

**Notice of REGULAR BOARD MEETING**  
**Board of Trustees**  
**Tuesday, June 20, 2023**

A REGULAR BOARD MEETING of the Board of Trustees will be held on Tuesday, June 20, 2023, beginning at 6:30 PM, in the Hubbard ISD Board Room, 1803 NW 4th St., Hubbard, TX 76648.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

**1. CALL TO ORDER**

**Description:** Announcement by the Board President as to whether a quorum is present and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act.

**2. PRAYER**

**3. PLEDGE OF ALLEGIANCE TO THE AMERICAN AND TEXAS FLAG**

**4. PUBLIC FORUM**

**Description:** It is the policy of the Board that if members of the audience wish to address the Board, they must sign the form at the entrance prior to the Board's meeting and it is limited to no more than five minutes per speaker.

**5. PUBLIC HEARING ON THE RETURN TO LEARN PLAN AND THE USE OF ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) FUNDS**

A. Discussion regarding any updates to the Return to Learn Plan

B. Discussion regarding the Elementary and Secondary School Emergency Relief III grant's remaining funds and next year's budget

**6. CONSENT ITEMS**

A. Approval of minutes of previous board meeting minutes

B. Approval of expenditures as presented

**7. CAMPUS AND DEPARTMENT REPORTS**

A. Elementary Campus Principal's Report

B. Secondary Campus Principal's Report

C. Special Programs Director's Report

D. Athletic Director's Report

E. Technology Director's Report

F. Business Manager's Reports

1. Financial Status Report

2. Cash Flow

3. Board Comparison to Budget Report

4. Investment Report

**8. DISCUSSION ITEMS**

**9. ACTION ITEMS: ADMINISTRATION**

A. Consideration and possible action to approve TASB Policy Update 121 (LOCAL) and review and discussion of TASB Policy Update 121 (LEGAL) as presented

- (LOCAL) policies include the following:

- CCGB(LOCAL): AD VALOREM TAXES - ECONOMIC DEVELOPMENT

- CFB(LOCAL): ACCOUNTING - INVENTORIES
- CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - MAINTENANCE
- CO(LOCAL): FOOD AND NUTRITION MANAGEMENT
- COB(LOCAL): FOOD AND NUTRITION MANAGEMENT - FREE AND REDUCED-PRICE MEALS
- CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT INSURANCE
- CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING
- CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS
- DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN
- FD(LOCAL): ADMISSIONS
- FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING

**10. ACTION ITEMS: ELEMENTARY & SECONDARY**

- A. Consideration and possible action to approve the purchase of school supplies district-wide for the 2023-2024 school year
- B. Consideration and possible action for approval to request proposals for playground equipment

**11. ACTION ITEMS: ATHLETICS**

- A. Consideration and possible action to approve the 2023-2024 Athletic Code of Conduct Handbook

**12. ACTION ITEMS: TECHNOLOGY**

- A. Consideration and possible action to approve the Cybersecurity Plan as presented
- B. Consideration and possible action to approve the Acceptable Use Policy (AUP) for staff and students as presented
- C. Consideration and possible action to approve the Device Policy Agreement for both staff and students as presented
- D. Consideration and possible action to approve the purchase of additional cameras from Skyrider Communications at a cost to the district of \$10,057.09 as previously presented and discussed
- E. Consideration and possible action to approve the purchase of 32 computers, laptops and accessories from CDW-G at a cost to the district of \$22,829.05 for technology upgrades district-wide

**13. ACTION ITEMS: MAINTENANCE**

- A. Consideration and possible action to approve the previously presented and discussed proposal from Bowen Electric to furnish and install wallpacks to replace the existing wallpacks located throughout the school campus and provide photo cells to control the light fixtures at a cost to the district of \$15,105
- B. Consideration and possible action to approve the previously presented and discussed proposal from Bowen Electric to install parking lot light poles and heads at a cost to the district of \$45,995

**14. ACTION ITEMS: CHILD NUTRITION**

- A. Consideration and possible action to elect the Community Eligibility Provision (CEP) to serve lunch at no cost to all students enrolled district-wide
- B. Consideration and possible action to increase the paid lunch price as required per the Paid Lunch Equity (PLE) with an allowable 10 cent cap from \$2.52 to \$2.62

**15. ACTION ITEMS: FINANCE**

- A. Consideration and possible action to approve the budget amendment as presented
- B. Consideration and possible action to approve Melissa Porter, Business Manager, to close the existing Local Maintenance account held at Citizens State Bank due to fraudulent activity and begin conducting district financial business from the recently opened Local Maintenance account

held at Citizens State Bank

**16. EXECUTIVE SESSION**

**Description:** ADJOURNED TO CLOSED SESSION for the purpose of considering matters for which closed sessions are authorized under the Texas Open Meetings Act of Texas Government Code Title 5, Chapter 551 Subchapter D, whereupon the Superintendent, at the request of the Board President, will present for the Board's consideration or discussion personnel matters (Sec. 551.074).

**17. CONSIDERATION and POSSIBLE ACTION to address any matters considered and/or discussed during the executive session when action is required in the opinion of the Board of Trustees**

A. Consideration and possible action to approve teacher retention and sign-on incentive pay for the 2023-2024 school year

**18. CONFIRMATION OF NEXT MONTHLY BOARD MEETING**

**19. ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

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For the Board of Trustees