

# **C.O.O.R. ISD Board of Education Meeting**

Wednesday, May 28, 2025 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

## **1. Call to order & Roll Call**

## **2. Opening Ceremonies**

- Pledge of Allegiance

- Mission Statement:

**The mission of C.O.O.R. ISD is to deliver expert services, impactful programs, and responsive leadership to our schools and communities.**

## **3. Adopt the Agenda**

## **4. Public Participation**

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

## **5. Consent Agenda**

**(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)**

A. Approve minutes of previous meeting:

May 14, 2025

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**Wednesday, May 14, 2025 6:00 PM**

COOR ISD Central Office

11051 N Cut Rd, Roscommon, MI 48653



### 1. Call to order & Roll Call

Meeting called to order at 6:00 PM by Vice President Nancy Persing

Present: Alyssa Faulkner, Ian Faulkner, Jim Gendernalik. Absent: Anthony Bair, Kara Mularz and Dr. James Mangutz. Superintendent Shawn Petri, Jane Petri, Kim Murphy, and Meranda Homan, were also in attendance. Department directors joined the meeting virtually.

### 2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement: *The mission of C.O.O.R. ISD is to deliver expert services, impactful programs, and responsive leadership to our schools and communities.*

### 3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Ian Faulkner and seconded by Alyssa Faulkner, Carried.

Anthony Bair: Absent, James Mangutz DDS: Absent, Kara Mularz: Absent, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, Nancy Persing: Yes

Yes: 4, No: 0, Absent: 3

### 4. Department Updates

- Career & Technical Education Department

- Early Childhood Department

- Instructional Services Department

- Special Education Department

- R.O.O.C., Inc.

- K12 ETA (Educational Technology Association)

The Board reviewed the Departments updates prior to the meeting and had no questions.

### 5. Public Participation

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

Meranda Homan introduced herself as the President of the COOR Educational Support Personnel Association (CESPA).

### 6. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

*Approve all items on the Consent Agenda.* This motion, made by Alyssa Faulkner and seconded by Ian Faulkner, Carried (4-0, 3 absent). Anthony Bair: Absent, Dr. James Mangutz: Absent,

Kara Mularz: Absent, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, Nancy Persing: Yes

6.A. Approve minutes of previous meeting: April 9, 2025 and approve modification to the attendance section of the March 12, 2025 meeting minutes.

6.B. Approval of Bills for April 2025 totaling \$1,665,665.17

6.C. Approve MILAF statement and Revenue & Expenditure Reports for April 2025

6.D. Approve 2029-30 ISD Common Calendar as presented

6.E. Approve the proposed 3-year salary schedules for non-union staff members as presented

6.F. Approve contract renewals for non-union staff at the central office with salary increases

- Nicole Grace
- Carrie Macko
- Joseph Moore
- Kimberly Murphy
- Shannon Rea
- Kerri Smitz
- Rebecca Socia
- Alexis Wilson

## 7. Action Items

7.A. *Approve July 2025- June 2030 agreement with Iosco RESA for Alternative Educational Academy of Ogemaw County and approve the appointment renewal of Lisa Bolen and Mark Berdan as board members for July 1, 2025-June 30, 2028.* This motion, made by Jim Gendernalik and seconded by Alyssa Faulkner, Carried (4-0, 3 absent).

Anthony Bair: Absent, James Mangutz DDS: Absent, Kara Mularz: Absent, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, Nancy Persing: Yes

The state authorizer review was completed a week ago. Superintendent Petri said COOR ISD did everything the state asked us to do and they were very pleased with the oversight and documentation. They stated that COOR ISD set the Gold Standard. This is a 5-year agreement, which includes the resolution.

7.B. *Ratify a resolution agreement with Charlton Heston Academy to reimburse \$187,492.38 to Great Start Readiness Program (GSRP) over a 59-month period, beginning in March 2025, in exchange for ownership of the building located at 1495 St. Helen Road.*

This motion, made by Jim Gendernalik and seconded by Ian Faulkner, Carried (4-0, 3 absent).

Anthony Bair: Absent, James Mangutz DDS: Absent, Kara Mularz: Absent, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, Nancy Persing: Yes

We had to work with Charlton Heston in regard to GSRP due to funds not being used properly. The money will be held by COOR ISD, waiting for further guidance from the state.

7.C. *Approve a collective bargaining agreement with CESP (COOR Educational Support Personnel Association) for July 1, 2025-June 30, 2028 as presented.*

This motion, made by Jim Gendernalik and seconded by Alyssa Faulkner, Carried (4-0, 3 absent). Anthony Bair: Absent, James Mangutz DDS: Absent, Kara Mularz: Absent, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, Nancy Persing: Yes  
Yes: 4, No: 0, Absent: 3

7.D. *Accept 2025-26 proposed budget for ROOC, Inc. as presented.*

This motion, made by Jim Gendernalik and seconded by Ian Faulkner, Carried (4-0, 3 absent). Anthony Bair: Absent, James Mangutz DDS: Absent, Kara Mularz: Absent, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, Nancy Persing: Yes

Yes: 4, No: 0, Absent: 3

Superintendent Petri reviewed the budget with the board using the 2024-25 revenues and this year's expenditures. We will end up with revenue exceeding all expected expenditures. More to come at the amended budget.

7.E. *Approve an updated Non-Union Support Staff Handbook with salary changes and updated language for holidays.* This motion, made by Alyssa Faulkner and seconded by Jim Gendernalik, Carried.

Anthony Bair: Absent, James Mangutz DDS: Absent, Kara Mularz: Absent, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, Nancy Persing: Yes

Yes: 4, No: 0, Absent: 3

An annual update to the clerical handbook added the Friday before Labor Day as a new holiday and three-year pay scales for all positions projecting a 3% annual increase. Retention bonuses were built in. Mission and Vision statements were updated.

7.F. *Approve contracts with Seward Consulting as presented for Instructional Rounds and "Change to Unlocking Potential Through Intentional Coaching"*

This motion, made by Jim Gendernalik and seconded by Alyssa Faulkner, Carried.

Anthony Bair: Absent, James Mangutz DDS: Absent, Kara Mularz: Absent, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, Nancy Persing: Yes

Yes: 4, No: 0, Absent: 3

Instructional coaches provide professional learning targeted to that group and their needs. Participants gave compliments to the coaching staff. Steve Seward has facilitated recent training, and there was overwhelming positive feedback from everyone regarding Steve. He has a wealth of knowledge to share. The board wants school administrators and leaders to invest in their staff.

7.G. Approve contract with Cindy Hunt for 07/15/26 to 6/30/26 including:

- Student Support Network Regional Team (with LEA representation) Development and Design
- Leadership & System Coaching: ILT/SSN (12 Sessions)
- PCM Leadership Application Virtual Regional Professional Learning (8 sessions)
- PCM 2-Advanced (Upon Request)

*Approve contract with Cindy Hunt for services from 07/15/25 to 6/30/26.* This motion, made by Jim Gendernalik and seconded by Ian Faulkner, Carried.

Anthony Bair: Absent, James Mangutz DDS: Absent, Kara Mularz: Absent, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, Nancy Persing: Yes

Yes: 4, No: 0, Absent: 3

Student support network, working with COOR leadership, professional development, PCM styles.

*7.H. Approve furniture quote for the COOR Educational Center renovation in the amount of \$137,291.78.* This motion, made by Alyssa Faulkner and seconded by Ian Faulkner, Carried.

Anthony Bair: Absent, James Mangutz DDS: Absent, Kara Mularz: Absent, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, Nancy Persing: Yes

Yes: 4, No: 0, Absent: 3

Furniture is needed as part of the remodel project. There will also be a second furniture order request in June or July to replace furniture in our current classrooms (in the old wing).

The second round of furniture ordering should be less than this round per Melisa Akers. The company is Steelcase out of Grand Rapids. They back their furniture with a great warranty. They will send their people to unpack and set it up. CASD used them and was very happy.

## 8. Information Items

- COOR ISD Social Media Report
- COOR ATIC Social Media Report
 

Superintendent Petri stated that we are reaching a lot of people through social media as we celebrate great things happening in our programs.
- The MASB Summer Institute will be in Lansing on Friday, Aug. 15 – Saturday, Aug. 16. Details can be found with the provided link. The hotel reservation deadline is July 14, 2025, or until sold out.
- Alyssa Faulkner shared an overview of her classes at the MASB Spring Institute on Mackinaw Island. She feels our board has great team collaboration. She learned some Michigan laws regarding the Education Department. The leadership style course was very interesting. Artificial Intelligence is a hot topic.

## 9. Alternative Educational Academy of Ogemaw County:

- April 14, 2025 meeting minutes
- May 12, 2025 meeting agenda

Shawn is proud of authorizing the alt-ed group.

## 10. Superintendent's Report

- Construction Update
- Lyle Spalding Award committee

Superintendent Petri reported that there is one candidate from Crawford AuSable School District for the Lyle Spalding award for someone who goes above and beyond technology. Jim

Gendernalik will join the committee along with Nancy Persing and Dr. Mangutz, who will review the application. Then they will approach the board with a date to present the award.

11. Communications

- CEC/ATC Science Fair Thursday, May 15th 1:30-3:00 at the CRAF center
- PFM Financial Advisors sent a thank you note.

The budget committee reported that the MILAF program itself added \$14,000.00 in revenue. Superintendent Petri stated that we are no longer in contention to receive any grant money for the construction project this round, but round two is approaching. Kurt and Shawn are going to work on the application.

12. Adjournment - *Adjourn the meeting.*

This motion, made by Jim Gendernalik and seconded by Ian Faulkner, Carried. (4 - 0, 3 Absent)  
The meeting adjourned at 6:51 PM.

Respectfully submitted,

Kimberly Murphy

Ian Faulkner, Board Secretary

6. Enter into Closed Session for the purpose of discussing the Superintendent's Performance Evaluation (as requested by letter) Scores will be tallied for voting at the June 11th meeting.

7. Return to Open Session

The Board President will announce the return to Open Session.

8. Discussion:

- Superintendent Goals
- Board Goals

9. Action Items

A. Approve the amended 2025-26 calendar for the COOR Educational Center (including the Adult Transition Center) as presented

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# 2025-2026 C.O.O.R. Educational Center Calendar (Updated 4/29/2025)

SCI Classrooms
School in Session
Prof. Development
No School/Holiday
Staff Collaboration

July 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
SCI-19 Staff-0 MoCI-0						

August 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
SCI-1 Staff-3 MoCI-0						

September 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
SCI-21 Staff-21 MoCI-21						

October 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
SCI-22 Staff-23 MoCI-22						

November 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
SCI-17 Staff-18 MoCI-17						

December 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
SCI-14 Staff-15 MoCI-14						

January 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
SCI-20 Staff-20 MoCI-20						

February 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
SCI-19 Staff-20 MoCI-19						

March 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
SCI-18 Staff-19 MoCI-18						

April 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
SCI-17 Staff-18 MoCI-17						

May 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
SCI-20 Staff-20 MoCI-20						

June 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				8
SCI-12 Staff-13 MoCI-12						

Total SCI Student Days-200

Total MoCI Staff Days-190 (SCI-210)

Total MoCI Student Days-180

## School in Session

First Day of School for Students: September 2, 2025

Last Day of School for Students: June 16th, 2026

## No School/Holiday

August 26th - COOR ISD Professional Development Day (#1) at The Northern Center. No students.

August 27th-28th - Staff Collaboration Days. No students.

August 29th and September 1st - No school for staff/students. Labor Day weekend.

October 24th - Professional Development Day (#2). No students

November 21st - Professional Development Day (#3). No students

November 27th and 28th - No school for staff and students. Thanksgiving Break.

December 19th - Staff Collaboration Day. No students.

December 22nd to January 2nd - No school for staff and students. Christmas Break.

February 20th - Professional Development Day (#4). No students.

March 26th - Staff Collaboration Day. No students.

March 26th-April 6th - Spring Break. No school.

April 3rd - Good Friday

April 27th - Professional Development Day (#5). No students.

May 22nd - Staff Collaboration Day. No students.

May 25th - Memorial Day. No school for staff/students.

June 17th - Staff Collaboration Day. No students. Last day of school for staff.

## Additional Days for SCI Classrooms

July 7th - August 1st

In session Monday-Friday from 9:00 am-3:30 pm.

## Term Dates

Term 1: September 2 - November 4 (45 days)

Term 2: November 5- January 26 (45 days)

Term 3: January 27 - April 10 (45 days)

Term 4: April 13 - June 16 (45 days)

## Progress Reports Sent Home to Parents

Term 1: November 10

Term 2: February 2

Term 3: April 17

Term 4: June 16

### Notes

SCI students are required to attend 200 school days and 1,150 hours each year, per [MARSE](#).

MoCI students are required to attend 180 days and at least 1,098 hours.

PD days ARE NOT counted in this calendar as instructional days due to MARSE regulations for SCI classrooms.

SCI-200 days x 6.5 hrs/day = 1,300      MoCI-180 days x 6.5 hrs/day = 1,170

Board approval date:

B. Approve the hiring of Emily Quinlan, School Nurse, as a non-union contracted position, effective July 1, 2025 to June 30, 2026 and allow her to train with Teresa Gertiser a few days the week of June 23rd at an equivalent hourly rate

C. Approve the hiring of John Mitchell, Speech Language Pathologist for Grayling, replacing a contracted virtual therapist.

10. **Communications:**

- Invitation to CEC Graduation on Friday, June 6th at 1:30 PM at the Roscommon High School Auditorium. Cake & Punch to follow in the cafeteria- please join us to celebrate Chris D and Madison B

11. **Adjournment**

**Time:**