

**SPECIAL PUBLIC MEETING OF THE AMPHITHEATER GOVERNING BOARD**

**Leadership and Professional Development Center  
701 W Wetmore Road  
Tucson, AZ 85705**

**Tuesday, May 25, 2021**

**5:30 PM**

**(Doors open 30 minutes prior to the start of the meeting)**

**AMPHITHEATER PUBLIC SCHOOLS**

**MISSION**

***To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.***

**We Believe**

- ❖ ***All students can learn and achieve.***
- ❖ ***Everyone has unique strengths, talents, and needs.***
- ❖ ***All students and staff should be responsible for and dedicated to educational excellence.***
- ❖ ***Education requires cooperation, honesty, and respect among the students, parents, staff, school, and community.***
- ❖ ***The school community deserves a safe and caring environment.***
- ❖ ***Our actions reflect our values and our dedication to meeting student needs fairly and equitably.***
- ❖ ***Ample resources are essential to accomplish the Mission.***

**We Value**

***achievement, caring, creativity, curiosity, diligence, diversity, fairness, honesty, kindness, respectfulness, responsibility and service to the community.***

**AGENDA\***

*As permitted by the Arizona Open Meeting Laws, Board members may participate in this meeting by telephone, video or internet conference.*

*Persons present at the Board meeting may complete a form requesting to speak to the Board. Individuals who wish to address the Board in-person during Call to the Audience should fill out a public comment card and hand it to the Governing Board Secretary located in the main hallway of the Leadership and Professional Development Center. All comments are limited to 3 minutes to ensure an equitable opportunity to address the Board. In addition, to ensure adequate time is available for other Governing Board business, a maximum time limit for Public Comment will be observed. Those unable to speak within the specified time limits may also submit comments to the Board in writing.*

\* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

<sup>1</sup> Persons interested in addressing the Governing Board must complete and submit a form available from the Governing Board secretary. Procedures for addressing the Board are outlined on the form.

<sup>2</sup> Information items are for discussion only; no action will be taken.

<sup>3</sup> Details are available in the offices of the Associate Superintendents and Chief Financial Officer.

<sup>4</sup> Study session items are for discussion only; no action will be taken.

1. **CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**

Ms. Susan Zibrat, President

**NOTICE: DUE TO THE LIMITED NATURE OF THIS GOVERNING BOARD MEETING, AND THE ANTICIPATED BREVITY OF THE MEETING, ALL GOVERNING BOARD MEMBERS AND MOST OF THE ADMINISTRATION WILL BE PARTICIPATING VIA ZOOM.**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING**

Tuesday, June 8, 2021 at 6:00 p.m., Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center, SE Entrance and Parking

4. **PUBLIC COMMENT**<sup>1</sup>

5. **CONSENT AGENDA**<sup>3</sup>

A. Approval of Appointment of Administrative Personnel	3
B. Approval of Appointment of Non-Administrative Personnel	8
C. Approval of Personnel Changes	14
D. Approval of Leave(s) of Absence	28
E. Approval of Separation(s) and Termination(s)	30
F. Approval of Modification to Compensation Rate for Transportation Employees	34
G. Approval of Essential Recruitment Stipends – Chemistry, Engineering, and Math	37
H. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,138,559.89	41
I. Acceptance of Gifts	42
J. Receipt of April 2021 Report on School Auxiliary and Club Balances	44
K. Receipt of Monthly Status Report for the Fiscal Year 2020-2021	54
L. Approval of Disposal of Surplus Property via PublicSurplus.com	56
M. Approval of Multi-Term Contracts for Fiscal Year 2021-2022	57
N. Approval of Cooperative Purchasing Contracts for Fiscal Years 2021 and 2022	61
O. Approval of Sole Source Agreements for Fiscal Year 2021-2022	66
P. Approval of Out of State Travel	71
Q. Approval to Display The Cultural Landscape for AP (Advanced Placement) Textbook Adoption Materials for 60 Days	74
R. Approval of Revisions to the Student Code of Conduct for the 2021-2022 School Year	76

6. **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

7. **ADJOURNMENT**

In addition to display at various locations, copies of each agenda are available 24 hours prior to the meeting at [www.amphi.com](http://www.amphi.com), and at the Wetmore Center, 701 West Wetmore Road, Tucson, AZ 85705. The public and the press are also welcome to examine in the Records Department all non-confidential supporting materials for the agenda. Requests for copies, at cost, of any of these supporting materials will be honored as timely as possible. If you need special accommodations, please call the Governing Board office: (520) 696-5158.

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**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**      **May 25, 2021**

**TITLE:**            **Approval of Appointment of Administrative Personnel**

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**BACKGROUND:**

Administration presents the candidates identified herein to the Governing Board for review and approval for hire for 2021-2022 school year. Appointments are current as of May 24, 2021.

**1. Appointment for Associate Superintendent for Elementary Education**

When the position of Associate Superintendent for Elementary Education became vacant, the position was advertised as open and the applicants reviewed. A committee of administrators screened four files of qualified candidates for the position. Candidates were screened by Michelle Valenzuela, Director of Communications; Dr. Shannon McKinney, Director of Curriculum and Assessment; AJ Malis, Principal of Amphitheater High School; Matt Munger, Principal of Ironwood Ridge High School; Carol Tracy, Principal of Mesa Verde Elementary School; and Linda Haller, Assistant Director of Student Services.

Based on the file review, the following three candidates were brought forward for interview on May 14, 2021: Tassi Call, Cindy Lewis, and Kathryn Zanin. The interview committee consisted of the following individuals:

- Michelle Tong, Associate to the Superintendent and General Counsel, Chair<sup>1</sup>
- Darlene Mansouri, Director of Federal Programs
- Tara Bulleigh, Principal of Canyon del Oro High School
- Elizabeth Jacome, Principal of Coronado K-8 School
- Julie Valenzuela, Principal of La Cima Middle School
- Vanessa Hill, REACH Co-Chair and Teacher, Rio Vista Elementary and Keeling Elementary
- Erin Englehard, Special Education Facilitator and Teacher, Copper Creek Elementary
- Elyse Greenberg, Kindergarten Teacher, Donaldson Elementary

Based on the ratings of the school-based committee, Tassi Call was recommended for a finalist interview with Superintendent Todd Jaeger.

The Superintendent recommends **Tassi Call** for the position of Associate Superintendent for Elementary Education for FY 2021-2022.

**2. Re-Appointment of ASRS Retiree Returning to Work Administrators**

In addition, Administration also recommends that the Governing Board approve issuing FY 2021-2022 contracts to the ASRS retired administrators presented on the attachment to this agenda item.

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<sup>1</sup> As Chair, Ms. Tong did not evaluate the interview candidates or serve as a voting member of the committee.

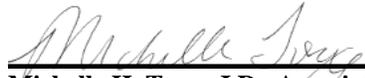
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**RECOMMENDATION:**

It is the recommendation of the Administration that the appointment(s) be approved as presented.

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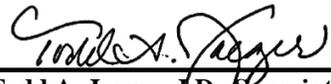
**INITIATED BY:**



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Michelle H. Tong, J.D., Associate to the Superintendent

Date: May 24, 2021



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Todd A. Jaeger, J.D., Superintendent

5/25/2021

**GOVERNING BOARD MEETING  
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXP CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Haller	Linda	Assistant Director of Student Se	CT-AD-RET	Rillito Center					
Lopez	Roseanne	Associate Superintendent	CT-AD-RET	Wetmore Center			Rehire		*\$75,150.65
Call	Tassi	Associate Superintendent of Ele	CT-AD	Wetmore Center	CAB-A	0 Years	Rehire Promotion	Mr. Jaeger	*\$17,558.52 *

*	2021-2022 School Year							
Addendum	Former employee or new hire receiving extra-curricular position	HSP	High School Principal	ADCT	Addendum Certified			
New	New hire filling a newly created position	MSP	Middle School Principal	ADCL	Addendum Classified			
Rehire	Former employee returning to a position in the district	ESP	Elementary School Principal	ADACS	Addendum Amphi Community Schools			
Replacement	New hire filling a vacated position	HSA	High School Assistant Principal	ADDM	Addendum Only			
Rescind	Declined position after appointment	MSA	Assistant Middle School Principal	CT-AD	Certified Administrative			
		ESA	Elementary Assistant Principal	CT	Certified			
		SAS	Support Administrator	CL-AD	Classified Administrative			
				CL	Classified			
				PR	Professional			
				ASW	Student Worker			

## TASSI CALL

### EDUCATION

University of Arizona Superintendent Certificate PreK-12	2016
Northern Arizona University Masters of Education, Educational Leadership	1999
University of Arizona Bachelor of Arts, Psychology	1994

### AWARDS

<b>Rodel Exemplary Principal</b> Mentored three Rodel Aspiring Principals over a two year period. After the mentorship, all three of my mentees received principalships and remain principals. Designed and delivered a workshop for Aspiring Principals, "Collaborative School Environments and Family and Community Involvement."	May 2011
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### PROFESSIONAL EXPERIENCE

<b>Amphitheater Public School District</b> <b>Director of 21<sup>st</sup> Century Education</b> Member of the Superintendent's Cabinet. Oversees Career and Technical Education, developing and evaluating all CTE programs in the District's middle and high schools. Directs and oversees the AVID program, K-12. Acts as a liaison between the District and various community and state committees and industry professionals. Coordinates local, state and federal CTE funding to enhance school reform and academic improvement, with the goal of preparing students for work and/or future education and training upon high school graduation. Collaborates with post-secondary institutions on dual enrollment, alternative pathways and transition programs. Supports CTE and AVID teachers with curriculum development and designs a variety of professional development for both certified and classified employees throughout the District. Lead facilitator on multiple committees throughout the District.	2017 to present
<b>Amphitheater Public School District</b> <b>Principal, Amphitheater Middle School and Prince Elementary School</b> Turnaround Principal at AMS. Reformed AMS from a school in third year corrective action, to a school labeled a high "C" from the state. Created systems that helped increase student achievement. Responsible for over 1,300 students and 150 certified and classified employees. Supported and led a multi-million dollar bond project by designing a new administration building, new classroom building and remodel of a historic gym on the AMS campus. Launched AVID schoolwide, K-8. Turnaround Principal at Keelling Elementary in 2015. Asked to go into the school and help restructure the academic programs and systems.	2010- 2017
<b>Amphitheater Public School District</b> <b>Principal, Prince Elementary School</b> Increased student achievement. Moved from a low "C" to a high "B" on the current state label system. Became a No Excuses University School. Led a committee of teachers and principals to develop a standards-based report card for the Amphitheater School District, K-5. Supported and led Multi-million dollar bond project, helped design a new building and remodel classrooms on the Prince Elementary campus.	2007-2010
<b>Amphitheater Public School District</b> <b>Assistant Principal, Coronado K-8</b> In four years, helped Coronado go from a "Performing" school to an "Excelling" school. Implemented new reading and math programs in the Elementary School. Responsible for professional development and evaluation of the programs. Began a PBIS model of reward system for students to create positive school environment.	2003-2007

<p><b>Amphitheater Public School District</b>  <b>Assistant to the School Administration, Amphitheater Middle School</b>                  Led the ELD department and helped design and implement new ELD curriculum and evaluated its effectiveness. Began a PBIS model of reward system for students to create a positive school environment. Developed and led professional development on aligning the standards and creating common assessments.</p>	<p><b>2002-2003</b></p>
<p><b>Amphitheater Public School District</b>  <b>Supervisor of Prince Elementary School, Prince Elementary School</b>                  Responsible for 150 students and 13 staff members. Developed curriculum, hiring standards and school budget. Responsible for teacher observations and performance evaluations.</p>	<p><b>1998-2002</b></p>
<p><b>Amphitheater Public School District</b>  <b>Teacher, Prince Elementary School</b>                  Taught both second and fifth grades. Schoolwide math facilitator. Designed and implemented curriculum structures to meet diverse needs of students. Community involvement through PTO and School Management Team. Career Ladder mentoring of other teachers at Prince.</p>	<p><b>1996-2002</b></p>
<p><b>Daisy Mae's Steak House</b>  <b>Manager</b>                  Managed 15 staff members during a shift period. Problem-solved customers' wants and needs. Responsible for staff training and evaluations. Worked with staff to improve their skills daily. Facilitated the daily running operations of a successful business.</p>	<p><b>1993-2004</b></p>

**COMMUNITY ACTIVITIES**

<p>Board Member, Amphitheater Foundation</p>	<p><b>2019 to present</b></p>
<p>Board Member, Zona Volleyball Club</p>	<p><b>2008 to present</b></p>
<p>Vice-President of the Board, Canyon del Oro Little League</p>	<p><b>2007-2010</b></p>

**MEMBERSHIPS**

- Learning Forward
- National Association of Elementary School Principals, NAESP
- National Association of Secondary School Principals, NASSP
- Association for Career and Technical Education, ACTE

REFERENCES AVAILABLE UPON REQUEST



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** May 25, 2021

**TITLE:** Approval of Appointment of Non-Administrative Personnel

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**BACKGROUND:**

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of May 24, 2021.

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**RECOMMENDATION:**

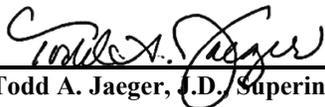
It is the recommendation of the Administration that the appointment(s) be approved as presented.

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**INITIATED BY:**

  
Michelle H. Tong, J.D., Associate to the Superintendent

Date: May 24, 2021

  
Todd A. Jaeger, J.D., Superintendent

5/25/2021

**GOVERNING BOARD MEETING  
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Butler	Deanna	Teacher - Spanish Language	CT-RET	Cross Middle School			Rehire		*\$35,628.94
DeBoucher	Cymry	Teacher - REACH	CT-RET	CDO High School			Rehire		*\$51,311.44
Derksen	Melanie	Teacher - Academic Intervention	CT-RET	Nash Elementary			Rescind		*
Emans	Deborah	Teacher - Academic Intervention	CT-RET	Walker Elementary			Rehire		*\$28,443.94
Erickson	Ruth	Teacher - Distance Learning	CT-RET	CDO High School			Rehire		*\$9,029.81
Erickson	Ruth	Teacher - Theory of Knowledge	CT-RET	CDO High School			Rehire		*\$9,029.81
Erickson	Ruth	Teacher - History	CT-RET	CDO High School			Rehire		*\$27,089.42
Harris	Patricia	Counselor	CT-RET	CDO High School			Rehire		*\$37,993.20
King	Brenda	Teacher - Literacy Intervention	CT-RET	Amphi Middle School			Rehire		*\$51,198.32
Landrith	David	Teacher - History	CT-RET	Amphi High School			Rehire		*\$38,195.02
Lewis	Kay	Teacher - ELL/SEI	CT-RET	Coronado K-8 School			Rehire		*\$31,561.62
Lewis	Kay	Teacher - Literacy Intervention	CT-RET	Coronado K-8 School			Rehire		*\$6,313.84
McNamara	Mary	Teacher - English	CT-RET	Amphi Academy Online			Rehire		*\$54,333.60
Morales	Andres	Teacher - P. E.	CT-RET	Rio Vista Elementary			Rehire		*\$36,805.57
Morales	Andres	Teacher - Pandemic Intervention a	CT-RET	Rio Vista Elementary			Rehire		*\$4,600.70
Morales	Andres	Teacher - Adaptive P.E.	CT-RET	Rio Vista Elementary			Rehire		*\$4,600.70
Morales	Jane	Teacher - P. E.	CT-RET	Coronado K-8 School			Rehire		*\$34,625.60
Pierce	Susan	Teacher - Academic Intervention	CT-RET	Walker Elementary			Rehire		*\$16,219.30
VanSice	Debra	Teacher - Government	CT-RET	Amphi High School			Rehire		*\$43,203.94
Wenzel	Martha	Teacher - Special Education Reso	CT-RET	Ironwood Ridge High			Rehire		*\$45,369.23
Williams	Susan	Teacher - REACH	CT-RET	Ironwood Ridge High			Rehire		*\$49,130.70
Yetman	Christopher	Teacher - Mathematics	CT-RET	CDO High School			Rehire		*\$36,734.83
Yetman	Christopher	Teacher - Academic Decathlon	CT-RET	CDO High School			Rehire		*\$9,183.71

*	2021-2022 School Year			HSP High School Principal			ADCT	Addendum Certified	
Addendum	Former employee or new hire receiving extra-curricular position			MSP Middle School Principal			ADCL	Addendum Classified	
New	New hire filling a newly created position			ESP Elementary School Principal			ADACS	Addendum Amphi Community Schools	
Rehire	Former employee returning to a position in the district			HSA High School Assistant Principal			ADDM	Addendum Only	
Replacement	New hire filling a vacated position			MSA Assistant Middle School Principal			CT-AD	Certified Administrative	
Rescind	Declined position after appointment			ESA Elementary Assistant Principal			CT	Certified	
				SAS Support Administrator			CL-AD	Classified Administrative	
							CL	Classified	
							PR	Professional	
							ASW	Student Worker	

# GOVERNING BOARD MEETING APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Ryan	Frank	Psychologist	CT-PR-RET	Wetmore Center			Rehire		*\$32,531.76
Reynolds	Leighann	Curriculum & Instructional Support	CT-PR	Wetmore Center	PRNT-MA		Rehire		*
Allen	Elizabeth	Teacher - English	CT	CDO High School	CTT-BA+		Rehire		*
Arispe	Brooke	Teacher - Special Education Reso	CT	Holaway Elementary	CTT-BA		Rehire		*
Arnold	Lindi	Teacher - History	CT	CDO High School	CTT-MA	0 years	Replacement	Ms. Bulleigh	*
Avila	Paul	Teacher - Special Education Reso	CT	CDO High School	CTT-BA		Rehire		*
Basurto	Xavier	Teacher - Mathematics	CT	Coronado K-8 School	CTT-MA		Rehire		*
Basurto	Xavier	Teacher - STEM (Engineering)	CT	Coronado K-8 School	CTT-MA		Rehire		*
Basye	Jody	Teacher - Special Education ED-P	CT	CDO High School	CTT-BA		Rehire		*
Bishop	Jordan	Teacher - Grade 1	CT	Harelson Elementary	CTT-BA+		Rehire		*
Bravard	Tabitha	Teacher - English	CT	CDO High School	CTT-MA		Rehire		*
Brunswick	Samantha	Teacher - Special Education Reso	CT	Holaway Elementary	CTT-BA		Rehire		*
Bulisache	Michelle	Teacher - Special Education Reso	CT	Coronado K-8 School	CTT-BA		Rehire		*
Caputo	John	Teacher - Grade 4	CT	Donaldson Elementary	CTT-BA	0 years	Replacement	Ms. Letts	*
DaDeppo	Lisa	Teacher - Career Exploration & Tr	CT	Cross Middle School	CTT-DOC		Rehire		*
DaDeppo	Lisa	Teacher - Writing Lab	CT	Cross Middle School	CTT-DOC		Rehire		*
DeBoucher	Adrienne	Teacher - Odyssey of the Mind	CT	Cross Middle School	CTT-MA		Rehire		*
DeBoucher	Adrienne	Teacher - Computer Programming	CT	Cross Middle School	CTT-MA		Rehire		*
DeBoucher	Adrienne	Teacher - Technology	CT	Cross Middle School	CTT-MA		Rehire		*
DeBoucher	Adrienne	Teacher - Technology	CT	Cross Middle School	CTT-MA		Rehire		*
Eljerdi	Samah	Teacher - Pandemic Intervention a	CT	Coronado K-8 School	CTT-BA		Rehire		*
Garcia	Monica	Teacher - Cross Categorical Class	CT	Cross Middle School	CTT-BA		Rehire		*
Goldberg	Gina	Teacher - P. E.	CT	Holaway Elementary	CTT-BA		Rehire		*
Grimes	Elizabeth	Teacher - Anthropology	CT	CDO High School	CTT-MA		Rehire		*
Higgins	Ashley	Teacher - Pandemic Intervention a	CT	Cross Middle School	CTT-BA		Rehire		*

*	2021-2022 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

# GOVERNING BOARD MEETING APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Higgins	Ashley	Teacher - Study Skills	CT	Cross Middle School	CTT-BA		Rehire		*
Hurst	Carlotta	Teacher - Music	CT	Rio Vista Elementary	CTT-MA		Rehire		*
Hurst	Carlotta	Teacher - Band	CT	Rio Vista Elementary	CTT-MA		Rehire		*
Hurst	Carlotta	Teacher - Music	CT	Rio Vista Elementary	CTT-MA		Rehire		*
Hutchins	Annalizza	Teacher - Grade 2	CT	Wilson K-8 School	CTT-MA	10 years	Replacement	Ms. Sullivan	*
Lima	Natalie	Teacher - English	CT	CDO High School	CTT-MA		Rehire		*
Morey	Sarah	Teacher - Mathematics	CT	Ironwood Ridge High	CTT-MA	0 years	Replacement	Mr. Munger	*
Peredez	Jerell	Teacher - Grade 3	CT	Prince Elementary	CTT-BA		Rehire		*
Philpot	Carolyn	Teacher - Grade 2	CT	Amphi Academy Online	CTT-BA		Rehire		*
Rohler	Lisa	Teacher - Grade 4	CT	Wilson K-8 School	CTT-BA	6 years	Replacement	Ms. Sullivan	*
Rose	Kendra	Teacher - Grade 3	CT	Wilson K-8 School	CTT-MA	10 years	Replacement	Ms. Sullivan	*
Rouintree	Abigail	Teacher - Grade 1	CT	Wilson K-8 School	CTT-BA	10 years	Replacement	Ms. Sullivan	*
Sinclair	Hannah	Teacher - History	CT	CDO High School	CTT-MA	7 years	Replacement	Ms. Bulleigh	*
Smith	Raymond	Teacher - Software and App Desig	CT	Amphi High School	CTT-BA+		Rehire		*
Sova	Ashley	Teacher - Music	CT	Cross Middle School	CTT-BA		Rehire		*
Sova	Ashley	Teacher - Study Skills	CT	Cross Middle School	CTT-BA		Rehire		*
Sova	Ashley	Teacher - Musical Theater	CT	Cross Middle School	CTT-BA		Rehire		*
Spencer	Dawna	Teacher - Cross Categorical Class	CT	Donaldson Elementary	CTT-BA		Rehire		*
Taylor	Lisa	Teacher - Family & Consumer Sci	CT	Amphi High School	CTT-BA		Rehire		*
Venhuizen	Aurora	Teacher - Grade 2	CT	Holaway Elementary	CTT-MA	10 years	Replacement	Mr. Frederiksen	*
Webster	Ashley	Librarian	CT	La Cima Middle School	LIB-BA	0 years	Replacement	Ms. Valenzuela	*
Wilson	Sara	Teacher - Art	CT	Cross Middle School	CTT-BA		Rehire		*
Wood	Brooke	Teacher - Grade 3	CT	Painted Sky Elementary	CTT-BA		Rehire		*
Young	Robert	Teacher - Special Education Reso	CT	Amphi High School	CTT-MA		Rehire		*
Zolo	Tatiana	Teacher - Math Intervention	CT	Amphi High School	CTT-MA		Rehire		*

*	2021-2022 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
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Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

# GOVERNING BOARD MEETING APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Altamirano	David	Auto Mechanic I	CL	Transportation	J	4 years	Replacement	Ms. Frye-George	
Contreras	Carmelita	Shipping/Receiving Clerk	CL	Warehouse	D	N/A	Replacement	Mr. Startt	
Cortez	Monique	Instructional Aide - Classroom	CL	Rio Vista Elementary	B		Rehire		*
Estudillo	Stephanie	Special Education Teaching Assis	CL	Rio Vista Elementary	E		Rehire		*
Gentry	Gina	Special Education Teaching Assis	CL	Rio Vista Elementary	E		Rehire		*
Hagin	Lea	School Health Assistant	CL	Coronado K-8 School	C		Rehire		*
Kurtz	Steven	Clerk II	CL	Amphi High School	C		Rehire		*
Montgomery	Jennifer	Special Education Teaching Assis	CL	Rio Vista Elementary	E		Rehire		*
Ruesch	Svana	Special Education Teaching Assis	CL	Rio Vista Elementary	E		Rehire		*
Sanchez	Bianca	Food Service Attendant I	CL	Painted Sky Elementary	A	N/A	Replacement	Ms. Cribbs	
Starace	Michael	Bus Driver	CL	Transportation	J	5+ years	Rehire	Ms. Frye-George	
Stevens	Sheila	Clerk II	CL	Wilson K-8 School	C	N/A	Rehire	Ms. Sullivan	
Wray	Eileen	Attendance Clerk	CL	Amphi High School	D		Rehire		*
Caputo	John	ADDN - Summer School Teacher I	ADCT	Donaldson Elementary			Addendum		\$3,930.00
Lynch	Michelle	ADDN - Summer School Teacher I	ADCT	Harelson Elementary			Rehire		\$3,930.00
Mansour	Ghada	ADDN - Summer School Teacher I	ADCT	Prince Elementary			Rehire		\$2,040.00
McQueen	Bradley	ADDN - Summer School Teacher I	ADCT	Painted Sky Elementary			Rehire		\$3,930.00

*	2021-2022 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

5/25/2021  
 GOVERNING BOARD MEETING  
 APPOINTMENTS

Substitutes

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	COMMENT
Betsill	Isabel		CT		05/12/2021	
Clarck	Marie-Helene		CT		04/16/2021	
Martin	Rhea		CT		04/16/2021	
Wallace	Lauren		CT		05/11/2021	
Mason	Kristin		CL		04/16/2021	
Ritchie	Valerie		CL		04/22/2021	
Tran	Dylan		CL		05/11/2021	

AD Administrative  
 PR Professional  
 CT Certified  
 CL Classified



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** May 25, 2021

**TITLE:** Approval of Personnel Changes

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**BACKGROUND:**

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of May 24, 2021.

The following job descriptions are being presented for approval:

- Principal – Amphi Academy Online K-12
- Registrar – Amphi Academy Online K-12

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**RECOMMENDATION:**

It is the recommendation of the Administration that the personnel changes be approved as presented.

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**INITIATED BY:**

Michelle H. Tong, J.D., Associate to the Superintendent

Date: May 24, 2021

Todd A. Jaeger, J.D., Superintendent

5/25/2021

**GOVERNING BOARD MEETING  
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Anderson	Carly	Teacher - Grade 3	CT	Painted Sky Elementary	Transfer		N/A	*
Anderson	Mallory	Teacher - Grade 3	CT	Walker Elementary	Salary Level Change	CTT-MA		*
De La Rocha	Natalia	Teacher - Grade 3	CT	Walker Elementary	Transfer		N/A	*
Eliopoulos-Halofiti	Helen	Teacher - Grade 3	CT	Wilson K-8 School	Transfer		N/A	*
Garcia Salcido	Jose	Teacher - Physics	CT	Amphi High School	Reassignment		N/A	*
Hering	Mandi	Teacher - Economics	CT	Ironwood Ridge High	Decrease FTE		N/A	*
La Joy	Elisa	Teacher - Grade 4	CT	Wilson K-8 School	Transfer		N/A	*
Luciano	Susan	Teacher - Grade 3	CT	Walker Elementary	Transfer		N/A	*
Ortiz	Phillip	Teacher - Grade 3	CT	Amphi Academy Online	Transfer		N/A	*
Ratliff	Katherine	Teacher - Grade 1	CT	Amphi Academy Online	Transfer		N/A	*
Schiffman	Sandra	Teacher - Grade 4	CT	Amphi Academy Online	Transfer		N/A	*
Shoopman	Susan	Teacher - Grade 2	CT	Wilson K-8 School	Salary Level Change	CTT-MA		*
Smith	Kathryn	Teacher - Grade 5	CT	Amphi Academy Online	Transfer		N/A	*
Watson	Forrest	Teacher - CTE	CT	Amphi High School	Reassignment		N/A	*
Ahumada	Deborah	HR Specialist	CL	Wetmore Center	Promotion	I	+\$1.53	
Badr	Carolyn	Clerk II	CL	Innovation Academy	Additional Position	C	N/A	
Drake	Stephanie	Custodian I	CL	Harelson Elementary	Additional Position	D	N/A	
Heard	Edythe	Administrative Assistant I - Bilingual	CL	Wetmore Center	Promotion	K	+\$2.11	
Adams	Elizabeth	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum			\$1,750.00
Altemara-Arnold	Sara	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum			\$750.00

*	2021-2022 School Year						ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend						ADCL	Addendum Classified
Added Duty	Employee working additional hours or days						ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position						CT-AD	Certified Administrative
Correction	Correction to contract						CT	Certified
Decrease FTE	Decrease in hours						CL-AD	Classified Administrative
Demotion	Voluntary demotion						CL	Classified
Extension	End date being extended						PR	Professional
Increase FTE	Increase in hours/contract						EL	Elementary
Promotion	Employee receiving a promotion to another position						MS	Middle School
Reassignment	Employee moving to another position at the direction of the administration						HS	High School
Status Change	Employee changing status (i.e. short term to career)							
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Alvarado	Alicia	ADDN - Summer School Teacher	ADCT	Walker Elementary	Addendum		\$1,890.00	
Anderson	Carly	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$2,040.00	
Anderson	Carly	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$1,890.00	
Anderson	Mallory	ADDN - Summer School Teacher	ADCT	Walker Elementary	Addendum		\$2,040.00	
Arispe	Brooke	ADDN - Summer School Teacher	ADCT	Holaway Elementary	Addendum		\$3,930.00	
Avila	Paul	ADDN - Summer School Teacher	ADCT	CDO High School	Addendum		\$4,845.00	
Berhow	Kira	ADDN - Curriculum Development	ADCT	Holaway Elementary	Addendum		\$25.00 per hour	
Berry-Kelley	Monique	ADDN - Summer School Teacher	ADCT	Walker Elementary	Addendum		\$2,040.00	
Bishop	Jordan	ADDN - Summer School Teacher	ADCT	Harelson Elementary	Addendum		\$3,930.00	
Blake	Courtney	ADDN - Summer School Teacher	ADCT	Holaway Elementary	Addendum		\$3,930.00	
Blount	Denita	ADDN - Summer School Teacher	ADCT	Donaldson Elementary	Addendum		\$1,890.00	
Bobb-Matzdorff	Kerri	ADDN - Summer School Teacher	ADCT	Holaway Elementary	Addendum		\$3,930.00	
Bobb-Matzdorff	Kerri	ADDN - Curriculum Development	ADCT	Holaway Elementary	Addendum		\$25.00 per hour	
Boe	Bradley	ADDN - CTSO Stipend	HS ADCT	Ironwood Ridge High	Addendum		\$750.00	
Bonar	Ann	ADDN - Summer School Teacher	ADCT	CDO High School	Addendum		\$4,845.00	
Brunswick	Samantha	ADDN - Summer School Teacher	ADCT	Holaway Elementary	Addendum		\$3,930.00	
Brunswick	Samantha	ADDN - Curriculum Development	ADCT	Holaway Elementary	Addendum		\$25.00 per hour	
Busby	Devon	ADDN - Summer School Teacher	ADCT	Donaldson Elementary	Addendum		\$2,040.00	
Cannon	Robert	ADDN - CTSO Stipend	HS ADCT	CDO High School	Addendum		\$3,500.00	
Carlson	Joanne	ADDN - Summer School Teacher	ADCT	Wilson K-8 School	Addendum		\$1,890.00	
Champie	Christina	ADDN - Summer School Teacher	ADCT	Wilson K-8 School	Addendum		\$3,930.00	
Chouinard	Joseph	ADDN - CTSO Stipend	HS ADCT	Amphi High School	Addendum		\$750.00	

*	2021-2022 School Year							
Addendum	Employee receiving extra-curricular position or stipend					ADCT		Addendum Certified
Added Duty	Employee working additional hours or days					ADCL		Addendum Classified
Additional Position	Employee working an additional position					ADACS		Addendum Amphi Community Schools
Correction	Correction to contract					CT-AD		Certified Administrative
Decrease FTE	Decrease in hours					CT		Certified
Demotion	Voluntary demotion					CL-AD		Classified Administrative
Extension	End date being extended					CL		Classified
Increase FTE	Increase in hours/contract					PR		Professional
Promotion	Employee receiving a promotion to another position					EL		Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS		Middle School
Status Change	Employee changing status (i.e. short term to career)					HS		High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Cliff	Mary	ADDN - Summer School Teacher	ADCT	Donaldson Elementary	Addendum		\$2,040.00	
Colaianne	Nina	ADDN - Summer School Teacher	ADCT	Painted Sky Elementary	Addendum		\$3,930.00	
Cordell	Mandi	ADDN - Summer School Leader	ADCT	Innovation Academy	Addendum		\$3,200.00	
Crist	Gary	ADDN - CTSO Stipend HS	ADCT	Amphi High School	Addendum		\$1,750.00	
Cruz	Cynthia	ADDN - Summer School Teacher	ADCT	Wilson K-8 School	Addendum		\$1,890.00	
Daigle	Kristine	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$2,040.00	
Davis	Shelby	ADDN - Summer School Teacher	ADCT	Rio Vista Elementary	Addendum		\$3,930.00	
De La Rocha	Natalia	ADDN - Summer School Teacher	ADCT	Nash Elementary	Addendum		\$2,040.00	
Dickson	Mary	ADDN - CTSO Stipend HS	ADCT	Ironwood Ridge High	Addendum		\$1,750.00	
Dorroh	Meredith	ADDN - Curriculum Development	ADCT	Holaway Elementary	Addendum		\$25.00 per hour	
Dudley	Anne	ADDN - Extra Days	ADCT	La Cima Middle School	Added Duty		\$356.72 per day	
Earlenbaugh	Kimberly	ADDN - Summer School Teacher	ADCT	Painted Sky Elementary	Addendum		\$3,930.00	
Edwards	Cassidy	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum		\$1,250.00	
Engel	Katherine	ADDN - Curriculum Development	ADCT	Federal/State Programs	Addendum		\$25.00 per hour	
Ernsky	Steven	ADDN - Summer School Teacher	ADCT	Nash Elementary	Addendum		\$3,930.00	
Estrella	Crystal	ADDN - Summer School Teacher	ADCT	Rio Vista Elementary	Addendum		\$2,040.00	
Faulkner	Julie	ADDN - Curriculum Development	ADCT	Federal/State Programs	Addendum		\$25.00 per hour	
Fleckenstein	Emily	ADDN - Summer School Teacher	ADCT	Wilson K-8 School	Addendum		\$3,930.00	
Frederiksen	Megan	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$1,890.00	
Fritton	Teresa	ADDN - Summer School Teacher	ADCT	Wilson K-8 School	Addendum		\$3,345.00	
Fyock	Andrea	ADDN - Summer School Leader	ADCT	Donaldson Elementary	Addendum		\$3,200.00	
Gallagher	Emily	ADDN - Summer School Teacher	ADCT	Rio Vista Elementary	Addendum		\$2,040.00	

*	2021-2022 School Year							
Addendum	Employee receiving extra-curricular position or stipend					ADCT		Addendum Certified
Added Duty	Employee working additional hours or days					ADCL		Addendum Classified
Additional Position	Employee working an additional position					ADACS		Addendum Amphi Community Schools
Correction	Correction to contract					CT-AD		Certified Administrative
Decrease FTE	Decrease in hours					CT		Certified
Demotion	Voluntary demotion					CL-AD		Classified Administrative
Extension	End date being extended					CL		Classified
Increase FTE	Increase in hours/contract					PR		Professional
Promotion	Employee receiving a promotion to another position					EL		Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS		Middle School
Status Change	Employee changing status (i.e. short term to career)					HS		High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Gibson-Sinclair	Jill	ADDN - Curriculum Development	ADCT	Holaway Elementary	Addendum		\$25.00 per hour	
Glor	Daniel	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum		\$1,750.00	
Godlewski	Fabienna	ADDN - Summer School Teacher	ADCT	CDO High School	Addendum		\$4,845.00	
Golden	Brande	Teacher - Early Childhood Educat	ADCT	CDO High School	Added Duty		\$1,693.94	
Golden	Brande	ADDN - Summer School Teacher	ADCT	CDO High School	Addendum		\$4,845.00	
Golden	Brande	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum		\$1,750.00	
Gowen	Jean	ADDN - CTSO Stipend HS	ADCT	Ironwood Ridge High	Addendum		\$1,750.00	
Green	Jonathan	ADDN - Summer School Teacher	ADCT	Painted Sky Elementary	Addendum		\$2,040.00	
Habinek	Angela	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$2,040.00	
Hamrick	Stephanie	ADDN - Curriculum Development	ADCT	Holaway Elementary	Addendum		\$25.00 per hour	
Harding	Kevin	ADDN - CTSO Stipend HS	ADCT	Amphi High School	Addendum		\$750.00	
Harper	Ellis	ADDN - Summer School Teacher	ADCT	Amphi High School	Addendum		\$4,845.00	
Harper	Lisa	ADDN - Extra Hours	ADCT	La Cima Middle School	Added Duty		\$21.45 per hour	
Havard	Jaycie	ADDN - Summer School Teacher	ADCT	Holaway Elementary	Addendum		\$2,040.00	
Heagle	Denise	ADDN - Curriculum Development	ADCT	Federal/State Programs	Addendum		\$25.00 per hour	
Hernandez	Eva	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$2,040.00	
Hodge	Mark	ADDN - CTSO Stipend HS	ADCT	Ironwood Ridge High	Addendum		\$1,250.00	
Holder	Kayla	ADDN - Summer School Leader	ADCT	Walker Elementary	Addendum		\$4,240.00	
Hooton	Rose	ADDN - Summer School Teacher	ADCT	La Cima Middle School	Addendum		\$1,725.00	
Howell	Luke	ADDN - CTSO Stipend HS	ADCT	Ironwood Ridge High	Addendum		\$750.00	
Hudson	Kylee	ADDN - Summer School Teacher	ADCT	Nash Elementary	Addendum		\$2,040.00	
Inglett	Lindsay	ADDN - Summer School Leader	ADCT	Mesa Verde Elementary	Addendum		\$4,240.00	

*	2021-2022 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
Demotion	Voluntary demotion					CL	Classified
Extension	End date being extended					PR	Professional
Increase FTE	Increase in hours/contract					EL	Elementary
Promotion	Employee receiving a promotion to another position					MS	Middle School
Reassignment	Employee moving to another position at the direction of the administration					HS	High School
Status Change	Employee changing status (i.e. short term to career)						
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# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Knepper	Damon	ADDN - CTSO Stipend HS	ADCT	Ironwood Ridge High	Addendum		\$750.00	
Knight	Alison	ADDN - Curriculum Development	ADCT	Holaway Elementary	Addendum		\$25.00 per hour	
Krater	Caroline	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum		\$750.00	
Kuhn	Dianna	ADDN - Summer School Leader	ADCT	Rio Vista Elementary	Addendum		\$3,920.00	
Lang	William	ADDN - CTSO Stipend HS	ADCT	Ironwood Ridge High	Addendum		\$1,250.00	
Larson	Lisa	ADDN - Summer School Teacher	ADCT	CDO High School	Addendum		\$4,845.00	
Lee	Kristina	ADDN - Summer School Teacher	ADCT	Donaldson Elementary	Addendum		\$3,930.00	
Lima	Natalie	ADDN - Summer School Teacher	ADCT	La Cima Middle School	Addendum		\$3,345.00	
Lipich	Brandi	ADDN - Summer School Teacher	ADCT	Holaway Elementary	Addendum		\$1,890.00	
Lopez	Analia	ADDN - Summer School Teacher	ADCT	Keeling Elementary	Addendum		\$3,930.00	
Martinez	Jennifer	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$2,040.00	
Martinez	Jennifer	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$1,890.00	
McConnell	Marisa	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$1,890.00	
Meitner	Nickolas	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum		\$1,750.00	
Mendivil	Jorge	Coach - Summer Weight Prog HS	ADCT	Amphi High School	Addendum		\$900.00	
Mendivil	Jorge	Coach - Summer Weight Prog HS	ADCT	Amphi High School	Addendum		\$1,012.50	
Menzies	Sophia	ADDN - Summer School Teacher	ADCT	Nash Elementary	Addendum		\$3,930.00	
Merendo	Erin	Coach - Softball Assistant HS	ADCT	Ironwood Ridge High	Addendum		\$2,400.00	
Morabito	Rachel	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$3,930.00	
Moreno	Kristin	ADDN - Summer School Teacher	ADCT	Wilson K-8 School	Addendum		\$3,345.00	
Murrell	Marley	ADDN - Summer School Teacher	ADCT	Amphi High School	Addendum		\$4,845.00	
Nelson	Katherine	ADDN - CTSO Stipend HS	ADCT	Ironwood Ridge High	Addendum		\$750.00	

*	2021-2022 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
Demotion	Voluntary demotion					CL	Classified
Extension	End date being extended					PR	Professional
Increase FTE	Increase in hours/contract					EL	Elementary
Promotion	Employee receiving a promotion to another position					MS	Middle School
Reassignment	Employee moving to another position at the direction of the administration					HS	High School
Status Change	Employee changing status (i.e. short term to career)						
Temporary	Employee working for a limited period of time						
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**GOVERNING BOARD MEETING  
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Nelson	Tatum	ADDN - Summer School Teacher	ADCT	Donaldson Elementary	Addendum		\$2,040.00	
Pakkala	Sara	ADDN - Summer School Teacher	ADCT	Wilson K-8 School	Addendum		\$2,040.00	
Pincus	Mark	ADDN - CTSO Stipend HS	ADCT	Ironwood Ridge High	Addendum		\$750.00	
Pinon	Marleyna	ADDN - CTSO Stipend HS	ADCT	Ironwood Ridge High	Addendum		\$750.00	
Powell	Matthew	ADDN - Summer School Teacher	ADCT	CDO High School	Addendum		\$4,845.00	
Powers	Jennifer	ADDN - Summer School Teacher	ADCT	Walker Elementary	Addendum		\$2,040.00	
Pratt	Megan	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$2,040.00	
Quezada	Esther	ADDN - Summer School Teacher	ADCT	Nash Elementary	Addendum		\$2,040.00	
Quezada	Jessica	ADDN - Summer School Teacher	ADCT	Nash Elementary	Addendum		\$2,040.00	
Quigley	Erin	ADDN - CTSO Stipend HS	ADCT	Amphi High School	Addendum		\$750.00	
Rawn	Melissa	ADDN - Summer School Teacher	ADCT	Painted Sky Elementary	Addendum		\$1,890.00	
Rivas	Bianca	ADDN - Summer School Teacher	ADCT	Rio Vista Elementary	Addendum		\$3,930.00	
Rondeau	Caroline	ADDN - Summer School Teacher	ADCT	Walker Elementary	Addendum		\$2,040.00	
Ronstadt	Joshua	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum		\$3,500.00	
Ronstadt	Joshua	ADDN - Summer School Teacher	ADCT	CDO High School	Addendum		\$4,845.00	
Roseman	Ronny	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum		\$1,750.00	
Royer	Jennifer	ADDN - Summer School Leader	ADCT	Prince Elementary	Addendum		\$4,240.00	
Ruiz	Judith	ADDN - Curriculum Development	ADCT	Holaway Elementary	Addendum		\$25.00 per hour	
Shoopman	Susan	ADDN - Summer School Teacher	ADCT	Wilson K-8 School	Addendum		\$2,040.00	
Shugert	Carmen	ADDN - CTSO Stipend HS	ADCT	Ironwood Ridge High	Addendum		\$750.00	
Smith	Kimberly	ADDN - Curriculum Development	ADCT	Holaway Elementary	Addendum		\$25.00 per hour	
Smith	Lucas	ADDN - Summer School Teacher	ADCT	Amphi High School	Addendum		\$4,845.00	

*	2021-2022 School Year						ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend						ADCL	Addendum Classified
Added Duty	Employee working additional hours or days						ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position						CT-AD	Certified Administrative
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Decrease FTE	Decrease in hours						CL-AD	Classified Administrative
Demotion	Voluntary demotion						CL	Classified
Extension	End date being extended						PR	Professional
Increase FTE	Increase in hours/contract						EL	Elementary
Promotion	Employee receiving a promotion to another position						MS	Middle School
Reassignment	Employee moving to another position at the direction of the administration						HS	High School
Status Change	Employee changing status (i.e. short term to career)							
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Transfer	Employee moving from one position to another							

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Smith	Raymond	ADDN - CTSO Stipend HS	ADCT	Amphi High School	Addendum		\$750.00	
Street	Lee	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum		\$1,750.00	
Tarbet	Jeremy	ADDN - CTSO Stipend HS	ADCT	CDO High School	Addendum		\$1,750.00	
Tarbet	Jeremy	ADDN - Summer School Teacher	ADCT	CDO High School	Addendum		\$4,845.00	
Taylor	Lisa	ADDN - CTSO Stipend HS	ADCT	Amphi High School	Addendum		\$750.00	
Taylor	Lisa	ADDN - Summer School Teacher	ADCT	CDO High School	Addendum		\$4,845.00	
Taylor	Sean	ADDN - Summer School Teacher	ADCT	Rio Vista Elementary	Addendum		\$1,890.00	
Thacker	Lynn	ADDN - Summer School Teacher	ADCT	Mesa Verde Elementary	Addendum		\$1,890.00	
Valencia	Brian	ADDN - CTSO Stipend HS	ADCT	Amphi High School	Addendum		\$750.00	
Varma	Donna	ADDN - Summer School Teacher	ADCT	Rio Vista Elementary	Addendum		\$2,040.00	
Walker	Jennifer	ADDN - Summer School Teacher	ADCT	Amphi High School	Addendum		\$4,845.00	
Watson	Forrest	ADDN - CTSO Stipend HS	ADCT	Amphi High School	Addendum		\$750.00	
Wick	Elizabeth	ADDN - Curriculum Development	ADCT	Holaway Elementary	Addendum		\$25.00 per hour	
Williams	Catherine	ADDN - Summer School Teacher	ADCT	Walker Elementary	Addendum		\$3,930.00	
Wilson	Patricia	ADDN - Summer School Teacher	ADCT	Wilson K-8 School	Addendum		\$3,930.00	
Bustamante	Felix Claudia	ADDN - Summer School Health A	ADCL	Innovation Academy	Addendum		\$13.24 per hour	
Cannon	Danielle	ADDN - Summer School Health A	ADCL	Mesa Verde Elementary	Addendum		\$14.45 per hour	
Feltes	Laura	ADDN - Summer School Administ	ADCL	Painted Sky Elementary	Addendum		\$14.59 per hour	
Galligan	Maricella	ADDN - Summer School Health A	ADCL	Walker Elementary	Addendum		\$13.24 per hour	
Klinetop	Norman	ADDN - Summer School IT Speci	ADCL	Wilson K-8 School	Addendum		\$12.50 per hour	
Lee	Linda	ADDN - Summer School Administ	ADCL	Walker Elementary	Addendum		\$14.43 per hour	
Lopez	Melissa	ADDN - Summer School Administ	ADCL	Donaldson Elementary	Addendum		\$15.63 per hour	

*	2021-2022 School Year							
Addendum	Employee receiving extra-curricular position or stipend					ADCT		Addendum Certified
Added Duty	Employee working additional hours or days					ADCL		Addendum Classified
Additional Position	Employee working an additional position					ADACS		Addendum Amphi Community Schools
Correction	Correction to contract					CT-AD		Certified Administrative
Decrease FTE	Decrease in hours					CT		Certified
Demotion	Voluntary demotion					CL-AD		Classified Administrative
Extension	End date being extended					CL		Classified
Increase FTE	Increase in hours/contract					PR		Professional
Promotion	Employee receiving a promotion to another position					EL		Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS		Middle School
Status Change	Employee changing status (i.e. short term to career)					HS		High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
McCollum	Dahlia	ADDN - Summer School Administ	ADCL	Rio Vista Elementary	Addendum			\$14.85 per hour
Milne	Kristy	Coach - 4th Q. Interscholastic Sup	ADCL	Coronado K-8 School	Addendum			\$500.00
Oldaker	Rachel	ADDN - Summer School Administ	ADCL	Mesa Verde Elementary	Addendum			\$13.46 per hour
Pearcy	Cynthia	ADDN - Extra Hours	ADCL	Federal/State Programs	Added Duty			\$12.24 per hour
Pike	Dache	ADDN - Summer School Administ	ADCL	Mesa Verde Elementary	Addendum			\$13.66 per hour
Ramirez	Vanessa	ADDN - Summer School Administ	ADCL	Holaway Elementary	Addendum			\$13.31 per hour
Rudolph	Kathryn	ADDN - Summer School Health A	ADCL	Holaway Elementary	Addendum			\$19.95 per hour
Santillan	Mary Beth	ADDN - Extra Hours	ADCL	Federal/State Programs	Added Duty			*\$28.69 per hour
Santillan	Mary Beth	ADDN - Extra Hours	ADCL	Federal/State Programs	Added Duty			\$28.69 per hour
Seeley	Lisa	ADDN - Summer School Health A	ADCL	Wilson K-8 School	Addendum			\$12.15 per hour
Shipton	Jody	ADDN - Summer School Health A	ADCL	Painted Sky Elementary	Addendum			\$14.51 per hour
Thomas	William	ADDN - Summer School Campus	ADCL	Wilson K-8 School	Addendum			\$12.15 per hour
Utley	Lourdes	ADDN - Extra Hours	ADCL	Federal/State Programs	Added Duty			\$12.15 per hour
Utley	Lourdes	ADDN - Extra Hours	ADCL	Federal/State Programs	Added Duty			*\$12.33 per hour

*	2021-2022 School Year							
Addendum	Employee receiving extra-curricular position or stipend					ADCT		Addendum Certified
Added Duty	Employee working additional hours or days					ADCL		Addendum Classified
Additional Position	Employee working an additional position					ADACS		Addendum Amphi Community Schools
Correction	Correction to contract					CT-AD		Certified Administrative
Decrease FTE	Decrease in hours					CT		Certified
Demotion	Voluntary demotion					CL-AD		Classified Administrative
Extension	End date being extended					CL		Classified
Increase FTE	Increase in hours/contract					PR		Professional
Promotion	Employee receiving a promotion to another position					EL		Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS		Middle School
Status Change	Employee changing status (i.e. short term to career)					HS		High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

## PRINCIPAL – AMPHI ACADEMY ONLINE K-12

### QUALIFICATIONS

#### A. REQUIRED

- Master's degree from an accredited college or university
- Training in school management and administration
- Three or more years of experience in classroom teaching in public schools
- Possession of a valid Arizona principal's certificate
- Experience with online instructional programs
- Equivalent combination of education/training/experience

### SUMMARY

In accordance with policies and regulations of the District, the Amphi Academy Online K-12 principal is the leader directly responsible for the administration, supervision, and evaluation in matters pertaining to the management of the online school: instruction, personnel, students, curriculum, monitoring of required instructional minutes, budget, technology access, school organization, professional development, and community information.

Reports to: Associate Superintendents for Elementary and Secondary Education

### ESSENTIAL FUNCTIONS

- Directly responsible for the administration, supervision, and evaluation of all areas related to the management of the school
- Organizes, coordinates, supervises, evaluates, and interprets the total online instructional program
- Responsible for the overall safety and welfare of the school personnel, as well as, public information and contact with the school community
- Ensures parents and students maintain documentation of time spent on instruction and assignments as required by Arizona AOI guidelines
- Promotes and supports district-wide educational advancement in 21<sup>st</sup> Century skills toward the accomplishment of the district's Portrait of the Graduate
- Integrates knowledge and skills that are relevant to the 21<sup>st</sup> Century
- Perform other related duties as assigned

#### A. CURRICULUM

- Develops the instructional program consistent with the needs of the students, the mandates of the state, and the initiatives of the District and the Superintendent
- Visits classrooms to maintain an ongoing knowledge of classroom procedures for teaching and learning at the site and assure modifications to the instructional program based on District initiatives
- Organizes and supervises the faculty and staff to maintain balanced assignments of curricular and co-curricular duties
- Assists the staff with the selection of software, textbooks, equipment, and teaching materials consistent with district guidelines
- Provides proper administration and supervision for all state and district testing

## **B. STAFF PERSONNEL**

- Completes and forwards to the superintendent or designee two (2) annual written performance evaluations of all probationary and one (1) annual written performance evaluation of all tenured personnel
- Makes recommendations to the Superintendent or designee regarding leaves of absence, suspensions, dismissals, probationary status, and tenure status of all teachers, assistant principals, and other personnel for whom the principal is responsible
- Assists in the implementation of professional development programs for the staff
- Develop and operate the administrative procedures, supervise the work of classified employees assigned to the school, and make evaluations required for supervisory and salary purposes
- Survey staff needs and make recommendations to the superintendent
- Work with the Human Resources department in recruiting and interviewing teachers to make recommendations concerning initial employment of staff personnel in accordance with district policy
- Plan and implement student teacher assignments
- Schedule faculty meetings and organize professional collaborative groups
- Hear first level of the grievance procedure for members of the elementary school staff
- Have input into the supervision of all special services programs.
- Organize a system of reporting to parents, recording such reports, and maintaining follow-up procedures
- Review all psychological referrals and provide follow-up with the cooperation of appropriate personnel
- Organize and supervise a system of attendance, discipline, activities, scheduling, and welfare for all students
- Organize, coordinate, and implement all student activities and exercise control of activity funds in accordance with approved accounting procedures
- Organize and conduct meetings to discuss student problems
- Approve all student and staff fund drives
- The principal shall attend all multi-disciplinary conferences when children are being considered for possible special education placement

## **C. BUDGET AND BUILDING**

- Work with the school district business office to arrange procedures for accounting operations
- Administer the approved school budget by seeing that expenditures are within the approved budgetary allotment
- Communicate all budgetary needs and submit budget requests to the Associate Superintendent
- Anticipate instructional program needs, capital needs, and technology needs in such a manner as to prepare the budget in accordance with district requests
- See that the attendance reporting and record keeping functions are performed within the procedures required by the Arizona Department of Education and State statutes for AOI schools
- Keep informed of the changing role of the elementary principal
- Attend administrative staff, assigned committee, and governing board meetings
- Interpret the educational program of the school to the community

- Develop and maintain a positive communication system with the community, teaching staff, administrators, and governing board. This calls for an open door policy to insure all staff members feel welcome to discuss policies and problems
- Make recommendations to the superintendent regarding revisions of established or construction of new procedures

#### D. ADMINISTRATIVE ORGANIZATION

- Prepare a calendar of school programs and activities and coordinate the needs of other schools and areas within district plans
- Take inventory of all textbooks, software, and equipment for the instructional program
- Prepare and review school requests with appropriate authorities
- Establish end-of-year check out procedures for faculty and students
- Develop handbooks for students and teachers
- Develop an electronic system of communication with staff

#### E. STUDENTS

- Prepare a calendar of school programs and activities and coordinate the needs of other schools and areas within district plans
- Establishes expectations for attendance and consistently monitors student online attendance
- Establish effective procedures for controlling pupil behavior during school hours and at all school activities sponsored by the school
- Maintain standards of student discipline designed to encourage respect of students and parents and minimize school program and classroom interruptions
- Establish rules and procedures for online safety of students

#### F. COMMUNITY-SCHOOL RELATIONS

- Personally participate and encourage staff participation in parent groups and is encouraged to participate in other community groups as a means of strengthening understanding and support for the school system
- Provide opportunities for parent-teacher conferences and participate in conferences with parents and other external agents when appropriate
- Maintain a program of public information designed to keep parents informed of school activities

#### MENTAL AND PHYSICAL REQUIREMENTS

- Critical/creative thinking ability
- Problem-solving ability
- Temperament to sustain extended work hours and problem situations
- Ability to read, compose and deliver instructions and information
- Ability to sustain extended work hours in an online environment

Classified/Support Staff  
Level E  
May 2021

## **REGISTRAR – AMPHI ACADEMY ONLINE K-12**

### **QUALIFICATIONS**

#### **A. REQUIRED**

- High school graduation or equivalent
- At least two years of progressively responsible clerical experience, with related work experience of one year
- Passing score on the following skills assessments: Basic Computer, Internet Basics, and Using Email
- Knowledge of computer applications, including word processing and database packages
- Demonstrated aptitude and ability in clerical skills

#### **B. DESIRED**

- One or more years of experience as a school registrar at any grade level (i.e. K-12), university, or community college

### **SUMMARY**

Under general supervision of the Amphi Academy Online K-12 principal, is responsible for the coordination, maintenance, storage and destruction of student registration, attendance and grade records in accordance with district policy.

Reports to: Amphi Academy Online K-12 Principal

### **ESSENTIAL FUNCTIONS**

- Maintains correspondence with other schools by requesting student records/transcripts, and communicates with school personnel to clarify questionable records as needed.
- Enters student transcripts into the District's student information system (SIS) and creates official hard copy transcripts for students.
- Maintains permanent records of student registration, withdrawal, transcripts, credits earned, honor rolls and report cards.
- Maintains cumulative scholastic averages for all students.
- Counsels students and parents on routine matters relating to credits earned, cumulative scholastic average, and other such matters.
- Registers new pupils and consults with parents as needed.
- Develops schedules for new students and maintains class lists.
- Answers inquiries of a purely routine nature, obtaining necessary information for office records.
- Maintains confidentiality of student records.
- Upon request, transmits official certified copies of student records for students who have transferred.
- Prepares and transmits official transcripts for college bound students.
- Type letters and miscellaneous reports.
- Exhibits patience, courtesy and tact when dealing with others.

- Promotes and supports district-wide educational advancement in 21<sup>st</sup> Century Skills.
- Integrates knowledge and skills that are relevant to the 21<sup>st</sup> Century
- Performs related duties as required.

**MENTAL AND PHYSICAL REQUIREMENTS**

- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to reach, stoop, twist, bend and carry up to 20 pounds
- Ability to operate office equipment



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** May 25, 2021

**TITLE:** Approval of Leave(s) of Absence

---

**BACKGROUND:**

Leave(s) of absence will be presented herein and are current as of May 17, 2021.

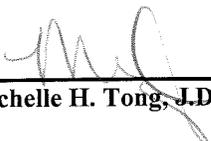
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**RECOMMENDATION:**

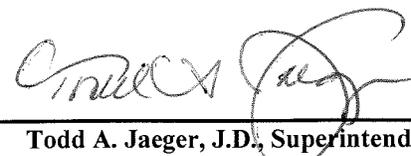
It is the recommendation of the Administration that the leave request(s) be approved as presented.

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**INITIATED BY:**

  
Michelle H. Tong, J.D., Associate to the Superintendent

Date: May 17, 2021

  
Todd A. Jaeger, J.D., Superintendent

5/25/2021

**GOVERNING BOARD MEETING  
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Chambers	Raymond	Bus Driver	CL	Transportation	05/05/2021	Return Date
Duarte-Jungerma	Blanca	Food Service Attendant III - Lead	CL	Painted Sky Elementary	05/03/2021	Return Date
Lara	Melissa	Bus Driver	CL	Transportation	04/22/2021	Start Date

\* 2021-2022 School Year  
CT-AD Certified Administrative  
CT Certified  
CL-AD Classified Administrative  
CL Classified  
PR Professional



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:**      **May 25, 2021**

**TITLE:**            **Approval of Separation(s) and Termination(s)**

---

**BACKGROUND:**

Separation(s) and termination(s) will be presented herein. Separations are current as of May 24, 2021.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the resignation(s) or termination(s) be approved as presented.

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**INITIATED BY:**

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Michelle H. Tong, J.D., Associate to the Superintendent

Date: May 24, 2021

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Todd A. Jaeger, J.D., Superintendent

5/25/2021

**GOVERNING BOARD MEETING  
SEPARATIONS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Allen	Jennifer	Speech/Language Pathologist	CT-PR	Wetmore Center	05/21/2021	Resignation	
Dombrowski	Amanda	Counselor	CT-PR	CDO High School	05/21/2021	Resignation	
Nicley	Phillip	Special Education Facilitator	CT-PR	Amphi Middle School	05/21/2021	Resignation	
Ashton	Christine	Teacher - Art	CT	Nash Elementary	05/21/2021	Resignation	
Ault	Cassandra	Teacher - Grade 3	CT	Amphi Academy Online	05/21/2021	Resignation	
Castillo	Chad	Teacher - Chemistry	CT	CDO High School	05/21/2021	Resignation	
Chang	Ting-Hsuan	Teacher - Art	CT	Donaldson Elementary	05/21/2021	Resignation	
Ernst	Michelle	Teacher - CHOICES Classroom	CT	La Cima Middle School	05/21/2021	Resignation	
Floyd	Scott	Teacher - Spanish Language	CT	Coronado K-8 School	05/13/2021	Resignation	
Goldstein	Jasmine	Teacher - Computer Program	CT	La Cima Middle School	05/21/2021	Resignation	
Goldstein	Jasmine	Teacher - Career Exploration	CT	La Cima Middle School	05/21/2021	Resignation	
Kantor	Maria	Teacher - Spanish Language	CT	Amphi High School	05/21/2021	Resignation	
Lange	Matthew	Teacher - 21st Century	CT	Prince Elementary	05/21/2021	Resignation	
Mansour	Ghada	Teacher - Grade 5	CT	Prince Elementary	05/21/2021	Resignation	
Markle	Michelle	Counselor	CT	Ironwood Ridge High	05/21/2021	Resignation	
Nicley	Phillip	Teacher - Special Education	CT	Amphi Middle School	05/21/2021	Resignation	
Reed	Scott	Teacher - P. E.	CT	Amphi High School	05/21/2021	Retirement	
Reid	Raymond	Teacher - English	CT	Ironwood Ridge High	05/21/2021	Resignation	
Schmidt	Paul	Teacher - Rillito Classroom	CT	Rillito Center	05/21/2021	Resignation	
Tarter	Kari	Teacher - ED (SPED) Classroom	CT	Rio Vista Elementary	05/21/2021	Resignation	
Taylor-Stevens	Rogina	Teacher - Grade 5	CT	Nash Elementary	05/21/2021	Resignation	
Valencia	Brian	Teacher - Digital Photography	CT	Amphi High School	05/21/2021	Resignation	
Valencia	Brian	Teacher - Film & TV Production	CT	Amphi High School	05/21/2021	Resignation	

\* 2021-2022 School Year

Budget RIF Reduction in force due to budget

Abandonment Employee abandoned position

Breach of Contract Employee did not fulfill contract

Dismissal Employee terminated by the District

Resignation Employee resigning from the District

Retirement Employee retiring from the District

ADCT	Addendum Certified
ADCL	Addendum Classified
ADDM	Addendum Only
CT-AD	Certified Administrative
CT	Certified
CL-AD	Classified Administrative
CL	Classified
PR	Professional

# GOVERNING BOARD MEETING SEPARATIONS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Wagner	Zachary	Teacher - Mathematics	CT	CDO High School	05/21/2021	Resignation	
Wilson	Amy	Teacher - Academic Intervener	CT	Keeling Elementary	05/21/2021	Resignation	
Wilson	Amy	Teacher - Special Education	CT	Keeling Elementary	05/21/2021	Resignation	
Stock	Sandra	Occupational Therapist	CL-PR	Wetmore Center	05/21/2021	Retirement	
Castro	Clarissa	Bus Driver	CL	Transportation	05/04/2021	Resignation	
Cook	Richard	Custodian I	CL	Harelson Elementary	05/05/2021	Resignation	
Hartwig	Georganne	Special Education Teaching	CL	Walker Elementary	05/20/2021	Resignation	
Herman	Laura	Special Education Teaching	CL	Wilson K-8 School	05/20/2021	Resignation	
Masaoy	Alfredo	Bus Driver	CL	Transportation	05/20/2021	Retirement	
McConnell	Shelle	Special Education Records	CL	Wetmore Center	06/30/2021	Retirement	returning ESI
Phillips	Anthony	Custodian I	CL	Coronado K-8 School	05/12/2021	Resignation	
Roth	Deborah	Special Education Teaching	CL	Rillito Center	05/20/2021	Retirement	
Slabaugh	Joyce	Graphics & Printing Lead	CL	Graphics & Printing	05/14/2021	Retirement	
Smalley	Gregory	Special Education Teaching	CL	Rillito Center	05/20/2021	Resignation	
Snipes	Santana	Custodian I	CL	Keeling Elementary	05/20/2021	Resignation	
Varela	Michelle	Custodian I	CL	Prince Elementary	05/07/2021	Resignation	
Whitaker	Tamra	Campus Monitor	CL	Wilson K-8 School	05/19/2021	Resignation	

\* 2021-2022 School Year

Budget RIF Reduction in force due to budget

Abandonment Employee abandoned position

Breach of Contract Employee did not fulfill contract

Dismissal Employee terminated by the District

Resignation Employee resigning from the District

Retirement Employee retiring from the District

ADCT Addendum Certified  
 ADCL Addendum Classified  
 ADDM Addendum Only  
 CT-AD Certified Administrative  
 CT Certified  
 CL-AD Classified Administrative  
 CL Classified  
 PR Professional

5/25/2021  
GOVERNING BOARD MEETING  
SEPARATIONS

Substitutes

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	REASON
Arneson	Elizabeth		CT		05/05/2021	

AD Administrative  
PR Professional  
CT Certified  
CL Classified



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:**       **May 25, 2021**

**TITLE:**           **Approval of Modification to Compensation Rate for Transportation Employees**

---

**BACKGROUND:**

District schools will follow a new bell schedule beginning School Year 2021-2022. Administration made the decision to implement the new bell schedule to resolve a transportation crisis – a severe shortage of bus drivers. The new bell schedule will enable the Transportation Department to make necessary changes to address the bus driver shortage without reducing service to children.

The current bell schedule requires 78 bus drivers to complete daily routes and support extracurricular activities and field trips. Presently, the District employs the equivalent of 54 bus drivers and has maintained more than 20 driver vacancies consistently for more than 2 years. The Transportation Department must pull other staff members who are properly licensed to help run routes, including office staff and mechanics, who then are not available to perform their normal duties.

Administration has made substantial attempts to recruit bus drivers, including holding multiple transportation job fairs, advertising the positions, posting flyers in the community, and sending recruitment materials to families in hopes someone may be looking for a job, to avoid continuing to affect these other positions to be able to maintain service for students. In fact, the Transportation Department even attempted to recruit special education teaching assistants for training to obtain their CDL, to enable them to add work hours, by driving the students who they serve to and from school on a District school bus. Starting this week, the Transportation Department also held pop-up job fairs at schools around the District. Despite these efforts, the Transportation Department has not been able to fill driver vacancies.

The three-tiered bell schedule provides another solution to enable the Transportation Department to resolve the concern. Because this alternative requires fewer employees to complete existing routes and have drivers available for athletics and field trips, it also creates a combined savings for the Transportation Department through the reduction of current vacancies. This savings can be used to increase driver wages by \$2.38 per hour to a new level of \$16.50 per hour, which will enable the Amphitheater District to remain competitive for hiring bus drivers while also addressing the wage compression issues within the Transportation Department created through the state’s mandatory annual minimum wage increases.

Currently, Amphitheater bus drivers are placed on the Classified Placement Schedule at Level L which starts at \$14.12 per hour. Neighboring school districts, as well as private employers, start CDL drivers at rates that exceed \$16.00 an hour. By raising bus driver wages to a higher placement level, Amphitheater will be able to remain competitive in hiring. Wages for the Transportation Dispatcher, Routing Coordinator, Driver Trainer, Auto Mechanics, and Training and Safety Coordinator would also require similar adjustments to avoid maintain current compensation placement distinctions and avoid additional compression in the Transportation Department. It is important to note that only hourly staff would benefit from these wage increases, and they would not negatively impact on the overall District budget.

Since 2017 with the start of the minimum wage increases in Arizona, wage compression has been a challenge. Bus Attendants have had starting wages increase from \$8.96 to the current wage rate of \$12.24 in 2021, a wage increase of \$3.28 in four years. Bus drivers during that same time have seen starting wages increase from \$13.55 to \$14.12, an increase of only \$0.61 per hour. This is a bold example of wage compression, and this plan being proposed in this agenda item addresses driver pay and wage compression entirely within the Transportation

Department. If additional wage increase were provided to bus attendants through this agenda item, the compression issue would continue<sup>1</sup>.

It is also important to note that Transportation is primarily a self-funding reimbursement system based on the number of miles driven. The savings generated through these adjustments will be used in part to address any reduction in mileage reimbursement that may result in the implementation of the plan. However, the State funding formula limits this impact as the funding is based on the higher of the last years funding or current years funding. Using this mileage formula, little if any change is expected.

As a result, Administration recommends that the minimum salary placement level for the following positions in the Transportation Department be modified as follows:

	Placement	New Placement	Base Change	Assigned
Transportation Dispatcher	H	L	\$ 2.48	2 FTE
Routing Coordinator	I	M	\$ 2.82	2 FTE
Bus Driver	J	M	\$ 2.38	60 FTE
Driver Trainers	J	M	\$ 2.38	2 FTE
Auto Mechanic I	J	L	\$ 1.49	3 FTE
Auto Mechanic II	K	M	\$ 1.80	5 FTE
Auto Mechanic Lead	K	N	\$ 3.06	1 FTE
Chief Mechanic	L	O	\$ 3.77	1 FTE
Training and Safety Coord	M	N	\$ 1.26	1 FTE

Administration further recommends that the hourly wage for all employees in these classifications be adjusted similarly to avoid further compression in the Transportation Department. These modifications do not affect the overall budget for the Transportation Department. They also do not require reductions for any current transportation employees, and they do not impact the District’s ability to fund the salary increases for employees that were approved by the Governing Board on March 23, 2021 and April 13, 2021.

Administration pulled together a group of parents, staff and principals from the schools most affected by the bell schedule change to review the plan and help identify problems or concerns. This included all three high schools, the K-8 schools, and some of the middle and elementary schools. An AEA representative served on the committee as well. The committee discussions included the proposed wage change and was overall supportive of the proposed changes.

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**RECOMMENDATION:**

The Administration recommends that the Governing Board approve the following placement level adjustments for the below classifications to become effective in Fiscal Year 2021-2022 which begins July 1, 2021.

	Placement	New Placement	Base Change	Assigned
Transportation Dispatcher	H	L	\$ 2.48	2 FTE
Routing Coordinator	I	M	\$ 2.82	2 FTE
Bus Driver	J	M	\$ 2.38	60 FTE
Driver Trainers	J	M	\$ 2.38	2 FTE
Auto Mechanic I	J	L	\$ 1.49	3 FTE
Auto Mechanic II	K	M	\$ 1.80	5 FTE
Auto Mechanic Lead	K	N	\$ 3.06	1 FTE
Chief Mechanic	L	O	\$ 3.77	1 FTE
Training and Safety Coord	M	N	\$ 1.26	1 FTE

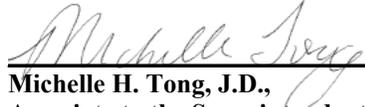
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<sup>1</sup> Another factor is the increases to attendant pay and other minimum wage positions that have already or are planned to occur within the next 12 months. Attendants received a 1.22% increase with the minimum wage in January 2021. They will be receiving a 1.5% increase in July 2021 per the Board’s approved pay increase. They will be receiving the 3% retention stipend over the next two years, and they will likely receive another increase due to minimum wage in January 2022. All combined, Bus Attendants will receive at least a combined 5.72% pay increase for School Year 2021/22, plus any increase as a result of the 2022 minimum wage increase.

Administration further recommends that the Governing Board approve the same hourly wage increase for employees currently in each of the above positions to likewise become effective in Fiscal Year 2021-2022 which begins July 1 2021.

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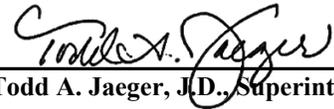
**INITIATED BY:**



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**Michelle H. Tong, J.D.,**  
Associate to the Superintendent and General Counsel

**Date: May 17, 2021**



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**Todd A. Jaeger, J.D., Superintendent**



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:**       **May 25, 2021**

**TITLE:**       **Approval of Essential Recruitment Stipends – Chemistry, Engineering, and Math**

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**BACKGROUND:** The Governing Board first approved offering an Essential Recruitment Stipend for “Hard to Fill” positions as part of the meet and confer recommendations for FY 2005-2006. That year, the meet and confer teams recommended that the Board approve stipends for “Hard-to-Fill Positions” using criterion to be developed by the District. Their recommendation further suggested:

*The addenda applies to qualified candidates holding necessary, non-emergency status certificates. This stipend shall be adjusted on a pro-rata basis, based upon the employee’s FTE in the hard-to-fill area. If the need for the stipend is no longer current, the stipend will not be offered for new hires, but will not be withdrawn from employees who are already receiving the stipend and who remain in the previously hard-to-fill area.*

Following the Board’s approval of those meet and confer recommendations, Administration developed the following criteria for determination of when a position is eligible for an Essential Recruitment Stipend:

1. Number of vacancies District wide;
2. Average length of time vacancy is open;
3. Proportion number of vacancies bears to number of total positions in the district;
4. Number of similar vacancies in other districts;
5. Documented market conditions;
6. Liability factors;
7. Number of qualified applications available.

This criterion has been used consistently since then to determine eligibility for an Essential Recruitment Stipend with the final determination on whether to offer an Essential Recruitment Stipend being made by the Governing Board.

This year, Amphitheater Public Schools has experienced considerable difficulty in attracting and retaining teachers who are appropriately certified to teach chemistry, engineering, and math, which has resulted in multiple vacancies for extended lengths of time. Administration has been working to fill vacancies for teachers qualified to teach chemistry and math since the beginning of the fiscal year. Similarly, it is difficult to find teachers to teach engineering since a math, physics, or science endorsement is needed. The details associated with each category are provided below.

**Chemistry**

Chemistry qualifies as a difficult to fill position largely due to the competition from private industry looking to hire qualified chemists. According to TopUniversities.com, “[c]areer opportunities within science and technology are seeing unprecedented growth across the world, and those who study chemistry or another natural

science at university now have increasingly better career prospects”<sup>1</sup> In Arizona, chemistry teachers need an undergraduate degree in chemistry and an Arizona teaching certificate to qualify to teach chemistry. Unfortunately, private industry lures potential teachers away from the profession with promises of high salaries and career trajectory, which public schools cannot promise given the current funding provided by the state.<sup>2</sup>

The District currently has two (2) vacancies for chemistry teachers in the high schools. The first is at Canyon del Oro High School and the second is at Ironwood Ridge High School. We are competing with multiple other school districts to fill these chemistry teacher positions. The Ironwood Ridge vacancy has been advertised consistently since September 2020. It was filled this year through an addendum contract. Because of the number of students who take chemistry at Ironwood Ridge, the school has had to use addendum contracts for chemistry almost every year since 2017.

The addendum contract solution is not ideal since it requires another qualified teacher to teach an additional chemistry class during the teacher’s assigned planning time. This generally adds another type of class for which the teacher needs to prepare lesson plans, quizzes and tests, and teachers who take on this added responsibility end up working added hours each night, which takes away from their personal or family time, and leads to professional burn out. It is better in the long run both for students and staff to fill the vacancy with a full-time teacher than to piece-meal the classes to qualified teachers through addendum contracts.

At this time, the pool of qualified applicants is minimal and competition remains high. The current chemistry essential recruitment stipend is \$3,000. Federal ESSER III funds are available for school districts to use to recruit teachers after the pandemic. With the benefit of these additional funds being available to the District for the next two years to be able to recruit quality teachers to the profession post-pandemic, Administration recommends that Governing Board authorize an increase to the chemistry teacher essential recruitment stipend so that the stipend is \$5,000 to be effective for FY 2021-2022. At a proposed cost of approximately \$15,000, the decision to increase the essential recruitment stipend for chemistry teachers will place the District in being better able to recruit chemistry teachers and provide support for (and avoid burn out of) our current chemistry teachers.

### Math

The same is true for math teachers. In 2018, the United State Department of Education qualified math as the area with the highest teacher shortage. “In addition to reporting high-demand subject areas, the Department of Education lists the number of states reporting teacher shortages for each of these areas and math is the highest. Math teacher shortages were found in public schools in 48 states plus the District of Columbia, which is a pretty astounding number.”<sup>3</sup> Like chemistry teachers, math teachers need a bachelor degree in math and a teaching certificate to teach math in middle or high school. Private employers incentivize individuals with math degrees away from the teaching profession with offers of higher salaries and career mobility, thereby limiting availability of candidates who apply to teach math.

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<sup>1</sup> Top Universities. 2021. *What Can You Do With A Chemistry Degree?* Available at: <<https://www.topuniversities.com/student-info/careers-advice/what-can-you-do-chemistry-degree>> [Accessed 18 May 2021].

<sup>2</sup> Journal, Linda BorgProvidence. “Science Project: Schools Have Tough Time Finding Math, Chem, Physics Teachers.” *Southcoasttoday.com*, Southcoasttoday.com, 23 Aug. 2018, [www.southcoasttoday.com/news/20180823/science-project-schools-have-tough-time-finding-math-chem-physics-teachers](http://www.southcoasttoday.com/news/20180823/science-project-schools-have-tough-time-finding-math-chem-physics-teachers).

<sup>3</sup> “What Kind of Teachers Are in the Highest Demand?” *AllEducationSchools.com*, 11 Nov. 2020, [www.alleducationschools.com/blog/what-kind-of-teachers-are-in-demand/](http://www.alleducationschools.com/blog/what-kind-of-teachers-are-in-demand/).

Every year, the District struggles to fill math vacancies and ends up offering addendum contracts to contain class sizes in middle and high school math courses. The below table demonstrates the history of math addendum contracts since 2017:

School Year	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Full Time</b>	.4- AHS	.4 AHS	.2 – AHS	.4 – AHS	1.4 – AHS
<b>Equivalency</b>	.2- CDO	.2 AMS	.2 – AMS	.8 – AMS	1.7 – AAO
<b>(FTE)</b>	.2- LCMS	1.0 – CDO	1.0 – CDO	.8 - CDO	1.2 – IRHS
<b>Addendum</b>	.2- Wilson	.2 – Coronado	1.2 - IRHS	.2 – CMS	.4 – LCMS
<b>Contracts</b>		1.0 – IRHS		1.2 - IRHS	
<b>By School</b>		.2 - Wilson			
<b>Total</b>	<b>1.0 FTE</b>	<b>3.0 FTE</b>	<b>2.6 FTE</b>	<b>3.4 FTE</b>	<b>4.7 FTE</b>

There are currently several math vacancies at the middle and high school levels. The Amphitheater District is currently competing with private industry and neighboring school districts and charter schools to fill those vacancies in this highly competitive teacher market. Marana Unified School District is offering math teachers an additional \$10,000 as a recruitment incentive this year. With the District’s present essential recruitment stipend for math at \$2,000, principals are losing math teacher candidates to Marana. For this reason, Administration recommends that the math stipend be increased this year to \$5,000, which is closer to the stipend paid by Marana, to enable schools to fill their current math vacancies with new teachers instead of addendum contracts. This will cost the District approximately \$154,000, which it can fund with federal ESSER III funds for the next two (2) years. Even better, it will help reduce the number of addendum contracts required of the current math teachers to provide them with a better work/life balance and help retain them for future years.

### Engineering

Engineering classes are offered in high schools as part of the District’s Career Technical Education program. Some of the District’s engineering classes qualify for dual enrollment course credit at the University of Arizona, which is an important incentive to junior and senior high school students enrolled in Amphitheater Public Schools.

Engineering teachers need either a math, physics or general science endorsement to be appropriately certified to teach engineering. There are three (3) engineering teachers in the District, and their total engineering FTE equates to 1.0 since each teacher only teaches a few engineering classes in addition to their regular subject area.

Historically, the engineering essential recruitment stipend has aligned with the math essential recruitment stipend since engineering classes are typically taught by a math teacher. This ensures that math teachers do not experience a financial loss when assigned to teach engineering in lieu of math. Because administration is recommending that the math essential recruitment stipend be increased to \$5,000, the same increase should be applied to the engineering essential recruitment stipend to keep the two stipends aligned. This would also bring the engineering stipend closer in amount to the physics stipend (\$8,000) so that there is not as significant a financial loss when a physics teacher is assigned to teach engineering in a District high school. This change will cost the District approximately \$2,420, which similarly can be funded through ESSER III funds for the next two (2) years.

### Conclusion

The proposed changes will benefit the Amphitheater District and its community by making it easier to recruit quality high school teachers in the areas of math, engineering, and chemistry. It enables the middle and high

schools to use fewer addendum contracts in future years while continuing to offer these courses at current class sizes. It also permits current teachers to realize the intended work/life balance and avoid burn out caused by multiple years of addendum contract responsibilities.

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**RECOMMENDATION:** For the foregoing reasons, Administration recommends that the Board approve increasing the current essential recruitment stipends for teachers who teach chemistry, engineering and/or math classes to the amount of \$5,000.00 to be effective beginning in the 2021-2022 school year.

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**INITIATED BY:**

  
Michelle H. Tong, J.D., Associate to the Superintendent

Date: May 18, 2021

  
Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** May 25, 2021

**TITLE:** Approval of Vouchers Totaling and Not Exceeding Approximately \$1,138,559.89  
(Final Total)

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**BACKGROUND:**

A copy of the vouchers for goods and services received by Amphitheater Public Schools and recommended for payment has been provided to the Governing Board.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve payment of the vouchers as presented.

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**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: May 24, 2021

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** May 25, 2021

**TITLE:** Acceptance of Gifts

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**BACKGROUND:**

Donations detailed on the attached listing have been received by the District.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the above gifts be accepted by the Governing Board.

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**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: May 18, 2021

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Todd A. Jaeger, J.D., Superintendent

<b>Gifts and Donations</b>	<b>Exhibit</b>	<b>Board Meeting Date: 05-25-21</b>
Ck in the amount \$10.00	Raytheon	Other
Ck in the amount \$77.90	Box Tops for Education	Innovation Academy
Ck in the amount \$2,363.52	Amphitheater Foundation	Rio Vista
Ck in the amount \$30.00	Raytheon	Donaldson
Ck in the amount \$1,210.00	Raytheon	Ironwood Ridge High School
Ck in the amount \$8.00	Raytheon	Canyon del Oro High School
Ck in the amount \$408.00	Raytheon	Canyon del Oro High School
Ck in the amount \$17.60	Box Tops for Education	La Cima Middle School
Ck in the amount \$100.00	Lucille Erickson	Walker Elementary
Ck in the amount \$400.00	Raytheon	Walker Elementary
5 tablets and 18 iPads-used	Tucson Electric Power	Wetmore



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** May 25, 2021

**TITLE:** Receipt of April 2021 Report on School Auxiliary and Club Balances

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**BACKGROUND:**

Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board receive the report of School Auxiliary and Club Balances.

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**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: May 18, 2021

Todd A. Jaeger, J.D., Superintendent

**Amphitheater Public Schools  
Summary of Activity for All Schools  
Auxiliary Account  
For the Month Ending April 30, 2021**

Beginning Balance	\$ 2,638,218.80
Plus Deposits	135,309.98
Less Disbursements	<u>(113,408.19)</u>
Ending Book Balance For All Schools	<u><u>\$2,660,120.59</u></u>
Outstanding Deposits	(100,481.78)
Outstanding Checks	<u>22,107.62</u>
Ending Bank Balance For All Schools	<u><u>\$2,581,746.43</u></u>

**Amphitheater Public Schools  
 Summary of Activity for All Schools  
 Student Activity Accounts  
 For Month Ending April 30, 2021**

Beginning Balance	\$624,000.47
Plus Deposits	63,945.29
Less Disbursements	<u>(62,153.19)</u>
Ending Book Balance For All Schools	<u>\$625,792.57</u>
Outstanding Deposits	\$ (9,610.15)
Outstanding Checks	<u>5,385.33</u>
Ending Bank Balance For All Schools	<u>\$621,567.75</u>

**Amphitheater Public School District #10**

**Elementary/Middle Schools  
Student Activity Account  
Schedule of Club Balances  
For Month Ending April 30, 2021**

**Amphi Middle School**

Student Gov't	3,280.39
AVID	668.79
Culture Exchange	1,146.07
MESA Club	148.06
NJHS	333.90
Odyssey of the Mind	752.17
Science Club	1,511.52
Sports Academy	30.00
Yearbook	2,377.16
-Deposits in Transit/+Outstanding Checks	-
<b>Amphi Middle School Total</b>	<b>\$ 10,248.06</b>

**Copper Creek Elementary**

Student Council	2,318.10
Accelerated Reader Club	845.33
Turquoise Times	32.28
-Deposits in Transit/+Outstanding Checks	-
<b>Copper Creek Total</b>	<b>\$ 3,195.71</b>

**Coronado K-8 Schools**

Elementary Student Council	4,738.12
Middle School Student Council	570.14
Astronomy/Space & Science	221.76
Band	3,951.05
C.H.O.I.C.E.S.	420.99
Chorus	1,319.41
Coronado FCA	42.00
Coronado Musicians Club	1,120.05
Indoor Percussion Club	755.00
Kids Helping Kids	339.13
NEHS	41.00
National Junior Honor Society	2,970.29
Odyssey of the Mind	1,577.35
Orchestra	930.57
Running Club	3,152.56
Wrestlers Club	871.70
-Deposits in Transit/+Outstanding Checks	56.00
<b>Coronado Total</b>	<b>\$ 23,077.12</b>

**Cross Middle School**

Student Council	7,365.11
6th Grade Club	282.15
Band Club	2,060.92
Choir Club	2,216.40
Future Problem Solvers	145.00
Guitar Club	2,088.46
Life Skills Exploratory Club	142.96
Math Counts	242.87
Musical Theater Club	1,315.32
NJHS	1,152.32
Orchestra Club	4,017.72
PE Club	3,162.13
Star Club	1,129.09
Tri-M Club	335.31
Web Club	1,718.59
-Deposits in Transit/+Outstanding Checks /ADJ	(620.21)
<b>Cross Middle School Total</b>	<b>\$ 26,754.14</b>

**Amphitheater Public School District #10**

**Elementary/Middle Schools  
Student Activity Account  
Schedule of Club Balances  
For Month Ending April 30, 2021**

<b><u>Donaldson Elementary</u></b>	
Student Council	1,436.40
-Deposits in Transit/+Outstanding Checks	-
<b>Donaldson Total</b>	<b>\$ 1,436.40</b>
<b><u>Harelson Elementary</u></b>	
Student Council	921.23
5th Grade Activities	125.36
Track	307.65
-Deposits in Transit/+Outstanding Checks	-
<b>Harelson Total</b>	<b>\$ 1,354.24</b>
<b><u>Holaway Elementary</u></b>	
Student Council	856.24
-Deposits in Transit/+Outstanding Checks	-
<b>Holaway Total</b>	<b>\$ 856.24</b>
<b><u>Innovation Academy</u></b>	
Student Council	650.50
Algebra Club	395.37
Entrepreneur Club	43.90
Odyssey of the Mind	3,287.47
-Deposits in Transit/+Outstanding Checks	-
<b>Innovation Academy Total</b>	<b>\$ 4,377.24</b>
<b><u>Keeling Elementary</u></b>	
Student Council	930.71
-Deposits in Transit/+Outstanding Checks	-
<b>Keeling Total</b>	<b>\$ 930.71</b>
<b><u>La Cima Middle School</u></b>	
Student Council	8,505.39
NJHS	554.40
-Deposits in Transit/+Outstanding Checks	-
<b>La Cima Total</b>	<b>\$ 9,059.79</b>
<b><u>Mesa Verde Elementary</u></b>	
Student Council	3,946.90
-Deposits in Transit/+Outstanding Checks	247.00
<b>Mesa Verde Total</b>	<b>\$ 4,193.90</b>
<b><u>Nash Elementary</u></b>	
Student Council	1,913.00
-Deposits in Transit/+Outstanding Checks	-
<b>Nash Total</b>	<b>\$ 1,913.00</b>

**Amphitheater Public School District #10**

**Elementary/Middle Schools  
Student Activity Account  
Schedule of Club Balances  
For Month Ending April 30, 2021**

<b><u>Painted Sky Elementary</u></b>	
Student Council	2,628.26
Nature Shop	1,713.54
Orchestra	358.97
Band	184.45
Chorus	591.45
Milers	146.75
OM	951.79
Bagel & Books	42.80
Sign Language	87.00
Algebra	-
Yoga	169.00
NEHS	54.14
Garden Club	8.00
Sewing Club	3.05
Art Club	110.00
Sports Club	120.01
-Deposits in Transit/+Outstanding Checks	-
<b>Painted Sky Total</b>	<b>\$ 7,169.21</b>
<b><u>Prince Elementary</u></b>	
Student Council	441.72
-Deposits in Transit/+Outstanding Checks	-
<b>Prince Total</b>	<b>\$ 441.72</b>
<b><u>Rio Vista Elementary</u></b>	
Student Council	1,061.98
-Deposits in Transit/+Outstanding Checks	-
<b>Rio Vista Total</b>	<b>\$ 1,061.98</b>
<b><u>Walker</u></b>	
Student Council	1,562.15
Fitness Fanatics	257.90
-Deposits in Transit/+Outstanding Checks	-
<b>Walker Total</b>	<b>\$ 1,820.05</b>
<b><u>Wilson</u></b>	
Student Council	6,735.77
Algebra Club	473.77
Archery Club	354.67
Art Club	2,906.76
Elementary Art	280.00
Elementary Choir	693.39
GameMakers	210.00
MS Choir	2,660.92
MS Theater Club	394.64
National Junior Honor Society (NJHS)	1,059.26
Odyssey of the Mind	566.83
Robotics Club	1,078.53
Science Club	60.00
Science Club K-2	1,392.61
STEM Club	1,865.06
Yearbook Club	4,408.82
-Deposits in Transit/+Outstanding Checks	-
<b>Wilson Total</b>	<b>\$ 25,141.03</b>

Amphitheater Public School District #10

Elementary/Middle Schools  
Student Activity Account  
Schedule of Club Balances  
For Month Ending April 30, 2021

<b>Total K-8 Club Balances</b>	<b>\$</b>	<b>123,030.54</b>
Plus: Outstanding Checks		620.21
Less: Outstanding Deposits (Inc CC's)		(56.00)
NSF Checks/Void/Stale/Account Adj		-
Deposit Error/Adjustments		211.00
<b>Bank Balance</b>	<b>\$</b>	<b>123,805.75</b>
	Sweep Account	\$ 123,805.75
		0.00



**Canyon Del Oro High School  
Student Activity Account  
Schedule of Club Balances  
For the Month Ending April 30, 2021**

1001 Student Council	\$ 36,767.84	1400 HOSA-Bio Science	\$ 308.58
1020 Academic Decathlon	1,174.32	1420 IB Club	259.47
1031 Black Excellence Student Union	76.77	1470 Soccer -Girls	-
1034 AM Art Club	203.00	1472 Latino Student Union	7.68
1050 Amphi All-Stars Club/Special Olympics	392.84	1480 Link Crew	1,991.53
1060 Asian American Cultural Society	18.11	1530 Model United Nations	78.84
1070 Band Club	200.00	1560 National Honor Society	344.03
1081 Be Kind /Ben's Bell Club	465.64	1575 United Native Nations	-
1083 Biology Club	486.95	1590 Odyssey of the Mind	6,417.16
1084 Bowling Club	347.85	1600 Orchestra Club	3,509.55
1085 Golf -Boys	9,372.55	1640 Ping Pong	-
1110 Basketball -Girls	7,841.98	1650 Psychology Club	28.00
1113 Drama Club	4,611.50	1710 Math Club	205.72
1115 Choir	14,463.08	1740 Sign Language Club	3.67
1118 Engineering Club	843.85	1742 Senior Spirit Squad	390.09
1128 Mountain Bike	-	1743 Skills USA Architecture	3,318.56
1140 Chemistry Club	352.64	1744 Skills USA Autos	3,253.24
1145 Chess	-	1745 Soccer -Boys	2,327.60
1150 Culinary Arts/FCCLA	3,666.62	1755 Society	-
1155 Catering	10,948.74	1770 Softball Club	16,400.40
1172 Dance	4,785.43	1780 Spanish Club	841.23
1180 Basketball -Boys	2.66	1785 Spiritline/ Cheer	3,416.53
1200 Dream Team	5,701.72	1790 Cross Country	2,067.45
1220 Girls Who Code Club	-	1800 Sports Medicine- HOSA	859.73
1224 Entrepreneurship Club	317.00	1830 Swim Club	10,977.25
1225 Environmentalist Club	513.40	1835 Tennis -Girls	4,455.69
1226 Early Childhood	2,636.16	1840 Tennis -Boys	3,541.88
1227 Yearbook	72.96	1860 Track & Field Club	18,605.55
1230 FCA Club	7.00	1865 TRI-M Club	433.46
1245 French Club	126.76	1880 Unicycle	-
1255 Photography Club	2,910.51	1905 Volleyball -Beach	365.00
1267 LGBTQ+	254.62	19401 Young Life	-
1270 German Club	353.95	1950 Bookstore Over/Short	-
1280 Golf -Girls	-		
1290 Wrestling	2,361.76		
1300 Football Club	14,910.58		
1345 Take-A-Hike Club	133.18		
1350 Volleyball -Boys	780.18		
		<b>CDO High School Total Clubs</b>	<b>\$ 212,510.04</b>
		Plus: Outstanding Checks	2,781.34
		Less: Outstanding Deposits (Inc CC's)	(3,040.50)
		NSF Checks/Void/Stale/Account Adj	-
		Deposit Error/Adjustments	-
		<b>Bank Balance</b>	<b>\$ 212,250.88</b>
		Sweep Account	\$ 212,250.88
			0.00

**Ironwood Ridge High School  
Student Activity Account  
Schedule of Club Balances  
For the Month Ending April 30, 2021**

1001 Student Council	\$ 23,310.60	1470 Soccer -Girls	\$ 8,083.58
1035 Art Club	2,320.43	1515 Musical Club	14,464.97
1036 Van Gogh's Ear	96.85	1530 Model United Nations	2,270.86
1040 Photography/Skills USA	-	1540 Trash Club	-
1070 Band Club	1,324.01	1560 National Honor Society	3,112.63
1075 Cares for Kids	212.37	1590 Odyssey of the Mind	-
1080 Baseball	-	1595 Japanese	268.87
1085 Golf -Boys	205.46	1600 Orchestra Club	4,568.00
1090 National Diversity	-	1630 Journalism	8,549.70
1110 Basketball -Girls	1,051.40	1700 Club Green	1,047.69
1113 Drama	12,970.27	1720 Athletic Club	11.14
1115 Choir	3,686.73	1745 Soccer -Boys	453.69
1140 Chemistry	329.00	1750 Robotics Club	3,195.73
1146 Political Action	304.00	1770 Softball Club	230.01
1150 Culinary Arts	1,212.57	1780 Spanish Club	46.00
1172 Pomline	2,201.17	1785 Spirit-Cheer Club	1,586.37
1180 Basketball -Boys	6,163.98	1790 Cross Country	1,179.79
1203 Pop till you Drop	1,209.30	1800 Sports Medicine	280.00
1215 Animal Club	-	1830 Swim Club	2,898.28
1227 Yearbook	19,600.43	1835 Tennis -Girls	40.25
1230 FCA-Fellowship Christian Ath	-	1840 Tennis -Boys	3,463.93
1245 French	1,325.40	1850 Tech Theater Club	2,695.30
1255 Film	1,301.93	1860 Track & Field Club	1,362.81
1260 Gaming	107.95	1900 Volleyball -Girls	13,584.17
1265 Q Club	304.57	1905 Volleyball -Beach	16,954.22
1275 Golf -Girls	51.33	1910 So. AZ Veterans Heritage Club	2,007.91
1285 History/Travel	1,235.69	1940 Young Life	15.00
1290 Wrestling	753.12	1950 Bookstore Over/Short	-
1300 Football	26,293.44		
1340 Peer Support	-		
1350 Volleyball -Boys	8,764.74		
1400 HOSA-Bio Science Club	3,409.15		
1430 Key Club	654.40		

**IRHS School Total Clubs** \$ 212,771.19

Plus: Outstanding Checks	1,803.24
Less: Outstanding Deposits (Inc CC's)	(5,174.25)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	0.60
<b>Bank Balance</b>	<u><u>\$ 209,400.78</u></u>

Sweep Account \$ 209,400.78  
0.00



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** May 25, 2021

**TITLE:** Receipt of Monthly Status Report for the Fiscal Year 2020-2021

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**BACKGROUND:**

An update on the funding status of the FY 2020-2021 expenditures.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve receipt of the Monthly Status Report as presented.

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**INITIATED BY:**

A handwritten signature in cursive script that reads "Scott Little".

Scott Little, Chief Financial Officer

Date: May 18, 2021

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A handwritten signature in cursive script that reads "Todd A. Jaeger".

Todd A. Jaeger, J.D., Superintendent

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**Amphiteater Public Schools  
April 2021 Budget Status Report  
Comparative April 2020 Expenditures**

	xxx	550 K-3	510	4xx	2xx & 3xx	
	<u>All Other M&amp;O</u>	<u>Reading</u>	<u>Desegregation</u>	<u>Transportation</u>	<u>All Special Ed</u>	<u>Total</u>
Adopted Budget including Override	\$ 60,509,155	\$ 477,277	\$ 4,025,000	\$ 6,900,922	\$ 19,946,125	\$ 91,858,479
<b>Total Budget Capacity for FY 2020-2021</b>	<b>60,509,155</b>	<b>477,277</b>	<b>4,025,000</b>	<b>6,900,922</b>	<b>19,946,125</b>	<b>91,858,479</b>
	<i>per Budget Revision 1 December 2020</i>					
<b>Expenditures &amp; Encumbrances:</b>						
Expenditures:						
First Quarter - Through September 30	\$ 11,245,885	\$ 59,549	\$ 600,064	\$ 370,835	\$ 2,900,884	\$ 15,177,217
Second Quarter - Oct through Dec	\$ 12,409,879	\$ 111,197	\$ 1,049,000	\$ 1,100,110	\$ 5,519,303	\$ 20,189,488
Third Quarter - Jan through Mar	\$ 14,338,970	\$ 94,663	\$ 944,186	\$ 743,278	\$ 5,117,654	\$ 21,238,751
April	5,246,740	31,819	372,039	440,503	1,623,407	7,714,506
May						-
June						-
Fourth Quarter - April through June	5,246,740	31,819	372,039	440,503	1,623,407	7,714,506
Total Expenditures - Year to Date	\$ 43,241,474	\$ 297,227	\$ 2,965,289	\$ 2,654,725	\$ 15,161,247	\$ 64,319,962
<b>Encumbrances as of April 2021</b>	17,267,682	180,050	1,059,711	4,246,197	4,784,878	27,538,517
<b>Total Expenditures and Encumbrances as of April 2021</b>	60,509,155	477,277	4,025,000	6,900,922	19,946,125	91,858,479
<b>Budget Expenditures Remaining AFTER Expenditures and Encumbrances</b>	-	-	-	-	-	-
<b>Comparative Expenditures:</b>						
Expenditures as of April 2021	43,241,474	297,227	2,965,289	2,654,725	15,161,247	64,319,962
Expenditures as of April 2020	48,884,768	309,465	3,103,958	5,269,824	15,101,487	72,669,502
<b>Change</b>	\$ (5,643,295)	\$ (12,238)	\$ (138,669)	\$ (2,615,099)	\$ 59,760	\$ (8,349,540)

		Tax Rates
M&O Budget Capacity for FY 2020-2021	Adopted July 2020	\$97,660,561
	Revised December 2020	\$91,858,479
		3.7551      1.6971



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** May 25, 2021

**TITLE:** Approval of Disposal of Surplus Property via PublicSurplus.com

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**BACKGROUND:**

With Governing Board approval, the Administration will sell via an Internet-Based Online-Sale the following surplus property:

<u>Description</u>	<u>Quantity</u>
Radio/CD/Cassette Players	7
Guitar Amplifier	1
Wood Shelf Display	1
Light – Film Tables	2
Laminator	1
Washers	2
Dryers	2
Refrigerators	2
Sinks	2
Water Fountain	1
Garbage disposal	1
Wood Book Shelf	1
Wood Storage Cabinet	1
Wood Desk	1
Wood Planner	1
Wood Routers	2
Industrial Drill Press	1
Glass top table	1
Metal Overhead Cabinets	2
Overhead Lights	2
Wooden Chairs and Stools	40
Rolling Carts	13

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve the disposal of surplus property at a competitive Internet-Based Online-Sale via PublicSurplus.com.

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**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: May 18, 2021

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Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** May 25, 2021

**TITLE:** Approval of Multi-Term Contracts for Fiscal Year 2021-2022

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**BACKGROUND:**

Pursuant to the *Arizona Administrative Code, Article 10, Section R7-2-1093*, the attached list of Multi-Term contracts are eligible for renewal with Governing Board approval.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve the attached list of renewals for Multi-Term contracts for Fiscal Year 2022.

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**INITIATED BY:**

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Scott Little, Chief Financial Officer

Date: May 13, 2021

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Todd A. Jaeger, J.D., Superintendent

Bid #	Date Due	School/Dept.	Description	Vendor Award	Type of Solicitation	Board Approved	Approval Through	Final Expiration
14-0015	12/12/14	School Operations	Solar Energy Services	Natural Power And Energy, LLC	RFP 14/15 + 4/1 yr	2/10/15	6/30/22	6/30/40
15-0006	10/13/15	IT	WAN Services for the District	Conterra Broadband Services	15/16 + 9/1 yr	2/23/16	6/30/22	6/30/28
03-06-2017	3/6/17	IT	Internet ISP and Internet Transport	Cox Business - Internet Transport; Arizona Board of Regents (U of A) - Internet ISP	17/18 + 9/1 yr	4/4/17	6/30/22	6/30/27
03-30-2017	3/30/17	School Operations	Social Studies Textbook Adoption	Houghton Mifflin Harcourt; McGraw-Hill School Education LLC; Pearson Education, Inc.	17/18 + 4/1 yr	6/20/17	6/30/22	6/30/22
04-14-2017	4/14/17	Purchasing/Warehouse	Yearbooks	Herff Jones Yearbooks	17/18 - 4/1 yr	6/6/17	6/30/22	6/30/22
04-19-2017	4/19/17	Health Services	Nursing Services (RN, LPN, & CAN) for Special Needs Students	RO Health, Inc.; Favorite Healthcare Staffing, Inc.; Delta-T Group, Phoenix, Inc.; Sunbelt Staffing, LLC; NSI Nursing Service Inc.	17/18 + 4/1 yr	6/7/17	6/30/22	6/30/22
04-21-2017	4/21/17	Facilities Support	Architectural, Electrical, Mechanical, and Structural Engineering Services	Breckenridge Group Inc. - Architectural Services; Monrad Engineering Inc. Consulting Electrical Engineers - Electrical Engineering Services; Kelly, Wright & Associates, PC - Mechanical Engineering Services; Structural Concepts, Inc. - Structural Engineering Services	17/18 + 4/1 yr	5/24/17	6/30/22	6/30/22
05-05-2017	5/5/17	Facilities Support	Industrial Water Systems, Water Treatment, Maintenance & Repair	International Chemtex Corp.	17/18 + 4/1 yr	6/6/17	6/30/22	6/30/22
05-16-2017	5/16/17	Finance	Armored Car Service	Garda CL West Inc.	17/18 + 4/1 yr	N/A	6/30/22	6/30/22
05-23-2017	5/23/17	Transportation	Diesel Fuel Bio-Diesel B-5 Blend and Unleaded Gasoline	Pro Petroleum	17/18 + 4/1 yr	6/6/17	6/30/22	6/30/22
05-24-2017	5/24/17	Transportation	Employee Uniforms	UniFirst	17/18 + 4/1 yr	6/6/17	6/30/22	6/30/22
05-31-2017Q	5/31/17	Food Service	Beverage Services	Pepsico Food Service	17/18 + 4/1 yr	N/A	6/30/22	6/30/22
06-15-2017Q	6/15/17	Transportation	Radiator Repair Services	Redeye Radiator & DPF Specialist LLC	17/18 + 4/1 yr	N/A	6/30/22	6/30/22
12-14-2017	12/14/17	Benefits	Medical, Dental PPO, Prepaid Dental, EAP, Health Savings Accounts, COBRA Administration	ASBAIT - Medical, EAP, COBRA, H.S.A.; Delta Dental of Arizona - Dental PPO; EDS - Prepaid Dental	18/19 + 4/1 yr	3/6/18	6/30/22	6/30/23
01-10-2018	1/10/18	Director of Curriculum	K-12 Math Textbook Adoption	McGraw-Hill (K-5 and High School); Savvas(Pearson) (6-8)	18/19 + 4/1 yr	4/10/18	6/30/22	6/30/23
01-11-2018	1/11/18	Facilities Support	Groundskeeping Service	Arcadia Landscape, Inc.	Remainder of FY 17/18 + 4/1 yr	2/6/18	6/30/22	6/30/22
01-17-2018	1/17/18	Facilities Support	Commercial Painting Services	Skyline Builders & Restoration, Inc.	Remainder of FY 17/18 + 4/1 yr	2/6/18	6/30/22	6/30/22
02-27-2018	2/27/18	Student Services	SLPs and SLPAs	Advanced Medical Personnel Services, Inc.; Ardor Health Solutions; DotCom Therapy; EBS Educational Base Service; HealthPro Heritage, LLC; INVO Healthcare Associates; Light Street Special Education Solutions, LLC; Maxim Healthcare Services, Inc.; Soliant Health, Inc.; STARS; Therapy Source, Inc.; VOCES Bilingual Speech Pathology, LLC	18/19 + 4/1 yr	4/10/18	6/30/22	6/30/23
03-29-2018	3/29/18	Facilities Support	HVAC Compressors and Supplies	American Refrigeration Supplies, Inc.; Sigler Wholesale Distributors; DL Sales Corp.	18/19 + 4/1 yr	5/22/18	6/30/22	6/30/23
04-04-2018	4/4/18	Facilities Support	Well Maintenance Services	Reliant Well Drilling & Pump Corporation, Inc.	18/19 + 4/1 yr	5/22/18	6/30/22	6/30/23
04-10-2018	4/10/18	Transportation	McKinney Vento and Special Needs Transportation Services	American Logistics Company, LLC; Handicar, Inc.	18/19 + 4/1 yr	5/22/18	6/30/22	6/30/23
04-24-2018	4/24/18	Facilities Support	HVAC Air Filters	American Air Filter Company, Inc.	18/19 + 4/1 yr	5/22/18	6/30/22	6/30/23
04-25-2018	4/25/18	School Operations	Musical Instrument Repair, Sheet Music, Accessories, and Supplies	Instrumental Music Center	18/19 + 4/1 yr	6/12/18	6/30/22	6/30/23
05-01-2018	5/1/18	Facilities Support	Irrigation Supplies and Equipment	SiteOne Landscape Supply	18/19 + 4/1 yr	5/22/18	6/30/22	6/30/23
05-02-2018	5/2/18	Facilities Support	Commercial Plumbing Services	Silverado Rooter and Plumbing	18/19 + 4/1 yr	5/22/18	6/30/22	6/30/23
05-08-2018	5/8/18	Purchasing/Warehouse	Travel Agent Services	Bon Voyage Travel	18/19 + 4/1 yr	6/26/18	6/30/22	6/30/23
05-10-2018	5/10/18	Transportation	Brake Parts and Labor	FleetPride, Inc.	18/19 + 4/1 yr	6/12/18	6/30/22	6/30/23
05-15-2018	5/15/18	Transportation	Bus Services	Bee Line; Citizen Auto State dba Gray Line Tours; Mountain View	18/19 + 4/1 yr	6/12/18	6/30/22	6/30/23
05-17-2018Q	5/17/18	Facilities Support	Backflow Service	All Pro Rooter & Plumbing	18/19 + 4/1 yr	N/A	6/30/22	6/30/23
05-23-2018	5/23/18	JTED/CTE	Animal Feed	Old Town Horse & Pet	18/19 + 4/1 yr	7/10/18	6/30/22	6/30/23
05-30-2018Q	5/30/18	Transportation	Replacement Starters and Alternators	Tucson Alternator Exchange	18/19 + 4/1 yr	N/A	6/30/22	6/30/23
06-05-2018Q	6/5/18	Facilities Support	Grease Trap Services	Tucson Tallow Co., Inc.	18/19 + 4/1 yr	N/A	6/30/22	6/30/23
06-06-2018Q	6/6/18	Facilities Support	Swine Tank Services	Old Pueblo Septic and Drain Service, Inc.	18/19 + 4/1 yr	N/A	6/30/22	6/30/23

Bid #	Date Due	School/Dept.	Description	Vendor Award	Type of Solicitation	Board Approved	Approval Through	Final Expiration
06-07-2018Q	6/7/18	Facilities Support	Acid Tank And Vehicle Oil Trap Services	Busy D Pumping Inc.	18/19 + 4/1 yr	N/A	6/30/22	6/30/23
06-14-2018	6/14/18	Facilities Support	Electrostatic Painting Services	C and L Electrostatic Painting	18/19 + 4/1 yr	6/26/18	6/30/22	6/30/23
06-27-2018Q	6/27/18	Transportation	Drug Tests & Physicals	Priority One Drug Testing	18/19 + 4/1 yr	N/A	6/30/22	6/30/23
07-26-2018	7/26/18	Facilities Support	Heating, Ventilation, Air Conditioning (HVAC) Labor	Midstate Energy LLC	18/19 + 4/1 yr	9/11/18	6/30/22	6/30/23
08-22-2018	8/22/18	Graphics & Printing	Outsource Printing	Alphagraphics CPS and QuikPrint	18/19 + 4/1 yr	9/11/18	6/30/22	6/30/23
10-09-2018Q	10/9/18	Transportation	Automotive Batteries	FleetPride, Inc.	18/19 + 4/1 yr	N/A	6/30/22	6/30/23
02-28-2019	2/28/19	Student Services	Sign Language Interpreters	AllWorld Language Consultants, Inc.; Community Outreach Program for the Deaf; Deaf Services Unlimited; Karash & Associates; Language Training Center, Inc.; Sorenson Communications, LLC; Therapia Staffing, LLC; TransPro Global, LLC	19/20 + 4/1 yr	4/9/19	6/30/22	6/30/24
03-01-2019	3/1/19	Purchasing/Warehouse	Student Pictures	DAS Services, LLC dba United Portraits; Lifetouch National School Studios Inc.; Inter-State Studio and Publishing Company; Rembrandt Photography	19/20 + 4/1 yr	4/23/19	6/30/22	6/30/24
03-12-2019	3/12/19	Finance	Audit Services	Heinfeld, Meech & Co., P.C.	19/20 + 4/1 yr	4/9/19	6/30/22	6/30/24
04-02-2019	4/2/19	Facilities Support	Pest Control Services	Essential Pest Control	19/20 + 4/1 yr	5/21/19	6/30/22	6/30/24
04-09-2019	4/9/19	Transportation	AVL/GPS System	Synovia Solutions, LLC	Remainder of 19/20 + 4/1 yr	9/24/19	6/30/22	6/30/24
04-25-2019	4/25/19	Facilities Support	Electrical Maintenance Supplies and Equipment	Border States Electric - Wiring Devices, Boxes & Covers, Conduit & Fittings, PVC, Wire, and Wiremold; Crescent Electric Supply - Fuses; Graybar Electric - Switch Gear & Circuit Breakers and Miscellaneous	19/20 + 4/1 yr	6/20/20	6/30/22	6/30/24
05-22-2019	5/22/19	Purchasing/Warehouse	Employee Uniforms	Creative Concepts International	19/20 + 4/1 yr	6/20/19	6/30/22	6/30/24
05-23-2019	5/23/19	Transportation	Power Train Parts	W. W. Williams Company, LLC dba Auto Safety House	19/20 + 4/1 yr	6/20/19	6/30/22	6/30/24
05-29-2019	5/29/19	Transportation	Liquid Propane Gas (Delivered)	Amerigas Propane	19/20 + 4/1 yr	6/11/19	6/30/22	6/30/24
06-13-2019	6/13/19	Food Service	Linen Services	Unifirst Corp.	19/20 + 4/1 yr	N/A	6/30/22	6/30/24
08-07-2019Q	8/7/19	SFB Projects	Professional Services - Roofing Assessments & QA/QC for SFB Projects	Scott Rumel Architect	Remainder of 19/20 + 4/1 yr	9/10/19	6/30/22	6/30/24
08-14-2019	8/14/19	Interscholastics	Athletic Equipment And Supplies	Buddy's All-Star's Inc.; BSN Sports; Riddell All American; The Shop	Remainder of 19/20 + 4/1 yr	9/24/19	6/30/22	6/30/24
09-17-2019	9/17/19	Facilities Support	Tree Service	AZ Cactus & Tree Service	Remainder of 19/20 + 4/1 yr	10/8/19	6/30/22	6/30/24
09-19-2019	9/19/19	Purchasing/Warehouse	Site Based Marine Educational Trips	Guided Discoveries, Inc.	Remainder of 19/20 + 4/1 yr	10/8/19	6/30/22	6/30/24
11-14-2019	11/14/19	Elementary Education	Intervention Materials for Tier II and Tier III	Wilson Language Training	Remainder of 19/20 + 4/1 yr	12/10/19	6/30/22	6/30/24
11-25-2019	11/25/19	CTE/JTED	Preschool Gym Classes	My Gym Children's Fitness Center	Remainder of 19/20 + 4/1 yr	1/14/20	6/30/22	6/30/24
01-09-2020	1/9/20	HR/Benefits	Voluntary Benefits	Avesis(Vision), Minnesota Life(Life, ADD), Hartford(STD), Basic(FSA), United Pet Care	20/21 + 4/1 yr	2/25/20	6/30/22	6/30/25
02-18-2020	2/18/20	School Operations	Occupational Therapists	Advanced Medical Personnel Services, Inc.; Ardor Health Solutions; ATX Learning; Core Medical Group; EDU HealthcareLLC; DotCom Therapy; INVO Healthcare Associates; Maxim Healthcare Staffing; My Therapy Company; Student Therapy Inc; Therapy Source Inc.	20/21 + 4/1 yr	2/12/20	6/30/22	6/30/25
03-05-2020	3/5/20	Operations	Extended Learning and Childcare Services	AlphaBEST Education Inc.	20/21 + 4/1 yr	6/9/20	6/30/22	6/30/25
04-14-2020	4/14/20	School Operations	Elementary Science and Engineering Curriculum	hand2mind, Inc.; Museum of Science, Pitsco Education, Project Lead The Way, School Specialty, Inc./Delta Education, LLC;	20/21 + 4/1 yr	6/23/20	6/30/22	6/30/25
06-03-2020	6/3/20	Facilities Support	New and Replacement Window Glass	AAG Glass, LLC	20/21 + 4/1 yr	6/23/20	6/30/22	6/30/25
07-23-2020	7/23/20	School Operations	K-5 Online Curriculum Adoption	Pearson Online & Blended Learning	Remainder of 20/21 + 4/1 yr	8/4/20	6/30/22	6/30/25

Bid #	Date Due	School/Dept.	Description	Vendor Award	Type of Solicitation	Board Approved	Approval Through	Final Expiration
09-11-2020Q	9/11/20	School Operations	Reading Mentorship Program	Literacy Connects	Remainder of 20/21 + 1 yr	N/A	6/30/22	6/30/22
10-15-2020	10/15/20	Facilities Support	Fencing Services	Canyon Fence	Remainder of 20/21 + 4/1 yr	11/17/20	6/30/22	6/30/25
11-19-2020	11/19/20	School Operations	Education/Career Planning Platform	Major Clarity	Remainder of 20/21 + 4/1 yr	1/26/21	6/30/22	6/30/25



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING: May 25, 2021**

**TITLE: Approval of Cooperative Purchasing Contracts for Fiscal Years 2021 and 2022**

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**BACKGROUND:**

Pursuant to the *Arizona Administrative Code, Article 10, Section R7-2-1191*, the District may utilize cooperative purchasing agreements already established by other agencies to procure materials and services. A listing of cooperative contracts that the purchasing department anticipates using is maintained and available for review. The following is a list of cooperative purchasing agencies/organizations with which the District has participation agreements:

- 1GPA (1 Government Procurement Alliance)
- Arizona State Procurement Office (SPO/WSCA/NASPO - Western States Contracting Alliance/National Association of State Procurement Officials)
- GSA (General Services Administration)
- Mohave/ASPIN (Arizona Schools Program in Nutrition)
- OMNIA (National IPA, TCPN, US Communities)
- NCPA (National Cooperative Purchasing Alliance)
- S.A.V.E. (Strategic Alliance for Volume Expenditures)

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve these Cooperatives for the remainder of Fiscal Year 2021 and for Fiscal Year 2022.

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**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: May 12, 2021

Todd A. Jaeger, J.D., Superintendent

Vendor Name	Award Number	Award Description	Date Awarded	Expiration Date	Comments
3 Chords, Inc. Dba Therapy Travelers	19.015	SAVE	8/8/2019	6/30/2024	SPECIAL ED SERVICES
A & G Turf Equipment, Inc.	20E-A&G-0825	MOHAVE	5/7/2019	8/25/2025	ALL LAWN & GARDEN EQUIPMENT
ABDO	20B-ABDO-0519	MOHAVE	5/19/2020	5/19/2025	Library Books and Related Materials, eReaders, Periodicals, and Database Subscriptions
Ace Asphalt	19P-ACE-0318	MOHAVE	3/17/2020	3/18/2025	ASPHALT SERVICES
Act Inc.	CTR043341	AZ STATE CONTRACT	3/26/2019	3/26/2024	District Choice, State Testing
Action Imaging Group	4400003732	OMNIA	6/3/2019	6/30/2022	PRINTER REPAIR SERVICES
Amer-X Security Inc.	ADSP016-141513	AZ STATE CONTRACT	6/3/2019	7/27/2021	SECURITY & PROTECTION SYSTEMS
Anixter, Inc	ADSP017-169282	AZ STATE CONTRACT	5/26/2020	5/2/2021	LOCKING SYSTEMS AND PARTS
Apple Education Sales Support	160-APPLE-0304	MOHAVE	6/4/2019	3/4/2022	COMPLETE APPLE LINE AT ED PRICES; DOES NOT INCLUDE APPLE STORE PURCHASES OR
Arizona Furnishings	ADSP018-211723	AZ STATE CONTRACT	6/10/2019	8/30/2021	FURNITURE PRODUCTS
Arizona Furnishings	18M-AZF-0130	MOHAVE	6/10/2019	1/30/2024	FURNITURE PRODUCTS
Aspin/Mohave	16P-SFC-0701	MOHAVE	6/4/2019	6/30/2022	FOOD SERVICES-SHAMROCK FOODS CO.
Auto Safety House	CTR050423	AZ STATE CONTRACT	7/1/2020	6/30/2022	AUTO PARTS AND REPAIR FOR MEDIUM AND HEAVY DUTY TRUCKS
Auto Safety House	18F-ASH-0904	MOHAVE	6/4/2019	9/4/2023	BUSSES, BUS SERVICE PARTS
AV Innovations	ADSP017-184588	AZ STATE CONTRACT	6/4/2019	10/15/2021	AUDIO & VISUAL EQUIPMENT AND SERVICES
AZ Office Technologies	ADSP018-216033-7	AZ STATE CONTRACT	11/13/2018	10/31/2021	Printer and photocopier and facsimile accessories, Multifunction machine:
AZ Petroleum	ADSP017-159248	AZ STATE CONTRACT	6/10/2019	1/19/2022	LUBRICATION SERVICES/OIL
AZ Restaurant Supply	17K-AZRS-0714	MOHAVE	6/10/2019	7/14/2022	FOOD SERVICE EQUIPMENT/SMALLWARES
B&H Photo Video	R160901	OMNIA	6/10/2019	9/30/2021	AUDIO VISUAL EQUIPMENT, ACCESSORIES AND SERVICES
Barbizon Light	16R-BARB-0414	MOHAVE	6/10/2019	4/14/2022	LIGHTING AND CONTROLS
Barnes & Noble	20B-B&N-0519	MOHAVE	6/10/2019	5/19/2025	LIBRARY BOOKS AND OTHER BOOKS
BetterLesson, Inc	RFP 07-21-25	SAVE	7/1/2020	6/30/2025	Staff Development Leadership Training
Bingham Equipment Company	ADSP018-202735	AZ STATE CONTRACT	5/9/2018	5/8/2022	LANDSCAPE AND UTILITY VEHICLES
Blick Art Materials Llc	17-009 IFB	SAVE	9/8/2019	9/8/2021	Art Supplies - Tempe Union
Brady Industries	19A-BRADY-0601	MOHAVE	6/10/2019	6/1/2024	JANITORIAL SUPPLIES/REPAIRS
BSN Sports	ADSP018-208270	AZ STATE CONTRACT	7/9/2018	7/9/2021	Sporting Goods Statewide
C & I Show Hardware & Security Syst	CTR047674	AZ STATE CONTRACT	6/10/2019	12/31/2021	WINDOWS/DOORS/LOCKING SYSTEMS & PARTS
Canyon State Bus Sales, Inc	18F-CSBS-0904	MOHAVE	6/10/2019	9/4/2023	BUSSES (NEW AND USED) AND PARTS
Canyon State Bus Sales, Inc	17Q-CSBS2-0226	MOHAVE	1/23/2020	2/25/2023	SD CARDS FOR BUS VIDEO RECORDERS
CCS Presentation Systems	20F-CCS-1003	MOHAVE	6/10/2019	10/3/2025	AUDIO VISUAL PRODUCTS & SERVICES
CCS Presentation Systems	ADSP017-184594	AZ STATE CONTRACT	6/10/2019	10/15/2021	AUDIO & VIDEO EQUIPMENT SERVICES
CDW LLC	20F-CDWG-1003	MOHAVE	6/10/2019	10/3/2025	COMP SOFTWARE & PERIPHERALS/AUDIO VISUAL EQUIPMENT
Centurylink	CTR049872	AZ STATE CONTRACT	7/1/2019	6/30/2023	INTERNET SERVICE
Climatex, LLC	17L-CLIM-1115	MOHAVE	6/11/2019	11/15/2022	FIRE SAFETY, ALARMS, INTERCOMS, CLOCKS, MEDIA, INSTALLATION & MAINTENANCE
Comprehensive Risk Services	17-15P-01	1GPA	6/11/2019	5/19/2022	DAMAGE RESTORATION, ABATEMENT, BUILDBACK
ComTrans, Inc	K19-01-23	SAVE	2/27/2020	6/30/2023	Student Transportation
ComTrans, Inc	19.031	SAVE	9/12/2019	6/30/2024	CONTRACT TRANSPORTATION SERVICES
Copperstate Fire Protection	17L-CFP-1115	MOHAVE	11/15/2017	11/15/2022	ELECTRONIC FIRE SYSTEMS
Corporate Technology Solutions LLC	ADSP017-169123	AZ STATE CONTRACT	5/26/2020	5/2/2022	CABLING COMMUNICATION SYSTEMS
Crescent Electric Supply Company	19E-CESC-0826	MOHAVE	8/30/2019	8/26/2024	ELECTRICAL SUPPLIES CHILLER REPAIR SERVICES (HVAC Equipment, Installation, Service, Related Products)
Daikin Applied Americas, Inc.	R200401	OMNIA	8/12/2019	9/30/2025	
Daktronics	R170101	Omnia	5/1/2017	4/30/2022	SCOREBOARDS AND ELECTRONIC SIGNS
Dave Bang	190-BANG-0221	MOHAVE	2/24/2020	2/21/2025	PLAYGROUND EQUIPMENT
Deconcini Mcdonald Yetwin & Lacy	21-03MMP	SAVE	7/1/2020	6/30/2025	LEGAL SERVICES
Demco, Inc	14-15 07-24	NCPA	6/12/2019	10/31/2021	LIBRARY SUPPLIES & EQUIPMENT
DH Pace Company, Inc	16G-DHP-0916	MOHAVE	8/15/2016	9/16/2021	Commercial Overhead Door Service
Dunn-Edwards Corp	IFB 17-008	SAVE	9/20/2016	9/14/2021	PAINT AND PAINTING SUPPLIES
Edgenuity Inc.	17J-EDGE-1004	MOHAVE	6/12/2019	10/4/2022	DISTANCE (ONLINE) LEARNING
Educational Services, Inc	17A-ESI-0518	MOHAVE	6/26/2019	5/18/2022	RETIRED EMPLOYEES STAFFING FOR THE DISTRICT
Enterprise Rent-A-Car	CTR046667	AZ STATE CONTRACT	9/30/2019	9/30/2021	Vehicle rental
Explorica, Inc.	18-19MP	SAVE	11/1/2017	10/31/2022	STUDENT TRAVEL
Ferguson Enterprises, Inc	CTR047692	AZ STATE CONTRACT	6/12/2019	12/31/2021	Electrical Systems and Lighting and Components and Accessories and Supplies
Fire Secur.Electron/Communications	16-04P-08	1GPA	6/12/2019	5/1/2021	FIRE AND SAFETY INSPECTIONS, PRODUCTS AND SERVICE SOLUTIONS
Fire Secur.Electron/Communications	17L-FSEC-1115	MOHAVE	6/12/2019	11/15/2022	SECURITY ALARMS, ACCESS CONTROL, FIRE ALARMS, TESTING, INSPECTION, REPAIR, IMI
Fisher Scientific	ADSP016-137080	AZ STATE CONTRACT	8/6/2019	3/31/2022	Laboratory and scientific equipment, Transport arranging services, Computer hardware
Follett School Solutions, Inc.	20B-FOLL2-0519	MOHAVE	5/19/2020	5/19/2025	LIBRARY BOOKS
Frey Scientific	15Q-FREY-0302	MOHAVE	6/12/2019	3/2/2021	SCIENTIFIC CLASSROOM SUPPLIES
Fry's Food Stores	21-3201-006	SAVE	7/1/2016	6/30/2025	Walk-in Grocery & General Retail
General Acrylics	16A-GAI-0423	MOHAVE	8/20/2019	12/1/2021	Construction of Running Tracks
General Parts LLC	17K-GPARTS-0714	MOHAVE	6/12/2019	7/14/2022	FOOD SERVICE EQUIPMENT/PARTS/REPAIRS
GMI	16B-NVIS-0723	MOHAVE	6/10/2019	7/22/2021	TELECOMMUNICATION SYSTEMS
GMI	18G-NVIS1-0926	MOHAVE	9/26/2018	9/26/2023	CLOUD PRODUCTS AND SERVICES
Gopher Sport	16-SRD-010	OMNIA	6/12/2019	9/30/2023	ATHLETIC SUPPLIES AND PE EQUIPMENT
Henry Schein, Inc.	17-15-22	SAVE	8/9/2017	8/9/2022	MEDICAL SUPPLIES/EQUIPMENT
Hertz Furniture Systems Corp	ADSP018-211700	AZ STATE CONTRACT	10/7/2019	8/31/2021	FURNITURE
Hewlett Packard Inc	ADSP016-098209	AZ STATE CONTRACT	6/12/2019	7/31/2021	COMPUTERS, PRINTERS, SCANNERS
Home Depot	11019-RFP	OMNIA	6/10/2019	12/31/2021	MRO SUPPLIES
Hye Tech Network & Security Solutions LL	16-11PV-09	1GPA	12/9/2016	12/7/2021	Technology & Audio Visual Solutions
Imagine Learning, Inc	21-28MP	SAVE	2/24/2021	2/23/2026	SUPPLEMENTAL EDUCATIONAL RESOURCES OMNIA, US Communities 2020
JKaiser Workspaces	R-TC18004	US Communities/Omnia	11/1/2017	12/31/2022	Virco Classroom Furniture
Jostens, Inc.	17I-JOS-0801	MOHAVE	8/1/2020	8/1/2022	GRADUATION SUPPLIES
Junior Library Guild	20B-JLG-0519	MOHAVE	6/12/2019	5/19/2025	LIBRARY BOOKS
Kone Inc.	EV2516	OMNIA	6/12/2019	11/30/2024	ELEVATOR MAINTENANCE MAINTENANCE FOR GRAPHICS & PRINTING MACHINES
Konica Minolta Bus Solution Usa Inc	20J-KMBS-0129	MOHAVE	1/29/2021	1/29/2026	Attached to PO
Lakeshore	200-LAKE-0303	MOHAVE	3/3/2021	3/3/2026	Instructional Aids, Supplies and Equipment
Language Line Services	ADSP018-212895	AZ STATE CONTRACT	6/12/2019	8/28/2021	In person language interpretation services, Written translation services
Lowe's Home Improvement	R192006	OMNIA	6/13/2019	3/31/2023	MAINTENANCE, REPAIR, & OPERATIONS SUPPLIES
Lowe's Home Improvement	ADSP018-179806	AZ STATE CONTRACT	6/13/2019	8/1/2021	MAINTENANCE, REPAIR, & OPERATIONS SUPPLIES
Maxim Healthcare Services, Inc	20-001	SAVE	7/1/2019	6/30/2024	SPECIAL ED CONTRACTED SERVICES
Maxim Healthcare Services, Inc	RFB 19-003-5	SAVE	10/10/2019	6/30/2024	SPED SERVICES
Medco Supply,Masune & Surgical Supp	21-003PC-261	SAVE	7/1/2020	6/30/2025	Athletic Training Supplies
Midstate Mechanical, Inc.	18-16PV-04	1GPA	6/13/2019	5/17/2023	HVAC AND ANCILLARY SERVICES, INSTALL AND REPLACEMENT

Mobile Communications	CTR046815	AZ STATE CONTRACT	11/8/2019	10/9/2024 2-Way Radios, Accessories, Service, Dispatch Consoles
Music & Arts	89-3805-23-19	SAVE	12/10/2018	1/1/2024 Sheet Music and Related Items
Nasco	18-06DP-29	1GPA	6/13/2019	2/12/2023 INSTRUCTIONAL AIDS AND SUPPLIES
Natl Restaurant Supply Co Inc	R180202	OMNIA	6/13/2019	2/28/2022 FOOD SERVICE EQUIPMENT, SMALLWARES, PARTS, DESIGN AND/OR INSTALLATION
Naughton Plumbing & Home Improvemnt	CTR047699	AZ STATE CONTRACT	6/13/2019	12/31/2021 BUILDING AND PLUMBING SUPPLIES
Need These	R161702	OMNIA	6/13/2019	3/31/2022 CABLING, NETWORKING PRODUCTS & SOLUTIONS
Norcon Industries, Inc	191-NORI-1015	MOHAVE	10/15/2019	10/15/2024 BLEACHERS, AUDITORIUM SEATING
Norcon Industries, Inc	17G-NORC5-0525	MOHAVE	6/13/2019	5/25/2022 SCOREBOARDS AND INSTALLATION
Norcon Industries, Inc	17H-NSEQ-0930	MOHAVE	9/30/2017	9/30/2022 SPORTS EQUIP. MAINT. SERVICE
NTT America Solutions	16-11PV-05	1GPA	12/9/2016	12/7/2021 Technology & Audio Visual Solutions
O'Reilly Auto Parts	19-45MB	SAVE	7/1/2020	6/30/2024 AUTO & BUS PARTS
Office Depot	R190303	OMNIA	7/1/2019	6/30/2024 FURNITURE
Office Depot	R190303	OMNIA	5/7/2019	6/30/2024 OFFICE SUPPLIES
Phoenix Book Company LLC	20B-PHXBC-0519	MOHAVE	6/17/2019	5/19/2025 LIBRARY BOOKS & OTHER MEDIA
Pitney Bowes Inc.	ADSP016-169897	AZ STATE CONTRACT	5/26/2020	5/14/2022 MAILING EQUIPMENT SUPPLIES MAINTENANCE
Play It Safe Playgrounds	190-PLAY-0221	MOHAVE	2/21/2019	2/21/2025 PLAYGROUND EQUIPMENT/SURFACES
Printing Supplies Usa LLC	18H-B2B-0615	MOHAVE	6/17/2019	6/15/2023 REMANUFACTURED TONER CARTRIDGES
ProCare Therapy, Inc.	19-003-5	SAVE	10/2/2019	6/30/2024 SPED SERVICES
Progressive Roofing	18R-PRO-0418	MOHAVE	6/17/2019	4/18/2024 INSTALLATION, REPAIR, RESTORATION OF ROOFING SYSTEMS
Pueblo Mechanical	19F-PMAC2-0904	MOHAVE	9/6/2019	9/4/2024 HVAC & ANCILLARY SERVICES, INSTALLATION & REPLACEMENT
Pueblo Mechanical	18-16-PV-05	1GPA	5/18/2018	5/17/2023 MECHANICAL SERVICES
Redburn Tire Company	CTR042117	STATE/NASPO	6/17/2019	3/31/2024 TIRES, TUBES, AND SERVICES
Regional Pavement Maintenance Of Az	19P-RPMA-0318	Not in MOHAVE	3/17/2020	3/18/2025 PAVEMENT PRODUCTS AND SERVICES
Republic Services Of Az Hauling Llc	ADSP018-208371	AZ STATE CONTRACT	4/1/2020	8/5/2021 REFUSE/TRASH COLLECTION
Riddell All American	MUSD 18-09-22	SAVE	11/16/2017	11/16/2022 Football Helmets & Shoulder Pads New & Reconditioning
Riverside Insights	IFB 19-03-23	SAVE	8/10/2018	6/30/2023 Publishing
RWC International	16E-RWC2-0702	MOHAVE	6/18/2019	7/2/2021 TRUCKS
RWC International	18F-RWC-0904	MOHAVE	6/18/2019	9/4/2023 BUSES
Safelite Autoglass	CTR051874	AZ STATE CONTRACT	6/18/2019	10/31/2021 Attached to PO's
Sargent Welch	18-06DP-36	1GPA	2/12/2020	2/12/2023 INSTRUCTIONAL AIDS AND MATERIALS
Savvas Learning Company LLC	18-44MP	SAVE	4/1/2020	5/23/2023 Educational Software/Online Programs/Apps
School Specialty LLC	190503	OMNIA	1/31/2020	6/30/2024 (includes PE equipment)
School Specialty LLC	200-SCHO-0303	MOHAVE	3/3/2021	3/3/2026 CLASSROOM INSTRUCTIONAL SUPPLIES
Shamrock Farms	16P-SFC-0701	MOHAVE	6/18/2019	6/30/2022 FOOD SERVICES
Shi International Corp	CTR046099	AZ STATE CONTRACT	6/18/2019	1/7/2022 Software and Cloud Services
Simpson Norton	20E-SNC-0825	MOHAVE	6/18/2019	8/25/2025 UTILITY VEHICLES, GROUND MAINTENANCE VEHICLES/EQUIPMENT/PARTS/REPAIR
Smartschoolsplus, Inc.	17A-SWP-0518	Not in MOHAVE	6/18/2019	5/18/2022 CONTRACT EMPLOYMENT PROGRAM FOR RETIREES
Solution Tree, Inc	07-21-25	SAVE	7/1/2020	6/30/2025 Staff Development Leadership Training
Spicers Paper Inc	19.018	SAVE	7/1/2019	6/30/2022 School and Office Supplies, Paper
Stanbury Uniforms Inc	19R-STAN-0425	MOHAVE	6/18/2019	4/25/2025 BAND UNIFORMS
Stifel Nicolaus Co Inc	C-005-1718	SAVE	7/1/2018	6/30/2023 INVESTMENT BANKING SERVICES
Sunbelt Staffing LLC	20-001		7/1/2019	6/30/2024 SPECIAL ED CONTRACTED SERVICES
Sunland Asphalt	17-16P-05	1GPA	6/18/2019	6/27/2022 Paving Services
Superior Text	19-38MP	SAVE	4/1/2019	3/31/2024 Suplus Book Disposal
SW Hazard Control Inc	ADEQ18-186334	AZ STATE CONTRACT	6/18/2019	11/1/2021 ASBESTOS AND LEAD CONSULTANT
SW Training Systems	16F-SWTS-0701	MOHAVE	6/18/2019	7/1/2021 FOOD SAFETY TRAINING
Therapia Staffing, LLC	19.015	SAVE	8/8/2019	6/30/2024 Special Education Services
Titan School Solutions, Inc	18015-R3	SAVE	1/13/2020	6/30/2023 NUTRITION SERVICES POINT OF SALE (POS) SYSTEM
Troxell	20F-TROX-1003	MOHAVE	6/18/2019	10/3/2025 AUDIO & VIDEO EQUIPMENT AND SERVICES
University Pest Control	20M-UTPC-1224	MOHAVE	6/18/2019	12/24/2025 (Per Mohave: Previous contract No. 16L-UTPC-1224 expired 12/23/20)
US Foodservice, Inc	42356	OMNIA	6/18/2019	6/30/2027 FOOD INCLUDING PRODUCE ITEMS
Verizon Wireless - Cellular	CTR049877	AZ STATE CONTRACT	6/18/2019	6/30/2023 Carrier and Broadband Provider Services
Verizon Wireless - Equipment	CTR049877	AZ STATE CONTRACT	5/21/2020	6/30/2023 COMMUNICATIONS EQUIPMENT
Virco Mfg Corporation	SV-15-0028	OMNIA	6/18/2019	12/31/2022 FURNITURE
W.W. Williams Company LLC	CTR050423	AZ STATE CONTRACT	7/1/2020	6/30/2022 Medium and Heavy Duty Trucks (OEM PARTS-LABOR and AUTO BODY)
Wards Science	18-06DP-46	1GPA	2/12/2018	2/12/2023 Instructional Materials & Supplies
Waxie Sanitary Supply	19-01PV-06	1GPA	6/18/2019	11/4/2023 JANITORIAL SUPPLIES & SERVICE
Waxie Sanitary Supply	19A-WAXIE-0601	MOHAVE	8/13/2019	6/1/2024 JANITORIAL SUPPLIES
Wenger Corporation	17F-WENG-0503	MOHAVE	5/3/2017	5/3/2022 Musical Instruments, Equipment, Repairs, Accessories and Supplies, Seating and Storage
Wenger Corporation	16R-WENG2-0414	MOHAVE	6/18/2019	4/14/2022 CHORAL RISERS, STAGE EQUIPMENT, CLASS EQUIPMENT, PORTABLE STAGES
Wesco Distribution, Inc	R192008	OMNIA	2/13/2020	3/31/2025
Western Technologies Inc.	ADEQ18-186330	AZ STATE CONTRACT	6/18/2019	11/1/2021 Asbestos and Lead Consultation and Abatement Services
World Wide Tech Inc.	ADSP016-137345 -			
WW Grainger	New Contract Pending	AZ STATE CONTRACT	6/18/2019	9/30/2021 NETWORK EQUIPMENT AND SERVICES
	R192002	OMNIA	6/18/2019	3/31/2023 HARDWARE ITEMS

- Direct Order

IPHONES

PROVEMENT, CENTRAL REPORTING, MONITORING VIDEO SURVEILLANCE  
maintenance support service





**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** May 25, 2021

**TITLE:** Approval of Sole Source Agreements for Fiscal Year 2021-2022

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**BACKGROUND:**

Pursuant to the *Arizona Administrative Code, Article 10, Section R7-2-1053*, the District utilizes products and services from a limited number of sole source vendors. Products and services available from a single source to include professional development, supplemental curriculum materials, MAP testing, programs for the deaf, law enforcement, and software upgrades.

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**RECOMMENDATION:**

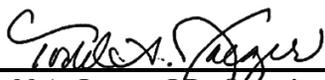
It is the recommendation of the Administration that the Governing Board approve the attached list of Sole Source vendors for fiscal year 2021-2022.

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**INITIATED BY:**

  
\_\_\_\_\_  
Scott Little, Chief Financial Officer

Date: May 14, 2021

  
\_\_\_\_\_  
Todd A. Jaeger, J.D., Superintendent

<b>VENDOR #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>
12634	ACT INC.	ACT TESTING
120	APPERSON PRINT MANAGEMENT	SCANTRON MATERIALS
16653	AVID CENTER	PROFESSIONAL DEVELOPMENT
18358	AZ DAILY STAR	LOCAL NEWSPAPER ADVERTISING
12647	AZ INTERSCHOLASTIC ASSOCIATION	HIGH SCHOOL SPORTS/ACTIVITIES GOVERNANCE
13073	AZ K-12 CENTER	PROFESSIONAL DEVELOPMENT
225	AZ SCHOOL BOARD ASSOCIATION	PROFESSIONAL ORGANIZATION
17906	BEN'S BELLS INC.	"BE KIND" MURALS, SUPPLIES
20321	BLACKBOARD, INC. (SCHOOLWIRES)	SOFTWARE LICENSING FOR INTERNET
15843	BLACKBOX NETWORK SERVICE	VOICE/VOIP SERVICES FOR PHONE SYSTEM
3554	CENTER FOR THE FUTURE OF ARIZONA	PROFESSIONAL DEVELOPMENT
10208	COLLEGE BOARD/AP PROGRAM	ASSESSMENT
1399	COMMUNITY OUTREACH (COPD)	SERVICES FOR THE DEAF AND HARD OF HEARING
19602	CURRICULUM ASSOCIATES, LLC	INTERVENTION PROGRAM (I-READY) MATERIALS
1457	ENCYCLOPEDIA BRITANNICA	SUPPLEMENTAL ONLINE RESEARCH MATERIALS
19933	FRONTLINE TECHNOLOGIES GROUP LLC	SUBSTITUTE PLACEMENT SOFTWARE AND MAINTENANCE
19752	HD BAKER POINT OF SALE SYSTEMS(Intouch)	TOUCHBASE TRANSACTION FEES
17705	HOUGHTON MIFFLIN / HARCOURT	SUPPLEMENTAL MATERIALS
1161	HOUGHTON MIFFLIN / MCDUGAL	SUPPLEMENTAL MATERIALS
19867	IBOSS NETWORK SECURITY	NETWORK SECURITY EQUIPMENT AND SOFTWARE
20791	IGT2HVIT, LLC	JUICE ALIVE PRODUCTS
19348	INSIGNIA SOFTWARE CORPORATION	LIBRARY AUTOMATION PRODUCTS
17889	INTERNATIONAL BACCALAUREATE	PROFESSIONAL ORGANIZATION/SUPPLEMENTAL MATERIALS

18642	LITERACY VOLUNTEERS OF TUCSON	READING MENTORSHIP
15589	LRP CONFERENCES	PROFESSIONAL DEVELOPMENT
19308	MCGRAW-HILL SCHOOL EDUCATION (FORMERLY SRA/MCGRAW HILL)	LANGUAGE FOR LEARNING PROGRAM/ALEKS
6739	MSR WEST	CALIBRATIONS FOR GRASON-STADLER AUDIOLOGY EQUIPMENT
17937	MULTI-CARD (FORMERLY AUTHENTIC DATA SOLUTIONS - FORMERLY ROCKWEST)	EVENT HANDLER SOFTWARE INTERFACE & STUDENT ID CARDS & SYSTEMS
10912	NATIONAL GEOGRAPHIC EDUCATIONAL SERVICES	SUPPLEMENTAL MATERIALS
13161	NATIONAL GEOGRAPHIC FOR KIDS	SUPPLEMENTAL MATERIALS
16714	NATIONAL GEOGRAPHIC LEARNING (CENGAGE)	SUPPLEMENTAL MATERIALS
9438	NATIONAL GEOGRAPHIC SOCIETY	SUPPLEMENTAL MATERIALS
8704	NATIONAL SCHOOL BOARD ASSOCIATION	PROFESSIONAL ORGANIZATION
13053	NORTHWEST EVALUATION ASSOCIATION	MAP TESTING
19393	NUTRISLICE, INC.	FOOD AND NUTRITION SERVICES
11345	ODYSSEY OF THE MIND PROGRAM	PROFESSIONAL ORGANIZATION
15865	ODYSSEYWARE	SUPPLEMENTAL ONLINE MATERIALS
-----	ORO VALLEY POLICE DEPARTMENT	POLICE SERVICES/SRO Services
15375	PACIFIC LEARNING	SUPPLEMENTAL MATERIALS
14142	PARENTS AS TEACHERS NATIONAL CENTER	PROFESSIONAL ORGANIZATION
5104	PEARSON ASSESSMENT	SUPPLEMENTAL MATERIALS
11777	PEARSON/SAVVAS EDUCATION, INC.	TEXTBOOKS ( <i>READING STREET</i> )
14523	PHOENIX DESERT SUMMER INSTITUTE	PROFESSIONAL DEVELOPMENT
17436	PHONAK LLC	EQUIPMENT FOR HEARING IMPAIRED STUDENTS
*	PIMA COMMUNITY COLLEGE	ACADEMIC AND ADVISORY DEPARTMENTS
15317	PIMA COUNTY REGIONAL SUPPORT CENTER	PROFESSIONAL DEVELOPMENT

*	PIMA COUNTY SHERIFF	SPECIAL DUTY LAW ENFORCEMENT SERVICES
21081	POWERSCHOOL GROUP LLC (formely Sunguard)	PROFESSIONAL DEVELOPMENT AND SOFTWARE UPGRADES(Cognos, 4J)
19821	PROJECT LEAD THE WAY, INC.	SUPPLEMENTAL MATERIALS(engineering)
7568	REALITYWORKS	REAL CARE INFANT EQUIPMENT AND SOFTWARE
768	RIVERSIDE PUBLISHING/INSIGHTS	SUPPLEMENTAL MATERIALS
19357	SAGE SOFTWARE, INC.	HUMAN RESOURCES SOFTWARE
6421	SCHOLASTIC BOOKS	SUPPLEMENTAL MATERIALS
1793	SCHOLASTIC INC	SUPPLEMENTAL MATERIALS
18241	SCHOLASTIC MAGAZINE	SUPPLEMENTAL MATERIALS
13225	SCHOLASTIC NEWS	SUPPLEMENTAL MATERIALS
15473	SCHOLASTIC TEACHING RESOURCES	SUPPLEMENTAL MATERIALS
20570	SEAS EDUCATION, INC.	ADMINISTRATIVE COSTS FOR MEDICAID
606	JOHNSON CONTROLS/SIMPLEX GRINNELL	REPLACEMENT PARTS, SERVICE & EQUIPMENT FOR DISTRICT FACILITIES
10090	STAFF DEVELOPMENT FOR EDUCATORS(SDE)	PROFESSIONAL DEVELOPMENT
729	SUNTRAN	BUS PASSES & TRANSPORTATION
4906	TIME FOR KIDS	SUPPLEMENTAL MATERIALS
6101	TOLEDO PHYSICAL ED SUPPLY	KEY-CONTROLLED MASTER LOCKS
15452	TOOLS4EVER	SOFTWARE UPGRADES
4302	TOWN OF ORO VALLEY	FACILITY USAGE
-----	TUCSON POLICE DEPARTMENT/OFF DUTY MGMT	SPECIAL DUTY LAW ENFORCEMENT SERVICES
7608	TUCSON SYMPHONY ORCHESTRA	EDUCATIONAL ENRICHMENT VENUE
16369	TURNAROUND CONSULTING	PROFESSIONAL DEVELOPMENT
18282	TURNAROUND SCHOOLS	NO EXCUSES UNIVERSITY PLANNERS

16869	TYLER TECHNOLOGIES	STUDENT INFORMATION SYSTEM/TRANSPORTATION ROUTING/ERP ACCT SOFTWARE
8213 15754	UNITED STATES POSTAL SERVICE	POSTAGE & SERVICE
*	UNIVERSITY OF ARIZONA	ACADEMIC AND ADVISORY DEPARTMENTS
18808	UNIVERSITY OF CAMBRIDGE	PROFESSIONAL DEVELOPMENT
21870	VECTOR SOLUTIONS	SAFE SCHOOL TRAINING
15341	WILSON LANGUAGE TRAINING CORPORATION	SUPPLEMENTAL MATERIALS(except intervention materials)
16099	ZOO-PHONICS	SUPPLEMENTAL MATERIALS



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

**DATE OF MEETING:**      **May 25, 2021**

**TITLE:**            **Approval of Out of State Travel**

**BACKGROUND:**

**STUDENTS**

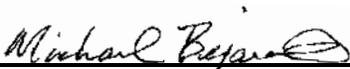
Lisa DaDeppo, Shannon Haskins, Monica Garcia, Cassidy Johnson, Chris Gutierrez, Tara Deeb, Suzanne Robertson, Kelly Allan, Tammi Osbourne, and Monica Carlson from Cross Middle School request permission to take 90 students from 8<sup>th</sup> grade to visit national and historic sites in Washington D.C. and New York City, New York, March 8-15, 2022. Approximate cost of the travel is \$180,827 and will be paid for by auxiliary funds and tax credit donations. Three school days will be missed and substitutes are required.

BUDGET CODE KEY		
525-00-100-1001-6892-167-0000	Auxiliary	Classroom instruction, Cross, student travel
526-00-100-1001-6892-167-0000	Tax Credit	Classroom instruction, Cross, student travel
525-00-100-1001-6113-167-0000	Auxiliary	Classroom instruction, Cross, substitutes
526-00-100-1001-6113-167-0000	Tax Credit	Classroom instruction, Cross, substitutes

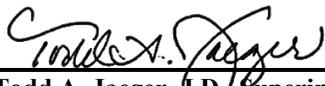
**RECOMMENDATION:**

It is the recommendation of the administration that the above travel be approved.

**INITIATED BY:**

  
 Michael Bejarano  
 Associate Superintendent for Secondary Education

**Date: May 17, 2021**

  
 Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Cross Middle

ESTIMATED NUMBER OF STUDENTS: 90

NAME OF SCHOOL GROUP/CLUB/ENTITY: Cross Middle School 8<sup>th</sup> Grade

STAFF ADVISOR(S)/CHAPERONES: Lisa DaDeppo, Shannon Haskins, Monica Garcia, Cassidy Johnson, Chris Gutierrez, Tara Deeb, Suzanne Robertson, Kelly Allan, Tammi Osbourne, and Monica Carlson.

ABSENCE: # Days 8 Sub Required:  Yes  No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: To visit national and historic sites in conjunction with the 8<sup>th</sup> grade history and civics curriculum, as well as science, and music curriculum. Tax Credit money will be used to pay travel expenses. The students will participate in an educational scavenger hunt in each city and an essay contest to determine which students will participate in the laying of a wreath at the Tomb of the Unknown Soldier.

DESTINATION OF TRAVEL: Washington, D.C.; New York City, NY

DATES OF TRAVEL: March 8, 2022-March 15, 2022

ACADEMIC BENEFITS TO STUDENTS: The 8<sup>th</sup> grade social studies curriculum focuses on Civics and Government, including Civil Rights, Structures of Government, Civic Responsibilities, Economics, Human Rights, and Cycles of Conflict. This trip will highlight a number of key sites in Washington, D.C. that will support that instruction: tours of the US Capitol, the US Supreme Court, Embassy Row, Arlington National Cemetery, National Museum of African American History and Culture, the Marine Corp War Memorial, National Archives, the Smithsonian Museum of American History, and the Holocaust Museum. Students will also spend time in New York City, which will highlight areas of the curriculum and include visits to Ellis Island, the United Nations, Wall Street, Tenement Housing Museum, and 9/11 Memorial Museum.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval:

Other Explorica, Inc will arrange air and ground travel (included in the trip package.)

Are expenses paid from any of the following accounts? Auxiliary Yes Tax Credits Yes Club Funds \_\_\_\_\_  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

APPROX. COST

BUDGET CODE





**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**        **May 25, 2021**

**TITLE:**    **Approval to Display The Cultural Landscape for AP (Advanced Placement)  
Textbook Adoption Materials for 60 Days**

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**BACKGROUND:**

Three high school teachers and a high school administrator have determined that a new textbook for AP Human Geography would benefit the curriculum and our student’s preparation for the AP Exam and subsequent advanced social studies courses. After having completed the evaluation process, we are requesting a public review of a new textbook for the District’s AP Human Geography course. Our evaluation committee consisted of an AP Human Geography teacher, an AP World History teacher, a Special Education Resource History teacher, and the principal from Ironwood Ridge High School – the only high school in our district that offers the AP Human Geography course.

The first step of the process was to determine which texts have been recommended by the College Board for AP Human Geography. Second, the committee outlined the minimum requirements for a textbook to be used in the AP Human Geography course. Once the recommended books were determined and the minimum requirements were agreed upon, three textbooks were reviewed by the committee. The following textbooks were evaluated on March 31, 2021:

**AP Human Geography**

1. *Human Geography: A Spatial Perspective* (Publisher: Cengage)
2. *Human Geography: Landscapes of Human Activity* (Publisher: McGraw-Hill)
3. *The Cultural Landscape: An Introduction to Human Geography* (Publisher: Pearson/Savvas)

Evaluation rubrics were scored individually for the three textbooks. The results were compiled, summarized, and agreed upon by all members of the evaluation team.

<b>AP Human Geography Textbook Adoption Committee Results</b>									
<b>Textbooks Reviewed</b>	<b>Rating by Evaluators</b>								<b>Total</b>
	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	
<i>Human Geography: A Spatial Perspective</i> (Publisher: Cengage)	30	45	36	43	53	23	22	5	259
<i>Human Geography: Landscapes of Human Activity</i> (Publisher: McGraw-Hill)	31	40	29	41	46	24	36	7	258
<i>The Cultural Landscape: An Introduction to Human Geography</i> (Publisher: Pearson/Savvas)	31	45	40	44	62	30	36	8	296

In conclusion, we are requesting a 60 day public review of “**The Cultural Landscape: An Introduction to Human Geography**,” published by Pearson/Savvas. It is a comprehensive and complete overview of a basic introductory course in human geography. The text and its supplementary materials are superior to others. It is aligned with the College Board Framework. The course is an important part of our District’s goal of preparing students for college and career readiness. This book better meets the new standards for this course established by the College Board and will make both learning and teaching AP Human Geography more efficient. We are confident that the new textbook will help us with those goals.



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**RECOMMENDATION:**

It is the recommendation of administration that “**The Cultural Landscape: An Introduction to Human Geography**” be placed on a 60-day public review.

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**INITIATED BY:**

A handwritten signature in cursive script that reads "Michael Bejarano".

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**Michael Bejarano**  
Associate Superintendent for Secondary Education

**Date: May 13, 2021**

A handwritten signature in cursive script that reads "Todd A. Jaeger".

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**Todd A. Jaeger, J.D., Superintendent**



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** May 25, 2021

**TITLE:** Approval of Proposed 2021-2022 Code of Conduct

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**BACKGROUND:**

On May 11, 2021 the Governing Board reviewed proposed revisions to the 2021-2022 Code of Conduct. The revised document is now presented for the Board's approval.

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**RECOMMENDATION:**

The Administration recommends that the Board approve the attached 2021-2022 Code of Conduct.

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**INITIATED BY:**

Michelle H. Tong, J.D.,  
Associate to the Superintendent and General Counsel

Date: May 17, 2021

Todd A. Jaeger, J.D., Superintendent

# Introduction to the Student Code of Conduct

A clear and specific Student Code of Conduct is an essential element in developing and maintaining a successful academic environment. As the expectations for student achievement increase, a Student Code of Conduct becomes increasingly important as a central element in the creation of the safe and caring environment necessary for student success. To be effective, a Code must explain expectations for behavior so that all members of the school community can fully understand them; it must also provide fair and consistent guidelines for consequences to be applied when behavioral incidents do occur to help ensure schools are safe places for students, staff, and the public.

This Code has been drafted to be as conversational as possible, but it is important to recognize that any code of conduct must comply with certain legal mandates for public schools and must be very clear about expectations, to include precise definitions where required. Therefore, this Code provides both “plain language” definitions for behavioral incidents as well as more technical definitions established by the State of Arizona Department of Education.

This Code of Conduct includes the following elements:

- Prohibited behaviors are organized into categories to help students understand the related nature of certain behaviors and their relative impacts upon the learning environment.
- Behavioral rules and potential consequences for violations of the rules are combined together in tables to improve understanding and for ease of reference.
- Because technology has become increasingly important for students both within the school setting and in society at large, this Code incorporates rules on the use and consequences for misuse of technology, including computers and the Internet.

## The District Values: Basic Expectations for Positive Student Conduct

The following pages outline eleven positive conduct standards for our student community. Examples are given for each standard; however, they are not intended to be a complete or exhaustive list of examples.

### 1. DIVERSITY

- Be your own person and be proud of who you are.
- Recognize that you are different from others and that others will be different from you.
- Respect the differences in others.
- Try to understand the feelings of others.
- Enjoy the differences in people and learn from them.

### 2. CREATIVITY

- Think.
- Imagine.
- Try new ways to do things.
- Have your own ideas. Give credit to others for theirs.
- Enjoy new ideas from others.

- Explore ideas in a thoughtful and positive manner.
- Be flexible and adaptable to meet changing demands.

### **3. CURIOSITY**

- Use technology appropriately and for school purposes.
- When you do not understand words, directions, information, or questions, always ask someone to explain their meaning. Ask the teacher, ask friends, or ask your parents.
- When you ask a question in class, other students probably are asking the same question in their heads. When you ask a question, you may be helping other students who are too shy to ask that question.
- Enjoy wondering about everything. Then, ask someone to help you find out more about what you are wondering about. Good helpers are your teacher, the librarian, your parents, and the Internet.
- Be an explorer. Think of new ideas. Think of new ways to understand yourself, others, and the world around you.

### **4. DILIGENCE**

- Attend school daily and be on time.
- When you have a job to do, do it until it is done.
- When you make a promise, keep it.
- When you are supposed to be somewhere at a certain time, be on time.
- Complete tasks on time.
- Make up all missed work, as permitted by your teacher.
- Keep commitments.
- Keep track of your schoolwork. Be responsible for doing classwork and homework. Always do your best.

### **5. ACHIEVEMENT**

- Always try to do your very best at whatever you do.
- Set challenging goals for yourself and go after them.
- Create plans and strategies you will need to achieve your goals.
- If you believe in a goal, stick to it.
- Seek help and assistance when you need it.
- Learn from mistakes. Try not to repeat them.
- Be proud when you improve.
- Be proud of what you can do at school, at home, and with your friends.

### **6. HONESTY:**

- Tell the truth.
- Respect and praise others who tell the truth.
- Do your own work.
- Take pride in admitting when you have made a mistake. Wise people learn from their mistakes.
- Give credit to others for their work and thoughts.

### **7. CARING AND RESPONSIBILITY:**

- Report bullying to a teacher or someone in the office.
- Keep your school safe; tell a teacher or someone in the office when you learn of something that threatens your safety or your school's safety, such as drugs, weapons, or scary behavior.

### **8. KINDNESS**

- Use kind, friendly words toward others.
- Do you like having friends? So do others. Be a friend to someone.
- Do you sometimes need help? So do others. Help someone.
- Do you appreciate someone sharing something with you? So do others. Share with others.
- Encourage others. See the good in them and praise them for it.

## **9. FAIRNESS**

- First, ask yourself, “Is this fair?” Then, ask yourself, “Am I being fair?”
- Expect fairness from others, and be fair to them.
- Fairness usually feels right; unfairness never does.

## **10. RESPECTFULNESS:**

- Ask yourself, “How do I want to be treated?” Then, treat others the way you want to be treated.
- Show respect for yourself and others through your actions and what you say.
- Respectful words and actions help when you are part of a group or team.
- You show respect for yourself and others by never using bad language and hand signals at school.
- You show respect when you get over conflicts without getting physical. Ask a grownup for help if you need it.
- You show respect when you take turns and allow others to do their work.
- You show respect when you follow the rules at sports and when you help others, rather than putting them down when they make a mistake.
- You show respect when you follow school dress rules.

## **11. SERVICE TO THE COMMUNITY:**

- Your community is the people around you at school and at home.
- Follow the rules of your community.
- Keep your school clean. Clean up after yourself.
- Recycle whenever possible.
- Be a leader when it helps the group.
- Be a follower when it helps the group.
- Share ideas that will help the group.
- Be a person who can be counted on by others.
- Participate in community projects.
- Help without being asked.

## **Shared Responsibilities for Student Behavior**

In order for our community’s children to maximize the benefits of a public education, everyone must share in the collective responsibility of promoting behavior that provides an environment in which all children can feel safe and learn. Certainly, all members of our community have a role to play as positive models for respectful behavior. The following paragraphs discuss basic responsibilities for students, parents, staff, and the community for ensuring a successful education for every child.

### **Students’ Responsibilities**

Students, you must take an active role in monitoring your own behavior and modeling appropriate behavior for your fellow students. In order to accomplish this, you must:

1. Become familiar with the conduct standards;<sup>79</sup>

2. Strive to follow the conduct standards;
3. Accept and use feedback and/or discipline as resources to improve yourself; and
4. Set goals for improvement.

## **Parents' and Guardians' Responsibilities**

No role model is more powerful than a parent or guardian. Parents are “first and forever teachers” who set much of the direction for their child. Thus, parents and guardians must:

1. Become familiar with the conduct standards and discuss them with their children;
2. Support and reinforce behavior expectations and disciplinary policies of the school by assuming the primary responsibility for the discipline of their children;
3. Cooperate with and support teachers and staff;
4. Maintain regular communication with teachers regarding their children's school work and behavior;
5. Ensure that children attend school every day, unless ill, and that they arrive on time;
6. Teach their children to seek positive resolution to problems and to handle confrontation non-violently; and
7. Provide their children with a nurturing and healthy environment.

## **School Staff Responsibilities**

Each member of the school staff has the primary responsibility of providing for the educational needs of all students and for the safety of the school environment. The school staff members are responsible for:

1. Maintaining an atmosphere conducive to learning and good behavior;
2. Teaching and modeling the conduct standards;
3. Building close and productive relationships with students and their families by demonstrating respect, caring and effective communication;
4. Utilizing informal strategies to intervene with behavior when appropriate; and
5. Administering discipline in a fair and impartial manner to teach by example the principles of justice and citizenship by example.

## **Community and Family Service Organizations' Responsibilities**

Public, private, religious, secular organizations and businesses can support the prevention, intervention, and remediation of issues associated with student discipline when they:

1. Serve as mentors to help students develop positive social skills that foster safe school environments.
2. Assist in violence prevention, substance abuse education and character development.
3. Serve as a resource for families of students unable to meet the behavioral expectations of the school and community;
4. Assist students and parents when students re-enter school following disciplinary exclusions; and
5. Become partners with schools to coordinate services which support the school system's disciplinary policies.

# Understanding the Code of Conduct – Q & A

## **Why does the District have a Student Code of Conduct?**

Preserving the safety and protecting the health and general welfare of students, District employees, visitors, and volunteers on school property and at school activities are the legal and moral responsibilities of the Governing Board and its Administration.

The Amphitheater Governing Board and Administration recognize that students should have and need a certain degree of freedom to express their individuality in school, but any such expression should never intrude upon or endanger the freedoms of others. The Governing Board has therefore established policies and directed the Superintendent to establish regulations for student conduct which will strike an appropriate balance between individual freedoms and safe schools.

While the District and its parents, students, and public have expectations for what student behavior should be like, and while we hope every student will strive to meet those expectations, we know that some students will violate those expectations and need some action to help ensure that the violation does not re-occur. The severity of these violations will vary, but many violations will warrant correction – some action to help ensure the violation does not recur. As a consequence, state law mandates that each school district governing board establish rules for student behavior, and include the range of consequences the District thinks will encourage more appropriate behavior in the future.

## **Do schools have their own rules for student conduct as well?**

The principal and faculty of each school may have established school-specific rules for student behavior and conduct. These school-based rules are in addition to those contained in this Code of Conduct, provided they are consistent with this Code of Conduct, the policies of the Governing Board, and applicable law.

Students must comply with both this District-wide Student Code of Conduct and with all rules established by the principal and faculty of the school they attend. A student's failure or refusal to comply with the rules of his or her school will subject the student to disciplinary action.

The principal of each school is required to ensure that copies of District and school rules pertaining to discipline, suspension, and expulsion of students are distributed to parents and students.

## **How does one interpret the Code of Conduct?**

Generally, words will be given their ordinary meaning, unless those terms are otherwise specifically defined. In the event of any conflict in interpretation, the determination of the Associate to the Superintendent shall be final. The interests of safety, and student and staff welfare, shall be paramount considerations in the interpretation of disciplinary rules.

## **What happens under the Code if a student only attempts to commit a prohibited act, or helps someone else to attempt or actually commit a prohibited act?**

When a student attempts to commit a prohibited act or participates in any way to help someone else to attempt a prohibited act, actually commits a prohibited act, or conceals the commission of a prohibited act, that student is subject to disciplinary action as if the student had committed the act. This ensures that students develop a sense of personal responsibility for behaviors they encourage or solicit in others. To be subject to discipline in any circumstance, however, the student must have, at a minimum, actively engaged in some behavior which facilitated, promoted, or protected the underlying behavior.

## **What does the Code mean by “possession?”**

A student will be considered to “possess” or “be in possession of” a substance or object if the student:

- (1) knows of the nature, existence, and location of the substance or object, or
- (2) takes control of the substance or object, regardless of the length of time of that control or their intention.

Students who “hold something for a friend” are responsible for possession.

## **What is the difference between criminal law and school district rules?**

Court proceedings relating to an incident at school are separate from the school’s disciplinary procedures. Courts take actions for violations of laws – usually criminal laws. Schools take disciplinary action for violations of school and District rules. Behavior which violates school rules may not violate criminal law. So, discipline may be imposed even if a court decides not to impose criminal penalties. The school administration may, however, be *required* to report certain kinds of student conduct to appropriate law enforcement officials if that conduct also constitutes a crime.

Student conduct matters are governed by District rules and policies, rather than criminal law or court procedures. Juvenile or criminal court matters are not controlled by school district rules or procedures. Schools may use different definitions of violations than used in criminal law. When making decisions, schools do apply a different burden of proof than the courts. To convict, the courts require evidence “beyond a reasonable doubt.” School decisions are based on the “preponderance of evidence.” A preponderance of evidence exists where there is a greater weight of evidence than the evidence offered in opposition to it (e.g. 50.1% vs. 49.9%).

## **Where and when does the Code of Conduct apply?**

This Code applies to students:

- During regular school hours;
- Whenever the student is being transported on a school bus or by other transportation arranged by the school district;
- When the student is traveling to and from school by any other means, including walking or personal travel;
  
- During school events, including off-campus events and activities such as field trips and athletic competitions;
- At other times where a school employee has jurisdiction or authority over students, including summer activities;
- During other activities associated with or supported by the school in any way; and

- On school or District grounds at any time, regardless of whether school is in session.

Additionally, the principal may take disciplinary action when a student's misconduct away from school has a detrimental effect on other students at school or on the orderly educational process of the District. Also, the principal may take disciplinary action if the violation is directly connected to prior violations at school or threatens to produce further violations or a risk of harm or injury at school.

## **What specific behaviors does this Code of Conduct prohibit?**

The tables which follow in the next section of this Code of Conduct list rules for student conduct (prohibited behaviors). Prohibited behaviors are classified by the following categories in the tables:

1. Aggression and Hostility
2. Alcohol, Tobacco, Medications, and Other Drugs
3. Arson and Combustibles
4. Attendance Violations
5. Harassment, Threats, Bullying, and Intimidation
6. Academic Dishonesty (Lying, Cheating, Forgery, or Plagiarism)
7. Disruptions to the Academic Process
8. Threatening the School Environment
9. Sexual Behaviors
10. Technology Abuses
11. Theft
12. Trespassing
13. Vandalism and Damage
14. Weapons and Dangerous Items

## **What specific consequences can be imposed for violations of this Code of Conduct?**

The tables which follow in the next section of this Code of Conduct list consequences for violations of the Code - the types of discipline which school District personnel are permitted or – in some situations – are required to impose.

The school principal or designee may determine the consequences from those listed. Multiple consequences may be selected by the principal. Principals can consider the age and developmental level of the student in setting disciplinary consequences.

Where a long-term suspension consequence is stated as “(Mandatory),” a principal must present the matter to a long-term suspension hearing officer appointed by the Governing Board for a formal hearing unless the principal requests and obtains a written waiver approved by the Superintendent or his designee. If granted, a mandatory expulsion consequence for the same violation may be waived at the same time.

If not waived as noted above, a “(Mandatory)” expulsion consequence likewise requires that the matter be presented to a hearing officer appointed by the Governing Board to hear the matter and make a recommendation to the Governing Board about expulsion. This expulsion consequence may be waived by the Superintendent (or his designee) upon the student providing proof that he/she has met any terms and conditions set forth by the Long-term Suspension Hearing Officer.

The disciplinary consequences include the following school level and District level actions:

## **School Level Disciplinary Actions:**

Where appropriate or required, school personnel may implement the following disciplinary actions:

- **Activity Restriction** – Restricting a student from participating in or attending school activities such as dances, performances, athletic contests, team practices, club meetings, events, parties, etc.
- **Bus Probation** – Establishing conditions with which the student must comply in order to continue riding the school bus.
- **Bus Suspension** – Denying the student the privilege of riding a school bus for violations of the Student Code of Conduct, even if the student is not denied the right to attend school.
- **Conference** – Meeting or contacting two or more of the following: the student, parent, counselor, principal, and other District staff members.
- **Detention** – Requiring that a student report to a specified location at certain times during school and before or after school, including "Saturday school."
- **In-Class/School Discipline** – Imposing consequences, which do not require suspension from school, such as loss of privileges, additional work assignments, temporary removal from class, and/or other classroom or school-based consequences.
- **In-School Suspension** – Assigning a student to attend a location in the school that is in an area removed from the regular education setting.
- **Probationary Contract** – Executing a written document setting out academic and/or behavioral stipulations for the student. Violation of the contract will result in additional, usually more severe, disciplinary action.
- **Reprimand** – Reprimanding the student, verbally or in writing, by a principal or other staff member.
- **Removal From Class** – Excluding the student from a classroom. The teacher is responsible for maintaining an appropriate learning environment in the classroom. Arizona law, therefore, permits a teacher to temporarily exclude a student from the teacher's class for serious disruption of the educational process within the teacher's classroom or for exhibiting persistent disobedient behavior. The teacher may also refuse to readmit the student to the classroom under certain circumstances. In the event of such a removal from class, the student will report to a location at school determined by the school principal. School-based procedures which determine whether the student may return to the class are then implemented.
- **Requests for District-Level Disciplinary Actions** (listed below).
- **Revocation of Automobile Privileges** – Revoking automobile privileges.
- **Revocation of Off-Campus Privileges** – Revoking off-campus privileges.
- **Short-Term Suspension** – Suspending a student from school for up to nine (9) school days. During the term of a short-term suspension, the student must remain away from all

District schools and activities. If it is necessary for a student to come to a school during a short-term suspension, the student must make prior arrangements with the principal to do so. A short-term suspension imposed by the principal's designee may be appealed to the principal. A short-term suspension, which was imposed or approved by the actual school principal, is not subject to appeal.

- **Student Schedule or Curriculum Adjustment** – Changing the student's class schedule, teacher, courses, instruction, or access to components of curriculum.
- **Time Out** – Removing a student from instruction in the classroom or from other school activities for a period not to exceed three hours. During time out, the student is reassigned to a supervised area such as the principal's office, alternative or in-school suspension programs, or responsibility rooms.
- **Work Assignments/Community Service** – Providing the student, at the District's discretion, an opportunity to perform supervised activities related to the assistance of District personnel, or to the upkeep and maintenance of school facilities or other public properties, instead of serving or while serving a suspension or expulsion. The student and parent(s) may also request this alternative, however the final decision rests with the principal. Supervision by parents may be required for this alternative.

### **District-Level Disciplinary Actions:**

Where appropriate or required, District-level personnel may implement the following disciplinary actions:

- **Any of the School Level Disciplinary Actions (listed above)**
- **Long-Term Suspension** – Suspending a student from school for a term not to exceed the total number of school days in one school year (presently 178 school days). A long-term suspension may carry over from one school year into the next. The suspension hearing officer may provide an opportunity for the student to return early from suspension by meeting certain terms and conditions. During the term of a long-term suspension, the student must remain away from all District schools and activities. If it is necessary for a student to come to a school during a long-term suspension, the student must make prior arrangements with the principal to do so. A long-term suspension may only be imposed following a hearing held by a District-level hearing officer. A student or parent has a right to appeal the decision of the District hearing officer to the Governing Board in accordance with District policy and regulation. Suspensions remain in effect pending the Board's review of any appeal.
- **Expulsion** – Expelling a student from school until specifically permitted to return to school by the Governing Board, usually based upon the student's and the parent's compliance with certain terms and conditions. Expulsion can be permanent as well. During the term of an expulsion, the student must remain away from all District schools and activities. If it is necessary for a student to come to a school during an expulsion, the student must make prior arrangements with the principal *and the hearing officer* to do so.

Following a long-term suspension hearing, the hearing officer may provide an opportunity for the student to avoid an expulsion hearing by meeting certain terms and conditions. If this action is not appropriate based on the circumstances surrounding the student's Code violation(s), or the terms and conditions are not met, whether or not the student should be expelled, and if so, under what conditions (if any) the student might be able to re-apply for

admission to the District. **Only the Governing Board can make the final determination of whether a student should be expelled and under what conditions the student might be able to re-apply for admission to the District.** Before making its decision, the Board will consider the reports of both hearing officers and the statements of the student, his/her family, and their lawyer if any are present and choose to speak in accordance with District policy and regulation.

## **Are educational services provided to suspended and expelled students?**

In some circumstances, the District will offer ongoing educational services to students who are suspended or expelled. Whether the District does so depends upon the length of the exclusion from school, the student's status as a disabled student, and the nature of the student's offense.

Where students are eligible for and are offered continuing services by the District, the student's active participation in the alternative education services offered may be considered as a factor in reducing the level of discipline normally appropriate for the offense involved. For example, if a student is suspended for possession of illegal drugs and is being considered for expulsion as well, the fact that the student has enrolled in and is actively pursuing his/her education in the alternative program offered by the District may result in waiver of the requirement under this Code for expulsion or may even serve to reduce the term of the long-term suspension.

## **Are there special considerations for athletes and extracurricular participants?**

Students participating in interscholastic activities for their schools do so as representatives of their school community and as role models for other students. Their involvement with tobacco, drugs and alcohol at any time can therefore negatively reflect upon their community and convey a poor example to their peers. In addition, the use of tobacco, drugs or alcohol by athletic or activity participants can lead to an increased risk of harm or severe injury to themselves or others during those activities.

The Amphitheater District therefore maintains a zero tolerance "24/7" policy on the use of tobacco, drugs or alcohol by interscholastic participants. Any interscholastic participant who uses, possesses or transfers tobacco, alcohol or drugs at any time during their active season of competition will be immediately removed from the activity for the balance of the season. This rule applies 24 hours a day, seven days a week, regardless of a student's location.

Similarly, other behaviors by student representatives can reflect upon their team, school and community. Students participating in interscholastic activities should be mindful at all times of the important role they play in their school community and how their behavior can negatively impact their fellow teammates, their fellow students, and the school in general. Whether at a team event, a school activity, a community function, or on the internet, student representatives must always observe appropriate decorum, behavior and etiquette when acting in any way that is connected to the school or team.

## **How does this Code of Conduct apply to students of different ages and developmental factors?**

The rules and procedures outlined in this Student Code of Conduct apply to all District students. The age, maturity and developmental factors of students may be considered in determining the type of

disciplinary action to be taken in the event of violations. Generally speaking, the older and more mature a student is and/or the more serious the infraction, the more personal responsibility the student will carry for his or her actions.

District personnel who administer student discipline will follow appropriate disciplinary procedures for disabled students when dealing with students in special education programs, with those receiving Section 504 accommodations, and with those who are pending evaluation.

## Conduct Rules and Consequences

### School-Level Actions

Code of Conduct Rule violations may result in one or more of the following School-Level Actions:

Activity Restriction	Removal from Class
Bus Probation/Suspension	Reprimand
Community Service	Revocation of Automobile Privileges
Conference	Revocation of Off-Campus Privileges
Detention	Schedule or Curriculum Adjustment
In-Class/School Discipline	Short-term Suspension
In-School Suspension	Time Out
Probationary Contract	Work Assignment

Each School Level Action involves a conference with the student to review appropriate conduct.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Aggression and Hostility</b>		
<b>1A. Provocation</b> Use of any form of communication (verbal or written) or gestures, including exhibiting gang signs, that may cause others to fight or engage in other hostilities; challenging someone to fight.	School Level Actions <del>and:</del> Short-term Suspension	School Level Actions, <del>and:</del> Short-term Suspension Long-term Suspension
<b>1B. Minor Aggressive Act</b> Inappropriate physical contact (non-sexual) which does not cause serious injury.	School Level Actions, <del>and:</del> Short-term Suspension	School Level Actions, <del>and:</del> Short-term Suspension Long-term Suspension

Examples of **MINOR AGGRESSIVE ACT** include, but are not limited to, spitting, tripping, hitting, poking, pulling, or pushing.

<b>1C. Fighting</b> Mutual participation by two or more students in an incident involving physical violence, where there is no major injury.	School Level Actions, <del>and:</del> Short-term Suspension Long-term Suspension	School Level Actions, <del>and:</del> Short-term Suspension Long-term Suspension Expulsion
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A verbal confrontation alone does not constitute **FIGHTING**. Students should avoid fighting at all times. If provoked, the first response should be to walk away.

“Mutual participation” for **FIGHTING** may exist if physical violence continues longer than reasonably necessary.

Self-defense is NOT a defense if excessive force is used to defend.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Aggression and Hostility</b>		
<b>1D. Assault</b>  Causing any physical injury to another person; making another person reasonably fearful of physical injury; knowingly touching another person with the intent to hurt, insult or provoke that person.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>1E. Aggravated Assault</b>  Committing assault which: <ul style="list-style-type: none"> <li>• Causes serious physical injury to another; or</li> <li>• Involves a deadly weapon or dangerous instrument; or</li> <li>• Is inflicted upon someone 15 years or younger by someone 18 years old or older; or</li> <li>• Is an assault of a police officer; or</li> <li>• Is an assault of a school employee.</li> </ul>	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Alcohol, Tobacco, Medications and Other Drugs</b>		
<b>2A. Alcohol Use or Possession</b>  Using or being under the influence of alcohol; possession of an alcohol beverage.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension  Expulsion	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>2B. Alcohol Distribution</b>  Providing or selling an alcohol beverage to another.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

**ALCOHOL** includes substances represented to be alcohol or believed to be alcohol, regardless of whether they are actually alcohol.

**Special 24/7 Rule for Interscholastic competitors and athletes**

Interscholastic participants who use, possess or distribute tobacco, drugs or alcohol at any time during their season of competition will be removed from the activity for the balance of the season. This rule applies 24 hours a day, seven days a week, regardless of a student's location.

<u>Prohibited Behavior</u>  <b>Alcohol, Tobacco, Medications and Other Drugs</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>2C. Drug Use or Possession</b>  Use or possession of any drug or narcotic substance;  Being under the influence of any drug at school or at any school-related event.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension  Expulsion	School Level Actions <del>, and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>2D. Drug Paraphernalia Possession</b>  Possession of any paraphernalia.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<b>2E. Drug or Paraphernalia Distribution</b>  Making, distributing, selling, buying, or giving any drug, narcotic substance or paraphernalia to another person;  Transporting or holding drugs or paraphernalia for another;  Providing prescription or over-the-counter medication to another student.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

To prevent accidental injuries and protect others, students must obtain written permission from the principal to possess or use any form of **MEDICATION**, including over-the-counter substances like pain relievers, vitamins, and supplements at school.

Over-the-counter **cough drops** and **sunscreen** are permissible to bring to school, without written permission from the Principal, for self-administration at school, but **may not be shared**.

**DRUG** means any narcotic drug, dangerous drug, marijuana, or peyote (A.R.S. §13-3415) and may include:

- Prescription Drugs (Inappropriately Used);
- Over-the-Counter Drugs (Inappropriately Used);

- Illicit Drugs, including but not limited to, Methamphetamines; Ecstasy, Cocaine or Crack, Hallucinogens, or Heroin.
- All parts of any plant of the genus *Cannabis*, including, but not limited to, extracted resin, salt, compound, derivative, mixture or preparation.
- Cannabinoids (synthetic or natural) commonly called marijuana, THC, “fake weed,” “spice,” “K2,” “bath salts,” etc.; and/or
- Any substance represented to be a drug.

**PARAPHERNALIA** means all equipment, products and materials of any kind which are used, intended for use, or designed for use in producing, testing, packaging, storing, concealing, ingesting, inhaling or otherwise introducing a drug into the human body, including a vapor releasing device such as an electronic cigarette or parts from a vapor releasing device, such as an adapter, cartridge or charger.

<u>Prohibited Behavior</u>  <b>Alcohol, Tobacco, Medications and Other Drugs</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>2F. Tobacco Possession</b>  Possession of tobacco and related products.	School Level Actions; <del>and:</del>  Short-term Suspension	School Level Actions; <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<b>2G. Tobacco</b>  Use, distribution or sale of tobacco and related products other than liquid nicotine*.  <i>* Liquid nicotine is addressed under Rule 2I as Vaping.</i>	School Level Actions; <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension  Expulsion	School Level Actions; <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>2H. Medication Violation</b>  Use or possession of prescription, over-the-counter or herbal medications at school without prior written permission of the principal.*	School Level Actions; <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension  Expulsion	School Level Actions; <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>2I. Vaping</b>  Use or possession of an inhalant product from a vapor-releasing device.  <i>Inhalant</i> includes liquid nicotine or other liquid substances for inhaling in a vapor form through an electronic cigarette or similar device.	School Level Actions; <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension  Expulsion	School Level Actions; <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

Examples of **TOBACCO** and **TOBACCO-RELATED PRODUCTS** include: cigars, cigarettes, and other nicotine delivery devices, cigarette papers, and smoking or chewing tobacco, except that any substance inhaled through a vapor releasing device (including liquid nicotine) is classified as **“VAPING”** under Rule 2I.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Arson and Combustibles</b>		
<b>3A. Arson</b>  Damaging a structure or property by knowingly causing a fire or explosion.	School Level Actions; <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions; <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>3B. Combustibles</b>  Possession or use of something capable of causing bodily harm or property damage if ignited;  Possession or use of a smoke bomb or something similar that is capable of causing others to believe a fire is occurring.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension  Expulsion	School Level Actions; <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory in situations of serious risk of harm to persons or property)</b>

When a student uses a combustible to cause a fire, he/she has committed **ARSON**.

**COMBUSTIBLES** include, but are not limited to:

- Matches
- Lighters
- Flammable substances
- Firecrackers, Fireworks
- Poppers
- Smoke/Stink bombs
- Flash paper
- Sparklers
- Caps
- Ammunition (live or blank).

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Attendance Violations</b>		
<b>4A. Tardy</b> Arriving at school or to class after the scheduled start time.	School Level Actions	School Level Actions; <del>and:</del>  Short-term Suspension
<b>4B. Excessive Tardies</b> Arriving at school or to class after the scheduled start time five percent (5%) or more of the time.	School Level Actions; <del>and:</del>  Short-term Suspension	School Level Actions; <del>and:</del>  Short-term Suspension Long-term Suspension Expulsion*
<b>4C. <del>Off</del> Off Campus/<u>Unauthorized Area Violation</u></b> Leaving school grounds or being in an “off limits” area during regular school hours without permission of the Principal.	School Level Actions	School Level Actions; <del>and:</del>  Short-term Suspension
<b>4D. Unexcused Absence</b> Failing to attend school without parent or legal guardian permission.	School Level Actions; <del>and:</del>  Short-term Suspension	School Level Actions; <del>and:</del>  Short-term Suspension Long-term Suspension*
<b>4E. Excessive Absences / Truancy</b> Failing to attend school, unless excused, for more than ten percent (10%) of the number of required attendance days.	School Level Actions	School Level Actions; <del>and:</del>  Short-term Suspension Long-term Suspension* Expulsion
<b>4F. Leaving Class Without Permission</b> Leaving class without teacher permission.	School Level Actions	School Level Actions; <del>and:</del>  Short-term Suspension Long-term Suspension* Expulsion*

\* when combined with other offenses

<u>Prohibited Behavior</u>  <b>Harassment, Threats, Bullying, and Intimidation</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>5A. Nonsexual Harassment</b>  Any form of communication or conduct that is directed at a specific person and that would cause a reasonable person to be seriously alarmed, annoyed, or harassed. <del>due to their race, color, religion/religious beliefs, creed, gender, identity, age, national origin, citizenship status, marital status, political beliefs/affiliation, disability, home language, family, social or cultural background.</del>	School Level Actions, <del>and:</del>  Short-term Suspension <u>(Mandatory)</u> Long-term Suspension  Expulsion	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<b>5B. Bullying and Cyberbullying</b>  Acting toward someone in an unwelcome and unprovoked manner, repeated over time, which exerts power over that person on or off District property;  <del>Bullying (defined below) related to gender, race, ethnicity, socio-economic class, sexual orientation or identity (real or perceived), disability or other aspects of human differences.</del>  Actions that contribute to a substantial risk of potential injury, mental harm, degradation, or societal exclusion or causes physical injury, mental harm or personal degradation.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension  Expulsion	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>5C. Threats and Intimidation</b>  Threatening or suggesting, by words or conduct, the intention to cause physical injury or serious damage to a person or their property;  Associating with or participation in a group which exhibits negative attitudes and actions toward others.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension  Expulsion	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>5D. Hazing</b>  Acting against another student, where both of the following apply:  The act is in connection with initiation into, affiliation with, or membership in any school organization; and  The act poses a risk of or causes injury, mental harm or degradation.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b>	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

**BULLYING** requires an imbalance of power (real or perceived), repeated over time, between one or more persons and the victim. Actions may include:

- physical (pushing, hitting, kicking, spitting, stealing);
- verbal (making threats, taunting, teasing, name-calling); or
- psychological (spreading rumors, social exclusion, manipulating social relationships)-.

**NONSEXUAL HARASSMENT** is different from **BULLYING** in that ~~it is a form of discrimination.~~the reason for the negative comment or act is due to a person being a part of a particular category of identity/group which has legal protections, or for which the District's policies provide protections, such as race, ethnicity, gender, sexual orientation or identity, or disability. It also does not require the conduct to be repeated over time.

**NONSEXUAL HARASSMENT** is different from **SEXUAL HARASSMENT** due to a lack of connection between the comment/actions to a desired sexual relations, sexual act, or romantic involvement of the parties.

**CYBERBULLYING** includes behavior that occurs through direct and indirect electronic acts (electronic mail, text messages, instant messaging, digital pictures or images, website / social media / blog postings, etc.).

An example of **HAZING** includes using hand signals, graffiti, apparel, accessory, or manner of dress or grooming which by color, arrangement, trademark, symbol, or other attribute indicates or implies membership or affiliation with such a group.

A "**SCHOOL ORGANIZATION**" means an athletic team, association, order, society, corps, cooperative, club, or similar group that is affiliated with District school and whose membership consists primarily of students.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Academic Dishonesty</b>		
<p><b>6A. Cheating</b></p> <p>Claiming someone else's information or school work for your own;</p> <p>Recording and/or transferring information about tests or quizzes to another person.</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6B. Forgery</b></p> <p>Falsely and fraudulently making or altering a document;</p> <p>Modifying a school-related document by any means without written permission.</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6C. Lying</b></p> <p>Making an untrue statement with intent to deceive; creating a false or misleading impression.</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6D. Plagiarism</b></p> <p>Stealing and passing off the ideas or words of another as one's own.</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension</p>	<p>School Level Actions; <del>and:</del></p> <p>Long-term Suspension Expulsion</p>

<u>Prohibited Behavior</u>  <b>Disruptions to the Academic Process</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>7A. Disruption</b></p> <p>Engaging in behavior which causes an interruption in a class, activity, or school business;</p> <p>Any behavior that requires the involvement of law enforcement personnel.</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension</p>
<p><b>7B. Dress Code Violation</b></p> <p>Wearing clothing or accessories which do not comply with the dress code guidelines stated by school or District policy;</p> <p>The failure to wear or display student identification.</p>	<p>School Level Actions</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension</p>
<p><b>7C. Insubordination</b></p> <p>Refusal to follow directions of school personnel;</p> <p>Delivering socially rude comments or conduct toward school personnel.</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>7D. Inappropriate Language or Gestures</b></p> <p>Verbal swearing, name-calling, making racial, ethnic, religious or gender slurs, exhibiting gang signs, or the use of words in an offensive or demeaning manner;</p> <p>Making gestures toward others intended to offend or annoy the other person;</p> <p>Making gestures that communicate a hostile or sexual message.</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension</p>

A **DISRUPTION** may include, but is not limited to:

- sustained talk or verbal outbursts; horseplay or roughhousing; being out of your seat repeatedly; or
- an act that occurs off campus, including online or through social media, which has a disruptive impact on the learning environment of a school campus.

<u>Prohibited Behavior</u>  <b>Disruptions to the Academic Process (cont.)</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>7E. Parking Violation</b>  Parking on school grounds or near school in a manner or location contrary to the school's parking rule;  Not displaying proper and required permits as may be issued by the District or the Arizona Department of Motor Vehicles.	School Level Actions	School Level Actions
<b>7F. Gambling</b>  Playing games of chance for money or property.	School Level Actions <del>;</del> <del>and:</del>  Short-term Suspension	School Level Actions <del>;</del> <del>and:</del>  Short-term Suspension Long-term Suspension
<b>7G. Pranks</b>  Any act of mischief that disrupts or distracts from a class, school activity or school event.	School Level Actions	School Level Actions <del>;</del> <del>and:</del>  Short-term Suspension Long-term Suspension
<b>7H. Probation Violation</b>  Violation of any term or condition of academic and/or disciplinary probation contract assigned by a school administrator or District hearing officer.	School Level Actions <del>;</del> <del>and:</del>  Short-term Suspension	School Level Actions <del>;</del> <del>and:</del>  Short-term Suspension Long-term Suspension Expulsion
<b>7I. Safety Violation</b>  Acting in a manner that endangers the well-being of yourself or other person(s).	School Level Actions <del>;</del> <del>and:</del>  Short-term Suspension	School Level Actions <del>;</del> <del>and:</del>  Short-term Suspension Long-term Suspension Expulsion
<b>7J. Gang-related Clothing or Accessories</b>  Wearing or displaying clothing items, images or accessories that represent gang affiliation or membership.	School Level Actions <del>;</del> <del>and:</del>  Short-term Suspension <b>(Mandatory)</b>	School Level Actions <del>;</del> <del>and:</del>  Short-term Suspension <u><b>(Mandatory)</b></u> Long-term Suspension <u><b>(Mandatory)</b></u>

<u>Prohibited Behavior</u>  <b>Threatening the School Environment</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>8A. Bomb Threat</b>  Threatening to cause harm to property or person using a bomb, dynamite, explosive, or arson-causing device.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>8B. Chemical or Biological Threat</b>  Threatening to cause harm using dangerous chemicals or biological agents.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>8C. False Fire Alarm</b>  Intentionally ringing a fire alarm when there is no fire;  Falsely reporting a fire.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>8D. Other Threat to School</b>  Any threat (not listed in Rules 8A, 8B or 8C above) to cause damage to a school building or school property, or to harm students or staff.	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions, <del>and:</del>  Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Sexual Behaviors</b>		
<p><b>9A. Sexually Inappropriate Materials</b></p> <p>Possession of materials containing sexually explicit depictions.</p>	<p>School Level Actions, <del>and:</del></p> <p>Short-term Suspension</p>	<p>School Level Actions, <del>and:</del></p> <p>Short-term Suspension <b>(Mandatory)</b> Long-term Suspension</p>
<p><b>9B. Inappropriate Physical Contact</b></p> <p>An isolated incident of unwelcome contact of a sexual nature.</p>	<p>School Level Actions, <del>and:</del></p> <p>Short-term Suspension Long-term Suspension Expulsion</p>	<p>School Level Actions, <del>and:</del></p> <p>Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>
<p><b>9C. Sexual Harassment</b></p> <p>Unwelcome conduct <u>or comment</u> of a sexual nature toward another person <u>associated with their gender/sex, sexual orientation, gender identity, or gender expression</u> which <u>is</u>:</p> <ul style="list-style-type: none"> <li>• <u>Severe; AND</u></li> <li>• <u>Pervasive; AND</u></li> <li>• <u>Objectively Offensive so it interferes with another person's full participation in the educational process or any school program or activity</u></li> </ul> <p><del>occurs repeatedly;</del> <del>Interferes with; and/or</del> <del>Limits another person's participation in the educational process and school program.</del></p> <p><u>Sexual Assault, Dating Abuse/Violence and Domestic Abuse/Violence are considered Sexual Harassment.</u></p> <p><u>Comments and contact toward anyone due to their sexual orientation, gender identity, or gender expression may be considered Sexual Harassment.</u></p>	<p>School Level Actions, <del>and:</del></p> <p>Short-term Suspension <b><u>(Mandatory)</u></b> Long-term Suspension Expulsion</p>	<p>School Level Actions, <del>and:</del></p> <p>Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>9D. Sexual Harassment With Bodily Contact</b></p> <p>Sexual Harassment (defined above) that includes unwanted physical contact of sexual or non-sexual body parts.</p> <p><u>Any bodily contact linked to dating abuse/violence or domestic abuse/violence.</u></p>	<p>School Level Actions, <del>and:</del></p> <p>Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b></p>	<p>School Level Actions, <del>and:</del></p> <p>Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>

	Expulsion <i>(Mandatory)</i>	<i>(Mandatory)</i>
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**SEXUALLY INAPPROPRIATE MATERIALS** includes, but is not limited to, photographs, drawings, recordings, and written language.

**SEXUAL HARASSMENT** includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, teasing, jokes, and other verbal, nonverbal, or physical conduct of a sexual nature; coercion of a third party to commit harassment towards another person.

**SEXUAL ORIENTATION** means romantic attraction to a male, female or alternative gender.

**GENDER IDENTITY** means a person's deeply-felt, inherent sense of being male, female or an alternative gender.

**GENDER EXPRESSION** is how the person shows their gender identity in their mannerisms, dress, or ways of communication.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Sexual Behaviors (cont.)</b>		
<b>9E. Indecent Exposure</b> Exposure of a person’s own genitals, buttocks or female areola.	School Level Actions, <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions, <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>9F. Inappropriate Public Display of Affection</b> Affectionate behavior between two consenting students that would reasonably offend another person.	School Level Actions, <del>and:</del> Short-term Suspension Long-term Suspension Expulsion	School Level Actions, <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<b>9G. Public Indecency</b> Displaying one's private parts or engaging in sexual acts.	School Level Actions, <del>and:</del> Short-term Suspension Long-term Suspension Expulsion	School Level Actions, <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion

**INDECENT EXPOSURE** requires the presence of another person and disregard about whether that other person would be reasonably offended or alarmed by the act.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Technology Abuses</b>		
<b>10A. Inappropriate Use of Technology</b> Using District computers, network or other technology to post, send, or share personal information, on or off District property, about one’s self or about others without prior permission from a teacher and parent to do so.	School Level Actions	School Level Actions, <del>and:</del> Short-term Suspension Long-term Suspension Expulsion

**PERSONAL INFORMATION** includes names, pictures, addresses, telephone numbers, school address, etc.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Technology Abuses (cont.)</b>		
<p><b>10B. Misuse of Technology</b></p> <p>Making or attempting unauthorized access to any Amphitheater Information System (AIS):</p> <ul style="list-style-type: none"> <li>Using or attempting to use the AIS to:</li> <li>Access any other computer system;</li> <li>Access District-prohibited website;</li> <li>Bypass firewall or access proxy accounts;</li> <li>Perform any illegal or inappropriate acts; and/or</li> <li>Disrupting or modifying the AIS or data by spreading viruses or by any other means.</li> </ul>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension</p> <p>Expulsion</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>
<p><b>10C. Misuse of Personal Technology</b></p> <p>Using personal technology, on or off District property, in a manner that has a disruptive impact in class, on a school campus or at school activities.</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension Revocation of BYOD (Bring Your Own Device)</p>	<p>School Level Actions; <del>and:</del></p> <p>Short-term Suspension Long-term Suspension Expulsion</p>

**MISUSE OF TECHNOLOGY / PERSONAL TECHNOLOGY** includes, but is not limited to:

- a student logging in through another person's account or accessing their files without their written permission;
- drug or alcohol purchase, distribution, or sale;
- criminal or related gang activities;
- threatening conduct, bullying;
- searching and/or posting obscene, lewd, vulgar, rude, inflammatory, threatening or disrespectful language, or pictures;
- posting false or defamatory information about a person or organization;
- posting a donation request which inaccurately represents that the District, or any of its schools, clubs, or activities, are a beneficiary of the request;
- posting or sending harassing messages or chain letters;
- engaging in "spamming" (sending unnecessary messages to a large number of people);
- unauthorized use of a cell phone or other form of technology;
- installation of unauthorized hardware, software or code on any AIS or on any personal device at school.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Theft</b>		
<b>11A. Theft of School Property</b> Taking District money or property with the intent to deprive the District of the money or property.	School Level Actions, <del>and:</del> Short-term Suspension Long-term Suspension	School Level Actions, <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<b>11B. Theft of Non-School Property</b> Taking money or property belonging to someone other than the District with the intent to deprive the victim of the money or property.	School Level Actions, <del>and:</del> Short-term Suspension Long-term Suspension	School Level Actions, <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<b>11C. Extortion</b> Obtaining or trying to obtain someone else's property by threatening to do any of the following: <ul style="list-style-type: none"> <li>• Causing physical injury to someone;</li> <li>• Causing damage to property;</li> <li>• Accusing someone of a crime; or</li> <li>• Exposing a secret which may subject someone to contempt, hatred, or embarrassment.</li> </ul>	School Level Actions, <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions, <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>11D. Robbery</b> Using force to take money or property belonging to someone else with the intent to deprive the victim of the money or property.	School Level Actions, <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions, <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Theft</b>		
<b>11E. Breaking and Entering</b> Entering or remaining unlawfully in or on property that does not belong to you with the intent to commit theft.	School Level Actions; <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions; <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>11F. Burglary with a Dangerous Instrument or Weapon</b> Entering or remaining unlawfully in or on property that does not belong to you with the intent to commit theft while in possession of a dangerous instrument or weapon.	School Level Actions; <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion	School Level Actions; <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Trespassing and Loitering</b>		
<b>12A. Trespassing</b> Entering or remaining on a school campus or other District facility (other than where you are enrolled) without authorization, invitation or lawful purpose.	School Level Actions; <del>and:</del> Short-term Suspension	School Level Actions; <del>and:</del> Short-term Suspension Long-term Suspension Expulsion
<b>12B. Loitering</b> Being on school property without a legitimate reason for being there;  Refusing or failing to identify yourself while on school property.	School Level Actions; <del>and:</del> Short-term Suspension	School Level Actions; <del>and:</del> Short-term Suspension Long-term Suspension Expulsion

**TRESPASSING** includes students under suspension/expulsion; and those students who enter, or remain at, a school campus or facility after being directed to leave.

A **LOITERING** student includes one visiting any School District campus (other than where the student is enrolled) while school is in session without first receiving permission from the principal of the campus being visited.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Vandalism and Damage</b>		
<b>13A. Vandalism</b> Destroying or defacing school or personal property.	School Level Actions; <del>and:</del> Short-term Suspension Long-term Suspension	School Level Actions; <del>and:</del> Short-term Suspension Long-term Suspension Expulsion
<b>13B. Graffiti or Tagging</b> Making drawings or writing words or symbols on the property of another by scratching, painting or other means.	School Level Actions; <del>and:</del> Short-term Suspension Long-term Suspension	School Level Actions; <del>and:</del> Short-term Suspension Long-term Suspension

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Weapons and Dangerous Items</b>		
<b>14A. Weapon (Other Than Firearm)</b> Possession, transfer, concealment, sale or use of any item that may be used for attack or defense that is capable of causing death or serious injury;  Use of a dangerous item to threaten, intimidate, attack or harm another.	School Level Actions; <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions; <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>14B. Firearm</b> Possession, transfer, concealment, sale or use of any weapon that is designed to expel a projectile by the action of an explosive or which may readily be converted to expel a projectile by the action of an explosive.	School Level Actions; <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions; <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>14C. Dangerous Item</b> Possession, transfer, concealment, sale or use of anything that is readily capable of causing death or serious physical injury.	School Level Actions; <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions; <del>and:</del> Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

A **WEAPON (NON-FIREARM)** includes, but is not limited to:

- Knives with locking blades and/or blades longer than two and one-half (2 ½) inches);
- Brass knuckles;
- Explosive or destructive device intended for use as weapon;
- Any dangerous or hazardous object or substance intended for use as weapon;
- Nunchakus; and
- Poisonous gas.

A **FIREARM** includes, but is not limited to: handgun, pistol, revolver, rifle, shotgun, starter pistol.

A **DANGEROUS ITEM** includes, but is not limited to:

- B.B. or pellet guns,
- simulated firearms,
- knives with blade length of less than 2.5 inches,
- laser pointers,
- letter openers,
- mace/pepper spray,
- paintball guns,
- razor blades,
- box cutters,
- simulated knives,
- tasers or stun guns,
- tear gas, or
- unauthorized use of a drone/UAS/unmanned aerial systems.

# Special Disciplinary Rules

## Weapons and Drugs

In the case of *weapon* or *drug distribution* violations, long-term suspensions, and expulsion hearings are (MANDATORY), with limited exceptions.

Possession of weapons is a particularly serious matter. Federal and state law require the school District to expel any student – for no less than one school year - who brings a firearm to school or to a school activity. The law provides for very limited exceptions to this strict rule, which can only be determined by the Governing Board of the District on a case-by-case basis.

## Special Rule for Athletic and Activity Participants

Students participating in interscholastic activities for their schools do so as representatives for their school community and as role models for other students. When those students engage in drug or alcohol related behavior, it can negatively reflect upon their school community and can jeopardize their safety or that of other participants. Such involvement by these student leaders also sets a poor example for their peers.

As a consequence, the Amphitheater District maintains a “24/7” policy on the use of drugs or alcohol by interscholastic activity participants. Any participant who uses, possesses or transfers tobacco, alcohol or drugs at any time during a season will be immediately removed from the activity for the balance of that season. This rule applies 24 hours a day, seven days a week, regardless of a student’s location.

Other (non-drug or alcohol related) behaviors by student representatives can also reflect upon their team, school and community. Students participating in interscholastic activities should be mindful at all times of the important role they play in their school community and how their behavior can negatively impact their fellow teammates, their fellow students, and the school in general. Whether at a team event, a school activity, a community function, or on the internet, student representatives must always observe appropriate decorum, behavior and etiquette when acting in anyway that is connected to the school or team.

## Threatening an Educational Institution

Arizona law prohibits any person, including students, from threatening the safety and security of a public school or school district.

In accordance with Arizona Revised Statutes Section 15-841(H), a student who threatens a school must be expelled for a period of no less than one full year. The School District Governing Board may only rarely modify this strict expulsion requirement on a case-by-case basis.

A student subject to this expulsion requirement may also be assigned to an alternative educational program if the student participates in mediation, community service, restitution, or other programs in which the student takes responsibility for the results of the threat. The District may require the student’s parent(s) to participate in such programs with the student as a condition to the student’s reassignment to an alternative educational program.

## Behaviors that Must Be Reported to Law Enforcement

Regardless of disciplinary action taken (or not taken) by a school, certain student behaviors must be reported to appropriate law enforcement authorities under the law. In accordance with law, school officials will report the following behaviors to law enforcement authorities:

- Aggravated assault
- Arson
- Bomb threats
- False fire alarms
- Non-accidental injuries to student.
- Assault
- Possession of weapons
- Possession, sale, or distribution of drugs; dangerous items, or alcohol
- Sexual assault/misconduct
- Threatening an educational institution

The District will also report any person's involvement in illegally removing a student from the school or other places where the Principal has jurisdiction over the student, such as on school buses, on field trips, at athletic functions, and during school-sponsored events.

Additionally, the Principal may report to the law enforcement agencies other potentially disruptive incidents occurring within the regular operation of the school. Such incidents include, but are not limited to, the following:

- Demonstration by students which could create unsafe conditions
- Extortion
- Theft/possession of stolen property
- Trespassing
- Vandalism

The District may also report any person's disruption or interference with any school function.

The foregoing lists are not exclusive and exhaustive. Other conduct MAY be reported to law enforcement officials if deemed necessary by the Principal or other administration of the District.

# Introduction to the Student Code of Conduct

A clear and specific Student Code of Conduct is an essential element in developing and maintaining a successful academic environment. As the expectations for student achievement increase, a Student Code of Conduct becomes increasingly important as a central element in the creation of the safe and caring environment necessary for student success. To be effective, a Code must explain expectations for behavior so that all members of the school community can fully understand them; it must also provide fair and consistent guidelines for consequences to be applied when behavioral incidents do occur to help ensure schools are safe places for students, staff, and the public.

This Code has been drafted to be as conversational as possible, but it is important to recognize that any code of conduct must comply with certain legal mandates for public schools and must be very clear about expectations, to include precise definitions where required. Therefore, this Code provides both “plain language” definitions for behavioral incidents as well as more technical definitions established by the State of Arizona Department of Education.

This Code of Conduct includes the following elements:

- Prohibited behaviors are organized into categories to help students understand the related nature of certain behaviors and their relative impacts upon the learning environment.
- Behavioral rules and potential consequences for violations of the rules are combined together in tables to improve understanding and for ease of reference.
- Because technology has become increasingly important for students both within the school setting and in society at large, this Code incorporates rules on the use and consequences for misuse of technology, including computers and the Internet.

## The District Values: Basic Expectations for Positive Student Conduct

The following pages outline eleven positive conduct standards for our student community. Examples are given for each standard; however, they are not intended to be a complete or exhaustive list of examples.

### 1. DIVERSITY

- Be your own person and be proud of who you are.
- Recognize that you are different from others and that others will be different from you.
- Respect the differences in others.
- Try to understand the feelings of others.
- Enjoy the differences in people and learn from them.

### 2. CREATIVITY

- Think.
- Imagine.
- Try new ways to do things.
- Have your own ideas. Give credit to others for theirs.
- Enjoy new ideas from others.

- Explore ideas in a thoughtful and positive manner.
- Be flexible and adaptable to meet changing demands.

### **3. CURIOSITY**

- Use technology appropriately and for school purposes.
- When you do not understand words, directions, information, or questions, always ask someone to explain their meaning. Ask the teacher, ask friends, or ask your parents.
- When you ask a question in class, other students probably are asking the same question in their heads. When you ask a question, you may be helping other students who are too shy to ask that question.
- Enjoy wondering about everything. Then, ask someone to help you find out more about what you are wondering about. Good helpers are your teacher, the librarian, your parents, and the Internet.
- Be an explorer. Think of new ideas. Think of new ways to understand yourself, others, and the world around you.

### **4. DILIGENCE**

- Attend school daily and be on time.
- When you have a job to do, do it until it is done.
- When you make a promise, keep it.
- When you are supposed to be somewhere at a certain time, be on time.
- Complete tasks on time.
- Make up all missed work, as permitted by your teacher.
- Keep commitments.
- Keep track of your schoolwork. Be responsible for doing classwork and homework. Always do your best.

### **5. ACHIEVEMENT**

- Always try to do your very best at whatever you do.
- Set challenging goals for yourself and go after them.
- Create plans and strategies you will need to achieve your goals.
- If you believe in a goal, stick to it.
- Seek help and assistance when you need it.
- Learn from mistakes. Try not to repeat them.
- Be proud when you improve.
- Be proud of what you can do at school, at home, and with your friends.

### **6. HONESTY:**

- Tell the truth.
- Respect and praise others who tell the truth.
- Do your own work.
- Take pride in admitting when you have made a mistake. Wise people learn from their mistakes.
- Give credit to others for their work and thoughts.

### **7. CARING AND RESPONSIBILITY:**

- Report bullying to a teacher or someone in the office.
- Keep your school safe; tell a teacher or someone in the office when you learn of something that threatens your safety or your school's safety, such as drugs, weapons, or scary behavior.

### **8. KINDNESS**

- Use kind, friendly words toward others.
- Do you like having friends? So do others. Be a friend to someone.
- Do you sometimes need help? So do others. Help someone.
- Do you appreciate someone sharing something with you? So do others. Share with others.
- Encourage others. See the good in them and praise them for it.

## **9. FAIRNESS**

- First, ask yourself, “Is this fair?” Then, ask yourself, “Am I being fair?”
- Expect fairness from others, and be fair to them.
- Fairness usually feels right; unfairness never does.

## **10. RESPECTFULNESS:**

- Ask yourself, “How do I want to be treated?” Then, treat others the way you want to be treated.
- Show respect for yourself and others through your actions and what you say.
- Respectful words and actions help when you are part of a group or team.
- You show respect for yourself and others by never using bad language and hand signals at school.
- You show respect when you get over conflicts without getting physical. Ask a grownup for help if you need it.
- You show respect when you take turns and allow others to do their work.
- You show respect when you follow the rules at sports and when you help others, rather than putting them down when they make a mistake.
- You show respect when you follow school dress rules.

## **11. SERVICE TO THE COMMUNITY:**

- Your community is the people around you at school and at home.
- Follow the rules of your community.
- Keep your school clean. Clean up after yourself.
- Recycle whenever possible.
- Be a leader when it helps the group.
- Be a follower when it helps the group.
- Share ideas that will help the group.
- Be a person who can be counted on by others.
- Participate in community projects.
- Help without being asked.

## **Shared Responsibilities for Student Behavior**

In order for our community’s children to maximize the benefits of a public education, everyone must share in the collective responsibility of promoting behavior that provides an environment in which all children can feel safe and learn. Certainly, all members of our community have a role to play as positive models for respectful behavior. The following paragraphs discuss basic responsibilities for students, parents, staff, and the community for ensuring a successful education for every child.

### **Students’ Responsibilities**

Students, you must take an active role in monitoring your own behavior and modeling appropriate behavior for your fellow students. In order to accomplish this, you must:

1. Become familiar with the conduct standards;<sup>14</sup>

2. Strive to follow the conduct standards;
3. Accept and use feedback and/or discipline as resources to improve yourself; and
4. Set goals for improvement.

### **Parents' and Guardians' Responsibilities**

No role model is more powerful than a parent or guardian. Parents are “first and forever teachers” who set much of the direction for their child. Thus, parents and guardians must:

1. Become familiar with the conduct standards and discuss them with their children;
2. Support and reinforce behavior expectations and disciplinary policies of the school by assuming the primary responsibility for the discipline of their children;
3. Cooperate with and support teachers and staff;
4. Maintain regular communication with teachers regarding their children’s school work and behavior;
5. Ensure that children attend school every day, unless ill, and that they arrive on time;
6. Teach their children to seek positive resolution to problems and to handle confrontation non-violently; and
7. Provide their children with a nurturing and healthy environment.

### **School Staff Responsibilities**

Each member of the school staff has the primary responsibility of providing for the educational needs of all students and for the safety of the school environment. The school staff members are responsible for:

1. Maintaining an atmosphere conducive to learning and good behavior;
2. Teaching and modeling the conduct standards;
3. Building close and productive relationships with students and their families by demonstrating respect, caring and effective communication;
4. Utilizing informal strategies to intervene with behavior when appropriate; and
5. Administering discipline in a fair and impartial manner to teach by example the principles of justice and citizenship by example.

### **Community and Family Service Organizations' Responsibilities**

Public, private, religious, secular organizations and businesses can support the prevention, intervention, and remediation of issues associated with student discipline when they:

1. Serve as mentors to help students develop positive social skills that foster safe school environments.
2. Assist in violence prevention, substance abuse education and character development.
3. Serve as a resource for families of students unable to meet the behavioral expectations of the school and community;
4. Assist students and parents when students re-enter school following disciplinary exclusions; and
5. Become partners with schools to coordinate services which support the school system’s disciplinary policies.

# Understanding the Code of Conduct - Q & A

## **Why does the District have a Student Code of Conduct?**

Preserving the safety and protecting the health and general welfare of students, District employees, visitors, and volunteers on school property and at school activities are the legal and moral responsibilities of the Governing Board and its Administration.

The Amphitheater Governing Board and Administration recognize that students should have and need a certain degree of freedom to express their individuality in school, but any such expression should never intrude upon or endanger the freedoms of others. The Governing Board has therefore established policies and directed the Superintendent to establish regulations for student conduct which will strike an appropriate balance between individual freedoms and safe schools.

While the District and its parents, students, and public have expectations for what student behavior should be like, and while we hope every student will strive to meet those expectations, we know that some students will violate those expectations and need some action to help ensure that the violation does not re-occur. The severity of these violations will vary, but many violations will warrant correction – some action to help ensure the violation does not recur. As a consequence, state law mandates that each school district governing board establish rules for student behavior, and include the range of consequences the District thinks will encourage more appropriate behavior in the future.

## **Do schools have their own rules for student conduct as well?**

The principal and faculty of each school may have established school-specific rules for student behavior and conduct. These school-based rules are in addition to those contained in this Code of Conduct, provided they are consistent with this Code of Conduct, the policies of the Governing Board, and applicable law.

Students must comply with both this District-wide Student Code of Conduct and with all rules established by the principal and faculty of the school they attend. A student's failure or refusal to comply with the rules of his or her school will subject the student to disciplinary action.

The principal of each school is required to ensure that copies of District and school rules pertaining to discipline, suspension, and expulsion of students are distributed to parents and students.

## **How does one interpret the Code of Conduct?**

Generally, words will be given their ordinary meaning, unless those terms are otherwise specifically defined. In the event of any conflict in interpretation, the determination of the Associate to the Superintendent shall be final. The interests of safety, and student and staff welfare, shall be paramount considerations in the interpretation of disciplinary rules.

## **What happens under the Code if a student only attempts to commit a prohibited act, or helps someone else to attempt or actually commit a prohibited act?**

When a student attempts to commit a prohibited act or participates in any way to help someone else to attempt a prohibited act, actually commits a prohibited act, or conceals the commission of a prohibited act, that student is subject to disciplinary action as if the student had committed the act. This ensures that students develop a sense of personal responsibility for behaviors they encourage or solicit in others. To be subject to discipline in any circumstance, however, the student must have, at a minimum, actively engaged in some behavior which facilitated, promoted, or protected the underlying behavior.

## **What does the Code mean by “possession?”**

A student will be considered to “possess” or “be in possession of” a substance or object if the student:

- (1) knows of the nature, existence, and location of the substance or object, or
- (2) takes control of the substance or object, regardless of the length of time of that control or their intention.

Students who “hold something for a friend” are responsible for possession.

## **What is the difference between criminal law and school district rules?**

Court proceedings relating to an incident at school are separate from the school’s disciplinary procedures. Courts take actions for violations of laws – usually criminal laws. Schools take disciplinary action for violations of school and District rules. Behavior which violates school rules may not violate criminal law. So, discipline may be imposed even if a court decides not to impose criminal penalties. The school administration may, however, be *required* to report certain kinds of student conduct to appropriate law enforcement officials if that conduct also constitutes a crime.

Student conduct matters are governed by District rules and policies, rather than criminal law or court procedures. Juvenile or criminal court matters are not controlled by school district rules or procedures. Schools may use different definitions of violations than used in criminal law. When making decisions, schools do apply a different burden of proof than the courts. To convict, the courts require evidence “beyond a reasonable doubt.” School decisions are based on the “preponderance of evidence.” A preponderance of evidence exists where there is a greater weight of evidence than the evidence offered in opposition to it (e.g. 50.1% vs. 49.9%).

## **Where and when does the Code of Conduct apply?**

This Code applies to students:

- During regular school hours;
- Whenever the student is being transported on a school bus or by other transportation arranged by the school district;
- When the student is traveling to and from school by any other means, including walking or personal travel;
  
- During school events, including off-campus events and activities such as field trips and athletic competitions;
- At other times where a school employee has jurisdiction or authority over students, including summer activities;
- During other activities associated with or supported by the school in any way; and

- On school or District grounds at any time, regardless of whether school is in session.

Additionally, the principal may take disciplinary action when a student's misconduct away from school has a detrimental effect on other students at school or on the orderly educational process of the District. Also, the principal may take disciplinary action if the violation is directly connected to prior violations at school or threatens to produce further violations or a risk of harm or injury at school.

## **What specific behaviors does this Code of Conduct prohibit?**

The tables which follow in the next section of this Code of Conduct list rules for student conduct (prohibited behaviors). Prohibited behaviors are classified by the following categories in the tables:

1. Aggression and Hostility
2. Alcohol, Tobacco, Medications, and Other Drugs
3. Arson and Combustibles
4. Attendance Violations
5. Harassment, Threats, Bullying, and Intimidation
6. Academic Dishonesty (Lying, Cheating, Forgery, or Plagiarism)
7. Disruptions to the Academic Process
8. Threatening the School Environment
9. Sexual Behaviors
10. Technology Abuses
11. Theft
12. Trespassing
13. Vandalism and Damage
14. Weapons and Dangerous Items

## **What specific consequences can be imposed for violations of this Code of Conduct?**

The tables which follow in the next section of this Code of Conduct list consequences for violations of the Code - the types of discipline which school District personnel are permitted or – in some situations – are required to impose.

The school principal or designee may determine the consequences from those listed. Multiple consequences may be selected by the principal. Principals can consider the age and developmental level of the student in setting disciplinary consequences.

Where a long-term suspension consequence is stated as “(Mandatory),” a principal must present the matter to a long-term suspension hearing officer appointed by the Governing Board for a formal hearing unless the principal requests and obtains a written waiver approved by the Superintendent or his designee. If granted, a mandatory expulsion consequence for the same violation may be waived at the same time.

If not waived as noted above, a “(Mandatory)” expulsion consequence likewise requires that the matter be presented to a hearing officer appointed by the Governing Board to hear the matter and make a recommendation to the Governing Board about expulsion. This expulsion consequence may be waived by the Superintendent (or his designee) upon the student providing proof that he/she has met any terms and conditions set forth by the Long-term Suspension Hearing Officer.

The disciplinary consequences include the following school level and District level actions:

## **School Level Disciplinary Actions:**

Where appropriate or required, school personnel may implement the following disciplinary actions:

- **Activity Restriction** – Restricting a student from participating in or attending school activities such as dances, performances, athletic contests, team practices, club meetings, events, parties, etc.
- **Bus Probation** – Establishing conditions with which the student must comply in order to continue riding the school bus.
- **Bus Suspension** – Denying the student the privilege of riding a school bus for violations of the Student Code of Conduct, even if the student is not denied the right to attend school.
- **Conference** – Meeting or contacting two or more of the following: the student, parent, counselor, principal, and other District staff members.
- **Detention** – Requiring that a student report to a specified location at certain times during school and before or after school, including "Saturday school."
- **In-Class/School Discipline** – Imposing consequences, which do not require suspension from school, such as loss of privileges, additional work assignments, temporary removal from class, and/or other classroom or school-based consequences.
- **In-School Suspension** – Assigning a student to attend a location in the school that is in an area removed from the regular education setting.
- **Probationary Contract** – Executing a written document setting out academic and/or behavioral stipulations for the student. Violation of the contract will result in additional, usually more severe, disciplinary action.
- **Reprimand** – Reprimanding the student, verbally or in writing, by a principal or other staff member.
- **Removal From Class** – Excluding the student from a classroom. The teacher is responsible for maintaining an appropriate learning environment in the classroom. Arizona law, therefore, permits a teacher to temporarily exclude a student from the teacher's class for serious disruption of the educational process within the teacher's classroom or for exhibiting persistent disobedient behavior. The teacher may also refuse to readmit the student to the classroom under certain circumstances. In the event of such a removal from class, the student will report to a location at school determined by the school principal. School-based procedures which determine whether the student may return to the class are then implemented.
- **Requests for District-Level Disciplinary Actions** (listed below).
- **Revocation of Automobile Privileges** – Revoking automobile privileges.
- **Revocation of Off-Campus Privileges** – Revoking off-campus privileges.
- **Short-Term Suspension** – Suspending a student from school for up to nine (9) school days. During the term of a short-term suspension, the student must remain away from all

District schools and activities. If it is necessary for a student to come to a school during a short-term suspension, the student must make prior arrangements with the principal to do so. A short-term suspension imposed by the principal's designee may be appealed to the principal. A short-term suspension, which was imposed or approved by the actual school principal, is not subject to appeal.

- **Student Schedule or Curriculum Adjustment** – Changing the student's class schedule, teacher, courses, instruction, or access to components of curriculum.
- **Time Out** – Removing a student from instruction in the classroom or from other school activities for a period not to exceed three hours. During time out, the student is reassigned to a supervised area such as the principal's office, alternative or in-school suspension programs, or responsibility rooms.
- **Work Assignments/Community Service** – Providing the student, at the District's discretion, an opportunity to perform supervised activities related to the assistance of District personnel, or to the upkeep and maintenance of school facilities or other public properties, instead of serving or while serving a suspension or expulsion. The student and parent(s) may also request this alternative, however the final decision rests with the principal. Supervision by parents may be required for this alternative.

### **District-Level Disciplinary Actions:**

Where appropriate or required, District-level personnel may implement the following disciplinary actions:

- **Any of the School Level Disciplinary Actions (listed above)**
- **Long-Term Suspension** – Suspending a student from school for a term not to exceed the total number of school days in one school year (presently 178 school days). A long-term suspension may carry over from one school year into the next. The suspension hearing officer may provide an opportunity for the student to return early from suspension by meeting certain terms and conditions. During the term of a long-term suspension, the student must remain away from all District schools and activities. If it is necessary for a student to come to a school during a long-term suspension, the student must make prior arrangements with the principal to do so. A long-term suspension may only be imposed following a hearing held by a District-level hearing officer. A student or parent has a right to appeal the decision of the District hearing officer to the Governing Board in accordance with District policy and regulation. Suspensions remain in effect pending the Board's review of any appeal.
- **Expulsion** – Expelling a student from school until specifically permitted to return to school by the Governing Board, usually based upon the student's and the parent's compliance with certain terms and conditions. Expulsion can be permanent as well. During the term of an expulsion, the student must remain away from all District schools and activities. If it is necessary for a student to come to a school during an expulsion, the student must make prior arrangements with the principal *and the hearing officer* to do so.

Following a long-term suspension hearing, the hearing officer may provide an opportunity for the student to avoid an expulsion hearing by meeting certain terms and conditions. If this action is not appropriate based on the circumstances surrounding the student's Code violation(s), or the terms and conditions are not met, whether or not the student should be expelled, and if so, under what conditions (if any) the student might be able to re-apply for

admission to the District. **Only the Governing Board can make the final determination of whether a student should be expelled and under what conditions the student might be able to re-apply for admission to the District.** Before making its decision, the Board will consider the reports of both hearing officers and the statements of the student, his/her family, and their lawyer if any are present and choose to speak in accordance with District policy and regulation.

## **Are educational services provided to suspended and expelled students?**

In some circumstances, the District will offer ongoing educational services to students who are suspended or expelled. Whether the District does so depends upon the length of the exclusion from school, the student's status as a disabled student, and the nature of the student's offense.

Where students are eligible for and are offered continuing services by the District, the student's active participation in the alternative education services offered may be considered as a factor in reducing the level of discipline normally appropriate for the offense involved. For example, if a student is suspended for possession of illegal drugs and is being considered for expulsion as well, the fact that the student has enrolled in and is actively pursuing his/her education in the alternative program offered by the District may result in waiver of the requirement under this Code for expulsion or may even serve to reduce the term of the long-term suspension.

## **Are there special considerations for athletes and extracurricular participants?**

Students participating in interscholastic activities for their schools do so as representatives of their school community and as role models for other students. Their involvement with tobacco, drugs and alcohol at any time can therefore negatively reflect upon their community and convey a poor example to their peers. In addition, the use of tobacco, drugs or alcohol by athletic or activity participants can lead to an increased risk of harm or severe injury to themselves or others during those activities.

The Amphitheater District therefore maintains a zero tolerance "24/7" policy on the use of tobacco, drugs or alcohol by interscholastic participants. Any interscholastic participant who uses, possesses or transfers tobacco, alcohol or drugs at any time during their active season of competition will be immediately removed from the activity for the balance of the season. This rule applies 24 hours a day, seven days a week, regardless of a student's location.

Similarly, other behaviors by student representatives can reflect upon their team, school and community. Students participating in interscholastic activities should be mindful at all times of the important role they play in their school community and how their behavior can negatively impact their fellow teammates, their fellow students, and the school in general. Whether at a team event, a school activity, a community function, or on the internet, student representatives must always observe appropriate decorum, behavior and etiquette when acting in any way that is connected to the school or team.

## **How does this Code of Conduct apply to students of different ages and developmental factors?**

The rules and procedures outlined in this Student Code of Conduct apply to all District students. The age, maturity and developmental factors of students may be considered in determining the type of

disciplinary action to be taken in the event of violations. Generally speaking, the older and more mature a student is and/or the more serious the infraction, the more personal responsibility the student will carry for his or her actions.

District personnel who administer student discipline will follow appropriate disciplinary procedures for disabled students when dealing with students in special education programs, with those receiving Section 504 accommodations, and with those who are pending evaluation.

## Conduct Rules and Consequences

### School-Level Actions

Code of Conduct Rule violations may result in one or more of the following School-Level Actions:

Activity Restriction	Removal from Class
Bus Probation/Suspension	Reprimand
Community Service	Revocation of Automobile Privileges
Conference	Revocation of Off-Campus Privileges
Detention	Schedule or Curriculum Adjustment
In-Class/School Discipline	Short-term Suspension
In-School Suspension	Time Out
Probationary Contract	Work Assignment

Each School Level Action involves a conference with the student to review appropriate conduct.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Aggression and Hostility</b>		
<b>1A. Provocation</b>  Use of any form of communication (verbal or written) or gestures, including exhibiting gang signs, that may cause others to fight or engage in other hostilities; challenging someone to fight.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension
<b>1B. Minor Aggressive Act</b>  Inappropriate physical contact (non-sexual) which does not cause serious injury.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension

Examples of **MINOR AGGRESSIVE ACT** include, but are not limited to, spitting, tripping, hitting, poking, pulling, or pushing.

<b>1C. Fighting</b>  Mutual participation by two or more students in an incident involving physical violence, where there is no major injury.	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
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A verbal confrontation alone does not constitute **FIGHTING**. Students should avoid fighting at all times. If provoked, the first response should be to walk away.

“Mutual participation” for **FIGHTING** may exist if physical violence continues longer than reasonably necessary.

Self-defense is NOT a defense if excessive force is used to defend.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Aggression and Hostility</b>		
<b>1D. Assault</b> Causing any physical injury to another person; making another person reasonably fearful of physical injury; knowingly touching another person with the intent to hurt, insult or provoke that person.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>1E. Aggravated Assault</b> Committing assault which: <ul style="list-style-type: none"> <li>• Causes serious physical injury to another; or</li> <li>• Involves a deadly weapon or dangerous instrument; or</li> <li>• Is inflicted upon someone 15 years or younger by someone 18 years old or older; or</li> <li>• Is an assault of a police officer; or</li> <li>• Is an assault of a school employee.</li> </ul>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Alcohol, Tobacco, Medications and Other Drugs</b>		
<b>2A. Alcohol Use or Possession</b> Using or being under the influence of alcohol; possession of an alcohol beverage.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>2B. Alcohol Distribution</b> Providing or selling an alcohol beverage to another.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions, Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

**ALCOHOL** includes substances represented to be alcohol or believed to be alcohol, regardless of whether they are actually alcohol.

**Special 24/7 Rule for Interscholastic competitors and athletes**

Interscholastic participants who use, possess or distribute tobacco, drugs or alcohol at any time during their season of competition will be removed from the activity for the balance of the season. This rule applies 24 hours a day, seven days a week, regardless of a student's location.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>Alcohol, Tobacco, Medications and Other Drugs</b></p>		
<p><b>2C. Drug Use or Possession</b></p> <p>Use or possession of any drug or narcotic substance;</p> <p>Being under the influence of any drug at school or at any school-related event.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>2D. Drug Paraphernalia Possession</b></p> <p>Possession of any paraphernalia.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>
<p><b>2E. Drug or Paraphernalia Distribution</b></p> <p>Making, distributing, selling, buying, or giving any drug, narcotic substance or paraphernalia to another person;</p> <p>Transporting or holding drugs or paraphernalia for another;</p> <p>Providing prescription or over-the-counter medication to another student.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b></p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b></p>

To prevent accidental injuries and protect others, students must obtain written permission from the principal to possess or use any form of **MEDICATION**, including over-the-counter substances like pain relievers, vitamins, and supplements at school.

Over-the-counter **cough drops** and **sunscreen** are permissible to bring to school, without written permission from the Principal, for self-administration at school, but **may not be shared**.

**DRUG** means any narcotic drug, dangerous drug, marijuana, or peyote (A.R.S. §13-3415) and may include:

- Prescription Drugs (Inappropriately Used);
- Over-the-Counter Drugs (Inappropriately Used);
- Illicit Drugs, including but not limited to, Methamphetamines; Ecstasy, Cocaine or Crack, Hallucinogens, or Heroin.
- All parts of any plant of the genus *Cannabis*, including, but not limited to, extracted resin, salt, compound, derivative, mixture or preparation.
- Cannabinoids (synthetic or natural) commonly called marijuana, THC, “fake weed,” “spice,” “K2,” “bath salts,” etc.; and/or

- Any substance represented to be a drug.

**PARAPHERNALIA** means all equipment, products and materials of any kind which are used, intended for use, or designed for use in producing, testing, packaging, storing, concealing, ingesting, inhaling or otherwise introducing a drug into the human body, including a vapor releasing device such as an electronic cigarette or parts from a vapor releasing device, such as an adapter, cartridge or charger.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>Alcohol, Tobacco, Medications and Other Drugs</b></p>		
<p><b>2F. Tobacco Possession</b></p> <p>Possession of tobacco and related products.</p>	<p>School Level Actions Short-term Suspension</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>
<p><b>2G. Tobacco</b></p> <p>Use, distribution or sale of tobacco and related products other than liquid nicotine*.</p> <p>* <i>Liquid nicotine is addressed under Rule 2I as Vaping.</i></p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>2H. Medication Violation</b></p> <p>Use or possession of prescription, over-the-counter or herbal medications at school without prior written permission of the principal.*</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>
<p><b>2I. Vaping</b></p> <p>Use or possession of an inhalant product from a vapor-releasing device.</p> <p><i>Inhalant</i> includes liquid nicotine or other liquid substances for inhaling in a vapor form through an electronic cigarette or similar device.</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion</p>

Examples of **TOBACCO and TOBACCO-RELATED PRODUCTS** include: cigars, cigarettes, and other nicotine delivery devices, cigarette papers, and smoking or chewing tobacco, except that any substance inhaled through a vapor releasing device (including liquid nicotine) is classified as **“VAPING”** under Rule 2I.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Arson and Combustibles</b>		
<b>3A. Arson</b> Damaging a structure or property by knowingly causing a fire or explosion.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>3B. Combustibles</b> Possession or use of something capable of causing bodily harm or property damage if ignited;  Possession or use of a smoke bomb or something similar that is capable of causing others to believe a fire is occurring.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory in situations of serious risk of harm to persons or property)</b>

When a student uses a combustible to cause a fire, he/she has committed **ARSON**.

**COMBUSTIBLES** include, but are not limited to:

- Matches
- Lighters
- Flammable substances
- Firecrackers, Fireworks
- Poppers
- Smoke/Stink bombs
- Flash paper
- Sparklers
- Caps
- Ammunition (live or blank).

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Attendance Violations</b>		
<b>4A. Tardy</b> Arriving at school or to class after the scheduled start time.	School Level Actions	School Level Actions Short-term Suspension
<b>4B. Excessive Tardies</b> Arriving at school or to class after the scheduled start time five percent (5%) or more of the time.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion*
<b>4C. Off Campus/Unauthorized Area Violation</b> Leaving school grounds or being in an “off limits” area during regular school hours without permission of the Principal.	School Level Actions	School Level Actions Short-term Suspension
<b>4D. Unexcused Absence</b> Failing to attend school without parent or legal guardian permission.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension*
<b>4E. Excessive Absences / Truancy</b> Failing to attend school, unless excused, for more than ten percent (10%) of the number of required attendance days.	School Level Actions	School Level Actions Short-term Suspension Long-term Suspension* Expulsion
<b>4F. Leaving Class Without Permission</b> Leaving class without teacher permission.	School Level Actions	School Level Actions Short-term Suspension Long-term Suspension* Expulsion*

\* when combined with other offenses

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<p><b>5A. Nonsexual Harassment</b></p> <p>Any form of communication or conduct that is directed at a specific person and that would cause a reasonable person to be seriously alarmed, annoyed, or harassed due to their race, color, religion/religious beliefs, creed, gender, identity, age, national origin, citizenship status, marital status, political beliefs/affiliation, disability, home language, family, social or cultural background.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>5B. Bullying and Cyberbullying</b></p> <p>Acting toward someone in an unwelcome and unprovoked manner, repeated over time, which exerts power over that person on or off District property;</p> <p>Actions that contribute to a substantial risk of potential injury, mental harm, degradation, or societal exclusion or causes physical injury, mental harm or personal degradation.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<p><b>5C. Threats and Intimidation</b></p> <p>Threatening or suggesting, by words or conduct, the intention to cause physical injury or serious damage to a person or their property;</p> <p>Associating with or participation in a group which exhibits negative attitudes and actions toward others.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<p><b>5D. Hazing</b></p> <p>Acting against another student, where both of the following apply:</p> <p>The act is in connection with initiation into, affiliation with, or membership in any school organization; and</p> <p>The act poses a risk of or causes injury, mental harm or degradation.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

**BULLYING** requires an imbalance of power (real or perceived), repeated over time, between one or more persons and the victim. Actions may include:

- physical (pushing, hitting, kicking, spitting, stealing);
- verbal (making threats, taunting, teasing, name-calling); or
- psychological (spreading rumors, social exclusion, manipulating social relationships).

**NONSEXUAL HARASSMENT** is different from **BULLYING** in that the reason for the negative comment or act is due to a person being a part of a particular category of identity/group which has legal protections, or for which the District's policies provide protections, such as race, ethnicity, gender, sexual orientation or identity, or disability. It also does not require the conduct to be repeated over time.

**NONSEXUAL HARASSMENT** is different from **SEXUAL HARASSMENT** due to a lack of connection between the comment/actions to a desired sexual relations, sexual act, or romantic involvement of the parties.

**CYBERBULLYING** includes behavior that occurs through direct and indirect electronic acts (electronic mail, text messages, instant messaging, digital pictures or images, website / social media / blog postings, etc.).

An example of **HAZING** includes using hand signals, graffiti, apparel, accessory, or manner of dress or grooming which by color, arrangement, trademark, symbol, or other attribute indicates or implies membership or affiliation with such a group.

A "**SCHOOL ORGANIZATION**" means an athletic team, association, order, society, corps, cooperative, club, or similar group that is affiliated with District school and whose membership consists primarily of students.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Academic Dishonesty</b>		
<p><b>6A. Cheating</b></p> <p>Claiming someone else's information or school work for your own;</p> <p>Recording and/or transferring information about tests or quizzes to another person.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6B. Forgery</b></p> <p>Falsely and fraudulently making or altering a document;</p> <p>Modifying a school-related document by any means without written permission.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6C. Lying</b></p> <p>Making an untrue statement with intent to deceive; creating a false or misleading impression.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>
<p><b>6D. Plagiarism</b></p> <p>Stealing and passing off the ideas or words of another as one's own.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension</p>	<p>School Level Actions Long-term Suspension Expulsion</p>

<u>Prohibited Behavior</u>  <b>Disruptions to the Academic Process</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>7A. Disruption</b>  Engaging in behavior which causes an interruption in a class, activity, or school business;  Any behavior that requires the involvement of law enforcement personnel.	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension Long-term Suspension
<b>7B. Dress Code Violation</b>  Wearing clothing or accessories which do not comply with the dress code guidelines stated by school or District policy;  The failure to wear or display student identification.	School Level Actions	School Level Actions Short-term Suspension Long-term Suspension
<b>7C. Insubordination</b>  Refusal to follow directions of school personnel;  Delivering socially rude comments or conduct toward school personnel.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>7D. Inappropriate Language or Gestures</b>  Verbal swearing, name-calling, making racial, ethnic, religious or gender slurs, exhibiting gang signs, or the use of words in an offensive or demeaning manner;  Making gestures toward others intended to offend or annoy the other person;  Making gestures that communicate a hostile or sexual message.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension

A **DISRUPTION** may include, but is not limited to:

- sustained talk or verbal outbursts; horseplay or roughhousing; being out of your seat repeatedly; or
- an act that occurs off campus, including online or through social media, which has a disruptive impact on the learning environment of a school campus.

<u>Prohibited Behavior</u>  <b>Disruptions to the Academic Process (cont.)</b>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>7E. Parking Violation</b>  Parking on school grounds or near school in a manner or location contrary to the school's parking rule;  Not displaying proper and required permits as may be issued by the District or the Arizona Department of Motor Vehicles.	School Level Actions	School Level Actions
<b>7F. Gambling</b>  Playing games of chance for money or property.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension
<b>7G. Pranks</b>  Any act of mischief that disrupts or distracts from a class, school activity or school event.	School Level Actions	School Level Actions Short-term Suspension Long-term Suspension
<b>7H. Probation Violation</b>  Violation of any term or condition of academic and/or disciplinary probation contract assigned by a school administrator or District hearing officer.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>7I. Safety Violation</b>  Acting in a manner that endangers the well-being of yourself or other person(s).	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>7J. Gang-related Clothing or Accessories</b>  Wearing or displaying clothing items, images or accessories that represent gang affiliation or membership.	School Level Actions Short-term Suspension <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Threatening the School Environment</b>		
<b>8A. Bomb Threat</b>  Threatening to cause harm to property or person using a bomb, dynamite, explosive, or arson-causing device.	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>
<b>8B. Chemical or Biological Threat</b>  Threatening to cause harm using dangerous chemicals or biological agents.	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>
<b>8C. False Fire Alarm</b>  Intentionally ringing a fire alarm when there is no fire;  Falsely reporting a fire.	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>
<b>8D. Other Threat to School</b>  Any threat (not listed in Rules 8A, 8B or 8C above) to cause damage to a school building or school property, or to harm students or staff.	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>	School Level Actions Short-term Suspension <i><b>(Mandatory)</b></i> Long-term Suspension <i><b>(Mandatory)</b></i> Expulsion <i><b>(Mandatory)</b></i>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Sexual Behaviors</b>		
<p><b>9A. Sexually Inappropriate Materials</b></p> <p>Possession of materials containing sexually explicit depictions.</p>	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension
<p><b>9B. Inappropriate Physical Contact</b></p> <p>An isolated incident of unwelcome contact of a sexual nature.</p>	School Level Actions Short-term Suspension Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>9C. Sexual Harassment</b></p> <p>Unwelcome conduct or comment of a sexual nature toward another person associated with their gender/sex, sexual orientation, gender identity, or gender expression which is:</p> <ul style="list-style-type: none"> <li>• Severe; AND</li> <li>• Pervasive; AND</li> <li>• Objectively Offensive so it interferes with another person's full participation in the educational process or any school program or activity</li> </ul> <p>Sexual Assault, Dating Abuse/Violence and Domestic Abuse/Violence are considered Sexual Harassment.</p> <p>Comments and contact toward anyone due to their sexual orientation, gender identity, or gender expression may be considered Sexual Harassment.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<p><b>9D. Sexual Harassment With Bodily Contact</b></p> <p>Sexual Harassment (defined above) that includes unwanted physical contact of sexual or non-sexual body parts.</p> <p>Any bodily contact linked to dating abuse/violence or domestic abuse/violence.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

**SEXUALLY INAPPROPRIATE MATERIALS** includes, but is not limited to, photographs, drawings, recordings, and written language.

**SEXUAL HARASSMENT** includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, teasing, jokes, and other verbal, nonverbal, or physical conduct of a sexual nature; coercion of a third party to commit harassment towards another person.

**SEXUAL ORIENTATION** means romantic attraction to a certain gender.

**GENDER IDENTITY** means a person's deeply-felt, inherent sense of being male, female or an alternative gender.

**GENDER EXPRESSION** is how the person shows their gender identity in their mannerisms, dress, or ways of communication.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Sexual Behaviors (cont.)</b>		
<b>9E. Indecent Exposure</b> Exposure of a person’s own genitals, buttocks or female areola.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions, Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>9F. Inappropriate Public Display of Affection</b> Affectionate behavior between two consenting students that would reasonably offend another person.	School Level Actions Short-term Suspension Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<b>9G. Public Indecency</b> Displaying one’s private parts or engaging in sexual acts.	School Level Actions Short-term Suspension Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion

**INDECENT EXPOSURE** requires the presence of another person and disregard about whether that other person would be reasonably offended or alarmed by the act.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Technology Abuses</b>		
<b>10A. Inappropriate Use of Technology</b> Using District computers, network or other technology to post, send, or share personal information, on or off District property, about one’s self or about others without prior permission from a teacher and parent to do so.	School Level Actions	School Level Actions Short-term Suspension Long-term Suspension Expulsion

**PERSONAL INFORMATION** includes names, pictures, addresses, telephone numbers, school address, etc.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Technology Abuses (cont.)</b>		
<p><b>10B. Misuse of Technology</b></p> <p>Making or attempting unauthorized access to any Amphitheater Information System (AIS):</p> <ul style="list-style-type: none"> <li>• Using or attempting to use the AIS to:</li> <li>• Access any other computer system;</li> <li>• Access District-prohibited website;</li> <li>• Bypass firewall or access proxy accounts;</li> <li>• Perform any illegal or inappropriate acts; and/or</li> <li>• Disrupting or modifying the AIS or data by spreading viruses or by any other means.</li> </ul>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>	<p>School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion</p>
<p><b>10C. Misuse of Personal Technology</b></p> <p>Using personal technology, on or off District property, in a manner that has a disruptive impact in class, on a school campus or at school activities.</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Revocation of BYOD (Bring Your Own Device)</p>	<p>School Level Actions Short-term Suspension Long-term Suspension Expulsion</p>

**MISUSE OF TECHNOLOGY / PERSONAL TECHNOLOGY** includes, but is not limited to:

- a student logging in through another person's account or accessing their files without their written permission;
- drug or alcohol purchase, distribution, or sale;
- criminal or related gang activities;
- threatening conduct, bullying;
- searching and/or posting obscene, lewd, vulgar, rude, inflammatory, threatening or disrespectful language, or pictures;
- posting false or defamatory information about a person or organization;
- posting a donation request which inaccurately represents that the District, or any of its schools, clubs, or activities, are a beneficiary of the request;
- posting or sending harassing messages or chain letters;
- engaging in "spamming" (sending unnecessary messages to a large number of people);
- unauthorized use of a cell phone or other form of technology;
- installation of unauthorized hardware, software or code on any AIS or on any personal device at school.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Theft</b>		
<p><b>11A. Theft of School Property</b></p> <p>Taking District money or property with the intent to deprive the District of the money or property.</p>	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>11B. Theft of Non-School Property</b></p> <p>Taking money or property belonging to someone other than the District with the intent to deprive the victim of the money or property.</p>	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion
<p><b>11C. Extortion</b></p> <p>Obtaining or trying to obtain someone else's property by threatening to do any of the following:</p> <ul style="list-style-type: none"> <li>• Causing physical injury to someone;</li> <li>• Causing damage to property;</li> <li>• Accusing someone of a crime; or</li> <li>• Exposing a secret which may subject someone to contempt, hatred, or embarrassment.</li> </ul>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<p><b>11D. Robbery</b></p> <p>Using force to take money or property belonging to someone else with the intent to deprive the victim of the money or property.</p>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Theft</b>		
<b>11E. Breaking and Entering</b> Entering or remaining unlawfully in or on property that does not belong to you with the intent to commit theft.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion
<b>11F. Burglary with a Dangerous Instrument or Weapon</b> Entering or remaining unlawfully in or on property that does not belong to you with the intent to commit theft while in possession of a dangerous instrument or weapon.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Trespassing and Loitering</b>		
<b>12A. Trespassing</b> Entering or remaining on a school campus or other District facility (other than where you are enrolled) without authorization, invitation or lawful purpose.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>12B. Loitering</b> Being on school property without a legitimate reason for being there;  Refusing or failing to identify yourself while on school property.	School Level Actions Short-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion

**TRESPASSING** includes students under suspension/expulsion; and those students who enter, or remain at, a school campus or facility after being directed to leave.

A **LOITERING** student includes one visiting any School District campus (other than where the student is enrolled) while school is in session without first receiving permission from the principal of the campus being visited.

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Vandalism and Damage</b>		
<b>13A. Vandalism</b> Destroying or defacing school or personal property.	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension Long-term Suspension Expulsion
<b>13B. Graffiti or Tagging</b> Making drawings or writing words or symbols on the property of another by scratching, painting or other means.	School Level Actions Short-term Suspension Long-term Suspension	School Level Actions Short-term Suspension Long-term Suspension

<u>Prohibited Behavior</u>	<u>Consequences</u>	
	1 <sup>st</sup> Incident	2 <sup>nd</sup> (or more) Incident
<b>Weapons and Dangerous Items</b>		
<b>14A. Weapon (Other Than Firearm)</b> Possession, transfer, concealment, sale or use of any item that may be used for attack or defense that is capable of causing death or serious injury;  Use of a dangerous item to threaten, intimidate, attack or harm another.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>14B. Firearm</b> Possession, transfer, concealment, sale or use of any weapon that is designed to expel a projectile by the action of an explosive or which may readily be converted to expel a projectile by the action of an explosive.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion <b>(Mandatory)</b>
<b>14C. Dangerous Item</b> Possession, transfer, concealment, sale or use of anything that is readily capable of causing death or serious physical injury.	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension Expulsion	School Level Actions Short-term Suspension <b>(Mandatory)</b> Long-term Suspension <b>(Mandatory)</b> Expulsion

A **WEAPON (NON-FIREARM)** includes, but is not limited to:

- Knives with locking blades and/or blades longer than two and one-half (2 ½ inches);
- Brass knuckles;
- Explosive or destructive device intended for use as weapon;

- Any dangerous or hazardous object or substance intended for use as weapon;
- Nunchakus; and
- Poisonous gas.

A **FIREARM** includes, but is not limited to: handgun, pistol, revolver, rifle, shotgun, starter pistol.

A **DANGEROUS ITEM** includes, but is not limited to:

- B.B. or pellet guns,
- simulated firearms,
- knives with blade length of less than 2.5 inches,
- laser pointers,
- letter openers,
- mace/pepper spray,
- paintball guns,
- razor blades,
- box cutters,
- simulated knives,
- tasers or stun guns,
- tear gas, or
- unauthorized use of a drone/UAS/unmanned aerial systems.

# Special Disciplinary Rules

## Weapons and Drugs

In the case of *weapon* or *drug distribution* violations, long-term suspensions, and expulsion hearings are (MANDATORY), with limited exceptions.

Possession of weapons is a particularly serious matter. Federal and state law require the school District to expel any student – for no less than one school year - who brings a firearm to school or to a school activity. The law provides for very limited exceptions to this strict rule, which can only be determined by the Governing Board of the District on a case-by-case basis.

## Special Rule for Athletic and Activity Participants

Students participating in interscholastic activities for their schools do so as representatives for their school community and as role models for other students. When those students engage in drug or alcohol related behavior, it can negatively reflect upon their school community and can jeopardize their safety or that of other participants. Such involvement by these student leaders also sets a poor example for their peers.

As a consequence, the Amphitheater District maintains a “24/7” policy on the use of drugs or alcohol by interscholastic activity participants. Any participant who uses, possesses or transfers tobacco, alcohol or drugs at any time during a season will be immediately removed from the activity for the balance of that season. This rule applies 24 hours a day, seven days a week, regardless of a student’s location.

Other (non-drug or alcohol related) behaviors by student representatives can also reflect upon their team, school and community. Students participating in interscholastic activities should be mindful at all times of the important role they play in their school community and how their behavior can negatively impact their fellow teammates, their fellow students, and the school in general. Whether at a team event, a school activity, a community function, or on the internet, student representatives must always observe appropriate decorum, behavior and etiquette when acting in anyway that is connected to the school or team.

## Threatening an Educational Institution

Arizona law prohibits any person, including students, from threatening the safety and security of a public school or school district.

In accordance with Arizona Revised Statutes Section 15-841(H), a student who threatens a school must be expelled for a period of no less than one full year. The School District Governing Board may only rarely modify this strict expulsion requirement on a case-by-case basis.

A student subject to this expulsion requirement may also be assigned to an alternative educational program if the student participates in mediation, community service, restitution, or other programs in which the student takes responsibility for the results of the threat. The District may require the student’s parent(s) to participate in such programs with the student as a condition to the student’s reassignment to an alternative educational program.

# Behaviors that Must Be Reported to Law Enforcement

Regardless of disciplinary action taken (or not taken) by a school, certain student behaviors must be reported to appropriate law enforcement authorities under the law. In accordance with law, school officials will report the following behaviors to law enforcement authorities:

- Aggravated assault
- Arson
- Bomb threats
- False fire alarms
- Non-accidental injuries to student.
- Assault
- Possession of weapons
- Possession, sale, or distribution of drugs; dangerous items, or alcohol
- Sexual assault/misconduct
- Threatening an educational institution

The District will also report any person's involvement in illegally removing a student from the school or other places where the Principal has jurisdiction over the student, such as on school buses, on field trips, at athletic functions, and during school-sponsored events.

Additionally, the Principal may report to the law enforcement agencies other potentially disruptive incidents occurring within the regular operation of the school. Such incidents include, but are not limited to, the following:

- Demonstration by students which could create unsafe conditions
- Extortion
- Theft/possession of stolen property
- Trespassing
- Vandalism

The District may also report any person's disruption or interference with any school function.

The foregoing lists are not exclusive and exhaustive. Other conduct MAY be reported to law enforcement officials if deemed necessary by the Principal or other administration of the District.