

**WACO INDEPENDENT SCHOOL DISTRICT  
REGULAR MEETING  
WISD Conference Center  
115 S 5th Street  
Waco, Texas 76701**

**Thursday, May 18, 2023 - 6:00 PM**

A Regular Meeting of the Board of Trustees of Waco Independent School District will be held May 18, 2023, beginning at 6:00 PM in the WISD Conference Center, 115 S 5th Street, Waco, Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice/agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

**AGENDA**

1. **Call to Order**
2. **Oath of Office**
3. **Public Comments on Agenda Items**
4. **Moment of Silence and Pledge of Allegiance**
5. **Consider, Discuss and Take Appropriate Action Regarding the Reorganization of the Board of Trustees**
  - 5.A. President
  - 5.B. Vice President
  - 5.C. Secretary
6. **Special Recognitions**
  - 6.A. Pledge Leaders
  - 6.B. Dell Scholar
  - 6.C. UIL State Theatrical Design Contest
  - 6.D. State UIL One-Act Honor Crew
  - 6.E. Community Partner Award
7. **Superintendent's Report**
  - 7.A. Education Foundation Enrichment Grants
  - 7.B. Legislative Update
  - 7.C. Graduation
  - 7.D. Family Fest
8. **Information Items/Reports**
  - 8.A. Monthly Financial Reports for the Period Ended April 30, 2023
  - 8.B. High-Quality Early Childhood Program Update
9. **Consent Agenda: Consider and Take Appropriate Action**
  - 9.A. Amendments to the 2022-2023 Budget

- 9.B. Bid Award for Administrative Services (ASO) for Medical Health Plan, Pharmacy Benefits Management (PBM), or Fully-Insured Medical Insurance Option
- 9.C. Bid Award for Bank Depository Services
- 9.D. Bid Award for Educational Consulting, Professional Development, and Other Student-Based Contracted Services
- 9.E. Bid Award for Maintenance Supplies, Equipment, and Services
- 9.F. Bid Award for Restaurant & Catering Services
- 9.G. Purchases over \$50,000 under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service
- 9.H. Instructional Materials Allotment, TEKS Certification for the 2023-2024 School Year
- 9.I. Renewal of the Bid Award and Amendment to the Transportation Services Agreement for the 2023-2024 School Year
- 9.J. Innovative Course Approval
- 9.K. Optional Flexible School Day Program Renewal Application
- 9.L. Waiver to Use Alternate Reading Diagnostic Instruments
- 9.M. New Construction Utility Easement - Waco High School
- 9.N. School District Teaching Permit for Selected Teacher Candidate to Teach a Non-Core Academic CTE Course
- 9.O. Board of Trustees Meeting Minutes
  - 9.O.1. Regular Meeting - April 27, 2023
- 10. **Review, Discuss and Take Appropriate Action Regarding the Schematic Design of Kendrick Elementary School**  
**Presenter:** Gloria Barrera
- 11. **Review and Discuss Required Districtwide Intruder Detection Audit Report Findings**  
**Presenter:** Dr. Susan Kincannon
- 12. **Announcements**
- 13. **Consideration of Personnel**
  - 13.A. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
  - 13.B. Hear a Complaint or Charge Against an Officer or Employee
- 14. **Adjournment**

**Waco Independent School District**  
***Board of Trustees Meeting Agenda Item***

**Date:** May 18, 2023

**Contact Person:** Alice Jauregui

**RE: Special Recognitions**

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**Background Information:**

**Pledge Leaders**

Each month, one campus selects two students to lead the Pledge of Allegiance at the regular business meeting of the Waco ISD Board of Trustees. For the month of May, Eddy Favela and Alyson Roque-Ramirez from Crestview Elementary School were selected for this honor.

**Dell Scholar**

The Dell Scholars program was designed to provide a support system for the challenges many students face while pursuing a degree. Dell Scholars receive the following financial and other support:

- \$20,000 scholarship
- Personalized, multifaceted support for the academic, financial, and emotional life challenges
- Laptop computer
- Textbook credits (\$500 annually for four years)
- Scholars Resource Network
- Access to tele-therapy services that connect students to professional counseling

Waco High School Dell Scholar:  
Lili Bien

**UIL State Theatrical Design Contest**

The UIL State Theatrical Design Contest was held in early May in Round Rock at the Round Rock Performing Arts Center. The purpose of the Theatrical Design Contest is to foster appreciation of good theatrical design, to increase the number of schools which have adapted technical theatre as an academic subject in school curricula and to learn to win or lose graciously while fostering a friendly rivalry among schools.

This year, students were challenged to design for Mary Shelley's Frankenstein adapted by Dorothy Louise using the prompt "what makes this story relevant to today's audiences". Students from all over Texas submitted designs as well as a 750-word essay justifying how their designs fit the prompt, and were judged for the opportunity to advance to the State contest. Our competition spans both 5A and 6A schools. Waco High School had three students selected to present their work at state. Claire Prather and Helen Goodman were among only 40 students selected to present their costume designs and Lily Howell was among only 26 selected to present scenic designs.

### **State UIL One-Act Honor Crew**

The One-Act Play Honor Crew was initiated in 1977 when the state office invited Austin ISD theatre arts students to serve on the State Meet One-Act Play Contest production staff. In 1982, this highly successful program was made available to students from all UIL member high schools. Students selected as Honor Members of the State Meet One-Act Play staff are involved in a learning experience available to state meet participants.

Only 35 students were selected for this honor at the 4A-6A state meet. Eleanor Rhodes and Andrew Eggers applied and were accepted to represent Waco High School as stage crew and staff for the State UIL One Act Play 4a, 5a, and 6A contests at the Round Rock ISD Hartfield Performing Arts Center from May 3rd-May 6<sup>th</sup>.

### **Community Partner Award**

Each month, Waco ISD recognizes a community partner making a difference for students with the Waco ISD Award for Outstanding Community Partners. The recognition celebrates the theme for the 2022-2023 school year "Lead from the Heart" and acknowledges the impact that our community partners make in the lives of our students and staff.

In May, the district is recognizing ESC Region 12. Education Service Center Region 12 is a nonprofit service organization devoted to supporting educators and school personnel in their efforts to improve student outcomes. They are passionate about helping schools ensure an equitable education for every student and maintain efficient, economical operations.

ESC Region 12 is playing a major role in offering a Standard Reunification Method Stimulation Exercise to Waco ISD, and the region, at University High School this summer. The training hosted by ESC Region 12, Waco ISD and the "I love you Guys" Foundation will be available to campus and staff administration, WISD police officers, and district personnel.

They also offer various training and professional development for staff, sometimes at no cost, and valuable training space to the district. ESC Region 12 supports Waco ISD at all levels, and are always there to help.

In September, ESC Region 12 will be hosting the GWAMA 10-year anniversary celebration.

**Fiscal Implications:**

None

**Administration Recommendations:**

For discussion only

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** Sheryl Davis

**RE: Monthly Financial Reports for the Period Ended April 30, 2023**

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**Background Information:**

Attached are the compiled April monthly financial reports for the following:

- General Fund
- Food Service Fund
- Debt Service Fund
- Internal Services Fund

These interim financial statements have been prepared utilizing data generated from the automated financial system and do not include any information related to other special revenue funds, capital projects funds, or trust and agency funds. Balances included in the report are unaudited and may change as a result of final year end closing entries and audit activities.

**Fiscal Implications:**

None.

**Administrative Recommendations:**

The Administration recommends that the Board of Trustees accept the monthly financial reports for the period ended April 30, 2023, as presented.



**Waco Independent School  
District  
Business & Support Services**

Sheryl Davis  
Chief Finance Officer

P.O. Box 27, Waco, Texas 76703  
Phone: 254-755-9440

May 18, 2023

Board of Trustees  
Waco Independent School District  
Waco, Texas

The accompanying balance sheets, statements of revenues, expenditures and changes in fund balance, and encumbrances and expenditures by fund, function and object for the month ending April 30, 2023 have been compiled for the General Fund, Food Service Fund, Debt Service Fund, and Internal Services Fund. Final cash reconciliation procedures and financial audit activities may result in additional adjustments to the April financial statements. These preliminary financial reports are prepared utilizing the following assumptions:

- Revenue: Recorded on a cash basis with adjustments to accrual basis made at August 31, 2023.
- Expenditure: Totals on the "Statement of Revenues, Expenditures and Changes in Fund Balance" include expenditures occurring during the interim period reported. Balances will be adjusted to accrual basis at August 31, 2023. Outstanding encumbrances are included on the "Encumbrances and Expenditures by Fund, Function, and Object" schedule, only.
- Beginning Fund Balance: Represents August 31, 2022 audited ending fund balance.

I have not performed an audit or review of these financial statements. Please do not hesitate to call if you have any questions or need further assistance.

Sheryl Davis  
Chief Finance Officer

## **Comparison of Fiscal Year 2022-2023 Revenues and Expenditures to Previous Fiscal Year as of April 30, 2023**

Variations in revenues and expenditures as compared to the previous year are primarily due to the cyclical nature of budgetary receipts and expenditures. The larger variances are explained in this summary.

### **General Fund**

#### **Revenues:**

5710 Local Property Taxes – Collections as of the end of April have increased \$10.8 million over last year. This apparent increase is due to multiple contributing factors. First, collections, in the amount of \$7.8 million, passed through to the Tax Increment Fund last year were reflected in the 5740, Other Local Revenue, line item (and offset by an expenditure in function 97, Payments to Tax Increment Fund). Since the District is no longer participating in the Tax Increment Reinvestment Zone, current collections on those previously captured values are now kept by the District and shown as revenue in line item 5710. Second, value increases for the 2022 tax year were estimated to increase property tax revenue by \$12.3 million. This increase is offset by a reduction of State Foundation School Program revenues in the state funding formulas. The collection rate at the end of April is 1.1% less than 2021-2022.

5740 Other Local Revenue – Revenues have decreased \$7.3 million from last year. The decrease is primarily attributable to the change in accounting for tax collections on properties in the Tax Increment Reinvestment Zone, as discussed above, of \$7.8 million. Additionally, last year's revenue included insurance proceeds of \$1.1 million. The decrease is partially offset by an increase in earnings on investments of \$1.6 million.

5750 Extracurricular Activities – Revenues have decreased \$116,819 from last year.

5760 Intermediate Source – The decrease in revenue of \$0.7 million results from payments from the County to partially reimburse the District for the cost of rebuilding Paul Tyson Stadium. Last year's revenues reflect the first payment from the County of \$1.0 million. We had thought that we would receive another \$1.0 million this year. However, the payment schedule is based on excess revenues, generated through the venue tax, over debt service payments for the new construction at the events center. As a result, the District received a payment of only \$310,435. We are projected to receive the final payment in 2026.

5810 Per Capita and Foundation School Program Revenue – Revenue has decreased \$2.4 million from last year. Revenue reflects near final settlement payments due to the Texas Education Agency for the 2021-2022 fiscal year of \$4.9 million. Revenue projections, based on attendance data for the first five six weeks and state Comptroller's estimated property values, indicate that Foundation School Program revenue will be \$5.3 million less than budget estimates. This is due to a continued loss in enrollment as well as a lower than pre-COVID average daily attendance rate. The loss in revenue for the current school year will be partially offset by \$1.7 million received from an appeal of our 2021 property values. This revenue estimate currently does not include the \$1.3 million that the District will receive in September for the Teacher Incentive Allotment. We will be amending the estimated revenue and offsetting expenditures for the program at the June Board meeting.

## **Functional Expenditures:**

Expenditures in the functional categories appear to be consistent with last year's spending pattern with the exceptions shown below.

11 Instruction – The decrease of \$2.2 is due to reductions in staff due to enrollment losses as well as the elimination of instructional aides to accommodate salary increases. Additionally, approximately \$860,000 in salaries and benefits for dyslexia specialists have been picked up by ESSER funds.

12 Instructional Resources & Media – Expenditures have decreased \$0.4 million. This is a result of professional librarian and instruction media staff being funded through federal stimulus grants with an accompanying reduction of library aides in the general fund.

13 Curriculum and Instructional Staff Development – Expenditures have decreased \$0.4 million due to the reduction of instructional specialists to fund supplemental teaching positions.

31 Guidance, Counseling and Evaluation Services – The addition of a counselor at each high school as well as an increase in special education evaluative staff has contributed to the increased expenditures of \$0.3 million.

34 Student Transportation – The increase in expenditures of \$366,066 is due primarily to a timing difference in payments between the two years, as well as the increase in rates, a slight increase in the number of extracurricular trips, fewer disruptions of regular home-to-school routes due to bus driver vacancies, as well as the purchase of two sports utility vehicles (SUVs) to assist in the transportation of students classified as homeless.

41 General Administration – Expenditures have increased \$284,938. This increase is partially due to a change in funding source and coding for positions in the Transformation Zone.

51 Plant Maintenance and Operations – The increase of \$0.6 million is due to the completion of HVAC projects funded with insurance recoveries for hail damages and utility increases.

71 Debt Service – The \$0.2 million expended reflects an accounting change related to the implementation of GASB 87, Leases. Operating leases for copiers, portable buildings, and dark fiber must now be capitalized and amortized over the life of the leases.

81 Facilities Acquisition and Construction – Expenditures have decreased \$3.8 million due to the completion of the Paul Tyson Stadium project in 2021-2022.

97 Payments to Tax Increment Fund – The decrease in expenditures of \$7.8 million, as discussed above, reflects the end of the District's participation in Tax Increment Reinvestment Zones 1 and 2. Although, the District is still participating in Zone 3, balances are insignificant and currently there is very little activity. The negative expenditure in the current year is from property tax adjustments for prior years.

99 Other Intergovernmental Charges – Expenditures have increased 17.5% over last year. These payments are for the District's share of the McLennan County Appraisal District's budget.

## Food Service Fund

### **Revenues:**

5740 Other Local Revenue – The increase of \$115,093 is attributable to increased investment income of \$14,190, insurance recovery for a vehicle loss of \$4,812 and the sale at auction of obsolete food service equipment and vehicles which generated \$95,529.

5750 Extracurricular Activities – Revenues generated through adult meals and catering have increased \$65,764 over last year.

5820 Other State Program (TEA) – The \$40,894 is from matching program through the Texas Education Agency (TEA). TEA has restarted the match after a two year hiatus.

5900 Federal Sources Revenue – Federal reimbursements for meals have decreased \$243,190 from last year. While participation has increased over last year, enrollments are down. Additionally, as a participant in the Community Eligibility Program, where all of our students are eligible for free meals, the District's percentage of reimbursement is based on direct certification from enrollment in other need-based programs for low-income students, such as SNAP, TANF, Medicaid, children in foster care or identified as homeless, migrant, or eligible for state-sponsored pre-kindergarten programs, as of April 1<sup>st</sup>. Decreases in those certifications has impacted the District's reimbursement rate and the District will only be reimbursed at 95% for the 2022-2023 school year.

### **Functional Expenditures:**

Expenditures in the functional categories appear to be consistent with last year's spending pattern with the exceptions shown below.

35 Food Services – Expenditures have increased \$1.0 million over last year. Expenditures include the 3.0% pay increase and \$1.8 million in equipment purchases. The walk-in cooler and freezer project is 83.3% complete with \$143,429 remaining to be paid. Staffing vacancies are still significant, running at almost 30%. The equipment purchases were planned to draw down the \$3.1 million in excess fund balance at August 31, 2022.

## Debt Service Fund

### **Revenues:**

5710 Local Property Taxes – Property tax collections at the end of December have increased \$10.1 million in comparison to last year. The additional collections are due to valuation increases as well as an increase in the Interest and Sinking tax rate from \$0.22024 to \$0.298969 per \$100 of valuation due to the issuance of new general obligation bonds. As discussed in the general fund, tax collections previously passed through to the Tax Increment Fund were recorded in the 5740, Other Local Revenue, last year and offset by an expenditure in function 97.

5740 Other Local Revenue – The decrease of \$1.3 million is due to the expiration of the District's participation in the Tax Increment Reinvestment Zone offset by an increase in investment earnings of \$0.3 million.

5820 Other State Program (TEA) – Revenues from the Existing Debt Allotment have increased \$0.3 million over last year due to the increase in debt service from the issuance of bonds.

## Functional Expenditures:

Expenditures in the functional categories appear to be consistent with last year's spending pattern with the exceptions shown below.

97 Payments to Tax Increment Fund – Expenditures have decreased \$1.4 million from last year. This is due to the expiration of the District's participation in Zones 1 and 2, as discussed above. The negative expenditure is a result of refunds of previously collected taxes.

### Proprietary Fund – Governmental Activities – Internal Service Fund

The District utilizes an Internal Services Fund to account for its fully-insured group health insurance plan as well as its partially self-insured workers' compensation and unemployment coverages. Internal service funds are utilized to account for the financing of goods or services provided by one organizational unit of the school district to other organizational units. It essentially facilitates the allocation of costs to all funding sources.

Operating revenues and operating expenses have been included in a detail designed to provide relevant information. Revenues from District contributions (assessments to other funds) are distinguished from revenues from employee contributions to health insurance. Expenses detail claims payments, administrative fees, and stop-loss or excess insurance costs.

As of April 30, 2023, expenditures exceeded revenues by \$998,426 compared to \$601,037 last year. This deterioration is due to increases in prescription drug claims of \$823,500. Additionally, there is a reporting difference between the two years for prescription drug rebates. The rebate of \$250,044 that we received in November 2022 was accrued as a receivable in the previous fiscal year. As a result, last year's revenues reflect two quarterly payments as of March 31<sup>st</sup> whereas this year's revenues include only one quarter. Had the receipts been recorded consistently, the difference in the change in net position would have been a loss of \$221,482 rather than \$471,526. The change in net position at April 30, 2023 is a degradation from last month's loss of \$703,521. The following chart reflects net operations for the various programs accounted for in the fund:

Program	Revenues	Expenditures	Net
Group Health Insurance	\$ 9,052,690	\$ 10,175,427	\$ (1,122,737)
Unemployment Compensation	78,039	11,478	66,561
Workers' Compensation	245,902	155,024	90,878
Wellness Programs*	0	33,128	(33,128)
Total	\$ 9,376,631	\$ 10,375,057	\$ (998,426)

*\*Under the terms of the agreement with Blue Cross-Blue Shield, the District receives an annual claims credit of \$150,000 to use for wellness programs.*

Reserves for estimated incurred-but-not-reported (IBNR) claims for the fully self-funded health insurance plan totaled \$675,169 for medical claims and \$46,395 for prescription drugs, at August 31, 2022. Additionally, reserves for the estimated allocated loss adjustment expense (ALAE) for the partially self-funded workers' compensation plan totaled \$300,617. The audited beginning net position at September 1, 2022 was \$2,992,233.

Current projections indicate that expenditures will exceed revenues by \$1.3 million. Both unemployment and workers' compensation should have a positive ending position of approximately \$90,000 but group health will be negative by about \$1.5 million.

Waco Independent School District  
**BALANCE SHEET**  
**GENERAL FUND**  
As of April 30, 2023

**ASSETS**

Cash and Temporary Investments	\$ 97,351,550
Property Taxes Receivable, Net of Allowance of \$2,167,519	655,211
Due from Other Governments	110,879
Accrued Interest	450,764
Due from Other Funds	6,027,892
Other Receivables	43,034
Inventories	397,025
Deferred Expenditures	525
Total Assets	\$ 105,036,881

**LIABILITIES**

Accounts Payable	\$ 918,516
Other Current Liabilities	29,191
Payroll Withholdings and Contributions Payable	1,323,547
Accrued Wages Payable	12,879,088
Due to Other Funds	4,717,580
Due to Other Governments	4,740,635
Total Liabilities	\$ 24,608,557

**DEFERRED INFLOWS OF RESOURCES**

Unavailable Revenues - Property Taxes	\$ 655,211
Total Deferred Inflows of Resources	\$ 655,211

**FUND BALANCES**

Nonspendable Fund Balance	\$ 397,550
Restricted Fund Balance	1,988,217
Committed Fund Balance	3,250,837
Unassigned Fund Balance	74,136,508
Total Fund Balances	\$ 79,773,112
Total Liabilities and Fund Balances	\$ 105,036,881

Waco Independent School District  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**For the Period Ended April 30, 2023**

**GENERAL FUND**

	Adopted Budget	Amended Budget	(Memo)		(Memo)		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Monthly		Year-to-Date				
			Current 4/30/2023	Prior Year 4/30/2022	Current 4/30/2023	Prior Year 4/30/2022			
<b>REVENUES</b>									
<b>LOCAL SOURCES</b>									
5710 Local Property Taxes	\$ 81,805,900	81,805,900	669,074	492,059	76,901,256	66,108,179	(4,904,644)	94.00%	95.12%
5720 Services to Other Districts	74,000	74,000	7,478	7,338	59,726	55,448	(14,274)	80.71%	61.49%
5730 Tuition & Fees	193,000	193,000	5,835	21,450	166,877	166,740	(26,123)	86.46%	196.16%
5740 Other Local Revenue	468,300	468,300	397,935	264,227	2,008,122	9,351,678	1,539,822	428.81%	124.99%
5750 Extracurricular Activities	390,400	390,400	28,784	16,916	259,691	376,510	(130,709)	66.52%	170.37%
5760 Intermediate Source (C.E.D.)	1,000,000	1,000,000	-	-	310,435	1,000,004	(689,565)	0.00%	0.00%
Total Local Sources	\$ 83,931,600	83,931,600	1,109,106	801,990	79,706,107	77,058,559	(4,225,493)	94.97%	99.58%
<b>STATE SOURCES</b>									
5810 Per Capita & FSP Act	\$ 58,788,960	58,798,530	4,522,997	6,735,963	43,838,683	46,244,657	(14,959,847)	74.56%	59.05%
5820 Other State Program (TEA)	-	-	-	-	-	500	-	0.00%	0.00%
5830 Other State Program	7,165,711	7,165,711	540,369	544,179	4,329,108	4,471,037	(2,836,603)	60.41%	61.58%
Total State Sources	\$ 65,954,671	65,964,241	5,063,366	7,280,142	48,167,791	50,716,194	(17,796,450)	73.02%	59.27%
<b>FEDERAL SOURCES</b>									
5900 Federal Sources Revenue	8,090,727	5,245,682	176,192	237,935	3,383,637	3,097,684	(1,862,045)	64.50%	79.25%
Total Revenues	\$ 157,976,998	155,141,523	6,348,664	8,320,067	131,257,535	130,872,437	(23,883,988)	84.61%	78.43%
<b>EXPENDITURES</b>									
11 Instruction	\$ 88,908,434	87,726,685	7,469,235	8,065,060	61,353,678	63,612,198	26,373,007	69.94%	70.49%
12 Instructional Resources & Media	558,313	560,995	38,037	79,217	347,255	741,022	213,740	61.90%	69.43%
13 Curriculum & Staff Development	4,368,265	4,228,355	257,595	319,224	2,151,575	2,569,365	2,076,780	50.88%	55.41%
21 Instructional Leadership	4,131,369	4,050,676	292,656	291,793	2,444,682	2,305,710	1,605,994	60.35%	60.85%
23 School Leadership	10,144,781	10,387,569	875,451	869,529	6,900,934	6,755,956	3,486,635	66.43%	65.80%
31 Guidance, Counseling & Evaluation	5,785,954	5,979,987	499,566	455,952	3,988,086	3,626,329	1,991,901	66.69%	69.24%
32 Social Work Services	806,369	759,524	63,292	73,406	491,805	524,296	267,719	64.75%	55.08%
33 Health Services	1,501,102	1,528,102	141,000	134,884	1,090,620	1,053,739	437,482	71.37%	67.44%
34 Student Transportation	3,761,600	5,281,802	378,438	44,735	2,176,565	1,810,499	3,105,237	41.21%	40.34%
36 Extracurricular Activities	5,686,449	5,785,555	345,358	452,053	3,772,698	3,907,044	2,012,857	65.21%	68.23%
41 General Administration	7,323,927	7,439,997	516,937	465,608	4,301,573	4,016,635	3,138,424	57.82%	57.41%
51 Plant Maintenance & Operations	17,617,917	19,793,811	982,555	1,070,217	11,538,760	10,935,710	8,255,051	58.29%	51.59%
52 Security & Monitoring Services	2,765,386	2,905,961	153,927	175,707	1,733,102	1,711,304	1,172,859	59.64%	59.35%
53 Data Processing Services	4,289,383	3,304,854	144,255	174,664	2,492,384	2,738,790	812,470	75.42%	70.44%
61 Community Services	487,519	684,319	56,449	40,704	459,295	323,347	225,024	67.12%	51.33%
71 Debt Service	345,000	345,000	-	-	183,228	-	161,772	0.00%	0.00%
81 Facilities Acquisition & Construction	-	601,957	11,716	-	424,997	4,229,650	176,960	0.00%	0.00%
93 Shared Services Arrangements	345,000	445,000	-	-	-	-	445,000	0.00%	0.00%
95 Juvenile Justice Program	650,000	650,000	-	-	427,822	395,510	222,178	65.82%	56.50%
97 Payments to Tax Increment Fund	25,000	25,000	279	13,394	(34,295)	7,821,252	59,295	-137.18%	119.71%
99 Other Intergovernmental Charges	808,424	832,984	-	-	619,781	527,450	213,203	74.40%	64.30%
Total Expenditures	\$ 160,310,192	163,318,133	12,226,745	12,726,147	106,864,546	119,644,096	56,453,587	65.43%	67.08%
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (2,333,194)	(8,176,610)	(5,878,081)	(4,406,080)	24,392,990	11,228,341	32,569,600		
<b>OTHER FINANCING SOURCES (USES)</b>									
7900 Other Sources	-	126,194	-	-	126,194	-	-		
8900 Other Uses	(1,030,292)	(1,030,292)	-	-	-	-	(1,030,292)		
Total Other Financing Source (Uses)	\$ (1,030,292)	(904,098)	-	-	126,194	-	(1,030,292)		
Total Changes in Fund Balances	\$ (3,363,486)	(9,080,708)	(5,878,081)	(4,406,080)	24,519,184	11,228,341	33,599,892		
Fund Balances, Beginning	41,078,214	55,253,929			55,253,929	53,543,235	-		
Fund Balances, Ending	\$ 37,714,728	46,173,221			79,773,113	64,771,576	33,599,892		

Waco Independent School District  
**EXPENDITURES AND ENCUMBERED FUNDS BY FUNCTION AND MAJOR OBJECT**  
**GENERAL FUND**  
For the Period Ended April 30, 2023

								<i>(Memo)</i>	
		Payroll	Purchased &	Supplies &	Other	Debt	Capital	Total	Total
		Costs	Contracted	Materials	Operating	Services	Outlay	Year-to-Date	Year-to-Date
		<u>6100</u>	<u>6200</u>	<u>6300</u>	<u>6400</u>	<u>6500</u>	<u>6600</u>	<u>6000</u>	<u>6000</u>
		<u>6100</u>	<u>6200</u>	<u>6300</u>	<u>6400</u>	<u>6500</u>	<u>6600</u>	<u>6000</u>	<u>6000</u>
11	Instruction	\$ 64,700,099	2,204,168	1,459,108	327,880		131,659	68,822,914	64,757,810
12	Instructional Resources & Media	335,649	35,145	10,868	3,629			385,292	757,561
13	Curriculum & Staff Development	2,058,277	155,009	48,899	146,985		-	2,409,170	2,652,766
21	Instructional Leadership	2,440,101	109,217	70,533	117,487			2,737,339	2,362,224
23	School Leadership	7,531,049	52,726	112,742	79,868			7,776,386	6,816,320
31	Guidance, Counseling & Evaluation	4,244,440	189,993	25,709	27,510			4,487,652	3,632,835
32	Social Work Services	541,795	-	6,070	7,232			555,096	527,521
33	Health Services	1,213,524	1,700	14,912	1,484			1,231,620	1,062,490
34	Student Transportation		1,489,440	322,288	(7,016)		89,950	1,894,661	2,858,243
35	Food Services							-	38,290
36	Co/Extracurricular Activities	2,484,988	403,239	484,208	650,764		94,857	4,118,056	4,239,512
41	General Administration	3,601,542	713,522	194,151	309,295		-	4,818,510	4,239,538
51	Plant Maintenance & Operations	5,834,206	4,670,901	779,300	1,033,170		203,738	12,521,314	14,663,402
52	Security & Monitoring Services	1,295,533	337,411	171,342	3,278		79,466	1,887,029	2,054,184
53	Data Processing Services	1,241,603	217,678	1,073,091	24,502		79,764	2,636,638	2,875,815
61	Community Services	221,141	281,821	6,084	6,697			515,743	401,879
71	Debt Service					183,228		183,228	-
81	Facilities Acquisition & Construction						436,713	436,713	6,261,863
95	Juvenile Justice Program				427,822			427,822	395,510
97	Payments to Tax Increment Fund				(34,016)			(34,016)	7,821,252
99	Other Intergovernmental Charges		619,781					619,781	527,450
Total Expenditures & Encumbered Funds		<u>\$ 97,743,947</u>	<u>11,481,751</u>	<u>4,779,305</u>	<u>3,126,572</u>	<u>183,228</u>	<u>1,116,145</u>	<u>118,430,949</u>	<u>128,946,465</u>

Waco Independent School District  
**BALANCE SHEET**  
**CHILD NUTRITION FUND**  
As of April 30, 2023

---

**ASSETS**

Cash and Temporary Investments	\$ 5,212,294
Due from Other Governments	2,166,429
Accrued Interest	24,524
Due from Other Funds	224,482
Total Assets	<u>\$ 7,627,729</u>

**LIABILITIES**

Accounts Payable	\$ 533,782
Accrued Wages Payable	300,642
Total Liabilities	<u>\$ 834,424</u>

**FUND BALANCES**

Restricted Fund Balance	\$ 6,793,305
Total Fund Balances	<u>\$ 6,793,305</u>
Total Liabilities and Fund Balances	<u>\$ 7,627,729</u>

Waco Independent School District  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
For the Period Ended April 30, 2023

**CHILD NUTRITION FUND**

				<i>(Memo)</i>		<i>(Memo)</i>		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
				Monthly		Year-to-Date				
		Adopted Budget	Amended Budget	Current 4/30/2023	Prior Year 4/30/2022	Current 4/30/2023	Prior Year 4/30/2022			
<b>REVENUES</b>										
LOCAL SOURCES										
5740	Other Local Revenue	\$ 32,000	32,000	103,404	390	118,659	3,566	86,659	370.81%	14.26%
5750	Extracurricular Activities	403,000	403,000	46,394	36,820	395,793	330,029	(7,207)	98.21%	81.91%
	Total Local Sources	\$ 435,000	435,000	149,798	37,210	514,452	333,595	79,452	118.26%	77.96%
STATE SOURCES										
5820	Other State Program (TEA)	\$ -	-	40,894	-	40,894	-	40,894	0.00%	0.00%
	Total State Sources	\$ -	-	40,894	-	40,894	-	40,894	0.00%	0.00%
FEDERAL SOURCES										
5900	Federal Sources Revenue	\$ 9,485,099	9,573,543	1,063,067	1,250,261	8,591,719	8,834,909	(981,824)	89.74%	96.65%
	Total Revenues	\$ 9,920,099	10,008,543	1,253,759	1,287,471	9,147,064	9,168,504	(861,479)	91.39%	95.81%
<b>EXPENDITURES</b>										
35	Food Services	\$ 10,978,538	12,686,159	809,732	851,707	8,030,045	7,066,391	4,656,114	63.30%	53.05%
	Total Expenditures	\$ 10,978,538	12,686,159	809,732	851,707	8,030,045	7,066,391	4,656,114	63.30%	53.05%
	Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (1,058,439)	(2,677,616)	444,026	435,764	1,117,019	2,102,113	3,794,635		
<b>OTHER FINANCING SOURCES (USES)</b>										
7900	Other Sources	-	-	-	-	-	-	-		
8900	Other Uses	-	-	-	-	-	-	-		
	Total Other Financing Sources (Uses)	\$ -	-	-	-	-	-	-		
	Total Changes in Fund Balances	\$ (1,058,439)	(2,677,616)	444,026	435,764	1,117,019	2,102,113	3,794,635		
	Fund Balances, Beginning	2,758,147	5,676,286			5,676,286	4,698,491	-		
	Fund Balances, Ending	\$ 1,699,708	2,998,670			6,793,305	6,800,604	3,794,635		

Waco Independent School District  
**EXPENDITURES AND ENCUMBERED FUNDS BY FUNCTION AND MAJOR OBJECT**  
**CHILD NUTRITION FUND**  
For the Period Ended April 30, 2023

							<i>(Memo)</i>
	<u>Payroll Costs</u>	<u>Purchased &amp; Contracted Services</u>	<u>Supplies &amp; Materials</u>	<u>Other Operating Costs</u>	<u>Capital Outlay</u>	<u>Total Year-to-Date 4/30/2023</u>	<u>Total Year-to-Date 4/30/2022</u>
	<b>6100</b>	<b>6200</b>	<b>6300</b>	<b>6400</b>	<b>6600</b>	<b>6000</b>	<b>6000</b>
35 Food Services	\$ 2,174,938	3,488,771	1,245,447	8,051	1,919,300	8,836,507	38,910,531
Total Expenditures & Encumbered Funds	<u>\$ 2,174,938</u>	<u>3,488,771</u>	<u>1,245,447</u>	<u>8,051</u>	<u>1,919,300</u>	<u>8,836,507</u>	<u>38,910,531</u>

Waco Independent School District  
**BALANCE SHEET**  
**DEBT SERVICE FUND**  
As of April 30, 2023

---

**ASSETS**

Cash and Temporary Investments	\$ 20,240,185
Property Taxes Receivable, Net of Allowance of \$480,335	143,226
Due from Other Governments	2,215
Total Assets	\$ 20,385,627

**LIABILITIES**

Due to Other Funds	\$ 12,918
Due to Other Governments	-
Total Liabilities	\$ 12,918

**DEFERRED INFLOWS OF RESOURCES**

Unavailable Revenues - Property Taxes	\$ 143,226
Total Deferred Inflows of Resources	\$ 143,226

**FUND BALANCES**

Restricted Fund Balance	\$ 20,229,483
Total Fund Balances	\$ 20,229,483
Total Liabilities and Fund Balances	\$ 20,385,627

Waco Independent School District  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
For the Period Ended April 30, 2023

**DEBT SERVICE FUND**

	Adopted Budget	Amended Budget	(Memo)		(Memo)		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Monthly		Year-to-Date				
			Current 4/30/2023	Prior Year 4/30/2022	Current 4/30/2023	Prior Year 4/30/2022			
<b>REVENUES</b>									
LOCAL SOURCES									
5710 Local Property Taxes	\$ 24,654,348	24,654,348	204,883	105,809	24,289,396	14,213,135	(364,952)	98.52%	95.49%
5740 Other Local Revenue	25,000	25,000	76,748	6,867	330,224	1,657,202	305,224	1320.90%	155.67%
Total Local Sources	\$ 24,679,348	24,679,348	281,630	112,676	24,619,620	15,870,337	(59,728)	99.76%	99.50%
STATE SOURCES									
5820 Other State Program (TEA)	\$ 221,700	221,700	-	-	576,413	286,169	354,713	260.00%	0.00%
Total State Sources	\$ 221,700	221,700	-	-	576,413	286,169	354,713	260.00%	0.00%
Total Revenues	\$ 24,901,048	24,901,048	281,630	112,676	25,196,033	16,156,506	294,985	101.18%	99.38%
<b>EXPENDITURES</b>									
71 Debt Service	\$ 24,896,048	24,896,048	9,500	-	8,981,046	3,704,709	15,915,002	36.07%	22.86%
97 Payments to Tax Increment Fund	5,000	5,000	61	2,893	(8,261)	1,345,187	13,261	-165.23%	125.63%
Total Expenditures	\$ 24,901,048	24,901,048	9,561	2,893	8,972,785	5,049,896	15,928,263	36.03%	29.23%
Total Changes in Fund Balances	\$ -	-	272,069	109,783	16,223,248	11,106,610	16,223,248		
Fund Balances, Beginning	4,816,349	4,006,234			4,006,234	4,866,235	-		
Fund Balances, Ending	\$ 4,816,349	4,006,234			20,229,482	15,972,845	16,223,248		

Waco Independent School District  
**Statement of Net Position**  
**Proprietary Fund**  
As of April 30, 2023

	Governmental Activities ----- Internal Service Fund
<b>Assets</b>	
Current assets:	
Due from other funds	\$ 3,293,000
Other receivables	59
Total Assets	\$ 3,293,059
<b>Liabilities</b>	
Current liabilities:	
Accounts payable	\$ 198,515
Other current liabilities	1,100,737
Total current liabilities	\$ 1,299,252
Total liabilities	\$ 1,299,252
<b>Net position</b>	
Unrestricted net position	\$ 1,993,807
Total net position	\$ 3,293,059

**Waco Independent School District**  
**Statement of Revenues, Expenses, and Changes in Net Position**  
**Budget and Actual**  
**For the Period Ended April 30, 2023**

**Proprietary Fund**  
**Governmental Activities - Internal Service Fund**

	Budget	(Memo)		(Memo)		Difference Budget to Current Year-to-Date	CY YTD As % of Budget	PY YTD As % of Budget
		Monthly		Year-to-Date				
		Current 4/30/2023	Prior Year 4/30/2022	Current 4/30/2023	Prior Year 4/30/2022			
<b>Operating revenues:</b>								
Employee contributions:								
Group health	\$ 3,631,100	286,298	\$ 293,427	2,273,164	\$ 2,213,250	(1,357,936)	62.60%	72.95%
Assessments to other funds:								
Group health	10,236,500	807,952	801,644	6,567,695	6,402,128	(3,668,805)	64.16%	65.33%
Unemployment	112,000	9,395	19,210	78,039	155,962	(33,961)	69.68%	100.62%
Workers compensation	358,000	29,497	19,661	245,902	163,056	(112,098)	68.69%	70.89%
Prescription drug rebates	1,187,000	-	-	211,830	473,026	(975,170)	17.85%	55.00%
Insurance recovery	-	-	-	-	38,195	-	0.00%	0.00%
Total operating revenues	<u>\$ 15,524,600</u>	<u>1,133,142</u>	<u>1,133,942</u>	<u>9,376,631</u>	<u>9,445,617</u>	<u>(6,147,969)</u>	<u>60.40%</u>	<u>67.09%</u>
<b>Operating expenses:</b>								
Administrative fees	\$ 1,344,000	103,948	94,717	894,728	843,087	449,272	66.57%	54.75%
Claims expense:								
Medical claims	9,431,000	657,484	1,125,049	5,379,132	5,738,429	4,051,868	57.04%	80.22%
Prescription drug claims	3,928,000	467,550	278,668	3,053,177	2,229,677	874,823	77.73%	56.79%
Unemployment	102,000	-	-	11,478	42,786	90,522	11.25%	23.13%
Workers compensation	260,000	-	-	51,751	125,934	208,249	19.90%	47.52%
Stop-loss insurance	1,739,000	123,656	-	951,663	1,024,436	787,337	54.72%	63.04%
Wellness Program	67,000	-	2,745	33,128	42,305	33,872	49.44%	78.34%
Total operating expenses	<u>\$ 16,871,000</u>	<u>1,352,638</u>	<u>1,501,179</u>	<u>10,375,057</u>	<u>10,046,654</u>	<u>6,495,943</u>	<u>61.50%</u>	<u>68.12%</u>
Change in net position	\$ (1,346,400)	<u>(219,496)</u>	<u>(367,237)</u>	(998,426)	(601,037)	347,974		
<b>Net position:</b>								
Net position, beginning	\$ 3,187,944			2,992,233	3,564,375	(195,711)		
Net position, ending	<u>\$ 1,841,544</u>			<u>1,993,807</u>	<u>2,963,338</u>	<u>152,263</u>		

Waco Independent School District  
**Statement of Cash Flows**  
For the Period Ended April 30, 2023

**Proprietary Fund**

	Governmental Activities ----- Internal Service Fund
<b>Cash flows from operating activities:</b>	
Cash received from employee contributions	\$ 286,298
Cash received from assessments to other funds	1,066,340
Cash payments for claims	(1,125,034)
Cash payments for stop loss premiums	(123,656)
Cash payments for professional and contracted services	(103,948)
Net cash provided by operating activities	\$ 0
Net increase in cash and cash equivalents	\$ 0
Cash and cash equivalents at beginning of year	-
Cash and cash equivalents at end of year	\$ 0
<b>Reconciliation of operating income to net cash provided by operating activities:</b>	
Operating loss	\$ (219,496)
Effects of increases and decreases in current assets and liabilities:	
Decrease in receivables	243,017
Decrease in accounts payable	(23,521)
Increase in current liabilities	153,285
Net cash provided by operating activities	\$ 0

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** D. Cornblum/G. James

**RE: High-Quality Early Childhood Program Update**

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**Background Information**

In accordance with Policy EHGB, a district shall offer prekindergarten classes if it identifies 15 or more eligible students who are at least four years of age on or before September 1 of the current school and may offer prekindergarten if it identifies 15 or more eligible children who are at least three years of age. A child is eligible for enrollment in free prekindergarten if the child is at least three years of age and:

1. Is unable to speak and comprehend the English language;
2. Is educationally disadvantaged;
3. Is homeless, as defined by federal law [see FD(LEGAL)], regardless of the residence of the child, of either parent of the child, or of the child’s guardian or other person having lawful control;
4. Is the child of an active duty member of the armed forces of the United States who is ordered to active duty by proper authority;
5. Is the child of a member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who was injured or killed while serving on active duty;
6. Is or ever has been in the conservatorship of the Department of Family and Protective Services following an adversary hearing under Family Code 262.201;
7. Is the child of a person eligible for the Star of Texas Award.

Waco ISD offers prekindergarten at all elementary campuses. At West Avenue Elementary, the program is in partnership with EOAC’s Head Start program.

Attached is the annual Prekindergarten report provided by Gwen James, Director of Early Childhood.

**Fiscal Implications**

Tuition for ineligible prekindergarten students for the 2023-2024 school year is \$5,660. This is a \$203 increase from the full-day rate of \$5,457 for the 2022-2023 school year.

**Administrative Recommendation(s)**

Report Only



*Prekindergarten student at Crestview Elementary*

# Board Update

Waco ISD  
High-Quality Early Childhood Program  
May 18, 2023

# WISD High-Quality Early Childhood Produces Meaningful Results

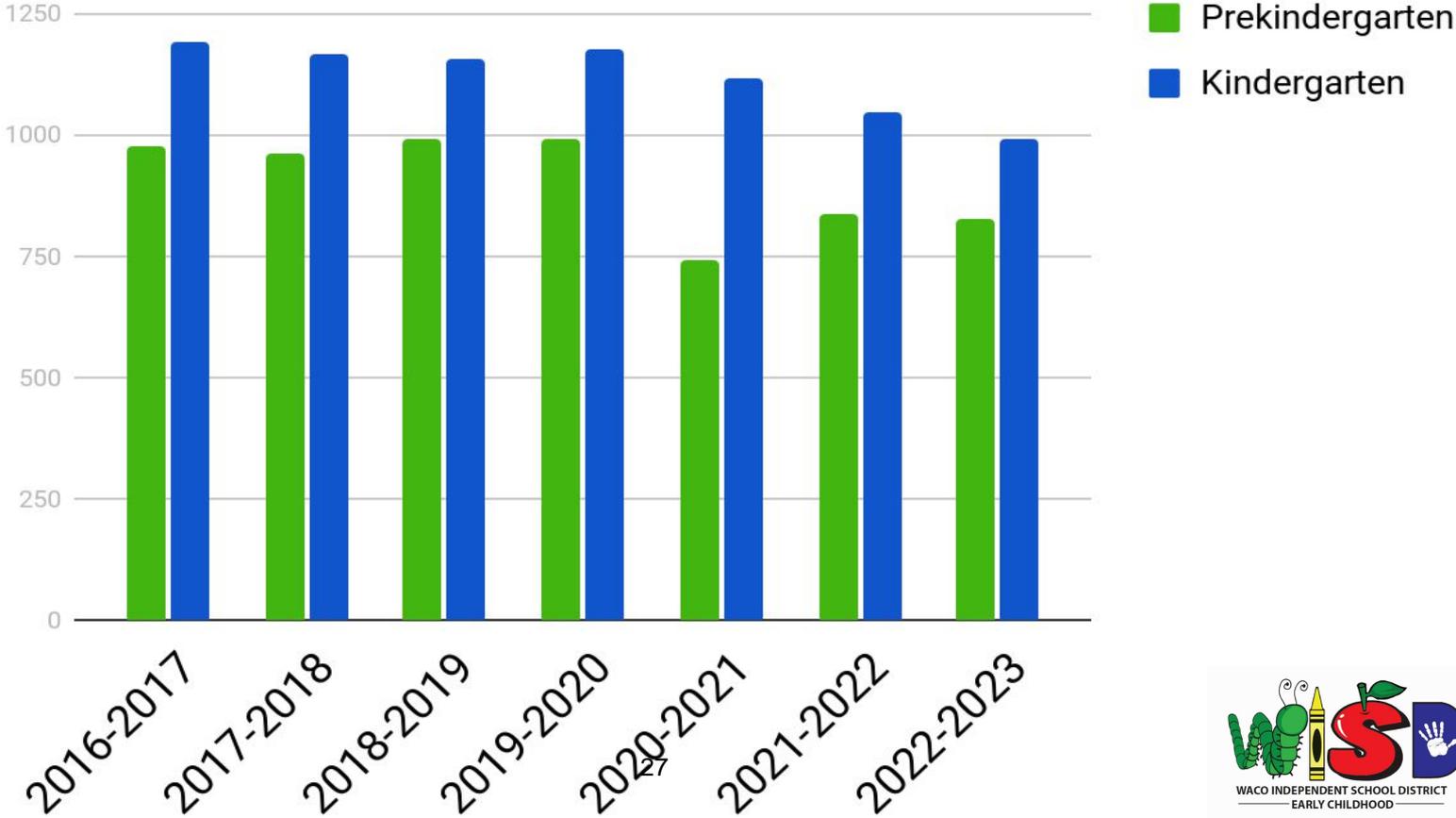
- Enrollment
- Curriculum and Instruction
- Accountability
- High-Quality Staff
- Community Partnerships
- HB3 Highlights



*This sweet girl is registered for the 2023-2024 school year as a prekindergarten student!!*

# ENROLLMENT

# ENROLLMENT



# NUMBER OF EARLY CHILDHOOD CLASSROOMS

	PK3	PK4	PK3/PK4/ Kindergarten	Kindergarten
<b>Standard</b>		23	7	45
<b>One - Way Dual Language</b>	1	8	2	10
<b>Two - Way Dual Language</b>	1	1		1
<b>Jump Start</b>		4		
<b>Total</b>	2	36	9	56



*A Prekindergarten student building in the Pretend and Learn Center at Crestview.*



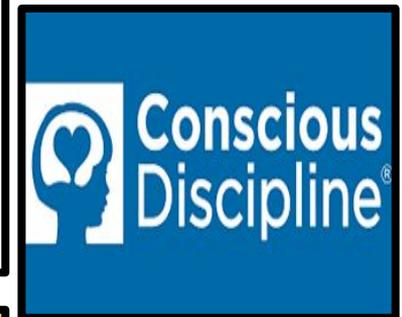
*A Kindergarten student counting in the Math Center.*

# CURRICULUM AND INSTRUCTION

# CURRICULUM AND INSTRUCTION

## Texas Prekindergarten Guidelines PK Domains

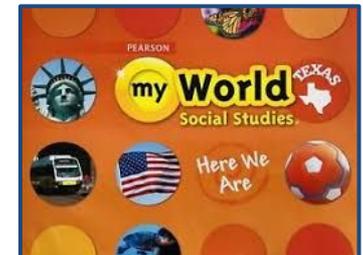
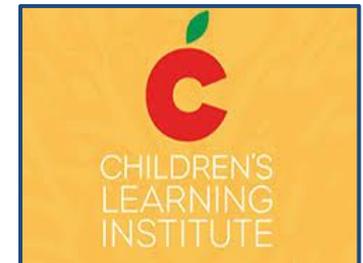
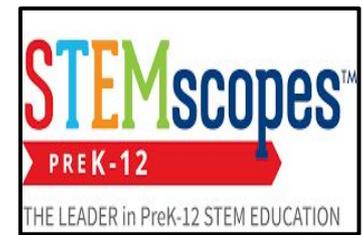
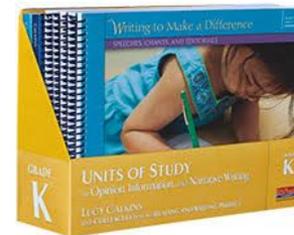
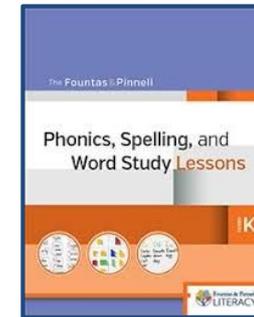
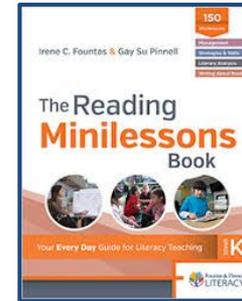
- Social and Emotional Development
- Language and Communication
- Emergent Literacy Reading
- Emergent Literacy Writing
- Mathematics
- Science
- Social Studies
- Fine Arts
- Physical Development
- Technology



# CURRICULUM AND INSTRUCTION

## Texas Essential of Knowledge and Skills Kindergarten

- English Language Arts and Reading
- Mathematics
- Science
- Social Studies
- Health and Physical Education
- Fine Arts
- Technology Applications





*A Kindergarten teacher at Parkdale teaching a Math lesson.*



*A Bell's Hill Prekindergarten teacher teaching a lesson about shapes and textures.*

# ACCOUNTABILITY

# ACCOUNTABILITY



## CIRCLE Progress Monitoring Prekindergarten

- Rapid Vocabulary Naming
- Rapid Letter Naming
- Letter-sound Correspondence
- Phonological Awareness
- Book and Print Knowledge
- Mathematics Screener
- Science, Engineering & Technology Screener
- Social Studies Screener

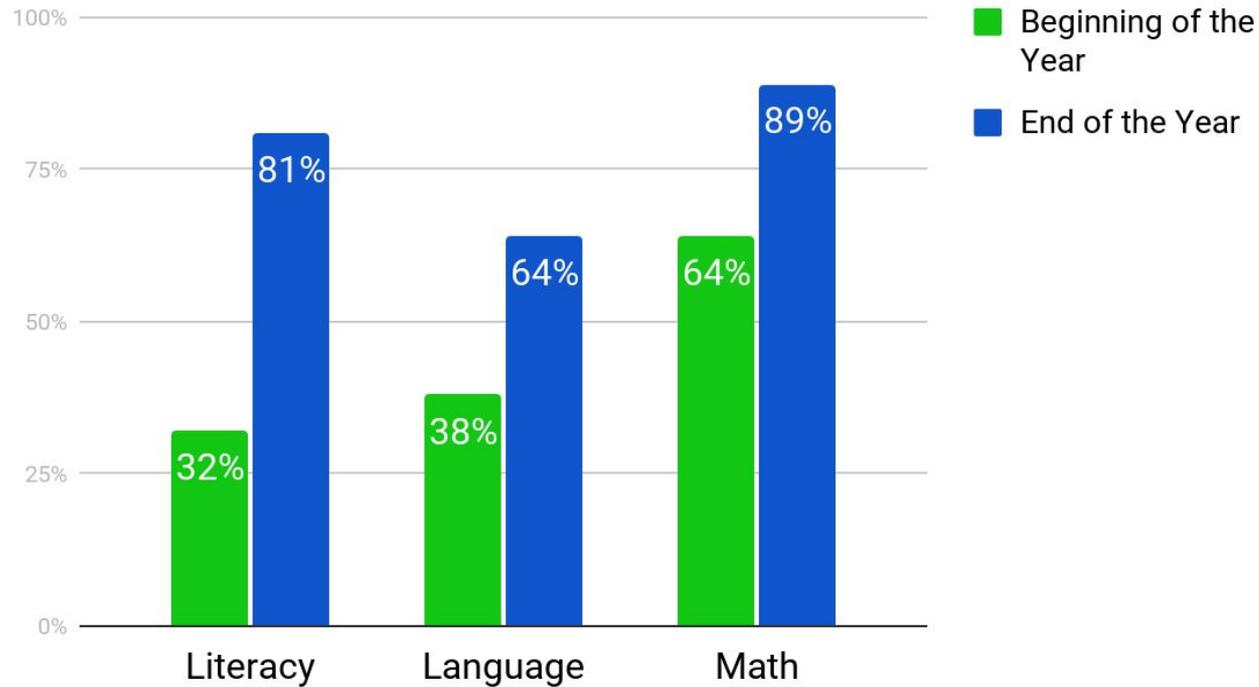
## TX-KEA Kindergarten

- Language
  - Vocabulary
- Literacy
  - Decoding
  - Letter Sounds
  - Blending
  - Spelling
- STEM
  - Math
  - Science
- Social Emotional
- Executive Function
- Academic Motor Skills

# ACCOUNTABILITY:

## Waco ISD Prekindergarten Data from Texas Public Education Information Resource (TPEIR)

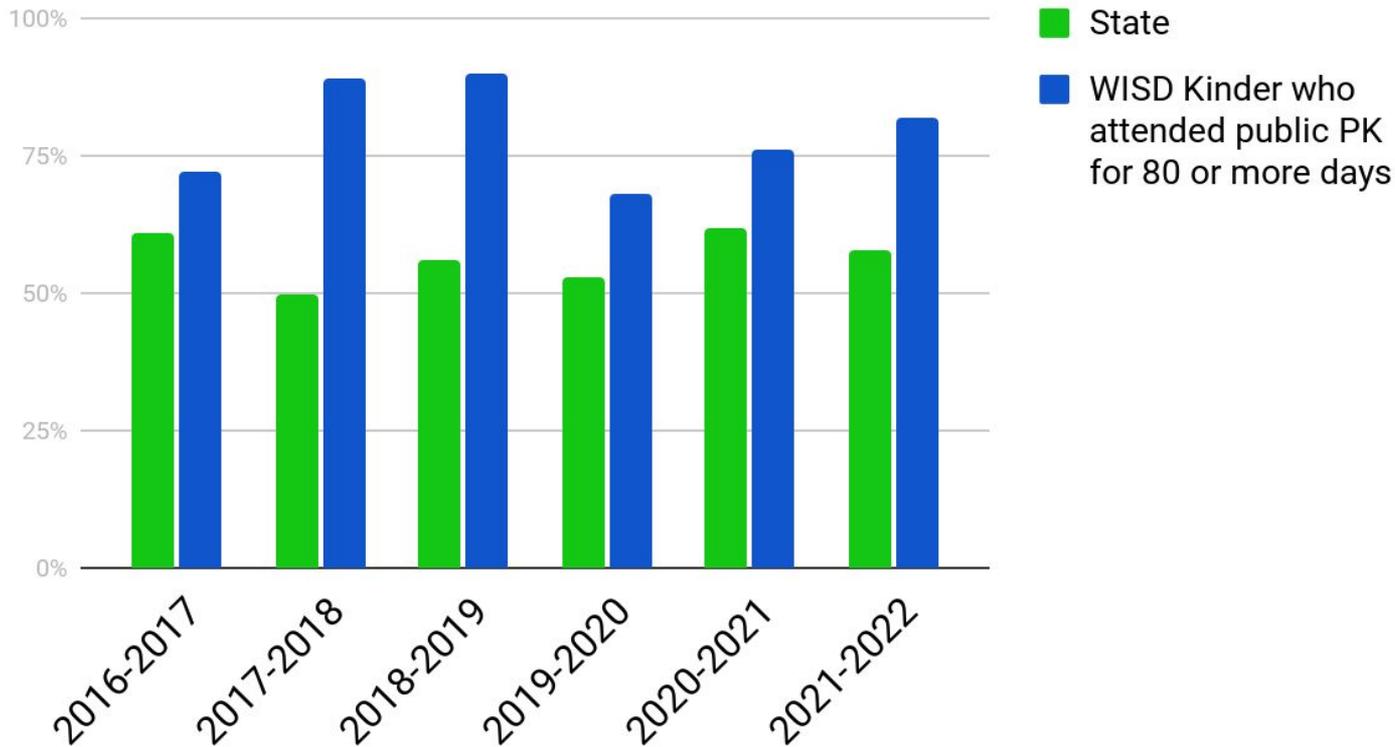
2021-2022 Data



# ACCOUNTABILITY:

## Waco ISD Kindergarten Readiness Compared to the State Data from Texas Public Education Information Resource (TPEIR)

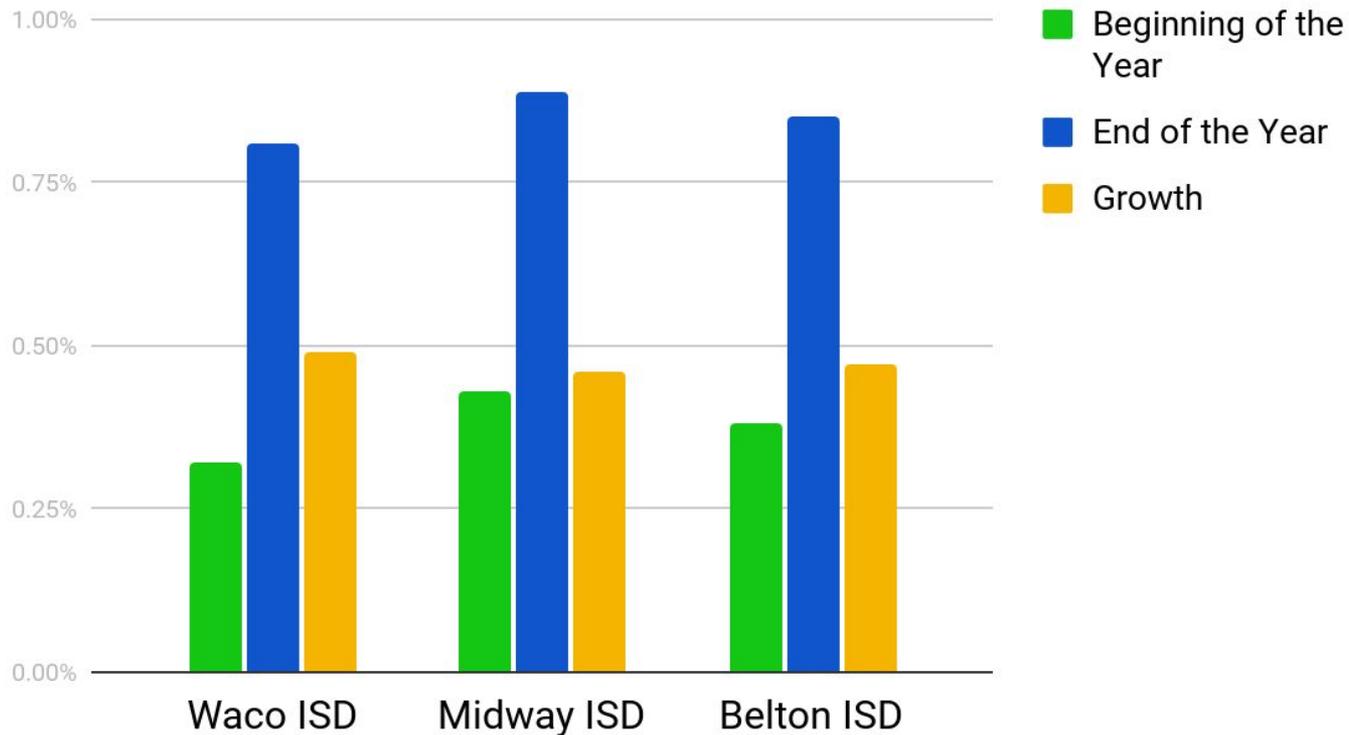
### Kinder Readiness



# ACCOUNTABILITY:

## Waco ISD Prekindergarten Scores Compared to surrounding districts Data from Texas Public Education Information Resource (TPEIR)

### 2021-2022 Literacy PK Data





*Prekindergarten teacher and assistant modeling a math lesson during professional development at Cameron Park Zoo.*



*Prekindergarten and Kindergarten assistants professional development at Region 12.*

## HIGH-QUALITY STAFF

# HIGHLY-QUALIFIED STAFF



*LAMM Prekindergarten and Kindergarten teachers at PreK Academy 2022.*

- ✓ 3,327 hours of Professional Development and Coaching
- ✓ 33 average hours of Professional Development and Coaching per Teacher



## COMMUNITY PARTNERSHIPS



HOUSE BILL 3:  
**THE  
TEXAS  
PLAN**

**HB3 Highlights**



# HB3 HIGHLIGHTS

## High-Quality Early Childhood Program Self-Assessment

		Developing	Proficient	Exemplary
<b>Prekindergarten</b>	8 Quality Components 53 Strategies	13	23	17
<b>Kindergarten</b>	8 Quality Components 48 Strategies	15	28	5
<b>Total</b>	101 Strategies	28	51	22

# HB3 Highlights

## Exemplary Teacher Professional Development

High-Quality Early Childhood Program Self-Assessment  
 Quality Component: Administrative and Teaching Staff  
 Strategy: Teacher Professional Development

	Developing	Proficient	Exemplary
<b>Prekindergarten and Kindergarten</b>	LEA ensures <b>some</b> of the professional development activities offered to prekindergarten and kindergarten teachers are early-childhood specific	LEA ensures <b>most</b> of the professional development activities offered to prekindergarten and kindergarten teachers are early-childhood specific	LEA ensures <b>most</b> of the professional development activities offered to prekindergarten and kindergarten teachers are early-childhood specific and <b>connected to needs identified by student progress monitoring data, teacher evaluation results and teacher's ability to address all student needs</b>



## Early Childhood Department

Director:  
Gwen James

Instructional Specialists:  
PreKindergarten - Kristen Peters  
Kindergarten - Tracy Thomas



Parents As Teachers Educators:  
Anita Henderson  
Pauluisa Ramos

**Waco Independent School District  
Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** Sheryl Davis

**RE: Amendments to the 2022-2023 Budget**

=====

**Background Information:**

The Texas Education Agency has established additional requirements for school district budget preparation. As part of these requirements, a school district must amend the official budget before exceeding a functional expenditure category, i.e., instruction, administration, etc., in the total district budget. Attached are copies of the proposed amendments to the Official Budget identifying details of the requests. The following summarizes the effect of these amendments by functional category.

**Summary:**

***Amendment #046: University High School (Fund 199)***

This amendment will realign funds from data processing services extra duty to extracurricular activities for contracted services for athletic events. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 1,000	Data Processing Services
Use of Funds:	\$ 1,000	Extracurricular Activities
Fund Balance Effect	<b>None</b>	

***Amendment #047 Cesar Chavez Middle School (Fund 199)***

This amendment will realign funds from instructional extra-duty, supplies, and contracted services to school leadership for administrative substitutes and extra-duty to cover summer registration and security and monitoring services for extra-duty for event security. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 26,586	Instruction
Use of Funds:	\$ 26,586	School Leadership, Security & Monitoring Services
Fund Balance Effect	<b>None</b>	

***Amendment #048: Crestview Elementary School (Fund 199)***

This amendment will realign funds from instructional resources and media reading materials and employee travel to instructional supplies. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 2,200	Instructional Resources & Media
Use of Funds:	\$ 2,200	Instruction
Fund Balance Effect	<b>None</b>	

**Amendment #049: Provident Heights Elementary School (Fund 199)**

This amendment will realign funds from instructional supplies to school leadership supplies. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

			<u>TEA Revenue/Function Description</u>
Source of Funds:	\$	10,000	Instruction
Use of Funds:	\$	10,000	School Leadership
Fund Balance Effect		<b>None</b>	

**Amendment #050: Communications (Fund 199)**

This amendment will realign funds from general administration extra-duty to security and monitoring extra-duty to cover security costs for focus groups. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

			<u>TEA Revenue/Function Description</u>
Source of Funds:	\$	150	General Administration
Use of Funds:	\$	150	Security
Fund Balance Effect		<b>None</b>	

**Amendment #051: Professional Development (Fund 199)**

This amendment will increase estimated local revenue from donations to cover curriculum and instructional staff development activities for new teachers. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

			<u>TEA Revenue/Function Description</u>
Source of Funds:	\$	4,000	Local Revenue
Use of Funds:	\$	4,000	Curriculum & Instructional Staff Development
Fund Balance Effect		<b>None</b>	

**Amendment #052: State and Federal Programs (Fund 199)**

This amendment will realign funds from curriculum and instructional staff development supplies and employee travel to instructional leadership for general supplies. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

			<u>TEA Revenue/Function Description</u>
Source of Funds:	\$	6,481	Curriculum & Instructional Staff Development
Use of Funds:	\$	6,481	Instructional Leadership
Fund Balance Effect		<b>None</b>	

A copy of the amendments are attached for your review detailing line items to be adjusted.

**Fiscal Implications:**

These amendments have no impact on fund balance.

**Administrative Recommendation(s):**

The administration recommends that the Board of Trustees approve the budget amendments, as presented.















**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 19, 2023

**Contact Person:** M. Tish/D. Lopez

**RE: Bid Award for Administrative Services (ASO) for Medical Health Plan, Pharmacy Benefits Management (PBM), or Fully-Insured Medical Insurance Option**

=====

**Background Information:**

Sealed bid, RFP # 23-1238, Self-Funded Medical and Prescription Drug Products, has been issued and opened to seek competitive proposals from qualified vendors which can provide insurance services in the following areas.

- Self-Insured Medical with Prescription Drug Benefits (PBM)
- A Self-Insured Medical without Prescription Drug Benefits
- A Self-Insured Prescription Drug Benefits (PBM) Stand Alone Option
- A Fully-Insured Medical Plan Mirroring the Current Plan Design
- Medical Plan to include options to help engage employees with healthcare.
- Medical plan that can offer a Health Assessment, Online Wellness Program, Personal Healthcare Record, Preventive Care, Disease Management including reporting capabilities, and Healthy Maternity Program.

The District received ten (10) responses for both the Medical Health Plan and the Prescription Drug Plan Options. After an analysis of all responses were completed by our insurance consultant, a recommendation was made to seek a best and final offer from the following proposers; Baylor Scott & White (BSW), Blue Cross Blue Shield (BCBS) and, United HealthCare (UHC) for Medical Coverage and, recommending Evernorth (ESI-Express Scripts), BCBS Traditional, CVS Traditional, MedImpact Traditional and, UHC Traditional for the Prescription Drug Plan.

The District did request proposals for a fully-insured program. The proposal by Blue Cross Blue Shield would have resulted in a 27% increase over current costs. Baylor Scott & White also submitted two proposals. The first option was similar in cost to what the District is currently paying but only offered the BSW Plus HMO. The second option would have resulted in an 8% savings to the District but would not include any out-of-network coverage and, as shown on the attached analysis, a large portion of our current providers are out of the BSW network. United Health Care did not submit a fully-insured proposal.

After the best and final offers were evaluated by a committee consisting of staff members from Human Resources, Finance and the Purchasing Department it was determined that United HealthCare (Self-Insured) offered the best value to the District while meeting the needs as outlined in the RFP. It was also determined that CVS (Self-Insured-Stand Alone Plan) offered the best solution for a prescription drug plan.

The aforementioned analysis of the best and final offers, the original proposals and the evaluation worksheets are attached for your review.

**Fiscal Implications:**

The new plans will be effective January 1, 2024. The cost of the District's contribution will be included in the 2023-2024 budget.

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the bid award for Self-Funded Major Medical Health Plan Administrative Services (ASO) to United HealthCare, along with the Pharmacy Benefits Management (PBM) to CVS Pharmacy, as presented.



## Waco ISD Medical/Rx BAFO Analysis

Natalie Haskett | April 26, 2023



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## Best and Final Offer

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# Medical BAFO Summary

## BCBS

- Increased Rx implementation credit and rebate per script
- Reduced medical admin fee
- One time \$300,000 admin fee credit for the 2023 plan year

## BSW

- No additional cost to work with their preferred Stop Loss carriers
- Reduced medical admin fee

## UHC

- Reduced medical admin fee
- 3 month admin fee waiver
- Out of Network program has been converted to a percentage of savings
- Enhanced rebate offer with a \$45,000 transition credit
- Central Texas Health Coaching Team included
- ACO Tier Examples

# UHC ACO Example

Carrier	Proposed UHC							
	HSA 4000		HMO 3500		EPO 2500		HMO 3500	
	Choice+		Navigate		Choice		Nexus (Replacement Option for Navigate)	
Plan Name								
Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	Tier 1	Tier 2
<b>Coinurance</b>	80%	60%	80%	Not Covered	80%	Not Covered	80%	60%
<b>Calendar Year Deductible (Individual / Family)</b>	\$4,000/\$8,000	\$8,000/\$16,000	\$3,500/\$10,500	Not Covered	\$2,500/\$5,000	Not Covered	\$3,500/\$10,500	\$3,500/\$10,500
<b>Maximum Out of Pocket Limits: <i>To include copays, coinsurance any charges that apply to your deductible</i></b>	\$7,000/\$14,000	\$13,500/\$27,000	\$7,900/\$15,800	Not Covered	\$7,500/\$15,000	Not Covered	\$7,900/\$15,800	\$7,900/\$15,800
<b>Physician Office Visit Copay</b>	20% after ded.	40% after ded.	\$40	Not Covered	\$30	Not Covered	\$40	\$80
<b>Specialist Office Visit Copay</b>	20% after ded.	40% after ded.	\$80	Not Covered	\$60	Not Covered	\$80	\$160
<b>Preventive Care Services</b>	Covered at 100%	40% after ded.	Covered at 100%	Not Covered	Covered at 100%	Not Covered	Covered at 100%	40% after ded.
<b>Urgent Care</b>	20% after ded.	40% after ded.	\$100	Not Covered	\$75	Not Covered	\$100	\$100
<b>Emergency Room Visit</b>	20% after ded.		\$1,250 copay		\$1,000 copay, then 20% after ded.		\$1,250 copay then 20% after ded.	
<b>Hospital Inpatient</b>	20% after ded.	40% after ded.	20% after ded.	Not Covered	20% after ded.	Not Covered	20% after ded.	40% after ded.
<b>Hospital Outpatient</b>	20% after ded.	40% after ded.	20% after ded.	Not Covered	20% after ded.	Not Covered	20% after ded.	40% after ded.
<b>Lab &amp; X-Ray</b>	20% after ded.	40% after ded.	20% after ded.	Not Covered	20% after ded.	Not Covered	20% after ded.	40% after ded.
<b>Major Diagnostics (CT, PET, MRI, MRA &amp; Nuclear Medicine)</b>	20% after ded.	40% after ded.	\$500 per occurrence	Not Covered	20% after ded.	Not Covered	\$500 per occurrence	40% after ded.
<b>Prescription Benefit -- up to 30-day supply</b>	\$20 / \$50 / \$100	Not Covered	\$20 / \$50 / \$100	Not Covered	\$20 / \$50 / \$100	Not Covered	\$20 / \$50 / \$100	\$20 / \$50 / \$100
<b>Mail-order copay for 90-day supply</b>	\$50 / \$125 / \$250	Not Covered	\$50 / \$125 / \$250	Not Covered	\$50 / \$125 / \$250	Not Covered	\$50 / \$125 / \$250	\$50 / \$125 / \$250

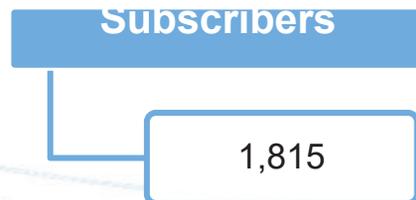
# Medical Financials

## BAFO Fixed Costs by Year

Financial Summary (ASO Fees)	BCBS	BSW	UHC
Total Annual Fees 2024	\$864,230	\$769,705	\$752,298
Total Annual Fees 2025	\$864,230	\$788,000	\$765,801
Total Annual Fees 2026	\$864,230	\$806,731	\$779,740
Total Annual Fees 2027	N/A	\$825,897	\$793,897
Total Annual Fees 2028	N/A	\$845,499	\$808,054

\*\*\*Current Annual Fee - \$936,021

Fees are based on the following enrollment assumptions:



# Medical Financials

## Year One - BAFO

	Current BCBS	Proposed BCBS	Proposed BSW Carve Out	Proposed UHC
Base Fee	\$35.82	\$35.63	\$33.51	\$31.04
Wellness	\$4.95	\$4.95	Included	\$0.66
NAP	% of savings	% of savings	% of savings	% of savings
Medical Rebate		(\$2.50)		
Carve Out Rx	\$0.51	\$0.60	\$1.83	\$0.75
Third Party Stop Loss Fee	\$0.50	\$1.00	\$0	\$3.50
<b>Total Cost</b>	<b>\$41.78</b>	<b>\$39.68</b>	<b>\$35.34</b>	<b>\$35.95</b>

# Medical Reprice Results

## Overall Discounts

	BCBS (PPO)	BCBS (HMO)	BSW (PPO)	BSW (HMO)	BSW (Premier HMO)	UHC
Inpatient	55.2%	55.0%				55.2%
Outpatient	65.6%	64.5%				78.9%
Professional	60.2%	62.4%				62.8%
<b>Average Total Discount</b>	<b>64.1%</b>	<b>62.3%</b>	<b>52.0%</b>	<b>66.0%</b>	<b>69.0%</b>	<b>69.8%</b>

- Utilizing UHC Nexus ACO can result in an additional 4% - 5% of claims savings for Tier 1 (BSW)

# Rx Financials

## Claims & Rebates - BAFO

	Baseline	ESI Traditional Broad NPF	BCBSTX Traditional Broad Balanced Drug	CVS Traditional Broad Standard	MedImpact Traditional Broad MedPerform	UHC Traditional Broad Flex Base
Drug Costs	\$5,171,943	\$5,090,850	\$5,169,740	\$5,118,875	\$5,127,749	\$5,242,836
Rebates	(\$1,170,255)	(\$1,642,312)	(\$1,559,423)	(\$2,261,451)	(\$1,891,058)	(\$1,271,746)
Administrative Fee	\$0	\$0	\$0	\$0	\$24,989	\$0
Manufacturer Coupon Program	(\$89,519)	(\$89,519)	(\$168,944)	(\$149,498)	(\$117,391)	(\$399,608)
<b>Total Net Costs</b>	<b>\$3,912,169</b>	<b>\$3,359,019</b>	<b>\$3,441,373</b>	<b>\$2,707,926</b>	<b>\$3,144,289</b>	<b>\$3,571,482</b>
Net Cost Savings Over Baseline (\$)		(\$553,150)	(\$470,796)	(\$1,204,243)	(\$767,880)	(\$340,687)
Net Cost Savings Over Baseline (%)		-14.1%	-12.0%	-30.8%	-19.6%	-8.7%
BAFO Improvments (\$)		(\$122,261)	(\$740,000)	(\$282,829)	(\$250,398)	(\$74,935)
Gross Cost Ranking (#)		3	4	1	2	5

# Thank you!

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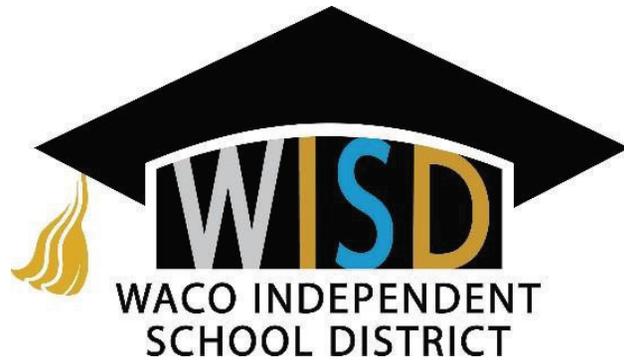
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# Waco ISD Medical/Rx RFP Analysis

Natalie Haskett | April 4, 2023



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  - Carrier Highlights
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# RFP Assumptions

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- Effective date 1/1/2024
- Cost assumptions are estimates for 2024
- Stop Loss premium not included
- Narrow network options requested
- Financial analysis was conducted on a gross cost basis (including both plan and member cost share).
- Drug cost projections were based on minimum discounts and maximum dispensing fees, and do not reflect potential over-performance or under-performance against those guarantees.
- Rebates were based on minimum guarantees per brand claim, and do not reflect potential over-performance or under-performance against those guarantees. Rebate values were estimated for the year they are earned, but are typically paid in lag.

# Respondents



Carrier	A.M. Best Rating	Line of Coverage	Result	Broker Compensation (if other than Consulting Fee)	
				Commission	Supplementary Compensation
Blue Cross Blue Shield of Texas	A	ASO Medical, Fully Insured Medical & PBM Services	Renewal	0%	N/A
Baylor Scott & White	NR	ASO Medical, Fully Insured Medical & PBM Services	Proposed	0%	N/A
United Healthcare	A+	ASO Medical & PBM Services	Proposed	0%	N/A
Araya	NR	PBM Services	Proposed	0%	N/A
CVS Health	NR	PBM Services	Proposed	0%	N/A
Elixir Rx	NR	PBM Services	Proposed	0%	N/A
Epiphany Rx	NR	PBM Services	Proposed	0%	N/A
Express Scripts	NR	PBM Services	Proposed	0%	N/A
MedImpact	NR	PBM Services	Proposed	0%	N/A
Pharmapix	NR	PBM Services	Proposed	0%	N/A

Level	Category	Level	Category	Level	Category
A++, A+.....	Superior	B, B-.....	Fair	D.....	Poor
A, A-.....	Excellent	C++, C+.....	Marginal	E.....	Under Regulatory Supervision
B+, B+.....	Very Good	C, C-.....	Weak	F.....	In Liquidation
				S.....	Rating Suspended

FINANCIAL SIZE CATEGORIES					
FSC I	Up to 1,000		FSC IX	250,000	to 500,000
FSC II	1,000	to 2,000	FSC X	500,000	to 750,000
FSC III	2,000	to 5,000	FSC XI	750,000	to 1,000,000
FSC IV	5,000	to 10,000	FSC XII	1,000,000	to 1,250,000
FSC V	10,000	to 25,000	FSC XIII	1,250,000	to 1,500,000
FSC VI	25,000	to 50,000	FSC XIV	1,500,000	to 2,000,000
FSC VII	50,000	to 100,000	FSC XV	2,000,000	or more
FSC VIII	100,000	to 250,000	(In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)		

Best's Insurance Reports, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.

\*While Gallagher does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (The Street.com). Generally, agencies that provide ratings of Health Insurers, including traditional insurance companies and other managed care organizations, reflect their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.

# Scope of Work & Considerations

I. Medical Claims Administration

II. Pharmacy Benefit Manager

## Additional Considerations:

- ✓ Potential **Disruption**
- ✓ **Network** size and composition
- ✓ Ability to provide the City with a **strong** and **sustainable** health plan



# ASO Medical Financial Summary

---

# Medical Financials

## Fixed Costs by Year

Financial Summary (ASO Fees)	BCBS	BSW	UHC
Total Annual Fees 2024	\$898,425	\$843,757	\$1,181,565
Total Annual Fees 2025	\$898,425	\$864,666	\$1,221,422
Total Annual Fees 2026	\$898,425	\$886,446	\$1,239,064
Total Annual Fees 2027	N/A	\$908,443	\$1,257,141
Total Annual Fees 2028	N/A	\$931,312	\$1,275,436

\*\*\*Current Annual Fee - \$936,021

Fees are based on the following enrollment assumptions:



# Medical Financials

## Year one details

	Current BCBS	Proposed BCBS	Proposed BSW	Proposed UHC
Base Fee	\$35.82	\$37.20	\$38.74	\$39.84
Wellness	\$4.95	\$4.95	Included	\$0.66
NAP	% of savings	% of savings	% of savings	\$10.50
Medical Rebate		(\$2.50)		
Carve Out Rx	\$0.51	\$0.60	TBD	\$0.75
Third Party Stop Loss Fee	\$0.50	\$1.00	TBD	\$3.50
<b>Total Cost</b>	<b>\$41.78</b>	<b>\$41.25</b>	<b>\$38.74</b>	<b>\$54.25</b>

# Medical Reprice Results

## Overall Discounts

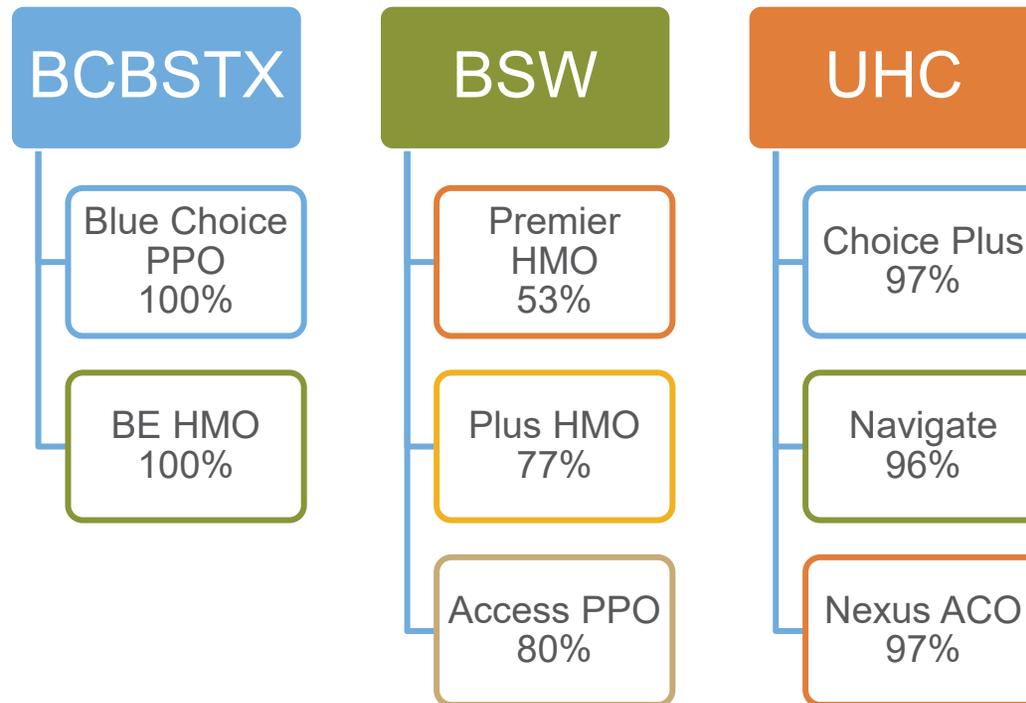
	BCBS (PPO)	BCBS (HMO)	BSW (PPO)	BSW (HMO)	BSW (Premier HMO)	UHC
Inpatient	55.2%	55.0%				55.2%
Outpatient	65.6%	64.5%				78.9%
Professional	60.2%	62.4%				62.8%
<b>Average Total Discount</b>	<b>64.1%</b>	<b>62.3%</b>	<b>52.0%</b>	<b>66.0%</b>	<b>69.0%</b>	<b>69.8%</b>

- Utilizing UHC Nexus ACO can result in an additional 3.9% of claims savings for Tier 1 (BSW)

# Network

## Top Utilization

- Below is the percentage of In-Network providers and facilities based on WISD's top utilization.



# BCBS - Highlights

---

- Pros
  - Incumbent – plans and network the same as today
  - Lowest base admin fee
  - \$69.68 PEPM Rx rebate credit offer if Rx moves to Prime
  - One-time admin fee credit of approx. \$233,161 if Rx moves to Prime
- Cons
  - 5<sup>th</sup> in Rx gross cost
  - No additional credits or allowances offered at this time
  - 3 year admin fee quote

# Baylor Scott & White - Highlights

- Pros
  - Premier local network of providers
  - Match current plan design
  - Allowances:
    - \$50,000 wellness
    - \$25,000 annual communication
    - \$25,000 annual discretionary
    - \$65,000 annual audit
    - \$50,000 one time implementation
- Cons
  - Large portion of current providers are out of network – including Providence
  - 9<sup>th</sup> in Rx gross cost

# United Healthcare - Highlights

- Pros
  - 97% current utilization is in-network
  - Matched current plan design
  - Most guarantees at risk
  - Can administer Nexus network for EPO (must have a 20% differential between Tier 1 & Tier 2)
  - Allowances:
    - 3 month admin fee waiver
    - \$50,000 annual wellness
    - \$65,000 annual audit
- Cons
  - Highest base admin fee
  - 6<sup>th</sup> in Rx gross cost
  - Larger fees when carving out stop loss



# Pharmacy Financial Summary

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# Rx Financials

## Proposal Structure

	Requested	ESI	Araya	Baylor Scott & White Health Plan	BCBSTX	CVS/Employers Health
<b>Pricing</b>	Traditional	Traditional	Pass-Through	Traditional	Traditional	Traditional
<b>Network</b>	Broad	Broad	Broad	Broad	Broad	Broad
<b>Formulary</b>	Exclusionary	NPF (Exclusionary)	Advantage (Exclusionary)	Group Value (Exclusionary)	Balanced Drug (Exclusionary)	Standard (ACSF) (Exclusionary)
<b>Specialty</b>	Exclusive	Exclusive	Exclusive	Exclusive	Exclusive	Exclusive
<b>Retail 90</b>	Narrow R90 (excludes CVS)	Narrow R90 (Smart 90 WAGS)	<b>Broad R90</b>	<b>Broad R90</b>	Narrow R90 (excludes CVS)	<b>Broad R90</b>

	Requested	Elixir	EpiphanyRx	MedImpact	Pharmapix	UHC
<b>Pricing</b>	Traditional	Traditional	Pass-Through	Traditional	Pass-Through	Traditional
<b>Network</b>	Broad	Broad	Broad	Broad	Broad	Broad
<b>Formulary</b>	Exclusionary	SelectEx (Exclusionary)	EpiphanyRx (Exclusionary)	MedPerform (Exclusionary)	Essential (Exclusionary)	Flex Base (Exclusionary)
<b>Specialty</b>	Exclusive	Exclusive	Exclusive	Exclusive	Exclusive	Exclusive
<b>Retail 90</b>	Narrow R90 (excludes CVS)	Narrow R90 (excludes CVS)	Narrow R90 (included WAGS)	Narrow R90 (excludes CVS)	Narrow R90 (excludes CVS)	Narrow R90 (WAGS)

# Rx Financials

## Claims & Rebates

	Baseline	ESI Traditional Broad NPF	Araya Pass-Through Broad Advantage	Baylor Scott & White Plan Traditional Broad Group Value	BCBSTX Traditional Broad Balanced Drug	CVS Traditional Broad Standard	Elixir Traditional Broad SelectEx	EpiphanyRx Pass-Through Broad	MedImpact Traditional Broad MedPerform	Pharmapix Pass-Through Broad Essential	UHC Traditional Broad Flex Base
Drug Costs	\$5,171,943	\$5,096,311	\$5,177,581	\$5,143,297	\$5,169,740	\$5,118,875	\$5,044,739	\$5,162,493	\$5,170,384	\$5,328,417	\$5,242,836
Rebates	(\$1,170,255)	(\$1,525,512)	(\$1,272,751)	(\$794,490)	(\$1,485,423)	(\$2,128,119)	(\$1,444,595)	(\$1,287,104)	(\$1,683,295)	(\$1,046,742)	(\$1,196,812)
Administrative Fee	\$0	\$0	\$257,091	\$0	\$0	\$0	\$0	\$116,106	\$24,989	\$164,206	\$0
Manufacturer Coupon Program	(\$89,519)	(\$89,519)	(\$195,000)	(\$255,158)	(\$168,944)	(\$286,320)	(\$128,441)	(\$291,674)	(\$117,391)	(\$217,500)	(\$399,608)
<b>Total Net Costs</b>	<b>\$3,912,169</b>	<b>\$3,481,280</b>	<b>\$3,966,921</b>	<b>\$4,093,649</b>	<b>\$3,515,373</b>	<b>\$2,704,436</b>	<b>\$3,471,703</b>	<b>\$3,699,821</b>	<b>\$3,394,687</b>	<b>\$4,228,381</b>	<b>\$3,646,416</b>
Net Cost Savings Over Baseline (\$)		(\$430,889)	\$54,752	\$181,480	(\$396,796)	(\$1,207,733)	(\$440,466)	(\$212,348)	(\$17,482)	\$316,212	(\$265,753)
Net Cost Savings Over Baseline (%)		-11.0%	1.4%	4.6%	-10.1%	-30.9%	-11.3%	-5.4%	-13.2%	8.1%	-6.8%
Gross Cost Ranking (#)		4	8	9	5	1	3	7	2	10	6

# Rx Financials

## Formulary Disruption

PBM or Health Plan	Positive	Negative	Exclusions
CVS/EHG – Standard Opt-In w/ACS Formulary	30	48	160
MedImpact- MedPerform Formulary	19	32	98
<b>ESI- National Preferred Formulary</b>	<b>0</b>	<b>0</b>	<b>0</b>
Elixir- SelectEx Formulary	7	27	106
BCBSTX – Balanced Formulary	5	45	38
UHC- Flex Base Formulary	22	150	232
EpiphanyRx – Formulary	0	9	42
Araya- Advantage Formulary	21	43	217
Baylor Scott & White – Group Value Formulary	7	123	87
PharmaPix- Essential Formulary	0	31	83

- Only maintenance prescriptions are included
- The chart identifies the number of members that would be affected by formulary changes
- Some of the drugs currently covered would be excluded, but all have alternatives
- A shift from tier 3 to tier 2 is a positive to members, while a shift from tier 2 to tier 3 is a negative to members
- Incumbent in **BLUE** font. Member disruption does not take into account any future disruption of formulary/drug list updates

# Express Scripts - Highlights

- Pros
  - Incumbent carrier – same Rx coverage as today
  - SafeGuard Rx suite
  - Therapeutic Resource Centers
  - Accredo Specialty Pharmacy
- Cons
  - 4<sup>th</sup> in Rx gross cost

# Araya - Highlights

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- Cons
  - 8<sup>th</sup> in Rx gross cost
  - Formulary disruption
    - Second largest amount of exclusions based on current claims
  - Broad Retail 90

# CVS Health - Highlights

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- Pros
  - Best gross cost amongst Rx bidders (1 year and 3 year)
  - Largest PBM to bid (presented by Employer's Health)
  - Point Solutions Management
    - Maintenance Choice, Specialty Connect, Transform Diabetes
- Cons
  - Formulary disruption

# Elixir Rx - Highlights

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- Pros
  - 3<sup>rd</sup> in Rx gross cost
  - Quoted PBM structure similar to current
- Cons
  - Formulary disruption
  - Smaller PBM

# Epiphany Rx - Highlights

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- Pros
  - Quoted PBM structure similar to current
  - Smallest formulary disruption
- Cons
  - No spread pricing
  - No ownership in any pharmacies
  - Formulary disruption
  - 7<sup>th</sup> in Rx gross cost

# MedImpact - Highlights

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- Pros
  - 2<sup>nd</sup> in Rx gross cost
  - MedPatterns Data Integration Platform
  - Privately owned PBM – claim processor for smaller PBMs
- Cons
  - Formulary disruption

# Pharmapix - Highlights

---

- Pros
  - Quoted similar PBM structure to current
  - Minimal formulary disruption
- Cons
  - 10<sup>th</sup> in Rx gross cost
  - Technology focused PBM purchased as per claims basis
  - Formulary disruption



# Fully-Insured Medical

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# Fully-Insured Medical

## Plan Designs

### BCBSTX

- Matched Current Design

### Baylor Scott & White

- Matched Current Design
- Proposed Current Design with no OON on HDHP

### United Healthcare

- Did Not Quote Fully-Insured

# Fully-Insured Medical

## Rate Comparison - BCBSTX

	BCBS – 2023 Rates			BCBS – Proposed		
	<u>HSA 4000</u>	<u>HMO 3500</u>	<u>EPO 2500</u>	<u>HSA 4000</u>	<u>HMO 3500</u>	<u>EPO 2500</u>
EE Only	\$455.88	\$516.16	\$617.07	\$612.56	\$635.94	\$723.74
EE + Sp.	\$1,055.40	\$1,154.71	\$1,386.97	\$1,277.62	\$1,326.36	\$1,509.48
EE + Ch.	\$809.95	\$884.76	\$1,061.49	\$1,150.54	\$1,194.44	\$1,359.34
EE + Fam.	\$1,345.37	\$1,473.65	\$1,771.55	\$1,761.72	\$1,828.94	\$2,081.44
<b>Annual Premium</b>	<b>\$13,440,424</b>			<b>\$17,122,334</b>		
<b>% Change</b>	—			<b>+27%</b>		

# Fully-Insured Medical

## Rate Comparison - BSW

	BCBS – 2023 Rates			BSW – Option 1			BSW – Option 2		
	<u>HSA 4000</u>	<u>HMO 3500</u>	<u>EPO 2500</u>	<u>HSA 4000</u>	<u>HMO 3500</u>	<u>EPO 2500</u>	<u>HSA 4000</u>	<u>HMO 3500</u>	<u>EPO 2500</u>
EE Only	\$455.88	\$516.16	\$617.07	\$455.88	\$516.16	\$617.70	\$419.41	\$474.87	\$568.28
EE + Sp.	\$1,055.40	\$1,154.71	\$1,386.97	\$1,055.40	\$1,154.72	\$1,386.98	\$970.97	\$1,062.34	\$1,276.02
EE + Ch.	\$809.95	\$884.76	\$1,061.49	\$809.96	\$884.76	\$1,061.50	\$745.16	\$813.98	\$976.58
EE + Fam.	\$1,345.37	\$1,473.65	\$1,771.55	\$1,345.38	\$1,473.66	\$1,771.56	\$1,237.75	\$1,355.77	\$1,629.84
<b>Annual Premium</b>	<b>\$13,440,424</b>			<b>\$13,441,784</b>			<b>\$12,366,441</b>		
<b>% Change</b>	—			0%			-8%		

*\*BSW Option 1 is offered on the BSW Plus HMO. Option 2 is offered on the BSW Premier HMO with no OON coverage on the HSA plan.*

## Next Steps

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- Determine BAFO Finalists / Interviews
- Select Vendor
- Implementation / OE
- Stop Loss RFP
- Plan Year Begins – 1/1/24

# Thank you!

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210.348.4110  
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RFP # 23-1238  
 Medical Evaluation - Best and Final Offer (BAFO)  
 Combined Scoresheet

<b>Evaluation Criteria:</b>	<b>Max Points</b>	<b>Baylor Scott &amp; White</b>	<b>Blue Cross Blue Shield of Texas</b>	<b>United Healthcare</b>
<b>Cost:</b>				
Purchase Price, including any applicable discount(s)	35	30.47	34.21	35.00
Long-term cost to District to acquire vendor's goods and/or services	10	7.33	8.00	10.00
<b>Experience and Reputation:</b>				
Experience doing business with Waco ISD	5	3.50	7.67	4.67
Experience doing business with other Texas school districts	5	3.33	4.17	4.50
Based upon external references	5	1.67	2.83	4.50
<b>Quality of Goods and Services/Extent to which the goods and/or services meet the District's needs: (35 Max points)</b>				
•ability to provide exceptional and quality customer service to employees – 5 Pts	5	2.67	3.00	4.50
•ability to provide educational wellness information and support services – 10 Pts	10	6.68	7.50	9.83
•compatibility with W.I.S.D. human resources/payroll/accounting systems – 3 Pts	3	3.00	3.00	3.00
•client and member services capabilities – 10 Pts	10	8.50	8.17	9.67
•ability to assist in the administration of the federal mandated HIPAA and COBRA law – 5 Pts	5	5.00	5.00	5.00
•ability to provide multi-year rate guarantees – 1 Pt	1	0.83	0.92	0.83
•ability to provide information (both written material and video presentations) on the district's benefit's web page – 1 Pt	1	0.67	0.58	0.67
<b>Compliance:</b>				
Compliance with these instructions, including submission of all required additional documents	5	5.00	5.00	5.00
<b>Total:</b>	<b>100</b>	<b>71.32</b>	<b>90.05</b>	<b>97.17</b>

**Price Points based on BAFO fixed Cost for 2024**

RFP # 23-1238

Prescription Services Evaluation - Best and Final Offer (BAFO)

<b>Evaluation Criteria:</b>	<b>Max Points</b>	<b>Evernorth Health (ESI) Traditional Broad NPF</b>	<b>BCBS Traditional Broad Balanced Drug</b>	<b>CVS Traditional Broad Standart</b>	<b>MedImpact Traditional Broad MedPerform</b>	<b>UHC Traditional Broad Flex Base</b>
<b>Cost:</b>						
Purchase Price, including any applicable discount(s)	35	28.22	27.54	35.00	30.14	26.54
Long-term cost to District to acquire vendor's goods and/or services	10	7.00	5.33	10.00	8.33	4.50
<b>Experience and Reputation:</b>						
Experience doing business with Waco ISD	5	4.83	2.33	0.00	0.00	2.50
Experience doing business with other Texas school districts	5	3.00	2.67	2.33	0.00	2.33
Based upon external references	5	1.67	1.83	2.67	2.50	2.33
<b>Quality of Goods and Services/Extent to which the goods and/or services meet the District's needs: (35 Max points)</b>						
•ability to provide exceptional and quality customer service to employees – 5 Pts	5	4.67	3.83	4.83	4.83	4.66
•ability to provide educational wellness information and support services – 10 Pts	10	9.33	8.67	9.17	7.83	
•compatibility with W.I.S.D. human resources/payroll/accounting systems – 3 Pts	3	2.25	3.00	3.00	3.00	3.00
•client and member services capabilities – 10 Pts	10	9.67	8.33	9.17	9.33	8.67
•ability to assist in the administration of the federal mandated HIPAA and COBRA law – 5 Pts	5	5.00	5.00	5.00	5.00	5.00
•ability to provide multi-year rate guarantees – 1 Pt	1	0.67	0.50	0.67	0.67	0.00
•ability to provide information (both written material and video presentations) on the district's benefit's web page – 1 Pt	1	1.00	1.00	1.00	1.00	1.00
<b>Compliance:</b>						
Compliance with these instructions, including submission of all required additional documents	5	3.83	3.83	3.83	3.83	3.83
<b>Total:</b>	<b>100</b>	<b>81.14</b>	<b>73.86</b>	<b>86.67</b>	<b>76.46</b>	<b>64.36</b>

Price Points based on RX BAFO Total Net Cost

**Waco Independent School District**  
**Board of Trustee Meeting Agenda Item**

**Date: May 18, 2023    Contact Person: M. Tish / S. Smith**

**RE: Bid Award for Bank Depository Service**

=====

**Background Information:**

Request for Proposals, RFP # 23-1245, Bank Depository Services, have been opened and evaluated from eligible and qualified financial institutions to provide depository services to the District. Invitations were emailed to all local banking institutions and all registered suppliers within the e-bidding system. We received three responses for this service. Proposals were received from Extraco, JP Morgan Chase, and TFNB.

All three financial institutions provide comparable banking services. Primarily, the differences amongst the proposals are attributable to transaction fees and potential interest earnings.

After the proposals were evaluated, the District is recommending that Extraco Banks be awarded as the banking institute to provide depository services to the District. Extraco is our current provider and we have been pleased with the quality of service we have received in the past.

Extraco is offering the highest interest rate amongst the three proposals, current federal funds target rate less .5%, and that rate will be applied to all Waco ISD accounts, including checking accounts, as long as we maintain a balance of \$15 million. In addition to the attractive interest rate, Extraco will waive all fees for the duration of the contract and will continue to provide free check scanners to our campuses and applicable departments.

The term of the contract shall be for a period of two (2) years, commencing September 1, 2023, through August 31, 2025, with a provision for two (2) additional two-year renewals, based on the same terms and conditions as the original contract and subject to the mutual agreement of both parties.

**Fiscal Implications:**

The District will save on banking transaction fees, a cost of \$27,360 for the fiscal year ended August 31, 2022. Additionally, interest will be earned on all accounts.

**Administrative Recommendation(s):**

The Administration's recommends that the Board of Trustees approve Extraco Bank for the Bank Depository Services, as presented.

**RFP #23-1245 Bank Depository Services  
Final Evaluation Summary**

<b>Evaluation Criteria</b>	<b>Max Points</b>	<b>Extraco</b>	<b>JPMorgan</b>	<b>TFNB</b>
Cost of services (charges for keeping district accounts, records, and reports and for furnishing checks)	20	20	13	17.5
Additional services offered (purchasing card, payroll card, lease rate, other)	10	8	7.5	7.5
Funds availability schedule	5	4.5	5	4.5
Automated services offered	5	5	5	5
Ability of the bank to provide the necessary services and perform the duties as depository. Experience in providing depository services to similar accounts (strength of project team)	15	15	15	15
Collateralization policy and type of third-party institution holding collateral	5	5	5	5
Fraud prevention and notification policy	5	4.5	5	3.5
Interest rates offered on time deposits	5	5	4	2.5
Vendor's past relationship with the district	5	5	5	5
Financial strength and stability	10	10	10	7.5
Total long-term cost to the district to acquire the vendor's goods/services	5	5	3.5	4.5
Other:				
Clarity, conciseness, and completeness of responses to required items on the Bid Response Form and additional required attachments	5	4.5	4	4.5
Proposed earnings rate on overnight cash balances	5	5	4	1.5
Experience and continuity of the institution officials who are identified as primary contact personnel, as well as the institution's experience in providing depository services to comparable governmental entities in Texas	5	4.5	5	4.5
Convenience of location(s) of depository and branches	5	4.5	1.5	5
Ability to provide on-line banking services and account balance information	10	9.5	10	9.5
<b>Total points</b>	<b>120</b>	<b>115</b>	<b>102.5</b>	<b>102.5</b>

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** M. Tish

**RE: Bid Award for Educational Consulting, Professional Development, and Other Student-Based Contracted Services**

=====

**Background Information:**

Request for Proposal, RFP # 21-1182, Educational Consulting, Professional Development, and Other Student-Based Contracted Services have been received for the purpose of creating a list of vendors which can service the District. We received nine (9) responses during the past month. The recommended vendors will be added to our previously approved list of two hundred thirty-five (235) responses.

Examples of the types of services covered under this RFP are:

- Academic Educational Consultant
- Professional/Staff Development Training
- Motivational or Professional Speaker
- Program Review/Recommendation Services
- Data/Statistical Analysis
- Curriculum Design
- Evaluator Services
- Judging Services
- Technology Analysis/Consultant
- Operations Analysis/Consultant
- Grant Evaluation Services
- Presentations/Programs for staff and students (e.g. authors)
- Marching Band/Drill/Cheer Design and Choreography (includes camps)
- Theatre Coaching Services
- Instructors for outside of the school day classes (art, photography, gardening, tennis, Zumba, etc.)
- Speaker(s) for Assembly Programs
- Other services deemed appropriate for this request

In an effort to create inclusivity with our consulting, professional development, and student-based contracted services vendors and in light of changes made in 2019 by the Texas Education Agency's, Financial Accountability Systems Resource Guide (FASRG) Module 5 – Purchasing, the Business Services Department has elected to utilize the Extended Period for Multiple Award Contracts as shown in the FASRG excerpt shows.

### **3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts**

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users.

Consideration may need to be given to have an extended opening for receiving responses.

- Limited Response Period. This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.
- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce's, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

The intent for awarding additional vendors to this bid will be done on an as needed basis. Vendors submitting a response by the end of each month will be submitted for consideration at the next board meeting.

#### **Fiscal Implications:**

The cost of these items will be charged to the appropriate campus/department budget.

#### **Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the additional nine (9) vendors for the Educational Consulting, Professional Development, and Other Student-Based Contracted Services bid, as presented.

**Caitlyn Cantrell**

Company Name: Caitlyn Cantrell  
Street Address: 1226 Baylor Ave. Apt. 108  
City, State, Zip: Waco, TX 76706  
Contact Name: Caitlyn Cantrell  
Contact Phone Number: 720-838-1453  
Contact Email Address: caitlynachilles@gmail.com  
Category of Service Provided: Academic Educational Consultant  
Target Audience: Band students, French horn players.  
Description of Services: Private lessons for French horn students.  
Pricing: 30 minute lesson: \$30; 60 minute lesson: \$50; Pricing could vary depending on location and time of private lesson

**Chris Munce**

Company Name: Chris Munce  
Street Address: 3132 SW Pergola Park Drive  
City, State, Zip: Lee's Summit, MO 64081  
Contact Name: Christopher M Munce  
Contact Phone Number: 816-509-4406 Contact  
Email Address: cmunce@gmail.com  
Category of Service Provided: Professional/Staff Development Training  
Target Audience: Music Staff  
Description of Services: Full day of training for music teachers on literacy instruction, and building community through academic achievement  
Pricing: \$800 for the day of training, plus reimbursement for travel expenses

**Corwin Press, Inc.**

Company Name: Corwin Press, Inc.  
Street Address: 2455 Teller Road  
City, State, Zip: Thousand Oaks, CA 91320  
Contact Name: Star Rodriguez  
Contact Phone Number: 805-570-4556  
Contact Email Address: sales@corwin.com  
Category of Service Provided: Professional/Staff Development Training  
Target Audience: District leadership, educators, staff and students  
Description of Services: Professional learning services built for impact on all learners; provides sustained, research based, job-embedded professional learning that supports leaders and educators to strengthen the knowledge, skills, dispositions, and practices that have the greatest influence on student growth and achievement;

approximately 39 different professional learning workshops available  
Pricing: \$16,500 - \$25,000 for Thought leaders, Nancy Frey, Doug Fisher and John Hattie;  
\$7,500 daily rate including travel and expenses for certified consultants; \$6,500 virtual daily rate for certified consultants with the exception of the above mentioned thought leaders

**DLR Group**

Company Name: DLR Group  
Street Address: 2525 McKinnon St Suite 800  
City, State, Zip: Dallas, TX 75201  
Contact Name: Dr. Marilyn Denison  
Contact Phone Number: 214-452-1209  
Contact Email Address: mdenison@dlrgroup.com  
Category of Service Provided: Professional/Staff Development Training  
Target Audience: Educators, Administrators, School Staff  
Description of Services: BOLD™ is a Professional Learning Service that stands for “Bridging Organization, Learning, and Design.” Support the new design or redesign of innovative learning spaces and furniture on campuses; work with campus leadership prior to hiring new staff, support schools to teach teachers to systemically utilize collaboration spaces, team teaching/double classrooms, flexible classrooms with moveable walls, outdoor spaces, or flexible furniture; additional services include: Architecture + Interiors, Educational Facility Planning, Site Feasibility Studies, Master Planning, Community Engagement, Pre-Bond Planning Services, Furniture Design, High Performance Design, Electrical (including Low Voltage), Lighting Design, Mechanical, Structural, Fire Protection (Basis of Design - MEP), Acoustical, Experiential Graphic Design/Wayfinding, Commissioning, and Indoor Air Quality  
Pricing: \$5000 for a full day with two presenters

**Emily Allen**

Company Name: Emily Allen  
Street Address: 610 Ave O  
City, State, Zip: Clifton, TX 76634  
Contact Name: Emily Allen  
Contact Phone Number: 254-749-5183  
Contact Email Address: emilyallen856@gmail.com  
Category of Service Provided: Fine Arts Services (Band, Choir, Theater)  
Target Audience: Band/fine arts students within Waco ISD  
Description of Services: Private lessons, professional adjudication, and clinician  
Pricing: Whatever is aligned with the district's budget and has been discussed with administration

**Hailee Yip**

Company Name: Hailee Yip  
Street Address: 1211 Maverick Trail  
City, State, Zip: McGregor, TX 76657

Contact Name: Hailee Yip  
Contact Phone Number: 352-359-0688  
Contact Email Address: haileezyip@gmail.com  
Category of Service Provided: Fine Arts Services (Band, Choir, Theater)  
Target Audience: Middle school trumpet players enrolled in band  
Description of Services: Trumpet lessons, masterclasses/sectionals  
Pricing: \$30/hr

### **Isabella Sabido**

Company Name: Isabella Sabido  
Street Address: PO Box 1253  
City, State, Zip: Hewitt, TX 76643  
Contact Name: Isabella Sabido  
Contact Phone Number: 254-730-1316  
Contact Email Address: sabido\_ir@yahoo.com  
Category of Service Provided: Other applicable service  
Target Audience: High School Students  
Description of Services: Provide and set up sound system, DJ and play music for dance events  
Pricing: \$600.00

### **Leslie Grahn**

Company Name: Leslie M Grahn  
Street Address: 6408 Warm Sunshine Path  
City, State, Zip: Clarksville, MD 21029  
Contact Name: Leslie Grahn  
Contact Phone Number: 301-467-5008  
Contact Email Address: grahnforlang@gmail.com  
Category of Service Provided: Professional/Staff Development Training  
Target Audience: Languages Other than English (LOTE) teachers  
Description of Services: Professional development workshops for LOTE teachers, LOTE curriculum and assessment development, coaching of LOTE teachers and leaders  
Pricing: \$3,000 per day

### **Premier Neurofeedback & Counseling Services, PLLC (Dr. Kristy Donaldson)**

Company Name: Premier Neurofeedback & Counseling Services, PLLC  
Street Address: 7155 Rock Creek Rd  
City, State, Zip: Waco, TX 76708  
Contact Name: Kristy Donaldson  
Contact Phone Number: 254-214-3506  
Contact Email Address: drkristydonaldson@premierneurofeedback.org  
Category of Service Provided: Presentations/Performances for Staff or Students

Target Audience:	Training and presentation
Description of Services:	Presentations and trainings as requested by hiring entities
Pricing:	Dependent upon the hours contracted, size of the group, and preparation time due to nature of the task; \$1250.00-1500.00 for half day or 3-4 hours; \$2000.00-2500.00 for full day or 6-7 hours

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** M. Tish/G. Barrera

**RE: Bid Award for Maintenance Supplies, Equipment, and Services**

=====

**Background Information:**

Request for Proposal, RFP # 22-1229, Maintenance Supplies, Equipment, and Services have been received for the purpose of creating a list of vendors which can provide supplies, equipment, and services for the Facilities and Maintenance and Custodial Departments. We have received ninety-six (96) responses for this initial bid. We received one (1) additional vendor this past month which is attached for your consideration.

In an effort to allow for maximum participation with our Maintenance and Custodial vendors and in light of changes made in 2019 by the Texas Education Agency's, Financial Accountability Systems Resource Guide (FASRG) Module 5 Purchasing, the Business Services Department has elected to utilize the Extended Period for Multiple Award Contracts as shown in the FASRG excerpt shows.

**3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts**

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users.

Consideration may need to be given to have an extended opening for receiving responses.

- Limited Response Period. This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.

- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce's, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

The intent for awarding additional vendors to this bid will be done on an as needed basis. Vendors submitting a response by the end of each month will be submitted for consideration at the next board meeting.

**Fiscal Implications:**

The cost of these items will be charged to the appropriate campus/department budget.

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the additional new vendor for the Maintenance Supplies, Equipment, and Services bid, as presented.

## Maintenance Supplies, Equipment and Services

Vendors for May 2022

<b>Responding Supplier</b>	<b>City</b>	<b>State</b>
WESCO Chemicals, Inc.	Waxahachie	TX
<b>Previously Awarded Vendors</b>	<b>City</b>	<b>State</b>
A&H Refrigeration Co. Inc.	Waco	TX
A-1 Banner & Sign Co. Inc.	Waco	TX
A-1 Vacuum Center, Inc.	Conroe	TX
AAA Elevator Inspections	Austin	TX
Access Lift & Service Company, Inc.	Peaster	TX
Acme Architectural Hardware	College Station	TX
Air Flow Filter Service, Ltd	Waco	TX
Allen Glass Company	Hewitt	TX
ARC Abatement 1, Ltd.	Waco	TX
Arrow Magnolia International, Inc.	Dallas	TX
B F Hurley Mat Co, Inc.	LaGrange	GA
B&B Repair Shop	West	TX
Bain Paper Company	Waco	TX
Barnett Contracting, Inc.	Waco	TX
Batteries Plus Waco/Temple/Harker Heights (Glacierbeach)	Waco	TX
Belfor (Belfor USA Group, Inc.)	Waco	TX
Benchmark Signs	Weatherford	TX
Bill's Discount Tire Service (Maria G. Castanon-Vega)	Waco	TX
Bleacher Service Company (Gilbert D. Trevino)	Moody	TX
Brandt (The Brandt Companies, LLC.)	Waco	TX
Brem's Fencing LLC	Valley Mills	TX
Brewer Lock and Safe	Waco	TX
BUGSDOTCOM Termite and Pest	Waco	TX
Bullseye Glass (Bullseye Glass LLC,)	Waco	TX
Centex Carpet & Interiors	Waco	TX
CF SUPPLY INC	Waco	TX
Clarks Small Engine Repair	Lacy Lakeview	TX
Climatec, LLC	Austin	TX
Code-3 Fire & Safety Products	Waco	TX
Communication Concepts	Fort Worth	TX
Competitive Choice Inc.	Houston	TX
Complete Supply, Inc.	Dallas	TX
Core Controls	Dallas	TX
Dealers Electrical Supply	Waco	TX
DenaliCS (Denali Construction Services, LP)	Carrollton	TX
Dent Enterprises LLC	Desoto	TX
Diesel Power Supply Co.	Waco	TX
Encore Fence	Temple	TX
Environmental Concerns, Inc.	Waco	TX
EPIC SOLAR CONTROL, LLC	McKinney	TX
Fairway Supply	Irving	TX
Firetrol Protection Systems (Heather Foster)	Austin	TX
Fissco Supply (FRIGELAR NORTH AMERICA DBA Fissco Supply)	Dallas	TX
Fitzgerald Lawscaper Ltd.	Woodway	TX

Maintenance Supplies, Equipment and Services  
Vendors for May 2022

Previously Awarded Vendors	City	State
Fort Worth Window Cleaning, Inc.	Haltom City	TX
Fred's Power Wash (Washer Power)	Waco	TX
Gene Ives Acoustic & Tile Co.	Waco	TX
Global Industrial (Global Equipment Co., Inc.)	Buford	GA
Grones Environmental Services	Waco	TX
H. B. Blake Company	Hewitt	TX
HCS Inc. (MB Home Construction)	Waco	TX
Image Maker 4U, Inc.	Hughes Springs	TX
INDEPENDENT HARDWARE Inc.	Philadelphia	PA
Interboro Packaging Corporation	Montgomery	NY
Intercon Environmental, Inc.	Mansfield	TX
intermountain lock & security supply	Salt Lake City	UT
J.K. Brown	Moody	TX
Justin Seed Company	Justin	TX
Landscape Supply (Waco Landscape Supply, LP)	Waco	TX
Lennox Industries (Lennox Industries Inc.)	Richardson	TX
Liftcrete Solutions (Green Foam Solutions, Inc.)	Waco	TX
Lonestar Chiller Systems (Lonestar Chiller Systems LLC)	Crawford	TX
Loop 340 Overhead Door (Sideline Enterprises, Inc.)	Waco	TX
Ludwig Saw AND Tool Sharpening	Waco	TX
M.A.N.S Distributors Inc.	Carrollton	TX
Marks Plumbing Parts (John W Gasparini Inc.)	Fort Worth	TX
Morrison Supply Co.	Waco	TX
National Wholesale Supply Co.	Woodway	TX
P&E Mechanical Contractors, LLC	Waco	TX
Patriot Supply Company	Brady	TX
Perry Office Plus (Perry Office Products)	Temple	TX
Pye Barker Fire	Waco	TX
RBO Technologies, LLC	Waco	TX
Richards Equipment Company	Waco	TX
Rybert Plumbing LLC	Waco	TX
Share Corporation	Milwaukee	WI
Sherwin Williams (The Sherwin Williams Company)	Waco	TX
Shiffler Equipment Sales, Inc.	Chardon	OH
Sims Plastics of Waco	Waco	TX
Smoot-Anderson Co., Inc.	Waco	TX
Solar Supply	Waco	TX
Southern Clean Pressure Washing (Michael Jackson)	Ferris	TX
Southwest Maintenance, LTD	Waco	TX
Starks Janitorial Services	Mesquite	TX
Sunrise Environmental LLC (Jessica L Marquesen)	Bridgeport	TX
SWS Concrete Contractor (SCOTT W SCHREIBER)	Waco	TX
T&G Chemical and Supply	Waco	TX
T.E.A.M. Solutions, Inc. (Texas Energy & Automation Management Solutions, Inc.)	Waco	TX
TJ's Professional Painting and Construction, LLC	Red Oak	TX
Trane	Fort Worth	TX

## Maintenance Supplies, Equipment and Services

Vendors for May 2022

<b>Previously Awarded Vendors</b>	<b>City</b>	<b>State</b>
UniFirst Corporation	Hewitt	TX
United Refrigeration Inc.	Waco	TX
Virkim Inc.	Hewitt	TX
Waco Lock and Key, LLC	Waco	TX
Winston Watercooler of Waco LTD	Waco	TX
Woodard Builders Supply Company	Fort Worth	TX

**Waco Independent School District**  
**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** M. Tish

**RE: Bid Award for Restaurant & Catering Services**

=====

**Background Information:**

Request for Proposal, RFP # 19-1150, Restaurant & Catering Services have been received for the purpose of creating a list of vendors which can service the District in their Restaurant and Catering needs. We received three (3) responses since the last bid was awarded.

The three new vendors, to be considered with the previously approved sixty-three (63) vendors, are attached for your consideration.

In an effort to create inclusivity with our local Restaurant and Catering vendors and in light of changes made in 2019 by the Texas Education Agency's, Financial Accountability Systems Resource Guide (FASRG) Module 5 Purchasing, the Business Services Department has elected to utilize the Extended Period for Multiple Award Contracts as shown in the FASRG excerpt shows.

**3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts**

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users.

Consideration may need to be given to have an extended opening for receiving responses.

- Limited Response Period. This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.

- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce's, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

The intent for awarding additional vendors to this bid will be done on an as needed basis. Vendors submitting a response by the end of each month will be submitted for consideration at the next board meeting.

**Fiscal Implications:**

The cost of these items will be charged to the appropriate campus/department budget.

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the three (3) additional vendors for the Restaurant & Catering Services bid, as presented.

RFP # 19-1150  
 Restaurant and Catering Services  
 Vendors for May 2022

New Responding Supplier	City	State
Firehouse Subs (Brazos Valley Subs)	Waco	TX
Ichiban	Waco	TX
Hecho en Waco	Waco	TX
Previously Awarded Vendors	City	State
Andy's Frozen Custard (Andy's Texas #5, LLC)	Austin	TX
Apex Coffee Roasters	Waco	TX
Backyard Bar Stage and Grill	Waco	TX
Bigwards Smokehouse	Waco	TX
Blanek's Custom Catering by Big Daddy's (Joe Blanek)	Robinson	TX
Boardwalk on Elm	Waco	TX
Bush's Chicken	Waco	TX
Cafe Venture Catering and Fuddruckers	Lubbock	TX
Chaney Brothers Coffee Truck (Waco Coffee Company	Waco	TX
Chick-fil-A at Baylor University (Sykora Family Enterprises)	Waco	TX
Chick-fil-A of Waco	Waco	TX
Chuy's Opco Inc.	Austin	TX
Coach's Smoke BBQ (Josey's BBA, Inc.)	Waco	TX
DoubleDave's Pizzaworks (Hearne Pizza LLC)	Waco	TX
Fazoli's (FazTex Restaurants, Inc.)	Austin	TX
Franklin Avenue Mac House (Cheddar Box, LLC)	Waco	TX
Fuego Waco II, LLC	Waco	TX
Gelu Italian Ice (Waco Coffee Company, LLC)	Waco	TX
George's Restaurant & Catering (George's 1 LTD)	Waco	TX
Good'N Gone Cookie Jar	Waco	TX
Heritage Creamery (Heritage Creamery LLC)	Waco	TX
HTeaO (N2T LLC)	Amarillo	TX
Jason's Deli (Deli Management, Inc.)	Waco	TX
Jimmy Johns (Butts Largest Investment Group II, Inc)	Waco	TX
Jon Lillie's Steakhouse	Waco	TX
Kona Ice of Waco LLC (Tie Dye Interprises)	Waco	TX
Kurbside Coffee & Goods	Waco	TX
La Fiesta Restaurant (Wanda Patlis Inc)	Waco	TX
Little Caesars Pizza (Reno Ltd)	Hewitt	TX
Lula Jane's LLC	Waco	TX
McAlister's Deli (The Saxton Group)	Dallas	TX
Mo Cookies	Waco	TX
Newk's-1033-Waco-TX (Newk's Eatery)	Waco	TX
Nightlight Donuts & Coffee	Woodway	TX
Ninfas Mexican restaurant (Texas rodco Waco)	Waco	TX
Panda Express INC	Waco	TX
Panera Bread	Waco	TX
Papa Bear	Waco	TX
Peter Piper Pizza (Pizza Properties Inc)	El Paso	TX
Po' Boy Place	Waco	TX
Pop's Lemonade Co	Waco	TX
Raising Canes (Raising Canes Restaurants, LLC)	Plano	TX

RFP # 19-1150  
 Restaurant and Catering Services  
 Vendors for May 2022

Previously Awarded Vendors	City	State
Revival Eastside Eatery	Waco	TX
Roni's Mac Bar	Waco	TX
Rosa's Café & Tortilla Factory	Waco	TX
Rosati's of Waco (Odling Pizza LLC)	Waco	TX
Shipley Do-Nuts (January Investments Inc.)	Waco	TX
Southern Roots Brewing (Southern Roots Taproom LLC)	Waco	TX
Subway (Benchmark Subs)	Waco	TX
Sweetness Desserts (Laura Summersett)	Waco	TX
Sweets by Rachel	Waco	TX
Talk More Meals	Waco	TX
The Olive Branch (Stewart Branch)	Waco	TX
Tony DeMaria's BBQ	Waco	TX
Triple B's Smokehouse (J&C Triple B, LLC)	Waco	TX
Uncle Dan's Bar-B-que and Catering (D.W.Henderson Corporation)	Waco	TX
Waco Cha	Waco	TX
Walkons Waco	Waco	TX
What About Cupcakes? (What About Cupcakes LLC)	Waco	TX
Zookies Investments LLC	Waco	TX

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date: May 18, 2023**

**Contact Person: M. Tish**

**RE: Purchases over \$50,000 Under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service**

=====

**Background Information:**

In April 2020, the Board approved a change in Board Policy CH (Local) that requires all purchase requests over \$50,000 to be approved by the Board of Trustees prior to being made. These purchases will be made under a pre-existing bid or purchasing cooperative. The following purchase requests have been made as of May 18, 2023:

**Pre-Existing Bid:**

- The College Board - \$80,362.50 – SAT/PSAT/PSAT 8/9 tests for 8<sup>th</sup> through 11<sup>th</sup> students on all secondary campuses – Waco ISD Bid #21-1200 Instructional Materials
- Shelton Outreach/Training - \$63,100.00 - Early Childhood, Elementary, and Administrator Montessori Trainings for Lake Air Montessori Magnet School - Waco ISD Bid #21-1182 Educational Consulting, Professional Development, and Other Student-Based Contracted Services

**Purchasing Cooperative:**

- Enterprise Security Solutions of Texas - \$169,637.05 - EVOLV Prohibited Item Detection System for Carver Middle School from Bond Funding - Buy Board Contract# 654-21 Fire and Security Systems and Monitoring Services
- Enterprise Security Solutions of Texas - \$152,213.70 - EVOLV Prohibited Item Detection Software for the two middle schools from Bond Funding - Buy Board Contract# 654-21 Fire and Security Systems and Monitoring Services
  - Annual Subscription Pricing, renewal yearly, as follows:
    - Year 1: **\$37,828.56**, includes \$450.00 programing fee
    - Year 2: \$37,378.56
    - Year 3: \$37,378.56
    - Year 4: \$37,378.56

**Fiscal Implications:**

The cost of these goods and services will be charged to the appropriate departmental budget.

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the purchase requests over \$50,000, as presented.

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** S. Smith/D. Cornblum

**RE: Instructional Materials Allotment, TEKS Certification for the 2023-24 School Year**

=====

**Background Information:**

School districts and charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS). Districts and charters must submit certifications to receive access to ordering 2023-2024 Instructional Materials through EMAT.

The District has to indicate the instructional materials the district has adopted or plans to adopt for the 2023-2024 school year for each grade level and core subject or core course. This information will be uploaded electronically and will require an email address for the School Board or School Board member be submitted with the information to certify that the uploaded information is correct.

**Fiscal Implications:**

None

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the required 2023-2024 Allotment and TEKS Certification Form from the Texas Education Agency and further authorize the submission of this data, as presented.

# EKS Certification 2023-24 Form

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## Survey Pre-Work:

### TEKS Certification 2023–24 Form

In accordance with [Texas Education Code §31.004](#), local education agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C). The TEKS Certification 2023–24 Survey includes a section to allow LEAs to certify they meet this requirement.

In response to feedback from last year's process, the agency refined the TEKS Certification Process and will utilize the following tools:

#### **TEKS Certification 2023-24 Form:**

Printable, hard copy of the survey to be completed offline and presented to the board of trustees or governing body for ratification and signatures.

#### **TEKS Certification 2023-24 Survey:**

Web-based application where LEAs will submit their responses, collected on the TEKS Certification 2023-24 Form, and where LEAs will upload the signature page of the Form.

This year's TEKS Certification Process requires:

- The completion of the TEKS Certification 2023-24 Form,
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the TEKS Certification 2023-24 Survey and upload of the signature page of the ratified TEKS Certification 2023-24 Form.

TEA recommends that LEAs complete these steps by **May 1, 2023**. The TEKS Certification 2023-24 Survey can be accessed beginning on March 20, 2023, on the [Instructional Materials webpage](#).

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 31, 2023, and is scheduled to reopen on May 15, 2023. **Completion of the TEKS Certification Process is required to regain access to allotment funds when EMAT reopens in May of 2023.**

TEKS Certification 2023–24 Survey submissions received after May 15, 2023, will typically be processed within five business days, then access to EMAT provided.

## Instructions to Complete the TEKS Certification Process for 2023-24

1. **Review the TEKS Certification 2023-24 Form.**
2. **Gather information:** The form may require consultation with content area leads or other LEA staff.
3. **Complete TEKS Certification 2023-24 Form:** Complete the TEKS Certification 2023–24 Form by hand or digitally.
4. **Obtain needed signatures:** Ratify the **TEKS Certification 2023-24 Form** by the LEA's board of trustees or governing body in an upcoming, open board meeting.
5. **Submit TEKS Certification 2023-24 Survey:** Complete the online TEKS Certification 2023–24 Survey by answering the questions. Inside the survey you will upload the signature page of the signed Allotment and TEKS

Certification 2023–24 Form from Step 4. The survey will be open for submissions beginning Monday, March 20, 2023, and will be located on the [Instructional Materials website](#).

## Additional Supports

- The TEA will be hosting a webinar to review the TEKS Certification 2023–24 Process on *Monday, March 20, at 2:00 p.m. CDT*. You can find the registration link [here](#).
- The TEA will host office hours on *Tuesday, March 28, at 11:00 a.m. CDT*. Registration link for office hours can be found [here](#).
- For questions about the TEKS Certification 2023–24 form, survey, or process, please submit a [Help Desk ticket](#).

## Review Terminology

### Additional Supports

- **Scope and Sequence:** A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.
- **Full-subject materials** (often referred to as Tier 1 or core materials): Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.
- **Supplemental materials** (may be used in Tier 1, Tier 2, or Tier 3 settings): Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

## About the Qualtrics Survey

***Within the Qualtrics survey, you will be given a list of commonly known publishers and products. Should your district use a district-developed product, or the product is not listed, you will be asked to write in the name of the publisher and product.***

## TEKS Certification 2023–24 Form

### Background Information

QUESTION 1.0: Name of person completing this form

*Deena Cornblum*

QUESTION 1.1: Your email address

*Deena.cornblum@wacoisd.org*

QUESTION 1.2: Select the role that best describes your position at your district or charter: [Single Select]

- Instructional Material Coordinator
- Curriculum Director
- Principal
- Administrative Assistant
- Superintendent
- Other

### LEA Information

QUESTION 2.0: Region #

*12*

QUESTION 2.1: District or Charter Name and County District Number

*Waco ISD 161-914*

QUESTION 2.2: Superintendent's Name

*Susan Kincannon*

QUESTION 2.3: Superintendent's email address

*Susan.kincannon@wacoisd.org*

QUESTION 2.4: School board president's or governing body's name

*Stephanie Korteweg*

QUESTION 2.5: School board president's or governing body's email address

*Stephanie.korteweg@wacoisd.org*

QUESTION 2.6: Date of the school board meeting at which the TEKS Certification Form was presented and approved

*May 18, 2023*

## Reading Language Arts TEKS Certification

### Scope and Sequence - All Grade Levels RLA

QUESTION 3.0: Do you manage the scope and sequence of your reading language arts content at a LEA (district or charter) level? Please indicate your LEA's approach to managing the scope and sequence of the reading language arts content in each of the following grade bands. [Single select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use TEKS Resource System (TRS) scope and sequence	N/A
QUESTION 3.1:	<b>Kindergarten – 2<sup>nd</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	<b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	<b>6<sup>th</sup> –8<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	<b>9<sup>th</sup> - 12<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## English Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 4.0: For school year 23–24 will your LEA make materials available for use that cover 100% of the **K–5 English RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

- Yes  
 No

## English Reading Language Arts K-5 Instructional Materials

QUESTION 5.0:

Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K-5 English RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K–2 English RLA full- subject publisher/ product used:

*HMH-Into Reading, HMH Phonics,  
 Fountas and Pinnell: Shared Reading, Guided Reading, Minilessons, Interactive Read-alouds(IRA).  
 Units of Study Writing,  
 Patterns of Power (2-5) and Patterns of Wonder (K-1)*

Grades 3–5 English RLA full- subject publisher/ product used:

*HMH-Into Reading, HMH Phonics,  
Fountas and Pinnell: Shared Reading, Guided Reading, Minilessons, Interactive Read-alouds(IRA).  
Units of Study Writing: Up the Ladder,  
Patterns of Power (2-5)*

QUESTION 5.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 English RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades K–2 English RLA supplemental publisher/ product used:

*Scholastic: Edge, Guided Reading  
Fountas and Pinnell: Independent Reading  
TEKS Resource System and TexGuide*

Grades 3–5 English RLA supplemental publisher/ product used:

*Scholastic: Edge, Guided Reading  
Fountas and Pinnell: Independent Reading  
TEKS Resource System and TexGuide*

Spanish Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 6.0: For school year 23–24 will your LEA make materials available for use that cover 100% of the **K-5 Spanish RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single select]

Yes

No

Spanish Reading Language Arts K-5 Instructional Materials

QUESTION 7.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K-5 Spanish RLA** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K–2 Spanish RLA full- subject publisher/ product used:

*HMH Arribe: Phonics and Reading and Writing*  
*Benchmark Taller*  
*Patterns of Power-Spanish*

Grades 3–5 Spanish RLA full- subject publisher/ product used:

*HMH Arribe: Phonics and Reading and Writing*  
*Benchmark Taller*  
*Patterns of Power-Spanish*

QUESTION 7.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Spanish RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades K–2 Spanish RLA supplemental publisher/ product used:

*TEKS Resource System and TexGuide*

Grades 3–5 Spanish RLA supplemental publisher/ product used:

*TEKS Resource System and TexGuide*

English Reading Language Arts 6-8 TEKS Coverage Certification

QUESTION 8.0: For school year 2023–24 will your LEA make materials available for use that cover 100% of the **English 6-8 RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

Yes

No

English Reading Language Arts 6-8 Instructional Materials

QUESTION 9.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **English 6-8 RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 6-8 English RLA full- subject publisher/ product used:

*Savvas "My Perspectives"*

*College Board-Springboard, English Language Arts, 2020 Edition*

QUESTION 9.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **English 6-8 RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 6-8 English RLA supplemental publisher/ product used:

*Units of Study, Lucy Calkins*

*Patterns of Power*

English Reading Language Arts 9-12 TEKS Coverage Certification

QUESTION 10.0 For school year 2023-24 will your LEA make materials available for use that cover 100% of the **English 9-12 RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

English Reading Language Arts 9-12 Instructional Materials

QUESTION 11.0 Share the full-**subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **English 9-12 RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 9 - 12 English RLA full- subject publisher/ product used:

*Savvas "My Perspectives"*

QUESTION 11.1 Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **English 9-12 RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 9-12 English RLA supplemental publisher/ product used:

*TEKS Resource System and TexGuide*  
*Reading Plus*  
*Edmentum*

## Mathematics TEKS Certification

QUESTION 12.0: Do you manage the scope and sequence of your mathematics content at a LEA (district or charter) level? Please indicate your LEA's approach to managing the scope and sequence of the mathematics content in each of the following grade bands. [Single Select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use TEKS Resource System (TRS) scope and sequence	N/A
Question 12.1:	<b>Kindergarten – 2<sup>nd</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 12.2:	<b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 12.3:	<b>6<sup>th</sup> –8<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 12.4:	<b>9<sup>th</sup> - 12<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Mathematics K-5 TEKS Coverage Certification

QUESTION 13.0: For school year 2023-24 will your LEA make materials available for use that cover 100% of the **K–5 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

Yes

No

## Mathematics K-5 Instructional Materials

QUESTION 14.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K–5 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K–5 Mathematics full- subject publisher/ product used:**

*Savvas Envision Math, I-Ready Teacher Toolbox*

QUESTION 14.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades K–5 Mathematics supplemental publisher/ product used:**

*Lead4ward-Teach Transform, I-ready adaptive pathways, Lone Star Learning- Target the Question, Region 4-Engaging Mathematics and Mathematics STAAR Workstations, TEKS Resource System and TexGuide*

Mathematics 6-8 TEKS Coverage Certification

QUESTION 15.0 For school year 2023-24 will your district make materials available for use that cover 100% of the **6-8 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials). [Single Select]

Yes

No

Mathematics 6-8 Instructional Materials

QUESTION 16.0: Share the **full-subject** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **6-8 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 6-8 Mathematics full- subject publisher/ product used:**

*Savvas Digits  
College Board-Springboard, English Language Arts, 2020 Edition*

QUESTION 16.1: Share the **supplemental** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **6-8 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 6–8 Mathematics supplemental publisher/ product used:**

*TEKS Resource System and TexGuide*

*Edmentum*

#### Mathematics 9-12 TEKS Coverage Certification

QUESTION 17.0: For School Year 2023-24 will your LEA make materials available for use that cover 100% of the **9-12 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

Yes

No

#### Mathematics 9-12 Instructional Materials

QUESTION 18.0: Share the **full-subject** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **9-12 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 9-12 Mathematics full- subject publisher/ product used:**

*Savvas: Algebra 1, Algebra 2 and Geometry*

QUESTION 18.1: Share the **supplemental** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **9-12 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 9-12 Mathematics supplemental publisher/ product used:**

*TEKS Resource System and TexGuide*

*Edmentum*

## Social Studies TEKS Certification

QUESTION 19.0: Do you manage the scope and sequence of your social studies content at a LEA (district or charter) level? Please indicate your LEA's approach to managing the scope and sequence of the social studies content in each of the following grade bands. [Single Select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use TEKS Resource System (TRS) scope and sequence	N/A
Question 19.1:	<b>Kindergarten – 2<sup>nd</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 19.2:	<b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 19.3:	<b>6<sup>th</sup> –8<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 19.4:	<b>9<sup>th</sup> - 12<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Social Studies K-5 TEKS Coverage Certification

QUESTION 20.0: For school year 2023-24 will your LEA make materials available that cover 100% of the Grades K–5 Social Studies TEKS? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- Yes  
 No

## Social Studies K-5 Instructional Materials

QUESTION 21.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K-5 Social Studies full- subject publisher/ product used:**

*Savvas - myWorld*

QUESTION 21.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades K-5 Social Studies** supplemental publisher/ product used:

*TEKS Resource System and TexGuide*

### Social Studies 6-8 TEKS Coverage Certification

QUESTION 22.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **6-8 Social Studies TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

### Social Studies 6-8 Instructional Materials

QUESTION 23.0: Select **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 6-8 Social Studies** full- subject publisher/ product used:

*Savvas*

QUESTION 23.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 6-8 Social Studies** supplemental publisher/ product used:

*TEKS Resource System and TexGuide*

*Edmentum*

### Social Studies 9-12 TEKS Coverage Certification

QUESTION 24.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **9-12 Social Studies TEKS**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials.)

Yes

No

### Social Studies 9-12 Instructional Materials

QUESTION 25.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 9 - 12 Social Studies** full- subject publisher/ product used:

*9<sup>th</sup> - World Geo Nystrom Education, Active Classroom*

*10-12 Savvas*

QUESTION 25.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band

**Grades 9 - 12 Social Studies** supplemental publisher/ product used:

*TEKS Resource System and TexGuide*

*Edmentum*

## Science TEKS Certification

QUESTION 26.0: Do you manage the scope and sequence of your science content at a LEA (district or charter) level? Please indicate your LEA’s approach to managing the scope and sequence of the science content in each of the following grade bands. [Single select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use TEKS Resource System (TRS) scope and sequence	N/A
Question 26.1:	<b>Kindergarten – 2<sup>nd</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 26.2:	<b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 26.3:	<b>6<sup>th</sup> –8<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question 26.4:	<b>9<sup>th</sup> – 12<sup>th</sup> Grade</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Science K-5 TEKS Coverage Certification

QUESTION 27.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **K–5 Science TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- Yes  
 No

## Science K-5 Instructional Materials

QUESTION 28.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K-5 Social Science full- subject publisher/ product used:**

*Stemscopes, Edusmart*

QUESTION 28.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades K-5 Science supplemental publisher/ product used:**

*I-ready Teacher Toolbox; Discovery Education, TEKS Resource System and TexGuide*

Science 6-8 TEKS Coverage Certification

QUESTION 29.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **6-8 Science TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- Yes
- No

Science 6-8 Instructional Materials

QUESTION 30.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 6 - 8 Science full- subject publisher/ product used:**

*Stemscopes*

QUESTION 30.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **6-8 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 6 - 8 Science supplemental publisher/ product used:**

*Edusmart, Kesler Science, TEKS Resource System and TexGuide*

*Edmentum*

Science 9-12 TEKS Coverage Certification

QUESTION 31.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **9-12 Science TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

Science 9-12 Instructional Materials

QUESTION 32.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades 9 – 12 Science** full- subject publisher/ product used:

*Biology- Savvas*

*Chemistry, Physics, Environmetnal Sys: HMH*

*IPC: McGraw Hill*

QUESTION 32.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **9-12 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**Grades 9 - 12 Science** supplemental publisher/ product used:

*Stemscopes*

*Edusmart*

*TEKS Resource System and TexGuide*

*Edmentum*

## Phonics Informational Questions

QUESTION 33.0 Share the full-**subject** publisher/ product that teachers in your district will use regularly (once a week or more, on average) for Grades **K-3 Phonics RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**Grades K-3 Phonics RLA** full- subject publisher/ product used:

*HMH Phonics*

## Children’s Internet Protection

### The Children's Internet Protection Act

The Children’s internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

QUESTION 34.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).?

Yes

No

## Additional Informational Questions (Optional)\*

QUESTION 35.0 Has your district or charter ever used the Texas Resource Review (TRR) to make decisions about which instructional materials to use?\*

Yes

No

QUESTION 35.1 If **“Yes”** is selected: In which subject area(s) have you used the TRR to obtain information about the quality of products? \*

- English Reading Language Arts
- Spanish Reading Language Arts
- Prekindergarten
- Math

QUESTION 36.0 **How likely is it you would recommend TRR to other educators? 0 (Not at all likely) to 10 (Extremely Likely)\***

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

QUESTION 37.0

**Assessment Platform: Select the assessment platform (if any) your district leverages for unit/module, diagnostic, or interim, and for which type of assessments.**

Product	Interim	Diagnostic	Unit/Module Formatives
Eduphoria	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DMAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Texas Formative Assessment Resource	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STAAR Interim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Renaissance STAR Assessments"/>			
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Benchmark Assessment System (K-5)"/>			
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Insert here"/>			

## [TEKS Certification and Allotment Survey Ratification \[Printed and uploaded PDF\]](#)

In accordance with Texas Education Code [§31.04](#), school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).

Other Certified Subject Areas:

Please select each subject in the required curriculum below for which your LEA provides each student with instructional materials that cover all elements of the essential knowledge and skills: [multiple select]

- Career & Technical Education
- Fine Arts
- Health
- Technology Applications
- English Language Proficiency Standards
- Languages other than English

District County Number (6-digit ID):

161-194

District or Charter Name:

Waco ISD

Date of Ratification by Local School Board of Trustees or Governing Body:

Insert here

Signature of the Board President and Secretary or Governing Board Officer

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

After ratification, LEAs will submit this page of the TEKS Certification 2023–24 Form to the TEA through an electronic [TEKS Certification 2023–24 Survey](#). The survey is also available on the [TEA State-Adopted Instructional Materials webpage](#).

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** M. Tish/G. Barrera

**RE: Renewal of the Bid Award and Amendment to the Transportation Services Agreement for the 2023-2024 School Year**

=====  
**Background Information:**

Requests for Proposals, bid #15-1028, have previously been opened and issued for the purpose of awarding a contract to provide student transportation for the District. We received five responses for this bid. After the evaluation process was complete, GoldStar Transit was recommended as the company which offered the best value to the District.

The original agreement included a provision for the annual adjustment of rates based on the Dallas-Fort Worth Consumer Price Index (CPI), All Urban Consumers, for the twelve-month period ending in March each year. The CPI increased 5.8% from March 2022 to March 2023. The District wishes to amend the contract with GoldStar Transit to adjust for the increase in the CPI. The contract is the third year of the three (3) year extension and will expire on June 30, 2024. GoldStar Transit is agreeable with the adjustment and a copy of the contract amendment is attached for your review.

**Fiscal Implications:**

The base rate for a four-hour route will increase from \$238.20 to \$252.02 and the excess hourly rate will increase from \$37.21 to \$39.37. The daily fixed cost for the 2023-2024 school year will be \$11,770.93.

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the bid renewal and contract amendment for Student Transportation Services with GoldStar Transit, as presented.

**Amendment No. 09 to**  
**AGREEMENT**

The Amendment is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2023, by and between Student Transportation of America, Inc. operating in the State of Texas as GoldStar Transit, Inc. (“Contractor”) and the Waco Independent School District (“District”).

WHEREAS, the Company and District entered into that certain Agreement dated the 19th day of May 2015 as previously amended.

And WHEREAS, Company and District desire to amend the Agreement for the rates of compensation for the 2022-2023 school year. In accordance with Section 11f of the Agreement, requested increases in rates are based on the Dallas-Fort Worth Consumer Price Index, All Urban Consumers, for the twelve-month period ending in February of that year.

The Dallas-Fort Worth CPI is published every other month and is not published in February. Therefore, the Agreement is amended for the increase in rates to be based on the Dallas-Fort Worth Consumer Price Index, All Urban Consumers, for the twelve-month period ending in March of that year. The Dallas-Fort Worth, All Urban Consumers, CPI increase for the 12-month period ending March 2023 is 5.8%.

According to Section 11a of the Agreement, the rates contained therein are based upon a minimum of 177 school days per year. In the event the 2022-2023 school year is less than 177 days, the District agrees to compensate the Company for the Company’s daily fixed cost times the number of days by which the school year was shortened.

Per Section 12 of the contract, Company and District acknowledge they are entering the third (3) year of the final three (3) year term of the Agreement covering the period July 1, 2021, through June 30, 2024 at the rates noted herein. Additionally, Company and District have agreed that all Local Drop Off and Pick Up Field and Activity Trips will be charged a one (1) hour minimum each way, and the After-School programs will continue to be based on actual hours driven. All other rates will be adjusted in accordance with existing contract language each year of the remaining term.

And WHEREAS, all other terms and conditions of the Agreement shall remain unchanged.

The pricing for the 2023-2024 school-year shall be as follows:

**Regular and Special Education  
Rates Apply to Regular and Extended School Years  
Home-to-School Transportation  
CONTRACTOR Employees/DISTRICT Buses  
Based on 4 Hours**

Service Type	Base Rate	Excess Hourly Rate
Regular HTS	\$252.02	\$39.37
Special Needs HTS	\$252.02	\$39.37
Regular Transfer	\$252.02	\$39.37

Additional Transportation Services (including Athletics):

	Hourly Rate	Minimum Call-Out Charge
All Bus Capacities	\$37.62	\$75.23

Bus Monitors and Bus Aides: The District may require the use of bus monitors and/or bus aides in the performance of this contract. If monitors or aides are required, the District shall compensate the Contractor \$19.32 per hour.

Non-School Bus Vehicle Maintenance:

Rate Per Hour	Additional Charges For Parts Above Actual Cost (%)
\$52.43	10%

Daily Fixed Cost: The District agrees to compensate the Company for the Company’s daily fixed cost times the number of days by which the school year was shortened from 177 days. This daily fixed cost for the 2023-2024 school year is \$11,770.93 and will be included on the May invoice.

Maintenance Cost Cap: The District agrees to compensate the Company to maintain the District’s school bus fleet for costs including parts, outside repairs and towing beyond \$168,035 for the 2023-2024 school year. This maintenance cost cap amount will increase each year of the contract based on the agreed upon rate adjustment.

IN WITNESS WHEREOF, the District and Contractor have executed and delivered this Amendment No. 09 of the Agreement as of the date first above written.

**Waco Independent School District**

**GoldStar Transit, Inc.**

By: \_\_\_\_\_

By: \_\_\_\_\_  
**Kelly Johnson**

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** David Hamilton

**RE: Innovative Course Approval**

=====

**Background Information**

Path-College/Career Prep I-IV (N1290051, N1290052, N1290053, N1290054) are Innovative Courses through TEA. These courses provide supplemental instruction to high school students who have failed three or more EOCs to reteach specific TEKS in which the student needs to show proficiency on state assessments.

HB 4545 requires students who fail a STAAR/EOC test to receive 30 hours of accelerated instruction. In 2022-2023, Waco ISD implemented What I Need Now (WIN) time on all secondary campuses to provide students with supplemental instruction. WIN time provides the minutes required for HB 4545 when students need remediation that exceeds intervention classes. Students who failed three or more EOCs were also had the opportunity to attend Saturday School for accelerated instruction for content that could not be addressed during the school day.

In most cases, these courses will provide time for supplemental instruction during the school day to ensure that students who failed three or more EOCs receive accelerated instruction without attending Saturday School.

**Fiscal Implications**

None

**Administrative Recommendation(s):**

Approve the Path-College/Career Prep I-IV courses for the 2023-2024 school year.

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** David Hamilton

**RE: Optional Flexible School Day Program Renewal Application**

=====

**Background Information:**

The district allocated \$450,000 of federal Elementary and Secondary School Emergency Relief (ESSER) funding to support evening credit recovery efforts for secondary students. Plans for the use of those funds have been developed for students who are behind in course credits and need an alternative, flexible option.

With board approval and an approved application, the Texas Education Agency allows for an Optional Flexible School Day Program (OFSDP) to provide flexible hours and/or scheduling for students who are at risk of dropping out of school and/or at risk of losing credit due to a failure to meet state attendance requirements.

The district proposes to continue to offer an evening school option for Waco High School and University High School students in special circumstances who are behind in credits and/or at risk of dropping out of school and need a more accommodating schedule in order to attain course credits and meet attendance requirements. The program will operate Monday-Friday from 5:00-9:00 p.m. at each traditional campus. The district also proposes a flexible option for Brazos High School, our dropout recovery campus, giving students four sessions they could attend (8:00AM to Noon, 10:00AM to 2:30PM, Noon to 4:00PM, or 4:15PM to 8:15PM). Each student will be required to attend a minimum of 20 hours per week, and attendance credit will not be awarded unless the student is present for a minimum of 45 minutes per day as specified by state guidelines. In addition, Waco High School and University High School students may attend minutes during the regular school day with campus principal permission in consultation with district administration or designated Saturday sessions to ensure that students meet the state's requirement of 43,200 minutes of instruction for full average daily attendance. Brazos High School students may attend minutes during the outside of their assigned times with campus permission or designated Saturday sessions to ensure that students meet the state's requirement of 43,200 minutes of instruction for full average daily attendance.

Each of the traditional high schools (Waco High School and University High School) will offer the program, which will be staffed with an administrator and

one or more certified teachers. The district will maintain a ratio of 1 adult to every 20 students to administer the program. If less than 20 students are enrolled in the program, the administrator may facilitate the program without a teacher. Brazos High School will continue to maintain its current staff during the day sessions while staffing the evening session with 1 adult to every 20 students.

Credits will be earned using the Edmentum online curriculum software program, which provides all necessary graduation courses. The district has also purchased Littera, an online tutorial service that may provide additional assistance for students in core content subjects.

Counseling support will be provided for students through weekly check-ins by a rotation of counselors who will be allowed a flexible schedule so as to accommodate the students on those days and overseen by the lead counselor of each campus. Additionally, each student will be required to take state assessments on campus during regularly scheduled test administrations.

Dinner service will be provided to each student participating in the program.

**Fiscal Implications:**

Teachers will be paid \$30 per hour and administrators will be compensated \$38 per hour. Federal ESSER funding will be used.

**Administrative Recommendation(s):**

Approve the attached application for the Optional Flexible School Day Program.

## **Narrative Description of Proposed Program – Appendix 3**

### **Program Goals & Objectives:**

Currently Waco Independent School District offers a dropout prevention program (Brazos High School) where students attend a minimum of 4 hours each school day to recover and earn graduation credits, as well as prepare for any required state assessments. One goal of the Optional Flexible School Day Program (OFSDP) is to target those students unable to attend school in a traditional setting, for example, because the student must seek employment to support his/her family or must provide child care during traditional school hours. Under circumstances of these types the student might be able to attend only on specific days for a couple of hours in the evening. The OFSDP will provide an additional opportunity for students on a secondary level campus with special circumstances to have a more accommodating schedule. Another goal of the OFSDP will be to offer opportunities to recover credit when students are at risk of being denied credit for classes due to poor attendance.

### **Schedule:**

Students enrolled in OFSDP will be individually scheduled to attend their assigned campus location - Waco High School, University High School, or Brazos High School.

<b>School</b>	<b>Student Attendance Time(s)</b>
Waco High School	5:00PM – 9:00PM
University High School	5:00PM – 9:00PM
Brazos High School	8:00AM – Noon or; 10:00AM – 2:30PM or; Noon – 4:00PM or; 4:15PM – 8:15PM

In addition, Waco High School and University High School students may attend minutes during the regular school day with campus permission or designated Saturday sessions to ensure that students meet the state’s requirement of 43,200 minutes of instruction for full average daily attendance. Brazos High School students may attend minutes during the outside of their assigned times with campus permission or designated Saturday sessions to ensure that students meet the state’s requirement of 43,200 minutes of instruction for full average daily attendance.

The teacher of record will keep track of the number minutes students attend each day and certify the student’s minutes with their signature each day.

### **Staff Positions and Resource Personnel:**

The district is using the Edmentum online learning program that provides online instruction. Waco ISD is a one-to-one technology district ensuring that each

student has their own device. The program at Waco High School and University high School will be staffed with an administrator and certified teacher (no more than 20 students per staff member) who will oversee the program. If less than 20 students are enrolled in the program, the administrator may lead the program without an additional teacher with approval from district administration. Online or in-person tutoring will be provided in core content subjects to assist students who are struggling with coursework while they are in the classroom. Counseling support will be provided for students through weekly check-ins by a rotation of counselors who will be allowed a flexible schedule so as to accommodate the students on those days with guidance from the lead counselor for each campus.

The program at Brazos High School will be staffed using the current staffing model for the campus during the day. For students attending from 4:15PM to 8:15PM, Brazos will staff one person per 20 students.

**State of Assessment Administration:**

Each student's counselor will identify the appropriate state assessment for graduation. The assessment information is included in the application process for the current program. Test administrations are proctored by Texas certified teachers according to the timeline established by TEA during the district set days and times (during regular school hours 8:30AM – 4:15PM).

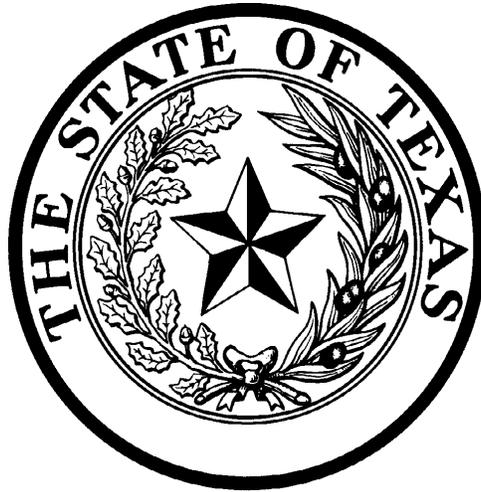
**Report Participation:**

Annually, the board of trustees will hold a public hearing to review the performance of the OFSDP. Program information to be presented will include the number of students enrolled in program and the number of students graduating both disaggregated by ethnicity, age, gender and socioeconomic status. Students with less than 45 minutes on their attendance card will not be reported to TSDS. Students will not receive more than 10,800 minutes per course. Additionally, students will not be simultaneously enrolled in OFSDP and traditional programs. Each six weeks campus attendance reports for the OFSDP will be reviewed and certified for accuracy.

**Campus Hours:**

University High School:	Staff 4:45PM – 9:15PM Students 5:00PM – 9:00PM Monday through Friday
Waco High School:	Staff 4:45PM – 9:15PM Students 5:00PM – 9:00PM Monday through Friday
Brazos High School:	Day Staff 7:45AM – 4:15PM Evening Staff 4:15PM – 8:30PM Students 8:00AM – Noon or 10:00AM – 2:30PM or Noon – 4:00PM or 4:15PM – 8:15PM Monday through Friday

# Texas Education Agency



## APPLICATION

Updated April 2022

## Optional Flexible School Day Program (OFSDP)

2023-2024 School Year

**ELIGIBLE APPLICANTS:** The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

## Definition of Program Provisions

### Eligible Students

A student in any grade level is eligible to participate in an OFSDP authorized under the [TEC, §29.0822](#), if the student is:

- at risk of dropping out of school, as defined by the [TEC, §29.081](#),
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the [TEC, §29.908](#), P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#), or
- not meeting attendance requirements under the [TEC, §25.092](#), resulting in denied credit for one or more classes in which the student has been enrolled.

**AND**

There must be an agreement in writing to the student's participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

### Assessment

The student must take the required state assessments specified under the [TEC, §39.023](#), during the regularly scheduled assessment calendar.

### Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the [TEC, §29.0822](#), may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

### Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

### Board Approval

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP (see Appendix Two).

## **Continuation or Revocation of Program Authorization**

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

## **Reporting Requirements**

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

## Provisions of Agreement

### Article I – Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the “TEA,” and

Waco ISD

(Legal Name of School District or Open-Enrollment Charter School)

located at

501 Franklin Ave, Waco, TX 76701

(Physical Address)

hereinafter referred to as “district.”

### Article II – Period of Agreement

The period of the agreement, as detailed by participating campus in **Appendix 5**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

### Article III – Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

### Article IV – Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

### Article V – General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an “X” beside it:

- Appendix One, Assurances
- Appendix Two, Board Approval
- Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach PDF File)
- Appendix Four, Contact Sheet
- Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach Excel File)

## Article VI – Application Process

- For questions or assistance regarding this application, email [opflex@tea.texas.gov](mailto:opflex@tea.texas.gov) or call 512-463-9294.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix 5 should be at least thirty (30) days after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Email the complete application and attachments to: [opflex@tea.texas.gov](mailto:opflex@tea.texas.gov).
- Email subject line should indicate: OFSDP Application - District Name, County District Number

## Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name Dr. Susan Kincannon

\_\_\_\_\_  
Authorized Signature

Typed Title Superintendent of Waco ISD

## Appendix One Assurances

The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit no additional pages for Appendix One. All information requested must be included with this form.**

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
  - the student is at risk of dropping out of school, as defined by the [TEC, §29.081](#); or
  - the student is attending a campus implementing an approved innovative campus plan; or
  - the student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#); or
  - the student is attending a campus with an approved early college high school program designation as defined by the [TEC, §29.908](#); or
  - the student, as a result of attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled.

and

2. there is an agreement in writing to the student’s participation
  - by the student, if the student is over 18 years of age; or
  - by the student and the student’s parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to ensure all instructional materials and facilities are comparable or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the [Student Attendance Accounting Handbook](#).

8. to comply with all reporting requirements established by the TEA;
9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

**AGREED** and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

**Stephanie Korteweg, Waco ISD Board President**

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Name, Title, and Telephone Number of School Board President

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Signature of SchoolBoard President

Date

**Dr. Susan Kincannon, Superintendent of Waco ISD 254-755-9473**

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Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

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Signature of Person Authorized to Bind the District or Charter School

Date

**Appendix Two**  
**Board Approval**

The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit no additional pages for Appendix Two. All information requested must be included with this form.**

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.
  
2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: May

Day: 18

Year: 2023

Time: 6:00PM

Location: 501 Franklin Ave, Waco, TX 76701

**Agreed and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.**

Stephanie Korteweg, Waco ISD Board President

Name, Title, and Telephone Number of School Board President

\_\_\_\_\_  
Signature of SchoolBoard President

\_\_\_\_\_  
Date

Dr. Susan Kincannon, Superintendent of Waco ISD 254-755-9473

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

\_\_\_\_\_  
Signature of Person Authorized to Bind the District or Charter School

\_\_\_\_\_  
Date

## Appendix Three Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission.**

1. Describe the program goals and objectives.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. **If** the OFSDP program will offer special education, career and technology education, pregnancy related services or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).
7. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. Explain the following:
  - a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
  - b. How the district will make sure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
  - c. How the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240.
  - d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
  - e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).
  - f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.

**NOTE: absences and days present do not exist in the OFSDP**

8. If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.
9. **If** students are attending a community-based dropout recovery education program offered online as defined by TEC, §29.081 (e-2), must include the following:
  - a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
  - b. Describe the individual learning plan or process used to monitor each student's progress.
  - c. Indicate how students will be served by an academic coach and local advocate.
  - d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
  - e. Describe the educational software utilized and explain how the software will track and certify the number of instructional minutes each student receives each day.

## Appendix Four Contact(s) Sheet

The definition of terms of the application applies to this Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

### District Contact(s) for the Application

District/Charter School Superintendent:	Dr. Susan Kincannon
Mailing Address:	501 Franklin Ave
City, State, Zip Code:	Waco, TX 76701
Telephone Number:	254-755-9473
Email Address:	Susan.Kincannon@wacoisd.org

District PEIMS Coordinator:	Patrick Uptmore
Email Address:	Patrick.Uptmore@wacoisd.org

OFSDP Contact Name:	David Hamilton
Email Address:	david.hamilton@wacoisd.org

OFSDP Contact Name:	Dr. Deena Cornblum
Email Address:	deena.cornblum@wacoisd.org

***NOTE: Most of the contact for the approved OFSDP is done via email. A valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.***

## Appendix Five Participating Campuses, Student Eligibility, and Period of Agreement

The definition of terms of the application applies to this Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit no additional pages for Appendix Five. All information requested must be included with this template and submitted in a separate Excel file.**

Download and complete Appendix 5, which can be found on the [OFSDP webpage](#) under the *Applications and Templates* section.

Once completed, email the following to [OPFLEX@tea.texas.gov](mailto:OPFLEX@tea.texas.gov):

1. The application (in PDF file format)
2. Appendix Three (in PDF file format)
3. Appendix Five (in MS Excel file format)

**\*All file names should include the district/charter school’s name**

# Optional Flexible School Day Program (OFSDP) - Appendix 5

Insert 6-Digit District Number

School Year [Click here to enter the school year](#)

<p>Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4</p>	<p><b>Eligibility Designation</b>                  1 = TEC §29.081 At-Risk Students                  2 = TEC §25.092 Minimum Attendance                  3 = TEC §29.908 Early College High School                  4 = TEC §39A.107 Campus Turnaround Plan                  5 = Credit Recovery**                  6 = TEC §29.081(e-1) Campus Dropout Recovery                  7 = TEC §29.081(e-2) Online Dropout Recovery</p>	<p><b>School Year Period of Agreement</b>                  Reported in TSDS PEIMS Summer Collection 3</p> <p>Program start date must be 30 days after application submission.</p> <p>Program end date must not exceed the last day of the regular school calendar.</p>	<p><b>Summer Period of Agreement</b>                  Reported in TSDS PEIMS Extended Collection 4</p> <p><b>**Credit Recovery - Designation 5</b></p> <p>Summer period of agreement should not exceed 30 days or extend past July 31st.</p>
---	--	--	--

Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day
161914002	WACO H S	1							60	8/16/2023	5/23/2024	MTWTHFS	240				
161914003	UNIVERSITY H S	1							60	8/16/2023	5/23/2024	MTWTHFS	240				
161914007	BRAZOS H S						6		180	8/16/2023	5/23/2024	MTWTHFS	480				
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**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** Deena Cornblum

**RE: Waiver to Use Alternate Reading Diagnostic Instruments**

**Background Information**

Each school district shall administer, at the first and second-grade levels, a reading instrument on the list adopted by the commissioner or by the district-level committee. The district shall administer the reading instrument in accordance with the commissioner's recommendations under TEC, §28.006(a)(1). TEC, §28.006(c-1) requires each school district to administer at the beginning of the seventh grade a reading instrument adopted by the Commissioner to each student whose performance on the grade 6 STAAR reading assessment did not demonstrate reading proficiency.

With board approval, districts may use an alternate reading diagnostic instrument that best meets the needs of students. Waco ISD wishes to use Renaissance Star Reading diagnostic instrument for grades 1-8 for the 2023-2024 school year. Waco ISD currently uses this diagnostic tool and teachers have previously been trained to administer the assessment and disaggregate data from the student reports. Using Renaissance Star Reading will streamline the testing process and prevent from having to administer an additional assessment.

**Fiscal Implications**

None

**Administrative Recommendation(s):**

Approve the submission of Renaissance Star Reading as an alternate reading diagnostic instrument for the 2023-2024 school year.

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** Gloria Barrera

**RE: New Construction Utility Easement - Waco High School**

=====

**Background Information:**

In the course of the design for the new Waco High School, ONCOR has requested that a utility easement be established and has submitted an agreement for approval and execution by Waco ISD. The purpose of this easement is to confer rights of access to ONCOR for new utility installations that will service the new facility. Pursuant to this request, ONCOR has submitted the attached Easement Agreement to the CIP.

ONCOR requires execution of this agreement prior to installation of any ONCOR provided service installations on site.

**Fiscal Implications:**

There is no cost associated with this easement.

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the granting of the utility easement to Oncor, as presented, and authorize the board president to execute the easement.

PT #: 2023-1565  
District: HOT/WACO  
WR #: 3579401  
ER # \_\_\_\_\_

**EASEMENT AND RIGHT OF WAY**

STATE OF TEXAS                   §  
  §                   KNOW ALL MEN BY THESE PRESENTS:  
COUNTY OF McLennan         §

That **Waco Independent School District, a Texas independent school district, and a political subdivision of the State of Texas**, hereinafter called "Grantor," whether one or more, for and in consideration of Ten Dollars (\$10.00) and other valuable consideration to Grantor in hand paid by **Oncor Electric Delivery Company LLC, a Delaware limited liability company**, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202-1234, hereinafter referred to as "Grantee," has granted, sold and conveyed and by these presents does grant, sell and convey unto said Grantee, its successors and assigns, an easement and right-of-way for overhead and/or underground electric supply and communications facilities, consisting of a variable number of wires and cables, supporting structures, surface mounted equipment, conduits and all necessary or desirable appurtenances over, under, through, across and upon Grantor's land described as follows:

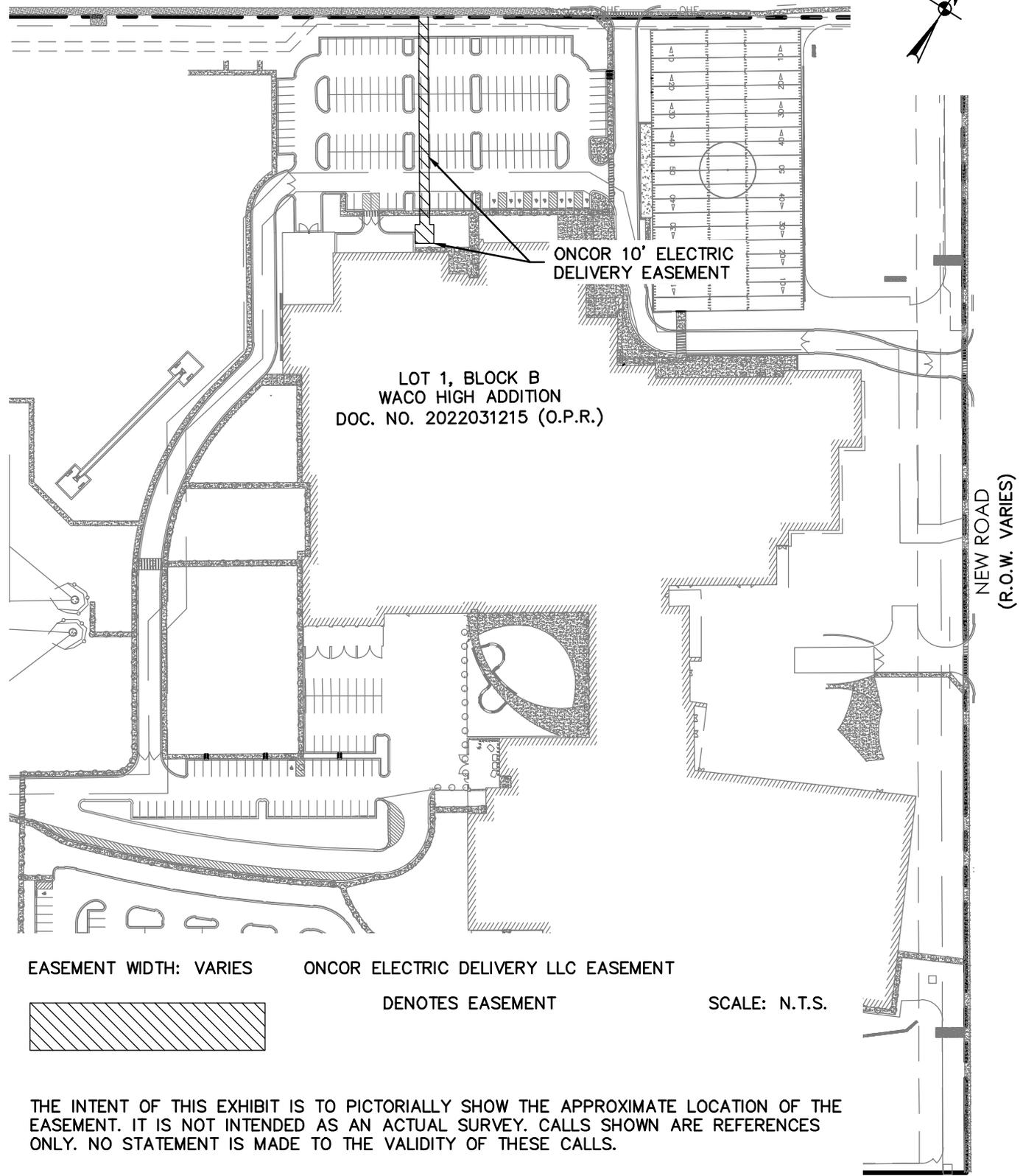
**SEE EXHIBIT "A" (ATTACHED)**

Grantor recognizes that the general course of said lines, or the metes and bounds as described above, is based on preliminary surveys only, and Grantor hereby agrees that the easement and right-of-way and its general dimensions hereby granted shall apply to the actual location of said lines when constructed.

Together with the right of ingress and egress along and upon said easement and right-of-way and over and across Grantor's adjoining properties for the purpose of and with the right to construct, maintain, operate, repair, remove, replace, reconstruct, abandon in place, and to change the size and capacity of said facilities; the right to relocate said facilities in the same relative direction of said facilities; the right to relocate said facilities in the same relative position to any adjacent road if and as such is widened in the future; the right to lease wire space for the purpose of permitting others to string or lay wire or cable along said facilities; the right to prevent excavation within the easement area; the right to prevent construction of, within the easement area, any and all buildings, structures or other obstructions which, in the sole judgment of Grantee, may endanger or interfere with the efficiency, safety, and/or convenient operation of said facilities and their appurtenances and the right to trim or remove trees or shrubbery within, but not limited to, said easement area, including by use of herbicides or other similar chemicals approved by the U.S. Environmental Protection Agency, to the extent in the sole judgment of Grantee, as may be necessary to prevent possible interference with the operation of said facilities or to remove possible hazard thereto. Grantor shall not make changes in grade, elevation or contour of the land or impound water within the easement area as described above without prior written consent of Grantee.



TRICE AVENUE  
 (60' R.O.W.)  
 (VOL. 835, PG. 467 D.R.)

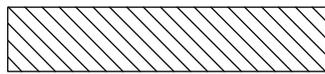


LOT 1, BLOCK B  
 WACO HIGH ADDITION  
 DOC. NO. 2022031215 (O.P.R.)

ONCOR 10' ELECTRIC  
 DELIVERY EASEMENT

NEW ROAD  
 (R.O.W. VARIES)

EASEMENT WIDTH: VARIES      ONCOR ELECTRIC DELIVERY LLC EASEMENT



DENOTES EASEMENT

SCALE: N.T.S.

THE INTENT OF THIS EXHIBIT IS TO PICTORIALLY SHOW THE APPROXIMATE LOCATION OF THE EASEMENT. IT IS NOT INTENDED AS AN ACTUAL SURVEY. CALLS SHOWN ARE REFERENCES ONLY. NO STATEMENT IS MADE TO THE VALIDITY OF THESE CALLS.

Date: Mar 20, 2023, 4:03pm User ID: qgrenier  
 File: H:\Projects\51273\02\_001\_Construction Documents\Exhibits\Ex20220-Oncor\_2.dwg

JOB NO. 51273-02  
 DATE MARCH 2023  
 DESIGNER AG  
 CHECKED TR DRAWN AG  
 SHEET 1 of 1

167  
**WACO HS - ONCOR "EXHIBIT A"**

**PAPE-DAWSON  
 ENGINEERS**

AUSTIN | SAN ANTONIO | HOUSTON | FORT WORTH | DALLAS  
 10801 N MOPAC EXPY, BLDG 3, STE 200 | AUSTIN, TX 78759 | 512.454.8711  
 TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10028601



LOT 1, BLOCK B  
WACO HIGH ADDITION  
DOC. NO. 2022031215 (O.P.R.)

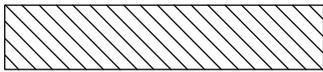
NEW ROAD  
(R.O.W. VARIES)

ONCOR 10' ELECTRIC  
DELIVERY EASEMENT

COLCORD AVENUE  
(80' R.O.W.)  
(VOL. 835, PG. 467 D.R.)

EASEMENT WIDTH: VARIES

ONCOR ELECTRIC DELIVERY LLC EASEMENT



DENOTES EASEMENT

SCALE: N.T.S.

THE INTENT OF THIS EXHIBIT IS TO PICTORIALLY SHOW THE APPROXIMATE LOCATION OF THE EASEMENT. IT IS NOT INTENDED AS AN ACTUAL SURVEY. CALLS SHOWN ARE REFERENCES ONLY. NO STATEMENT IS MADE TO THE VALIDITY OF THESE CALLS.

JOB NO. 51273-02  
DATE MARCH 2023  
DESIGNER AG  
CHECKED TR DRAWN AG  
SHEET 1 of 1

168  
WACO HS - ONCOR "EXHIBIT A"



AUSTIN | SAN ANTONIO | HOUSTON | FORT WORTH | DALLAS  
10801 N MOPAC EXPY, BLDG 3, STE 200 | AUSTIN, TX 78759 | 512.454.8711  
TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10028601

Date: Mar 20, 2023, 4:00pm User ID: ogrenier  
File: H:\Projects\51273\02\_001\_Construction Documents\Exhibits\EX20220-Oncor\_2.dwg

# Waco Independent School District

## Board of Trustees Meeting Agenda

Date: May 18, 2023

Contact Person: Dr. Daniel Lopez

**RE: School District Teaching Permit for Selected Teacher Candidate to Teach a Non-Core Academic CTE Course**

=====

### **Background Information:**

Since 1995, Texas law has allowed school districts to issue a school district permit to someone who does not hold a teaching certificate subject to approval by the Commissioner of Education (Texas Education Code 21.055). For “non-core academic career and technical education (CTE) courses” only, state law allows the school district’s Board of Trustees the authority to determine if a school district may issue a school district teaching permit without approval by the Commissioner of Education (House Bill 2205, 84<sup>th</sup> Regular Legislative Session).

In order for a non-core academic CTE teacher candidate to be qualified for a school district teaching permit, the individual must demonstrate subject matter expertise, such as:

- Professional work experience
- Formal training and education
- Relevant industry license, certification, or registration
- Any combination of work experience, training and education, or industry credential related to the subject matter he or she will be teaching

A bachelor’s degree is not a requirement.

Lisa Saxenian, Director of CTE, and Sara Bartlett, Dean, are requesting the following candidate be issued a school district teaching permit effective for 2023-2024:

### **John McGraw – Graphic Arts**

John McGraw possesses years of industry experience in photography, videography and has most recent experience as a media specialist. Mr. McGraw is able to adapt to a variety of environments and maintains the organization of multiple projects. In a public-school setting, he has used design software to create custom graphics to promote in-school events as well as extracurricular activities such as athletics, 4-H contests, and community volunteer work.

### **Fiscal Implications:**

Salary included in fiscal year budget for CTE.

### **Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the named teacher candidate to be issued a school district teaching permit.

**WACO INDEPENDENT SCHOOL DISTRICT  
BOARD MEETING MINUTES**

Regular Meeting, April 27, 2023 - 6:00 p.m.  
WISD Administration Offices Board Room

**BOARD MEMBERS PRESENT**

Stephanie Korteweg  
Jose Vidana  
Jeremy Davis  
Keith Guillory  
Emily Iazzetti  
Angelo Ochoa  
Jonathan Grant

**BOARD MEMBERS ABSENT**

None

**CALL TO ORDER**

Stephanie Korteweg, Board President, called the meeting of the Waco Independent School District Board of Trustees to order at 6:00 p.m. She stated that a quorum of Board Members was present, that the meeting had been duly called, and that the notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

**PUBLIC COMMENTS ON AGENDA ITEMS**

Public comment was made by Mary Jane Waits.

**MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

**SPECIAL RECOGNITIONS**

**Pledge Leaders**

Emmanuel Gallardo and Vania Gaonzalez, students from University High School, led the Pledge of Allegiance.

**Texas History Day Contest**

The Texas History Day Contest was held on April 15 at the University of Texas in Austin. Katarina Telep, Emma Cloar-Martinez and Finley Ritter were recognized for winning the state competition in the state junior group division for their performance of, *Is There a Doctor in the House? The Tale of Dr. Sara Josephine Baker and Typhoid Mary!* The national competition will be held at the University of Maryland, College Park, June 12-13.

### **Central Texas Science and Engineering Fair**

The Central Texas Science and Engineering Fair was held at Baylor University in February. Jaiden Wilson, Patrick Jones and Terrance Baucham Jr. were recognized for winning the materials science junior division with their project, *Protect Those Eyes*. They will advance to the Texas Science and Engineering Fair.

### **5A Region 3 Academic Meet**

The 5A Region 3 UIL Academic Meet was held at Foster High School, in Richmond, Texas, on April 22. The following students from the University High School Prose and Poetry Team advanced to state:

- Brae'Lynn Benn - 2nd Place - Poetry
- Tay'rel Thompson - 3rd Place - Prose

The state competition will be held at the University of Texas.

### **Texas High School Women's Powerlifting Association State Championships**

The Texas High School Women's Powerlifting Association State Championships event was held on March 18. Congratulations to the following students:

- Cristal Sanchez - 2nd place in the 181 lbs weight class for lifting 1,020 lbs
- Samantha Thaemert - 5th place in the 259+ lbs weight class for lifting 890 lbs
- Destiny Benavides - 7th place in the 97 lbs weight class
- Valeria Perez - 9th place in the 97 lbs weight class

### **Texas High School Coaches Association Academic All State Awards**

Congratulations to the following students who won Texas High School Coaches Association Academic All State Awards:

Waco High School Boys Soccer:

- James Benjamin Burnias - 1st Team
- Roberto Miguel Alarcon - 2nd Team
- Alexandro Betancourt - 2nd Team
- Pierre Valery Diatta - Honorable Mention
- Fidencio Bisael Perez - Honorable Mention
- Kenya Mabel Patlan III - Honorable Mention

Waco High School Girls Soccer:

- Harman Strother - 1st Team
- Alana Chapa - 2nd Team
- Sarah Schlappe - ELITE

Waco High School Boys Tennis:

- Hudson Rice - 1st Team
- Roberto Alarcon - 2nd Team
- James Benjamin Burnias - ELITE

Waco High School Girls Tennis:

- Libby Hack - 1st Team
- Elanah Sriram - 2nd Team
- Andrea Suarez - 2nd Team
- Margaret Lewis - 2nd Team

University High School Boys Soccer:

- Jose Juanes Jr - Honorable Mention

**Community Partner Award**

Creative Waco was recognized as the Outstanding Community Partner

**SUPERINTENDENT'S REPORT**

**Prekindergarten Roundup**

Dr. Kincannon reported that more than 382 potential students are in the registration process with close to 100 students having completed their registration at the Pre-K Roundup event held at the athletic stadium.

**Summer Enrichment Program**

Registration is now open for the district's second year of our Summer Enrichment Program. Community partners include: Art Center Waco, Baylor University, Girl Scouts of Central Texas, iCodeSchool.com, Waco Civic Theatre, World Hunger Relief Inc. and the YMCA of Central Texas. Activities are scheduled between June 5 and August 5.

**Academic Achievers Recognition**

Dr. Kincannon reported that both Waco and University High Schools held Academic Achievers Recognition Ceremonies. These events honor Sophomores, Juniors and Seniors who have maintained a 96.5 GPA or above. Board members were provided with a copy of the program.

**Bond Sale**

Dr. Kincannon shared that the sale of the final 2021 bonds has been completed. The overall program will be at an all-in rate of about 4.12%.

**Legislative Update**

Dr. Kincannon shared Legislative Updates on School Safety, Basic Allotment, Education Savings Accounts/Vouchers, HB 4545 and Teacher Pay & Related Issues.

### **INFORMATION ITEMS/REPORTS**

- Monthly Financial Reports for the Period Ended March 31, 2023

### **CONSENT AGENDA: CONSIDER AND TAKE APPROPRIATE ACTION**

- Amendments to the 2022-2023 Budget
- Bid Award for Cheer, Dance, and Drill Team Supplies
- Bid Award for HVAC Renovations: Package 1 Correction
- Bid Award for Promotional Items
- Bid Award for Educational Consulting, Professional Development, and Other Student-Based Contracted Services
- Bid Award for Maintenance Supplies, Equipment, and Services
- Bid Award for Restaurant and Catering Services
- Amendments to the Food Services Management Contract for the 2022-2023 School Year
- Purchases over \$50,000 under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service
- Amendment to the Bid Award for the Food Service Management Company for the 2023-2024 School Year
- 2023-2024 Tuition Rate for Students Ineligible for Free Prekindergarten
- Administrator Contract Renewals and/or Extensions for 2023-2024 and Professional Contract Renewals for 2023-2024
- Retention Bonuses for Paraprofessional, Auxiliary Staff, and Campus Administrators and Professionals
- Second Reading and Adoption of Board Policy DEC (LOCAL)
- Board of Trustees Meeting Minutes
  - Regular Meeting - March 23, 2023

The item “Retention Bonuses for Paraprofessional, Auxiliary Staff, and Campus Administrators and Professionals” was pulled from the Consent Agenda for discussion.

Jeremy Davis made a motion, seconded by Jose Vidana, to approve the Consent Agenda. The motion carried unanimously (7-0).

After discussion, Keith Guillory made a motion, seconded by Jeremy Davis, to approve “Retention Bonuses for Paraprofessional, Auxiliary Staff, and Campus Administrators and Professionals.” The motion carried unanimously (7-0).

**CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE APPROVAL OF CHANGE ORDER #1 TO CORE CONSTRUCTION FOR TIME EXTENSION AND FIRE LANE REPAIR ALLOWANCE AND APPROVAL OF ALLOWANCE EXPENDITURE FOR ACCELERATION COSTS RELATED TO THE CONSTRUCTION OF G.W. CARVER MIDDLE SCHOOL**

Gloria Barrera presented the change order #1 from CORE Construction.

Jonathan Grant made a motion, seconded by Emily Iazzetti, to approve the change order #1 to CORE Construction for time extension and fire lane repair allowance and approval of allowance expenditure for acceleration costs related to the construction of G.W. Carver Middle School. Stephanie Korteweg opened the floor for discussion.

After discussion, Stephanie Korteweg made a motion, seconded by Jonathan Grant, calling for question. The motion carried unanimously (7-0).

The motion "Jonathan Grant made a motion, seconded by Emily Iazzetti, to approve the change order #1 to CORE Construction for time extension and fire lane repair allowance and approval of allowance expenditure for acceleration costs related to the construction of G.W. Carver Middle School" carried (5-1). Keith Guillory abstained from voting.

**CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE APPROVAL OF CHANGE ORDER #2 TO CORE CONSTRUCTION FOR SAFETY UPGRADES TO MEET THE NEW TEA STANDARDS RELATED TO THE CONSTRUCTION OF G.W. CARVER MIDDLE SCHOOL**

Gloria Barrera presented the change order #2 from CORE Construction.

Keith Guillory made a motion, seconded by Angelo Ochoa, to approve change order #2 to CORE Construction for safety upgrades to meet the new TEA standards related to the construction of G.W. Carver Middle School. The motion carried unanimously (7-0).

**REVIEW AND DISCUSS THE SCHEMATIC DESIGN OF KENDRICK ELEMENTARY AND SOUTH WACO**

Jarrold Sterzinger and Doug Dawson presented the schematic designs for Kendrick Elementary and South Waco Elementary. Schematic design for both schools will be brought back to the Board for approval at the May meeting.

**REVIEW AND DISCUSS BUDGET UPDATE**

Sheryl Davis presented a brief update on the results of operations of the General fund for the 2021-2022 fiscal year. Attendance, revenue, expenditures and ending position projections related to the 2022-2023 fiscal year were also discussed.

**REVIEW AND DISCUSS REPORT ON BOARD MEMBER CONTINUING EDUCATION CREDIT**

Stephanie Korteweg, Board President, stated all Board members have completed and exceeded the continuing education training requirements.

**ANNOUNCEMENTS**

Elizabeth Cox, Chief of Staff, made the following announcements:

- Early voting continues on Monday, May 2.
- There will be a special meeting to canvas the election on May 11.
- The district will host a Celebration for the Outstanding Teachers of the Year on May 23.
- The district will host a Celebration for Retired Teachers on May 24.
- The 8th Grade Superintendent Scholar Ceremony was rescheduled to May 8.
- The Summer Leadership Institute for Board Members is June 21-24.

**CONSIDERATION OF PERSONNEL**

- Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
- Hear a Complaint or Charge Against an Officer or Employee

The Board convened in closed session at 8:30 p.m.

The Board reconvened at 9:19 p.m.

**ADJOURNMENT**

The meeting adjourned at 9:19 p.m.

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date: May 18, 2023**

**Contact Person: Gloria Barrera**

**RE: Review, Discuss and Take Appropriate Action on the Schematic Design of Kendrick Elementary School**

=====

**Background Information:**

At the April Regular meeting, O’Connell Robertson architects presented proposed schematic designs for the new Kendrick Elementary School and South Waco Elementary School renovations and additions. Since the meeting, architects, contractors and administrators have done the following:

- Met with representatives of Southern Little League to discuss potential impacts to the ball fields near South Waco Elementary.
- Developed cost estimates for both projects.
- Discussed and confirmed program and renovation priorities at both campuses with the Project Executive Committee.

Due to an increase in the scope of facility programming including the addition of space for the Future Educators Academy and Inspiracion as well as unprecedented cost escalation, both projects are currently exceeding bond allocations.

At this meeting, the Administration requests the approval of the schematic design for Kendrick Elementary. The architect, CMAR, and district will continue working together to reduce costs through the design development phase.

An update will be provided on the South Waco Elementary School project, but approval of schematic design will not be requested at this meeting. The team is re-evaluating the proposed schematic design and construction phasing to reduce scope and compress the construction schedule in an effort to bring the projects within budget. Schematic design will be presented for approval at a subsequent meeting. This will also include a project cost overview.

**Fiscal Implications**

The project budgets for Kendrick Elementary School and South Waco Elementary School are as follows:

<b>Description:</b>	<b>South Waco ES</b>	<b>Kendrick ES</b>
Construction Costs	21,013,144	29,904,151
Fees / PM / Expenses	1,681,051	2,392,332

Other Developmental Costs (Survey / Geotech / Etc)	105,066	149,521
Furnishings Fixtures and Equipment	-	869,939
IT Systems (Projectors, Network, Security, Phone)	-	869,939
Building Move-In Expenses	52,533	74,760
Construction Testing	52,533	74,760
Project Contingency	798,499	1,136,358
<b>Total Project Budget:</b>	<b>23,702,826</b>	<b>35,471,760</b>

**Administrative Recommendation(s):**

Approve the Schematic Design for Kendrick Elementary School as presented.



# Kendrick and South Waco Elementary Schools Design Update

## Schematic Design Presentation

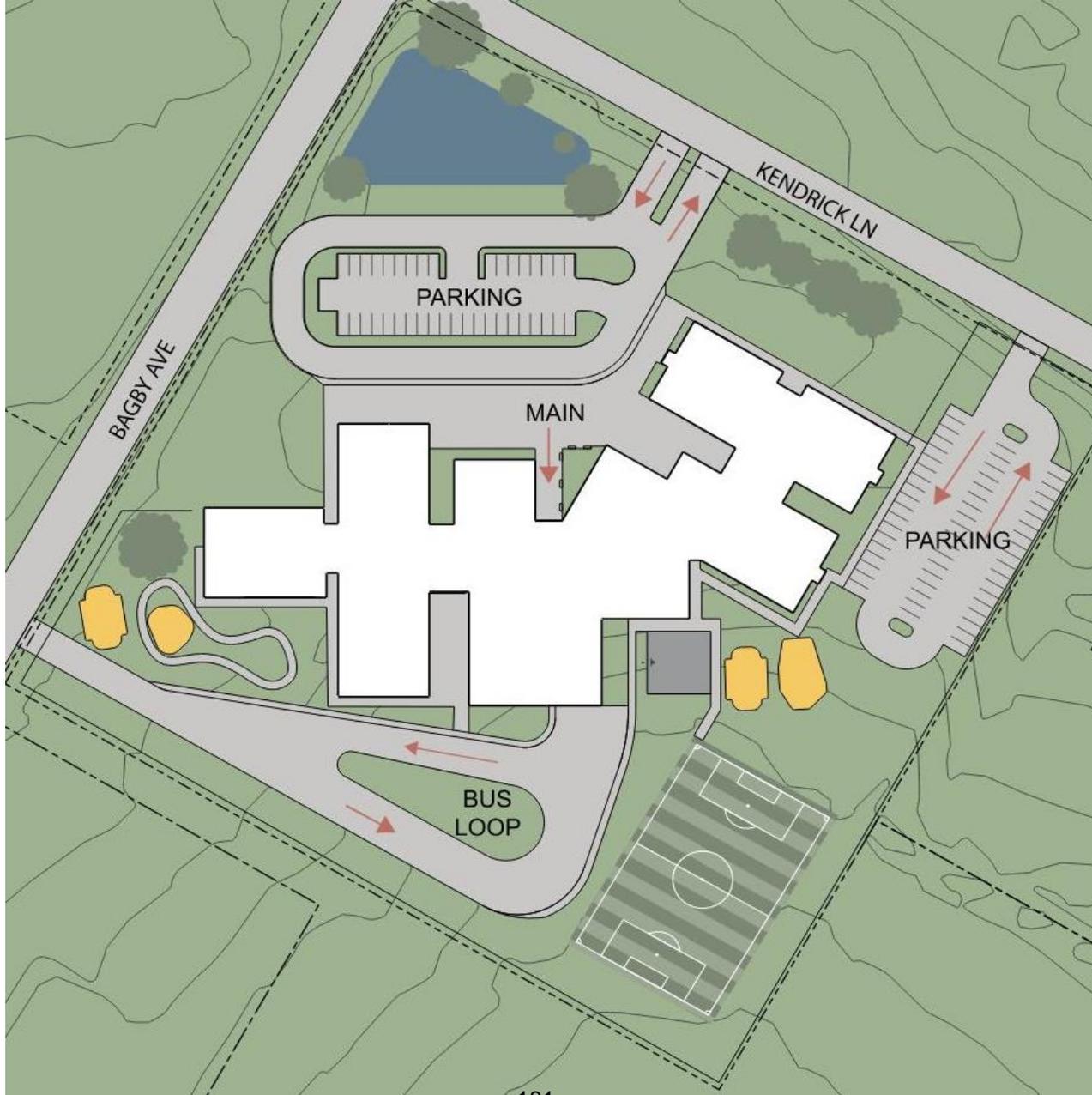
05.18.2023

- Kendrick Elementary School
- Little League and Community Updates
- South Waco Elementary School
- Project Schedule Overview



# Plan Development – Kendrick ES

180





First Floor Plan

Second Floor Plan



# Little League and Community Update

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- Currently proposed schedule would impact the **2024** season.
- Planned to be completed by **2025** season.
- Waco ISD Athletics partnership to allow shared-use of UHS and Athletic Complex facilities as needed for larger games/tournaments or overlapping schedules.

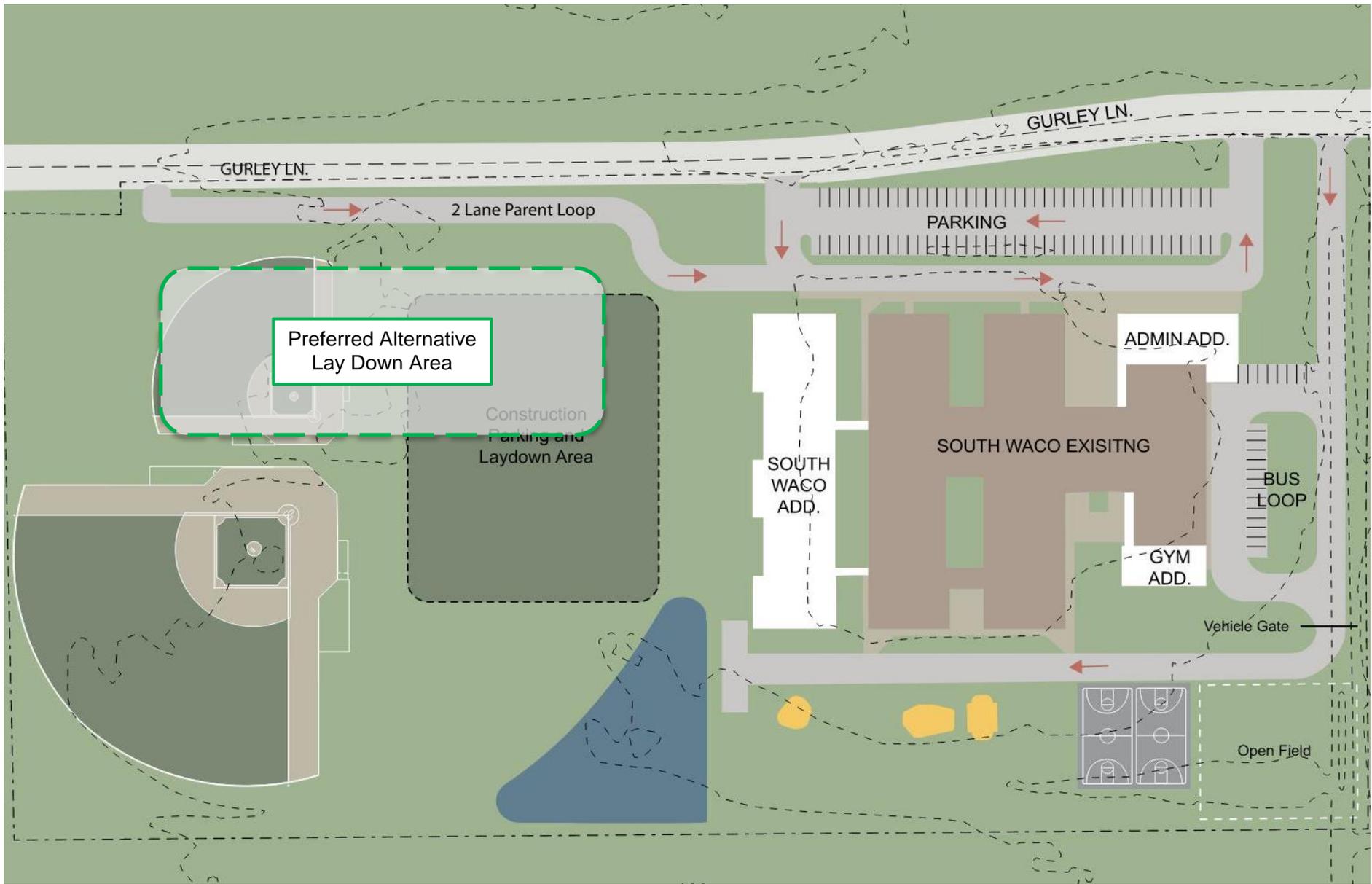
# Key Topics

- Planning for Kendrick's move to Indian Spring
  - Carver moves into new facility Fall 2023
  - Kendrick moves into Indian Spring over winter break 2023/2024
- Staff/Student/Parent Updates
  - Digital project newsletter to highlight progress and schedule – noting key activities and design progress updates
  - Take-home for students to help begin preparations for the upcoming changes.



# Plan Development – South Waco ES

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## **Kendrick ES**

Schematic Design	April 2023
Design Development	June 2023
Design Complete	Sept. 2023
Notice to Proceed	Dec 2023
Move to Indian Spring	Winter Break 2023 - 2024
Demolish Existing Building	Jan 2024
Construction	Jan 2024 - May 2025
Move to New Building	Summer 2025

## **South Waco ES**

Schematic Design	April 2023
Design Development	June 2023
Design Complete	Sept. 2023
Notice to Proceed	Dec. 2023
Construction for Additions	Jan 2024 – Jan 2025
Renovations	Summer 2024 (2025 TBD)

# **Project Schedule**

**Waco Independent School District**  
**Board of Trustees Meeting Agenda Item**

**Date:** May 18, 2023

**Contact Person:** Dr. Susan Kincannon

**RE: Review and Discuss Required Districtwide Intruder Detection Audit Report Findings**

=====

**Background Information:**

On June 1, 2022, Governor Greg Abbott instructed the Texas School Safety Center (TxSSC) “to develop and implement a plan to conduct random inspections to assess access control measures of Texas school districts.” Specifically, the Governor directed that in-person, unannounced random intruder detection audits be conducted to find “weak points” and ensure school districts follow Emergency Operation Plans (EOPs).

The state is deploying auditors with the help of regional educational service centers. Auditors are responsible for examining several items: (i) whether exterior doors are secured, (ii) whether they are stopped from gaining access to the campus, (iii) whether identification is required at the front office, (iv) whether interior classroom doors are closed and locked when required by district policy, and (v) whether weekly exterior door sweeps are completed and documented.

Four campuses in Waco ISD received an audit by ESC 12 during the month of April and three in May. At South Waco Elementary, the auditor noted one unsecured exterior door. The campus administrator accompanying the auditor reported that the door was inspected from the inside of the building. When the push bar mechanism on the door was depressed and opened, it did not fully lock upon returning to its frame. No other indicators were found to be out of compliance, including interior classroom doors, weekly interior and exterior door tracking, or the ability to access the campus through unauthorized measures. All exterior doors were secure upon external inspection.

At Parkdale Elementary, the auditor noted one unsecured exterior door. The exterior door’s push bar mechanism did not properly latch. The auditor did not gain access to the building as a staff member immediately met him at the door and directed him to the office at the front of the building. No other indicators were found to be out of compliance, including interior classroom doors, weekly interior and exterior door tracking, or the ability to access the campus through unauthorized measures.

Waco ISD’s Facilities Department inspected and adjusted the exterior doors immediately following each auditor’s visit. The campus and facilities department also re-inspected all other exterior doors at South Waco Elementary and Parkdale Elementary.

As a result of these audit findings, the district has 45 days to review the findings with the Board and the district safety and security committee, develop and implement a corrective action plan,

and submit evidence of these steps to the TxSSC.

**Fiscal Implications:**

None

**Administrative Recommendations:**

This report is presented for discussion and public awareness. A corrective action plan is being implemented in compliance with the TxSSC.