

Madison Board of Education, Madison District #1

Board of Education Regular Meeting
Monday, March 11, 2024 7:00 PM
Middle School/High School Conference Room
700 South Kent St.
Madison, NE 68748-0450

The sequence of items on the agenda is provided as a courtesy. The board reserves the right to consider items in any sequence deemed appropriate. Therefore, visitors are encouraged to attend the meeting from the beginning.

1. Call the Meeting to Order
 - 1.1. Roll Call
 - 1.2. Pledge of Allegiance
 - 1.3. Open Meetings Act
 - 1.4. Madison Public Schools Mission Statement
2. Consent Agenda
 - 2.1. Accept the amended agenda as the official agenda
 - 2.2. Approve minutes of the previous meetings. Correction in the paper for the February meeting that Jim Reeves made a motion and Jim Knapp seconded to excuse Steve Ruh and Deb Neidig from the meeting. It passed with a 4-0 vote.
 - 2.3. Accept submitted bills and payroll request and authorize payment of both
3. Public Forum for agenda items.
4. Administrator and Other Reports
5. Board Committee Reports/Meeting dates
Americanism/Civics will meet before the April meeting at 6:30.
6. Action Items
 - 6.1. Discuss, consider, and take all necessary action on HVAC system for south gym and HS commons/lunch room.
 - 6.2. Discuss, consider, and take all necessary action to approve carpet bid from Complete Floors for 5 elementary rooms.
 - 6.3. Discuss, consider, and take all necessary action to reaffirm BOE policies 3001-3005, and 6037.
 - 6.4. Discuss, consider, and take all necessary action to approve new van purchase from Cornhusker Auto Group for \$56,795.
 - 6.5. Discuss, consider, and take all necessary action on new phone system for the entire district.
 - 6.6. Discuss, consider, and take all necessary action to hire Brooke Lee for Title I teacher in the middle school.
 - 6.7. Discuss, consider, and take all necessary action on classified compensation for 2024-25 school year.
7. Executive Session
8. Any Action resulting from Executive Session.
9. Public forum for all non agenda items.
10. Topics for next month's Board of Education meeting
 - BOE Policies
 - Student/Staff Handbooks

11. Adjournment

The board reserves the right to enter executive session if it deems it necessary to prevent needless injury to a staff member's reputation or for the protection of the public interest.

Meeting Notice Posted for February 2024 Meeting

Front door of high school 2-8-2024
City Hall 2-8-2024

Kate Ebeling: Present, Harlow Hanson: Present, Jim Knapp: Present, Deb Neidig: Absent, Jim Reeves: Present, Steve Ruh: Absent. Present:4, Absent:2. Motion to excuse Deb Neidig and Steve Ruh passed with a motion by Jim Reeves and a second by Jim Knapp. Deb Neidig: Absent, Steve Ruh: Absent, Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Jim Reeves: Yea. Yea: 4, Nay: 0, Absent: 2

1. Call the Meeting to Order

- 1.1. Roll Call
- 1.2. Pledge of Allegiance
- 1.3. Open Meetings Act
- 1.4. Madison Public Schools Mission Statement

2. Consent Agenda

Motion to approve consent agenda items 2.1, 2.2 & 2.3 as presented passed with a motion by Jim Reeves and a second by Kate Ebeling. Deb Neidig: Absent, Steve Ruh: Absent, Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Jim Reeves: Yea

Acellus Educational Services LLC	License	10,500.00
Albracht Disposal Service	Waste Disposal	675.00
ALPHA Workforce Health	DOT Physical	75.00
Appeara	Supplies	397.55
Bauer Built Tire & Service	Repairs	3,133.30
BCN Telecom Inc TBS	Phone Service	272.51
Big Country Auto	Maintenance	377.71
Brady & Amy's	Fuel	2,607.05
Central Nebraska Rehab Services	Services	3,596.13
Choice Foods	Supplies	259.89
City of Madison	Utilities	15,197.21
Colonial Research Chemical	Supplies	832.30
Coro Medical	Supplies	150.00
Custom Sports	Supplies	452.00
Daberkow-Wagner Builders, Inc	Maintenance	227.50
Eakes Office Solutions	Supplies	2,560.43
Ecolab Pest Elimination Division	Pest Control	131.60
Educational Service Unit #1	Training	150.00
Educational Service Unit #8	Training/Maintenance/Services	57,252.10
Enhance Mats	Supplies	1,328.32
Father Flanagans Boys Home	Services	8,488.80
Fields Hardware	Supplies	7.98
Flinn Scientific, Inc.	Supplies	108.34
Floor Maintenance	Supplies	267.52
Frederick, Justin	Reimburse	161.77
Frontier	Phone Service	887.12
GreatAmerica Financial Services Corporation	Copier Lease	2,039.36
Hal-Leonard Corporation	Supplies	81.08
Helvie, Cathy	Mileage	514.56
Hermitage Art Company, Inc.	Supplies	34.48
Hireright LLC, Inc	Testing	38.55
Hoene, Cara	Presentation	300.00
Holiday Inn of Kearney	Travel	107.00

Hy-Vee Food Store	Supplies	186.96
HyVee Food Stores Inc	Supplies	125.84
Jackson Services	Supplies	467.97
Johnson's, Inc	Repairs	479.99
Journeyed.com	License	3,114.00
Lincoln Electric Company, The	Supplies	615.78
Lunchtime Solutions, Inc.	Supplies	1,526.70
Madison Chamber of Commerce	Membership	55.00
Madison Star Mail	Publications	82.04
Meisinger Oil Company	Supplies	1,285.44
Menards - Norfolk	Supplies	752.23
MPS Activity Fund	Reimbursement	1,957.90
MPS-Petty Cash	Reimbursement	90.00
NE Regional Deaf Ed Program	Services	273.42
Nebraska Association of School Boards	Registration	110.00
Norfolk Specialties, Inc.	Supplies	250.00
Northeast Nebraska Juvenile Services	Reimbursement	13,281.12
One Source	Background Check	61.00
PDX Reading Specialist, LLC	Supplies	151.84
Pinkelman Truck and Trailer	Maintenance	2,066.92
Priority Communications & Solutions Inc	Repairs	126.00
Really Great Reading Co	Supplies	784.00
Ryan J Kaufman LLC	Presentation	1,000.00
Schmidt, Courtney	Mileage	18.76
Short Stop, The	Fuel	184.79
University of Nebraska Medical Center, The	Observation	500.00
University of Nebraska State Museum	Supplies	60.00
University of Nebraska-Lincoln	Registration	200.00
Volkman Plumbing & Heating	Repairs/Supplies	908.25
Water Engineering Inc	Water Service	502.54

3. Public Forum

4. Administrator and Other Reports

5. Board Committee Reports/Meeting dates

6. Action Items

7. Discuss, consider, and take all necessary action to hire Anna Sluka for 1st grade teacher for 2024-25 school year.

Motion to approve contract for Anna Sluka for 1st grade teacher for 2024-25 school year passed with a motion by Kate Ebeling and a second by Jim Reeves. Deb Neidig: Absent, Steve Ruh: Absent, Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Jim Reeves: Yea. Yea: 4, Nay: 0, Absent: 2

8. Discuss, consider, and take all necessary action to hire Heather Walls as elementary music teacher for 2024-25 school year.

Motion to approve contract for Heather Walls as elementary music teacher for 2024-25 school year passed with a motion by Jim Knapp and a second by Kate Ebeling. Deb Neidig: Absent, Steve Ruh: Absent, Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Jim Reeves: Yea. Yea: 4, Nay: 0, Absent: 2

9. Discuss, consider, and take all necessary action to approve district calendar for 2024-25 school year.

Motion to approve the district calendar for 2024-25 school year passed with a motion by Jim Reeves and a second by Jim Knapp. Deb Neidig: Absent, Steve Ruh: Absent, Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Jim Reeves: Yea. Yea: 4, Nay: 0, Absent: 2

10. Discuss, consider, and take all necessary action on teacher negotiations for 2024-25 school year.

Motion to approve teacher negotiations for 2024-25 school year passed with a motion by Jim Reeves and a second by Jim Knapp. Deb Neidig: Absent, Steve Ruh: Absent, Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Jim Reeves: Yea. Yea: 4, Nay: 0, Absent: 2

11. Discuss, consider, and take all necessary action to reaffirm polices 1001-2016.

Motion to reaffirm policies 1001-2016 passed with a motion by Jim Knapp and a second by Harlow Hanson. Deb Neidig: Absent, Steve Ruh: Absent, Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Jim Reeves: Yea. Yea: 4, Nay: 0, Absent: 2

12. Discuss, consider, and take all necessary action on administrative contracts for 2024-25.

Motion to approve administrative contracts for 2024-25 school year passed with a motion by Jim Reeves and a second by Kate Ebeling. Deb Neidig: Absent, Steve Ruh: Absent, Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Jim Reeves: Yea. Yea: 4, Nay: 0, Absent: 2

13. Public forum for all other items.

14. Topics for next month's Board of Education meeting.

Classified contracts

BOE Policy

15. Adjournment

Motion to Adjourn at 7:57pm, passed with a motion by Kate Ebeling and a second by Jim Knapp. Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea Yea: 4, Nay:0, Absent: 2

President

Secretary

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Checking	5		
Checking	5	Fund: 05 ACTIVITY FUND	
B'S ENTERPRISES		Sign & post Parking sign and Post	28.00
Vendor Total:			28.00
BATTLE CREEK PUBLIC SCHOOLS	2.17.	Speech entry fees	84.00
	24SpeechMeet		
Vendor Total:			84.00
BENNETT, JAMES	2024	Lining up Soccer Officials	150.00
	SoccerOfficials		
Vendor Total:			150.00
BINSWANGER GLASS	I580043922	concessions	121.38
Vendor Total:			121.38
BOONE CENTRAL SCHOOLS	2.10.	2.10.24 Reserve BBB Tourney	25.00
	24BBBTourneyEnt	Entry Fee	
Vendor Total:			25.00
BSN SPORTS, LLC	924737488	Bars & Shakes	330.00
BSN SPORTS, LLC	924797367	Soccer Uniforms	3,880.88
Vendor Total:			4,210.88
CASH	2024BWRStatePer	2024 Boy's State Wrestling	735.00
	Diem	Per Diem	
CASH	2024GWRStatePer	Per diem - Girls State	285.00
	Diem	Wrestling	
Vendor Total:			1,020.00
CHOICE FOODS	001000151822	FCCLA Groceries	97.44
CHOICE FOODS	001000360800	concessions	20.64
CHOICE FOODS	001006211332	concessions	43.45
CHOICE FOODS	001008931401	concessions	63.80
CHOICE FOODS	001013471130	GBB Food	22.03
CHOICE FOODS	001053320819	concessions	30.30
CHOICE FOODS	001059490844	Breakfast Girls Basketball	12.00
CHOICE FOODS	001070981515	NHS	55.22
CHOICE FOODS	00107981515-2	NHS	30.06
CHOICE FOODS	001096551357	EHC Hospitality	88.48
CHOICE FOODS	002014191552	concessions	19.96
CHOICE FOODS	0020334909020	Boosters bake sale supplies	37.86
CHOICE FOODS	002033500925	FCCLA groceries	61.04
CHOICE FOODS	002036280808	concessions	39.15

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
CHOICE FOODS	002041521924	concessions	35.94
CHOICE FOODS	002044661132	concessions	40.95

			Vendor Total:	698.32
Clarkson Public Schools	2024EHCSpeechMe et	Conference Speech entry fee	75.00	
			Vendor Total:	75.00
CRILLY, COLLIN	2.5.24JVG BB vs Neli	2.5.24 JVG BB vs Neligh- Oakdale Ref	40.00	
CRILLY, COLLIN	2.6. 24JVGBBvsWP- Beem	2.6.24 JV GBB vs WP-Beemer Ref	40.00	
CRILLY, COLLIN	2.8. 24MSBBBvsClarks o	2.8.24 MS BBB vs Clarkson- Leigh Ref	90.00	
CRILLY, COLLIN	V*2.5.24JVG BB vs Ne	2.5.24 JVG BB vs Neligh- Oakdale Ref	(40.00)	
CRILLY, COLLIN	V*2.6. 24JVGBBvsWP-Be	2.6.24 JV GBB vs WP-Beemer Ref	(40.00)	
			Vendor Total:	90.00
CRILLY, JIM	2.5. 24JVGBBvsNeligh O	2.5.24 JVG BB vs Neligh- Oakdale Ref	40.00	
CRILLY, JIM	2.6. 24JVGBBvsWPBeem e	2.6.24 JV GBB vs WP-Beemer Ref	40.00	
CRILLY, JIM	2.8. 24MSBBBvClarkso n	2.8.24 MS BBB vs Clarkson- Leigh Ref	90.00	
CRILLY, JIM	V*2.5. 24JVGBBvsNelig	2.5.24 JVG BB vs Neligh- Oakdale Ref	(40.00)	
CRILLY, JIM	V*2.6. 24JVGBBvsWPBee Ref	2.6.24 JV GBB vs WP-Beemer Ref	(40.00)	
CRILLY, JIM	V*2.8. 24MSBBBvClarks	2.8.24 MS BBB vs Clarkson- Leigh Ref	(90.00)	
			Vendor Total:	0.00
CROWN PLAZA KEARNEY	6181,6182,6187	Dance Trip	687.00	
			Vendor Total:	687.00
EAST HUSKER CONFERENCE	23- 24BBBTourney1st Ro	Gate Reimbursement for EHC BBB	196.00	
			Vendor Total:	196.00
EHRISMAN, REID	2.20. 24MSBBBvsSchuyl	2.20.24 MS BBB vs Schuyler Ref	90.00	
EHRISMAN, REID	2.5.24MS BBBvs St Ed	2.5.24 MS BBB vs St Ed Ref	90.00	
			Vendor Total:	180.00
HAMPTON INN- OMAHA AIRPORT	1708363279	2024 G&B WR STATE	3,234.00	
			Vendor Total:	3,234.00
HARRIS, STEPHAN	2.16. 24BBBvsWisnerPi	2.16.24 JV/V BBB vs Wisner- Pilger Ref	130.00	
Madison Public Schools 03/06/2024 8:38 AM	Board Report			
<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	130.00
HUMPHREY PUBLIC SCHOOL	2024SweetHearts peech	Speech Meet fees	48.00	
			Vendor Total:	48.00
HY-VEE FOOD STORE	4868984635	Flowers for Jane Lewis - husband memoria	116.00	

HY-VEE FOOD STORE	4869110968	BWR Coaches donuts	75.95
HY-VEE FOOD STORE	4869338254	Roses for Wrestling Parents	68.48
HY-VEE FOOD STORE	4869373592	Night BWR Hospitality	99.92
HY-VEE FOOD STORE	4869757899	Rose for cheer parents	8.00
HY-VEE FOOD STORE	4869757971	Night. Roses for Girls and Boys BB Parents Nigh	56.00
Vendor Total:			424.35
JULES SELFIE PHOTO BOOTH	367681-000070	other half of photo booth payment	350.00
Vendor Total:			350.00
KRAMER, TODD	2.26.	2.26.24 BBB District St 24BBBDistrictRe Mary vs Parkview	86.00
Vendor Total:			86.00
LUNCHTIME SOLUTIONS, INC.	36441	concessions	296.99
LUNCHTIME SOLUTIONS, INC.	36442	concessions	212.67
Vendor Total:			509.66
MACKEY, LANDONN	2.5.24MS	2.5.24 MS BBB vs St Ed Ref	90.00
MACKEY, LANDONN	2.6.	2.6.24 JV BBB vs WP-Beemer 24JVBBBvsWPBeem Ref	55.00
MACKEY, LANDONN	2.8.	2.8.24 MS BBB vs Clarkson- 24MSBBBvsClarks Leigh Ref o	90.00
Vendor Total:			235.00
MADISON ATHLETIC BOOSTERS	2.26.24	2024 Hamburger Feed BBB District Finals	140.00
Vendor Total:			140.00
MAHASKA - SNACK	MARO0110223	Concessions	179.74
Vendor Total:			179.74
MAHASKA	9908187	Credit on concessions pop	(532.00)
MAHASKA	9925885	concessions	1,254.16
MAHASKA	9926692	NHS Drinks	485.64
MAHASKA	9927054	concessions	230.56
MAHASKA	9927527	Concessions	204.48

Madison Public Schools
03/06/2024 8:38 AM
Vendor Name

Board Report

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	Vendor Total:	1,642.84
MERCH PAYOUT INFINITE CAMPUS	2.1.24MERCHFEE	2.1.24 Merchant Fee	0.69		
ONLINE PAYMENTS FEES					
MERCH PAYOUT INFINITE CAMPUS	2.13.	2.13.24 Merchant Fee	0.50		
ONLINE PAYMENTS FEES	24MerchantFee				
MERCH PAYOUT INFINITE CAMPUS	2.15.	2.15.24 Merchant Fee	1.04		
ONLINE PAYMENTS FEES	24MerchantFee				

MERCH PAYOUT INFINITE CAMPUS	2.21.	2.21.24 Merchant Fee	1.63
ONLINE PAYMENTS FEES	24MerchantFee		
MERCH PAYOUT INFINITE CAMPUS	2.22.	2.22.24 Merchant Fee	1.33
ONLINE PAYMENTS FEES	24MerchantFee		
MERCH PAYOUT INFINITE CAMPUS	2.27.	2.27.24 Merchant Fee	0.96
ONLINE PAYMENTS FEES	24MerchantFee		
MERCH PAYOUT INFINITE CAMPUS	2.28.	2.28.24 Merchant Fee	0.01
ONLINE PAYMENTS FEES	24MerchantFee		
MERCH PAYOUT INFINITE CAMPUS	2.29.	2.29.24 Merchant Fee	0.52
ONLINE PAYMENTS FEES	24MerchantFee		
MERCH PAYOUT INFINITE CAMPUS	2.6.	2.6.24 Merchant Fee	0.25
ONLINE PAYMENTS FEES	24MerchantFee		
MERCH PAYOUT INFINITE CAMPUS	2.7.	2.7.24 Merchant Fee	1.23
ONLINE PAYMENTS FEES	24MerchantFee		
MERCH PAYOUT INFINITE CAMPUS	2.8.	2.8.23 Merchant Fee	0.63
ONLINE PAYMENTS FEES	24MerchantFee		
MERCH PAYOUT INFINITE CAMPUS	2.9.	2.9.23 Merchant Fee	1.06
ONLINE PAYMENTS FEES	24MerchantFee		
		Vendor Total:	9.85
MICHAEL'S PHOTOGRAPHY	29801	5x10 Composite Pictures	348.50
		Vendor Total:	348.50
MOORE, JAMES	2.16.	2.16.24 JV/V BBB vs Wisner-	130.00
	24BBBvsWisnerPi	Pilger Ref	
		Vendor Total:	130.00
MORSE, WYATT	2.6.24G&	2.6.24 G&B BB vs WP-Beemer	140.00
	BBBvsWPBeeme	Ref	
		Vendor Total:	140.00
MPS ACTIVITY FUND	2024Dance&	2.5.24 Dance & Cheer	51.00
	CheerPNC	Parents Night Coupo	
MPS ACTIVITY FUND	2024G&	2.6.24 G&B BB Parents Night	216.00
	BBBPNCoupons	Coupons	
MPS ACTIVITY FUND	23-	1.25.24 WR Parents Night	60.00
	24WRParentsNigh	coupons	
	tC		
		Vendor Total:	327.00
MUSIC THEATRE INTERNATIONAL	01118206-1	Perusal fee	5.00
MUSIC THEATRE INTERNATIONAL	1118208	Royalties and fees for	1,235.00
		musical (theater)	
		Vendor Total:	1,240.00
NE SCHOOL ACTIVITIES ASSOC	D2-	D2-8 District Final	697.57
	8BBBDistrictFin	al	
		Vendor Total:	697.57
NORFOLK FOR THE GIRLS	2024 Donation	For the Girls - Pink Out	500.00
		Donation Money	
Madison Public Schools	Board Report		
03/06/2024 8:38 AM			
<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
		Vendor Total:	500.00
NORFOLK PUBLIC SCHOOLS	2.24.24 Speech	Speech entry fee	86.00
	Meet		

			Vendor Total:	86.00
OSNES, TRENT	ReimburseCoachP assSt	Coaches Wristband	61.80	
			Vendor Total:	61.80
PARKVIEW CHRISTIAN SCHOOL	D2- 8BBBDistrictFin al	D2-8 BBB District Final	238.19	
			Vendor Total:	238.19
PIZZA HUT OF MADISON	1.24.24 ticket	concessions	54.00	
	0006			
PIZZA HUT OF MADISON	1.25.24 Tic	concessions	54.00	
	0028 &11			
PIZZA HUT OF MADISON	1.27.24 ticket	concessions	126.00	
	0001			
PIZZA HUT OF MADISON	2.5.24 ticket	concessions	72.00	
	0016			
PIZZA HUT OF MADISON	2.6.24 Ticket	concessions	27.00	
	0034			
PIZZA HUT OF MADISON	2.7.24 ticket	FFA Meeting	63.00	
	0027			
			Vendor Total:	396.00
REID, KWABI	2.16.	2.16.24 JV/V BBB vs Wisner- 24BBBvsWisnerPi Pilger Ref	130.00	
			Vendor Total:	130.00
RETHWISCH, GAGE	2.26.	2.26.24 BBB District St 24BBBDistrictRe Mary vs Parkview	86.00	
			Vendor Total:	86.00
RETHWISCH, RICHARD	2.26.	2.26.24 BBB District St 24BBBDistrictRe Mary vs Parkview	86.00	
			Vendor Total:	86.00
RUNZA	2.15.24PTCFood	PTC meal	227.29	
			Vendor Total:	227.29
SCHOLASTIC BOOK FAIR	5464682	Spring 2024 Book Fair	1,428.23	
			Vendor Total:	1,428.23
ST. MARY'S HIGH SCHOOL	D2- 8BBBDistrictFin al	D2-8 BBB District Final	210.99	
			Vendor Total:	210.99
STEUTER, PAUL	2.5.24G& BBBvsNelighO	2.5.24 G&B BB vs Neligh- Oakdale Ref	140.00	
			Vendor Total:	140.00
US BANK	2024DistFCCLAHo spita	Bomgaars- Pellets for FCCLA food	42.78	
Madison Public Schools	Board Report			
03/06/2024 8:38 AM				
<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
US BANK	244310640100833	concessions	90.50	
	44026			
US BANK	244310640100837	concessions	89.63	

US BANK	37573			
	244310640100837	concessions		233.14
US BANK	42882			
	244310640120837	concessions		21.99
US BANK	42517			
	244310640120837	concessions		41.82
US BANK	51728			
	244310640230837	BWR Hospitality room		38.36
US BANK	23639			
	246921633611092	concessions		212.24
US BANK	73237			
	246921633621095	Concessions		62.20
US BANK	44512			
	246921640091095	concessions		36.99
US BANK	93449			
	246921640201081	concessions/ wr		49.88
US BANK	88572			
	246921640231002	concessions/ wr		42.90
US BANK	62705			
	246921640241011	concessions/ wr		89.63
US BANK	60534			
	DistFCCLAMeat	Meat for District FCCLA		64.16
US BANK	Jan2024RokfinSu	hospitality room		
	bscri	Rokfin subscription		14.99
US BANK	PorkWREHCHospit	(\$14.99/month for 4		
	ality	BWR EHC Hospitality room		65.06
			Vendor Total:	1,196.27
VESSAR, WHITNEY	2024EHC	Athletice Trainer for EHC		225.00
	Train	BWR		
			Vendor Total:	225.00
VIERGUTZ, BEAU	2.5.24G&	2.5.24 G&B BB vs Neligh-		140.00
	BBBvsNelighO	Oakdale Ref		
VIERGUTZ, BEAU	2.6.24G&	2.6.24 G&B BB vs WP-Beemer		140.00
	BBBvsWPBeeme	Ref		
			Vendor Total:	280.00
VOLKER, DEREK	2.20.	2.20.24 MS BBB vs Schuyler		90.00
	24MSBBBvsSchuyl	Ref		
VOLKER, DEREK	2.6.	2.6.24 JV B BB vs WP-Beemer		55.00
	24JVBBvsWPBeeme	Ref		
	r			
			Vendor Total:	145.00
WAGNER, NATHANIEL	2.6.24G&	2.6.24 G&B BB vs WP-Beemer		140.00
	BBBvsWPBeeme	Ref		
			Vendor Total:	140.00
WALMART COMMUNITY	1653415628-1	Concessions & Hospitality		103.21
WALMART COMMUNITY	1653415628-2	concessions		30.98
WALMART COMMUNITY	1653415628-3	Candy for FCCLA		68.39
WALMART COMMUNITY	1653415628-4	concessions		27.04
WALMART COMMUNITY	1653415628-5	FCCLA groceries		132.48

Madison Public Schools
03/06/2024 8:38 AM
Vendor Name

Board Report

Invoice

Description

Amount

WALMART COMMUNITY	1653415628-6	FCCLA groceries	7.86	
WALMART COMMUNITY	1653415628-7	Hospitality Supplies	79.24	
WALMART COMMUNITY	1653415628-8	concessions & BWR hospitality	122.00	
		Vendor Total:		571.20
WOOLDRIK, CHRIS	2.5.24G& BBBvsNelighO	2.5.24 G&B BB vs Neligh- Oakdale Ref	140.00	
		Vendor Total:		140.00
		Fund Total:		23,726.06
		Checking Account Total:		23,726.06

Madison Public Schools					
ACTIVITY FUND	Fund 05				
February 2024					
<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
AD	4,371.99	2,143.23	2,252.60	0.00	4,481.36
Art Club	1,626.16	0.00	0.00	0.00	1,626.16
Band	2,354.03	0.00	0.00	0.00	2,354.03
Boys BB	3,894.03	1,703.15	1,322.51	0.00	3,513.39
Boys BB FR	3,159.58	0.00	0.00	0.00	3,159.58
Cheerleaders	2,524.50	500.00	0.00	0.00	2,024.50
Class of 2023	0.00	0.00	0.00	0.00	0.00
Class of 2024	3,113.59	348.50	0.00	0.00	2,765.09
Class of 2025	2,966.85	350.00	0.00	0.00	2,616.85
Class of 2026	1,276.65	0.00	0.00	0.00	1,276.65
Class of 2027	700.00	0.00	0.00	0.00	700.00
Concessions	16,928.25	3,780.99	2,109.26	0.00	15,256.52
Courtesy	1,698.43	116.00	0.00	0.00	1,582.43
Cross Country	341.89	0.00	0.00	0.00	341.89
Cross Country FR	2,578.04	0.00	0.00	0.00	2,578.04
Danceline	1,255.62	687.00	0.00	0.00	568.62
District Funds	9,217.63	6,437.96	4,278.96	0.00	7,058.63
Elem Activity Acct	8,921.46	0.00	0.00	0.00	8,921.46
Elem PTO	3,523.56	227.29	1,385.60	0.00	4,681.87
Elem Student Council	282.34	0.00	0.00	0.00	282.34
Emergency Assistance	1,533.24	0.00	0.00	0.00	1,533.24
Ethnic Diversity Club	2,394.04	0.00	0.00	0.00	2,394.04
FCCLA	2,130.97	474.15	164.00	0.00	1,820.82
FFA	10,744.35	63.00	1,181.52	0.00	11,862.87
Football	2,242.01	0.00	0.00	0.00	2,242.01
Football FR	1,902.79	330.00	315.00	0.00	1,887.79
Girls BB	2,061.65	442.16	475.51	0.00	2,095.00
Girls BB FR	1,669.60	34.03	234.10	0.00	1,869.67
Golf	1,794.36	0.00	0.00	0.00	1,794.36
Golf FR	1,232.20	0.00	0.00	0.00	1,232.20
Homecoming	121.66	0.00	0.00	0.00	121.66
Honor Society	825.43	570.92	0.00	0.00	254.51
HS Girls Wrestling Fundraiser	2,056.59	0.00	0.00	0.00	2,056.59
HS Girls Wrestling	2,691.78	539.62	16.72	0.00	2,168.88
HS Student Council	1,619.31	0.00	369.00	0.00	1,988.31
M Club	3,172.36	459.48	0.00	0.00	2,712.88
Marketing Comm.	0.00	0.00	0.00	0.00	0.00
MS Activity Acct	6,128.82	0.00	607.21	0.00	6,736.03
MS Houses	2,090.25	0.00	0.00	0.00	2,090.25
Music Boosters	7,345.00	0.00	0.00	0.00	7,345.00
Musical	3,518.49	1,240.00	0.00	0.00	2,278.49
One Act Plays	2,088.00	0.00	0.00	0.00	2,088.00
Quiz Bowl	1,596.91	0.00	0.00	0.00	1,596.91
Resale	741.53	0.00	0.00	0.00	741.53
Scholarships	15,211.10	0.00	0.00	0.00	15,211.10
Secondary Act Acct	4,042.79	0.00	1,198.00	0.00	5,240.79
Soccer	2,901.05	0.00	0.00	0.00	2,901.05
Soccer FR	4,247.43	28.00	0.00	0.00	4,219.43
Speech	699.93	293.00	0.00	0.00	406.93
Teachers	3,063.71	0.00	0.00	0.00	3,063.71
Track	2,895.70	0.00	0.00	0.00	2,895.70
Track FR	5,214.80	0.00	0.00	0.00	5,214.80

Uniform Replacement	3,707.86	2,000.00	0.00	0.00	1,707.86
Volleyball	2,957.86	0.00	0.00	0.00	2,957.86
Volleyball FR	3,923.08	0.00	0.00	0.00	3,923.08
Water Quality Project	4,038.94	0.00	0.00	0.00	4,038.94
Weightroom	1,875.15	0.00	0.00	0.00	1,875.15
Wrestling	1,169.40	942.59	1,045.00	0.00	1,271.81
Wrestling FR	1,740.48	14.99	0.00	0.00	1,725.49
Yearbook	917.93	0.00	0.00	0.00	917.93
Youth Girls Athletics	0.00	0.00	0.00	0.00	0.00
	191,043.15	23,726.06	16,954.99	0.00	184,272.08

LUNCH FUND	Fund 06				
February 2024					
<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
FUND BALANCE	222,106.17	32,855.10	31,175.69	0.00	220,426.76
	222,106.17	32,855.10	31,175.69	0.00	220,426.76

Madison Public Schools					
STUDENT ACTIVITY FEE	Fund 12				
February 2024					
<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
FUND BALANCE	6,647.80	0.00	41.32	0.00	6,689.12
	6,647.80	0.00	41.32	0.00	6,689.12

Board Report

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
<u>Checking</u>	06			
Checking	06	Fund: 06	SCHOOL NUTRITION FUND	
LUNCHTIME SOLUTIONS, INC.		36496	Jan 2024 FFVP	##
LUNCHTIME SOLUTIONS, INC.		36548	Jan 2024 Lunch Program	##
LUNCHTIME SOLUTIONS, INC.		36551	Jan 2024 Trinity Lunches	##
			Vendor Total:	32,810.10
US BANK		240552340232076	Monnit- Monitoring for	##
		31100	Fridge/Freezer te	
			Vendor Total:	45.00
			Fund Total:	32,855.10
			Checking Account Total:	32,855.10

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 01 GENERAL FUND		
A TO Z VAC.N.SEW	2389	SUPPLIES	44.85	
		Vendor Total:		44.85
ALBRACHT DISPOSAL SERVICE	78834	WASTE DISPOSAL	350.00	
ALBRACHT DISPOSAL SERVICE	78835	WASTE DISPOSAL	325.00	
		Vendor Total:		675.00
Amend, Kayleen	022824 RECEIPT		28.00	
		Vendor Total:		28.00
APPEARA	0941675	SUPPLIES	57.69	
APPEARA	0941677	SUPPLIES	28.68	
APPEARA	0941679	SUPPLIES	63.34	
APPEARA	0943734	SUPPLIES	57.60	
APPEARA	0943735	SUPPLIES	63.25	
APPEARA	0945921	SUPPLIES	57.60	
APPEARA	0945925	SUPPLIES	63.25	
APPEARA	0948032	SUPPLIES	57.69	
APPEARA	0948033	SUPPLIES	63.25	
APPEARA	0950058	SUPPLIES	57.60	
APPEARA	0950061	SUPPLIES	63.25	
		Vendor Total:		633.20
APPLE COMPUTER, INC.	MA67019046	SUPPLIES	129.00	
		Vendor Total:		129.00
APTEGY	INV20924	SUBSCRIPTION	3,605.00	
		Vendor Total:		3,605.00
BIG COUNTRY AUTO	76092	MAINTENANCE	261.74	
BIG COUNTRY AUTO	76118	MAINTENANCE	57.82	
		Vendor Total:		319.56
CENTRAL NEBRASKA REHAB SERVICES	14769	SERVICES	3,840.17	
		Vendor Total:		3,840.17
CHOICE FOODS	001082211503	SUPPLIES	5.39	
CHOICE FOODS	001086481300	SUPPLIES	43.14	
CHOICE FOODS	002059820937	SUPPLIES	49.53	
CHOICE FOODS	002066900912	SUPPLIES	54.13	
CHOICE FOODS	00207639119	SUPPLIES	204.96	
CHOICE FOODS	002087970845	SUPPLIES	353.52	
CHOICE FOODS	002091231256	SUPPLIES	23.85	
CHOICE FOODS	021924 RECEIPTS	SUPPLIES	135.23	
CHOICE FOODS	0224 STMT	SUPPLIES	142.64	
		Vendor Total:		1,012.39
CHONA'S	021324 RECEIPT	SUPPLIES	150.00	
CHONA'S	022824 RECEIPT	SUPPLIES	45.00	
		Vendor Total:		195.00
CITY OF MADISON	0224 5045001	UTILITIES	775.27	
CITY OF MADISON	0224 5095001	UTILITIES	34.22	
CITY OF MADISON	0224 5097002	UTILITIES	258.65	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
CITY OF MADISON	0224 5181001	UTILITIES	185.31	
CITY OF MADISON	0324 7007001	UTILITIES	2,424.86	
CITY OF MADISON	0324 7008001	UTILITIES	3,868.05	
		Vendor Total:		7,546.36
DIVOT'S	12613	TRAVEL	125.00	
		Vendor Total:		125.00
EAKES OFFICE SOLUTIONS	8874621-1	SUPPLIES	331.84	
EAKES OFFICE SOLUTIONS	8880829-0	SUPPLIES	18.01	
EAKES OFFICE SOLUTIONS	8885671-0	SUPPLIES	250.98	
EAKES OFFICE SOLUTIONS	8885671-1	SUPPLIES	503.76	
EAKES OFFICE SOLUTIONS	8890760-1	SUPPLIES	300.00	
EAKES OFFICE SOLUTIONS	8892233-0	SUPPLIES	99.29	
EAKES OFFICE SOLUTIONS	8892234-0	SUPPLIES	308.03	
		Vendor Total:		1,811.91
ECOLAB PEST ELIMINATION DIVISION	4583752	PEST CONTROL	131.60	
		Vendor Total:		131.60
EDUCATIONAL SERVICE UNIT #1	SP7494	SERVICES	298.12	
		Vendor Total:		298.12
EDUCATIONAL SERVICE UNIT #8	INV-010296	DISTANCE LEARNING	1,605.78	
EDUCATIONAL SERVICE UNIT #8	INV-010321	PROF DEV	80.00	
EDUCATIONAL SERVICE UNIT #8	INV-010348	SERVICES	32,881.70	
EDUCATIONAL SERVICE UNIT #8	INV-010364	SERVICES	17,200.00	
EDUCATIONAL SERVICE UNIT #8	INV-010375	SERVICES	3,360.00	
EDUCATIONAL SERVICE UNIT #8	INV-010384	SERVICES	3,317.60	
		Vendor Total:		58,445.08
ELKHORN VALLEY MUSEUM	PO2233	ADMISSION	140.00	
		Vendor Total:		140.00
FAMILY ZONE INC	INUS0004481	SUBSCRIPTION	5,805.75	
		Vendor Total:		5,805.75
FRONTIER	0224 STMT	PHONE SERVICE	887.12	
		Vendor Total:		887.12
GOPHER SPORTS EQUIPMENT	IN355259	SUPPLIES	53.88	
GOPHER SPORTS EQUIPMENT	IN355259 -	SUPPLIES	29.95	
		Vendor Total:		83.83
GREATAMERICA FINANCIAL SERVICES CORPORATION	36008282	COPIER LEASE	2,922.01	
		Vendor Total:		2,922.01
HELVIE, CATHY	0224 STMT	MILEAGE	750.40	
		Vendor Total:		750.40
HOME DEPOT PRO, THE	791995103	SUPPLIES	526.44	
		Vendor Total:		526.44
JACKSON SERVICES	5232225	SUPPLIES	79.56	
JACKSON SERVICES	5232226	SUPPLIES	154.32	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
JACKSON SERVICES	5241808	SUPPLIES	79.56	
JACKSON SERVICES	5241809	SUPPLIES	154.27	
		Vendor Total:		467.71
JOHNSON'S, INC	18624	REPAIRS	1,023.00	
		Vendor Total:		1,023.00
JOSTEN'S INC	33116897	SUPPLIES	279.40	
JOSTEN'S INC	777446	SUPPLIES	179.61	
		Vendor Total:		459.01
KOBZA, SYDNEY	0224 REIMB	MILEAGE	183.58	
		Vendor Total:		183.58
LARSEN, ETHAN	0224 REIMB	MILEAGE	152.76	
		Vendor Total:		152.76
LINCOLN ELECTRIC COMPANY, THE	912815220	SUPPLIES	240.46	
LINCOLN ELECTRIC COMPANY, THE	912815227	SUPPLIES	830.84	
		Vendor Total:		1,071.30
LUNCHTIME SOLUTIONS, INC.	INV-36642	SUPPLIES	443.22	
		Vendor Total:		443.22
MATHESON TRI-GAS INC	0029220893	SUPPLIES	113.57	
		Vendor Total:		113.57
MENARDS - NORFOLK	50478	SUPPLIES	(25.98)	
MENARDS - NORFOLK	50480	SUPPLIES	8.99	
MENARDS - NORFOLK	53571	SUPPLIES	180.20	
MENARDS - NORFOLK	53915	SUPPLIES	128.89	
MENARDS - NORFOLK	53930	SUPPLIES	18.10	
MENARDS - NORFOLK	54065	SUPPLIES	43.48	
MENARDS - NORFOLK	54111	SUPPLIES	46.29	
MENARDS - NORFOLK	54257	SUPPLIES	228.82	
		Vendor Total:		628.79
MENARDS-COLUMBUS	2582	SUPPLIES	52.62	
		Vendor Total:		52.62
MPS-PETTY CASH	0224 REIMB - 1	REIMBURSEMENT	500.00	
MPS-PETTY CASH	0224 REIMB - 2	REIMBURSEMENT	500.00	
		Vendor Total:		1,000.00
NE REGIONAL DEAF ED PROGRAM	0224 STMT	SERVICES	119.04	
		Vendor Total:		119.04
NEBRASKA AIR FILTER, INC.	0420503-IN	SUPPLIES	313.49	
		Vendor Total:		313.49
NEBRASKA ASSOCIATION OF SCHOOL BOARDS	24-25 MEMBERSHIP	MEMBERSHIP	4,609.00	
		Vendor Total:		4,609.00
NETA SPRING CONFERENCE	261154	REGISTRATION	914.00	
		Vendor Total:		914.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>		
NORFOLK LODGE & SUITES, AN ASCEND COLLECTION HOTEL	0224 STMT	TRAVEL	1,290.00		
				Vendor Total:	1,290.00
NORTHEAST COMMUNITY COLLEGE	141491	REGISTRATION	210.00		
NORTHEAST COMMUNITY COLLEGE	202420	SUPPLIES	171.20		
NORTHEAST COMMUNITY COLLEGE	60641	TRAINING	390.00		
				Vendor Total:	771.20
NORTHEAST NEBRASKA JUVENILE SERVICES	0224 STMT	REIMBURSEMENT	6,650.61		
				Vendor Total:	6,650.61
ONEIDA AIR SYSTEMS	516671	SUPPLIES	6,324.57		
ONEIDA AIR SYSTEMS	516785	SUPPLIES	218.75		
				Vendor Total:	6,543.32
PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	3318735166	METER LEASE	165.54		
				Vendor Total:	165.54
PIZZA HUT OF MADISON	021524 RECEIPT	SUPPLIES	231.08		
PIZZA HUT OF MADISON	022224 RECEIPT	SUPPLIES	112.92		
				Vendor Total:	344.00
ROSS, KENDRA	0224 REIMB	MILEAGE	112.56		
				Vendor Total:	112.56
SCHMIDT, COURTNEY	0324 STMT	MILEAGE	23.45		
				Vendor Total:	23.45
SHORT STOP, THE	9694656	FUEL	3,993.58		
				Vendor Total:	3,993.58
UNIVERSITY OF NE - LINCOLN	2402	ADMISSION	216.00		
				Vendor Total:	216.00
VARGAS, SHIRLEY	0224 REIMB	MILEAGE	183.58		
				Vendor Total:	183.58
VOLKMAN PLUMBING & HEATING	215498	SUPPLIES	231.24		
VOLKMAN PLUMBING & HEATING	215684	REPAIRS	1,312.02		
VOLKMAN PLUMBING & HEATING	215689	REPAIRS	6,095.12		
				Vendor Total:	7,638.38
WALMART COMMUNITY	020424 RECEIPT	SUPPLIES	120.67		
				Vendor Total:	120.67
WATER ENGINEERING INC	IN142126	WATER SERVICE	207.50		
WATER ENGINEERING INC	IN142173	WATER SERVICE	295.04		
				Vendor Total:	502.54
WEMHOFF, KELLI	0224 REIMB	MILEAGE	174.87		
				Vendor Total:	174.87
WEST MUSIC	SI2372992	REPAIRS	108.01		
				Vendor Total:	108.01

Board Report

Unposted; Batch Description MARCH 2024 GENERAL FUND INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
WINSUPPLY NORFOLK NE CO	586273 01	SUPPLIES	156.00	
		Vendor Total:		156.00
WOODRIVER ENERGY	378344	UTILITIES	6,811.60	
		Vendor Total:		6,811.60
		Fund Total:		137,312.79
		Checking Account Total:		137,312.79

September 2023 Board Meeting:

Depreciation Fund:

Platte River Designs \$ 6,825.00 Last payment on fixing retaining wall at elementary

Special Building Fund:

DWB \$ 62,539.84 Elementary/Bus Barn Projects

Five Points Bank \$ 62,291.66 Interest payment on Elementary/Bus Barn projects

Heartland Communications \$ 6,890.00 Cameras and access points in elementary addition

Stone Paving \$ 4,000.00 Seal coating on paving

October 2023 Board Meeting:

Bond Fund:

BOK Financial \$5,953.58

QP Fund:

Computershare \$700.00 IRS Reporting Fee

Special Building Fund:

DWB \$ 168,401.87 Elementary Project

DWB \$ 18,918.48 Bus Barn Project

Fakler \$ 182.50 Elementary/Bus Barn Projects

November 2023 Board Meeting:

Bond Fund:

BOK Financial \$203,996.25 Principal and Interest Due December 15, 2023

December 2023 Board Meeting:

Special Building Fund:

Five Points Bank \$ 716,292.01 New Gym Payment

January 2024 Board Meeting:

No New Bills

February 2024 Board Meeting:

Depreciation

Volkman Plumbing \$ 7,107.00 Heat Pump

QP Fund

Computershare \$ 262.60 Payment

March 2024 Board Meeting:

Bond Fund:

BOK Financial \$ 698.12 Interest Payment

Special Building Fund:

Five Points Bank \$ 61,614.57 Interest payment on Elementary Project

MADISON PUBLIC SCHOOLS

TREASURER'S REPORT

February 29, 2024

<u>General Fund</u>					<u>BALANCE</u>	<i><u>Last year's balance</u></i>
Balance Forward as of	<u>January 31, 2024</u>				\$3,197,210.86	
Receipts		+	\$	424,115.59		
Expenditures		-	\$	783,602.10		
Balance as of	<u>February 29, 2024</u>				<u>\$2,837,724.35</u>	\$2,022,248.58
<u>Employee Benefit Fund</u>						
Balance Forward as of	<u>January 31, 2024</u>				\$16,342.54	
Receipts		+	\$	3,746.74		
Expenditures		-	\$	4,732.09		
Balance as of	<u>February 29, 2024</u>				<u>\$15,357.19</u>	\$9,647.34
<u>Petty Cash Fund</u>						
Balance Forward as of	<u>January 31, 2024</u>				\$2,146.29	
Receipts		+	\$	1,592.71		
Expenditures		-	\$	1,502.33		
Balance as of	<u>February 29, 2024</u>				<u>\$2,236.67</u>	\$2,390.06
Total Assets for General Fund					\$2,855,318.21	\$2,034,285.98
<hr/>						
<u>Depreciation Fund</u>						
Balance Forward as of	<u>January 31, 2024</u>				\$357,354.07	
Receipts		+	\$	911.49		
Expenditures		-	\$	7,107.00		
Balance as of	<u>February 29, 2024</u>				<u>\$351,158.56</u>	\$436,163.02
<u>Bond Fund</u>						
Balance Forward as of	<u>January 31, 2024</u>				\$175,740.68	
Receipts		+	\$	3,714.36		
Expenditures		-				
Balance as of	<u>February 29, 2024</u>				<u>\$179,455.04</u>	\$177,451.01
<u>Qualified Capital Purpose Fund</u>						
Balance Forward as of	<u>January 31, 2024</u>				\$607,128.73	
Receipts		+	\$	2,321.04		
Expenditures		-	\$	262.60		
Balance as of	<u>February 29, 2024</u>				<u>\$609,187.17</u>	\$573,868.93
<u>Special Building Fund</u>						
Balance Forward as of	<u>January 31, 2024</u>				\$1,875,086.52	
Receipts		+	\$	23,654.65		
Expenditures		-				
Balance as of	<u>February 29, 2024</u>				<u>\$1,898,741.17</u>	\$1,252,753.43
<hr/>						
<u>Investment Checking</u>						
Balance Forward as of	<u>January 31, 2024</u>				\$348,232.07	
Receipts		+	\$	1,244.51		
Expenditures		-	\$	-		
Balance as of	<u>February 29, 2024</u>				<u>\$349,476.58</u>	\$336,147.56

GENERAL FUND RECEIPTS		Through February 29, 2024			
LINE #	DESCRIPTION	BUDGET	CURRENT RECEIPTS		
	TOTAL LOCAL	\$ 6,450,053.00	\$ 3,084,172.62		
	TOTAL STATE AID	\$ 818,170.00	\$ 602,687.51		
	TOTAL FEDERAL	\$ 1,434,085.00	\$ 777,394.03		
1510	Interest		\$ 41,791.88		
1800	Community Service (ChildCare)		\$ 37,326.00		
1920	Grants/Donations				
2210	ESU Receipts		\$ 5,995.22		
3120	SPED		\$ 291,362.00		
3125	SPED - Transportation				
3155	Textbook Loan				
3400	State Apportionment				
3551	Education Quest		\$ 500.00		
3512	Distance Learning				
3535	High Ability Learners		\$ 5,920.00		
3590/3599	Other State Receipts		\$ 42.28		
4105	ERate				
4212	Title I - Support For Improvement				
4310	REAP		\$ 3,372.00		
4421/22/23	IDEA - ARP				
4505	Title I		\$ 37,214.00		
4508	Title ID Delinquent Ed		\$ 2,457.00		
4509	Title IIA		\$ 6,259.00		
4510	Title IV ESSA				
4512	IDEA Base				
4516/4518	Idea Prop Share/Poverty		\$ 1,327.00		
4521	IDEA PS		\$ 25,559.00		
4526	Migrant		\$ 39,878.00		
4530	Family Literacy/Other Federal Receipts				
4531	21st Century		\$ 13,712.00		
4708	Medicaid in Public Schools		\$ 5,467.52		
4709	Neb-Mac Funds		\$ 3,451.31		
4991/4969	ESSA		\$ 23,356.00		
4997	ESSER 11		\$ 33,616.00		
4996/4998	ARP		\$ 179,208.00		
5690	Non Revenue Receipts		\$ 1,606.70		
6988/6989	ESSER		\$ 59,765.00		
			ESTIMATED BUDGET OF EXPENDITURES		
		CURRENT BUDGET	CURRENT SPENDING		Remaining
1100	REGULAR EDUCATION	\$ 5,232,686.00	\$ 2,097,177.31		60%
1200	SPECIAL EDUCATION	\$ 900,000.00	\$ 478,803.81		47%
2100/2190	SUPPORT SERVICES - PUPILS	\$ 800,000.00	\$ 317,911.53		60%
2200	SUPPORT SERVICES - STAFF	\$ 250,000.00	\$ 91,687.98		63%
2310	BOARD OF EDUCATION	\$ 60,000.00	\$ 18,328.30		69%
2320	EXECUTIVE ADMINISTRATION	\$ 200,000.00	\$ 88,692.31		56%
2330	DISTRICT LEGAL SERVICES	\$ 25,000.00	\$ 2,900.00		88%
2410	OFFICE OF THE PRINCIPAL	\$ 425,000.00	\$ 126,930.68		70%
2500	GENERAL ADMINISTRATION/BS	\$ 300,000.00	\$ 119,745.36		60%
2600	MAIN. & OPERATION OF BLDS.	\$ 890,000.00	\$ 332,735.74		63%
2710	REGULAR TRANSPORTATION	\$ 200,000.00	\$ 55,988.29		72%
2712/2730	SCHOOL AGE SPED TRAN.	\$ 44,322.00	\$ 36,403.54		18%
3155	TEXTBOOK LOAN	\$ 5,000.00			
3300	COMMUNITY SERVICES (Childcare)	\$ 100,000.00	\$ 98,031.10		
3400	PRIVATE/CATEGORICAL GRANTS	\$ 20,000.00			
3535/3551	STATE PROGRAMS	\$ 25,000.00	\$ 5,018.87		
6000	FEDERAL PROGRAMS	\$ 1,571,000.00	\$ 615,465.20		61%
8000	TRANSFER TO DEPRECIATION	\$ -			
8000	TRANSFER TO ATHLETICS/LUNCH	\$ 40,000.00			
8000	TRANSFER TO OTHERS				
	BUDGET GROWTH	\$ 200,000.00			100%
	TOTAL BUDGET	\$ 11,288,008.00	\$ 4,485,820.02		60%

Madison Public Schools

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Superintendent

Jim Crilly

HS Principal

Reid Ehrisman

MS Principal/EL

Karla Kush

Elementary Principal

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Elementary Phone (402) 454-2656 Fax (402) 454-3978

Travis Jordan

Director of CAI

Landonn Mackey

Athletic Director

Celine Filsinger

Office Manager/HR

The mission of Madison Public Schools is to prepare students to be competent, confident, productive, and responsible citizens.

March 2024 High School Principal Report- Jim Crilly

ENROLLMENT

9th 39 students

10th 46 students

11th 34 student

12th 43 students

Total Enrollment 162 Students

ATTENDANCE

9th 94.22%

10th 93.03%

11th 89.86%

12th 89.80%

Total Average for February 91.79%

HS/MS student handbook will be submitted at April Board meeting with any modifications.

ACT Testing took place February 28th. This was an additional ACT, only students that wanted to take the test participated (20+). The ACT that all Juniors MUST take is April 17th.

Student Registration has taken place, Ms. Jurries is putting numbers of students registered for all classes at this time. Numbers will be given to teachers to help out with material purchases for next year 24-25

Academy of Honor nominations will be brought to the April Board meeting. Nominations are due April 1st to give Student Council time to review nominations.

Madison FFA has 35 members involved, State FFA is April 3,4,5 in Lincoln. District FFA was held in Norfolk on February 26th, at this time results are not in yet.

All HS teacher observations are complete for the 23-24 school year.



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Mrs. Kush – March 4, 2024
Elementary Principal

Number of Students in Elementary School

Grade Level	3/4/24	2/8/24	1/4/24	12/7/23	11/8/23	10/5/23	9/7/23	8/10/23
PreK-3	31	31	31	31	31	30	30	30
PreK-4	36	37	40	40	41	40	40	40
Kindergarten	34	34	35	36	35	35	34	37
1 st Grade	37	38	37	37	37	36	36	37
2 nd Grade	36	35	34	34	34	33	34	33
3 rd Grade	38	36	36	37	37	38	38	37
4 th Grade	39	38	39	39	40	41	41	42
5 th Grade	37	38	37	37	37	36	35	34
Total	288	287	289	291	292	289	288	290
						Last year ended with 279		

Attendance Percentage

Feb. 2024	Jan. 2024	Dec. 2023	Nov. 2023	Oct. 2023	Sept. 2023	Aug. 2023
92.3%	93.6%	96.55%	95.43%	96%	95%	95%

1. Parent Teacher Conferences at 91.5% in attendance. Many teachers were able to reach out to parents via phone calls to update them on their child's progress and concerns if the parents did not make it in to school.
2. Formal evaluations for certified staff are complete! I am now starting to meet with classified staff that are primarily at the elementary building for their evaluations.
3. On Tuesday, March 5th, Ms. Herchenbach along with the FCCLA students put on a Dr. Seuss festival to celebrate his birthday. This was incredible seeing high school students interacting with the elementary and adding some fun into the afternoon prior to Spring Break.
4. I'm working on going through the elementary handbook and will have suggestions on changes at the April Board meeting.

5. My written NE Capstone Project and Presentation is due next month. I will then be taking the work that's been done at the elementary and presenting at LaVista on April 11th. I am so pleased with the growth mindset and changes in practice that my MTSS team and teachers/staff have done this past year!



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Director of CAI

Crystal Ernst

Instructional Coach

Landonn Mackey

Athletic Director

Celine Filsinger

Office Manager

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Mr. Ehrisman- March 5, 2024

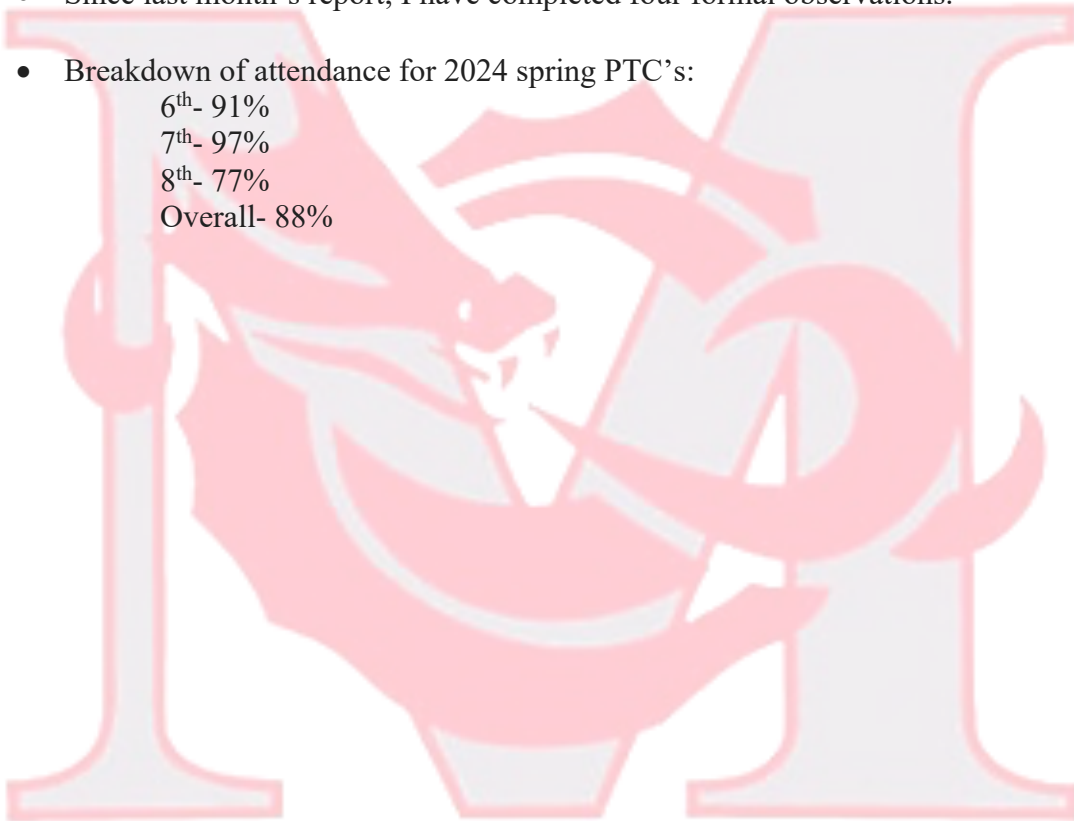
Grade Level	Current as of 3/5/24	Start of the year 8/11/23
6th Grade	32	33
7th Grade	36	36
8th Grade	35	34
MS Total	103	103

Grade Level	Attendance as of 3/5/24	8/10-8/31	9/1-9/30	10/1-10/31	11/1-11/30	12/1-12/20	1/4-1/31	2/1-2/29
6th Grade	95.89%	96.61%	95.21%	95.82%	96.02%	94.98%	96.23%	96.46%
7th Grade	94.69%	90.53%	95.40%	95.18%	96.59%	94.64%	93.66%	93.70%
8th Grade	94.01%	95.59%	95.66%	94.38%	93.62%	90.22%	94.57%	93.51%
MS Total	94.83%	94.10%	95.43%	95.10%	95.39%	93.21%	94.77%	94.50%

# of students in AMP	
Week 20 (2/13)	5
Week 21 (2/20)	3
Week 22 (2/27)	6
Week 23 (3/5)	6

- ELPA21 testing is nearing completion. Thank you to Mr. Jordan and Mr. Mackey for the work they have put in to getting this four part test completed by all our EL students.
- The MS MTSS Team attended the Tier 2 and Tier 3 workshop hosted by ESU8 on February 20th.
- Several of our MS students competed at the annual ESU8 Quiz Bowl competition on February 27th. The team went 1-2, defeating Atkinson St. Joseph and falling to O'Neill St. Mary and Summerland.

- Our 7th grade students took part in INVENTURE Day hosted by the UNL Extension Office on February 29th. Students were tasked with developing their own unique business around a given product. Student teams moved through the INVENTURE Factory completing challenges to cultivate their business idea. At the end of the assembly line, they presented their ideas to local business mentors.
- We hosted our final Migrant P.A.C. meeting for the school year on February 28th.
- We were informed by Benjamin Zink, the NDE Title-1C program director, on February 23rd that they will be moving the migrant service provider support to ESU7. ESU7 is currently supporting our migrant identification and recruitment, as well as our data collection. Our current service providers were made aware of this change which is effective September 1st, 2024.
- Since last month's report, I have completed four formal observations.
- Breakdown of attendance for 2024 spring PTC's:
 - 6th- 91%
 - 7th- 97%
 - 8th- 77%
 - Overall- 88%



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Curriculum, Assessment and Instruction

March 2024

Curriculum:

- During Early Dismissal CSI Days, our staff is continuing to Vertically Align our Curriculum.
 - identify updated “Essential Standards” for each grade level in each content area.
 - create learning targets that will ensure that students are meeting these standards.
 - establish an effective assessment system

Assessment:

- ELPA testing is Complete at Middle and High School (49 students)
 - 64 Elementary Students (last month) 3 moved out, but 5 moved in, so 66
 - Finishing the Speaking test in K-3 this week (Must be completed by 15th)
- PreACT for all Sophomores will be Thursday, March 28.
- NSCAS ACT for 3rd Year Cohort Scheduled for April 17.
 - Students that signed up for the extra ACT session on February 28th were very grateful for the opportunity. We are going to try to provide a similar opportunity next Fall for our Juniors.
- NSCAS Growth Testing Window is April 1 - May 10.
 - Math and ELA for all students grades 3-8
 - Science for Grades 5 and 8
- Acadience Spring Benchmark K-6 April 30-May 1

Instruction:

- We are waiting on the final write-up from our External Accreditation Visit
 - Their recommendation regarding instruction fits well with steps we already have in place.

Goal #2 - Instruction

- Select and implement one formalized instructional model with fidelity.
 - Prioritize curriculum alignment vertically and horizontally and set learning goals and objectives
 - Determine non-negotiables to make measurable and evaluate systemically
 - Create cohesive efforts to align with district processes (walkthroughs, observation and evaluation tools, etc)
 - Ensure collaborative efforts between staff and administration to accomplish this goal

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March 2024 Board Report Landonn Mackey, Athletic Director

MS Sports Participation by Season

	Fall (9/6)	Winter (3/2)	Spring
Boys	25 (83%)	26 (62%)	TBD
Girls	17 (41%)	19 (32%)	TBD
Total	42 (59%)	45 (43%)	

MS Sports Participation by Sport

	Start	Complete
Football	22	19
Volleyball	23	20
Cross Country	11	10
Girls Basketball	21	14
Boys Basketball	17	16
Girls Wrestling	5	5
Boys Wrestling	10	10

HS Sports Participation by Season

	Fall (9/6)	Winter (3/2)	Spring
Boys	37 (47%)	33 (42%)	TBD
Girls	43 (51%)	41 (49%)	TBD
Total	80 (49%)	60 (46%)	

HS Sports Participation by Sport

	Start	Complete
Football	26	24
Volleyball	26	23
Cross Country	17	15
Girls Basketball	21	15
Boys Basketball	25	22
Girls Wrestling	10	5
Boys Wrestling	14	11

- Girls Sub-District Basketball held at Battle Creek.
- Boys Sub-District Basketball held at Norfolk Catholic.
- Special thank you to the Madison Junior Wrestling Club for supporting our wrestling teams.
- Also, special thank you to Tyson Foods & Katie O'Brien for organizing post-game meals for high school athletes.
- Girls Soccer is off to a good start with consistent attendance through two weeks. Five JV games have been scheduled for this spring. I will report again in April for a recommendation.
- Receiving price quotes for a divider curtain & shot clocks for the new gym.
- Youth Sports – Youth WR continues to practice twice per week with weekend tournaments. Coaches are going to work with the After School Program to organize camps.
- HS Spring sports started on Monday, February 26th & MS on March 12th.
- Uniforms have been purchased for football next fall. Boys soccer uniforms arrived this week & volleyball uniforms are due for next fall.

February Varsity Scoreboard

Girls Wrestling

State Wrestling

105 – Elizabeth Juan Lucas – 0-2

Boys Wrestling

District Wrestling

106 – Alexander Carnes – 1-2

113 – Francisco Juan Lucas – 3-1 (3rd)

120 – Kevin Pedraza – 2-2

132 – Adan Hoff – 1-2

138 – Dagoberto Gastelum – 4-0 (1st)

144 – Alexander Molina – 5-1 (3rd)

157 – Ulises Avila – 1-2

175 – Mauricio Hernandez – 0-2

190 – Julian Garcia – 0-2

State Wrestling

113 – Francisco Juan Lucas- 0-2

138 – Dagoberto Gastelum – 3-2 (5th)

144 – Alex Molina – 0-2

Girls Basketball (6-14)

Neligh-Oakdale (2/5) – Lost 44-31

West Point-Beemer (2/6) – Lost 52-36

David City (2/8) – Lost 57-13

Pierce (2/12) – Lost 44-20

Boys Basketball (11-11)

Neligh-Oakdale (2/5) – Won 56-45

West Point-Beemer (2/6) – Lost 60-43

David City (2/8) – Lost 44-38

Wisner-Pilger (2/16) – Lost 56-54

LHNE (2/20) – Lost 45-35

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The mission of Madison Public Schools is to prepare students to be competent, confident, productive, and responsible citizens.

I am so proud of the results from the external visit for Madison Public Schools. The committee was so impressed with each facet of the school. Many positive things came out of the three day visit. Thank you to all of you for showing up on Wednesday night for the opening. The work that the CIP committee and administration put in over the last 5 years, the excellent job by the teachers/classified staff, students, parents, and the entire school system as a whole shows all of the great things happening at MPS!!

Buildings and Grounds committee met on February 27 to discuss the HVAC system for the south gym and HS commons. We had two proposals to consider. One is to replace the system we currently have with the same brand and keep all the pipes the same, etc. The second proposal is to replace the whole system with a new system and change pipes and all. I have included the information on the action item.

I would like to do five rooms of carpet at the elementary. I have it on the agenda as an action item. We have not decided on carpet vs LVP yet, but will get samples figured out with the teachers between now and the end of the year.

I have included a few policies. They are long, so only 3001-3005 and 6037 left from our January meeting. Here is the response from Steve at KSB regarding the wording in 6037-That provision ("There is no right to force any material to be included or excluded.") means that no teacher, patron, student, or other non-board or administrator may force any book to be included or excluded from the library. In other words, the content of the library is an administrator/board decision.

I have the new van from Cornhusker on as an action item.

I am hoping to have the MS Title I teacher position wrapped up before the meeting, so that is on there for your consideration.

I have a couple bids on phone systems. The current phone system is not very functional and the person that works on them from Frontier is retiring. I know we have talked about this before, but now we have some options.

Classified employess committee also met on February 27 to discuss compensation for 2024-25 school year, so there is an action item on for your consideration.

Mr. Mackey and I are headed to Fillmore Central (Geneva) on March 12-13 to do their external visit. I am lead on the project and will submit the report to NDE. I do

these visits to see other schools and get ideas for my own school. Always great learning.

We will be receiving \$844,893 in state aid next year. This is up slightly from this year, as we reviewed \$818,170.

Wakefield is joining the EHC. Ponca is joining the Mid States and Logan View is staying in the same conference that they are in currently, so not much will change as a conference.

I will be attending NRCSA conference on March 14-15 in Kearney, so I won't be in the building much that week!!





J OHNSON'S PLUMBING & HEATING, INC.

707 EAST NORFOLK AVENUE
CALL (402) 371-7833

NORFOLK, NEBRASKA 68701
FAX (402) 371-7568

November 27, 2023

Madison High School
700 Kent Street
Madison, NE 68748

Attn: Jim Thornburg

RE: Condensing Unit for Gymnasium

Johnson's Plumbing & Heating, Inc. proposes labor and material as per the following scope:

- Remove and discard of existing equipment.
- Install (2) Daikin RCS20H240C condensing units.
- (2) Single-circuit evaporator coils.
- Pressure test existing refrigeration piping and reuse.
- Control wiring by Engineered Controls included.
- Start and confirm proper operations.
- 1-year installation warranty.

Bid at \$62,873.00

Note: Price is valid for 15 days from date of quote. Johnson's Plumbing & Heating excludes demolition of mezzanine wall for coil access, electrical wiring and additional refrigerant. If additional refrigerant is needed, it will be billed at \$45 per pound.

Thank you,

Trevor Dredla
Johnson's Plumbing & Heating, Inc.

This Bid Proposes to install New Daikin units (which are the same manufacturer we have now) and only offers a 1 year warranty. I personally feel that this will only be a band aid for the problems we are currently dealing with.

Accepted By _____

Date _____

Credit card payments in excess of \$500.00 are subject to processing fees of 4%.
Payment for materials is due prior to or at time of delivery.

RESIDENTIAL ■ COMMERCIAL
PLUMBING ■ HEATING ■ AIR CONDITIONING ■ SHEETMETAL

VOLKMAN PLUMBING & HEATING, INC.

211 S 3rd Street
Norfolk, NE 68701

PH: 402-371-0316
FX: 402-371-2841

November 14, 2023

The new system will keep the oil at the compressors eliminating the need to push oil to such a great distance. There will be no excess oil flowing back to the compressors causing spider cracks in the coil and tubing.

Madison Public Schools
PO Box 450
Madison, NE 68748

RE: East and West Gym Units

We propose to remove the (2) outdoor air conditioning condensing units and evaporator coils in the gym units east and west. We will install new Carrier 20-ton outdoor heat pumps and custom-built evaporator coils to match this system complete with new insulated refrigerant piping that will be installed above the roof along the side of the building for the sum of:

\$ 173,616.00

Excludes: controls, electrical, roofing, painting and patching.

Please Note: The reason we are quoting both units together is because of all the changes coming with the equipment. When these units are gone, the next models built will be a new generation that will have different controls and refrigerant that can be a nightmare for servicing.

Availability: We would not be available to start this until Spring 2024.

Thank you for the opportunity to quote this work for you. Please feel free to contact the office if you have any questions.

Sincerely,



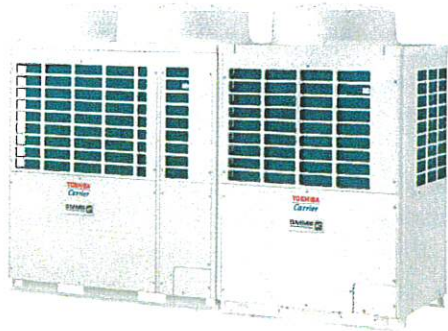
Paul Gohring
PG/do/Madisonpublicschools

SMMS-e Dual VRF Outdoor Unit MMY-AP2406HT9P-UL - Heat Pump

TOSHIBA
Carrier

Submittal Data

Job Name _____ Location _____
Tag _____



SMMS-e VRF Heat Pump Features

- 12 and 8-ton modules are twinned to form a 20-ton system
- Modules have 2 inverter-driven twin rotary compressors
- Backup capability due to multiple compressors
- Compressor speed varied in 0.1 Hz increments for comfort and efficiency
- Direct drive, inverter-driven 64-step outdoor motor
- 985 ft (300 m) actual total system piping (liquid line)
- 623 ft (190 m) actual piping length from outdoor unit to furthest fan coil
- Up to 330 ft (100 m) control wiring between outdoor units
- Up to 6560 ft (2000 m) control wiring between the outdoor unit and indoor units
- Operating temperature range
Cooling (db): 14 to 122 F (-10 to 50 C)
Heating (wb): -13 to 60 F (-25 to 15.6 C)
- Protection: high pressure switch, low pressure sensor and switch, process controller board fuse, inverter overload protection
- 7-year compressor limited warranty, 5-year parts limited warranty

Header Unit Model	MMY-MAP1446HT9P-UL	
Follower Unit Model	MMY-MAP0966HT9P-UL	
PERFORMANCE		
Rated Cooling Capacity	Btu/h	230,000
Rated Heating Capacity	Btu/h	256,000
Maximum Total Connected Indoor Unit Capacity*		Up to 150%
COOLING EFFICIENCY†		
EER/IEER, Ducted FCUs		12.10 / 20.60
EER/IEER, Ductless FCUs		12.00 / 24.10
HEATING EFFICIENCY†		
COP at 47 F, Ducted FCUs		3.95
COP at 47 F, Ductless FCUs		3.75
Fan Type (Qty)		Propeller (3)
Airflow, Standard Range	CFM	9760 + 7480
Twinned System Sound Pressure, Cooling/Heating	dBA	65.5 / 66
External Static Pressure**	in. wg	0.16
ELECTRICAL		
Power Supply	V/Ph/Hz	208-230/3/60
Minimum Circuit Amps (MCA)††	A	54 + 36
Recommended Fuse Size††	A	60 + 40

LEGEND

db	—	Dry Bulb
COP	—	Coefficient of Performance
EER	—	Energy Efficiency Ratio
FCU	—	Fan Coil Unit
IEER	—	Integrated Energy Efficiency Ratio
wb	—	Wet Bulb

COMPRESSORS		
Type (Number)	Inverter Twin Rotary (4)	
Motor Output	kW	2 x 5.4 + 2 x 3.0
FAN MOTOR		
Motor Type (Steps)	Inverter Direct Driven (64)	
Motor Output	kW	1.0 + 1.0 + 1.0
PHYSICAL DATA		
Pipe Connection Size - Liquid (High Pressure)***	in.	3/4 (Flare)
Pipe Connection Size - Gas (Low Pressure)***	in.	1-3/8 (Brazed)
Balance	in.	3/8 (Flare)
Refrigerant	R-410A	
Factory Charge†††	lb	2 x 25.4
External Finish	Munsell 1Y8.5/0.5	
Header Unit/Follower Unit Width	in.	63 / 47-9/16
Header Unit/Follower Unit Height	in.	72-7/8 / 72-7/8
Header Unit/Follower Unit Depth	in.	30-11/16 / 30-11/16
Header Unit/Follower Unit Net Weight	lb	838 + 684
REQUIRED ACCESSORY		
Twining Kit 1 and 2	RBM-BT14UL	

*When total connected indoor unit capacity exceeds 135%, number and types of indoor units are limited.

†Rated per AHRI (Air-Conditioning, Heating and Refrigeration Institute) 1230 Standard.

Cooling: Indoor 80 F (27 C) db/67 F (20 C) wb; Outdoor 95 F (35 C) db

Heating: Indoor 70 F (21 C) db; Outdoor 47 F (8 C) db/43 F (6 C) wb

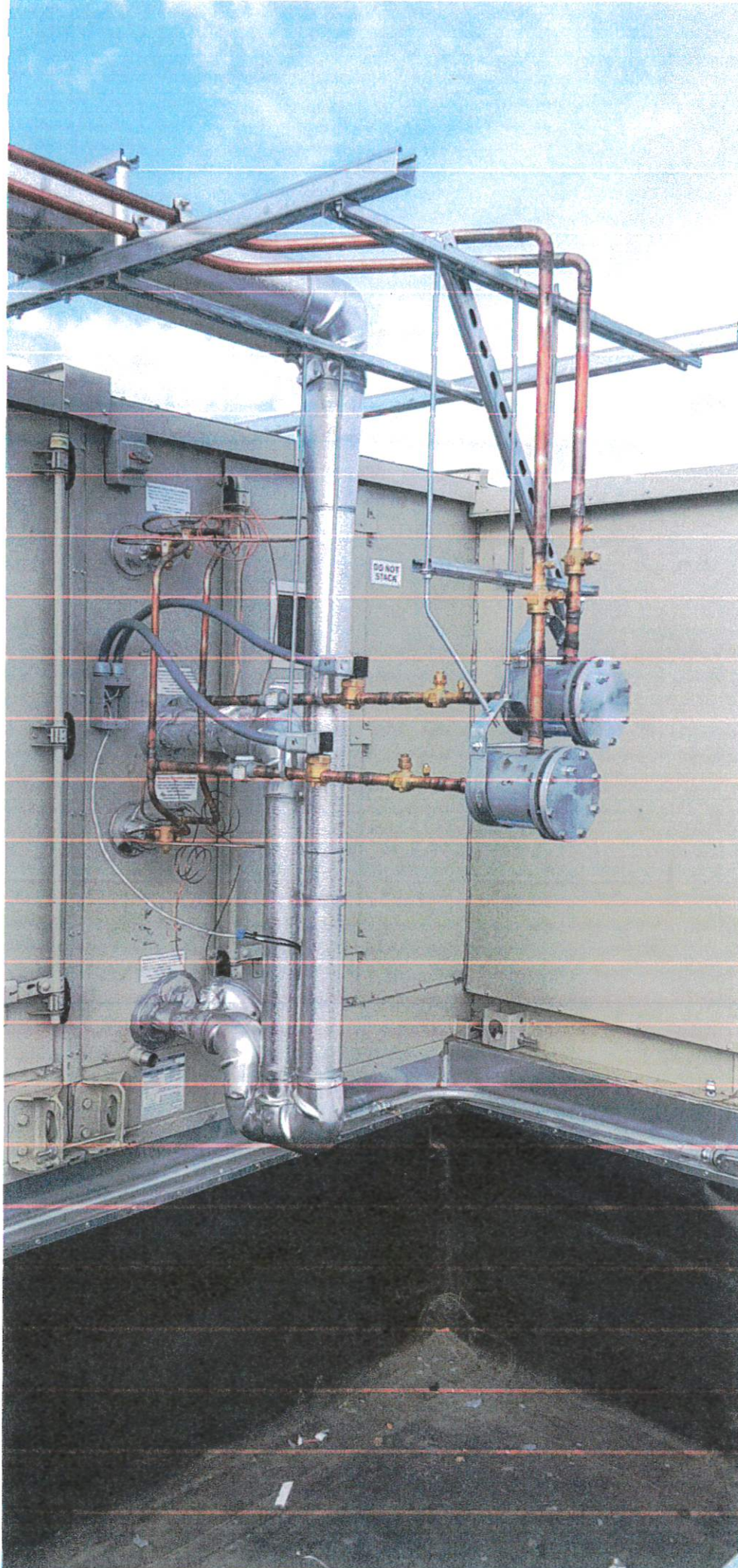
**Requires setting by DIP switches.

††Separate power supply required, MCA and fuse size shown for each unit.

†††Main pipe size leaving twinning kit.

Additional charge required.

NOTE: Unit cabinet and coil slab shall be capable of withstanding 500-hour salt spray test in accordance with the ASTM (American Society for Testing and Materials, U.S.A.) B-117 Standard.



Installed at
West Point

Carrier engineers came and looked at everything here and came up with this.





COMPLETE Floors, Inc.

COMMERCIAL FLOOR COVERING

1019 Monroe Ave.
Norfolk NE 68701

402-371-3986
Fax: 402-371-9751

Estimate For **MADISON PUBLIC SCHOOLS**
 Project: **Madison Elementary Classrooms 2024**
 Fax: **(402) 454-2238**
 Architect:

Date **2/27/2024**
 Opening Date:
 Total Addenda:
 Sales Tax Included: **NO**

This is a firm proposal to furnish all the labor, materials, tools, equipment and insurance required to complete the following as specified.

PROPOSAL 4 classroom in LVT only \$24,803 .00

Furnish and instll Mohawk LVT and vinyl base similar to what was installed in classrooms last year. Bid includes tear up and removal of existing flooring and adhesive.

PROPOSAL 4 classrooms in CPT and LVT \$23,284 .00

Furnish and instll Mohawk LVT, Mohawk carpet tile and vinyl base similar to what was installed in classrooms last year. Bid includes tear up and removal of existing flooring and adhesive.

PROPOSAL Special Ed \$3,552 .00

Furnish and instll Stock Sheet Vinyl, Mohawk carpet tile and vinyl base similar to what was installed in classrooms last year. Bid includes tear up and removal of existing flooring and adhesive.

Acceptance: _____ Date: _____

Complete Floors, Inc.

We will consider, but cannot guarantee to confirm the prices and offering made herein, unless your acceptance is in our hands within 30 days after proposal date.

3001 Budget and Property Tax Request

The board of education shall adopt a budget each year to support the school district's programs and services for the ensuing fiscal year. The superintendent of schools shall be responsible for developing the budget subject to the direction and decisions of the board. The budget document shall be under continuous development, based upon the requirements of the adopted educational program.

BUDGET PROCEDURES

Proposed Budget. The superintendent shall prepare the proposed budget in accordance with board policies and goals, state statutes, and regulations. As the district's spending plan, the budget will be based on up-to-date revenue estimates, and will reflect the assessed needs and programs approved by the board.

Budget Hearing Notice. Notice of place and time of the hearing, together with a summary of the proposed budget statement, must be published at least four calendar days prior to the date set for hearing in a newspaper of general circulation within the school district. The four calendar days shall include the day of publication but not the day of hearing. The notice shall include the following statement:

For more information on statewide receipts and expenditures, and to compare cost per pupil and performance to other school districts, go to: [Insert Internet address for the web site established pursuant to Laws 2021, LB528, section 5].

In addition, the district must electronically publish this statement on the school district web site. Such electronic publication must be prominently displayed with an active link to the Internet address for the web site established by the Nebraska Budget Act to allow the public access to the information.

Budget Hearing. The board must conduct a hearing prior to adopting the budget. The hearing must be held separately from any regularly scheduled meeting and may not be limited by time. The board must make a presentation outlining key provisions of the proposed budget statement, including, but not limited to, a comparison with the prior year's budget. Any member of the public desiring to speak on the proposed budget statement shall be allowed to address the board at the hearing and must be given a reasonable amount of time to do so. Five minutes shall generally be considered a reasonable amount

of time.

Budget Hearing Documents. The board must make at least three copies of the proposed budget statement and at least one copy of all other reproducible written material to be discussed at the hearing available to the public at the hearing.

Budget Adoption. After the budget hearing, the proposed budget statement shall be adopted or amended and adopted as amended. If the adopted budget statement reflects a change from that shown in the published proposed budget statement, a summary of the changes (including the items changed and the reasons for such changes) must be published in a newspaper of general circulation within the school district within twenty calendar days after its adoption without further hearing.

Certification and Filing. The amount to be received from personal and real property taxation shall be certified to the appropriate levying board as provided by law. The budget shall also be filed with the state auditor.

Purchase Authorization. Except for bids required under the section "Bid Letting and Contracts," the board's adoption of the budget shall authorize the purchases without further board action.

Monthly Report. At each monthly board meeting, the superintendent will provide a report on the current status of the major sections of the budget.

PROPERTY TAX REQUEST PROCEDURES – PROPERTY TAX REQUEST IS EQUAL TO OR LOWER THAN THE ALLOWABLE GROWTH PERCENTAGE

Property Tax Request Hearing. The board must hold a special public hearing called for the purpose of passing a property tax request resolution.

Property Tax Request Hearing Notice. The district must publish a hearing notice in a newspaper of general circulation in the school district at least four calendar days prior to the hearing. The four calendar days shall include the day of publication but not the day of hearing. The hearing notice must contain the following information: The certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be

necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

Increase in Total Property Taxes Levied. If the annual assessment of property would result in an increase in the total property taxes levied as determined using the previous year's rate of levy, the district's property tax request for the current year shall be no more than its property tax request in the prior year, and the district's rate of levy for the current year shall be decreased accordingly when such rate is set by the county board of equalization.

Decrease or No Change in Total Property Taxes Levied. If the annual assessment of property would result in no change or a decrease in the total property taxes levied as determined using the previous year's rate of levy, the district's property tax request for the current year shall be no more than its property tax request in the prior year, and the district's rate of levy for the current year shall be adjusted accordingly when such rate is set by the county board of equalization.

Resolution. The board shall pass a resolution to set the amount of its property tax request only after holding the public hearing. The resolution setting the district's property tax request at an amount that exceeds the prior year's property tax request shall include, but not be limited to, the information required by section 77-1601.02(4).

Certification. The resolution setting the property tax request shall be certified and forwarded to the county clerk on or before October 15th of the year for which the tax request is to apply.

PROPERTY TAX REQUEST PROCEDURES – PROPERTY TAX REQUEST IS GREATER THAN THE ALLOWABLE GROWTH PERCENTAGE

Property Tax Request Hearing. The board must hold a public hearing called for the purpose of passing a property tax request resolution. If another political subdivision within the county also seeks to exceed the allowable growth percentage, the hearing will be a joint hearing. In the event of a joint hearing, each political subdivision must designate one representative to attend the joint public hearing on behalf of the political subdivision. If a political subdivision includes area in more than one county, the political subdivision shall be deemed to be within the county in which the political subdivision's principal headquarters are located. The hearing agenda will only include discussion on each political subdivision's intent to increase its property

tax request by more than the allowable growth percentage.

The hearing must be held after 6 p.m. on or after September 17th and before September 28th and before the district files its adopted budget statement. Any member of the public must be allowed a reasonable amount of time to speak at the hearing.

At the joint public hearing, the representative of each political subdivision must give a brief presentation on the political subdivision's intent to increase its property tax request by more than the allowable growth percentage and the effect of such request on the political subdivision's budget. The presentation must include, at a minimum, all information and statements required by law.

Property Tax Request Hearing Notice. Notice of the joint public hearing must be provided by:

- The County Assessor sending a postcard with all required information to all affected property taxpayers. The postcard shall be sent to the name and address to which the property tax statement is mailed;
- Posting notice of the hearing with all required information on the home page of the relevant county's web site, except that this requirement shall only apply if the county has a population of more than twenty-five thousand inhabitants; ***and***
- Publishing notice of the hearing with all required information in a legal newspaper in or of general circulation in the relevant county.

Provide Information to County Clerk. Each political subdivision that participates in the joint public hearing shall provide the following information to the county clerk by September 5th: the date, time, and location for the joint public hearing; a listing of and telephone number for each political subdivision that will be participating in the joint public hearing; and the amount of each participating political subdivision's property tax request.

Resolution. The board shall pass a resolution to set the amount of its property tax request only after holding the public hearing. The resolution setting the district's property tax request at an amount that exceeds the prior year's property tax request, including any increase in excess of the allowable growth percentage shall include, but not be limited to, the information required by law.

Certification. The resolution setting the property tax request shall be certified and forwarded to the county clerk on or before October 15th of the year for which the tax request is to apply.

Adopted on: 6/14/21

Revised on: _____

Reviewed on: _____

3002
Deposits

The board of education shall designate the depository or depositories for all school funds. All funds received by the district shall be deposited promptly in the proper account of each such depository. All funds shall be insured by the Federal Deposit Insurance Corporation or a surety bond approved by the board on securities of the United States government pledged by joint custody receipt.

Funds collected by district representatives shall be receipted, accounted for, and directed without delay to the proper depository. Funds exceeding \$1000 shall not be left overnight in school buildings, except in safes provided for the safekeeping of valuables.

Adopted on: 12-14-15

Revised on: _____

Reviewed on: _____

3003.1

Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds

I. Applicability of the Policy

This policy applies only to construction and contracts undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

The District will also comply with the requirements of the public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106) when the contemplated expenditure for the complete project exceeds \$109,000, the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. §§ 13-2901 through 13-2914), energy financing contracts (NEB. REV. STAT. §§ 66-1062 through 66-1066), other applicable state laws, and the board's general policy on Bidding for Construction and Related Projects. In addition, all procurement and construction shall comply with the rules and requirements of 2 CFR part 200.317 through 200.326 and 34 CFR sections 75.601 through 75.615. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

II. All projects undertaken pursuant to this policy will be subject to the following bond requirements

- A. A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- B. A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- C. A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with

a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

III. Construction Projects with an Anticipated Cost of Under \$250,000

A. Methods of Bidding/Soliciting Quotations or Estimates

The type of procedures required depends on the anticipated cost of the project.

1. Construction with an Anticipated Cost of up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing.

2. Construction with an Anticipated Cost of between \$10,000 and \$250,000 (Small Purchase Procedures)

For construction projects subject to this policy, small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts.

B. Construction Projects with an estimated cost of between \$109,000 and \$249,999 will be made pursuant to the District's Policy on Bid Letting and Contracts.

Pursuant to Nebraska law, construction projects which have an anticipated aggregate cost of \$109,000 or more are subject to state public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106). The board will follow its standard policy on bid letting and contracts for construction projects financed with federal funds which have an anticipated aggregate cost of between \$109,000 and \$250,000.

IV. Construction Projects with an Anticipated Cost Over \$250,000

A. Sealed Bids: All constructions projects subject to this policy with an anticipated cost of \$250,000 or more will be publicly solicited using the sealed bid method

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publicly advertised;
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. Sealed bids will be publicly opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.
4. The contract will be awarded to the lowest responsive and responsible bidder.
 - a) Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest.
 - b) Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
 - c) Any or all bids may be rejected if there is a sound documented reason.
5. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on

the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

6. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

B. Advertising for Bids.

1. The superintendent or designee will arrange to advertise for bids by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

2. Nothing shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

C. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received, or opened and shall identify the hour at which the bids will close or be received or opened.

2. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.

3. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.

4. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.

5. Sealed bids will be opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.

6. Bids will be reviewed by the Superintendent and/or designee and submitted to the board for approval.

7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the

bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

8. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible and consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in the U.S. or processed in the U.S. substantially using agricultural commodities produced in the U.S.

C. Full and Open Competition

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

D. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and

financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

E. Settlements of Issues Arising Out of Contract

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

F. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.
- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c).

Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding construction projects for a minimum of five (5) years after the sale or demolition of the building. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Construction Records for Projects Financed with Federal Funds

- a) The District must maintain records sufficient to detail the history of all construction projects financed with federal funds. These records will include, but are not necessarily limited to the following: rationale for the method of construction, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of construction records shall be in accordance with applicable law and Board policy.

VI. Conflict of Interest and Code of Conduct

- A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.
- B. Contracts covered by this policy are subject to the following additional provisions.
 - 1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited

from engaging in such actions if a real or apparent conflict of interest is present.

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

D. Enforcement

Disciplinary Actions will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.

VII. Financial Management

A. Identification.

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or

variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VIII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1)

the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract

price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.

b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: 6-13-22

Revised on: _____

Reviewed on: _____

3004
General Purchasing and Procurement

I. Applicability of this policy.

Purchases made with federal funds, whether those funds are derived directly from the federal government (e.g. award of a federal grant) or are derived by pass-through awards from the Nebraska Department of Education (e.g. special education funds, school lunch funds, Title I funds) are subject to the policy on Purchasing and Procurement with Federal Funds, which is found elsewhere in this section.

This policy applies to all other purchases made by the school district other than construction, remodeling, repair and site improvements.

II. General Purchasing Policy

- A. The school district's budget shall be the guide for all purchases. No employee of the district may make a purchase that is not provided for in the budget without board or administrative approval.
- B. The board intends to purchase competitively, whenever possible, without prejudice and to seek maximum educational value for every dollar expended.
- C. The acquisition of services, equipment and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district.
- D. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.
- E. The Superintendent shall have the authority to authorize purchases costing under \$15,000.00 with prior approval.

III. Building-Specific Purchasing

- A. School buildings are operationally under the control of building principals. Principals have control and responsibility for the building and grounds, for all supplies and equipment housed at the building, for all school-related activities in the building, and for all pupils, teachers, and other employees assigned to the building.
- B. Principals, in consultation with their staff, are responsible for requisitioning, managing, distributing, and utilizing supplies within the building.
- C. The superintendent of schools or his designee is responsible for the requisitioning, managing, distributing, and utilizing of supplies for maintenance and transportation.
- D. The administration is responsible for purchasing of goods, services and supplies and for providing the necessary forms for establishing efficient procedures to facilitate the process.

IV. Purchasing Procedures

- A. School personnel must secure the approval of an authorized administrator before making any purchases.
- B. Employees seeking reimbursement for a purchase made with their personal funds must attach an itemized receipt or invoice to all requests for reimbursement; must sign all purchase receipts or charge slips; and must submit itemized receipts and any purchasing card or credit card receipts to the office of the superintendent no later than 10 days prior to the next regular board meeting. A non-itemized credit card receipt is not sufficient.
- C. Employees making purchases with a school district credit card or purchasing program must comply with the steps set forth in the district's Purchasing (Credit) Card Program.
- D. All purchases of goods and services made with district funds must be made on a properly executed purchase order.

- E. All purchases shall be initiated with a purchase order. Purchase orders are signed by the person responsible for that particular budget and finally by the superintendent.
- F. For purchases of more than \$15,000, authorized staff members must secure written quotes and/or estimates from a reasonable number of vendors. Staff will purchase from a responsible vendor with the lowest price unless the board approves the purchase from the more expensive vendor.

V. Relations with Vendors

- A. The board wishes to maintain good working relations with vendors who supply materials, supplies and services to the school system. The school shall not extend favoritism to any vendors. Each order shall be placed on the basis of quality, price and delivery, with past services being a factor if all other considerations are equal. The administrative team may, in its discretion, use a Nebraska state-wide cooperative purchasing program in lieu of obtaining quotes or bids under this policy to the extent such a bid or quote is not otherwise independently required by law.
- B. No purchase shall be made that violates any conflict of interest policy or law.
- C. No employee shall endorse any product of any type or kind in such a manner as will identify him/her in any way as an employee of the school district.
- D. The board believes in patronizing local businesses. Consequently, when proposals are judged to be equal in terms of quality, price, and/or service, the contract or purchase will be awarded to the firm that is located within the district. However, the board will not sacrifice either quality or economy to patronize local businesses.

Adopted on: 6/14/21

Revised on: _____

Reviewed on: _____

3004.1
Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between \$10,000 and \$250,000 (Small Purchase Procedures)

Small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over \$250,000

a) Sealed Bids (Formal Advertising)

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. **Noncompetitive Proposals (Sole Sourcing)**

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The item is available only from a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$250,000.

5. **Competitive Proposals.**

- a) The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- 1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - 2) Proposals must be solicited from an adequate number of qualified sources; and
 - 3) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- b) The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.
- c) The District may select a proposal that offers the best value and that is based upon the proposer's responsiveness to the proposal, experience, reputation, staff qualifications, ability and capacity to carry on the work, price, honesty, integrity, skills, business judgment, financial stability, past performance, and other relevant factors. The evaluation may be conducted by the school board, a designated committee, or another designee of the school board.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, or agents of the District.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$5,000.

2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial statement purposes or \$5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.
3. Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or "peripherals") for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be

supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current FMV of \$5,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency.

I. Equipment and Capital Expenditures

All equipment and capital expenditures shall comply with the rules and requirements of 2 CFR 200.439.

J. Depreciation

All depreciation shall comply with the rules and requirements of 2 CFR 200.436.

V. Financial Management

A. Identification

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be

accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VI. Written Compensation Policies

A. Time and Effort Standards

All employees who are paid in full or in part with federal funds must keep specific documents to demonstrate the amount of time they spent on grant activities. This includes an employee whose salary is paid with state or local funds but is used to meet a required "match" in a federal program. These documents, known as time and effort records, are maintained in order to charge the costs of personnel compensation to federal grants. Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- (1) Be supported by a system of internal controls which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- (2) Be incorporated into official records;
- (3) Reasonably reflect total activity for which the employee is compensated, not exceeding 100% of compensated activities;
- (4) Encompass both federally assisted and all other activities compensated by the District on an integrated basis;

- (5) Comply with the established accounting policies and practices of the District and
- (6) Support the distribution of the employee's salary or wages among specific activities or costs objectives.

B. Time and Effort Procedures

Time and effort procedures will follow and comply with 2 CFR 200.430(i).

C. Fringe Benefits

Except as provided otherwise by federal law, the costs of fringe benefits will be allowable provided that the benefits are reasonable and required by law, a district-employee agreement, or another policy of the District.

D. Leave

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if they are provided under established written District leave policies.

E. Unexpected or Extraordinary Circumstances

In the event of a pandemic or other unexpected or extraordinary circumstance, the District may close school or individual buildings. In such case, the District may compensate federally funded or other employees during such closure to ensure the return of staff to employment after the closure as allowed by state or federal law.

F. Documentation for Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before

the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: 6-13-22

Revised on: _____

Reviewed on: _____

3005
School Activities Fund

The superintendent of schools shall establish an activities fund account to be used to finance the operations of student organizations, inter-school athletics, and other school activities that are not a part of any other fund. The school activities fund is a school district account. All transactions related to the activities fund shall be conducted through an account at a board-approved depository.

The superintendent shall manage the activities fund and serve as its treasurer. The superintendent may divide the activities fund into more than one account to allocate portions of the fund for different purposes.

Funds in an activity's account after the activity ceases to exist shall be transferred to the general fund or such other fund as the board may choose. Funds left in a graduating class's account may be transferred into any other school account at any time after graduation upon board approval.

As school activities are a responsibility of the school district, any deficit in the activity fund shall be paid from the general fund.

Adopted on: 12-14-15

Revised on: _____

Reviewed on: _____

6037

Selection and Review of Library Media

The board approves curriculum and curriculum-related materials for the district with input from administrators and staff. Those processes are covered in other board policies. Staff members seeking to procure materials for use during instruction must follow board policy, practices, and directives. Those items are not covered by this policy.

The district procures library books and other media available to students that are not part of a specific class or curriculum. For purposes of this policy, those will be called library materials. This policy addresses the selection and review of library materials, regardless of their source. This policy applies regardless of whether library materials are purchased using district funds, donated, or shared at no cost to the district.

No Right to Materials. The board supports having excellent educational opportunities for students, including availability of library materials used to enrich the educational experience. However, the board and administration are responsible for considering materials based on a variety of factors and legal obligations. There is no right to force any material to be included or excluded. Staff requesting library materials do so only within the course and scope of their employment with the district.

Selection Process. The selection and approval of new library materials must comply with the district's general requisition, donation, and budgeting requirements. To ensure materials selected are appropriate for the district's students and consistent with the district's legal obligations, the following process applies to selection of library materials.

The superintendent will establish a library material review committee on an as-needed basis, consisting of at least one administrator, one teacher, and the librarian or media specialist. If the district has no assigned librarian or media specialist, then the committee will include two administrators and a teacher. The superintendent may appoint any teacher he or she deems appropriate based on availability and expertise related to the requested materials.

The school librarian, media specialist, or any individual requesting inclusion of library materials is responsible for submitting the request in writing to the library material review committee. The request must include the following

1. Name of the book, material, or resource;
2. The author, publisher, and supplier of the material;
3. The physical medium (*i.e.*, book, magazine, video, game, digital subscription, etc.);
4. The cost of the material;
5. A summary of the content of the material, including how it supports age-appropriate learning objectives, enriches the curriculum, and/o supports student development and learning;
6. The material's accolades, such as presence on best seller lists, awards won, and recommendations from professional library journals and organizations with a focus on K-12 school library materials; and
7. Whether any of the content in the material represents a perspective that may not be universal, such as a political, religious, or social perspective for which disagreement or differences of opinion exist. The summary should include a description of these items.

The committee will review the requested materials within the timeframe established by the superintendent. In the event the committee does not agree on a particular request, the administrator makes the final determination. There is no appeal from this determination.

Requested Review of Library Materials. A concerned parent of a current student or patron living within the school district boundaries may request the review of a specific library material (*i.e.*, a specific book, magazine, etc.) or portion of a specific library material. The parent or patron must first discuss their concern with the building principal and explain their concern regarding the library material. If there is no principal assigned to that building, the parent or patron should discuss their concern with the superintendent. The board believes most concerns will be resolved in this manner.

If the parent or patron is dissatisfied after the informal review and discussion with the relevant administrator, they may request a review in writing. To request a review, the individual must complete the Library Material Review Request form and submit it to the superintendent.

The superintendent will review the request within a reasonable time after receiving it. The superintendent may consult with the school's librarian or media specialist, staff, and legal counsel at his or her discretion. The superintendent may decide to remove the material, keep the material, restrict

access to the material to students based on age or grade level, or make any other determination the superintendent deems appropriate. The superintendent's decision regarding the review will be communicated to the requester in writing.

The decision of the superintendent is final, and the board will not hear any appeal regarding the review of library material.

Additional Rules for Library Media Review. Unless the superintendent decides otherwise, the library material will remain in circulation while a review is pending. Unless otherwise required by law, no library material will be reviewed again within 4 years after a requested review is completed. Any parent or patron requesting review of multiple library materials may only request a maximum of 5 materials to be reviewed at one time, and a new request cannot be submitted until the prior review is completed and notice of the determination is provided to the requesting party. Nothing in this policy prohibits the superintendent or their designee from reviewing library material outside of the review process contained in this policy and taking any action the superintendent or their designee deems appropriate.

Adopted on:6-13-22

Revised on: _____

Reviewed on: _____



Proposal For
Madison Public Schools

Prepared By
Lisa Douglas
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(972) 755-9987

Offer of Services and Equipment for **Madison Public Schools** Madison Public Schools on 03/04/2024

ESI is excited to partner with you to provide the following proposal for communications equipment and services . The charges for this proposal include:

A one-time charge of:	\$ 1119.50
Monthly payment of:	\$ 1117.30 for 60 months

ESI is pleased to provide you with this proposal for ESI's eCloud PBX™, an award-winning cloud-hosted communication system that leverages the reach and scale of the internet to fuel your business success.

- ESI's broad portfolio of phones, smartphone and PC-softphone applications make it easy for users to connect from wherever they are whenever they want
- eCloud integrates with platforms like MS Teams, Clio, Google, and Outlook to deliver a professional communications experience
- eCloud's complete set of advanced features power organizations with easy-to-use tools that improve their customer service and communications.

The optimized and encrypted cloud infrastructure used by ESI's eCloud delivers maximum uptime and reliability to ensure safe and secure communications that will drive your communications needs for years to come.

Best regards,

Lisa Douglas

Please read ESI's [Terms and Conditions](#) and place your initials in the box to the right to affirm that you have accept, and agree to these terms:

To accept this proposal, simply to indicate your acceptance of this proposal.

Authorized Name: _____

Authorized Signature: _____

Date: _____



Proposal Details for Madison Public Schools

Item	Part Number	Description	Qty	Unit 1-Time	Unit Monthly	Total 1-Time	Total Monthly
ePhone3	5000-0950	ESI SIP business phone - 3.5" color display, 45 programmable keys, 8 SIP Lines, Bluetooth via dongle, HD audio.	92	-	\$3.86	-	\$355.12
ePhoneX-1	5000-1007	ESI SIP business phone - 4.3" main color display, sidecar w/two 3.5" color displays, 106 programmable keys, 20 SIP Lines, Built-in Bluetooth, Wi-Fi via dongle, HD audio.	3	-	\$8.80	-	\$26.40
Wall Mount - ePhone3 and ePhone4x	5060-6727	Custom wall mount fits ePhone3 and ePhone4x	45	\$14.00	-	\$630.00	-
Premier Seat		Seat with unlimited calls to the US, Mexico, and Canada. Comes with 2-DIDs, SMS, webphone, mobile client, VM transcription, unlimited audio conferences.	1	-	\$21.95	-	\$21.95
Select Seat		Seat with unlimited calls to the US, Mexico, and Canada. Comes with 1-DID, SMS, mobile	2	-	\$16.95	-	\$33.90

Estech Systems, Inc. Customer Order Schedule for Madison Public Schools

		phone client.					
ESI Classroom Seat		ESI Classroom Seat - includes 1 DID. SMS. ePhoneGO2 mobile app and Webphone.	92	-	\$6.99	-	\$643.08
Porting of domestic Inbound/FAX Number		Port fee for customer's existing phone or FAX number	4	\$6.00	-	\$24.00	-
Main Number Directory Listing (CNAM)		Custom listing for Company Name for outbound calls and directories. Includes setup fee.	1	\$12.00	\$6.95	\$12.00	\$6.95
E911 Service		Supports E911 information on the number of DIDs beyond the seat licenses	1	\$1.50	-	\$1.50	-
ESI eFax for Cloud Fax-to-Fax	9090-0085	Virtual fax-to-fax (via ATA) from eConsole. Unlimited inbound faxes. Outbound faxes at \$ 0.022 per page. Includes 2-port ATA and the setup fee.	2	\$119.00	\$14.95	\$238.00	\$29.90
Call Queues		Call queues for call distribution. First 4 queues are free, enter total needed, priced in blocks of 4.	4	-	-	-	-
Auto Attendant		Automatically route calls without personal intervention. The first 2 AA are free.	2	-	-	-	-

Estech Systems, Inc. Customer Order Schedule for Madison Public Schools

	Total 1-Time	Total Monthly
Sub-Totals:	\$905.50	\$1117.30
Shipping And Handling:	\$214.00	
Totals:	\$1119.50	\$1117.30

Notes: All ESI eCloud PBX seats include one (1) domestic DID, (1) Domain E911 Setup , 411 access, unlimited inbound, Web- based eConsole Dashboard (except where noted).



Letter of Agency to Change Telephone Service Provider

The undersigned, an authorized representative of the below named Customer, hereby appoints ESI Hosted Services, LLC and its Affiliates as its agent to port the numbers listed below on Customer's behalf.

USE FOR **ALL** NUMBER PORTING

Customer Name <i>(as it appears on LEC invoice)</i>	
Service Address	
City, State, Country & ZIP	
Billing Telephone Number	
Authorized Person <i>(please print)</i>	
Account PIN	

Current Carrier	
Account Number	
Carrier Phone Number	
Full or Partial Port?	
New BTN <i>(if partial port, assign # from old service)</i>	
Customer Requested Date	

**Customer acknowledges that above telephone numbers are NOT associated with shared line DSL service provided by an Internet Service Provider (ISP). If a shared line DSL service is associated with one of the above numbers, the DSL service is at risk of disconnection.

Signature: _____ Date: _____

Notes:

- ✓ Please attach a copy of the LEC Bill (current phone bill) and/or CSR.
- ✓ Bill copy/CSR must be dated within thirty (30) days of port request.
- ✓ If this is a partial port and we are porting the BTN, please provide a new LEC BTN.
- ✓ Canceling or changing a port request less than 48 hours prior to the scheduled date will incur a charge of \$200 per number.
- ✓ For partial ports, please contact your Sales Representative



Proposal For
Madison Public Schools

Prepared By
Lisa Douglas
ldouglas@esi-estech.com
(972) 755-9987

Offer of Services and Equipment for **Madison Public Schools** **Madison Public Schools on 03/04/2024**

ESI is excited to partner with you to provide the following proposal for communications equipment and services . The charges for this proposal include:

A one-time charge of:	\$ 16059.50
Monthly payment of:	\$ 735.78 for 60 months

ESI is pleased to provide you with this proposal for ESI's eCloud PBX™ , an award-winning cloud-hosted communication system that leverages the reach and scale of the internet to fuel your business success.

- ESI's broad portfolio of phones, smartphone and PC-softphone applications make it easy for users to connect from wherever they are whenever they want
- eCloud integrates with platforms like MS Teams, Clio, Google, and Outlook to deliver a professional communications experience
- eCloud's complete set of advanced features power organizations with easy-to-use tools that improve their customer service and communications.

The optimized and encrypted cloud infrastructure used by ESI's eCloud delivers maximum uptime and reliability to ensure safe and secure communications that will drive your communications needs for years to come.

Best regards,

Lisa Douglas

Please read ESI's [Terms and Conditions](#) and place your initials in the box to the right to affirm that you have accept, and agree to these terms:

To accept this proposal, simply to indicate your acceptance of this proposal.

Authorized Name: _____

Authorized Signature: _____

Date: _____



Proposal Details for Madison Public Schools

Item	Part Number	Description	Qty	Unit 1-Time	Unit Monthly	Total 1-Time	Total Monthly
ePhone3	5000-0950	ESI SIP business phone - 3.5" color display, 45 programmable keys, 8 SIP Lines, Bluetooth via dongle, HD audio.	92	\$150.00	-	\$13800.00	-
ePhoneX-1	5000-1007	ESI SIP business phone - 4.3" main color display, sidecar w/two 3.5" color displays, 106 programmable keys, 20 SIP Lines, Built-in Bluetooth, Wi-Fi via dongle, HD audio.	3	\$380.00	-	\$1140.00	-
Wall Mount - ePhone3 and ePhone4x	5060-6727	Custom wall mount fits ePhone3 and ePhone4x	45	\$14.00	-	\$630.00	-
Premier Seat		Seat with unlimited calls to the US, Mexico, and Canada. Comes with 2-DIDs, SMS, webphone, mobile client, VM transcription, unlimited audio conferences.	1	-	\$21.95	-	\$21.95
Select Seat		Seat with unlimited calls to the US, Mexico, and Canada. Comes with 1-DID, SMS, mobile	2	-	\$16.95	-	\$33.90

Estech Systems, Inc. Customer Order Schedule for Madison Public Schools

		phone client.					
ESI Classroom Seat		ESI Classroom Seat - includes 1 DID. SMS. ePhoneGO2 mobile app and Webphone.	92	-	\$6.99	-	\$643.08
Porting of domestic Inbound/FAX Number		Port fee for customer's existing phone or FAX number	4	\$6.00	-	\$24.00	-
Main Number Directory Listing (CNAM)		Custom listing for Company Name for outbound calls and directories. Includes setup fee.	1	\$12.00	\$6.95	\$12.00	\$6.95
E911 Service		Supports E911 information on the number of DIDs beyond the seat licenses	1	\$1.50	-	\$1.50	-
ESI eFax for Cloud Fax-to-Fax	9090-0085	Virtual fax-to-fax (via ATA) from eConsole. Unlimited inbound faxes. Outbound faxes at \$ 0.022 per page. Includes 2-port ATA and the setup fee.	2	\$119.00	\$14.95	\$238.00	\$29.90
Call Queues		Call queues for call distribution. First 4 queues are free, enter total needed, priced in blocks of 4.	4	-	-	-	-
Auto Attendant		Automatically route calls without personal intervention. The first 2 AA are free.	2	-	-	-	-

Estech Systems, Inc. Customer Order Schedule for Madison Public Schools

	Total 1-Time	Total Monthly
Sub-Totals:	\$15845.50	\$735.78
Shipping And Handling:	\$214.00	
Totals:	\$16059.50	\$735.78

Notes: All ESI eCloud PBX seats include one (1) domestic DID, (1) Domain E911 Setup , 411 access, unlimited inbound, Web- based eConsole Dashboard (except where noted).



Letter of Agency to Change Telephone Service Provider

The undersigned, an authorized representative of the below named Customer, hereby appoints ESI Hosted Services, LLC and its Affiliates as its agent to port the numbers listed below on Customer's behalf.

USE FOR ALL NUMBER PORTING

Customer Name <i>(as it appears on LEC invoice)</i>	
Service Address	
City, State, Country & ZIP	
Billing Telephone Number	
Authorized Person <i>(please print)</i>	
Account PIN	

Current Carrier	
Account Number	
Carrier Phone Number	
Full or Partial Port?	
New BTN <i>(if partial port, assign # from old service)</i>	
Customer Requested Date	

**Customer acknowledges that above telephone numbers are NOT associated with shared line DSL service provided by an Internet Service Provider (ISP). If a shared line DSL service is associated with one of the above numbers, the DSL service is at risk of disconnection.

Signature: _____ Date: _____

Notes:

- ✓ Please attach a copy of the LEC Bill (current phone bill) and/or CSR.
- ✓ Bill copy/CSR must be dated within thirty (30) days of port request.
- ✓ If this is a partial port and we are porting the BTN, please provide a new LEC BTN.
- ✓ Canceling or changing a port request less than 48 hours prior to the scheduled date will incur a charge of \$200 per number.
- ✓ For partial ports, please contact your Sales Representative



Applied Connective

WWW.APPLIEDCONNECTIVE.COM

Madison Public Schools

Justin Frederick
jfrederick@mpsdragons.org

Will Zoucha

wzoucha@appliedconnective.com
402-395-6924

Executive Summary

About Us

For nearly 20 years, Applied Connective Technologies, LLC, (Albion, Norfolk, Columbus) has been helping partners leverage technology to achieve maximum security, efficiency, and profitability. With 50+ highly skilled full-time staff, we provide our partners unrivaled service and support and cutting-edge solutions in managed IT (MSP) services, commercial telephone systems, security, surveillance, fiber optic, low voltage cabling, and professional audio video. Applied Connective is a one touch point vendor for all of your technology needs.

Base Voice MSP Services

- Managed Voice Services includes all remote/helpdesk programming and service
- Licensing and software assurance to maintain the installed phone equipment
- Annual and on-demand carrier audits

Telephone Number Porting and Other Carrier Interactions

We may be required to interact with your current telecommunications carrier(s) to either port existing telephone numbers or request assistance with the integration of their services with ours. Changes to existing carrier accounts will not be made without your consent. By signing this document you authorize Applied Connective Technologies to work on your behalf to complete the processes as outlined in this quote.

Down Payment

Please note, orders of substantial hardware, software or licensing cost could require a down payment before hardware is ordered and prior to scheduling of project. Should these costs exceed \$5,000 a down payment invoice of 35% of the total project will be sent. Once ordered and estimated lead time known, a project manager will contact you to coordinate scheduling details.

Contract Term

The term of this agreement shall be for a period of 12 months (the "Term"). This agreement shall automatically renew on an annual term unless either party submits written notice of their intent to terminate this agreement. Notice of termination should be provided 60 days in advance of termination.

Managed Services

Description	Recurring	Qty	Ext. Recurring
Managed Voice Services - Base	\$237.50	1	\$237.50
SIP Trunk	\$25.00	10	\$250.00
DID (Telephone Number)	\$0.25	10	\$2.50
Fax Service, cFax250 (includes virtual fax via email)	\$20.00	2	\$40.00
Estimated Carrier Taxes and Fees	\$58.11	1	\$58.11
	Monthly Subtotal:		\$588.11

Hardware

Description	Price	Qty	Ext. Price
Grandstream IP PBX, 8FXO, 8FXS	\$1,998.80	2	\$3,997.60
Grandstream SIP Telephone, 48 button	\$142.50	95	\$13,537.50

Hardware

Description	Price	Qty	Ext. Price
Grandstream Expansion Module	\$109.50	3	\$328.50
ICC CAT6 Patch Cord, 14' Blue	\$6.80	99	\$673.20
SIP, Multicast Paging 250 Watt, 70V Telecom Paging Amplifier	\$798.29	2	\$1,596.58
Network Clock Controlled Tone Generator	\$1,007.60	1	\$1,007.60
		Subtotal:	\$21,140.98

Professional Services

Description	Price	Qty	Ext. Price
Installation Services Voice	\$10,500.00	1	\$10,500.00
Installation Services Structured Cabling	\$5,400.00	1	\$5,400.00
		Subtotal:	\$15,900.00

New Phone System



Prepared by:

Albion
Will Zoucha
402-395-6924
wzoucha@appliedconnective.com

Prepared for:

Madison Public Schools
700 S. Kent
Madison, NE 68748
Justin Frederick
(402) 454-3336
jfrederick@mpsdragons.org

Quote Information:

Quote #: 014823

Version: 1
Delivery Date: 01/24/2024
Expiration Date: 02/29/2024

Monthly Recurring Summary

Description	Amount
Managed Services	\$588.11
Monthly Total:	\$588.11

One-Time Products and Services Summary

Description	Amount
Hardware	\$21,140.98
Professional Services	\$15,900.00
Total:	\$37,040.98

Acceptance and Incorporation by Reference

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Applied Connective Technologies (sometimes referred to as "we," "us," "our," or "Provider"), and the customer found on the signature block at the end of this Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date both parties have signed below (the "Effective Date."). Both Provider and Client are sometimes referred to individually as a "Party", or together as the "Parties". Any capitalized terms in this Order not directly defined are referred to in the applicable document identified on Exhibit A of this Order. If there is a conflict between this Order, the Master Services Agreement, any Service Attachment, or Exhibit, this Order will control.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s). This Order supersedes all prior negotiations, proposals, orders, agreements and communications between the parties regarding Provider's Services.

The terms and conditions identified on Exhibit A are subject to change at Provider's discretion. You should review these documents periodically and prior to entering into a new Order. Client may access the current version of the terms and conditions at any time by visiting <http://appliedconnective.com/legal>.

The parties, acting through their authorized officers, hereby execute this Agreement.

IN WITNESS WHEREOF, this Order Form is agreed to by the parties below and entered into as of the Order Effective Date.

By signing below, Client acknowledges, represents, and warrants that it has read and agree to the terms and conditions in the following

documents, which are incorporated herein by reference and can be found at Exhibit A.

Albion

Signature: William B Zoucha
Name: Will Zoucha
Title: Voice Manager
Date: 01/24/2024

Madison Public Schools

Signature: _____
Name: Justin Frederick
Date: _____



Exhibit A

Agreement	Description
All Legal Terms and Conditions	All Legal Terms and Conditions
Master Services Agreement	General terms and conditions applicable to all Provider products and services.
Service Attachment for Managed Services	Core managed services including monitoring, remote management, and help-desk.
Service Attachment for Managed Security Services	Advanced cyber-security services including SOC, EDR and SIEM.
Service Attachment for Backup and Disaster Recovery Services	Managed backup and disaster recovery services including local, cloud, and third-party backups.
Service Attachment for Cloud Services	Cloud and hosting services including Microsoft 365.
Service Attachment for Voice-Over Internet Protocol	Managed unified communication services including voice over IP.
Service Attachment for Managed Surveillance Services	Video surveillance services including installation and monitoring of cameras.
Schedule of Third-Party Services	Notice of third-party service providers and waiver of claims.
Data Processing Agreement	Data security and privacy agreement including statutorily required terms.
Service Level Objectives	Targeted response times by tier of severity.

Applied Connective

WWW.APPLIEDCONNECTIVE.COM

Madison Public Schools

Justin Frederick
jfrederick@mpsdragons.org

Will Zoucha

wzoucha@appliedconnective.com
402-395-6924

Executive Summary

About Us

For over 20 years, Applied Connective Technologies, LLC, (Albion, Norfolk, Columbus, Lincoln, Elkhorn) has been helping partners leverage technology to achieve maximum security, efficiency, and profitability. With 50+ highly skilled full-time staff, we provide our partners unrivaled service and support and cutting-edge solutions in managed IT (MSP) services, commercial telephone systems, security, surveillance, fiber optic, low voltage cabling, and professional audio video. Applied Connective is a one touch point vendor for all of your technology needs.

Premium Managed Voice MSP

- Managed Voice Services includes all remote/onsite programming service
- Licensing and software assurance to maintain the installed phone equipment
- Extended warranty on all phone systems, desk and wireless handsets.
- Annual and on-demand carrier audits

Hosted Voice Service

Hosted Voice Services include a variety of licensing and hardware options and features may vary depending on your configuration. However, the following features are available. Those items that incur additional charges are noted as such.

- ZAC is a Unified Communications software for calls, video, messaging and more! (ZAC is included with Premium user licenses)
- Zultys Mobile App is available to all users for taking AND making phone calls using your business phone number.
- On-demand Outbound Caller ID Adjustment
- Caller ID
- Unlimited Long Distance
- Customizable Music on Hold
- Voicemail (includes voicemail to email)
- Virtual Fax (may incur additional charges, usage based)
- Send text messages from your business line (additional SMS/MMS charges apply)
- Call Park/Forward/Transfer/DND
- Auto-Attendant/Ring Groups/Call Queues
- Mobile Phone Integration/Find Me:Follow Me
- Call routing based on preset schedule (after hours, lunch, holiday, etc.)
- Call recording (may require additional charges and hardware)
- Call Detail Records (track phone usage by line, date, etc.)

Telephone Number Porting and Other Carrier Interactions

We may be required to interact with your current telecommunications carrier(s) to either port existing telephone numbers or request assistance with the integration of their services with ours. Changes to existing carrier accounts will not be made without your consent. By signing this document you authorize Applied Connective Technologies to work on your behalf to complete the processes as outlined in this quote.

Down Payment

Please note, orders of substantial hardware, software or licensing cost could require a down payment before hardware is ordered and prior to scheduling of project. Should these costs exceed \$5,000 a down payment invoice of 35% of the total project will be sent. Once ordered and estimated lead time known, a project manager will contact you to coordinate scheduling details.

Contract Term

The term of this agreement shall be for a period of 36 months (the "Term"). After the initial term is ended, the agreement shall automatically renew on an annual term unless either party submits written notice of their intent to terminate this agreement. Notice of termination should be provided 60 days in advance of contract renewal.

Managed Services

Description	Recurring	Qty	Ext. Recurring
Hosted PBX - Premium Service	\$375.00	1	\$375.00
Hosted Seat - Premium	\$25.00	10	\$250.00
Hosted Seat - Base	\$18.00	90	\$1,620.00
SIP Trunk	\$16.00	10	\$160.00
DID (Telephone Number)	\$0.35	10	\$3.50
Estimated Carrier Taxes and Fees	\$58.11	1	\$58.11
	Monthly Subtotal:		\$2,466.61

Hardware

Description	Price	Qty	Ext. Price
Zultys ZIP 47GE Advanced Color Gigabit IP Business Phone	\$0.00	10	\$0.00
Zultys IP Phone, 14 buttons	\$0.00	85	\$0.00
Grandstream ATA, 1 Port	\$0.00	4	\$0.00
SIP, Multicast Paging 250 Watt, 70V Telecom Paging Amplifier	\$798.29	2	\$1,596.58
Network Clock Controlled Tone Generator	\$1,007.60	1	\$1,007.60
	Subtotal:		\$2,604.18

Hosted Phone Service



Prepared by:

Albion
Will Zoucha
402-395-6924
wzoucha@appliedconnective.com

Prepared for:

Madison Public Schools
700 S. Kent
Madison, NE 68748
Justin Frederick
(402) 454-3336
jfrederick@mpsdragons.org

Quote Information:

Quote #: 015185

Version: 1
Delivery Date: 03/06/2024
Expiration Date: 04/03/2024

Monthly Recurring Summary

Description	Amount
Managed Services	\$2,466.61
Monthly Total:	\$2,466.61

One-Time Products and Services Summary

Description	Amount
Hardware	\$2,604.18
Total:	\$2,604.18

Acceptance and Incorporation by Reference

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Applied Connective Technologies (sometimes referred to as "we," "us," "our," or "Provider"), and the customer found on the signature block at the end of this Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date both parties have signed below (the "Effective Date."). Both Provider and Client are sometimes referred to individually as a "Party", or together as the "Parties". Any capitalized terms in this Order not directly defined are referred to in the applicable document identified on Exhibit A of this Order. If there is a conflict between this Order, the Master Services Agreement, any Service Attachment, or Exhibit, this Order will control.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s). This Order supersedes all prior negotiations, proposals, orders, agreements and communications between the parties regarding Provider's Services.

The terms and conditions identified on Exhibit A are subject to change at Provider's discretion. You should review these documents periodically and prior to entering into a new Order. Client may access the current version of the terms and conditions at any time by visiting <http://appliedconnective.com/legal>.

The parties, acting through their authorized officers, hereby execute this Agreement.

IN WITNESS WHEREOF, this Order Form is agreed to by the parties below and entered into as of the Order Effective Date.

By signing below, Client acknowledges, represents, and warrants that it has read and agree to the terms and conditions in the following documents, which are incorporated herein by reference and can be found at Exhibit A.

Albion

Signature: William B Zoucha

Name: Will Zoucha

Title: Voice Manager

Date: 03/06/2024

Madison Public Schools

Signature: _____

Name: Justin Frederick

Date: _____

Exhibit A

Agreement	Description
All Legal Terms and Conditions	All Legal Terms and Conditions
Master Services Agreement	General terms and conditions applicable to all Provider products and services.
Service Attachment for Managed Services	Core managed services including monitoring, remote management, and help-desk.
Service Attachment for Managed Security Services	Advanced cyber-security services including SOC, EDR and SIEM.
Service Attachment for Backup and Disaster Recovery Services	Managed backup and disaster recovery services including local, cloud, and third-party backups.
Service Attachment for Cloud Services	Cloud and hosting services including Microsoft 365.
Service Attachment for Voice-Over Internet Protocol	Managed unified communication services including voice over IP.
Service Attachment for Managed Surveillance Services	Video surveillance services including installation and monitoring of cameras.
Schedule of Third-Party Services	Notice of third-party service providers and waiver of claims.
Data Processing Agreement	Data security and privacy agreement including statutorily required terms.
Service Level Objectives	Targeted response times by tier of severity.