

REGULAR

Monday, January 20, 2020 7:00 PM

District Service Center, 310 10th Street, Rupert, ID 83350

1. **CALL TO ORDER & ROLL CALL**
2. **VISITOR WELCOME, PRAYER & PLEDGE OF ALLEGIANCE**
3. **AGENDA APPROVAL (Action Item)**
 - A. Agenda Summary
4. **CONSENT AGENDA (Action Item)**
 - A. Minutes of Previous Meeting
 - B. Payment of Bills, Payroll & Treasurer's Reports, SBF & Activity Reports
 - C. Middle School Choir Fundraiser
 - D. Travel Requests
 - E. Disposition of District Property/Fixed Assets
 - F. Personnel
5. **STUDENT REPRESENTATIVE REPORTS**
 - A. Mt. Harrison (Katelynn Phillips)
 - B. Minico (Sadie Tribe)
6. **GOOD NEWS**
 - A. Mt. Harrison Junior High (Dyann Blood)
 - B. Vaping Grant (Michele Widmier, Heather Murphy)
7. **PATRON COMMENTS**
8. **EFFECTIVE INSTRUCTION Paul Elementary - Stormie Lee**
9. **DISCUSSION ITEMS**
 - A. Administrator/Department/Committee Reports
 - B. Board Member Training, Updates & Committee Reports
 1. Board and Administrator Newsletter (Trustee Suchan)
 - C. Policy Discussion
 - D. Superintendent Report
 - E. Superintendent Search
10. **BUSINESS (Action Items)**
 - A. Swearing in of Elected Board Members (Zone 2, Russ Suchan; Zone 3, Rick Stimpson, Zone 5, Bonnie Heins)
 - B. Board Reorganization
 1. Selection of Board Chair & Vice Chair
 2. Appointment of Treasurer, Board Clerk & Legal Counsel
 3. Board Meeting Descriptions, Place of Notice Posting and Board Meeting Calendar
 4. School Board Ground Rules - Robert's Rules of Order
 5. School Board Operating Protocol
 6. Review of Trustee Code of Conduct
 - C. New Buses (Piggy Back Lease)
 - D. Emergency Closure Approval
 - E. New/Amended/Deleted Policies
 1. Policy D276.00 Advanced Opportunities (Second Reading)
 2. Policy D280.00 Graduation Requirements (Second Reading)
 3. Policy D282.00 Senior Project (First Reading)

4. Policy D302.00 Open Enrollment (Second Reading)
5. Policy D320.00 Attendance (First Reading)
6. Policy D342.30 Voluntary Drug Testing for Students (First Reading)
7. Policy D354.00 Secondary School Clubs (First Reading)
8. Policy D386.00 Health Records (First Reading)
9. Policy D526.10 Sexual Misconduct (First Reading)
10. Policy D528.00 Child Abuse (Second Reading)
11. Policy D546.00 Staff Travel (First Reading)
12. Policy D588.00 Assignment and Transfers (Second Reading)
13. Policy D596.00 Overtime Classified Personnel (First Reading)
14. Policy D748.50 Soliciting and Accepting Grants or Donations (Second Reading)
15. Policy D772.00 Property Control and Inventory (Second Reading)
16. Policy D832.00 Student Wellness (First Reading)
17. Policy D834.00 Nutrition (First Reading)
18. Policy D872.00 Retention of District Records (Second Reading)
11. **ADJOURNMENT**

Board Meeting Agenda Summary

January 20, 2020

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with Dr. Cox so that he can have the appropriate information at the board meeting.

Calendar Hearing -

4. Consent Agenda

- C. **Middle School Choir Fundraiser** – East and West Minico choir would like to have a breakfast as a fundraiser to help pay for some extras for choir not currently covered.
- D. **Travel Requests** –
- E. **Disposition Sheets** – There is only one from Acequia for an old piano.
- F. **Personnel** – We are restoring the Custodian Foreman Position at Minico to help manage the evening custodians there and are updating the Summer School Classified Staff hourly pay to the average of the first column of the classified salary schedule.

6. Good News

- A. **Mt. Harrison Jr. High** – Dyann Blood will present on STAR Academic Data, Transitioned Students Report, Counseling Data and Mastery Progress.
- B. **Vaping Grant Update** – Michele Widmier and Heather Murphy will update the Board on this grant's activities.

8. **Effective Instruction** – Stormie Lee from Paul Elementary will be highlighted this month.

9. Discussion Items

- A. **Administrator/Department/Committee Reports** – We have our standard monthly written departmental reports and the Student Discipline Report. There is also a PAUSE/Mental Health Report submitted by Suzette Miller for your review.
- B. **Board Member Training and Update Reports**
 - 1. Trustee Suchan will share information from the December issue of *Board & Administrator Newsletter*.
- C. **Policy Discussion Policy**
 - 1. **D260.00 Grading Student Work** – This is a copy of the Boise School District's grading policy. It has been shared with administrators and the MCEA for input. It will go to the PRC next month.
 - 2. **D260.10N Make Up Work & Reassessment Late Work** – This is also a copy of the Boise School District's policy and has been shared with administrators and the MCEA for input. It will also go to the PRC next month.
- D. **Superintendent Report** – Dr. Cox will share his activities from the last month as well as some information about the many positive activities happening throughout the District.
- E. **Superintendent Search** – Changes in the timeline have been made.

10. Business

- A. **Swearing in of Elected Board Members** –

Board Meeting Agenda Summary

January 20, 2020

B. Board Reorganization –

1. Selection of Board Chair and Vice Chair
2. Appointment of Treasurer, Board Clerk and Legal Counsel
3. Board Meeting Descriptions, Place of Notice Posting and Board Meeting Calendar
4. School Ground Rules
5. School Board Operating Protocol
6. Review of Trustee Code of Conduct – This will need to be signed by each Trustee.

C. **New Buses (Piggyback Lease)** – We are asking the Board for approval to purchase up to three new buses based on the RFP prices we received last year.

D. **Emergency Closure Approval** – The Board needs to approve the closure of school on January 14 and 17, so the State can be notified.

E. New/Amended/Deleted Policies

1. **Policy D276.00 Advanced Opportunities (Second Reading)** – If there have been no comments on this policy, I am recommending it be approved as presented.
2. **Policy D280.00 Graduation Requirements (Second Reading)** – If there have been no comments on this policy, I am recommending it be approved as presented.
3. **Policy D282.00 Senior Projects (First Reading)** – Even though there were few changes made to this policy. I am recommending it be held over for a second reading.
4. **Policy D302.00 Open Enrollment (Second Reading)** – If there have been no comments on this policy, I am recommending it be approved as presented.
5. **Policy D320.00 Attendance (First Reading)** – The only changes made were to bring the number of days missed in line with the State’s 90% attendance policy. I am recommending it be approved as presented.
6. **Policy D342.30 Voluntary Drug Testing for Students (First Reading)** – There were few clarifications made to this policy. I am recommending it be approved as presented.
7. **Policy D354.00 Secondary School Clubs (First Reading)** – Changes were made to clarify that if a club needs their own bank account or does fundraising, it must be approved by the Board. Since this is current practice, I am recommending it be approved as presented.
8. **Policy D386.00 Health Records (First Reading)** – Wording was deleted due to teachers no longer recording information in a student’s health file. Since this is current practice, I am recommending it be approved as presented.
9. **Policy D526.10 Sexual Misconduct (Second Reading)** – This was inadvertently left off last month’s agenda. If there have been no comments on this policy, I am recommending it be approved as presented.
10. **Policy D528.00 Child Abuse (Second Reading)** – This policy was also missed last month. If there have been no comments on this policy, I am recommending it be approved as presented.
11. **Policy D546.00 Staff Travel (First Reading)** – We added a reference to Policy 596.00 regarding overtime for classified staff while traveling. I am recommending both policies be approved together and thus am recommending this policy be held for a second reading.

Board Meeting Agenda Summary

January 20, 2020

12. **Policy D588.00 Assignment & Transfer (Second Reading)** – If there have been no comments on this policy, I am recommending it be approved as presented.
13. **Policy D596.00 Overtime Classified (First Reading)** – We have added language referring to the application of overtime for classified staff while traveling. I am recommending this policy be held for a second reading because of changes affecting staff.
14. **Policy D748.50 Soliciting and Accepting Grants or Donations (Second Reading)**– If there have been no comments on this policy, I am recommending it be approved as presented.
15. **Policy D772.00 Property Control & Inventory (Second Reading)** – If there have been no comments on this policy, I am recommending it be approved as presented.
16. **Policy D832.00 Student Wellness (First Reading)** – Wording was added that snack or treats brought from home must be commercially prepared. Since this is already practice, I am recommending this policy be approved as presented.
17. **Policy D834.00 Nutrition (First Reading)** – The same wording was added to this policy as the Student Wellness policy. I am recommending this policy be approved as presented.
18. **Policy D872.00 Retention of District Records (Second Reading)** – If there have been no comments on this policy, I am recommending it be approved as presented.

11. Adjournment of Meeting

Upcoming Events:

- | | |
|-------------|-------------------------------|
| January 23 | PPAT, 12:00 |
| February 5 | PRC, 3:30 |
| February 6 | Board Executive Session, 4:00 |
| February 10 | Special Board Meeting, 12:00 |
| | Agenda Review |
| February 24 | Board Meeting, 7:00 |

MCSD #331 Board of Trustees

Board Meeting Minutes

December 16, 2019

The Regular Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 4:38 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Suchan, Andersen and Gibson.

Agenda Review

Those present reviewed the agenda items to be discussed at the December 16, 2019 meeting.

Executive Session (5: 04)

A motion to move into Executive Session for the purpose of: Idaho Code 74-206 (1) (a) personnel; (f) legal counsel was made by Trustee Andersen, seconded by Vice Chair Gibson. Motion carried.

A motion to move into Open Session was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

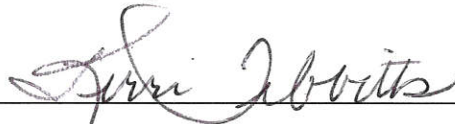
Adjournment (5:40)

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried. Adjournment was at 5:40 p.m.



Bonnie Heins, Chair of School Board

Attest: January 20, 2020 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

December 16, 2019

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 5:47 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan.

Work Session

High School Accountability Reports

Minico High School: Kimberley Kidd, shared an Adobe Spark presentation with the Board, highlighting Minico's accomplishments and growth. You may view the presentation at: <https://spark.adobe.com/video/15yvac3v42BKT>

Mt. Harrison High School: Joe Fairchild shared a data presentation on the accomplishments and areas of improvement that are being addressed at Mt. Harrison.

Professional Development Calendar Options

Chair Heins clarified with the administrators that while a four-day week has been discussed, nothing has been decided upon. Information has to be gathered and reviewed before a decision can be made. Dr. Cox reiterated that a decision has not been made and would not be considered for next year and that much research needs to be done throughout next year.

Dr. Cox discussed the three calendars proposed by the Calendar Committee. He reviewed changes made to Option 1 in regards to professional development days. The Option 2 calendar has only slight changes from Option 1. The two options will be sent out and a survey for parent/staff input. There will be a calendar hearing on January 20th at 6:30 p.m. Dr. Cox noted that CSI changed their spring break, however, it will remain the same on our calendar. It is important to have the same break as Cassia due to staff who live in Cassia County.

Break (6:52– 7:02)

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals; Isaac Moffett, Joe Fairchild, Kim Kidd, Greg Durrant, Ellen Austin, Danelle Stutzman; Angela Davidson, Dyann Blood; Elementary Achievement Director, Ashley Johnson; Secondary Federal Programs Director, Michele Widmier; Technology Assistant, Jeremiah Draves; Patrons, and Staff.

Prayer, Pledge of Allegiance and Welcome to Meeting

Dr. Cox lead the group in prayer and Troy Bird lead the audience in the Pledge of Allegiance.

Agenda Approval (Action Item)

A motion to approve the Agenda was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Consent Agenda (action item)

Chair Heins recused herself from voting on personnel. There was a clerical error on a date for travel, which should have been June, 2020. With the clerical error being corrected, the Consent Agenda was adopted by unanimous consent.

Minutes of previous board minutes were unanimously approved for: November 18 and 25, 2019.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$703,796.53

Payroll: \$2,268,120.32

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Travel Requests

Approval of Personnel

Student Representative Reports

Mt. Harrison (Katelynn Phillips) - Katelynn presented to the Board events that have taken place at Mt. Harrison. They had a large attendance for the Veteran's Dinner. She thanked Minico High School for having students from Mr. Harrison attend the vaping assembly they held.

Minico (Sadie Tribe) – Sadie shared events at Minico High School. They raised over \$3,000 with their Gift of Green collection that will help 17 families. She also shared that 23 players from Minico football were chosen for the all-conference football team. This is the most from any school in the conference.

Good News

Heyburn Elementary (Danelle Stutzman)

Mrs. Stutzman shared the good news from Heyburn. They are trying to change the culture on reading at school and courage positive messages and positive talk. They have also received a reading vending machine that students enjoy. You may view the presentation at:

https://mail.google.com/mail/u/0?ui=2&ik=90b41efb11&attid=0.1&permmmsgid=msg-f:1653131945358291584&th=16f11abee1ee7280&view=att&disp=safe&realattid=f_k498ttgdg0

Gifted and Talented Conference

Mrs. Gochmour, Mrs. Broadhead, Mrs. Grove and Mrs. Lanier, our elementary gifted and talented coordinators shared information and ideas they learned while attending the National Gifted and Talented Convention in New Mexico last month.

Staff Recognition for Years of Service

Those who have been with the District for 25, 30 and 35 years were recognized by the Board; 25 years: Cheryl Howard, Denise Dietz; 30 Years: Tara McCall, Terril Catmull, Lisa Whatcott, Becky Hurst, Rosa Nunez, Kay Saurey; 35 years: Maren Oppelt, Jana Thomsen. The Board thanked them for their many years of service.

Patron Comments

Sylvia Lujan challenged the Board and audience members to donate to the Avenues of Hope campaign through a link on the District website.

Effective Instruction (Richard Jarvis, Mt. Harrison Jr. High)

Mr. Jarvis shared the Mastery Based ideas he is using in his classroom. It measures what the students actually know. He indicated that he is spending more time one on one with students, due to the fact they must check in with him on assignments. You may view his presentation at:

<https://www.youtube.com/watch?v=JOTwLonUOoQ&feature=youtu.be>

Discussion Items

Administrator/Department/Committee Reports

There were no comments on these reports.

Board and Administrator Newsletter (Chair Heins)

Vice Chair Stimpson shared highlights from the November newsletter regarding the responsibilities of the Board.

ISBA Convention Review

Trustee Andersen and Chair Heins shared information they received from the ISBA (Idaho State Board Association) convention in November.

Superintendent Report

There were no comments on Dr. Cox's report.

Business (Action Items)

Retirement Notification Incentive

A motion to approve the Retirement Notification Incentive was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

Certification Renewal Reimbursement

A motion to approve the Certification Renewal Reimbursement was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.

Highly Qualified Teacher Bonus

Dr. Cox clarified if a teacher previously taught in our District and returned, this would not apply. A motion to accept the Highly Qualified Teacher Bonus was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

Tree Removal Contract

Dr. Cox recommended we accept Troy Bird's recommendation to award the bid to Tree Trouble for tree removal on the Clark property in the amount of \$15,000. A motion to award the bid to Tree Trouble was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

Calendar Change

A motion to ratify the calendar change for early release on December 20, 2019 was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

New/Amended/Deleted Policies

1. **Policy D272.00 Middle School Credits (First Reading)**
A motion to accept Policy D272.00 Middle School Credits as presented was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.
2. **Policy D276.00 Advanced Opportunities (First Reading)**
This will be held for a second reading.
3. **Policy D280.00 Graduation Requirements (First Reading)**
This will be held for a second reading.
4. **Policy D302.00 Open Enrollment (First Reading)**
This will be held for a second reading.
5. **Policy D426.00 Patron Visits to the Schools (Second Reading)**
A motion to accept Policy D426.00 Patron Visits to the Schools as presented was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.
6. **Policy D510.00 Personnel Hiring Process and Criteria (Third Reading)**
A motion to accept Policy D510.00 Personnel Hiring Process and Criteria as presented was made by Trustee Suchan, seconded by Trustee Gibson. Motion carried.
7. **Policy D586.00 Certificated Staff Grievances (Second Reading)**
A motion to accept Policy D586.00 Certificated Staff Grievances as presented was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.
8. **Policy D740.30 Retention of Records Relating to Federal Grants (First Reading)**
A motion to accept Policy D740.30 Retention of Records Relating to Federal Grants as presented was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.
9. **Policy D748.70 Crowdfunding (Second Reading)**
A motion to accept Policy D748.70 Crowdfunding as presented was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.
10. **Policy D772.00 Property Control and Inventory (First Reading)**
This will be held for a second reading.
11. **Policy D774.00 Acquisition, Use & Disposal of District Property (Second Reading)**
A motion to accept Policy D774.00 Acquisition, Use & Disposal of District Property as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.
12. **Policy D872.00 Retention of District Records (First Reading)**
This will be held for a second reading.

Adjournment

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried. Adjournment was at 8:15 p.m.



Bonnie Heins, Chair of School Board

Attest: January 20, 2020 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Board Meeting Minutes

January 13, 2020 (3:00)

The Executive Agenda Review meeting held at Acequia Elementary, 360 N 350 E. Rupert, Idaho was called to order by Chair Heins, at 3:05 p.m.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson

Agenda Review

Those present reviewed the agenda items to be discussed at the January 20, 2020 meeting.

Adjournment (5:45)

Adjournment was at 5:45 p.m.



Bonnie Heins, Chair of School Board

Attest: January 20, 2020 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Special Board Meeting Minutes

January 13, 2020

The Special Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 6:40 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan.

Business

A motion to approval travel as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Superintendent Search Survey Review

Chair Heins explained to the audience that Idaho State Board Association is helping conduct the Superintendent Search. The survey was created to get input as to what staff and parents wanted when hiring for the position.

Misty Swanson from the Idaho State Board Association called in for a conference call with the audience. She explained that the public is not privy to all of the tools used when interviewing finalists because it is done in Executive Session. She also stated that ISBA redacted any time names of present or past employees due to the fact if an employment issue occurred, the Board must remain unbiased when making decisions.

Ms. Swanson informed the audience that members will often hear from the community a certain kind of person they would like hired, i.e. male or female, younger or older, certain religions. When interviews take place, these requests will not be discussed. No one can be hired based on certain factors.

Misty reviewed the survey responses with the audience members.

Question 1: The number of responses that were received: 23.66% parent/guardian; 6.11% resident; 70.23% district employees.

Question 2: Which prior positions do you think would prove most valuable for the next superintendent: The top three answers were 1) teacher; 2) building principal; 3) being superintendent in another district. She noted that the fourth response was close in number to #3 which was prior position doesn't matter that much as long as the candidate has the right skill set.

Question 3: Please note the professional qualities you feel would be important for the next superintendent. The top three qualities were 1) fosters positive community relationships 2) has positive experiences dealing with conflict and problem management 3) successful experience with managing staff. Ms. Swanson noted the next two of the top five responses were experience with budgeting and school finance and strong background in curriculum, supervision, human relation skills and team building.

Question 4: Personal qualities you feel would be important for the new superintendent. 1) shows good judgement and common sense, basing decisions on facts and without prejudice 2) shows respect for all students, staff, parents and stakeholders 3) good character with high morals and unquestionable integrity.

Question 5: In choosing the next superintendent, which path or strategy do you think the Board should take. 1) find a candidate who will stay the course and continue good work of the current administration 2) find a candidate with the same basic educational and management philosophy, but who makes some necessary changes 3) Find a very different kind of candidate, one who is ready to take the District in a significantly different direction.

Question 6: When those who took the survey asked why they chose their response, there were many pages of responses. Misty suggested the Board review each response. She noted a couple of trends. She mentioned comment one that worded it well – ‘I don’t know that we need a radical change, but also staying the same is not a great idea. The world is changing and our education and strategy for learning and growth needs to be ahead of that change, not behind. Lead the change, don’t try to play catch up.’ Those items that were consistent were 1) a good fit for the District 2) make positive changes 3) rebuild trust of patrons and staff 3) increase of input from stakeholders and 4) communication.

The last question which asked what would you like to be asked as an interview question for the new superintendent was intentionally left off. As the interview questions are finalized, more information will be shared on this question.

There were no questions from the audience for Misty, so the conference call ended.

Patron and Staff Comments

Chair Heins stated that part of the agenda was to take comments from patrons and staff. She and the Board felt that communication was a priority and also selecting someone who may be from the area. She expressed concern of what may happen if there is not a candidate from this area that applies.

Patron Comments

Chet Jeppsen – As an Ag Advisory Committee representative he expressed appreciation for the progress made. The programs are doing well, and he and the committee hopes to see forward progress with the Ag and Science programs. He also stated the new superintendent will continue to recognize the programs for students who do not attend college.

Suzette Miller – She stated each superintendent we have had in the District has brought something different to the table. Communication is important, but also as in the past a love for our community. Sometimes someone coming from the outside can be difficult. We want someone to celebrate what our kids do each day. We need someone who is a strong PR person and bring people together. Mrs. Miller also suggested visiting the area/schools of candidates. This would give you a feel as to what the candidates are really like.

Dustin Heath – He felt our District holds students to a higher standard which is good. He would like to see someone with charisma, a good listener and strong at resolving conflicts. Teachers would like to be trusted more. He sometimes feels the District is top heavy, schools should have more control in some aspects. When Trustee Andersen asked what he meant by top heavy. Dustin explained less micromanaging, being able to make decisions as a principal, not at the district level.

Heather Hepworth – There are many positive programs in place, and is hopeful the next superintendent will be supportive of the prior work that has been done. It would be nice to have someone supportive of those programs, be more involved and recognize the hard work principals and teachers have put into the programs. Other qualities she feels are important: morale, makes you feel good about what you do every single day, still good with the business and policy side and supportive in the instructional side.

Vice Chair Stimpson stated it feels like it comes back to communication.

Ashley Johnson – She stated the next superintendent needs to listen and observe and be able to see objectively what goes on. Sometimes we focus on what isn't right, maybe that's why things never change or are overwhelming. There are always ways to improve, having someone thinks outside the box and uses the resources and people around to help solve issues.

Kim Kidd – Feels that negativity needs to be stopped before it becomes that way. She liked what Debbie Critchfield, Cassia School District, stated about not accepting the negative.

Shelly Merrill – She stated if the candidate was received well in their community, and it was positive, they might be a good fit for our community. She felt a superintendent should be in touch with their community, make others feel valued, and recognizes each person's abilities and talents. Charisma and communication is important. If the new superintendent has positive relationships and trust with teachers, this maybe will have more teachers want to be in our District.

Wayne Schenk – Would like to see the fantastic programs currently in place remain. The superintendent needs to be a good listener and see what works best for our District.

Ryan Miller – Wasn't sure what was meant by change in the survey. Was it in the classroom or in the District. He would like to see the progress our District has made continue. If you set a standard and a bar high enough, the district will adhere to that and move towards that bar.

Vice Chair Stimpson expressed appreciation to administrators and staff that came to the meeting.

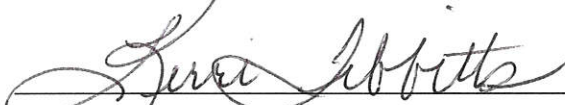
Adjournment

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried. Adjournment was at 7:46 p.m.



Bonnie Heins, Chair of School Board

Attest: January 20, 2020 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Special Board Meeting Minutes

January 15, 2020

The Special Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 12:05 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Trustees Andersen, Gibson and Suchan. Also present Kerri Tibbitts, Board Clerk, Misty Swanson, Idaho State Board Association.

Board Training – Hiring Best Practices and Open Meeting Law Workshop (Misty Swanson

Misty Swanson reviewed the Open Meeting Law requirements and what decisions and discussions are to be held in Open Session. Items cannot be discussed unless they are on the agenda. Any specific qualities or specific candidate's discussion will be held in Executive Session. The Equal Employment Opportunity Commission protects applicants from discrimination against age, gender, religion, race. When discussing candidates, she will monitor the discussion in order to make sure these laws are not violated.

Business

Superintendent Timeline and Salary

Salary: There were only four applications received. When Misty contacted other applicants, the reasoning of not applying was due to the low salary. Ms. Swanson discussed that with the credentials a superintendent has, the salary we offered was low compared to others in the State. She shared the salary of other districts throughout the state. Our District is 18th largest in enrollment of students and staff, however we are 36th out of 42 in salary range for the superintendent. *A motion was made to change the salary range to \$125,000 to \$145,000 by Trustee Gibson, seconded by Trustee Andersen. Motion carried.*

Timeline: The Board felt we needed more candidates if possible in the event of applicants taking other offers or deciding not to move to this area. Changes in the timeline will be posted with this agenda.

The Board discussed extending the timeline in order to receive more applications. *A motion was made to extend the timeline for applications until January 31, 2020 by Trustee Gibson, seconded by Trustee Suchan. Motion carried.*

Copies of the applications will be given to Board members February 6 for review. The Board will do reference checks with Ms. Swanson and review the information. Special board meetings will be set up to review superintendent information in Open Session.

When the applicants are discussed in Executive Session, a form will be signed by board members stating information discussed in Executive Session is to remain confidential.

When the Board asked Ms. Swanson about a scoring sheet, she informed the Board it was not necessary. The Board's sole responsibility is to hire the Superintendent. Ms. Swanson will be at all interviews. If people have questions when it comes to selection, they should contact her.

Adjournment

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried. Adjournment was at 1:53 p.m.



Bonnie Heins, Chair of School Board

Attest: January 20, 2020 kt



Kerri Tibbitts, Board Clerk

December 16, 2019
Regular Board Meeting
Personnel Recommendation/Requests for Board Consideration

Classified New Hire(s), 2019-2020

Finch, Linda **Emergency** Heyburn, Custodian
 Pat Swigert, Maintenance Supervisor, is recommending Linda for the 5 hour/day custodian position at Heyburn Elementary. Start Date: 12/10/2019; IV/A

Koepnick, Natoshia Acequia, Special Ed Aide II
 Ashley Johnson, Elementary School Improvement/Technology Director, is recommending Ms. Koepnick for the Special Ed Aide II position at Acequia Elementary. Natoshia has experience working with special needs which is a perfect fit for this position. She comes highly recommend from her colleagues and friends. It was evident in her interview the passion she has for students with special needs. Start Date: 12/02/2019; III/A

Classified Change(s), 2019-2020

Larson, Jacqueline From: Transportation, Bus Driver – 5.0 hours/day, M-F
 To: Transportation, Bus Driver – 5.5 hours/day, M-F Effective 01/06/2019

Lowder, Nathan From: Transportation, Bus Driver – 5.5 hours/day, M-F
 To: Transportation, Bus Driver – 6.0 hours/day, M-F Effective 01/06/2019

Snyder, Buddy From: Transportation, Bus Driver – 4.0 hours/day, M-F
 To: Transportation, Bus Driver – 4.75 hours/day, M-F Effective 01/06/2019

Salary Schedule(s), 2019-2020

Classified Salary Schedule attached

Stipend(s), 2019-2020

Sherry Bingham, Special Education Director, is recommending the following staff receive stipends for the first IEP incentive payment (Special Education recruitment/retention).

Allen, Crystal	\$880.00	Amen, Claudia	\$1,205.00
Ashbocker, Shelly	\$120.00	Brown, Matthew	\$455.00
Cole, Jennifer	\$395.00	Cole, Lisa	\$1,020.00
Crane, JaeLee	\$445.00	Davis, Mary	\$1,035.00
Drenker, Maureen	\$760.00	Durrant, Rachel	\$405.00
Gerard, Kaitlyn	\$150.00	Gonzales, Minerva	\$550.00
Goodwin, Tisha	\$850.00	Hammer, Dana	\$590.00
Hansen, Kailee	\$590.00	Hicks, Jared	\$235.00
Hitt, Becky	\$620.00	Howard, Cheryl	\$745.00
Larson, Delann	\$505.00	Loveless, Carol	\$300.00
Manning, Nicole	\$330.00	Maughan, Donna	\$225.00
McLean, Jaimie	\$660.00	Staker, Beckee	\$250.00
Turpin, Amber	\$85.00	Woodward, Judy	\$905.00

Sherry Bingham, Special Education Director, is recommending the following staff receive CBRS Supervision Incentive stipends.

Ball, Chelsey	\$390.00	Bliss, Tiffany	\$3415.00
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Sherry Bingham, Special Education Director, is recommending the following staff receive Medicaid Eligibility Incentive stipends.

Ball, Chelsey	\$1,800.00	Bliss, Tiffany	\$1,425.00
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**December 16, 2019
Regular Board Meeting
Personnel Recommendation/Requests for Board Consideration**

Stipend(s), 2019-2020

Haugeberg, Steve	Minico, Ski Club Advisor	
Heath, Megann	East Minico, Ski Club Advisor	
Heins, Scott	Mt. Harrison, Safety Coordinator 50%	
Jensen, Casey	Emergency Minico, Boys Basketball 9 th Grade Asst. Coach	11/26/2019
Larson, Aaron	East Minico, Ski Club Advisor	
Williams, Tina	West Minico, Attendance Coordinator 67%	
Zaragoza, Bridget	Emergency Minico, Danz Asst. Coach	11/25/2019

Substitute New Hire(s), 2019-2020

Bailey, Ashley	Substitute Teacher	
Bailey, Jared	Substitute Teacher	
Blacker, Keyan	Substitute Teacher	
Bray, Sarah	Substitute Teacher	
Carrington, Tamara	Substitute Teacher	
Cobbley, Kari	Substitute Teacher	
Cutler, Kiara	Substitute Teacher	
Harrison, Cassandra	Substitute Teacher	
James, Erin	Substitute Teacher	
Smith, Keaira	Substitute Teacher	
Stauffer, Deloris	Emergency Substitute Cook	12/12/2019
Tundag, Autumn	Substitute Teacher	
Vail, Hallie	Substitute Teacher	
Vail, Macy	Substitute Teacher	
Young, Mitchell	Substitute Teacher	

Resignation(s), 2019-2020

Hammer, Dana	West Minico, Attendance Coordinator 33%	12/12/2019
Repke, David	Mt. Harrison, Safety Coordinator 50%	12/20/2019
Smith, Lindsey	Special Services, Behavior Technician	Once replacement has been hired
Wells, Nikole	Transportation, Bus Driver	12/20/2019

December 16, 2019
Regular Board Meeting Addendum
Personnel Recommendation/Requests for Board Consideration

Student Hire(s), 2019-2020

Howard, Kathryn Student, Service Club

Resignation(s), 2019-2020

Hendrickson Madison Substitute Teacher

01/01/2020

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3839

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61147	A TO B MOTOR COACH, LLC	NOVEMBER ACTIVITY BUSING FOOTBALL	\$1,300.00
61147	A TO B MOTOR COACH, LLC	NOVEMBER ACTIVITY BUSING GIRLS BASKETBALL	\$1,134.25
61147	A TO B MOTOR COACH, LLC	NOVEMBER ACTIVITY BUSING GIRLS BASKETBALL	\$650.00
61148	ASCD	Dispelling Misconceptions About English Language Learners: Research Based Ways to Improve Instruction Barbara Gottschalk	\$37.95
61149	BELL, SALLY	IN DISTRICT MILEAGE	\$32.40
61150	BSN SPORTS	MATS W/VELCRO FOR WEIGHT ROOM	\$2,674.90
61150	BSN SPORTS	TACHIKARA VOLLEYBALLS	\$271.92
61150	BSN SPORTS	PADDED FLIP INDICATOR AND CHAINS FOR FOOTBALL	\$269.17
61151	ISBA	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- REGISTRATON FOR BONNIE HEINS	\$150.00
61151	ISBA	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- REGISTRATON FOR RICK STIMPSON	\$150.00
61151	ISBA	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- REGISTRATON FOR MARY ANDERSEN	\$150.00
61151	ISBA	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- REGISTRATON FOR RUSS SUCHAN	\$150.00
61151	ISBA	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- REGISTRATON FOR JEFF GIBSON	\$150.00
61151	ISBA	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- REGISTRATON FOR KEN COX	\$150.00
61152	JOHNSON, JAYNA	IN DISTRICT MILEAGE	\$85.95
61153	JOSTENS	DIPLOMA	\$13.66
61154	KIDD, KIMBERLEY	STATE SWIM BOISE 11/8/19	\$148.50
61154	KIDD, KIMBERLEY	GIRLS BASKETBALL CANYON RIDGE 11/26/19	\$42.30
61155	KLOEPFER CONCRETE INC.	WEST- MANHOLE LID REPAIR	\$835.00
61156	MERRILL, TERRY	FOOTBALL BLACKFOOR 11/8/19	\$84.60
61157	NORCO, INC	TRADE IN CREDIT	(\$1,400.00)
61157	NORCO, INC	MULTIMATIC 255 MULTIPROCESS WELDER	\$17,118.00
61158	RUSH TRUCK CENTERS	BUS 06-3 BUS REPAIR PARTS	\$331.20

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3839

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61160	TRENKLE, BRADY	AD MEETING CANYON RIDGE 11/4/19	\$42.30
61160	TRENKLE, BRADY	VOLLEYBALL AD MEETING TWIN FALLS 11/6/19	\$42.30
61160	TRENKLE, BRADY	FOOTBALL BLACKFOOT 11/8/19	\$84.60
61161	VALLEY OFFICE SYSTEMS	11/01-11/30 PRINTER LEASE	\$361.12
61161	VALLEY OFFICE SYSTEMS	11/1-11/30PRINTER LEASES/TONER	\$232.23
61161	VALLEY OFFICE SYSTEMS	11/1-11/30 PRINTER TONER LEASE	\$237.65
61161	VALLEY OFFICE SYSTEMS	11/1-11/30 PRINTER CONTRACTFOR THE YEAR OF 19-2020	\$43.38
61161	VALLEY OFFICE SYSTEMS	11/1-11/30 MAINTENANCE EQUIPMENT LEASE	\$29.72
61161	VALLEY OFFICE SYSTEMS	11/1-11/30COPY MACHINE LEASE	\$1,628.68
61161	VALLEY OFFICE SYSTEMS	11/1-11/30COPY MACHINE LEASE	\$1,682.56
61161	VALLEY OFFICE SYSTEMS	11/1-11/30 COPY MACHINE FOR THE YEAR 19-2020	\$321.34
61161	VALLEY OFFICE SYSTEMS	11/1-11/30 COPIER LEASE FOR 2019-2020	\$1,694.35
61161	VALLEY OFFICE SYSTEMS	11/01-11/30 PRINTER TONER LEASE	\$184.27
61161	VALLEY OFFICE SYSTEMS	11/1-11/30COPY MACHINE LEASE	\$1,475.19
61161	VALLEY OFFICE SYSTEMS	11/1-11/30 PRINTER LEASE	\$243.32
61161	VALLEY OFFICE SYSTEMS	11/1-11/30 LEASE OF COPIER INTRANSPORTATION DEPT.	\$55.33
61161	VALLEY OFFICE SYSTEMS	11/1-11/30 COPIER LEASE 2019-2020	\$57.12
Total for 100 - GENERAL FUND			\$32,945.26
243 - PROFESSIONAL TECHNICAL - STATE			
61159	SCHOWS, INC	BATTERY	\$251.24
61159	SCHOWS, INC	STARTING FLUID	\$64.00
61159	SCHOWS, INC	ANTI FREEZE	\$119.88
61159	SCHOWS, INC	IGNITION SWITCH	\$100.32
61159	SCHOWS, INC	WD 40	\$119.76
61159	SCHOWS, INC	HAND CLEANER	\$23.24
61159	SCHOWS, INC	FUEL HOSE	\$106.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3839

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
243 - PROFESSIONAL TECHNICAL - STATE			
61159	SCHOWS, INC	HOSE CLAMPS	\$15.20
61159	SCHOWS, INC	FUEL PUMP	\$172.68
61159	SCHOWS, INC	BATTERY	\$199.98
61159	SCHOWS, INC	BRAKE CLEANER SPARK PLUGS	\$55.35
61159	SCHOWS, INC	SENDER ASSEMBLY	\$199.83
61159	SCHOWS, INC	GLOVES	\$133.68
Total for 243 - PROFESSIONAL TECHNICAL - STATE			\$1,561.16
Grand Total:			\$34,506.42

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3840

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
0	WELLS FARGO REMITTANCE CTR	FLIGHT CHANGES - ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- DELTA FLIGHT FOR RICK STIMPSON CONFIRMATION # GOSHKE ADDITIONAL FEE FOR FLIGHT CHANGE	\$457.20
0	WELLS FARGO REMITTANCE CTR	IML SAFETY CONFERENCE - LAS VEGAS NV- NOV 4-7- NEW ORLEANS HOTEL FOR PAT SWIGERT - CONFIRMATION # 2WWWV	\$173.99
0	WELLS FARGO REMITTANCE CTR	IML SAFETY CONFERENCE - LAS VEGAS NV- NOV 4-7- HOTEL FOR MICHAEL PEARSON CONFIRMATION # 3WRSP	\$97.16
0	WELLS FARGO REMITTANCE CTR	NAGC NOV 6-10- ALBUQUERQUE NM- LA QUINTA SLC- NOV 6 - HOTEL FOR TAMMY BROAD HEAD CONFIRMATION # 89385EC012987	\$116.30
0	WELLS FARGO REMITTANCE CTR	NAGC NOV 6-10- ALBUQUERQUE NM- LA QUINTA SLC- NOV 6 - HOTEL FOR KIM GROVE CONFIRMATION # 89385EC012984	\$101.30
0	WELLS FARGO REMITTANCE CTR	NAGC NOV 6-10- ALBUQUERQUE NM- LA QUINTA SLC- NOV 6 - HOTEL FOR BETHANY GOCHNOUR	\$101.30
0	WELLS FARGO REMITTANCE CTR	NAGC NOV 6-10- ALBUQUERQUE NM- LA QUINTA SLC- NOV 6 - HOTEL FOR KENDRA LANIER CONFIRMATION # 89385EC012988	\$101.30
0	WELLS FARGO REMITTANCE CTR	NAGC NOV 6-10- ALBUQUERQUE NM- LA QUINTA SLC- NOV 6 - HOTEL FOR JACLYN BARKES CONFIRMATION # 89385EC012989	\$101.30
0	WELLS FARGO REMITTANCE CTR	NAGC NOV 6-10- ALBUQUERQUE NM- HYATT REGENCY - HOTEL FOR KIM GROVE CONFIRMATION # 32MBLPNB	\$597.84
0	WELLS FARGO REMITTANCE CTR	NAGC NOV 6-10- ALBUQUERQUE NM- HYATT REGENCY - HOTEL FOR BETHANY GOCHNOUR CONFIRMATION # 32MBLNHK	\$597.84
0	WELLS FARGO REMITTANCE CTR	NAGC NOV 6-10- ALBUQUERQUE NM- HYATT REGENCY - HOTEL FOR TAMMY BROADHEAD CONFIRMATION # 32MBLMTZ	\$597.84
0	WELLS FARGO REMITTANCE CTR	NAGC NOV 6-10- ALBUQUERQUE NM- HYATT REGENCY - HOTEL FOR KENDRA LANIER CONFIRMATION # 32MBLMVP	\$597.84
0	WELLS FARGO REMITTANCE CTR	NAGC NOV 6-10- ALBUQUERQUE NM- HYATT REGENCY - HOTEL FOR JACLYN BARKES CONFIRMATION # 32MBLPPZ	\$597.84
0	WELLS FARGO REMITTANCE CTR	Washington State Vital Statistics PreK student birth certificate for registration purposes. Webb	\$25.00
0	WELLS FARGO REMITTANCE CTR	AMLE 2019- NASHVILLE TN- GAYLORD OPRYLAND HOTEL NOV 6-9TH FOR GREG DURRANT CONFIRMATION # 32MBH6W5	\$0.01

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3840

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
0	WELLS FARGO REMITTANCE CTR	AMLE 2019- NASHVILLE TN- GAYLORD OPRYLAND HOTEL NOV 6-9TH FOR DUSTIN HEATH CONFIRMATION # 32MBGZKX	\$0.01
0	WELLS FARGO REMITTANCE CTR	AMLE 2019- NASHVILLE TN- GAYLORD OPRYLAND HOTEL NOV 6-9TH FOR DYANN BLOOD CONFIRMATION # 32MBH7HD	\$0.01
0	WELLS FARGO REMITTANCE CTR	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- HOLIDAY INN SPOKANE - 1 NIGHT NOV 8TH- HOTEL FOR BONNIE HEINS CONFIRMATION # 9191386	\$123.06
0	WELLS FARGO REMITTANCE CTR	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- HOLIDAY INN SPOKANE - 1 NIGHT NOV 8TH- HOTEL FOR RUSS SUCHAN - CONFIRMATION # 9191387	\$123.06
0	WELLS FARGO REMITTANCE CTR	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- HOLIDAY INN SPOKANE - 1 NIGHT NOV 8TH- HOTEL FOR MARY ANDERSON CONFIRMATION # 9191389	\$123.06
0	WELLS FARGO REMITTANCE CTR	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- HOLIDAY INN SPOKANE - 1 NIGHT NOV 8TH- HOTEL FOR KERRI TIBBITS CONFIRMATION # 9191390	\$123.06
0	WELLS FARGO REMITTANCE CTR	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- HOLIDAY INN SPOKANE - 1 NIGHT NOV 8TH- HOTEL FOR REED COTTEN CONFIRMATION # 9191392	\$123.06
0	WELLS FARGO REMITTANCE CTR	ISBA CONFERENCE- NOV 5 -9TH - COEUR D'ALENE- HOLIDAY INN SPOKANE - 1 NIGHT NOV 8TH- HOTEL FOR KEN COX CONFIRMATION # 9191391	\$123.06
0	WELLS FARGO REMITTANCE CTR	IETA CONFERENCE- FEB 2-5TH - BOISE REGISTRATION FOR CHRISTINE PEARGIN	\$80.00
0	WELLS FARGO REMITTANCE CTR	IETA CONFERENCE- FEB 2-5TH - BOISE REGISTRATION FOR BRANDI MILLIRON	\$80.00
0	WELLS FARGO REMITTANCE CTR	IETA CONFERENCE- FEB 2-5TH - BOISE REGISTRATION FOR TRAVIS KENT	\$0.00
0	WELLS FARGO REMITTANCE CTR	IETA CONFERENCE- FEB 2-5TH - BOISE REGISTRATION FOR JOSH GREENWALT	\$80.00
0	WELLS FARGO REMITTANCE CTR	IETA CONFERENCE- FEB 2-5TH - BOISE REGISTRATION FOR BRITNEY DARRINGTON	\$80.00
0	WELLS FARGO REMITTANCE CTR	YEARLY PO 2019-20 YEAR FOR BUSES NEEDING FUEL ON OUT OF TOWN TRIPS FOR YEAR	\$95.00
0	WELLS FARGO REMITTANCE CTR	FUEL TRANSPORTATION SUPERVISOR VEHICLE	\$216.90
0	WELLS FARGO REMITTANCE CTR	MAINTENANCE FUEL	\$1,728.23

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3840

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
0	WELLS FARGO REMITTANCE CTR	GROUNDS FUEL	\$96.69
0	WELLS FARGO REMITTANCE CTR	ROCKETBOOK	\$498.89
0	WELLS FARGO REMITTANCE CTR	EBAY - MINICO MCQUAY MQ-DCU1310-0 MICRO TECH2 MAIN CONTROL BOARD WITH COMMUNICATION CARD	\$422.80
0	WELLS FARGO REMITTANCE CTR	INFLATABLE SPRAY PAINT BOOTH W/UL BLOWERS	\$2,013.97
0	WELLS FARGO REMITTANCE CTR	INDUSTRIAL GRADE 24' X 27' FLATBED TRUCK TARP	\$1,017.58
0	WELLS FARGO REMITTANCE CTR	CANDY PACKETS ALL EMPLOYEE RECONGNITION	\$1,150.00
0	WELLS FARGO REMITTANCE CTR	DOCUSIGN	\$300.00
0	WELLS FARGO REMITTANCE CTR	CRASH PLAN	\$259.74
0	WELLS FARGO REMITTANCE CTR	BOOMERANG	\$149.99
0	WELLS FARGO REMITTANCE CTR	FUEL- TECHNOLOGY	\$241.26
0	WELLS FARGO REMITTANCE CTR	FUEL- TECHNOLOGY	\$67.64
0	WELLS FARGO REMITTANCE CTR	OVER LIMIT FEE	\$39.00
0	WELLS FARGO REMITTANCE CTR	5% CASH BACK REBATES	(\$1,123.28)
0	WELLS FARGO REMITTANCE CTR	FUEL FOR SUPERINTENDENT VEHICLE	\$109.03
0	WELLS FARGO REMITTANCE CTR	FUEL VAN	\$133.77
0	WELLS FARGO REMITTANCE CTR	FUEL SUZY R CAR	\$32.41
Total for 100 - GENERAL FUND			\$12,772.06
241 - DRIVER EDUCATION FUND			
0	WELLS FARGO REMITTANCE CTR	FUEL DRIVERS ED CARS	\$121.63
Total for 241 - DRIVER EDUCATION FUND			\$121.63
243 - PROFESSIONAL TECHNICAL - STATE			
0	WELLS FARGO REMITTANCE CTR	FREIGHT FOR PAINT BOOTH AND TARPS	\$0.00
0	WELLS FARGO REMITTANCE CTR	Airfare for Sarah Pelayo to WBEA February 13	\$453.60
Total for 243 - PROFESSIONAL TECHNICAL - STATE			\$453.60
245 - PUBLIC SCHOOL TECHNOLOGY FUND			

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3840

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
245 - PUBLIC SCHOOL TECHNOLOGY FUND			
0	WELLS FARGO REMITTANCE CTR	OSMO- CODING FAMILY PLUS BASE	\$1,130.00
0	WELLS FARGO REMITTANCE CTR	OSMO- CODING FAMILY PLUS BASE	\$226.00
0	WELLS FARGO REMITTANCE CTR	OSMO- CODING FAMILY PLUS BASE	\$226.00
0	WELLS FARGO REMITTANCE CTR	OSMO- CODING FAMILY PLUS BASE	\$226.00
Total for 245 - PUBLIC SCHOOL TECHNOLOGY FUND			\$1,808.00
257 - TITLE VI-B IDEA SPECIAL ED FUND			
0	WELLS FARGO REMITTANCE CTR	SEE THE SOUND - VISUAL PHONICS NOTEBOOK	\$275.28
0	WELLS FARGO REMITTANCE CTR	SEE THE SOUND - ALPHABET CARDS WITH WORKSHEET CD	\$41.42
0	WELLS FARGO REMITTANCE CTR	SEE THE SOUND - VISUAL PHONICS DESK STRIP PKG OF 10	\$41.48
0	WELLS FARGO REMITTANCE CTR	SEE THE SOUND - VISUAL PHONICS WALL CHART	\$103.41
0	WELLS FARGO REMITTANCE CTR	SEE THE SOUND - R CONTROLLED VOWEL CARDS	\$7.50
Total for 257 - TITLE VI-B IDEA SPECIAL ED FUND			\$469.09
263 - PERKINS III PROFESSIONAL TECHNICAL ACT			
0	WELLS FARGO REMITTANCE CTR	WBEA Registration FEB 13 SARA PELAYO	\$325.00
0	WELLS FARGO REMITTANCE CTR	Marriott Hotel for WBEA CONF FEB 13 SARA PELAYO	\$696.20
Total for 263 - PERKINS III PROFESSIONAL TECHNICAL ACT			\$1,021.20
Grand Total:			\$16,645.58

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3841

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61162	HEYBURN, CITY OF	HEYBURN UTILITIES	\$2,885.79
61162	HEYBURN, CITY OF	MT HARRISON UTILITIES	\$523.89
61163	INTERMOUNTAIN GAS CO.	DISTRICT WIDE GAS INCLUDING FOOD SERVICE/ MAINT BLDG	\$55.80
61163	INTERMOUNTAIN GAS CO.	MT HARRISON GAS	\$1,133.77
61163	INTERMOUNTAIN GAS CO.	TRANSPORTATION GAS	\$454.06
61163	INTERMOUNTAIN GAS CO.	HEYBURN GAS	\$1,972.30
61163	INTERMOUNTAIN GAS CO.	PAUL GAS	\$775.70
61163	INTERMOUNTAIN GAS CO.	RUPERT GAS	\$1,327.28
61163	INTERMOUNTAIN GAS CO.	TLC GAS	\$1,194.43
61163	INTERMOUNTAIN GAS CO.	EAST GAS	\$1,862.05
61163	INTERMOUNTAIN GAS CO.	WEST GAS	\$1,684.91
61163	INTERMOUNTAIN GAS CO.	MINICO GAS	\$6,432.26
61164	PAUL, CITY OF	PAUL WATER/SEWER/GARBAGE	\$776.48
61164	PAUL, CITY OF	WEST WATER/ SEWER/ GARBAGE	\$630.00
61165	PROJECT MUTUAL TELEPHONE	DISTRICT PHONE SERVICE	\$997.15
61165	PROJECT MUTUAL TELEPHONE	ACEQUIA PHONE SERVICE	\$163.34
61165	PROJECT MUTUAL TELEPHONE	HEYBURN PHONE SERVICE	\$120.24
61165	PROJECT MUTUAL TELEPHONE	PAUL PHONE SERVICE	\$121.68
61165	PROJECT MUTUAL TELEPHONE	RUPERT PHONE SERVICE	\$148.67
61165	PROJECT MUTUAL TELEPHONE	EAST PHONE SERVICE	\$137.48
61165	PROJECT MUTUAL TELEPHONE	WEST PHONE SERVICE	\$144.52
61165	PROJECT MUTUAL TELEPHONE	MINICO PHONE SERVICE	\$1,006.29
61165	PROJECT MUTUAL TELEPHONE	MT HARRISON PHONE SERVICE	\$161.47
61165	PROJECT MUTUAL TELEPHONE	MAINTENANCE TELEPHONES	\$55.91
61165	PROJECT MUTUAL TELEPHONE	TRANSPORTATION TELEPHONES	\$126.67
61165	PROJECT MUTUAL TELEPHONE	HVAC ENERGY DSL LINE FOR MINICO	\$102.86
61165	PROJECT MUTUAL TELEPHONE	DISTRICT INTERNET FIBER/IP ADDRESS	\$12,811.15

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3841

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61166	RUPERT, CITY OF	DISTRICT WIDE UTILITIES INCLUDING FOOD SERVICE & MAINT BLDG	\$1,412.42
61166	RUPERT, CITY OF	TRANSPORTATION UTILITIES	\$1,453.14
61166	RUPERT, CITY OF	RUPERT UTILITIES	\$5,010.23
61166	RUPERT, CITY OF	EAST UTILITIES	\$3,198.01
61166	RUPERT, CITY OF	TLC UTILITIES	\$1,837.97
61166	RUPERT, CITY OF	MINICO SEWER TRANSFER	\$579.91
61167	SUBURBAN PROPANE	ACEQUIA PROPANE	\$4,818.27
61168	TOTAL WASTE MANAGEMENT	ACEQUIA GARBAGE SERVICE	\$195.70
61168	TOTAL WASTE MANAGEMENT	HEYBURN GARBAGE SERVICE	\$195.70
61168	TOTAL WASTE MANAGEMENT	WEST GARBAGE SERVICE	\$242.05
61168	TOTAL WASTE MANAGEMENT	MINICO GARBAGE SERVICE	\$987.72
61168	TOTAL WASTE MANAGEMENT	MT HARRISON GARBAGE SERVICE	\$92.70
61169	UNITED ELECTRIC COOP	ACEQUIA ELECTRIC	\$3,915.92
61169	UNITED ELECTRIC COOP	PAUL ELECTRIC	\$4,702.96
61169	UNITED ELECTRIC COOP	MINICO ELECTRIC	\$9,678.80
61169	UNITED ELECTRIC COOP	WEST ELECTRIC	\$2,650.89
61169	UNITED ELECTRIC COOP	PATRONAGE REBATE	(\$7,936.05)
61170	VERIZON	SPECIAL SERVICES CELL PHONES	\$53.76
61170	VERIZON	TRANSPORTATION CELL PHONES	\$161.27
61170	VERIZON	DISTRICT CELL PHONES	\$117.50
61170	VERIZON	HEYBURN CELL PHONES	(\$10.00)
61170	VERIZON	RUPERT CELL PHONES	\$53.76
61170	VERIZON	WEST CELL PHONES	\$53.76
61170	VERIZON	MINICO CELL PHONES	\$231.90
61170	VERIZON	MT HARRISON CELL PHONES	\$80.63
61170	VERIZON	MAINTENANCE AND CUSTODIAL CELL PHONES	\$888.91
61170	VERIZON	TECHNOLOGY CELL PHONES	\$307.59

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3841

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61170	VERIZON	NURSE CELL PHONES	\$53.76
61171	WALMART	COATS - AVENUES FOR HOPE	\$109.66
61171	WALMART	DRINKS - VAPING GRANT MINICO	\$32.60
61171	WALMART	INDEX CARDS, CARD STOCK - MT HARRISON JUNIOR HI SUPPLIES	\$18.16
61171	WALMART	PROJECT BOARDS, BINS, LATCH BOX, SNACKS ETC - PROFESSIONAL DEVELOPMENT- SUPPLIES	\$306.40
61171	WALMART	DRINKS - VAPING GRANT MINICO	\$47.52
Total for 100 - GENERAL FUND			\$73,349.67
243 - PROFESSIONAL TECHNICAL - STATE			
61171	WALMART	CUPS, ALMOND MILK, YOGURT, LEMON JUICE, FRUIT - GROCERIES FOR TEEN LIVING FOOD LABS	\$53.50
61171	WALMART	POTATOES - COOKING/KITCHEN SUPPLIES	\$8.96
61171	WALMART	PARSLEY, CARROTS, CELERY ETC - COOKING/KITCHEN SUPPLIES	\$74.56
61171	WALMART	BISCUIT, PIZZA SAUCE ETCGROCERIES FOR TEEN LIVING FOOD LABS	\$61.26
61171	WALMART	MILK, WHIP TOP, TORILLA, ETC, COOKING/KITCHEN SUPPLIES	\$86.88
Total for 243 - PROFESSIONAL TECHNICAL - STATE			\$285.16
251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS			
61170	VERIZON	FEDERAL PROGRAMS CELL PHONES	\$107.51
Total for 251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS			\$107.51
253 - TITLE I-C ESEA MIGRANT FUND			
61171	WALMART	THANK YOUS - MIGRANT SUPPLIES- PRESCHOOL	\$34.86
61171	WALMART	PAPER, FELT, BAGGIES, STICKS, ETC MIGRANT SUPPLIES- PRESCHOOL	\$102.40
Total for 253 - TITLE I-C ESEA MIGRANT FUND			\$137.26

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3841

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
290 - FOOD SERVICE FUND			
61165	PROJECT MUTUAL TELEPHONE	FOOD SERVICE TELEPHONES	\$58.40
Total for 290 - FOOD SERVICE FUND			\$58.40
Grand Total:			\$73,938.00

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3842

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61173	BIRCH, COURTNEY	IN DISTRICT MILEAGE	\$39.60
61174	COPMANN, LAURIE	GIRLS BASKETBALL CENTURY 12/7/19	\$66.60
61176	DILWORTH, TED	IN DISTRICT MILEAGE	\$52.36
61178	JOHNSON, JAYNA	IDAHO ALL STATE ACDA CONFERENCE CHOIR - NAMPA - JAN 29-FEB 1- MEALS	\$120.00
61179	KIDD, KIMBERLEY	WRESTLING TWIN FALLS 12/20/19	\$42.30
61179	KIDD, KIMBERLEY	WRESTLING JEROME 12/13/19	\$45.00
61180	MERRILL, TERRY	BOYS BASKETBALL JEROME 12/10/19	\$45.00
61180	MERRILL, TERRY	BOYS BASKETBALL POCATELLO 12/12/19	\$66.60
61182	SERR, ALLISON	IN DISTRICT MILEAGE	\$36.14
61184	TRENKLE, BRADY	AD MEETING TWIN FALLS 12/2/19	\$42.30
61185	WIDMIER, MICHELE	Charlotte Danielson Train the Trainer in Boise JAN 27-30 meals	\$125.00
61185	WIDMIER, MICHELE	Charlotte Danielson Train the Trainer in Boise, Jan 27-30, 2020 Mileage	\$148.50
Total for 100 - GENERAL FUND			\$829.40
253 - TITLE I-C ESEA MIGRANT FUND			
61177	GARZA, JAMIE JO	OUT OF DISTRICT MILEAGE	\$47.16
Total for 253 - TITLE I-C ESEA MIGRANT FUND			\$47.16
257 - TITLE VI-B IDEA SPECIAL ED FUND			
61172	BINGHAM, SHERRY	IN DISTRICT MILEAGE	\$152.15
61175	DAVIS, MARY	IN DISTRICT MILEAGE	\$31.23
61181	MILLER, BRANDON	IN DISTRICT MILEAGE	\$36.60
61183	SMITH, LINDSAY	IN DISTRICT MILEAGE	\$47.25
Total for 257 - TITLE VI-B IDEA SPECIAL ED FUND			\$267.23
Grand Total:			\$1,143.79

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61187	A TO B MOTOR COACH, LLC	DECEMBER ACTIVITY BUSING WRESTLING	\$650.00
61187	A TO B MOTOR COACH, LLC	DECEMBER ACTIVITY BUSING WRESTLING	\$650.00
61187	A TO B MOTOR COACH, LLC	DECEMBER ACTIVITY BUSING WRESTLING	\$650.00
61187	A TO B MOTOR COACH, LLC	DECEMBER ACTIVITY BUSING WRESTLING	\$650.00
61187	A TO B MOTOR COACH, LLC	DECEMBER ACTIVITY BUSING GIRLS BASKETBALL	\$819.00
61187	A TO B MOTOR COACH, LLC	DECEMBER ACTIVITY BUSING BOYS BASKETBALL	\$650.00
61187	A TO B MOTOR COACH, LLC	DECEMBER ACTIVITY BUSING BOYS BASKETBALL	\$650.00
61188	A TO B SERVICES	CONTRACTED BUSING FOR SPED STUDENT	\$1,800.00
61188	A TO B SERVICES	CONTRACTED BUSING FOR SPED STUDENT	\$700.00
61188	A TO B SERVICES	CONTRACTED BUSING FOR SPED STUDENT	\$300.00
61188	A TO B SERVICES	NOV CONTRACTED BUSING FOR SPED STUDENT	\$1,100.00
61188	A TO B SERVICES	NOV CONTRACTED BUSING FOR SPED STUDENT	\$1,000.00
61188	A TO B SERVICES	NOVCONTRACTED BUSING FOR SPED STUDENT	\$500.00
61188	A TO B SERVICES	DEC CONTRACTED BUSING FOR SPED STUDENT	\$1,000.00
61188	A TO B SERVICES	DEC CONTRACTED BUSING FOR SPED STUDENT	\$1,100.00
61188	A TO B SERVICES	DEC CONTRACTED BUSING FOR SPED STUDENT	\$500.00
61189	A.M.I. SUPPLY COMPANY	(1) M18 FUEL 3/4 IMPACT WRENCH FOR USE IN TRANSPORTATION SHOP	\$489.00
61190	ACE HARDWARE	PLIER 10" PUMP	\$16.19
61190	ACE HARDWARE	POSTAGE EXPENSE	\$28.30
61190	ACE HARDWARE	NIPPLE	\$27.32
61190	ACE HARDWARE	PAIL, SPREADER, TURF SPREADER - MINICO	\$193.43
61190	ACE HARDWARE	FILTER	\$30.58
61190	ACE HARDWARE	GLOVES, HASP, PADLOCK - SHOP SUPPLIES	\$98.02
61190	ACE HARDWARE	HEATER	\$59.38
61191	AIR FILTER SALES	TLC FILTERS	\$149.85
61191	AIR FILTER SALES	SHOP FILTERS	\$274.72
61191	AIR FILTER SALES	RUPERT FILTERS	\$905.32

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61191	AIR FILTER SALES	MT. HARRISON FILTERS	\$149.85
61191	AIR FILTER SALES	MINICO FILTERS	\$6,056.28
61191	AIR FILTER SALES	WEST FILTERS	\$1,500.54
61191	AIR FILTER SALES	PAUL FILTERS	\$830.40
61191	AIR FILTER SALES	ACEQUIA FILTERS	\$2,598.89
61191	AIR FILTER SALES	HEYBURN FILTERS	\$3,023.98
61191	AIR FILTER SALES	EAST FILTERS	\$1,273.67
61192	AIRGAS INTERMOUNTAIN,INC	HELMET, ELECT STICK - MAINTENANCE SUPPLIES	\$148.58
61193	ALL WIRELESS COMMUNICATIONS	MISC ITEMS TO REPAIR RADIO IN BUS 062, CABLE,ANTENNA ETC	\$81.47
61194	AMAZON/GEMB	CREDIT RETURN SHREDDER BAGS	(\$44.76)
61194	AMAZON/GEMB	CREDIT RETURN	(\$3.99)
61194	AMAZON/GEMB	SMOOTHIE MACHINE	(\$496.99)
61194	AMAZON/GEMB	PDI PROFESSIONAL DISPOSABLE SANI CLOTHS - 160 PK- 12 PER CASE	\$72.65
61194	AMAZON/GEMB	DISPOSABLE PILLOWCASES 100/ CASE	\$24.95
61194	AMAZON/GEMB	ADAPTER FOR COMMONS SCREENS	\$18.97
61194	AMAZON/GEMB	CLASSROOM MANAGEMENT - BOOKS FOR BOOK STUDY	\$5.09
61194	AMAZON/GEMB	PRANG REFILL TRAY - ART SUPPLIES (TURNER), INSTRUCTION BOOK(CARTER), IPAD TRIPOD (MOFFETT)	\$135.30
61194	AMAZON/GEMB	AMAZON BASIC AA HIGH CAPACITY RECHARGABLE BATTERIES (8 PACK)	\$17.49
61194	AMAZON/GEMB	Y HABITS, SUCCEED, MANAGEMENT, CONVERSATIONS -BOOKS FOR BOOK STUDY	\$305.61
61194	AMAZON/GEMB	ASTROBRIGHTS COLOR PAPER	\$32.22
61194	AMAZON/GEMB	CRUCIAL CONVERSATIONS BOOK	\$103.90
61194	AMAZON/GEMB	MOUNT ADAPTER, ORIGAMI PAPER, CHALK, CRAYONS, ETCART SUPPLIES (TURNER), INSTRUCTION BOOK(CARTER), IPAD TRIPOD (MOFFETT)	\$116.11
61194	AMAZON/GEMB	LOOK UP- ANTI VAPING TOBACCO POSTERS EDUCATIONAL - LAMINATED	\$119.57

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61194	AMAZON/GEMB	LOOK UP- ANTI VAPING TOBACCO POSTERS EDUCATIONAL - LAMINATED	\$136.65
61194	AMAZON/GEMB	YOUR HEALTH IS YOUR WEALTH TABACCO EDUCATION ANTI VAPING LAMINATED POSTER	\$112.09
61194	AMAZON/GEMB	YOUR HEALTH IS YOUR WEALTH TABACCO EDUCATION ANTI VAPING LAMINATED POSTER	\$128.09
61194	AMAZON/GEMB	CHAIRS (YOUNG & COOPER) MANILA FOLDERS, ROLL OF THUNDER BOOKS (JONES) FILE CRATES HANGING FOLDER TAPS(LARSON)	\$69.99
61194	AMAZON/GEMB	BOOKS FOR BOOK STUDY	\$5.07
61194	AMAZON/GEMB	CHAIRS (YOUNG & COOPER) MANILA FOLDERS, ROLL OF THUNDER BOOKS (JONES) FILE CRATES HANGING FOLDER TAPS(LARSON)	\$149.88
61195	AMERICAN LINEN SUPPLY	SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$98.92
61195	AMERICAN LINEN SUPPLY	SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$131.83
61195	AMERICAN LINEN SUPPLY	SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$98.92
61195	AMERICAN LINEN SUPPLY	SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$131.83
61195	AMERICAN LINEN SUPPLY	SHIRTS, COVERALLS, TOWELS ETC FOR TRANSPORTATION DEPT FOR YEAR	\$98.92
61196	ANDERSON, JULIAN & HULL, LLP	IDAHO EDUCATION LAW CONFERENCE - APRIL 19- 21- BOISE- REGISTRATION FOR KENNETH COX	\$290.00
61196	ANDERSON, JULIAN & HULL, LLP	IDAHO EDUCATION LAW CONFERENCE - APRIL 19- 21- BOISE- REGISTRATION FOR BONNIE HEINS	\$275.00
61196	ANDERSON, JULIAN & HULL, LLP	IDAHO EDUCATION LAW CONFERENCE - APRIL 19- 21- BOISE- REGISTRATION FOR RICK STIMPSON	\$275.00
61196	ANDERSON, JULIAN & HULL, LLP	IDAHO EDUCATION LAW CONFERENCE - APRIL 19- 21- BOISE- REGISTRATION FOR RUSS SUCHAN	\$275.00
61196	ANDERSON, JULIAN & HULL, LLP	IDAHO EDUCATION LAW CONFERENCE - APRIL 19- 21- BOISE- REGISTRATION FOR JOE FAIRCHILD	\$275.00
61196	ANDERSON, JULIAN & HULL, LLP	IDAHO EDUCATION LAW CONFERENCE - APRIL 19- 21- BOISE- REGISTRATION FOR GREG DURRANT	\$275.00
61196	ANDERSON, JULIAN & HULL, LLP	IDAHO EDUCATION LAW CONFERENCE - APRIL 19- 21- BOISE- REGISTRATION FOR REED COTTEN	\$275.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61196	ANDERSON, JULIAN & HULL, LLP	IDAHO EDUCATION LAW CONFERENCE - APRIL 19- 21-BOISE- REGISTRATION FOR KIM KIDD	\$275.00
61196	ANDERSON, JULIAN & HULL, LLP	IDAHO EDUCATION LAW CONFERENCE - APRIL 19- 21-BOISE- REGISTRATION FOR ANDREA SCHAEFFER	\$275.00
61197	APPERSON	DATA LINK 1200 SCANNER	\$1,120.77
61198	APPLE, INC	REPAIR OF MACBOOK PRO SERIAL # FVFXV64SHV22	\$494.95
61198	APPLE, INC	APPLE 85W POWER ADAPTER, MD506LL/A	\$79.00
61198	APPLE, INC	APPLE 85 W MAGSAFE 2 POWER ADAPTOR (FOR MAC BOOK PRO WITH RETI)	\$79.00
61199	AUSTIN, ELLEN	LITERACY CO- OP - TWIN FALLS - JAN 21- MILEAGE	\$42.30
61200	BAILEY OIL CO., INC.	FUEL FOR BUSES FOR MONTH NEEDING FUEL AFTER OUT OF TOWN TRIPS, ETC	\$3,170.27
61200	BAILEY OIL CO., INC.	FUEL FOR SHORT MINIBUSES 071,072,064 AND DISTRICT VEHICLES FOR MONTH	\$98.20
61200	BAILEY OIL CO., INC.	GROUND FUEL	\$196.76
61201	BARCLAY MECHANICAL	ANGLE IRON	\$96.37
61202	BEAR NECESSITIES PORTABLE RESTROOM	PORTABLE RESTROOM RENTAL JULY-JUNE SOFTBALL, SOCCER, BASEBALL, FOOTBALL PRACTICE FIELDS	\$369.60
61202	BEAR NECESSITIES PORTABLE RESTROOM	PORTABLE RESTROOM RENTAL JULY-JUNE SOFTBALL, SOCCER, BASEBALL, FOOTBALL PRACTICE FIELDS	\$369.00
61204	BRYSON SALES & SERVICE, INC	FAN CLUTCH	\$954.00
61204	BRYSON SALES & SERVICE, INC	EXHAUST PIPE, GASKET AND SEAL	\$550.61
61204	BRYSON SALES & SERVICE, INC	SEAT BELT ASSY - BUS 145 AND STOCK	\$195.09
61204	BRYSON SALES & SERVICE, INC	SAFETY LATCH HOOD BRACKETS	\$60.47
61204	BRYSON SALES & SERVICE, INC	ACTUATOR DOOR MOTOR - BUS 145	\$167.78
61204	BRYSON SALES & SERVICE, INC	HOOD LATCH SAFTEY HOOK	\$42.70
61205	CAXTON PRINTERS	READING WONDERS	\$893.13
61205	CAXTON PRINTERS	WONDERS- RUPERT	\$3,920.77
61207	COLLEGE OF SOUTHERN ID	29 CSI CREDIT FOR TEACH LIKE A PIRATE	\$987.00
61208	D.L. EVANS BANK	SNOW BOOTS - AVENUES OF HOPE	\$29.59
61209	DAKOTA DIESEL ELECTRIC	DIXIE CHOPPER LABOR	\$390.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61209	DAKOTA DIESEL ELECTRIC	DIXIE CHOPPER PARTS	\$182.72
61209	DAKOTA DIESEL ELECTRIC	AIR FILTERS, ETC	\$432.41
61211	DAVIDSON, ANGELA	LITERACY CO- OP - TWIN FALLS - JAN 21- MILEAGE	\$42.30
61212	DON ROYSTER FOUNDATION	PIANO LEASE	\$1.00
61213	DYNA SYSTEMS	DRILL BIT MASONRY PERCUSSION 1/2X6-3/4	\$25.58
61213	DYNA SYSTEMS	CRYODRIVE SLOTTED #10-12X1 1/4 HEX DRIVE BIT	\$10.13
61213	DYNA SYSTEMS	CLEAN NDRY DRY LUBRICANT 10 OZ AEROSOL 4PK	\$69.71
61213	DYNA SYSTEMS	WASHER FENDER 5/16X1-1/2	\$16.05
61213	DYNA SYSTEMS	TAPPING SCRE PHIL PAN HEAD 6X5/8	\$5.64
61213	DYNA SYSTEMS	TAPPING SCREW PHIL PAN HEAD A0X3/4	\$10.89
61213	DYNA SYSTEMS	TAPPING SCREW PHIL PAN HEAD 12X1	\$7.85
61213	DYNA SYSTEMS	MAS-TAP HEX HEAD 1.4X1-3/4	\$51.72
61213	DYNA SYSTEMS	NUT FINISHED HEX	\$5.15
61213	DYNA SYSTEMS	PARTSMaster DRILL BIT 3/8	\$11.90
61213	DYNA SYSTEMS	TAPPING SCREW PHIL PAN HEAD 8X3/4	\$8.75
61213	DYNA SYSTEMS	APPING SCREW PHIL PAN HEAD 10X1/2	\$9.69
61213	DYNA SYSTEMS	PARTSMaster DRILL BIT 7/16	\$14.35
61213	DYNA SYSTEMS	PARTSMaster DRILL BIT 1.2	\$17.57
61214	EDUCATION NORTHWEST	ON SITE LITERACY PRO DEV TRAINING - ACEQUIA	\$2,800.00
61214	EDUCATION NORTHWEST	ON SITE LITERACY PRO DEV TRAINING - HEYBURN	\$2,800.00
61214	EDUCATION NORTHWEST	ON SITE LITERACY PRO DEV TRAINING - PAUL	\$2,800.00
61214	EDUCATION NORTHWEST	ON SITE LITERACY PRO DEV TRAINING - RUPERT	\$2,800.00
61215	EDUQUEST LLC	COUNSELING SERVICES (DIST ACCT)	\$10,000.00
61215	EDUQUEST LLC	CPR TRAINING 11/1/19	\$133.88
61215	EDUQUEST LLC	NURSING CONTRACT	\$742.50
61215	EDUQUEST LLC	COUNSELING SERVICES (DIST ACCT)	\$2,520.50
61215	EDUQUEST LLC	COUNSELING SERVICES (DIST ACCT)	\$908.50

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61216	FIRST FEDERAL SAVINGS	SAFE DEPOSIT BOX RENTAL	\$35.00
61217	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS (261 TITLES)	\$444.08
61217	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS (261 TITLES)	\$30.28
61218	GARNER, TERRY	G/T TESTING - PAUL	\$450.00
61218	GARNER, TERRY	G/T TESTING- RUPERT	\$112.50
61219	GEM STATE PAPER CO, INC.	CLOROX URINE REMOVER	\$80.64
61219	GEM STATE PAPER CO, INC.	MOP BUCKET	\$76.00
61219	GEM STATE PAPER CO, INC.	OXIVIR	\$325.57
61219	GEM STATE PAPER CO, INC.	REVIVE	\$139.90
61219	GEM STATE PAPER CO, INC.	BLADE KIT FOR SC2000	(\$59.90)
61219	GEM STATE PAPER CO, INC.	HEPA FILTER (2 PACK	(\$72.36)
61219	GEM STATE PAPER CO, INC.	TRASH CAN LINERS 33	\$537.60
61219	GEM STATE PAPER CO, INC.	TRASH CAN LINERS 45	\$382.32
61219	GEM STATE PAPER CO, INC.	TRASH CAN LINERS 55 WHITE	\$664.02
61219	GEM STATE PAPER CO, INC.	TRASH CAN LINERS 56 BL	\$260.40
61219	GEM STATE PAPER CO, INC.	BLADE KIT FOR SC2000	\$59.90
61219	GEM STATE PAPER CO, INC.	MICRO CLOTH FILTER	\$63.28
61219	GEM STATE PAPER CO, INC.	TWO PIECE WAND	\$111.70
61219	GEM STATE PAPER CO, INC.	ASSY SWITCH	\$80.34
61219	GEM STATE PAPER CO, INC.	SUPER SORB	\$45.15
61219	GEM STATE PAPER CO, INC.	CLOROX BLEACH CREAM	\$275.13
61219	GEM STATE PAPER CO, INC.	SIMPLE GREEN	\$78.41
61219	GEM STATE PAPER CO, INC.	STAINLESS STEEL POLISH	\$111.73
61219	GEM STATE PAPER CO, INC.	BLOC-AID DRAIN & SEWER	\$208.80
61219	GEM STATE PAPER CO, INC.	M95	\$251.48
61219	GEM STATE PAPER CO, INC.	BS FURNITURE POLISH	\$98.44
61219	GEM STATE PAPER CO, INC.	DUST MOPS 48"	\$262.81

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61219	GEM STATE PAPER CO, INC.	DUST MOPS 36"	\$209.44
61219	GEM STATE PAPER CO, INC.	DUST MOP FRAMES 36"	\$27.69
61219	GEM STATE PAPER CO, INC.	ANGLE BROOM	\$54.00
61219	GEM STATE PAPER CO, INC.	LOBBY BROOM	\$21.99
61219	GEM STATE PAPER CO, INC.	LOBBY DUST PAN	\$50.52
61219	GEM STATE PAPER CO, INC.	MOP BUCKET	\$76.00
61219	GEM STATE PAPER CO, INC.	NIAGARA GREEN SCOUR PAD N96	\$17.75
61219	GEM STATE PAPER CO, INC.	TOILET SWABS SOFT	\$10.56
61219	GEM STATE PAPER CO, INC.	BLACK STRIPPING FLOOR PADS 20" 5/CS	\$90.66
61219	GEM STATE PAPER CO, INC.	NILIUUM DEODERIZER RED CLOVER	\$251.10
61219	GEM STATE PAPER CO, INC.	NILIUUM DEODERIZER CUCUMBER MELON	\$251.10
61219	GEM STATE PAPER CO, INC.	NILOTRON METERED REFILLS 6/CS RED CLOVER	\$53.16
61219	GEM STATE PAPER CO, INC.	NILOTRON METERED REFILLS 6/CS MYSTIC RAIN	\$79.74
61219	GEM STATE PAPER CO, INC.	NILOTRON METERED REFILLS 6/CS CINNAMON SPICE	\$53.16
61219	GEM STATE PAPER CO, INC.	OXIVIR	\$46.51
61219	GEM STATE PAPER CO, INC.	Oxivir RTU 12/cs	\$88.72
61219	GEM STATE PAPER CO, INC.	SAFETY SEAT COVERS	\$33.14
61219	GEM STATE PAPER CO, INC.	SANITARY LINERS 4 GAL	\$28.92
61219	GEM STATE PAPER CO, INC.	SCOTCH BRITE EASY ERASE SPONGE 12/CS WH/BLU	\$30.14
61219	GEM STATE PAPER CO, INC.	SCOTCH BRITE GREEN/YELLOW SPONGE #74	\$71.02
61219	GEM STATE PAPER CO, INC.	SCOTCH BRITE WHITE #98	\$121.20
61219	GEM STATE PAPER CO, INC.	SPRAY BOTTLE	\$49.37
61219	GEM STATE PAPER CO, INC.	SPRAY TRIGGER	\$100.80
61219	GEM STATE PAPER CO, INC.	AIR LIFT	\$70.92
61219	GEM STATE PAPER CO, INC.	BIO-ENZYMATIC (URINE DIGESTER)	\$107.92
61219	GEM STATE PAPER CO, INC.	PUMICE STONE	\$347.76
61219	GEM STATE PAPER CO, INC.	GEN 2 ENMOTION FOAM SOAP	\$3,278.45

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61219	GEM STATE PAPER CO, INC.	ROUND VACUUM BAG	\$575.28
61219	GEM STATE PAPER CO, INC.	TRIANGLE VACUUM BAG	\$335.58
61219	GEM STATE PAPER CO, INC.	VACUUM FILTER	\$144.74
61219	GEM STATE PAPER CO, INC.	STERIPHENE II DISINFECTANT 12/CS	\$230.12
61219	GEM STATE PAPER CO, INC.	STRIDE	\$91.60
61219	GEM STATE PAPER CO, INC.	TRASH CAN LINERS 12-16	\$1,281.60
61219	GEM STATE PAPER CO, INC.	BAR TOWELS	\$49.80
61219	GEM STATE PAPER CO, INC.	CHALK AND WHITEBOARD CLEANER	\$160.20
61219	GEM STATE PAPER CO, INC.	CLOROX WIPES 6CANS/CS	\$218.75
61219	GEM STATE PAPER CO, INC.	CLOROX URINE REMOVER	\$80.64
61219	GEM STATE PAPER CO, INC.	CLOROX BLEACH	\$104.22
61219	GEM STATE PAPER CO, INC.	CLEAN BY PROXY	\$220.74
61219	GEM STATE PAPER CO, INC.	CONSUME BIO BOWL	\$401.14
61219	GEM STATE PAPER CO, INC.	CONSUME ECO-LYZER	\$138.67
61219	GEM STATE PAPER CO, INC.	CREW NA BOWL CLEANER	\$159.15
61219	GEM STATE PAPER CO, INC.	DISTILLED WATER	\$19.04
61219	GEM STATE PAPER CO, INC.	ENVY	\$220.48
61219	GEM STATE PAPER CO, INC.	GRIZZLY MITE NITRILE GLOVES SM	\$303.55
61219	GEM STATE PAPER CO, INC.	GRIZZLY MITE NITRILE GLOVES M	\$121.42
61219	GEM STATE PAPER CO, INC.	GRIZZLY MITE NITRILE GLOVES LG	\$121.42
61219	GEM STATE PAPER CO, INC.	GUM REMOVER	\$42.59
61220	GERTIE'S BRICK OVEN COOKERY	EAST MINICO PROFESSIONAL DEVELOPMENT MEETING	\$200.00
61221	GLOBAL EQUIPMENT CO. INC.	OUTDOOR STEEL PICNIC TABLE - ROUND 46"	\$2,293.83
61222	HANDY WHOLESALE	ICE MELT 8 PALLETS	\$2,861.60
61223	HAUNS HARDWARE	WINSHEILD WASH	\$5.98
61223	HAUNS HARDWARE	BATTERY CORE RETURN - MINICO	(\$16.00)
61223	HAUNS HARDWARE	BATTERY BRUSH	\$5.99

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61223	HAUNS HARDWARE	LUBRICANT LOCKS	\$9.08
61223	HAUNS HARDWARE	STARTING FLUID	\$11.37
61223	HAUNS HARDWARE	BOLTS	\$5.57
61223	HAUNS HARDWARE	GALV PIPE, PIPE THREAD MINICO	\$7.32
61223	HAUNS HARDWARE	FCT CONNECTOR WEST	\$11.98
61223	HAUNS HARDWARE	SWWL CONNECT WEST	\$5.99
61223	HAUNS HARDWARE	LAV KIT COLD - MINICO	\$22.99
61223	HAUNS HARDWARE	DISTILLED WATER - PAUL	\$2.29
61223	HAUNS HARDWARE	STEEL SPACERS, BOLTS - MINICO	\$1.23
61223	HAUNS HARDWARE	SHELF BRACKET - MINICO	\$6.58
61223	HAUNS HARDWARE	INTERSTATE BATTERY - MINICO	\$287.98
61223	HAUNS HARDWARE	BATTERY TERMINAL - GROUNDS	\$10.47
61223	HAUNS HARDWARE	HINGE PAUL	\$57.45
61223	HAUNS HARDWARE	PLAS ANCHORS - RUPERT	\$7.60
61223	HAUNS HARDWARE	FUSE ASSORTMENT	\$8.48
61223	HAUNS HARDWARE	SCREWS - MINICO	\$1.54
61223	HAUNS HARDWARE	SCREWS MINICO	\$2.60
61223	HAUNS HARDWARE	BOLTS, SCREWS - MINICO	\$5.88
61223	HAUNS HARDWARE	PUTTY KNIFE, SEALANT - MINICO	\$13.98
61223	HAUNS HARDWARE	CONNECTORS, SEALANT, BRASS NIPPLE, ETC - PAUL	\$22.55
61223	HAUNS HARDWARE	KEYS - MINICO	\$2.69
61223	HAUNS HARDWARE	CONCEALED HINGE - MINICO	\$21.58
61223	HAUNS HARDWARE	TRAIGHT EDGE	\$27.60
61224	HELLO LITERACY INC	PD FEE, TRAVEL EXPENSES FOR LITERACY SERVICES ON APRIL 24, 2020	\$6,718.80
61225	HEPWORTH, HEATHER	LITERACY CO- OP - TWIN FALLS - JAN 21- MILEAGE	\$42.30
61226	HOLIDAY INN & EXPRESS SUITES BOISE	IDAHO TRANSITION INSTITUTE NOV 19-21 - HOTEL FOR CRYSTAL ALLEN/ JONI CASTILLO CONFIRMATION#44636439	\$208.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61226	HOLIDAY INN & EXPRESS SUITES BOISE	IDAHO TRANSITION INSTITUTE NOV 19-21 - HOTEL FOR JENNIFER COLE CONFIRMATION # 23477438	\$208.00
61227	HUBERT CO	PLASTIC SHAKERS W/PERFORATED TOPS	\$53.61
61228	HYDE, EILEEN MAY	BOARD DINNERS	\$80.00
61229	IDAHO INSTRUMENT	ELECTRO TRAINER KITS	\$7,330.00
61230	IN TOUCH	TOUCHBASE LITE SETUP- WEBSITE SETUP - REMOTE TRAINING/ PROJECT MANAGEMENT	\$250.00
61230	IN TOUCH	TOUCHBASE LITE FUNDRAISER SET UP WEBPAGE	\$50.00
61230	IN TOUCH	INTOUCH RECEIPTING SUITE (2) HIGH SCHOOL AND MIDDLE SCHOOL	\$4,500.00
61230	IN TOUCH	EPSON THERMAL RECEIPT PRINTER	\$798.00
61230	IN TOUCH	MAGNETIC STRIP READER FOR COUNTER CREDIT CARDS	\$750.00
61230	IN TOUCH	POWERSCHOOL API AND SSO SETUP	\$500.00
61230	IN TOUCH	SET UP FOR RECEIPTING	\$250.00
61230	IN TOUCH	IT RECEIPTING HELP DESK FOR SCHOOLS(MT HARRISON, G/L & LIBRARIES	\$1,250.00
61232	JACKSON GROUP PETERBILT	VALVES, FILTER EXT - BUS 134	\$52.77
61232	JACKSON GROUP PETERBILT	BUS 134 LABOR	\$348.00
61232	JACKSON GROUP PETERBILT	ELEMENT FILTER FUEL, FITER LUB	\$105.55
61232	JACKSON GROUP PETERBILT	OIL ALLISON	\$431.01
61232	JACKSON GROUP PETERBILT	ENGINE PARTS BUS 145 - SENSORS, VALVES, INJECTORS ETC	\$6,050.50
61232	JACKSON GROUP PETERBILT	BUS 145 REPAIR LABOR	\$1,740.00
61232	JACKSON GROUP PETERBILT	CREDIT RETURN OIL ALLISON	(\$47.89)
61233	JW PEPPER & SON, INC	SHEET MUSIC	\$526.90
61234	K & R RENT-ALL, INC	CARPET STAPLER RENTAL - MINICO	\$8.32
61235	KELLY'S BEARING SUPPLY	BELT - ACEQUIA	\$4.87
61237	KLOEPFER CONCRETE INC.	FINE SAND	\$95.50
61239	LYNCH OIL, INC.	FUEL FOR BUSES FOR MONTH (ON SITE)	\$10,299.32
61240	MAGIC VALLEY CARPET	WEST - ROOM 9	\$2,673.22

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61241	MAGIC VALLEY LABS,INC	DRINKING WATER TESTING - MINICO	\$36.00
61242	MAGIC VALLEY TIRE PAUL	LUBE, OIL FILTER SERVICE, OIL FILTER, AIR FILTER AND EXTRA QUART OIL FOR MAINT. PU 2016 FORD F250 SUPER CUTY P/U	\$59.40
61242	MAGIC VALLEY TIRE PAUL	(2) LT215/85R-16/10 TERRAMAX HT AP	\$264.98
61242	MAGIC VALLEY TIRE PAUL	(2) WHEEL SPIN BALANCE	\$31.98
61242	MAGIC VALLEY TIRE PAUL	THRUST ALIGNMENT T/A CAR PU VAN	\$89.99
61242	MAGIC VALLEY TIRE PAUL	(4) LT265/70R-17/10 121/118S OPENRANGE SQN3 TIRES	\$1,043.96
61242	MAGIC VALLEY TIRE PAUL	(4) TUBELESS VALVE STEMS FOR USE ON MAINTENANCE PICKUP	\$18.00
61242	MAGIC VALLEY TIRE PAUL	(4) WHEEL SPIN BALANCE	\$63.96
61242	MAGIC VALLEY TIRE PAUL	(1) 65 XT - XTREME POWER BATTERY FOR MAINTENANCE PICKUP	\$148.49
61243	MAGIC VALLEY TIRE RUPERT	LUBE OIL FILTER SERVICE 2009 CHEVROLET SILVERADO 2500 HD PU - OIL FILTER, AND EXTRA QUART OIL	\$36.20
61243	MAGIC VALLEY TIRE RUPERT	(1) 33500 (B) EZ 315/433MHZ TIRE PRESSURE MONIOR SYS SENSOR	\$57.52
61244	MARC CORP.	(4) BIG KAHUNA HAND CLEANER FOR USE IN TRANSPORTATION DEPT. BUS SHOP	\$160.33
61246	MERRILL, TERRY	CELL PHONE REIMBURSEMENT	\$150.00
61249	MINIDOKA SCHOOL LUNCH PROGRAM	Migrant student 51805	\$1.75
61249	MINIDOKA SCHOOL LUNCH PROGRAM	Migrant Student 51798	\$4.50
61249	MINIDOKA SCHOOL LUNCH PROGRAM	Lunch money for McKinney Vento student 51832	\$3.50
61249	MINIDOKA SCHOOL LUNCH PROGRAM	Migrant student 51858	\$3.50
61250	MINIDOKA SCHOOLS FOOD SERVICE ASSOC.	CINNAMON ROLLS - EMPLOYEE RECOGNITION	\$400.00
61251	MOFFETT, ISAAC	CELL PHONE REIMBURSEMENT	\$75.00
61251	MOFFETT, ISAAC	CELL PHONE REIMBURSEMENT	\$75.00
61253	NEWMAN, G. ROBERT	PAINTING WEST	\$1,884.00
61253	NEWMAN, G. ROBERT	PAINTING EAST	\$140.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61253	NEWMAN, G. ROBERT	PAINTING ACEQUIA	\$175.00
61255	NORCO, INC	REPAIR ITEM TO REPAIR TORCH IN TRANSPORTATION SHOP	\$119.35
61256	NORTHSIDE BUS COMPANY	DECEMBER ACTIVITY BUSING GIRLS BASKETBALL	\$1,674.00
61256	NORTHSIDE BUS COMPANY	DECEMBER ACTIVITY BUSING WRESTLING	\$672.56
61258	NORTHWEST NAZARENE UNIV	CONCURRENT CREDIT FEES	\$36,225.00
61259	O'REILLY AUTO PARTS	DOOR HANDLE - T-1	\$46.78
61259	O'REILLY AUTO PARTS	PUSH NUTS - SHOP	\$6.66
61261	PITNEY BOWES/RESERVE ACCT	POSTAGE MHHS	\$22.75
61261	PITNEY BOWES/RESERVE ACCT	POSTAGE BOARD	\$3.50
61261	PITNEY BOWES/RESERVE ACCT	POSTAGE BUSINESS	\$432.05
61261	PITNEY BOWES/RESERVE ACCT	POSTAGE ADMIN	\$14.65
61261	PITNEY BOWES/RESERVE ACCT	POSTAGE MAINTENANCE	\$0.50
61261	PITNEY BOWES/RESERVE ACCT	POSTAGE EAST	\$6.00
61262	PLATT ELECTRIC SUPPLY, INC	RETROFIT KIT, LIGHTS	\$353.99
61262	PLATT ELECTRIC SUPPLY, INC	CANOPY LIGHT- TLC SUPPLIES	\$105.83
61262	PLATT ELECTRIC SUPPLY, INC	BULBS - HEYBURN SUPPLIES	\$0.00
61262	PLATT ELECTRIC SUPPLY, INC	BULBS, ORGANIZERS -RUPERT SUPPLIES	\$170.53
61262	PLATT ELECTRIC SUPPLY, INC	RACHET, BULBS - MINICO SUPPLIES	\$277.54
61262	PLATT ELECTRIC SUPPLY, INC	RETROFIT KIT AND BULBS	\$173.28
61262	PLATT ELECTRIC SUPPLY, INC	CABLE, CONNECTORS, GROUNDING ETC	\$124.67
61262	PLATT ELECTRIC SUPPLY, INC	SWITCH TIMER AND PLATE COVER -TLC SUPPLIES	\$75.90
61265	QUILL CORPORATION	WHITE CONSTRUCTION PAPER 9X12	\$31.75
61265	QUILL CORPORATION	EXPO DRY ERASE MARKERS	\$24.64
61265	QUILL CORPORATION	WHITE CARD STOCK	\$84.60
61265	QUILL CORPORATION	EMERS GLUE STICKS 30 PACK	\$67.96
61265	QUILL CORPORATION	CRAFT WOODEN STICKS JUMBO	\$25.47
61265	QUILL CORPORATION	QUILL STANDARD STAPLES	\$37.25

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61265	QUILL CORPORATION	EXPO DRY ERASE MARKERS 12 PACK	\$77.94
61265	QUILL CORPORATION	CRAYOLA WASHABLE MARKERS 10 PACK	\$69.24
61265	QUILL CORPORATION	CLOROX WIPES 6 CANNISTERS	\$51.98
61265	QUILL CORPORATION	CLOROX WIPES 6 CANNISTERS	\$123.96
61266	RAMSEY HEATING & ELECTRIC, INC	LIMIT - BUS BARN HVAC SUPPLIES	\$15.10
61266	RAMSEY HEATING & ELECTRIC, INC	SHOP HVAC SUPPLIES	\$375.03
61267	RAY'S MUFFLERS	BUS 153 MUFFLER PARTS REPAIR	\$24.00
61267	RAY'S MUFFLERS	BUS 153 MUFFLER LABOR	\$70.00
61268	RECYCLOPS LLC	CURBSIDE RECYCLING MONTHLY SUBSCRIPTION	\$20.00
61269	RIDLEY'S FOOD & DRUG	(5) DOZEN ROLLS AND JUICE ETC FOR REFRESHMENTS FOR DRIVER MEETING 12-17-19 TRANSPORTATION DEPT.	\$47.62
61270	RUPERT LUMBER & PAINT	SIDING - BUILDING MATERIALS FOR TINY HOUSE	\$712.22
61271	RUPERT MEDICAL CENTER	PAUL HEISCHEID - DOT PHYSICALS FOR DRIVERS IN TRANSPORTATION DEPT.	\$80.00
61272	RUSH TRUCK CENTERS	HOUSING	\$330.00
61273	SAFETY-KLEEN	PARTS WASHER	\$114.41
61274	SCHINDLER ELEVATOR CORP	ACEQUIA 5 YEAR ELEVATOR CERTIFICATION TEST	\$1,684.00
61274	SCHINDLER ELEVATOR CORP	HEYBURN ELEVATOR CERTIFICATION TEST	\$1,684.00
61275	SCHOOL NURSE SUPPLY	TRIPLE ANTIBIOTIC OINTMENT	\$8.70
61275	SCHOOL NURSE SUPPLY	TOOTH CHEST 144 COUNT	\$13.58
61276	SCHOOL SPECIALTY SUPPLY	MARKER PERMANENT FINE POINT BLACK SAN13601 PACK OF 12	\$35.79
61276	SCHOOL SPECIALTY SUPPLY	STEPSTOOL BLACK&DECKER 2 FT DADBXL436002	\$55.24
61276	SCHOOL SPECIALTY SUPPLY	DRY ERASE MAKER EXPO LOW ODOR CHISEL BLACK PACK OF 36	\$113.37
61276	SCHOOL SPECIALTY SUPPLY	ENVELOPE KRAFT CLASP 6X9 BOX OF 100 SCHOOL SMART	\$4.78
61276	SCHOOL SPECIALTY SUPPLY	ENVELOPE KRAFT CLASP 10X13 BOX OF 100 SCHOOL SMART	\$24.30
61276	SCHOOL SPECIALTY SUPPLY	CRAYOLA CRAYONS TUCK STD SIZE SET OF 24	\$20.20

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61276	SCHOOL SPECIALTY SUPPLY	MOISTENER FOR ENVELOPES WITH ADHESIVE	\$2.37
61276	SCHOOL SPECIALTY SUPPLY	MARKERBOARD PORCELAIN DELUXE 4 X 16	\$15,903.00
61277	SCHOWS, INC	LOADER REPAIR PARTS	\$201.59
61277	SCHOWS, INC	LABOR - MAINT LOADER	\$285.00
61277	SCHOWS, INC	RADIATOR CAP ETC	\$40.67
61277	SCHOWS, INC	SUPER BATTERY CLAMP - SHOP	\$12.79
61277	SCHOWS, INC	TRANSMISSION, FUEL HOSE, HOSE CLAMP	\$11.11
61277	SCHOWS, INC	ONYX AND FUEL FILTER	\$45.83
61277	SCHOWS, INC	FLASHER	\$79.96
61277	SCHOWS, INC	BEARING, V BELT, WIPER, SPARK PLUG - T-1 AND F-1	\$34.49
61277	SCHOWS, INC	THREAD LOCK - SHOP	\$45.58
61277	SCHOWS, INC	WIRES, METRIC SCREW, SWITCH FX, SPARK PLUG - 94 F250	\$68.53
61277	SCHOWS, INC	MINI BULB AND FLEX - 2016 FORD	\$36.45
61278	SEARLE, MICHAEL P.	HVAC SERVICE CALLS MINICO	\$150.00
61278	SEARLE, MICHAEL P.	HVAC SERVICE CALLS MT. HARRISON	\$650.00
61278	SEARLE, MICHAEL P.	SUPPLIES MT. HARRISON	\$149.84
61281	SOLV BUSINESS SOLUTIONS-233439	LMRNB- 100 SHEETS 1099 BLANK FRONT/ PRINTED BACK	\$13.25
61281	SOLV BUSINESS SOLUTIONS-233439	L4BL500- 2PK OF 500-1000 W-2 BLANK FRONT/ PRINTED BACK	\$98.77
61281	SOLV BUSINESS SOLUTIONS-233439	2PK OF 500- 1000 1095C BLANK FRONT/ PRINTED BACK	\$98.77
61281	SOLV BUSINESS SOLUTIONS-233439	1096 LASER TRANSMITTAL - 4 SHEETS- NO CHARGE	\$0.00
61283	STANDARD PLUMBING CO	PARTS FOR URINAL - MT. HARRISON	\$3.35
61283	STANDARD PLUMBING CO	URINAL PARTS - MT. HARRISON	\$13.59
61283	STANDARD PLUMBING CO	FLXCORE CABLE	\$60.00
61283	STANDARD PLUMBING CO	SCHOOL SUPPLIES HEYBURN	\$519.64
61283	STANDARD PLUMBING CO	ANGLE STOP, DRIVER, ETC EAST	\$35.09

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61283	STANDARD PLUMBING CO	HEATER REPAIR PACK WEST	\$39.99
61283	STANDARD PLUMBING CO	HOT DECK STEM AND COLD DECK - MINICO	\$93.96
61284	STATE TAX COMMISSION	SALES TAX- GENERAL	\$3,844.09
61299	STOTZ EQUIPMENT	BEARINGS	\$140.00
61299	STOTZ EQUIPMENT	BUSHINGS	\$212.80
61285	STUTZMAN, DANELLE	LITERACY CO- OP - TWIN FALLS - JAN 21- MILEAGE	\$42.30
61287	TEREX SERVICES	LABOR - BUCKET TRUCK	\$3,243.21
61287	TEREX SERVICES	REPAIR PARTS FOR BUCKET TRUCK	\$138.30
61289	TOP STITCH EMBROIDERY LLC	REWARD SHIRTS FOR HAWK STUDENTS	\$57.00
61290	TURNER PLLC, TRAVIS L	TRACY DRAPER -DOT PHYSICALS FOR DRIVERS IN TRANSPORTATION DEPT.	\$45.00
61290	TURNER PLLC, TRAVIS L	NATHANIEL LOWDER - DOT PHYSICALS FOR DRIVERS IN TRANSPORTATION DEPT.	\$45.00
61291	TWIN FALLS SEWING CENTER	SEWING MACHINE SERVICE AND REPAIR	\$600.00
61292	VALLEY OFFICE SYSTEMS	12/1-12/31/19 PRINTER CONTRACTFOR THE YEAR OF 19-2020	\$33.16
61292	VALLEY OFFICE SYSTEMS	12/1-12/31/19 COPY MACHINE FOR THE YEAR 19-2020	\$214.49
61292	VALLEY OFFICE SYSTEMS	12/1-12/31/19LEASE OF COPIER INTRANSPORTATION DEPT.	\$63.16
61292	VALLEY OFFICE SYSTEMS	12/1-12/31/19 PRINTER TONER LEASE	\$91.89
61292	VALLEY OFFICE SYSTEMS	12/1-12/31/19 COPY MACHINE LEASE	\$893.72
61292	VALLEY OFFICE SYSTEMS	10/01/2019-10/31/2019 COPY MACHINE LEASE	\$724.70
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- SEC ALTERNATIVE	\$2.31
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE TECH DEPARTMENT	\$7.64
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE- DISTRICT ADMIN	\$358.41
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- SEC ALTERNATIVE	\$4.30
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- BUSINESS OPERATIONS	\$22.80
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE MT HARRISON	\$145.81
61292	VALLEY OFFICE SYSTEMS	11/1-11/30SERVICE AND MAINTENANCE FOR COPY MACHINES AT WEST MINICO	\$1,075.56

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - GENERAL FUND			
61292	VALLEY OFFICE SYSTEMS	11/1-11/30PRINTER TONER LEASE	\$114.47
61292	VALLEY OFFICE SYSTEMS	RICOH SP C840DN PRINTER FOR YEARBOOK	\$2,938.00
61292	VALLEY OFFICE SYSTEMS	11/1/19-11/30/19 PRINTER TONER LEASE	\$0.59
61292	VALLEY OFFICE SYSTEMS	11/1-30/2019PRINTER LEASE 2019-2020	\$5.30
61292	VALLEY OFFICE SYSTEMS	11/1-30/2019 PRINTER LEASES/TONER	\$4.29
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE TECH DEPARTMENT	\$8.46
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE - DAY TREATMENT	\$24.96
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE MT HARRISON	\$66.73
61292	VALLEY OFFICE SYSTEMS	12/01-12/31 PRINTER LEASE	\$8.33
61292	VALLEY OFFICE SYSTEMS	12/1-12/31 PRINTER LEASE 2019-2020	\$4.84
61292	VALLEY OFFICE SYSTEMS	12/1-12/31 PRINTER LEASES/TONER	\$4.69
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE- DISTRICT ADMIN	\$428.86
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- BUSINESS OPERATIONS	\$17.50
61292	VALLEY OFFICE SYSTEMS	11/1-11/30COPY MACHINE LEASE	\$685.34
61292	VALLEY OFFICE SYSTEMS	11/01 - 11/30/19 PRINTER TONER LEASE	\$61.73
61294	VERIZON CONNECT NWF, INC	TRACKING MONTHLY SERVICE FEE	\$56.85
61294	VERIZON CONNECT NWF, INC	TRACKING MONTHLY SERVICE FEE	\$56.85
61295	WESTERN MOUNTAIN BUS SALES	SLIDE BATTERY - BUS 091	\$104.15
61296	WESTERN RECORDS DESTRUCTION	RECORD DESTRUCTION CONTAINER JULY-JUNE SHRED EVERY OTHER MONTH 64 GAL CONTAINER	\$25.00
61296	WESTERN RECORDS DESTRUCTION	SHREDDAR TRUCK (SEPT, DEC, MARCH & JUNE)	\$25.00
61297	WIENHOFF DRUG TESTING	DRUG TESTING FOR BUS DRIVERS IN TRANSPORTATION DEPT.	\$210.00
61297	WIENHOFF DRUG TESTING	DRUG TESTING FOR MECHANICS IN TRANSPORTATION DEPT.	\$45.00
61298	WRITING CITY	SUPPLIES-RUPERT	\$1,999.26
Total for 100 - GENERAL FUND			\$231,379.10

237 - IMEN (MASTERY BASED)

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
237 - IMEN (MASTERY BASED)			
61194	AMAZON/GEMB	SOFA CHAIR & LOUNGE CHAIR	\$298.99
61194	AMAZON/GEMB	ROUND FLOOR PILLOW	\$65.00
61194	AMAZON/GEMB	FLOOR CHAIR	\$46.99
61194	AMAZON/GEMB	FLOWER TABLE	\$368.99
61194	AMAZON/GEMB	YELLOW METAL STOOLS	\$119.98
61194	AMAZON/GEMB	LEATHER FUTON	\$184.99
61194	AMAZON/GEMB	ZENERGY BALL CHAIR	\$158.07
61194	AMAZON/GEMB	BIG JOE BEAN BAG CHAIR	\$42.71
61194	AMAZON/GEMB	ROLLY CHAIRS	\$830.92
61264	QUEST BEHAVIRAL HEALTH	STAFF TRAINING AND SUPPORT OF COUNSELING AND DBT SKILLS - 1 HR TRAING FOR 7 STAFF MEMBERS AT MTJH	\$200.00
Total for 237 - IMEN (MASTERY BASED)			\$2,316.64
243 - PROFESSIONAL TECHNICAL - STATE			
61194	AMAZON/GEMB	STORAGE BINS	\$79.98
61194	AMAZON/GEMB	BASIC KIT - ROBOTICS START UP MATERIALS	\$18.98
61194	AMAZON/GEMB	SANDPAPER DISCS, DRAWER SLIDES	\$251.59
61223	HAUNS HARDWARE	STAIN, NAILS, MISC SHOP SUPPLIES	\$102.68
61223	HAUNS HARDWARE	FACE MASKS	\$45.99
61231	INTERMOUNTAIN WOOD PRODUCTS	PINE	\$99.75
61252	NATIONAL COATINGS AND SUPPLIES INC	SLIDE HAMMER	\$135.00
61252	NATIONAL COATINGS AND SUPPLIES INC	TWO SIDED TAPE	\$74.33
61252	NATIONAL COATINGS AND SUPPLIES INC	MIXING BOARDS	\$21.98
61252	NATIONAL COATINGS AND SUPPLIES INC	SEAM SEALER	\$43.95
61252	NATIONAL COATINGS AND SUPPLIES INC	CONTROL FLOW SEALER	\$44.67

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
243 - PROFESSIONAL TECHNICAL - STATE			
61252	NATIONAL COATINGS AND SUPPLIES INC	ABRASIVE RED HOOKIT	(\$53.47)
61252	NATIONAL COATINGS AND SUPPLIES INC	ABRASIVE RED HOOKIT	\$38.79
61252	NATIONAL COATINGS AND SUPPLIES INC	SANDERS	\$279.98
61252	NATIONAL COATINGS AND SUPPLIES INC	GUIDE COAT	\$48.90
61252	NATIONAL COATINGS AND SUPPLIES INC	CLEANER	\$85.30
61269	RIDLEY'S FOOD & DRUG	DISTILLED WATER, TIN FOIL, VINEGAR, RUBBING ALCOHOL	\$78.66
61269	RIDLEY'S FOOD & DRUG	BATTERY BRUSH AND TIRE GUAGE,	\$9.97
61293	VALLEY WIDE COOP	FUEL FOR SHOP VEHICLES	\$122.00
Total for 243 - PROFESSIONAL TECHNICAL - STATE			\$1,529.03
245 - PUBLIC SCHOOL TECHNOLOGY FUND			
61194	AMAZON/GEMB	13 INCH LAPTOP SLEEVE 10 PACK	\$685.40
61194	AMAZON/GEMB	BLUE YETI MICROPHONE	\$129.99
61194	AMAZON/GEMB	CASE BLUE YETI MICROPHONE	\$17.90
61194	AMAZON/GEMB	MIC FOAM COVER	\$6.99
61194	AMAZON/GEMB	POP FILTER FOR BLUE YETI	\$24.97
61194	AMAZON/GEMB	ANKER POWER CORE	\$279.98
61194	AMAZON/GEMB	USBC-USB ADAPTER 10 PACK	\$69.45
61238	LIGHTSPEED TECHNOLOGIES	FLEXMIKE PENDANT MICROPHONE	\$732.00
61238	LIGHTSPEED TECHNOLOGIES	2.4 V RECHARGEABLE BATTERIES	\$60.00
61260	PEEQ TECHNOLOGIES, INC	QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- WEST	\$365.05
61260	PEEQ TECHNOLOGIES, INC	QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- DSC	\$182.52
61260	PEEQ TECHNOLOGIES, INC	QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- PAUL	\$182.52

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
245 - PUBLIC SCHOOL TECHNOLOGY FUND			
61260	PEEQ TECHNOLOGIES, INC	QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- RUPERT	\$182.52
61260	PEEQ TECHNOLOGIES, INC	QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- EAST	\$365.05
61260	PEEQ TECHNOLOGIES, INC	QBALL COVER PURPLE	\$25.48
61260	PEEQ TECHNOLOGIES, INC	QBALL COVER PURPLE	\$25.48
61260	PEEQ TECHNOLOGIES, INC	QBALL COVER RED	\$127.41
61260	PEEQ TECHNOLOGIES, INC	QBALL COVER RED	\$50.96
61260	PEEQ TECHNOLOGIES, INC	QBALL COVER BLUE	\$25.48
61260	PEEQ TECHNOLOGIES, INC	QBALL COVER RED	\$50.96
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- HEYBURN	(\$91.26)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- ACEQUIA	(\$18.25)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- RUPERT	(\$18.25)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- EAST	(\$36.50)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- PAUL	(\$18.25)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- WEST	(\$36.50)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- DSC	(\$18.25)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL COVER PURPLE	(\$2.55)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL COVER PURPLE	(\$2.55)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL COVER RED	(\$12.75)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL COVER RED	(\$5.10)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL COVER BLUE	(\$2.55)
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL COVER RED	(\$5.10)
61260	PEEQ TECHNOLOGIES, INC	QBALL COVER NUMBERS QBC- NUMBERS	\$25.48

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
245 - PUBLIC SCHOOL TECHNOLOGY FUND			
61260	PEEQ TECHNOLOGIES, INC	QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- HEYBURN	\$912.62
61260	PEEQ TECHNOLOGIES, INC	QBALL THROWABLE WIRELESS MICROPHONE - 2ND GENERATION- ACEQUIA	\$182.52
61260	PEEQ TECHNOLOGIES, INC	10% Discount Applied - QBALL COVER NUMBERS QBC-NUMBERS	(\$2.53)
Total for 245 - PUBLIC SCHOOL TECHNOLOGY FUND			\$4,440.34
246 - STATE SUBSTANCE ABUSE FUND			
61193	ALL WIRELESS COMMUNICATIONS	Site Rental Admin Mt. Harrison Repeater	\$200.00
61248	MINIDOKA COUNTY AUDITOR	RESOURCE OFFICER BASE SALARY OCT- DEC	\$7,500.00
61269	RIDLEY'S FOOD & DRUG	DRINKS, COOKIES, GROUND BEEF ECT.....SAFETY MEETING	\$27.67
61297	WIENHOFF DRUG TESTING	MINICO STUDENT DRUG SCREENING	\$6.75
Total for 246 - STATE SUBSTANCE ABUSE FUND			\$7,734.42
251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS			
61261	PITNEY BOWES/RESERVE ACCT	POSTAGE FEDERAL PROGRAMS	\$14.60
61265	QUILL CORPORATION	8 x11.5 red copy paper Notes home to students	\$101.98
61265	QUILL CORPORATION	Quill Brand Standard Business Envelopes #10	\$15.49
61269	RIDLEY'S FOOD & DRUG	SALAD, TOMATOES, PLATES - PPAT MEETINGS	\$13.22
61288	TIMES NEWS-LEE PUBLICATIONS	4 color tab and print/insert for Federal Programs Annual information.	\$1,026.00
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE- FEDERAL PROGRAMS	\$125.59
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE- FEDERAL PROGRAMS	\$20.46
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- FEDERAL PROGRAMS	\$0.55
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- FEDERAL PROGRAMS	\$0.96
Total for 251 - TITLE I-A ESEA-IMPROVING BASIC PROGRAMS			\$1,318.85
253 - TITLE I-C ESEA MIGRANT FUND			

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
253 - TITLE I-C ESEA MIGRANT FUND			
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE MIGRANT PRESCHOOL	\$4.90
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE MIGRANT PRESCHOOL	\$72.55
Total for 253 - TITLE I-C ESEA MIGRANT FUND			\$77.45
257 - TITLE VI-B IDEA SPECIAL ED FUND			
61218	GARNER, TERRY	SPED COUNSELING	\$2,362.50
61236	KIMBALL ELECTRONICS, INC	BATTERY MODEL PS-1229 2.9 AMPH FOR HOYER LIFT - HEYBURN ELEMENTARY	\$81.68
61261	PITNEY BOWES/RESERVE ACCT	POSTAGE SPECIAL SERVICES	\$108.95
61269	RIDLEY'S FOOD & DRUG	TOOTHPASTE, GUM - EXCEPTIONAL CHILD TITLE 6B-SUPPLIES	\$12.16
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE SPECIAL SERVICES	\$25.22
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE SPECIAL SERVICES	\$115.20
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- SPECIAL SERVICES	\$19.96
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- SPECIAL SERVICES	\$12.45
Total for 257 - TITLE VI-B IDEA SPECIAL ED FUND			\$2,738.12
258 - TITLE VI-B IDEA PRESCHOOL FUND			
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- PRESCHOOL	\$3.80
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- PRESCHOOL	\$9.29
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE PRESCHOOL	\$82.14
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE PRESCHOOL	\$15.77
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE PRESCHOOL	\$14.54
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE PRESCHOOL	\$23.69
Total for 258 - TITLE VI-B IDEA PRESCHOOL FUND			\$149.23
260 - MEDICAID			
61215	EDUQUEST LLC	PSR & IBI & COUNSELING SERVICES (MEDICAID)	\$118,059.15
61263	PRIMARY THERAPY SOURCE	THERAPY SERVICES - MEDICAID	\$1,563.42

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
260 - MEDICAID			
61263	PRIMARY THERAPY SOURCE	THERAPY SERVICES - MEDICAID	\$1,376.85
61282	SOUTHERN IDAHO THERAPY	THERAPY SERVICES - MEDICAID	\$814.10
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE MEDICAID	\$11.63
61292	VALLEY OFFICE SYSTEMS	COPIER LEASE MEDICAID	\$41.13
Total for 260 - MEDICAID			\$121,866.28
263 - PERKINS III PRFESSIONAL TECHNICAL ACT			
61194	AMAZON/GEMB	AUDIO VIDEO MINI DISPLAY PORT TO HDMI CABLE-3 FEET, 10 PACK	\$88.99
61194	AMAZON/GEMB	58 MM LENS CAP BUNDLE	\$29.24
61194	AMAZON/GEMB	PEAK GREEN 3D PRINTER FILAMENT	\$24.88
61194	AMAZON/GEMB	PURPLE 3D PRINTER FILAMENT	\$49.76
61280	SHOPBOT TOOLS, INC.	CNC CAPACITOR	\$47.39
Total for 263 - PERKINS III PRFESSIONAL TECHNICAL ACT			\$240.26
284 - GEAR UP GRANT			
61269	RIDLEY'S FOOD & DRUG	Doughnuts AND MILK for career cafe	\$26.75
Total for 284 - GEAR UP GRANT			\$26.75
290 - FOOD SERVICE FUND			
61186	2 BITS PIZZA LLC	PIZZA FOR LUNCH	\$2,398.50
61186	2 BITS PIZZA LLC	PIZZA FOR LUNCH	\$117.00
61195	AMERICAN LINEN SUPPLY	MATS, DUST MOPS ETC	\$46.00
61195	AMERICAN LINEN SUPPLY	MATS, DUST MOPS, ETC	\$46.00
61195	AMERICAN LINEN SUPPLY	MATS, DUST MOPS ETC - FOR KITCHENS	\$46.00
61195	AMERICAN LINEN SUPPLY	MATS, MOPS, ETC FOR KITCHENS	\$46.00
61195	AMERICAN LINEN SUPPLY	MATS, DUST MOP, ETC	\$46.00
61200	BAILEY OIL CO., INC.	FUEL FOR DELIVERY TRUCK AND VAN	\$103.58
61203	BRADY CHEMICAL	PLATES, CUPS, LIDS	\$662.02

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
290 - FOOD SERVICE FUND			
61203	BRADY CHEMICAL	PAPER PLATES	\$431.92
61203	BRADY CHEMICAL	PLASTIC LINERS, HAND PADS	\$188.76
61206	CHARLIE'S PRODUCE	ACEQUIA -FRESH FRUIT AND VEGGIE GRANT	\$481.55
61206	CHARLIE'S PRODUCE	EAST - FRESH FRUIT AND VEGGIE GRANT	\$327.05
61206	CHARLIE'S PRODUCE	HEYBURN - CREDIT FRESH FRUIT AND VEGGIE GRANT	(\$259.00)
61206	CHARLIE'S PRODUCE	HEYBURN - FRESH FRUIT AND VEGGIE GRANT	\$594.10
61206	CHARLIE'S PRODUCE	WEST - FRESH FRUIT AND VEGGIE GRANT	\$327.05
61206	CHARLIE'S PRODUCE	WEST - CREDIT FRESH FRUIT AND VEGGIE GRANT	(\$75.90)
61206	CHARLIE'S PRODUCE	CREDIT = ACEQUIA PRODUCE	(\$69.85)
61206	CHARLIE'S PRODUCE	ACEQUIA PRODUCE	\$173.32
61206	CHARLIE'S PRODUCE	ACEQUIA PRODUCE	\$69.85
61206	CHARLIE'S PRODUCE	DSC PRODUCE	(\$52.64)
61206	CHARLIE'S PRODUCE	DSC PRODUCE	\$147.43
61206	CHARLIE'S PRODUCE	DSC PRODUCE	\$7.98
61206	CHARLIE'S PRODUCE	DSC PRODUCE	\$26.82
61206	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	\$279.47
61206	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	(\$17.42)
61206	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	(\$10.79)
61206	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	\$158.42
61206	CHARLIE'S PRODUCE	HEYBURN PRODUCE	(\$158.49)
61206	CHARLIE'S PRODUCE	HEYBURN PRODUCE	\$167.76
61206	CHARLIE'S PRODUCE	HEYBURN PRODUCE	\$581.94
61206	CHARLIE'S PRODUCE	HEYBURN PRODUCE	\$72.84
61206	CHARLIE'S PRODUCE	HEYBURN PRODUCE	(\$23.10)
61206	CHARLIE'S PRODUCE	HEYBURN PRODUCE	(\$29.81)
61206	CHARLIE'S PRODUCE	HEYBURN PRODUCE	\$508.91
61206	CHARLIE'S PRODUCE	HEYBURN PRODUCE	\$14.28

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Voucher: 3843

Report Sort: FUND

From Fund: 100

To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
290 - FOOD SERVICE FUND			
61206	CHARLIE'S PRODUCE	MINICO PRODUCE	(\$38.25)
61206	CHARLIE'S PRODUCE	MINICO PRODUCE	\$639.42
61206	CHARLIE'S PRODUCE	MINICO PRODUCE	\$38.25
61206	CHARLIE'S PRODUCE	MINICO PRODUCE	\$34.59
61206	CHARLIE'S PRODUCE	MINICO PRODUCE	(\$84.72)
61206	CHARLIE'S PRODUCE	MINICO PRODUCE	\$565.63
61206	CHARLIE'S PRODUCE	CREDIT - ACEQUIA PRODUCE	(\$30.81)
61206	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	(\$18.41)
61206	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	\$164.05
61206	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	\$18.41
61206	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	\$17.64
61206	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	(\$8.71)
61206	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	(\$10.79)
61206	CHARLIE'S PRODUCE	MT HARRISON PRODUCE	\$164.74
61206	CHARLIE'S PRODUCE	PAUL PRODUCE	\$563.25
61206	CHARLIE'S PRODUCE	PAUL PRODUCE	\$95.69
61206	CHARLIE'S PRODUCE	PAUL PRODUCE	\$72.84
61206	CHARLIE'S PRODUCE	PAUL PRODUCE	(\$30.81)
61206	CHARLIE'S PRODUCE	PAUL PRODUCE	(\$21.58)
61206	CHARLIE'S PRODUCE	PAUL PRODUCE	\$450.71
61206	CHARLIE'S PRODUCE	RUPERT PRODUCE	(\$69.85)
61206	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$608.86
61206	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$69.85
61206	CHARLIE'S PRODUCE	RUPERT PRODUCE	(\$323.75)
61206	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$790.55
61206	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$72.84
61206	CHARLIE'S PRODUCE	RUPERT PRODUCE	(\$15.40)

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
290 - FOOD SERVICE FUND			
61206	CHARLIE'S PRODUCE	RUPERT PRODUCE	(\$40.60)
61206	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$494.78
61206	CHARLIE'S PRODUCE	RUPERT PRODUCE	\$14.28
61206	CHARLIE'S PRODUCE	WEST PRODUCE	(\$38.25)
61206	CHARLIE'S PRODUCE	WEST PRODUCE	\$421.88
61206	CHARLIE'S PRODUCE	WEST PRODUCE	(\$31.73)
61206	CHARLIE'S PRODUCE	WEST PRODUCE	\$38.25
61206	CHARLIE'S PRODUCE	WEST PRODUCE	\$72.84
61206	CHARLIE'S PRODUCE	WEST PRODUCE	(\$15.41)
61206	CHARLIE'S PRODUCE	WEST PRODUCE	(\$21.58)
61206	CHARLIE'S PRODUCE	WEST PRODUCE	\$501.75
61206	CHARLIE'S PRODUCE	DSC PRODUCE	(\$8.71)
61206	CHARLIE'S PRODUCE	ACEQUIA PRODUCE	(\$10.79)
61206	CHARLIE'S PRODUCE	ACEQUIA PRODUCE	\$218.04
61206	CHARLIE'S PRODUCE	DSC PRODUCE	(\$26.82)
61206	CHARLIE'S PRODUCE	PAUL PRODUCE	(\$25.84)
61206	CHARLIE'S PRODUCE	EAST MINICO PRODUCE	(\$21.19)
61206	CHARLIE'S PRODUCE	DSC PRODUCE	\$164.71
61210	DALRY ELECTRIC, INC	LIGHT AND HEATER REPAIRS	\$472.72
61245	MEADOW GOLD DAIRIES	ACEQUIA - MILK	\$1,338.55
61245	MEADOW GOLD DAIRIES	HEYBURN - MILK	\$2,259.87
61245	MEADOW GOLD DAIRIES	PAUL - MILK	\$1,458.14
61245	MEADOW GOLD DAIRIES	RUPERT - MILK	\$2,801.42
61245	MEADOW GOLD DAIRIES	TLC - MILK	\$218.59
61245	MEADOW GOLD DAIRIES	EAST - MILK	\$1,723.86
61245	MEADOW GOLD DAIRIES	WEST - MILK	\$1,217.42
61245	MEADOW GOLD DAIRIES	MINICO - MILK	\$3,117.12

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
290 - FOOD SERVICE FUND			
61245	MEADOW GOLD DAIRIES	MTH- MILK	\$232.66
61247	MIKEY'S REFRIGERATION INC	WALK IN FREEZER REPAIR - EAST - KITCHEN REPAIRS	\$258.75
61247	MIKEY'S REFRIGERATION INC	WALK IN COOLER - MINICO KITCHEN REPAIRS	\$75.00
61247	MIKEY'S REFRIGERATION INC	WALK IN FUSE REPAIR - PAUL KITCHEN REPAIRS	\$471.50
61247	MIKEY'S REFRIGERATION INC	FREEZER REPAIR - EAST - KITCHEN REPAIRS	\$112.50
61247	MIKEY'S REFRIGERATION INC	WALK IN FREEZER REPAIR - MINICO KITCHEN REPAIRS	\$1,734.75
61247	MIKEY'S REFRIGERATION INC	WALKIN ROOF REPAIR - WEST KITCHEN REPAIRS	\$112.50
61247	MIKEY'S REFRIGERATION INC	SENROR CONTROL - PAUL KITCHEN REPAIRS	\$75.00
61247	MIKEY'S REFRIGERATION INC	MILLK COOLER REPAIR - MINICO KITCHEN REPAIRS	\$112.50
61254	NICHOLAS & CO	CHIPS, CROUTONS, ETC	\$755.21
61254	NICHOLAS & CO	SPOONS AND FOOD TRAYS	\$434.80
61254	NICHOLAS & CO	PORK, JUICE, SALT, SUGAR ETC	\$2,064.19
61254	NICHOLAS & CO	NAPKINS, TOWELS	\$963.26
61254	NICHOLAS & CO	CHEESE, PORK, MUFFIN, CHIPS ETC	\$3,492.11
61254	NICHOLAS & CO	PAPER TRAYS	\$310.20
61254	NICHOLAS & CO	JUICE, CHICKEN, CHIPS,ETC	\$2,068.89
61254	NICHOLAS & CO	NAPKIN	\$306.66
61257	NORTHWEST DISTRIBUTION SERVICES	TATER STICKS	\$284.70
61257	NORTHWEST DISTRIBUTION SERVICES	BBQ SAUCE, JUICE, FRUIT ETC	\$21,233.31
61257	NORTHWEST DISTRIBUTION SERVICES	VINYL GLOVES	\$400.00
61257	NORTHWEST DISTRIBUTION SERVICES	PEACHES, MAYO, PEANUT BUTTER ETC	\$16,287.91
61261	PITNEY BOWES/RESERVE ACCT	POSTAGE FOOD SERVICES	\$197.00
61279	SHAMROCK FOODS COMPANY	EAST - ORANGE PEARS, CARROTS	\$181.64
61279	SHAMROCK FOODS COMPANY	EAST - PEAS	\$112.88
61279	SHAMROCK FOODS COMPANY	EAST - KIWI, APPLE, CUCUMBERS ETC	\$112.08

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
290 - FOOD SERVICE FUND			
61279	SHAMROCK FOODS COMPANY	EAST - APRICOT, ETC	\$437.49
61279	SHAMROCK FOODS COMPANY	HEYBURN - KIWI, BANAN, ORANGE ETC	\$334.93
61279	SHAMROCK FOODS COMPANY	HEYBURN - ORANGE, PEARS, CARROTS	\$421.58
61279	SHAMROCK FOODS COMPANY	HEYBURN - BANAN, KIWI, ORANGE, APPLE ETC	\$449.93
61279	SHAMROCK FOODS COMPANY	HEYBURN - PEAS	\$253.98
61279	SHAMROCK FOODS COMPANY	HEYBURN - APRICOT, PLUOT	\$298.25
61279	SHAMROCK FOODS COMPANY	CEREAL, TAO SHELLS, SUGAR ETC	\$1,852.63
61279	SHAMROCK FOODS COMPANY	TLC - ORANGE, APPLE, CUCUMBERS ETC	\$127.50
61279	SHAMROCK FOODS COMPANY	BEANS	\$513.00
61279	SHAMROCK FOODS COMPANY	CHIPS, CHEESE, PEAS ETC	\$3,395.70
61279	SHAMROCK FOODS COMPANY	BOWLS, LIDS, LINERS	\$930.99
61279	SHAMROCK FOODS COMPANY	MINICO - BANAN, ORANGE, APPLE ETC	\$254.13
61279	SHAMROCK FOODS COMPANY	MINICO - BANAN, APPLE, CUCUMBERS, ETC	\$414.54
61279	SHAMROCK FOODS COMPANY	MT HARRISON - GRAPES, APPLES, CUCUMBERS ETC	\$189.14
61279	SHAMROCK FOODS COMPANY	MT HARRISON -KIWI, GRAPES, CUCUMBERS ETC	\$99.28
61279	SHAMROCK FOODS COMPANY	PAUL - ORANGE, CUCUMBERS, CELERY, ETC	\$175.44
61279	SHAMROCK FOODS COMPANY	PAUL - BANANA, ORANGE, APPLE ETC	\$502.43
61279	SHAMROCK FOODS COMPANY	RUPERT - KIWI, ORANGE, GRAPES, APPLE ETC	\$282.98
61279	SHAMROCK FOODS COMPANY	RUPERT - ORANGE, PEARS, CARROTS	\$551.33
61279	SHAMROCK FOODS COMPANY	RUPERT - BANANA, KIWI, ORANGE ETC	\$525.66
61279	SHAMROCK FOODS COMPANY	RUPERT - APRICOT, PLUOT	\$485.57
61279	SHAMROCK FOODS COMPANY	RUPERT - PEAS	\$310.42
61279	SHAMROCK FOODS COMPANY	TLC - GRAPES, CUCUMBERS, ETC	\$126.43
61279	SHAMROCK FOODS COMPANY	WEST - BANANA, MELON, KIWI, ETC	\$564.09
61279	SHAMROCK FOODS COMPANY	WEST - PEAS	\$112.88
61279	SHAMROCK FOODS COMPANY	WEST - APRICOT, PLUOT	\$707.43
61279	SHAMROCK FOODS COMPANY	WEST - ORANGE, GRAPES, APPLE, ETC	\$249.73

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
290 - FOOD SERVICE FUND			
61279	SHAMROCK FOODS COMPANY	WEST - ORANGE, PEARS, CARROTS	\$181.64
61279	SHAMROCK FOODS COMPANY	ACEQUIA - KIWI, BANAN, ETC FOODS	\$217.99
61279	SHAMROCK FOODS COMPANY	ACEQUIA - FOODS	\$316.39
61279	SHAMROCK FOODS COMPANY	ACEQUIA - ORANGES, CUCUMBERS, ETC FOODS	\$63.73
61279	SHAMROCK FOODS COMPANY	ACEQUIA - APRICAOT ETCFOODS	\$704.94
61279	SHAMROCK FOODS COMPANY	ACEQUIA - PEAS FOODS	\$169.32
61279	SHAMROCK FOODS COMPANY	ACEQUIA - BANAN, ORANGE, APPLE, ETC FOODS	\$297.51
61279	SHAMROCK FOODS COMPANY	CUP LIDS	\$155.06
61279	SHAMROCK FOODS COMPANY	CERAL MUFFINS, EGGS, YOGURTS -	\$1,816.46
61279	SHAMROCK FOODS COMPANY	COUP CONTAINERS, FOOD TRAYS	\$704.40
61284	STATE TAX COMMISSION	SALES TAX - FOOD SERVICE	\$80.31
61286	SYSCO IDAHO, INC.	CHEESE, MARGARINE, HAM, SUGAR ETC	\$3,252.21
61286	SYSCO IDAHO, INC.	FOOD FOR SCHOOL LUNCH PROGRAM	\$1,128.05
61286	SYSCO IDAHO, INC.	PAPER, APRONS	\$318.88
61292	VALLEY OFFICE SYSTEMS	11/1-11/30 COPIER LEASE AND SUPPLIES	\$32.99
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- DSC FOOD SERVICE	\$2.29
61292	VALLEY OFFICE SYSTEMS	PRINTER LEASE- DSC FOOD SERVICE	\$1.55
Total for 290 - FOOD SERVICE FUND			\$103,782.27
420 - PLANT FACILITY FUND			
61266	RAMSEY HEATING & ELECTRIC, INC	MITSUBISHI 20 TON CITY MULTI DUCTLESS HEAT PUMP FOR 6 PAUL CLASSROOMS WITH 12- 24,00BTU HYBER HEAT INDOOR WALL UNITS INSTALLED COMPLETE PHASE #2 HVAC UPGRADE	\$81,986.00
61266	RAMSEY HEATING & ELECTRIC, INC	PHASE #3 HVAC UPGRADE LUNCH ROOM - 2 PUZHA42NKA MITSUBISHI HYPER HEAT OUT DOOR HEAT PUMPS PCAA42KA7 AC/HP 42000 BTU	\$17,978.00
Total for 420 - PLANT FACILITY FUND			\$99,964.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Approval of Bills Report

Fiscal Year: 2019-2020

Criteria:

Report Sort: FUND

From Fund: 100

To: 999

Voucher: 3843

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
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Grand Total: \$577,562.74

End of Report

GENERAL FUND MONTHLY SUMMARY REVISED TO DATE

		REVENUES:														RECEIVABLE	TOTAL
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE			
LOCAL:																	
SUPPLEMENTAL LEVY/REA	\$ 2,250,000	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,055	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,055	
TAX PENALTY/INTEREST	\$ 10,000	\$ 10,000	\$ 890	\$ -	\$ 2,933	\$ 42	\$ 318	\$ 925	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,109	
TUITION	\$ 18,200	\$ 18,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK/POOL INTEREST	\$ 140,000	\$ 140,000	\$ 41	\$ 6,038	\$ 12,840	\$ 17,411	\$ 12,596	\$ 11,089	\$ 10,320	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,335	
OTHER LOCAL REV/GRANTS ₁	\$ 70,000	\$ 74,930	\$ 1,500	\$ 1,410	\$ 6,395	\$ 3,528	\$ 6,095	\$ 13,570	\$ 7,936	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,433	
SECONDARY ACTIVITY DUTY	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 137	\$ 1,666	\$ -	\$ 2,142	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,946	
ISBA & INSURANCE DIVIDEND	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,851	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,851	
ERATE	\$ 85,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ARTEC REIMB	\$ 695,000	\$ 695,000	\$ -	\$ -	\$ 5,127	\$ -	\$ -	\$ 207,971	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 213,098	
OTHER FEES	\$ -	\$ -	\$ -	\$ 56	\$ 384	\$ 798	\$ 280	\$ 504	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,022	
STATE:																	
STATE BASE SUPPORT	\$ 19,356,000	\$ 19,586,000	\$ -	\$ 11,398,253	\$ -	\$ -	\$ 4,572,611	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,970,864	
TRANSPORTATION	\$ 1,490,000	\$ 1,535,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BENEFIT APPORTIONMENT	\$ 2,646,000	\$ 2,676,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
OTHER STATE PAYMENTS ₂	\$ 590,500	\$ 590,500	\$ -	\$ -	\$ 900	\$ 23,918	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,818	
TUITION EQUIVALENCY	\$ 180,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ -	
LOTTERY/MAINT MATCH	\$ 304,000	\$ 314,000	\$ -	\$ 313,958	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313,958	
PROP TAX REPLACEMENT	\$ 120,000	\$ 120,000	\$ 19,213	\$ -	\$ -	\$ 19,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,427	
OTHER:																	
INDIRECT COSTS TRANSFER	\$ 270,000	\$ 270,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
GENERAL FUND	\$ 28,244,700	\$ 28,569,630	\$ 21,644	\$ 11,719,714	\$ 28,716	\$ 72,428	\$ 4,591,900	\$ 312,255	\$ 18,256	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,764,914	
ADDITIONAL STATE GRANTS IN GENERAL FUND:																	
STATE SPECIAL FUNDS ³	\$ 923,900	\$ 972,500	\$ -	\$ -	\$ 1,350	\$ 3,449	\$ 135,053	\$ 544,515	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 684,367	
TOTAL GEN PLUS GRANTS	\$ 29,168,600	\$ 29,542,130	\$ 21,644	\$ 11,719,714	\$ 30,066	\$ 75,877	\$ 4,726,953	\$ 856,770	\$ 18,256	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,449,281	
PROJ CARRYOVER	\$ 1,250,000	\$ 1,351,021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
GRAND TOTAL BUDGET	\$ 30,418,600	\$ 30,893,151	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
EXPENDITURES:																	
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	JUL/AUG ACCRUAL	TOTAL	
SALARIES	\$ 17,287,500	\$ 17,555,100	\$ 269,608	\$ 316,571	\$ 1,469,469	\$ 1,476,335	\$ 1,472,446	\$ 1,460,423	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,464,850	
BENEFITS	\$ 6,631,700	\$ 6,559,400	\$ 89,098	\$ 336,533	\$ 521,335	\$ 525,327	\$ 525,325	\$ 519,861	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,517,478	
PURCHASED SERVICES	\$ 1,757,000	\$ 1,818,900	\$ 54,051	\$ 98,990	\$ 127,254	\$ 174,163	\$ 164,610	\$ 155,186	\$ 189,391	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 963,645	
SUPPLIES	\$ 1,611,400	\$ 1,773,230	\$ 219,291	\$ 335,431	\$ 275,690	\$ 120,962	\$ 96,808	\$ 90,840	\$ 90,674	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,229,696	
CAPITAL OUTLAY	\$ 150,000	\$ 1,023,500	\$ 42,339	\$ 202,185	\$ 112,035	\$ 38,354	\$ (4,157)	\$ 72,177	\$ 29,586	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 492,520	
INSURANCE & JUDGEMENTS	\$ 181,000	\$ 181,000	\$ 181,885	\$ -	\$ 0	\$ -	\$ -	\$ 684	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 182,569	
TRANSFER PLANT/FS/BOND	\$ 2,000,000	\$ 982,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
CONTINGENCY	\$ 800,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 30,418,600	\$ 30,893,130	\$ 856,272	\$ 1,289,709	\$ 2,505,784	\$ 2,335,141	\$ 2,255,032	\$ 2,299,170	\$ 309,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,850,759	
ACTUAL CASH FLOWS TO DATE:															JULY/AUG	TOTAL	
DEFERED RECEIVABLE															ACCRUAL/DEFERRAL		
REVENUES															\$ -	\$ 17,449,280	
EXPENSES															\$ -	\$ 11,850,759	
FUND BALANCE JUNE 30	\$ 1,351,000	\$ -	\$ 516,372	\$ 10,946,377	\$ 8,470,659	\$ 6,211,395	\$ 8,683,316	\$ 7,240,916	\$ 6,949,521	\$ 6,949,521	\$ 6,949,521	\$ 6,949,521	\$ 6,949,521	\$ 6,949,521	\$ 6,949,521	\$ 6,949,521	

¹ Cobra, rebates, restitution, patronage, insurance claims, jury duty, bldg rental, transportation, fingerprinting, matching, NNU, CAP ED, Idaho Lives Grant, Workforce & STEM \$ 6,949,521

² Professional Development, IT funding, Leadership, Strategic Plan Training

³ LEP/Math & Science/Fast Forward/Literacy/Career Counseling/ISAT/GT/Fuel Up to Play \$ 6,949,521

PROJECTED ENDING FUND BALANCE

PLANT FACILITIES MONTHLY SUMMARY REVISED TO DATE

REVENUES:																
	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>RECEIVABLE</u>	<u>ACTUAL TOTAL</u>
LOCAL:																
FIXED ASSETTS PROCEEDS				\$ 94		\$ 6,828		\$ 220								\$ -
OTHER REIMBURSEMENTS																\$ 7,142
STATE:																\$ -
BUS DEPRECIATION TRANS	\$ 245,000	\$ 245,000														\$ -
OTHER:																\$ -
SUPPLEMENTAL TRANSFER	\$ 1,515,000	\$ 497,000														\$ -
TOTAL PLANT REVENUE	\$ 1,760,000	\$ 742,000	\$ -	\$ 94	\$ -	\$ 6,828	\$ -	\$ 220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,142
FUND BALANCE FORWARD	\$ -	\$ 405,000														
	\$ 1,760,000	\$ 1,147,000														
EXPENSES:																
	<u>BEG BUDGET</u>	<u>REVISED</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>ACCRUALS</u>	<u>ACTUAL TOTAL</u>
SCHOOL BLDG IMPROVE	\$ 650,000	\$ 100,000		\$ 5,882												\$ 5,882
SCHOOL BLDG EQUIPMENT	\$ 110,000	\$ 145,000			\$ 42,386											\$ 42,386
SITE IMPROVEMENT	\$ 455,000	\$ 222,000		\$ 197,101												\$ 197,101
OTHER BLDG IMPROVE	\$ -	\$ 29,000			\$ 28,730											\$ 28,730
OTHER EQUIPMENT	\$ 25,000	\$ 124,000			\$ 45,555		\$ 59,830									\$ 105,385
VEHICLE	\$ -	\$ -														\$ -
SITE ACQUISTION	\$ 205,000	\$ 210,000		\$ 209,784												\$ 209,784
BUS LEASE	\$ 315,000	\$ 317,000	\$ 183,261	\$ 133,913												\$ 317,174
	\$ 1,760,000	\$ 1,147,000	\$ 183,261	\$ 546,681	\$ 116,671	\$ -	\$ 59,830	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 906,443
ACTUAL CASH FLOWS TO DATE:																
REVENUES				\$ 94		\$ 6,828		\$ 220.00								\$ 7,142
EXPENSES			\$ (183,261)	\$ (546,681)	\$ (116,671)	\$ -	\$ (59,830)									\$ (906,443)
FUND BALANCE JUNE 30	\$ 404,624		\$ 221,363	\$ (325,223)	\$ (441,894)	\$ (435,066)	\$ (494,896)	\$ (494,676)	\$ (494,676)	\$ (494,676)	\$ (494,676)	\$ (494,676)	\$ (494,676)	\$ (494,676)	\$ (494,676)	\$ (494,676)
														projected	fund balance	
															\$ (494,676)	

STATE AND FEDERAL GRANTS

STATE.FED GRANTS

REVENUES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	RECEIVABLE	TOTAL
LOCAL:																
LOCAL FEES	\$ 9,000	\$ 9,000														\$ -
STATE:																
STATE REVENUES	\$ 1,485,000	\$ 1,485,000			\$ 13,141		\$ 154,860	\$ 48,394								\$ 216,394
FEDERAL:																
FEDERAL REVENUE	\$ 2,433,000	\$ 2,433,000		\$ 83,352	\$ 18,570	\$ 17,934	\$ 144,909	\$ 158,508								\$ 423,273
INTERFUND TRANSFERS	\$ 178,000	\$ 178,000														\$ -
TOTAL FOOD SERVICE REV	\$ 4,105,000	\$ 4,105,000	\$ -	\$ 83,352	\$ 31,710	\$ 17,934	\$ 299,769	\$ 206,902	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 639,668
EXPENDITURES:																
	BEG BUDGET	REVISED	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APR	MAY	JUNE	ACCRUALS	TOTAL
SALARIES	\$ 1,659,400	\$ 1,659,400	\$ 62,406	\$ 11,478	\$ 134,878	\$ 135,008	\$ 138,535	\$ 137,787								\$ 620,090
BENEFITS	\$ 826,100	\$ 826,100	\$ 11,806	\$ 4,515	\$ 64,518	\$ 65,033	\$ 65,123	\$ 65,852								\$ 276,847
PURCHASED SERVICES	\$ 574,500	\$ 574,500	\$ 10,073	\$ 2,252	\$ 46,258	\$ 83,467	\$ 74,374	\$ 10,769	\$ 134,254							\$ 361,447
SUPPLIES	\$ 546,500	\$ 546,500	\$ 47,155	\$ 222,507	\$ 40,452	\$ 20,510	\$ 14,508	\$ 25,966	\$ 9,028							\$ 380,125
EQUIPMENT	\$ 50,500	\$ 50,500		\$ 26,623	\$ 627	\$ 14,943	\$ 5,287	\$ 12,142								\$ 59,622
INDIRECT COSTS/TRANSFER	\$ 448,000	\$ 448,000														\$ -
	\$ 4,105,000	\$ 4,105,000	\$ 131,440	\$ 267,375	\$ 286,732	\$ 318,960	\$ 297,827	\$ 252,515	\$ 143,282	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,698,131
ACTUAL CASH FLOWS TO DATE:															JULY/AUG ACCRUAL/RECEIVABLE	
REVENUES				\$ 83,352	\$ 31,710	\$ 17,934	\$ 299,769	\$ 206,902								\$ 639,668
EXPENSES			\$ (131,440)	\$ (267,375)	\$ (286,732)	\$ (318,960)	\$ (297,827)	\$ (252,515)	\$ (143,282)							\$ (1,698,131)
ROJ FUND BALANCE JUNE 30	\$ -		\$ (131,440)	\$ (315,463)	\$ (570,484)	\$ (871,510)	\$ (869,568)	\$ (915,181)	#####	#####	#####	#####	\$ (1,058,463)	\$ (1,058,463)	\$ (1,058,463)	

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
100.3.111.101 WEBSTORE FEES-ACEQUIA	(24.10)	.00	.00	(24.10)	.00	(24.10)
100.3.112.101 SALES TAX	9.00	.00	.00	9.00	.00	9.00
250.3.000.101 GENERAL ACCOUNT	3,365.85	175.89	(57.58)	3,484.16	(904.80)	2,579.36
253.3.000.101 ACTIVITY	1,554.79	.00	(169.00)	1,385.79	.00	1,385.79
259.3.259.101 SCHOOL IMPROVEMENT FUND RAISE	820.03	.00	.00	820.03	.00	820.03
340.3.000.101 INSTRUCTION-KINDERGARTEN	79.94	.00	.00	79.94	.00	79.94
340.3.400.101 INSTRUCTION-KINDERGAREN ACTIVITY	13.00	.00	.00	13.00	.00	13.00
340.3.401.101 INSTRUCTION-KINDERKAMP	300.00	.00	.00	300.00	.00	300.00
368.3.000.101 INSTRUCTION-MEDIA	151.16	.00	.00	151.16	(45.26)	105.90
500.3.000.101 SCHOOL CLIMATE	2,749.32	.00	.00	2,749.32	(45.40)	2,703.92
500.3.500.101 SUNSHINE FUND	1,033.99	.00	.00	1,033.99	(34.98)	999.01
GRAND TOTALS	10,052.98	175.89	(226.58)	10,002.29	(1,030.44)	8,971.85

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
100.3.111.102 WEBSTORE FEES-HEYBURN	(146.22)	.00	.00	(146.22)	.00	(146.22)
100.3.112.102 SALES TAX	74.08	54.37	.00	128.45	.00	128.45
250.3.000.102 GENERAL ACCOUNT	2,428.71	65.48	(136.35)	2,357.84	(571.21)	1,786.63
253.3.000.102 ACTIVITY	8,608.16	897.86	(50.51)	9,455.51	(1,015.00)	8,440.51
259.3.259.102 SCHOOL IMPROVEMENT FUND RAISE	1,020.43	.00	.00	1,020.43	.00	1,020.43
340.3.000.102 INSTRUCTION-KINDERGARTEN	452.70	.00	.00	452.70	.00	452.70
340.3.400.102 INSTRUCTION-KINDERGAREN ACTIVITY	(13.00)	.00	.00	(13.00)	.00	(13.00)
368.3.000.102 INSTRUCTION-MEDIA	329.22	.00	.00	329.22	.00	329.22
500.3.000.102 SCHOOL CLIMATE	5,005.51	.00	(80.13)	4,925.38	(100.00)	4,825.38
500.3.500.102 SUNSHINE FUND	510.73	1,000.00	.00	1,510.73	(200.00)	1,310.73
GRAND TOTALS	18,270.32	2,017.71	(266.99)	20,021.04	(1,886.21)	18,134.83

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
100.3.000.105 GENERAL ACCOUNT	(.23)	.00	.00	(.23)	.00	(.23)
100.3.111.105 WEBSTORE FEES-PAUL	(307.37)	.00	(19.79)	(327.16)	.00	(327.16)
100.3.112.105 SALES TAX	45.18	.00	.00	45.18	.00	45.18
250.3.000.105 GENERAL ACCOUNT	8,842.79	425.37	(72.28)	9,195.88	(1,024.00)	8,171.88
253.3.000.105 ACTIVITY	8,734.65	.00	(281.08)	8,453.57	(2,678.39)	5,775.18
259.3.259.105 SCHOOL IMPROVEMENT FUNDRAISER (FUN RUN)	30,384.85	.00	(30,000.00)	384.85	(500.00)	(115.15)
340.3.000.105 INSTRUCTION-KINDERGARTEN	288.48	.00	.00	288.48	(451.50)	(163.02)
340.3.401.105 INSTRUCTION-KINDERKAMP	9,952.00	2,366.00	.00	12,318.00	.00	12,318.00
368.3.000.105 INSTRUCTION-MEDIA	3,480.54	.00	.00	3,480.54	(350.00)	3,130.54
500.3.000.105 SCHOOL CLIMATE	.00	.00	.00	.00	.00	.00
GRAND TOTALS	61,420.89	2,791.37	(30,373.15)	33,839.11	(5,003.89)	28,835.22

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
100.3.111.107 WEBSTORE FEES-RUPERT	(45.22)	.00	.00	(45.22)	.00	(45.22)
100.3.112.107 SALES TAX	31.94	.00	.00	31.94	.00	31.94
250.3.000.107 GENERAL ACCOUNT	4,846.62	752.45	(557.55)	5,041.52	(381.58)	4,659.94
253.3.000.107 ACTIVITY	828.85	.00	(66.90)	761.95	(897.24)	(135.29)
259.3.259.107 SCHOOL IMPROVEMENT FUND RAISE	18,737.05	.00	.00	18,737.05	.00	18,737.05
309.3.000.107 CLUB-K KIDS	.00	.00	.00	.00	.00	.00
340.3.000.107 INSTRUCTION-KINDERGARTEN	(6.01)	.00	.00	(6.01)	.00	(6.01)
340.3.400.107 INSTRUCTION-KINDERGAREN ACTIVITY	1,050.01	.00	.00	1,050.01	(212.99)	837.02
340.3.401.107 INSTRUCTION-KINDERKAMP	200.00	.00	.00	200.00	.00	200.00
368.3.000.107 INSTRUCTION-MEDIA	157.88	.00	.00	157.88	.00	157.88
500.3.000.107 SCHOOL CLIMATE	1,442.06	418.30	(58.00)	1,802.36	(694.00)	1,108.36
GRAND TOTALS	27,243.18	1,170.75	(682.45)	27,731.48	(2,185.81)	25,545.67

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
100.3.000.201 STUDENT ACITIVITIES CASH ACCOUNT	.00	.00	.00	.00	.00	.00
100.3.111.201 WEBSTORE FEES-EAST	(55.63)	.00	.00	(55.63)	.00	(55.63)
100.3.112.201 SALES TAX	214.64	239.72	(167.91)	286.45	.00	286.45
PROGRAM: 100	159.01	239.72	(167.91)	230.82	0.00	230.82
200.3.000.201 ATHLETICS	(15,648.01)	.00	(487.77)	(16,135.78)	.00	(16,135.78)
200.3.200.201 ATHLETICS-UNIFORMS	2,134.08	.00	.00	2,134.08	(1,542.00)	592.08
200.3.206.201 ATHLETICS-STAFF CLOTHING	723.01	90.56	.00	813.57	.00	813.57
200.3.207.201 ATHLETICS-GATE RECEIPTS	6,832.79	898.21	.00	7,731.00	.00	7,731.00
PROGRAM: 200	(5,958.13)	988.77	(487.77)	(5,457.13)	(1,542.00)	(6,999.13)
202.3.000.201 ATHLETICS-BASKETBALL BOYS	57.31	.00	.00	57.31	.00	57.31
202.3.700.201 ATHLETICS-BASKETBALL BOYS 7TH	(12.93)	.00	.00	(12.93)	.00	(12.93)
PROGRAM: 202	44.38	0.00	0.00	44.38	0.00	44.38
203.3.000.201 ATHLETICS-BASKETBALL GIRLS	866.17	32.00	.00	898.17	.00	898.17
PROGRAM: 203	866.17	32.00	0.00	898.17	0.00	898.17
206.3.000.201 ATHLETICS-FOOTBALL	1,205.69	.00	.00	1,205.69	.00	1,205.69
206.3.200.201 ATHLETICS-FOOTBALL UNIFORMS	.00	.00	.00	.00	.00	.00
206.3.201.201 ATHLETICS-FOOTBALL FUNDRAISER	.00	.00	.00	.00	.00	.00
206.3.203.201 ATHLETICS-FOOTBALL CAMP	.00	.00	.00	.00	.00	.00
206.3.700.201 ATHLETICS-FOOTBALL 7TH	590.06	.00	.00	590.06	.00	590.06
PROGRAM: 206	1,795.75	0.00	0.00	1,795.75	0.00	1,795.75
214.3.000.201 ATHLETICS-WRESTLING	47.00	.00	.00	47.00	.00	47.00
214.3.200.201 ATHLETICS-WRESTLING UNIFORMS	.00	.00	.00	.00	.00	.00
PROGRAM: 214	47.00	0.00	0.00	47.00	0.00	47.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
220.3.000.201 CLASS 2022	.00	.00	.00	.00	.00	.00
PROGRAM: 220	0.00	0.00	0.00	0.00	0.00	0.00
250.3.000.201 GENERAL ACCOUNT	(103.15)	.00	.00	(103.15)	.00	(103.15)
PROGRAM: 250	(103.15)	0.00	0.00	(103.15)	0.00	(103.15)
251.3.000.201 CONCESSIONS	660.56	1,116.88	(587.22)	1,190.22	.00	1,190.22
PROGRAM: 251	660.56	1,116.88	(587.22)	1,190.22	0.00	1,190.22
252.3.000.201 VENDING	1,017.02	777.33	(1,363.90)	430.45	.00	430.45
PROGRAM: 252	1,017.02	777.33	(1,363.90)	430.45	0.00	430.45
253.3.000.201 ACTIVITY CARDS	6,846.69	117.94	.00	6,964.63	.00	6,964.63
PROGRAM: 253	6,846.69	117.94	0.00	6,964.63	0.00	6,964.63
254.3.000.201 ANNUALS	4,506.18	73.59	.00	4,579.77	.00	4,579.77
PROGRAM: 254	4,506.18	73.59	0.00	4,579.77	0.00	4,579.77
255.3.000.201 SCHOOL PLANNERS/HANDBOOKS	(56.55)	.00	.00	(56.55)	.00	(56.55)
PROGRAM: 255	(56.55)	0.00	0.00	(56.55)	0.00	(56.55)
256.3.000.201 LOCKERS-HALLWAY	.00	.00	.00	.00	.00	.00
PROGRAM: 256	0.00	0.00	0.00	0.00	0.00	0.00
257.3.000.201 INTEREST	60.71	.00	.00	60.71	.00	60.71
PROGRAM: 257	60.71	0.00	0.00	60.71	0.00	60.71
259.3.000.201 STUDENT BODY FUNDRAISER	6,225.47	.00	(434.77)	5,790.70	(70.00)	5,720.70
259.3.259.201 SCHOOL IMPROVEMENT FUND RAISE	.00	.00	.00	.00	.00	.00
PROGRAM: 259	6,225.47	0.00	(434.77)	5,790.70	(70.00)	5,720.70
260.3.000.201 SPECIAL INTEREST FUNDRAISER	415.01	.00	.00	415.01	.00	415.01
260.3.260.201 GIFT OF GREEN	.00	.00	.00	.00	.00	.00
PROGRAM: 260	415.01	0.00	0.00	415.01	0.00	415.01

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
300.3.000.201 STUDENT COUNCIL	2,727.03	.00	.00	2,727.03	.00	2,727.03
PROGRAM: 300	2,727.03	0.00	0.00	2,727.03	0.00	2,727.03
301.3.000.201 CLUB-ANNUAL	(33.97)	.00	.00	(33.97)	.00	(33.97)
PROGRAM: 301	(33.97)	0.00	0.00	(33.97)	0.00	(33.97)
303.3.000.201 CLUB-BUILDERS	222.06	295.05	(184.16)	332.95	.00	332.95
PROGRAM: 303	222.06	295.05	(184.16)	332.95	0.00	332.95
305.3.000.201 CLUB-DRUG FREE YOUTH	.00	.00	.00	.00	.00	.00
PROGRAM: 305	0.00	0.00	0.00	0.00	0.00	0.00
315.3.000.201 CLUB-STEM	(186.13)	55.00	.00	(131.13)	.00	(131.13)
PROGRAM: 315	(186.13)	55.00	0.00	(131.13)	0.00	(131.13)
316.3.000.201 CLUB-SKI	4,977.86	7,420.00	.00	12,397.86	(25.00)	12,372.86
PROGRAM: 316	4,977.86	7,420.00	0.00	12,397.86	(25.00)	12,372.86
318.3.000.201 CLUB-SPECIAL OLYMPICS	180.41	.00	.00	180.41	.00	180.41
PROGRAM: 318	180.41	0.00	0.00	180.41	0.00	180.41
320.3.000.201 CLUB-TECHNOLOGY	764.13	.00	(17.58)	746.55	.00	746.55
PROGRAM: 320	764.13	0.00	(17.58)	746.55	0.00	746.55
350.3.000.201 INSTRUCTIONAL-GENERAL	674.37	.00	.00	674.37	.00	674.37
PROGRAM: 350	674.37	0.00	0.00	674.37	0.00	674.37
351.3.000.201 INSTRUCTION-RENAISSANCE	111.14	279.50	.00	390.64	.00	390.64
PROGRAM: 351	111.14	279.50	0.00	390.64	0.00	390.64
354.3.000.201 INSTRUCTION-ART	5.54	.00	.00	5.54	.00	5.54
PROGRAM: 354	5.54	0.00	0.00	5.54	0.00	5.54
355.3.000.201 INSTRUCTION-BAND	230.23	.00	.00	230.23	.00	230.23

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
PROGRAM: 355	230.23	0.00	0.00	230.23	0.00	230.23
356.3.000.201 INSTRUCTION-CHEERLEADING	1,570.00	.00	(353.72)	1,216.28	.00	1,216.28
356.3.200.201 INSTRUCTION-CHEER UNIFORM	(40.17)	270.75	(1,262.98)	(1,032.40)	.00	(1,032.40)
356.3.203.201 INSTRUCTION-CHEERLEADING CAMP	760.00	33.00	.00	793.00	.00	793.00
356.3.204.201 INSTRUCTION-CHOREOGRAPHY/GYM	(3,665.30)	163.00	.00	(3,502.30)	.00	(3,502.30)
356.3.205.201 INSTRUCTION-CHEERLEADING PR YR DEBT	(3,631.00)	.00	.00	(3,631.00)	.00	(3,631.00)
PROGRAM: 356	(5,006.47)	466.75	(1,616.70)	(6,156.42)	0.00	(6,156.42)
358.3.000.201 INSTRUCTION-CHOIR	213.00	20.00	.00	233.00	.00	233.00
358.3.205.201 INSTRUCTION-CHOIR TRIP	.00	.00	.00	.00	.00	.00
PROGRAM: 358	213.00	20.00	0.00	233.00	0.00	233.00
360.3.000.201 INSTRUCTION-DANCE/DRILL	(4,764.02)	.00	.00	(4,764.02)	.00	(4,764.02)
360.3.200.201 INSTRUCTION-DANCE/DRILL UNIF	(84.72)	241.53	.00	156.81	.00	156.81
360.3.203.201 INSTRUCTION-DANCE/DRILL CAMP	.00	.00	.00	.00	.00	.00
PROGRAM: 360	(4,848.74)	241.53	0.00	(4,607.21)	0.00	(4,607.21)
363.3.000.201 INSTRUCTION-EXPLORATORY 6TH GR	.00	.00	.00	.00	.00	.00
PROGRAM: 363	0.00	0.00	0.00	0.00	0.00	0.00
364.3.000.201 INSTRUCTION-HOME EC	(271.02)	3,191.24	(643.06)	2,277.16	(150.94)	2,126.22
364.3.364.201 INSTRUCTION-FACS CLASS	.00	.00	.00	.00	.00	.00
PROGRAM: 364	(271.02)	3,191.24	(643.06)	2,277.16	(150.94)	2,126.22
366.3.000.201 INSTRUCTION-LIFE SKILLS	311.09	.00	.00	311.09	.00	311.09
PROGRAM: 366	311.09	0.00	0.00	311.09	0.00	311.09
368.3.000.201 INSTRUCTION-MEDIA	409.95	94.60	(160.59)	343.96	.00	343.96
PROGRAM: 368	409.95	94.60	(160.59)	343.96	0.00	343.96

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
370.3.000.201 INSTRUCTION-ORCHESTRA	1,170.56	.00	.00	1,170.56	.00	1,170.56
PROGRAM: 370	1,170.56	0.00	0.00	1,170.56	0.00	1,170.56
372.3.000.201 INSTRUCTION-PHYSICAL EDUCATION	60.20	.00	.00	60.20	.00	60.20
372.3.720.201 INSTRUCTION-TOWEL AND LOCKER	10.00	.00	.00	10.00	.00	10.00
372.3.721.201 INSTRUCTION-BOWLING FEE	4,773.63	30.00	.00	4,803.63	.00	4,803.63
PROGRAM: 372	4,843.83	30.00	0.00	4,873.83	0.00	4,873.83
374.3.000.201 INSTRUCTION-SHOP	(503.78)	.00	.00	(503.78)	.00	(503.78)
374.3.700.201 INSTRUCTION-SHOP 7TH & 8TH	479.09	36.78	.00	515.87	.00	515.87
PROGRAM: 374	(24.69)	36.78	0.00	12.09	0.00	12.09
501.3.000.201 FACULTY VENDING	(37.96)	.00	.00	(37.96)	.00	(37.96)
PROGRAM: 501	(37.96)	0.00	0.00	(37.96)	0.00	(37.96)
551.3.000.201 DUE TO DSC-TEXTBOOK FINES	.00	.00	.00	.00	.00	.00
PROGRAM: 551	0.00	0.00	0.00	0.00	0.00	0.00
552.3.000.201 DUE TO DSC-OTHER	18.58	.00	.00	18.58	.00	18.58
PROGRAM: 552	18.58	0.00	0.00	18.58	0.00	18.58
600.3.000.201 OVER/SHORT	.00	.00	.00	.00	.00	.00
PROGRAM: 600	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTALS	22,976.92	15,476.68	(5,663.66)	32,789.94	(1,787.94)	31,002.00

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
100.3.000.202 STUDENT ACITIVITIES CASH ACCOUNT	.00	.00	.00	.00	.00	.00
100.3.111.202 WEB STORE FEES-WEST	(125.34)	4.99	(.95)	(121.30)	.00	(121.30)
100.3.112.202 SALES TAX	569.70	143.67	(562.88)	150.49	.00	150.49
PROGRAM: 100	444.36	148.66	(563.83)	29.19	0.00	29.19
200.3.000.202 ATHLETICS	(2,838.41)	.00	(193.22)	(3,031.63)	(692.86)	(3,724.49)
200.3.200.202 ATHLETICS-SPIRIT PACKS	998.07	22.64	.00	1,020.71	.00	1,020.71
200.3.206.202 ATHLETICS-STAFF CLOTHING	.00	.00	.00	.00	.00	.00
200.3.207.202 ATHLETICS-GATE RECEIPTS	11,118.33	1,417.92	.00	12,536.25	.00	12,536.25
200.3.209.202 ATHLETICS-REGION IV TOURNAMENT	(1,552.89)	2,140.00	(2,360.50)	(1,773.39)	.00	(1,773.39)
PROGRAM: 200	7,725.10	3,580.56	(2,553.72)	8,751.94	(692.86)	8,059.08
206.3.000.202 ATHLETICS-FOOTBALL	.00	.00	.00	.00	.00	.00
206.3.200.202 ATHLETICS-FOOTBALL UNIFORMS	17.80	.00	.00	17.80	.00	17.80
206.3.201.202 ATHLETICS-FOOTBALL FUNDRAISER	.00	.00	.00	.00	.00	.00
206.3.203.202 ATHLETICS-FOOTBALL CAMP	.00	.00	.00	.00	.00	.00
PROGRAM: 206	17.80	0.00	0.00	17.80	0.00	17.80
212.3.000.202 ATHLETICS-TRACK	.00	.00	.00	.00	.00	.00
PROGRAM: 212	0.00	0.00	0.00	0.00	0.00	0.00
214.3.000.202 ATHLETICS-WRESTLING	.00	.00	.00	.00	.00	.00
214.3.200.202 ATHLETICS-WRESTLING UNIFORMS	.00	.00	.00	.00	.00	.00
PROGRAM: 214	0.00	0.00	0.00	0.00	0.00	0.00
250.3.000.202 GENERAL ACCOUNT	(18.00)	.00	.00	(18.00)	(55.00)	(73.00)
PROGRAM: 250	(18.00)	0.00	0.00	(18.00)	(55.00)	(73.00)
251.3.000.202 CONCESSIONS	9,683.69	450.94	.00	10,134.63	(600.00)	9,534.63

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
PROGRAM: 251	9,683.69	450.94	0.00	10,134.63	(600.00)	9,534.63
252.3.000.202 VENDING	2,522.77	.00	(275.00)	2,247.77	.00	2,247.77
PROGRAM: 252	2,522.77	0.00	(275.00)	2,247.77	0.00	2,247.77
253.3.000.202 ACTIVITY CARDS	7,389.01	66.04	.00	7,455.05	.00	7,455.05
PROGRAM: 253	7,389.01	66.04	0.00	7,455.05	0.00	7,455.05
254.3.000.202 ANNUALS	8,528.13	73.59	.00	8,601.72	.00	8,601.72
PROGRAM: 254	8,528.13	73.59	0.00	8,601.72	0.00	8,601.72
255.3.000.202 SCHOOL PLANNERS/HANDBOOKS	4.35	.00	.00	4.35	.00	4.35
PROGRAM: 255	4.35	0.00	0.00	4.35	0.00	4.35
256.3.000.202 LOCKERS-HALLWAY	.00	.00	.00	.00	.00	.00
PROGRAM: 256	0.00	0.00	0.00	0.00	0.00	0.00
257.3.000.202 INTEREST	1.91	.00	.00	1.91	.00	1.91
PROGRAM: 257	1.91	0.00	0.00	1.91	0.00	1.91
259.3.000.202 STUDENT BODY FUNDRAISER	.00	.00	.00	.00	.00	.00
259.3.259.202 SCHOOL IMPROVEMENT FUND RAISE	14,278.83	.00	(181.98)	14,096.85	.00	14,096.85
PROGRAM: 259	14,278.83	0.00	(181.98)	14,096.85	0.00	14,096.85
260.3.000.202 SPECIAL INTEREST FUNDRAISER	.00	.00	.00	.00	.00	.00
260.3.260.202 GIFT OF GREEN	.00	.00	.00	.00	.00	.00
PROGRAM: 260	0.00	0.00	0.00	0.00	0.00	0.00
300.3.000.202 STUDENT COUNCIL	883.24	268.85	.00	1,152.09	.00	1,152.09
PROGRAM: 300	883.24	268.85	0.00	1,152.09	0.00	1,152.09
301.3.000.202 CLUB-ANNUAL	.00	.00	.00	.00	.00	.00
PROGRAM: 301	0.00	0.00	0.00	0.00	0.00	0.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
303.3.000.202 CLUB-BUILDERS	1,651.57	.00	.00	1,651.57	.00	1,651.57
PROGRAM: 303	1,651.57	0.00	0.00	1,651.57	0.00	1,651.57
305.3.000.202 CLUB-SOURCES OF STRENGTH	996.24	.00	(159.30)	836.94	(325.00)	511.94
PROGRAM: 305	996.24	0.00	(159.30)	836.94	(325.00)	511.94
308.3.000.202 CLUB-HERITAGE	4.18	.00	.00	4.18	.00	4.18
PROGRAM: 308	4.18	0.00	0.00	4.18	0.00	4.18
316.3.000.202 CLUB-SKI	1,533.05	8,680.00	.00	10,213.05	.00	10,213.05
PROGRAM: 316	1,533.05	8,680.00	0.00	10,213.05	0.00	10,213.05
318.3.000.202 CLUB-SPECIAL OLYMPICS	27.30	.00	.00	27.30	.00	27.30
PROGRAM: 318	27.30	0.00	0.00	27.30	0.00	27.30
320.3.000.202 CLUB-TECHNOLOGY	454.90	.00	.00	454.90	.00	454.90
PROGRAM: 320	454.90	0.00	0.00	454.90	0.00	454.90
350.3.000.202 INSTRUCTIONAL-GENERAL	8,310.84	.00	.00	8,310.84	(141.06)	8,169.78
PROGRAM: 350	8,310.84	0.00	0.00	8,310.84	(141.06)	8,169.78
351.3.000.202 INSTRUCTION-RENAISSANCE	525.47	.00	.00	525.47	.00	525.47
PROGRAM: 351	525.47	0.00	0.00	525.47	0.00	525.47
354.3.000.202 INSTRUCTION-ART	98.52	.00	.00	98.52	.00	98.52
PROGRAM: 354	98.52	0.00	0.00	98.52	0.00	98.52
355.3.000.202 INSTRUCTION-BAND	(316.50)	.00	.00	(316.50)	.00	(316.50)
PROGRAM: 355	(316.50)	0.00	0.00	(316.50)	0.00	(316.50)
356.3.000.202 INSTRUCTION-CHEERLEADING	4,882.35	.00	.00	4,882.35	.00	4,882.35
356.3.200.202 INSTRUCTION-CHEER UNIFORM	(2,869.26)	.00	.00	(2,869.26)	(243.30)	(3,112.56)
356.3.203.202 INSTRUCTION-CHEERLEADING CAMP	(470.00)	.00	.00	(470.00)	.00	(470.00)

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
356.3.204.202 INSTRUCTION-CHOREOGRAPHY	.00	.00	.00	.00	.00	.00
356.3.205.202 INSTRUCTION-CHEERLEADING TRIP	.00	.00	.00	.00	.00	.00
PROGRAM: 356	1,543.09	0.00	0.00	1,543.09	(243.30)	1,299.79
358.3.000.202 INSTRUCTION-CHOIR	25.75	23.88	.00	49.63	.00	49.63
358.3.205.202 INSTRUCTION-CHOIR TRIP	.00	.00	.00	.00	.00	.00
PROGRAM: 358	25.75	23.88	0.00	49.63	0.00	49.63
360.3.000.202 INSTRUCTION-DANCE/DRILL	2,548.40	.00	(462.00)	2,086.40	.00	2,086.40
360.3.200.202 INSTRUCTION-DANCE/DRILL UNIF	(1,063.72)	75.47	.00	(988.25)	.00	(988.25)
360.3.203.202 INSTRUCTION-DANCE/DRILL CAMP	(360.00)	.00	.00	(360.00)	.00	(360.00)
PROGRAM: 360	1,124.68	75.47	(462.00)	738.15	0.00	738.15
363.3.000.202 INSTRUCTION-EXPLORATORY 6TH GR	.00	.00	.00	.00	.00	.00
PROGRAM: 363	0.00	0.00	0.00	0.00	0.00	0.00
364.3.000.202 INSTRUCTION-HOME EC	.00	.00	.00	.00	.00	.00
364.3.364.202 INSCTRUCTION-FACS CLASS	672.05	.00	.00	672.05	.00	672.05
364.3.600.202 INSTRUCTION-HOME EC 6TH GR	323.58	.00	.00	323.58	.00	323.58
PROGRAM: 364	995.63	0.00	0.00	995.63	0.00	995.63
368.3.000.202 INSTRUCTION-MEDIA	808.43	.00	(147.26)	661.17	.00	661.17
368.3.368.202 INSTRUCTION-ACC READER	.00	.00	.00	.00	.00	.00
PROGRAM: 368	808.43	0.00	(147.26)	661.17	0.00	661.17
370.3.000.202 INSTRUCTION-ORCHESTRA	2,147.21	.00	.00	2,147.21	.00	2,147.21
PROGRAM: 370	2,147.21	0.00	0.00	2,147.21	0.00	2,147.21
372.3.000.202 INSTRUCTION-PHYSICAL EDUCATION	.00	.00	.00	.00	.00	.00
372.3.720.202 INSTRUCTION-TOWEL AND LOCKER	2,177.85	.00	.00	2,177.85	.00	2,177.85

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
372.3.721.202 INSTRUCTION-BOWLING FEE	2,474.10	30.00	.00	2,504.10	.00	2,504.10
PROGRAM: 372	4,651.95	30.00	0.00	4,681.95	0.00	4,681.95
374.3.000.202 INSTRUCTION-SHOP	.00	.00	.00	.00	.00	.00
374.3.600.202 INSTRUCTION-SHOP 6TH GR	.00	.00	.00	.00	.00	.00
374.3.700.202 INSTRUCTION-SHOP 7TH & 8TH	516.64	.00	.00	516.64	.00	516.64
PROGRAM: 374	516.64	0.00	0.00	516.64	0.00	516.64
551.3.000.202 DUE TO DSC-TEXTBOOK FINES-DAN	.54	.00	.00	.54	.00	.54
PROGRAM: 551	0.54	0.00	0.00	0.54	0.00	0.54
552.3.000.202 DUE TO DSC-OTHER	2,029.61	10.00	.00	2,039.61	.00	2,039.61
PROGRAM: 552	2,029.61	10.00	0.00	2,039.61	0.00	2,039.61
600.3.000.202 OVER/SHORT	.00	.00	.00	.00	.00	.00
PROGRAM: 600	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTALS	78,590.29	13,407.99	(4,343.09)	87,655.19	(2,057.22)	85,597.97

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
100.3.111.301 WEB STORE FEES-MINICO	(691.74)	5.69	(63.93)	(749.98)	.00	(749.98)
100.3.112.301 SALES TAX	1,845.48	3,455.60	(1,845.48)	3,455.60	.00	3,455.60
PROGRAM: 100	1,153.74	3,461.29	(1,909.41)	2,705.62	0.00	2,705.62
200.3.000.301 ATHLETICS	(4,897.61)	500.00	(5,855.35)	(10,252.96)	.00	(10,252.96)
200.3.200.301 ATHLETICS-SPIRIT PACKS	.00	.00	.00	.00	.00	.00
200.3.206.301 ATHLETICS-STAFF CLOTHING	.00	.00	.00	.00	.00	.00
200.3.207.301 ATHLETICS-GATE RECEIPTS	29,992.47	10,766.05	.00	40,758.52	.00	40,758.52
200.3.209.301 ATHLETICS-REGION IV TOURNAMENT	.00	97.31	.00	97.31	.00	97.31
200.3.210.301 ATHLETICS-RED HALVERSON	2,550.00	450.00	(186.50)	2,813.50	(2,519.94)	293.56
200.3.211.301 ATHLETICS MEMORIAL DONATION	2,047.57	.00	.00	2,047.57	.00	2,047.57
PROGRAM: 200	29,692.43	11,813.36	(6,041.85)	35,463.94	(2,519.94)	32,944.00
201.3.000.301 ATHLETICS-BASEBALL	2,078.39	135.00	.00	2,213.39	(10,289.00)	(8,075.61)
201.3.200.301 ATHLETICS-BASEBALL UNIFORMS	.00	.00	.00	.00	.00	.00
201.3.201.301 ATHLETICS-BASEBALL FUNDRAISERS	.00	12,467.74	(6,338.40)	6,129.34	.00	6,129.34
PROGRAM: 201	2,078.39	12,602.74	(6,338.40)	8,342.73	(10,289.00)	(1,946.27)
202.3.000.301 ATHLETICS-BASKETBALL BOYS	990.01	4,120.00	(2,850.00)	2,260.01	(417.92)	1,842.09
202.3.200.301 ATHLETICS-BB BOYS UNIFORMS	.00	.00	.00	.00	.00	.00
202.3.201.301 ATHLETICS-BB BOYS FUNDRAISERS	6,104.67	6,773.62	(4,680.00)	8,198.29	.00	8,198.29
PROGRAM: 202	7,094.68	10,893.62	(7,530.00)	10,458.30	(417.92)	10,040.38
203.3.000.301 ATHLETICS-BASKETBALL GIRLS	(1,701.95)	2,455.00	(434.58)	318.47	.00	318.47
203.3.200.301 ATHLETICS-BB GIRLS UNIFORMS	.00	.00	.00	.00	.00	.00
203.3.201.301 ATHLETICS-BB GIRLS FUNDRAISERS	8,193.85	84.91	(259.49)	8,019.27	.00	8,019.27
PROGRAM: 203	6,491.90	2,539.91	(694.07)	8,337.74	0.00	8,337.74

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
204.3.000.301 ATHLETICS-BOWLING	3,530.14	113.20	(1,680.00)	1,963.34	(185.00)	1,778.34
PROGRAM: 204	3,530.14	113.20	(1,680.00)	1,963.34	(185.00)	1,778.34
205.3.000.301 ATHLETICS-CROSS COUNTRY	655.75	.00	(92.77)	562.98	.00	562.98
PROGRAM: 205	655.75	0.00	(92.77)	562.98	0.00	562.98
206.3.000.301 ATHLETICS-FOOTBALL	(11,910.78)	275.00	17.96	(11,617.82)	(5,096.40)	(16,714.22)
206.3.200.301 ATHLETICS-FOOTBALL UNIFORMS	(10,248.06)	.00	.00	(10,248.06)	.00	(10,248.06)
206.3.201.301 ATHLETICS-FOOTBALL FUNDRAISERS	25,956.00	.00	.00	25,956.00	.00	25,956.00
206.3.202.301 ATHLETICS-SPARTAN MOMS	(4.48)	.00	.00	(4.48)	.00	(4.48)
206.3.203.301 ATHLETICS-FOOTBALL CAMP	1,982.33	.00	.00	1,982.33	.00	1,982.33
206.3.205.301 TRIP	.00	.00	.00	.00	.00	.00
PROGRAM: 206	5,775.01	275.00	17.96	6,067.97	(5,096.40)	971.57
207.3.000.301 ATHLETICS-GOLF	3,078.51	.00	.00	3,078.51	.00	3,078.51
207.3.200.301 ATHLETICS-GOLF UNIFORMS	.00	.00	.00	.00	.00	.00
207.3.208.301 ATHLETICS-GOLF TOURNAMENT	.00	.00	.00	.00	.00	.00
PROGRAM: 207	3,078.51	0.00	0.00	3,078.51	0.00	3,078.51
208.3.000.301 ATHLETICS-SOCCER BOYS	104.50	.00	(300.00)	(195.50)	.00	(195.50)
208.3.200.301 ATHLETICS-SOCCER BOYS UNIFORM	(252.00)	.00	.00	(252.00)	.00	(252.00)
PROGRAM: 208	(147.50)	0.00	(300.00)	(447.50)	0.00	(447.50)
209.3.000.301 ATHLETICS-SOCCER GIRLS	2,074.11	.00	(92.00)	1,982.11	.00	1,982.11
209.3.200.301 ATHLETICS-SOCCER GIRLS UNIFORM	88.68	.00	(3,390.00)	(3,301.32)	.00	(3,301.32)
PROGRAM: 209	2,162.79	0.00	(3,482.00)	(1,319.21)	0.00	(1,319.21)
210.3.000.301 ATHLETICS-SOFTBALL	(917.52)	5,000.00	.00	4,082.48	(5,600.00)	(1,517.52)
210.3.200.301 ATHLETICS-SOFTBALL UNIFORMS	1,086.74	.00	.00	1,086.74	.00	1,086.74
PROGRAM: 210	169.22	5,000.00	0.00	5,169.22	(5,600.00)	(430.78)

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
211.3.000.301 ATHLETICS-TENNIS	1,633.79	4.72	.00	1,638.51	.00	1,638.51
PROGRAM: 211	1,633.79	4.72	0.00	1,638.51	0.00	1,638.51
212.3.000.301 ATHLETICS-TRACK	3,748.58	200.00	.00	3,948.58	.00	3,948.58
PROGRAM: 212	3,748.58	200.00	0.00	3,948.58	0.00	3,948.58
213.3.000.301 ATHLETICS-VOLLEYBALL	3,947.14	.00	(961.34)	2,985.80	.00	2,985.80
213.3.200.301 ATHLETICS-VOLLEYBALL UNIFORMS	657.65	.00	.00	657.65	.00	657.65
PROGRAM: 213	4,604.79	0.00	(961.34)	3,643.45	0.00	3,643.45
214.3.000.301 ATHLETICS-WRESTLING	(9,545.02)	555.00	(2,281.99)	(11,272.01)	(12,635.95)	(23,907.96)
214.3.200.301 ATHLETICS-WRESTLING UNIFORMS	245.30	1,283.11	.00	1,528.41	.00	1,528.41
214.3.201.301 ATHLETICS-WRESTLING FUNDRAISE	8,746.41	26,889.00	(9,678.86)	25,956.55	.00	25,956.55
PROGRAM: 214	(553.31)	28,727.11	(11,960.85)	16,212.95	(12,635.95)	3,577.00
216.3.000.301 CLASS 2016	500.00	.00	.00	500.00	.00	500.00
PROGRAM: 216	500.00	0.00	0.00	500.00	0.00	500.00
217.3.000.301 CLASS 2017	158.71	.00	.00	158.71	.00	158.71
PROGRAM: 217	158.71	0.00	0.00	158.71	0.00	158.71
218.3.000.301 CLASS 2018	500.00	.00	.00	500.00	.00	500.00
PROGRAM: 218	500.00	0.00	0.00	500.00	0.00	500.00
219.3.000.301 CLASS 2019	.00	.00	.00	.00	.00	.00
PROGRAM: 219	0.00	0.00	0.00	0.00	0.00	0.00
220.3.000.301 CLASS 2020	5,515.93	.00	.00	5,515.93	(234.03)	5,281.90
PROGRAM: 220	5,515.93	0.00	0.00	5,515.93	(234.03)	5,281.90
221.3.000.301 CLASS 2021	1,897.68	.00	.00	1,897.68	(241.07)	1,656.61
PROGRAM: 221	1,897.68	0.00	0.00	1,897.68	(241.07)	1,656.61

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
222.3.000.301 CLASS 2022	678.93	.00	.00	678.93	.00	678.93
PROGRAM: 222	678.93	0.00	0.00	678.93	0.00	678.93
223.3.000.301 CLASS 2023	(185.84)	.00	.00	(185.84)	.00	(185.84)
PROGRAM: 223	(185.84)	0.00	0.00	(185.84)	0.00	(185.84)
250.3.000.301 GENERAL ACCOUNT	(85.27)	.00	.00	(85.27)	.00	(85.27)
250.3.250.301 PARKING PERMITS	9,554.72	10.00	.00	9,564.72	.00	9,564.72
PROGRAM: 250	9,469.45	10.00	0.00	9,479.45	0.00	9,479.45
251.3.000.301 CONCESSIONS	5,084.72	6,614.88	(3,286.65)	8,412.95	(3,159.89)	5,253.06
PROGRAM: 251	5,084.72	6,614.88	(3,286.65)	8,412.95	(3,159.89)	5,253.06
252.3.000.301 VENDING	(174.33)	296.20	(366.04)	(244.17)	(1,211.65)	(1,455.82)
PROGRAM: 252	(174.33)	296.20	(366.04)	(244.17)	(1,211.65)	(1,455.82)
253.3.000.301 ACTIVITY CARDS	25,691.36	566.10	.00	26,257.46	.00	26,257.46
PROGRAM: 253	25,691.36	566.10	0.00	26,257.46	0.00	26,257.46
254.3.000.301 YEARBOOKS	15,042.63	849.06	.00	15,891.69	.00	15,891.69
PROGRAM: 254	15,042.63	849.06	0.00	15,891.69	0.00	15,891.69
257.3.000.301 INTEREST	.00	.00	.00	.00	.00	.00
PROGRAM: 257	0.00	0.00	0.00	0.00	0.00	0.00
259.3.000.301 STUDENT BODY FUNDRAISER	.00	.00	.00	.00	.00	.00
259.3.259.301 SCHOOL IMPROVEMENT FUND	4,983.87	.00	.00	4,983.87	.00	4,983.87
PROGRAM: 259	4,983.87	0.00	0.00	4,983.87	0.00	4,983.87
260.3.000.301 SPECIAL INTEREST FUND RAISER	.00	.00	.00	.00	.00	.00
260.3.260.301 GIFT OF GREEN	219.57	4,460.28	(297.44)	4,382.41	(3,534.06)	848.35
PROGRAM: 260	219.57	4,460.28	(297.44)	4,382.41	(3,534.06)	848.35

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
300.3.000.301 STUDENT COUNCIL	3,245.02	305.00	(217.08)	3,332.94	(178.00)	3,154.94
PROGRAM: 300	3,245.02	305.00	(217.08)	3,332.94	(178.00)	3,154.94
301.3.000.301 CLUB-ANNUAL	2,513.49	100.00	(263.52)	2,349.97	.00	2,349.97
PROGRAM: 301	2,513.49	100.00	(263.52)	2,349.97	0.00	2,349.97
302.3.000.301 CLUB-ART	111.90	.00	.00	111.90	.00	111.90
PROGRAM: 302	111.90	0.00	0.00	111.90	0.00	111.90
304.3.000.301 CLUB-BUSINESS	2,333.34	990.00	.00	3,323.34	(1,756.50)	1,566.84
304.3.304.301 CLUB-MR MHS	.00	.00	.00	.00	.00	.00
PROGRAM: 304	2,333.34	990.00	0.00	3,323.34	(1,756.50)	1,566.84
305.3.000.301 CLUB-DRUG FREE YOUTH	1,776.17	.00	.00	1,776.17	.00	1,776.17
PROGRAM: 305	1,776.17	0.00	0.00	1,776.17	0.00	1,776.17
306.3.000.301 CLUB-FCCLA	327.81	.00	100.00	427.81	.00	427.81
PROGRAM: 306	327.81	0.00	100.00	427.81	0.00	427.81
307.3.000.301 CLUB-FFA	22,422.85	3,613.78	(3,184.05)	22,852.58	(8,815.36)	14,037.22
PROGRAM: 307	22,422.85	3,613.78	(3,184.05)	22,852.58	(8,815.36)	14,037.22
309.3.000.301 CLUB-KEY	499.45	.00	.00	499.45	.00	499.45
PROGRAM: 309	499.45	0.00	0.00	499.45	0.00	499.45
310.3.000.301 CLUB-LEO	.00	.00	.00	.00	.00	.00
PROGRAM: 310	0.00	0.00	0.00	0.00	0.00	0.00
311.3.000.301 CLUB-M CLUB	260.59	.00	.00	260.59	.00	260.59
PROGRAM: 311	260.59	0.00	0.00	260.59	0.00	260.59
312.3.000.301 CLUB-MINICO BALLROOM	.00	.00	.00	.00	.00	.00
PROGRAM: 312	0.00	0.00	0.00	0.00	0.00	0.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
313.3.000.301 CLUB-NHS	638.90	.00	399.58	1,038.48	.00	1,038.48
PROGRAM: 313	638.90	0.00	399.58	1,038.48	0.00	1,038.48
314.3.000.301 CLUB-RODEO	1,239.41	.00	.00	1,239.41	.00	1,239.41
PROGRAM: 314	1,239.41	0.00	0.00	1,239.41	0.00	1,239.41
315.3.000.301 CLUB-SCIENCE	2,683.49	287.45	100.00	3,070.94	(440.96)	2,629.98
PROGRAM: 315	2,683.49	287.45	100.00	3,070.94	(440.96)	2,629.98
316.3.000.301 CLUB-SKI	835.04	3,450.00	.00	4,285.04	.00	4,285.04
PROGRAM: 316	835.04	3,450.00	0.00	4,285.04	0.00	4,285.04
317.3.000.301 CLUB-SPANISH	231.33	.00	.00	231.33	.00	231.33
PROGRAM: 317	231.33	0.00	0.00	231.33	0.00	231.33
318.3.000.301 CLUB-SPIRIT (RED ZONE)	775.32	.00	.00	775.32	.00	775.32
PROGRAM: 318	775.32	0.00	0.00	775.32	0.00	775.32
319.3.000.301 CLUB-SWIM TEAM	5,081.07	130.00	(180.88)	5,030.19	(131.12)	4,899.07
PROGRAM: 319	5,081.07	130.00	(180.88)	5,030.19	(131.12)	4,899.07
321.3.000.301 CLUB-TSA INDUSTRIAL TECH	(6.23)	.00	.00	(6.23)	.00	(6.23)
PROGRAM: 321	(6.23)	0.00	0.00	(6.23)	0.00	(6.23)
322.3.000.301 CLUB-YOUNG REPUBLICAN	705.86	1,470.00	.00	2,175.86	(1,344.00)	831.86
PROGRAM: 322	705.86	1,470.00	0.00	2,175.86	(1,344.00)	831.86
325.3.000.301 CLUB-TRAP	437.27	.00	.00	437.27	.00	437.27
PROGRAM: 325	437.27	0.00	0.00	437.27	0.00	437.27
350.3.000.301 INSTRUCTIONAL-GENERAL	5,153.00	.00	.00	5,153.00	(86.00)	5,067.00
PROGRAM: 350	5,153.00	0.00	0.00	5,153.00	(86.00)	5,067.00
351.3.000.301 INSTRUCTION-RENAISSANCE	581.78	.00	(102.00)	479.78	.00	479.78
PROGRAM: 351	581.78	0.00	(102.00)	479.78	0.00	479.78

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
352.3.000.301 INSTRUCTION-ADV PLACEMENT	.00	.00	.00	.00	.00	.00
352.3.521.301 INSTRUCTION-PSAT	340.18	.00	.00	340.18	.00	340.18
352.3.522.301 INSTRUCTION-PLAN TEST	292.56	.00	.00	292.56	.00	292.56
352.3.523.301 INSTRUCTION-IDLA FEES	375.00	.00	.00	375.00	.00	375.00
PROGRAM: 352	1,007.74	0.00	0.00	1,007.74	0.00	1,007.74
353.3.000.301 INSTRUCTION-AEROBICS	.00	.00	.00	.00	.00	.00
PROGRAM: 353	0.00	0.00	0.00	0.00	0.00	0.00
354.3.000.301 INSTRUCTION-ART	732.54	100.00	(216.40)	616.14	(40.85)	575.29
354.3.540.301 INSTRUCTION-ART BAIRD	14.15	28.30	(14.15)	28.30	(14.15)	14.15
354.3.541.301 INSTRUCTION-ART CALL	.00	.00	.00	.00	.00	.00
PROGRAM: 354	746.69	128.30	(230.55)	644.44	(55.00)	589.44
355.3.000.301 INSTRUCTION-BAND	3,315.01	.00	(725.85)	2,589.16	(1,640.00)	949.16
355.3.550.301 INSTRUCTION-PIANO REPAIR	120.00	.00	.00	120.00	.00	120.00
355.3.551.301 INSTRUCTION-BAND UNIFORMS	.00	.00	.00	.00	.00	.00
355.3.552.301 INSTRUCTION-BAND INSTRUMENT	.00	.00	.00	.00	.00	.00
PROGRAM: 355	3,435.01	0.00	(725.85)	2,709.16	(1,640.00)	1,069.16
356.3.000.301 INSTRUCTION-CHEERLEADING	17,049.73	276.13	(525.00)	16,800.86	(318.94)	16,481.92
356.3.200.301 INSTRUCTION-CHEER UNIFORM	(17,923.79)	202.83	.00	(17,720.96)	.00	(17,720.96)
356.3.203.301 INSTRUCTION-CHEER CAMP	.00	.00	.00	.00	.00	.00
356.3.204.301 INSTRUCTION-CHOREOGRAPHY	(2,284.60)	.00	.00	(2,284.60)	.00	(2,284.60)
356.3.205.301 INSTRUCTION-CHEER TRIP	.00	.00	.00	.00	.00	.00
PROGRAM: 356	(3,158.66)	478.96	(525.00)	(3,204.70)	(318.94)	(3,523.64)
357.3.000.301 INSTRUCTION-CHEMISTRY	1,265.43	.00	.00	1,265.43	.00	1,265.43

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
PROGRAM: 357	1,265.43	0.00	0.00	1,265.43	0.00	1,265.43
358.3.000.301 INSTRUCTION-CHOIR	(1,643.50)	62.45	(524.41)	(2,105.46)	(940.41)	(3,045.87)
358.3.205.301 INSTRUCTION-MUSIC TOUR	.00	250.00	.00	250.00	.00	250.00
358.3.358.301 INSTRUCTION-MADRIGAL DINNER	15,613.51	12,501.00	(402.95)	27,711.56	(1,600.51)	26,111.05
PROGRAM: 358	13,970.01	12,813.45	(927.36)	25,856.10	(2,540.92)	23,315.18
359.3.000.301 INSTRUCTION-DANCE FORCE	11,552.64	.00	(35.91)	11,516.73	.00	11,516.73
359.3.200.301 INSTRUCTION-DANCE UNIFORMS	(377.06)	.00	.00	(377.06)	.00	(377.06)
359.3.203.301 INSTRUCTION-DANCE FORCE CAMP	.00	.00	.00	.00	.00	.00
359.3.204.301 INSTRUCTION-CHOREOGRAPHY	(1,970.15)	.00	.00	(1,970.15)	.00	(1,970.15)
359.3.205.301 INSTRUCTION-DANCE FORCE TRIP	.00	.00	.00	.00	.00	.00
PROGRAM: 359	9,205.43	0.00	(35.91)	9,169.52	0.00	9,169.52
361.3.000.301 INSTRUCTION-DRAMA	.00	.00	.00	.00	.00	.00
PROGRAM: 361	0.00	0.00	0.00	0.00	0.00	0.00
362.3.000.301 INSTRUCTION-DRIVERS ED	3,125.00	625.00	.00	3,750.00	.00	3,750.00
362.3.362.301 INSTRUCTION-DR ED IDLA FEES	75.00	.00	.00	75.00	.00	75.00
PROGRAM: 362	3,200.00	625.00	0.00	3,825.00	0.00	3,825.00
365.3.000.301 INSTRUCTION-JOURNALISM	197.91	.00	.00	197.91	.00	197.91
PROGRAM: 365	197.91	0.00	0.00	197.91	0.00	197.91
366.3.000.301 INSTRUCTION-LIFE SKILLS	374.38	.00	.00	374.38	.00	374.38
PROGRAM: 366	374.38	0.00	0.00	374.38	0.00	374.38
367.3.000.301 INSTRUCTION-LIFE SPORTS	4,050.59	65.00	(960.00)	3,155.59	.00	3,155.59
PROGRAM: 367	4,050.59	65.00	(960.00)	3,155.59	0.00	3,155.59
368.3.000.301 INSTRUCTION-MEDIA	639.45	3.00	(15.87)	626.58	(120.42)	506.16
PROGRAM: 368	639.45	3.00	(15.87)	626.58	(120.42)	506.16

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

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369.3.000.301 INSTRUCTION-OPERETTA	3,846.01	.00	(478.51)	3,367.50	(3,821.49)	(453.99)
PROGRAM: 369	3,846.01	0.00	(478.51)	3,367.50	(3,821.49)	(453.99)
370.3.000.301 INSTRUCTION-ORCHESTRA	340.04	169.81	(140.40)	369.45	(444.50)	(75.05)
370.3.205.301 INSTRUCTION-ORCHESTRA TRIP	200.00	1,145.00	(200.00)	1,145.00	(2,500.00)	(1,355.00)
370.3.370.301 INSTRUCTION-COWBOY DINNER	9,481.12	.00	.00	9,481.12	.00	9,481.12
PROGRAM: 370	10,021.16	1,314.81	(340.40)	10,995.57	(2,944.50)	8,051.07
371.3.000.301 INSTRUCTION-PHOTO & GRAPHIC	.00	.00	.00	.00	.00	.00
PROGRAM: 371	0.00	0.00	0.00	0.00	0.00	0.00
372.3.000.301 INSTRUCTION-PHYSICAL EDUCATION	.00	.00	.00	.00	.00	.00
372.3.721.301 INSTRUCTION-PE BOWLING	1,424.00	20.00	.00	1,444.00	.00	1,444.00
PROGRAM: 372	1,424.00	20.00	0.00	1,444.00	0.00	1,444.00
373.3.000.301 INSTRUCTION-SCIENCE	(19.54)	34.91	.00	15.37	(92.23)	(76.86)
373.3.373.301 INSTRUCTION-SCIENCE FUNDRAISER	.00	.00	.00	.00	.00	.00
PROGRAM: 373	(19.54)	34.91	0.00	15.37	(92.23)	(76.86)
375.3.000.301 INSTRUCTION-SPEECH/DEBATE	2,553.80	.00	.00	2,553.80	.00	2,553.80
PROGRAM: 375	2,553.80	0.00	0.00	2,553.80	0.00	2,553.80
376.3.000.301 INSTRUCTION-WEIGHTS	5,032.77	.00	.00	5,032.77	.00	5,032.77
PROGRAM: 376	5,032.77	0.00	0.00	5,032.77	0.00	5,032.77
390.3.000.301 VOC INSTRUCTION-GREENHOUSE	12,891.86	.00	.00	12,891.86	(5,500.00)	7,391.86
390.3.901.301 VOC INSTRUCTION-FLORAL DESIGN	(40.48)	.00	.00	(40.48)	.00	(40.48)
PROGRAM: 390	12,851.38	0.00	0.00	12,851.38	(5,500.00)	7,351.38
391.3.000.301 VOC INSTRUCTION-AG SHOP	(469.06)	249.06	(494.90)	(714.90)	.00	(714.90)
391.3.911.301 VOC INSTRUCTION-SHOP SUPPLIES	1,927.97	.00	.00	1,927.97	.00	1,927.97

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

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PROGRAM: 391	1,458.91	249.06	(494.90)	1,213.07	0.00	1,213.07
392.3.000.301 VOC INSTRUCTION-DIESEL	3,648.37	.00	.00	3,648.37	.00	3,648.37
392.3.900.301 VOC INSTRUCTION-DIESEL SKILLS	(62.01)	.00	.00	(62.01)	(174.65)	(236.66)
PROGRAM: 392	3,586.36	0.00	0.00	3,586.36	(174.65)	3,411.71
393.3.000.301 VOC INSTRUCTION-BUS/ACCOUNTING	.00	.00	.00	.00	.00	.00
393.3.931.301 VOC-INSTRUCTION-BUSINESS STELY	322.41	.00	.00	322.41	.00	322.41
393.3.932.301 VOC INSTRUCTION-BUSINESS KILLOY	544.26	.00	.00	544.26	.00	544.26
393.3.933.301 VOC INSTRUCTION-BUSINESS SHIPEN	.00	.00	.00	.00	.00	.00
393.3.934.301 VOC INSTRUCTION-VID MULTIMEDIA	859.76	.00	.00	859.76	.00	859.76
PROGRAM: 393	1,726.43	0.00	0.00	1,726.43	0.00	1,726.43
394.3.000.301 VOC INSTRUCTION-INFO TECH	617.73	.00	.00	617.73	.00	617.73
394.3.900.301 VOC INSTRUCTION-INFO TECH SKILLS	540.74	.00	.00	540.74	.00	540.74
PROGRAM: 394	1,158.47	0.00	0.00	1,158.47	0.00	1,158.47
395.3.000.301 VOC INSTRUCTION-PREENGINEERING	(291.59)	.00	.00	(291.59)	.00	(291.59)
395.3.951.301 VOC INSTRUCTION- ACADEMY	58.84	.00	.00	58.84	.00	58.84
395.3.952.301 VOC INSTRUCTION-MANUFACTURING	1,786.93	.00	.00	1,786.93	(306.90)	1,480.03
395.3.953.301 VOC INSTRUCTION- COPIES	260.02	.00	.00	260.02	.00	260.02
PROGRAM: 395	1,814.20	0.00	0.00	1,814.20	(306.90)	1,507.30
396.3.000.301 VOC INSTRUCTION-CONSTRUCTION	7,548.51	3,247.29	(21.10)	10,774.70	(619.76)	10,154.94
396.3.900.301 VOC INSTRUCTION-CONSTR SKILLS	(1,935.47)	.00	(459.79)	(2,395.26)	(330.64)	(2,725.90)
PROGRAM: 396	5,613.04	3,247.29	(480.89)	8,379.44	(950.40)	7,429.04
397.3.000.301 VOC INSTRUCTION-FOOD LAB	2,767.75	.00	.00	2,767.75	.00	2,767.75
397.3.971.301 VOC INSTRUCTION-BRUTUS BAKERY	.00	.00	.00	.00	.00	.00

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

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397.3.972.301 VOC INSTRUCTION-SPARTAN BISTRO	489.55	.00	.00	489.55	.00	489.55
PROGRAM: 397	3,257.30	0.00	0.00	3,257.30	0.00	3,257.30
398.3.000.301 VOC INSTRUCTION-CLOTHING	969.03	.00	.00	969.03	.00	969.03
PROGRAM: 398	969.03	0.00	0.00	969.03	0.00	969.03
399.3.000.301 VOC INSTRUCTION-CERT NURSING	139.12	.00	.00	139.12	.00	139.12
PROGRAM: 399	139.12	0.00	0.00	139.12	0.00	139.12
400.3.000.301 ESL SCHOLARSHIP	368.54	.00	.00	368.54	.00	368.54
PROGRAM: 400	368.54	0.00	0.00	368.54	0.00	368.54
401.3.000.301 MISSMHS	294.34	.00	.00	294.34	.00	294.34
PROGRAM: 401	294.34	0.00	0.00	294.34	0.00	294.34
402.3.000.301 PRIVATE SCHOLARSHIP	.00	.00	.00	.00	.00	.00
PROGRAM: 402	0.00	0.00	0.00	0.00	0.00	0.00
500.3.000.301 SCHOOL CLIMATE	419.07	738.00	(587.91)	569.16	.00	569.16
500.3.500.301 SUNSHINE FUND	.00	.00	.00	.00	.00	.00
PROGRAM: 500	419.07	738.00	(587.91)	569.16	0.00	569.16
552.3.000.301 DUE TO DSC-LAP TOP INSURANCE	3,720.00	20.00	.00	3,740.00	.00	3,740.00
PROGRAM: 552	3,720.00	20.00	0.00	3,740.00	0.00	3,740.00
553.3.000.301 DUE TO DSC-LAPTOP REPLACE FINE	770.00	110.00	.00	880.00	.00	880.00
PROGRAM: 553	770.00	110.00	0.00	880.00	0.00	880.00
GRAND TOTALS	288,336.82	118,621.48	(54,073.96)	352,884.34	(76,342.30)	276,542.04

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 12/1/2019 To: 12/31/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

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220.3.000.492 CLASS 2020	3,636.45	.00	.00	3,636.45	(365.00)	3,271.45
250.3.000.492 GENERAL ACCOUNT	76.57	.00	.00	76.57	.00	76.57
251.3.000.492 CONCESSIONS	92.00	.00	.00	92.00	.00	92.00
252.3.000.492 VENDING	2,315.46	.00	.00	2,315.46	(240.76)	2,074.70
253.3.000.492 ACTIVITY	.00	.00	.00	.00	.00	.00
254.3.000.492 ANNUALS	205.30	.00	.00	205.30	.00	205.30
257.3.000.492 INTEREST	41.09	.00	.00	41.09	.00	41.09
259.3.000.492 STUDENT BODY FUNDRAISER	969.80	.00	.00	969.80	.00	969.80
259.3.259.492 SCHOOL IMPROVEMENT FUND RAISE	2,374.67	.00	.00	2,374.67	.00	2,374.67
260.3.000.492 SPEC INTER FUNDRAISER-VETERANS	490.11	.00	.00	490.11	(170.00)	320.11
300.3.000.492 STUDENT COUNCIL	858.80	.00	.00	858.80	(334.14)	524.66
304.3.000.492 CLUB-BUSINESS	(9.00)	.00	(60.00)	(69.00)	.00	(69.00)
305.3.000.492 CLUB-SOURCES OF STRENGTH	1,678.61	.00	.00	1,678.61	.00	1,678.61
325.3.000.492 CLUB-FISHING	50.00	.00	.00	50.00	.00	50.00
340.3.000.492 INSTRUCTION-DAYCARE	16,757.48	.00	.00	16,757.48	(700.00)	16,057.48
351.3.000.492 INSTRUCTIONAL-RENAISSANCE	544.14	.00	.00	544.14	.00	544.14
393.3.000.492 VOC INSTRUCTION-BUS/ACCOUNTING PHOENIX PUBLISHING	728.37	.00	.00	728.37	.00	728.37
500.3.500.492 SUNSHINE FUND	83.89	.00	.00	83.89	.00	83.89
GRAND TOTALS	30,893.74	.00	(60.00)	30,833.74	(1,809.90)	29,023.84

End of Report

Fundraiser Proposal

Who: East & West Choir students

What: A breakfast Fundraiser

Students would sell tickets (est. \$10.00 per ticket) ahead of time to raise funds for the choir account. Students would then attend the event as servers, helping to bring out meals, fill water glasses, etc. This would give them some responsibility and ownership over earning money for items we need to run a successful, thriving music program. Teachers, admin., and/or parent volunteers would help with the purchase, preparation, and cooking of the food in the FCS room at the school. Food would be served in the “commons” area (cafeteria) of the school.

The funds would go towards purchasing items that may not always be covered by discretionary funds, such as:

- Choir tours
- Tuning & Maintaining classroom piano
- Auxiliary Percussion instruments to accompany performance songs
- Subscription to “Music Prodigy” program so students can extend their learning beyond the classroom (this goes along with our current sight-singing method)
- New Warm-up, Theory, Sight-singing, or Technique (method) books
- Paying our professional accompanist

When: Saturday, February 22nd 8-10AM* (preferred/estimated date)

Where: East Minico Middle School (Or West Minico Middle School)

TRAVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE NCCEP GEAR UP WORKSHOP PURPOSE OF CONFERENCE PROFESSIONAL DEVELOPMENT- GEAR UP	DESTINATION ORLANDO FLORIDA REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM	CHECK ONE IN RADIUS <input type="checkbox"/> OUT OF RADIUS <input checked="" type="checkbox"/> X STUDENT TRAVEL OVERNIGHT Y/N # STUDENTS # CHAPERONES
---	---	---

REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. OUT OF RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

FUNDING SOURCE (MARK ONE)			
DISTRICT PD	SPECIAL ED	ACTIVITIES	
FEDERAL	SAFETY	VOCATION	

NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB	
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL \$1.00 PER MILE									
AMY CHIESA	23-Feb-20		\$ 15	\$ 30	\$ 45	SLC	350	\$ 157.50	NO	\$ 60	\$ 150	\$ -	\$ 1,095	\$ 700	\$ 1,460	\$ 322.50	
	24-Feb-20	\$ 10	INCLUDED	\$ 30	\$ 40												
	25-Feb-20	\$ 10	INCLUDED	\$ 30	\$ 40												
	26-Feb-20	\$ 10	INCLUDED	\$ 30	\$ 40												
	27-Feb-20	\$ 10	\$ 15		\$ 25												
				\$ -			\$ -									\$ 25.00	
JASMYN ROGGE	23-Feb-20		\$ 15	\$ 30	\$ 45												
	24-Feb-20	\$ 10	INCLUDED	\$ 30	\$ 40												
	25-Feb-20	\$ 10	INCLUDED	\$ 30	\$ 40					\$ 60		\$ -	\$ 1,095	\$ 700			\$ 165.00
	26-Feb-20	\$ 10	INCLUDED	\$ 30	\$ 40												
	27-Feb-20	\$ 10	\$ 15		\$ 25												
				\$ -			\$ -										\$ 25.00
				\$ -			\$ -										\$ -
				\$ -			\$ -										\$ -
				\$ -			\$ -										\$ -

OFFICE USE ONLY

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION. PERDIEM REIMBURSED AHEAD

FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.

BUDGET CODE: 100.621.0380 PROGRAM DIRECTOR INITIAL: *[Signature]* SS TOTAL COST OF REQUEST \$ 5,857.50

SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: *Amy Chiesa* 1/7/2020

SIGNATURE OF SUPERINTENDENT: *[Signature]* 1/8/2020

BOARD APPROVAL DATE

TRAVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

<p style="text-align: center;">TITLE OF CONFERENCE</p> <p style="text-align: center;">Latinos in Action Leadership Conference 2020</p> <p style="text-align: center;">PURPOSE OF CONFERENCE</p> <p style="text-align: center;">Professional Development</p>	<p style="text-align: center;">DESTINATION</p> <p style="text-align: center;">Salt Lake City, UT</p> <p style="text-align: center;">REPORT TO: (CIRCLE ONE)</p> <p style="text-align: center;">BOARD STAFF TEAM</p>	<p style="text-align: center;">CHECK ONE</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">IN-RADIUS</td> <td style="width: 25%; text-align: center;">XX</td> <td style="width: 25%;">OUT-RADIUS</td> <td style="width: 25%;"></td> </tr> <tr> <td colspan="4" style="text-align: center;">STUDENT TRAVEL OVERNIGHT Y/N</td> </tr> <tr> <td># STUDENTS</td> <td></td> <td># CHAPERONES</td> <td></td> </tr> </table>	IN-RADIUS	XX	OUT-RADIUS		STUDENT TRAVEL OVERNIGHT Y/N				# STUDENTS		# CHAPERONES	
IN-RADIUS	XX	OUT-RADIUS												
STUDENT TRAVEL OVERNIGHT Y/N														
# STUDENTS		# CHAPERONES												

REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

FUNDING SOURCE (MARK ONE)			
DISTRICT PD		SPECIAL ED	
FEDERAL	Migrant	SAFETY	ACTIVITIES VOCATION

NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				DAILY TOTAL	MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB
		BREAKFAST \$10	LUNCH \$15	DINNER STATE \$20 OUT-STATE \$30	IN		DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE								
Veronica Granillo				\$ 500	\$ -	SIC Troy	316										
Jamie Garza			\$ -		\$ -	Bird driving	@1.00 mi	\$ 316	school bus								\$ 816
Sylvia Hendrix			\$ -		\$ -												
23 Students:					\$ -												
Alvarez, Natalie					\$ -			\$ -									\$ -
Canelo, Nicolas					\$ -												
Espinosa, Luis					\$ -												
Guillen, Sarahi					\$ -												
Jaquez, Juan Luis					\$ -			\$ -									\$ -
Jaquez, Maritza					\$ -												
Jaquez, Emily					\$ -												
Lopez, Ninel					\$ -												
Magana, Aneth					\$ -			\$ -									\$ -
Morales, Erick					\$ -												
Paz O, Oscar					\$ -												
Ramirez, Andrea					\$ -												
Rios, Dulce					\$ -			\$ -									
Rodriguez, Dapne					\$ -												\$ -
Rodriguez, Janet					\$ -												
Rodriguez, Rodrigo	Tellez, Diego				\$ -												
Ruiz, Manases	Arteaga, Jose				\$ -												
Torres, Diego	Mendoza, Juan Lopez				\$ -			\$ -									\$ -
Vega, Luis A	Martinez, Patricio				\$ -												

OFFICE USE ONLY

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.

PERDIEM REIMBURSED AHEAD FOR

BUDGET CODE: _____	Federal Migrant	PROGRAM DIRECTOR INITIAL: _____	SL	TOTAL COST OF REQUEST	\$ 816
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: <i>Kim Darby M. Kidd</i>		1/17/2020		SIGNATURE(S) OF SUPERINTENDENT: <i>Michele Widmier</i>	
2F3043C936AA43A...		1/20/2020		68A5066430B044B...	
				BOARD APPROVAL DATE	

BDA355988D4640C...



MINIDOKA COUNTY SCHOOL DISTRICT

DISPOSITION OF DISTRICT PROPERTY/FIXED ASSETS

BUILDING: ACEQUIA

12-16-19

	TAG NO.	ITEM DESCRIPTION	SERIAL NO.	COST	CURRENT VALUE	SURPLUS / DONATE / DISPOSE / TRANSFER
1	36737	Piano			\$0.00	DISPOSE
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						

SIGNATURE

Heath Hymowitz

(Building Principal)

DATE

SIGNATURE

(Removal From Building - Maintenance Work Order)

DATE

SIGNATURE

(Maintenance/Technology/Curriculum Supervisor)

DATE

6 Jan 20 20

SIGNATURE

* REQUIRES BOARD APPROVAL

(Board Authorization)

DATE

DELETED FROM GFA LISTING BY

DATE

MINIDOKA COUNTY SCHOOL DISTRICT ENROLLMENT

1/6/20-1/10/20

Week 19																Week 19 FY 18/19	FY 18/19	"Fall" Projected <i>budgeted</i> Enrollment	Budgeted Difference			
SCHOOL	PRE	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL	ENROLL	DIFF.					
ACEQUIA	0	48	40	55	57	50	57								307	308	-1	312	-5.0			
HEYBURN	0	73	88	79	91	85	86								502	569	-67	532	-30.0			
PAUL	0	75	101	90	78	103	90								537	508	29	550	-13.0			
RUPERT	0	128	111	100	98	106	103								646	639	7	616	30.0			
PRESCHOOL	72	0	0	0	0	0	0								72	71	1	76	-4.0			
TOTAL ELEM	72	324	340	324	324	344	336	0							2064	2095	-31	2086	-22.0			
EAST								192	151	156					499	470	29	496	3.0			
WEST								188	187	181					556	504	52	541	15.0			
MINICO											324	271	235	202	1032	1034	-2	1018	14.0			
JDC								1	1	2	3	0	1	1	9	9	0	4	5.0			
ALTERNATIVE								12	8	18	24	35	47	54	198	191	7	208	-10.0			
TOTAL SEC								393	347	357	351	306	283	257	2294	2208	86	2267	27.0			
DIST TOTAL	72	324	340	324	324	344	336	393	347	357	351	306	283	257	4358	4303	55	4353	5			
FY 18/19 BY GRADE	71	314	327	338	340	333	372	331	349	330	319	305	254	320	4303							
ENROLLMENT THIS WEEK								4358	ENROLLMENT THIS WEEK								4358					
ENROLLMENT 2018-19								4303	ENROLLMENT LAST								4394					
DIFFERENCE								55	WEEK								-36					

Elem	1992
Middle	1093
High	1192

ATTENDANCE BY SCHOOL 2019-2020

Week 19	KIND.	5	DAYS			
1/6/20-1/10/20	GR 1=12	5	DAYS	POSSIBLE PRESEI	100.0%	
TOTAL	DAYS	DAYS	POSSIBLE	PERCENT	ADA	
ENROLL	PRESENT	ABSENT	DAYS	PRESENT		
KINDERGARTEN						
ACEQUIA	48.0	218.0	22.0	240.0	90.8%	43.6
HEYBURN	73.0	330.0	35.0	365.0	90.4%	66.0
PAUL	75.0	339.0	36.0	375.0	90.4%	67.8
RUPERT	128.0	577.0	66.0	643.0	89.7%	115.4
TOTAL	324.0	1464.0	159.0	1623.0	90.2%	292.8
GRADES 1-3						
ACEQUIA	152.0	707.5	52.5	760.0	93.1%	141.5
HEYBURN	258.0	1233.0	57.0	1290.0	95.6%	246.6
PAUL	269.0	1243.5	97.5	1341.0	92.7%	248.7
RUPERT	309.0	1383.0	168.0	1551.0	89.2%	276.6
TOTAL	988.0	4567.0	375.0	4942.0	92.4%	913.4
GRADES 4-6						
ACEQUIA	107.0	508.5	26.5	535.0	95.0%	101.7
HEYBURN	171.0	810.5	42.5	853.0	95.0%	162.1
PAUL	193.0	910.5	53.5	964.0	94.5%	182.1
RUPERT	209.0	977.5	67.5	1045.0	93.5%	195.5
EAST MINICO	192.0	905.0	58.0	963.0	94.0%	181.0
WEST MINICO	188.0	852.0	76.0	938.0	90.8%	170.4
TOTAL	1060.0	4964.0	324.0	5298.0	93.7%	992.8
GRADES 7-12						
EAST	307.0	1421.0	108.0	1534.0	92.6%	284.2
WEST	368.0	1729.5	109.5	1839.0	94.0%	345.9
MINICO	1032.0	4722.0	436.0	5158.0	91.5%	944.4
ALTERNATIVE	186.0	669.5	300.5	975.0	68.7%	133.9
TOTAL	1893.0	8542.0	954.0	9506.0	89.9%	1708.4
TOTAL STUDENT PRESENT ABSENT DAYS PERCENT ADA						
DISTRICT TOTALS						
KINDERGARTEN	324.0	1464.0	159.0	1623.0	90.2%	292.8
GR 1-3	988.0	4567.0	375.0	4942.0	92.4%	913.4
GR 4-6	1060.0	4964.0	324.0	5298.0	93.7%	992.8
GR 7-12	1893.0	8542.0	954.0	9506.0	89.9%	1708.4
TOTALS	4265.0	19537.0	1812.0	21369.0	91.4%	3907.4
ACEQUIA	307.0	1434.0	101.0	1535.0	93.4%	286.8
HEYBURN	502.0	2373.5	134.5	2508.0	94.6%	474.7
PAUL	537.0	2493.0	187.0	2680.0	93.0%	498.6
RUPERT	646.0	2937.5	301.5	3239.0	90.7%	587.5
EAST	499.0	2326.0	166.0	2497.0	93.2%	465.2
WEST	556.0	2581.5	185.5	2777.0	93.0%	516.3
MINICO	1032.0	4722.0	436.0	5158.0	91.5%	944.4
TOTALS	4079.0	18867.5	1511.5	20394.0	92.5%	3773.5
Alternative School						
MT. HARRISON	186.0	669.5	300.5	975.0	68.7%	133.9

Minidoka County Schools
School Board Report
January 20, 2020

PAuSE/Mental Health Committee/District Crisis Protocol/Hope Squad

Mini- Cassia PAuSE -Suicide Prevention and Support organization-

Suzette Miller has been serving as our DSC representative for the last two years. Community meetings are held every 3rd Wednesday of February , April, June, August, October, and December. In addition, "Lunch and Learn" meetings are held every 3rd Thursday of January, March, May, July, September, and November. Guest speakers are invited to discuss topics surrounding suicide prevention, awareness and support. **Mini- Cassia PAuSe** is a non-profit organization that is dedicated to suicide prevention and awareness through education in our schools and throughout the community. The goal is to provide support and resources to survivors to find hope and healing.

This past fall, we organized a team of educators, counselors, psychologists, and support personnel to form the **District Mental Health Committee**.

District Mental Health Committee Members: Suzette Miller, Tyson Christensen, Nikki Sayer, Kent Chandler, John Kontos, Shelley Merrill, TL Lowder, Sherry Bingham, Shanna Lindsay, Greg Durrant, Tiffany Bliss, Danelle Stutzman, Kerri Tibbitts

Sherry Bingham, Special Services Director, provided the current procedures in place to support mental health for district students:

- 1) Behavior plan in place which provides support at the lowest level
- 2) Opportunity of counseling in the classroom
- 3) Self-referral or parent, teacher, for counseling (goes to Sherry)
- 4) If determined, counseling will be provided

Tyson Christensen, of EduQuest, also explained the additional services his company can provide students once they have been referred by the building administrator.

The committee reviewed Policy 372.50 Suicide Prevention, Intervention and Response and provided input and suggestions for revisions of the policy and procedures.

Our District Mental Health Committee felt that it was important to not only follow the policy , but also provide a protocol to follow in the event of a crisis/tragedy. This protocol would assist our schools in handling a crisis situation as well as provide consistency in how each event is addressed. We found that this protocol was helpful in dealing with the loss of a student at Rupert Elementary this fall, as well as the recent loss of a staff member at Acequia Elementary.

Crisis Team Protocol

(Developed by the Admin team , and Mental Health Committee)

1. Upon notification of accident/death/suicide involving a student or staff member please verify the information with family or law enforcement (if needed).
2. Gather the basic facts concerning the incident and, whenever possible, confer with the family about what they are comfortable sharing with the general public.
3. Notify the Superintendent and discuss the need for additional support staff (Counselors, School Psychologists, District Administrators, Substitutes, others) as determined by the building Crisis Team.
4. Share information with ALL staff members present as soon as possible.
5. Request that a Remind notification be sent to Admin Team and/or Board members as appropriate.
6. Gather staff together prior to or after school to prepare them for the day or to de-brief at the end of the day. Make sure they are aware of supports available (substitute coverage, counseling, time to collect themselves, etc.) as needed.
7. Contact parents of students in the impacted class. Allowing parents to come and pick up their child, if they want to be the one to share the news with their child privately.
8. Make arrangements for the building Administrator or a Teacher to visit with each class and or grade level to share sad news. Have a buddy teacher/substitute available if needed.
9. The District will arrange to provide additional counseling support/staffing for both students and staff as needed.
10. You may consider sending home to parents a letter notifying them of the incident and the supports in place for students and when they will be available.
11. Closely monitor those students and staff who were close to the student/staff member involved in the incident, especially for the next few weeks.

In an effort to proactively provide suicide prevention, awareness and support, our district has partnered with the Hope Squad program and purchased an integrated curriculum to implement in our two high schools this year. Our vision is to further implement this program into our middle and elementary schools in the next few years.

Minico / Mt. Harrison have recently begun the implementation of the **Hope Squad** class in their school this second semester. They committed to having two teachers be trained by certified Hope Squad trainers this past November. They have also partnered with the Hope Squad from Bonneville High School to learn and gain support from a well established program. On Monday, January 13 approximately 60 students from Minico, Mt. Harrison and Bonneville High School had a retreat at the Burley Inn and learned more about the possibilities and supports that come from the Hope Squad program.

What is Hope Squad?

Hope Squad advisors train students who have been identified by their classmates as a trustworthy peers. These students are trained to watch for at-risk students-provide friendship, identify warning signs, and seek help from trusted adults. Through evidence-based training modules, Hope squad members are empowered to seek help and save a life. Hope Squad members are NOT taught to act as counselors, but rather, are educated on how to recognize signs of suicide contemplation, and how to properly and respectfully report this to an adult. Hope Squads are the eyes and ears of the school. Hope Squads seek to reduce self- destructive behavior and youth suicide by training, building, and creating change in schools and communities.

Students from the Hope Squad class at both high schools plan on sharing in a "Good News" report later with the Board this spring.

Report prepared by Suzette Miller- Secondary Student Achievement Director
1/14/2020

Suicide in Idaho: Fact Sheet

September 2018

- In 2016, there were 44,965 deaths by suicide in the United States, an average of 1 person every 12 minutes.
- Idaho is consistently among the states with the highest suicide rates. In 2016, Idaho had the 8th highest suicide rate in the U.S. with a rate of 20.8, 50% higher than the national average.
- Suicide is the 2nd leading cause of death for Idahoans ages 15-34 and for males up to age 44.
- Between 2013-2017, 110 Idaho school children (ages 6-18 years old) died by suicide; 25 of those deaths were among children age 14 or younger.
- Between 2012-2016, an estimated 7,100 adults age 18 and up attempted suicide in Idaho; resulting in an attempt rate of 686 per 100,000.

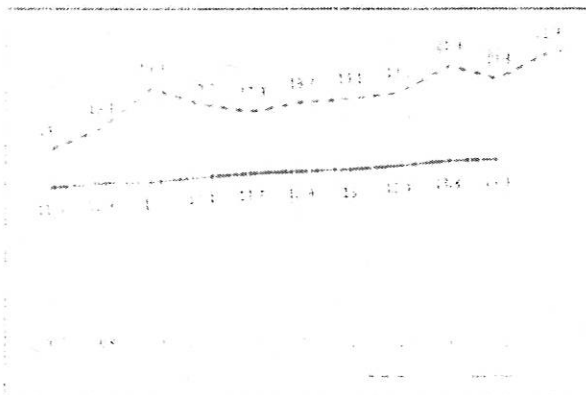
Idaho Resident Suicides By Public Health District

*Rate per 100,000 population

District	Anchor City	Suicides 2017	Rate (per 100,000)	Population 2017	Suicides 2013-2017	5-Year Average Rate
1	Coeur D'Alene	57	24.3+	234,845	251	22.2
2	Lewiston	24	22.1-	108,520	130	24.2
3	Nampa	76	26.8+	283,184	273	20.0
4	Boise	97	19.3-	501,649	460	19.2
5	Twin Falls	52	26.4+	196,712	215	22.3
6	Pocatello	41	23.8-	172,451	210	24.7
7	Idaho Falls	46	20.9+	219,577	195	18.3
Idaho Overall		393	22.9+	1,716,943	1,734	20.9

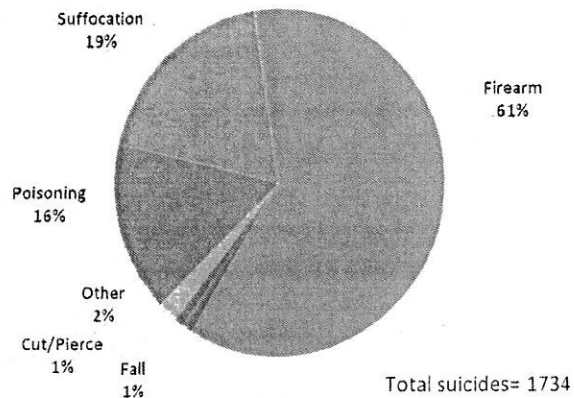
Increase from 2016, - Decrease from 2016

Idaho & US Rates by Year: 2007-2017



*Rate per 100,000 population

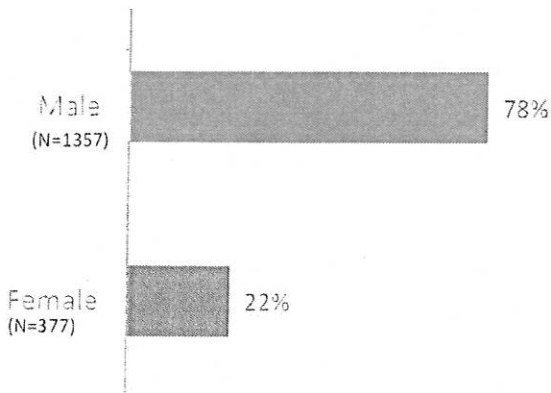
Idaho Method: 2013-2017 (All Ages)



Idaho Youth Risk Behavior Survey 2017 – Public and Charter High School Students

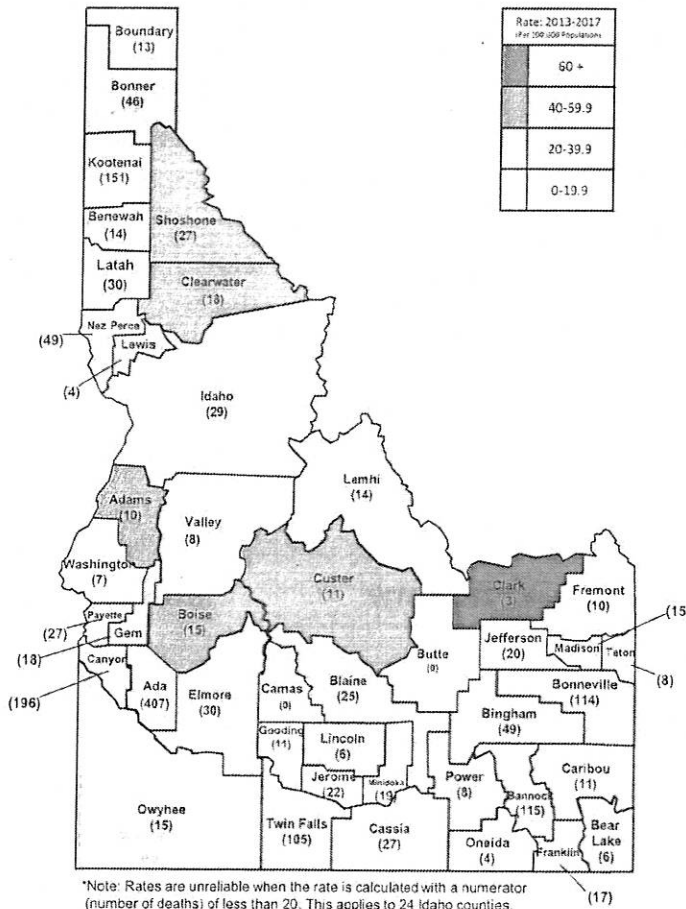
Grade	Sad or Hopeless (%)	Suicidal (%)	Plan (%)	Attempt (%)	Medical Care for Attempt (%)
9 th	34.8	22.7	20.1	12.8	3.2
10 th	36.7	23.9	19.4	10.3	3.7
11 th	34.0	20.9	19.1	8.8	3.3
12 th	34.6	19.5	14.8	5.6	2.5
Idaho Overall	35.0	21.7	18.4	9.7	3.2

Idaho Suicide Deaths by Gender: 2013-2017



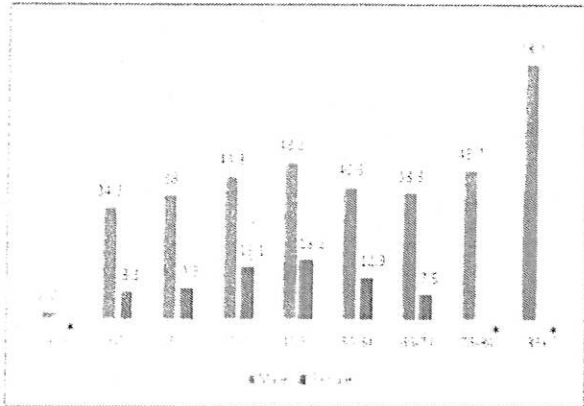
Idaho Suicide Rates by County: 2013-2017

*Rate per 100,000 population
 **Number of deaths is shown below county name.



Idaho Suicide Rates by Age and Gender: 2013-2017 Combined

(*Rate per 100,000 population)



*Note: Rates are unreliable when the rate is calculated with a numerator (number of deaths) of less than 20. Female rates not calculated for this reason.

*Note: Rates are unreliable when the rate is calculated with a numerator (number of deaths) of less than 20. This applies to 24 Idaho counties.



Suicide Prevention Program
 450 W. State Street, 4th Floor
 PO Box 83720
 Boise, Idaho 83720-0036
 (208) 334-4953



Sources: Idaho Bureau of Vital Records and Health Statistics, Idaho Department of Health & Welfare; Centers for Disease Control and Prevention; State Department of Education. Special Thanks to Max Rich, Senior Research Analysts and Pam Harder, Research Analyst Supervisor, Idaho Bureau of Vital Records and Health Statistics.



HOPE SQUAD on. PERSUASIVE Empowerment

Elementary School

The Hope Squad has changed the culture of our school to one where everyone looks out for one another and lets adults know when they see or hear something that concerns them.

Middle School

At this point, I think it is the most effective program available to us, the school and students are so used to it by now it's almost a legacy. Students count on it—they would be more upset if we changed programs.

High School

Kids this age are marvelous at listening to their friends but they get overwhelmed and don't know how to carry it after a while. So if you have a program that addresses what to do and how to get help sooner perhaps break cycles sooner. I think peers are very relevant.

Hope Squads

Hope Squads seek to reduce self-destructive behavior and youth suicide by training, building, and creating change in schools and communities.



Train



Build



Change

What is a Hope Squad?

Hope Squad advisors train students who have been identified by their classmates as trustworthy peers. These students are trained to watch for at-risk students—provide friendship, identify warning signs, and seek help from adults. Through evidence-based training modules, Hope Squad members are empowered to seek help and save a life. Hope Squad members are NOT taught to act as counselors, but rather, are educated on how to recognize signs of suicide contemplation, and how to properly and respectfully report this to an adult. Hope Squads are the eyes and ears of a school.

Join the Hope Squad Movement

Hope Squad is a curriculum based three-year integration program in partnership with QPR. Students are nominated by their peers and trained by the school Hope Squad advisors. First year curriculum, "**Hope Squad Fundamentals**" begins with being trained in QPR. Second year curriculum, "**Hope Squad Essentials**" members increase their understanding about mental illness and gain confidence supporting and recognizing the needs of their peers. Third year curriculum, "**Hope Squad Connections**", members now have the skills to train and mentor the new members and are given the opportunity to provide training for their families and communities.



Visit Us Online At HopeSquad.com

Minidoka County School District

Food Service Report

DECEMBER 2019

Howdy to ya all. We all had a good holiday and look forward to the start of a New Year. I hope you all had a good holiday also.

For the month of December, we served a total of 15,055 breakfast meals. Last year we served 13,387. We served a total of 15 days in 2019 at we served 14 days in 2018. The daily average is 1,004 for 2019 and we averaged 956 per day in 2018.

For lunch we served 39,623 for December 2019 and we served 36,765 in 2018. The daily average for 2019 is 2,642 and for 2018 we averaged 2,626, so you can see a small increase in daily numbers for 2019.

We have a claim of \$127,403.63 for 2019 and our claim for 2018 was \$113,491.33. We did have the one extra day for 2019.

We have our point of sales reviews that we are doing and have to be done by the end of January every year. We visit the schools during lunch and breakfast to make sure that the schools are following the guidelines.

We are in the process of getting a new point of sale system installed. We have the new computers at our office, and the IT department will be working on getting it up and running for us. We have also received our new pin pads. We will be using a new program from Nutrikids that will be based off their cloud. This new program will also allow us to link directly into PowerSchool. We will be working with Microsoft Windows 10 instead of Xp.

Minidoka County School District
Monthly Food Service Report
DECEMBER 2019

The following information is from our National School Lunch Program (NSLP) reimbursement claim for **DECEMBER 2019**:

Total Breakfasts Served: 15,055 F/R 12,480 (82.8%) Paid 2,387
 Total Lunches served: 39,623 F/R 27,637 (69.7%) Paid 11,986

Meals served by school:

School	Free	Reduced	Paid	Total	F/R Total	F/R %*
B - Acequia	621	140	262	1023	761	74.4%
L - Acequia	1226	384	1309	2919	1610	55.2%
B - Heyburn	1824	370	341	2536	2194	86.5%
L - Heyburn	3362	851	1381	5594	4213	75.3%
B - Paul	1479	416	508	2403	1895	78.9%
L - Paul	2804	961	1633	5398	3765	69.7%
B - Rupert	1829	537	381	2747	2366	86.1%
L - Rupert	3737	1308	1422	6467	8782	78.0%
B - DSC	350	45	66	461	395	85.7%
L - DSC	474	86	87	647	560	86.6%
B - East	948	226	202	1376	1174	85.3%
L - East	2350	868	1360	4578	3218	70.3%
B - West	795	200	213	1208	995	82.4%
L - West	2823	738	1671	5232	3561	68.1%
B - Minico	1785	442	573	2800	2227	79.5%
L - Minico	3828	1110	2981	7919	4938	62.4%
B - Mt Harr	462	11	29	502	473	94.2%
L - Mt. Harr	668	59	142	869	727	83.6%

**This is the % of meals served not the % of F/R students.*

--

Russell Taylor
 Food Service Supervisor
 Minidoka County School District

BREAKFAST MEALS SERVED SCH/YR-18/19

MONTH	FREE	REDUCED	PAID	SERVED	
AUGUST	3,607	544	689	4,840	
SEPTEMBER	13,856	2,368	2,475	18,699	
OCTOBER	15,138	2,548	2,851	20,537	
NOVEMBER	13,065	2,395	2,795	18,255	
DECEMBER	9,517	1,806	2,064	13,387	
JANUARY	12,640	2,354	2,539	17,533	
FEBRUARY	12,811	2,255	2,605	17,671	
MARCH	11,541	2,115	2,360	16,016	
APRIL	16,940	3,081	3,311	23,332	
MAY	17,228	2,869	3,203	23,300	
TOTAL	126,343	22,335	24,892	173,570	

LUNCH MEALS SERVED SCH/YR-18/19

MONTH	FREE	REDUCED	PAID	SERVED	SCH YR 17-18
AUGUST	10,428	2,787	5,165	18,380	21,711
SEPTEMBER	28,945	7,433	13,888	50,266	54,052
OCTOBER	31,016	7,531	16,059	54,606	52,186
NOVEMBER	26,395	6,316	13,915	46,626	46,516
DECEMBER	20,411	5,048	11,306	36,765	29,151
JANUARY	26,801	6,544	14,180	47,525	52,505
FEBRUARY	25,582	6,087	13,431	45,100	40,974
MARCH	22,891	5,371	11,635	39,897	42,156
APRIL	32,448	7,679	16,182	56,309	53,132
MAY	31,484	7,082	14,681	53,247	54,470
TOTAL	256,401	61,878	130,442	448,721	446,853

BREAKFAST MEALS SERVED SCH/YR-19-20

MONTH	FREE	REDUCED	PAID	SERVED	SCH YR 18-19
AUGUST	4,871	744	916	6,531	4,840
SEPTEMBER	15,162	3,135	2,952	21,249	18,699
OCTOBER	16,123	3,727	3,822	23,672	20,537
NOVEMBER	12,026	2,879	2,983	17,888	18,255
DECEMBER	10,093	2,387	2,575	15,055	13,387
JANUARY					
FEBRUARY					
MARCH					
APRIL					
MAY					
TOTAL					

LUNCH MEALS SERVED SCH/YR-19-20

MONTH	FREE	REDUCED	PAID	SERVED	SCH YR 18-19
AUGUST	12,680	2,654	5,837	21,171	18,380
SEPTEMBER	31,178	8,501	14,782	54,461	50,266
OCTOBER	32,607	9,368	17,335	59,310	54,606
NOVEMBER	23,799	6,923	12,567	43,289	46,516
DECEMBER	21,272	6,365	11,986	39,623	36,765
JANUARY					
FEBRUARY					
MARCH					
APRIL					
MAY					
TOTAL					

Minidoka County School District
Monthly Maintenance Report
January 15, 2020

Dec. - 151 New Requests
267 Work in Progress
183 Complete

Jan. – 129 New Requests
259 Work in Progress
137 Complete

Maintenance Department Updates

Current Projects:

Paul

1. A Contractor is Scheduled to cut the new entry way into the brick wall this month.
2. The new HVAC system for 6 classrooms and the lunch room are completed



Minico

1. JV Baseball dugouts are falling apart. Are in the planning stage to be redone.
2. JV Baseball and Varsity Softball scoreboards were installed needing the electrical hooked up when the weather improves.

Clark Property

1. Removed all sick/sun starved trees and shrubs.



Minidoka County School District
Monthly Maintenance Report
January 15, 2020

West

1. Replaced two damaged Wood doors with Metal doors and hardware on the Library



Heyburn

1. Convergent has installed the new security entry system. Being operated by new Genetec software.

Acequia

2. Convergent has installed the new security entry system. Being operated by new Genetec software.



Work orders that have been completed:

HVAC - repairs to the Multi Gym, East, Acequia, Rupert and Paul boiler.

Plumbing –Toilets, sinks, water leaks.

Electrical – Video cameras, Exterior lights, and door hardware.

Carpentry – Doors, front entry at East and West.

Grounds – Delivered supplies, Hung White Boards

Maintenance and Head Custodians - pushed a lot of snow

Minidoka County School District
Technology Department
January 20, 2020

Student Technology

- A lab at Minico High School for Donna Cameron's room was updated with the new computers she got through Artec.
- Desktop computers are being started on to update from Windows 7 to Windows 10 because of the expiration of support from Microsoft.

District Technology

- Our 2019-2020 E-Rate was approved for the year 2019.
- Additional Cameras were fixed and added to the District Service Center.

Work Orders

- Work orders are combined with Maintenance.

October	November	December
226 New	151 New	129 New
249 Resolved	183 Resolved	137 Resolved
298 Incomplete	267 Incomplete	259 Incomplete

Upcoming Projects

- Security Cameras off of the critical areas from talking to the schools.
- Upgrading Windows 7 lab machines to Windows 10.
- Updating Teacher Laptops.
- Re-designing of Minico High School, East Minico Junior High Schools, and West Minico Junior High Schools networks for better efficiency.
- Upgrading backbone of the network at Minico High School.
- Audit of District Printers.
- Audit of District device carts.
- Upgrading Access Points in the district to remove outdated ones from service.
- Installing fax line at Minico High School.
- Installing telephone line at Maintenance.

Minidoka County School District

Transportation Report

January Board Report

The month of December was a pretty good month with a nice break and a chance to get a few things caught up around here. I hope that everyone had a good Christmas break and enjoyed your families.

The mechanics have had to drive a lot, so they spent their Christmas break catching repairs and inspections up in the shop. They were very productive.

We lost a full time driver whose last day was on the 20th of December. She chose to move out of the area. We had a retired driver come back in order to help us finish the year. Nothing gained but at least nothing lost. We continue to get everyone to school.

In the short month of December, we only issued 6 bus tickets and did not have to kick anyone off the bus. The kids were as happy as us for a vacation.

We ran about 62 extra trips in the 2 weeks we had school in December (at least as far as the trip cards I have so far received from the schools). There may be a few more still to come in.

We hope you are all well and thank you for all your patience and help you are to us.

Thank you

Ryan Edwards

Transportation supervisor

It is the policy of the Board of Trustees of Minidoka County Joint School District No. 331 that a student's grade should reflect their learning, their knowledge of the content and their participation in the classroom.

The issuance of grades and progress reports on a regular basis serves as a basis for continuous evaluation of the student's performance and for determining changes that should be made to effect improvement. These reports shall be designed to provide information that will be helpful to the student, teacher, counselor and parent.

The Board directs the Superintendent to establish a system of reporting student progress and shall require all staff members to comply with such a system as part of their teaching responsibility.

Class Examinations:

It is the policy of tThe Board of Trustees of Minidoka County Joint School District No. 331 believes that a student's grade must be substantiated in part by class examinations.

Provisions: The following provisions are delineated:

1. The content and design of class examinations shall be left to the discretion of the teacher.
2. Class examinations shall cover academic material only.
3. End of course examinations will not include materials not covered in class.
4. Class examinations will be graded in a timely manner and entered into the gradebook within one week.
5. A minimum of one grade per week should be entered in the grade book for class assignments or examinations.

Grading Scale Point Averages

Final grades and grade point averages (GPA) are computed using the following:

<u>Grading Scale</u>	<u>Grade Points</u>	<u>AP Grade</u>
A – 90-100	4 points (Excellent)	5 points (Excellent)
B – 80-89	3 points (Above Average)	4 points (Above Average)
C – 70-79	2 points (Average)	3 points (Average)
D – 60-69	1 point (Below Average)	2 point (Below Average)
F or U – 50-59	0 point (Fail)	0 point (Fail)
NC	No Credit	

("F" is used at the secondary level; "U" is used at elementary level)

The District does not use a “pass/fail” designation in assigning a final class grade, except in extenuating circumstances, as determined by the Superintendent or designee, or when accepting transfer credit from accredited institutions.

Weighting of Advanced Placement Grades

High school students enrolled in an approved Advanced Placement course will have their letter grades weighted by the addition of one point to the number normally given. For example, an “A” grade in an Advanced Placement course will receive five points. However, a grade of “F” in an Advanced Placement course will receive no points.

The Superintendent or designee shall evaluate on a case-by-case basis whether students who have passed courses in the International Baccalaureate High School Program or in an approved Post- Secondary Dual Enrollment course will receive weighted grades for that course work.

Grade Point Averages

Students receiving five (5) points in one or more Advanced Placement courses may have a grade point average greater than a 4.0.

When students repeat a course, only the highest grade will appear on the transcript and will be used in calculation of grade point average.

**LEGAL REFERENCE: IC 33-512 Governance of
Schools**



LEGAL REFERENCE:

ADOPTED: Original Adoption Date Unknown

RATIFIED: August 21, 2006

AMENDED/REVISED:

Make-up work is allowed for students with any type of an absence. However, grades earned may be subject to a reduction due to unexcused absences/truancies. The classroom teacher will provide the student or the parent/guardian who requests make-up work with the information necessary to complete the make-up work, which may include:

- A list of pages covered during the absence
- Information about assignments or special projects
- A copy of all handout materials given during the absence

In 6-12 grade, the principal or designee may require that the student be absent up to three days before assignments are sent home.

A student will be allowed two (2) days for each day of absence to make up new material. It is recommended that make up work be completed with six (6) school days from the date of return after the absence unless exceptions are made by the principal/designee.

Except in extenuating circumstances, assignments or tests that were announced prior to the student's absence are due on the day that the student returns to school. The Board grants authority to teachers to make exceptions to this policy in cases of term papers or long range projects as long as students are informed of the different requirements at the beginning of the assignment.

The Board does not allow students to take final exams early except when approved by the principal or designee.

Reassessments

Students shall be permitted to reassess or revise any assessment/assignment in which she/he has not demonstrated competency, with the exception of an EOC, within 5 school days that the grade was received, or no later than 10 days of the date of the test/assignment. The higher score earned on either test/assignment will be recorded in the grade book and the lower score removed (not averaged). In addition, teachers are encouraged to let students utilize retakes and revisions to improve letter grades.

Late Work

Students shall be permitted to turn in late work two weeks prior to the end of the quarter (unless extensions are made by the principal/designee) as the purpose of the homework is to reflect student learning. This policy is meant to stress the importance of turning in work in a timely manner while simultaneously providing students the opportunity to learn at a different rate.



ADOPTED:

AMENDED:

The Superintendent, or the Superintendent’s designee, shall have the overall responsibility for the administration and monitoring of the District Performance Evaluation Program and will ensure the fairness and efficiency of its execution.

The evaluation of Administrators and Certified Personnel shall be distributed as follows:

	Administrators	Certified Personnel
Parent Input	10%	10% 5% (secondary)
Student Input		5% (secondary)
Teacher Input	10%	
Student Achievement	10%	10%
Professional Practice	70%	80%

Administrator Evaluations are outlined in Policy 650.00 Evaluation of Administrators.

Timeline

Administrative Individual Professional Learning Plan (650.00D) due September 1.

Mid-Year AIPLP Review and Self Evaluation (650.00G) due February 15.

Summative Evaluation due to the District Service Center by June 1.

Professional Practice for Administrators shall be evaluated on the following Domains:

- Domain 1: School Climate (20%)
- Domain 2: Collaborative Leadership (25%)
- Domain 3: Instructional Leadership (25%)

Certified Evaluations are outlined in Policy 660.00 Certified Evaluations.

Timeline

Individual Professional Learning Plan (660.00B) due October 1.

Self-Evaluation (660.00F) due February 15.

Summative Evaluation (660.00) by supervisor due to the District Service Center by May 15.

Observations

Each certificated staff member’s evaluation shall annually include a minimum of two (2) documented observations, one (1) of which shall be completed prior to January 1.

Professional Practice for certificated personnel shall be based on the following Domains:

- Domain 1: Planning & Preparation (25%)
- Domain 2: The Classroom Environment (20%)
- Domain 3: Instruction and Use of Assessment (25%)
- Domain 4: Professional Responsibilities (10%)

Classified Evaluations are outlined in Policy 670.00 Evaluation of Classified Employees.

Timeline

Mid-Year evaluation meeting with supervisor by February 15.

Written Evaluation by supervisor due to the District Service Center by May 15.

Observations

Observation and monitoring of the classified employee shall be done in a professional and ethical manner. Performance appraisal will be continuous and may not be limited to items and procedures set for formal evaluations.

ADOPTED: January 15, 2018

AMENDED: January 21, 2019

Minidoka County School District
Superintendent's Report
January 20, 2019

Correspondence

- We received notification from **Jerome County** about proposed changes to their Planning and Zoning Ordinance. I have a more detailed description if interested.

Information/Updates

- **Student Discipline** – A brief summary was presented in Executive Session.
- **Avenues of Hope** – This fundraising program generated over \$7,226 for our students. I would like to thank Sylvia Lujan for her efforts in organizing and promoting this opportunity to help our students. We are currently in the process of developing guidelines for the expenditure of these funds.

Meetings/Activities

- **Staff/Building Visits:**

I have attended a Mt. Harrison staff meeting and continue to visit with staff in that building. Trustees Heins and Stimpson and I handed out Years of Service Pins at Acequia Elementary on January 13.

I have had a number of meetings with individual staff and held a Department Head meeting January 8.

Michelle Widmier and I met with MCEA leadership on December 19 and again January 16. We appreciate their input and look forward to a continued positive relationship.

- **Committee/Community Meetings:**

I attended the Region IV Superintendent's meeting January 15, where we discussed the resolution that we sponsored that was passed by ISBA. I plan on going to Boise to follow-up on it on January 22.

I participated in the **Policy Review Committee** Meeting January 8 and we held our monthly Admin Team meeting on January 14.

Upcoming Events:

- January 23 Parent Patron Advisory Team Meeting, 12:00
- February 5 PRC, 3:30
- February 6 Board Executive Session, 4:00
- February 10 Special Board Meeting, 12:00 - Agenda Review
Vaping Town Hall, 6:30 pm
- February 12 Health & Wellness Committee, 3:30 pm
- February 17-18 ISBA Day on the Hill in Boise
- February 20 Parent Patron Advisory Team Meeting, 12:00 pm
MCEA/MCSD Meeting, 2:15 pm
- February 24 Board Meeting, 7:00

**Timeline for Minidoka County School District #331
SUPERINTENDENT SEARCH – 2020**

Dates	Details
January 31	Application Deadline Extended
February 6	4:00 Special Board Meeting (Open Session/Executive Session) – ISBA shares applications with the Board, <i>may</i> announce semi-finalists
February 10	12:00 Special Board Meeting (Open Session/Executive Session) – review applications and <i>may</i> announce semi-finalists
February 10-14	Board does reference checks
February 24	4:00 Regular Board Meeting (Open Session/Executive Session) – reference checks reviewed, semi-finalists announced
February 28	TBA Special Board Meeting (Executive Session) - Skype interviews with semi-finalists (Executive Session)
March 2	7:00 Special Board Meeting (Open Session) – announce finalists
March 13	6:00-7:30 Meet and Greet at District Service Center
March 14	9:00 Special Board Meeting (Executive Session) - interviews held
March 16	7:00 Regular Board Meeting – new Superintendent announced

The Board of Trustees of Minidoka County Joint School District No. 331 must exert constant vigilance to assure that the District's constituents are fully informed of the actions of their elected officials. The vehicle most often used is the action of the Board in its meetings. The Board meeting then is most critical because it gives patrons a chance to monitor the Board's labors. In juxtaposition it also provides the format for handling the legal responsibilities of the Board. Board meetings should be direct and to the issues required for the members to conduct its business.

Meeting Defined

A meeting is defined as the convening of the Board of Trustees to make a decision or to deliberate toward a decision on any matter. Trustees may participate in Board meetings via electronic means, including telephonic or video conferencing devices, provided at least one member of the Board of Trustees or Superintendent is physically present at the meeting location.

Regular Meetings

Unless otherwise specified, all meetings will be held at the Minidoka County Schools District Service Center at 310 10th street, Rupert Idaho. Regular meetings will generally be held at 7 PM on the third Monday of each month. Notice of dates, locations and agendas of meetings will be conspicuously posted 48 hours preceding that meeting at the following locations:

1. The District Service Center, Rupert Idaho;
2. The District website: www.minidokaschools.org (See BoardBook/Agenda link under the District tab); and
3. Each School & Department Building in the District.

Budget Meetings

No later than 28 days prior to its annual meeting, the Board shall have prepared a budget, in the form prescribed by the State Superintendent of Public Instruction, and shall hold a public hearing. At such public hearing or at a special meeting held no later than 14 days after the public hearing, the Board shall adopt a budget for the ensuing year. Notice of the budget hearing shall be posted and published as prescribed in Idaho Code. From the time noticed, a copy of the budget shall be available for public inspection during regular business hours.

Special Meetings

Special meetings may be called by the Chair or by any two Trustees. If the time and place of special meetings has not been determined at a meeting of the Board with all members present, then written notice of a special meeting, stating the purpose of the meeting, shall be delivered to each Trustee not less than 24 hours prior to the time of the meeting. Such written notice shall be posted conspicuously at the District Office and at least two or more public buildings within the District. Business transacted at a special meeting will be limited to that stated in the notice of the meeting.

Emergency Meetings Emergency meetings may be held when an emergency exists. An emergency is a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of this section would make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss, and the reason for the emergency is stated at the outset of the meeting

Work Sessions

Work Sessions will occur only upon call of the Board of Trustees, and may take one (1) of four (4) formats:

1. Public Hearing -- An open public forum to address a single pre-determined issue, with prior notice given consistent with policy. The Chairman will conduct such meeting determining at his/her discretion those who may speak to the issue, the time allotted, and the order of addressing the issue.
2. Work Plan -- This meeting is open to the public to attend, but closed to any and all public input and is limited to discussion of the predetermined subject by Board Members and invited staff.
3. Planning Session -- A combination of public input and work plan formats, again addressing only predetermined issues.
4. Committee Hearing or Report -- A data collecting or gathering procedure in which a committee may present its findings or employee(s) may present a status report to the Board.
5. In all cases, the meetings will be open to public and patrons. No action will be officially taken by the Board. The board, however, may give direction to the Superintendent for development of an item for action at a subsequent regular or special meeting.

Executive Sessions

Pursuant to Idaho Code, upon a 2/3 roll call vote recorded in the minutes of the meeting, the Board may hold an executive session after the Board Chair has expressly identified the specific legal authorization for holding an executive session and provided sufficient detail to identify the general purpose and topic of the executive session. However, the information provided shall not compromise the purpose of going into an executive session.

An executive session may be held for, and only for, the following purposes:

1. To consider hiring a public officer, employee, staff member, or individual agent wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Please note this does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.
2. To consider the evaluation, dismissal, or disciplining of; or to hear complaint or charges brought against a public officer, employee, staff member or individual agent, or a student.
3. To acquire an interest in real property that is not owned by a public agency.
4. To consider records exempt from public disclosure.

5. To consider preliminary negotiations involving matters of trade or commerce in which the Board is in competition with other governing bodies in other states or nations.
6. To communicate with legal counsel and to discuss any legal ramifications and/or legal options for pending litigation or possible legal controversies not yet being litigated, but imminently likely to be litigated. The presence of legal counsel at executive session is not sufficient to satisfy this requirement.
7. To communicate with a representative of the District's risk management or insurance provider to discuss a pending claim or prevention of a possible claim imminently likely to be filed. The presence of a risk management or insurance provider at executive session is not sufficient to satisfy this requirement.
8. To conduct deliberations regarding labor negotiations. Note: The Board may still deliberate regarding labor negotiations and may caucus regarding negotiations in Executive Session. However, all actual negotiations between the parties; such as the exchange of offers, counteroffers, and exchange of documents; must be conducted in open session.

Except for making a determination to place a certified professional employee on probation, no action may be held for the purpose of taking any final action or making any final decisions.

If only an executive session will be held, a 24-hour meeting and agenda notice shall include the date, time, place, items to be discussed, and the specific provision of law authorizing the executive session. The Board will not change the subject within the executive session to any subject not identified within the motion to enter executive session or to any topic for which an executive session is not provided.

Board Meeting Agendas

The agenda for any Board meeting shall be prepared by the Board Clerk under the direction of the Superintendent and Board Chairman. Items submitted by the Board Chair or at least two (2) board members shall be placed on the agenda. Citizens may also suggest inclusions on the agenda. Such suggestions must be received by the Superintendent by the Wednesday prior to the second Monday of each month before the board meeting, unless of immediate importance. Individuals who wish to address the Board must also notify the Superintendent, in writing, of the request. The request must include the reason for the appearance. Citizens wishing to make brief comments about school programs or procedures or items on the agenda need not request placement on the agenda, and must follow procedure established for public input at Board meeting. (See Policy #180.00 "Public Participation in Board Meetings")

Additional items may be added to the agenda notice after completion of the agenda up to and including the hour of the meeting, provided that a good faith effort is made to include in the notice all agenda items known at the time to be probable items of discussion.

Annual Meeting

Consistent with Idaho Code 33-510, an annual meeting of the Board shall be held on the date of the regular January meeting in each year. The Board will at that meeting determine the regular meetings of the Board of Trustees for a uniform day of a uniform week.

Quorum

A quorum for the transaction of business of the Board of Trustees shall consist of a majority of the members of the Board. Unless otherwise provided by law, all questions shall be determined by a majority of the votes cast. The Chairman of the Board may vote in all cases.



**LEGAL REFERENCE: I. C. §33-510 Annual Meetings – Regular Meetings –
Board of Trustees
I.C. § 74-202 Open Public Meetings – Definitions
I.C. § 74-203 Governing Bodies—Requirement for Open
Public Meetings
I.C. § 74-204 Notice of Meetings
I.C. § 74-205 Written Minutes of Meetings
I.C. § 74-206 Executive Sessions – When Authorized
I.C. § 74-206A Negotiations in Open Session**

ADOPTED: May 22, 1996

**AMENDED/REVISED: August 20, 2007, July 21, 2008, April 18, 2016:
September 18, 2017; August 20, 2018**

MINIDOKA COUNTY SCHOOL BOARD MEETING DATES FOR 2020-2021 SCHOOL YEAR
(Meetings are held at 7:00 p.m. at the District Service Center 310 10th St., Rupert, ID 83350)

Approved January 20, 2020 Annual Board Meeting
(Third Monday of the Month Unless Otherwise Stated *)

DATE	TYPE OF MEETING
1/20/20	Agenda Review 4:30 - Board Meeting 7:00
2/10/20	Executive Agenda Review 3:00
2/24/20	Agenda Review 4:30 - Board Meeting 7:00
3/9/20	Executive Agenda Review 3:00
3/16/20	Agenda Review 4:30 - Board Meeting 7:00
3/30/20	*Special Board Meeting (Training) 6:00
4/13/20	Executive Agenda Review 3:00
4/20/20	Agenda Review 4:30 - Board Meeting 7:00
5/11/20	Executive Agenda Review 3:00
5/18/20	Agenda Review 4:30 - Board Meeting 7:00
6/8/20	Executive Agenda Review 3:00
6/15/20	Agenda Review 4:30 - Board Meeting 7:00
7/13/20	Executive Agenda Review 3:00
7/20/20	Agenda Review 4:30 - Board Meeting 7:00
8/10/20	Executive Agenda Review 3:00
8/17/20	Agenda Review 4:30 - Board Meeting 7:00
8/31/20	Board Training , 5:30
9/14/20	Executive Agenda Review 3:00
9/21/20	Agenda Review 4:30 - Board Meeting 7:00
10/12/20	Executive Agenda Review 3:00
10/19/20	Agenda Review 4:30 - Board Meeting 7:00
11/9/20	Executive Agenda Review 3:00
11/16/20	Agenda Review 4:30 - Board Meeting 7:00
11/30/20	*Special Board Meeting (Training)
12/7/20	Executive Agenda Review 3:00
12/14/20	Agenda Review 4:30 - Board Meeting 7:00
1/11/21	Executive Agenda Review 3:00
1/18/21	Agenda Review 4:30 - Board Meeting 7:00

Posting Locations:

District Service Center and the Minidoka School District Website: www.minidokaschools.org

*Additional meetings may be scheduled and will be posted on the District website when needed.

Minidoka School Board Operating Protocol

2020-2021

For the purpose of enhancing teamwork among members of the board and between the board and the administration, we, the members of the Minidoka School District Leadership Team (board of trustees and superintendent) do hereby publicly commit ourselves collectively and individually to the following operating protocol:

1. **Agenda items** - All items to be discussed at board meetings must be posted on the agenda. No additional issues are to be brought to the board, unscheduled. If you wish to address an item or issue which is not posted on the board agenda, you must contact the superintendent or the board chair and ask to have it posted on the agenda for the following meeting date. There are to be 'no surprises' during the board meeting.
2. **Communication** between staff and the board is encouraged as long as it follows board policy. The District Leadership Team recognizes that "good", "timely", "open", and "constant" communication regarding school district issues is extremely important. We will strive to anticipate and address issues which may become important or are sensitive to our school district and district stakeholders.
3. **Follow the chain of command.** The last stop, not the first, will be the board. We agree to follow the chain of command and insist that others do so. While the board is eager to listen to its constituents and staff, each inquiry is to be referred to the person who can properly and expeditiously address the issue. Board requests that will likely require considerable time or have political implications are to be directed to the superintendent. All personnel complaints and criticisms received by the board or its individual members will be directed to the superintendent.
4. **Own the collective decision making process.** The District Leadership Team will support decisions made by the board and/or the administrative team once approved. We will support the majority decision(s).
5. **Exemplify the governance role.** The District Leadership Team (board and superintendent) will support the policies our district currently has in place. We will continue to annually study and review policies for effectiveness and appropriately engage key stakeholders in the development or deletion of policies and policy revisions. We will maintain and apply district policies consistently while being cognizant of, and recognizing the potential uniqueness of, any given situation.
6. **Annually conduct a self-assessment/evaluation.** The board will address its behavior by an annual self-evaluation and by addressing itself to any individual problems, such as poor meeting attendance or leaks of confidential information.
7. **Clearly state goals.** The board will set clear goals for themselves and the superintendent. The board and superintendent will set clear goals for the District.

8. **Utilize CEO input.** The superintendent is the chief executive officer of the District Leadership Team and should make recommendations, proposals or suggestions on most matters that come before the board.
9. **Board acts only as a body.** Individual board members do not have authority. Only the board as a whole has authority. We agree that an individual board member will not take any unilateral action. The board chairman will communicate the position(s) of the board on controversial issues. [When board members serve on various school committees their role shall be defined by the board as silent observer or active participant.]
10. **Meeting protocol.** Conduct at a board meeting is very important. We desire to have a legacy of a well-functioning, effective board. We agree to avoid words and actions that create a negative impression on an individual, the board or the district. We will be open minded and willing to “deeply listen” to all speakers and presenters. We agree that we can disagree and will do so using common courtesy and respect for others. We will not react to impromptu complaints on the spot, but will assure any individual(s) that the school district will follow-up.
11. **Avoid marathon board meetings.** To be efficient and effective, long board meetings must be avoided. Points are to be made in as few words as possible; speeches at board meetings will be minimal. If a board member believes s/he doesn’t have enough information or has questions, either the superintendent or board chair is to be made aware of those concerns before the meeting.
12. **Practice efficient decision-making.** Board meetings are for decision-making, action and votes, not endless discussion. We agree to move to the question when discussion is repetitive.
13. **Speak to agenda issues.** The board will not play to the audience. We agree to speak to the issues on the agenda and attend to our fellow board members. Facts and information needed from the administration will be referred to the superintendent.
14. **Executive/closed sessions** will be held only for appropriate subjects. Executive sessions will be held only when specific needs arise. Board members will be extremely sensitive to the legal ramifications of their meetings and comments. **All conversations in executive sessions are to be kept strictly confidential.**
15. **Children’s interests come first.** The board will represent the needs and interests of all the children in our district.

Date reviewed: January 20, 2020

Model Code of Conduct: The following code of conduct shall govern the general conduct of all individual members of the Board:

1. Commitments. Each trustee shall:

- a. Represent all District constituents honestly and equally, and refuse to surrender the Trustee's responsibilities to special interest or partisan political groups;
- b. Avoid any conflict of interest or the appearance of impropriety which could result from the position of Trustee, and shall not use membership on the Board for personal gain or publicity;
- c. Recognize that a Trustee has no legal authority as an individual, and that decisions can be made only by a vote of at least a majority of Board members at a properly convened meeting of the Board;
- d. Take no private action that might compromise the Board or the District administration, and shall respect the confidentiality of privileged information;
- e. Abide by majority decisions of the Board while retaining the right to seek changes in such decisions through ethical and constructive channels;
- f. Encourage and respect the free expression of opinion by fellow Trustees and others who seek a hearing before the Board; and
- g. Be involved and knowledgeable about local educational concerns and participate in professional development activities, when possible.

2. Goals. Each Trustee shall assist the Board in pursuit of:

- a. The development of educational programs which meet the individual needs of every student, regardless of ability, race, sex, creed, or social standing;
- b. The development of procedures for the regular and systematic evaluation of programs, staff performance, and Board operations to ensure progress toward educational and fiscal goals;
- c. The development of effective District policies which provide direction for the operation of the schools and which delegate authority to the Superintendent for their administration;
- d. The development of systematic communications which ensure that the Board, administration, staff, students, and community are fully informed and that the staff understands the community's aspirations for its schools; and
- e. The development of sound business practices which ensure that every dollar spent produces maximum benefits.

LEGAL REFERENCE: Idaho Code 33-506

ADOPTED: November 15, 2004

AMENDED/REVISED: Ratified on July 17, 2017

Board Member Signatures:

**CERTIFICATE OF CLOSURE
Emergency Closures Reporting**

SCHOOL YEAR

2019-2020

Reporting Period

2nd

(1st period, 2nd period or 3rd period)

District #

331

District Name

Minidoka County Joint School District


In compliance with I.C. 33-1003A, certify the cause and duration of each incident of emergency school closure.

- For each emergency closure, show the number of instructional hours missed for each grade grouping.
- If the missed instructional hours in each grade grouping for all buildings in the district where the same, then fill one line listing "All".
- If the emergency closure was for 2 or more consecutive full days, show on one line the date(s) of the closure.
- Report instructional hours to 2 decimal place.
- Submit a copy of the school board minutes showing approval for each emergency closure stating the cause and duration.

<u>Building Number</u> or if District Wide All	Cause for the Emergency Closure	Date(s) of Closure	Amount of Kindergarten Instructional Hours Missed*	Amount of Grades 1-3 Instructional Hours Missed*	Amount of Grades 4-6 Instructional Hours Missed*	Amount of Grades 7-12 Instructional Hours Missed*	For Closures caused by H1N1 Flu	
							**Anticipated date of re-opening	Zip Code for closed school
ALL	SNOW CLOSURE	1/14/2020	AM -3/ PM -3	6	6	6		
ALL	SNOW CLOSURE	1/17/2020	AM -3/ PM -3	6	6	6		

Please submit the day of the closure or as soon as possible by fax to 208-334-2228.

I certify that this information is accurate. If requested, I will provide the detail to document the reported information.



Superintendent's Signature

*Be sure to reduce your instructional hours on your school calendars to reflect the closure.

** In closures for H1N1 flu please give the anticipated date of re-opening the school

The District provides opportunities for students to begin earning credit for college and professional technical programs and/or to take advanced placement or other college credit-bearing or professional certificate examinations while they attend school in the District.

Participation in the District's advanced opportunities program requires parent and student agreement to program requirements and completion of the [State Department of Education's](#) participation form documenting the program requirements. In order to ensure that students have a chance to participate in advanced opportunity programs, the Board hereby directs the Superintendent to establish procedures with timelines and requirements for participation, requirements for financial transactions and transcription of credits

Definitions

1. "Credit" means middle level or high school credit.
2. "Dual credit" means credit awarded to a student on his or her secondary and postsecondary transcript for the completion of a single course.
3. "Full credit load" means at least twelve (12) credits per school year for grades 7 – 12.
4. "Overload course" means a course taken that is in excess of a full course load, and outside of the regular school day, including summer courses.
5. "School year" means the normal school year that begins upon the conclusion of the break between grades and ends upon the beginning of the same break of the following year.

Fast Forward Program

The State's Advanced Opportunities funding, known as the Fast Forward program, provides students in the District with \$4,125 to use toward overload courses, dual credits, college credit-bearing examinations, and career technical certificate examinations.

Students may access these funds in grades 7 through 12 for:

1. Overload courses, in an amount which may not exceed \$225 per overload course. A student must take and successfully be completing a full credit load within a given school year to be eligible for funding of an overload course. An overload course must be taken for high school credit to be eligible for funding.
2. Eligible dual credits, in an amount which may not exceed \$75.00 per one dual credit hour.
3. Eligible postsecondary credit-bearing ~~or career technical certificate~~ examinations.
4. Career Technical Education (CTE) ~~examinations that lead to an industry-recognized certificate, license, or degree, including assessment, that lead to a badge recognized by the Division of Career Technical Education.~~

5. Eligible CTE workforce training courses up to \$500 per course and \$1,000 per year. Eligible training courses and costs will be maintained by the State Department of Education.

To qualify as an eligible overload course for the program, the course must be offered by a provider accredited by the organization that accredits Idaho high schools and be taught by an individual certified to teach the grade and subject area of the course in Idaho. Eligible examinations include advanced placement (AP), international baccalaureate (IB), college-level examination program (CLEP), and career-technical examinations.

The District shall make reasonable efforts to ensure that any student who considers participating in the District's advanced opportunities program understands the challenges and time necessary to succeed in the program. The District shall make such efforts prior to a student's participation in the program.

~~Parents of participating students may enroll their child in any eligible course, with or without the permission of the District, up to the course enrollment limits described in this policy. Under the direction of the College and Career Counselors, parents and students will be informed of available courses. Students may enroll in any eligible course, up to the course enrollment limits described in this policy. Students that have a 2.5 GPA or higher and have not failed a course in the previous semester, will be encouraged to participate. Students not meeting these criteria will be examined on a case-to-case basis at the discretion of District personnel.~~ Each participating student's transcript shall include the credits earned and grades received by the student for any courses taken pursuant to this policy. For an eligible course to be transcribed as meeting the requirements of a core subject, as identified in administrative rule, the course must meet the approved content standards for the applicable subject and grade level.

The District shall establish timelines and requirements for participation in the program, including implementing procedures for the appropriate transcription of credits, reporting of program participation, and financial transaction requirements

A student who has earned 15 postsecondary credits using the advanced opportunities program and wishes to earn additional credits must first identify his or her postsecondary goals. Advisors shall counsel any student who wishes to take dual credit courses that the student should ascertain for him/herself whether the particular postsecondary institution that he or she desires to attend will accept the transfer of coursework under this section

The District will collaborate with publicly funded institutions of higher education in Idaho to assist students who seek to participate in dual credit courses or graduate high school early by enrolling in postsecondary courses.

Challenging Courses

The Board hereby directs the Superintendent or designee to develop criteria by which a student may challenge a course. The Superintendent will present the criteria for challenging courses to the Board for approval. If a student successfully meets the criteria, then the student shall be counted as having completed all required coursework for that course.

If a student fails to earn credit for any course or examination for which the State Department of Education has paid a reimbursement, the student must pay for and successfully earn credit for one (1) similar course before any further reimbursements for the student can be paid. If a student performs inadequately on an examination for which the State Department of Education has paid a reimbursement, the building principal shall determine whether the student must pay for and successfully pass such examination to continue receiving State funding. Repeated and remedial courses or examinations are not eligible for funding through this program.

Advanced Opportunities Scholarship

Students who successfully complete grades 1-12 at least one (1) year early may be eligible for an advanced opportunities scholarship. A student shall be eligible if he or she:

1. Shows that he or she has met all of the graduation requirements of the District;
2. Completes grades 1-12 curriculum in eleven (11) or fewer years; and
3. Applies within two years of graduating from a public school.

A student is not required to graduate early and can choose to participate in dual credit or advanced placement classes upon meeting these criteria

If an eligible student requests and advanced opportunities scholarship, the student shall be entitled to such a scholarship which may be used for tuition and fees at any publicly funded institution of higher education in Idaho. The amount of such scholarship shall equal thirty-five percent (35%) of the statewide average daily attendance-driven funding per enrolled pupil for each year of grades 1-12 curriculum the student avoids due to early graduation.

The District shall collaborate with publicly funded institutions of higher education in Idaho to assist early-graduating students in enrolling in postsecondary or advanced placement courses held in high school.

**LEGAL REFERENCE:**

Idaho Code § I.C. § 33-4601 Definitions
I.C. § 33-4602 Advanced Opportunities - [Rulemaking](#)
IDAPA 08.02.03.106 Advanced Opportunities

ADOPTED: October 20, 2014

AMENDED/REVISED: November 16, 2015. December 12, 2016; April 15, 2019

OTHER REFERENCES:

<http://www.sde.idaho.gov/student-engagement/advanced-ops/index.html>

Formulario de Participación en Fast Forward

“Estudiantes de escuelas públicas en Idaho serán elegibles para \$4,125.00 que pueden usar para cursos avanzados, crédito dual, exámenes universitarios con crédito, y exámenes para recibir su certificación profesional.” (Código de Idaho 33-4602)

Este formulario de participación le permite al estudiante participar en el Programa **Fast Forward** del Departamento de Educación del Estado de Idaho que fue autorizado en el *Código 33 de Idaho, Capítulo 46: Oportunidades Avanzadas*. Al firmar este formulario, el estudiante y sus padres/guardianes aceptan las condiciones y provisiones del programa.

Se le asigna a cada estudiante la cantidad de \$4,125.00 que pueden usar en los grados 7-12. Fondos se pueden usar para:

- Cursos en Exceso; crédito curso tomado que son en exceso de lo necesario para la prepa pública, hasta \$225.00 por el curso. La descripción para el cargo entero de crédito puede cambiar entre escuelas.
- Crédito Dual; el máximo de \$75.00 por crédito.
- Exámenes; Colocación Avanzada, Bachillerato Internacional, Programa de Pruebas de Aptitudes de la Universidad/Colegio, ~~Especializadas o Técnicas.~~
- ~~Federal, registered workforce training programs that lead to regional “in demand” jobs.~~
- **Exámenes de educación técnica profesional (CTE) que conducen a un certificado, licencia o título reconocido por la industria;**
- **Cursos elegibles de capacitación laboral de CTE de hasta \$ 500 por curso y \$ 1,000 por año; y**
- **Programas federales de capacitación laboral registrados que conducen a empleos regionales "en demanda".**

Estudiantes deben citarse con su consejero/asesor para formular un plan de estudio de 4, 5, o 6 años con el fin de maximizar las ventajas del programa según el interés del estudiante así el Colegio/Universidad o para una carrera. La selección intencional de sus cursos es un aspecto crítico en estos programas.

Todos los cursos pagados por el programa **Fast Forward** necesitan ser transcritos en el archivo de estudios en una prepa pública del estudiante.

Los padres/estudiante entienden que él/ella son responsables por los costos y cuotas que son el resultado de su participación en cursos y exámenes dados por el colegio/Universidad u otro proveedor, y serán responsables por cumplir con las directivas y procedimientos que impone el proveedor.

El Departamento de Educación del Estado de Idaho mandará pago por los cursos a la institución pública de educación más alta o al distrito del estudiante. La elegibilidad para pago es sujeto a los plazos y procedimientos impuestos por el distrito local y en asociación con los que proveen los cursos/exámenes. Todas solicitudes de pago deben ser pedidas a través del portal y de acuerdo con las guías del distrito.

Si el estudiante no cumple con el crédito para el curso que fue pagado por el **Fast Forward**, el estudiante necesitara pagar por un curso igual al que fallo para poder seguir siendo elegible para los fondos del **Fast**

Forward. Si el rendimiento del estudiante en el examen que fue pagado por él *Fast Forward* es inadecuado, el distrito escolar local decidirá si el estudiante podrá continuar usando los fondos del programa *Fast Forward*, o si él/ella necesitara pagar por el costo del examen del curso igual antes de poder usar mas de los fondos. Los fondos de *Fast Forward* no se permiten ser usados para repetir cursos o cursos de ayuda extra.

Con la aprobación del distrito escolar, estudiantes podrán chequear sus gastos de lo que se les apunto al crear una cuenta en el sitio del internet de *Advanced Opportunities*.

Este Formulario se guardara por el distrito escolar del estudiante.

Nombre de Estudiante: _____ Fecha:

Firme de Estudiantes: _____ Fecha:

Nombre de Padres: _____ Fecha:

Firme de Padres: _____ Fecha:

Nombre de la escuela: _____ Distrito:



Tina Polishchuk
Advanced Opportunities Coordinator
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Fast Forward Participation Form

“Students attending public school in Idaho will be eligible for \$4,125.00 to use towards overload courses, dual credits, college credit-bearing examinations and professional certification examinations.” (Idaho Code 33-4602)

This participation form allows students to participate in the *Fast Forward* program through the Idaho State Department of Education as authorized by *Idaho Code 33, Chapter 46: Advanced Opportunities*. By signing this form, the student and parent/guardian agree to the conditions and provisions of the program.

Students are allocated a total of \$4,125.00 to use in grades 7-12. Funds can be used towards:

- Overload courses; high school credits taken in **excess** of the full credit load offered by the public high school, up to \$225.00 per course. Definitions of full credit load may vary between schools.
- Dual credits; a maximum of \$75.00 per credit
- Examinations; Advanced Placement, International Baccalaureate and; College Level Examination Program, ~~Professional Technical~~
- Career Technical Education (CTE) examinations that lead to an industry-recognized certificate, license, or degree;
- Eligible CTE workforce training courses up to \$500 per course and \$1,000 per year; and
- Federal, registered workforce training programs that lead to regional “in demand” jobs.

Students should meet with their guidance counselor to develop a 4, 5, or 6 year learning plan that will help them maximize this benefits of this program according to the student’s college and career interests. Intentional selection of coursework is a critical element of these programs.

All courses paid for by *Fast Forward* must be transcribed on the student’s public high school transcript.

The parent/student understands that he/she will be held responsible for tuition and fees incurred as a result of participation in courses or exams taken from a college/university or other provider, and will be responsible for complying with policies and procedures set forth by the provider.

The Idaho State Department of Education will send payment for courses to the public Idaho post-secondary institution or the student’s school district. Eligibility for payment is subject to the deadlines and procedures set forth by local school district in partnership with course/exam providers. All payment requests must be submitted through the Advanced Opportunities portal according to district guidelines.

If a student fails to earn credit for a course paid for by *Fast Forward*, the student must subsequently pay for a “like” course on their own before he/she is eligible for further *Fast Forward* funding. If a student performs inadequately on an examination paid for by *Fast Forward*, the local school district will decide whether the

student may continue utilizing *Fast Forward* funding, or if she/he must pay for the cost of a “like” examination before using further funds. *Fast Forward* funds may not be used for repeated or remedial course work.

With the approval of the school district students can track expenditures of their allocation by creating an account in the Advanced Opportunities portal.

This form will be retained by the student’s school district.

Student Name: _____ Date: _____

Student Signature: _____ Date: _____

Parent Name: _____ Date: _____

Parent Signature: _____ Date: _____

School Name: _____ School District: _____



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Prior to registering for high school, each student shall complete a four-year graduation plan and shall have access to the current graduation requirements. Graduation requirements shall also be included in the student handbook.

The Board shall award a regular high school diploma to every student enrolled in the District who meets the requirements of graduation established by the District. The official transcript will indicate the specific courses taken and level of achievement.

The Board shall establish graduation requirements which, as a minimum, satisfy those established by the State Board of Education. Generally, any change in graduation requirements promulgated by the Board will become effective for the next class to enter 9th grade. Exceptions to this general rule may be made where it is determined by the Board that the proposed change in graduation requirements will not have a negative effect on students already in grades 9 through 12. The Board shall consider and vote on whether to approve graduation requirements as recommended by the Superintendent.

A student may be denied participation in graduation ceremonies. Such exclusion shall be regarded as a school suspension. In such instances, the diploma will be awarded after the official ceremony has been held.

A student who possesses a disabling condition shall satisfy those competency requirements which are incorporated into the Individualized Education Program (“IEP”). Satisfactory completion of the objectives incorporated into the IEP shall serve as the basis for determining completion of a course.

The State minimum graduation requirement for all Idaho public high schools is forty-six (46) credits ([1 semester equaling ½ year is required](#)). The forty-six (46) credits must include twenty-nine (29) [semester](#) credits in core subjects as identified below. All credit-bearing classes must be aligned with state high school standards in the content areas for which standards exist. All graduation requirements must be met in order for students to participate in graduation exercises for either high school. Special education students who have successfully completed their IEP leading to completion of high school will be awarded a diploma.

One (1) credit shall equal sixty (60) hours of total instruction.

Guidelines by Content /Subject Area

Content Standards- Each student shall meet locally established subject area standards (using state content standards as minimum requirements) demonstrated through various measures of accountability including examinations or other measures.

Secondary Language Arts and Communication		9 credits
English (language study, composition, literature)	8 credits	
Speech or Debate	1 credit	
Mathematics		6 credits*
Algebra I (or meets Algebra I standards)	2 credits	
Geometry (or meets Geometry standards)	2 credits	

Secondary Mathematics of the student's choice 2 credits

*Two credits must be taken in the last year of high school in which the student intends to graduate unless the student has:

1. Earned 8 or more high school credits of mathematics that include Algebra II or higher level of mathematics before their senior year; and
2. Has completed 6 or more high school math credits prior to the fall of their last year of high school, including 2 semesters of an Advanced Placement or dual credit Calculus or higher level course

For the purposes of this procedure, the last year of high school shall include the summer preceding the fall start of classes. Students who return to school during the summer or the following fall of the next year for less than a full schedule of courses due to failing to pass a course other than math are not required to retake a math course as long as they have earned six credits of high school level mathematics.

Dual credit engineering and computer science courses aligned to the state standards for grades 9 through 12, including AP Computer Science and dual credit computer Science courses may be counted as a mathematics credit if the student has completed Algebra II (or equivalent integrated mathematics) standards.

*Students who choose to take Computer Science and Dual Credit Engineering may not concurrently count such courses as both a mathematics and science credit

Science

Secondary Science 6 credits*

*4 credits shall be laboratory sciences

Up to 2 credits in dual credit engineering and computer science courses aligned to the state standards for grades 9 through 12, including AP Computer Science, Dual Credit Computer Science, may be used as science credits.

*Students who choose to take computer science and Dual Credit Engineering may not concurrently count such courses as both a mathematics and science credit.

Social Studies 7 credits

Government 2 credits

US History 4 credits

Economics 1 credit

Computer Technology 1 credit

Arts and Humanities 2 credits

Interdisciplinary humanities, visual and performing arts, or
Foreign language

Health/Wellness (1) /Physical Education (1)

2 credits*

Students shall receive a minimum of one (1) class period on psychomotor cardiopulmonary resuscitation (CPR) training as outlined in the American Heart Association (AHA) Guidelines for CPR to include the proper utilization of an automatic external defibrillator (AED) as part of the Health/Wellness course. Additionally, students participating in one season in any sport recognized by the Idaho High School Activities Association or club sport recognized by the District, or 18 weeks of a sport recognized by the District may choose to substitute participation up to one credit of physical education.

Middle School Credit

If a middle school student completes any required high school course with a grade of D or higher before entering the 9th grade, and if that course meets the same standards that are required in high school and the course is taught by a teacher certified to teach high school content then the student has met the high school content area requirement for such course. The student shall be given a grade for the successful completion of that course and such grade and the number of credit hours assigned to the course shall be transferred to the student's high school transcript and the student's parent or guardian shall be notified in advance when credits are going to be transcribed. However, the student's parent or guardian may elect to not have the credits and grade transferred to the student's high school transcript. The student still must complete the required number of credits in all high school core subjects identified above in addition to the courses completed in middle school, unless the student is a participant in the 8 in 6 Program.

College Entrance Examination

A student must take one of the following college entrance or placement examinations before the end of the student's 11th grade year: ACT or SAT.

A student may elect an exemption in their 11th grade year from the college entrance exam requirement if the student is:

1. Enrolled in a special education program and has an Individual Education Plan that specifies accommodations not allowed for a reportable score on the approved tests;
2. Enrolled in a Limited English Proficient program for three academic years or less;
3. Enrolled for the first time in grade 12 at an Idaho high school after the spring statewide administration of the college entrance exam; or
4. Eligible to take an alternative assessment. In this case the student may instead take the ACCUPLACER placement exam during their senior year.

A student who misses the statewide administration of the college exam during the student's 11th grade year may instead take the examination during his or her 12th grade year if the student:

1. Transferred to an Idaho school district during his or her 11th grade year;
2. Was homeschooled during his or her 11th grade year; or
3. Missed the spring statewide administration of the college entrance exam for a documented medical reason.

Senior Project

A student shall complete a senior project that includes a written report and oral presentation by the end of grade 12. [Senior projects may be multi-year projects, group or individual projects, or approved pre-internship or school to work internship programs at the discretion of the District. The project must include elements of research, development of a thesis using experiential learning or integrated project based learning experiences, and a presentation of the outcome. Additional requirements for the senior project are the discretion of the District.](#)

[Completion of a postsecondary certificate or degree at the time of high school graduation or an approved pre-internship or internship program may be used to satisfy this requirement.](#)

Idaho Standards Achievement Tests (ISAT)

In addition to obtaining the necessary credits as outlined above, a student will take the Idaho Student Achievement Test (ISAT) as defined by State Board of Education rules.

Civics Test

All secondary students must successfully pass the civics test or alternate path. "Civics test" as used herein means the 100 questions used by officers of the United States citizenship and immigration services as a basis for selecting the questions posed to applicants for naturalization.

The District will determine the method and manner in which to administer the civics test. A student may take the civics test, in whole or in part, at any time after enrolling in grade 7 and may repeat the test as often as necessary to pass the test. The District will document on the student's transcript that the student has passed the civics test.

The applicability of this requirement for students who receive special education services will be governed by the student's Individualized Education Program.

Waiver of Requirement

Graduation requirements generally will not be waived under any circumstances. However, in rare and unique hardship circumstances, the principal may recommend, and the Superintendent may approve, minor deviation from the graduation requirements.

Alternative Programs

Credit toward graduation requirements may be granted for planned learning experiences from accredited programs, such as summer school, college and university courses, correspondence courses, and online/virtual courses.

Credit for work experience may be offered when the work program is a part of and supervised by the school.

All classes attempted at Minico High School and Mt. Harrison High School and all acceptable transfer credits shall be recorded on the transcript. All grades earned, including failures and retakes, shall be recorded as such and utilized in the calculation of Grade Point Average (GPA) and class rank. Credit shall be awarded only once regardless of repetition of the course.

Honor Roll

A student must have a minimum GPA of 3.5 (Minico) 3.0 (Mt. Harrison) to be placed on the honor roll. Specific information regarding honors at graduation is included in the student handbook.

Early Graduation or Flexible Schedule

A student may, at the student's option and upon notification to the student's school, be relieved from completing their remaining high school graduation requirements and apply for a flexible schedule or graduate early if the student:

1. Is at least 16 years of age;
2. Maintains a cumulative 3.5 grade point average;
3. Obtains permission from a parent/guardian, if under the age of 18;
4. Achieves a college and career readiness score;
5. Files the following with school:
 - A. Notification of their intent to take a flexible schedule OR graduate early;
 - B. The student's participation portfolio; and
 - C. An essay of at least one page explaining why the student wishes to have a flexible schedule which must include the future plans using the flexible schedule OR early graduation;
6. Completes the following:
 - A. The required civics test;
 - B. The economics credit, government credits, and senior project required to graduate. A student's senior project may describe the student's experience in achieving a college and career readiness score and a detailed explanation of the student's future plan.

Students eligible for a flexible schedule may be relieved from high school graduation requirements in order to:

1. Take elective courses, career technical education programs, or course courses selected by the student which are available within the District;
2. Participate in apprenticeships or internships;
3. Act as a tutor at any grade level; or
4. Engage in such other activities identified by the Board.

A student who is granted a flexible schedule must adhere to the plan submitted to the school as a part of their eligibility. Students who are under 18 may be modify their plan with the approval of the student's parent/guardian.

~~A student who completes all of the graduation requirements set forth by the District and the State Department of Education prior to the completion of eight semesters of school attendance in grades 9 through 12 may petition the Board for early graduation by submitting such a petition to the Superintendent through the building principal. The Superintendent shall submit the petition to the Board for endorsement and approval at the end of the quarter preceding the requested graduation date.~~

The Superintendent is authorized to create any procedures necessary to assist students to achieve early graduation or flexible schedule as well as create incentives for participation in any early graduation program. Students who opt for a flexible schedule may apply for Advanced Opportunities funding Existing programs providing incentives to complete coursework early are described in Policy 276.00 Advanced Opportunities.

Special Education Students- A student who is eligible for special education services under the Individuals with Disabilities Education Act (IDEA) must, with the assistance of the student's Individualized Education Program (IEP) team, refer to the current Idaho Special Education Manual for guidance in addressing graduation requirements.

Foreign Exchange Students- Foreign exchange students may be eligible for graduation by completing a comparable program as approved by the school district.

Mt. Harrison High School Diploma**Standard Diploma****REQUIRED CREDITS BY ACADEMIC CATEGORY**

English	8
Math	4
Geometry	2
Speech	1
Computer Technology	2
Science	6
10 th US History	2
US History	2
Economics	1
American Government	2
Health	1
Careers	1
Humanities	2
Electives	12
Total	46

Minico High School Diplomas**Standard Diploma**

English	8
Math	4
Geometry	2
Speech	1
Computer Technology	1
Science	6
9 th US History	2
US History	2
Economics	1
American Government	2
Health	1
Physical Education	1
Humanities	2
Electives	15
Total	48

Additional Guidelines

Taking Fine Arts classes, Practical Arts classes, or Performing Arts classes may satisfy the Humanities requirement.

Computer Technology credit may be earned anytime during high school.

Science 4 must be lab credits.

Two of the six required mathematics credits must be taken the last year of high school, and two credits in each of the areas of Algebra I and Geometry standards must be taken.

School-To-Work credits will be accepted as elective credits up to a limit of 4 total credits towards graduation.



LEGAL REFERENCE:

IDAPA 08.01.350

IDAPA 08.02.01.250.02

Early Graduation

Required Attendance IDAPA 08.02.03.105

High School Graduation Requirements IDAPA

08.02.03.107 Middle Level Credit System

ADOPTED: February 20, 2012

AMENDED/REVISED: July 16, 2012; November 19, 2012; May 20, 2013; October 15, 2018; February 11, 2019; July 15, 2019

All students must complete a Senior Project by the end of grade twelve (12) as a part of the District's high school graduation requirements. The project must include a written report and an oral presentation. According to IDAPA 08.02.03.105.0, this policy is effective for all Idaho public school students who enter high school at the 9th grade level in Fall 2009 or later. Additional requirements for a Senior Project are at the discretion of the local school district or LEA (as outlined herein).

~~The Aadvisory designated teachers~~ will serve as the student advisors for the Senior Project. The Senior Project proposal will begin during the sophomore year for current students (may be later for transfer students) after participation in the District's designated career information system. Idaho Career Information System (CIS). Each school will supply a Senior Project Booklet/Packet which will contain additional information, checklists, guidelines, and tentative due dates.

The Five Components of the Senior Project:

1. THE PROJECT PROPOSAL

The project proposal is a one-page flyer explaining your project's purpose.

2. THE PAPER

The process paper will be completed during your senior year. The paper will prove a specific thesis. Your paper will need to follow the MLA documentation style (for Mt. Harrison APA style) and be two-five pages in length (for Mt. Harrison 1250-1500 words). The paper must also include a reference page (not part of the word count).

3. THE PROJECT

Requirements-

- No Eagle Scout or 4-H Projects will be accepted unless it can be expanded upon and receives prior approval
- No group projects, all projects are individual
- Students must not be compensated (paid) for the project
- Relatives cannot be mentors
- Research must be involved
- Must relate to a career cluster

You may choose from the following career clusters-

- Agriculture & Natural Resources
- Arts & Communication
- Business & Management

- Engineering & Industrial Systems
- Health Sciences
- Human Resources
- Other: see the National Career Cluster
<http://www.pte.idaho.gov/Clusters/ClustersNational.html>

Project Examples-

A Physical Product	Painting, scientific model, fashion outfit, computer program, rebuilt engine, cabinet, etc.
A Written Product	Short story, book of poetry, novelette, newspaper articles, etc.
A Performance	Dance or singing recital, theatrical production, video creation, produce a fashion show, etc.
A Teaching or Leadership Experience	Teach junior high health classes about teen alcoholism, coach a little league team, etc.
A Physical Experience	Learn to scuba dive, run a marathon, start a fitness program, etc.
A Career-Related Project	Investigate a career by working in the field with someone who is currently employed in the area and produce a document related to that field such as a brochure, guide, or pamphlet, etc.
A Technology Project	Develop a home page on the World Wide Web, create a video game, build a robot, draw blue prints, energy exploration, 3-D animation, etc.

4. THE PORTFOLIO

Your portfolio will contain completed paperwork that has been compiled throughout the Senior Project process.

5. THE PRESENTATION

A presentation of three-five minutes will be given to a board of judges. A community open house will be held for project presentations along with a talent show for performing arts projects.



LEGAL REFERENCE: IDAPA 08.02.03.105.04 Rules of the Board Governing Education

ADOPTED: January 16, 2012

AMENDED/REVISED:

Minidoka County Joint School District # 331 requires that prior to consideration of a request for transfer to a school located outside of the designated zone in-district or admission of a non-resident student from out-of-district, an Open Enrollment application form must be submitted by the student's parent/guardian or appropriate designee if such is required, and approved by the building principal and superintendent.

Guidelines:

The following guidelines will assist in the enforcement of the policy:

The primary responsibility of the District is to deliver the district's educational program to the resident students of the district. The District encourages open enrollment and parental choice as long as the admission of non-resident students is not detrimental to the education of resident students.

These circumstances may include but are not limited to a lack of space and /or staff in a school, grade or program such as special education. Students with disabilities are not treated differently from non-disabled students with respect to consideration for placement in the school of their choice, unless the District has made an individual determination that disability-related needs of a particular student with a disability cannot be reasonably met at the school of their choice due to staffing, appropriate consideration of teacher and staff, resources, program availability, hardship to the District, Declaration of Hardship and/or other factors.

1. Any student wishing to transfer in-district to a school located out of his/her zone of attendance must have parent/guardian or other designee make application. ALL IN-DISTRICT OPEN ENROLLMENTS MUST BE RENEWED ANNUALLY.
2. For both in-district and out-of-district applications principals will consider: 1) enrollment capacities based upon available staff and space; 2) the behavioral records of applying non-resident students; 3) adequacy of transportation arrangements.
3. Out-of-district or non-resident Open Enrollment applications and approvals must be renewed annually. The out-of-district application accompanied by the pupil's accumulative record special education file, IEP, 504 or other applicable documents, if any, must be submitted to the District by February 1 for enrollment during the following year, and notice of such application given to the home district.
4. Open Enrollment application forms can be picked up at the individual schools, obtained on the district website at www.minidokaschools.org, or picked up at the District Service Center. Completed applications are to be turned into the school the student is requesting to attend.
5. Principals will recommend admission or denial of admission for all in-district and out of district Open Enrollment applications and forward their recommendations to the superintendent for approval. Each application will also be reviewed by the Special Services Director.
6. A student under suspension or expulsion will not be eligible for out-of-district enrollment. New or continued enrollment of such open enrollment students will be subject to the District's discretion and such students may be denied enrollment, re-

enrollment, or continued enrollment in accordance with the District's Open Enrollment Policy, this District's Hardship Declaration and/or other factors.

7. After the application has been reviewed by the appropriate district personnel, and a decision has been reached, the applicant will be notified by mail of the decision made with a written explanation within sixty (60) days if the application is denied.
8. The District may deny out-of-district student enrollment for circumstances that constitute a hardship, or fall within the scope of any Hardship Declaration including, but not limited to, enlarged student-teacher ratios; overcapacity of any program such as special education, classes, as well as overcapacity of any grade level, or building; or any other factors pertaining to staffing, student-teacher ratios, case load and/or to protect the health, safety, and welfare of its existing students and/or its educational processes.
9. The Board of Trustees or superintendent shall not be prohibited from prescribing nondiscriminatory preconditions or standards for admission where necessary to protect the health, safety, and welfare of existing students and/or protect the educational processes.
- 4.10. Whenever an out-of-district pupil enrolls in and attends a school within the District, the parent or guardian shall be responsible for transporting the pupil to and from the requested school or an appropriate bus stop within the District.
- 5.11. Homeless children and youth in transition will remain at their schools of origin, unless that is against the parent or youth's wishes. Students may remain at their schools of origin the entire time they are in transition and until the end of any academic year in which they become permanently housed. The same applies if a child or youth loses his or her housing during the summer.
- 6.12. An open enrollment out-of-district student who becomes eligible for special education during the school year will be allowed to complete the school year as an open enrollment student, however, the student may be re-evaluated and/or his or her enrollment status may be reviewed prior to enrollment for the following year, and depending upon circumstances, such enrollment may be denied in accordance with the District's Open Enrollment Policy, this District's Hardship Declaration and/or other factors.



LEGAL REFERENCE: Idaho Code 33-1402, 33-1403, 33-1404, 33-506

ADOPTED: September 1993

AMENDED/REVISED: March 2001; September 19, 2011; November 16, 2015;
June 19, 2017; October 15, 2018

CROSS REFERENCE: Policy 200.00 Curriculum and Instruction

The Board of Trustees of the Minidoka County Joint School District #331 is determined that students attend school in a manner consistent with society's work place expectations. Students should be in attendance whenever school is scheduled. Students who fail to attend are denied the opportunity to experience learning opportunities and the effectiveness of the teacher's presentation is diminished. Learning is the "job of all students". Each student is expected to reach his/her maximum potential in this endeavor. Therefore, students must develop the attitudes and work habits to assist them while attending school, as well as in the work place.

Excused absences are illnesses as verified by parents or a physician as per the school's handbook and pre-excused absences and emergencies as approved by the principal or designee. Unexcused absences are absences which are not approved as above. Parents should contact the school prior to a non-illness absence to determine whether the proposed absence will be excused. A student's current grades and progress in classes may affect a principal's decision in approving or disapproving absences other than for illness or emergencies. For the purposes of this policy, whenever a student is not present in a class at least 90% of the time that school is in session (~~current grading period attendance not nine absences per semester or 4 days per quarter~~), the credit for that class will be denied. All absences count toward the 90% attendance requirement, with the exception of absences excused by a doctor's note or appointment confirmation or due to participation in school activities or funeral attendance. Parents who wish to appeal the denial of credit may do so. Any such appeal must include reasons for each specific absence. Each school will develop an Attendance Committee to handle credit appeals and deal with student attendance issues.

Students shall be counted as absent on a period by period basis unless they are involved in the following: approved school activities, individual and group counseling activities within the immediate school setting, involvement in discipline proceedings, special needs conferences, special education Individual Education Plan (IEP) Team meetings, standardized tests and health related activities within the immediate school setting such as health screening programs and emergency first aid.

Students who repeatedly violate the attendance regulations established by the Board will be considered "habitually truant", and a truancy petition will be filed with the Juvenile Court as per Idaho Code 33-206 by the building administrator or their designee. ~~Three~~ Nine unexcused Unexcused absences or attendance below the 90% current attendance mark ~~per semester~~ reporting period will constitute grounds for a habitual truancy petition. The school may also deny promotion to the next grade level due to poor attendance.

Each school will develop appropriate procedures to implement this policy, as well as to promote attendance for academic excellence.



LEGAL REFERENCE: Idaho Code 33-206, 33-506(1)

ADOPTED: January 16, 1996

AMENDED/REVISED: September 18, 2006; September 21, 2009;

**September 20, 2010; January 17, 2011; May 16, 2011; September 17, 2012;
February 17, 2014; September 19, 2016**

Students participating in public school represent the community, the school, and their peers. When illegal substances are used by any student, such use impinges upon the school's pride, cohesiveness and performance. As a result, the well-being of the individual, organizations and the general school community is diminished by any student's use of illegal substances and/or alcohol.

As participation in public school, including its elective classes and special organizations is both a privilege and a right, students voluntarily subject themselves to a degree of regulation higher than that which might be imposed by the local community. Students who voluntarily participate in school clubs and organizations have reason to expect intrusions upon normal rights and privileges, including privacy.

The public laws of Idaho also are founded upon the understanding that all persons can become dangerous to the community when use of illegal drugs is practiced. These same laws draw age limits under which our youth are not allowed alcohol which make it an illegal drug for most high school students.

Detection of illegal substances obtained pursuant to this policy will not be used as a basis to discipline a student or penalize him or her academically. Such detection will not be made a part of a student's permanent record, and does not constitute reasonable suspicion, pursuant to Idaho Code 33-210.

Philosophy and Rationale for Drug Testing

If it is reasonably suspected that a student is using illegal drugs or alcohol during school hours or at school sponsored activities, this district's policy on student drug and alcohol use will be followed.

This policy is to oversee the voluntary testing of consenting students with parent consent under the Idaho Drug Free Youth (IDFY) Organization of Idaho. The Administration of Minidoka County Schools believes a voluntary, random drug testing program available to all students in grades seven through twelve is expedient for the reasons noted above. It is also noted that there will not be any cost to students or the school district general fund associated with gathering samples and testing for Idaho Drug Free Youth (IDFY), as well as administrative fees necessary to implement this policy.

Definitions:

1. **Drug:** Controlled substances as defined by Idaho Code 37-2701, except those possessed by/or used pursuant to a valid prescription.
2. **Student:** Any student participating in any clubs or organizations sponsored by any school in the Minidoka County School District.

The following provisions apply:

1. Students who are drug tested under this policy will be given a reasonable opportunity to submit verification of legal drug use. At the time of the testing, each student will be given written notice that he or she has seventy-two (72) hours to submit verification of

any prescription drug use by providing a copy of the prescription, in a sealed envelope, to the drug testing officer. The drug testing officer will submit the sealed envelope, unopened, to a testing laboratory for consideration in making an analysis. The information regarding the use of prescription drugs is confidential and will not be shared with any school official. If the student fails to provide timely verification of legal drug use, he or she will be subject to retesting.

Procedures and Guidelines for Testing Voluntary Students

1. **Parent Consent:** Parental/Guardian consent is not necessary for those students who are 18 years of age. For all students under 18 years of age, voluntary urine analysis must be accomplished to join the Idaho Drug Free Youth (IDFY) organization and randomly done throughout the school year. If a student and or parent/guardian refuses to sign the consent form for voluntary drug testing, or the student refuses to submit to testing, the school district may not show any academic prejudice or persecution for this action by the parent/guardian or student, but the student may not join ~~IDFY~~ IDFY.
2. **Student Selection:** Random testing will be conducted weekly during the school year of approximately 10% of the total number of volunteer members of the Idaho Drug Free Youth organization. The drug testing officer shall take all reasonable steps to assure the integrity, confidentiality, and random nature of the selection process including, but not necessarily limited to:
 - a. Assuring that the names of all participating students are in the pool.
 - b. Assuring that the person drawing names has no way of knowingly choosing, or failing to choose, particular students for the testing.
 - c. Assuring that the identity of students drawn for testing is not known to those involved in the selection process.
3. **Sample Collection:** Voluntary samples will be collected at a time mutually convenient for the school schedule and the IDFY drug testing officer. If the student is unable to produce a sample at any particular time, that student will be allowed to return later that same day to provide the sample. All students providing samples will be given the option of doing so alone in any individual stall with the door closed. A sample cup will be given to each chosen student. A proctor will monitor the testing to assure the validity of the test. The student will give the sample to the proctor who is administering the test. Any negative samples will be disposed of immediately. Upon a positive test, the student will be required to produce a second sample within that same day. This sample will be sent to an independent laboratory for verification of the positive test. The test results will only be kept for one (1) year.
4. **Scope of Tests:** The person collecting the sample will be instructed to test for one or more illegal drugs. Student samples will not be screened for the presence of any substances other than an illegal drug (or alcohol) or for the existence of any physical condition other than drug (or alcohol) intoxication. The drug test may test for amphetamines, cocaine, THC, PCP, morphine and alcohol due to age limitations on drinking for middle and high school students.
5. **Limited Access to Results:** The results of the tests will be disclosed only to the student and parent/guardian, and those school personnel who have to know as determined by the superintendent or designee. The results will not be turned over to law enforcement authorities or used for any internal disciplinary functions.

6. Consequences/Procedures in Event of a Positive Result:**a. For IDFY members:**

- i. First confirmed positive result:** The student's parent/guardian, school counselor and IDFY board will be notified. At a meeting of the IDFY board, the student tested positive will only be identified by number and the IDFY student board will impose 'corrective activity' for the offending student of which the IDFY advisor and school principal must approve. 'Corrective activity' may include suspension from IDFY, including all rewards for three 3 months, and loss of IDFY ID card. Other 'corrective activity' could include a paper to write, report to prepare or other voluntary service project within the school community.
- ii. Second confirmed positive result:** If within two (2) calendar years from the first confirmed positive result, the student will be suspended from IDFY and all rewards thereof for the remainder of the current school year.
- iii. Third confirmed positive result:** If within two (2) calendar years from the first confirmed positive result, the student will be automatically suspended from IDFY, including all rewards thereof, for the remainder of the current school year and will be ineligible for participation in IDFY in the next two (2) school years.

b. For all other students:

- i. No further action will be taken by the District, unless the student is an athlete or member of a school sponsored club, in which case the Athletic/Activity Director will be informed of the result.**

- 7. Non-Punitive Nature of Policy:** No student shall be penalized academically for testing positive for illegal drugs. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process. The student and the student's custodial parent or legal guardian will be notified at least seventy-two (72) hours before response is made by the district, unless ordered otherwise by the courts.
- 8. Voluntary Testing Program:** Minidoka County School District is truly concerned and committed to helping students who are encountering drug and alcohol problems. We realize that a student with drug dependency or use problem is not able to work to his/her potential ability and stands a greater chance of coming into contact with law enforcement due to increased criminal activity. To assist in the ultimate goal of drug free school and drug free students, we will provide drug testing to any student whose parents request the testing be done. The testing is provided at no cost to parents and is absolutely confidential in nature with only the parents, student, and testing officer knowing the results. There are no legal or criminal actions taken, and no discipline from the district will result from the testing. There will not be a record kept. This service is offered solely for the information of the parent(s) and is ultimately their decision as to what to do with the information.

LEGAL REFERENCE: Idaho Code §37-2701**ADOPTED: June 16, 2008**

AMENDED/REVISED:

Active involvement of students in clubs and other activities that provide diversity and supplement the regular classroom activities are not only encouraged by the Board of Trustees of Minidoka County Joint School District #331, but are expected of students, in order to achieve the maximum benefits of the educational opportunity provided. Rules and regulations governing clubs and special benefits accorded to specific clubs are noted.

Provisions:

The following guidelines will govern clubs for secondary schools in Minidoka County Joint School District #331:

1. All clubs sponsored or permitted in the schools of Minidoka County Joint School District #331 must receive prior approval from both the school administration and student council to exist upon petition of the proposed club. [If a club needs to obtain a bank school account, account club for any fundraising to be done by the club, it must be approved by the Board.](#) Each application shall set forth the name, type of organization, aims and objectives, purpose, officers and sponsor of the club.
2. Failure to adhere to, and promote those aims and objectives, or if the club brings ridicule to itself, or the school, may result in the club being disenfranchised.
3. Clubs will be divided into four categories. They are:
 - a. Professional Technical Clubs -- A component of all professional technical programs is the development and involvement in a professional technical club. In order for students to receive credit for the state-approved professional technical program necessitates the student belong to, and actively participate in, a professional technical club. Such clubs provide competition with other professional technical clubs on both the state and national level. Some activities may require absence from the normal school day.
 - b. Sport Clubs -- These are clubs comprised of students within the given school who participate in an Idaho High School Activities Association (IHSAA) competition or activity. Such clubs are permitted to use the school name, mascot and logo as part of their program. Completion of a successful competitive season will permit the student athlete to qualify for and receive a "letter" as a part of that participation in accordance with the high school guidelines for qualifying for a school "letter". Limited absence from the normal school day may be required.
 - c. Academic Clubs -- These are clubs associated with a particular academic course offered in the school. Such clubs are open to all students wishing to participate, and are held at times outside the regular classroom day on a voluntary basis for those wishing participation. Such clubs may sponsor activities to supplement the existing class course work. Such activities will be held at times when school is not regularly in session (A non-Idaho High School Activities Association).
 - d. Nonacademic Clubs -- These are clubs that may be organized on a voluntary participation basis, for activities outside of the school curriculum. All membership and

activities are voluntarily organized and operated at times such that they do not conflict with the normal school day.

4. With the exception of approved Professional Technical clubs, all clubs must provide for all of their own transportation equipment, supplies and operational funds.
5. Professional Technical clubs are expected to pay their full cost to attend any State competitions from the revenues generated by such club or club activities. Should a student receive the opportunity to represent the State in a National competition, the school may appropriate funds for such activity, which can be used to help defray a portion of the costs for National competition. All requests must be submitted, consistent with the policy on Out-of-State trips.
6. Any club operating must have an approved sponsor. Preferably the sponsor should be a staff member of the school.
7. The club must operate under the guidelines developed and approved under its current charter.
8. Any club recognized by the school will be permitted to use available classrooms at those times and conditions permitted by the principal.
9. All clubs must keep books of all financial transactions, and all monies shall be kept in the school account which shall be subject to an annual audit.
10. The National Honor Society, Scholastic Bowl and Academic Decathlon are not considered clubs under this policy.
11. If a club is dissolved, that club's funds will be returned to the school student body fund or general fund.



LEGAL REFERENCE:

ADOPTED: March 21, 1995

AMENDED/REVISED: July 28, 2014

The Student's health record is designed to bring together all pertinent information regarding the student's health. It should contain significant facts on his/her past history, results of teacher observations, evaluations, and results of the findings of medical and dental health examinations.

Provisions:

The ~~following provisions are intended to be used for compliance with this policy:~~

- ~~1. The teacher is responsible for recording observations and comments, when indicated, in the space provided on the health record.~~
- ~~2. The records should help the teacher and others to better understand students and their health problems.~~
 1. ~~3.~~ The school health record will follow the student as part of the cumulative folder if he/she transfers to another school or school system.
 2. ~~4.~~ The records should be treated as confidential documents. The information should not be released to others without written consent of the parents/guardian.

~~See attached form: "Authorization to Release Medical Information"~~



LEGAL REFERENCE: Idaho Code §33-512(4)

ADOPTED: Original Adoption Date Unknown

RATIFIED: September 18, 2006

AMENDED/REVISED: Medical Release Form Added May 21, 2007

Adult Sexual Misconduct

This policy shall apply to all staff, contractors, and volunteers who have contact with students.

For the purposes of this policy, sexual misconduct is defined as any sexual activity directed at a student, regardless of age, with the purpose of developing a romantic or sexual relationship. It includes activities that are:

1. Physical and non-physical;
2. Conducted in person or through other modes of communication;
3. Conducted before, during, or after school;
4. On District property or elsewhere; and
5. Legal and illegal.

Illegal sexual misconduct is characterized by sexual contact between an adult and a child under the age of 18 and includes explicit sexual conduct, solicitation of a minor child to participate in a sexual act, sexual exploitation and dissemination of sexual material harmful to minors. Sexual misconduct also includes such inappropriate verbal conduct as sexual comments or questions, jokes, taunting, and teasing and such inappropriate physical conduct as kissing, hair stroking, tickling, and frontal hugging.

Sexual misconduct is prohibited. Staff and volunteers who engage in sexual misconduct shall be subject to disciplinary activity, including termination. They may also be reported to law enforcement and/or the Department of Health and Welfare, as described in Policy 528.00.

To avoid the appearance of impropriety, staff should avoid singling students out for personal attention such as frequent hugging or other physical contact, the giving of gifts, frequent compliments directed toward a particular student, overly personal cards, notes, or electronic communications, or teasing that references gender or contains sexual innuendo. Staff should take reasonable measures to avoid being alone with any student unless there is a legitimate, work-related need to be alone with the student. In cases such as before or after school tutoring, teachers may ask another teacher to be present in the classroom, or such tutoring may be conducted in a less private area with other adults present, such as in the school library.

The District recognizes that some student interactions occur outside the classroom. School employees and volunteers should avoid the appearance of impropriety by refraining from the following behavior:

1. Conducting ongoing, private conversations with individual students that are unrelated to school activities or the well-being of the student and take place in locations inaccessible to others;
2. Inviting a student or students for home visits without informing parents;
3. Visiting the homes of students without the knowledge of parents;
4. Inviting students for social contact off school grounds without the permission or knowledge of the parents; and
5. Transporting students in personal vehicles without the knowledge of parents or supervisors.

Reporting Sexual Misconduct

Any staff member, contractor, or volunteer who has reasonable cause to believe a staff member, contractor, or volunteer has engaged in misconduct or that any other adult has engaged in sexual misconduct on District property or at a District event shall report the misconduct to his or her supervisor, who shall notify the Superintendent or the Superintendent's designee. The matter shall be investigated in accordance with Policy 526.00 Sexual Harassment. Investigations of any report of sexual misconduct shall be conducted in the same manner as an investigation of sexual harassment and include a determination of whether the incident constitutes a violation of Title IX.

If the incident is in violation of Title IX, it shall also be reported to the District Title IX Coordinator to be investigated and addressed in the same manner as a report of sexual harassment.

The individual with reasonable cause to believe sexual misconduct has occurred shall also report the incident in accordance with Policy 528.00 Child Abuse Reporting if applicable.

False Reports

Making a knowingly false report of sexual misconduct is prohibited and may result in the termination of a staff member or volunteer who makes such a report or in the suspension or expulsion of a student who makes such a false report.

Distribution of Policy and Training

This policy shall be posted on the District website and provided to all new employees upon hiring, to all volunteers upon acceptance as volunteers. The employee or volunteer shall sign an acknowledgment, to be retained by the District, indicating that they have received and reviewed a copy of this policy.

The District shall provide training on preventing and reporting sexual misconduct to all staff who have contact with students.



CROSS REFERENCE: _____

- _____ [526.00 Sexual Harassment](#)
- _____ [528.00 Abused and Neglected Child Reporting](#)
- _____ [500.00 Personnel Code of Conduct](#)
- _____ [520.00 Employee Use of Social Media](#)

LEGAL REFERENCES: _____ [20 U.S.C. § 1681, et seq. Title IX of the Educational Amendments](#)

- _____ [A Training Guide for Administrators and Educators on Addressing Adult Sexual Misconduct in the School Setting, Readiness and Emergency Management for Schools, US Department of Education: Office of Safe and Healthy Students](#)

~~Minidoka County Joint School District No. 331 shall report child abuse, neglect or abandonment as required in Idaho Code 16-1605.~~

~~"Any physician, resident on a hospital staff, intern, nurse, coroner, school teacher, day care personnel, social worker, or other person having reason to believe that a child under the age of eighteen (18) years has been abused, abandoned or neglected or who observes the child being subjected to conditions or circumstances which would reasonably result in abuse, abandonment or neglect shall report or cause to be reported within twenty-four (24) hours such conditions or circumstances to the proper law enforcement agency or the department. failure to report as required in this section shall be a misdemeanor."~~

~~As discussed in Idaho Code 16-1606. Immunity~~

~~"Any person who has reason to believe that a child has been abused, abandoned or neglected and, acting upon that belief, makes a report of abuse, abandonment or neglect as required in section 16-1619, Idaho Code, shall have immunity from any liability, civil or criminal, that might otherwise be incurred or imposed. Any such participant shall have the same immunity with respect to participation in any such judicial proceeding resulting from such report. Any person who reports in bad faith or with malice shall not be protected by this section."~~

Provisions:

~~The following provisions are to assist in the administration of this policy.~~

~~The following definitions are applicable to this policy:~~

- ~~—1.— Abuse/Neglect~~
 - ~~a. Any act towards a child that impairs physical and/or mental health immediately or over time.~~
 - ~~b. The basic need for emotional and physical well-being goes unmet.~~
 - ~~c. Failure of the provider to care for the child even though financially able.~~
- ~~—2.— Emotional Abuse~~
 - ~~a. The child is given the message through words and actions that he/she is no good and never will be.~~
- ~~3.— Physical Abuse~~
 - ~~a. Injury of child when parent or caretaker is not in emotional control is under stress or has little impulse control.~~
 - ~~b. Excessive punishment, sometimes hazing, initiations, or transference of adult anger into physical aggression against the child.~~
- ~~4.— Sexual Abuse~~
 - ~~a. Any sexual acts between a child and adult or a significantly older child.~~
- ~~5.— Family Abuse~~

- ~~a. Any incident which indicates the alleged perpetrator to be a member of the family.~~
- ~~b. The family by definition herein shall be members of the immediate family or extended family and/or persons living in the same household or home as the child.~~

~~6. Third Party Abuse~~

- ~~a. Any incident where the alleged perpetrator is not a member of the family as defined above, or does not live in the same home as the child.~~

Reporting:

- ~~1. All reports will be channeled through the school principal, vice principal, or counselor.~~
- ~~2. Reporting of an alleged family abuse shall normally be made to the Idaho Department of Health and Welfare and shall be reported within twenty four hours. In an emergency, reporting may be made to the local law enforcement.~~
- ~~3. Reporting of a third party alleged child abuse will normally be made to the local Department of Law Enforcement and/or the Department of Health and Welfare, and shall be reported within twenty four hours. The child's caretaker shall be notified as soon as possible unless it is determined not to be in the best interest of the child.~~

Instruction:

- ~~1. Each school year, teachers shall be instructed by the principal in identification and reporting of child abuse. Health and welfare personnel will be invited to assist as appropriate in the instructional process.~~
- ~~2. Each school shall provide instruction to students regarding prevention and reporting of abuse. Health and Welfare personnel will be invited to assist in instruction as appropriate.~~

Cooperation in Investigations:

- ~~1. The Department of Health and Welfare and the Local Law Enforcement Agencies may serve as team members with educators and other school personnel in providing and receiving input regarding a network of community resources which might be available to help families who are either involved with the Department or in need of help to avoid abusive situations.~~
- ~~2. If the Department of Health and Welfare and/or Law Enforcement desire information from the school, contact will be made with the building principal or designee to present the nature of the problem. If the principal or his/her designee is not personally acquainted with the Department representative, he/she should require identification.~~
- ~~3. School personnel will assist the Department of Health and Welfare and/or Law Enforcement with information to assist in locating a child or family.~~
- ~~4. School district personnel will provide information and assistance as required by the Department of Health and Welfare and/or Law Enforcement including access to the student's permanent record.~~
- ~~5. In all "family" child protection investigations conducted at the school by the Department of Health and Welfare and investigations by Law Enforcement, school facilities will be~~

~~made available to the investigator for conducting confidential interviews with the child. This should be done in a reasonable and prudent manner to expedite the investigation. A school representative should be present during the interview unless otherwise requested by the department investigator. This is especially true if the parent is not present. The representative may be asked to testify in court.~~

- ~~6. In "third party" investigations at the secondary level, a reasonable effort will be made by the school personnel to contact a child's caretaker prior to the interview unless the child has specifically requested no contact be made. In "third party" investigations at the primary level, a child's caretaker must be contacted and permission given before any contact by the Department of Health & Welfare and/or Law Enforcement is made with the child.~~
- ~~7. When the Department of Health and Welfare or Law Enforcement comes to the school regarding an unknown report by someone outside the school system, the school official or designee should determine when possible if this is a family or third party abuse and then follow procedures as outlined in guidelines eleven (11) or twelve (12).~~
- ~~8. If at any time the school is contacted by the caretaker as to whether or not the Department of Health and Welfare and/or Law Enforcement interviewed their child at school, the school will acknowledge such and refer the family to the Department for explanation.~~
- ~~9. If the Department of Health and Welfare and/or Law Enforcement takes any action that will affect the child's attendance or school performance, the school personnel will communicate with the Department in an effort to minimize any problems in learning and education.~~
- ~~10. If at any time the school has questions regarding actions of the Department of Health and Welfare, a school representative should contact an administrator at the Department of Health and Welfare and resolve those questions.~~

The personal safety and welfare of each child is of paramount concern to the Board of Trustees, employees, and patrons of the School District. It is of particular importance that employees within the District become knowledgeable and thoroughly educated as to their legal and ethical responsibilities regarding observation and reporting of suspected child abuse, child abandonment, or child neglect. The Superintendent shall review with staff the legal requirements concerning suspected child abuse at the commencement of each year.

ABUSE

-Abuse is defined in I.C. § 16-1602 of the Idaho Code as any case in which a child has been the victim of conduct or omissions resulting in skin bruising, bleeding, malnutrition, burns, fracture of any bone, subdural hematoma, or soft tissue swelling. Abuse is further defined in LC. 16-1602 to include sexual conduct including rape; molestation; incest; prostitution; obscene or pornographic photographing, filming, or depiction for commercial purposes; or other similar forms of sexual exploitation

harming or threatening the child's health or welfare or mental injury to the child. Abuse also includes abandonment and neglect.

ABANDONED

Abandoned is defined as the failure of the parent to maintain a normal parental relationship with his child including, but not limited to, reasonable support or regular personal contact. Failure to maintain this relationship without just cause for a period of one year is evidence of abandonment. LC. § 16-1602(2).

NEGLECTED

Neglected means a child: “Who is without proper parental care and control, or subsistence, education, medical or other care or control necessary for his or her well-being because of the conduct or omission of his parents, guardian or other custodian or their neglect or refusal to provide them with these items; -J.C.§ 16-1602(25).

A District employee who has reasonable cause to suspect that a student may be an abused, abandoned, or neglected as defined above or who observes a child being subjected to conditions which would reasonably result in abuse, abandonment, or neglect shall report or cause to be reported such a case to local law enforcement or the Department of Health and Welfare within 24 hours.

Employees of the District shall also notify their supervisor immediately of the case. The supervisor shall immediately notify the Superintendent or the Superintendent's designee, ~~who shall in turn report or caused to be reported the case to local law enforcement or the Department of Health and Welfare.~~

Any person who has reason to believe that a child has been abused, abandoned, or neglected and, acting upon that belief, makes a report of abuse, abandonment, or neglect as required in Idaho Code § 16-1605 is immune from any liability, civil or criminal, that might otherwise be incurred or imposed. Any person who reports that a child has been abused, abandoned, or neglected in bad faith or with malice is not entitled to immunity from any civil or criminal liability that might otherwise be incurred or imposed, per LC.§ 16-1606.

In addition, according to I.C. § 16-1607:

Any person who makes a report or allegation of child abuse, abandonment, or neglect knowing the same to be false or who reports or alleges the same in bad faith or with malice shall be liable to the party or parties against whom the report was made for the amount of actual damages sustained or statutory damages of five hundred dollars (\$500), whichever is greater, plus attorney's fees and costs of suit. If the court finds that the defendant acted with

malice or oppression, the court may award treble actual damages or treble statutory damages, whichever is greater.

Any District employee who fails to report a suspected case of abuse, abandonment, or neglect to the Department of Health and Welfare or local law enforcement, or who prevents another person from doing so, may be civilly liable for the damages proximately caused by such failure or prevention, and is guilty of a misdemeanor. The employee will also be subject to disciplinary action up to and including termination.



LEGAL REFERENCE: J.C§ 16-1602 Child Protection Act Definitions
I.C.§16-1605 Reporting of Abuse, Abandonment or Neglect
I.C § 16-1606 Immunity
I.C § 16-1607 Reporting in Bad Faith

~~Idaho Code 16-1602, 16-1605, 16-1606, 16-1619~~

ADOPTED: May 1993

AMENDED/REVISED: July 15, 2002; January 19, 2015

Refer to Form: 528.00F

The Board of Trustees of Minidoka County Joint School District No. 331 recognizes the importance of ongoing training for district employees. The Board supports local training as a top priority.

The District has available a number of vehicles for employee use. The use of District vehicles should be used instead of personal vehicles whenever possible. If an employee chooses to take their own vehicle when a District vehicle is scheduled to go to an event, and there is room available in the District vehicle, the employee will not receive a mileage reimbursement.

Travel Allowances and Expenses

Every District employee and Board Member will be reimbursed for travel expenses while traveling outside of the District and engaged in official District business. All travel expenses must be reported on the established travel expense and voucher forms and for employees, approval must be granted prior to traveling by the employee's supervisor and the Superintendent.

The District Business Office will be responsible for the development of procedures and forms to be used in connection with travel-expense claims and reimbursements.

[Overtime by classified staff during travel must be submitted in accordance with Policy 596 Overtime: Classified Personnel.](#)

General Provisions

1. This policy is applicable to all employees of the school district.
2. Compensation for all trips must be approved by the Board of Trustees.
3. If an employee cancels an approved trip, the employee is responsible for all costs associated with the cancellation.

Documentation of Expenses

Expenses not in compliance with this policy shall not be reimbursed or paid by the District.

Prior to reimbursement of actual and necessary expenses, the District employee or Board Member must submit a detailed receipt indicating the date, purpose, and nature of the expense for each claim item and any appropriate travel expense or voucher form. Expenses requiring prior approval must also include a copy of the written prior approval. Employees shall submit their receipts, travel expense forms, and voucher forms to their immediate supervisor or the Superintendent. The Superintendent and Board Members shall submit such documentation to the Business Office. Failure to provide a detailed receipt will make the expense non-reimbursable.

In exceptional circumstances, the District may allow a claim without a proper receipt. Written documentation explaining the exceptional circumstances will be maintained as part of the District's record of the claim.

The Board directs the Superintendent to promulgate procedures specifying which expenses shall be reimbursable for travel of different distances and durations.

1. Per Diem does not require receipts.
2. Travel arrangements will generally be made by the building or District Travel

Coordinator not by the employee.

3. With authorization from the Superintendent, employees who are taking Minidoka students on official school sponsored trips may make arrangements for pre-paid trip expenses. All student overnight trips require prior trustee approval. Requests are due to trustees (through the clerk) at least 16 (sixteen) weeks in advance of travel and at least two weeks in advance of the regular board meeting.
4. Staff members who attend workshops, trainings, or conferences with any district reimbursement is expected to share knowledge gained with other staff in the building and/or district.
5. Unforeseen emergency travel may be approved by the Superintendent or his/her designee.
6. Travel within a radius of 300 miles may be approved by the Superintendent without prior approval of the Board.

Each employee seeking reimbursement for travel expenses related to their employment with the District ~~THE DISTRICT~~ should gain prior approval for the trip from their immediate supervisor and fill out the appropriate online travel form and submit it to the District Service Center (DSC) for reimbursement or for advanced payment. Advanced per diem payment will only be given when travel is out of radius and/or includes more than a two-night stay. All other travel expenses will be paid as a reimbursement unless approved in advance by the Superintendent for extenuating circumstances.

Rate Per Mile

The District pays \$0.45 per mile for approved travel.

Calculation of Mileage

The mileage calculation must not exceed the mileage reported between cities and towns on the District Mileage Chart.

Meal Allowance

The District will pay the meal allowances listed below.

Employees should take advantage of meals offered by the sponsor of the program and/or convention, including food at trade shows and continental breakfasts. Meal allowances or expenses will not be paid for meals provided by program sponsors or hotels.

Maximum meal allowances are listed below:

<u>In-State</u>	<u>Out-of-State</u>
\$10.00 Breakfast	\$10.00 Breakfast
\$15.00 Lunch	\$15.00 Lunch
\$20.00 Supper	\$30.00 Supper

In accordance with IRS rules meal allowances are only allowed as part of overnight travel. If lunch is not provided as part of a full day conference or workshop, then the District will not reimburse an employee for lunch.

Lodging

Motel rooms should be practical and clean. Extravagant and overly expensive lodging should be avoided. Exceptions to this standard would include lodging at hotels where programs or seminars are being held.

Movies and In-Room Charges

Movie expenses are not reimbursable by the District. In-room food or snacks will not be reimbursed by the District unless part of daily meal per diem rate. Room-service charges are not reimbursable. Charges for internet or connectivity services as required by work assignments are reimbursable.

Travel Related Expenses

Receipts for travel-related expenses should be kept and submitted for reimbursement. Charges for parking and transportation for work related travel are covered by the District. Rental cars should be economy class unless a larger vehicle is needed for more employees.

Bar Expenses

Bar or alcoholic drink expenses are not reimbursable by the District.

In District Travel:

District employees are to use District vehicles whenever they are available for In-District travel.

District employees and Board Members shall be reimbursed for actual and necessary expenses incurred within the District while attending to District business. Mileage driven for pre-approved In-District travel shall be reimbursed originating from Rupert Idaho. It is the responsibility of the Board to review travel within the District by the Superintendent or by Board Members.

Meals incurred inside the District shall not be reimbursed, except for banquets attended to represent the District.

Out of District Travel:

Travel outside of the District must be pre-approved. Board Members shall obtain Board approval prior to incurring out of District expenses, and employees shall obtain prior approval from their supervisor and the Superintendent.

The District will only provide per diem expenses or reimbursement spent for food while on out of District trips requiring an overnight stay, unless lunch is not provided as part of the event.

District employees and Board Members shall be reimbursed for actual and necessary expenditures incurred outside the District.

Wherever possible carpooling should be considered to minimize travel costs.

In-Radius Travel:

Travel requests within a 300-mile radius from the District are considered In-Radius and may be

approved by the Superintendent without prior approval of the Board. In-radius requests should be submitted at least 30 days prior to travel.

1. All employees of Minidoka County Joint School District No. 331 who travel and/or request reimbursement for their out-of-district travel will complete an online "Leave/Travel Form." This form will also be used for all reimbursed out-of-district activities.
2. All "Leave/Travel Forms" must be signed by the employee requesting the funds and approved by the principal and/or the Superintendent or his/her designee. This form will be kept updated on the current mileage and meal reimbursement prices.
3. Any reimbursed mileage will generally be calculated using the "Minidoka County Mileage Chart," which is on file at the District Office, and should account for mileage from Rupert Idaho to the approved destination.
4. Principals, coaches and athletic/activities directors do not have to have official IHSAA business approved under the "Travel Request Form," but must notify supervisors in advance of the travel. In all cases, principals, coaches and athletic directors are to share rides if possible and to otherwise minimize travel costs.
5. Administrators attending regularly scheduled In-Radius state and regional meetings do not need to fill out a "Travel Request Form" unless requesting reimbursement or per diem, but should notify the Superintendent in advance of the travel.
6. Employees shall request sales tax exemption for in-state lodging.

Out-of-Radius Travel:

Travel requests outside a 300-mile radius from the District are considered Out-of-Radius.

1. Unless a requirement of a grant the district has received or as assigned by a district administrator/supervisor, employee requests for out-of-radius travel will be limited to one (1) such approved trip per contracted school year, regardless of the funding source.
2. Any out-of-radius travel by an employee of the District must have such travel request approved in advance by the building principal and Superintendent, or Superintendent's designee. Any employee wishing to travel out-of-radius must submit a request to the Board at least 160 days prior to the trip.

When airline travel is the most appropriate means of travel, the district will pay for the cost of one (1) round-trip airline ticket for each employee approved to travel. A person choosing to drive will be paid at the district mileage rate or the cost equal to one round-trip airline ticket to the same destination, whichever is least expensive. All airline travel should be arranged by the District Travel Coordinator.

Unforeseen emergency travel may be approved by the Superintendent without prior Board approval.

Travel Costs Under Federal Award

Travel costs are the expenses for transportation, lodging, food, and related items incurred by employees who travel on official business under a federal award. Such costs may be charged on

The Board of Trustees of Minidoka County Joint School District No. 331 acknowledges the need to assign and transfer personnel in order to accommodate specific needs within the school district

Provisions:

The following provisions are applicable to this policy:

1. The transfer of personnel shall be the responsibility of the Superintendent.
2. The Superintendent may use building principals, supervisors, and other consultants as needed.
3. The District will follow the procedures of the MCEA Board Negotiated Agreement.
4. [When the Board reassigns an administrative employee to a non-administrative position, the employee may request an informal review as described in Policy 502.00 Informal Review.](#)
5. [Assignment or reassignment of administrative staff is not subject to the Minidoka County Education Association \(MCEA\) Negotiated Agreement.](#)



LEGAL REFERENCE:

ADOPTED: Original Date Unknown

RATIFIED: June 19, 2006

AMENDED/REVISED: October 20, 2014

It is the policy of the Minidoka County Joint School District No. 331 that classified employees shall be treated substantially similar with reference to hours of employment. Classified personnel shall not work hours beyond their regular work schedule unless so authorized by a district level supervisor, administrator, or building level administrator.

Exempt: Classified employees who are designated as exempt shall be ineligible for compensatory time or cash compensation for overtime work.

Provisions:

Payment for overtime and compensatory time shall be paid based on the following criteria:

1. All hours worked in excess of work schedule must be pre-authorized by the immediate supervisor.
2. Employees who work hours in excess of their work schedule but work less than 40 hours per week must report those hours on their time card within the current pay period. The hours worked in excess of the work schedule must be used no later than the next pay period or the excessive hours shall revert to paid time.
3. Employees who work hours in excess of 40 hours per work week will be compensated. For hours worked over 40 in a work week it is preferable that compensation be compensatory time. That time will be compensated at the rate of one and one-half (1 ½) hours for each 1 hour of overtime worked.
4. Any accumulated compensatory time not used within the current pay period and which is still unused at the end of the succeeding pay period shall revert to paid overtime. The overtime hours shall be added to the regular salary payment and shall be paid in the next scheduled pay period.
5. Cash compensation for overtime (excess of 40 hours) when paid, shall be at one and one-half (1 ½) times the hourly rate of pay.

Travel Overtime:

When traveling for the District the following criteria apply:

1. When travel is expected by the District, or by the employee's supervisor, as part of an employee's employment the following should be recorded on the employee's timesheet:
 - a. Travel during the employee's regularly scheduled work hours will be paid at the employee's regular rate.
 - b. If travel is required before or after the employee's regularly scheduled work hours the District will pay up to 4 hours on that day (for a total of no more than 12 hours).
 - c. Conference/meeting attendance during the employee's regularly scheduled work hours will be paid at the employee's regular rate.
 - d. If conference/meeting attendance goes beyond the employee's regularly scheduled work hours all additional time should be recorded on the employee's timesheet.
 - e. If there is a speaker during a meal that time can also be recorded. However, if time is allowed to travel for a meal that time should not be recorded.
2. When travel is requested by the employee and approved by the District
 - a. Travel time will not be paid by the District, but mileage reimbursement may apply as outlined in Policy 546.00 Staff Travel.

- b. Conference/meeting attendance during the employee's regularly scheduled work hours will be paid at the employee's regular rate.
- c. If conference/meeting attendance goes beyond the employee's regularly scheduled work hours all additional time should be recorded on the timesheet.
- d. If there is a speaker during a meal that time can also be recorded. However, if time is allowed to travel for a meal, that time should not be recorded.



LEGAL REFERENCE: Idaho Code § 67-5302; Fair Labor Standards Act

ADOPTED: February 2, 1993

AMENDED/REVISED: March 5, 1997, November 15, 1999; June 16, 2014

POLICY TITLE: Soliciting and Accepting Grants or Donations

POLICY NO:
D748.50
PAGE 1 of 2

Minidoka County Joint School District # 331

Items purchased with funds procured as an employee of the District belong to the District not the grant writer.

Prior to seeking any grant or donation on behalf of the District or its schools, an applicant must obtain prior approval from the District. Any staff, administrators, school-related groups, or members of the public seeking grants or donations on behalf of the school or for the benefit of the school and/or its students should first discuss such request with the building principal or the Superintendent. This includes online [crowdfunding sites \(Policy 748.70 Crowdfunding \)](#), [donation solicitation sites Go Fund Me, and Donors Choose](#) as well as program grants (ARTEC), [local businesses, etc.](#)-not provided by the State.

Prior posting an online donation a grant approval form must be completed. Finalization of any grant or donation associated with the school and/or its students, all requests for grants or donations must be approved by the Superintendent. When the appropriateness of a request is in doubt or if the grant/donation obligates the school to engage in specific actions, obligations or involves the addition of District/school funding, the Superintendent shall refer the request to the Board for final acceptance or rejection.

Approval of a grant or donation requests shall depend on factors including but not limited to availability of existing District resources and the following principles:

1. Conformance with the District's policies, goals, and objectives;
2. The District's instructional priorities, strategies, and standards;
3. Equity in funding;
4. Conformance to District governance and decision-making procedures of the Board, central office, and building-level staff;
5. Provision of value or benefit that is greater than the obligation under the grant award;
6. No violation of management or bargaining unit rights and responsibilities;
7. Lack of conditions that would divert school or District efforts away from the District's primary mission;
8. Conditions that obligate the District/School to engage in specific actions or obligations;
9. Any financial impact upon the District associated with required additions of District/School funds to the grant activity; and
10. District criteria for accepting gifts.

The Board reserves the right to deny approval of solicitation of any funding or grant application or to refuse acceptance of any funds awarded or donated.

LEGAL REFERENCE:

ADOPTED: September 18, 2017

AMENDED/REVISED:

CROSS REFERENCE: Policy 200.00 Curriculum and Instruction; Policy 250.20 Library Materials Selection; [Policy 748.70 Crowdfunding](#)

It is the policy of the Board of Trustees of Minidoka County Joint School District No. 331 that an inventory will be made between November and February annually in each building.

Provisions:

The following provisions are delineated:

1. Principals, supervisors and all other personnel who have the responsibility of equipment and supplies will make a systematic inventory for the control and accounting of the items under their control.
2. The Superintendent or his designee shall develop a standardized method for inventory.
3. All non-consumable items over \$50 will be recorded on inventory.

Property Records

Property records and inventory records shall be maintained on all land, buildings, and physical property under the control of the District. Such records shall be updated annually.

Property records of facilities and other fixed assets shall be maintained on an ongoing basis. All goods purchased using any funds shall be delivered to the ordering building and received by the building secretary or bookkeeper. Upon receipt of goods, the building secretary or bookkeeper approves the invoice for payment and inventory is imported from the accounting program to the mastery inventory list.

Property records shall show, appropriate to the item recorded, the:

1. Description and identification;
2. Manufacturer;
3. Date of purchase;
4. Initial cost;
5. Location;
6. Serial number, if available; and
7. Model number, if available
8. Budget account purchase order

Physical Inventory

A physical inventory of the property must be taken and the results reconciled with the property records at least yearly.

Each staff member will inventory property items in their room at the end of each school year. The inventory sheet is signed by the staff member taking the inventory as verification and is reviewed by the secretary to make adjustments in the inventory management system. .

Legal Reference: I.C. §33-601(4)(b)	Real and Personal Property—Acquisition, Use or Disposal of Same
I.C. § 33-701	Fiscal Year – Payment and Accounting of Funds
2 C.F.R. § 200.12	Capital Assets
2 C.F.R. § 200.20	Computing Devices
2 C.F.R. § 200.33	Equipment
2 C.F.R. § 200.94	Supplies
2 C.F.R. § 200.313	Equipment



LEGAL REFERENCE:

ADOPTED: Original Adoption Date Unknown

RATIFIED: September 18, 2006

AMENDED/REVISED:

It is the policy of the Board of Trustees of Minidoka County Joint School District No. 331 that an inventory will be made ~~during the month of February between March and May~~ November and February annually in each building.

Provisions:

The following provisions are delineated:

1. Principals, supervisors and all other personnel who have the responsibility of equipment and supplies will make a systematic inventory for the control and accounting of the items under their control.
2. The Superintendent or his designee shall develop a standardized method for inventory.
3. All nonconsumable items over \$50 will be recorded on inventory.
~~The following items will be recorded in the Master Inventory list:
— any item (or collection of items) whose value is at least \$500.~~

Property Records

Property records and inventory records shall be maintained on all land, buildings, and physical property under the control of the District. Such records shall be updated annually.

Property records of facilities and other fixed assets shall be maintained on an ongoing basis. All goods purchased using any federal funds shall be delivered to the ordering building District office and received by the building secretary or bookkeeper Business Manager. Upon receipt of goods, the building secretary or bookkeeper Business Manager Business Manager/designee approves the invoice for payment and inventory is imported from the accounting program to the mastery inventory list.

building secretary or bookkeeper

Property records shall show, appropriate to the item recorded, the:

1. Description and identification;
2. Manufacturer;
3. Date of purchase;
4. Initial cost;
5. Location;
6. Serial number, if available; and
7. Model number, if available
8. Budget account purchase order

Minidoka County SD #331

Physical Inventory

A physical inventory of the property must be taken and the results reconciled with the property records at least yearly.

Each staff member will inventory property items in their room at the end of each school year. The inventory sheet is signed by the staff member taking the inventory as verification and is reviewed by the secretary to make adjustments in the inventory management system. /designee equipment is inventoried through [INVENTORY MANAGEMENT SYSTEM NAME] management’s program, and recorded in an Excel spreadsheet maintained by the Business Manager. Electronic equipment, such as iPads, are engraved with “Property of [DISTRICT NAME AND NUMBER]”.

/designeeMI

774.00 Acquisition, Use & Disposal of District Policy

<u>Legal Reference: I.C. §33-601(4)(b)</u>	<u>Real and Personal Property—Acquisition, Use or Disposal of Same</u>
<u>I.C. § 33-701</u>	<u>Fiscal Year – Payment and Accounting of Funds</u>
<u>2 C.F.R. § 200.12</u>	<u>Capital Assets</u>
<u>2 C.F.R. § 200.20</u>	<u>Computing Devices</u>
<u>2 C.F.R. § 200.33</u>	<u>Equipment</u>
<u>2 C.F.R. § 200.94</u>	<u>Supplies</u>
<u>2 C.F.R. § 200.313</u>	<u>Equipment</u>



LEGAL REFERENCE:

ADOPTED: Original Adoption Date Unknown

RATIFIED: September 18, 2006

AMENDED/REVISED:

The Healthy, Hunger-Free Kids Act of 2010 requires that the parents, students, District staff, administrators, Trustees, food services staff, school health professionals, teachers of physical education, and the public be allowed to provide input on the development of this policy. This model policy is intended only as a starting point for this dialogue.

It is the goal of the Minidoka School District to strive to make a significant contribution to the general well-being, mental and physical capacity, and learning ability of each student and afford them the opportunity to fully participate in the education process. The Minidoka School District promotes healthy schools by supporting wellness, good nutrition, and regular physical activity as a part of the total learning environment. The District supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, our school contributes to the basic health status of children. Improved health optimizes student performance potential and ensures that no child is left behind.

Healthy eating is demonstrably linked to reduced morbidity and risk of mortality from many chronic diseases.

The Board directs the Superintendent to inform and update the public, including parents, students, and others in the community, about the content and implementation of the wellness policy. Such information may be provided on the District website, through dissemination of student handbooks, or in any other manner the Superintendent may deem appropriate.

Goals for Wellness Promotion

The District shall review and consider evidence-based approaches in establishing goals for school based activities to promote student wellness. This may include review of the “Smarter Lunchroom” tools and strategies.

To ensure the health and well- being of all students, it is the policy of the District to:

1. Address the goals outlined in Policy 834.00.00 Nutrition

The District shall also take measures to promote nutrition and physical activity, engage in nutrition education, and conduct wellness activities. For this purpose, the District may:

1. Ensure that all District schools become certified as a Healthier US Schools Challenge schools and/or enroll as a Team Nutrition schools;
2. Host at least one health fair each year;
3. Draft and regularly distribute a wellness newsletter for students and parents;
4. Review Smarter Lunchroom Movement best practices and evaluate each school’s ability to implement them;

5. Promote healthy eating patterns through classroom nutrition education coordinated with the comprehensive health education program including education, health, and food services;
6. Provide physical education each week to elementary and middle school students;
7. Offer a recognition or reward program for students who exhibit healthy behaviors.
8. Start a walking or physical activity club at each school;
9. Offer after school physical activity programs;
10. Ensure students have access to hand-washing facilities prior to meals;
11. Annually evaluate the marketing and promotion of the school meal program;
12. Share school meal nutrition information with students and families;
13. Offer students taste-testing or menu planning opportunities;
14. Participate in Farm to School activities and/or have a school garden;
15. Advertise and promote nutritious foods and beverages on school grounds;
16. Offer nutritious foods and beverages at lower prices than other foods and beverages;
17. Offer fruits or non-fried vegetables everywhere foods are sold;
18. Use student feedback to improve the quality of the school meal programs;
19. Offer a staff wellness program;
20. Provide District staff with adequate pre-service and ongoing in-service training that focuses on program administration, nutrition, physical activity, safety, the importance of modeling healthy behaviors, and strategies for behavioral change; and
21. Participate in community partnerships to support wellness programs, projects, events, or activities.

To promote student health and reduce childhood obesity, the District requires all schools within the District to comply with the nutrition standards established by the USDA with respect to all food that is available on school grounds during the school day. The District shall:

1. Ensure that foods sold at school during the school day meet or exceed the nutritional standards required by the USDA's National School Lunch Program, the National School Breakfast Program, and the Smart Snacks in Schools regulations standards. Exceptions can be made for infrequent food sales fundraisers that occur no more than the number of times determined appropriate by the Idaho State Department of Education during the school year and are not held during school meal times. Fundraisers will be tracked at each school site by a designee of the Superintendent in charge of compliance at that site;
2. Ensure that non-compliant and non-exempt fundraising food sales will not occur on school grounds during the school day. The District operates under United States Department of Agriculture (USDA) program regulations of the National School Lunch Program, National School Breakfast Program, and the Smart Snacks in Schools regulations. These regulations apply to food sold during the school day in school stores,

vending machines, and other venues. (Note: There are many healthy fundraising options available to schools including selling books, fresh produce, school spirit merchandise, or other non-food items during the school day. Fundraising activities involving the sale of food consumed that take place outside of school, such as frozen pizza sales, are exempt from the nutrition standards.);

3. Recommend that celebrations that involve food during the school day be limited to no more than one party per class per month, and it is also recommended that each party include no more than one food or beverage that does not meet nutrition standards for Smart Snacks in Schools. The District will disseminate a list of healthy party ideas to parents and teachers.
4. Many of our students have medical conditions that involve food allergies, intolerances, diabetes, sensitivities, etc. It is the policy of the MCSD that homemade or home baked foods are not to be brought into the schools to share with other students. Food brought in for these types of activities must be commercially prepared, packaged and labeled, listing all ingredients and nutritional information and/or prepared in an approved and licensed kitchen. All allergens should be listed on label.

The USDA has no role in regulating foods brought from home, but school districts are required to set nutrition guidelines for foods served at school other than those that are sold. The Smart Snacks in Schools regulations only affect foods that are sold on school grounds during the school day. Time honored traditions like treats for birthdays, or foods at an afterschool sporting event, are not subject to those standards

Community Participation

The District shall invite parents, students, representative food service staff of the school food authority, teachers of physical education, school health professionals, the Board, school administrators, and the general public to participate in the development, implementation, and periodic review of this policy.

The Superintendent shall annually make available to the public the content of the policy and an assessment of the implementation of this policy including:

1. The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
2. The extent to which the District's wellness policy compares to model local school wellness policies; and
3. A description of the progress made in attaining the goals of the wellness policy.

Methods of providing this information to the public may include developing or disseminating printed or electronic materials to families of school children and other members of the school community at the beginning of the school year, or posting the local wellness policies and an assessment of their implementation on the District or school website. The assessment of the implementation of the policy shall be conducted at least once every three years.

Record Retention

The District shall retain the following records relating to the wellness policy:

1. The written local school wellness policy;
2. Documentation demonstrating the community was involved in the development, implementation, and periodic review of the wellness policy;
3. Documentation of the assessment of the wellness policy; and
4. Documentation to demonstrate the public was notified annually as required by this policy.

Monitoring Compliance

The Superintendent shall designate one or more District officials or school officials to ensure that each school complies with this policy.

LEGAL REFERENCE: **Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004**
 42 USC § 1758b, Section 204 Healthy and Hunger-Free Kids Act of 2011
 42 USC § 1771 et seq. Child Nutrition Act of 1966
 42 USC § 1751 et seq. National School Lunch Act
 7 CFR Parts 210 Nutrition School Lunch and School Breakfast Programs: Final Rule
 7 CFR § 210.30 Local School Wellness Policy
 Smart Snacks in School Regulations by the United States Department of Agriculture

ADOPTED: **June 19, 2017**

AMENDED/REVISED: **December 17, 2018**

It is the goal of the Minidoka County Joint School District to strive to make a significant contribution to the general well-being, mental and physical capacity, and learning ability of each student and afford them the opportunity to fully participate in the education process. The Minidoka County Joint School District promotes healthy schools by supporting wellness, good nutrition, and regular physical activity as a part of the total learning environment. The District supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, our school contributes to the basic health status of children.

Minidoka County Schools will maintain and continue to support the guidelines for reimbursable school meals as regulated and issued by the USDA. This includes the school breakfast program, the school lunch program, and any other snack, fruit, or vegetable program as requested to help enhance the academic performance of our students.

Minidoka County School District will encourage vendors to work with and support this district by providing healthy choices of foods, snacks, and beverages in vending machines. It is our intent to provide healthier choices with the promotion of healthy foods including fruits, vegetables, whole grains, and low fat dairy products. Nutritional information may be provided wherever snacks are sold. Our intent is that by providing nutritional information, students will begin to choose healthy snacks over foods and drinks of minimal nutritional value. Minidoka County School District encourages healthy school parties and the use of non-food rewards.

Healthy eating is demonstrably linked to reduced morbidity and risk of mortality from many chronic diseases.

Nutritional information will be placed on the Minidoka County School's website.

Minidoka County School District will continue to promote and encourage staff development for child nutrition, directors, managers, and cafeteria workers according to their levels of responsibilities.

School administrators will be responsible to see that their school complies with the Nutrition and Wellness policy. Once each year, they will report on how their school is progressing regarding nutrition and wellness.

The Nutrition, Health and Wellness committee will convene at least once each year to review the Health and Wellness policy. This may include administrators, patrons, school board trustees, and the Food Service Director or designee.

Definition

For the purposes of this policy the school day is defined as midnight before to thirty (30) minutes after the end of the instructional school day.

Goals for Wellness Promotion

To ensure the health and well-being of all students, it is the policy of the District to:

1. Ensure that all children have access to adequate and healthy food choices on scheduled school days at reasonable prices;
2. Ensure that foods sold at school during the school day meet or exceed the nutritional standards required by National School Lunch Program, the National School Breakfast Program, and the Smart Snacks in Schools standards. Exceptions can be made for infrequent food sales fundraisers that occur no more than the number of times determined appropriate by the Idaho State Department of Education during the school year and are not held during school meal times;
3. Ensure that non-exempt fundraising food sales will not occur on school grounds during the school day. The District operates under United States Department of Agriculture (USDA) program regulations of the National School Lunch Program, National School Breakfast Program, and the Smart Snacks in Schools standards. This includes food sold during the school day in school stores, vending machines, and other venues. (Note: There are many healthy fundraising options available to schools including selling books, fresh produce, school spirit merchandise, or other non-food items during the school day. Fundraising activities that take place outside of school, such as frozen pizza sales, are exempt from the nutrition standards.);
4. Schools should limit celebrations that involve food during the school day to no more than one party per class per month. It is recommended that each party include no more than one food or beverage that does not meet nutrition standards for Smart Snacks in Schools.

Note: The USDA has no role in regulating foods brought from home. The Smart Snacks in Schools standards only affect foods that are sold on school grounds during the school day. Time honored traditions like treats for birthdays, or foods at an afterschool sporting event, are not subject to those standards.

5. [Many of our students have medical conditions that involve food allergies, intolerances, diabetes, sensitivities, etc. It is the policy of the MCSD that homemade or home baked foods are not to be brought into the schools to share with other students. Food brought in for these types of activities must be commercially prepared, packaged and labeled, listing all ingredients and nutritional information and/or prepared in an approved and licensed kitchen. All allergens should be listed on label.](#)
6. Support and promote dietary habits contributing to students' health and academic performance. All foods available on school grounds and at school-sponsored activities during the school day should meet or exceed the Smart Snacks in Schools nutrition standards. Wholesome foods produced in Idaho should be available and actively promoted in a healthy school environment. Emphasis should be placed on foods that are nutrient dense per calorie. Foods should be served with consideration of variety, appeal, taste, safety, and packaging to ensure high quality meals;
7. Provide a comprehensive learning environment for developing and practicing lifelong wellness (physical/social/emotional/mental);

8. Coordinate school food service with the healthy lifestyles policy to reinforce messages about healthy eating and to ensure that foods offered promote good nutrition and contribute to the development of lifelong, healthy eating habits;
9. Promote healthy eating patterns through classroom nutrition education coordinated with the comprehensive health education program including education, health, and food services;
10. Provide District staff with adequate pre-service and ongoing in-service training that focuses on strategies for behavioral change regarding student nutrition, and
11. Involve family members and the community in supporting and reinforcing nutrition education and the promotion of healthy eating and lifestyles.
12. An assessment of the District’s implementation of Policy 832.00 Student Wellness will be conducted at least every three (3) years with a triennial assessment, including progress towards meeting the goals of the District available to the public.

Nutrition Standards

To promote student health and reduce childhood obesity, the District requires all schools within the District to comply with the nutrition standards established by the USDA with respect to all food that is available on school grounds during the school day.

Monitoring Compliance

The Superintendent shall designate one or more District officials or school officials to ensure that each school or department complies with this policy.



LEGAL REFERENCE:

**42 USC 1751 et seq; Sec. 204 Child Nutrition and WIC Reauthorization Act of 2004
Pub.L. 111-296 Healthy Hunger-Free Kids Act of 2010
7 CFR Parts 210 Nutrition School Lunch and School Breakfast Programs: Final Rule Smart Snacks in School Regulations by the United States Department of Agriculture**

ADOPTED: March 15, 2006

AMENDED/REVISED: October 19, 2015; June 19, 2017; November 19, 2018

The Board of Trustees establishes the following guidelines to provide administrative direction pertaining to the retention and/or disposal of district records.

Retention of District Records

In compliance with Idaho Code, the Board of Trustees establishes the following guidelines to provide administrative direction pertaining to the retention and/or disposal of District records. This schedule likewise identifies the anticipated physical location of where such records may be kept or maintained by the District, in addition to the possible document retention of all categories of records on the school's servers and computer systems.

The District's Public Records ~~Coordinator~~Custodian(s), in conjunction with the Superintendent, Board Clerk, or designee, is responsible for the maintenance, safeguarding and destruction of the District's records. Performance of such duties shall be in cooperation with the District's Business Office, Directors of Maintenance and Transportation, Technology Coordinator, the Principals at the school's buildings and other administrative personnel employed by the District. However, each school employee is likewise responsible for having knowledge of this policy and the requirement to safeguard the District's records, electronic or otherwise, consistent with the chart below.

The District's Public Records ~~Coordinator~~Custodian(s) shall work in conjunction with the District's Technology department to assure that the school's staff is aware of the routine destruction of electronic District records, including emails, such that they are able to assure that the District's public records are retained consistent with this schedule, regardless of whether they are maintained in a hard copy or an electronic copy. In such a process, the District's employees need to retain District records included on the schedule below, particularly student educational records, personnel records, and investigative records, in a format that is not part of the District's routine electronic records destruction and/or notify the technology personnel of the District that a particular document is not to be destroyed as part of the routine destruction of electronic records.

Unless otherwise prohibited by applicable law, all District records may be maintained electronically and/or in hard physical copy.

Method of Destroying Official Records

The District's official records, and any copy thereof that may be deemed to be confidential and/or not intended to be disseminated to the public, will be shredded before being disposed.

Destruction of Electronic Mail/e-mail

The District will store electronic mail/e-mails for a maximum period of _____. All email will be automatically deleted from the District's system at the end of this retention period. It is the responsibility of every district employee to assure that District documents that need to be retained for a longer period of time due to federal law, State law, or the provisions of this policy are retained accordingly and in a different format than electronic mail. An employee's failure to retain District documents accordingly could serve as a basis for discipline, up to and including possible termination.

Suspending of Destroying Official Records

The District will immediately cease the destruction of all relevant records (even if destruction is authorized by an approved Retention Schedule) for the following reasons:

1. If the District receives a Freedom of Information Act (FOIA) request;
2. If the District believes that an investigation or litigation is imminent, or
3. If the District is notified that an investigation or litigation has commenced.

[The Public Records Custodian\(s\) and Superintendent are responsible for carrying out this policy](#)

If relevant records exist in electronic formats (such as email, digital images, word processed documents, databases, backup tapes, etc.) the District [Administrative personnel shall notify its information technology staff to cease the destruction of records relating to the subject matter of the suit/potential suit or investigation. Failure to cease the destruction of relevant records could result in penalties against the District.](#)
~~shall notify its information technology staff.~~

District records shall be retained and/or disposed as follows:

DISTRICT RECORDS RETENTION SCHEDULE

<u>RECORDS DESCRIPTION</u>	<u>RETENTION PERIOD</u>
ADMINISTRATION – ATTENDANCE—ANNUAL ATTENDANCE SUMMARIES BY BUILDING	Permanent
ADMINISTRATION – ATTENDANCE – Enrollment attendance data	3 years
ADMINISTRATION – BALLOTS AND OATHS OF ELECTION – until canvassed and recorded in the minutes	Not less than 8 months following election
ADMINISTRATION – BALLOTS FOR BOND ELECTIONS	a.) Not less than 60 days after bonds have been delivered to purchaser b.) Not less than 8 months following bond election
ADMINISTRATION – CONTRACTS AND LEASES	6 years after expired
ADMINISTRATION – GENERAL CORRESPONDENCE	3 years
ADMINISTRATION – DONATION/GIFT RECORDS	Permanent
ADMINISTRATION – BOARD MEETINGS – AGENDA AND MINUTES: Official minutes and agenda of open meetings	Permanent
ADMINISTRATION – BOARD MEETINGS – CLOSED: Certified agendas or tape recordings of closed meetings	Permanent – restricted access
<u>ADMINISTRATION – ORGANIZATION CHARTS:</u> <u>Any documentation that shows program accountability</u>	<u>PM</u>
ADMINISTRATION – EDUCATION PROGRAM REVIEW RECORDS	3 years after expired
ADMINISTRATION – OFFICIAL STATE DEPARTMENT REPORTS	Permanent
ADMINISTRATION – SCHOOL CERTIFICATION REPORTS	Permanent
ANNUAL REPORTS	Permanent

APPEAL AND REVIEW RECORDS - Records may include but are not limited to narrative history or description of appeal; minutes and testimony; exhibits; reports and findings of fact; final orders, opinions, conclusions, or decisions; audio recordings; hearing schedules and lists of participants; and related correspondence and documentation	Permanent
BOARD MEMBER RECORDS —Series documents board activities and serves as a reference source for board members. Records may include but are not limited to correspondence, plans, statements of goals and objectives, minutes, committee reports, budgets, financial statements, reports, and other reference material. Records are often compiled in a notebook for each member.	After Closed +3 yr <u>NOTE: Some materials may warrant long-term retention. These materials should be reviewed for archival materials.</u>
BOARD RECORDS – Series documents the official proceedings of the board meetings. Records may include agendas; minutes; meeting notices; items for board action; contested case hearings schedules; committee reports; budgets; exhibits; and related correspondence and documentation. Records may also include audio recordings of meetings used to prepare summaries	Permanent
COMPUTER SYSTEMS-BACKUPS —Backups on tape, disk, CD, DVD, etc. <u>CAUTION: Records stored in this format can be subpoenaed during litigation.</u>	Until Superseded or 1 year
EQUIPMENT – HISTORY FILE – Equipment service agreements, includes maintenance agreements, installation and repair logs, etc	Life of asset + 3 years
EQUIPMENT MANUALS – Instruction and operating manuals	Life of asset
EQUIPMENT WARRANTIES	Terminated + 1 year
FACILITIES OPERATIONS – APPRAISALS – Building or property	3 years
FACILITIES OPERATIONS – BUILDING PLANS AND SPECIFICATIONS – Includes architectural and engineering drawings, etc	Permanent For leased structures retain 2 years after completion
FACILITIES OPERATIONS – BUILDINGS, CONSTRUCTION CONTRACT, INSPECTION RECORDS AND PROJECT FILES – Building construction contracts, surety bonds and inspection records, Planning, design, construction records & all bids, etc	Life of asset
FACILITY OPERATIONS – DAMAGE REPORTS; LOST AND STOLEN PROPERTY REPORTS	Fiscal year end + 3 years
FACILITY OPERATIONS –PROPERTY DISPOSAL RECORDS – Documenting disposal of inventoried property	Permanent
FACILITY OPERATIONS – PROPERTY MANAGEMENT SEQUENTIAL NUMBER LOGS – Property logs	Until suspended + 3 years
FACILITY OPERATIONS – SECURITY ACCESS RECORDS – Documents the issuance of keys, identification cards, passes, passwords, etc.	Until superseded, date of expiration or date of termination, whichever is sooner + 2 years
FACILITY OPERATIONS – SURPLUS PROPERTY SALE REPORTS	Permanent
FACILITY OPERATIONS – UTILITY USAGE REPORTS	1 year
FACILITY OPERATIONS – VEHICLE OPERATION LOGS	1 year
FISCAL – ACCOUNTS PAYABLE/RECEIVABLE LEDGERS	Fiscal year end + 3 years
FISCAL -ANNUAL FINANCIAL REPORTS	Permanent
FISCAL – ANNUAL OPERATING BUDGETS	Fiscal year end + 3 years
FISCAL – APPROPRIATION REQUESTS – Includes any supporting documentation in the appropriation request	Fiscal year end + 3 years

SECTION 800: NON-INSTRUCTIONAL

FISCAL – FINAL AUDIT REPORTS	Permanent
FISCAL – BANK STATEMENTS	Fiscal year end + 3 years
FISCAL – CANCELLED CHECKS – Stubs/Warrants/Drafts	Fiscal year end + 3 years
FISCAL - CAPITAL ASSET RECORDS	Life of asset + 3 years
FISCAL - CASH RECORDS – Cash deposit slips; cash receipts log	Fiscal year end + 3 years
FISCAL – DEEDS AND EASEMENTS – Proof of ownership and right-of-way on property	Permanent
FISCAL – DETAIL CHART OF ACCOUNTS – One for all accounts in use for a fiscal year	Fiscal year end + 3 years
FISCAL – EXPENDITURE JOURNAL OR REGISTER	Fiscal year end + 3 years
FISCAL – EXPENDITURE VOUCHERS – Travel, payroll, etc.	Fiscal year end + 3 years
FISCAL – EXTERNAL REPORTS – Special purpose, i.e. federal financial reports, salary reports, etc.	Fiscal year end + 3 years
FISCAL – FEDERAL TAX RECORDS – Includes FICA	Tax due date, date the claim is filed, or date tax is paid whichever is later + 4 years
FISCAL – FEDERAL FUNDING RECORDS – Title I; Chapter 2; Title VIB	Fiscal year end + 5 years or until pending audits or reviews are completed
FISCAL – FEDERAL – USDA	Submission of final expenditure + 3 years
FISCAL – GENERAL LEDGERS; GENERAL JOURNAL VOUCHERS	Fiscal year end + 3 years
FISCAL – INSURANCE CLAIM FILES	Resolution of claim + 3 years
FISCAL – INSURANCE POLICIES – all types	Expiration or termination of policy according to its terms + 5 years
FISCAL – LONG-TERM LIABILITY RECORDS – Bonds, etc	Retirement of debt + 4 years
FISCAL – RECEIPTS JOURNAL OR REGISTER	Fiscal Year End + 3 years
FISCAL – RECONCILIATIONS	Fiscal Year End + 3 years
FISCAL – REIMBURSABLE ACTIVITIES – Requests & approval for reimbursed expenses for travel, training, etc	Fiscal Year End + 3 years
FISCAL – RETURNED CHECKS – Uncollected warrants or drafts	After deemed uncollectable + 3 years
FISCAL – SIGNATURE AUTHORIZATIONS – Records authorizing an employee to initiate financial transactions for agency. Also spending authority limits	Until Suspended + Fiscal Year End + 3 Years
LEGAL – LITIGATION FILES - CAUTION: May contain attorney-client privileged information	Permanent
LEGAL – OPEN RECORDS REQUESTS – documentation relating to approved or denied requests for records under Idaho Public Records Law	Permanent
LEGAL – OPINIONS AND ADVICE – Does not include legal opinions or advice rendered on a matter in litigation or with regard to pending litigation CAUTION: May contain attorney-client privileges information	Permanent
<u>NEWS OR PRESS RELEASES</u>	<u>Permanent</u>
PERSONNEL – ACCUMULATED LEAVE ADJUSTMENT REQUEST – Used to create and adjust employee leave balances	Fiscal year end + 35 years

SECTION 800: NON-INSTRUCTIONAL

PERSONNEL – APPLICATIONS FOR EMPLOYMENT – HIRED – Applications etc. required by employment advertisement	Termination of employment + 5 years
PERSONNEL – APPLICATIONS FOR EMPLOYMENT – NOT HIRED – Applications, resumes, etc. required by employment advertisement	Date position is filled + <u>2-3</u> years
PERSONNEL – BENEFIT PLANS	Until superseded + <u>1-5</u> year
PERSONNEL – COMPLAINT RECORDS – Complaints received and rewards documenting their resolution CAUTION: If a complaint becomes the subject of litigation, it is subject to a longer retention period	Fiscal year end + 3 years
PERSONNEL – CORRECTIVE ACTION – those actions which do not affect pay, status or tenure and are imposed to correct and improve job performance	Termination of corrective action + 3 years <u>Permanent</u>
PERSONNEL – DISCIPLINARY ACTION DOCUMENTATION – those actions that affect pay or status. They include demotion, dismissal, etc	Termination of employment + 3 years <u>Permanent</u>
PERSONNEL – EMPLOYEE STATEMENTS (Affidavits) – for insurance, personnel or other uses for which Administration has sought such statements	Termination of employment + 3 years <u>Permanent</u>
PERSONNEL – EMPLOYEE BENEFITS – documents relating to selection of benefits other than insurance	Until superseded + <u>5</u> years
PERSONNEL -EMPLOYEE COUNSELING RECORDS – Notes, etc relating to job-specific counseling	Termination of counseling + 3 years <u>Permanent</u>
PERSONNEL – EMPLOYEE DEDUCTION AUTHORIZATIONS – documents relating to all deductions of Pay	After termination of or after amendment, expiration or termination of authorization, whichever is sooner + 3 years
PERSONNEL – EMPLOYEE EARNINGS RECORDS	<u>4 years</u> <u>Permanent</u>
PERSONNEL – EMPLOYEE INSURANCE RECORDS – District copy of selection records by employees of insurance offered by the District	Until superseded + <u>5</u> years
PERSONNEL – EMPLOYEE RECOGNITION RECORDS – Awards, incentives, etc.	Termination of employment + 3 years <u>Permanent</u>
PERSONNEL – EMPLOYMENT ANNOUNCEMENT	2 years
PERSONNEL – EMPLOYMENT CONTRACTS	Original dates of hire + <u>75-50</u> years
PERSONNEL – EMPLOYMENT ELIGIBILITY – Documentation or verification of Federal report form INS I-9	Termination of employment, with a minimum of 4 years + 4 years <u>3 years after employee start date or 1 year after termination date, whichever is greater</u>
PERSONNEL – EMPLOYMENT SELECTION RECORDS – all records that document the selection process: i.e. polygraph, physicals, interview notes, etc. Caution: Does not include criminal history checks	2 years
PERSONNEL – FORMER EMPLOYEE VERIFICATION RECORDS – minimum information includes name, social security number, exact dates of employment and last known address	Original date of hire + 75 years <u>Permanent</u>
PERSONNEL – GRIEVANCE RECORDS – review of employee grievances against policies and working conditions, etc. Includes record of actions taken	Final decision on the grievance + 6 years <u>Permanent</u>
PERSONNEL – HIRING PROCESS – CRIMINAL HISTORY CHECKS – criminal history record information	Termination of employment + 75 years <u>Permanent</u>
PERSONNEL – JOB PROCEDURE RECORD/JOB DESCRIPTION – any document detailing duties of positions on position-by-position basis	Until superseded + <u>3-8</u> years
PERSONNEL – LEAVE STATUS REPORT – cumulative report for each pay cycle showing leave status	Fiscal year end + 3 years

PERSONNEL – LIABILITY RELEASE FORM – statements of employees, patrons, etc. who have released the district from liability	Permanent
PERSONNEL – LICENSE AND DRIVING RECORD CHECK	Until superseded Permanent
PERSONNEL – OVERTIME AUTHORIZATION & SCHEDULE	2-5 years
PERSONNEL – PAYROLL – DIRECT DEPOSIT APPLICATION/AUTHORIZATION	Until superseded + 3 years
PERSONNEL – PAYROLL – INCOME ADJUSTMENT AUTHORIZATION – used to adjust gross pay, FICA, retirement or compute taxes	Until superseded + 3 years
PERSONNEL – PERFORMANCE EVALUATION	Original date of hire + 75 years Permanent
PERSONNEL – PERSI ENROLLMENT FILE	6 years from filing date Permanent
PERSONNEL – PERSI RECORD OF HOURS WORKED – Irregular help, half-time or greater	Date of hire + 75-50 years
PERSONNEL – PERSI TERMINATION RECORD	6 years Permanent
PERSONNEL – PERSONNEL INFORMATION – documents that officially change pay, titles, benefits, etc.	2 years Permanent
PERSONNEL – POLICY AND PROCEDURES MANUAL – any manual, etc. that establishes standard employment procedures	Permanent
PERSONNEL – RESUME – UNSOLICITED	1 Year
PERSONNEL – SICK LEAVE POOL DOCUMENTATION – requests submitted, approvals, number of hours transferred in and out, etc.	Fiscal year End Life of Asset + 3 years
PERSONNEL – TIME CARD AND TIME SHEET	3 years Permanent
PERSONNEL – TIME OFF AND/OR SICK LEAVE REQUEST	Fiscal year end + 3 years
PERSONNEL – TRAINING AND EDUCATIONAL ACHIEVEMENT RECORD – INDIVIDUAL – records documenting training, testing or continued education	Termination of employment + 3 years Permanent
PERSONNEL – UNEMPLOYMENT CLAIM RECORD	Termination of employment + 3 Years years
PERSONNEL – UNEMPLOYMENT COMPENSATION RECORDS	Termination of employment + 3 years
PERSONNEL – W-2 & W-4 FORMS	Termination of employment + 5 years
PERSONNEL – WORKER’S COMPENSATION POLICIES	Expiration of policy + 10 years
PROCUREMENT – PERFORMANCE BOND – bonds posted by individuals or entities under contract with District	Permanent
PROCUREMENT – PURCHASING LOG – Log, etc. providing a record of purchase orders issued, orders received, etc.	Fiscal year end + 3 years
PROCUREMENT – BID DOCUMENTATION – includes bid requisition/authorizations, invitation to bid, bid specifications and evaluations CAUTION: If a formal written contract is the result of a bid, etc., the bid and its supporting documentation must be retained for the same period as the contract	Fiscal year end + 3 years
RECORDS MANAGEMENT – RECORDS RETENTION SCHEDULE: DISPOSITION LOG (listing records destroyed or transferred); CONTROL MATERIALS (indexes, card files, etc.); DESTRUCTION APPROVAL SIGN-OFFS	Permanent

SECTION 800: NON-INSTRUCTIONAL

SAFETY – ACCIDENT REPORTS	8 years for minors – 8 years after minor reaches age of 18
SAFETY – DISASTER PREPAREDNESS AND RECOVERY PLANS	Permanent
SAFETY – EVACUATION PLANS	Permanent
SAFETY – FIRE ORDERS – issued by fire marshal to correct deficiencies in compliance with fire code	After deficiency corrected + 3 years
SAFETY – HAZARDOUS MATERIALS DISPOSAL RECORDS – Material safety data sheets must be kept for those chemicals currently in use that are affected by the Hazard Communication Standard in accordance with 29 CFR § 1910.1200(g)	Permanent
SAFETY – INCIDENT REPORTS – Reports concerning incidents which, upon investigation, were of a no-criminal nature	3 years - exposure records require 30 year retention per CFR § 1910.1020(d)(ii)(B) footnote (1)
SAFETY – INSPECTION REPORTS – Fire, safety, and other inspection records of facilities and equipment	Date of the correction of the deficiency, if the inspection report reveals a deficiency + 3 years
SAFETY – MATERIAL DATA SAFETY SHEETS/WORKPLACE CHEMICAL LISTS	30 yrs after the end of use of the substance Until superseded or product no longer used
STUDENTS – EDUCATION RECORDS – Student’s name, birth date, last address, dates of attendance, graduation date and grades earned	Permanent
STUDENTS – SPECIAL EDUCATION RECORDS – educational records, including eligibility, documentation and IEPs	Disenrollment from the district + 5 years Fiscal year end + 6 years
STUDENTS-MEDICAID RECORDS-claims, reimbursements, and supporting documentation	Date of billing + 6 years
VEHICLE – INSPECTION, REPAIR AND MAINTENANCE RECORDS	Life of asset + 1 year
VEHICLE – TITLE AND REGISTRATION	1 year
VOLUNTEER RECORDS – records may include recruitment and selection records, volunteer personnel and intern personnel information forms, intern agreements, volunteer and intern time records, emergency notification forms, insurance documentation and correspondence	End of term of volunteer or intern + 3 years
WEBSITE/WEB PAGES INFORMATION TECHNOLOGY – INTERNET/INTRANET/COMPUTER SYSTEMS – system development documentation for initial setup; subsequent changes and content of pages. Backups on tape, disk, cd, dvd, etc.	1 year Permanent

In the event that district records do not correspond to any of the above listed categories, the Superintendent will determine the period of retention for a particular record.

LEGAL REFERENCE: ~~Idaho Code § 33-701 (8) – Fiscal year – Payment and accounting of funds~~
~~Idaho Code § 33-407 – Return of canvass of elections~~
~~Idaho Code § 33-508 – Duties of Clerk, SDE~~
~~Administrator’s Handbook~~
~~1.43, Idaho Records~~
~~Management Guide (April~~
~~2008), Paperwork Reduction~~
~~Act of 1980~~

~~Idaho Code § 33-1210~~

Legal References: I.C. § 33-407 Return of Canvass of Elections

I.C. § 33-508 Duties of Clerk

I.C. § 33-701(8) Fiscal Year—Payment and Accounting of Funds

I.C. § 56-209h Administrative Remedies

I.C. § 67-4131 Records Management Services—Rules,
Guidelines, Procedures

I.C. § 74-101 Definitions

I.C. § 74-119 Agency Guidelines

SDE Idaho Special Education Manual Revised 2009, Chapter 11,
Section E

SDE Administrator's Handbook 1.43

Federal Regulation

Idaho Records Management Guide, August, 2013

ADOPTED: November 16, 2009

AMENDED/REVISED: December 19, 2011, March 19, 2012; June 19, 2017