



San Antonio Independent School District

141 Lavaca Street • San Antonio, TX 78210 • (210) 554-2200 • www.saisd.net

*PLEASE NOTE: This is a **DRAFT** of the Public Hearing agenda. This draft is being posted approximately seven days in advance of the meeting to enhance transparency. The FINAL agenda will be posted at least 72 hours prior to the hearing as required by the Texas Open Meetings Act. The final agenda will supersede this draft agenda, may include additional items, and may not include all items on this draft agenda. The final hearing packet posted online will include a link to the support documentation for the meeting.*

BOARD BUSINESS MEETING

Monday, November 16, 2020

5:30 PM

Central Office

Superintendent's

Conference Room, 141

Lavaca Street, San

Antonio, TX 78210

AGENDA

1. Call to Order

A. Meeting Called to Order

1. Roll Call of Board Members Present and Declaration of Quorum

Present _____ Absent _____

a. Mrs. Patti Radle

b. Mr. Arthur Valdez

c. Ms. Debra A. Guerrero

d. Mr. Ed Garza

e. Mr. Steve Lecholop

f. Mrs. Christina Martinez

g. Mrs. Alicia M. Perry

2. Recording of Superintendent Present

a. Mr. Pedro Martinez

3. Pledge of Allegiance to the U. S. Flag

4. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

B. Citizens' Presentations - 60-minute total time limit for this item

2. Recognition

BOARD OF TRUSTEES

Patti Radle, President

Arthur V. Valdez, Vice President

Debra Guerrero, Secretary

Ed Garza, Trustee

Steve Lecholop, Trustee

Christina Martinez, Trustee

Alicia Perry, Trustee

Pedro Martinez, Superintendent

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BOARD OF TRUSTEES

Patti Radle, President	Debra Guerrero, Secretary	Steve Lecholop, Trustee	Alicia Perry, Trustee
Arthur V. Valdez, Vice President	Ed Garza, Trustee	Christina Martinez, Trustee	Pedro Martinez, Superintendent

It is the policy of San Antonio ISD not to discriminate on the basis of race, color, religion, national origin, age, sex, gender identity, gender expression, sexual orientation or disability in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended, and SAISD’s board policies DIA, FFH, and FFI.

Education Center, Graebner and Sarah King Elementary Schools		
M.	Approval of Procurement Services' Recommendations for Bids, Proposals, and Awards	127
N.	Approval of Minutes for the following meetings:	
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5.	Closed Session	
A.	The Board will convene in Closed Session as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, and TGC 551.074)	
1.	Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)	
2.	Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification and dismissal of an employee. (TGC 551.071 and TGC 551.074)	
3.	Deliberation and consultation with attorney regarding proposal to terminate Non-Chapter 21 term contract employees as per the terms of their contracts (TGC 551.071 and TGC 551.074)	
4.	Deliberation regarding proposal to terminate probationary contract teacher(s) for good cause during the term of the contract pursuant to TEC 21.104 (TGC 551.071 and TGC 551.074)	
5.	Deliberate the performance audit of the evaluation and duties of construction-related personnel and consultation with legal counsel on related matters. (TGC 551.074 and TGC 551.071)	
6.	Consultation with Superintendent and discussion regarding the Superintendent's recommendation to create the position of Deputy Chief Operations Officer and the candidate to be hired for the position of Deputy Chief Operations Officer. (TGC 551.074)	
7.	Consultation with Superintendent and discussion regarding the recommendation of the Superintendent to hire an individual for the position of Senior Executive Director-Financial Services. (TGC 551.074)	
B.	The Board will reconvene in Open Session and take appropriate action on items discussed in Closed Session.	
6.	Adjournment	
A.	Adjournment	

NOTICE:

- The Board may go into executive session at any time during the meeting for personnel, real estate, security, school children, negotiated contracts for prospective gifts or donations,

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consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 of Title 5 of the Texas Government Code.

2. Recess: The Board of Trustees may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.
3. Any individual in need of services for the visually-impaired, the hearing-impaired, and/or non-English speakers should call the Board Services Office at 554-2289 by 12:00 p.m. on the date of the meeting.

BOARD OF TRUSTEES

Patti Radle, President	:	Debra Guerrero, Secretary	:	Steve Lecholop, Trustee	:	Alicia Perry, Trustee
Arthur V. Valdez, Vice President	:	Ed Garza, Trustee	:	Christina Martinez, Trustee	:	Pedro Martinez, Superintendent

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SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Recognition of the SAISD Holiday Card Contest Winners

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Patti Salzmann, Deputy Superintendent

PRESENTER: Dr. Daniel Loudenback, Executive Director of Fine Arts

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to recognize the Student Holiday Card Contest Winners. The Fine Arts Department will also unveil the official 2020 Holiday Card.

Each year, the SAISD Fine Arts Department showcases student art through the Student Holiday Card Contest. This is the seventeenth year of the contest. This year's theme is "Holidays Around the World". The contest was initiated and completed under the direction of Fine Arts Coordinator Dianne Marks. The contest was introduced in September of this school year and dozens of entries were received in the elementary, middle and high school grade levels.

The contest winners are as follows:

Judge's Choice Elementary, Level K-2:

Casaybree Ortiz, Kinder, Wilson Elementary School
Art Teacher: Julie Cummock

Honorable Mention Elementary, Level K-2:

Giacomo Diaz, 2nd Grade, Advanced Learning Academy
Art Teacher: Sonya Castro

1st Place Elementary, Level K-2:

Isabel Alfaro, 2nd Grade, Irving Dual Language
Art Teacher: Katy Bleyl

Judge's Choice Elementary, Level 3-5:

O'Laura G. Alvarado, 5th Grade, Washington Elementary
Art Teacher: Stephanie Ramirez

Honorable Mention Elementary, Level 3-5:

Sebastian Vasquez, 4th Grade, Bonham Academy
Art Teacher: Morgan Oliver

1st Place Elementary Level, 3-5:
Joacim Olivo, 4th Grade, Mark Twain Dual Language
Art Teacher: Elisabeth Diaz

Judge's Choice Academy/Middle School:
Iliana Cabrera, 7th Grade, Tafolla Middle School
Art Teacher: Nicole Vasquez

Honorable Mention Academy/Middle School:
Jazmin Parga, 8th Grade, Harris Middle School
Art Teacher: Phillip Sada

1st Place Academy/Middle School:
Julienne Marie Gonzaga, 7th Grade, Young Women's Leadership Academy
Art Teacher: Marcella Gutierrez

Judge's Choice High School:
Sadie Carter, 11th Grade, Jefferson High School
Art Teacher: Omer Garcia

Honorable Mention High School:
Isis Santos, 9th Grade, Jefferson High School
Art Teacher: Amber Smith

1st Place High School:
Melissa Faz, 10th Grade, Young Women's Leadership Academy
Art Teacher: Laura Schultz

Grand Prize Winner:
Gabriela Mendoza, 8th Grade, Bonham Academy
Art Teacher: Monico Vitela

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

N/A

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Update on SAISD’s Response to the Ongoing COVID-19 Crisis and Associated Expenditures

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Pedro Martinez, Superintendent

PRESENTER: Pedro Martinez
 Patti Salzmann, Deputy Superintendent
 Tiffany Grant, Chief of Staff and Diversity Officer

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board will receive an update on SAISD’s Response to the Ongoing COVID-19 Crisis and associated expenditures.

During the March 17th Board meeting, SAISD Trustees approved a resolution giving the Superintendent authority to take reasonable action to address the needs of students and employees during the COVID-19 crisis. Several District administrators will provide updates and highlights of the District’s efforts. In addition, an overview of expenses incurred to date will be provided, if applicable.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

N/A

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

IV. 2020-2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

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SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Consideration and Approval of an Order Canvassing Bond Election Returns from the November 3, 2020 SAISD Bond Election

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Pedro Martinez, Superintendent

PRESENTER: Tiffany Grant, SAISD Chief of Staff and Diversity Officer
 Humberto Aguilera, Escamilla & Poneck, LLP
 Juan F. Aguilera, Escamilla & Poneck, LLP

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

In accordance with Sections 67.004 and 67.005 of the Texas Election Code, the Board of Trustees will approve an Order canvassing the results of the SAISD Bond Election based on the tabulation submitted by the Bexar County Elections Administrator. Voters approved the 2020 SAISD Bond Proposition A by 68.45 percent. A total of 60,621 votes were cast for Proposition A and 27,946 votes were cast against. Voters approved the 2020 SAISD Bond Proposition B by 69.62 percent. A total of 62,149 votes were cast for Proposition B and 27,114 votes were cast against.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Be it resolved that the Board approve the Order canvassing Bond Election returns as presented.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
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IMPOSITION OF TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS. THIS IS A PROPERTY TAX INCREASE."

PROPOSITION B

[SCHOOL TECHNOLOGY PROPOSITION]

62,149 FOR
27,114 AGAINST

"THE ISSUANCE OF AN AMOUNT NOT TO EXCEED \$90,000,000 TECHNOLOGY BONDS FOR THE ACQUISITION AND UPDATE OF TECHNOLOGY EQUIPMENT AND THE LEVYING AND IMPOSITION OF TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS. THIS IS A PROPERTY TAX INCREASE."

3. That the Board officially finds, determines and declares the result of the Election to be that ALL PROPOSITIONS so submitted received a FAVORABLE vote and PASSED.

[The remainder of this page intentionally left blank]

PASSED AND APPROVED on this the ____ day of November, 2020.

**SAN ANTONIO INDEPENDENT SCHOOL
DISTRICT**

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

(DISTRICT SEAL)

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Presentation on SAISD’s Beginning-of-Year 2020 (BOY) Assessment Results

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Pedro Martinez, Superintendent

PRESENTER: Theresa Urrabazo, Senior Executive Director of Accountability, Research, Evaluation, and Testing

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board will receive a presentation on the District’s Beginning-of-Year (BOY) assessment results for CIRCLE, administered to Pre-Kinder and Measures of Academic Progress (MAP) reading and math, administered to Kinder through high school. These assessments are offered in both Spanish and English.

The CIRCLE Progress Monitoring System is a technology-driven tool that enables a teacher to assess a child’s progress in a specific skill area and to focus on lessons that target their students’ least developed skills. The assessment provides data for both literacy and math skills and is given three times each year. District and campus data for CIRCLE will be provided for both 3- and 4-year-old students.

The MAP assessment in reading and math is given primarily to students in grades K-8. High school students who have yet to pass the English I/II or Algebra I End-of-Course (EOC) exams are also tested. Students in grades K-2 are tested three times each year: Fall-BOY, Winter-Middle-of-Year (MOY), and Spring-End-of-Year (EOY). Students in grades 3-8 are tested twice a year (fall and winter). This year, the fall MAP testing window ran from August 17th through October 2nd. Data for MAP will be provided for the District overall as well as by campus. An analysis of overall performance compared to previous years and individual student measures of growth will be discussed.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

N/A

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

IV. 2020-2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.

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SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of SAISD’s Legislative Priorities for the 87th Texas Legislative Session

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Pedro Martinez, Superintendent

PRESENTER: Tiffany Grant, Chief of Staff and Diversity Officer
 Seth Rau, SAISD Consultant

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board will hear recommendations and consider approval of the legislative agenda ahead of the 87th Texas Legislative Session. The topics include: school finance, accountability, digital divide, and local control.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

N/A

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

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SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of the Memorandum of Understanding (MOU) between SAISD and the San Antonio Foundation for Excellence in Education, Inc. (SAISD Foundation)

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Pedro Martinez, Superintendent

PRESENTER: Tiffany Grant, Chief of Staff and Diversity Officer
 Judy Geelhoed, SAISD Foundation Director

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and the San Antonio Foundation for Excellence in Education, Inc. (SAISD Foundation). The MOU outlines the relationship with and the responsibilities between San Antonio ISD and the SAISD Foundation. As a part of the MOU, the Board is also requested to approve the annual contribution of \$75,000 to support the work of the SAISD Foundation.

As the Educational Foundation for the San Antonio Independent School District, the SAISD Foundation operates as a 501(c)(3) public charity, securing investments from the private sector to support SAISD in becoming a model urban school district through innovation towards educational excellence. The SAISD Foundation invests in teacher grants, innovative District schools and programs, and strategic initiatives aimed at increasing student success. Each year, the SAISD Foundation awards more than 400 grants and 150 scholarships and gap funding. In addition, the SAISD Foundation stewards' investments from corporation and private foundations in line with the District programs and initiatives.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Resolved that the Board approve the Memorandum of Understanding (MOU) between SAISD and the SAISD Foundation and the 2020-2021 annual contribution to the SAISD Foundation in the amount of \$75,000.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

199-61-6499-95-725-1-99-000 \$75,000

IV. 2020-2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

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- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.



MEMORANDUM OF UNDERSTANDING BETWEEN SAN ANTONIO INDEPENDENT SCHOOL DISTRICT AND SAISD FOUNDATION

This Memorandum of Understanding (“MOU”) is entered into by and between the San Antonio Independent School District (“District”) and the San Antonio Independent School District Foundation (“SAISD Foundation”) to benefit the District through the raising of revenue and building of community, business and alumni partnerships. Because of its efforts and achievements, the District recognizes the SAISD Foundation as the primary nonprofit educational corporation for the District. Therefore, the parties, desiring to formalize the nature of their relationship, mutually acknowledge their respective obligations and rights. This agreement supersedes any and all MOUs that have been agreed to in the past.

San Antonio Independent School District’s mission is to transform San Antonio ISD into a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

The SAISD Foundation was created in 1998 and reactivated in 2007. In 2020, the SAISD Foundation committed to its revised mission statement - to mobilize the community to invest in student and teacher success. Operating as an independent 501 (c) (3) public charity, the SAISD Foundation is focused on reaching its vision - every student and teacher thrives in San Antonio ISD public schools.

A. Public Purpose: The San Antonio ISD Board of Trustees has identified the following educational purposes for the District’s support of the SAISD Foundation:

1. The District seeks alternative sources of revenue in order to enhance its education programs and reach the level of excellence for which it strives.
2. The District has realized significant gains from its collaboration with the SAISD Foundation.
3. The SAISD Foundation provides educator and department grants to the District for a variety of educational programs that enhance teaching and learning.
4. The SAISD Foundation raises funds for educational programs to support District priorities to improve student outcomes.
5. The SAISD Foundation cultivates SAISD alumni and community partnerships to benefit students and the District.

B. San Antonio ISD Responsibilities:

1. The District agrees to provide space and utilities for the use of staff of the SAISD Foundation.
2. The District agrees to provide technology, equipment, and email addresses for use by employees of the SAISD Foundation.
3. The District agrees to provide an annual financial contribution to support the work of the SAISD Foundation. This financial contribution shall be subject to review on an annual basis and is subject to the approval of the Superintendent of Schools. This contribution shall be for SAISD Foundation general operating expenses. This funding shall not in any way be construed that the District has established an employee, employer relationship with the person(s) hired by the SAISD Foundation to perform fundraising activities for the District.
4. The District agrees to make its annual financial contribution amount on a date agreed upon to by the District and the SAISD Foundation prior to the close of the SAISD Foundation's fiscal year (December 31st).
5. The District agrees to provide support and space to conduct alumni and donor cultivation events as well as charitable events to support students.
6. The District agrees that the Superintendent of Schools will serve as a voting member of the SAISD Foundation Board of Directors.

C. SAISD Foundation Responsibilities:

1. The SAISD Foundation agrees that during the term of the MOU, the SAISD Foundation will use its best efforts to solicit, collect, invest and administer funds for the SAISD Foundation, which shall be used to benefit students and teachers in San Antonio ISD.
2. The SAISD Foundation agrees that, in each of the SAISD Foundation's fiscal years, the SAISD Foundation shall contribute more to the District than the District's calculated contribution amount. The District calculated contribution amount shall be computed by the District. The San Antonio ISD Board of Trustees, at their discretion, may either cease or decrease funding from the District to the SAISD Foundation for the subsequent SAISD Foundation fiscal year. For purposes of this Agreement, amounts contributed to the District in any fiscal year shall include the net amount of all SAISD Foundation grants, restricted gifts, and gifts to schools made to the District during District fiscal year.
3. The SAISD Foundation agrees that it will recognize all financial contributions to the District in its annual audit and remain in good standing with all State and Federal reporting guidelines.

4. The SAISD Foundation recognizes the District and its students and teachers as the sole beneficiaries of its program investments.
5. The SAISD Foundation makes independent decisions regarding program investments in line with SAISD Foundation strategic priorities and in consideration of the priorities set by the San Antonio ISD leadership.
6. The SAISD Foundation acknowledges that their actions reflect upon the District and that its' mission and goals shall be aligned with the District's mission and goals in addition to being in conformity with District Administrative and Board Policy.
7. The SAISD Foundation agrees to reserve a seat on the SAISD Foundation Board of Directors for the Superintendent of Schools to ensure SAISD Foundation Directors have essential information to make informed decisions to benefit the District and its students.

D. Controls: The San Antonio ISD Board of Trustees and the SAISD Foundation Board of Director agree on the following controls to ensure that proper charitable and educational purposes are served by this agreement:

1. The SAISD Foundation shall abide by all policies and procedures of the District related to facility and equipment uses.
2. The SAISD Foundation shall provide the San Antonio ISD Board of Trustees a report of its efforts and achievements for the preceding year at a public meeting of the School Board.
3. The San Antonio ISD Board of Trustees and the SAISD Foundation Board shall work collaboratively in the review process to determine whether to accept funding to be received from Donors. To the extent that funds are to be accepted, the SAISD Foundation would review with the District any possible imposition of financial obligation/responsibility on the District prior to receipt of funds.
4. The SAISD Foundation shall provide to the District, a copy of the SAISD Foundation annual audit performed by an independent certified professional accountant or accounting firm in conformity with state and federal regulations. A Conduct of Audit (Management Letter) shall also be provided to the District. The SAISD Foundation shall also provide a copy of the IRS Form 990 filed annually by the SAISD Foundation, to assist the District in reconciling to amounts reported. The completed annual audit, as completed by an independent auditor, and a copy of the Form 990 or equivalent, will be posted on the SAISD Foundation's website and filed with GuideStar.

E. Term and Termination:

1. This MOU shall be reviewed annually and may be amended upon mutual agreement.

2. Either party to this agreement may terminate it with or without cause by delivering written notice, with termination effective 30 days after receipt. Notice shall be given by and delivered to the signatories (or their successors) set forth below.

3. This MOU shall commence upon its execution.

Agreed to this ____ day of _____, 2020

San Antonio ISD

SAISD Foundation

Board President
Patti Radle

Board Chair
Suzanne Peterson

Superintendent
Pedro Martinez

Executive Director
Judy Geelhoed



SAISD Foundation
2411 SAN PEDRO
SAN ANTONIO, TX 78212 US
2105542235
jtwiss@saisdfoundation.com
<http://saisdfoundation.com>

INVOICE

BILL TO
SAISD - d

INVOICE # 2472
DATE 09/09/2020
DUE DATE 09/09/2020
TERMS Due on receipt

ACTIVITY	AMOUNT
Corporate - Unrestricted SAISD - Annual Contribution to SAISD Foundation for SAISD Foundation's FY2020	75,000.00

.....
We appreciate your support of the SAISD Foundation!

BALANCE DUE

\$75,000.00

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Acceptance of the Contract Management Procurement Draft Audit Report as Recommended by the Finance and Audit Committee

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Debra Guerrero, Chair of Finance and Audit Committee and Board Secretary

PRESENTER: Lourdes Martinez, Chief Internal Auditor, Internal Audit Department

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to accept the Contract Management Procurement Draft Audit Report as recommended by the Finance and Audit Committee. The request is part of the guidelines approved by the Board on November 18, 2019 by which the Internal Audit Department communicates audit findings to the Board. Please note, draft audit reports are provided to the Board under separate cover due to findings of confidentiality.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Resolve that the Board accept the Contract Management Procurement Draft Audit Report as presented.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

**SAISD BOARD AGENDA
SUMMARY FORM**

AGENDA TITLE: SAISD Board of Trustee Committee Reports

PURPOSE: **PRESENTATION/DISCUSSION**
 DISCUSSION/ACTION

REQUESTED BY: Patti Radle, Board President

PRESENTER: Board Committee Chairpersons

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

During every monthly Board Business meeting, each Board Committee Chair may provide update reports and possible recommendations to the entire Board of Trustees. The SAISD Board of Trustees has established the following five Board Committees:

Academic Excellence Committee

Chair: Trustee Steve Lecholop
Members: Trustee Ed Garza
 Trustee Art Valdez

Finance & Audit Committee

Chair: Trustee Debra Guerrero
Members: Trustee Art Valdez
 Trustee Alicia Perry

Governance Committee

Chair: Trustee Christina Martinez
Members: Trustee Debra Guerrero
 Trustee Alicia Perry

Growth & Development Committee

Chair: Trustee Ed Garza
Members: Trustee Steve Lecholop
 Trustee Christina Martinez

Please note: The Growth & Development Committee will meet on a quarterly basis until further notice.

Student Advisory Committee

Chair: Trustee Art Valdez

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

N/A

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

IV. 2020-2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
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- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of the Pharmacy Interlocal Agreement with Education Service Center Region 12 Universal Benefits Consortium

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Pedro Martinez, Superintendent

PRESENTER: Mohammed Choudhury, Chief Strategy, Talent, and Innovation Officer
 Lorena G. Rios, Director Employee Benefits, Risk Management & Safety

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve the Pharmacy Interlocal Agreement for the proposed participation in the Education Service Center Region 12 Universal Benefits Consortium, effective January 1, 2021. Through this interlocal agreement, SAISD employees will have lower out-of-pocket costs for medications as well as long term savings to the District.

Members of the Employee Benefits Committee (EBC) met on Tuesday, November 10, 2020 to review the proposed participation. Nine (9) voting Committee members were present. There was open discussion that a benefit of the consortium would be that there will be no additional cost, no disruption to the current prescription list and no changes to current pharmacy options. Specialty pharmacy and mail order will also be available.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Budget will be using the 6142 object code across various Local, State, and Federal funds.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

Budget will be using the 6142 object code across various Local, State, and Federal funds.

IV. 2020-2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

**EDUCATION SERVICE CENTER REGION 12 UNIVERSAL BENEFITS
CONSORTIUM INTERLOCAL AGREEMENT RESOLUTION AND AGREEMENT**

WHEREAS, Education Service Center Region 12 (“Region 12”) operates a health benefits consortium (“Universal Benefits Consortium”) to help make health benefits accessible to employees of public schools, municipalities, counties, governmental entities, and other entities and to the dependents of those employees;

WHEREAS, the Universal Benefits Consortium is governed by a board consisting of designees from each of the participants in the Consortium;

WHEREAS, San Antonio Independent School District hereinafter “Participant,” wants to participate in the employee benefits offered by and through the Universal Benefits Consortium;

WHEREAS, each Party to this Resolution and Agreement is a governmental entity authorized to be a party to an agreement under the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code;

WHEREAS, each Party to this Resolution and Agreement is authorized under law to provide health benefits to their employees and their dependents; and

WHEREAS, each Party to this Resolution and Agreement has determined that participation in the Universal Benefits Consortium will be beneficial to their respective employees and their dependents;

NOW, THEREFORE, BE IT RESOLVED that the San Antonio Independent District Board of Trustees requests that the Universal Benefits Consortium include San Antonio ISD as a participant in the Consortium.

FURTHER, said Participant hereby acknowledges and agrees to the following terms and conditions of this Agreement with the Universal Benefits Consortium:

1. This Agreement incorporates all Operational Procedures developed by the governing board of the Universal Benefits Consortium as these Procedures currently exist or may be developed, modified or amended hereafter by said governing board;
2. Participant agrees to comply with all Operation Procedures as established, modified, amended and/or approved by the governing board of the Universal Benefits Consortium.
3. Any obligation to pay fees relating to participation in the Universal Benefits Consortium will come from current revenues available to the Participant;
4. Any such fees fairly compensate the parties performing the functions and services under the Agreement;

5. Participant delegates to the governing board of the Universal Benefits Consortium all purchasing functions relating to the intents and purposes of this Interlocal Agreement;
6. Universal Benefits Consortium shall comply with the purchasing requirements for the purchase of personal property and services as required under Chapter 44 of the Texas Education Code and Chapter 791 of the Texas Local Government Code;
7. The term of this Agreement shall be one year, from January 1, 2021 to December 31, 2021 and will automatically renew unless the Universal Benefits Consortium receives notice 90 days prior to the anniversary date;
8. Participant or Universal Benefits Consortium may terminate Participant's participation in the Universal Benefits Consortium for any reason by giving written notice to the Universal Benefits Consortium governing board sixty (60) before the end of the term of this Agreement;
9. No provision of this Agreement shall affect or waive any sovereign or governmental immunity available to either party and/or its elected officials, officers, employees and agents under Texas or federal law nor waive any defenses or remedies at law available to either party and/or its elected officials, officers, employees and agents under Texas or federal law;
10. The parties to this Agreement do not enter the Agreement to protect any specific third party. The parties intend to exclude any benefit to be conferred upon a third party;
11. This Agreement contains the entire Agreement between the Parties and correctly sets forth the rights, duties and obligations of each to the other as of the effective date of the Agreement. Any oral representations or modifications concerning this Agreement will be of no force of effect excepting written modification by both parties.

BE IT FURTHER RESOLVED that the Board of Trustees of the Participant authorizes its , superintendent to execute any and all documents and take whatever action necessary to carry out the intentions of the Board of Trustees as stated and manifest herein.

I certify that the foregoing is a true and correct copy of the Resolution and Interlocal Agreement adopted by the Board of Trustees of San Antonio ISD during a meeting on December 7, 2020. A quorum of the Board being then present, it was duly moved and seconded that the Resolution and Interlocal Agreement be adopted and agreed to, and such Resolution and Agreement were then adopted.

By: _____
[Printed Name]
President, Board of Trustees
Date: _____

ATTEST:

{Printed Name}
Secretary, Board of Trustees
Date: _____

Participant Address: _____

Participant
Contact Person: _____

Telephone No.: _____

AGREED:

UNIVERSAL BENEFITS CONSORTIUM

By: _____
Dr. Jerry Maze
Executive Director ESC Region 12

Date: _____

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of the Subscription Service between SAISD and MailChimp (All-In-One Integrated Marketing Platform and Email Marketing Service)

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Pedro Martinez, Superintendent

PRESENTER: Vanessa Barry, Communications Chief Officer

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve the Subscription Service between SAISD and MailChimp (all-in-one integrated marketing platform and email marketing service) for the 2020-2021 school year. The program will help manage and send targeted e-marketing to the SAISD community, parents, and other interested parties. Also, due to indemnification clauses in terms and conditions, Board approval is required.

Below are the following links that also reference the indemnification clauses:

- Standard Terms of Use - <https://mailchimp.com/legal/terms/>
- Additional Terms - <https://mailchimp.com/legal/additional-terms/>
- Data Processing Addendum - <https://mailchimp.com/legal/data-processing-addendum/>
- Copy and Trademark Policy - <https://mailchimp.com/legal/copyright/>
- Acceptable Use Policy - https://mailchimp.com/legal/acceptable_use/
- Brand Guidelines - <https://mailchimp.com/about/brand-assets/>

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Recommend that the Board approve the Subscription Service between SAISD and MailChimp (all-in-one integrated marketing platform and email marketing service) for the 2020-2021 school year.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

199 41 6299 99 726 199000 \$170/monthly (\$2,040/year)

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.

- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

Mailchimp Recommends

Premium



Advanced features for pros who need more customization.

You'll pay

\$370

a month

with 15,000 contacts

Standard



Current Plan

Better insights for growing businesses that want more customers.

You pay

\$170

a month

with 15,000 contacts

Essentials



Must-have features for email senders who want added support.

You'll pay

\$135

a month

with 15,000 contacts

Free



All the basics for businesses that are just getting started.

You'll pay

\$0

a month

2,000 contact maximum

Purchase Summary

Billed in [US Dollars](#) ▾

Standard plan **\$170.00**

15,000 contacts*
180,000 email sends*

Estimated Total **\$170.00**

*When you exceed your limit, you incur additional charges of \$19.99/mo per additional 1,000 contacts (comes with additional 12,000 email sends).

[Learn More](#)

[Upgrade](#)

How many contacts do you have?

With the Standard plan, you can have up to 100,000 contacts.



15,000
Contacts

Your monthly plan includes up to **15,000 contacts** and **180,000 email sends**. If you exceed either of those limits, you will incur additional charges of \$19.99/mo per additional 1,000 contacts (comes with additional 12,000 email sends). [More details here](#)

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of the Renewal of the Memorandum of Understanding (MOU) between SAISD and Project SEARCH

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Patti Salzmann, Deputy Superintendent

PRESENTER: Dr. Kristen Williams, Executive Director, Disability Services

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve the renewal of the Memorandum of Understanding (MOU) between SAISD and Project SEARCH.

Project SEARCH is a one-year transition-to-work internship for adult students with intellectual and other disabilities. The goal of Project SEARCH is competitive employment. Interns participate in three 11-week work rotations in various departments at the Children’s Hospital of San Antonio. Following completion of their internship year, students receive continued support through the SAISD community and government partners: Texas Workforce Solutions – Vocational Rehabilitation Services (TWS-VRS), Professional Service Contracts, Inc. (PCSI), and Alamo Area Council of Governments (AACOG).

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Be it resolved that the Board of Trustees approves the renewal MOU between SAISD and Project SEARCH.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

224-11-6399-65-198-1-23-000 - license fee \$300.00

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

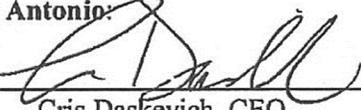
Extension of Project SEARCH Memorandum of Understanding

This letter serves as an agreement to a third one-year extension of the Project SEARCH Memorandum of Understanding, executed on August 22, 2016, between the following parties: CHRISTUS Santa Rosa Health System (aka Children's Hospital of San Antonio), San Antonio Independent School District (SAISD), Texas Workforce Solutions-Vocational Rehabilitation Services (formerly known as the Texas Department of Assistive and Rehabilitative Services), Professional Contract Services, Inc. (PCSI), and Alamo Area Council of Governments (AACOG).

There are no recommended changes and all parties agree to continue following the original conditions and services that were approved on August 22, 2016 for a period of one year from August 10,2020 to August 10,2021.

Attached is a copy of the original MOU.

**Children's Hospital of
San Antonio:**

By: 
Cris Daskevich, CEO

Date: July 20, 2020

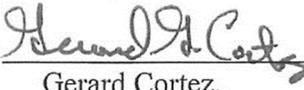
Texas Workforce Commission

By: Cheryl Fuller
Cheryl Fuller, Vocational
Rehabilitation Division Director
Date: 10/19/2020

**San Antonio ISD:
(2 signatories)**

By: _____
Pedro Martinez, Superintendent

Date: _____

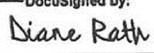
By: 
Gerard Cortez,
Assistant Superintendent

Date: 9/11/2020

Professional Contract Services, Inc.:

By: Vanessa Ferguson
Vanessa Ferguson, Director of
Rehabilitative and Job Placement Services
Date: 10/19/2020

Alamo Area Council of Governments:

By: 
Diane Rath, Executive Director

Date: 7/15/2020

Project SEARCH Memorandum of Understanding

This Project SEARCH at CHRISTUS Santa Rosa Health System (Children's Hospital of San Antonio) Agreement ("Agreement") is made and entered into this August 22, 2016, by and among Children's Hospital of San Antonio, (hereinafter "Hospital"), San Antonio Independent School District (hereinafter "School"), the Texas Department of Assistive and Rehabilitative Services, (hereinafter "DARS"), Professional Contract Services, Inc, a Texas nonprofit (hereinafter "PSCI") and Alamo Area Council of Governments, the Long Term Service Provider, (hereinafter "ALA") collectively referred to as ("Parties").

WHEREAS, Hospital presently owns and operates facilities for the provision of health and hospital services to adult and pediatric age group patients; and

WHEREAS, Hospital desires to implement Project SEARCH at Children's Hospital of San Antonio, a best practice for hiring individuals with intellectual disabilities modeled after Project SEARCH at Cincinnati Children's Hospital Medical Center in Cincinnati, Ohio; and

WHEREAS, School desires to provide supported services for students participating in Project SEARCH; and

WHEREAS, PCSI is an established Community Rehabilitation Provider with the mission of creating employment opportunities for people with every type of disability (hereinafter "PCSI"); and

WHEREAS, DARS is a Texas State agency administering programs that ensure Texas is a State where people with disabilities, and children with developmental delays, enjoy the same opportunities as other Texans to live independent and productive lives, and DARS administers programs that help Texans with disabilities find jobs and live independently in their communities; and

WHEREAS, the ALA is defined as the entity designated by the Texas Department of Aging and Disability Services (DADS) to direct, operate, facilitate or coordinate services to persons with Intellectual and Developmental Disabilities (IDD) as required to be performed at the local level by state law and by DADS performance co The ALA is charged with the responsibility of ensuring continuity of services for consumers from this area.

WHEREAS, DARS and PCSI offer career and/or technical training programs for secondary youth and adults, including programs for individuals with intellectual disabilities; and

WHEREAS, the Parties desire the students participating in Project SEARCH have the benefits of an internship experience and educational opportunities available at Hospital for instruction, employability skills, and work readiness in preparation for competitive employment; and

WHEREAS, the Parties desire to enter into an Agreement which will formalize their understanding pursuant to which students participating in Project SEARCH receive educational and internship experience at Hospital.

NOW THEREFORE, in consideration of the mutual covenants, agreements and obligations contained herein, the Parties hereby mutually covenant and agree as follows:

I. Purpose

The Parties to this Agreement will collaborate and cooperate to create Project SEARCH, a High School Transition program for students with intellectual or other disabilities who meet the criteria as set forth in Exhibit A of this Agreement. This Agreement specifies the roles and responsibilities of the Parties as they work in partnership to increase competitive employment opportunities for persons with intellectual disabilities. This Agreement will establish a Project SEARCH site at Children's Hospital of San Antonio in San Antonio, TX.

II. Definitions

- A. Business Liaison is defined as the Human Resources Director for the Host Business or their designee.
- B. Host Business Staff includes but is not limited to department directors, managers and supervisors who work with the Project SEARCH team.
- C. School/Project SEARCH Staff is defined as the School's assigned teacher(s) and any teaching assistants or job coaches who are assigned to the Host Business worksite to work with Project SEARCH and have a Host Business badge.
- D. Project SEARCH Selection Committee includes representatives from the Host Business, designated Project SEARCH teacher and/or representatives from the School, a representative from DARS, representative(s) from PCSI and a representative from ALA.
- E. Project SEARCH Team includes representatives of each of the Parties to this Agreement, as designated in accordance with this Agreement.

III. Roles and Responsibilities

A. Hospital will:

1. Maintain final approval for internship assignments with the development of additional internship rotations to be shared between School and Project SEARCH staff.
2. Provide classroom space (with potential for the following items: white board or chalk board, small tables to be used as intern work areas, chairs, locked cabinet for student files, and computer connections), and instructor space (with potential

for the following items: telephone, fax, photocopy equipment, supplies, computer and email access). Hospital will also provide space for activities including but not limited to, staff meetings, open houses and graduation.

3. Participate in conjunction with School to determine School/Project SEARCH staff assigned to work at Hospital. This includes the School/Project SEARCH teacher and teaching assistants. Hospital reserves the right to request changes in School/Project SEARCH staff.
4. Provide a Business Liaison or designee to assist with internship development, introduce School/Project SEARCH staff to Hospital staff, market Project SEARCH internally, attend periodic meetings to evaluate Project SEARCH progress, and work with the School/Project SEARCH staff to reinforce workplace policies and procedures.
5. Establish standardized Project SEARCH application, application process and student eligibility guidelines to select appropriate students for Project SEARCH.
6. Maintain final approval of intern selection as a participant of the Project SEARCH Selection Committee.
7. Develop internship rotations and serve as the point of contact within each rotation for the purpose of teaching competitive, marketable skills to Project SEARCH interns.
8. Provide access to hiring opportunities if a Project SEARCH intern is appropriate for an internal job opening.
9. Provide badges and parking access for School/Project SEARCH staff and any other Project SEARCH team members who are required to be at the Hospital site regularly.
10. Provide assistance to the School/Project SEARCH staff including but not limited to marketing materials and public relations expertise.
11. Have no responsibility for the payment of costs including insurance or other financial obligations incurred by the students as a result of the student's internship experience at Hospital.
12. Maintain the right to remove from Project SEARCH any student who does not meet Hospital standards and policies including but not limited to:
 - fitness
 - duty
 - health
 - safety for themselves, Hospital's staff or Hospital's patients
 - dress

- appearance
- proper identification, or
- ethical behavior.

13. Request a meeting with the appropriate School personnel for the purpose of communication, misconduct on the part of any student participating in Project SEARCH, information about an internship experience or behavior related issue.
14. Organize regular meetings to discuss and evaluate Project SEARCH progress with the Project SEARCH team.
15. Conduct public relation activities to promote Project SEARCH. In the event that any such activity mentions any of the Parties, it shall name each of the Parties as being responsible for Project SEARCH.
16. Work collaboratively with the Project SEARCH team to ensure fidelity to the national Project SEARCH model.
17. Provide limited health services to students in emergency situations only. Charges for emergency services rendered will be generated and billed to the individual student.

B. School will:

1. Supervise and retain complete and total responsibility for the vocational education of each of its students.
2. Identify a Special Education teacher with transition experience to provide leadership, coordination and instruction of Project SEARCH at the designated Hospital site.
3. Provide supervision of School/Project SEARCH staff. Supervision of students in internships will be shared among the Project SEARCH staff, Hospital staff at each internship site and School/Project SEARCH staff.
4. Provide reimbursement for parking expenses for the School/Project SEARCH staff at the Hospital site, if applicable.
5. Adopt the Project SEARCH Curriculum and make modifications to be consistent with Texas Education Agency requirements.
6. Provide travel training for students as necessary before Project SEARCH begins and during scheduled Project SEARCH training weeks.
7. Coordinate with the Project SEARCH staff regarding placement of students in Project SEARCH internship rotations.

8. Coordinate and monitor Project SEARCH intern performance and activities.
9. Provide expertise in adaptations and accommodations. Implement as necessary.
10. Explore opportunities for interlocal agreements in order to allow students from various school districts who live in the Hospital service area to competitively apply to Project SEARCH.
11. Provide additional support for students if necessary, as determined by the Admissions, Review and Dismissal (ARD) Committee. This includes but is not limited to Interpreter service, transportation training, and Speech or Occupational Therapy.
12. Advise the Project SEARCH staff of any change in the schedule or responsibilities of Project SEARCH internships.
13. Communicate with the Project SEARCH team, parents of students and affiliate school staff about any major concerns pertaining to Project SEARCH.
14. Provide input regarding Project SEARCH entrance criteria and guidelines. Select students as a participating partner of the Project SEARCH Selection Committee.
15. Appoint a representative to serve on the Project SEARCH Selection Committee.
16. Facilitate student recruitment activities by supporting Project SEARCH presentations and information sessions in conjunction with the Project SEARCH team and also, participating in a Project SEARCH Open House during the recruitment period.
17. Facilitate family involvement activities including but not limited to Project SEARCH information sessions and planning meetings consistent with Indicator 8 of the No Child Left Behind Act. For example, open houses, social security benefit information sessions, and Project SEARCH graduation ceremonies.
18. Notify the Project SEARCH team of any new students being considered for Project SEARCH internships, should an intern vacate or be asked to leave an internship during the school year.
19. Work with DARS to determine eligibility of DARS service for each student prior to the start of the Project SEARCH year in order to allow for partial funding of job coaches and job development.
20. Assist the CRP with development of Project SEARCH intern rotations.

21. Coordinate monthly meetings to discuss intern progress. Invite family and appropriate members of the Project SEARCH team.
22. Assist with the collection of data on Project SEARCH student outcomes and report to the Project SEARCH team.
23. Attend regular meetings to discuss and evaluate Project SEARCH progress with the Project SEARCH team.
24. Work with the Project SEARCH team to provide education and training to Hospital staff regarding supporting people with intellectual disabilities in the workplace as necessary.
25. Assist with public relation activities to promote Project SEARCH at Hospital Healthcare Family.
26. Work collaboratively with the Project SEARCH team to ensure fidelity to the national Project SEARCH model.
27. Insurance and Liability.
 - a. To the extent allowed by state law, school will be responsible for liability of Project SEARCH students.
 - b. During the term of this Agreement, School shall maintain Worker's Compensation coverage for their employees who will participate in Project SEARCH in amounts that meet Texas statutory requirements.
 - c. School shall also maintain comprehensive general liability insurance with limits of at least \$1,000,000 combined single limit for personal injury or property damage for each occurrence and \$1,000,000 annual aggregate for all claims.
 - d. School shall maintain automobile liability insurance covering the use of all owned, non-owned, and hired automobiles with a minimum combined single limit of \$100,000/\$300,000, as authorized by the Texas Education Code, per accident for bodily injury and property damage liability.
 - e. School shall provide certificates of insurance evidencing such coverage upon execution of this Agreement and then annually thereafter. Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
 - f. Accident reports: In the event of harm or injury to a Project SEARCH student or School/Project SEARCH staff, such information must be recorded on a Hospital incident report.

28. Indemnification.

Each party will promptly notify the other party in writing of any claim for which a request for indemnification may be made. The party to be indemnified will cooperate in all reasonable respects with the indemnifying party in connection with the claim. The indemnifying party will have control of all matters relating to the defense and settlement of the claim using attorneys of its own choosing. The provisions of this Section will survive the termination of this Agreement.

C. PCSI will:

1. Provide a coordinator to assist with planning and implementation efforts. The coordinator will ensure Project SEARCH moves forward within the framework of the Project SEARCH timeline and will assist in any way necessary to facilitate success of Project SEARCH.
2. Work with the Project SEARCH Team to identify a job coach from the Community Rehabilitation Provider to assist Project SEARCH interns with rotations. An alternate job coach will also be identified and trained in the event the assigned job coach is unable to report to the site.
3. Work with the Host Business and School/Project SEARCH Staff to identify Project SEARCH internship opportunities and perform job analyses.
4. Provide expertise in adaptations and accommodations. Implement as necessary.
5. Provide input regarding Project SEARCH entrance criteria and guidelines. Select students as a participating partner of the Project SEARCH Selection Committee.
6. Appoint a representative(s) to serve on the Project SEARCH Selection Committee.
7. Assist with recruitment activities by conducting Project SEARCH presentations and information sessions in conjunction with the Project SEARCH Team and also, participate in a Project SEARCH Open House during the recruitment period.
8. Work collaboratively with DARS and ALA to determine a long term plan of employment when the intern has transitioned into competitive employment.
9. Assist with the collection of data on Project SEARCH student outcomes and report to the Project SEARCH Team.
10. Attend regular meetings to discuss and evaluate Project SEARCH progress with the Project SEARCH Team.

11. Work with the Project SEARCH Team to provide education and training to the Host Business Staff regarding supporting people with intellectual disabilities in the workplace as necessary.
12. Assist with public relation activities to promote Project SEARCH at the Host Business.
13. Work collaboratively with the Project SEARCH Team to ensure fidelity to the national Project SEARCH model.
14. Insurance and Liability.
 - a. During the term of this Agreement, PCSI shall maintain Worker's Compensation coverage for their employees who will participate in Project SEARCH in amounts that meet Texas statutory requirements.
 - b. CRP shall also maintain comprehensive general liability insurance with limits of at least auto liability, with limits of at least \$1,000,000 combined single limit for personal injury or property damage for each occurrence and \$1,000,000 annual aggregate for all claims.
 - c. PCSI shall provide certificates of insurance evidencing such coverage upon execution of this Agreement and then annually thereafter. Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
 - d. Accident reports: In the event of harm or injury to a CRP/Project SEARCH staff, such information must be recorded on the Host Business incident report.

Indemnification. PCSI shall indemnify, defend and hold harmless Hospital from any and all liabilities, suits, claims, or expenses arising out of the acts or omissions of CRP, its agents, employees or students pursuant to this Agreement. Hospital shall indemnify, defend, and hold harmless CRP from any and all liabilities, claims or expenses arising out of the acts or omissions of Hospital, its agents, or employees pursuant to this Agreement. A party who receives a demand or claim related to this Agreement shall within five (5) days provide written notice of such demand or claim to the other party.

D. DARS will:

1. Determine eligibility of DARS services for students who are being considered for Project SEARCH prior to the Project SEARCH Selection Committee meeting.
2. Provide funding to PCSI as a CRP to purchase services in accordance with policies for eligible individuals to participate in Project SEARCH at Hospital.
3. Provide expertise in adaptations and accommodations. Implement as necessary.

4. Provide input regarding Project SEARCH entrance criteria and guidelines. Select students as a participating partner of the Project SEARCH Selection Committee.
5. Appoint a representative to serve on the Project SEARCH Selection Committee.
6. Assist with recruitment activities by conducting Project SEARCH presentations and information sessions in conjunction with the Project SEARCH staff and also, participate in a Project SEARCH Open House during the recruitment period.
7. Work collaboratively with PCSI and the ALA to determine a long term plan of employment when a Project SEARCH intern has transitioned into competitive employment.
8. Assist with the collection of data on Project SEARCH student outcomes and report to the Project SEARCH team.
9. Attend regular meetings to discuss and evaluate Project SEARCH progress with the Project SEARCH team.
10. Assist with public relation activities to promote Project SEARCH.
11. Work collaboratively with the Project SEARCH team to ensure fidelity to the national Project SEARCH model.
12. Accident reports. In the event of harm or injury to a DARS/Project SEARCH staff, such information must be recorded on a Hospital incident report.
13. Indemnification. Host Business shall hold harmless DARS from any and all liabilities, suits, claims, or expenses arising out of the acts or omissions of Host Business, its agents or employees pursuant to this Agreement. A party who receives a demand or claim related to this Agreement, shall within five (5) days provide written notice of such demand or claim to the other party.

E. ALA will:

1. Use reasonable efforts to be knowledgeable of each intern's employment role or position after they have obtained competitive employment, either at the Host Business or in the community, with collaboration from the assigned ALA Service Coordinator.
2. Work collaboratively with DARS and PCSI to determine a long term plan of employment when the intern has transitioned into competitive employment, with collaboration from the assigned ALA Service Coordinator.

3. Identify, in coordination with the Project SEARCH staff, the assigned ALA Service Coordinator to provide on-going service coordination activities to Project SEARCH hires after they have become competitively employed at Host Business.
4. Provide expertise in adaptations and accommodations.
5. Provide input regarding Project SEARCH entrance criteria and guidelines. Assist with selecting students as a participating partner of the Project SEARCH Selection Committee.
6. Appoint a representative, an ALA staff person to serve on the Project SEARCH Selection Committee.
7. Assist with the collection of data on Project SEARCH student outcomes and report to the Project SEARCH Team.
8. Attend regular meetings to discuss and evaluate Project SEARCH progress with the Project SEARCH Team, with collaboration from the assigned ALA Service Coordinator.
9. The ALA Intake Department will use commercially reasonable efforts to assist with public relation activities to promote Project SEARCH.
10. Work collaboratively with the Project SEARCH Team to ensure fidelity to the national Project SEARCH model.
11. Insurance and Liability.
 - a. During the term of this Agreement, ALA shall maintain Worker's Compensation coverage for their employees who will participate in Project SEARCH in amounts that meet Texas statutory requirements.
 - b. ALA shall also maintain comprehensive general liability insurance with limits of at least auto liability, with limits of at least \$1,000,000 combined single limit for personal injury or property damage for each occurrence and \$2,000,000 annual aggregate for all claims.
 - c. ALA shall provide certificates of insurance evidencing such coverage upon execution of this Agreement and then annually thereafter. Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
 - d. Accident reports: In the event of harm or injury to an ALA/Project SEARCH staff, such information must be recorded on a Host Business incident report.

12. **Indemnification.** Insofar as permitted by law and the Texas State Constitution, ALA shall indemnify, defend and hold harmless the Host Business from any and all liabilities, suits, claims, or expenses arising out of the acts or omissions of ALA, its agents, employees or students pursuant to this Agreement. A party who receives a demand or claim related to this Agreement shall within five (5) days provide written notice of such demand or claim to the other party.

III. Measurable Objectives

All Parties will work collaboratively, each to the extent specifically described, as the Project SEARCH team to:

1. Provide intern opportunities for a minimum of ten (10) student participants with intellectual or other disabilities per school year.
2. Provide support necessary to maximize success of Project SEARCH participants.
3. Develop intern rotations during the first school year of Project SEARCH and continue to develop rotations as Project SEARCH progresses.
4. Publicize the collaboration and Project SEARCH activities with review and approval of Hospital, which approval shall not be unreasonably withheld.
5. Report on Project SEARCH statistics and outcomes including but not limited to number of students participating each year, internship rotations completed, number of students who complete Project SEARCH (graduation), Project SEARCH hires (either at Hospital or in the community) and status of hires in their positions.

IV. Period of Agreement

The effective date of this Agreement will be the day after the last party signs. This Agreement shall be for two (2) years with three (3) one-year extensions unless sooner terminated as set forth in this Agreement. Any party may terminate its participation in this Agreement with one hundred and twenty (120) days written notice to the other Parties.

V. Relationship of Parties

No agent or employee of any party to this Agreement shall be deemed an agent or employee of the other parties. Each party will be solely and entirely responsible for the acts of its agents, subcontractors, or employees.

This Agreement is executed for the benefit of the Parties. It is not intended nor may it be construed to create any third party beneficiaries.

VI. General Provisions

1. **Orientation and Education Program.** All students who participate in a Project SEARCH internship rotation shall participate in the orientation and education program, in accordance with the Joint Commission Standards E.C.1.3 and H.R.1-H.R.4.1., which provides specific information to individuals in the proper processes for interacting with the environment of care. The following subjects, at a minimum, must be considered in such training:

- a. Safety (Including, Universal Blood and Body Fluid Precautions)
- b. Security
- c. Hazardous Materials and Waste
- d. Emergency Preparedness
- e. Life Safety
- f. Medical Equipment
- g. Utilities

The orientation and education program must be completed prior to beginning the work site experiences.

2. Health Status.

a. Students and School/Project SEARCH staff will be in and maintain good health while participating in Project SEARCH. Each student and School/Project SEARCH staff member may be asked to provide Hospital with proof of the following:

- Current Hepatitis B Vaccinations (series of three (3)), or proof that those vaccinations were made available and rejected, or positive titer;
- Tuberculin Purified Protein Derivative skin test or Mantoux test ("PPD") within one (1) year prior to providing Services;
- Chest x-ray within the two (2) years immediately prior to providing Services, if ever tested positive for tuberculosis.
- Measles (Rubeola) Vaccination for two (2) dates if born after January 1, 1957; one (1) date if born prior to January 1, 1957; or positive titer.
- Mumps Vaccination for one (1) date, which must be after January 1, 1977, or a positive titer.
- Rubella (German Measles) Vaccination or positive (reactive) titer.
- Varicella (Chicken Pox) Vaccination, positive titer, or a history of this disease.

School shall immediately inform Hospital upon learning of any adverse circumstances to which Hospital may be exposed because of the activities or health status of any student, team member or staff member. School hereby acknowledges that Hospital does not provide workers' compensation coverage and thus any exposure to the above-listed diseases or any other disease contracted or injury sustained by any student, Project SEARCH team member or School/Project SEARCH staff member during the terms of this Agreement, and expenses that may result from such exposure or injury, shall be the sole responsibility of such student, School/Project SEARCH staff member or School through its workers' compensation coverage or other non-Hospital funds.

b. Herpes simplex Infections

Students with evidence of active herpes simplex infection (e.g. cold sore, herpetic Whitlow) shall consult with the Infection Control Department prior to patient contact.

1. Students with evidence of active herpes simplex infection shall not be assigned to provide care to any high-risk patient. The high-risk patient population includes patients less than six months of age, immune suppressed patients (e.g. transplant recipients, cancer chemotherapy recipients, high dose steroid recipients and patients with widespread skin disorders (e.g. burns)).
2. Students with evidence of active herpes simplex infections must strictly observe hand-washing procedures and cover the lesion when providing direct patient care (e.g. mask for cold sores, glove herpetic Whitlow).

c. Universal Precautions

Students shall be educated in the practice of universal precautions and adhere to Hospital policies regarding the prevention of blood-borne pathogens (e.g. hand washing, universal precautions, category specific isolation, infectious waste management, linen management). In the event a student experiences a percutaneous or mucous membrane exposure to blood or body fluids, the following procedures shall be followed:

1. Wash injury site with soap and water and apply antiseptic or irrigate involved mucous membrane with copious amounts of saline and water.
2. Report the exposure to the department director and arrange for immediate post-exposure medical evaluation and complete the HOSPITAL incident report form.

d. Fitness for Duty

It is the policy of Hospital to maintain a drug-free workplace as required by the Drug Free Workplace Act of 1998 (Public Law 100-690, Title 5, Sub-Title D; 41 U.S.C. 701 to 707). The unlawful manufacture, distribution, possession or use of a controlled substance by students is prohibited in and on Hospital's owned or controlled property.

No student shall be under the influence of a drug during any part of the educational experience. (For purposes of this policy, alcohol is considered a drug.) Further, no student shall be under the influence of a legally obtained drug while on duty to the extent that such use or influence may impair the ability of the students; affect the safety of employees, patients, or visitors; impair the job performance; or the safe and efficient operation of the medical center equipment. Violation of this policy by a student will be reason for removal from the vocational educational experience at Hospital.

The student will provide Hospital with sufficient information to verify that the health requirements contained within this section of the Agreement have been met for each student prior to his or her clinical experience. Such information must be provided to Hospital no later than two (2) weeks prior to the start of the program.

Hospital reserves the right to restrict the activity of students evidencing symptoms of, or who are exposed to, communicable infections. Such individuals will be required to provide Hospital evidence of a satisfactory physical examination.

3. **Hospital Regulations.** Each student enrolled in Project SEARCH and each School/Project SEARCH staff member shall adhere at all times to the policies, procedures, rules and regulations of Hospital, and patient confidentiality policies, to the extent such policies, procedures, rules and regulations are applicable to students and School/Project SEARCH staff member. Students will also adhere to the School's Code of Conduct and are subject to disciplinary action according to that Code of Conduct.

4. **Hospital Ethical and Religious Directives for Catholic Health Care Services.** While on-site at Hospital's facilities, all participants in Project SEARCH agree to abide by the "*Ethical and Religious Directives for Catholic Health Care Services*," which may be located at: <http://www.uscch.org/about/doctrine/ethical-and-religious-directives/>.

5. **Additional Instruments.** Each of the Parties shall, from time to time, at the request of any other, execute, acknowledge and deliver to the other Parties any and all further instruments that may be reasonably required to give full force and effect to the provisions of this Agreement including but not limited to Project SEARCH policies and procedures.

6. **Entire Agreement.** This Agreement contains the entire understanding of the Parties with respect to the subject matter described herein, and there are no representations, warranties, covenants or undertakings other than those expressly set forth herein.

7. **Section Headings.** All section headings are inserted for convenience. Such headings shall not affect the construction or interpretation of this Agreement.

8. **Successors.** All the obligations, conditions, terms, covenants, and provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their heirs, administrators, executors, successors, assigns, subsidiaries, officers, directors and employees.

9. **Assignment.** This Agreement shall not be assigned by any of the Parties without the prior written consent of each of the other Parties having been first duly obtained.

10. **Notices.** All notices to be given under this Agreement shall be in writing and shall be deemed to have been given and served when delivered in person or mailed, postage prepaid, to the addressee parties.

11. **Applicable Law.** The validity, interpretation, and enforcement of this Agreement shall be governed by the Laws of the State of Texas.

12. **Employment of Students, Team or Staff Members.** The students, DARS, PCSI, ALA or School staff members participating in Project SEARCH shall not be considered to be an employee, borrowed servant, partner, joint venturer, affiliate, or agent of Hospital. Hospital makes no representation or guarantee regarding any subsequent employment of students who have participated in Project SEARCH.

IN WITNESS WHEREOF, the parties have executed this Agreement in duplicated originals, each of which shall be regarded as an original through constituting but one agreement on the day and year first written above.

CHILDREN'S HOSPITAL
OF SAN ANTONIO:

BY

TITLE: Mgr, Volunteer Services

SAN ANTONIO ISD:
(Co-signatories)

BY

TITLE: Superintendent

BY: Cynthia P. Sewell

TITLE: Interim Senior Executive Director

ALAMO AREA COUNCIL OF GOVERNMENTS:

BY:

TITLE: Executive Director

TEXAS DEPARTMENT OF ASSISTIVE AND
REHABILITATIVE SERVICES:

BY

TITLE: IT Division Director

PROFESSIONAL CONTRACT SERVICES,
INC:

BY

TITLE: Direct of Rehabilitation

EXHIBIT A
ENTRANCE CRITERIA FOR STUDENTS

Individuals interested in applying for Project SEARCH must meet the following criteria. This list may be amended by the Parties as needed.

- At least 18 years of age.
- Completed high school credits necessary for graduation.
- Agree Project SEARCH internship is intended to be the last year of student services and will accept high school diploma at the end of the school year.
- Meet eligibility requirements for the Texas Department of Assistive and Rehabilitative Services (DARS).
- Have workplace appropriate personal hygiene and grooming skills
- Have independent daily living skills, including but not limited to toileting and eating.
- Maintain appropriate behavior and social skills in the workplace.
- Be able to communicate effectively through speech, visuals, signals, writing or devices
- Utilize public transportation when available and participate in travel training or have a commitment for personal transportation.
- Ability to pass drug screen, criminal background check and agree to immunization requirements.
- Meet eligibility criteria for the ALA as follows: The priority population consists of:
 - a) persons with an intellectual disability, as defined by Texas Health and Safety Code §591.003;
 - b) individuals with a pervasive developmental disorder (including autism) or autism spectrum disorder, as defined in the Diagnostic and Statistical Manual of Mental Disorders;
 - c) individuals with a related condition, listed in <http://www.dads.state.tx.us/providers/guidelines/ICD-9-CM-Diagnostic-Codes.pdf>, who are eligible for, and enrolling in services in the ICF/IID Program, Home and Community-based Services (HCS) Program, or Texas Home Living (TxHML) Program;
 - d) nursing facility residents who are eligible for specialized services for intellectual disability or a related condition pursuant to Section 1919(e)(7) of the Social Security Act; and

e) children who are eligible for Early Childhood Intervention services through the Department of Assistive and Rehabilitative Services (DARS).

v Desire and plan to work competitively in the community at the conclusion of Project SEARCH.



BOARD AGENDA CLARIFICATIONS

Provide this information for Academic Board Agenda Items involving a MOU.

Department:	Disability Services
Board Meeting Date:	November 16, 2020
Agenda Title:	Approval of the Renewal of the Memorandum of Understanding between SAISD and Project SEARCH
Presenter:	Dr. Kristen Williams, Disability Services
Cost:	\$300 license fee

IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
8	1	1			

HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>Is this a renewal?</p> <p>What data supports this renewal?</p> <p>Is this an expansion of the program? If so, why?</p>	<p>This is a renewal of the 2016 Memorandum of Understanding. This is the third and final year to renew this MOU.</p> <p>This is a braided funding collaboration with San Antonio Independent School District, Texas Workforce Solutions-Vocational Rehabilitation Services, Alamo Area Council of Governments, Professional Contract Services, Incorporated, and Children's Hospital of San Antonio.</p> <p>SAISD has had 34 men and women with intellectual and other disabilities participate in the Project SEARCH internship at Children's Hospital of San Antonio since the beginning of the 2016-2017 school year.</p> <p>The goal of the Project SEARCH internship is competitive employment. Employment data is tracked for nine months following completion of the internship and submitted to Project SEARCH. SAISD employment data is as follows:</p>
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September 2016-2017: 3 interns with jobs – as of 3/31/2018 reporting deadline
September 2017-2018: 4 interns with jobs – as of 2/28/2019 reporting deadline
September 2018-2019: 3 interns with jobs – as of 2/29/2020 reporting deadline
September 2019-2020: 1 intern with job – data collection window will close 2/28/2021



Memorandum of Understanding
Trinity University College Advising Corps & San Antonio Independent School District

The Trinity University College Advising Corps is housed in the Department of Education at Trinity University. The program places its recent college graduates as college advisers in San Antonio area high schools. Advisers work in collaboration with school counselors, teachers, and administrators to increase college-going enrollment rates in schools that they serve. Advisers primarily provide admissions and financial aid advising to students and their families through one-on-one and group sessions that help students identify colleges that will serve them well; complete their admissions and financial aid applications; and enroll successfully at the schools they eventually choose. The College Advising Corps has three main aims: to increase the college-going rate at partner schools; to expand the range of colleges and universities to which students apply and in which they enroll; and to assist in fostering principals, counselors, and teachers in a college-going culture.

To achieve the goals of the program, the Trinity University College Advising Corps seeks to foster strong and mutually rewarding partnerships with school districts, high schools, and their administrators, faculty, and staff. This memorandum of understanding has been developed to foster such a partnership by clarifying the expectations and responsibility of the Trinity University College Advising Corps (“the Advising Corps”), the San Antonio Independent School District (“the District”), and the following District High Schools (“the School”): **Brackenridge High School, Burbank High School, Edison High School, Fox Tech High School, Highlands High School, Jefferson High School, Lanier High School, and Sam Houston High School.**

Collectively hereinafter the parties to this MOU will be referred to as “Parties” or, individually, as “Party.”

The Advising Corps, the District, and the School agree to:

- Work collaboratively to develop and implement programs and services that (a) foster access to postsecondary education and (b) include all students who wish to participate and who work in good faith to do so.
- Work collaboratively to (a) outline current school-based efforts to foster access to postsecondary education; (b) review Advising Corps programs and services to ensure that they complement and do not duplicate these existing efforts; and (c) establish clear and mutually agreeable timelines for the implementation of Advising Corps programs and services.
- See the adviser as a professional, well-trained resource for students regarding college access.
- To meet with the adviser and project director before the 2020-2021 academic year to discuss the program expectations.

The Advising Corps agrees to:

- Identify, recruit, and hire a full-time adviser to serve the School for an average of 40 hours per week. The adviser will report to the school on September 1, 2020 through June 4, 2021, upon receipt of a fully executed MOU.
- Provide necessary and ongoing training, support, and professional development that will allow the adviser to fulfill his or her responsibilities to the School and its students including to ensure that the adviser complies with the FERPA provisions in this MOU.
- Provide assurance that all employees of the Advising Corps who have contact with students have passed a criminal history background check current within the last year.
- Employ a program director who will (a) supervise the adviser and meet with him or her regularly to discuss job performance and develop strategies for improvement; (b) work closely with the on-site liaison assigned by the School to ensure that the relationship between the adviser and the School remains strong and that

the adviser is effectively serving students and advancing the three main aims of the Advising Corps; (c) meet with school-level post-secondary leadership teams; (d) engage in frequent dialogue with school teams around strategic collaboration and to assess progress towards the goals; (e) re-evaluate the work plan and make adjustments as needed, but at least on an annual basis; (f) serve as the main liaison between the principal of the School and the Advising Corps, meeting at least once per year to review the partnership and ensure that its goals are being met; (g) work with the on-site supervisor to establish a mutually agreeable work schedule for the adviser; (h) visit the school at least twice per academic year and (i) will remain open and available to address any issues or concerns that may arise.

- Share relevant data and research with the District and School officials.
- Manage the program's administration and pay the full salary and benefits of each adviser assigned to the District.
- Work in good faith to develop funding that will sustain the partnership between the Advising Corps and the District beyond the current term
- Keep any and all student-level data provided by the School strictly confidential, in accordance with applicable local, state, and federal law, including FERPA regulations, except as may be required by law or regulation or under subpoena.
- Require the participation of the adviser in Advising Corps activities (for example: ongoing training, the development of funding, or programming activities at other schools) for no more than 10 days that the School is in session during the term of service specified above.

The District and School agree to:

- Welcome the adviser, work actively to facilitate their entry into the school community by treating them as a professional member of the school and facilitate the collaboration among the Advising Corps and any other college access, admissions, or financial-aid advising already present at the School.
- Provide a comprehensive high school orientation, with introductions to key staff, teachers, and administrators.
- Establish and maintain clear lines of communication with the adviser and project director in regards to staff policies, procedures, and expectations with which the adviser is expected to comply.
- Designate a school administrator/staff member to serve as the adviser's onsite liaison who will (a) serve as the adviser's primary resource and advocate within the school, facilitating the adviser's integration into the life of the school and providing appropriate advice and counsel; (b) work closely with the project director to ensure that the relationship between the adviser and the school remains strong and that the adviser is effectively serving students and advancing the three main aims of the College Advising Corps; (c) work with the project director to establish a mutually agreeable work schedule for the adviser; (d) participate in the adviser's evaluation process; (e) meet with and engage in frequent dialogue with the Advising Corps project director around strategic collaboration and to assess progress towards the goals; (f) re-evaluate the work plan and make adjustments as needed but at least annually; (g) serve as the main liaison between the principal of the School and the Advising Corps, meeting at least once per year to review the collaboration and ensure that its goals are being met; and (h) report all issues concerning the adviser's performance to the Advising Corps project director.
- Supply access (within a reasonable amount of time) to student-level data (name, date of birth, year of graduation) for the purposes of advising, grant reporting, and program evaluation. The data collected falls within FERPA regulations and will be treated as confidential, except as may be required by law or regulation or under subpoena.
- Provide access (within a reasonable amount of time) to student transcripts and schedules, either electronically or in hard copy, for the purposes of effectively advising students as consistent with FERPA regulations. Adviser access to the District or School's mainframe to retrieve such information is preferred.
- Provide access to College Board's Online Reporting Portal to each TUCAC College Adviser to intentionally engage students in college and career readiness activities.

- Ensure that the adviser is not arbitrarily assigned duties unrelated to their work plan such as clerical or manual labor or expected to fill temporary voids in your school's workload or assume ad hoc assignments (such as hall or cafeteria monitoring, supervising classrooms, monitoring testing, etc).
- Ensure that the adviser does not serve as a facilitator or proctor of TSI or college-readiness testing.
- Provide the adviser with a reasonable working/meeting space with a computer, internet access, and daily access to phone and voicemail, including access to a photocopier/scanner, printer, and fax machine.
- Allow the adviser to disseminate and collect the annual College Advising Corps student surveys (if applicable).
- Ensure that the adviser has access to and can utilize the program's data collection tool (via Dropbox), email, and a wireless internet connection on the adviser's laptop (if necessary).
- Provide the adviser with an overview of the mission and culture of the School, and assist the adviser with obtaining a parking pass and School/District badge/identification.
- Maintain the existing staffing level of the guidance/counseling department and not make any staffing modifications suggesting the replacement of a counselor or counseling position with a college adviser.
- Ensure that the adviser does not serve as the liaison to and/or provide direct supervision to other external partner college-access programs on behalf of the District or School.

Local Match

- The District agrees to provide matching funds, in the amount of \$80,000 annually, to support the costs associated with providing one (1) full-time Advising Corps college adviser at each of the following District High Schools: Brackenridge High School, Burbank High School, Edison High School, Fox Tech High School, Highlands High School, Jefferson High School, Lanier High School, and Sam Houston High School during the term of this agreement.
- The District agrees to submit a monthly fixed payment to Trinity University per month beginning in September 2020 and ending June 2021, on behalf of the Trinity University College Advising Corps.

Program Evaluation

- Funding for the Trinity University College Advising Corps program is provided by the National College Advising Corps (CAC), The Higher Education Coordinating Board (THECB), and external funders. As a condition of external funding, the program will be evaluated on an ongoing basis.
- Data will be collected and managed through an evaluation team affiliated with Stanford University and contracted by the CAC. The District/School is expected to provide all necessary data requested by the evaluation team and CAC. Data will be used for program evaluation and educational purposes only and treated as confidential, except as may be required by law. All results of data analysis will be reported in aggregate and no individual student will be identified.
- Data to be collected will include, but not necessarily be limited to: baseline information on the school, including college matriculation rates and student attainment of intermediary college enrollment goals (such as percent taking college entrance exams and FAFSA applications); information on enrolled students during program implementation, including identifying information, intermediary goals, and college enrollment; and information on services provided to students. At the school level, the adviser will collect data to help target and track services and evaluate the program's success.
- The Advising Corps will comply with applicable Family Educational Rights and Privacy Act (FERPA) provisions and agrees to protect any confidential student information it receives or accesses that could make a student's identity traceable.

Duration of Agreement

- This agreement applies exclusively to the 2020-2021 academic school year and shall commence on August 3, 2020, and shall terminate on June 30, 2021, unless earlier termination or extension shall occur pursuant to any provision hereof.
- Costs associated with District/School participation in future years will be determined annually.

Sovereign Immunity

The Parties stipulate and agree that no provision of, or any part of this MOU or any subsequent amendment shall be construed: (1) as a waiver of the doctrine of sovereign immunity or immunity from suit as provided for in the Texas Constitution and the Laws of the State of Texas; (2) to extend liability beyond such liability provided for in the Texas Constitution and the Laws of the State of Texas; or (3) as a waiver of any immunity provided by the 11th Amendment or any other provision of the United States Constitution or any immunity recognized by the courts and the laws of the United States.

Applicable Law

This MOU shall be governed by the laws of the State of Texas. The exclusive venue of any suit brought concerning the Contract and any incorporated documents is fixed in any Court of competent jurisdiction in Bexar County, Texas, and all payments under the Contract shall be due and payable in Bexar County, Texas.

Dispute Resolution

The Parties shall work together in good faith and in a timely manner to resolve disputes that might develop pursuant to the program under this MOU.

Amendments

- Modifications to the MOU shall only be made by written amendment and executed by the College Advising Corps and the District. Fully executed amendments will then become part of the MOU agreement.

Termination

- This MOU will automatically terminate at the end of the agreement on June 30, 2021, as noted above.
- Any party may terminate this MOU (for cause) by giving ninety days' written notice to the other party.
- The College Advising Corps may also terminate this MOU immediately if project funding should become reduced, depleted, or otherwise unavailable during the term of the MOU and to the extent that the Advising Corps is unable to obtain additional funds for such purpose.

Non-Discrimination: Provider may be deemed a federal contractor subject to the requirements of 41 CFR 60-1.4(a), 60-300.5(a), and 60-741.5(a). These regulations prohibit discrimination against qualified individuals on the basis of their status as protected veterans or individuals with disabilities, and prohibits discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.

Tele-Service

In response to the COVID-19 pandemic and following Trinity University and College Advising Corps guidelines San Antonio Independent School District and Trinity University agree that the placement will be performed remotely until said guidelines are lifted from both entities, all terms and conditions of the placement will adhere to CDC and local health guidelines and restrictions. San Antonio Independent School District acknowledges that by hosting Trinity University advisers on-site they may be exposed to the risks associated with COVID-19. Harlandale Independent School District voluntarily assumes these risks. When guidelines are lifted from both entities, advisers are expected to resume in person training on campuses

Written authorization of teleservice in advance: To fulfill their obligation to serve full-time while tele-serving and ensure the accuracy of time and attendance reporting, the Adviser will:

- Remain accessible during the telecommute work schedule;
- Check in with the Project Director daily and On-site Liaison weekly to discuss status and open issues;
- Be available for teleconferences, scheduled on an as-needed basis;

- To mitigate any increased risk of time and attendance abuse;
- Request Project Director approval in advance of working any service hours beyond the schedule time indicated above.
- Request Project Director's approval to use vacation, sick, or other leave in the same manner as when working at Adviser's regular work location.
- Advisers will upload the following products to their High School folder: Daily Work Log completed for their scheduled work day. Weekly GRACE report, Adviser designed Presentations and other outputs utilized for their outreach to students.
- If Advisers are unable to do so, they will email the Project Director with the date and time of when daily or weekly service outputs will be uploaded to their high school folder.
- Finally, Adviser's duties, obligations, responsibilities, and conditions of service with the program remain unchanged except those obligations and responsibilities specifically addressed in this agreement. Position responsibilities, standards of performance, and performance appraisals remain the same as when serving at the regular school site.

While Advisers are tele-serving, Program Director will:

- Remain accessible during the telecommute work schedule;
- Check in with the Advisers to discuss status and open issues on their 3 pm call daily as needed;
- Be available for teleconferences, scheduled on an as-needed basis;
- To mitigate any increased risk of time and attendance abuse;
 - Approve or deny adviser approval in advance of working any service hours beyond the schedule time indicated above.
 - Approve or deny adviser approval to use vacation, sick, or other leave in the same manner as when working at Adviser's regular work location.
- All online service logs, teleservice agreements and service outputs are shared with College Advising Corps, AmeriCorps, and The Higher Education Coordinating Board.
- Will conduct one spot-check on Adviser work logs for each Adviser monthly, totaling 11 spot checks. Program Director will review work logs to see alignment between service time logged and outputs. Program Director will provide feedback to Advisers to correct action within 48 hours if inconsistencies are identified.
- Will conduct bi weekly Adviser district check-ins to review work plans, outputs, and discuss issues throughout the service term.
- Will conduct one Program Team check in once a day for 45 minutes to review teleservice expectations, service products, protocols and /or discuss issues.

Section 3: Alternative & Remote Work Site Examples

- Video conferencing with students – Advisers can continue to assist students through online teleconferencing platforms such as Google Meet, Zoom, or San Antonio Independent School District authorized Google Classrooms. Due to safety concerns advisers will always be required to have another TUCAC Adviser serving as an online monitor in the Zoom or Google Meet video conferences therefore no Zoom or Google Meet video conferences will be recorded unless mutually agreed to by both parties in writing.

- Concerning issues viewed or disclosed- Any concerning issues viewed or disclosed on a teleservice conference by an adviser with a student should be reported immediately to their On-Site Liaison and handled as they would on campus which may require a written statement by the adviser for the campus records.
- GRACE Data Entry – Timestamps from GRACE can be used to verify work time and work performed. SMS texting through GRACE can also provide a transcript for review for the Project Director or District if needed. Records of these files will remain on GRACE and can only be accessed by the adviser, GRACE’s administrator, and the Project Director.
- Small Group Work – Advisers can work together in small groups via zoom or google hangout and verify each other’s time and place this group work on the TUCAC calendar.
- Regular communication with On-site Liaison – Advisers can check in via email at the beginning, end and periodically during their work day to stay in communication with students and the high school campus. Advisers are expected to send details about their work performed every Friday by 5 pm to their On-Site Liaison and Project Director.
- A daily narrative is required by each adviser to document their daily work along with a pdf of their monthly calendar that mirrors their work schedule indicated daily.
- Work at another site – Advisers can only work at another home site if reasonable and necessary due to the current circumstances but all request must be approved prior by the Project Director and must follow any university policies regarding remote work to verify their time.

Notice of AmeriCorps funding

The Trinity University College Advising Corps receives partial funding for the college adviser position through the Corporation for National and Community Service (CNCS). Therefore, all college advisers should be identified as AmeriCorps members and should be referred to as “members”. As a result of the CNCS funding, TUCAC advisers and their partners are required to adhere to the following policies in accordance with federal regulations.

Nondisplacement.

- (1) An employer may not displace an employee, volunteer or position, including partial displacement such as reduction in hours, wages, or employment benefits, as a result of the use by such employer of a participant in a program receiving Corporation assistance.
- (2) A participant in a program receiving Corporation assistance may not perform any services or duties or engage in activities that would otherwise be performed by an employee as part of the assigned duties of such employee.
- (3) A participant in any program receiving assistance under this chapter may not perform services or duties that have been performed by or were assigned to any—
 - (i) Presently employed worker;
 - (ii) Employee who recently resigned or was discharged;
 - (iii) Employee who is subject to a reduction in force or who has recall rights pursuant to a collective bargaining agreement or applicable personnel procedures;
 - (iv) Employee who is on leave (terminal, temporary, vacation, emergency, or sick); or
 - (v) Employee who is on strike or who is being locked out.

Prohibited Activities. Members are prohibited from engaging in any of the activities listed below while charging time to the AmeriCorps program; accumulating service or training hours; or otherwise performing activities supported by the AmeriCorps program or the Corporation:

- (1) Attempting to influence legislation;
- (2) Organizing or engaging in protests, petitions, boycotts, or strikes;
- (3) Assisting, promoting, or deterring union organizing;
- (4) Impairing existing contracts for services or collective bargaining agreements;
- (5) Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
- (6) Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- (7) Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
- (8) Providing a direct benefit to—
 - (i) A business organized for profit;
 - (ii) A labor union;
 - (iii) A partisan political organization;
 - (iv) A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
 - (v) An organization engaged in the religious activities described above in prohibited activity 7, unless CNCS assistance is not used to support the religious activities;
- (9) Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
- (10) Providing abortion services or referrals for receipt of such services; and
- (11) Such other activities as CNCS may prohibit.

AmeriCorps members may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non-CNCS funds. Individuals should not wear the AmeriCorps logo while doing so.

B. The member is expected to, at all times while acting in an official capacity as an AmeriCorps member:

1. Comply with the rules and standards of the host agency.
2. Demonstrate mutual respect toward others.
3. Follow directions.
4. Wear the AmeriCorps logo daily.
5. Direct concerns, problems, and suggestions to the Trinity University College Advising Corps program director.

C. The member understands that the following acts also constitute a violation of the program's rules of conduct:

- Unauthorized tardiness.
- Unauthorized absences.
- Repeated use of inappropriate language (i.e., profanity) at a service site.
- Failure to wear appropriate clothing to service assignments.

- Stealing or lying.
- Engaging in any activity that may physically or emotionally damage other members of the program or people in the community.
- Unlawful manufacture, distribution, dispensation, possession, or use of any controlled substance or illegal drugs during the term of service.
- Consuming alcoholic beverages during the performance of service activities.
- Being under the influence of alcohol or any illegal drugs during the performance of service activities.
- Failure to notify the program of any criminal arrest or conviction that occurs during the term of service.

By signing, I certify that I have read and agree with the terms of the Memorandum of Understanding and officially authorized to sign and execute on behalf of my institution:

San Antonio Independent School District

Signature Date

Print Name and Title

Signature Date

Print Name and Title

Trinity University

Signature Date

Print Name and Title

DISTRICT CONTACTS:

School District Central Point of Contact (Superintendent, District Administrator, or Principal)

NAME: _____
TITLE: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

On-Site Liaison (Designated by District or School) – Lead Counselor @ Brackenridge High School

NAME: _____
TITLE: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

On-Site Liaison (Designated by District or School) – Lead Counselor @ Burbank High School

NAME: _____
TITLE: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

On-Site Liaison (Designated by District or School) – Lead Counselor @ Edison High School

NAME: _____
TITLE: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

On-Site Liaison (Designated by District or School) – Lead Counselor @ Fox Tech High School

NAME: _____
TITLE: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

On-Site Liaison (Designated by District or School) – Lead Counselor @ Highlands High School

NAME: _____

TITLE: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

On-Site Liaison (Designated by District or School) – Lead Counselor @ Jefferson High School

NAME: _____
TITLE: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

On-Site Liaison (Designated by District or School) – Lead Counselor @ Lanier High School

NAME: _____
TITLE: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

On-Site Liaison (Designated by District or School) – Lead Counselor @ Sam Houston High School

NAME: _____
TITLE: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

Data Contact

NAME: _____
TITLE: _____
ADDRESS: _____
PHONE : _____
E-MAIL : _____

Human Resources Contact

NAME: _____
TITLE: _____
ADDRESS: _____
PHONE : _____
E-MAIL : _____

TRINITY UNIVERSITY COLLEGE ADVISING CORPS CONTACTS:

ADDRESS : Trinity University
Education Department
1 Trinity Place
San Antonio, TX 78212

Trinity University Contact :

NAME : Dr. Angela Breidenstein
TITLE : Interim Chair, Education Department
PHONE : (210) 999-7587
EMAIL : abreiden@trinity.edu

Program Contact :

NAME : Sarah Ramos
TITLE : Project Director, College Advising Corps
PHONE : (210) 999-7589
EMAIL : sramos2@trinity.edu

Financial Contact :

NAME : Sheila Brell
TITLE : Sponsored Projects Accounting Manager, Business Office
PHONE : (210) 999-7331
EMAIL : sbrell@trinity.edu

ADDENDUM TO MEMORANDUM OF UNDERSTANDING
BETWEEN SAN ANTONIO INDEPENDENT SCHOOL DISTRICT AND TRINITY UNIVERSITY

This Addendum between San Antonio Independent School District (hereinafter the “Affiliation”) and Trinity University is hereby incorporated by reference into the Memorandum of Understanding between the Affiliation and Trinity University dated _____.

The Affiliation and Trinity University have mutually agreed that placement of Trinity University advisers or staff at the Affiliation site is mutually beneficial to both parties, that this addendum is supported by the consideration of the continuation of the placement during the COVID-19 pandemic, and both parties hereby agree to the responsibilities enumerated herein related to COVID-19.

In response to the COVID-19 pandemic and following Trinity University and College Advising Corps guidelines, the Affiliation and Trinity University agree that the placement will be performed remotely until said guidelines are lifted from both entities, all terms and conditions of the placement will adhere to CDC and local health guidelines and restrictions. The Affiliation acknowledges that by hosting Trinity University advisers on-site that the Affiliation may be exposed to the risks associated with COVID-19. The Affiliation voluntarily assumes these risks. When guidelines are lifted from both entities, advisers are expected to resume in person training on campuses.

The Affiliation understands and agrees that Trinity University is not responsible for monitoring the conditions of Trinity University advisers or staff or for providing support or medical care.

Each party agrees to notify the other party if it becomes aware of any exposure or outbreaks that may pose a risk to the other party. In addition, the Affiliation agrees that either party reserves the right to withdraw advisers from the site at any time should they pose a risk to the Affiliation or Trinity University.

By signing below, each party agrees to be bound by the terms of this Addendum which is hereby incorporated to the Agreement between the parties by reference.

San Antonio Independent School District

TRINITY UNIVERSITY

Signature

Signature

Name

Name

Date

Date



BOARD AGENDA CLARIFICATIONS

Provide this information for Academic Board Agenda Items involving a MOU.

Department:	Postsecondary Initiatives
Board Meeting Date:	November 16, 2020
Agenda Title:	Renewal of the Memorandum of Understanding between SAISD and the Trinity University College Advising Corps for College Advising Services
Presenter:	Liz Ozuna, Executive Director for Advanced Academics & Postsecondary Initiatives
Cost:	\$80,000 approximately

IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
10,000 students	0	8	\$0	\$0	\$10,000

HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>Is this a renewal?</p> <p>What data supports this renewal?</p> <p>Is this an expansion of the program? If so, why?</p>	<p>This is a renewal of the MOU for college advising services from the Trinity University College Advising Corps (TUCAC). The TUCAC program has been approved through an RFP conducted in 2019 on Student Instruction & Training that runs through September 2022.</p> <p>This MOU, however, needs to be passed for our counterparts at the Trinity University College Advising Corps to meet their program agreement mandates from both Trinity University and the College Advising Corps organization. Prior to 2018 when the College Bound Advisor position was established, TUCAC advisors were the sole full-time college advising service that our comprehensive high schools had in their College & Career Hubs (formerly Go Centers). On average, they</p>
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would meet with at least 80% of 12th grade students and 26% of parents, assisted 75% of seniors in submitting a college application, and supported 68% of seniors in completing their FAFSA applications.

This year, we are making a key adjustment to their services model given the establishment of the College Bound Advisor position. Instead of focusing on 12th graders, who are supported by our College Bound Advisors, TUCAC advisors will focus significantly on supporting 11th graders to prep for the SAT and create college lists as well as build college awareness among 9th and 10th graders. Their new metrics are as follows:

1. 95% of class of 2022 has 6+ match colleges on their list
2. 95% of juniors have at least one interaction with advisor
3. 15% of juniors complete 6+ hours on Khan Academy
4. 30% of junio parents have at least one interaction with advisor

This will help us build a college bound experience for students since they will end their junior year with a focused college list that helps students manage their time better, have conversations with an advisor earlier than 12th grade about their choices, and can trickle into submitting college applications earlier as well as adding the appropriate set of colleges to a students' FAFSA without the need for further correcting the FAFSA application to add colleges at a later date. Comprehensively creating college lists helps students shape their outcomes in senior year, and it is the next phase in the college application and enrollment strategy.

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of the Memorandum of Understanding (MOU) between SAISD and Junior Achievement of South Texas

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Patti Salzman, Deputy Superintendent

PRESENTER: Johnny Vahalik, Sr. Executive Director College, Career and Military Readiness

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and Junior Achievement of South Texas to support the development of students' work readiness, financial literacy, and skills of entrepreneurship. The middle and high school curriculum provided by Junior Achievement of South Texas satisfies social studies and career and technology TEKS and can be delivered virtually by educators, supported with pre-recorded videos and remote live options.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Recommend that the Board approve the MOU with Junior Achievement of South Texas as presented.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

MEMORANDUM OF UNDERSTANDING
BETWEEN
SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
AND
JUNIOR ACHIEVEMENT OF SOUTH TEXAS

The purpose of this Memorandum of Understanding (MOU) between JA of South Texas and San Antonio Independent School District is to define the respective roles and responsibilities that the entities will have in implementing Junior Achievement programs during the traditional school day. This partnership and MOU will take effect on September 1, 2020 between San Antonio ISD and JA of South Texas:

WHEREAS, the parties believe in the boundless potential of young people; and

WHEREAS, the parties believe in the power of partnership and collaboration; and

WHEREAS, the parties believe in the conviction in the educational and motivational impact of relevant, hands-on learning

WHEREAS, the parties wish to arrange for the provision of such services on the terms hereinafter set forth:

NOW, THEREFORE, in consideration of the mutual covenants set forth herein below, and for other good and valuable consideration, the receipt of which is hereby acknowledged, San Antonio ISD and JA of South Texas' program implementation, hereby agree as follows.

1. JA of South Texas' Commitment – JA of South Texas commitment to this effort is to provide the following services effective September 1, 2020:

Virtual Environment –

- a. Curriculum and content focused on work readiness, financial literacy and entrepreneurship that can be delivered virtually by educator and supported with pre-recorded videos of volunteers and remote live volunteer options.
- b. Focused educator led curriculum for middle and high school that satisfies Social Studies and Career and Technology, TEKS.

Traditional Environment -

- c. Economic education and financial literacy program materials for students in grades Kindergarten thru 12th grade to be presented during the traditional school day by a trained Junior Achievement volunteer.
- d. JA of South Texas will recruit and train a business or community volunteer to present the JA curriculum in San Antonio ISD classrooms that have voluntarily chosen to participate.
- e. The JA programs will be closely monitored by the JA of South Texas Staff. Volunteers will be recruited and assigned to an San Antonio ISD classroom.
- f. JA of South Texas volunteers must submit a background check form through San Antonio Independent School District and be cleared before entering the classroom.
- g. Traditional Junior Achievement Implementation
 - a. JA of South Texas volunteers will make 5-7 classroom visits for 30-45 minutes each.
 - b. Teachers will be notified when a volunteer has been assigned. Volunteers and teachers will together schedule the 5-7 classroom visits.
- h. JA in a Day Implementation

- a. JA of South Texas will partner with San Antonio ISD elementary school that have voluntarily chosen to participate.
 - b. JA of South Texas volunteers will visit the campus/classroom once to present the JA curriculum to the students in one day.
 - i. JA Finance Park program
 - a. JA of South Texas will train participating middle and/or high school teachers, provide curriculum and hard copy or digital student workbooks free of charge.
 - b. JA of South Texas will host a maximum of 20 socially distanced students (90 in a traditional non-pandemic setting) per day for San Antonio ISD students to take part in the JA Finance Park simulation at the JA Finance Park facility. All simulation materials will be provided on site.
2. San Antonio ISD agrees to:
 - a. Permit JA of South Texas to recruit educators to participate in JA programs at campuses.
 - b. Permit trained and criminal history check cleared volunteers to present the JA programs on campuses.
 - c. Provide input into programs, services and needs.
 - d. If available, provide a liaison at each participating campus for communication with JA of South Texas staff.
 - e. With regards to the JA Finance Park program – provide transportation and adult chaperones for participating students to visit the JA Finance Park location.
 - f. Permit JA of South Texas to administer pre/post surveys to students to assess knowledge gain and attitudinal changes while participating in JA programs.
 3. Communication – The parties agree to communicate as often as necessary in furtherance of Junior Achievement program implementation in San Antonio ISD. JA of South Texas agrees to promptly advise the San Antonio ISD administration of any and all changes in its personnel, operations or policies that may affect the partnership.
 4. Policies – The parties agree to advise one another, and their respective staff of their responsibility for complying with one another’s existing rules and regulations, and of the content of the same.
 5. Records – JA of South Texas agrees to keep and maintain records of participating campuses and teachers, including campus name, teacher name, volunteer name, and number of students successfully completing JA programs. JA of South Texas will not collect confidential data.
 6. Privacy Act Compliance – JA of South Texas agrees to comply with all applicable provisions of the Family Educational Rights and Privacy Act 20 (USC §1232g), and all other law and regulations applicable to the operation of the school and organization. JA of South Texas agrees to have in place and abide by a policy prohibiting sexual harassment that complies with applicable federal and state standards. JA of South Texas further agrees to make no distinction among children covered by this Agreement, distinctions on the grounds of race, color, sex, creed, age, disability or national origin include but are not limited to the following: Denying a person any service or benefit; providing any service or benefit to a person which is different, or provided in a different manner or at a different time, from that provided to other persons under the Agreement; subjecting a person to segregation or separate treatment in any matter related to the receipt of any advantage or privilege enjoyed by others receiving any service or benefit; treating a person differently from others in determining whether they satisfy any admission, enrollment, quota, eligibility, membership or any other requirement, or condition which individuals must meet in order to be provided any service or benefit.
 7. Payments – JA of South Texas programs are provided free of cost to San Antonio ISD, therefore payments will not be exchanged.
 8. Term & Termination – This agreement is contingent upon San Antonio ISD approval. The term of the Agreement is from September 1, 2020 through June 30, 2021, with San Antonio ISD approval. This agreement may be extended thereafter in writing and signed by all parties. If either San Antonio ISD or JA of South Texas desires to terminate this Agreement, it may do so without any liability therefore by written notice delivered to the other party. Termination shall be effective at the end of the school year during which notice is given.
 9. Miscellaneous –

- a. Notices – All notices given pursuant to this Agreement shall be in writing and shall either be mailed by first class mail, postage prepaid, registered or certified with return receipt requested, or delivered in person to the intended addressee, or sent by fax or overnight delivery service. Notice mailed shall be effective on mailing. Notice given in any other manner shall be as stated under their names as set forth herein, provided, however, that each Party shall have the right to change its address for notice hereunder to any other location by the giving of 10 days notice to the other Parties in the manner set forth above.
- b. Law Governing – This Agreement shall be governed by construed in accordance with the substantive federal laws of the United States and internal laws of the State of Texas. In the event of any controversy or claim arising out of or relating to this agreement, JA of South Texas consents to the jurisdiction of a Local, State or Federal court in Bexar County, San Antonio, TX.
- c. Successors and Assigns – This Agreement shall be binding on and shall inure to the benefit of the Parties, and their respective heirs, legal representatives, successors and assigns.
- d. Entire Agreement – This Agreement shall be binding on and shall inure to the benefit of the Parties relating to the subject matter hereof, and all prior agreements relative hereto which are not contained herein are terminated.
- e. Amendments – Amendments or modifications may be made to this Agreement only by setting the same forth in a written document duly executed by the Parties.
- f. Force Majeure – Any party shall be temporarily excused from performance otherwise due hereunder only to the extent that, and for so long as, such performance is rendered impossible by reason of factors beyond that party's control and not occasioned by the negligence of the party or its affiliates, including, but not limited to, acts of God. Any party experiencing or anticipating a force majeure event shall promptly notify the other party in writing thereof.
- g. Severability – This Agreement shall be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules and regulations. If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason to any extent, be invalid or unenforceable, but the extent of such invalidity or unenforceability does not destroy the basis of the bargain among the Parties as expressed herein, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby, but rather shall be enforced to the greatest extent permitted by law.
- h. Gender and Number – Whenever required by the context, as used in this Agreement, the singular number shall include the plural and the neuter shall include the masculine or feminine gender, and vice versa.
- i. Exhibits – Any and each Exhibit to this Agreement is incorporated herein for all purposes
- j. Captions – The Article and Section headings appearing in this Agreement are for convenience of reference only and are not intended, to any extent or for any purpose, to limit or define the text of any Article or Section.
- k. Counterparts – This Agreement may be executed in counterparts, each one of which shall be an original, and different parties may sign different counterparts, all of which shall constitute but one document.
- l. Drafters – Each party to this transaction has been afforded the opportunity to negotiate the terms of this Agreement, and to consult legal counsel regarding same; therefore, the parties wave and disclaim the application of any principle of contract interpretation that would construe any ambiguity herein against either party as drafter hereof.
- m. Annual Review – This Agreement shall be evaluated and reviewed annually by the San Antonio ISD and JA of South Texas for the purpose of making any agreed revisions that may be deemed advisable or necessary.
- n. No Third Party Beneficiaries – Unless otherwise expressly specified elsewhere herein, nothing in this Agreement shall be construed as creating or giving rise to any rights in any third parties, including, but not limited to any faculty or students of the ⁷¹ institution, or any persons other than the parties hereto.

EXECUTED EFFECTIVE ON THE DATE FIRST WRITTEN ABOVE.

SAN ANTONIO INDEPENDENT SCHOOL DISTRICT:

By: _____

Date: _____

Pedro Martinez, Superintendent of Schools

JUNIOR ACHIEVEMENT OF SOUTH TEXAS



By: _____

Date: September 29, 2020

Jamie Cook, President



BOARD AGENDA CLARIFICATIONS

Provide this information for Academic Board Agenda Items that have a cost.

Department:	College, Career and Military Readiness
Board Meeting Date:	November 16, 2020
Agenda Title:	Approval of the Memorandum of Understanding (MOU) Between SAISD and Junior Achievement of South Texas
Presenter:	Johnny Vahalik, Sr. Ex. Director for College, Career and Military Readiness
Cost:	N/A

IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
2640	17	9	\$0	\$0	\$0

HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>Is this a renewal?</p> <p>What data supports this renewal?</p> <p>Is this an expansion of the program? If so, why?</p>	<p>San Antonio ISD has implemented the Junior Achievement of South Texas Program with our high school campuses since 2008. Due to our current virtual environment, Junior Achievement desires to provide curriculum and content focused on students' work readiness, financial literacy, and skills of entrepreneurship that can be delivered virtually by educators, supported with pre-recorded videos and remote live options. Junior Achievement of South Texas provides curriculum for middle and high schools that satisfies Social Studies and Career and Technology TEKS.</p> <p>Fee per student is ZERO as JA of South Texas programs are provided free of cost to San Antonio ISD.</p> <p>This agreement is required to permit JA of South Texas to recruit educators to participate in JA programs at campuses. Permit trained and criminal history check cleared volunteers to present the JA programs on campuses. SAISD will provide input into programs, services and needs. If available, provide a liaison at each participating campus for communication with JA of South Texas staff. With regards to the JA Finance Park program –provide transportation and adult chaperones for participating students to visit the JA Finance Park location. Permit JA of South Texas to administer pre/post</p>
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surveys to students to assess knowledge gain and attitudinal changes while participating in JA programs.

The program is advertised as part of the Career & Technical Education Department at middle and high schools.

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of the Memorandum of Understanding (MOU) between SAISD and STEMuli

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Patti Salzman, Deputy Superintendent

PRESENTER: Johnny Vahalik, Sr. Executive Director College, Career and Military Readiness

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and STEMuli to support the Cybersecurity P-TECH at Sam Houston High School as an industry partner. Industry partnerships are a requirement of the P-TECH model and are an integral part of providing advisory functions, mentorships, internships, and other work-based learning activities.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Recommend that the Board approve the MOU with STEMuli, as an industry partner in the Cybersecurity P-TECH at Sam Houston.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

**MEMORANDUM OF
UNDERSTANDING
BETWEEN**

STEMuli

**AND
SAN ANTONIO INDEPENDENT SCHOOL
DISTRICT**

STEMuli, and San Antonio Independent School District (“SAISD”) on behalf of Sam Houston High School (“P-TECH”) enter into this Memorandum of Understanding (“MOU”) to develop a partnership to develop and implement a P-TECH program for 9th through 14th grade level program as outlined and aligned to the design elements listed in the Texas Education Agency’s P-TECH blueprint.

This MOU intends to define the roles and responsibilities of a strong partnership between business and industry partners and SAISD to provide a detailed plan for program oversight and advisory and to provide work-based learning experiences for students appropriate to each grade level, such as facility visits, guest speakers, presentations, career information, job shadowing, internships, externships, and apprenticeships.

Mutual Understanding

STEMuli and SAISD agree to work together to support the following common goals:

- Inform the partner of any changes that may impact service delivery;
- Develop a method of communicating needs and challenges;
- Collaborate to encourage students to pursue industry certifications, post-secondary education, career and internship opportunities; and
- Work in partnership to establish additional partners to support the P-TECH program.

STEMuli agrees to partner or support the program in the following checked

items:

Cannot Support: Will Support:

Activity

X

Provide an industry/business partner liaison with decision-making authority who interacts directly and frequently (in person or virtually) with P-TECH leadership (Benchmark 1: School Design; Element #2b);

X

Assist in the development of the course path and program monitoring (Benchmark 3: Strategic Alliances);

Cannot Support: Will Support:

Activity

_____ X

Assist in defining the industry certifications that will be acquired and the standards/curriculum that will be followed to achieve stated certifications (Benchmark 3: Strategic Alliances);

_____ X

Provide when applicable access to business and industry partners and work-based learning facilities, services, and resources (virtual and/or physical) (Benchmark 3: Strategic Alliances);

_____ X

Assist in establishing an advisory board which meets regularly and includes representatives from a variety of stakeholders such as; school board, community, economic development partners, relevant industry subject matter experts for program pathways, and IHE to provide support and guidance to the P-TECH in resource acquisition, curriculum development, work-based learning, and student/community outreach to ensure a successful academic and career pipeline (Benchmark 3: Strategic Alliances);

_____ X

Assist in identifying, creating, and maintaining a list of high-demand occupations and programs of study and identify as local needs change, within our expertise and to the best of our knowledge (Benchmark 4: Curriculum, Instruction, and Assessment);

_____ X

Assist in recruiting and screening employees that will mentor students;

_____ X

Provide opportunities when applicable to teachers to receive training like externships or other events (Benchmark 1: School Design; Element # 6).

_____ X

Assist in developing a detailed plan for work-based learning experiences for students appropriate to each grade level, such as facility visits, guest speakers, presentations, career information, job shadowing, internships, externships, and apprenticeships (Benchmark 3: Strategic Alliances);

_____ X

Participate in defining and reviewing annual outcomes-based measures (Benchmark 1: School Design; Element # 3b);

_____ X

Participate in advisory and leadership team meetings that will meet regularly (in person and/or virtually) with school district staff, campus staff, other industry partners, chamber

Cannot Support: Will Support:

Activity

_____		of commerce, non- profit foundations and Alamo Colleges (Benchmark 1: School Design; Element # 4);
_____	<u>X</u>	Assist in developing roles and responsibilities for worksite supervisors, mentors, teachers, support personnel, and other partners (Benchmark 3: Strategic Alliances);
_____	<u>X</u>	Assist in developing a career mentoring program (Benchmark 3: Strategic Alliances);
_____	<u>X</u>	Support when applicable for students’ activities, such as clubs, Career and Technical Student Organizations, competitions, and special initiatives (Benchmark 3: Strategic Alliances);
_____	<u>X</u>	Provide a student who receives work-based training or education from the partner under the P-TECH program the opportunity to interview for any jobs for which the student is qualified that are available on the student’s completion of the program (Benchmark 3: Strategic Alliances);
_____	<u>X</u>	Assist in recruiting additional business and industry partners to support the P-TECH program;

SAISD will:

- Provide a smaller learning community within a larger high school as the P-TECH program;
- Designate a building level leader who has scheduling, hiring, and budget decisions that will coordinate with the Industry/Business partner liaison (Benchmark 1: School Design; Element 2a);
- Coordinate with business and industry partners to establish annual assessment measures and provide an opportunity for the industry/business partners to provide feedback on the value of the P-TECH program (Benchmark 4: Curriculum, Instruction, and Assessment);
- Coordinate with San Antonio College and business and industry partners to ensure curriculum alignment between high school, post-secondary and industry experience requirements;
- Establish a procedure or manner in the school for students to receive mentoring services;
- Ensure business, and industry employees and students have access to computer and internet access on the campus;
- Assign students to participate in the program with business and industry employees;
- When applicable will secure reasonable manner any facilities in which business and industry partner leaves equipment or other materials for use in

the program to prevent theft of such equipment and materials, but, in any event, SAISD will not be liable to for the theft of or damage to any such equipment or materials;

- Will provide for such student transportation as may be required to and from the college as required under State law, and for any P-TECH field trips, each pursuant to applicable SAISD rules and procedures;
- Provide for all student meals as required by state and federal law and SAISD rules and procedures. P- TECH students may purchase food from college foodservice facilities when on the College campus;
- Designate an adult sponsor to oversee the operation of mentoring as a whole. This sponsor must either be a school employee or someone authorized by the school to have access to students and facilities of the school;
- Designate a school leader to provide course path and program monitoring;
- Will coordinate with college and industry partners to develop an implementation plan and annual operating budget.

STEMuli will not collect the personal information of students but may receive student contact information (e.g., e-mail addresses) as a consequence of communicating with students about and during the students' participation in the program.

Volunteers/staff shall complete the volunteer application and background check every calendar year following SAISD procedures. Volunteer its services & resources to the District in support of the P-TECH program. The services & resources provided by STEMuli for the District are at no cost to the District. None of the company's employees nor anyone acting on behalf of the company ("actors") in the administration of its services to the District under the MOU shall be employed by the District nor considered a borrowed servant or borrowed employee of the District, with the District exerting no control over the actors.

This MOU is subject to, and STEMuli will comply with, SAISD's Board Policies, regulations, and administrative procedures. It is the responsibility of STEMuli to ensure STEMuli employees adhere to SAISD's Policies. STEMuli agrees and acknowledges that documents submitted to SAISD may be subject to public disclosure under applicable open government laws.

Neither SAISD nor STEMuli will be liable for defaults or delays under the MOU due to acts of God or the public enemy, acts, or demands of any governmental agency, strikes, fires, floods, accidents, or other unforeseeable causes beyond its control. This provision will survive the termination or expiration of the MOU.

STEMuli will indemnify, defend (at SAISD's option), and hold SAISD (including SAISD's current and former officers, employees and agents) harmless from and against all Indemnified Claims arising out of or resulting from the fault of STEMuli's employees in the performance under the MOU. "Indemnified Claims" means all claims, causes of action, loss, damage, fine and costs and litigation expenses, including attorneys' fees for (i) patent, copyright, trademark, or trade secret infringement or any similar intellectual or proprietary rights infringement; (ii) damage to or loss of property; and (iii) personal injury, illness or death. "Fault" includes, but is not limited to, sale of defective or nonconforming deliverables, negligence, willful misconduct, or a breach of any legally imposed strict

have read and understood this MOU and the attachments and/or exhibits hereto. This MOU shall not become effective until executed by each party. Also, the parties acknowledge that they will perform their respective duties under this MOU only after it is fully executed.

I have read and agree to the terms and conditions outlined above.

**SAN ANTONIO INDEPENDENT
SCHOOL DISTRICT**

Name (Print): Pedro Martinez, Superintendent

Signature: _____

Date: _____

STEMuli

Name (Print): Taylor Shead

Signature:  _____

Date: October 5th, 2020

Name: Johnny Vahalik, Senior Executive Director

Signature: _____

Date: _____

Phone Number: (210) 554-2610

E-mail Address: jvahalik1@saisd.net



BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU.

Department:	College, Career and Military Readiness
Board Meeting Date:	November 16, 2020
Agenda Title:	Approval of the Memorandum of Understanding (MOU) between SAISD and STEMuli
Presenter:	Johnny Vahalik, Sr. Ex. Director for College, Career and Military Readiness
Cost:	N/A

IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
125	8	1	\$0	\$0	\$0

HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>Is this a renewal?</p> <p>What data supports this renewal?</p> <p>Is this an expansion of the program? If so, why?</p>	<p>The Cybersecurity P-TECH at Sam Houston High School has 75 sophomores and 54 freshmen in the program. The program provides industry certifications, Level I Certificates and an Associates of Applied Science in Information Technology through a partnership with St. Philip's College. Accenture is the primary partner for this program.</p> <p>STEMuli provides online services for the program and is currently funded by Accenture and the SAISD Foundation. The STEMuli online platform connects students to meaningful career development experiences and maintains a portfolio of students' every achievement, certification, and development milestones to help them showcase their skills to the marketplace and land the job. For more information on the organization: https://stemuli-education.com/</p>
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SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of the Memorandum of Understanding (MOU) between SAISD and Integrated Human Capital

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Patti Salzmann, Deputy Superintendent

PRESENTER: Johnny Vahalik, Senior Executive Director for College, Career and Military Readiness

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve the Memorandum of Understanding (MOU) between SAISD and Integrated Human Capital to provide adult education customer service certification students with a direct connection to employers in San Antonio that are seeking to hire customer service representatives. The primary goal of this partnership is designed to help adult education students advance in their career endeavors.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Recommend that the Board approves the MOU between SAISD and Integrated Human Capital as presented.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

No cost to the district.

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

MEMORANDUM OF UNDERSTANDING

Between

**San Antonio Independent School District
Adult and Community Education Program**

and

Integrated Human Capital

The following Memorandum of Understanding (The Agreement) establishes the terms of agreement between SAISD Adult and Community Education Program and the Integrated Human Capital.

This Adult and Community Education Program as outlined in this agreement is subject to Federal & State grant funding and the availability of such budgeted funds. SAISD receives funds as a subcontractor from Education Service Center, Region 20 governed by the Texas Workforce Commission.

WHEREAS, the parties are in the business of providing employment, literacy, and related adult educational services to individuals in the community, and such services include transitional services, employer connections, and upskilling instruction.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereby mutually agree as follows:

A. Responsibilities of Parties under this Agreement

The parties agree that the cost of services provided hereunder shall be considered as an in-kind contribution to the program, except as noted.

1. Responsibilities of San Antonio ISD Adult and Community Education Program

During the term of this Agreement, **from November 17, 2020 to June 30, 2022.**

SAISD Adult and Community Education Program will provide:

- a. Provide adult education student access to related transition services and skill instruction to enhance job opportunities.
- b. Systematically identify adult education Customer Service students seeking a customer service career and provide information about Integrated Human Capital services.
- c. Follow agreed procedures for referring students to Integrated Human Capital
- d. Collaborate with and participate in transition-focused meetings with Integrated Human Capital as needed.
- e. Provide staff development opportunities specific to customer service for instructional staff providing instruction under this agreement.
- f. Maintain regular communication with Integrated Human Capital on the status of adult education student's job placement.
- g. Ensure performance measures compliance as directed by Texas Workforce Commission.

2. Responsibilities of Integrated Human Capital

During the term of this Agreement, Integrated Human Capital will provide:

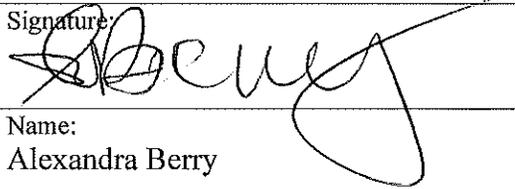
- a. Employment outreach and job placement of SAISD adult education student referrals of no less than **25** students annually.
- b. Assist in employment retention efforts by providing job training specific to job placement.
- c. Match skills and interests of the referred students to skills and demands required by employment settings.
- d. Collaborative program delivery to enhance success of enrollment strategies, messaging, and capacity building.
- e. Regular communication with The San Antonio ISD Adult & Community Education program Director regarding the status of student employment.

B. Duration of Agreement

The MOU shall be effective upon signature by the Parties and remains in effect unless or until cancelled by either party. A party hereto may cancel this Agreement upon written **30-day** notice to the other party. This agreement is subject to the availability funding for SAISD and **Integrated Human Capital**.

C. Neither party hereto intends to waive its immunities in entering this Agreement or performing under this Agreement. This Agreement is not intended to be a joint enterprise for purposes of determining liability.

D. This Agreement supersedes all prior agreements, written or oral, between the parties and shall constitute the entire Agreement and understanding between the parties with respect to the subject matter hereof.

San Antonio Independent School District Adult and Community Education Program	Integrated Human Capital
Signature:	Signature: 
Name: Mr. Pedro Martinez	Name: Alexandra Berry
Title: Superintendent	Title: Market Manager
Date:	Date: 10/23/2020



BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU.

Department:	Adult and Community Education
Board Meeting Date:	November 16, 2020
Agenda Title:	Approval of the Memorandum of Understanding (MOU) between SAISD and Integrated Human Capital
Presenter:	Johnny Vahalik, Senior Executive Director for College, Career and Military Readiness
Cost:	No cost to SAISD

IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
unlimited	0	0	0	0	0

HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>Is this a renewal?</p> <p>What data supports this renewal?</p> <p>Is this an expansion of the program? If so, why?</p>	<p>No, this is not a renewal.</p> <p>This program expansion will provide adult education customer service certification students with a direct connection to employers in need of customer service representatives which will provide our adult education students with immediate employment and on the job experience.</p>
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SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of the Agreement between SAISD and the San Antonio Food Bank

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Patti Salzmann, Deputy Superintendent

PRESENTER: Victoria Bustos, Executive Director, Student and Academic Support Services

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve the Agreement between SAISD and the San Antonio Food Bank. The partnership with the San Antonio Food Bank (Food Bank), a non-profit organization that serves a multi-county area will expand the current food pantry at Poe Middle School in the Brackenridge feeder pattern area. A food asset map of SAISD reveals food deserts within the Burbank feeder pattern. As a result, Lowell Middle School has been designated as an additional food pantry site due to the location within the feeder pattern and space availability at the Lowell campus, considering the physical distancing requirement. The SAISD feeder pattern social workers will serve as the point of contacts for students and families throughout the community and the greater SAISD through these two locations. Financial support for the management of the pantries has been graciously provided through benefactors for a two-year period. The Food Bank will provide high quality food products for distribution for families across SAISD.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Recommend that the Board approve the Agreement between SAISD and the San Antonio Food Bank for the expansion of and establishment of food pantries at Poe Middle School and Lowell Middle School.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.



San Antonio Food Bank School Pantry Program Agreement

This document is an agreement made between San Antonio Food Bank (hereinafter referred to as “food bank”) located at 5200 Enrique M. Barrera Parkway San Antonio, Texas 78227 and the San Antonio ISD located at 141 Lavaca (hereinafter referred to as “Program”). By signing this agreement, both parties acknowledge their respective duties and responsibilities related to the administration of the School Pantry Program between the dates of 2020 - 2022

A. Program Partner AGREES TO:

- The safe and proper handling of food, which conforms to all local, state and federal regulations.
- Willingness to abide by the policies, procedures, and record keeping requirements of San Antonio Food Bank.
- Staff or volunteers of the program will not engage in discrimination, in the provision of service, against any person because of race, color, citizenship, religion, gender, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity or expression, unfavorable discharge from the military or status as a protected veteran.

B. SCHOOL PANTRY PROGRAM PARTNER AGREES TO:

The mission of the School Pantry Program is to help solve child hunger by providing nutritious food to children and their families in convenient, familiar and safe locations. School Pantries are typically located at a school, but may also operate in locations such as a library, park or youth organization site. Sites may have a permanent set up or may operate through a mobile distribution rotation where food is brought to the site. Sites are consistently in the same location, have set distribution schedules, and offer ongoing food assistance services.



Minimum Requirements

- Distribute healthy, nutritious food to children and families free of charge, **including exchange** of monies, goods or volunteer services.
- Provide food a minimum of once a month while the program is in operation and provide San Antonio Food Bank with distribution dates in advance.
- Ensure the school and/or program complies with all applicable federal and local statutes, ordinances and regulations.
- Ensure staff and volunteers with direct repetitive contact with children pass a national background check and maintain copies of background checks for review
- At least one representative must receive some form of food safety training, such as ServSafe Food Handler for Food Banking developed by Feeding America and the National Restaurant Association, or an equivalent training.
- Be available for an on-site monitoring visit at least once a year from San Antonio Food Bank staff
- Store School Pantry Program food in a secure, sanitary and temperature-controlled place away from cleaning materials and toxic chemicals. All food must be stored 4 inches off the floor, away from the wall and 6 inches below the ceiling.
- Distribute School Pantry food to program participants in accordance with the pre-determined schedule
- The Program agrees to serve any children and families through a registration process and if anyone outside these parameters attend, the Program will serve the household at least once and provide information about another member agency food pantry of San Antonio Food Bank for future services

- Keep accurate record of number of adults and children served at each distribution and submit reports monthly.
- Receive deliveries on the designated day and time.
- Inform San Antonio Food Bank in writing of any changes in School Pantry Program personnel, days/hours of operation and/or population being served.
- Notify San Antonio Food Bank of any issues that arise between the school district and the Program Partner regarding space, staff, volunteers, or other matters.
- Communicate any problems and requests to San Antonio Food Bank in a timely manner.
- Identify a School Pantry coordinator to be the primary contact for the School Pantry Program and ensure all requirements listed above are adhered to.
- Use social media and other communication tools appropriately to promote program to families.

C. SAN ANTONIO FOOD BANK AGREES TO:

- Order high quality food for the program according to the estimated number of people provided by the program
- After program year listed above, Program may responsible for all shared maintenance costs for food and any equipment
- Appoint a primary contact for the Program to provide administrative oversight and leadership.
- Identify and procure staple food items and/or supplies necessary for the operation of the Program.
- Provide or coordinate training opportunities for Program staff and volunteers as appropriate, such as program administration, safe food handling and nutrition education.
- Ensure that Program partners meet national and local Program objectives through monitoring and periodic site visits at least once every year during designated hours of operation. Any issues will be communicated in writing to the Program partner within seven business days.

D. GENERAL PROVISIONS

This Agreement may be terminated at will by either party with 30 days written notice delivered to either party. Upon termination of this agreement, the Program Partner will return any equipment, materials and/or food provided by San Antonio Food Bank for the Program to San Antonio Food Bank within 30 days of termination date.

E. SIGNATURES

The Program’s authorized representative’s signature below confirms that the Program site is accepting and agrees to abide by all terms of this agreement.

Program Partner Signature:

Program Partner Signature (Principal or Executive Director)

Date

Print Name of representative who signed this agreement

Food Bank Signature:

Food Bank Signature

Date

Print Name of representative who signed this agreement



BOARD AGENDA CLARIFICATIONS

Provide this information for Academic Board Agenda Items that have a cost.

Department:	Student and Academic Support Services
Board Meeting Date:	November 16, 2020
Agenda Title:	Approval of School Pantry Program Agreement (Agreement) Between SAISD and the San Antonio Food Bank
Presenter:	Victoria Bustos, Executive Director, Student and Academic Support Services
Cost:	No cost

IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
all	-	All	No cost	No cost	No cost

HISTORICAL DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>Is this a renewal?</p> <p>What data supports this renewal?</p> <p>Is this an expansion of the program? If so, why?</p>	<p>The SAISD is embarking on a new partnership with the San Antonio Food Bank. A food asset map created recently uncovered food deserts in the Burbank feeder pattern area. The partnership will continue and expand the Poe Middle School pantry and allow the expansion at Lowell Middle School. Considering the landscape of COVID, SAISD parents will need added nutritional supports to assist with the well-being of their children.</p>
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SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of Monthly Budget Reports and Amendments for November 2020

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Larry A. Garza, Associate Superintendent for Financial Services and Business Operations

PRESENTER: Larry A. Garza

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The monthly Amended Budget report is a one page summary of the budget amendment impact on the 2020-2021 original budget adopted by the Board for the General Fund, Food Service Fund, and Debt Service Fund. Budget amendments are presented to the Board at a regularly scheduled business meeting. The original budget is amended when changes take place from one function to another function or when a request is made to increase or decrease the budget.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Resolved that the Board of Trustees approve the budget amendments for the month of November 2020.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

As indicated on the following pages.

IV. 2020-2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.



**SAN ANTONIO ISD
FINANCIAL SERVICES DIVISION**

NOVEMBER 2020

2020-21 Budget Amendment # 3

General Fund

I. INCREASE FUND BALANCE	Requested By:	Amount
A. Increase Estimated Revenue:		_____
		-
B. Decrease Appropriations:		\$ _____
		-
I. Total transactions increasing Fund Balance		\$ _____
II. DECREASE FUND BALANCE	Requested By:	Amount
A. Increase Appropriations:		_____
		-
B. Decrease Estimated Revenue:		\$ _____
		-
II. Total transactions decreasing Fund Balance		\$ _____
III. NO CHANGE TO FUND BALANCE	Requested By:	Amount
A. Decrease Estimated Revenue and Appropriations:		_____
		-
B. Increase Estimated Revenue and Appropriations: CPS Lighting Energy Savings Rebate	C. Salley	\$ 3,089

C. Decrease Appropriations and Increase Transfers Out to Other Uses		3,089

		-
III. Total transactions with no impact on Fund Balance		\$ <u>3,089</u>
IV. Net increase (decrease) to General Fund Balance for this Budget Amendment		\$ _____

SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
Budget Amendment No. 3
For NOVEMBER 2020
Board Agenda
GENERAL OPERATING FUND

REVENUE	Budget As Adopted July 1, 2020	Budget as Amended	Administrative Adjustments # 3	BA No. 3 Changes	Budget As Amended Thru BA # 3
5700 Local	\$ 219,700,680	\$ 219,702,005	\$ -	\$ 3,089	\$ 219,705,094
5800 State	267,514,240	267,514,240	-	-	267,514,240
5900 Federal	11,200,000	11,200,000	-	-	11,200,000
Total Revenue	498,414,920	498,416,245	-	3,089	498,419,334
7900 Other Resources	-	-	-	-	-
Total Revenue & Other Resources	\$ 498,414,920	\$ 498,416,245	\$ -	\$ 3,089	\$ 498,419,334
APPROPRIATIONS					
11 Instruction	\$ 282,883,382	\$ 282,279,183	\$ (75,007)	\$ -	\$ 282,204,176
12 Inst Resources & Media	5,585,145	5,582,314	535	-	5,582,849
13 Curriculum & Prof. Dev.	16,598,834	16,662,084	(702)	-	16,661,382
21 Instructional Administration	10,391,568	10,381,578	3,701	-	10,385,279
23 School Leadership	34,426,518	34,467,866	1,461	-	34,469,327
31 Guidance & Counseling	15,864,967	15,801,717	(59,051)	-	15,742,666
32 Social Work Services	3,610,208	3,615,206	10,231	-	3,625,437
33 Health Services	9,566,496	9,603,362	17,853	-	9,621,215
34 Student Transportation	11,609,701	11,600,431	-	-	11,600,431
35 Food Services	152,547	152,547	-	-	152,547
36 Cocurricular/Extracurricular	12,419,208	12,779,526	13,660	-	12,793,186
41 General Administration	16,673,399	16,682,073	23,000	-	16,705,073
51 Plant Maintenance	55,011,972	54,944,045	2,772	3,089	54,949,906
52 Security & Monitoring	6,840,688	6,839,908	-	-	6,839,908
53 Data Processing	11,446,198	11,619,931	-	-	11,619,931
61 Community Services	3,887,022	3,888,246	(2,453)	-	3,885,793
71 Debt Services- Principal	-	-	-	-	-
72 Debt Services- Interest	-	-	-	-	-
73 Debt Services- Other Costs	-	-	-	-	-
81 Facilities Acq. & Construction	81,067	150,179	64,000	-	214,179
93 Payments to Members SSA	-	-	-	-	-
95 Payments to JJAEP	50,000	50,000	-	-	50,000
99 Intergovernmental Charges	1,314,000	1,314,000	-	-	1,314,000
Total Appropriations	498,412,920	498,414,196	-	3,089	498,417,285
Other Uses	2,000	2,049	-	-	2,049
Total Appropriations & Other Uses	\$ 498,414,920	\$ 498,416,245	\$ -	\$ 3,089	\$ 498,419,334
Beginning Fund Balance 7/01/20 ¹	\$ 99,872,221	\$ 99,872,221			\$ 99,872,221 ¹
Net Revenue/Sources over (Appropriations) / (Uses)	\$ -	\$ -		\$ -	\$ -
Ending Fund Balance 6/30/21	<u>\$ 99,872,221</u>	<u>\$ 99,872,221</u>		<u>\$ -</u>	<u>\$ 99,872,221</u>

1. Preliminary Projection as of June 30, 2020

SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
Budget Amendment No. 3
For NOVEMBER 2020
Board Agenda
FOOD SERVICE FUND

REVENUE	Budget As Adopted July 1, 2020	Budget As Amended	Administrative Adjustments # 3	BA No. 3 Changes	Budget As Amended Thru BA # 3
5700 Local	\$ 1,356,510	\$ 1,356,510	\$ -	\$ -	\$ 1,356,510
5800 State	168,410	168,410	-	-	168,410
5900 Federal	46,488,490	46,488,441	-	-	46,488,441
Total Revenue	48,013,410	48,013,361	-	-	48,013,361
7900 Other Resources	2,000	2,049	-	-	2,049
Total Revenue & Other Resources	\$ 48,015,410	\$ 48,015,410	\$ -	\$ -	\$ 48,015,410
APPROPRIATIONS					
11 Instruction	\$ -	\$ -	\$ -	\$ -	\$ -
12 Inst Resources & Media	-	-	-	-	-
13 Curriculum & Prof. Dev.	-	-	-	-	-
21 Instructional Administration	-	-	-	-	-
23 School Leadership	-	-	-	-	-
31 Guidance & Counseling	-	-	-	-	-
32 Social Work Services	-	-	-	-	-
33 Health Services	-	-	-	-	-
34 Student Transportation	-	-	-	-	-
35 Food Services	45,507,109	45,501,109	-	-	45,501,109
36 Cocurricular/Extracurricular	-	-	-	-	-
41 General Administration	-	-	-	-	-
51 Plant Maintenance	2,982,748	2,988,748	-	-	2,988,748
52 Security & Monitoring	-	-	-	-	-
53 Data Processing	-	-	-	-	-
61 Community Services	-	-	-	-	-
71 Debt Services- Principal	-	-	-	-	-
72 Debt Services- Interest	-	-	-	-	-
73 Debt Services- Other Costs	-	-	-	-	-
81 Facilities Acq. & Construction	574,633	574,633	-	-	574,633
95 Payments to JJAEP	-	-	-	-	-
99 Intergovernmental Charges	-	-	-	-	-
Total Appropriations	49,064,490	49,064,490	-	-	49,064,490
Other Uses	-	-	-	-	-
Total Appropriations & Other Uses	\$ 49,064,490	\$ 49,064,490	\$ -	\$ -	\$ 49,064,490
Beginning Fund Balance 7/01/20 ¹	\$ 7,331,259	\$ 7,331,259	-	-	\$ 7,331,259 ¹
Net Revenue/Sources over (Appropriations) / (Uses)	\$ (1,049,080)	\$ (1,049,080)	-	\$ -	\$ (1,049,080)
Ending Fund Balance 6/30/21	<u>\$ 6,282,179</u>	<u>\$ 6,282,179</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,282,179</u>

¹ Preliminary Projection as of June 30, 2020.

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
AMENDED BUDGET
For Fiscal Year Ending July 31, 2021**

CODE	REVENUES	GENERAL FUND	FOOD SERVICE	DEBT SERVICE	TOTAL
		M&O Tax Rate \$1.02105		I&S Tax Rate \$0.48125	Tax Rate \$1.50230
5700	Local Revenue	\$ 219,705,094	\$ 1,356,510	\$ 93,579,675	\$ 314,641,279
5800	State Revenue	267,514,240	168,410	-	267,682,650
5900	Federal Revenue	11,200,000	46,488,441	-	57,688,441
	TOTAL REVENUES	\$ 498,419,334	\$ 48,013,361	\$ 93,579,675	\$ 640,012,370
	APPROPRIATIONS				
0011	Instruction	\$ 282,204,176	\$ -	\$ -	\$ 282,204,176
0012	Instructional Resources & Media Svcs.	5,582,849	-	-	5,582,849
0013	Curriculum Development & Inst Staff Dev	16,661,382	-	-	16,661,382
0021	Instructional Leadership	10,385,279	-	-	10,385,279
0023	School Leadership	34,469,327	-	-	34,469,327
0031	Guidance, Counseling & Evaluation Svc.	15,742,666	-	-	15,742,666
0032	Social Work Services	3,625,437	-	-	3,625,437
0033	Health Services	9,621,215	-	-	9,621,215
0034	Student (Pupil) Transportation	11,600,431	-	-	11,600,431
0035	Food Services	152,547	45,501,109	-	45,653,656
0036	Cocurricular /Extracurricular Activities	12,793,186	-	-	12,793,186
0041	General Administration	16,705,073	-	-	16,705,073
0051	Plant Maintenance & Operations	54,949,906	2,988,748	-	57,938,654
0052	Security & Monitoring Services	6,839,908	-	-	6,839,908
0053	Data Processing Services	11,619,931	-	-	11,619,931
0061	Community Services	3,885,793	-	-	3,885,793
0071	Debt Services- Principal	-	-	43,480,000	43,480,000
0072	Debt Services- Interest	-	-	44,859,156	44,859,156
0073	Debt Services- Other Costs	-	-	450,000	450,000
0081	Facilities Acquisition & Construction	214,179	574,633	-	788,812
0093	Payments to Members SSA	-	-	-	-
0095	Payments to JJAEP	50,000	-	-	50,000
0099	Other Intergovernmental Charges	1,314,000	-	-	1,314,000
	TOTAL APPROPRIATIONS	\$ 498,417,285	\$ 49,064,490	\$ 88,789,156	\$ 636,270,931
	OTHER RESOURCES & USES				
7900	Other Resources	\$ -	\$ 2,049	\$ -	\$ 2,049
8900	Other Uses	(2,049)	-	-	(2,049)
		\$ (2,049)	\$ 2,049	\$ -	\$ -
	Excess/(Deficit) Current Operations	\$ -	\$ (1,049,080)	\$ 4,790,519	\$ 3,741,439
3000	From/(To) Fund Balance	-	1,049,080	(4,790,519)	(3,741,439)
	Difference	\$ -	\$ -	\$ -	\$ -



SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
Fiscal Year 2020-2021

Strategic Initiative Fund

For Posted Data Available through September 2020

	Beginning* Balance	Prior Changes YTD	Changes This Period	Current Balance
ASSETS				
Cash and Cash Equivalents	\$ 3,096,126	\$ -		\$ 3,096,126
INCREASES TO CASH:				
QSCB Federal Subsidy Revenue	\$ -	\$ -	\$ -	\$ -
Transfer in from General Ledger	\$ 5,000,000		\$ -	\$ 5,000,000
DECREASES TO CASH:				
Payment for Prior Year Initiatives (A/P)	\$ -	\$ -	\$ -	\$ -
Payment for District Initiatives	\$ -	\$ (1,192,856)	\$ (577,227)	\$ (1,770,083)
Transfer Out for Construction/Renovation	\$ -	\$ -	\$ -	\$ -
Purchase of Child Nutrition Warehouse	\$ -	\$ -	\$ -	\$ -
1000 Total Assets	\$ 8,096,126	\$ (1,192,856)	\$ (577,227)	\$ 6,326,043
LIABILITIES AND FUND BALANCES				
Liabilities & Pending Transfers:	\$ -	\$ -	\$ -	\$ -
2000 Total Liabilities	-	-	-	-
FUND BALANCE:				
Non Spendable Fund Balance:	-	-	-	-
Restricted Fund Balance:	-	-	-	-
Proj # Committed Fund Balance:				
01 Compensation Initiative	\$ -	\$ -	\$ -	\$ -
02 Deferred Facility Maintenance	-	-	-	-
03 Deferred Technology	-	-	-	-
04 School Bus & Vehicle Fleet Replacement	-	-	-	-
05 Reserve for Land or Building Purchase	-	-	-	-
07 Time & Attendance	-	-	-	-
08 Technology Integration	-	-	-	-
10 Federal Grant In-Kind Contingency	-	-	-	-
12 Campus Supplemental Resources	2,166,657	(971,983)	-	1,194,674
13 Def Maint., Facilities Construction / Renovation or Land/Building Purchase	-	-	-	-
Proj # Assigned Fund Balance:				
11 Facilities and Technology Projects	5,929,469	(220,873)	(577,227)	5,131,369
3000 Total Fund Balance	8,096,126	(1,192,856)	(577,227)	6,326,043
4000 Total Liabilities and Fund Balances	\$ 8,096,126	\$ (1,192,856)	\$ (577,227)	\$ 6,326,043

* Beginning balance reflects estimated balances as of June 30, 2020

CALCULATION OF AVAILABLE FUND BALANCE:

FUND BALANCE: For Posted Data Available through September 2020	\$6,326,043
Less Budget Appropriated or Accounts or Wages Payable	3,019,643
Add Back Paid Expenditures Reflected in Balance Sheet	1,631,553

AVAILABLE FUND BALANCE: \$4,937,953



SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
 Fiscal Year 2020-2021
**Professional Services managed
 by Board of Trustees**
 For Posted Data Available through September 2020

	<u>Current Actual</u>	<u>Year to Date Actual</u>
Legal Services- General Counsel (2020-21 Fiscal Year) Escamilla & Poneck, LLP	<u>97,058</u>	<u>254,321</u>
Audit Services (2019-20 Engagement Year) Garza, Gonzalez & Associates	<u>-</u>	<u>-</u>
Audit Services (2020-21 Engagement Year) Garza, Gonzalez & Associates	<u>-</u>	<u>-</u>
Legal Services- Financial Advisors (2020-21 Fiscal Year) Frost Bank	<u>53,745</u>	<u>53,745</u>
Total Professional Expenditures	<u>\$ 150,803</u>	<u>\$ 308,066</u>

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of the Purchase of Six Virtual Classrooms at Tynan Early Childhood Center

PURPOSE: [] PRESENTATION/DISCUSSION
[X] DISCUSSION/ACTION

REQUESTED BY: Kenneth J. Thompson, Chief Technology Officer, Technology

PRESENTER: Kenneth J. Thompson

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve the purchase and installation of six virtual and collaborative remote classrooms at Tynan Early Childhood Center from Digital Display Solutions, Inc. This initiative would allow teachers and designated staff the ability to increase student participation and learning retention with virtual and hybrid classrooms and micro-learning. Students, teachers, and staff would have the ability to collaborate, exchange ideas, and share experiences with others nationwide with the possibility of worldwide engagement in a secure environment.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Resolved that the Board approve the purchase of six virtual and collaborative classrooms as described above.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

Company Name: Digital Display Solutions, Inc.

Address: 12223 San Pedro Ave.

City/State/Zip: San Antonio TX 78216

Phone No: (210) 404-1233

Point of Contact: Salvador Vargas

E-mail Address: svargas@ddsav.com

Contract Number: TIPS 171001

Contract Term: One-time purchase

Budget Code: 254-11-6399-00-244-0-99-00

Program Start Date: November 17, 2020 Program End Date: December 18, 2020

Total SAISD Cost Not to Exceed: \$107,330.87

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

[] SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.

[] SAISD will engage families and the community to be active partners in the education of our children.

- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

Tynan Early Childhood Remote Observations

SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

1700 Tampico St.
Suite 206
San Antonio, TX 78207 United States
(210) 244-2900

Revision: 0
Modified: 10/29/2020



Presented By:

Digital Display Solutions, Inc.

12223 San Pedro Ave
San Antonio, Texas 78216 United States
210-404-1233
www.ddsav.com



LOCATION SUMMARY

Tynan Early Childhood Remote Observations

Location	Installed Price
SAISD	\$3,572.80
SAISD: Permanent Locations	\$3,279.21
SAISD: Permanent Locations: Class 1	\$15,023.29
SAISD: Permanent Locations: Class 2	\$18,302.50
SAISD: Permanent Locations: Class 3	\$18,302.50
SAISD: Permanent Locations: Class 4	\$18,302.50
SAISD: Mobile Locations: Station 1	\$12,718.54
SAISD: Mobile Locations: Station 2	\$12,718.54
Grand Total:	\$102,219.88



Tynan Early Childhood Remote Observations

10/29/2020

This Agreement is between

**SAN ANTONIO INDEPENDENT SCHOOL
DISTRICT**

1700 Tampico St.
Suite 206
San Antonio, TX 78207 United States
(210) 244-2900

and

Digital Display Solutions, Inc.

12223 San Pedro Ave
San Antonio, Texas 78216 United States
210-404-1233
www.ddsav.com

Scope Of Work



TIPS Contract #: 171001

On behalf of the DDS-AV team, we would like to thank you for the opportunity to be considered for this project. For 20 years, DDS-AV has been providing professional technology system design and integration services for corporate, government, and higher-education clients throughout South Texas.

During proposal review, should you have any questions, please do not hesitate to contact us. From the DDS-AV team, thank you for your time and consideration of our professional solutions.

SCOPE OF WORK:

DDSAV will procure and install all items listed in this proposal. The proposal will serve to provide SAISD with 4 permanent remote observation rooms and 2 non-permanent remote observation rooms via a Zoom/Crestron hybrid solution. The observations rooms will provide the following functions:

- Remote viewing and recording of chosen observation room through Zoom
- Remote camera control of the 4 PTZ Cameras via Crestron Web Interface
- Remote Audio muting and routing of the two teachers/instructors microphones via Crestron Web Interface
- Remote Audio muting and routing of the room as a whole via Crestron Web

Interface

- All PTZ cameras will illuminate a red tally as soon as it is selected as the Zoom camera
DDSAV will provide up to two training sessions scheduled no later than 15 days after completion.

CONCLUDING NOTES

Assumptions : SAISD will provide all network requirements with the exception of an AV switch for each room.

Exclusions: Zoom Room licenses, and Network configuration.

Upon completion of the project DDSAV will warranty any labor provided by DDSAV for 90 days. Product procured by DDSAV will hold the manufacturer warranty and will be handled by DDSAV. Manufacturer warranties do not cover any: repair, labor, replacement, or removal costs associated with the warranted products. DDSAV will cover labor cost on warranted items if within 90 days of project completion.

The items, labor, and prices listed in this proposal are good for 30 days. Acceptance of this proposal after 30 days may void: pricing and/or product availability.

Any use or modifications to this proposal for any purpose other than Digital Display Solution Inc. business may result in design fees up to \$5,000.

To proceed with our professional integration services, an executed copy of this proposal must be presented to DDS-AV to commence equipment procurement and installation scheduling. Payment is to be made according to the proposal payment schedule.

Thank you for this opportunity to present our professional solutions. If we may be of further assistance, please do not hesitate to contact us.

Pricing Summary

Equipment:	\$67,732.42
Labor:	\$34,487.46
Misc. Items:	\$5,110.99
Grand Total:	\$107,330.87

Payment Terms

Payment Schedule

	Amount	Due Date
Payment Upon Completion (2% discount on NET10)	\$107,330.87	

Client accepts this Quote inclusive of its Scope of Work, Pricing and Payment Terms. Contractor agrees to furnish the equipment and materials listed and perform the work in an expedient, workmanlike and professional manner.

SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Digital Display Solutions, Inc.

Accepted by

Date

Digital Display Solutions, Inc.

Date

SAISD

Miscellaneous

Equipment

Labor

Miscellaneous



1 DDS Freight - Calculated

Shipping and Handling

*This is an estimated cost the final cost will be passed on to client

\$3,572.80

\$0.00

Miscellaneous Total

\$3,572.80

\$0.00

SAISD Total

\$3,572.80

\$0.00

SAISD: Permanent Locations

Control

Equipment

Labor



1 Crestron Electronics RMC4

4-Series Control System

\$588.24

\$34.97



1 DDS PROGRAMMING

Programming

\$0.00

\$2,656.00

Control Total

\$588.24

\$2,690.97

SAISD: Permanent Locations Total

\$588.24

\$2,690.97

* Price Includes Accessories

Audio		Equipment	Labor
	1 Audio Technica ATW-1311/L System 10 PRO digital wireless dual lavalier microphone system	\$814.12	\$139.87
	1 BiAmp TesiraFORTE DAN VT4 Digital audio server, 4 analog input, 4 analog output, include acoustic echo cancellation (AEC) technology on all 4 input	\$1,763.53	\$139.87
	1 Sennheiser Team Connect 2 Beam Forming Conferencing Microphone (Ceiling)	\$3,172.35	\$419.61*
	1 Sennheiser SL CM EB US Ceiling Mic Extension brackets US	\$75.29	\$139.87
Audio Total		\$5,750.00	\$699.35

Video		Equipment	Labor
	4 BINARY B-USB3-EXTAA-10 USB 3.0 A Male to A Female Extender Cable - 32.8 Ft (10 M)	\$446.64	\$335.72*
	1 WattBox WB-PS-5DC-3A Wattbox Power Supply 5 Volt 3 Amp	\$13.26	\$69.94
	1 BINARY B-USB3-HUB7P USB 3.0 Powered Hub - 7 Port	\$135.48	\$34.97
	4 Lumens VC-B30UB 12x Optical Zoom, PTZ Camera, USB 3.0, HDMI Output, Black Color	\$3,237.64	\$1,020.24*
	1 Lumens VC-AC03B Mounting Bracket for PTZ Vide Cameras; color in Black	\$30.59	\$115.19
	1 Zoom PC Allowance for Zoom Room PC	\$0.00	\$0.00
Video Total		\$3,819.76	\$1,390.93

Network		Equipment	Labor
	1 Araknis Networks AN-210-SW-R-16-POE 210 Series Websmart Gigabit Switch with Partial PoE+ 16 + 2 Rear Ports	\$392.52	\$139.87

* Price Includes Accessories

Network Total		\$392.52	\$139.87
Wire and Cables		Equipment	Labor
	4 BINARY B-USB3-EXTAAP-20 USB 3.0 Type A-A Male to Female Extender Cable - 65.6 Ft (20 M)	\$932.76	\$55.96
	1 Liberty AV Solutions NYS231 Neutrik Rean® Brand Audio 3.5mm TRS Nickel Plated Plug	\$0.99	\$28.80
	500 Liberty Wire and Cable 22-2C-PSH-BLK Black Audio and control 22 AWG 1 pair shielded plenum	\$57.05	\$515.30
	1000 Liberty Wire and Cable 24-4P-P-L5-EN-BLK Black Category 5e U/UTP EN series 24 AWG 4 pair unshielded cable	\$209.40	\$1,030.60
Wire and Cables Total		\$1,200.20	\$1,630.66
SAISD: Permanent Locations: Class 1 Total		\$11,162.48	\$3,860.81

* Price Includes Accessories

Audio		Equipment	Labor
	1 Audio Technica ATW-1311/L System 10 PRO digital wireless dual lavalier microphone system	\$814.12	\$139.87
	1 BiAmp TesiraFORTE DAN VT4 Digital audio server, 4 analog input, 4 analog output, include acoustic echo cancellation (AEC) technology on all 4 input	\$1,763.53	\$139.87
	1 Sennheiser Team Connect 2 Beam Forming Conferencing Microphone (Ceiling)	\$3,172.35	\$419.61*
	1 Sennheiser SL CM EB US Ceiling Mic Extension brackets US	\$75.29	\$139.87
Audio Total		\$5,750.00	\$699.35

Video		Equipment	Labor
	4 BINARY B-USB3-EXTAA-10 USB 3.0 A Male to A Female Extender Cable - 32.8 Ft (10 M)	\$446.64	\$335.72*
	1 WattBox WB-PS-5DC-3A Wattbox Power Supply 5 Volt 3 Amp	\$13.26	\$69.94
	1 BINARY B-USB3-HUB7P USB 3.0 Powered Hub - 7 Port	\$135.48	\$34.97
	4 Lumens VC-B30UB 12x Optical Zoom, PTZ Camera, USB 3.0, HDMI Output, Black Color	\$3,237.64	\$1,020.24*
	1 Lumens VC-AC03B Mounting Bracket for PTZ Vide Cameras; color in Black	\$30.59	\$115.19
	1 Zoom PC Allowance for Zoom Room PC	\$0.00	\$0.00
Video Total		\$3,819.76	\$1,390.93

Control		Equipment	Labor
	1 Crestron Electronics RMC4 4-Series Control System	\$588.24	\$34.97

* Price Includes Accessories

1	DDS PROGRAMMING	\$0.00	\$2,656.00
	Programming		

Control Total	\$588.24	\$2,690.97
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Network	Equipment	Labor
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	1	Araknis Networks AN-210-SW-R-16-POE	\$392.52	\$139.87
		210 Series Websmart Gigabit Switch with Partial PoE+ 16 + 2 Rear Ports		

Network Total	\$392.52	\$139.87
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Wire and Cables	Equipment	Labor
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	4	BINARY B-USB3-EXTAAP-20	\$932.76	\$55.96
		USB 3.0 Type A-A Male to Female Extender Cable - 65.6 Ft (20 M)		

	1	Liberty AV Solutions NYS231	\$0.99	\$28.80
		Neutrik Rean® Brand Audio 3.5mm TRS Nickel Plated Plug		

	500	Liberty Wire and Cable 22-2C-PSH-BLK	\$57.05	\$515.30
		Black Audio and control 22 AWG 1 pair shielded plenum		

	1000	Liberty Wire and Cable 24-4P-P-L5-EN-BLK	\$209.40	\$1,030.60
		Black Category 5e U/UTP EN series 24 AWG 4 pair unshielded cable		

Wire and Cables Total	\$1,200.20	\$1,630.66
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SAISD: Permanent Locations: Class 2 Total	\$11,750.72	\$6,551.78
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* Price Includes Accessories

Audio		Equipment	Labor
	1 Audio Technica ATW-1311/L System 10 PRO digital wireless dual lavalier microphone system	\$814.12	\$139.87
	1 BiAmp TesiraFORTE DAN VT4 Digital audio server, 4 analog input, 4 analog output, include acoustic echo cancellation (AEC) technology on all 4 input	\$1,763.53	\$139.87
	1 Sennheiser Team Connect 2 Beam Forming Conferencing Microphone (Ceiling)	\$3,172.35	\$419.61*
	1 Sennheiser SL CM EB US Ceiling Mic Extension brackets US	\$75.29	\$139.87
Audio Total		\$5,750.00	\$699.35

Video		Equipment	Labor
	4 BINARY B-USB3-EXTAA-10 USB 3.0 A Male to A Female Extender Cable - 32.8 Ft (10 M)	\$446.64	\$335.72*
	1 WattBox WB-PS-5DC-3A Wattbox Power Supply 5 Volt 3 Amp	\$13.26	\$69.94
	1 BINARY B-USB3-HUB7P USB 3.0 Powered Hub - 7 Port	\$135.48	\$34.97
	4 Lumens VC-B30UB 12x Optical Zoom, PTZ Camera, USB 3.0, HDMI Output, Black Color	\$3,237.64	\$1,020.24*
	1 Lumens VC-AC03B Mounting Bracket for PTZ Vide Cameras; color in Black	\$30.59	\$115.19
	1 Zoom PC Allowance for Zoom Room PC	\$0.00	\$0.00
Video Total		\$3,819.76	\$1,390.93

Control		Equipment	Labor
	1 Crestron Electronics RMC4 4-Series Control System	\$588.24	\$34.97

* Price Includes Accessories

1	DDS PROGRAMMING	\$0.00	\$2,656.00
	Programming		

Control Total	\$588.24	\$2,690.97
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Network	Equipment	Labor
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	1	Araknis Networks AN-210-SW-R-16-POE	\$392.52	\$139.87
		210 Series Websmart Gigabit Switch with Partial PoE+ 16 + 2 Rear Ports		

Network Total	\$392.52	\$139.87
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Wire and Cables	Equipment	Labor
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	4	BINARY B-USB3-EXTAAP-20	\$932.76	\$55.96
		USB 3.0 Type A-A Male to Female Extender Cable - 65.6 Ft (20 M)		

	1	Liberty AV Solutions NYS231	\$0.99	\$28.80
		Neutrik Rean® Brand Audio 3.5mm TRS Nickel Plated Plug		

	500	Liberty Wire and Cable 22-2C-PSH-BLK	\$57.05	\$515.30
		Black Audio and control 22 AWG 1 pair shielded plenum		

	1000	Liberty Wire and Cable 24-4P-P-L5-EN-BLK	\$209.40	\$1,030.60
		Black Category 5e U/UTP EN series 24 AWG 4 pair unshielded cable		

Wire and Cables Total	\$1,200.20	\$1,630.66
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SAISD: Permanent Locations: Class 3 Total	\$11,750.72	\$6,551.78
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* Price Includes Accessories

Audio		Equipment	Labor
	1 Audio Technica ATW-1311/L System 10 PRO digital wireless dual lavalier microphone system	\$814.12	\$139.87
	1 BiAmp TesiraFORTE DAN VT4 Digital audio server, 4 analog input, 4 analog output, include acoustic echo cancellation (AEC) technology on all 4 input	\$1,763.53	\$139.87
	1 Sennheiser Team Connect 2 Beam Forming Conferencing Microphone (Ceiling)	\$3,172.35	\$419.61*
	1 Sennheiser SL CM EB US Ceiling Mic Extension brackets US	\$75.29	\$139.87
Audio Total		\$5,750.00	\$699.35

Video		Equipment	Labor
	4 BINARY B-USB3-EXTAA-10 USB 3.0 A Male to A Female Extender Cable - 32.8 Ft (10 M)	\$446.64	\$335.72*
	1 WattBox WB-PS-5DC-3A Wattbox Power Supply 5 Volt 3 Amp	\$13.26	\$69.94
	1 BINARY B-USB3-HUB7P USB 3.0 Powered Hub - 7 Port	\$135.48	\$34.97
	4 Lumens VC-B30UB 12x Optical Zoom, PTZ Camera, USB 3.0, HDMI Output, Black Color	\$3,237.64	\$1,020.24*
	1 Lumens VC-AC03B Mounting Bracket for PTZ Vide Cameras; color in Black	\$30.59	\$115.19
	1 Zoom PC Allowance for Zoom Room PC	\$0.00	\$0.00
Video Total		\$3,819.76	\$1,390.93

Control		Equipment	Labor
	1 Crestron Electronics RMC4 4-Series Control System	\$588.24	\$34.97

* Price Includes Accessories

1	DDS PROGRAMMING	\$0.00	\$2,656.00
	Programming		

Control Total	\$588.24	\$2,690.97
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Network	Equipment	Labor
----------------	------------------	--------------

	1	Araknis Networks AN-210-SW-R-16-POE	\$392.52	\$139.87
		210 Series Websmart Gigabit Switch with Partial PoE+ 16 + 2 Rear Ports		

Network Total	\$392.52	\$139.87
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Wire and Cables	Equipment	Labor
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	4	BINARY B-USB3-EXTAAP-20	\$932.76	\$55.96
		USB 3.0 Type A-A Male to Female Extender Cable - 65.6 Ft (20 M)		

	1	Liberty AV Solutions NYS231	\$0.99	\$28.80
		Neutrik Rean® Brand Audio 3.5mm TRS Nickel Plated Plug		

	500	Liberty Wire and Cable 22-2C-PSH-BLK	\$57.05	\$515.30
		Black Audio and control 22 AWG 1 pair shielded plenum		

	1000	Liberty Wire and Cable 24-4P-P-L5-EN-BLK	\$209.40	\$1,030.60
		Black Category 5e U/UTP EN series 24 AWG 4 pair unshielded cable		

Wire and Cables Total	\$1,200.20	\$1,630.66
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SAISD: Permanent Locations: Class 4 Total	\$11,750.72	\$6,551.78
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* Price Includes Accessories

SAISD: Mobile Locations: Station 1

Audio		Equipment	Labor
	1 Audio Technica ATW-1311/L System 10 PRO digital wireless dual lavalier microphone system	\$814.12	\$139.87
	1 BiAmp TesiraFORTE DAN VT4 Digital audio server, 4 analog input, 4 analog output, include acoustic echo cancellation (AEC) technology on all 4 input	\$1,763.53	\$139.87
Audio Total		\$2,577.65	\$279.74

Video		Equipment	Labor
	4 BINARY B-USB3-EXTAA-10 USB 3.0 A Male to A Female Extender Cable - 32.8 Ft (10 M)	\$446.64	\$335.72*
	1 WattBox WB-PS-5DC-3A Wattbox Power Supply 5 Volt 3 Amp	\$13.26	\$69.94
	1 BINARY B-USB3-HUB7P USB 3.0 Powered Hub - 7 Port	\$135.48	\$34.97
	4 Lumens VC-B30UB 12x Optical Zoom, PTZ Camera, USB 3.0, HDMI Output, Black Color	\$3,237.64	\$1,020.24*
	1 Lumens VC-AC03B Mounting Bracket for PTZ Vide Cameras; color in Black	\$30.59	\$115.19
	1 Zoom PC Allowance for Zoom Room PC	\$0.00	\$0.00
Video Total		\$3,819.76	\$1,390.93

Control		Equipment	Labor
	1 Crestron Electronics RMC4 4-Series Control System	\$588.24	\$34.97
	1 DDS PROGRAMMING Programming	\$0.00	\$664.00
Control Total		\$588.24	\$698.97

* Price Includes Accessories

Network		Equipment	Labor
	1 Araknis Networks AN-210-SW-R-16-POE 210 Series Websmart Gigabit Switch with Partial PoE+ 16 + 2 Rear Ports	\$392.52	\$139.87
Network Total		\$392.52	\$139.87
Wire and Cables		Equipment	Labor
	4 BINARY B-USB3-EXTAAP-20 USB 3.0 Type A-A Male to Female Extender Cable - 65.6 Ft (20 M)	\$932.76	\$55.96
	1 Liberty AV Solutions NYS231 Neutrik Rean® Brand Audio 3.5mm TRS Nickel Plated Plug	\$0.99	\$28.80
	500 Liberty Wire and Cable 22-2C-PSH-BLK Black Audio and control 22 AWG 1 pair shielded plenum	\$57.05	\$515.30
	1000 Liberty Wire and Cable 24-4P-P-L5-EN-BLK Black Category 5e U/UTP EN series 24 AWG 4 pair unshielded cable	\$209.40	\$1,030.60
Wire and Cables Total		\$1,200.20	\$1,630.66
SAISD: Mobile Locations: Station 1 Total		\$8,578.37	\$4,140.17

* Price Includes Accessories

SAISD: Mobile Locations: Station 2

Audio		Equipment	Labor
	1 Audio Technica ATW-1311/L System 10 PRO digital wireless dual lavalier microphone system	\$814.12	\$139.87
	1 BiAmp TesiraFORTE DAN VT4 Digital audio server, 4 analog input, 4 analog output, include acoustic echo cancellation (AEC) technology on all 4 input	\$1,763.53	\$139.87
Audio Total		\$2,577.65	\$279.74
Video		Equipment	Labor
	4 BINARY B-USB3-EXTAA-10 USB 3.0 A Male to A Female Extender Cable - 32.8 Ft (10 M)	\$446.64	\$335.72*
	1 WattBox WB-PS-5DC-3A Wattbox Power Supply 5 Volt 3 Amp	\$13.26	\$69.94
	1 BINARY B-USB3-HUB7P USB 3.0 Powered Hub - 7 Port	\$135.48	\$34.97
	4 Lumens VC-B30UB 12x Optical Zoom, PTZ Camera, USB 3.0, HDMI Output, Black Color	\$3,237.64	\$1,020.24*
	1 Lumens VC-AC03B Mounting Bracket for PTZ Vide Cameras; color in Black	\$30.59	\$115.19
	1 Zoom PC Allowance for Zoom Room PC	\$0.00	\$0.00
Video Total		\$3,819.76	\$1,390.93
Control		Equipment	Labor
	1 Crestron Electronics RMC4 4-Series Control System	\$588.24	\$34.97
	1 DDS PROGRAMMING Programming	\$0.00	\$664.00
Control Total		\$588.24	\$698.97

* Price Includes Accessories

Network		Equipment	Labor
	1 Araknis Networks AN-210-SW-R-16-POE 210 Series Websmart Gigabit Switch with Partial PoE+ 16 + 2 Rear Ports	\$392.52	\$139.87
Network Total		\$392.52	\$139.87

Wire and Cables		Equipment	Labor
	4 BINARY B-USB3-EXTAAP-20 USB 3.0 Type A-A Male to Female Extender Cable - 65.6 Ft (20 M)	\$932.76	\$55.96
	1 Liberty AV Solutions NYS231 Neutrik Rean® Brand Audio 3.5mm TRS Nickel Plated Plug	\$0.99	\$28.80
	500 Liberty Wire and Cable 22-2C-PSH-BLK Black Audio and control 22 AWG 1 pair shielded plenum	\$57.05	\$515.30
	1000 Liberty Wire and Cable 24-4P-P-L5-EN-BLK Black Category 5e U/UTP EN series 24 AWG 4 pair unshielded cable	\$209.40	\$1,030.60
Wire and Cables Total		\$1,200.20	\$1,630.66

SAISD: Mobile Locations: Station 2 Total		\$8,578.37	\$4,140.17
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Project Subtotal:		\$67,732.42	\$34,487.46
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Miscellaneous Items:

1	Miscellaneous Miscellaneous items, materials, and unknowns	\$5,110.99	\$5,110.99
Miscellaneous Items Total:			\$5,110.99

* Price Includes Accessories

PROJECT SUMMARY

Equipment:	\$67,732.42
Labor:	\$34,487.46
Misc. Items:	\$5,110.99

Grand Total: **\$107,330.87**

Client: Lucas Hernandez

Date

Contractor: Digital Display Solutions, Inc.

Date

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of the Purchase and Installation for Upgraded Memory Laptop Hardware and Services

PURPOSE: [] PRESENTATION/DISCUSSION
[X] DISCUSSION/ACTION

REQUESTED BY: Kenneth J. Thompson, Chief Technology Officer, Technology

PRESENTER: Kenneth J. Thompson

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve the purchase and installation of upgraded memory modules for 3,000 laptops from GTS Technology Solutions and Technology Integration Group. The 3,000 laptops were purchased as part of the Region 4 and Local Education Agency (LOA) Agreement. The laptops receiving this upgrade will experience an increase in performance, speed, and quicker data access. With the increased need for streaming, virtual collaboration and online learning, this memory upgrade is necessary to keep up with the ever-changing virtual learning experience.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Resolve that the Board approve the purchase of upgraded memory hardware and services as described above.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

Company Name: GTS Technology Solutions, Inc.

Address: 9211 Waterford Centre Blvd. Suite 275

City/State/Zip Austin TX 78758

Phone No: (281) 323-1482

Point of Contact: Brooke Bingham

E-mail Address: Brooke.Bingham@gts-ts.com

Contract Number: DIR-TSO-3866

Contract Term: One-time purchase for Hardware

Budget Code: Bond Funding

Program Start Date: November 17, 2020 Program End Date: January 03, 2021

Total SAISD Cost Not to Exceed: \$180,270.00

Company Name: Technology Integration Group (TIG).

Address: 12961 Park Central, Suite 1300

City/State/Zip San Antonio, TX 78216

Phone No: (210) 507-6991 x 1126

Point of Contact: Mario Gonzalez

E-mail Address: Mario.Gonzalez@tig.com

Contract Number: TIPS #200105

Contract Term: One-time purchase for memory upgrade services

Budget Code: Bond Funding

Program Start Date: November 17, 2020 Program End Date: November 17, 2021

Total SAISD Cost Not to Exceed: \$60,000.00

IV. 2020- 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduate and is educated so that he or she is prepared to be a contributing member of the community.



GTS Technology Solutions, Inc.
 9211 Waterford Centre Blvd
 Suite 275
 Austin, TX, 78758
 Phone: (512) 452-0651

Quote

Quote #: QT0062819
Date: 10/29/2020
Delivery Date:
Expire Date: 11/7/2020
Customer ID: TXSAISD200021
Sales Contact: Nicole Adams

QUOTE FOR:		SHIP TO:				
San Antonio Independent School District		San Antonio Independent School District				
CUSTOMER P.O. NO.	TERMS	SALES REP				
	Net 30 Days	Brooke Bingham				
SHIPPING TERMS		SHIP VIA				
NO.	ITEM	CONTRACT	QTY.	UOM	PRICE	EXTENDED PRICE
1	AA075845-AX: AXIOM : Axiom 16GB DDR4-2666 SODIMM for Dell - AA075845	DIR-TSO-3866	3,000.00	EACH	\$60.09	\$180,270.00

For questions regarding this quote, please contact Nicole Adams at 512-681-6210. This quote is valid for 30 days unless otherwise noted.	Total Weight (EACH): 0 Total Volume (EACH): 0	Sales Total: \$180,270.00 Freight & Misc.: \$0.00 Tax Total: \$0.00 Total (USD): \$180,270.00
<i>These prices do NOT include taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.</i>		



TIG Service Quote

12961 Park Central Bldg 12
Suite 1300
San Antonio, TX 78216

Customer:

San Antonio Independent School District
1700 Tompico Street
San Antonio, TX 78207

Service Description	Quantity	Sell Price		Extened Sell Price
Memory Swap, imaging, asset tagging and delivery to one location	3000	20.00		60,000.00
STATE-TIPS-TECH PRODUCT 200105			Total	60,000.00

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of General Contractor for the 2020 Head Start Playground Enhancements at Foster Academy, Gonzales Early Childhood Education Center, Graebner and Sarah King Elementary Schools

PURPOSE: [] **PRESENTATION/DISCUSSION**
 [X] **DISCUSSION/ACTION**

REQUESTED BY: Willie Burroughs, Chief Operations Officer

PRESENTER: Kamal ElHabr, Associate Superintendent Construction & Development Services

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve staff's recommendation to award playground enhancements at Foster Academy, Gonzales Early Childhood Education Center, Graebner and Sarah King Elementary Schools. The City of San Antonio's Head Start Program awarded SAISD's program additional funding to provide playground enhancements at the four campuses including tricycle paths, storage sheds, and outdoor musical play instruments.

SAISD Board Policy CV (LOCAL) delegates to the Superintendent or designee the authority to determine the appropriate project delivery and contract award method for construction that provides the best value to the District. Competitive Sealed Proposal (CSP) was the procurement method for this project.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

Resolved that the Board approve the award of Head Start Playground Enhancements at Foster, Gonzales, Graebner, and Sarah King to Waterman Construction, and to authorize the Superintendent or designee to execute all associated contracts.

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

To be funded through allocated budget:
205-81-6619-00-XXX-0-32-000

20-038 (RC) - 2020 Head Start Playground Enhancements

Base Proposal	\$209,309.00
Alternate 1	\$7,507.00
Contingency	<u>\$20,000.00</u>
Total Award Amount	\$236,816.00

IV. 2020-2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.

- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

PROJECT NAME: 20-038 (RC) - 2020 Head Start Playground Enhancements							
		Contractor #1	Contractor #2	Contractor #3	Contractor #4	Contractor #5	Contractor #6
Cat.	Description	Alpha Bldg. Corp.	Ant Design Build	Crownhill Builders	Gonzales De La Garza	Henock Construction	Iron Lock
PROPOSAL TABULATION:							
	Base Proposal	\$359,333.00	\$390,100.00	\$240,148.00	\$32,323.00	\$403,000.00	\$250,767.00
	Alternate #1 (Ornamental Fence at Sarah King ES)	\$7,810.00	\$22,000.00	\$10,445.00	\$8,990.00	\$7,735.00	\$5,163.83
	Total Base	\$367,143.00	\$412,100.00	\$250,593.00	\$41,313.00	\$410,735.00	\$255,930.83
	Includes a \$20,000 Owner's Contingency To be Substantially Completed By: 2-22-2021						

PROJECT NAME: 20-038 (RC) - 2020 Head Start Playground Enhancements							
		Contractor #7	Contractor #8	Contractor #9	Contractor #10	Contractor #11	Contractor #12
Cat.	Description	Jamail and Smith	LMC Corp.	R.L. Rohde	Spaw Glass	Valla Construction	Waterman Construction
PROPOSAL TABULATION:							
	Base Proposal	\$310,750.00	\$351,180.00	\$288,614.00	\$630,000.00	\$363,380.00	\$229,309.00
	Alternate #1 (Ornamental Fence at Sarah King ES)	\$18,432.00	\$12,000.00	\$8,600.00	\$10,000.00	\$17,305.00	\$7,507.00
	Total Base	\$329,182.00	\$363,180.00	\$297,214.00	\$640,000.00	\$380,685.00	\$236,816.00
	Includes a \$20,000 Owner's Contingency To be Substantially Completed By: 2-22-2021						Recommended

SAISD BOARD AGENDA SUMMARY FORM

AGENDA TITLE: Approval of Procurement Services' Recommendations for Bids, Proposals, and Awards

PURPOSE: PRESENTATION/DISCUSSION
 DISCUSSION/ACTION

REQUESTED BY: Willie Burroughs, Chief Operations Officer

PRESENTER: Willie Burroughs

MEETING DATE: November 16, 2020

I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

Procurement Services' Recommendations to Board of Trustees for November 16, 2020.

II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

1. The Board is requested to increase the expenditure for the purchase of Sanitation and Food Safety System. This purchase was originally approved in the amount of \$106,777. Be resolved that the Board approve increasing the expenditure to \$85,000.
- Recommended by: Child Nutrition Services
 - Submitted by: Dr. Jennifer Sides
 - Selection Method: Request for Proposal – RFP #19-041(KH)
 - Contract Term: Period covering November 17, 2020 through July 13, 2021
 - Funding: Federal - 240-35-6342-00-887-1-99-0-00

VENDOR

Sanitech Systems, Inc.,
Lakeland, FL

AWARD AMOUNT

\$85,000 approximately

2. Board is requested to approve the purchase of Moving and Relocation Services in support of various department moves to the new Central Office Administration Building as well as the occupancy of new spaces on Bond 2016 projects on an “as needed” basis. This purchase will prepare new areas for occupancy by various departments throughout the District.

- Recommended by: Construction and Development Services
- Submitted by: Kamal ElHabr
- Selection Method: Buy Board Purchasing Cooperative Contract #559-18 and Northeast ISD #51-19
- Contract Term: Period covering November 17, 2020 through January 31, 2022
- Funding: Local – 627-81-6299-05-930-9-99-MCB - \$500,000
Bond - 652-81-6299-0X-XXX-0-99-000 - \$500,000

VENDORS

AWARD AMOUNT

Buyboard #559-18

\$1,000,000 approximately

A-Rocket Moving & Storage, Inc., Houston, TX
Move Solutions, Dallas, TX

NEISD #51-19

Armstrong Relocation, Houston, TX
Arrow Moving & Storage Co., Inc., San Antonio, TX
EDC Moving Systems, San Antonio, TX
Facility RX, LLC, San Antonio, TX

3. Request to approve the ratification of the purchase of Plexiglass for District-wide use. This purchase will provide safety and protection of students and staff who will be on site during the COVID-19 pandemic.

- Recommended by: Construction and Development Services
- Submitted by: Kamal ElHabr
- Selection Method: Buy Board Purchasing Cooperative Contracts #573-18, #577-18 and #588-19
- Contract Term: Period covering July 24, 2020 through June 30, 2021
- Funding: Local – 199-33-6399-02-935-1-99-COV - \$ 3,900
Local - 470-33-6399-02-935-1-99-COV - \$409,500

VENDORS

AWARD AMOUNT

Alamo Classroom Solutions, San Antonio, TX
DH Pace/Door Control Solutions, San Antonio, TX
FAST Signs, Lewisville, TX

\$413,400 approximately

4. The Board is requested to approve the purchase of Mill Shop Supplies. This purchase will provide supplies for necessary repairs at campuses and administrative buildings on an “as needed” basis for District-wide use. Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract’s provisions.

- Recommended by: Facilities Services
- Submitted by: Fred Padilla
- Selection Method: Invitation for Bid - IFB #20-028(AS)
- Contract Term: Period covering November 17, 2020 through November 16, 2022 with the option to renew for three (3) additional one (1) year periods
- Funding Source: Local – 199-00-1311-14-930-1-00-000 - \$75,000
Local – 199-51-631X-XX-93X-1-99-XXX – \$75,000

VENDORS

AWARD AMOUNT

Brannen’s, Inc., San Antonio, TX
 Ferguson Facilities Supply (Matera),
 San Antonio, TX
 Midwest Technology Products, Sioux City, IA
 Paxton/Patterson, LLC, Alsip, IL
 Precision Saw and Tool, Inc., Converse, TX
 Southern Fasteners and Supply, Inc., Houston, TX
 Texas Lock & Door Closer, Inc., San Antonio, TX

\$150,000 (annually) approximately

5. The Board is requested to approve the purchase of Painting Materials. This purchase will provide supplies for necessary repairs at campuses and administrative buildings on an “as needed” basis for District-wide use. Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract’s provisions.

- Recommended by: Facilities Services
- Submitted by: Fred Padilla
- Selection Method: Invitation for Bid - IFB #20-032(LA)
- Contract Term: Period covering November 17, 2020 through November 16, 2022 with the option to renew for three (3) additional one (1) year periods
- Funding Source: Local – 199-00-1311-14-930-X-00-000 - \$20,000
Local – 199-51-63XX-XX-93X-X-99-XXX – \$150,000

VENDORS

AWARD AMOUNT

PPG Architectural Finishes, Inc.,
 San Antonio, TX
 Southern Fasteners, Houston, TX
 The Sherwin-Williams, San Antonio, TX

\$170,000 (annually) approximately

6. Request to approve the ratification to replace two HVAC rooftop units at Whittier Middle School. This purchase will provide safety and protection of students and staff.
- Recommended by: Facilities Services
 - Submitted by: Mario Davila
 - Selection Method: Judson ISD Contract #18-34
 - Contract Term: Period covering August 25, 2020 through September 25, 2020
 - Funding: Local - 470-51-6249-00-934-1-99-2AC

VENDOR

AJ Monier, San Antonio, TX

AWARD AMOUNT

\$53,165 approximately

7. The Board is requested to approve the purchase of yearly Maintenance of the Automatic External Defibrillators (AEDs) on an “as needed” basis for District-wide use. This purchase will provide replacement parts that are not functioning or expired.
- Recommended by: Health & Physical Education
 - Submitted by: Raul Salazar
 - Selection Method: Region 20 #18027
 - Contract Term: Period covering November 17, 2020 through April 30, 2021
 - Funding: Local – 199-33-6249-97-883-1-99-803 - \$57,750
Local – 199-33-6249-00-883-1-99-803 - \$ 3,444

VENDOR

School Health Corporation,
Rolling Meadows, IL

AWARD AMOUNT

\$61,194 approximately

8. The Board is requested to approve the purchase of an annual subscription for Docuware Large Enterprise Cloud Document Management Program. This purchase will provide fast search and retrieval of digitized documents, reduces the amount of physical document storage space and improves accuracy by minimizing manual tasks thus eliminating inefficiencies.
- Recommended by: Information Technology
 - Submitted by: Dr. Kenneth Thompson
 - Selection Method: Department of Information Resources - DIR-CPO-4435
 - Contract Term: Period covering November 4, 2020 through September 25, 2024
 - Funding: Funding to be Determined annually for up to 5 years

VENDOR

Knight Office Solutions, San Antonio, TX

AWARD AMOUNT

\$116,424 (annually) approximately

9. The Board is requested to approve the purchase of a District and Optional Individual Zoom Licenses for District-wide use on an “as needed” basis. With the expiration of the complimentary licenses on 12/31/20, this option allows instructors to expand traditional classrooms with video communications to meet the growing needs of today’s SAISD students. This purchase will allow district personnel to join, collaborate and conference more efficiently across multiple systems and devices.

- Recommended by: Information Technology
- Submitted by: Dr. Kenneth Thompson
- Selection Method: Region 20
- Contract Term: Period covering November 17, 2020 through November 30, 2021
- Funding: Local – 197-11-6239-65-950-1-11-ZOM

VENDOR

Region 20, San Antonio, TX

AWARD AMOUNT

\$63,000 approximately

10. The Board is requested to approve the purchase of IT Staffing Services for Programmer, Developer Analyst and Database Administrator on an “as needed” basis. This purchase will be used on a temporary basis to assist maintaining, enhancing, developing databases, programming and data related projects.

- Recommended by: Information Technology
- Submitted by: Dr. Kenneth Thompson
- Selection Method: Department of Information Resources - DIR-TSO-3912
- Contract Term: Period covering November 16, 2020 through June 23, 2021
- Funding: 2016 Bond – 652-53-6299-00-950-0-99-ERP

VENDOR

Sistema Technologies, San Antonio, TX

AWARD AMOUNT

\$90,000 approximately

11. The Board is requested to approve the purchase of Furniture for Classroom and Ancillary Space at for students and staff at CAST Med High School.

- Recommended by: Office of Innovation
- Submitted by: Mohammed Choudhury
- Selection Method: Invitation for Bid – IFB #18-085(RC)
- Contract Term: Period covering November 17, 2020 through February 28, 2021
- Funding: Federal – 252-11-6399-01-028-0-11-001

VENDORS

Indeco, Belton, TX

Wittigs Office Interiors, San Antonio, TX

AWARD AMOUNT

\$49,990 approximately

\$27,801 approximately

12. The Board is requested to approve the purchase of Classroom Furniture for students and staff at Ball Academy.
- Recommended by: School Leadership, All Levels
 - Submitted by: Dr. Julio Garcia
 - Selection Method: Invitation for Bid – IFB #18-085(RC)
 - Contract Term: Period covering November 17, 2020 through February 28, 2021
 - Funding: Federal – 258-11-6399-00-103-0-11-001

VENDOR

School Specialty, Chicago, IL

AWARD AMOUNT

\$83,562 approximately

13. The Board is requested to approve the purchase of Classroom, Cafeteria and Office Furniture for students and staff at Woodlawn Hills Elementary School.
- Recommended by: School Leadership, All Levels, IB
 - Submitted by: Daniel Girard
 - Selection Method: Invitation for Bid – IFB #18-085(RC)
 - Contract Term: Period covering November 17, 2020 through February 28, 2021
 - Funding: Federal – 269-11-6399-00-176-0-11-001 - \$377,965
Federal – 269-23-6399-00-176-0-99-001 - \$ 43,944

VENDORS

ELB Furniture, Pleasanton, CA
Alamo Classroom Solutions,
San Antonio, TX

AWARD AMOUNT

\$419,390 approximately
\$ 2,520 approximately

14. Request to approve the ratification of the purchase of Membership Costs and Fees related to International Baccalaureate Program authorization, implementation, evaluation, examination and professional development. This purchase will support students and staff at Briscoe, Burbank HS, Fenwick Academy, Harris MS, Huppertz ES, Jefferson HS, Longfellow MS, Woodlawn Academy and Woodlawn Hills ES on an “as needed” basis.
- Recommended by: Office of School Leadership, All Levels, IB
 - Submitted by: Daniel Girard
 - Selection Method: Sole Source
 - Contract Term: Period covering September 1, 2020 through August 31, 2021
 - Funding: Local – 196-11-6495-7X-XXX-1-11-825

VENDOR

International Baccalaureate Organization,
Bethesda, MD

AWARD AMOUNT

\$95,482 approximately

III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT
N/A

IV. 2020 - 2021 DISTRICT GOAL/PRIORITIES (CHECK ALL THAT APPLY)

- SAISD students will demonstrate respectful behavior and perform at or above grade level. All secondary students will be encouraged to participate in extracurricular, leadership or public service activities.
- SAISD will engage families and the community to be active partners in the education of our children.
- SAISD will recognize the outstanding achievements of our students, staff and community members.
- SAISD will have strong District-wide leadership and will recruit and retain quality staff.
- SAISD will ensure fiscal health.
- SAISD will facilitate a successful Bond initiative and its implementation.
- SAISD will become a national model urban school district where every child graduates and is educated so that he or she is prepared to be a contributing member of the community.

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Sanitation & Food Safety System Funding Increase

2. How will goods and/or services be used? (List Campus/Grades impacted): To provide cleaning products and trainings for all campuses and Admin Dining

3. Submitted by: Dr. Jennifer Sides Child Nutrition Services 10/14/2020
Printed Name Department Date

4. Recommended Vendor(s): Company Name: Sanitech Systems, Inc.
Address: 4033 Holden Road
City/State/Zip: Lakeland, Florida 33811
Phone No: 1-800-699-6211
Point of Contact: Greg Guice
E-mail Address: Greg.sanitech@icloud.com
(Use a separate sheet to identify multiple vendors)

5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: RFP #19-041 (KH)
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: _____
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: _____
 Professional Services
 Sole Source Contract Expiration Date: 07/13/2021
 Other

6. Purchase valid from: 11/17/2020 through: 07/13/2021

7. For Competitive Purchases Only: Renewals: Yes No
No. of Renewals: Three (3) additional one(1)yr

8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure

9. Total Cost for Goods and/or Services to be Purchased: \$ 85,000
Approximately

10. Funding Source(s) – check all that apply: Federal State Local Bond
Provide Budget Codes & Descriptions: 240-35-6342-00-887-1-99-0-00

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance (<i>Director, Employee Benefits signs below</i>)	\$ 0

Requestor Signature	Type Name	Date
	Jenny Arredondo	10/14/2020
Sr. Executive Director/Executive Director Signature	Type Name	Date

Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
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Deputy Superintendent Signature	Type Name	Date
<i>Kim Tocci</i>	Kim Tocci	10/14/2020
Assistant Director, Procurement Services Signature	Type Name	Date

COORDINATION CONDUCTED WITH (if required):

<i>Willie J. Burroughs</i>	Willie Burroughs	10/14/2020
Chief Operations Officer, Operations Services Division Signature	Type Name	Date

<i>Larry D. Garza</i>	Larry Garza	10/14/2020
Associate Superintendent, Financial Svs. & Bus. Operations Signature	Type Name	Date

	Dr. Kenneth Thompson	
Chief Technology Officer, Technology & MIS Signature	Type Name	Date

	Mohammed A. Choudhury	
Associate Superintendent of Strategy, Talent & Innovation Signature	Type Name	Date

	Lorena Rios	
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date

	Toni Thompson	
Associate Superintendent, Human Resources Signature	Type Name	Date

Revised: September 11, 2020

Reviewed By: RC

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Moving and re-location services in support of various department moves to the new Central Office Administration Building as well as the occupancy of new spaces on Bond 2016 projects.

2. How will goods and/or services be used? (List Campus/Grades impacted): To prepare new areas for occupancy

3. Submitted by: Kamal ElHabr Department Construction & Development Services Date 10/12/2020
Printed Name Department Date

4. Recommended Vendor(s): Company Name: See Attached Listing
Address: See Attached Listing
City/State/Zip: See Attached Listing
Phone No: See Attached Listing
Point of Contact: See Attached Listing
E-mail Address: See Attached Listing
(Use a separate sheet to identify multiple vendors)

5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: _____
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: Buyboard 559-18
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: NEISD 51-19
 Professional Services
 Sole Source Contract Expiration Date: 01/31/2024
 Other

6. Purchase valid from: 11/17/2020 through: 01/31/2022

7. For Competitive Purchases Only: Renewals: Yes _____ No
No. of Renewals: _____

8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure

9. Total Cost for Goods and/or Services to be Purchased: \$ 1,000,000.00
Approximately

10. Funding Source(s) – check all that apply: Federal _____ State _____ Local Bond

Provide Budget Codes & Descriptions: _____
627-81-6299-05-930-9-99-MCB - \$500,000.00
652-81-6299-0X-XXX-0-99-000 - \$500,000.00
Funding to be allocated to the budget codes at the time of req submission

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



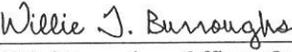
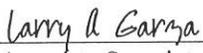
12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- 1) C & I (Goods, Materials, Services) \$ N/A
- 2) Facilities (Additional Space, Infrastructure, Utilities) \$ N/A
- 3) Transportation (Additional Routes) \$ N/A
- 4) HR (Additional Staff) \$ N/A
- 5) Technology (Cabling/Equipment, etc.) \$ N/A
- 6) Vehicle Insurance (Director, Employee Benefits signs below) \$ N/A

Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
	Kamal C. ElHabr	10/14/2020
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
Deputy Superintendent Signature	Type Name	Date
	Kim Tocci	10/14/2020
Assistant Director, Procurement Services Signature	Type Name	Date

COORDINATION CONDUCTED WITH (if required):

	Willie Burroughs	10/14/2020
Chief Operations Officer, Operations Services Division Signature	Type Name	Date
	Larry Garza	10/14/2020
Associate Superintendent, Financial Svs. & Bus. Operations Signature	Type Name	Date
	Dr. Kenneth Thompson	
Chief Technology Officer, Technology & MIS Signature	Type Name	Date
	Mohammed A. Choudhury	
Associate Superintendent of Strategy, Talent & Innovation Signature	Type Name	Date
	Lorena Rios	
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date
	Toni Thompson	
Associate Superintendent, Human Resources Signature	Type Name	Date

Revised: September 11, 2020

Reviewed By: RC

VENDOR	ADDRESS	CONTACT	EMAIL	BID/CO-OP INFO
A-Rocket Moving & Storage Inc.	3401 Corder St. Houston TX, 77021	David Sims II	dsimmsii@arocket.com	BuyBoard 559-18 exp 5-30-2021
Armstrong Relocation	13855 Westfair East Drive Houston TX, 77041	John Miller	jmiller@goarmstrong.com	NEISD 51-19 exp 1-31-2024
Arrow Moving & Storage Co. Inc.	4322 Milling, San Antonio, TX 78219	Kevin Augostini	kaugostini@arrowmoving.net	NEISD 51-19 exp 1-31-2024
EDC Moving Systems	4810 Eisenhower Road, San Antonio, TX 78218	James McDowell	jmcldowell@edcmover.com	NEISD 51-19 exp 1-31-2024
Facility Rx LLC	2715 St. Mary's Street San Antonio, TX	Sonia Hogeland	sonia.hogland@facilityrx.com	NEISD 51-19 exp 1-31-2024
Move Solutions	1473 Terre Colony Court Dallas TX, 75212	Michael Jimenez	mjimenez@tospartners.com	BuyBoard 559-18 exp 5-30-2021

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: _____
For the ratification of the purchase of plexiglass for district wide use.

2. How will goods and/or services be used? (List Campus/Grades impacted): _____
For the safety and protection of students and staff who will be on site during the COVID-19
pandemic.

3. Submitted by: Kamal ElHabr Construction & Development Services 10/12/2020
Printed Name Department Date

4. Recommended Vendor(s): Company Name: See Attached Listing
Address: See Attached Listing
City/State/Zip: See Attached Listing
Phone No: See Attached Listing
Point of Contact: See Attached Listing
E-mail Address: See Attached Listing
(Use a separate sheet to identify multiple vendors)

5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: _____
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: Buyboard
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: _____
 Professional Services
 Sole Source Contract Expiration Date: 10/30/2021
 Other

6. Purchase valid from: 07/24/2020 through: 06/30/2021

7. For Competitive Purchases Only: Renewals: Yes _____ No
No. of Renewals: _____

8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure

9. Total Cost for Goods and/or Services to be Purchased: \$ 413,400.00
Approximately

10. Funding Source(s) – check all that apply: Federal _____ State _____ Local Bond _____
Provide Budget Codes & Descriptions: _____
199-33-6399-02-935-1-99-COV - \$3,900.00
470-33-6399-02-935-1-99-COV - \$409,500.00

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



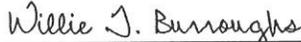
12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- 1) C & I (Goods, Materials, Services) \$ N/A
- 2) Facilities (Additional Space, Infrastructure, Utilities) \$ N/A
- 3) Transportation (Additional Routes) \$ N/A
- 4) HR (Additional Staff) \$ N/A
- 5) Technology (Cabling/Equipment, etc.) \$ N/A
- 6) Vehicle Insurance (Director, Employee Benefits signs below) \$ N/A

Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
	Kamal C. ElHabr	10/14/2020
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
Deputy Superintendent Signature	Type Name	Date
	Kim Tocci	10/14/2020
Assistant Director, Procurement Services Signature	Type Name	Date

COORDINATION CONDUCTED WITH (if required):

	Willie Burroughs	10/14/2020
Chief Operations Officer, Operations Services Division Signature	Type Name	Date
	Larry Garza	10/14/2020
Associate Superintendent, Financial Svs. & Bus. Operations Signature	Type Name	Date
	Dr. Kenneth Thompson	
Chief Technology Officer, Technology & MIS Signature	Type Name	Date
	Mohammed A. Choudhury	
Associate Superintendent of Strategy, Talent & Innovation Signature	Type Name	Date
	Lorena Rios	
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date
	Toni Thompson	
Associate Superintendent, Human Resources Signature	Type Name	Date

Revised: September 11, 2020

Reviewed By: RC

VENDOR	ADDRESS	CONTACT	EMAIL	BID/CO-OP INFO
Alamo Classroom Solutions	14042 Nacogdoches Rd, Suite 1 San Antonio TX, 78247	Miriam Guzman	mguzman@alamocrsolutions.com	Buyboard 573-18 exp 10-30-2021
DH Pace/Door Control Solutions	12200 Crownpoint Dr, Suite 150 San Antonio, TX 78233	Chuck Bowman	cbowman@doorcontrolservices.com	Buyboard 577-18 exp 11-29-2021
FAST Signs	1306 W. Main Street Lewisville TX, 75067	Fred Tuggle	fred.tuggle@fastsigns.com	Buyboard 588-19 exp 6-29-2022

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Mill Shop Supplies

2. How will goods and/or services be used? (List Campus/Grades impacted): Merchandise purchased over the counter or in quantity and stored at Facilities Services Warehouse for various maintenance personnel to withdraw for repairs with SAISD's campuses and Administration buildings

3. Submitted by: Fred Padilla Facilities Services 10/13/2020
Printed Name Department Date

4. Recommended Vendor(s): Company Name: (See Attached)
Address: .
City/State/Zip: .
Phone No: .
Point of Contact: .
E-mail Address: .
(Use a separate sheet to identify multiple vendors)

5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: 20-028 (AS)
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #:
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #:
 Professional Services
 Sole Source Contract Expiration Date: 11/16/2022
 Other

6. Purchase valid from: 11/17/2020 through: 11/16/2022

7. For Competitive Purchases Only: Renewals: Yes No
No. of Renewals: 3 1-year renewal options

8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure

9. Total Cost for Goods and/or Services to be Purchased: \$ 150,000 / yr
Approximately

10. Funding Source(s) – check all that apply: Federal State Local Bond
Provide Budget Codes & Descriptions:
199-00-1311-14-930-100000 \$75,000
199-51-631x-xx-93x-199xxx \$75,000

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- | | |
|---|------|
| 1) C & I (Goods, Materials, Services) | \$ 0 |
| 2) Facilities (Additional Space, Infrastructure, Utilities) | \$ 0 |
| 3) Transportation (Additional Routes) | \$ 0 |
| 4) HR (Additional Staff) | \$ 0 |
| 5) Technology (Cabling/Equipment, etc.) | \$ 0 |
| 6) Vehicle Insurance (<i>Director, Employee Benefits signs below</i>) | \$ 0 |

<u>Fred Padilla</u>	Fred Padilla	10/14/2020
Requestor Signature	Type Name	Date

<u>Chris E. Salley</u>	Chris Salley	10/14/2020
Sr. Executive Director/Executive Director Signature	Type Name	Date

_____ Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
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_____ Deputy Superintendent Signature	Type Name	Date
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<u>Kim Tocchi</u>	Kim Tocchi	10/14/2020
Assistant Director, Procurement Services Signature	Type Name	Date

COORDINATION CONDUCTED WITH (if required):

<u>Willie J. Burroughs</u>	Willie Burroughs	10/15/2020
Chief Operations Officer, Operations Services Division Signature	Type Name	Date

<u>Larry A. Garza</u>	Larry Garza	10/20/2020
Associate Superintendent, Financial Svcs. & Bus. Operations Signature	Type Name	Date

_____ Chief Technology Officer, Technology & MIS Signature	Dr. Kenneth Thompson Type Name	Date
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_____ Associate Superintendent of Strategy, Talent & Innovation Signature	Mohammed A. Choudhury Type Name	Date
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_____ Director, Employee Benefits, Risk Management & Safety Signature	Lorena Rios Type Name	Date
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_____ Associate Superintendent, Human Resources Signature	Toni Thompson Type Name	Date
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Revised: September 11, 2020

Reviewed By: RC

Recommended Vendors

Vendor: Brannen's Inc
Address: 1835 Fredericksburg Rd
City/State/Zip: San Antonio, Tx, 78201
Phone No: 210-736-1625
Point of Contact: John Brannen
E-mail Address: john@brannens.com

Vendor: Ferguson Facilities Supply (Matera)
Address: 835 N W.W. White Rd
City/State/Zip: San Antonio, Texas 78219
Phone No: 210-892-5101
Point of Contact: Michael Boehnke
E-mail Address: Michael.boehnke@ferguson.com

Vendor: Midwest Technology Products
Address: 2600 Bridgeport DR
City/State/Zip: Sioux City IA 51111
Phone No: 800-831-5904
Point of Contact: Arlene Kennedy
E-mail Address: BID@MIDWESTTECHNOLOGY.COM

Vendor: Paxton/Patterson LLC
Address: 4141 W. 126th St
City/State/Zip: Alsip IL 60803
Phone No: 800-323-8484
Point of Contact: Kathleen Monders
E-mail Address: Sales@paxpat.com

Vendor: Precision Saw and Tool Inc
Address: 9071 FM 78
City/State/Zip: Converse, Tx 78109
Phone No: 210-666-1906
Point of Contact: Casandra Kendrick
E-mail Address: cj@precisionsawandtool.com

Vendor: Southern Fasteners and Supply Inc
Address: 3341 Rauch St
City/State/Zip: Houston, TX 77029
Phone No: 713-675-0555
Point of Contact: Matt Blotnick
E-mail Address: Mattb@southernfasteners.com

Vendor: Texas Lock & Door Closer INC
Address: 1819 West Ave
City/State/Zip: San Antonio Tx, 78201
Phone No: 210-732-6273
Point of Contact: Mike Skinner
E-mail Address: texaslock@texaslockdc.com



20-028 (AS) - Mill Shop Supplies Scoring Summary

Active Submissions

Supplier	Total / 0 pts	Mill Shop Supplies Pass/Fail
Brannen's	0	Pass
Ferguson Facility Supply (Matera Paper)	0	Pass
MIDWEST SHOP SUPPLIES INC dba MIDWEST TECHNOLOGY PRODUCTS	0	Pass
Paxton/Patterson LLC	0	Pass
Precision Saw and Tool Inc.	0	Pass



Southern Fasteners	0	Pass
TEXAS LOCK & DOOR CLOSER INC	0	Pass

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Painting Materials

2. How will goods and/or services be used? (List Campus/Grades impacted): Merchandise purchased over the counter or in quantity and stored at Facilities Services Warehouse for various maintenance personnel to withdraw for repairs with SAISD's campuses and Administration buildings.

3. Submitted by: Fred Padilla Facilities Services 10/13/2020
Printed Name Department Date

4. Recommended Vendor(s): Company Name: (see attached)
Address: .
City/State/Zip: .
Phone No: .
Point of Contact: .
E-mail Address: .
(Use a separate sheet to identify multiple vendors)

5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: 20-032 (LA)
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #:
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #:
 Professional Services
 Sole Source Contract Expiration Date: 11/16/2022
 Other

6. Purchase valid from: 11/17/2020 through: 11/16/2022

7. For Competitive Purchases Only: Renewals: Yes No
No. of Renewals: 3 additional 1yr periods

8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure

9. Total Cost for Goods and/or Services to be Purchased: \$ 170,000.00
Approximately

10. Funding Source(s) – check all that apply: Federal State Local Bond

Provide Budget Codes & Descriptions:
199-00-1311-14-930-x00000 \$20,000
199-51-63xx-xx-93x-x99xxx \$150,000

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



Recommended Vendor list

Company Name: PPG Architectural Finishes, Inc.

Address: 9115 Broadway

City/State/Zip: San Antonio Tx, 78217

Phone No: 910-828-0742

Point of Contact: Robert Schilinger

E-mail Address: bids@ppg.com

Company Name: Southern Fasteners

Address: 3341 Rauch St

City/State/Zip: Houston Tx, 77029

Phone No: 713-568-1010

Point of Contact: Matt Blotnick

E-mail Address: mattb@southernfasteners.com

Company Name: The Sherwin-Williams

Address: 610 McCullough St

City/State/Zip: San Antonio Tx, 78215

Phone No: 210-355-0025

Point of Contact: Craig Mackay

E-mail Address: Charels.c.jimenez@sherwin.com



20-032 (LA) - Painting Materials - Painting Materials Scoring Summary

Active Submissions

Supplier	Total / 0 pts	Painting Materials Pass/Fail
PPG Architectural Finishes, Inc.	0	Pass
The Sherwin-Williams Company	0	Pass
Southern Fasteners	0	Pass

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: RATIFICATION to Replace the existing York CU-1B and CU-1C and change coils on AHU's 1B and 1C

2. How will goods and/or services be used? (List Campus/Grades impacted): Direct impact on HVAC system at WHITTIER MS

3. Submitted by: MARIO DAVILA FACILITIES SERVICES 10/14/2020
Printed Name Department Date

4. Recommended Vendor(s): Company Name: AJ MONIER
Address: 1446 N Flores St
City/State/Zip: San Antonio, TX 78212
Phone No: (210) 223-9151
Point of Contact: Jimmie Bustamante
E-mail Address: : jbustamante@ajmonier.com
(Use a separate sheet to identify multiple vendors)

5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: _____
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: _____
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: JISD 18-34
 Professional Services
 Sole Source Contract Expiration Date: 07/23/2021
 Other

6. Purchase valid from: 8/25/2020 through: 9/25/2020

7. For Competitive Purchases Only: Renewals: Yes _____ No X
No. of Renewals: _____

8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure

9. Total Cost for Goods and/or Services to be Purchased: \$ 53,165
Approximately

10. Funding Source(s) – check all that apply: Federal _____ State _____ Local X Bond _____
Provide Budget Codes & Descriptions: 470 51 6249 00 934 1992AC

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- | | |
|--|------|
| 1) C & I (Goods, Materials, Services) | \$ 0 |
| 2) Facilities (Additional Space, Infrastructure, Utilities) | \$ 0 |
| 3) Transportation (Additional Routes) | \$ 0 |
| 4) HR (Additional Staff) | \$ 0 |
| 5) Technology (Cabling/Equipment, etc.) | \$ 0 |
| 6) Vehicle Insurance (Director, Employee Benefits signs below) | \$ 0 |

<u>Mario Davila</u>	Mario Davila	10/14/2020
Requestor Signature	Type Name	Date
<u>Chris E. Salley</u>	Chris Salley	10/14/2020
Sr. Executive Director/Executive Director Signature	Type Name	Date
_____ Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
_____ Deputy Superintendent Signature	Type Name	Date
<u>Kim Tocci</u>	Kim Tocci	10/14/2020
Assistant Director, Procurement Services Signature	Type Name	Date

COORDINATION CONDUCTED WITH (if required):

<u>Willie J. Burroughs</u>	Willie Burroughs	10/14/2020
Chief Operations Officer, Operations Services Division Signature	Type Name	Date
<u>Larry D. Garza</u>	Larry Garza	10/14/2020
Associate Superintendent, Financial Svcs. & Bus. Operations Signature	Type Name	Date
_____ Chief Technology Officer, Technology & MIS Signature	Dr. Kenneth Thompson Type Name	Date
_____ Associate Superintendent of Strategy, Talent & Innovation Signature	Mohammed A. Choudhury Type Name	Date
_____ Director, Employee Benefits, Risk Management & Safety Signature	Lorena Rios Type Name	Date
_____ Associate Superintendent, Human Resources Signature	Toni Thompson Type Name	Date

Revised: September 11, 2020

Reviewed By: RC



Honeywell

Building Control Associate
2015

Proposal No. 21-101

Company: SAISD Whittier MS.
To: Enrique Jimenez
Phone: 210-410-0055
Email/fax: jjimenez6@saisd.net
From: Jimmie Bustamante
Company: A.J. Monier Service Co.
Phone: 210-223-9151
Fax: 210-224-9226
Date: 8/25/2020

Vendor Detail
A.J. Monier Service Company
Proposal : JISD 18-34
Expiration : 07/23/2021
Category : Electrical, HVAC,
 Controls, and
 Plumbing

Enrique,
 We propose to include all labor and materials to replace the existing York CU-1B and CU-1C and change coils on AHU's 1B and 1C and convert to 410a using York equipment on a (Regular Time Basis) for the total amount of ----- **\$ 53,165.00 plus applicable taxes.**
Bond 1% of \$ 53,165.00.

Scope of Service Includes:

1. Order and pickup of all materials necessary for project
2. Coordinate with SAISD a time for project
3. LOTO, Disconnect power and control wiring
4. Reclaim R-22 refrigerant as per EPA guidelines
5. Provide and schedule crane for the removal of CU-1B and CU-1C condensers and install two (2) new York units
6. Provide new York coils for AHU's 1B and 1C install new driers and expansion valves
7. Pressurize system and leak check
8. Reconnect power, evacuate system and charge with 410a
9. Start up and check for the correct operation of system
10. Clean up of all work-related debris

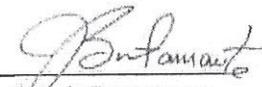
This proposal does not include:

1. Sales Tax.
2. Controls, Electrical, Demo additional 410a refrigerant over 150 pounds
3. Any cost associated with lead, mold remediation and/or asbestos abatement
4. Premium/ Overtime Work.
5. Any Work That is Not Described Above.

(Note: This proposal incorporates by reference the terms & conditions on page 2 of this proposal.)

We Propose hereby to furnish material and labor-complete in accordance with above specifications, for the sum of:
Fifty-Three Thousand One Hundred and Sixty-Five Dollars & 00/100 - \$ 53,165.00 - (Payment Net 30 Days)

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: 
 Jimmie Bustamante

Note: This proposal may be withdrawn by us if not accepted within thirty (30) days from the date above.

Acceptance of Proposal - The Above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ **Signature:** _____

Purchase Order No: _____ **Printed Name:** _____

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: _____
Maintenance of the Automatic External Defibrillators (AEDs)

2. How will goods and/or services be used? (List Campus/Grades impacted): _____
Yearly maintenance of AEDs in the district and replacement of any parts that are not functioning or expired, including batteries, child and adult pads.

3. Submitted by: Raul Salazar Health & Physical Education 10/15/2020
Printed Name Department Date

4. Recommended Vendor(s): Company Name: School Health Corporation
Address: 5600 Apollo Drive
City/State/Zip: Rolling Meadows, Illinois 60008
Phone No: 630-339-7942
Point of Contact: Annette Powell
E-mail Address: apowell@schoolhealth.com
(Use a separate sheet to identify multiple vendors)

5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: _____
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: Region 20 18027
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: _____
 Professional Services
 Sole Source Contract Expiration Date: 04/30/2021
 Other

6. Purchase valid from: 11/17/2020 through: 04/30/2021

7. For Competitive Purchases Only: Renewals: Yes _____ No
No. of Renewals: _____

8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure

9. Total Cost for Goods and/or Services to be Purchased: \$ 61,194.60
Approximately

10. Funding Source(s) – check all that apply: Federal _____ State _____ Local Bond _____

Provide Budget Codes & Descriptions: _____
199-33-6249-97-883-1-99-803 \$57,750.00
199-33-6249-00-883-1-99-803 \$3444.60

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance (Director, Employee Benefits signs below)	\$ 0

<u>Raul Salazar</u>	Raul Salazar	10/15/2020
Requestor Signature	Type Name	Date

<u>Kendra Doyle</u>	Kendra Doyle	10/15/2020
Sr. Executive Director/Executive Director Signature	Type Name	Date

Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
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<u>Patricia Salzmann</u>	Patricia Salzmann	10/16/2020
Deputy Superintendent Signature	Type Name	Date

<u>Kim Tocci</u>	Kim Tocci	10/16/2020
Assistant Director, Procurement Services Signature	Type Name	Date

COORDINATION CONDUCTED WITH (if required):

<u>Willie J. Burroughs</u>	Willie Burroughs	10/16/2020
Chief Operations Officer, Operations Services Division Signature	Type Name	Date

<u>Larry A. Garza</u>	Larry Garza	10/20/2020
Associate Superintendent, Financial Svs. & Bus. Operations Signature	Type Name	Date

_____	Dr. Kenneth Thompson	_____
Chief Technology Officer, Technology & MIS Signature	Type Name	Date

_____	Mohammed A. Choudhury	_____
Associate Superintendent of Strategy, Talent & Innovation Signature	Type Name	Date

_____	Lorena Rios	_____
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date

_____	Toni Thompson	_____
Associate Superintendent, Human Resources Signature	Type Name	Date

Revised: September 11, 2020

Reviewed By: RC



School Health Corporation
 5600 Apollo Drive
 Rolling Meadows, Illinois 60008
 P(866)323-5465 | F(800)235-1305
 schoolhealth.com

QUOTE

Attn: RAUL SALAZAR
 Ship To:
 SAN ANTONIO ISD
 406 BARRERA ST
 SAN ANTONIO, TX 78210-1010

Bill To:
 SAN ANTONIO INDEPENDENT SD
 ACCOUNT PAYABLE
 141 LAVACA ST
 SAN ANTONIO, TX 78210-1039

EXPIRATION DATE		QUOTE NO.
12/30/20		3803842-00
DATE	P.O. #	PAGE #
07/31/20	PROGRAM MANGT. 07	3120

QUOTE PREPARED BY	PHONE	EMAIL
Annette Powell	866-323-5465	apowell@schoolhealth.com

INSTRUCTIONS	SHIP POINT	VIA	SHIPPED	TERMS			
	SCHOOL HEALTH	UPS GROUND		NET 30			
LN	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QTY. UM	UNIT PRICE	PRICE UM	DISCOUNT MULTIPLIER	AMOUNT (NET)

Advanced Response Package. Medical direction and oversight with MasterTrak for you AED program. Includes AED prescription, e-minders, CardiAcademy training, customer toolbox, sales representative site assessment and 24/7 logistics and support. Also includes annual service per AED, documentation, an all consumables. A certified technician will come on site annually to perform recommended maintenance and replace any expired or soon to expire disposables. Such as Battery, Adult Pads and Pediatric Pads. Price is for a 1 year agreement. Price is per AED.

1	1036043	180	EACH	339.97	EACH	0.00	61194.60
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1 YEAR RR ADVANCED RESPONSE SERVICE
 Superseded Prod: 54315

**** Shipping Direct From Manufacturer ****

Advanced Response Package. Medical direction and oversight with MasterTrak for you AED program. Includes AED prescription, e-minders, CardiAcademy training, customer toolbox, sales representative site assessment and 24/7 logistics and support. Also includes annual service per AED, documentation, an all consumables. A certified technician will come on site annually to perform recommended maintenance and replace any expired or soon to expire disposables. Price is for a 1 year agreement. Price is per AED.

Items stocked in our warehouse usually ship within 24 hours. Items above may be indicated as ****Shipping Direct From Manufacturer**** or ****Oversized (O/S) Item****. Costs for ****Oversized (O/S) Item**** are shown with your order totals. Delivery times for items ****Shipping Direct From Manufacturer**** vary. For specific delivery time, call customer care at 866-323-5465.

1 Lines Total	Sub Total	61194.60
Continued	Invoice Total	61194.60

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DocuSign Envelope ID: 925D5BED-F54E-49C7-9D30-4FFEF4C4DDB84

12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance (Director, Employee Benefits signs below)	\$ 0

Evangelina Mendoza Evangelina Mendoza 10/19/2020
Requestor Signature Type Name Date

____ Sr. Executive Director/Executive Director Signature Type Name Date

____ Associate Superintendent/Assistant Superintendent Signature Type Name Date

____ Deputy Superintendent Signature Type Name Date

Kim Tocci Kim Tocci 10/19/2020
Assistant Director, Procurement Services Signature Type Name Date

COORDINATION CONDUCTED WITH (if required):

Willie J. Burroughs Willie Burroughs 10/20/2020
Chief Operations Officer, Operations Services Division Signature Type Name Date

Larry D Garza Larry Garza 10/23/2020
Associate Superintendent, Financial Svs. & Bus. Operations Signature Type Name Date

K Dr. Kenneth Thompson 10/19/2020
Chief Technology Officer, Technology & MIS Signature Type Name Date

____ Mohammed A. Choudhury
Associate Superintendent of Strategy, Talent & Innovation Signature Type Name Date

____ Lorena Rios
Director, Employee Benefits, Risk Management & Safety Signature Type Name Date

____ Toni Thompson
Associate Superintendent, Human Resources Signature Type Name Date

Financial Consideration



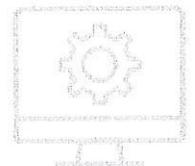
Solution	Annual Maintenance	Public Special Pricing
DocuWare Large Enterprise Cloud 250 Named Users/250 Workflow, 1TB Storage	Included	\$9,702.00 per month

There is no additional cost for software maintenance & support with cloud.

Cash Offer, Annual Government Pricing

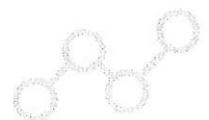
\$116,424.00

Installation for SAISD will be determined upon discovery and will be paid in two payments: 1) Initiation of the project and 2) Completion of the Install based upon the scope of work.



Additional 10GB of storage
 Additional Named User
 Workflow User (Pack of 5)

\$10.75
 \$19.25
 \$57.75



Additional storage and capacity fees billed monthly



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance (<i>Director, Employee Benefits signs below</i>)	\$ 0

<u>Evangelina Mendoza</u>	Evangelina Mendoza	10/22/2020
Requestor Signature	Type Name	Date

<hr/>	Type Name	Date
Sr. Executive Director/Executive Director Signature		

<hr/>	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature		

<hr/>	Type Name	Date
Deputy Superintendent Signature		

<u>Kim Tocci</u>	Kim Tocci	10/23/2020
Assistant Director, Procurement Services Signature	Type Name	Date

COORDINATION CONDUCTED WITH (if required):

<u>Willie J. Burroughs</u>	Willie Burroughs	10/26/2020
Chief Operations Officer, Operations Services Division Signature	Type Name	Date

<u>Larry A. Garza</u>	Larry Garza	10/29/2020
Associate Superintendent, Financial Svs. & Bus. Operations Signature	Type Name	Date

<u>K +</u>	Dr. Kenneth Thompson	10/22/2020
Chief Technology Officer, Technology & MIS Signature	Type Name	Date

<hr/>	Mohammed A. Choudhury	Date
Associate Superintendent of Strategy, Talent & Innovation Signature	Type Name	

<hr/>	Lorena Rios	Date
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	

<hr/>	Toni Thompson	Date
Associate Superintendent, Human Resources Signature	Type Name	

Revised: September 11, 2020

Reviewed By: RC



Quote:

Quote #: 11032020
 From: Julie Martinez
 Phone: 210-370-5713
 Fax: 210-370-5743
 E-mail: Julie.martinez@esc20.net

Date: November 3, 2020
 To: Eva Mendoza

	Item Description:	Date(s):	Cost:	Qty:	Total:
1.	Zoom EDU Licenses	Annual Subscription	\$15.00	4,200	\$63,000.00
For purchase, please log into the ESC-20 commitment system at https://wlsprd.esc20.net/apex/f?p=200:19:0:			Total Price:		\$63,000.00

Education Service Center, Region 20
 1314 Hines Avenue
 San Antonio, Texas 78208

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: IT Staffing services to include a Programmer, Developer Analyst and Database Administrator on an as needed basis.
2. How will goods and/or services be used? (List Campus/Grades impacted): These services will be used to temporarily assist with maintaining, enhancing, developing databases, programming, and data related projects. Applicants will be interviewed and selected based on experience, technical skill, and the alignment of district needs.
3. Submitted by: Dr. Kenneth J. Thompson 950 - Information Technology 10/19/2020
Printed Name Department Date
4. Recommended Vendor(s): Company Name: Sistema Technologies
Address: 5750 Epsilon
City/State/Zip: San Antonio, TX 78249
Phone No: 210-342-3380
Point of Contact: Joe Vallejo
E-mail Address: joe@sistematotechnologies.com
(Use a separate sheet to identify multiple vendors)
5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: _____
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: DIR-TSO-3912
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: _____
 Professional Services
 Sole Source Contract Expiration Date: 06/23/2021
 Other
6. Purchase valid from: 11/16/2020 through: 06/23/2021
7. For Competitive Purchases Only: Renewals: Yes _____ No X
No. of Renewals: _____
8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure
9. Total Cost for Goods and/or Services to be Purchased: \$ 90,000.00
Approximately
2016
10. Funding Source(s) – check all that apply: Federal _____ State _____ Local _____ Bond X
Provide Budget Codes & Descriptions: 652-53-6299-00-950-0-99-ERP
11. Provide a copy of General Ledger Inquiry showing corresponding balances.

12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- 1) C & I (Goods, Materials, Services) \$ 0
- 2) Facilities (Additional Space, Infrastructure, Utilities) \$ 0
- 3) Transportation (Additional Routes) \$ 0
- 4) HR (Additional Staff) \$ 0
- 5) Technology (Cabling/Equipment, etc.) \$ 0
- 6) Vehicle Insurance (Director, Employee Benefits signs below) \$ 0

Evangelina Mendoza Evangelina Mendoza 10/22/2020
 Requestor Signature Type Name Date

 Sr. Executive Director/Executive Director Signature Type Name Date

 Associate Superintendent/Assistant Superintendent Signature Type Name Date

 Deputy Superintendent Signature Type Name Date

Kim Tocci Kim Tocci 10/23/2020
 Assistant Director, Procurement Services Signature Type Name Date

COORDINATION CONDUCTED WITH (if required):

Willie J. Burroughs Willie Burroughs 10/23/2020
 Chief Operations Officer, Operations Services Division Signature Type Name Date

Larry A. Garza Larry Garza 10/29/2020
 Associate Superintendent, Financial Svcs. & Bus. Operations Signature Type Name Date

K Dr. Kenneth Thompson 10/22/2020
 Chief Technology Officer, Technology & MIS Signature Type Name Date

 Associate Superintendent of Strategy, Talent & Innovation Signature Mohammed A. Choudhury Type Name Date

 Director, Employee Benefits, Risk Management & Safety Signature Lorena Rios Type Name Date

 Associate Superintendent, Human Resources Signature Toni Thompson Type Name Date

Revised: September 11, 2020

Reviewed By: RC



Vendor's name: Sistema Technologies, Inc.

Date: October 20, 2020

Client: San Antonio Independent School District

Position: Software Developer

Candidate's name: Yogendra Paudyal

Hourly rate: \$72.00

By: Monica Espinoza

Name: Monica Espinoza

Title: Business Development Manager

Date: October 20, 2020

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Furniture for classroom and ancillary spaces.

2. How will goods and/or services be used? (List Campus/Grades impacted): CAST Med High School

3. Submitted by: Mohammed Choudhury Office of Innovation 10/14/2020
Printed Name Department Date

4. Recommended Vendor(s): Company Name: See Attached
Address: See Attached
City/State/Zip: See Attached
Phone No: See Attached
Point of Contact: See Attached
E-mail Address: See Attached
(Use a separate sheet to identify multiple vendors)

5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: IFB#18-085 (RC)
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: TXMAS 17-701
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: _____
 Professional Services
 Sole Source Contract Expiration Date: 11/13/2020
 Other

6. Purchase valid from: 11/17/2020 through: 02/28/2021

7. For Competitive Purchases Only: Renewals: Yes No
No. of Renewals: See Attached

8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure

9. Total Cost for Goods and/or Services to be Purchased: \$ 77,791.30
Approximately

10. Funding Source(s) – check all that apply: Federal State Local Bond

Provide Budget Codes & Descriptions: _____
252-11-6399-01-028-0-11-001 "Furniture" \$77,791.30

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance (<i>Director, Employee Benefits signs below</i>)	\$ 0

Requestor Signature	Type Name	Date
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature <i>Patricia Salzman</i>	Type Name	Date 10/16/2020
Deputy Superintendent Signature <i>Kim Tocci</i>	Type Name Kim Tocci	Date 10/16/2020
Assistant Director, Procurement Services Signature	Type Name	Date

COORDINATION CONDUCTED WITH (if required):

<i>Willie J. Burroughs</i>	Willie Burroughs	10/16/2020
Chief Operations Officer, Operations Services Division Signature	Type Name	Date
<i>Larry A. Garza</i>	Larry Garza	10/20/2020
Associate Superintendent, Financial Svs. & Bus. Operations Signature	Type Name	Date
	Dr. Kenneth Thompson	
Chief Technology Officer, Technology & MIS Signature	Type Name	Date
<i>Mohammed Choudhury</i>	Mohammed A. Choudhury	10/15/2020
Associate Superintendent of Strategy, Talent & Innovation Signature	Type Name	Date
	Lorena Rios	
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date
	Toni Thompson	
Associate Superintendent, Human Resources Signature	Type Name	Date

Revised: September 11, 2020

Reviewed By: RC

Recommended Vendors

Company Name: Indeco
Address: 805 East 4th Avenue
City/State/Zip: Bealton, Texas 76513
Phone No: 800-692-4256
Point of Contact: Wayne Goldston
E-mail Address: wayne.goldston@indecosales.com

Contract #: IFB#18-085(RC)
Contract Expiration Date: 11/13/2020
No. of Renewals: Three (3) additional one (1) year renewal options
Awarded Amount: \$49,990.00 – Classroom Furniture

Company Name: Wittings Office Interiors
Address: 2018 Ave B, Suite 300
City/State/Zip: San Antonio, Texas 78215
Phone No: 210-270-0100
Point of Contact: Karen Britsch
E-mail Address: karen.britsch@wittings.com

Co-Op#: TXMAS#17-7107
Contract Expiration Date: 07/22/2022
No. of Renewals: None Remaining
Awarded Amount: \$27,801.30 – Ancillary Furniture

Indeco

K-12 Done Right

805 East 4th Avenue • Belton, Texas 76513
800.692.4256 • info@indecosales.com

PROPOSAL

DATE	PROPOSAL#
09/22/20	10987

VALID THROUGH: / /
PROJECT#: 9-463

CUSTOMER: San Antonio ISD 141 LAVACA ST SAN ANTONIO TX 78210 PH# (210) 554-2200
--

INSTALL AT: CAST Med HS 2601 LOUIS BAUER SAN ANTONIO TEXAS 78213	IFB #18-085(RC)
--	------------------------

CUSTOMER P.O.#	SALESPERSON	TERMS	SHIP VIA
	Wayne Goldston	Net 30	

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTEND
1	88	DHT-RC2036E	ARTCO BELL CORP Shape SD-Top, Rectangle 20" x 36", 1-1/8" Core, Banded Flat Edge WA Vapor Strandz 4939 Titanium	144.00	12,672.00
2	88	DTLP-4ATP.3 .4	ARTCO BELL CORP 19" - 29" Adjustable Legs, 4-Pack, w/2 Casters, Titanium Titanium	68.00	5,984.00
3	60	DTN-RC26F	ARTCO BELL CORP T-Leg Tbl, NESTING, 29" Fixed, Rectangle, 24x66 Fat Edge Flip Top Table Titanium Wilson Art Vapor Strandz #4939-58 Titanium	524.00	31,440.00
4	1		INDECO SALES Additonal Discount	-106.00	-106.00
				PRODUCT	49,990.00
ACCEPTED BY _____					
DATE ACCEPTED _____				TOTAL	=====
					49,990.00

WITTIGS

Wittigs Office Interiors
 2018 Ave B, Suite 300
 San Antonio, TX 78215
 Phone: 210.270.0100
 Fax: 210.270.0118
 Email/Web: www.wittigs.com

Quotation

TXMAS 17-7107

Page: 1 of 2

Project: 26018
 Proj Desc: FALL 2020 ADDITIONS

Quote: 26018.001
 Status: New

Sold To: 1863-09
 S.A. INDEPENDENT SCHOOL DIST
 BROOKS CITY BASE
 3201 SIDNEY BROOKS ST
 SAN ANTONIO, TX 78235

Bill To: 1863-09
 S.A. INDEPENDENT SCHOOL DIST
 BROOKS CITY BASE
 3201 SIDNEY BROOKS ST
 SAN ANTONIO, TX 78235
 Attention: HEATHER PLANK

Ship To: 1863-09
 S.A. INDEPENDENT SCHOOL DIST
 BROOKS CITY BASE
 3201 SIDNEY BROOKS ST
 SAN ANTONIO, TX 78235
 Attention: HEATHER PLANK
 Phone: (512)431-0404
 Email: heather@tdonovancreative.com

Date Entered	Customer PO	Salesperson	FOB	Terms
09/17/2020	QUOTED	KAREN BRITSCH	D	NET 30 DAYS

Line	Loc	Item Number	MFG	Description	Qty	Unit Price	Extended
39	09	RS1	GROUPE LAC	ORSAY UPHOLSTERED LOUNGE CHAIR W/ CHROME METAL BASE COM 5.3 YARDS EA Options: E1-POLISHED CHROME LEGS (COM)-CUSTOMERS OWN MATERIAL OR VINYL COM-GRADE 2 - C.O.M. - FOR FABRICS (COM)-CUSTOMERS OWN MATERIAL OR VINYL COM-GRADE 2 - C.O.M. - FOR FABRICS (GR.2)-GRADE 2 SW-SWIVEL ONLY FH-FIXED HEIGHT CB4-4-LEGGED CHROME BASE GLD-GLIDES	3	1,773.43	5,320.29
41	09	MTO225	JASPER	MOTO PRIVACY CHAIR, CONVEX,31.75D X 33.5W X 50H Main Tag: A-CHASIS & BACK: GR C MAHARM MELD NORDIC , B-SEAT CUSHION: GR C MAHARAM MELD MARINER, D-SURROUND: GR C MAHARAM MELD NORDIC JG20-2979 / 100943 NIPA/OMNIA CONTRACT	1	1,430.80	1,430.80
42	09	4017	SAFCO PROD	REVE BISTRO-HEIGHT, OVERALL SIZE: 19.75W X 23.5D X 47.5 H, SEAT HEIGHT 31" Options: RD-ROUND BACK PB-PLASTIC BACK GN-GREEN PS-PLASTIC SEAT GN-GREEN SL-SILVER 00-0000-NO FABRIC	6	183.42	1,100.52
43	09	T5NN-RT3672	GROUPE LAC	RACETRACK TOP - 1 1/2 INCH LAMINATE WITH SMOOTH EDGE, 7 2"(1800MM)W X 36"(900MM)D Options: TWT-WOOD GRAIN: TUSCANY WALNUT	1	1,234.28	1,234.28
45	09	LILY	GREAT OPEN	LILY PULL UP TABLE24W X15.75D X 24.5H Main Tag: HW CHALK	5	357.67	1,788.35
46	09	HC30-E	GROUPE LAC	HIP HOP - STRAIGHT BENCH W/ BACKREST, 30W, E-BASE COM 3 .1 YARDS EA, ULTRALEATHER SASSY (YELLOW) Options: 8-METALLIC SILVER FRAME (COM)-CUSTOMERS OWN MATERIAL OR VINYL COV-GRADE 3 - C.O.V. - FOR VINYL (COM)-CUSTOMERS OWN MATERIAL OR VINYL COV-GRADE 3 - C.O.V. - FOR VINYL (GR.3)-HIGHEST JS GRADE 3 ~WITHOUT ELECTRICAL MODULE	1	1,047.48	1,047.48

WITTIGS

Wittigs Office Interiors
 2018 Ave B, Suite 300
 San Antonio, TX 78215
 Phone: 210.270.0100
 Fax: 210.270.0118
 Email/Web: www.wittigs.com

Quotation

Page: 2 of 2

Project: 26018
Proj Desc: FALL 2020 ADDITIONS

Quote: 26018.001
Status: New

Sold To: 1863-09
 S.A. INDEPENDENT SCHOOL DIST
 BROOKS CITY BASE
 3201 SIDNEY BROOKS ST
 SAN ANTONIO, TX 78235

Bill To: 1863-09
 S.A. INDEPENDENT SCHOOL DIST
 BROOKS CITY BASE
 3201 SIDNEY BROOKS ST
 SAN ANTONIO, TX 78235
 Attention: HEATHER PLANK

Ship To: 1863-09
 S.A. INDEPENDENT SCHOOL DIST
 BROOKS CITY BASE
 3201 SIDNEY BROOKS ST
 SAN ANTONIO, TX 78235
 Attention: HEATHER PLANK
 Phone: (512)431-0404
 Email: heather@tdonovancreative.com

Date Entered	Customer PO	Salesperson	FOB	Terms
09/17/2020	QUOTED	KAREN BRITSCH	D	NET 30 DAYS

Line	Loc	Item Number	MFG	Description	Qty	Unit Price	Extended	
48	09	HC30-E	GROUPE LAC	HIP HOP - STRAIGHT BENCH W/ BACKREST, 30W, E-BASE COM 3 .1 YARDS EA, ULTRALEATHER SASSY (YELLOW) Options: 8-METALLIC SILVER FRAME (COM)-CUSTOMERS OWN MATERIAL OR VINYL COV-GRADE 3 - C.O.V. - FOR VINYL (COM)-CUSTOMERS OWN MATERIAL OR VINYL COV-GRADE 3 - C.O.V. - FOR VINYL (GR.3)-HIGHEST IS GRADE 3 ~-WITHOUT ELECTRICAL MODULE	1	1,047.48	1,047.48	
50	09	H60-E	GROUPE LAC	HIP HOP - STRAIGHT BENCH, 60W X 30D, E-BASE Options: 8-METALLIC SILVER FRAME (STD)-STANDARD COLLECTIONS (GR.8)-GRADE 8 ULTRALEATHER 291-4660 PARROT	1	1,002.86	1,002.86	
52	09	FRT	ULTRA	SHIPPING & HANDLING	1	135.00	135.00	
53	09	ISL-12U6A-LG108	ELECTRI	ECA ISLE 12 POWER, 6 USB Options: LG-LT. GREEN 108-108" CORD	5	927.50	4,637.50	
54	09	INSTALL	WITTIGS	RECEIVING, DELIVERY & INSTALL Main Tag: ONE PHASE INSTALL DURING REGULAR BUISNESS HOURS	1	2,056.74	2,056.74	
57	09	SERVICE	TDC	Other Services	1	7,000.00	7,000.00	
Subtotal								27,801.30
TOTAL AMOUNT - USD								27,801.30

PRINT NAME

TITLE

172

SIGNATURE

DATE

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Classroom furniture at Ball Academy

2. How will goods and/or services be used? (List Campus/Grades impacted): Ball Academy

3. Submitted by: Dr. Julio Garcia School Leadership, All levels 10/16/2020
Printed Name Department Date

4. Recommended Vendor(s): Company Name: School Specialty
Address: 32656 Collection Center Dr.
City/State/Zip: Chicago, IL 60692
Phone No: 830-832-2418
Point of Contact: Robin Willburn
E-mail Address: robin.wilburn@schoolspecialty.com
(Use a separate sheet to identify multiple vendors)

5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: 18-085
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: _____
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: _____
 Professional Services
 Sole Source Contract Expiration Date: 11/13/2020
 Other

6. Purchase valid from: 11/17/2020 through: 02/28/2021

7. For Competitive Purchases Only: Renewals: Yes No
No. of Renewals: 3 addtl. one year renewals

8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure

9. Total Cost for Goods and/or Services to be Purchased: \$ 83562.64
Approximately

10. Funding Source(s) – check all that apply: Federal State Local Bond
Provide Budget Codes & Descriptions: 258-11-6399-00-103-0-11-001 "Flex Furniture" \$83,562.64

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance (<i>Director, Employee Benefits signs below</i>)	\$ 0

<u>Julio Garcia</u>	Julio Garcia	10/19/2020
Requestor Signature	Type Name	Date

<hr/>	<hr/>	<hr/>
Sr. Executive Director/Executive Director Signature	Type Name	Date

<hr/>	<hr/>	<hr/>
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date

<u>Patricia Salzmann</u>	Patricia Salzmann	10/21/2020
Deputy Superintendent Signature	Type Name	Date

<u>Kim Tocci</u>	Kim Tocci	10/23/2020
Assistant Director, Procurement Services Signature	Type Name	Date

COORDINATION CONDUCTED WITH (if required):

<u>Willie J. Burroughs</u>	Willie Burroughs	10/26/2020
Chief Operations Officer, Operations Services Division Signature	Type Name	Date

<u>Larry A. Garza</u>	Larry Garza	10/26/2020
Associate Superintendent, Financial Svs. & Bus. Operations Signature	Type Name	Date

<hr/>	Dr. Kenneth Thompson	<hr/>
Chief Technology Officer, Technology & MIS Signature	Type Name	Date

<hr/>	Mohammed A. Choudhury	<hr/>
Associate Superintendent of Strategy, Talent & Innovation Signature	Type Name	Date

<hr/>	Lorena Rios	<hr/>
Director, Employee Benefits, Risk Management & Safety Signature	Type Name	Date

<hr/>	Toni Thompson	<hr/>
Associate Superintendent, Human Resources Signature	Type Name	Date

Revised: September 11, 2020



Proposal #: Q-66702

Please Refer to this number when ordering

Date: 10/15/2020

Bill To:

Account #: 272403
SAN ANTONIO INDEPENDENT SCHOOL DST
141 LAVACA ST

SAN ANTONIO, TX 78210-1039
Phone: 1 (210) 5542200
Fax: 1 (210) 2995644 Arlene
Email: nalgasem1@saisd.net

Ship To:

Account #: 272403
SAN ANTONIO INDEPENDENT SCHOOL DST
Reference 18-085
Pricing includes freight, delivery and installation

Phone:
Attn:

From:

Robin Wilburn
Phone: 830-832-2418
Fax:

robin.wilburn@schoolspecialty.com

Valid for 90 Days

Item #	Qty	Description	List Price	Your Price	Amount
1496316	52	Contemporary Cantilever chair 16" 26 Hunter Green-13 per classroom 2-3rd grade 26 Nicel-13 per classroom 2-3rd grade Tag: 18-085	USD 76.95	USD 71.69	USD 3,727.88
1496367	45	Classroom Select NeoClass Chairs 18" 45-Titanium -15 each in 3 5th grade classrooms	USD 110.95	USD 79.46	USD 3,575.70
5000926	8	Classroom Select Neo Move Chair with tablet 4-Hunter Green with Grey Elm Tablet 2-each room 3rd grade 4-Titanium with Grey Elm Tablet-2 each room 3rd grade	USD 404.95	USD 339.52	USD 2,716.16
5002717	12	Classroom Select NeoRyde Stool, Adjustable Height, Rubber Base, 6-Titanium 6-Hunter Green tag;2 each color in 3 5th grade classrooms	USD 139.95	USD 115.69	USD 1,388.28
1502988	16	Runtz 17" Ball Chair Tag: 12-5th grade 4-3rd grade	USD 186.95	USD 114.05	USD 1,824.80
1598187	5	Classroom Select Boomerang Table Marker Top, Hunter Green edge, Leg color black, Adjustable hti 22-30 Tag; 2-3rd grade, 3-5th grade	USD 403.95	USD 237.40	USD 1,187.00
5003792	3	Classroom Select Soft Seating NeoLink Curved High Back Armless w/Worksurface, No Power, 53 x 45 x 50 Inches, Mayer Knack Carbon fabric, Grey Elm laminate Tag: 3-5th grade	USD 2,519.95	USD 2,230.20	USD 6,690.60
5002985	12	Classroom Select NeoClass Bistro Stool, 18 Inch A+ Shell Seat Height, Chrome Frame, 6-Hunter Green, 6-Titanium Tag: 2 Hunter, 2 Green in 3 5th grade classrooms	USD 127.95	USD 100.44	USD 1,205.28
1605472	9	Classroom Select Teacher Podium Gray Elm/Cool Gray Tag: 2-1st grade, 2-Kinder, 2- 2nd, 3 -5th grade	USD 586.95	USD 597.31	USD 5,375.79
1594530	9	Lorell Mesh Back/Fabric Seat Mid-Back Task Chair -- Mid-back Chair, Mesh Back, 26-1/2"x25"x45", Fern LLR83111A201 Tag: 2-kinder, 2-1st, 2-3rd, 3-5th	USD 199.95	USD 146.57	USD 1,319.13



Proposal #: Q-66702

Please Refer to this number when ordering

Item #	Qty	Description	List Price	Your Price	Amount
1496316	104	The Contemporary Cantilever chair 14" 52 Titanium & 52 Hunter Green Tag: 52-Hunter 13 each in 2-1st and 2-kinder classrooms 52 Titanium 13 each in 2-1st and 2-kinder classrooms	USD 76.95	USD 67.98	USD 7,069.92
5003965	4	Classroom Select Soft Seating NeoLounge] 30" round and 6 crescents Grd 4 Mayer Thunder AP006 outer color Grd 4 Mayer Oyster AP017 center color Tag: 2-kinder, 2-1st	USD 2,299.95	USD 2,624.72	USD 10,498.88
2001194	2	Visualize ideas and encourage collaborative creativity with this set of mobile whiteboards from Luxor. Tag: 2-1st grade	USD 875.95	USD 352.52	USD 705.04
1497070	4	Create! Draw! Learn! This Kidney Markerboard Activity Table 15-25" Height Hunter Green T Mold Edge Black Leg Tag: 2-kinder, 2-1st grade	USD 381.95	USD 293.97	USD 1,175.88
1598322	246	Classroom Select Shaped desks with markerboard top Vortex Hunter green edge, black leg 104 15-25 " for 2-kinder and 2-1st grade (26 each) 142 22-30 for 3-5th grade (30 each) and 2-3rd grade (26 each)	USD 278.95	USD 121.29	USD 29,837.34
5000846	16	NeoRok stools, adjustable height 10 Hunter Green-2 each in Kinder x 2 classrooms, 3 per 3rd grade x 2 classrooms 6 Nickel-3 each Kinder x 2 classrooms	USD 148.95	USD 104.96	USD 1,679.36
1388741	45	The Contemporary Cantilever chair 18" 45-Hunter Green-15 each in 3 5th grade classrooms	USD 95.95	USD 79.68	USD 3,585.60
TOTAL:					USD 83,562.64

Customer Service:

Phone 1-888-388-3224

Fax 1-888-388-6344

orders@schoolspecialty.com

Proposal Qualifications

Prices Firm To: 11/13/2020 Ship By: 12/15/2020	Shipment By: Best Way Invoice Terms: Net 30	No Tailgate Delivery Only No Lift Gate Truck Required No Inside Delivery Deliver to One Location	Installation: By S.S.
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Notes:

- THIS PROPOSAL AFFORDS **SPECIAL ONE-TIME PRICING** FOR THE PRODUCTS AND QUANTITIES LISTED
- TO GUARANTEE PRICE(S) PROPOSED **THIS FORM MUST ACCOMPANY YOUR ORDER**
- IF ANY QUANTITIES ARE CHANGED, PRICES WILL BE SUBJECT TO RENEGOTIATION
- PRICES PROPOSED ARE ONLY VALID UNTIL THE EXPIRATION DATE SHOWN

PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: Furniture for Woodlawn Hills campus (i.e. classroom, cafeteria and office spaces).

2. How will goods and/or services be used? (List Campus/Grades impacted): PK-5th Grade

3. Submitted by: Daniel Girard School Leadership, All levels, IB 10/13/2020
Printed Name Department Date

4. Recommended Vendor(s): Company Name: See Attached
Address: See Attached
City/State/Zip: See Attached
Phone No: See Attached
Point of Contact: See Attached
E-mail Address: See Attached
(Use a separate sheet to identify multiple vendors)

5. Selection Method Used: (check one)
 Competitive Purchase (RFP, RFQ, IFB), Contract #: _____
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard), Coop Name / Contract #: _____
 Interlocal (i.e. NISD, Judson ISD, NEISD), Contract #: _____
 Professional Services
 Sole Source Contract Expiration Date: 11/13/2020
 Other

6. Purchase valid from: 11/17/2020 through: 02/28/2021

7. For Competitive Purchases Only: Renewals: Yes No _____
No. of Renewals: 3 addtl. one yr. renewals

8. Type of Request: (check one)
 One-Time Purchase
 Purchase throughout the school year or on an "as needed" basis
 Expenditure

9. Total Cost for Goods and/or Services to be Purchased: \$ 421,910.42
Approximately

10. Funding Source(s) – check all that apply: Federal State _____ Local _____ Bond _____

Provide Budget Codes & Descriptions: _____
269-11-6399-00-176-0-11-001 \$377,965.98 "Furniture"
269-23-6399-00-176-099 -001 \$43,944.44 "Office Furniture"

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) C & I (Goods, Materials, Services)	\$ 0
2) Facilities (Additional Space, Infrastructure, Utilities)	\$ 0
3) Transportation (Additional Routes)	\$ 0
4) HR (Additional Staff)	\$ 0
5) Technology (Cabling/Equipment, etc.)	\$ 0
6) Vehicle Insurance (Director, Employee Benefits signs below)	\$ 0

<u>Daniel Girard</u>	Daniel Girard	10/19/2020
Requestor Signature	Type Name	Date

_____ Sr. Executive Director/Executive Director Signature	Type Name	Date
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_____ Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
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<u>Patricia Salzmann</u>	Patricia Salzmann	10/21/2020
Deputy Superintendent Signature	Type Name	Date

<u>Kim Tocci</u>	Kim Tocci	10/23/2020
Assistant Director, Procurement Services Signature	Type Name	Date

COORDINATION CONDUCTED WITH (if required):

<u>Willie J. Burroughs</u>	Willie Burroughs	10/26/2020
Chief Operations Officer, Operations Services Division Signature	Type Name	Date

<u>Larry A. Garza</u>	Larry Garza	10/28/2020
Associate Superintendent, Financial Svs. & Bus. Operations Signature	Type Name	Date

_____ Chief Technology Officer, Technology & MIS Signature	Dr. Kenneth Thompson Type Name	Date
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_____ Associate Superintendent of Strategy, Talent & Innovation Signature	Mohammed A. Choudhury Type Name	Date
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_____ Director, Employee Benefits, Risk Management & Safety Signature	Lorena Rios Type Name	Date
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_____ Associate Superintendent, Human Resources Signature	Toni Thompson Type Name	Date
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Revised: September 11, 2020

Recommended Vendors (Item #4)

Company Name: ELB Furniture
Address: 415 Boulder Court, Suite 500
City/State/Zip: Pleasanton, California 94566
Phone No: 512-545-9892
Point of Contact: Laurie Fay
E-mail Address: L.FAY@ELBGLOBAL.COM
Award Amount: \$419,390.42

Company Name: Alamo Classroom Solutions
Address: P.O. Box 33295
City/State/Zip: San Antonio, Texas 78265
Phone No: 210-473-1585
Point of Contact: Miriam Guzman
E-mail Address: mguzman@alamocrsolutions.com
Award Amount: \$2,520.00

Revised: August 9, 2019

12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

- 1) C & I (Goods, Materials, Services) \$ 0
- 2) Facilities (Additional Space, Infrastructure, Utilities) \$ 0
- 3) Transportation (Additional Routes) \$ 0
- 4) HR (Additional Staff) \$ 0
- 5) Technology (Cabling/Equipment, etc.) \$ 0
- 6) Vehicle Insurance (Director, Employee Benefits signs below) \$ 0

Daniel Girard Daniel Girard 10/14/2020
Requestor Signature Type Name Date

____ Sr. Executive Director/Executive Director Signature Type Name Date

Daniel Girard Daniel Girard 10/15/2020
Associate Superintendent/Assistant Superintendent Signature Type Name Date

Patti Salzman Patti Salzman 10/16/2020
Deputy Superintendent Signature Type Name Date

Kim Tocci Kim Tocci 10/16/2020
Assistant Director, Procurement Services Signature Type Name Date

COORDINATION CONDUCTED WITH (if required):

Willie J. Burroughs Willie Burroughs 10/16/2020
Chief Operations Officer, Operations Services Division Signature Type Name Date

Larry A. Garza Larry Garza 10/27/2020
Associate Superintendent, Financial Svs. & Bus. Operations Signature Type Name Date

____ Dr. Kenneth Thompson
Chief Technology Officer, Technology & MIS Signature Type Name Date

____ Mohammed A. Choudhury
Associate Superintendent of Strategy, Talent & Innovation Signature Type Name Date

____ Lorena Rios
Director, Employee Benefits, Risk Management & Safety Signature Type Name Date

____ Toni Thompson
Associate Superintendent, Human Resources Signature Type Name Date

Revised: September 11, 2020

Reviewed By: RC



SAN ANTONIO INDEPENDENT SCHOOL DISTRICT REQUEST FOR SOLE SOURCE AFFIDAVIT

**AFFIDAVIT VALID
FOR ONE YEAR
ONLY.**

For a claim of sole source, the requesting vendor must provide the information below and affirm by signature, that the item being offered meets the requirements of the law. For questions or clarification of the sole source process, call Procurement Services at 210-354-9060. San Antonio Independent School District Procurement Services shall be the sole determinant as to applicability and approval of an application and the item(s) offered. The document must be notarized to be considered. **By acceptance and approval of a vendor's sole source affidavit, the District does not guarantee nor create a promise that the District will purchase the product during the approval period.**

Affidavit expires on the one-year anniversary date from *Subscribed and Sworn* date noted below.

Vendor Justification and Affirmation

Sole Source Vendor Contact Information

Company	International Baccalaureate Organization	Contact Person	Matt Costello
Address	7501 Wisconsin Ave, Suite 200	Phone	301 202 2183
City	Bethesda	State	MD
		Zip Code	20814
		Fax #	301 202 3008
Email	matt.costello@ibo.org	Web Site	ibo.org

The items described below meet the sole source criteria:

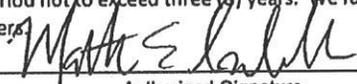
Costs and fees associated with IB programme candidacy, authorization, evaluation, examination, and training. See attached letter

Check the appropriate box – failure to check one will disqualify the application:

- An item for which competition is precluded due to the existence of a patent, copyright, secret process, or monopoly;
- A film, manuscript, or book;
- A utility service, including electricity, gas, or water; and
- A captive replacement part of component for equipment

I have carefully reviewed the Texas Education Code, Section 44.031 and hereby **certify** that our company meets and complies with Section (j) of the aforementioned code for the sale of the item(s) described above.

By signature below, I, an authorized representative of the company listed above, **affirm** that there is/are no other like item(s) available for purchase that would serve the same purpose or function, and there is only one source for the above named item(s) due to exclusive distribution or marketing rights. I also understand that by **falsifying** the claim of sole source will remove my company from the San Antonio ISD vendors list for a period not to exceed three (3) years. We further certify that pricing offered to the San Antonio ISD is the lowest pricing available to similar customers.


 _____ Director of Operations _____ 9 December 2019
 Authorized Signature Title Date

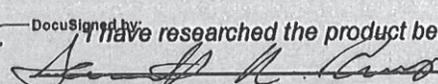
Notary Public Requirement

SUBSCRIBED AND SWORN to before me on this 9 day of December, 2019.
Notary Public, State of MD, County of MONTGOMERY Date Commission Expires 1/14/2022


Notary Public Signature

SABRINA BOOTH PHILLIPS
Notary Printed Name



FOR SCHOOL DISTRICT USE ONLY	DocuSigned by:  Signature of Secretary/Bookkeeper	DocuSigned by:  Signature of Administrator/Principal/Supervisor
	Date: 9/28/2020	Date: 9/28/2020

School	Programme(s)	Budget Code	Account Active	Status	Billed	Total Billed	Invoice received	Notes
Briscoe (112)	PYP	196-11-6495-70-112-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	authorized	\$8,520.00	\$8,520.00	Yes	
Burbank (002)	MYP	196-11-6495-71-002-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	authorized	\$9,547.00	\$20,694.00	Yes	* multi-programme discount
	DP	196-11-6495-72-002-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	authorized	\$11,147.00		Yes	* multi-programme discount
Fenwick (123)	PYP	196-11-6495-70-123-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	candidate	\$9,500.00	\$9,500.00	Yes	
Harris (047)	MYP	196-11-6495-71-047-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	authorized	\$10,050.00	\$10,050.00	Yes	
Huppertz (139)	PYP	196-11-6495-75-139-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	candidate	\$9,500.00	\$9,500.00	Yes	
Jefferson (007)	MYP	196-11-6495-71-007-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	authorized	\$9,547.00	\$20,694.00	Yes	* multi-programme discount
	DP	196-11-6495-72-007-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	authorized	\$11,147.00		Yes	* multi-programme discount
Longfellow (050)	MYP	196-11-6495-75-050-1-11-8-25	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	authorized	\$10,050.00	\$10,050.00	Yes	
Woodlawn Academy (175)	PYP	196-11-6495-70-175-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	authorized	\$8,044.00	\$17,668.00	Yes	*multi-programme discount
	MYP	196-11-6495-71-175-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	authorized	\$9,624.00		Yes	*multi-programme discount
Woodlawn Hills (176)	PYP	196-11-6495-70-176-1-11-8-25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	candidate	\$9,500.00	\$9,500.00	Yes	
Total:						\$95,482.00		

**Minutes of Public Hearing
San Antonio Independent School District Board of Trustees
October 13, 2020**

Mrs. Radle read the following statement prior to the Public Hearing and Board meeting: *"Citizens may view and listen to the open session portion of the meeting by a free videoconference link that will be posted on the District's website approximately one hour prior to the start of the meeting. Citizens who wish to address the Board during the Citizens' Presentation section of the meeting may do so but must first sign up by emailing board@saisd.net no later than 24 hours prior to the start of the meeting. Please include your name, address, phone number, and a written statement of your comments, and specify the item on the posted open session agenda to which you will address your comments. Written statements not addressing an item on the agenda will not be read but will be forwarded to the Trustees for their review. Please go to saisd.net and click on the "Board" category at the top of the page. That will take you to the Board's page. Once there, please click on "Citizens' Comment." That will take you to the section of the Board's page that will explain in detail how citizens may address the Board."*

A Public Hearing of the Board of Trustees of the San Antonio ISD was held on Tuesday, October 13, 2020, beginning at 5:30 p.m., via Zoom Webinar.

1. Call to Order

A. Meeting Called to Order

1. Roll Call of Board Members Present and Declaration of Quorum Present 7 Absent 0
 - a. Mrs. Patti Radle
 - b. Mr. Arthur V. Valdez
 - c. Ms. Debra A. Guerrero
 - d. Mr. Ed Garza
 - e. Mr. Steve Lecholop
 - f. Mrs. Christina Martinez
 - g. Mrs. Alicia M. Perry
2. Recording of Superintendent Present
 - a. Mr. Pedro Martinez
3. Pledge of Allegiance to the U. S. Flag
4. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."
5. Citizens' Presentations - 30-minute total time limit for this item
None Presented.

2. Public Hearing to Discuss SAISD 2020 School FIRST Rating and the Financial Management Report

The Board received information on the 2020 School FIRST Rating and the Financial Management Report. This was a discussion-only item. No action was required.

3. Adjournment

A. Mrs. Radle adjourned the meeting at 5:44 p.m.

MINUTES APPROVED

The foregoing minutes of the Public Hearing of the Board of Education of the San Antonio Independent School District held on October 13, 2020 were duly approved at a meeting held on November 16, 2020.

ATTEST:

Patti Radle
President, Board of Education
San Antonio Independent School District

Debra A. Guerrero
Secretary, Board of Education
San Antonio Independent School District

**Minutes of Board Business Meeting A
San Antonio Independent School District Board of Trustees
October 13, 2020**

NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Mrs. Radle read the following statement prior to the Public Hearing and Board meeting: *“Citizens may view and listen to the open session portion of the meeting by a free videoconference link that will be posted on the District’s website approximately one hour prior to the start of the meeting. Citizens who wish to address the Board during the Citizens’ Presentation section of the meeting may do so but must first sign up by emailing board@saisd.net no later than 24 hours prior to the start of the meeting. Please include your name, address, phone number, and a written statement of your comments, and specify the item on the posted open session agenda to which you will address your comments. Written statements not addressing an item on the agenda will not be read but will be forwarded to the Trustees for their review. Please go to saisd.net and click on the “Board” category at the top of the page. That will take you to the Board’s page. Once there, please click on “Citizens’ Comment.” That will take you to the section of the Board’s page that will explain in detail how citizens may address the Board.”*

Board Business Meeting A of the Board of Trustees of the San Antonio ISD was held on Tuesday, October 13, 2020, beginning at 5:45 p.m., via Zoom Webinar.

1. Call to Order

A. Meeting Called to Order

1. Roll Call of Board Members Present and Declaration of Quorum Present_7_ Absent_0_

- a. Mrs. Patti Radle
- b. Mr. Arthur Valdez
- c. Ms. Debra A. Guerrero
- d. Mr. Ed Garza
- e. Mr. Steve Lecholop
- f. Mrs. Christina Martinez
- g. Mrs. Alicia M. Perry

2. Recording of Superintendent Present

- a. Mr. Pedro Martinez

3. Pledge of Allegiance to the U. S. Flag

4. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

B. Citizens' Presentations - 60-minute total time limit for this item

The following community members submitted written statements prior to the Board meeting video conference. Mrs. Radle asked Tiffany Grant, Chief of Staff, to read each statement during Citizen's Presentations. For details regarding their comments, please refer to the video recording for this meeting located at www.saisd.net on the SAISD Board Page.

- 1. Alejandra Lopez, San Antonio Alliance of Teachers and Support Personnel
- 2. Ashley King, SAISD teacher
- 3. Cleveland Powell, husband of SAISD teacher

4. Daniel Miller, community member
5. Gina Munoz, SAISD teacher
6. Krista Powell, SAISD teacher
7. Michael Castaneda, SAISD teacher
8. Michael Miller, community member
9. Steffanie Balog, SAISD parent

2. Governance

- A. Update on SAISD's Response to the Ongoing COVID-19 Crisis and Associated Expenditures
This was a discussion-only item. No action was required.
- B. Approval of the Revised 2020-2021 SAISD Instructional Calendar
Motion by Mr. Lecholop; second by Mrs. Perry; approved by a vote of 7-0 with all Board members present.
- C. Update from the SAISD Foundation
This was a discussion-only item. No action was required.

3. Consent Agenda

Motion by Mr. Lecholop; second by Mr. Valdez; approved by a vote of 7-0 with all Board members present. Consent Items included 3A, 3B, and 3C.

- A. Approval of the Memorandum of Understanding (MOU) between SAISD and The University of Texas at Austin to Implement the Engineer Your World Program at Lanier High School
- B. Approval of the Memorandum of Understanding (MOU) between SAISD and ChildSafe for Child Abuse Prevention Training
- C. Approval of Monthly Budget Reports and Amendments for October 2020

4. Closed Session

- A. Mrs. Radle convened the Board in Closed Session at 7:44 p.m. as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, and TGC 551.074) to discuss and/or receive information about the items under this section listed as 4A1, 4A2, and 4A3.
- B. Mrs. Radle reconvened the Board in Open Session at 8:00 p.m. and took appropriate action on items discussed in Closed Session. Items 4A1 through 4A3 are listed as follows:
 1. Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)
No action taken.
 2. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification and dismissal of an employee. (TGC 551.071 and TGC 551.074)
No action taken.
 3. Consultation with Superintendent and Board counsel concerning Superintendent's recommendation for the issuance of District Teaching Permits for non-core academic CTE course teachers. (TGC 551.071 and TGC 551.074)
Motion by Ms. Guerrero; second by Mr. Valdez; approved by a vote of 7-0 with all Board members present. The Board moved based upon the certification of qualifications made by the Superintendent in closed session to issue a District Teaching Permit to Edward Sanchez.

5. Adjournment

A. Mrs. Radle adjourned the meeting at 8:01 p.m.

MINUTES APPROVED

The foregoing minutes of the Board Business Meeting A of the Board of Education of the San Antonio Independent School District held on October 13, 2020 were duly approved at a meeting held on November 16, 2020.

ATTEST:

Patti Radle
President, Board of Education
San Antonio Independent School District

Debra A. Guerrero
Secretary, Board of Education
San Antonio Independent School District

Minutes of Board Business Meeting B
San Antonio Independent School District Board of Trustees
October 19, 2020

NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Mrs. Radle read the following statement prior to the Public Hearing and Board meeting: *"Citizens may view and listen to the open session portion of the meeting by a free videoconference link that will be posted on the District's website approximately one hour prior to the start of the meeting. Citizens who wish to address the Board during the Citizens' Presentation section of the meeting may do so but must first sign up by emailing board@saisd.net no later than 24 hours prior to the start of the meeting. Please include your name, address, phone number, and a written statement of your comments, and specify the item on the posted open session agenda to which you will address your comments. Written statements not addressing an item on the agenda will not be read but will be forwarded to the Trustees for their review. Please go to saisd.net and click on the "Board" category at the top of the page. That will take you to the Board's page. Once there, please click on "Citizens' Comment." That will take you to the section of the Board's page that will explain in detail how citizens may address the Board."*

Board Business Meeting B of the Board of Trustees of the San Antonio ISD was held on Monday, October 19, 2020, beginning at 5:31 p.m., via Zoom Webinar.

1. Call to Order

A. Meeting Called to Order

1. Roll Call of Board Members Present and Declaration of Quorum Present 7 Absent 0
 - a. Mrs. Patti Radle
 - b. Mr. Arthur Valdez
 - c. Ms. Debra A. Guerrero
 - d. Mr. Ed Garza
 - e. Mr. Steve Lecholop
 - f. Mrs. Christina Martinez
 - g. Mrs. Alicia M. Perry
2. Recording of Superintendent Present
 - a. Mr. Pedro Martinez
3. Pledge of Allegiance to the U. S. Flag
4. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

B. Citizens' Presentations - 60-minute total time limit for this item

The following community members submitted written statements prior to the Board meeting video conference. Mrs. Radle asked Tiffany Grant, Chief of Staff, to read each statement during Citizen's Presentations. For details regarding their comments, please refer to the video recording for this meeting located at www.saisd.net on the SAISD Board Page.

1. Jason Mims, community member

2. Governance

- A. Update on the SAISD Racial Equity Plan
This was a discussion-only item. No action was required.
- B. Approval of Educational Specifications Consulting Services
Motion by Ms. Guerrero; second by Mr. Valdez; approved by a vote of 7-0 with all Board members present.
- C. SAISD Board of Trustee Committee Reports
This was a discussion-only item. No action was required.

3. Consent Agenda

Motion by Mr. Valdez; second by Mrs. Perry; approved by a vote of 7-0 with all Board members present. Consent Items included 3A, 3B, 3C, 3D, 3E, 3F, 3G, 3H, 3I, 3J, 3K, 3L, 3M, and 3N.

- A. Approval of the Renewal of the Memorandum of Understanding (MOU) between SAISD and Good Samaritan Community Services (GSCS)
- B. Approval of the Renewal of the Memorandum of Understanding (MOU) between SAISD and Bexar County Juvenile Board for the Bexar County Juvenile Justice Alternative Education Program
- C. Approval of the Memorandum of Understanding (MOU) between SAISD and Austin College for College Enrollment, Persistence, and Completion Initiatives
- D. Approval of the Memorandum of Understanding (MOU) between SAISD and San Antonio Public Library (Little Read Wagon)
- E. Approval of the Memorandum of Understanding (MOU) between SAISD and Children's Bereavement Center of South Texas for School-Based Grief Support Programs
- F. Approval of the Memorandum of Understanding (MOU) between SAISD and the University of Texas Health Science Center at San Antonio – UT Teen Health
- G. Approval of the Memorandum of Agreement (MOA) between SAISD and the University of Texas San Antonio (UTSA) for Practicum Student Placement
- H. Approval of the Service Delivery Agreement between SAISD and Communities In Schools of San Antonio (CIS-SA) for the Social Emotional and Education Development with Students (SEEDS) Project for Head Start Campuses
- I. Approval of the Agreement with Bellwether Education Partners, a Texas Education Agency (TEA) Matched Grant Design and Implementation Partner, to Support Young Women's Leadership Academy (YWLA) Primary at Page, a Network Principal Initiative Campus
- J. Approval of the Quarterly Investment Report for April 2020 to June 2020
- K. Approval of Minor General Contractor for the Outdoor Learning Environment – Phase II Start Up Grant at Tynan Early Childhood Education Center
- L. Approval of Procurement Services' Recommendations for Bids, Proposals, and Awards
- M. Approval of the Ratification of the Memorandum of Understanding (MOU) with Leadership SAISD
- N. Approval of Minutes for the following meetings:
 - 1. September 14, 2020 Board Business Meeting A
 - 2. September 21, 2020 Board Business Meeting B

4. No Closed Session Items

5. Adjournment

A. Mrs. Radle adjourned the meeting at 6:53 p.m.

MINUTES APPROVED

The foregoing minutes of the Board Business Meeting B of the Board of Education of the San Antonio Independent School District held on October 19, 2020 were duly approved at a meeting held on November 16, 2020.

ATTEST:

Patti Radle
President, Board of Education
San Antonio Independent School District

Debra A. Guerrero
Secretary, Board of Education
San Antonio Independent School District