

Jackson County School District

Regular Meeting

Monday, September 14, 2026 - 5:00 PM

Our District Office Board Room

4700 Colonel Vickrey

VANCLEAVE, MS 39565

Jackson County School District

Strategic Plan Goals

1. Decreased Safety Incidents 2. Increased Student Achievement 3. Sound Financial Management
4. Improved Facilities and Infrastructure
5. Positive Educational Experience 6. Effective Leadership

In Progress

AGENDA

1. Call to Order
2. Invocation
3. Pledge
4. **Approve Consent Agenda Items**
5. **Approve Consent Agenda**
6. **Approve Agenda**
7. **Minutes**
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8. **Superintendent of Education**
 - A. Acknowledgements and Announcements
 1. East Central Attendance Center
 2. St. Martin Attendance Center
 3. Vancleave Attendance Center
 - B. Public Comments
 - C. f.y.i. Construction Update- Machado|Patano
 - D. **Financial Management**
 - E. **Human Resources and Risk Management**
 - F. Policies
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 7. **Approve Policy ICB: Curriculum Development Planning** 16
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 10. **Approve Policy IDAG: Dual Enrollment**
 11. **Approve Policy IFCB: Field Trips and Excursions** 20
 12. **Approve Policy JD-1: Discipline—Suspension** 21
 - G. **Curriculum and Instruction**
 1. **Curriculum**
 2. **Special Education**
 3. **Student Services/Federal Programs**
 - A. **Approve FY27 EL and Immigrant Manual**

B.	Approve FY27 Homeless and Foster Care Manual	
C.	Approve FY27 Federal Programs Fiscal and Programmatic Manual	
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4.	Approve ECHS Choir Travel Request—Saenger Theatre New Orleans	
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6.	Approve SMHS Travel Request for Mobile International Festival	
7.	Approve JCTC to Attend Best Practices for CTE Administrators Conference	
8.	Approve SMHS Travel Request for Global Wildlife	
M.	f.y.i. Superintendent Update	
N.	Closed Session	
O.	Executive Session	
1.	Student Discipline	
2.	Legal/Personnel Matters	

JACKSON COUNTY BOARD OF EDUCATION MINUTES

Regular Session

Monday, August 10, 2026

A Regular Session of the Board of Trustees of Jackson County School District was held Monday, August 10, 2026, beginning at 5:00 PM at the District Office located at 4700 Colonel Vickrey Rd., Vancleave, Mississippi.

Members Present:

Amy A. Peterson	Chairwoman
Deanna Smith	Vice Chairwoman
Lea Bailey	Secretary
William Collier	District 3
Stefanie Moran	District 4
David Baggett	Superintendent
Jack Pickett, Esq.	Board Attorney

Those present were: See attached sign in sheet.

Board Chairwoman Peterson called the meeting to order at 5:00 p.m.

Chris Collins gave the invocation. Stefanie Moran led the pledge.

Approve Consent Agenda Items, Motion by Board Member Smith, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Item	8	D-2	Approval Asset Disposal
Item	8	D-5	Award Energy Service Company Contract
Item	8	E-2	Approve August 2026 Board Agenda Personnel Changes
Item	8	F-1	Approve Policy AD: School Attendance Areas
Item	8	F-2	Approve Policy DJC: Payroll Procedures
Item	8	F-3	Approve Policy EG: Insurance Management
Item	8	F-4	Approve Policy EM: Hazardous Materials
Item	8	F-5	Approve Policy FFD: Athletic Facility Matching Grants
Item	8	F-6	Approve Policy FHA: Construction Plans and Specifications
Item	8	F-7	Approve Policy FHAA: Contract Copy for Buildings
Item	8	F-8	Approve Policy GFABW: Job Description Speech Language Therapist 216
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Item	8	F-10	Approve Policy GFABR: Job Description Summer Curriculum/Speech Language Pathologist
Item	8	F-11	Approve Policy JGC: Student Health Service
Item	8	F-12	Approve Policy JCBA: Student Restraint & Seclusion
Item	8	G-1B	Approve School Test Security Plan Addenda FY 2026
Item	8	G-1D	Approve Mississippi Gulf Coast Community College & Jackson County School District Dual Credit and Collegiate Academy Addenda for 2026-2027
Item	8	G-2B	Approve MOU between Goodwill Industries of South Mississippi, Inc. and Jackson County School District
Item	8	G-4B	Approve JCTC Perkins Assets for Disposal
Item	8	J-1	Approve 2026-2027 Student Transfer/Release Request
Item	8	J-2	Approve SMNE Yearbook Contract
Item	8	J-3	Approve VMS Yearbook Agreement with Jostens
Item	8	J-4	Approve SMNE Jostens Picture Contract
Item	8	J-5	Approve SMUE renewal for Jostens Photography
Item	8	J-6	Approve ECHS Band Matching Grant
Item	8	J-8	Approve ECLE Reflex Renewal
Item	8	J-9	Approve ECLE Reflex Renewal
Item	8	J-10	Approve ECMS Bailey Group Quote
Item	8	J-11	Approve SMEE Agreement for Quaver Music
Item	8	J-12	Approve SMUE Renewal Contract for Ron Clark Academy
Item	8	J-13	Approve SMMS Proposal for Bailey Educational Group
Item	8	J-14	Approve SMMS Renewal for Voyager Sopris
Item	8	J-15	Approve SMMS Renewal for IXL Learning
Item	8	J-16	Approve Imagine Learning Quote Justification Form for VLE
Item	8	K-1	Approve ECLE Fundraiser Authorization- Calendar Sales
Item	8	K-2	Approve ECUE PTO Fundraiser Authorization- Cookie Dough
Item	8	K-3	Approve SMAC Fundraiser for Theater Booster Club
Item	8	K-4	Approve SMEE Fundraiser for Spring Raffle
Item	8	K-5	Approve SMEE Fundraiser for PTO Santa Shop
Item	8	K-6	Approve SMEE Fundraiser Raffle for PTO
Item	8	K-7	Approve SMUE Fundraiser for Student Program Club
Item	8	K-8	Approve VLE Adjusted Dates for Scholastic Book Fair Fundraiser
Item	8	K-9	Approve VMS Kona Ice Fundraiser
Item	8	K-10	Approve VMS Band Spirit Shirt Fundraiser
Item	8	K-11	Approve VMS PTO Fundraiser
Item	8	K-12	Approve VMS Donation
Item	8	K-13	Approve VHS/VMS Girls Basketball Fundraiser
Item	8	K-14	Approve VHS Softball Fundraiser
Item	8	K-15	Approve VHS Band Donation
Item	8	K-16	Approve VHS Cheer Donation
Item	8	K-17	Approve VHS Volleyball Team Fundraiser
Item	8	K-18	Approve Vancleave Athletics Nameplate Fundraiser
Item	8	K-19	Approve Donation of Welding Rods from Airgas to JCSD Welding Programs at JCTC and ECHS
Item	8	K-20	Approve SMAC Wrestling Fundraiser
Item	8	K-21	Approve ECUE Fundraiser Authorization-Square Art

Item	8	K-22	Approve SMAC Fundraiser for The Bass Team
Item	8	L-1	Approve Travel Request for the 2026 MDE Thrive Conference
Item	8	L-2	Approve Travel Request for Special Education to Attend Mississippi Assistive Technology Conference
Item	8	L-3	Approve Child Nutrition Travel to MSNA Executive Board & Steering Meeting
Item	8	L-4	Approve ECUE Travel Request- Student Reward
Item	8	L-5	Approve ECHS Travel Request- Prom
Item	8	L-6	Approve SMNE Travel Request for Magnolia State School Counselor Association

Approve Consent Agenda, Motion by Board Member Smith, Seconded by Board Member Bailey, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve Agenda, Motion by Board Member Moran, Seconded by Board Member Collier, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve July 13, 2026, Regular Meeting Minutes, Motion by Board Member Collier, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Acknowledgements and Announcements

Public Comments

f.y.i. Construction Update- Machado|Patano

Discuss July 2026 Monthly Financial Reports {MS 37-9-18}

Approve Prepaid Claims Docket, Motion by Board Member Bailey, Seconded by Board Member Collier, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve Open Claims Docket, Motion by Board Member Smith, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

f.y.i. Monthly Worker's Compensation

Present Policy GFBH: Job Description Maintenance II
Present Policy GFBEA: Job Description School Bus Drivers
Present Policy GFBG: Job Description Maintenance I
Present Policy FBM: Job Description Custodian
Present Policy GGBR: Salary Scale Business Manager
Present Policy IDAG: Dual Enrollment
Present Policy IFCB: Field Trips and Excursions
Present Policy IB: Instructional Goals
Present Policy ICB: Curriculum Development Planning
Present Policy ICDA: Preschool Program
Present Policy JD-1: Discipline-Suspension

f.y.i. Kindergarten Readiness Assessment Date 2025-2026

Approve Academic Dual Credit Memorandum of Agreement Between Jackson County School District and Southeastern Baptist College, Motion by Board Member Collier, Seconded by Board Member Smith, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve MOU between Jackson County School District and Coastal Speech, Language, and Literacy, LLC, Motion by Board Member Bailey, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

End-of-Year School Improvement Presentations for TSI and ATSI Schools: ECMS, SMEE, SMUE, SMMS, and SMHS

Approve Agreement with MGCCC and JCSD for CTE Dual Credit Courses, Motion by Board Member Bailey, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve Agreement for Vancleave High School Gym Floor Replacement, Motion by Board Member Collins, Seconded by Board Member Smith, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

f.y.i. July 2026 Summer Feeding Meal Counts

f.y.i. July 2026 Free and Reduced Percentages

f.y.i. July 2026 Average Daily Breakfast and Lunch Participation

f.y.i. Past Due Leases

Approve Lease Assignment from Byrd to Buzzy's In The Cleave, LLC, Motion by Board Member Smith, Seconded by Board Member Bailey, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve VAC Baseball Matching Grant, Motion by Board Member Bailey, Seconded by Board Member Collier, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve Revised ESRI Agreement, Motion by Board Member Bailey, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Superintendent Update

There being no further business to come before the Board at this time, a motion was made by Board Member Bailey, Seconded by Board Member Moran to adjourn at 6:14 p.m. with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Meeting adjourned 6:14 p.m.

Amy Peterson, Chairwoman

Attested by Lea Bailey, Board Secretary

Policy GFBEA: Job Description: School Bus Drivers

Status: DRAFT

Original Adopted Date: 10/21/2002 | **Last Revised Date:** 09/09/2024 | **Last Reviewed Date:** 09/09/2024

Job Description: School Bus Drivers

QUALIFICATIONS:

1. Minimum 21 years of age
2. High school diploma or equivalent
3. Valid Commercial Driver's License (CDL)
4. Valid school bus driver's certificate issued by a Mississippi State Department of Education approved instructor and attend renewal certification every other year.
5. Demonstrate sufficient strength, agility, hearing and visual acuity to exercise safe control over the school bus and passengers at all times. All bus drivers must pass a pre-employment agility test administered as part of the State Department of Education bus driver certification process. Demonstrate sufficient strength, agility, hearing, and visual acuity to exercise safe control over the school bus and passengers at all times. All bus drivers must successfully pass a pre-employment agility test administered as part of the State Department of Education bus driver certification process. Jackson County School District reserves the right to require additional agility testing at any time it deems appropriate to determine an employee's continued ability to safely perform the essential functions of the position, consistent with applicable law.
6. Comply with drug testing policy and procedures (policy GBRM)
7. Have an acceptable driving record with no convictions deemed disqualifying under the Mississippi Commercial Driver's License Law, Sections 63-1-73, MS Code as amended recommendations of the State Department of Education, Transportation Department.
8. The local school board may supplement these qualifications and responsibilities as necessary for safe and efficient student transportation.
9. Ability to lift ten (10) pounds.

REPORTS TO:

Transportation Supervisor and Assistant Superintendent of Support

JOB GOAL:

To operate a school bus in a safe and efficient manner and to abide by all traffic laws, State Board of Education and local school district board regulations.

SUPERVISES:

Students

DUTIES AND RESPONSIBILITIES:

Job functions shall include but not be limited to the following:

1. Conduct a thorough pre-trip (using the district's Daily Bus Inspection Form) and post-trip inspection of the school bus.
2. Keep exterior mirrors clean and adjusted at all times.
3. Perform a minimum of two school bus evacuation drills each school year utilizing appropriate emergency procedures.
4. Know, recognize, and obey road signs and signals by meanings, shapes, sounds, and colors.
5. Keep the interior of the bus clean.
6. Maintain routes and schedules as planned by the Transportation Supervisor.
7. Report any hazards along the existing route to the Transportation Supervisor.
8. Exercise the effective defensive driving skills of self-control, alertness, foresight and good judgment at all times while operating the school bus.
9. Maintain discipline on the school bus without jeopardizing safety while driving.
10. Remain alert at all times to hazards, including but not limited to, poor weather conditions, other vehicles, road conditions and trains at railroad crossings.
11. Complete all reports on bus discipline, bus maintenance and any other reports required by the local school board or Transportation Supervisor.

12. The driver shall not, at any time, permit pupils to stand in the step well or loading area or where the pupil would likely fall out of the bus, if the rear emergency door was opened, or where the driver's view is obscured.
13. At such time as required by law and/or the school district, the employee agrees to one mandatory drug test as part of the hiring process. In addition to the mandatory test, the employee agrees to random test(s) and post-accident testing and to be tested if recommended by the driver's supervisor.

TERMS OF EMPLOYMENT:

Salary, length of employment, leave and absences are defined in policy GGBG.

EVALUATION:

Transportation Supervisor and Assistant Superintendent of Support.

Policy GFBG: Job Description: Maintenance I

Status: DRAFT

Original Adopted Date: 03/10/2003 | **Last Revised Date:** 03/18/2024 | **Last Reviewed Date:** 03/18/2024

QUALIFICATIONS:

1. High School Graduate or equivalent
2. Training and skill demonstrated in maintenance of school buildings, including repair of mechanical devices, electrical and plumbing items, carpentry skills, and carpeting/floor tile installation skills.
3. As assigned, skill in maintaining septic systems at schools.
4. As assigned, skill in maintaining heating, cooling, and ventilation systems.
5. Possession of a valid Mississippi driver's license.
6. Possess good public relations skills.
7. Good physical condition being able to walk and stand for long periods of time with the ability to lift up to 50 pounds.

REPORTS TO:

Facilities Manager or his/her designee

GOAL:

To maintain the physical school plant in a condition of operating excellence at all times.

PERFORMANCE RESPONSIBILITIES:

1. In counsel with the Assistant Superintendent, establish a preventative maintenance program and a system for emergency repairs.
2. Recommend priorities on repair projects, including estimates of time/cost for same.
3. Examine school facilities on a regular basis for needed repair and maintenance.
4. Establish and submit necessary records and documentation as required.
5. As assigned, maintain all septic systems in working order.
6. As assigned, maintain all heating, cooling and ventilation systems in working order.
7. Serve as lead maintenance person in performing needed maintenance or repair.

TERMS OF EMPLOYMENT:

Twelve (Full-Time) months employment.

SALARY:

As established by school board policy GGBI.

EVALUATION:

Performance in this position will be evaluated annually, by the Facilities Manager, in accordance with established provisions on such evaluations.

Policy GFBH: Job Description: Maintenance II

Status: DRAFT

Original Adopted Date: 03/10/2003 | **Last Revised Date:** 03/18/2024 | **Last Reviewed Date:** 03/18/2024

QUALIFICATIONS:

1. High School graduate or equivalent
2. Training and skill demonstrated in maintenance of school buildings, including repair of mechanical devices, electrical and plumbing items, carpentry skills and carpeting/floor tile installation skills.
3. Possess a valid Mississippi driver's license.
4. Possess good public relations skills.
5. Good physical condition being able to walk and stand for long periods of time with the ability to lift up to 50 pounds.

REPORTS TO:

Facilities Manager or his/her designee.

GOAL:

To maintain the physical school plant in a condition of operating excellence at all times.

PERFORMANCE RESPONSIBILITIES:

1. Constant inspection of school facilities for needed repair and maintenance and reports same to proper person.
2. Establish and submit necessary records and documentation as required.
3. Paint and perform other items of general maintenance nature as directed.
4. Perform other such maintenance work as required and directed.

TERMS OF EMPLOYMENT:

Twelve (Full-Time) months employment.

SALARY:

As established by school board policy GGBI.

EVALUATION:

Performance in this position will be evaluated annually by the Facilities Manager, in accordance with established provisions on such evaluations.

Policy GFBM: Job Description: Custodian

Status: DRAFT

Original Adopted Date: 05/10/2023 | **Last Reviewed Date:** 05/10/2023

Qualifications:

1. ~~High School Graduate or equivalent.~~ Ability to communicate well.
2. Housekeeping/Custodial experience preferred.
3. Possess good public relations skills.
4. Such additional requirements as the Board may require.

Physical Requirements:

1. Possess physical strength necessary to actively perform duties with prolonged periods of standing
2. Employee must have ability to lift, carry, push, pull or move materials up to 30 lbs.
3. Vision to read printed material, standing, walking, bending, and stooping required.

Reports to: Building Principal and/or Assistant Principal/Facilities Manager

Job Goal: To maintain the school in a condition of excellence and cleanliness at all times.

Performance Responsibilities: Assume responsibility for effective and efficient performance to include, but not be limited to the following buildings, sidewalks, grounds, and cafeteria during dining session if emergency arises (vomit, bodily fluids etc.)

- Performs duties with the approved chemicals provided to each school, as directed by operations and support **ONLY**, - no outside chemicals shall be used in the facilities
- Performs general, routine custodial duties using necessary equipment and chemicals: to include dusting, polishing, windows, walls, woodwork, glass counters, mopping, vacuuming, cleaning restrooms, and restocking paper and soap supplies.
- Empties trash receptacles, disposes trash into compactors and/or dumpsters, and bags trash for proper disposal.
- Secures all areas in order to clean (halls, rooms, offices, cafeteria etc.) with spills/debris/bodily fluids until cleanup can be completed.
- Keeps the grounds, entryways, and sidewalks free from rubbish.
- Assists in setting up assembly areas, moves chair, tables, etc.
- Maintains environmental services closet, supplies, cart, mops, and equipment in a clean and orderly manner and ensures proper care in the use and storage of equipment.
- Operates school laundry equipment when applicable
- Performs other such duties and responsibilities as assigned by School Principal/and or/Assistant Principal
- Reports damages, needs and/or concerns to appropriate staff, which may include submitting work orders and checking supply levels.
- Knowledgeable with all safety procedures and practices safe operations with emphasis on continuous improvement of workplace safety and environmental practices.
- Assists in on-the-job training of new staff on routine procedures.
- Must remain on campus during work hours unless clocked out for lunch or otherwise approved by school administrator.
- Assists the school administrator in the process of unlocking and locking doors, turning on and off lights and securing the building at the beginning and end of each day.

Terms of Employment: 187 Days unless determined otherwise

Salary: As established by school board policy GGBE

Evaluation: Performance in this position will be evaluated annually by the School Principal and/or Assistant Principal.

Policy GGBR: Salary Scale: Business Manager

Status: DRAFT

Original Adopted Date: 02/19/2024 | **Last Reviewed Date:** 02/19/2024

The Annual Salary for the Business Manager of the Jackson County School District shall be set at the amount of \$120,000.00. The Business Manager will be paid in twelve (12) monthly payments. The rate of pay is based on 1,856 hours annually (232 days). Verification of job credentials must be verified. The rate of pay will be frozen at this rate until such time as the Jackson County School Board approves a policy change.

Policy IB: Instructional Goals

Status: DRAFT

Original Adopted Date: 10/27/2003 | **Last Revised Date:** 10/14/2024 | **Last Reviewed Date:** 10/14/2024

The School Board of the Jackson County District directs the Superintendent to implement and maintain the planned instructional program which complies with Mississippi Code 37-3- 49 (2)(a-c) and s7-3-49(5) and School Board Policy 4300. The district curriculum will, at a minimum, align with current academic standards required and adopted by the State Board of Education. These standards are available to all teachers in each school.

1. The school district implements an instructional management system that has been adopted by the school board and that includes, at a minimum, the current academic standards required and adopted by the State Board of Education. {MS Code 37-3-49}
2. Suggested teaching strategies, resources, and assessment strategies are available to teachers in each school for selection and use in teaching the current academic standards required and adopted by the State Board of Education. {MS Code 37-3-49}
3. The school district provides each student in each school with current or otherwise appropriate instructional materials that are in good condition. {MS Code 37-43-1, 37-9-14(2)(b), and 37-7-301(ff)}

The district shall provide resource materials as necessary, within legal budgetary limitations, to support the current standards required and adopted by the State Board of Education.

Reference: Mississippi Public School Accountability Standards

Legal reference: Adoption by school district of instructional program and management system; paperwork reduction.

Policy ICB: Curriculum Development Planning

Status: DRAFT

Original Adopted Date: 10/27/2003 | **Last Revised Date:** 01/11/2024 | **Last Reviewed Date:** 01/11/2024

It shall be the policy of this district to ascertain the extent to which students master specific learner objectives and use such information in making instructional planning and decisions. Each teacher shall use formative and summative tests which are congruent with instructional activities to evaluate the level to which specified learner objectives have been attained by students. Test results shall be accurately reported to students and parents in a timely manner.

The school board of this school district recognizes the need to foster a sense of community and collaboration within schools, and it recognizes the need to provide the opportunity for shared discussions among professional staff and for shared work through positive, open, cooperative relationships.

PRE-ADVANCED PLACEMENT COURSES

In order to ensure that each student has a sufficient education for success after high school and that all students have equal access to a substantive and rigorous curriculum that is designed to challenge their minds and enhance their knowledge skill, school districts shall offer pre-advanced placement courses to prepare students for advanced placement course work.

The department shall develop rules necessary for the implementation of advanced placement courses. MS Code § 37-15-39

Beginning with the 2007-2008 school year, all school districts must offer at least one (1) advanced placement course in each of the four (4) core areas of math, English, science and social studies, for a total offering of no less than four (4) advanced placement courses. The use of the state's online Advanced Placement Instructional Program is an appropriate alternative for the delivery of advanced placement courses.

Any public high school offering the International Baccalaureate Diploma Program is exempt from the requirements of MS Code § 37-15-39. However, the school may participate in teacher training and program funding on the same basis as any high school offering advanced placement courses. MS Code § 37-15-39 (5)

The Superintendent or his/her designee will ensure that any programs for limited-English proficient students have a primary goal of mainstreaming those students into the regular classrooms, and that those programs emphasize English language instruction.

The Mississippi Public School Accountability Standards for this policy are standards 9, 17, and 20.

Policy ICDA: Preschool Program

Status: DRAFT

Original Adopted Date: 09/15/2008 | **Last Revised Date:** 10/14/2024 | **Last Reviewed Date:** 10/14/2024

Preschool Ages Birth to 5

COLLABORATION WITH OTHER AGENCIES AND REFERRALS

Transition from IDEA Part C to Part B Preschool Programs

Local Education Agencies (LEAs) must participate in a transition planning conference arranged by the designated lead agency for children who participated in early intervention programs. To experience a smooth and effective transition to preschool programs, LEAs must have procedures describing evaluation and transition planning. Procedures are as follows:

1. Children who are served in an early intervention program under Part C of IDEA and who are believed to be potentially eligible for Part B services will be referred to the local school district of residence by a Service Coordinator employed by the Mississippi Department of Health. Such a referral will be made at least ninety days prior to the child's third birthday. A transition planning conference will be arranged by the Mississippi Department of Health, the lead agency for implementation of Part C, in collaboration with the family and local school district personnel at least ninety days prior to the child's third birthday. Children suspected of having a disability, and who may be in need of special education and related services, must be evaluated under the requirements contained in Sections II and IV.
2. State agencies providing services for children ages birth through two under IDEA, Part C, program will adhere to the policies and procedures of that program when identifying children ages birth through two for services. Local school districts will implement Preliminary to Child Study referral procedures under IDEA, Part B for children birth through two and for preschool children. State agencies will also implement Preliminary to Child Study referral procedures for preschool children who are suspected of having a disability under IDEA, Part B. Preschool children are defined as three, four, and five year old children not yet eligible for State-funded kindergarten.

LEAs must make a free appropriate public education available to each eligible child residing in their jurisdiction no later than the child's third birthday; and have an Individualized Education Program (IEP) in effect for the child by that date. If the child's third birthday falls during the summer months, the IEP Team (along with IDEA 2004 Part C personnel who participated in planning) will determine when the local educational agency will begin providing special education services.

Reference citation: IDEA 2004 §612(a)(9); Federal regulations §300.111

First Steps and Project Prints

Children who are served in an early intervention program under Part C of IDEA and who are believed to be potentially eligible for Part B services will be referred to the local school district of residence by the Mississippi Department of Health. Such a referral will be made at least ninety days prior to the child's third birthday. Children suspected of having a disability and who may be in need of special education and related services must be evaluated under the requirements contained in Sections III and IV of the Mississippi Department of Education Policies and Procedures.

Jackson County Civic Action Committee (Head Start)

The Jackson County School District maintains a Cooperative Agreement with the Jackson County Civic Action Committee. As per the Cooperative Agreement, the JCCAC Head Start refers children with suspected disabilities to the Jackson County School District for diagnostic evaluations. Head Start also recruits, enrolls and serves eligible children ages 3-5 making available no less than 10 percent of enrollment opportunities in Head Start Programs available for children with disabilities who are eligible to participate. The Jackson County School District provides referrals of pre-school disabled/suspected disabled children or those in need of Head Start service to Head Start when appropriate and provides diagnostic evaluations when appropriate.

Policy ICG: Sex-Related Education

Status: DRAFT

Original Adopted Date: 06/11/2012 | **Last Revised Date:** 10/14/2024 | **Last Reviewed Date:** 10/14/2024

ABSTINENCE—ONLY SEX EDUCATION

The local school board of every public school district shall adopt a policy to implement abstinence-only, abstinence-plus, or sexual risk avoidance education into its curriculum.

BELIEF

The Jackson County School District School Board believes that every student has the right to accurate information concerning the prevention of pregnancy and sexually transmitted infections. The Jackson County School District Board is committed to fostering community partnerships that educate both students and parents about this important topic.

This School District seeks to affirm its commitment to creating healthy and responsible teens in this School District by fully complying with the Mississippi Code of 1972, Annotated, Section 37-13-171, and by:

- Adopting educational programs designed to help students and parents take action to reduce rates of teen birth and sexually transmitted infections and integrating such programs into already established classes, and
- Establishing principles, guidelines, and strategies for implementing effective sex education programs, referred to in state law as “Abstinence-Only” education programs.

The district shall utilize an age-appropriate, evidenced-based, medically accurate, Abstinence-Only curriculum from the list of curricula approved and recommended by the Mississippi Department of Education (MDE), including as one choice the curricula of Abstinence-Only developed by the Mississippi Department of Human Services and the Mississippi Department of Health, if such curricula are on the MDE’s approved curriculum list.

ABSTINENCE-ONLY EDUCATION

The Jackson County School District Board adopts a Mississippi Department of Education approved “Abstinence-Only Education Curriculum” and

1. Requires the implementation of such program and curriculum in the Jackson County School District effective at the beginning of the 2012-2013 school year,
2. Requires boys and girls to be separated into different classes when sex-related education is discussed or taught,
3. Prohibits any teaching that abortion can be used to prevent the birth of a baby, and
4. Prohibits instruction and demonstrations on the application and use of condoms.

DEFINITION

Abstinence—Only education includes any type of instruction (on a grade and age appropriate basis) that teaches some or all of the following:

- the social, psychological, and health gains to be realized by abstaining from sexual activity, and the likely negative psychological and physical effects of not abstaining;
- the harmful consequences to the child, the child's parents and society that bearing children out of wedlock is likely to produce, including the health, educational, financial and other difficulties the child and his or her parents are likely to face, as well as the inappropriateness of the social and economic burden placed on others;

- that unwanted sexual advances are irresponsible and teaches how to reject sexual advances and how alcohol and drug use increases vulnerability to sexual advances;
- that abstinence from sexual activity before marriage, and fidelity within marriage, is the only certain way to avoid out-of-wedlock pregnancy, sexually-transmitted diseases and related health problems;
- the current state law related to sexual conduct, including forcible rape, statutory rape, paternity establishment, child support and homosexual activity; and
- that a mutually faithful, monogamous relationship in the context of marriage is the only appropriate setting for sexual intercourse.

No program of instruction under this Abstinence-Only curriculum may include anything that contradicts excluded components specified in state law. The instruction program may include a discussion on condoms or contraceptives, but only if that discussion includes a factual presentation of the risks and failure rates of those contraceptives.

PARENT'S RIGHTS

Each school providing instruction or any other presentation on human sexuality in the classroom, assembly or other official setting shall be required to provide no less than one (1) week's written notice thereof to the parents of children in such programs of instruction. The written notice must inform the parents of their right to request the inclusion of their child for such instruction or presentation. The notice must also inform the parents of the right, and the appropriate process, to review the curriculum and all materials to be used in the lesson or presentation. Upon the request of any parent, the school shall excuse the parent's child from such instruction or presentation, without detriment to the student.

PROCEDURES

The superintendent, or his/her designee, shall establish procedures to support this policy. The Superintendent will provide the Jackson County School District Board with an annual report on the outcomes of the Abstinence-Only education program. If funding is available, this report shall include quantitative as well as qualitative analysis of the program and shall include the perspective of students, teachers, and parents/guardians.

REVIEW OF POLICY

This policy will be reviewed on an ongoing basis in accordance with the Board's policy review process. This policy shall comply with all applicable provisions of the Mississippi Code of 1972, Annotated, including but not limited to 37-13-171, 37-13-173, 37-13-175, as amended and with all other applicable federal and state laws.

Policy IFCB: Field Trips and Excursions

Status: DRAFT

Original Adopted Date: 01/28/2008 | **Last Revised Date:** 12/11/2023 | **Last Reviewed Date:** 12/11/2023

The Jackson County Board of Education recognizes the need and desirability of field trips to enrich the experiences of students. A well-planned field trip is considered a worthwhile educational experience. Therefore, educational field trips related to class subjects may be authorized provided the following conditions are met:

1. The principal shall be notified in advance of the trip. Field trips must have the endorsement of the principal and must be designed to augment the lesson plans of the teacher.
2. A trip permit form must be endorsed by the Assistant Superintendent of Curriculum and Instruction in advance of the trip.
3. All field trip arrangements are the teacher's responsibility, including transportation, waivers, chaperons, etc. Students shall be under the direct supervision of a teacher or other certified personnel. Students will not be excluded because additional supervision for them is needed. The teacher must request in advance for additional supervision. School buses may be used for transportation for field trips. Only authorized personnel may drive a school bus.
4. Before each field trip, each pupil must present to his/her teacher a document signed by the parent/guardian, giving the pupil permission to participate in the field trip.
5. Field trips shall not be taken after May 1. An exception to the May 1 deadline can be made if the following conditions are met:
6.
 - a. If the trip cannot be scheduled at any date prior to May 1.
 - b. If all plans for the trip are completed prior to May 1.
 - c. If the trip complies with the guidelines and approval process stated in this policy.
 - d. If the trip has been approved by the Assistant Superintendent of Curriculum and Instruction.
 - Field trips will be limited to one per grade (K-5) and the cost shall be covered by the school district. This restriction shall not apply to Life Skills, WINGS, athletics, clubs, or reward trips. In no event shall there be a cost to transport students if using district-owned vehicles driven by district employees.
 - Field trips must be board approved if either of the following conditions are met:
 - a. Overnight stay
 - b. Out of state travel
 - In the event the field trip that falls under item 7 above cannot be board approved before the travel is to be taken due to late notice, the Superintendent shall have the authority to approve the field trip.

For any trip or school-related activity for which students are transported, whether by private vehicle or by district-owned vehicle, the proper trip permit form shall be submitted, necessary insurance requirements shall be met, and all of the above stated guidelines for trip permits shall be followed as applicable.

Policy JD-1: Discipline--Suspension

Status: DRAFT

Original Adopted Date: 01/05/2004 | **Last Revised Date:** 05/13/2024 | **Last Reviewed Date:** 05/13/2024

Student Discipline (Students with Disabilities)

It is the policy of the Jackson County School District to provide education to children with disabilities and to establish, maintain and implement procedural safeguards regarding disciplinary procedures for these students and their parent (s) as mandated by IDEA and the Mississippi Department of Education Policies and Procedures.

Removals

School personnel may order the removal of a child for not more than ten (10) consecutive school days to the extent that such removals would be applied to children without a disability for the same offense or when the child's behavior is deemed to be dangerous behavior.

Additional removals of not more than ten (10) consecutive school days in that same school year for separate incidents of misconduct may be ordered as long as those removals do not constitute a change in placement. A change in placement occurs when a series of removals is made that constitute a pattern due to the child being removed for more than ten (10) school days in a year, and because of factors such as length of each removal, the total amount of time the child is removed and the proximity of the removals to one another. When a change of placement occurs, the IEP Committee will meet and review and revise the IEP to consider behavioral assessments and an intervention plan.

Services

Services must be provided during removals.

Manifestation Determination Review

When a disciplinary action is contemplated to change a child's placement to an interim alternative setting due to a drug or weapon violation or due to a hearing officer's decision, or if a disciplinary action involving a change in placement is contemplated for other behavior that violated any rule of conduct of the district that applies to all children, the following must occur:

1. The IEP committee will consider whether the behavior was or was not a manifestation of the child's disability by reviewing evaluation/diagnostic results, observations, current IEP, current placement and relevant information supplied by the parent.
2. The IEP committee will then determine whether the behavior is a manifestation of the child's disability and will determine if all standards were met according to the Mississippi Department of Education Policies and Procedures. The relevant disciplinary procedures applicable to children without disabilities may be implemented in the same manner, except services must be provided as outlined in the Mississippi Policies and Procedures.
3. If any of the standards were not met, the IEP committee will determine the behavior was a manifestation of the child's disability and review and revise the IEP in order to remedy the deficiencies and will implement the revisions to the IEP without unnecessary delay.
4. If the district initiates disciplinary procedures applicable to all children, the district will ensure that the special education and disciplinary records of the child with a disability are transmitted for consideration by the person or persons making the final determination regarding the disciplinary action.

Parent Appeal of Decision

Parent(s) may request a due process hearing when there is a disagreement regarding the determination that the child's behavior was not a manifestation of the child's disability or any decision regarding a child's placement due to disciplinary action. All procedures mandated by the Mississippi Department of Education Policies and Procedures for expedited due process hearings and placement during appeals will be followed by the district.

Referral to and Action by Law Enforcement and Judicial Authorities

The Jackson County School District will follow district procedures for reporting a crime committed by a child with a disability to appropriate authorities. The district will ensure that copies of the special education and disciplinary

records of the child are transmitted for consideration by the appropriate authorities to whom it reports the crime in accordance with the Family Educational Rights and Privacy Act of 1974.

Knowledge of Disability

The district will follow all procedures mandated in the Mississippi Policies and Procedures when the parent of a child has expressed concern in writing (or orally if the parent(s) do not know how to write or has a disability that prevents a written statement) that the child is in need of special education and related services.

The district will follow all procedures mandated by the Mississippi Department of Education when the parent, of a child, has requested an evaluation of their child to determine if the child has a disability and is in need of special education and related services.

The teacher of a child or other personnel of the Jackson County School District may express concern about the behavior or performance of a child in the district to the Director of Special Education for implementation of Child Find procedures.

Protection for Children Not Yet Eligible

The Jackson County School District will follow all procedural safeguards mandated in the Mississippi Policies and Procedures for Special Education for children who have not been determined to be eligible for special education and related services but whose parents assert such protections.



AIA®

Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
East Central High School Re-Roof
5500 Hurley Wade Road
Vance, MS 39565

CONTRACT INFORMATION:
Contract For: General Construction
Date: March 25, 2025

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date: July 13, 2026

OWNER: *(Name and address)*
Jackson County School District
4700 Colonel Vickrey Road
Vance, MS 39565

ARCHITECT/ENGINEER: *(Name and address)* MP Design Group
918 Howard Avenue, Suite F
Biloxi, MS 39530

CONTRACTOR: *(Name and address)*
Coleman Roofing & Construction, LLC
2008 S. Robert Wilson Road
Gonzales, LA 70737

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The Contract sum will be decreased by the amount of the unused contingency allowance.

The original Contract Sum was	\$ 1,825,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,825,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 75,000.00
The new Contract Sum including this Change Order will be	\$ 1,750,000.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT/ENGINEER, CONTRACTOR AND OWNER.

MP Design Group
ARCHITECT/ENGINEER *(Firm name)*

Brad Patano

SIGNATURE

Brad Patano, P.E., Principal
PRINTED NAME AND TITLE

July 13, 2026
DATE

Coleman Roofing & Construction, LLC
CONTRACTOR *(Firm name)*

Jordan Staples
SIGNATURE

Jordan Staples, CEO
PRINTED NAME AND TITLE

7/14/26
DATE

Jackson County School District
OWNER *(Firm name)*

David Baggett
SIGNATURE

David Baggett, Superintendent
PRINTED NAME AND TITLE

DATE

CONTINGENCY TRACKING REPORT LOG

Project Name East Central High School Re-Roof
Project Address 5500 Hurley Wade Road
Project Number 0155.24.004
Owner Jackson County School District
Contractor Coleman Roofing & Construction, LLC
Date Monday, July 13, 2026



ALLOWANCES WITH APPROVED CHANGES	ORIGINATION	PCO #	EXECUTION	PROBABLE COST	Days	ORIGINAL AMOUNTS	COSTS	BALANCES
1. Contingency Allowance						\$75,000.00		\$75,000.00
A.								
B.								
C.								

Total Allowance Amount In Contract						\$75,000.00		
Total Allowance Money Spent to Date							\$0.00	
Total Allowance Money Remaining								\$75,000.00

24

ITEMS IN PRICING	ORIGINATION	PCO #	PROBABLE COST	Days	COSTS	REMARKS
1.						
2.						
3.						
4.						
					\$0.00	

**Prepared by and return to:
Tiffany Lowery
Jackson County School District
4700 Colonel Vickrey Road
Vanceleave, Mississippi 39565
(228) 283-3000**

INDEXING INSTRUCTIONS: SECTION 16, T6S, R7W; PIN: 02316000.013

STATE OF MISSISSIPPI
COUNTY OF JACKSON

**16th SECTION PUBLIC SCHOOL TRUST
LAND AMENDMENT OF LEASE**

WHEREAS that certain Other Lands Lease Contract (hereinafter “base lease”) beginning on October 17, 1994 for a term of forty (40) years ending on October 17, 2034 was executed by and between the Jackson County Board of Education, as Lessor and the First Baptist Church of Vanceleave, as Lessee, and;

WHEREAS said base lease was filed of record in the Land Deed Records of the Office of the Chancery Clerk of Jackson County, Mississippi, in Book 1057 at Pages 283-293, and;

LESSOR:
Jackson County School District
Post Office Box 5069
Vanceleave, MS 39565
Telephone: (228) 283-3000

LESSEE:
First Baptist Church of Vanceleave
P. O. Box 5187
Vanceleave, MS 39565
Telephone: (228) 826-5806

WHEREAS said base lease covers the following described land in Jackson County, Mississippi:

Section 16, Township 6S, Range 7W
9.3 acres more or less (Parcel "D")

MORE PARTICULARLY DESCRIBED IN EXHIBIT "A"
ATTACHED HERETO AS IF COPIED FULLY HEREIN.

WHEREAS the base lease provides for reappraisal and review of the annual rent, pursuant to §29-3-1 et seq. of the Mississippi Code of 1972, as amended, on the eighth (8th) anniversary date of said lease and on each eighth (8th) year anniversary date thereafter during the term of the lease; and

WHEREAS the fourth (4th) eighth (8th) year anniversary date of said lease will occur on October 17, 2026 and the reappraisal and review of the same having been completed; and

WHEREAS the Board of Education, after said reappraisal and review, having determined that the appraisal is in order and that paragraph 2 of the base lease needs to be amended to reflect the new rental amount; and

NOW THEREFORE, paragraph two (2) of said base lease between the Jackson County Board of Education as Lessor, and First Baptist Church of Vancleave, as Lessee, is amended to read as follows:

Lessee covenants and agrees to pay Lessor the annual rental rate, in advance, on or before the anniversary date of this lease each year, subject to the rental adjustment and reappraisal clause set forth in the base lease. Lessee agrees to pay as rent to the Lessor the sum of Twelve Thousand Dollars and no/100 (\$12,000.00) on October 17, 2026, and continuing each year until the next eight (8) year reappraisal on the anniversary date of said base lease, October 17, 2034, at which time said annual rental rate shall be adjusted

as set forth in the base lease. That said rental amount represents at least Five Percent (5%) of the present appraised fair market value of the subject property during this re-appraisal period excluding buildings and improvements now owned by Lessor.

All other provisions of the base lease between the Lessor and Lessee shall remain in full force and effect.

WITNESSETH:

EXECUTED on this the ____ day of _____, 20____.

LESSOR: JACKSON COUNTY SCHOOL DISTRICT

BY: _____
DAVID BAGGETT, SUPERINTENDENT

BY: _____
AMY A. PETERSON, BOARD PRESIDENT

LESSEE: FIRST BAPTIST CHURCH OF VANCLEAVE

BY: _____

This amendment was approved by the Jackson County Board of Supervisors on the ____ day of _____, 2026.

PRESIDENT, JACKSON COUNTY BOARD OF
SUPERVISORS

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the ____ day of _____, 2026, within my jurisdiction, the within named David Baggett, Superintendent of Schools and Amy A. Peterson School Board President of the Jackson County School District Board of Education, who acknowledged that in said representative capacity as Superintendent of Schools and President of the Board of Education of the Jackson County School District, they executed the above and foregoing instrument for and on behalf of said Board of Education, after first having been duly authorized so to do.

NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the ____ day of _____, 2026, within my jurisdiction, the within named _____, on behalf of First Baptist Church of Vancleave, who acknowledged that he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the ____ day of _____, 2026, within my jurisdiction, the within named _____ who acknowledged that he/she is President of the Jackson County Board of Supervisors and that in said representative capacity he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

«SEAL»

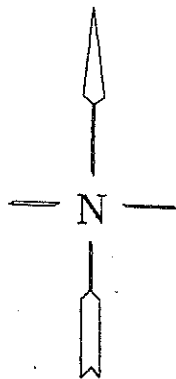
MY COMMISSION EXPIRES:

9.3 ACRES

L E G A L D E S C R I P T I O N

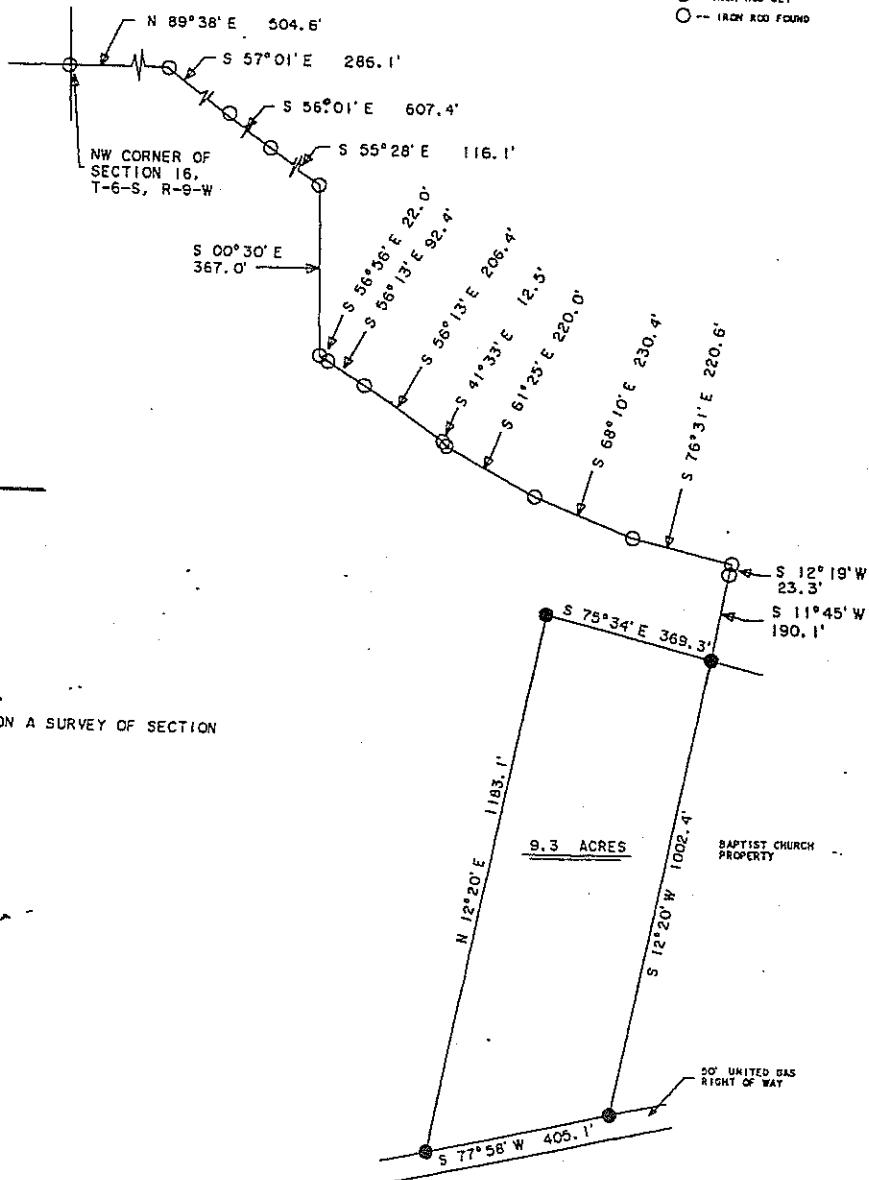
THAT CERTAIN REAL PROPERTY BEING SITUATED IN SECTION 16,
TOWNSHIP 6 SOUTH, RANGE 7 WEST, JACKSON COUNTY, MISSISSIPPI, AND
BEING DESCRIBED MORE IN PARTICULAR AS FOLLOWS TO-WIT;

COMMENCING AT AN IRON PIPE MARKING THE NORTHWEST CORNER OF
SAID SECTION 16, AND RUN THENCE N 89°38'E ALONG THE NORTH LINE OF
SAID SECTION 16 A DISTANCE OF 504.6 FEET TO AN IRON ROD ON THE
SOUTH MARGIN OF JIM RAMSEY ROAD, THENCE S 57°01'E ALONG SAID SOUTH
MARGIN A DISTANCE OF 286.1 FEET TO AN IRON ROD, THENCE S 56°01'E
ALONG SAID SOUTH MARGIN A DISTANCE OF 607.4 FEET TO AN IRON ROD,
THENCE S 55°28'E ALONG SAID SOUTH MARGIN A DISTANCE OF 116.1 FEET
TO AN IRON ROD ON THE EAST MARGIN OF A NEW ROAD , THENCE S 0°30'E
ALONG THE EAST MARGIN OF SAID NEW ROAD A DISTANCE OF 367.0 FEET TO
AN IRON ROD, THENCE S 56°56'E A DISTANCE OF 22.0 FEET TO AN IRON
ROD , THENCE S 56°13'E A DISTANCE OF 92.4 FEET TO AN IRON ROD,
THENCE S 56°13' E A DISTANCE OF 206.4 FEET TO AN IRON ROD, THENCE
S 41°33'E A DISTANCE OF 12.5 FEET TO AN IRON ROD, THENCE S 61°25'E
A DISTANCE OF 220.0 FEET TO AN IRON ROD, THENCE S 68°10'E A
DISTANCE OF 230.4 FEET TO AN IRON ROD, THENCE S 76°31'E A DISTANCE
OF 220.6 FEET TO AN IRON ROD ON THE WESTLINE OF THE CATHOLIC
CHURCH LEASE PARCEL, THENCE S 12°19'W ALONG SAID WESTLINE A
DISTANCE OF 23.3 FEET TO AN IRON ROD , THENCE S 11°45'W ALONG THE
WEST LINE OF THE WARE LEASE PARCEL A DISTANCE OF 190.1 FEET TO AN
IRON ROD AT THE NORTHWEST CORNER OF THE BAPTIST CHURCH LEASE
PARCEL AND THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL,
FROM SAID POINT OF BEGINNING RUN THENCE S 12°20'W ALONG THE
LINE OF THE PRESENT BAPTIST CHURCH LEASE PARCEL A DISTANCE OF
1002.4 FEET TO AN IRON ROD ON THE NORTH MARGIN OF A 50 FEET WIDE
GAS EASEMENT, THENCE S 77°58'W ALONG SAID NORTH MARGIN A DISTANCE
OF 405.1 FEET TO AN IRON ROD, THENCE N 12°20'E A DISTANCE OF
1183.1 FEET TO AN IRON ROD, THENCE S 75°34'E A DISTANCE OF 369.3
FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 9.3 ACRES
MORE OR LESS.



BEARINGS BASED ON A SURVEY OF SECTION
16 BY OTHERS

SEE ATTACHED
DESCRIPTION



Daniel C. Ransom, Jr.

9.3 ACRES IN SECTION 16, T-6-S, R-7-W, JACKSON COUNTY, MISSISSIPPI		
SCALE: 1" = 300'	APPROVED BY:	OWN BY: K.P.C.
DATE: AUG. 11, 1994	FOR: JACKSON CO. SCHOOL BOARD	CLASS: "C"
PERRY S. RANSOM, JR. CONSULTING ENGINEERS, INC.		
P.O. BOX 452-430 CAILLAVET ST. BILOXI, MS. 39533 (601) 435-2206		DWG NO.: 1852

Descriptor Term:

EBH

USE OF SCHOOL FACILITIES

ISSUE DATE: **5-22-00**

REVISED: **3-14-11**

JACKSON COUNTY SCHOOL DISTRICT
APPLICATION FOR PERMIT TO
USE SCHOOL FACILITIES

1. Date of Application: July 23, 2026
2. Date Usage Requested: Weekdays 9/15/26 - 3/25/26, Saturdays 9/15/26 - 3/25/26
3. Name of Applicant: St. Martin Youth Athletics
4. Address of Applicant: 16110 Krohn Road, Ocean Springs, MS 39565
5. Facility Requested (School, Bldg.): ^{SMEE} SMUE Gym, SMMS Gym, and SMHS Gym
6. Time Building to be opened: Weekdays 5:30PM - 8pm, Weekends 7:30AM - 4PM
7. Give Purpose and Details of Activity: Enrich the community through the sport of Volleyball and Basketball
8. Person in charge at program: Tyler Manser
9. Will security be provided? Yes
10. Facility Usage Fee is \$150.00/day, (money/check paid with application). Facility cleaning and repair fee is \$100.00/day, (money/check paid with application). Total \$250.00 per day.
11. Person responsible for cleaning/repair charges when applicable.
Name: Tyler Manser Phone: 228-282-0932
Address: 16110 Krohn Road, Ocean Springs, MS 39565
12. Applicant agrees to pick up keys from:
On: 9/15/26 by: 8:00 (AM) (PM) and return keys to
On: 3/25/26 by: 8:00 (AM) (PM)

The undersigned applicant hereby certifies that he/she, acting for and on behalf of himself/herself (or the organization), has read and understands the rules and regulations pertaining to the use of the school facilities and agrees to conform to the same.

Descriptor Term:

EBH

USE OF SCHOOL FACILITIES

ISSUE DATE: **5-22-00**

REVISED: **3-14-11**

St. Martin Youth Athletics
Organization

Joshua Pitts
Signature

July 23, 2026

Date

Director of facilities and equipment

Title

Application Approved ☐

Application Denied ☐

☐

Fees: \$

☐

Bond: \$

Application Approved ☐

Application Denied ☐

☐

☐

[Signature]
Principal

Assistant Superintendent, Attendance Center

8-12-2026

Date

8/13/26

Date

Superintendent, Jackson County School District

Date

APPROVED (Jackson County School Board of Education)

* Speaking with the youth board, they understand that SMUG won't be available right now. They also understand we expect they have security at every game to prevent incidents we've had in the past. Also, they agreed to reimburse us for janitorial supplies.

Since this program benefits our basketball & volleyball programs by promoting the sports to our future athletes, I recommend we waive all fees, and approve their request.

APC 8-12-2026

zLabs
1500 Colesville Road,
Bethlehem, PA 18015
833-887-2882

Attn: River Woods
JACKSON CO SCHOOL DIST
rwj4089@jcsd.ms
662-458-2069

August 12th, 2026

Dear River Woods,

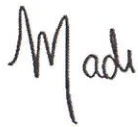
Thank you for the opportunity to quote SCUTA. SCUTA is a modern, secure, web-based application with an annual per user license that is the leading advocacy tool for school counseling programs globally.

Quote

Licensing Period: 8/12/26 - 7/1/27	Quantity	Annual Cost	Total
SCUTA Pro	1	\$225	\$225.00
SCUTA Max	0	\$295	\$0.00
+ Outlook.	0	\$95	\$0.00
+ Google Calendar	0	\$95	\$0.00
+ Appointments	0	\$95	\$0.00
+ ISCA Model 2.0	0	\$95	\$0.00
+ RAMP	0	\$95	\$0.00
+ Survey	0	\$95	\$0.00
Total Amount			\$225.00
Discount		0.00%	-\$0.00
Taxes (Non Profit)			0.00
Total Amount Due (Net 30)			\$225.00

Please feel free to reach out if you have any questions, comments, or feedback. We look forward to working with you.

Thank you,



Madison Hoguet
madison@myscuta.com
SCUTA Sales & Support
1-833-88-SCUTA(72882)

Single/Sole Source document: [Single/Sole Source](#)

Download our W9: [zLabs-SCUTA-W9](#)

See SCUTA tutorials: <https://myscuta.com/app/videoTutorials>

Our Privacy policy: <https://www.myscuta.com/privacy>

www.myscuta.com

zLabs the developers of SCUTA

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

Exhibit "A"

**JACKSON COUNTY SCHOOL DISTRICT
STANDARD CONTRACT ADDENDUM**

The Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with provisions contrary to or prohibited by Mississippi Law.

Now, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, SCUTA©, does hereby agree and covenant that the agreement between the parties regarding Quote #42463 dated August 12, 2026 including the SCUTA Terms of Use and SCUTA Privacy Policy as well as any other terms and/or documents that are part of the agreement between the parties are hereby modified and amended where necessary and applicable and to the extent necessary to conform to and comply with Mississippi Law applicable to school districts and political subdivisions of the State as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Attorney General of the State of Mississippi and the Mississippi Supreme Court.

SCUTA:

Olivia Williams Vendor support

NAME & TITLE (SIGNED)

Olivia Williams, Vendor Support

NAME & TITLE (PRINT)

08/18/26

(DATE)

Jackson County School District:

NAME & TITLE (SIGNED)

NAME & TITLE (PRINT)

(DATE)

Jostens' Yearbook Agreement

Jostens, Inc. | 7760 France Avenue South, Suite 400 | Minneapolis, MN 55435 | 952-830-3300

Job #: 35635 (Use Physical 911 Address/No P.O. Boxes)
Customer Name: ST MARTIN UPPER ELEMENTARY SCHOOL
Street Address: 11000 YELLOW JACKET BLVD
City: OCEAN SPRINGS
State: MS Zip/Postal: 39564
Customer Phone: (228)283-3555
Contact Name: David Lapointe
Contact Role: adviser
Contact Email: david.lapointe@jcsd.ms
Contact Phone: 2282833555

The Customer has selected Jostens, Inc. to be their exclusive yearbook provider for the years identified (the "Term"). The parties agree as follows:

- 1 Jostens and the Customer will work together to establish all yearbook specifications, completion deadlines, price, and delivery schedules for each year during the Term and subject to the terms and conditions. Changes to the specifications may result in additional charges on the final invoice.
- 2 After this Agreement is signed, as the Customer's exclusive yearbook provider Jostens will invest in and allocate resources to provide training and assistance to the Customer to help with the creation, production and marketing of the Customer's yearbook, including without limitation the planning, content, theme, layout, and merchandising.

This agreement is subject to acceptance by Jostens and to Jostens' standard printing terms and conditions found at:

<https://jostens.my.salesforce-sites.com/terms?Id=YBKUS>

The Term of this Agreement is for the following years:
(Specifications subject to annual review)

2027 through 2027

Program:
REFLECTIONS

Creation Method:
YTO

Ship Date: 4/30/2027 Trim Size: 8 1/2 x 11

Copies: 250 Pages: 80

Cover: Custom Litho

Paper Stock: GLOSS 80# 191

Ship kit by: (Sept is default) 31-AUG-26
(Allow 2 weeks for processing)

Proposed Budget: \$ 9890.00
(Dollars only, not per book amount)

X SIGNATURE OF CUSTOMER AUTHORIZED REPRESENTATIVE 36

PRINTED NAME DATE
Jul 21, 2026

X SIGNATURE OF 2ND CUSTOMER AUTHORIZED REPRESENTATIVE
(IF REQUIRED)

PRINTED NAME DATE

X SIGNATURE OF JOSTENS AUTHORIZED REPRESENTATIVE

chris creswell Jul 21, 2026
PRINTED NAME DATE

Job Status: R

Rep # 5020

*Rep: If new, previous publisher:

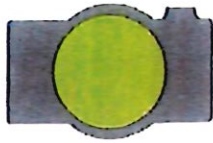
Type Order: Elementary

School Type: Public

Yearbook included in Tuition: ☐

Additional Notes/Specifications (include Shipping Address if different than above address):

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.



SOUTHERN
SCHOOL
PHOTOGRAPHY

Chris Creswell

146 Bienville Dr.
Madison, MS 39110

356 Dauphin St.
Mobile, AL 36602

RENEWAL DOCUMENT FOR 2026-2027

SCHOOL: ST. MARTIN UPPER

STATE: MS ZIP: HHS JHS EL

PRINCIPAL: David Lapointe

ANNUAL SPONSOR: SCHOOL DAY: X NO SCHOOL YEAR: 2026-2027

Telephone: 601-624-6121

Toll Free: 1-800-262-9725

E-Mail: chris.creswell@jostens.com

Speculation

Pre-Pay FALL

Proof SPRING

WO

40% COMMISSION ON FALL
AFTER EXPENSES + TAX

NOTES: ALL FLYERS AND INFORMATION PROVIDED

Package Contents and Prices: SEE ATTACHED

With Groups:

ADDITIONAL ITEMS:

- FREE ANNUAL PRINTS OR CD
- MAKE-UP DAY FOR STUDENTS AND STAFF
- 100% GUARANTEE ON ALL PRODUCTS
- BLACK AND WHITE OR COLOR PICTURES FOR ANNUAL
- SPRING PICTURES WHERE APPLICABLE
- CLASSROOM GROUP PICTURES IN SPRING
- CAP AND GOWN PORTRAITS
- CHRISTMAS PORTRAITS AVAILABLE
- CD-ROM PROGRAM AVAILABLE

ADMIN LINK TO C.O.

LINK TO JOSTENS YEARBOOKS

Color Activity Program:

Football

Basketball

Baseball

Other

Coach:

Package Contents:

Price:

- per price sheet

GUARANTEE: Southern School Photography guarantees all of their products with regard to photographic error. We will either retake or refund at our discretion.

Contract good for one (1) year within date of signing

(X)

Southern School Photography Representative

Date:

7/20/26

Phone: 601-624-6121

SOUTHERN SCHOOL PHOTOGRAPHY

146 Bienville Dr.

Remarks: Parents will have the choice of four (4) different styles of photos to select from at no additional charge.

Contractor assures The School all pictures taken merit full approval of school officials

(X) By:

Title: Yearbooks School Pictures and Recognition Awards

School Phone:

Signature hereby grants MSP exclusive rights for pictures

**JACKSON COUNTY SCHOOL DISTRICT
STANDARD CONTRACT ADDENDUM**

WHEREAS St. Martin Upper Elementary School is a part of the Jackson County School District, a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, Jostens, Inc., does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the Agreement between the Jackson County School District and Jostens, Inc. (Job #35635; St. Martin Upper Elementary School yearbook; Terms 2027-2027; 04/30/2027 ship date) as follows:

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1. Term/No Automatic Renewal: There shall be no automatic renewals. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties.

4. Indemnity: To the extent prohibited by applicable law, the Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

Exhibit "A"

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.

6. No waiver of Warranties: To the maximum extent required under Mississippi law, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

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7. No Waiver of Damages: To the maximum extent required under Mississippi law, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for a claim of material breach shall be of no force and effect.

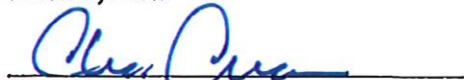
11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: To the maximum extent required under Mississippi Law, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of the contract will control, provided that the terms are not contrary to Mississippi Law. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

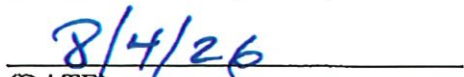
40

13. Amendment: As between Jostens, Inc. and Jackson County School District, even if not specifically provided for herein, the terms, conditions and provisions of the Jostens, Inc. Yearbook Agreement (Job #35635; St. Martin Upper Elementary School; 2027-2027; 04/30/2027 ship date), Jostens, Inc. Terms of Sale; Jostens, Inc. Terms of Use; Jostens Yearbook Agreement Printing Terms; Jostens Privacy Policy; as well as any other document and/or documents and/or terms and conditions made part of the agreement between the parties, are hereby amended and modified, where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Constitution of 1890, the Mississippi Code of 1972, as amended, and as interpreted by the Attorney General of Mississippi and the Mississippi Supreme Court.

Jostens, Inc.:


NAME & TITLE (SIGNED)


NAME & TITLE (PRINT)


(DATE)

Jackson County School District:

NAME & TITLE (SIGNED)

NAME & TITLE (PRINT)

(DATE)

Ocean Springs Civic Center Rental Agreement

3730 Bienville Blvd, Ocean Springs, MS 39564

228-875-8665



You must be at least 21 years of age to rent the facility and sign this contract.

Prices are for a twelve (12) hour period of time.

This is a TOBACCO FREE facility.

Name: St. Martin High School Organization: Prom Committee

Address: 11300 Yellow Jacket Blvd City: OS State: MS Zip: 39064

Date of Event: March 20, 2027 Type of Event: Prom

Start Time: 8:00 pm End Time: 11:00 pm

of People: 350 (Maximum Capacity -- 250, main floor)

Phone: Cell- 228-327-8004 Home- 228-283-3420 Work-

The Jackson County School District Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

OFFICIAL USE ONLY

Date Paid: _____ Amount Paid: _____

Method of Payment: _____ Check _____ Cash _____ CC _____ Online _____

Receipt #: _____ Accepted By: _____

Balance Due: _____

Final Payment Due on or before: _____

Date Paid: _____ Amount Paid: _____

Method of Payment: _____ Check # _____ Cash _____ CC _____

Receipt #: _____ Accepted By: _____

Paid in Full: _____

Signature

Date

Security Requirement Verified (if applicable): ☐ Yes ☐ No ☐ N/A

Date Received: _____ Staff Initials: _____

RENTAL FEES

Main Facility	Private	Non-Profit
Facility Rental Fee	\$600.00	\$300.00
*Deposit	\$300.00	\$300.00
*Non-refundable administrative fee	\$150.00	\$150.00

Meeting Rooms	4 Hours	8 Hours	12 Hours
Meeting Room Rental Fee	\$100.00	\$150.00	\$200.00
*Deposit	\$300.00		

- *** A non-refundable administrative fee of \$150.00 is required for all Parks and Recreation rentals. This fee covers facility administration, staffing, and operation costs and shall not be waived by the Mayor and Board of Aldermen.**
- Additional hours must be approved in advance. There will be a charge of \$50.00/hour with a minimum of two (2) hours.
- The deposit is due the DAY THE FACILITY IS BOOKED. The balance will be due two (2) weeks prior to the event.
- All rental fees must be paid prior to the date of the function. Failure to pay fees two (2) full weeks in advance will result in cancellation of the rental agreement.
- The deposit is REFUNDABLE after the event, provided there is no damage to the facility or its contents. If the event is canceled before the rental date, or on the day of the event, the deposit is NON-REFUNDABLE.
- Deposit refund checks may take up to 30 days to be issued.

ALCOHOL

- No persons or group renting this facility will be permitted to SELL ALCOHOLIC BEVERAGES to the public unless the seller is Licensed and Bonded by the State of Mississippi. Groups are permitted to bring alcoholic beverages **for their Personal Consumption Only.**
- NO ONE UNDER THE AGE OF 21 WILL BE ALLOWED TO CONSUME ALCOHOL IN A CITY FACILITY (NO EXCEPTIONS).
- IF ANY TYPE OF ALCOHOL IS PRESENT ON THE PREMISES OF THIS FACILITY, YOU ARE REQUIRED TO HAVE SECURITY PRESENT.

SECURITY GUARDS AND CHAPERONES

For security reasons, any function serving alcohol must have security officers on duty during the event. The number of officers required is based on the number of guests attending the event. ANY FUNCTION WITH 50 OR MORE PEOPLE ARE REQUIRED TO HAVE SECURITY REGARDLESS OF ALCHOHOL.

Up to 299	must have 3 officers	300-399	must have 4 officers	Over 399	must have 5 officers
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FAILURE TO PROVIDE SECURITY WILL BE GROUNDS FOR IMMEDIATE CANCELATION OF THE RESERVATION AND POSSIBLE FORFEITURE OF THE DEPOSIT.

The renter will be obligated to contact and select a security provider from a list of pre-approved security companies whose business license and bonds are on file with the City of Ocean Springs.

The security contract is strictly between the renter and selected security company.

Any required security-related costs shall apply regardless of whether rental fees are waived by the City. Security services are provided through third-party contracted vendors and are separate from City facility fees and charges.

Proof of a signed agreement with your selected security provider must be submitted to Ocean Springs Parks and Recreation no later than 30 days prior to your event.

There will always be a City of Ocean Springs employee present when the facility is reserved or occupied. This employee will be there to open and close the facility, and will control all equipment located on the premises of this facility; however, the City employee on duty will not handle or move property owned by those other than the City. THIS CITY EMPLOYEE WILL NOT ACT AS A CHAPERONE FOR ANY GROUP.

PLEASE INITIAL _____

TABLES AND CHAIRS AVAILABLE

Forty (40) 8-ft. Rectangular Tables	One (1) 4-ft Round Table	400 Folding Chairs
Eight (8) 6-ft. Rectangular Tables	Nine (9) 6-ft. Round Tables	

DECORATING

Decorating must be done during the time period you have reserved this facility. (If you wish to decorate the day before the event, you must pay the rental fee of \$600.00).

- Materials such as tacks, nails, staples, glue, etc. may not be used to attach decorations to walls or tables. 3M packing tape may be used for applying decorations to wood surfaces. **NO TAPE ON SHEETROCK WALLS.**
- Damage to walls will result in loss of deposit and possible additional fees and charges.
- Decorations of any kind may not be attached to the ceiling tiles and/or grids.
- Rice and birdseed are permitted outdoors.
- Under no circumstances are tables, chairs, or any equipment/furniture to be removed from this facility.
- If serving food and/or drinks, all tables must be covered with some type of tablecloth.
- No spray glue, bottled bubbles, smoke machines, spray glitter, spray paint, or any type of aerosol adhesives will be allowed in the facility.
- Changing the appearance of this building other than normal decorating is **NOT PERMITTED.**

CAPACITY AND SEATING

Main Hall	Balcony	Meeting Rooms
400 Auditorium Style	100 Auditorium Style	50 Auditorium Style
or	or	only
250 with Tables & Chairs	80 with Tables & Chairs	

RENTAL PROCEDURES

- No food or drink is allowed on the stage unless **PRE-APPROVED IN ADVANCE.**
- Any food remaining from the event must be removed from the facility. If any food is left, it will be disposed of immediately after the event.
- **All renters are responsible for removing and disposing of all trash from the venue to a designated on-site dumpster.**
- All functions **must shut down one hour prior to end time** for cleaning, removing food, decorations, and equipment/furniture belonging to the renter. This includes shutting down music and stop serving alcohol. The City of Ocean Springs will not be responsible for any items left in the facility following the conclusion of the reserved event.
- The kitchen area must be cleaned by the rental party.
- Gambling in any form is strictly prohibited.
- No animals other than service dogs are allowed in the facility.
- Maintaining order and control over all persons or guests in the group and encouraging them to abide by all the policies and procedures of this facility during the reserved period of time is the renter's responsibility.

FAILURE TO COMPLY WITH THESE REGULATIONS MAY RESULT IN LOSS OF ALL OR PORTIONS OF THE DEPOSIT TO COVER APPLICABLE FEES.

Renter, including his/her/its/theirs, members, assignors, agents, and/or representatives, agrees that The City shall not be liable for any injury or damages, whether to person or property, originating in contract, tort, equity, or otherwise, associated with Renter's use of the facility, inside or outside the subject building. Renter further agrees to hold harmless, defend, release, covenant not to sue, and indemnify The City for any and all liability, claims, demands, actions, and causes of action whatsoever arising out of or related to any loss, damage, or injury that may be sustained by renter, a third party, and/or any other person, whether based in tort, contract, or equity, whether caused by the negligence of the City or otherwise, that is in any way associated with renter's use of the facility.

PLEASE INITIAL _____

Renters are responsible for the cost and repair or replacement of any Civic Center property (e.g. buildings, grounds, contents, or equipment) which is damaged or destroyed by the renter or anyone attending the function during an event covered by the rental contract. The cost of such repairs or replacement will be determined by the City and deducted from the deposit. Any remaining costs not covered by the deposit will be paid in full by the renter up to the amount of the insurance policy deductible. Any damage to any property of the City of Ocean Springs must be reported to the event technician immediately.

PLEASE INITIAL _____

Rental Facilities Department
228-875-8665.

In case of emergency please call:
Stephen Glorioso 662-721-3873

IMPORTANT NOTICE

THE ENTIRE FACILITY IS TOBACCO FREE, INCLUDING NO ELECTRONIC SMOKING DEVICES. THERE WILL BE NO EXCEPTIONS. IF THIS POLICY IS NOT ENFORCED WITH YOUR GUESTS, YOU WILL FORFEIT YOUR DEPOSIT.

Please indicate below if alcohol will be served at this event.

Alcohol Served (Y/N) (N)

E-SIGNATURE

Responsible Party's Signature _____

Date _____

Printed Name (for Hand-filled Forms only) _____

Email _____

Crystal.harkleroad@gmail.com

CHAPERONE LIST

Name	Phone Number
Crystal Harkleroad	228-327-8004
Julie Barnett	228-424-0419
Leigh Long	228-860-8199
Janna Jamieson	228-252-3382
martha Bennett	228-860-1677
Michelle Jackson	228-369-4089
Wendi Barrett	228-380-5039
Danielle Barber	228-217-4911



Ocean Springs Parks and Recreation
Stephen Glorioso, Director
400 Alice Street
Ocean Springs, MS 39564

Security Requirements for Event Rentals:

The list below consists of security companies whose business licenses and bonds are on file with the City of Ocean Springs Parks and Recreation Department. You **MUST** contact and select your security provider **from this list only**. The vendors provided below are in alphabetical order and not by any sort of preference.

The security contract is strictly between the renter and the selected security provider. The City of Ocean Springs is not a party to this agreement.

Proof of a signed agreement with your selected security provider must be submitted to Ocean Springs Parks and Recreation Department no later than 30 days prior to your event. Failure to comply could result in the cancellation of your event as well as forfeiture of your deposit.

Proof of the signed agreement can be emailed to RGoley@oceansprings-ms.gov.

1. Madison Security
Derrick Madison, owner
1805 34th Avenue
Gulfport, MS 39501
228-918-3663
2. Scarborough Security Systems
Winfred Scarborough, owner
3413 Washington Avenue, Suite B
Gulfport, MS 39507
228-254-0435
3. Swetman Security Service
Wendi Swetman, owner
180 Delauney Street
Biloxi, MS 39530
228-374-4528

JACKSON COUNTY SCHOOL DISTRICT
CONTRACT ADDENDUM

The Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with provisions contrary to or prohibited by Mississippi Law. Accordingly, the Jackson County School District and City of Ocean Springs, Mississippi agree and covenant that each provision and/or paragraph of the Ocean Springs Civic Center Rental Agreement (Revised 04/2026) (pgs. 1-5) and all accompanying documents and forms related to the rental of Ocean Springs Civic Center by St. Martin High School of the Jackson County School District for the SMHS 2027 Prom beginning at 8:00 p.m. on Saturday, March 20, 2027 and ending at 11:00 p.m. on March 20, 2027, are hereby modified and amended to conform to and comply with Mississippi Law applicable to political subdivisions of the State as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Attorney General of the State of Mississippi and the Courts of the Mississippi Supreme Court.

Jackson County School District

City of Ocean Springs, Mississippi

Signature: _____

Signature: _____

Name (printed): _____

Name (printed): _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit "A"



2350 Beach Boulevard
Biloxi, Mississippi 39531

Phone: 228-594-3700
Fax: 228-594-3812
www.mscoastcoliseum.com

August 18, 2026

Vancleave High School Graduation
Raina Holmes
12424 Hwy 57
Vancleave, Mississippi 39565

Dear Raina,

47

The staff of the Mississippi Coast Coliseum and Convention Center is awaiting the opportunity to host the **Vancleave High School Graduation** event in our facility May 25, 2027.

We have enclosed a copy of your contract which will give you the cost breakdown for your event as well as our Exhibit Policies (if applicable) and General Conditions of Contract. Please sign and return one copy of the contract. A deposit in the amount of \$2,000.00 is required with signed contract. Please note ID #9907 on all payments.

This contract is not considered legal and binding without proper execution, which includes signatures of both parties and any deposit required by **September 18, 2026**. Please note "release of space" date indicated on the contract.

A Certificate of Insurance is required with a minimum of \$2,000,000 in general liability coverage and will be due **April 23, 2027** unless otherwise stated on page one.

We are all looking forward to working with you on your event. If you should have any questions, please do not hesitate to contact me.

Sincerely,

Carmen St. Clair
Sales Manager



2350 Beach Boulevard
Biloxi, Mississippi 39531

Phone: 228-594-3700
Fax: 228-594-3812
www.mscoastcoliseum.com
www.mscoastconventioncenter.com

CONTRACT

TODAY'S DATE: 08/18/26

EVENT ID: 9907

SALES CONTACT: Carmen St. Clair

SALES CONTACT EMAIL: cst.clair@mscoastcc.com

NAME OF EVENT: Vancleave High School Graduation

EVENT DATE: 05/25/27 - 05/25/27

MOVE IN DATE: 05/25/27 MOVE OUT DATE: 05/25/27

GROUP COMPANY NAME: Vancleave High School Graduation

LICENSEE/REPRESENTATIVE: Raina Holmes 48

PLANNER'S NAME:

ADDRESS: 12424 Hwy 57

CITY: Vancleave STATE: Mississippi ZIP: 39565

PHONE: 228-826-3626

FAX:

EMAIL: RHJ1911@jcsd.ms

ALT PHONE:

DEPOSIT AND PAYMENT SCHEDULE

FACILITY RENTAL: \$5,500.00

SET UP FEE: \$2,000.00

SPACE WILL BE RELEASED IF SIGNED CONTRACT AND DEPOSIT ARE NOT RECEIVED IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

Signed Contract Due: 09/18/26

Deposit Amount Due: \$2,000.00

Remaining balance to be direct billed after the event with payment due 30 days from billing date.

GENERAL LIABILITY CERTIFICATE OF INSURANCE WITH MCCC NAMED AS ADDITIONAL INSURED IS REQUIRED 30 DAYS PRIOR TO EVENT:

Insurance Due Date: 04/23/27

MCCC EVENT PROMOTION

PUBLISH EVENT TO MCCC WEBSITE CALENDAR: Yes

PUBLIC EVENT: Yes

EVENT WEB ADDRESS:

MARQUEE MESSAGE: Welcome Vancleave High School Graduation 05/25/27 - 05/25/27

ADDITIONAL MEETING REQUIREMENTS OR DELETION/CHANGES TO THE FOLLOWING MAY RESULT IN AN ADJUSTMENT TO RENTAL AND/OR LABOR COSTS. FEES FOR ADDITIONAL SERVICES REQUIRED WILL BE DETERMINED AT TIME OF ORDER. ANY CHANGES TO SET UP, ONCE THE FACILITY HAS BEEN SET ACCORDING TO THE LICENSEE'S PRIOR INSTRUCTIONS, MAY RESULT IN AN ADDITIONAL LABOR CHARGE TO BE DETERMINED AT THE TIME OF REQUEST AND WHICH WILL REQUIRE SIGNATURE OF LICENSEE. LABOR RATES ARE BASED PER HOUR WITH A 4-HOUR MINIMUM PER PERSON. SEE RATE SHEETS FOR ADDITIONAL SERVICE AND EQUIPMENT PRICING.

Vancleave High School Graduation - 9907

LOCATION AND RATE SCHEDULE

FACILITY RENTAL INCLUDES TABLES, CHAIRS, 12' X 24' STAGING AND TWO (2) SETS OF STAIRS. THIS DOES NOT INCLUDE VENDORS TABLES AND CHAIRS.

EVENT DAYS:	1	PREVIOUSLY HELD:	Yes
PARKING FEE:	Current parking fees at the time of event will apply	FACILITY FEE:	N/A
EVENT PARAMETER:	Arena; Hall C & South Arcade Lobby		

FACILITY RENTAL AND SET UP FEE

See accompanying Schedule of Events for list of facilities rented and associated set-up fees, and updated Policies and Procedures.

GENERAL CONDITIONS OF CONTRACT- NON-COMMERCIAL CATEGORY

The Mississippi Coast Coliseum Commission, by its duly authorized representative, and by Vancleave High School Graduation, Raina Holmes, its duly authorized representative, hereby agree that the following general conditions shall be applicable to the following described EVENT: Vancleave High School Graduation.

Herein, the parties hereto agree as follows:

1. DEFINITIONS:

A. "COMMISSION" shall mean the Mississippi Coast Coliseum Commission and its individual Members, Directors, and Officers responsible for the management of the Mississippi Coast Coliseum, including the Executive Director, his employees, staff, agents, servants, designees and assigns (hereinafter the "Coliseum" or "MCC").

B. "EXECUTIVE DIRECTOR" shall refer to the EXECUTIVE DIRECTOR of the Mississippi Coast Coliseum and Convention Center, including his/her employees, agents, servants and employed designees.

C. "LICENSEE" shall refer to the person, firm, partnership, corporation or other legal entity, other than the COMMISSION, who is a signatory party to this agreement, and shall also refer to the officers, employees, agents, attractions, entertainers, contractors, sub-contractors, sub-licensees, designees and invitees of the aforesaid signatory party.

D. "FACILITIES" shall mean those portions of the complex known as the Mississippi Coast Coliseum and Convention Center, together with its banquet hall, exhibit hall, meeting rooms, and grounds, which are designated for use by LICENSEE as per attached CONTRACT.

E. "EVENT" shall mean the purpose or purposes and/or the EVENT for which FACILITIES shall be used and occupied.

F. "REIMBURSABLE EXPENSES" shall mean the cost and expenses incurred by COMMISSION for such personnel, services and equipment as are specifically requested by LICENSEE to accommodate the EVENT and occupancy and use of the FACILITIES.

G. "CONCESSIONAIRE-CATERER" shall refer to the COMMISSION'S contractor for catering, concessions and merchandise.

H. "CONTRACT" shall mean the document containing all the specifics of the EVENT, including but not limited to date, space, rental and labor fees, times, additional services required, deposit and payment method.

I. "AGENDA AND RATE SCHEDULE" shall refer to that documentation listing usage of the FACILITIES by LICENSEE by date, time, size and setup, and showing the contracted rental rate and labor fee thereof.

2. DESCRIPTION OF PORTION OF FACILITIES TO BE USED AND OCCUPIED: COMMISSION hereby grants to LICENSEE and LICENSEE hereby accepts a license to occupy and use, subject to all the terms and conditions listed the designated portions as listed on agenda and rate schedule CONTRACT and/or the CONTRACT. The COMMISSION assigns appropriate function space to accommodate each function based on set-up attendance as outlined in this contract. It will be the sole right and discretion of the COMMISSION to reassign space if the original space designated is unavailable due to repairs or inappropriate to the function set-up, attendance, or other unforeseen reasons to accommodate the best interests of all organizations within the COMMISSION. However, the COMMISSION cannot guarantee ideal space will be available to accommodate increases in attendance or space intensive set-ups not communicated at the contract origination. A firm and detailed schedule must be furnished to Convention Services Coordinator no later than two (2) months before the program. Licensee must sign Event Order (EO) and return to Convention Services Coordinator no later than thirty (30) days prior to the event. The EO will become a legal and binding document to this CONTRACT.

3. DEPOSIT-PAYMENT AND SETTLEMENT: LICENSEE shall pay a deposit by the date indicated on the CONTRACT, in the amount which shall have been predetermined by COMMISSION at the issuance of CONTRACT. That amount shall be listed on the CONTRACT. Failure to make the deposit by the date indicated on the CONTRACT may, at the discretion of the Executive Director, result in the CONTRACT being cancelled. Any outstanding balance is due to COMMISSION within thirty (30) days of receipt of SETTLEMENT. All unpaid charges not paid within thirty (30) days will be subject to interest accruing at the rate of 1½% per month until paid. A convenience fee of 3% (\$3 minimum) will be charged on all credit card payments. This fee will be in addition to the payment amount. Unless otherwise indicated on the CONTRACT, the balance of all REIMBURSABLE EXPENSES shall be paid by the LICENSEE to the COMMISSION within 30 days of billing date.

4. DEFAULT/CANCELLATION: The entire deposit shall be forfeited if the LICENSEE cancels this CONTRACT later than one (1) year prior to the first day of the EVENT. In the event the COMMISSION cannot carry out the performance of this CONTRACT, in its entirety and must cancel the CONTRACT due to labor troubles, disputes, strikes, accidents, governmental (federal, state and municipal) regulation of, or restrictions upon travel or transportation, non-availability of supplies, riots, national emergencies, acts of God and other causes whether enumerated herein or not, which are beyond the reasonable control of the COMMISSION, a full refund shall be granted the LICENSEE of all monies the LICENSEE has paid on the CONTRACT up until the time of cancellation.

5. INDEMNITY: Licensee hereby agrees to indemnify and hold harmless the COMMISSION and the Executive Director against any and all claims or demands of liability for damages, injury, or national pandemic crisis, including but not limited to the amount of any judgment, settlement, costs, or attorney's fees incurred in defense of any such claim, arising out of or under state or federal law, by reason of any negligence or failure to exercise reasonable care, in whole or in part, by the Licensee in the operation of its undertaking under this Agreement during this Event.

Licensee shall not be responsible or liable for claims of injury or damages that do not arise out of their negligence or failure to exercise reasonable care and which are attributable to the negligence of the COMMISSION or Executive Director.

Further, to the extent permitted by Mississippi law, the COMMISSION shall defend, indemnify and hold Licensee harmless against any claim, demand or cause of action arising out of the negligence of the Commission or Executive Director in their operations and undertakings during this event.

6. INSURANCE: LICENSEE shall procure and furnish to the COMMISSION at least Thirty (30) days prior to move in date, at its sole cost and expense, a satisfactory policy of general public liability insurance in the amount of: 1 million per person/2 million per occurrence, purchased for this Event naming the COMMISSION and the Executive Director as "additional insureds," and affording insurance coverage to the COMMISSION and Executive Director co extensive with that purchased and provided to Licensee by the insuring carrier. The policy provided herein by licensee shall not be endorsed to limit the availability of general liability coverage to the COMMISSION or Executive Director to the actions or conduct of the Licensees only, but shall include any and all actions, conduct and undertaking of the Commission and the Executive Director in their responsibilities in facilitating this Event under this Agreement, except for willful, intentional or grossly negligent conduct. This obligation does not require that the Licensee procure insurance or name the COMMISSION or Executive Director as "additional insureds" for actions, conduct or insure the facilities, including the structural integrity of the facility, that are not directly connected with sponsoring or enabling this event, but will include coverage for claims or losses sustained by reason of injury or damage to, by or from a patron as a consequence of their attendance or participation in the Event sponsored by Licensee. Licensee shall be responsible and shall procure liability and/or workers compensation insurance coverage for its own employees or those retained or supervised by it, and shall indemnify, defend and hold harmless the COMMISSION or Executive Director against any and all claims, demands or causes of action arising out of any injury or damage whatsoever to Licensee's agents, servants, employees, designees, contractors, subcontractors, guests and those for whom Licensee supervises, directs or controls. To the extent that Licensee fails to procure the necessary insurance provided by this paragraph, the COMMISSION, at its sole option and discretion, retains the right to purchase the necessary and compliant insurance products and charge Licensee for the cost of the insurance, either by a direct bill or by retaining any funds to which Licensee may be entitled under this agreement, or at its sole discretion and option, the COMMISSION may cancel the Event. The provisions of this paragraph may be waived, but only in writing, at the discretion of the Executive Director but are otherwise a substantial and a material part of this agreement. _____

(Initial Here)

Specific Legal Authority authorizing the promulgation of Rule: This Regulation is promulgated by the Commissioner of Insurance pursuant to the authority granted to him by Miss. Code Ann. §§ 83-5-17; 83-5-29 through 83-5-51; and 83-17-1 through 83-17-89 (Rev. 2001); Mississippi Department of Insurance Regulation No. 88-101.

7. CONCESSIONS/CATERING: All food, beverage, water, and food table linen services are to be contracted through the COMMISSION'S CONCESSIONAIRE/CATERER Levy Convention Centers. Absolutely no outside food or beverage is allowed inside the facility. As a facility rule, a food and beverage minimum must be met in accordance with Levy Convention Centers contract. The LICENSEE will enter into a separate contract with Levy Convention Centers. LICENSEE is responsible for all minimums set forth with Levy Convention Centers. LICENSEE shall not place or operate any vending machine, coin operated music playing devices or coin operated games at/or/in the facilities without the advance written consent of EXECUTIVE DIRECTOR. _____ (Initial Here)

8. AUDIO-VISUAL (A/V): COMMISSION's on-site Audio-Visual features state-of-the-art equipment and trained technicians. It is the policy of COMMISSION that all audio-visual rentals are made through your Event Coordinator. Outside audio-visual equipment is not permitted, except when approved by COMMISSION. Should outside audio-visual be approved, vendors and their subcontractors must meet the COMMISSION insurance requirements and policies. Additional usage and service fees may apply. Equipment cancellations must be reported to the Event Coordinator at least seventy-two hours prior to time equipment is needed to avoid a one-day rental fee for each piece of equipment cancelled.

9. PERSONNEL SERVICES AND EQUIPMENT:

LICENSEE hereby authorizes COMMISSION to provide at LICENSEE'S cost and expense, such personnel, services and equipment that will be outlined in the Event Order. COMMISSION shall have the right to refuse any personnel, services and equipment which LICENSEE may propose to provide itself, and to provide such personnel, services and equipment on LICENSEE'S behalf and at LICENSEE'S cost and expense. It is the policy of COMMISSION to employ in-house staff or subcontractors or labor providers specifically trained as stagehands, technical equipment operators, event services personnel, etc. MCCC Executive Director, at his sole discretion may require one EMT and a minimum of three security guards at the expense of Licensee for all events promoted for or patronized by individuals under the age of 18.

10. EXHIBITOR EVENTS: Utility boxes are to be opened and operated by COMMISSION staff only. Vendors must use loading docks for all loading and unloading. Vendors entering and exiting through lobby areas is prohibited. COMMISSION does not provide cleaning of individual booths, emptying small trash cans inside booths, or vacuuming aisle carpets. COMMISSION will not provide major cleaning to non-carpeted areas of floor show except to make sure they are cleaned prior to show opening. Dumpsters, electrical, security and any other required labor or equipment for the event will be at the expense of LICENSEE.

11. PARKING: There will be a parking fee per car collected during event dates. COMMISSION will collect and retain all fees and also retains the right to control all parking FACILITIES. A maximum of 10 (ten) parking passes will be offered to your staff. In the event that parking fees are not charged, client may be charged for parking lot security guards based on the number of attendees. Number of guards and rates will be determined prior to move-in.

12. SALES TAX NOTICE: The Department of Revenue requires promoters that book events with the COMMISSION that include sales by promoter or third party vendors to register with the Biloxi office of the MS Department of Revenue prior to the scheduled event. Once the registration is completed, proof of the registration should be provided to COMMISSION prior to the event date. INFORMATION AND REGISTRATION PACKET IS INCLUDED WITH CONTRACT.

13. ADVERTISEMENTS: LICENSEE will not post or exhibit signs, advertisements, show bills, lithographs, posters or cards of any description on any part of said building without EXECUTIVE DIRECTOR'S prior written approval.

14. CONTROL OF THE FACILITIES: All duly authorized representatives of COMMISSION shall have the right to enter the FACILITIES and all parts thereof at all times for the necessary performance of their duties.

LICENSEE shall be responsible for the orderly conduct of all its employees, agents, contractors, designees, and invitees who may be at or in the FACILITIES during the license period. COMMISSION reserves the right to eject or cause to be ejected from the FACILITIES any person or persons whose conduct is unlawful or otherwise objectionable, or presents a threat to the safety and well-being of others lawfully occupying the facility. In addition, COMMISSION shall have the right to make announcements at any time during the EVENT in the interest of public safety, crowd control and compliance with rules, regulations, laws, etc.

15. OBSERVANCE OF LAW: LICENSEE shall not engage, or permit any activity, which may directly or indirectly cause physical damage to the FACILITY or attract or generate derision to COMMISSION. LICENSEE shall observe and obey all Federal, State and Local laws, ordinances, regulations, and rules which may be applicable to LICENSEE and its occupancy and use of the FACILITIES. LICENSEE will obtain and maintain any and all required permits and licenses.

16. UTILITIES: COMMISSION shall provide and maintain the necessary utility and service connections including water, electricity, sewage disposal, heat and air conditioning at the designated portion of the FACILITIES for the EVENT. The costs and expenses incurred by COMMISSION in providing any special or additional plumbing, electrical, carpentry or facility alterations or additions as may be required by Licensee, shall be assessed to LICENSEE as a REIMBURSABLE EXPENSE. COMMISSION does not warrant against interruption in or failure of such utility connections and services, and COMMISSION shall not be liable to LICENSEE for any loss, damage, cost or expenses, which may result from any such interruption or failure, except to the extent arising out of any negligence or willful misconduct of COMMISSION, its employees, its representatives.

17. DANGEROUS MATERIALS: LICENSEE shall not, without the advance written consent of the EXECUTIVE DIRECTOR, install, utilize or operate any engine or motor machinery in the Facility during this Event, or use any flammable, toxic or explosive items on the property of the COMMISSION without the express knowledge and written consent of the Executive Director. LICENSEE agrees that all decorative materials used in the facility will be flame-proof and not attached to walls, floors, ceilings or facility fixtures, and that all questions of safety will be resolved to the EXECUTIVE DIRECTOR'S satisfaction.

18. OCCUPANCY INTERRUPTION: If the FACILITIES or any part thereof shall be destroyed or damaged, or if any casualty or unforeseen occurrence shall render the FACILITIES or any part thereof unusable and thereby render the fulfillment of this CONTRACT impractical or impossible, EITHER PARTY shall not in any way be held liable or responsible to the OTHER PARTY for any damage caused to him/her. If said FACILITIES shall be destroyed or damaged after the commencement of the EVENT, rendering the fulfillment of this CONTRACT by COMMISSION impossible or impractical, then this CONTRACT shall be terminated, and LICENSEE shall pay rental for use of said designated FACILITIES only up to the time of such termination, at the rate specified, and the LICENSEE waives any claim for damages or compensation should this CONTRACT so terminate.

19. SCHEDULING: Unless COMMISSION and LICENSEE agree otherwise in advance in writing, COMMISSION shall be privileged to schedule other similar EVENTS during, before and after the EVENT without notice to LICENSEE. LICENSEE acknowledges that COMMISSION will make available for use by others such portions and areas and FACILITIES of the Mississippi Coast Colliseum and Convention Center that are not designated in CONTRACT, providing such use does not unreasonably interfere with LICENSEE'S EVENT.

20. SURRENDER, DAMAGE-REMOVAL OF PROPERTY: The FACILITIES identified in Paragraph 2 shall, at the termination of this license, be returned to COMMISSION in as good as condition as same were in when LICENSEE began its operations under this agreement, and if any portion or portions of said FACILITIES are damaged, destroyed, or anything above and beyond general cleaning (i.e.: Balloons, confetti, glitter, or bodily fluids) through negligence of LICENSEE, including its guests or patrons, the same shall be replaced, or repaired or restored or compensated for by the LICENSEE to the complete satisfaction of the COMMISSION before the termination of this License. In the event the LICENSEE fails to vacate said premises within the time limits established in the agenda and rate schedule CONTRACT, the LICENSEE shall be obligated to pay additional rental of the space equal to ½ of the posted daily rental for that space; said determination to be made by EXECUTIVE DIRECTOR. LICENSEE must have EXECUTIVE DIRECTOR'S approval for extension of any time limits beyond those established in the agenda and rate schedule.

21. WRITTEN/VERBAL MATERIALS: The COMMISSION shall approve the written and/or verbal use of the FACILITIES' name and/or logo on all materials, advertisement, printed material, and no form or likeness commonly associated with the Mississippi Coast Colliseum and Convention Center, including the images thereof, will be commercially utilized by Licensee except by permission of the COMMISSION or Executive Director.

22. NOTICES AND CONSENTS: All notices and all consents required of COMMISSION or LICENSEE shall be in writing and shall be given or made by U.S. registered or certified mail addressed to COMMISSION as follows:

Mississippi Coast Colliseum and Convention Center
2350 Beach Blvd. Biloxi, MS 39531

to LICENSEE as follows:

Vancleave High School Graduation
Raina Holmes
12424 Hwy 57
Vancleave, Mississippi 39565

23. Any notice or consent so sent shall be deemed to have been given on the date same was deposited in the U.S. Mail as registered or certified matter. In addition, such consents to be given by COMMISSION shall not be deemed enforceable unless signed by the EXECUTIVE DIRECTOR.

PARTIAL INVALIDITY: If any term, covenant or condition of CONTRACT or general conditions or the application thereof to any person or circumstances shall, at any time or to any extent, be invalid or unenforceable, the remainder of same shall not be affected, and each term or condition of same shall be valid and enforceable to the fullest extent permitted by law.

Time is of the essence in the performance of this agreement.

This agreement shall be construed under the provisions of Mississippi law and the parties agree that the exclusive venue for any litigation, action, or proceeding regarding this agreement shall lie in the state courts of the Second Judicial District of Harrison County, Mississippi.

This agreement constitutes the entire agreement of the parties and all prior understandings, agreements or negotiations, unless contained herein, are void.

This agreement may not be amended or modified in any way except in writing and executed by all parties hereto.

IN WITNESS WHEREOF, the parties have made their assent to the above and foregoing conditions on the respective dates below each signature.

Mississippi Coast Coliseum Commission

By: _____
Executive Director

Date: _____

Reviewed
By:



Countersigned contract will be signed
and returned to Licensee.

Vancleave High School Graduation

By: _____
Licensee

Signature: _____

Title: _____ 53

Date: _____



2027 High School Graduation Policies & Procedures

To help ensure the safety of all graduates, guests, faculty, and staff, the following policies will be in effect for all 2027 High School Graduation ceremonies held at the Mississippi Coast Coliseum & Convention Center. These are updated policies. All other existing requirements remain in effect.

Safety & Security

Clear Bag Policy

All guests, graduates, and faculty must comply with the MCCCC Clear Bag Policy.

- Each guest may bring one (1) clear bag no larger than 12" x 12".
- Diaper bags and medically necessary bags are permitted.
- All bags, including approved bags, are subject to inspection by MCCC staff or security personnel upon entry.

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Law Enforcement

The following security staffing is required for each graduation ceremony:

- No less than four (4) Harrison County Sheriff's Officers. In addition to the SROs.
- Officers will be scheduled 30 minutes prior to doors opening and will remain on site until the ceremony has concluded and the majority of guests have exited the property.

Rehearsals

Morning student rehearsals will **not** be permitted unless the school agrees to order the following personnel through MCCC:

- One (1) EMT
- One (1) Harrison County Sheriff's Officer
- Two (2) Swetman T-Shirt Security Guards

Audio/Visual Equipment

MCCC equipment may not be operated by outside personnel.

- All audio, visual, and video equipment must be operated by MCCC-appointed staff.

Client Name (Print):

Raina Holmes

School:

Vanceleave High School

Client Signature:

Raina Holmes

Date:

8/20/20



Venue Rental Proposal

Contract: 9907-01
Contract Due: 09/18/26

Raina Holmes
Vanceleave High School Graduation
12424 Hwy 57
Vanceleave, MS 39565

Vanceleave High School Graduation (9907)

In/Out:
Start-End:

Tue 05/25/27 07:30 AM / 10:00 PM
Tue 05/25/27 07:30 AM - 09:00 PM

Bookings	Booked	Status	Amount
Arena	05/25/27 07:30 AM - 10:00 PM	Proposal	\$4,000.00
Hall C & South Arcade Lobby	05/25/27 07:30 AM - 10:00 PM	Proposal	1,500.00
Total Booking Charges:			\$5,500.00

Services	Units	Rate	Amount
Arena Set Up Fee	1.00 RM	1,500.00 EA	\$1,500.00
Hall C & South Arcade Lobby Set Up Fee	1.00 EA	500.00 EA	500.00
Total Service Charges:			\$2,000.00
Total Charges:			\$7,500.00



Event Function Schedule

***Tentative**

Vanceleave High School Graduation (9907)

Vanceleave High School Graduation
12424 Hwy 57
Vanceleave, MS 39565

Attendance: 4,000

Space

Tuesday, May 25, 2027

08:00 AM - 12:30 PM

Client Arrival / Set Up

Arena

08:30 AM - 12:30 PM

Graduate Arrival for Rehearsal

Arena

05:00 PM - 05:00 PM

Arena Doors Open

Arena

05:30 PM - 06:00 PM

Graduate Arrival

Hall C & South Arcade Lobby

07:00 PM - 09:00 PM

Graduation Ceremony

Arena

09:00 PM - 11:00 PM

Move Out

Arena

**Onsite Contact:
Heather Thomas**

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: SPED Life Skills

Full Name of Sponsor/Coach/Outside Officer: Kerri Brown

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 05/26/2027

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Various food items will be sold to the faculty and staff members throughout the school year

na

of students involved: 8 Anticipated revenue: \$ \$300.00

Anticipated use of revenue: Proceeds from the sale will be used to support Life Skill lessons and field trips.

na

Were students informed in writing that the fundraiser is voluntary? Yes

Kerri Brown
Kerri Brown (08/12/2026 11:54:46 CDT)

Signature of Sponsor/Coach/Outside Organization Officer

08/12/2026

Date

Approved by:

Jeanie Tiblier
Jeanie Tiblier (08/12/2026 12:02:29 CDT)

Signature of Principal

08/12/2026

Date

Montgomery Noblitt
Montgomery Noblitt (08/12/2026 14:47:47 CDT)

Signature of Asst. Superintendent

08/12/2026

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: members of an outside organization

Name of Activity/Sport/Outside Organization: ECHS Prom

Full Name of Sponsor/Coach/Outside Officer: Katie Jones

Dates of fundraising activity: Beginning - 01/01/2027 Ending - 03/20/2027

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Selling 2026-27 Prom t-shirts, Emerson's Sporting Goods will be used

na

of students involved: 50 Anticipated revenue: \$ \$499.00

Anticipated use of revenue: Will be used to pay for all prom decorations, venue, and any costs for the Prom
na

Were students informed in writing that the fundraiser is voluntary? No

Katie Jones
Katie Jones (08/12/2026 11:35:50 CDT)

Signature of Sponsor/Coach/Outside Organization Officer

08/12/2026

Date

Approved by:

Jessie Tiblier
Jessie Tiblier (08/12/2026 11:41:46 CDT)

Signature of Principal

08/12/2026

Date

Montgomery Noblitt
Montgomery Noblitt (08/12/2026 14:48:14 CDT)

Signature of Asst. Superintendent

08/12/2026

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: ECHS Prom

Full Name of Sponsor/Coach/Outside Officer: Katie Jones/ Kerri Brown

Dates of fundraising activity: Beginning - 01/01/2027 Ending - 03/20/2027

Location of fundraising: In school only # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: Prom Tickets to be sold in school and using Go Fans for payments

na

of students involved: 300 Anticipated revenue: \$ \$7,000.00

Prom costs for the next school year

Anticipated use of revenue: na

na

Were students informed in writing that the fundraiser is voluntary? Yes

Katie Jones

Katie Jones (08/12/2026 12:00:20 CDT)

Signature of Sponsor/Coach/Outside Organization Officer

08/12/2026

Date

Approved by:

[Signature]

Jessie Tiblier (08/12/2026 12:03:17 CDT)

Signature of Principal

08/12/2026

Date

Montgomery Noblitt

Montgomery Noblitt (08/12/2026 14:47:11 CDT)

Signature of Asst. Superintendent

08/12/2026

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMUE

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: School employees

Name of Activity/Sport/Outside Organization: Literati Book Fair - Spring 2027

Full Name of Sponsor/Coach/Outside Officer: Christopher Allen

60

Dates of fundraising activity: Beginning - 3/15/2027 Ending - 3/19/2027

Location of fundraising: In school only # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: Bi-Annual Book Fair - Literati
n/a

of students involved: 650 Anticipated revenue: \$ 6,000

Anticipated use of revenue: purchasing of books, periodicals, library supplies, and updated library furniture

Were students informed in writing that the fundraiser is voluntary? No

Chris Allen
Chris Allen (08/05/2026 11:26:18 CDT)

Signature of Sponsor/Coach/Outside Organization Officer

08/05/2026

Date

Approved by:

David Lapointe
David Lapointe (08/05/2026 15:41:57 CDT)

Signature of Principal

08/05/2026

Date

Montgomery Noblitt
Montgomery Noblitt (08/06/2026 08:02:28 CDT)

Signature of Asst. Superintendent

08/06/2026

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT

Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMUE

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: School employees

Name of Activity/Sport/Outside Organization: Literati Book Fair - Fall 2026

Full Name of Sponsor/Coach/Outside Officer: Christopher Allen

61

Dates of fundraising activity: Beginning - 9/21/26 Ending - 9/25/2026

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Bi-Annual Book Fair - Literati

n/a

of students involved: 650 Anticipated revenue: \$ 6,000

Anticipated use of revenue: purchasing of books, periodicals, library supplies, and updated library furniture

Were students informed in writing that the fundraiser is voluntary? No

Chris Allen

Chris Allen (08/05/2026 11:25:42 CDT)

Signature of Sponsor/Coach/Outside Organization Officer

08/05/2026

Date

Approved by:

David Lapointe

David Lapointe (08/05/2026 15:42:18 CDT)

Signature of Principal

06/12/2026

Date

Montgomery Noblitt

Montgomery Noblitt (08/06/2026 08:01:28 CDT)

Signature of Asst. Superintendent

08/06/2026

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: ROTC

Full Name of Sponsor/Coach/Outside Officer: SMSgt J Johnson / Col Alan Chouest

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 03/31/2027

Location of fundraising: In community only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Donation-only carwash to be operated by Cadets

n/a

of students involved: 125 Anticipated revenue: \$ \$5,000

Funds will be used to assist with the Military Ball, drill/Warrior competitions and end of year picnic.

Anticipated use of revenue: n/a

Were students informed in writing that the fundraiser is voluntary? Yes

Jessica Johnson
Jessica Johnson (08/11/2026 09:14:40 CDT)

08/11/2026

Signature of Sponsor/Coach/Outside Organization Officer

Date

Approved by:

Wilson Scarborough
Wilson Scarborough (08/11/2026 11:49:03 CDT)

08/11/2026

Signature of Principal

Date

Montgomery Noblitt
Montgomery Noblitt (08/11/2026 15:11:16 CDT)

08/11/2026

Signature of Asst. Superintendent

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: Culinary Arts

Full Name of Sponsor/Coach/Outside Officer: Jana Gonzalez

63

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 05/14/2027

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Students will prepare baked goods to sell to teachers to raise money for educational field trips, competitions, small wares, and culinary equipment

Describe the fundraiser:

n/a

of students involved: 35 Anticipated revenue: \$ \$500

Educational field trips, equipment, competitions

Anticipated use of revenue:

n/a

Were students informed in writing that the fundraiser is voluntary? Yes

Jana Gonzalez

08/11/2026

Signature of Sponsor/Coach/Outside Organization Officer

Date

Approved by:

Wilson Scarborough

08/11/2026

Signature of Principal

Date

Montgomery Noblitt

08/11/2026

Signature of Asst. Superintendent

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: School employees

Name of Activity/Sport/Outside Organization: Cross Country

Full Name of Sponsor/Coach/Outside Officer: Emily Romero

Dates of fundraising activity: Beginning - 09/20/2026 Ending - 05/15/2027

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: sell healthy snacks
n/a

of students involved: 0 Anticipated revenue: \$ 1500.00

Anticipated use of revenue: cross
cross country gear, banners, banquet

Were students informed in writing that the fundraiser is voluntary? No


Emily Romero (08/18/2026 13:51:06 CDT)
Signature of Sponsor/Coach/Outside Organization Officer

08/18/2026
Date

Approved by:


Jesse Kanode (08/18/2026 13:51:53 CDT)
Signature of Principal

08/18/2026
Date


Christopher Lebatard (08/18/2026 14:38:41 CDT)
Signature of Asst. Superintendent

08/18/2026
Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

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School Name: Vanceleave Middle School

The requesting club or activity is a(n): Student Council

The resulting money will be collected by: Advisors/Volunteers

Name of Activity/Sport/Outside Organization: VMS Student Council

Full Name of Sponsor/Coach/Outside Officer: Carson Lock / Caitlyn Ray 66

Dates of fundraising activity: Beginning - 10/17/26 Ending - 10/17/26

Location of fundraising: VMS # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: School dance w/ concessions
(homecoming)

of students involved: 580 Anticipated revenue: \$ 900

Anticipated use of revenue: School improvement and student needs.

Were students informed in writing that the fundraiser is voluntary? yes

Carson Lock Caitlyn Ray
Signature of Sponsor/Coach/Outside Organization Officer

8-12-26
Date

Approved by:


Ashley Allred (08/13/2026 08:05:51 CDT)

08/13/2026
Date

Signature of Principal

Montgomery Noblitt
Montgomery Noblitt (08/13/2026 14:06:42 CDT)

08/13/2026
Date

Signature of Asst. Superintendent

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Created:	2026-08-13 (Central Daylight Time)
By:	Jessica Conn-Miller (jcj3560@jcsd.ms)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2lrHlR9ck8nS-QVUt6Eus5OtK0d97r
Documents:	20260813080403148.pdf (2 pages)

"Stu-co" History

-  Document created by Jessica Conn-Miller (jcj3560@jcsd.ms)
 2026-08-13 - 7:50:55 AM CDT
-  This is a PDF/A-2b compliant workflow.
 2026-08-13 - 7:50:59 AM CDT
-  Document emailed to Ashley Allred (aaj2027@jcsd.ms) for signature
 2026-08-13 - 7:53:09 AM CDT
-  Email viewed by Ashley Allred (aaj2027@jcsd.ms)
 2026-08-13 - 8:05:40 AM CDT
-  Agreement viewed by Ashley Allred (aaj2027@jcsd.ms)
 2026-08-13 - 8:05:40 AM CDT
-  Document e-signed by Ashley Allred (aaj2027@jcsd.ms)
 Signature Date: 2026-08-13 - 8:05:51 AM CDT - Time Source: server - Signature Appearance Selected: DRAW
-  Document emailed to Montgomery Noblitt (mnj3950@jcsd.ms) for signature
 2026-08-13 - 8:05:53 AM CDT
-  Agreement viewed by Montgomery Noblitt (mnj3950@jcsd.ms)
 2026-08-13 - 2:04:29 PM CDT
-  Document e-signed by Montgomery Noblitt (mnj3950@jcsd.ms)
 Signature Date: 2026-08-13 - 2:06:42 PM CDT - Time Source: server - Signature Appearance Selected: TYPE
-  Agreement completed.
 2026-08-13 - 2:06:42 PM CDT

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: Vancleave Middle School

The requesting club or activity is a(n): Student Council

The resulting money will be collected by: Advisors/Volunteers

Name of Activity/Sport/Outside Organization: VMS Student Council

Full Name of Sponsor/Coach/Outside Officer: Carson Lock / Caitlyn Ray 69

Dates of fundraising activity: Beginning - 12/9/20 Ending - 12/11/20

Location of fundraising: VMS # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: local vendor profit share - Santa Shop

of students involved: 580 Anticipated revenue: \$ 750

Anticipated use of revenue: School improvement, students needs, awards ceremony

Were students informed in writing that the fundraiser is voluntary? yes

Signature of Sponsor/Coach/Outside Organization Officer: Carson Lock Caitlyn Ray Date: 8/12/20

Approved by:

 08/13/2026
Ashley Allred (08/13/2026 08:05:31 CDT) Date

Signature of Principal: Montgomery Noblitt 08/14/2026
Montgomery Noblitt (08/14/2026 14:32:55 CDT) Date

Signature of Asst. Superintendent _____ Date _____

Signature of Superintendent _____ Date _____

Signature of Board Chairman _____ Date _____

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Created:	2026-08-13 (Central Daylight Time)
By:	Jessica Conn-Miller (jcj3560@jcsd.ms)
Status:	Signed
Transaction ID:	CBJCHBCAABAA36G35DFsXkUjbZgDO7r66FCTHlqdqCdP
Documents:	20260813080407916.pdf (2 pages)

"Stu-Co 2" History

-  Document created by Jessica Conn-Miller (jcj3560@jcsd.ms)
 2026-08-13 - 7:53:48 AM CDT
-  This is a PDF/A-2b compliant workflow.
 2026-08-13 - 7:53:51 AM CDT
-  Document emailed to Ashley Allred (aaj2027@jcsd.ms) for signature
 2026-08-13 - 7:54:26 AM CDT
-  Email viewed by Ashley Allred (aaj2027@jcsd.ms)
 2026-08-13 - 8:05:17 AM CDT
-  Agreement viewed by Ashley Allred (aaj2027@jcsd.ms)
 2026-08-13 - 8:05:18 AM CDT
-  Document e-signed by Ashley Allred (aaj2027@jcsd.ms)
 Signature Date: 2026-08-13 - 8:05:31 AM CDT - Time Source: server - Signature Appearance Selected: DRAW
-  Document emailed to Montgomery Noblitt (mnj3950@jcsd.ms) for signature
 2026-08-13 - 8:05:33 AM CDT
-  Agreement viewed by Montgomery Noblitt (mnj3950@jcsd.ms)
 2026-08-14 - 2:32:44 PM CDT
-  Document e-signed by Montgomery Noblitt (mnj3950@jcsd.ms)
 Signature Date: 2026-08-14 - 2:32:55 PM CDT - Time Source: server - Signature Appearance Selected: TYPE
-  Agreement completed.
 2026-08-14 - 2:32:55 PM CDT

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

Date _____

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: Members of an outside organization

Name of Activity/Sport/Outside Organization: ECHS Cross Country Booster

Full Name of Sponsor/Coach/Outside Officer: Michelle Goff/David Boyd(Booster President)

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 12/31/2026

Location of fundraising: In school and community # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Spirit merchandise

of students involved: 30 Anticipated revenue: \$ \$1000.00

Anticipated use of revenue: Funds will be allocated for supplies, equipment, uniforms, and other needs that may arise for athletes

Were students informed in writing that the fundraiser is voluntary? Yes

Michelle L. Goff
Michelle L. Goff (08/19/2026 08:47:55 CDT)

Signature of Sponsor/Coach/Outside Organization Officer

08/19/2026

Date

Approved by:

Donald Wallace
Donald Wallace (08/19/2026 10:39:34 CDT)

Signature of Principal

08/19/2026

Date

Christopher Lebatard
Christopher Lebatard (08/19/2026 13:25:12 CDT)

Signature of Asst. Superintendent

08/19/2026

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: Members of an outside organization

Name of Activity/Sport/Outside Organization: ECHS Cross Country Booster

Full Name of Sponsor/Coach/Outside Officer: Michelle Goff/David Boyd(Booster President)

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 12/31/2026

Location of fundraising: In school and community # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: Coca Cola Sales

of students involved: 30 Anticipated revenue: \$ 2500

Anticipated use of revenue: Funds will be allocated for supplies, equipment, uniforms, and other needs that may arise for athletes

Were students informed in writing that the fundraiser is voluntary? Yes

Michelle L. Goff
Michelle L. Goff (08/19/2026 08:48:27 CDT)

Signature of Sponsor/Coach/Outside Organization Officer

08/19/2026
Date

Approved by:

Donald K. Wallace
Donald K. Wallace (08/19/2026 10:39:16 CDT)

Signature of Principal

08/19/2026
Date

Christopher Lebatard
Christopher Lebatard (08/19/2026 13:25:48 CDT)

Signature of Asst. Superintendent

08/19/2026
Date

Signature of Superintendent

Date

Signature of Board Chairman

Date