

Zionsville Community Schools

900 Mulberry Street • Zionsville, Indiana 46077 • Phone: 317-873-2858 Fax: 317-873-8003 • www.zcs.k12.in.us

Posting and notice of this meeting were done in accordance with Indiana Code. The meeting site is fully-accessible. Any person requiring further accommodation should contact the Superintendent, at the School Corporation's central office.

NOTICE: MEETINGS OF THE BOARD OF SCHOOL TRUSTEES OF THE ZIONSVILLE COMMUNITY SCHOOLS

Date of Meetings: July 6, 2020 • Date of Media Notice: July 1, 2020

Location: Educational Services Center Boardroom
900 Mulberry Street
Zionsville, IN 46077

BOARD OF SCHOOL TRUSTEES REGULAR MONTHLY MEETING - 6:00 PM AGENDA

1. Call to Order

- a. Recognition of a Quorum
- b. Moment of Silent Reflection
- c. Pledge of Allegiance

2. Consent Agenda

- a. Minutes of Previous Meeting(s)
- b. Personnel Items
- c. Special Requests (item includes - overnight or out-of-state field trips, acceptance of donations, ECA and security equipment purchase requests, if any, as per law, etc.)
- d. Monthly Financial Report - May 2020
- e. Claims (\$2,725,294.04) and Payroll (\$3,057,065.21)
- f. Resolution Regarding Real Estate

3. Superintendent's Reports

- a. Summer and Ongoing Construction
- b. Parent and Staff Survey Results
- c. Back to School Plans During COVID-19
- d. Affirmation Request for Elements of Start Plan

4. Audience Comments on Non-Agenda Items

5. Old Business Items

- a. Policy-Second Reading

6. New Business Items
a. Resolution for Compliance with Governor's Executive Orders during COVID-19
b. Appointment to Parks Board
c. Fuel Dispenser Repairs
d. Elementary Instructional Materials Fees
e. Asphalt Repairs
f. SGE Fire Alarm Panel 2020
g. Emergency Policy Adoption
h. Policy-First Reading
7. Adjournment



ZIONSVILLE COMMUNITY SCHOOLS

MEMORANDUM

To: All Members, Board of School Trustees; Dr. Scott Robison, Superintendent
From: Michael A. Shafer, C.P.A., Chief Financial Officer
RE: Financial Update for the Board of School Trustees
Date: June 25, 2020

MESSAGE:

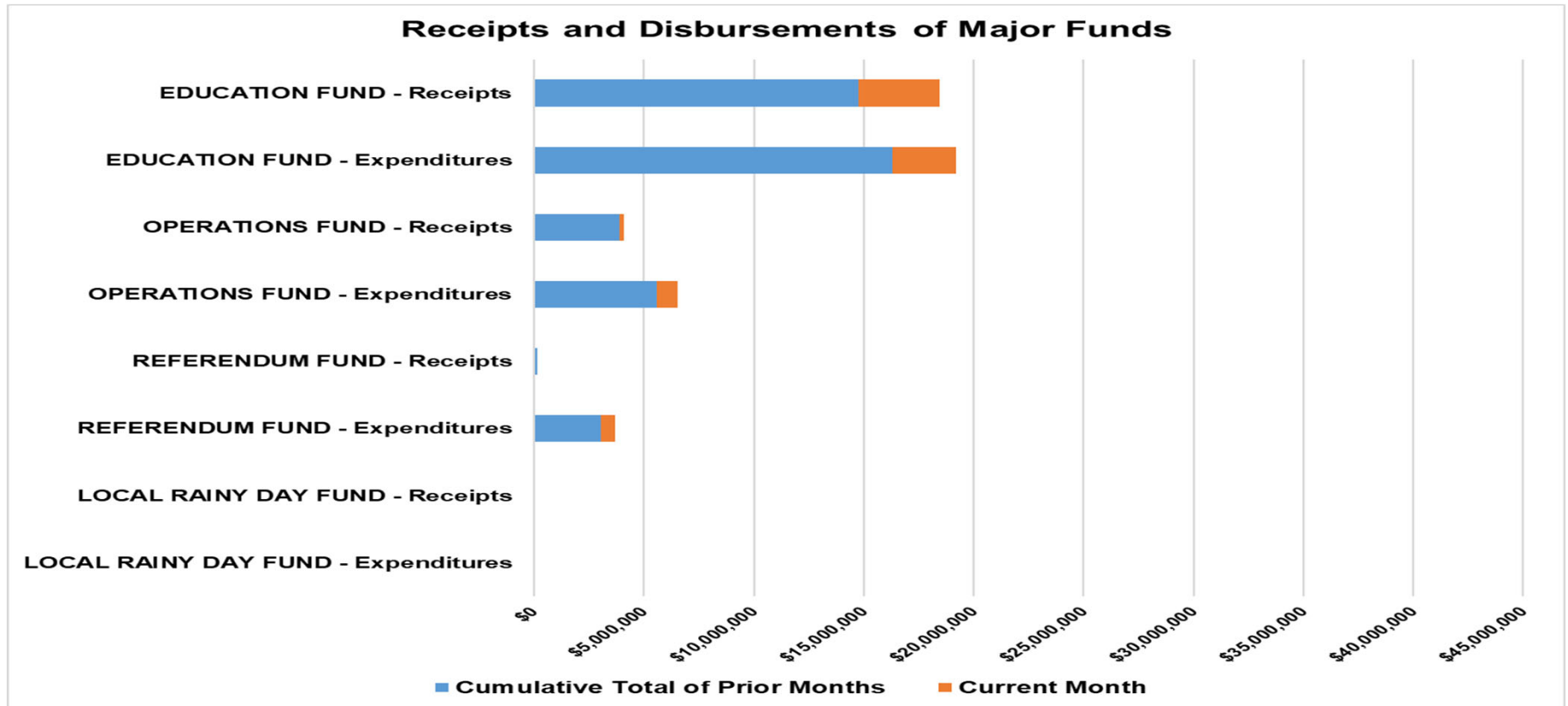
Attached please find the monthly financial reports for May 2020. The overall financial results are generally within acceptable ranges, but the Education and Operations Funds in particular are exhibiting certain differences from budget projections caused by the COVID-19 pandemic and its assorted ramifications. Purchases of various supplies, goods, and services are up in some categories, but down in others. We expect that in the next several weeks we will be reporting extensive purchases of specialized items for various spread prevention, including sanitizer, disinfectants, masks and personal protective equipment, and so on. Other costs and expenses associated with combatting COVID-19 (including extra cleaning, specialized software, and many others) will have increasingly large impacts on us.

Projections published nationally by ASBO International (the International Association of School Business Officials), indicate schools should expect a minimum of \$429 per student in extra costs for anti-COVID-19 supplies and costs for this school year. Other published estimates in assorted media reports indicate that this figure could go much higher. Even with the conservative number of \$429 from the highly respected ASBO group, the math for us is quite daunting. Our official estimated enrollment of approximately 7,300 students for this school year times \$429 yields a result of over \$3.1 million in new costs (not included in the budget) that we could encounter. We will be diligent in pursuing as much reimbursement as possible from the Federal government under the applicable Federal Emergency Management Agency (FEMA) grants that will be made available to schools, and have already filed our preliminary application for the program. However, FEMA currently is saying their program will be limited to reimbursing only 75% of the costs each school district incurs. We will hope that as the situation evolves, this turns into a more favorable treatment for public schools.

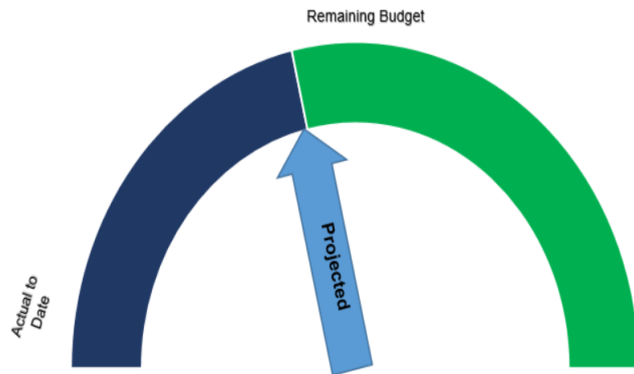
In the good news category, Governor Holcomb announced on June 17 that there will be no cuts to K-12 Education funding for the FY21 fiscal year (which starts July 1, 2020). In his public statement the governor indicated that the previously passed budget from the last legislative session will be followed without reduction. This is amazingly welcome news, especially against the backdrop of the Governor's previously announced orders to all the departments of Indiana state government to reduce their spending by 15%, with an additional reduction in the state budget for Higher Education of 7%. The Higher Education cut will reduce funding to state universities and colleges by \$103 million. The reduction to state agency budgets has not yet been publicly quantified, but by knowledgeable estimates could run as high as \$200 million or more.

Unfortunately, for some of us this does leave the question as to whether the announced cuts in the state budget, in light of the total shortfall in state revenues of \$1.16 billion so far this fiscal year (FY20), will truly be sufficient. We will have that answer later in the fall when final figures are in for the entire 2020 Fiscal Year and the state cash balance figures are known. In the meantime, given that certain prominent economists (including Dr. DeBoer at Purdue University and Dr. Hicks at Ball State University) have publicly opined that the state is facing a very real danger of running short of funds before the end of the calendar year, we will follow what we believe to be the prudent course of continuing to plan for the worst case contingency of the "No Cuts to K-12" promise suffering a forced recantation, while hoping for the best!

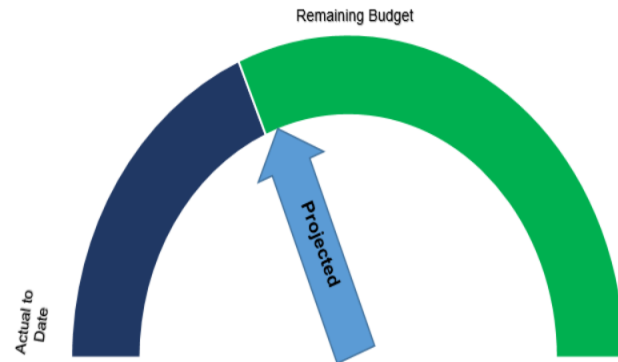
Financial Overview – May 2020



Education Fund
Comparison of Actual to Date with Budget



Operations Fund
Comparison of Actual to Date with Budget



Zionsville Community Schools
Monthly Financial Summary
Report of Revenues, Expenditures, Transfers and Balances
Budgeted and Special Funds - May 2020

<u>Fund Title</u>	<u>Beginning Balance Jan. 1, 2020</u>	<u>Previous YTD Receipts</u>	<u>Previous YTD Expenditures</u>	<u>Ending Balance April 30, 2020</u>	<u>May Receipts</u>	<u>May Expenditures</u>	<u>Ending Balance May 31, 2020</u>
EDUCATION FUND	\$12,640,088.90	\$14,738,416.94	\$16,324,369.85	\$ 11,054,135.99	\$ 3,688,469.34	\$ 2,863,643.51	\$ 11,878,961.82
REFERENDUM FUND	\$ 5,795,926.70	\$ 150,251.58	\$ 3,010,696.91	\$ 2,935,481.37	\$ -	\$ 664,194.28	\$ 2,271,287.09
DEBT SERVICE FUND	\$ 6,379,693.54	\$ 471,617.65	\$ -	\$ 6,851,311.19	\$ -	\$ -	\$ 6,851,311.19
PENSION BOND D.S. FUND	\$ 355,133.71	\$ 12,441.22	\$ -	\$ 367,574.93	\$ -	\$ -	\$ 367,574.93
OPERATIONS FUND	\$ 3,819,065.23	\$ 3,898,675.29	\$ 5,568,659.18	\$ 2,149,081.34	\$ 181,107.01	\$ 962,548.50	\$ 1,367,639.85
LOCAL RAINY DAY FUND	\$ 1,383,288.48	\$ -	\$ -	\$ 1,383,288.48	\$ -	\$ -	\$ 1,383,288.48
2017 A BOND FUND	\$ 48,227.98	\$ -	\$ -	\$ 48,227.98	\$ -	\$ -	\$ 48,227.98
2017 B BOND FUND	\$ 110,212.37	\$ -	\$ -	\$ 110,212.37	\$ -	\$ -	\$ 110,212.37
2018 A BOND FUND	\$ 515,286.24	\$ -	\$ 8,613.60	\$ 506,672.64	\$ -	\$ 165,445.70	\$ 341,226.94
2018 B BOND FUND	\$ 338,184.47	\$ -	\$ 16,691.38	\$ 321,493.09	\$ -	\$ -	\$ 321,493.09
LILLY COUNSELING GRANT	\$ 191,511.10	\$ 100.00	\$ 11,689.57	\$ 179,921.53	\$ -	\$ 54,825.00	\$ 125,096.53
TOTALS	\$31,576,618.72	\$19,271,502.68	\$24,940,720.49	\$ 25,907,400.91	\$ 3,869,576.35	\$ 4,710,656.99	\$ 25,066,320.27

Zionsville Community Schools
Monthly Financial Summary
Actual Revenues and Expenditures Compared to Monthly Projections
Budgeted Funds and Special Funds - May 2020

	Actual For Month	Projection For Month	Variance Favorable (Unfavorable) May, 2020	Notes on Significant Variances & Comments	Comparison: State Approved 2020 Annual Budget
REVENUES:					
Education Fund					
State Aid	\$ 3,688,469.34	\$ 3,678,922.52	\$ 9,546.82		\$ 44,808,251.00
Other	\$ -	\$ -	\$ -		
Subtotal - Education Fund	\$ 3,688,469.34	\$ 3,678,922.52	\$ 9,546.82		\$ 44,808,251.00
Debt Service Fund	\$ -	\$ -	\$ -		\$ 23,847,862.00
P.B. Debt Service Fund	\$ -	\$ -	\$ -		\$ 627,373.00
Operations Fund					
Rental and Earned Income	\$ 180,957.01	\$ 176,972.83	\$ 3,984.18		\$ 1,253,984.00
Property and Excise Taxes	\$ -	\$ -	\$ -		\$ 8,356,088.00
Transfers In from Education Fund	\$ -	\$ -	\$ -		
Other	\$ 150.00	\$ -	\$ 150.00		\$ 8,572,714.00
Subtotal - Operations Fund	\$ 181,107.01	\$ 176,972.83	\$ 4,134.18		\$ 18,182,786.00
Referendum Fund	\$ -	\$ -	\$ -		\$ 8,321,673.00
Rainy Day Fund	\$ -	\$ 417.00	\$ (417.00)		\$ 5,000.00
2017A Bonds - Construction Fund	\$ -	\$ -	\$ -		\$ -
2017B Bonds - Construction Fund	\$ -	\$ -	\$ -		\$ -
2018A Bonds - Construction Fund	\$ -	\$ -	\$ -		\$ -
2018B Bonds - Construction Fund	\$ -	\$ -	\$ -		\$ -
Lilly Counseling Grant	\$ 100.00	\$ -	\$ 100.00		\$ -
TOTAL REVENUES	\$ 3,869,676.35	\$ 3,856,312.35	\$ 13,364.00		\$ 95,792,945.00
EXPENDITURES:					
Education Fund					
Personnel Salaries and Benefits	\$ 2,647,024.03	\$ 2,654,504.99	\$ 7,480.96		
Contracted Services	\$ 196,014.87	\$ 196,768.00	\$ 753.13		
Supplies and Materials	\$ 19,874.69	\$ 50,050.00	\$ 30,175.31	1	
Transfers Out to Operations Fund	\$ -	\$ -	\$ -		
All Other	\$ 729.92	\$ -	\$ (729.92)		
Subtotal - Education Fund	\$ 2,863,643.51	\$ 2,901,322.99	\$ 37,679.48		\$ 46,339,253.00
Debt Service Fund	\$ -	\$ -	\$ -		\$ 22,578,252.00
P.B. Debt Service Fund	\$ -	\$ -	\$ -		\$ 651,729.00
Operations Fund					
Personnel Salaries and Benefits	\$ 465,257.66	\$ 462,400.31	\$ (2,857.35)		
Building and Equip. Maintenance	\$ 43,733.75	\$ 47,294.17	\$ 3,560.42		
Contracted Services	\$ 193,331.54	\$ 195,196.25	\$ 1,864.71		
Utilities and P&C Ins	\$ 189,559.34	\$ 175,000.00	\$ (14,559.34)	2	
Supplies and Materials	\$ 70,399.41	\$ 98,141.69	\$ 27,742.28	1	
All Other	\$ 266.80	\$ -	\$ (266.80)		
Subtotal - Operations Fund	\$ 962,548.50	\$ 978,032.42	\$ 15,483.92		\$ 17,634,866.00
Referendum Fund					
Personnel Salaries and Benefits	\$ 664,194.28	\$ 665,156.54	\$ 962.26		\$ 9,823,964.00
Rainy Day Fund	\$ -	\$ -	\$ -		\$ 5,000.00
2017A Bonds - Construction Fund	\$ -	\$ -	\$ -		\$ -
2017B Bonds - Construction Fund	\$ -	\$ -	\$ -		\$ -
2018A Bonds - Construction Fund	\$ 165,445.70	\$ -	\$ (165,445.70)	3	\$ -
2018B Bonds - Construction Fund	\$ -	\$ -	\$ -		\$ -
Lilly Counseling Grant Fund	\$ 54,825.00	\$ -	\$ (54,825.00)	4	\$ -
TOTAL EXPENDITURES	\$ 4,710,656.99	\$ 4,544,511.95	\$ (166,145.04)		\$ 97,028,064.00
COMBINED SURPLUS (DEFICIT) FOR THE PERIOD	\$ (840,980.64)	\$ (688,199.60)	\$ (152,781.04)		\$ (1,235,119.00)

Zionsville Community Schools
Monthly Financial Summary
May, 2020

Notes:

1. The effects of the closure of our buildings due to the COVID-19 pandemic has caused wide variations on a monthly basis in our expenditures for supplies and materials in both the Education Fund and the Operations Fund. We now expect to see swings both over and under budget in relatively unpredictable intervals over the next few months, with start-up costs for the upcoming 2020-2021 school year likely to be significantly in excess of normally budgeted amounts.
2. Utility costs for the Operations Fund were more than projected this month. This appears to be a routine seasonal weather-related variation as occurs several times during each budget year.
3. Construction projects are continuing for the 2017 and 2018 bond issues. Invoices submitted for payment will continue through the remaining life of the projects. All projects from these bonds were originally expected to conclude in 2019. However, some activities have now continued into 2020.
4. The Lilly Counseling Grant's expenditures will continue intermittently through 2021 as the grant-funded activities occur. Differences between estimated and actual expenditures are timing differences between the actual grant activities and the original timeline projected in the grant application. These are not expected to affect the total grant expenditures by the end of the grant period.