

# Agenda of Regular Meeting

## The Board of Trustees Westwood Independent School District

A Regular Meeting of the Board of Trustees of Westwood Independent School District will be held October 17, 2022, beginning at 6:30 PM Westwood Primary  
1701 West Point Tap Road  
Palestine, TX 75803.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Due to health and safety concerns related to COVID-19 coronavirus, the meeting will be conducted by video-conference. At least a quorum of the Board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.123 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

An electronic copy of the agenda packet is attached to the online notice [www.westwoodisd.net](http://www.westwoodisd.net)  
Members of the public who desire to address the Board regarding an item on this agenda must comply with the following registration procedures: send a request through Zoom Chat from 6:15 pm – 6:30 pm the day of the meeting. Including name and topic.

1. **CALL TO ORDER AND ESTABLISH QUORUM**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE**
5. **ACTION ITEM**
  - 5.A. Board to consider approval of the agenda as presented
6. Recognition of Students and Faculty

Westwood ISD  
Teacher of the Month  
October 2022  
Board Meeting – October 17, 2022

Primary - Patricia Ellis

Elementary- Clara Cummings

Junior High- Jamie Oates

High School- Stacey Clark

# Teacher/Para of the Month

I nominate Mrs. Ellis

for October Teacher of the Month Para of the Month

An example for this nomination from the highlighted area below is \_\_\_\_\_

Commits to Expertise in Instruction and a Model Servant Leadership

Nominated by Mrs. Bates

<p><b>Commits to Expertise in Instruction</b></p> <ul style="list-style-type: none"><li>• Passionate about expanding knowledge and understanding of content through professional learning to improve content delivery.</li><li>• Commits to life-long learning in order to expand knowledge and understanding of content</li><li>• Embraces the use of technology to enhance teaching and learning</li><li>• Engages in reflective practices to learn from experiences</li><li>• Commits to being professionally prepared, organized and able to multi-task</li><li>• Implements structure and develops positive student interactions to provide effective classroom management</li><li>• Demonstrates flexibility in adapting instruction to meet students' needs</li></ul>	<p><b>Cultivates Student-Centered Instruction</b></p> <ul style="list-style-type: none"><li>• Fosters a classroom culture of innovation and creativity</li><li>• Creates opportunities for student choice and interest to connect to learning</li><li>• Cultivates a safe learning environment where purposeful risk-taking is encouraged</li><li>• Designs engaging, authentic, challenging learning experiences that motivate and inspire all students</li><li>• Facilitates learning using a variety of effective, meaningful instructional strategies</li><li>• Believes in each student's potential for growth, and meets them where they are</li><li>• Provides feedback to students for self-reflection, goal-setting and monitoring growth</li><li>• Recognizes that students learn differently and addresses these preferences</li><li>• Sets firm goals but flexible means for achieving content mastery</li></ul>
<p><b>Models Servant Leadership</b></p> <ul style="list-style-type: none"><li>• Builds strong collaborative relationships with students, families, colleagues and the community</li><li>• Advocates fairly and respectfully for equity for all learners</li><li>• Serves as a trusted and respected mentor and role model for students and colleagues</li><li>• Values student differences and relates to diverse learners</li><li>• Exhibits, and instills in others, values that are closely aligned with the community</li><li>• Persistently embraces students' struggles and challenges as an important place for learning</li><li>• Embraces failures as a way to learn</li><li>• Works to develop character in students</li></ul>	<p><b>Serves as a Role Model for Life and Citizenship</b></p> <ul style="list-style-type: none"><li>• Models respect, integrity, honesty, and compassion</li><li>• Maintains high standards of professional ethics</li><li>• Communicates and listens with respect</li><li>• Models resilience, perseverance and grit</li><li>• Develops habits and self-discipline to pursue a sense of well-being</li><li>• Understands the importance of life skills and devotes time to developing them in their students</li><li>• Embraces diversity</li><li>• Models tolerance for different opinions</li><li>• Creates opportunities and models how to be a positive leader</li></ul>

# Student of the Month

Month of October

I nominate Zsontae Williams for Student of the Month.

Based on the following example of the Profile of a Learner Characteristic highlighted below:

Zsontae is always ready to learn and is very engaged in his learning. You can tell he wants to learn as much as he can. Zsontae takes any feedback and uses it to push himself to learn more and work harder. He also helps others if they need help during station time to make sure they stay on task and if its a group project to make sure everyone is doing the work correctly. He wants everyone to get a chance to either answer questions or have a turn in their station.

Nominated by Alexis Austin

## Effective Communicator

- Communicates clearly and with confidence
- Is authentic and honest with knowledge
- Listens actively and respectfully
- Shows empathy in understanding the thoughts and feelings of others
- Utilizes a variety of platforms to connect

## Collaborative Leader

- Works effectively with and respects the contributions of others to achieve goals
- Shares and engages others with responsibilities
- Utilizes effective negotiation skills
- Exhibits a strong work ethic
- Advocates effectively for self and others
- Exhibits grit, resilience and perseverance

## Respectful and Engaged Citizen

- Demonstrates integrity, compassion and ethical responsibility
- Respects self and others
- Exhibits discernment and good judgment
- Commits to being a servant leader
- Empathizes with others from diverse backgrounds and cultures

## Innovative Problem Solver

- Effectively analyzes and evaluates information while using knowledge, observation and reflection to create new thinking
- Clearly defines the problem, but focuses on the solution
- Seeks diverse perspectives and innovative solutions
- Exercises effective decision making in selecting solutions
- Utilizes resources

## Life-Long Learner

- Maintains an open mind and positive attitude about learning
- Self-motivated to expand knowledge and understanding
- Embraces set-backs/failures as a way to learn
- Utilizes technology for innovative learning
- Internal desire to be competitive

# Student of the Month

## Month of October

I nominate Adonis Brown for Student of the Month.

Based on the following example of the Profile of a Learner Characteristic highlighted below:

Adonis shows empathy for others by helping where he sees a need. If a student is having trouble with an activity or makes a mess he will go help them without hesitation. He saw a friend who was cold and gave them the jacket he was wearing. He speaks with kindness to other students and adults around the school. Adonis works well during small groups by problem solving disagreements among others.

Nominated by Mrs. Mercer

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- Utilizes technology for innovative learning
- Internal desire to be competitive

# Student of the Month

Month of October

I nominate Jordan Wells for Student of the Month.

Based on the following example of the Profile of a Learner Characteristic highlighted below:

Jordan Wells is the kind of student that you would love to have in your class. She exhibits characteristics of Profile of a Learner by listening and responding in class. She works well with others during group activities and always does her part. Jordan is always respectful to me and to the other students. I can tell that education is very important to her by the way she conducts herself each and every day. I am proud to nominate Jordan for Student of the Month.

Nominated by Susan Calhoun

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- Utilizes a variety of platforms to connect

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- **Works effectively with and respects the contributions of others to achieve goals**
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## Life-Long Learner

- **Maintains an open mind and positive attitude about learning**
- Self-motivated to expand knowledge and understanding

# Student of the Month

Month of October

I nominate Bralyn Blazer for Student of the Month.

Based on the following example of the Profile of a Learner Characteristic highlighted below:

Shows exceptional respect for his classmates, he has wonderful confidence to clearly communicate as well as exhibits a strong work ethic.

Nominated by Mrs Boyle

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- Utilizes a variety of platforms to connect

## Collaborative Leader

- Works effectively with and respects the contributions of others to achieve goals
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## Life-Long Learner

- Maintains an open mind and positive attitude about learning
- Self-motivated to expand knowledge and understanding
- Embraces set-backs/failures as a way to learn
- Utilizes technology for innovative learning
- Internal desire to be competitive



# Westwood Elementary

## Student of the Month Nomination Form

### Proud to be a Panther!

- Prepared:** Punctual with good attendance, participates in class, and maintains grades.
- Respectful:** Follows teacher and staff directives at all times, exhibits care for others.
- Orientated:** Sets goals and works to achieve them. Believes is moving toward high standards.
- Understanding:** Accepting of others and logically analyzes choices and decisions to be made.
- Determined:** Strives to make each day a great day. Self motivated.

<b>Student:</b>	<b>Marcus Arriaga</b>	<b>Grade:</b>	3rd
<b>Nominated By:</b>	Mrs. Bayless		

### What PROUD characteristics has this Panther exhibited?

The 3rd Grade Student of the Month is *Marcus Arriaga*. In my opinion, Marcus is an excellent example of a *Prideful Panther*. He comes to school everyday smiling and ready to learn. Marcus treats everyone with respect and compassion. He is willing to help when needed and works well with other students. Marcus gives 100% to everything he does whether in the room or around the school. I can't wait to see Marcus excel this year. I am blessed to have Marcus in my classroom.



Brenda Bing <bbing@westwoodisd.net>

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## Teacher of the Month

1 message

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**Ledeena Smith** <lasmith@westwoodisd.net>

Wed, Oct 12, 2022 at 6:05 AM

To: Brenda Bing <bbing@westwoodisd.net>

Good morning Brenda,  
Clara Cummings is our Teacher of the Month for October.  
I will get the student info as soon as possible.



# Westwood Elementary

## Student of the Month Nomination Form

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<b>Student:</b>	<b>Baylee Thornton</b>	<b>Grade:</b>	4th
<b>Nominated By:</b>	Mr. Boyd		

### What **PROUD** characteristics has this **Panther** exhibited?

Baylee Thornton is my pick for student of the month. She is a kind and thoughtful student. She works well in groups and is always willing to help others. This student is always on time for class. She has never complained about any assignments, and she does them to the best of her ability. This student pays attention to all instruction, answers questions, and takes notes. Her papers are always structured with a proper heading. She has shown tremendous growth in her presentations.



# Westwood Elementary

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<b>Student:</b>	<b>Skylar Dudley</b>	<b>Grade:</b>	<b>5th</b>
<b>Nominated By:</b>	<b>Mrs. Knowles, Mrs. Englehart, Mrs. Verner &amp; Mrs. Sumrow</b>		

### What PROUD characteristics has this Panther exhibited?

**The Elementary Fifth grade team we'd like to nominate Skylar Dudley. She has excellent conduct, is a very hard worker, keeps her grades up and is eager to learn new things.**



# Westwood Elementary

## Student of the Month Nomination Form

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<b>Student:</b>	<b>Sofia Ledesma</b>	<b>Grade:</b>	<b>6th</b>
<b>Nominated By:</b>	<b>Mrs. Emanuel, Mrs. Velasquez, Mrs. Wilson, Mrs. Wendland</b>		

### What **PROUD** characteristics has this **Panther** exhibited?

Sophia takes learning seriously, is passionate about turning in work that is complete and thoughtful. She is an exceptional student and a great friend to others.

Sophie is always prepared and ready to learn.

She is kind and considerate of others and often helps in the classroom. She is also good at self advocacy and standing up for herself.

Sixth grade team



Westwood Junior High  
Student of the Month Nomination Form

**PROUD TO BE A PANTHER**

**Prepared:** Punctual with good attendance, participates in class and maintains grades.

**Respectful:** Follows teacher and staff directives at all times, exhibits care for others.

**Orientated:** Sets goals and works to achieve them. Believes in moving toward high standards.

**Understanding:** Accepting of others and logically analyzes choices and decisions to be made.

**Determined:** Strives to make each day a great day. Self-motivated.

I nominate: James Swafford

Grade: 7th

Nominated by: Megan L. Bedre

What Panther **PROUD** characteristics has this student exhibited: *James comes to class ALWAYS prepared. He has an excellent attitude, and he is never afraid to ask for help when he needs it. He is kind to his fellow students, and is always respectful to his teachers. He's an absolute joy to have in class!!*



**Westwood Junior High  
Student of the Month Nomination Form**

**PROUD TO BE A PANTHER**

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**Determined:** Strives to make each day a great day. Self-motivated.

I nominate: Lyla Huddleston

Grade: 8th

Nominated by: Ms. Stephanie Cook

What Panther: Lyla is a very good student, she is eager to learn and offers up many good ideas during discussions. She listens well to both the teachers and other students. Her enthusiasm for learning is what sets her apart and I feel like she will go a long way even after high school as long as she puts her mind to it.



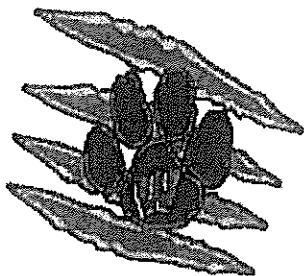
Westwood Junior High  
Teacher of the Month

**PROUD TO BE A PANTHER**

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Proud to be a Panther Recipient: **Jamie Oates**  
7th & 8th Grade Science Teacher  
October 2022

Ms. Oates has been selected by her peers as Teacher of the Month for October. She has made a big impact on students and staff in the short time she has been at Westwood Junior High. Jamie has been praised for the positive attitude she exhibits each day. Her class is fun and engaging and the students look forward to see what they will be learning. Ms. Oates goes out of her way to help the staff she works with and it is much appreciated. We are extremely proud to have Ms. Jamie Oates as a part of the Westwood Junior High family.



# Where Panthers Excel Today and Lead Tomorrow

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Richard Bishop  
Athletic Director  
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Jeffery Tauber  
Counselor  
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CTE Director  
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Shayla Skief  
Band Director  
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Kay Denison  
Administrative  
Assistant  
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## WHS SOTM Nomination Form

### STUDENT OF THE MONTH QUALIFICATIONS

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I nominate Emily Ayloz, grade 9<sup>th</sup>

He/She has proven to be an excellent, PROUD candidate exhibiting

Emily goes above & beyond on all of

her assignments. She leads classroom discussions

She pushes other students to do better,

she leads by example. Emily is a one

of a kind student who exemplifies a good work ethic

Nominated by: BIFF Knight



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I nominate Myron Melton, grade 10

He/She has proven to be an excellent, PROUD candidate exhibiting

Myron displays a willingness to learn and participate  
in class. Myron is also involved on the Varsity Football team  
and keeps his fellow athletes in check and focussed on  
the lesson, displaying great leadership qualities. Myron  
is a great example of a Student of the Month

Nominated by: Aaron Steinhope, Geometry



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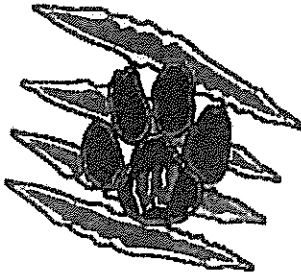
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- Determined: Strives to make each day a great day

I nominate Camila Martinez, grade 11

He/She has proven to be an excellent, PROUD candidate exhibiting

Camila is a terrific student. She works hard, participates in class, and is always willing to help others. In addition, she has a very positive attitude and is a great influence on her peers.

Nominated by: Mrs. Wilson  
Precalculus



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- Determined: Strives to make each day a great day

I nominate Samantha Yost, grade 12<sup>th</sup>

He/She has proven to be an excellent, PROUD candidate exhibiting

I have had Sam in my RST program for 4 years now and I've had the privilege to see her learn & grow into a respectful, responsible & determined young adult. We have talked about

Nominated by: Mrs. Delaney Knight

future

her goals in Education & she is very motivated in achieving those goals. I can't wait to see what the rest of the year future holds for her.

- 6.A. Recognition of Principals
- 7. **Public Comments**
- 8. **Information Items**
  - 8.A. District Department Goals

# PEIMS Department Goals

Mindy Place  
October 17, 2022

21



Integrate one TASBO-based training for PEIMS clerks each semester, in addition to Skyward training. Opportunities for application will be evaluated at the end of each training.

22



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#WWWay  
#WWEnergyBus

Campus administration will use OnData suite student data in six parent/student conferences, per administrator, each semester. This will be evaluated at the end of each semester and be adjusted as necessary.

23



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#WWEnergyBus

The student success specialist, PEIMS director, and campus PEIMS clerks will meet at least four times each semester to develop an attendance success plan for each campus. Progress will be evaluated at the end of each meeting.

24



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#WWWay  
#WWEnergyBus

# Questions

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# Westwood Foodservice Department Goals

Brandon Carroll  
October 17, 2022

26



# Goal 1: Gather Feedback from Students

Increase student feedback by sending out 2-3 surveys per month to students asking what they like and dislike on the current menu. This data will be compiled from these surveys to review trends and identify ways to improve the menu to <sup>27</sup> boost participation. The surveys will be implemented by November 1st and run through April 30th. At that time, we will review the effectiveness.



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#WWWay  
#WWEnergyBus

# Goal 2: Increase Breakfast Participation

We will increase daily breakfast participation by 10% by using student feedback to build menus that students will enjoy and adding promotions and special events that make breakfast exciting. We will achieve this goal by February 1, 2023, and review the effectiveness of our plan

28



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#WWWay  
#WWEnergyBus

# Goal 3: Increase Adult Meal Count

We will increase adult meal participation by 15% by February 1st, 2023. We will achieve this by creating new programs for staff that includes incentives and actively invite teachers and staff to enjoy meals offered on campus. On February 1st, 2023 we will evaluate the effectiveness of our plan.

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#WWWay  
#WWEnergyBus

# Questions



# Facility Services Department Goals

Joshua Shultz  
October 17, 2022

31



Enhance cleaning practices and school hygiene. Custodians are completing 1 to 2 training modules per week in Clean Check. To be reviewed Spring Break.

32



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Improve department efficiency by empowering our technicians and custodians to maximize Work Tracker Pro capabilities on a scheduled time frame.



@WESTWOODISD  
#WWWay  
#WWEnergyBus

Increase stakeholder input into our operations by holding collaboratives every 6 weeks

34



@WESTWOODISD  
#WWWay  
#WWEnergyBus

# Questions



# Technology Department Goals

October 17, 2022

36



## Be more efficient -

Using the technology help desk ticket system the department will have no more than 10 open tickets and maintain a 90% close rate within the allotted 24 hour<sup>37</sup> time frame. The ticket system will be reviewed weekly and adjustments will be made as needed.



@WESTWOODISD  
#WWWay  
#WWEnergyBus

## **Be more coordinated -**

To help the technology department staff not feel so overwhelmed and stretched thin we will meet every Monday, Wednesday, and Friday mornings to update and assign duties. Meeting will be 3 times a week for the first semester. A staff meeting will be held at the end of the semester to discuss the effectiveness of the meetings and if adding or taking away meetings is needed.



@WESTWOODISD  
#WWWay  
#WWEnergyBus

**Be more visible** - The Director of Technology will visit each campus every week for the next 6 months. Visibility will allow the technology department to see first hand ways to better support instruction. A thought exchange will be conducted at the end of the 6 month<sup>39</sup> period to evaluate progress.



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# Questions

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8.B. Annual ESL Program Evaluation  
**Presenter:** Tiffany Carwell



# Annual English as a Second Language (ESL) Program Evaluation

43

Tiffany Carwell  
October 17, 2022



# Westwood ISD Emergent Bilingual Students

## Students Served:

- 90 students Pre-K - 12th grade
- About 7% of total student population
- Majority identified when they first start school in Pre-K or Kindergarten
- Spanish is primary first language
- Served through either content-based or pull-out program

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# Academic Progress in the Language of Instruction

ELA/Reading Target	64%
WISD Academic Growth Score	89%
Target Met	Yes

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Mathematics Target	68%
WISD Academic Growth Score	60%
Target Met	No



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# English Learners' Proficiency in English

TELPAS: Kindergarten through 2 (17 students)

*TEXAS English Language Proficiency Assessment System Spring 2022*

	<b>Beginning</b>	<b>Intermediate</b>	<b>Advanced</b>	<b>Advanced High</b>
<b>Listening</b>	<b>0%</b>	<b>47%</b>	<b>41%</b>	<b>12%</b>
<b>Speaking</b>	<b>18%</b>	<b>59%</b>	<b>12%</b>	<b>12%</b>
<b>Reading</b>	<b>41%</b>	<b>41%</b>	<b>0%</b>	<b>18%</b>
<b>Writing</b>	<b>35%</b>	<b>47%</b>	<b>12%</b>	<b>6%</b>

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# English Learners' Proficiency in English

TELPAS: 3 through 12 (73 students)

*TEXAS English Language Proficiency Assessment System Spring 2022*

	<b>Beginning</b>	<b>Intermediate</b>	<b>Advanced</b>	<b>Advanced High</b>
<b>Listening</b>	<b>5%</b>	<b>14%</b>	<b>44%</b>	<b>37%</b>
<b>Speaking</b>	<b>10%</b>	<b>51%</b>	<b>38%</b>	<b>1%</b>
<b>Reading</b>	<b>8%</b>	<b>32%</b>	<b>37%</b>	<b>23%</b>
<b>Writing</b>	<b>8%</b>	<b>32%</b>	<b>36%</b>	<b>25%</b>



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# Reclassification Criteria

## *Components of 2021-2022 Reclassification Criteria*

- TELPAS Advanced High in each domain of Listening, Speaking, Reading and Writing
- Satisfactory performance on STAAR or State Standardized Reading Assessment
- Subjective Teacher Evaluation

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# Students who met Reclassification Criteria 2021-2022

- 0 students met criteria to exit from the district's ESL program

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# ESL Waiver

2021-2022	2022-2023
<p>11 teachers</p> <ul style="list-style-type: none"><li>● Primary - 5 teachers</li><li>● Elementary - 4 teachers</li><li>● High School - 2 teachers</li></ul>	<p>5 teachers</p> <ul style="list-style-type: none"><li>● Elementary - 2 teachers</li><li>● Junior High - 2 teachers</li><li>● High School - 1 teacher</li></ul>

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Three teachers who were under the waiver last year obtained their ESL certification.



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# Alternative Language Program

- align as closely as possible to the district's required bilingual or ESL program
- meet the affective, linguistic, and cognitive needs of their emergent bilingual (EB) students
- ensure students are given the opportunity to master the essential knowledge and skills of the required curriculum, including TEKS for foundation and enrichment areas, the English language proficiency standards (ELPS), and college and career readiness standards (CCRS) [19 TAC §89.1207(a)(1)(B) and §89.1207(b)(1)(B)].

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# Alternative Language Program

- Students are provided supplemental support from teachers who meet ESL certification criteria
- Teachers under the waiver and all core content teachers are provided with ongoing professional learning to further support their students

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## The Comprehensive Professional Development Plan

- Ongoing, job-embedded professional learning
- TEA online, self-paced ESL exam preparation course
- [Supporting English Learners in Texas](#) TEA webpage

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## Parent, Family and Community Engagement

- TEA Virtual Opportunities
- Connecting with campus family engagement events
- Newsletters and communication sent out periodically via ParentSquare



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8.C. Curriculum Moment  
**Presenter:** Katie Atkins

## Westwood ISD Agenda Item Information

**Meeting Date:** October 17, 2022

**Subject:** October 2022 Curriculum Update

**Administrator Responsible:** Katie Atkins

**Summary:** The Texas Education Agency has revised the current item types on STAAR/EOC for the spring 2023 administration. These updates impact all STAAR/EOC tested areas.

**Administration's Recommendation:** n/a

**Possible Motion:** n/a

**Attachments:** October 2022 Curriculum Update (ppt)

**Board Approval Required**

**YES**

**NO**

# October 2022 Curriculum Update

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Katie Atkins

Assistant Superintendent of Curriculum, Instruction, and Leadership

October 17, 2022



# STAAR-Assessed Areas

The State of Texas Assessments of Academic Readiness (STAAR) program, implemented in spring 2012, includes annual assessments for:

- mathematics at grades 3–8
- reading language arts (RLA) at grades 3-8
- science at grades 5 and 8
- social studies at grade 8
- end-of-course (EOC) assessments for Algebra I, English I, English II, Biology, and U.S History

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For Spring 2023, STAAR/EOC has been redesigned by the Texas Education Agency.



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# General characteristics of new item types

- All content areas require “constructed responses” or “extended responses”
- Questions are phrased in more complex language
- Some items require more than one response
- Assessments will be administered electronically  
(Westwood has been doing this for several years)

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## Previous Item Type Example 3rd Grade Math

Four students with number cards want to line up from left to right in order from least to greatest number.

Left → Right

Erin Rico Penelope Olivia

Which statement is true?

- A Olivia should be between Erin and Rico.
- B Erin should be on the right end after Olivia.
- C Penelope should be on the right end after Olivia.
- D All the students are in the correct order.

## New Item Type Example 3rd Grade Math

Complete the statement so that it correctly compares two place values in the number shown.

73,333

Select **ONE** correct answer in each box to complete the sentence.

The value of the digit 3 in the (A) hundreds place is 10 times the value of the digit 3 in the (B) thousands place.

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The value of the digit 3 in the (A) ones place is 10 times the value of the digit 3 in the (B) tens place.



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## Previous Item Type Example 8th Grade Science

Four students designed and built air propelled rockets that were launched into the air. Their data are recorded in the table.

Data Table

Rocket	Mass (kg)	Net Force (N)
1	0.528	12.0
2	0.426	8.0
3	0.515	12.0
4	0.477	8.0

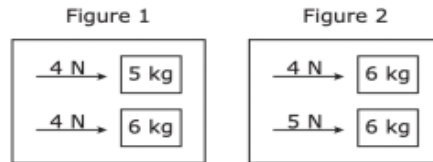
Which rocket had the greatest acceleration?

- A** Rocket 1
- B** Rocket 2
- C** Rocket 3
- D** Rocket 4

## New Item Type Example 8th Grade Science

This question has two parts. First, answer Part A. Then, answer Part B.

Each figure shows two unbalanced forces measured in newtons acting on two boxes having masses measured in kilograms.



Students were asked to compare the accelerations of the boxes in each figure. Two students made these statements:

**Student 1:** The boxes in Figure 1 will have identical accelerations.

**Student 2:** The boxes in Figure 2 will have identical accelerations.

### Part A

Which student is correct?

- (A) Student 1
- (B) Student 2
- (C) Neither student
- (D) Both students

### Part B

Which evidence supports the answer to Part A?

- (A) In both figures there is only a single unbalanced force acting on each of the two boxes.
- (B) In Figure 1 both boxes experience the same amount of force.
- (C) In Figure 2 both boxes have the same amount of mass.
- (D) In both figures, either the forces are different from each other or the masses are different from each other.



## Previous Item Type Example English I EOC

Read the following quotation.

The reason most people never reach their goals is that they don't define them, or ever seriously consider them as believable or achievable. Winners can tell you where they are going, what they plan to do along the way, and who will be sharing the adventure with them.

—*Denis Waitley*

Successful people often set clear goals and understand the specific steps needed to achieve them. Think carefully about this statement.

Write an essay explaining the best way to achieve a goal.

Be sure to —

- clearly state your thesis
- organize and develop your ideas effectively
- choose your words carefully
- edit your writing for grammar, mechanics, and spelling

## New Item Type Example English I EOC

Read the excerpt from "The Namesake." Based on the information from the excerpt, write a response to the following:

Explain how the characterizations of Ashoke and Mrs. Lapidus contribute to the development of the plot in this excerpt.

Write a well-organized informational essay that uses specific evidence from the excerpt to support your answer.

Remember to —

- clearly state your thesis
- organize your writing
- develop your ideas in detail
- use evidence from the selection in your response
- use correct spelling, capitalization, punctuation, and grammar

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Manage your time carefully so that you can —

- review the selection
- plan your response
- write your response
- revise and edit your response

Record your answer in the box provided.

- ❑ While standards have not changed, the way they are assessed has changed
- ❑ Westwood ISD is proactive in exposing students to new item types throughout instruction throughout the year
- ❑ Assessment resources using new item types will be used throughout the year
- ❑ Westwood ISD students have been taking STAAR/EOC electronically for several years

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# Questions

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8.D. Finance Update  
**Presenter:** Kyle Johnson

# Finance Update

Kyle Johnson  
10/17/2022

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# Enrollment and ADA (Average Daily Attendance)

- Enrollment as of 10/6/2022 was 1,400 with an ADA rate of 94.19%
  - ADA = 1,318.7
- Budget made on assumption of 1,292 ADA
- Will continue to monitor the impacts on State Aid as we go<sup>67</sup> through the year



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# Near Final-Settle Up

- Calculated after all the YE submissions and reports have been turned into TEA
- TEA looks at all the real numbers and determines if they have over or under paid the district for the year
- If overpaid, the overage will be deducted from their total State Aid for the following year
- If underpaid, the amount will be sent to the district in one lump sum payment
- In 2021-22, Westwood was underpaid by the amount of \$49,845
- This amount is booked as a Due From State and shown as Revenue in the final books for 2021-22
- If not needed to offset a negative balance in the General Fund it will go into Fund Balance or Capital Projects Account

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# Summary of Finance (SOF) Reports

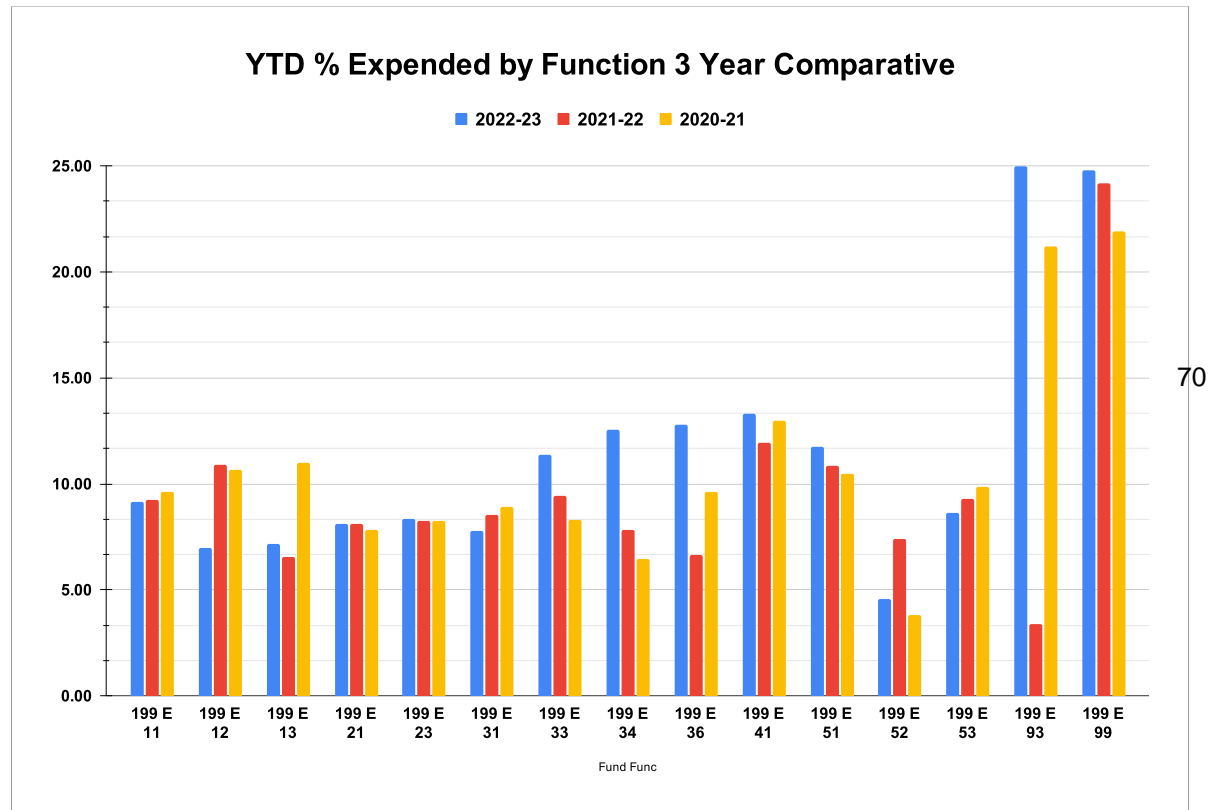
- [2021-2022 Westwood ISD NF SOF](#)
- [2021-2022 Westwood ISD Allocations and Adjustments Detail Report](#)



Financial Update % Expended Compared to Previous 2 Years - through September 30, 2022

Fund Func	2022-23	2021-22	2020-21
199 E 11	9.14	9.26	9.64
199 E 12	6.97	10.88	10.66
199 E 13	7.17	6.53	11.00
199 E 21	8.09	8.12	7.85
199 E 23	8.34	8.26	8.25
199 E 31	7.76	8.52	8.91
199 E 33	11.35	9.45	8.28
199 E 34	12.54	7.85	6.47
199 E 36	12.77	6.64	9.64
199 E 41	13.33	11.92	12.98
199 E 51	11.77	10.87	10.48
199 E 52	4.56	7.40	3.82
199 E 53	8.61	9.31	9.87
199 E 93	24.98	3.40	21.18
199 E 99	24.80	24.19	21.91

1/12 = 8.3%



## 8.E. Safety Vehicles considerations

**Presenter:** Kyle Johnson



9. **ACTION ITEMS**

10. Board to consider approval of Consent Agenda
  - 10.A. Fundraisers

WESTWOOD INDEPENDENT SCHOOL DISTRICT  
 FUNDRAISING/SALES ACTIVITY APPLICATION

Date: 9/25/2022  
 Campus: High School  
 Group/Organization: Band Booster  
 Sponsor: Crystal Feagins  
 Type\*: Spaghetti Dinner Fundraiser or Sale  
 Start date: presale tickets Nov 1 - Nov 15  
 End date: Dinner at Christmas Concert (date pending)  
 Describe the purpose of this sale (i.e. how does this activity benefit the school?): to help make funds for student accounts to help pay for band needs and Disney trip.  
 Describe the product or activity: Spaghetti, Salad, bread, dessert, and drink to be served before Christmas Concert starts.  
 Vendor: N/A \$10 per meal leaving plenty of room if food prices increase in Nov/Dec.  
 Sale/activity location: \_\_\_\_\_

Is the item being sold considered taxable?*	YES	NO
Does your group/club qualify for 2 tax-free sales days	YES	NO
If the item is considered taxable, will this sale count as one of the two tax-free sales days?	YES	NO
If you qualify for two tax-free sales days, is this your 1st or 2nd tax-free sale to date?	1st	2nd

Estimate the following  
 Approximate cost per item/activity: Depends on # of tickets sold. Depends on pricing in Nov/Dec  
 Estimated profit: 50% or more

I certify that I will exercise strict control over all products in my possession and will remit all collections on a timely basis. I recognize that any losses due to my failure to follow established rules and procedures may become my personal responsibility.

Submitted by (Sponsor): Cystal Feagins

Approved by (Superintendent): \_\_\_\_\_

Approved by (Principal/Director): [Signature]

FUNDRAISING RECAP

\*\*Due to Business Office within 4 weeks of ending sale/activity date.\*\*

Total deposits:	<input type="text"/>	Quantity of inventory received:	<input type="text"/>
Less: Total cost of sale/activity (invoices)	<input type="text"/>	Less: Inventory sold	<input type="text"/>
Net profit:	<input type="text"/>	Less: Inventory giveaway*	<input type="text"/>
		Inventory remaining*	<input type="text"/>

Sponsor \_\_\_\_\_ Date \_\_\_\_\_  
 Principal \_\_\_\_\_ Date \_\_\_\_\_  
 Assistant Business Manager \_\_\_\_\_ Date \_\_\_\_\_

\* Explanation for giveaway items and/or plan for remaining inventory must be attached

**High School FUNDRAISER Form**

**WESTWOOD INDEPENDENT SCHOOL DISTRICT**  
**Authorization to Conduct Fund Raising Event**

Organization: \_\_\_\_\_ Campus: WJH Date submitted 9/29/22

Fundraising Event: Concession Stand @ UIL Competition

Requested fundraising date/dates: December 1, 2022

Vendor (if applicable) \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_ Telephone \_\_\_\_\_

List specific items that will be sold: candy, snacks, drinks, lunch

Price per item: \$ VARIOUS Will customer pay in advance? No

Profit to organization should never be less than 50%; otherwise, explain items will be 50% or more profit

What will money raised from this fundraiser be used for? campus activity fund

If NO vendor is involved; list location of event: \_\_\_\_\_

Estimated cost to organization to start fundraiser \$ \_\_\_\_\_

How much will you charge your customer? \$ \_\_\_\_\_ Will you accept donations? \_\_\_\_\_

I, Cassie Huddleston, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

**PERMISSION IS GRANTED TO CONDUCT THIS EVENT:**

Sanya Brown \_\_\_\_\_ 9/29/22 \_\_\_\_\_  
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ \_\_\_\_\_

Total Deposited in activity account \$ \_\_\_\_\_ Total invoice from vendor \$ \_\_\_\_\_

Expenses incurred for a successful fundraiser \$ \_\_\_\_\_ (advertising, t-shirts, supplies, etc.)

Total Profit my organization benefitted from this fundraiser \$ \_\_\_\_\_

I, \_\_\_\_\_, understand that these funds will not be available until this form is completed and returned to the campus office

**WESTWOOD INDEPENDENT SCHOOL DISTRICT  
FUNDRAISING/SALES ACTIVITY APPLICATION**

Date: 10/11/22  
 Campus: High School  
 Group/Organization: Creek  
 Sponsor: Hebert/Knight  
 Type\*: Fundraiser Fundraiser or Sale  
 Start date: 10/31/22  
 End date: 11/11/22  
 Describe the purpose of this sale (i.e. how does this activity benefit the school): Selling popcorn for cheer supplies and competitions  
 Describe the product or activity: popcorn  
 Vendor: Deanan Popcorn  
 Sale/activity location: Community

Is the item being sold considered taxable?*	YES	NO	Estimate the following:  Approximate cost per item/activity: <u>\$1.10</u> Estimated profit: <u>\$ .90</u>
Does your group/club qualify for 2 tax-free sales days	YES	NO	
If the item is considered taxable, will this sale count as one of the two tax-free sales days?	YES	NO	
If you qualify for two tax-free sales days, is this your 1st or 2nd tax-free sale to date?	1st	2nd	

\*See 'Taxable vs. Non Taxable' worksheet  
 I certify that I will exercise strict control over all products in my possession and will remit all collections on a timely basis. I recognize that any losses due to my failure to follow established rules and procedures may become my personal responsibility.

Submitted by (Sponsor): [Signature] Approved by (Superintendent): \_\_\_\_\_  
 Approved by (Principal/Director): [Signature]

**FUNDRAISING RECAP**

\*\*Due to Business Office within 4 weeks of ending sale/activity date.\*\*

Total deposits	<input type="text"/>	Quantity of inventory received:	<input type="text"/>
Less: Total cost of sale/activity (invoices)	<input type="text"/>	Less: Inventory sold	<input type="text"/>
Net profit	<input type="text"/>	Less: Inventory giveaway*	<input type="text"/>
		Inventory remaining*	<input type="text"/>

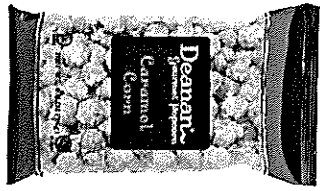
Sponsor \_\_\_\_\_ Date \_\_\_\_\_  
 Principal \_\_\_\_\_ Date \_\_\_\_\_  
 Assistant Business Manager \_\_\_\_\_ Date \_\_\_\_\_

\* Explanation for giveaway items and/or plan for remaining inventory must be attached

**High School FUNDRAISER Form**

# Classic Fundraising - Full Size

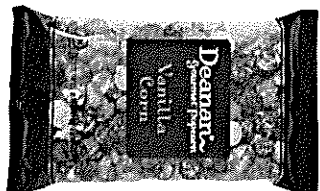
**\*One Free-Packet bundle per day per customer.**



**Caramel**  
\$300.00 \$110.00  
Quantity

— 1 +

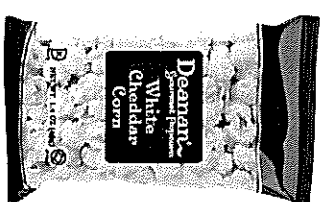
Add To Cart



**Vanilla**  
\$300.00 \$110.00  
Quantity

— 1 +

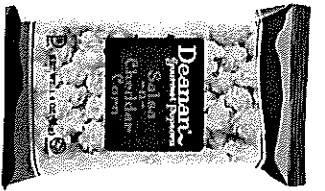
Add To Cart



**White Cheddar**  
\$300.00 \$110.00  
Quantity

— 1 +

Add To Cart



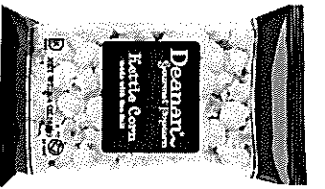
**Salsa**

\$300.00\$110.00

Quantity

— 1 +

Add To Cart



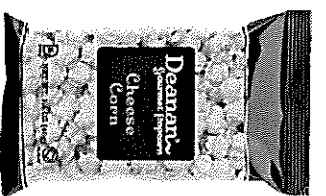
**Kettle Corn**

\$300.00\$110.00

Quantity

— 1 +

Add To Cart



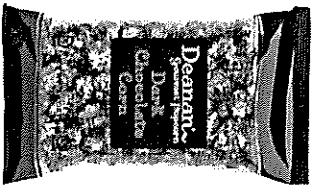
**Yellow Cheese**

\$300.00\$110.00

Quantity

— 1 +

Add To Cart



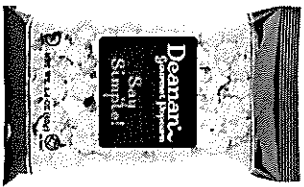
**Dark Chocolate**

\$300.00\$110.00

Quantity

— 1 +

Add To Cart



**Say Simple!® Popcorn**

\$300.00\$110.00

Quantity

— 1 +

Add To Cart



**PreMixed - Full Size**

\$300.00\$110.00

Quantity

— 1 +

Add To Cart

WESTWOOD INDEPENDENT SCHOOL DISTRICT  
Authorization to Conduct Fund Raising Event

Organization: Cheer Campus: JH Date submitted 9/21/22

Fundraising Event: Fall tailgate or Fall Carnival

Requested fundraising date/dates: Oct 27, 2022

Vendor (if applicable) \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_ Telephone \_\_\_\_\_

List specific items that will be sold: food, drinks, games

Price per item: \$1.00 - \$5.00 Will customer pay in advance? Yes, purchase tickets at ticket booth - 1 ticket = \$1.00

Profit to organization should never be less than 50%; otherwise, explain \_\_\_\_\_

What will money raised from this fundraiser be used for? Each club is responsible for their own booth & money raised by each club will be used for their individual club needs.

If NO vendor is involved; list location of event: Courtyard area in front on JH gym

Estimated cost to organization to start fundraiser \$ whatever the cost is for each club's game prizes

How much will you charge your customer? \$ 1.00 - \$5.00 Will you accept donations? Yes

I, Julie Florence, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

Sonya Brown 9/21/22  
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ _____
Total Deposited in activity account \$ _____ Total invoice from vendor \$ _____
Expenses incurred for a successful fundraiser \$ _____ (advertising, t-shirts, supplies, etc.)
Total Profit my organization benefitted from this fundraiser \$ _____
I, _____, understand that these funds will not be available until this form is completed and returned to the campus office

WESTWOOD INDEPENDENT SCHOOL DISTRICT  
Authorization to Conduct Fund Raising Event

Organization: WJH Campus: JH Date submitted 9/21/22

Fundraising Event: The Hungry Panther

Requested fundraising date/dates: Every Friday starting Oct 21st

Vendor (if applicable) \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_ Telephone \_\_\_\_\_

List specific items that will be sold: Specialty drinks, coffee, snacks

Price per item: \$ 1.00 - \$3.50 Will customer pay in advance? At purchase for snacks  
by order form the week of

Profit to organization should never be less than 50%; otherwise, explain \_\_\_\_\_

What will money raised from this fundraiser be used for? Our campus needs

If NO vendor is involved; list location of event: Gym Foyer (by concession)

Estimated cost to organization to start fundraiser \$ \_\_\_\_\_

How much will you charge your customer? \$ 1.00 - \$4.00 Will you accept donations? yes!

I, Julie Florence, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

Donyae Brown 9/21/22  
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ \_\_\_\_\_  
Total Deposited in activity account \$ \_\_\_\_\_ Total invoice from vendor \$ \_\_\_\_\_  
Expenses incurred for a successful fundraiser \$ \_\_\_\_\_ (advertising, t-shirts, supplies, etc.)  
Total Profit my organization benefitted from this fundraiser \$ \_\_\_\_\_

I, \_\_\_\_\_, understand that these funds will not be available until this form is completed and returned to the campus office

**WESTWOOD INDEPENDENT SCHOOL DISTRICT**  
**Authorization to Conduct Fund Raising Event**

Organization: Junior High Cheer Campus: JH Date submitted \_\_\_\_\_

Fundraising Event: Custom T-shirts

Requested fundraising date/dates: \_\_\_\_\_

Vendor (if applicable) Lucky Wholesale, Amazon

Address \_\_\_\_\_ City/State \_\_\_\_\_ Telephone \_\_\_\_\_

List specific items that will be sold: Spirit Shirts \$ Thanksgiving & Christmas

Price per item: \$ 20<sup>00</sup> Will customer pay in advance? Yes

Profit to organization should never be less than 50%; otherwise, explain \_\_\_\_\_

What will money raised from this fundraiser be used for? Cheer Supplies and pep rally funds

If **NO** vendor is involved; list location of event: Sales order forms  
Estimated cost to organization to start fundraiser \$ \_\_\_\_\_  
How much will you charge your customer? \$ 20<sup>00</sup> Will you accept donations? Yes

I, Julie Florence, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

**PERMISSION IS GRANTED TO CONDUCT THIS EVENT:**

Sonya Brown \_\_\_\_\_  
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ \_\_\_\_\_  
Total Deposited in activity account \$ \_\_\_\_\_ Total invoice from vendor \$ \_\_\_\_\_  
Expenses incurred for a successful fundraiser \$ \_\_\_\_\_ (advertising, t-shirts, supplies, etc.)  
Total Profit my organization benefitted from this fundraiser \$ \_\_\_\_\_

I, \_\_\_\_\_, understand that these funds will not be available until this form is completed and returned to the campus office

10.B. Minutes of Regular Board Meeting September 12, 2022 and Special Board Meeting October 6, 2022

Carolyn Booker: Present  
Angela Choate: Present  
Jeff Cooper: Present  
Sam Estes: Present  
Jess Huddleston: Absent  
Bryan Jones: Absent  
Ronnie Stanhope: Present

Present: 5, Absent: 2.

Others Present: Wade Stanford, Brendan May, Richard Bishop, Trey Greer, Kyle Johnson, Katie Atkins, Shinnitta Foreman, Sonya Brown, Charlotte May, Brenda Bing, Scott Nettles, Tiffany Carwell, Lisa Tang, see list for others

### 1. CALL TO ORDER AND ESTABLISH QUORUM

Meeting called to order by President Carolyn Booker at 6:30 pm

### 2. INVOCATION

Invocation was given by Kyle Johnson

### 3. PLEDGE OF ALLEGIANCE/TEXAS PLEDGE

### 4. ACTION ITEMS

#### 4.A. Board to consider approval of the Agenda as presented

Motion to approve the agenda as presented. This motion, made by Jeff Cooper and seconded by Sam Estes, Passed.

Jess Huddleston: Absent, Bryan Jones: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Sam Estes: Yea, Ronnie Stanhope: Yea  
Yea: 5, Nay: 0, Absent: 2

### 5. Public Comments

None

### 6. INFORMATION ITEMS

#### 6.A. Bond 2021 Update

Trey Greer from Fitzpatrick Architects updated the board on the progress of the bond work. Demolition has taken place, drainage has been re-routed, power/electricity has been moved. Drawings are 75% complete and will go out for bid in October. Bids will come to the board in November and construction will begin in November. Move-in date is now December 2024. Safety and Security will begin with the security of the doors on all campuses except the Junior High. Another system will be put in place at the Junior High until that part of the bond is ready at the Junior High. Mr. Cooper asked about local companies bidding on the project and Mr. Greer told him that they would need to contact Jackson Construction and that Jackson has also been putting out information locally and that a newspaper ad will be running soon.

#### 6.B. 2021-2022 Accountability Update

Dr. Katie Atkins updated the board on the State Accountability ratings that recently came out. She gave a summary comparison of the 2019 ratings and the 2022 ratings side by side. The district was a B with a scale score of 81 in 2019 and is now a B with a scale score of 88. The district saw major growth in school progress going from a B to an A. The Elementary campus went from a F with a scale score of 58 to a B with a scale score of 83. The Junior High stayed a C with a scale score of 77 compared to a 78 in 2019. The High School stayed a B, but raised their scale score from 83 to 85. At the High School the Academic Growth moved from a D to a B with a new scale score of 89.

#### 6.C. Curriculum Update

Dr. Katie Atkins gave an update on the curriculum and the plan for the 2022-23 school year. A big part of the ongoing success will be professional collaboratives. These focus on learning, culture, responsibility and results. Focus in the classroom will be on 1) What the students need to know; 2) How will the teacher know if the student has learned what is taught; 3) How will we respond if students are not learning what is being taught; 4) How will we respond once students have mastered the material. Board walks will continue this year hopefully starting in November.

6.D. Resolution to allow movement of money within funds without a budget amendment  
Kyle Johnson discussed the resolution that will come up for action tonight that allows the movement of funds between functions without the need for a budget amendment. It would still require an updated if money is moved and would be a Net 0 to the budget. If money is added or reduced from the budget it would still take a budget amendment.

#### 6.E. Special Education 54 passenger bus

First read on the possible purchase of a 54 passenger SPED bus with a lift. This will add to the SPED bus fleet and help with the growing SPED Department. This will be an action item in October.

#### 6.F. 6th Grade band instrument purchases

Kyle Johnson discussed the possibility of purchase band instruments for the 6th grade band program that has been growing. Three bids were received and would use Woodwind/Brasswind. This is coming to the board for approval because the cost is over the \$50,000 at \$54,069.

#### 6.G. Adult meal price increase

Kyle Johnson discussed the raise in adult meal prices due to the increase in rates put out by TDA. This would increase both the breakfast and lunch prices for all adults eating in the Westwood Cafeterias.

#### 6.H. Finance Update

Kyle Johnson gave a finance update. He discussed the current enrollment and ADA numbers and the impact this may have on the projected revenue. He also discussed how the Debt Service I&S Tax Rate helps the school pay down the principal and interest on the 2022 Bond Proceeds.

#### 6.I. Safety and Security Update

Kyle Johnson gave an update on the Safety and Security processes that have taken place this summer and into the beginning of school. Weekly exterior door sweeps are taking place on all

district campuses. Also, an adult is now manning each locked front door across the campus. This will happen until the buzzer/intercom system can be installed at all campuses.

#### 6.J. Replace playing surface on football field

Coach Richard Bishop gave information on the current football field turf and information on the need for new turf. He told the board that the current turf was put in in 2015 and had an 8-year warranty meaning that the turf is out of warranty this spring. He gave other information including improved cushion and improved heat resistance with a new field with ectotherm infill and Helix strands. Bids have been given by 3 different companies. Hellas is the company he is looking at using based on the updated technology they offer and the history with the district. Hellas is the company that laid the current turf field that sits at Panther Stadium and is offering a 25-year warranty. Mr. Stanhope asked if the price included re-surfacing the track and Coach Bishop told him no it didn't. Mr. Cooper asked about the idea of adding the 8th lane to the track and Mr. Stanford and Coach Bishop said that the cost to do this does not make it feasible.

#### 6.K. Board to consider Budget Amendment for the 2022-2023 school year

Kyle Johnson discussed Budget Amendment 23-01, which will add \$350,000 to the budget for Safety and Security salaries, vehicles, uniforms, and other supplies.

### 7. ACTION ITEMS

#### 7.A. Board to consider and possibly approve the consent agenda

Motion to approve the consent agenda as presented. This motion, made by Angela Choate and seconded by Ronnie Stanhope, Passed.

Jess Huddleston: Absent, Bryan Jones: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Sam Estes: Yea, Ronnie Stanhope: Yea  
Yea: 5, Nay: 0, Absent: 2

#### 7.A.1. Minutes of Special Board August 2, 2021, Special Board Meeting and Public Hearing August 29, 2022, and Regular Board Meeting, August 8, 2022

#### 7.A.2. Periodic Investment Reports

#### 7.A.3. Fundraisers

#### 7.B. Board to consider and possibly approve resolution to allow movement of money within funds without a budget amendment

Motion to authorize the Assistant Superintendent of Finance and Operations to transfer budget allocations between functions provided there is NO increase in the amount of the total budget for the remainder of the 2022-23 fiscal year. This motion, made by Jeff Cooper and seconded by Angela Choate, Passed.

Jess Huddleston: Absent, Bryan Jones: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Sam Estes: Yea, Ronnie Stanhope: Yea  
Yea: 5, Nay: 0, Absent: 2

#### 7.C. Board to consider and possibly approve 6th grade band instrument purchases

Motion to approve the 6th grade band instrument purchases to meet the need of the growing program. This motion, made by Sam Estes and seconded by Ronnie Stanhope, Passed.

Jess Huddleston: Absent, Bryan Jones: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Sam Estes: Yea, Ronnie Stanhope: Yea  
Yea: 5, Nay: 0, Absent: 2

7.D. Board to consider and possibly approve adult meal price increase

Motion to to approve the updated Adult Meal Charge as presented to stay in line with TDA standards. This motion, made by Ronnie Stanhope and seconded by Angela Choate, Passed.

Jess Huddleston: Absent, Bryan Jones: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Sam Estes: Yea, Ronnie Stanhope: Yea  
Yea: 5, Nay: 0, Absent: 2

7.E. Board to consider and possibly approve playing surface on football field

Motion to approve the quote from Hellas for \$946,041 for surfacing the playing surface on the football field. This motion, made by Jeff Cooper and seconded by Sam Estes, Passed.

Jess Huddleston: Absent, Bryan Jones: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Sam Estes: Yea, Ronnie Stanhope: Yea  
Yea: 5, Nay: 0, Absent: 2

**8. CLOSED SESSION**

President Carolyn Booker took the meeting into closed session at 7:42 pm.

8.A. Acknowledge professional contracts

8.B. Consider a Director of Safety

8.C. Real Property

9. Board to vote in open session on items discussed in closed session

9.A. Board to consider and possibly approve a Director of Safety

Board approved hiring Michael Hoyt as Director of Safety for the district. This motion, made by Carolyn Booker and seconded by Ronnie Stanhope, Passed.

Jess Huddleston: Absent, Bryan Jones: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Sam Estes: Yea, Ronnie Stanhope: Yea  
Yea: 5, Nay: 0, Absent: 2

9.A.1. Board to consider and possibly approve budget amendment for the 2022-2023 school year

Board approved a budget amendment to build money into the budget for the growing Safety Department. This motion, made by Carolyn Booker and seconded by Ronnie Stanhope, Passed.

Jess Huddleston: Absent, Bryan Jones: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Sam Estes: Yea, Ronnie Stanhope: Yea  
Yea: 5, Nay: 0, Absent: 2

**10. ADJOURNMENT**

The board adjourned at 8:32 pm.

Carolyn Booker: Present  
Angela Choate: Present  
Jeff Cooper: Absent  
Sam Estes: Present  
Jess Huddleston: Present  
Bryan Jones: Present  
Ronnie Stanhope: Absent  
Present: 5, Absent: 2.  
Bryan Jones - arrives at 3:02 pm

**1. CALL TO ORDER AND ESTABLISH QUORUM**

**2. ROLL CALL**

**3. INVOCATION**

Invocation given by Mr. May

**4. PLEDGE OF ALLEGIANCE/TEXAS PLEDGE**

**5. ACTION ITEMS**

5.A. Board to consider approval of agenda  
Board approved the agenda as presented. This motion, made by Sam Estes and seconded by Angela Choate, Passed.  
Jeff Cooper: Absent, Ronnie Stanhope: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Sam Estes: Yea, Jess Huddleston: Yea, Bryan Jones: Yea  
Yea: 5, Nay: 0, Absent: 2

**6. PUBLIC COMMENTS**

No public comments

**7. INFORMATION**

7.A. Discussion of a new phone system for the district (fist read)  
Brenden May reviewed the current Avaya phone system purchased by Amazon many years ago. The phones have not been working correctly and the technology department and 3 outside contractors have not found a solution. We can currently dial out of the district, but there are still ongoing issues with internal calls. Concerns the system could crash entirely, Mr. May said this could be a safety issue. The technology department has five quotes for different phone systems. The recommendation is to choose a Cisco phone system that will work seamlessly with our current switches and firewall. This was 1st read only, action item at a later date.

7.B. Resolution to establish a police department in Westwood ISD  
The board received information from Michael Hoyt- Safety and Security Director about the need to establish a police department in WISD. Based on recent school safety issues around the country, WISD requires a consistent daily presence of trained, skilled law enforcement

officers on its campuses to help increase the level of safety and security for all WISD students and staff.

**7.C. Discussion of MOU with City of Palestine Police Department**

Michael Hoyt explained the district's need to sign an MOU with the City of Palestine. This agreement would be between the Palestine Police Department and Westwood ISD.

**8. ACTION ITEM**

**8.A. Board to consider and possibly approve a police department in Westwood**

WISD Board approved a resolution to establish a police department in WISD to efficiently and effectively by providing daily law enforcement presence to address the safety and security needs of our students and staff. This motion, made by Angela Choate and seconded by Bryan Jones, Passed.

Jeff Cooper: Absent, Ronnie Stanhope: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Sam Estes: Yea, Jess Huddleston: Yea, Bryan Jones: Yea  
Yea: 5, Nay: 0, Absent: 2

**9. ADJOURNMENT**

3:35 pm

**11. ACTION ITEMS**

- 11.A. Board to consider and possibly approve the purchase of a 54-passenger special education bus.

## Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** October 17, 2022

**Subject:** Purchase of a 54 Passenger SPED Bus

**Administrator Responsible:** Mr. Johnson

**Summary:** This is for the possibility of purchasing the 54 passenger SPED Bus with a Lift for \$102,000 from Rush Bus Center that was discussed during the September board meeting. This would give us a 3rd SPED Bus with a lift. This gives the transportation department some security if one or more of the current SPED buses is out for maintenance. It will also allow us to keep our SPED fleet current. This purchase will also help the district fulfill Maintenance of Effort requirements.

**Administration's Recommendation:** The board to make a motion **“to approve the purchase of the 54 Passenger SPED Bus with a Lift for \$102,000 from Rush Bus Center.”**

**Board Approval Required**



**YES**

**NO**

11.B. Board to consider and possibly approve budget amendment 23-02  
**Presenter:** Kyle Johnson



# Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** October 17, 2022

**Subject:** 2022-2023 Budget Amendment 23-02

**Administrator Responsible:** Mr. Johnson

**Summary:** This budget amendment is to put money into the 22-23 budget to buy the 54 Passenger SPED Bus that was discussed during the September board meeting. This will increase the budget by a total of \$102,000. Fund balance money was committed for this purchase at the end of the 21-22 fiscal year.

**Administration's Recommendation:** The board make a motion **“to approve Budget Amendment 23-02, which will increase the budget by \$102,000.”**

**Board Approval Required**       YES      NO

11.C. Board to consider a resolution to change the board representative to the Anderson County Appraisal District

## **Westwood ISD Agenda Item Information**

**Meeting Date: October 17, 2022**

**Subject: Resolution to Change the Anderson County Appraisal District Representative**

**Administrator Responsible: Wade Stanford**

**Summary: Due to work constraints our present ACAD representative is unable to serve in this capacity. The Board of Trustees must select another Trustee to serve and approve a resolution appointing them as the Westwood ISD ACAD representative.**

**Administration's Recommendation:**

**Possible Motion: I make the motion that we adopt the resolution appointing \_\_\_\_\_ as the Westwood ISD Anderson County Appraisal District representative.**

**Board Approval Required**

**XYES**

**NO**



# Anderson County Central Appraisal District

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September 28, 2021

Mr. Wade Stanford  
Westwood ISD  
PO Box 260  
Palestine, TX 75802

Dear Mr. Stanford,

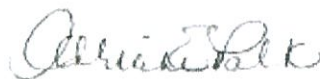
The term of office your Board of Director representative is currently serving for the Anderson County Appraisal District expires on December 31, 2021.

According to Section 6.03 of the Texas Property Tax Code, your jurisdiction will need to adopt a resolution appointing a member for the 2022-2023 term and provide the Chief Appraiser a copy of your resolution.

In order to complete all the necessary paperwork prior to January 1, please notify us of the appointment as soon as possible.

If you have any questions, please feel free to contact me.

Sincerely yours,



Adrienne Polk  
Chief Appraiser

Approved December 12, 2021



2022-2023- Westwood representative

Motion made by Mike Kelly

Second made by Bryan Jones

11.D. Board to consider and possible approve new phone system for the district

## Westwood ISD Agenda Item Information

**Meeting Date:**

**Subject: Phone System**

**Administrator Responsible: Wade Stanford\Brendan May**

**Summary:**

**The current Avaya phone system was purchased on Amazon. The management software was purchased from Century Link with no install or migration assistance. The phones have never worked properly.**

**The technology department has worked with 3 outside contractors and a solution has not been found.**

**We can currently dial out of the district but there are ongoing issues with internal calls. Due to the fact that we are unable to determine the problem there is great concern the system could crash in entirety. Leaving the district without internal or external phones. This presents a serious safety concern.**

**Administration's Recommendation:**

The recommendation is the phone system be replaced. The technology department has 5 quotes for different phone systems. The recommendation is to choose a Cisco phone system that will work seamlessly with our current switches and firewall.

Total cost **\$101,782.99**

\*This cost is competitive with all other quotes.

**Board Approval Required**

**YES**

**NO**

11.E. Board to consider and possibly approve school safety vehicles

## Westwood ISD Agenda Item Information

**Meeting Date: October 17, 2022**

**Subject: Purchase of Security Vehicle(s)**

**Administrator Responsible: Wade Stanford**

**Summary: Cutshaw Chevrolet has submitted a quote of \$46,500 (\$54,345 MSRP) for a 2023 Tahoe to serve as a security vehicle and ultimately as a Westwood ISD Police vehicle. This item is a First Read and typically we do not include a corresponding Action Item. Due to the issues with the supply chain, we are including this as a Possible action item. The administration is comfortable with waiting until the next Board Meeting to consider possible action if the Board of Trustees desires to do so.**

**A second consideration is the number of vehicles that we purchase. Our goal is to hire a second safety person that will also transition to an officer in the Westwood ISD Police Department. This person will also need a similar vehicle.**

**Administration's Recommendation: The administration recommends that we purchase two 2023 Tahoes from Cutshaw Chevrolet for \$46,500 per vehicle.**

**Possible Motion: I move that we purchase two 2023 Tahoes from Cutshaw Chevrolet for \$46,500 per vehicle for a total of \$93,000.**

**Board Approval Required**

**X YES**

**NO**

12. **CLOSED SESSION**

13. **Reconvene from Closed Session**

13.A. Board to possibly vote in open session on items discussed in closed session

14. **Future agenda items request and special events**

**Presenter:** Wade Stanford

15. **Adjournment**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on:

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For the Board of Trustees