



## BOARD BUSINESS MEETING

**Tuesday, June 20, 2023**  
**5:45 PM**  
**Board Room**  
**514 W. Quincy Street**  
**San Antonio, TX 78212**

### AGENDA

1. **Meeting Called to Order**
  - A. Roll Call of Board Members Present and Declaration of Quorum Present \_\_\_\_\_  
Absent \_\_\_\_\_
    1. Mrs. Christina Martinez
    2. Ms. Alicia Sebastian
    3. Mr. Arthur Valdez
    4. Mr. Ed Garza
    5. Ms. Leticia Ozuna
    6. Mrs. Sarah Sorensen
    7. Mrs. Stephanie Torres
  - B. Recording of Superintendent Present
    1. Dr. Jaime Aquino
  - C. Pledge of Allegiance to the U. S. Flag
  - D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."
  - E. Citizens' Presentations - 60-minute total time limit for this item
2. **Governance**
  - A. Approval of Final Amended Budget for Fiscal Year 2022-2023 5
  - B. Adoption of the 2023-2024 San Antonio Independent School District Budget 7
  - C. Presentation and Consideration for Approval of the 2023-2024 Audit Plan 9

### BOARD OF TRUSTEES

Christina Martinez, President  
Alicia Sebastian, Vice President

Arthur V. Valdez, Secretary  
Ed Garza, Trustee

Leticia Ozuna, Trustee  
1 Sarah Sorensen, Trustee

Stephanie Torres, Trustee  
Dr. Jaime Aquino, Superintendent



D. Approval to Reinstate Partnership Agreement with Public Montessori in Action International	18
E. Approval of Demolition of Existing Classroom Portable and Purchase/Installation of New Portable Classroom Building under 2020 Bond for Democracy Prep at Stewart	28
F. Submission by Trustees of the Executed Affidavits Affirming Review and Understanding of the SAISD’s Code of Ethics	30
G. Resolution on Facilities Planning and Development Calling for a Study of School Building Capacity	33
H. Discussion and Action to Approve a Contract with the Council of Great City Schools for Two years for Board Governance Services	38
I. Discuss and Possibly Approve the Reorganization of the SAISD Board of Trustees	43
<b>3. Consent Agenda</b>	
A. Approval of Revisions to Local Board Policies DK and DEC	45
B. Approval of the Memorandum of Understanding (MOU) Between SAISD and Texas A&M University San Antonio to Participate in TEA’s Grow Your Own Instructional Assistant to Teacher Pathway	62
C. Approval of the Memorandum of Understanding (MOU) Between SAISD and Texas A&M University San Antonio (TAMUSA) to Implement the Partnership Toward Graduate Degree Attainment (PGDA) Initiative	67
D. Approval of the Memorandum of Understanding Between SAISD and Texas Woman’s University for Placement of Pre-Service Teachers	76
E. Approval of Change Order #01 for the 2020 Bond Renovations at Bowden Academy	83
F. Approval of 2023 Mechanical Improvements at Kelly Elementary	100
G. Approval of Change Order for the Outdoor Learning Environment Enhancements at Knox Early Childhood Education Center	102
H. Approval of Procurement Services’ Recommendations for Bids, Proposals, and Awards	106
I. Approval of Minutes for the following meetings:	
1. May 13, 2023 Special Board Meeting	153
2. May 15, 2023 Board Business Meeting and Canvass of Election Returns from May 6, 2023, District’s Trustee Elections; and Approval of Tabulation Report	155
3. May 31, 2023 Special Board Meeting	160
<b>4. Closed Session</b>	
A. The Board will convene in Closed Session as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, TGC 551.074, and TGC 551.076)	

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Stephanie Torres, Trustee  
Dr. Jaime Aquino, Superintendent





1. Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)
  2. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee. (TGC 551.071 and TGC 551.074)
  3. Consultation with Superintendent and approval of the renewal of non-Chapter 21 contracts for positions of executive director and above. (TGC 551.074)
  4. Discussion regarding the evaluation and the employment contract for the Chief Internal Auditor. (TGC 551.074)
  5. Consultation with legal counsel on legal issues related to the audit plan and related audit matters. (TGC 551.071)
  6. Approve the termination of continuing contract teacher(s) for good cause pursuant to TEC 21.156 (TGC 551.071 and TGC 551.074)
  7. Consultation with counsel and approval of non-renewal of term contract employee(s) at the end of the 2022-2023 school year pursuant to TEC 21.208 (551.071 and TGC 551.074)
  8. Consultation with legal counsel and discussion regarding pursuing sanctions against educators who have abandoned their contract pursuant to TEC 21.210 and 19 TAC 249.14. (TGC 551.071 and TGC 551.074)
  9. Consultation with legal counsel regarding a billing dispute with AT&T (TGC 551.071)
  10. Consultation with legal counsel and discussion regarding a security audit for the District. (TGC 551.071 and TGC 551.076)
  11. Consultation with legal counsel regarding pending litigation related to face covering and vaccination requirements. (TGC 551.071)
  12. Consultation with legal counsel regarding contractual and legal issues related to 1882 partnerships. (TGC 551.071)
- B. The Board will reconvene in Open Session and take appropriate action on items discussed in Closed Session.
5. Adjournment
    - A. Adjournment
  6. **Trustees Q&A Document Related to the Agenda** **162**

**NOTICE:**

1. The Board may go into executive session at any time during the meeting for personnel, real estate, security, school children, negotiated contracts for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 of Title 5 of the Texas Government Code.

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Stephanie Torres, Trustee  
Dr. Jaime Aquino, Superintendent



2. Recess: The Board of Trustees may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.

Any individual in need of services for the visually-impaired, the hearing-impaired, and/or non-English speakers should call the Board Services Office at (210) 554-2289 by 12:00 p.m. on the date of the meeting.

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Ed Garza, Trustee

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Sarah Sorensen, Trustee

Stephanie Torres, Trustee  
Dr. Jaime Aquino, Superintendent

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Final Amended Budget for Fiscal Year 2022-2023

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Dr. Jaime Aquino, Superintendent

**PRESENTER:**         Dottie Carreon, Chief Financial Officer

**MEETING DATE:** June 20, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the final amended budget for fiscal year 2022-2023. This budget includes the General Fund, Child Nutrition Fund, and the Debt Service Fund. The San Antonio Independent School District amends the budget on a monthly basis as needed, and the budget may not be amended after June 30, 2023. Amended budget amounts are reflected in the Annual Comprehensive Financial Report (ACFR) in the “Schedule of Revenues, Expenditures, and Changes in Fund Balances”, a report that compares the budget and actual expenditures for the year.

The final amended budget document will be submitted under separate cover.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the final amended budget for 2022-2023.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Adoption of the 2023-2024 San Antonio Independent School District Budget

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dr. Jaime Aquino, Superintendent

**PRESENTER:**        Dottie Carreon, Chief Financial Officer

**MEETING DATE:** June 20, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to adopt the 2023-2024 SAISD Budget as proposed. The Texas Education Agency requires that the School Board adopt an annual budget on or before June 30<sup>th</sup> for the General Fund, Child Nutrition Fund, and Debt Service Fund for districts electing the July 1<sup>st</sup> fiscal year start date.

The General Fund budget proposed for adoption includes the following local budget in support of the State’s Teacher Incentive Allotment (TIA) compensation plan for designated teachers. This same amount will be received as Foundation School Program revenue, so there is no cost to the District for the TIA stipend described below:

- Total TIA Budget included in Proposed 2023-2024 General Fund Budget: \$4,233,612

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the 2023-2024 General Fund, Child Nutrition Fund, and Debt Service Fund budgets as recommended and presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
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## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Presentation and Consideration for Approval of the 2023-2024 Audit Plan

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Ed Garza, Audit Committee Chairperson

**PRESENTER:**        Lourdes Martinez, Chief Internal Auditor

**MEETING DATE:** June 20, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the SAISD Internal Audit Department’s 2023-2024 Audit Plan. The Audit Plan establishes the framework for the activity of the Internal Audit Department during the 2023-2024 fiscal year. It was developed using the annual risk assessment and input from District leadership and the Board of Trustees.

In accordance with IIA Standard 2010, the Chief Internal Auditor will review and adjust the plan, as necessary, in response to changes in the district’s business, risks, operations, programs, systems and controls. Any significant changes required to be made to the plan will be presented to the Board for approval. In addition, the Board will receive periodic reports on the department’s activities and related matters as outlined in the Internal Audit Charter.

Click below to watch the video recording or access the pdf presentation:

- <https://youtu.be/CeI8gjUEBio>
- [Audit Plan for FY 2023-2024](#)

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the 2023-2024 Internal Audit Department’s Audit Plan as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

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- ☒ **Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
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**Proposed Internal  
Audit Plan**  
Fiscal Year 2023-2024

# Audit Plan Purpose

The Audit Plan establishes the framework for the activity of the Internal Audit Department. It is designed to ensure Internal Audit (IA) examines areas with the greatest exposure to risks that could affect SAISD's ability to accomplish its strategic priorities, goals, and objectives. In developing the Audit Plan, the Chief Internal Auditor obtained input from District leadership and the Board of Trustees.

The 2023-2024 Audit Plan:

- Supports SAISD in achieving its Goals and Guardrails approved by the Board on October 11, 2022,
- Is prepared using a risk-based approach, and
- Is flexible to ensure Internal Audit can be responsive to unforeseen issues and changes in SAISD's risks, operations, programs, systems, and controls.

The 2023-2024 Audit Plan covers the period of July 1, 2023, to June 30, 2024.

## Overview of Audit Plan Process

To develop the Audit Plan, a systematic process is used that helps us:

- Make the best use of Internal Audit resources,
- Generate buy-in from SAISD management/leadership,
- Supports SAISD's success, and
- Meet the Board's mandate for Internal Audit.

The process is summarized in Exhibit 1 below.

### Exhibit 1: Audit Plan Steps



# District Risk Assessment

Risks are potential threats that will prevent the organization from meeting its goals and objectives. Internal Audit conducts an annual risk assessment to identify risks across all areas of the District. The process is established by first determining the audit universe and then establishing associated risks (see Appendix A for complete listing of the audit universe). The audit universe and associated risks were developed through the following:

- Identifying and reviewing the District’s organizational chart, Always Learning plan, Board meetings, budget, and other District documents.
- Surveying School Board Members, Superintendent, Chiefs and selected management on organizational risks facing the District.
- Meetings with the Board of Trustees, Audit Committee and Executive Team
- Researching emerging risks/trends from other school districts, news headlines, etc.
- Scoring risks based on standard scoring factors of probability and impact.

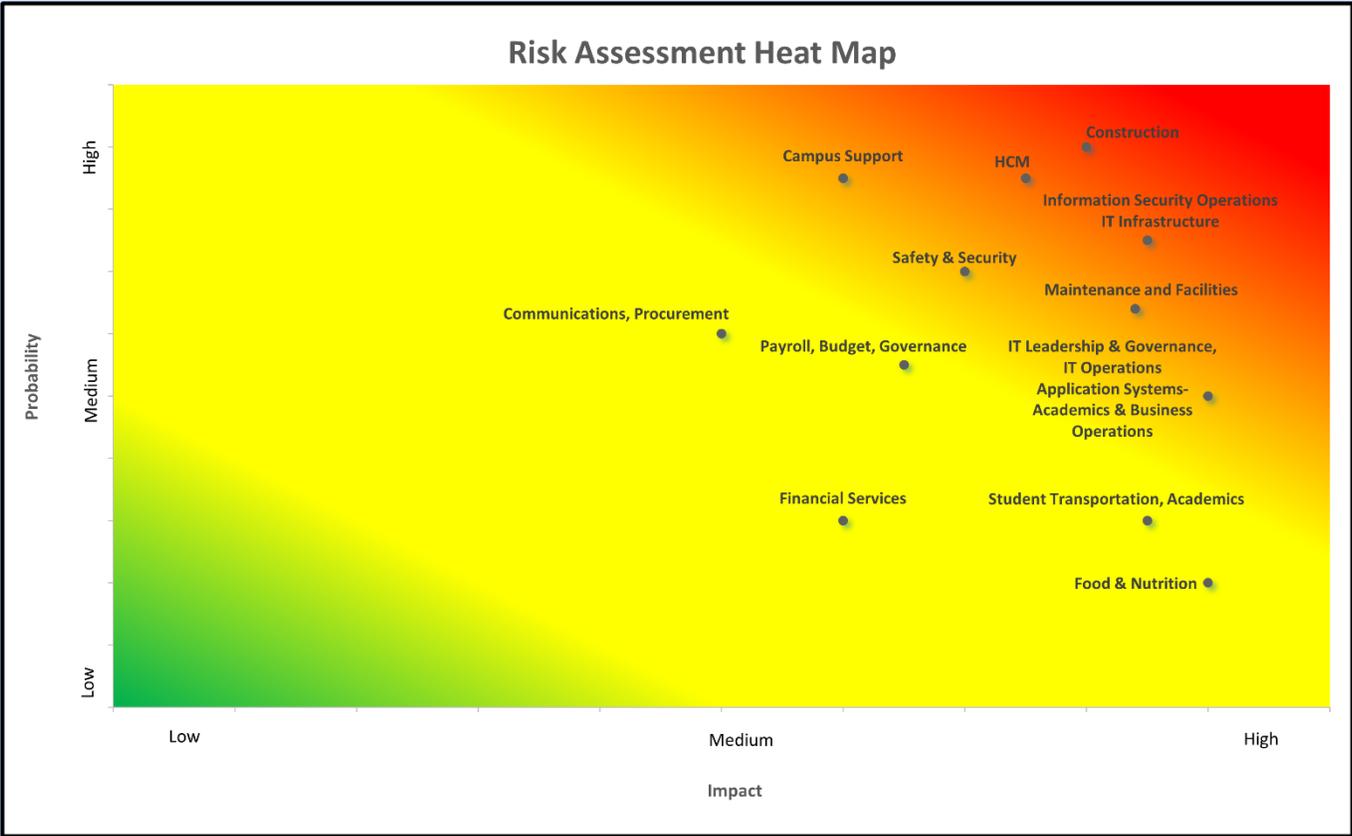
## Audit Universe

<b>GOVERNANCE</b>	<b>BUDGET</b>	<b>HUMAN CAPITAL MANAGEMENT</b>
<b>FINANCIAL SERVICES</b>	<b>CONSTRUCTION</b>	<b>INFORMATION TECHNOLOGY</b>
<b>CAMPUS BASED CONTROLS</b>	<b>FACILITIES SERVICES</b>	<b>ACADEMICS</b>
<b>PROCUREMENT</b>	<b>CHILD NUTRITION</b>	<b>COMMUNICATION SERVICES</b>
<b>PAYROLL</b>	<b>STUDENT TRANSPORTATION</b>	<b>SAFETY &amp; SECURITY</b>

Risks are scored based on probability and impact. After initial scoring, Internal Audit determined risk mitigating factors such as internal controls, audited in prior years and knowledge base of areas to determine final risk ratings.

		Impact	Low	Medium	High	Critical
Probability	Critical		Medium	High	Critical	Critical
	High		Medium	High	Critical	Critical
	Medium		Low	Medium	High	High
	Low		Low	Low	Medium	High

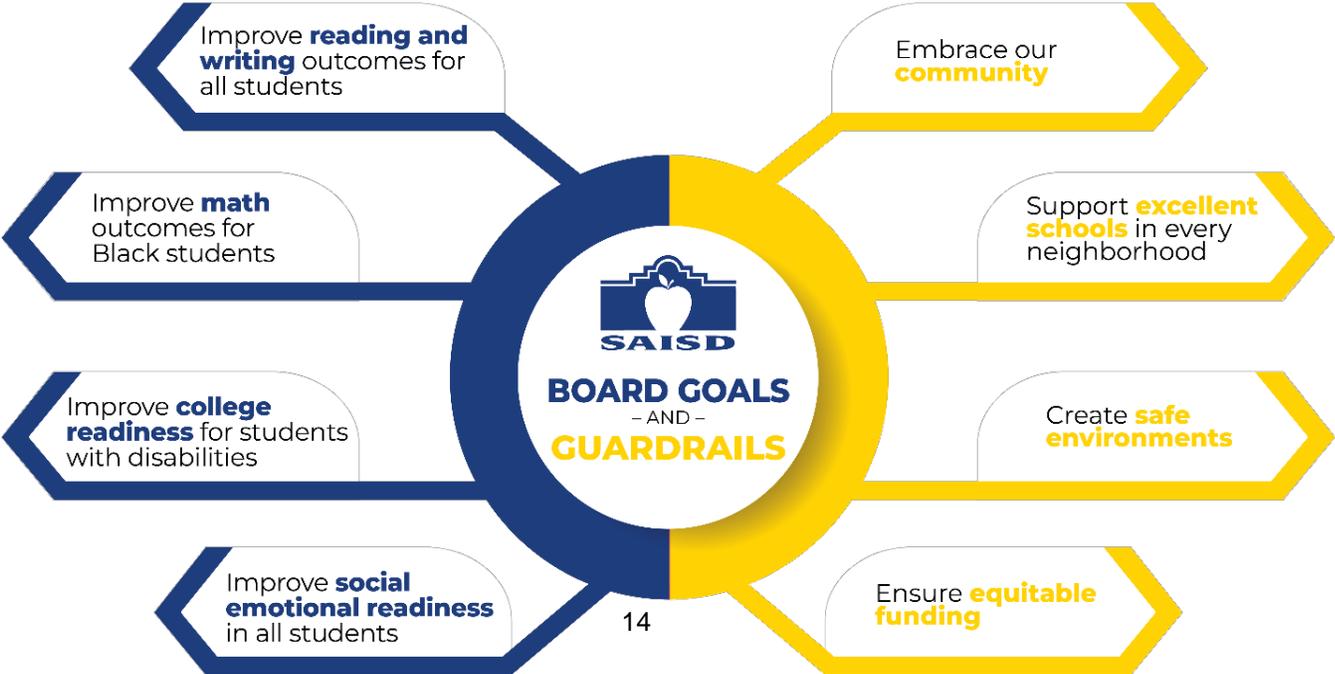
Below is a heat map showing how the dimensions are assessed for both probability and impact.



## Internal Audit Plan

The San Antonio ISD FY 2023 – 2024 Audit Plan summarizes the internal audit activities that will be performed throughout the year. The plan is prepared using a risk-based approach to align engagements performed with areas containing the greatest risks.

The Audit Plan includes 8 engagements that supports the District’s Goals and Guardrails.



# Audit Plan Engagements and Activities

## FY 2023-2024 Audit Plan

Type	Description	Hours	% of Total
ASSURANCE ENGAGEMENT	HCM	850	12%
	Campus Based Audits	1240	17%
	IT - Identity & Access Management	550	8%
	Bond 2020 Projects Audit	1867	26%
	Follow up on Outstanding issues	350	5%
	Safety & Security Audit	450	6%
	Procurement Follow up Audit	200	3%
	Cash Counts & Warehouse Inventories	150	2%
CONSULTING	Reserve for Consulting & Changes to Audit Plan	525	7%
DEPARTMENT OPERATIONS	Hotline Management & Reviews	350	5%
	Risk Assessment	350	5%
	Quality Review	250	4%
<b>Totals</b>		7132	

## Audit Plan Approval

In accordance with Board Policy CFC(Local), the Audit Plan is submitted annually to the SAISD's Board of Trustees for approval. The Chief Internal Auditor reviews and adjusts the plan throughout the fiscal year, as necessary, in response to changes in the District's business, risks, operations, programs, systems, and controls. Significant changes required of the plan are presented to the Board for approval. The Chief Internal Auditor at a minimum will provide quarterly reports to the Board on the Audit Plan and performance relative to the plan.

### Submitted by:

\_\_\_\_\_  
 Lourdes G. Martinez  
 Chief Internal Auditor  
 San Antonio Independent School District

\_\_\_\_\_  
 Date

Approved by the Board of Trustees on \_\_\_\_\_:

\_\_\_\_\_  
 President Board of Trustees

\_\_\_\_\_  
 Date

## **Appendix A Audit Universe**

### **FY 2023-2024 Taxonomies, including Sub-taxonomies**

#### **1. Governance**

#### **2. Financial Services**

- Financial Reporting
- Balance Sheet Accounts
- Funding/Revenue
- Campus Support

#### **3. Procurement**

- Bidding
- Contract Management
- Vendor Management
- Procurement Services
- Vendor/ Contract Background Checks
- Minority Women Business Enterprise

#### **4. Payroll**

#### **5. Budget**

#### **6. Child Nutrition Services**

#### **7. Student Transportation**

#### **8. Facilities Services**

- Grounds/ Fields
- Heating and Air
- Maintenance Services
- Custodial

#### **9. Construction**

- Planning and Design
- Bidding
- Contracting
- Construction Compliance

#### **10. Risk Management**

- Insurance
- Environmental Healthy and Safety
- Worker's Compensation

#### **11. Human Capital Management**

- Staffing
- Employee Benefits
- Compensation
- Employee Relations
- Recruiting
- Training
- Policy & Compliance
- Employee Retention & Succession Planning
- Talent Management
- Organizational Culture

## **12. Information Technology**

- Leadership & Governance
- IT Operations
- Information Security Operations
- IT Infrastructure
- Application Systems - Academic
- Application Systems - Business Operations
- E-Rate

## **13. Communication Services**

- Student/Parent Communication Channels
- Staff Communication Channels
- Social Media
- Marketing
- Media/Public Relations
- Bond Communication

## **14. Academics**

- School Leadership
- Curriculum, Instruction, & Assessment
- Integrated Student & Family Supports
- Dual Language, ESL, & Migrant
- Organization Learning & Support Services
- College, Career, & Military Readiness
- Early Childhood Education/Head Start
- Learning & Compliance Support Services
- Educational Technology & Extended Learning
- Disability & Learning Support Services
- Federal & State Programs
- Extra Curricular

## **15. Safety & Security**

- Campus Security
- Facility Access
- Communications
- Facility Security

## **16. Evaluation & Assessment**

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** **Approval to Reinstate Partnership Agreement with Public Montessori in Action International**

**PURPOSE:**             **PRESENTATION/DISCUSSION**  
                               **DISCUSSION/ACTION**

**REQUESTED BY:** John Norman, Chief Strategy Officer

**PRESENTER:** John Norman

**MEETING DATE:** June 20, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to reinstate the original Partnership Agreement of March 30, 2021, between San Antonio ISD and Public Montessori in Action International (PMIA). Administration believes the partnership with PMIA will support the successful implementation of the Montessori education programs at Rodriguez Montessori Elementary School and Steele Montessori Academy. SAISD and PMIA had previously agreed to end the partnership at the conclusion of this school year. After working closely with PMIA and engaging the staff and community, administration believes that the continuation of this partnership will support strong and healthy Montessori schools at SAISD. As one example of the partnership benefits, PMIA worked with district and campus staff to develop a Request for Proposal (RFP) to provide Montessori certification training for eligible campus staff.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Recommend that the Board approve the Agreement to Terminate a Prior Mutual Termination Agreement between San Antonio Independent School District and Public Montessori in Action International and to Reinstate the Original Partnership Agreement with Supplemental Conditions.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

**Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.

**Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.

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2027.

**Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

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**Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.

**Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

**AGREEMENT TO  
TERMINATE A PRIOR MUTUAL TERMINATION AGREEMENT BETWEEN  
SAN ANTONIO INDEPENDENT SCHOOL DISTRICT AND  
PUBLIC MONTESSORI IN ACTION INTERNATIONAL  
AND TO  
REINSTATE THE ORIGINAL PARTNERSHIP AGREEMENT  
WITH  
SUPPLEMENTAL CONDITIONS**

This is a Memorandum of Understanding between the San Antonio Independent School District, a local governmental entity of the State of Texas (hereinafter “SAISD”) and Public Montessori in Action International, a Massachusetts nonprofit corporation (hereinafter “PMAI”) or, (“Parties”, when referring to both entities) entered into and made effective on May 15, 2023. It is the intention of the Parties to terminate a Mutual Termination Agreement previously entered into on February 13, 2023 and to reinstate the original Partnership Agreement of March 30, 2021, with the following supplemental conditions. The Supplemental Conditions to the original March 30, 2021 Partnership Agreement are contained in Exhibit “A”, herein attached and made a part of this Agreement.

Contractual History

On March 30, 2021, Public Montessori in Action International, a Maine nonprofit corporation and subsequently a Massachusetts nonprofit corporation, entered into an agreement with the San Antonio Independent School District to manage and operate two San Antonio Independent Schools; Rodriguez Montessori Elementary School located at 3626 West Cesar Chavez and Steele Montessori Academy located at 722 Haggin St., as Public In-District Charter Schools with the mission of fully implementing and providing a Montessori education.

On February 15, 2022, the Board of Directors of Public Montessori in Action International, a Maine nonprofit corporation and subsequently a Massachusetts nonprofit corporation, after affirmative counsel from the SAISD Office of Innovation, voted to transfer its rights and obligations to a newly formed Texas nonprofit corporation named, Monarca Montessori Network (“Monarca”). Through a series of misunderstandings and a lack of oversight on the part of both SAISD and PMAI, a contractual agreement to transfer duties from PMAI to Monarca did not occur. However, under the guidance of and in consultation with the SAISD Office of Innovation, Monarca Montessori Network fully and solely held responsibility for all of the governing decisions at Steele and Rodriguez schools from March 1, 2022 to November 1, 2022. Monarca is no longer providing services to SAISD under the Partnership Agreement.

On February 13, 2023 the Parties entered into two agreements memorialized as Memorandums of Understanding. In the first Agreement the Parties mutually agreed to terminate the original Partnership Agreement of March 30, 2021. In the second Agreement, the Parties agreed that PMAI would resume control of the Montessori program as originally written in the original March 30, 2021 Partnership Agreement. In the second Agreement, the parties defined their

mutual roles and responsibilities for the remainder of the partnership term which is to end on June 2, 2023.

Mutual Agreement to Terminate the Termination Agreement of February 13, 2023 and reinstate the original Partnership Agreement of March 30, 2021

1.0 The Parties hereby mutually agree to Terminate the Termination Agreement of February 13, 2023, and to reinstate the original Partnership Agreement of March 30, 2021 with the Supplemental Conditions found in Exhibit “A”, herein attached and made a part of the reinstated original Partnership Agreement of March 30, 2021.

IN WITNESS WHEREOF, the Parties hereto have caused the Agreement to be executed by their respective officers thereunto duly authorized, as of the date first written above.

*Signature page for the Partnership Agreement between the San Antonio Independent School District and Public Montessori in Action International.*

SAISD: **SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
Christina Martinez, President  
San Antonio ISD Board of Trustees

By: \_\_\_\_\_  
Dr. Jaime Aquino, Superintendent  
San Antonio Independent School District

Partner: **PUBLIC MONTESSORI IN ACTION INTERNATIONAL**

By: \_\_\_\_\_  
Elizabeth Slade, Executive Director  
Public Montessori in Action International

## EXHIBIT “A”

### SUPPLEMENTAL CONDITIONS

Supplemental Conditions are defined as those terms and conditions, mutually acceptable by the Parties that add to or modify the original Partnership Agreement of March 30, 2021, described above in the Memorandum of Understanding. The Parties agree that these Supplemental Conditions are incorporated by reference as if fully set forth in the Partnership Agreement of March 30, 2021. The Parties further agree that in the case of a conflict between these Supplemental Conditions and the Partnership Agreement of March 30, 2021, the Supplemental Conditions shall prevail.

The first paragraph of the Partnership Agreement of March 30, 2021 is hereby amended to read as follows:

This Partnership Agreement (this “Agreement”), dated as of June 21, 2023, (the “Effective Date”), is entered into by and between Public Montessori in Action International (“Partner”), a Massachusetts nonprofit corporation and the San Antonio Independent School District (the “District”), a political subdivision of the State of Texas. Herein each of the District and Partner shall be a “Party” and collectively the “Parties”.

Paragraph 1.c. is hereby amended to read as follows:

c) Partner agrees to implement the Montessori academic model at the Partnership Schools, which shall include (i) multi-age classrooms with no single-age classrooms; (ii) teachers who hold a Montessori credential, or are in the process of receiving one, (iii) a daily uninterrupted Montessori work cycle of 2 to 3 hours using Montessori materials; and (iv) the use of observation as assessment. The District and Partner are committed to meeting the expectations described in the previous sentence. In the event of extenuating circumstances, the District and Partner will collaborate to determine the best approach to continue meeting the needs of the students while honoring the Montessori philosophy.

Paragraph 9. Management Fee of the Partnership Agreement of March 30, 2021, is hereby amended to include the following additional language:

Partner acknowledges that they have received a prorated management fee for the 2022-23 school year. The District’s obligation to pay the full annual management fee will begin with the 2023-24 school year.

Paragraph 10. Performance Contract Metrics and Annual Financial Audit is hereby amended to read as follows:

- a) The Superintendent of Schools of the District or his designee and the Partner shall develop performance metrics that the District will use to monitor and evaluate campus performance annually, the results of which will determine whether the charter will be

placed on probation, revoked, or renewed by the Board of Trustees after the designated charter term, in accordance with the District’s In-District Charter Renewal Guide.

- b) Partner and the Partnership Schools will be subject to SAISD board policy EL(LOCAL), which describes school performance, performance contracts, and the process for charter renewal, probation and revocation.
- c) The Partnership Schools’ Performance Metrics are detailed in **Exhibit A** to this Agreement. Any future changes to performance metrics will expressly require Partner’s agreement. Partner agrees to negotiate any changes to the performance contract metrics in good faith. The Partnership Schools will only be held to such performance metrics to the extent that the District holds its own schools to the metrics. If the District does not enforce the State’s accountability ratings framework for District schools, it will forfeit the right to enforce the state accountability ratings framework against the Partnership Schools. Partnership Schools that do not meet their annual academic performance goals will meet with the District’s Office of Innovation to develop and implement documented corrective actions to improve academic performance.
- d) As required by 19 TAC 97.1075(d)(3) and SAISD Policy EL(LOCAL), Partner will complete an annual, independent financial report of Partner meeting the expectations outlined in 19 TAC 109.23 (relating to School District Independent Audits and Agreed-Upon Procedures) and submit the resulting audited annual financial report, including an unqualified audit opinion, to the District within 150 days after the close of Partner’s fiscal year. The first audit will commence after completion of the 2024 fiscal year. The District may terminate this agreement prior to the expiration date in the event that Partner receives a qualified audit opinion and fails to remedy any material underlying basis for the qualified audit opinion including, but not limited to, material errors within the audit, within 60 working days.
- e) In accordance with SAISD Policy EL(LOCAL), the Board may place on probation or revoke the charter of a Partnership School if the School:
  - a. Violates a provision of applicable state or federal law, which may result, after a cure period, in revocation of the School’s charter at the conclusion of the school year;
  - b. Fails to meet the metrics set forth in the performance contract for the School’s charter after a three- or five-year review period;
  - c. At the end of two school years, is rated as “improvement required” or fails to meet state accountability standards or is at the bottom five percent in comparison to all campuses in terms of student achievement in the District based on the school performance framework; or
  - d. Fails to meet generally accepted accounting standards for fiscal management.

Paragraph 16. Term and Termination of the Partnership Agreement of March 30, 2021 is hereby amended to read as follows:

- a) This term of this Agreement shall begin on June 21, 2023, and end on June 30, 2031 (the “Initial Term”), unless terminated pursuant to its terms.

Paragraph 19. Miscellaneous of the Partnership Agreement of March 30, 2021 is hereby amended to read as follows:

a) All communications and notices relating to this Agreement are to be delivered in writing, with confirmation of delivery, to the following address or to such other address as either party may designate from time to time:

If to District, to:

Dr. Jaime Aquino, Superintendent  
514 Quincy St.  
San Antonio, TX 78210  
Telephone: (210) 554-2200  
Facsimile: (210) 228-3102  
Email: Jaquino1@saisd.net

With a copy to:

John Norman, Chief Strategy Officer  
514 Quincy St.  
San Antonio, TX 78212  
Telephone: (210) 554-2200 Facsimile:  
(210) 228-3102  
Email: jnorman1@saisd.net

With a copy by e-mail to:

Pablo Escamilla  
Escamilla & Poneck, LLP  
700 N. St. Mary's St., Suite 850  
San Antonio, TX 78205  
Telephone: 210-503-4116  
Facsimile: 210-225-0041  
Email: pescamilla@escamillaponeck.com

If to Partner, to:

Elizabeth Slade, Executive Director  
Public Montessori in Action International  
P.O. Box 60235  
Florence, MA 01062  
Telephone: 413-531-3016  
Email: [eslade@montessori-action.org](mailto:eslade@montessori-action.org)

With a copy to:

Andrea Johnson, Board Chair

Public Montessori in Action International  
PO Box 60235  
Florence, MA 01062  
Telephone: 704-340-0238  
Email: [ajohnson@montessori-action.org](mailto:ajohnson@montessori-action.org)

Exhibit A – School Performance Contracts is hereby amended to read as follows:

Exhibit A – School Performance Contracts

The Parties will mutually agree on new performance metrics for the Partnership Schools no later than August 31, 2023. This mutual agreement will replace contract language outlined in the original agreement, which states that the Superintendent or his designee will make sole decisions on performance metrics. The performance metrics will include goals for the 2023-2024, 2024-2025, and 2025-26 school years. The Partnership Schools will be considered for renewal by the SAISD Board of Trustees during the 2026-27 school year.

IN WITNESS WHEREOF, the Parties hereto have caused these Supplemental Conditions to be executed by their respective officers thereunto duly authorized, as of the date first written above.

*Signature page for the Supplemental Conditions for the reinstated Partnership Agreement between the San Antonio Independent School District and Public Montessori in Action International.*

District: **SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
Christina Martinez, President  
San Antonio ISD Board of Trustees

By: \_\_\_\_\_  
Dr. Jaime Aquino, Superintendent  
San Antonio Independent School District

Partner: **PUBLIC MONTESSORI IN ACTION INTERNATIONAL**

By: \_\_\_\_\_  
Elizabeth Slade, Executive Director  
Public Montessori in Action International

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Demolition of Existing Classroom Portable and Purchase/Installation of New Portable Classroom Building under 2020 Bond for Democracy Prep at Stewart

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Dr. Kenneth Thompson, Deputy Superintendent of Operations

**PRESENTER:** Yvonne Little, Senior Executive Director for Construction & Development Services

**MEETING DATE:** June 20, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve staff’s recommendation to award the demolition of existing classroom portable and purchase with installation of one new replacement classroom building under 2020 Bond at Democracy Prep at Stewart to Dodson House Moving LLC (dba DHMS Construction LLC) and Aries Building Systems (respectively).

Under the 2020 Bond, Office of Innovation has identified growing enrollment needs at Democracy Prep at Stewart as part of the school choice program. In addition, it was reported that the existing classroom portable 331 had sustained significant moisture damage that could not be repaired and therefore the campus has requested a replacement classroom building to accommodate anticipated enrollment increase.

SAISD Board Policy CV (LOCAL) delegates to the Superintendent or designee the authority to determine the appropriate project delivery and contract award method that provides the best value to the District. Request for competitive quotes through participating Cooperative Agreements was the procurement method for this project.

Dodson House Moving LLC (dba DHMS Construction LLC) and Aries Building Systems are both members of the Interlocal Purchasing System (Buyboard) Contract #637-21 for Modular Buildings, Classrooms and Relocation Services.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the recommended proposal for the demolition of existing classroom portable and purchase with installation of one new replacement classroom building under 2020 Bond at Democracy Prep at Stewart to Dodson House Moving LLC (dba DHMS Construction LLC) and Aries Building Systems (respectively) and authorize the Superintendent or designee to execute all associated contracts.

### III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

To be funded through Bond 2020 Funds: 661-81-6629-00-168-99-N-15

#### Summary of Bid Awards

<b>Demolition Existing Portable:</b> Dodson House Moving LLC (dba DHMS Construction LLC)	\$	62,295.17
<b>Purchase &amp; Installation of New Portable:</b> Aries Building Systems	\$	187,678.00
<b>Site Connections:</b> Dodson House Moving LLC (dba DHMS Construction LLC)	\$	107,083.46

### IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Submission by Trustees of the Executed Affidavits Affirming Review and Understanding of the SAISD’s Code of Ethics

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Christina Martinez, Board President

**PRESENTER:** Christina Martinez

**MEETING DATE:** June 20, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

Each Board Member is requested to annually review and submit an affidavit affirming the Trustee has read and understood the SAISD’s Code of Ethics.

On March 19, 2019, the Board approved the SAISD Code of Ethics in order to strengthen such policies that serve to enforce best practices for SAISD Trustees and District employees on ethical conduct in the performance of their duties.

Each year, Board Members review the contents of the SAISD [Code of Ethics](#) and shall sign an affidavit (Exhibit A) included in the Code, confirming that they have received and read the SAISD Code of Ethics. The signed affidavit shall be given to the Records Administrator, who will maintain copies of the affidavits in accordance with the terms of the District’s document retention policy.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Resolve that the Board review the SAISD Code of Ethics and that each Trustee submit an affidavit.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.

- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## EXHIBIT A

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### AFFIDAVIT OF BOARD MEMBER AFFIRMING ETHICS CODE

STATE OF TEXAS  
COUNTY OF BEXAR

I, \_\_\_\_\_ (name of Board Member), as an elected School Board Trustee of San Antonio Independent School District, make this affidavit and on my oath state the following:

1. I received a copy of the Ethics Code on \_\_\_\_\_(date);
2. I read and reviewed the contents of the Ethics Code after receiving it;
3. I hereby affirm that I agree to strictly abide by the terms of the Ethics Code, and I agree to be subject to all penalties and enforcement mechanisms outlined therein.

Signed \_\_\_\_\_(date)

Signature of Board Member: \_\_\_\_\_

District Represented: \_\_\_\_\_

STATE OF TEXAS  
COUNTY OF BEXAR

Sworn to and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_(month),  
\_\_\_\_\_ (year).

\_\_\_\_\_, Notary Public, State of Texas

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Resolution on Facilities Planning and Development Calling for a Study of School Building Capacity

**PURPOSE:** [ ] PRESENTATION/DISCUSSION  
[X] DISCUSSION/ACTION

**REQUESTED BY:** Christina Martinez, Board President

**PRESENTER:** Christina Martinez

**MEETING DATE:** June 20, 2023

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### I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve a resolution calling for a study of school building capacity for the purpose of supporting thriving schools, classrooms, students, teachers and school leaders.

Click below to watch the video recording:

- <https://www.youtube.com/watch?v=dv0GoZc5k8Q>

### II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Resolved that the Board approve the attached Resolution as presented.

### III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

### IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)

- Improve Reading and Writing Outcomes for all Students - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community - The Superintendent will not implement major decisions of the Board without authentic community engagement, including students, staff, families, and community.

- ☒ Support Excellent Schools in Every Neighborhood - The Superintendent will not allow any neighborhood to be without a high-quality school.
- ☒ Create Safe Environments - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- ☒ Ensure Equitable Funding - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## San Antonio Independent School District

### Resolution on Facilities Planning and Development Calling for a Study of School Building Capacity

WHEREAS, San Antonio Independent School District has declared its aspirations to become a national model school district by becoming “an inclusive familia that is the destination for transformational learning that makes the impossible a reality by demonstrating an urgent and relentless commitment to love, nurture, and teach all our students as if they are our own so that they realize their power to shape the world”;

WHEREAS, in pursuit of these aspirations the Board has clear goals and guardrails to guide district staff;

WHEREAS, the district has adopted a comprehensive strategic management plan called *Always Learning* that will unite the district in its effort to meet the Trustees’ goals, while embracing their guardrails;

WHEREAS, one fundamental strategy established under *Always Learning* is to develop a set of profiles describing thriving students, teachers, school leaders, classrooms and schools, as well as a thriving central office and a thriving district;

WHEREAS, those “Thriving Profiles” will be informed by a rich and diverse set of voices drawn from our district *familia* and informed by evidence, including quantitative and qualitative data, so as a district we can assure our community that we are approaching our best hopes to thrive;

And WHEREAS, since 1998, San Antonio ISD’s enrollment has declined steadily, from 61,112 to 45,285 this year, or a total of 15,287 students;

WHEREAS, an independent demographer has tied this decrease in enrollment to historic decreases in birthrate and related historic decreases in school-aged population across the United States, the state of Texas and in our region, a decrease that the demographer projects to continue for at least the next five to ten years, or the 2032-33 school year;

WHEREAS, an independent demographer tied this decrease in enrollment not only to demographic trends, but also to regional shortages of housing options for young families;

WHEREAS, San Antonio ISD’s current enrollment is more than 4,200 students lower than the worst case scenario projected by an independent demographer a decade ago in 2010-2011;

And WHEREAS, in that same period of time, San Antonio ISD has not decreased the number of schools it operates in proportion to its declining enrollment;

WHEREAS, in 2003-04, when San Antonio ISD had an enrollment of 56,812 students, ranking tenth in Texas, the district had 106 schools, fifth largest number of buildings in Texas; in 2021-22 when the district had an enrollment of 44,568, ranking 24th in the state, the district still had 100 buildings, the seventh largest number of buildings in Texas;

WHEREAS, this means that San Antonio ISD currently has more buildings per student than comparable school districts in the United States, Texas and the region; while our district has a ratio of 2.2 schools to 1000 students, the national median for districts with more than 20,000 students is 1.6:1000, the state median is 1.4:1000, and in Bexar County the ratio is 1.7:1000;

WHEREAS, San Antonio ISD has a functional school capacity for as many as 65,320 students and a current enrollment of 45,285 students, vacant space that could hold 20,035 more students;

WHEREAS, if San Antonio ISD maintained the ratio of facility square feet per student that it had in 2010-11 (179.6 square feet per student) the district would have approximately 8,000,000 total facility square feet (1,200,000 fewer than it has now);

And WHEREAS, maintaining excess facilities and excess facility square feet even while enrollment steadily decreases means that individual schools, especially those in neighborhoods where enrollment is steadily decreasing, have smaller and smaller student bodies;

And WHEREAS, smaller schools are more expensive to operate, creating an inequitable distribution of financial resources between smaller schools and larger schools;

WHEREAS, San Antonio ISD's smallest middle school is 1.4 times more expensive to operate than the largest, its smallest PreK-8 academy is 1.5 times more expensive than the largest, its smallest elementary school is 2.3 times more expensive than the largest, and its smallest high school is 2.4 times more expensive than the largest.

WHEREAS, smaller schools are less able to provide adequate academic program offerings, even as they are more expensive to operate, creating inequitable distribution of academic program resources between small schools and large schools, including, but not limited to...

- split grade classrooms, or classes of mixed subjects or content,
- teachers with no grade level or subject area partners to grow with and share responsibilities.
- teachers burdened with too many course preparations,
- fewer, thinly spread police officers or mental health and student services,
- fewer electives or academic choice opportunities, including extra curricular activities.

NOW, THEREFORE, BE IT RESOLVED,

The Superintendent and District staff are directed to complete a study of excess capacity in San Antonio ISD's school buildings to assess each school's staffing levels and programming and maintenance conditions in order to determine our ability to deliver on the expectations of *Always Learning* and a thriving educational program. This study shall include rightsizing recommendations that aim to address the inequitable distribution of resources among schools and create improved opportunities for all SAISD students to attend a thriving school .

The study will analyze at least the following factors and their alignment to the profiles of thriving students, teachers, principals and schools, along with a thriving central office and school district called for in *Always Learning*:

- Educational program
- Operating costs
- Per pupil costs
- Staffing structures
- Student dislocation
- Building capacity
- Projected enrollment
- Desirability of site
- Building and property condition
- Life expectancy of building
- Community use of facility and historical context

Prior to publication of the study, the District will present a decision framework composed of these factors to the District Advisory Committees as well as the general San Antonio ISD community in a series of regional meetings aligned to the feeder patterns and geographic areas of our seven comprehensive high schools. At those meetings, District staff will present the factors along with a preliminary analysis before making any recommendations to the Board.

After this round of preliminary feedback, the District will prepare by September 18, 2023, a draft of the study, which shall include its initial rightsizing recommendations, and share it with the Board, the school staff, and school families, as well as offer presentations to the community in a series of regional meetings aligned to the feeder patterns and geographic areas of our seven comprehensive high schools.

Notification of the initial rightsizing recommendation will be shared first and directly with impacted school staff, families, and area elected officials.

Prior to enacting any approved rightsizing recommendation, the District shall establish a Rightsizing Transition Team the purpose of which shall be to support students, families and staff through the rightsizing process.

Following the initial rightsizing recommendation, the District shall prepare a final report, including rightsizing recommendations, and present it to the Board by November 13, 2023.

APPROVED AND ADOPTED by the Board of Education of the San Antonio Independent School District at its regular meeting held on the 20<sup>th</sup> day in June of 2023.

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**Christina Martinez**  
Board President

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**Art Valdez**  
Secretary

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Discussion and Action to Approve a Contract with the Council of Great City Schools for Two years for Board Governance Services

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Christina Martinez, Board President

**PRESENTER:**        Christina Martinez

**MEETING DATE:** June 20, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Contract Between SAISD and the Council of the Great City Schools for Professional Services. Through this contract, the Board and Superintendent will be provided coaching, training, and other support services in order to continue their Governance work, collaborate as a team of 8 while monitoring the District’s goals and guardrails. This contract will be effective for 2 years in the amount of a total of \$60,000 for both years. However, if unanimously approved by the Board of Trustees, the CGCS will honor a \$20,000 discount for the cost of both years. If approved unanimously, the board vote must reflect the unanimous vote in the Board meeting minutes.

Click below to watch the video recording or access the pdf presentation:

- <https://youtu.be/hyf2ulxJfsA>
- [CGCS Services Presentation](#)

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the Contract with Council of the Great City Schools for Professional Services, as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

\$40,000 (LOCAL FUNDS)

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who

meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.

- ☒ **Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- ☒ **Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- ☒ **Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- ☒ **Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- ☒ **Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

# **Council of the Great City Schools**

## **Contract for Professional Services**

### **Assisting with Member District Governance**

The following agreement describes ongoing professional services provided by the **Council of the Great City Schools** (“Council”) located at 1331 Pennsylvania Avenue, N.W., Suite 1100N, Washington, D.C. 20004 to San Antonio Independent School District (“District”) located at 514 W. Quincy Street, San Antonio, TX, 78212.

#### **Scope**

The Council shall provide professional services to the District’s governing team — school board and superintendent — that include, but are not limited to, training, coaching, confidential and closed session advising, professional development, and facilitation of discussions regarding the district’s long-term vision and strategic plan (“Services”).

#### **Term**

This contract (“Contract”) shall begin on June 21, 2023. This agreement shall remain effective up to 24 months after date of execution, unless terminated earlier by either party.

#### **Costs to the District for a 2-Year Services Agreement**

The fee for this two-year term is \$60,000. However, a discount of \$20,000 will be given if the School Board’s vote to approve this agreement is unanimous. A copy of the board resolution reflecting the board’s vote and an agreed upon “Board Implementation Timeline” should be included with the signed agreement. The fee is due upon execution of this agreement. Should the agreed upon “Board Implementation Timeline” is not met, the maximum amount that may be paid by the District for the Services, exclusive of travel expenses, is \$100,000 per a 12-month period (for unanimous vote), or \$150,000 (for non-unanimous vote) as described below. The Initial Leadership Training and Support typically involves two days of on-site or virtual visits by Council team members. The fees are inclusive of preparation and planning prior to session.

- **Travel expenses**: The District shall reimburse the Council for all travel related expenses incurred and necessary for the performance of the Services up to a total effective rate not to exceed \$2,500 per person, per trip. Such reimbursement shall include, but is not limited to, transportation to and within the region, lodging, and meals and will comply with all district policies, as well as state and local statutes.

#### **Additional Cost to the District**

- **Compensation for Additional Leadership Training**: Additional in-person training and facilitation are provided as mutually agreed upon at the cost of \$20,000 per full session.
- **Compensation for Coaching Support**: In addition to the Leadership Training requested and provided above, the Council will provide ongoing monthly coaching, strategic planning, and implementation support to the district (either individually or in groups). The total fee paid for the Ongoing Coaching Support, which is tracked by Council staff, shall be invoiced by the Council at the termination of the contract. The



# Exhibit A (SAMPLE)

## Board Implementation Timeline

### Overview

The [District Name] Board has identified the following objectives it wants to pursue to increase its focus on improving student outcomes.

#### 1. Identify, clarify, and monitor progress regarding the community's vision and values

- Clearly identify the board's SMART Goals and Guardrails to improve student outcomes from within the existing Strategic Plan;
- Adopt a monitoring calendar to serve as the framework for the Goals and Guardrails;
- Implement a two-way community engagement process to engage, listen, and report on the community's vision and values for students;
- Conduct quarterly self-evaluations to track the board's growth towards focusing on the adopted Goals and honoring of the adopted Guardrails; and,
- Conduct annual superintendent evaluations based on the board's adopted Goals and Guardrails.

#### 2. Redesign board meetings to be more focused on the Goals

- Invest at least fifty percent (50%) of board meeting time each month into monitoring progress toward the Goals (once they are adopted);
- Review board agenda to create alignment with the Goals and Guardrails;
- Conduct an analysis of how much time is spent on various items during the course of a given board meeting; and,
- Review board calendar to create alignment with the Goals and Guardrails.

#### 3. Codify board processes and practices

- Review and, if needed, revise the board's operating procedures to clarify distinct work of the board (governance) and superintendent (management) as well as the shared work of both parties; and,
- Provide effective governance trainings for community members.

The Board Chair, Board Admin, Superintendent, and CGCS Coach will meet monthly to coordinate activities.

### Additional Resources

[Student Outcomes Focused Governance Manual](#)

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Discuss and Possibly Approve the Reorganization of the SAISD Board of Trustees

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Christina Martinez, Board President

**PRESENTER:**            Christina Martinez

**MEETING DATE:** June 20, 2023

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board of Trustees is requested to discuss and possibly approve its reorganization by designating the officers of President, Vice President, and Secretary.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Resolved that the Board possibly approve its reorganization by designating the officers of President, Vice President, and Secretary.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.

- ☒ **Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- ☒ **Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- ☒ **Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Revisions to Local Board Policies DK and DEC

**PURPOSE:**         PRESENTATION/DISCUSSION  
                           DISCUSSION/ACTION

**REQUESTED BY:** Toni Thompson, Chief of Staff

**PRESENTER:**        Toni Thompson  
                          Julissa Herrera, Director, Policies, Procedures and Public Information

**MEETING DATE:** June 20, 2023

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the revisions to local board policies DK and DEC.

Code	Code Description	Revision Highlights
DK	Assignments and Schedules	Provisions were added under “Employee Work Schedules” to provide clearer guidance on teacher workday hours, and directs employees to administrative regulations for more information.
DEC	Compensation and Benefits: Leaves and Absences	Revisions were made under “Discretionary Use.” Changes include a clear prohibition on the use of discretionary leave on certain workdays that fall within the instructional year to campus-based and instructionally-related staff absent extenuating circumstances and in accordance with administrative regulations. All other employees would require supervisor approval to take discretionary leave on certain workdays. More detailed information on the use of discretionary leave on the listed workdays will be provided in administrative regulations.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the revisions of local board policies DK and DEC as presented.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.

- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

ASSIGNMENT AND SCHEDULES

DK  
(LOCAL)

**Assignment**

All personnel are employed subject to assignment and reassignment by the Superintendent at any time. The Superintendent shall inform the Board prior to any change in administrative assignment and/or reassignment. Assignment and reassignment of other personnel shall be made by the Superintendent, based on available budgeted positions. An appeals process shall be made accessible to all employees. [See DGBA(LOCAL)]

Whenever possible, without violating contract obligations or policy provisions, the principal or department head shall have input in the selection and placement of personnel. Assignments shall be made to budgeted/approved positions only. If a vacancy exists for which an employee returning from leave is qualified, the employee shall have priority in being assigned to the vacant position on the campus/department where last assigned.

Special or unusual circumstances may exist that, in the opinion of the Superintendent, necessitate or warrant reassignment of employees in the best interest of the District. After due consideration of such circumstances, the Superintendent shall make the assignment and/or reassignment of employees and shall take such other action as, in the opinion of the Superintendent, is deemed necessary or appropriate.

Within Same  
Campus or  
Department

The campus principal/department head shall be responsible for the assignment and reassignment of each employee to the specific grade, subject areas, or position for which the employee is qualified in their area of certification within the campus or department. Requests from employees for changes in assignment at the campus/department shall be submitted in writing to the principal/department head.

Changes in assignments for the ensuing school year shall be made known to the employee as soon as possible, but not later than the last teacher contract day of the current school year. If a change in assignment is made later than the last teacher contract day of the current school year, the principal/designee shall notify the employee within ten business days of the decision. A written notice of reassignment, if requested, shall include an educationally sound rationale. A conference regarding the reassignment shall be held between the principal/designee and the employee, when requested by either the employee or the principal/designee.

Spouses at Same  
Campus or  
Department

Spouses shall not be assigned to the same school or department unless an exception is authorized by the Superintendent. A written request for an exception shall be submitted to Human Capital Management. All requests shall be thoroughly reviewed on a case-

ASSIGNMENT AND SCHEDULES

DK  
(LOCAL)

by-case basis to ensure that no conflict of interest shall arise if an exception is granted.

To Another Campus  
or Department

Certified employees electing to seek assignments to other campuses, positions, locations, and the like shall submit a request in writing to Human Capital Management. Operations division employees shall submit written requests to the appropriate executive director. Human Capital Management shall coordinate the reassignment of personnel with the campus principal or department head. Reassignment shall not be made during the ongoing school year, except in unusual or exceptional circumstances.

Shifts in student population and/or budgetary necessity may cause decreases/reductions in personnel allocations on a campus or department. Human Capital Management shall be responsible for determining the individuals who will be reassigned.

For teachers, the determination will be based collectively on the following criteria:

1. Volunteering by the employee.
2. Certification requirements of the campus assignment.
3. Length of continuous service in the District. If two or more teachers have the same length of continuous service, the decision shall be based on the dates the employment agreements were signed.
4. The ability of the campus/department to maintain a representative diversity among the full-time teaching staff.
5. Combination of teaching and extra duty assignments that are considered single positions.

For paraprofessionals, the determination shall be based collectively on the following criteria:

1. Volunteering by the employee.
2. Current job assignment and/or required training/skills associated with the assignment.
3. Length of continuous service in the District. If two or more paraprofessionals have the same length of continuous service, the decision shall be based on the dates the employment agreements were signed.

The following provisions shall apply to personnel who are reassigned as a result of a shift in student population and/or

ASSIGNMENT AND SCHEDULES

DK  
(LOCAL)

budgetary reductions that result in a reduction in personnel units on a campus or department:

1. The employee shall have high priority in their request for reassignment to the school from which they were transferred. The employee shall not be reassigned the following year unless they request such a transfer.
2. A teacher transferred for whom an emergency teaching permit is required shall be reassigned to a position not requiring such a permit the following year unless the teacher desires to pursue the preparation stipulated in the permit regulations.
3. If a teacher must be reassigned after August 1 and they refuse to accept the reassignment and the avenues of appeals are exhausted, the teacher may resign from the District without prejudice although the established date for such resignation has passed.

**Employee Work Year**

Full-time District employees shall render service in accordance with the following provisions:

1. Beginning and ending working dates for each employee category shall be designated in the official workday calendars.
2. Leave such as for personal illness, illness in the family, death in the family, and personal business shall be considered as leave with pay, as stipulated in DEC(LOCAL).
3. Holiday schedules for various employment periods shall be issued by the Superintendent.
4. A pay rate for each employee's workday shall be calculated from the annual pay scale. [See DEA(LOCAL)]
5. Unless approved by the Superintendent and in emergency situations, employees shall work only the total number of days provided in the funding source for the position.

In cases of emergency or when schools must close, the Superintendent shall be authorized to modify the above provisions within the constraints of the law.

**Employee Work Schedules**

~~Daily time schedules for all employees shall be determined by the Superintendent and principals. The teacher workweek shall be 40 hours or 8 hours per workday during 5-day workweeks. The teacher daily workday schedule will consist of 8 hours per day, with 7 hours and 30 minutes of on-duty time and 30 minutes of duty-free lunch, as determined by the campus principal and except as provided in administrative regulations. Daily time schedules for all~~

ASSIGNMENT AND SCHEDULES

DK  
(LOCAL)

**Adoption or Last  
Amended Date**

other employees shall be determined by the Superintendent and principals.

~~This policy was last amended on June 21, 2021.~~

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

**Leave  
Administration**

The Superintendent shall develop administrative procedures addressing employee leaves and absences to implement the provisions of this policy.

**Definitions**

The term "immediate family" is defined as:

Immediate Family

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee's household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definition of family shall include only those individuals listed in items 1, 2, and 3 above but shall exclude son- or daughter-in-law and parent-in-law.

Family Emergency

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

Leave Day

A "leave day" for purposes of earning, using, or recording leave shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

School Year

A "school year" for purposes of earning, using, or recording leave shall mean the term of the employee's annual employment as set by the District for the employee's usual assignment, whether full-time or part-time.

Catastrophic Illness  
or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee's immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

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**Note:** For District contribution to employee insurance during leave, see CRD(LOCAL).

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**Availability**

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year in accordance with administrative procedures.

**State Leave Proration**

If an employee separates from employment with the District before his or her last duty day of the school year or begins employment after the first duty day of the school year, state personal leave shall be prorated based on the actual time employed.

If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for state personal leave the employee used beyond his or her pro rata entitlement for the school year.

**Medical Certification**

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than five consecutive workdays because of personal illness or illness in the immediate family;
2. The District requires medical certification when deemed necessary by the Superintendent's designee; or
3. The employee requests FMLA leave for the employee's serious health condition; a serious health condition of the employee's spouse, parent, or child; or for military caregiver leave.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

**State Personal Leave**

The Board requires employees to differentiate the manner in which state personal leave is used.

**Nondiscretionary Use**

Nondiscretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

Nondiscretionary use of leave is when leave is used for the employee's own illness; leave used for illness in the employee's immediate family; leave used for emergencies; leave used for a death in the employee's immediate family; or leave used when situations, occurrences, or incidents prevent the employee from reporting for work.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.

Discretionary Use

Discretionary use of leave is for leave the employee knows in advance will be necessary and/or leave that can be planned for in advance. Discretionary use is subject to the limitations set out below.

Absent extenuating circumstances and/or in accordance with administrative regulations, discretionary leave shall not be approved on the following days for campus-based and instructionally-related personnel:

~~In order to preserve the continuity of the instructional program, the District calls attention to the importance of attendance of campus-based (if applicable) and instructionally related personnel on the following days:~~

1. On the first five or last five teaching-instructional days of each school year;
2. On the day before or after a school holiday or an extended break consisting of three or more consecutive days (excluding weekends);
3. On days scheduled for end of semester or end-of-year exams;
- ~~4. The week prior to state-mandated assessments;~~
- ~~5.4. On days scheduled for The week during~~ state-mandated assessments; and
- ~~6.5. On assigned professional or staff development days.~~

All other employees may use discretionary leave on these workdays only with the approval of the supervisor. The use of discretionary ~~days-leave~~ by any employee in a manner that negatively impacts the students or mission of the District may be addressed through the District's disciplinary procedures.

Discretionary use of state personal leave shall not exceed three consecutive workdays during the instructional year. Any approval of extended use of discretionary leave outside the instructional year will be in accordance with administrative regulations.

**Local Leave**

Each employee may earn up to five paid local leave days per school year. Each employee in a position that exceeds 194 days

may earn up to two additional paid local leave days per school year.

Local leave shall accumulate without limit.

Local leave shall be used according to the terms and conditions of state sick leave accumulated before the 1995–96 school year, except as otherwise provided by this policy. [See DEC(LEGAL)]

**Sick Leave Bank**

The District shall establish a sick leave bank that employees may join through contribution of local leave or state personal leave.

Leave contributed to the bank shall be extended to the employee's immediate family. An employee who is a member of the bank may request leave from the bank if the employee or a member of the employee's immediate family experiences a catastrophic illness or injury and the employee has exhausted all paid leave and any applicable compensatory time.

The Superintendent shall develop procedures for the operation of the sick leave bank that address the following:

1. Membership in the sick leave bank, including the number of days an employee must contribute to become a member;
2. Procedures to request leave from the sick leave bank;
3. The maximum number of days per school year a member employee may receive from the sick leave bank;
4. The committee or administrator authorized to consider requests for leave from the sick leave bank and criteria for granting requests; and
5. Other procedures deemed necessary for the operation of the sick leave bank.

**Appeal**

An employee may appeal a decision regarding the sick leave bank in accordance with the District's sick leave bank administrative procedures.

**Peace Officers**

**Mental Health  
Leave**

A District peace officer who experiences a traumatic event in the scope of employment shall be granted a maximum of five days of mental health leave per traumatic event. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding mental health leave that address the following:

1. Circumstances or reasons under which a peace officer may use mental health leave;

COMPENSATION AND BENEFITS  
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(LOCAL)

2. Procedures for requesting mental health leave and maintaining the anonymity of the requester;
3. The administrator authorized to approve requests for mental health leave; and
4. Other procedures deemed necessary for administering this provision.

Quarantine Leave

A District peace officer shall be granted quarantine leave when ordered by the local health authority or the peace officer's supervisor to quarantine or isolate due to possible or known exposure to a communicable disease while on duty. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding quarantine leave that address the following:

1. Continuation of all employment benefits and compensation for the duration of the leave;
2. Reimbursement for reasonable costs related to the quarantine; and

Other procedures deemed necessary for administering this provision.

**Family and Medical Leave**

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable.

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**Note:** See DECA(LEGAL) for provisions addressing FMLA.

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Twelve-Month Period

For purposes of an employee's entitlement to FMLA leave, the 12-month period shall be measured backward from the date an employee uses FMLA leave.

Combined Leave for Spouses

When both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks.

Intermittent or Reduced Schedule Leave

The District shall not permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.

Certification of Leave

When an employee requests leave, the employee shall provide certification, in accordance with FMLA regulations, of the need for leave.

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Fitness-for-Duty Certification	In accordance with administrative procedures, when an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.
Leave at the End of Semester	When a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester.
<b>Temporary Disability Leave</b>	<p>Any full-time employee whose position requires educator certification in accordance with Chapter 21 of the Education Code and by the State Board for Educator Certification shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]</p> <p>An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent as a request for temporary disability leave.</p> <p>The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently with FMLA leave.</p>
<b>Workers' Compensation</b>	<hr/> <p><b>Note:</b> Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance.</p> <hr/>
Paid Leave Offset	<p>An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.</p> <p>The District shall permit the option for paid leave offset in conjunction with workers' compensation income benefits. [See CRE]</p>
<b>Other Employment While on Leave</b>	<p>While on any type of leave status with the District, the employee shall not perform work in any capacity, whether with the District or with another employer, except as approved by the office of Employee Benefits, Risk Management, and Safety as part of an approved return-to-work or transitional duty assignment at the District.</p> <p>Exceptions may be granted by the office of Employee Benefits, Risk Management, and Safety for employees on approved professional development leave to substitute or work part-time in the District.</p>

COMPENSATION AND BENEFITS  
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(LOCAL)

Working during a leave of absence without prior approval from the office of Employee Benefits, Risk Management, and Safety shall be considered a violation of the District's leave policy and may be grounds for immediate termination of at-will employees or recommendation of termination for contract employees.

**Court Appearances**

Absences due to compliance with a valid subpoena not related to personal business or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.

Absences for court appearances related to an employee's personal business shall be deducted from the employee's personal leave or shall be taken by the employee as leave without pay.

**Payment for  
Accumulated Leave  
Upon Separation**

The following leave provisions shall apply to state and local leave accumulated beginning on the original effective date of this program.

An employee who separates from employment with the District shall be eligible for payment for accumulated state and local leave under the following conditions:

1. If retiring, the employee must be eligible for retirement under applicable Texas Teacher Retirement System (TRS) guidelines;
2. If resigning, the employee must have ten years of consecutive service with the District immediately preceding the resignation;
3. The employee must be a full-time employee, as defined by District policy;
4. The employee shall be employed through the last workday as established by the calendar for the current year; and
5. The employee provides advance written notice of intent to separate from employment. Employees must provide written notice of their resignation to the human resources department no later than April 15 or the next business day if it falls on a weekend.

The employee shall receive payment for each day of state and local leave, at a rate established by the Board. The Board shall have the exclusive right to change, suspend, or terminate this program at any time and for any reason based on the needs of the District.

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(LOCAL)

**Absence Control  
Policy**

Abuse of Leave

All employee leave shall be provided for the specific purposes stipulated in this policy and/or state law. Absence from work shall be based on a particular leave status. An employee's absence without leave (AWOL) shall not be permitted and shall be deemed an abuse of the leave program. Abuse of the employee leave program, including excessive absenteeism, is a violation of District policy and may result in disciplinary action up to and including loss of pay, suspension, demotion, or termination of employment.

Absence without leave means any of the following conditions:

1. Being absent without available leave and not on Superintendent-approved administrative leave;
2. Being absent without having followed administrative procedures for taking leave; and
3. Being absent without having followed designated procedures for reporting absences as established by administrative procedures for taking leave.

Tardiness

Employees shall arrive to work by the time designated by their work schedules. Unexcused or excessive tardiness may result in disciplinary action, up to and including termination of employment. Unexcused or excessive tardiness shall constitute good cause for termination of employment.

Unauthorized  
Absence

An employee may be terminated for good cause when he or she:

1. Fails to return to work and fails to notify the office of Employee Benefits, Risk Management, and Safety within three workdays following a release by the treating physician;
2. Fails to return to work and fails to request or extend a leave of absence; or
3. Fails to report to work after exhausting all paid leave and, if eligible for leave of absence, does not request a leave.

The uniform enforcement of a reasonable absence control policy is not retaliatory discharge.

Sanctions for Abuse

All employee leave shall be provided for the specific purpose stipulated in this policy and is not intended to be used as a vacation, or for mere convenience. Except for discretionary use of state personal leave, documentation may be required for any chronic absences as determined by the Superintendent or designee. Abuse of the employee leave program and/or excessive absenteeism is a violation of District policy and may result in disciplinary action up to and including loss of pay, suspension,

COMPENSATION AND BENEFITS  
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	<p>demotion, or termination of employment, in accordance with appropriate District policies. [See DCD and DF series]</p>
Expiration of Available Leave	<p>Upon the expiration of all leave for which an employee has applied and is eligible, the District shall notify the employee in writing that his or her leave has expired if the employee has not already returned to work.</p> <p>An employee shall have ten workdays within which to apply for any leave for which the employee may be eligible or to notify the District in writing that the employee is ready, willing, and able to return to work. A medical clearance showing that the employee is physically able to perform the essential functions of his or her positions, with reasonable accommodations if necessary, shall be required to return to work. Additionally, some jobs shall require the employee to submit to a fitness-for-duty evaluation paid for by the District wherein the employee must demonstrate the ability to meet all of the essential functions of his or her job.</p> <p>An at-will employee who does not receive approval of such additional leave and who does not report and document his or her availability and fitness to return to work within the ten-workday period shall be deemed to have voluntarily resigned his or her employment with the District, effective immediately upon the expiration of the ten-workday period designated in such notice, and shall be offered health benefits according to COBRA. [See CRD]</p> <p>An at-will employee who fails to return to work after exhausting all available leave, regardless of the type of leave, shall be deemed to have voluntarily resigned his or her employment with the District, and shall be offered health benefits according to COBRA.</p> <p>A contract employee's failure to receive approval of such additional leave and his or her subsequent failure to report and document his or her availability and fitness to return to work, within the ten-workday period, shall be considered good cause for termination. A contract employee's failure to return to work after exhausting all available leave, regardless of the type of leave, shall be considered good cause for termination. For termination procedures and rights of contract employees, see DCE and DF series.</p> <p>The employee's eligibility for reasonable accommodations, as required by the Americans with Disabilities Act [see DAA(LEGAL)], shall be considered before termination.</p>

## Policy Revisions for DK (LOCAL) and DEC (LOCAL) Overview

### What is Administration Proposing?

Two local policies that impact personnel are being proposed for revisions.

**DK (LOCAL)** addresses assignments and schedules for staff. Provisions have been added under “Employee Work Schedules” to provide clearer guidance about teacher workday hours. Further guidance will be captured in the administrative regulation – D18 -- which is currently being updated.

Current language in DK states that “Daily time schedules for all employees shall be determined by the Superintendent and principals”. This statement will be moved to the end of the newly inserted language which states, “The teacher workweek shall be 40 hours or 8 hours per workday during 5-day workweeks. The teacher daily workday schedule will consist of 8 hours per day, with 7 hours and 30 minutes of on-duty time and 30 minutes of duty-free lunch, as determined by the campus principal and except as provided in administrative regulations.

**DEC (LOCAL)** addresses compensation and benefits – leaves and absences. Specific revisions were made under “Discretionary Use”. Changes include a clear prohibition on the use of discretionary leave on certain workdays that fall within the instructional year to campus-based and instructionally related staff, absent extenuating circumstances and in accordance with administrative regulations. All other employees would require supervisor approval to take discretionary leave on certain workdays. More detailed information on the use of discretionary leave on the listed workdays will be provided in administrative regulations – D7 – which is currently being updated.

Discretionary use of leave is for leave the employee knows in advance will be necessary and/or leave that can be planned for in advance. Nondiscretionary use of leave is when leave is used for the employee's own illness; leave used for illness in the employee's immediate family; leave used for emergencies; leave used for a death in the employee's immediate family; or leave used when situations, occurrences, or incidents prevent the employee from reporting for work.

Absent extenuating circumstances and/or in accordance with administrative regulations, discretionary leave shall not be approved on the following days for campus-based and instructionally related personnel:

1. On the first five or last five instructional days of each school year.
2. On the day before or after a school holiday or an extended break consisting of three or more consecutive days (excluding weekends);
3. On days scheduled for end of semester or end-of-year exams;
4. On days scheduled for state-mandated assessments; and
5. On assigned professional or staff development days.

The modification to the current policy also stipulates that all other employees may use discretionary leave on these workdays only with the approval of their supervisor. The focus on these restrictions applies to the instructional year. Requests for extended use of discretionary leave outside the instructional year will be in accordance with administrative regulations.

### **Why is this Important?**

The proposed changes to DK surfaced during numerous faculty meetings attended by Dr. Aquino. The matter was then discussed with the Principals Advisory Council on two occasions and with all principals during one meeting. Generally, principals felt that their campus schedules either currently mirror what is being proposed (8-hour workday on the average to include a 30-minute duty free lunch) or they stated that they could accommodate this type of schedule if they would have flexibility for scheduling when needed. They also clearly stated that when matters of student safety and supervision were presented, that they would need teachers to remain beyond the typical workday. Principals are committed to providing advance notice for faculty meetings or professional development to ensure that teachers can plan appropriately. Administrative regulations will provide additional guidance and information about the length and frequency of after-school meetings. In addition to teachers voicing their concerns and interests to the Superintendent, administration also recognizes the importance of work life balance, and we want teachers to know that we value them and that we believe that they will continue to serve their students in an appropriate manner. We also know that many of our teachers go beyond the normal workday schedule for planning and other purposes. Administration believes that this is an important commitment that will help with both retention and recruitment of our teachers.

Campuses can work with their broader communities to create schedules that are flexible and that will best meet the needs of the communities that are served. Any modifications to the schedules will require the approval of the Superintendent. We will work with the 1882 partner campuses to implement the policy while honoring their flexibility and autonomy.

The proposed changes to DEC will provide clarification about the time of year that the restrictive use of discretionary leave is applicable as it will apply to the instructional year rather than during the summer. Furthermore, data indicates that there is a tendency for a significant number of teacher absences to occur before or after a holiday and extended breaks which creates challenges with classroom coverage, particularly when substitutes are not available. This, in turn, impacts the quality of instruction for students. The current average number of teacher absences on any given day is 205. On the day before or after a holiday or extended break, the average number of teacher absences is 32% higher than on an average day. The data collected for teacher absences on Fridays is approximately 50% higher than on any other day.

Our intention with this proposed change is to ensure that instruction is not disrupted for students. We recognize that situations occur that are unforeseen, and in those instances, non-discretionary leave is available for use. We believe that providing guardrails for the use of discretionary leave will help protect classroom instruction and it will also help support the campus as well as staff.

### **How Will These Changes Be Implemented?**

If approved, the changes will be shared with principals and district administrators in August. Training materials will be developed that can be shared with staff upon returning to work and school. Administration will update and define regulations that will provide additional information and clarification, particularly for exceptions or extenuating circumstances.

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** **Approval of the Memorandum of Understanding (MOU) Between SAISD and Texas A&M University San Antonio to Participate in TEA’s Grow Your Own Instructional Assistant to Teacher Pathway**

**PURPOSE:**             **PRESENTATION/DISCUSSION**  
                               **DISCUSSION/ACTION**

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:**        Colleen Bohrmann, Sr. Exec. Director, Learning, Compliance & Support Services

**MEETING DATE:** June 20, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and Texas A&M University San Antonio to participate in TEA’s Grow Your Own Instructional Assistant to Teacher Pathway.

This agreement will provide an opportunity for six (6) of our current Instructional Assistants (IA) to finish their Bachelor’s degree in the Education Preparation Program, and get certified to become Teachers. Each IA will receive a stipend after every successful semester to be used for living expenses, tuition support, certification costs, etc. The program is intended to address teacher shortages and build interest in the teaching profession among our Instructional Assistants already in the classroom. The program will span two years which means those selected will be half-way through their Bachelor’s degree journey. The goal is to have the selected six Instructional Assistants ready to teach by Fall 2025.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approves the MOU with Texas A&M University San Antonio and participate in TEA’s Grow Your Own Instructional Assistant to Teacher Pathway.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

To be funded through Grow Your Own, Cycle 6 grant funds - \$14,000 per student (to be divided per semester for the 2-year period).

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to

50% in August 2027.

- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Organizational Learning and Support Services
Board Meeting Date:	June 20, 2023
Agenda Title:	Approval of the Memorandum of Understanding (MOU) Between SAISD and Texas A&M University San Antonio to Participate in TEA's Grow Your Own Instructional Assistant to Teacher Pathway
Presenter:	Colleen Bohrmann, Sr. Exec. Director of Learning & Support Services
Cost and Funding Source:	\$14,000 per student (to be divided per semester for the 2-year period) = \$84,000 + fringes -- Grow Your Own, Cycle 6 grant funded
If no cost to the District, what is the approximate value of goods/services being provided?	
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input type="checkbox"/> Attendance <input type="checkbox"/> Behavior <input type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
n/a	n/a	n/a	n/a	n/a	n/a

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal?   <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No</p>
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# **Memorandum of Understanding for San Antonio ISD's and Texas A&M-San Antonio's participation in the Texas Education Agency's Grow Your Own Cycle 6 (2023–2025) Grant: Pathway 2 – Instructional Assistant to Teacher Pathway**

This memorandum of understanding (MOU) is made and entered into this 21<sup>st</sup> day of June 2023, by and between San Antonio ISD and Texas A&M-San Antonio as set forth in the Texas Education Agency's [Grow Your Own, Cycle 6, Pathway 2 Grant](#) for High-Quality, Sustainable Teacher Pathways.

This MOU outlines commitments by San Antonio ISD (hereinafter referred to as "LEA"), and Texas A&M-San Antonio (hereinafter referred to as "EPP") to support Instructional Assistants (herein referred to as "IA") transition to full-time, certified teacher roles.

## **Project Overview: Primary Outcomes and Results to be Achieved**

Instructional Assistants often live in the communities they serve and have invaluable context about the schools in which they serve. The approach is intended to facilitate increased entry of diverse individuals into the teaching profession and to promote better long-term recruitment and retention by targeting already proven and dedicated staff who desire opportunities for advancement. This is accomplished by providing candidates (6) with financial relief for bachelor's degree completion and teacher certification for the following semesters: fall 2023, spring 2024, summer 2024, fall 2024, spring 2024, summer 2024.

### **I. Responsibilities of Texas A&M-San Antonio and the San Antonio ISD**

- a.** The LEA and the EPP will work collaboratively to implement the undergraduate degree initiative with IA participants. This initiative includes offering all required courses associated with the established undergraduate degree and teacher certification program to qualified participants. The LEA and the EPP intend to collaborate to provide excellent training to all undergraduate participants.
- b.** Undergraduate candidates will be selected by the LEA to participate in the first cohort of the undergraduate degree initiative. This cohort is to include a maximum of six participants.
- c.** The EPP will be responsible for the assignment of a faculty member for the courses. Courses will be offered during the spring, summer and fall semester and is a part of the core curriculum leading to the undergraduate degree and teacher certification.
- d.** The LEA and the EPP will work collaboratively to oversee that participants are on the right track to completion of program.

### **II. District Requirements**

LEA assures that:

- a.** Candidates receive reasonable paid release time and schedule flexibility, as determined by LEA for candidates to complete their degree and certification requirements while engaged in the grant program. The district will provide

specificity for this support, such as the number of hours per week that the candidate will be able to attend classes for their programming.

- b. The LEA assures that candidate stipend recipients participate in surveys and, if requested, focus groups not to exceed 1 hour per semester and administered by TEA to receive input on the grant programming.
- c. If positions are available that can be appropriately filled in alignment with candidates' certification area(s), LEAs must commit to hiring/retaining candidates upon successful completion of their teacher certification to serve as a teacher of record in the LEA by the start of the 2025-26 school year.

**III. EPP Expectations**

EPP assures that Texas A&M-San Antonio will work collaboratively with LEA to make sure candidates are on track to completion of program.

**IV. Candidate Stipends**

Stipends will be used for candidate's tuition, fees, and living expenses. Candidates will be awarded a stipend of \$2,333.33 upon successful completion of each semester starting with fall 2023 and ending summer 2024 for a total stipend amount of \$14,000 per candidate.

**V. Term of Agreement**

This agreement commences on the date this document is signed by all parties and shall continue in full force and effect until April 30, 2025.

**San Antonio ISD Superintendent:**

\_\_\_\_\_  
**Jaime Aquino, Ph.D.**

\_\_\_\_\_  
**Date**

**Texas A&M-San Antonio, College of Education Dean:**

\_\_\_\_\_  
**Amy Lewis, Ph.D.**

\_\_\_\_\_  
**Date**

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Memorandum of Understanding (MOU) Between SAISD and Texas A&M University San Antonio (TAMUSA) to Implement the Partnership Toward Graduate Degree Attainment (PGDA) Initiative

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Colleen Bohrmann, Senior Executive Director Learning and Compliance Support Services

**MEETING DATE:** June 20, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and Texas A&M University San Antonio (TAMUSA) to implement the Partnership Toward Graduate Degree Attainment (PGDA) initiative. This continual education opportunity will provide teachers who have at least three years of teaching experience the opportunity to earn a master’s degree in a high-needs area that will assist them in obtaining the Teacher Incentive Allotment (TIA) designation. Graduate degrees include Master of Education in Special Education, Master of Science Reading, Master of Arts Curriculum and Instruction: Teaching in Diverse Communities.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approves the MOU between SAISD and Texas A&M University San Antonio as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

No cost to the District up to \$15,000. Texas A&M University San Antonio, through the PGDA, will provide \$1,000 toward tuition and fees to those who participate in the 2023-2024 cohort. The remainder will be covered by the Teacher and School Leader Grant (TSL). Cost is up to \$15,000 per teacher for a maximum of 36 credit hours and a maximum of 15 teachers per grant year. The cost will only cover tuition. Budget fund number 202 with a budget of \$225,000.

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.

- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Organizational Learning and Support Services
Board Meeting Date:	June 20, 2023
Agenda Title:	Approval of the Memorandum of Understanding (MOU) Between SAISD and Texas A&M University San Antonio (TAMUSA) to Implement the Partnership Toward Graduate Degree Attainment (PGDA) Initiative
Presenter:	Colleen Bohrmann, Senior Executive Director Learning and Compliance Support Services
Cost and Funding Source:	To be funded through Teacher and School Leader Grant (TSL). Cost is up to \$15,000 per teacher for a maximum of 36 credit hours and a maximum of 15 teachers per grant year. The cost will only cover tuition.
If no cost to the District, what is the approximate value of goods/services being provided?	Texas A&M University San Antonio will provide \$1,000 toward tuition and fees to those who participate in the 2023-2024 cohort. No cost to the district up to \$15,000.
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input type="checkbox"/> Attendance <input type="checkbox"/> Behavior <input type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
	15 Teachers per cohort			\$15,000	

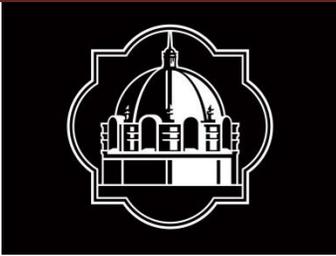
### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

Questions to consider:  If a renewal, include data that supports this renewal  Is this an expansion of	<p>Is this a renewal?   <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No</p> <p>In partnership with Texas A&amp;M University San Antonio (TAMUSA), Department of Education, SAISD will provide teachers the opportunity to obtain a master’s degree in a high-needs area that will assist in their development toward TIA designation. TAMUSA will provide the first cohort of 15 teachers \$1,000 so they can use toward tuition and fees. The Teacher and School Leader Grant will cover the remaining tuition cost for up to 15 teachers per grant year. Educators who participate in the</p>
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the program? If so,  
why?

program will be required to cover the cost of student fees. By providing the opportunity for teachers to continue their education and perfect their craft, we are meeting Component III and Component V of the Always Learning Plan.



**TEXAS A&M UNIVERSITY-SAN ANTONIO**  
**MEMORANDUM OF UNDERSTANDING AGREEMENT 2023-2025**

This AGREEMENT is between TEXAS A&M UNIVERSITY-SAN ANTONIO (“**University**”), a member of The Texas A&M University System, located at One University Way, San Antonio, Texas, and the **San Antonio Independent School District (“School District”)**, an independent school district authorized by the laws of the State of Texas and the Texas Education Agency, and is effective on [date] (the “Effective Date”).

**RESOLUTIONS**

**Whereas**, the **University** is authorized by the enabling legislation and the Board of Regents for The Texas A&M University System to offer unduplicated, approved bachelor’s and master’s degrees at the campus of the University.

The University and the School District agree as follows:

**1.0 Responsibilities of Texas A&M University-San Antonio and the School District**

- 1.1 The School District and the University will work collaboratively to implement the ***Partnership toward Graduate Degree Attainment (PGDA)*** initiative. This initiative includes offering all required courses associated with the Master’s degrees offered at Texas A&M University-San Antonio to qualified participants for approved PGDA programs. Consistent with Texas A&M University System, Southern Association of Colleges and Schools Commission on Colleges, and Texas Higher Education Coordinating Board standards, the courses will be offered at the campus of the University and/or online.
- 1.2 Qualified (based upon University admission requirements) *PGDA candidates* will be selected by the School District to participate in the first cohort of PGDA.
- 1.3 Implementation of the PGDA initiative will begin through an agreement between the Parties:
  - 1.3.1 The School District will identify an individual who will serve as the district point of contact, and the University will identify an individual who will serve as the university point of contact. These two individuals will work together to create

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and disseminate materials advertising the opportunity to participate in PGDA to all educators within the school district.

- 1.3.2 The University and School District points of contact will work together to identify a date/time for an online information session to provide information to interested prospective participants from the district. The school district will provide a representative to explain the district's support for PGDA participants. The university will provide representatives from various master's degree programs with representatives from the admissions and financial aid offices to provide information and answer questions from prospective students.
- 1.3.3 After the University's initial provision of \$1,000 per PGDA participant as noted in section 2.3 below, The School District will provide 100% of remaining tuition, not including student fees, for up to 15 current employees selected for participation in PGDA. This tuition assistance will be awarded during each semester in which the student completes graduate coursework at the University.
- 1.3.4 The School District will provide de-identified, anonymous student data to the University that assists in tracking the effectiveness of the University's PGDA program and its impact on student achievement. The data will be available for publication and program enhancement.
- 1.3.5 Admission to the program does not guarantee continued enrollment for students who fail to maintain an adequate GPA or who demonstrate Fitness to Practice concerns.

## **2.0 RESPONSIBILITIES OF TEXAS A&M UNIVERSITY-SAN ANTONIO**

- 2.1 The University will assist PGDA participants in enrolling for graduate courses. Participants will need to meet admission requirements for the graduate program at the University.
- 2.3 The University will provide \$1,000 in tuition & fee assistance for 15 current employees from San Antonio ISD who are selected for participation in PGDA. This tuition & fee assistance will be awarded during the first semester in which the student enrolls in a minimum of 6 credit hours of graduate coursework at the University.
- 2.4 Insurance requirements are the responsibility of each PGDA participant in accordance with existing University and School District policies.

## **3.0 TERM OF AGREEMENT**

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- 3.1 This Agreement commences on the Effective Date and shall continue in full force and effect until May 2025 unless terminated earlier in accordance with Section 4.0. Renewal of this Agreement will be sought for the next academic year.
  - 3.2 Both parties enter this Agreement in good faith for a mutually beneficial, long-term relationship to collaborate actively on teaching and learning strategies so that the PGDA initiative positively impacts student outcomes within the School District.
  - 3.3 School District agrees to permit the University to use its official school logo on promotional materials used in co-branding joint efforts to train and educate PGDA participants.

#### **4.0 TERMINATION OF THIS AGREEMENT**

- 4.1 The School District and University acknowledge and agree that their participation in the PGDA initiative is not intended to be a short-term or a single academic year commitment. It is further acknowledged that the School District and University have substantial commitments to a long-term collaborative relationship.
- 4.2 Either party may terminate this Agreement without cause within the first six months from the Effective Date. This section intends to assure ease in terminating a party's commitment to the PGDA initiative's implementation.
- 4.3 Either party may terminate this Agreement effective upon written notice to the other if the other party breaches any of the terms of this Agreement and fails to cure the breach within 30 days after receiving written notice of the breach. If the breach is incurable, the non-breaching party may terminate this Agreement effective immediately upon written notice to the breaching party.
- 4.4 A party may terminate this Agreement after the first six months from the Effective Date on a specific campus without cause with at least 6 months' written notice to the other party.
- 4.5 The effective date of termination for any reason other than material breach must be on or within 10 days after the end of a University semester or term.

#### **5.0 General Provisions**

- 5.1 The substantive laws of the State of Texas (and not its conflicts of law principles) govern all matters arising out of or relating to this Agreement and all of the transactions it contemplates. Venue for any claim arising out of or relating to this Agreement and all of the transactions it contemplates is as provided under Texas law.
- 5.2 Any notices required or permitted under this Agreement will be deemed given (a) three business days after it is sent by certified or registered mail, return receipt requested, (b) the next business day after it is sent by overnight carrier, (c) on the date sent by facsimile or email transmission

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with confirmation of transmission and receipt, if sent during the recipient's normal business hours and if not, on the next business day, or (d) on the date of delivery if delivered personally, an in each case, addressed to the intended recipient at the address below or such other address as the intended recipient may specify in writing:

University: Texas A&M University-San Antonio  
Office of the Provost  
One University Way  
San Antonio, Texas 78224

School District: San Antonio Independent School District  
Office of the Superintendent  
514 W. Quincy St.  
San Antonio, TX 782312

- 5.3 This Agreement contains the entire understanding of the parties as to the matters contained in this Agreement, and supersedes all other written and oral agreements between the parties as to those matters. The parties may execute other contracts, but those will not alter this Agreement unless expressly stated in writing.
- 5.4 This Agreement is assignable only with the written consent of both parties.
- 5.5 The University is an agency of the State of Texas and nothing in this Agreement waives or relinquishes the University's right to claim any exemptions, privileges, and immunities as may be provided by law.
- 5.6 The failure of either party at any time to require performance by the other party of any provision of this Agreement will in no way affect the right to require such performance at any time thereafter nor will the waiver by either party of a breach of any provision be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself.
- 5.7 Each provision of this Agreement is severable. If any provision is rendered invalid or unenforceable by statute or regulations or declared null and void by any court of competent jurisdiction, the remaining provisions will remain in full force and effect if the essential terms of this Agreement remain valid, legal, and enforceable.
- 5.8 If either party fails to fulfill its obligations under this Agreement, when such failure is due to an act of God, or other circumstance beyond its reasonable control, including but not limited to fire, flood, civil commotion, riot, war, revolution, acts of foreign or domestic terrorism, or embargos, then the other party shall excuse the failure for the duration of the event and for such a time as is reasonable to enable the parties to resume performance under this Agreement, provided however, that in no event will such time extend for more than 30 days.

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5.9 This Agreement does not create a partnership or joint venture between the University and the School District. Neither party may bind the other or otherwise act in any way as the representative of the other, unless specifically authorized, in advance and in writing, to do so, and then only for the limited purpose stated in such authorization. The employees of each party are not, by reason of this Agreement, employees of the other party, nor are they entitled or eligible to participate in any benefits or privileges given or extended by the other party to its employees.

5.10 Each party shall comply with all federal, state, and local laws, ordinances and regulations in relation to this Agreement.

**TEXAS A&M UNIVERSITY-SAN ANTONIO**

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
Dr. Mohamed Abdelrahman, Provost

By: \_\_\_\_\_  
Dr. Jaime Aquino, Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Memorandum of Understanding Between SAISD and Texas Woman’s University for Placement of Pre-Service Teachers

**PURPOSE:** [ ] PRESENTATION/DISCUSSION  
[X] DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Colleen Bohrmann, Sr. Exec. Director Learning, Compliance & Support Services

**MEETING DATE:** June 20, 2023

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and Texas Woman’s University for placement of pre-service teachers.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Resolved that the Board approves the MOU between SAISD and Texas Woman’s University as presented.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Services are provided at no cost to the District and are equivalent to the cost of a part-time Instructional Assistant, or approximately \$8,000 per semester per pre-serve teacher.

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of

the board without authentic community engagement, including students, staff, families, and community.

- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Organizational Learning
Board Meeting Date:	June 20, 2023
Agenda Title:	Approval of Memorandum of Understanding between SAISD and Texas Woman’s University for placement of Pre-service teachers
Presenter:	Colleen Bohrmann, Sr. Exec. Director for Learning & Support Services
Cost and Funding Source:	Services are provided at no cost to the District and are equivalent to the cost of a part-time Instructional Assistant, or approximately \$8,000 per semester per pre-serve teacher.
If no cost to the District, what is the approximate value of goods/services being provided?	The partnership is designed to facilitate increased entry of qualified, diverse candidates into the teaching profession.
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input type="checkbox"/> Attendance <input type="checkbox"/> Behavior <input type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
n/a	n/a	n/a	n/a	n/a	n/a

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal?   <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No</p> <p>This initiative supports SAISD’s goal of intentionally building strong, stable and diverse teacher pipelines.</p>
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**Memorandum of Understanding  
Field Experiences, Clinical Student Teaching, Internships, or Professional Practicums**

**Texas Woman's University Educator Preparation Program  
and  
San Antonio Independent School District**

**Parties:** The Texas Woman's University (TWU) Educator Preparation Program (EPP) and San Antonio Independent School District (ISD) seek a collaborative relationship focused on the improvement of educator preparation; including early field experiences, clinical student teaching/internship experiences, and professional practicums with a goal of enhancing novice and professional educator performance/competency and San Antonio ISD EC-12 student achievement. Both parties are cognizant of the positive impact a high quality EPP potentially has on the entire stakeholder community.

**Purpose:** The purpose of this Memorandum of Understanding (MOU) is to (a) articulate the partnership goals and (b) specify each party's roles and responsibilities associated with implementation of the collaborative arrangement via a sustained district/university partnership.

**Collaborative Goals:**

- (1) To design and implement within San Antonio ISD, quality, early field experiences, intensive performance-based clinical student teaching and/or internships, and professional practicums focused on creating highly qualified educators as evidenced by competence in both content and pedagogy.
- (2) To recruit and support a diverse workforce that is prepared to meet the needs of EC-12 learners in San Antonio ISD.
- (3) To support San Antonio ISD in-service educators in their professional learning goals and development as cooperating and/or mentor teachers who are leaders in their field.

**TWU Educator Preparation Program Responsibilities:**

- (1) The TWU EPP will provide the district with all documents and handbooks related to field experience, clinical student teaching/internship, and the professional practicum experience;
- (2) The TWU EPP will provide high-quality training to identified cooperating teachers, mentors, and district and campus administration;
- (3) The TWU EPP will communicate clear expectations of initial teacher and professional candidates who are completing early field experiences, clinical student teaching, internships, and professional practicums to district personnel;

- (4) The TWU EPP will facilitate required paperwork (background forms, application) for the district and then supply the district personnel with required information for placement of candidates completing early field experience, clinical student teaching, internship, and professional practicum;
- (5) The TWU EPP will identify high-quality faculty and university field supervisors to support the initial and professional clinical practice partnership throughout the placement;
- (6) The TWU EPP will use video capturing technology for the purpose of evaluating and improving the clinical practice of TWU EPP candidates. In such, the TWU EPP will recognize the sensitivity of media practice and will:
  - (a) Center the TWU candidate as the focal point of the video
    - (i) Unless otherwise required, the camera will be positioned in the classroom in such a manner as to minimize capture of EC-12 student faces, though some incidental exposure is likely; and
    - (ii) Direct the EPP candidate to determine with district administrators the identity of any students that have circumstances forbidding recording--and in such cases, the student on camera will be positioned in a way that will not capture those students in the recording.
  - (b) Handle and store video
    - (i) Restrict only authorized individuals to access videos (e.g. clinical student teachers/interns, professional practicum candidates, cooperating teachers, university supervisors, district administration, and TWU EPP administration);
    - (ii) Prepare all TWU EPP candidates to utilize secure platforms (e.g. Swivl, Go-react, and other secured video capturing platforms) for any recording associated with TWU EPP course assignments or performance assessments;
    - (iii) Train TWU EPP candidates to upload to the secure, FERPA compliant platform for all video associated with course assignments, or performance assessments within twenty-four (24) hours of capture;
    - (iv) Ensure the use of the secured platform provides the security assurances necessary for recording in a classroom. Video captured with such secure platforms is automatically and permanently erased from the device once uploaded to the secure platform (website);
    - (v) Coordinate maintenance of video on the secure platform for a period not to exceed ten (10) years from the time of capture; and the TWU EPP will retain all video content in accordance with applicable retention policies, and will store the content on a TWU server, with strict access controls remaining in place; and
    - (vi) Use video for instructional purposes only; self-observation and self-evaluation of instructional practices; observation and evaluation of the clinical candidates' instructional skills; program evaluation; data relevant to instructional competencies.
  - (c) In no case will images of district students appear in a public forum for purposes of self, candidate, program evaluation, or for purposes of research presentation

unless the identity of students is completely masked (e.g. blurring of facial or other identifying features)

### **District Responsibilities:**

- (1) Collaborate with the TWU EPP liaison to identify schools, principals, cooperating teachers, and mentors to participate in the clinical practice partnership and support fidelity of implementation;
  - (a) Cooperating and Mentor Teachers will be identified by campus administration in collaboration with district administration and the TWU EPP.
  - (b) The Cooperating and/or Mentor Teacher agrees to:
    - (i) Serve as a model and mentor for candidates completing the early field experience, clinical student teacher or professional practicum candidate experience and allow her/him to assume responsibilities as she/he exhibits the readiness to do so;
    - (ii) Work collaboratively with the university field supervisor and clinical student teacher/intern or professional practicum candidate to create and implement active and engaging lessons and activities;
    - (iii) Provide meaningful feedback to the candidates completing early field experience, clinical student teaching, internship, or professional practicum regularly as a means to advance the growth of the candidate;
    - (iv) Adhere to the requirements for the cooperating teacher/mentor as listed in the TWU Clinical Student Teaching Cooperating Teacher, Intern, or Practicum handbook [inclusive of required formal and informal observations, verification of clinical clock hours within the data management system (TK20), end of year performance assessment, TWU EPP Exit Survey, and other assessments as needed];
- (2) Work with campus administrators to ensure that candidates completing early field experience, clinical student teaching, internship, or professional practicum are placed with highly qualified (minimum of 3 years of teaching experience), supportive, cooperating teachers, mentors, and educators who contribute to the growth and development of the candidate;
- (3) Work with the TWU EPP to provide placement details for candidates in diverse schools;
- (4) Work with the TWU EPP to assign candidates to placements within a month of request;
- (5) Collaborate with the TWU EPP on placement decisions and work with EPP personnel to resolve any concerns or challenges with placements;
  - (a) If a concern arises and the district needs to cancel a placement or terminate a placement due to unforeseen circumstances or other concerns, the district personnel will work with the TWU EPP to arrange another placement if possible.
- (6) The district will inform parents/guardians of the use of video capture technology in district classrooms and explain the measures taken to specifically avoid video capturing their students;
- (7) Video-capture of the TWU EPP candidate will not be published without valid consents as required by FERPA or any other applicable privacy law, regulation, or policy.

**Terms of Agreement and Termination:**

- (1) The term of this agreement may be amended at any time in writing upon signatures of authorized representatives.
- (2) Amendments will result in automatic revision of that portion of the agreement and will require written notification and agreement by all parties.
- (3) This agreement may be terminated at any time upon giving thirty (30) days written notice.

**Signatures:**

\_\_\_\_\_  
**District Representative Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**District Representative (Printed) Name and Title**

*Gina Anderson*

**February 16, 2023**

\_\_\_\_\_  
**TWU EPP Representative Signature**

\_\_\_\_\_  
**Date**

Gina Anderson, Associate Dean

\_\_\_\_\_  
**TWU EPP Representative Name and Title**

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Change Order #01 for the 2020 Bond Renovations at Bowden Academy

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dr. Kenneth Thompson, Deputy Superintendent of Operations

**PRESENTER:** Yvonne Little, Senior Executive Director for Construction & Development Services

**MEETING DATE:** June 20, 2023

---

### I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve Change Order #01 for additional scope of work on 2020 Bond Renovations at Bowden Academy. Under the 2020 Bond RFCSP#22-041(RC), the installation of the playground equipment was issued as an alternate on the bid and was not accepted. After reviewing the submissions, the evaluation committee decided that the best value to the project would be to bid the playground equipment at a later date to allow for campus selection.

### II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Be it resolved that the Board approve the change order to RCO Construction, LLC for the Outdoor Playground Equipment at Bowden Academy and authorize the Superintendent or designee to execute all associated contracts.

### III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

To be funded through 2020 Bond funds: 661-81-6629.00-147-99-M-30

Summary of Contract Amount

---

Original Award	\$	2,405,951.00
<b>Change Order No. 1</b>	<b>\$</b>	<b>231,896.00</b>
Total	\$	2,637,847.00

### IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage

of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.

- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

# PROPOSAL REQUEST

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to the proposed modifications to the Contract Documents described herein.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED

**Description:**

**Item 1.1 Playground Equipment**

See attached renderings and sales quote from Playwell / Playcraft Playground Systems for procurement & and installation of Owner selected equipment & Pored in place playground protective surfacing.

**Item 1.2 Walkway Flatwork**

General Contractor to provide reinforced concrete flatwork as indicated on drawings.

**Item 1.3 Concrete Foundation**

General Contractor to provide subfloor concrete foundation for playgrounds as indicated on drawings.



DEBRA J. DOCKERY, ARCHITECT, P. C.

IN ASSOCIATION WITH

**BEATY PALMER ARCHITECTS**

## **RFCSP #22-041 (RC) BOWDEN ACADEMY 2020 BOND PROJECT RENOVATION PR NO. 01**

**Date of Issuance**

04.21.23

**Architect Project No.**

21-34

**Owner**

SAISD  
514 Quincy St.  
San Antonio, TX 78212

**From Architect**

Beaty Palmer Architects  
110 Broadway  
San Antonio, Texas 78205

**To Contractor**

RCO Construction, L.L.C.  
5418 W HWY 90  
San Antonio, TX 78227

**Contract For**

General Construction

**Attachments**

A2.01, A2.02, A2.03  
/PlayWell Renderings and Quote,

**Issued By**

Nathan Flores - associate  
Beaty Palmer Architects, Inc.

Since 1988

# PlayWell

Athletic, Park, and Playground Equipment

Arkansas | Colorado | Oklahoma | New Mexico | Texas

| Inclusive  
Playground Designs



203A State Highway 46 East, Boerne, TX 78006  
(972) 488-9355 or (800) 726-1816 | Fax (800) 560-9150

[www.playwellgroup.com](http://www.playwellgroup.com)





# The PlayWell Group, Inc.

Toll Free: (800)726-1816 Fax: (505) 296-8900

## TEXAS CORPORATE OFFICE, SALES OFFICE & PROCESSING CENTER

203A State Highway 46 East  
Boerne, TX 78006

### Colorado Sales Office

11757 W. Ken Caryl Ave. Suite #F-231  
Littleton, CO 80127

### Arkansas Sales Office

6929 JFK Blvd., Suite 20-16  
N. Little Rock, AR 76116

### Oklahoma Sales Office

5030 North May, Suite 129  
Oklahoma City, OK 73112

### New Mexico Sales Office

9430 San Mateo Blvd NE Unit G  
Albuquerque, NM 87113

## TERMS AND CONDITIONS

### **INVOICE TERMS**

Tax-funded and bonded projects only, Net 30 days. All other entities required 50% down and balance Net 30. All past due amounts will be subject to a finance charge in accordance with the Texas Prompt Payment Act, Chapter 2251, Texas Government Code.

**Delay of Installation (if applicable): If the Customer delays the installation, the stored product will be invoiced with a term of Net 30.**

### **OPEN ACCOUNT**

Credit terms are available to municipalities, government agencies, school systems, bonded contractors, and businesses (with prior approved credit). To establish credit your organization must have a satisfactory rating with Dun & Bradstreet and provide three credit references. To establish credit, your initial order must total at least \$10,000.00. A 50% deposit is required on all orders from non-tax-funded entities. Prepayment may be required for any order at The PlayWell Group, Inc's sole discretion.

### **METHODS OF PAYMENTS**

Master Card, Visa, American Express, money order, checks. Sorry no C.O.D. orders.

### **FEDERAL/STATE GOVERNMENT AND CO-OP'S CONTRACT**

Available for Federal/State Government, Co-Op and agency accounts on many items. Call your Sales Consultant for information.

### **SALES TAX**

Will be added to the invoice, except when a tax-exempt/resale certificate is furnished, or your entity qualifies in your state as tax-exempt.

### **FREIGHT CHARGES/DELIVERY TERMS**

All shipments are F.O.B factory, except where specifically stated otherwise. Delivery of materials is up to eight weeks from the order date, plus a few days for transit, unless otherwise noted. Every effort is made to comply with scheduled shipping dates: however, The PlayWell Group, Inc. is not liable for any loss or damage arising out of delay in delivery of any of its products due to causes beyond the control of the Company.

### **DAMAGE/SHORTAGE CLAIMS**

All claims for concealed loss or damage to product must be noted on the Bill of Lading or delivery ticket and reported immediately to our Customer Service Department. All claims for product damage and shortage via common carrier must be promptly made by the consignee (customer) direct to The PlayWell Group's Customer Service Department. When reporting damage, be sure to hold all containers and packing materials for inspection (claims should be filed within 15 days of receipt of shipment).

### **RETURNS/CANCELLATIONS**

No merchandise is to be returned without first obtaining written authorization from The PlayWell Group, Inc. Please provide the invoice number, date, and reason for your return. Any authorized merchandise must be carefully packed and in sale-able condition to be accepted for return. A 25% (of list price) re-stocking charge plus freight to and from the manufacturer applies on all returned merchandise when an error is not the fault of The PlayWell Group. All returned merchandise must be shipped insured and freight prepaid. Orders canceled prior to shipment will be charged 10% of the list price. Once the material has been installed, no refund will be granted.

### **FREIGHT CARRIER INFORMATION**

All freight is shipped unassembled via common carrier. Made via a common carrier to the end-user, the customer is responsible for unloading all deliveries.

### **COLOR CHOICES**

Be sure to specify color selections when ordering. Please sign attached Color Selection Form (if applicable).

### **INSTALLATION**

Installation/Prices are not included in this Quotation. A separate installation quotation must be included with your order if installation is required.

### **PLAYGROUND SURFACING WARNING**

All play equipment must be installed over impact absorbing surface. Go to [www.cpsc.gov](http://www.cpsc.gov) for more information.

**PRODUCT WILL BE ORDERED IMMEDIATELY UPON RECEIPT OF WRITTEN APPROVALS. Please email or fax all pages.**

Sales Quote #: 21687 Purchase Order #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



The PlayWell Group, Inc.

Athletic, Park, and Playground Equipment  
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www.playwellgroup.com  
800-726-1816  
505-296-8900 (fax)

**QUOTATION**

QUOTE #  
21687

4/20/2023

**BILL TO:**

SAISD  
Northside ISD-Bowden Academy North  
Accounts Payable  
514 West Quincy Street  
San Antonio, TX 78212

Phone: (210) 397-8500

**SHIP TO:**

Northside ISD Bowden Academy North  
Recreation Installation-David Robertson  
777 West Goforth Road  
Buda, TX 78610

Phone: (210) 385-8733

CUST. PO #	TERMS	SALES REP	COUNTY		QUOTE EXPIRATION
	50% DOWN/BAL ON COMPL	LSR	BEXAR		5/20/2023
ITEM	DESCRIPTION	QTY	LIST PRICE	DISC. PRICE	TOTAL
BUY #679-22	BUYBOARD CONTRACT #679-22 EXPIRES 09/30/2023	1	0.00	0.00	0.00
	BOWDEN ACADEMY NORTH PLAYCRAFT				
R50	CUSTOM PLAY SYSTEM- 5-12	1	44312.00	42,096.40	42,096.40
SHIP	SHIPPING & HANDLING	1	7379.05	7,379.05	7,379.05
PIP	FLEXITURF POURED IN PLACE 5" THICKNESS AROMATIC BINDER 50% STD COLOR TBD/50% BLACK STANDARD COLOR CHOICES ARE: ROYAL BLUE, TERRA COTTA, BEIGE, AND TAN DELIVERED PRICING	1,206	21.50	20.43	24,638.58
	COLORS TO BE DETERMINED				
	EXCLUSIONS - DRAINAGE, SUB-BASE, CONCRETE, AND/OR CONCRETE CURB IS BY OTHERS. INCLUSIONS - SURFACE MOUNTED PLAYGROUND AND PLAYGROUND INSTALLATION.				

**QUOTE VALID FOR 30 DAYS. Product will be ordered upon receipt of written approvals and/or deposit. Please email or fax all pages. PLEASE REMIT YOUR DEPOSIT TO:**

**THE PLAYWELL GROUP, INC.  
203A STATE HIGHWAY 46 EAST  
BOERNE, TX 78006**

Date \_\_\_\_\_ Signature \_\_\_\_\_

<b>SUBTOTAL</b>	<b>\$74,114.03</b>
<b>SALES TAX (0.0%)</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$74,114.03</b>

# PlayWorks, Inc.

Toll Free: (800)726-1816 Fax: (505)296-8900

## TEXAS CORPORATE OFFICE, SALES OFFICE & PROCESSING CENTER

203A State Highway 46 East  
Boerne, TX 78006

Colorado Sales Office  
11757 W. Ken Caryl Ave. Suite #F-231  
Littleton, CO 80127

Arkansas Sales Office  
6929 JFK Blvd., Suite 20-16  
N. Little Rock, AR 76116

Oklahoma Sales Office  
5030 North May, Suite 129  
Oklahoma City, OK 73112

New Mexico Sales Office  
9430 San Mateo Blvd NE Unit G  
Albuquerque, NM 87113

## TERMS AND CONDITIONS

### **INVOICE TERMS**

Tax-funded and bonded projects only Net 30 days. A Finance charge of 1.5% per month or maximum allowable by law will be added to the past due balance. All other entities required 50% down and balance due upon completion.

### **OPEN ACCOUNT**

Credit terms are available to municipalities, government agencies, school systems, bonded contractors, and businesses (with prior approved credit). To establish credit your organization must have a satisfactory rating with Dun & Bradstreet and provide three credit references. To establish credit, your initial order must total at least \$10,000.00. A 50% deposit is required on all orders from non-tax-funded entities. Prepayment may be required for any order at Playworks, Inc.'s sole discretion.

### **METHODS OF PAYMENTS**

Master Card, Visa, American Express, money order, checks. Sorry no C.O.D. orders.

### **CO-OP CONTRACT'S**

Available for Co-Ops and agency accounts on many items.

### **PLAYGROUND SURFACING WARNING**

All play equipment must be installed over impact absorbing surface. Go to [www.cpsc.gov](http://www.cpsc.gov) for more information.

### **CONCEALED CONDITIONS—ROCKS, UTILITIES, IRRIGATION, SEWER & DRAIN, SUPPLY ABANDONED LINES**

Playworks Inc., reserves the right to charge for additional manpower and equipment rental if subcontractors encounter rock that cannot be penetrated to drill installation holes with a mechanical auger. Other concealed conditions may include but are not limited to power and electrical lines, water and gas lines, irrigation lines, sewer lines, drain lines, and any and all abandoned lines. Marking utilities and other subsurface lines are the responsibility of the end-user. If any lines are damaged, all costs associated with repairing the lines are the sole costs of the end-user. Any associated losses are the responsibility of the end-user. PlayWell's Sales Associates will notify you and meet with you at the work site to review the conditions requiring additional charges.

### **SITE ACCESS**

First off, you'll need a level site to make it free of any obstacles that might encroach upon the required fall zone for your design. Dig-Tess (1(800) Dig-Tess) will call all the possible utility companies that may have underground cables or piping running beneath the play area to mark where their runs might be. The site for equipment to be installed must be accessible by heavy machinery (trucks, trailers, and Bobcats). In the event this equipment is used at your site, please note there may be signs of access afterward. Playworks, Inc. subcontractors will try to keep this to a minimum.

### **WEATHER DELAY**

Unusual weather patterns, heavy rain, lightning or thunder conditions, and flooding "acts of God" or natural disaster, wherein the project site is determined to be unworkable. The installation of your equipment will be delayed.

### **INSTALLATION WILL BE ORDERED IMMEDIATELY UPON RECEIPT OF WRITTEN APPROVALS. Please email or fax all pages.**

Installation Quote #: 10076 Purchase Order #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



PlayWorks, Inc.

Athletic, Park, and Playground Equipment  
 Serving Colorado, Texas, New Mexico, Oklahoma, and Arkansas since 1988

www.playwellgroup.com  
 800-726-1816  
 505-296-8900 (fax)

INSTALLATION QUOTE	
QUOTE #	4/20/2023
10076	

**BILL TO:**

SAISD  
 Northside ISD-Bowden Academy North  
 Accounts Payable  
 514 West Quincy Street  
 San Antonio, TX 78212

Phone: (210) 554-2280

**INSTALLATION SITE:**

Northside ISD-Bowden Academy North  
 515 Willow Street  
 San Antonio, TX 78202

Phone: (210) 554-2280

CUST. PO#	TERMS	SALES REP	COUNTY	QUOTE EXPIRATION
	50% DOWN/BAL ON COMPL	LSR	BEXAR	5/20/2023
ITEM	DESCRIPTION	QTY	LIST PRICE	TOTAL
BUY #679-22	BUYBOARD CONTRACT #679-22 EXPIRES 09/30/2023	1	0.00	0.00
	BOWDEN ACADEMY NORTH DELIVERED AND INSTALLED BY RECREATION INSTALLATION			
INSTALL-REC	INSTALLATION OF CUSTOM PLAY SYSTEM- 5-12	1	14,580.07	14,580.07

**QUOTE VALID FOR 30 DAYS. Install will be ordered upon receipt of written approvals and/or deposit.**

**TOTAL \$14,580.07**

**PLEASE REMIT PAYMENT TO:  
 PLAYWORKS, INC.  
 203A STATE HIGHWAY 46 EAST  
 BOERNE, TX 78006**

Date \_\_\_\_\_ Signature \_\_\_\_\_ 92

# The PlayWell Group, Inc.

Toll Free: (800)726-1816 Fax: (505) 296-8900

TEXAS CORPORATE OFFICE, SALES OFFICE & PROCESSING CENTER

203A State Highway 46 East  
Boerne, TX 78006

Colorado Sales Office

11757 W. Ken Caryl Ave. Suite #F-231  
Littleton, CO 80127

Arkansas Sales Office

6929 JFK Blvd., Suite 20-16  
N. Little Rock, AR 76116

Oklahoma Sales Office

5030 North May, Suite 129  
Oklahoma City, OK 73112

New Mexico Sales Office

9430 San Mateo Blvd NE Unit G  
Albuquerque, NM 87113

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Available for Federal/State Government, Co-Op and agency accounts on many items. Call your Sales Consultant for information.

### **SALES TAX**

Will be added to the invoice, except when a tax-exempt/resale certificate is furnished, or your entity qualifies in your state as tax-exempt.

### **FREIGHT CHARGES/DELIVERY TERMS**

All shipments are F.O.B factory, except where specifically stated otherwise. Delivery of materials is up to eight weeks from the order date, plus a few days for transit, unless otherwise noted. Every effort is made to comply with scheduled shipping dates: however, The PlayWell Group, Inc. is not liable for any loss or damage arising out of delay in delivery of any of its products due to causes beyond the control of the Company.

### **DAMAGE/SHORTAGE CLAIMS**

All claims for concealed loss or damage to product must be noted on the Bill of Lading or delivery ticket and reported immediately to our Customer Service Department. All claims for product damage and shortage via common carrier must be promptly made by the consignee (customer) direct to The PlayWell Group's Customer Service Department. When reporting damage, be sure to hold all containers and packing materials for inspection (claims should be filed within 15 days of receipt of shipment).

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**PRODUCT WILL BE ORDERED IMMEDIATELY UPON RECEIPT OF WRITTEN APPROVALS. Please email or fax all pages.**

Sales Quote #: 21688 Purchase Order #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



The PlayWell Group, Inc.

Athletic, Park, and Playground Equipment  
Serving Colorado, Texas, New Mexico, Oklahoma, and Arkansas since 1988

www.playwellgroup.com  
800-726-1816  
505-296-8900 (fax)

**QUOTATION**

QUOTE # 4/20/2023  
21688

**BILL TO:**  
SAISD  
Northside ISD-Bowden Academy South  
Accounts Payable  
514 West Quincy Street  
San Antonio, TX 78212  
  
Phone: (210) 397-8500

**SHIP TO:**  
Nnorthside ISD-Bowden Academy South  
Recreation Installation-David Robertson  
777 West Goforth Road  
Buda, TX 78610  
  
Phone: (210) 385-8733

CUST. PO #	TERMS	SALES REP	COUNTY	QUOTE EXPIRATION
	50% DOWN/BAL ON COMPL	LSR	BEXAR	5/20/2023

ITEM	DESCRIPTION	QTY	LIST PRICE	DISC. PRICE	TOTAL
BUY #679-22	BUYBOARD CONTRACT #679-22 EXPIRES 09/30/2023	1	0.00	0.00	0.00
	BOWDEN ACADEMY SOUTH PLAYCRAFT				
R50	CUSTOM PLAY SYSTEM- 5-12	1	48523.00	46,096.85	46,096.85
SHIP	SHIPPING & HANDLING	1	7388.59	7,388.59	7,388.59
PIP	FLEXITURF POURED IN PLACE 5" THICKNESS AROMATIC BINDER 50% STD COLOR TBD/50% BLACK STANDARD COLOR CHOICES ARE: ROYAL BLUE, TERRA COTTA, BEIGE, AND TAN DELIVERED PRICING  COLORS TO BE DETERMINED  EXCLUSIONS - DRAINAGE, SUB-BASE, CONCRETE, AND/OR CONCRETE CURB IS BY OTHERS. INCLUSIONS - SURFACE MOUNTED PLAYGROUND AND PLAYGROUND INSTALLATION.	1,206	21.50	20.43	24,638.58

**QUOTE VALID FOR 30 DAYS. Product will be ordered upon receipt of written approvals and/or deposit. Please email or fax all pages. PLEASE REMIT YOUR DEPOSIT TO:**

**THE PLAYWELL GROUP, INC.**  
203A STATE HIGHWAY 46 EAST  
BOERNE, TX 78006

Date \_\_\_\_\_ Signature \_\_\_\_\_

<b>SUBTOTAL</b>	<b>\$78,124.02</b>
<b>SALES TAX (0.0%)</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$78,124.02</b>

# PlayWorks, Inc.

Toll Free: (800)726-1816 Fax: (505)296-8900

## TEXAS CORPORATE OFFICE, SALES OFFICE & PROCESSING CENTER

203A State Highway 46 East  
Boerne, TX 78006

Colorado Sales Office  
11757 W. Ken Caryl Ave. Suite #F-231  
Littleton, CO 80127

Arkansas Sales Office  
6929 JFK Blvd., Suite 20-16  
N. Little Rock, AR 76116

Oklahoma Sales Office  
5030 North May, Suite 129  
Oklahoma City, OK 73112

New Mexico Sales Office  
9430 San Mateo Blvd NE Unit G  
Albuquerque, NM 87113

## TERMS AND CONDITIONS

### **INVOICE TERMS**

Tax-funded and bonded projects only Net 30 days. A Finance charge of 1.5% per month or maximum allowable by law will be added to the past due balance. All other entities required 50% down and balance due upon completion.

### **OPEN ACCOUNT**

Credit terms are available to municipalities, government agencies, school systems, bonded contractors, and businesses (with prior approved credit). To establish credit your organization must have a satisfactory rating with Dun & Bradstreet and provide three credit references. To establish credit, your initial order must total at least \$10,000.00. A 50% deposit is required on all orders from non-tax-funded entities. Prepayment may be required for any order at Playworks, Inc.'s sole discretion.

### **METHODS OF PAYMENTS**

Master Card, Visa, American Express, money order, checks. Sorry no C.O.D. orders.

### **CO-OP CONTRACT'S**

Available for Co-Ops and agency accounts on many items.

### **PLAYGROUND SURFACING WARNING**

All play equipment must be installed over impact absorbing surface. Go to [www.cpsc.gov](http://www.cpsc.gov) for more information.

### **CONCEALED CONDITIONS—ROCKS, UTILITIES, IRRIGATION, SEWER & DRAIN, SUPPLY ABANDONED LINES**

Playworks Inc., reserves the right to charge for additional manpower and equipment rental if subcontractors encounter rock that cannot be penetrated to drill installation holes with a mechanical auger. Other concealed conditions may include but are not limited to power and electrical lines, water and gas lines, irrigation lines, sewer lines, drain lines, and any and all abandoned lines. Marking utilities and other subsurface lines are the responsibility of the end-user. If any lines are damaged, all costs associated with repairing the lines are the sole costs of the end-user. Any associated loses are the responsibility of the end-user. PlayWell's Sales Associates will notify you and meet with you at the work site to review the conditions requiring additional charges.

### **SITE ACCESS**

First off, you'll need a level site to make it free of any obstacles that might encroach upon the required fall zone for your design. Dig-Tess (1(800) Dig-Tess) will call all the possible utility companies that may have underground cables or piping running beneath the play area to mark where their runs might be. The site for equipment to be installed must be accessible by heavy machinery (trucks, trailers, and Bobcats). In the event this equipment is used at your site, please note there may be signs of access afterward. Playworks, Inc. subcontractors will try to keep this to a minimum.

### **WEATHER DELAY**

Unusual weather patterns, heavy rain, lightning or thunder conditions, and flooding "acts of God" or natural disaster, wherein the project site is determined to be unworkable. The installation of your equipment will be delayed.

### **INSTALLATION WILL BE ORDERED IMMEDIATELY UPON RECEIPT OF WRITTEN APPROVALS. Please email or fax all pages.**

Installation Quote #: 10077 Purchase Order #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



PlayWorks, Inc.

Athletic, Park, and Playground Equipment  
 Serving Colorado, Texas, New Mexico, Oklahoma, and Arkansas since 1988

www.playwellgroup.com  
 800-726-1816  
 505-296-8900 (fax)

**INSTALLATION QUOTE**

QUOTE #  
 10077

4/20/2023

**BILL TO:**

SAISD  
 Northside ISD-Bowden Academy South  
 Accounts Payable  
 514 West Quincy Street  
 San Antonio, TX 78212  
 Phone: (210) 554-2280

**INSTALLATION SITE:**

Northside ISD-Bowden Academy South  
 515 Willow Street  
 San Antonio, TX 78202  
 Phone: (210) 554-2280

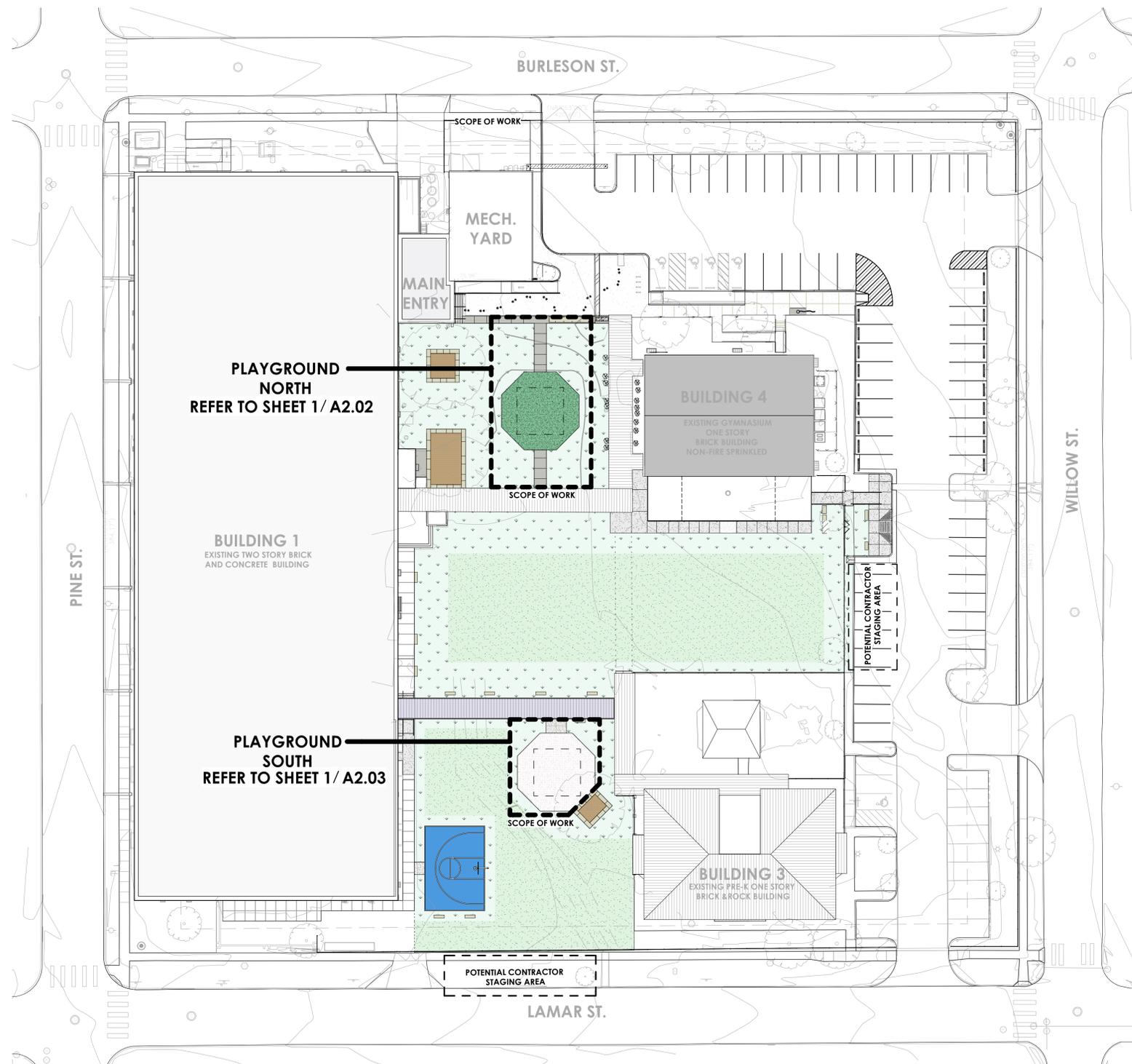
CUST. PO#	TERMS	SALES REP	COUNTY	QUOTE EXPIRATION
	50% DOWN/BAL ON COMPL	LSR	BEXAR	5/20/2023
ITEM	DESCRIPTION	QTY	LIST PRICE	TOTAL
BUY #679-22	BUYBOARD CONTRACT #679-22 EXPIRES 09/30/2023	1	0.00	0.00
	BOWDEN ACADEMY SOUTH DELIVERED AND INSTALLED BY RECREATION INSTALLATION			
INSTALL-REC	INSTALLATION OF CUSTOM PLAY SYSTEM- 5-12	1	15,965.63	15,965.63

**QUOTE VALID FOR 30 DAYS. Install will be ordered upon receipt of written approvals and/or deposit.**

**TOTAL \$15,965.63**

**PLEASE REMIT PAYMENT TO:  
 PLAYWORKS, INC.  
 203A STATE HIGHWAY 46 EAST  
 BOERNE, TX 78006**

Date \_\_\_\_\_ Signature \_\_\_\_\_ 96



**1 SITE PLAN - OVERALL**  
 1" = 30'-0" EXISTING / NEW CONSTRUCTION

**GENERAL NOTES**

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- F. BY BIDDING THE PROJECT, BIDDERS CONFIRM THEY HAVE MADE THEMSELVES FAMILIAR WITH ALL ASPECTS OF THE PROJECT SITE AND CONSTRAINTS AND HAVE MADE NECESSARY PROVISIONS FOR THE GENERAL REQUIREMENTS OF THE PROJECT.
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DEBRA J. DOCKERY, ARCHITECT, P.C.  
 IN ASSOCIATION WITH  
**BEATY PALMER ARCHITECTS**



**ARTEMISIA BOWDEN ACADEMY  
 OUTDOOR PLAYGROUNDS**  
 515 WILLOW ST.  
 SAN ANTONIO, TEXAS 78202

**REVISIONS**

PROJECT NO.	21-34 A
PHASE	100% CONSTRUCTION DOCUMENTS
DATE	02.01.23
DESCRIPTION	OVERALL PROJECT SITE PLAN

**A2.01**



DEBRA J. DOCKERY, ARCHITECT, P.C.  
 IN ASSOCIATION WITH  
**BEATY PALMER ARCHITECTS**

**ARTEMISIA BOWDEN ACADEMY  
 OUTDOOR PLAYGROUNDS**  
 515 WILLOW ST.  
 SAN ANTONIO, TEXAS 78202

REVISIONS
PROJECT NO. 21-34 A
PHASE 100% CONSTRUCTION DOCUMENTS
DATE 02.01.23
DESCRIPTION ENLARGED PLANS - WORK AREA NORTH

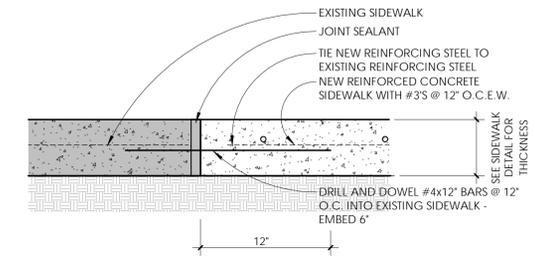
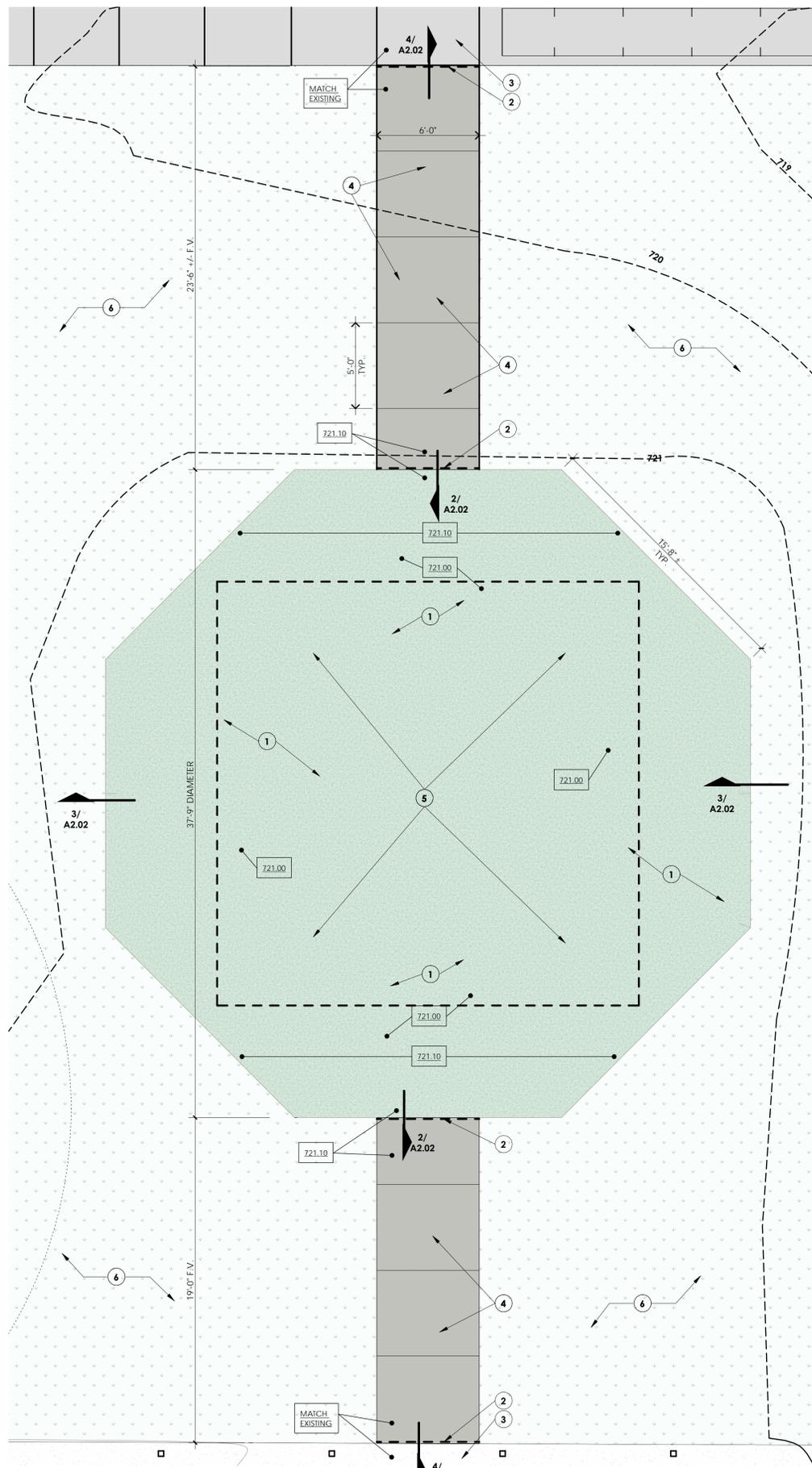
**A2.02**

**GENERAL NOTES**

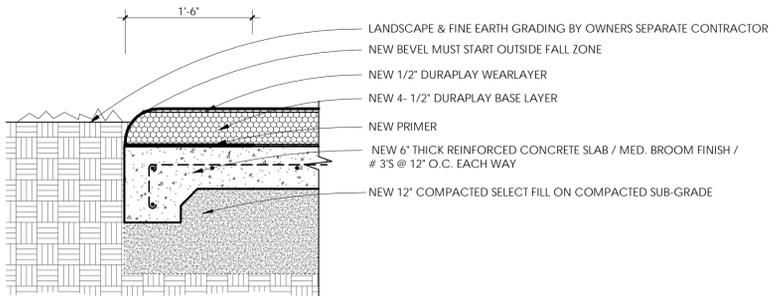
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**KEYNOTES**

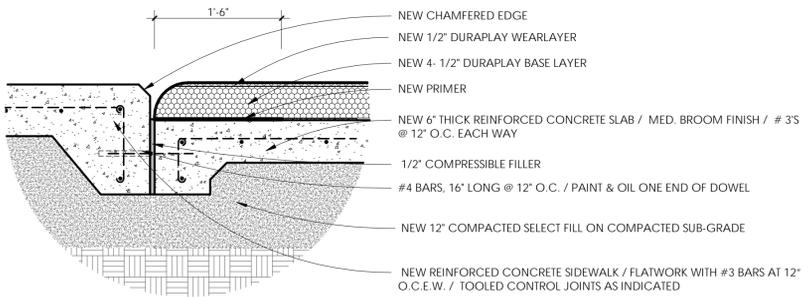
- 1 NEW POURED IN PLACE RUBBER PLAYGROUND SURFACE / REFER TO DETAILS
- 2 ISOLATION JOINT WITH COMPRESSIBLE FILLER AND SEALANT / EPOXY DOWELS @ 12" O.C.
- 3 EXISTING CONCRETE SIDEWALK TO REMAIN
- 4 NEW REINFORCED CONCRETE SIDEWALK WITH TOOLED CONTROL JOINTS AS INDICATED / FINISH TO MATCH EXISTING
- 5 NEW PLAYGROUND EQUIPMENT
- 6 LANDSCAPE & FINE EARTH GRADING BY OWNERS SEPARATE CONTRACTOR "R.C.O."



**4 SECTION DETAIL**  
 12" = 1'-0" CONCRETE ISOLATION JOINT DETAIL



**3 SECTION DETAIL**  
 1" = 1'-0" POURED IN PLACE PLAYGROUND SURFACE WORK AREA NORTH



**2 SECTION DETAIL**  
 1" = 1'-0" POURED IN PLACE @ PLAYGROUND AREA NORTH

**1 ENLARGED PLAN - PLAYGROUND AREA**  
 1/4" = 1'-0" WORK AREA NORTH / NEW CONSTRUCTION



**GENERAL NOTES**

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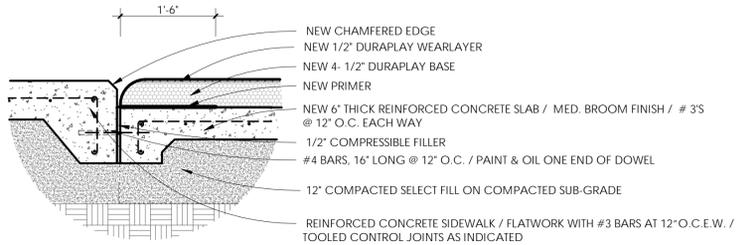
**KEYNOTES**

- 1 NEW POURED IN PLACE RUBBER PLAYGROUND SURFACE BY PLAYGROUND CONTRACTOR / REFER TO DETAILS
- 2 NEW REINFORCED CONCRETE SIDEWALK BY OWNER'S SEPARATE CONTRACTOR
- 3 NEW PLAYGROUND EQUIPMENT

**REVISIONS**

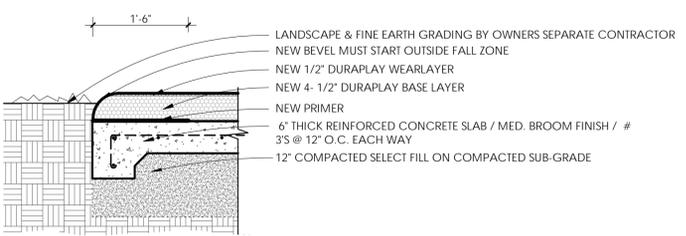
PROJECT NO.	21-34 A
PHASE	100% CONSTRUCTION DOCUMENTS
DATE	02.01.23
DESCRIPTION	ENLARGED PLANS - WORK AREA SOUTH

**A2.03**



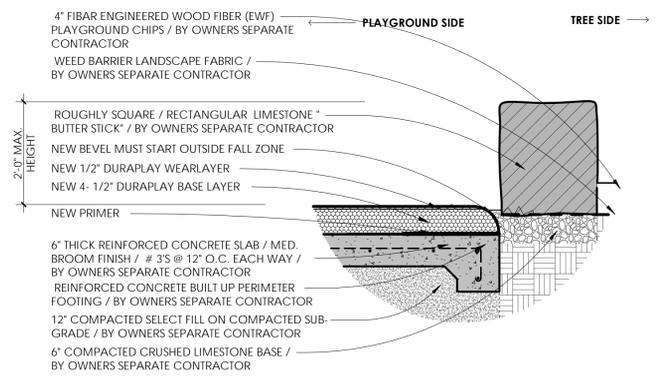
**\*NOTE: COORDINATE WITH OWNERS SEPARATE CONTRACTOR FOR INSTALLATION OF SUB-FLOOR CONCRETE WORK / POINT OF CONTACT: RCO CONSTRUCTION, L.L.C. 5418 HWY 90 SAN ANTONIO, TX 78227 O: 210-739-5085 C: 210-325-2740**

**4 SECTION DETAIL**  
3/4" = 1'-0" POURED IN PLACE @ PLAYGROUND AREA SOUTH



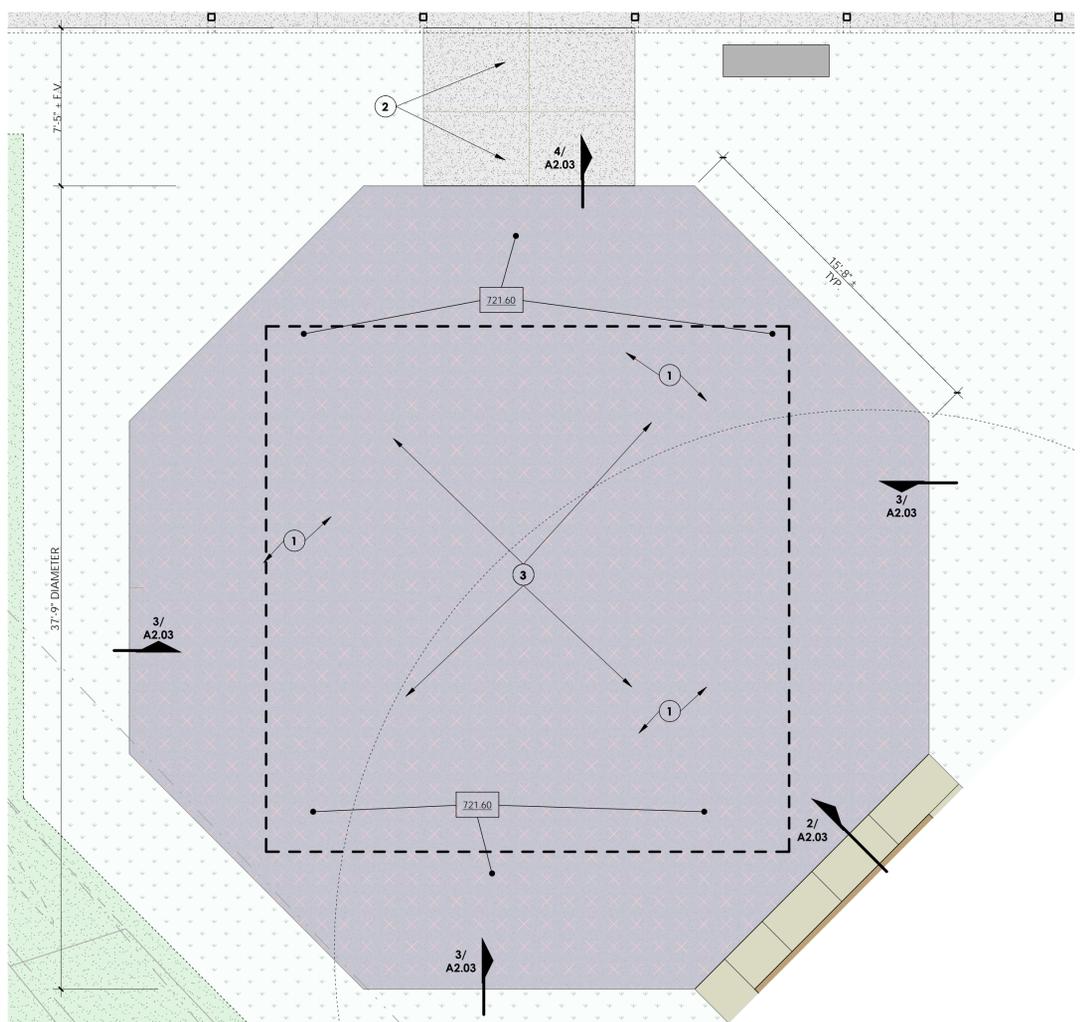
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**3 SECTION DETAIL**  
3/4" = 1'-0" POURED IN PLACE PLAYGROUND SURFACE WORK AREA SOUTH



**\*NOTE: COORDINATE WITH OWNERS SEPARATE CONTRACTOR FOR INSTALLATION OF SUB-FLOOR CONCRETE WORK / POINT OF CONTACT: RCO CONSTRUCTION, L.L.C. 5418 HWY 90 SAN ANTONIO, TX 78227 O: 210-739-5085 C: 210-325-2740**

**2 SECTION DETAIL**  
3/4" = 1'-0" POURED IN PLACE @ PLAYGROUND AREA SOUTH



**1 ENLARGED PLAN - PLAYGROUND AREA**  
1/4" = 1'-0" WORK AREA SOUTH / NEW CONSTRUCTION

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval of 2023 Mechanical Improvements at Kelly Elementary

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dr. Kenneth Thompson, Deputy Superintendent of Operations

**PRESENTER:**        Yvonne Little, Senior Executive Director for Construction & Development Services

**MEETING DATE:** June 20, 2023

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve staff's recommendation to award the purchase and installation of Mechanical Equipment under 2020 Bond at Kelly Elementary School to Texas Chiller Systems.

SAISD Board Policy CV (LOCAL) delegates to the Superintendent or designee the authority to determine the appropriate project delivery and contract award method for construction that provides the best value to the District. Request for competitive quotes through participating cooperative agreements was the procurement method for this project.

Request for Competitive Sealed Proposals (RFCSP) - #23-015(RC)

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the recommended proposal for the purchase and installation of Mechanical Equipment under 2020 Bond at Kelly Elementary School to Texas Chiller Systems and authorize the Superintendent or designee to execute all associated contracts.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

To be funded through 2020 Bond Funds: 661-81-6629-00-143-99-H-VC

Texas Chiller Systems

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Base Bid	\$ 275,000.00
Owner Contingency	<u>\$ 11,850.00</u>
Total Award	\$ 286,850.00

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to

50% in August 2027.

- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

<b>Project Name: 2023 Mechanical Improvements at Kelly Elementary #22-059(RC)</b>				
		<b>Contractor #1</b>	<b>Contractor #2</b>	<b>Contractor #3</b>
	<b>Description</b>	<b>Texas Chiller Systems</b>	<b>Accu Aire</b>	<b>Gillette Air Conditioning Co.</b>
	<b>PROPOSAL TABULATION:</b>			
	Base Proposal	<b>\$286,850.00</b>	\$ 314,235.00	\$528,312.00
	Total Base	<b>\$286,850.00</b>	\$ 314,235.00	\$528,312.00
	To be Substantially Completed By: July 31, 2023	<b>Recommended</b>		
	Base Proposal includes a \$11,850.00 Owner's Contingency			

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Change Order for the Outdoor Learning Environment Enhancements at Knox Early Childhood Education Center

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dr. Kenneth Thompson, Deputy Superintendent of Operations

**PRESENTER:**        Yvonne Little, Senior Executive Director for Construction & Development Services

**MEETING DATE:** June 20, 2023

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve Change Order One ratification for additional scope of work on Knox Early Childhood Education Center. The requested change order encompasses emergency repairs to the underlayment of the outdoor playground surface to include removal of damaged concrete and removal of equipment pipe that was not included in the original scope of work as well as other unforeseen conditions identified during construction.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the change order to LMC Corporation for the Outdoor Learning Environment Enhancements at Knox Early Childhood Education Center and authorize the Superintendent or designee to execute all associated contracts.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

To be funded through local funds: 199-81-6619-00-242-99-0-00

Summary of Contract Amount

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Original Base Bid	\$	100,095.97
Change Order No. 1	\$	87,159.51
Total	\$	187,255.48

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage

of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.

- ☒ **Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- ☒ **Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- ☒ **Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- ☒ **Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- ☒ **Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



Project Name: Knox ECEC

**Project Proposal**

**To:** Mark Ortiz  
**From:** Angelia Cooper  
**Date:** December 7<sup>th</sup> 2022  
**Contract:** BuyBoard 581-19

Mr. Ortiz,

LMC Corporation respectfully submits our base proposal for the listed project. This proposal includes all labor, material, and equipment to perform the work described in this proposal and the following scope of work.

Proposal Summary CO #1:

The estimated base proposal amount for this project is \$87,159.51

Breakdown of Project Costs:

Construction Cost	\$87,159.51
<u>Bonds</u>	<u>Included</u>
<b>Total Project Cost</b>	<b>\$87,159.51</b>

Project location: Knox Early Childhood  
302 Tipton Ave  
San Antonio, TX 78204

Prepared by: Angelia Cooper  
Reviewed by: Zring Kareem

**Angelia Cooper**  
**Project Manager**  
**(210) 848-9302**  
**angelia.cooper@lmc-corporation.com**

*Scope of work on the following pages*



*Project Name: Knox ECEC*

### **Scope of Work**

***PIP surfacing at play area:***

- PIP surfacing and subbase demo and repair of 2475 sq.ft.

*Original contract term is 9/20/22-3/1/23 which will need to be extended to 4/5/23*

***Exclusions:***

- Sales Tax.
- Overtime/Afterhours/Weekend work.
- Any section or part thereof not specifically listed above.
- Any delays caused by unforeseen conditions.

## PSAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Procurement Services' Recommendations for Bids, Proposals, and Awards

**PURPOSE:**        [ ]    **PRESENTATION/DISCUSSION**  
                      [X]    **DISCUSSION/ACTION**

**REQUESTED BY:** Dottie Carreon, Chief Financial Officer, Financial Services & Business Operations

**PRESENTER:**     Dottie Carreon, Chief Financial Officer, Financial Services & Business Operations

**MEETING DATE:** June 20, 2023

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**I.     DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve Procurement Services' Recommendations to Board of Trustees for June 20, 2023.

**II.    RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

1.    Be it resolved that the Board approve the purchase of General Student Learning Materials, Software, Presenters for Professional Development and Student/Staff Programs. This purchase will provide professional development training, consulting, speeches at conferences or programs, developing educational assessments to SAISD staff including related purchases of materials and supplies for District-wide use on an "as needed" basis.
  - Recommended by: Academics & School Leadership
  - Submitted by: Debbie Leija
  - Selection Method: Request for Proposal – RFP #23-020(AS)
  - Contract Term: Period covering August 1, 2023 through July 31, 2024
  - Funding Source: Various Funding  
(Subject to availability of funding for the 2023-2024 school year)

**VENDORS**

**AWARD AMOUNT**

ABDO Publishing Company  
Acadience Learning, Inc.  
Accelerate Learning, Inc.  
ACT, Inc.  
Advanced Technologies Consultants  
Age of Learning  
Agile Mind, Inc.  
Air Education, Inc.  
Alamo Classroom Solutions  
Alfred Music

\$10,000,000 approximately

Amplify Education, Inc.  
Anissa Moore dba Anissa Moore Educational Consulting  
ASCD  
Associates for Educational Success  
ASU Preparatory Academy  
AVID Center  
B.E. Publishing  
Barnes & Noble Booksellers, Inc.  
Barnes & Noble College Booksellers, LLC  
Be GLAD, LLC  
BIOZONE Corporation  
BlueStreak Education, Inc.  
Book Whisperer, Inc.  
Books del Sur  
Brain Hive  
BrainPOP, LLC  
Buck Institute for Education dba PBLWorks  
Building Wings, LLC  
CalidadEd Consulting  
Cambridge Educational Services  
CareerSafe  
Carlene Thomas Consulting, LLC  
Carnegie Learning  
Celebrate Dyslexia  
Cengage Learning, Inc.  
Center for Applied Linguistics  
Central Programs, Inc. dba Gumdrop Books  
Certipoint, a business of NCS Pearson, Inc.  
CEV Multimedia, LLC  
CLI Solutions Group – UT Health Houston  
College Board  
CommonLit, Inc.  
Karen Davis  
Corwin Press, Inc.  
Cosenza & Associates, LLC  
Coughlan Companies, LLC dba Capstone  
Crisis Prevention Institute, Inc.  
CS Educational Services, LLC/Think Law  
Dave Burgess Consulting, Inc.  
Davis Publications, Inc.  
Digital Human Library  
Digital Theatre (US), LLC  
DreamBox Learning  
EAI Education  
ECS Learning Systems  
Ed Tech Soft, Inc.

Edpuzzle  
Education Service Center, Region 20  
Educational IDEAS, Inc., dba Ballard & Tighe, Publishers  
Educational Innovation 360, LLC  
EduMatch  
Eduphoria!, Inc.  
EduProject ELL, LLC (Project Education)  
Edusmart  
EDUSPARK, Inc.  
eDynamic Holdings, LP  
EliteGamingLive  
EREFLECT, INC.  
ExploreLearning, LLC  
Express Booksellers  
Eye on Mastery  
Family Service  
First Choice Educational Publishing  
Flinn Scientific, Inc.  
Follett Content Solutions, LLC  
Forde-Ferrier, LLC  
friEdTechnology  
Frog Publications  
Genially, LLC  
GF Educators, Inc.  
GloboLingo Ed Consulting, LLC  
Guaranteed 4.0 Learning System, LLC  
Happy Numbers, Inc.  
High School E-sports League, Inc.  
HighScope Educational Research Foundation  
Houston Education Leadership Partners  
<https://www.magmamath.com>  
Imagine Learning, LLC  
ImmSchools  
Infobase Holdings, Inc.  
Institute for Multi-Sensory Education, LLC  
Intercultural Development Research Association  
Istation  
IXL Learning  
Jarrett Publishing Company  
Jerald L. Hoover Productions, LLC  
JROTC DOG TAGS  
Just Right Reader, Inc.  
Kaduceus, Inc.  
KAMICO Instructional Media, Inc.  
Kampus Insights, Inc.  
Khan Academy

Kish Russell Grants & Compliance  
Knowsys Educational Services, LLC  
KOI Education  
Lakeshore Learning Materials, LLC  
Language and Cognition Resources  
Lead4ward, LLC  
Leadership Empowerment Group, LLC  
Leadervation Learning.com  
Learning A-Z, LLC  
Learning Without Tears  
Legends of Learning, Inc.  
Lexia Voyager Sopris, Inc.  
Literacy Squared, University of Colorado Boulder  
Lone Star Learning  
LYH PHD, LLC  
Mackin Educational Resources  
Macmillan Holdings, LLC dba MPS c/o Bedford, Freeman and  
Worth Publishing Group, LLC  
MAD-learn  
MakeMusic, Inc.  
ManageBac, Inc.  
MANGO Math Group, LLC  
Marianna Industries  
Math & Science Cut Ups  
MathWarm-Ups.com  
McGraw Hill, LLC  
MIND Education  
MindRise Learning, LLC  
Mira j. Rollins Engagement Programs  
MobyMax  
Montessori Services  
MT Library Services, Inc. dba Junior Library Guild  
Multimedia Solutions, Inc.  
MYVRSPOT, LLC  
Nasco  
National Council of Teachers of Mathematics-NCTM  
National School Products  
NCS Pearson, Inc.  
NEDRP, LLC  
New Teacher Center  
Newsela, Inc.  
NOREDINK  
Northwest Evaluation Association  
Okapi Educational Publishing, Inc.  
One Way Education  
OverDrive, Inc.

Oxford University Press  
Pacific Learning  
Pacific Northwest Publishing, Inc.  
Peoples Education Inc., DBA Mastery Education  
Perfection Learning  
Perma-Bound Books/Hertzberg-New Method, Inc.  
Playaway Products, LLC  
Precision Business Machines, Inc.  
PRO-ED, Inc.  
Project ARC, LLC  
ProLiteracy Worldwide dba New Readers Press  
Proximity Learning  
Read Naturally, Inc.  
Renaissance Learning, Inc.  
Renzulli Learning, LLC  
Rethink Autism, Inc.  
Riverside Assessments, LLC dba Riverside Insights  
Romeo Music  
Saddleback Educational, Inc.  
Sarah's Spanish School  
Savvas Learning Company, LLC  
Scholastic, Inc.  
School Specialty, LLC  
SchoolsPLP  
Screencastify, LLC  
Seesaw Learning, Inc.  
Seidlitz Education  
Sharbeck Consulting Group  
Singh Education Services, LLC  
Sirius Education Solutions, LLC  
Skew The Script  
Social Studies School Service / Nystrom Education  
SolidProfessor  
Solution Tree, Inc.  
Sown To Grow  
Speak Life Essentials, Inc.  
SpecialNeedsWare, Inc. (DBA Ori Learning)  
Stages Publishing, Inc.  
Steel Foundational Gaming, LLC  
STEM Minds Corp.  
Stetson and Associates, Inc.  
Strawbees AB  
Studies Weekly  
Stuttering Therapy Resources, Inc.  
Super Duper, Inc., dba Super Duper Publications  
Superior Text

Taju Educational Solutions  
 Teacher Created Materials  
 Teachers Discovery, Inc.  
 Teaching Strategies, LLC  
 Technical Laboratory Systems, Inc.  
 TechTerra Education  
 TestOut Corporation  
 Texas Instruments Incorporated  
 Texas Interpreters Fellowship  
 Texas State University  
 Textbook Warehouse  
 Texthelp, Inc.  
 The DoSeum  
 The Rosen Publishing Group, Inc.  
 The Tobin Center for the Performing Arts  
 The Writing Academy, LLC  
 Therapro, Inc.  
 Thimble.io  
 Think Big Learning, Inc.  
 Tumbleweed Press, Inc.  
 TW Consulting, LLC  
 Valley Speech Language and Learning Center  
 Vector Solutions  
 VWR International LLC (Ward’s Science)  
 VWR International LLC-Sargent Welch  
 William H. Sadlier  
 World Book, Inc.  
 Writing by Design  
 Zearn  
 Zoobean, Inc.

2. Be it resolved that the Board approve the purchase of Commodity Processing. This purchase will provide commodity processing for all cafeterias on an “as needed” basis for District-wide use.

- Recommended by: Child Nutrition Services
- Submitted by: Beveylon Concha
- Selection Method: Texas 20 Purchasing Cooperative, RFP #3314
- Contract Term: Period covering July 1, 2023 through June 30, 2024
- Funding Source: Federal – 240-35-6341-06-887-3-99-0-00  
 (Subject to the availability of funding for the 2023-2024 school year)

**VENDORS**

**AWARD AMOUNT**

Alpha Foods

\$3,100,000 approximately

Asian Food Solutions

Integrated Food Service

Jennie O Turkey Store

JM Smucker

National Food Group  
Tyson Foods

3. The Board is requested to approve the purchase of Frozen, Dry, Specialty Foods, Paper Goods and Janitorial Supplies. This purchase will provide frozen, dry, specialty foods, paper goods and janitorial supplies to all cafeterias and concessions on an “as needed” basis for District-wide use.

- Recommended by: Child Nutrition Services
- Submitted by: Beveylon Concha
- Selection Method: Texas 20 Purchasing Cooperative, RFP #3322 and #3225-E1
- Contract Term: Period covering July 15, 2023 through July 14, 2024
- Funding Source:
  - Federal – 240-00-1311-00-000-3-00-0-00 - \$15,000,000
  - Federal – 240-35-6342-00-887-3-99-0-00 - \$ 5,700,000
  - Local – 199-36-6343-87-887-3-99-0-00 - \$ 50,000
  - Local – 199-36-6342-87-887-3-99-0-00 - \$ 25,000

(Subject to the availability of funding for the 2023-2024 school year)

**VENDORS**

**AWARD AMOUNT**

**Main Food #3222**

\$20,775,000 approximately

7up Snapple Bottling of South Texas/Big Red

Alpha Foods

Asian Food Solutions

Ben E. Keith

Blackhive

Buena Vista

Churchfield Trading

ConAgra Foods

De Wafelbakkers

Don Lee Farms

ES Foods

Foster Farms

Gold Creek

Gordon Food Service

Idahoan Foods, LLC

Integrated Food Service

Jennie-O Turkey Store

Karlsburger

Labatt

Master’s Distribution

Nardone Bros.

National Food Group

Post Brands

Rich Chicks, LLC

Rich’s Products

Robbins Sales

Super Bakery  
 Sysco Central Texas  
 Tasty Brands  
 Tyson Foods  
**Paper & Janitorial #3225-E1**  
 Gulf Coast Paper

4. Be it resolved that the Board approve the purchase of Disability and Learning Services. This purchase will provide Speech/Language Pathologist, OT/PT, Orientation & Mobility Specialist, Licensed Specialist in School Psychology, Audiologist, Deaf and Language Interpreter Services, Behavior Certified Behavior Analyst, Homebound Teacher and supplies and materials for District-wide use on an “as needed” basis.
- Recommended by: Disability and Learning Services
  - Submitted by: Dr. Kristen Williams
  - Selection Method: Request for Proposal – RFP #23-009(AS)
  - Contract Term: Period covering July 1, 2023 through June 30, 2026
  - Funding Source: Federal – 224-11-6217-88-198-23-000;  
 Federal – 224-31-6299-88-198-23-000; Federal - 224-11-6299-88-198-23-000;  
 Federal - 224-31-6219-88-198-23-000; Federal - 224-11-6399-95-198-23-000;  
 Federal - 224-61-6299-88-198-23-000; State - 168-11-6217-88-198-23-000;  
 Federal - 282-11-6217-00-886-23-R60  
 (Subject to the approval of IDEA-B Tentative Entitlement Fund for the 2023-2024 school year)

**VENDORS**

**AWARD AMOUNT**

Accountable Healthcare Staffing	\$3,800,000 approximately
Apex Teletherapy PLLC	
Assessment Intervention Management, LLC	
Austin Area School for Dyslexics – Rawson	
Beyond Therapy Educational Solutions	
Boomtown Therapy, LLC	
CASA Speech & Development Services	
CBR Therapy Consultants, LLC	
CC Assessments & Consulting	
CJT Enterprises, Inc.	
Classworks	
Crisis Prevention Institute, Inc.	
Dellhen, LLC	
Donald L. Mooney Enterprises, LLC dba Nurses Etc Staffing	
EDU Healthcare, LLC	
Embrace Education	
E-Therapy, LLC	
Final Graphic, LLC	
Frog Street Press, LLC	
Frontline Technology Group, LLC	
Gary D. Stromberg & Associates, LLC	
GLOBO Language Solutions, LLC	

HealthPRO Heritage, LLC  
 HEC Software, Inc. (dba Reading Horizons)  
 Imagine Learning, LLC  
 Institute for Multi-Sensory Education, LLC  
 Invo Healthcare Associates, LLC  
 Joybound Publications  
 Kidz Treehouse Pediatric Therapy, LLC  
 No Tears Learning Inc. dba Learning Without Tears  
 Lexia Learning Systems, LLC  
 Livescribe, Inc.  
 Jayne B. Company dba Marker Learning  
 MasterWord Services, Inc.  
 Mattingly Low Vision, Inc.  
 Maxim Healthcare Staffing Services, Inc.  
 MobyMax  
 National Recruiting Consultants  
 The w.Oscar Neuhaus Memorial Foundation  
 Oticon, Inc.  
 Pacific Therapy Solutions  
 Parallel Learning, Inc.  
 Prentke Romich Company dba PRC-Salttillo  
 ProCare Therapy  
 Rifton Equipment  
 San Antonio Lighthouse for the Blind  
 Soliant Health  
 Sonova USA, Inc.  
 Specialized Assessment & Consulting  
 Speech Circles, LLC  
 Speech Specialists of San Antonio, P.C.  
 Stonebridge Behavioral Health  
 Stuttering Therapy Resources, Inc.  
 Jigsaw Learning LLC, dba Teachtown  
 Texas Interpreters Fellowship  
 The Stepping Stones Group, LLC  
 Medperm Placement Inc. dba Therapy Consultants  
 Translation Focus, LLC  
 TX-Star Speech Language Services, Corp.

5. Be it resolved that the Board approve the purchase of Microsoft 365 and Microsoft Azure district subscription licenses. This purchase will empower educators to unlock creativity, promote teamwork and provide a simple and safe experience in a single affordable solution built for education.
  - Recommended by: Information Technology
  - Submitted by: Evangelina Mendoza
  - Selection Method: The Purchasing Association of Cooperative Entities – PACE #P00185

- Contract Term: Period covering June 21, 2023 through December 13, 2023
- Funding Source: Local – 199-53-6399-95-950-99-0-84  
(Subject to the availability of funding for the 2023-2024 school year)

**VENDOR**

CDW Government, LLC

**AWARD AMOUNT**

\$332,535 approximately

6. Be it resolved that the Board approve the purchase of Auto Insurance. This purchase will provide insurance to all SAISD owned vehicles. Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract’s provisions.

- Recommended by: Risk Management
- Submitted by: Juan Garcia
- Selection Method: Request for Proposal - RFP #23-018(RC)
- Contract Term: Period covering July 1, 2023 through June 30, 2025 with the option to renew for three (3) additional one (1) year periods
- Funding Source: Local – 162-34-6429-95-735-99-0-00;  
Local – 162-34-6429-95-995-99-7-35; Local – 199-52-6429-95-995-99-7-35;  
Local – 199-51-6429-91-95-995-7-35  
(Subject to the availability of funding for the 2023-2024 school year)

**VENDOR**

Frost Insurance/TPS

**AWARD AMOUNT**

\$550,000 approximately

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- X Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- X Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- X Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- X Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the

board without authentic community engagement, including students, staff, families, and community.

- X Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- X Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: General Student Learning Materials, Software, Presenters for PD & Student/Staff Programs.

2. How will goods and/or services be used? (*List Campus/Grades Impacted*): Consultants, Speakers, & Program Presenters for PD, District/Campus Support and Student/Staff Prgrms. as well as percentage discounts from published catalog prices and/or computer price lists for purchases of General Student Learning Materials & Software.

Debbie Leija                      Academics& Schl Ldrshp                      04/27/2023

3. Submitted by: \_\_\_\_\_  
Printed Name                      Department                      Date

4. Recommended Vendor(s): Company Name: see attached  
Address: see attached  
City/State/Zip: see attached  
Phone No: see attached  
Point of Contact: see attached  
E-mail Address: see attached  
*(Use a separate sheet to identify multiple vendors)*  
Vendor #: N/A  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (*check one*)  
 Competitive Purchase (RFP, RFQ, IFB),                      Contract #: RFP 23-020 (AS)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard),                      Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD),                      Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source                      Contract Expiration Date: 07/31/2024  
 Other

6. Purchase valid from: 08/01/2023 through: 07/31/2024

7. For Competitive Purchases Only:                      Renewals: Yes \_\_\_\_\_ No   
No. of Renewals: \_\_\_\_\_

8. Type of Request: (*check one*)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (*funding increases*)

9. Total Cost for Goods and/or Services to be Purchased: \$ 10,000,000 (*Approximately*) per Year for 1 Years.

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond \_\_\_\_\_

subject to availability of funding for the 2023-  
Provide Budget Codes & Descriptions: 2024 school year. Various campus and dept budget codes will be used. Request  
is for approval of vendors for svcs. Budget code will be provided upon request  
for goods and/or svcs. \$4,000,000 for PD; \$6,000,000 for student materials.

11. Provide a copy of General Ledger Inquiry showing corresponding balances.

12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) Vehicle Insurance (*Director, Employee Benefits signs below*) \$ 0

<u>Debbie Leija</u>	Debbie Leija	5/1/2023
Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
<u>Patti Salzman</u>	Patricia Salzman	5/1/2023
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<u>Edward Romero</u>	Eddie Romero	5/3/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

 	<u>Kamal ElHabr</u>	 
Construction & Development Services Signature	Type Name	Date
 	<u>Michael Eaton</u>	 
Chief Operations Officer Signature	Type Name	Date
 	<u>Dr. Kenneth Thompson</u>	 
Deputy Superintendent Operations Signature	Type Name	Date
 	<u>Eva Mendoza</u>	 
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
 	<u>Christopher Martinez</u>	 
Chief of Human Capital Management Signature	Type Name	Date
<u>Dorothy H. Carreon</u>	Dottie Carreon	5/5/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
 	<u>Lorena Sanchez</u>	 
Director, Employee Benefits, Risk Management & Safety Signature ( <i>signs for vehicle purchases requiring insurance</i> )	Type Name	Date

Revised: April, 2023

Reviewed By: RC

**RFP# 23-020 (AS) Awarded Vendors**

Vendor	General Student Learning Materials & Software	Presenters for PD and Student/Staff Programs	Address	City and State	Point of Contact	Phone No.	Email Address
ABDO Publishing Company	✓		PO Box 398166	Minneapolis, MN 55439	Michele Gillman	800-862-1312	bids@abdobooks.com
Acadience Learning Inc.		✓	4710 Village Plaza Loop, Suite 210	Eugene, OR 97401	Alisa Dorman	888-943-1240	adorman@acadiencelearning.org
Accelerate Learning, Inc.	✓	✓	5177 Richmond Avenue, Suite 800	Houston, TX 77056	Glen Kimmel	800-531-0884	rfp@acceleratelearning.com
ACT, Inc.	✓		500 ACT Drive	Iowa City, IA 52243	Blake Curwen	319-337-1717	Proposals@act.org
Advanced Technologies Consultants	✓		110 West Main Street	Northville, MI 48167	Thomas S. Close	800-348-8447	tclose@atctrain.com
Age of Learning	✓		101 North Brand Boulevard, 8th Floor	Glendale, CA 91203	Ty West	818-246-2223	k12bids@AoFL.com
Agile Mind, Inc.	✓		1701 West Northwest Highway, Suite 290	Grapevine, TX 76051	Linda Chaput	817-442-8351	rfs@agilemind.com
Air Education, Inc	✓		220 Cupertino Way	San Mateo, CA 94105	Xing Zhang	650-732-6650	admin@airclubhouse.com
Alamo Classroom Solutions	✓	✓	14044 Nacogdoches Road, Suite 103	San Antonio, TX 78247	Pablo Guzman	210-314-1057	pguzman@alamocrosolutions.com
Alfred Music	✓		285 Century Place, Suite 100	Louisville, CO 80027	Jennifer Paisley-Souch	760-583-1558	jpaisley@alfred.com
Amplify Education, Inc.	✓		55 Washington Street, Suite 800	Brooklyn, NY 11201	Carla Small	212-213-8177	csmall@amplify.com
Anissa Moore dba Anissa Moore Educational Consulting		✓	10539 Rainbow View	Helotes, TX 78203	Anissa Moore	210-823-4780	anissamoorebcba@gmail.com
ASCD	✓	✓	2800 Shirlington Road, Unit 1001	Arlington, VA 22206	Bryan Brown	800-933-2723 ext. 5773	ascdrpmanager@ascd.org
Associates for Educational Success	✓	✓	190 South Calle Chaparita	Tucson, AZ 85716	Marco Ramirez	520-904-1530	Marco@mathpd.com
ASU Preparatory Academy		✓	1130 East University Drive, Suite 230	Tempe, AZ 85281	Phillip Netolicky	844-892-3372	lisa.edgar@asu.edu
AVID Center	✓	✓	9797 Aero Drive, Suite 100	San Diego, CA 92123	David S. Greulich	833-284-3227	contracts@avid.org
B.E. Publishing	✓		PO Box 8558	Wanwick, RI 02888	Michael Gecawich	888-781-6921	michael@bepublishing.com

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BARNES & NOBLE BOOKSELLERS, INC.	✓		33 East 17th Street, Business Development	New York, NY 10003	Tracy Vidakovich	212-414-6001	bdevelopmentbids@bn.com
Barnes & Noble College Booksellers, LLC		✓	120 Mountain View Boulevard	Basking Ridge, NJ 07920	Bobby Hamous	205-531-7444	bhamous@bncollege.com
Be GLAD LLC	✓	✓	3141 Stevens Creek Boulevard, Suite 353	San Jose, CA 95117-1129	Jabbar Beig	844-438-4523	Jabbar@BeGLADiraining.com
BIOZONE Corporation	✓	✓	18801 East Mainstreet, Suite 240	Parker, CO 80134	Allan Young	855-246-4555	sales@thebiozone.com
BlueStreak Education, Inc	✓	✓	21201 South Eisner Road, Unit 38	Frankfort, IL 60423	Catherine Duncan	800-288-9940	catherine@bluestreakmath.com
Book Whisperer Inc		✓	1011 Broadway, Apt. 537	San Antonio, TX 78201	Don Miller	817-994-3692	thebookwhisperer@gmail.com
Books del Sur	✓		1375 Heron Drive	Antioch, IL 60002	Heather Robertson-Devine	224-267-2167	orders@booksdelsur.com
Brain Hive		✓	5809 Clarks Fork Drive	Raleigh, NC 27616	Ricky Harlow	919-395-3663	rharlow@myedupartners.com
BrainPOP LLC	✓	✓	71 West 23rd Street, 17th Floor	New York, NY 10010	H. Scott Kirkpatrick Jr.	212-574-6000	Legal@brainpop.com
Buck Institute for Education dba PBLWorks		✓	3 Hamilton Landing, Suite 220	Novato, CA 94949	Sally Kingston	415-883-0122	contracts@pbworks.org
Building Wings LLC	✓	✓	26799 West Commerce Drive	Volo, IL 60073	Baylee Royal	847-740-7349	bids@buildingwings.com
CalidadEd Consulting		✓	5755 Sweet Desiree	San Antonio, TX 78253	Alicia Alvarez-Calderon	210-372-4347	aliciaacm20@gmail.com
Cambridge Educational Services	✓		2860 South River Road, Suite 400	Des Plaines, IL 60018	David Fickett	847-299-2930 ext 234	RFP@CambridgeEd.com
CareerSafe	✓	✓	1005 University Drive E	College Station, TX 77840	Collin Kruger	979-260-0030	contracts@careersafeonline.com
Carlene Thomas Consulting LLC		✓	PO Box 8074	Round Rock, TX 78683	Carlene Thomas	512-567-9637	carlene@carlithomas.com
Carnegie Learning	✓	✓	501 Grant Street, Suite 1075	Pittsburg, PA 15219	Julie Katruska	888-851-7094	rfpadmnh@carnegielearning.com

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Celebrate Dyslexia		✓	10131 West Military Drive, Suite 104	San Antonio, TX 78251	Jasmin Dean	210-701-6049	jasmindean@celebratedyslexia.org
Cengage Learning, Inc	✓	✓	27555 Executive Drive, Suite 270	Farmington Hills, MI 48331	Jennifer Fritsch	800-877-4253	bidteam@cengage.com
Cengage Learning, Inc.	✓	✓	5191 Natorp Boulevard	Mason, OH 45040	Beverly M. Jones	800-543-0487	bev.jones@cengage.com
Center for Applied Linguistics		✓	4646 40th Street, NW	Washington, D.C. 20016	Loilita Hewett-King	202-362-0700	contracts@cal.org
Central Programs Inc. d/b/a Gumdrop Books	✓		802 North 41st Street, PO Box 505	Bethany, MO 64424	Nancy Crovetti	800-821-7199	wecare@gumdropbooks.com
Ceriport, a business of NCS Pearson, Inc.	✓		5601 Green Valley Drive	Bloomington, MN 55437	Craig Bushman	888-222-7890	clay.hagblom@pearson.com
CEV Multimedia, LLC	✓		1020 Southeast Loop 289	Lubbock, TX 79404	Bryce Moore	800-922-9965	accounting@icevonline.com
CLI Solutions Group - UT Health Houston	✓	✓	7000 Fannin	Houston, TX 77030	T. Kevin Dillon	713-500-3800	Keith.Millner@uth.tmc.edu
College Board	✓	✓	250 Veasy Street	New York, NY 10281	Jill Schott	866-630-9305	RFPTeam@collegeboard.org
CommonLit Inc.	✓	✓	660 Pennsylvania Avenue, SE, Suite 302	Washington, D.C. 20003	Tony Vivani	301-641-3210	partnerships@commonlit.org
Karen Davis		✓	1863 FM 758	New Braunfels, TX 78130	Karen D. Davis	830-214-5124	biokaren7@gmail.com
Corwin Press, Inc		✓	2455 Teller Road	Thousand Oaks, CA 91320	Star Rodriguez	800-233-9936	sales@corwin.com
Cosenza & Associates, LLC		✓	PO Box 190813	Dallas, TX 75219	Paul Gray	800-224-4318	paul@cosenzaassociates.com
Coughlan Companies LLC dba Capstone	✓		1710 Roe Crest Drive	North Mankato, MN 56003	Doug Smith	800-747-4992	bids@capstonepub.com
Crisis Prevention Institute, Inc.	✓	✓	10850 West Park Place, Suite 250	Milwaukee, WI 53224	Anthony J. Magro	800-558-8976	CPIRFP@crisisprevention.com
CS Educational Services LLC/ Think Law	✓		3651 South Lindell Road, Suite D692	Las Vegas, NV 89103	Colin Seale	702-318-7512	sales@thinklaw.us

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Dave Burgess Consulting, Inc.		✓	5051 Ducos Place	San Diego, CA 92124	Wendy van Dyk	858-264-6398	wendy@daveburgessconsulting.com
Davis Publications, Inc	✓		50 Portland Street	Worcester, MA 01608	Laura Flavin	800-533-2847 ext 1749	bids@davisart.com
Digital Human Library	✓	✓	77 Kittridge Avenue East	Strathroy, Ontario, CA, N7G 2A9	Leigh Cassell	519-872-7066	leigh.cassell@digitalhumanlibrary.com
Digital Theatre (US) LLC	✓		20 West Kinzie Street	Chicago, IL 60654	Jason Nitschke	773-206-4200	jason.nitschke@digitaltheatre.com
DreamBox Learning	✓	✓	777 108th Avenue NE, Suite 2300	Bellevue, WA 98004	Paul Marvin	877-451-7845	legal@dreambox.com
EAI Education	✓		118 Bauer Drive	Oakland, NJ 07436	Bernard Guglberger	800-770-8010	sales@eaieducation.com
ECS Learning Systems		✓	116 Kestrel Drive	Spring Branch, TX 78070	Gallina Wexler	800-688-3224	rfps@ecslearningsystems.com
Ed Tech Soft, Inc.	✓		3296 Summit Ridge Parkway, Suite 230	Duluth, GA 30096	Vinita Bakshi	678-585-2503	vbakshi@edtechsoft.com
Edpuzzle	✓		833 Market Street, Suite 427	San Francisco, CA 94103	Jaoquim Sabria	202-930-8855	bids@edpuzzle.com
Education Service Center, Region 20	✓	✓	1314 Hines Avenue	San Antonio, TX 78208	Jeff Goldhorn, Ph.D.	210-370-5200	jeff.goldhorn@esc20.net
Educational IDEAS, Inc. dba Ballard & Tighe, Publishers	✓	✓	471 Atlas Street	Brea, CA 92821	Nancie Lafferty	800-321-4332	info@ballard-tighe.com
Educational Innovation 360 LLC	✓		3500 DePaauw Boulevard, Suite 1085	Indianapolis, IN 46268	Cassandra Williams	812-214-7425	contact@educationalinnovation360.com
EduMatch	✓	✓	12803 Cara Drive	Woodbridge, VA 22192	Sarah Thomas	415-862-8240	sarah@edumatch.org
Eduphoria Inc.	✓		6800 Weiskopf Avenue, Suite 150	McKinney, TX 75070	Teal Shaiek	866-260-1732	sales@eduphoria.com
EduProject ELL, LLC (Project Education)	✓	✓	PO Box 941766	Plano, TX 75094	Dr. Thomas R. Kelchner	972-424-6298	tom@projecteducation.net
Edusmart	✓	✓	6001 West William Cannon Drive, Suite 203-C	Austin, TX 78749	Arianna Farmer	800-318-9172	accounting@edusmart.com
EDUSPARK, INC.	✓	✓	2028 East Ben White Boulevard, Suite 240-6229	Austin, TX 78741	Laura Machuca	877-329-3464	laura.machuca@eduspark.com

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eDynamic Holdings LP	✓	✓	1256 Main Street, Suite 256	Southlake, TX 76092	Brian Piccioni	877-585-2029	proposals@edynamiclearning.com
EliteGamingLive	✓		111 Montgomery Street, Unit 2H	Brooklyn, NY 11225	Alex Sabol	647-519-4129	jeff@elitegaminglive.com
EREFLECT INC.	✓		3651 Lindell Road, Suite D1104	Las Vegas, NV 89103	Rick Mesias	707-752-1566	rick@ereflect.com
ExploreLearning, LLC	✓	✓	17855 Dallas Parkway, Suite 400	Dallas, TX 75287-6857	Amy Otis	866-882-4141	ELBids@explorellearning.com
Express Booksellers	✓		1250 Majesty Drive	Dallas, TX 75247	Jule Maxwell	214-564-3392	jule@expressbooksellers.com
Eye On Mastery	✓		17135 Turin Ridge	San Antonio, TX 78255	Michael Ringen	888-470-1129	info@eyeonmastery.com
Family Service		✓	702 San Pedro	San Antonio, TX 78212	Mary E. Garr	210-299-2405	mgarr@family-service.org
First Choice Educational Publishing	✓		10 Folin Lane	Lafayette, CA 94549	Mark Jarrett	925-906-9742	Mark.Jarrett@Comcast.net
Flinn Scientific, Inc.	✓	✓	PO Box 219	Batavia, IL 60510	Sally Lovell	800-452-1261	businessdesk@flinnsci.com
Follett Content Solutions, LLC	✓		1340 Ridgeview Drive	McHenry, IL 60050	Sarah Eisenhauer	888-511-5114	contentbids@folletlearning.com
Forde-Ferrier, LLC	✓	✓	4715 Newcome	San Antonio, TX 78229	Hector Rivera	800-575-8269	hector@fordeferrier.com
friEdTechnology		✓	309 Tanglewood Drive	Conroe, TX 77301	Amy Mayer	936-228-9902	accounts@fried.tech
Frog Publications	✓		11820 Uradco Place, Suite 105	San Antonio, FL 33576	Jennifer Bell	800-777-3764	bids@frog.com
Genially LLC	✓		411 Theodore Fremd Avenue, Suite 206 South	Rye, New York, US, 10580	Juan Rubio Lopez		supportgenially.com
GF Educators, Inc	✓		PO Box 1309	Mineola, TX 75773	Patsy Gutierrez	866-425-4155	patsy@stepupteks.com
Globalingo Ed Consulting, LLC		✓	723 West University Avenue, Suite 110-128	Georgetown, TX 78626	Barbara Kennedy	512-630-8811	globalingoed@gmail.com
Guaranteed 4.0 Learning System, LLC	✓	✓	18208 Preston Road, Suite D-9, MC338	Dallas, TX 75252	Donna O. Johnson Mackey	312-961-5405	donnao@nomorestudy.com

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Happy Numbers Inc.	✓		2345 Yale Street, 1st Floor	Palo Alto, CA 94306	Evgeny Milyutin	800-815-1574	melinda@happynumbers.com
High School E-sports League, Inc.	✓		908 Baltimore Avenue, 2nd Floor	Kansas City, MO 64105	Jordan Mask	913-333-6113	jordan.mask@highschoolsportsleague.com
HighScope Educational Research Foundation	✓	✓	600 North River Street	Ypsilanti, MI 48198	Luz Alejandra Barraza	800-587-5639	bids@highscope.org
Houston Education Leadership Partners		✓	12602 Summer Lake Ranch Drive	Houston, TX 77044-2646	Cecilia Hawkins	281-830-6667	Chawkins@leadershippartnerstx.com
https://www.magmamath.com/	✓	✓	900 3rd Avenue, 29th Floor	New York, NY 10022	Leslie Nielsen	425-985-5479	leslie@magmamath.com
Imagine Learning LLC	✓	✓	8860 East Chaparral Road, Suite 100	Scottsdale, AZ 85250	David Alderlade	877-725-4257	bids@imaginelearning.com
ImmSchools		✓	PO Box 181029	Dallas, TX 75218	Viridiana Carrizales	469-222-4719	viridiana@immschools.org
Infobase Holdings, Inc.	✓	✓	132 West 31st Street, 16th Floor	New York, NY 10001	Nancy Grandinetti	800-322-8755 or 212-896-4250	bids@infobase.com
Institute for Multi-Sensory Education, LLC	✓	✓	24800 Denso Drive, Suite 202	Southfield, MI 48033	Beth Anderson	800-646-9788	beth.anderson@imse.com
Intercultural Development Research Association	✓	✓	5815 Callaghan Road, Suite 101	San Antonio, TX 78228	Celina Moreno, J.D.	210-444-1710	celina.moreno@idra.org
Istation	✓	✓	8150 North Central Expressway, Suite 2000	Dallas, TX 75206	Monika Flood	866-883-7323	proposals@istation.com
IXL Learning	✓	✓	777 Mariners Island Boulevard, Suite 600	San Mateo, CA 94404	Paul Mishkin	855-255-8800	proposals@ixl.com
Jarrett Publishing Company	✓		PO Box 1460	Ronkonkoma, NY 11779	Mark Jarrett	800-975-4722	MarkJarrett@Comcast.net
Jerald L. Hoover Productions, LLC	✓	✓	319 Franklin Avenue, Suite B	Mount Vernon, NY 10553	Jerald L. Hoover	917-885-6174	JLHProd65@gmail.com
JROTC DOG TAGS	✓		11906 East Dolly Lane	Elk, WA 99009	Ernie Kiel	509-292-0410	JROTC@JROTC.com
Just Right Reader, Inc.	✓		750 North Saint Paul Street, Suite 250#98000	Dallas, TX 75201	Julianne DeMartino	877-415-READ	rjp@justrightreader.com

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Kaduceus Inc	✓		13462 FM529 Road, Suite 100	Houston, TX 77041	Karen Dugan		info@kaduceusinc.com
KAMICO Instructional Media, Inc.	✓	✓	PO Box 1143	Salado, TX 76571	Jeremy McCray	254-947-7283	bids@kamico.com
Kampus Insights Inc		✓	981 Jupiter Boulevard NW	Palm Bay, FL 32907	Olivia Odileke	302-265-4842	proposals@kampusinsights.com
Khan Academy	✓	✓	1200 Villa Street, Suite 200	Mountain View, CA 94041	Jason Hovey	559-779-6887	districts@khanacademy.org
Kish Russell Grants & Compliance		✓	7139 Oakridge	San Antonio, TX 78229	Kish Russell-Yoquetel	210-289-3016	kish@kishrussell.com
Knowsys Educational Services, LLC	✓	✓	PO Box 885	Ganado, TX 77962	Sheila Griffith	512-961-8522	info@myknowsys.com
KOI Education		✓	99 East Virginia Avenue, Suite 120	Phoenix, AZ 85004	Cathy Yurchick	480-420-6564	info@koi-education.com
Lakeshore Learning Materials, LLC	✓	✓	2695 East Dominguez Street	Carson, CA 90895	Johanna Lopez	800-421-5354	biddept@lakeshorelearning.com
Language and Cognition Resources		✓	378 Squire Lane	Lititz, PA 17543	Persida Himmele	717-823-3788	languageich@gmail.com
lead4ward, LLC	✓	✓	3400 Coit Road # 261007	Plano, TX 75026-1007	Kim Lehman	512-201-2999	business@lead4ward.com
Leadership Empowerment Group, LLC.		✓	805 South Missouri Avenue	Mercedes, TX 78570	Dr. Barbara Baggerly-Hinojosa	956-565-2425	barbara@leadershipempowermentgroup.com
Leadervation Learning.com		✓	303 South Broadway #B126	Denver, CO 80209	Vernita Mayfield	720-949-5449	Vernita@Leadervationlearning.com
Learning A-Z, LLC	✓	✓	17855 Dallas Parkway, Suite 400	Dallas, TX 75287	Amy Otis	800-547-6747	LAZBids@learninga-z.com
Learning Without Tears	✓	✓	806 West Diamond, Suite 230	Gaithersburg, MD 20878	Lori Wilson	888-983-8409	lori.wilson@LWTears.com
Legends of Learning, Inc.	✓		7500 Montpelier Road, Suite 105, Box 336	Laurel, MD 20723	Janet Pittock	888-676-7771	contact@legendsoflearning.com
Lexia Voyager Sopris Inc.	✓	✓	17855 Dallas Parkway, Suite 400	Dallas, TX 75287-6857	Amy Otis	800-547-6747	LVSIBids@voyagersopris.com

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Literacy Squared, University of Colorado Boulder		✓	Office of Contracts and Grants 3100 Marine Street Room#455	Boulder, CO 80303-1058	Joan Eaton	303-492-2691	joan.eaton@colorado.edu
Lone Star Learning	✓		PO Box 6606	Lubbock, TX 79493-6606	Lee Ann Evans	800-575-1424	info@lonestarlearning.com
LYH PHD LLC		✓	7019 Haas Avenue	Los Angeles, CA 90047	Luz Yadira Herrera	310-913-4171	Lherrerar83@gmail.com
Mackin Educational Resources	✓	✓	3505 County Road 42 West	Burnsville, MN 55306	Meisa Heise	800-245-9540	bids@mackin.com
Macmillan Holdings LLC, d/b/a MPS, c/o Bedford, Freeman and Worth Publishing Group LLC	✓		120 Broadway, 125th Floor	New York, NY 10271	Tonya Stoll	417-429-0081 ext 222	adoptions@hwpub.com
MAD+learn	✓	✓	1450 West Peachtree Street NW#200, Suite 87259	Atlanta, GA 30309	Alefiya Master	434-623-2533	alefiya@mad-learn.com
MakeMusic Inc	✓		285 Century Place	Louisville, CO 80027	Christopher Pany	866-240-4041	contracts@makemusic.com
ManageBac Inc.	✓		121 Southwest Salmon Street, Suite 1200	Portland, OR 97204	Bernard Merkel	503-223-7600	bernard@faria.org
MANGO Math Group, LLC	✓		42-201 Beacon Hill, Suite B8	Palm Desert, CA 92211	Mary Curry	833-233-6284	info@mangomath.com
Marianna Industries	✓		11222 I Street	Omaha, NE 68137	Samantha Hopwood	800-228-9060	shopwood@marianmabeauty.com
Math & Science Cut Ups	✓	✓	8936 Kemsington Street	Frisco, TX 75036	Kelli Mallory	214-471-5760	cutups.info@gmail.com
MathWarm-Ups.com	✓		45 Meandering Way	Round Rock, TX 78664	Renee A. Petsche	512-733-2257 877-310-2257	sales@mathwarm-ups.com
McGraw Hill LLC	✓		8787 Orion Place	Columbus, OH 43240	Kimberly Harvey	800-338-3987	bidsandcontracts@mheducation.com
MIND Education	✓	✓	5281 California Avenue, Suite 300	Irvine, CA 92617	Karen Talbert	949-345-8700	bids@mindresearch.org
MindRise Learning, LLC	✓		1150 Enchanted Oaks	Driftwood, TX 78619	Donna Drake	512-663-6210	impact@mindriselearning.com
Mira J. Rollins Engagement Programs		✓	2215 Valley View Drive	Cedar Hill, TX 75104	Mira Rollins	469-601-7314	hello@mirarollins.com

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MobyMax	✓	✓	500 Westover Drive #12127	Sanford, NC 27330	Cheryl Sarafin	888-793-8331	rfp@mobymax.com
Montessori Services	✓		11 West 9th Street	Santa Rosa, CA 95401	Melissa Miramontez	877-975-3003	mmiramontez@montessoriservices.com
MT Library Services, Inc. dba Junior Library Guild	✓		7858 Industrial Parkway	Plain City, OH 43064	Brenda Huffman	800-491-0174 800-325-9558	jgbids@juniorlibraryguild.com
Multimedia Solutions, Inc.	✓		4451 Yacht Harbor Drive	Naples, FL 34112	Bernadette Kuttel	888-989-1285	bkutte1@multimedia-fl.com
MYRSPOT LLC	✓	✓	PO Box 272266	Fort Collins, CO 80527	Michael Kessler	888-237-6740 ext 1001	mkessler@myrspot.com
Nasco	✓		901 Janesville Avenue	Fort Atkinson, WI 53538	Michelle Au	800-558-9595	bids@nascoeducation.com
National Council of Teachers of Mathematics - NCTM		✓	1906 Association Drive	Reston, VA 20191	Michael Shifflett	703-620-9840	mshifflett@nctm.org
NATIONAL SCHOOL PRODUCTS	✓		1523 Old Niles Ferry Road	Maryville, TN 37803	Amy Eakins	800-627-9393	amye@nationalschoolproducts.com
NCS Pearson, Inc.	✓	✓	5601 Green Valley Drive	Bloomington, MN 55437	Adam Gierl	800-627-7271	clinicalcustomersupport@pearson.com
NEDRP, LLC		✓	120 Frog Pond Lane Box 6	Dripping Springs, TX 78620E	Kevin Curtis	844-832-2477	kcurtis@nedrp.com
New Teacher Center		✓	1205 Pacific Avenue, Suite 301	Santa Cruz, CA 95060	Tommy Chang	831-600-2200	rfp@newteachercenter.com
Newsela, Inc.	✓	✓	500 5th Avenue, 28th Floor	New York, NY 10110	Chris Mezzatesta	408-219-1544	procurement@newsela.com
NOREDINK	✓	✓	548 Market Street PMB 66984	San Francisco, CA 94104-5401	Emile Bjerkholt	844-667-3346	rfp@noredink.com
Northwest Evaluation Association	✓	✓	121 Northwest Everett Street	Portland, OR 97209	Jennifer Potter	503-624-1951	proposals@nwea.org
Okapi Educational Publishing, Inc.	✓		42381 Rio Nedo	Temecula, CA 92590	William (Bill) Eastman	866-652-7436	info@myokapi.com
One Way Education	✓		5600 Northwest Central Drive, Suite 278	Houston, TX 77092	Carlos Salazar	888-746-2388	contact@yoamericano.com

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OverDrive, Inc.	✓		One OverDrive Way	Cleveland, OH 44125	Erica Lazzaro	216-573-6886	legalteam@overdrive.com
Oxford University Press	✓		4000 CentreGreene Way	Cary, NC 27513	Jim McDonough	919-525-0288	jim.mcdonough.com
Pacific Learning	✓		6262 Katella Avenue	Cypress, CA 90630	Nancy Herrera	800-279-0737	nancy.herrera@pacificlearning.com
Pacific Northwest Publishing, Inc.	✓		21 West 6th Avenue	Eugene, OR 97401	Matt Sprick	800-323-8819	info@safeandcivilschools.com
Peoples Education Inc. DBA Mastery Education		✓	25 Phillips Parkway, Suite 105	Montvale, NJ 07645	Torey Page	201-708-2349	mensminger@masteryeducation.com
Perfection Learning	✓		1000 North Second Avenue	Logan, IA 51546	Jennifer Pustejovsky	800-831-4190	bids@perfectionlearning.com
Perma-Bound Books/Hertzberg-New Method, Inc.	✓		617 Vandalia Road	Jacksonville, IL 62650	Tracy L. Savage	800-637-6581	bids@perma-bound.com
Playaway Products LLC	✓		31999 Aurora Road	Solon, OH 44139	Brian Balash	877-893-0808	bbalash@playaway.com
Precision Business Machines, Inc.	✓		1509 Falcon Drive, Suite 106	Desoto, TX 75115	Matthew Tumelson	972-224-9119	bids@pbmnc.com
PRO-ED, Inc.	✓		1301 West 25th Street, Suite 300	Austin, TX 78705-4248	Joshua Jeffrey	800-897-3202	bids@proedinc.com
Project ARC, LLC		✓	4900 Meinring Road	Berthoud, CO 80513	Dayna Laur, Ed.D.	717-379-8608	dayna@proj-arc.com
ProLiteracy Worldwide dba New Readers Press	✓		308 Malbie Street, Suite 100	Syracuse, NY 13204	Paul Hirt	800-448-8878	nnp@proliteracy.org
Proximity Learning		✓	1800 East 4th Street, Suite 131	Austin, TX 78702	Evan Erdberg	833-507-0003	rfp@proxlearn.com
Read Naturally, Inc.	✓	✓	1284 Corporate Center Drive #600	St. Paul, MN 55121	Jenna Krautbauer	800-788-4085	bids@readnaturally.com
Renaissance Learning, Inc.	✓	✓	2911 Peach Street	Wisconsin Rapids, WI 54494	Ted Wolf	800-338-4204	askproposals@renaissance.com
Renzulli Learning, LLC	✓	✓	837 Whalley Avenue	New Haven, CT 06515	Brian Davis	203-608-9985	brian.davis@renzullilearning.com

**RFP# 23-020 (AS) Awarded Vendors**

Vendor	General Student Learning Materials & Software	Presenters for PD and Student/Staff Programs	Address	City and State	Point of Contact	Phone No.	Email Address
Rethink Autism Inc.	✓	✓	49 West 27th Street, 8th Floor	New York, NY 10001	Diana Frezza	646-257-2919	rfp@rethinkd.com
Riverside Assessments, LLC, d/b/a Riverside Insights	✓	✓	One Pierce Place, Suite 101C	Itasca, IL 60143	Scott E. Olson	800-767-8420	proposals@riversideinsights.com
Romeo Music	✓		136 Levee Place	Coppell, TX 75019	Julie Romeo	800-466-1773	julie@romeomusic.net
Saddleback Educational, Inc.	✓	✓	PO Box 3239	Newport Beach, CA 92659	Brittiany Gomez	800-637-8715	bids@saddleback.com
Sarah's Spanish School	✓		116 Hilltop Village Center Drive, Suite C	Eureka, MO 63025	Sarah Thiemann	866-325-4652	sarah@sarahsspanishschool.com
Savvas Learning Company LLC	✓	✓	15 East Midland Avenue, Suite 502	Paramus, NJ 07652	Pamela McNair	201-928-7770	proposals@savvas.com
Scholastic Inc.	✓	✓	557 Broadway	New York, NY 10012	Harold Edwards	203-797-3846	rfp-scholastic@scholastic.com
School Specialty, LLC	✓		W6316 Design Drive	Greenville, WI 64942	Sarah Peterson	888-388-3224	bidwestnotices@schoolspecialty.com
SchoolsPLP	✓		24 West Camelback Road, Suite A-422	Phoenix, AZ 85013	Josh Leitz	800-484-3061	josh@schoolsplp.com
Screencastify, LLC	✓	✓	333 North Green Street, Suite 810	Chicago, IL 60607	Shaun Conway	847-322-9612	shaun@screencastify.com
Seesaw Learning, Inc.	✓		548 Market Street, PMB 98963	San Francisco, CA 94104	Megan Bradley	N/A	legal@seesaw.me
Seidlitz Education	✓	✓	56 Via Regalo	San Clemente, CA 92673	John Seidlitz	210-315-7119	kathy@johnseidlitz.com
Sharbeck Consulting Group		✓	12951 Huebner Road #781356	San Antonio, TX 78230	Kevin Prescott, J.D., SPHR	866-598-4446 210-641-2450	ask@sharbeck.com
Singh Education Services llc	✓	✓	8915 Kenton Circle	San Antonio, TX 78240	Sukhbir Singh	361-510-6419	learnatsingh@gmail.com
Sirius Education Solutions LLC	✓	✓	1108 Lavaca Street, Suite 110-197	Austin, TX 78701	Annette Baker	800-942-1379	procurement@siriuseducationsolutions.com
Skew The Script		✓	721 Burlleson	San Antonio, TX 78202	Olivia Gladstone	805-630-0597	olivia.gladstone@skewthescript.org
Social Studies School Service / Nystrom Education	✓	✓	PO Box 802	Culver City, CA 90232	David Weiner	800-421-4246 ext 259	bids@socialstudies.com

**RFP# 23-020 (AS) Awarded Vendors**

Vendor	General Student Learning Materials & Software	Presenters for PD and Student/Staff Programs	Address	City and State	Point of Contact	Phone No.	Email Address
SolidProfessor	✓		575 Clyde Avenue, Suite 420	Mountain View, CA 94043	Luke Smith	866-966-6977	ismith@solidprofessor.com
Solution Tree Inc	✓	✓	555 North Morton Street	Bloomington, IN 47404	Tony Toonhill	800-733-6786	bids@solutontree.com
Sown To Grow	✓	✓	1721 Broadway, Suite 201	Oakland, CA 94612	Rupa Gupta	415-652-4416	rupa@sowntogrow.com
Speak Life Essentials, Inc.	✓	✓	4751 Best Road, Suite 208	Atlanta, GA 30337	Mia Thornton	678-531-0842	mthornton@speacklifeessentials.com
SpecialNeedsWare Inc (DBA Ori Learning)	✓	✓	PO Box 180	Nutley, NJ 07110	Jonathan Izak	855-313-9196	RFP@orilearning.com
Stages Publishing, Inc.	✓	✓	PO Box 460	Vista, CA 92085	Cindy Bowers	530-892-1112	procurement@stageslearning.com
Steel Foundational Gaming LLC	✓		9811 West Charleston Boulevard 2-245	Las Vegas, NV 89117	Darcie Mateo-Cayaba	702-937-3991	darccayaba@gmail.com
STEM Minds Corp	✓	✓	212 Earl Stewart Drive, Unit 3	Aurora, Ontario, L4GV7 CA	Anu Bidani	416-402-3643	anu.bidani@stemminds.com
Steinson and Associates, Inc.	✓	✓	14343 Torrey Chase Boulevard, Suite G	Houston, TX 77014	Frances Steinson, Ph.D.	281-440-4220	pwilliams@steinsonassociates.com
Strawbees AB	✓		Stenkolsgatan 1B	Gothenburg, SE 417 07	Rasmus Carlsson	4-670-591-7194	rasmus.carlsson@strawbees.com
Studies Weekly	✓	✓	1140 North 1430 West	Orem, UT 84057	Linda Miller	866-311-8734	support@studiesweekly.com
Stuttering Therapy Resources, Inc.	✓		8005 Spectrum Drive	McKinney, TX 75072	Virginia R. Yanuss	844-478-8883	Sales@StutteringTherapyResources.com
SUPER DUPER INC, DBA SUPER DUPER PUBLICATIONS	✓		5201 Pelham Road	Greenville, SC 29615	Daphne Sanders	800-277-8737	bids@superduperinc.com
Superior Text	✓		151 Airport Industrial Drive	Ypsilanti, MI 48198-7811	Dennis L. Saner	866-482-8762	sales@superiortext.com
TaJu Educational Solutions	✓	✓	817 Ogden Avenue #3910	Lisle, IL 60532	Alexandra Guilamo	312-800-3477	alexandra.guilamo@tajulearning.com
Teacher Created Materials	✓	✓	5301 Oceanus Drive	Huntington Beach, CA 92649	Mary Kittrelle	800-858-7339	RFPs@tcmapub.com

**RFP# 23-020 (AS) Awarded Vendors**

Vendor	General Student Learning Materials & Software	Presenters for PD and Student/Staff Programs	Address	City and State	Point of Contact	Phone No.	Email Address
Teachers Discovery Inc.	✓		2741 Paldan Drive	Auburn Hills, MI 48326	Jayne Gleason	800-832-2437	help@teachersdiscovery.com
Teaching Strategies, LLC		✓	4500 East West Highway, Suite #300	Bethesda, MD 20814	Heather O'Shea	800-637-3652	legal@teachingstrategies.com
Technical Laboratory Systems, Inc.	✓		PO Box 218609	Houston, TX 77218	Warner Brown	800-445-1088	sales@tech-labs.com
TechTerra Education	✓		5102 Durham-Chapel Hill Boulevard, Suite 210	Durham, NC 27707	Alison Stroh	919-519-9097	info@techterraeducation.com
TestOut Corporation	✓		3500 Lacey Road, Suite 100	Downers Grove, IL 60515	Aubrey Barnett	630-678-8300	jskelton@comptia.org
Texas Instruments Incorporated	✓	✓	13532 Norrit Central Expressway, MS3819	Dallas, TX 75442	Laura de Hoop Chambers	800-TI-CARES (842-2737)	jcezar@ti.com
Texas Interpreters Fellowship	✓	✓	5811 Woodcraft	San Antonio, TX 78218-4730	Kathi Ayres	210-666-2123	tifsa@tifsa.com
Textbook Warehouse	✓		936 Curie Drive	Alpharetta, GA 30005	James Adams	800-796-9152	bids@textbookwarehouse.com
Texthelp, Inc	✓		500 Unicorn Park Drive	Woburn, MA 01801	Stephanie Wiseman Doug Rosette	888-268-0652	RFP_TX@texthelp.com
The DoSeum		✓	2800 Broadway	San Antonio, TX 78209	Chris Navarro	210-572-0655	cnavarro@hedoseum.org
The Rosen Publishing Group, Inc	✓		2544 Clinton Street	Buffalo, NY 14224	Arlene Riley	800-237-9932	bids@rosenpub.com
The Tobin Center for the Performing Arts		✓	115 Auditorium Circle	San Antonio, TX 78205	Jeff LaSante	210-223-3333 ext 7014	jeff.lasante@tobincenter.org
The Writing Academy, LLC	✓	✓	3502 Columbia Memorial Parkway	Kemah, TX 77565	Randi Whitney	281-538-6536	kelly@twa.net
Therapro, Inc.	✓		225 Arlington Street	Framingham, MA 01702	Karen C. Wehrauch	800-257-5376	kcof@therapro.com
Thimble.io	✓	✓	2495 Main Street, Suite 443	Buffalo, NY 14214	Oscar Pedroso	585-730-1413	procurement@thimble.io
Think Big Learning Inc	✓	✓	2616 24th Street	Lubbock, TX 79410	Tobi McMillan	806-441-6712	thinkbig@thinkbiglearning.net
Tumbleweed Press Inc	✓		1560 Avenue Road, Suite 300	North York, ON M5M 3X5	Ron Zevy	888-622-9609	info@tumblebooks.com

**RFP# 23-020 (AS) Awarded Vendors**

Vendor	General Student Learning Materials & Software	Presenters for PD and Student/Staff Programs	Address	City and State	Point of Contact	Phone No.	Email Address
TW Consulting LLC		✓	2273 Woodridge Drive	Adrian, MT 49221	Tavarski Wallace	419-410-0061	t.wallace@tracktwc.com
Valley Speech Language and Learning Center		✓	535 Stovall Road	Brownsville, TX 78520	Eisa Cardenas Hagan	956-504-2200	info@valleyspeech.org
Vector Solutions		✓	4890 West Kennedy Boulevard, Suite 300	Tampa, FL 33609	Brian McDonough	800-434-0154	andrew.deitschel@vectorsolutions.com
VWR International LLC (Ward's Science)	✓		5100 West Henrietta Road	Rochester, NY 14692	Mark Tringali	800-962-2660	mark.tringali@vwr.com
VWR International, LLC-Sargent Welch	✓		5101 West Henrietta Road	Rochester, NY 14693	Mark Tringali	800-727-4368	mark.tringali@vwr.com
William H. Sadlier	✓	✓	25 Broadway, 14th Floor	New York, NY 10004	Kevin O'Donnell	212-312-6080	sadlierbids@sadlier.com
World Book, Inc.	✓		180 North LaSalle Street, Suite 900	Chicago, IL 60601	Molly Stedron	800-975-3250	bids@worldbook.com
Writing by Design	✓		855 South Main Avenue, Suite K #404	Fallbrook, CA 92028	Dr. Karen Dubrule	888-847-9845	Info@WritingbyDesignK8.com
Zearn	✓	✓	PO Box 20	New York City, NY 10116	Lia M. Brooks	212-967-6070	info@zearn.org
Zoobean Inc	✓		3100 Clarendon Boulevard #200	Arlington, VA 22201	Felix Lloyd	202-321-6267	Billingteam@zoobean.com

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: 2023 - 2024 commodity Processing for Child Nutrition

2. How will goods and/or services be used? *(List Campus/Grades Impacted)*: to provide menu options for all cafeterias

3. Submitted by: Bevelton Concha Child Nutrition Dept. 04/26/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: See Attached  
Address: See Attached  
City/State/Zip: See Attached  
Phone No: See Attached  
Point of Contact: See Attached  
E-mail Address: See Attached  
Vendor #: See Attached *(Use a separate sheet to identify multiple vendors)*  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: *(check one)*  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: \_\_\_\_\_  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: Texas 20 RFP 3314  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 06/30/2024  
 Other

6. Purchase valid from: 07/01/2023 through: 06/30/2024

7. For Competitive Purchases Only: Renewals: Yes \_\_\_\_\_ No   
No. of Renewals: \_\_\_\_\_

8. Type of Request: *(check one)*  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ 3,100,000 *(Approximately)* per Year for 1 Years.

10. Funding Source(s) – check all that apply: Federal  State \_\_\_\_\_ Local \_\_\_\_\_ Bond \_\_\_\_\_

240-35-6341-06-887-3-99-0-00  
Provide Budget Codes & Descriptions:  
subject to availability of funding for the 2023 - 2024 school year

11. Provide a copy of General Ledger Inquiry showing corresponding balances.

12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) Vehicle Insurance (*Director, Employee Benefits signs below*) \$ 0

	Jenny Arredondo	4/26/2023
Requestor Signature	Type Name	Date
<hr/>		
Sr. Executive Director/Executive Director Signature	Type Name	Date
<hr/>		
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
<hr/>		
Deputy Superintendent, Academics & School Leadership Signature	Patricia Salzmann Type Name	Date
<i>Edward Romero</i>	Eddie Romero	5/3/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

	Kamal ElHabr	
Construction & Development Services Signature	Type Name	Date
<i>Michael Eaton</i>	Michael Eaton	4/26/2023
Chief Operations Officer Signature	Type Name	Date
<i>Kenneth Thompson</i>	Dr. Kenneth Thompson	4/26/2023
Deputy Superintendent Operations Signature	Type Name	Date
<hr/>		
Chief Information Technology Officer, Information Technology Signature	Eva Mendoza Type Name	Date
<hr/>		
Chief of Human Capital Management Signature	Christopher Martinez Type Name	Date
<i>Dorothy H. Carreon</i>	Dottie Carreon	5/3/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
<hr/>		
Director, Employee Benefits, Risk Management & Safety Signature ( <i>signs for vehicle purchases requiring insurance</i> )	Lorena Sanchez Type Name	Date

Revised: April, 2023

Commodity Processing RFP 3314		SAISD SY 23-24					
Company Name	Street Address	City	State	Zip Code	Phone Number	Contact Person	Contact Email
Alpha Food	19802 G.H. Circle	Waller	TX	77484	936-372-5858	Arist Sarandos	asarandos@alphafoodsco.com
Asian Food Solutions	2572 W. State Road 426, Ste 2016	Oviedo	FL	32765	888-499-6886	Allan Lam	bls@asianfoodsolutions.com
Integrated Food Service	310 W Alondra Blvd.	Gardena	CA	90248	310-523-3664	Elda Angel	ea@integratedfoodservice.com
Jennie O Turkey Store	2505 Willmar Ave SW	Willmar	MN	56201	320-231-7175	Rick Schwantes	rschwantes@j-ots.com
JM Smucker	1 Strawberry Lane	Orville	OH	44667	330-682-3000	Tina Floyd	linda.vacceni@jmsmucker.com
National Food Group	46820 Magellan Dr.	Novi	MI	48377	248-560-2333	Tara Sharpe	rigoetz@nationalfoodgroup.com
Tyson Foods	2200 W Don Tyson Pkwy	Springdale	AR	72762	479-290-3519	Charles Boger	k12bidgroup@tyson.com

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: \_\_\_\_\_  
To purchase frozen, dry, specialty foods, and paper and janitorial supplies

2. How will goods and/or services be used? (List Campus/Grades Impacted): \_\_\_\_\_  
To provide food, paper goods, and cleaning products to all cafeterias and concessions

3. Submitted by: Bevelton Concha Child Nutrition Dept. 04/26/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: See Attached  
Address: See Attached  
City/State/Zip: See Attached  
Phone No: See Attached  
Point of Contact: See Attached  
E-mail Address: See Attached  
Vendor #: See Attached (Use a separate sheet to identify multiple vendors)  
(Please provide vendor number if you have used them before. If not put N/A)

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: \_\_\_\_\_  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: RFP 3322 & RFP 3225-E1  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 07/14/2024  
 Other

6. Purchase valid from: 07/15/2023 through: 07/14/2024

7. For Competitive Purchases Only: Renewals: Yes \_\_\_\_\_ No   
No. of Renewals: \_\_\_\_\_

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (funding increases)

9. Total Cost for Goods and/or Services to be Purchased: \$ 20,775,000 (Approximately) per Year for 1 Years.

10. Funding Source(s) – check all that apply: Federal  State \_\_\_\_\_ Local \_\_\_\_\_ Bond \_\_\_\_\_

subject to availability of funding for the 2023-2024 sy

Provide Budget Codes & Descriptions:  
240-00-1311-00-000-3-00-0-00 \$15,000,000  
240-35-6342-00-887-3-99-0-00 \$5,700,000  
199-36-6343-87-887-3-99-0-00 \$50,000 199-36-6342-87-887-3-99-0-00 \$25,000

11. Provide a copy of General Ledger Inquiry showing corresponding balances.

12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) Vehicle Insurance (*Director, Employee Benefits signs below*) \$ 0

	Jenny Arredondo	5/1/2023
Requestor Signature	Type Name	Date
<hr/>		
Sr. Executive Director/Executive Director Signature	Type Name	Date
<hr/>		
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
<hr/>		
Deputy Superintendent, Academics & School Leadership Signature	Patricia Salzmann Type Name	Date
<i>Edward Romero</i>	Eddie Romero	5/5/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

	Kamal ElHabr	
Construction & Development Services Signature	Type Name	Date
<i>Michael Eaton</i>	Michael Eaton	5/1/2023
Chief Operations Officer Signature	Type Name	Date
<i>Kenneth Thompson</i>	Dr. Kenneth Thompson	5/2/2023
Deputy Superintendent Operations Signature	Type Name	Date
<hr/>		
Chief Information Technology Officer, Information Technology Signature	Eva Mendoza Type Name	Date
<hr/>		
Chief of Human Capital Management Signature	Christopher Martinez Type Name	Date
<i>Dorothy H. Carreon</i>	Dottie Carreon	5/5/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
<hr/>		
Director, Employee Benefits, Risk Management & Safety Signature ( <i>signs for vehicle purchases requiring insurance</i> )	Lorena Sanchez Type Name	Date

Revised: April, 2023

**Frozen, Dry & Specialty REP 3322**

SA/SD

Company Name	Street Address	City	State	Zip Code	Phone Number	Contact Person	Contact Email
7up Snapple Bottling of South Texas/Big Red	4518 Seguin Rd.	San Antonio	TX	78219	210-669-3243	Mark Branham	mark.branham@kdrp.com
Alpha Foods	19802 G.H. Circle	Waller	TX	77484	936-372-5858	Arist Sarandos	asarasandos@alphafoods.com
Asian Food Solutions	23727 W. State Street, Ste 2045	Oviedo	FL	32765	888-499-6888	Allan Lam	alids@asianfoodsolutions.com
Ben E Keith	17635 Ben E. Keith Way	Selma	TX	78154	830-391-2773	Melissa Pfeil	mrfell@beneketh.com
Blackhive	2049 E Joyce Blvd., Ste. 200	Fayetteville	AR	72703	479-562-3170	Adam Nickell	adam.nickell@blackhivecorp.com
Buena Vista	823 W. 8th St	Azusa	CA	91702	626-815-8859	Laura Trujillo	ltruji10@bfoods.com
Churchfield Trading	P.O. Box 114	Santa Ynez	CA	93460	208-908-7398	Myra Puckett	myra@churchfieldtrading.com
Conagra Foods	801 Dye Mill Road	Troy	OH	45373	937-440-2961	Mark Ludwig	mark.ludwig@conagra.com
De Wafelbakkers	8540 Riverwood Dr.	North Little Rock	AR	72113	501-370-1149	Linda Benyo	lbenyo@dwo.net
Don Lee Farms	200 East Beach Avenue	Inglewood	CA	90302	310-674-3180	Donald S. Goodman	donald@donleefarms.com
ES Foods	20 Crossways Park N, Ste 100	Woodbury	NY	11197	516-682-5494	Mincole Marzocca	orders@esfoods.com
Foster Poultry Farms	1000 Davis St/PO Box 457	Livingston	CA	95334	209-394-6487	Jeff Hayman	jeff.hayman@fosterfarms.com
Gold Creek	6660 Dusty Ridge Trail	Burford	CA	90518	281-770-9662	Jody Hardin	jody.hardin@goldcreekfoods.com
Gordon Food Service	1300 Gezon Parkway SW	Wyoming	MI	49509	888-835-5441	Cynthia Quarles	cynthia_quarles@gfs.com
Idahoan Foods, LLC	357 Constitution Way	Idaho Falls	ID	83406	208-542-3767	Lisa Raines	commodities@idahoan.com
Integrated Food Service	310 W. Alondra Blvd.	Gardena	CA	90248	310-523-3664	Jon Sugimoto	irs@integratedfoodservice.com
Jennie O Turkey Store	2505 Willmar Ave SW	Willmar	MN	56201	320-231-7175	Rick Schwantes	rlschwantes@j-ots.com
Karlsburger	3236 Chelsea Road West	Monticello	MN	55362	763-295-2273	Matt Maher	matt@karlsburger.com
Labatt	4500 Industry Park Dr.	San Antonio	TX	78218	210-661-4216	Joshua Horn	jhorn@labattfood.com
Masters Distribution	515 113th St.	Arlington	TX	76011	214-728-3327	Mike Trull	mtrull@mastersdistribution.com
Nardone Bros.	420 New Commerce Blvd.	Hanover	PA	18706	570-823-0141 x222	Vincent Nardone	vin1@att.net
National Food Group	48820 Magellan Dr.	Nowi	MI	48377	248-560-2333	Tara Sharpe	ncocetz@nationalfoodgroup.com
Post Brands	20802 Kensington Blvd.	Lakeville	MN	55044	952-322-8000	Mark Arrington	maolsn@postholdings.com
Rich Chicks, LLC	13771 S. Gramercy Place	Gardena	CA	90249	424-266-9358	Kevin Reyes	orders@richchicks.com
Rich's Products	1 Robery Rich Way	Buffalo	NY	14213	716-878-8594	Ronda Ireland	rreland@rich.com
Robbins Sales	PO Box 251	Syosset	NY	11791	516-364-7200	Spencer Zwecker	spencer@robbinsales.com
Super Bakery	1667 E 40th Street, 1D3	Cleveland	OH	44103	216-426-8989	Barb Roach	barb.roach@superbakery.com
Sysco Central Texas	1260 Schwab Rd.	New Braunfels	TX	78132	830-730-1209	Rebecca Dresch	dresch.rebecca@cx.sysco.com
Tasty Brands	6800 Jericho Tpke #101 W	Syosset	NY	11791	516-938-3588	David Horowitz	bids@tastybrandsk12.com
Tyson Foods	2200 W Don Tyson Pkwy	Springdale	AR	72762	479-290-3519	Charles Boger	k12bidgroup@tyson.com

**Paper & Janitorial REP 3225-E1**

Group: C

Company Name	Street Address	City	State	Zip Code	Phone Number	Contact Person	Contact Email
Gulf Coast Paper	8655 NE Loop 410	San Antonio	TX	78219	210-724-5272	Danny Kent Ron Pittman	dkent@gulfcoastpaper.com rpittman@gulfcoastpaper.com

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Disability and Learning Services.

2. How will goods and/or services be used? (*List Campus/Grades Impacted*): Services include Speech/Language Pathologist, OT/PT, Orient. & Mobility Specialist, Licensed Specialist in School Psychology, Audiologist, Deaf and Language Interpreter services, Behavior Certified Behavior Analyst, Homebound tchr., and supplies/materials to support districtwide.

3. Submitted by: Dr. Kristen Williams Disability and Learning Services 04/26/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: see attachment  
Address: see attachment  
City/State/Zip: see attachment  
Phone No: see attachment  
Point of Contact: see attachment  
E-mail Address: see attachment  
Vendor #: various (*Use a separate sheet to identify multiple vendors*)  
(*Please provide vendor number if you have used them before. If not put N/A*)

5. Selection Method Used: (*check one*)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: 23-009(AS)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 06/30/2026  
 Other

6. Purchase valid from: 07/01/2023 through: 06/30/2026

7. For Competitive Purchases Only: Renewals: Yes \_\_\_\_\_ No   
No. of Renewals: \_\_\_\_\_

8. Type of Request: (*check one*)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (*funding increases*)

9. Total Cost for Goods and/or Services to be Purchased: \$ 3,800,000.00 (*Approximately*) per Year for 3 Years.

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond

Provide Budget Codes & Descriptions: 224-11-6217-88-198-23-000, 224-31-6299-88-198-23-000,  
224-11-6299-88-198-23-000, 224-31-6219-88-198-23-000, 224-11-6399-95-198-23-000  
224-61-6299-88-198-23-000, 168-11-6217-88-198-23-000, 282-11-6217-00-886-23-R60  
pending approval of IDEA-B Tentative Entitlement fund for 2023-2024 school yr

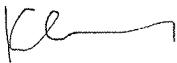
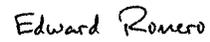
11. Provide a copy of General Ledger Inquiry showing corresponding balances.



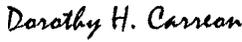
12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) Vehicle Insurance (*Director, Employee Benefits signs below*) \$ 0

	KRISTEN E WILLIAMS	4/29/2023
Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
	Patricia Salzmman	4/29/2023
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
	Eddie Romero	5/5/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

Construction & Development Services Signature	<u>Kamal ElHabr</u> Type Name	Date
Chief Operations Officer Signature	<u>Michael Eaton</u> Type Name	Date
Deputy Superintendent Operations Signature	<u>Dr. Kenneth Thompson</u> Type Name	Date
Chief Information Technology Officer, Information Technology Signature	<u>Eva Mendoza</u> Type Name	Date
Chief of Human Capital Management Signature	<u>Christopher Martinez</u> Type Name	Date
	<u>Dottie Carreon</u> Type Name	5/5/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
Director, Employee Benefits, Risk Management & Safety Signature ( <i>signs for vehicle purchases requiring insurance</i> )	<u>Lorena Sanchez</u> Type Name	Date

Revised: April, 2023

**Disability and Learning Services  
Awarded Vendor List  
RFP#23-009(AS)**

Accountable Healthcare Staffing  
999 Yamato Road, Ste. 210  
Boca Raton, FL 33431  
Ph: 888-740-4341  
e-mail: [contracts@ahcstaff.com](mailto:contracts@ahcstaff.com)  
Contact: Barbara Sverdlík

Apex Teletherapy PLLC  
10101 Sailboard Dr.  
McKinney, TX 75072  
Ph: 469-617-7403  
e-mail: [cpurvis@apexteletherapy.net](mailto:cpurvis@apexteletherapy.net)  
Contact: Chassidy Purvis

Assessment Intervention Management, LLC  
7410 Blanco Rd., Ste. 400  
San Antonio, TX 78216  
Ph: 210-838-5351  
e-mail: [jadrin@aimeducate.com](mailto:jadrin@aimeducate.com)  
Contact: Jadrin Garcia

Austin Area School for Dyslexics - Rawson  
2614A Exposition Blvd.  
Austin, TX 78703  
Ph: 512-350-2844  
e-mail: [tdolney@rawsonsaunders.org](mailto:tdolney@rawsonsaunders.org)  
Contact: Tina Dolney

Beyond Therapy Educational Solutions  
111 Regal Row  
Dallas, TX 75247  
Ph: 908-763-9111  
e-mail: [leahwarner@beyondtherapies.com](mailto:leahwarner@beyondtherapies.com)  
Contact: Leah Warner

Boomtown Therapy LLC  
525 Woodland Square Blvd., Suite 250  
Conroe, TX 77384  
Ph: 832-371-7883  
e-mail: [mzigler@boomtowntherapy.com](mailto:mzigler@boomtowntherapy.com)  
Contact: Megan Zigler

CASA Speech & Development Services  
501 W. Ray Rd., Suite 1-3  
Chandler, AZ 85225  
Ph: 480-593-9985  
e-mail: [ebony.green@casaspeechaz.com](mailto:ebony.green@casaspeechaz.com)  
Contact: Ebony Green

CBR Therapy Consultants, LLC  
2615 George Busbee Pkwy Ste 11-334  
Kennesaw, GA 30144  
Ph: 770-954-5655  
e-mail: [info@totalcommunicationtherapy.com](mailto:info@totalcommunicationtherapy.com)  
Contact: Christina Resolus

CC Assessments & Consulting  
8503 Loska Green  
San Antonio, TX 78251  
Ph: 361-522-0833  
e-mail: [cecilicabasos@yahoo.com](mailto:cecilicabasos@yahoo.com)  
Contact: Cecilia Cabasos

CJT Enterprises Inc.  
11661 Martens River Circle, Unit C  
Fountain Valley, CA 92708  
Ph: 714-751-5775  
e-mail: [carrie@yescjt.com](mailto:carrie@yescjt.com)  
Contact: Carrie S. McCormick

Classworks  
PO Box 3243  
Duluth, GA 30096  
Ph: 770-325-5555  
e-mail: [jtreichler@classworks.com](mailto:jtreichler@classworks.com)  
Contact: Jennifer Treichler

Crisis Prevention Institute, Inc.  
10850 W. Park Place, Suite 250  
Milwaukee, WI 53224  
Ph: 877-877-5390  
e-mail: [CPIRFP@crisisprevention.com](mailto:CPIRFP@crisisprevention.com)  
Contact: Susan Driscoll

Dellhen, LLC  
3230 Colony Dr.  
San Antonio, TX 78230  
Ph: 210-694-5940  
e-mail: [dellhen@sbcglobal.net](mailto:dellhen@sbcglobal.net)  
Contact: Enrique P. Deleon

EDU Healthcare, LLC  
18820 Statesville Rd.  
Cornelius, NC 28031  
Ph: 704-233-7715  
e-mail: [Lnicol@eduhealthcare.com](mailto:Lnicol@eduhealthcare.com)  
Contact: Lynne Nicol

E-Therapy, LLC  
2812 W. Hare Drive  
Flagstaff, AZ 86001  
Ph: 800-330-0093  
e-mail: [dianap@electronic-therapy.com](mailto:dianap@electronic-therapy.com)  
Contact: Diana Parafiniuk

Frog Street Press, LLC  
530 S. Nolen Drive  
Southlake, TX 76092  
Ph: 800-884-3764  
e-mail: [bids@frogstreet.com](mailto:bids@frogstreet.com)  
Contact: Cathy Zier

Gary D. Stromberg & Associates, LLC  
3116 S. Mill Avenue, Ste. 109  
Tempe, AZ 85282  
Ph: 480-889-0384  
e-mail: [louisstromberg@gmail.com](mailto:louisstromberg@gmail.com)  
Contact: Gary Stromberg

HealthPRO Heritage, LLC  
307 International Circle, Suite 100  
Hunt Valley MD 21030  
Ph: 980-231-2465  
e-mail: [abilings@healthpro-heritage.com](mailto:abilings@healthpro-heritage.com)  
Contact: Amanda Billings

Imagine Learning, LLC  
8860 E. Chaparral Rd., Ste. 100  
Scottsdale, AZ 85250  
Ph: 877-725-4257  
e-mail: [bids@imaginelearning.com](mailto:bids@imaginelearning.com)  
Contact: David Alderslade

Donald L. Mooney Enterprises, LLC  
dba: Nurses Etc Staffing  
16302 Pleasantville Rd., Ste. 211  
San Antonio, TX 78233  
Ph: 210-566-9995  
e-mail: [EBillman@DMooneyLLC.com](mailto:EBillman@DMooneyLLC.com)  
Contact: Ed Billman

Embrace Education  
PO Box 305  
Highland, IL 62249  
Ph: 888-437-9326  
e-mail: [gus@EmbraceEducation.com](mailto:gus@EmbraceEducation.com)  
Contact: August Brecht

Final Graphic, LLC  
3701 Shawnee Trail  
Lake Worth, TX 76135  
Ph: 817-506-7895  
e-mail: [delmy.moran@finalgraphic.com](mailto:delmy.moran@finalgraphic.com)  
Contact: Delmy Moran

Frontline Technology Group, LLC  
1400 Atwater Drive  
Malvern, PA 19355  
Ph: 866-504-8222  
e-mail: [inquiries@frontlineed.com](mailto:inquiries@frontlineed.com)  
Contact: Scott Crouch

GLOBO Language Solutions, LLC  
Two Logan 100 N 18<sup>th</sup> Street  
Philadelphia, PA 19103  
Ph: 800-555-3010  
e-mail: [rfp@helloglobo.com](mailto:rfp@helloglobo.com)  
Contact: Alison Walsh

HEC Software, Inc. (dba Reading Horizons)  
1194 Flint Meadow Drive  
Kaysville, UT 84037  
Ph: 801-295-7088  
e-mail: [info@readinghorizons.com](mailto:info@readinghorizons.com)  
Contact: Dustin Bush

Institute for Multi-Sensory Education, LLC  
244800 Denso Dr., Ste. 202  
Southfield, MI 48033  
Ph: 800-646-9788  
e-mail: [beth.anderson@imse.com](mailto:beth.anderson@imse.com)  
Contact: Beth Anderson

Invo Healthcare Associates, LLC  
2003 S. Easton Road, Ste. 308  
Doylestown, PA 18901  
Ph: 800-892-0640  
e-mail: [rfp@invohealthcare.com](mailto:rfp@invohealthcare.com)  
Contact: Matt Stringer

Kidz Treehouse Pediatric Therapy, LLC  
1800 NE Loop 410, Suite 405  
San Antonio, TX 78217  
Ph: 210-919-7570  
e-mail: [kidztreehouse2014@gmail.com](mailto:kidztreehouse2014@gmail.com)  
Contact: Belinda I. Tamez

Lexia Learning Systems, LLC  
300 Baker Ave., Ste. 320  
Concord, MA 01742  
Ph: 800-435-3942  
e-mail: [bidteam@lexialearning.com](mailto:bidteam@lexialearning.com)  
Contact: Nick Gaehde

Jayne B. Company dba Marker Learning  
1500 Hudson St., Ste. B  
Hoboken, NJ 07030  
Ph: 800-291-3587  
e-mail: [stefan@markerlearning.com](mailto:stefan@markerlearning.com)  
Contact: Stefan Bauer

Mattingly Low Vision, Inc  
135 Rio West Drive, Building B  
El Paso, TX 79932  
Ph: 866-958-8777  
e-mail: [elena@mattinglylowvision.com](mailto:elena@mattinglylowvision.com)  
Contact: Elena King

MobyMax  
500 Westover Drive #12127  
Sanford, NC 27330  
Ph: 888-793-8331  
e-mail: [rfp@mobymax.com](mailto:rfp@mobymax.com)  
Contact: Cheryl Sarafin

The w. Oscar Neuhaus Memorial Foundation  
4433 Bissonnet St.  
Bellaire, TX 77401  
Ph: 713-664-7676  
e-mail: [neuhausrfp@neuhaus.org](mailto:neuhausrfp@neuhaus.org)  
Contact: Rebecca Tolson

Joybound Publications  
10047 Edgecove Dr.  
Dallas, TX 75238  
Ph: 214-240-1497  
e-mail: [kcohen@joybound.com](mailto:kcohen@joybound.com)  
Contact: Katherine Cohen

No Tears Learning Inc. dba Learning Without Tears  
806 W. Diamond Ave, Ste. 230  
Gaithersburg, MD 20878  
Ph: 888-983-8409  
e-mail: [customerservice@lwtears.com](mailto:customerservice@lwtears.com)  
Contact: Terry Nealon

Livescribe Inc.  
58 Winter St. (6<sup>th</sup> Floor)  
Boston, MA 02108  
Ph:  
e-mail: [peter.ahn@anoto.com](mailto:peter.ahn@anoto.com)  
Contact: Peter Ahn

MasterWord Services, Inc.  
303 Stafford Street  
Houston, TX 77079  
Ph: 281-589-0810  
e-mail: [bids@masterword.com](mailto:bids@masterword.com)  
Contact: Ludmila Golovine

Maxim Healthcare Staffing Services, Inc.  
7227 Lee Deforest Drive  
Columbia, MD 21046  
Ph: 410-910-1500  
e-mail: [erlynch@maximstaffing.com](mailto:erlynch@maximstaffing.com)  
Contact: Eric Lynch

National Recruiting Consultants  
2810 Trinity Mills, Ste. 209-302  
Carrollton, TX 75006  
Ph: 972-330-4549  
e-mail: [smurphy@natlrecruiting.com](mailto:smurphy@natlrecruiting.com)  
Contact: Stefanie Murphy

Oticon Inc.  
580 Howard Avenue  
Somerset, NJ 08873  
Ph: 888-684-7331  
e-mail: [pediatrics@oticonusa.com](mailto:pediatrics@oticonusa.com)  
Contact: Cathleen Van Evra

Pacific Therapy Solutions  
351 N. Welden Way  
Layton, UT 84041  
Ph: 385-321-4714  
e-mail: [mckell@pacifictherapysolutions.com](mailto:mckell@pacifictherapysolutions.com)  
Contact: McKell Smith

Parallel Learning, Inc.  
228 Park Ave. S, PMB 97411  
New York, NY 10003  
Ph: 914-377-5655  
e-mail: [ryan@parallelllearning.com](mailto:ryan@parallelllearning.com)  
Contact: Ryan McFarlane

ProCare Therapy  
5550 Peachtree Parkway, Ste. 300  
Peachtree Corners, GA 30092  
Ph: 678-837-1262  
e-mail: [whitney.mayson@procaretherapy.com](mailto:whitney.mayson@procaretherapy.com)  
Contact: Whitney Mayson

San Antonio Lighthouse for the Blind  
2305 Roosevelt Ave.  
San Antonio, TX 78210  
Ph: 210-531-1435  
e-mail: [childrensprogram@salighthouse.org](mailto:childrensprogram@salighthouse.org)  
Contact: Tiffany Walker

Sonova USA Inc.  
750 N. Commons Drive, Ste. 200  
Aurora, IL 60504  
Ph: 888-777-7316  
email: [schoolbids@phonak.com](mailto:schoolbids@phonak.com)  
Contact: Kevin Schulhof/Dan Lantry

Speech Circles, LLC  
8519 Ridge Stone St.  
San Antonio, TX 78251  
Ph: 210-779-3592  
e-mail: [slp@speechcircles.org](mailto:slp@speechcircles.org)  
Contact: Jennifer Vazirian

Stonebridge Behavioral Health  
1010 Central Parkway South  
San Antonio, TX 78232  
Ph: 210-314-3476  
e-mail: [lmcdonald@stonebridgealliance.com](mailto:lmcdonald@stonebridgealliance.com)  
Contact: Michael Ghormley

Prentke Romich Company dba PRC-Salttillo  
1022 Heyl Rd.  
Wooster, OH 44691  
Ph: 800-262-1984  
e-mail: [hedi.garber@prc-salttillo.com](mailto:hedi.garber@prc-salttillo.com)  
Contact: Hedi Garber

Rifton Equipment  
103 Woodcrest Drive  
Rifton, NY 12471  
Ph: 800-571-8198  
e-mail: [bids@rifton.com](mailto:bids@rifton.com)  
Contact:

Soliant Health  
5550 Peachtree Parkway, Ste. 500  
Peachtree Corners, GA 30092  
Ph: 678-372-9730  
e-mail: [nicholas.cowens@soliant.com](mailto:nicholas.cowens@soliant.com)  
Contact: Nicholas Cowens

Specialized Assessment & Consulting  
10242 Greenhouse Rd. #1701  
Cypress, TX 77433  
Ph: 346-240-1000  
e-mail: [contracts@specializedtx.com](mailto:contracts@specializedtx.com)  
Contact: James Hitchcock

Speech Specialists of San Antonio, P.C.  
13333 Blanco Rd. Ste. 302  
San Antonio, TX 78216  
Ph: 210-365-4166  
e-mail: [speech.specialists@yahoo.com](mailto:speech.specialists@yahoo.com)  
Contact: Cameron Mansker

Stuttering Therapy Resources, Inc.  
8005 Spectrum Drive  
McKinney, TX 75072  
Ph: 844-478-8883  
e-mail: [sales@stutteringtherapyresources.com](mailto:sales@stutteringtherapyresources.com)  
Contact: Virginia R. Yaruss

Jigsaw Learning LLC., dba Teachtown  
2 Constitution Way  
Woburn, MA 01801  
Ph: 800-283-0165

e-mail: [rfp@teachtown.com](mailto:rfp@teachtown.com)

Contact: Ashley Wall

The Stepping Stones Group, LLC  
2300 Windy Ridge Pkwy., Ste. 825S  
Atlanta, GA 30339

Ph: 800-337-5965

e-mail: [k12ops.bids@ssg-healthcare.com](mailto:k12ops.bids@ssg-healthcare.com)

Contact: Julie Williams

Translation Focus, LLC

6911 Bluegrass Run  
San Antonio, TX 78240

Ph:

e-mail: [zeke@tfocususa.com](mailto:zeke@tfocususa.com)

Contact: Ezequiel Quijano

Texas Interpreters Fellowship

5811 Woodcraft  
San Antonio, TX 78218  
Ph: 210-666-2123

e-mail: [tifsa@tifsa.com](mailto:tifsa@tifsa.com)

Contact: Kathi Ayres

Medperm Placement Inc. dba Therapy Consultants  
440 Currie Ranch Rd  
Wimberley, TX 78676

Ph: 281-496-0160

e-mail: [info@therapyconsultantsinc.com](mailto:info@therapyconsultantsinc.com)

Contact: Robert Strobel

TX-Star Speech Language Services, Corp.

85 NE Loop 410, Ste. 610  
San Antonio, TX 78216

Ph: 210-394-4410

e-mail: [team@tx-star.com](mailto:team@tx-star.com)

Contact: Henry Martinez



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) Vehicle Insurance (*Director, Employee Benefits signs below*) \$ N/A

<u>Eugene Gonzales</u>	Eugene Gonzales	4/27/2023
Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
 	Patricia Salzman	 
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<u>Edward Romero</u>	Eddie Romero	5/8/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

 	Kamal ElHabr	 
Construction & Development Services Signature	Type Name	Date
<u>Kenneth Thompson</u>		5/5/2023
 	Michael Eaton	 
Chief Operations Officer Signature	Type Name	Date
 	Dr. Kenneth Thompson	 
Deputy Superintendent Operations Signature	Type Name	Date
<u>Evangelina Mendoza</u>	Eva Mendoza	5/5/2023
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
 	Christopher Martinez	 
Chief of Human Capital Management Signature	Type Name	Date
<u>Dorothy H. Carreon</u>		5/8/2023
 	Dottie Carreon	 
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
 	Lorena Sanchez	 
Director, Employee Benefits, Risk Management & Safety Signature ( <i>signs for vehicle purchases requiring insurance</i> )	Type Name	Date

Revised: April, 2023



Thank you for choosing CDW. We have received your quote.

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# Review and Complete Purchase

EUGENE GONZALES,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. If you are an eProcurement or single sign on customer, please log into your system to access the CDW site. You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NHDR651	3/22/2023	MICROSOFT	467234	\$332,535.62

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Microsoft 365 A3 - subscription license (1 month) - 1 user</u> Mfg. Part#: AAD-38392-12mo UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: PACE COOP P00185 Computer Hardware, Software, Serv (P00185)	6450	5419421	\$46.38	\$299,151.00
<u>Microsoft 365 A3 - subscription license - 1 user</u> Mfg. Part#: AAD-38397-D-12mo UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: MARKET	100000	5419378	\$0.00	\$0.00
<u>Microsoft Office 365 ProPlus Add-on - subscription license - 1 device</u> Mfg. Part#: RQL-00001-12MO Electronic distribution - NO MEDIA Contract: MARKET	100000	5680005	\$0.00	\$0.00
<u>Microsoft Power Apps Per User</u> Mfg. Part#: SEK-00001-12MO Electronic distribution - NO MEDIA Contract: PACE COOP P00185 Computer Hardware, Software, Serv (P00185)	2	5822605	\$98.16	\$196.32
<u>Power BI Pro - subscription license (12 months) - 1 user</u> Mfg. Part#: NK5-00001-12MO UNSPSC: 43232314 Electronic distribution - NO MEDIA Contract: PACE COOP P00185 Computer Hardware, Software, Serv (P00185)	1	3926608	\$23.44	\$23.44
<u>Microsoft SQL Server Enterprise Core Edition License &amp; Software Assurance</u> Mfg. Part#: 7JQ-00341	26 148	2670095	\$1,250.68	\$32,517.68

**QUOTE DETAILS (CONT.)**

UNSPSC: 43232304 Electronic distribution - NO MEDIA Contract: PACE COOP P00185 Computer Hardware, Software, Serv (P00185)				
<u>Microsoft SQL Server - license &amp; software assurance - 1 device CAL</u>	10	2379955	\$18.90	\$189.00
Mfg. Part#: 359-00765 UNSPSC: 43232304 Electronic distribution - NO MEDIA Contract: PACE COOP P00185 Computer Hardware, Software, Serv (P00185)				
<u>Microsoft SQL Server Standard Edition - license &amp; software assurance - 1 se</u>	5	2379935	\$81.60	\$408.00
Mfg. Part#: 228-04437 UNSPSC: 43232304 Electronic distribution - NO MEDIA Contract: PACE COOP P00185 Computer Hardware, Software, Serv (P00185)				
<u>Power BI Premium USL - subscription license - 1 user</u>	1	6498509	\$50.18	\$50.18
Mfg. Part#: B1B-00007-12MO Electronic distribution - NO MEDIA Contract: PACE COOP P00185 Computer Hardware, Software, Serv (P00185)				

SUBTOTAL	\$332,535.62
SHIPPING	\$0.00
SALES TAX	\$0.00
<b>GRAND TOTAL</b>	<b>\$332,535.62</b>

<b>PURCHASER BILLING INFO</b>	<b>DELIVER TO</b>
Billing Address: SAN ANTONIO ISD ACCOUNTS PAYABL 514 W QUINCY ST SAN ANTONIO, TX 78212 Phone: (210) 554-2200 Payment Terms: NET 30 Days-Govt/Ed	Shipping Address: SAN ANTONIO ISD 514 W QUINCY ST SAN ANTONIO, TX 78212 Phone: (210) 554-2200 Shipping Method: ELECTRONIC DISTRIBUTION
	<b>Please remit payments to:</b> CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



**Sales Contact Info**

Mike Smith | (866) 691-7123 | [miksmi@cdwg.com](mailto:miksmi@cdwg.com)

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$332,535.62	\$8,825.50/Month	\$332,535.62	\$10,218.82/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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--	---	--

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This order is subject to PACE Contract #P00185 will supersede all other terms and conditions  
For more information, contact a CDW account manager

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### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Auto Insurance

2. How will goods and/or services be used? (*List Campus/Grades Impacted*): Provide insurance to all SAISD owned vehicles. All Campus/Grades will be impacted as we are responsible for transportation.

3. Submitted by: Juan Garcia Risk Management 04/23/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: Frost insurance/TPS  
Address: 111 W. Houston St  
City/State/Zip: San Antonio, Texas 782052  
Phone No: (210)220-6441  
Point of Contact: Tim Killeen  
E-mail Address: tim.killeen@frostinsurance.com  
*(Use a separate sheet to identify multiple vendors)*  
Vendor #: 32555  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (*check one*)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: RFP 23-018(RC)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 06/30/2025  
 Other

6. Purchase valid from: 07/01/2023 through: 06/30/2025

7. For Competitive Purchases Only: Renewals: Yes  No \_\_\_\_\_  
No. of Renewals: 3

8. Type of Request: (*check one*)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (*funding increases*)

9. Total Cost for Goods and/or Services to be Purchased: \$ 550,000.00 (*Approximately*) per Year for 3 Years.

10. Funding Source(s) – check all that apply: Federal \_\_\_\_\_ State \_\_\_\_\_ Local  Bond \_\_\_\_\_

Provide Budget Codes & Descriptions:  
162-34-6429-95-735-99-0-00 162-34-6429-95-995-99-7-35  
199-52-6429-95-995-99-7-35 199-51-6429-91-95-99-7-35

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



**Minutes of Special Board Meeting  
San Antonio Independent School District Board of Trustees  
Saturday, May 13, 2023**

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NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Special Board Meeting of the Board of Trustees of the San Antonio ISD was held on Saturday, May 13, 2023, beginning at 9:04 a.m., Board Room, 514 W. Quincy Street, San Antonio, TX 78212.

**1. Meeting Called to Order**

- A. Roll Call of Board Members Present and Declaration of Quorum Present 7 Absent 0
  - 1. Mrs. Christina Martinez
  - 2. Ms. Alicia Sebastian
  - 3. Mr. Arthur Valdez – arrived at 9:06 a.m.
  - 4. Mr. Ed Garza
  - 5. Ms. Leticia Ozuna
  - 6. Mrs. Patti Radle
  - 7. Mrs. Sarah Sorensen
- B. Recording of Superintendent Present
  - 1. Dr. Jaime Aquino
- C. Pledge of Allegiance to the U. S. Flag
- D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."
- E. Citizens' Presentations - 30-minute total time limit for this item (*Please note: Public comments are limited to items on the posted agenda.*)  
None presented.

**2. Discussion Regarding the Proposed SAISD 2023-2024 Budget**

This was a discussion-only item. No action was required.

**3. Closed Session**

- A. Mrs. Martinez convened the Board in Closed Session at 11:44 a.m. as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, TGC 551.074, and TGC 551.076)
- B. Mrs. Martinez reconvened the Board in Open Session at 2:00 p.m. and took appropriate action on items discussed in Closed Session.
  - 1. Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)  
No action taken.
  - 2. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee. (TGC 551.071 and TGC 551.074)  
No action taken.

**4. Adjournment**

- A. Mrs. Martinez adjourned the meeting at 2:00 p.m.

**MINUTES APPROVED**

The foregoing minutes of the Special Board Meeting of the Board of Education of the San Antonio Independent School District held on Saturday, May 13, 2023 were duly approved at a meeting held on June 20, 2023.

**ATTEST:**

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**Christina Martinez**  
**President, Board of Education**  
**San Antonio Independent School District**

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**Arthur Valdez**  
**Secretary, Board of Education**  
**San Antonio Independent School District**

**Minutes of Board Business Meeting and Canvass of Election Returns from May 6, 2023, District's Trustee Elections; and Approval of Tabulation Report  
San Antonio Independent School District Board of Trustees  
Monday, May 15, 2023**

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NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Board Business Meeting and Canvass of Election Returns from May 6, 2023, District's Trustee Elections; and Approval of Tabulation Report of the Board of Trustees of the San Antonio ISD was held on Monday, May 15, 2023, beginning at 5:34 p.m., Board Room, 514 W. Quincy Street, San Antonio, TX 78212.

**1. Meeting Called to Order**

A. Roll Call of Board Members Present and Declaration of Quorum Present 7 Absent 0

1. Mrs. Christina Martinez
2. Ms. Alicia Sebastian
3. Mr. Arthur Valdez
4. Mr. Ed Garza – arrived at 5:37 p.m.
5. Ms. Leticia Ozuna
6. Mrs. Patti Radle (*Note: Following the Oath of Office, Mrs. Stephanie Torres took her seat as the new SAISD Trustee for District 5.*)
7. Mrs. Sarah Sorensen

B. Recording of Superintendent Present

1. Dr. Jaime Aquino

C. Pledge of Allegiance to the U. S. Flag

D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

E. Citizens' Presentations - 60-minute total time limit for this item

**For details regarding their comments, please refer to the video recording for this meeting located at [www.saisd.net](http://www.saisd.net) on the SAISD Board Page.**

1. Charity Nathanel., Principal of Sarah King Elementary School
2. Roberto Becerra, Principal of Cooper Academy @Navarro
3. Marcos Morales, Principal of JT Brackenridge Elementary School
4. Bill Aylor, SAISD parent
5. Erin Ply, SAISD parent
6. Robby Hernandez E-sports coach at Jefferson
7. Fernando Garcia, SAISD alumni
8. Joshua Martinez, SAMSAT
9. Adam Charles, SAISD student
10. Lisa Fox, community member

**2. Recognition**

A. Recognition of Mrs. Patti Radle for her Service on the SAISD Board of Education  
This was a discussion-only item. No action was required.

**3. Canvass of Election Returns for the May 6, 2023, general election of trustees:**

- A. Canvass of Election Returns for the May 6, 2023, General Election of Trustees from Single Member Districts 2, 5, and 6 in accordance with Chapter 67, Texas Election Code and Approval of the Tabulation Report. Mr. Valdez read the following motion: “that this Canvassing Authority hereby approves, as presented, the Media Report received from the Bexar County Elections Administrator as the District’s official Tabulation Report of election results for the May 6, 2023, general election of trustees in the San Antonio Independent School District from Single Member Districts 2, 5, and 6, showing for each Candidate the total number of votes received in each precinct, the sum of the precinct totals, and the total number of voters who cast a ballot for a candidate; and that a copy of the Tabulation Report (including the Early Voting Report) shall be attached to the official minutes of the canvass of the trustee election.” Second by Mrs. Radle. This item was approved by a vote of 7-0 with all Board members present. *Note: Click on the [link to view the tabulation report](#).*

In summary:

Single-Member District 2

- Mateen Diop received 32.11 percent of the vote.
- Alicia Sebastian received 67.89 percent of the vote.

*Ms. Sebastian is the winner in SMD 2.*

Single-Member District 5

- Norberto “Jeremy” Landin received 42.76 percent of the vote.
- Stephanie Torres received 57.24 percent of the vote.

*Mrs. Torres is the winner in SMD 5.*

Single-Member District 6

- Valerie Avila received 34.62 percent of vote.
- Christina Martinez received 65.38 percent of votes cast.

*Mrs. Martinez is the winner in SMD 6.*

**4. Ceremonial**

- A. Ceremonial Administration of the Oath of Office for Elected Officers from Single-Member Districts (SMDs) Two, Five, and Six

This was a discussion-only item. No action was required. Judge Mary Lou Alvarez from 45th Civil District Court, administered the Oath of Office to re-elected Trustees Christina Martinez and Alicia Sebastian. Terri Castillo, San Antonio Councilwoman from District 5, administered the Oath of Office to newly-elected Trustee Stephanie Torres.

***The Board took a recess at 6:47 p.m. and returned at 7:01 p.m. President Martinez took a roll call with the newly-elected Trustee Mrs. Torres seated at the Board dais.***

**5. Governance**

- A. Approval of the Renaming of Rogers Middle School to Rogers College Prep Middle School  
Motion by Ms. Ozuna; Second by Ms. Sebastian; approved by a vote of 7-0 with all Board members present.
- B. Approval of the Changes to the Internal Audit Department’s Charter  
Motion by Mr. Valdez; Second by Ms. Ozuna; approved by a vote of 7-0 with all Board members present.
- C. Approval of the SAISD Board of Trustees Reporting Calendar  
Motion by Ms. Sebastian; Second by Ms. Ozuna; approved by a vote of 7-0 with all Board members present.

## 6. Consent Agenda

Motion by Ms. Sebastian; Second by Ms. Ozuna; approved by a vote of 7-0 with all Board members present. (This vote relates to the items listed under this section.)

- A. Approval of the Revised 2022-2023 Audit Plan
- B. Approval of the School Audit - Travis Early College High School as Recommended by the Audit Committee
- C. Approval of District of Innovation Amendment
- D. Approval of the 2023-2024 Instructional Materials and Technology Allotment (IMTA) Texas Essential Knowledge and Skills Certification
- E. Approval of Purchase of the Instructional Materials Related to Proclamation 2021 English and Spanish Prekindergarten Systems
- F. Approval of the Memorandum of Understanding Between SAISD and St. Philips College for the Science and Math Summer Academy (SAMSA)
- G. Approval of the Memorandum of Understanding Between SAISD and the YMCA of Greater San Antonio
- H. Approval of the Memorandum of Understanding Between SAISD and the City of San Antonio for the Summer Youth Program
- I. Approval of Memorandum of Understanding (MOU) Between SAISD and R7 Sports Performance
- J. Approval of the Memorandum of Understanding (MOU) Between SAISD and Culturingua for Summer Camp
- K. Approval of the Memorandum of Understanding (MOU) Between SAISD and Culturingua for Implementation of a Virtual Cultural Exchange Program
- L. Approval of the Renewal of the Interlocal Agreement Between SAISD and the University of Texas at Austin for Student Participation in Dual Enrollment OnRamps Courses
- M. Approval of Monthly Budget Reports and Amendments for May 2023
- N. Approval of Dates and Locations to Conduct Items of Business Regarding the Annual Budget and Setting of the Tax Rate
- O. Approval of the Proposed 2023-2024 Tax Rate to be Published in the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate
- P. Approval of Procurement Services' Recommendations for Bids, Proposals, and Awards
- Q. Approval of Minutes for the following meetings:
  1. April 1, 2023 Special Board Meeting
  2. April 10, 2023 Board Business Meeting A
  3. April 17, 2023 Board Business Meeting B
  4. April 26, 2023 Special Board Meeting

## 7. Recusal and Abstention Consent Agenda

- A. Approval of the Memorandum of Understanding (MOU) Between SAISD and The Dee Howard Foundation  
Motion by Mr. Garza; Second by Ms. Ozuna; approved by a vote of 6-0 with Mrs. Martinez abstaining from the vote.

## 8. Closed Session

- A. Mrs. Martinez convened the Board in Closed Session at 7:14 p.m. as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, TGC 551.074, and TGC 551.076)
- B. Mrs. Martinez reconvened the Board in Open Session at 8:54 p.m. and took appropriate action on items discussed in Closed Session.
  1. Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)  
No action taken.

2. Consultation and discussion regarding the sale of the campus formerly known as Pfeifer, located at 4551 Dietrich Rd, San Antonio, Texas 78219 to the Alamo College in the amount of \$4,000,000.00. (TGC 551.071 and 551.072)  
Motion by Mr. Valdez; Second by Ms. Ozuna; approved by a vote of 7-0 with all Board members present. The Board authorized the sale of the campus formerly known as Pfeifer, located at 4551 Dietrich Rd, San Antonio Texas 78219 to the Alamo College District in the amount of \$4,000,000 and to authorize the Superintendent and Board President to complete all negotiations and execute all documents and transactions necessary to complete this sale subject to review and acceptance of all documents and related transactions by the District's legal counsel.
3. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee. (TGC 551.071 and TGC 551.074)  
No action taken.
4. Proposal to terminate probationary contract employee(s) at the end of the 2022-2023 school year in the best interest of the District pursuant to TEC Section 21.103 (TGC 551.071 and TGC 551.074)  
Motion #1 by Mr. Valdez: to terminate the probationary contract of Sylvia Torres at the at the end of the 2022-2023 school year in the best interest of the District and direct the Administration to provide the appropriate notice to the employee. Second by Ms. Ozuna; approved by a vote of 7-0 with all board members present.  
  
Motion #2 by Mr. Valdez: to terminate the probationary contract of Jennifer Keller Hoelscher at the at the end of the 2022-2023 school year in the best interest of the District and direct the Administration to provide the appropriate notice to the employee. Second by Ms. Sebastian; approved by a vote of 7-0 with all board members present.
5. Proposal to terminate continuing contract teacher(s) for good cause pursuant to TEC 21.156 (TGC 551.071 and TGC 551.074)  
Motion by Mr. Valdez to propose the termination of the continuing contract of Alfred Alderson, IV for good cause and direct the Administration to provide the appropriate notice to the employee. Second by Mrs. Sorensen; approved by a vote of 7-0 with all board members present.
6. Proposal to terminate non-Chapter 21 employee for convenience (TGC 551.071 and TGC 551.074)  
No action taken.
7. Proposal to non-renew term contract employee(s) at the end of the 2022-2023 school year pursuant to TEC 21.206 (551.071 and TGC 551.074)  
Motion by Mr. Valdez to propose the nonrenewal of the term contract of Danny Foster Buchanan at the end of the 2022-2023 school year and direct the Administration to provide the appropriate notice to the employee. Second by Ms. Ozuna; approved by a vote of 7-0 with all board members present.
8. Consultation with Superintendent and discussion regarding the hiring of the candidate for the position of Senior Executive Director of Finance. (TGC 551.074)  
Motion by Mr. Valdez to approve the hiring of Margaret Ornelas for the position of Senior Executive Director of Finance subject to the Superintendent's authority to reassign. Second by Mrs. Sorensen; approved by a vote of 7-0 with all board members present.
9. Consultation with Superintendent and discussion regarding the reclassification of the position of Executive Director of Operations – Facilities Systems and hiring of the candidate for the position. (TGC 551.074)  
Motion by Mr. Valdez to approve the hiring of Fred Padilla for the position of Executive Director of Operations – Facilities Systems subject to the Superintendent's authority to reassign. Second by Ms. Ozuna; approved by a vote of 7-0 with all board members present.

10. Consultation with Superintendent and discussion regarding the reclassification of the position of Executive Director of Operations – Facilities Support and hiring of the candidate for the position. (TGC 551.074)  
Motion by Mr. Valdez to approve the hiring of Ahmad Shareef for the position of Executive Director of Operations – Facilities Support subject to the Superintendent’s authority to reassign. Second by Ms. Ozuna; approved by a vote of 7-0 with all board members present.
11. Consultation with legal counsel and discussion regarding pursuing sanctions against educators who have abandoned their contract pursuant to TEC 21.210 and 19 TAC 249.14. (TGC 551.071 and TGC 551.074)  
No action taken.
12. Consultation with legal counsel regarding second extension to tolling agreement with AT&T over a billing dispute and threatened litigation (TGC 551.071)  
Motion by Mr. Valdez to approve the second extension to the tolling agreement with AT&T over a billing dispute and threatened litigation. Second by Ms. Sebastian; approved by a vote of 7-0 with all board members present.
13. Consultation with legal counsel and discussion regarding a security audit for the District. (TGC 551.071 and TGC 551.076)  
No action taken.
14. Consultation with legal counsel on legal issues related to the audit plan and related audit matters. (TGC 551.071)  
No action taken.
15. Consultation with legal counsel regarding pending litigation related to face covering and vaccination requirements. (TGC 551.071)  
No action taken.
16. Consultation with legal counsel regarding contractual and legal issues related to 1882 partnerships. (TGC 551.071)  
No action taken.

**9. Adjournment**

- A. Mrs. Martinez adjourned the meeting at 9:01 p.m.

**MINUTES APPROVED**

The foregoing minutes of the Board Business Meeting and Canvass of Election Returns from May 6, 2023, District's Trustee Elections; and Approval of Tabulation Report of the Board of Education of the San Antonio Independent School District held on Monday, May 15, 2023 were duly approved at a meeting held on June 20, 2023.

**ATTEST:**

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**Christina Martinez**  
President, Board of Education  
San Antonio Independent School District

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**Arthur Valdez**  
Secretary, Board of Education  
San Antonio Independent School District

**Minutes of Special Board Meeting  
San Antonio Independent School District Board of Trustees  
Wednesday, May 31, 2023**

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NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Special Board Meeting of the Board of Trustees of the San Antonio ISD was held on Wednesday, May 31, 2023, beginning at 5:41 p.m., Board Room, 514 W. Quincy Street, San Antonio, TX 78212.

**1. Meeting Called to Order**

- A. Roll Call of Board Members Present and Declaration of Quorum Present 7 Absent 0
  - 1. Mrs. Christina Martinez
  - 2. Ms. Alicia Sebastiann – arrived at 6:16 p.m.
  - 3. Mr. Arthur Valdez – arrived at 6:02 p.m.
  - 4. Mr. Ed Garza
  - 5. Ms. Leticia Ozuna
  - 6. Mrs. Sarah Sorensen
  - 7. Mrs. Stephanie Torres
- B. Recording of Superintendent Present
  - 1. Dr. Jaime Aquino
- C. Pledge of Allegiance to the U. S. Flag
- D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."
- E. Citizens' Presentations - 30-minute total time limit for this item (*Please note: Public comments are limited to items on the posted agenda.*)  
None presented.

**2. Discussion and Action to Approve a Contract with the Council of Great City Schools for Two years for Board Governance Services**

This item was tabled and will be brought back at the June 20, 2023 Board meeting.

**3. Closed Session**

- A. Mrs. Martinez convened the Board in Closed Session at 5:42 p.m. as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, TGC 551.074, and TGC 551.076)
- B. Mrs. Martinez reconvened the Board in Open Session at 7:27 p.m. and took appropriate action on items discussed in Closed Session.
  - 1. Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)  
No action taken.
  - 2. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee. (TGC 551.071 and TGC 551.074)  
No action taken.

3. Consultation with Superintendent and discussion regarding the hiring of the candidate for the position of Deputy Superintendent for School Leadership and Partner Services. (TGC 551.074)  
Motion by Mr. Valdez; second by Mrs. Sorensen; approved by a vote of 7-0 with all Board members present. The Board approved the hiring of Dr. Shawn Bird for the position of Deputy Superintendent for School Leadership and Partner Services.
4. Consultation with Superintendent and discussion regarding the addition of duties and oversight for the position of Network Principal, School Leadership, Network 3 and salary commensurate with duties. (TGC 551.074)  
Motion by Mr. Valdez; second by Ms. Sebastian; approved by a vote of 7-0 with all Board members present. The Board approved the hiring of Shareen Dixon for the position of Network Principal, School Leadership, Network 3 and the addition of duties and oversight and salary commensurate with duties.
5. Consultation with Superintendent and discussion regarding the addition of duties and oversight for the position of Network Principal, School Leadership, Network 2 and salary commensurate with duties. (TGC 551.074)  
Motion by Mr. Valdez; second by Ms. Ozuna; approved by a vote of 7-0 with all Board members present. The Board approved the hiring of Moises Ortiz for the position of Network Principal, School Leadership, Network 2 and the addition of duties and oversight and salary commensurate with duties.
6. Proposal to terminate term contract teacher(s) for good cause pursuant to TEC 21.211 (TGC 551.071 and TGC 551.074)  
No action taken.
7. Proposal to terminate probationary contract teacher(s) for good cause pursuant to TEC 21.104 (TGC 551.071 and TGC 551.074)  
No action taken.
8. Consultation with legal counsel on legal issues related to the audit plan and related audit matters. (TGC 551.071)  
No action taken.

**4. Adjournment**

- A. Mrs. Martinez adjourned the meeting at 7:32 p.m.

**MINUTES APPROVED**

The foregoing minutes of the Special Board Meeting of the Board of Education of the San Antonio Independent School District held on Wednesday, May 31, 2023 were duly approved at a meeting held on June 20, 2023.

**ATTEST:**

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**Christina Martinez**  
President, Board of Education  
San Antonio Independent School District

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**Arthur Valdez**  
Secretary, Board of Education  
San Antonio Independent School District



## Trustees Q&A Document June 20, 2023 Board Meeting Draft Agenda

**Leticia Ozuna**

**Item 2E: Classroom Portable at Democracy Prep**

**Student Body Size:** (02/23/22) - 545 to 551

**Grades served:** PK - 8

**Last major project on the campus:**

- Chiller Replacement – August 2022
- Perimeter Fencing under Security Upgrades – May 2022
- Startup Grant – Courtyard Renovation (Outdoor Learning) – Dec 2022

As part of an 1882 partnership with SAISD, we currently operate pre-K, elementary, and middle school programs at the Stewart Campus in southeast San Antonio.

**Sarah Sorensen**

**Item 2G: School building capacity**

**1. How many of the 100 SAISD buildings are currently in use as schools?**

San Antonio ISD owns 88 properties that house schools. On those 88 properties we house 91 of the 98 San Antonio ISD schools that the Texas Education Agency recognizes for accountability purposes.

Some of our properties, such as the Fox Tech Campus or the JT Brackenridge Campus, house more than one school. Those are counted among the 91 TEA recognized schools housed in one of our 88 facilities. In addition, we operate seven school facilities that house students in leased properties, such as St. Phillips College Early College High School, or secured through other arrangements, such as the students we serve at Bexar County Juvenile Hall. They are not counted in that group.

We also do not count administrative facilities, such as the facility on the Cooper Campus, or empty schools, such as the W.W. White Campus or the Burnet Campus.

**2. How many split level classes and mixed subject/content courses occurred in 22-23? How many campuses did this occur on?**

47 teachers had multi-grade classrooms at 31 elementary campuses.

17 teachers had mixed subject/content at 8 middle schools.

92 teachers had stacked courses at 13 high schools, meaning they have two course numbers assigned to a single class period.

**3. How many teachers had no grade level or subject area partners in 22-23? How many campuses did this occur on?**

23 teachers grades PK-5 had no grade level partner at 8 elementary campuses.

13 teachers grades 6-8 had no subject level partner at 5 academies (including an elementary school with grade 6).

There were no HS or middle school campuses on this list.

#### **4. What are the current numbers of vacancies for police officers and mental health providers?**

As of June 13, 2023, there are ten vacant school police assignments. We currently have 41 schools that do not have a full time assigned officers.

As of June 14, 2023, there are 245 vacant mental health provider assignments. Of those allocations, there are 24 vacancies in the following disciplines:

- 10 school counseling
- 5 Licensed Master Social Worker
- 7 School Psychologists (Special education positions)
- 1 SEAD Coach
- 1 School Psychologist (CARE Team)

#### **5. What is the definition of site desirability, life expectancy of building and community use of facility and historic context?**

These terms do not have technical definitions and their meaning can be construed from general dictionary definition and common usage. With that in mind we suggest the following understandings. Ultimately we expect these terms, and other related contextual factors, to be informed in dialogue with the community through our advisory councils, Superintendent's committees, in consultation with the Alliance, through regional meetings and other forms of family and community outreach, etc. We will collect this feedback in part through surveys, compile the responses and use the compiled data to reshape the school rightsizing decision framework, the staff's initial recommendation to the Board of Trustees, and the staff's final recommendation to the Board of Trustees.

*site desirability:* the general physical appeal of the school building, especially in comparison with other school buildings in San Antonio ISD, San Antonio ISD school buildings within two, three and five miles, as well as school building's same San Antonio ISD high school grouping. A significant factor would be recent bond investments.

*life expectancy of buildings:* the condition of significant structural features of the school building, including the foundation, roof, HVAC systems, the kitchen, etc. We will use the "facility cycle" assessment conducted prior to the 2020 bond and presented to the Board of Trustees as a part of Master Plan 2030. We will gradually replace that data with more accurate and up to date assessment of our facilities through a complete facility condition assessment to be completed in Fall 2023 and periodically thereafter.

*community use of facility:* We are currently viewing community use in at least three different contexts. The first is community use due to a partner agreement that offers academic and/or student service during or after the school day to students at the school. The second is general community use contracted through our facilities division that does not target students enrolled in the school. The third is walk-in use by students, families and community members who live in the surrounding area and enjoy our facilities, our playgrounds, etc. We expect to learn much about this aspect of community use during the regional meetings we will hold in late summer and the fall.

*historic context:* More than a century old, San Antonio ISD's schools have deep roots in our city's shared heritage. We are committed to take those legacies into account even as we know that schools thrive first and foremost when they serve our students now and in the future, even as we hold in high regard how they have served students in the past.

**6. What is the goal for the number of people engaged during regional meetings? How will community feedback be incorporated into the recommendations?**

Our ultimate goal is to reach as many community members as possible, especially all of our families and students. WE know we will not be able to reach everyone, though. We have not set a target for the number of people to attend regional meetings, but we have high hopes for large attendance, and additional plans to reach a large and wide range of students, families and community members who do not attend the regional meetings.

We also expect to engage community members through means other than regional meetings, including through our district and campus advisory councils, the PTSA, the Superintendent’s committees, and neighborhood outreach like that used to engage marginalized families in the “Thriving Profiles” project. Staff will collect and compile community feedback using an electronic survey that works as well on a hand-held device as a desktop computer. At community events we will have loaner devices available, as we did during Always Learning community engagement events.

Staff is currently gathering feedback on the Rightsizing Decision Making framework and will continue to do so through September 2023. We will keep a record of changes resulting from that feedback. That feedback will also shape staff’s initial rightsizing recommendation, which will be presented to the Board of Trustees on September 18.

Following presentation of the initial rightsizing recommendation to the Board of Trustees, staff will hold regional meetings and other community engagement events to gather feedback on the recommendation. Staff will collect feedback using a survey and compile that information in late October and use that feedback to inform its final recommendation to the Board of Trustees November 13, 2023.

**7. How much will the “right-sizing” process cost? How are determining total costs for this process?**

Staff presented a preliminary estimate cost for the Rightsizing Transition to the Board of Trustees in our closed session presentation on rightsizing. The slide is presented below. That cost is an early estimate, and is likely to change as our project plan is developed, and as we respond to feedback gathered in the community engagement process.

As we told the Board of Trustees, we will use only one-time money to cover these costs, and not sacrifice any recurring academic program revenue to make it happen. We view this expenditure as an investment in the San Antonio ISD’s future. It will ensure that we minimize the potential impact on our students, families and staff.

<b>Estimated Transition Cost</b>	
• <b>Transition Team</b>	\$1,100,000
• <b>Specialized Contracted Services</b>	\$250,000
• <b>Communications</b>	\$200,000
• <b>Student &amp; Family Engagement</b>	\$450,000
• <b>Moving Cost</b>	\$2,500,000
• <b>Total Estimated Cost</b>	\$4,500,000



**Sarah Sorensen**

**Item 2H: Contract with the Council of Great City Schools**

**1. What is the rationale for the \$20,000 discount for a unanimous board vote?.**

When school boards are all rowing in the same direction, less coach time is required to support the board — there are typically fewer 1-on-1 sessions requested, coaching calls tend to be needed less frequently, the scope of policy research requests tends to be narrower, the set of defined activities tends to vary less. When school boards are not all rowing in the same direction, more time is needed. Since the contract is offered as a capped flat fee so long as the board honors its word, not an uncapped hourly rate, it is illogical to have a lower flat rate when experience suggests that there will actually be more coaching work involved. If the district would prefer to go to an uncapped hourly rate instead of the flat fee then a variable flat rate structure would not be necessary. We are comfortable with either approach, but our experience is that this approach has saved every district we've worked with money.