



Regular Meeting of
the Welch Board of
Education
Monday, June 13, 2022
5:30 PM

Delbert Lovelace High School
Multipurpose/Board Room
707 South Curtis
Welch, Oklahoma 74369

Agenda

NOTE: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Declaration of a Quorum
2. Pledge of Allegiance
3. Public Participation
4. Principals' Reports
5. Superintendent's Report
6. Consent Agenda Items recommended for approval by a single vote. Items may be voted separately at the request of any board member.
 - 6.A. Minutes of the May 16, 2022, Regular Meeting, and May 24, 2022, Special Meeting
 - 6.B. Treasurer's Report, Activity Fund Report, and status of all funds and investments
 - 6.C. FY22 Purchase Orders
 1. General Fund #419-424
 2. Building Fund #52-56
 - 6.D. FY22 Warrants
 3. General Fund #1035-1136
 4. Building Fund #77-82
 - 6.E. School Rental Requests as listed, any others at hand
 - 6.F. Fundraising Activities Requests as listed, any others at hand
 5. Art Dept/Art Club, selling Country Meat Sticks for Art Club Expenses from August 2022 through March 2023
 6. Football, selling Fan Cloth Football Apparel for Football Equipment from July 1 through August 10
 7. Football, selling surplus uniforms for football equipment for SY22-23
7. Action Agenda - Individual items for discussion, consideration, and possible vote. The Board may choose to take action on any item listed including: motion to approve; motion to not approve; make a specific motion; take no action; table an item; or concur no action required. Members may second a motion, cast a vote, or abstain.
 - 7.A. Presentation, discussion, and possible action to approve the contract with OSIG for insurance coverage for FY23

- 7.B. Discussion and possible action to approve the contract with Gallagher for Workplace Violence insurance coverage for FY23
8. Discussion, consideration and action to go into Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1) & (7), Supp.2002), to discuss the following items:
 8. Employment of a HS Secretary, District Activity Fund Custodian, and District Treasurer for SY22-23
 9. Athletic Extra-Duty Employment for SY22-23
 10. Rescind Certified Teacher Employment offer to MaKinsey Handke for SY22-23
9. Return to Open Session, President's Acknowledgement, Executive Session Minutes Compliance Announcement (Members Participating, Items Discussed, No Action Taken)
10. Action Agenda Continued - Individual items for discussion, consideration, and possible vote. The Board may choose to take action on any item listed including: motion to approve; motion to not approve; make a specific motion; take no action; table an item; or concur no action required. Members may second a motion, cast a vote, or abstain.
 - 10.A. Discussion and possible action to employ a High School Secretary, District Activity Fund Custodian, and District Treasurer for SY22-23
 - 10.B. Discussion and possible action on Athletic Extra Duty Employment for SY22-23
 - 10.C. Discussion and possible action to rescind the certified teacher employment offer to MaKinsey Handke for SY22-23
 - 10.D. Discussion and possible action on a contract with Precision Testing for asbestos services for FY23
 - 10.E. Discussion and possible action on a contract with OSAG to provide Worker Compensation Insurance for FY23
 - 10.F. Discussion and possible action on changing the student lunch prices from \$2.50 to \$2.60 to meet the USDA requirements for FY23
 - 10.G. Discussion and possible action on the OSSBA Superintendent Evaluation Tool for FY23
 - 10.H. Discussion and possible action to surplus the items on the attached surplus inventory lists
 - 10.I. Discussion and possible action on the Certified Salary Schedule, Administrative Salary Schedule, and Extra Duty Pay Schedules for 2022-2023 School Year
 - 10.J. Discussion and possible action on continued participation in Title III, Part A sub-grant Limited English Proficient (LEP) Consortium administered by the Commerce School District for the 2022-2023 School Year
 - 10.K. Discussion and possible action on a Master Agreement, Fee Schedule, and E-Rate Letter of Agency for Professional E-Rate & OUSF Management Services with Kellogg & Sovereign Consulting for FY23
 - 10.L. Discussion and possible action to approve Activity Fund Accounts for the 2022-2023 School Year
 - 10.M. Discussion and possible action to add Madonna Woolfolk to all Welch School District accounts at Welch State Bank
11. New Business
12. Vote to Adjourn

Posted the 10th day of June, 2022, at 4:00 PM at the front door of the Delbert Lovelace High

School, 707 South Curtis Street, Welch, Oklahoma and WPS website, www.welchwildcats.net.

Signature: _____

Title: Secretary to the Superintendent / Board of Education Minutes Clerk



The Welch Board of Education of Independent School District I017 of Craig County, State of Oklahoma, met in regular session on Monday, May 16, 2022, in the Multipurpose/Board Room in the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma.

I, the undersigned Clerk of the Board of Education of Welch Public Schools, District I017 of Craig County, Oklahoma, do hereby certify that at least 24 hours prior to the meeting excluding Saturday, Sunday, and holidays, notices of date, time, place, and agenda of the meeting were posted in prominent public view at the location of the meeting.

Rowdy Layton, Clerk of the Board of Education

Vice President Jesse Highsmith called the meeting to order at 5:30PM. Members present were Vice President Jesse Highsmith, Clerk Rowdy Layton, and members Shannon Walker and Brian Mooney. President Shane Burgess was absent. Administrators Jeremy Ramsey, Superintendent of Schools, and Stacy Ezell, Middle and High School Principal, were present.

A quorum was established.

Vice President Highsmith led the Pledge of Allegiance.

There were no requests for Public Participation.

Mrs. Ezell reported on the students' summer program for credit recovery and awards earned and scholarships presented to graduating Seniors. Mr. Ramsey presented Mrs. Hall's monthly report.

Superintendent Ramsey presented information on playground and track installation updates, flooring installations, security access points installed in the rest of the school's facilities, end-of-year activities, summer maintenance and custodial projects, update on the school's financial standings. He also shared legislative briefs with the members present.

Motion to approve Consent Agenda Items 6A Minutes of the April 14, 2022, Special Board Meeting; 6B Treasurer's Report, Activity Fund Report, and status of all funds and investments; 6C FY22 Purchase Orders for General Fund #403-418 and Building Fund #51; and 6D FY22 Warrants for General Fund #917-1034 and Building Fund #70-76. This motion, made by Brian Mooney and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

There were no school rental requests or fundraising activities requests presented for consideration.

Motion to approve SY22-23 Start and End times to the instructional day Option C. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve Welch Public Schools as a worksite for the Cherokee Nation Career Services Supplemental Youth Employment Program. This motion, made by Brian Mooney and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve the SY21-22 Summer School Schedule for Elementary, Middle, and High Schools. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to revise the following board policies: 1) CKAE - Drugs Alcohol and Contraband Searches; 2) CKAE-R Drugs Alcohol and Contraband Searches Regulation; 3) EMC - Graduation Policy; 4) FE - Student Transfers, and 5) FEF - Student Transfers - Children of School District Employees as presented. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve revising Board Policy - BD School Board Internal Organization. This motion, made by Brian Mooney and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve the following out-of-state trips for Welch Public School students: 1) Gifted & Talented students to Silver Dollar City in Branson, Missouri, late May or June, and 2) High School Girls' Basketball Team Camp in Branson, Missouri, June 21-24, 2022. This motion, made by Rowdy Layton and seconded by Brian Mooney, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve the FY22 Summer School Extra Duty Pay Schedule. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve renewing Welch Public Schools' Food Service Management Agreement with Opa! Food Management of Oklahoma LLC and the Amendment to Renew Fixed Price Food Service Management Contract for the 2022-2023 School Year. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to renew the following Services and Agreements with the OSSBA (Oklahoma State School Boards Association) for FY23: 1) Comprehensive Employment Service Agreement; 2) Membership with the OSSBA,

3) Assemble Annual Subscription for Board Agendas, and 4) Policy Subscriptions. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve a Photography Service Agreement with 15Thirteen Photography/Bobbi Burns for SY22-23. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to remove from the table consideration of a Picture Agreement with Ruth Kelly Studio for the SY22-23. This motion, made by Brian Mooney and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve a Picture Agreement with Ruth Kelly Studio for SY 22-23. This motion, made by Rowdy Layton and seconded by Brian Mooney, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve an Agreement with Filament Essential Services, provider of SOCS website for FY23. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve a Job Description creating a Concession Coordinator for Welch Public Schools. This motion, made by Rowdy Layton and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve an Agreement to Share a Director of Nutrition Services for the 2022-23 School Year with Quapaw Public Schools. This motion, made by Brian Mooney and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to convene in Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1)&(7), Supp.2002), to discuss the following items, so that the board can return to Open Session and possible board action to approve: 1) SY21-22 Certified and Support Summer Employment as listed on Exhibit A; 2) Resignation of Janie Cook, Support Employee, District Treasurer, Activity Fund Custodian; 3) Resignation of Samuel Schaper as Certified Teacher and Athletic Coach; 4) Termination of Extra Duty Employment of Samuel Schaper for Summer Boys Basketball and Summer Prep Baseball; 5) Extra Duty Employment of Ryan Gleaves for Summer Boys Basketball, and 6) FY23 Support Employment as listed in Exhibit B. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

The Board convened in Executive Session at 6:35 PM.

The Board returned to Open Session at 7:35 PM. Vice President Highsmith reported that he and fellow members Rowdy Layton, Shannon Walker, and Brian Mooney, along with Superintendent Ramsey, met in Executive Session to discuss personnel employment issues as listed above. No other items were discussed while in Executive Session and no vote was taken.

Motion to approve SY21-22 Certified and Support Summer Employment as listed in Exhibit A. This motion, made by Brian Mooney and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to accept the resignation of Janie Cook, Support Employee, District Treasurer, Activity Fund Custodian. This motion, made by Brian Mooney and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to accept resignation of Samuel Schaper as Certified Teacher and Athletic Coach. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to terminate Extra Duty Employment of Samuel Schaper for Summer Boys Basketball and Summer Prep Baseball. This motion, made by Brian Mooney and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve Extra Duty Employment of Ryan Gleaves for Summer Boys Basketball for the sum of \$700.00. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve FY23 Support Employment as listed in Exhibit B. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to adjourn. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

The meeting was adjourned at 7:39 PM.

Shane Burgess, President

Shannon Walker, Member

Jesse Highsmith, Vice President

Brian Mooney, Member

Rowdy Layton, Clerk

An official record of these minutes is on file in the Office of the Superintendent, 707 South Curtis Street, Welch, Oklahoma 74369.

Mona Stines, Board Minutes Clerk

DRAFT

**SY 21-22 Summer Program Personnel
Board Exhibit "A"**

Welch Elementary			
Days in Session	Times	# of Days	Hrs per Week
6/6 — 6/9	8:00 – 12:00	4	20
6/13 — 6/16	8:00 – 12:00	4	20
6/21 – 6/25	8:00 – 12:00	4	20

Certified
Patricia Bayless
Carolyn Dees
Kaitlyn Rogers

Welch MS/HS Summer Credit Recovery Camp			
Days in Session	Times	# of Days	Hrs per Week
5/16 – 5/19	8:00am – 12:00 pm	4	20
5/23 – 5/26	8:00am – 12:00 pm	4	20
5/31 – 6/3	8:00am – 12:30 pm	4	20

Certified
Dawni Orler
Carolyn Dees

ESY (Extended Services Year) Special Services			
Days in Session	Times	# of Days	Hrs per Week
6/7 – 6/9	8:00am — 12:00 pm	4	20
6/13 – 6/16	8:00am — 12:00 pm	4	20
6/20 – 6/23	8:00am — 12:00 pm	4	20
7/25 – 7-28	8:00am — 12:00 pm	4	20
8/1 – 8/4	8:00am — 12:00 pm	4	20
8/8 – 8/11	8:00am — 12:00 pm	4	20

Contracted Services	Support
Royalty Speech	Ashley Chenoweth
NEO Orthopedics OT/PT	Tabatha Schultz
	Shannon Hitz

Superintendent Listing & Recommendations

Exhibit B – Support Employment for SY 2022 - 2023

--All positions are subject to assignment/reassignment--

Bus Drivers - Custodian - Maintenance				
Patsy Arnold	Michael Schultz	Rebecca Wimberley	Barry Armstrong	Amanda Lester
Administrative Assistants - Clerical				
Mona Stines	Kari Miller			
Substitutes				
Tamalee Braden	Jesse Burns	Sherri Eslick-Eller	Jerry Ezell	Anna Mills
Joshua Orlor	Jessie Pitcher	Olivia Pitcher	Shirley Vail	
ParaProfessionals				
Will be renewed as needed for the SY 2022-2023 if enrollment is sufficient, funding is available and at the discretion of the Administration.				



The Welch Board of Education of Independent School District I017 of Craig County, State of Oklahoma, met in special session on Tuesday, May 24, 2022, in the Multipurpose/Board Room in the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma.

I, the undersigned Clerk of the Board of Education of Welch Public Schools, District I017 of Craig County, Oklahoma, do hereby certify that at least 48 hours prior to the meeting excluding Saturday, Sunday, and holidays, notices of date, time, and place, and 24 hours prior to the meeting excluding Saturday, Sunday, and holidays, the agenda of the meeting were posted in prominent public view at the location of the meeting.

Rowdy Layton, Clerk of the Board of Education

The meeting was called to order by Vice President Jesse Highsmith. Members present were Vice President Highsmith, Clerk Rowdy Layton, and members Shannon Walker and Brian Mooney. President Shannon Burgess was absent. Administrators present were Superintendent of School Jeremy Ramsey and Elementary Principal Kimberley Hall.

A quorum was declared.

Vice President Highsmith led the Pledge of Allegiance.

There was no Public Participation requested by the visitors present.

Motion to go into Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1), (Supp.2002), for: 1) employment of a Head Boys' Basketball Coach on an Extra-Duty Contract and Math Teacher on a Temporary Certified Contract for SY22-23 and 2) employment of a Summer Boys' Basketball Coach for SY21-22 on an Extra-Duty Contract. This motion, made by Brian Mooney and seconded by Rowdy Layton, passed. Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

The Board convened in Executive Session at 5:31 PM.

The Board returned to Open Session at 5:57 PM. Vice President Highsmith stated he and members Rowdy Layton, Shannon Walker, and Brian Mooney, along with Superintendent Ramsey, convened in Executive Session at 5:31 PM to discuss the employment of a Head Boys' Basketball Coach on an Extra Duty Contract and Math Teacher on a Temporary Certified Contract for FY22-23 and the employment of a Summer Boys' Basketball Coach for SY21-22. No other items were discussed, and no vote was taken while in Executive Session.

Motion to employ Bryson Cottrell as Head Boys' Basketball Coach on an Extra-Duty Contract and Math Teacher on a Temporary Certified Contract for SY22-23. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to employ Bryson Cottrell as a Summer Boys' Basketball Coach for June SY21-22 on an Extra-Duty Contract at a rate of \$700.00. This motion, made by Brian Mooney and seconded by Shannon Walker, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to adjourn. This motion, made by Brian Mooney and seconded by Rowdy Layton, passed.

Shane Burgess: Absent, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Yea, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

The meeting was adjourned at 5:59 PM.

Shane Burgess, President

Shannon Walker, Member

Jesse Highsmith, Vice President

Brian Mooney, Member

Rowdy Layton, Clerk

An official record of these minutes is on file in the Office of the Superintendent, 707 South Curtis Street, Welch, Oklahoma 74369.

Mona Stines, Board Minutes Clerk