



*Please Note: Concerning the Canvass of the May 6, 2023, election returns that will take place during this Board Business Meeting, the Canvass will begin immediately following Open Session Item 2A on the below-shown Agenda and immediately prior to the start of Governance Section.*

**BOARD BUSINESS MEETING AND CANVASS OF ELECTION RETURNS FROM  
MAY 6, 2023, DISTRICT'S TRUSTEE ELECTIONS; AND APPROVAL OF  
TABULATION REPORT**

**Monday, May 15, 2023  
5:30 PM  
Board Room  
514 W. Quincy Street  
San Antonio, TX 78212**

**AGENDA**

**1. Meeting Called to Order**

A. Roll Call of Board Members Present and Declaration of Quorum Present \_\_\_\_\_  
Absent \_\_\_\_\_

1. Mrs. Christina Martinez
2. Ms. Alicia Sebastian
3. Mr. Arthur Valdez
4. Mr. Ed Garza
5. Ms. Leticia Ozuna

6. Mrs. Patti Radle (*Note: Following the Oath of Office, Mrs. Stephanie Torres will take her seat as the new SAISD Trustee for District 5.*)

7. Mrs. Sarah Sorensen

B. Recording of Superintendent Present

1. Dr. Jaime Aquino

C. Pledge of Allegiance to the U. S. Flag

D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

E. Citizens' Presentations - 60-minute total time limit for this item

**2. Recognition**

**BOARD OF TRUSTEES**

Alicia Sebastian | PRESIDENT

Jacob Ramos | SECRETARY

Stephanie Torres | TRUSTEE

Mike Villarreal, Ph.D. | TRUSTEE

Christina Martinez | VICE PRESIDENT

Ed Garza | TRUSTEE

Arthur V. Valdez | TRUSTEE

Jaime R. Aquino, Ph.D. | SUPERINTENDENT



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B.	Approval of the Changes to the Internal Audit Department’s Charter	13
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**BOARD OF TRUSTEES**

Alicia Sebastian | PRESIDENT      Jacob Ramos | SECRETARY      Stephanie Torres | TRUSTEE      Mike Villarreal, Ph.D. | TRUSTEE  
Christina Martinez | VICE PRESIDENT      Ed Garza | TRUSTEE      Arthur V. Valdez | TRUSTEE      Jaime R. Aquino, Ph.D. | SUPERINTENDENT



M. Approval of Monthly Budget Reports and Amendments for May 2023	141
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O. Approval of the Proposed 2023-2024 Tax Rate to be Published in the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate	151
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Q. Approval of Minutes for the following meetings:	
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A. Approval of the Memorandum of Understanding (MOU) Between SAISD and The Dee Howard Foundation	240
<b>8. Closed Session</b>	
A. The Board will convene in Closed Session as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, TGC 551.074, and TGC 551.076)	
1. Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)	
2. Consultation and discussion regarding the sale of the campus formerly known as Pfeifer, located at 4551 Dietrich Rd, San Antonio, Texas 78219 to the Alamo College in the amount of \$4,000,000.00. (TGC 551.071 and 551.072)	
3. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee. (TGC 551.071 and TGC 551.074)	
4. Proposal to terminate probationary contract employee(s) at the end of the 2022-2023 school year in the best interest of the District pursuant to TEC Section 21.103 (TGC 551.071 and TGC 551.074)	
5. Proposal to terminate continuing contract teacher(s) for good cause pursuant to TEC 21.156 (TGC 551.071 and TGC 551.074)	
6. Proposal to terminate non-Chapter 21 employee for convenience (TGC 551.071 and TGC 551.074)	
7. Proposal to non-renew term contract employee(s) at the end of the 2022-2023 school year pursuant to TEC 21.206 (551.071 and TGC 551.074)	
8. Consultation with Superintendent and discussion regarding the hiring of the candidate for the position of Senior Executive Director of Finance. (TGC 551.074)	

**BOARD OF TRUSTEES**

Alicia Sebastian   PRESIDENT	Jacob Ramos   SECRETARY	Stephanie Torres   TRUSTEE	Mike Villarreal, Ph.D.   TRUSTEE
Christina Martinez   VICE PRESIDENT	Ed Garza   TRUSTEE	Arthur V. Valdez   TRUSTEE	Jaime R. Aquino, Ph.D.   SUPERINTENDENT



- 9. Consultation with Superintendent and discussion regarding the reclassification of the position of Executive Director of Operations – Facilities Systems and hiring of the candidate for the position. (TGC 551.074)
- 10. Consultation with Superintendent and discussion regarding the reclassification of the position of Executive Director of Operations – Facilities Support and hiring of the candidate for the position. (TGC 551.074)
- 11. Consultation with legal counsel and discussion regarding pursuing sanctions against educators who have abandoned their contract pursuant to TEC 21.210 and 19 TAC 249.14. (TGC 551.071 and TGC 551.074)
- 12. Consultation with legal counsel regarding second extension to tolling agreement with AT&T over a billing dispute and threatened litigation (TGC 551.071)
- 13. Consultation with legal counsel and discussion regarding a security audit for the District. (TGC 551.071 and TGC 551.076)
- 14. Consultation with legal counsel on legal issues related to the audit plan and related audit matters. (TGC 551.071)
- 15. Consultation with legal counsel regarding pending litigation related to face covering and vaccination requirements. (TGC 551.071)
- 16. Consultation with legal counsel regarding contractual and legal issues related to 1882 partnerships. (TGC 551.071)

B. The Board will reconvene in Open Session and take appropriate action on items discussed in Closed Session.

**9. Adjournment**

A. Adjournment

**10. Trustees Q&A Document Related to the Agenda 245**

**NOTICE:**

- 1. The Board may go into executive session at any time during the meeting for personnel, real estate, security, school children, negotiated contracts for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 of Title 5 of the Texas Government Code.
- 2. Recess: The Board of Trustees may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.

Any individual in need of services for the visually-impaired, the hearing-impaired, and/or non-English speakers should call the Board Services Office at (210) 554-2289 by 12:00 p.m. on the date of the meeting.

**BOARD OF TRUSTEES**



Alicia Sebastian   PRESIDENT	Jacob Ramos   SECRETARY	Stephanie Torres   TRUSTEE	Mike Villarreal, Ph.D.   TRUSTEE
Christina Martinez   VICE PRESIDENT	Ed Garza   TRUSTEE	Arthur V. Valdez   TRUSTEE	Jaime R. Aquino, Ph.D.   SUPERINTENDENT

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Recognition of Mrs. Patti Radle for her Service on the SAISD Board of Education

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Christina Martinez, Board President

**PRESENTER:**         Christina Martinez  
                              Dr. Jaime Aquino, Superintendent

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to recognize Patti Radle for serving 12 Years on the SAISD Board of Education.

Mrs. Radle was first elected to the Board in May 2011. She was then re-elected in 2015 and 2019. After 12 years of devoted service, she announced her retirement from the Board of Trustees on January 13, 2023. During her tenure, Mrs. Radle served as Board President from June 2015 to June 2021. She also chaired the Board Student Advisory Committee. Mrs. Radle founded a Christmas tradition in SAISD with the Board and Superintendent, hosting a Christmas feast each year to SAISD staff and caroling prior to the board meeting. From cheering students and teachers on their first day of school to delivering homemade cookies to campuses, she brings kindness and support to all. Mrs. Radle appointed an Ethics Committee to strengthen such policies for SAISD Trustees and District employees on ethical conduct in the performance of their duties. While serving on the Board, the District earned a “B” rating in 2019 and has maintained it. The two largest Bond Elections in the history of SAISD passed and selected two outstanding superintendents.

Mrs. Radle is known by her community as “The Queen of the West Side” for her generosity in helping others and giving back to the San Antonio families and individuals in distress. Her acts of love never go unnoticed.

Mrs. Radle attended Our Lady of the Lake University and graduated from Marquette University with her Bachelor’s Degree in Theology and was awarded an Honorary Doctorate from the Oblate School of Theology. She taught elementary school in SAISD for 12 years and served on the San Antonio City Council from 2003 to 2007.

The San Antonio Independent School District sincerely thanks Mrs. Patti Radle for her 12 years of loyal leadership and selfless service and for her commitment to the District and the greater San Antonio Community.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

N/A

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Canvass of Election Returns for the May 6, 2023, General Election of Trustees from Single Member Districts 2, 5, and 6 in accordance with Chapter 67, Texas Election Code and Approval of the Tabulation Report

**PURPOSE:**  PRESENTATION/DISCUSSION  
 DISCUSSION/ACTION

**REQUESTED BY:** Christina Martinez, Board President

**PRESENTER:** Theresa Mendoza, Board Coordinator

**MEETING DATE:** May 15, 2023

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### I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

Following the general election of trustees in the San Antonio ISD from Single Member Districts 2, 5, and 6 on May 6, 2023, the District's Canvassing Authority (*i.e., the Board of Trustees*) is required by Section 67.002 of the Texas Election Code to conduct a canvass of election returns to determine the winning candidates in the election. As required by Section 67.003(b) of the Election Code, the canvass must be conducted not later than the 11<sup>th</sup> day following the election. Election results are provided to the Canvassing Authority by the Bexar County Elections Administrator, who is the authority charged with administration of the election through the District's contract for election services. The results of the election are included in the Administrator's Media Report. Once approved by the Canvassing Authority, the Media Report will become the District's Tabulation Report of official trustee election results.

### II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Recommend that the Board approves the following motion regarding the election results as found in the Media Report provided by the Bexar County Elections Administrator, to wit:

*“**MOVE:** that this Canvassing Authority hereby approves, as presented, the Media Report received from the Bexar County Elections Administrator as the District's official Tabulation Report of election results for the May 6, 2023, general election of trustees in the San Antonio Independent School District from Single Member Districts 2, 5, and 6, showing for each Candidate the total number of votes received in each precinct, the sum of the precinct totals, and the total number of voters who cast a ballot for a candidate; and that a copy of the Tabulation Report (including the Early Voting Report) shall be attached to the official minutes of the canvass of the trustee election.”*

### III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A. The District will incur no additional cost for carrying out the canvass.

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

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- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Ceremonial Administration of the Oath of Office for Elected Officers from Single-Member Districts (SMDs) Two, Five, and Six

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Christina Martinez, Board President

**PRESENTER:** Theresa Mendoza, Board Coordinator

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

Following the Canvass of Election Returns and the official determination of the elected officers by the District’s canvassing authority, newly elected officers shall take the Oath (or Affirmation) of Office before assuming the duties of their office as a school Trustee on the Board of Trustees. Prior to taking the Oath of Office, newly elected Board members are required to subscribe to and file with the District the Officer’s Statement, a statement required by the Texas Constitution that is to be retained with the official District records for the office of school Trustee. See Tex. Const. Art. XVI, § 1(b). No Board action is required.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

N/A

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A.

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

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## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Renaming of Rogers Middle School to Rogers College Prep Middle School

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** John Norman, Chief Strategy Officer

**PRESENTER:**     John Norman  
                         Julie May, Principal

**MEETING DATE:** May 15, 2023

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### I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to formally approve the renaming of the school currently known as Rogers Middle School to Rogers College Prep Middle School. The school proposed this new name as part of a year-long school design process in connection with a TEA School Action Fund (SAF) planning grant.

Beginning with the 2023-2024 school year, Rogers College Prep Middle School will serve 6th grade at the campus, while 7th and 8th grade will remain in attendance at Rogers Middle School. This is referred to in the SAF grant as a phase-in/phase-out model.

When fully phased in, Rogers College Prep Middle School will offer a rigorous, high-quality college preparatory instructional model to students in 6th through 8th grade from across San Antonio ISD. Through college and career exploration, enrollment in accelerated core courses, and access to high school credit courses, students will gain the academic and college-readiness skills that will prepare them for future college and career success.

During the planning stage of the SAF grant, the principal held a number of stakeholder engagement events, including parent information sessions, counselors' meetings, community events, and weekly check-ins with the Office of Access and Enrollment to discuss additional parent engagement opportunities.

The SAISD Trustee for District 4, campus staff and administration were also updated on the proposed renaming and process. A survey was administered to determine the community's support of the proposed name change. 59% of those surveyed approved. Of those who responded to the survey, 26 were campus faculty and staff, and 16 were parents.

In addition to the SAF planning grant, the campus will be eligible to apply for an SAF implementation grant worth up to \$1,000,000. This would be used to successfully implement the

new school model at Rogers College Prep Middle School during the school years 2023-24 and 2024-2025. The [presentation link](#) is included as a reference.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Recommend that the Board approve to rename Rogers Middle School to Rogers College Prep Middle School.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

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## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Changes to the Internal Audit Department’s Charter

**PURPOSE:** [ ] PRESENTATION/DISCUSSION  
[X] DISCUSSION/ACTION

**REQUESTED BY:** Ed Garza, Audit Committee Chairperson

**PRESENTER:** Lourdes Martinez, Chief Internal Auditor, Internal Audit Department

**MEETING DATE:** May 15, 2023

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### I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board will hear an overview of the proposed changes to the Internal Audit Department’s Charter. The proposed revisions include clarifying the Board’s and Audit Committee’s role in governing the internal audit function, creating, and enhancing sections of the Charter to better define the responsibilities of the department and the Chief Internal Auditor and finally to simplify the structure and language of the Charter.

Click below to watch the video recording or access the pdf presentation:

- <https://youtu.be/GrEbcV6uIE>
- [Changes to Internal Audit Dept Charter](#)

### II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Be it resolved that the Board approve the changes to the Internal Audit Department’s Charter.

### III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

### IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)

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## **San Antonio Independent School District**

### **Internal Audit Department Charter**

The Internal Audit Charter establishes the Internal Audit Department's position within the San Antonio Independent School District (SAISD); authorizes access to records, personnel, and physical properties relevant to the performance of engagements; and defines the scope of work of the Department.

#### **PURPOSE**

The purpose of the Internal Audit Department (the Department) is to provide independent, objective assurance, and advisory activity guided by a philosophy of adding value to improve the operations of the district. It assists SAISD in accomplishing its objectives by providing guidance and recommendations to improve the effectiveness of the district's risk management, internal control, and governance processes.

#### **ROLE**

The Internal Audit Department (the Department) is established by the SAISD Board of Trustees (hereafter referred to as the Board) as directed by the Texas Education Code Section 11.170. The Department's responsibilities are defined by the Board as part of their oversight role.

#### Professionalism

The Department will govern itself by adherence to the Institute of Internal Auditors' mandatory elements including the Definition of Internal Auditing, the Code of Ethics, and the *International Standards for the Professional Practice of Internal Auditing (Standards)*. This mandatory guidance constitutes principles of the fundamental requirements for the professional practice of internal auditing and evaluating the effectiveness of the Department's performance.

In addition, the Department will adhere to SAISD's relevant policies, procedures and guidelines and the Department's standard operating procedures manual.

#### Authority

The Board authorizes the Internal Audit Department, with strict accountability for confidentiality and safeguarding of records, full, free, and unrestricted access to all SAISD functions, records, physical properties, and personnel pertinent to carrying out any engagement. All necessary personnel are required to assist the Department in fulfilling its role and responsibilities. The Department will also have free and unrestricted access to the Board.

## Organization

The Chief Internal Auditor (CIA) will report functionally to the Board, in the manner outlined in the Audit Committee Charter, and administratively to the Superintendent.

The Audit Committee will:

- Review and recommend the approval of the Internal Audit Charter
- Review and recommend the approval of the risk based internal audit plan and any major changes to the plan
- Review and set the internal audit budget and resource plan and recommend its inclusion in the district's annual budget
- Receive communications from the CIA on the Department's performance relative to its plan and other matters
- Make recommendations regarding the appointment, dismissal, and compensation of the CIA
- Make appropriate inquiries of management and the CIA to determine whether there is inappropriate scope or resource limitations

The Chief Internal Auditor will communicate and interact directly with the Audit Committee and the Board, including in closed sessions and between Audit Committee meetings as appropriate.

## Independence and Objectivity

The Department will remain free from all conditions that threaten the ability of internal auditors to carry out their responsibilities in an unbiased manner, including matters of audit selection, scope, procedures, frequency, timing, or report content. If the CIA determines that independence or objectivity may be impaired in fact or appearance, the details of impairment will be disclosed to the Audit Committee.

Internal auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, they will not implement internal controls, develop procedures, install systems, prepare records, or engage in any activity that may impair their judgement.

Internal auditors will exhibit the highest level of professional objectivity in gathering, evaluating, and communicating information about the activity or process being audited and shall not be unduly influenced by their own interests or by others in forming judgments.

At least annually, the chief internal auditor will confirm to the Audit Committee the organizational independence of the Department.

## Scope of Work

The scope of work of the Internal Audit Department is to determine whether the district's network of risk management, control, and governance processes, as designed and represented by management, is adequate and functioning in a manner to ensure:

- Risks relating to the achievement of SAISD's strategic goals and objectives are appropriately identified and managed
- Significant financial, managerial, and operating information is accurate, reliable, and timely
- Employees' and contractors' actions comply with policies, procedures, and applicable laws, regulations, and governance standards
- Resources are acquired economically, used efficiently, and adequately protected
- Programs, plans, and objectives are achieved and carried out effectively and efficiently
- Quality and continuous improvement are fostered in the district's control processes
- Significant legislative or regulatory issues impacting the district are recognized and addressed properly.

Opportunities for improving the efficiency of governance, risk management, and control processes may be identified during audits engagements. They will be communicated to the appropriate level of management and the Audit Committee.

## Accountability

The chief internal auditor, in the discharge of his or her duties, will be accountable to the Board and senior management to:

- Provide annually a report of the Department's activities and an assessment of the adequacy and effectiveness of the district's control processes and risk management of the areas audited.
- Report significant issues related to the processes for controlling the activities of the district, including potential improvements to those processes, and provide information concerning such issues through resolution
- Provide information periodically on the status and results of the annual audit plan and the sufficiency of department resources

## Responsibility

The chief internal auditor and staff of the Internal Audit Department have the responsibility to:

- Develop a flexible annual audit plan using an appropriate risk-based methodology, including any risks or control concerns identified by management, and submit that plan to the Board for approval

- Implement the annual audit plan as approved, including, any special projects requested by management and the Board as deemed necessary
- Maintain a professional internal audit staff with sufficient knowledge, skills, experience, and professional certifications to meet the requirement of this charter
- Issue periodic audit reports to district management, the Audit Committee and the Board summarizing results of audit activities and recommendations
- Follow up on audit recommendations and corrective action plans and report periodically to senior management, the Audit Committee and the Board any corrective action plans not effectively implemented
- Perform consulting services, beyond the department's assurance services, to assist management in meeting its objectives (examples may include advisory services, control self-assessment, and training)
- Maintain and manage the Fraud Hotline and assist in the investigation of suspected fraudulent activities within the District and notify management, the Audit Committee, and the Board of the results
- Keep the Board informed of emerging trends and successful practices in internal auditing

#### Quality Assurance and Improvement Program

The CIA will develop and maintain a quality assurance and improvement program that covers all aspects of the Department. The program will include an evaluation of the Department's conformance with the Definition of Internal Auditing and the *Standards* and an evaluation of whether internal auditors apply the Code of Ethics. The program also assesses the efficiency and effectiveness of the Department and identifies opportunities for improvement.

The CIA will communicate to senior management and the Audit Committee on the Department's quality assurance and improvement program, including results of ongoing internal assessments and external assessments conducted at least every five years.

**Submitted by:**

*Lourdes Martinez*  
\_\_\_\_\_  
Lourdes G. Martinez  
Chief Internal Auditor

02/28/2023  
\_\_\_\_\_  
Date

**Approved by:**

\_\_\_\_\_  
Christina Martinez  
President Board of Trustees

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Jaime Aquino  
Superintendent

\_\_\_\_\_  
Date

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the SAISD Board of Trustees Reporting Calendar

**PURPOSE:** [ ] PRESENTATION/DISCUSSION  
[X] DISCUSSION/ACTION

**REQUESTED BY:** Dr. Jaime Aquino, Superintendent

**PRESENTER:** Toni Thompson, Chief of Staff  
John Norman, Chief Strategy Officer

**MEETING DATE:** May 15, 2023

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the SAISD Board of Trustees Reporting Calendar to align meeting activities with the Board Goals & Guardrails and other mandatory or statutory requirements. The calendar lists annual presentations and action items for Meeting A for presentations/closed session and Meeting B for action items/closed session. In addition, the calendar will provide an effective and consistent schedule for focusing on all strategic outcomes including *Always Learning* and the Board Goals & Guardrails. The calendar submitted is for the remainder of the 2022-2023 fiscal year and then an annual, ongoing calendar beginning with the 2023-2024 fiscal year and beyond.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approves the SAISD Board of Trustees Reporting Calendar as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

**Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.

**Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.

**Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.

**Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

**Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.

**Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.

**Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.

**Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
June 2023	A	Yearly Audit Plan	ref: Board Policy CFC
	&	District Budget Approval	ref: Board Policy CE
	B	Presentation of Always Learning Thriving Profiles	
July 2023	A	Student Code of Conduct Approval	ref: Board Policy FO
	&	Presentation of Always Learning Thriving Profiles	
	B		
August 2023	A	Board Goal 1 Progress Monitoring	
		Board Goal 2 Progress Monitoring	
		District/Campus Performance Objectives	ref: TEC Ch. 39
		Audit Committee Annual Activity Report	ref: Board Policy CFC
	B	Tax Rates Approval	ref: Board Policy CE
		Audit Committee Charter Changes	ref: Board Policy CFC
September 2023	A	Board Goal 3 Progress Monitoring	
		Board Goal 4 Progress Monitoring	
		Interim Goal 3.3 Progress Monitoring	
		Board Guardrail 2 Progress Monitoring	
		Interim Guardrail 2.1 Progress Monitoring	
		Interim Guardrail 2.2 Progress Monitoring	
		Annual Review of Board Goals for CCMR and EC	ref: House Bill 3
	B	Superintendent Annual Evaluation	

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic
October 2023	A	Interim Goal 3.1 Progress Monitoring
		Interim Goal 3.2 Progress Monitoring
		Board Guardrail 3 Progress Monitoring
		Interim Guardrail 3.1 Progress Monitoring
		SAISD In-District Charter School Performance Report
	B	
November 2023	A	Interim Goal 1.1 Progress Monitoring
		Interim Goal 2.1 Progress Monitoring
	B	Interim Guardrail 2.3 Progress Monitoring
		Presentation on Targeted Improvement Plans
December 2023	A	Board Guardrail 1 Progress Monitoring
		Interim Guardrail 1.1 Progress Monitoring
		Interim Guardrail 1.2 Progress Monitoring
		Interim Guardrail 1.3 Progress Monitoring
		<b>Annual Public Hearing on "School FIRST"</b>
	Presentation of Following Year Budget Calendar	ref: Board Policy CE
	B	SAISD Annual Call for Quality Schools
January 2024	A	Interim Goal 4.1 Progress Monitoring
		Board Guardrail 4 Progress Monitoring
		Interim Guardrail 4.1 Progress Monitoring
		Interim Guardrail 4.2 Progress Monitoring
		Interim Guardrail 4.3 Progress Monitoring
	B	
		23

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
February 2024	A	Interim Goal 1.2 Progress Monitoring	
		Interim Goal 2.2 Progress Monitoring	
		Budget Presentation	ref: Board Policy CE
		Texas Academic Performance Reports Public Hearing	ref: Board Policy AIB
	B	Next Academic Year Calendar Approval	ref: Board Policy EB
March 2024	A	Budget Presentation	ref: Board Policy CE
	&		
	B		
April 2024	A	Interim Goal 1.3 Progress Monitoring	
		Interim Goal 2.3 Progress Monitoring	
		Interim Goal 4.2 Progress Monitoring	
	B	Budget Work Session	ref: Board Policy CE
		Board Training Credits Annual Approval	ref: Board Policy BBD
May 2024	A	Interim Goal 4.3 Progress Monitoring	
		Interim Guradrail 3.2 Progress Monitoring	
		Interim Guradrail 3.3 Progress Monitoring	
		Budget Presentation	ref: Board Policy CE
	B		

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
June 2024	A	Yearly Audit Plan	ref: Board Policy CFC
	&	District Budget Approval	ref: Board Policy CE
	B		
July 2024	A	Student Code of Conduct Approval	ref: Board Policy FO
	&		
	B		
August 2024	A	Board Goal 1 Progress Monitoring	
		Board Goal 2 Progress Monitoring	
		District/Campus Performance Objectives	ref: TEC Ch. 39
		Audit Committee Annual Activity Report	ref: Board Policy CFC
	B	Tax Rates Approval	ref: Board Policy CE
		Audit Committee Charter Changes	ref: Board Policy CFC
September 2024	A	Board Goal 3 Progress Monitoring	
		Board Goal 4 Progress Monitoring	
		Interim Goal 3.3 Progress Monitoring	
		Board Guardrail 2 Progress Monitoring	
		Interim Guardrail 2.1 Progress Monitoring	
		Interim Guardrail 2.2 Progress Monitoring	
		Annual Review of Board Goals for CCMR and EC	ref: House Bill 3
	B	Superintendent Annual Evaluation	

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic
October 2024	A	Interim Goal 3.1 Progress Monitoring
		Interim Goal 3.2 Progress Monitoring
		Board Guardrail 3 Progress Monitoring
		Interim Guardrail 3.1 Progress Monitoring
		SAISD In-District Charter School Performance Report
	B	
November 2024	A	Interim Goal 1.1 Progress Monitoring
		Interim Goal 2.1 Progress Monitoring
	B	Interim Guardrail 2.3 Progress Monitoring
		Presentation on Targeted Improvement Plans
December 2024	A	Board Guardrail 1 Progress Monitoring
		Interim Guardrail 1.1 Progress Monitoring
		Interim Guardrail 1.2 Progress Monitoring
		Interim Guardrail 1.3 Progress Monitoring
		<b>Annual Public Hearing on "School FIRST"</b>
	Presentation of Following Year Budget Calendar	ref: Board Policy CE
	B	SAISD Annual Call for Quality Schools
January 2025	A	Interim Goal 4.1 Progress Monitoring
		Board Guardrail 4 Progress Monitoring
		Interim Guardrail 4.1 Progress Monitoring
		Interim Guardrail 4.2 Progress Monitoring
		Interim Guardrail 4.3 Progress Monitoring
	B	
		26

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
February 2025	A	Interim Goal 1.2 Progress Monitoring	
		Interim Goal 2.2 Progress Monitoring	
		Budget Presentation	ref: Board Policy CE
		Texas Academic Performance Reports Public Hearing	ref: Board Policy AIB
	B	Next Academic Year Calendar Approval	ref: Board Policy EB
March 2025	A	Budget Presentation	ref: Board Policy CE
	&		
	B		
April 2025	A	Interim Goal 1.3 Progress Monitoring	
		Interim Goal 2.3 Progress Monitoring	
		Interim Goal 4.2 Progress Monitoring	
	B	Budget Work Session	ref: Board Policy CE
		Board Training Credits Annual Approval	ref: Board Policy BBD
May 2025	A	Interim Goal 4.3 Progress Monitoring	
		Interim Guradrail 3.2 Progress Monitoring	
		Interim Guradrail 3.3 Progress Monitoring	
		Budget Presentation	ref: Board Policy CE
	B		

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
June 2025	A	Yearly Audit Plan	ref: Board Policy CFC
	&	District Budget Approval	ref: Board Policy CE
	B		
July 2025	A	Student Code of Conduct Approval	ref: Board Policy FO
	&		
	B		
August 2025	A	Board Goal 1 Progress Monitoring	
		Board Goal 2 Progress Monitoring	
		District/Campus Performance Objectives	ref: TEC Ch. 39
		Audit Committee Annual Activity Report	ref: Board Policy CFC
	B	Tax Rates Approval	ref: Board Policy CE
		Audit Committee Charter Changes	ref: Board Policy CFC
September 2025	A	Board Goal 3 Progress Monitoring	
		Board Goal 4 Progress Monitoring	
		Interim Goal 3.3 Progress Monitoring	
		Board Guardrail 2 Progress Monitoring	
		Interim Guardrail 2.1 Progress Monitoring	
		Interim Guardrail 2.2 Progress Monitoring	
		Annual Review of Board Goals for CCMR and EC	ref: House Bill 3
	B	Superintendent Annual Evaluation	

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
October 2025	A	Interim Goal 3.1 Progress Monitoring	
		Interim Goal 3.2 Progress Monitoring	
		Board Guardrail 3 Progress Monitoring	
		Interim Guardrail 3.1 Progress Monitoring	
		SAISD In-District Charter School Performance Report	ref: Board Policy EL
	B		
November 2025	A	Interim Goal 1.1 Progress Monitoring	
		Interim Goal 2.1 Progress Monitoring	
	B	Interim Guardrail 2.3 Progress Monitoring	
		Presentation on Targeted Improvement Plans	ref: TEC Ch. 39
December 2025	A	Board Guardrail 1 Progress Monitoring	
		Interim Guardrail 1.1 Progress Monitoring	
		Interim Guardrail 1.2 Progress Monitoring	
		Interim Guardrail 1.3 Progress Monitoring	
		<b>Annual Public Hearing on "School FIRST"</b>	ref: Board Policy CFC
		Presentation of Following Year Budget Calendar	ref: Board Policy CE
	B	SAISD Annual Call for Quality Schools	ref: Board Policy EL
January 2026	A	Interim Goal 4.1 Progress Monitoring	
		Board Guardrail 4 Progress Monitoring	
		Interim Guardrail 4.1 Progress Monitoring	
		Interim Guardrail 4.2 Progress Monitoring	
		Interim Guardrail 4.3 Progress Monitoring	
	B		

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
February 2026	A	Interim Goal 1.2 Progress Monitoring	
		Interim Goal 2.2 Progress Monitoring	
		Budget Presentation	ref: Board Policy CE
		Texas Academic Performance Reports Public Hearing	ref: Board Policy AIB
	B	Next Academic Year Calendar Approval	ref: Board Policy EB
March & 2026	A	Budget Presentation	ref: Board Policy CE
	&		
	B		
April 2026	A	Interim Goal 1.3 Progress Monitoring	
		Interim Goal 2.3 Progress Monitoring	
		Interim Goal 4.2 Progress Monitoring	
	B	Budget Work Session	ref: Board Policy CE
		Board Training Credits Annual Approval	ref: Board Policy BBD
May 2026	A	Interim Goal 4.3 Progress Monitoring	
		Interim Guradrail 3.2 Progress Monitoring	
		Interim Guradrail 3.3 Progress Monitoring	
		Budget Presentation	ref: Board Policy CE
	B		

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
June 2026	A	Yearly Audit Plan	ref: Board Policy CFC
	&	District Budget Approval	ref: Board Policy CE
	B		
July 2026	A	Student Code of Conduct Approval	ref: Board Policy FO
	&		
	B		
August 2026	A	Board Goal 1 Progress Monitoring	
		Board Goal 2 Progress Monitoring	
		District/Campus Performance Objectives	ref: TEC Ch. 39
		Audit Committee Annual Activity Report	ref: Board Policy CFC
	B	Tax Rates Approval	ref: Board Policy CE
		Audit Committee Charter Changes	ref: Board Policy CFC
September 2026	A	Board Goal 3 Progress Monitoring	
		Board Goal 4 Progress Monitoring	
		Interim Goal 3.3 Progress Monitoring	
		Board Guardrail 2 Progress Monitoring	
		Interim Guardrail 2.1 Progress Monitoring	
		Interim Guardrail 2.2 Progress Monitoring	
		Annual Review of Board Goals for CCMR and EC	ref: House Bill 3
	B	Superintendent Annual Evaluation	

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic
October 2026	A	Interim Goal 3.1 Progress Monitoring
		Interim Goal 3.2 Progress Monitoring
		Board Guardrail 3 Progress Monitoring
		Interim Guardrail 3.1 Progress Monitoring
		SAISD In-District Charter School Performance Report
	B	
November 2026	A	Interim Goal 1.1 Progress Monitoring
		Interim Goal 2.1 Progress Monitoring
	B	Interim Guardrail 2.3 Progress Monitoring
		Presentation on Targeted Improvement Plans
December 2026	A	Board Guardrail 1 Progress Monitoring
		Interim Guardrail 1.1 Progress Monitoring
		Interim Guardrail 1.2 Progress Monitoring
		Interim Guardrail 1.3 Progress Monitoring
		<b>Annual Public Hearing on "School FIRST"</b>
	Presentation of Following Year Budget Calendar	ref: Board Policy CE
	B	SAISD Annual Call for Quality Schools
January 2027	A	Interim Goal 4.1 Progress Monitoring
		Board Guardrail 4 Progress Monitoring
		Interim Guardrail 4.1 Progress Monitoring
		Interim Guardrail 4.2 Progress Monitoring
		Interim Guardrail 4.3 Progress Monitoring
	B	
		32

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
February 2027	A	Interim Goal 1.2 Progress Monitoring	
		Interim Goal 2.2 Progress Monitoring	
		Budget Presentation	ref: Board Policy CE
		Texas Academic Performance Reports Public Hearing	ref: Board Policy AIB
	B	Next Academic Year Calendar Approval	ref: Board Policy EB
March & 2027	A	Budget Presentation	ref: Board Policy CE
	&		
	B		
April 2027	A	Interim Goal 1.3 Progress Monitoring	
		Interim Goal 2.3 Progress Monitoring	
		Interim Goal 4.2 Progress Monitoring	
	B	Budget Work Session	ref: Board Policy CE
		Board Training Credits Annual Approval	ref: Board Policy BBD
May 2027	A	Interim Goal 4.3 Progress Monitoring	
		Interim Guradrail 3.2 Progress Monitoring	
		Interim Guradrail 3.3 Progress Monitoring	
		Budget Presentation	ref: Board Policy CE
	B		

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
June 2027	A	Yearly Audit Plan	ref: Board Policy CFC
	&	District Budget Approval	ref: Board Policy CE
	B		
July 2027	A	Student Code of Conduct Approval	ref: Board Policy FO
	&		
	B		
August 2027	A	Board Goal 1 Progress Monitoring	
		Board Goal 2 Progress Monitoring	
		District/Campus Performance Objectives	ref: TEC Ch. 39
	B	Audit Committee Annual Activity Report	ref: Board Policy CFC
		Tax Rates Approval	ref: Board Policy CE
		Audit Committee Charter Changes	ref: Board Policy CFC
September 2027	A	Board Identifies New Goals & Guardrails	
		Annual Review of Board Goals for CCMR and EC	ref: House Bill 3
	B	Superintendent Annual Evaluation	

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
October 2027	A	Community Engagement Regarding New Goals & Guardrails	
		SAISD In-District Charter School Performance Report	ref: Board Policy EL
	B		
November 2027	A	Departments Write New Strategic Plan Using New Goals & Guardrails	
	&	Presentation on Targeted Improvement Plans	ref: TEC Ch. 39
	B		
December 2027	A	Community Engagement Regarding New Strategic Plan	
		<b>Annual Public Hearing on "School FIRST"</b>	
		Presentation of Following Year Budget Calendar	ref: Board Policy CFC ref: Board Policy CE
	B	SAISD Annual Call for Quality Schools	ref: Board Policy EL
January 2028	A	Departments Finalize New Strategic Plan	
	B		

# SAISD Board of Trustees | Strategic & Mandatory Calendar | 2023 - 2028

[Board Goals & Guardrails Click Here](#)

[Board Policy Click Here](#)

		Topic	
February 2028	A	Presentation of New Strategic Plan	
		Budget Presentation	ref: Board Policy CE
		Texas Academic Performance Reports Public Hearing	ref: Board Policy AIB
	B	Next Academic Year Calendar Approval	ref: Board Policy EB
March 2028	A	Begin Implementation of New Strategic Plan & Progress Monitoring	
	& B	Budget Presentation	ref: Board Policy CE
April 2028	A	New Goals & Guardrails Progress Monitoring	
	B	Budget Work Session	ref: Board Policy CE
		Board Training Credits Annual Approval	ref: Board Policy BBD
May 2028	A	New Goals & Guardrails Progress Monitoring	
		Budget Presentation	ref: Board Policy CE
	B		

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Revised 2022-2023 Audit Plan

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Ed Garza, Audit Committee Chairperson

**PRESENTER:**        Lourdes Martinez, Chief Internal Auditor

**MEETING DATE:** May 15, 2023

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

Significant changes to the approved annual audit plan are communicated to senior management and the Board as stated in the Internal Audit Department Charter. As such, the attached Revised 2022-2023 Audit Plan outlines the audit activities, status and proposed changes.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the 2022-2023 Revised Audit Plan as presented.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.

- ☒ **Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- ☒ **Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- ☒ **Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## Revised Audit Plan 2022-2023

Engagements		Broad Engagement Objective	Status	Proposed Revision
1	ESSER Federal Recovery Funding Audit*	Determine if the ESSER funds were used in accordance with applicable federal statues, regulations, and grant requirements and whether anticipated outcomes were realized.	X	Audit is postponed to future date
2	Contract Management Procurement Audit	Determine whether recommendations made as a result of the Contract management Procurement audit were implemented effectively and timely.	X	Carried forward to 2023-2024 audit plan.
3	ERP System Review*	Determine if the District's use of Frontline in the following areas is efficient and effective: -employee setup -payroll -time and absence management	Ongoing  Will be completed by 6/30/2023	
4	2016 & 2020 Construction Bond Program Audits*	Determine if the District is adequately and properly managing significant contract components of the 2016 & 2020 bond program related audits. Areas of review may include: -overall contract/project management -bidding process for sub-contractors -pay applications/invoices -SWMBE monitoring -wage & hour compliance	Ongoing  <ul style="list-style-type: none"> <li>2016 Bond Project audits substantially completed.</li> <li>2020 Bond Projects Planning Phase</li> </ul>	
5	School Audits	Determine if selected campuses have adequate controls in place for areas identified and operate in accordance with district policies & procedures: -cash handling & financial controls -crowd source funding -system access -sale of non- child nutrition food	Ongoing  4 planned 2 completed 1 ongoing 1 cancelled	
6	Safety Programs Audit	Review and assess the District's safety programs to ascertain compliance with state guidelines and district policies and procedures.	Ongoing	Propose to carry forward to 2023-2024 audit plan

Prior Year Follow- Up		Broad Engagement Objective	Status	Proposed Revision
7	Charter Schools Compliance & Accountability Audit	Determine whether recommendations made as a result of the Charter Schools Compliance & Accountability audit were implemented effectively and timely.	Scheduled	
8	Purchasing Cards Audit	Determine whether recommendations mad as a result of the Purchasing Card audits were implemented effectively and timely	√ Completed	

### Other Activities

Activity	Activity Objective	Status	Proposed Revision
Contingency and Consulting Hours	Contingency hours are reserved for unplanned projects and unforeseen issues during the year.	Ongoing	
Fraud Hotline Monitoring and Follow- up	Hours are set aside for monitoring incident reports received through the Fraud Hotline. Monitoring includes reviewing, distributing, and tracking the status of concerns reported through the hotline and forwarded to data/ process owners for follow up.	Ongoing	
Risk Assessment and Audit Plan Development	A Risk Assessment is a process for identifying, measuring, and prioritizing risks based on their probability of occurring and the magnitude of impact. The Risk Assessment serves as the primary tool used by Internal Audit to develop the annual Audit Plan.	Ongoing Approval by the Board on 06/20/2023	
Quality Self-Assessment	The self- assessment will evaluate conformance with the Internal Audit Charter and the mandatory elements of the International Professional Practices Framework; the quality and supervision of audit work being done; Internal Audit's policies and procedures; and how Internal Audit adds value to the District.	Ongoing	
Professional Development	Staff will participate in various instructor-led or online courses in subjects directly related to auditing, enhance an auditors' knowledge, skills, competencies, to meet continuing professional education requirements.	Ongoing	

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the School Audit - Travis Early College High School as Recommended by the Audit Committee

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Ed Garza, Audit Committee Chairperson

**PRESENTER:**        Lourdes Martinez, Chief Internal Auditor, Internal Audit Department

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to accept the draft school audit report for Travis Early College High School as recommended by the Audit Committee. The request is part of the guidelines approved by the Board on November 18, 2019, by which the Internal Audit Department communicates audit findings to the Board. Please note, draft audits reports are provided to the Board under separate cover due to findings of confidentiality.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board accept the draft school audit report for Travis Early College High School as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of District of Innovation Amendment

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Chris Martinez, Chief of HCM

**PRESENTER:**        Jill Rhodes Pruin, Deputy Chief of HCM

**MEETING DATE:** May 15, 2023

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve an amendment to SAISD’s current District of Innovation designation to allow the District to hire individuals, who have demonstrated skills to teach in high need areas but do not possess a Texas Teacher Certification. The amendment is requested to ensure students are consistently taught by the same teacher with the skills and ability to teach the content, rather than being taught by one or more substitutes when positions are unable to be filled.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the District of Innovation amendment.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of

the board without authentic community engagement, including students, staff, families, and community.

- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## District of Innovation Amendment Overview

*A designated District of Innovation may choose to amend or renew its plan at any time pursuant to applicable sections of Texas Education Code (TEC) and Texas Administrative Code (TAC).*

- An amendment may be made to a DOI plan at any time during the term of the plan.*
- An amendment to a DOI plan does not require the district to repeat the adoption process in its entirety.*
- An amendment to a DOI plan does not change the date of the term of the plan; the original adopted term must remain the same.*

SAISD is currently designated as a District of Innovation. This designation has allowed the District to hire Fine Arts and CTE teachers, who do not hold certifications for the last two years, to ensure students are taught by content experts in lieu of staffing the positions with substitutes until a certified teacher can be hired.

Discipline	2021-22	2022-23
Fine Arts	4	21
CTE	15	24

Jill Rhodes Pruin met with the Principal Advisory Council and District Advisory Council to share information on the District of Innovation Amendment. At each meeting, anonymous surveys were completed to determine the level of agreement with the proposed amendment.

- On March 9, 2023, 93.3% (14 of 15) of PAC members voted in favor of the amendment.
- On April 12, 2023, 89.3% (25 of 28) of DAC members voted in favor of the amendment.

San Antonio ISD is seeking to expand its hiring flexibility under TEC 21.003 and amend its current DOI to allow the District to:

- Hire noncertified individuals to teach in high-need areas, such as math, science, or Spanish, in addition to the already approved areas of CTE and Fine Arts; and
- Allow certified teachers to teach outside their certification, for example, a teacher certified Math 4-8 with demonstrated skill may teach high school math.

DOI exemptions are **not allowed** for certification in bilingual, ESL, or special education assignments because of federal requirements for these positions.

Since November 2022, the district has had:

- 22 math vacancies – 3 have been filled, and 19 remain unfilled
- 14 science vacancies – 4 have been filled, and 10 remain unfilled
- 10 Spanish vacancies – 2 have been filled, 1 has been closed, and 7 remain unfilled

If approved...

- Human Capital Management will continue to pursue certified teachers in high-need areas and will employ DOI exemptions when the District is unable to fill vacancies in high-need areas. The goal of this strategy is to ensure students are taught by individuals, who have demonstrated skill in a

particular content, i.e., the District could hire an engineer to teach high school math. This strategy will help ensure students receive on-grade level instruction by content experts, rather than being taught by substitutes when certified teachers cannot be hired.

- Human Capital Management (HCM) will collaborate with the Office of Academics to develop a required “boot camp” for noncertified individuals approved to teach under the amended DOI. All individuals hired under the amended DOI must commit to attend the “boot camp”, as well as all other required teacher training to ensure they are equipped to support students’ needs and provide content in alignment with district and state expectations. HCM anticipates the “boot camp” will include topics, such as classroom management, lesson planning, curriculum resources, etc.
- HCM will share the recommended professional development plan for all individuals hired under DOI, including “boot camp” and other training opportunities, with the Superintendent and District Advisory Council prior to hiring individuals under the amended DOI. The Superintendent and District Advisory Council will have the opportunity to provide feedback to help refine the plan prior to individuals being hired under the amended DOI.

Since individuals hired under DOI are issued Non-Chapter 21 Contracts, the District has more flexibility to exit individuals, who are unwilling to commit to the prescribed professional development plan, or when the District deems the individual is not effective in the position to which he/she has been hired.

#### District Advisor Council Meeting Discussion

The following guardrails were provided by the DAC for consideration, as Human Capital Management and the Office of Academics work to develop the professional development plan:

- Behavior/classroom management
- Routines and procedures
- Building relationships
- Equity
- Trauma-informed care

In addition, there was discussion regarding scheduling teachers hired under the DOI amendment to allow for classroom observation during the first period of each day by a teacher in the same/similar content, so that teachers have the opportunity to observe exemplary teaching practices.

As with all first- and second-year teachers, each teacher hired under the DOI amendment will be provided a mentor to help him/her transition to teaching.

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the 2023-2024 Instructional Materials and Technology Allotment (IMTA) Texas Essential Knowledge and Skills Certification

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent of Academics & School Leadership

**PRESENTER:**     Becky Landa, Senior Executive Director Educational Technology & Extended Learning

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the 2023-2024 Instructional Materials and Technology Allotment (IMTA) Texas Essential Knowledge and Skills Certification. This certification is required prior to SAISD using the IMTA funding for the 2023-2024 academic year.

The Texas Education Agency requires, under Texas Education Code (TEC) Section 31.004, the Superintendent, President, and Secretary of the Board of Trustees to certify annually to the State Board of Education and the Commissioner that the district that students have access to instructional materials that cover all the Texas Essential Knowledge and Skills for all required subjects, except for physical education.

The IMTA can be used to purchase instructional materials; technological equipment, educational software, platforms, and services; salaries for specific technical support employees as stated in TEC, Chapter 31 Instructional Materials and Texas Administrative Code 66.1307. These instructional materials will assist the district in satisfying performance standards under TEC 39.0241, assessment instruments adopted under TEC 39.023(a), 82<sup>nd</sup> Texas Legislature, and has been only used for expenses allowed by TEC Section 31.0213

In accordance with TEA, school districts and open-enrollment charter schools order instructional materials for each school year using the online ordering system known as EMAT. Submission of the completed certification is required before school districts may order materials or request disbursements via EMAT for the upcoming 2023-2024 school year.

Additionally, in accordance with the 19 TAC 66.105 districts are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children’s Internet Protection Act 47 USC254(h)(5)(B) and (C).

## **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Resolved that the Board approve the 2023-2024 Technology and Instructional Materials Allotment and Texas Essential Knowledge and Skills Certification Form.

## **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

## **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)

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- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

TEKS Certification 2023–24 Form

Background Information

QUESTION 1.0: Name of person completing this form

*Dr. Carol A. Bielke*

QUESTION 1.1: Your email address

*cbielke1@saisd.net*

QUESTION 1.2: Select the role that best describes your position at your district or charter:

- Instructional Material Coordinator
- Curriculum Director
- Principal
- Administrative Assistant
- Superintendent
- Other

LEA Information

QUESTION 2.0: Region #

*Region 20*

QUESTION 2.1: District or Charter Name and County District Number

*015907*

QUESTION 2.2: Superintendent's Name

*Dr. Jaime Aquino*

QUESTION 2.3: Superintendent's email address

*Jaquino1@saisd.net*

QUESTION 2.4: School board president's or governing body's name

*Christina Martinez*

QUESTION 2.5: School board president's or governing body's email address

*cmartinez1@saisd.net*

QUESTION 2.6: Date of the school board meeting at which the TEKS Certification Form was presented and approved

*May 15, 2023*

## Reading Language Arts TEKS Certification

### Scope and Sequence - All Grade Levels RLA

QUESTION 3.0: Do you manage the scope and sequence of your reading language arts content at a LEA (district or charter) level? Please indicate your LEA’s approach to managing the scope and sequence of the reading language arts content in each of the following grade bands. [Single select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
QUESTION 3.1:	<b>Kindergarten – 2<sup>nd</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	<b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	<b>6<sup>th</sup> –8<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	<b>9<sup>th</sup> - 12<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## English Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 4.0: For school year 23–24 will your LEA make materials available for use that cover 100% of the **K–5 English RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

- Yes  
 No

## English Reading Language Arts K-5 Instructional Materials

QUESTION 5.0:

Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K-5 English RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K–2 English RLA full- subject publisher/ product used:

*SAVVAS - Texas My View Literacy*  
*Amplify – Amplify Education CKLA*  
*Amplify - Reading Texas*  
*Lexia Learning Systems - Lexia*

Grades 3–5 English RLA full- subject publisher/ product used:

*SAVVAS - Texas My View Literacy*  
*Amplify – Amplify Education CKLA*  
*Amplify - Reading Texas*  
*Lexia Learning Systems - Lexia*

QUESTION 5.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 English RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

[Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.](#)

Grades K–2 English RLA supplemental publisher/ product used:

*Book Nook – Book Nook*  
*iStation - iStation*  
*Learning A to Z - Raz Plus ELL Edition*  
*Reading Plus LLC – Reading Plus*

Grades 3–5 English RLA supplemental publisher/ product used:

*Book Nook – Book Nook*  
*iStation - iStation*  
*Learning A to Z - Raz Plus ELL Edition*  
*Reading Plus LLC – Reading Plus*

Spanish Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 6.0: For school year 23–24 will your LEA make materials available for use that cover 100% of the **K-5 Spanish RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single select]

Yes

No

Spanish Reading Language Arts K-5 Instructional Materials

QUESTION 7.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K-5 Spanish RLA** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

[Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills \(TEKS\) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.](#)

Grades K–2 Spanish RLA full- subject publisher/ product used:

*SAVVAS -Texas Mi Vision Lectura*  
*Lexia Learning LLC - Lexia*

Grades 3–5 Spanish RLA full- subject publisher/ product used:

*SAVVAS -Texas Mi Vision Lectura*  
*Lexia Learning LLC - Lexia*

QUESTION 7.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Spanish RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

[Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.](#)

Grades K–2 Spanish RLA supplemental publisher/ product used:

*Amplify- Amplify Texas Lectoescritura en Espanol*  
*iStation – iStation*  
*District Created Materials*

Grades 3–5 Spanish RLA supplemental publisher/ product used:

*Amplify- Amplify Texas Lectoescritura en Espanol*  
*iStation - iStation*  
*District Created Materials*

English Reading Language Arts 6-8 TEKS Coverage Certification

QUESTION 8.0: For school year 2023–24 will your LEA make materials available for use that cover 100% of the **English 6-8 RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

Yes

No

English Reading Language Arts 6-8 Instructional Materials

QUESTION 9.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **English 6-8 RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 6-8 English RLA full- subject publisher/ product used:

*SAVVAS – My Perspectives*

QUESTION 9.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **English 6-8 RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 6-8 English RLA supplemental publisher/ product used:

*News ELA – News ELA*

*District Created Materials*

English Reading Language Arts 9-12 TEKS Coverage Certification

QUESTION 10.0 For school year 2023-24 will your LEA make materials available for use that cover 100% of the **English 9-12 RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

English Reading Language Arts 9-12 Instructional Materials

QUESTION 11.0 Share the full-**subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **English 9-12 RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 9 - 12 English RLA full- subject publisher/ product used:

*Actively Learn – Actively Learn*  
*District Created Materials*

QUESTION 11.1 Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **English 9-12 RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 9-12 English RLA supplemental publisher/ product used:

*News ELA – News ELA*  
*No Red Ink – No Red Ink*  
*District Created Materials*

## Mathematics TEKS Certification

QUESTION 12.0: Do you manage the scope and sequence of your mathematics content at a LEA (district or charter) level? Please indicate your LEA’s approach to managing the scope and sequence of the mathematics content in each of the following grade bands. [Single Select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
Question 12.1:	<b>Kindergarten – 2<sup>nd</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 12.2:	<b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 12.3:	<b>6<sup>th</sup> –8<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 12.4:	<b>9<sup>th</sup> - 12<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Mathematics K-5 TEKS Coverage Certification

QUESTION 13.0: For school year 2023-24 will your LEA make materials available for use that cover 100% of the **K–5 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

Yes

No

## Mathematics K-5 Instructional Materials

QUESTION 14.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K–5 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K–5 Mathematics full- subject publisher/ product used:**

*District Created Materials*

*HMH – Go Math*

*HMH – GO Math (Spanish)*

*Imagine Math – Imagine Math*

QUESTION 14.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades K–5 Mathematics supplemental publisher/ product used:**

<i>Great Minds – Eureka Math TEKS Edition</i> <i>District Created Materials</i> <i>Imagine Math - Imagine Math</i> <i>ST Math - ST Math</i>
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Mathematics 6-8 TEKS Coverage Certification

QUESTION 15.0 For school year 2023-24 will your district make materials available for use that cover 100% of the **6-8 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials). [Single Select]

Yes

No

Mathematics 6-8 Instructional Materials

QUESTION 16.0: Share the **full-subject** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **6-8 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 6-8 Mathematics full- subject publisher/ product used:**

<i>HMH – Go Math</i> <i>Desmos - Desmos</i>
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QUESTION 16.1: Share the **supplemental** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **6-8 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 6–8 Mathematics supplemental publisher/ product used:**

*District Created materials*

*Imagine Learning - Imagine Math*

*Curriculum Associates - ThinkUp! Math, i-Ready, Ready Texas*

#### Mathematics 9-12 TEKS Coverage Certification

QUESTION 17.0: For School Year 2023-24 will your LEA make materials available for use that cover 100% of the **9-12 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

Yes

No

#### Mathematics 9-12 Instructional Materials

QUESTION 18.0: Share the **full-subject** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **9-12 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 9-12 Mathematics full- subject publisher/ product used:**

Desmos / HMH - Algebra I  
SAVVAS / Math Medic - Algebra II  
HMH / Math Medic - Geometry  
McGraw Hill / Math Medic - Precalculus  
HMH - Calculus  
Cosenza & Associates - Algebraic Reasoning  
Texas College Bridge - College Prep Math

QUESTION 18.1: Share the **supplemental** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **9-12 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 9-12 Mathematics supplemental publisher/ product used:**

Imagine Learning - Imagine Math Algebra I  
 SIRIUS Education Solutions - SIRIUS Algebra I  
 Carnegie - Texas Geometry and Algebra II

Social Studies TEKS Certification

QUESTION 19.0: Do you manage the scope and sequence of your social studies content at a LEA (district or charter) level? Please indicate your LEA’s approach to managing the scope and sequence of the social studies content in each of the following grade bands. [Single Select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
Question 19.1:	Kindergarten – 2 <sup>nd</sup> Grade	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 19.2:	3 <sup>rd</sup> –5 <sup>th</sup> Grade	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 19.3:	6 <sup>th</sup> –8 <sup>th</sup> Grade	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 19.4:	9 <sup>th</sup> - 12 <sup>th</sup> Grade	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Social Studies K-5 TEKS Coverage Certification

QUESTION 20.0: For school year 2023-24 will your LEA make materials available that cover 100% of the Grades K–5 Social Studies TEKS? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- Yes
- No

Social Studies K-5 Instructional Materials

QUESTION 21.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K-5 Social Studies full- subject publisher/ product used:

*SAVVAS – My World*

*SAVVAS – Mi Mundo*

QUESTION 21.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades K-5 Social Studies supplemental publisher/ product used:**

*Nystrom Education – Atlases*

*District Created Materials*

*Brain Pop - BrainPop*

Social Studies 6-8 TEKS Coverage Certification

QUESTION 22.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **6-8 Social Studies TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

Social Studies 6-8 Instructional Materials

QUESTION 23.0: Select **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 6-8 Social Studies full- subject publisher/ product used:**

*McGraw Hill- World Cultures & Geography, Texas History, US History to 1877*

QUESTION 23.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 6-8 Social Studies supplemental publisher/ product used:**

*News ELA – News ELA*

*District Created Materials*

*Social Studies Classroom Service – Active Classroom, Global Studies, US Geography/US History*

*DBQ Online*

Social Studies 9-12 TEKS Coverage Certification

QUESTION 24.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **9-12 Social Studies TEKS**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials.)

Yes

No

Social Studies 9-12 Instructional Materials

QUESTION 25.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 9 - 12 Social Studies full- subject publisher/ product used:**

*McGraw Hill – World Geography, World History, US History since 1877, Government, Economics, Psychology, Sociology*

QUESTION 25.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band

**Grades 9 - 12 Social Studies supplemental publisher/ product used:**

*News ELA – News ELA*

*District Created Materials*

*Social Studies Classroom Service – Active Classroom, Global Studies, US Geography/US History*

*DBQ Online*

## Science TEKS Certification

QUESTION 26.0: Do you manage the scope and sequence of your science content at a LEA (district or charter) level? Please indicate your LEA’s approach to managing the scope and sequence of the science content in each of the following grade bands. [Single select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
Question 26.1:	<b>Kindergarten – 2<sup>nd</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 26.2:	<b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 26.3:	<b>6<sup>th</sup> –8<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 26.4:	<b>9<sup>th</sup> – 12<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Science K-5 TEKS Coverage Certification

QUESTION 27.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **K–5 Science TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- Yes  
 No

## Science K-5 Instructional Materials

QUESTION 28.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K-5 Social Science full- subject publisher/ product used:**

<p><i>HMH – Science Fusion</i></p> <p><i>HMH – Science Fusion (Spanish)</i></p> <p><i>STEMScopes Inc – STEMScopes 2.0</i></p>
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QUESTION 28.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades K-5 Science supplemental publisher/ product used:**

*District Created Materials*  
*Region 4 - STAAR Review to Go, Supporting STAAR Achievement, Warm-Up to Science*  
*Science Cut-Ups – Science Cut - Ups*  
*Region 20 Living Science Materials Center- Living Science Materials*  
*BrainPop – BrainPop*

Science 6-8 TEKS Coverage Certification

QUESTION 29.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **6-8 Science TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- Yes  
 No

Science 6-8 Instructional Materials

QUESTION 30.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 6 - 8 Science full- subject publisher/ product used:**

*HMH - Science Fusion*  
*STEMScopes Inc – STEMScopes 2.0*

QUESTION 30.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **6-8 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 6 - 8 Science supplemental publisher/ product used:**

*District Created Materials*

*Region 4 - STAAR Review to Go, Supporting STAAR Achievement, Warm-Up to Science*

*Science Cut-Ups – Science Cut - Ups*

*Region 20 Living Science Materials Center- Living Science Materials*

*BrainPop – BrainPop*

#### Science 9-12 TEKS Coverage Certification

QUESTION 31.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **9-12 Science TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

#### Science 9-12 Instructional Materials

QUESTION 32.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Science** instruction to ensure coverage of 100% of the TEKS.

*Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.*

**Grades 9 – 12 Science full- subject publisher/ product used:**

*Ergopedia - Essential Physics*

*McGraw Hill - IPC*

*SAVVAS - Biology, Chemistry*

*HMH - Environmental Science*

QUESTION 32.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **9-12 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

*Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.*

**Grades 9 - 12 Science supplemental publisher/ product used:**

*District Created Materials*

*Region 4 STAAR Review to Go Biology, Warm-up to Science, Supporting STAAR Achievement*

*Dana Centers - STAAR Biology Assessment Activities*

*Scienterrific Games*

*Science Cut Ups – Science Cut Ups*

*Sirius - Biology*

*S3 Strategies - S3 Strategies*

*Region 4 - Teaching Biology with E's*

*Explore Learning - Gizmos*

*Region 20 Living Science Materials Center- Living Science Materials*

## Phonics Informational Questions

QUESTION 33.0 Share the full-**subject** publisher/ product that teachers in your district will use regularly (once a week or more, on average) for Grades **K-3 Phonics RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K-3 Phonics RLA full- subject publisher/ product used:**

*Amplify Education– Amplify Texas Core Product*

*Amplify Education - CKLA*

*Benchmark Education – Benchmark Phonics*

*Estrellita Reading Inc – Accelerated Spanish Reading Program, Lunita 1-2*

*iStation – iStation reading en Español*

*Learning A to Z - Raz Plus*

*Lexia Learning Systems – Lexia Core 5 Reading*

*Really Great Reading Company Phonics Suite*

*Haggerty Phonemic Awareness K-2*

*Haggerty Phonemic Awareness in Espanol PreK-2*

*Sadlier - From Phonics to Reading K-3*

*SAVVAS - Palabras a Su Paso 2-5*

## Children’s Internet Protection

### The Children's Internet Protection Act

The Children’s internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

QUESTION 34.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).?

Yes

No

## Additional Informational Questions (Optional)\*

QUESTION 35.0 Has your district or charter ever used the Texas Resource Review (TRR) to make decisions about which instructional materials to use?\*

Yes

No

QUESTION 35.1 If “Yes” is selected: In which subject area(s) have you used the TRR to obtain information about the quality of products? \*

- English Reading Language Arts
- Spanish Reading Language Arts
- Prekindergarten
- Math

QUESTION 36.0 **How likely is it you would recommend TRR to other educators? 0 (Not at all likely) to 10 (Extremely Likely)\***

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

QUESTION 37.0

**Assessment Platform: Select the assessment platform (if any) your district leverages for unit/module, diagnostic, or interim, and for which type of assessments.**

Product	Interim	Diagnostic	Unit/Module Formatives
Eduphoria	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DMCA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Texas Formative Assessment Resource	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
STAAR Interim	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="text" value="NWEA MAP Growth / Reading Fluency"/>			
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Insert here"/>			
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Insert here"/>			

[TEKS Certification and Allotment Survey Ratification \[Printed and uploaded PDF\]](#)

In accordance with Texas Education Code [§31.04](#), school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).

**Other Certified Subject Areas:**

**Please select each subject in the required curriculum below for which your LEA provides each student with instructional materials that cover all elements of the essential knowledge and skills:** [multiple select]

- Career & Technical Education**
- Fine Arts**
- Health**
- Technology Applications**
- English Language Proficiency Standards**
- Languages other than English**

**District County Number (6-digit ID):**

015-907

**District or Charter Name:**

San Antonio ISD

**Date of Ratification by Local School Board of Trustees or Governing Body:**

May 15, 2023

**Signature of the Board President and Secretary or Governing Board Officer**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

**After ratification, LEAs will submit this form to the TEA through an electronic [TEKS Certification 2023–24 Survey](#). The survey will be available on the [TEA State-Adopted Instructional Materials webpage](#) beginning on **Monday, March 20, 2023**.**

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Purchase of the Instructional Materials Related to Proclamation 2021 English and Spanish Prekindergarten Systems

**PURPOSE:**  PRESENTATION/DISCUSSION  
 DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent of Academics & School Leadership

**PRESENTER:** Becky Landa, Senior Executive Director Educational Technology & Extended Learning

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the purchase of the *On My Way* instructional materials from Scholastic Incorporated and supplemental resources from various vendors that meet Proclamation 2021 English and Spanish Prekindergarten Systems. This purchase updates the current PK resources that are 13 years. Additionally, the purchase is aligned to the Always Learning Plan Component II, Objective B that ensures SAISD provides high quality PK programs and services that support students ages 3 and 4 years old with the foundational knowledge and skills to be curious, confident, and successful learners. The instructional materials will be implemented during the 2023-2024 academic year and remain in effect until the Texas Education Agency (TEA) calls for new materials through a proclamation.

#### **Textbook Selection Process**

Per Administrative Procedure E-05, the selection of instructional materials for foundational and enrichment curriculum requires representation from academic teams, teacher committees, and other stakeholder groups such as the District Advisory Council, Teacher Advisory Council, and Consultation to ensure the selection of the resources meets 100% of the Prekindergarten guidelines and Federal Head Start Framework.

The Academic Instructional Resource Committee (AIRC) was made up of representatives from various academic departments including Early Childhood Education, Dual Language, Special Education, Educational Technology, Information Technology, Procurement, and Curriculum Instruction and Assessment. In addition, due to the partnership agreement with the City of San Antonio Head Start Program, COSA- Head Start was also represented in this committee. The AIRC offered expertise in early childhood education and was charged with reviewing fourteen publisher instructional materials and associated Texas Resource Review (TRR) rubrics aligned to each publisher product that make up this Proclamation. Upon completing the initial review, the AIRC recommended five viable resources to bring forth to the teacher committee for their review and recommendation.

Once the Textbook and Instructional Materials Committee (TIMC) made up of teacher representatives, from Pre-kindergarten and Head Start programs, a formal TIMC review was conducted with the established selection criteria and TRR rubrics. The TIMC served as an advisory committee to the AIRC and members had to participate in all aspects of the review process including vendor presentations, committee meetings and discussions, and independent reviews in order to cast their recommendation. Upon receiving two finalists recommended by the TIMC, the AIRC completed its final evaluation process that included garnering feedback from district stakeholder committees, consultation, public viewings, procurement process, cost analysis, technology software approval, and vendor best and final offers. The AIRC concluded with a finalist and presented that information to the TIMC to solicit their final feedback.

Members of the TIMC were nominated to serve on the committee by their campus principals. A total of 48 teachers served on the committee representing 34 schools with experience teaching in general education and dual language instructional settings. This [link](#) provides a listing of the teachers that were part of the TIMC. The [Textbook and Instructional Materials Adoption](#) presentation link is included as a reference.

### **Public Viewing of Instructional Materials**

There were several opportunities for evaluation and input from the community and non-TIMC teachers. On March 2, 6 & 7, a public viewing was held at Nelson ECC. During this time, the materials were on display for evaluation and review. Findings were reported to the AIRC and TIMC.

### **Final Selection**

The final selection of the *On My Way* instructional materials from Scholastic Incorporated meets the established criteria set by the AIRC:

- 100% Alignment to the PreK Guidelines and Head Start Framework
- Different curriculum materials from the Early Childhood Education Special Education
- State Approved Instructional Materials
- TIMC Rubric Review
- Cost Analysis & Available Funding
- Instructional Technology Ecosystem Viability

The AIRC made its final recommendation on March 27, 2023.

## **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the purchase of English & Spanish Pre-Kindergarten Systems *On My Way* from Scholastic Incorporated and supplemental resources from various vendors.

## **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Instructional Materials for Proclamation 2021 will be funded through Title I and ESSER funds in the amount of approximately \$1,325,000.

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Memorandum of Understanding Between SAISD and St. Philips College for the Science and Math Summer Academy (SAMSA)

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent of Academics & School Leadership

**PRESENTER:**     Becky Landa, Senior Executive Director Educational Technology & Extended Learning

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding between SAISD and St. Philips College to implement the Science and Math Summer Academy (SAMSA) as a TX ACE 21st CCLC academic and enrichment partner during summer learning 2023. SAMSA provides SAISD students with hands-on activities inside and outside the classroom, with field trips to science, technology, engineering, and mathematics (STEM) environment that engage students through formal and informal learning. The academy focuses on high interest topics within high-demand careers such as engineering, biotechnology, game design, alternative energy, chemistry, and environmental science. SAMSA also connects students to professionals within the industry through lunch and learn sessions daily throughout the program meeting dates.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Resolved that the Board approves the Memorandum of Understanding between SAISD and St. Philips College Science and Math Summer Academy.

### **III. BUDGET CODE NUMBER, DESCRIPTION, AND AMOUNT**

The value of the services provided is approximately \$48,337 and is at no cost to SAISD.

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30%

in August 2027.

- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving an MOU

Department:	Extended Learning and Summer School
Board Meeting Date:	May 15, 2023
Agenda Title:	Approval of the Memorandum of Understanding Between SAISD and St. Philip's College for the Science and Math Summer Academy (SAMSA)
Presenter:	Becky Landa, Senior Executive Director, Educational Technology & Extended Learning
Cost and Funding Source:	Services are provided at no cost to the District
If no cost to the District, what is the approximate value of goods/services being provided?	The program will serve seventy-five (75) students in grades 6 <sup>th</sup> -8 <sup>th</sup> through the Science and Math Summer Academy (SAMSA) as a TX ACE 21st CCLC academic and enrichment partner during summer learning 2023. The value of the services provided is \$48,337
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input type="checkbox"/> Attendance <input type="checkbox"/> Behavior <input type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
75	8	4	N/A	N/A	N/A

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal?   <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>The 2022 Math Summer Academy (SAMSA), as a TX ACE 21st CCLC academic and enrichment partner, served thirty-five SAISD students from 6<sup>th</sup> - 8<sup>th</sup> grade. Students participate in a five-week Science and Math Summer Academy and Robotics program at the Southwest Campus. The summer program informed and inspired participants to pursue STEM-related careers by learning opportunities directly connect to higher education pathways to those careers. The camp served as an introduction to both robotics and engineering. In addition, students experienced daily Lunch and Learn sessions as an opportunity to hear from community members working in public and private sectors of Science, Technology, Engineering, and Mathematics (STEM). Each day a different guest speaker presented during lunch to</p>
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our students and shared their personal journey and the path they took to the career they have today. Lunch and Learn speakers were from industries such as manufacturing, civil engineering, marine biologists, and The United States Air Force.

At the conclusion of the Science & Math Summer Academy (SAMSA) program, students stated that this opportunity helped them building their communication and problem-solving skills, gave them an insight as to which career, they would like to pursue in college and enhanced their presentation skills. Exit interviews with parents indicated the interest and need in continuing the SAMSA program.

SAMSA is a continuation of the TX ACE 21st Century Cycle 11 partnership. St. Philips College will provide the costs to implement services, including professional development and hiring current SAISD teachers to implement the sessions for current SAISD 6<sup>th</sup> - 8<sup>th</sup> graders enrolled at Davis M.S., Japhet, Fenwick and W. Rogers Academy.



MEMORANDUM

**To:** Dr. Adena Williams Loston, President  
*Adena Williams Loston*

**Thru:** George Johnson, Interim Vice President for College Services *GJ 3/28/2023*

**Thru:** Randall Dawson, Vice President for Academic Success *Randall Dawson* 3/28/23

**Thru:** Dr. Sharon Crockett-Ray, Director, Institutional Advancement *Dr. Sharon Crockett-Ray* 3-28-2023

**Thru:** Shawana Freeman Blair, Grant Writer *Shawana F. Blair* 3-28-2023

**Thru:** Dr. Michael Grillo, Dean for Academic Success, Arts and Sciences *M Grillo* 3/28/23

**From:** Dr. Jo Dee Duncan-Mosier, Director, Center of Excellence for Science  
*Jo Dee Duncan-Mosier, Ph.D.* 3/28/23

**Date:** March 28, 2023

**Re:** SAISD 2022-2023 21<sup>st</sup> Century Grant, Year 2 – SPC and SAISD MOU

St. Philip's College is a collaborating partner with the San Antonio Independent School District (SAISD) on their Nita M. Lowey 21st Century Community Learning Center (21st CCLC) Grant funded by the Texas Education Agency. For Year 2 (2022-2023) of the grant project, SPC will provide Science and Math Summer Academy and Robotics summer camps for up to 75 SAISD youth participants.

Please submit the attached Memorandum of Understanding (MOU) to Ross Laughead, Legal Counsel for the Alamo Colleges District, for his review and approval. Upon Mr. Laughead's approval, please forward the MOU to Dr. Loston for her approval and signature.

This is a time sensitive request. My apologies for the short review time, but San Antonio ISD has requested that the MOU be sent to them today **Tuesday, March 28, 2023.**

Thank you for your continued support.

Attachment



To assure that internal accountability systems are in place, this checklist must be completed according to the stated timeline for all correspondence exchanged between external grant agencies and St. Philip's College recipient Principal Investigator (PI)/Co-PI.

**INCLUDE THIS SIGNED AND COMPLETED DOCUMENT TO CORRESPONDENCE**

**Timeline for Incoming Correspondence:**

Copies of documents and emails from external grant agencies must be forwarded to the Dean, SPC Grants Office, Institutional Advancement (IA) Director, Vice President and the President's offices immediately upon receipt.

**Timeline for Outgoing Correspondence:**

Completed draft of the department/program response to appropriate leadership as follows:



**DEPARTMENT:** Center of Excellence for Science

**GRANT TITLE:** 2022-2023 Nita M. Lowey 21st Century Community Learning Centers Grant

**TYPE OF REPORT:** St. Philip's College-San Antonio ISD Memorandum of Understanding (MOU)

**GRANT AGENCY:** Texas Education Agency

**DATE DUE TO GRANT AGENCY:** Due to SAISD 3/28/23  Hard Copy Mailing  Electronic Submission

<i>Dr. JoDee Mosier-Duncan</i> PI/Co-PI Signature	3/28/2023 Date	<input checked="" type="checkbox"/>	Forward to Division Dean	
<i>[Signature]</i> Division Dean Signature	3/28/23 Date	<input checked="" type="checkbox"/>	Forward to SPC Grants Office	<input type="checkbox"/> Return to PI / Co-PI for corrections
<i>Shawana Blair</i> SPC Grants Office Signature	3-28-2023 Date	<input checked="" type="checkbox"/>	Forward to IA Director	<input type="checkbox"/> Return to Division Dean for corrections
<i>Dr. Sharon Crockett-Ray</i> IA Director Signature	3-28-2023 Date	<input checked="" type="checkbox"/>	Forward to Vice President	<input type="checkbox"/> Return to Grants Office for corrections
<i>Randall Dawson</i> Vice President Signature	3/28/23 Date	<input checked="" type="checkbox"/>	Forward to President	<input type="checkbox"/> Return to IA Director for corrections
<i>Adena Williams Loston</i> President Signature	3/29/2023 Date	<input checked="" type="checkbox"/>	Return to PI/Co-PI for submission	<input type="checkbox"/> Return to Vice President for corrections

Once the PI/Co-PI sends the final document to the requesting agency, copy of the document and mailing receipt must be forwarded, through Dean and VPAS, to the President's Office within two (2) working days of submission. For electronic submissions, include copy of web/email documents and confirmations.

# Memorandum of Understanding

Between  
St. Philip's College  
And  
San Antonio Independent School District

This Memorandum of Understanding (“MOU”) is entered into by and between **St. Philip's College (hereinafter, “SPC”)** and the **San Antonio Independent School District (hereinafter, “SAISD”)**. SAISD and SPC are also collectively referred to as “Parties” and singularly as “Party”.

## I. Purpose and Background

The purpose of this MOU is to define the relationship between SPC and SAISD in providing academic and enrichment services during non-school hours for students and families under the 2022-2023 Nita M. Lowey 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC), Cycle 11, Year 2, grant program. This MOU is contingent on receiving a grant award from the Texas Education Agency for the 2022-2023 Nita M. Lowey 21<sup>st</sup> CCLC, Cycle 11, Year 2 program and to define the responsibilities of each party in the delivery of these services should an award be received. This MOU is an agreement to partner with SAISD to provide necessary oversight of these services at St. Philip's College, the community learning centers and/or adjunct site in compliance with grant requirements.

## II. Term/Cancellation

The term of this MOU will commence upon execution by the Parties, and will remain in effect through August 31, 2023 unless extension or earlier termination should occur pursuant to the terms of this agreement. This agreement may be renewed by mutual consent of the Parties for up to three (3) successive one (1) year terms (each, a “Renewal Term”). Any Renewal Term(s) shall be in writing and signed by the Parties.

SPC and SAISD understand and mutually agree that this agreement may be terminated by either Party upon giving thirty (30) days written notice to the other Party. Notice is said to be given when the written notice is received by the other Party.

## III Responsibilities of Each Party:

### **St. Philip's College:**

1. Serve as an 21<sup>st</sup> CCLC academic and enrichment partner at designated community learning centers on Monday, Tuesday, Wednesday and Thursday. Services will be provided for up to 75 youth participants in each program, the Science and Math Summer Academy (SAMSA) and the Robotics program. Services to begin June 6, 2023 to June 30, 2023, excluding SPC and SAISD holidays. Sessions will run 9 a.m. to 4 p.m.

2. Maintain ongoing, open communication with SAISD administration, teachers and staff.
3. Provide appropriate space at SPC Southwest Campus for execution of the SAMSA program. The Robotics program will be executed at an approved SAISD space.

**San Antonio ISD:**

1. Provide appropriate space for Partners to deliver services/program.
2. Provide all required enrollment documentation for up to 75 participants to SPC for the SAMSA program by May 15, 2023. After May 15<sup>th</sup>, if documentation for all 75 participants has not been provided, SAMSA enrollment will shift to a first come/first served basis.
3. Collaborate with Partner to carry out monitoring and evaluation activities, such as record attendance, school district information and administration of surveys, in order to assess the effectiveness and overall quality of programs and services.
4. Provide support staff and Lego Robot kits for Robotics Program.

**IV.  
COST**

No compensation will be provided to SPC from SAISD for the delivery of services outlined in the “Responsibilities of Each Party”.

**V.  
RELATIONSHIP OF THE PARTIES**

This MOU is not intended to create a relationship of principal and agent, employee and employer, or any other such similar relationship between Parties. Further, this MOU is not intended to create a joint venture or enterprise for purposes of determining liability.

**VI.  
GOVERNING LAW**

Applicable Texas state law will govern this MOU and all obligations of and performance by the Parties hereunder. Neither Party waives any governmental powers or immunity by entering or performing under this MOU.

**VII.  
ENTIRE MOU/AMENDMENT**

This MOU constitutes the entire agreement between the Parties for the purpose stated hereunder and supersedes all prior or contemporaneous agreements between the Parties, whether oral or written. No amendment, modification, or alteration of the terms of this MOU will be binding unless the same be in writing, dated subsequent to the date hereof, and duly executed and agreed to by all the Parties hereto.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023, the EFFECTIVE DATE.

St. Philip's College  
1801 Martin Luther King Drive  
San Antonio, Texas 78203

By: Adena Williams Loston  
Dr. Adena Williams Loston, President, St. Philip's College

APPROVED  
AS TO FORM ONLY  
*Ross Laughead*  
CHIEF COMPLIANCE OFFICER

APPROVED  
By Ross Laughead at 12:31 pm, Mar 29, 2023

San Antonio Independent School District  
141 Lavaca Street  
San Antonio, Texas 78210

By: \_\_\_\_\_  
Dr. Jaime Aquino, Superintendent, San Antonio ISD

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Memorandum of Understanding Between SAISD and the YMCA of Greater San Antonio

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent of Academics & School Leadership

**PRESENTER:**     Becky Landa, Senior Executive Director Educational Technology & Extended Learning

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding between SAISD and YMCA of Greater San Antonio for the 2023 Just Add Water Swimming Program from June 13 - June 30, 2023. The goal of the Just Add Water Summer Swimming Program is to provide a high-quality, low-cost swimming safety course for rising 2<sup>nd</sup> grade students in the District. The YMCA and SAISD began this partnership in 2022 to conduct the program for rising 2<sup>nd</sup> graders during Summer Learning 2022. The total cost for the program is expected to be \$9,000.00 at a cost of \$18.00 per student. The program is subject to cancellation due to low enrollment or poor weather conditions.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Resolved that the Board approves the Memorandum of Understanding Between SAISD and the YMCA of Greater San Antonio for the 2023 Just Add Water Swimming Program.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

This program will be funded with ESSER Funds in the amount of approximately \$9,000.

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.

- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving an MOU

Department:	Extended Learning and Summer School
Board Meeting Date:	May 15, 2023
Agenda Title:	Approval of the Memorandum of Understanding between SAISD and the YMCA of Greater San Antonio
Presenter:	Becky Landa, Senior Executive Director, Educational Technology & Extended Learning
Cost and Funding Source:	\$9,000 for 500 students –ESSER
If no cost to the District, what is the approximate value of goods/services being provided?	
This MOU addresses the following:	<input type="checkbox"/> Academics <input checked="" type="checkbox"/> Attendance <input type="checkbox"/> Behavior <input type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
500	1:20 (Teacher to Students)	15	\$18	N/A	N/A

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal?   <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>In the summer of 2022, SAISD partnered with the YMCA of Greater San Antonio to provide over 600 2<sup>nd</sup> graders with an opportunity to gain valuable safety skills while swimming at the Westside and Davis Scott YMCA pools. Parents surveyed indicated that students gained valuable skills they would not otherwise have. Students who at first exhibited nervousness prior to entering the pool were quickly able to overcome their fears with the support of aquatics instructors from the YMCA.</p>
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FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## YMCA of Greater San Antonio

### Memorandum of Understanding

This agreement is made and entered into this the 29th day of March, 2023 by and between San Antonio Independent School District ("SAISD") and the YMCA of Greater San Antonio (Hereafter referred to as "YMCA").

### WITNESSETH

**San Antonio Independent School District**  
**Attention: Dr. Jaime Aquino**  
**514 W. Quincy**  
**San Antonio, Texas 78212**

WHEREAS, SAISD wants to have the YMCA conduct Safety Around Water Swim Lessons at the Davis-Scott Family YMCA for second graders during the summer months of June 2023.

WHEREAS, it is the desire of the parties to memorialize this understanding in a written agreement in which the San Antonio ISD students shall conduct swim lessons on the premises and facilities owned or managed by the YMCA and the YMCA shall be allowed to conduct classes and activities pursuant to the terms and conditions of this Agreement.

1) **TERM:**

a) Unless modified or extended by the written consent of both parties, this agreement will be effective from June 14th, 2023- June 30th, 2023.

2) **SCHEDULE:**

a) Unless modified or extended by the written consent of both parties, this agreement will provide one (1) Swim Lesson for approximately 500 students, according to a mutually agreed-upon schedule between June 14<sup>th</sup> 2023 and June 30<sup>th</sup>, 2023. Schedule can be found on Addendum A of this agreement.

b) The YMCA staff reserve the right to cancel swim lessons and activities or limit the number of participants for any known unsafe condition this includes but is not limited to unsafe weather conditions, participant load that exceeds ratios (where applicable), unsafe conditions, etc., each as determined by the YMCA, in its sole discretion.

3) **FEES**

a) SAISD agrees to pay the YMCA a total fee of \$18 per student for swim lesson service. Invoices will be sent to SAISD after services have been rendered, and payment by SAISD will be made within thirty days upon receipt of YMCA's invoice.

4) **RESPONSIBILITIES OF THE YMCA**

a) The YMCA will provide certified staff (certifications appropriate to class assignment) to lead and/or facilitate classes and activities.

b) The YMCA will hire, staff, train, and supervise all instructors and lifeguards. All staff shall be employees of the YMCA.

c) The YMCA shall provide for, at its own cost and expense, the normal operation, maintenance, and upkeep of the premises and facilities.

d) The YMCA shall be responsible for full compliance with all local, state, county, municipal, and federal laws and regulations. YMCA will be fully responsible for all fines, assessments, penalties, or liabilities of any kind resulting from the enforcement of any local, state, county, municipal, or federal law or regulation pertaining to the environment, issued by any agency.

e) The YMCA shall be responsible for providing 2 certified lifeguards and a ratio of one (1) certified swim instructor per six (6) students in the water, with a maximum of 32 students participating in swim lessons at one time.

f) YMCA and SAISD further agree that the YMCA is only responsible for the safety of participants during the term outlined in Section 1 of this agreement and only for the hours when the YMCA is providing swim lessons according to Addendum A. Any loss, injury, or damage occurring outside the term and hours of this agreement are the sole responsibility of San Antonio Independent School District.

5) **RESPONSIBILITIES OF SAISD**

a) SAISD shall be responsible for transport of all children to and from the YMCA.

b) Subject to section 4e above, SAISD shall provide adult staff members that will be responsible for supervision of all children throughout all visits to the YMCA.

c) SAISD shall be solely responsible to coordinate and supervise all changing, showering and transition to and from the pool area.

d) SAISD shall be solely responsible for supervision of all students before or after swim lessons, as they occupy the gymnasium or studio areas within the YMCA.

e) SAISD will ensure that all swimmers have proper and acceptable swim attire that is made for swimming pools.

f) SAISD will provide final classroom numbers to YMCA no later than a week prior to scheduled swim dates.

6) **INSURANCE**

Prior to the commencement of this agreement, YMCA shall furnish SAISD with a certificate of insurance naming SAISD as an additional insured and demonstrating proof of insurance in the above types and amounts.

YMCA shall obtain and maintain in full force for the duration of the period of service or agreement, at their sole expense, insurance coverage in the following type(s) and amounts:

Commercial General Liability Insurance: including, but not limited to, Premises/Operations, Personal & Advertising Injury, Products/Completed Operations, limits of 1,000,000 per occurrence.

7) **INDEMNIFICATION**

a) **YMCA SHALL INDEMNIFY, DEFEND WITH COMPETENT COUNSEL AND HOLD San Antonio Independent School District, ITS EMPLOYEES, AND AGENTS HARMLESS OF AND FROM ANY LOSS, DAMAGE, CLAIM OR EXPENSE INCLUDING REASONABLE ATTORNEY'S FEES ARISING OUT OF ANY NEGLIGENT ACTION OR INACTION BY YMCA AND/OR A YMCA EMPLOYEE OR AGENT WHICH CAUSES HARM OF ANY TYPE TO A YMCA EMPLOYEE OR PARTICIPANT WHILE IN, AROUND OR ABOUT THE OWNER'S PROPERTY. THIS INDEMNITY OBLIGATION SHALL SURVIVE TERMINATION OR EXPIRATION OF THIS AGREEMENT.**

b) **EXCEPT AS OTHERWISE PROVIDED IN SECTION 7A) ABOVE, San Antonio Independent School District SHALL INDEMNIFY, DEFEND WITH COMPETENT COUNSEL AND HOLD THE YMCA, ITS EMPLOYEES, AND AGENTS HARMLESS OF AND FROM ANY LOSS, DAMAGE, CLAIM OR EXPENSE INCLUDING REASONABLE ATTORNEY'S FEES ARISING OUT OF (I) ANY NEGLIGENT ACTION OR INACTION BY OWNER AND/OR A OWNER EMPLOYEE OR AGENT; OR (II) ANY BODILY INJURY OR DEATH OR PROPERTY DAMAGE OCCURRING IN OR UPON THE OWNER'S PROPERTY.**

8) **MEDIATION**

In the event a dispute shall arise between the parties to this agreement, the parties agree to participate in at least four hours of mediation in accordance with the mediation procedures of United States Arbitration & Mediation. The parties agree to share equally in the costs of the mediation. The mediation shall be administered by a local USA&M office to be designated by USA&M National Headquarters.

9) **SEVERABILITY**

SAISD and YMCA expressly agree that the forgoing INDEMNITY AGREEMENT is intended to be as broad and inclusive as is permitted by the law of the State of Texas and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

It is further mutually agreed that this agreement is the product of joint negotiation and drafting. No provision herein will be construed against either party on the basis that that party drafted the language in question.

10) **NOTICES**

The parties designate the individual named below as their agent for purposes of notices pursuant to this agreement. All notices and/or correspondence between the parties shall be delivered to the persons at the addresses set forth below. Any notice received under any provision of the agreement shall be deemed given upon personal delivery acknowledged in writing or when mailed, postage paid, to the address shown below. Either party may change its agent and/or address by giving five business days' written notice to the other party.

EXECUTED in duplicate originals on this 29th day of March 2023, to become effective as provided above.

YMCA of Greater San Antonio  
16103 Henderson Pass San Antonio, TX 78232  
210-246-9600

**YMCA CFO:**

Ross Magsig \_\_\_\_\_  
Name Signature Date

**Owner Authorized Representative:**

**San Antonio Independent School District**  
**Attn: Jaime Aquino**  
**514 W. Quincy**  
**San Antonio, Texas 78212**

Dr. Jaime Aquino \_\_\_\_\_  
Printed Name Signature Date

THIS CONTRACT IS CONTINGENT ON THE HIRING AND TRAINING OF ALL STAFF. IF ADEQUATE STAFFING CANNOT BE MET, THIS AGREEMENT IS NULL AND VOID.

YMCA of Greater San Antonio  
Memorandum of Understanding  
YMCA & SAISD 2023

Addendum A

The schedule for summer Swim Lessons will be as follows:

Arrival to YMCA @11:45am  
Group 1 swim 12:00pm-1:00pm (up to 32 swimmers)  
Group 2 swim 1:00pm-2:00pm (up to 32 swimmers)  
Departure from YMCA @ 2:15pm

June 14 (2 swim groups)  
June 15 (2 swim groups)  
June 16 (2 swim groups)  
June 20 (2 swim groups)  
June 21 (2 swim groups)  
June 22 (2 swim groups)  
June 23 (2 swim groups)  
June 26 (1 swim group)

The following dates are on the schedule as "overflow" dates, which will be use in cases where there is higher then expected enrollment. These dates will be scheduled on an as needed basis.

June 26 (1 swim group)  
June 27 (2 swim groups)  
June 28 (2 swim groups)  
June 29 (2 swim groups)

The following date is on the schedule as a make-up date and will be used in case of the pool being unavailable due to inclement weather or other issues. This date will be scheduled on an as needed basis.

June 30 (2 swim groups)

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Memorandum of Understanding Between SAISD and the City of San Antonio for the Summer Youth Program

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent of Academics & School Leadership

**PRESENTER:**     Becky Landa, Senior Executive Director Educational Technology & Extended Learning

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding between SAISD and the City of San Antonio for the San Antonio Youth Program from June 12 through July 21, 2023. The goal of the San Antonio Summer Youth Program is to provide a high-quality, low-cost summer recreational program to the families of San Antonio. The City of San Antonio and SAISD have partnered in previous years to conduct the Summer Youth Program throughout the District. The City of San Antonio is requesting that fees be waived in the total amount of \$128,825.00 for use of District schools as host facilities. The program is subject to cancellation due to low enrollment.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Resolved that the Board approves the Memorandum of Understanding Between SAISD and the City of San Antonio for the Summer Youth Program.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Facility usage fees waived for an amount of approximately \$128,825.00

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.

- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving an MOU

Department:	Extended Learning and Summer School
Board Meeting Date:	May 15, 2023
Agenda Title:	Approval of the Memorandum of Understanding Between the SAISD and the City of San Antonio for the Summer Youth Program
Presenter:	Becky Landa, Senior Executive Director, Educational Technology & Extended Learning
Cost and Funding Source:	Facility Usage Fees: Fee Waiver for total amount of \$128,825.00
If no cost to the District, what is the approximate value of goods/services being provided?	The Summer Youth Program provides youth ages 6 -12 a safe, learning environment while engaging in academic and recreational activities including traditional sports, active games, craft projects and art exploration as well as math and science enrichment.
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input type="checkbox"/> Attendance <input type="checkbox"/> Behavior <input type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
Minimum 25/Site	N/A	5	\$1,030	N/A	\$25,765.00

### HISTORICAL DATA

Include Pertinent Data and Information located on next page. (Year, Value Added & Results/Findings)

Questions to consider:

If a renewal, include data that supports this renewal

Is this an expansion of the program? If so, why?

Is this a renewal? Yes No

Parents and student participants were surveyed by the City of San Antonio regarding staff performance as well as student experience during the program.

- 85% of parents surveyed indicated that staff attitude and knowledge were excellent or above average.
- 86.5% of student participants indicated that they like the staff running the program and would tell their friends about the activities.

The following graph indicates the campuses that utilized and the cost per child (Facility Fees) for the Summer Youth Program 2022:

Campus	Total Enrollment	# SAISD Students	Average Daily Attendance	Facility Cost	Cost Per Student (Only Facility Fees)
Beacon Hill	63	25	43%	\$34,605	\$549
Collins Garden	16	5	10%	\$36,885	\$2,305
Huppertz	24	12	15%	\$66,525	\$2,772
Lamar	33	12	24%	\$34,605	\$1,049
ML King Academy	Closed	0	-	\$31,485	-
Riverside Park	6	1	3%	\$27,715	\$4,619

For the 2023 Summer Youth Program, the City of San Antonio would like to request the use of Arnold E.S., Forbes E.S., Green E.S., Lamar E.S., and Maverick E.S.

**MEMORANDUM OF UNDERSTANDING  
SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

This Memorandum of Understanding (“MOU”) is between the City of San Antonio (CITY) through its Parks and Recreation Department, and the San Antonio Independent School District (SAISD).

**1. BACKGROUND**

- 1.1. The goal of the Summer Youth Program is to provide a high-quality, low-cost summer recreational program to the families of San Antonio.
- 1.2. CITY and SAISD have partnered in previous years to conduct the Summer Youth Program at various City locations and SAISD campuses.
- 1.3. In consideration of the benefits derived through this program, the parties agree to the following:

**2. APPOINTMENT**

- 2.1. CITY shall conduct summer camps at the locations listed in Exhibit A – Summer Youth Program Locations.
- 2.2. SAISD shall allow the CITY to conduct the Summer Youth Program in the locations listed in Exhibit A – Summer Youth Program Locations.
- 2.3. SAISD shall provide breakfast and lunch in the locations listed in Exhibit A – Summer Youth Program Locations.
- 2.4. Any property damages caused as a result of the Summer Youth Program shall be addressed by the City.

**3. INSURANCE**

- 3.1. SAISD shall be responsible for insuring their own Property, Equipment, Autos and Legal Liability. In no event shall the CITY be required to maintain any insurance coverage for SAISD or be held liable for the actions or injuries whether it be property or bodily as result caused by actions under this MOU. In no way is the CITY liable for any monies given or to be held responsible for anything the monies are used for.

**4. INDEMNIFICATION/THIRD PARTY CLAIMS**

- 4.1 SAISD and CITY acknowledge they are political subdivisions of the State of Texas and are subject to, and comply with, the applicable provisions of the Texas Tort Claims Act, as set out in the Civil Practice and Remedies Code, Section 101.001 *et seq.* and the remedies authorized therein regarding claims or causes of action that may be asserted by third parties for accident, injury, or death. SAISD does not waive its immunities, defenses, or limits of liability by entering or performing under this Agreement.

**5. ASSIGNMENT**

- 5.1 This MOU is personal to SAISD. It cannot be assigned. Any attempt to assign this MOU will terminate all privileges granted to the SAISD hereunder.

**6. NON-DISCRIMINATION**

6.1 As a party to this Agreement, SAISD understands and agrees to comply with the *Non-Discrimination Policy* of the City of San Antonio contained in Chapter 2, Article X of the City Code and further, shall not discriminate on the bases of race, color, religion, national origin, sex, sexual orientation, gender identity, veteran status, age, or disability, unless exempted by state or federal law, or as otherwise established in this Agreement.

**7. TERM**

7.1. This MOU shall begin June 12, 2023 and terminate July 21, 2023.

7.2. The parties shall have the right to terminate this MOU with thirty (30) days prior written notice at any time during the term.

**CITY OF SAN ANTONIO**

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
Homer Garcia III, Director  
Parks and Recreation Department

By: \_\_\_\_\_  
Dr. Jaime Aquino, Superintendent  
San Antonio Independent School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**MOU Attachments:  
Exhibit A – Summer Youth Program Locations**

## **EXHIBIT A – Summer Youth Program and Locations**

The Summer Youth Program provides structured recreational and enrichment activities for children between the ages of 6-12 years old. If the district does not provide lunch, the CITY shall provide a free hot lunch and a snack to all participants.

### **Locations**

1. Arnold Elementary School
2. Forbes Elementary School
3. Green Elementary School
4. Lamar Elementary School
5. Maverick Elementary School

### **Location Requirements**

- Free facility usage including maintenance and utilities
- Must be able to accommodate program staff and participants in a functional, air-conditioned space at all times during program hours as outlined below.
- Facility must not host any other youth summer camps during Summer Youth Program
- Daily use of the cafeteria for lunch and snack and availability for low-maintenance activities
- Daily use of air-conditioned gymnasium(s)
- Daily use of the outdoor play area(s)
- Access to a telephone for emergency purposes (during program hours)
- Storage area location for equipment and supplies
- Indoor restrooms for males and females
- Access to facility prior to the first day of programming (site set up & supply drop-off)
- ADA compliant program space
- Tables (15) in cafeteria
- Chairs (110) in cafeteria
- Utilities, custodial service, and supplies (mopping, sweeping, trash bags, paper products, etc.)
- Ability to distribute fliers to promote Parks and Recreation programs at the schools in the district from January 2023 to December 2023.

### **Dates and Hours of Operation**

Hours: 7:30 a.m. – 5:30 p.m.

Program Start Date: June 12, 2023

Program End Date: July 21, 2023

Closures: June 19, 2023 & July 3 – 7, 2023

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Memorandum of Understanding (MOU) Between SAISD and R7 Sports Performance

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Kendra Doyle, Sr. Exec. Dir., Curriculum Instruction, and Assessment

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and R7Sports Performance for the purpose of providing a sports performance program. The program is designed for students in grades 6-8 and will focus on sports development, physical activity, and character development. This one day event will take place at Alamo Stadium in the spring.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the proposed MOU with R7 Sports Performance as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Services provided at no cost to the District are valued at approximately \$8,000.

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Health & Physical Education Department
Board Meeting Date:	May 15, 2023
Agenda Title:	Approval of the Memorandum of Understanding (MOU) Between SAISD and R7 Sports Performance.
Presenter:	Kendra Doyle, Sr. Exec. Dir., Curriculum, Instruction, & Assessment
Cost and Funding Source:	\$0.
If no cost to the District, what is the approximate value of goods/services being provided?	Service provided at no cost to the District and are valued at approximately \$8,000.
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input checked="" type="checkbox"/> Attendance <input checked="" type="checkbox"/> Behavior <input checked="" type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
200	20	32	\$0.	\$0.	\$0.

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal?   <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No</p> <p>R7 Sports Performance Program provides an emotionally and physically safe environment for youths to train and improve developing fundamental skills such as: speed, agility, character building, maximizing their body, applying techniques to their programs, and efficient functional movement for every athlete.</p> <p>R7 Sports Performance will operate at Alamo Stadium this spring for one day for five hours on a weekend. R7 Sports Performance Coaches and NFL guests will have passed SAISD background checks and are trained to implement the R7 Sports Performance Program.</p>
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**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
R7 SPORTS PERFORMANCE  
AND  
SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

**PURPOSE**

The purpose of this Memorandum of Understanding (“MOU”) is to define the agreement by which R7 Sports Performance (“R7SP”) and San Antonio Independent School District (“SAISD”) will work together to deliver R7 Sports Performance Programming.

The Primary Contact for R7SP is: Ramon Richards, [r7go.sp@gmail.com](mailto:r7go.sp@gmail.com), (818) 665- 5983.

The Primary Contacts for SAISD are: Raul. Salazar, [rsalazar@saisd.net](mailto:rsalazar@saisd.net), (210) 554- 2540, ext. 54075 and Anthony, Alfred C [AANTHONY2@saisd.net](mailto:AANTHONY2@saisd.net), (210) 554-2655.

**Program Dates and Times**

R7SP will operate at Alamo Stadium this spring for one day for 5 hours during the weekend.

**Responsibilities of R7SP**

- Implement R7SP program during designated time period.
- Ensure that coaches:
  - o Are CPR/ First Aid certified (minimum: one coach)
  - o Have successfully passed a background check
  - o Are trained to implement R7SP programs and provide emotionally and physically safe space for youth, including youth with disabilities.
- Provide program marketing and registration materials to the site
- Name SAISD as Additional Insured under R7SP insurance program

**Responsibilities of SAISD**

- Designate a contact person (site liaison) to coordinate with R7SP staff and coaches for the duration of the day.
- Confirm program support and approval from the school administration or site director
- Provide a dedicated, safe, and accessible outdoor running and activity space.
- Provide R7SP program participants access to accessible restrooms and drinking fountains during the program time.
- Make sure non- R7SP youth and non- coaching adults do not enter the R7SP program area during program time unless given permission.
- Provide R7SP with risk management assets such as the site safety plan, active shooter, and crisis management procedures.

- Equipment for event

**Confidentiality and Intellectual Property**

SAISD acknowledges R7SP as the sole owner and/ or authorized licensee of all trademarks, copyrighted materials, and its exclusive right, title, and interest in and to the R7 Sports Performance name, R7 Sports Performance Marks, copyrighted materials, and other assets. All content included as part of R7 Sports Performance, such as text, graphics, logos, images, videos, and other content is owned exclusively by R7 Sports Performance

R7SP and SAISD agree not to disclose any confidential information, directly or indirectly, under any circumstances or by any means, to any third person, with the exception of consulting attorney(s), accountant(s), and business managers, without the express written consent of both parties.

By signing below, you agree to and accept the terms of the Memorandum of Understanding.

**R7 SPORTS PERFORMANCE**

Signature

Ramon Richards, Executive Director

Date

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

Signature

Jaime Aquino, Superintendent for San Antonio I.S.D.

Date

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Memorandum of Understanding (MOU) Between SAISD and Culturingua for Summer Camp

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Kendra Doyle, Senior Executive Director, Curriculum, Instruction, and Assessment

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and Culturingua for an Arabic and STEAM three-week summer camp. This camp will include 110 students from across SAISD including immigrant students from Afghanistan who will be attending summer enrichment for newcomers at Carvajal Elementary and students at Advanced Learning Academy (ALA). The camp follows the American Council on the Teaching of Foreign Languages (ACTFL) Can-Do Statements for Communication and Intercultural Communication. Students enrolled in this summer camp will learn Modern Standard Arabic (MSA) while broadening their cultural awareness and appreciation.

This camp will provide project-based learning activities and virtual field trips where students simulate visits to various countries of the Arab world while learning Arabic thematic and functional vocabulary. The camp will also allow students to explore the identity of Arabs and Arab communities through learning about Arab hobbies, family and heritage, daily life activities, teenagers' culture, famous athletes, celebrities, and historical figures. Current events in the various countries in the context of the United Nations Sustainable Development Goals will also be explored.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approves the proposed MOU with Culturingua as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Local funds will be used in the amount of approximately \$3,000.  
165-11-6299-81-875-21-803

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

**Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.

- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Curriculum, Instruction, and Assessment
Board Meeting Date:	May 15, 2023
Agenda Title:	Approval of the Memorandum of Understanding Between SAISD and Culturingua for Summer Camp
Presenter:	Kendra Doyle, Senior Executive Director, Curriculum, Instruction, and Assessment
Cost and Funding Source:	Approximately \$3,000 Local funds will be used: 165-11-6299-81-875-21-803
If no cost to the District, what is the approximate value of goods/services being provided?	N/A
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input type="checkbox"/> Attendance <input type="checkbox"/> Behavior <input checked="" type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
110	2	2	\$27.27	\$1,500	\$1,500

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal?   <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>This is a continuation and expansion of our partnership with Culturingua, which has previously only been held at the Advanced Learning Academy (ALA). This summer, the camp will be three weeks and will include immigrant students from Afghanistan who will be attending the summer enrichment program at Carvajal Elementary.</p> <p>Research shows that students who collaborate with peers in culturally authentic activities increase their skills in being culturally responsive citizens. This increases students' creativity, empathy, problem solving and language acquisition skills.</p>
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# **Memorandum of Understanding**

Between  
Culturingua  
and  
San Antonio Independent School District

This Memorandum of Understanding (“MOU”) is entered into by and between Culturingua (hereinafter, “Culturingua”) and the San Antonio Independent School District (hereinafter, “SAISD”). SAISD and Culturingua are also collectively referred to as “parties” and singularly as “Party”.

## **I. Purpose and Background**

The purpose of this MOU is to define the relationship between Culturingua and the SAISD in providing a Summer 2023 Arabic & STEAM Camp and to define the responsibilities of each party in the delivery of these services. This MOU is an agreement to partner with SAISD to provide necessary oversight of these services with students at SAISD schools for the new commers program and at SAISD Advanced Learning Academy for their summer camp in compliance with City of San Antonio grant requirements.

110 SAISD students elementary, middle, and high school will participate in this program. This program's duration varies between several enrichment classes to two weeks of intensive course based on SAISD needs. The program will take place during SAISD summer camp from June 12 to June 30 of 2023. The Summer 2023 Arabic & STEAM Camp will be learning Arabic language and culture, learn science and art that relates to United Nation Sustainable Development Goals with international theme, explore the identity of Arabs and Arab communities through learning about hobbies, family & heritage, daily life activities, teenagers’ culture, and famous athletes, celebrities, & historical figures. The program follows the American Council on the Teaching of Foreign Languages (ACTFL) Can-Do Statements for Communication and Intercultural Communication. The program's general aim is teaching students to be global leaders by having SAISD students understand the background of their new commers peers and allow SAISD new commers students to integrate better in their new environment.

## **II. Term/Cancellation**

The term of this MOU will commence upon execution by the Parties, and will remain in effect through August 31, 2023, unless extension or earlier termination should occur pursuant to the terms of this agreement. This Agreement may be renewed by mutual consent of the Parties for up to zero terms (each, a “Renewal Term”). Any Renewal Term(s) shall be in writing and signed by the Parties.

Culturingua and SAISD understand and mutually agree that this Agreement may be terminated by either party upon giving thirty (30) days' written notice to the other party. Notice is said to be given when the written notice is received by the other party.

### **III Responsibilities of Each Party:**

#### **Culturingua:**

1. Serve as an academic and enrichment partner, delivering Arabic & STEAM summer camp during SAISD summer camp from June 12 to June 30, 2023. The Arabic & STEAM summer camp will target the New Commers Program at various schools. Additionally, the Arabic & STEAM summer camp will be implemented at Advanced Learning Academy to benefit their students. The program will be for a total of 110 SAISD students.
2. Jointly host information sessions for parents and students.
3. Develop the teaching materials and curriculum.
4. Create the materials and presentations and lead and teach the program.
5. Provide educational packages to students with camp materials such as Syrian scarf, date fruits, book, notebook, etc.
6. Maintain ongoing, open communication with SAISD administration, teachers and staff.
7. Collaborate with SAISD to carry out monitoring and evaluation activities, such as Program attendance and administration of pre-and post-surveys in order to assess the effectiveness and overall quality of programs and services in accordance with SAISD policies and procedures.

#### **SAISD:**

1. Identify and enroll 110 students in the Program, coordinating schedule and location with Culturingua.
2. Coordinate with Culturingua to ensure background checks are completed for Culturingua teaching staff and/or SAISD staff are in classrooms along with Culturingua staff and students
3. Before and during the implementation of the program, coordinate with Culturingua to support and encourage student participation and support communication with parents.
4. Provide the classroom, breakfast, lunch, transportation, school supplies, and laptop or tablet device with internet access for each student during the course of the Program.
5. Release a joint press release between SAISD and Culturingua announcing the program.
6. Collaborate with Culturingua to carry out monitoring and evaluation activities, such as Program attendance and administration of pre-and post-surveys in order to assess the effectiveness and overall quality of programs and services in accordance with SAISD policies and procedures.
7. Coordinate with Culturingua to update data sharing agreements in order to meet reporting requirements for outside funders in accordance with SAISD policies and procedures.
8. Provide photographer throughout the program.
9. Publish one impact story on SAISD's website related to the program.

**IV.  
COST**

San Antonio ISD will pay \$3,000 to Culturingua to deliver this program. The remainder of the costs will be covered through grant donations by the City of San Antonio secured by Culturingua.

**V.  
RELATIONSHIP OF THE PARTIES**

This MOU is not intended to create a relationship of principal and agent, employee and employer, or any other similar relationship between Parties. Further, this MOU is not intended to create a joint venture or enterprise for the purposes of determining liability.

**VI.  
GOVERNING LAW**

Texas law will govern this MOU and all obligations and performance by the Parties hereunder. SAISD does not intend to waive any governmental powers or immunity by entering or performing under this MOU.

**VII.  
ENTIRE MOU/AMENDMENT**

This MOU constitutes the entire agreement between the Parties for the purpose stated hereunder and supersedes all prior or contemporaneous agreements between the Parties, whether oral or written. No amendment, modification, or alteration of the terms of this MOU will be binding unless the same be in writing, dated subsequent to the date hereof and duly executed and agreed to by all the Parties hereto.

**VIII.  
CONTACT INFORMATION**

**Culturingua**

Contact: Nadia Mavrakis  
Title: Chief Executive Officer  
Phone: 972-832-2986  
Email: [nadia@culturingua.com](mailto:nadia@culturingua.com)

**SAISD**

Contact: Kelly Manuel  
Title: Director for Dual Language  
Phone: 210-554-2590  
Email: [KMANUEL1@saisd.net](mailto:KMANUEL1@saisd.net)

Contact (Advanced Learning Academy): Maricela Alarcon  
Title: ALA Partnership Coordinator

Phone: 210-738-9763

Email: [MALARCON6@saisd.net](mailto:MALARCON6@saisd.net)

**EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023 the EFFECTIVE DATE.**

**PARTNER CONTACT INFORMATION**

By: \_\_\_\_\_  
Nadia Mavrakis, Culturingua CEO

SAISD  
By: \_\_\_\_\_  
Dr. Jaime Aquino, SAISD Superintendent

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** **Approval of the Memorandum of Understanding (MOU) Between SAISD and Culturingua for Implementation of a Virtual Cultural Exchange Program**

**PURPOSE:**             **PRESENTATION/DISCUSSION**  
                               **DISCUSSION/ACTION**

**REQUESTED BY:** Patti Salzman, Deputy Superintendent

**PRESENTER:** Kendra Doyle, Senior Executive Director, Curriculum, Instruction, and Assessment

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and Culturingua for the purpose of implementing a virtual cultural exchange program for high school students during the 2023-2024 school year.

Approximately 100 students from SAISD schools will participate in the virtual cultural exchange program with students in Libya through their social studies, CTE, or world languages courses. SAISD students will collaborate with their exchange partners to create a plan for improving one of the WIN (Well-Being In the Nation) Network’s Vital Conditions for Health and Well-Being in a specific geographic location. This unique project will allow students to apply their problem-solving skills to a real-world challenge to promote the development of civic engagement, literacy skills, critical thinking, and cross-cultural communication.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approves the proposed MOU with Culturingua as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Services will be provided at no cost to the District and are valued at approximately \$50,000. Costs will be paid through a grant from the Stevens Initiative awarded to Culturingua.

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.

- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Curriculum, Instruction, and Assessment Department
Board Meeting Date:	May 15, 2023
Agenda Title:	Approval of the Memorandum of Understanding (MOU) between SAISD and Culturingua for the Implementation of a Virtual Cultural Exchange Program
Presenter:	Kendra Doyle, Senior Executive Director, Curriculum, Instruction, and Assessment
Cost and Funding Source:	Services are provided at no cost to the District. All costs will be paid by a grant from the Stevens Initiative awarded to Culturingua.
If no cost to the District, what is the approximate value of goods/services being provided?	Services provided are valued at approximately \$50,000.
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input type="checkbox"/> Attendance <input type="checkbox"/> Behavior <input type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
100	5	5	\$0	\$0	\$0

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal?   <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>The 2023-2024 school year will be the fourth year of the partnership with Culturingua to implement virtual cultural exchange programs at SAISD schools. Survey data from previous cohorts of participating SAISD students has shown that the virtual cultural exchange has positively impacted students' knowledge of other countries, their ability to understand the perspective of others, and their cross-cultural communication skills. This program will have approximately the same number of participating students as the virtual cultural exchange programs during the 2021-2022 and 2022-2023 school years.</p>
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# Memorandum of Understanding

Between  
Culturingua  
And  
San Antonio Independent School District

This Memorandum of Understanding (“MOU”) is entered into by and between Culturingua (**hereinafter, “Culturingua”**) and the **San Antonio Independent School District (hereinafter, “SAISD”)**. SAISD and Culturingua are also collectively referred to as “parties” and singularly as “Party”.

## I. Purpose and Background

The purpose of this MOU is to define the relationship between Culturingua and the SAISD in providing the Alliance of Young World Actionists (AYWA) Virtual Exchange Program (hereinafter, “the Program”) for SAISD students and to define the responsibilities of each party in the delivery of these services. This MOU is an agreement to partner with SAISD to provide necessary implementation of these services at select SAISD schools in compliance with the Stevens Initiative grant requirements. The Stevens Initiative is an international effort to build global competence and career readiness skills for young people in the United States and the Middle East and North Africa by growing and enhancing the field of virtual exchange. Culturingua’s Alliance of Young World Actionists engages young American and Libyan leaders focused on local and global public health challenges and their causes.

Culturingua’s Alliance of Young World Actionists is a seven-week virtual exchange for public high school students in Libya and San Antonio, U.S. Students learn how improvements in the WIN Network’s Vital Conditions for Health and Well-Being framework can prevent clinical health problems, determine a challenge that exists in a particular community today, and create a plan of action for change in that community.

Groups work in small teams to build critical 21st-century global competency skills, better understand local and global health challenges, and brainstorm a solution or initiative of their own. Participants present their ideas for how to improve one of the WIN Network’s Vital Conditions for Health and Well-Being (food, humane housing, and other properties that we all need all the time to reach our full potential) to local leaders during a culminating event celebrating and recognizing students’ learning achievements. Participants build and improve social justice learning outcomes, which include investigating the world beyond their immediate environment; recognizing their own and others' perspectives; engaging in open, appropriate, and effective interactions across cultures; and translating their ideas into appropriate action to improve conditions.

Approximately 96 students, including deaf students, at select SAISD schools will participate in the virtual cultural exchange program with students in Libya through their social studies, career readiness, and world languages courses. SAISD students will collaborate with their exchange

partners to create a plan for improving one of the WIN Network's Vital Conditions for Health and Well-Being in a specific geographic location. This project will allow students to apply their problem-solving skills and geographic concepts to a real-world situation and as a result, enhance their understanding of social studies, career readiness, and world languages content.

## **II. Term/Cancellation**

The term of this MOU will commence upon execution by the Parties, and will remain in effect through June 30, 2024, unless extension or earlier termination should occur pursuant to the terms of this agreement.

Culturingua and SAISD understand and mutually agree that this Agreement may be terminated by either party upon giving thirty (30) days' written notice to the other party. Notice is said to be given when the written notice is received by the other party.

## **III Responsibilities of Each Party:**

### **Culturingua:**

1. Serve as an academic and enrichment partner for implementation of the Program between students at various SAISD schools on various days of the week. The Program will be implemented in two rounds: one 7-week session in Fall 2023 and one 7-week session in Spring 2024, with each cohort meeting once per week for one hour in a synchronous session with peers in Libya. Sessions will be scheduled to avoid SAISD student holidays.
2. Own creation and implementation of the curriculum and lesson plans. Curriculum and lesson plans remain the Intellectual Property of Culturingua.
3. Coordinate with SAISD personnel to ensure appropriate integration of the Program into overall SAISD course content.
4. Provide an orientation to SAISD teachers who will be implementing the Program in their classes.
5. Coordinate for the highest performing students to participate in an alumni activity if needed. Example for past activity was participating in the San Antonio Entrepreneurship Week or participating in TEDex San Antonio.
6. Design program monitoring and evaluation activities, including designing pre- and post-survey and evaluating survey responses.
7. Maintain ongoing, open communication with SAISD administration, teachers and staff.

### **SAISD:**

1. Provide appropriate space for Culturingua to deliver services/program.
2. Identify the courses for which the Program will be integrated, and coordinate with necessary staff to ensure appropriate integration of the Program into course curriculum.
3. Align course and class schedules to ensure synchronous weekly sessions with SAISD students in the morning and Libyan students in the afternoon.
4. Enroll 96 students in the Program.

5. Ensure one teacher per class serves as a supporting facilitator during synchronous sessions and support SAISD students' asynchronous work between sessions.
6. Provide a laptop or device with internet access for each student during the course of the Program.
7. Release a joint press release between SAISD and Culturingua announcing the program.
8. Provide approximately 60 high quality photographs of San Antonio students participating in the Program (approximately 30 in Fall 2023, approximately 30 in Spring 2024).
9. Contribute to the writing of and publish two impact stories on SAISD's website related to the program (one story for Fall 2023 cohort and one story for Spring 2024 cohort) and one alumni story in June 2024.
10. Collaborate with Culturingua to carry out monitoring and evaluation activities, such as Program attendance, school district information and administration of pre-and post-surveys, in order to assess the effectiveness and overall quality of programs and services in accordance with SAISD policies and procedures.

#### **IV. COST**

SAISD will not pay any monetary fee to Culturingua nor will Culturingua pay any monetary fee to SAISD as part of this MOU.

#### **V. RELATIONSHIP OF THE PARTIES**

This MOU is not intended to create a relationship of principal and agent, employee and employer, or any other such similar relationship between Parties. Further, this MOU is not intended to create a joint venture or enterprise for purposes of determining liability.

#### **VI. GOVERNING LAW**

Texas law will govern this MOU and all obligations of and performance by the Parties hereunder. SAISD does not intend to waive any governmental powers or immunity by entering or performing under this MOU.

#### **VII. ENTIRE MOU/AMENDMENT**

This MOU constitutes the entire agreement between the Parties for the purpose stated hereunder and supersedes all prior or contemporaneous agreements between the Parties, whether oral or written. No amendment, modification, or alteration of the terms of this MOU will be binding unless the same be in writing, dated subsequent to the date hereof and duly executed and agreed to by all the Parties hereto.

**VII.  
CONTACT INFORMATION**

**Culturingua**

Contact: Nadia Mavrakis  
Title: Chief Executive Officer  
Phone: 972-832-2986  
Email: [nadia@culturingua.com](mailto:nadia@culturingua.com)

**SAISD**

Contact: Patrick Pyle  
Title: Director, Social Studies  
Phone: 210-554-2630  
Email: [ppyle1@saisd.net](mailto:ppyle1@saisd.net)

**EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023, the EFFECTIVE DATE.**

Culturingua  
8920 John Barrett Drive  
San Antonio, Texas 78240

By: \_\_\_\_\_  
Nadia Mavrakis, Chief Executive Officer

SAISD  
514 W. Quincy Street  
San Antonio, Texas 78212

By: \_\_\_\_\_  
Dr. Jaime Aquino, SAISD Superintendent

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** **Approval of the Renewal of the Interlocal Agreement Between SAISD and the University of Texas at Austin for Student Participation in Dual Enrollment OnRamps Courses**

**PURPOSE:**             **PRESENTATION/DISCUSSION**  
                               **DISCUSSION/ACTION**

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:**        Liz Ozuna, Executive Director College Readiness/Postsecondary Initiatives

**MEETING DATE:**    May 15, 2023

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### **I.        DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the renewal of the Interlocal Agreement between SAISD and the University of Texas at Austin for student participation in dual enrollment OnRamps courses for the 2023-2024 school year.

OnRamps is designed to accelerate student success by providing university-level work and developing the necessary skills for college. Participation in the On-Ramps Dual Enrollment Program provides students an opportunity to earn college credit in English, US History, biology, chemistry, physics, geoscience, college algebra, pre-calculus, statistics, arts & entertainment, and computer science courses while also meeting high school graduation requirements. These courses also meet the House Bill (HB) 5 requirements for advanced level mathematics, reading, science and STEM coursework. Students who meet criteria for earning dual credit in one of the OnRamps courses, regardless of the subject, move automatically into the numerator for the College, Career & Military Readiness (CCMR) indicator.

SAISD teachers who wish to teach an OnRamps course are required to attend a two-week summer institute training at UT Austin with the content course professor teaching this course as well as a one-day follow-up training in the fall and spring semesters. Returning teachers must attend a three-day summer institute refresher training at UT Austin. All training will be held virtually synchronously and asynchronously for Summer, 2023.

### **II.        RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approves the renewal of the Interlocal Agreement as presented for the University of Texas at Austin OnRamps Program for the 2023-2024 school year.

### **III.        BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Student Tuition 198-11-6222-OR-878-4-38-878:	\$200,000
Teacher Training (registration) 198-13-6499-OR-878-4-99-878	35,000
Total District Estimated Cost:	\$235,000

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	College, Career & Military Readiness: College Readiness/Postsecondary Initiatives
Board Meeting Date:	May 15, 2023
Agenda Title:	Approval of the Renewal of the Interlocal Agreement Between SAISD and the University of Texas at Austin for the 2023-2024 OnRamps Program
Presenter:	Liz Ozuna, Executive Director, College Readiness/Postsecondary Initiatives
Cost and Funding Source:	Local fund 198 will be used. Costs are approximately: \$200,000 tuition/materials \$35,000 teacher professional learning
If no cost to the District, what is the approximate value of goods/services being provided?	
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input type="checkbox"/> Attendance <input type="checkbox"/> Behavior <input type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
~1,600	~40	10	\$149/student/ course or \$99/student/ course (Free & Reduced Lunch)	\$850/new teacher  \$550/returning teacher  ~30,000	Varies by offering and enrollment

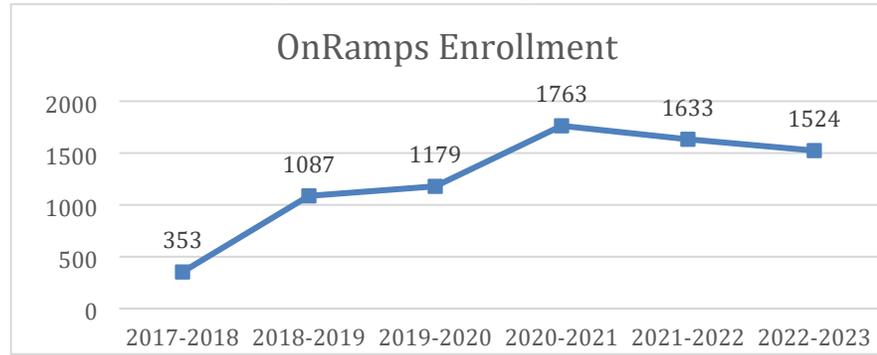
### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

Questions to consider:  If a renewal, include data that supports this renewal	Is this a renewal? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Is this an expansion of the program? If so, why?

UT OnRamps Student Participation (# of seats) \*



	2017 -2018	2018 - 2019	2019 - 2020	2020- 2021	2021- 2022	2022- 2023
<b>Teachers</b>	10	23	34	42	36	37
<b>Students</b>	353	1,087	1,179	1,763	1,633	1,524

**Overview of the OnRamps Program:**

OnRamps courses are dual enrollment courses that differ from dual credit courses. OnRamps courses are designed to accelerate student success by providing university-level work and developing the necessary skills for college through an online asynchronous course created, monitored, assessed and graded by a UT Austin Professor in partnership with a high school teacher who is responsible for support and for creating, monitoring, assessing and grading students’ mastery of content for the high school course. Students receive two separate grades: one college grade and one high school grade. The grades may be different.

Participation in the OnRamps Dual Enrollment Program provides students an opportunity to earn college credit in English, US History, Biology, Chemistry, Physics, Geoscience, College Algebra, Pre-Calculus, Statistics, Arts & Entertainment, and Computer Science courses while also meeting High School Graduation requirements. These courses also meet the HB5 requirements for advanced level Mathematics, Reading, Science and STEM coursework. Students who meet criteria for eligibility for earning dual credit in one OnRamps course (grade of a “D-” or higher), regardless of the subject, move automatically into the numerator for the College, Career & Military Readiness (CCMR) indicator.

Students **are not** required to accept the dual credit on their college transcripts depending on how this grade will affect their entrance into their chosen college; they are still counted as CCMR. Students who fail the college course may still complete their high school course requirement by earning a “C” or higher in the high school part of the course. Approximately 95% of students pass the high school portion of the course by demonstrating mastery at the grade of 70 or higher for the course standards.

SAISD teachers who wish to teach an OnRamps course are not required to hold a Masters degree, but are required to attend a two-week summer institute training offered through UT Austin with the content course professor teaching this course as

well as a one-day follow-up training in the fall and spring semester. Returning teachers must attend a three-day summer institute training through UT Austin as well as a one-day follow-up training in the fall and spring semesters. All training will be held virtually, synchronously and asynchronously, for Summer, 2023.

Additional benefits of participation include:

- Students experience college coursework within a high school classroom
- SAISD classroom teacher is not required to have a Master's degree to implement OnRamps
- Students may begin the course without meeting college readiness criteria on the TSIA; some courses may require them to meet TSIA criteria at some point in the semester to be eligible to earn dual credit
- Students build digital literacy skills using the same tools as UT students (Canvas LMS)
- Students experience college rigor prior to attending college leading to increased college success
- Students have the opportunity for OnRamps courses to transfer to public colleges and the University of Texas for college credit
- Students receive weighted high school credit for advanced coursework

Course participation requires technology access, teacher training expenses, and student tuition fees. Course cost is \$149 per student (\$99 per course for students who are eligible for free or reduced lunch). The state of Texas subsidizes these course offerings. Training costs are \$850 for new teachers and \$550 for returning teachers, expenses that are paid by the district.

**Interlocal Agreement  
Between  
The University of Texas at Austin  
and  
San Antonio ISD**

**FOR THE 2023-2024 ONRAMPS PROGRAM**

This Interlocal Agreement (Agreement) with an Effective Date of June 1, 2023, is entered on the Effective Date by San Antonio ISD (SAISD) and The University of Texas at Austin (“UT Austin”), on behalf of its OnRamps program, collectively referred to as the Parties.

**Contracting Parties:**

Receiving Party (SAISD)  
San Antonio ISD  
141 Lavaca St  
San Antonio, TX 78210

Performing Party The University of Texas at Austin  
OnRamps  
2616 Wichita St, Ste 101  
Austin, TX 78712

**WHEREAS**, UT Austin and SAISD are collaborating to offer eligible high school students the opportunity to enroll in college courses while attending high school and simultaneously receive academic credits from UT Austin and their SAISD high school(s).

**WHEREAS**, eligible students will be able to participate in a dual enrollment, distance education program called OnRamps.

**NOW THEREFORE**, in consideration of the mutual promises herein contained, the Parties agree as follows:

**1. Interlocal**

The Texas Interlocal Cooperation Act, Government Code, §791.001, *et seq.* allows local governments and institutions of higher learning to contract with each other for governmental functions and services, including all or part of a function in which the Parties are mutually interested. This Agreement constitutes an “interlocal contract” within the meaning of and as authorized by the Texas Interlocal Cooperation Act. The purpose of the Agreement is to provide “governmental functions or services,” as therein defined. Each party represents it has authority to enter into the Agreement and does so by action of its governing body. To the extent any party pays for the performance of governmental functions or services, the party will make those payments from current revenues available to that party.

**2. Nature of OnRamps**

UT Austin and SAISD enter into this Agreement to implement OnRamps by offering distance college courses through a dual-enrollment model, as well as high school teacher training and professional learning. OnRamps offers high school students the opportunity to earn high school credits from SAISD and college credits from UT Austin through a distance education course.

SAISD and UT Austin will share the responsibility to implement the OnRamps program. By entering into this Agreement for the delivery of distance college courses, SAISD becomes an active participant in ensuring the effectiveness and quality of the implementation of OnRamps at SAISD.

### **3. Fees and Payments**

#### **Enrollment Fees:**

The cost of the OnRamps course materials, technical support and course implementation support outlined in this Agreement for SAISD will be defined on a per-student, per-course basis.

SAISD is paying a subsidized rate. Subject to available funding, during the 2023-2024 school year, the fee of \$249 (or \$199 for students identified by TEA as eligible for free or reduced-price meals or other economic disadvantage), per student and per course is subsidized to \$149 (or \$99 for students identified by TEA as eligible for free or reduced-price meals or other economic disadvantage). Enrollment cost subsidies are paid for by OnRamps and applicable state appropriations. Private, parochial, and out-of-state schools are not eligible for the subsidized rate.

The OnRamps enrollment fee is assessed for each student registered in each OnRamps course on the enrollment census date which will be determined and communicated on or before June 1, 2023. The program fee includes access to course materials, technology tools, and credit eligibility evaluation. Refunds will not be given at the end of a course for any reason, including if a student is not eligible to earn college credit in the course.

#### **Professional Learning and Development (PLD) Fee:**

The cost of OnRamps professional learning and development will be assessed on a per-teacher basis according to the fee schedule in Exhibit C. This fee includes professional learning and development services, course materials, technology tools, and technical assistance required for implementation during the entire term of this agreement, including Summer Professional Learning Institute (PLI), academic year PLIs, virtual conferences, virtual learning modules, virtual communities of practice, professional development assignments, and access to individual virtual coaching. If SAISD or the SAISD high school teacher joins after the conclusion of Summer PLI, the total fee is still required based upon the status of the teacher at student census.

The Professional Learning Development fee does not include lodging, transportation, or teacher substitute cost. If a PLI is held in person, a lodging fee may be charged in addition to the PLD fee.

SAISD is responsible for paying within 30 days of receipt of any undisputed invoice.

All checks should be made payable to The University of Texas at Austin. Payments should be mailed and/or delivered to:

The University of Texas at Austin  
OnRamps  
2616 Wichita St, Ste 101  
Austin, TX 78712

#### **4. Scope of Work and Responsibilities**

Responsibilities to implement OnRamps distance college courses will be shared by SAISD and OnRamps. SAISD is an active participant in ensuring the effectiveness and quality of OnRamps implementation at its facilities. The Parties agree to provide the following, collectively referred to as the “Services.”

##### **4.1 Responsibilities of OnRamps**

###### **Enrollment and Records**

- A. Provide an online registration process for high school students to enroll in OnRamps courses (as listed in Exhibit A fully incorporated by this reference) through the OnRamps student information system (OnRamps Portal).
- B. Maintain, as part of routine educational effectiveness evaluation at UT Austin, OnRamps student educational records, including registration, enrollment, orientation, and course evaluation data for purposes of administering, implementing, and improving the program and providing official reporting to UT Austin and SAISD. OnRamps engages in additional data sharing with UT Austin departments as defined in the data sharing agreement between Parties, attached and incorporated herein.
- C. Record grades on UT Austin transcripts for students who are eligible for and accept college credit for the distance college course.
- D. Support documentation of distance college course credit, including enrollment and non-enrollment confirmation letters and assistance in securing official transcripts.

###### **Curriculum and Instruction**

- E. Provide UT Austin faculty and academic staff to develop and define college-level course materials and curriculum and assume oversight of distance college courses.
- F. Deliver instructional materials via distance education. All college course-related materials will be available to the student through unique login in Canvas Learning Management System (Canvas LMS).
- G. Administer OnRamps distance college courses via a dual enrollment model. UT Austin faculty and academic course staff ensure comparability of distance college courses to campus-based courses and are approved by UT Austin Department Chairs and supported by Deans. All OnRamps students register for semester- or year-long courses.
  - a. Semester-long and year-long course college enrollment information

- i. Students must complete a series of required assignments and summative assessments as published in the college syllabus that are designed, designated, and evaluated by UT Austin faculty and college Instructors of Record to earn college credit.
    - ii. Students must earn a passing grade (D- or above) on the designated portion of the course determined by the UT Austin Instructor of Record to be eligible to earn college credit in the OnRamps distance college course.
    - iii. Eligible students who earn a passing grade (D- or above) in the college course may accept or decline their college credit.
    - iv. College credits earned and accepted by eligible students are reported to the University Registrar for official transcription.
    - v. Eligible students who accept college credit will have an official UT Austin transcript showing the letter grade earned in the course.
  - b. Additional year-long course college enrollment information
    - i. A student who does not earn a passing grade (D- or above) at the point of eligibility determination may be determined to be eligible if the student meets the Texas Success Initiative (TSI) exemption criteria for that course. TSI exemption criteria are detailed in each college course syllabus for which TSI exemption may be used.
- H. Provide technology and support services necessary for teaching and learning in OnRamps courses and program implementation:
  - a. Maintain servers operated by or hosted on OnRamps's web-based Canvas LMS.
  - b. Provide access and training on the Canvas LMS for every OnRamps student to access course content and instructional experiences.
  - c. Provide online and phone-based technical support for OnRamps teachers, students, and UT Austin faculty using the curriculum when that support is not provided through Canvas LMS.
  - d. Provide access to teleconference functions in Canvas LMS or other commensurate distance technology with consultants available to students for writing consultation related to distance college course writing assignments in Rhetoric 306 and Rhetoric 309J.
  - e. Provide a student orientation module in Canvas LMS for all OnRamps courses that details program enrollment, student academic integrity, and FERPA rights.
  - f. Provide information in the OnRamps Portal or through email notifications related to distance college course enrollment activities, including registration, eligibility, credit type selection, credit status, and official transcript requests.
  - g. Provide information on procedures for submitting and resolving complaints, grade appeals, information requests, and other inquiries related to participation in OnRamps.

### **Professional Development and Support**

- I. Deliver professional learning to SAISD teachers who implement the OnRamps course. Teachers implementing an OnRamps course are required to participate in and complete all OnRamps professional learning and development program components.

- a. 2023 Summer PLI will be delivered by OnRamps using distance education and virtual learning technologies. Summer PLI is required for all OnRamps high school teachers.
- b. Academic year PLIs will consist of two one-day PLIs for new and returning participating teachers delivered virtually during the fall and spring semesters. OnRamps may also provide optional in-person PLI sessions at pre-determined regional sites. SAISD teachers are required to participate in and fully complete the one-day workshop during each semester in which the teacher delivers an OnRamps course, regardless of whether the course will be offered in the subsequent year.
- c. Virtual conferences for implementing SAISD new and returning teachers held up to eight times per year.
- d. SAISD teacher participants will be credited with continuing professional education hours for the hours of documented attendance.
- J. Deliver professional learning and development opportunities specific to administrative and counselor roles and functions to SAISD and its administration based on advance scheduling and availability of OnRamps staff.
- K. Deliver in-person or virtual presentations and/or workshops to SAISD staff and community members regarding the OnRamps program overview, implementation, and strategies for success based on advance scheduling and availability of OnRamps staff.
- L. OnRamps will hire and assign a qualified course coordinator for each course offered. The coordinator will serve as the content expert and point of contact and support for the high school teacher.
- M. Provide ongoing, one-on-one feedback and guidance to the high school teacher.
- N. Provide virtual coaching access to each OnRamps high school teacher to support course implementation and enhance their professional practice.

**Institutional Effectiveness**

- O. Provide feedback regarding course implementation to UT Austin faculty and academic staff, as well as SAISD high school teachers and administrators. OnRamps will provide updates through regularly identified reporting schedules to the identified SAISD Main Contact and, as needed, regarding the status of OnRamps course and professional learning and development implementation, based on regular review of program data, including communication with the OnRamps SAISD high school teacher(s) and student performance and engagement data.
  - a. OnRamps staff will inform SAISD administration of any serious concerns regarding SAISD or campus implementation of the OnRamps course pertaining to quality and fidelity. If SAISD implementation of the OnRamps course is deemed unsatisfactory, OnRamps reserves the right to deny the opportunity to offer the OnRamps course in the future or to require a replacement high school teacher.
  - b. A SAISD high school teacher deemed by OnRamps to be unsatisfactorily implementing the course will be given the opportunity to bring course implementation into alignment with OnRamps expectations and be provided individual coaching and support as available through the course staff, OnRamps

PLIs, a virtual community of practice, and ongoing communication. Should the high school teacher's implementation of OnRamps continue to be unsatisfactory or without improvement in OnRamps' sole discretion, OnRamps will notify SAISD, who will use its best efforts to identify an alternate high school teacher, and SAISD will work with OnRamps to continue implementation of the course with the alternate high school teacher. OnRamps reserves the right to deny any unsatisfactorily performing teacher the opportunity to offer the course in the future.

- c. Should OnRamps deem an OnRamps SAISD high school teacher as not compatible with or not in the best interest of the program in OnRamps' sole discretion, OnRamps will notify SAISD who will work with OnRamps to continue the course through an alternate teacher.
- d. Any person performing Services under this Agreement on behalf of OnRamps must be actively employed or eligible for employment by UT Austin and may not be on administrative or medical leave. UT Austin must comply with applicable criminal background check requirements for their respective faculty, staff, and employees performing Services under this Agreement. If UT Austin becomes aware that one of its faculty, staff, or employees performing Services does not meet these requirements, a representative of the OnRamps program must inform the SAISD district contact.

**Extended Student Absences [subject to SAISD policies]**

- P. In a case where a student is removed from their home campus and assigned to an alternative campus the SAISD point of contact, campus principal and/or the high school teacher of the campus must notify the OnRamps Associate Director for Partnerships or the OnRamps help desk known as "OnRamps Support". Information needs to include the length of the placement to determine if the student will continue in the enrolled OnRamps course. If the alternative placement is longer than seven (7) school days, then the following is required:
  - a. The administrator, OnRamps SAISD high school teacher, and OnRamps course staff will work together to determine if the student has the opportunity to continue the course at the alternative campus. If determined the student will not have the appropriate instruction and access to the course, the student will be dropped from the OnRamps course.
    - i. If this occurs prior to the identified course census date, then the SAISD will not be invoiced for this student.
    - ii. If the student is enrolled in a year-long OnRamps course, the student will be dropped from the OnRamps course, the Canvas LMS system, and a schedule change will be made for the student's high school schedule. If the student is enrolled in History or Rhetoric, the student will be dropped from the course for the semester in which the student is taking the course (fall or spring). If the student is taking History or Rhetoric in the fall, the student will have the opportunity to enroll in History or Rhetoric in the spring, if the student returns to the home campus in time for registration at the beginning of spring instruction.

- Q. In a case where a student is hospitalized or removed from instruction or the school setting for longer periods due to illness, accident, or other circumstance, the SAISD point of contact, campus principal and/or the high school instructor must notify the OnRamps Associate Director of Partnerships or OnRamps Support immediately to determine if eligibility for enrollment may continue, which decision will be made by OnRamps on its sole discretion.

#### **4.2 Responsibilities of SAISD [subject to SAISD policies and applicable law]**

- A. Implement one or more OnRamps courses.
- a. Assign a(n) SAISD contact responsible for overseeing implementation of OnRamps high school course(s) and participating in meetings designated for SAISD administration with OnRamps staff.
    - i. This SAISD contact will provide up-to-date contact information for SAISD and its campus administration. In the event there is a change in administration at SAISD or at its campuses, the SAISD contact will update the OnRamps Portal.
  - b. OnRamps syllabi and course content may not be used to satisfy the requirements for third party evaluation, including AP curriculum.
  - c. In the case of Introduction to Rhetoric: Reading, Writing and Research and Reading and Writing the Rhetoric of American Identities, the UT Austin Department of Rhetoric and Writing:
    - i. Prohibits the OnRamps courses from being offered as an AP English course.
    - ii. Requires a cap of 25 students per section with a limit of two (2) sections per teacher for a maximum of 50 students. Alternatively, a teacher may have 60 students distributed in three (3) or more sections. With approval, the cap of 60 students may be exceeded in exceptional circumstances at OnRamps' sole discretion.
- B. Recruit high school teacher(s) with appropriate qualifications to teach the OnRamps course(s), consistent with SAISD policies.
- a. Minimum requirements for all OnRamps SAISD high school teachers include:
    - i. Bachelor's degree in the discipline or a related field.
    - ii. One (1) or more years of teaching experience in the relevant course or a higher-level course (e.g. calculus for pre-calculus).
    - iii. Completed annual OnRamps teacher application.
    - iv. Obtain a UT EID in order to access Canvas LMS, the OnRamps Portal, and other systems required for implementation of the OnRamps program. OnRamps will provide the designated OnRamps teacher privileged access to student information and other systems through the UT EID. OnRamps may suspend, terminate, or revoke OnRamps teacher access to its systems through the EID affiliation at OnRamps sole discretion. The EID affiliation with OnRamps will be revoked if this agreement is terminated or if an OnRamps SAISD high school teacher can no longer complete the course.
    - v. Successful completion of required tasks before the start of Summer PLI, including, but not limited to, completion of FERPA training module provided by OnRamps. Tasks will be determined and shared by the OnRamps professional learning and development staff in advance of

Summer PLI. SAISD high school teachers approved on a conditional basis may be required to complete additional tasks. Any high school teacher who does not complete the required self-directed or Summer PLI tasks may not be eligible to implement an OnRamps course. The decision to admit or deny such teacher and any accompanying conditions will be determined by the Associate Director of Instructional Innovation and Implementation and Managing Director at their discretion.

- vi. Attendance and successful completion of Summer PLI, all required academic year PLIs, monthly virtual conferences or virtual learning modules, and professional development assignments.
  - 1. OnRamps SAISD high school teachers must participate in the entire Summer PLI and complete all assigned work including pre-, during, and post-PLI.
  - 2. SAISD teachers are required to participate in and fully complete both academic year PLIs in which the teacher delivers an OnRamps course, regardless of whether the course will be offered in the subsequent year. Each Fall and Spring PLI will provide up to eight hours of continuing professional education hours.
  - 3. Completion of the minimum requirements and number of virtual coaching uploads over the course of the academic year as described in the Instructor Handbook is required.
- vii. Review communication from OnRamps course staff in weekly newsletters and respond accordingly to routine requests.
- viii. Adhere to guidelines regarding OnRamps course content intellectual property. SAISD is responsible for informing teachers that they do not have a license to use any OnRamps provided materials outside of the scope of this agreement.
- ix. Deliver OnRamps instructional materials through the OnRamps instance of Canvas LMS or designated platforms as specified in the OnRamps Technology Manual.
- b. Additional requirements for OnRamps returning SAISD teachers include:
  - i. Successful implementation of OnRamps course during the previous academic year according to requirements under section D below.
- C. Ensure OnRamps SAISD high school teachers and students have the necessary resources to implement the program with fidelity, including, but not limited to:
  - a. Access to the OnRamps Portal and Canvas LMS. Participating SAISD campuses will work with the OnRamps support team to ensure their campus and students can fully access the OnRamps Portal and Canvas LMS.
  - b. Access to computer, internet, and URLs in approved allow lists, as specified by OnRamps, and adhere to requirements outlined in the most recent OnRamps Technology Manual.
  - c. Scheduled access to technology that meets the specifications defined by OnRamps for each course. This includes regular in-class and out-of-class, one-to-one (1:1) access to computers and the internet to view materials and complete and submit assignments, quizzes, tests, and exams, and the following technology for specific course implementation (as applicable).

- d. Graphing calculators or graphing calculator functions as specified in the most recent OnRamps Technology Manual.
  - e. Audio/visual projection and/or whiteboard.
  - f. Copy/scanning services to duplicate some course materials and distribute to students in the OnRamps course and upload assignments.
  - g. Required lab materials for BIO 106M, CH 104M, CH 102N, GEO302E, and PHY 102M.
  - h. The Chemistry course(s) must be offered in a lab setting that meets the Texas Education Agency standard with minimal viable components including an eyewash station, vent hood, and equipment required for student implementation of the lab course including use and disposal of the required chemical list.
- D. Ensure OnRamps SAISD high school teachers implement the program with fidelity, including the following requirements:
- a. Adhere to Texas Administrative and Education Code, including the Educators' Code of Ethics (19 TAC Chapter 247).
  - b. Ensure students complete the OnRamps registration process and student orientation, including creating a UT EID, and creating a profile and registering in the OnRamps Portal, within the first three weeks of school.
  - c. Administer and facilitate OnRamps-required assignments and assessments without alteration through the OnRamps instance of Canvas LMS.
  - d. Use Canvas LMS to assign and grade high school work as specified by OnRamps course staff.
  - e. Participate in professional learning and development activities, including Summer PLI, academic year PLIs, video conferences, virtual learning modules, virtual communities of practices and uploads of classroom video, and ongoing opportunities during each semester in which they teach the OnRamps course. To facilitate teacher participation in the academic year PLIs, SAISD agrees to pay the cost of substitute teachers for the days the teacher will attend the academic year PLIs.
  - f. Maintain regular communication via email, phone, video web conferencing, etc. with OnRamps course coordinator and other staff regarding the success and challenges of implementation, responding in a timely manner to requests for information, including turning in any requested documentation to evaluate student progress or success by specified deadlines.
  - g. Notify OnRamps of SAISD high school teacher absences that exceed four or more consecutive class days or of teacher resignations using the provided form in the case when the teacher cannot self-report.
- E. Ensure students register for OnRamps courses to meet program requirements, including:
- a. Recruit and approve students to participate in OnRamps courses.
  - b. Ensure students enrolled in the OnRamps program meet the minimum academic requirements for each course as shown in Exhibit A.
  - c. Ensure students complete the OnRamps registration process and student orientation, which includes creating a UT EID, and creating a profile and registering in the OnRamps Portal, within the first three weeks of school.

- i. When a student enrolls in an OnRamps course past the census date, OnRamps will determine whether the student may enroll for the possibility of earning college credit based on the district's start date and a course-specific event-based deadline. If OnRamps determines that the student will be enrolled for high school credit only, the student will have access to course technology, but the student's enrollment will not be included in invoicing or reporting, and the student's enrollment will be indicated as High School Only in the OnRamps Portal.
  - d. The student and, if the student is under 18 years of age at the time of registration, the student's parent or guardian shall acknowledge and consent the student is enrolling in a college course with the opportunity to earn college credit.
- F. Ensure accuracy of OnRamps student information, including:
  - a. Ensure student rosters accurately reflect students enrolled in OnRamps courses on the OnRamps census dates in fall and spring.
  - b. Submit student state IDs in accordance with communicated timeline.
  - c. Submit high school grades in accordance with the data sharing agreement schedule.
- G. Any person performing Services under this Agreement on behalf of SAISD must be actively employed or eligible for employment by SAISD and may not be on administrative leave. SAISD must comply with applicable criminal background check requirements for their respective faculty, staff, and employees performing Services under this Agreement. If SAISD becomes aware that one of its faculty, staff, or employees performing Services does not meet these requirements, the district contact, who oversees the OnRamps program, must inform OnRamps within 24 business hours.

## 5. Summer PLI Teacher Registration and Attendance

- A. SAISD high school teachers are required to register for Summer PLI **two weeks prior** to the start of the selected synchronous Summer PLI session. Late registration will be accommodated at the discretion of the Associate Director of Instructional Innovation and Implementation or Managing Director.
- B. New OnRamps SAISD high school teachers must complete all components of Summer PLI including prerequisite self-directed modules, synchronous sessions, and compliance modules. New OnRamps high school teachers are defined as those who are implementing an OnRamps course for the first time or for the first time after more than one year of absence.
  - a. The SAISD teacher assigned to the course **must** successfully complete the New Instructor Summer PLI experience at least once, in its entirety, before implementing an OnRamps course for the first time. If the teacher continues to offer the course in subsequent years, they are required to attend the Returning Instructor Summer PLI for each subsequent year they implement that course. If a teacher is assigned to implement a new OnRamps course in addition to their current OnRamps course, the instructor must complete the New Instructor Summer PLI for the new course.
- C. Cancellation policy:

- a. All high school teachers must cancel their registration in writing at least one week prior to any in-person PLI or will pay 100% of fees for room/board and meals for which those charges apply, if applicable. SAISD will be invoiced for all high school teachers who are registered on the day three weeks prior to the event starting and will pay such invoices within thirty (30) days.
  - b. If a high school teacher registers for Summer PLI and is unable to attend, the teacher must communicate this change to the OnRamps Professional Learning and Development team via OnRamps Support in writing at least one week prior to the start of Summer PLI. The district contact may coordinate with OnRamps to identify an appropriate replacement. Fees will be assessed based on teachers who complete Summer PLI.
  - c. In the event of an emergency about which OnRamps staff and the teacher's principal are notified, a teacher may arrange to make up as much as 20% of Summer PLI and still be eligible to teach the OnRamps course. OnRamps SAISD high school teachers who miss more than 20% of Summer PLI, regardless of the reason, will be on probationary status and their approval to serve as an OnRamps high school teacher will be evaluated by OnRamps on a case-by-case basis.
- D. If a high school teacher attends Summer PLI, and the course for which the teacher is trained is not offered for the school year, SAISD will be:
- a. Charged the full fee based on whether they are new or returning, for Summer PLI.
  - b. All materials provided to SAISD for the course must be returned to OnRamps within 30 days.

## **6. Educational Records and Data Sharing**

- A. SAISD and OnRamps create, maintain, and manage their own educational records for students and teachers. OnRamps maintains all educational records created as a result of the OnRamps program consistent with FERPA, as well as applicable UT Austin policy defined in Chapter 9 of the General Catalog of UT Austin, subchapter 9-100 through 9-400, and any applicable law. In order to provide the OnRamps program and related services to SAISD and for SAISD's accountability reporting purposes, OnRamps requires specific student information from SAISD. All such records are provided the same security as those outlined in this section 6.C, section 7, and the Data Sharing Agreement, and will not be sold or shared with external sources except as allowed by law. See Exhibit B Data Sharing Agreement which sets terms and conditions for the exchange by the Parties of data needed to support the OnRamps program.
- B. Following UT Austin's Institutional Review Board standards and policy, as applicable, OnRamps may obtain and maintain data and/or feedback about student and teacher experiences with the program for the purpose of understanding outcomes and program improvements.
- C. For legitimate educational interests, OnRamps will facilitate the exchange of information among institutions, OnRamps high school teachers, OnRamps faculty and staff, and SAISD contacts 1) pertaining to students' progress toward the opportunity to earn college credit; 2) to verify student accommodations under IDEA and/or Section 504; 3) to facilitate early intervention and support student success; 4) pertaining to whether college credit is earned, accepted, and/or declined; 5) to facilitate accurate recordkeeping; and 6) to address academic integrity issues. If either party obtains access to SAISD and/or UT

Austin records or record systems protected under FERPA, each party agrees to adhere to the provisions of FERPA. While in possession of FERPA records and data, only persons authorized to access the student data related to the OnRamps program will be granted access consistent with FERPA.

**7. Governmental Function, Immunity, Record Protection, and Criminal History**

The Parties agree that the performance of this Agreement is for the purpose of performing governmental functions and that, in all things related to this Agreement, Parties are performing governmental functions as defined by the Texas Interlocal Cooperation Act. Nothing herein or in the performance of this Agreement shall be construed as a waiver of sovereign/governmental immunity or similar rights. Parties agree that neither party waives any immunity or defense that would otherwise be available to it pursuant to the Texas Tort Claims Act or other applicable statutes, laws, rules or regulations against claims arising from the exercise of its powers or functions. No provision of this Agreement that imposes an obligation or restriction on SAISD or UT Austin not otherwise permitted by applicable law shall be enforceable. Records relating to this Agreement may be subject to disclosure pursuant to the Texas Public Information Act, Section 552.001 et. seq. of the Texas Government Code.

Each party agrees that if it received information or records concerning any student, it shall not disclose the same except as permitted by the Family Educational Rights and Privacy Act a/k/a FERPA (20 U.S.C. 1232(g)). FERPA is specifically referenced in the Texas Public Information Act as an exception to records that are subject to disclosure to the public (Texas Government Code 552.001 et seq.).

**8. Indemnity**

The Parties expressly agree that, except as provided herein, no party shall have the right to seek indemnification or contribution from the other party for any losses, costs, expenses, or damages directly or indirectly arising, in whole or part, from this Agreement.

**9. Term and Termination**

This Agreement is effective on June 1, 2023, no matter the date fully executed by both Parties and covers a period beginning June 1, 2023 and ending August 31, 2024. This Agreement cannot be renewed or extended.

Either party may, without penalty, terminate this Agreement at the end of any budget period of such party during the term if funds required to fulfill this Agreement have not been appropriated, and with written notice to the other party. Such notice shall be effective thirty (30) calendar days from the date of receipt.

Either party may terminate this Agreement without cause upon thirty (30) days' advance written notice of termination to the other party. SAISD agrees any amounts owed for Services rendered through the termination date and properly invoiced will be promptly paid upon notice of termination and in accordance with the provisions of Chapter 2251, Texas Government Code.

## **10. Ownership of Intellectual Property**

UT Austin and the OnRamps program shall solely own all intellectual property rights in or relating to OnRamps, including all written materials, study guides, course materials, syllabi, and assessments prepared under the program (“Materials”). Intellectual property rights means any rights or titles to inventions, discoveries, concepts, methods, processes, data, trade secrets, branding, trademarks, copyrights, computer programs and related documentation, or works of authorship fixed in a medium of expression of any kind whether or not patentable, copyrightable, or eligible for registration as a trademark, as well as applications for any such rights. There are no implied licenses; SAISD agrees and understands that it may not copy, modify, share, distribute, or display any Materials without the prior written permission of UT Austin and the OnRamps program.

## **11. Contractual Relationship**

Nothing contained herein shall be construed as creating an employer/employee relationship, a partnership, a joint venture or joint obligations between the Parties. Each party retains the right to conduct its business as it sees fit. The Parties shall, at all times, be deemed independent contractors/entities.

## **12. Notice to Parties**

Except as otherwise provided by this Section, notices, consents, approvals, demands, requests or other communications provided or permitted under this Agreement, will be in writing and will be sent via certified mail, hand delivery, overnight courier, facsimile transmission (to the extent a facsimile number is set forth below), or email (to the extent an email address is set forth below) as provided below, and notice will be deemed given 1) if delivered by certified mail, when deposited, postage prepaid, in the United States mail, or 2) if delivered by hand, overnight courier, facsimile (to the extent a facsimile number is set forth below) or email (to the extent an email address is set forth below), when received:

SAISD at:

San Antonio ISD  
141 Lavaca St  
San Antonio, TX 78210

UT Austin at:

Darrell Bazzell, Senior Vice President and Chief Financial Officer  
101 Inner Campus Dr, Ste 102  
Austin, TX 78712

With a copy to:

OnRamps  
2616 Wichita St, Ste 101  
Austin, TX 78712  
Email: [sp.contracts@austin.utexas.edu](mailto:sp.contracts@austin.utexas.edu)

or such other address as later provided by a party through written notice to the other party.

### **13. Venue; Governing Law**

This Agreement, all of its terms and conditions, all rights and obligations of the Parties, and all claims arising out of or relating to this Agreement, will be construed, interpreted and applied in accordance with, governed by and enforced under, the laws of the State of Texas.

### **14. Mutual Negotiation**

This Agreement has been prepared at the joint request, direction, and construction of the Parties, at arms' length, and shall be construed without favor to any party.

### **15. Amendment and Assignment**

Any changes to this Agreement may only be made by mutual written agreement of the Parties. This Agreement may not be assigned by either party without the express written consent of the other party. Any attempt to assign without such consent shall be void, and shall be deemed a material breach of this Agreement.

### **16. Survival**

A party shall remain obligated to the other party under all clauses of this Agreement that expressly or by their nature extend beyond the expiration or termination of this Agreement.

### **17. Cybersecurity Training Program**

During the term and any renewal of this Agreement, each party shall comply with Texas Government Code Chapter 2054 concerning cybersecurity for state agencies and local government, and to the extent applicable verify compliance to the other party.

### **18. Access by Individuals with Disabilities**

Performing Party represents and warrants (**EIR Accessibility Warranty**) the electronic and information resources and all associated information, documentation, and support Performing Party provides to Receiving Party under this Agreement (**EIRs**) comply with applicable requirements set forth in [1 TAC Chapter 213](#) and [1 TAC Section 206.70](#) (ref. [Subchapter M, Chapter 2054, Texas Government Code](#)). To the extent Performing Party becomes aware the EIRs, or any portion thereof, do not comply with the EIR Accessibility Warranty, then Performing Party represents and warrants it will, at no cost to Receiving Party, either 1) perform all necessary remediation to make EIRs satisfy the EIR Accessibility Warranty or 2) replace the EIRs with new EIRs that satisfy the EIR Accessibility Warranty. If Performing Party is unable to do so, Receiving Party may terminate this Agreement and, within thirty (30) days after termination, Performing Party will refund to Receiving Party all amounts Receiving Party paid under this Agreement.

Performing Party will provide all assistance and cooperation necessary for the performance of accessibility testing conducted by Receiving Party or Receiving Party's third party testing resources as required by [1 TAC Section 213.38\(g\)](#).

### **19. Payment of Debt or Delinquency to the State**

Pursuant to [Sections 2107.008](#) and [2252.903](#), *Government Code*, any payments owing to Performing Party under this Agreement may be applied directly toward any debt or

delinquency Performing Party owes the State of Texas or any agency of the State of Texas, regardless of when it arises, until paid in full.

**20. Signatory Representations**

Receiving Party represents and warrants that it has all necessary power and has received all necessary approvals to execute and deliver this Agreement, and the individual executing this Agreement on behalf of Receiving Party has been duly authorized to act for and bind Receiving Party.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as shown below.

Receiving Party  
San Antonio ISD

Performing Party  
The University of Texas at Austin

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit A  
OnRamps Courses

OnRamps Course Name	UT Austin Course Code	TCCNS Equivalency	Texas Core Code	Required Prerequisites	Recommended Prerequisites
Foundations of Arts and Entertainment Technologies	AET 304	-	050	-	Graphic Design
Introductory Biology I	BIO 311C	BIOL 1306	030	Credit in TEKS-based Biology & TEKS-based Chemistry	-
Lab for Introduction to Biology I	BIO 106M	BIOL 1106	-	Credit in TEKS-based Biology & TEKS-based Chemistry	-
Principles of Chemistry I (Lecture)	CH 301	CHEM 1311	030	Credit in Algebra I	-
Introduction to Chemical Practices I (Lab)	CH 104M	CHEM 1111	-	Credit in Algebra I	-
Principles of Chemistry II (Lecture)	CH 302	CHEM 1312	030	Credit in Chemistry	-
Introduction to Chemical Practices II (Lab)	CH 104N	CHEM 1112	-	Credit in Chemistry	-
Computer Science: Thriving in Our Digital World	CS 302	-	093	Credit in Algebra I	Credit or concurrent enrollment in Algebra II
Introduction to Economics	ECO 304K	ECON 2302	080	-	Credit or concurrent enrollment in Algebra II
Earth, Wind, and Fire: An Introduction to Geoscience	GEO 302E	-	030	Credit in Biology and Chemistry or IPC and Chemistry	-
United States, 1492-1865	HIS 315K	HIST 1301	060	Credit or concurrent enrollment in English II	-

OnRamps Course Name	UT Austin Course Code	TCCNS Equivalency	Texas Core Code	Required Prerequisites	Recommended Prerequisites
United States Since 1865	HIS 315L	HIST 1302	060	Credit or concurrent enrollment in English II	-
College Algebra	M 301	MATH 1314	-	Credit in Algebra I	Credit in Geometry
Discovery Precalculus: Preparation for Calculus	M 305G	MATH 2312	020	Credit in Algebra II & Geometry	-
Mechanics, Heat, and Sound	PHY 302K	PHYS 1301	030	Credit in Algebra I & Geometry	Credit in Algebra II or Precalculus
Lab for Mechanics, Heat, and Sound	PHY 102M	PHYS 1101	-	Credit in Algebra I & Geometry	Credit in Algebra II or Precalculus
Electromagnetism, Optics, and Nuclear Physics	PHY 302L	PHYS 1302	030	Credit in TEKS-based Physics, Algebra II, & Geometry	Credit in PHY 302K, AP Physics I, Honors Physics, PHYS 1301, or Precalculus
Introduction to Rhetoric: Reading, Writing, and Research	RHE 306	ENGL 1301	010	Credit in English I & English II	-
Reading and Writing the Rhetoric of American Identities	RHE 309J	ENGL 1302	010	Credit in English I & English II	-
Elementary Statistical Methods	SDS 301	MATH 1342	020	Credit in Algebra I	Credit in Algebra II & Geometry
Quantum Computing	PHY 309L	PHYS 1307	030	Credit in Algebra I & Geometry	Credit in Algebra II or Precalculus

Exhibit B  
Data Sharing Agreement

DATA SHARING AGREEMENT  
BY AND BETWEEN  
San Antonio ISD  
AND  
ONRAMPS  
AT THE UNIVERSITY OF TEXAS AT AUSTIN

Pursuant to this Data Sharing Agreement and underlying Interlocal, San Antonio ISD (SAISD) agrees to provide individual student-level data to OnRamps at The University of Texas at Austin (UT Austin) for the purpose of implementing, billing, and evaluating the OnRamps dual enrollment program and informing OnRamps students of academic opportunities at UT Austin. SAISD hereby appoints OnRamps as a legitimate educational official of SAISD in accordance with the Family Educational Rights and Privacy Act (FERPA). Likewise, OnRamps hereby appoints SAISD as a legitimate educational official of OnRamps in accordance with FERPA. OnRamps agrees to provide individual student-level data to SAISD for the purpose of evaluation, accountability, and student record-keeping. The terms of this Data Sharing Agreement are in effect until August 31, 2024 unless terminated in writing by one or both Parties.

**1. Data type and exchange timeline**

SAISD Designee for Student Data and OnRamps will coordinate data exchange for all OnRamps program participants for the 2023-2024 academic year, as follows:

Responsible Party	Time Period	Type of Data
OnRamps	August 2023 – July 2024	<p>Throughout the academic year OnRamps will provide information about student enrollments, including course rosters, college course eligibility status, and final grades. Access to the district portal will be limited to pre-identified campus and SAISD personnel who must obtain a UT Electronic Identification and password in order to access the portal.</p> <p>The following enrollment and performance data is provided throughout the academic year, as information becomes available.</p> <ul style="list-style-type: none"> <li>• Course enrollments</li> <li>• Eligibility status</li> <li>• Eligibility letter grade</li> <li>• Final letter grade</li> <li>• Credit decision (credit accepted or declined)</li> <li>• University transcript grade</li> </ul>

		<ul style="list-style-type: none"> <li>• Student qualifying status for OnRamps reduced course enrollment fee</li> <li>• Student qualifying status for accommodations under IDEA or Section 504</li> <li>• Student orientation completion status</li> </ul>
SAISD	December 2023 – February 2024	<p>In order for OnRamps to identify students who qualify for the reduced course enrollment fee, OnRamps must obtain Student State IDs.</p> <p>SAISD will provide Student State IDs for all enrolled students.</p> <p>Based on the Student State IDs, the Texas Education Agency (TEA) identifies students who are eligible for a) free or reduced-price meals or b) other economic disadvantage criteria based on PEIMS data (codes 01, 02, or 99). OnRamps then applies the reduced enrollment fee to these students' enrollments.</p> <ul style="list-style-type: none"> <li>• TEA-assigned TX-UNIQUE-STUDENT-ID (StudentUnique ID)</li> </ul>
SAISD	May 2024 – July 2024	<p>In order for OnRamps to engage in ongoing learning about student experiences, high school grades are exchanged.</p> <ul style="list-style-type: none"> <li>• High school grade in OnRamps course, semester 1</li> <li>• High school grade in OnRamps course, semester 2</li> <li>• High school grade in OnRamps course, cumulative</li> </ul>

**2. Data protection**

All data will be exchanged using secure systems and in an encrypted, password protected electronic format by SAISD and OnRamps.

OnRamps endeavors that in all reports, electronic or otherwise, derived from information made available under this Data Sharing Agreement, all data shall be aggregated in such a way that no individual will be identified directly or by deduction. OnRamps further endeavors that the data elements will not be released to a third party without written parental or student (as applicable) consent.

While in possession of this data, both Parties shall permit access only to employees and contractors authorized to assist in the implementation or evaluation of OnRamps or other UT Austin program to have access to the data. Both Parties agree to store the data in an encrypted format, in a secure area and to prevent unauthorized access.

UT Austin will return to SAISD and/or destroy all personally identifiable data when the study is complete.

### **3. Information shared with TEA**

- Rosters of individual students, including student state ID, for all students enrolled in an OnRamps course at fall or spring census to determine student eligibility for reduced course fee, AND
- Rosters of individual students, including student state ID, for students who complete an OnRamps course for the purpose of calculating state accountability and other required state performance reporting and metrics.

Pursuant to Section 3.0, the following per-teacher fee will be assessed at the conclusion of Summer PLI. A professional learning and development fee will be assessed for teachers who are implementing one or more OnRamps courses at the time of student census but did not attend Summer PLI and for whom no prior fee was assessed. Individual situations not described below will be evaluated on a case-by-case basis.

OnRamps teachers may only implement a maximum of two 3-hour courses.

OnRamps teacher professional learning and development fees will be evaluated on an annual basis.

Instructor Status	Year Instructor First Implemented OnRamps Course(s)	Number of Courses Implemented in AY 2023-2024	PLI Fee Assessed for Instructor
New Instructor	2023-2024	One	\$850
Returning Instructor	2022-2023 or prior with no gap years	One	\$550
New Instructor for one course; Returning Instructor for one course	One course in 2023-2024; One course in 2022-2023 or prior with no gap years	Two	\$850
Returning Instructor for two courses	Two courses in 2022-2023 or prior with no gap years	Two	\$550

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Monthly Budget Reports and Amendments for May 2023

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Dottie Carreon, Chief Financial Officer

**PRESENTER:**         Dottie Carreon

**MEETING DATE:** May 15, 2023

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the monthly Amended Budget report that provides a one-page summary of the budget amendment impact on the 2022-2023 original budget adopted by the Board for the General Fund, Food Service Fund, and Debt Service Fund. Budget amendments are presented to the Board at a regularly scheduled business meeting. The original budget is amended when changes take place from one function to another function or when a request is made to increase or decrease the budget.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the budget amendment for the month of May 2023.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

To be funded as indicated on the following pages.

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



**SAN ANTONIO ISD  
FINANCIAL SERVICES DIVISION**

**MAY 2023**

2022-23 Budget Amendment # 8

**General Fund**

<b>I. INCREASE FUND BALANCE</b>	<b>Requested By:</b>	<b>Amount</b>
A. Increase Estimated Revenue:		-
		_____
		\$ -
B. Decrease Appropriations:		-
		_____
		\$ -
I. Total transactions increasing Fund Balance		\$ _____
<b>II. DECREASE FUND BALANCE</b>	<b>Requested By:</b>	<b>Amount</b>
A. Increase Appropriations:		-
		_____
		\$ -
B. Decrease Estimated Revenue:		-
		_____
		\$ -
II. Total transactions decreasing Fund Balance		\$ _____
<b>III. NO CHANGE TO FUND BALANCE</b>	<b>Requested By:</b>	<b>Amount</b>
A. Decrease Estimated Revenue and Appropriations:		-
		_____
		\$ -
B. Increase Estimated Revenue and Appropriations:		
TX Political Subdivision Insurance Recovery Unit #S213	J. Reyes	1,036
		-
		_____
		\$ 1,036
C. Decrease Appropriations and Increase Transfers Out to Other Uses		-
		_____
		\$ -
III. Total transactions with no impact on Fund Balance		\$ _____ <b>1,036</b>
<b>IV. Net increase (decrease) to General Fund Balance for this Budget Amendment</b>		<b>\$ -</b>

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment No. 8**  
**For MAY 2023**  
**Board Agenda**  
**GENERAL OPERATING FUND**

<b>REVENUE</b>	<b>Budget As Adopted July 1, 2022</b>	<b>Budget as Amended</b>	<b>Administrative Adjustments # 8</b>	<b>BA No. 8 Changes</b>	<b>Budget As Amended Thru BA # 8</b>
5700 Local	\$ 222,642,362	\$ 222,694,571	\$ -	\$ 1,036	\$ 222,695,607
5800 State	218,654,963	220,718,353	-	-	220,718,353
5900 Federal	11,500,000	11,514,956	-	-	11,514,956
Total Revenue	452,797,325	454,927,880	-	1,036	454,928,916
Fm Resv. & Desig. Fund Bal	-	-	-	-	-
Subtotal	452,797,325	454,927,880	-	1,036	454,928,916
7900 Other Resources	-	-	-	-	-
<b>Total Revenue &amp; Other Resources</b>	<b>\$ 452,797,325</b>	<b>\$ 454,927,880</b>	<b>\$ -</b>	<b>\$ 1,036</b>	<b>\$ 454,928,916</b>
<b>APPROPRIATIONS</b>					
11 Instruction	\$ 268,895,707	\$ 265,909,333	\$ (126,233)	-	\$ 265,783,100
12 Inst Resources & Media	5,164,486	5,162,907	-	-	5,162,907
13 Curriculum & Prof. Dev.	10,863,978	11,038,405	(113,825)	-	10,924,580
21 Instructional Administration	10,585,632	10,884,302	102,998	-	10,987,300
23 School Leadership	41,742,084	40,612,737	(41,796)	-	40,570,941
31 Guidance & Counseling	5,876,983	6,296,573	(1,340)	-	6,295,233
32 Social Work Services	243,771	303,738	400	-	304,138
33 Health Services	8,957,120	8,617,280	(2,500)	-	8,614,780
34 Student Transportation	12,997,308	12,017,062	3,529	-	12,020,591
35 Food Services	803,615	673,615	-	-	673,615
36 Cocurricular/Extracurricular	14,269,954	14,340,232	(2,311)	-	14,337,921
41 General Administration	16,471,636	16,726,066	37,700	-	16,763,766
51 Plant Maintenance	38,200,457	44,492,899	107,039	-	44,599,938
52 Security & Monitoring	3,809,432	3,534,092	365	1,036	3,535,493
53 Data Processing	10,589,765	10,615,239	-	-	10,615,239
61 Community Services	1,639,835	1,656,873	(254)	-	1,656,619
71 Debt Services- Principal	-	-	-	-	-
72 Debt Services- Interest	-	-	-	-	-
73 Debt Services- Other Costs	-	-	-	-	-
81 Facilities Acq. & Construction	318,560	528,925	36,228	-	565,153
93 Payments to Members SSA	-	-	-	-	-
95 Payments to JJAEP	49,543	50,143	-	-	50,143
99 Intergovernmental Charges	1,317,459	1,467,459	-	-	1,467,459
Total Appropriations	452,797,325	454,927,880	-	1,036	454,928,916
Other Uses	890	890	-	-	890
<b>Total Appropriations &amp; Other Uses</b>	<b>\$ 452,798,215</b>	<b>\$ 454,928,770</b>	<b>\$ -</b>	<b>\$ 1,036</b>	<b>\$ 454,929,806</b>
Beginning Fund Balance 7/01/22	\$ 133,620,137	\$ 133,620,137	-	-	\$ 133,620,137
Excess/(Deficit) Current Operations From/(To) Fund Balance	\$ (890)	\$ (890)	\$ -	\$ -	\$ (890)
Ending Fund Balance 6/30/23	\$ 133,619,247	\$ 133,619,247	-	-	\$ 133,619,247

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment No. 8**  
**For MAY 2023**  
**Board Agenda**  
**FOOD SERVICE FUND**

<b>REVENUE</b>	<b>Budget As Adopted July 1, 2022</b>	<b>Budget As Amended</b>	<b>Administrative Adjustments # 8</b>	<b>BA No. 8 Changes</b>	<b>Budget As Amended Thru BA # 8</b>
5700 Local	\$ 829,861	\$ 829,861	\$ -	\$ -	\$ 829,861
5800 State	161,016	161,016	-	-	161,016
5900 Federal	42,488,082	45,309,675	-	-	45,309,675
Total Revenue	43,478,959	46,300,552	-	-	46,300,552
7900 Other Resources	890	890	-	-	890
<b>Total Revenue &amp; Other Resources</b>	<b>\$ 43,479,849</b>	<b>\$ 46,301,442</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 46,301,442</b>
<b>APPROPRIATIONS</b>					
11 Instruction	\$ -	\$ -	\$ -	\$ -	\$ -
12 Inst Resources & Media	-	-	-	-	-
13 Curriculum & Prof. Dev.	-	-	-	-	-
21 Instructional Administration	-	-	-	-	-
23 School Leadership	-	-	-	-	-
31 Guidance & Counseling	-	-	-	-	-
32 Social Work Services	-	-	-	-	-
33 Health Services	-	-	-	-	-
34 Student Transportation	-	-	-	-	-
35 Food Services	40,258,220	43,079,813	-	-	43,079,813
36 Cocurricular/Extracurricular	-	-	-	-	-
41 General Administration	-	-	-	-	-
51 Plant Maintenance	3,221,629	3,221,629	-	-	3,221,629
52 Security & Monitoring	-	-	-	-	-
53 Data Processing	-	-	-	-	-
61 Community Services	-	-	-	-	-
71 Debt Services- Principal	-	-	-	-	-
72 Debt Services- Interest	-	-	-	-	-
73 Debt Services- Other Costs	-	-	-	-	-
81 Facilities Acq. & Construction	-	-	-	-	-
95 Payments to JJAEP	-	-	-	-	-
99 Intergovernmental Charges	-	-	-	-	-
Total Appropriations	43,479,849	46,301,442	-	-	46,301,442
Other Uses	-	-	-	-	-
<b>Total Appropriations &amp; Other Uses</b>	<b>\$ 43,479,849</b>	<b>\$ 46,301,442</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 46,301,442</b>
Beginning Fund Balance 7/01/22	\$ 3,147,914	\$ 3,147,914			\$ 3,147,914
Excess/(Deficit) Current Operations From/(To) Fund Balance	\$ -	\$ -		\$ -	\$ -
Ending Fund Balance 6/30/23	\$ 3,147,914	\$ 3,147,914	\$ -	\$ -	\$ 3,147,914

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment No. 8**  
**For MAY 2023**  
**Board Agenda**  
**DEBT SERVICE FUND**

<b>REVENUE</b>	<b>Budget As Adopted July 1, 2022</b>	<b>Budget As Amended</b>	<b>Administrative Adjustments # 8</b>	<b>BA No. 8 Changes</b>	<b>Budget As Amended Thru BA # 8</b>
5700 Local	\$ 115,555,071	\$ 115,555,071	\$ -	\$ -	\$ 115,555,071
5800 State	30,000	30,000	-	-	30,000
5900 Federal	2,114,880	2,114,880	-	-	2,114,880
Total Revenue	117,699,951	117,699,951	-	-	117,699,951
Fm Resv. & Desig. Fund Bal	-	-	-	-	-
Subtotal	117,699,951	117,699,951	-	-	117,699,951
7900 Other Resources	-	-	-	-	-
<b>Total Revenue &amp; Other Resources</b>	<b>\$ 117,699,951</b>	<b>\$ 117,699,951</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 117,699,951</b>
<b>APPROPRIATIONS</b>					
11 Instruction	\$ -	\$ -	\$ -	\$ -	\$ -
12 Inst Resources & Media	-	-	-	-	-
13 Curriculum & Prof. Dev.	-	-	-	-	-
21 Instructional Administration	-	-	-	-	-
23 School Leadership	-	-	-	-	-
31 Guidance & Counseling	-	-	-	-	-
32 Social Work Services	-	-	-	-	-
33 Health Services	-	-	-	-	-
34 Student Transportation	-	-	-	-	-
35 Food Services	-	-	-	-	-
36 Cocurricular/Extracurricular	-	-	-	-	-
41 General Administration	-	-	-	-	-
51 Plant Maintenance	-	-	-	-	-
52 Security & Monitoring	-	-	-	-	-
53 Data Processing	-	-	-	-	-
61 Community Services	-	-	-	-	-
71 Debt Services- Principal	49,670,002	49,670,002	-	-	49,670,002
72 Debt Services- Interest	59,332,668	59,332,668	-	-	59,332,668
73 Debt Services- Other Costs	469,998	469,998	-	-	469,998
81 Facilities Acq. & Construction	-	-	-	-	-
95 Payments to JJAEP	-	-	-	-	-
99 Intergovernmental Charges	-	-	-	-	-
Total Appropriations	109,472,668	109,472,668	-	-	109,472,668
Other Uses	-	-	-	-	-
<b>Total Appropriations &amp; Other Uses</b>	<b>\$ 109,472,668</b>	<b>\$ 109,472,668</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 109,472,668</b>
Beginning Fund Balance 7/01/22	\$ 128,680,602	\$ 128,680,602			\$ 128,680,602
Excess/(Deficit) Current Operations From/(To) Fund Balance	\$ 8,227,283	\$ 8,227,283	\$ -	\$ -	\$ 8,227,283
Ending Fund Balance 6/30/23	<b>\$ 136,907,885</b>	<b>\$ 136,907,885</b>			<b>\$ 136,907,885</b>

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
AMENDED BUDGET  
For Fiscal Year Ending June 30, 2023**

<u>CODE</u>	<u>REVENUES</u>	<u>GENERAL FUND</u> M&O Tax Rate \$0.94295	<u>FOOD SERVICE</u>	<u>DEBT SERVICE</u> I&S Tax Rate \$0.48125	<u>TOTAL</u> Tax Rate \$1.42420
5700	Local Revenue	\$ 222,695,607	\$ 829,861	\$ 115,555,071	\$ 339,080,539
5800	State Revenue	220,718,353	161,016	30,000	220,909,369
5900	Federal Revenue	11,514,956	45,309,675	2,114,880	58,939,511
	<b>TOTAL REVENUES</b>	<b>\$ 454,928,916</b>	<b>\$ 46,300,552</b>	<b>\$ 117,699,951</b>	<b>\$ 618,929,419</b>
	<b><u>APPROPRIATIONS</u></b>				
11	Instruction	\$ 265,783,100	\$ -	\$ -	\$ 265,783,100
12	Instructional Resources & Media Svcs.	5,162,907	-	-	5,162,907
13	Curriculum Development & Inst Staff Dev	10,924,580	-	-	10,924,580
21	Instructional Leadership	10,987,300	-	-	10,987,300
23	School Leadership	40,570,941	-	-	40,570,941
31	Guidance, Counseling & Evaluation Svc.	6,295,233	-	-	6,295,233
32	Social Work Services	304,138	-	-	304,138
33	Health Services	8,614,780	-	-	8,614,780
34	Student ( Pupil) Transportation	12,020,591	-	-	12,020,591
35	Food Services	673,615	43,079,813	-	43,753,428
36	Cocurricular /Extracurricular Activities	14,337,921	-	-	14,337,921
41	General Administration	16,763,766	-	-	16,763,766
51	Plant Maintenance & Operations	44,599,938	3,221,629	-	47,821,567
52	Security & Monitoring Services	3,535,493	-	-	3,535,493
53	Data Processing Services	10,615,239	-	-	10,615,239
61	Community Services	1,656,619	-	-	1,656,619
71	Debt Services- Principal	-	-	49,670,002	49,670,002
72	Debt Services- Interest	-	-	59,332,668	59,332,668
73	Debt Services- Other Costs	-	-	469,998	469,998
81	Facilities Acquisition & Construction	565,153	-	-	565,153
93	Payments to Members SSA	-	-	-	-
95	Payments to JJAEP	50,143	-	-	50,143
99	Other Intergovernmental Charges	1,467,459	-	-	1,467,459
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 454,928,916</b>	<b>\$ 46,301,442</b>	<b>\$ 109,472,668</b>	<b>\$ 610,703,026</b>
	<b><u>OTHER RESOURCES &amp; USES</u></b>				
7900	Other Resources	\$ -	\$ 890	\$ -	\$ 890
8900	Other Uses	(890)	-	-	(890)
		<b>\$ (890)</b>	<b>\$ 890</b>	<b>\$ -</b>	<b>\$ -</b>
	Excess/(Deficit) Current Operations	\$ (890)	\$ -	\$ 8,227,283	\$ 8,226,393
3000	From/(To) Fund Balance	890	-	(8,227,283)	(8,226,393)
	Difference	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
For Posted Data Available through March 29, 2023

**Elementary & Secondary School Emergency Relief Fund**

Total Available ESSER II & III **\$270.1 Million**  
For Program Years 2021 through 2024

<u>Budget Priorities</u>	<u>Amended Budget</u>	<u>Actual Expenditures Program to date 2021 through 2023 YTD</u>
Leveraging Social & Emotional Resources to support students & families	81,495,564	39,096,881
Extended Instructional Calendar Initiative promoting a strong recovery	14,753,799	7,759,835
Continued Investment in Personal Protective Equipment (PPE) & safety protocols	52,632,135	30,358,864
Additional Supports Needed for a Strong Recovery	65,452,549	37,992,403
Retention Stipend, Revenue Shortfall, Compensation, & Other Recovery Initiatives	55,766,023	21,419,991
	<b>\$ 270,100,071</b>	<b>\$ 136,627,974</b>

\* Actual Expenditures do not yet reflect full amounts for salary payroll transactions.

**Strategic Initiatives Fund**

<u>Fund Balance</u>	<u>Fund Balance</u>	<u>YTD Expend. / Encumb.</u>
<b>Beginning of Current Fiscal Year</b>	<b>\$23,560,390</b>	
Plus Additions:		
QSCB Federal Subsidy Revenues	2,395,943	
Emergency Connectivity Fund Revenue	-	
Transfers in from Other Funds	-	
<b>Available Fund Balance before Current Year Expenditures:</b>	<b>\$ 25,956,333</b>	<b>\$ 25,956,333</b>
<b>Less:</b>		
Year-to-Date Expenditures		1,047,984
POs Encumbered but not Paid		862,191
Budget Issued but not Encumbered		497,988
<b>Available Fund Balance:</b>		<b>\$ 23,548,171</b>

\* Beginning balance reflects estimated balances as of June 30, 2022

**Professional Services Managed by Board of Trustees**

	<u>Current Actual</u>	<u>Year to Date Actual</u>
<b>Legal Services- General Counsel</b> Escamilla & Poneck, LLP	\$ 81,221	\$ 620,058
<b>External Audit Services (All Engagement Years)</b> Garza, Gonzalez & Associates	-	65,600
<b>Financial Advisors</b> Frost Bank (July 2022)	-	211,278
<b>Total Professional Expenditures</b>	<b>\$ 81,221</b>	<b>\$ 896,936</b>

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Dates and Locations to Conduct Items of Business Regarding the Annual Budget and Setting of the Tax Rate

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dr. Jaime Aquino, Superintendent

**PRESENTER:**        Dottie Carreon, Chief Financial Officer

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

Chapter 44 of the Texas Education Code as amended by the 81<sup>st</sup> Legislature “requires” all school districts to establish Board meeting dates to conduct items of business regarding the annual budget and setting of the tax rate. The District is required to approve dates and the location for the following items:

- a public meeting to discuss the budget and the proposed 2023-2024 Tax Rate
- a meeting to adopt the 2023-2024 budget
- a meeting to accept the 2023-2024 Certified Property Appraisal Roll and adopt the 2023-2024 Tax Rate

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the dates and locations as presented below:

- Tuesday, June 20, 2023 – 5:30 P.M.  
Central Office Board Room – 1<sup>st</sup> Floor, 514 W. Quincy St. San Antonio, TX 78212:  
Public Meeting to discuss the proposed budget and tax rate for 2023-2024.
- Tuesday, June 20, 2023 – 5:45 P.M.  
Central Office Board Room – 1<sup>st</sup> Floor, 514 W. Quincy St. San Antonio, TX 78212:  
(This date is a regularly scheduled Board Meeting.)  
Meeting to approve final amended budget for 2022-2023 and adopt the 2023-2024 budget.
- Monday, August 21, 2023 – 5:30 P.M.  
Central Office Board Room – 1<sup>st</sup> Floor, 514 W. Quincy St. San Antonio, TX 78212:  
(This date is a regularly scheduled Board Meeting.)  
Meeting to accept the Certified Property Appraisal Roll from the Bexar Appraisal District and adopt the 2023-2024 Tax Rate.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Proposed 2023-2024 Tax Rate to be Published in the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate

**PURPOSE:**        [ ]    PRESENTATION/DISCUSSION  
                      [X]    DISCUSSION/ACTION

**REQUESTED BY:** Dr. Jaime Aquino, Superintendent

**PRESENTER:**       Dottie Carreon, Chief Financial Officer

**MEETING DATE:** May 15, 2023

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### **I.           DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

In accordance with Section 44.004 of the Education Code, school districts are required to provide for the publication of the “Notice of Public Meeting to Discuss Budget and Proposed Tax Rate.” Prior to publication of the notice, the Board of Trustees is required to approve the proposed tax rate to be included in the notice. The notice must contain the District’s proposed tax rate for 2023-2024, presented in two separate components: the Maintenance & Operations (M&O) Rate and the Interest & Sinking Fund (I&S) Rate.

The District plans to publish the “Notice of Public Meeting to Discuss Budget and Proposed Tax Rate” on June 9, 2023. The Public Meeting will be held on June 20, 2023, and the Board is scheduled to adopt the proposed tax rate for 2023-2024 on August 21, 2023. Because this year’s legislative session has numerous “property tax relief” bills that may impact tax compression, there is uncertainty around the exact M&O tax rate that the District will publish on June 9<sup>th</sup>.

The District is requesting approval to publish a total tax rate no higher than \$1.39322, which is approximately 3.1 cents lower than the total tax rate currently in place for 2022-2023. The Board is asked to approve the publication of tax rates not to exceed the amounts below:

Maintenance & Operations (M&O) Tax Rate	\$ 0.94295
Interest & Sinking Fund (I&S) Tax Rate	<u>\$ 0.45027</u>
Total Tax Rate	\$ 1.39322

**Maintenance & Operations (M&O)** - The 2023-2024 M&O component of the tax rate will be calculated as mandated by HB3 (or subsequent legislation), using the “Maximum Compressed Rate” (MCR) computed by TEA after the District submits the July certified taxable value information this summer. Due to the timing of calculating the required tax compression for July 1 districts, our consultant, Moak Casey, is recommending that all information that may result from pending legislation be incorporated into the rate that we publish for our official notice.

**Interest & Sinking Fund (I&S)** - The projected 2023-24 I&S tax rate of **\$0.45027** is a **\$0.03098** reduction from the current 2022-2023 I&S tax rate. The primary reason for the reduction of the I&S tax rate is continued growth in property tax values within district boundaries. Together with

the M&O tax rate, the total tax rate for 2023-2024 is projected to decrease **by at least \$0.03098** or to decrease by a larger amount due to mandated M&O tax compression.

Based on certification of the District’s property values in late July, the final rate the District will be allowed to adopt may be less than what is published. The final total rate to be adopted by the Board may not exceed the tax rate that is published in the “Notice of Public Meeting to Discuss Budget and Proposed Tax Rate” unless the District publishes a revised notice and holds another public meeting to discuss the revised rate.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the tax rate to be published in the “Notice of Public Meeting to Discuss Budget and Proposed Tax Rate” at **an amount not to exceed** the rate shown below:

Maintenance & Operations (M&O) Tax Rate	\$ 0.94295
Interest & Sinking Fund (I&S) Tax Rate	\$ 0.45027
Total Tax Rate	\$ 1.39322

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval of Procurement Services' Recommendations for Bids, Proposals, and Awards

**PURPOSE:**        [ ]    **PRESENTATION/DISCUSSION**  
                      [X]    **DISCUSSION/ACTION**

**REQUESTED BY:** Dottie Carreon, Chief Financial Officer, Financial Services & Business Operations

**PRESENTER:**     Dottie Carreon, Chief Financial Officer, Financial Services & Business Operations

**MEETING DATE:** May 15, 2023

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### **I.     DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve Procurement Services' Recommendations to Board of Trustees for May 15, 2023.

### **II.    RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

1.    Be it resolved that the Board approve the purchase of Athletic Equipment and Supplies. This purchase will support high school and middle school athletics participating in Athletics for District-wide use on an "as needed basis". Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract's provisions.
  - Recommended by: Athletic Department
  - Submitted by: Brian Clancy
  - Selection Method: Invitation for Bid - IFB #23-007(LC)
  - Contract Term: Period covering July 1, 2023 through June 30, 2025 with the option to renew for three (3) additional one (1) year periods
  - Funding Source: Local – 199-36-6399-xx-xxx-91-0-xx

#### **VENDORS**

Alert Services  
America Athletic Wear  
America Team Sports  
BSN Sports  
Cornish Medical  
Diadem Sports, LLC  
Game One  
MFAC, LLC  
Riddell

#### **AWARD AMOUNT**

\$483,831 approximately

The Soccer Corner  
School Specialty, LLC  
S&S Worldwide

2. Be it resolved that the Board approve the purchase of Athletic Equipment Repair Services. This purchase will allow all football helmets to be inspected and recertified every other year and will repair torn or damaged uniforms and broken protective equipment for District-wide use on an “as needed basis”. Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract’s provisions.
- Recommended by: Athletic Department
  - Submitted by: Brian Clancy
  - Selection Method: Invitation for Bid - IFB #23-008(LC)
  - Contract Term: Period covering July 1, 2023 through June 30, 2025 with the option to renew for three (3) additional one (1) year periods
  - Funding Source: Local – 199-36-6249-01-889-91-00-0

**VENDOR**  
Riddell

**AWARD AMOUNT**  
\$90,000 approximately

3. Be it resolved that the Board approve the ratification of emergency repairs at Irving M.S. to remove and dispose existing Burnham boiler; modify hot water loop piping; install new Viessman boiler. This purchase will provide a safe environment for the students and staff at Irving Middle School.
- Recommended by: Construction and Development Services
  - Submitted by: Kamal ElHabr
  - Selection Method: Buyboard Purchasing Cooperative Contract #657-21
  - Contract Term: Period covering March 10, 2023 through March 9, 2024
  - Funding Source: Bond – 661-81-6629-03-138-99-M-30

**VENDOR**  
The Brandt Companies, LLC

**AWARD AMOUNT**  
\$58,322 approximately

4. Be it resolved that the Board approve the increase in expenditure for the purchase of Special Education Support Services to students with disabilities. This purchase was originally approved in the amount of \$274,725.00 on June 18, 2018. Resolved that the Board approve the increasing expenditure by \$346,560.00.
- Recommended by: Disability and Support Services
  - Submitted by: Dr. Kristen Williams
  - Selection Method: Request for Proposal – RFP #18-018(KH)
  - Contract Term: Period covering May 16, 2023 through June 30, 2023
  - Funding Source: Federal – 224-11-6217-88-198-23-000  
Federal – 284-11-6217-89-198-23-000  
Federal – 168-11-6217-88-198-23-000

**VENDOR**

MedPerm Placement, Inc.  
dba Therapy Consultants

**AWARD AMOUNT**

\$346,560 approximately

5. Be it resolved that the Board approve the increase in expenditure for the purchase of Special Education Support Services to students with disabilities. This purchase was originally approved in the amount of \$166,500.00 on June 18, 2018. Resolved that the Board approve the increasing expenditure by \$316,920.00.

- Recommended by: Disability and Support Services
- Submitted by: Dr. Kristen Williams
- Selection Method: Request for Proposal – RFP #18-018(KH)
- Contract Term: Period covering May 16, 2023 through June 30, 2023
- Funding Source: Federal – 282-11-6217-00-886-23-R60  
Federal – 224-11-6217-88-198-23-000  
Federal – 168-11-6217-88-198-23-000

**VENDOR**

Speech Specialist of San Antonio

**AWARD AMOUNT**

\$316,920 approximately

6. Be it resolved that the Board approve the purchase of Teacher Exchange Program between Mexico and SAISD that will help fill hard to staff bilingual teaching positions and provide students with highly qualified dual language teachers. This purchase will be support eighteen international teachers which will fill high needs bilingual and ESL vacancies in grades PreK-12 at various SAISD campuses for District-wide use on an “as needed” basis.

- Recommended by: Dual Language, ESL and Migrant Department
- Submitted by: Esmeralda Alday
- Selection Method: TEA Approved Non-Compete
- Contract Term: Period covering July 1, 2023 through June 30, 2024
- Funding Source: Federal – 282-11-6299-00-830-25-R03  
Esser funds for the 2023-2024 budget will be used

**VENDOR**

International Alliance Group, LLC

**AWARD AMOUNT**

\$325,000 approximately

7. Be it resolved that the Board approve the purchase of General Maintenance Services, Parts and Supplies. This purchase will support maintenance and repair operations for District-wide use on an “as needed basis”. Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract’s provisions.

- Recommended by: Facilities Services
- Submitted by: Fred Padilla
- Selection Method: Request for Proposal - RFP #22-069(AS)
- Contract Term: Period covering May 16, 2023 through May 15, 2024 with the option to renew for four (4) additional one (1) year periods
- Funding Source: Local – 199-51-6316-00-93-99  
Local – 199-51-6249-00-93-99

Local – 199-00-1311-14-930-00-0  
Local – xxx-x1-6xxx-xx-xxx-x-99-xxx  
Local – 199-51-6256-00-995

**VENDORS**

**AWARD AMOUNT**

A-1 Fire & Safety	\$1,060,000 approximately
AAA Signs, Inc.	
Accu Aire Mechanical, LLC	
Advanced Detection Security Services, Inc.	
Allied Fire Protection SA LP	
Andy's Auto & Bus Air, Inc.	
Anesco AV Tech	
Badgeman Promotional Products, LLC	
Baer Engineering & Environmental Consulting, Inc.	
Baker Distributing Co.	
Beckwith Electronic Engineering Company	
Belfor USA Group, Inc.	
Best Plumbing Specialties, Inc.	
Blackmon Mooring BMS CAT	
Brannen's, Inc.	
Cleaning Ideas Corp. dba Sanivac Davis	
Commercial Kitchen Parts & Service	
Consolidated Electrical Distributors (CED)	
Country Club Cleaners, Inc. dba Country Club OnSite.com	
Data Optics Cable, Inc.	
Dealers Electrical Supply Co.	
DeWinne Equipment	
DHMSA Construction, LLC (Dodson)	
Dustless Air Filter Company	
East End Glass Co., Inc.	
Eldridge Electric Company	
Elliott Electric Supply	
Epic Solar Control, LLC	
Facility Solutions Group	
Fixed Maintenance & Repair	
Foam Products of San Antonio	
Fox Commercial Services	
Gateway Printing & Office Supply	
Gillette Air Conditioning Co.	
Gulf Coast Paper Div. Imperial Dade	
HEB, LP	
Heat Fusion Welding, LLC	
Hill Country Electric Supply	
Hill Country Outdoor Power	
Hollywood Janitorial & Restroom Supplies	
Honey's Roofing, LLC	

Hughes Plumbing Supply  
Industrial Systems, Inc.  
J & R Window Fashions  
James Lawnmower  
Jupe Environmental, Inc.  
Kilgore Industries, LP  
LED Electric & Lighting Contractors  
LK Heritage, Inc.  
Longhorn, Inc.  
M & V Maintenance  
Mark's Plumbing Parts  
Massengale Armature Works  
Matera Paper Company / Ferguson Facilities Supply  
National Wholesale  
NCH Corp. dba Chemsearch  
Parts Town / Tari Kovets  
Plastic Supply of San Antonio  
Pollock Investments, Inc.  
PPG Architectural Finishes  
ProToCall, LLC  
RA-Lock Security Solutions, Inc.  
River City Hydraulics, Inc.  
Rock Asphalt/Blades Group, LLC  
Rose Brand Wipers, Inc.  
SA Rainmaker, LLC  
San Antonio Belting & Pulley  
San Antonio Winsupply  
School Specialty  
Ybarra Group dba Service Shade Shop  
Short-Line Corp. dba American Signal Equipment Co.  
Smart Rain, LLC  
South Texas Faucet Parts dba Faucet Parts / Total Maintenance Solutions, Inc.  
Sunbelt Rentals, Inc.  
Sunsafe Film, LLC  
Texas Alternator Starter Service  
Texas Lock & Door Closer, Inc.  
TexZen Landscapes  
The Handley Man  
Toughdog Security Systems  
Trane U.S., Inc.  
Triple S Steel LLC dba Alamo Iron Works  
Triton Cleaning Service, LLC  
TSI-Global  
Valla Construction, Inc.  
Voss Lighting

8. Be it resolved that the Board approve the purchase of Playground Shade Cover replacements at 21 campuses District-wide at Ball, Barkley-Ruiz, Baskin, Bonham, Briscoe, Carvajal, Crockett, Forbes, Graebner, Hawthorne, Herff, Highland Hills, Highland Park, Japhet, Margil, Miller, Mission Academy, Rodriguez, Smith, Storm and Woodlawn Academy.
- Recommended by: Facilities Services
  - Submitted by: Fred Padilla
  - Selection Method: Buyboard Purchasing Cooperative Contract #679-22
  - Contract Term: Period covering May 16, 2023 through December 31, 2023
  - Funding Source: Bond – 661-51-6249-06-933-99-N-50

**VENDOR**

**AWARD AMOUNT**

Park Place Recreation Designs

\$150,637 approximately

9. Be it resolved that the Board approve the purchase of Musical, Electronic, Art and Theatre: Instruments, Equipment, Furniture, Supplies and Accessories. This purchase will support students in the Fine Arts Program for District-wide use on an “as needed basis”. Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract’s provisions.

- Recommended by: Fine Arts
- Submitted by: Daniel Loudenback
- Selection Method: Invitation for Bid - IFB #23-011(LC)
- Contract Term: Period covering May 16, 2023 through May 15, 2025 with the option to renew for three (3) additional one (1) year periods
- Funding Source: State – 1xx-xx-6399-xx-xx-xxx - \$426,943  
Federal – 282-xx-6399-xx-xxx-xx-xxx - \$94,567  
Pending approval of the 2023-2024 budget

**VENDORS**

**AWARD AMOUNT**

Alamo Music Center  
 Antonio Strad Violin, LLC  
 Blick Art Materials, LLC  
 Gateway Printing & Office Supply, Inc.  
 High School Music Service, Inc.  
 J.W. Pepper & Son, Inc.  
 Learning Environments, LLC  
 Music & Arts  
 School Specialty, LLC  
 Steinway Piano Gallery  
 Sweetwater Sound  
 Texas Motion Sports  
 The Mariachi Connection  
 Washington Music Sales Center, Inc.  
 West Music

\$1,063,020 approximately

10. Be it resolved that the Board approve the purchase of Dry Cleaning Services for District-wide use on an “as needed basis” for the Fine Arts Program. Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract’s provisions.

- Recommended by: Fine Arts
- Submitted by: Daniel Loudenback
- Selection Method: Invitation for Bid - IFB #23-012(LC)
- Contract Term: Period covering May 16, 2023 through May 15, 2025 with the option to renew for three (3) additional one (1) year periods
- Funding Source: Local – 199-36-6299-97-858-99-000  
Pending approval of the 2023-2024 budget

**VENDOR**

TMC Cleaners

**AWARD AMOUNT**

\$60,000 approximately

11. Be it resolved that the Board approve the purchase of Uniforms, Apparel and Accessories for District-wide use on an “as needed basis” for the Fine Arts Program. Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract’s provisions.

- Recommended by: Fine Arts
- Submitted by: Daniel Loudenback
- Selection Method: Invitation for Bid - IFB #23-013(LC)
- Contract Term: Period covering May 16, 2023 through May 15, 2025 with the option to renew for three (3) additional one (1) year periods
- Funding Source: Local – 199-36-6299-97-858-99-000  
Pending approval of the 2023-2024 budget

**VENDORS**

Bankson Group LTD dba Alamo Tees  
& Advertising  
Big Hit Creative Group  
Blue Ribbon Styles  
Dance Sophisticates  
Discount Dance, LLC  
Fred J. Miller, Inc.  
Fruhauf Uniforms, Inc.  
JR-Uniforms & Accessories  
J.W. Pepper & Son, Inc.  
Scarborough Specialties  
SHR Enterprises dba Specialty Printing & Graphics  
Southeastern Performance Apparel  
Spirit Worx  
Stanbury Uniforms, LLC  
Story First, Inc. dba The Costumer

**AWARD AMOUNT**

\$320,000 approximately

Team Go Figure  
 The Mariachi Connection  
 Theatre House  
 Texas Motion Sports  
 Texas Scenic Company, Inc.  
 Tote Unlimited  
 Unit Sets Unlimited

12. Be it resolved that the Board approve the purchase of Multi-Tiered Systems of Support (MTSS). This purchase will provide Program Licenses to facilitate the growth of each student’s personal learning, supporting differentiation and adjustments to core instruction (Tier I), creation, implementation, and monitoring of student intervention (Tiers 2/3), parent communication. Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract’s provisions.
- Recommended by: Learning and Compliance SS
  - Submitted by: Agnes Gonzalez
  - Selection Method: Request for Proposal - RFP #23-002(AS)
  - Contract Term: Period covering July 1, 2023 through June 30, 2025 with the option to renew for two (2) additional one (1) year periods
  - Funding Source: Local – 164-11-6399-65-872-30-MTS  
 Pending approval of the 2023-2024 budget

**VENDOR**

Branching Minds

**AWARD AMOUNT**

\$294,000 (annually) approximately

13. Be it resolved that the Board approve the purchase of Evolv Express Threat Detection System. This purchase will provide weapons screening devices to be utilized at Alamo Stadium & Convocation Center to provide safety and security for staff, students and the public.
- Recommended by: Operations Services
  - Submitted by: Michael Eaton
  - Selection Method: The Interlocal Purchasing System (TIPS) - #220105
  - Contract Term: Period covering May 16, 2023 through June 30, 2023
  - Funding Source: Federal – 282-52-6269-65-933-99-P-60

**VENDOR**

Diamond Business Services

**AWARD AMOUNT**

\$172,649 approximately  
 \$91,187 – year 1  
 \$81,462 – year 2

14. Be it resolved that the Board approve the purchase of three (3) Law Enforcement Vehicles to be used in the performance of duties for the SAISD Police Department. This purchase will replace aging vehicles to provide safety and security for staff, students and the public.
- Recommended by: SAISD Police Department
  - Submitted by: Chief Johnny Reyes

- Selection Method: The Interlocal Purchasing System (TIPS) - #210907
- Contract Term: Period covering May 16, 2023 through September 15, 2023
- Funding Source: Federal – 470-52-6399-00-884-99-000 - \$ 20,999  
Federal – 470-52-6631-00-884-99-000 - \$132,078

**VENDOR**

Silsbee Ford

**AWARD AMOUNT**

\$153,077 approximately

15. Be it resolved that the Board approve the increase in expenditure for the purchase of Leadership Development on an “as needed” basis. This purchase was originally approved in the amount of \$550,000.00 on October 17, 2022. Resolved that the Board approve the increasing expenditure by \$297,120.00.

- Recommended by: School Leadership
- Submitted by: Angelica Romero
- Selection Method: Request for Proposal – RFP #22-039(VC)
- Contract Term: Period covering May 16, 2023 through October 17, 2023
- Funding Source: Federal Esser III – 282-21-6299-00-826-99-R92

**VENDORS**

Caissa Public Strategy  
Carlson Leadership Consulting, LLC  
CFA Education Solutions  
Deasy Consulting  
Harrah, LLC  
Houghton Mifflin Harcourt Publishing Company  
HSCT Publishing, LLC  
Improving Schools, Inc.  
Insight Education Group  
Lead4ward, LLC  
New Leaders  
People Whisperer Solutions, LLC  
Rethink Autism, Inc.  
The Leadership Academy, Inc.  
Thelma Maureen Sanders  
Transcend, Inc.  
Urbanetectonics, LLC  
ZEducation, LLC

**AWARD AMOUNT**

\$297,120 approximately

16. Be it resolved that the Board approve the increase in expenditure. On October 16, 2018 the approved IFB 18-081 for the purchase of Original Manufacture Equipment (OEM) for bus parts “as needed” for Districtwide use in the amount of \$95,000.00. Resolved that the Board approve the increasing expenditure by \$250,000.00.

- Recommended by: Transportation
- Submitted by: Antonio Casanova
- Selection Method: Invitation for Bid – IFB #18-081(RC)
- Contract Term: Period covering May 16, 2023 through October 15, 2023

- Funding Source: Various Funding

**VENDORS**

Andy’s Auto & Bus Air, Inc.  
Kyrish Truck Center

**AWARD AMOUNT**

\$250,000 approximately

17. Be it resolved that the Board approve the increase in expenditure. On October 16, 2018 the approved IFB 18-082 for the purchase of Original Manufacture Equipment (OEM) for automotive and heavy truck parts “as needed” for Districtwide use in the amount of \$100,000.00. Resolved that the Board approve the increasing expenditure by \$300,000.00.

- Recommended by: Transportation
- Submitted by: Antonio Casanova
- Selection Method: Invitation for Bid – IFB #18-082(RC)
- Contract Term: Period covering May 16, 2023 through October 15, 2023
- Funding Source: Various Funding

**VENDORS**

Andy’s Auto & Bus Air, Inc.  
Kyrish Truck Center  
North Park Lincoln

**AWARD AMOUNT**

\$300,000 approximately

18. Be it resolved that the Board approve the increase in expenditure for the purchase of Vehicle Batteries. This purchase was originally approved in the amount of \$20,000.00 on June 22, 2022. Resolved that the Board approve the increasing expenditure by \$100,000.00.

- Recommended by: Transportation
- Submitted by: Antonio Casanova
- Selection Method: Invitation for Bid – IFB #20-004(AS)
- Contract Term: Period covering May 16, 2023 through March 31, 2024
- Funding Source: Various Funding

**VENDORS**

Continental Battery Company  
Gonzalez Auto Parts  
Kyrish Truck Center

**AWARD AMOUNT**

\$100,000 approximately

19. Be it resolved that the Board approve the purchase of three (3) Diesel School Buses. This purchase will replace aging buses to transport students to and from school and local field trips.

- Recommended by: Transportation
- Submitted by: Nathan Graf
- Selection Method: Buyboard Purchasing Cooperative Contract #630-20
- Contract Term: Period covering May 16, 2023 through November 30, 2023
- Funding Source: Local – 162-34-6631-07-885-99-0-00 - \$400,500  
Local – 162-34-6631-07-885-99-0-00 - \$800 – Buyboard Fee

**VENDOR**  
Thomas Bus Texas

**AWARD AMOUNT**  
\$401,300 approximately

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**  
N/A

**IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- X Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- X Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- X Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- X Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- X Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- X Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: #23-007(LC) - Athletic Equipment and Supplies

2. How will goods and/or services be used? (List Campus/Grades impacted): The supplies will be used by high school and middle school athletes participating in Athletics.

3. Submitted by: Brian Clancy Athletic Department 03/24/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: SEE ATTACHED  
Address: SEE ATTACHED  
City/State/Zip: SEE ATTACHED  
Phone No: SEE ATTACHED  
Point of Contact: SEE ATTACHED  
E-mail Address: SEE ATTACHED  
Vendor #: SEE ATTACHED *(Use a separate sheet to identify multiple vendors)*  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: #23-007(LC)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 06/30/2025  
 Other

6. Purchase valid from: 07/01/2023 through: 06/30/2025

7. For Competitive Purchases Only: Renewals: Yes  No   
No. of Renewals: 3 one year renewal options

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ 483,831.00  
*Approximately*

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond

Provide Budget Codes & Descriptions: 199-36-6399-xx-xxx-91-0-xx  
SEE ATTACHED

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- |   |        |
|---|--------|
| 1) C & I (Goods, Materials, Services)                                   | \$ N/A |
| 2) Facilities (Additional Space, Infrastructure, Utilities)             | \$ N/A |
| 3) Transportation (Additional Routes)                                   | \$ N/A |
| 4) HR (Additional Staff)  | \$ N/A |
| 5) Technology (Cabling/Equipment, etc.)                                 | \$ N/A |
| 6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> ) | \$ N/A |

<u>Brian Clancy</u>	Brian Clancy	3/24/2023
Requestor Signature	Type Name	Date
<u>ALFRED ANTHONY</u>	ALFRED ANTHONY	3/27/2023
Sr. Executive Director/Executive Director Signature	Type Name	Date
<u>PATRICIA SALZMANN</u>	PATRICIA SALZMANN	3/30/2023
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
	Patricia Salzmann	
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<u>Edward Romero</u>	Eddie Romero	4/3/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	Dottie Carreon	4/4/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
	Dr. Kenneth Thompson	
Deputy Superintendent Operations Signature	Type Name	Date
	Michael Eaton	
Chief Operations Officer Signature	Type Name	Date
	Eva Mendoza	
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
	Kamal ElHabr	
Construction & Development Services Signature	Type Name	Date
	Christopher Martinez	
Chief of Human Capital Management Signature	Type Name	Date
	Lorena Sanchez	
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date

**#23-007(LC) - ATHLETIC EQUIPMENT & SUPPLIES**

<b>Vendor</b>	<b>Vendor #</b>	<b>Contact Name</b>	<b>Contact Email</b>
America Athletic Wear	110598	Bryan Wiggins	<a href="mailto:Team@americaathleticwear.com">Team@americaathleticwear.com</a>
America Team Sports	05117	Matt Smith	<a href="mailto:matt@americatteamsports.com">matt@americatteamsports.com</a>
The Soccer Corner	71270	Mark Robinson	<a href="mailto:mark@thesoccercorner.com">mark@thesoccercorner.com</a>
Alert Services Inc.	04621	D'Laynee Lamprecht	<a href="mailto:orders@alertservices.com">orders@alertservices.com</a>
Riddell	04816	Robin Campbell-Hotchkiss	<a href="mailto:rcampbell@riddellsales.com">rcampbell@riddellsales.com</a>
Cornish Medical	20598	Chris Farnie	<a href="mailto:sales@cornishmedical.com">sales@cornishmedical.com</a>
BSN Sports	73192	Alicia James	<a href="mailto:bsnbid@bsnsports.com">bsnbid@bsnsports.com</a>
School Specialty, LLC.	110056	Sarah Peterson	<a href="mailto:bidnotices@schoolspecialty.com">bidnotices@schoolspecialty.com</a>
S&S Worldwide	65291	Erin Hemingway	<a href="mailto:bids@ssww.com">bids@ssww.com</a>
Game One	15061	Julie Goodman	<a href="mailto:julie.goodman@game-one.com">julie.goodman@game-one.com</a>
Diadem Sports LLC	110277	Danielle Smith	<a href="mailto:sales@diademsports.com">sales@diademsports.com</a>
MFAC, LLC.	49085	Lisa Wilson	<a href="mailto:mfathletic@mfathletic.com">mfathletic@mfathletic.com</a>

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Athletic Equipment Repair Services

2. How will goods and/or services be used? (List Campus/Grades impacted): All football helmets will be inspected and recertified every other year and the selected vendor will repair torn or damaged uniforms and broken protective equipment for the term of the contract.

3. Submitted by: Brian Clancy, Athletics - 889, 03/24/2023

4. Recommended Vendor(s): Company Name: Riddell, Address: 7501 Performance Lane, City/State/Zip: North Ridgeville, Ohio, 44039, Phone No: 440-353-8697, Point of Contact: Donald Majors, E-mail Address: dmajors@riddellsales.com, Vendor #: 04816

5. Selection Method Used: (check one) [X] Competitive Purchase (RFP, RFQ, IFB), Contract #: IFB#23-008 (LC), Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: Professional Services, Sole Source, Contract Expiration Date: 06/30/2023, Other

6. Purchase valid from: 07/01/2023 through: 06/30/2025

7. For Competitive Purchases Only: Renewals: Yes [X] No, No. of Renewals: 3 one year renewals

8. Type of Request: (check one) [X] Purchase throughout the school year or on an "as needed" basis, Expenditure (funding increases)

9. Total Cost for Goods and/or Services to be Purchased: \$ 90,000 Approximately

10. Funding Source(s) - check all that apply: Federal State Local [X] Bond Provide Budget Codes & Descriptions: 199-36-6249-01-889-91-00-0 -Repairs to Football Equipment

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ 0

<u>Brian Clancy</u>	Brian Clancy	3/24/2023
Requestor Signature	Type Name	Date
<u>Alfred Anthony</u>	Alfred Anthony	3/27/2023
Sr. Executive Director/Executive Director Signature	Type Name	Date
<u>Patti Salzmann</u>	Patti Salzmann	3/30/2023
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
	<u>Patricia Salzmann</u>	
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<u>Edward Romero</u>	Eddie Romero	4/3/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	Dottie Carreon	4/4/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
	<u>Dr. Kenneth Thompson</u>	
Deputy Superintendent Operations Signature	Type Name	Date
	<u>Michael Eaton</u>	
Chief Operations Officer Signature	Type Name	Date
	<u>Eva Mendoza</u>	
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
	<u>Kamal ElHabr</u>	
Construction & Development Services Signature	Type Name	Date
	<u>Christopher Martinez</u>	
Chief of Human Capital Management Signature	Type Name	Date
	<u>Lorena Sanchez</u>	
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Request ratification to remove and dispose existing Burnham boiler; modify hot water loop piping; install new Viessman boiler for emergency repairs.

2. How will goods and/or services be used? (List Campus/Grades impacted): To be used by students and staff at Irving Middle School.

3. Submitted by: Kamal ElHabr Construction and Development Svcs. 03/01/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: The Brandt Companies, LLC.  
 Address: 6023 Corridor Pkwy., Ste. 100  
 City/State/Zip: Schertz, Texas 78154  
 Phone No: (210) 650-7250  
 Point of Contact: Marcos Delgado  
 E-mail Address: marcos.delgado2@brandt  
 Vendor #: 12479 *(Use a separate sheet to identify multiple vendors)*  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #:  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: 657-21  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #:  
 Professional Services  
 Sole Source Contract Expiration Date: 02/28/2024  
 Other

6. Purchase valid from: 03/10/2023 through: 03/09/2024

7. For Competitive Purchases Only: Renewals: Yes  No   
 No. of Renewals: \_\_\_\_\_

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ 58,322.00  
*Approximately*

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond

Provide Budget Codes & Descriptions: 661-81-6629-03-138-99-M-30  
Building and Facility Construction and Maintenance Services

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

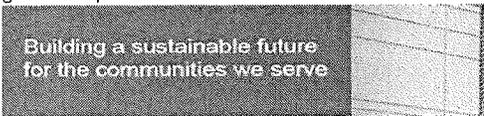
A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ -
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ -
3) Transportation (Additional Routes)	\$ -
4) HR (Additional Staff)	\$ -
5) Technology (Cabling/Equipment, etc.)	\$ -
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ -

<u>Kamal Elhabr</u>	<u>kamal Elhabr</u>	<u>3/24/2023</u>
Requestor Signature	Type Name	Date
_____ Sr. Executive Director/Executive Director Signature	Type Name	Date
_____ Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
_____ Deputy Superintendent, Academics & School Leadership Signature	<u>Patricia Salzmann</u> Type Name	Date
<u>Edward Romero</u>	<u>Eddie Romero</u>	<u>3/27/2023</u>
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	<u>Dottie Carreon</u>	<u>4/1/2023</u>
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
<u>Kenneth Thompson</u>	<u>Dr. Kenneth Thompson</u>	<u>3/27/2023</u>
Deputy Superintendent Operations Signature	Type Name	Date
<u>Michael Eaton</u>	<u>Michael Eaton</u>	<u>3/24/2023</u>
Chief Operations Officer Signature	Type Name	Date
_____ Chief Information Technology Officer, Information Technology Signature	<u>Eva Mendoza</u> Type Name	Date
_____ Construction & Development Services Signature	<u>Kamal ElHabr</u> Type Name	Date
_____ Chief of Human Capital Management Signature	<u>Christopher Martinez</u> Type Name	Date
_____ Director, Employee Benefits, Risk Management & Safety Signature	<u>Lorena Sanchez</u> Type Name	Date



The Brandt Companies, LLC

6023 Corridor Pkwy, Ste 100, Schertz, TX 78154, (210) 650-7250, TACLA18441C/TECL20109/M41312

Proposal Date: February 16, 2022

Proposal#: P-20230206-0042

24 Hour Service Dispatch: (210) 650-7250

Reference: Remove and Install a New Boiler

Customer:

Service Site:

Fred Padilla

Fred Padilla

SAISD  
1270 W. Summit Ave.  
San Antonio TX 78201

Irving Middle School  
1300 Delgado St.  
San Antonio TX 78207

X Repair work proposals are for the scope of work as listed below.

Equipment replacement proposals are for the scope of work as listed below.

The Brandt Companies, LLC is pleased to submit the following price and general scope of work to be performed, (at the above-referenced service site), in the amount of: \$ 58,322.00 excluding any applicable taxes.

Brandt Reserves the Opportunity to Update Proposal After 5 Business Days

Remit To: The Brandt Companies, LLC, P.O.Box 227351, Dallas, TX 75222-7351 - Tax EIN: 37-1652957

• Austin • Dallas • Fort Worth • Houston • San Antonio • Waco

We appreciate the opportunity to provide you with our services. Upon receipt of a signed proposal, we will begin mobilizing material orders and contact you to coordinate the repairs. Our terms are net ten days from the invoice date, and past due after thirty days. This contract is not valid without attachment and signature of customer on Service Descriptions Page and Terms and conditions.

Best Regards,

Marcos Delgado  
Service Account Manager  
Cell: 210-380-5957  
Fax: -  
Email: marcos.delgado2@brandt.us

Customer Acceptance

The Brandt Companies, LLC

Accepted By: \_\_\_\_\_

Accepted By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

The Brandt Companies, LLC

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

[www.brandt.us](http://www.brandt.us)

Regulated by The Department of Licensing and Regulation/P.O. Box 12157, Austin, TX 78711/1-800-803-9202/512-463-6599/www.license.state.tx.us

Brandt Confidential: This proposal includes data that shall not be disclosed outside of the party or company to which it is intended, and shall not be duplicated, used or disclosed, in whole or in part, for any purpose other than to evaluate this proposal.

## PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Special Education Support Services that was previously board approved on June 18, 2018, in the amount of \$274,725.00 with MedPerm Placement Inc. dba Therapy Consultants. Requesting a funding increase of \$346,560.00

2. How will goods and/or services be used? (List Campus/Grades impacted Services will be used to fulfill current district needs for speech therapy.)

3. Submitted by: Dr. Kristen Williams Disability and Support Services 03/22/2023  
 Printed Name Department Date

4. Recommended Vendor(s): Company Name: MedPerm Placement Inc. dba Therapy Consultants  
 Address: 440 Currie Ranch Rd.  
 City/State/Zip: Wimberley, TX 78676  
 Phone No: 281-496-0160  
 Point of Contact: Rob Strobel  
 E-mail Address: rob@therapyconsultantsinc.com  
*(Use a separate sheet to identify multiple vendors)*  
 Vendor #: 78774  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: 18-018(KH)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 06/30/2023  
 Other

6. Purchase valid from: May 16, 2023 through: June 30, 2023

7. For Competitive Purchases Only: Renewals: Yes \_\_\_\_\_ No   
 No. of Renewals: \_\_\_\_\_

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (*funding increases*)

9. Total Cost for Goods and/or Services to be Purchased: \$ 346,560.00  
*Approximately*

10. Funding Source(s) – check all that apply: Federal  State \_\_\_\_\_ Local \_\_\_\_\_ Bond \_\_\_\_\_

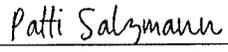
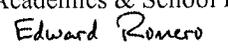
Provide Budget Codes & Descriptions: 224-11-6217-88-198-23-000  
284-11-6217-89-198-23-000, funds have been encumbered.  
168-11-6217-88-198-23-000

11. Provide a copy of General Ledger Inquiry showing corresponding balances.

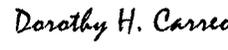
12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ 0

	KRISTEN E WILLIAMS	3/24/2023
Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
	Patricia Salzman	3/26/2023
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
	Eddie Romero	3/27/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

	Dottie Carreon	4/5/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
	Dr. Kenneth Thompson	
Deputy Superintendent Operations Signature	Type Name	Date
	Michael Eaton	
Chief Operations Officer Signature	Type Name	Date
	Eva Mendoza	
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
	Kamal ElHabr	
Construction & Development Services Signature	Type Name	Date
	Christopher Martinez	
Chief of Human Capital Management Signature	Type Name	Date
	Lorena Sanchez	
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date

**MedPerm Placement Inc. dba**  
**THERAPY CONSULTANTS**

**SAISD RFP#18-018**

**Monolingual SLP - \$66 per hour**

**Bilingual SLP - \$70 per hour**

**SLPA - \$60 per hour**

185 working school days (starting August 9, 2022 and ending June 2, 2023), billing 8 hours per day, currently providing 11 monolingual SLPs & 2 Bilingual SLPs for a total not to exceed \$1,281,680.00

This dollar amount could increase or decrease as the districts needs change, given proper approval. \*Not all 13 therapists started on Aug 9<sup>th</sup>

We appreciate the business and look forward to another school year with San Antonio ISD!

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Special Education Support Services that was previously board approved on June 18, 2018, in the amount of \$166,500.00 with Speech Specialist of San Antonio. Requesting a funding increase of \$316,920.00.

2. How will goods and/or services be used? (List Campus/Grades impacted Services will be used to fulfill current district needs for speech therapy.

3. Submitted by: Dr. Kristen Williams Disability and Support Services 03/22/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: Speech Specialist of San Antonio  
Address: 13333 Blanco Rd., Ste. 302  
City/State/Zip: San Antonio, TX 78216  
Phone No: 210-365-4166  
Point of Contact: Amy McElroy  
E-mail Address: amymcelroy.ssofsa@gmail.com  
*(Use a separate sheet to identify multiple vendors)*  
Vendor #: 73055  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: 18-018(KH)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 06/30/2023  
 Other

6. Purchase valid from: May 16, 2023 through: June 30, 2023

7. For Competitive Purchases Only: Renewals: Yes \_\_\_\_\_ No   
No. of Renewals: \_\_\_\_\_

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ 316,920.00  
*Approximately*

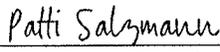
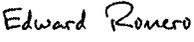
10. Funding Source(s) – check all that apply: Federal  State \_\_\_\_\_ Local \_\_\_\_\_ Bond \_\_\_\_\_  
Provide Budget Codes & Descriptions: 282-11-6217-00-886-23-R60,  
224-11-6217-88-198-23-000, 168-11-6217-88-198-23-000 - speech contracted  
services

11. Provide a copy of General Ledger Inquiry showing corresponding balances.

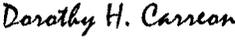
12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- 1) C & I (Goods, Materials, Services) \$ 0
- 2) Facilities (Additional Space, Infrastructure, Utilities) \$ 0
- 3) Transportation (Additional Routes) \$ 0
- 4) HR (Additional Staff) \$ 0
- 5) Technology (Cabling/Equipment, etc.) \$ 0
- 6) Vehicle Insurance (*Director, Employee Benefits signs below*) \$ 0

	KRISTEN E WILLIAMS	3/24/2023
Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
	Patricia Salzman	3/26/2023
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
	Eddie Romero	3/31/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

	Dottie Carreon	4/5/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
Deputy Superintendent Operations Signature	Dr. Kenneth Thompson	Date
Chief Operations Officer Signature	Michael Eaton	Date
Chief Information Technology Officer, Information Technology Signature	Eva Mendoza	Date
Construction & Development Services Signature	Kamal ElHabr	Date
Chief of Human Capital Management Signature	Christopher Martinez	Date
Director, Employee Benefits, Risk Management & Safety Signature	Lorena Sanchez	Date



## Speech Specialists of San Antonio, P.C.

### SAISD #18-018

Monolingual SLP – \$60 x 760 hrs. x 1 staff = \$45,600  
Bilingual SLP – \$64 x 760 hrs. x 3 staff = \$145,920.00  
SLPA – \$55 x 760 hrs. x 3 staff = \$125,400

**Total \$316,920**

13333 Blanco Rd. Suite 302  
San Antonio, TX. 78216  
Ph: 210-365-4166 Fax: 210-492-4588

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Teacher exchange program between Mexico and SAISD that will help fill hard to staff bilingual teaching positions and provide students with highly qualified dual language teachers.

2. How will goods and/or services be used? (List Campus/Grades impacted): Eighteen international teachers will fill high needs bilingual and ESL vacancies in grades PreK-12 at various SAISD campuses.

3. Submitted by: Esmeralda Alday, Dual Language, ESL & Migrant, 03/08/2023. Includes fields for Printed Name, Department, and Date.

4. Recommended Vendor(s): Company Name: International Alliance Group, LLC. Address: 18025 W. Denton Ave, Litchfield PK, AZ 85340. Phone No: 616.890.1079. Point of Contact: Isaiah Thaler. E-mail Address: isaiah@iagusa.org. Vendor #: 111436.

5. Selection Method Used: (check one). Options include Competitive Purchase, Purchasing Coop, Interlocal, Professional Services, Sole Source, and Other (checked). Contract #: and Contract Expiration Date: 06/30/2024.

6. Purchase valid from: 07/01/2023 through: 06/30/2024

7. For Competitive Purchases Only: Renewals: Yes No. No. of Renewals:

8. Type of Request: (check one). Options include One-Time Purchase, Purchase throughout the school year or on an "as needed" basis (checked), and Expenditure (funding increases).

9. Total Cost for Goods and/or Services to be Purchased: \$ 325,000.00. Approximately

10. Funding Source(s) - check all that apply: Federal X State Local Bond

Provide Budget Codes & Descriptions: 282-11-6299-00-830-25-R03. ESSER funds for the 2023-'24 SY will be used

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ 0

<i>Esmeralda Alday</i>	Esmeralda Alday	3/23/2023
Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
<i>Patti Salzman</i>	Patricia Salzman	3/23/2023
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<i>Edward Romero</i>	Eddie Romero	3/24/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<i>Dorothy H. Carreon</i>	Dottie Carreon	3/26/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
Deputy Superintendent Operations Signature	Dr. Kenneth Thompson	Date
Chief Operations Officer Signature	Type Name	Date
Chief Information Technology Officer, Information Technology Signature	Michael Eaton	Date
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
Construction & Development Services Signature	Eva Mendoza	Date
Construction & Development Services Signature	Type Name	Date
Chief of Human Capital Management Signature	Kamal ElHabr	Date
Chief of Human Capital Management Signature	Type Name	Date
Director, Employee Benefits, Risk Management & Safety Signature	Christopher Martinez	Date
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date
	Lorena Sanchez	Date
	Type Name	Date

# IAG Host School Agreement

This **HOST SCHOOL AGREEMENT** (“Agreement”), effective as of July 1st, 2023 (“Effective Date”), is entered into by and between International Alliance Group, LLC, (“IAG”) and San Antonio Independent School District, (the “Host”, and together with IAG, each a “Party”, and collectively, the “Parties”).

**WHEREAS**, IAG offers international teachers the opportunity to be placed in a cultural exchange program in the United States while learning valuable professional skills, improving English language capability, and learning about the culture and history of the U.S.;

**WHEREAS**, the Host agrees that hosting exchange teachers (“Exchange Teachers”) and participating in the Program will result in their students’ gaining a better understanding of the world outside the United States of America as they interact with Exchange Teachers from another part of the world;

**WHEREAS**, IAG is not an accredited J-1 sponsor, and therefore IAG will work with designated United States Department of State (“State Department”) J-1 Teacher cultural exchange program sponsors.

**WHEREAS**, the Host agrees to host a number of Exchange Teachers; and

**WHEREAS**, the Parties have read the State Department regulations governing the Program<sup>1</sup> (the “Regulations”) and agree that they will comply with the Regulations from the time of signing this Agreement, as such Regulations may be amended from time to time.

## AGREEMENT

**NOW, THEREFORE**, in consideration of the foregoing and of the mutual promises and agreements set forth herein, the Parties, intending to be legally bound, hereby agree as follows:

### 1. OBLIGATIONS

a. **Host Obligations**. During the term of this Agreement, the Host shall use commercially reasonable efforts to comply with the Host obligations set forth in Exhibit A (“Host Obligations”). The Host shall comply with, and require its employees, agents, and subcontractors (including personnel of subcontractors) to observe and comply with any and all legal requirements applicable to the Host Obligations.

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<sup>1</sup> Regulations can be found at: <https://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=9adf677eb80094061be39ec4fd4fe4e0&mc=true&n=pt22.1.62&r=PART&ty=HTML>

b. **IAG Obligations.** During the term of this Agreement, IAG shall use commercially reasonable efforts to recruit Exchange Teachers (the "IAG Obligations", and together with the Host Obligations, the "Services"), for the Exchange Teacher positions set forth in Exhibit B ("Positions").

c. **Cooperation.** Each Party shall cause its employees to reasonably cooperate with employees of the other and provide reasonable assistance to the extent required for effective delivery of the Services. The Host shall provide IAG with such information and documentation as is reasonably requested by IAG and the Host shall perform actions and tasks requested by IAG to enable IAG to perform the IAG Obligations in accordance with this Agreement.

d. **Third Party Services.** IAG shall have the right to engage the services of independent contractors at its own cost to deliver or assist IAG in carrying out the IAG Obligations contemplated under this Agreement. IAG will supervise and be jointly responsible for the performance of such third parties to ensure that the IAG Obligations meet, in all material respects, the requirements of this Agreement. IAG shall be solely responsible for payment of the services of any independent contractors retained to provide services on behalf of IAG under this Agreement.

e. **Consideration for IAG Obligations.** The IAG Obligations shall be provided by IAG in consideration of the Host's payment of the services fees specified for the IAG Obligations set forth on Exhibit C hereto.

## 2. REPRESENTATIONS and WARRANTIES

IAG represents and warrants to the Host, and the Host represents to IAG, that such Party has all necessary rights and authority to enter into this Agreement and to perform its obligations hereunder.

## 3. Confidentiality

a. **Confidential Information.** Each Party acknowledges that in connection with the provision of the Services and the Parties' other obligations contemplated by this Agreement, the Parties will exchange certain confidential information, including the personal information of the Exchange Teachers ("Confidential Information"). The Confidential Information will be and remain the sole property of the Party (and its assigns) providing such Confidential Information, provided however, that the personal information of the Exchange Teachers (including health information) will remain the property of the respective Exchange Teacher. Each Party shall use the same degree of care which it normally uses to protect its own Confidential Information to prevent the disclosure to third parties of the Confidential Information belonging to the other Party and the Exchange Teachers. Neither Party shall make any use of the Confidential Information of the other, except as contemplated or required by the terms of this Agreement or any other written agreement between the Parties. Notwithstanding the foregoing, this Section 3 shall not apply to any information that (a) was publicly known at the time of disclosure or has become publicly known through no fault of the receiving Party, (b) was received by the receiving Party from a third party without a duty of confidentiality, or (c) was independently developed by the receiving Party without any reliance on the proprietary information.

b. **Permitted Disclosures.** Nothing herein shall be construed to prevent disclosure of Confidential Information as may be required by applicable law or regulation, or pursuant to the

valid order of a court of competent jurisdiction or an authorized government agency, provided that the disclosure does not exceed the extent of disclosure required by such law, regulation, or order, and provided further that any Party disclosing Confidential Information pursuant to this Section 3(b) shall promptly provide written notice of any such order to the other Party.

c. **Outside Factors.** The Host acknowledges that some factors, including recruitment of Exchange Teachers with specified qualifications, Exchange Teacher acceptance of position and J-1 visa approval, are outside of IAG's control. The Host agrees that, notwithstanding anything else in this Agreement to the contrary, IAG will have no liability to the Host if IAG cannot timely fill the Positions or is otherwise unable to fulfill the IAG Obligations to the reasonable and customary satisfaction of the Host.

#### 4. TERM AND TERMINATION

a. **Term.** This Agreement begins on the Effective Date and shall continue in effect until June 30<sup>th</sup>, 2024. Notwithstanding the foregoing, Section 3 shall survive any expiration or termination of this Agreement. The Parties may extend this Agreement for similar terms in writing and signed by both Parties at any time before the expiration of any applicable term.

b. **Termination.** Either Party may terminate this Agreement at any time if the other Party materially breaches this Agreement relating to the Services, the non-breaching Party has notified the breaching Party in writing of such failure, and such failure continues for a period of fifteen (15) business days after the delivery to the breaching party of written notice of such material breach. This Agreement may be terminated in whole or in part, at any time, by mutual written consent of IAG and the Host.

c. **Effect of Termination.** The Parties acknowledge and agrees that, notwithstanding anything to the contrary contained in this Agreement or otherwise, all obligations of the Parties to provide Services hereunder shall immediately cease upon the expiration of the term for, or the date of termination of, such Service, provided however, that if, at the time of the termination or expiration of this Agreement, any Exchange Teacher is filling a Position at the Host's school or school district, the Parties will continue to cooperate in good faith to ensure that such Exchange Teacher can successfully complete their Program participation.

#### 5. GENERAL

a. **Non-Circumvention/Non-Inducement of Educators and J-1 Sponsors.** Host agrees that their business involves, among other activities, introducing, participating, effectuating, and consummating transactions between their respective contacts in accordance with the J-1 regulations. In consideration of the foregoing, Host agrees and warrants that it and its Affiliates, for the duration of this Agreement plus two years following the expiration of this Agreement, shall not, directly or indirectly, interfere with, circumvent, attempt to circumvent, avoid or bypass IAG in regard to the placement of Exchange Teachers or obviate or interfere with the relationship of any third party and its contacts for the purpose of gaining any benefit, whether such benefit is monetary or otherwise.

b. Host stipulates, covenants, and agrees that during the Term of this Agreement, Host, directly or indirectly, other than on behalf of IAG, without the prior, express, and written consent of IAG, will not induce any J-1 Sponsor issuing a DS-2019 to an Exchange Teacher pursuant to this Agreement to refrain from its obligations to IAG nor induce an Exchange Teacher that has a contract with IAG to be employed by Host outside of the terms and conditions

of this Agreement. The Host acknowledges this restriction is fair and reasonable given the purpose of IAG's role in the cultural exchange program and the scope and territory of IAG's business. In the event of a breach of the provisions of this section, the parties acknowledge that actual damages to IAG cannot be ascertained with any certainty and therefore Host shall pay to IAG damages in the amount of 100% of IAG's expected administrative fees for the DS-2019 validity period for each Exchange Teacher indirectly or directly employed by the Host in breach of this provision. All current J-1 Visitors placed as a result of this Agreement may be transferred from Host if there is a breach of the non-inducement clause. Parties agree that this is fair and reasonable as a means to protect the sanctity and intent of the J-1 Visa program.

c. **Force Majeure.** No Party shall bear any responsibility or liability for any damages arising out of any delay, inability to perform, or interruption of its performance of its obligations under this Agreement due to any acts or omissions of the other Party hereto or for events beyond its reasonable control including, without limitation, acts of God, acts of governmental authorities, acts of the public enemy, or due to war, riot, flood, civil commotion, insurrection, pandemics, labor difficulty, severe or adverse weather conditions, lack of or shortage of electrical power, malfunctions of equipment or software programs, in each case that could not have been avoided through reasonable efforts by such Party. If any Party's performance of its obligations is subject to any failure or delay as the result of a force majeure event, such Party shall use its commercially reasonable efforts to end the failure or delay as soon as reasonably practicable and to minimize the effects of such event.

d. **Governing Law and Jurisdiction:** This Agreement shall be governed by, and construed and enforced in accordance with, the substantive laws of the State of Texas without regard to its principles of conflicts of laws. Any action or suit brought relating to this Agreement or the Program must be commenced and maintained in the appropriate state court of Texas, located in Bexar County, Texas or a Federal district court located in Bexar County, Texas, as applicable. The Parties irrevocably consent to jurisdiction and venue in such courts for such purposes and agree not to seek transfer or removal of any action commenced in any such court and agree that Arizona law applies irrespective of any conflict of laws analysis. In the event either Party to this Agreement institutes an action or other proceedings to enforce any rights arising under this Agreement, the Party prevailing in such action or other proceeding will be paid all reasonable costs and attorneys' fees by the other Party. Such fees to be set by the court and not by a jury and to be included in any judgment or award entered in such proceeding.

e. **Relationship of the Parties.** IAG and the Host shall for all purposes be considered independent contractors with respect to each other, and neither shall be considered an employee, employer, agent, principal, fiduciary, partner, or joint venturer of the other.

f. **No Third-Party Beneficiaries.** This Agreement is for the sole benefit of the Parties hereto and their affiliates and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other person any legal or equitable right, benefit, or remedy of any nature whatsoever, under or by reason of this Agreement.

g. **Assignment.** Neither Party may assign any of its rights or obligations hereunder without the prior written consent of the non-assigning Party. This Agreement shall inure to the benefit of and be binding upon any successors or permitted assigns of the Parties.

h. **Entire Agreement; Amendment.** This Agreement, its Exhibits, and schedules constitute the entire agreement between IAG and the Host with respect to the subject matter hereof. This Agreement shall not be amended, altered, or changed except by a written agreement signed by the Parties hereto.

i. **No Waiver.** No delay or omission on the part of either Party to this Agreement in requiring performance by the other Party or in exercising any right hereunder shall operate as a waiver of any provision hereof or of any right or rights hereunder; and the waiver, omission, or delay in requiring performance or exercising any right hereunder on any one occasion shall not be construed as a bar to or waiver of such performance or right, or of any right or remedy under this Agreement, on any future occasion.

j. **Notices.** All notices, requests, demands, claims, and other communications hereunder shall be in writing. Any notice, request, demand, claim, or other communication hereunder shall be deemed duly delivered four business days after it is sent by registered or certified mail, return receipt requested, postage prepaid, or one business day after it is sent for next business day delivery via a reputable nationwide overnight courier service, in each case to the intended recipient as set forth below:

If to IAG:

If to HOST:

International Alliance Group, LLC Incorporated  
18025 West Denton Avenue  
Litchfield Park, Arizona 85340  
Attn.: Isaiah Thaler  
E-mail: [Isaiah@IAGUSA.org](mailto:Isaiah@IAGUSA.org)

San Antonio Independent School District  
514 W. Quincy Street  
San Antonio, TX 78212  
Attn: Esmeralda Alday  
E-mail: [ealday1@saisd.net](mailto:ealday1@saisd.net)

Any Party may give any notice, request, demand, claim, or other communication hereunder using any other means (including personal delivery, expedited courier, messenger service, facsimile, ordinary mail, or electronic mail), but no such notice, request, demand, claim, or other communication shall be deemed to have been duly given unless and until it actually is received by the Party for whom it is intended. Any Party may change the address to which notices, requests, demands, claims, and other communications hereunder are to be delivered by giving the other Party notice in the manner herein set forth.

k. **Section Headings.** Section headings are for descriptive purposes only and shall not control or alter the meaning of this Agreement.

l. **Severability.** If any provision of this Agreement shall for any reason be held illegal or unenforceable, such provision shall be deemed separable from the remaining provisions of this Agreement and shall in no way affect or impair the validity or enforceability of the remaining provisions of this Agreement.

m. **Counterparts.** This Agreement may be executed in two or more counterparts (including by facsimile or by an electronic scan delivered by electronic mail), each of which shall be deemed an original but all of which together shall be considered one and the same agreement and shall become effective when counterparts have been signed by each Party hereto and delivered to the other Party, it being understood that each Party need not sign the same

counterpart. This Agreement may be executed and delivered by facsimile or by an electronic scan delivered by electronic mail.

n. **Official Language:** The Parties hereto agree that English is the governing language of this Agreement. This English version may be translated into another language for convenience of the Parties. The Parties agree that if there were any discrepancy or controversy regarding the interpretation, content, or meaning of any of the provisions of this Agreement, the English version shall prevail.

o. **FERPA.** The parties, their employees, and agents shall comply with applicable Federal and state laws pertaining to the maintenance and disclosure of student records, including the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (“FERPA”).

[ SIGNATURES ON THE FOLLOWING PAGE ]

IN WITNESS WHEREOF, the Host and IAG have duly executed this Agreement as of the day and year first above written.

**International Alliance Group, LLC**

By: \_\_\_\_\_

Name: Jason Hammond

Title: President

**[HOST SCHOOL DISTRICT NAME]**

By: \_\_\_\_\_

Name: Dr. Jaime Aquino

Title: Superintendent

## Exhibit A

### Host Responsibilities

1. Employ Exchange Teachers in temporary, non-tenure position for exchange period as agreed in Employment Agreement and Letter of Intent to Hire and fulfill all contractual agreements made with Exchange Teachers.
2. Employ Exchange Teachers directly and maintain direct supervision and guidance of Exchange Teachers under the Host's school and school district.
3. Agrees to only assign Program Exchange Teachers to full-time teaching positions in accredited K-12 classrooms, including prekindergarten language immersion programs, offered as regular courses of study by accredited primary schools.
4. Pay Exchange Teachers at customary rate for similar proven experience and at the equivalent level as counterparts from the U.S. and according to the same duties, responsibilities, hours of employment, and compensation.
5. Provide Exchange Teachers with full-time (at least 32 hours per week) paid employment as identified on their written job offer and pay Exchange Teachers eligible for overtime in accordance with applicable FLSA state or federal law.
6. Provide training and/or orientation specifically designed for new Exchange Teachers, including but not limited to: overview of program and significant components including cultural exchange; information on wages and any deductions from wages, including for housing and transportation; and local community resources, including locally available health care.
7. Agrees to embrace the cultural exchange spirit of the program and offer opportunities for exchange with United States citizens to all participants.
8. Agrees to facilitate and encourage Exchange Teachers' participation in at least two cross-cultural activities per academic year and the cross-cultural component as part of the exchange.
9. Provide IAG copies of any contract signed between Exchange Teachers and the Host's school or school district.
10. Notify IAG in the event of any issues or concerns with Exchange Teachers' performance, prior to any decision made to implement a performance plan or move to termination.
11. Notify IAG of any changes in Exchange Teachers' employment status, known address, or any other problem that arises related to Exchange Teachers' health, safety and welfare.
12. Provide IAG with written documentation detailing the circumstances of the Host's termination of an Exchange Teachers' employment in a timely manner.
13. Abide by the Regulations governing the Program.
14. Per this Agreement, Host may not charge, seek reimbursement from, or cause the Exchange Teacher to pay for Full or Supplemental Coverage.

## Exhibit B

### **IAG Responsibilities**

1. Support and work in partnership with the Host as an industry expert consultant.
2. Recruit candidates who meet requirements for J-1 visa and sponsorship by accredited agency and provide list of candidates to Host to review resume history, establish interviews, and hire for full-time employment on a J1 Visa for the Exchange Teacher Program via the U.S. Department of State.
3. Assist accredited sponsors with screening candidates for English language proficiency.
4. Guide and assist J1 Exchange Teachers through the J1 Visa throughout the entire process.
5. Ensure J1 Exchange Teacher's foreign transcripts are properly evaluated and assist with certification within Host's state.
6. In cooperation with the Host, assist exchange teacher with travel arrangements and airport pickup (as needed).
7. Work in cooperation with Host on recommendations in providing housing and transportation options and other living needs that fit the exchange teacher's personal and financial needs.
8. Assist teacher with obtaining a Social Security Number for J1 Exchange Teachers.
9. Assist teacher with obtaining a bank account.
10. Provide a "Coach" to assist with acculturation into life in the United States. Coach will also provide professional development, classroom readiness training, and ongoing mentoring, as well as social and emotional support for the J1 Exchange Teachers.
11. In cooperation with the Host, assist with Cultural Immersion and Volunteer Resources.
12. Provide invoicing information in the J1 Exchange Teacher's first month of employment.
13. Deliver benefits assistance to J1 Exchange Teachers enrolled in IAG's provided insurance.
14. Be attentive and reachable to Host in support of the partnership.
15. Abide by the Regulations found in 22 Code of Federal Regulations Part 62 governing the Exchange Visitor Program.

### Exhibit C

#### International Alliance Group Administrative and Insurance Fees

The Host agrees to pay IAG the percentages designated below for each Exchange Teacher (or other listed employment group). Administrative Fees are based on the employee's total annual compensation and invoiced annually following the Exchange Teacher's (or other designated employee's) first day of reported duty.

<b>Teacher Types</b>	<b>Administrative Fees</b>
General Education, PreK-12	20%
Special Education	25%
Other Hard-to-Fill Positions (Math, Science, etc.)	25%
<b>Delayed Payment Penalty</b>	<b>Rate</b>
Paid any time 30 days after issuance	+12%

Invoices outstanding for over 30 days are subject to an added fee of 12% annually calculated daily.

#### **Contract Requirement**

Host is required to provide IAG a copy of the Exchange Teacher's contract within seven days of execution. In the event a contract is not provided within the agreed timeframe, IAG reserves the right to invoice the Host based on the Host's salary ladder.

#### **Early Termination or Resignation Refund**

The Host understands that in the event of the Exchange Teacher's (or designated employee's) termination or resignation, IAG will issue a refund that is prorated based on the duration of the Exchange Teacher's (or designated employee's) stay in the United States, less a \$1,000 non-refundable fee.

#### **Insurance Requirement Fees**

IAG will provide medical insurance that meets the coverage requirements of the State Department regulation 22 C.F.R. §62.14. See Exhibit D. In the event, Host elects to provide coverage through IAG, Host agrees to pay the cost of the insurance coverage. IAG will submit an invoice to Host that covers the annual fee for each Exchange Teacher covered under the IAG plan. However, if the Host elects to provide alternative insurance coverage to the Exchange Teacher, then the Host must notify and provide IAG with a certificate of insurance coverage for the Exchange Teacher within 7 days of employment with the Host.

Letters of intent issued after **July 1<sup>st</sup>** will incur an additional charge due to the added demands and expedient process needed for late-arriving J1 exchange teachers; the charge is \$1000.00 per teacher.

## Exhibit D

### **J-1 Exchange Teacher Insurance Requirements**

Host acknowledges that the Exchange Teacher must have appropriate medical and repatriation insurance while participating in a J-1 teacher exchange program in accordance with 22 C.F.R. §62.14.

Minimum coverage must provide ALL of the following:

- Medical benefits of at least \$100,000 per accident or illness;
- Deductibles not to exceed \$500 per accident or illness

Failure by the Exchange Teacher to maintain continuous insurance coverage that meets above stated U.S. Department of State requirements is a violation of program regulations and may result in the termination of my Exchange Teacher's program. Host will be required to pay costs associated with repatriation in the event Exchange Teacher is not fully covered in accordance with 22 C.F.R. §62.14.

To meet this requirement, IAG offers the Host a choice on how to procure the necessary coverage required by law.

**Option 1: Full Coverage provided by IAG.** IAG will provide medical insurance that meets the coverage requirements. Host will be notified of the cost prior to the Exchange Teacher arriving in the United States. If the Host elects to have the Exchange Teacher insured under the IAG policy, then IAG will invoice Host for the annual cost of the policy. IAG will invoice annually following the Exchange Teacher's (or other designated employee's) first day of reported duty.

**Option 2: Supplemental Coverage provided by IAG** In addition to any Host insurance policies, IAG offers supplemental coverage that will allow the Exchange Teacher to meet the minimum requirements as set forth in 22 C.F.R. §62.14. The Host will be required to pay for this supplemental coverage. If the Host elects to provide alternative insurance coverage to the Exchange Teacher, then the Host must provide IAG with a certificate of insurance coverage for the Exchange Teacher within 7 days of employment with the Host.

An IAG representative will reach out after the issuance of the teacher's DS-2019 to confirm the Host's coverage selection.

Per this Agreement, Host may not charge, seek reimbursement from, or cause the Exchange Teacher to pay for Full or Supplemental Coverage.

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: General Maintenance Services, Parts & Supplies

2. How will goods and/or services be used? (List Campus/Grades impacted): Purchase of General Maintenance Services, Parts, and Supplies on an "as needed" basis in support of maintenance and repair operations District-wide.

3. Submitted by: Fred Padilla Facilities Services 03/27/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: See Attached  
Address: See Attached  
City/State/Zip: See Attached  
Phone No: See Attached  
Point of Contact: See Attached  
E-mail Address: See Attached  
*(Use a separate sheet to identify multiple vendors)*  
Vendor #: See Attached  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: RFP #22-069(AS)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 05/15/2024  
 Other

6. Purchase valid from: 05/16/2023 through: 05/15/2024

7. For Competitive Purchases Only: Renewals: Yes  No   
No. of Renewals: Four one-year renewal options

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (*funding increases*)

9. Total Cost for Goods and/or Services to be Purchased: \$ 1,060,000  
*Approximately*

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond

Provide Budget Codes & Descriptions: 199-51-6316-00-93-99, 199-51-6249-0093-99,  
199-00-1311-14-930-00-0, xxx-x1-6xxx-xx-xxx-x99xxx, 199-51-6256-00-995

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- |   |        |
|---|--------|
| 1) C & I (Goods, Materials, Services)                                   | \$ N/A |
| 2) Facilities (Additional Space, Infrastructure, Utilities)             | \$ N/A |
| 3) Transportation (Additional Routes)                                   | \$ N/A |
| 4) HR (Additional Staff)  | \$ N/A |
| 5) Technology (Cabling/Equipment, etc.)                                 | \$ N/A |
| 6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> ) | \$ N/A |

<u>Fred Padilla</u>	Fred Padilla	3/27/2023
Requestor Signature	Type Name	Date
<u>Chris E. Salley</u>	Chris Salley	3/27/2023
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
	Patricia Salzmann	
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<u>Edward Romero</u>	Eddie Romero	3/31/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	Dottie Carreon	4/4/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
<u>Dr. Kenneth J. Thompson</u>	Dr. Kenneth Thompson	3/28/2023
Deputy Superintendent Operations Signature	Type Name	Date
<u>Michael Eaton</u>	Michael Eaton	3/28/2023
Chief Operations Officer Signature	Type Name	Date
	Eva Mendoza	
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
<u>Kamal ElHabr</u>	Kamal ElHabr	3/28/2023
Construction & Development Services Signature	Type Name	Date
	Christopher Martinez	
Chief of Human Capital Management Signature	Type Name	Date
	Lorena Sanchez	
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date

## Recommended Vendors for RFP #22-069(AS)

<p>A-1 Fire &amp; Safety 203 E. Rhapsody Dr. San Antonio, TX 78216 210-342-3533 Michele Jones service@a-1fireandsafety.com Vendor # 00142</p>	<p>AAA Signs, Inc. P.O. Box 687 Helotes, TX 78023 210-699-9977 Tony Cook tony@aaa-signs-letters.com Vendor # 00070</p>	<p>Accu Aire Mechanical, LLC 1463 S. W. White Rd. San Antonio, TX 78220 210-455-9003 Monica Harris mharris@accuaironline.com Vendor # 01167</p>	<p>Advanced Detection Security Services, Inc. P.O. Box 732 Helotes, TX 78023 210-677-0040 Gilbert Sullaway gsullaway@advanceddetectionsecurity.com Vendor # 02175</p>
<p>Allied Fire Protection SA LP 2110 Mannix Drive San Antonio, TX 78217 210-646-6716 Odette Castillo odette@alliedfireprotection.com Vendor # 04851</p>	<p>Andy's Auto &amp; Bus Air, Inc. 13403 Western Oaks Helotes, TX 78023 210-695-3236 Robert Rosas robert@andys-air.com Vendor # 06921</p>	<p>Anesco AV Tech 17305 IH 35 N., #116 Schertz, TX 78154 210-341-0458 David McCutchen anesco@sbcglobal.net Vendor # 06908</p>	<p>Badgeman Promotional Products, LLC 7170 Oaklawn Drive San Antonio, TX 78229 210-614-9495 Leigh Arguijo bmpromo@swbell.net Vendor # 08507</p>
<p>Baer Engineering &amp; Environmental Consulting, Inc. 7756 Northcross Dr., #211 Austin, TX 78757 512-453-3733 Therese Baer tbaer@baereng.com Vendor # 10660</p>	<p>Baker Distributing Co. 14610 Breakers Dr., #200 Jacksonville, FL 32258 409-739-5311 Erin Barrera ebarrera@bakerdist.com Vendor # 09564</p>	<p>Beckwith Electronic Engineering Company 5050 Beckwith Blvd. San Antonio, TX 78249 210-699-6441 Thomas Schluter tschluter@beec.com Vendor # 09590</p>	<p>Belfor USA Group, Inc. 185 Oakland Ave., #150 Birmingham, MI 48009 888-421-4111 Chris Jones Chris.jones@us.belfor.com Vendor #</p>
<p>Best Plumbing Specialties, Inc. 3039 Ventrie Court Myersville, MD 21773 800-448-6710 Melissa Maher contracts@bestplumbingonline.com Vendor # 10251</p>	<p>Blackmon Mooring BMS CAT 4808 Perrin Creek, #500 San Antonio, TX 78217 210-980-9255 Mark Dugan bkillen@bmscat Vendor # 11220</p>	<p>Brannen's, Inc. 1835 Fredericksburg Rd. San Antonio, TX 78201 210-736-1625 John Brannen john@brannens.com Vendor # 12487</p>	<p>Cleaning Ideas Corp. dba Sanivac Davis 1023 Morales St. San Antonio, TX 78207 210-227-9161 Jesse Villanueva randall@cleaningideas.com Vendor # 22162</p>
<p>Commercial Kitchen Parts &amp; Serv. 1377 N. Brazos San Antonio, TX 78207 800-292-2120 Julie Duckworth bids@commercialkitchen.com Vendor # 14180</p>	<p>Consolidated Electrical Distributors (CED) 7039 Fairgrounds Pkwy., #131 San Antonio, TX 78238 210-222-9421 Seth Groves seth@cednorthsa.com Vendor # 14830</p>	<p>Country Club Cleaners, Inc. dba Country Club OnSite.com P.O. Box 815158 Dallas, TX 75381-5158 972-247-3837 Ruth Thompson ruth@countryclubonsite.com Vendor #</p>	<p>Data Optics Cable, Inc. 250 East Ramsey Road San Antonio, TX 78216 210-340-4747 Jerry Martin jmartin@dataoptics.net Vendor # 22610</p>
<p>Dealers Electrical Supply Co. 2400 Freedom St. San Antonio, TX 78217 210-828-9995 Scott Dame sdame@dealers-electrical.com Vendor # 22687</p>	<p>DeWinne Equipment 11002 Bandera Rd. San Antonio, TX 78250 210-684-5296 Walter Geraghty sales@dewinne-equipment.com Vendor # 23676</p>	<p>DHMSA Construction, LLC (Dodson) 12939 SW Loop 410 San Antonio, TX 78224 210-628-1459 Eleazar Garza office@dhmsa.com Vendor # 33400</p>	<p>Dustless Air Filter Company 11515 N. Weidner Rd. San Antonio, TX 78233 210-653-5300 Nancy Barnett nancy@dustlessair.com Vendor # 25760</p>

East End Glass Co., Inc. 1870 Rigsby Ave. San Antonio, TX 78210 210-333-2210 Gene Gawlik <a href="mailto:gene@eastendglass.com">gene@eastendglass.com</a> Vendor # 26171	Eldridge Electric Company 13315 Western Oak Drive Helotes, TX 78023 210-695-9122 Pete Cervantes <a href="mailto:pete@eldridge-electric.com">pete@eldridge-electric.com</a> Vendor # 29265	Elliott Electric Supply 9707 Broadway San Antonio, TX 78217 210-646-6950 Andy McMillen <a href="mailto:andymcmillen@elliottelectric.com">andymcmillen@elliottelectric.com</a> Vendor # 29470	Epic Solar Control, LLC 180 Industrial Blvd, Suite R McKinney, TX 75069 469-577-9933 Kelly Eder <a href="mailto:kelly@epicsolarcontrol.com">kelly@epicsolarcontrol.com</a> Vendor #
Facility Solutions Group 3003 NE Loop 410, #130 San Antonio, TX 78218 210-657-2165 Ray Medina <a href="mailto:Ray.medina@fsgi.com">Ray.medina@fsgi.com</a> Vendor # 05312	Fixed Maintenance & Repair P.O. Box 300189 Austin, TX 78703 210-278-8515 Chad Shepler <a href="mailto:service@fixedtx.com">service@fixedtx.com</a> Vendor #	Foam Products of San Antonio 1119 N. Mesquite San Antonio, TX 78207 210-228-0033 Kathi Sanchez <a href="mailto:kathia@fprodsa.com">kathia@fprodsa.com</a> Vendor # 31554	Fox Commercial Services 2511 Boardwalk San Antonio, TX 78217 210-349-6799 Mickey Foster <a href="mailto:mifoster@fcsmeep.com">mifoster@fcsmeep.com</a> Vendor #
Gateway Printing & Office Supply 14803 Bulverde Rd. San Antonio, TX 78247 210-650-3995 Butch Shook <a href="mailto:burch@gatewaywp.com">burch@gatewaywp.com</a> Vendor # 43798	Gillette Air Conditioning Co. 1215 San Francisco San Antonio, TX 78201 210-735-9235 Ken Kessler <a href="mailto:krk@gillette-ac.com">krk@gillette-ac.com</a> Vendor # 34265	Gulf Coast Paper Div. Imperial Dade 8655 NE Loop 410 San Antonio, TX 78219 210-225-2674 Clay Dibble <a href="mailto:Ron.pittman@imperialdade.com">Ron.pittman@imperialdade.com</a> Vendor # 36408	HEB, LP 646 S. Flores San Antonio, TX 78204 800-987-4438 Christy Braddock <a href="mailto:Braddock.christy@heb.com">Braddock.christy@heb.com</a> Vendor # 38262
Heat Fusion Welding, LLC 7919 Broussard San Antonio, TX 78253 956-458-1689 Javier Cervantes <a href="mailto:javier@heatfusionwelding.com">javier@heatfusionwelding.com</a> Vendor #	Hill Country Electric Supply 3003 NE Loop 410, #101 San Antonio, TX 78218 210-461-4871 John Sandoval <a href="mailto:jsandoval@hces.net">jsandoval@hces.net</a> Vendor # 39144	Hill Country Outdoor Power 6800 Burlison Rd. Bld. 310 #250 Austin, TX 78744 210-584-5981 Scott Willeford <a href="mailto:Scott.willeford@hillcountryoutdoor.com">Scott.willeford@hillcountryoutdoor.com</a> Vendor #	Hollywood Janitorial & Restroom Supplies 4041 West Wheatland Rd. 156-104 Dallas, TX 75237 844-820-3311 Lawrence Doughty <a href="mailto:lawrence@hollywoodjanitorialsupplies.com">lawrence@hollywoodjanitorialsupplies.com</a> Vendor #
Honey's Roofing, LLC 3712 W. Industrial Blvd. Waco, TX 76711 254-662-9900 Justin Mahan <a href="mailto:justin@honeysroofingllc.com">justin@honeysroofingllc.com</a> Vendor #	Hughes Plumbing Supply 4510 Rittiman Rd. San Antonio, TX 78218 210-590-1291 Jordan Cathey <a href="mailto:sasales@hughessupply.com">sasales@hughessupply.com</a> Vendor #	Industrial Systems, Inc. 1888 W. Bitters Rd. San Antonio, TX 78248 210-493-4200 Rick Powell <a href="mailto:sales@isi-tx.com">sales@isi-tx.com</a> Vendor # 41337	J & R Window Fashions P.O. Box 240178 San Antonio, TX 78211 210-825-8065 Juan Alvarado <a href="mailto:Jalvarado38@att.net">Jalvarado38@att.net</a> Vendor #
James Lawnmower 5034 Rigsby San Antonio, TX 78222 210-913-7399 Jeffrey James <a href="mailto:jeff@jameslawnmower.com">jeff@jameslawnmower.com</a> Vendor # 43143	Jupe Environmental, Inc. 2010 S. Brazos San Antonio, TX 78207 210-734-3119 Casie Jupe <a href="mailto:casie@jupeenvironmental.com">casie@jupeenvironmental.com</a> Vendor # 44192	Kilgore Industries, LP 431 Isom Rd., #119 San Antonio, TX 78216 210-498-4600 Kenneth Kilgore <a href="mailto:govhub@kilgoreind.com">govhub@kilgoreind.com</a> Vendor # 111434	LED Electric & Lighting Contractors 13119 Lookout Ridge San Antonio, TX 78233 210-802-8320 J. Ubaldo Parra <a href="mailto:Ubaldo.parra@ledelectric.com">Ubaldo.parra@ledelectric.com</a> Vendor # 47386
LK Heritage, Inc. 20310 Hillbrook Park San Antonio, TX 78259 830-350-9387 Katie Anaya <a href="mailto:lkheritageinc@gmail.com">lkheritageinc@gmail.com</a> Vendor #	Longhorn, Inc. 403 W. Nakoma San Antonio, TX 78216 210-340-3516 Ben Keckler <a href="mailto:bkeckler@longhorninc.com">bkeckler@longhorninc.com</a> Vendor #	M & V Maintenance 2614 Christian Dr. San Antonio, TX 78222 210-364-0205 Victor Villegas <a href="mailto:mv-maintenance@yahoo.com">mv-maintenance@yahoo.com</a> Vendor #	Mark's Plumbing Parts P.O. Box 121554 Fort Worth, TX 76121 800-772-2347 Ric Dirting <a href="mailto:r.dirting@markspp.com">r.dirting@markspp.com</a> Vendor #

<p>Massengale Armature Works 1051 Basse Road San Antonio, TX 78212 210-732-5168 John Massengale <a href="mailto:john@massengale-armatureworks.com">john@massengale-armatureworks.com</a> Vendor # 50618</p> <p>Parts Town/Tari Kovets 1200 Greenbriar Dr. Addison, IL 60101 844-821-0720 Tari Kovets <a href="mailto:contractservices@partstown.com">contractservices@partstown.com</a> Vendor #</p> <p>ProToCall, LLC 303 W. Loop 281, #1110 PMB 149 Longview, TX 75605 866-297-5082 Sarah McGuire <a href="mailto:admin@protocall.com">admin@protocall.com</a> Vendor #</p> <p>Rose Brand Wipers, Inc. 4 Emerson Lane Secaucus, NJ 07094 800-28-1624 Josh Jacobstein <a href="mailto:josh.jacobstein@rosebrand.com">josh.jacobstein@rosebrand.com</a> Vendor # 111462</p> <p>School Specialty, LLC W6316 Design Drive Greenville, WI 54942 888-388-3224 Sarah Peteson <a href="mailto:bidnotices@schoolsspecialty.com">bidnotices@schoolsspecialty.com</a> Vendor # 110056</p> <p>South Texas Faucet Parts dba Faucet Parts / Total Maintenance Solutions, Inc. 1109 Fresno Dr. San Antonio, X 78201 210-961-4550 Patricia Villarreal <a href="mailto:pat@tmsouth.com">pat@tmsouth.com</a> Vendor # 79934</p>	<p>Matera Paper Company/ Ferguson Facilities Supply 835 N. W.W. White Rd. San Antonio, TX 78219 210-892-5101 Michael Boehnke <a href="mailto:Michael.boehnke@ferguson.com">Michael.boehnke@ferguson.com</a> Vendor # 50725</p> <p>Plastic Supply of San Antonio 318 W. Josephine San Antonio, TX 78212 210-222-8091 Jacqueline Roberts <a href="mailto:jacquer@plasticsupplyofsa.com">jacquer@plasticsupplyofsa.com</a> Vendor # 61383</p> <p>RA-Lock Security Solutions, Inc. 3570 N. Hwy 67 Midlothian, TX 76065 800-777-6310 Andrew Leverette <a href="mailto:fastsales@ralock.com">fastsales@ralock.com</a> Vendor #</p> <p>SA Rainmaker, LLC 12739 O'Connor Road, #101 San Antonio, TX 78233 210-599-0012 William Bedford <a href="mailto:billy@sarainmaker.com">billy@sarainmaker.com</a> Vendor # 70944</p> <p>Ybarra Group dba Service Shade Shop 10104 Huebner Rd. San Antonio, TX 78240 210-533-5323 Larry Ybarra <a href="mailto:serviceshade@msn.com">serviceshade@msn.com</a> Vendor # 87411</p> <p>Sunbelt Rentals, Inc. 1799 Innovation Point Fort Mill, SC 29715 866-786-2358 Stephanie Ransone <a href="mailto:contractteam@sunbeltrentals.com">contractteam@sunbeltrentals.com</a> Vendor # 74474</p>	<p>National Wholesale 3115 N.W. Loop 410 San Antonio, TX 78230 210-366-2225 Gabriel Bravo <a href="mailto:g.bravo@nationalwholesale.biz">g.bravo@nationalwholesale.biz</a> Vendor # 56093</p> <p>Pollock Investments, Inc. 3802 Binz-Engleman Road San Antonio, TX 78219 800-843-7320 Melissa Williams <a href="mailto:Pollock.edgovsupport@pollock.com">Pollock.edgovsupport@pollock.com</a> Vendor #</p> <p>River City Hydraulics, Inc. 1411 N. Hackberry San Antonio, TX 78208 210-472-2123 Ralph Laborde <a href="mailto:ralph@rivercityhydraulics.com">ralph@rivercityhydraulics.com</a> Vendor # 64062</p> <p>San Antonio Belting &amp; Pulley P.O. Box 830005 San Antonio, TX 78283 210-225-2671 B. Steward <a href="mailto:ap@sabelting.com">ap@sabelting.com</a> Vendor # 66334</p> <p>Short-Line Corp. dba American Signal Equipment Co. P.O. Box 700961 San Antonio, TX 78270 210-492-6088 TJ Short <a href="mailto:sabrina@americansignalequipment.com">sabrina@americansignalequipment.com</a> Vendor # 06317</p> <p>SunSAFE Film, LLC 11703 Huebner Rd., #106-401 San Antonio, TX 78230 210-393-5088 Bryan Sleger <a href="mailto:bryan@sunsafeilm.com">bryan@sunsafeilm.com</a> Vendor #</p>	<p>NCH Corp. dba Chemsearch 2727 Chemsearch Blvd. Irving, TX 75062 800-527-9921 Toni Boyd <a href="mailto:Fe.bids@nch.com">Fe.bids@nch.com</a> Vendor # 16863</p> <p>PPG Architectural Finishes 1007 S.W. Military Drive San Antonio, TX 78221 910-515-0538 Charles Hobson <a href="mailto:bids@ppg.com">bids@ppg.com</a> Vendor # 54940</p> <p>Rock Asphalt/Blades Group, LLC 3 FM 1403 Uvalde, TX 78801 210-316-4804 Thomas Bonin <a href="mailto:tbonin@rockasphalt.com">tbonin@rockasphalt.com</a> Vendor # 64182</p> <p>San Antonio Winsupply 2510 MacArthur View San Antonio, TX 78217 210-826-0616 Benjamin Evans <a href="mailto:bbevans@winsupplyinc.com">bbevans@winsupplyinc.com</a> Vendor # 6874</p> <p>Smart Rain, LLC 1343 W. 75 N. Centerville, UT 84014 385-321-0059 Dan Hymas <a href="mailto:dan@smarrain.net">dan@smarrain.net</a> Vendor # 110384</p> <p>Texas Alternator Starter Service P.O. Box 9131 Austin, TX 78766 877-839-2581 Joel McAdams <a href="mailto:jmcdams@texasalternator.com">jmcdams@texasalternator.com</a> Vendor # 71370</p>
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<p>Texas Lock &amp; Door Closer, Inc. 1819 West Ave. San Antonio, TX 78201 800-445-0728 Michael Skinner <a href="mailto:texaslock@texaslockdc.com">texaslock@texaslockdc.com</a> Vendor # 77355</p>	<p>TexZen Landscapes 470 Eagle Rook Rd. Spring Branch, TX 78070 210-508-2823 Mary LaLanne <a href="mailto:info@texzenland.com">info@texzenland.com</a> Vendor # 77561</p>	<p>The Handley Man 4511 Bikini Dr. San Antonio, TX 78218 956-472-2505 Heaven Handley <a href="mailto:yourhandleyman@gmail.com">yourhandleyman@gmail.com</a> Vendor #</p>	<p>Toughdog Security Systems 403 E. Ramsey, #203 San Antonio, TX 78216 210-845-4775 Nick Garcia <a href="mailto:Nick.g@tdsecuritysystems.com">Nick.g@tdsecuritysystems.com</a> Vendor # 111631</p>
<p>Trane U.S. Inc. 9535 Ball Street, #1100 San Antonio, TX 78217 210-836-6108 Matt Wieand <a href="mailto:snaab@trane.com">snaab@trane.com</a> Vendor # 79814</p>	<p>Triton Cleaning Service, LLC 14309 Toepperwein Rd. #302 San Antonio, TX 78233 210-947-5955 Jordan Williams <a href="mailto:jwilliams@tritanccleaners.net">jwilliams@tritanccleaners.net</a> Vendor #</p>	<p>TSS-Global 24165 IH-10 West San Antonio, TX 78257 210-887-4637 Samuel Acosta <a href="mailto:acostafs@tssglobal.us">acostafs@tssglobal.us</a> Vendor #</p>	
<p>Valla Construction, Inc. 1232 N. Hackberry San Antonio, TX 78202 210-421-7948 Michael Rivas <a href="mailto:michael@vall-inc.com">michael@vall-inc.com</a> Vendor # 82455</p>	<p>Voss Lighting 5670 Randolph Blvd. San Antonio, TX 78233 210-967-8766 Tom Blackford <a href="mailto:sanantonio@vossighting.com">sanantonio@vossighting.com</a> Vendor # 110122</p>		

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Purchase of Playground shade Cover replacements at 21 campuses District-wide.

2. How will goods and/or services be used? (List Campus/Grades impacted): Ball, Barkley-Ruiz, Baskin, Bonham, Briscoe, Carvajal, Crockett, Forbes, Graebner, Hawthorne, Herff, Highland Hills, Highland Park, Japhet, Margil, Miller, Mission Academy, Rodriguez, Smith, Storm and Woodlawn Academy.

Fred Padilla                      Facilities Services                      03/23/2023

3. Submitted by: \_\_\_\_\_  
Printed Name                      Department                      Date

4. Recommended Vendor(s): Company Name: Park Place Recreation Designs  
Address: P.O. Box 18186  
City/State/Zip: San Antonio, TX 78218  
Phone No: 210-821-5878  
Point of Contact: Andy Ahrens  
E-mail Address: andy@miracleparkplace.com  
Vendor #: 59898                      *(Use a separate sheet to identify multiple vendors)*  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB),                      Contract #: \_\_\_\_\_  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard),                      Coop Name / Contract #: Buyboard #679-22  
 Interlocal (i.e. NISD, Judson ISD, NEISD),                      Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source                      Contract Expiration Date: 09/30/2025  
 Other

6. Purchase valid from: 05/16/2023 through: 12/31/2023

7. For Competitive Purchases Only: Renewals: Yes \_\_\_\_\_ No   
No. of Renewals: \_\_\_\_\_

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ 150,637.00  
*Approximately*

10. Funding Source(s) – check all that apply: Federal \_\_\_\_\_ State \_\_\_\_\_ Local \_\_\_\_\_ Bond

Provide Budget Codes & Descriptions: 661-51-6249-06-933-99-N-50  
~~Bond Funding~~

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ 0

<u>Fred Padilla</u>	Fred Padilla	3/27/2023
Requestor Signature	Type Name	Date
<u>Chris E. Salley</u>	Chris Salley	3/27/2023
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
	Patricia Salzmann	
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<u>Edward Romero</u>	Eddie Romero	3/31/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	Dottie Carreon	4/3/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
<u>Kenneth Thompson</u>	Dr. Kenneth Thompson	3/28/2023
Deputy Superintendent Operations Signature	Type Name	Date
<u>Michael Eaton</u>	Michael Eaton	3/27/2023
Chief Operations Officer Signature	Type Name	Date
	Eva Mendoza	
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
<u>Kamal ElHabr</u>	Kamal ElHabr	3/27/2023
Construction & Development Services Signature	Type Name	Date
	Christopher Martinez	
Chief of Human Capital Management Signature	Type Name	Date
	Lorena Sanchez	
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date



# PARK PLACE

RECREATION DESIGNS

P.O. Box 18186 | San Antonio, Texas 78218  
 Toll Free: (800) 626-0238 | Local: (210) 821-5878 | Fax: (210) 832-0115  
 Email: fun@miracleparkplace.com | Web: www.miracleparkplace.com

BuyBoard Contract #679-22

Quote #: 0922198R2

Date:		March 9, 2023		Quote #:		0922198R2	
Customer:		San Antonio ISD					
Project:		Replacement Shade Canopies - Manufacture of New Canopies is Currently Estimated to be 8 Weeks					
QTY	MODEL OR PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL	PRICE		
		<b>Ball Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 26x28	\$ 3,490.00	\$	3,490.00		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 33x33	\$ 5,375.00	\$	5,375.00		
		<b>Barkley- Ruiz Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 25x25	\$ 3,490.00	\$	3,490.00		
		<b>Baskin Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 27x28	\$ 3,490.00	\$	3,490.00		
		<b>Bonham Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 25x28	\$ 3,490.00	\$	3,490.00		
		<b>Briscoe Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 33x33	\$ 5,375.00	\$	5,375.00		
		<b>Carvajal Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 28x29	\$ 3,490.00	\$	3,490.00		
		<b>Crockett Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 28x28	\$ 4,223.00	\$	4,223.00		
		<b>Forbes Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 33x33	\$ 5,375.00	\$	5,375.00		
		<b>Graebner Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 34x34	\$ 5,375.00	\$	5,375.00		
		<b>Hawthorne Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 30x44	\$ 6,229.00	\$	6,229.00		
		<b>Herff Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 25x27	\$ 3,490.00	\$	3,490.00		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 32x33	\$ 5,375.00	\$	5,375.00		
		<b>Highland Hills Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 26x28	\$ 3,490.00	\$	3,490.00		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 33x33	\$ 5,375.00	\$	5,375.00		
		<b>Highland Park Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 25x27	\$ 3,490.00	\$	3,490.00		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 32x33	\$ 5,375.00	\$	5,375.00		
		<b>Japhet Elementary</b>					
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 26x28	\$ 3,490.00	\$	3,490.00		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 33x33	\$ 5,375.00	\$	5,375.00		



# PARK PLACE

RECREATION DESIGNS

P.O. Box 18186 | San Antonio, Texas 78218  
 Toll Free: (800) 626-0238 | Local: (210) 821-5878 | Fax: (210) 832-0115  
 Email: fun@miracleparkplace.com | Web: www.miracleparkplace.com

BuyBoard Contract #679-22

		<b>Margil Elementary</b>		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 33x33	\$ 5,375.00	\$ 5,375.00
		<b>Miller Elementary</b>		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size:10x10	\$ 1,035.00	\$ 1,035.00
		<b>Mission Academy</b>		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size:30x30	\$ 4,223.00	\$ 4,223.00
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 34x44	\$ 7,103.00	\$ 7,103.00
		<b>Rodriguez Elementary</b>		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size:25x28	\$ 3,490.00	\$ 3,490.00
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size: 33x33	\$ 5,375.00	\$ 5,375.00
		<b>Smith Elementary</b>		
1	SHADE	Not Available, Must Order From Playground Manufacturer	\$ -	\$ -
		<b>Storm Elementary</b>		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size:25x28	\$ 3,490.00	\$ 3,490.00
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size:33x33	\$ 5,375.00	\$ 5,375.00
		<b>Woodlawn Academy</b>		
1	SHADE	Replacement Fabric Shade Canopy with Cable and Clamps Size:33x33	\$ 5,375.00	\$ 5,375.00
		<b>EQUIPMENT SUBTOTAL</b>		<b>\$ 125,703.00</b>
1	DISCOUNT	BuyBoard Proposal #592-19 Discount		\$ 6,285.00
		<b>DISCOUNTED TOTAL</b>		<b>\$ 119,418.00</b>
				\$ 2,844.00
		<b>TOTAL EQUIPMENT DELIVERED</b>		<b>\$ 122,262.00</b>
1	INSTALL	Installation of Equipment Includes frame measurements for fabrication of new canopies, removal of old tops, and installation of new canopies with new cable and hardware.	\$ 23,500.00	\$ 23,500.00
1	BOND	Payment and Performance Bond	\$ 4,875.00	\$ 4,875.00
		<b>PRE-TAX TOTAL OF ALL</b>		<b>\$ 150,637.00</b>
		SALES TAX (if applicable)	0.00%	\$ -
		<b>GRAND TOTAL</b>		<b>\$ 150,637.00</b>

Pricing is for materials/delivery. Installation is not included unless priced above.

- If not priced above and if required, the following items and associated costs/fees will be the responsibility of the customer: Erection of Sealed Drawings – Local Building Permits – Payment/Performance Bonds – TDLR Registration/Review/Inspections. Each item, along with its fee/cost, will be listed separately.

**Prices are valid for 30 days after which they are subject to change.** Any work not specifically mentioned in this proposal as being included shall be deemed excluded. The customer will be responsible for any taxes owed.

A 3% fee will be added for payment by credit card.

Please issue all purchase orders and payments to Park Place Recreation Designs, Inc.

Terms: 50% down payment with signed quote.

Municipalities/School Districts purchase orders accepted as authorization.

Authorized by: x \_\_\_\_\_  
 Printed Name Signature Date

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Musical, electronic, art and theatre: instruments, equipment, furniture, supplies and accessories for district wide fine arts programs on an as needed basis.

2. How will goods and/or services be used? (List Campus/Grades impacted): Vendors will be used to purchase supplies, furniture, equipment, instruments, and accessories on an as needed basis for district wide fine arts programs.

3. Submitted by: Daniel Loudenback Fine Arts 03/27/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: see attached list  
Address: see attached list  
City/State/Zip: see attached list  
Phone No: see attached list  
Point of Contact: see attached list  
E-mail Address: see attached list  
*(Use a separate sheet to identify multiple vendors)*  
Vendor #: see attached list  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: 23-011(LC)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 05/16/2025  
 Other

6. Purchase valid from: 05/16/2023 through: 05/15/2025

7. For Competitive Purchases Only: Renewals: Yes  No   
No. of Renewals: 3 one year renewal options

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ 1,063,020.00  
*Approximately*

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond   
Provide Budget Codes & Descriptions: 1xx-xx-6399-xx-xx-xxx 436,943  
282-xx-6399-xx-xxx-xx-xxx \$94,567.00 (\$531,510.00 annually)  
Contingent upon Board approval and adoption for the 2023-2024 budget.

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ 0

<u>Daniel Loudenback</u>	Daniel Loudenback	3/27/2023
Requestor Signature	Type Name	Date
<u>Daniel Loudenback</u>	Daniel Loudenback	3/27/2023
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
<u>Patti Salzman</u>	Patricia Salzman	3/30/2023
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<u>Edward Romero</u>	Eddie Romero	4/3/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	Dottie Carreon	4/3/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
Deputy Superintendent Operations Signature	<u>Dr. Kenneth Thompson</u> Type Name	Date
Chief Operations Officer Signature	<u>Michael Eaton</u> Type Name	Date
Chief Information Technology Officer, Information Technology Signature	<u>Eva Mendoza</u> Type Name	Date
Construction & Development Services Signature	<u>Kamal ElHabr</u> Type Name	Date
Chief of Human Capital Management Signature	<u>Christopher Martinez</u> Type Name	Date
Director, Employee Benefits, Risk Management & Safety Signature	<u>Lorena Sanchez</u> Type Name	Date



23-011 (LC) - MUSICAL, ELECTRONIC, ART & THEATRE: INSTRUMENTS, EQUIPMENT, FURNITURE, SUPPLIES & ACCESSORIES,  
REPAIR LAB PARTS, TOOLS & EQUIPMENT VENDORS

COMPANY NAME	ADDRESS	CITY/STATE/ZIP	PHONE NO.	POINT OF CONTACT	E-MAIL ADDRESS	VENDOR NUMBER
Alamo Music Center	425 N. Main Ave.	San Antonio, TX 78205	210-224-1010	David Cleckler	<a href="mailto:schoolbids@alamomusic.com">schoolbids@alamomusic.com</a>	03640
Antonio Strad Violin LLC	10288 San Pedro	San Antonio, TX 78216	210-349-9788	Robert Grey Miller	<a href="mailto:bids@stradviolin.com">bids@stradviolin.com</a>	06958
Blick Art Materials LLC	PO Box 1267	Galesburg, IL 61402	800-704-7744	Heather Havens	<a href="mailto:contracts@dickblick.com">contracts@dickblick.com</a>	24085
Gateway Printing & Office Supply, Inc.	14803 Bulverde Rd.	San Antonio, TX 78247	210-650-3995	Butch Shook	<a href="mailto:butch@gatewayp.com">butch@gatewayp.com</a>	43798
High School Music Service, Inc.	2121 N. Military Hwy.	San Antonio, TX 78213	210-349-2775	Adan Martinez	<a href="mailto:gregw@hsmusicservice.com">gregw@hsmusicservice.com</a>	39050
J.W. Pepper & Son, Inc.	191 Sheree Blvd, PO Box 642	Exton, PA 19341	800-345-6296	Anthony T Carollo	<a href="mailto:southwestern@jwpepper.com">southwestern@jwpepper.com</a>	42933
Learning Environments LLC	16918 Cottonwood Way	Houston, TX 77059	800-583-1575	Jarrod Wiggins	<a href="mailto:jarrod@learningenvironments.com">jarrod@learningenvironments.com</a>	n/a
Music & Arts	5295 Westview Dr. Ste. 300	Frederick, MD 21703	301-620-4040	Amanda Tieman	<a href="mailto:schools@musicarts.com">schools@musicarts.com</a>	n/a
School Specialty, LLC	W6316 Design Drive	Greenville, WI 54942	888-388-3224	Sarah Peterson	<a href="mailto:bidnotices@schoolsspecialty.com">bidnotices@schoolsspecialty.com</a>	68286
Steinway Piano Gallery	1201 N. Loop 1604 W. Ste 107	San Antonio, TX 78258	210-375-2888	Deborah C. Moore	<a href="mailto:deborac@steinwayofsanantonio.com">deborac@steinwayofsanantonio.com</a>	74485
Sweetwater Sound	5501 US HWY 30 W	Fort Wayne, IN 46818	800-822-4700 xt.2534	Judy Drenowitz	<a href="mailto:judy-drenowitz@sweetwater.com">judy-drenowitz@sweetwater.com</a>	66277
Texas Motion Sports	1198 Commerce Dr.	Richardson, TX 75081	214-279-5188-	Jennifer Hoffman	<a href="mailto:bids@texasmotionsports.com">bids@texasmotionsports.com</a>	77502
The Mariachi Connection	2106 W. Commerce St.	San Antonio, TX 78207	210-271-3654	Josie G. Benavides	<a href="mailto:josie_benavidez@yahoo.com">josie_benavidez@yahoo.com</a>	50056
WASHINGTON MUSIC SALES CENTER, INC.	11151 Veirs Mill Road	Wheaton, MD 20902	301-946-8808	Trey R. Smith	<a href="mailto:bids@chucklevins.com">bids@chucklevins.com</a>	84361
West Music	1212 5th Street, PO Box 5521	Coralville, IA 52241	800-397-9378	Stephanie Adams	<a href="mailto:bids@westmusic.com">bids@westmusic.com</a>	84916

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: dry cleaning services.

2. How will goods and/or services be used? (List Campus/Grades impacted): Vendor will be used to purchase dry cleaning services on an as needed basis for district wide fine arts programs.

3. Submitted by: Daniel Loudenback Department: Fine Arts Date: 03/24/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: TMC Cleaners  
Address: 11703 Perrin Beitel Rd  
City/State/Zip: San Antonio, TX 78217  
Phone No: 210-227-6831  
Point of Contact: David Mauricio  
E-mail Address: tmccleaners1@yahoo.com  
*(Use a separate sheet to identify multiple vendors)*  
Vendor #: 71262  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: IFB# 23-012(LC)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 05/15/2025  
 Other

6. Purchase valid from: 05/16/2023 through: 05/15/2025

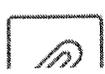
7. For Competitive Purchases Only: Renewals: Yes  No   
No. of Renewals: 3 add 1 one years

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ 60,000  
*Approximately*

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond   
Provide Budget Codes & Descriptions: 199-36-6299-97-858-99-000 (\$30,000 annually)  
Contingent upon board approval and adoption of the 2023-2024 budget.

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ 0

<u>Daniel Loudenback</u>	Daniel Loudenback	3/27/2023
Requestor Signature	Type Name	Date
<u>Daniel Loudenback</u>	Daniel Loudenback	3/27/2023
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
<u>Patti Salzman</u>	Patricia Salzman	3/30/2023
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<u>Edward Romero</u>	Eddie Romero	4/3/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	Dottie Carreon	4/4/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
Deputy Superintendent Operations Signature	<u>Dr. Kenneth Thompson</u> Type Name	Date
Chief Operations Officer Signature	<u>Michael Eaton</u> Type Name	Date
Chief Information Technology Officer, Information Technology Signature	<u>Eva Mendoza</u> Type Name	Date
Construction & Development Services Signature	<u>Kamal ElHabr</u> Type Name	Date
Chief of Human Capital Management Signature	<u>Christopher Martinez</u> Type Name	Date
Director, Employee Benefits, Risk Management & Safety Signature	<u>Lorena Sanchez</u> Type Name	Date

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: uniforms, apparel, and accessories for district wide fine arts programs on an as needed basis.

2. How will goods and/or services be used? (List Campus/Grades impacted): Vendors will be used to purchase uniforms, apparel and accessories on an as needed basis for district wide fine arts programs.

3. Submitted by: Daniel Loudenback Fine Arts 03/24/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: Please see attached list  
Address: Please see attached list  
City/State/Zip: Please see attached list  
Phone No: Please see attached list  
Point of Contact: Please see attached list  
E-mail Address: Please see attached list  
Vendor #: Please see attached list  
*(Use a separate sheet to identify multiple vendors)*  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: IFB# 23-013(LC)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 05/15/2025  
 Other

6. Purchase valid from: 05/16/2023 through: 05/15/2025

7. For Competitive Purchases Only: Renewals: Yes  No   
No. of Renewals: 3 one year renewal options

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ 320,344  
*Approximately*

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond   
Provide Budget Codes & Descriptions: 199-36-6299-97-858-99-000 (\$160,172 annually)  
Contingent upon board approval and adoption for the 2023-2024 budget

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ 0

<u>Daniel Loudenback</u>	Daniel Loudenback	3/27/2023
Requestor Signature	Type Name	Date
<u>Daniel Loudenback</u>	Daniel Loudenback	3/27/2023
Sr. Executive Director/Executive Director Signature	Type Name	Date
_____ Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
<u>Patti Salzman</u>	Patricia Salzman	3/30/2023
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<u>Edward Romero</u>	Eddie Romero	4/3/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	Dottie Carreon	4/3/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
_____ Deputy Superintendent Operations Signature	Dr. Kenneth Thompson Type Name	Date
_____ Chief Operations Officer Signature	Michael Eaton Type Name	Date
_____ Chief Information Technology Officer, Information Technology Signature	Eva Mendoza Type Name	Date
_____ Construction & Development Services Signature	Kamal ElHabr Type Name	Date
_____ Chief of Human Capital Management Signature	Christopher Martinez Type Name	Date
_____ Director, Employee Benefits, Risk Management & Safety Signature	Lorena Sanchez Type Name	Date



## 23-013 (LC) - Areas in Fine Arts: Uniforms, Apparel & Accessories Vendors

Company Name	Address	City/State/Zip	Phone No.	Point of Contact	E-mail Address	Vendor Number
Bankson Group LTD dba Alamo Tees & Advertising	12814 Cogburn	San Antonio, Texas 78249	210-699-3800	Arl De Los Santos	<a href="mailto:sales@alamotees.com">sales@alamotees.com</a>	04069
SHR Enterprises dba Specialty Printing & Graphics	PO Box 980671	Houston, Texas 77098	832-775-8051	Victor Ivey	<a href="mailto:specialtyprintingandgraphics@gmail.com">specialtyprintingandgraphics@gmail.com</a>	n/a
Big Hit Creative Group	310 E. Interstate 30, Suite 110	Carland, Texas 75043	972-850-7312	Lakeitha Bradley	<a href="mailto:info@bighitcreative.com">info@bighitcreative.com</a>	n/a
JR- UNIFORMS&ACCES SORIES	PO Box 762703	San Antonio, Texas 78253	210-867-9099	John Flood	<a href="mailto:frflood322@aol.com">frflood322@aol.com</a>	42893
Spirit Worx	6412 Midway Road	Fort Worth, Texas 76117	877-234-6590	Kayla Riddle	<a href="mailto:kayla@spiritworx.com">kayla@spiritworx.com</a>	n/a
The Mariachi Connection	2106 W. Commerce St.	San Antonio, Texas 78207	210-271-3654	Josie C. Benavidez	<a href="mailto:josie_benavidez@yahoo.com">josie_benavidez@yahoo.com</a>	50056
Texas Scenic Company, Inc.	8053 Potranco Rd.	San Antonio, Texas 78251	210-684-0091	Nolan Murdock	<a href="mailto:bids@texasscenic.com">bids@texasscenic.com</a>	77980
Texas Motion Sports	1198 Commerce Dr.	Richardson, Texas 75081	214-279-5188	Jennifer Hoffman	<a href="mailto:bids@texasmotionsports.com">bids@texasmotionsports.com</a>	77502
DISCOUNT DANCE, LLC	22840 Savi Ranch Parkway	Yorba Linda, California 92887	714-463-7365	Nicole Noguera	<a href="mailto:nnoguera@discountdance.com">nnoguera@discountdance.com</a>	24403
Stanbury Uniforms, LLC.	108 Stanbury Industrial Drive	Brookfield, Missouri 64628	800-826-2246	Steve Roberts	<a href="mailto:stanbury.bids@stanbury.com">stanbury.bids@stanbury.com</a>	73782
Scarborough Specialties	10501 Indiana Ave.	Lubbock, Texas 79423	806-792-9925	Sonia Jimenez	<a href="mailto:accounting@scarspec.com">accounting@scarspec.com</a>	67493
Team Go Figure	2427 Franklin Dr.	Mesquite, Texas 75150	800-275-3539	John Robertson	<a href="mailto:info@teamgofigure.com">info@teamgofigure.com</a>	76684
THEATRE HOUSE	400 W. 3rd St.	Covington, KY 41011	859-431-2414	Marly Boyer	<a href="mailto:info@theatrehouse.com">info@theatrehouse.com</a>	n/a
Fruhauf Uniforms, Inc.	800 E. Gilbert	Wichita, KS 67211	800-858-8050	Jane Taylor	<a href="mailto:sales@fruhauf.com">sales@fruhauf.com</a>	32568
TOTE UNLIMITED	1401 S Sylvania Ave	Fort Worth, Texas 76111	888-698-8300	Travis Cheney	<a href="mailto:travis@toteunlimited.com">travis@toteunlimited.com</a>	79013
Unit Sets Unlimited	6371 Safe Haven Ln	Brownwood, Texas 76801	325-784-9945	Darbi Tidwell	<a href="mailto:unitsetsunlimited@gmail.com">unitsetsunlimited@gmail.com</a>	81465
Dance Sophisticates	1605 Prospect St	Indianapolis, IN 76203	888-248-2090	Lee Gibson	<a href="mailto:dance@dancesoph.com">dance@dancesoph.com</a>	24658
Story First, Inc. DBA The Costumer	1020-1030 Barrett Street	Schenectady, NY 12305	866-374-7442	Donna Krajewski	<a href="mailto:dkrajewski@thecostumer.com">dkrajewski@thecostumer.com</a>	21507
BLUE RIBBON STYLES	214 S. Madison Blvd	Roxboro, NC 27573	800-625-0580	Sonali Sueth	<a href="mailto:info@blueribbonstyles.com">info@blueribbonstyles.com</a>	n/a
J.W. Pepper & Son, Inc.	191 Sheree Blvd, PO Box 642	Exton, PA 19341	800-345-6296	Anthony T Carollo	<a href="mailto:southwestern@jwpepper.com">southwestern@jwpepper.com</a>	42933
Southeastern Performance Apparel	142 S. Woodburn Dr.	Dothan, AL 36305	800-821-8270	Pete Weeks	<a href="mailto:contactus@sepapparel.com">contactus@sepapparel.com</a>	n/a
Fred J. Miller Inc.	8765 Washington Church Road	Miamisburg, OH 45342	800-444-3524	Mike N. Miller	<a href="mailto:mike.miller@fjminc.com">mike.miller@fjminc.com</a>	49762

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: RFP #23-002 (AS) Multi-Tiered Systems of Support (MTSS).

2. How will goods and/or services be used? (List Campus/Grades impacted):  
Program Licenses to facilitate the growth of each student's personal learning, Supporting differentiation and adjustments to core instruction (Tier I), creation, implementation, and monitoring of student intervention (Tiers 2/3), parent communication (SB1153), HB4545, SCE.

3. Submitted by: Agnes Gonzalez Learning & Compliance 03/08/2023  
SS  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: Branching Minds  
Address: 157 Columbus Ave 4th FL  
City/State/Zip: New York, NY 10023  
Phone No: (646) 450-5174  
Point of Contact: David Magier, Chief Operating Office  
E-mail Address: David.magier@branchingminds.com  
*(Use a separate sheet to identify multiple vendors)*  
Vendor #: 09945  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: RFP#23-002 (AS)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 06/30/2026  
 Other

6. Purchase valid from: 07/01/2023 through: 06/30/2026

7. For Competitive Purchases Only: Renewals: Yes  No   
No. of Renewals: two (2) one-year renewal opt.

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ \$294,000/yr.  
*Approximately*

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond   
Provide Budget Codes & Descriptions: 164-11-6399-65-872-30-MTS subject to availability  
of funding and board approval of the budget for the 2023-2024 school year.

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ 0

<i>Agnes Gonzalez</i>	Agnes Gonzalez	3/24/2023
Requestor Signature	Type Name	Date
<i>Colleen Bohrmann</i>	Colleen Bohrmann	3/27/2023
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
<i>Patti Salzman</i>	Patricia Salzman	3/30/2023
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<i>Edward Romero</i>	Eddie Romero	4/3/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<i>Dorothy H. Carreon</i>	Dottie Carreon	4/3/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
Deputy Superintendent Operations Signature	Dr. Kenneth Thompson	Date
Chief Operations Officer Signature	Type Name	Date
<i>Eva Mendoza</i>	Eva Mendoza	3/29/2023
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
Construction & Development Services Signature	Kamal ElHabr	Date
Chief of Human Capital Management Signature	Type Name	Date
Director, Employee Benefits, Risk Management & Safety Signature	Lorena Sanchez	Date

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: "EvoLV Express" Threat Detection System

2. How will goods and/or services be used? (List Campus/Grades impacted): weapons screening devices to be utilized at Alamo Stadium & Convocation Center to provide safety and security for staff, students and the public.

3. Submitted by: Michael Eaton Operations Services 03/28/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: Diamond Business Services  
Address: 723 SW 7th Ave  
City/State/Zip: Amarillo, TX 79101  
Phone No: (806) 373-4148  
Point of Contact: Charlia Pence  
E-mail Address: Charlia@diamondbusiness.net  
Vendor #: 111636 (Use a separate sheet to identify multiple vendors)  
(Please provide vendor number if you have used them before. If not put N/A)

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: \_\_\_\_\_  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: TIPS #220105  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services Contract Expiration Date: 05/31/2027  
 Sole Source  
 Other

6. Purchase valid from: 05/16/2023 through: 06/30/2023

7. For Competitive Purchases Only: Renewals: Yes \_\_\_\_\_ No   
No. of Renewals: \_\_\_\_\_

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (funding increases)

9. Total Cost for Goods and/or Services to be Purchased: \$ 172,649.15  
Approximately

10. Funding Source(s) – check all that apply: Federal  State \_\_\_\_\_ Local \_\_\_\_\_ Bond \_\_\_\_\_

Provide Budget Codes & Descriptions: SRS-EVOLV LEASE/RENTALS  
282-52-6269-65-933-99-P-60 YEAR 1: \$91,187.01  
YEAR 2: \$81,462.14

11. Provide a copy of General Ledger Inquiry showing corresponding balances.





# evolv express systems

PRICING FOR Evolv Express Single or Dual Lane includes Wireless Flow Control Tablets) and stands, wireless Threat Detection Terminal(s) (table top for secondary screening) Evolv Express Software and Support Services - two batteries included with each tablet - rechargeable or AC plug-in. All via a Subscription Model \*\*\*NOTE - a site survey is required to proceed

\*\*\*\*SPECIAL 2 year Subscription Pricing\*\*\*\*

SKU	ITEM DESCRIPTION	QTY	SPECIAL 2 Year Subscription Annual Cost (+5%)	BREAK OUT
<b>Hardware &amp; Software</b>				
DBS101-00308-01-WS-S	Evolv Express <b>Dual Lane</b>   Outdoor  Wireless   Subscription Model	1	\$ 90,044.90/yr	\$ 45,022.45 up front and \$45,022.45 the following year
DBS101-00305-01-WS-S	Evolv Express <b>Single Lane</b>   Outdoor  Wireless   Subscription Model	1	\$ 63,879.38/yr	\$ 31,939.69 upfront then \$ 31,939.69 the following year
<b>Accessories (payable upfront)</b>				
DBS00257-01	Express Operational Test Kit ( OTK)	2	\$ 394.59	\$ 789.18 upfront
DBS390-00256	Outdoor Battery Charger Ganged (6)	1	\$ 431.21	\$ 431.21 upfront
DBS390-00255	Outdoor replacement battery 90W DTR Tablet	6	\$ 169.58	\$ 1,017.48 upfront
<b>Services (payable upfront / Annual)</b>				
DBSINTTRN	Installation and Training 1-2 Day Estimate	1	\$ 4,500.00	\$ 4,500.00 upfront
DBS ANNUAL SUPPORT **	Phone, Remote and Onsite if required	1	\$ 9,000.00	\$ 4,500.00 Year One and \$4,500.00 Year Two
Freight	Freight for both systems	1	\$ 2,987.00	\$ 2,987.00 one time fee no cost year two

**TOTAL \$ 172,649.15**      \$91,187.01 due upfront  
\$81,462.14 due year two

NOTE: Pricing is based on current TIPS Contract # 220105



THE  
INTERLOCAL  
PURCHASING  
SYSTEM

- # 220105 Technology Solutions products and services
- # 220101 Safety Equipment & Supplies
- # 200604 Pathogen Removal/ PPE

**TexBuy**  
PURCHASING COOPERATIVE  
Contract 022-001  
Statewide Office, Technology,  
and Classroom Supplies

**REGION 7**  
EDUCATION SERVICE CENTER  
Computer Software & Supplies  
CMPS2223 Bid Award



# 78922  
Woman Owned



ID Number  
751915482100



DUNS# 06892380  
UEI# FRPT K6SN7KE9

**2 year subscription** - 1/2 payment including all shipping, annual support, and install costs are due upon receipt. The one remaining (Hardware & Software ) annual payment will be billed 60-90 days before payment is due. Please note that the entity does not own the hardware or software as this is a subscription option. This will include the annual support agreement cost as well. At the end of 2-year period the option to TRADE-UP to current hardware and renew the software agreement will be presented.

**Proof Of Concept** - are available. Cost is \$5,000 which can be rolled over towards any purchase. Ask for details.

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: (3) Law Enforcement vehicles to be used in the performance of duties for the SAISD Police Department.

2. How will goods and/or services be used? (List Campus/Grades impacted): This vehicle replacement strategy will sustain and support a police fleet prepared and maintained to fulfill the law enforcement needs of the district. The strategy will provide police services capabilities in emergency situations that require immediate and effective respon

3. Submitted by: Johnny Reyes, Jr. SAISD Police Department 02/27/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: Silsbee Ford  
Address: 1211 HWY 96N  
City/State/Zip: Silsbee Tx77656  
Phone No: 1-409-880-9191  
Point of Contact: Glen Angelle  
E-mail Address: gangelle.cowboyfleet@gmail.com  
*(Use a separate sheet to identify multiple vendors)*  
Vendor #: N/A  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: \_\_\_\_\_  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: TIPS#210907  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 11/30/2024  
 Other

6. Purchase valid from: 05/16/2023 through: 09/15/2023

7. For Competitive Purchases Only: Renewals: Yes \_\_\_\_\_ No   
No. of Renewals: \_\_\_\_\_

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ 153,077.25  
*Approximately*

10. Funding Source(s) – check all that apply: Federal  State \_\_\_\_\_ Local \_\_\_\_\_ Bond \_\_\_\_\_

Provide Budget Codes & Descriptions: 470.52.6399.00.884.99.000 for all three vehicles  
~~emergency equipment \$20,999.25 Vehicles 470.52.6631.00.884.99.000~~  
~~for all 3 vehicles cost \$132,078.00~~

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ 5,868.00

<i>Johnny Reyes</i>	Johnny Reyes	3/24/2023
Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
	<u>Patricia Salzmann</u>	
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<i>Edward Romero</i>		3/24/2023
Executive Director, Operations & Business Services Signature	Type Name	Date
	<u>Eddie Romero</u>	

**COORDINATION CONDUCTED WITH (if required):**

<i>Dorothy H. Carreon</i>	Dottie Carreon	3/26/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
	<u>Dr. Kenneth Thompson</u>	
Deputy Superintendent Operations Signature	Type Name	Date
	<u>Michael Eaton</u>	
Chief Operations Officer Signature	Type Name	Date
	<u>Eva Mendoza</u>	
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
	<u>Kamal ElHabr</u>	
Construction & Development Services Signature	Type Name	Date
	<u>Christopher Martinez</u>	
Chief of Human Capital Management Signature	Type Name	Date
<i>Lorena G. Sanchez</i>		3/24/2023
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date
	<u>Lorena Sanchez</u>	



**PRODUCT PRICING SUMMARY**  
 TIPS USA 210907 TRANSPORTATION VEHICLES  
 VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: SAN ANTONIO ISD Prepared by: GLEN ANGELLE  
 Contact: LILLY Phone: 409-880-9191  
 Email: \_\_\_\_\_ Email: gangelles.cowboyleft@gmail.com  
 Product Description: 2023 FORD POLICE INTERCEPTOR SUV Date: January 24, 2023

A. Bid Item: PATROL A. Base Price: \$ 42,926.00

**B. Factory Options**

Code	Description	Bid Price	Code	Description	Bid Price
		\$ -			
	REAR AIR	\$ 610.00		POWER LOCKS/WINDOWS	
	KEYLESS ENTRY	\$ 325.00		CRUISE	
	GRILL WIRING	\$ 50.00		AM/FM/CD	
	OBD-II SPLIT CONECT	\$ 55.00		REAR CAMERA	
	RR TAILING HOUSING	\$ 60.00			
	3.3L V6				
	10-SPD. AUTO				
Total of B. Published Options:					\$ 1,100.00
Published Option Discount (5%)					\$ (55.00)

**C.**

Description	Bid Price	Options	Bid Price
EMERGENCY EQUIPMENT	\$ 6,542.00		\$ -
Total of C. Unpublished Options:			\$ 6,542.00

D. Floor Plan Interest (for in-stock and/or equipped vehicles):	\$ -
E. Lot Insurance (for in-stock and/or equipped vehicles):	\$ -
F. Contract Price Adjustment:	\$ -
G. Additional Delivery Charge: <u>293</u> miles	\$ 512.75
H. Subtotal:	\$ 51,025.75
I. Quantity Ordered <u>3</u> x H =	\$ 153,077.25
J. Trade in:	\$ -
K.	\$ -
L. Total Purchase Price	\$ 153,077.25

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Request approval to increase the amount approved for RFP 22-039 (VC) Leadership Development . The RFP was originally board approved on October 17, 2022 for approximately \$550,000 and is requested to be increased by \$297,120
2. How will goods and/or services be used? (List Campus/Grades impacted): Co-design and co-facilitate a leadership development program for current SAISD Administration Leadership, Assistant Principals, and Principals. Includes professional development curriculum and associated technical support that is aligned to the vision and mission of SAISD.  
Angelica Romero School Leadership 03/22/2023
3. Submitted by: \_\_\_\_\_  
Printed Name Department Date
4. Recommended Vendor(s): Company Name: see attached list  
Address: see attached list  
City/State/Zip: see attached list  
Phone No: see attached list  
Point of Contact: see attached list  
E-mail Address: see attached list  
Vendor #: various (Use a separate sheet to identify multiple vendors)  
(Please provide vendor number if you have used them before. If not put N/A)
5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: RFP 22-039(VC)  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 10/17/2023  
 Other
6. Purchase valid from: 05/16/2023 through: 10/17/2023
7. For Competitive Purchases Only: Renewals: Yes  No   
No. of Renewals: (3) addt'l one (1) yr periods
8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (funding increases)
9. Total Cost for Goods and/or Services to be Purchased: \$ 297,120.00  
Approximately
10. Funding Source(s) – check all that apply: Federal  State  Local  Bond   
Provide Budget Codes & Descriptions: 282-21-6299-00-826-99-R92  
ESSER III funds will be used for the \$297,120 increase
11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance ( <i>Director, Employee Benefits signs below</i> )	\$ 0

<i>Angelica Romero</i>	Angelica Romero	3/27/2023
Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
<i>Patti Salzman</i>	Patricia Salzman	3/30/2023
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<i>Edward Romero</i>	Eddie Romero	4/3/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<i>Dorothy H. Carreon</i>	Dottie Carreon	4/3/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
	Dr. Kenneth Thompson	
Deputy Superintendent Operations Signature	Type Name	Date
	Michael Eaton	
Chief Operations Officer Signature	Type Name	Date
	Eva Mendoza	
Chief Information Technology Officer, Information Technology Signature	Type Name	Date
	Kamal ElHabr	
Construction & Development Services Signature	Type Name	Date
	Christopher Martinez	
Chief of Human Capital Management Signature	Type Name	Date
	Lorena Sanchez	
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date

## RFP# 22-039(VC) Awarded Vendors

Vendor	Address	City and State	Point of Contact	Phone No.	Email Address
Caissa Public Strategy	5100 Poplar Avenue, Suite 1720	Memphis, TN 38137	Paige Walkup	(901) 522-1330	bria@caissaps.com
Carlson Leadership Consulting, LLC	7851 West 4th Avenue	Lakewood, CO 80226	Brenda Carlson	(720) 648-3485	Bcarlson7@icloud.com
CFA Education Solutions	1661 International Drive, Suite 400	Memphis, TN 38120	Randolph Miller	(800) 625-8519	ktaylor@cfausa.com
Deasy Consulting	3135 Soda Canyon Road	Napa, CA 94558	John Deasy	(310) 991-8201	JDeasy08@gmail.com
Harrah LLC	3321 Sailmaker Lane	Plano, TX 75023	Rachel Harrah	(469) 469-0090	rachel@harrahllc.com
Houghton Mifflin Harcourt Publishing Company	1900 South Batavia Avenue	Geneva, IL 60134	Shawn Weirather	(800) 225-5425	hmhbids@hmhco.com
HSCT Publishing, LLC	6387 CampBowie Boulevard, Suite B #405	Fort Worth, TX 76116	Jesan Sorrells	(833) 216-8296 X#1	operations@hsconsultingandtraining.com
Improving Schools, Inc	860 West 181 Street #39	New York, NY 10033	Ryan Schetelick	(646) 244-8833	ryan@improving-schools.org
Insight Education Group	15760 Ventura Boulevard, Suite 700	Encino, CA 91436	Jason Stricker	(800) 935-7022	bd@insighteducationgroup.com
lead4ward, LLC	3400 Coit Road #261007	Plano, TX 75026-1007	Kim Lehman	(512) 201-2999	business@lead4ward.com
New Leaders	30 West 26th Street, 10th Floor	New York, NY 10010	Laura Kadetsky	(646) 792-1070	Partnerships@Newleaders.org
People Whisperer Solutions, LLC	20403 Encino Ledge, PO Box 59144	San Antonio, TX 78259	Marisol Weymouth, PhD	(210) 867-2010	info@peoplewhisperers.com
Rethink Autism, Inc	49 West 27th Street, 8th Floor	New York, NY 10001	Diana Frezza	(646) 257-2919	RFP@rethinkd.com
The Leadership Academy, Inc	10-27 46th Avenue	Long island, NY 11101	Mary Jo Dunnington	(917) 742-1077	pbenowitz@leadershipacademy.org
Thelma MAUREEN Sanders	23731 Montego Bay	Dana Point, CA 92629	Thelma MAUREEN Sanders	(800) 633-9165	strategicleadershipdesign.com
Transcend Inc	159 Lincoln Avenue	Hastings-on-Hudson, NY 10706	Emily Rummo	(929) 265-7890	hello@transcendeducation.org
Urbanetronics, LLC	725 FM 1103 PMB 133	Cibolo, TX 78108	Tanisha Bokally	(210) 549-9115	information@urbanetek2.com
ZEduation, LLC	2614 Ashmont Way	Mansfield, TX 76084	Zandra A. Webb	(817) 405-6660	zandra@zeducationllc.com

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: On 10/16/2018 \$95,000.00 was approved for the purchase of Original Manufacture Equipment (OEM) requesting funding increase in the amount of \$ 250,000.

2. How will goods and/or services be used? (List Campus/Grades impacted): To repair and maintain all school Buses and District vehicles.

3. Submitted by: Antonio Casanova Transportation 03/22/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: See Attachment  
Address: See Attachment  
City/State/Zip: See Attachment  
Phone No: See Attachment  
Point of Contact: See Attachment  
E-mail Address: See Attachment  
*(Use a separate sheet to identify multiple vendors)*  
Vendor #: See Attachment  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: 18-081  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 10/15/2023  
 Other

6. Purchase valid from: 05/16/2023 through: 10/15/2023

7. For Competitive Purchases Only: Renewals: Yes \_\_\_\_\_ No   
No. of Renewals: \_\_\_\_\_

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (*funding increases*)

9. Total Cost for Goods and/or Services to be Purchased: \$ 250,000.00  
*Approximately*

10. Funding Source(s) – check all that apply: Federal \_\_\_\_\_ State \_\_\_\_\_ Local  Bond \_\_\_\_\_

Provide Budget Codes & Descriptions: 199 & 162  
various 6319 budget codes from different departments

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- 1) C & I (Goods, Materials, Services) \$ N/A
- 2) Facilities (Additional Space, Infrastructure, Utilities) \$ N/A
- 3) Transportation (Additional Routes) \$ N/A
- 4) HR (Additional Staff) \$ N/A
- 5) Technology (Cabling/Equipment, etc.) \$ N/A
- 6) Vehicle Insurance (*Director, Employee Benefits signs below*) \$ N/A

<u>Antonio Q Casanova</u>	Antonio Q Casanova	3/24/2023
Requestor Signature	Type Name	Date
<u>Nathan Graf</u>	Nathan Graf	3/24/2023
Sr. Executive Director/Executive Director Signature	Type Name	Date
_____ Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
_____ Deputy Superintendent, Academics & School Leadership Signature	Patricia Salzmann Type Name	Date
<u>Edward Romero</u>	Eddie Romero	3/27/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	Dottie Carreon	4/5/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
<u>Dr Kenneth Thompson</u>	Dr. Kenneth Thompson	3/27/2023
Deputy Superintendent Operations Signature	Type Name	Date
<u>Michael Eaton</u>	Michael Eaton	3/24/2023
Chief Operations Officer Signature	Type Name	Date
_____ Chief Information Technology Officer, Information Technology Signature	Eva Mendoza Type Name	Date
_____ Construction & Development Services Signature	Kamal ElHabr Type Name	Date
_____ Chief of Human Capital Management Signature	Christopher Martinez Type Name	Date
_____ Director, Employee Benefits, Risk Management & Safety Signature	Lorena Sanchez Type Name	Date

**Vendors Recommended**

**BID # 18-081**

**Original Manufacture Equipment (OEM) Parts for buses**

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**Company Name:** Andy's Auto & Bus Air, Inc. (06921)  
**Address** 13403 Western Oak  
**City/State/Zip:** Helotes, TX 78023  
**Phone Number** 210-695-3236  
**Point of Contact** Robert Rosas  
**E-mail Address:** robert@andys-air.com

**Company Name:** Kyrish Truck Center (67125)  
**Address** 8900 North Loop East  
**City/State/Zip:** Houston, TX 77029  
**Phone Number** 713-674-3444 Ex. 2385  
**Point of Contact** Contact: Jeremy Allen  
**E-mail Address:** jallen@kyrishtrucks.com

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: on 10/16/2018 \$100,000.00 was approved for the purchase of Original Manufacture Equipment (OEM) for Automotive & Heavy Truck. Requesting funding increase in the amount of \$300,000.00.

2. How will goods and/or services be used? (List Campus/Grades impacted): To repair and maintain all School Buses and District vehicles.

3. Submitted by: Antonio Casanova, Department: Transportation, Date: 03/22/2023

4. Recommended Vendor(s): Company Name: See Attachment, Address: See Attachment, City/State/Zip: See Attachment, Phone No: See Attachment, Point of Contact: See Attachment, E-mail Address: See Attachment, Vendor #: See Attachment

5. Selection Method Used: (check one) [X] Competitive Purchase (RFP, RFQ, IFB), Contract #: 18-082, Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: , Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: , Professional Services, Sole Source, Contract Expiration Date: 10/15/2023, Other

6. Purchase valid from: 05/16/2023 through: 10/15/2023

7. For Competitive Purchases Only: Renewals: Yes No [X], No. of Renewals:

8. Type of Request: (check one) One-Time Purchase, Purchase throughout the school year or on an "as needed" basis, [X] Expenditure (funding increases)

9. Total Cost for Goods and/or Services to be Purchased: \$ 300,000.00 Approximately

10. Funding Source(s) - check all that apply: Federal State Local [X] Bond Provide Budget Codes & Descriptions: 199 & 162 various 6319 budget codes from different departments

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- 1) C & I (Goods, Materials, Services) \$ N/A
- 2) Facilities (Additional Space, Infrastructure, Utilities) \$ N/A
- 3) Transportation (Additional Routes) \$ N/A
- 4) HR (Additional Staff) \$ N/A
- 5) Technology (Cabling/Equipment, etc.) \$ N/A
- 6) Vehicle Insurance (*Director, Employee Benefits signs below*) \$ N/A

<u>Antonio Q Casanova</u>	Antonio Q Casanova	3/24/2023
Requestor Signature	Type Name	Date
_____ Sr. Executive Director/Executive Director Signature	Type Name	Date
_____ Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
_____ Deputy Superintendent, Academics & School Leadership Signature	<u>Patricia Salzman</u> Type Name	Date
<u>Edward Romero</u>	Eddie Romero	3/27/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	Dottie Carreon	4/5/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
<u>Dr. Kenneth J Thompson</u>	Dr. Kenneth Thompson	3/27/2023
Deputy Superintendent Operations Signature	Type Name	Date
<u>Michael Eaton</u>	Michael Eaton	3/24/2023
Chief Operations Officer Signature	Type Name	Date
_____ Chief Information Technology Officer, Information Technology Signature	<u>Eva Mendoza</u> Type Name	Date
_____ Construction & Development Services Signature	<u>Kamal ElHabr</u> Type Name	Date
_____ Chief of Human Capital Management Signature	<u>Christopher Martinez</u> Type Name	Date
_____ Director, Employee Benefits, Risk Management & Safety Signature	<u>Lorena Sanchez</u> Type Name	Date

**Attachment**  
**Vendors Recommended**  
**BID # 18-082**  
**Original Manufacture Equipment (OEM) Parts**  
**for Automotive and Heavy Trucks**

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**Company Name:** Andy's Auto & Bus Air, Inc. (06921)  
**Address** 13403 Western Oak  
**City/State/Zip:** Helotes, TX 78023  
**Phone Number** 210-695-3236  
**Point of Contact** Laura Rodriguez  
**E-mail Address:** laura@andys-air.com

**Company Name:** Kyrish Truck Center (67125)  
**Address** 8900 North Loop East  
**City/State/Zip:** Houston, TX 77029  
**Phone Number** 713-674-3444 Ex. 2385  
**Point of Contact** Contact: Jeremy Allen  
**E-mail Address:** jallen@kyrishtrucks.com

**Company Name:** North Park Lincoln (58410)  
**Address** 9207 San Pedro  
**City/State/Zip:** San Antonio, TX 78216  
**Phone Number** 210-341-8841 ex: 1270  
**Point of Contact** Michael Stuart  
**E-mail Address:** mstuart@nplincoln.com

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: on 06/22/2022 \$20,000.00 was approved for the purchase of vehicle batteries and requesting funding increase in the amount of \$100,000.00.

2. How will goods and/or services be used? (List Campus/Grades impacted): To repair and maintain all School Buses and District vehicles.

3. Submitted by: Antonio Casanova Department Transportation Date 03/22/2023  
Printed Name Department Date

4. Recommended Vendor(s): Company Name: See Attachment  
Address: See Attachment  
City/State/Zip: See Attachment  
Phone No: See Attachment  
Point of Contact: See Attachment  
E-mail Address: See Attachment  
Vendor #: See Attachment *(Use a separate sheet to identify multiple vendors)*  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #: 20-004  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source Contract Expiration Date: 03/31/2024  
 Other

6. Purchase valid from: 05/16/2023 through: 03/31/2024

7. For Competitive Purchases Only: Renewals: Yes \_\_\_\_\_ No   
No. of Renewals: \_\_\_\_\_

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure *(funding increases)*

9. Total Cost for Goods and/or Services to be Purchased: \$ 100,000.00  
*Approximately*

10. Funding Source(s) – check all that apply: Federal \_\_\_\_\_ State \_\_\_\_\_ Local  Bond \_\_\_\_\_

Provide Budget Codes & Descriptions: 199 & 162  
various 6319 budget codes from different departments

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- 1) C & I (Goods, Materials, Services) \$ N/A
- 2) Facilities (Additional Space, Infrastructure, Utilities) \$ N/A
- 3) Transportation (Additional Routes) \$ N/A
- 4) HR (Additional Staff) \$ N/A
- 5) Technology (Cabling/Equipment, etc.) \$ N/A
- 6) Vehicle Insurance (*Director, Employee Benefits signs below*) \$ N/A

<u>Antonio Q Casanova</u>	Antonio Q Casanova	3/24/2023
Requestor Signature	Type Name	Date
<u>Nathan Graf</u>	Nathan Graf	3/24/2023
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
<u>Patricia Salzmman</u>	Patricia Salzmman	
Deputy Superintendent, Academics & School Leadership Signature	Type Name	Date
<u>Edward Romero</u>	Eddie Romero	3/27/2023
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>Dorothy H. Carreon</u>	Dottie Carreon	4/5/2023
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
<u>Dr Kenneth Thompson</u>	Dr. Kenneth Thompson	3/27/2023
Deputy Superintendent Operations Signature	Type Name	Date
<u>Michael Eaton</u>	Michael Eaton	3/24/2023
Chief Operations Officer Signature	Type Name	Date
Chief Information Technology Officer, Information Technology Signature	Eva Mendoza	
	Type Name	Date
Construction & Development Services Signature	Kamal ElHabr	
	Type Name	Date
Chief of Human Capital Management Signature	Christopher Martinez	
	Type Name	Date
Director, Employee Benefits, Risk Management & Safety Signature	Lorena Sanchez	
	Type Name	Date

**Attachment**  
**Vendors Recommended**  
**BID # 20-004(AS)**  
**VEHICLE BATTERIES**

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**Company Name:** Continental Battery Company (20039)  
**Address** PO Box 736801  
**City/State/Zip:** Dallas, TX 75373-6801  
**Phone Number** 210-666-4588  
**Point of Contact** Contact: Robbie Stephenson  
**E-mail Address:** rstephenson@conbtry.com

**Company Name:** Gonzalez Auto Parts (N/A)  
**Address** 4220 San Bernardo Ave.  
**City/State/Zip:** San Antonio, Texas  
**Phone Number** 956-726-9766  
**Point of Contact** Contact: Joe Gage Jr.  
**E-mail Address:** bids@gapautoparts.com

**Company Name:** Kyrish Truck Center (67125)  
**Address** 8900 North Loop East  
**City/State/Zip:** Houston, TX 77029  
**Phone Number** 713-674-3444 Ex. 2385  
**Point of Contact** Contact: Jeremy Allen  
**E-mail Address:** jallen@kyrishtrucks.com

**PROCUREMENT SERVICES CONSENT AGENDA FORM**

1. Description of goods, services and/or contract recommended for purchase: 3 Diesel School Buses

2. How will goods and/or services be used? (List Campus/Grades impacted): To replace aging buses to transport students to and from school and local field trips

3. Submitted by: Nathan Graf Transportation 03/22/2023  
 Printed Name Department Date

4. Recommended Vendor(s): Company Name: Thomas Bus Texas  
 Address: 8806 Mississippi  
 City/State/Zip: Houston, TX 77029  
 Phone No: 832-216-8228  
 Point of Contact: Harry Hughes  
 E-mail Address: Harry.Hughes@ThomasBusTexas.com  
 Vendor #: 111593 (Use a separate sheet to identify multiple vendors)  
 (Please provide vendor number if you have used them before. If not put N/A)

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB), Contract #:  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: BuyBoard 630-20  
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #:  
 Professional Services  
 Sole Source Contract Expiration Date: 11/30/2023  
 Other

6. Purchase valid from: 05/16/2023 through: 11/30/2023

7. For Competitive Purchases Only: Renewals: Yes  No   
 No. of Renewals: \_\_\_\_\_

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (funding increases)

9. Total Cost for Goods and/or Services to be Purchased: \$ 401,300.00  
*Approximately*

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond

Provide Budget Codes & Descriptions: 3 Buses 162-34-6631-07-885-99-0-00 \$400,500.00  
BuyBoard Fee 162-34-6631-07-885-99-0-00 \$800.00

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



## 12. Additional Impact:

## A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ N/A
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ N/A
3) Transportation (Additional Routes)	\$ N/A
4) HR (Additional Staff)	\$ N/A
5) Technology (Cabling/Equipment, etc.)	\$ N/A
6) Vehicle Insurance (Director, Employee Benefits signs below)	\$ 3141.00

<u>Nathan Graf</u>	Nathan Graf	3/24/2023
Requestor Signature	Type Name	Date
_____ Sr. Executive Director/Executive Director Signature	Type Name	Date
_____ Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
_____ Deputy Superintendent, Academics & School Leadership Signature	Patricia Salzmann Type Name	Date
_____ Executive Director, Operations & Business Services Signature	Eddie Romero Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

_____ Chief Financial Officer, Financial Services & Business Operations Signature	Dottie Carreon Type Name	Date
<u>Dr. Kenneth Thompson</u> Deputy Superintendent Operations Signature	Dr. Kenneth Thompson Type Name	3/27/2023 Date
<u>Michael Eaton</u> Chief Operations Officer Signature	Michael Eaton Type Name	3/24/2023 Date
_____ Chief Information Technology Officer, Information Technology Signature	Eva Mendoza Type Name	Date
_____ Construction & Development Services Signature	Kamal ElHabr Type Name	Date
_____ Chief of Human Capital Management Signature	Christopher Martinez Type Name	Date
<u>Lorena G Sanchez</u> Director, Employee Benefits, Risk Management & Safety Signature	Lorena Sanchez Type Name	3/24/2023 Date

- 1 OMIT STANDARD EXHAUST DIFFUSER
- 1 60 MPH ROAD SPEED LIMIT
- 1 NO IDLE SHUTDOWN CONFIGURATION
- 1 ELECTRONIC TACHOMETER 3000 RPM

**TRANSMISSION AND EQUIPMENT**

- 1 ALLISON 2500 PTS AUTOMATIC TRANSMISSION
- 1 ALLISON VOCATIONAL PACKAGE 354 - FIFTH GEN
- 1 TRANSMISSION OIL CHECK AND FILL
- 1 SYNTHETIC 50W TRANSMISSION LUBE (TES-295 COMPLIANT)
- 1 WATER TO OIL TRANSMISSION COOLER - IN RADIATOR END TANK
- 1 PRIMARY MODE GEARS, 6 FORWARD
- 1 NO TCU-LBSS VAC
- 1 NO MODE SWITCH

**WHEELS AND TIRES**

- 1 HANKOOK AH37 11R22.5 14 PLY FRONT TIRES
- 1 HANKOOK AH37 11R22.5 14 PLY REAR TIRES
- 1 NO TIRE PRESSURE CONTROL/SENSOR
- 1 TIRE/WHEEL BALANCING-LEAD FREE WEIGHTS
- 1 ACCURIDE PK-BLACK21 POWDER BLACK WHEEL (N0001H)- FRONT
- 1 ACCURIDE PKBLK21 POWDER BLACK WHEEL (N0001H) - REAR

**OTHER TYPE**

**PDI**

- 1 ALERT-PDI INSTALLATION

**DEALER ADD On's  
EQUIPMENT**

- 1 DOT Vehicle Inspection

**THERE IS NO PASSIVE OR ACTIVE COLLISION AVOIDANCE DUE TO OUR NEW DASH BOARD**

Meets all FMVSS requirements in effect at the time of manufacture.

**\*Co-op Price Per Each \$ 133,500.00  
For 3 Units \$ 400,500.00**

Customer Is Member Following CO-OP:  
TASB / Buyboard

SELECT YOUR CHOICE OF CO-OP:  
**\*BuyBoard Requres Additional \$800.00 Fee Per PO**

Delivery:

Additional options you may want to consider:

Terms and Conditions:  
Quote Expires: June 2023 EOM

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dealer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

AttachedDetail

**Minutes of Special Board Meeting  
San Antonio Independent School District Board of Trustees  
Saturday, April 1, 2023**

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NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Special Board Meeting of the Board of Trustees of the San Antonio ISD was held on Saturday, April 1, 2023, beginning at 9:00 a.m., Board Room, 514 W. Quincy Street, San Antonio, TX 78212.

**1. Meeting Called to Order**

A. Roll Call of Board Members Present and Declaration of Quorum Present 7 Absent 0

1. Mrs. Christina Martinez
2. Ms. Alicia Sebastian – arrived at 10:37 a.m.
3. Mr. Arthur Valdez
4. Mr. Ed Garza
5. Ms. Leticia Ozuna
6. Mrs. Patti Radle
7. Mrs. Sarah Sorensen – left at 12:43 p.m.

B. Recording of Superintendent Present

1. Dr. Jaime Aquino

C. Pledge of Allegiance to the U. S. Flag

D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

E. Citizens' Presentations - 30-minute total time limit for this item (*Please note: Public comments are limited to items on the posted agenda.*)  
None presented.

**2. SAISD Board Retreat and Training**

This was discussion-only item. No action was required.

**3. Adjournment**

A. Mrs. Martinez adjourned the meeting at 1:14 p.m.

**MINUTES APPROVED**

The foregoing minutes of the Special Board Meeting of the Board of Education of the San Antonio Independent School District held on Saturday, April 1, 2023 were duly approved at a meeting held on May 15, 2023.

**ATTEST:**

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**Christina Martinez**  
President, Board of Education  
San Antonio Independent School District

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**Arthur Valdez**  
Secretary, Board of Education  
San Antonio Independent School District

**Minutes of Board Business Meeting A**  
**San Antonio Independent School District Board of Trustees**  
**Monday, April 10, 2023**

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NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Board Business Meeting A of the Board of Trustees of the San Antonio ISD was held on Monday, April 10, 2023, beginning at 5:31 p.m., Board Room, 514 W. Quincy Street, San Antonio, TX 78212.

**1. Meeting Called to Order**

A. Roll Call of Board Members Present and Declaration of Quorum Present 7 Absent 0

1. Mrs. Christina Martinez
2. Ms. Alicia Sebastian
3. Mr. Arthur Valdez
4. Mr. Ed Garza
5. Ms. Leticia Ozuna
6. Mrs. Patti Radle
7. Mrs. Sarah Sorensen

B. Recording of Superintendent Present

1. Dr. Jaime Aquino

C. Pledge of Allegiance to the U. S. Flag

D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

E. Citizens' Presentations - 60-minute total time limit for this item

**For details regarding their comments, please refer to the video recording for this meeting located at [www.saisd.net](http://www.saisd.net) on the SAISD Board Page.**

1. Claudia P., YWLA Registered Nurse
2. Bill A., SAISD parent
3. Josephine A., SAISD student
4. Anna P., SAISD student
5. Leila P., SAISD student
6. Eric P., SAISD parent
7. Robert B, community member
8. Tenna F., SAISD parent
9. Bianca L., SAISD student
10. Veronica L., SAISD parent
11. Adrian Reyna, SA Alliance
12. Julie C., SAISD teacher
13. Dulce G., SAISD Staff
14. Teresa R., SAISD teacher
15. Chris E., SAISD teacher
16. Miranda A. SAISD teacher
17. Isaiah M., SAISD student
18. Theodore W., SAISD student
19. Monica D., SAISD teacher
20. Gerardo P., SAISD custodian
21. Alejandra Lopez, SA Alliance
22. Kaleigh C., SAISD student
23. Xavier A., SAISD Alumnus

24. Morgan B., SAISD resident
25. Michael S., SAISD resident
26. Daniela G., SAISD community member
27. Erin P., SAISD parent
28. Edward S., son of retired teacher
29. Guadalupe, SAISD parent

## 2. Presentations

- A. Update on the SAISD Budget  
This was a discussion-only item. No action was required.
- B. College, Career, and Military Readiness (CCMR) Updates  
This was a discussion-only item. No action was required.
- C. Report on the Annual SAISD School Board Member Training  
The SAISD Board Training Report was projected during the meeting. Mrs. Martinez announced SAISD Board members have met and exceeded their continuing education requirements. The total completed hours of each Trustee are listed as follows: Christina Martinez – 57.5 hours; Alicia Sebastian – 48 hours; Art Valdez – 47.75 hours; Ed Garza – 49.25 hours; Patti Radle – 48.25 hours; Leticia Ozuna – 50.75 hours; and Sarah Sorensen – 66 hours. This was a discussion-only item. No action was required.

## 3. Closed Session

- A. Mrs. Martinez convened the Board in Closed Session at 7:51 p.m. as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, TGC 551.074, and TGC 551.076)
- B. Mrs. Martinez reconvened the Board in Open Session at 9:26 p.m. and took appropriate action on items discussed in Closed Session.
  1. Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)  
No action taken.
  2. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee. (TGC 551.071 and TGC 551.074)  
No action taken.
  3. Oral Presentation of Arguments from both parties in the matter of San Antonio Independent School District vs. Antoinette Mitchell, TEA Docket No. 029-LH-01-2023, and consider action to adopt, reject or modify the Independent Hearing Examiner's Recommendation. (TGC 551.071 and 551.074)  
Motion by Mr. Valdez to adopt the Findings of Fact, Conclusions of Law, and Recommendation of the Independent Hearing Examiner in its entirety, and to terminate the term contract of Antoinette Mitchell. Second by Mrs. Sorensen; approved by a vote of 7-0 with all Board members being present.
  4. Consultation with legal counsel regarding legal issues related to statutory and administrative provisions on annual trustee training and related legal matters. (TGC 551.071)  
No action taken.
  5. Consultation with legal counsel and discussion regarding pursuing sanctions against educators who have abandoned their contract pursuant to TEC 21.210 and 19 TAC 249.14. (TGC 551.071 and TGC 551.074)  
No action taken.
  6. Consultation with legal counsel and discussion regarding a security audit for the District. (TGC 551.071 and TGC 551.076)  
No action taken.

7. Consultation with legal counsel on legal issues related to the audit plan and related audit matters. (TGC 551.071)  
No action taken.
8. Consultation with legal counsel regarding pending litigation related to face covering and vaccination requirements. (TGC 551.071)  
No action taken.
9. Consultation with legal counsel regarding contractual and legal issues related to 1882 partnerships. (TGC 551.071)  
No action taken.

**4. Adjournment**

- A. Mrs. Martinez adjourned the meeting at 9:27 p.m.

**MINUTES APPROVED**

The foregoing minutes of the Board Business Meeting A of the Board of Education of the San Antonio Independent School District held on Monday, April 10, 2023 were duly approved at a meeting held on May 15, 2023.

**ATTEST:**

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**Christina Martinez**  
**President, Board of Education**  
**San Antonio Independent School District**

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**Arthur Valdez**  
**Secretary, Board of Education**  
**San Antonio Independent School District**

**Minutes of Board Business Meeting B**  
**San Antonio Independent School District Board of Trustees**  
**Monday, April 17, 2023**

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NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Board Business Meeting B of the Board of Trustees of the San Antonio ISD was held on Monday, April 17, 2023, beginning at 5:31 p.m., Board Room, 514 W. Quincy Street, San Antonio, TX 78212.

**1. Meeting Called to Order**

A. Roll Call of Board Members Present and Declaration of Quorum Present 7 Absent 0

1. Mrs. Christina Martinez
2. Ms. Alicia Sebastian – Arrived at 5:40 p.m.
3. Mr. Arthur Valdez
4. Mr. Ed Garza – Arrived at 5:34 p.m.
5. Ms. Leticia Ozuna
6. Mrs. Patti Radle
7. Mrs. Sarah Sorensen

B. Recording of Superintendent Present

1. Dr. Jaime Aquino

C. Pledge of Allegiance to the U. S. Flag

D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

E. Citizens' Presentations - 60-minute total time limit for this item

**For details regarding their comments, please refer to the video recording for this meeting located at [www.saisd.net](http://www.saisd.net) on the SAISD Board Page.**

1. Claudia Pilar, SAISD Staff
2. Blue Aylor, SAISD Parent
3. Josephine Aylor, SAISD Student
4. Anna Ply, SAISD Student
5. Lyla Ply, SAISD Student
6. Eric Ply, SAISD Parent
7. Robert Brawdy, SAISD Alliance
8. Tenna Florian, SAISD Parent
9. Bianca Leos, SAISD Student
10. Veronica Leos, SAISD Parent
11. Adrian Reyna, SAISD Teacher
12. Julie Castro, SAISD Staff
13. Dulce Gonzales, SAISD Staff
14. Teresa Razo, SAISD Staff
15. Chris Encino, SAISD Staff
16. Miranda Izaquirre, SAISD Teacher
17. Myzael Musquiz, SAISD Student
18. Theodore Wallace, SAISD Student
19. Monica Dickson, SAISD Teacher
20. Gerardo Pena, SAISD Staff
21. Alejandra Lopez, SAISD Alliance
22. Kaleigh Cansino, SAISD Student Alumni

- 23. Xavier Alva, SAISD Student Alumni
- 24. Morgan Begley, Community Member
- 25. Michael Sanchez, SAISD Student Alumni
- 26. Daniela Garcia, Community Member
- 27. Erin Ply, SAISD Parent
- 28. Edward Shierk, Community Member
- 29. Guadalupe Nalevanko, SAISD Parent

**2. Governance**

- A. Request for Approval of Recommendation for a 2023-2024 Pay Increase for all Full-time, Permanent Employees  
Motion by Mrs. Radle; Second by Mrs. Sorensen; approved by a vote of 7-0 with all Board members being present.
- B. Approval of a Contract with the Bexar County Elections Administrator and Associated Estimate of Costs for the District’s General Election of Trustees in Single-Member Districts Two, Five, and Six on May 6, 2023  
Motion by Ms. Sebastian; Second by Mr. Garza; approved by a vote of 7-0 with all Board members being present.
- C. Approval of the Proposed 2023-2024 SAISD Board Meeting Schedule  
Motion by Mr. Garza; Second by Ms. Ozuna; approved by a vote of 7-0 with all Board members being present.

**3. Consent Agenda**

Motion by Ms. Ozuna; Second by Mr. Valdez; approved by a vote of 7-0 with all Board members present. Consent items included 3A, 3B, 3C, 3D, 3E, 3F, 3G, 3H, 3I, 3J, 3K, 3L, 3M, 3N, 3O, 3P, 3Q, 3R, 3S, 3T, 3U, 3V, 3W, 3X, 3Y, 3Z, 3AA and 3BB.

- A. Approval of Board Policy BDB (LOCAL) – Board Internal Organization – Internal Committees
- B. Approval of Board Policy CFC (LOCAL) – Internal Audit
- C. Approval of Updated SAISD Non-Discrimination Statement
- D. Approval of Revisions to Local Board Policies
- E. Approval to Submit Application to the Texas Education Agency (TEA) for Attendance Waivers for Low Attendance Days for the 2022-2023 School Year
- F. Approval of the Ratification of the 2022-2023 Shared Services Agreement (SSA) Between SAISD and the Education Service Center, Region 20 for Title I Non-Public Schools
- G. Approval of the Summer School Agreement Between SAISD and Teach for America, Inc. for the 2023 Summer Practicum
- H. Approval of the Collaboration Agreement (Agreement) Between SAISD and Indiana Wesleyan University (IWU) for Instructional Assistants to Teacher Pathway System
- I. Approval of Memorandum of Understanding (MOU) Between SAISD and Teachworthy for Instructional Assistants to Teacher Pathway System
- J. Approval of the Memorandum of Understanding (MOU) Between SAISD and the San Antonio Foster Grandparents Program with the Catholic Charities, Archdiocese of San Antonio
- K. Approval of the Renewal of the Memorandum of Understanding (MOU) Between SAISD and Trinity University for College Enrollment, Persistence and Completion Initiatives
- L. Approval of the Renewal of the College Connection Program Agreement (Agreement) Between SAISD and the Alamo Community College District
- M. Approval of the Affiliation Agreement Between SAISD and Methodist Healthcare of San Antonio
- N. Approval of Package 2 Guaranteed Maximum Price for the Bond 2020 Project at Edison High School
- O. Approval of Package 1 Guaranteed Maximum Price for the 2020 Bond Project at Sam Houston High School

- P. Approval of Package #1 Guaranteed Maximum Price for Material Procurement related to the 2020 Bond Project at Irving Dual Language Academy
- Q. Approval of Guaranteed Maximum Price for the 2020 Bond Project at Graebner Elementary School
- R. Approval of Package 1 Guaranteed Maximum Price for the 2020 Bond Project at Young Women's Leadership Academy
- S. Approval of Rental of Modular Classroom Building for Longfellow Middle School
- T. Approval of Installation of Modular Classroom Building for Longfellow Middle School
- U. Approval of Schematic Design for Thomas Jefferson High School in the 2020 Bond Program
- V. Approval of Purchase and Installation of (2) Portable Classroom Buildings at Steele Montessori Academy
- W. Approval of Purchase of Chiller Equipment for the Cooper Learning Center
- X. Approval of Monthly Budget Reports and Amendments for April 2023
- Y. Approval of the Quarterly Investment Report, October 2022 – December 2022
- Z. Approval of Qualified Investment Brokers/Dealers
- AA. Approval of Procurement Services' Recommendations for Bids, Proposals, and Awards
- BB. Approval of Minutes for the following meetings:
  - 1. March 21, 2023 Board Business Meeting
  - 2. March 27, 2023 Special Board Meeting
  - 3. March 31, 2023 Special Board Meeting

#### 4. Closed Session

- A. Mrs. Martinez convened the Board in Closed Session at 7:25 p.m. as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, TGC 551.074, and TGC 551.076)
- B. Mrs. Martinez reconvened the Board in Open Session at 10:51 p.m. and took appropriate action on items discussed in Closed Session.
  - 1. Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)  
No action taken.
  - 2. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee. (TGC 551.071 and TGC 551.074)  
No action taken.
  - 3. Consultation with legal counsel and discussion regarding pursuing sanctions against educators who have abandoned their contract pursuant to TEC 21.210 and 19 TAC 249.14. (TGC 551.071 and TGC 551.074)  
No action taken.
  - 4. Consultation with legal counsel regarding legal issues on the purchase of Cybersecurity services for the District. (TGC 551.071 and TGC 551.076)  
Motion by Mr. Valdez that the Board of Trustees delegate to the Superintendent the authority to approve all contracts related to the cybersecurity posture for the District pursuant to and in accordance with all related federal and state procurement laws, require that the Superintendent, subsequently, report all approved contracts to the Board for their information and amend Board Policy CH (Local) accordingly. Second by Ms. Ozuna; approved by a vote of 7-0 with all Board members being present.
  - 5. Consultation with legal counsel regarding legal issues on procurement and acquisition of goods and services pursuant to Board Policies CH (Local) and CV (Local) and matters related thereto. (TGC 551.071)  
Motion by Mr. Valdez that the Board of Trustees increase the authority granted to the Superintendent or his/her designee pursuant to Board Policies CH (Local) and CV (Local) up to \$250,000.00, require that the Superintendent, subsequently, report all approved contracts to the

Board for their information, and amend Board Policies CH (Local) and CV (Local), accordingly. Second by Mrs. Radle; approved by a vote of 7-0 with all Board members being present.

6. Consultation with legal counsel and discussion regarding a security audit for the District. (TGC 551.071 and TGC 551.076)  
No action taken.
7. Consultation with legal counsel on legal issues related to the audit plan and related audit matters. (TGC 551.071)  
No action taken.
8. Consultation with legal counsel regarding pending litigation related to face covering and vaccination requirements. (TGC 551.071)  
No action taken.
9. Consultation with legal counsel regarding contractual and legal issues related to 1882 partnerships. (TGC 551.071)  
No action taken.

**5. Adjournment**

- A. Mrs. Martinez adjourned the meeting at 10:54 p.m.

**MINUTES APPROVED**

The foregoing minutes of the Board Business Meeting B of the Board of Education of the San Antonio Independent School District held on Monday, April 17, 2023 were duly approved at a meeting held on May 15, 2023.

**ATTEST:**

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**Christina Martinez**  
**President, Board of Education**  
**San Antonio Independent School District**

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**Arthur Valdez**  
**Secretary, Board of Education**  
**San Antonio Independent School District**

**Minutes of Special Board Meeting  
San Antonio Independent School District Board of Trustees  
Wednesday, April 26, 2023**

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NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Special Board Meeting of the Board of Trustees of the San Antonio ISD was held on Wednesday, April 26, 2023, beginning at 5:46 p.m., Board Room, 514 W. Quincy Street, San Antonio, TX 78212.

**1. Meeting Called to Order**

- A. Roll Call of Board Members Present and Declaration of Quorum Present 5 Absent 2
  - 1. Mrs. Christina Martinez - absent
  - 2. Ms. Alicia Sebastian
  - 3. Mr. Arthur Valdez
  - 4. Mr. Ed Garza – left at 7:32 p.m.
  - 5. Ms. Leticia Ozuna
  - 6. Mrs. Patti Radle
  - 7. Mrs. Sarah Sorensen - absent
- B. Recording of Superintendent Present
  - 1. Dr. Jaime Aquino
- C. Pledge of Allegiance to the U. S. Flag
- D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

**2. Closed Session**

- A. Ms. Sebastian convened the Board in Closed Session at 5:47 p.m. as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.074 and TGC 551.082) to discuss and/or receive information about the item under this section listed as 2A1.
- B. Ms. Sebastian reconvened the Board in Open Session at 8:37 p.m. and took appropriate action on items discussed in Closed Session.
  - 1. Hear and consider the Level III Grievance of Rachell Tucker and consult with attorney on matter. (TGC 551.071 and TGC 551.074)  
Motion by Mr. Valdez to deny the grievance of March 19, 2021 and June 1, 2021 of Ms. Rachell Tucker and all remedies sought, as discussed in closed session. Second by Ms. Ozuna. This item was denied by a vote of 3-1 with Ms. Sorensen voting no and with Mrs. Martinez and Mr. Garza being absent.

**3. Adjournment**

- A. Ms. Sebastian adjourned the meeting at 8:39 p.m.

**MINUTES APPROVED**

The foregoing minutes of the Special Board Meeting of the Board of Education of the San Antonio Independent School District held on Wednesday, April 26, 2023 were duly approved at a meeting held on May 15, 2023.

**ATTEST:**

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**Christina Martinez**  
President, Board of Education  
San Antonio Independent School District

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**Arthur Valdez**  
Secretary, Board of Education  
San Antonio Independent School District

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Memorandum of Understanding (MOU) Between SAISD and The Dee Howard Foundation

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Johnny Vahalik, Assistant Superintendent of CCMR

**MEETING DATE:** May 15, 2023

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum Of Understanding (MOU) between SAISD and The Dee Howard Foundation. The Dee Howard Foundation will fully fund the implementation of the Unmanned Aircraft System Pilot Program for school years 2023-2024 and 2024-2025 at Highlands High School and Roger Middle School. This program will provide drone teacher training, curriculum, and equipment. Students in these courses will have the opportunity to become industry level certified, obtain work-based learning experiences, and be connected to professionals in the field. Other services include competitions, facility tours, field trips, guest speakers, and mentoring.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approves this MOU with The Dee Howard Foundation as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

The estimated cost of The Dee Howard Foundation's investment is \$54,000. This will fund the two years of services and equipment. SAISD will fund the cost of students that take the FAA Drone license after successful completion of the program. The certification cost for 20 students will be approximately \$3,500, and local CTE funds will be used (Fund 167).

### **IV. 2022 - 2023 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.

- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Career and Technical Education Department
Board Meeting Date:	May 15, 2023
Agenda Title:	Approval of the Memorandum of Understanding Between SAISD and The Dee Howard Foundation
Presenter:	Dr. Johnny Vahalik, Assistant Superintendent of CCMR
Cost and Funding Source:	The Dee Howard Foundation agrees to fully fund drone curriculum, teacher training, and equipment for the 23-24 and 24-25 SY. SAISD will be responsible for the industry certification cost of \$175 per student for 20 students. This totals \$3,500 and local CTE funds will be used (Fund 167)..
If no cost to the District, what is the approximate value of goods/services being provided?	The cost of the drone curriculum, teacher training, and equipment is valued at approximately \$54,000. This will be funded by The Dee Howard Foundation.
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input type="checkbox"/> Attendance <input checked="" type="checkbox"/> Behavior <input type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
80+	2-4	2	\$670 Cost Covered by Dee Howard Foundation	\$2,000 Cost Covered by Dee Howard Foundation	\$28,750 annually. Cost Covered by Dee Howard Foundation

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal?   <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No</p> <p>This opportunity is a way to strengthen the middle school pipeline of students to the Highlands HS PTECH program. Students will have the opportunity to accomplish a Drone industry-based certification from FAA, gain valuable skills needed to be successful in the workforce, and have the potential to pursue careers in STEM.</p> <p>SAISD is one of several school districts participating in this grant opportunity.</p>
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## Memorandum of Understanding

The Dee Howard Foundation (DHF) and San Antonio Independent School District (SAISD)

Purpose: The goal of this MOU is to outline the working relationship, expectations, and roles of each of the organizations in the implementation of the Unmanned Aircraft System Pilot Program for school 2023-2024 and 2024-2025,

The Dee Howard Foundation Agrees To:

- Fully fund the AHA Drone Curriculum for SY 23-24 and 24-25 at Highlands HS and Rogers MS. The funding investment is approximately 54k per school district.
- Funding includes teacher training, student curriculum, and hardware.
- Facilitate and monitor the working relationship between the district and AHA.
- Support campuses with experiential field trips, guest speakers, and mentoring.
- Implement an end-of-year, city-wide drone competition for all students that participate in the Unmanned Aircraft System Pilot.
- Provide STEM students with access to work-based learning through virtual facility tours and activities that will help them develop STEM qualifications needed for the job market.
- Ensure that all DHF/AHA staff and volunteers complete the district background check before visiting any of the schools.

SAISD Agrees To:

- Provide a district liaison for DHF to work with. The School Liaison will work collaboratively with DHF to approve the MOU and communicate and monitor expectations for campus staff.
- Create a course code and embed AHA pre-commercial drone curriculum at a middle school selected by DHF. Ensure a minimum of 20 students per year for SY 23-24 and 24-25
- Create a course code and embed AHA commercial drone curriculum at a high school selected by DHF. Ensure a minimum of 20 students per year for SY 23-24 and 24-25.
- Support one middle school and one high school teacher in attending and participating in AHA Educator training.
- Implement and teach drone curriculum as prescribed by AHA.
- Provide space and access for indoor drone flying as required by the curriculum.

- Support educators and students in attending the end-of-the-year drone competition.
- Provide industry certification completion data for DHF participants.
- Provide demographical student data for DHF participants.
- Provide student pathways/ endorsement data for DHF participants.
- Work proactively with DHF to troubleshoot and address concerns.

This Memorandum of Understanding is effective from the date of its signature, for two years, unless renewed or extended by the Participants in the same manner that the Participants may otherwise modify this MOU. Nothing in this MOU creates any legally cognizable or enforceable rights or remedies for any Participant. In no event will any disagreement arising under this MOU-including, but not limited to, any alleged breach of, or nonperformance under, this MOU-give rise to any cause of action, or any legal or equitable remedy, in any form whatsoever.

*Christina Martinez*  
\_\_\_\_\_

Date: 4/6/2023

Christina Martinez  
Executive Director  
The Dee Howard Foundation

\_\_\_\_\_  
Dr. Jaime Aquino  
Superintendent  
San Antonio Independent School District

Date: \_\_\_\_\_

**Mission Statement**

**Honoring our San Antonio Heritage, The Dee Howard Foundation is on a mission to inspire, educate, and secure access for our youth to pursue careers in aerospace, in partnership with industry, technology,**



## Trustees Q&A Document May 15, 2023 Board Meeting Draft Agenda

*Please note: The order of the draft agenda has been updated. Please see questions below from Vice President Alicia Sebastian. Responses have been included.*

### Item 6C - Approval of District of Innovation Amendment

- 1. Under the DOI Amendment Overview – Allow certified teachers to teach outside their certification, for example, a teacher certified Math 4-8 with demonstrated skill may teach high school math. How are we ensuring the teachers can effectively deliver content to higher grades with a background in teaching lower grades aside from the “Boot Camp”?**

These individuals will not attend Boot Camp, as they will be already certified teachers with demonstrated proficient in middle school content. HCM will review the teacher’s college transcript to ensure he/she has successfully completed the upper division math coursework. Additionally, HCM will review the most recent summative appraisal and gather feedback from the campus principal to ensure the teacher has demonstrated proficiency in lesson planning, instructional strategies, classroom management, etc. Teachers that do not have adequate upper division coursework and/or do not have demonstrated skill in teaching their current content, will not be considered to teach at the high school level.

- 2. What incentives/motivation will ensure this would be appealing for uncertified teachers?**

At the last several job fairs, HCM has encountered several individuals, who have a desire to teach but are unwilling to commit to a costly alternative certification program. Many of these individuals have retired from their current field of work, but are too young to be fully retired, and want to use their knowledge and skills to teach children. Others simply want a career change. During the past two years, the district has experienced over a 200% (from 19 in 2021-22 to 45 in 2022-23) increase in the number of CTE and Fine Arts teachers that are becoming teachers through the district’s existing DOI program, and HCM anticipates the district will experience similar interest in other content areas.

### Item 6K - Virtual Cultural Exchange Program

#### **What 5 campuses will have access to the Culturingua Virtual Cultural Exchange Program?**

The campuses involved in the Virtual Cultural Exchange next year are ALA, Fox Tech, CAST Tech, Woodlawn Academy, and Jefferson.

***Note: The questions below from Trustees Christina Martinez and Alicia Sebastian were provided to staff during our agenda review meeting.***

### Item 3A – Slides regarding the Rogers MS Name Change. No video PPT needed.

The [presentation link](#) is embedded in the agenda summary as a reference.

### Item 4C – District of Innovation Amendment

**The trustees would like to incorporate the overview sheet in the agenda packet since it helps to understand why the District is considering hiring individuals without a teacher certification.**

Note: The document is included as support documentation in the agenda packet.

### 4E – Purchase of the Instructional Materials Related to Proclamation 2021

**We have the listing of members on the committee linked on the agenda summary. Becky, can you provide a presentation on this. No video ppt necessary.**

The presentation link below was shared with the Teacher Advisory Council, District Advisory Council, and Consultation. All were provided with the new process we are using to ensure that we get adequate

stakeholder feedback for these significant decisions. Note: this link is also embedded in the agenda summary.

<https://docs.google.com/presentation/d/e/2PACX-1vQnE8BF17LcqRq9IIZ1hHJIWnFJPi9vClmvfEKtULwPfkZJBhXeIgwC3wr4zyHhXBBJiLncuFcanMJK/pub?start=false&loop=false&delayms=3000>

Item 4H – MOU with City of San Antonio for the Summer Youth Program

**Since the District is waiving the facility usage fees this year, do you know what next year’s cost for SA families will be? Will the cost be scaled back or waived whether they are an SAISD student or not? This has been brought up by trustees before and they would like to know what the plans are for next year.**

*MOU on Summer Youth Programs*

There are currently no plans for COSA to reduce or waive the costs since they pay the majority of the after-school Challenge program with a 1.5-million-dollar grant, the largest award in the city. SAISD has participated in the Summer Youth Program (Parks and Recreation) for many years. COSA offers these services throughout the community and uses the same sliding scale for SAISD students that is used for the after-school Challenge program. The sliding scale is based on family income as noted on the chart below.

The summer youth program runs from June 5-August 11 from 7:30 AM to 5:30 PM, which is offered for more days and hours than our summer program. Last year was the first time since COVID-19 that the youth program returned, and they have seen a decline in enrollment and daily attendance. They expect to close any facilities that do not have at least 25 students enrolled. There are [36 other facilities](#) citywide, of which some are schools at Harlandale and Edgewood.

**San Antonio Parks and Recreation  
2023 Summer Youth Program Fee Chart**

Reduced Program Fee - Level 2		Summer Youth Program Fee		
Family Size	Annual Income	1 Child	2 Children	3 or More Children
2	\$33,874 or less	<b>\$25</b>	<b>\$40</b>	<b>\$55</b>
3	\$42,606 or less			
4	\$51,338 or less			
5	\$60,070 or less			
6	\$68,802 or less			
7	\$77,534 or less			
8	\$86,266 or less			
For each additional person, add				
	\$8,732			

Full Program Fee - Level 1		Summer Youth Program Fee		
Family Size	Annual Income	1 Child	2 Children	3 or More Children
2	\$33,875 or more	<b>\$260</b>	<b>\$420</b>	<b>\$580</b>
3	\$42,607 or more			
4	\$51,339 or more			
5	\$60,071 or more			
6	\$68,803 or more			
7	\$77,535 or more			
8	\$86,267 or more			
For each additional person, add				
	\$8,732			

**NO ADDITIONAL FEE FOR MORE THAN THREE (3) CHILDREN IN THE SAME FAMILY.**

Item 4I – MOU with R7 Sports Performance

**When is this 1-day event and how many students are participating?**

The date is still being decided in collaboration with the Athletics Department. This event will either be held on June 17 or June 24. We are planning for 200 students to participate.

5A – MOU with Dee Howard Foundation

Note: President Martinez will abstain from this item. A separate section for this item has been provided in the packet.