



**BOARD BUSINESS MEETING A**

**Tuesday, February 15, 2022**

**5:30 PM**

**Board Room**

**514 W. Quincy Street  
San Antonio, TX 78212**

**AGENDA**

**1. Call to Order**

**A. Meeting Called to Order**

**1. Roll Call of Board Members Present and Declaration of Quorum**

Present \_\_\_\_\_ Absent \_\_\_\_\_

- a. Mrs. Christina Martinez
- b. Ms. Alicia Sebastian
- c. Mr. Arthur Valdez
- d. Mr. Ed Garza
- e. Ms. Leticia Ozuna
- f. Mrs. Patti Radle
- g. Mrs. Sarah Sorensen

**2. Recording of Interim Superintendent Present**

- a. Dr. Robert Jaklich

**3. Pledge of Allegiance to the U. S. Flag**

**4. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."**

**B. Citizens' Presentations - 60-minute total time limit for this item**

**2. Recognition**

**A. Recognition of Young Men’s Leadership Academy Student, Julián Cantú, at the 2022 Texas Music Educators Association (TMEA) All-State Audition 4**

**3. Governance**

**BOARD OF TRUSTEES**



Christina Martinez, President  
Alicia Sebastian, Vice President

Arthur V. Valdez, Secretary  
Ed Garza, Trustee

1 Leticia Ozuna, Trustee  
Patti Radle, Trustee

Sarah Sorensen, Trustee  
Dr. Robert Jaklich, Interim Superintendent



A.	Update on SAISD’s Response to the Ongoing COVID-19 Crisis and Associated Expenditures	6
B.	Approval of a Resolution Authorizing Employee Payment During Closures for Inclement Weather Days of January 20, 2022, February 3, 2022, and February 4, 2022	7
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<b>4.</b>	<b>Consent Agenda</b>	
A.	Approval of Memorandum of Understanding (MOU) Between SAISD and Texas A&M San Antonio (TAMUSA) for Clinical Teaching Residencies	17
B.	Approval of the Memorandum of Understanding (MOU) Between SAISD and The Leaders Readers Network (LRN)	31
C.	Approval of the Memorandum of Understanding (MOU) Between SAISD and The University of Texas Health Science Center at San Antonio, Teen Pregnancy Prevention Program	40
D.	Approval of the Cooperation Agreement Between SAISD and The Bexar County Fostering Educational Success Pilot Program of The University of Texas San Antonio (UTSA)	45
E.	Approval of the Consolidated Educational Experience Affiliation & Program Agreement (Agreement) Between SAISD and The University of Texas at San Antonio (UTSA)	51
F.	Approval of Monthly Budget Reports and Amendments for February 2022	61
<b>5.</b>	<b>Closed Session</b>	
A.	The Board will convene in Closed Session as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, and TGC 551.074)	
1.	Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)	
2.	Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification and dismissal of an employee. (TGC 551.071 and TGC 551.074)	
3.	Consultation with legal counsel regarding pending litigation related to face covering and vaccination requirements. (TGC 551.071)	
4.	Consultation with legal counsel regarding legal issues related to Superintendent Search. (TGC 551.071)	

**BOARD OF TRUSTEES**



Christina Martinez, President  
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Ed Garza, Trustee

**2** Leticia Ozuna, Trustee  
Patti Radle, Trustee

Sarah Sorensen, Trustee  
Dr. Robert Jaklich, Interim Superintendent



B. The Board will reconvene in Open Session and take appropriate action on items discussed in Closed Session.

**6. Adjournment**

A. Adjournment

**NOTICE:**

1. The Board may go into executive session at any time during the meeting for personnel, real estate, security, school children, negotiated contracts for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 of Title 5 of the Texas Government Code.
2. Recess: The Board of Trustees may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.

Any individual in need of services for the visually-impaired, the hearing-impaired, and/or non-English speakers should call the Board Services Office at 554-2289 by 12:00 p.m. on the date of the meeting.

**BOARD OF TRUSTEES**



Christina Martinez, President  
Alicia Sebastian, Vice President

Arthur V. Valdez, Secretary  
Ed Garza, Trustee

**3** Leticia Ozuna, Trustee  
Patti Radle, Trustee

Sarah Sorensen, Trustee  
Dr. Robert Jaklich, Interim Superintendent

## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Recognition of Young Men’s Leadership Academy Student, Julián Cantú, at the 2022 Texas Music Educators Association (TMEA) All-State Audition

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:**         Dr. Daniel Loudenback, Executive Director of Fine Arts

**MEETING DATE:** February 15, 2022

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to recognize Julián Cantú, an SAISD high school student from Young Men’s Leadership Academy, on his successful advancement at the 2022 Texas Music Educators Association (TMEA) All-State audition. TMEA sponsors the Texas All-State audition process to promote students’ dedication to their musical knowledge and skill, and to encourage educators to support their students’ development. All-State is the highest honor a Texas music student can receive.

Approximately 1,800 students are selected through a process that begins with over 70,000 high school students from around the state vying for the honor to perform in one of 18 ensembles (bands, orchestras, and choirs). This competitive process begins throughout the state with auditions hosted by 33 TMEA Regions. Selected regional musicians advance from their region to compete in eight Area competitions. The highest-ranking musicians and vocalists, qualify to perform in a TMEA All-State music group. Julián is the first student from any music program at YMLA to be selected to a Texas All State group.

SAISD would also like to recognize the contributions of the Young Men’s Leadership Academy Director, Mr. Charles Lopez for his hard work, diligence, and dedication to his students. The San Antonio Independent School District congratulates Julián Cantú on his accomplishments.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

N/A

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2021 - 2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership, or public service activities.

- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff, and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

**SAISD BOARD AGENDA SUMMARY FORM**

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**AGENDA TITLE:** Update on SAISD’s Response to the Ongoing COVID-19 Crisis and Associated Expenditures

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Dr. Robert Jaklich, Interim Superintendent

**PRESENTER:**        Toni Thompson, Associate Superintendent, Human Resources

**MEETING DATE:** February 15, 2022

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board will receive an update on SAISD’s Response to the Ongoing COVID-19 Crisis and associated expenditures, if applicable.

On March 17, 2020, SAISD Trustees approved a resolution giving the Superintendent authority to take reasonable action to address the needs of students and employees during the COVID-19 crisis. Several District administrators will provide updates and highlights of the District’s efforts.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

N/A

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2021-2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
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- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
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## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of a Resolution Authorizing Employee Payment During Closures for Inclement Weather Days of January 20, 2022, February 3, 2022, and February 4, 2022

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dr. Robert Jaklich, Interim Superintendent

**PRESENTERS:**    Nicole Franco, Chief of Staff  
                         Larry Garza, Associate Superintendent for Financial Services and Business Operations

**MEETING DATE:** February 15, 2022

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve a resolution authorizing employee payment during the recent inclement weather closures. The closures occurred on Thursday, January 20, 2022, Thursday, February 3, 2022, and Friday, February 4, 2022, due to the extreme weather conditions experienced, requiring area Districts to close on an emergency basis.

The Board will determine, in adopting this resolution, that payment to these employees, as determined by the Interim-Superintendent, serves a public purpose as described in the resolution.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Resolve that the Board discuss and take possible action to approve the resolution and authorize the Interim-Superintendent to make payments to authorized employees as presented in the resolution.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2021 - 2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
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SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
A RESOLUTION AUTHORIZING EMPLOYEE PAYMENT DURING  
CLOSURE FOR INCLEMENT WEATHER DAYS OF JANUARY 20, 2022,  
FEBRUARY 3, 2022, AND FEBRUARY 4, 2022

**WHEREAS**, the Code of Federal Regulations (C.F.R.) and the Fair Labor Standards Act (FLSA) governs employment relations; and

**WHEREAS**, the C.F.R. (Section 541.602) and FLSA, allows the District to adopt a policy to pay employees based on their normal work schedule and normal rate of pay during shutdowns due to the inclement weather days that occurred on Thursday, January 20, 2022, Thursday, February 3, 2022 and Friday, February 4, 2022, that required the District to close on an emergency basis and prevented the District from operating normally; and

**WHEREAS**, the Board intends to authorize the Interim-Superintendent to seek a waiver, if necessary, from the Texas Education Agency to allow students and staff to not make up the days the District was closed because of the closure due to inclement weather, thereby keeping the present approved academic calendar in effect for the 2021-2022 school year; and

**WHEREAS**, the Board anticipates that the waiver will be approved by the Texas Education Agency; and

**WHEREAS**, the School Board has chosen to pay all SAISD permanent full-time contract employees, full time at-will employees, permanent full time paraprofessional employees, permanent full time classified employees, and any other regularly established positions, their established rate of pay, as determined by the Interim-Superintendent or his designee, during the District shutdown due to the inclement weather closure days of Thursday, January 20, 2022, Thursday, February 3, 2022, and Friday, February 4, 2022, and

**WHEREAS**, the School Board has determined that paying the employees identified above serves a public purpose and that the District received a benefit from both allowing employees, at the District's discretion, to remain home during the shutdown due to the closure for inclement weather, and in retention of those same employees; and

**WHEREAS**, as to non-exempt employees who are called on to work during this emergency closing, the Board further concludes that providing these employees with compensatory pay in addition to their normal pay, as determined by the Interim-Superintendent of Schools, serves the public

purposes of maintaining morale, providing equity between idled employees and employees who provide emergency-related services, and recognizing the services of essential staff;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby authorizes the Interim-Superintendent of Schools to apply to the Texas Education Agency for a waiver, if necessary, allowing students and staff to not be required to make up the day(s) the District was closed because of the inclement weather; and

**BE IT FURTHER RESOLVED** that, in the event that the waiver is approved by the Texas Education Agency or the Superintendent determines a waiver is not necessary, the Board authorizes the Interim-Superintendent of Schools to pay all employees, identified above, their established rate of pay, as determined by the Interim-Superintendent or his designee, for the days of Thursday, January 20, 2022, Thursday, February 3, 2022, and Friday, February 4, 2022, who were required to not report to work as a result of the statewide disaster; and

**BE IT FURTHER RESOLVED** that specified essential non-exempt employees who were required to report to work during the emergency closing shall be provided compensatory pay in an amount equal to the number of hours they reported to work during the emergency closing. Overtime for time worked over 40 hours in a week shall be calculated and paid according to law.

**PASSED, ADOPTED AND APPROVED this the day of February 15, 2022.**

**APPROVED:**

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Christina Martinez,  
Board President  
San Antonio I.S.D.

**ATTEST:**

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Arthur V. Valdez  
Board Secretary  
San Antonio I.S.D.

**SAISD BOARD AGENDA SUMMARY FORM**

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**AGENDA TITLE:** Update on the SAISD Budget

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Dr. Robert Jaklich, Superintendent

**PRESENTER:**        Larry A. Garza, Chief Financial Officer & Associate Superintendent,  
                              Financial Services and Business Operations

**MEETING DATE:** February 15, 2022

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board will receive a presentation covering an update on the 2021-2022 budget, and preliminary discussions on the development of the General Fund budget and the Elementary and Secondary School Emergency Relief (ESSER) budget for 2022-2023. Preliminary student projections for 2022-2023 will be shared, which establishes the base revenue framework for development of the 2022-2023 budget.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

N/A

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2021-2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
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**SAISD BOARD AGENDA SUMMARY FORM**

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**AGENDA TITLE:** **Approval of the Memorandum of Understanding (MOU) with United Way of San Antonio and Bexar County for the Early Development Instrument Project**

**PURPOSE:**             **PRESENTATION/DISCUSSION**  
                               **DISCUSSION/ACTION**

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:**        Colleen Bohrmann, Executive Director of Early Childhood Education

**MEETING DATE:** February 15, 2022

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding (MOU) for the Early Development Instrument (EDI) project which includes the annual testing in Kindergarten classrooms to collect information about the healthy development of Kindergarten students. EDI is part of a national initiative called Transforming Early Childhood Community Systems, developed to help match proven school readiness solutions with unique needs faced by communities.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approves the MOU with United Way of San Antonio and Bexar County as presented.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A – Teachers who submit fully completed EDI surveys, will each be compensated at a rate of \$100 per teacher by the United Way of San Antonio and Bexar County.

**IV. 2021 - 2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership, or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff, and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
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**United Way of San Antonio and Bexar County and  
San Antonio Independent School District  
Memorandum of Understanding (MOU)  
Early Development Instrument (EDI) Testing in Kindergarten Classrooms  
2021-2023**

**Preamble:** Over the past decade, the importance of learning and development in the years prior to Kindergarten entry has gained widespread attention and support from the research and educational communities. However, there are few efforts to consistently measure early development across communities and this represents a missed opportunity for policymakers to assess how effectively their community is supporting school readiness.

United Way of San Antonio and Bexar County along with other communities in the state are participating in the Transforming Early Childhood Community Systems Coalition (TECCS). The TECCS uses the Early Development Instrument (EDI), a population measure of school readiness to mobilize local early childhood stakeholders to assess the community's school readiness needs and plan community responses to improve school readiness for children at the local level. The EDI is a comprehensive, community-level assessment tool of the early development and school readiness of children. Participating school districts deliver the EDI assessment in kindergarten classrooms, the data is analyzed by the UCLA Center for Healthier Children, Families and Communities and provided back to the community in the form of a Community Profile Report which shows the EDI results by neighborhood and in the form of confidential school reports.

**United Way of San Antonio and Bexar County (UWSA)** recognizes that it has entered into a partnership with the San Antonio Independent School District (**SAISD**) in order to assess Kindergarten students during the Spring of 2022 and Fall of 2022 using the EDI. The target population will be the kindergarten ISD elementary campuses. UCLA Center for Healthier Children Families and Communities will coordinate the logistics of data collection, analyze the data, and provide the district with school level reports and geographic data maps.

*Participating Elementary Schools (59) in SAISD:* 1) Advanced Learning Academy, 2) Arnold, 3) Ball, 4) Barkley-Ruiz, 5) Baskin, 6) Beacon Hill, 7) Bonham, 8) Bowden, 9) JT Brackenridge, 10) Briscoe, 11) Cameron, 12) Carroll, 13) Carvajal, 14) Collins Garden, 15) Cotton, 16) Crockett, 17) Douglass, 18) De Zavala, 19) Fenwick, 20) Forbes, 21) Foster, 22) Franklin, 23) Gates, 24) Graebner, 25) Green, 26) Hawthorne, 27) Herff, 28) Highland Hills, 29) Highland Park, 30) Hillcrest, 31) Hirsch, 32) Huppertz, 33) Irving, 34) Japhet, 35) Kelly, 36) M.L. King, 37) S. King, 38) Lamar, 39) Madison, 40) Margil, 41) Maverick, 42) Miller, 43) Mission, 44) Neal, 45) Ogden,



46) Pershing, 47) Riverside Park, 48) Rodriguez, 49) W. Rogers, 50) Schenck, 51) Smith, 52) Steele, 53) Storm, 54) Twain, 55) Washington, 56) Wilson, 57) Woodlawn, 58) Woodlawn Hills and 59) YWLA – Primary.

United Way will target 100% of the elementary schools in the district to participate in the EDI data collection.

Since there are **182** Kindergarten teachers in SAISD, a **minimum of 173** kindergarten teachers will participate in the EDI data collection to ensure at least **95% completion**.

There are **3,000** kindergarten students enrolled in the San Antonio Independent School District. United Way will target **2,850** kindergarten students in the EDI data collection to achieve at least 95% completion.

**I. United Way of San Antonio and Bexar County commits to:**

- A. Compensate teachers who submit 100%, fully completed classroom EDI surveys for their time related to this activity at a rate of \$100 per teacher
- B. Provide a brief overview of UWSA’s data mapping project to teachers and principals at their respective campuses during the teacher training or at another meeting as requested by the district.
- C. Provide a one-to-two-hour EDI orientation to participating teachers annually, to be delivered in **February 2022** for the **2021-2022** school year and **October 2022 for the 2022-2023** school year.
- D. Guarantee student confidentiality
  - i. The individual student data collected as part of UWSA’s project shall be treated as strictly confidential and shall not be made available to any other individual, agency, institution, or firm outside of UCLA or any contracted partner authorized by UWSA and UCLA to view such data. Controls shall be maintained by UCLA to prevent unauthorized access to the data. All responses will be transferred to a secure, password-restricted server. Access to raw data will be tightly restricted to only those individuals who are contracted partners, such as CI:NOW, with United Way on this project and are directly involved in data analysis, with signed data use agreements. Any information that might identify a respondent with his or her responses will be held as confidential.
  - ii. All individual information that identifies persons indirectly or directly will not be shared with any other individual, agency,



institution, or firm. UWSA will not disclose or use the names of respondents for non-research purposes unless the respondent grants us permission to do so.

- iii. No data will be reported at the individual or classroom level, but aggregate data is shared community wide.

## II. San Antonio ISD commits to:

- A. Recruit Kindergarten teachers at the aforementioned target schools complete the EDI for each of their students (at least 95% of all Kindergarten teachers in the school district).
- B. Submit teacher and student rosters to UCLA to upload at least 3 weeks prior to the teacher's entering the portal.
- C. Require that participating new Kindergarten teachers attend the one to two-hour EDI orientation in February of 2022 for the 2021-2022 school year and October of 2022 for the 2022-2023 school year.
- D. Provide rescheduled date or cancellation notice at least 5 days prior to the scheduled training.
- E. Ensure that all EDI data is collected and uploaded into the online database no later than March 31, 2022, for the 2021-2022 school year and December 31, 2022, for the 2022-2023 school year.
- F. Provide appropriate technical assistance, with United Way support, to ensure that Kindergarten teachers accurately and completely upload their students' data.
- G. Send home parent information sheets concerning the project that provide a telephone number parents can call if they do not wish to participate, this is an opt-out survey.
- H. Require that participating Kindergarten teachers complete an evaluation form at the end of the project.
- I. Participate in post-implementation activities including;
  - a. Presentation to the School Board, Summer 2022 for the 2021-2022 data and presentation to the School Board, Summer 2023 for the 2022-2023 data.
  - b. Participation on the ReadyKidSA Coalition (quarterly meetings)

### **Project Period**

This project and partnership will commence upon execution of this document and will continue until all data is collected and analyzed. UWSA anticipates that data results and maps will be ready for distribution in May 2022 for the 2021-2022 school year and May 2023 for the 2022-2023 school year.





## BOARD AGENDA CLARIFICATIONS

Provide this information for all Academic Board Agenda Items.

Department:	Early Childhood Education
Board Meeting Date:	February 15, 2022
Agenda Title:	Approval of the Memorandum of Understanding (MOU) with United Way of San Antonio and Bexar County for the Early Development Instrument Project
Presenter:	Colleen Bohrmann, Executive Director of Early Childhood Education
Cost:	\$0.00
Board Goal:	#2: Increase the percent of students kinder ready in Reading & Math

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
3000	182	59	\$0.00	\$0.00	\$0.00

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>SAISD has not participated in the Early Development Instrument (EDI) project from the United Way of San Antonio and Bexar County (UWSA-BC) since the 2019-2020 school year due to COVID-19 pandemic. UWSA-BC is requesting for SAISD to participate in EDI data collection during the 2021-2022 and the 2022-2023 school years.</p> <p>EDI is part of a national initiative called Transforming Early Childhood Community Systems, developed to help match proven school readiness solutions with unique needs faced by communities. EDI data collection involves an annual online questionnaire completed by Kindergarten teachers that assesses children’s readiness in five domains:</p> <ol style="list-style-type: none"> <li>1) physical health/well-being,</li> <li>2) social competence,</li> <li>3) emotional maturity,</li> <li>4) language/cognitive development, and</li> <li>5) general knowledge/communication skills.</li> </ol> <p>The data is analyzed by the UCLA Center for Healthier Children, Families and Communities and provided back to the community in the form of a Community Profile Report which shows the EDI results by neighborhood and in the form of confidential school reports.</p>
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## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Memorandum of Understanding (MOU) Between SAISD and Texas A&M San Antonio (TAMUSA) for Clinical Teaching Residencies

**PURPOSE:**  PRESENTATION/DISCUSSION  
 DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Leanne Hernandez, Director, Organizational Learning

**MEETING DATE:** February 15, 2022

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and Texas A&M San Antonio (TAMUSA). This Grow Your Own opportunity is for preservice clinical teachers to earn a position as a paid Clinical Teaching Resident for year-long and/or semester-long placements. Residency salaries will be paid using the Texas COVID Learning Acceleration Supports (TCLAS) grant and/or the Teacher and School Leader (TSL) grant funds awarded to SAISD as part of the ongoing initiative to improve the educator pipeline programs in the District.

Clinical teaching residents will complete their undergraduate program and teacher certification during the residency, making them eligible for full time teaching positions beginning in the following semester. For spring 2022, the selected clinical teachers will be promoted to resident and stay in their current placement.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approves the MOUs between SAISD and TAMUSA, as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

TCLAS grant and/or TSL grant  
\$10,000 per resident per semester

### **IV. 2021-2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership, or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff, and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

**MEMORANDUM OF AGREEMENT  
BETWEEN  
TEXAS A&M UNIVERSITY SAN ANTONIO  
AND  
San Antonio Independent School District**

Whereas, Texas A&M University San Antonio, (“University”), an agency of the State of Texas and a member of The Texas A&M University System, (the “A&M System”) and San Antonio Independent School District (“SAISD”), a political subdivision of the State of Texas desire to set out in writing the terms and respective responsibilities of the two institutions for education and training of students from University who are participating in the paid teacher residency program with SAISD.

**I.  
Terms of the Agreement**

This Agreement will commence as of the date of the last party to sign (“Commencement Date”). The Agreement shall continue for a period of three years, from the Commencement Date, in which students may be selected for a clinical teaching residency unless either party desires to terminate the Agreement and thus gives the other party thirty (30) days’ written notice of intention to terminate. Any such termination notice given during the SAISD school year will not be effective until the end of that school year.

**II.  
Expectations of Parties**

The University and SAISD agree as follows:

**2.1 Recruitment:**

2.1.1 The University will:

- Recruit a cohort of students (during each funded semester/year) as Clinical Teaching Resident(s) who are completing teacher certification in said University and who will complete a one-semester or two- semester Internship at a SAISD campus
- Students who are enrolled in the teacher certification program in the Education Department at University will be selected to participate in a one-semester or two-semester Internship as Clinical Teaching Residents at a SAISD campus.

2.1.2 SAISD will:

- Pay each Clinical Teaching Resident selected for participation in this program a \$10,000 stipend per semester.

- Provide mentor teachers to support the development of the Clinical Teaching Residents. Mentor teachers will:
  - Engage in weekly conferences with the Clinical Teaching Resident
  - Guide the Clinical Teaching Resident in campus policies and procedures
  - Support the growth of the Clinical Teaching Resident through cooperative and guided lesson planning
  - Assist the Clinical Teaching Resident in constructing a child-centered curriculum based upon interests, needs, and experiences of individual students
  - Assist the Clinical Teaching Resident in relating curriculum goals to TEKS outcomes and STAAR objectives
  - Provide space in the classroom for the Clinical Teaching Resident to organize their portfolio and materials
  - Engage in Co-Teaching with the Clinical Teaching Resident
  - Explain any extra duties that the mentor teacher performs and allow the Clinical Teaching Resident to share these responsibilities as appropriate
  - Encourage participation in community activities
  - Involve the Clinical Teaching Resident in parent conferences, demonstrating the amount of preparation, documentation and follow-up required
  - Support the growth of the Clinical Teaching Resident through informal observations and feedback
  - Complete Formal Observations using the T-TESS Pre-Service Teacher Candidate Rubric, including a pre- and post-conference
  - Provide the Clinical Teaching Resident a copy of the observation. This compilation will be shared with the University supervisor. Point out positive performance, but be honest about need for improvement. Keep the University Supervisor informed about goals and concerns.

2.1.3 SAISD in collaboration with University will:

- Work together to select teachers for the campus that have the knowledge and skills to serve as Mentor Teachers for the Clinical Teaching Residents in the University's Education Program. University will work closely with SAISD to identify highly competent and skilled teachers in SAISD and select teachers that are

committed to the tenets of the new model. Recruitment efforts will include advertising the opportunities on SAISD campuses and in SAISD publications. The primary responsibility for the selected group of these teachers will be to mentor Clinical Teaching Residents and students completing field practicum at the school.

- Agree upon the number of students participating in the Internship during any given semester.

## 2.2 **Residency year training and coursework:**

### 2.2.1 University will:

- Pre-screen all Clinical Teaching Resident candidates, using its standard process
- Ensure that all Clinical Teaching Residents meet the University's requirements for clinical teaching
- Provide clinical teaching orientation and provide Clinical Teaching Residents training in the following: Title IX, FERPA, Texas Education Code of Ethics, Substance Abuse Awareness and Prevention, Mental Health, Suicide Prevention and Awareness, as mandated by the Texas Education Agency
- Provide training in lesson plan development, T-TESS evaluations and observation, and professional cooperation and responsibilities
- Meet with the Clinical Teaching Residents on a regular basis to provide additional professional development and support
- Observe all Clinical Teaching Residents and will work in cooperation with the mentor teachers to provide on-going support in their development of excellent teaching.

### 2.2.2 SAISD will provide:

- Qualified mentor teachers
- Opportunities for Clinical Teaching Residents to develop their teaching skills
- The mentor teacher will provide detailed observational assessments using the pre-service teacher observation rubric provide by the University
- Professional development opportunities through SAISD.

2.3 **Selection:** The University will utilize a competency-based selection processes that aligns with the SAISD selection model to select the most qualified candidates to enter the residency model. See Appendix A for the University application requirements.

- University will work in collaboration with the SAISD campus principal to make the final selection of Clinical Teaching Residents.

2.4 **Placement:** The SAISD campus principal and the Director of Educator Preparation from University will work in collaboration to place Clinical Teaching Residents with their cooperating mentor teachers. See Clinical Teaching Resident Job Description and Responsibilities Appendix B

- Clinical Teaching Resident Candidates will submit a comprehensive portfolio as part of their screening and application process.
- The Office of Organizational Learning and the campus principal will work in collaboration to pair Clinical Teaching Residents with Cooperating Mentor teachers.

2.5 **Pre-service training:** University will provide training and coursework to ensure teacher residents are provided with foundational training before individuals enter the classroom as clinical teaching Residents.

## 2.6 **On-Going Support for Clinical Teaching Residents and Faculty**

2.6.1 University will:

- require participating students to be enrolled in a 6-hour clinical teaching course which will be supervised by a University faculty member
- provide on-going professional development for the mentor and clinical teachers  
Topics will include: Collaborative Planning, Building Professional Competencies, Effective Team Conferencing and Conflict Resolution
- University faculty may participate in the Professional Learning Communities within SAISD
- University faculty may participate in [SAISD's](#) student data collection and analysis and will use this data to guide Clinical Teaching Residents and Mentor Teachers in the development of effective strategies in response to the data.

2.6.2 SAISD will provide:

- Campus and district professional development
- Clinical Teaching Residents and Mentor Teachers will participate in all required professional development opportunities provided by SAISD.

#### **IV. Dispute Resolution**

If any dispute, controversy or claim arises out of or in connection with this Agreement, The parties shall seek to resolve informally any dispute that arises between them under this Agreement. The parties shall provide each other with 60 days written notice of any dispute arising out of this Agreement. If either Party fails or refuses to participate in such negotiations, or if, in any event, the dispute, controversy or claim is not resolved to the satisfaction of both Parties within the 60 day period, either Party may pursue such legal remedies as may be available to such Party under applicable law.

#### **V. Miscellaneous Provisions**

5.1 SAISD acknowledges that University is obligated to strictly comply with the Texas Public Information Act, Chapter 552, *Texas Government Code* (the "PIA"), in responding to any request for public information pertaining to this University, as well as any other disclosure of information required by applicable Texas law.

5.2 Compliance with Laws. Each party hereto will comply with all federal, state, and local laws, rules, and regulations applicable to the performance of its obligations under this Agreement. Expenses. Unless otherwise noted in this Agreement, each Party will be responsible for its own costs and expenses incurred in connection with the undertakings contemplated in this Agreement. There will be no exchange of funds or other resources among the Parties.

5.3 Force Majeure. Neither party is liable or responsible to the other party for any loss or damage or for any delays or failure to perform under this Agreement due to causes beyond its reasonable control, including, but not limited to, acts of God, employee strikes, epidemics, war, riots, flood, fire, sabotage, terrorist acts or any other circumstances of like character (force majeure occurrence).

5.4 Independent Contractor. SAISD or SAISD's employees, representatives, agents and any subcontractors shall serve as an independent contractor in providing the services under this Agreement. SAISD or SAISD's employees, representatives, agents and any subcontractors shall not be employees of the University. Should SAISD subcontract any of the services required in this Agreement, SAISD expressly understands and acknowledges that in entering into such subcontract(s), the University is in no manner liable to any subcontractor(s) of SAISD. In no event shall this provision relieve bidder of the responsibility for ensuring that the services rendered under all subcontracts are rendered in compliance with this Agreement.

5.5 Use of Name. Each party acknowledges that all rights in any trademarks, service marks, slogans, logos, designs, and other similar means of distinction associated with that party (its "Marks"), including all goodwill pertaining to the Marks, are the sole property of that party]. Neither party may use the Marks of the other without the advance written consent of that party, except that each party may use the name of the other party in factual statements that, in context, are not misleading.

## **Nondiscrimination and Compliance**

- 6.1 SAISD and University will not discriminate, sexually harass, or retaliate against any employee, applicant or student enrolled in their respective programs because of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, gender identity, or any other basis protected by law. Should either Party be given actual or constructive notice of discrimination, harassment, or retaliation on the basis of any of these protected classes, the Parties will cooperate in an investigation to ascertain the facts; report any investigation outcomes to the other Party; stop the discriminatory, harassing, or retaliatory conduct; remedy the effects of such conduct; and prevent the recurrence of such conduct. University takes responsibility for training its students, faculty, and employees on its nondiscrimination policies and grievance procedures, and SAISD takes responsibility for training its employees on its nondiscrimination policies and grievance procedures.
- 6.2 University may not access or request to access any SAISD education records as defined in the Family Education Rights and Privacy Act (“FERPA”) from Clinical Teaching Residents, or any other source, that has not first been de-identified as provided under FERPA.
- 6.3 SAISD may not access or request to access any University education records as defined in FERPA from Clinical Teaching Residents, or any other source, that has not first been de-identified as provided under FERPA.
- 6.4 SAISD hereby designates University as a SAISD “official” with a legitimate educational interest in SAISD’s education records as defined in FERPA to the extent SAISD is required to create, access, receive, or maintain those records to fulfill its obligations under this Agreement. Such designation is solely for the purposes of FERPA compliance and for no other purpose, and to the extent SAISD has policies, rules, and procedures binding on SAISD officials generally, such policies, rules, and procedures will apply to University only insofar as such compliance is relevant to compliance by University and SAISD with FERPA. University shall implement reasonable administrative, technical, and physical safeguards to secure its facilities and systems from unauthorized access, and to secure SAISD education records. University shall: (a) abide by FERPA’s limitations on re-disclosure of personally identifying information in education records; (b) not use or disclose education records created or received from, by, or on behalf of SAISD or its students for any purpose other than the purpose for which such disclosure is made; and, (c) not use

or disclose such education records except as permitted under this Agreement, as required by law, or as authorized by SAISD in writing.

- 6.3 University hereby designates SAISD as a University “official” with a legitimate educational interest in University’s education records as defined in FERPA to the extent SAISD is required to create, access, receive, or maintain those records to fulfill its obligations under this Agreement. Such designation is solely for the purposes of FERPA compliance and for no other purpose, and to the extent University has policies, rules, and procedures binding on University officials generally, such policies, rules, and procedures will apply to SAISD only insofar as such compliance is relevant to compliance by University and SAISD with FERPA. SAISD shall implement reasonable administrative, technical, and physical safeguards to secure its facilities and systems from unauthorized access, and to secure University education records. SAISD shall: (a) abide by FERPA’s limitations on re-disclosure of personally identifying information in education records; (b) not use or disclose education records created or received from, by, or on behalf of University or the Clinical Teaching Residents for any purpose other than the purpose for which such disclosure is made; and, (c) not use or disclose such education records except as permitted under this Agreement, as required by law, or as authorized by University in writing.

## **VII. Governing Law**

The validity, construction, scope and performance of this Agreement shall be governed in accordance with the laws of the State of Texas. This Agreement is performable in Bexar County, Texas. Any claim relating to or arising out of this Agreement shall be brought in Bexar County, Texas

## **VIII. General Provisions**

- 8.1 Each party shall bear its own costs and expenses incurred under this Agreement without expectation of reimbursement from the other party. Nothing in this Agreement obligates either party to expend, exchange, or reimburse funds, services, or anything else of value.
- 8.2 Any notices required or permitted under this Agreement will be deemed given (a) three business days after it is sent by certified or registered mail, return receipt requested, (b) the next business day after it is sent by overnight carrier, (c) on the date sent by facsimile or email transmission with confirmation of transmission and receipt, if sent during the recipient’s normal business hours and if not, on the next business day, or (d) on the date of delivery if delivered personally, in each case, addressed to the intended recipient at the address below or such other address as the intended recipient may specify in writing:

University: Texas A&M University San Antonio  
1 University Way  
San Antonio, TX 78224

SAISD: San Antonio Independent School District  
Office of the Superintendent  
514 W. Quincy St.  
San Antonio, TX 78212

- 8.3 This Agreement contains the entire understanding of the parties as to the matters contained in this Agreement and supersedes all other written and oral agreements between the parties as to those matters. The parties may execute other contracts, but those will not alter this Agreement unless expressly stated in writing.
- 8.4 This Agreement is assignable only with the written consent of both parties.
- 8.5 The University is an agency of the State of Texas and under the Constitution and the laws of the state of Texas possesses certain rights and privileges, is subject to certain limitations and restrictions, and only has authority as is granted to it under the Constitution and the laws of the state of Texas. SAISD expressly acknowledges that University is an agency of the state of Texas and nothing in this Agreement will be construed as a waiver or relinquishment by University of its right to claim such exemptions, remedies, privileges, and immunities as may be provided by law.
- 8.6 The failure of either party at any time to require performance by the other party of any provision of this Agreement will in no way affect the right to require such performance at any time thereafter nor will the waiver by either party of a breach of any provision be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself.
- 8.7 Each provision of this Agreement is severable. If any provision is rendered invalid or unenforceable by statute or regulations or declared null and void by any court of competent jurisdiction, the remaining provisions will remain in full force and effect if the essential terms of this Agreement remain valid, legal, and enforceable.
- 8.8 If either party fails to fulfill its obligations under this Agreement, when such failure is due to an act of God, or other circumstance beyond its reasonable control, including but not limited to fire, flood, civil commotion, riot, war, revolution, acts of foreign or domestic terrorism, or embargos, then the other party shall excuse the failure for the duration of the event and for such a time as is reasonable to enable the parties to resume performance under this Agreement, provided however, that in no event will such time extend for more than 30 days.
- 8.9 This Agreement does not create a partnership or joint venture between the

University and SAISD. Neither party may bind the other or otherwise act in any way as the representative of the other, unless specifically authorized, in advance and in writing, to do so, and then only for the limited purpose stated in such authorization. The employees of each party are not, by reason of this Agreement,

employees of the other party, nor are they entitled or eligible to participate in any benefits or privileges given or extended by the other party to its employees.

- 8.10 Each party shall comply with all applicable federal, state, and local laws, ordinances and regulations in relation to this Agreement.
- 8.11 Any changes or amendments to this Agreement must be made in writing and signed by both parties.
- 8.12 This Agreement may be executed in several counterparts, all of which taken together shall constitute one single agreement between the parties.
- 8.13 The headings in this Agreement are for reference and convenience only and shall not enter into the interpretation of this Agreement.
- 8.14 Failure of the University to insist upon strict conformance of the provisions of this Agreement shall not constitute a waiver of any of the provisions of this Agreement.
- 8.15 The parties represent and acknowledge that they have had the opportunity to review this Agreement with counsel of their choosing and are entering this Agreement freely and voluntarily.

**TEXAS A&M UNIVERSITY  
SAN ANTONIO**

**SAN ANTONIO INDEPENDENT  
SCHOOL DISTRICT**

By: \_\_\_\_\_  
University Representative

By: \_\_\_\_\_  
Interim Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **Appendix A Application Process**

### **Clinical Teaching Resident Application Process:**

The successful candidate must complete the application for Clinical Teaching Internship and submit all supporting documents to the Educator Preparation Program.

Students are required to submit a complete academic transcript that demonstrates that they have completed all of the following required preparation courses:

Students must also complete and/or submit the following documents as part of their Clinical Teaching Resident application process:

- Complete the Application for Clinical Teaching Residency and submit all supporting documents to SAISD
- Complete the required criminal background check for SAISD
- Participate in a personal interview with the campus principal and/or University Educator Preparation Program
- Submit current copy of their academic transcript – students must have a 2.75 gpa to be considered for the Internship program at SAISD
- The Office of Organizational Learning will review all Field Placement Evaluations and Observation Reports
- Applicants will demonstrate readiness (based on their practice exams scores) for their required certification exams

## **Appendix B**

### **Clinical Teaching Job Description and Responsibilities**

#### **The Clinical Teaching Experience**

The Clinical Teaching is the culminating experience for individuals enrolled in University's teacher preparation program. Clinical Teaching Residents will be placed with an experienced certified cooperating teacher. Clinical Teaching Residents will complete a full year Internship experience; they will follow the same calendar as their cooperating teachers at SAISD campus. All Clinical Teaching Students and Residents will participate in staff development and complete their required course work. During the Clinical Teaching/Internship students demonstrate their ability to effectively plan and teach developmentally appropriate lessons, implement effective classroom management strategies, and the application of a variety of evaluation methods and assessments to their instruction. Clinical teachers and Residents will be assessed on these important elements of teaching and their professional dispositions through observations completed by their university supervisor(s) and cooperating teachers.

The purpose of the clinical teaching/Resident experience is to support pre-service teachers the transition from college student to becoming a professional educator and to introduce them to the importance of collaboration. As they experience the day-to-day routine of the school and classroom, the clinical teacher will gain a better understanding of the inter-relationships and dynamics of classrooms and schools under the guidance of an experienced mentor teacher and university faculty. Through this, the clinical teacher/Resident will gain confidence in assuming their role of the teacher and grow professionally.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Organizational Learning & Support Services
Board Meeting Date:	February 15, 2022
Agenda Title:	Approval of Memorandum of Understanding (MOU) Between SAISD and Texas A&M San Antonio (TAMUSA) for Clinical Teaching Residencies
Presenter:	LeAnne Hernandez, Director, Organizational Learning
Cost:	\$10,000 per person per semester
Board Goal:	Increase the district overall grade under state accountability and the percent of campuses rated accomplished or higher on the SAISD School Performance Framework (SPF)

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Total Cost
	Up to 20			\$10,000	\$200,000 TCLAS grant funds
	Up to 40			\$10,000	\$500,000 TSL grant funds

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>A cohort of pre-service clinical teachers will earn a paid clinical teaching residency in a high need, hard to staff teaching area. Residency salaries will be paid using TCLAS and/or TSL funds awarded to SAISD as part of the ongoing initiative to improve the educator pipeline programs in the District. Residents will assume similar responsibilities to a certified teacher, under the supervision of a cooperating teacher, and will be able to support the campus where they are assigned with duties such as small group instruction, intervention, and limited substitute teaching. Residents will be eligible for hire in the semester following their residency.</p>
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## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Memorandum of Understanding (MOU) Between SAISD and The Leaders Readers Network (LRN)

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Kendra Doyle, Executive Director of Curriculum, Instruction, and Assessment

**MEETING DATE:** February 15, 2022

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and The Leaders Readers Network (LRN). Launched in 2013, The LRN provides students from all backgrounds the opportunity to fall in love with reading and harness their educational potential. The Leaders Readers Network, sponsored by a grant from the Valero Energy Corporation, is seeking to partner with SAISD to implement The Classroom Library project in five elementary schools during the 2021-2022 school year. These schools include: Herff, JT Brackenridge, ML King, Smith, and Will Rogers with the intention of future implementation in every SAISD campus. This project supports teachers in empowering students to develop a love for reading by providing access to books representing the culture and diversity of their students and by enabling students to better relate to the characters and envision themselves in the stories.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Recommend that the Board approves the MOU between SAISD and The Leaders Readers Network as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2021 - 2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership, or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff, and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

**MEMORANDUM OF UNDERSTANDING BETWEEN  
SAN ANTONIO INDEPENDENT SCHOOL DISTRICT AND  
THE LEADERS READERS NETWORK  
2021 -2022**

**I. Purpose**

This Memorandum of Understanding ("MOU") is entered into by and between the San Antonio Independent School District (hereinafter referred to as "SAISD") and the Leaders Readers Network (hereinafter referred to as "LRN"), a Texas non-profit corporation, (hereinafter collectively referred to as the "Parties").

**WHEREAS** SAISD is committed to literacy instruction that incorporates and celebrates student voices and experiences in their classrooms, making learning to read and write joyous and meaningful; and

**WHEREAS** The Leaders Readers Network (LRN) is dedicated to equalizing access to quality education. Through our Classroom Library Project, our network provides classroom libraries of culturally relevant fiction and non-fiction books, school supplies and curriculum to grow readers and leaders; and

**WHEREAS** SAISD and the LRN intend to collaborate to bring the Classroom Library Project to SAISD students and staff; and

**WHEREAS** the purpose of this MOU is to articulate the roles the LRN and SAISD will perform in connection with offering the LRN program to targeted SAISD schools. This MOU represents a non-legally binding expression of LRN and SAISD in mutual support of promoting the literacy skills of San Antonio's at-risk youth; and

**WHEREAS** each of the parties wishes to promote the public purpose of furthering literacy achievement for our students in SAISD.

**II. Expectations**

**The Leaders Readers Network agrees to commit to the following:**

- A. Work with SAISD leadership to implement THE LRN'S CLASSROOM LIBRARY PROJECT in targeted SAISD schools during the 2021-2022 school year, with the intention of eventually implementing THE LRN'S CLASSROOM LIBRARY PROJECT in every SAISD school; and
- B. Work with selected campuses within SAISD to implement the Classroom Library Project. School Plans will consider the target population, school culture, parent engagement, other school resources, as well as the need to offer support on-line or in digital format. and

- C. Facilitate flexible, synchronous, and asynchronous access to The Classroom Library Project, as necessary, for SAISD partner schools to include digital curricula and materials, traditional classroom curricula; and
- D. Engage an outside research partner to evaluate the effectiveness of the Classroom Library Project in SAISD using pre and post surveys, classroom observation and teacher and administrative feedback. Analyses and publications resulting from this research will be de-identified and will not be linked to a specific student or school. SAISD will not be mentioned in any published article or data analysis without prior consent from the District; and
- E. Work with SAISD Staff and Leadership throughout the year to receive feedback on the program and implementation plan and consider modifications to both as necessary to ensure the long-term sustainability of the program within SAISD; and
- F. Work with SAISD Leadership to periodically revisit and refine the timeline and plan for district-wide implementation of the Classroom Library project throughout SAISD.
- G. Directly or indirectly fund program-specific expenses, to include curricula, Classroom libraries, food-related costs not covered by district budget, other tools and materials necessary to implement the classroom library project, etc.; and

**SAISD agrees to commit to the following:**

- A. Ensure all SAISD Teachers and Staff have access to the designated THE LRN'S CLASSROOM LIBRARY PROJECT Curricula that has been aligned to SAISD's scope and sequence and key messages and notify the THE LRN'S CLASSROOM LIBRARY PROJECT team when additional support is necessary to ensure the quality and consistency of the program at SAISD; and
- B. Promote and endorse THE LRN'S CLASSROOM LIBRARY PROJECT and its core tenets throughout the SAISD, by implementing classroom libraries within lessons throughout the school year; and
- C. Ensure that all targeted THE LRN'S CLASSROOM LIBRARY PROJECT schools have the necessary endorsement of school administrative leaders and engaged and committed staff persons to serve as the school THE LRN'S CLASSROOM LIBRARY PROJECT champions; and
- D. Facilitate THE LRN'S CLASSROOM LIBRARY PROJECT's access to and interaction with SAISD District and school leadership, staff, and volunteers to promote awareness of THE LRN'S CLASSROOM LIBRARY PROJECT, its core tenets and its eventual growth throughout the district; and

- E. Facilitate THE LRN'S CLASSROOM LIBRARY PROJECT's participation in one or more events at each participating school, introducing district parents to the THE LRN'S CLASSROOM LIBRARY PROJECT program; and
- F. Facilitate evaluation and research of the THE LRN'S CLASSROOM LIBRARY PROJECT program by encouraging THE LRN'S CLASSROOM LIBRARY PROJECT teachers and administrators to participate in the program evaluation process and provide feedback on program effectiveness to THE LRN'S CLASSROOM LIBRARY PROJECT team and research partners; and
- G. Facilitate access to up to five SAISD schools by THE LRN'S CLASSROOM LIBRARY PROJECT research partners to observe and audit the implementation of THE LRN'S CLASSROOM LIBRARY PROJECT programming; and
- H. Ensure all school faculty and staff participating in the THE LRN'S CLASSROOM LIBRARY PROJECT program adhere to all THE LRN'S CLASSROOM LIBRARY PROJECT policies and agreements required for participation. Such agreements include: THE LRN'S CLASSROOM LIBRARY PROJECT intellectual property protections, copyrights and non-disclosure agreements, as specified on the THE LRN'S CLASSROOM LIBRARY PROJECT partner portal and on all THE LRN'S CLASSROOM LIBRARY PROJECT curricula, printed and digital materials, and the District's policy regarding FERPA and media releases; and
- I. Provide de-identified student demographic and attendance data for each SAISD THE LRN'S CLASSROOM LIBRARY PROJECT school, no later than 30 days after completion of THE LRN'S CLASSROOM LIBRARY PROJECT program and post-THE LRN'S CLASSROOM LIBRARY PROJECT surveys. Data will be used to facilitate interpretation of THE LRN'S CLASSROOM LIBRARY PROJECT survey results and will include: student date of birth, age, gender, race, ethnicity, grade, zip code and school attendance on THE LRN'S CLASSROOM LIBRARY PROJECT teaching days; and
- J. Formally acknowledge, via an annual letter of support to THE LRN'S CLASSROOM LIBRARY PROJECT, the value of THE LRN'S CLASSROOM LIBRARY PROJECT's direct and indirect financial contributions to the SAISD THE LRN'S CLASSROOM LIBRARY PROJECT program, as appropriate.

**Both Parties Intend:**

- A. To collaborate to identify potential funding and other support for this initiative; and
- B. To maintain the confidentiality of records and information that each party may have access to, in accordance with the applicable federal, state and local laws, rules and regulations; and
- C. To participate in monthly program review meetings to ensure the successful implementation and monitoring of the THE LRN’S CLASSROOM LIBRARY PROJECT program in SAISD Partner Schools and to position the program for long-term sustainability within SAISD;

**III. Term/Termination**

This MOU will be effective upon the signature of the official representative(s) of SAISD and LRN for the 2021 - 2022 academic year. This is a one-year agreement, renewable annually throughout the duration of the five-year process of implementing THE LRN’S CLASSROOM LIBRARY PROJECT in SAISD schools. Either party may terminate this MOU upon written notice to the other party. Notices to each party will be in accordance with Section 5. Notices, as set out below.

**IV. Notices**

For purposes of this MOU, all official communications and notices between the parties shall be deemed sufficient if in writing, mailed, certified mail, postage prepaid to the addresses set forth below:

<b>SAISD:</b>	<b>LRN:</b>
San Antonio Independent School District	The Leaders Readers Network
Attn: Dr. Robert Jaklich, Interim Superintendent	Attn: Chris McGilvery
514 W. Quincy Street	327 Lake Ridge Rd
San Antonio, TX 78212	Canyon, Texas 79015

**V. Entire Understanding**

The final and entire understanding between the parties hereto and all of the terms and conditions are contained in this MOU. No other understanding oral or otherwise, regarding the subject matter of this MOU shall be deemed to exist hereto unless same be in writing, dated subsequent to the date hereof, and duly executed by the parties.

In witness whereof, the parties have caused this MOU to be executed as of the day and year listed below.

**San Antonio Independent School District**

**The Leaders Readers Network**

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Robert Jaklich, Ed. D.  
Interim Superintendent,  
SAISD

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Chris McGilvery  
Chief Executive Officer

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Date

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Date

**Addendum A**  
The Leaders Readers Network - SAISD  
Anticipated 2021- 2022 Implementation Timeline

**December-January**

- SAISD Confirms the continued participation of 5 SAISD Schools in the Pilot
- SAISD Confirms the list of teachers at 5 SAISD Schools
- SAISD and the LRN Sign 2021-2022 MOU
- The LRN and SAISD select books for classroom libraries
- The LRN orders and ships books to each SAISD teacher participating in the pilot
- The LRN submits survey request to SAISD Research and Evaluation for Approval
- The LRN provides instructional activities aligned to SAISD scope and sequence for implementation

**January**

- The LRN research partner finalizes research plan for all SAISD schools
- SAISD Parent Committee reviews and approves The LRN'S CLASSROOM LIBRARY PROJECT survey
- The LRN and SAISD hosts a partnership ceremony; invite participating campus leaders and teacher leaders.
- The LRN and SAISD will host training to introduce THE CLASSROOM LIBRARY PROJECT
- SAISD works with the LRN to determine support needed for SAISD survey administration
- SAISD administers pre-surveys at all participating schools
- The LRN will provide teacher recognition and wellness gifts sponsored by local businesses and donors.

**February-April**

- SAISD participating teachers and campus implement classroom library and books in their classrooms.
- SAISD participating teachers will select a book with their students to promote reading at home. Parents and students should pick their top two book choices based on teacher created flyer. The LRN will provide a template for book choices for parents and students to vote on books.
- The LRN will order books for school wide book distribution

**May**

- The LRN will host a teacher recognition luncheon with SAISD School Board event to recognize teachers and provide overview of impact with The LRN'S CLASSROOM LIBRARY PROJECT program (event to include SAISD executives)
- SAISD participating schools will have completed at least 4 instructional activities with classroom library created by the LRN
- SAISD participating teachers submit 2 new instructional activities from two new book titles in their classroom library
- SAISD administers post surveys
- SAISD identifies Fall 2023 schools, which may include Middle and High Schools Roll-Out Strategy
- SAISD and THE LRN'S CLASSROOM LIBRARY PROJECT review and revise MOU as necessary for next academic year
- THE LRN'S CLASSROOM LIBRARY PROJECT reviews and revises student survey, as necessary, for Fall 2022
- SAISD and The LRN debrief academic year and plan for following school year

## **June 2022**

Final evaluation of program under grant funding submitted to Valero, San Antonio ISD, and The Leaders Readers Network board by June 30.

### **Evaluation Plan**

At The Leaders Readers Network, we emphasize results and measure progress using standardized tests, pre and post teacher and student surveys, and parental feedback. Our primary evaluation questions focus on students' connection and usage of the classroom library, reading motivation, and reading growth.

What percentage of participating students improved their reading skills as measured by the reading inventories and standardized assessments?

What percentage of participating students demonstrated improved attitudes towards reading at school and home, as measured by parents who provide feedback in the end of year survey?

What percentage of participating students made a stronger connection to the books because characters and stories connect to their own culture?

What percentage of participating teachers made a strong connection to their classroom library because of literacy activities and diversity in text?

What percentage of participating teachers saw improvements in family engagement with literacy activities?

These evaluation questions are aligned to the goals and outcomes of our projects described earlier. Our evaluation tools include focus groups, student surveys, teacher feedback forms, parent feedback forms, and other indicators, including reading inventories and site visits.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Curriculum, Instruction, and Assessment
Board Meeting Date:	February 15, 2022
Agenda Title:	Approval of the Memorandum of Understanding (MOU) Between SAISD and The Leaders Readers Network (LRN)
Presenter:	Kendra Doyle, Executive Director of Curriculum, Instruction, and Assessment
Cost:	\$0
Board Goal:	Increase the percent of all students on grade level

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
1,368	77	5	\$0	\$0	\$0

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Partnering with The Leaders Readers Network's Classroom Libraries Project will support teachers from Title I elementary schools in diversifying the books available in their classrooms for instruction and student enjoyment.</p> <p>Intended Impact of the Classroom Libraries Project:</p> <ul style="list-style-type: none"> <li>Provide teachers from Title I elementary schools with a classroom library</li> <li>Support teachers' in attaining the goal of unlocking a lifelong love for reading among their students through standards aligned literacy experiences with authentic texts</li> <li>Empower children to embrace culture and diversify through books and stories by supporting a culturally responsive and sustaining curriculum</li> <li>Engage the community in literacy learning by providing every student a book to take home and share with his/her family</li> </ul>
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## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** **Approval of the Memorandum of Understanding (MOU) Between SAISD and The University of Texas Health Science Center at San Antonio, Teen Pregnancy Prevention Program**

**PURPOSE:**             **PRESENTATION/DISCUSSION**  
                              **DISCUSSION/ACTION**

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:**        Victoria Bustos, Executive Director, Student and Academic Support

**MEETING DATE:** February 15, 2022

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Memorandum of Understanding (MOU) with the University of Texas Health Science Center at San Antonio, Teen Pregnancy Prevention Program which has been approved by the Student Health Advisory Council (SHAC). The overall goal of the program is to promote healthy adolescence, positive youth development, and to address youth sexual risk holistically or across the interrelated factors that promote optimal health and result in healthy decision-making and teen pregnancy prevention. In alignment with the new House Bill 1525, the District must get written permission from parents or guardians actively opting their student into the program.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Recommend the Board approves the MOU with the University of Texas Health Science Center at San Antonio as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2021 - 2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership, or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff, and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

## MEMORANDUM OF UNDERSTANDING

Between

The University of Texas Health Science Center at San Antonio  
and

**San Antonio Independent School District**

### I. **Project Overview**

The University of Texas Health Science Center at San Antonio (UT HEALTH SA) UT Teen Health is funded under opportunity number: AH-TP1-19-002 replicate programs proven effective through rigorous evaluation to reduce teenage pregnancy, behavioral risk factors underlying teenage pregnancy, or associated risk behaviors. The purpose of this initiative is to identify how to bring effective programs to scale and build the knowledge base on understanding what elements/components/factors are important to broad program success. The overall goal is to promote healthy adolescence, positive youth development, and to address youth sexual risk holistically or across the interrelated factors that promote optimal health and result in healthy decision making and teen pregnancy prevention. Additionally, program materials used are medically accurate, age- appropriate, culturally and linguistically appropriate, and inclusive of all youth.

UT HEALTH SA UT Teen Health hopes to collaborate further to prevent teen births, decrease the repeat teen births and provide better linkage to preventative care. **San Antonio Independent School District** has expressed support of this initiative as well as a willingness to participate and collaborate as a partner. **San Antonio Independent School District** have committed to engage in the planning process of this initiative by providing UTTH with strategies that result in building community support. **San Antonio Independent School District** is prepared to partner with UT HEALTH SA UT Teen Health to support the delivery of the curricula to San Antonio Independent School District's middle and high school students. The curriculum focus on the refraining from marital sexual activity and preventing risky behaviors. This includes participating in activities related to monitoring and evaluating the impact of the strategies to address protective factors.

### II. **Roles and Responsibilities**

As the lead agency, UT HEALTH SA UT Teen Health is committed to this initiative and will oversee all project activities and have overall responsibility for achievement of project goals and objectives. Specifically, UTHSCSA UT Teen Health will provide the following: (1) the curriculum, Seventeen Days, (2) formal training to their staff on the implementation of the curriculum and (3) provide data for the performance measures required.

UT HEALTH SA UT Teen Health will work with **San Antonio Independent School District** to ensure that they are provided with the necessary formal training that will enable them to implement sexual health education. Specifically, UT HEALTH SA UT Teen Health will provide the following:

1. Strategies to identify the best fit of an effective curriculum, including needs assessment strategies, and the Getting to Outcomes® framework.
2. Training and technical assistance to staff and administrators on the implementation of the curriculum including facilitator training.
3. A communication and dissemination plan to highlight lessons learned and

initiative successes.

4. Provide training on: Implementing Positive Youth Development techniques, a trauma-informed approach (TIA).
5. Evaluation of the strategies used, including outcome evaluation if appropriate.
6. Utilize diverse approaches that are designed to best meet the needs of the organization.

Under the supervision of UT HEALTH SA UT Teen Health, **San Antonio Independent School District** will:

1. Assist with necessary logistics, access, administrative time and space to accomplish goals during the year.
2. Coordinate with UT Teen Health to conduct a needs assessment to ensure the curricula is a good fit.
3. Choose and implement a program that aligns with the SMARTool.
4. Participate in continuous quality improvement to ensure appropriate fit of the curricula.
5. Participate in regular Community Advisory Group meetings.
6. Implement the effective program chosen by your organization to 15-19 y.o. participants annually (10-14 year olds may be included, as appropriate).
7. Collaborate to establish mechanisms to regularly collect and submit evaluation tools to UTHSCSA UT Teen Health to support monitoring and evaluation activities (this may include fidelity logs, attendance logs, observation logs, and demographic information, or surveys).
8. Participate in all required training and technical assistance meetings and events.
9. A close-out report to be provided to UT Teen Health upon completion of the project.

### III. Terms of Agreement

This Memorandum of Understanding will begin December 1, 2021 and be valid through June 30, 2022. All provisions of the Memorandum of Understanding shall be in compliance with the policies governing each of the respective organizations and the rules and regulations of the UT HEALTH SA UT Teen Health.

UT HEALTH SA UT Teen Health is not responsible for providing any insurance or other fringe benefits, including, but not limited to social security, worker's compensation, income tax withholdings, retirement or leave benefits, for **San Antonio Independent School District** or employees hired under this agreement. **San Antonio Independent School District** assumes full responsibility for the provision of all such legally required insurances and fringe benefits for **San Antonio Independent School District** and its employees assigned to this project.

For purposes of this agreement, the **San Antonio Independent School District** is not an agent of the UT HEALTH SA UT Teen Health and the UT HEALTH SA UT Teen Health is not an agent of the **San Antonio Independent School District**. Neither party has the right or authority to bind the other party through its actions or any other contracts or communications.

The University of Texas Health Science Center at San Antonio  
Chris G. Green, CPA

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The University of Texas Health Science Center at San Antonio  
Kristen Plastino, MD

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

San Antonio Independent School District

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Student and Academic Support Services
Board Meeting Date:	February 15, 2022
Agenda Title:	Approval of the Memorandum of Understanding (MOU) Between SAISD and The University of Texas Health Science Center at San Antonio, Teen Pregnancy Prevention Program
Presenter:	Victoria Bustos, Executive Director, Student and Academic Support Services
Cost:	N/A
Board Goal:	Ensure Proficiency – Increase the percent of on-time, 4-year graduation and decrease dropout rates.

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
180	0	MS & HS	0	0	0

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The SAISD School Age Parenting (SAPP) program provides educational programs and support services designed to improve school attendance, increase graduation rates, enhance parenting skills, and reduce teen pregnancies. Between August 2017 through June 2021, 180 students received program services through The University of Texas Health Science Center at San Antonio.</p>
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## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of the Cooperation Agreement Between SAISD and The Bexar County Fostering Educational Success Pilot Program of The University of Texas San Antonio (UTSA)

**PURPOSE:**             PRESENTATION/DISCUSSION  
                              DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Victoria Bustos, Executive Director, Student & Academic Support Services

**MEETING DATE:** February 15, 2022

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Cooperation Agreement between SAISD and The Bexar County Fostering Educational Success Pilot Program of The University of Texas San Antonio (UTSA). This partnership will support the Cultivating Learning in Middle school and Beyond (CLIMB) Program. CLIMB is a pre-college initiative that will provide resources and a clear pathway to college for 8<sup>th</sup>-12<sup>th</sup> grade students in foster care who are enrolled in SAISD.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Recommend that the Board approves the Cooperation Agreement between The Bexar County Fostering Educational Success Pilot Program of UTSA and SAISD as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2021 - 2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership, or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff, and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

**Bexar County Fostering Educational Success Pilot Project  
CLIMB Program Implementation  
Cooperation Agreement**

This cooperation agreement ("Agreement") is entered into by and between THE BEXAR COUNTY FOSTERING EDUCATIONAL SUCCESS PILOT PROGRAM ("BCFES"), an educational access and support program of THE UNIVERSITY OF TEXAS SAN ANTONIO ("UTSA"), an agency of the State of Texas and a member institution of The University of Texas System ("System"), and **SAN ANTONIO INDEPENDENT SCHOOL DISTRICT** (hereinafter "SAISD"). UTSA and SAISD may be herein referred to singly as a "Party" or collectively as the "Parties."

The BCFES Pilot Program and SAISD agree to provide programmatic data starting from November 1, 2021, through August 31, 2023, to the Pilot Project Director and Evaluator at UTSA to conduct research and provide data analysis support that will contribute to the development and improvement of the CULTIVATING LEARNING IN MIDDLE SCHOOL & BEYOND program (here therein "CLIMB) Program"), and promote effective cooperation between the two institutions for recruitment and outreach of eligible students (hereinafter "eligible" means students with active conservatorship in grades 8<sup>th</sup>-12<sup>th</sup>).

**I. Recitals**

Whereas, the BCFES CLIMB Program is an 8-12th grade pipeline that provides targeted outreach and recruitment at various independent school districts and charter schools within Bexar County while focusing on creating barrier-free access to higher education;

Whereas, SAISD aspires to be the best in the nation in student success and performance excellence;

Whereas, BCFES and SAISD desire to pursue a relationship to identify and provide access to youth currently in foster care to participate in the CLIMB Program.

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL AIMS, the Parties agree to the following terms:

**II. Purpose**

The purpose of this Agreement include, but are not limited to, the following:

**III. Mutual Obligations**

1. To assist BCFES to identify and outreach to SAISD students eligible for CLIMB services.
2. BCFES and SAISD to provide outreach and recruitment services and information on a quarterly/annual basis, which includes, but is not limited to, eligible names of

students and their guardians/foster parents/relative caregiver, email addresses, and/or addresses to send mass communications to students eligible for programming.

3. UTSA and SAISD will work collaboratively to promote and implement the Program, which will recruit and start a Program every other spring semester.
4. Each Party will designate one or more Program liaisons (“SAISD foster care Liaison” and “CLIMB Coordinator”) to coordinate outreach, recruitment and engagement of the CLIMB program.

#### **IV. Data Use**

1. Student’s programmatic information will be sent to:  
**BCFES Project Director**  
Airika Buford, LLMSW  
Bexar County Fostering Educational Success  
airika.buford@utsa.edu  
(210) 458-5753
2. Upon receiving the eligibility and recruitment data, BCFES CLIMB will actively outreach to the eligible youth identified for participation in the program. These outreach activities may include but are not limited to emails, phone calls, virtual and in-person presentations.
3. For purposes of this Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), the UTSA and SAISD hereby designate each other as school officials with a legitimate educational interest in the educational records of the Students who participate in the Program to the extent that access to the records are required by the Facility to carry out the Program. Any exchange by the Parties of student record information protected by any state, federal or local law, rule or regulation shall occur only in full compliance this section of the Agreement, including, without limitation, committing the receiving party to limit the use of such information to the purposes for which the disclosure was made, and to impose such limits on any re-disclosure, and the parties agree to comply with all applicable statutory and regulatory provisions, including, without limitation FERPA.

#### **V. Miscellaneous**

1. **Term.** This Amendment will commence on November 1, 2021 and terminate on August 31, 2023.
2. **Termination.** This Amendment may terminate upon the effective termination of the Agreement or earlier by either Party by submitting written notice of the intent to terminate. The termination notice must be submitted at least 30 days prior to the start of the date the termination is to become effective.

3. **Notice.** Any notice under this Amendment must be in writing and acknowledged by the party receiving it, and shall be deemed received when: (i) confirmed by email; (ii) actually delivered by hand delivery; (iii) sent by confirmed facsimile transmission; (iv) actually delivered by overnight carrier; or (v) three (3) days after it is deposited in the United States mail, postage prepaid, certified mail, return receipt requested and property addressed as follows:

**Contact Information at SAISD:**

San Antonio ISD  
Director, Family & Support Services  
Estella Garza  
514 W. Quincy St. #3814  
San Antonio, TX 78212  
Phone: 210-554-2635  
Email: [egarza@saisd.net](mailto:egarza@saisd.net)

**Contact Information at UTSA:**

The University of Texas at San Antonio  
Vice Provost for Student Success  
Tammy Wyatt, Ph.D.  
One UTSA Circle,  
San Antonio, TX 78249  
Phone: 210-458-5717  
Email: [tammy.wyatt@utsa.edu](mailto:tammy.wyatt@utsa.edu)

The parties may update their contact information as needed upon written notice.

4. **No Fund Obligations.** Nothing in this Agreement obligates UTSA to pay or transfer any funds to SAISD. Any other specific work projects or activities that involve the transfer of funds, services, or property among the various agencies and offices of Parties will require execution of separate agreements and be contingent upon the availability of appropriated funds. Such activities must be independently authorized by duly authorized representatives.

UTSA and SAISD and their respective employees, agents and officers, will handle their own activities and utilize their own resources, including the expenditure of their own respective funds, in pursuing these objectives (if required). Each Party will carry out its separate activities in a coordinated and mutually beneficial manner. Each Party shall be responsible for expenses incurred by its employees under this Agreement.

5. **Venue.** This Agreement and all of the rights and obligations of the Parties and all of the terms and conditions hereof shall be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the State of Texas and venue for any dispute will be in Bexar County, Texas.
6. **Non-exclusivity.** This instrument in no way prohibits either Party from participating in similar activities with other public or private agencies, organizations, and individuals.

7. **Independent Contractor Relationship.** For all purposes of this Agreement and notwithstanding any provision to the contrary, SAISD and its students are not employees, partners, joint ventures, or agents of UTSA.
8. **No oral agreements.** No oral representations of any officer, agent, or employee of SAISD or UTSA shall affect or modify any obligations of either Party under this Agreement.
9. **Entire Agreement.** This Agreement constitutes the entire agreements between the Parties with respect to the subject matter and no prior or contemporaneous agreement, written or oral, will be effective to vary the terms of those Agreements. No amendment to this Agreement shall be valid unless reduced to writing, signed by duly authorized representatives of each Party.
10. **No Default.** A delay in or failure of performance of either Party that is caused by occurrences beyond the control of either Party shall not constitute default hereunder, or give rise to any claim for damages.

IN WITNESS WHEREOF, the authorized representatives of the Parties have executed this Agreement to be effective upon signature by both Parties.

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO**

By: \_\_\_\_\_  
 Name: Dr. Kimberly Andrews Espy  
 Title: Provost and Senior Vice President for Academic Affairs  
 Date: \_\_\_\_\_

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
 Name: Dr. Robert Jaklich  
 Title: Interim Superintendent  
 Date: \_\_\_\_\_



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Family & Student Support Services
Board Meeting Date:	February 15, 2022
Agenda Title:	Approval of the Cooperation Agreement Between The Bexar County Fostering Educational Success Pilot Program of The University of Texas San Antonio (UTSA) and SAISD
Presenter:	Victoria Bustos, Executive Director, Student & Academic Support Services
Cost:	-0-
Board Goal:	Goal 1: Ensuring Proficiency

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
		15	-0-	-0-	--0-

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The UTSA continues its legislative grant received two years ago targeting Bexar County school-aged students in foster care. The targeted student population are students in foster care in grades 8 – 12. Last year, nine students in foster care placement participated in this event. UTSA will continue their efforts in creating a “barrier-free access to higher education” for these students. SAISD is among the top five LEAs in the state that enrolls students in foster care. UTSA’s support for this population will enhance school engagement, graduation, and post-secondary aspirations.</p>
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## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** **Approval of the Consolidated Educational Experience Affiliation & Program Agreement Between SAISD and The University of Texas at San Antonio (UTSA)**

**PURPOSE:**             **PRESENTATION/DISCUSSION**  
                               **DISCUSSION/ACTION**

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Victoria Bustos, Executive Director, Student & Academic Support Services

**MEETING DATE:** February 15, 2022

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### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Consolidated Educational Experience Affiliation & Program Agreement between SAISD and The University of San Antonio (UTSA). Specifically, the partnership will be between the UTSA School of Psychology and Irving Dual Language Academy. Second year student consultants from UTSA’s School Psychology Program will provide support, training, and consultation to teachers, staff, and faculty at Irving Dual Language Academy. The service-learning consultation experience will also include co-constructed interventions for academics, mental health, and social emotional support. The graduate students will use evidence-based practices and provide on-demand support to the staff. The agreement will be in effect for five years.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Recommend that the Board approves the agreement between SAISD and UTSA as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Services will be provided at no cost to the District.

### **IV. 2021 - 2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership, or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff, and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

## **CONSOLIDATED EDUCATIONAL EXPERIENCE AFFILIATION & PROGRAM AGREEMENT**

THIS AGREEMENT, effective the 10th day of January, 2022, is between The University of Texas at San Antonio, (“University”), a component institution of The University of Texas System, (“System”), and San Antonio Independent School District having its principal office at San Antonio, State of Texas.

### **Recitals**

- A. Facility operates facilities located at Irving Dual Language Academy in the City of San Antonio, State of Texas, and therein provides pupil and educational services.
- B. University provides academic courses with respect to and periodically desires to provide students in such courses with educational experience by utilizing appropriate facilities and personnel of third parties (“Program”).
- C. Facility desires to cooperate with University to establish and implement from time to time one or more Programs involving the students and personnel of University and the facilities and personnel of Facility.

### **Agreement**

NOW, THEREFORE, in consideration of the mutual promises herein, University and Facility agree that any Program established and implemented by Facility and University during the term of this Agreement shall be covered by and subject to the following terms and conditions.

- 1. **PROGRAM.** Facility Liaison and University Representative will design an educational experience in a for-credit internship Program for University students utilizing the personnel, equipment, and facilities of Facility.
  - a. The duration of the Program and the educational experience provided will be consistent with the curriculum requirements of University and with the standards of the accrediting entity for the school or division of University in which the students are enrolled.
  - b. The Program will be reviewed periodically by the Facility Liaison and University Representative and, when appropriate, will be revised to meet the University curriculum requirements and the standards of the accrediting entity.
  - c. The educational experience for students in the Program will be an integral part of the services provided by Facility and students will be under the direct supervision of University personnel or Facility personnel who are licensed or otherwise qualified to perform such services. It is critical that students in the Program are assigned challenging, specific, and measurable duties to fulfill.

- d. The Parties agree to execute a form describing the specifics of the Program (“Program Agreement”) for each Program which shall be governed by the terms of this Agreement. Additional Programs will be documented in amendments to this Agreement (“Amendment to Agreement”). Each Program Agreement and Amendment to Agreement shall be separately enforceable as a complete and independent agreement subject only to the terms of this Agreement. In the event of any conflict between the terms of this Agreement and the terms of any Program Agreement and/or Amendment to Agreement, the terms of this Agreement will control. The termination of this Agreement will not affect any Program Agreement or Amendment to Agreement executed prior to the effective date of such termination.

**2. RESPONSIBILITY OF FACILITY.** Except for acts to be performed by University pursuant to the provisions of this Agreement, Facility will furnish the premises, personnel, services, and all other items necessary for the educational experience specified herein. In connection with such Program, Facility will:

- a. permit the authority responsible for accreditation of University’s curriculum to inspect the facilities, services, and other items provided by Facility for purposes of the educational experience and related accreditation process;
- b. Assign appropriate space on Facility premises for offices, lectures, and other non-experience related activities of the Program;
- c. Provide the equipment, supplies, qualified personnel, and supervised access to patients or clients required for the experience related activities of the Program;
- d. Obtain and maintain all licenses required for Facility and assure that all Facility personnel are appropriately licensed;
- e. Assume sole responsibility for the supervision of student(s) during all times students are at the Facility or at other locations at Facility’s request and supervision and quality control of patient, customer and client care;
- f. Provide orientation sessions to inform University students and personnel concerning the rules and regulations of Facility and set and enforce Facility-appropriate standards of professionalism;
- g. Communicate to University regarding how students perform and complete any evaluations and/or timesheets needed; and
- h. appoint a person to serve for Facility as liaison (“Facility Liaison”) by the following procedure:
  - (1) Facility shall submit to University the name and professional and academic credentials of the person proposed as Facility Liaison in writing prior to the date the appointment is to become effective.

- (2) University shall notify Facility of University's approval or disapproval of such person within 10 days after receipt of such notice. No person shall act as Facility Liaison without the prior written approval of University.
- (3) If the Facility Liaison approved by University later becomes unacceptable and University so notifies Facility in writing, Facility will appoint another person in accordance with the procedure outlined in this paragraph 2.h.

**3. RESPONSIBILITIES OF UNIVERSITY.** University will:

- a. Furnish Facility with the names of the students assigned by University to participate in the Program;
- b. Assign only those students who have satisfactorily completed those portions of University curriculum that are prerequisite to Program participation; and
- c. Designate a member of the University faculty ("University Representative") to coordinate the educational experience of students participating in the Program with the Facility Liaison. University shall give Facility written notice of the name of the University Representative.
- d. Develop criteria for the evaluation of the performance of University students participating in the Program and provide those criteria, with appropriate reporting forms and support, to the Facility personnel and University personnel who are responsible for supervising those students.
- e. Assign grades to students participating in the Program on the basis of the performance evaluations submitted in the reporting forms.
- f. Inform all University students and personnel participating in the Program that they are required to comply with the rules and regulations of Facility while on premises of Facility and to comply with the requirements of federal and state laws and regulations regarding the confidentiality of information in records maintained by Facility.
- g. Provide information requested by Facility related to students participating in the Program unless prohibited by federal or state law.
- h. Remove a student from the Program when the Facility determines that the student has violated the rules and regulations of the Facility; has disclosed information that is confidential by law; or has engaged in conduct that disrupts the activities carried on by the Facility or threatens the safety of Facility personnel or patients.

**4. GENERAL PROVISIONS.**

- a. University is not responsible for student wages, transportation, meals, or insurance while participating in the Program.

- b. University and Facility will comply with all applicable federal, state, and local laws, ordinances, and regulations and with all applicable requirements of any accreditation authority; in the performance of this Agreement. In the event of a student complaint, Facility agrees to cooperate in any University investigation and/or conduct its own investigation. University may request that such investigation or compliance be confirmed in writing.
  - c. The Program and all related activities shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law, including but not limited to: race, color, national origin, religion, sex, age, veteran status, or disability.
  - d. For all purposes of this Agreement and notwithstanding any provision to the contrary, Facility and students are not employees, partners, joint venturers, or agents of the University.
5. **NOTICES.** All notices under this Agreement must be in writing and delivered either by personal delivery or by United States certified mail, return receipt requested. Such notices shall be deemed given when received by such party's designated representative as follows:

**Facility:**

Position Title: Victoria Bustos, Exec. Director  
 Address: 514 W. Quincy, San Antonio, TX 78212  
 Email: vbustos1@saisd.net

**University:**

Position Title: Felicia Castro-Villarreal  
 Associate Professor  
 Address: 501 W. Cesar E. Chavez Blvd., San Antonio, TX 78207  
 Email: felicia.castrovillarreal@utsa.edu

- 6. **ORAL REPRESENTATIONS.** No oral representations of any officer, agent, or employee of Facility, University, or System shall affect or modify any obligations of either party under this Agreement.
- 7. **AMENDMENT TO AGREEMENT.** This Agreement constitute the entire agreements between the parties with respect to the subject matter and no prior or contemporaneous agreement, written or oral, will be effective to vary the terms of those Agreements. No amendment to this Agreement shall be valid unless reduced to writing, signed by an authorized representative of each party.
- 8. **ASSIGNMENT.** This Agreement may not be assigned by either party without prior written approval of the other party.
- 9. **PERFORMANCE.** A delay in or failure of performance of either party that is caused by occurrences beyond the control of either party shall not constitute default hereunder, or give rise to any claim for damages.

10. **TERM AND EFFECTIVE DATE.** This Agreement will be effective once signed by the parties and continue in effect for five years unless terminated earlier (“Term”) from January 2022 through January 2027. Either party may terminate this Agreement by providing 180 days written notice of intention to terminate. The Agreement shall terminate: (a) at the end of such 180 days; or (b) when all students enrolled in the Program at the time such notice is given have completed their respective courses of study under the Program in the semester in which the notice of termination is given, whichever event occurs last.
11. **APPLICABLE LAW.** The validity, interpretation, performance, and enforcement of this Agreement shall be governed by the laws of the State of Texas. Venue shall be in Bexar County in the state of Texas.
12. **FERPA.** For purposes of this Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), the University hereby designates the Facility as a school official with a legitimate educational interest in the educational records of the Students who participate in the Program to the extent that access to the records are required by the Facility to carry out the Program. Facility agrees to maintain the confidentiality of the educational records in accordance with the provisions of FERPA.
13. **INDEMNIFICATION.** To the extent authorized under the Constitution and laws of the State of Texas, University shall hold Facility harmless from liability resulting from University’s acts or omissions within the terms of this Agreement; provided, however, University shall not hold Facility harmless from any claims, demands, or causes of action arising in favor of any person or entity resulting directly or indirectly from negligence (whether sole, joint, concurring, or otherwise) of Facility, its officers, agents, representatives, or employees, or any person or entity not subject to University’s supervision or control.

**[NOTE: IF THE FACILITY IS A COVERED ENTITY THAT IS SUBJECT TO HIPAA THE FOLLOWING PARAGRAPH SHOULD BE INCLUDED. OTHERWISE, IT SHOULD BE DELETED FROM THE AGREEMENT. IF THERE WILL BE NO UNIVERSITY FACULTY GOING TO THE FACILITY WITH THE STUDENTS TO PROVIDE SUPERVISION AT THE FACILITY, ALL REFERENCES TO “UNIVERSITY FACULTY”- -WHICH IS THE LANGUAGE IN BRACKETS--SHOULD BE DELETED FROM THIS SECTION 15].**

14. **HIPAA.** The parties agree that:
  - a. the Facility is a covered entity for purposes of the Health Insurance Portability and Accountability Act of 1996, of 1996 as amended by the Health Information Technology for Economic and Clinical Health (HITECH) Act and the Privacy, Security and Breach Notification Regulations at 45 CFR §§ 160 and 164 (hereinafter collectively, “HIPAA”) and subject to 45 CFR Parts 160 and 164 (“the HIPAA Administrative Simplification Regulations”);

- b. to the extent that University students are participating in the Program [and University faculty members are providing supervision at the Facility as part of the Program], such students [and faculty members] shall:
  - (1) be considered part of the Facility’s workforce for HIPAA compliance purposes in accordance with 45 CFR §160.103, but shall not be construed to be employees of the Facility;
  - (2) receive training by the Facility on, and subject to compliance with, all of Facility’s privacy policies adopted pursuant to the HIPAA Privacy Regulations; and
  - (3) not disclose any Protected Health Information, as that term is defined by 45 CFR §160.103, to University which a student accessed through Program participation [or a faculty member accessed through the provision of supervision at the Facility] that has not first been de-identified as provided in 45 CFR §164.514(a);
- c. University will never access or request to access any Protected Health Information held or collected by or on behalf of the Facility, from a student [or faculty member] who is acting as a part of the Facility’s workforce as set forth in paragraph 15.b. of this Agreement or any other source, that has not first been de-identified as provided in 45 CFR §164.514(a); and
- d. no services are being provided to the Facility by the University pursuant to this Agreement and therefore this Agreement does not create a “business associate” relationship as that term is defined in 45 CFR §160.103.

UNIVERSITY:

FACILITY:

By: \_\_\_\_\_  
 Kimberly Andrews Espy, Provost &  
 Senior Vice President for Academic Affairs  
 The University of Texas at San Antonio

By: \_\_\_\_\_  
 Dr. Robert Jaklich, Interim Superintendent  
 San Antonio ISD

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## PROGRAM AGREEMENT

### Recitals

- A. The University of Texas at San Antonio (“University”) and SAISD (“Facility”) have previously executed a Consolidated Educational Experience Affiliation and Program Agreement (“Affiliation Agreement”) effective on Jan.10<sup>th</sup>, 2022 and terminating on May 13<sup>th</sup>, 2022; and
- B. University and Facility desire to implement the provisions of such Affiliation Agreement by providing students enrolled in University’s School Psychology Program in the College of Education and Human Development with an additional educational experience utilizing the personnel, equipment, and facilities of Facility for an additional program (“Program”).

### Agreement

NOW THEREFORE, the parties agree as follows:

- 1. INCORPORATION BY REFERENCE.** University and Facility agree that all terms and conditions of the Affiliation Agreement are incorporated into and made a part of this agreement (“Program Agreement”) as if fully set out in this Program Agreement.
- 2. PROGRAM.** Facility Liaison and University Representative will design an educational experience in the Program, pursuant to the terms and conditions of the Affiliation Agreement, for University students utilizing the personnel, equipment, and facilities of Facility.
- 3. NOTICES.** All notices under this Program Agreement must be in writing and delivered either by personal delivery or by United States certified mail, return receipt requested. Such notices shall be deemed given when received by such party’s designated representative as follows:

**Facility:**

Position Title: Victoria Bustos, Exec. Director  
Address: 514 W. Quincy, San Antonio, TX 78212  
Email: vbustos1@saisd.net

**University:**

Position Title: Felicia Castro-Villarreal  
Associate Professor  
Address: 501 W. Cesar E. Chavez Blvd. San Antonio TX 78207  
Email: \_\_\_\_\_

- 4. TERM.** This Program shall begin on Feb.15<sup>th</sup> and end on May 13<sup>th</sup>, 2022. Either party may terminate this Program Agreement by giving thirty (30) days written notice to the other party. The effective date of the termination of the Program shall be: (a) at the end of such 30 days; (b) at the end of the term of the Affiliation Agreement; or (c) when all students enrolled in the Program(s) at the time such notice is given have completed their respective courses of study under the Program, whichever event occurs last.

UNIVERSITY:

FACILITY:

By: \_\_\_\_\_  
Kimberly Andrews Espy, Provost &  
Senior Vice President for Academic Affairs  
The University of Texas at San Antonio

By: \_\_\_\_\_  
Dr. Robert Jaklich, Interim Superintendent  
San Antonio ISD

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Student and Academic Support Services
Board Meeting Date:	February 15, 2022
Agenda Title:	Approval of the Consolidated Educational Experience Affiliation & Program Agreement (Agreement) Between The University of Texas at San Antonio (UTSA) and SAISD
Presenter:	Victoria Bustos, Executive Director, Student & Academic Support Services
Cost:	-0-
Board Goal:	Ensure Proficiency

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
500	27	1	N/A	0	0

### HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal?   <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No</p> <p>The partnership with the UTSA School Psychology Graduate School will provide second year graduate student consultants at Irving Dual Language Academy. The consultants have advanced training in instructional design, student mental health, classroom management, academic interventions, and are poised to provide direct support to teachers. Teacher consultation models are ideal for problem solving to improve student mental health, social, behavioral, and academic performance as well as classroom management and the facilitation of on-task student behavior and engagement.</p>
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## SAISD BOARD AGENDA SUMMARY FORM

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**AGENDA TITLE:** Approval of Monthly Budget Reports and Amendments for February 2022

**PURPOSE:**         PRESENTATION/DISCUSSION  
                       DISCUSSION/ACTION

**REQUESTED BY:** Larry A. Garza, Associate Superintendent for Financial Services and Business Operations

**PRESENTER:**        Larry A. Garza

**MEETING DATE:** February 15, 2022

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**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The monthly Amended Budget report is a summary of the budget amendment impact on the 2021-2022 original budget adopted by the Board for the General Fund, Food Service Fund, and Debt Service Fund. Budget amendments are presented to the Board at a regularly scheduled business meeting. The original budget is amended when changes take place from one function to another function or when a request is made to increase or decrease the budget.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Resolved that the Board of Trustees approve the budget amendments for the month of February 2022.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

As indicated on the following pages.

**IV. 2021-2022 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)**

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership, or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff, and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.



**SAN ANTONIO ISD**  
**FINANCIAL SERVICES DIVISION**

**FEBRUARY 2022**

2021-22 Budget Amendment # 6

**General Fund**

<b>I. INCREASE FUND BALANCE</b>	<b>Requested By:</b>	<b>Amount</b>
A. Increase Estimated Revenue:		_____
		-
B. Decrease Appropriations:		\$ _____
		-
I. Total transactions increasing Fund Balance		\$ _____
<b>II. DECREASE FUND BALANCE</b>	<b>Requested By:</b>	<b>Amount</b>
A. Increase Appropriations:		_____
		-
B. Decrease Estimated Revenue:		\$ _____
		-
II. Total transactions decreasing Fund Balance		\$ _____
<b>III. NO CHANGE TO FUND BALANCE</b>	<b>Requested By:</b>	<b>Amount</b>
A. Decrease Estimated Revenue and Appropriations:		_____
		-
B. Increase Estimated Revenue and Appropriations:		\$ _____
Texas Academic Decathlon	E. Ozuna	4,000
		_____
C. Decrease Appropriations and Increase Transfers Out to Other Uses		4,000
		-
		_____
		-
III. Total transactions with no impact on Fund Balance		\$ <u>4,000</u>
<b>IV. Net increase (decrease) to General Fund Balance for this Budget Amendment</b>		<b>\$ _____</b>

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment No. 6**  
**For FEBRUARY 2022**  
**Board Agenda**  
**GENERAL OPERATING FUND**

<b>REVENUE</b>	<b>Budget</b>		<b>Administrative Adjustments #6</b>	<b>BA No.6 Changes</b>	<b>Budget</b>	
	<b>As Adopted July 1, 2021</b>	<b>Budget as Amended</b>			<b>As Amended Thru BA #6</b>	
5700 Local	\$ 219,431,884	\$ 219,569,263	\$ -	\$ 4,000	\$ 219,573,263	
5800 State	256,498,000	256,498,000	-	-	256,498,000	
5900 Federal	11,600,000	11,600,000	-	-	11,600,000	
Total Revenue	487,529,884	487,667,263	-	4,000	487,671,263	
Fm Resv. & Desig. Fund Bal	-	-	-	-	-	
Subtotal	487,529,884	487,667,263	-	4,000	487,671,263	
7900 Other Resources	-	-	-	-	-	
<b>Total Revenue &amp; Other Resources</b>	<b>\$ 487,529,884</b>	<b>\$ 487,667,263</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 487,671,263</b>	
<b>APPROPRIATIONS</b>						
11 Instruction	\$ 265,209,062	\$ 268,097,805	\$ 119,183	\$ -	\$ 268,216,988	
12 Inst Resources & Media	5,310,627	5,417,273	(32,244)	-	5,385,029	
13 Curriculum & Prof. Dev.	16,259,165	16,518,027	(671,870)	-	15,846,157	
21 Instructional Administration	11,907,127	11,937,584	10,549	-	11,948,133	
23 School Leadership	39,690,920	36,502,976	37,947	-	36,540,923	
31 Guidance & Counseling	16,633,286	16,497,358	299,605	-	16,796,963	
32 Social Work Services	2,539,446	2,546,329	30,000	-	2,576,329	
33 Health Services	9,718,084	9,739,320	5,701	-	9,745,021	
34 Student Transportation	12,281,572	12,221,769	-	-	12,221,769	
35 Food Services	157,343	157,343	-	-	157,343	
36 Cocurricular/Extracurricular	13,126,071	13,244,414	(11,012)	4,000	13,237,402	
41 General Administration	16,645,261	16,867,741	1,270	-	16,869,011	
51 Plant Maintenance	54,892,195	54,896,467	136,089	-	55,032,556	
52 Security & Monitoring	6,275,663	6,285,500	45,146	-	6,330,646	
53 Data Processing	10,279,323	9,777,879	-	-	9,777,879	
61 Community Services	4,556,018	4,642,728	4,636	-	4,647,364	
71 Debt Services- Principal	-	-	-	-	-	
72 Debt Services- Interest	-	-	-	-	-	
73 Debt Services- Other Costs	-	-	-	-	-	
81 Facilities Acq. & Construction	738,159	870,189	25,000	-	895,189	
93 Payments to Members SSA	-	-	-	-	-	
95 Payments to JJAEP	45,320	50,320	-	-	50,320	
99 Intergovernmental Charges	1,263,193	1,394,193	-	-	1,394,193	
Total Appropriations	487,527,835	487,665,214	-	4,000	487,669,214	
Other Uses	2,049	2,049	-	-	2,049	
<b>Total Appropriations &amp; Other Uses</b>	<b>\$ 487,529,884</b>	<b>\$ 487,667,263</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 487,671,263</b>	
Beginning Fund Balance 7/01/21	\$ 106,825,654	\$ 106,825,654			\$ 106,825,654	
Net Revenue/Sources over (Appropriations) / (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	
Ending Fund Balance 6/30/22	\$ 106,825,654	\$ 106,825,654		\$ -	\$ 106,825,654	

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment No. 6**  
**For FEBRUARY 2022**  
**Board Agenda**  
**FOOD SERVICE FUND**

<b>REVENUE</b>	<b>Budget As Adopted July 1, 2021</b>	<b>Budget As Amended</b>	<b>Administrative Adjustments #6</b>	<b>BA No.6 Changes</b>	<b>Budget As Amended Thru BA #6</b>
5700 Local	\$ 1,118,000	\$ 1,118,000	\$ -	\$ -	\$ 1,118,000
5800 State	161,000	161,000	-	-	161,000
5900 Federal	<u>48,220,000</u>	<u>48,220,000</u>	-----		<u>48,220,000</u>
Total Revenue	49,499,000	49,499,000	-	-	49,499,000
7900 Other Resources	<u>2,049</u>	<u>2,049</u>	-----		<u>2,049</u>
<b>Total Revenue &amp; Other Resources</b>	<b>\$ 49,501,049</b>	<b>\$ 49,501,049</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 49,501,049</b>
<b>APPROPRIATIONS</b>					
11 Instruction	\$ -	\$ -	\$ -	\$ -	\$ -
12 Inst Resources & Media	-	-	-	-	-
13 Curriculum & Prof. Dev.	-	-	-	-	-
21 Instructional Administration	-	-	-	-	-
23 School Leadership	-	-	-	-	-
31 Guidance & Counseling	-	-	-	-	-
32 Social Work Services	-	-	-	-	-
33 Health Services	-	-	-	-	-
34 Student Transportation	-	-	-	-	-
35 Food Services	46,436,877	46,436,877	-	-	46,436,877
36 Cocurricular/Extracurricular	-	-	-	-	-
41 General Administration	-	-	-	-	-
51 Plant Maintenance	3,064,123	3,064,123	-	-	3,064,123
52 Security & Monitoring	-	-	-	-	-
53 Data Processing	-	-	-	-	-
61 Community Services	-	-	-	-	-
71 Debt Services- Principal	-	-	-	-	-
72 Debt Services- Interest	-	-	-	-	-
73 Debt Services- Other Costs	-	-	-	-	-
81 Facilities Acq. & Construction	-	-	-	-	-
95 Payments to JJAEP	-	-	-	-	-
99 Intergovernmental Charges	-	-	-	-	-
Total Appropriations	49,501,000	49,501,000	-	-	49,501,000
Other Uses	-	-	-	-	-
<b>Total Appropriations &amp; Other Uses</b>	<b>\$ 49,501,000</b>	<b>\$ 49,501,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 49,501,000</b>
Beginning Fund Balance 7/01/21	\$ 774,853	\$ 774,853			\$ 774,853
Net Revenue/Sources over (Appropriations) / (Uses)	<u>\$ 49</u>	<u>\$ 49</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 49</u>
Ending Fund Balance 6/30/22	<u>\$ 774,902</u>	<u>\$ 774,902</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 774,902</u>

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**Budget Amendment No. 6**  
**For FEBRUARY 2022**  
**Board Agenda**  
**DEBT SERVICE FUND**

<b>REVENUE</b>	<b>Budget As Adopted July 1, 2021</b>	<b>Budget As Amended</b>	<b>Administrative Adjustments #6</b>	<b>BA No.6 Changes</b>	<b>Budget As Amended Thru BA #6</b>
5700 Local	\$ 96,434,050	\$ 96,434,050	\$ -	\$ -	\$ 96,434,050
5800 State	40,000	40,000	-	-	40,000
5900 Federal	1,650,000	1,650,000	-----	-----	1,650,000
Total Revenue	98,124,050	98,124,050	-	-	98,124,050
Fm Resv. & Desig. Fund Bal	-	-	-	-	-
Subtotal	98,124,050	98,124,050	-	-	98,124,050
7900 Other Resources	-	-	-	-	-
<b>Total Revenue &amp; Other Resources</b>	<b>\$ 98,124,050</b>	<b>\$ 98,124,050</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 98,124,050</b>
<b>APPROPRIATIONS</b>					
11 Instruction	\$ -	\$ -	\$ -	\$ -	\$ -
12 Inst Resources & Media	-	-	-	-	-
13 Curriculum & Prof. Dev.	-	-	-	-	-
21 Instructional Administration	-	-	-	-	-
23 School Leadership	-	-	-	-	-
31 Guidance & Counseling	-	-	-	-	-
32 Social Work Services	-	-	-	-	-
33 Health Services	-	-	-	-	-
34 Student Transportation	-	-	-	-	-
35 Food Services	-	-	-	-	-
36 Cocurricular/Extracurricular	-	-	-	-	-
41 General Administration	-	-	-	-	-
51 Plant Maintenance	-	-	-	-	-
52 Security & Monitoring	-	-	-	-	-
53 Data Processing	-	-	-	-	-
61 Community Services	-	-	-	-	-
71 Debt Services- Principal	54,285,001	54,271,486	-	-	54,271,486
72 Debt Services- Interest	50,623,879	50,623,879	-	-	50,623,879
73 Debt Services- Other Costs	-	13,515	-	-	13,515
81 Facilities Acq. & Construction	-	-	-	-	-
95 Payments to JJAEP	-	-	-	-	-
99 Intergovernmental Charges	-	-	-	-	-
Total Appropriations	104,908,880	104,908,880	-	-	104,908,880
Other Uses	-	-	-	-	-
<b>Total Appropriations &amp; Other Uses</b>	<b>\$ 104,908,880</b>	<b>\$ 104,908,880</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 104,908,880</b>
Beginning Fund Balance 7/01/21	\$ 128,680,602	\$ 128,680,602			\$ 128,680,602
Net Revenue/Sources over (Appropriations) / (Uses)	<u>\$ (6,784,830)</u>	<u>\$ (6,784,830)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (6,784,830)</u>
Ending Fund Balance 6/30/22	<u>\$ 121,895,772</u>	<u>\$ 121,895,772</u>			<u>\$ 121,895,772</u>

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
AMENDED BUDGET  
For Fiscal Year Ending June 30, 2022**

<u>CODE</u>	<u>REVENUES</u>	<u>GENERAL FUND</u> <small>M&amp;O Tax Rate \$1.01035</small>	<u>FOOD SERVICE</u>	<u>DEBT SERVICE</u> <small>I&amp;S Tax Rate \$0.48125</small>	<u>TOTAL</u> <small>Tax Rate \$1.49160</small>
5700	Local Revenue	\$ 219,573,263	\$ 1,118,000	\$ 96,434,050	\$ 317,125,313
5800	State Revenue	256,498,000	161,000	40,000	256,699,000
5900	Federal Revenue	11,600,000	48,220,000	1,650,000	61,470,000
	<b>TOTAL REVENUES</b>	<b>\$ 487,671,263</b>	<b>\$ 49,499,000</b>	<b>\$ 98,124,050</b>	<b>\$ 635,294,313</b>
	<b><u>APPROPRIATIONS</u></b>				
0011	Instruction	\$ 268,216,988	\$ -	\$ -	\$ 268,216,988
0012	Instructional Resources & Media Svcs.	5,385,029	-	-	5,385,029
0013	Curriculum Development & Inst Staff Dev	15,846,157	-	-	15,846,157
0021	Instructional Leadership	11,948,133	-	-	11,948,133
0023	School Leadership	36,540,923	-	-	36,540,923
0031	Guidance, Counseling & Evaluation Svc.	16,796,963	-	-	16,796,963
0032	Social Work Services	2,576,329	-	-	2,576,329
0033	Health Services	9,745,021	-	-	9,745,021
0034	Student ( Pupil) Transportation	12,221,769	-	-	12,221,769
0035	Food Services	157,343	46,436,877	-	46,594,220
0036	Cocurricular /Extracurricular Activities	13,237,402	-	-	13,237,402
0041	General Administration	16,869,011	-	-	16,869,011
0051	Plant Maintenance & Operations	55,032,556	3,064,123	-	58,096,679
0052	Security & Monitoring Services	6,330,646	-	-	6,330,646
0053	Data Processing Services	9,777,879	-	-	9,777,879
0061	Community Services	4,647,364	-	-	4,647,364
0071	Debt Services- Principal	-	-	54,271,486	54,271,486
0072	Debt Services- Interest	-	-	50,623,879	50,623,879
0073	Debt Services- Other Costs	-	-	13,515	13,515
0081	Facilities Acquisition & Construction	895,189	-	-	895,189
0093	Payments to Members SSA	-	-	-	-
0095	Payments to JJAEP	50,320	-	-	50,320
0099	Other Intergovernmental Charges	1,394,193	-	-	1,394,193
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 487,669,214</b>	<b>\$ 49,501,000</b>	<b>\$ 104,908,880</b>	<b>\$ 642,079,094</b>
	<b><u>OTHER RESOURCES &amp; USES</u></b>				
7900	Other Resources	\$ -	\$ 2,049	\$ -	\$ 2,049
8900	Other Uses	(2,049)	-	-	(2,049)
		<b>\$ (2,049)</b>	<b>\$ 2,049</b>	<b>\$ -</b>	<b>\$ -</b>
	Excess/(Deficit) Current Operations	\$ -	\$ 49	\$ (6,784,830)	\$ (6,784,781)
3000	From/(To) Fund Balance	-	(49)	6,784,830	6,784,781
	Difference	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
For Posted Data Available through December 2021

**Elementary & Secondary School Emergency Relief Fund**

**Total Available ESSER II & III \$276.6 Million**  
**2021-22 ESSER II & III Budget \$78.3 Million**

**2021-2022 Budget Priorities**

	<b>2021-2022 Budget</b>	<b>Actual Expenditures*</b>
Leveraging Social & Emotional Resources to support students & families	9,253,180	1,941,763
Extended Instructional Calendar Initiative promoting a strong recovery	22,120,428	4,527,274
Continued Investment in Personal Protective Equipment (PPE) & safety protocols	2,438,400	578,354
Additional Supports Needed for a Strong Recovery	23,597,877	4,164,062
Retention Stipend, Revenue Shortfall, Compensation, & Other Recovery Initiatives	20,967,874	3,736,313
	<b>\$ 78,377,759</b>	<b>\$ 14,947,767</b>

\* Actual Expenditures do not yet reflect full amounts for salary payroll transactions.

**Strategic Initiatives Fund**

	<b>Fund Balance</b>	<b>YTD Expend. / Encumb.</b>
<b>Fund Balance</b>		
<b>Beginning of Current Fiscal Year</b>	<b>\$5,405,118</b>	
Plus Additions:		
QSCB Federal Subsidy Revenues	0	
Transfers in from Other Funds	0	
<b>Available Fund Balance before Current Year Expenditures:</b>	<b>\$ 5,405,118</b>	<b>\$ 5,405,118</b>
<b>Less:</b>		
Year-to-Date Expenditures		299,149
POs Encumbered but not Paid		1,741,279
Budget Reserved but not Encumbered		510,269
<b>Available Fund Balance:</b>		<b>\$ 2,854,421</b>

**Professional Services Managed by Board of Trustees**

	<b>Current Actual</b>	<b>Year to Date Actual</b>
<b>Legal Services- General Counsel (2021-22 Fiscal Year)</b>		
Escamilla & Poneck, LLP	\$ -	\$ 665,193
<b>Audit Services (2020-21 Engagement Year)</b>		
Garza, Gonzalez & Associates	-	-
<b>Audit Services (2021-22 Engagement Year)</b>		
Garza, Gonzalez & Associates	-	-
<b>Legal Services- Financial Advisors (2021-22 Fiscal Year)</b>		
Frost Bank	-	-
<b>Total Professional Expenditures</b>	<b>\$ -</b>	<b>\$ 665,193</b>