

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, November 11, 2024

6:00 PM

Waunakee Community School District  
905 Bethel Circle  
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at:

<https://www.youtube.com/channel/UClgebJT-i0GbAiYqrkpaBmA>

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at [district\\_administrator@waunakee.k12.wi.us](mailto:district_administrator@waunakee.k12.wi.us) up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

Closed Session Starts at 6:00PM

Open Session Starts at 7:00 PM

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c), (e), (f), and (g).**

- A. Review Closed Session Minutes for 10/14/24 regular meeting
- B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.
- C. Review Individual Teacher/Administrator Contract Recommendations, Resignations and Retirements
- D. Review Individual Co-Curricular Contract Recommendations
- E. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- F. District Administrator Review

**IV. RETURN TO OPEN SESSION**

**V. BOARD DEVELOPMENT WORKSHOP**

**VI. APPROVAL OF MINUTES**

- A. Review Open Session Minutes for 10/14/24 regular meeting and 10/28/24 Special meeting. 7

**VII. APPROVAL OF AGENDA AND ADDITIONS**

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

**VIII. PUBLIC COMMENTS 13**

Individuals may use this time to comment on any school district related items. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Past practice has allowed 30 minutes for this section of the agenda.

**IX. TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Student Report  
Alena Wagoner and Abigail Anderson are the high school student representatives this year who will provide an update to the Board on events from the high school.
- B. Teacher's Update  
Representatives from the Waunakee Teachers Association will provide an update on some of the work they are doing in the district.
- C. Board Reports/Action Items
  - 1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members  
This section is reserved for any comments from members of the Board on meetings they attended or other informational items.
  - 2. Spring Board Election
    - a. Notice of School Board Election 16  
Attached is the Notice of the April 2025 School Board Election. Katie Dotzler (Village of Waunakee), Jack Heinemann (Village of Waunakee), and Judith Engebretson (Town of Dane/Springfield) seats are on the ballot this spring.
    - b. Notification of Non-Candidacy 17  
Attached is the Notification of Non-Candidacy should an incumbent choose not to run for reelection this spring. The deadline for an incumbent to file the non-candidacy form is December 27, 2024 at 5:00 p.m.
  - 3. American Education Week November 18 - 22, 2024 18  
Attached for your discussion please find letters from the board of education, drafted by Anne Blackburn and Mark Hetzel. One to be posted in the Waunakee Tribune and one to be sent to the WCSD Staff.

**X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Curriculum Committee

1. Review 10/28/24 Meeting Minutes	21
2. New Course Proposals: Cultural Studies: African American Studies & Cultural Studies: American Indian Studies Colin Anderson, Lauren Michiels, and Tim Schell	22
Colin Anderson, Lauren Michiels, and Tim Schell introduced the course proposals for these two new Social Studies electives to the Curriculum Committee . The administrative recommendation is that be an action item with an endorsement to the next regular Board of Education meeting. The Curriculum Committee recommends full board consideration of these proposals.	
3. Spring 2024 State Assessment Updates Tim Schell	44
Tim Schell provided a high level overview of our Spring 2024 assessment results with the Curriculum Committee. The most significant slides are 2, 4, 5, 14, 23, 32, and 42. Tim will be available to answer any questions.	
<b>B. Facility Committee</b>	
1. Review the minutes from the 11/5/24 meeting. Administration will review the change order that was approved by the facility committee. The change order does not need approval from the full board due to the cost.	86
2. Consideration of Capital Projects	87
The purpose of this agenda item is to provide an update on capital projects, and request approval of additional projects for districtwide capital maintenance. Please note we have added a column to reflect project status.	
Attached please find our budget tracking document for capital projects. Please note that this document has been updated to reflect the October School Board meeting capital projects approvals, the GMP savings for Heritage Elementary School, and \$6.5 million of interest earnings. Administration will review this budget tracking document before reviewing the potential additional capital projects. Also attached please find a request for additional capital maintenance approvals. The requests fit within the remaining funds.	
We are requesting to continue the hold on the high school fieldhouse lighting project. The facility committee is recommending approval 3-0.	
<b>C. Budget Committee</b>	
1. Review the minutes of the 11/6/24 meeting.	94
Administration will review the financial plan related to the November 2022 capital referendum. The budget committee provided feedback on the remaining plan which will include a borrowing at the December regular board meeting.	
2. Natural Gas Purchasing	96

The purpose of this agenda item is to review the process of locking in a percentage of our natural gas volume for the winter months during 24-25. Attached please find a report that shares the market rates that we typically purchase through. Market rates are currently slightly higher than the average cost from last winter. The budget committee is recommending locking in December-April at 50% of our use volume, with factoring in the new Heritage, on a 2-1 motion.

**XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Administrative Reports/Action Items
  - 1. 2024 and 2025 Summer School Updates 97  
 Sheila Weihert, Principal at Arboretum Elementary and Summer School Coordinator, will be present at Monday's Board Meeting to review Summer School 2024 and seek approval for course offerings for Summer School 2025.
  - 2. Superintendent 100 Day Plan Review 100
  - 3. 2024 Referendum Results 106  
 The canvass results, once completed, will be attached to this agenda item. The WCSD Board of Canvassers met at 2pm on 11/8/24 and conducted a successful canvass. The documents from this canvass are attached.
  - 4. Announcements 108  
 County of Dane Building Bridges Proclamation.

**XII. CONSENT AGENDA**

- A. Approval of Checks  
 Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of October 2024. Please feel free to reach out to Allie Dye at alexandradye@waunakee.k12.wi.us if you have any questions.
- B. Finance
  - 1. Monthly Finance Reports 109  
 Attached you will find the Budget Status report as of October 31, 2024 and the Cash Reconciliation report for September 2024
- C. Consideration of School Safety Drills. 113
- D. 2025-2026 Instructional Calendar 135
- E. Gifts and Field Trips
  - 1. Gifts
    - a. Lake Melvin Yacht Club - \$2000 136
  - 2. Field Trips
    - a. Trip to China - Summer 2025 137
- F. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

**XIII. BOARD BUSINESS**

A. Conventions/Workshops 143

The State Education Convention is January 22-24, 2025. You may view details on the WASB website at [https://wasb.org/meeting-and-events/convention/utm\\_source=HL&utm\\_medium=MarketingAutomation&utm\\_campaign=WisconsinAssociationofSchoolBoards&\\_zs=59LDm&\\_zl=7MDk2](https://wasb.org/meeting-and-events/convention/utm_source=HL&utm_medium=MarketingAutomation&utm_campaign=WisconsinAssociationofSchoolBoards&_zs=59LDm&_zl=7MDk2)

Participants need to register. Early Bird registration is December 15th. School District's and CESA's will be provided a rebate if they register 5 or more board members & administrators.

We have hotel rooms reserved at the Double Tree by Hilton

If you are interested in attending , please complete the attached registration form and share it with Rebecca by the December board meeting. Rebecca will register you and arrange a hotel room for you. Attached you will find a registration form to complete.

If you have any questions, please feel free to contact Rebecca.

B. Legislative Update

C. Correspondence

**XIV. FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Meeting

B. Special Meeting

C. Budget Committee

D. Co-Curricular Committee

E. Curriculum Committee

F. Facility Committee

G. Human Resources Committee

H. Policy Committee

I. DEI Committee

**XV. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III**

**XVI. RETURN TO OPEN SESSION**

**XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVIII. ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community

School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

# Minutes of Regular Meeting - Open

## The Board of Education Waunakee Community School District

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A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, October 14, 2024, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

President Ensign called the meeting to order. A motion was made by Heinemann, second by Heinrichs, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), (f), and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 6-0 on a roll call vote. Time 6:00PM

### **II. ROLL CALL**

Dotzler – Yes, Ensign- Yes, Frey – Yes, Heinemann – Yes, Heinrichs – Yes, Hetzel- Yes (Engebretson – Absent)

Also Present: Dr. Brown, Grabarski, Summers, Schell, Loken

### **III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c)(f) and (g).**

#### **A. Review Minutes of 9/09/24 Meeting**

#### **B. Review Individual Teacher Contract Recommendations, Resignations and Retirements**

#### **C. Review Individual Co-Curricular Contract Recommendations**

#### **D. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements**

#### **E. Review Student Discipline/Expulsion Recommendation**

A motion was made by Hetzel, second by Heinemann, to approve the recommendation as presented. Motion carried 6-0

#### **F. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.**

### **IV. RETURN TO OPEN SESSION**

A motion was made by Hetzel, second by Frey, to adjourn closed session and reconvene in open session. Motion carried 6-0. Time 6:27PM

### **V. BOARD DEVELOPMENT WORKSHOP**

The Board used Board Development workshop to review schedules for upcoming meetings. These will be approved at the end of this meeting.

### **VI. APPROVAL OF MINUTES**

#### **A. Review Minutes from 9/09/24 regular meeting.**

A motion was made by Dotzler, second by Heinrichs, to approve the 09/09/24 minutes as presented. Motion carried 6-0.

**VII. APPROVAL OF AGENDA AND ADDITIONS**

A motion was made by Heinemann, second by Dotzler, to approve the agenda as posted. Motion carried 6-0.

**VIII. PUBLIC COMMENTS**

There were no email public comments sent to the board for this meeting. There was one in person public comment for this meeting from Alexander Lennon regarding a situation with his middle school son.

**IX. TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Student Reports

Abigail Anderson and Alena Wagoner updated the board on the following: Club/Org fair – lots of students signed up, Homecoming – the Freshmen dinner was a huge hit, New student lunch was a great introduction to WHS, Halloween events at the high school, One Act performance will be moving to sectionals, phone policy is becoming normal, FFA went to World Dairy Expo, Blood drive in a few weeks, First Quarter ending, fall break, and fall athletics wrapping up.

Members of the Boys Volleyball team, lead by Ethan Frank, shared their heartfelt gratitude to the board regarding the start of a boys volleyball team at the high school this year. They would like to see it grow and perhaps even build a middle school program.

B. Teacher Update

Teacher representatives Christine Olkowski and Anne Dahlie gave an update to the board. Celebrations shared included Hispanic heritage month, Allowing the zoom parent teacher conferences to have a remote option, the proactive planning that has and is going into Heritage Elementary, Middle School and the High School Campus, that all administration and Dr. Brown are open to conversation regarding any issues.

Concerns shared- Please make sure all parties involved in an issue respect the chain of communications so that everyone involved will have a voice on any decisions.

C. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

Board members shared their attendance at the Greater Dane County School District Governance Consortium, the homecoming parade and visiting kindergarten at Prairie Elementary. Ensign encouraged and reminded all board members to consider visiting a classroom.

**X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Curriculum Committee

The minutes from the 09/26/24 meeting were reviewed

1. Act 20 Early Literacy Remediation Plan

Johnson was available to answer questions regarding the ACT 20 Early Literacy Remediation Plan. The Curriculum Committee recommended full board approval

A motion was made by Heinrichs, second by Frey, to approve the plan as presented. Motion carried 6-0.

2. Library Plan

Schell & Sarah Wendorf, WCSO LMTC Team, were available to answer questions regarding the library plan. The Curriculum Committee recommended the full board approval. A motion was made by Hetzel, second by Heinrichs, to approve the plan as presented. Motion carried 6-0.

B. Facility Committee 10/9/24

The minutes from the 10/09/24 meeting were reviewed.

1. Consideration of Capital Projects

Summers and Cramer presented and answered questions regarding the update on capital projects, and request consideration of additional projects for districtwide capital maintenance. The Facility committee requested more information regarding the HS Fieldhouse light project. A motion was made by Heinemann, second by Dotzler to hold the HS Fieldhouse light project until next month and to approve the remaining items on the Capital Maintenance projects as presented. Motion carried 6-0.

C. Budget Committee Meeting 10/09/24

The minutes of the 10/9/24 Budget Committee meeting were reviewed.

1. Special Education Funding/Position Request

Summers and Loken were available to answer questions regarding the request of 2 special education para-educator positions. The budget committee recommended full board approval. A motion was made by Hetzel, second by Frey, to approve these positions as presented. Motion carried 6-0.

2. Curriculum Grant/Position Request

Summers, Johnson, and Grabarski were available for questions regarding hiring a teacher on a part time, one-year contract as part of the Title I grant. These funds would cover a .51 FTE position. The budget committee is recommending full board approval. A motion was made by Heinemann, second by Dotzler, to approve this position as presented. Motion carried 6-0.

3. State Health Grant/Stipend Request

Summers, Jondle, and Grabarski were available for questions regarding a retention payment for health staff, secured through the state health grant. The budget committee is recommended full board approval. A motion was made by Heinemann, second by Heinrichs, to approve this payment as presented. Motion carried 6-0.

4. Inflation Reduction Act - Direct Pay Program Participation

Summers was available for questions regarding the work that has taken place for the district to participate in the federal direct pay reimbursement program. A motion was made by Hetzel, second by Heinemann, to approve the cost to proceed with this project to receive the 27% to 30% reimbursement from the federal direct pay program. Motion carried 5=Y – 1=N.

D. Policy Committee

The minutes of the 10/07/24 policy committee were reviewed.

Summers shared information and answered questions on the transportation policy 751.

Summers, Johnson, and Grabarski were available to answer questions on the remaining policies up for review. A motion was made by Heinemann, second by Frey, to approve the policies as presented. Motion carried 6-0.

1. Policy Resource Guide (PRG) Updates

a. 341.1 Reading & Literacy Development

2. Administration/Staff Recommended Policy Update

a. Policy 535.21 Coaches

3. Policies for Discussion, Review, and Consideration

- a. 751 Student Transportation Services
- b. 760 & 760 Rule 1 Food Service Management
- c. 761 Free and Reduced-Priced Meals
- d. 762 Vending Machines
- e. 763 District Wellness
- f. 772 Telephone Services
- g. 774 Mail and Delivery Services
- h. 780 Insurance Management

**XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Administrative Reports/Action Items

1. Third Friday Count

Summers presented and answered questions regarding the Third Friday in September count.

2. Announcements/Correspondence - NA

**XII. CONSENT AGENDA**

The board acknowledged the following generous gifts –

Meffert oil company – Pride Pump Campaign

Chris Jordan

A motion was made by Heinemann, second by Heinrichs to approve the consent agenda as presented. Motion carried 6-0.

A. Approval of Checks

B. Finance

1. Monthly Finance Reports

C. Consideration of School Safety Drills

D. Consideration of Early College Credit Program and Start College Now Applications for Spring 2025

E. Gifts and Field Trips

1. Gifts

a. Pride Pump Donation - Meffert Oil - \$2702.24 toward student need

b. Chris Jordan AED and Cabinet Donation - valued at \$8085.00

2. Field Trips

a. Consideration of the MS Washington DC trip in 2026

b. FFA - National FFA Convention - Indianapolis, IN - October 22-26, 2024

c. MSAN Student Conference - Nov. 13-16, 2024 - East Lansing MI

F. Consideration of Exchange Student for Spring Semester 2025

G. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

**New Teacher**

Deborah McKernan-Ace, Occupational Therapist, IS

**New Support Staff**

Emily Hoesly, Bilingual Para Educator, HS

Susan Patz, Administrative Assistant to Athletic Department

Sabrina Schmitt, Custodian, HES

Sara Schroeder, Custodian, HES

**Resignations**

Mitchell Anderson, Para Educator Special Education, AES

Jennifer Stark, Title I Interventionist, District

**Retirements**

Lisa Opsahl, Para Educator Special Education, AES

Co-Curricular Staff changes attached to agenda

**XIII. BOARD BUSINESS**

A. Board Correspondence - NA

**XIV. FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Meeting

B. Special Meeting –

Tax Levy Meeting October 28, 2026 @ 5pm.

A motion was made by Heinemann, second by Frey to approve this meeting. Motion carried 6-0.

Curriculum Presentation Meetings Feb. 28, 2025 @ 5:30pm Apr. 28, 2025 @ 5:30pm

A motion was made by Hetzel, second by Heinrichs, to approve these meetings. Motion carried 6-0.

C. Budget Committee – 11/6/24 @ 7:30AM

D. Co-Curricular Committee

E. Curriculum Committee – 10/28/24 @ 3pm

F. Facility Committee – 11/5/24 @ 7:30am

G. Human Resources Committee

H. Policy Committee – 11/4/24 @ 7:30am

I. DEI Committee – 11/20/24 @ 5:30pm

**XV. RETURN TO CLOSED SESSION - NA**

**XVI. RETURN TO OPEN SESSION - NA**

**XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION -NA**

**XVIII. ADJOURN**

The Board of Education adjourned at 8:34PM on a motion by Dotzler, second by Heinrichs, and passed unanimously by voice vote 5-0. (Frey & Heinemann Absent)

Respectfully submitted,

\_\_\_\_\_  
Judith Engebretson, Clerk

Date \_\_\_\_\_

JE:rm

# Minutes of Tax Levy Meeting

## The Board of Education Waunakee Community School District

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A Tax Levy Meeting of the Board of Education of Waunakee Community School District was held Monday, October 28, 2024, beginning at 5:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

President Ensign called the meeting to order at 5:03pm

### **II. ROLL CALL**

Present: Dotzler, Ensign, Engebretson, Frey, Heinemann, Hetzel.

Also present: Dr. Brown, Summers, Dye

### **III. APPROVE AGENDA**

A motion was made by Hetzel, second by Dotzler, to approve the agenda as posted. Motion carried 6-0.

IV. **PUBLIC COMMENTS** – There were no public comments for this meeting.

### **V. 2024- 2025 BUDGET APPROVAL AND TAX LEVY APPROVAL**

Dye and Summers presented and answered question regarding the final draft of the 24-25 budget and tax levy and to request School Board approval of the both.

A motion was made by Heinemann, second by Engebretson, to approve the budget and tax levy as presented. Motion carried 6-0.

A. Budget Changes

B. Tax Levy Changes and Certification

### **VI. ADJOURN**

A motion was made by Heinemann, second by Dotzler, to adjourn the meeting by 5:19pm. Motion carried 6-0.

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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Waunakee Community School District

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the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

## Legal References:

### Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]  
[Section 19.83\(2\)](#) [discussion during period of public comment]

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]  
[Section 19.85](#) [exemptions to open meetings]

## Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

## Adoption/Revision Date(s):

October 1989  
March 1994  
September 1994  
January 2000  
February 2002  
May 2020

**NOTICE OF SCHOOL BOARD ELECTION**

**Waunakee Community School District**

April 1, 2025

NOTICE IS HEREBY GIVEN, that at an election to be held in the School District of Waunakee, on Tuesday, April 1, 2025, the following offices are to be elected to succeed the present incumbents listed. The term of offices is three years beginning on Monday, April 28, 2025, expiring on April 26, 2028.

**OFFICE**

**INCUMBENT**

School Board Member from the Village of Waunakee

Katie Dotzler

School Board Member from the Village of Waunakee

Jack Heinemann

School Board Member from the Towns of Dane & Springfield

Judith Engebretson

NOTICE IS FURTHER GIVEN, that a Campaign Registration Statement and a Declaration of Candidacy, must be filed no later than 5:00 p.m., on Tuesday, January 07, 2025 in the office of the school district clerk. Nomination papers are required, and the first day to circulate nomination papers is December 1, 2024, and the final day for filing nomination papers is 5:00 p.m. on Tuesday, January 07, 2025 in the office of the school district clerk.

NOTICE IS FURTHER GIVEN, that if a primary is necessary, the primary will be held on Tuesday, February 18, 2025.

A description of the school district boundaries can be obtained from the school district office.

Given under my hand,  
on November 11, 2024

Judith Engebretson  
School District Clerk

FOR OFFICE USE ONLY

## NOTIFICATION OF NONCANDIDACY

I, \_\_\_\_\_, state that I am currently the  
(please print name)

incumbent officeholder for the office listed below.

I will not be a candidate for this office at the next election. I understand that the timely receipt\* of this notice will avoid an extension of the deadline for filing ballot access documents.

**TITLE OF OFFICE:** \_\_\_\_\_  
(print current office, including district #, if any)

**NEXT ELECTION DATE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE OF SIGNING:** \_\_\_\_\_

*\*Notification must be received by the proper filing officer no later than 5:00 p.m. on the 2nd Friday preceding the deadline for filing ballot access documents to avoid an extension of time for filing such papers.*

The information on this form is filed in accordance with §§.8.05(1)(j), 8.10(2)(a), 8.15(1), 8.20(8)(a), 120.06(6)(b), Wis. Stats. This form is prescribed by the Wisconsin Elections Commission, 212 East Washington Avenue, 3<sup>rd</sup> Floor, P.O. Box 7984, Madison, WI 53707-7984, (608) 266-8005, FAX (608)267-0500, <http://elections.wi.gov> Email: elections@wi.gov.

To our wonderful Waunakee Community School District staff:

As we celebrate American Education Week this week, what a great time to reflect on how we come together collaboratively to provide all of our students the opportunities to learn, to achieve, and to become the best version of themselves. What an enormous task and responsibility, and what an important role you each play in public education in our community.

Know how proud and grateful we, the WCSD Board of Education (BOE), are for the great things you do to help our students discover new knowledge about the world around them and about themselves. We are a great district and our students achieve great things because of you and your wonderful and unique talents and your commitment to our students and their success. What you do and how well you do it truly matters.

- As crossing guards or bus drivers, ensuring our students get to school safely, and with your kindness you help bring a smile to their faces and hearts as they journey to school.
- As custodians and maintenance crew you ensure that our kids feel safe, comfortable and ready to learn in a clean, inviting, and well-maintained school. With your welcoming demeanor, you make time to let our staff, students, and visitors know that they are welcome.
- As classroom teachers you are masters of orchestrating the magic of discovery and learning and providing emotional support to all our students. Your passion for learning and commitment to kids inspire our students' belief that yes, they can achieve and learn, and are valued members of our school community.
- As regular and special education paraeducators, you work side by side with our teachers and one on one with our students, lending your individual and unique talents to helping our students gain confidence, develop new skills, and succeed.
- As administrators you inspire and nurture our staff members and students with your leadership skills and your personal interest in each one of them, creating atmospheres of inclusion, excellence, collaboration, and community.
- As members of our administrative support staff, you assist our kids when they are at their most fragile and vulnerable; you affirm their successes big and small, and provide essential resources to them and their families.
- As administrative assistants, you have the power to make each of our students and staff feel that they matter; you streamline the day to day workings of our immense school business helping all to be more effective.
- As part of the IT and maintenance staff, you sustain our infrastructures ensuring our facilities are operating at peak efficiency providing our students and staff comfortable, secure, and nurturing learning environments.
- And as part of our Taher Food Service team preparing and serving nutritious and tasty meals and snacks, you provide essential nutrition to our students and staff, and your welcoming attitudes help create a sense of community.

As the WCSD Board of Education, we thank and celebrate each of you this National American Education Week and every day for the tremendous and important work you all do each and every day.

The Waunakee Community School District Board of Education

November 18-22 is American Education Week. The Waunakee Community School District Board of Education wishes to share our gratitude to our students, staff, families, and our community for your phenomenal support of our students, staff, and schools.

We have much to celebrate:

- the extraordinary collaboration of so many different groups of people in the Waunakee Community School District contributing to the success of our students and public education
- the academic success recently reported in the Wisconsin State Journal - the Waunakee Community School District placing 1st among Dane County Schools on the 2023-24 State Forward Exams and ranking 2nd among Dane County Schools on the 23-24 ACT Composite Scores
- our robust and diverse co-curricular programs
- the extraordinary support from the community for our facilities and programming

We are proud of our students for their achievements, effort, and spirit. We are most grateful for our parents/guardians and families who support our children's education, and for their help in providing the resources our students need.

We are appreciative of and celebrate the extraordinary talent, leadership, and commitment that our amazing staff bring to our students: our administrators, district and building level - classroom teachers - administrative support staff - administrative assistants - para-educators and special ed. para-educators - substitute teachers - custodians and maintenance staff - IT staff, Taher food service staff, bus drivers, and crossing guards.

We are also grateful for the tremendous community support the WCSD receives from our community partners: Family Teacher Organizations (FTO) and booster organizations - daycare and after school care providers - parent leadership and advisory committees - business partnerships - tax payers - First Responders - Municipal partners: the Village of Waunakee, Town of Dane, Town of Springfield, Town of Vienna, Town of Westport, City of Madison, and City of Middleton

Thank you all for so generously sharing your unique talents, positive attitudes, and commitment to excellence.

We invite you all to join us during American Education Week and throughout the year in celebrating our staff, students and all those special people who contribute selflessly and generously to public education in the Waunakee Community School District.

The Waunakee Community School District Board of Education

# Minutes of Curriculum Committee Meeting

## The Board of Education Waunakee Community School District

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A Curriculum Committee Meeting of the Board of Education of Waunakee Community School District was held Monday, October 28, 2024, beginning at 3:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Hetzel – called the meeting to order at 3:01pm.

### **II. ROLL CALL**

Present: Hetzel, Ensign, Dotzler

Also Present: Dr. Brown, Schell, Johnson

Present for specific agenda items:

(Item V) Jeff Kenas, Mike Zibell, Lynn Steneroos

(Item VII) Colin Anderson, Lauren Michiels

### **III. APPROVE THE AGENDA**

A motion was made by Dotzler, second by Ensign, to approve the agenda as posted. Motion carried 3-0.

### **IV. PUBLIC COMMENTS** There were no public comments for this meeting.

### **V. UPDATE ON NEW SIX PERIOD MIDDLE SCHOOL SCHEDULE**

Jeff Kenas, MS Principal, Mike Zibell, MS Associate Principal, and Lynn Stenroos, MS Teacher provided and update and answered questions on the six period master schedule. The staff is overall happy with the schedule.

The committee asked for another update, after the first semester, to be brought to the full board.

### **VI. SPRING 2024 STATE ASSESSMENT UPDATES**

Schell provided a high level overview and answered questions regarding the Spring 2024 assessment results. The committee requested that this information and comparables to 2019 be brought to the full board meeting.

### **VII. NEW COURSE PROPOSALS: CULTURAL STUDIES: AFRICAN AMERICAN STUDIES AND CULTURAL STUDIES: AMERICAN INDIAN STUDIES**

High School Teachers Colin Anderson & Lauren Michiels, along with Schell presented and answered questions regarding the course proposals for these two new Social Studies electives. A motion was made by Ensign, second by Dotzler, to recommend that the full board consider these courses as presented. Motion carried 3-0.

### **VIII. FUTURE AGENDAS AND MEETINGS**

The next meeting will be on December 2, 2024 at 3:00PM.

### **IX. ADJOURN**

A motion was made by Ensign, second by Dotzler, to adjourn at 4:33pm. Motion carried 3-0.

## NEW COURSE APPROVAL FORM

Date: **07/15/2024**

Department Chairperson/Building Coordinator: **Jason LaFlash and Shad Fanta (Chairpeople)**

**Bryan Barfknecht and Catrina Specht (Coordinators)**

Department: **Social Studies**

Building: **High School**

Proposed Course Title: **Cultural Studies: African American Studies** Grade Level: **11–12**

Course Length: **Semester**

Credits: **0.5**

Requirement/Elective: **Elective**

Meeting Frequency: **Standard block schedule**

Anticipated Enrollment: **1–2 sections**

Prerequisites: **US History or APUSH**

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Principal's Approval: \_\_\_\_\_ 9/30/2024 \_\_\_\_\_

Comments:

Review & Discuss Within the Building Between Departments –

Date: \_\_\_\_\_ 10/1/2024 \_\_\_\_\_ Comments:

Systemwide Curriculum Committee Review Date: \_\_\_\_\_ 10/9/2024 \_\_\_\_\_

Comments:

Director of Instruction/District Administrator's Approval: \_\_\_\_\_ 10/23/2024 \_\_\_\_\_

Board of Education Curriculum Sub-committee Review

## I. COURSE INFORMATION

A. Rationale for Course: *(Provide a brief description of student/school needs/purpose of course, benefits, and anticipated student outcomes.)*

**To look at American history through different lenses and perspectives and diversify the narratives that students are exposed to in high school. There have been calls to action for more diverse curricula both among high school students and the wider community. We expect students to exit the course with increased awareness of the complexity of American history and society (both national and local). Students will practice examining primary sources from a multitude of perspectives, practice respectful academic discourse involving sensitive topics, and practice historical scholarship by compiling historic and contemporary sources (along with their original thoughts) about a**

**The vision as of now, is to create a rotating schedule of cultural studies semester-long electives:**

- Fall of odd years American Indian Studies (F25)
- Spring of even years African American Studies (S26)
- Fall of even years Latin American Studies (F26)
- Spring of odd years Asian American Studies (S27)

C. Course Outline: *(Attach course outline which includes the major topics and concepts.)*

### Unit 1: West African Roots

#### Unit Topics—

**Geography of Pre-Colonial Africa  
Africa and the World—Trade and Exchange  
Cultural Foundations (Yoruba, Dahomey, Congo, Igbo)  
Colonialism and Forced Migration**

#### Formative Assessment:

**Crating Questions Activity  
Group Project on regions of Africa**

#### Summative Assessment:

**Questioning: Develop 1–2 guiding questions for your artform**

**Sourcing Evidence and Perspectives: Collect 3–4 primary sources describing a meeting between colonizers and colonized (at least one source from the colonizing perspective and one from the colonized perspective) and write up a small analysis of each source, the nature of contact, and understandings and misunderstandings between groups**

**Revision: Synthesis of Group Projects**

## **Unit 2: Art of the Free and Enslaved**

**Unit Topics—**

**Cultural Syncretism**

**The Art of Resistance**

**The Art of Abolition**

**Formative Assessment:**

**SAC: Syncretism as a form of resistance vs. assimilation**

**Socratic Seminar: Is all art political?**

**Summative Assessment:**

**Time, Space, Continuity, and Change: Establish a foundation of continuation/invention during this time period for your artform and analyze to what degree it is an example of either syncretism, resistance, or both**

**Sourcing Evidence: Find at least 2 primary sources of your artform that are representative of key figures, locations, and trends of the period**

## **Unit 3: Minstrelsy, Vaudeville, and the Art of Free People**

**Unit Topics**

**The Promise of the Reconstruction Amendments**

**Minstrelsy and Vaudeville**

**The Birth of Jim Crow**

**The Art of Resilience**

**Formative Assessment:**

**Fishbowl discussion: Stereotypes as displayed and perpetuated in vaudeville and minstrelsy**

**SAC: W.E.B. DuBois vs. Booker T. Washington**

**Discussion: The role of Black people in vaudeville and minstrelsy**

**Summative Assessment:**

**Time, Space, Continuity, and Change: Establish a foundation of continuation/invention during this time period for your artform and analyze to what degree it is an example of either syncretism, resistance, or both**

**Sourcing Evidence: Find at least 2 primary sources of your artform that are representative of key figures, locations, and trends of the period**

**Perspective: Compare and contrast the messaging/perspective of at least 2 primary sources (one from vaudeville and/or minstrelsy and one from your artform)**

## **Unit 4: The Harlem Renaissance**

**Unit Topics**

**WWI and the Great Migration**

**Black Harlem**

**Black Cultural Renaissance**

**Formative Assessment: Analysis of primary sources**

**Summative Assessment:**

**Time, Space, Continuity, and Change: Establish a foundation of continuation/invention during this time period for your artform and analyze to what degree it is an example of either syncretism, resistance, or both**

**Sourcing Evidence: Find at least 2 primary sources of your artform that are**

representative of key figures, locations, and trends of the period

**Questioning:** Develop an inquiry question that involves the Harlem Renaissance (must get teacher approval). Answer it.

## **Unit 5: Protest Art and Civil Rights**

### **Unit Topics**

**Continued Resistance to Segregation and Second Class Citizenship**

**Organizing Protest**

**Reconnection with and Revitalization of Black Identity and Pride**

**The Art of Protest**

**Cultural Appropriation**

### **Formative Assessment:**

**Unequal Cultural Exchange Socratic Seminar**

**SAC: Which was more influential: the Harlem Renaissance or the Civil Rights**

**Movement?**

### **Summative Assessment:**

**Time, Space, Continuity, and Change:** Establish a foundation of continuation/invention during this time period for your artform and analyze to what degree it is an example of either syncretism, resistance, or both

**Sourcing Evidence:** Find at least 2 primary sources of your artform that are representative of key figures, locations, and trends of the period

**Argumentation:** Write an essay answering the question, “Which was more influential: the Harlem Renaissance or the Civil Rights Movement?” (at least one source must involve your artform)

## **Unit 6: Continued Protest**

### **Unit Topics**

**The Cities and the Suburbs**

**Mass Incarceration**

**#BlackLivesMatter**

**Contemporary Black Cultures**

### **Formative Assessment:**

**Discussion:** How do you anticipate your artform evolving into the future?

**Last Word Protocol:** Contemporary Black Artist Statements—group must come to a conclusion

### **Summative Assessment:**

**Time, Space, Continuity, and Change:** Establish a foundation of continuation/invention during this time period for your artform and analyze to what degree it is an example of either syncretism, resistance, or both

**Sourcing Evidence:** Find at least 2 primary sources of your artform that are representative of key figures, locations, and trends of the period ?

**Perspective and Argumentation:** What are the different perspectives displayed in Black produced media/current events? Why do you agree/disagree with your group conclusion during Last Word?

### **Revision and Reflection Week:**

**Reflection Essay:** How has your perspective on African American art, history, and culture changed throughout the semester? How has learning about African American art, history, and culture changed your perspective on American history?

**Reflection Essay:** Reflect on the cultural experience you attended during the semester.

**Revision of Portfolio:** Any unit summatives that you would like to improve your grade on.

B. Course Description: (Short descriptive paragraph highlighting the major focus of course. To be used for course offering catalog.)

**In Cultural Studies** electives (African American Studies, American Indian Studies, Asian American Studies, and Latin American Studies), we will critically examine the American experience through the lens of different groups of Americans.

**African American Studies** focuses on grounding students in the art, music, and culture that African Americans have created in response to their historical circumstances throughout American history. Students will act as historians throughout the semester by utilizing primary and secondary sources, as well as their own original writing, to develop a portfolio connecting an art form to African American experiences, themes of the course, and American history at large.

D. Materials & Resources: (Include text, computer/technology tools, and supplementary information.)

**Chromebooks**

E. Instructional Methods: (Check applicable ones and explain wherever necessary.)

Which of these are used: Check with "X"

Lectures  Demonstrations  Field Trips

Discussions  Term Papers  Check Quizzes

Special Reports  Extra Reading  Individual Study Contracts

Laboratory  AV Materials  Other  
(Hands-On)

Online/Virtual Learning

F. Student Evaluation Procedures:

**Each student will be completing a portfolio of connected unit projects throughout the semester (unit projects described above). The portfolio will ask students to contextualize course concepts and focus their individual research on tracing the evolution of one artform/aspect of culture within African America. Students will connect their individual learning with the overarching themes of expression, personhood, and resilience throughout US history. Students will be assessed on the following standards-based criteria:**

Questioning

Extending	Sustaining	Developing	Beginning
Students can develop questions that are relevant to the essential question of the unit, specific enough to answer thoroughly, open to real-world complexity, and promote new contributions of knowledge and perspective.	Students can develop questions that are relevant to the essential question of the unit, specific enough to answer thoroughly, and open to real-world complexity.	Students can develop a question that promotes interpretation of sources, events, and ideas relevant to the essential question of the unit.	Students can develop a question that is on-topic and open-ended.

Sourcing Evidence

Extending	Sustaining	Developing	Beginning
Students deliberately seek out sources and evidence that complicate their developing conclusions about their research.	Students can determine the kinds of sources that will be helpful in answering compelling and supporting questions, taking into consideration multiple points of view represented in the sources, the types of sources available, and the potential uses of the sources.	Students can determine the kinds of sources that will be helpful in answering compelling and supporting questions.	Students can determine if a source will be helpful in answering compelling and supporting questions.

Extending	Sustaining	Developing	Beginning
Students can integrate evidence from a range of relevant written, oral, physical, and/or visual historical sources and interpretations into a reasoned argument about the past.	Students can integrate evidence from multiple relevant historical sources and multiple relevant interpretations into a reasoned argument about the past.	Students can use a comparison of historical sources and/or interpretations to support a well-reasoned argument.	Students can support a well-reasoned argument with evidence from one historical source or interpretation.

### Revision

Extending	Sustaining	Developing	Beginning
Students can refine claims and counterclaims to enhance precision, significance, and knowledge conveyed through the claim while pointing out the strengths and limitations of both.	Students can refine claims and counterclaims to enhance precision, significance, and knowledge conveyed through the claim.	Students can refine claims to enhance precision, significance, and knowledge conveyed through the claim.	Students can refine claims to enhance accuracy and clarity.

### Time, Space, Continuity, and Change

Extending	Sustaining	Developing	Beginning
Students can analyze change and continuity across multiple historical eras—including the present day—as influenced by the spread of ideas, technologies, and cultures.	Students can analyze change and continuity between historical eras as influenced by the spread of ideas, technologies, and cultures.	Students can analyze change and continuity between historical eras as influenced by the spread of ideas, technologies, or cultures.	Students can describe the change and continuity of a specific topic between historical eras.

### Perspectives

Extending	Sustaining	Developing	Beginning
Students can analyze the change over time in complex and	Students can analyze complex and interacting factors that influenced the	Students can analyze multiple perspectives of people during	Students can describe multiple perspectives of people during

interacting factors that influenced the perspectives of people—historical and contemporary—during different historical eras and cultural contexts.	perspectives of people during different historical eras and cultural contexts.	different historical eras and cultural contexts.	different historical eras and cultural contexts.
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G. Financial Impact: (Provide an explanation of projected costs for personnel, materials, and equipment for subsequent years when the proposal is fully implemented.)

**Potential for field trips in subsequent years**

H. Financial Impact: (First Year)

Added Personnel How Many Approx. Cost Total Cost Professional **None anticipated** \$ \_\_\_\_\_ \$ \_\_\_\_\_

Non-Professional **None anticipated** \$ \_\_\_\_\_ \$ \_\_\_\_\_ (Assistants, secretarial, etc.)

Added Materials

Textbooks **None anticipated** @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Supplies \$ \_\_\_\_\_

Added Equipment Needed: **None anticipated**

List/Cost: \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_ @

\$ \_\_\_\_\_ = \$ \_\_\_\_\_

\_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

I. Explain how this new course will correlate with Wisconsin State Academic Standards and/or district remediation plans.

**Wisconsin State Social Studies Standards were adapted from the [C3 NCSS](#) standards. As the C3 standards are more rigorous, these are what we used when designing the course.**

D1.5.9-12. Determine the kinds of sources that will be helpful in answering compelling and supporting questions, <sup>29</sup>taking into consideration multiple points

of view represented in the sources, the types of sources available, and the potential uses of the sources.

D2.Civ.13.9-12. Evaluate public policies in terms of intended and unintended outcomes, and related consequences.

D2.Geo.7.9-12. Analyze the reciprocal nature of how historical events and the spatial diffusion of ideas, technologies, and cultural practices have influenced migration patterns and the distribution of human population.

D2.His.2.9-12. Analyze change and continuity in historical eras.

D2.His.4.9-12. Analyze complex and interacting factors that influenced the perspectives of people during different historical eras.

D2.His.16.9-12. Integrate evidence from multiple relevant historical sources and interpretations into a reasoned argument about the past.

D3.4.9-12. Refine claims and counterclaims attending to precision, significance, and knowledge conveyed through the claim while pointing out the strengths and limitations of both.

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## II. OTHER PERTINENT INFORMATION

A. This course will be: *(please check one)*

- an addition to the department's offering
- a replacement for \_\_\_\_\_
- a pilot study

B. This course will require *(please check the appropriate spaces):*

- the adoption of a new textbook
- the use of a text previously adopted and in use

**Will mostly use public domain primary sources along with a few scholarly articles that we can access through the LMTC's catalog of databases**

C. This course will require *(please check appropriate spaces)*

- specialized organization of teacher time
- specialized room arrangement or equipment *(explain below)*
- specialized student grouping or sectioning
- curriculum planning time—**At least for the first 2-3 years and potentially if there is a new teacher taking on the elective**
- specialized technology

D. To what extent will this curriculum change affect the number of teacher preparation each semester? *(Explain)*

**It would be incredibly helpful for Colin (English) and Lauren (Social Studies) to have common prep at least for the first year of these new electives to enable collaboration.**

**We are not anticipating more than 2 sections of these electives at the moment, so it would not have an appreciable impact on other social studies teachers' preps.**

E. To what extent does this course conflict with the content and/or student availability of other courses in your department?

**There are no electives that overlap with the focus of this course; it builds upon and deepens foundational knowledge from US History/AP US History. While there is no content conflict, the opening of a new elective will result in a small decrease spread across other social studies electives.**

F. To what extent does this course conflict with courses offered in other departments?

**There are no other electives offered that focus on American history, especially not history that centers non-Eurocentric perspectives. Although there is a small overlap with Multicultural Literature, the focus, perspective, and class materials are fundamentally different.**

G. What course(s) could be deleted if this curriculum change is adopted?

**None, this is increasing opportunities for student choice and allowing students to experience diversity within the curriculum. This course is also responding to a frequently expressed desire among students, faculty, and community members for diversity, equity, and inclusion in Waunakee High School's course offerings.**

H. This proposed course must be discussed with other members of your department prior to submitting this form. (*Describe briefly the outcome of these discussions.*)

I. To what effect does this curriculum change affect the K-12 Skills Continuum?

*(duplication, deletion, reinforcement, etc.)*

**As most, if not all, social studies electives focus on other humanities (i.e. psychology, economics, sociology, geography, civics), this course would offer students the opportunity to reinforce and deepen their skills and knowledge as historians.**

J. If approved, this course will begin: **Spring 2026 (to be offered in the spring during alternating years)** *(semester/year)*



## NEW COURSE APPROVAL FORM

Date: **07/15/2024**

Department Chairperson/Building Coordinator: **Jason LaFlash and Shad Fanta (Chairpeople)**

**Bryan Barfknecht and Catrina Specht (Coordinators)**

Department: **Social Studies**

Building: **High School**

Proposed Course Title: **Cultural Studies: American Indian Studies** Grade Level: **11–12**

Course Length: **Semester**

Credits: **0.5**

Requirement/Elective: **Elective**

Meeting Frequency: **Standard block schedule**

Anticipated Enrollment: **1–2 sections**

Prerequisites: **US History or APUSH**

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Principal's Approval: 9/30/2024

Comments:

Review & Discuss Within the Building Between Departments –

Date: 10/1/2024 Comments:

Systemwide Curriculum Committee Review Date: 10/9/2024

Comments:

Director of Instruction/District Administrator's Approval: 10/23/2024

Board of Education Curriculum Sub-committee Review

## I. COURSE INFORMATION

A. Rationale for Course: *(Provide a brief description of student/school needs/purpose of course, benefits, and anticipated student outcomes.)*

**To look at American history through different lenses and perspectives and diversify the narratives that students are exposed to in high school. There have been calls to action for more diverse curricula both among high school students and the wider community. We expect students to exit the course with increased awareness of the complexity of American history and society (both national and local). Students will practice examining primary sources from a multitude of perspectives, practice respectful academic discourse involving sensitive topics, and practice historical scholarship by compiling historic and contemporary sources (along with their original thoughts) about a specific American Indian nation.**

**The vision as of now, is to create a rotating schedule of cultural studies semester-long electives:**

- Fall of odd years American Indian Studies (F25)
- Spring of even years African American Studies (S26)
- Fall of even years Latin American Studies (F26)
- Spring of odd years Asian American Studies (S27)

B. Course Description: *(Short descriptive paragraph highlighting the major focus of course. To be used for course offering catalog.)*

**In Cultural Studies electives (African American Studies, American Indian Studies, Asian American Studies, and Latin American Studies), we will critically examine the American experience through the lens of different groups of Americans.**

**American Indian Studies focuses on grounding students in the unique relationships between American Indian nations and the United States government from the past to the present. Students will act as historians throughout the semester by utilizing primary and secondary sources, as well as their own original writing, to develop a portfolio connecting the experiences of one of the 574 federally recognized American Indian nations to the themes of the course and American History at large.**

C. Course Outline: (Attach course outline which includes the major topics and concepts.)

**Unit 1: Populating the Americas**

**Topics of the Unit—**

**Human migration**

**Regions of Native America**

**Trade Networks of Native America**

**Formative Assessment:**

**Crafting Questions Activity**

**Group project on regions of Native America**

**Summative Assessment: 1st Portfolio Project**

**Questioning: Develop 1–2 guiding questions for your nation**

**Time, Space, Continuity and Change: Describe change over time in the region your nation originated from (prehistory to contact)**

**Sourcing Evidence: Bibliography**

**Revision: Update from group project to individual portfolio**

**Unit 2: Contact**

**Topics of Unit—**

**Contrasting Worldviews (economic, social, spiritual)**

**Spanish Contact**

**French Contact**

**British Contact**

**Disease and Reorganization**

**Formative Assessment: Structured Academic Controversy (SAC) about contrasting worldviews**

**Summative Assessment:**

**Perspective: Short Essay—What was it like for your nation to meet colonizers? What was it like for colonizers to meet your nation?**

**Time, Space, Continuity, and Change: Map where your nation is and land they control at contact**

**Unit 3: Indigenous Nations and Colonial Europe**

**Topics of Unit—**

**Exchange**

**Treaties and Alliances**

**Guns, Germs, Steel, and Depopulation**

**Formative Assessment: Examine Arguments (Guns, Germs, and Steel vs. critiques)**

**Summative Assessment:**

**Perspective: What are the main exchanges between your nation and colonial powers? Images (pictures of items, image representations of ideas) on map**

**Sourcing Evidence: Find first known treaty between your nation and other Native nation and/or colonizing nation—write brief summary and interpretation**

**Time, Space, Continuity, and Change: Map where your nation is and the land they control**

#### **Unit 4: US Independence and Indigenous Removal**

##### **Topics of Unit—**

**Pontiac's War and the Proclamation of 1763**

**Declaration of Independence, US Revolution, and US Constitution**

**Tenskwatawa, Tecumseh, and the War of 1812**

**Indian Removal Act of 1830 and Indian Territory**

**Formative Assessment: Close reading of primary sources**

**Summative Assessment:**

**Questioning: How will US independence change/shape your nation?**

**Reassess and add guiding question(s)**

**Argumentation: Which primary source that we covered in this unit most affected your nation?**

**Time, Space, Continuity, and Change: Map where your nation is and the land they control**

#### **Unit 5: The Indian Wars**

##### **Topics of Unit—**

**Land Cessions and Treaty Rights**

**Reservation System**

**Military Conquest**

**Trains, Cattle, Gold, and Allotment**

**Genocide**

**Formative Assessment:**

**Speeches and Letters - perspectives on military conquest and occupation**

**SAC on Genocide**

**Summative Assessment:**

**Argumentation: Short essay - Why did the reservation system fail?**

**Sourcing Evidence: Bibliography**

**Time, Space, Continuity, and Change: Map land loss through allotment**

#### **Unit 6: Termination and American Indian Civil Rights**

##### **Topics of Unit—**

**Termination**

**US Citizenship, Boarding Schools and Adoption, and Assimilation**

**Pan-Indian Movements and Activism**

**Formative Assessment:**

**SAC on Termination**

**Socratic Seminar: Intent vs. Practice**

**Summative Assessment:**

**Revision: How do the topics we learned about this unit influence your opinion on why the reservation system failed?**

**Sourcing Evidence: What do people/activists want for their nation? How is your nation fighting to revise American history and their nation's history? Find speeches, letters, interviews, videos, opinion pieces, newspaper articles from your nation. (Bibliography)**

**Time, Space, Continuity, and Change: Map if possible, brief write up if not**

#### **Unit 7: Modern Native America**

##### **Topics of Unit—**

**Acts of Congress**

**Supreme Court Cases**

**Language Preservation and Revival**

**Ongoing Activism**

**Formative Assessment: Analysis of laws and Supreme Court Cases**

**Summative Assessment:**

**Sourcing Evidence: What is happening right now with your nation?**

**Current events analysis and bibliography**

**Perspective: What are the different perspectives displayed in your nation's current events? What questions are your nation grappling with now and into the future?**

**Revision and Reflection Week:**

**Reflection Essay: How has your perspective on the Indigenous nations of the US changed throughout the semester? How has learning about Indigenous history influenced your perspective on American history?**

**Reflection Essay: Reflect on the cultural experience you attended during the semester.**

**Revision of Portfolio: Any unit summatives that you would like to improve your grade on.**

D. Materials & Resources: (Include text, computer/technology tools, and supplementary information.)

**Chromebook**

E. Instructional Methods: (Check applicable ones and explain wherever necessary.)

Which of these are used: Check with "X"

**X** Lectures  Demonstrations  Field Trips

**X** Discussions  **X** Term Papers  Check Quizzes

Special Reports  Extra Reading  Individual Study Contracts

Laboratory  **X** AV Materials  Other  
(Hands-On)

Online/Virtual Learning

F. Student Evaluation Procedures:

**Each student will be completing a portfolio of connected unit projects throughout the semester (unit projects described above). The portfolio will ask students to contextualize course concepts and focus their individual research on one of the 574 federally-recognized American Indian nations in the US. Students will connect their individual learning with the overarching themes of citizenship and sovereignty within relations between Native nations and the US government. Students will be assessed on the following standards-based criteria:**

Questioning

Extending	Sustaining	Developing	Beginning
Students can develop questions that are relevant to the essential question of the unit, specific enough to answer thoroughly, open to real-world complexity, and promote new contributions of knowledge and perspective.	Students can develop questions that are relevant to the essential question of the unit, specific enough to answer thoroughly, and open to real-world complexity.	Students can develop a question that promotes interpretation of sources, events, and ideas relevant to the essential question of the unit.	Students can develop a question that is on-topic and open-ended.

Sourcing Evidence

Extending	Sustaining	Developing	Beginning
Students deliberately seek out sources and evidence that complicate their developing conclusions about their research.	Students can determine the kinds of sources that will be helpful in answering compelling and supporting questions, taking into consideration multiple points of view represented in the sources, the types of sources available, and the potential uses of the sources.	Students can determine the kinds of sources that will be helpful in answering compelling and supporting questions.	Students can determine if a source will be helpful in answering compelling and supporting questions.

Extending	Sustaining	Developing	Beginning
Students can integrate evidence from a range of relevant written, oral, physical, and/or visual historical sources and interpretations into a reasoned argument about the past.	Students can integrate evidence from multiple relevant historical sources and multiple relevant interpretations into a reasoned argument about the past.	Students can use a comparison of historical sources and/or interpretations to support a well-reasoned argument.	Students can support a well-reasoned argument with evidence from one historical source or interpretation.

### Revision

Extending	Sustaining	Developing	Beginning
Students can refine claims and counterclaims to enhance precision, significance, and knowledge conveyed through the claim while pointing out the strengths and limitations of both.	Students can refine claims and counterclaims to enhance precision, significance, and knowledge conveyed through the claim.	Students can refine claims to enhance precision, significance, and knowledge conveyed through the claim.	Students can refine claims to enhance accuracy and clarity.

### Time, Space, Continuity, and Change

Extending	Sustaining	Developing	Beginning
Students can analyze change and continuity across multiple historical eras—including the present day—as influenced by the spread of ideas, technologies, and cultures.	Students can analyze change and continuity between historical eras as influenced by the spread of ideas, technologies, and cultures.	Students can analyze change and continuity between historical eras as influenced by the spread of ideas, technologies, or cultures.	Students can describe the change and continuity of a specific topic between historical eras.

### Perspectives

Extending	Sustaining	Developing	Beginning
Students can analyze the change over time in complex and	Students can analyze complex and interacting factors that influenced the	Students can analyze multiple perspectives of people during	Students can describe multiple perspectives of people during

interacting factors that influenced the perspectives of people—historical and contemporary—during different historical eras and cultural contexts.	perspectives of people during different historical eras and cultural contexts.	different historical eras and cultural contexts.	different historical eras and cultural contexts.
--	--	--	--

G. Financial Impact: (Provide an explanation of projected costs for personnel, materials, and equipment for subsequent years when the proposal is fully implemented.)

**Potential for field trips in subsequent years**

H. Financial Impact: (First Year)

Added Personnel How Many Approx. Cost Total Cost Professional **None anticipated** \$ \_\_\_\_\_ \$ \_\_\_\_\_

Non-Professional **None anticipated** \$ \_\_\_\_\_ \$ \_\_\_\_\_ (Assistants, secretarial, etc.)

Added Materials

Textbooks **None anticipated** @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Supplies \$ \_\_\_\_\_

Added Equipment Needed: **None anticipated**

List/Cost: \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_ @

\$ \_\_\_\_\_ = \$ \_\_\_\_\_

\_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

I. Explain how this new course will correlate with Wisconsin State Academic Standards and/or district remediation plans.

**Wisconsin State Social Studies Standards were adapted from the [C3 NCSS](#) standards. As the C3 standards are more rigorous, these are what we used when designing the course.**

D1.5.9-12. Determine the kinds of sources that will be helpful in answering compelling and supporting questions, taking into consideration multiple points

of view represented in the sources, the types of sources available, and the potential uses of the sources.

D2.Civ.13.9-12. Evaluate public policies in terms of intended and unintended outcomes, and related consequences.

D2.Geo.7.9-12. Analyze the reciprocal nature of how historical events and the spatial diffusion of ideas, technologies, and cultural practices have influenced migration patterns and the distribution of human population.

D2.His.2.9-12. Analyze change and continuity in historical eras.

D2.His.4.9-12. Analyze complex and interacting factors that influenced the perspectives of people during different historical eras.

D2.His.16.9-12. Integrate evidence from multiple relevant historical sources and interpretations into a reasoned argument about the past.

D3.4.9-12. Refine claims and counterclaims attending to precision, significance, and knowledge conveyed through the claim while pointing out the strengths and limitations of both.

22

## II. OTHER PERTINENT INFORMATION

A. This course will be: *(please check one)*

- an addition to the department's offering
- a replacement for \_\_\_\_\_
- a pilot study

B. This course will require *(please check the appropriate spaces):*

- the adoption of a new textbook
- the use of a text previously adopted and in use

**Will mostly use public domain primary sources along with a few scholarly articles that we can access through the LMTC's catalog of databases**

C. This course will require *(please check appropriate spaces)*

- specialized organization of teacher time
- specialized room arrangement or equipment *(explain below)*
- specialized student grouping or sectioning
- curriculum planning time—**At least for the first 2-3 years and potentially if there is a new teacher taking on the elective**
- specialized technology

D. To what extent will this curriculum change affect the number of teacher preparation each semester? *(Explain)*

**It would be incredibly helpful for Colin (English) and Lauren (Social Studies) to have common prep at least for the first year of these new electives to enable collaboration.**

**We are not anticipating more than 2 sections of these electives at the moment, so it would not have an appreciable impact on other social studies teachers' preps.**

E. To what extent does this course conflict with the content and/or student availability of other courses in your department?

**There are no electives that overlap with the focus of this course; it builds upon and deepens foundational knowledge from US History/AP US History. While there is no content conflict, the opening of a new elective will result in a small decrease spread across other social studies electives.**

F. To what extent does this course conflict with courses offered in other departments?

**There are no other electives offered that focus on American history, especially not history that centers non-Eurocentric perspectives. Although there is a small overlap with Multicultural Literature, the focus, perspective, and class materials are fundamentally different.**

G. What course(s) could be deleted if this curriculum change is adopted?

**None, this is increasing opportunities for student choice and allowing students to experience diversity within the curriculum. This course is also responding to a frequently expressed desire among students, faculty, and community members for diversity, equity, and inclusion in Waunakee High School's course offerings.**

H. This proposed course must be discussed with other members of your department prior to submitting this form. (*Describe briefly the outcome of these discussions.*)

I. To what effect does this curriculum change affect the K-12 Skills Continuum?

*(duplication, deletion, reinforcement, etc.)*

**As most, if not all, social studies electives focus on other humanities (i.e. psychology, economics, sociology, geography, civics), this course would offer students the opportunity to reinforce and deepen their skills and knowledge as historians.**

J. If approved, this course will begin: **Fall 2025 (to be offered in the fall during alternating years~~4~~ (semester/year)**



# Spring 2024 Assessment Data

44

Forward and ACT Comparisons  
Advanced Placement Exams

# Changes to State Achievement Data for Spring 2024

- Change to more asset based level names.
  - Old: Below Basic, Basic, Proficient, Advanced
  - New: Developing, Approaching, Meeting, Advanced
- New level setting for meets level in ELA and Mathematics
  - Closer to 50th percentile
  - Lower than previous NAEP-aligned levels
  - Similar to existing levels for Science and Social Studies
  - Meets+% therefore increases over Proficient+% simply because of this adjustment
- Not possible to compare 2024 achievement levels in general to earlier data.
  - In ELA and Mathematics. Science and Social Studies are comparable.
  - ACT scale scores are comparable, but not state ,meets/proficient on the ACT
  - Dane and benchmark peer rankings offer information.
    - Stable to improved relative to county and benchmark peers.
  - Report growth data will be a valid, continuous, measure.

# Forward and ACT Comparisons: 2019 vs 2024<sup>46</sup>

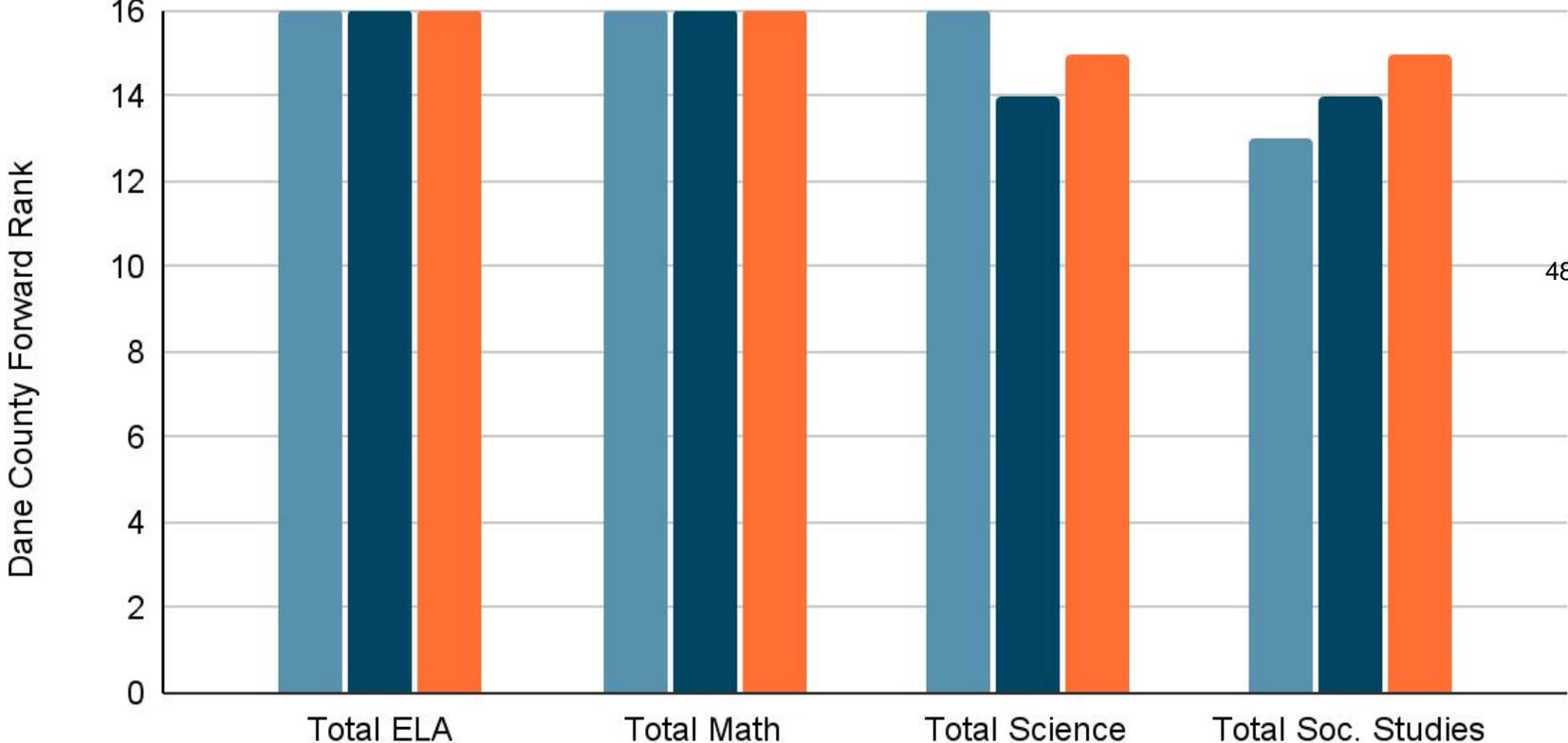
Dane and Statewide Peer Benchmarks

# About Rankings

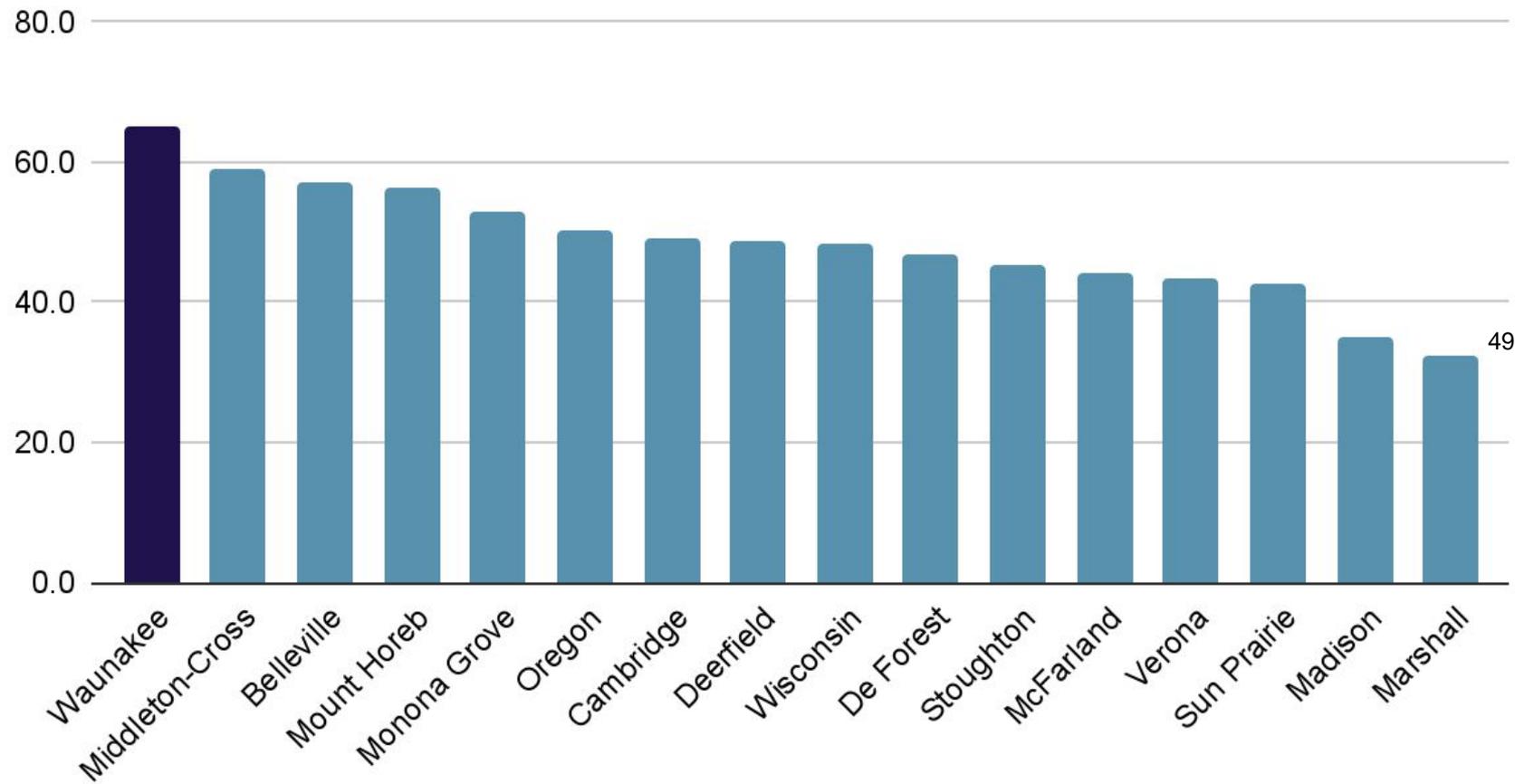
- Why rank?
  - It provides another way to view our evidence.
  - A change in performance level definition affects all districts and shouldn't in and of itself affect rankings
  - Supports benchmarking. Who might stand out to learn from?
  - The disadvantage is that it is a ranking so if everyone improves, your ranking could remain stable even if your absolute performance improved.
- Our comparison groups
  - Dane County-geographically similar. Similar local government and labor market context. Student mobility across districts. Sixteen districts including Waunakee. 47
  - Statewide Peer Benchmarks-Wisconsin K-12 districts similar in K-12 enrollment and community context (SES, EL, SwD, Race/Ethnicity) Twenty two districts.
- Data in this slide deck
  - Ranking summaries for Forward and ACT showing 2019, 2023, and 2024 ranks for our district in Dane County and our peer benchmark groups.
  - Ranking details showing our district's rank along with other districts in Dane County and our peer benchmark groups for 2019 and 2024.
- Conclusions
  - All rankings stable to improved in 2024 compared to 2023. Momentum is positive.
  - Performance relative to Dane County group has generally retraced to pre-pandemic status.
  - Performance relative to our peer benchmarks group has improved compared to 2023, but generally has not yet returned to pre-pandemic status.

# Dane County Forward Rank (Of 16, 16 is top ranked)

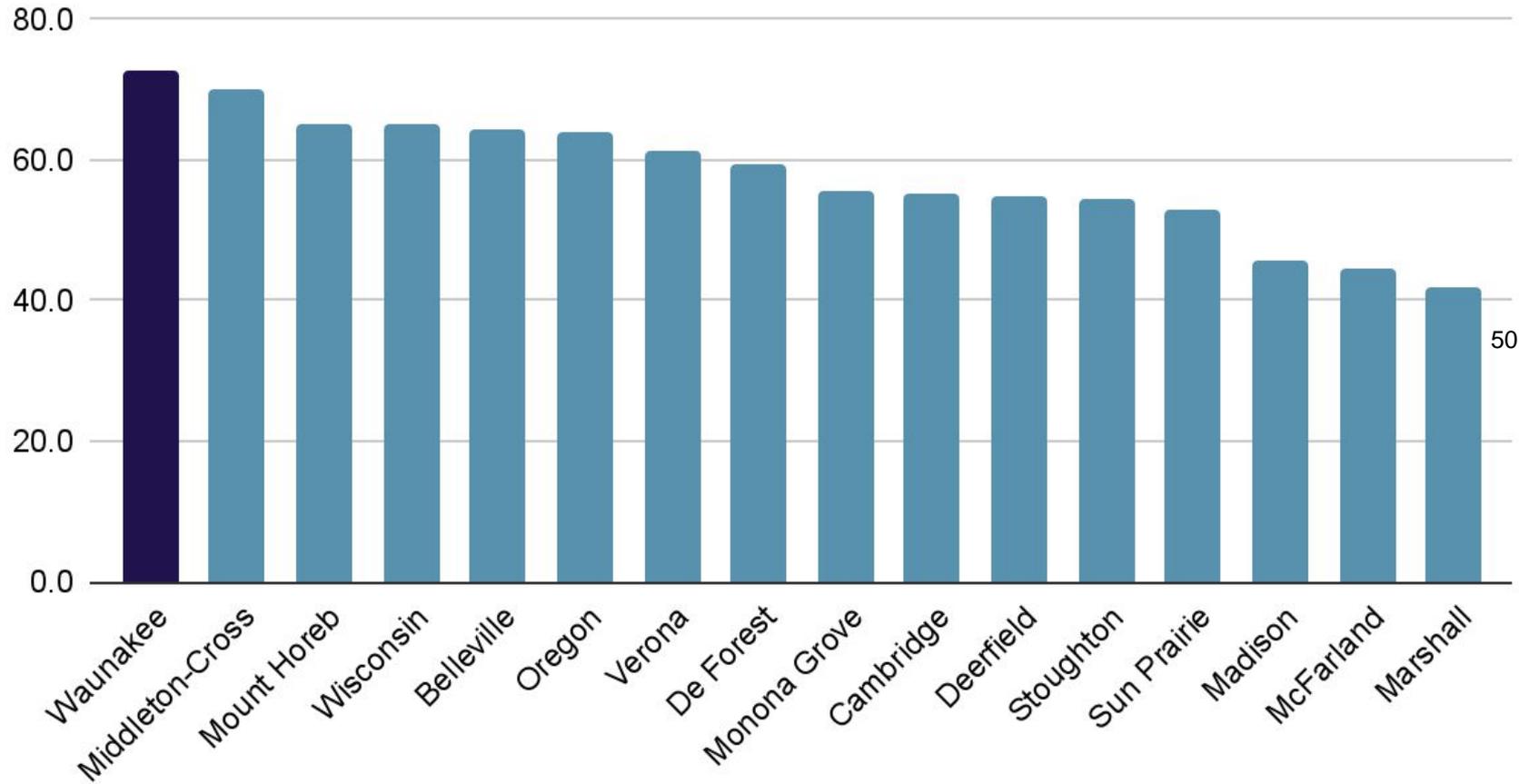
2019 2023 2024



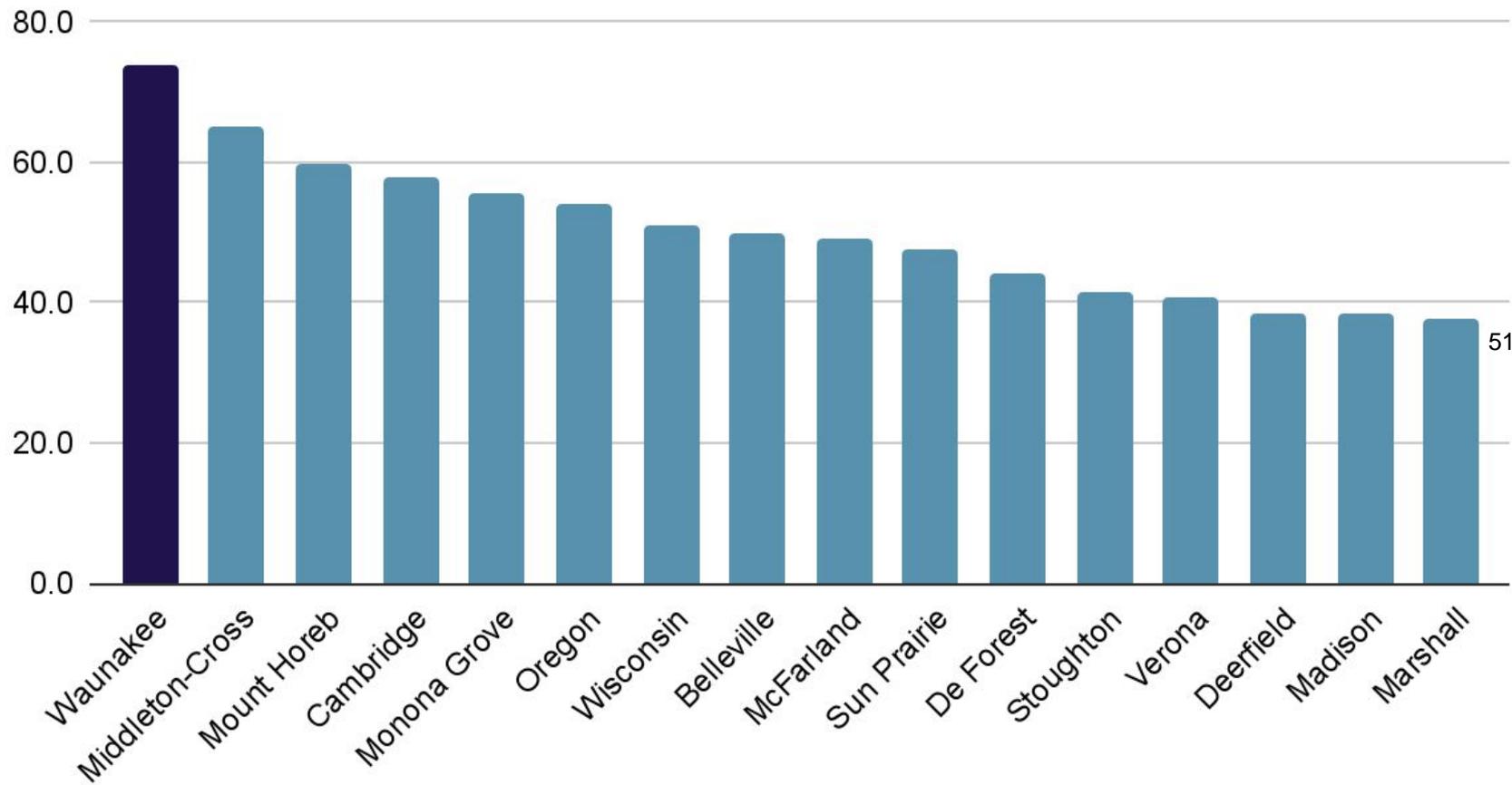
# 2019 Dane County Forward Total ELA



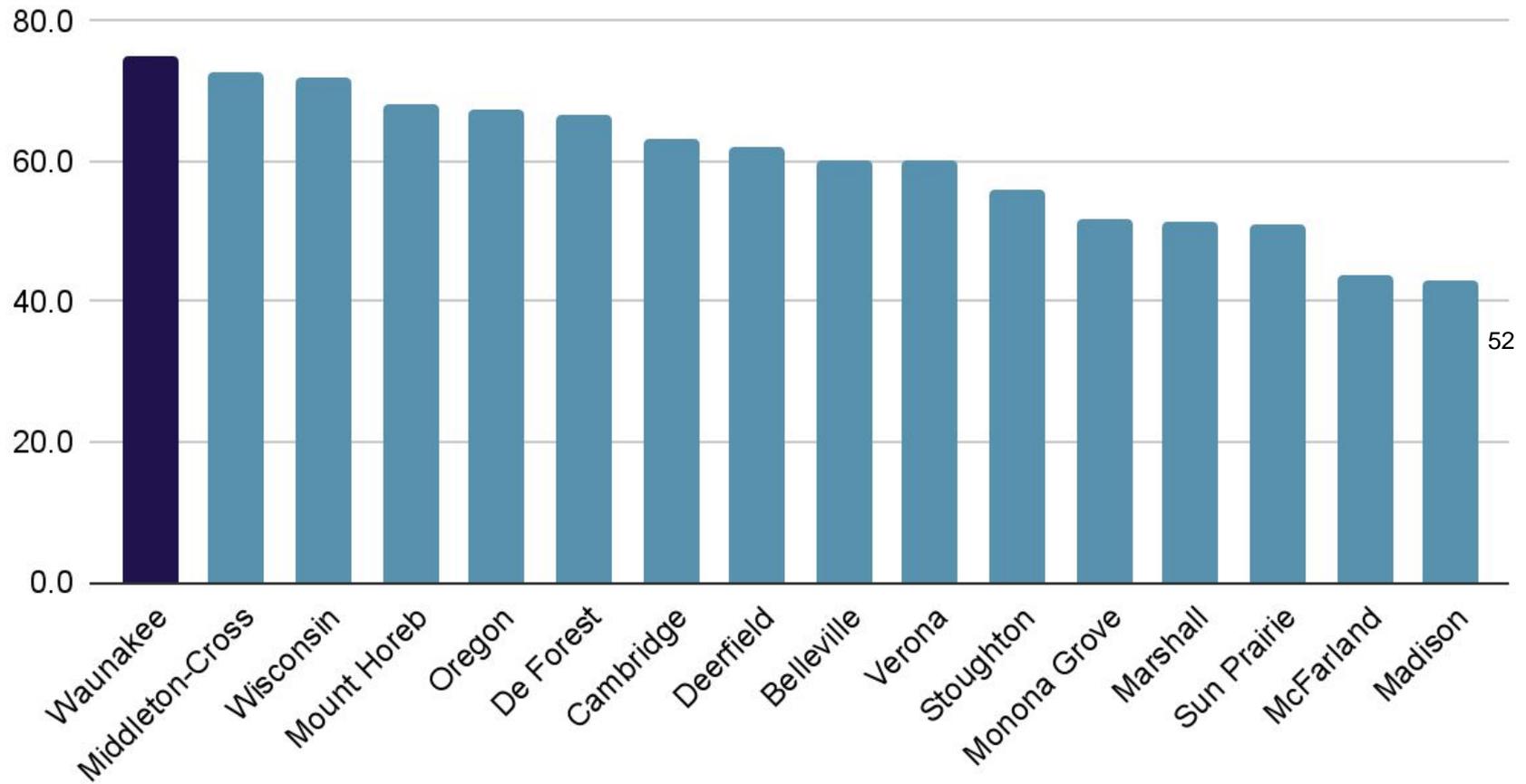
# 2024 Dane County Forward Total ELA



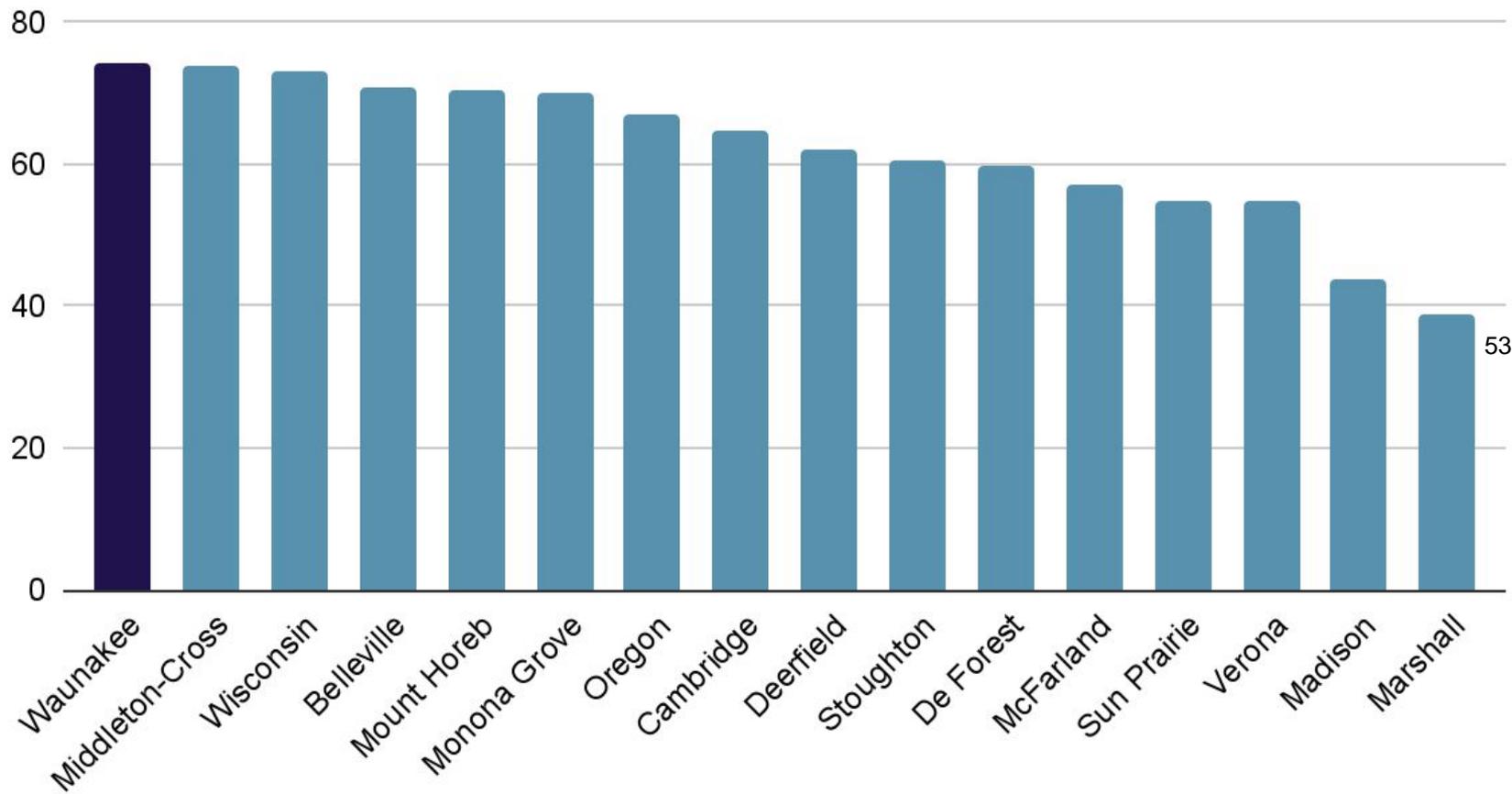
# 2019 Dane County Forward Total Mathematics



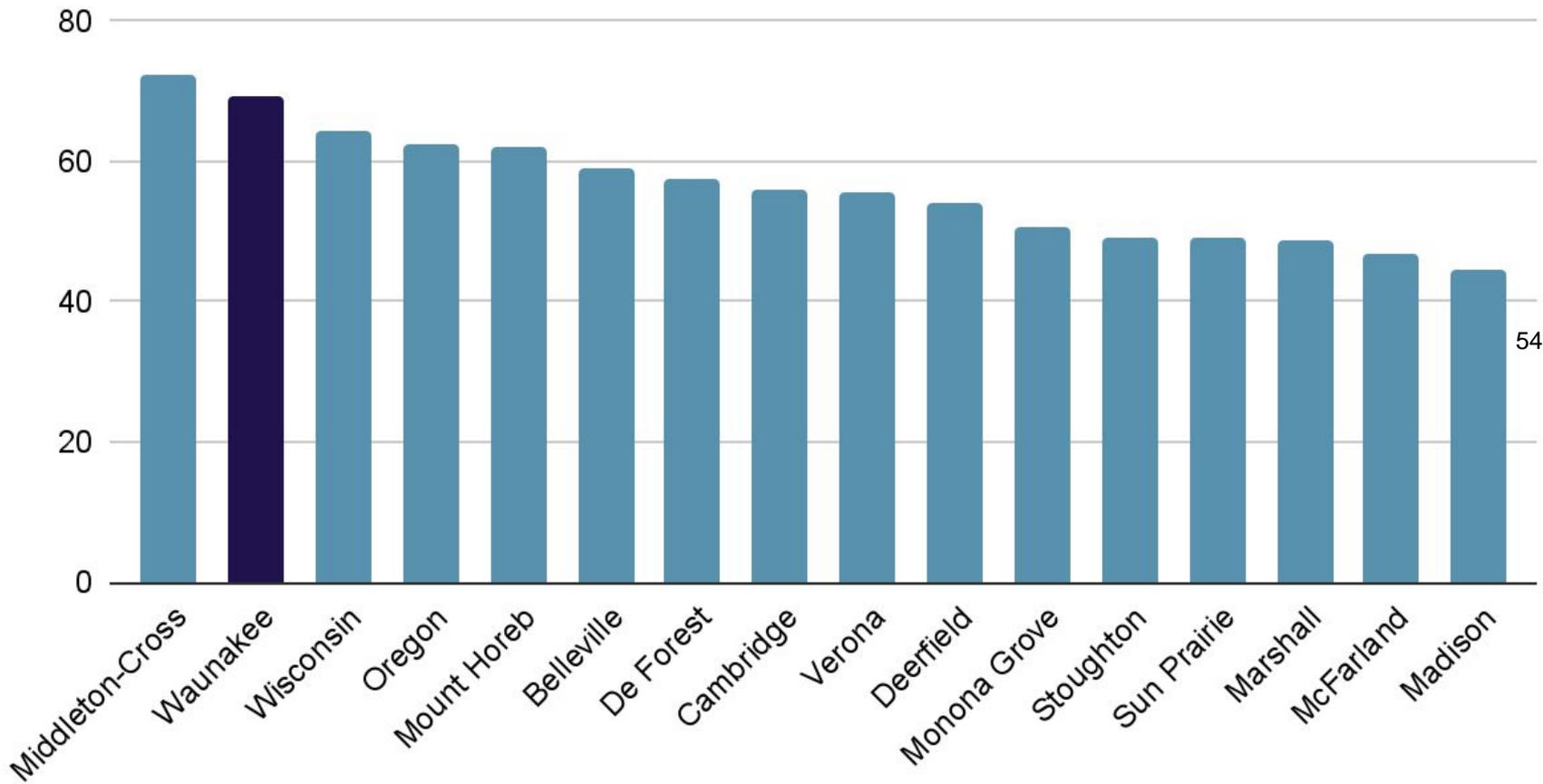
# 2024 Dane County Forward Total Mathematics



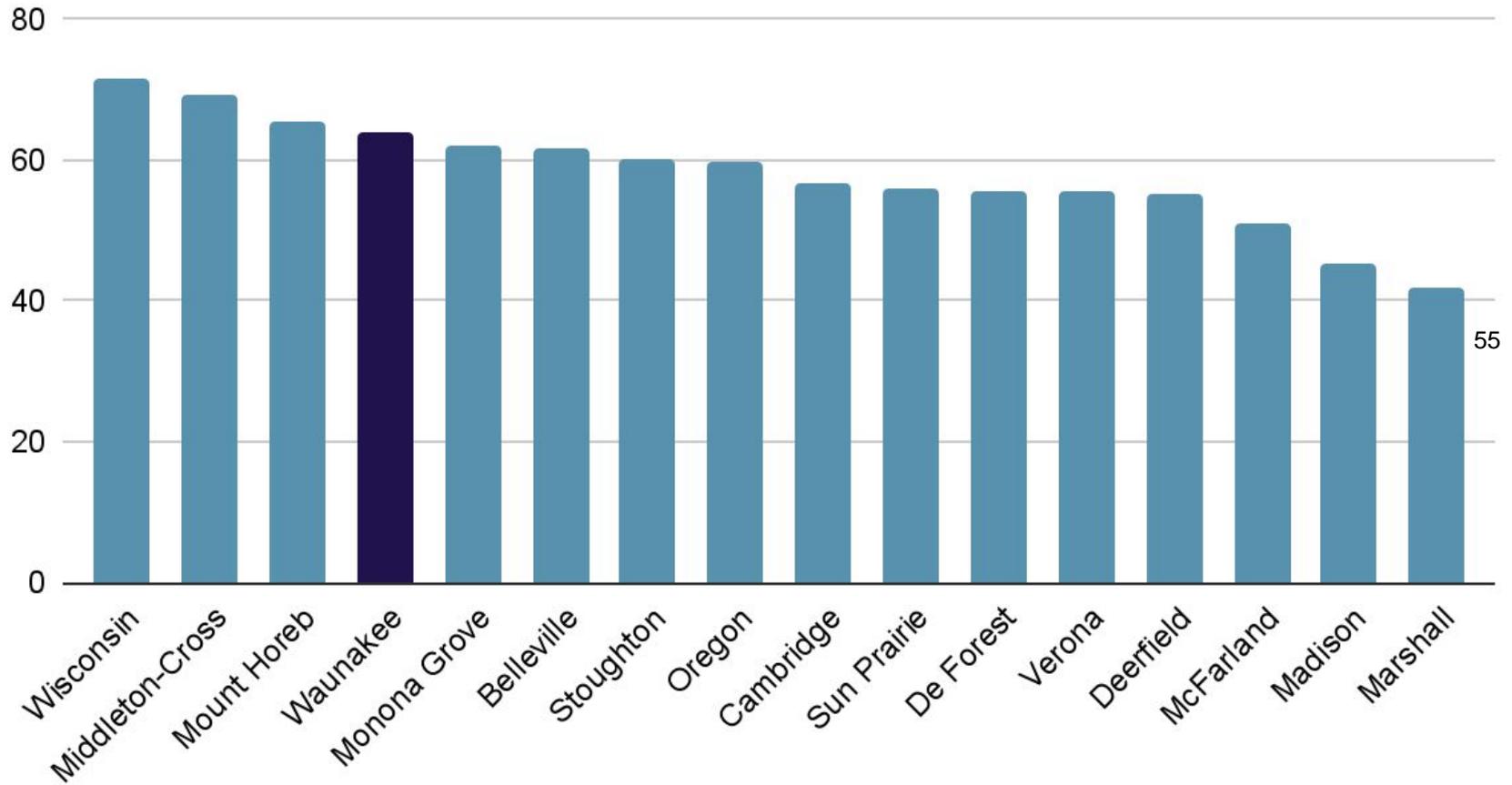
# 2019 Dane County Forward Total Science



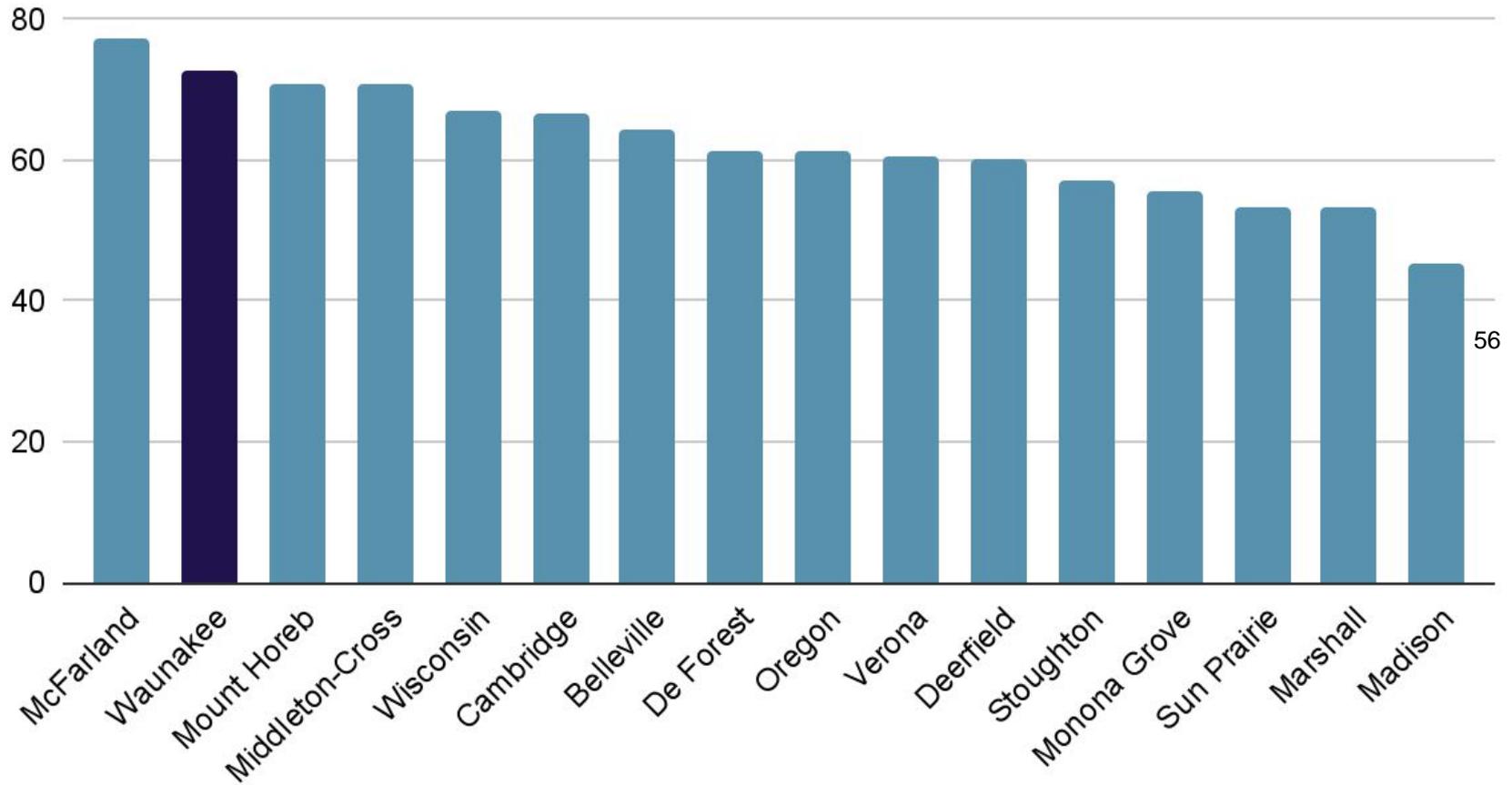
# 2024 Dane County Forward Total Science



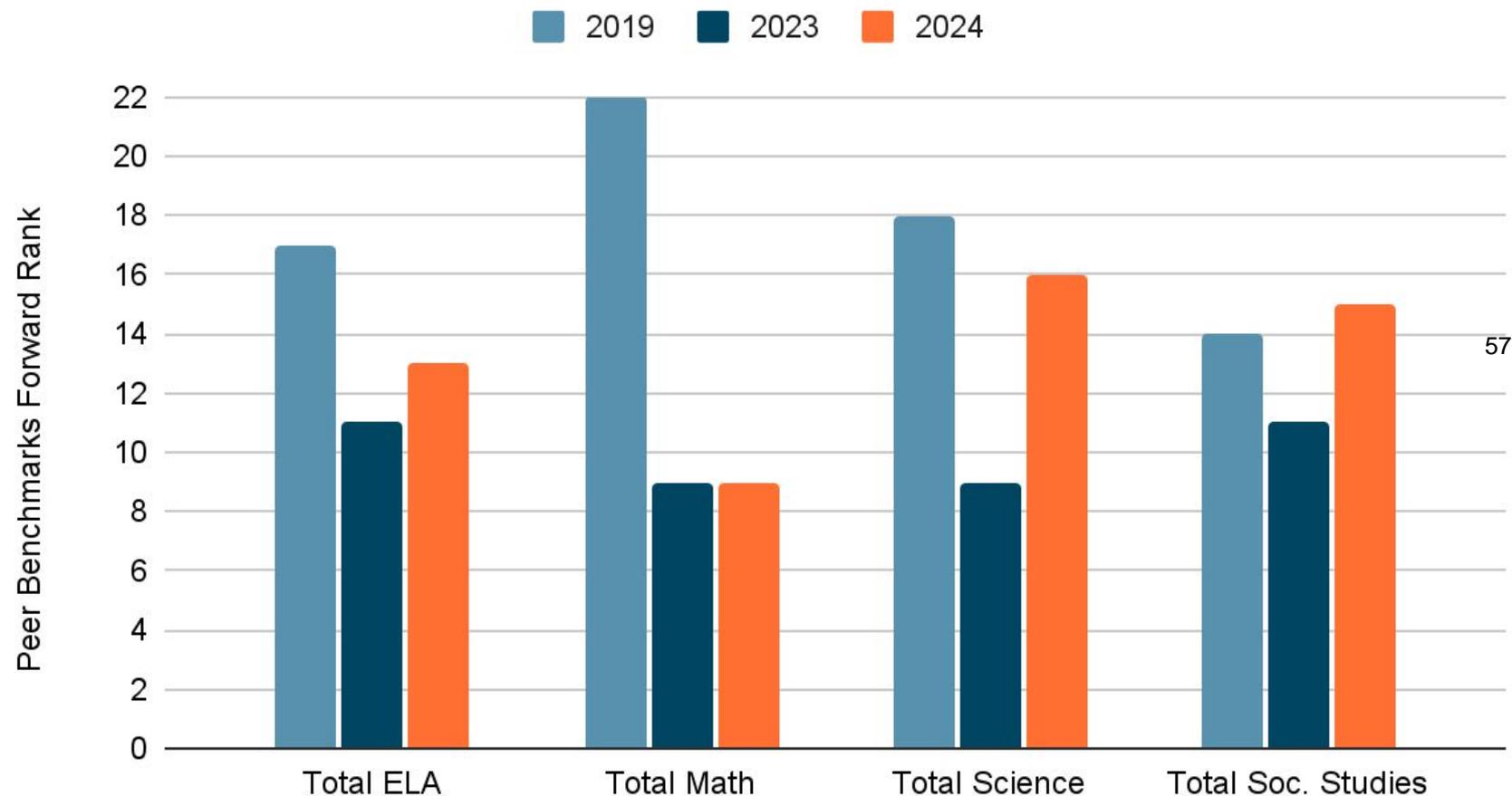
# 2019 Dane County Forward Total Social Studies



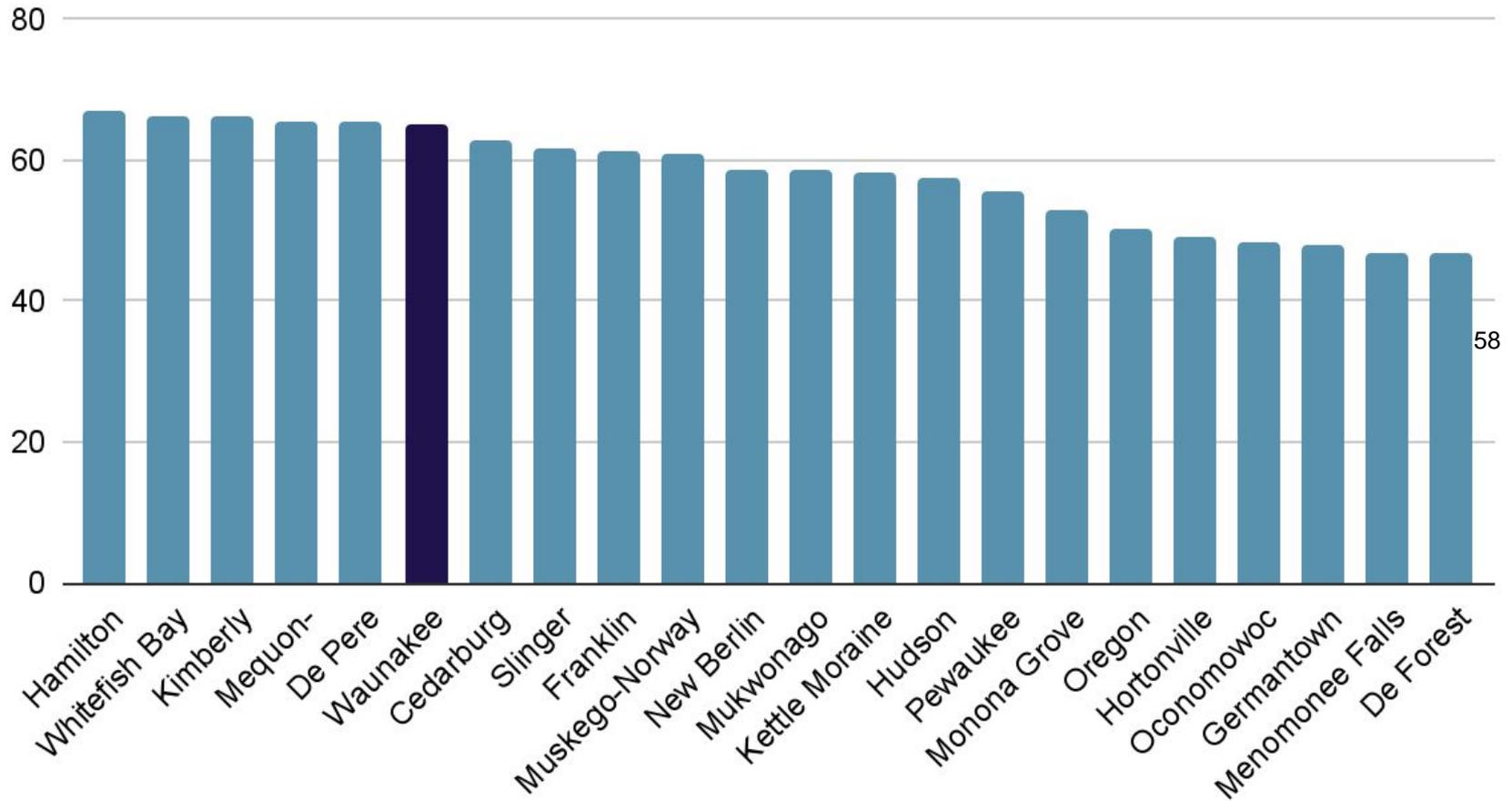
# 2024 Dane County Forward Total Social Studies



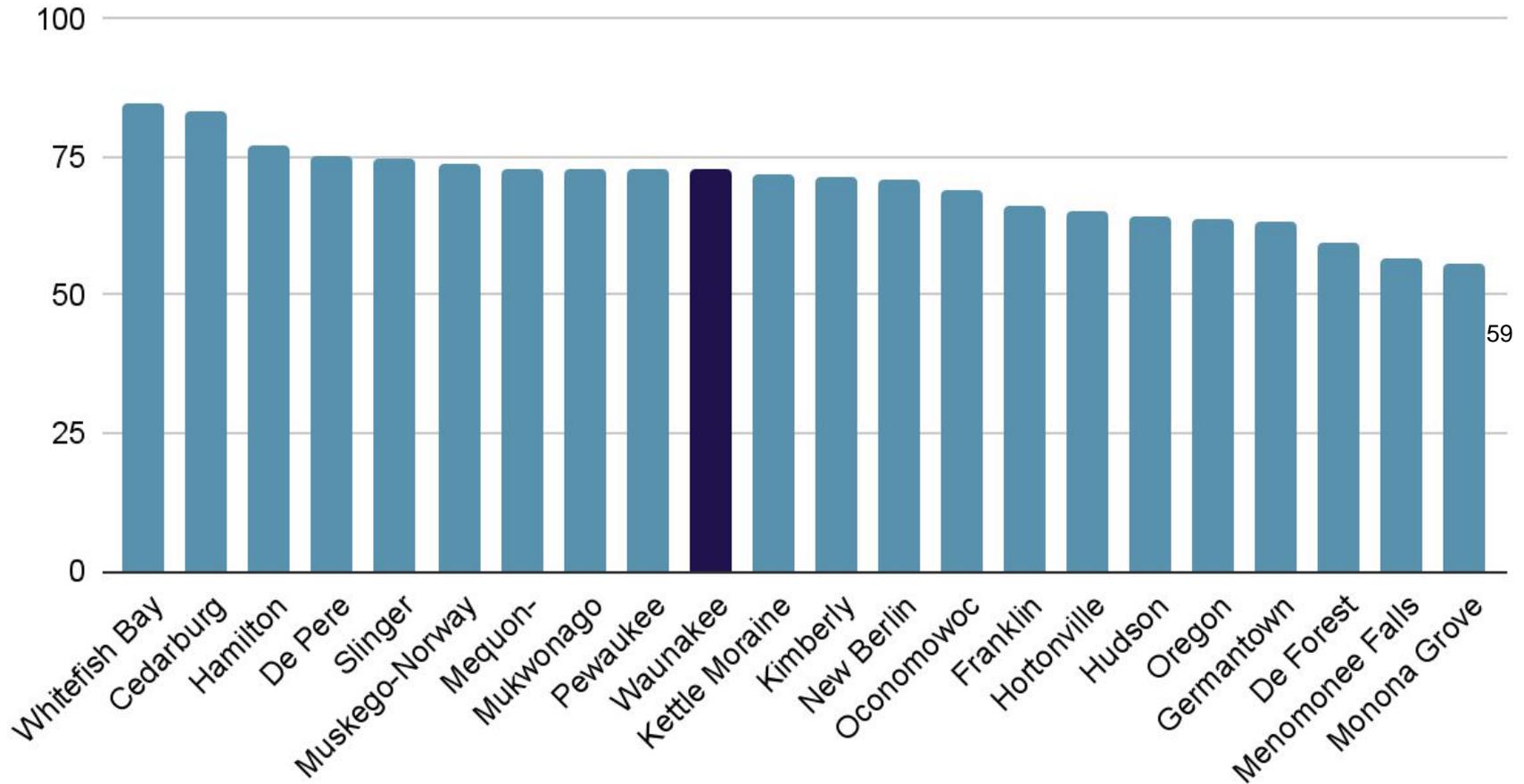
# Peer Benchmarks Forward Rank (of 22, 22 is top ranked)



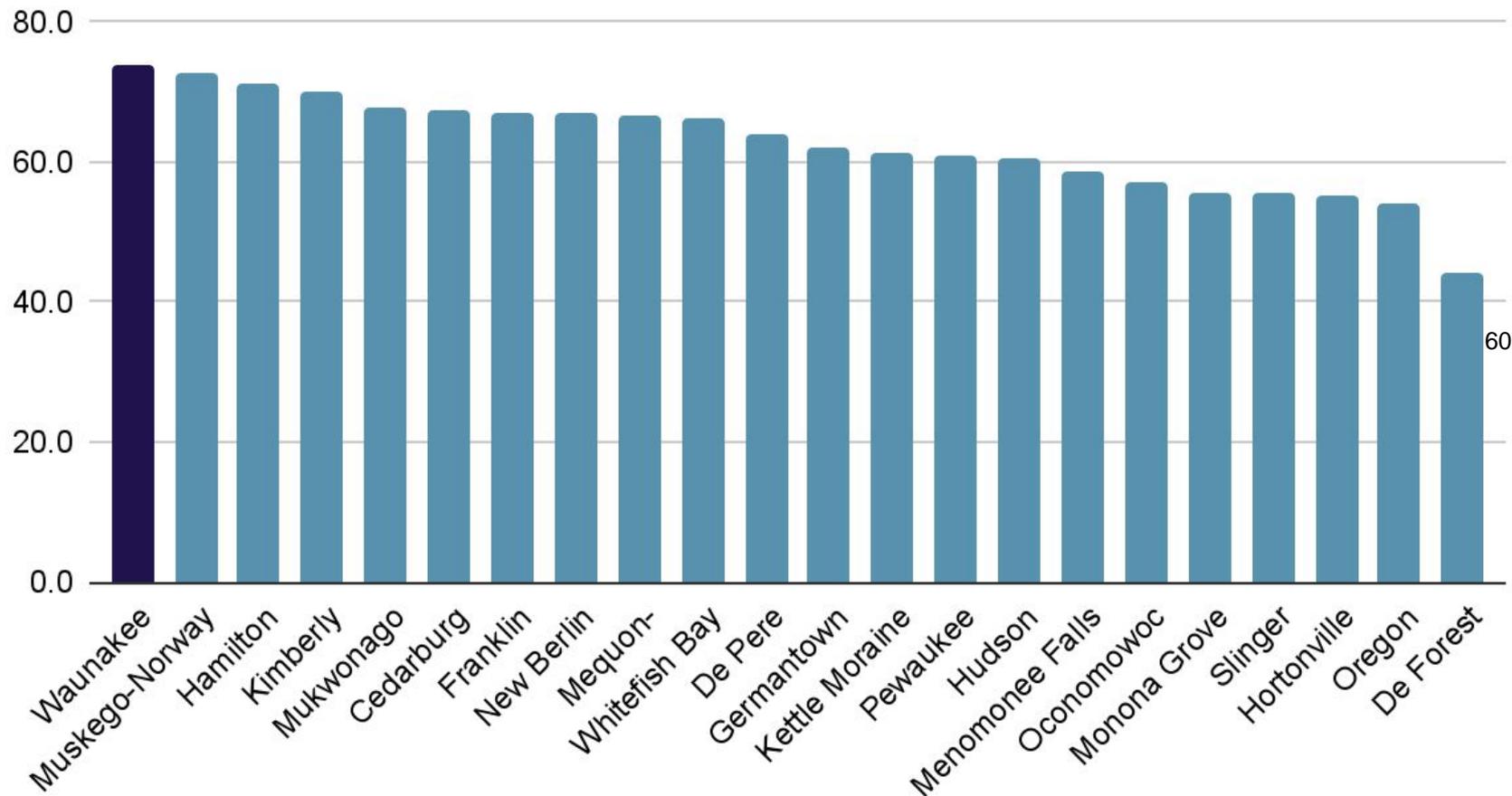
# 2019 Peer Benchmarks Forward Total ELA



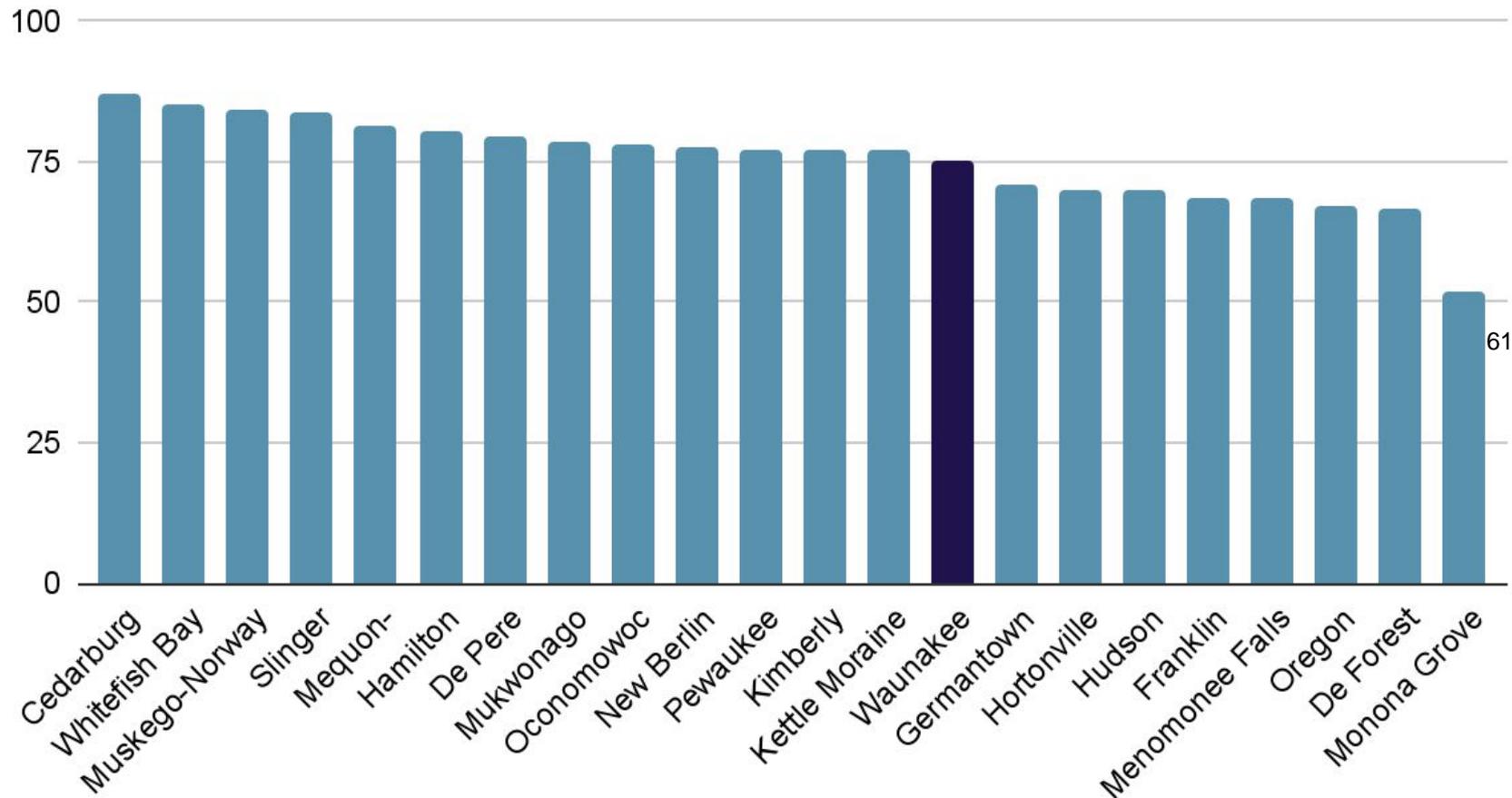
# 2024 Peer Benchmarks Forward Total ELA



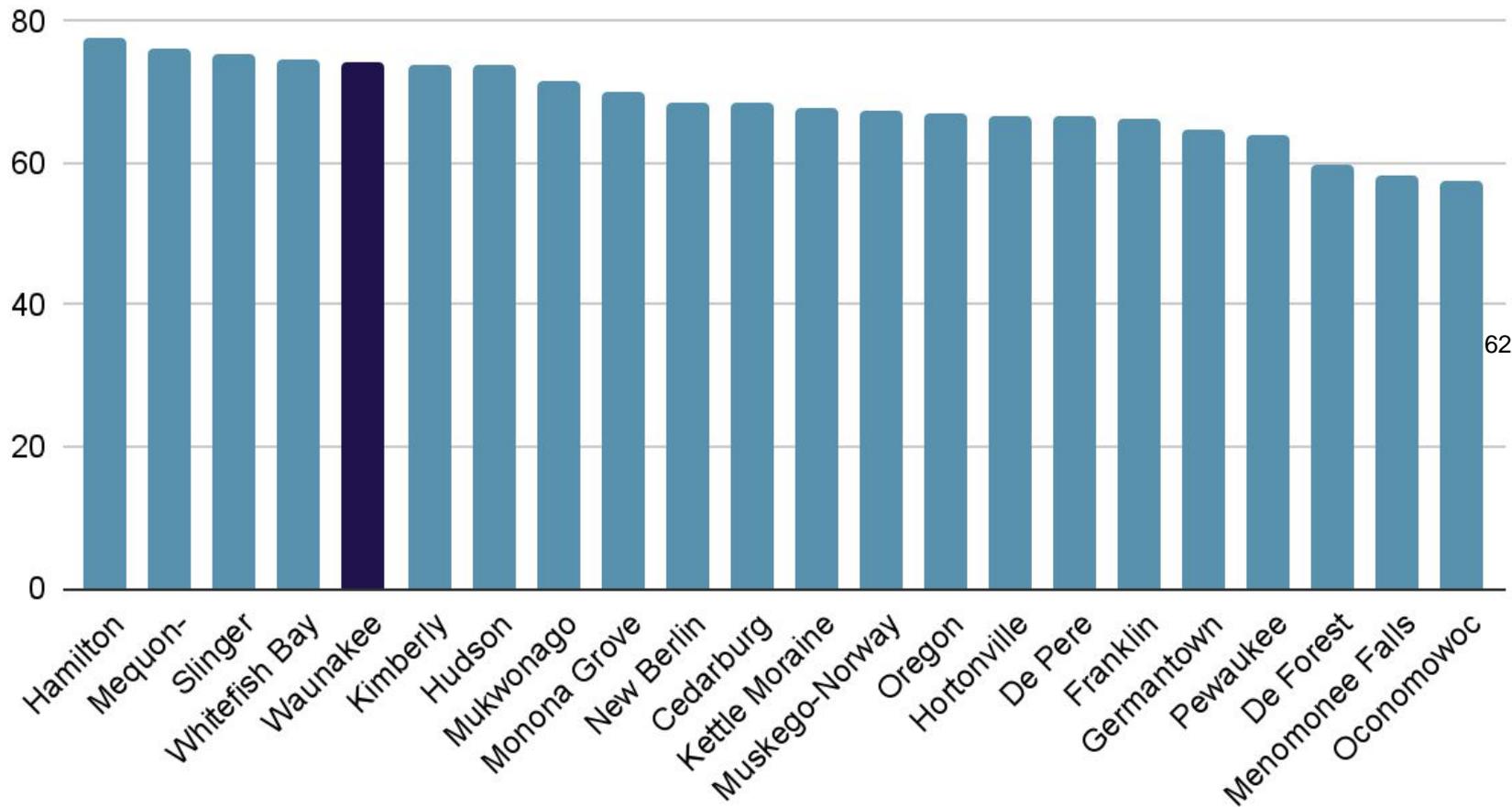
# 2019 Peer Benchmarks Forward Total Mathematics



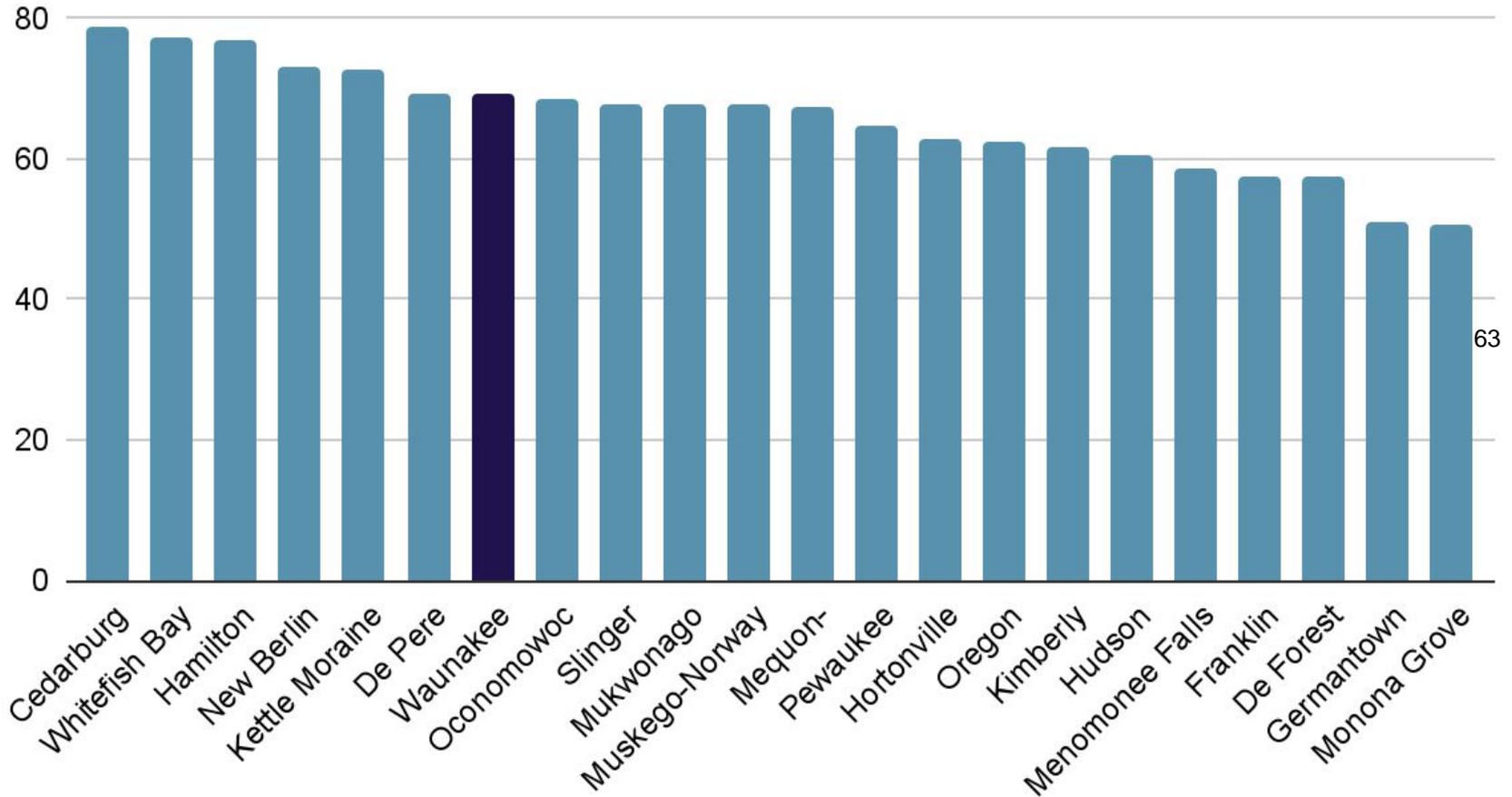
# 2024 Peer Benchmarks Forward Total Mathematics



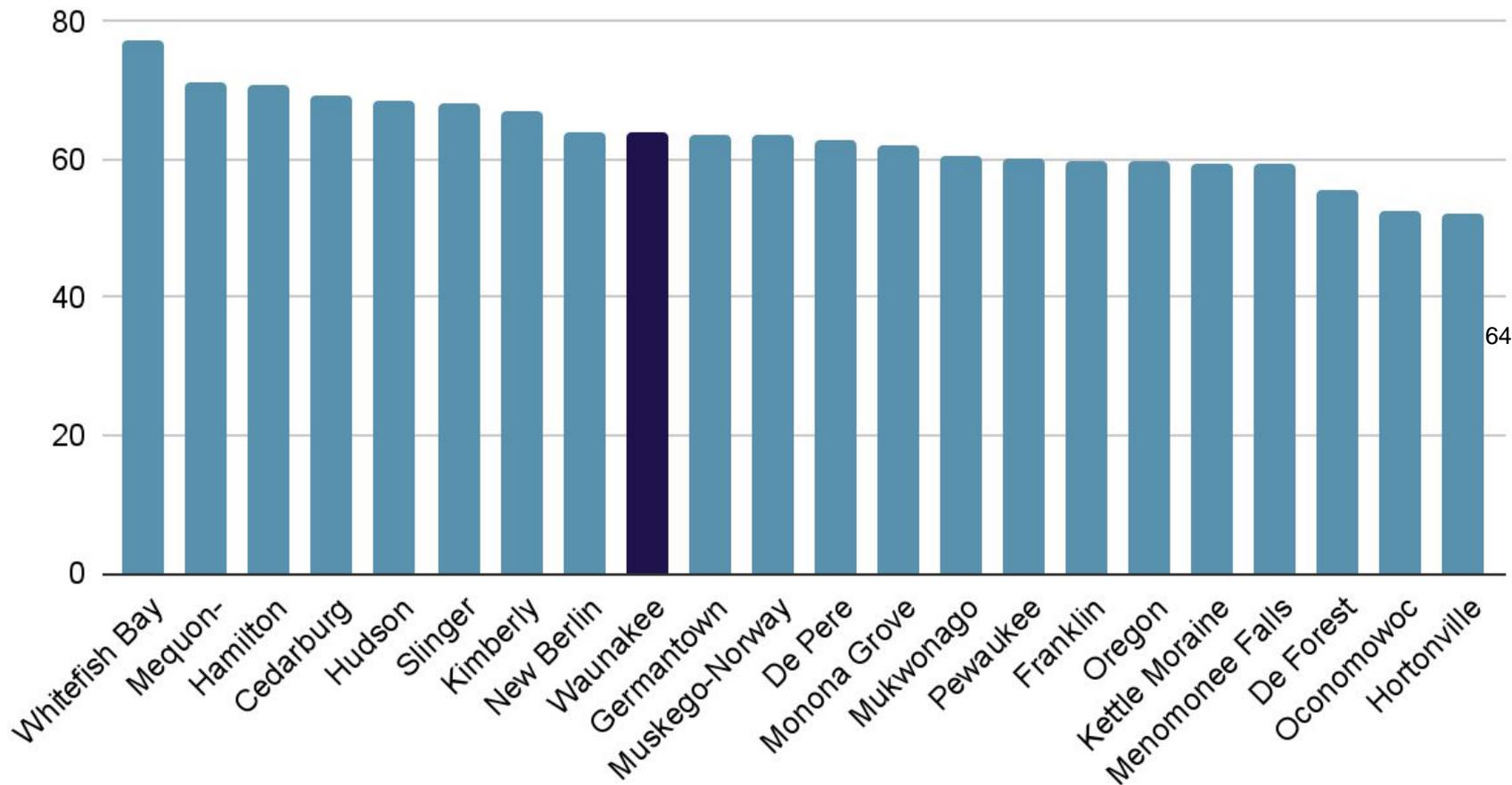
# 2019 Peer Benchmarks Forward Total Science



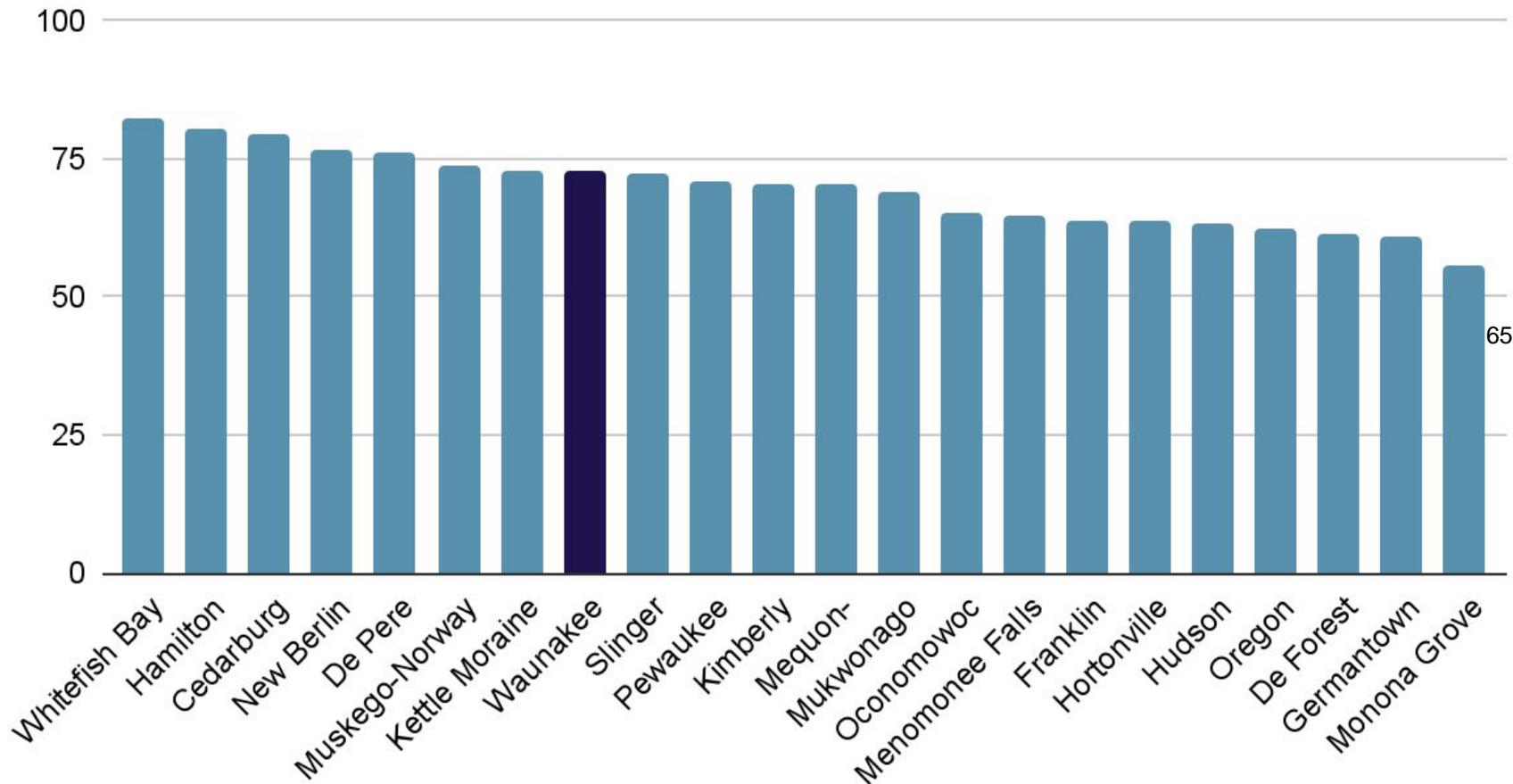
# 2024 Peer Benchmarks Forward Total Science



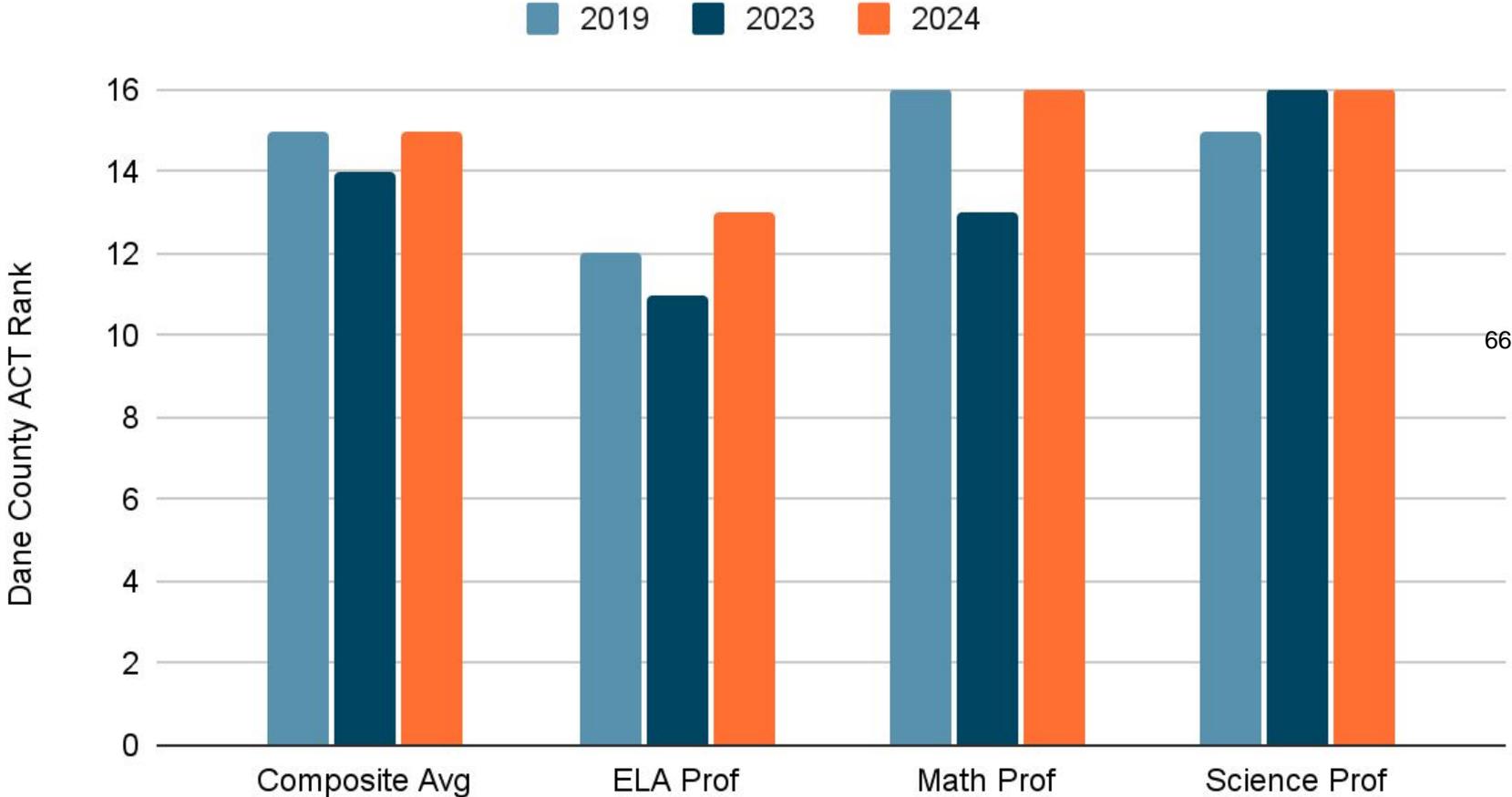
# 2019 Peer Benchmarks Forward Total Social Studies



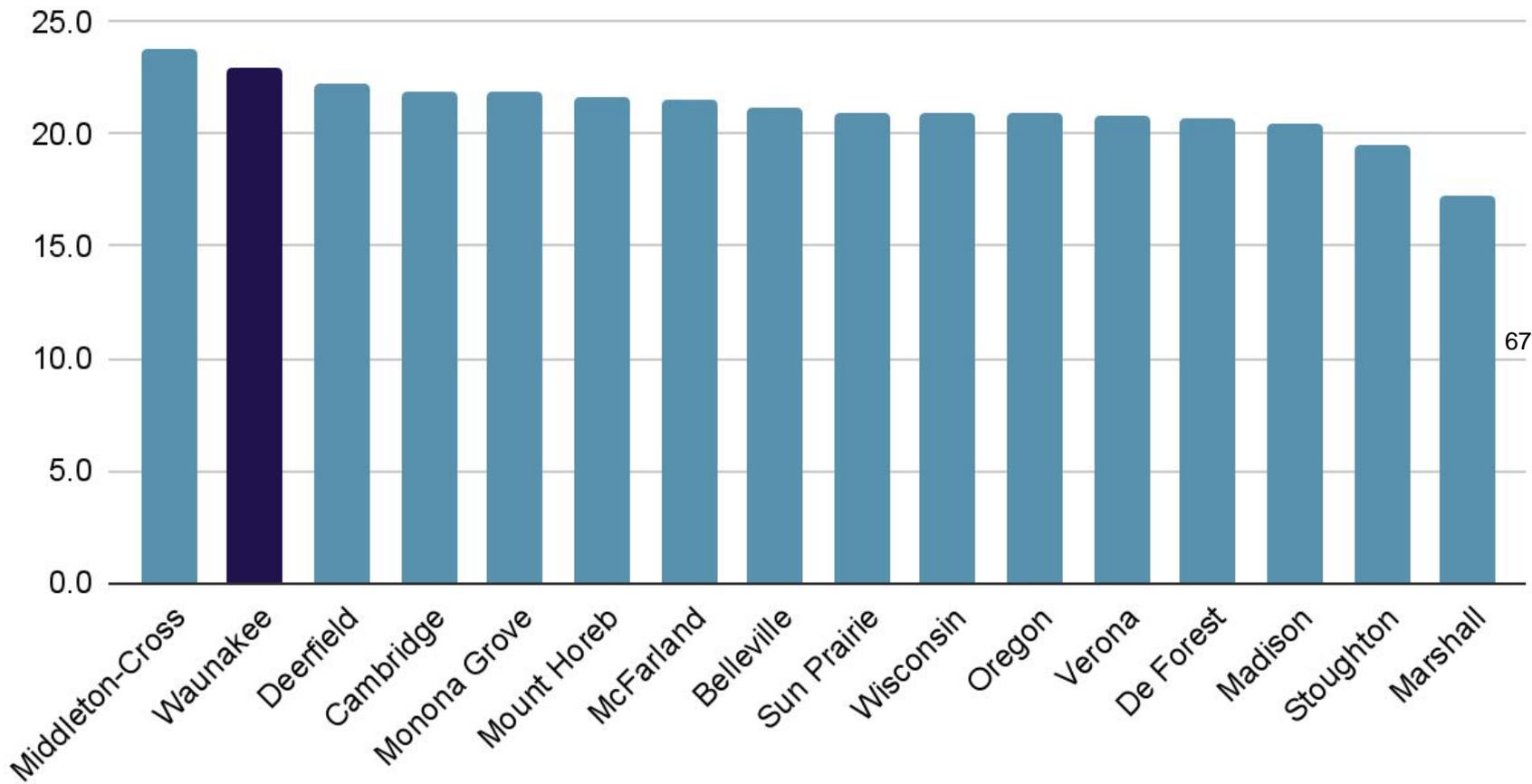
# 2024 Peer Benchmarks Forward Total Social Studies



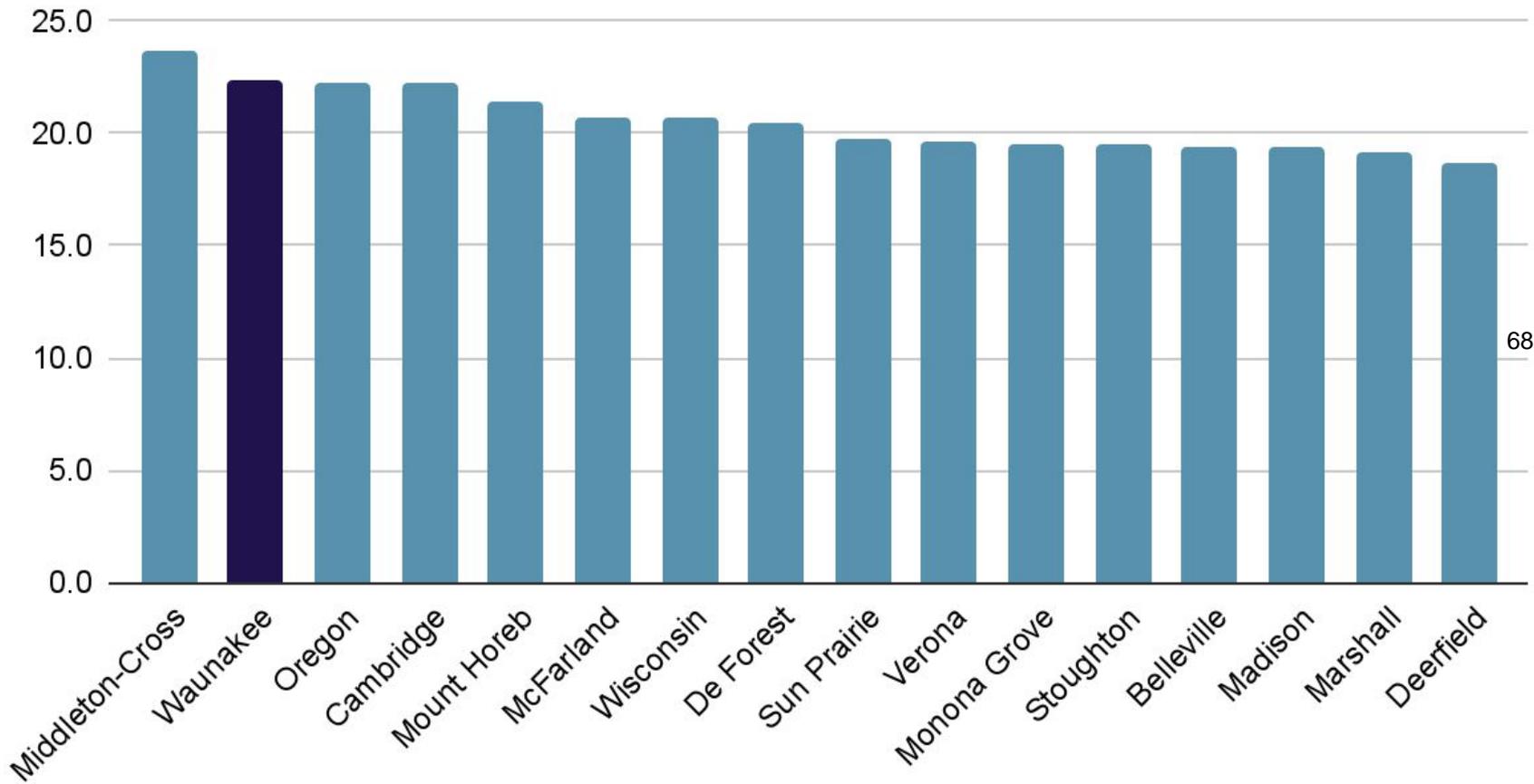
# Dane County ACT Rank (Of 16, 16 is top ranked)



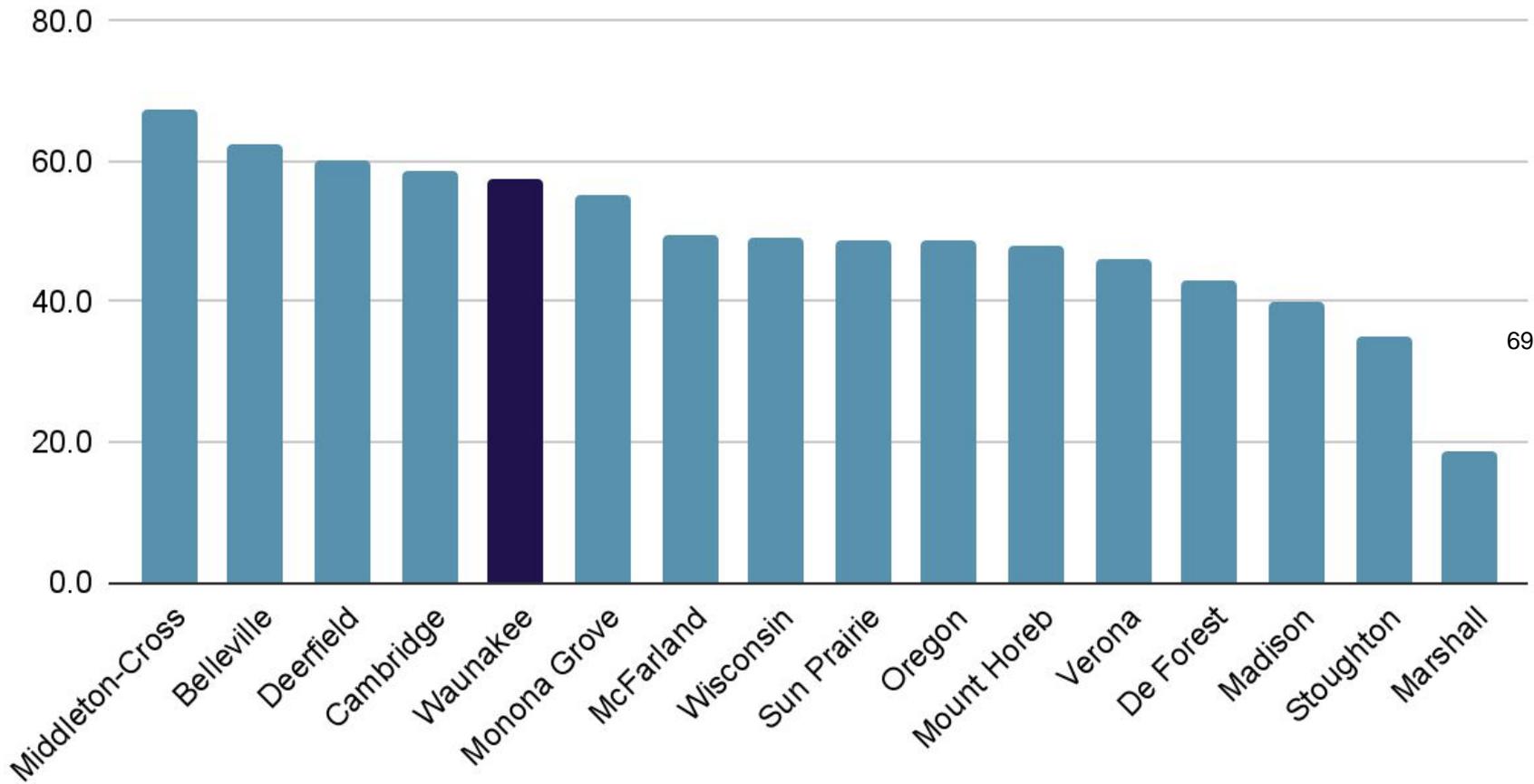
# 2019 Dane County ACT Average Composite Score



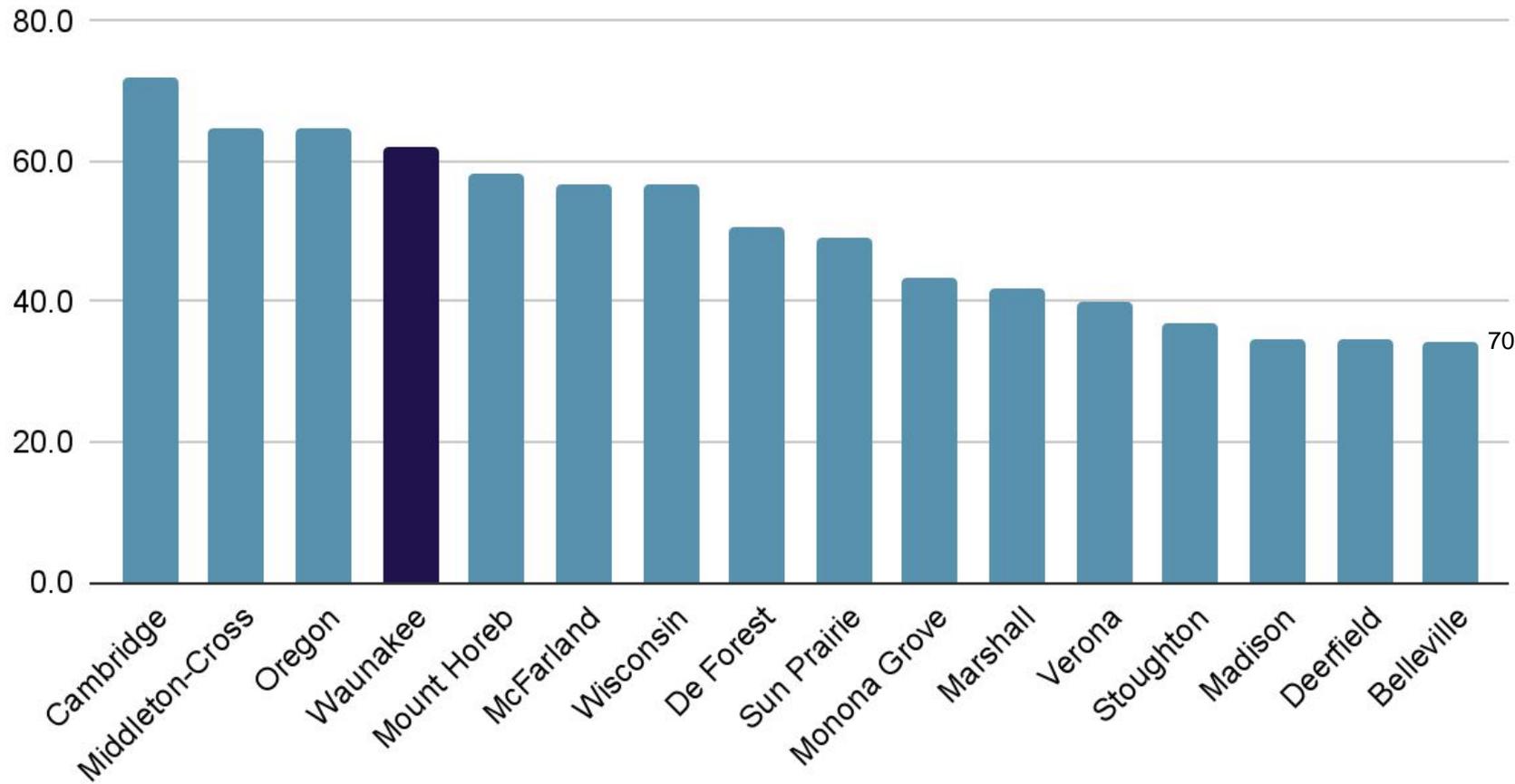
# 2024 Dane County ACT Average Composite Score



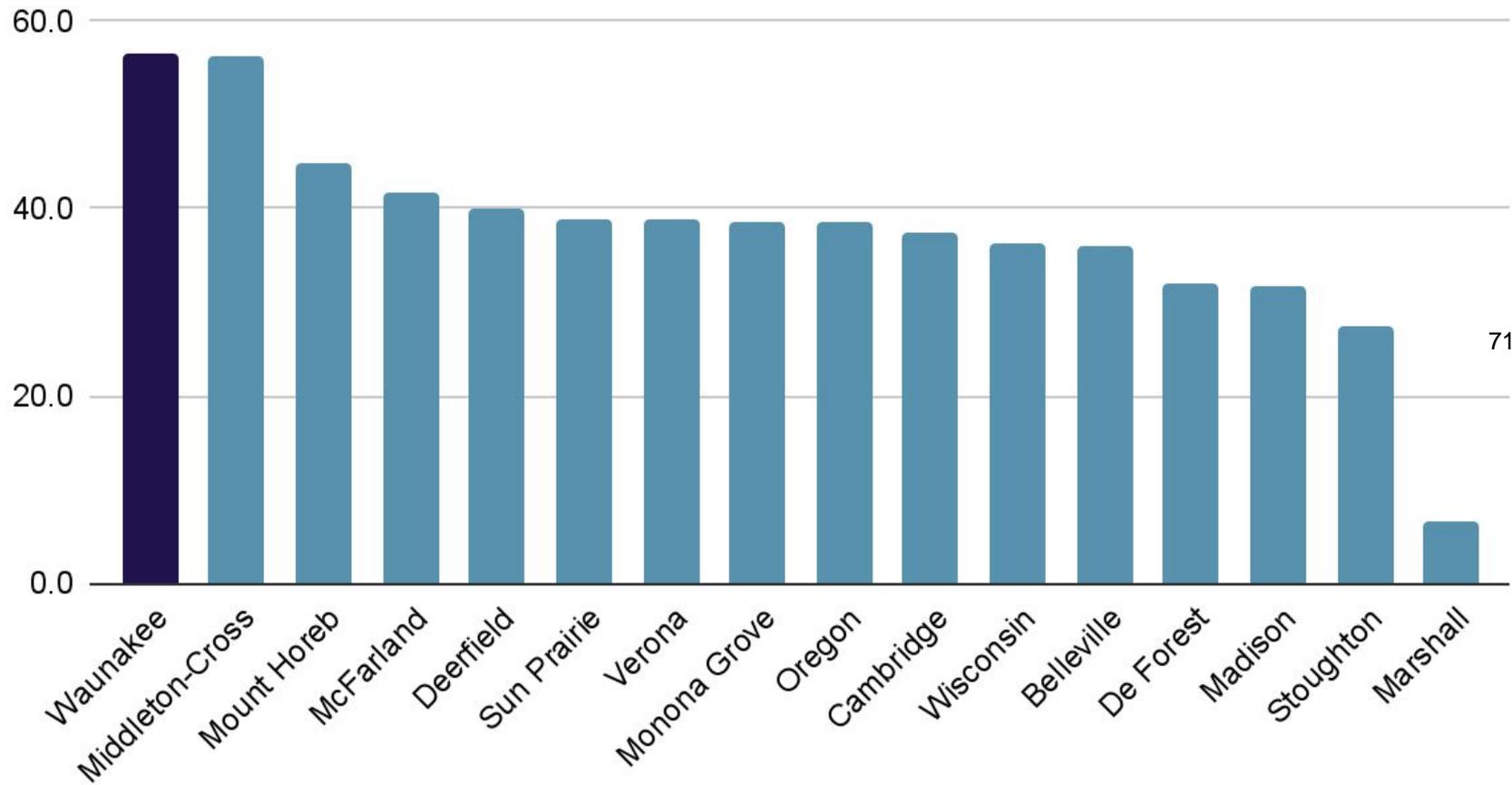
# 2019 Dane County ACT ELA Proficiency



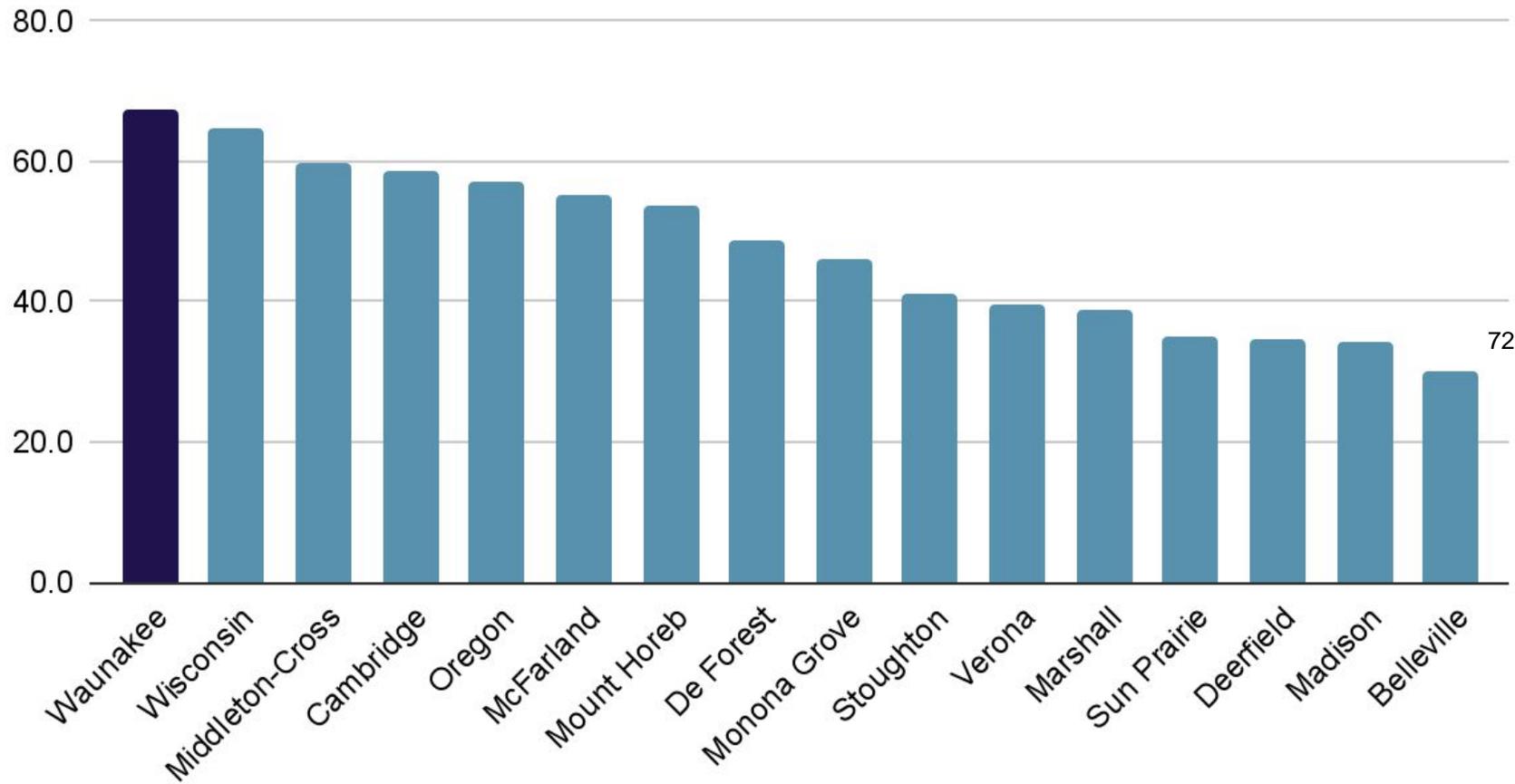
# 2024 Dane County ACT ELA Proficiency



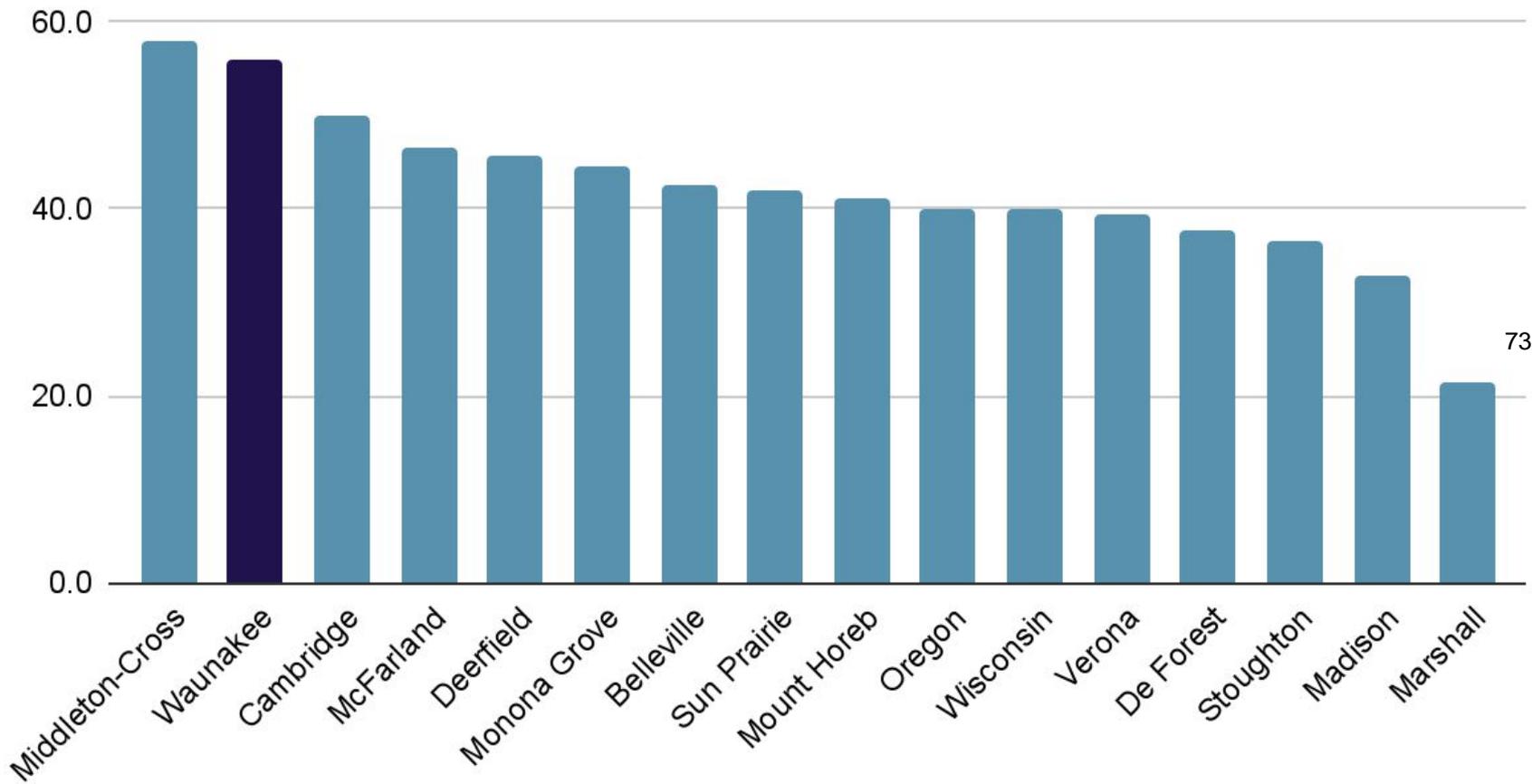
# 2019 Dane County ACT Mathematics Proficiency



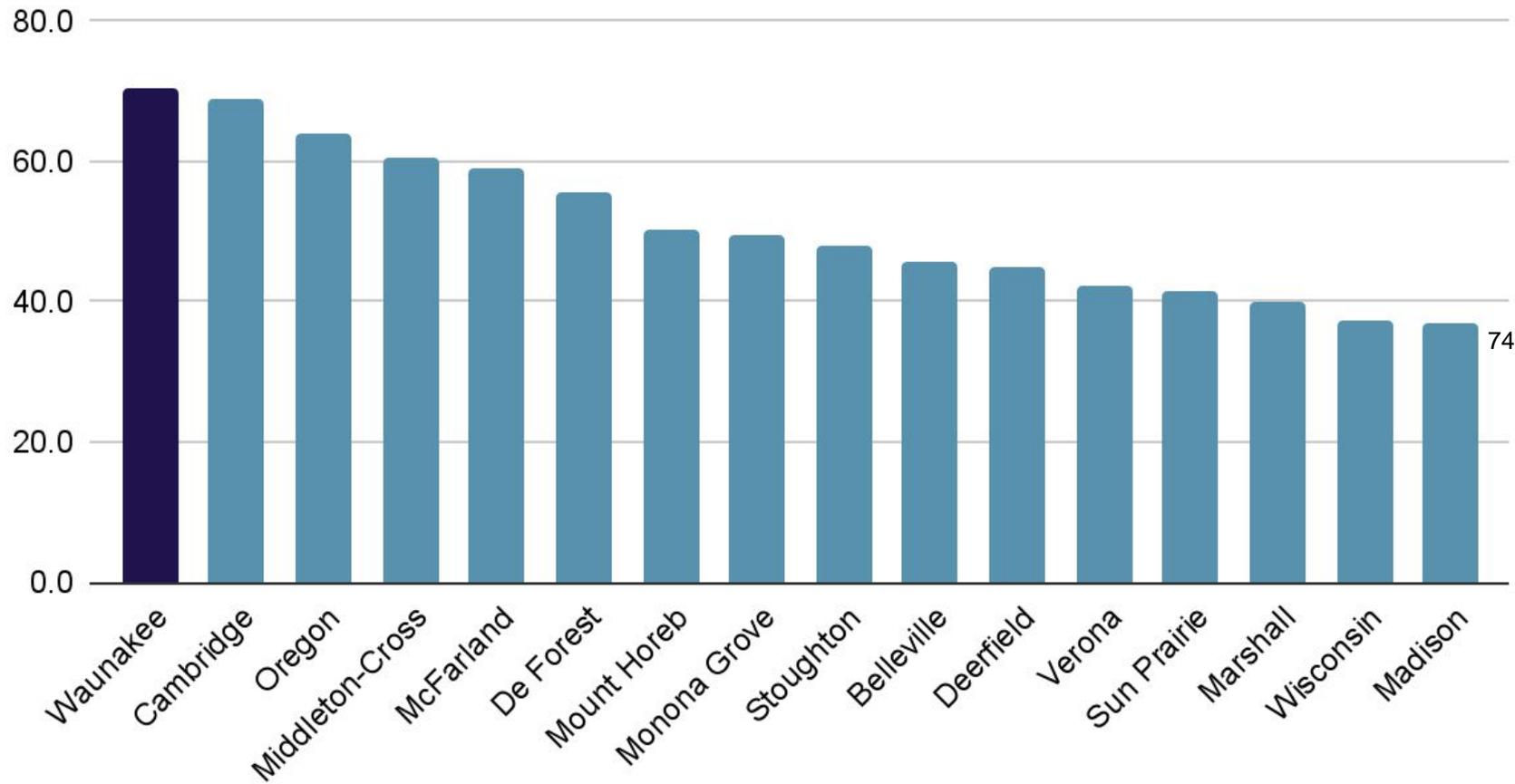
# 2024 Dane County ACT Mathematics Proficiency



# 2019 Dane County ACT Science Proficiency

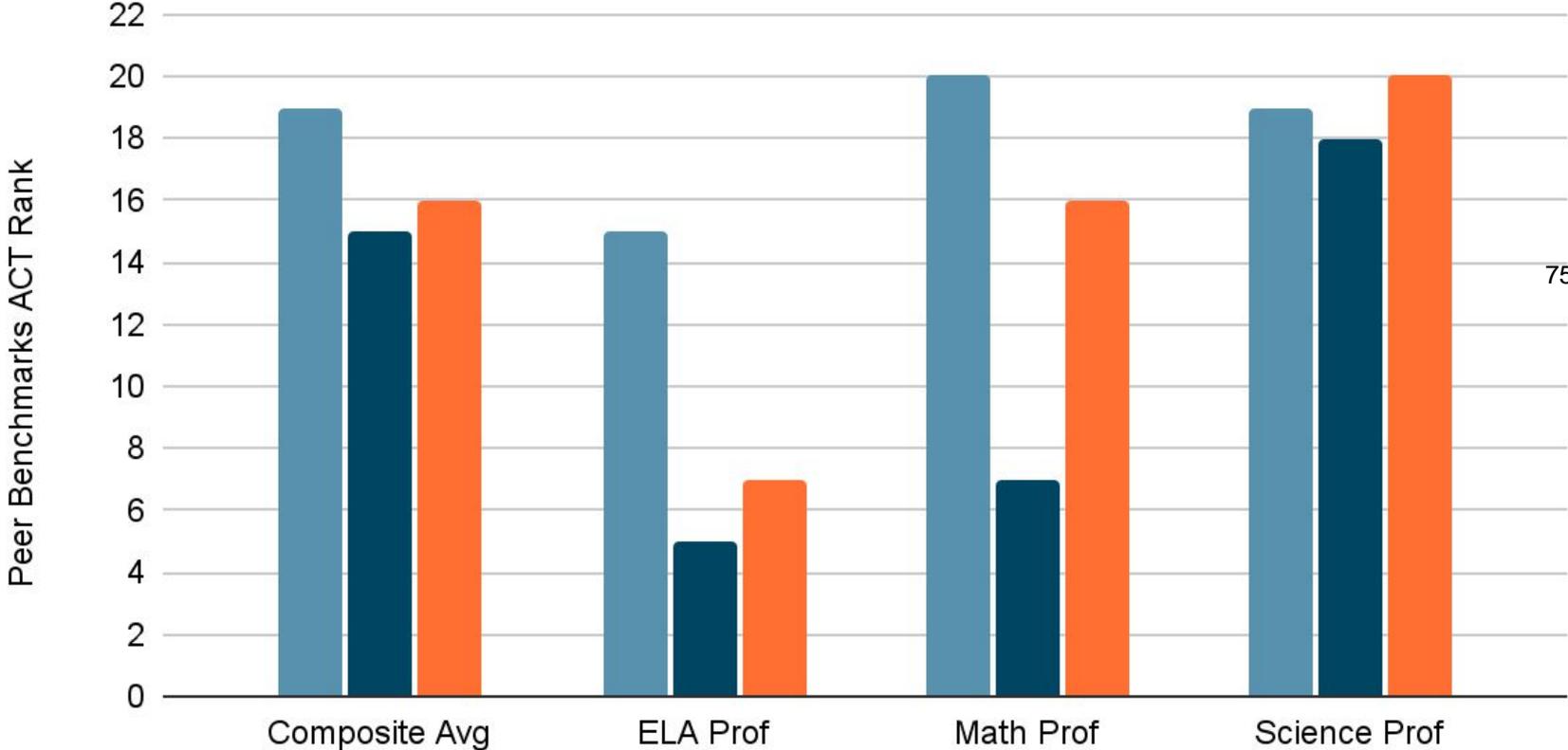


# 2024 Dane County ACT Science Proficiency

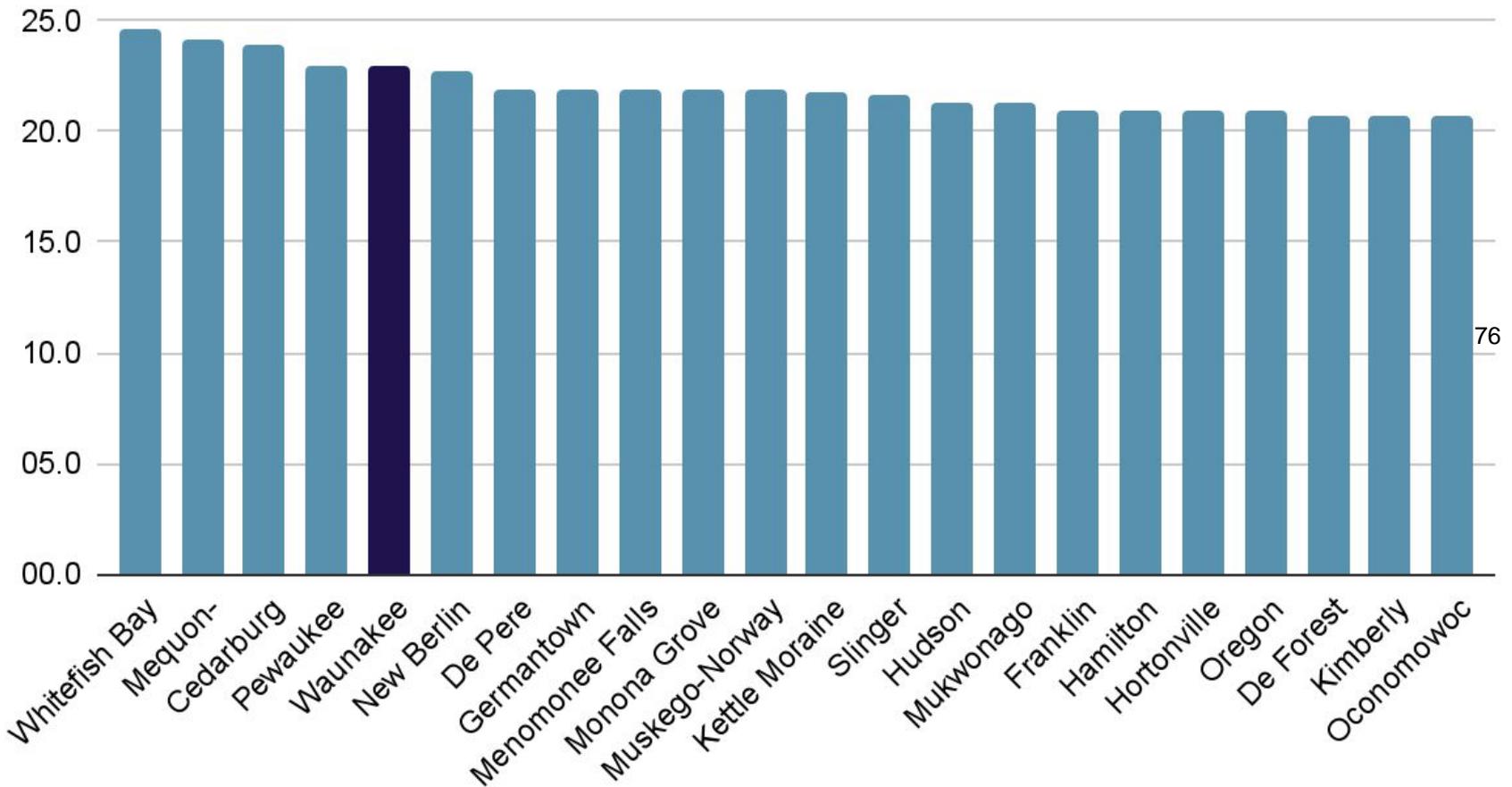


# Peer Benchmarks ACT Rank (Of 22, 22 is highest ranked)

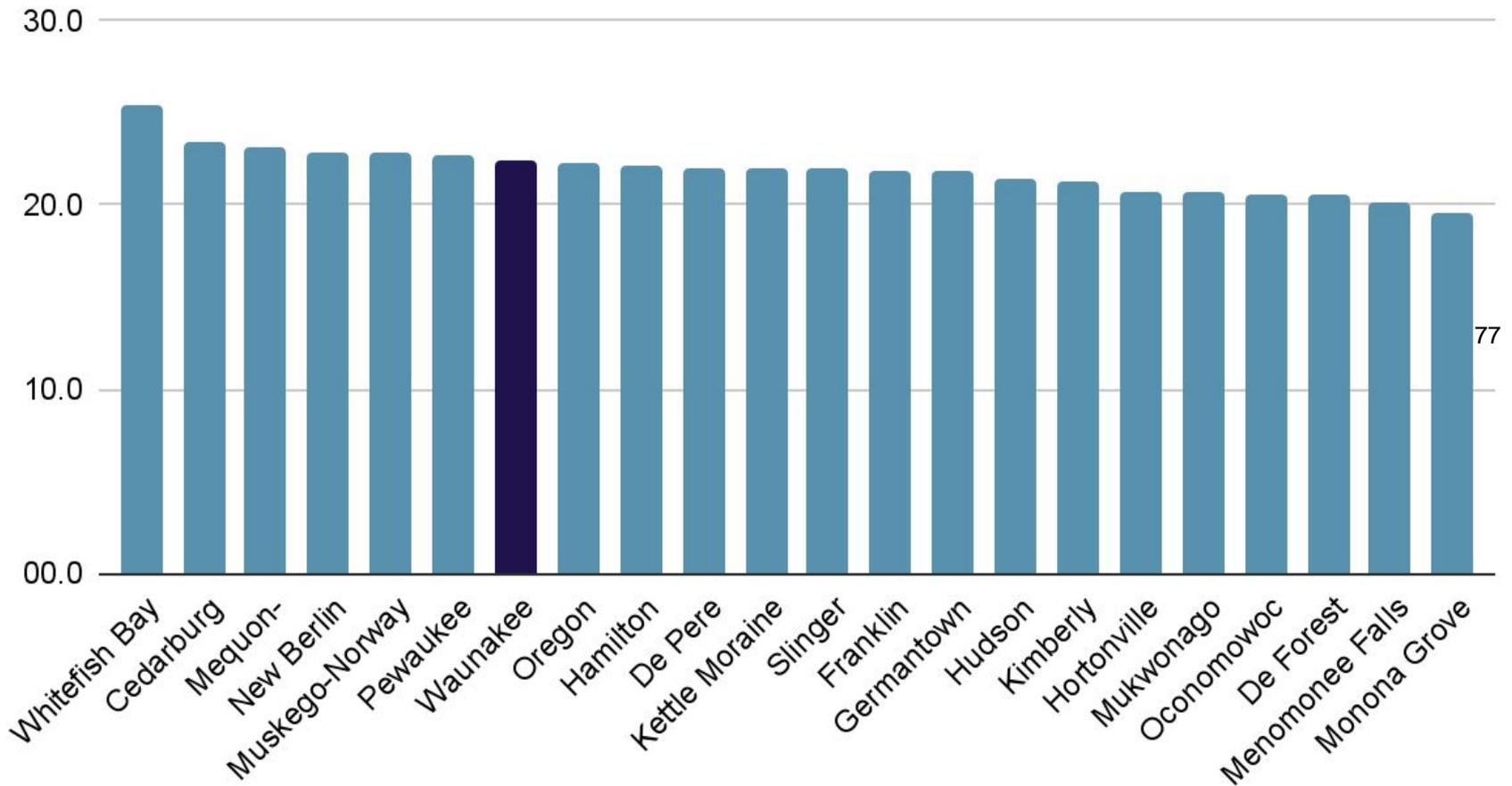
2019 2023 2024



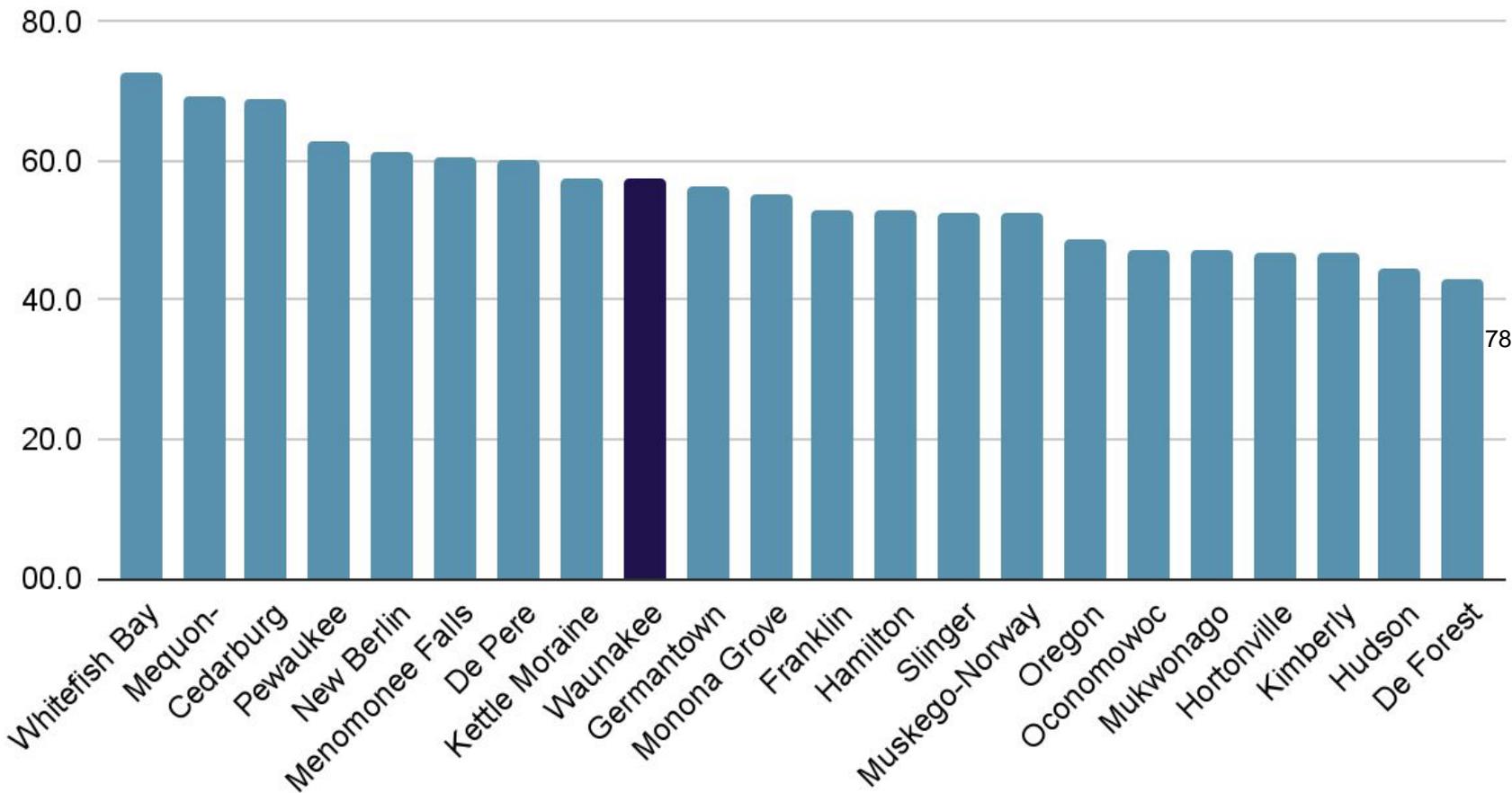
# 2019 Peer Benchmarks ACT Average Composite Score



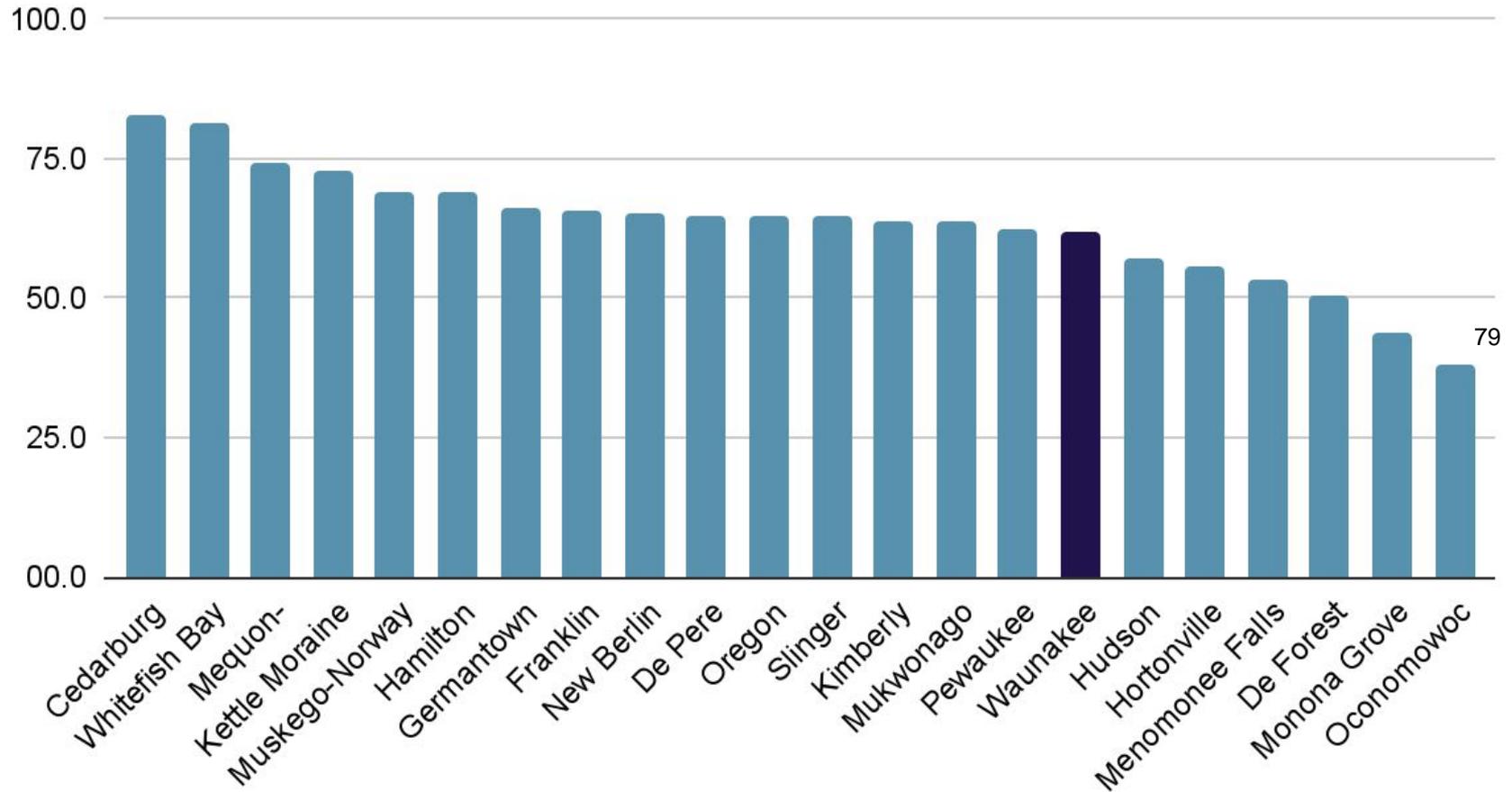
# 2024 Peer Benchmarks ACT Average Composite Score



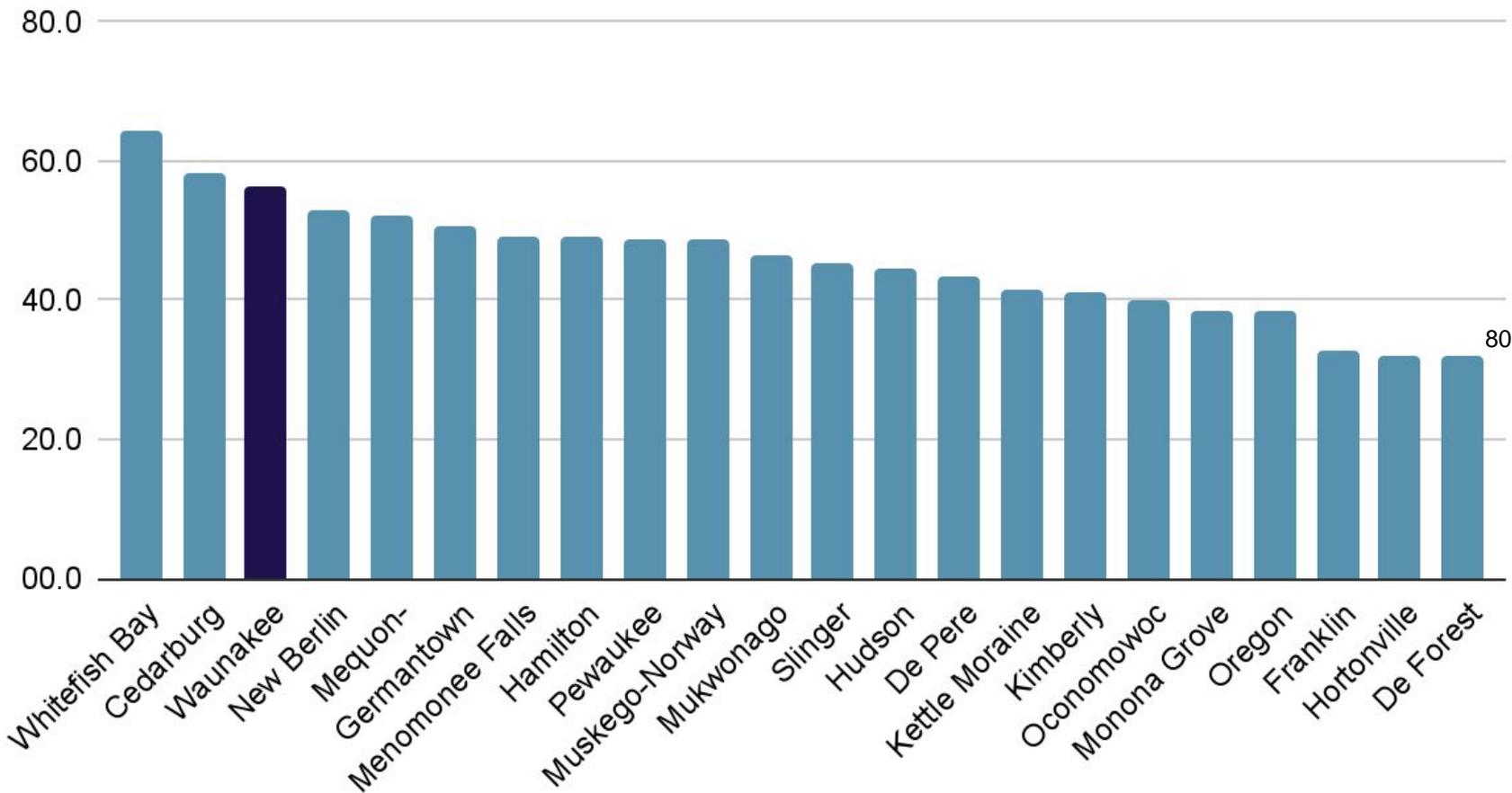
# 2019 Peer Benchmarks ACT ELA Proficiency



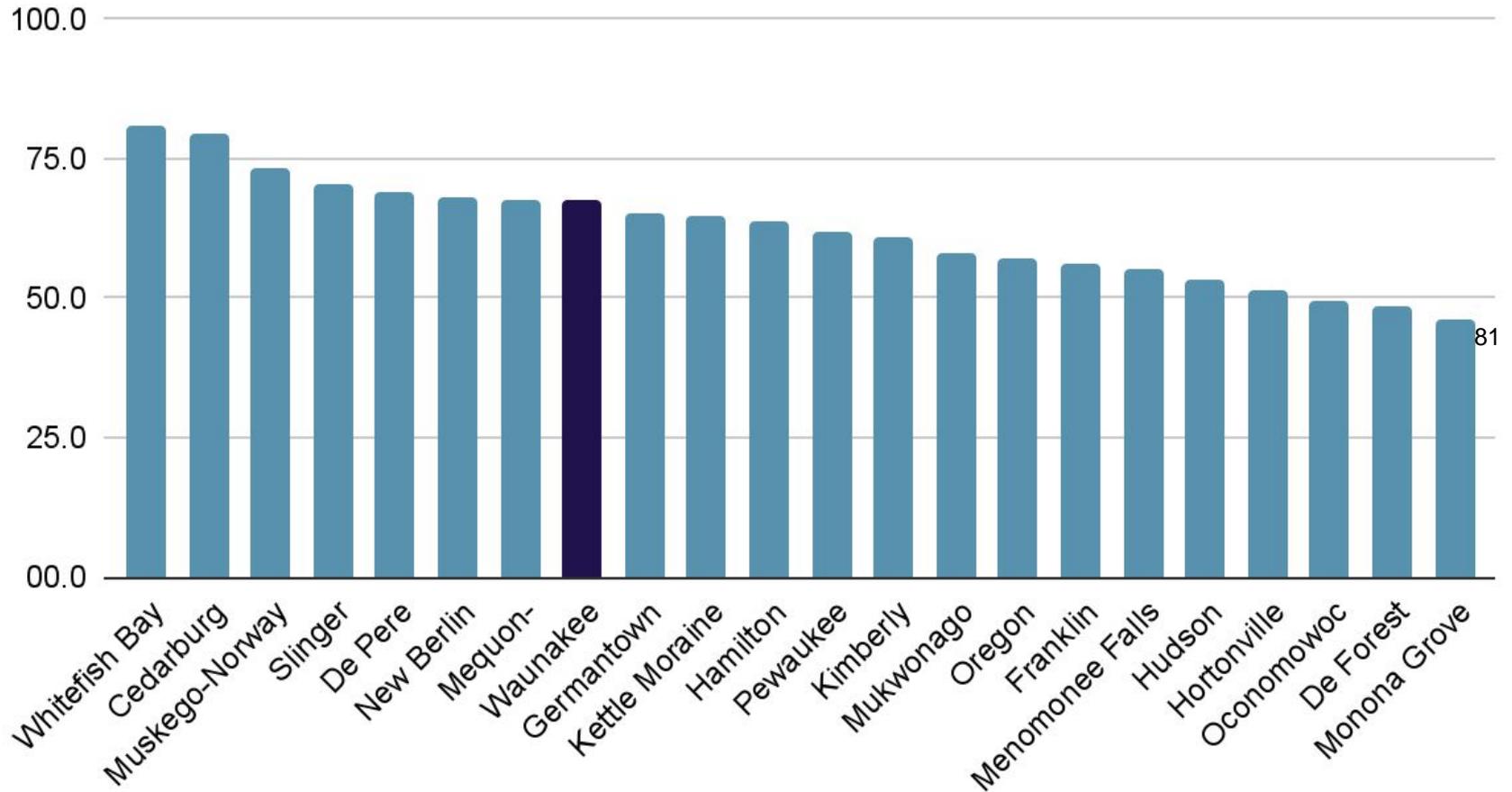
# 2024 Peer Benchmarks ACT ELA Proficiency



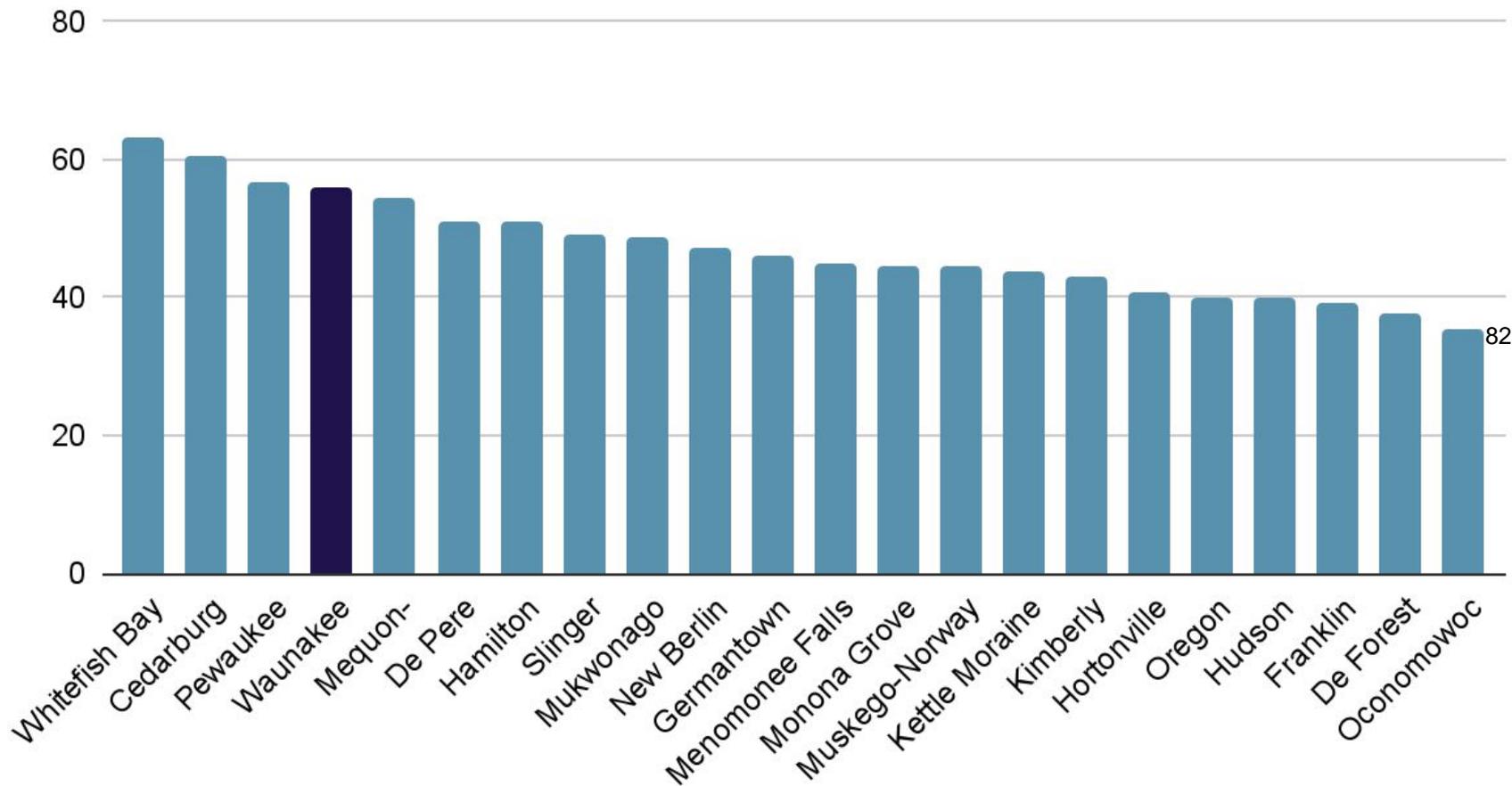
# 2019 Peer Benchmarks ACT Mathematics Proficiency



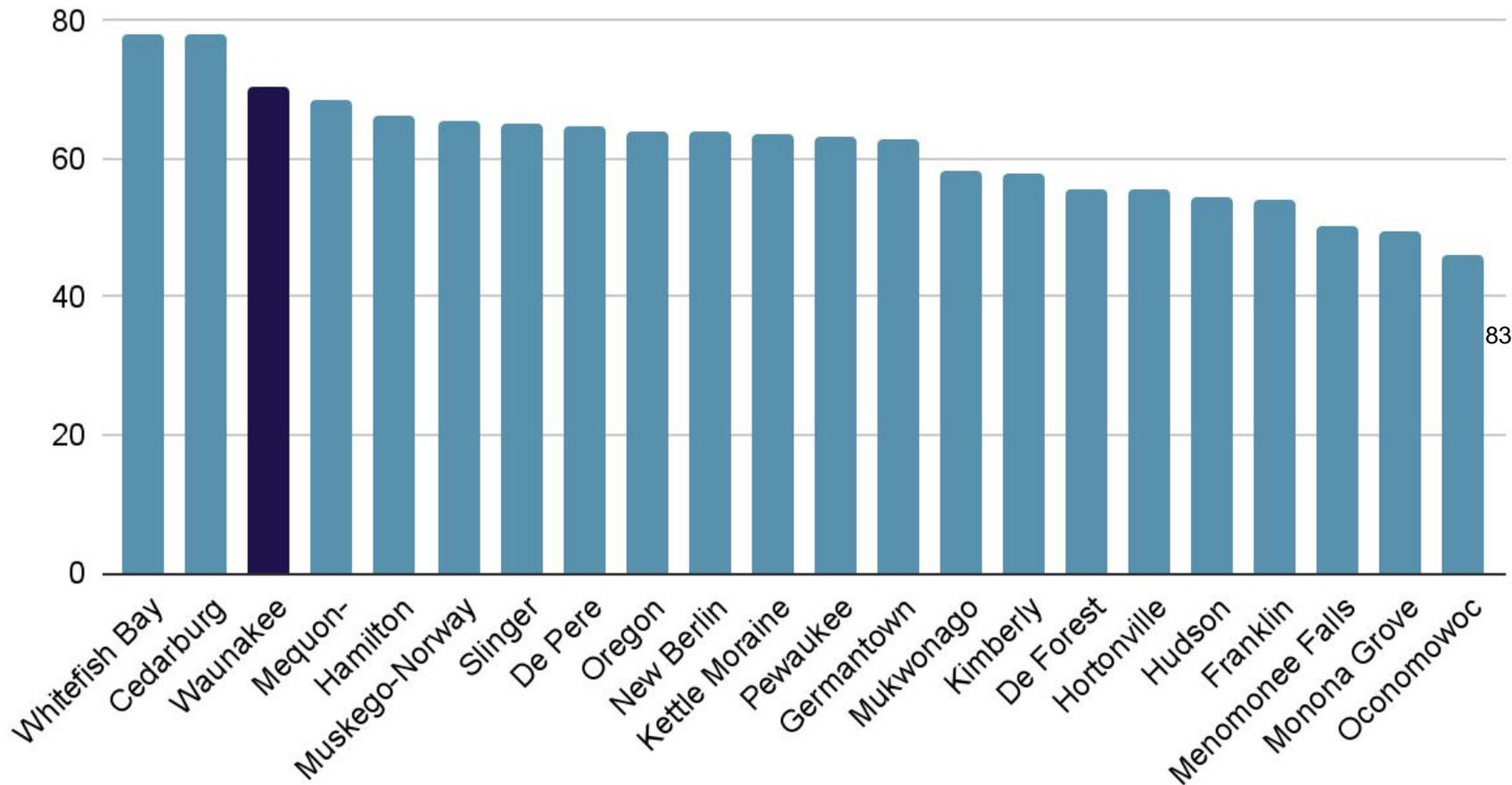
# 2024 Peer Benchmarks ACT Mathematics Proficiency



# 2019 Peer Benchmarks ACT Science Proficiency



# 2024 Peer Benchmarks ACT Science Proficiency



# Dane and Peer District Tables

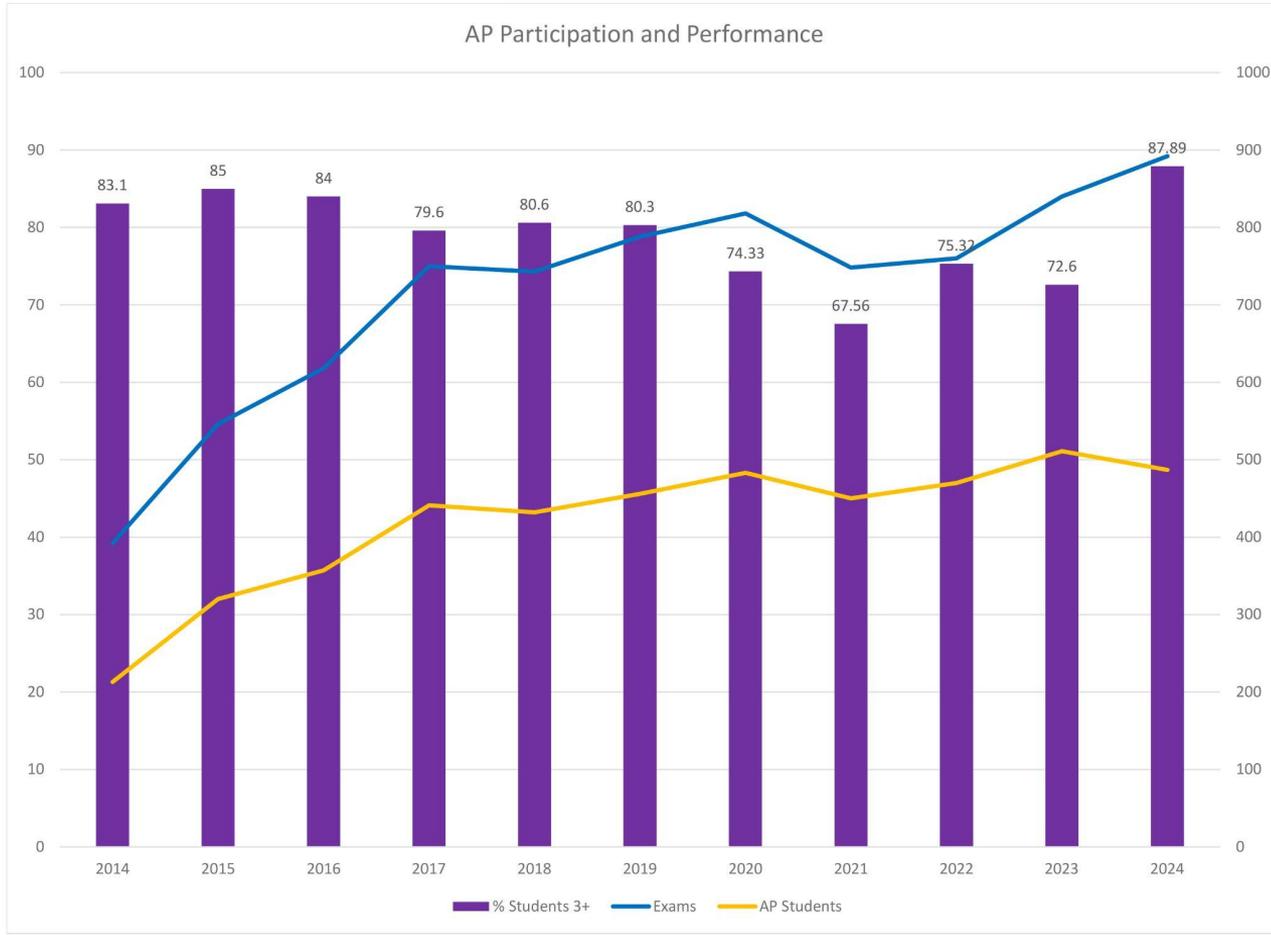
[2024 Dane Forward Data](#)

[2024 Dane ACT Data](#)

[2024 Peer Benchmarks Forward Data](#)

[2024 Peer Benchmarks ACT Data](#)

# Advanced Placement Data-All Time High



# Minutes of Facility Committee Meeting

## The Board of Education Waunakee Community School District

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A Facility Committee Meeting of the Board of Education of Waunakee Community School District was held Tuesday, November 5, 2024, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Ensign called the meeting to order at 7:30am.

### **II. ROLL CALL**

Present: Ensign, Frey, Heinemann

Also Present: Dr. Brown, Summers, Cramer, Kenas (MS Principal), Kaminski (Prairie Principal), Bauer, Lauderdale, Dye

### **III. APPROVE AGENDA**

A motion was made by Frey, second by Heinemann, to approve the agenda as posted. Motion carried 3-0.

### **IV. PUBLIC COMMENTS** There were no public comments for this meeting.

### **V. NEW MIDDLE SCHOOL**

Summers presented and answered questions regarding the update on the schedule and finances for the Middle School project.

#### **A. Change Order for Building Electrical Plans**

Kenas presented and answered questions regarding the change order for electrical plan revisions. This revision will allow more electrical flexibility for the classrooms such as Tech. Ed., Art, Business Ed., LMTC and CTE areas.

A motion was made by Heinemann, second by Frey, to approve the revision as presented. Motion carried 3-0.

### **VI. CONSIDERATION OF CAPITAL PROJECTS**

Summers presented and answered questions regarding an update on capital projects, and requested consideration of additional projects for districtwide capital maintenance.

Kaminski presented and answered questions regarding the Prairie Storywalk facilities upgrade that will be funded by Prairie FTO fundraising.

A motion was made by Heinemann, second by Frey, to recommend to the full board to approve the facilities upgrade to the Prairie playground by adding the Storywalk. Motion carried 3-0.

A motion was made by Heinemann, second by Frey, to recommend that the full board approve the capital projects as presented. Motion carried 3-0.

### **VII. FUTURE MEETINGS**

### **VIII. ADJOURN**

A motion was made by Frey, second by Heinemann, to adjourn the meeting at 8:09AM. Motion carried 3-0.



Facility	Division	<u>NOVEMBER FACILITIES COMMITTEE CONSIDERATION</u>	Qty	Units	Unit price	Estimated Total
High	Athletics	Remove (80) existing light fixtures and install (80) new nLight enabled light fixtures to allow for scene programming with (5) push button switches	1	LS	\$46,400.00	\$46,400.00
Prairie		Aluminum Fence Posts (FTO Fundraised - Fund 21)	34	LS	\$317.82	\$9,660.00
Middle	ADA	Replace handicap push buttons with wave sensors	5	LS		\$3,125.00
High	Athletics	Club Car 700 Lithium Ion Batter	1	LS	\$19,075.20	\$19,075.20
						<b>\$31,860.20</b>



### WCSD Maintenance Work Tracking Summary

10/30/2024

#### MAINTENANCE BUDGET

11/4/2022	Total amount budgeted in referendum	\$ 6,395,000
11/4/2022	Bleacher Extension Referendum Amount	\$ 500,000
6/5/2024	Approved projects amount to date	\$ (14,147,497)
12/22/2023	Funds allocated from contingency or interest	\$ 1,120,000
9/24/2024	Funds allocated from interest	\$ 6,512,483
	<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 379,986</b>

#### APPROVED (BY BOARD) PROJECTS

Date	Description	Location	Status	Bid Amount
3/13/2023	Warrior Stadium track replacement, bleacher expansion and related improvements	High	Completed	\$ 1,300,000
<b>APPROVED AT 4/10/2023 BOARD MEETING</b>				<b>\$ 1,300,000</b>
4/10/2023	Roof replacement - entire roof	Middle	Completed	\$ 631,000
4/10/2023	Redo TLC Roof*	High	Completed	\$ 46,300
4/10/2023	Freight Elevator Security *	High	Completed	\$ 10,132
<b>APPROVED AT 4/10/2023 BOARD MEETING</b>				<b>\$ 687,432</b>
5/1/2023	Emergency Roof Repairs (NORTHERN)	District	Completed	\$ 40,000
5/1/2023	Emergency HVAC Repairs (NAMI)	District	Completed	\$ 25,000
5/1/2023	Emergency Plumbing Repairs (HOOPER)	District	Completed	\$ 25,000
5/1/2023	Emergency Electrical Repairs (GLOBALCOM/WESTPHAL)	District	Completed	\$ 25,000
5/1/2023	Replace Walking Path near Century Avenue and Community Drive	District	Completed	\$ 33,453
5/1/2023	Safety Film on all doors	District	Completed	\$ 46,374
5/1/2023	Low Driveway Inlet * (SOUTH CENTRAL CONTRACTING)	Prairie	Completed	\$ 2,842
5/1/2023	(2) Card Readers	Prairie	Completed	\$ 13,099
5/1/2023	(4) Magnetic Door Holders	Prairie	Completed	\$ 13,270
5/1/2023	Asphalt Under Gaga Pits * (WOLF PAVING)	Arboretum	Completed	\$ 19,741
5/1/2023	Broken Curb Inlet Hole/Culvert * (SOUTH CENTRAL CONTRACTING)	Arboretum	Completed	\$ 7,000
5/1/2023	4 Card Readers & at Double Doors by Office * (GLOBALCOM)	Arboretum	Completed	\$ 13,099
5/1/2023	(8) Magnetic Door Holders to isolate sections of building during lockdown *	Arboretum	Completed	\$ 26,539
5/1/2023	8 Magnetic Door Holders for securing pods during lockdown *	Intermediate	Completed	\$ 26,539
5/1/2023	Classroom 131 Window *	Middle	Completed	\$ 10,940
5/1/2023	Door 1 Entrance Stair Treads *	Middle	Completed	\$ 21,900
5/1/2023	Door 1, 10 Walkway Concrete Replacement	Middle	Removed	\$ 29,860
5/1/2023	Sidewalk Repair * (Confirmed split cost with Village)	Middle	Completed	\$ 20,000
5/1/2023	High School Bus Loop Sidewalk Ramp Replacement	High	Completed	\$ 4,950
5/1/2023	16 Lockable Restrooms *	High	Completed	\$ 6,553
5/1/2023	Room 1433, 1411, 1501 Carpet	High	Completed	\$ 13,290
5/1/2023	4 Card Readers at front office, other locations	High	Completed	\$ 16,000
5/1/2023	Repair dust collector in Woodshop	High	Completed	\$ 4,711
5/1/2023	High School C02 Tank Pad and Fencing	High	Completed	\$ 9,902
5/1/2023	Front Door Canopy	District Office	Completed	\$ 6,303
5/1/2023	Air Handling Unit 05 Replacement	High	Completed	\$ 300,000
5/1/2023	Replacement of Chiller CH002 - includes upgrade to 350-ton	High	Completed	\$ 515,000
5/1/2023	Replacement of Chiller CH001	High	Completed	\$ 200,000
<b>APPROVED AT 5/1/2023 BOARD MEETING</b>				<b>\$ 1,476,365</b>
6/12/2023	Middle School Fire Safety Project	Middle	Completed	\$ 36,859
6/12/2023	Prairie Elementary Remodeling Proposal	Prairie	Completed	\$ 82,832
<b>APPROVED AT 6/12/2023 BOARD MEETING</b>				<b>\$ 119,691</b>
7/10/2023	Parking lot landscaping repair	Intermediate	Completed	\$ 9,970
7/10/2023	Trees and light-blocking material for fence @ Warrior Stadium	High	Completed	\$ 17,200
7/10/2023	Playground playmat chips	AES, PES, IS	Completed	\$ 12,266
7/10/2023	Parking lot striping and minor repairs	All lots except HES, Bethel	Completed	\$ 25,159
7/10/2023	Special education restroom remodel	Middle	Completed	\$ 11,000
7/10/2023	Sentronic Closers	AES, PES, IS	Completed	\$ 16,798
7/10/2023	WIS Security System Install	Intermediate	Completed	\$ 1,020
7/10/2023	Eves, Troughs & Downspouts - North side	High	Completed	\$ 19,728
7/10/2023	Pool bleacher repair	High	Completed	\$ 1,050
7/10/2023	Flag pole repair	Intermediate	Completed	\$ 3,410
<b>APPROVED AT 7/10/2023 BOARD MEETING</b>				<b>\$ 117,601</b>
8/14/2023	Dishwasher Replacement	Middle	Completed	\$ 29,430
8/14/2023	Softball Field Lights	High School	Completed	\$ 175,000
<b>APPROVED AT 8/14/2023 BOARD MEETING</b>				<b>\$ 204,430</b>
9/11/2023	High School Signage	High School	Completed	\$ 21,500
<b>APPROVED AT 9/11/2023 BOARD MEETING</b>				<b>\$ 21,500</b>
10/9/2023	Special Education Room Project	Middle	Completed	\$ 29,036
<b>APPROVED AT 10/9/2023 BOARD MEETING</b>				<b>\$ 29,036</b>
12/11/2023	Replace non working water softener (19 yrs old)	Arboretum	Completed	\$ 5,588
12/11/2023	Bleacher repairs	Arboretum	Completed	\$ 2,472
12/11/2023	Repair water heater 1	High	Completed	\$ 6,050
12/11/2023	Old gym bleacher repairs	High	Completed	\$ 2,459

12/11/2023	Main gym bleacher repairs	High	Completed	\$	4,780
12/11/2023	Discus throwing area concrete	High	Completed	\$	16,500
12/11/2023	Bleacher repairs	Intermediate	Completed	\$	2,950
12/11/2023	Bleacher repairs	Middle	Completed	\$	3,858
12/11/2023	Installation of closed loop filtration equipment	Middle	Completed	\$	3,169
12/11/2023	Bleacher repairs	Prairie	Completed	\$	2,472
12/11/2023	UPS circuit additions (to prevent power outage problems)	Prairie	Completed	\$	4,310
12/11/2023	Replace 5 radio system UPS systems	District	Completed	\$	8,635
12/11/2023	JOHN DEERE 60 Heavy-Duty Rotary Broom	District	Completed	\$	5,600
12/11/2023	Skid Loader Pallet forks	District	Completed	\$	1,100
12/11/2023	EcoStruxure Transition Over New Hardware (Front End Only)	Arboretum	Completed	\$	32,000
12/11/2023	EcoStruxure Transition Over New Hardware (Front End Only)	Prairie	Completed	\$	50,200
12/11/2023	EcoStruxure Transition Over New Hardware (Front End Only)	High School	Completed	\$	96,000
12/11/2023	EcoStruxure Transition Over New Hardware (Front End Only)	Intermediate	Completed	\$	32,000
12/11/2023	EcoStruxure Transition Over New Hardware (Front End Only)	Middle	Completed	\$	46,600
<b>APPROVED AT 12/22/2023 BOARD MEETING</b>					
1/8/2024	Bleacher Boss - Power Assist Unit	Athletics	Completed	\$	4,900
1/8/2024	Robotic Athletic Field Painter	Athletics	Completed	\$	29,700
1/8/2024	Water Reel with Booster	Grounds	Completed	\$	14,000
1/8/2024	Robotic Mowers	Grounds	Removed	\$	22,000
1/8/2024	John Deere 1575 tractor (includes snow blower and broom)	Grounds	Completed	\$	55,600
1/8/2024	Fork Lift	Maintenance	Completed	\$	50,000
<b>APPROVED AT 1/8/2024 BOARD MEETING</b>					
2/12/2024	Brush and snow blower attachments	District	Completed	\$	11,600
2/12/2024	Resurface all gym floors in district	District	Completed	\$	24,668
2/12/2024	Wood chips for school playgrounds	District	Completed	\$	14,500
2/12/2024	Signature Choral Risers - 4 Tier	District	Completed	\$	16,590
2/12/2024	Power outage monitoring electrical meter	District	Completed	\$	88,600
2/12/2024	SRP card for each classroom	District	Completed	\$	7,964
2/12/2024	Outside bollard lights need to be updated with LED (20 total)	Arboretum	Completed	\$	82,449
2/12/2024	Add card reader to rear entrance of front office	Arboretum	Completed	\$	4,000
2/12/2024	Front entrance - exterior stain	Arboretum	Completed	\$	2,569
2/12/2024	Carpet - remaining rooms 1st and 2nd floor	Arboretum	Completed	\$	87,000
2/12/2024	Doors 9 gym, door 11, door 12 (6 total doors)	Arboretum	Completed	\$	37,354
2/12/2024	Cracked tile replacement (various areas)	Arboretum	Completed	\$	5,000
2/12/2024	Landscaping around building	Arboretum	Completed	\$	70,000
2/12/2024	Playground sun shades	Arboretum	Completed	\$	18,288
2/12/2024	198 Boiler room (penthouse) roof walls	High	Completed	\$	73,000
2/12/2024	Bleachers, Portable	High	Completed	\$	47,500
2/12/2024	Furnish and install 2 new windows for baseball press box	High	Completed	\$	20,500
2/12/2024	Furnish and install 3 new windows for football press box	High	Completed	\$	10,280
2/12/2024	Furnish and install 2 new windows for soccer press box	High	Completed	\$	20,500
2/12/2024	Varsity SoGball Field batting cages/audio/backstop	High	Completed		
2/12/2024	Card readers in shipping/receiving area	High	Completed	\$	9,395
2/12/2024	Door 1 storefront	High	Completed	\$	33,000
2/12/2024	Door 18 security	High	Completed	\$	934
2/12/2024	John Deere tractor plus attachments	High	Completed	\$	52,200
2/12/2024	Fix joint bump in the floor	Intermediate	Completed	\$	1,843
2/12/2024	Wallpaper Graphics	Intermediate	Completed	\$	55,391
2/12/2024	Gymnasium electronic closers	Intermediate	Completed	\$	8,352
2/12/2024	Solar PV expansion	Intermediate	Completed	\$	498,982
2/12/2024	Slow gym curtain	Intermediate	Completed	\$	4,177
2/12/2024	Whiteboards from old HES	Intermediate	Completed	\$	21,900
2/12/2024	Classroom carpeting rooms 136, 110, 223, 239	Middle	Completed	\$	19,000
2/12/2024	Door 7 replace stairway treads	Middle	Completed	\$	26,300
2/12/2024	Carpet landings - doors 5, 6	Middle	Completed	\$	9,000
2/12/2024	Rider floor scrubber - 30" (Trident R30-HIL56009)	Prairie	Completed	\$	17,837
2/12/2024	Add card reader to rear entrance of front office	Prairie	Completed	\$	4,000
2/12/2024	Concrete work on Sidewalks	Prairie	Completed	\$	49,030
2/12/2024	Add privacy panels in restrooms	Prairie	Completed	\$	2,730
2/12/2024	Play ground shade canopy	Prairie	Completed	\$	1,600
2/12/2024	Acoustical panels for cafeteria	Prairie	Completed	\$	14,484
2/12/2024	Replace carpet	Prairie	Completed	\$	32,000
2/12/2024	Downspout sink hole	Prairie	Completed	\$	3,287
2/12/2024	Move old hoops at existing Heritage & install at Prairie	Prairie	Completed	\$	15,275
2/12/2024	Waunakee Softball Upgrades	District	Completed	\$	325,000
<b>APPROVED AT 2/12/2024 BOARD MEETING</b>					
3/5/2024	Items from Maintenance list in Vogel Bros. High School Scope of work	High	Completed	\$	3,503,800
3/5/2024	Concrete lip at door 2	Arboretum	Completed	\$	1,200
3/5/2024	District mechanic tools and tool box	District	Completed	\$	22,000
3/5/2024	Project management services for generator installation project	District	Completed	\$	5,400
3/5/2024	LED upgrades and lighting controls additions	High	Removed	\$	1,440,850
3/5/2024	Carpeting in (17) classrooms	High	Completed	\$	95,000
3/5/2024	Boiler closed loop filtration equipment	High	Completed	\$	3,186
3/5/2024	JV Softball press box wood stairs w/ composite deck board at treads, risers, and landings	High	Completed	\$	14,389
3/5/2024	Varsity baseball press box wood stairs w/ composite deck board at treads, risers, and landing	High	Completed	\$	17,314
3/5/2024	Varsity soccer press box wood stairs w/ composite deck board at treads, risers, and landings	High	Completed	\$	17,314
3/5/2024	Varsity football press wood stairs w/ composite deck board at treads, risers, and landings	High	Completed	\$	22,484
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3/5/2024	Clock/Bell/PA (InformaCast Fusion IP Speaker Endpoint Add-On for WHS)	High	Completed	\$	826,011
3/5/2024	Video cameras	High	Completed	\$	115,000
3/5/2024	Fieldhouse projector and audio	High	Completed	\$	65,000
3/5/2024	Audio upgrade for the Commons and Cave	High	Completed	\$	15,000
3/5/2024	New basketball hoop controls (old gym)	High	Completed	\$	6,900
3/5/2024	Painting of field house and logos	High	Completed	\$	37,000
3/5/2024	Furnish & install new floor traction power operation for field house bleachers	High	Completed	\$	36,356
3/5/2024	Varsity baseball shed and press box	High	Completed	\$	10,000
3/5/2024	Replace fieldhouse backboard motors	High	Completed	\$	20,000
3/5/2024	Fieldhouse mid-court curtain and motor	High	Completed	\$	25,000
3/5/2024	Replace wall mounted basketball structure and hoops	Prairie	Completed	\$	66,500
3/5/2024	Boiler closed loop filtration equipment	Prairie	Completed	\$	3,186
3/5/2024	Energy efficiency audit	Prairie	Completed	\$	3,060
3/5/2024	Gymnasium audio system	Prairie	Completed	\$	30,000
<b>APPROVED AT 3/11/2024 BOARD MEETING</b>					<b>\$ 6,401,950</b>
4/8/2024	Postpone Items from Maintenance list in Vogel Bros. High School Scope of work	High	Completed	\$	(740,000)
4/8/2024	Postpone - LED upgrades and lighting controls additions	High	Completed	\$	(1,440,850)
4/8/2024	Rack-it drying & storage for art class	Arboretum	Completed	\$	2,739
4/8/2024	Reinforce Warrior stadium fencing with bigger posts plus vertical metal straps	High	Completed	\$	12,680
4/8/2024	Field house banners 27 Championship Signs + Logo	High	Completed	\$	22,533
4/8/2024	Drywall cracking	Intermediate	Completed	\$	2,888
4/8/2024	Playground crushed granite walkways upgrade	Intermediate	Completed	\$	43,200
4/8/2024	Rack-it drying & storage for art class	Prairie	Completed	\$	2,739
4/8/2024	TurfTime 84 inch AR-24 series leveling roller	District	Completed	\$	8,445
<b>APPROVED AT 4/8/2024 BOARD MEETING</b>					<b>\$ (2,085,626)</b>
5/13/2024	Prairie and Arboretum LED lighting	Arboretum/Prairie	Completed	\$	1,372,500
5/13/2024	2-way radio system expansion	New Heritage	Completed	\$	16,058
5/13/2024	Music area door opening 1803 reconfiguration for piano moves	High	Completed	\$	7,796
5/13/2024	Press box gutters and downspouts (JV SoGball, Soccer, Varsity Baseball)	High	Completed	\$	1,650
5/13/2024	Replace fieldhouse HVAC duct sock	High	Completed	\$	50,000
5/13/2024	Security upgrades parts and installation of mag lock on pair of doors from office to school	High	Completed	\$	5,455
5/13/2024	Security upgrades installation of electric strikes at back office door and back mailroom door	High	Completed	\$	3,591
5/13/2024	Warrior fence light-block material replace/repair/reinforcement	High	Completed	\$	775
5/13/2024	Fabricate/install gate latch at Warrior Pitch Stadium	High	Completed	\$	875
5/13/2024	Program for robo-paint logos for additional fields	High	Completed	\$	2,000
5/13/2024	Gopher tumble pro 1 3/8 inch polyethylene- foam mats (6)	Arboretum	Completed	\$	3,094
5/13/2024	Cracked corian heated seating along windows (4 places)	Arboretum	Completed	\$	44,175
5/13/2024	ADA Swing Seat for an 8' Toprail	Arboretum	Completed	\$	1,780
5/13/2024	5 window treatments in exercise area	Intermediate	Completed	\$	2,125
5/13/2024	Gopher tumble pro 1 3/8 inch polyethylene- foam mats (6)	Prairie	Completed	\$	4,672
5/13/2024	4044R Compact Utility Tractor (33 PTO hp)	District	Completed	\$	47,000
5/13/2024	2800 AM HillTip IceStriker w/ brine maker 1500 gal. brine storage tank (FF)	District	Completed	\$	34,147
5/13/2024	Additional cost power outage monitoring electrical meter (original approved budget \$88,600)	District	Completed	\$	9,900
5/13/2024	Proposal for civil engineering services for playground renovations (PES, AES, WIS)	District	Hold	\$	26,700
5/13/2024	New emergency kits for classroom (supplies)	District	Completed	\$	7,964
5/13/2024	Additional funds for remainder school year emergency roofing repairs (\$45,000 original)	District	Completed	\$	25,000
5/13/2024	Removal of the existing scoreboard from the old Heritage Gymnasium/District to store	Heritage	Completed	\$	1,284
<b>APPROVED AT 5/13/2024 BOARD MEETING</b>					<b>\$ 1,668,541</b>
6/10/2024	UnderFence Mow Strip	Grounds	Completed	\$	22,884
6/10/2024	Replace 2013 (MT1) - Ford F350 snow plow truck with dump body	Maintenance	Completed	\$	83,120
6/10/2024	Additional cost to installation of generator	Building	In Progress	\$	85,950
6/10/2024	Add (4) Gentex fire alarm horn strobes (shop and copy center)	Building	Completed	\$	7,600
6/10/2024	Toro cart to replace the old Jacobsen cart	Grounds	Completed	\$	17,757
6/10/2024	Energy Audit Services	Site Development	In Progress	\$	2,660
6/10/2024	Repair dishwasher	Equipment	Completed	\$	5,764
6/10/2024	JV SoGball/Varsity Soccer press box subfloor repair and Warrior Stadium door repair	Athletics	Completed	\$	8,564
6/10/2024	Door 6 receiving, replace with new door, frame, and transom glass	Doors	Completed	\$	8,446
6/10/2024	Penthouse Siding Included in the budget is to extend (2) GFCI receptacles for new siding installation. Remove and replace Solar completed as needed.	Building	Completed	\$	1,750
6/10/2024	Rear main office doors access control (security with more card readers)	Security	Completed	\$	18,330
6/10/2024	Cart for Folding Chairs: 300 lb Load Capacity, 40 in x 19 in x 35 in, For 36 Chairs (9 carts)	Building	Completed	\$	2,000
6/10/2024	Storm damage including water damage, fence, flag pole, signs, pool roof	Building	Completed	\$	72,100
6/10/2024	Replace pool roof (potential property insurance claim)	Building	Completed	\$	25,000
6/10/2024	Divide bookroom into 2 spaces (quote coming 06/05/2024)	Special Education	Completed	\$	74,913
<b>APPROVED AT 6/10/2024 BOARD MEETING</b>					<b>\$ 436,838</b>
7/8/2024	Steel pipe handrail at 3 press boxes (code)	High	Completed	\$	6,500
7/8/2024	Painting media room, press room, ref room walls and ceiling	High	Completed	\$	2,314
7/8/2024	Repair storm damage at Warrior Stadium press box	High	Completed	\$	10,830
7/8/2024	Storm damage at fieldhouse	Middle	Completed	\$	25,000
7/8/2024	Storm damage in 2nd grade neighborhood	Arboretum	Completed	\$	25,000
7/8/2024	Hot water pump #6 VFD replace	High School	Completed	\$	8,275
<b>APPROVED AT 7/8/2024 BOARD MEETING</b>					<b>\$ 77,919</b>
8/12/2024	Chemical disposal for Chemistry Dept. (Jason Rotzenberg)	HS, MS	Completed	\$	4,060
8/12/2024	Trident carpet extractor	Arboretum	Completed	\$	9,917
8/12/2024	Supply and install 45 minute fire rated doors into existing frame	Arboretum	In Progress	\$	6,962
8/12/2024	Dehumidifiers (one to replace a broken HS unit, 1 for Bethel copy)	District	Completed	\$	17,538
8/12/2024	Furnish and install mural corner guards and trim	Intermediate	Completed	\$	3,922
8/12/2024	Engineering for water infiltrating ground electrical/data boxes	District	Completed	\$	8,500
8/12/2024	Engineering to evaluate storm water and recent flood damage	Arboretum	In Progress	\$	35,000

8/12/2024 Split System #4  
 8/12/2024 Wall Ceiling  
 8/12/2024 Pressbox railings

**APPROVED AT 8/12/2024 BOARD MEETING**

9/9/2024 Allocation of maintenance expenses to Fund 49  
 9/9/2024 Repair walk in cooler and walk in freezer  
 9/9/2024 School fitness maintenance  
 9/9/2024 Lazer Z Diesel Mower with 144 inch deck

**APPROVED AT 9/9/2024 BOARD MEETING**

10/14/2024 Remove (80) existing light fixtures and install (80) new nLight enabled light fixtures to allow f High  
 10/14/2024 Full service of all internal seals, gaskets, and hardware on UV System High  
 10/14/2024 Install new exit devices High  
 10/14/2024 Regrating the varsity softball infield for drainage issues High  
 10/14/2024 Lanscaping regrade behind home plate of JV baseball High  
 10/14/2024 Add card readers, strikes to 3 sets of doors at entry Middle  
 10/14/2024 Replace handicap push buttons with wave sensors Middle  
 10/14/2024 Demo of 2 walls in the Northeast corner of the classroom to expand student space TLC  
 10/14/2024 Dishwasher High  
 10/14/2024 Ranger 570 cart High

**APPROVED AT 10/14/2024 BOARD MEETING**

District	Completed	\$	14,000
Prairie	Completed	\$	17,680
District	Completed	\$	2,466
		\$	<b>120,045</b>
District	Completed	\$	998,000
Intermediate	Completed	\$	8,500
Intermediate	Completed	\$	5,021
District	Completed	\$	61,399
		\$	<b>1,072,920</b>
	Hold	\$	46,400
	In Progress	\$	4,302
	In Progress	\$	5,980
	Completed	\$	15,000
	In Progress	\$	8,111
	In Progress	\$	17,543
	In Progress	\$	3,125
	In Progress	\$	4,940
	In Progress	\$	28,439
	In Progress	\$	13,992
		\$	<b>147,832</b>
<b>Total Approved to Date</b>			<b>\$ 14,147,497</b>



**Barking Dog Interpretive Design**  
 S12824 County Road U  
 Strum, WI 54770  
 United States of America  
 storywalk@bdexhibits.com

**QUOTE # SW24456432-1**

Quote expires 2024-11-16

Dean Kaminski  
 Waunakee Prairie Elementary School  
 700 N Madison St  
 Waunakee, Wisconsin  
 53597-1054  
 deankaminski@waunakee.k12.wi.us

**Ship to:**  
 700 N Madison St  
 Waunakee, Wisconsin  
 53597-1054

Quote Date: **2024-10-17**  
 Payment Method: **Quote**  
 Shipping Estimate #: 24-570804

PRODUCT	UNIT	QTY	PRICE
Flush Aluminum Post Mount (SWP-1824-FLB)	\$317.82	34	\$10,805.88
		<b>Subtotal</b>	\$10,805.88
		<b>Volume Discount</b>	\$-1,080.59
		<b>WI Discount</b>	\$-540.29
		<b>Shipping</b>	\$475.00
		<b>Total</b>	\$9,660.00

**TEMPORARY PAGE DISPLAY SUGGESTION:** Use 10 mil hot laminate to encase the book page/printed page, include an 1/8" edge of clear laminate on all 4 sides of the page. Place page and colored backer between the 2 sheets of acrylic, install into the frame. During seasons with high humidity or rain, condensation or moisture may occur inside the frame. Synthetic paper and permanent panels will offer greater durability than laminated pages.

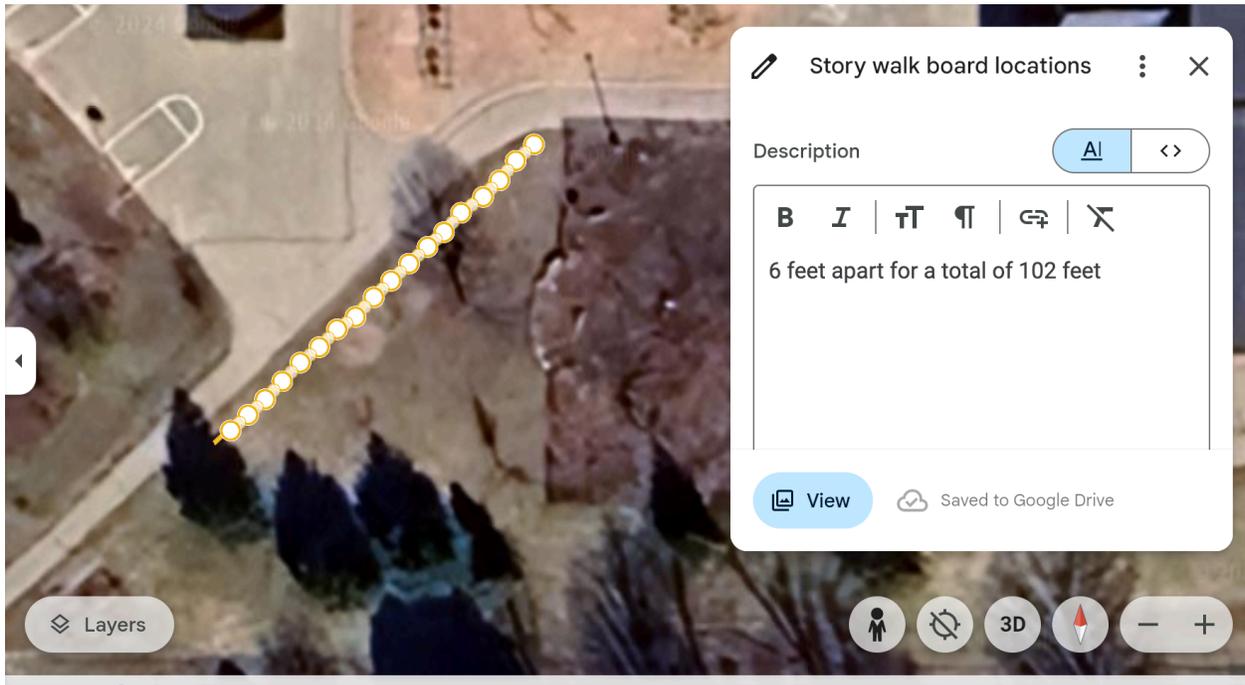
Terms: With signed quote, 50% down at time of order, Net 10 after shipment. With purchase order, Net 30 after shipment.

\_\_\_\_\_  
 Signature

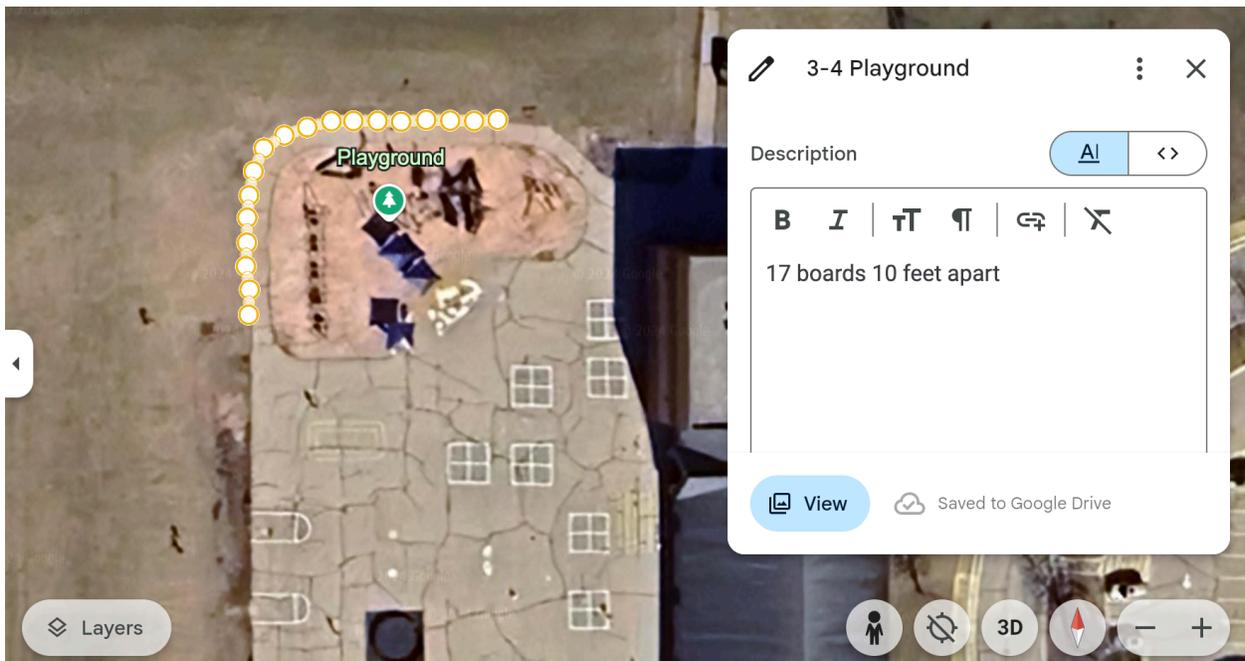
\_\_\_\_\_  
 Date

[Google Earth Link to Project](#)

K-2 Playground Area: 17 boards each 6 feet apart for a total of 102 feet



3rd and 4th Grade Playground Area: 17 boards 10 feet apart for a total of 170 feet



# Minutes of Budget Committee Meeting

## The Board of Education Waunakee Community School District

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A Budget Committee Meeting of the Board of Education of Waunakee Community School District was held Wednesday, November 6, 2024, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Heinemann called the meeting to order at 7:30am.

### **II. ROLL CALL**

Present: Heinemann, Heinrichs, Hetzel

Also Present: Dr. Brown, Summers, Dye, Grabarski, Erik Kass (PMA)

### **III. APPROVAL OF AGENDA**

A motion was made by Heinrichs, second by Hetzel, to approve the agenda as posted.

Motion carried 3-0.

### **IV. PUBLIC COMMENTS** There were no public comments for this meeting.

### **V. 2024-2025 BUDGET PLANNING**

#### **A. Timeline**

Summers presented and answered questions regarding the next steps in the 2024-2025 budget process.

#### **B. Planning for 2024-2025 Budget and Beyond**

Summers presented and answered questions regarding the steps completed for the fourth draft of the budget for the 24-25 school year and also discussed potential budget revisions for 24-25 and establishing an end of the year balance goal. Summers shared with the board a plan to take steps to proactively to meet this goal. Summers and Dye will bring back a 3-year financial plan to the December committee meeting.

### **VI. 2025-2026 PLANNING**

#### **A. Referendum Results**

Summers thanked the board members for the support and help they gave as the administration shared the referendum information with the public by way of in person meetings as well as the mailer. Summers also thanked the community on behalf of the WCSD for voting to approve the referendum by approximately 54%.

#### **B. Budgeting for Existing Financial Commitments**

Summers presented and answered questions regarding the request to begin the discussion on the existing financial commitments that could/should be budgeted moving forward.

Administration will bring back a multi-year plan at the December budget committee meeting. The Committee was in favor of this recommendation for the December Budget Committee meeting.

### **VII. DISCUSSION/ACTION ON PROPOSALS**

### **VIII. OTHER ITEMS FOR DISCUSSION**

#### **A. Remainder of November 2022 Referendum Borrowing**

Summers introduced Erik Kass from PMA. Together they presented and answered questions regarding the next round of borrowing for the remainder of the November 2022 referendum funds. The committee was in favor of the two borrowing option, which will result in a \$14 million borrowing being presented at the December regular board meeting.

**B. Natural Gas Purchasing**

Summers presented and answered questions regarding the review of the process of locking in a percentage of our natural gas volume for December-March. The budget committee expressed an interest at the last meeting to start this process one month earlier.

A motion was made by Hetzel, second by Heinrichs, to extend the period of time from December to April and to keep the percentage at 50%. Motion carried 2-1.

**C. Data Wrangler**

Due to time constraints this item will be brought back at the December Budget Committee meeting.

**D. Fund Balance Policy**

Due to time constraints this item will be brought back at the December Budget Committee meeting.

**E. Transportation Policy/New Middle School**

Due to time constraints this item will be brought back at the December Budget Committee meeting.

**IX. FUTURE AGENDA ITEMS**

**X. ADJOURN**

A motion was made by Hetzel, second by Heinrichs, to adjourn the meeting at 9:03am. Motion carried 3-0.



# Waunakee School District

Monthly Price and Usage History												
Month	2021			2022			2023			2024		
	Therms	Price	Dollars	Therms	Price	Dollars	Therms	Price	Dollars	Therms	Price	Dollars
Jan	48,661	\$0.308	\$14,987	43,377	\$0.588	\$25,505	50,238	\$0.735	\$36,925	55,338	\$0.579	\$32,028
Feb	51,762	\$0.300	\$15,529	66,658	\$0.538	\$35,862	43,798	\$0.530	\$23,213	37,122	\$0.349	\$12,940
Mar	59,419	\$1.896	\$112,659	51,616	\$0.690	\$35,615	41,092	\$0.336	\$13,806	33,894	\$0.281	\$9,541
Apr	33,529	\$0.367	\$12,305	41,777	\$0.504	\$21,055	26,397	\$0.266	\$7,021	26,669	\$0.255	\$6,800
May	23,571	\$0.309	\$7,283	31,007	\$0.620	\$19,212	18,670	\$0.248	\$4,630	21,154	\$0.206	\$4,358
Jun	16,229	\$0.352	\$5,713	19,105	\$0.742	\$14,176	16,160	\$0.257	\$4,153	19,899	\$0.269	\$5,353
July	12,219	\$0.369	\$4,509	15,981	\$0.961	\$15,358	17,913	\$0.292	\$5,230	17,445	\$0.291	\$5,076
Aug	14,153	\$0.408	\$5,774	15,177	\$0.677	\$10,275	20,247	\$0.297	\$6,013	22,206	\$0.216	\$4,796
Sep	17,208	\$0.444	\$7,640	17,185	\$0.896	\$15,398	16,903	\$0.280	\$4,733	15,915	\$0.215	\$3,422
Oct	15,003	\$0.491	\$7,367	18,445	\$0.928	\$17,117	25,046	\$0.288	\$7,213			\$0
Nov	20,694	\$0.628	\$12,996	25,056	\$0.619	\$15,510	33,973	\$0.338	\$11,483			\$0
Dec	35,312	\$0.674	\$23,800	34,593	\$0.612	\$21,171	39,211	\$0.382	\$14,979			\$0
Total	347,759	\$0.663	\$230,562	379,976	\$0.648	\$246,253	349,648	\$0.421	\$139,399	249,641	\$0.338	\$84,314

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### Winter Price Comparison

Term	Therms	Price
Nov 21-Apr 22	259,433	\$0.597
Nov 22-Apr 23	221,174	\$0.532
Nov 23-Apr 24	226,207	\$0.388

Term	Future Pricing
Dec 24-Mar 25	\$0.395
Dec 24-Apr 25	\$0.383
Dec 24-Oct 25	\$0.362
Dec 24-Apr 26	\$0.409

## 2024 Summer School in Review

DPI Reports for the past 10 years:

Year	Full Time Equivalency	Days Offered	Residents Enrolled	Non-residents Enrolled
2024	188	23	2690	0
2023	173	22	2603	0
2022	166	22	2568	0
2021	160	23	2320	0
2020	120	24	1989	0
2019	185	23	2760	9
2018	175	22	2609	8
2017	168	22	2464	22
2016	167	23	2513	22
2015	153	24	2527	22

**Enrollment:** Headcount of all students who have enrolled and attended at least one class.

**FTE (Full Time Equivalency):** Determined by totaling all student membership minutes and dividing by 48,600 (one FTE). FTE is used by the state when calculating the aid payment to the district.

### **2024 Summer School Highlights:**

- **Registrations:** The district had a 4.52% increase in summer school registrations in 2024. We had the highest number of registrations in the program’s history with a total of 9,433 class registrations. It resulted in 15 additional FTEs that were earned this summer. That was a 9.16% increase in FTEs. We had 2,690 students participate in Summer School in 2024. That is 62.4% of our student population that participated in the summer school program.
- **Camp Invention:** We expanded from two camps to three camps this summer. We had enough teacher applicants that allowed us to expand. We also were able to completely fill a third camp with students and still had a wait list of additional students interested. The additional camp accounted for an increase of 5.33 FTEs.

- **Calendar for classes:** In past years we offered six weeks of summer school first and then week seven was Camp Invention. In 2024, we offered Camp Invention first and then the six weeks of summer school. This switch was done to provide summer school staff more time to set up their classrooms, order supplies and have supplies in house before the first day of school. This change also allowed us to offer an additional two week session of swimming lessons.
- **Summer School Busing:** Transportation bus zones were revised for the 2024-2025 school year due to new building construction. Those new transportation guidelines were piloted in 2024 Summer School. Alternate transportation still continues to be an area of concern along with district practice of allowing families to have multiple end of day transportation choices within the week.
- **Remedial Registrations:** An analysis of past data showed that over the last five years, 75% of the students recommended for remedial summer school courses actually are registered for their recommended course. That percentage was very consistent from year to year. Remedial recommendations and registrations for 2024 were statistically similar to 2023. We are hopeful that Next Path will allow us more data information to compare student achievement of those that attended and those that did not attend.

### **Looking Ahead:**

- We need to look at revising the alternate transportation policy for Summer School. The current policy of unlimited options for parents creates student safety concerns for our youngest learners.
- HS credit recovery process: Administration will be reviewing the way we have handled high school credit recovery in the past. We will look for ways to modify and improve this area of summer school to bolster attendance.
- Summer School at the Intermediate School operated at 99.2% of capacity. We need to try and add some new enrichment classes for 2025 to better meet student demand. The concern is getting staff to teach additional classes. We expect to have two additional course offerings at the Intermediate level at a later winter BOE meeting.
- Music lesson participation declined again for the fourth year in a row. We are reviewing staffing and course offerings.
- Strength and Conditioning had a 10% decline in participation in 2024. That is the second summer in a row with a 10% decline. Registrations are actually increasing but overall attendance is decreasing. We will look for ways to modify and improve this area of summer school to bolster attendance.
- Course changes
  - Adding 1- 2 new courses at the Intermediate School

## 2025 SUMMER CLASS OFFERINGS

Ordered by grade grouping. Please refer to the catalog description for details.  
Classes should be selected based on the grade your student will be in the 2025-26 school year.

Grades K -4			
ENRICHMENT (3 week classes)	Fees	REMEDIAL (6 week classes)	Fees
CAMP KINDERGARTEN	K \$0	READY, SET, GO- READING	1 \$0
ACTIVE FUN FITNESS	1-4 \$0	READY, SET, GO- MATH	1 \$0
ARTS AND CRAFTS	1-4 \$0	JUMP START MATH	2-4 \$0
BRAIN GAMES	1-4 \$0	READING EXPRESS	2-4 \$0
BUILD IT	1-4 \$0	ENHANCING SKILLS ELE	1-4 \$0
LEGOS	1-4 \$0		
MAKING MUSIC	1-4 \$0		
BOOK CLUB	1-2 \$0		
COMPUTER CODING EXPANDED	1-2 \$0		
GOING BUGGY	1-2 \$0		
BOOK CLUB	3-4 \$0		
DUCTIVITY	3-4 \$0		
SCIENCE WORLD	3-4 \$0		
CODING	3-4 \$0		
CAMP INVENTION	1-6 \$ 55		

Grades 5-6			
ENRICHMENT (6 week classes)	Fees	REMEDIAL (6 week classes)	Fees
CODING AND GAME DESIGN	5-6 \$0	COMMUNICATION ARTS 5-6	5-6 \$0
CRAFTY CREATIONS	5-6 \$0	MATH 5-6	5-6 \$0
GAMING	5-6 \$0	ENHANCING SKILLS WIS	5-6 \$0
GET IN THE GAME	5-6 \$0		
GET READY TO BABYSIT	5-6 \$0		
IMPROV COMEDY THEATER	5-6 \$0		
INVASION OF THE TOADS	5-6 \$0		
KEYBOARDING	5-6 \$0		
MAD SCIENTIST'S WORKSHOP	5-6 \$0		
PHOTOSHOP	5-6 \$0		
SUMMER FITNESS	5-6 \$0		
THE ARTIST IN YOU!	5-6 \$0		

Grades 7-12			
ENRICHMENT (6 week classes)	Fees	REMEDIAL (6 week classes)	Fees
ACT TEST PREP	10-12 \$0	COMMUNICATION ARTS 7-8	7-8 \$0
CAMP INVENTION JUNIOR COUNSELOR	7-9 \$45	ENHANCING SKILLS MS	7-8 \$0
PLANTS TO PLASTIC AND GEAR	7-8 \$0	MATH 7-8	7-8 \$0
PODCASTING/RADIO BROADCASTING	7-8 \$0	ENHANCING SKILLS HS	9-12 \$0
STRENGTH AND CONDITIONING - MS BOYS	7-8 \$0	REMEDIAL ENGLISH	10-12 \$0
STRENGTH AND CONDITIONING - MS/HS GIRLS	7-12 \$0	REMEDIAL MATH	10-12 \$0
STRENGTH AND CONDITIONING - HS CO-ED	9-12 \$0	REMEDIAL SCIENCE	10-12 \$0
STRENGTH AND CONDITIONING - HS GIRLS	9-12 \$0	REMEDIAL SOCIAL STUDIES	10-12 \$0
AUGUST STRENGTH TRAINING	7-12 \$0	TRANSITIONAL WORK PROGRAM	12+ \$0
SUMMER ART	7-8 \$0		
HS ONLINE ENRICHMENT(virtual)	10-12 \$0		
ONLINE PHY ED(virtual)	10-12 \$0		
SUMMER TEACHING ASSISTANT	10-12 \$0		

MUSIC 5-12			
ENRICHMENT (6 week classes)	Fees	ENRICHMENT (6 week classes)	Fees
BAND 6	6 \$0	ORCHESTRA 5	5 \$0
BAND 7-8	7-8 \$0	ORCHESTRA 6	6 \$0
BAND 9-12	9-12 \$0	ORCHESTRA 7-8	7-8 \$0
GROUP PIANO LESSONS	7-9 \$0	ORCHESTRA 9-12	9-12 \$0
GROUP GUITAR LESSONS	8-9 \$0		
MUSIC CAMPS	7-12 \$0		

SWIM K - 12)			
Classes are 2 weeks M - TH	Grade Fees	REMEDIAL (2 week classes)	Grade Fees
LEARN-TO-SWIM LEVELS 1-6	K-11 \$0	ADAPTED AQUATICS	K-12+ \$0
4K SWIM LESSONS LEVELS 1-3	4K \$0		

# SUPERINTENDENT 100 DAY PLAN

## DR. MONICA KELSEY-BROWN

The purpose of this 100-day entry plan is to establish a clear and strategic framework for the initial phase of leadership to the Waunakee Community School District. This plan will focus on building relationships with key stakeholders, understanding the district's strengths and challenges, setting a vision for the future, and initiating actions that address immediate needs while laying the groundwork for long-term improvements. By systematically engaging with students, staff, parents/guardians, and community members, this plan aims to foster trust, gather valuable insights, and create a collaborative environment that supports educational excellence and equity.

### ■ UNDERSTAND THE DISTRICT:

- Dive deep into the district's history, culture, and current challenges.
- Gain insight into district and building goals, budget, and key policies.

### ■ ASSESS ACADEMIC PROGRAMS:

- Review curricula, instructional materials, and assessment strategies.
- Assess student performance data and identify areas for improvement.
- Meet with curriculum coordinators and instructional leaders.

### ■ BUDGET AND FINANCE:

- Work closely with the finance department to understand the budget structure.
- Review financial reports and identify any immediate financial concerns.
- Meet with the finance team to discuss priorities and potential areas for improvement.

### ■ BUILDING RELATIONSHIPS:

- Schedule meetings with key stakeholders, including school board members, administrators, teachers, parents/guardians, and community leaders.
- Attend school events, meet with Family Teacher Organizations (FTO)/Parent Advisory/Booster Club groups, and engage with the broader community.

### ■ COMMUNICATION PLAN:

- Continue the established communication plan to keep all stakeholders informed.
- Continue regular communication channels, such as newsletters and social media.

### ■ COMMUNITY ENGAGEMENT:

- Participate in organized forums or listening sessions, to gather input from the community.
- Continue to brainstorm strategies to enhance community involvement in the educational process.

## **OPERATIONAL REVIEW:**

- Evaluate the efficiency of district operations, including transportation, facilities, and technology.
- Identify any immediate challenges and potential areas for improvement.

## **PROFESSIONAL DEVELOPMENT:**

- Assess the professional development needs of the staff.
- Work with respective departments to plan targeted training programs.

## **SAFETY AND SECURITY REVIEW:**

- Conduct a review of safety and security measures in place.
- Work with relevant stakeholders to address any immediate concerns.

## **SCHOOL VISITS:**

- Visit each school in the district to observe classrooms and meet with principals.
- Understand the unique challenges and strengths of each school.

## **STRATEGIC PLANNING:**

- Explore implementation of a process for strategic planning, involving key stakeholders in setting goals and priorities for the district.
- Consider forming committees or task forces to address specific issues.

## **TECHNOLOGY INTEGRATION:**

- Assess the district's current technology infrastructure and integration.
- Identify opportunities for improvement and innovation in educational technology.



# Dr. Monica Kelsey-Brown Superintendent Introductions/Entry Plan

## Key Messages:

Uphold our strong traditions while also continuing our focus on improvement  
Pursuit of academic, program, and organizational excellence  
Positive culture & climate - collaboration, communication  
Continue to be #WaunakeeWAY proud

Date	Event	Audience	Status
2/5/2024	Zoom Transition Meetings with Mr. Guttenberg Also 3/18/24, 3/21/24, 4/16/24, 4/18/24, 5/16/24, 6/24/24	Transition	Completed
2/27/2024	In Person Meeting - Administrative Cabinet	Staff	Completed
3/14/2024	Individual meeting w/ each District Office Leadership (other dates as needed)	District Office	Completed
3/23/2024	Driving Tour of Community	Community	Completed
3/24/2024	In Person Meeting - Central Office Staff	Staff	Completed
4/11/2024	In Person Meeting - Community Leaders	Community	Completed
5/24/2024	Tour of Construction & Referendum Projects	District	Completed
6/12/2024	Administrative Retreat (Also 6/13/24)	Staff	Completed
7/1/2024	Introductions: Staff and Family Email/One Page Flyer	Staff, Families, Community	Completed
7/1/2024	Administrative Central Office Team meeting (District Office Administrators)	District Leadership	Ongoing Twice/Month
7/1/2024	Board of Education 1:1 Meetings (Also 7/2/24 & 7/15/24)	Board	Completed
7/3/2024	HES OAC Meetings - Vogel EUA	District Growth	Attend regularly
7/8/2024	Waunakee School District Board Meeting	Community	Ongoing Monthly
7/9/2024	Administrative Cabinet Meetings (All Administrators from all buildings)	District Leadership	Ongoing Twice/Month
7/10/2024	Waunakee Community Middle School	Staff, District Leadership (Walk & Talk)	Ongoing /Monthly
7/11/2024	Introductions: Waunakee Rotary	Community	Completed
7/11/2024	Waunakee Chamber Art on Main Kick off	Community	Completed
7/12/2024	Strang Law introduction meeting	District	Completed
7/15/2024	Waunakee Tribune Welcome and Introduction (Publish - July 26, 2024)	Families, Community	Completed
7/16/2024	1:1 meeting with Blackburn	Staff	Ongoing
7/17/2024	1:1 meeting with Schell	Staff	Ongoing
7/17/2024	Entry Plan: Board Retreat	Board of Education	Completed
7/18/2024	Introductions: Waunakee Village Board Leadership	Community	Completed
7/23/2024	Dane County Emergency Mgt Meeting	District Safety	Completed
7/24/2024	District Office Welcome Meet and Greet Luncheon & Safety Protocol	Staff, District Leadership	Completed
7/24/2024	District Safety Team meeting	District Safety	Ongoing
7/25/2024	Agenda Review with BOE Leadership	BOE	ongoing Monthly
7/25/2024	Waunakee Neighborhood Connection	Community	Completed

7/25/2024	Walk & Talk Arboretum Elementary	Staff, District Leadership (Walk & Talk)	Ongoing/Monthly
7/25/2024	Booster Clubs (High School)	Families, Community	Completed
7/29/2024	1:1 meeting with Summers	Staff	ongoing
7/29/2024	Waunakee Community Cares Coalition T. Decorah	Community	completed
7/29/2024	Walk & Talk Prairie Elementary	Staff, District Leadership (Walk & Talk)	Ongoing/Monthly
8/12/2024	Walk & Talk Waunakee Intermediate School	Staff, District Leadership (Walk & Talk)	Ongoing /Monthly
8/13/2024	WTA Leadership	Staff	Ongoing monthly
8/13/2024	Waunakee IDEA Group	Community	Attend regularly
8/13/2024	Waunakee Chamber Meeting Introduction presentation	Community	Attend regularly
8/13/2024	Walk & Talk Waunakee Community High School	Staff, District Leadership (Walk & Talk)	Ongoing /Monthly
8/14/2024	Waunakee Area Kids Expo	Community	Completed
8/14/2024	WKOW New Dane Cty Supt. Roundtable	Area Superintendents	Completed
8/15/2024	Walk & Talk Heritage Elementary	Staff, District Leadership (Walk & Talk)	Ongoing /Monthly
8/16/2024	1:1 meeting with Johnson	Staff	Ongoing
8/19/2024	New Teacher Orientation	Staff	Completed
8/19/2024	New Teachers	Staff	Completed
8/19/2024	New Teachers Bus Tour	Staff/Community	Completed
8/20/2024	Waunakee Football Team	Staff & student athletes	Completed
8/20/2024	Introductions: Waunakee Education Foundation - Eric Ballweg	Community	Completed
8/20/2024	Representative Joers	Dane County Community	Completed
8/20/2024	Core Team 2026 Referendum - EUA Vogel	District Growth	Ongoing
8/21/2024	HS OAC Meeting EUA Vogel	District Growth	Ongoing
8/21/2024	Game Haven - Kevin Thornberg	Community	Completed
8/21/2024	District Office Business Services Staff	Staff	Completed
8/22/2024	Department Leadership	Staff	Completed
8/22/2024	Jon Anderson (Expulsion Hearing officer) Introduction	District	Completed
8/25/2024	Final Agenda Review to release to the public	Staff/Community	Ongoing/Monthly
8/27/2024	WISC Chris Stanford Interview	Community	Completed
8/27/2024	Community Spotlight Interview with Lee Acker	Community	Completed
8/27/2024	MSAN Leadership Introduction	Community	Ongoing
8/28/2024	Capital City Hues Interview	Community	Completed
08/28/24	Arboretum Elementary	Students, Staff, Families	Completed
8/28/2024	Prairie Elementary	Students, Staff, Families	Completed
8/28/2024	Waunakee Intermediate School	Students, Staff, Families	Completed
8/28/2024	Waunakee Community Middle School	Students, Staff, Families	Completed
8/28/2024	Waunakee Community High School	Students, Staff, Families	Completed
8/29/2024	Classified Staff Welcome	Staff	Completed

8/29/2024	District Office Curriculum Staff	Staff	Completed
8/29/2024	Heritage Elementary	Students, Staff, Families	Completed
9/3/2024	First Day of School - Radom building visits the first week	Staff, Families, Community	Completed
9/3/2024	District Office Maintenance Staff	Staff	Completed
9/4/2024	MS OAC Meeting EUA Vogel	District Growth	Ongoing
9/4/2024	WISC Josh Spreiter In the 608 Interview	Community	Completed
9/4/2024	District Office HR Staff	Staff	Completed
9/4/2024	Progress Center for Black Women	Community	Completed
9/5/2024	School Newsletter Introduction	Families, Community	completed
9/6/2024	CESA 2 Meeting	CESA	Ongoing/Monthly
9/9/2024	Meeting with Sen. Hesselebein	Community	completed
9/10/2024	HS Tours (Also 10/4/24)	Staff/District Planning	Completed
9/11/2024	Referendum Presentation HS Staff	Staff	Completed
9/11/2024	Referendum Presentation PES Staff	Staff	Completed
9/11/2024	Referendum Presentation AES Staff	Staff	Completed
9/11/2024	WASDA Meetings	Professional Growth	Ongoing
9/12/2024	1:1 meeting with Loken	Staff	Ongoing
9/13/2024	Dane County Superintendent Meeting	Professional Growth	Ongoing
9/16/2024	District Office Student Services & Special Ed. Staff	Staff	Completed
9/16/2024	Parent Advisory (9-12)	Families, Community	Completed
9/17/2024	Referendum Interview with Tribune	Community	Completed
9/18/2024	4K Partner Sites ( Also 9/18/24)	Staff, District Leadership	completed
9/20/2024	Arboretum Elementary Dash	Students and Staff	completed
9/20/2024	MS Groundbreaking	Students, Staff, Community	completed
9/20/2024	Badger Conference Superintendent Meeting	Professional Growth	ongoing
9/23/2024	Homecoming week. Attend various events	Staff, Students, Community	completed
9/24/2024	Referendum Presentation IS Staff	Staff	completed
9/24/2024	Referendum Presentation District Office Staff	Staff	Completed
9/25/2024	WASDA Superintendent Conf. (also 9/26 & 27)	Professional Growth	Completed
9/25/2024	Virtual Referendum Presentation	Community	Completed
10/1/2024	Presidential Candidate Preparation	Staff & Students	completed
10/2/2024	Referendum Presentation HS PAC	Community	completed
10/3/2024	Waunakee Rotary Meeting introduction presentation	Community	Attend regularly
10/06/24	Heritage Elementary Ribbon Cutting	Community	completed
10/08/24	Referendum Presentation - Chamber	Community	completed
10/8/2024	Spectrum Interview/Safety	Community	completed
10/8/2024	Dane County Consortium Meeting	District	ongoing
10/9/2024	1:1 meeting Jondle	Staff	Ongoing
10/10/2024	Referendum Presentation - Waunakee Senior Ctr.	Community	completed
10/10/2024	Referendum Presentation - Rotary	Community	Completed
10/11/2024	Introduction to Patrick Baldwin DOJ Consultant	District Safety	Completed
10/14/2024	Referendum Presentation - 4K Directors	Community/Staff	Completed

10/16/2024	Referendum Presentation Library	Community	Completed
10/16/2024	Referendum Presentation - Lions Club	Community	Completed
10/17/2024	Referendum Presentation - MS Staff	Staff	Completed
10/18/2024	Referendum Presentation - 4K Teachers	Community/Staff	Completed
10/21/2024	Referendum Presentation - All Staff	Staff	Completed
10/22/2024	Referendum Presentation Village Ctr.	Community	Completed
10/24/2024	WI Youth Co. Team introduction	Students, Families	Completed
10/28/2024	Introduction Paul Knutson Country Financial	Community	Completed
10/29/2024	Referendum Presentation - M-N-M Coffee House	Community	Completed
10/29/2024	Women In Leadership Conf. (Also 10/30)	Professional Growth	Completed
11/6/2024	Community Action Coalition Introduction	Community	Completed

# WAUNAKEE COMMUNITY SCHOOL DISTRICT

905 Bethel Circle

Waunakee, WI 53597

Referendum Election Tally – November 5, 2024

Canvass conducted on November 8, 2024

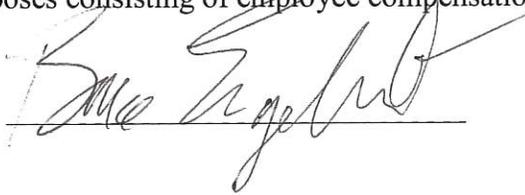
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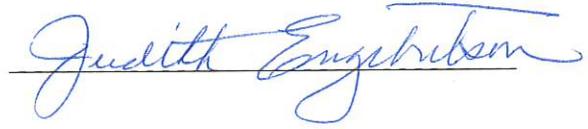
	DANE	MADISON	MIDDLETON	SPRINGFIELD	VIENNA	WAUNAKEE 1-5 2834	WAUNAKEE 6-11 13	WESTPORT	TOTALS
<b>YES</b>	30	187	237+104=341	104+85=189	279	1754+1080 <sup>22k</sup>	1852+925 <sup>21k</sup>	1502	8139
<b>NO</b>	61	214	138+39=177	127+129=256	331	1471+740 <sup>22k</sup>	1388+711 <sup>20k</sup>	1383	6732
<b>TOTALS</b>	91	401	518	445	610	5045	4876	2885	14871

106

1. We, the undersigned members of the Board of Canvassers, certify that the above tally represents the vote totals as reported by the above municipalities in the Referendum election held on November 5, 2024 on the question of whether the School District budget should exceed the revenue limit by \$8,600,000 for the 2025-2026 school year, and by an additional \$500,000 (for a total of \$9,100,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of maintaining programs and services and for employee compensation; and by an additional \$1,050,000 for the 2025-2026 school year (for a combined total of \$9,650,000), and by \$2,100,000 for the 2026-2027 school year (for a combined total of \$11,200,000), for non-recurring purposes consisting of employee compensation expenses.







November 8, 2024

EXHIBIT D

CERTIFICATE OF THE BOARD OF CANVASSERS

We, the undersigned residents and electors of the Waunakee Community School District, Dane County, Wisconsin (the "District"), do hereby certify that:

1. A referendum election was held in the District on November 5, 2024 on the question of whether the School District budget should exceed the revenue limit by \$8,600,000 for the 2025-2026 school year, and by an additional \$500,000 (for a total of \$9,100,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of maintaining programs and services and for employee compensation; and by an additional \$1,050,000 for the 2025-2026 school year (for a combined total of \$9,650,000), and by \$2,100,000 for the 2026-2027 school year (for a combined total of \$11,200,000), for non-recurring purposes consisting of employee compensation expenses.

2. No later than 9:00 a.m. on the Tuesday after the election, the undersigned met as a board of canvassers to examine the original returns certified to the District Clerk of the District.

3. The following is a true statement of the votes cast on the referendum election question compiled from the original returns certified to the District Clerk:

<u>Polling Place</u>	<u>YES</u>	<u>NO</u>
Dane	30	61
Madison	187	214
Middleton	341	177
Springfield	189	256
Vienna	279	331
Westport	1502	1383
Waunakee 1-5	2834	2211
Waunakee 6-13	2777	2099
TOTALS:	8139	6732

Board of Canvassers:

Barbara Schittler BARBARA SCHLITTLER

Judith Engebretson Judith Engebretson, District Clerk

Bruce Engebretson Bruce Engebretson

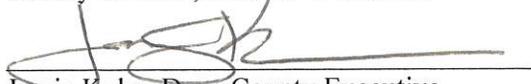
# The County of Dane

## Proclamation

- WHEREAS;** Building Bridges is a short-term mental health stabilization program that is a joint effort between Dane County and area school districts that provides 90-day wrap around support through intensive case management and access to behavioral health resources to children in 4K through 8<sup>th</sup>; and
- WHEREAS;** Building Bridges began as a pilot project with the Verona, Sun Prairie, and Madison school districts, and as the model succeeded and schools saw the many benefits of having mental health professionals in schools, additional districts joined the partnership; and
- WHEREAS;** In five academic years, the Building Bridges program has had impressive reach among students and families in 98 schools across 11 Dane County school districts, serving more than 2,300 unique people in the program, and more than 24,000 units of service rendered to parents/guardians and students; and
- WHEREAS;** In a true spirit of partnership, shared funding and professional resources for Building Bridges primarily come from the Dane County Department of Human Services, through a contract with Catholic Charities, and is matched by each participating school district; and
- WHEREAS;** 97% of parents are satisfied with the services provided by Building Bridges; and
- WHEREAS;** In the latest year-end survey, comments from parents speak highly of the Building Bridges program, praising the program for being an advocate for their child and preparing the families to take on the future with confidence;

**NOW, THEREFORE,** I, Jamie Kuhn, Dane County Executive, do hereby congratulate all the school districts that participate in the Building Bridges program and for their efforts in making this unique partnership a success for our children and families in Dane County.

Signed this 30th day of October, 2024, in the  
County of Dane, State of Wisconsin.

  
Jamie Kuhn, Dane County Executive

**2024-25 Budget Status Report - October 31, 2024**

**GENERAL FUND 10 EXPENSES**

<b>Salary &amp; Benefits (no grants)</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Spent</b>	<b>Ordered</b>	<b>% Spent/Or.</b>	<b>Available</b>
Personnel Costs: Salaries	36,920,427	36,749,683	9,510,061.42	25,793,651.76	96.07%	1,445,969.82
Personnel Costs: Benefits	11,785,714	12,048,294	3,283,958.52	9,030,440.22	102.21%	-266,104.74
<b>Total</b>	<b>48,706,141</b>	<b>48,797,977</b>	<b>12,794,019.94</b>	<b>34,824,091.98</b>	<b>97.58%</b>	<b>1,179,865.08</b>

<b>Buildings</b>	<b>Budget</b>	<b>Revised Budget</b>	<b>Spent</b>	<b>Ordered</b>	<b>% Spent/Or.</b>	<b>Available</b>
Prairie School	88,280	87,510	31,839.43	6,118.85	43.38%	49,551.72
Prairie School CSF	33,100	33,100	13,132.32	2,011.94	45.75%	17,955.74
Heritage School	97,160	88,170	24,082.44	27,880.94	58.94%	36,206.62
Heritage School CSF	34,602	34,602	4,324.47	8,552.55	37.21%	21,724.98
Arboretum School	76,520	75,420	26,545.90	7,120.46	44.64%	41,753.64
Arboretum School CSF	27,031	27,031	7,193.74	4,438.03	43.03%	15,399.23
Intermediate School	150,350	160,000	51,427.80	15,750.72	41.99%	92,821.48
Intermediate School CSF	39,044	39,044	21,333.65	1,307.88	57.99%	16,402.47
Middle School	163,150	163,140	58,010.98	14,402.13	44.39%	90,726.89
Middle School CSF	42,673	42,673	12,320.75	3,779.19	37.73%	26,573.06
High School	575,155	586,365	94,608.84	135,182.42	39.19%	356,573.74
High School CSF	84,471	84,471	28,581.52	6,528.00	41.56%	49,361.48
Athletics	407,602	447,602	110,651.83	125,676.89	52.80%	211,273.28

<b>Departments</b>						
Utilities	1,126,923	1,126,923	409,433.68	681,039.30	96.77%	36,450.02
Maintenance	721,990	731,990	348,127.70	383,517.48	99.95%	344.82
Capital Projects	0	0	-3,500.00	0.00	---%	3,500.00
Contingency Fund	100,000	100,000	3,976.00	0.00	3.98%	96,024.00
Energy Conservation	0	0	0.00	0.00	---%	0.00
Transportation	1,568,381	1,528,381	295,282.71	1,318,759.95	105.60%	-85,661.66
Technology	718,729	718,729	596,833.44	2,242.79	83.35%	119,652.77
Technology Erate/Fees	0	0	0.00	0.00	---%	0.00
Curriculum-Secondary	527,300	527,300	343,212.52	31,011.22	70.97%	153,076.26
Curriculum-Elementary Operations	455,382	467,782	532,338.02	37,791.15	121.88%	-102,347.17
4K District	873,800	913,400	227,752.25	672,401.91	98.55%	13,245.84
4K Operations	17,000	17,000	3,652.25	101.91	22.08%	13,245.84
Human Resources	54,550	54,550	25,068.68	574.89	47.01%	28,906.43
Superintendent	94,600	94,600	74,734.90	20,081.63	100.23%	-216.53
Student Services-Operations	73,184	73,184	26,298.75	3,568.44	40.81%	43,316.81
Student Services-District	97,000	97,000	25,139.97	87,585.75	116.21%	-15,725.72
Business Office	460,424	472,336	239,828.37	192,008.85	91.43%	40,498.78
District Wide	1,755,672	1,987,541	712,155.99	86,732.80	40.19%	1,188,652.21
Special Projects	0	0	1,129.12	0.00	---	-1,129.12
Summer School	109,515	109,515	100,574.93	0.00	91.84%	8,940.07

<b>Grants-Fund 10</b>						
Common School Fund-District	7,069	7,069	7,068.72	0.00	100.00%	0.28
Title 1 Grant (Public)	87,550	96,184	19,432.39	57,905.75	80.41%	18,845.86
Title 1 Grant (Private)	4,900	4,563	0.00	0.00	0.00%	4,563.00
Title 2 Grant (Public)	51,672	40,907	9,090.45	0.00	22.22%	31,816.55
Title 2 Grant (Private)	7,785	6,232	0.00	0.00	0.00%	6,232.00
Title 3 Grant	16,890	17,205	6,443.00	5,500.00	69.42%	5,262.00
Title 4A Grant (Public)	8,697	7,482	0.00	0.00	0.00%	7,482.00
Title 4A Grant (Private)	1,303	2,518	0.00	0.00	0.00%	2,518.00
Career/Tech Ed Grant	52,202	82,790	20,810.45	11,322.00	38.81%	50,657.55
CEIS Federal Flo-Through	141,000	141,000	37,054.29	41.98	26.31%	103,903.73
Ed. Effectiveness Grant	32,000	32,000	0.00	0.00	0.00%	32,000.00
Peer Mentor Grant	12,500	12,232	1,211.00	0.00	---%	11,021.00
Perkins Grant	19,354	19,354	6,045.88	0.00	31.24%	13,308.12
Reading Readiness	8,375	0	0.00	0.00	---%	0.00
Dane Co. Mental Health	0	0	0.00	0.00	---%	0.00
School-Based Mental Health	0	0	27,445.15	67,500.00	---%	-94,945.15
SAODA	25,000	25,000	392.00	0.00	---%	24,608.00

<b>Other Program Totals</b>						
Transfer to Fund 27	7,286,651	7,268,513	0.00	0.00	0.00%	7,268,513.00
Wellness Clinic	287,250	300,000	64,871.66	267,825.41	110.90%	-32,697.07

<b>Subtotals</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Spent</b>	<b>Ordered</b>	<b>% Spent/Or.</b>	<b>Available</b>
Salary & Benefits Totals	48,706,141	48,797,977	12,794,019.94	34,824,091.98	97.58%	1,179,865.08
Building Totals	1,819,138	1,869,128	484,053.67	358,750.00	45.09%	1,026,324.33
Department Totals	8,754,450	9,020,231	3,962,039.28	3,517,418.07	82.92%	1,540,773.65
Grant Totals	476,297	494,536	134,993.33	142,269.73	56.07%	217,272.94
Other Program Totals	7,573,901	7,568,513	64,871.66	267,825.41	4.40%	7,235,815.93
<b>Total Fund 10 Expenditures</b>	<b>67,329,927</b>	<b>67,708,385</b>	<b>17,413,189.73</b>	<b>39,110,253.28</b>	<b>83.48%</b>	<b>11,184,941.99</b>

**2024-25 Budget Status Report - October 31, 2024**

**GENERAL FUND 10 REVENUES**

Building/Department	Original Budget	Revised Budget	Received	Ordered	% Received	Unreceived
Prairie School	2,550	2,550	3,133.25	0.00	122.87%	-583.25
Heritage School	2,250	2,250	3,406.28	0.00	151.39%	-1,156.28
Arboretum School	5,820	5,820	3,757.81	0.00	64.57%	2,062.19
Intermediate School	37,900	37,900	11,333.53	0.00	29.90%	26,566.47
Middle School	23,700	23,700	12,962.50	0.00	54.69%	10,737.50
High School	199,215	199,215	152,433.22	0.00	76.52%	46,781.78
Curriculum - Elementary	0	12,400	0.00	0.00	---%	12,400.00
Curriculum - Secondary	10,815	10,815	5,365.05	0.00	49.61%	5,449.95
Maintenance	12,500	15,000	812.20	0.00	5.41%	14,187.80
Energy Conservation	0	0	0.00	0.00	---%	0.00
Athletic Dept	108,000	71,000	30,590.00	0.00	43.08%	40,410.00
Human Resources	0	0	0.00	0.00	---%	0.00
Technology	4,200	4,200	1,953.90	0.00	46.52%	2,246.10
E-Rate	0	0	0.00	0.00	---%	0.00
District	66,153,008	66,437,839	5,091,716.78	0.00	7.66%	61,346,122.22

**Grants - Fund 10**

Common School Fund-District	267,990	267,990	0.00	0.00	0.00%	267,990.00
Title 1 Grant (Public)	87,550	96,184	0.00	0.00	0.00%	96,184.00
Title 1 Grant (Private)	4,900	4,563	0.00	0.00	0.00%	4,563.00
Title 2 Grant (Public)	51,672	40,907	0.00	0.00	0.00%	40,907.00
Title 2 Grant (Private)	7,785	6,232	0.00	0.00	0.00%	6,232.00
Title 3 Grant	16,890	17,205	0.00	0.00	0.00%	17,205.00
Title 4A Grant (Public)	8,697	7,482	0.00	0.00	0.00%	7,482.00
Title 4A Grant (Private)	1,303	2,518	0.00	0.00	0.00%	2,518.00
Career/Tech Ed Grant	52,202	82,790	0.00	0.00	0.00%	82,790.00
CEIS Federal Flo-Through	141,000	141,000	0.00	0.00	0.00%	141,000.00
Ed. Effectiveness Grant	32,000	32,000	0.00	0.00	0.00%	32,000.00
Peer Mentor Grant	12,500	12,232	0.00	0.00	---%	12,232.00
Perkins Grant	19,354	19,354	0.00	0.00	0.00%	19,354.00
Reading Readiness	8,375	0	0.00	0.00	---%	0.00
Dane Co. Mental Health	0	0	0.00	0.00	---%	0.00
School-Based Mental Health	0	130,239	0.00	0.00	---%	130,239.00
SAODA	25,000	25,000	10,034.21	0.00	---%	14,965.79

<b>Total Fund 10 Revenues</b>	<b>67,297,176</b>	<b>67,708,385</b>	<b>5,327,498.73</b>	<b>0.00</b>	<b>7.87%</b>	<b>62,380,886.27</b>
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**SPECIAL EDUCATION FUND 27 EXPENSES**

Salaries & Benefits (no grants)	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salaries & Benefits	11,097,790	10,843,708	2,387,034.18	8,319,264.22	98.73%	137,409.60
<b>Departments</b>						
Special Ed-Operations	28,839	28,839	12,205.85	222.25	43.09%	16,410.90
Special Ed-District	166,557	157,000	29,106.11	122,009.12	96.25%	5,884.77
Transportation	185,833	228,966	104,108.07	175,022.09	121.91%	-50,164.16
Medicaid	9,000	10,000	10,847.17	0.00	108.47%	-847.17
<b>Grants-Fund 27</b>						
IDEA FlowThrough Grant	975,048	975,048	361,422.33	517,079.36	90.10%	96,546.31
IDEA PreSchool Grant	58,500	58,500	7,277.62	2,942.11	17.47%	48,280.27

<b>Total Fund 27 Expenditures</b>	<b>12,521,567</b>	<b>12,302,061</b>	<b>2,915,713.83</b>	<b>9,146,851.65</b>	<b>98.05%</b>	<b>239,495.52</b>
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**SPECIAL EDUCATION FUND 27 REVENUES**

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
IDEA FlowThrough Grant	975,048	975,048	0.00	0.00	0.00%	975,048.00
IDEA PreSchool Grant	58,500	58,500	0.00	0.00	---%	58,500.00
Special Ed Revenues	0	0	0.00	0.00	---%	0.00
Other Fund 27 Revenues	11,488,019	11,253,513	8,549.29	0.00	0.08%	11,244,963.71

<b>Total Fund 27 Revenues</b>	<b>12,521,567</b>	<b>12,287,061</b>	<b>8,549.29</b>	<b>0.00</b>	<b>0.07%</b>	<b>12,278,511.71</b>
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**FOOD SERVICE FUND 50 EXPENSES**

Function	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
All	2,902,207	2,886,887	355,639.41	2,540,577.39	100.32%	-9,329.80

**FOOD SERVICE FUND 50 REVENUES**

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
All	2,902,207	2,902,207	663,226.75	0.00	22.85%	2,238,980.25

**2024-25 Budget Status Report - October 31, 2024**

**CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES**

Building/Department	23-24 Carryover	24-25 Revenue Budget	24-25 Rec'd	24-25 Revenue Balance	24-25 Expense Budget	24-25 Spent / Encumbered	24-25 Expense Balance	24-25 Balance	Funds Available
Prairie School	31,971.57	2,550.00	3,133.25	-583.25	87,510	37,958.28	49,551.72	50,134.97	82,106.54
Heritage School	24,323.72	2,250.00	3,406.28	-1,156.28	88,170	51,963.38	36,206.62	37,362.90	61,686.62
Arboretum School	9,038.53	5,820.00	3,757.81	2,062.19	75,420	33,666.36	41,753.64	39,691.45	48,729.98
Intermediate School	85,117.72	37,900.00	11,333.53	26,566.47	160,000	67,178.52	92,821.48	66,255.01	151,372.73
Middle School	62,624.43	23,700.00	12,962.50	10,737.50	163,140	72,413.11	90,726.89	79,989.39	142,613.82
High School	62,011.13	199,215.00	152,433.22	46,781.78	586,365	229,791.26	356,573.74	309,791.96	371,803.09
4K	11,301.04	0.00	0.00	0.00	17,000	3,754.16	13,245.84	13,245.84	29,163.76
Athletic Dept	24,595.65	71,000.00	30,590.00	40,410.00	447,602	236,328.72	211,273.28	170,863.28	195,458.93
Curriculum-Elementary	210,216.37	0.00	0.00	0.00	455,382	570,129.17	-114,747.17	-114,747.17	95,469.20
Curriculum-Secondary	16,925.67	10,815.00	5,365.05	5,449.95	527,300	374,223.74	153,076.26	147,626.31	164,551.98
CTE Grant	112,514.84	82,790.00	0.00	82,790.00	82,790	32,132.45	50,657.55	-32,132.45	80,382.39
Energy Conservation	6,368.82	0.00	0.00	0.00	0	0.00	0.00	0.00	6,368.82
Human Resources	8,897.34	0.00	0.00	0.00	54,550	25,643.57	28,906.43	28,906.43	37,803.77
Maintenance	62,036.62	15,000.00	812.20	14,187.80	731,990	731,645.18	344.82	-13,842.98	48,193.64
Special Education	31,312.26	0.00	0.00	0.00	28,839	12,428.10	16,410.90	16,410.90	47,723.16
Student Services	121,115.72	0.00	0.00	0.00	73,184	29,867.19	43,316.81	43,316.81	164,432.53
Superintendent	854.92	0.00	0.00	0.00	94,600	94,816.53	-216.53	-216.53	638.39
Technology	114,878.55	4,200.00	1,953.90	2,246.10	718,729	599,076.23	119,652.77	117,406.67	232,285.22
Capital Projects (Fund 10)	-	0.00	0.00	0.00	0	10,934.45	-10,934.45	-10,934.45	-10,934.45
	996,104.90							949,128.34	1,949,850.12

CASH RECONCILIATION FOR THE MONTH OF September 2024

	OCB	OCB	OCB	OCB	LGIP	LGIP	WISC	MIDAMERICA	WISC	WISC	WISC-209 2022 BOND	WISC-210 2023 BOND	WISC	TOTALS
	PAYROLL CHECKING	DEPOSIT ACCT	OPERATING ACCT	Construction ACCT	GENERAL ACCOUNT	DENTAL ACCT	CAPITAL PROJECTS	TRUST ACCT	DEBT SERVICE	SCHOLARSHIP ACCT	Referendum ACCT	Referendum ACCT	GENERAL	
	(FUND 10)	10,21,27,50,60,80,99)	10,21,27,50,60,80,99)	(Fund 49)	10,27,50,80,99)	(FUND 10)	(FUND 41)	(FUND 73)	(FUNDS 38,39)	(FUND 21)	(FUND 49)	(FUND 49)	(FUNDS 39 AND 49)	
BEGINNING BALANCE	104,511.63	8,064,655.58	194,099.61	25,689.53	11,970,127.99	367,250.21	8.71	716,386.70	193,569.05	339,500.04	10,862,432.42	19,389,013.14	46,712.74	52,273,957.35
REVENUES:														
+ DEPOSITS	4,790,665.20	16,593,365.70	1,862,420.30	5,881,003.00	4,143,856.83	60,783.80	0.00		4,000,000.00	0.00		395,968.68	13,353,526.77	51,081,590.28
+ INTEREST	2,190.16	33,388.28	1,162.18	3,752.84	30,567.52	1,574.89	0.00	954.94	3,076.28	2,072.42	41,968.61	9,081.77	1,917.20	131,707.09
TOTAL REVENUES	4,792,855.36	16,626,753.98	1,863,582.48	5,884,755.84	4,174,424.35	62,358.69	0.00	954.94	4,003,076.28	2,072.42	41,968.61	405,050.45	13,355,443.97	51,213,297.37
EXPENSES:														
ACCOUNTS PAYABLE	0.00	19,204,014.81	1,920,549.91	5,358,786.04	16,089,288.00	12,420.30	8.71			0.00	1,800,000.00	4,081,003.00	\$13,353,518.06	61,819,588.83
PAYROLL	4,773,885.83	4,790,665.20				0.00	0.00	0.00	2,452,309.38	0.00	0.00	0.00	0.00	12,016,860.41
TOTAL EXPENSES	4,773,885.83	23,994,680.01	1,920,549.91	5,358,786.04	16,089,288.00	12,420.30	8.71	0.00	2,452,309.38	0.00	1,800,000.00	4,081,003.00	13,353,518.06	73,836,449.24
ENDING BALANCE	123,481.16	696,729.55	137,132.18	551,659.33	55,264.34	417,188.60	0.00	717,341.64	1,744,335.95	341,572.46	9,104,401.03	15,713,060.59	48,638.65	29,650,805.48
<b>BANK BALANCES-SKYWARD</b>														
ENDING BANK BALANCE	123,481.16	696,729.55	137,132.18	551,659.33	55,264.34	417,188.60	0.00	717,341.64	1,744,335.95	341,572.46	9,104,401.03	15,713,060.59	48,638.65	29,650,805.48
OUTSTANDING ACH	560,059.89		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550,059.89
ACTUAL BALANCE	-426,578.73	696,729.55	137,132.18	551,659.33	55,264.34	417,188.60	0.00	717,341.64	1,744,335.95	341,572.46	9,104,401.03	15,713,060.59	48,638.65	29,100,745.59

SKYWARD BALANCE -426,703.73  
R. Vesbach - 403(B) deduction \$5 for 09-30 PR 125.00  
\$125 deduction returned to Richard on the 10-15 PR

Allie Dye closed account.

This account can have a negative balance due to the WRS pymt. outstanding due at the end of the following month.



# WAUNAKEE

COMMUNITY SCHOOL DISTRICT

**ADMINISTRATION OFFICE**

905 Bethel Circle  
 Waunakee, Wisconsin 53597  
 (608) 849-2000

**Facilities and Maintenance**

The Board of Education for the Waunakee Community School District has reviewed the School Violence Evaluation Reports for scheduled drills held during the month of OCTOBER 2024

	School Address	Type of Drill	Date of Drill
AES	Arboretum Elementary School 1350 Arboretum Drive Waunakee, WI 53597	EVACUATE	10/08/2024
HES	Heritage Elementary School 501 South Street Waunakee, WI 53597	EVACUATE	10/08/2024
PES	Prairie Elementary School 700 N. Madison Street Waunakee, WI 53597	EVACUATE	10/11/2024
WIS	Waunakee Intermediate School 6273 Woodland Drive Waunakee, WI 53597	EVACUATE	10/09/2024
WMS	Waunakee Middle School 1001 South Street Waunakee, WI 53597	EVACUATE	10/08/2024
WHS	Waunakee High School 301 Community Drive Waunakee, WI 53597	EVACUATE	10/10/2024

Board of Education Representative: \_\_\_\_\_  
 Joan Ensign, President



Waunakee Community School District  
 2024-2025 Drill Evaluation Report  
 Standard Response Protocol  
**Fire Drill on October 8, 2024**

Drill evaluation form must be completed and sent to the Safety Coordinator for submission to the Board of Education.

<b>School Name and Address</b>	<b>Arboretum Elementary 1350 Arboretum Drive Waunakee, WI</b>	<b>Drill Date</b>	Tuesday, October 8, 2024
Type of Drill/Exercise	Fire Drill	Drill Supervisor	Miranda Moe
Number of Students Present	413	Number of Staff Present	65
Duration of Drill	2 minutes and 35 seconds	Assisting Staff Members	Adam Houzner

<b>Pre-Drill Planning</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Have Staff been trained in the procedure for this scenario?	x		
Have Students been trained in the procedures for the scenario?	x		
Were parents notified prior to the drill?	x		
Were staff notified prior to the drill?	x		
Were police, fire or other emergency responders invited to attend?		x	
<b>During the Drill</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Was Standard Response Protocol language used to initiate the drill?	x		
Were any code words used during the drill?		x	
Was the announcement/alert heard in every location occupied by students?	x		
Were there any problems during the drill(Explain in narrative section)		x	

<b>After the Drill</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Was a debrief held with the School Safety Team?	x		
Were police, fire and others included in the debrief?		x	
Will staff and students be debriefed?		x	
Will parents be informed of the drill results?	x		

<b>Narrative</b>
Please include a description of the drill, problems encountered, lessons learned, etc.
We completed an evacuation drill which was a fire drill for all students. There were no problems.

Report Prepared by: Miranda Moe and Karen Rundhaug

Date: 10/10/2024

Waukegan Community School District  
 2024-2025 Drill Evaluation Report  
 Standard Response Protocol

Drill evaluation form must be completed and sent to the Safety Coordinator for submission to the Board of Education.

<b>School Name and Address</b>	Heritage Elementary 6271 Woodland Drive	<b>Drill Date</b>	10/08/24
Type of Drill/Exercise	Fire Evacuation	Drill Supervisor	Dan Carter
Number of Students Present	521	Number of Staff Present	98
Duration of Drill	2:30	Assisting Staff Members	John Cramer & John Gillis

<b>Pre-Drill Planning</b>	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	X		
Have Students been trained in the procedures for the scenario?	X		
Were parents notified prior to the drill?	X		
Were staff notified prior to the drill?	X		
Were police, fire or other emergency responders invited to attend?	X		
<b>During the Drill</b>	Yes	No	N/A
Was Standard Response Protocol language used to initiate the drill?	X		
Were any code words used during the drill?		X	
Was the announcement/alert heard in every location occupied by students?	X		



Were there any problems during the drill(Explain in narrative section)			
<b>After the Drill</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Was a debrief held with the School Safety Team?	X		
Were police, fire and others included in the debrief?	X		
Will staff and students be debriefed?		X	
Will parents be informed of the drill results?	X		

<b>Narrative</b>
Please include a description of the drill, problems encountered, lessons learned, etc.
John Gillis - pulled the alarm; police came in as an active call, fire dept called but did not come in. A call was not made in advance of the drill to put the system in "test" mode.

Report Prepared by: \_\_\_\_\_  
Date: \_\_\_\_\_



**2024/25 School Violence Drill Report  
 Waunakee Community School District  
 Must be completed with 30 days of the drill and sent to  
 Superintendent for submission to Board of Education**

<b>School Site and Address</b>	PES 700 North Madison Street	<b>Drill Date</b>	10/11/24
Type of Drill/Exercise	Fire (Evacuation Drill)	Drill Supervisor	Katie Schmuck
Number of Students Present	506	Number of Staff Present	79
Duration of Drill	4 minutes 14 seconds	Assisting Staff	John Cramer & Officer Weber

<b><i>Pre-Drill Planning</i></b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Have Staff been trained in the procedure for this scenario?	X		
Have Students been trained in the procedures for the scenario?	X		
Were parents notified prior to the drill?	X		
Were staff notified prior to the drill?	X		
Were police, fire or other emergency responders invited to attend?	X		
<b><i>During the Drill</i></b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Was plain language used to initiate the drill?	X		
Were any code words used during the drill?		X	
Was the announcement/alert heard in every location occupied by students?	X		
Were there any problems during the drill(Explain in narrative section)	X		
<b><i>After the Drill</i></b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>



Was a debrief held with the School Safety Team?	X		
Were police, fire and other included in the debrief?	X		
Will staff and students be debriefed?		X	
Will parents be informed of the drill results?	X		

Narrative - Description of the drill, problems encountered, lessons learned
Endcap doors by the cafeteria were left open

Report Prepared by: Katie Schmuck \_\_\_\_\_ Date: \_\_\_\_10/11/2024\_\_\_\_\_

Date submitted to Superintendent Office: \_\_\_\_10/11/2024\_\_\_\_\_



Waukeew Community School District  
2024-2025 Drill Evaluation Report  
Standard Response Protocol

Drill evaluation form must be completed and sent to the Safety Coordinator for submission to the Board of Education.

<b>School Name and Address</b>	Intermediate School 6273 Woodland Dr.	<b>Drill Date</b>	10/09/24
Type of Drill/Exercise	Fire Evacuation	Drill Supervisor	Lindsey Laufenberg
Number of Students Present	650	Number of Staff Present	84
Duration of Drill	2 Minutes, 5 Seconds	Assisting Staff Members	Amy Frank, Dan Raddatz, Jen Roy, Danielle Werkheiser

<b>Pre-Drill Planning</b>	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	X		
Have Students been trained in the procedures for the scenario?	X		
Were parents notified prior to the drill?	X		
Were staff notified prior to the drill?	X		
Were police, fire or other emergency responders invited to attend?	X		
<b>During the Drill</b>	Yes	No	N/A
Was Standard Response Protocol language used to initiate the drill?	X		
Were any code words used during the drill?		X	
Was the announcement/alert heard in every location occupied by students?	X		
Were there any problems during the drill(Explain in narrative section)		X	



<b>After the Drill</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Was a debrief held with the School Safety Team?	X		
Were police, fire and others included in the debrief?	X		
Will staff and students be debriefed?		X	
Will parents be informed of the drill results?	X		

<b>Narrative</b>
Please include a description of the drill, problems encountered, lessons learned, etc.

Report Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_



Waunakee Community School District  
2024-2025 Drill Evaluation Report  
Standard Response Protocol

Drill evaluation form must be completed and sent to the Safety Coordinator for submission to the Board of Education.

<b>School Name and Address</b>	1001 South Street Waunakee, Wi. 53597	<b>Drill Date</b>	10/8/2024
Type of Drill/Exercise	Fire Drill	Drill Supervisor	Mike Zibell
Number of Students Present	644	Number of Staff Present	105
Duration of Drill	3min 8 sec	Assisting Staff Members	Jeff, Christen, Ty, Jon, Kathy, Patti, Katie

<b>Pre-Drill Planning</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Have Staff been trained in the procedure for this scenario?	x		
Have Students been trained in the procedures for the scenario?	x		
Were parents notified prior to the drill?	x		
Were staff notified prior to the drill?	x		
Were police, fire or other emergency responders invited to attend?		x	
<b>During the Drill</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Was Standard Response Protocol language used to initiate the drill?	x		
Were any code words used during the drill?		x	
Was the announcement/alert heard in every location occupied by students?	x		
Were there any problems during the drill(Explain in narrative section)		x	



After the Drill	Yes	No	N/A
Was a debrief held with the School Safety Team?		X	<i>There was an office discussion but not the entire safety team</i>
Were police, fire and others included in the debrief?		X	
Will staff and students be debriefed?		X	
Will parents be informed of the drill results?		X	

<p style="text-align: center;"><b>Narrative</b></p> <p style="text-align: center;">Please include a description of the drill, problems encountered, lessons learned, etc.</p>
<p>We did have one door (door 7) that was taking a long time to get students out of. Students were coming down the stairwell and turning to go out door 7. We determined there were many classrooms full near that exit.</p>

Report Prepared by:           Karen Kashuk            
Date:           10-8-2024



Waunakee Community School District  
2024-2025 Drill Evaluation Report  
Standard Response Protocol

Drill evaluation form must be completed and sent to the Safety Coordinator for submission to the Board of Education.

<b>School Name and Address</b>	<b>Waunakee Community High School</b>	<b>Drill Date</b>	10/10
Type of Drill/Exercise	Evacuation	Drill Supervisor	Deanne Lensert
Number of Students Present	1325	Number of Staff Present	200
Duration of Drill	4 min	Assisting Staff Members	Gauerke, Hernandez, Conrad, Borowski, Nadler

<b>Pre-Drill Planning</b>	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	X		
Have Students been trained in the procedures for the scenario?	X		
Were parents notified prior to the drill?	X		
Were staff notified prior to the drill?		X	
Were police, fire or other emergency responders invited to attend?	X		
<b>During the Drill</b>	Yes	No	N/A
Was Standard Response Protocol language used to initiate the drill?	X		
Were any code words used during the drill?		X	
Was the announcement/alert heard in every location occupied by students?		X	
Were there any problems during the drill(Explain in narrative section)	X		

After the Drill	Yes	No	N/A
Was a debrief held with the School Safety Team?	X		
Were police, fire and others included in the debrief?	X		
Will staff and students be debriefed?		X	
Will parents be informed of the drill results?	X		

<b>Narrative</b> Please include a description of the drill, problems encountered, lessons learned, etc.
<p>There was an issue with multiple staff members not closing doors. They will be reminded. In addition, the announcement could not be heard outdoors, and we still don't have the ability to use the scroll feature on our clocks.</p>

Report Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_



# 2025-2026 Staff Work Calendar DRAFT

## Teacher Calendar DRAFT

<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Holiday-Paid	<span style="background-color: lightgrey; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> No School
<span style="background-color: cyan; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> PT Conferences	<span style="background-color: purple; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Quarter Dates
<span style="background-color: lightgreen; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Staff Work Day	<span style="background-color: brown; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Trimester Dates
<span style="background-color: orange; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Staff Development Day	

Student Days= 174  
 Snow Days  
 1- 4 not made up  
 5-make up =

## DRAFT Calendar

July 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**July**  
 Q1= 44 Q2=43 Q3= 41 Q4= 46  
 Semester 1=87 Semester 2= 87  
 Tri1=58 Tri2=57 Tri3=59  
 192 New Teacher Days  
 188 Teacher Days

January 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**January-20 Days**  
 1-2 Winter Break  
 19 No School-Staff Development Day  
 23 First Semester Ends (G 7-12)  
 26 No School K6 Classroom Teachers Staff Dev.  
 26 No School 7-12 teachers & K6 Encore Workday

August 2025						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**August-New Tea 8 days | Returning 4 days**  
 18-21 New Teachers Report (M, T, W, TH)  
 21 Department Chairs Report  
 25 All Teachers Report  
 25-28 Schedule TBD

February 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

**February-20 Days**  
 27 No School K6 Classroom Teachers Workday  
 27 No School 7-12 teachers & K6 Encore Staff Dev.

September 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**September-22 Days**  
 1 Labor Day-Paid Holiday  
 2 First Day Students Report

March 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**March-17 Days**  
 6 Second Trimester Ends (grades K-6)  
 19 PT Conf. for K-12 p.m. only  
 20 No School - PT Conf. for G K-12 a.m. only  
 23-27 Spring Break

October 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**October-22 Days**  
 13 PT Conf. for G 7-12  
 16 PT Conf. for G K-6  
 17 No School - PT Conf. for G K-12 a.m. only  
 23 Fall Break - No School Staff Develop  
 24 Fall Break -No School

April 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**April-21 Days**  
 3 3rd Quarter Ends  
 3 No School

November 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**November-18 Days**  
 5 First Quarter Ends  
 25 First Trimester Ends (grades K-6)  
 26 No School  
 27 No School-Thanksgiving Paid Holiday  
 28 No School-Day after Thanksgiving

May 2026						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**May-21 Days**  
 18 No School-Staff Development Day  
 25 Memorial Day-Paid Holiday

December 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**December-15 Days**  
 22-31 Winter Break

June 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**June-8 Days**  
 9 Last Day for 4K Students  
 10 Third Trimester Ends (G K-6)  
 10 Second Semester Ends (G 7-12)  
 10 Last Day for Students  
 11 Snow Make Up Day



**ADMINISTRATION OFFICE**

905 Bethel Circle  
Waunakee, Wisconsin 53597  
(608) 849-2000

**Superintendent's Office**

10/16/2024

Memo To: WCSD Board of Education

From: Dr. Monica Kelsey-Brown

Re: Lake Melvin Yacht Club Donation/Chris Benesh, President

The Lake Melvin Yacht Club, 7136 Lee Rd., Lodi, WI 53555, made a generous donation of \$2,000.00 to the Student Financial Assistance Fund. This donation will be for student need.



To: Board of Education

From: Brian Borowski

Subject: Trip to China Summer of 2025

Date: November 7, 2024

I have received a request (see attached) from Xiuping Zhu, our Chinese Instructor at the High School, requesting that she be granted permission to begin the process of organizing a trip to China for the summer of 2025. At this time she is seeking approval to begin promoting and enrolling students to participate in the trip. If the Board approves Mrs. Zhu's request to being meeting with parents, guardians, and students to plan this trip in its entirety, a more definition outline will then be established confirming student cost, final itinerary, student behavioral guidelines, and the list of chaperones. Our goal is to have this to the Board no later than the February 11, 2025 meeting.

The State Department has a travel advisory in place for mainland China. We are aware of high schools that have successfully traveled to China without incident this year, and are not aware of any high school trips that have encountered any difficulties. If the trip is approved, the administration will monitor the international situation and intervene if the political environment becomes more difficult. Our other world language programs conduct overseas trips and we would like to provide the same opportunities for our students taking Chinese, but subject to ensuring their safety.

I believe that our students will represent themselves, the Waunakee Community High School, and the Waunakee Community School District in a positive manner. Therefore I support Mrs. Zhu's request that she be allowed to continue to plan for a trip to China. I believe that the students will

have the opportunity to immerse in the Chinese language and culture, as well as visit many historical sites.

Mrs. Zhu has led trips to Chicago and other destinations successfully. I recommend that she serve as lead chaperone for trip to China in 2025. Other chaperones will be identified at a later date once a firm commitment from students is procured. The chaperone-student ratio required by the travel company is lower than what is required in district policy.

Please contact me, Mr. Schell, or Mrs. Zhu with questions related to this request.

A handwritten signature in black ink, appearing to read "R. Brown", with a long horizontal flourish extending to the right.



## **Language and Cultural Immersion Trips to Beijing, Xi'an, and Shanghai: A Comparison between the Fine and the Folks**

**Quote:** \$ 3,490 base fee (visa fee included) on top of flight (estimated between \$1,200 and \$2,500)

**Chaperone policy:** One (1) chaperone travel for free for every 7 students enrolled in the educational trip.

### **Highlights of the trip:**

1. The "Micro Beijing Language and Culture University study abroad" experience gives students an opportunity to live as study abroad students in China in 24 hours.
2. A professional counselor from BLCU chaperones the whole trip to ensure a safe and smooth journey.
3. No hidden fee or untransparent pricing to ensure an immersive cultural experience without shedding a penny.
4. Exclusive intangible cultural heritage experience to learn about obscure Chinese cultural heritage while traveling.
5. Generali Premium insurance provides comprehensive coverage for the trip.

### **Itinerary:**

#### **Day 1: Arrival in Beijing**

Depart from your home airport and arrive at Beijing Daxing Airport in the afternoon. The counselor from Beijing Language and Culture University will help purchase a temporary phone plan and assist with currency exchange. Check-in at the hotel. After a short rest, visit the campus of Beijing Language and Culture University and feel the multi-cultural charm of BLCU, known as the "Mini United Nations". For dinner, the opening ceremony will be held in the banquet hall on the fifth floor of BLCU Canteen to introduce the project and activities and enjoy the high-end dining culture with Chinese characteristics.

Meals included: Dinner.

Accommodation: Four-star hotel accommodation or above.

#### **Day 2: Different functions of ancient architecture**

After a continental breakfast at the hotel, take the coach bus to the Summer Palace and take a traditional



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royal transport "HuaFang boat" cruise trip upon the lake. Have lunch as a group and enjoy old Beijing specialties food and black-bean-paste noodles; in the afternoon, take the bus to Badaling (or Mutianyu) Great Wall to experience the spirit of "If you don't reach the Great Wall, you are not a hero". Have dinner as a group and then head back to the hotel.

Meals included: Continental breakfast/Lunch/Dinner

Accommodation: Four-star hotel accommodation or above

### **Day 3: BLCU Micro Study Abroad**

After continental breakfast at the hotel, walk to BLCU for an immersive language and cultural experience (class theme TBA, choices include but are not limited to Chinese tea ceremony/martial arts/Peking opera/classical Chinese literature/non-heritage cultural activities egg carving clay figurines, etc.). Lunch at the BLCU Canteen and talk to exchange partners and break the ice in the Canteen. In the afternoon, we will have language exchange partner activities, share the journey and experience of learning Chinese, play games together, conduct cross-cultural communication, and together do a Peking Opera mask painting activity. For dinner, enjoy the traditional Beijing copper hotpot dinner and handmade ramen on Qianmen Street, and visit the Qianmen Night Market.

Meals included: Continental breakfast /Lunch/Dinner

Accommodation: Four-star hotel accommodation or above

### **Day 4: Royal Leisure in Beijing**

After continental breakfast at the hotel, proceed to visit Tiananmen Square and the Forbidden City to see the royal palace where dwelled once the kings and queens. Have lunch as a group. In the afternoon, visit the Palace Museum to learn about the fine arts of Ancient China and then go to the National Peking Opera Theater to watch a Peking Opera performance. Enjoy Peking Roast Duck for dinner.

Meals included: Continental breakfast/Lunch/Dinner

Accommodation: Four-star hotel accommodation or above

### **Day 5: Arrive in Xi'an by high-speed bullet train.**

After continental breakfast at the hotel, proceed to Beijing South Railway Station. Take the high-speed rail to Xi'an and experience the food delivery service on the high-speed bullet train for lunch. Proceed to check in at the hotel, and after a short rest, enjoy a banquet of Xi'an's famed dumplings banquet for dinner.



Meals included: Continental breakfast/Lunch/Dinner

Accommodation: Four-star hotel accommodation or above

#### **Day 6: The Eternal Residence of the Emperor**

After continental breakfast at the hotel, proceed to the Mausoleum of Qin Shihuang to visit the Terracotta Army. Observe the terracotta soldier at close range. Have lunch as a group. In the afternoon, go to the pottery factory to learn about the process of making terracotta warriors and horses and talk to the clay sculpture craftsmen, and make your own terracotta warriors and horses. Return to downtown Xi'an in the evening and enjoy Xi'an's special shredded pork bun sandwich and Biangbiang noodles for dinner.

Meals included: Continental breakfast/Lunch/Dinner

Accommodation: Four-star hotel accommodation or above

#### **Day 7: The Bustling Daily Life of Xi'An**

After continental breakfast at the hotel, it's time to get active and cycle around the ancient city wall, bell tower, and drum tower of Xi'an, and experience the charm of the ancient city while exercising. Lunch at the Muslim Street and enjoy Xi'an gourmet snacks; in the afternoon, visit the Stele Forest Museum, and learn about Chinese Calligraphy, a form of art practiced by both the royal and the common. Later, take a class to learn the history of shadow puppets, a form of folk art employed in Northwest China. Make your own shadow puppets to experience the folk art-making process first-hand. Enjoy Xi'an's lamb stew for dinner and take a stroll at the Datang Paradise Garden at night after dinner to see what Xi'an residents nowadays are up to at the time.

Meals included: Continental breakfast/Lunch/Dinner

Accommodation: Four-star hotel accommodation or above

#### **Day 8: Fly to Shanghai**

After continental breakfast at the hotel, proceed to Xi'an Airport. Arrive in Shanghai by plane and have lunch in the air. After arriving in Shanghai, head to the hotel for an overnight stay. After a short rest, take an elevator up to the Oriental Pearl Tower to overlook the cityscape. Enjoy special Hangbang dishes for dinner and visit the Bund at night.

Meals included: Continental breakfast/Lunch/Dinner

Accommodation: Four-star hotel accommodation or above



**Day 9: A Contemporary City Divided**

After continental breakfast at the hotel, proceed to Yuyuan Garden and Cheng Huang Temple. Lunch at Cheng Huang Temple and enjoy Shanghai Street food. In the afternoon, it is the time for souvenir shopping. Come to Nanjinglu Street for shopping and experience the modern charm of the business district of Shanghai. Watch the Shanghai skyline from the World Trade Center. Dinner will be held in the Shanghai tearoom where the graduation ceremony will be held.

Meals included: Continental breakfast/Lunch/Dinner

Accommodation: Four-star hotel accommodation or above

CONFIDENTIAL

# REGISTRATION FORM



## CONVENTION 2025 Wisconsin State Education Convention

January 22-24, 2025 • Baird Center • Milwaukee, WI

**REGISTER ONLINE!** [WASB.org/convention](http://WASB.org/convention)

Use this registration form to help your convention attendees select their meals and events. Then use this information to register online at [WASB.org/convention](http://WASB.org/convention).

FULL NAME \_\_\_\_\_

SCHOOL DISTRICT \_\_\_\_\_

FIRST NAME FOR BADGE \_\_\_\_\_

ADDRESS \_\_\_\_\_

**Your Title for Badge** PLEASE CHECK ONLY ONE

- Administrator     Business Official     Teacher  
 Administrative Asst.     CESA Administrator     Other: \_\_\_\_\_  
 Board Member     Principal  
 Buildings/Grounds     Superintendent

CITY / STATE / ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**Dietary Restrictions** (if selecting a meal)

- Please specify restrictions: \_\_\_\_\_  
 Requested for (name): \_\_\_\_\_

**Other Considerations**

If you have a disability or other need that requires special provisions or services, please check this box and explain below.

- Yes, I would like assistance for (please explain): \_\_\_\_\_

To opt out of convention-related emails from exhibitors, check here:

(NOTE: This opt out does not apply to post-convention emails resulting from an attendee allowing an exhibitor to scan his/her badge on site.)

**Complimentary Spouse Registration**

Spouse registration is complimentary, but meals and special events must be purchased separately.

- Yes, please register my spouse

SPOUSE'S NAME \_\_\_\_\_

### SEND COMPLETED FORM TO:

ATTN: Convention Registration  
Wisconsin Association of School Boards  
122 W. Washington Ave., Suite 400  
Madison, WI 53703  
info@wasb.org | fax 608-257-8386

### REGISTRATION DEADLINES

EARLY BIRD: must be received by **Dec. 15, 2024**  
STANDARD: **Jan. 6, 2025**  
Meal Reservation Deadline: **Jan. 6, 2025**

### CANCELLATIONS

No refunds will be given unless cancellation is received by **5 p.m., Jan. 6, 2025.**

### REGISTRATION

# PEOPLE TOTAL

#### EARLY BIRD Registration

WITH FULL PAYMENT ONLY  
Must be received BY Dec. 15, 2024

\_\_\_\_\_ × \$315 = \$ \_\_\_\_\_

#### STANDARD Registration

Payments received AFTER Dec. 15, 2024

\_\_\_\_\_ × \$350 = \$ \_\_\_\_\_

### SPECIAL EVENTS

PRE-CONVENTION WORKSHOPS, **TUESDAY, Jan. 21**

**WORKSHOP:** School Finance Puzzle \_\_\_\_\_ × \$ 95 = \$ \_\_\_\_\_

**WORKSHOP:** Mastering Publicly Reported Data for School Board Members \_\_\_\_\_ × \$ 95 = \$ \_\_\_\_\_

**WORKSHOP:** Navigating the Business Impact: Cybersecurity's Effect on Wisconsin Educational Institutions \_\_\_\_\_ × \$ 95 = \$ \_\_\_\_\_

**WORKSHOP:** The 'Women of WAS' -B, -BO, and -DA: A Deep Dive Into the 4 Cs \_\_\_\_\_ × \$ 95 = \$ \_\_\_\_\_

#### EDUCATION TOUR, Thursday, Jan. 23

**EDUCATION TOUR:** We Energies STEM Center at MSOE \_\_\_\_\_ × \$ 10 = \$ \_\_\_\_\_

### MEAL FUNCTIONS

**WASB BREAKFAST** 7 a.m., Thursday, Jan. 23 \_\_\_\_\_ × \$ 45 = \$ \_\_\_\_\_

**WASDA LUNCHEON** Noon, Thursday, Jan. 23 \_\_\_\_\_ × \$ 49 = \$ \_\_\_\_\_

**WASBO LUNCHEON** Noon, Thursday, Jan. 23 \_\_\_\_\_ × \$ 49 = \$ \_\_\_\_\_

REGISTRATION, SPECIAL EVENTS, MEALS

**GRAND TOTAL \$**

### METHOD OF PAYMENT

**CHECK FOR \$** \_\_\_\_\_ enclosed, payable to the WASB.

**BILL THE DISTRICT** using PO # \_\_\_\_\_

**CREDIT CARD:**  MASTERCARD  VISA  DISCOVER  AM EX

CREDIT CARD NUMBER \_\_\_\_\_

EXP. DATE \_\_\_\_\_

NAME ON CARD \_\_\_\_\_

VERIFICATION CODE \_\_\_\_\_

143 SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**WASB OFFICE USE ONLY** Date Rec'd \_\_\_\_\_ P.O. # \_\_\_\_\_ Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_