

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION BUDGET COMMITTEE MEETING**

Tuesday, April 8, 2025

8:30 AM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person, and will be asked to check in with District personnel when you arrive.

Public comments will be limited to 3 minutes. The Board will allow 30 Minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may or may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted in the lobby of the building, asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PUBLIC COMMENTS

V. 2025-2026 PLANNING

A. Timeline

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The purpose of this agenda item is to discuss the 25-26 budget timeline. As a reminder, we are entering into a new state budget cycle. As such, we will be following the process very closely and will recommend updates to the budget process as necessary. Allie Newton will review the next steps of the budget process.

VI. 2024-2025 BUDGET PLANNING

A. Planning for 2024-2025 Budget and Beyond

In January, the committee made a motion "to establish a fund 10 balance goal for

2024-25 of \$0 and authorized administration to allocate expenditures across accounting funds to meet this goal." Administration has been working with HR to repost salaries and benefits to get an accurate snapshot of where we are at now compared to the last posting which was done in October. We have completed the initial process of reposting all salary and benefits for the 2024-25 school year. Several revisions were identified and we expect to have this process completed by the end of April.

We also wanted to make the committee aware of the post-employment benefit payments we have made for 24-25 which total \$633,391.46. The current balance in our trust account is \$722,294. Administration will begin the process of pulling the OPEB funds out of the trust to reimburse fund 10 for the payments made this year. The remaining balance will be less than \$100,000 which confirms that the 25-26 budget planning process will need to include funding for OPEB payments.

In addition to the HR data, administration has updated the nonsalary/benefit data such as legal fees, special education categorical aid revenues, etc. Next steps would include finalizing the reposting the HR data and then reallocate the necessary expenditures from fund 10 to fund 49. The end result of this process will be a budget revision presented in early May or June.

VII. DISCUSSION/ACTION ON PROPOSALS

VIII. OTHER ITEMS FOR DISCUSSION

A. Fund Balance Policy 6

Attached please find a revised fund balance policy. This revised policy aligns with the discussion that took place at the second board workshop. We are asking for review by the budget committee before sending to the policy committee for approval.

B. Future Debt Service/Referendum Planning 7

The purpose of this discussion is to begin the process of planning for future debt service/referendum discussions. Attached please find example financial plans that build upon the recently completed \$175 million referendum and provides an example of a future \$75 million or \$125 million additional borrowing. The school board has requested financial data on a range of options for the high school campus and administration also will be providing corresponding debt service financial plans. The purpose of this discussion is informational only and administration will be requesting feedback on any additional information that board members would like to see surrounding this topic.

C. Transportation Camera Upgrades & App Capabilities 9

The purpose of this agenda item is to continue the discussion of technology updates for the 2025-26 school year related to bussing. These updates include camera upgrades as well as app technologies. The committee expressed an interest in holding on these investments until the next request for proposal. Dr. Brown would prefer additional conversation around options to consider in 25-26. One opportunity could be the use of a

parent app to track the bus, without the investment individual student tracking and security cameras. The options for moving forward include:

- 1) Limited technology improvements for 2025-26 & 2026-27, request for proposal for 2027-28 includes updated technology and cameras
- 2) District purchases the technologies directly and maintains ownership independently of bus contractor. These costs have been included on the facility committee projects list in case there is interest in this option. Please refer to the original letter from Lamers.
- 3) Lamers purchases the technologies directly and District is charged an additional fee per-bus-per-day. Please refer to the new letter from Lamers.

Administration appreciates the options presented by Lamers and seeks feedback from the budget committee regarding preferred approach to move forward.

IX. FUTURE AGENDA ITEMS

X. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”



WAUNAKEE

COMMUNITY SCHOOL DISTRICT

**Preliminary
Budget Planning
2025-26 School Year**

**Budget Committee Meeting
January 8, 2025**

I. 2025-2026 BUDGET TIMELINE

December 5	Review enrollment projection scenarios with the Budget Committee Review budget planning process with the Budget Committee
January 7	Review expenditure projection scenarios and open enrollment capacity with the Budget Committee
January 7	Review budget planning process with the Administrative Cabinet
January 13	Present open enrollment capacity to School Board for approval
February 3-7	Present first draft of the budget planning process to the Budget Committee
March 3-7	Present second draft of the budget planning process to the Budget Committee
March 10	Present budget planning process to the School Board for approval
March 11	Distribute approved budget planning process to the administrative cabinet
March 15 – Apr. 15	Building/department level budget development
April 1-30	Preparation of the first draft of the budget Budget meetings with administrators as necessary
May 5-9	First draft of the budget to the Budget Committee
May 12	First draft of the budget to the School Board School Board approves 2025-26 student fees School Board approves 2025-26 insurance benefits
May 13-31	Staff presentations on the budget process
June 2-6	Second draft of the budget to the Budget Committee
June 9	Second draft of the budget to the School Board
July 1	State equalization aid estimates released by DPI
July 7-11	Third draft of the budget to the Budget Committee
July 14	Third draft of the budget to the School Board Public hearing on the budget during School Board meeting School Board approves budget to allow for summer activity
August 25	Presentation of the approved budget at the annual school district Budget Hearing. Request public approval of the tax levy at the Annual Meeting.
September 19	Third Friday in September student count
October 15	State equalization aid certification released by DPI
October 27	School Board makes any changes to the budget and sets the tax levy on or before November 1
Before Nov. 10	Certify tax levy by the School Board Clerk

The Waunakee Community School District Board of Education recognizes that the management of District funds necessitates the development of an adequate end of year fund balance. The general fund operating reserve:

- 1. Provides adequate working capital sufficient to meet the district cash-flow requirements, thus minimizing any cash-flow (short term) borrowing during the annual operating cycle.
- 2. Functions as a safeguard to fund unanticipated expenses that the district might incur or to fund unrealized revenue, which may occur but shall not be considered available to meet recurring operating expenses.
- 3. Demonstrates fiscal responsibility resulting in high credit rating which will help to reduce the district’s borrowing costs.

In recognition of these needs, the Board of Education shall continually strive to develop operating budgets, which will add sufficient funds each year to the General Fund Balance and work towards maintaining a **range of 10% - 15% minimum of 15%** of the total operating expenses in the fund balance.

Use of the General Fund Balance must be approved by 2/3 majority of the Board. Committed funds are used first, followed by assigned and then unassigned amounts.

Annually, the Board of Education will review the fund balance to determine the allocation between non-spendable, restricted, committed, assigned, and unassigned fund balance accounts. The **Director of Business Services** ~~Business Manager~~ is delegated authority to assign fund balance as directed by the Board of Education.

Legal Ref.: Section 65.90 Wisconsin Statutes

Cross Ref.: 680, Fiscal Accounting and Reporting

Adoption Date: January 2000

Revised: April 2002
March 2011
June 2024
XXXX, 2025

Waunakee Community School District

EXAMPLE NOVEMBER 2026 REFERENDUM FINANCING PLAN

SCENARIO 3: \$125,000,000 - IMPACT PHASED IN OVER 4 YEARS

YEAR (Fall)	PAY- LEVY MENT YEAR (CY)	FUND 39 EXISTING DEBT SERVICE	EXAMPLE FUND EQUITY / INV. EARNINGS APPLIED	NET FUND 39 EXISTING DEBT SERVICE	\$14,000,000		\$56,000,000		\$55,000,000		EXAMPLE LEVY MANAGEMENT IN / (OUT)	FUND 39 TOTAL LEVY (2024-25 levy = \$10,699,681)	FUND 39 LEVY CHANGE %	PAY- MENT YEAR (CY)
					G.O. PROMISSORY NOTES		G.O. PROMISSORY NOTES*		G.O. PROMISSORY NOTES*					
					PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) EST. AVG= 4.25%	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) EST. AVG= 4.50%	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) EST. AVG= 4.50%				
2025	2026	\$14,141,419	(\$3,200,995)	\$10,940,424							\$80,000	\$11,020,424	3.0%	2026
2026	2027	\$13,326,769	(\$2,140,185)	\$11,186,584		\$472,694					\$820,000	\$12,479,278	13.2%	2027
2027	2028	\$13,687,869	(\$2,249,587)	\$11,438,282		\$595,000		\$3,150,000			(\$1,050,000)	\$14,133,282	13.3%	2028
2028	2029	\$11,675,722		\$11,675,722		\$595,000		\$2,520,000		\$3,093,750	(\$1,875,000)	\$16,009,472	13.3%	2029
2029	2030	\$11,921,988		\$11,921,988		\$595,000		\$2,520,000	\$630,000	\$2,460,825		\$18,127,813	13.2%	2030
2030	2031	\$12,173,038		\$12,173,038		\$595,000		\$2,520,000	\$630,000	\$2,432,475		\$18,350,513	1.2%	2031
2031	2032	\$12,427,450		\$12,427,450		\$595,000		\$2,520,000	\$630,000	\$2,404,125		\$18,576,575	1.2%	2032
2032	2033	\$12,689,781		\$12,689,781		\$595,000		\$2,520,000	\$620,000	\$2,376,000		\$18,800,781	1.2%	2033
2033	2034	\$12,957,994		\$12,957,994		\$595,000		\$2,520,000	\$610,000	\$2,348,325		\$19,031,319	1.2%	2034
2034	2035	\$13,228,638		\$13,228,638		\$595,000		\$2,520,000	\$600,000	\$2,321,100		\$19,264,738	1.2%	2035
2035	2036	\$13,507,575		\$13,507,575		\$595,000		\$2,520,000	\$580,000	\$2,294,550		\$19,497,125	1.2%	2036
2036	2037	\$13,795,375		\$13,795,375		\$595,000		\$2,520,000	\$555,000	\$2,269,013		\$19,734,388	1.2%	2037
2037	2038	\$14,088,175		\$14,088,175		\$595,000		\$2,520,000	\$530,000	\$2,244,600		\$19,977,775	1.2%	2038
2038	2039	\$14,389,675		\$14,389,675		\$595,000		\$2,520,000	\$495,000	\$2,221,538		\$20,221,213	1.2%	2039
2039	2040	\$14,693,575		\$14,693,575		\$595,000		\$2,520,000	\$460,000	\$2,200,050		\$20,468,625	1.2%	2040
2040	2041	\$15,003,575		\$15,003,575		\$595,000		\$2,520,000	\$420,000	\$2,180,250		\$20,718,825	1.2%	2041
2041	2042	\$15,323,175		\$15,323,175		\$595,000		\$2,520,000	\$370,000	\$2,162,475		\$20,970,650	1.2%	2042
2042	2043	\$15,656,043		\$15,656,043		\$595,000		\$2,520,000	\$310,000	\$2,147,175		\$21,228,218	1.2%	2043
2043	2044	\$15,998,022		\$15,998,022		\$595,000		\$2,520,000	\$235,000	\$2,134,913		\$21,482,934	1.2%	2044
2044	2045	\$9,724,100		\$9,724,100	\$6,850,000	\$449,438		\$2,520,000	\$75,000	\$2,127,938		\$21,746,475	1.2%	2045
2045	2046	\$9,725,500		\$9,725,500	\$7,150,000	\$151,938		\$2,520,000	\$345,000	\$2,118,488		\$22,010,925	1.2%	2046
2046	2047	\$9,723,900		\$9,723,900			\$5,295,000	\$2,400,863	\$2,815,000	\$2,047,388		\$22,282,150	1.2%	2047
2047	2048	\$9,723,800		\$9,723,800			\$5,540,000	\$2,157,075	\$3,220,000	\$1,911,600		\$22,552,475	1.2%	2048
2048	2049	\$9,724,600		\$9,724,600			\$5,790,000	\$1,902,150	\$3,655,000	\$1,756,913		\$22,828,663	1.2%	2049
2049	2050	\$9,725,700		\$9,725,700			\$6,055,000	\$1,635,638	\$4,110,000	\$1,582,200		\$23,108,538	1.2%	2050
2050	2051						\$16,285,000	\$1,132,988	\$4,585,000	\$1,386,563		\$23,389,550	1.2%	2051
2051	2052						\$17,035,000	\$383,288	\$5,085,000	\$1,168,988		\$23,672,275	1.2%	2052
2052	2053								\$23,435,000	\$527,288		\$23,962,288	1.2%	2053
		<u>\$319,033,455</u>	<u>(\$7,590,767)</u>	<u>\$311,442,688</u>	<u>\$14,000,000</u>	<u>\$11,189,069</u>	<u>\$56,000,000</u>	<u>\$58,122,000</u>	<u>\$55,000,000</u>	<u>\$51,918,525</u>	<u>(\$2,025,000)</u>	<u>\$555,647,283</u>		

(\$2,025,000) Needed investment earnings.

NOTES:

- Example financing scenarios could be impacted by other variables, such as significant market or statutory changes, which may necessitate adjustments to the financing plans.
- Scenarios where a greater portion of the overall debt is issued in advance of the expenditures of the proceeds will likely result in higher fees earned by the investment manager of the debt proceeds.
- *Assumes 5-year BAN followed by 20-year Refinancing for a total amortization of 25 years. For simplicity, the BAN and Refinancing are shown together. In practice, the BAN and Refinancing are 2 separate issues that are issued 5 years apart (delineated by the dotted line).



Waunakee Community School District

EXAMPLE NOVEMBER 2026 REFERENDUM FINANCING PLAN

SCENARIO 4: \$75,000,000 - IMPACT PHASED IN OVER 4 YEARS

PAY- LEVY YEAR (Fall)	MENT YEAR (CY)	FUND 39 EXISTING DEBT SERVICE	EXAMPLE FUND EQUITY / INV. EARNINGS APPLIED	NET FUND 39 EXISTING DEBT SERVICE	\$14,000,000 G.O. PROMISSORY NOTES Dated December 15, 2026 (First interest 4/1/27)		\$30,500,000 G.O. PROMISSORY NOTES* Dated July 1, 2027 (First interest 4/1/28)		\$30,500,000 G.O. PROMISSORY NOTES* Dated July 1, 2028 (First interest 4/1/29)		EXAMPLE LEVY MANAGEMENT IN / (OUT)	FUND 39 TOTAL LEVY (2024-25 levy = \$10,699,681)	FUND 39 LEVY CHANGE %	PAY- MENT YEAR (CY)
					PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) EST. AVG= 4.25%	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) EST. AVG= 4.50%	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) EST. AVG= 4.50%				
2025	2026	\$14,141,419	(\$3,200,995)	\$10,940,424							\$80,000	\$11,020,424	3.0%	2026
2026	2027	\$13,326,769	(\$2,140,185)	\$11,186,584		\$472,694					\$325,000	\$11,984,278	8.7%	2027
2027	2028	\$13,687,869	(\$2,249,587)	\$11,438,282		\$595,000		\$1,715,625			(\$717,000)	\$13,031,907	8.7%	2028
2028	2029	\$11,675,722		\$11,675,722		\$595,000		\$1,372,500		\$1,715,625	(\$1,188,000)	\$14,170,847	8.7%	2029
2029	2030	\$11,921,988		\$11,921,988	\$140,000	\$592,025		\$1,372,500		\$1,372,500		\$15,399,013	8.7%	2030
2030	2031	\$12,173,038		\$12,173,038	\$130,000	\$586,288		\$1,372,500		\$1,372,500		\$15,634,325	1.5%	2031
2031	2032	\$12,427,450		\$12,427,450	\$120,000	\$580,975		\$1,372,500		\$1,372,500		\$15,873,425	1.5%	2032
2032	2033	\$12,689,781		\$12,689,781	\$100,000	\$576,300		\$1,372,500		\$1,372,500		\$16,111,081	1.5%	2033
2033	2034	\$12,957,994		\$12,957,994	\$100,000	\$572,050		\$1,372,500		\$1,372,500		\$16,375,044	1.6%	2034
2034	2035	\$13,228,638		\$13,228,638	\$100,000	\$567,800		\$1,372,500		\$1,372,500		\$16,641,438	1.6%	2035
2035	2036	\$13,507,575		\$13,507,575	\$100,000	\$563,550		\$1,372,500		\$1,372,500		\$16,916,125	1.7%	2036
2036	2037	\$13,795,375		\$13,795,375	\$100,000	\$559,300		\$1,372,500		\$1,372,500		\$17,199,675	1.7%	2037
2037	2038	\$14,088,175		\$14,088,175	\$100,000	\$555,050		\$1,372,500		\$1,372,500		\$17,488,225	1.7%	2038
2038	2039	\$14,389,675		\$14,389,675	\$100,000	\$550,800		\$1,372,500		\$1,372,500		\$17,785,475	1.7%	2039
2039	2040	\$14,693,575		\$14,693,575	\$100,000	\$546,550		\$1,372,500		\$1,372,500		\$18,085,125	1.7%	2040
2040	2041	\$15,003,575		\$15,003,575	\$100,000	\$542,300		\$1,372,500		\$1,372,500		\$18,390,875	1.7%	2041
2041	2042	\$15,323,175		\$15,323,175	\$100,000	\$538,050		\$1,372,500		\$1,372,500		\$18,706,225	1.7%	2042
2042	2043	\$15,656,043		\$15,656,043	\$100,000	\$533,800		\$1,372,500		\$1,372,500		\$19,034,843	1.8%	2043
2043	2044	\$15,998,022		\$15,998,022	\$100,000	\$529,550		\$1,372,500		\$1,372,500		\$19,372,572	1.8%	2044
2044	2045	\$9,724,100		\$9,724,100	\$6,075,000	\$398,331		\$1,372,500		\$1,372,500		\$18,942,431	-2.2%	2045
2045	2046	\$9,725,500		\$9,725,500	\$6,335,000	\$134,619		\$1,372,500		\$1,372,500		\$18,940,119	0.0%	2046
2046	2047	\$9,723,900		\$9,723,900			\$1,505,000	\$1,338,638	\$2,195,000	\$1,323,113		\$16,085,650	-15.1%	2047
2047	2048	\$9,723,800		\$9,723,800			\$1,575,000	\$1,269,338	\$2,295,000	\$1,222,088		\$16,085,225	0.0%	2048
2048	2049	\$9,724,600		\$9,724,600			\$1,650,000	\$1,196,775	\$2,400,000	\$1,116,450		\$16,087,825	0.0%	2049
2049	2050	\$9,725,700		\$9,725,700			\$1,725,000	\$1,120,838	\$2,510,000	\$1,005,975		\$16,087,513	0.0%	2050
2050	2051						\$11,750,000	\$817,650	\$2,625,000	\$890,438		\$16,083,088	0.0%	2051
2051	2052						\$12,295,000	\$276,638	\$2,745,000	\$769,613		\$16,086,250	0.0%	2052
2052	2053								\$15,730,000	\$353,925		\$16,083,925	0.0%	2053
		<u>\$319,033,455</u>	<u>(\$7,590,767)</u>	<u>\$311,442,688</u>	<u>\$14,000,000</u>	<u>\$10,590,032</u>	<u>\$30,500,000</u>	<u>\$32,440,500</u>	<u>\$30,500,000</u>	<u>\$31,729,725</u>	<u>(\$1,500,000)</u>	<u>\$459,702,945</u>		

Needed investment earnings.

NOTES:

- Example financing scenarios could be impacted by other variables, such as significant market or statutory changes, which may necessitate adjustments to the financing plans.
- Scenarios where a greater portion of the overall debt is issued in advance of the expenditures of the proceeds will likely result in higher fees earned by the investment manager of the debt proceeds.
- *Assumes 5-year BAN followed by 20-year Refinancing for a total amortization of 25 years. For simplicity, the BAN and Refinancing are shown together. In practice, the BAN and Refinancing are 2 separate issues that are issued 5 years apart (delineated by the dotted line).





LAMERS

The Passenger Professionals®

www.golamers.com

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Green Bay, WI 54313

Phone 920-496-3600 Toll Free 800-236-1240

Corp Fax 920-496-3611



To: Mr. Steve Summers
Waunakee Community School District

Date: April 1, 2025

Subject: Alternate Proposal for Technology and Security Upgrades in Student Transportation

Dear Mr. Summers,

For nearly 20 years, Lamers Bus Lines has proudly served the Waunakee Community School District as your pupil transportation partner. We value the trust you've placed in us and remain committed to enhancing the safety, efficiency, and communication capabilities of your student transportation program.

Following our recent discussions, we would like to formally propose a technology upgrade initiative that will improve student safety, routing efficiency, and communication between parents, schools, and transportation operations. The proposed upgrades include:

- **Web-based Traversa Student Transportation Routing Software** by Tyler Technologies, integrating GPS tracking, real-time route updates, and optional student scanning capabilities.
- **Upgraded Seon Audio/Video Surveillance Systems** for all buses, including 4–5 interior/exterior cameras per vehicle.
- **Traversa Tablets and Student Scanning Hardware** installed in each bus to provide real-time routing information and communication to parents.

The total cost to equip the current fleet with this technology is approximately **\$121,600**, not including the cost of student ID card production and annual software fees.

Lamers Bus Lines is proceeding ahead with the Traversa Routing Software upgrade package at no cost to the District. This upgrade enables the District to consider the below listed options. We understand the School Board has expressed concern about the upfront costs of these optional upgrades. In recognition of our long-standing partnership, Lamers is prepared to invest in these technology enhancements up front. To make this initiative financially manageable for the District, we propose a modest adjustment to the **cost-per-bus-per-day rate**, allowing the District to absorb the expense gradually over time.

The following options are available for consideration:

Option 1 – Software Integration & Parent Communication

Provides software integration with the District’s Student Information System and gives parents access to a mobile app showing their child’s bus assignment, schedule, and real-time location with estimated time of arrival (ETA) to their stop.

- **Cost:** \$5.25 per bus, per day (AM/PM route), starting in the 2025-26 school year

Option 2 – Student Ridership Tracking & Parent Notifications

Includes all features in **Option 1** plus the ability for students to scan an RFID-issued card when boarding and exiting the bus. Parents will receive real-time notifications through the app indicating when and where their child boarded or exited.

- **Cost:** Additional \$3.05 per bus, per day (AM/PM route), starting in the 2025-26 school year
- **Note:** Additional costs will apply for RFID cards and production and or software fees.

Option 3 – Security Camera System Enhancement

This option provides upgraded camera system enhancements on all AM/PM route buses. This can be selected as a **standalone option** or as an **add-on cost** to either Option 1 or Option 2.

- **Cost:** \$3.88 per bus, per day, starting in the 2025-26 school year

In addition, Lamers is committed to working collaboratively with District administration staff to identify route and operational efficiencies using data generated through these new technologies. With improved visibility into actual student ridership patterns, route trends, and integration with the District’s Student Information System, we believe there will be opportunities to streamline services and reallocate a portion of the upgrade cost through smarter planning and data-driven decisions.

We believe this proposal strikes the right balance between innovation and fiscal responsibility while prioritizing student safety and operational improvement. We would welcome the opportunity to discuss this plan further at your convenience.

Thank you for your continued partnership and commitment to excellence in student transportation.

Respectfully,

A handwritten signature in black ink, appearing to read 'Paul Mennen', written over a horizontal line.

Paul Mennen
Regional Manager
LAMERS BUS LINES, INC.



LAMERS

The Passenger ProfessionalsSM



www.golamers.com

Waunakee Terminal
217 Raemisch Road, Waunakee, WI 53597
Phone: 608-850-5253 Fax: 920-496-3618

To: Mr. Steve Summers, Waunakee Community School District

From: Paul Mennen, Lamers Bus Lines, Inc.

Re: Potential Technology Updates/Upgrade Cost

Per our past meetings, we had a discussion on what options and associated costs would be available to Waunakee Community School District as it relates to Bus Audio and Video Surveillance systems and Routing Software that can be used to enhance student safety and communications between parents, schools, and transportation operations.

The cost to replace/upgrade all audio/video camera systems in the buses serving the district with the same technology, make, model, and features would cost about \$2,000 per vehicle. This cost would equip each large-size route bus with 4 cameras inside of the bus, and a 5th camera mounted on the stop arm outside of the bus which is designed to capture vehicles that perform an illegal passing. The smaller route buses will be equipped with the same system and set up; except they will have 3 cameras inside the bus. The current fleet serving Waunakee is about 32 buses which includes spare and activity trip buses. My recommendation is to use the Seon Camera Systems.

The cost to upgrade the current VersaTrans routing software from Tyler Technologies to their web-based Traversa Student Transportation program which can also be integrated with the school district's Student Information System would not cost the district any added money as we are doing this with many of our customers. However, the Traversa program is an all-in-one web-based student routing software program that can integrate GPS and tablets installed on the buses. This will provide drivers daily with the most up to date routes and tracks the bus location to allow parents via an app to find their child's busing information and see their child's bus location. This can also be used for scanning students on and off the bus, allowing the parents and schools to know when and where a child got on and off the bus.

Traversa also compares the planned route times versus the actual route times, allowing transportation staff to know where to make route adjustment and find efficiencies.

The cost to equip each bus with Traversa Tablets and student scanning hardware is \$1,800 per bus. There is also the cost unless the district has the equipment and program to create student ID cards that can be used to scan on and off the buses.

The total cost of these updates/upgrades for 32 buses would be approximately \$121,600.00 plus the cost of the student ID cards. There are some annual recurring software fees.