day ADM	SY 20-21 100th day ADM	SY 21-22 Enrollment Projections	SY 21-22 M&O Teacher FTE Allocation Based on Enrollment Projections	SY 21-22 40th day ADM	Difference Between SY 21-22 Enrollment Projections Vs. SY 21-22 40th Day ADM
Amphi Academy Online	633.61	734.21	376.00	17.45*	218.98	(157)
Amphitheater High School	997.07	961.38	1,214.00	37.00	1,158.39	(56)
Canyon del Oro High School	1,503.03	1,463.22	1,608.00	50.20	1,617.34	9
Ironwood Ridge High School	1,460.49	1,422.52	1,649.00	50.60	1,638.57	(10)
Amphitheater Middle School	576.74	538.66	678.00	22.84	631.29	(47)
Cross Middle School	671.80	656.49	759.00	25.67	754.10	(5)
La Cima Middle School	430.13	399.74	444.00	15.00	434.24	(10)
Coronado K8 School	605.66	591.48	679.00	26.00	637.87	(41)
Wilson K8 School	834.03	805.69	909.00	34.50	879.66	(29)
Copper Creek Elementary School	258.32	259.36	284.00	12.00	291.22	7
Donaldson Elementary School	225.98	214.63	208.00	12.00	194.92	(13)
Harelson Elementary School	425.41	421.67	446.00	20.00	441.48	(5)
Holaway Elementary School	246.96	247.38	300.00	14.00	286.04	(14)
Innovation Academy	360.81	334.32	454.00	18.00	375.79	(78)
Keeling Elementary School	247.01	243.24	290.00	12.00	268.25	(22)
Mesa Verde Elementary School	310.30	296.09	318.00	14.00	293.38	(25)
Nash Elementary School	254.09	237.26	275.00	12.00	269.74	(5)
Painted Sky Elementary School	281.69	280.76	350.00	15.00	298.20	(52)
Prince Elementary School	414.70	399.27	463.00	20.00	421.58	(41)
Rio Vista Elementary School	239.83	234.49	291.00	15.00	281.50	(10)
Walker Elementary School	257.78	265.79	347.00	16.00	333.40	(14)
Rillito Center	59.60	60.32	75.00	12.00	65.95	(9)
Total	11,295.02	11,067.99	12,417.00		11,791.87	(625)
				*includes SPED FTE		



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Approval of Appointment of Non-Administrative Personnel

BACKGROUND:

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of November 1, 2021.

RECOMMENDATION:

It is the recommendation of the Administration that the appointment(s) be approved as presented.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: November 1, 2021

Todd A. Jaeger, J.D., Superintendent

11/9/2021

**GOVERNING BOARD MEETING
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Salazar	Mary	Teacher - Grade 4	CT	Walker Elementary	CTT-BA	7 years	Replacement	Mr. Trimble	
Vickrey	Kimberly	Teacher - Grade 3	CT	Nash Elementary	CTT-BA	0 years	Replacement	Dr. Esquibel	
DeVaughn	Casey	Special Education Teaching Assisi	CL	Wilson K-8 School	E	N/A	Replacement	Ms. Sullivan	
Duarte	Mario	Custodian I	CL	Wilson K-8 School	D	N/A	Replacement	Ms. Sullivan	
Martinez	Angela	Special Education Teaching Assisi	CL	Donaldson Elementary	E	N/A	Replacement	Ms. Letts	
Martinez Espinoza	Marian	Campus Monitor	CL	Donaldson Elementary	A	N/A	Replacement	Ms. Letts	
Meisner	Kasey	Special Education Teaching Assisi	CL	Cross Middle School	E	N/A	Replacement	Mr. Gutierrez	
Mork	Jennifer	Special Education Teaching Assisi	CL	Mesa Verde Elementary	E	N/A	Replacement	Ms. Tracy	
Romero	Marisela	Custodian I	CL	Amphi High School	D	N/A	Replacement	Mr. Malis	
Sanchez Fernandez	Ana	Attendance Clerk	CL	La Cima Middle School	D	N/A	Replacement	Dr. Dudley	

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*	2020-2021 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

11/09/2021
**GOVERNING BOARD MEETING
 APPOINTMENTS**

Substitutes

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	COMMENT
Hall	Megan		CT		10/21/2021	
Karna	John		CT		10/21/2021	
Martin	David		CT		10/19/2021	
Springetti	Margaret		CT		10/26/2021	
Cannon	Danielle		CL		10/22/2021	
Charters	Julie		CL		10/22/2021	
Gambrell	Nancy		CL		10/22/2021	
Ramirez	Rebecca		CL		10/19/2021	
Reiner	Michele		CL		10/14/2021	

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AD Administrative
 PR Professional
 CT Certified
 CL Classified



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Approval of Personnel Changes

BACKGROUND:

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of November 1, 2021.

RECOMMENDATION:

It is the recommendation of the Administration that the personnel changes be approved as presented.

INITIATED BY:

A handwritten signature in black ink, appearing to read "Michelle H. Tong".

Michelle H. Tong, J.D., Associate to the Superintendent

Date: November 1, 2021

A handwritten signature in black ink, appearing to read "Todd A. Jaeger".

Todd A. Jaeger, J.D., Superintendent

11/9/2021

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Guymon	Kate	Teacher - REACH	CT-301	La Cima Middle School	301 Payment		\$3,152.52	
Bultman	Benjamin	Teacher - AVID	CT	Amphi High School	Increase FTE		+.20 FTE	
Bultman	Benjamin	Teacher - Student Government	CT	Amphi High School	Decrease FTE		<.20 FTE>	
Burgess	Meredith	Teacher - Preschool Director	CT	Holaway Elementary	Transfer			
Burgess	Meredith	Teacher - Preschool Director	CT	Holaway Elementary	Added Duty		\$6,181.42	
Daigle	Joyce	Teacher - REACH	CT	Keeling Elementary	Added Duty		\$7,847.13	
Lange	Brockton	Teacher - AVID	CT	Amphi High School	Decrease FTE		<.20 FTE>	
Lange	Brockton	Teacher - Economics	CT	Amphi High School	Increase FTE		+.20 FTE	
Ramstack	Katie	Teacher - Rillito Classroom	CT	Rillito Center	Promotion	CTT-BA	0 years	
Watson	David	Teacher - Adaptive P.E.	CT	Amphi Middle School	Added Duty		\$9,644.66	
Aguilar	Isabel	School Administrative Assistant	CL	Prince Elementary	Promotion	H	+\$0.98	60
Galindez	Jessica	Preschool Instructional Specialist	CL	Holaway Elementary	Promotion	G	+\$0.50	
Gonzalez	Maria	Campus Monitor	CL	La Cima Middle School	Increase FTE		+0.25 FTE	
Guadian	Amelinda	Bus Driver	CL	Transportation	Reassignment	M	0 years	
Ochoa	Jose	Transportation Driver Trainer/Reli	CL	Transportation	Reassignment	M	N/A	
Sattler	Laura	Crossing Guard	CL	Amphi Middle School	Increase FTE		+5312 FTE	
Stubbs	Joshua	Instructional Technology Specialist	CL	Harelson Elementary	Increase FTE		+0.4 FTE	
Thatcher	Mary	Administrative Assistant II	CL	Wetmore Center	Promotion	M	+\$3.37	
Brower	Kristy	ADDN - Performing Arts MS	ADCT	Harelson Elementary	Addendum		\$1,800.00	
Corea	Yolanda	Instructional Aide - Classroom	ADCT	La Cima Middle School	Addendum		\$12.15 per hour	

*	2020-2021 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Dotts	John	ADDN - Certified Staff Trainer	ADCT	Amphi High School	Addendum		\$30.00 per hour	
Ernsky	Steven	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$30.00 per hour	
Godkin	Melissa	Teacher - Special Education Resc	ADCT	Prince Elementary	Added Duty		\$6,232.14	
Guymon	Kate	ADDN - Certified Tutor	ADCT	La Cima Middle School	Addendum		\$30.00 per hour	
Habinek	Daniel	ADDN - Homebound	ADCT	Wetmore Center	Addendum		\$30.00 per hour	
Hartz	Megan	ADDN - Certified Staff Trainer	ADCT	Amphi High School	Addendum		\$30.00 per hour	
Haverty	Matthew	ADDN - Certified Staff Trainer	ADCT	Amphi High School	Addendum		\$30.00 per hour	
Lo Stracco	Bradley	ADDN - Certified Tutor	ADCT	La Cima Middle School	Addendum		\$30.00 per hour	
Lopez	Lindsay	Coach - 2nd Q. Extracurricular Ac	ADCT	Cross Middle School	Addendum		\$2,000.00	
Marner	Peggy	ADDN - Certified Staff Trainer	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Mounts	Deborah	ADDN - Extra Hours	ADCT	Federal/State Programs	Addendum		\$33.89 per hour	
Mounts	Deborah	ADDN - Extra Hours	ADCT	Federal/State Programs	Addendum		\$33.89 per hour	
Murrell	Marley	ADDN - Certified Tutor	ADCT	Amphi High School	Addendum		\$30.00 per hour	
Ousley	Wendi	ADDN - Certified Staff Trainer	ADCT	Amphi High School	Addendum		\$30.00 per hour	
Quigley	Erin	ADDN - Certified Staff Trainer	ADCT	Amphi High School	Addendum		\$30.00 per hour	
Shiba	Robert	Coach - Soccer Head HS	ADCT	Cross Middle School	Addendum		\$1,700.00	
Stuetze	Christen	ADDN - Certified Staff Trainer	ADCT	Amphi High School	Addendum		\$30.00 per hour	
Willis	John	ADDN - Certified Staff Trainer	ADCT	Amphi High School	Addendum		\$30.00 per hour	
Wolf	Erik	Coach - Soccer Head HS	ADCT	Ironwood Ridge High	Addendum		\$3,000.00	
Yount	Sonya	ADDN - Certified Staff Trainer	ADCT	Amphi High School	Addendum		\$30.00 per hour	
Beanne	Nibigira	ADDN - Extra Hours	ADCL	Federal/State Programs	Added Duty		\$12.42 per hour	
Hernandez	Julius	Groundskeeper II	ADCL	Facilities Support	Additional Position		\$12.86 per hour	

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*	2020-2021 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Hoffman	George	Special Events Worker	ADCL	Amphi High School	Addendum		\$12.15 per hour	
Pearcy	Cynthia	ADDN - Extra Hours	ADCL	Federal/State Programs	Added Duty		\$12.42 per hour	

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*	2020-2021 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
Extension	End date being extended					CL	Classified
Increase FTE	Increase in hours/contract					PR	Professional
Promotion	Employee receiving a promotion to another position					EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School
Status Change	Employee changing status (i.e. short term to career)					HS	High School
Temporary	Employee working for a limited period of time						
Transfer	Employee moving from one position to another						



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Approval of Leave(s) of Absence

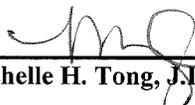
BACKGROUND:

Leave(s) of absence will be presented herein and are current as of November 1, 2021.

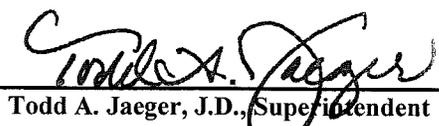
RECOMMENDATION:

It is the recommendation of the Administration that the leave request(s) be approved as presented.

INITIATED BY:


Michelle H. Tong, J.D., Associate to the Superintendent

Date: November 1, 2021


Todd A. Jaeger, J.D., Superintendent

11/9/2021

**GOVERNING BOARD MEETING
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Acevedo	Stephanie	Teacher - Cross Categorical Classr	CT	Amphi High School	10/19/2021	Start Date
Balachandran	Devahi	Teacher - Math Intervention	CT	Amphi High School	01/31/2022	Start Date
Edwards	Cassidy	Teacher - Sports Medicine and Reh	CT	CDO High School	10/05/2021	End Date
Edwards	Cassidy	Teacher - Sports Medicine and Reh	CT	CDO High School	09/17/2021	Start Date
Iverson	Elizabeth	Teacher - Special Education ED-P	CT	Keeling Elementary	10/18/2021	Start Date
Blauser	Devonne	Bus Driver	CL	Transportation	09/28/2021	Start Date
Brown	Cecile	Custodian III	CL	Ironwood Ridge High	09/20/2021	Start Date
Freer	Samuel	Custodian I	CL	Mesa Verde Elementary	10/11/2021	Start Date
Gonzalez-Cuevas	Yolanda	School Health Assistant	CL	Amphi High School	10/27/2021	End Date
Holdcroft	Marilyn	Food Service Attendant III - Lead	CL	Holaway Elementary	10/08/2021	End Date
Mustaficic	Edin	Custodian I	CL	CDO High School	10/18/2021	Start Date
Scardaville	Anthony	Bus Driver	CL	Transportation	10/04/2021	Start Date
Whitehead	Justin	Custodian I	CL	Rillito Center	09/16/2021	Start Date

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- * 2020-2021 School Year
- CT-AD Certified Administrative
- CT Certified
- CL-AD Classified Administrative
- CL Classified
- PR Professional



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Approval of Separation(s) and Termination(s)

BACKGROUND:

Separation(s) and termination(s) will be presented herein. Separations are current as of November 1, 2021.

RECOMMENDATION:

It is the recommendation of the Administration that the resignation(s) or termination(s) be approved as presented.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: November 1, 2021

Todd A. Jaeger, J.D., Superintendent

11/9/2021

**GOVERNING BOARD MEETING
SEPARATIONS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Austin	Eddie	Custodian I	CL	Coronado K-8 School	10/15/2021	Resignation	
Barber	Nicole	Accountant	CL	Wetmore Center	11/05/2021	Resignation	
Chambers	Raymond	Bus Driver	CL	Transportation	10/15/2021	Resignation	
Colby	Kimberly	Food Service Attendant III - ICL	CL	La Cima Middle School	10/01/2021	Resignation	
Eblen	Johnathan	Custodian I	CL	Wetmore Center	10/29/2021	Resignation	
Gilbert Taylor	Kristin	Administrative Assistant I	CL	Wetmore Center	12/16/2021	Resignation	
Horger	Michele	Security Officer	CL	Ironwood Ridge High	10/08/2021	Resignation	
Montgomery	Jennifer	Special Education Teaching	CL	Rio Vista Elementary	10/01/2021	Resignation	

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* 2020-2021 School Year
Budget RIF Reduction in force due to budget
Abandonment Employee abandoned position
Breach of Contract Employee did not fulfill contract
Dismissal Employee terminated by the District
Resignation Employee resigning from the District
Retirement Employee retiring from the District

ADCT Addendum Certified
ADCL Addendum Classified
ADDM Addendum Only
CT-AD Certified Administrative
CT Certified
CL-AD Classified Administrative
CL Classified
PR Professional

11/09/2021
GOVERNING BOARD MEETING
SEPARATIONS

Substitutes

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	REASON
Odenkirk	Kathryn		CT		10/15/2021	

AD Administrative
PR Professional
CT Certified
CL Classified



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Approval of Stipend for Coaching Volunteers

BACKGROUND:

Coaching volunteer(s) and corresponding stipend(s) will be presented herein and are current as of November 1, 2021.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the listed stipend(s) for the identified coaching volunteers.

INITIATED BY:

A handwritten signature in black ink, appearing to be "Michelle H. Tong".

Michelle H. Tong, J.D., Associate to the Superintendent

Date: November 1, 2021

A handwritten signature in black ink, appearing to be "Todd A. Jaeger".

Todd A. Jaeger, J.D., Superintendent

11/9/2021

**GOVERNING BOARD MEETING
COACHING VOLUNTEERS**

LAST NAME	FIRST NAME	POSITION	LOCATION	REASON	AMOUNT/COMMENTS
Ambrosio	Benjamin	Coach - Football Assistant HS	Ironwood Ridge High	Stipend	\$1,250.00
Cain	Tad	Coach - Basketball Assistant HS	Ironwood Ridge High	Stipend	\$2,400.00
Celaya	Luis	Coach - 2nd Q. Interscholastic Su	Cross Middle School	Stipend	\$500.00
Cortez	Michael	Coach - Soccer Assistant MS	Cross Middle School	Stipend	\$1,400.00
Danehy	Thomas	Coach - Basketball Head HS	Amphi High School	Stipend	\$3,000.00
Lopez	Luis	Coach - Basketball Head MS	Cross Middle School	Stipend	\$1,700.00
Marshall	Shealeigh	Associate Coach	Amphi High School	Stipend	\$1,000.00
Miranda Salinas	Abelardo	Coach - Soccer Assistant HS	CDO High School	Stipend	\$2,400.00
Palmer	Marcus	Coach - Baseball Assistant MS	Cross Middle School	Stipend	\$1,400.00
Partridge	Weslyn	Coach - Baseball Assistant HS	Ironwood Ridge High	Stipend	\$2,400.00
Senzee	David	Coach - Basketball Head HS	CDO High School	Stipend	\$3,000.00
West	Brittany	Coach - Basketball Assistant HS	CDO High School	Stipend	\$2,400.00
Wilson	Clay	Coach - Basketball Assistant HS	CDO High School	Stipend	\$2,400.00

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* 2020-2021 School Year



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Approval of Minutes of Previous Meeting(s)**

BACKGROUND:

The attached minutes of previous Governing Board Meeting(s) are submitted for approval by the Board.

October 5, 2021

RECOMMENDATION:

The Administration recommends that the minutes of the previous meeting(s) be approved.

INITIATED BY:

JA



Jen Anderson
Executive Assistant to the Superintendent & Governing Board

Date: November 1, 2021


Todd A. Jaeger, J.D., Superintendent

**Minutes of the Regular Governing Board Meeting
Amphitheater Public Schools
Tuesday, October 5, 2021**

A Regular public meeting of the Governing Board of Amphitheater Public Schools was held Tuesday, October 5, 2021, beginning at 6:00 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center. This meeting was held under COVID-19 pandemic related conditions.

Governing Board Members Present

Ms. Susan Zibrat, President
Ms. Deanna M. Day, M.Ed., Vice President
Dr. Scott K. Baker, Member
Ms. Vicki Cox Golder, Member
Mr. Matthew A. Kopec, Member

Superintendent's Cabinet Members Present

Mr. Todd A. Jaeger, J.D., Superintendent
Ms. Tassi Call, Associate Superintendent for Elementary Education
Mr. Matthew Munger, Associate Superintendent for Secondary Education
Ms. Michelle H. Tong, J. D., Associate to the Superintendent and Legal Counsel
Mr. Scott Little, Chief Financial Officer
Ms. Kristin McGraw, Director of Student Services
Dr. Shannon McKinney, Director of Curriculum and Assessment
Mr. Richard C. La Nasa, Executive Manager of Operational Support
Ms. Michelle Valenzuela, Director of Communications
Ms. Julie Valenzuela, Director of 21st Century Education

1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER

President Zibrat called the meeting to order at 6:00 p.m. and invited members of the audience to sign the visitor's register.

2. PLEDGE OF ALLEGIANCE

Superintendent Jaeger announced the students leading the Pledge of Allegiance were from Amphitheater High School, and he asked Principal A.J. Malis to introduce the students. Mr. Malis invited Mi, Yousef, Kamila, Lizeth, and Layla to come forward, he and spoke about their scholarship, leadership, service, and character as officers of the Amphitheater Chapter of the National Honor Society. Mr. Malis also thanked their advisor, Mr. Ellis Harper, for his contributions. The students then led the Pledge of Allegiance.

President Zibrat gave the students the opportunity to address the Board or introduce any family members who came with them.

Yousef thanked the Governing Board for their service.

On behalf of the Governing Board, the students were presented with a certificate of commendation. A group picture with the students, Mr. Malis, Mr. Ellis, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

3. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT SPECIAL GOVERNING BOARD MEETING

President Zibrat announced that the next Special Governing Board meeting would be held on Tuesday, October 26, 2021 at 5:30 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson

4. RECOGNITION OF STUDENT ART

Andrea Leitner, Visual Arts Teacher at Amphitheater High School, explained that the artwork featured consisted of past and current student work ranging from 9th to 12th grade. She gave an overview of the state standards that are covered in art classes and how students learn everyday life skills in her classes in addition to the principles of art. Ms. Leitner spoke about student agency in creating the artwork and their freedom to choose their subject matters and mediums. She concluded that students are encouraged to have fun and to try new things.

Ms. Leitner was presented with a certificate of commendation. A group picture with Ms. Leitner, Mr. Malis, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

5. RECOGNITIONS

A. Recognition of the 2020-2021 American Heart Association Kids Heart Challenge Participants

President Zibrat asked Superintendent Jaeger to introduce this recognition.

Superintendent Jaeger explained that since 1989, the Kids Heart Challenge has been an enduring tradition in the District. Over \$640,000.00 has been raised to date. He is proud of the District's participation, and felt it is a reflection of our community, and the understanding of the importance of community service.

He introduced Andrea Mitchell, Youth Market Director of Southern Arizona for the American Heart Association and invited her to talk about the 2020-2021 fundraising efforts.

Ms. Mitchell said she works with over 145 schools and really enjoys the relationship with the schools in our District. Even though there were many challenges last year, she was impressed that Amphitheater Schools still participated. She reported that with the free materials provided by the American Heart Association, students at seven District schools learned how to keep their hearts healthy. The schools that participated were Harelson Elementary School, Coronado K-8 School, Innovation Academy, Lulu Walker Elementary School, Holaway Elementary School, Rio Vista Elementary School, and Cross Middle School. They raised a combined total of \$20,391.00. This year, the program will expand to include District middle and high schools. Ms. Mitchell said the funds raised help to fund research at the University of Arizona. She thanked the District, Superintendent Jaeger and the Governing Board for their continued support.

President Zibrat thanked her for the presentation.

Superintendent Jaeger expressed his appreciation of Ms. Mitchell and the American Heart Association (AHA). He explained a law was passed in Arizona that required all graduating seniors to be trained in Cardiopulmonary Resuscitation (CPR). There was no funding provided for the training, but fortunately the AHA was able to provide training and supplies.

Certificates of commendation were distributed to participating schools. A group picture with Ms. Mitchell, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

B. Presentation of Distinguished Service Awards

President Zibrat asked Superintendent Jaeger to present the awards.

Superintendent Jaeger said he was excited to introduce two incredible employees. He explained that Distinguished Service Awards are given monthly throughout the school year to recognize employees' initiative, collaboration, loyalty, and contribution to the Amphitheater School District.

He asked Rio Vista Elementary School principal, Ms. Dianna Kuhn, to introduce the Distinguished Service Award recipient for the month of October: Certificated staff to teacher and academic interventionist Ms. Shelby Davis.

Superintendent Jaeger read the Distinguished Service Award nomination form submitted by Ms. Kuhn, highlighting Ms. Davis' many accomplishments and her dedication to her students. A video presentation was shown honoring Ms. Davis for the work she has done in the District.

On behalf of the Board, President Zibrat congratulated Ms. Davis and asked if she would like to say anything or introduce anyone.

Ms. Davis said she was surprised to receive the DSA award and thought the award was given to people that are with the District for a long time. She introduced her husband, teachers and other staff from Rio Vista that came to support her.

Superintendent Jaeger invited Tom Gill, Director of Facilities, to introduce the October support staff Distinguished Service Award recipient. Mr. Gill introduced Mr. Richard Perez, Lead Roving Groundskeeper. Superintendent Jaeger read the nomination form submitted by Mr. Gill. Mr. Perez's hard work and dedication to his job and the District for seventeen years was evident as was explained in the nomination form. A video presentation was shown honoring Mr. Perez for the work he has done in the District.

On behalf of the Board, President Zibrat asked Mr. Perez if he would like to introduce anyone or say anything. He introduced his wife Yolanda.

Ms. Davis and Mr. Perez received a certificate of recognition from the Governing Board, a Distinguished Service Award and a gift card donated by the Amphi Foundation. A group picture of Ms. Davis and Mr. Perez, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

Also, in their honor as Distinguished Service Award recipients, a plaque with their name is on display in the Leadership and Professional Development Center.

C. Recognition of National Merit Scholarship Commended Students and Semifinalists

President Zibrat asked Superintendent Jaeger to introduce this recognition.

Superintendent Jaeger noted how very honored we are to recognize students that qualified for this distinguished scholarship program, and asked Mr. Munger to present this information.

Mr. Munger was pleased to recognize the students that have received this scholarship award. He explained students qualify to become semifinalists based on their scores on the Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test (PSAT/NMSQT®). Nationally, this group of approximately 16,000 semifinalists represent less than one percent of all U.S. high school seniors. The bright and talented students have a chance to compete for nearly \$31 million in scholarship money for college. To be considered, students and their schools must submit a detailed scholarship application providing information about their academic achievements, community projects, leadership experience, employment, and honors they have received.

He announced that students from all three high schools have qualified and asked Mr. A. J. Malis, principal at Amphitheater High School to introduce the student from Amphi. Mr.

Malis said Nikolas P. Stuetze was a National Merit Scholarship Commended Student recipient. He spoke about his many academic accomplishments and his involvement in community service. Nikolas plans to major in Computer Science at Pima Community College or at Grand Canyon University.

Mr. Munger invited Ms. Tara Bulleigh, Canyon del Oro High School principal, to introduce Canyon del Oro High School National Merit Scholarship Commended Students.

She said some students were not able to attend tonight due to other commitments, but they wanted to express their appreciation to the Governing Board. Those students are: Colin R. Brown, Harrison C. Byrnes, Luke O. Ferre, Alex Z. Liang and Josephine A. Neumann.

Ms. Bulleigh said she was honored to announce Tiffany N. Luu for her academic, athletic and musical accomplishments, as well as her involvement in school and community activities. Tiffany plans to major in biochemistry, and attend a university with a strong pre-medical program.

Ms. Bulleigh also announced Alexander Imrich. She talked about his many academic achievements and his participation in Boy Scouts, and National Youth Leadership training. He is a captain of the shooting team. After graduation he plans on enlisting in the Air Force ROTC, and then attend college to receive an Aeromechanical Master's degree.

Mr. Munger invited Mr. Brent Spencer, Ironwood Ridge High School principal, to introduce the National Merit Scholarship students. He said National Merit Scholarship semifinalist Skylar G. Korn could not attend, but she appreciated the opportunity to be recognized. He introduced Olivia J. Spencer and shared her multiple academic and athletic accomplishments. He spoke about her community involvement and said she will be attending the University of Arizona in the fall.

Mr. Spencer recognized Samuel Y. Bai as a National Merit Scholarship Commended student. He talked about his academic and athletic achievements and his involvement in club swimming. He has been offered the Wildcat Award of Excellence from the University of Arizona.

Mr. Munger thanked the principals for presenting their students to be recognized.

President Zibrat asked the students if they would like to introduce anyone. Nikolas Stueuze said he appreciated the recognition and introduced his parents.

On behalf of the Governing Board, the students were presented with a certificate of recognition. To mark the occasion, a group picture with each student, their principal, the Governing Board, and Superintendent Jaeger was taken.

D. Recognition of 2021 District Legendary Teacher Award Recipient

President Zibrat asked Superintendent Jaeger to introduce this recognition.

Superintendent Jaeger asked Mr. Munger to present the award.

Mr. Munger explained on September 23, 2021, Amphitheater Public Schools celebrated Legendary Teacher Day, a day set aside to recognize and honor special teachers who make a difference in the lives of our students. Ms. Leslie Christian, a seventh-grade Language Arts teacher at Wilson K-8 School is the recipient of this year's Legendary Teacher award. The student who nominated Ms. Christian, Madeline Robinson, is currently a student at Ironwood Ridge High School. Mr. Munger asked Ms. Christine Sullivan, principal at Wilson K-8 to make the introductions. Ms. Sullivan introduced Ms. Christian and Madeline. She invited Madeline to read her nomination.

"Mrs. Christian was one of the best teachers I had for many reasons. We all thoroughly enjoyed her class: Seventh grade, fourth hour English. I remember her smile when we greeted each other

when I'd walk into class. Mrs. Christian wanted to help us be organized and independent. For example, on Mondays she would have us write down our homework for the week, and when we walked into class every day, get the day's materials. She wanted us to be prepared for things and do what we needed to do to perform our best in class.

"Mrs. Christian also wanted to do the things that we were interested in; if we were reading a book as a class, she would ask how we wanted the activities to work to make sure that the topic was still interesting for us. She had us do projects that were fun and educational; we got to be creative while still doing things that were connected to what we were learning.

"Mrs. Christian taught us real-world situations and problems. We learned about global warming, climate change and what single-use plastics are doing to the environment. She explained how that affected us, and how we could prevent their impact. Not only does she care about her students, but she cares about their futures, our futures, and all the generations to come. She understood that we were not only children, but students, people, with growing, learning minds and treated us as such. Mrs. Christian understood what each of us was capable of in and outside of school, and she believed in every one of us.

"She knew what we could do and handle and what we could not. She would change her plans to what was best for us and what would help us learn the most in the short time we had with her. If something was too much for us, or it wasn't working out, she would find another way. Mrs. Christian's class made me enjoy English and it made me excited to attend school. It was a wonderful experience that I didn't know I would have that year. I am incredibly thankful that it happened."

Ms. Christian said she was extremely honored to receive this award. She said as a teacher, she knew she needed to teach the concepts. Madeline's letter showed that the student and teacher connection had been made. Ms. Christian wanted her students to be critical thinkers, respectful individuals, and to let them know they have a place in the world.

She thanked Madeline, her grandmother, father, husband and sons for their love and support. Ms. Christian said that she thought that all teachers should have the title of "Legendary Teacher". President Zibrat agreed.

On behalf of the Governing Board, Ms. Cox Golder presented Ms. Christian with a certificate of recognition. To mark the occasion, a group picture was taken with Ms. Christian, Ms. Sullivan, the Governing Board, and Superintendent Jaeger.

President Zibrat called a seven minute break.

President Zibrat asked the Governing Board members if they were in agreement to move Public Comment to be the next item on the agenda. There were no objections. (See Public Comment below).

6. INFORMATION²

A. Superintendent's Report; Update on Pandemic Conditions and Operations

For the Superintendent's Report PowerPoint Presentation see Exhibit 1.

President Zibrat asked Superintendent Jaeger to give his report.

Superintendent Jaeger began his report by sharing pictures highlighting some of the activities and events that have happened over the past few weeks in the District.

The mountain bike team at Canyon del Oro High School (CDO) won their division a couple of weeks ago, and as of last week was ranked first out of 29 teams.

Rio Vista Elementary School students were shown how a hover board works, which was a great lesson of engineering and motorization. He said it was a thrill for everyone who rode it, including himself.

At Ironwood Ridge High School, Barbie and Ken dolls did some bungee jumping last week. The adventurous dolls helped students learn about correlation and linear equations in their AP Statistics class.

Life Beyond Books was held at Cross Middle School. It is a program developed by the Amphi Foundation to bring career professionals to schools to provide eighth-graders with hands-on opportunities to learn about a variety of careers, including law enforcement, culinary arts, HVAC, plumbing and more. Coronado K-8 also held Life Beyond Books last month, and the other middle schools will host the program next semester.

Ivanna Vilorio Enciso led a team to build a Ga-Ga Ball pit designed so that everyone, including people in wheelchairs, can participate in Ga-Ga ball games. She is one of the first female Eagle Scouts in Pima County and is a student at Coronado K-8. Ivanna decided to do her Eagle Scout project at Painted Sky Elementary School, where her brother is a student.

He announced that Rachelle Ferris, a third grade teacher at Innovation Academy, has been recognized as the "Elementary School Teacher of the Year for 2021" from the Arizona Science Teachers Association. He said last year Innovation Academy also had a teacher win this statewide award and this a huge honor for the school and the District.

The annual Amphi Foundation Bowl-A-Thon fundraiser was held last week. He explained it is always a great event for our District staff to show their spirit and participate in this important fundraiser for the Foundation. He thanked the Foundation and the main sponsors of the event: Core Construction, Tucson Subaru, Pueblo Mechanical, Chasse Building Team, Sunland Asphalt, and Midstate Energy for hosting it after last year's COVID-19 cancellation.

Superintendent Jaeger reviewed COVID-19 data. He said the first case of COVID-19 in the United States was in January 2020. Since that date, COVID-19 has infected over 40,000,000 in the U.S. and over 700,000 Americans have died from it. In recent weeks, over 1,500 Americans have died every day. In Arizona, there have been 1.1 million cases, with 136,704 cases in Pima County and 14,853 cases among Amphi residents. Statewide deaths are 20,211; 2,664 people have died in Pima County and 380 Amphi residents have died. He reported on vaccinations in Arizona. The statewide rate is 57.6%, in Pima County 54.2% and 70.03% of Amphi residents have been vaccinated at least one time.

Superintendent Jaeger updated the Board on current Pima County COVID-19 public health metrics. He said the percent positivity rate has improved and is now in the yellow category. The case numbers have shown a steady downward trend and there are 163 cases per 100,000 individuals. He stated the test positivity rate has fluctuated, but is also trending downward. Currently, with the combined data, Pima County is still in a high transmission level, although percent positivity is considered in the moderate transmission category.

Superintendent Jaeger spoke about health care system metrics. He said it is important to monitor hospital bed capacity because it affects our community. Currently, there are 20 empty intensive care beds in Pima County, and 120 beds are available in the emergency departments.

He said in the District, cumulatively there have been 298 cases reported since the school year began. Since masks were reinstated there has been a downward trend. He reported there has been a spike in cases at two schools in particular in the last few days, possibly

connected to a well-attended football game. Superintendent Jaeger referenced the District COVID-19 dashboard which showed four active staff cases and 40 active cases among students. He said the dashboard also shows the active cases at each school.

Superintendent Jaeger talked about the Pima County Health Department vaccination clinics the District has hosted over the last few months. He reported on the numbers of vaccines given, saying it was a benefit to the community to be able to offer the clinics.

He offered to answer any questions.

President Zibrat thanked him for his report and asked if any Governing Board members had any questions.

There were none.

B. Annual Review of Bond and Capital Projects pursuant to A.R.S. 15-491(K)

For detailed information on the Annual Review of Bond and Capital Projects pursuant to A.R.S. 15-491(K) see Exhibit 2.

President Zibrat asked Superintendent Jaeger to introduce this item.

Superintendent Jaeger explained annually the District is required to summarize capital improvement projects to account for local and state funds. He asked Mr. La Nasa to update the Governing Board on Bond and Capital projects throughout the District.

Mr. La Nasa said the review encompasses projects being funded with monies from the following sources: Adjacent Ways, Building Renewal Grants, and Bond proceeds.

Adjacent Ways Projects total of \$1,035

Canyon del Oro High School (CDO) Adjacent ways project included paving the fire lane.

Building Renewal Grants from the Arizona School Facilities Board (SFB) total of \$5,243,092

Amphitheater High School (AHS) SFB projects included the structural assessment of the 300 wing. Repairs were made to the main gym bleachers, and the was roof replaced. Classroom 413 HVAC and building H hot water was replaced. Repairs were made to central plant 1 controls and chilled water. Also, the cooling tower was replaced, and a hot water leak was assessed and repaired. Additionally, central plant 2 hot water was repaired and central plant 5 boiler was replaced.

Amphitheater Middle School (AMS) SFB projects include the replacement of the HVAC in classroom 810.

Canyon del Oro High School (CDO) SFB projects included building T HVAC controls repair and the varsity locker room HVAC replacement. The central plant pump was repaired and the north gym evaporative cooler was replaced. Additionally, phase I and phase II roof replacement was completed.

Copper Creek Elementary School SFB projects included the Multipurpose Room (MPR) roof assessment and the central plant controls were repaired.

Coronado K-8 School SFB projects include replacement of the MPR roof.

Cross Middle School SFB projects included the campus roof design, and replacement of the MPR HVAC.

Donaldson Elementary School SFB projects included the replacement of the music room HVAC and the MPR boiler.

Harelson Elementary School SFB projects included the Funhouse weatherization assessment and roof replacement.

Holaway Elementary School SFB projects include HVAC controls repair.

Ironwood Ridge High School (IRHS) SFB projects included the fine arts and gym weatherization assessment and design. The fine arts and central plant HVAC controls and the central plant pump were repaired. Also completed was the roof restoration.

La Cima Middle School SFB projects include repairs to the library HVAC.

Mesa Verde Elementary School SFB projects include the campus roof design.

Painted Sky Elementary School SFB projects include the completion of the roof replacement.

Rillito Center SFB projects included a weatherization assessment and roof replacement.

Wilson K-8 School SFB projects include the replacement of the chiller compressor.

Walker Elementary School Bond SFB projects include the HVAC replacement in classrooms 5, 14 and 15.

Facilities Renewal Bond Projects total of \$ 6,841,937

Amphitheater High School (AHS) Bond projects included the 500 wing installation of washer and dryer services, parking lot improvements, and central plant 1 cooling tower upgrades. Designs for cafeteria improvements and pre-school classrooms were completed.

Canyon del Oro High School (CDO) Bond projects included the replacement of the woodshop evaporative cooler, main electrical switchgear, and north campus waterline. Improvements were made to the T building HVAC. Additionally, nurse office modifications were made and HVAC was installed in the snack bar. Also completed were electric service upgrades, and the design for the dance hall HVAC, east parking lot replacement and locker room improvements.

Ironwood Ridge High School (IRHS) Bond projects include science lab classroom improvements.

Amphitheater Middle School (AMS) Bond projects included Maker Space and room 804 renovations.

Copper Creek Elementary School Bond projects included modifications to the special needs restroom and the installation of washer and dryer services.

Coronado K-8 School Bond projects included upgrades to the campus access control and classroom electrical panels. The north campus security fence painting was completed. Additionally, building A HVAC, elementary classroom air conditioners, and exterior light fixtures were replaced.

Donaldson Elementary School Bond projects included building E lighting upgrades, interior painting and the replacement of the HVAC and controllers.

Harelson Elementary School Bond projects included modifications to the nurses' office, Funhouse HVAC improvements and Maker Space renovations.

Holaway Elementary School Bond projects included modifications to the nurses' office, building A HVAC replacement, Maker Space renovation, and the installation of washer and dryer services. The westside security fence was painted and the eastside campus security fence was installed.

Innovation Academy Bond projects included improvements to the eastside campus drainage and the installation of washer and dryer services.

Keeling Elementary School Bond projects included modifications to the nurses' office, campus access control upgrades and the installation of washer and dryer services. Building G HVAC was replaced.

La Cima Middle School Bond projects include 300 wing hallway carpet replacement and the installation of washer and dryer services.

Land Lab Bond projects included building A carpet replacement, and the installation of a new exterior sink. Exterior painting was completed.

Mesa Verde Elementary School Bond projects included the MPR air conditioner replacement, modifications to the nurses' office, and the installation of washer and dryer services. Additionally, the campus security fence was painted.

Nash Elementary School Bond projects included building D HVAC design and the IDF AC replacement.

Painted Sky Elementary School Bond projects include replacing the central plant chiller.

Prince Elementary School Bond projects include Maker Space renovations.

Rillito Center Bond projects include the replacement of the campus clock.

Rio Vista Elementary School Bond projects included whole campus access control upgrades and the installation of washer and dryer services.

Walker Elementary School Bond projects included the replacement of the interior hallway carpet and the computer room HVAC.

Wilson K-8 Bond projects included modifications to the nurses' office, carpet replacement in two classrooms, and the replacement of the fire alarm system.

Transportation Department Bond purchases include the acquisition of seven buses.

Technology Department Bond expenditures include the purchase of computers, devices, cabling and infrastructure.

Mr. La Nasa summarized the report saying that for school year 2020/2021 approximately \$12,086,064 was spent utilizing funding from Adjacent Ways, Building Renewal Grant Expenditures and Bond Expenditures.

He offered to answer any questions.

President Zibrat thanked him for his report and asked Governing Board members if they had any comments or questions.

Mr. Kopec also thanked Mr. La Nasa and his team for their hard work, and said the report showed there was a lot done this year.

C. Introduction of the Meet and Confer Teams for the 2021-2022 Fiscal Year, Addressing Working Condition Policies and Compensation Terms for Certificated, Support and Professional/Non-Teaching Employee Groups

President Zibrat asked Superintendent Jaeger to introduce this item. Superintendent Jaeger invited Ms. Tong to explain the District Meet and Confer process and introduce the teams for this school year.

Ms. Tong explained that each year a committee comprised of administration and employees meets to discuss working conditions, policies related to employees, and compensation. The employee groups represent certificated employees and support staff. Meetings begin in October and conclude in January to discuss policy concerns, come to a consensus, survey all

District employees, and finally bring recommendations to the Board. The same process starts again in January with the focus on compensation, concluding in April.

Ms. Tong went on to say that the administrators involved are appointed by the Superintendent and represent the interests of the District. The employees involved are selected by the Amphitheater Education Association (AEA) and represent the interests of all employees except administrators.

This year's Professional Staff team is comprised of Amanda Hay, fifth grade teacher from Prince Elementary; Michelle Bulischem, Special Education Resource Teacher from Coronado K-8; and Patricia Hebert, mathematics teacher at Canyon del Oro High school. The District administrators who have been selected by the Superintendent to meet and confer with that group are Matthew Munger, Associate Superintendent for Secondary Education; Michelle Tong, Associate to the Superintendent and General Counsel; and Chris Trimble, Walker Elementary School Principal.

The Support Staff team who has been designated by the AEA is Jimmy Harper, campus monitor at Amphitheater High School; Victor Ortiz, Refrigeration Mechanic III, Facilities Department; and Robert Wacker, Journeyman Electrician, Facilities Department and also the AEA Classified Vice-President. The District Support Staff Team is comprised of Richard La Nasa, Executive Manager of Operational Support; J.J. Letts, Donaldson Elementary School Principal; and Angela Wichers, Amphitheater Middle School Principal.

Facilitators lead the groups through the process and are designated by the Superintendent and AEA President. They do not have a final vote on consensus but are important to the process. This year's facilitators are Tassi Call, Superintendent for Elementary Education and Brianne Ronnie, fifth grade teacher at Painted Sky Elementary School leading the Professional Team. Lisa Millerd, Amphitheater High School English teacher and AEA President and Chris Gutierrez, Cross Middle School Principal are the facilitators for the Support Staff Team.

Prior to the work beginning in October, all involved in the Meet and Confer process will undergo training provided by the Federal Conciliation Service and conduct surveys of staff members to determine interests and concerns. Ms. Tong stated that AEA may conduct their own surveys and it is the goal of the Superintendent to also survey Advisory groups.

Ms. Tong concluded by stating that there was a broad variety of people coming to the table for the process this year and the Board will be updated as the process progresses.

7. PUBLIC COMMENT¹

President Zibrat read the Call to Audience Procedures.

Lorella Ritzel is an Amphi parent and employee. She stated that she is bothered by the lack of collaboration in making the decisions regarding mask mandates and urged the Board to ask parents and employees for feedback on this issue. Ms. Ritzel expressed her concern regarding the long-term effects of mask wearing and fear of a vaccine mandate being issued as well. She concluded by expressing her support for the freedom of choice and said that there are many others who feel the same way.

Arron Bemis is an Amphi parent and started by saying that masks are not required in other local school districts and their positive case counts are still low. She felt parents' choices are not being respected in Amphi like they are elsewhere. Ms. Bemis went on to share that children aren't required to wear masks in any other setting in Arizona besides schools and as a whole, they are the least affected by the virus. She expressed a concern about bullying in schools because of masking.

Lisa Millerd is a 9th grade teacher at Amphi High and AEA president. She shared that all of the employees in the District make it possible for children to be provided with quality educational opportunities. Ms. Millerd also stressed the importance of support from families and the community to make the system function even better. She urged everyone to focus on the best interests of students and when there is collaboration, students thrive.

Danielle McKinney is an Amphi parent and asked the Board to consider letting parents choose whether to mask their children or not. She feels that children have been through so much and that masking is taking away from students' most important years of learning and fun. Ms. McKinney expressed that children shouldn't have to learn that those they trust and look up to lied to them. She urged everyone to wear their mask for one whole day to understand what a child at school feels like.

William Vega is an Amphi parent and expressed that he has never been a political person but remarked that all of the information he has received regarding masks and potentially vaccine mandates is concerning. He likened it to child abuse and felt lawsuits were imminent. Mr. Vega shared that masks are disgusting and studies show dangerous bacteria growth in them. He expressed surprise that more people weren't present to share their views on these matters, but he would learn more and be back for a future meeting.

Charles Lathrem is an Amphi parent and shared statistics regarding positivity rates in mask mandated versus non-mandated communities. He stated that locally, surrounding districts without a mask mandate have a lower positivity rate currently than Amphi. Mr. Lathrem went on to discuss the role of the Governing Board as elected representatives and their responsibility to identify community attitudes and opinions. He concluded with urging the Board to engage the community in the decision-making process regarding masks and put mask wearing on the next meeting agenda.

Chad Carter referenced Common Sense Media and their framework for digital citizenship. He also discussed restorative justice as it relates to student discipline. Mr. Carter spoke about restorative justice being implemented in Parkland, Florida and the tragedies at Marjorie Stoneman High School. He also referenced a study by the Rand Corporation which looked at schools with restorative practices in place and the effects on negative behavior and the achievement gap.

Deborah Stone is an Amphi parent who shared that her daughter, an 8th grader at Cross Middle School, complains almost daily about headaches. She requested that parents be given the choice for their children to wear masks or not to school. Ms. Stone's daughter was present and affirmed that she does get frequent headaches, doesn't like having to go to the nurse's office daily for them, and feels breathing is difficult with a mask. Ms. Stone concluded with a statement that if a vaccine mandate is in the future for students "we will fight you every step of the way".

Mona Gibson commented that she wanted to advocate for frustrated teachers and parents in regard to the mask mandate. She also referenced the financial report, line 31 (Study/Action item 9 A. Approval of 2020-2021 Annual Financial Report) wanting clarification on the reduction of funds spent on instructional costs and where they were moved to. She also noted that more funds were attributed to teacher salaries but she was concerned about poor student reading levels. Ms. Gibson urged the District to spend fewer resources on masks and capital improvements and focus on improving instruction.

8. CONSENT AGENDA³

Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.

[Amphitheater Public Schools Public View - BoardBook Premier](#)

President Zibrat asked if there were any Items that should be pulled for further discussion. There were none. Ms. Cox Golder moved for Consent Agenda Items A. – H. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, Mr. Kopec. Opposed – 0. Consent Agenda Items A. – H. passed.

A. Approval of Appointment of Non-Administrative Personnel

Non-administrative personnel appointments were approved as listed in Exhibit 3.

B. Approval of Personnel Changes

Certified and classified personnel changes were approved as listed in Exhibit 4.

C. Approval of Leave(s) of Absence

Leave(s) of absence were approved as listed in Exhibit 5.

D. Approval of Separation(s) and Termination(s)

Separations and terminations were approved as listed in Exhibit 6.

E. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,441,596.73

A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 7.

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1077	73,121.07	1078	\$104,409.18	1079	\$769.70
1080	\$75,000.74	1081	\$72,232.08	1082	\$1,039,518.46
1083	\$76,545.50				

F. Acceptance of Gifts

Gifts were accepted by the Governing Board as listed in Exhibit 8.

G. Approval of Parent Support Organization(s) - 2021-2022

The Governing Board approved Amphi Middle School PTO, Amphitheater HS Parent Association and IRHS Girls Basketball Boosters as submitted in Exhibit 9.

H. Approval of Out of State Travel

The Governing Board approved the out of state travel requests as submitted in Exhibit 10.

9. STUDY/ACTION

A. Approval of 2020-2021 Annual Financial Report

For detailed information on the 2020-2021 Annual Financial Report see Exhibit 11.

Superintendent Jaeger invited Mr. Little to present the 2020-2021 Annual Financial Report (AFR) to the Board.

Mr. Little started by sharing that in his 34 years of experience in school district finance, this was his most challenging year. He explained the differences in what was budgeted versus what materialized and that the 1700 ADM student decline created difficulties. He noted that trying to compare the numbers in this AFR to past years is going to be

challenging because so many expenses were moved out of the Maintenance and Operations Fund to the Federal COVID Relief fund. Mr. Little stated the Auditor General Dollars in the Classroom report that comes out in February will give a better idea of what happened in our District and others.

Mr. Little went on to note that the Maintenance and Operations budget came in about \$1 million less than anticipated when the final revision was completed in May. One factor that influenced this was that the students who operated solely online did not generate enough time, which therefore affected revenue. Savings occurred in instructional salaries because substitute teachers weren't being hired and there were significant vacancies that couldn't be filled. He noted that the biggest savings occurred in transportation and during the period of closures, transportation employees worked as custodians or on-site supervision. Mr. Little shared that there was a decline in classroom site funds related to the decline in enrollment.

Referring to the AFR itself (*Exhibit 11*), Mr. Little pointed out the revenues on the first page. He noted that several programs had declines because they weren't able to operate. Special Education Department expenses did not change much in order to stay in federal compliance. Mr. Little addressed the question made during the public comment portion of the meeting questioning the funding devoted to K-3 reading. He stated that that budget is set by the state based on an enrollment formula so the decline in enrollment resulted in less funds on that expenditure line. Mr. Little went on to highlight classroom site funds, performance pay and Proposition 301 funds. He stated that the capital funds highlighted in the report cannot be moved to other purposes within the budget. Mr. Little made note of the 70-page report on Desegregation funds and how they are used site by site. He concluded, noting that Food Services received significant funding from the federal government which kept the programs running throughout the pandemic.

Mr. Little offered to answer any questions.

Mr. Kopec asked if any funding had been received related to masking. Mr. Little stated that the school district has received federal COVID-19 relief funds and a detailed report related to these funds will be shared at the next Governing Board meeting, however none of those funds are tied to masking students or staff.

Ms. Cox Golder asked if the relief funds were ESSER money. Mr. Little clarified that the federal money is referred to as ESSER funds or CARES money. He also commented that there are several funds at the county and state level that contribute to COVID-19 relief.

President Zibrat asked for a motion to approve the 2020-2021 Annual Financial Report. Ms. Cox Golder made a motion approve the report. Mr. Kopec seconded the motion. There was no discussion. Voice vote in favor - 5: President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder and Mr. Kopec. Opposed - 0. The Governing Board approved the 2020-2021 Annual Financial Report as presented.

B. Study, Discussion and Vote on Recommended Revisions to the Arizona School Boards Association Bylaws

For detailed information on recommended revisions to the Arizona School Boards Association Bylaws see Exhibit 12.

Superintendent Jaeger explained that Board members who attended the Arizona School Board Association Law Conference would be familiar with this item, but asked Ms. Tong to review the item and recommendations.

Ms. Tong started by stating that all school districts in Arizona belong to the Arizona School Board Association (ASBA). The organization's bylaws are ASBA's main governing

document. Member boards must vote on any changes to the bylaws. She went on to explain that currently, there is one seat on the ASBA Board of Directors designated for a representative of the Arizona Hispanic Native American Indian Caucus (HNAIC). This seat alternates every two years between the Hispanic representation and the Native American representation. By contrast, the Black Alliance has a permanent seat on the ASBA Board of Directors. Ms. Tong stated that the proposed change in bylaws would split the Indian and Hispanic Caucus and add another seat to the Board of Directors so that each group could have representation at all times.

Ms. Tong said that the Board is able to vote electronically, and the vote is not due until December 13, 2021, so they can choose to wait and study the item further or move forward with a vote this evening. Ms. Tong concluded that it is the Administration's recommendation that this vote does occur, but it is the Board's decision.

Vice President Day made a motion approve the recommended revisions to the Arizona School Boards Association Bylaws. Ms. Cox Golder seconded the motion. There was no discussion. Voice vote in favor - 5: President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder and Mr. Kopec. Opposed - 0. The Governing Board approved the Recommended Revisions to the Arizona School Boards Association Bylaws.

10. PUBLIC COMMENT¹

There were none.

11. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were none.

12. ADJOURNMENT

Vice President Day moved to adjourn the meeting. Ms. Cox Golder seconded the motion. There was no discussion. Voice vote in favor - 5: President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, and Mr. Kopec. Opposed - 0. The meeting adjourned at 8:27 p.m.


Minutes respectfully submitted for Governing Board Approval
Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board
Gretchen Hahn, Secretary III, Governing Board Office

November 8, 2021
Date

Susan Zibrat, Governing Board President

November 9, 2021
Date



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Approval of Vouchers Totaling and Not Exceeding Approximately \$1,424,428.50
(Final Total)

BACKGROUND:

A copy of the vouchers for goods and services received by Amphitheater Public Schools and recommended for payment has been provided to the Governing Board.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the vouchers as presented.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: November 8, 2021

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Acceptance of Gifts

BACKGROUND:

Donations detailed on the attached listing have been received by the District.

RECOMMENDATION:

It is the recommendation of the Administration that the above gifts be accepted by the Governing Board.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: October 27, 2021

Todd A. Jaeger, J.D., Superintendent

Gift and Donation List		
Gifts and Donations	Exhibit	11-09-21
Ck in the amount \$50.00	San Manuel Elks Lodge Plaza	Canyon del Oro High School
Ck in the amount \$71.84	Prince Elementary PTO	Prince Elementary School
Ck in the amount \$2,654.64	IRHS Softball Booster Club Inc	Ironwood Ridge High School
Ck in the amount \$15,232.00	Amphitheater Foundation	Holaway Elementary School
Ck in the amount \$52,412.56	Amphitheater Foundation	Various Sites



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Approval of Parent Support Organization(s) – 2021-2022**

BACKGROUND:

Approval of the following Parent Support Organization(s) pursuant to District Policy KBE-R:

CDO Orchestra Booster
Lulu Walker Elementary PTO
CDO Woman Soccer Booster

RECOMMENDATION:

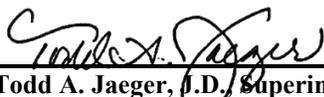
It is the recommendation of the Administration that the Governing Board approve this (these) organization(s).

INITIATED BY:



Scott Little, Chief Financial Officer

Date: November 5, 2021



Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL**

School Year 2021-2022

Name of Organization CDO Orchestra Booster

School Canyon del Oro High Scho

Related Student Organization or Club _____

Taxpayer I.D. 81-3519995

OFFICERS:

Name: Aaron Dionise

Name: Griseld Ratje

Office Held: President

Office Held: Treasurer

Address: _____

Address: _____

E-mail: _____

E-mail: _____

Phone(s): _____

Phone(s): _____

Date taking office: 05/18/21

Date taking office: 09/20/21

Name: Amy Dionise

Name: Steve Merritt

Office Held: Secretary

Office Held: Vice President

Address: _____

Address: _____

Phone(s): _____

Phone(s): _____

Date taking office: 05/1/21

Date taking office: 05/18/21

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

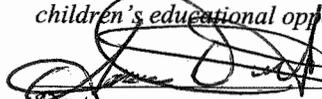
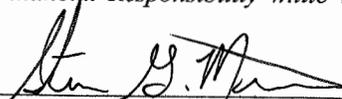
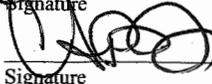
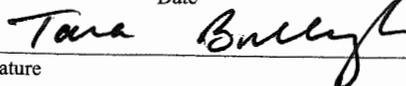
- Formal Non-Profit** Please Attach:
- 1) Articles of Incorporation (*first year only*)
 - 2) I.R.S. Determination Letter (*first year only*)
 - 3) Annual budget, goals and objectives
 - 4) Current operating by-laws
 - 5) Last fiscal year AZ Corporation Commission Annual Report
 - 6) Last fiscal year I.R.S. Form 990 Annual Report
 - 7) Most recent treasurers financial report
 - 8) Most recent bank statement

- Informal Non-Profit** Please Attach:
- 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? monthly Executive meetings held how often? Annually

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

	<u>10/4/2021</u>		<u>50d21</u>
Signature	Date	Signature	Date
	<u>10/4/2021</u>		<u>10/6/21</u>
Signature	Date	Signature	Date
Site Administrator's Approval: 		<u>10/2/21</u>	
Signature		Date	

For district use: Finance Department recommendation: approved
Governing Board Agenda date: 8/9/21

Road
10/22

**AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL**

School Year 2021-2022

Name of Organization Lulu Walker Elementary PTO School Walker Elementary

Related Student Organization or Club _____ Taxpayer I.D. 87-3376292

OFFICERS:

Name: Priscilla Burrola
Office Held: President
Address: _____

Name: Keri Pelphrey
Office Held: Treasurer
Address: _____

E-mail: _____
Phone(s): _____
Date taking office: 8/22/21

E-mail: _____
Phone(s): _____
Date taking office: 9/16/21

Name: Lindsay Morrill
Office Held: Secretary
Address: _____

Name: Jeannie Owens
Office Held: Vice President
Address: _____

Phone(s): _____
Date taking office: 8/22/21

Phone(s): _____
Date taking office: 8/22/21

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
- 1) Articles of Incorporation (*first year only*)
 - 2) I.R.S. Determination Letter (*first year only*)
 - 3) Annual budget, goals and objectives
 - 4) Current operating by-laws
 - 5) Last fiscal year AZ Corporation Commission Annual Report
 - 6) Last fiscal year I.R.S. Form 990 Annual Report
 - 7) Most recent treasurers financial report
 - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
- 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No
Member meetings held how often? 1 per month Executive meetings held how often? 1 per month

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Priscilla Burrola 10/20/21
Signature Date
Lindsay Morrill 20 Oct 2021
Signature Date
Site Administrator's Approval: Christopher [Signature]
Signature

Keri Pelphrey 10/20/21
Signature Date
Jeannie Owens 10/20/21
Signature Date
10/20/2021
Date

For district use: Finance Department recommendation: approved
Governing Board Agenda date: 9/11/21

Rec'd 10/20

**AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL**

School Year 2021-2022

Name of Organization CDO Women Soccer Booster School Canyon del Oro High Sch

Related Student Organization or Club _____ Taxpayer I.D. 47-5362780

OFFICERS:

Name: Sundee Hawkins
Office Held: President
Address: _____

Name: Stephanie Black Zibrat
Office Held: Treasurer
Address: _____

E-mail: _____
Phone(s): _____
Date taking office: 06/02/20

E-mail: _____
Phone(s): _____
Date taking office: 06/02/20

Name: Stacey Gist
Office Held: Vice President
Address: _____

Name: _____
Office Held: _____
Address: _____

Phone(s): _____
Date taking office: 06/02/20

Phone(s): _____
Date taking office: _____

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
- 1) Articles of Incorporation (*first year only*)
 - 2) I.R.S. Determination Letter (*first year only*)
 - 3) Annual budget, goals and objectives
 - 4) Current operating by-laws
 - 5) Last fiscal year AZ Corporation Commission Annual Report
 - 6) Last fiscal year I.R.S. Form 990 Annual Report
 - 7) Most recent treasurers financial report
 - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
- 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? 4 times a year Executive meetings held how often? 1 time

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

<p><u>Sundee Hawkins</u> 10/6/21 Signature Date</p>	<p><u>[Signature]</u> 10/17/21 Signature Date</p>
<p><u>Stephanie Black Zibrat</u> 10/17/21 Signature Date</p>	<p><u>[Signature]</u> 10/25/21 Signature Date</p>
<p>Site Administrator's Approval: <u>Tara Burzil</u> 10/25/21 Signature Date</p>	

For district use: Finance Department recommendation: approved
Governing Board Agenda date: 11/9/21



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Annual Approval of All Authorized Signatories on District Checking Accounts
for the 2021-2022 Fiscal Year – Revised 11/09/2021**

BACKGROUND:

Staffing changes require modifications to the list of authorized signatories.

The attached listing represents recommended authorized signatories on all District checking accounts for the 2021-2022 fiscal year.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve this listing of signatories for all District checking accounts for the 2021-2022 fiscal year.

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: November 1, 2021

Todd A. Jaeger

Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS
DISTRICT CHECKING ACCOUNTS
2021-2022

Revised 10/29/2021

<u>OPERATING ACCOUNT</u>	Well Fargo Bank <u>ACCOUNT #</u>	<u>AUTHORIZED SIGNATURES</u>	
Operating Sweep Account	052-9786493	Scott Little	
Flexible (FSA) Transfers In & Out	052-9786485	Clifford Wadhams	
Direct Deposit In & Out	674-4101186	Janet Ellis	
Clearing In & Out	408-4002182	Casie Curtis	
District Tax Credit Clearing	700-0388392	Rebecca Hout	
Food Service In & Out	052-9787038	Scott Little	
Food Service Revolving Account	072-8892605	Clifford Wadhams	
		Teresa Cribbs	
		Ernestina Wahlmeier	
District Revolving Account	052-9786477	Scott Little	
		Clifford Wadhams	
		Casie Curtis	ADD
		Rebecca Hout	ADD
Amphi Schools FBO Individual EPARS Participants	2000045003743	Scott Little	
TSA Consulting Group Inc		Clifford Wadhams	
Benefits Account	453-9601887	Christopher McDoniel	ADD
Health Savings Account			
District Auxiliary Activities	409-4801180	Scott Little	
District Student Activities	408-4101180	Clifford Wadhams	
		Rebecca Hout	
Amphi High Auxiliary Activities	072-8501321	Scott Little	
Amphi High Student Activities	072-8504242	A.J. Malis	
		Glenda Arffa	
		David Humphreys	
		Geneva Carry Robinson	
CDO High Auxiliary Activities	052-9786469	Scott Little	
CDO High Student Activities	052-9792012	Tara Bulleigh	
		Donald Enright	
		Marco Dominguez	
		Amanda Magelli	
		Rose Sverdrup	
Ironwood Ridge High Auxiliary Activities	612-2124529	Scott Little	
Ironwood Ridge High Student Activities	052-9789935	Brent Spencer	
		Kristie Stevens	
		Terri Amonson	
		Patricia Harris	
		Marjorie Nelson	
		Joan Ferell	
		Alfa Baez	

* DELETE DEBRA ELISH and KIMBERLY KERNOHAN



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STAFF

Norma Frye-George from the Transportation department requests permission to attend the School Transportation News Expo in Reno, Nevada, December 5-9, 2021. Approximate cost of travel is \$2011.00 and will be paid for using M & O funds designated for staff development. Four school days will be missed, and a substitute is not required.

A.J. Malis and Glenda Arffa from Amphitheater High School request permission to attend the AVID National Conference in Dallas, Texas December 8-11, 2021. The approximate cost of travel is \$3225.00 and will be paid for with federal Perkins funds designated for staff development. Three days of school will be missed, and substitutes are not required.

Tassi Call and Julie Valenzuela from the District office request permission to attend the AVID National Conference in Dallas, Texas, December 8-11, 2021. The approximate cost of travel is \$3225.00 and will be paid for with federal Perkins and Title I funds designated for staff development. Three days of school will be missed, and substitutes are not required.

Michelle Tong from the Legal department requests permission to attend LRP's Special Education School Attorney's Conference in Sarasota, Florida, February 1-5, 2022. The approximate cost of travel is \$3726.38 and will be paid for with M & O funds designated for staff development. Four days of school will be missed, and a substitute is not required.

Lucas Smith and Marley Murrell from Amphitheater High School request permission to attend the National Conference for Teachers of Mathematics in New Orleans Louisiana, February 1-4, 2022. The approximate cost of travel is \$4177.00 and will be paid with GEAR UP funds designated for staff development. Four days of school will be missed and substitutes are required.

STUDENTS

Andragayle Pye, Laura Watson, Meredith Taylor, John Parham, Monica Duran, Stileda Rose, Lavina McQuade, Angel Willis, and Irma Sonnek request permission to take 90 students from Amphitheater High School to New Mexico State University in Las Cruces, New Mexico, November 29, 2021. The approximate cost of travel is \$3500 and will be paid with GEAR UP funds. One day of school will be missed and substitutes are not required.

Kellie Higgins, David Watson, Deanna Campos, Andrew Wasilow, and Marissa Obregon request permission to take 40 students from Amphitheater Middle School to the Catalina Island Marine Institute (CIMI) in Catalina Island, California March 8-11, 2022. The approximate cost of travel is \$20710.00 and will be paid using auxiliary, tax credit, and Schottenstein Trust funds. Four days of school will be missed, and substitutes are required.

Tora Tagawa, Aaron Dionise, Amy Dionise, and Steve Merritt request permission to take 40 orchestra students from Canyon del Oro High School to the Worldstring Music Festival in Anaheim, California, April 21-24, 2022. The approximate cost of travel is \$26,000 and will be paid using tax credit funds. Two days of school will be missed and substitutes are required.

Sarah Lortie, Cary Reis, Nathan Ayers, Mateo Arredondo, Jennifer Quieruga, and Jessica Jarrett request permission to take 40 Science Club members from Amphitheater Middle School to participate in two STEM programs at Disneyland in Anaheim, California, April 27-29, 2022. Approximate cost of travel is \$29,147.33 and will be paid using auxiliary, tax credit, and student activities funds. Three days of school will be missed, and substitutes are required.

BUDGET CODE KEY		
001.00.100.2579.6360.528.0000	M & O	Classified training, Transportation, registration
001.00.100.2579.6582.528.0000	M & O	Classified training, Transportation, staff travel
260.22.300.2210.6360.281.0000	CTE	Staff development, AHS, registration
260.22.300.2210.6582.281.0000	CTE	Staff development, AHS, staff travel
260.22.300.2210.6360.515.0000	CTE	Staff development, CTE, registration
260.22.300.2210.6582.515.0000	CTE	Staff development, CTE, staff travel
100.22.100.2210.6360.514.0000	Title I	Staff development, Wetmore, registration
100.22.100.2210.6582.514.0000	Title I	Staff development, Wetmore, staff travel
001.00.100.2579.6360.505.0000	M & O	Staff development, Legal, registration
001.00.100.2579.6582.505.0000	M & O	Staff development, Legal, staff travel
305.21.100.2210.6360.281.0000	GEAR UP	Staff development, AHS registration
305.21.100.2210.6582.281.0000	GEAR UP	Staff development, AHS, staff travel
305.21.100.2210.6113.281.0000	GEAR UP	Staff development, AHS, substitutes
305.21.410.2710.6519.281.0000	GEAR UP	Student transportation, AHS, student transportation
525.00.100.1001.6892.166.0000	Auxiliary	Classroom instruction, AMS, student travel
526.00.100.1001.6892.166.0000	Tax credit	Classroom instruction, AMS, student travel
533.00.100.1001.6892.166.0000	Schottenstein Trust	Classroom instruction, AMS, student travel
525.00.410.2710.6519.166.0000	Auxiliary	Student transportation, AMS, student transportation
526.00.410.2710.6519.166.0000	Tax credit	Student transportation, AMS, student transportation
533.00.410.2710.6519.166.0000	Schottenstein Trust	Student transportation, AMS, student transportation
525.00.100.1001.6113.166.0000	Auxiliary	Classroom instruction, AMS, substitutes
526.00.100.1001.6113.166.0000	Tax credit	Classroom instruction, AMS, substitutes
533.00.100.1001.6113.166.0000	Schottenstein Trust	Classroom instruction, AMS, substitutes
526.00.100.1001.6892.282.0000	Tax Credit	Classroom instruction, CDO, student travel
526.00.410.2710.6519.282.0000	Tax Credit	Student transportation, CDO, Student travel
526.00.100.1001.6113.282.0000	Tax Credit	Classroom instruction, CDO, substitutes
850.00.100.1001.6892.166.0000	Student activities	Classroom instruction, AMS, student travel
525.00.100.1001.6892.166.0000	Auxiliary	Classroom instruction, AMS, student travel
526.00.100.1001.6892.166.0000	Tax Credit	Classroom instruction, AMS, student travel
850.00.410.2710.6519.166.0000	Student activity	Student transportation, AMS, student transportation
525.00.410.2710.6519.166.0000	Auxiliary	Student transportation, AMS, student transportation
526.00.410.2710.6519.166.0000	Tax Credit	Student transportation, AMS, student transportation
850.00.100.1001.6113.166.0000	Student activity	Classroom instruction, AMS, substitutes
525.00.100.1001.6113.166.0000	Auxiliary	Classroom instruction, AMS, substitutes
526.00.100.1001.6113.166.0000	Tax Credit	Classroom instruction, AMS, substitutes

RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:



Matthew Munger
Associate Superintendent for Secondary Education

Date: November 2, 2021



Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Norma Frye-George _____

SCHOOL: School / Site
 Department (opt.): Transportation
 DATE(S): 12/5/21-12/9/21

ACTIVITY/EVENT: School Transportation News (STN) Expo

LOCATION: Reno, Nevada

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

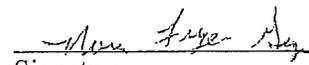
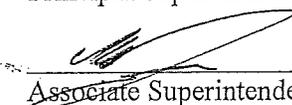
	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$599.00</u>		<u>001.00.100.2579.6360.528.0000</u>
Transportation	<u>\$474.00</u>	Mode <u>PV</u>	<u>001.00.100.2579.6582.528.0000</u>
Rental Car	_____		_____
Meals	<u>\$238.00</u>		<u>001.00.100.2579.6582.528.0000</u>
Lodging	<u>\$700.00</u>		<u>001.00.100.2579.6582.528.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$2011.00</u>		

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Ability to connect with 1500 student transportation stakeholders.

Outcomes and academic benefits to students and staff: Updates on new changes from the 2021 National Congress on School Transportation Directors Summit.

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  12/21/2021
 Signature Date
 10/22/21
 Principal/Supervisor Date
 10.22.2021
 Associate Superintendent/Supervisor Date



Associate Superintendent/Superintendent

11/2/2017
Date

rev. 8/25/17

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Tassi Call Julie Valenzuela

SCHOOL: District Offices

Department (opt.): School Operations

DATE(S): 12/8/21-12/11/21

ACTIVITY/EVENT: AVID National Conference 2021

LOCATION: The Hilton Anatole, 2201 N. Stemmons Freeway, Dallas, TX 75207

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$650.00</u>		<u>260.22.300.2210.6360.515.0000</u>
	<u>\$650.00</u>		<u>100.22.100.2210.6360.514.0000</u>
Transportation	<u>\$394.00</u>	Mode <u>air</u>	<u>260.22.300.2210.6582.515.0000</u>
	<u>\$394.00</u>		<u>100.22.100.2210.6582.514.0000</u>
Rental Car	_____		_____
Meals	<u>\$196.00</u>		<u>260.22.300.2210.6582.515.0000</u>
	<u>\$196.00</u>		<u>100.22.100.2210.6582.514.0000</u>
Lodging	<u>\$372.50</u>		<u>260.22.300.2210.6582.515.0000</u>
	<u>\$372.50</u>		<u>100.22.100.2210.6582.514.0000</u>
Substitutes	<u>N/A</u>		_____
TOTAL	<u>\$3225.00</u>		

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: AVID Conference

Outcomes and academic benefits to students and staff: To strengthen our Career and Technical Education programs and to improve student academic success within these programs. The administrators will be meeting nationally with other administrators on how to successfully implement AVID within the Career and Technical Education programs. Work will be done with the District Director and Regional/National Directors utilizing tools such as the Common Career Technical Core's Career Ready Practices. These practices align to state and industry standards and were developed by a diverse group of teachers, business and industry experts, administrators, and researchers.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Tassi Call 11/3/21
Signature Date

Principal/Supervisor Date

[Signature] 100 11.9.2021
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Michelle Tong _____

SCHOOL: District Offices
Department (opt.): Legal
DATE(S): 2/1/22-2/5/22

ACTIVITY/EVENT: LRP's Special Education School Attorneys Conference

LOCATION: Sarasota, FL

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$1695.00</u>	<u>001.00.100.2579.6360.505.0000</u>
Transportation	<u>\$800.00</u> Mode <u>Air</u>	<u>001.00.100.2579.6582.505.0000</u>
Rental Car	<u>n/a</u>	_____
Meals	<u>\$196.50</u>	<u>001.00.100.2579.6582.505.0000</u>
Lodging	<u>\$1034.88</u>	<u>001.00.100.2579.6582.505.0000</u>
Substitutes	<u>n/a</u>	_____
TOTAL	<u>\$3726.38</u>	

(Note: Tax credit contributions are District funds and require a budget code.)

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Attend the LRP's Special Education School Attorneys Conference and Pre-conference

Outcomes and academic benefits to students and staff: Attending this school attorney training will benefit the District by providing information on timely topics, best strategies and insights on issues impacting school districts serving students with disabilities.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: _____

Signature

Date

Principal/Supervisor

Date

Associate Superintendent/Supervisor

101

Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Lucas Smith
Marley Murrell

SCHOOL: AHS
Department (opt.): Math
DATE(S): 2/1/2022-2/4/2022

ACTIVITY/EVENT: National Conference for Teachers of Mathematics

LOCATION: New Orleans Ernest N. Morial Convention Center, 900 Convention Center Blvd, New Orleans, LA 70130

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>700.00</u>	<u>305.21.100.2210.6360.281.0000</u>
Transportation	<u>750.00</u> Mode <u>Airline</u>	<u>305.21.100.2210.6582.281.0000</u>
Rental Car	_____	_____
Meals	<u>427.00</u>	<u>305.21.100.2210.6582.281.0000</u>
Lodging	<u>1300.00</u>	<u>305.21.100.2210.6582.281.0000</u>
Substitutes	<u>1000.00</u>	<u>305.21.100.2210.6113.281.0000</u>
TOTAL	<u>4177.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: To attend the National Conference for Teachers of Mathematics

Outcomes and academic benefits to students and staff: Teachers attending the National Conference for Teachers of Mathematics will learn additional techniques and strategies to enhance our students' understanding of mathematics concepts which supports our GEAR UP goal. The two attendees will also share information learned with the rest of the AHS math department.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: M. Taylor 11-4-21
Signature Date
M. Murrell 11-4-21
Principal/Supervisor Date



Associate Superintendent/Superintendent

11/2/2021
Date

rev. 8/25/17

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: AHS

ESTIMATED NUMBER OF STUDENTS: 90

NAME OF SCHOOL GROUP/CLUB/ENTITY: GEAR UP

STAFF ADVISOR(S)/CHAPERONES: Andragayle Pye, Laura Watson, Meredith Taylor, John Parham, Monica Duran, Stileda Rose, Lavina McQuade, Angel Willis, Irma Sonnek

ABSENCE: # Days 1 Sub Required: Yes No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Juniors and Seniors will tour the New Mexico State University Campus and participate in a presentation about the university. The group will travel by charter bus and the university will pay for the students to eat lunch on campus.

DESTINATION OF TRAVEL: New Mexico State University, 1780 E. University Ave., Las Cruces, NM, 88003

DATES OF TRAVEL: November 29, 2021

ACADEMIC BENEFITS TO STUDENTS: Students will be informed about scholarship and in-state tuition opportunities, courses offered, tour the campus, financial options, sports and clubs, and general university information.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Gray Line Transportation

Are expenses paid from any of the following accounts? Auxiliary GEAR UP Tax Credits _____ Club Funds _____

Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	_____ _____	_____ _____
Transportation	<u>\$3500.00</u> _____	<u>305.21.410.2710.6519.281.0000</u> _____
Meals	<u>Included</u> _____	_____ _____

Lodging	_____	_____
Substitutes	_____	_____
TOTAL	<u>\$3500.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? Yes
 IF SO, SOURCE & AMOUNTS: GEAR UP work plan 2.6A College Visits

HOW ARE CHAPERONE EXPENSES PAID? N/A

COST TO EACH STUDENT \$ 0

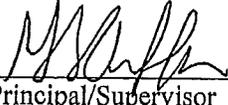
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? There is no charge to students for this trip.

FUNDING SOURCE(S): GEAR UP

FUNDRAISING ACTIVITIES PLANNED (If applicable):
N/A

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  9/28/21
 Signature Date

APPROVED BY:  9-28-21
 Principal/Supervisor Date

 11/2/2021
 Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: AMS

ESTIMATED NUMBER OF STUDENTS: 40

NAME OF SCHOOL GROUP/CLUB/ENTITY: Project Catalina

STAFF ADVISOR(S)/CHAPERONES: Kellie Higgins, David Watson, Deanna Campos, Andrew Wasilow, Marissa Obregon

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 4

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Trip to Catalina Island Marine Institute (CIMI)

DESTINATION OF TRAVEL: Catalina Island, California

DATES OF TRAVEL: 03/08/2022-03/11/2022

ACADEMIC BENEFITS TO STUDENTS: Extension of science curriculum, topics include marine biology, oceanography, astronomy, ecology, biodiversity, data collection and data analysis. Competition includes best group cohesiveness, most interesting artifact, best academic group (based on CIMI testing activities). Individual awards go to the best individual academic scores and best overall participation.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other charter bus- Bee Line

Are expenses paid from any of the following accounts? Auxiliary Tax Credits Club Funds _____

Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
<u>0000</u> Registration	<u>\$11,700.00</u>	<u>525/526/533-00-100-1001-6892-166-</u>
<u>0000</u> Transportation	<u>\$5,100.00</u>	<u>525/526/533-00-410-2710-6519-166-</u>

Meals	<u>\$300.00</u>	<u>525/526/533-00-100-1001-6892-166</u>
Lodging	<u>\$1810.00</u>	<u>525/526/533-00-100-1001-6892-166</u>
Substitutes	<u>\$1800.00</u>	<u>525/526/533-00-100-1001-6113-166</u>
TOTAL	<u>\$20,710.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**
 IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? **Included in student cost**

COST TO EACH STUDENT \$ **518.00**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Scholarships are made available to those students whom need them.**

FUNDING SOURCE(S): **Tax credit donations, auxiliary funds, Schottenstein Trust**

FUNDRAISING ACTIVITIES PLANNED (If applicable):
N/A

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: _____ Date _____
 Signature

APPROVED BY: *Angela Wickham* _____ Date _____
 Principal/Supervisor

[Signature] _____ 11/2/2017 Date _____
 Associate Superintendent/Superintendent

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 40

NAME OF SCHOOL GROUP/CLUB/ENTITY: Orchestra Club

STAFF ADVISOR(S)/CHAPERONES: Toru Tagawa/Aaron Dionise/Amy Dionise/Steve Merritt

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: CDO Orchestra will be performing and competing at the Worldstrides Music Festival.

DESTINATION OF TRAVEL: Anaheim, CA

DATES OF TRAVEL: 4.21.22-4.24.22

ACADEMIC BENEFITS TO STUDENTS: Students will be able to gain performance experiences at the Worldstride Music Festival Competition. Students will be able to work with a nationally recognized clinician at the festival.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Mountain View Tour Bus

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Club Funds
Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$7,500</u>	<u>526.00.100.1001.6892.282.0000</u>
Transportation	<u>\$4,200</u>	<u>526.00.410.2710.6519.282.0000</u>
Meals	<u>\$4,050</u>	<u>CDO Booster Club</u>
Lodging	<u>\$10,000</u>	<u>526.00.100.1001.6892.282.0000</u>

Substitutes

\$250

526.00.100.1001.6113.282.0000

TOTAL

\$26,000

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? CDO Orchestra Booster Club

COST TO EACH STUDENT \$ 500

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? CDO Orchestra Booster Club Scholarship

FUNDING SOURCE(S): Tax Credit, CDO Orchestra Booster Club Scholarship

FUNDRAISING ACTIVITIES PLANNED (If applicable):

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: [Signature]
Signature

9/21/21
Date

APPROVED BY: Tana Bullych
Principal/Supervisor

9/22/21
Date

[Signature]
Associate Superintendent/Superintendent

11.2.2021
Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: AMS

ESTIMATED NUMBER OF STUDENTS: 40

NAME OF SCHOOL GROUP/CLUB/ENTITY: Amphi Middle School Science Club

STAFF ADVISOR(S)/CHAPERONES: Sarah Lortie, Cary Reis, Nathan Ayers, Mateo Arredondo, Jennifer Quieruga, Jessica Jarrett

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Trip to Anaheim, California to participate in two guided science programs

DESTINATION OF TRAVEL: Anaheim, California

DATES OF TRAVEL: April 27-29, 2022

ACADEMIC BENEFITS TO STUDENTS: Students will participate in two guided science programs at Disneyland, supporting 8th grade STEM curriculum. Topics include Newton's Laws of motion, energy and waves, and how technology is incorporated into the park attractions. Students will also compete to earn the most points for their team by answering questions about the content after the programs and accomplishing different tasks in the parks.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Charter Bus (Mountain View)

Are expenses paid from any of the following accounts? Auxiliary Tax Credits Club Funds Science Club
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
<u>0000</u> Registration	<u>\$15,680.00</u>	<u>850/525/526-00-100-1001-6892-166-</u>
<u>0000</u> Transportation	<u>\$4,500.00</u>	<u>850/525/526-00-410-2710-6519-166-</u>
	_____	_____

Meals	\$3,450.00	<u>850/525-00-100-1001-6892-166-0000</u>
<u>0000</u> Lodging	<u>\$3,642.33</u>	<u>850/525/526-00-100-1001-6113-166-</u>
<u>0000</u> Substitutes	<u>\$1,875.00</u>	<u>850/525/526-00-100-1001-6113-166-</u>
TOTAL	<u>\$29,147.33</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**
 IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? **Student tuition**

COST TO EACH STUDENT \$ **450**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Scholarships are made available to students who apply for them.**

FUNDING SOURCE(S): **Tax credit donations, Student activities, Science club**

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Candy cane sales

Color gear sales

Bottled water sales

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: _____
 Signature Date

APPROVED BY: Angela Wickers _____
 Principal/Supervisor Date

[Signature] _____
 Associate Superintendent/Superintendent 11.2.2001
 Date



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Approval of Food Service Adult Meal Pricing**

BACKGROUND:

On August 18, 2021, the Arizona Department of Education (ADE) Health & Nutrition Service Division (HNS) issued Memorandum HNS # 27-2021 on Guidance for Adult Meal Pricing in School Year 2021-2022 (SY22) to School Food Authorities operating the National School Lunch Seamless Summer Option for SY22.

Based upon the requirements, it is recommended to adopt adult meal prices for the remainder of SY 22 as follows:

	Breakfast	Lunch
Adult Meal	\$2.75	\$4.75

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve the adult meal pricing.

INITIATED BY:

Richard C. La Nasa, Executive Manager, Operational Support

Date: October 29, 2021

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Authorization to Negotiate a Contract for the Construction of a Private LTE Network for Student Access

BACKGROUND:

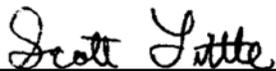
The district has been provided Federal Funds through the American Rescue Plan. One of the permitted uses of this funding is to provide educational technology connectivity for low-income students. This has been an ongoing issue for the District that increased because of the pandemic. The Administration is recommending the utilization of cooperative contracts through 1GPA (previous approved as an authorized Cooperative Purchasing Contract by the Governing Board on May 25, 2021) to design, engineer, build and deploy a Private LTE network.

The estimated cost for this project is \$4 million dollars and will be paid by the ESSER III Grant funding through the American Rescue Plan. This plan should fund all costs for the first 5 years. The hardware has an estimated life of 12 years. The District will be responsible for the ongoing costs during years 6 through 12 of approximately \$150,000 per year. The District is currently looking at implementing 5 towers that could serve approximately 1,200 concurrent students.

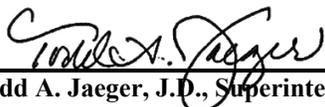
RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board authorize the Associate to the Superintendent and the Chief Financial Officer to negotiate a contract with Vector USA for the contract for the construction of a Private LTE network pursuant to the terms of the 1GPA cooperative contracts.

INITIATED BY:


Scott Little, Chief Financial Officer

Date: November 2, 2021


Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Award of Contract for Internet ISP (Internet Service Provider) and Internet Transport Based upon Responses to RFP (Request for Proposal) 10-18-2021

BACKGROUND:

Request for Proposal (RFP) 10-18-2021 was published on the Amphitheater School District website. Five vendors submitted five responsive proposals (three vendors submitted proposals: for Internet ISP and for Internet Transport -Bundles) (two vendors submitted proposals: for Internet ISP and/or for Internet Transport-only). The Evaluation Team scored each proposal based on the evaluation criteria listed in the RFP. The results were:

- Sun Corridor (Internet ISP & Internet Transport-Bundle) – 100 Points
- Cox Business (Internet Transport) – 99 points
- Lumen (Internet ISP & Internet Transports-Bundle) – 89 Points
- Comcast (Internet ISP) – 85 Points
- First Digital (Internet ISP & Internet Transport-Bundle) – 85 Points

These services are partially funded through the Federal E-Rate program.

RECOMMENDATION:

It is the recommendation of the Amphitheater School District award the contract to Sun Corridor Network for both Internet ISP and Internet Transport Services.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: November 5, 2021

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Award of Contract for Harelson Funhouse Weatherization Construction - Based Upon Responses to Invitation for Bids (IFB) 10-14-2021-H

BACKGROUND:

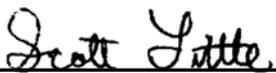
Invitation for Bids 10-14-2021 for the Harelson Funhouse Weatherization Construction was published as required in *The Daily Territorial* newspaper during the bidding period. This solicitation requested pricing for the weatherization project at Harelson Funhouse. Two vendors attended the mandatory pre-bid meeting/site inspection. Two vendors responded with bids and there were zero “no bids”. The two responsive net bid amount is listed below.

CONTRACTOR	NET BID AMOUNT
Epic One Builder, LLC.	\$ 75,062.00
LOR Construction, Inc.	\$ 70,000.00

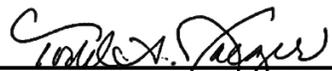
RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board award a contract to **LOR Construction, Inc.** as determined by their responsive bid to IFB 10-14-2021 for the Harelson Funhouse Weatherization Construction project. The award for this project will be contingent upon approval of funding by the State of Arizona School Facilities Board.

INITIATED BY:


Scott Little, Chief Financial Officer

Date: November 2, 2021


Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Award of Contract for Ironwood Ridge High School Weatherization Project - Based Upon Responses to Invitation for Bids (IFB) 10-14-2021

BACKGROUND:

Invitation for Bids 10-14-2021 for the Ironwood Ridge High School (IRHS) Weatherization Project was published as required in *The Daily Territorial* newspaper during the bidding period. This solicitation requested pricing for the weatherization project at IRHS. Two vendors attended the mandatory pre-bid meeting/site inspection. Two vendors responded with bids and there were zero “no bids”. The two responsive net bid amount is listed below.

CONTRACTOR	NET BID AMOUNT
Epic One Builder, LLC.	\$ 310,139.00
LOR Construction, Inc.	\$ 251,500.00

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board award a contract to **LOR Construction, Inc.** as determined by their responsive bid to IFB 10-14-2021 for the IRHS Weatherization project. The award for this project will be contingent upon approval of funding by the State of Arizona School Facilities Board.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: November 2, 2021

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Approval of School Facilities Board (SFB) Grant for Amphitheater High School 300 Wing Sewer Line Replacement

BACKGROUND:

On October 27, 2021, the District submitted a School Facilities Board (SFB) Grant request to replace a sewer line servicing the 300 Wing at Amphitheater High School. The SFB has approved this grant request on November 2, 2021, in the amount of \$15,779.75.

The Governing Board is required to approve the grant's attached terms and conditions to accept this award.

Grant Number: SFB-ERR-02124

Grant Amount: \$15,779.75

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board accepts the SFB grant number SFB-ERR-02124 in the amount of \$15,779.75 to replace the sewer line servicing the 300 Wing at Amphitheater High School and authorize the Governing Board President to sign the attached Terms and Conditions.

INITIATED BY:

Richard C. La Nasa, Executive Manager, Operational Support

Date: November 3, 2021

Todd A. Jaeger, J.D., Superintendent

SCHOOL FACILITIES BOARD

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020

TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM BUILDING RENEWAL GRANT FUND

School District: Amphitheater Unified District

School: Amphitheater High School

eCivis Project Number: SFB-ERR-02124

(This number must match the eCivis Project
Number on Page 9 of 9)

eCivis Project Title: FY22 Q2 300 Breezeway Sewer Line Replacement

1. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the Arizona School Facilities Board ("Board") from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §15-2032, §15-2001, and §15-2002.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §15-2032 and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

2. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the date of the District's signature and shall continue until the Completion Report, pursuant to Paragraph 4.2, is received by the Board and the Project is closed.

2.1 ABANDONMENT OF THE PROJECT

A Project is considered to be abandoned if construction has not begun within four months of Board approval of construction funding. In such an instance, any unspent monies advanced by the Board to the District must be returned to the Board within thirty (30) days.

3. FINANCIAL CONDITIONS

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, the USFR purchasing guidelines, and the School Facilities Board's policies for procurement, as applicable;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Any award based on an estimate is subject to School Facilities Board staff approval of the procurement process and award of the bid or quote as applicable prior to distribution of funds to the district;
- f. The School Facilities Board will require a pre-award meeting with the selected contractor before any funding is made available. School district non-compliance with these Terms and Conditions and/or non-performance through Closeout of the project may result in the delay of payments until the issue is corrected.

3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the Board as necessary to perform its duties. The District will cooperate with the Board or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

3.2 SURPLUS FUNDS

If the final cost of the Project is less than the amount awarded by the Board, the District shall return the unspent monies to the Board.

3.3 UNFORESEEN CONDITIONS

The District shall notify SFB staff if any unforeseen conditions arise during project

implementation. SFB staff will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from SFB staff to proceed. The Change Order is not considered executed until signed by SFB staff. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. 15-2001.J.2., if a school district approves (If the District issues a purchase order or authorizes start the work) work referenced in a change order before the Board ('The Board' for the purposes of this Change Order is interchangeable with 'SFB Staff') approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

3.4 LOCAL FUNDS

If the District intends to supplement the Project with additional funds, the District shall provide to the Board an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the amount being committed in each project.

3.5 SCOPE OF WORK

Any change in the scope of work shall be implemented by a Change Order. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from SFB staff to proceed. The Change Order is not considered executed until signed by SFB staff. No work shall proceed without a fully executed Change Order. If changes in the scope of work are made without SFB staff approval, the SFB will not release any funding for the changes in the scope of work, and further may consider the Project abandoned. Any work the school district approves prior to the executed change order is the financial responsibility of the school district. The District shall return any unspent monies to the Board, and reimburse the Fund for monies spent without proper authorization from the Board within thirty (30) days of being notified by the Board.

3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportional to the original cost sharing.

4. REPORTING REQUIREMENTS

The District will make reports to the Board as requested, and will cooperate with any evaluation of the grant and/or project as required by the Board. All expenditures and projects are subject to

audit. All construction and related contracts entered into by the District shall contain a clause that will permit the Board and/or the District to audit the contract.

4.1 PUBLIC RECORD

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

4.2 COMPLETION REPORT

The District shall provide a completion report in a format prescribed by the Board, and shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for a construction project.

5. INSURANCE REQUIREMENTS

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds.

6. AUDIT OF RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of these Terms and Conditions.

7. AVAILABILITY OF FUNDS

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the

State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

8. RESOLUTION OF DISPUTES

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

9. NON-DISCRIMINATION

The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that Districts for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability. However, Indian tribes are exempt from the definition of employer for both Federal and State Civil Rights Act.

10. TERMINATION

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the Board, the District shall be paid for all the allowable costs incurred prior to the date of termination, and only cost determined appropriate by SFB staff to de-mobilize the contractor from the work site, if applicable.

The payment of costs may be subject to audit verification by the Board or its duly authorized representative.

11. ASSIGNMENT AND DELEGATION

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

12. CANCELLATION FOR CONFLICT OF INTEREST

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

13. ENTIRE AGREEMENT

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

14. APPLICABLE LAW

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

15. THIRD PARTY ANTITRUST VIOLATIONS

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

16. PROGRAM REVIEW AND SITE VISITS

The Board has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the Board's representatives in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

17. RIGHT TO USE, DUPLICATE AND DISCLOSE

The Board may duplicate, use, and disclose in any manner and for any purpose whatsoever, within the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the Board retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential nor proprietary information, but shall include professional credit for the architect and engineers of the successful project.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401

19.1 WARRANT COMPLIANCE

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

19.2 BREACH OF WARRANTY

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.3 FAILURE TO COMPLY

Failure to comply with a Board audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.4 INSPECTION

The Board retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.

The Board may enter into additional agreements with the District that authorize the District to utilize Board funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the Board an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

22. FLOW-DOWN REQUIREMENTS

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

23. CERTIFICATION / AUTHORIZATION

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent, and CFO/Business Manager of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

See Page 9 for signature blocks.

Governing Board President (signature)

Susan Zibrat

Name (printed/typed)

Date

Amphitheater Unified District No. 10

School District

Superintendent (signature)

Todd A. Jaeger, J.D.

Name (printed/typed)

Date

CFO/Business Manager (signature)

Scott Little

Name (printed/typed)

Date

eCivis Project Number: SFB-ERR-02124

(This number must match the eCivis Project Number on Page 1 of 9)



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

**TITLE: Approval of School Facilities Board (SFB) Grant for Amphitheater High School
Central Plant 3 Water Line Assessment**

BACKGROUND:

On October 8, 2021, the District submitted a School Facilities Board (SFB) Grant request to assess the condition of the Central Plant 3 water lines at Amphitheater High School. The SFB has approved this grant request on October 21, 2021, in the amount of \$2,400.00.

The Governing Board is required to approve the grant's attached terms and conditions to accept this award.

Grant Number: BRG-ASMNT-00515

Grant Amount: \$2,400.00

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board accepts the SFB grant number BRG-ASMNT-00515 in the amount of \$2,400.00 to assess the condition of the Central Plant 3 water lines at Amphitheater High School and authorize the Governing Board President to sign the attached Terms and Conditions.

INITIATED BY:

Richard C. La Nasa, Executive Manager, Operational Support

Date: October 29, 2021

Todd A. Jaeger, J.D., Superintendent

SCHOOL FACILITIES BOARD

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020

TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM BUILDING RENEWAL GRANT FUND

School District:

School:

eCivis Project Number:

(This number must match the eCivis Project
Number on Page 9 of 9)

eCivis Project Title:

1. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the Arizona School Facilities Board ("Board") from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §15-2032, §15-2001, and §15-2002.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §15-2032 and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

2. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the date of the District's signature and shall continue until the Completion Report, pursuant to Paragraph 4.2, is received by the Board and the Project is closed.

2.1 ABANDONMENT OF THE PROJECT

A Project is considered to be abandoned if construction has not begun within four months of Board approval of construction funding. In such an instance, any unspent monies advanced by the Board to the District must be returned to the Board within thirty (30) days.

3. FINANCIAL CONDITIONS

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, the USFR purchasing guidelines, and the School Facilities Board's policies for procurement, as applicable;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Any award based on an estimate is subject to School Facilities Board staff approval of the procurement process and award of the bid or quote as applicable prior to distribution of funds to the district;
- f. The School Facilities Board will require a pre-award meeting with the selected contractor before any funding is made available. School district non-compliance with these Terms and Conditions and/or non-performance through Closeout of the project may result in the delay of payments until the issue is corrected.

3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the Board as necessary to perform its duties. The District will cooperate with the Board or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

3.2 SURPLUS FUNDS

If the final cost of the Project is less than the amount awarded by the Board, the District shall return the unspent monies to the Board.

3.3 UNFORESEEN CONDITIONS

The District shall notify SFB staff if any unforeseen conditions arise during project

implementation. SFB staff will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from SFB staff to proceed. The Change Order is not considered executed until signed by SFB staff. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. 15-2001.J.2., if a school district approves (If the District issues a purchase order or authorizes start the work) work referenced in a change order before the Board ('The Board' for the purposes of this Change Order is interchangeable with 'SFB Staff') approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

3.4 LOCAL FUNDS

If the District intends to supplement the Project with additional funds, the District shall provide to the Board an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the amount being committed in each project.

3.5 SCOPE OF WORK

Any change in the scope of work shall be implemented by a Change Order. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from SFB staff to proceed. The Change Order is not considered executed until signed by SFB staff. No work shall proceed without a fully executed Change Order. If changes in the scope of work are made without SFB staff approval, the SFB will not release any funding for the changes in the scope of work, and further may consider the Project abandoned. Any work the school district approves prior to the executed change order is the financial responsibility of the school district. The District shall return any unspent monies to the Board, and reimburse the Fund for monies spent without proper authorization from the Board within thirty (30) days of being notified by the Board.

3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportional to the original cost sharing.

4. REPORTING REQUIREMENTS

The District will make reports to the Board as requested, and will cooperate with any evaluation of the grant and/or project as required by the Board. All expenditures and projects are subject to

audit. All construction and related contracts entered into by the District shall contain a clause that will permit the Board and/or the District to audit the contract.

4.1 PUBLIC RECORD

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

4.2 COMPLETION REPORT

The District shall provide a completion report in a format prescribed by the Board, and shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for a construction project.

5. INSURANCE REQUIREMENTS

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds.

6. AUDIT OF RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of these Terms and Conditions.

7. AVAILABILITY OF FUNDS

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the

State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

8. RESOLUTION OF DISPUTES

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

9. NON-DISCRIMINATION

The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that Districts for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability. However, Indian tribes are exempt from the definition of employer for both Federal and State Civil Rights Act.

10. TERMINATION

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the Board, the District shall be paid for all the allowable costs incurred prior to the date of termination, and only cost determined appropriate by SFB staff to de-mobilize the contractor from the work site, if applicable.

The payment of costs may be subject to audit verification by the Board or its duly authorized representative.

11. ASSIGNMENT AND DELEGATION

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

12. CANCELLATION FOR CONFLICT OF INTEREST

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

13. ENTIRE AGREEMENT

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

14. APPLICABLE LAW

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

15. THIRD PARTY ANTITRUST VIOLATIONS

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

16. PROGRAM REVIEW AND SITE VISITS

The Board has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the Board's representatives in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

17. RIGHT TO USE, DUPLICATE AND DISCLOSE

The Board may duplicate, use, and disclose in any manner and for any purpose whatsoever, within the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the Board retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential nor proprietary information, but shall include professional credit for the architect and engineers of the successful project.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401

19.1 WARRANT COMPLIANCE

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

19.2 BREACH OF WARRANTY

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.3 FAILURE TO COMPLY

Failure to comply with a Board audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.4 INSPECTION

The Board retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.

The Board may enter into additional agreements with the District that authorize the District to utilize Board funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the Board an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

22. FLOW-DOWN REQUIREMENTS

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

23. CERTIFICATION / AUTHORIZATION

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent, and CFO/Business Manager of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

See Page 9 for signature blocks.

Governing Board President (signature)

Date

Name (printed/typed)

School District

Superintendent (signature)

Date

Name (printed/typed)

CFO/Business Manager (signature)

Date

Name (printed/typed)

eCivis Project Number:
(This number must match the eCivis Project Number on Page 1 of 9)



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Presentation on eSports

BACKGROUND:

At the request of the Amphitheater Governing Board, Mr. Soto, Director of Interscholastic Activities, and I have prepared a presentation on eSports that will provide information on the following topics.

- Similarities to traditional interscholastic programs
- Growth trends
- Current game titles
- Projected costs
- Technology requirements
- Challenges and considerations

Information presented to the Governing Board will include details gathered from conversations and communications with Arizona Interscholastic Association (AIA) leadership and eSports super coaches. Additional information has been drawn from national articles, publications and vendor research.

RECOMMENDATION:

This is presented for the Governing Board's information.

INITIATED BY:

Matthew Munger
Associate Superintendent for Secondary Education

Date: November 1, 2021

Todd A. Jaeger, J.D., Superintendent



eSports: Electronic Gaming in School

Matt Munger, Associate Superintendent for Secondary Education
Armando Soto, Director of Interscholastic Activity





Table of Topics

- What is eSports
- Similarities to Traditional Interscholastic Programs
- Growth Trends
- Games Offered
- Costs
- Technology Requirements
- Challenges and Considerations

What is eSports?

- *“Esports are video games that are played in a highly organized competitive environment. These games can range from popular, team-oriented multiplayer online battle arenas (MOBAs), to single player first person shooters, to survival battle royales, to virtual reconstructions of physical sports.”*

*- Harvard International Review
(April 2020)*



Similarities to Traditional Interscholastic Programs

- Students try out for teams
- In Arizona, AIA has requirements similar to Athletics
- Districts have ultimate determination in what games are played, team sizes, etc.
- Post-season play
- Teams are matched to be competitive
- No Pass, No Play academic requirements
- Guidelines on player conduct, including AIA violations
- Games/matches are played on campus



Growth Trends

- *Esports is a far bigger phenomenon than a few players with headsets gaming in their bedrooms, said Nyle Sky Kauwelo, a teaching assistant and Ph.D. candidate at the University of Hawaii at Mānoa whose research focuses on competitive online gaming. He said it is a growing industry.
(Education Week, May 2018)*
- *Professional leagues have publicity teams and commentators, and have seen investment from NFL team owners. At the college level, more than 475 schools offer club teams and about 50 offer esports scholarships, according to the NCAA. The Paris 2024 Olympic organizers are in discussions to include esports as a demonstration sport, and it will be included as a medal event at the 2022 Asian Games.
(Education Week, May 2018)*



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Growth Trends

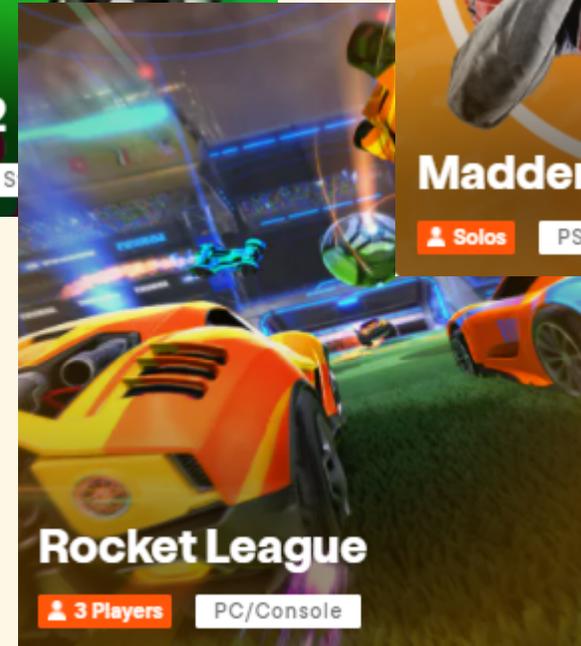
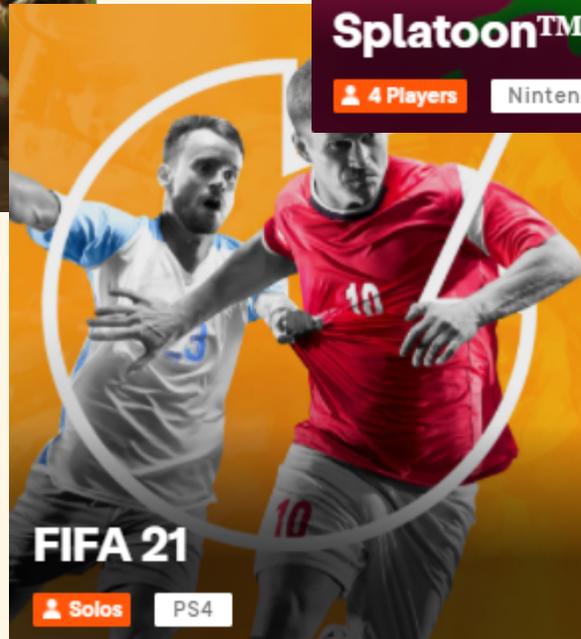
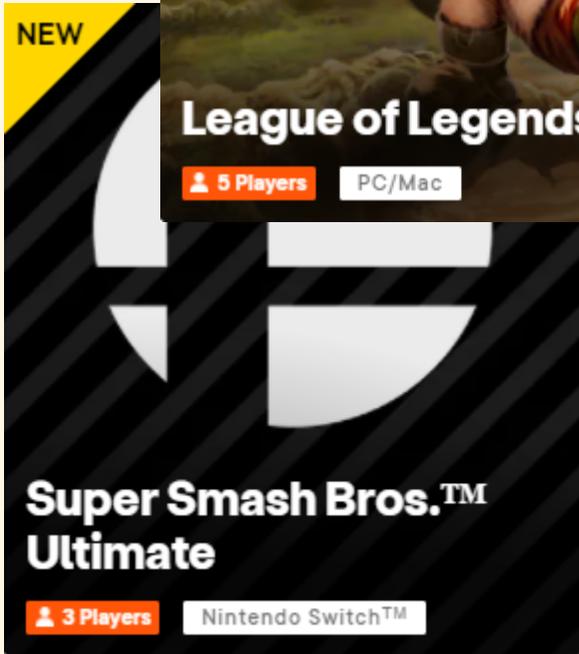
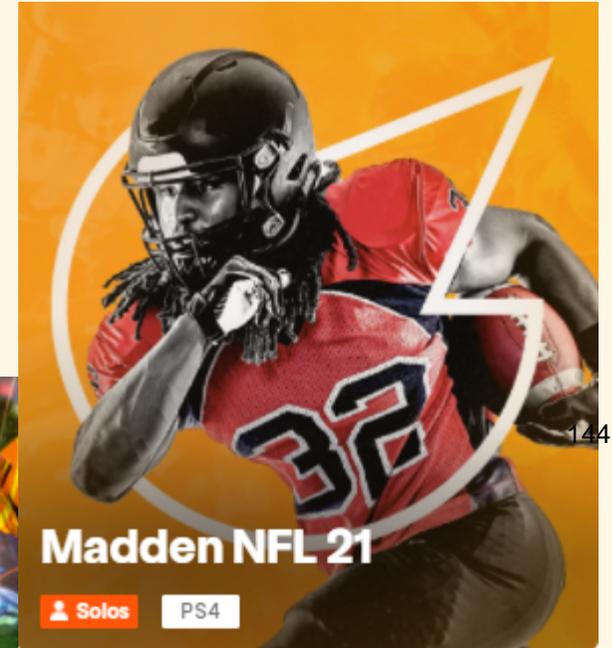
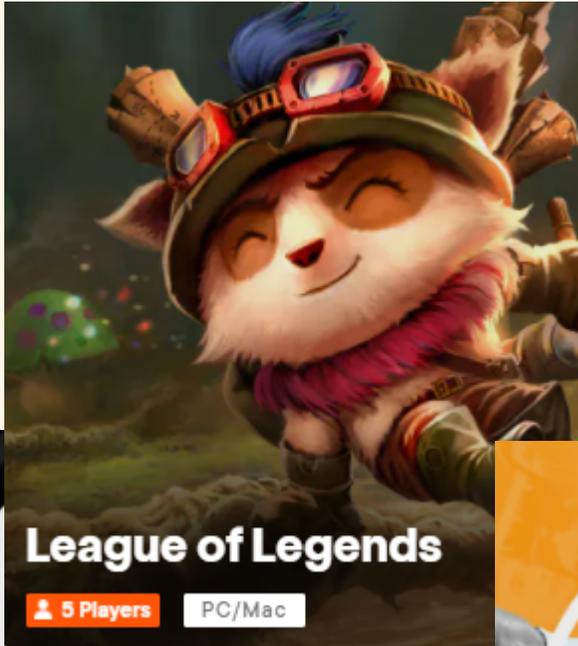
- *Today, more than 170 colleges and universities participate. And there's money on the table – more than \$16 million in college scholarships. Naturally, high schools have followed suit... This year, 17 states and the District of Columbia are offering formal esports teams.*
(NPR, January 2020)
- *The rise in this genre of video games comes as the adult demographic has started to create and control a host of new cultural trends. Specifically essential in this transformation is an evolution of young adults' fundamental relationships with sports. Viewership in traditional sports is declining, while that of esports is skyrocketing. The boom is so significant that almost every major popular game on the market has some type of pseudo-professional circuit.*
(Harvard International Review, April 2020)



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Games Offered



Costs

Initial Program Start Up Considerations

- 10 Students per Season
- *If* we use PlayStation or Xbox for gaming platform
 - \$500 per unit x 10 units = \$5,000
 - Challenge: Gaming consoles cannot be modified/upgraded and therefore short-term life period for games
 - Benefits:
 - Easier to “whitelist” gaming sites without dropping firewall
 - Greater variety of gaming titles available



Costs - Continued

- *If* we use Nintendo Switch for gaming platform
 - \$250 per unit x 10 units = \$2,500
 - Challenge(s):
 - Gaming console cannot be modified/upgraded and therefore short-term life period for games
 - Requires suspension of internet filtering software (iBoss)
 - Benefit(s):
 - Most popular, current games, are on Nintendo Switch



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Note: Super Coach advised of difficulties with Nintendo Switch

Costs - Continued

- If we use a Gaming PC System
 - \$1,100 - \$2,100 per unit
x 10 units = \$11,000 - \$21,000
 - Challenge(s):
 - Cost prohibitive, *may* limit the number of participants until more systems are purchased
 - Benefit(s):
 - Gaming towers have greater life expectancy due to ability upgrade with minimal costs/effort.
 - Greater variety of games can be played

Note: Super Coaches believed this was the better investment in long-term.



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Costs - Continued

Additional costs beyond gaming systems

- **Coaching Addendum**
 - \$2,400 per coach, per season (2 seasons)
 - Depending of games played during a competition, an assistant coach may be necessary.
- **Uniform**
 - \$50 - \$75 per polo shirt
- **Participation Fees:**
 - \$62 per student (1 game title, 1 season only)
 - **Note:** Minimum per year is 20 students (\$1,240)
 - Each game costs \$62 per player (1 player, playing 3 titles could cost \$186)



Costs - Continued

Initial Program Start Up Costs:

- Gaming Systems: ~\$11,000 (midpoint b/w gaming systems)
- Instillation: 2 hrs per device x \$12.15/hr.” ~\$250
- Addendum: \$2,400 (1 season)
 - 2 seasons = \$4,800
- Uniforms: \$600
- Participation: \$1,240 (1 season, 1 game)
- Total Projected Start Up Costs: \$16,000



Costs Comparison: eSports and Athletics

Athletics (Low, Medium, High)

- Uniforms
 - Tennis (Low): 10 x \$59 (yearly) = \$590
 - Baseball/Softball (Mid): 10 x \$70 (4 yr. rotation) = \$700
 - Football (High): 10 x \$97 (4 yr. rotation) = \$97
- Equipment:
- Coaching Addendum:
 - Tennis: \$2,600
 - Baseball/Softball: \$3,000
 - Football: \$3,800

eSports

- Gaming Console
 - Nintendo Switch: \$2,500
 - Xbox/PlayStation: \$5,000
 - Desktop: \$11,000 - \$21,000
(Excludes necessary yearly upgrades)
- Uniform (Polo): \$500 - 750
- Coaching Addendum: \$2,400
- 1 Game eSport: \$1,240



Technology Requirements

- Gaming systems
 - Would need to determine what gaming system would offer most game choice
- iBoss
 - Manual entry of all game sites
- AIA Lockdown browser
- CIPA
- Twitch and Discord
 - Possible alternatives:
 - YouTube
 - Google Chat/Meet



Challenges & Considerations

- Upfront costs of gaming devices are considerable.
- Currently, we do not have indicator to reflect student interest
- Gaming area would have to be secured from regular use
- All competitions would have to occur at school to ensure AIA rules are followed



Challenges & Considerations

- All game sites are outside of iBoss filters and would have to be manually entered for each game event.
- Sites, such as Twitch (social media streaming) and Discord (social media chats) are notoriously “toxic” environments.
 - Could use YouTube or Google Chat as an alternative
- Potential CIPA (Child Internet Protection Act) compliance
 - Super Coaches at two sites, were unfamiliar with CIPA and eRate monies.
 - One site indicated they used WiFi devices to circumvent district filters.



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Questions

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**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Study of November 2, 2021 Election Results**

BACKGROUND:

There is an election in the City of Tucson scheduled for November 2, 2021 to permit city voters to consider candidates for Tucson City Council positions for Wards 3, 5 and 6, as well as two (2) propositions. The propositions on the City's election ballot are:

1. Proposition 206 (The "Tucson Minimum Wage Act" Proposed by Initiative Petition), and
2. Proposition 410 (Proposed Amendments to the Charter Recommended by the Citizens' Commission on Public Service Compensation)

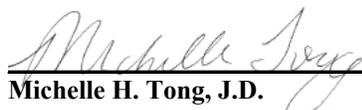
Proposition 206 relates to the creation of a minimum wage within the City of Tucson that increases incrementally between 2022-2025, and thereafter, as follows:

1. \$13.00 per hour on and after April 1, 2022,
2. \$13.50 per hour on and after January 1, 2023,
3. \$14.25 per hour on and after January 1, 2024,
4. \$15.00 per hour on and after January 1, 2025, and
5. Subsequent increases on January 1, 2026, and on January 1 of each succeeding year based on the increase in the U.S. Department of Labor's Consumer Price Index.

If passed, Proposition 206 has the potential to greatly impact employee wages for school districts located both inside and outside of the City of Tucson boundaries. At the time of the drafting of this agenda item, the election results have not been reported or certified. Therefore, this agenda item is presented as a placeholder to enable the Governing Board to study the City of Tucson election results during the November 9, 2021 Board meeting in the event that the results are determined and certified by the Board meeting date.

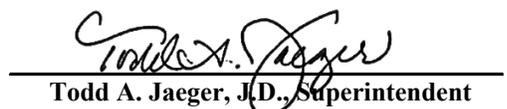
RECOMMENDATION: No action is required at this time. The purpose of this agenda item is to permit the Governing Board to study the election results from the November 2, 2021 election, and specifically the results of Proposition 206, for the City of Tucson.

INITIATED BY:



Michelle H. Tong, J.D.
Associate to the Superintendent and General Counsel

Date: November 2, 2021



Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Study of Governing Board Policy Documents:**
Policy JFB (Open Enrollment)
Policy JK (Student Discipline)
Policy JKD (Student Suspension)
Policy JKE (Student Expulsion)
Policy JLF (Reporting Child Abuse/Child Protection)
Policy KB (Parental Involvement in Education)

BACKGROUND:

Administration periodically reviews policies and recommends revisions for purposes of clarity and/or compliance with changes to the Arizona state laws and regulations. Administration conducted such a review recently and recommends the proposed policy changes being presented through this agenda item. A discussion for the reasons for the proposed revisions to each policy is set forth below.

Policy JFB (Open Enrollment)

The proposed changes to Policy JFB (Open Enrollment) were initially presented to the Governing Board on September 14, 2021. Administration explained then that the recommended revisions were being presented due to changes to A.R.S. § 15-816.01 made this year through HB 2989. However, on September 27, 2021, Administration withdrew these proposed policy revisions from consideration at the Board's September 28, 2021 meeting as a precautionary measure after the Maricopa County Superior Court issued a "Ruling Re: Declaratory Judgment" ("Ruling") in the matter of *Arizona School Boards Association, Inc., et. al v. State of Arizona, et. al*, Case No. CV2021012741, which declared portions of HB 2898 void and unenforceable. The Arizona Supreme Court affirmed the Ruling on November 2, 2021. Administration has now confirmed that the Ruling does not affect the changes to the A.R.S. § 15-816.01 concerning open enrollment. It is now appropriate for the Board to consider the proposed revisions to Policy JFB.

Policies JK (Student Discipline), JKD (Student Suspension), and JKE (Student Expulsion)

The suggestions for the above 3 policies stem from changes to A.R.S. §§ 15-841 and 15-842 regarding suspension and expulsion of students in kindergarten through fourth grade made this year through HB 2123. The revisions are proposed so the Board's student discipline policies follow the corresponding state statutes.

In addition, the proposed language in Policy JK concerning off-campus student speech is suggested based on the recent Supreme Court decision in *Mahanoy Area School District v. B.L.*, 594 U.S. ____ (2021). It is well established that school districts may regulate on-campus speech that "materially disrupts classwork or involves substantial disorder or invasion of the rights of others." See *Tinker v. Des Moines School Dist.*, 393 U.S. 503 (1969). However, in *Mahanoy*, the Court also writes that district "regulatory interests remain significant in some off-campus circumstances" and so the proposed changes are suggested to account for this ruling.

Policy JLF (Reporting Child Abuse/Child Protection)

These suggestions stem from changes this year through SB 1114, which added a new law codified as A.R.S. § 15-160.01. The new law requires school districts to post specific information related to suspected abuse and neglect of children, including instructions to call 911, and directions for accessing

the website of the Department of Child Safety for information on reporting child abuse, child neglect and the exploitation of children.

Policy KB (Parental Involvement in Education)

The suggested revisions to Policy KB (Parental Involvement in Education) are proposed both for purposes of clarity and compliance with the law. While the proposed revisions to Policy KB appear numerous, with multiple words showing in ~~red strikethrough~~, some are only formatting suggestions to make the policy easier to reference. As an example, the revisions to remove bullet points and, instead, delineate paragraphs by letters, and subparagraphs by numbers, are suggested for easier reference to specific portions of the policy. These formatting changes sometimes strikethrough the first word of the paragraph together with the bullet point, and then re-insert that same word in blue behind the added letter or number at the beginning of the paragraph. Good examples of this are seen through the proposed changes to paragraphs A-K, which eliminates bullet points and add letters at the beginning of each paragraph. Similarly, the same thing occurs with the subparagraphs under paragraph K, but numbers are added instead.

However, there are also suggested revisions that include substantive language additions seen in blue. These additions are recommended to ensure that the rights recognized for parents and guardians in the Amphitheater District mirror, at a minimum, the rights permitted them by statute. As an example, the proposed language added as a final sentence in paragraph A of “*The plan shall provide for the administration of a parent-teacher satisfaction survey,*” mirrors the language of A.R.S. § 15-102(A)(1). Likewise, the proposal to add paragraphs D and E to Policy KB stems from efforts to bring the policy current with recent additions approved by the Arizona Governor to A.R.S. § 15-105 related to parental rights related to curriculum.

It is important to note that the proposed policy revisions do not eliminate parental rights permitted by federal or Arizona state law. On the contrary, the revisions are proposed to bring these policies current with recent changes to Arizona state statutes.

The Governing Board follows a 2-meeting policy review and approval process that is set forth in Policy BGB (Policy Adoption). For compliance with Policy BGB, Administration recommends that these changes be studied by the Governing Board at this meeting and considered again for approval on December 7, 2021.

Recommended additions are set forth in blue and recommended deletions are set forth in ~~red strikethrough~~.

RECOMMENDATION:

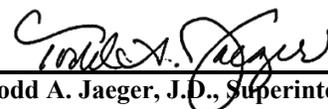
This item is presented for the Board’s study at this time. The Board may direct further revisions as it feels are appropriate. The revised Policy and Regulation will be brought back at a later date for the Board’s approval.

INITIATED BY:



Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel

Date: November 3, 2021



Todd A. Jaeger, J.D., Superintendent

JFB OPEN ENROLLMENT

The District has an open-enrollment program as set forth in A.R.S. [15-816 et seq.](#), ~~in order to provide educational options for both resident and non-resident students. No~~ The open enrollment program described in this policy shall be placed on the District website and made available to the public on request.

No tuition shall be charged for open enrollment, except as authorized by applicable provisions of A.R.S. [15-764](#), [15-797](#), [15-823](#), [15-824](#), and [15-825](#).

~~The primary purposes of admitting non-resident students to the District is to fulfill the public policy of the State of Arizona and to achieve and maintain District-wide student enrollment that supports the efficient operation of all District schools. The open enrollment program described in this policy shall be placed on the District's website and made available to the public on request.~~

Definitions

~~For purposes of this policy and any corresponding regulations, the following definitions shall apply:~~

~~*Open enrollment* means the enrollment of students in a district and/or school other than the district/school designated for the attendance areas of their physical residence.~~

~~*Resident student* means a student who resides in the attendance area of an Amphitheater District school and who is attending the school for his/her designated attendance area at the time of their application for open enrollment at a different school. It also includes students who are attending a District school under a certificate of convenience at the time of their application for open enrollment at a difference school.~~

~~*Resident transfer student* means a student who resides within the Amphitheater District and who is currently open-enrolled in an Amphitheater District school which is outside the attendance area of the student's residence. It also means eligible children of District employees.~~

~~*Non-resident transfer student* means a student who does not reside within the Amphitheater District and who has previously been approved for open enrollment at an Amphitheater district school and is currently attending that school.~~

~~*Non-resident student* means a student who resides in this state, but outside the Amphitheater District, and who is seeking open enrollment in the Amphitheater District~~

School District policies shall include the information required by A.R.S. [15-816.01\(I\)](#) that is needed to request enrollment and that is consistent with guidance and state and federal law regarding pupil privacy and civil rights, and information regarding the provision of transportation or resources for transportation.

The policies must be easily accessible from the home page on each school's website and be available in English and in Spanish or in any other language used by a majority of the populations served by the school or School District.

A school district shall update on each school's website the school's capacity and whether the school is currently accepting open enrollment students, by grade level, at least once every twelve (12) weeks unless there are no changes to report for the individual school.

If a school has any other separate capacity by specialized program, the information required pursuant to this subsection shall also be posted by specialized program.

Schools shall accept pupils throughout the school year as capacity allows. Pupils who are denied access due to capacity shall be informed that they are on a wait list and of the details regarding the process prescribed in A.R.S. [15-816.01\(E\)](#).

Pupils shall be selected as seats become available.

A school district shall enroll at any time any resident pupil who applies for enrollment to the school district.

A school district shall give enrollment preference to and reserve capacity for all of the following:

- A. Resident pupils.
- B. Pupils returning to the school from the prior year.
- C. Siblings of pupils already enrolled.

A school district may give enrollment preference to children who:

- A. Are in foster care.
- B. Meet the definition of unaccompanied youth prescribed in the McKinney-Vento Homeless Assistance Act (P.L. 100-77; 101 Stat. 482; 42 United States Code Section 11434a).
- C. Attend a school that is closing.

If a school remains open as part of a boundary change and capacity is available, students assigned to a new attendance area may stay enrolled in their current school.

A school district may give enrollment preference to and reserve capacity for all of the following:

- A. Pupils who are children of persons who are employed by or at a school in the School District.
- B. Resident transfer pupils and their siblings.
- C. Pupils who meet additional criteria established and published by the School District Governing Board.

If remaining capacity at a school, as determined by the School District Governing Board, is insufficient to enroll all pupils who submit a timely request, the school or School District shall select pupils through an equitable selection process such as a lottery (but not limited to a lottery), except that preference shall be given to the siblings of a pupil selected through an equitable selection process such as a lottery.

Except as provided in A.R.S. 15-816.01, a school that is operated by a school district may not limit admission based on any of the following:

- A. Ethnicity or race.
- B. National origin.
- C. Sex.
- D. Income level.
- E. Disability.
- F. Proficiency in the English language.
- G. Athletic ability.

Definitions

Resident transfer pupil means a resident pupil who is enrolled in or seeking enrollment in a school that is within the school district - but outside the attendance area - of the pupil's residence.

Nonresident pupil means a pupil who resides in this state and who is seeking enrollment in a school district other than the school district in which the pupil resides.

Enrollment Options

District resident pupils may enroll in another school district or in another school within this District. Resident transfer ~~students and non-resident students~~ *pupils and nonresident pupils* may enroll in schools within this District, subject to the procedures that follow.

Information and Application

The Superintendent shall prepare a written information packet concerning the District's ~~open enrollment~~ application process, standards for acceptance or rejection, and policies, regulations, and procedures for open enrollment. The packet will be made available to everyone who requests it. ~~Packets will be available at the District's central office and at each school.~~ The information packet shall include the enrollment application form and shall advise applicants that they must submit ~~open enrollment applications to be considered for open enrollment during the current school year or~~ *enrollment applications on or before* consistent with the requirements and deadlines established by the Superintendent of each year to be considered for ~~the enrollment priorities and procedures outlined in this Policy for enrollment during~~ *during* the following school year. ~~Open enrollment may occur when capacity and class size permit at any point during the applicable school year.~~

Capacity

The Superintendent ~~, in consultation with the school principal, shall~~ *shall* annually estimate how much excess capacity may exist to accept ~~open enrollment students transfer~~ *pupils*. The estimate of excess capacity shall be made for each school and grade level and shall take into consideration:

- A. District ~~approved staffing levels and ratios~~ *resident pupils in assigned school attendance areas, including those issued certificates of educational convenience and those required to be admitted by statute.*
- B. The ~~number of resident students within school attendance areas~~ *enrollment of eligible children of persons who are employed by the District.*
- C. ~~The number of resident transfer students~~ *Resident transfer pupils* who were enrolled ~~at each~~ *in the* school the previous year.
- D. ~~The number of non-resident students~~ *Nonresident pupils* who were enrolled ~~at each~~ *in the* school the previous year.

The Governing Board shall make the final determination of excess capacity and may require resident transfer pupils and/or nonresident pupils to be subject to the enrollment priorities and procedures found below. The excess-capacity estimates shall be made available to the public in May of each year.

Enrollment Priorities

If the ~~Superintendent~~ Governing Board has determined that there is excess capacity to enroll additional ~~students~~ pupils, such ~~students~~ pupils shall be selected on the basis of designated priority categories from the pool of ~~students who~~ pupils:

- A. ~~Have~~ Who have properly completed and submitted applications; and
- B. ~~Meet~~ Who meet admission standards.

Enrollment priorities and procedures for selection shall be in the order and in accordance with the following:

A. ~~First Priority. Open enrollment~~ Enrollment preference shall be given to ~~currently enrolled District students, including resident students, resident transfer students, and non-resident transfer students of the District. If transfer pupils who were enrolled in the school the previous year and any sibling who would be enrolled concurrently with such pupils. If capacity is not sufficient to enroll all of these~~ ~~students pupils, they shall be selected on a proportional and pro-rata basis from among these constituent groups~~ through a random selection process adopted by regulation of the Superintendent.

B. ~~Second Priority.~~ Enrollment preference shall be given to ~~non-resident students. If nonresident pupils who were enrolled in the school the previous year and any sibling who would be enrolled concurrently with such pupils. If capacity is not sufficient to enroll all of these~~ ~~students pupils, they shall be selected through a random selection process adopted by regulation of the Superintendent.~~

C. Enrollment preference

~~shall be~~

shall be given to

~~children who are in foster care or to students who are siblings of current enrolled students.~~

resident transfer pupils who were not enrolled in the school the previous year. If capacity is not sufficient to enroll all of these pupils, they shall be selected through a random selection process adopted by regulation of the Superintendent.

D. Enrollment preference shall be given to nonresident pupils who were not enrolled in the school the previous year. If capacity is not sufficient to enroll all of these pupils, they shall be selected through a random selection process adopted by regulation of the Superintendent.

Admission Standards

A school district may refuse to admit any ~~student~~ **pupil** who has been expelled ~~or suspended~~ from another educational institution or who is in the process of being expelled from another educational institution.

~~*Eligibility Guidelines:* Students who apply for open enrollment status in the District must:~~

~~A. Submit a completed open enrollment application in accordance with the corresponding District regulations for open enrollment established by the Superintendent under the title JFB-RA, JFB-RB and JFB-RC;~~

~~B. Understand that enrollment is subject to the capacity limit established for the school and/or its grade levels;~~

~~C. Generally agree to provide their own transportation. The District may provide transportation to open enrollment students provided that capacity remains available on existing routes and stops after first meeting the transportation needs of students who reside in the school's attendance area. In addition, the District may provide transportation for students attending schools without attendance areas.~~

~~D. Agree to abide by the District's Code of Student Conduct for Students and the individual school's rules;~~

~~E. Agree to regular and punctual attendance; and~~

~~F. Agree that excessive tardiness or absence and/or violations of the Code of Conduct or individual school rules will be cause for revocation of their open enrollment approval by the school principal.~~

~~*Provision of False Information:* Providing false information to the District regarding or for purposes of an application for open enrollment will be cause for application being denied or admission being revoked by the Superintendent or the school principal.~~

~~*Annual Review:* All approved open enrollment transfers are subject to review annually. This provision shall not be construed, however, to require all open enrollment transfer students to reapply annually.~~

~~Determinations of revocation of open enrollment status by the school principal may be appealed to the Superintendent.~~

~~Application and Approval Procedures~~

~~The Superintendent shall develop procedures for the receipt, review and approval of applications for open enrollment which shall ensure timely response to parents after consideration of impacts of enrollment upon site and district level resources.~~

~~Students Who Move~~

~~Students who move from one Amphitheater school attendance area to another Amphitheater school attendance areas during a school year may complete that school year at their original school of enrollment without the need to apply for open enrollment, if the parent requests. For students in schools without open enrollment capacity, the student who moves must attend the school serving the attendance area of the new residence at the start of the next school year, or the student may seek open enrollment at a different school.~~

~~Students who move from the Amphitheater District into another school district may be permitted to complete the current semester without application for open enrollment, but must enroll in the new district at the beginning of the next semester or apply for open enrollment in the Amphitheater District as a non-resident student.~~

~~Budgetary Impact of Open Enrollment~~

~~Application of this policy and corresponding administrative regulations is intended to accommodate open enrollment students within the staffing allocations of Amphitheater District. It is not intended to permit over-enrollment which requires additional expenditures for staffing.~~

~~Transportation~~

~~Open enrollment students and their families are normally responsible for providing their own transportation to and from school, except for disabled students who individualized education plans specify that transportation is necessary for fulfillment of their plans. In that case, the transportation to be provided shall be limited to no more than twenty (20) miles each way to and from the school of open enrollment attendance, or to and from a pick-up point on a regular transportation route or for the total number of miles traveled each day to an adjacent district for non-resident students with disabilities. In addition, the District may also provide transportation to open enrollment students provided that capacity for doing so is available on existing routes and stops, after first meeting the transportation needs of students residing in a school's (or schools') attendance area(s). When there are more requests for open enrollment transportation than capacity exists, services shall be provided on a first-come, first-served basis, in the same order as the~~

~~student's open enrollment status was approved. Preference may be given to District residents and families previously approved to ride the bus.~~

~~Transportation services may also be provided to students who attend schools that do not have a defined attendance area.~~

~~**Athletic Eligibility**~~

~~Athletic eligibility of transfer students is regulated by the Arizona Interscholastic Association. It is the student's and parent's responsibility to contact the appropriate high school principal for further information.~~

~~Adopted: February 6, 2018~~

Notification

The District shall notify the emancipated pupil, parent, or legal guardian in writing by consistent with the requirements and deadlines established by the Superintendent whether the applicant has been accepted, placed on a waiting list pending the availability of capacity, or rejected. The District shall also notify the resident school district of an applicant's acceptance or placement on a waiting list. If the applicant is placed on a waiting list, the notification shall inform the emancipated pupil, parent, or legal guardian of the date when it will be determined whether there is capacity for additional enrollment in a school. If the pupil's application is rejected, the reason for the rejection shall be stated in the notification.

As provided by A.R.S. 15-816.07, the District and its employees are immune from civil liability for decisions relative to the acceptance or rejection of the enrollment of a nonresident student when the decisions are based on good faith application of this policy and the applicable statutory requirements and standards.

Transportation of Students Admitted

Through Open Enrollment

A resident transfer student is eligible for District transportation on routes within the attendance boundaries of the school to which the student has been accepted for open enrollment transfer. It is the responsibility of the parents or guardians of the resident transfer student to have the student at a designated pickup point within the receiving school's transportation area.

Nonresident open enrollment students are eligible for District transportation from a designated pickup point on a bus route serving the attendance area of the school to which the student has been admitted, or as may be otherwise determined by the District.

The District *may* provide transportation for open enrollment nonresident students who meet the economic eligibility requirements established under the national school lunch and child nutrition acts for free or reduced price lunches:

A. of not more than thirty (30) miles to and from:

1. the school of attendance, or
2. a pickup point on a regular District transportation route, or
3. for the total miles traveled each day to an adjacent district.

The District *shall* provide transportation for nonresident transfer students with disabilities whose individualized education program (IEP) specifies that transportation is necessary for fulfillment of the program:

A. of not more than thirty (30) miles to and from:

1. the school of attendance, or
2. a pickup point on a regular District transportation route, or
3. for the total miles traveled each day to an adjacent district.

Exception

Should there be excess capacity remaining for which no applications were submitted by the date established, the Superintendent, upon approval by the Board, shall authorize additional enrollment of nonresident pupils:

- A. Up to the determined capacity.
- B. On the basis of the order of the completed applications submitted after the notification date established in this policy.
- C. Without regard to enrollment preference.
- D. As long as admission standards are met.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[8-371-](#)

[15-341](#)

[15-764](#)

[15-797](#)

[15-816](#) *et seq.*

[15-823](#)

[15-824](#)

[15-825](#)

[15-841](#)

[15-922](#)

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001,
~~—as~~ [as](#) amended by the Every Student Succeeds Act (ESSA) of 2015

CROSS REF.:

[EEAA](#) - Walkers and Riders

[IIB](#) - Class Size

[JF](#) - Student Admissions

[JFAA](#) - Admission of Resident Students

[JFAB](#) - Admission of Nonresident Students

[JFABD](#) - Admission of Homeless Students

[JFABDA](#) - Admission of Students in Foster Care

~~[JFB-RA](#) - Open Enrollment (Criteria for Open Enrollment)~~

~~[JFB-RB](#) - Open Enrollment (Selection and Notification Procedures for Schools with Geographical Boundaries)~~

~~[JFB-RC](#) - Open Enrollment (Selection and Notification Procedures for Schools without Geographical Boundaries)~~

[JG](#) - Assignment of Students to Classes and Grade Levels

JK ©
STUDENT DISCIPLINE

The Superintendent shall recommend policies and develop procedures for the discipline of students that comply with A.R.S. [15-843](#). These policies and procedures will apply to all students traveling to, attending, and returning from school, and while visiting another school or at a school-sanctioned activity, or in any other situation in which the District may lawfully exercise its authority to discipline a student. When suspension or expulsion is involved, notice, hearing, and appeal procedures shall conform to applicable legal requirements.

The discipline, suspension and expulsion of ~~students shall~~ [pupils shall](#) not be based on race, color, religion, sex, [disability](#), national origin, ancestry or any other unlawful reason. A substantial or deliberate failure to comply with the prohibition against race, color, religion, sex, disability, ~~national origin or ancestry~~ [national origin, ancestry or any other unlawful reason](#) may subject the District to the loss of funds imposed by A.R.S. [15-843](#).

[Unless required by A.R.S. 15-841\(G\), bringing a firearm to school, which may be modified on a case-by-case basis, a school district or charter school may out-of-school suspend or expel a pupil who is enrolled in kindergarten through fourth grade \(K-4\) only if all of the following apply:](#)

- [A. The pupil is seven \(7\) years of age or older.](#)
- [B. The pupil engaged in conduct on school grounds that meets one \(1\) of the following criteria:
 - \[1. Involves the possession of a dangerous weapon without authorization from the school.\]\(#\)
 - \[2. Involves the possession, use or sale of a dangerous drug as defined in A.R.S. \\[13-3401\\]\\(#\\) or a narcotic drug as defined in A.R.S. \\[13-3401\\]\\(#\\) or a violation of A.R.S. \\[13-3411\\]\\(#\\).\]\(#\)
 - \[3. Immediately endangers the health or safety of others.\]\(#\)
 - \[4. The pupil's behavior is determined by the School District Governing Board or Charter School Governing Body to qualify as aggravating circumstances and that all of the following apply:
 - \\[a. The pupil is engaged in persistent behavior that has been documented by the school and that prevents other pupils from learning or prevents the teacher from maintaining control of the classroom environment.\\]\\(#\\)\]\(#\)](#)

b. The pupil's ongoing behavior is unresponsive to targeted interventions as documented through an established intervention process that includes consultation with a school counselor, school psychologist or other mental health professional or social worker if available within the School District or Charter School or through a state sponsored program.

c. The pupil's parent or guardian was notified and consulted about the ongoing behavior.

d. Before a long-term suspension or expulsion, the school provides the pupil with a disability screening and the screening finds that the behavioral issues were not the result of a disability.

C. Failing to remove the pupil from the school building would create a safety threat that cannot otherwise reasonably be addressed or qualifies as "aggravating circumstances."

D. Before suspending or expelling the pupil, the School District or Charter School considers and, if feasible while maintaining the health and safety of others, in consultation with the pupil's parent or guardian to the extent possible, employs alternative behavioral and disciplinary interventions that are available to the School District or Charter School, that are appropriate to the circumstances and that are considerate of health and safety. The School District or Charter School shall document the alternative behavioral and disciplinary interventions it considers and employs.

E. The School District or Charter School, by policy, provides for both:

1. A readmission procedure for pupils who are in kindergarten through fourth grade (K-4) and who have served at least five (5) school days of a suspension from the school that exceeds ten (10) school days to be considered for readmission on appeal of the pupil's parent or guardian.

2. A readmission procedure for pupils who are in kindergarten through fourth grade (K-4) and who are expelled from or subject to alternative reassignment at the school to be considered for readmission on appeal of the pupil's parent or guardian at least twenty (20) school days after the effective date of the expulsion or alternative reassignment.

"Aggravating circumstances" means the pupil is engaged in persistent behavior that:

A. Has been documented by the school.

B. Prevents other students from learning or prevents the teacher from maintaining control of the classroom environment.

C. Is unresponsive to targeted interventions as documented through an established intervention process.

The principal of each school shall ensure that a copy of all rules pertaining to discipline, suspension, and expulsion of ~~students-pupils~~ are distributed to ~~each student's parents~~ at the parents of each pupil at the time the ~~student enrolls~~ pupil is enrolled in school.

The principal of each school shall ensure that all rules pertaining to the discipline, suspension, and expulsion of pupils are communicated to students at the beginning of each school year, and to transfer students at the time of their enrollment in the school.

Information concerning a student's disciplinary record will be held in the strictest confidence.

Disciplinary actions taken will be recorded in an administrative log, and all types of suspensions or expulsions will be recorded in a separate file for each student.

Temporary Removal

Teachers are authorized to temporarily remove a student from a class. A teacher may temporarily remove a student to the principal, or to a person designated by the school administrator, in accord with:

A. Rules established for the referral of students.

B. The conditions of A.R.S. [15-841](#), when applicable.

The Superintendent shall establish such rules as are necessary to implement the temporary removal procedure.

Confinement

~~Under~~ If confinement is authorized by the Governing Board, in accordance with A.R.S. [15-843](#), the Superintendent shall ensure that disciplinary policies involving the confinement of ~~students-pupils~~ left alone in an enclosed space shall include the following:

A. A process for prior written parental notification that confinement may be used for disciplinary purposes that is included in the ~~student~~ pupil's enrollment packet or admission form.

B. A process for written parental consent before confinement is allowed for any ~~student in-~~pupil in the School District. The policies shall provide for an exemption to prior written parental consent if a school principal or teacher determines that the ~~student-~~pupil poses imminent physical harm to self or others. The school principal or teacher shall make reasonable attempts to notify the ~~student~~ pupil's parent or guardian in writing by the end of the same day that confinement was used.

Schools are not prohibited from adopting policies, which include procedures for the reasonable use of physical force by certificated or support staff personnel in self-defense, defense of others and defense of property (A.R.S. [15-843](#), subsection b, paragraph 3.)

Threatened an Educational Institution

Threatened an educational institution means to interfere with or disrupt an educational institution as found in A.R.S. [15-841](#) and [13-2911](#). A student who is determined to have threatened an educational institution shall be expelled from school for at least one (1) year except that the District may modify this expulsion requirement for a ~~student-~~pupil on a case-by-case basis and may reassign a ~~student-~~pupil subject to expulsion to an alternative education program if the ~~student-~~pupil participates in mediation, community service, restitution or other programs in which the ~~student takes-~~pupil takes responsibility for the results of the threat. The District may require the student's parent(s) to participate in mediation, community service, restitution or other programs with the student as a condition to the reassignment of the ~~student-~~pupil to an alternative education program.

~~**Behavior Management and**~~

~~**Discipline of Students with**~~

~~**Special Needs/Disabilities**~~

~~The Superintendent shall oversee a collaborative process for the identification, description, and monitoring of best practices for behavior management and discipline of students with special needs/ students disabilities. The practices shall include, but not be~~

Regulating Off-Campus

Speech

While the District may regulate certain types of off-campus student speech, it must be mindful of student rights of expression under the First Amendment.

Circumstances that may implicate the District's off-campus regulatory interests include, but are not limited to:

~~A. authorized and prohibited disciplinary methods,~~ Serious or severe bullying or harassment targeting particular individuals.

~~B. recommended and required training for special education program teachers and aides, and~~

~~C. requirements for conveying notice of disciplinary measures taken.~~

~~Adopted: May 1, 2018~~

Threats aimed at teachers or other students.

C. The failure to follow rules concerning:

1. Lessons.
2. The writing of papers.
3. The use of computers.
4. Participation in other online school activities.

D. Breaches of school security devices.

The District may take affirmative steps to work with the student, short of discipline, to engage in future respectful and accountable digital citizenship.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.-

~~13-403~~ *et seq.*

[13-2911](#)

[13-3401](#)

[13-3411](#)

[15-105](#)

[15-341](#)

[15-342](#)

[15-841](#)

[15-842](#)

[15-843](#)

[15-844](#)

CROSS REF.:

[GBEB](#) - Staff Conduct

[JIC](#) - Student Conduct

[JKA](#) - Corporal Punishment

[JKD](#) - Student Suspension

[JKE](#) - Expulsion of Students

[JLDB](#) - Restraint and Seclusion

JKD STUDENT SUSPENSION

A student may be removed from contact with other students as a temporary measure.

The authority to suspend a student for up to ten (10) days, after an informal hearing is held, rests with the Superintendent, principal, or other school officials granted this power by the Governing Board of the School District. If a danger to students or staff members is present, the Superintendent may immediately remove the student from school, with prior contact with the parents and with a notice and hearing following as soon as practicable. Each suspension shall be reported to the Governing Board, within five (5) days, by the person imposing it. [A.R.S. [15-843](#)]

In all cases, except summary suspension where a clear and present danger is evident, the student shall remain in school until applicable due process procedures are instituted. In *no* instance shall students be released early from school unless parents have been notified.

[Suspension of pupils in a kindergarten program and grades one \(1\) through four \(4\) must comply with A.R.S. 15-843\(K\), as follows:](#)

[Unless required by A.R.S. 15-841\(G\), bringing a firearm to school, which may be modified on a case-by-case basis, a school district or charter school may out-of-school suspend or expel a pupil who is enrolled in kindergarten through fourth grade \(K-4\) only if all of the following apply:](#)

- [A. The pupil is seven \(7\) years of age or older.](#)
- [B. The pupil engaged in conduct on school grounds that meets one \(1\) of the following criteria:
 - \[1. Involves the possession of a dangerous weapon without authorization from the school.\]\(#\)
 - \[2. Involves the possession, use or sale of a dangerous drug as defined in A.R.S. 13-3401 or a narcotic drug as defined in A.R.S. 13-3401 or a violation of A.R.S. 13-3411.\]\(#\)
 - \[3. Immediately endangers the health or safety of others.\]\(#\)
 - \[4. The pupil's behavior is determined by the School District Governing Board or Charter School Governing Body to qualify as aggravating circumstances and that all of the following apply:\]\(#\)](#)

a. The pupil is engaged in persistent behavior that has been documented by the school and that prevents other pupils from learning or prevents the teacher from maintaining control of the classroom environment.

b. The pupil's ongoing behavior is unresponsive to targeted interventions as documented through an established intervention process that includes consultation with a school counselor, school psychologist or other mental health professional or social worker if available within the School District or Charter School or through a state sponsored program.

c. The pupil's parent or guardian was notified and consulted about the ongoing behavior.

d. Before a long-term suspension or expulsion, the school provides the pupil with a disability screening and the screening finds that the behavioral issues were not the result of a disability.

C. Failing to remove the pupil from the school building would create a safety threat that cannot otherwise reasonably be addressed or qualifies as "aggravating circumstances."

D. Before suspending or expelling the pupil, the School District or Charter School considers and, if feasible while maintaining the health and safety of others, in consultation with the pupil's parent or guardian to the extent possible, employs alternative behavioral and disciplinary interventions that are available to the School District or Charter School, that are appropriate to the circumstances and that are considerate of health and safety. The School District or Charter School shall document the alternative behavioral and disciplinary interventions it considers and employs.

E. The School District or Charter School, by policy, provides for both:

1. A readmission procedure for pupils who are in kindergarten through fourth grade (K-4) and who have served at least five (5) school days of a suspension from the school that exceeds ten (10) school days to be considered for readmission on appeal of the pupil's parent or guardian.

2. A readmission procedure for pupils who are in kindergarten through fourth grade (K-4) and who are expelled from or subject to alternative reassignment at the school to be considered for readmission on appeal of the pupil's parent or guardian at least twenty (20) school days after the effective date of the expulsion or alternative reassignment.

"Aggravating circumstances" means the pupil is engaged in persistent behavior that:

- A. Has been documented by the school.
- B. Prevents other students from learning or prevents the teacher from maintaining control of the classroom environment.
- C. Is unresponsive to targeted interventions as documented through an established intervention process.

The Superintendent may designate a hearing officer for suspension hearings.

Regular Education Students

Suspension for ten days or less:

- A. *Step 1:* The student will receive notice, written or oral, of the reason for suspension and the evidence the school authorities have of the alleged misconduct.
 - 1. After having received notice, the student will be asked for an explanation of the situation.
 - 2. The authorized District personnel shall make reasonable efforts to verify facts and statements prior to making a judgment.
- B. *Step 2:* Following Step 1:
 - 1. Provided that a written record of the action taken is kept on file, authorized District personnel may:
 - a. Suspend the student for up to ten (10) days.
 - b. Choose other disciplinary alternatives.
 - c. Exonerate the student.
 - d. Suspend the student for ten (10) days pending a recommendation that the student be given a long-term suspension or expulsion or both.
 - 2. When suspension is involved:
 - a. A parent must be notified before the student is allowed to leave campus. If no parent contact can be made, the student

may be isolated until dismissal time and then given a written message to the parents.

b. A letter to the parents will be written within a reasonable time to explain the terms (including the possibility that a long-term suspension and/or expulsion is being recommended) and reasons for the suspension and to request a meeting to solicit their help.

3. No appeal is available from a short-term suspension.

Suspension for over ten days:

A. *Step 3:* If the offense is one that could result in a suspension of over ten (10) days, in addition to Step 1 and Step 2 a formal hearing will be arranged and conducted by a hearing officer or by the Superintendent.

B. *Step 4:* A formal letter to the responsible parent or guardian will be mailed by certified U.S. mail ~~with return receipt requested~~ or delivered by hand (with an adult witness present) at least five (5) working days prior to the formal hearing. A copy of this letter will remain on file, and the letter should contain the following information:

1. The charges and the rule or regulation violated.
2. The extent of the punishment to be considered.
3. The date, time, and place of the formal hearing.
4. A designation of the District's witnesses.
5. That the student may present witnesses.
6. That the student may be represented by counsel at student's expense.
7. If a hearing officer has been designated, the name of the hearing officer.

C. *Step 5:* A formal hearing will be held, during which the student will be informed of the following:

1. Nothing in these procedures shall be construed to prevent the students who are subject to the action and their parents or legal guardians and legal counsel from attending any executive (closed) session pertaining to the proposed disciplinary action, or from having

access to the minutes and testimony of such session or from recording such a session at the parent's or legal guardian's expense.

2. The student is entitled to a statement of the charges and the rule or regulation violated.
3. The student may be represented by counsel, without bias to the student.
4. The student may present witnesses.
5. The student or counsel may cross-examine witnesses presented by the District.
6. The burden of proof of the offense lies with the District.
7. Either the hearing must be recorded on tape or an official record must be kept in some other appropriate manner. In addition, parents are to be allowed to tape-record the hearing at their own expense.
8. The District has the right to cross-examine witnesses, and may be represented by an attorney.

D. *Step 6:* The decision and appeal procedure, if applicable, upon the conclusion of the hearing will be as follows:

1. Upon the conclusion of a hearing by a hearing officer in which a decision of long-term suspension is made, the decision may be appealed to the Board. To arrange such an appeal, the parent(s) of the suspended student or the student must deliver to the Superintendent a letter directed to the Board within five (5) days after receiving written notice of the long-term suspension. The letter must describe in detail any objections to the hearing or the decision rendered.
2. The appeal to the Board will be on the record of the hearing held by the hearing officer. If the Board determines that the student was not afforded due process rights or that this policy was not followed in all substantive respects, the student shall be given another hearing. If the Board determines that the punishment was not reasonable, they may modify the punishment.
3. The decision of the Board is final.

Special Education Students

Suspension for ten days or less. Short-term suspension (ten [10] days or less) may be used for special education students for disciplinary reasons on the same basis as for a regular education student. (It is not considered a change of placement.)

A. *Step 1:* The student will receive notice, written or oral, of the reason for suspension and the evidence the school authorities have of the alleged misconduct.

1. After having received notice, the student will be asked for an explanation of the situation.
2. The authorized District personnel involved shall make reasonable efforts to verify facts and statements prior to making a judgment.

B. *Step 2:* Following Step 1:

1. Provided that a written record of the action taken is kept on file, authorized District personnel may:
 - a. Suspend the student for up to ten (10) days.
 - b. Choose other disciplinary alternatives.
 - c. Exonerate the student.
 - d. Suspend the student for ten (10) days pending a recommendation that the student be given a long-term suspension or expulsion or both.
2. When suspension is involved:
 - a. A parent must be notified before the student is allowed to leave campus. If no parent contact can be made, the student may be isolated until dismissal time and then given a written message to the parents.
 - b. A letter to the parents will be written within a reasonable time to explain the terms (including the possibility that a long-term suspension and/or expulsion is being recommended) and reasons for the suspension and to request a meeting to solicit their help.

3. No appeal is available from a short-term suspension.

Suspension for over ten days

If a special education student is recommended for a suspension of more than ten (10) days during the school year (a possible change in placement), a manifestation determination conference must be held.

A. *Step 3:* A recommended suspension of a special education student for more than ten (10) consecutive days, or a series of suspensions totaling more than ten (10) days, may constitute a change of placement and shall require a manifestation determination conference. Such a conference shall be for the purpose of determining whether or not the offense is a manifestation of the student's disability.

B. *Step 4:* If the offense is not a manifestation of the disability of the student, the student may be suspended by following the District policies for students in general, provided that educational services are continued during the period of disciplinary removal for a student with a disability qualified under the Individuals with Disabilities Education Act (IDEA). A student with a disability qualified for educational services under the Americans with Disabilities Act or Section 504 of the Rehabilitation Act of 1973, and not qualified under IDEA, may be suspended or expelled from school, and educational services may be ceased, if nondisabled students in similar circumstances do not continue to receive educational services.

C. *Step 5:* If the behaviors are a manifestation of the disability of the student, the District may not extend the suspension of the student beyond the initial ten (10) school days.

An exception to the above allows for an IDEA qualified student to be given a change in placement to an interim alternative educational setting for not more than forty-five (45) days, in accord with federal law and regulation, if the removal is for IDEA defined drug or weapons offenses or is based upon a due process hearing officer's determination that injury to the child or another is substantially likely if current placement is maintained.

Any interim alternative educational setting must be selected so as to enable the child to continue to progress in the general curriculum, although in another setting, and to continue to receive those services and modifications, including those described in the child's current IEP; and include services and modifications which are designed to prevent the behaviors for which the placement was made from recurring. (*Caution:* refer to IDEA statutes and regulations before implementing the exception.)

Alternative to Suspension

Students meeting the following requirements may participate in an alternative to suspension program described below at the determination of the Superintendent:

A. Suspension from school has been determined as the punishment for an offense and any appeal has been denied.

B. The immediate suspension was not due to:

1. Fighting or engaging in violent behavior
2. Threatening an educational institution
3. Selling, using or possessing weapons, firearms, explosives, or dangerous instruments
4. Making a bomb threat
5. Engaging in arson

C. The student has not served more than one (1) short-term suspension or alternative to suspension of ten (10) days or less during the current academic year.

D. The student has admitted to or taken responsibility for the act upon which suspension was imposed in a written statement signed by the student and attested to by the student's parent or guardian.

E. The student and parent or guardian has received a written admonition that the suspension as originally determined will be imposed summarily and in its entirety should the student violate the conditions or requirements of the Alternative to Suspension Program. (*Note: Follow appropriate dismissal procedures.*)

F. Parent(s) or guardian(s) shall agree to participate by:

1. Providing transportation as necessary to and from the program location.
2. Furnishing meals prepackaged or purchasing same for the student.

3. Establishing and monitoring in consultation with the school a supervisory routine limiting the student's contact to that which is necessary with other students and friends during the program.

The Alternative to Suspension Program is to be one of social isolation. It shall be discipline intensive; requiring academic work and as determined may involve community service, grounds keeping, and litter control. Parents will participate by providing support and supervision.

- A. Students will be isolated from others by means of barriers or distance at a location determined by the District. No participation in any school-sponsored activity will be permitted during the program.
- B. Communication by students with others will be limited to adult District staff or as directed by the adult supervisor on duty.
- C. Ordered study time will be established for each student consistent with the number of classes in which the student is enrolled, divided proportionately through the academic day.
- D. Students are confined to their assigned areas and seats except as designated by the supervisor. All personal maintenance will be planned and approved by the supervisor.
- E. Students are to bring all books, workbooks, paper and necessary instruments for each class in which they are enrolled to the program daily and take the same material home each day of the program.
- F. Protocols for implementation of the Alternative to Suspension Program following the requirements above may be established by the administrator at each location.

Procedures and Conditions for Readmission of Students Suspended for More Than Ten Days

Early readmission procedures

The Superintendent may authorize early readmission of a student suspended for more than ten (10) days. The student shall be considered for readmission only upon completion of the major portion of the suspension (usually one [1] day more than half [1/2] with consideration for the grading period or academic division as necessary). The following conditions must be met:

A. A written request must be submitted to the Superintendent on behalf of the student by the student's parent or guardian asking for readmission and requesting a meeting to determine any requirements.

B. Accompanying the written request shall be a summary of the student's activities and accomplishments during the suspension period written and signed by the student and signed and attested to by the parent or guardian. (Parents of elementary grade students may prepare the summary.)

C. The request shall include a signed statement from local law enforcement officials that there have been no infractions of local or state codes for which the student could have been charged during the period of the suspension.

D. At the time of the meeting to review the request the student may be required to explain the incident or incidents leading up to the suspension.

E. The determination to allow readmission may be based on, but not limited to, the following elements:

1. The age of the student.
2. The frequency, type, and relative magnitude of previous misbehavior by the student.
3. The relative severity of the event(s).
4. Whether the student's behavior violated civil or criminal laws.
5. The degree to which the incident(s) interfered with the educational process.
6. The extent to which the event created endangerment to the student, others or property.
7. Special intellectual, psychological, emotional, environmental and physical characteristics of the student.
8. The student's attitude concerning the event(s).
9. The expressed intent concerning the student's future behavior.

F. Should early readmission be granted, the student, with parent or guardian affirmation, shall agree to the following conditions:

1. Regular attendance—no unexcused absences.

2. No violation of school rules or policies.
3. Attendance at after school events for the remaining term of suspension only with prior approval of the administration.
4. Completion of all class tasks in timely fashion, as directed.
5. Student will receive supervision before and after school by parental arrangement, travel directly to school and from school, and report immediately to a supervisor for the balance of the term of the suspension.

G. The student and parent or guardian shall receive a written admonition that failure in the conditions required for early readmission will mean summary imposition of the remainder of the suspension, and additional punishment if indicated by the disciplinary policies and procedures of the District.

Adopted: <- <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[13-3401](#)

[13-3411](#)

[15-342](#)

[15-766](#)

[15-767](#)

[15-841](#)

[15-842](#)

[15-843](#)

A.A.C.

[R7-2-401](#)

[R7-2-405](#)

A.G.O.-

I78-103

I78-218

I80-055

I84-036

20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act

20 U.S.C. 7151 *et seq.*, The Gun-Free School Act of 1990

29 U.S.C. 794 Rehabilitation Act of 1973, (Section 504)

CROSS REF.:

[IHB](#) - Special Instructional Programs

[JK](#) - Student Discipline

[JR](#) - Student Records

JKE ©
EXPULSION OF STUDENTS

A recommendation to expel shall be ~~forwarded~~ by the Superintendent. The authority to expel rests only with the Board. All expulsions requested shall have supporting data indicating the required due process procedure provided at the time of recommendation.

Expulsion of pupils in a kindergarten program and grades one (1) through four (4) must comply with A.R.S. [15-843\(K\)](#), as follows:

Unless required by A.R.S. [15-841\(G\)](#), bringing a firearm to school, which may be modified on a case-by-case basis, a school district or charter school may out-of-school suspend or expel a pupil who is enrolled in kindergarten through fourth grade (K-4) only if all of the following apply:

- A. The pupil is seven (7) years of age or older.
- B. The pupil engaged in conduct on school grounds that meets one (1) of the following criteria:
 - 1. Involves the possession of a dangerous weapon without authorization from the school.
 - 2. Involves the possession, use or sale of a dangerous drug as defined in A.R.S. [13-3401](#) or a narcotic drug as defined in A.R.S. [13-3401](#) or a violation of A.R.S. [13-3411](#).
 - 3. Immediately endangers the health or safety of others.
 - 4. The pupil's behavior is determined by the School District **Governing Board** or Charter School Governing Body to qualify as aggravating circumstances and that all of the following apply:
 - a. The pupil is engaged in persistent behavior that has been documented by the school and that prevents other pupils from learning or prevents the teacher from maintaining control of the classroom environment.
 - b. The pupil's ongoing behavior is unresponsive to targeted interventions as documented through an established intervention process that includes consultation with a school counselor, school psychologist or other mental health professional or social worker if available within the School District or Charter School or through a state sponsored program.

c. The pupil's parent or guardian was notified and consulted about the ongoing behavior.

d. Before a long-term suspension or expulsion, the school provides the pupil with a disability screening and the screening finds that the behavioral issues were not the result of a disability.

C. Failing to remove the pupil from the school building would create a safety threat that cannot otherwise reasonably be addressed or qualifies as "aggravating circumstances."

D. Before suspending or expelling the pupil, the School District or Charter School considers and, if feasible while maintaining the health and safety of others, in consultation with the pupil's parent or guardian to the extent possible, employs alternative behavioral and disciplinary interventions that are available to the School District or Charter School, that are appropriate to the circumstances and that are considerate of health and safety. The School District or Charter School shall document the alternative behavioral and disciplinary interventions it considers and employs.

E. The School District or Charter School, by policy, provides for both:

1. A readmission procedure for pupils who are in kindergarten through fourth grade (K-4) and who have served at least five (5) school days of a suspension from the school that exceeds ten (10) school days to be considered for readmission on appeal of the pupil's parent or guardian.

2. A readmission procedure for pupils who are in kindergarten through fourth grade (K-4) and who are expelled from or subject to alternative reassignment at the school to be considered for readmission on appeal of the pupil's parent or guardian at least twenty (20) school days after the effective date of the expulsion or alternative reassignment.

"Aggravating circumstances" means the pupil is engaged in persistent behavior that:

A. has been documented by the school.

B. prevents other students from learning or prevents the teacher from maintaining control of the classroom environment.

C. is unresponsive to targeted interventions as documented through an established intervention process.

The Governing Board (**Option A:** will decide in executive session whether the Board will conduct an expulsion hearing or designate one (1) or more hearing officers to hear the evidence) **OR (Option B:** directs all expulsions hearings to be conducted by a hearing officer selected from a list of hearing officers approved by the Board).

Expulsion

Regular Education Students

Expulsion is the permanent exclusion of a student from school and school activities, unless the Governing Board reinstates the student's privileges to attend school.

- **A. Step 1:** Each recommendation for expulsion shall be delivered to the Superintendent. A ~~recommendation for expulsion~~ recommendation for expulsion may be made before, after or in conjunction with a long-term suspension hearing, if one is ~~to be held~~ to be held.

- **B. Step 2:** If the Superintendent concurs with the recommendation, the Superintendent shall (**Option A:** present the recommendation to the Governing Board) **OR (Option B:** present the recommendation for expulsion to ~~a hearing~~ a hearing officer selected from a list of hearing officers approved by the Board).

- **C. Step 3:** In each case in which a recommendation for expulsion receives approval by the Superintendent, (*and the Board has not determined that all expulsion hearings are to be conducted by a hearing officer*), the Governing Board will meet in executive session:
 1. to determine whether the nature of the accusations against the student justify an expulsion hearing,
 2. to determine whether the hearing will be held before the Governing Board or before a hearing officer,
 3. to designate a hearing officer if one will be used, and
 4. if the hearing will be conducted by the Governing Board to determine whether the hearing will be conducted in executive session. Under normal circumstances, the Governing Board will not review any documents or other pertinent evidence during the initial executive session.

D. *Step 4*: The expulsion hearing should be scheduled so it may be resolved, if reasonably possible, during ~~the period~~ the period of any suspension.

● *Step 45*: A formal letter to the responsible parent or guardian will be mailed by ~~first-class-certified~~ mail with ~~return receipt requested~~ or delivered by hand (~~by with~~ an adult ~~witness present~~) at least five (5) working days prior to the ~~formal hearing~~ formal hearing. A copy of this letter will remain on file, and the letter should contain:

- ~~A-1.~~ A statement of the charges and the rule or regulation violated.
- ~~The-2.~~ The extent of the punishment to be considered.
- ~~The-3.~~ The date, time, and place of the formal hearing.
- ~~A-4.~~ A designation of the District's witnesses.
- ~~That-5.~~ That the student may present witnesses.
- ~~That-6.~~ That the student may be represented by counsel at the student's expense.
- ~~If-7.~~ If a hearing officer has been appointed, the name of the hearing officer and how the hearing officer ~~may be~~ may be contacted, or a statement that the Governing Board will preside at the hearing.
- ~~Copies-8.~~ Copies of this policy and A.R.S. ~~15-840-and-and~~ 15-843-unless-unless previously provided in connection with ~~the same~~ the same infraction.

● *Step 56*: The parent, guardian or emancipated student shall be informed of the following:

- ~~Nothing-1.~~ Nothing in these procedures shall be construed to prevent the students who are subject to the ~~action and~~ action and their parents or legal guardians and legal counsel from attending any executive (closed) ~~session—pertaining~~ session pertaining to the proposed disciplinary action, or from having access to the minutes and testimony ~~of such~~ of such session or from recording such a session at the parent's or legal guardian's expense.
- ~~The-2.~~ The student is entitled to a statement of the charges and the rule or regulation violated.

- ~~The 3.~~ The student may be represented by counsel, without bias to the student.
- ~~The 4.~~ The student may present witnesses.
- ~~The 5.~~ The student or counsel may cross-examine witnesses presented by the District.
- ~~The 6.~~ The burden of proof of the offense lies with the District.
- ~~Either 7.~~ Either the hearing must be recorded on tape or an official record must be kept in some ~~other~~ ~~appropriate~~ ~~other~~ ~~appropriate~~ manner. In addition, parents are to be allowed to tape-record the hearing at ~~their own~~ ~~their own~~ expense.
- ~~The 8.~~ The District has the right to cross-examine witnesses, and may be represented by an attorney.
- ~~The hearing 9.~~ If the hearing is held before a hearing officer, the hearing will be conducted in private with ~~the attendance~~ ~~the attendance~~ of only the hearing officer, administrative representatives, the student and parent(s), ~~counsel~~ ~~counsel~~ for the parties, and witnesses necessary to the proceedings, unless the parent(s), guardian(s) ~~or~~ ~~or~~ emancipated student requests in writing that the hearing be open to public attendance.

● ~~Step 6~~

10. If the hearing is held before the Governing Board the Board will conduct the hearing in executive session with the attendance of only the hearing officer, administrative representatives, the student and parent(s), counsel for the parties, and witnesses necessary to the proceedings, unless the parent(s), guardian(s) or emancipated student requests in writing that the hearing be open to public attendance.

G. ~~Step 7:~~ A formal hearing will be held:

- ~~When 1.~~ When a parent or legal guardian has disagreed that the hearing should be held in executive (closed) ~~session~~ ~~session~~, it shall be held in an open meeting unless:
 - ⇒ ~~If a.~~ If only one (1) student is subject to the proposed action, and disagreement exists between ~~that student~~ ~~that student's~~ parents or legal guardians, then the Board (hearing officer), after consultation with ~~the student~~ ~~the student's~~ parents or legal

guardians, shall decide in executive (closed) session whether ~~the hearing~~ the hearing will be in executive (closed) session.

⇒ ~~If b.~~ If more than one (1) student is subject to the proposed action and disagreement exists ~~between the-between~~ the parents of different students, then separate hearings shall be held subject to the ~~provisions of provisions~~ of A.R.S. [15-843](#).

● ~~H.~~ **Step 78:** The decision and appeal procedure, if applicable, upon the conclusion of the hearing will be ~~as follows~~ as follows:

■ ~~Upon 1.~~ Upon conclusion of a hearing conducted by a hearing officer, if a recommendation for expulsion is made, ~~the-the~~ decision may be appealed to the Board at the time the Board considers the recommendation. ~~A formal~~ A formal letter to the responsible parent or guardian will be mailed by certified mail with return ~~receipt requested-receipt requested~~ receipt requested or delivered by hand (with an adult witness present) indicating the recommendation ~~that—will be-that will be~~ made to the Board. A copy of this letter will remain on file, and the letter should explain:

⇒ ~~The a.~~ The time and place of the Board meeting at which the recommendation will be made.

⇒ ~~That b.~~ That the recommendation may be appealed at the time the recommendation is made to the Board.

⇒ ~~That c.~~ That the appeal shall be in writing delivered to the Superintendent prior to the time of the ~~Board—meeting~~ Board meeting.

⇒ ~~That d.~~ That the written appeal shall indicate a spokesperson on behalf of the student.

⇒ ~~That e.~~ That the spokesperson will be given time to speak to the Board on appeal.

⇒ ~~The f.~~ The Board may accept the hearing officer's recommendation or reject the recommendation ~~and impose-and impose~~ a different disciplinary action including assignment to an alternative educational program. ~~The-The~~ The Board may grant a new hearing, take the matter under advisement, or take any further ~~action deemed-action deemed~~ action deemed necessary. If the Board decides to

expel the student the expulsion shall become **effective** ~~the effective~~ the day after the Board's decision. The decision of the Board is final.

- ~~Upon-2.~~ **Upon** conclusion of a hearing on expulsion conducted by the Board, the decision of the Board is final.

Special Education Students

A student qualified under the Individuals with Disabilities Education Act (IDEA) as revised in 2004 may not be expelled from school, unless as a result of a manifestation determination it has been determined that the student's behavior is unrelated to the child's disability. The manifestation determination must be held within ten (10) school days of any decision to change the placement of a child with a disability because of a violation of a code of student conduct. In compliance with federal law and regulation, the student may be given a change in placement in lieu of expulsion. Expulsion may not result in termination of educational services for a student qualified under the Individuals with Disabilities Education Act. The ~~Individualized Education Program Team~~ **individualized education program (IEP) team** generally determines a change in placement of an IDEA qualified student. During any change in placement the school must provide services to the extent necessary to enable the child to appropriately progress in the general curriculum and appropriately advance toward achieving the goals set out in the child's ~~Individualized Education Programs~~ **individualized education programs**.

A student with a disability qualified under the Americans with Disabilities Act or Section 504 of the Rehabilitation Act of 1973 and not qualified under the Individuals with Disabilities Education Act as revised in 2004, may be suspended or expelled from school and education services may be ceased, if nondisabled students in similar circumstances do not continue to receive education services.

Readmittance procedure:

- ~~A.~~ **A** student expelled from the District may request readmittance by making a written application to the Board. ~~Readmittance~~ **Readmission** is at the discretion of the Governing Board. In addition, it is the prerogative of the Board ~~to stipulate~~ **to stipulate** appropriate conditions for readmittance. The application for readmittance shall occur no less ~~than nine~~ **than nine** (9) months after the date of the expulsion; however, the student may not be readmitted until at least ~~two~~ **two** (2) complete semesters have passed (the remainder of the semester in which the violation has occurred **and two** ~~and two~~ [2] additional semesters). The application must:

- ~~Be-1.~~ **Be** written and be directed to the attention of the Governing Board.

■ ~~Contain-2.~~ **Contain** all information that the student and parent(s) consider relevant to the Governing Board's ~~determination-s~~ **determination** as to whether or not to readmit the student. This should include information indicating:

⇒ ~~An-a.~~ **An** appreciation by the student of the severity and inappropriateness of the student's ~~prior-s~~ **prior** misconduct.

⇒ ~~That b.~~ **That** such misconduct or similar misconduct will not be repeated.

⇒ ~~A-c.~~ **A** description of the student's activities since the expulsion.

⇒ ~~Support-d.~~ **Support** of the student's application for ~~readmittance~~ **readmission**.

■ ~~Be-3.~~ **Be** filed in the Superintendent's office.

● ~~The-B.~~ **The** Governing Board shall meet in executive session to consider an initial application for ~~readmittance~~ **readmission**. ~~The student~~ **The student** and parents have the right to be present in the executive session but do not have the ~~right to~~ **right to** make a presentation or address the Governing Board unless they are asked to do so by the ~~Governing Board~~ **Governing Board**. For this reason, it is important that the application for ~~readmittance~~ **readmission** contain all information that ~~the Governing Board may~~ **the Governing Board may** deem important in determining whether to readmit the student. The ~~Governing Board~~ **Governing Board**, ~~in~~ **in** its sole discretion, shall determine whether the student should be readmitted, and, if so, ~~under what~~ **under what** restrictions ~~and conditions~~ **and conditions**. The burden is on the student and parent(s) to convince the ~~Governing Board that readmittance is appropriate~~ **Governing Board that readmission is appropriate** considering the interests of the expelled student, the District, ~~and the~~ **and the** interests of the ~~other students~~ **other students** and staff members. The Governing Board's decision is final.

● ~~A-C.~~ **A** student may file more than one (1) application for ~~readmittance~~ **readmission**. Applications subsequent to an ~~initial application~~ **initial application**, however, may not be filed more frequently than every ninety (90) days, and the ~~Governing Board~~ **Governing Board** shall meet to discuss and consider the application only if at least two (2) members of ~~the Governing~~ **the Governing** Board ask that the matter be placed on an agenda for discussion in executive session.

Readmittance conditions

As a condition for ~~readmittance~~ **readmission** from an expulsion, the student, with parent(s) or guardian affirmation, shall agree to the following conditions:

- ~~Regular~~ **A. Regular** attendance – no unexcused absence.
- ~~No~~ **B. No** violation of school rules or policies.
- ~~Completion~~ **C. Completion** of all classroom tasks in a timely fashion, as directed.
- ~~Depending~~ **D. Depending** upon the nature of the original violation for which the expulsion was provided, the student may ~~be limited~~ **be limited** as to attendance or participation in after school activities, school sports, and extracurricular events ~~or activities~~ **or activities**.

A student allowed ~~readmittance~~ **readmission** following expulsion shall receive a written admonition that the original expulsion will be summarily reinstated should the student commit a violation of the conditions for ~~readmittance~~ **readmission** or a criminal or civil violation reflecting on the school order.

Adopted: ~~March 11, 2014~~ <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[13-3401](#)

[13-3411](#)

[15-342](#)

[15-766](#)

[15-767](#)

[15-841](#)

[15-842](#)

[15-843](#)

A.A.C.

[R7-2-401](#)

[R7-2-405](#)

A.G.O.-

I78-103

I78-218

I80-055

I84-036

20 U.S.C. ~~1400~~ **1400** *et seq.*, - Individuals with Disabilities Education Act

20 U.S.C. ~~7151~~ 7151 *et seq.*, The Gun-Free School Act of 1990
29 U.S.C. 794 Rehabilitation Act of 1973, (Section 504)

CROSS REF.:

[IHB](#) - Special Instructional Programs

[JK](#) - Student Discipline

[JR](#) - Student Records

JLF ©
REPORTING CHILD ABUSE /-
CHILD PROTECTION

Any school personnel or any other person ~~having~~ who has responsibility for the care or treatment of a minor and who reasonably believes that a minor is or has been the victim of physical injury, abuse, child abuse, a reportable offense or neglect that appears to have been inflicted upon the minor by other than accidental means or that is not explained by the available medical history as being accidental in nature or who reasonably believes there has been a denial or deprivation of necessary medical treatment or surgical care or nourishment with the intent to cause or allow the death of an infant who is protected under A.R.S. [36-2281](#) shall immediately report or cause reports to be made of such information to a peace officer or to the [Department of Child Protective Services-Safety \(CPSDCS\)](#) of the Department of Economic Security, except if the report concerns a person who does not have care, custody, or control of the minor, the report shall be made to a peace officer only. Such reports shall be made immediately either electronically or by telephone.

The Arizona Department of Economic Security, Division of Children, Youth and Families, has determined that all mandated reporters may now electronically submit non-emergency reports via a secure online reporting website. Non-emergency reports are those in which a child is not at immediate risk of abuse or neglect that could result in serious harm. Mandated reporters will be able to submit non-emergency reports twenty-four (24) hours a day without wait times.

All reports made via the online website will *require the person making the report (reporting source) to provide contact information*. A representative from the Child Abuse Hotline may contact the source for additional information, if necessary. This process will make it more convenient to meet the mandated reporting requirements and help ensure child safety.

All *emergency situations* where a child faces an immediate risk of abuse or neglect that could result in serious harm *must* still be reported by calling 911 or 1-888-SOS-CHILD (1-888-767-2445). If a reporting source is unsure as to whether or not the report is an emergency situation, the reporting source should call the Child Abuse Hotline to make a report.

Any concerns for the safety of a child due to abuse, neglect or abandonment, *must be reported*, by:

Calling

Calling 1-888-SOS-CHILD (1-888-767-2445),

~~TDD~~

TDD: 602-530-1831 (1-800-530-1831), or

~~Submitting~~

Submitting *non-emergency* concerns via the Online Reporting Service

~~for Mandated Reporters at~~

at <https://>

~~www~~

[dcs.](https://dcs.dcyf.gov/)

~~azdes~~

[az.gov/](https://azdes.dcyf.gov/)

~~dcyf/cps/mandated_reporters/ (effective November 2013)~~

[about/contacts](https://dcs.dcyf.gov/about/contacts).

Pursuant to A.R.S. [13-3620](#), such reports shall contain, if known:

- ~~The~~ **A.** The names and addresses of the minor, the parents, or the person or persons having custody of such minor, **if known**.
- ~~The~~ **B.** The minor's age and the nature and extent of the minor's abuse, child abuse, or physical injuries or neglect, ~~including~~ **including** any evidence of previous abuse, child abuse, physical injury or neglect.
- ~~Any~~ **C.** Any other information that such person believes might be helpful in establishing the cause of the abuse, ~~child abuse~~ **child abuse**, physical injury or neglect.

A person who furnishes a report, information, or records required or authorized under Arizona Revised Statutes or a person who participates in a judicial or administrative proceeding or investigation resulting from a report, information or records required or authorized under Arizona Revised Statutes is immune from any civil or criminal liability by reason of that action unless such person has acted with malice or unless such person has been charged with or is suspected of abusing or neglecting the child or children in question.

A report is not required under A.R.S. [13-3620](#) for conduct prescribed by A.R.S. [13-1404](#) and [13-1405](#) if the conduct involves only minors who are fourteen (14), fifteen (15), sixteen (16) or seventeen (17) years of age and there is nothing to indicate that the conduct is other than consensual.

A report is not required if a minor is of elementary school age, the physical injury occurs accidentally in the course of typical playground activity during a school day, occurs on the premises of the school that the minor attends and is reported to the legal parent or guardian of the minor and the school maintains a written record of the incident. The school will maintain a written record of the physical injury as part of the student's health file as required by Arizona State Library, Archives and Public Records (ASLAPR).

A person who fails to report abuse as provided in A.R.S. [13-3620](#) is guilty of a class 1 misdemeanor, except if the failure to report involves a reportable offense, the person is guilty of a class 6 felony.

Any certificated person or Governing Board member who reasonably suspects or receives a reasonable allegation that a person certificated by the Department of Education has engaged in conduct involving minors that would be subject to the reporting requirements of A.R.S. [13-3620](#) shall report or cause reports to be made to the Department of Education in writing as soon as is reasonably practicable but not later than three (3) business days after the person first suspects or receives an allegation of the conduct.

Any person who is employed as the immediate or next higher-level supervisor to or administrator of a person who is statutorily required to report is not required to report if the supervisor or administrator reasonably believes that the report has been made by the person who is required to report.

Any school employee who has orally reported to ~~GPS-DCS~~ or a peace officer a reasonable belief of an offense to a minor must provide written notification to the principal of the oral report not later than the next workday following the making of the report.

~~Adopted: March 11, 2014~~

Each school that is operated by a school district and each charter school shall post in a clearly visible location in a public area of the school that is readily accessible to students a sign that contains all of the following:

A. In boldfaced type, the telephone number of the centralized intake hotline concerning suspected abuse and neglect of children that is established pursuant to A.R.S. [8-455](#).

B. Instructions to call 911 for emergencies.

C. Directions for accessing the website of the Department of Child Safety for more information on reporting child abuse, child neglect and the exploitation of children.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[8-201](#)

[13-1404](#) *et seq.*

[13-1410](#)

[13-3019](#)

[13-3212](#)

[13-3506](#)

[13-3506.01](#)

[13-3552](#)

[13-3553](#)

[13-3608](#)

[13-3619](#)

[13-3620](#)

[13-3623](#)

[15-160.01](#)

[15-514](#)

[46-451](#)

[46-454](#)

CROSS REF.:

[GBEB](#) - Staff Conduct

[GBEBB](#) - Staff Conduct With Students

[JKA](#) - Corporal Punishment

KB ©
PARENTAL ~~INVOLVEMENT~~ INVOLVEMENT
IN EDUCATION

The Superintendent, in consultation with parents, teachers, and administrators, shall develop a ~~procedure~~ procedure for parental involvement in the school(s). These shall include:

• ~~A.~~ A plan for parent participation in the school designed to improve parent and teacher cooperation in ~~such areas as~~ such areas as homework, attendance, and discipline. • ~~A.~~ The plan shall provide for the administration of a parent-teacher satisfaction survey.

B. A method by which parents may learn about the course of study for their children and review ~~learning materials~~ learning materials, including the source of any supplemental educational materials.

• ~~A.C.~~ A procedure by which parents who object to any learning material or activity on the basis that it is ~~harmful~~ may harmful may withdraw their children from the activity or from the class or program in which the material is used and request an alternative assignment. Objection to a learning material or activity on the basis that it is ~~harmful~~ includes objection harmful includes objection to a material or activity because it questions beliefs or practices in sex, morality, or ~~religion~~. • ~~Procedures~~ religion or, because of sexual content, violent content, or profane or vulgar language.

D. A procedure by which parents or guardians of students enrolled in the District shall have access in advance to the instructional materials, learning materials and activities currently used by, or being considered for use by, the District.

E. A procedure by which the District shall obtain signed written consent from a student's parent or guardian before using video, audio or electronic materials that may be inappropriate for the age of the student.

F. Procedures to prohibit the School District from providing sex education instruction to a student unless ~~the student~~ the student's parent provides written permission for the student to participate in the sex education curricula if ~~the~~ if the School District offers any sex education curricula pursuant to A.R.S. ~~15-711~~ on on the requirement to include instruction to include instruction to student-students in grades seven (7) through twelve (12) on laws relating to sexual ~~conduct~~ with a ~~conduct~~ with a minor or ~~15-716~~ concerning concerning instruction on immune deficiency syndrome, or

pursuant to any ~~rules adopted~~ rules adopted by the State Board of Education.

~~● Procedures by which~~ G. A procedure by which the District shall obtain signed written consent from a student's parent or guardian before providing sex education to the student. At the same time, the public educational institution seeks consent, it shall inform the student's parent or guardian of the parent's or guardian's right to review the instructional materials and activities.

H. Procedures by which parents will be notified in advance of and given the opportunity to withdraw their ~~children from~~ children from any instruction or presentations regarding sexuality in courses other than formal sex education curricula.

~~● Procedures~~ I. Procedures by which parents may learn about the nature and purpose of clubs and activities that are part ~~of the~~ of the school curriculum, extracurricular clubs, and activities that have been approved by the school. ●-

J. Procedures by which parents will be notified in advance of and given the opportunity to opt their children into any instruction, learning materials or presentations regarding sexuality, in courses other than formal sex education curricula.

K. Procedures by which parents may learn about parental rights and responsibilities under the laws of this state, ~~including~~ including the following:

■ ~~The 1.~~ The right to opt in to a sex education curriculum if one is provided by the District.

■ ~~Open 2.~~ Open enrollment rights pursuant to A.R.S. [15-816.01](#), relating to the District policies on ~~open enrollment~~ open enrollment.

■ ~~The 3.~~ The right to opt out of assignments pursuant to A.R.S. [1-601](#), Parents Bill of Rights. [See Exhibit KB-EB]

■ ~~The 4.~~ The right to opt ~~out~~ a child out of immunizations as authorized by A.R.S. [15-873](#), relating to an ~~outbreak of~~ outbreak of a communicable disease.

■ ~~The 5.~~ The promotion requirements prescribed in A.R.S. [15-701](#) ~~for~~ for students in grades one (1) ~~through eight~~ through eight (8).

~~■ The 6.~~ The minimum course of study and competency requirements for graduation from high school ~~prescribed~~ ~~school prescribed~~ in A.R.S. [15-701.01](#).

~~■ The 7.~~ The right to opt out of instruction on the acquired immune deficiency syndrome as provided ~~by A~~ ~~by~~ A.R.S. [15-716](#).

~~■ The 8.~~ The right to review their child's standardized norm-referenced test results pursuant to A.R.S. [15-743](#).

~~■ The 9.~~ The right to participate in gifted programs pursuant as prescribed by A.R.S. [15-779.01](#).

~~■ The 10.~~ The right to access instructional materials as directed by A.R.S. [15-730](#).

~~■ The 11.~~ The right to receive the school's annual report card pursuant to A.R.S. [15-746](#).

~~■ The 12.~~ The school attendance and age requirements for children prescribed in A.R.S. [15-802](#), [15-803](#) ~~and~~ ~~and~~ [15-821](#).

~~■ The 13.~~ The right to public review of courses of study and textbooks in the common schools (~~preschool programs~~ ~~preschool programs~~ through grade eight [8]), as prescribed in A.R.S. [15-721](#), and in high schools, prescribed in A. ~~■ The R.S. 15-722.~~

14. The right to be excused from school attendance for religious purposes as described by A.R.S. [15-806](#).

~~■ Policies 15.~~ Policies related to parental involvement pursuant to A.R.S. [15-102](#) ~~and~~ ~~and~~ set out herein.

~~■ The 16.~~ The right to seek membership on school councils pursuant to A.R.S. [15-351](#), describing the purpose, ~~duties~~ ~~duties~~, and membership of a school council. [Subject to the exemption of certain school ~~districts~~ ~~exempted~~ ~~districts~~ ~~exempted~~ as described in A.R.S. [15-352](#).]-

~~■ The right to participate in a parental satisfaction survey to be distributed to the parent of every child enrolled at the school, pursuant to A.R.S. 15-353.~~

~~■ Information~~

17. Information about the student accountability information system (SAIS) as prescribed in ~~section~~ [section 15-1042](#).

~~■ The~~ 18. The right to access the failing schools tutoring fund pursuant to A.R.S. [15-241](#).

19. Access to the Arizona Department of Education (DOE) statutory handbook of parental rights, which is posted on the DOE website and is prominently posted on a publicly accessible portion of the District website with a link to the statutory handbook of parental rights with the title and sections as listed below.

a. Title 1, chapter 6.

b. Section [15-102](#).

c. Section [15-110](#).

d. Section [15-113](#).

e. Section [15-117](#).

f. Section [15-351](#).

g. Section [15-721](#).

h. Section [15-722](#).

i. Section [15-730](#).

Résumés of all current and former instructional personnel shall be maintained and available for inspection by parents and guardians of pupils enrolled. The résumé shall include individual educational and teaching background and experience in a particular academic content subject area.

For the purposes of this policy *parent* means the natural or adoptive parent or legal guardian of a minor child.

When a parent submits a written request for information to the Superintendent or a school principal during regular business hours:

~~● The~~ A. The Superintendent or principal shall:

~~■ Deliver~~ 1. Deliver the requested information to the parent within ten (10) calendar days, or

■ ~~Provide-2.~~ Provide to the parent a written explanation for denial of the requested information.

● ~~If B.~~ If the requested information is denied or is not received by the parent within fifteen (15) calendar days:

■ ~~The-1.~~ The parent may submit to the Governing Board a request for the requested information, and

■ ~~The-2.~~ The Governing Board shall consider the request at the next scheduled meeting of the Board on ~~which the~~ which the request can be properly noticed. If the request cannot be properly noticed on the next ~~scheduled meeting~~ scheduled meeting agenda, the Governing Board shall formally consider the request at the next ~~subsequent public meeting~~ subsequent public meeting of the Governing Board.

Adopted: ~~date of Manual adoption~~ <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[1-601](#)

[1-602](#)

[15-101](#)

[15-102](#)

[15-110](#)

[15-113](#)

[15-117](#)

[15-249](#)

[15-341](#)

[15-351](#)

[15-721](#)

[15-722](#)

[15-730](#)

CROSS REF.:

[ABA](#) - Community Involvement in Education

[IHBD](#) - Compensatory Education

[IJ](#) - Instructional Resources and Materials

[IJND](#) - Technology Resources

[JHD](#) - Exclusions and Exemptions from School Attendance

[KDB](#) - Public's Right to Know/Freedom of Information



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Resolution Declaring the Third Friday of November as “School District Substitute Employee Day”**

BACKGROUND:

Substitute Educator's Day is observed across the country on the third Friday of November. The recognition, which was instituted by the National Education Association (NEA), seeks to highlight the importance of substitute employees' contribution to the education system.

This year, School District Substitute Employee Day will be observed on Friday, November 19, 2021. The attached Resolution serves to set that day apart in the Amphitheater School District.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve the attached Resolution.

INITIATED BY:

Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel

Date: November 2, 2021

Todd A. Jaeger, J.D., Superintendent

**A RESOLUTION OF THE GOVERNING BOARD OF
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10
OF PIMA COUNTY, ARIZONA,
RECOGNIZING SCHOOL DISTRICT SUBSTITUTE EMPLOYEE DAY**

WHEREAS, school district substitute employees are essential to the education of our children and deserve recognition and respect from the community; and

WHEREAS, school district substitute employees provide continuity in classrooms and at sites, support learning environments and help maintain our District’s educational agenda when teachers and support staff need to be absent, and

WHEREAS, maintaining work and behavior standards and tranquility in the classroom are crucial to every student, and

WHEREAS, stepping in to replace a teacher or staff member can present new challenges each time a substitute employee accepts an assignment; and

WHEREAS, school district substitute employees must be very flexible in order to adapt to different work and teaching styles, as well as command the respect of the young people and colleagues they may be interacting with on a given day; and

WHEREAS, since the pandemic began, school districts throughout the world have come to rely on substitute employees more than ever to maintain stability and serve students and families; and

WHEREAS, the Amphitheater Public School District greatly values its substitute employees who serve as teachers in classrooms and as support staff at school and District offices;

NOW, THEREFORE, BE IT RESOLVED by the Amphitheater Unified School District No. 10 Governing Board that the District hereby set apart Friday, November 19, 2021 as “School District Substitute Employee Day” in the District.

PASSED AND ADOPTED by the Governing Board this 9th day of November 2021.

Governing Board Members:

Susan Zibrat
President

Deanna M. Day, M.Ed.
Vice President

Scott K. Baker, Ph.D.

Vicki Cox Golder

Matthew A. Kopec



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **November 9, 2021**

TITLE: **Resolution Declaring the Wednesday Before Thanksgiving as “Kindness Day”**

BACKGROUND:

World Kindness Day is observed in November as a recognition of the profound effect that acts of kindness can have on a community. Amphitheater Public Schools has a long history of understanding the benefits of kindness and of promoting kind acts and caring in schools. The District formally demonstrated its commitment to this important core value by including it in the Portrait of a Graduate.

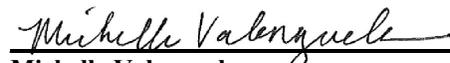
This year, the District will begin an annual tradition aimed at promoting kindness and encouraging staff, students and families to practice kindness each year on the Wednesday before Thanksgiving.

The 2021 Amphitheater Kindness Day will be observed on Wednesday, November 24, 2021. The attached Resolution serves to set that day apart here in our District.

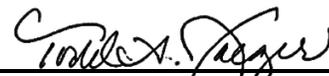
RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve the attached Resolution.

INITIATED BY:


Michelle Valenzuela
Communications Director

Date: November 1, 2021


Todd A. Jaeger, J.D., Superintendent

**A RESOLUTION OF THE GOVERNING BOARD OF
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10
OF PIMA COUNTY, ARIZONA,
RECOGNIZING KINDNESS DAY**

WHEREAS, kindness and caring are among the core values of the Amphitheater Public School District as demonstrated throughout its history and are qualities deemed so important they are essential characteristics of the District’s Portrait of a Graduate, which serves as a guiding vision for all Amphitheater students; and

WHEREAS, we are, all of us, living through a time when individuals may find that they themselves, as well as others they encounter, sometimes struggle to practice patience and demonstrate grace with people who have differing outlooks and understandings; and

WHEREAS, it is important to remember that, regardless of where we come from and what we believe, we are all human beings with similar needs and the common desire to be treated with dignity and respect; and

WHEREAS, even the very simplest acts of kindness have the power to transcend what can be divisive differences in opinion, thought and beliefs and enable communities to strengthen their bonds and build trust; and

WHEREAS, demonstrating a commitment to kindness sets a positive example for friends, families and colleagues and emphasizes the value of expressing gratitude and recognizing the good in others; and

WHEREAS, due to the ongoing effects of the COVID-19 pandemic, some of our children may find themselves living in situations where stress and frustration are more prevalent than kindness; and

WHEREAS, now more than ever, those children need their teachers, support staff and classmates to provide them with the encouragement and positive influence that acts of kindness bring; and

WHEREAS, studies have shown that practicing kindness can improve individuals’ physical and mental health; and

WHEREAS, the Amphitheater School District believes the Wednesday before Thanksgiving is an opportune time to encourage schools and departments to focus on spreading kindness and an attitude of gratitude by incorporating these values into school programs and activities.

NOW, THEREFORE, BE IT RESOLVED by the Amphitheater Unified School District No. 10 Governing Board that the District hereby set apart Wednesday, November 24, 2021 as “Kindness Day” in the District.

PASSED AND ADOPTED by the Governing Board this 9th day of November 2021.

Governing Board Members:

Susan Zibrat
President

Deanna M. Day, M.Ed.
Vice President

Scott K. Baker, Ph.D.

Vicki Cox Golder

Matthew A. Kopec



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 9, 2021

TITLE: Executive Session

- 1. Motion to Recess Open Meeting and Hold an Executive Session for:**
 - A. Discussion and Consultation with Representatives of the Governing Board In Order to Consider its Position and Instruct Its Representatives in the Meet and Confer Process Pertaining to Policy, Compensation and Benefits for Certificated, Professional Non-Teaching, Support and Administrative Staff Pursuant to A.R.S. § 38-431.03(A)(5), and**
 - B. Discussion or Consultation with the Attorneys of the Public Body, Pursuant to A.R.S. § 38-431.03(A)(3), Concerning Pandemic Conditions and Mitigation Measures.**

BACKGROUND:

The Board may wish to convene an executive session to discuss the items listed above pursuant to A.R.S. § 38-431.03(A)(3) and (5).

RECOMMENDATION:

The administration recommends the Board take action to convene an Executive Session.

INITIATED BY:

Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel

Date: November 5, 2021

Todd A. Jaeger, J.D., Superintendent