



Regular Meeting of  
the Welch Board of  
Education  
Tuesday, September  
10, 2024  
5:30 PM

Delbert Lovelace High School  
Multipurpose/Board Room  
707 South Curtis  
Welch, Oklahoma 74369

## **Agenda**

NOTE: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Declaration of a Quorum
2. Pledge of Allegiance
3. Public Participation
4. Principals' Reports
5. Superintendent's Report
6. Consent Agenda Items recommended for approval by a single vote. Items may be voted on separately at the request of any board member.
  - 6.A. Minutes of the August 12, 2024, Special Board Meeting
  - 6.B. Treasurer's Report, Activity Fund Report, and status of all funds and investments
  - 6.C. FY24 Warrants
    1. General Fund - #1442
  - 6.D. FY25 Purchase Orders
    2. General Fund - #189-230
    3. Building Fund - #43-49
    4. Insurance Loss Fund - #7
  - 6.E. FY25 Warrants
    5. General Fund - #57-136
    6. Building Fund - #8-29
    7. Insurance Loss Fund - #1-3
  - 6.F. FY25 Change Order
    8. General Fund Purchase Order #2025-11-146 - Vendor Change from Archway Book Depository to Houghton Mifflin Company
    9. Approve Synchrony Mastercard as Alternate Payee for Bank of America Mastercard purchase orders
  - 6.G. Purchasing Card Program (P-Card) through Arvest Bank presentation and authorization for Superintendent to proceed with establishing the program
  - 6.H. School Rental Requests as listed, any others at hand
  - 6.I. Out-of-State Trip Requests
    10. BITE Organization, Gala Miller, Joplin MO, November 7, to compete in MSSU Business Competition

11. Notification only - FFA Cattle Grading, South Coffeyville, September 6 - Superintendent-approved trip
- 6.J. Fundraising Activities Requests as listed, any others at hand
  12. FFA Blue/Gold, T&D Meat, DS's Meat Sales - September 24 through May 25
  13. FFA Pie Supper - February 25
  14. FFA OMYGA Goat and Sheep Show - January 25
  15. MS/HS Account, Vending Machine Sales - September 24 through May 25
  16. BPA Cow Patty Bingo, Sonic/Discount Cards, Community Computer Class, Woodshed Window Wash - 2nd Semester TBD through May 2025
7. Action Agenda - Individual items for discussion and action. The Board may choose to take action on any item listed including motion to approve, motion to not approve, make a specific motion, take no action, table an item, or concur no action required. Members may second a motion, cast a vote, or abstain.
  - 7.A. Presentation from Patten & Odom, CPAs, PLLC Auditing Firm, on the FY25 Estimate of Needs
  - 7.B. Discussion, consideration, and action to approve the FY25 Estimate of Needs as prepared for Welch Public Schools
  - 7.C. Discussion, consideration, and action to approve the FY25 Appropriations for Welch Public Schools
  - 7.D. Discussion, consideration, and action on Open Transfer Student Capacity for 2nd Quarter
  - 7.E. Discussion, consideration, and action on Quote from 4-State Fencing for security perimeter around the District facilities
  - 7.F. Discussion, consideration, and action on Quote from Pro-Door LLC for replacement and repairs on all exterior doors in the new gymnasium and elementary building for security grant expenses
  - 7.G. Discussion, consideration, and action on the architect plan for the new auxiliary gymnasium and proposed estimated cost as presented from Tyler Marion and Dayna Williams
  - 7.H. Discussion, consideration, and action on the Board of Education purchasing the Rosenstein, Fist & Ringgold Board Policy Manual and authorizing Superintendent to begin the steps of reviewing the manual for any requested changes, updating local policies, and after RFR review, the Board will be presented an updated board policy for approval
  - 7.I. Discussion, consideration, and action on adopting and/or revising the following Board policies from the OSSBA:
    17. CKAH-P - Sudden Cardiac Emergency Response Plan - DRAFT - NEW
    18. DBCA - Standards of Performance and Conduct for Teachers - DRAFT
    19. DO - Termination of Employment - Teachers - DRAFT
    20. DOAC - Support Personnel Suspension Demotion or Termination - DRAFT
    21. DOBD - Suspension of Certified Personnel - DRAFT
    22. EGG - Prohibition of Race and Sex Discrimination in Curriculum - DRAFT
    23. EIA-R4 - Student Retention - Regulation - DRAFT
    24. EIA-R5 - Midyear Promotion Fourth Grade - DRAFT - Removed from Law
    25. EKBA - Strong Readers Act - DRAFT

- 26. EMI - Voluntary Private Prayer and Moment of Silence - DRAFT
- 27. FGBD - NIL Student Athletics and Activities - DRAFT - NEW
- 7.J. Discussion, consideration, and action to approve a 1080-hour and 172-day School Year calendar for SDE Accreditation
- 8. Proposed Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1) & (7), (Supp.2002), to discuss the following items:
  - 28. Certified Staff Extra Duty Contracts and Assignments
  - 29. Execution of Certified Staff Extra Duty Contracts
  - 30. Execution of Certified Employment Contracts
  - 31. Execution of Support Employment Contracts
  - 32. Addendum to Superintendent's Contract
  - 33. Resignation of Julie Buchanan, Certified Teacher
  - 34. Employment of Jeremy Watters, Emergency Certified Teacher on a Temporary Contract for SY24-25
  - 35. Athletic Extra Duty Assignments for Jeremy Watters as Middle School and High School Assistant Baseball coach for SY24-25
  - 36. Employment of Misty Johnson as Substitute for SY24-25
- 9. Action to convene in Executive Session
- 10. Return to Open Session, President's Acknowledgement, Executive Session Minutes Compliance Announcement (Members Participating, Items Discussed, No Action Taken)
- 11. Discussion, consideration, and action regarding the employment, contracts, duties, and assignments for FY25 for the following:
  - Proposed Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1) & (7), (Supp.2002), to discuss the following items:
    - 37. Certified Staff Extra Duty Contracts and Assignments
    - 38. Execution of Certified Staff Extra Duty Contracts
    - 39. Execution of Certified Employment Contracts
    - 40. Execution of Support Employment Contracts
    - 41. Addendum to Superintendent's Contract
    - 42. Resignation of Julie Buchanan, Certified Teacher
    - 43. Employment of Jeremy Watters, Emergency Certified Teacher on a Temporary Contract for SY24-25
    - 44. Athletic Extra Duty Assignments for Jeremy Watters as Middle School and High School Assistant Baseball coach for SY24-25
    - 45. Employment of Misty Johnson as Substitute for SY24-25
- 12. New Business
- 13. Adjournment

Posted the 9th day of September, 2024, at 5:30 PM at the front door of the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma and WPS website, [www.welchwildcats.net](http://www.welchwildcats.net).

Signature: \_\_\_\_\_  
 Title: Secretary to the Superintendent / Board of Education Minutes Clerk



The Welch Board of Education of Independent School District I017 of Craig County, State of Oklahoma, met in special session on Monday, August 12, 2024, in the Multipurpose/Board Room in the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma.

I, the undersigned Clerk of the Board of Education of Welch Public Schools, District I017 of Craig County, Oklahoma, do hereby certify that at least 48 hours prior to the meeting excluding Saturday, Sunday, and holidays, notices of date, time, and place, and at least 24 hours prior to the meeting excluding Saturday, Sunday, and holidays, the agenda of the meeting were posted in prominent public view at the location of the meeting.

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Rowdy Layton, Clerk of the Board of Education

Vice President Jesse Highsmith called the meeting to order at 5:30 PM. Members present were Vice President Highsmith, Clerk Rowdy Layton, and Member Shannon Walker. President Shane Burgess and Deputy Clerk Brian Mooney were absent. Superintendent of Schools Jeremy Ramsey, Middle and High School Principal Stacy Ezell, and Elementary Principal Kimberley Hall were present.

A quorum was established.

Vice President Highsmith led the Pledge of Allegiance.

There were no visitors present to request public participation.

Superintendent Ramsey presented reported on the demolition of the old gymnasium and that a good portion should be finished by the end of the week. Student drop off and pick up away from the demolition will be the same as the end of last year. The fencing around the gym has been canceled, but the company has not picked it up yet. The 14-passenger bus should be here within a week or two. Renderings for the bus wrap have not been satisfactory from the bus company, and other renderings are being sought from other companies. The Welch State Bank activity bus lease/purchase was paid off. The Welch Public Schools Enrichment Foundation will continue to fundraise for the electronic sign on the highway. The annual fundraiser will be a fish fry at the Civic Auditorium. He met with a worker from Express Personnel Services today. The custodian position was offered to another applicant, but that person did not accept the offer. As a result of the State Superintendent's directive about Bibles, Enrichment Foundation funds, and not local funds, were used to purchase a Bible for each teacher. Copies of the Constitution, Declaration of Independence, and Ten Commandments were also distributed to the principals. Ramsey stated that we are educators, not theologians, and will teach by the Oklahoma standards.

During professional development days for the staff, the Christian Church furnished lunch one day and Baptist Church furnished breakfast. The teachers, paraprofessionals, and administrators met at Met at Wyandotte for a day of specific training. ARBO's started refinishing the new gymnasium floor this afternoon and the facility will be closed for the rest of the week. Wildcat Welcome will be tomorrow night from 5:00-8:00 PM.

Tyler Marion of Marion Company, Construction Services Group, presented their proposal for construction management for the building of the new gymnasium. After the presentation, Vice President Highsmith proceeded to Item 7A. Motion to approve a contract with the Marion Company, Construction Services Group, for the purpose of new construction of an auxiliary gym. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

The Board returned to the Consent Agenda Item 6. There were no School Rental Requests presented for consideration. Motion to approve Consent Agenda Item 6A, Minutes of the June 24, 2024, Regular Meeting, and July 31, 2024, Special Meeting, Item 6B Treasurer's Report, Activity Fund Report, and status of all funds and investments; Item 6C FY24 General Fund Purchase Orders #370-373; Item 6D FY24 General Fund Warrants #139801441 and Building Fund #127-130; Item 6E FY25 General Fund Purchase Orders #178-188, Building Fund Purchase Orders #41-42; and Insurance Loss Fund Purchase Orders #4-6; Items 6F FY25 General Fund Warrants #1-15, Building Fund Warrants #1-7, and Bond Fund Warrant #1; Item 6H Fundraising Activities Requests as presented; Item 6I Annual Title I parent and Family Engagement Policy; Item 6J Memorandum of Understanding with Grand Head Start for SY24-25; Item 6K Agreement for Educational Services with Welch Skills Center for FY25; Item 6L Grand Gateway Economic Development Association's annual membership fee for FY25; and Item 6M 24-25 District Committee List. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve Board Policies enactments and/or revisions EIEC - Released Time Courses; EIED - Graduation Requirements; FDA - Enrollment and Out-of-State Tuition Exception; FDC-R1 - Attendance Policy Regulation with 8 days for 4-H absences and 5 days for unexcused absences, and FEH - Transfers for Special Education Students as amended. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to revise the 24-25 Certified Staff Salary Schedule. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to revise the 24-25 Support Staff Salary Schedule. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve a quote from Thompson Brothers for a plasma table and additional equipment for Agriculture CTE Lottery Grant. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve the annual Bond Leased-Revenue payment to UMB in the amount of \$235,000.00. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve a Memorandum of Understanding and Authorization to Pay FY25 Allocation to Wyandotte Public Schools for Alternative Education Coop. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve Dawni Oler, Adjunct, to teach the subject of Chemistry for one class period. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve High School Credit for Science and Math courses from Northeast Technology Center for SY24-25. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve the Oklahoma Department of Career and Technology Education Contract for Secondary and Technology Education Programs for School Year 2024-2025. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve the Welch Public Schools' Cardiac Arrest Site Plans, Emergency Plans, and Extra-Curricular Emergency Plans for SY24-25. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve a quote from Bolt on a district-wide phone and intercom system. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

After discussion of the attendance policy changes that will be needed to be made to the handbooks, motion to approve the 2024-2025 Student Handbook. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve the 2024-2025 Employee Handbook. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve an Agreement with Quapaw Public Schools to share Director of Nutrition Services for \$10,000.00 for SY24-25. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to approve contracting with Express Personnel for staffing needs for FY25. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to forego convening in Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1), (Supp.2002), and proceeding to Item 10 on the agenda. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

No action was taken on Agenda Item 10, employment of a Custodian/Maintenance/Grounds Keeper on a Support Contract for SY24-25

No action was taken on Agenda Item 11, the SY24-25 Certified Extra-Duty Pay Assignments.

Motion to approve the SY24-25 Athletic Extra-Duty Pay Assignments. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to employ Saylor Hayward as a Pre-Kindergarten Tier I Paraprofessional on a Support contract for SY24-25. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to employ Kelly Shepherd as a High School Tier I Paraprofessional for Distance Learning on a Support contract for SY24-25. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to employ Chloe Barham, Jesse Burns, Sherri Eslick-Eller, Jamie Horn, Shirley Vail, Rebecca Janey Sutton, Carollyn Best, and Kailey Hall as substitutes for SY24-25. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to accept the resignation of Mandy Lester, Support Employee. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

Motion to adjourn. This motion, made by Shannon Walker and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea  
Yea: 3, Nay: 0, Absent: 2

The meeting was adjourned at 7:07 PM.

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Shane Burgess, President

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Shannon Walker, Member

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Jesse Highsmith, Vice President

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Brian Mooney, Deputy Clerk

\_\_\_\_\_  
Rowdy Layton, Clerk

An official record of these minutes is on file in the Office of the Superintendent, 707 South Curtis Street, Welch, Oklahoma 74369.

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Mona Stines, Board Minutes Clerk