

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION ANNUAL MEETING**

Monday, August 25, 2025  
7:00 PM

Waunakee Community School District  
905 Bethel Circle  
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at:

<https://www.youtube.com/channel/UClgebJT-i0GbAiYqrkpaBmA>

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at [district\\_administrator@waunakee.k12.wi.us](mailto:district_administrator@waunakee.k12.wi.us) up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

**AGENDA**

- I. Elect Chairperson to Conduct Budget Hearing and the Annual Meeting  
Attached please find the annual meeting presentation that will be used to present the budget hearing information followed by the annual meeting resolutions.
- II. Reading of the Official Notice of the Budget Hearing and the Annual Meeting -Carlena Eaton- School District Clerk 3
- III. Budget Summary - Director of Business Services 4
- IV. Review of Minutes of the 2024 Annual Meeting 48
- V. Receive and Accept Treasurer's Report - Mark Hetzel, School District Treasurer 51
- VI. **Resolution A** - Authorize the School Board to Charge Student Fees
- VII. **Resolution B** - Salaries and Expenses for School Board Officers
- VIII. **Resolution C** - School Lunch Program Authorization
- IX. **Resolution D** – Authorize the School Board to Engage Legal Counsel if Needed
- X. **Resolution E** - Set Date and Hour for 2026 Annual Meeting or Authorize School Board to Set Date and Hour
- XI. **Resolution F** - Transportation
- XII. **Resolution G** - Adoption of Tax Levy

XIII. Persons Attending Meeting May Request Information on Any Topic Relative to Current Policies and Proceedings of the Schools.

XIV. Adjournment

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

**Notice of Budget Hearing  
(Section 65.90(4))**

Notice is hereby given to the qualified electors of the [Waunakee Community School District](#) that the budget hearing will be held at 905 Bethel Circle Waunakee, WI 53597, on the 25 day of [August](#), 2025, at 7 o'clock. The summary of the budget is printed below. Detailed copies of the budget are available for inspection in the District's office at 905 Bethel Circle, Waunakee, WI 53597.

Dated this 7 day of August, 2025.

(Signed)

[Carlena Eaton](#), District Clerk

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# WAUNAKEE

## COMMUNITY SCHOOL DISTRICT

### 2025 Annual Meeting & Budget Hearing<sup>4</sup>

Date: Monday, August 25, 2025  
Time: 7:00 PM  
Location: Board of Education Room  
905 Bethel Circle  
Waunakee, WI 53597



# Purpose of Annual Meeting

## 120.10 Powers of annual meeting. The annual meeting of a common or union high school district may:

- (1) **CHAIRPERSON AND CLERK.** Elect a chairperson and, in the absence of the school district clerk, elect a person to act as the clerk of the meeting.
- (2) **ADJOURNMENT.** Adjourn from time to time.
- (3) **SALARIES OF SCHOOL BOARD MEMBERS.** Vote annual salaries for school board members or an amount for each school board meeting the member actually attends.
- (4) **REIMBURSEMENT OF SCHOOL BOARD MEMBERS.** Authorize the payment of actual and necessary expenses of a school board member when traveling in the performance of duties and the reimbursement of a school board member for actual loss of earnings when duties require the school board member to be absent from regular employment.
- (5) **BUILDING SITES.** Designate sites for school district buildings and provide for the erection of suitable buildings or for the lease of suitable buildings for a period not exceeding 20 years with annual rentals fixed by the lease.
- (5m) **REAL ESTATE.** Authorize the school board to acquire, by purchase or condemnation under ch. 32, real estate and structures and facilities appurtenant to such real estate necessary for school district purposes.
- (6) **TAX FOR SITES, BUILDINGS AND MAINTENANCE.** Vote a tax to purchase or lease suitable sites for school buildings, to build, rent, lease or purchase and furnish, equip and maintain school district buildings. The tax may be spread over as many years as are required to pay any obligations approved or authorized at the annual meeting including rental payments due in future years under an authorized lease.
- (7) **TAX FOR TRANSPORTATION VEHICLES.** Vote a tax to purchase, operate and maintain transportation vehicles and to purchase liability insurance for such vehicles, and to finance contracts for the use and services of such vehicles.
- (8) **TAX FOR OPERATION.** Vote a tax for the operation of the schools of the school district.
- (9) **TAX FOR DEBTS.** Vote a tax necessary to discharge any debts or liabilities of the school district.
- (10) **SCHOOL DEBT SERVICE FUND.** Vote a tax to create a fund for the purpose of paying all current bonded indebtedness for capital expenditures. All money raised through taxation or otherwise collected pursuant to this subsection shall be deposited by the school district treasurer in a segregated fund. Such money shall not be used for any other purpose, except as provided by s. 67.11 (1), or be transferred to any other fund except by authorization by a two-thirds majority vote of the total number of electors of the school district.
- (10m) **SCHOOL CAPITAL EXPANSION FUND.** Vote a tax to create a fund for the purpose of financing all current and future capital expenditures related to buildings and sites. All money raised through taxation or otherwise collected pursuant to this subsection shall be deposited by the school district treasurer in a segregated fund. Such money shall not be used for any other purpose or be transferred to any other fund except by authorization by a majority vote of the electors present at a subsequent annual meeting and only if notice that the issue would be on the agenda was included in the notice of the subsequent annual meeting under s. 120.08 (1) (c).
- (11) **TAX FOR RECREATION AUTHORITY.** Vote a tax for the purposes specified in s. 66.0123.
- (14) **LEGAL PROCEEDINGS.** Direct and provide for the prosecution or defense of any action or proceedings in which the school district is interested.
- (15) **TEXTBOOKS.** Authorize the school board to furnish textbooks under conditions prescribed by the annual meeting or by the school board. The authorization shall continue in effect until revoked by a subsequent annual meeting.
- (16) **SCHOOL LUNCHESES.** Direct the school board to furnish school lunches to the pupils of the school district and appropriate funds for that purpose.
- (19) **CONSOLIDATION OF HIGH SCHOOLS.** In a union high school district, vote to consolidate schools or to discontinue a school where more than one high school is operated by the school district.

**History:** 1975 c. 39, 115, 199; 1977 c. 206; 1979 c. 301; 1981 c. 20; 1983 a. 207, 339; 1985 a. 29, 218; 1993 a. 184; 1999 a. 150 s. 672; 2015 a. 55.

An action may be instituted and maintained by a school district board without specific approval of the district when management, control, and conservation of school district property requires speedy application for process. *Joint School District No. 1 v. City of Chilton*, 78 Wis. 2d 52, 253 N.W.2d 879 (1977).

The power to convert an elementary school to another educational use is not granted by sub. (5) or (12). The school board has this power under s. 120.13 (1). *State ex rel. Waldeck v. Goedken*, 84 Wis. 2d 408, 267 N.W.2d 362 (1978).

Sub. (10) authorizes levying a tax for the purposes of current or future capital expenditures even without corresponding, existing bonded indebtedness. *Barth v. Board of Education*, 108 Wis. 2d 511, 322 N.W.2d 694 (Ct. App. 1982).

Nothing in sub. (6) limits a district from paying a building lease from a general fund raised by the levy of taxes under sub. (8) for school operations. *Dieck v. Unified School District*, 165 Wis. 2d 458, 477 N.W.2d 613 (1991).

Discussing a common school district's authority under sub. (12) to lease surplus property. 67 Atty. Gen. 332.



## Election of a Chairperson

- The budget hearing and annual meeting are to be chaired by an elector selected from those present.



## Official Notice of the Hearing and Meeting

- The Board Clerk, Carly Eaton, will read the required notices as published in the district's official newspaper.
- Click [here](#) for the required notices under the Annual Meeting Reports tab.



## Budget Summary

- Director of Business Services, Allie Newton will review the budget and financial data
- Click [here](#) for the budget publication under the Annual Meeting Reports tab.<sup>8</sup>



## Budget Timeline

- 3rd draft of the budget approved by school board on July 14, 2025
  - This budget draft was based on the Governor's approval of the 2025-27 State Budget
  - This budget draft did include a tax levy of \$49 million, an equalized property value increase of 5.0%, and a tax rate of \$9.35
  - This is the budget version published in the Waunakee Tribune for the budget hearing/annual meeting
- On October 30th, the school board will approve the budget and tax levy utilizing final budget data instead of estimated data.



# Budget Timeline

## I. 2025-2026 BUDGET TIMELINE

December 5	Review enrollment projection scenarios with the Budget Committee Review budget planning process with the Budget Committee
January 7	Review expenditure projection scenarios and open enrollment capacity with the Budget Committee
January 7	Review budget planning process with the Administrative Cabinet
January 13	Present open enrollment capacity to School Board for approval
February 3-7	Present first draft of the budget planning process to the Budget Committee
March 3-7	Present second draft of the budget planning process to the Budget Committee
March 10	Present budget planning process to the School Board for approval
March 11	Distribute approved budget planning process to the administrative cabinet
March 15 – Apr. 15	Building/department level budget development
April 1-30	Preparation of the first draft of the budget Budget meetings with administrators as necessary
May 5-9	First draft of the budget to the Budget Committee
May 12	First draft of the budget to the School Board School Board approves 2025-26 student fees School Board approves 2025-26 insurance benefits
May 13-31	Staff presentations on the budget process
June 2-6	Second draft of the budget to the Budget Committee
June 9	Second draft of the budget to the School Board
July 1	State equalization aid estimates released by DPI
July 7-11	Third draft of the budget to the Budget Committee
July 14	Third draft of the budget to the School Board Public hearing on the budget during School Board meeting School Board approves budget to allow for summer activity
August 25	Presentation of the approved budget at the annual school district Budget Hearing. Request public approval of the tax levy at the Annual Meeting.
September 19	Third Friday in September student count
October 15	State equalization aid certification released by DPI
October 27	School Board makes any changes to the budget and sets the tax levy on or before November 1
Before Nov. 10	Certify tax levy by the School Board Clerk



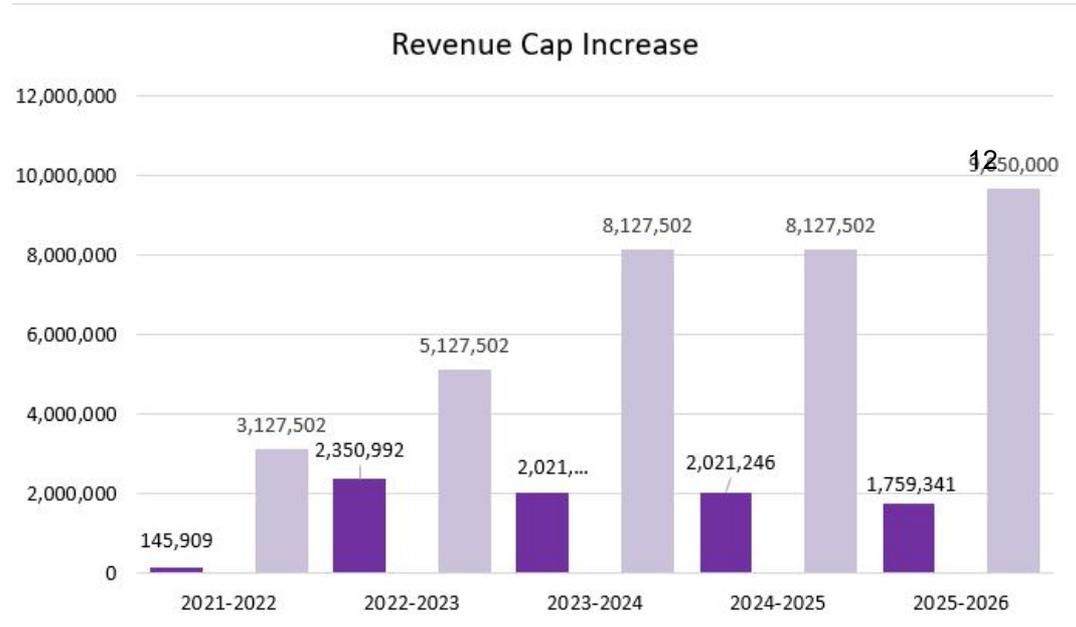
## 2025-27 State Budget - Revenue Cap

- The state revenue cap formula was increased by \$325/student for 2025-26.
- The student categorical aid remains the same at \$742.
- The November 2024 operational referendum allowed the 2025-26 revenue limit to increase by up to \$8.1 million (recurring), \$500,000 (recurring) for classified staff pay, \$1.05 million (non-recurring) for competitive wages.
- The revenue cap is estimated to increase by \$3,309,341 and non-revenue cap revenues are estimated to increase by \$445,582 (primarily open enrollment).



## 2025-27 State Budget - Revenue Cap

A operational referendum to exceed the revenue limit was approved by the community at \$9.65 million for 25-26 and \$11.2 million for 26-27.





## 2025-27 State Budget - State General Aid

- Waunakee is estimated to receive a \$1,042,818 decrease in state general aid for 2025-26.
- The 2025-27 state budget included a \$0 increase in the state equalization aid<sup>13</sup> formula
- Under the state revenue cap formula, increases or decreases in state general aid are offset by increases or decreases in the fund 10 local property tax levy.



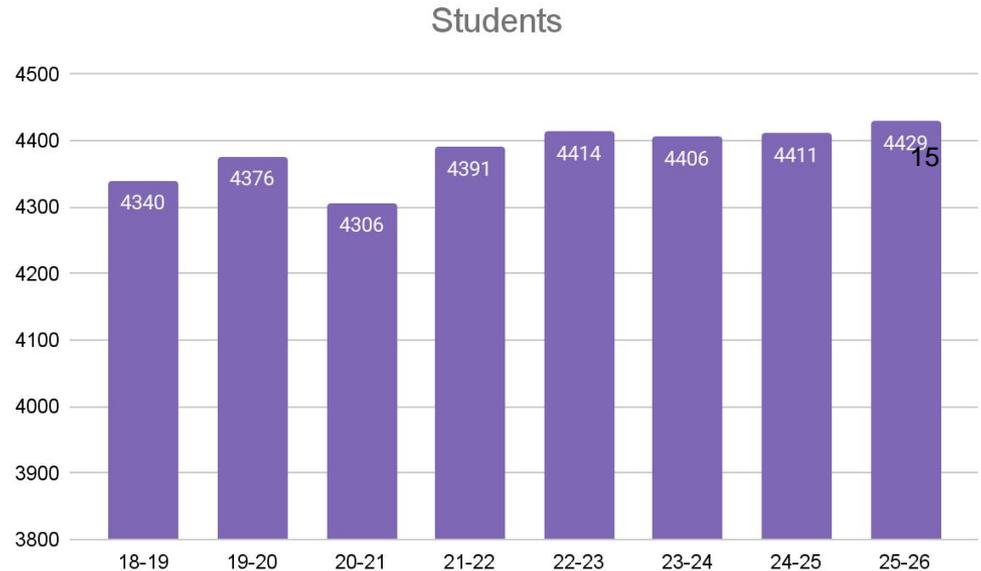
## 2025-27 State Budget - Special Education Aid

- State special education aid increased to 42% in 25-26 and 45% in 26-27
  - Waunakee is budgeting a 40% increase for 25-26
- Waunakee is estimated to receive a \$825,000 increase in state special education aid for 25-26.
- Under the school financing system, increases or decreases in state special education aid are offset by increases or decreases in the local transfer from the general fund 10 to the special education fund 27.



## Enrollment Increase

- Budget developed with an estimated increase of 18 students (total enrollment estimated at 4,429).
- 4,429 students can be compared to 4,411 students from September 2024
- Current enrollment data is 4,382





## Expenditures (General Fund)

- 6% increase over 24-25 (budgeted).
- 5.4 FTE (full time equivalency) increase in staff.
- The School Board has approved 2025-26 salaries/wages with a 2.95% CPI increase and compensation system increases for teachers and classified staff members. In addition, the school board has implemented the first phase of the classified staff average pay increases from November 2024 referendum.
- The contingency fund of \$200,000 is included in the budget. The previous contingency fund was \$100,000. This is the first increase in 25+ years.



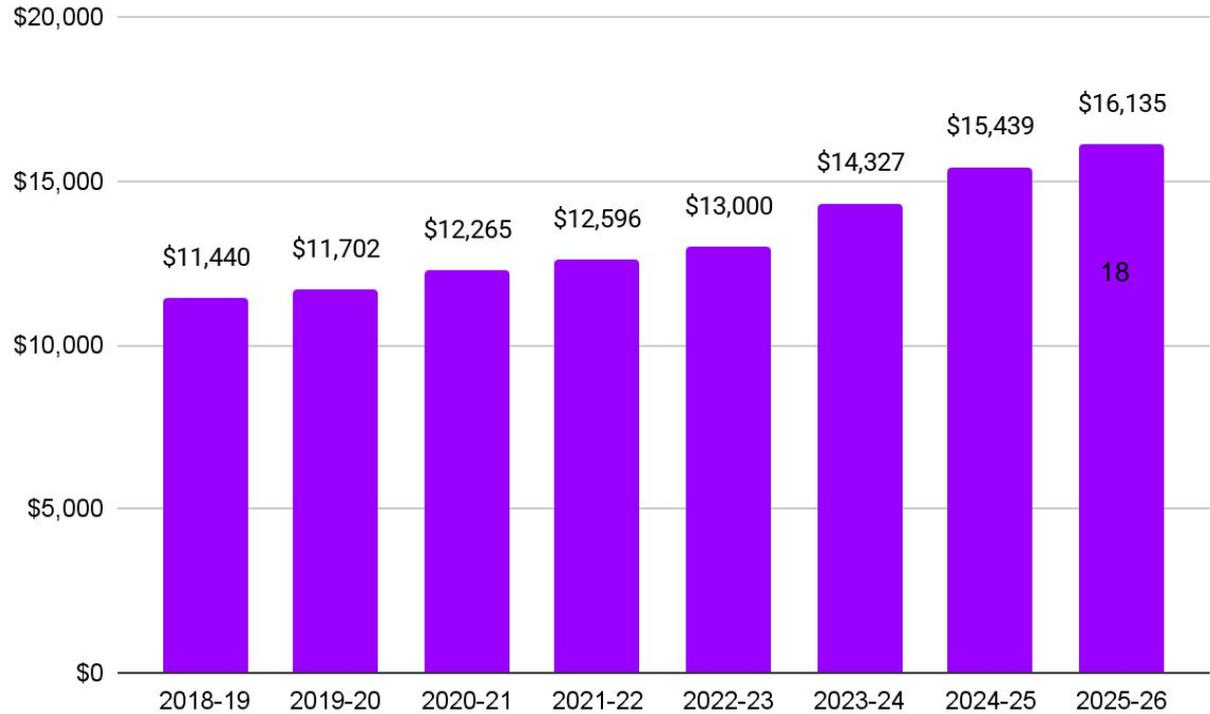
## Expenditures (General Fund Actual)

- \$49,647,730 in 18-19
- \$51,207,365 in 19-20
- \$52,814,759 in 20-21
- \$55,312,385 in 21-22
- \$60,298,881 in 22-23
- \$63,124,805 in 23-24
- \$67,708,385 in 24-25
- \$71,463,308 in 25-26 (budgeted)



# Cost per Pupil

Fund 10 expenditures divided by the 3rd Friday in September headcount



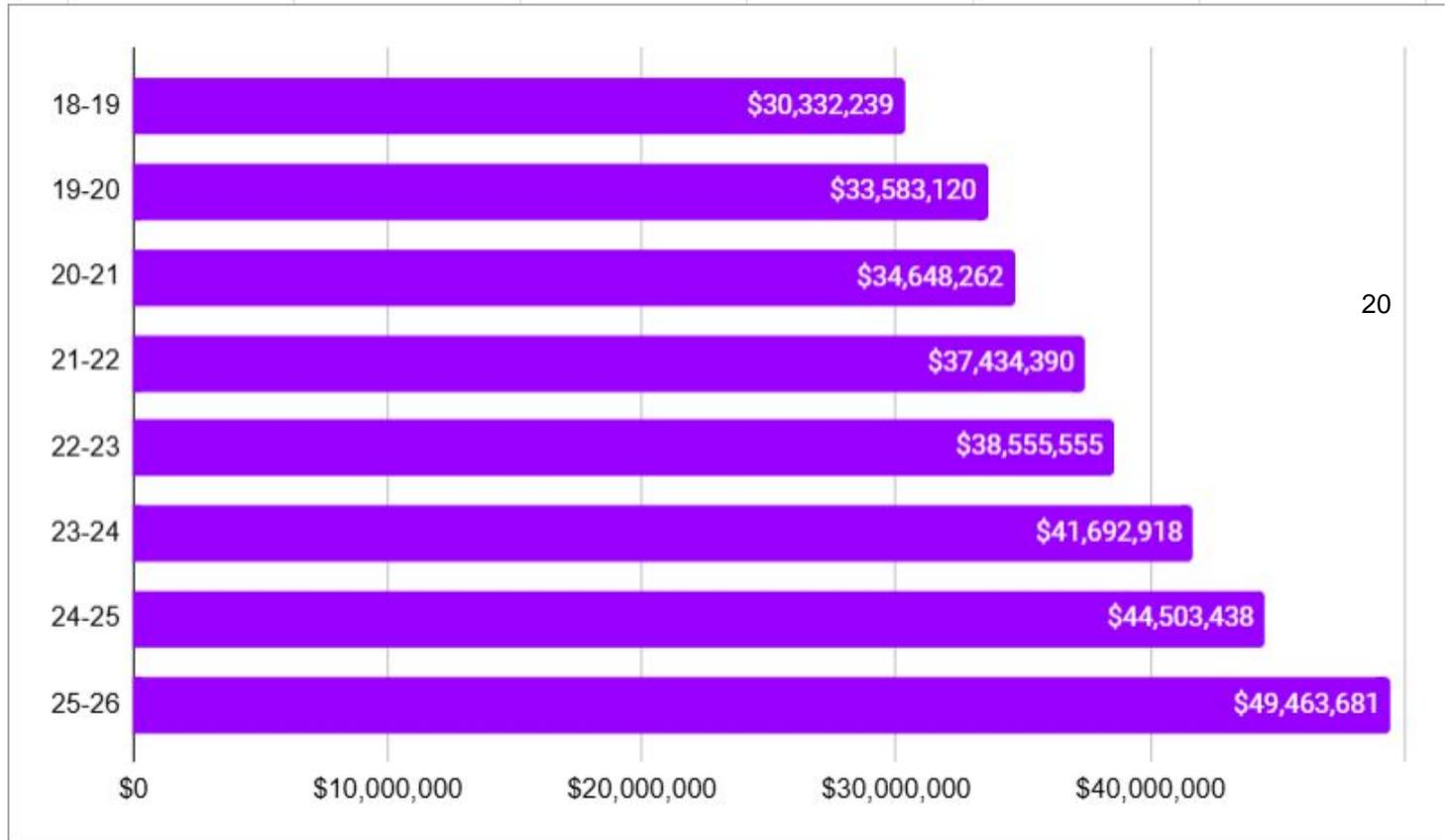


## Revenue (General Fund)

- State aid decreases \$1,042,818 or 4%
- Local taxes increase \$4,133,367 or 11%
- Total increase of \$3,754,923 or 5.25% (over budget in 24-25)



# Tax Levy





## Equalized Tax Rate

- The 2024-25 equalized property values in the district were \$5,036,421,267.
- The 2024-25 tax rate was \$8.90 per \$1,000 of equalized value.
- The 2025-26 equalized property values in the district are estimated at \$5,288,242,330
- The 2025-26 tax rate is estimated at \$9.35 per \$1,000 of equalized value.



# 2025-26 Tax Levy

- The school board will be evaluating options to reduce the tax levy prior to October 30th

Proposed Property Tax Levy			
FUND	Audited	Unaudited	Proposed
	2023-24	2024-25	2025-26
General Fund	28,460,117.00	33,383,590.00	37,516,957.00
Referendum Debt Service Fund	12,838,301.00	10,699,681.00	10,940,424.00
Non-Referendum Debt Service Fund	0.00	0.00	0.00
Capital Expansion Fund	0.00	0.00	0.00
Community Service Fund	394,500.00	740,000.00	1,006,300.00
<b>TOTAL SCHOOL LEVY</b>	<b>41,692,918.00</b>	<b>44,823,271.00</b>	<b>49,463,681.00</b>
<b>PERCENTAGE INCREASE --</b>			
<b>TOTAL LEVY FROM PRIOR YR</b>	<b>8.0%</b>	<b>7.5%</b>	<b>10.4%</b>

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### Step #5 Setting of the Levy and a Sufficient Tax Amount Requirements

[Wis.Stat.sec.120.12\(3\)\(a\)](#) and [\(c\)](#) require that on or before November 1, a school board must determine if the tax voted at the annual meeting is sufficient to operate and maintain the schools for the school year. If the amount so determined is not sufficient, the school board shall raise the tax. The board may lower the tax if the amount so determined exceeds requirements. The tax levy shall not exceed limits established by [Wis.Stat.sec.121.91](#). The taxes levied must be certified to municipalities on or before November 10.

- The school board clerk must set the levy and adopt an original budget on or before November 1<sup>st</sup>.
- The school board clerk must certify the levy to the municipalities on or before November 10th.



## 2025-26 Tax Levy

- The debt service tax levy is \$10,940,424. The debt service levy includes \$0 identified as a debt service defeasance (also known as pre-paying existing debt). A refinancing could occur in 2025-26 to lower the overall tax levy.

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- ▶ ([§120.12\(4\)](#) Wis. Stats.) – amount necessary to meet any irrevocable tax obligations
  - ▶ Tax for Debt Retirement
- ▶ A School District is allowed to annually levy up to and including all outstanding principal & interest
- ▶ Additional Levy is used for reducing future property tax levies
  - ▶ Prepayment of Debt (if a call date has been met)
  - ▶ Defeasance (if we are ahead of the call date)



## Equalized Value (in Billions)

18-19 \$ 2.8 billion

19-20 \$3.1 billion

20-21 \$3.2 billion

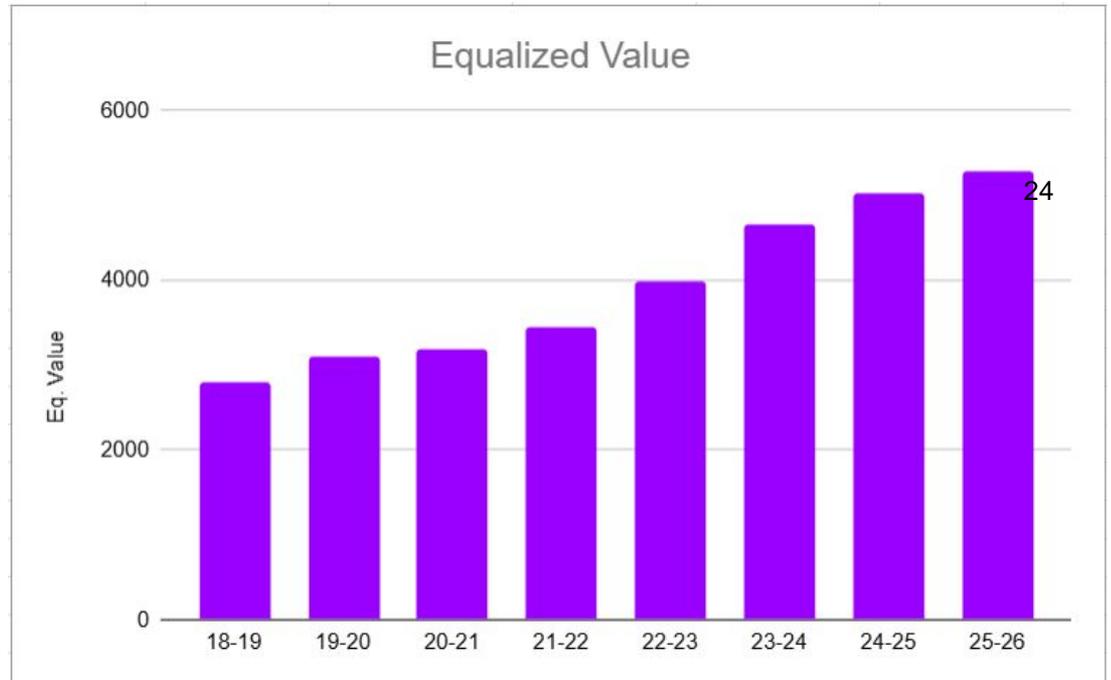
21-22 \$3.4 billion

22-23 \$3.9 billion

23-24 \$4.6 billion

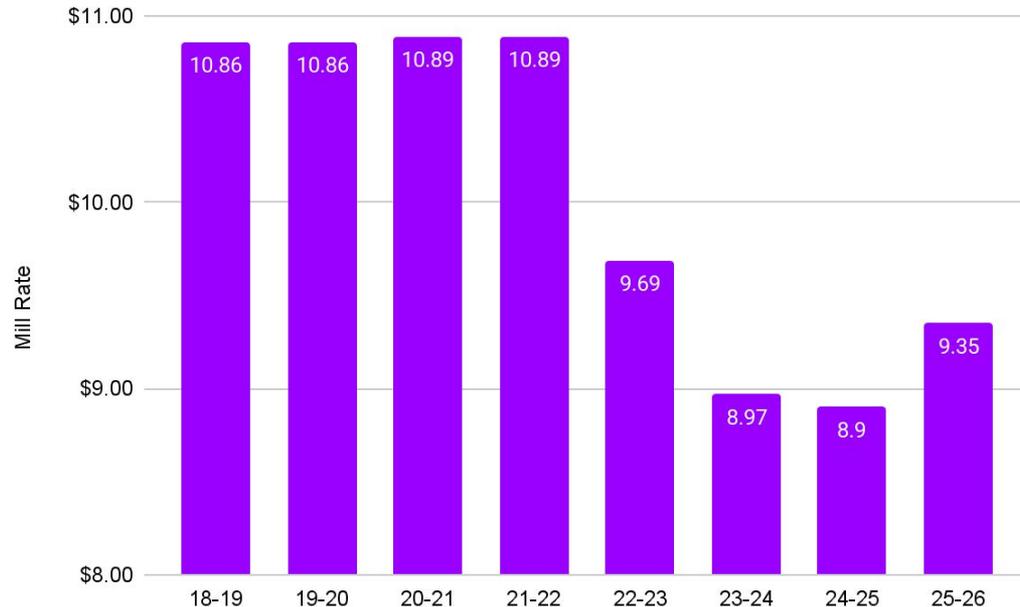
24-25 \$5 billion

25-26 \$5.2 billion





# Tax Rate - District Average Estimated Increase is \$225 on a \$500,000 home with 0% inflation





## Equalized Value - October 1st, 2025

- The 2025-26 tax levy is estimated based on a 5% increase in the equalized property value in the District.
- The State of Wisconsin certifies the equalized property value on October 1, 2025.<sup>26</sup>
- Based on the August 15th property value information released by the Department of Revenue, the equalized value is estimated to increase by 9.3% with at least 2.66% of that being new construction in the district.



## District Fund 10 Fund Balance (Assets-Liabilities)

Year	Amount	% of Next Year's Budget
18-19	\$6.8 M	13.2%
19-20	\$6.4 M	11.7%
20-21	\$7.6 M	13.7%
21-22	\$8.7 M	15.1%
22-23	\$8.0 M	12.7%
23-24	\$7.5 M	11.0%
24-25	\$7.5 M	10.5%



## Next Steps with 2025-26 Budget

The School Board must modify the budget based on:

- September enrollment count on September 19, 2025
- Budget changes that have taken place since July 2025 (Cash flow borrowing expenses, open enrollment revenues and expenses, 4K expenses, transportation expenses, utilities, building budgets, summer school budget, district grants, personnel costs, etc.)
- Final district property values
- Final district revenue cap amount



## Next Steps with 2025-26 Budget

- Final district state aid/property tax amount
- Final district tax rate
- All of the changes will be completed by November 1, 2025 which is the last date<sup>29</sup> possible to approve the budget and tax levy
- A special board meeting is scheduled for October 30th to approve the budget and tax levy for 2025-26.



## Budget/Financial Reviews

The budget/financial status of the district is reviewed by multiple internal and external groups including:

- School Board Treasurer - Mark Hetzel
- School Board Budget Committee (3 members)
- School Board (7 members)
- Department of Public Instruction
- External School Board Auditor (Wipfli)
- External Private Businesses (Moody's and Standard & Poor's Rating)
- Any citizen who wishes to review information



# Budget/Financial Reviews

As an example: **Credit Highlights**

- In February 2025, the district received a stable rating of AA- from Standard and Poors Global Ratings.
- Click [here](#) for Bond Rating information under the Financial Transparency tab.

- S&P Global Ratings assigned its 'AA-' rating to Waunakee Community School District, Wis.' \$52 million series 2025 bond anticipation notes (BANs).
- At the same time, we affirmed our 'AA-' rating on the district's general obligation (GO) debt outstanding.
- The outlook is stable.

## **Outlook**

The stable outlook reflects S&P Global Ratings' expectation of credit stability despite the district's large and increasing debt burden given its robust and growing economy and history of relatively stable reserves.

## **Downside scenario**

We could take negative rating action if budgetary imbalance causes a material decline in reserves without a plan for timely replenishment.

## **Upside scenario**

Although we view such a scenario as unlikely over the outlook horizon, we could take positive rating action with moderation in the district's debt burden and a stronger management assessment, particularly with respect to capital planning and meeting the board's fund balance policy.



## What did the Community Approve for the November 5, 2024 Election?

Funding Initiatives	2025-26	2026-27
Maintaining current programs/services (recurring)	\$8.1 million	\$8.1 million
Increasing hourly employee compensations (recurring)	\$500,000	\$1,000,000
Increasing employee compensation costs (non-recurring)	\$1.05 million	\$2.1 million
Total	\$9.65 million	\$11.2 million



## Long-term Financial Planning

- Expiration of non-recurring operational referendum
  - \$2.1 million after 26-27 school year
- School board goal is to maintain competitive compensation for staff
- Disconnect between state budget resources and operational costs of a public school
  - \$325/student equates to 2.7% revenue increase
  - Expenditure increases exceed 2.7% for major expenditures like CPI salary increases, compensation systems, transportation, utilities, benefits, etc.
  - Alignment of revenues and expenses would require either expenditure reductions or operational referendums
- Address declining fund 10 fund balance percentage



## Budget Detail and Questions

- We will be happy to answer any questions you may have
- Click [here](#) for detailed budget information under the Budget Planning tab.



## 2024 Minutes

- Please review the minutes of last year's meeting
- Click [here](#) for last year's minutes under the Annual Meeting Reports tab.



## Treasurer's Report

- Board Treasurer, Mark Hetzel, will review this report
- Action should be taken to accept the report



# Resolutions

- All need a motion and a second
- Please state your name for the minutes of the meeting



## A. Student Fees Resolutions

### Resolution A / Authorize the School Board to Charge Student Fees

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin is hereby directed to charge student fees, and at such cost as shall be set by said school board.

Introduced

by: \_\_\_\_\_

Seconded

by: \_\_\_\_\_

Dated: \_\_\_\_\_, 2025.



## B. Board Salaries

### Present Salaries

- President, Clerk, and Treasurer receive \$6,972 per year for all regular and special meetings, and committee meetings.
- All other Board Members receive \$6,297 per year for all regular and special meetings, and committee meetings.
- Reimbursement for expenses.
- In 2023, the motion for Board salaries increased the amount by the approved CPI increase and provided Board Members access to the District Wellness Clinic.



# Resolutions

## Resolution B / Board Salaries and Expenses

Be it resolved that the Board members of the Waunakee Community School District be paid a salary as stipulated below and be reimbursed for expenses incurred on district business when traveling outside of the district.

### Salaries to be:

President, Clerk, Treasurer \_\_\_\_\_ (currently \$6,972 per year for all regular/special /committee meetings)

All other Board Members \_\_\_\_\_ (currently \$6,297 per year for all regular/special/committee meetings)

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Dated: \_\_\_\_\_, 2025



## C. School Lunch Program

- The Board needs authorization to conduct a food service program.

### Resolution C / School Lunch Program

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin is hereby directed to furnish school lunches to any and all students of this district at such places and times, and at such cost as shall be set by said school board, and the school board is hereby authorized to pay any deficiency which may result from said lunch program (Section 120.10 (16)).

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Dated: \_\_\_\_\_ 2025.



## D. Legal Counsel

- Periodically it is necessary for the Board to seek legal advice and counsel. Your approval is necessary

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### Resolution D / Authorization for Legal Counsel

Be it resolved that the Board of Education of the Waunakee Community District be authorized to engage legal council to represent the district and provide legal advice to the district.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Dated: \_\_\_\_\_ 2025.



## E. Annual Meeting Date

- Administrative request to keep the 2026 Annual Meeting at the end of August for cash flow borrowing purposes.

### Resolution E / 2026 Annual Meeting Date

Be it resolved that the Board of Education of the Waunakee Community School District be authorized to set the date and hour for the 2026 Annual Meeting within the guidelines established by Wisconsin Statutes or Be it resolved that the 2026 Waunakee Community School District Annual Meeting be held on \_\_\_\_\_, 2026. (Between the fourth Monday in July and the fourth Monday in October).

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Dated: \_\_\_\_\_ 2025.



## F. Transportation

- The Board needs your approval to contract for bus service and/or operate its own buses.

### Resolution F / Transportation

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin be authorized to purchase, operate and maintain transportation vehicles as well as contract for transportation services to provide transportation to students, including but not limited to students whose residence is located within two miles of the school the student attends, as per Board Policy.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Dated: \_\_\_\_\_ 2025.



## G. Tax Levy

- The Board recommends a total levy of \$49,463,681 of which \$37,516,957 is for the general fund, \$10,940,424 is for debt service, and \$1,006,300 is for community service.

### Resolution G / Adoption of Levy Tax

Motion may be as follows: Mr. or Ms. Chairperson, I move that there be levied a school tax assessed against all taxable property within the Waunakee Community School District in the sum of \$49,463,681 necessary to operate and maintain the District School System and to finance the recommended budget for the 2025-2026 school year.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Dated: \_\_\_\_\_ 2025.



## Questions/Information

- Please feel free to ask for information or answers of any Board member or administrator.



**Thank you for coming this  
evening.**

# Minutes of Annual Meeting

## The Board of Education Waunakee Community School District

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An Annual Meeting of the Board of Education of Waunakee Community School District was held Monday, August 26, 2024, beginning at 7:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### I. Elect Chairperson to Conduct Budget Hearing and the Annual Meeting

Clerk Judith Engebretson called meeting to order at 7:00pm

Present: Dotzler, Engebretson, Ensign, Frey, Heinemann, Heinrichs, Hetzel

Clerk Engebretson asked for nominations for the selection of a chairperson to conduct the budget hearing and annual meeting.

A motion was made by Mark Foster, seconded by Tim Kiefer, to nominate Ben Opel as chairperson for the budget hearing and annual meeting. Upon receiving no other nominations, Opel was elected as chairperson of the 2024 Annual Meeting.

### II. Reading of the Official Notice of the Budget Hearing and the Annual Meeting

School District Clerk Judith Engebretson read the official notices and noted the publications dates in the Waunakee Tribune.

### III. Budget Summary - Director of Business Services

Allie Dye and Steve Summers reviewed the budget summary and answered questions. Tim Kiefer asked administration to comment on the financial strength of the district compared to recent events of Dane County school districts.

### IV. Review of Minutes of the 2023 Annual Meeting

The 2023 minutes were reviewed.

### V. Receive and Accept Treasurer's Report

Jack Heinemann, School District Treasurer reviewed the report.

### VI. **Resolution A** - Authorize the School Board to Charge Student Fees

A question was asked regarding the legality of student fees being on the agenda of the annual meeting. Steve Summers will review this for the future.

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin is hereby directed to charge student fees, and at such costs as shall be set by said school board.

Introduced by: Tim Schell

Seconded by: Judith Engebretson

Date: August 26, 2024

Motion Carried.

### VII. **Resolution B** - Salaries and Expenses for School Board Officers

Be it resolved that the Board members of the Waunakee Community School District be paid a salary that is stipulated below, plus increased by the approved CPI increase amount for the 2024-2025 school year. Board members may also be reimbursed for expenses incurred on district business when traveling outside the district and may use the wellness clinic as outlined.

Salaries to be:

President, Clerk, Treasurer	\$6696.00 per year for regular/special/committee meetings
All other Board members	\$6048.00 per year for regular/special/committee meetings.

Introduced by: Tim Schell

Second by: Judith Engebretson

Date: August 26, 2024

Motion Carried

**VIII. Resolution C - School Lunch Program Authorization**

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin is hereby directed to furnish school lunches to any and all students of this district at such places and times, and at such costs as shall be set by said school board, and the school board is hereby authorized to pay any deficiency which may result from said lunch program (Section 120.10(16)).

Introduced by: Dean Kaminski

Second by: Katie Dotzler

Date: August 26, 2024

Motion Carried.

**IX. Resolution D – Authorize the School Board to Engage Legal Counsel if Needed**

Be it resolved that the Board of Education of the Waunakee Community School District be authorized to engage legal counsel to represent the district and provide legal advice to the district.

Introduced by: Dan Carter

Second by: Joan Ensign

Date: August 26, 2024

Motion Carried.

**X. Resolution E - Set Date and Hour for 2025 Annual Meeting or Authorize School Board to Set Date and Hour**

Be it resolved that the Board of Education of the Waunakee Community School District be authorized to set the date and hour for the 2025 Annual Meeting within the guidelines established by Wisconsin Statutes (Between the fourth Monday in July and the fourth Monday in October).

Introduced by: Jack Heinemann

Second by: Katie Dotzler

Date: August 26, 2024

Motion Carried

**XI. Resolution F – Transportation**

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin be authorized to purchase, operate and maintain transportation vehicles as well as contract for transportation services to provide transportation to students, including but not limited to students whose residence is located within two miles of the school the student attends, as per Board Policy

Introduced by: Jack Heinemann  
Second by: Joan Ensign  
Date: August 26, 2024  
Motion Carried

**XII. Resolution G - Adoption of Tax Levy**

Mr. Chairperson, I move that there be levied a school tax assessed against all taxable property within the Waunakee Community School District in the sum of \$44,503,438 necessary to operate and maintain the District School System and to finance the recommended budget for the 2024-2025 school year.

Introduced by: Mark Hetzel  
Second by: Dawn Heinrichs  
Date: August 26, 2024  
Motion Carried.

Persons Attending Meeting May Request Information on Any Topic Relative to Current Policies and Proceedings of the Schools.

Tim Kiefer: Appreciated a night where everyone is equal and that we had Mr. Ben Opel, who is not on the school board chair this meeting. He also mentioned the school district has a role of serving adults as well as students. Tim requested that the high school pool install a suit spinner. He thanked all board members for their service.

Jack Dawn all in 7:52

**XIII. Adjournment**

A motion was made by Jack Heinemann, second by Dawn Heinrichs, to adjourn the meeting at 7:52PM. Motion carried unanimously.

Respectfully submitted by:

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Clerk

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Date

**WAUNAKEE COMMUNITY SCHOOL DISTRICT**

**2025 ANNUAL MEETING, AUGUST 25, 2025**

**TREASURER'S REPORT**

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BEGINNING FUND BALANCE</u>	<u>2024-2025 REVENUES</u>	<u>2024-2025 EXPENSES</u>	<u>ENDING FUND BALANCE</u>	<u>CHANGE IN FUND BALANCE</u>
<b>10</b>	<b>General Fund*</b>	<b>7,481,180.57</b>	<b>68,102,084.97</b>	<b>68,102,084.97</b>	<b>7,481,180.57</b>	<b>0.00</b>
20	Special Projects Funds	1,249,476.80	13,584,617.93	13,473,047.94	1,361,046.79	111,569.99
30	Debt Service Funds	7,330,161.67	11,425,664.71	11,648,596.33	7,107,230.05	-222,931.62
<b>40</b>	<b>Capital Projects Funds*</b>	<b>38,303,346.01</b>	<b>68,187,505.59</b>	<b>62,849,423.65</b>	<b>43,641,427.95</b>	<b>5,338,081.94</b>
50	Food Service Fund	0.00	2,822,232.48	2,822,232.48	0.00	0.00
73	Employee Benefit Trust Fund	8,935,702.98	1,665,290.57	1,269,104.85	9,331,888.70	396,185.72
80	Community Service Fund	79,384.13	941,144.88	934,961.15	85,567.86	6,183.73
90	Package and Cooperative Programs	0.00	212,696.59	212,696.59	0.00	0.00
	<b>TOTAL ALL FUNDS</b>	<b>63,379,252.16</b>	<b>166,941,237.72</b>	<b>161,312,147.96</b>	<b>69,008,341.92</b>	<b>5,629,089.76</b>

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The above numbers are being audited by the district's financial auditor, the firm WIPFLI.

The ending fund balance for Fund 10 is equal to 10.5% of the Fund 10 2025-26 expenditure budget.

The Fund 73 employee benefit trust fund is managed by American United Life at a 1.8% guaranteed rate of return through December 31st, 2025.