



Regular Meeting of  
the Welch Board of  
Education  
Monday, May 16, 2022  
5:30 PM

Delbert Lovelace High School  
Multipurpose/Board Room  
707 South Curtis  
Welch, Oklahoma 74369

## Agenda

NOTE: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Declaration of a Quorum
2. Pledge of Allegiance
3. Public Participation
4. Principals' Reports
5. Superintendent's Report
6. Consent Agenda Items recommended for approval by a single vote. Items may be voted separately at the request of any board member.
  - 6.A. Minutes of the April 14, 2022, Special Board Meeting
  - 6.B. Treasurer's Report, Activity Fund Report, and status of all funds and investments
  - 6.C. FY22 Purchase Orders
    1. General Fund #403-418
    2. Building Fund #51
  - 6.D. FY22 Warrants
    3. General Fund #917-1034
    4. Building Fund #70-76
  - 6.E. School Rental Requests as listed, any others at hand
  - 6.F. Fundraising Activities Requests as listed, any others at hand
7. Action Agenda - Individual items for discussion, consideration, and possible vote. The Board may choose to take action on any item listed, including motion to approve, motion to not approve, make a specific motion, take no action, table an item, or concur no action required. Members may second a motion, cast a vote, or abstain.
  - 7.A. Discussion and possible action on SY22-23 Start and End times to the instructional day
  - 7.B. Discussion and possible action to approve Welch Public Schools as a worksite for the Cherokee Nation Career Services Supplemental Youth Employment Program
  - 7.C. Discussion and possible action on the SY21-22 Summer School Schedule for Elementary, Middle, and High Schools
  - 7.D. Discussion and possible action to revise the following board policies:
    5. CKAE - Drugs Alcohol and Contraband Searches
    6. CKAE-R Drugs Alcohol and Contraband Searches Regulation

7. EMC - Graduation Policy
8. FE - Student Transfers
9. FEF - Student Transfers - Children of School District Employees
- 7.E. Discussion and possible action on revising Board Policy - BD School Board Internal Organization
- 7.F. Discussion and possible action on the following out-of-state trips for Welch Public School students:
  10. Gifted & Talented students to Silver Dollar City in Branson, Missouri, late May or June
  11. High School Girls' Basketball Team Camp in Branson, Missouri, June 21-24, 2022
- 7.G. Discussion and possible action on the FY22 Summer School Extra Duty Pay Schedule
- 7.H. Discussion and possible action on renewing Welch Public Schools' Food Service Management Agreement with Opa! Food Management of Oklahoma LLC and the Amendment to Renew Fixed Price Food Service Management Contract for the 2022-2023 School Year
- 7.I. Discussion and possible action on the following Services and Agreements with the OSSBA (Oklahoma State School Boards Association) for FY23:
  12. Comprehensive Employment Service Agreement
  13. Membership with the OSSBA
  14. Assemble Annual Subscription for Board Agendas
  15. Policy Subscriptions
- 7.J. Discussion and possible action on a Photography Service Agreement with 15Thirteen Photography/Bobbi Burns for SY22-23
- 7.K. Discussion and possible action to remove from the table consideration of a Picture Agreement with Ruth Kelly Student for the SY22-23
- 7.L. Discussion and possible action on a Picture Agreement with Ruth Kelly Studio for SY 22-23
- 7.M. Discussion and possible action on an Agreement with Filament Essential Services, provider of SOCS website for FY23
- 7.N. Discussion and possible action on a Job Description creating a Concession Coordinator for Welch Public Schools
- 7.O. Discussion and possible action to approve an Agreement to Share a Director of Nutrition Services for the 2022-23 School Year with Quapaw Public Schools
8. Discussion, consideration and action to convene in Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1) & (7), Supp.2002), to discuss the following items:
  16. SY21-22 Certified and Support Summer Employment as listed on Exhibit A
  17. Resignation of Janie Cook, Support Employee, District Treasurer, Activity Fund Custodian
  18. Resignation of Samuel Schaper as Certified Teacher and Athletic Coach
  19. Termination of Extra Duty Employment of Samuel Schaper for Summer Boys Basketball and Summer Prep Baseball
  20. Extra Duty Employment of Ryan Gleaves for Summer Boys Basketball
  21. FY23 Support Employment as listed in Exhibit B

9. Return to Open Session, President's Acknowledgement, Executive Session Minutes Compliance Announcement (Members Participating, Items Discussed, No Action Taken)
10. Discussion, consideration, and action on the following:
  - 10.A. SY21-22 Certified and Support Summer Employment as listed in Exhibit A
  - 10.B. Resignation of Janie Cook, Support Employee, District Treasurer, Activity Fund Custodian
  - 10.C. Resignation of Samuel Schaper as Certified Teacher and Athletic Coach
  - 10.D. Termination of Extra Duty Employment of Samuel Schaper for Summer Boys Basketball and Summer Prep Baseball
  - 10.E. Extra Duty Employment of Ryan Gleaves for Summer Boys Basketball
  - 10.F. FY23 Support Employment as listed in Exhibit B
11. New Business
12. Action to Adjourn

Posted the 13th day of May, 2022, at 4:00 PM at the front door of the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma and WPS website, [www.welchwildcats.net](http://www.welchwildcats.net).

Signature: \_\_\_\_\_

Title: Secretary to the Superintendent / Board of Education Minutes Clerk



The Welch Board of Education of Independent School District I017 of Craig County, State of Oklahoma, met in special session on Thursday, April 14, 2022, in the Multipurpose/Board Room in the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma.

I, the undersigned Clerk of the Board of Education of Welch Public Schools, District I017 of Craig County, Oklahoma, do hereby certify that at least 48 hours prior to the meeting excluding Saturday, Sunday, and holidays, notices of date, time, place, and at least 24 hours prior to the meeting excluding Saturday, Sunday, and holidays, the agenda of the meeting were posted in prominent public view at the location of the meeting.

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Rowdy Layton, Clerk of the Board of Education

The meeting was called to order by President Shane Burgess at 5:30 PM. Members present were President Shane Burgess, Vice President Jesse Highsmith, and Clerk Rowdy Layton. Members absent were Brian Mooney and Shannon Walker. Jeremy Ramsey, Superintendent of Schools, was also present.

The Pledge of Allegiance was led by President Burgess.

There were no visitors present to request Public Participation.

Diana Kagy, Welch Kitchen Manager for Opaal Food Management Service, presented annual meals served and plans for the future with the cafeteria program.

Jan Schilling, representing Kerry John Patten, CPA, presented the auditor's report for the financial status of the school district for Fiscal Year 2020-2021, with no deficiencies or findings to be reported to the Board.

Jeremy Ramsey, Superintendent of Schools, presented the principals' reports to the members present.

In his Superintendent's Report, Mr. Ramsey reported on meeting with the principals three days per week to plan future developments in the school's curriculum and operation, progress on the playground project, flooring, security access points and additional fiber cable runs, security camera project review, installation of the server and network and firewall completion, student testing during the month of April, meeting with OSIG for insurance policy updates, the lease-purchase of the bus for the school's fleet, and receipt of a one-time Child Nutrition Supply Chain Assistance Fund that will be used for approved food products. Mr. Ramsey also explained revenue and expenditure spreadsheets on the financial status of the district, specifically noting the deficiency in Ad Valorem taxes received to-date. He also shared legislative updates on educational matters.

Motion to approve Consent Item 8A, Minutes of the March 10, 2022, regular board meeting and March 21, 2022, special board meeting; Item 8B, Treasurer's report and Activity Fund report on the status of all funds and investments; Items 8C1 and 8C2 FY22 General Fund purchase orders #382-402 and FY22

Building Fund purchase order #50; Items 8D1 and 8D2, FY22 General Fund warrants #809-916 and FY22 Building Fund warrants #61-69; Item 8E, no school rental requests were presented; Item 8F, Football Fundraising request; and Item 8G, verifying the election results of Jesse Highsmith for Board Seat #2 and administering the Oath of Office. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Clerk Rowdy Layton administered the Oath of Office and Loyalty Oath to re-elected Board member Jesse Highsmith.

Motion to approve and acknowledge the 2020-2021 audit as presented by Kerry John Patten, CPA. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve a FY23 contract with school auditor Kerry John Patten, CPA, to conduct the required FY22 annual audit. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve Board Policy EGG Prohibition of Race and Sex Discrimination in Curriculum and Complaint Process to reflect OSDE Adopted Rules as provided by the OSSBA. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve the out-of-state trip requests for the PK-5th Grade - Soar Trampoline Park, Webb City MO, May 4, 2022; Middle School - 4th Street Bowl, Joplin MO, May 9, 2022; Senior Class - Branson MO, May 5, 2022; and BPA - National Leadership Conference - Dallas TX, May 4-8, 2022. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve a contract with NEO Orthopedics & Rehabilitation for related OT and PT services for FY23. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve an agreement with Ruth Kelly Studio to provide photographic services for FY23. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, Tabled.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve the FY23 Temporary Appropriations as prepared by Kerry John Patten, CPA. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve a Resolution for Schools and Libraries Universal Services (E-Rate) for 2022-23 to authorize filing of the Form 471 applications for funding year 2022-23 and the payment of the applicant's share upon approval of funding and receipt of services. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve the Royalty Speech Therapy, LLC, contract for FY23. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve an amendment to the Clearwater Gas Sales Agreement for 2022-2023. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve the Alcohol and Drug Testing Inc contracts for Student Drug Testing and Bus Driver Drug Testing for FY2022-2023. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to move the May 9, 2022, Regular Board Meeting to May 16, 2022, at 5:30 PM. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to re-organize the Board of Education officers. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, Tabled.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to forego Executive Session and proceed to Item #12 Discussion and possible action. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve SY22-23 Certified Temporary Employment for Jessica Smith, Elementary Teacher. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to rescind acceptance of the resignation of Sydni Fulks for SY21-22. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve SY22-23 Support Employment for Sydni Fulks, Learning Lab Instructional Specialist and Director of Softball Operations. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to approve employment of Theresa A. Martins, Substitute Employee, for SY21-22. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

Motion to adjourn. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Absent

Yea: 3, Nay: 0, Absent: 2

The meeting adjourned at 6:52 PM.

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Shane Burgess, President

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Shannon Walker, Member

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Jesse Highsmith, Vice President

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Brian Mooney, Member

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Rowdy Layton, Clerk

An official record of these minutes is on file in the Office of the Superintendent, 707 South Curtis Street, Welch, Oklahoma 74369.

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Mona Stines, Board Minutes Clerk

DRAFT