

## **Madison Board of Education, Madison District #1**

Board of Education Regular Meeting  
Monday, August 14, 2023 7:00 PM  
Middle School/High School Conference Room  
700 South Kent St.  
Madison, NE 68748-0450

*The sequence of items on the agenda is provided as a courtesy. The board reserves the right to consider items in any sequence deemed appropriate. Therefore, visitors are encouraged to attend the meeting from the beginning.*

1. Call the Meeting to Order
  - 1.1. Roll Call
  - 1.2. Pledge of Allegiance
  - 1.3. Open Meetings Act
  - 1.4. Madison Public Schools Mission Statement
2. Consent Agenda
  - 2.1. Accept the amended agenda as the official agenda
  - 2.2. Approve minutes of the previous meetings
  - 2.3. Accept submitted bills and payroll request and authorize payment of both
3. Public Forum
4. Administrator and Other Reports
5. Board Committee Reports/Meeting dates
6. Action Items
  - 6.1. Discuss, consider, and take all necessary action to approve PK Para Jeana Millan, Daycare Para Stephanie Millan Alarcon, and Custodian Martha Tinajero as recommended by the administration.
  - 6.2. Discuss, consider, and take all necessary action to approve bid to seal parking lot on the west side of the elementary.
  - 6.3. Discuss, consider, and take all necessary action to place the investment checking account funds in the \_\_\_\_\_ bank.
  - 6.4. Discuss, consider, and take all necessary action to affirm BOE policies 5001-5020 and 5045 (annual bullying policy review).
  - 6.5. BOARD TO CONSIDER A RESOLUTION REMOVING A DIRECTOR OF THE MADISON EDUCATIONAL FACILITIES LEASING CORPORATION AND APPOINTING A SUCCESSOR DIRECTOR OF SAID CORPORATION.
  - 6.6. CORPORATION TO CONSIDER A RESOLUTION ACCEPTING A SUCCESSOR DIRECTOR AND CONFIRMING APPOINTMENTS OF DIRECTORS OF SAID CORPORATION
7. Executive Session
8. Any Action resulting from Executive Session.
9. Topics for next month's Board of Education meeting
  - Set the Budget Hearing.
  - Set Tax Request Hearing.
10. Adjournment

*The board reserves the right to enter executive session if it deems it necessary to prevent needless injury to a staff member's reputation or for the protection of the public interest.*

**Meeting Notice Posted for July 2023 Meeting**

City Office	05-09-2023
Library	05-09-2023
Front door of high school	05-09-2023

Kate Ebeling: Present, Harlow Hanson: Present, Jim Knapp: Present, Deb Neidig: Present, Jim Reeves: Present, Steve Ruh: Present. Present:6, Absent:0.

1. Call the Meeting to Order

- 1.1. Roll Call
- 1.2. Pledge of Allegiance
- 1.3. Open Meetings Act
- 1.4. Madison Public Schools Mission Statement

2. Consent Agenda

Motion to approve consent agenda items 2.1, 2.2 & 2.3 as presented passed with a motion by Kate Ebeling and a second by Jim Knapp. Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

Acellus Educational Services LLC	Supplies	2,456.85
Albracht Disposal Service	Waste Disposal	325.00
Big Country Auto	Maintenance	452.37
Brady & Amy's	Fuel	82.13
Cannon Sports	Supplies	18.24
Central Nebraska Rehab Services	SPED Services	3,635.80
Choice Foods	Supplies	989.87
City of Madison	Utilities	8,175.01
Colonial Research Chemical	Supplies	2,894.30
Cutting Edge Lawn Care Service	Lawn Care	2,000.00
Dent Specialists	Repairs/Maintenance	1,322.64
DHHSDPH Health Licensing	License Renewal	50.00
Eakes Office Solutions	Supplies	3,755.14
Ecolab Pest Elimination Division	Pest Control	131.60
Educational Service Unit #8	License Renewal/Training	3,080.00
EMC Insurance Companies	Insurance	492.00
Fields Hardware	Supplies	52.80
Frontier	Phone Service	872.89
Gopher Sports Equipment	Supplies	546.21
Great America Financial Services Corporation	Copier Lease	2,624.72
Hireright LLC, Inc	Testing	38.55
Home Depot Pro, The	Supplies	569.04
Hy-Vee Food Stores	Supplies	495.11
Jackson Services	Supplies	207.56
KSB School Law	Legal Services	350.00
Literacy Resources, LLC	Supplies	1,897.40
Madison Star Mail	Publications	280.38
McGraw-Hill Education Book Company	Supplies	1,536.46
Menards - Norfolk	Supplies	1,868.56
MPS Lunch Fund	Supplies	10.00
Nebr Rural Community Schools	Membership	850.00
Nebraska Council of School Administrator	Registration	1,560.00
Nebraska ESU Coordinating Council	Supplies	330.00

Northeast Community College	Training	312.00
One Source	Background Check	35.00
Otis Elevator Company	Elevator Maintenance	802.80
PDX Reading Specialists, LLC	Supplies	311.74
Pinkelman Truck and Trailer	Maintenance	4,960.18
Pitney Bowes Global Financial Services LLC	Meter Lease	165.54
Really Great Reading Co	Supplies	2,310.00
School Outfitters	Supplies	1,619.38
School Outlet	Supplies	10,460.86
Security Shredding Services	Disposal	35.00
Short Stop, The	Fuel	62.02
Space Wlk of Columbus NE	Supplies	250.00
Taylor Music	Supplies	85.00
TK Elevator	Elevator Maintenance	332.64
Volkman Plumbing & Heating	Repairs	11,390.93
Walmart Community	Supplies	208.20
Water Engineering Inc	Water Service	502.54
Winners' Circle	Supplies	534.88
Woodriver Energy	Utilities	2,644.30

### 3. Public Forum

### 4. Administrator and Other Reports

### 5. Board Committee Reports/Meeting dates

### 6. Action Items

### 7. Discuss, consider, the districts' Safe Return to Learn Plan as required by the Federal Government.

Motion to discuss, consider, and take action on the district's Safe Return to Learn Plan as required by the Federal Government passed with a motion by Kate Ebeling and a second by Deb Neidig. Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

### 8. Discuss, consider, and take all necessary action to approve KSB's recommended annual policy updates.

Motion to discuss, consider, and take all necessary action to approve KSB's recommended annual policy updates passed with a motion by Steve Ruh and a second by Jim Knapp. Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

### 9. Discuss, consider, and take all necessary action on the Certified/Classified handbooks.

Discuss, consider, and take all necessary action on the Certified / Classified handbooks passed with a motion by Steve Ruh and a second by Jim Reeves. Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

### 10. Discuss, consider, and take all necessary action to approve 2nd semester EMMLB bank leave for 5 days.

Discuss, consider, and take all necessary action to approve 2nd semester EMMLB bank leave for five days passed with a motion by Jim Reeves and a second by Harlow Hanson. Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

### 11. Discuss, consider, and take all necessary action to approve bus driver-Greg Lubischer as recommended by the administration.

Motion to approve Greg Lubischer for the position of bus driver as recommended by administration passed with a motion by Jim Knapp and a second by Deb Neidig. Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

12. Topics for next month's Board of Education meeting

13. Adjournment

Motion to Adjourn at 8:16pm passed with a motion by Kate Ebeling and a second by Jim Knapp. Kate Ebeling: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

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President

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Secretary

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Checking	5		
<b>Checking</b>	<b>5</b>	<b>Fund: 05 ACTIVITY FUND</b>	
BEST WESTERN	CoachesClinic2023	Coaches Clinic 2023 Hotels	391.38
		<b>Vendor Total:</b>	<b>391.38</b>
BSN SPORTS, LLC	922055220	Womens Basketball Jerseys	3,820.16
		<b>Vendor Total:</b>	<b>3,820.16</b>
CASH	CashRegistratio n2324	Cash for registration	500.00
		<b>Vendor Total:</b>	<b>500.00</b>
CHOICE FOODS	001000450841	Band in Norfolk	23.32
CHOICE FOODS	001004401539	Boys Wrestling gas	27.77
CHOICE FOODS	001016581453	Boys bb camp at Leigh	57.76
CHOICE FOODS	001034251352	Boys Basketball	45.52
CHOICE FOODS	001040751727	Boys Wrestling in Gothenburg	73.62
CHOICE FOODS	001078311444	GBB Camp to Lincoln	59.72
CHOICE FOODS	001089811802	Boys Basketball gas	71.91
CHOICE FOODS	001089841808	Boys Basketball gas Augustana	71.60
CHOICE FOODS	001099301606	Gas for Boys Wrestling Camp at UNK	72.18
CHOICE FOODS	002096031632	GBB at Seward	79.07
		<b>Vendor Total:</b>	<b>582.47</b>
CLASSIC SPORTSWEAR	63708	Big Red Club Jackets	2,850.00
		<b>Vendor Total:</b>	<b>2,850.00</b>
CLAUS, RENEE	MemorialBradCla us	Memorial for Brad Claus	25.00
		<b>Vendor Total:</b>	<b>25.00</b>
CUSTOM SPORTS	35661	Dance tanks	120.00
		<b>Vendor Total:</b>	<b>120.00</b>
DEPEW, KIMBERLY	2023WSCVolleyba llCam	2023 WSC Volleyball Camp	1,950.00
		<b>Vendor Total:</b>	<b>1,950.00</b>
ELITE SPORTSWEAR LP	2023002639697	Red Uniform Order	119.98
		<b>Vendor Total:</b>	<b>119.98</b>
GOPHER SPORTS EQUIPMENT	IN295647-1	Patch Grant	410.72
		<b>Vendor Total:</b>	<b>410.72</b>
MAHASKA	9914917	Fair pop	580.00
MAHASKA	9915071	Fair pop	333.28
		<b>Vendor Total:</b>	<b>913.28</b>
MENARDS - NORFOLK	43146	Wall hangers and tube for poles	153.90
		<b>Vendor Total:</b>	<b>153.90</b>
MERCH PAYOUT INFINITE CAMPUS ONLINE PAYMENTS FEES	July23OnlinePmt Fees	July '23 Online Payment Fees	3.99
		<b>Vendor Total:</b>	<b>3.99</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
MFP, CHRIS MILLER	2306	FB Team shirts & practice jersey print	366.18	
MFP, CHRIS MILLER	2307	FB Team shirts & practice jersey print	240.85	
		<b>Vendor Total:</b>		<b>607.03</b>
NEBRASKA COACHES ASSOCIATION	2023Herfel	2023 Kayla Herfel NCA Membership	115.00	
		<b>Vendor Total:</b>		<b>115.00</b>
NEW VICTORIAN INN & SUITES	17780	Hotel rooms for UNK VB camp	279.96	
		<b>Vendor Total:</b>		<b>279.96</b>
OMNI CHEER	2023002619370	Red Uniform Order	77.98	
		<b>Vendor Total:</b>		<b>77.98</b>
OSNES, TRENT	ReimGothenburgG as	Fuel for van during Gothenburg Camp	30.00	
		<b>Vendor Total:</b>		<b>30.00</b>
PIZZA HUT OF MADISON	2.4.23 Ticket 0006	Concessions	144.00	
		<b>Vendor Total:</b>		<b>144.00</b>
US BANK CARDMEMBER SERVICES	0394	AD Technology for office	26.44	
		<b>Vendor Total:</b>		<b>26.44</b>
		<b>Fund Total:</b>		<b>13,121.29</b>
		<b>Checking Account Total:</b>		<b>13,121.29</b>

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>		06			
<b>Checking</b>	<b>06</b>	<b>Fund: 06</b>	<b>SCHOOL NUTRITION FUND</b>		
HOBART SALES & SERVICE		OC99177	Elementary Warmer fix	372.00	
			<b>Vendor Total:</b>		<b>372.00</b>
JOHNSON'S, INC		16852	HS Water Heater for Lunch room	17,275.06	
JOHNSON'S, INC		16952	Water heater replacement at HS	2,579.08	
			<b>Vendor Total:</b>		<b>19,854.14</b>
LUNCHTIME SOLUTIONS, INC.		35571	June 2023 Lunch Program	3,345.39	
			<b>Vendor Total:</b>		<b>3,345.39</b>
			<b>Fund Total:</b>		<b>23,571.53</b>
			<b>Checking Account Total:</b>		<b>23,571.53</b>

Madison Public Schools						
<b>ACTIVITY FUND</b>	<b>Fund 05</b>					
<b>July 2023</b>						
Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance	
AD	\$ 2,544.29	\$ 526.44	\$ -	\$ -	\$ 2,017.85	
Art Club	\$ 1,480.13	\$ -	\$ -	\$ -	\$ 1,480.13	
Band	\$ 2,354.03	\$ -	\$ -	\$ -	\$ 2,354.03	
Boys BB	\$ 3,925.70	\$ -	\$ -	\$ -	\$ 3,925.70	
Boys BB FR	\$ 624.77	\$ 246.79	\$ -	\$ -	\$ 377.98	
Cheerleaders	\$ 1,404.91	\$ 197.96	\$ 2,275.00	\$ -	\$ 3,481.95	
Class of 2023	\$ 343.17	\$ -	\$ -	\$ -	\$ 343.17	
Class of 2024	\$ 1,900.42	\$ -	\$ 20.00	\$ -	\$ 1,920.42	
Class of 2025	\$ 542.10	\$ -	\$ -	\$ -	\$ 542.10	
Class of 2026	\$ 395.65	\$ -	\$ -	\$ -	\$ 395.65	
Concessions	\$ 15,204.70	\$ 144.00	\$ -	\$ -	\$ 15,060.70	
Courtesy	\$ 1,510.03	\$ 25.00	\$ -	\$ -	\$ 1,485.03	
Cross Country	\$ 366.19	\$ -	\$ -	\$ -	\$ 366.19	
Cross Country FR	\$ 2,261.81	\$ -	\$ -	\$ -	\$ 2,261.81	
Daneline	\$ 2,694.44	\$ 1,148.28	\$ 3,246.00	\$ -	\$ 4,792.16	
District Funds	\$ 5,419.13	\$ 3.99	\$ 225.70	\$ -	\$ 5,640.84	
Elem Activity Acct	\$ 8,969.08	\$ 410.72	\$ -	\$ -	\$ 8,558.36	
Elem PTO	\$ 3,438.46	\$ -	\$ 337.76	\$ -	\$ 3,776.22	
Elem Student Council	\$ 372.00	\$ -	\$ -	\$ -	\$ 372.00	
ELL Class	\$ -	\$ -	\$ -	\$ -	\$ -	
Emergency Assistance	\$ 1,533.24	\$ -	\$ -	\$ -	\$ 1,533.24	
Ethnic Diversity Club	\$ 1,983.28	\$ -	\$ -	\$ -	\$ 1,983.28	
FCCLA	\$ 2,986.15	\$ -	\$ -	\$ -	\$ 2,986.15	
FFA	\$ 15,771.27	\$ -	\$ -	\$ -	\$ 15,771.27	
Football	\$ 0.00	\$ -	\$ -	\$ -	\$ 0.00	
Football FR	\$ 2,484.91	\$ 737.49	\$ -	\$ -	\$ 1,747.42	
Football Youth	\$ -	\$ -	\$ -	\$ -	\$ -	
Girls BB	\$ 2,534.53	\$ -	\$ -	\$ -	\$ 2,534.53	
Girls BB FR	\$ 986.27	\$ 138.79	\$ -	\$ -	\$ 847.48	
Golf	\$ 25.36	\$ -	\$ 644.00	\$ -	\$ 669.36	
Golf FR	\$ 432.20	\$ -	\$ -	\$ -	\$ 432.20	
Homecoming	\$ 77.90	\$ -	\$ -	\$ -	\$ 77.90	
Honor Society	\$ 526.60	\$ -	\$ -	\$ -	\$ 526.60	
HS Girls Wrestling Fundraise	\$ 2,060.98	\$ -	\$ -	\$ -	\$ 2,060.98	
HS Girls Wrestling	\$ 5,012.54	\$ -	\$ -	\$ -	\$ 5,012.54	
HS Student Council	\$ 1,438.31	\$ -	\$ -	\$ -	\$ 1,438.31	
M Club	\$ 2,135.36	\$ -	\$ -	\$ -	\$ 2,135.36	
Marketing Comm.	\$ 2,606.69	\$ 2,850.00	\$ 300.00	\$ -	\$ 56.69	
MS Activity Acct	\$ 5,136.21	\$ -	\$ 157.07	\$ -	\$ 5,293.28	
MS Houses	\$ 1,308.25	\$ -	\$ 800.00	\$ -	\$ 2,108.25	
Music Boosters	\$ 10,095.52	\$ 23.32	\$ -	\$ -	\$ 10,072.20	
Musical	\$ 3,118.49	\$ -	\$ -	\$ -	\$ 3,118.49	
One Act Plays	\$ 1,677.49	\$ -	\$ -	\$ -	\$ 1,677.49	
Quiz Bowl	\$ 1,396.91	\$ -	\$ -	\$ -	\$ 1,396.91	
Resale	\$ 741.53	\$ -	\$ -	\$ -	\$ 741.53	
Scholarships	\$ 16,351.34	\$ -	\$ -	\$ -	\$ 16,351.34	
Secondary Act Acct	\$ 5,202.65	\$ -	\$ -	\$ -	\$ 5,202.65	
Soccer	\$ 2,597.25	\$ 130.46	\$ -	\$ -	\$ 2,466.79	
Soccer FR	\$ 3,640.43	\$ -	\$ 20.00	\$ -	\$ 3,660.43	
Softball	\$ -	\$ -	\$ -	\$ -	\$ -	
Softball FR	\$ -	\$ -	\$ -	\$ -	\$ -	
Speech	\$ 253.13	\$ -	\$ -	\$ -	\$ 253.13	
Teachers	\$ 1,802.33	\$ -	\$ 5.98	\$ -	\$ 1,808.31	

Track	\$ 1,239.42	\$ 219.13	\$ -	\$ -	\$ 1,020.29
Track FR	\$ 3,203.25	\$ -	\$ -	\$ -	\$ 3,203.25
Uniform Replacement	\$ 4,078.02	\$ 3,820.16	\$ -	\$ -	\$ 257.86
Volleyball	\$ 2,702.33	\$ -	\$ -	\$ -	\$ 2,702.33
Volleyball FR	\$ 401.48	\$ 279.96	\$ 500.00	\$ -	\$ 621.52
Water Quality Project	\$ 4,038.94	\$ -	\$ -	\$ -	\$ 4,038.94
Weightroom	\$ 1,475.15	\$ -	\$ -	\$ -	\$ 1,475.15
Wrestling	\$ 2,923.97	\$ 238.80	\$ -	\$ -	\$ 2,685.17
Wrestling FR	\$ 1,352.50	\$ 30.00	\$ -	\$ -	\$ 1,322.50
Yearbook	\$ 963.68	\$ -	\$ -	\$ -	\$ 963.68
Fund Total: 05	\$ 174,046.87	\$ 11,171.29	\$ 8,531.51	\$ -	\$ 171,407.09

Madison Public Schools					
<b>LUNCH FUND</b>	<b>Fund 06</b>				
<b>July 2023</b>					
<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
FUND BALANCE	\$ 268,967.86	\$23,571.53	\$ 5,467.03	\$ -	\$ 250,863.36
	\$ 268,967.86	\$23,571.53	\$ 5,467.03	\$ -	\$ 250,863.36

Madison Public Schools					
<b>STUDENT ACTIVITY FEE</b>	<b>Fund 12</b>				
<b>July 2023</b>					
<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
FUND BALANCE	\$ 10.13	\$ -	\$ 65.01	\$ -	\$ 75.14
	\$ 10.13	\$ -	\$ 65.01	\$ -	\$ 75.14

**MADISON PUBLIC SCHOOLS  
TREASURER'S REPORT**

July 31, 2023

**General Fund**

					<b><u>BALANCE</u></b>	<i>Last year's balance</i>
Balance Forward as of	<u>June 30, 2023</u>				\$3,592,902.22	
Receipts		+	\$	323,371.79		
Expenditures		-	\$	627,658.06		
Balance as of	<u>July 31, 2023</u>				<u>\$3,288,615.95</u>	\$3,105,752.69

**Employee Benefit Fund**

Balance Forward as of	<u>June 30, 2023</u>				\$12,973.39	
Receipts		+	\$	3,456.17		
Expenditures		-	\$	1,057.58		
Balance as of	<u>July 31, 2023</u>				<u>\$15,371.98</u>	\$18,879.07

**Petty Cash Fund**

Balance Forward as of	<u>June 30, 2023</u>				\$2,133.51	
Receipts		+	\$	1,322.73		
Expenditures		-	\$	1,541.63		
Balance as of	<u>July 31, 2023</u>				<u>\$1,914.61</u>	\$2,383.79

<b>Total Assets for General Fund</b>					<b>\$3,305,902.54</b>	\$3,127,015.55
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**Depreciation Fund**

Balance Forward as of	<u>June 30, 2023</u>				\$405,436.48	
Receipts		+	\$	1,187.98		
Expenditures		-				
Balance as of	<u>July 31, 2023</u>				<u>\$406,624.46</u>	\$498,631.19

**Bond Fund**

Balance Forward as of	<u>June 30, 2023</u>				\$248,459.35	
Receipts		+	\$	35,850.25		
Expenditures		-				
Balance as of	<u>July 31, 2023</u>				<u>\$284,309.60</u>	\$307,134.58

**Qualified Capital Purpose Fund**

Balance Forward as of	<u>June 30, 2023</u>				\$604,776.77	
Receipts		+	\$	2,204.17		
Expenditures		-	\$	31,673.75		
Balance as of	<u>July 31, 2023</u>				<u>\$575,307.19</u>	\$556,484.30

**Special Building Fund**

Balance Forward as of	<u>June 30, 2023</u>				\$2,158,073.61	
Receipts		+	\$	543,201.50		
Expenditures		-	\$	199,036.30		
Balance as of	<u>July 31, 2023</u>				<u>\$2,502,238.81</u>	\$1,512,615.22

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**Investment Checking**

Balance Forward as of	<u>June 30, 2023</u>				\$339,820.24	
Receipts		+	\$	995.72		
Expenditures		-	\$	-		
Balance as of	<u>July 31, 2023</u>				<u>\$340,815.96</u>	\$331,815.49

LINE #	GENERAL FUND RECEIPTS		through July 31, 2023		Remaining
	DESCRIPTION	BUDGET		CURRENT RECEIPTS	
	TOTAL LOCAL	\$ 6,401,010.00		\$ 6,609,537.28	
	TOTAL STATE AID	\$ 81,316.00		\$ 81,316.00	
	TOTAL FEDERAL	\$ 1,135,872.00		\$ 2,184,957.97	
1510	Interest			\$ 48,360.68	
1800	Community Service (ChildCare)			\$ 43,189.50	
1920	Grants/Donations				
2210	ESU Receipts			\$ 17,626.80	
3120	SPED			\$ 375,946.00	
3125	SPED - Transportation			\$ 9,574.00	
3155	Textbook Loan			\$ 1,402.94	
3400	State Apportionment			\$ 112,258.24	
3551	Education Quest				
3512	Distance Learning				
3535	High Ability Learners			\$ 5,634.00	
3590/3599	Other State Receipts			\$ 7,604.16	
4105	ERate			\$ 10,034.23	
4212	Title I - Support For Improvement			\$ 111,215.00	
4310	REAP			\$ 24,673.52	
4421/22/23	IDEA - ARP			\$ 31,663.00	
4505	Title I			\$ 141,360.00	
4508	Title ID Delinquent Ed			\$ 76,338.00	
4509	Title IIA			\$ 31,300.00	
4510	Title IV ESSA			\$ 10,956.21	
4512	IDEA Base				
4516/4518	Idea Prop Share/Poverty			\$ 115,793.00	
4521	IDEA PS			\$ 22,706.00	
4526	Migrant			\$ 202,774.00	
4530	Family Litercy/Other Federal Receipts			\$ 13,947.21	
4531	21st Century			\$ 65,861.00	
4708	Medicaid in Public Schools			\$ 5,023.64	
4709	Neb-Mac Funds			\$ 12,655.64	
4969	ESSA Title IV			\$ 10,138.00	
4997	ESSER II			\$ 276,412.00	
4996/4998	ARP			\$ 420,544.00	
5690	Non Revenue Receipts			\$ 9,871.88	
6988	ESSER			\$ 18,456.00	
<b>ESTIMATED BUDGET OF EXPENDITURES</b>					
		<b>CURRENT BUDGET</b>		<b>CURRENT SPENDING</b>	<b>Remaining</b>
1100	REGULAR EDUCATION	\$ 4,970,430.00		\$ 3,788,577.03	24%
1200	SPECIAL EDUCATION	\$ 850,000.00		\$ 651,928.26	23%
2100/2190	SUPPORT SERVICES - PUPILS	\$ 726,000.00		\$ 480,610.39	34%
2200	SUPPORT SERVICES - STAFF	\$ 100,000.00		\$ 177,803.01	-78%
2310	BOARD OF EDUCATION	\$ 68,000.00		\$ 26,571.17	61%
2320	EXECUTIVE ADMINISTRATION	\$ 225,000.00		\$ 150,070.05	33%
2330	DISTRICT LEGAL SERVICES	\$ 25,000.00		\$ 2,679.00	89%
2410	OFFICE OF THE PRINCIPAL	\$ 475,000.00		\$ 336,992.04	29%
2500	GENERAL ADMINISTRATION/BS	\$ 325,000.00		\$ 204,191.17	37%
2600	MAIN. & OPERATION OF BLDS.	\$ 875,000.00		\$ 573,022.93	35%
2710	REGULAR TRANSPORTATION	\$ 150,000.00		\$ 88,761.25	41%
2712/2730	SCHOOL AGE SPED TRAN.	\$ 45,000.00		\$ 51,970.05	-15%
3155	TEXTBOOK LOAN				
3300	COMMUNITY SERVICES (Childcare)	\$ 100,000.00		\$ 102,290.40	
3400	PRIVATE/CATEGORICAL GRANTS				
3535/3551	STATE PROGRAMS	\$ 14,570.00		\$ 17,242.29	
6000	FEDERAL PROGRAMS	\$ 1,350,000.00		\$ 1,158,505.94	14%
8000	TRANSFER TO DEPRECIATION				
8000	TRANSFER TO ATHLETICS/LUNCH				
8000	TRANSFER TO OTHERS	\$ 38,000.00		\$ (7,200.63)	119%
	BUDGET GROWTH	\$ 200,000.00			100%
	TOTAL BUDGET	\$ 10,537,000.00		\$ 7,804,014.35	26%

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
<b>Checking</b>	<b>1</b>	<b>Fund: 01 GENERAL FUND</b>		
ADVISOR, THE	0623 STMT	PUBLICATIONS	583.00	
		<b>Vendor Total:</b>		<b>583.00</b>
ALBRACHT DISPOSAL SERVICE	68047	WASTE DISPOSAL	155.00	
ALBRACHT DISPOSAL SERVICE	68048	WASTE DISPOSAL	170.00	
		<b>Vendor Total:</b>		<b>325.00</b>
ALPHA WORKFORCE HEALTH	18173	DOT PHYSICAL	75.00	
		<b>Vendor Total:</b>		<b>75.00</b>
BCN	23559513	PHONE SERVICE	91.48	
BCN	23576868	PHONE SERVICE	83.64	
		<b>Vendor Total:</b>		<b>175.12</b>
BIG COUNTRY AUTO	75215	MAINTENANCE	218.98	
BIG COUNTRY AUTO	75227	MAINTENANCE	197.08	
BIG COUNTRY AUTO	75249	MAINTENANCE	1,735.04	
BIG COUNTRY AUTO	75259	MAINTENANCE	188.70	
BIG COUNTRY AUTO	75310	MAINTENANCE	213.68	
BIG COUNTRY AUTO	75366	MAINTENANCE	56.93	
		<b>Vendor Total:</b>		<b>2,610.41</b>
BINSWANGER GLASS	1580043196	REPAIRS	1,208.12	
		<b>Vendor Total:</b>		<b>1,208.12</b>
BLUUM OF MINNESOTA LLC	925154	SUPPLIES	164.55	
		<b>Vendor Total:</b>		<b>164.55</b>
BRADY & AMY'S	59314	FUEL	560.41	
		<b>Vendor Total:</b>		<b>560.41</b>
BRANDL ELECTRIC	13004	REPAIRS	65.00	
		<b>Vendor Total:</b>		<b>65.00</b>
CENTRAL NEBRASKA REHAB SERVICES	14038	SPED SERVICES	750.52	
CENTRAL NEBRASKA REHAB SERVICES	14107	SPED SERVICES	714.18	
		<b>Vendor Total:</b>		<b>1,464.70</b>
CITY OF MADISON	0723 5045001	UTILITIES	609.29	
CITY OF MADISON	0723 5095001	UTILITIES	82.12	
CITY OF MADISON	0723 5097002	UTILITIES	601.50	
CITY OF MADISON	0823 7007001	UTILITIES	2,441.32	
CITY OF MADISON	0823 7008001	UTILITIES	4,271.16	
		<b>Vendor Total:</b>		<b>8,005.39</b>
COMPUTER HARDWARE	G21574	REPAIRS	35.00	
COMPUTER HARDWARE	G21575	REPAIRS	35.00	
COMPUTER HARDWARE	G21576	REPAIRS	35.00	
		<b>Vendor Total:</b>		<b>105.00</b>
CORNERSTONES OF CARE	190467	BIST SERVICES	14,200.00	
		<b>Vendor Total:</b>		<b>14,200.00</b>
CRILLY, JIM	0723 REIMB	REIMB	113.57	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Vendor Total:</b>	<b>113.57</b>
CROWN PLAZA KEARNEY	4401	TRAVEL	269.90	
CROWN PLAZA KEARNEY	4429	TRAVEL	134.95	
CROWN PLAZA KEARNEY	4432	TRAVEL	134.95	
CROWN PLAZA KEARNEY	4485	TRAVEL	269.90	
CROWN PLAZA KEARNEY	4514	TRAVEL	404.85	
CROWN PLAZA KEARNEY	4529	TRAVEL	269.90	
			<b>Vendor Total:</b>	<b>1,484.45</b>
CURRICULUM ASSOCIATES LLC	331731.2	SUPPLIES	51,010.00	
CURRICULUM ASSOCIATES LLC	331737.1	SUPPLIES	31,960.00	
			<b>Vendor Total:</b>	<b>82,970.00</b>
CUTTING EDGE LAWN CARE SERVICE	2352	LAWN CARE	2,500.00	
			<b>Vendor Total:</b>	<b>2,500.00</b>
DAKOTA TRUCK UNDERWRITERS	3704994	INSURANCE	35,515.00	
			<b>Vendor Total:</b>	<b>35,515.00</b>
EAKES OFFICE SOLUTIONS	8728611-2	SUPPLIES	146.00	
EAKES OFFICE SOLUTIONS	8751226-0	SUPPLIES	10.40	
EAKES OFFICE SOLUTIONS	8751815-0	SUPPLIES	227.60	
EAKES OFFICE SOLUTIONS	8768285-0	SUPPLIES	177.21	
			<b>Vendor Total:</b>	<b>561.21</b>
ECOLAB PEST ELIMINATION DIVISION	3198289	PEST CONTROL	131.60	
ECOLAB PEST ELIMINATION DIVISION	9966224	PEST CONTROL	131.60	
			<b>Vendor Total:</b>	<b>263.20</b>
EDUCATIONAL SERVICE UNIT #1	SP7305	SERVICES	183.75	
			<b>Vendor Total:</b>	<b>183.75</b>
EDUCATIONAL SERVICE UNIT #8	INV-009553	SERVICES	62,420.51	
EDUCATIONAL SERVICE UNIT #8	INV-009571	SERVICES	14,332.21	
EDUCATIONAL SERVICE UNIT #8	INV-009583	SERVICES	6,099.96	
EDUCATIONAL SERVICE UNIT #8	INV-009593	SERVICES	6,305.97	
EDUCATIONAL SERVICE UNIT #8	INV-009618	TRAINING	350.00	
EDUCATIONAL SERVICE UNIT #8	INV-009631	TRAINING	20.00	
			<b>Vendor Total:</b>	<b>89,528.65</b>
EMC INSURANCE COMPANIES	7001304640	INSURANCE	137,305.00	
			<b>Vendor Total:</b>	<b>137,305.00</b>
ENGINEERED CONTROLS INC.	176352	REPAIRS	595.27	
			<b>Vendor Total:</b>	<b>595.27</b>
FIELDS HARDWARE	184675	SUPPLIES	22.41	
			<b>Vendor Total:</b>	<b>22.41</b>
FILAMENT ESSENTIAL SERVICES	INV001303	WEB HOSTING	2,600.00	
			<b>Vendor Total:</b>	<b>2,600.00</b>
FOLLETT SCHOOL SOLUTIONS	Q 7689736	RENEWAL	1,941.16	
			<b>Vendor Total:</b>	<b>1,941.16</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
FRONTIER	0823 STMT	PHONE SERVICE	873.33	
		<b>Vendor Total:</b>		<b>873.33</b>
GRAINGER	20230718	SUPPLIES	195.48	
GRAINGER	9775518187	SUPPLIES	41.19	
GRAINGER	9783899587	SUPPLIES	47.40	
		<b>Vendor Total:</b>		<b>284.07</b>
GREATAMERICA FINANCIAL SERVICES CORPORATION	34550178	COPIER LEASE	992.30	
		<b>Vendor Total:</b>		<b>992.30</b>
HENRY DOORLY ZOO	47941	ADMISSION	193.00	
		<b>Vendor Total:</b>		<b>193.00</b>
HIRERIGHT LLC, INC	P1179209	SUBSCRIPTION	306.60	
		<b>Vendor Total:</b>		<b>306.60</b>
HOME DEPOT PRO, THE	756451696	SUPPLIES	132.80	
HOME DEPOT PRO, THE	758621098	SUPPLIES	730.20	
		<b>Vendor Total:</b>		<b>863.00</b>
HOUGHTON MIFFLIN CO.	955872789	SUPPLIES	7,200.00	
HOUGHTON MIFFLIN CO.	955872790	SUPPLIES	2,784.00	
HOUGHTON MIFFLIN CO.	955874739	SUPPLIES	3,859.96	
HOUGHTON MIFFLIN CO.	955874999	SUPPLIES	1,276.58	
		<b>Vendor Total:</b>		<b>15,120.54</b>
INNOVATIVE OFFICE SOLUTIONS LLC	IN4244960	SUPPLIES	105.39	
INNOVATIVE OFFICE SOLUTIONS LLC	IN4244975	SUPPLIES	1,613.16	
INNOVATIVE OFFICE SOLUTIONS LLC	IN4246488	SUPPLIES	843.84	
		<b>Vendor Total:</b>		<b>2,562.39</b>
IXL LEARNING	2023 RENEWAL	SUPPLIES	539.00	
		<b>Vendor Total:</b>		<b>539.00</b>
J J KELLER & ASSOCIATES INC	9108155143	SUPPLIES	300.50	
J J KELLER & ASSOCIATES INC	9108245773	SUPPLIES	9.95	
		<b>Vendor Total:</b>		<b>310.45</b>
J W PEPPER & SON INC	365399594	SUPPLIES	202.99	
		<b>Vendor Total:</b>		<b>202.99</b>
JACKSON SERVICES	5091589	SUPPLIES	110.28	
JACKSON SERVICES	5091590	SUPPLIES	97.20	
		<b>Vendor Total:</b>		<b>207.48</b>
JOHNSON'S, INC	17109	REPAIRS	444.00	
		<b>Vendor Total:</b>		<b>444.00</b>
JOURNEYED.COM	10518833	LICENSE	1,500.00	
		<b>Vendor Total:</b>		<b>1,500.00</b>
JURGENS REPAIR	44267	REPAIRS	774.58	
		<b>Vendor Total:</b>		<b>774.58</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
MADISON STAR MAIL	15628	PUBLICATIONS	88.15	
		<b>Vendor Total:</b>		<b>88.15</b>
MCGRAW-HILL EDUCATION BOOK COMPANY	128505961001	SUPPLIES	2,854.01	
MCGRAW-HILL EDUCATION BOOK COMPANY	128505961002	SUPPLIES	380.14	
		<b>Vendor Total:</b>		<b>3,234.15</b>
MENARDS - NORFOLK	42895	SUPPLIES	13.83	
MENARDS - NORFOLK	43227	SUPPLIES	14.99	
MENARDS - NORFOLK	43294	SUPPLIES	48.86	
MENARDS - NORFOLK	43395	SUPPLIES	48.82	
MENARDS - NORFOLK	43540	SUPPLIES	90.95	
MENARDS - NORFOLK	43605	SUPPLIES	47.68	
MENARDS - NORFOLK	43612	SUPPLIES	16.56	
MENARDS - NORFOLK	43681	SUPPLIES	159.64	
MENARDS - NORFOLK	43779	SUPPLIES	46.79	
MENARDS - NORFOLK	44059	SUPPLIES	283.94	
MENARDS - NORFOLK	44266	SUPPLIES	57.66	
MENARDS - NORFOLK	44398	SUPPLIES	3.04	
MENARDS - NORFOLK	44585	SUPPLIES	(283.94)	
MENARDS - NORFOLK	44587	SUPPLIES	71.32	
MENARDS - NORFOLK	44660	SUPPLIES	518.99	
MENARDS - NORFOLK	44761	SUPPLIES	515.87	
MENARDS - NORFOLK	44814	SUPPLIES	154.98	
		<b>Vendor Total:</b>		<b>1,809.98</b>
MPS ACTIVITY FUND	0823 STMT	REIMBURSEMENT	7,200.63	
MPS ACTIVITY FUND	2023 TRANSFER	TRANSFER	40,000.00	
		<b>Vendor Total:</b>		<b>47,200.63</b>
MPS-PETTY CASH	0623 STMT	REIMBURSEMENT	256.00	
MPS-PETTY CASH	0723 STMT	REIMBURSEMENT	60.00	
		<b>Vendor Total:</b>		<b>316.00</b>
NAEA, NEBRASKA AG ED ASSOCIATION	2023 MEMBERSHIP	MEMBERSHIP	180.00	
		<b>Vendor Total:</b>		<b>180.00</b>
NATIONAL ART & SCHOOL SUPPLIES INC.	29603	SUPPLIES	233.88	
NATIONAL ART & SCHOOL SUPPLIES INC.	29605	SUPPLIES	797.08	
NATIONAL ART & SCHOOL SUPPLIES INC.	29769	SUPPLIES	11.72	
		<b>Vendor Total:</b>		<b>1,042.68</b>
NEBRASKA NOTARY ASSOCIATION	0823 RENEWAL	NOTARY FEES	163.32	
		<b>Vendor Total:</b>		<b>163.32</b>
NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LABORATORY	567288	WATER TESTING	15.00	
		<b>Vendor Total:</b>		<b>15.00</b>
NEBRASKA SAFETY CENTER PUPIL TRANSPORTATION	0723 STMT	TRAINING	250.00	
		<b>Vendor Total:</b>		<b>250.00</b>
PINKELMAN TRUCK AND TRAILER	21132	MAINTENANCE	7,384.37	
PINKELMAN TRUCK AND TRAILER	21414	MAINTENANCE	447.43	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
PINKELMAN TRUCK AND TRAILER	21445	MAINTENANCE	1,382.97	
		<b>Vendor Total:</b>		<b>9,214.77</b>
PITNEY BOWES BANK INC RESERVE ACCOUNT	0823 POSTAGE	POSTAGE	1,000.00	
		<b>Vendor Total:</b>		<b>1,000.00</b>
PROFIRE & SAFETY	3188	INSPECTION	382.00	
		<b>Vendor Total:</b>		<b>382.00</b>
RS ELECTRIC	2160	MAINTENANCE	518.98	
		<b>Vendor Total:</b>		<b>518.98</b>
SAVVAS LEARNING COMPANY LLC	4026984141	SUPPLIES	1,830.60	
SAVVAS LEARNING COMPANY LLC	4026984144	SUPPLIES	2,662.20	
SAVVAS LEARNING COMPANY LLC	7028442094	High School Math Books- Student Licenses	11,551.00	
SAVVAS LEARNING COMPANY LLC	7028442095	SUPPLIES	3,204.36	
SAVVAS LEARNING COMPANY LLC	7028492595	SUPPLIES	2,561.03	
		<b>Vendor Total:</b>		<b>21,809.19</b>
SCHMIDT, COURTNEY	051923 STMT	MILEAGE	9.17	
SCHMIDT, COURTNEY	0523 STMT	MILEAGE	59.61	
		<b>Vendor Total:</b>		<b>68.78</b>
SCHOOL DATEBOOKS	S23-0258382	SUPPLIES	985.08	
SCHOOL DATEBOOKS	S23-0261578	SUPPLIES	305.81	
		<b>Vendor Total:</b>		<b>1,290.89</b>
SERVICEMASTER OF NORFOLK	6041859	MAINTENANCE	6,388.75	
		<b>Vendor Total:</b>		<b>6,388.75</b>
SOFTWARE UNLIMITED, INC.	20230620-59	SOFTWARE	11,490.00	
		<b>Vendor Total:</b>		<b>11,490.00</b>
STATE FIRE MARSHALL OFFICE	128413	INSPECTION	31.00	
STATE FIRE MARSHALL OFFICE	128479	INSPECTION	72.00	
STATE FIRE MARSHALL OFFICE	128546	INSPECTION	108.00	
		<b>Vendor Total:</b>		<b>211.00</b>
STUDENT ASSURANCE SERVICES INC	2023 INS	INSURANCE	803.50	
		<b>Vendor Total:</b>		<b>803.50</b>
TEACHER INNOVATIONS INC	887657	SUPPLIES	696.00	
		<b>Vendor Total:</b>		<b>696.00</b>
TEACHING STRATEGIES LLC	Q-215957	SUPPLIES	910.80	
		<b>Vendor Total:</b>		<b>910.80</b>
VOLKMAN PLUMBING & HEATING	213358	REPAIRS	214.30	
		<b>Vendor Total:</b>		<b>214.30</b>
VOYAGER SOPRIS LEARNING	6837162	SUPPLIES	1,260.60	
		<b>Vendor Total:</b>		<b>1,260.60</b>
WATER ENGINEERING INC	IN121271	WATER SERVICE	207.50	
WATER ENGINEERING INC	IN121317	WATER SERVICE	295.04	

**Board Report**

Unposted; Batch Description AUGUST 2023 GENERAL FUND INVOICES

User ID: CELINE

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Vendor Total:</b>	<b>502.54</b>
WHEELER CENTRAL SCHOOL	101	SERVICES	825.55	
			<b>Vendor Total:</b>	<b>825.55</b>
WIESER EDUCATIONAL	99340	SUPPLIES	601.43	
			<b>Vendor Total:</b>	<b>601.43</b>
WINNERS' CIRCLE	55157	SUPPLIES	401.96	
			<b>Vendor Total:</b>	<b>401.96</b>
WOODRIVER ENERGY	350603	UTILITIES	1,640.11	
			<b>Vendor Total:</b>	<b>1,640.11</b>
			<b>Fund Total:</b>	<b>524,830.16</b>
			<b>Checking Account Total:</b>	<b>524,830.16</b>

**September 2022 Board Meeting:**

Bond Fund:

BOK Financial \$ 10,007.24

Depreciation Fund:

Heartland Communications \$ 3,650.00 Labor for Wireless Access Points

Special Building Fund:

DWB, INC. \$ 85,346.10 Elementary Project

Fakler Architects \$ 1,787.10 Construction Phase Services/Advertising

**October 2022 Board Meeting:**

Qualified Capital Projects Fund:

Computershare \$ 700.00 Paying Agent Fee

Special Building Fund:

DWB, Inc. \$ 180,436.35 Elementary/Bus Barn Projects

**November 2022 Board Meeting:**

Bond Fund:

BOK Financial \$ 199,240.00 Bond payment

Depreciation Fund:

Complete Floors \$ 40,421.00 Summer floor projects

Special Building Fund:

DWB, Inc. \$ 368,411.90 Elementary/Bus Barn Project

**December 2022 Board Meeting:**

Special Building Fund:

DWB, Inc. \$ 422,039.72 Elementary/Bus Barn Project

Five Points Bank \$ 730,000.00 Payment on debt (New Gym /Commons)

**January 2023 Board Meeting:**

Special Building Fund:

City of Madison \$ 4,291.80 Building Permit Resolution  
Offset by \$2,500 from DWB

DWB, Inc. \$ 198,685.85 Elementary/Bus Barn Project

Fakler Architects \$ 10,367.50 Elementary/Bus Barn Project Services

Madison County Bank \$ 20.00 Wire Fee for Building Project Advance

**February 2023 Board Meeting:**

Special Building Fund:

DWB, INC. \$ 236,607.00 Elementary/Bus Barn Project

Fakler Architects \$ 367.50 Elementary/Bus Barn Project Services

**March 2023 Board Meeting:**

Bond Fund:

BOK Financial \$ 711.68 Bond interest expenses

Special Building Fund:

DWB, Inc. \$ 199,762.66 Elementary/Bus Barn Project

Fakler Architects \$ 551.25 Elementary/Bus Barn Project Services

Five Points Bank \$ 61,276.04 Interest Payment on leasing funds

**April 2023 Board Meeting:**

Bond Fund:

BOK Financial \$ 5,938.58 IRS has not processed our credits - this  
will be refunded when complete

Depreciation:

AKRS \$ 28,404.51 Skid Steer Loader

Special Building Fund:

DWB, Inc. \$ 75,468.95 Elementary/Bus Barn Projects

**May 2023 Board Meeting:**

Bond Fund:

BOK Financial \$ 3,996.25 Interest payment

Special Building Fund:

DWB, Inc. \$ 461,176.55 Elementary/Bus Barn Projects

Fakler Architects \$ 633.75 Elementary/Bus Barn Projects Services

**June 2023 Board Meeting:**

Special Building Fund:

DWB, Inc. \$ 340,260.55 Elementary/Bus Barn Projects

Fakler Architects \$ 183.75 Elementary/Bus Barn Projects Services

Five Points Bank \$ 20,235.60 Interest Payment - Gym Loan

Heartland Communications \$ 24,471.00 Building Project Cameras/Wiring

**July 2023 Board Meeting:**

Depreciation:

Platte River Designs \$ 6,825.00 Half of Estimate Paid June 19th

QP Fund

Computershare \$ 31,673.75 Payment due 8/15

Special Building Fund:

DWB, Inc. \$ 198,648.80 Elementary/Bus Barn Projects

Fakler Architects \$ 367.50 Elementary/Bus Barn Projects

**August 2023 Board Meeting:**

Bond Fund:

BOK Financial \$ 9,993.68 Bond Payment

Depreciation:

Complete Floors \$ 43,523.00 Elementary Carpet Project

Court Floors \$ 5,230.00 Refinish Gym Floor

Special Building Fund:

DWB, Inc. \$ 351,332.58 Elementary/Bus Barn Projects

Fakler Architects \$ 183.75 Elementary/Bus Barn Projects Services

# Elementary Addition/Bus Barn Project Financial Report

## Expenses paid prior to September 1, 2022 closing on debt leasing:

Fakler Architect	\$ 1,875.00	Architectural Design
Rega Engineering	\$ 2,100.00	Boundary and Warranty Deed
Fakler Architect	\$ 2,000.00	Topography on Elementary Addition
Fakler Architect	\$ 2,233.32	Topography on Bus Barn
Fakler Architect	\$ 20,056.00	Elementary Addition
Fakler Architect	\$ 5,300.00	Bus Barn
Fakler Architect	\$ 66,445.61	Elementary Addition
Fakler Architect	\$ 31,073.25	Bus Barn
Fakler Architect	\$ 193.94	Review of Morton Specifications
	<u>\$ 131,277.12</u>	

## Expenses paid after September 1, 2022 closing:

Advance from Debt Leasing:	\$ 500,000.00	<b>Advance #1</b>
DWB, Inc.	\$ (85,346.10)	Elementary/Bus Barn Project Construction
Fakler Architect	\$ (1,787.10)	Construction Phase Service/Advertising
DWB, Inc.	\$ (180,436.35)	Elementary/Bus Barn Project Construction
	<u>\$ 232,430.45</u>	<b>Remaining from Advance #1</b>
	\$ 500,000.00	<b>Requested Advance #2</b>
DWB, Inc. - Paid in November	\$ (368,411.90)	
	<u>\$ 364,018.55</u>	
DWB, Inc. - Paid in December	\$ (422,039.72)	<b>Requested Advance #3</b>
	<u>\$ 500,000.00</u>	
	\$ 441,978.83	
DWB, Inc. - Paid in January	\$ (198,865.85)	
Fakler Architects	\$ (10,367.50)	
	<u>\$ 232,745.48</u>	<b>Remaining from Advance #3</b>
	\$ (236,607.00)	(this will cover the February payment to DWB)
DWB, Inc. Paid in February	\$ (367.50)	
Fakler Architects	<u>\$ (4,229.02)</u>	(Celine is requesting an advance to cover the March bills)

\$ (199,762.66)  
 \$ (551.25)  
 \$ (61,276.04)  
\$ (265,818.97)  
 \$ 500,000.00  
\$ 234,181.03  
 \$ (75,468.95)  
\$ 158,712.08  
 \$ (461,176.55)  
 \$ (633.75)  
\$ 500,000.00  
\$ 196,901.78  
 \$ 500,000.00  
 \$ (340,260.55)  
 \$ (183.75)  
\$ (24,471.00)  
\$ 331,986.48  
 \$ (196,648.80)  
 \$ (367.50)  
\$ 134,970.18

DWB, Inc. Paid in March  
 Fakler Architects  
 Five Points Bank

DWB, Inc. paid in April

DWB, Inc. paid in May  
 Fakler Architects

DWB, Inc. paid in June  
 Fakler Paid in June  
 Heartland paid in June

DWB paid in July  
 Fakler paid in July

Elementary/Bus Barn Project  
 Elementary/Bus Barn Project Services  
 Interest Payment on leasing funds

**Advance #4**  
 Will cover April bills

Celine will request another advance to cover the May bills

**Advance #5 June 6**

**Advance #6 - July**

Celine has requested the final advance of \$168,299.50  
 to pay August bills

# Madison Public Schools

**Justin Frederick**  
Interim Superintendent

**Jim Crilly**  
HS Principal  
**Reid Ehrisman**  
MS Principal/EL

**Karla Kush**  
Elementary Principal

700 So Kent St.  
P.O. Box 450  
Madison, NE 68748  
District Phone (402) 454-3336 Fax (402) 454-2238  
Elementary Phone (402) 454-2656 Fax (402) 454-3978

**Travis Jordan**  
Director of CAI  
**Landon Mackey**  
Athletic Director  
**Celine Filsinger**  
Office Manager

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## August 2023 Board Report Landon Mackey, Athletic Director

- HS Fall sports (volleyball, football, and cross country) practices began on Monday, August 7<sup>th</sup>. MS Fall sports meetings were August 10<sup>th</sup> and will begin August 14<sup>th</sup>.
- First competitions:
  - Volleyball 8/24 vs Niobrara-Verdigre
  - Football 8/25 @ Nebraska Christian
  - Cross Country 8/31 @ Wisner-Pilger Invitational
- Attended the 2022 NDE Administrators' Days Conference in Kearney (July 27<sup>th</sup>-28<sup>th</sup>). Here are the sessions I attended:
  - NDE Continuous Improvement for Each Student
    - Making decisions based on 2023 NeMTSS Framework & CIP process for students.
  - Legislative Debrief: Implications and Next Steps
    - NDE staff discussed bills that were passed regarding implications, timelines, and next steps.
  - Design for Strengths – John Coyle
    - Coyle shared the Design Thinking process and how he overcame weaknesses by using his strengths.
  - The Perfect Time to Quit! –Michael Bonner
    - Inspire positive change to improve leaders practices, climate, and culture of the district. Provided tips & strategies to customize & apply.
- Nebraska Coaches Association clinic in Lincoln was held July 25<sup>th</sup>-27<sup>th</sup>. Individual coaches meetings will be held to goal plan and collaborate on the needs of each program.
- Each fall sports coach will have to take the Head, Heart and Heat certification courses required through the NSAA and NFHS, once every three years.
- Head coaches meeting was held on August 7<sup>th</sup>.
- East Husker Conference will be held in West Point Wednesday, August 16<sup>th</sup> @ 6:30 pm. Head coaches and myself will attend those meetings.
- Big Red Gatorade Scrimmages will be Thursday, August 17<sup>th</sup>.
- High School Fall Coaches:
  - Volleyball—Nicole Unkel, Samantha Jacobson
  - Football—Landon Mackey, Chris Miller, Travis Jordan
  - Cross Country—Dan Fuhs, Casey Wolta

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Mrs. Kush – August 10, 2023  
Elementary Principal

Grade Level	8/10/23
PreK-3	30
PreK-4	40
Kindergarten	37
1 <sup>st</sup> Grade	37
2 <sup>nd</sup> Grade	33
3 <sup>rd</sup> Grade	37
4 <sup>th</sup> Grade	42
5 <sup>th</sup> Grade	34
<b>Total</b>	<b>287</b>
Last year ended with 279	

## Number of Students in Elementary School

1. The first day of school went smoothly! It is so great having staff and students back in the building. The new addition is being enjoyed by all!
2. Our Open House night had an excellent turnout on August 7<sup>th</sup>.
3. After School Program starts on Monday, August 14<sup>th</sup>.
4. Preschool starts on Monday and we are at capacity in each classroom for am and pm.
5. Little Dragon's Childcare is up and running. We had a few new staff use it for their children during our in-service days. Not only was it appreciated by the staff members, the students that attended said they wanted to come to school here!
6. Teachers in Kindergarten, 1<sup>st</sup> grade, 2<sup>nd</sup> grade, SPED, EL, Title I, academic support, and language arts are participating in LETRS 2. This is really focuses on comprehension and

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## August Board Meeting 2023- Principal Report Mr. Jim Crilly

- Registration Days went very smooth, special thanks to Jackie and Lisa and all who helped out
- We have an **Enrollment Number of 165** in the High School for 23-24
- Very pleased so far with the new teachers that have been hired. Seem to be fitting in really well.
- Pre-Inservice days went great! Lots of good conversation and information for all staff. Thanks to Mr. Jordan on his Professional Development Time.
- Shout out to our custodial staff for a job well done this summer!

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## Curriculum, Assessment

**August 2023**

### **Curriculum:**

- ESSER: Funds provided from the Federal Government to help recover lost learning due to COVID have been used to Enhance our High School Math and Science Programs. Updated High Quality Instructional Materials were purchased to replace outdated books. The updated materials build off of our Elementary and Middle School Programs, meet NDE requirements, and better align to the instructional shifts in Math and Science
  - Savvas AGA (Geometry and Algebra II)
    - We already had Savvas Algebra I in place for 3 years
  - Savvas/Pearson Precalculus-Trigonometry
  - Houghton Mifflin-Harcourt Science Dimensions (Updated Versions)
    - Biology
    - Chemistry
    - Earth and Space Science
    - Physics

### **Assessment:**

- Acadience: Fall Benchmark will be completed with all K-6 Students before Sept. 1
- ELPA Screener: All Kindergarteners and other new students that have any language other than English listed on their Home Language Survey will be given the English Language Proficiency screener within the first 30 days of school.
- NSCAS: All students in grades 3-8 will be given the Fall NSCAS in Math and English Language Arts before September 29.

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Superintendent

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Mr. Ehrisman- August 11, 2023  
MS Principal, IPM, EL and Migrant Coordinator

Grade Level	Current as of 8/11/23		Start of Year 8/3/22	End of Year 5/3/23
6th Grade	33		31	33
7th Grade	36		38	33
8th Grade	34		41	41
MS Total	103		110	107

- House T-shirts for the 2023-24 school year have been distributed to all the MS students. Thanks to our generous donors that made this possible: Tyson, Brady & Amy's, Madison Veterinary Clinic, Pfeifer Auto Body, Connie's Quilts, Choice Foods, Custom Sports, Knights of Columbus, Leon & Jean Weiland, Pinnacle Bank, and Reigle Implement
- Ms. Leigh Ann McCartney will be the director of the MS Afterschool program for the 2023-24 school year. Thank you to Ms. Ortiz for all her time, energy and effort in supporting this program this past year. Mr. Mora will continue to be an assistant.
- I attended Administrator Days on July 26-28 in Kearney. It was a great opportunity to grow in many areas as an administrator. I was able to attend numerous sessions presented by NDE and NSCA. The sessions I attended included:
  - Welcome and Keynote- Dr. Brian Maher (Commissioner)
  - A Tiered Approach to Addressing Chronic Absenteeism
  - NeMTSS & S.E.E.D: Enhancing Systems Leadership & Effectiveness
  - Keynote Speaker- John Coyle- "Design for Strengths"
  - Q & A with the Commissioner
  - From Enragement to Engagement: Improving Student Behavior by Increasing Student Engagement
  - Data Driven Decisions
  - Keynote Speaker- Michael Bonner "The Perfect Time to Quit!"

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School year is off and running. Staff had a busy 3 days of pre-service days to get ready for the start of the year. I appreciate all the hard work by the office staff, registration staff, and administrators to get everything ready for the start of the school year. Big thank you to custodial staff for getting both buildings in shape to start school. I am also very thankful that DWB and all contractors were able to get the elementary addition finished so students could start the year off in the room that they will be in for this year. Thanks to all the kids and staff that helped get things moved to addition on move day.

We had some late resignations from classified staff, so I have two paraprofessional hires for your consideration on the agenda. There is also a custodian position for your consideration.

I will have a sheet for your consideration on the investment checking account. We currently have \$340,815 in the account. We are currently getting 3.5% with the checking account. This month it generated \$995 in interest. Pinnacle and Madison County Bank both offer a little higher interest rate on CD's. I have this on as an action item.

The company that put the blacktop at the elementary last summer has sent a proposal to seal west lot and the strip out in the front of the building. They will also fill cracks.

We will start with the 5000 series on policies. BOE 5045 is an annual review of the districts bullying policy.

There are some big bills this month. We ordered a lot of curriculum (see Travis's report) this summer. Most of it will be reimbursed by ESSER money and also CSI money. We had big final bills from the service unit and also paid for insurance and workmans comp for the year. I can answer any questions on them on Monday.

Bus Barn update-

The week of 8/14-sheetrock finished, guardrail on retaining wall complete, parking curbs and edge ties complete, interior doors complete.

The week of 8/28 painting doors and fire wall complete.

The week of 9/4 electrical complete. Ready for seeding and final walk through.

# PROPOSAL

North Platte, NE  
(308) 530 4441  
(308) 650 0316

## Stone Paving Co.

703 North Emory  
North Platte, Ne 69101

Norfolk, NE  
(402) 644 2957  
1 866 644 2928

PROPOSAL SUBMITTED TO:

Madison Elementary

PHONE:

402-340-1089

DATE:

8/7/83

STREET:

JOB NAME:

Mr. Frederick

CITY, STATE, AND ZIP CODE

Madison, Ne

JOB LOCATION

ARCHITECT

DATE OF PLANS:

JOB PHONE

Cleaning, Seal coating administrative  
parking lot with oil base seal and  
restripping and filling cracks.

Total \$4,000<sup>00</sup>

### ACCECPTANCE OF PROPOSAL-

The above prices specification and conditions are satisfactory and hereby accepted. Your are authorized to do the work as specified . Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

## **5001 Compulsory Attendance and Excessive Absenteeism**

### **Required Attendance**

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

### **Mandatory Attendance Age**

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

### **Exceptions**

This policy does not apply when attendance is made impossible or impracticable by severe weather conditions or by the temporary illness of the student or a child whom the student is parenting.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

### **Discontinuing Enrollment – 5 Year Old Students**

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request and to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district until the beginning of the following school year unless otherwise required by law.

## **Discontinuing Enrollment – 16 and 17 Year Old Students**

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request and submit it to the superintendent using the form which is attached to this policy. The district will follow the procedures outlined on the attached form in considering requests to disenroll.

Only children disenrolling to attend a non-accredited school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending non-accredited schools. The superintendent may confirm the validity of the submission with the State Department of Education.

## **Attendance Officer**

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

## **Excused Absences**

The following absences will be considered excused if they are confirmed by communication to the school from the student's parent/guardian:

1. Physical or mental illness of the student (a physician's verification is required after four (4) consecutive days of absence for illness)
2. Severe weather
3. Medical appointments for the student
4. Death or serious illness of the student's family member

5. Attending a funeral, wedding or graduation
6. Appearance at court or for other legal matters
7. Observance of religious holidays of the student's own faith
8. College planning visits
9. Personal or family vacations

**Excessive Absenteeism**

When a student receives 5 unexcused absences or the hourly equivalent in any semester, the Attendance Officer will follow the attached procedure for addressing barriers to the student's attendance.

When a student is absent more than twenty days per year or the hourly equivalent and any portion of the absences is unexcused, the Attendance Officer may/must file a report with the county attorney of the county in which the student resides. For example, if the student accumulates 23 days of excused absences due to documented illness and is tardy one time, the Attendance Officer must file a report with the appropriate county attorney.

Adopted on: 6-12-2017

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5002**  
**Admission of Students**

Students shall be admitted to the school district who are:

- legal residents of the school district or otherwise entitled by Nebraska law to attend the schools of the district tuition-free;
- approved for option enrollment pursuant to policy;
- approved as foreign exchange students pursuant to policy;
- legal residents of a district that has contracted with this district for their educational services;
- statutorily entitled to attend the schools of the district on a part-time basis pursuant to policy; or
- out-of-state students who have been enrolled pursuant to policy.

Students who have been placed in a foster home within the school district are not residents of the district and will not be permitted to enroll unless the district has received a written determination from the Nebraska Department of Health and Human Services that it is in the best interests of the student not to attend his or her district of residence.

Except in adult education classes or when otherwise required by law, no student who is of 21 years of age or older, or who has earned a high school diploma or its equivalent will be allowed to be enrolled in or continue to attend school in the district.

Students who seek to enroll in the district must comply with each board policy, state statute and regulation that applies to their situation. Grade level placement will be determined in accordance with district policy.

Adopted on: 6-12-2017

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **5002.1**

### **Admission of Students Who Reside Out of the State of Nebraska**

Students who reside in a state other than Nebraska must submit an application to enroll in the district at least three weeks prior to the beginning of the semester in which they wish to begin attending the district. Out of state students may not enroll mid-semester.

The administration will review each application and will admit out-of-state students whose academic history, disciplinary records and prior school community involvement indicate that they will be successful in this school district. Those who have verified disabilities pursuant to the Individuals with Disabilities in Education Act or section 504 of the Rehabilitation Act will not be excluded from admission based solely on their disability. However, those who need specialized programming or whose enrollment would require the hiring of additional staff or specific training of existing staff will not be admitted. The administration's approval or disapproval of an out-of-state student's application is final.

Out-of-state students who are admitted pursuant to this policy must meet the requirements of board policy 5002 and must comply with each board policy, state statute and regulation that applies to their situation. Once admitted, they will be subject to the same disciplinary rules and procedures as resident students. Students must reapply for admission prior to each semester. Re-admission may be denied for students who are not academically and/or behaviorally successful. Once admitted, out-of-state students' grade level placement will be determined in accordance with district policy.

Out-of-state students are not entitled to transportation or reimbursement for transportation.

Out-of-state students will be charged tuition of \$0.00 per semester by the district. Payment in full is due to the central office of the district on or before the first day of classes each semester. The tuition fee may be changed by the board of education prior to any semester with or without notice to the out-of-state student's family or resident school district.

Adopted on: 2/8/2016

Revised on: 7/10/17

Reviewed on: \_\_\_\_\_

## **5003 Admission of Part-Time Students**

A student may be permitted to enroll on a part-time basis pursuant to this policy and applicable curricular practices when enrollment is appropriate for reasons that include but are not limited to the following: the student attends another education institution on a part-time basis; is enrolled for a limited number of credit hours needed to graduate; has a modified schedule because of a disability or as part of an individualized education plan; or is a student who resides in the school district but attends a private, denominational, or parochial school or a school that elects not to meet accreditation or approval requirements (referred to herein as an exempt school student or an exempt school, respectively).

**Application for Enrollment.** The parent or guardian of an exempt school student who is of appropriate age to attend school, resides in the school district, has not graduated from high school, and has not received a graduate equivalency diploma must meet all of the district's admission requirements and file an application for enrollment on forms provided by the school district by 20 school Days of the year of enrollment. For second semester high school courses, the application must be filed by 20 School Days. For students who move into the district mid-semester, the application must be filed within 20 days of moving into the district. The administration shall review the application, determine whether to approve or deny it, notify the parent or guardian, and schedule enrollment at an educationally appropriate time in the building or attendance center of the administration's choice. Enrollment does not carry over from one school year to the next, and the parent or guardian of an exempt school student must apply for enrollment each school year.

**Limitations Based on Resources.** The enrollment of exempt school students is subject to limitations established by the district for grades, classes, courses, and programs based on the limited resources available to the school district. Full-time students shall be given priority for enrollment in grades, classes, courses, and programs.

**Placement of Students.** Exempt school students shall be placed in courses for which they have adequate preparation and which are determined to be educationally appropriate based on criteria that include, but are not limited to the student's age, achievement test scores, academic record, evaluation by school personnel and any other standards used by the district for the placement of students.

**Grades and Academic Honors.** Exempt school students shall receive grades, report cards, and transcripts, but shall not be eligible to graduate,

receive a diploma or qualify for class ranking unless they meet all district requirements for such including earning a sufficient number of credit hours and semesters of attendance.

**Applicability of School Rules.** Exempt school students are subject to all rules and standards of the board of education and administration as set forth in policy, handbooks or other communications, as well as the rules and directives of the building administration and teaching personnel. They must remain on the school campus during scheduled classes but must leave the school campus when not engaged in a course or course-related activity unless the course or course-activity requires their presence or the building principal approves their presence. Students who violate school policies, rules, or directives shall be subject to disciplinary procedures up to and including suspension and expulsion.

**Extracurricular Sports and Activities.** Students who are enrolled in a private, denominational or parochial school may not participate in extracurricular sports and activities sponsored by the public school district if they participate in extracurricular sports and activities offered by the private, denominational or parochial school. Exempt school students may participate in extracurricular sports and activities if they are enrolled in at least 10 credit hours per semester. Exempt school students who are not enrolled in at least 10-credit hours may not participate in extracurricular sports and activities. All part-time students must meet all other eligibility requirements set by the board, administration and coach/sponsor prior to participating in the sport or activity.

Exempt school students who transfer into the district will be considered a transfer student and shall be ineligible for varsity competition for ninety school days unless the home school is located in the same school district as the high school to which the student is transferring.

The school district will determine whether credits awarded to exempt transfer students will be accepted for the purpose of eligibility for extracurricular sports and activities pursuant to the board's policy on Grade Placement and Academic Credits of Transfer Students.

**Transportation.** Part-time school students are not entitled to transportation or reimbursement for transportation by virtue of their status as part-time students.

**Option Enrollment.** Students may not enroll on a part-time basis pursuant to the school's option enrollment program.

Adopted on: 6-12-2017

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **5004 Option Enrollment**

The board of education supports the concept embodied in the Enrollment Option Program that parents and legal guardians have the primary responsibility for insuring that their children receive the best education possible. Accordingly, the school district will participate in the option enrollment program and receive option students as provided herein.

### **1. Definitions**

- a. Option Student Defined.** Option student shall mean a nonresident student who has chosen to attend the school district under the provisions of the option enrollment program.
- b. Resident School District Defined.** Resident school district shall mean the school district in which a student resides or in which the student is admitted as a resident of the school district pursuant to state law.
- c. Option School District Defined.** Option school district shall mean the school district that a student chooses to attend other than his or her resident school district.

**2. Persons Entitled to Apply for Option Enrollment of Students.** Only parents and legal guardians may apply for option enrollment of students. Applications filed by foster parents and adults acting *in loco parentis* are not authorized and will be automatically denied.

**3. Duties, Entitlements and Rights of Option Students.** Except as otherwise provided herein, once an option student's option enrollment application has been accepted he/she shall be treated as a resident student of the school district.

### **4. Standards for Acceptance or Rejection of Option Students.**

- a. Numeric Capacity.** The board of education may set the numeric capacity of programs, classes, grade levels, or school buildings by operation of this policy or through freestanding action by the board. Numeric Capacity will be determined based upon available staff, facilities, projected enrollment of resident students, projected number of students with which the option school district will contract based on existing contractual arrangements, and availability of appropriate special education

programs. Individuals seeking information about the numeric capacity set by the board may contact the superintendent for a copy of that resolution.

- b. Programmatic Capacity.** In addition to the numeric capacity standards referred to above, the board may, by resolution, declare a program, a class, or a school unavailable to option students due to lack of capacity. Individuals seeking information about the programs that have been declared to be unavailable due to lack of capacity may contact the superintendent for a copy of the board's resolution.
- c. Other Standards for Acceptance or Rejection of Option Enrollment Applications.** In addition to the numeric and programmatic capacity standards outlined above, the school district shall not accept an option student when acceptance of the student:

  - i. Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the student;
  - ii. Would require the procurement of new equipment, technology, or furnishings;
  - iii. Would cause or require the rearrangement of caseloads for staff and contracted professionals;
  - iv. Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;
  - v. May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.
- d.** The school district shall accept an option student with a disability only to the extent that the school district's then current staff and facilities are sufficient to accommodate the student's needs without significantly increasing the operating costs of the school district, such as by requiring the hiring of new staff.
- e.** The school district shall not base the decision to accept or reject an option student on the student's previous academic achievement, athletic or other extracurricular ability, disabling condition(s), proficiency in the English language, or previous disciplinary proceedings.



application to option into the school district and the resident school district, in writing, whether the application is accepted or rejected. If an application is rejected, the reason for such rejection shall be stated in the notification. This written notice shall be sent via certified mail to the address listed on the option application.

## **9. Late Applications and Requests for Release**

- a.** The board of education may refuse a request of a student seeking to option out of the school district when the option application is submitted after March 15<sup>th</sup> under the following conditions:
  - i. When the district has already entered into contracts with teaching staff for the following school year;
  - ii. When the district has already contracted for the performance of specific services for the student;
  - iii. When the release of the student would have a negative financial impact or loss of revenue for the district.
- b.** The board of education will approve late applications to option into the district under the following conditions:
  - i. When the resident district has released the student;
  - ii. When the student's late enrollment into the district meets the standards for acceptance or rejection of option students contained elsewhere in this policy.
- b.** The superintendent will notify parents or guardians who have submitted properly completed option applications after March 15<sup>th</sup> no later than 60 days following submission of the application of the board's acceptance or rejection of the application.

**10. Students Who Do Not Need a Release from the Resident District**

- a. A student does not need to be released from his/her resident district under the following circumstances:
  - i. When the student has relocated to a different resident school district after February 1
  - ii. When a student's option school district merges with another district effective after February 1
- b. The school district shall accept or reject an application from a student under this paragraph using the criteria set forth in this policy and will accept or reject the application within forty-five days.

**11. Cancellation of Option.**

Students who option either into or out of the school district shall:

- a. Attend the option school district until graduation or relocation/re-option in a different resident school district unless the student chooses to return to the resident school district, in which case the student's parent or legal guardian shall timely submit a cancellation form to the school board or board of education of the option school district and the resident school district for approval for the following year.
- b. Attend an option school district for not less than one school year unless the student relocates to a different resident school district, completes requirements for graduation prior to the end the school year, transfers to a parochial or private school, or upon mutual agreement of the resident and option school districts cancels the enrollment option and returns to the resident school district.

**12. Authority of Superintendent.**

The board of education authorizes the superintendent of schools to make decisions on its behalf pursuant to and to apply the criteria articulated by this policy in determining whether to grant or deny option enrollment applications.

Adopted on: 7-11-2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5005**  
**Transportation of Option Students**

The board of education shall annually set the rate for transportation services for option-enrolled students. Such transportation may only be enacted if there is mutual agreement between the school district and the parent or legal guardian of the option student. If such agreement is reached, the stops at the option homestead will be recorded by the school vehicle operator and a billing fee will be assessed to the parent or legal guardian on an annual basis. If two or more option students from the same homestead use school transportation, the district will charge for each trip made. Under no circumstances will an option student(s) be provided school transportation to and from his/her homestead if the result of such transportation (1) necessitates the addition of a third bus route and/or (2) increases the time necessary to run the complete bus route beyond the limit of one hour.

If the option student resides within the distance of one mile of the route used to reach a homestead which is a regular bus stop of a resident student, the fee shall be set at a rate of \$0.00 per mile per stop.

If the option student resides a distance greater than one mile but less than or equal to two miles from the route used to reach a homestead which is a regular bus stop of a resident student, the fee shall be set at a rate of \$0.00 for the first mile and \$0.00 for the additional mile per stop.

If the option student resides a distance greater than two miles but less than or equal to three miles from the route used to reach a homestead which is a regular bus stop of a resident student, the fee shall be set at a rate of \$0.00 for the first two miles and \$0.00 for the additional mile, per stop.

If the option student resides a distance greater than three miles but less than or equal to four miles from the route used to reach a homestead which is a regular bus stop of a resident student, the fee shall be set at a rate of \$0.00 for the first three miles and \$0.00 for the additional mile, per stop.

If the option student resides a distance greater than four miles but less than or equal to five miles from the route used to reach a homestead which is a regular bus stop of a resident student, the fee shall be set at a rate of \$0.00 for the first four miles and \$0.00 for the additional mile, per stop.

For distances greater than five miles from the route used to reach a homestead which is a regular bus stop for a resident student, the same formula used to determine the above quoted rates will be used to determine the fee.

NOTE: No fee will be assessed for afternoon kindergarten routes.

Adopted on: 2/8/2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5006**  
**Foreign Exchange Students**

The school district may accept a foreign exchange student on a non-tuition basis if the student is sponsored by an organized exchange program that is acceptable to the board of education, approved for enrollment, and resides with a host family that lives within district boundaries.

A foreign student is not entitled to tuition-free schooling in the school district merely because he or she resides with a family within the district. The host family and/or sponsoring exchange program must file an application with the administration to enroll the student. In reviewing the application, the administration will consider the following factors:

whether the student possesses a sufficient command of the English language;

whether an appropriate program is available;

whether the student meets the general admission requirements for the school; and

such other factors as are relevant to the admission of the student.

Foreign exchange students who are accepted and enrolled will be subject to all policies and regulations governing the conduct and behavior of resident students.

Adopted on: 2/8/2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5007**  
**Enrollment of Expelled Students**

The administration shall not enroll any student during the term of any known expulsion of the student from any public school in any state unless the board of education has approved the enrollment by a vote of a majority of the members of the board. The district shall not enroll any student during the known term of any expulsion of the student from a private school for an offense for which expulsion is authorized for a public school student unless the board has approved the enrollment by a vote of a majority of the members of the board. This policy does not require the board to take a vote on the enrollment application of any such student.

Adopted on: 2/8/2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5008**  
**Pregnant or Parenting Students**

Students who are pregnant or parenting are encouraged to continue participating in the district's educational and extracurricular programs.

**I. Accommodations Regarding Attendance and Participation**

**A. Generally**

Students who anticipate deviations from their regular school experience or accrue absences due to pregnancy or parenting should notify their building principal as early as possible to discuss their educational programming. The building principal will work with the student to develop a plan to assist the student in participating in district curriculum and extra-curricular activities. Such a plan may include:

1. The provision of online courses;
2. The arrangement of meeting times with teachers;
3. The identification of child care providers that meet statutory requirements for quality and care; and
4. All other curricular adjustments, modifications, and means of supplementing classroom attendance deemed appropriate by the school administrators.

**B. Students with Disabilities**

For students with disabilities who have an IEP or Section 504 plan, the administrators, student's parents or guardians, and student if appropriate will collaborate with the student's educational team to coordinate accommodations consistent with state and federal law. As permitted by law, students may be entitled to accommodations as a result of pregnancy.

**II. Accommodations Regarding Lactation and Breastfeeding**

**A. Accommodations**

1. In order to accommodate lactating and breastfeeding students, the district will provide reasonable opportunities to express breast milk or breastfeed in a place, other than a bathroom, which is shielded from view and free from intrusion from district students, employees, and the public.

2. Students who wish or need to express breast milk on a regular schedule will work with school administrators to create a schedule which accommodates the student's needs while facilitating education to the maximum extent possible.
3. The district will provide a location for students to store expressed breast milk in or near the location designated for students to express milk to create the least amount of disruption to the student's participation in class or activities.

**B. Educational Process**

In order to prevent interference with the educational process, no student shall express breast milk within school classrooms or buses. Nothing in this policy limits the authority of the administration to impose consequences consistent with the Student Discipline Act and other state and federal law.

Adopted on: 6-12-2017

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5009**  
**Adult Education**

The school district may offer adult education programs.

Adopted on: 2/8/2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5010**  
**Immunizations**

**1. General Rule**

- a. Each student wishing to enroll in the school district is required to be immunized against measles, mumps, rubella, poliomyelitis, diphtheria, pertussis, tetanus, hepatitis and varicella (chicken pox) prior to enrollment.
- b. The district is not responsible for the cost of such immunizations.
- c. Any student who does not comply with this policy shall not be permitted to continue attending school.

**2. Exceptions**

- a. Provisional Enrollment.

Students who meet the statutory requirements for provisional enrollment shall be allowed to attend school for Thirty days without the necessary immunizations.

- b. Immunization shall not be required if the student's parent or guardian submits one of the following to the superintendent of schools:
  - i. A statement signed by a medical professional stating that the required immunization would be injurious to the health and well-being of the student or any member of the student's household.
  - ii. An affidavit signed by the student or a legally authorized representative of the student, stating that the immunization conflicts with the student's sincerely held religious beliefs.
- c. Students who are excepted from the immunization requirement may be excluded from school in the event of an outbreak of any contagious disease in the school population.

Adopted on: 2/8/2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5011**  
**Physical Examination of Students**

The following students shall provide evidence of a physical examination by a qualified health care provider:

- all incoming students in the beginner grade;
- students in seventh grade; and
- all out-of-state transfer students.

Evidence of a physical examination must be dated no more than six months prior to entrance or within sixty days after enrollment. If the student's parent(s) or guardian(s) object to a physical examination, they must submit a signed and dated refusal form to the school.

Adopted on: 2/8/2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5012**  
**Basic Testing Program**

The school district will use a basic testing program to evaluate the outcome of the educational program and to provide information needed in working with individuals. The program will be supplemented by such individual and supplementary tests as the needs of the educational program and the district indicate. The superintendent and designees will coordinate the program from Kindergarten through twelfth grade to provide continuity. Teachers are prohibited from engaging in any behavior that adversely affects the validity of test scores as a measure of student achievement

Adopted on: 2/8/2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## 5013

### Use and Dissemination of Test Results

At the board of education's regular July meeting, the superintendent of schools shall provide an annual written report consisting of the results of the district's performance program including but not limited to: standardized norm-referenced assessments, criterion-referenced assessments, student performance, school system demographics, financial information, a follow-up study of graduates, and a learning climate survey. This report shall be made available to all patrons of the district. Building level results will be reported only to appropriate staff for review and goal setting.

This report shall not include any individual test scores or assessment, but individual student test scores or assessment results will be reported to the student's parents or legal guardian(s).

A comprehensive evaluation of the district shall be conducted at least once every five years using instruments and guides approved by the Department of Education.

Adopted on: 2/8/2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5014**  
**Homeless Students**

- 1. General Policy.** The District will provide tuition free education for homeless children and youth who are in the district and accord them the educational rights and legal protections provided by state and federal law. Homeless children and youth shall not be stigmatized or segregated on the basis of their status as homeless and shall have access to the same services offered to other students. It is the intent of this policy to remove barriers to the enrollment and retention of homeless children and youth in the District.
  
- 2. Homeless Liaison.** The District's homeless liaison is the Superintendent of Schools. Students in homeless situations who require assistance should contact the liaison at 402-454-3336 or in person at 700 South Kent Street. The liaison's responsibilities include:
  - a. Ensuring homeless children and youth are identified through coordination with the Nebraska Department of Education, community groups, and other school personnel;
  - b. Receiving training regarding state and federal law governing homeless children and youth;
  - c. Ensuring homeless children and youth and their families are referred to appropriate health care, housing, and other relevant service providers and programs available in the community;
  - d. Assisting other District personnel to work with homeless children and youth and their families on regular attendance, participation in programs and activities of the District, and completing academic work to meet academic standards of the District;
  - e. Assisting homeless children and youth and working with other District employees to prepare for and improve college readiness, including assistance with applications, selection, financial aid, and status verification for purposes of the Free Application for Federal Student Aid; and
  - f. Carrying out other aspects of this policy.
  
- 3. Definitions**
  - a. "Homeless children and youth" means individuals who lack a fixed, regular, and adequate nighttime residence and includes:
    - i. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a

similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;

- ii. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
  - iii. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
  - iv. Migratory children who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).
- b. The term "homeless" or "homeless individual" does not include any individual imprisoned or otherwise detained by an act of Congress or by state law.
  - c. "Child" and "youth" refers to persons who, if they were children of residents of the District, would be entitled to a free education.
  - d. The term "unaccompanied youth" shall mean a homeless child or youth not in the physical custody of a parent or guardian.
  - e. "School of origin" means the school that the child or youth attended when permanently housed, or the school in which the child or youth was last enrolled.

**4. School Stability and Enrollment.** Generally, the District presumes that keeping a homeless child or youth in their school of origin is in the child's best interest unless it is contrary to a request of the child's parent, guardian, or in the case of an unaccompanied youth, the youth. The District will also consider factors including, but not limited to: the impact of mobility on achievement, education, health, and safety of the child.

**5. Strategies to Address Enrollment Delays.** In order to address enrollment delays resulting from homelessness, the school district shall immediately enroll homeless students even if they are unable to produce records normally required for enrollment such as immunization and medical records, residency documents, birth certificates, school records, or other documentation, or guardianship documents. The school district

shall immediately contact the school last attended by the student to obtain academic and other records. The school district's homeless liaison shall assist in obtaining necessary immunizations, or immunization or medical records.

**6. Transportation.** Transportation shall be provided to homeless students to the extent required by law and comparable to that provided to students who are not homeless. At the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), transportation shall be provided to and from the school of origin as follows:

a. If the homeless child or youth continues to live in the area served by the school district, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the school district.

b. If the homeless child's or youth's living arrangements in the area served by the school district terminate and the child or youth, though continuing his or her education in the school district, begins living in an area served by another school district, the school district and the new school district in which the homeless child or youth is living shall negotiate to agree upon a method to apportion the responsibility and costs for providing the child with transportation to and from the school district. If the districts are unable to agree, the responsibility and cost for transportation shall be shared equally.

**7. Records.** The District will maintain and respond to requests for enrollment records for homeless children or youth consistent with its record policies and state and federal record laws. Any information about a homeless child's or youth's living situation shall be treated as a confidential education record and shall not be deemed directory information.

**8. Dispute Process.** If a dispute arises over school selection or enrollment in a school:

a. The child or youth shall be admitted immediately to the school in which enrollment is sought, pending resolution of the dispute;

b. The child, youth, parent, or guardian shall be referred to the

district's homeless liaison who shall carry out the dispute resolution process within (30) thirty calendar days after receiving notice of the dispute;

- c. The parent or guardian of the child or youth or, in the case of an unaccompanied youth, the youth, shall be provided with a written explanation of the school's decision regarding school selection or enrollment, including the rights of the parent, guardian, or unaccompanied youth to appeal the decision within (30) thirty calendar days of the time such complaint or dispute is brought.
- d. In the case of an unaccompanied youth, the homeless liaison shall ensure that the youth is immediately enrolled in the school in which enrollment is sought pending resolution of the dispute.

## 9. Appeal Process

- a. **Nebraska Department of Education.** If the Complainant is not satisfied with the written decision of the District after the dispute resolution process, the Complainant may appeal the decision of the District to the Commissioner of the Nebraska Department of Education within (30) thirty calendar days of receipt of the decision from the District, pursuant to Nebraska Department of Education Rule 19.
- b. **State Board of Education.** If the Complainant is not satisfied with the decision of the Commissioner, the Complainant may file a Petition with the State Board of Education within (30) thirty calendar days of the receipt of the decision of the Commissioner pursuant to Nebraska Department of Education Rule 19.

Adopted on: 6-12-2017

Reviewed on: \_\_\_\_\_

Revised on: \_\_\_\_\_

**5015**  
**Protection of Pupil Rights**

The Board of Education respects the rights of parents and their children, and has adopted this policy in consultation with parents to comply with the federal Protection of Pupil Rights Amendment (PPRA).

**1. Surveys**

- a. Surveys Created by a Third Party
  - i. This section applies to every survey:
    - (1) that is created by a person or entity other than a district staff member or student;
    - (2) regardless of whether the student answering the questions can be identified; and
    - (3) regardless of the subject matter of the questions
  - ii. Parents have the right to inspect any survey created by a third party before that survey is distributed to their student.
- b. Surveys Requesting Particular Sensitive Information
  - i. Sensitive information shall include:
    - (1) Political affiliations or beliefs of the student or the student's parent(s);
    - (2) Mental or psychological problems of the student or the student's family;
    - (3) Sexual behavior or attitudes;
    - (4) Illegal, anti-social, self-incriminating, or demeaning behavior;
    - (5) Critical appraisals of other individuals with whom respondents have close family relationships;
    - (6) Legally recognized privileged or analogous relationships, such as those of lawyers; physicians, and ministers;
    - (7) Religious practices, affiliations, or beliefs of the student or student's parent(s); or
    - (8) Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program), without prior written consent of the parent or eligible student.
  - ii. No student shall be required to submit to a survey, analysis, or evaluation that requests sensitive information.
  - iii. If a survey requesting sensitive information is funded, in whole or in part, by a program administered by the U.S. Department of Education, the school district must obtain the

- written consent of a student's parent(s) before the student participates in the survey.
- iv. School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey (created by any person or entity, including the district) containing any sensitive information.
  - v. Parents have the right to inspect any survey which requests sensitive information before that survey is distributed to their student.
- c. Survey Inspection Requests
- i. School officials shall inform parents of their right to inspect surveys requesting sensitive information before the surveys are distributed to any student.
  - ii. All survey inspection requests must be in writing to the building principal and delivered to the building principal prior to the date on which the survey is scheduled to be administered to the students.
  - iii. The principal shall respond to survey inspection requests without delay.

## **2. Invasive Physical Examinations**

- a. The term "invasive physical examination" means:
  - i. any medical examination that involves the exposure of private body parts; or
  - ii. any act during such examination that includes incision, insertion, or injection into the body; and
  - iii. does not include a hearing, vision, or scoliosis screening.
- b. Parents may refuse to allow their student to participate in any non-emergency, invasive physical examination or screening that is:
  - i. required as a condition of attendance;
  - ii. administered by the school and scheduled by the school in advance; and
  - iii. not necessary to protect the immediate health and safety of the student, or of other students.
- c. This policy does not apply to any physical examination or screening that:
  - i. is permitted or required by an applicable state law, including physical examinations or screenings that are permitted without parental notification;

- ii. is administered to a student in accordance with the Individuals with Disabilities Education Act (20 U.S.C. §1400 *et seq.*)
- iii. is otherwise authorized by Board policy.

**3. Collection of Personal Information from Students for Marketing**

- a. The term “personal information” means individually identifiable information including:
  - i. student’s and parent(s)’ first and last name;
  - ii. home or other physical address;
  - iii. telephone number; and/or
  - iv. social security number.
- b. No school official or staff member shall administer or distribute to students a survey or other instrument for the purpose of collecting personal information for marketing or for selling that information.
- c. This policy does not apply to the collection, disclosure or use of personal information for the exclusive purpose of providing educational services to students, such as the following:
  - i. post-secondary education recruitment;
  - ii. military recruitment;
  - iii. tests and assessments to provide cognitive, evaluative, diagnostic or achievement information about students; and/or
  - iv. student recognition programs.

**4. Inspection of Instructional Material**

- a. Definition
  - i. The term “instructional materials” means instructional content that is provided to a student regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet).
  - ii. The term does not include academic tests or academic assessments.
- b. Parents may inspect, upon their request, any instructional material used as part of their child’s education curriculum.
- c. Curriculum inspection requests must be made to the building principal in writing.
- d. Building principals shall respond to inspection requests within a reasonable amount of time.

**5. Notification of Rights and Procedures**

- a. The superintendent shall notify parents of:
  - i. this policy and its availability upon request from the office of the district;
  - ii. how to opt their child out of participation in activities as provided for in this policy;
  - iii. the approximate dates during the school year when a survey requesting personal information is scheduled or expected to be scheduled; and
  - iv. how to request access to any survey or other material described in this policy.
- b. This notification shall be given to parents as least annually, at the beginning of the school year and within a reasonable period after any substantive change in this policy.

Adopted on: 6-12-2017

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **5016 Student Records**

The school district shall manage student records and reports as is necessary for effective administration and in compliance with law. In general "student records" shall not include transitory communications such as e-mail, text messages, handwritten communication between school and home, and the like, and these items will not generally be maintained by the district.

For purposes of the district's compliance with state and federal law, the district "maintains" student records which are printed and kept in the student's physical file or which school district staff have intentionally saved within the official school district digital student information system that specifically identifies the student for whom those records are maintained. The school district may also use learning management systems, which deliver and manage instructional content. The school district maintains student records within its student information system but not in its learning management system. The official school district student information system is Infinite Campus.

Each building principal will assign responsibilities for the preparation and maintenance of records and will ensure compliance with the applicable federal and state laws, regulations, and record retention schedules regarding their storage and use in the building. No "student record" or record required to be retained by the Nebraska Secretary of State's Record Retention Schedules applicable to the district will be destroyed unless it is first saved in a retrievable, digital format. This includes only records required to be kept by the applicable Retention Schedules and "student records" as defined by state and federal law, and this policy does not prohibit the district from following its record expungement procedures for all other records.

Students or their parents, guardians, teachers, counselors, or school administrators shall have access to the school's files or records maintained concerning themselves or their students. For purposes of this policy, "teachers" include paraeducators and volunteers who are providing educational services to a student on behalf of the School District. "School administrators" include attorneys, members of law enforcement acting on behalf of the school district as well as third-party website operators who have contracted with the school district or its agent to offer online programs for the benefit of students and the district. No other person shall have access thereto nor shall the contents thereof be divulged in any manner to any unauthorized person. All disciplinary material shall be removed and

destroyed upon the pupil's graduation or after the pupil's continuous absence from the school for a period of three years, and after authorization is given by the State Records Board pursuant to state law. Upon request, the school district will disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

Outside agencies such as physicians, probation officers, psychologists, child guidance clinics, and other agencies concerned with child welfare who are working directly with a child may have access to information pertaining to that child with written parental consent or upon issuance of a valid court order.

The school district shall share student data, records, and information with school districts, educational service units, learning communities, and the State Department of Education to the fullest extent practicable unless otherwise prohibited by law.

Each year, the school district will notify parents and guardians of their rights under this policy and the Family Educational Rights and Privacy Act.

Adopted on: 6/13/16

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **5017 Routine Directory Information**

The school district shall disclose the following as routine directory information pertaining to any past, present or future student who is, has been, or will be regularly enrolled in the district.

- Name and grade
- Address
- Telephone number, including the student's cell phone number
- E-mail address
- Date and place of birth
- Dates of attendance
- The image or likeness of students in pictures, videotape, film or other medium
- Major field of study
- Participation in activities and sports
- Degrees and awards received
- Social media usernames or handles
- Weight and height of members of athletic teams
- Most recent previous school attended
- Certain class work which may be published onto the Internet
- Classroom assignment and/or home room teacher
- Student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only the authorized user.

Directory information does not include a student's social security number.

Upon request, the district will provide military recruiters and institutions of higher education with the names, addresses and telephone listings of high school students unless a student's parents have notified the district that they do not want this information disclosed without their prior written consent

The district will notify parents and guardians each year of their rights under this policy and the Family Educational Rights and Privacy Act. Parents will be given to opportunity to prevent the release of this directory information by filing a written objection with the district.

Adopted on: 6-12-2017

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## 5018

### Parent and Guardian Involvement In Education Practices

The school district recognizes the importance of parental and guardian involvement in the education of their children. The school district will take the following steps to ensure that the rights of parents and guardians to participate in the education of their children are preserved.

1. Parents/Guardians will be provided access, as described in district procedures, to district-approved textbooks and other curricular materials and tests used in the district upon request.
  - a. A parental request to review specific approved textbooks and other district- or building-approved curricular materials (written, visual, and audio) should be made to the principal of the building where the textbooks and curriculum materials are used.
  - b. Parents may check out textbooks and may review curricular materials such as video and audio recordings within a time frame determined by the building principal to prevent disruption of the instructional process.
  - c. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide NeSA assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.
2. Parents/Guardians will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
  - a. Parents/guardians are invited to make appointments with the building principal to visit classes, assemblies and other instructional activities. The principal shall give permission after determining that parental/guardian observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.

- b. Parents/guardians may contact the building principal to request permission to attend counseling sessions in which their child is involved.
3. Parents/guardians will be permitted, within district procedures, to ask that their children be excused from school experiences that parents find objectionable.
  - a. Building principals may excuse a student from any single school experience at the parent's written request.
  - b. When appropriate, alternative experiences will be provided for the student by the school.
4. Parents/guardians will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.
5. Parents/guardians will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.
6. Parents/guardians will be informed of the circumstances under which they may opt-out of state and federal assessments.
  - a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents/guardians of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.
  - b. State Assessments  

The District cannot approve requests to opt out of state assessments. Approval of such requests is contrary to state law.
  - c. National Assessment of Educational Progress  

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of

students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents/guardians of eligible students with reasonable notice prior to the exam being administered. Parents/guardians wishing to opt their students out of the NAEP assessment must notify the district in writing at least three days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.

- 7. Parents/guardians will be notified of their right to remove their children from surveys prior to district participation in surveys.
  - a. The principal must approve all surveys intended to gather information from students before they are administered to students.
  - b. Students' participation in surveys is voluntary. Parents/guardians may restrict their child from participating in any survey.

Adopted on: 6-12-2017  
Revised on: \_\_\_\_\_  
Reviewed on: \_\_\_\_\_

**5019**  
**Communicating with Parents**

Parents shall be kept informed of student progress, grades, and attendance through report cards, progress reports, and parent/teacher conferences. The school district will notify parents if their students are failing or close to failing. The school district will endeavor to notify parents of failing students prior to entry of the failing grade on the student's report card. Parents will also be notified of their student's possible failure to meet graduation requirements. Other pertinent information will be communicated to parents by mail or by personal contact. Official transcripts of student progress, grades, and attendance will be sent to other school systems upon the student's transfer when the district receives a written request signed by the student's parent or guardian or upon being notified that the student has enrolled in another school.

Adopted on: 2/8/2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5020**

**Rights of Custodial and Non-Custodial Parents**

The school district will honor the parental rights of natural and adoptive parents unless those rights have been altered by a court.

The term "custodial parent" refers to a biological or adoptive parent to whom a court has given primary physical and legal custody of a child, and a person such as a caseworker or foster parent to whom a court has given legal custody of a child.

The district will not restrict the access of custodial and non-custodial parents to their students and their students' records, unless the district has been provided a copy of a court order that limits those rights. If the district is provided such a court order, school officials will follow the directives set forth in the order.

The district will provide the custodial parent with routine information about his or her child, including notification of conferences. The district will not provide the non-custodial parent with such information on a routine basis, but will provide it upon the non-custodial parent's request unless it has been denied by the courts.

A non-custodial parent who wishes to attend conferences regarding his or her child will be provided information about conference times so both parents may attend conferences.

If either or both parents' behavior is disruptive, staff members may terminate a conference and reschedule it with appropriate modifications or expectations.

Adopted on: 2/8/2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**5054**  
**Student Bullying**

**Bullying Prohibited.** Students are prohibited from engaging in any form of bullying behavior. Without limiting any definition of bullying under any state or federal law or regulation, bullying behavior, as used herein, refers to the use of physical force or verbal, nonverbal, written, and electronic communication (including but not limited to instant messaging, text messaging, e-mailing, and using websites) to threaten, intimidate, ridicule, humiliate, or harass any person.

**Disciplinary Consequences.** The disciplinary consequences for bullying behavior will depend on the frequency, duration, severity and effect of the behavior.

A student who engages in bullying behavior on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events may be subject to disciplinary consequences including but not limited to long-term suspension, expulsion, or mandatory reassignment.

Without limiting the foregoing, a student who engages in bullying behavior that materially and substantially interferes with or disrupts the educational environment, the district's day-to-day operations, or the education process, regardless of where the student is at the time of engaging in the bullying behavior, may be subject to discipline to the extent permitted by law.

**Bullying Prevention and Education.** Students and parents are encouraged to inform teachers or administrators orally or in writing about bullying behavior or suspected bullying behavior. School employees are required to inform the administrator of all such reports. The appropriate administrator shall promptly investigate all such reports. Each building shall engage in activities which educate students about bullying, bullying prevention and digital citizenship.

**Policy Review.** The school district shall review this policy annually.

Adopted on: 9-12-2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_