

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION POLICY COMMITTEE MEETING**

Wednesday, January 3, 2024

7:30 AM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person, and will be asked to check in with District personnel when you arrive.

Public comments will be limited to 3 minutes. The Board will allow 30 Minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may or may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted in the lobby of the building, asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVE AGENDA

IV. PUBLIC COMMENTS

V. POLICIES FOR DISCUSSION, REVIEW, AND CONSIDERATION **3**

Attached please find the summary spreadsheet for the policies that will be reviewed at the meeting. These policies have been reviewed by the administration and the policy committee chair prior to movement to the committee for consideration.

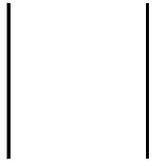
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VII. <u>ADJOURN</u>	

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Proposed Code #	Proposed Title	Current policy code	WASB recommendation	WASB Comment (if any)	Committee Recommendation:
443	Student Conduct	443	Replace policy with PRG 443 Sample Policy 1 and Sample Rule 1	Your current policy is acceptable. I replaced it with the PRG sample to facilitate future updates. I noted that your district posts student handbooks on the district website. Those handbooks should be aligned with these policies (and/or vice versa) as appropriate.	Adopt PRG version of policy change the old policy to rule
	Anti-Bullying	443.9		Review later after US DOE Title IX regulations are finalized	
446	Student Search Activities	445.1 445.1 R	Replace policy with PRG 446 sample policy 2 and recode to align with WASB coding.	The current rule goes into more detail regarding how searches are conducted than is needed or perhaps advisable. Failure to comply with the details of your current rule might cause an otherwise reasonable and lawful search to be in violation of your policy and the results of the search potentially unusable by the district or law enforcement. Note that the paragraph C.1) a) 3) at the bottom of the first page of the current rule ends midsentence - if staff did not notice this, perhaps staff is unfamiliar with the rule which increases risk that staff will not comply with all requirements of the rule.	Adopt PRG Policy 446 Keep current rule with edits and Renumber to 446 Rule
443.72	Threats of School Violence	447 R	Replace with PRG 723.2 Sample Policy 1 and recode to align with WASB coding.	Your current rule does not include the 2018 school threat reporting requirement. The requirement covers both students and others and the PRG would place it in the 700s either as a separate policy or a rule under the 720 School Safety Plan policy. Your current policy addresses seclusion and restraint, staff use of force and placement of special education students that are addressed in other policies. Note that I proposed that your board adopt a general student discipline policy coded 447. Also note that the cross references include my recommended change in coding of your seclusion and restraint policy to 447.11.	Adopt PRG 723.2 - renumber to 443.72 edit as indicated
447	Student Discipline	No current policy	Adopt PRG 447 Sample Policy 1	The 2019 Quick Check recommended that you adopt a parent policy to the student discipline policies (447.1, 447.2, etc. that contains a pupil nondiscrimination statement applicable to all student discipline.	Adopt as suggested
447.1	Staff Use of Physical Force, Physical Restraint and Seclusion	447.1	Replace with PRG 447.1 Sample Policy 2	I chose sample 2 because it aligned better with your current seclusion and restraint policy. You should recode your seclusion and restraint policy to align with WASB policy coding.	Adopt with edits as indicated.
447.11	Use of Seclusion and Restraint	447.6	Keep current policy, add cross reference to WASB PRG 447.11 Sample Policy 1 and recode to align with WASB policy coding	Your current seclusion and restraint policy was very recently revised. It appears to be based on the WASB PRG 447.11 Sample Policy 1. I read your policy, the variations from sample policy 1 are acceptable. You should add a cross-reference to PRG 447.11 Sample Policy 1 and recode to align with WASB policy coding.	Adopt with edits as indicated.
447.2	Student Detention	447.2	Keep current policy	The PRG does not have a sample student detention policy	Repeal

447.3	Student Suspension	447.3	Replace with PRG 447.3 sample Policy 1	The PRG combines the suspension and expulsion policy in one policy, but your district uses independent hearing officers to conduct expulsions. Your current 447.4 is acceptable, so I took a PRG sample and deleted the expulsion language to create your draft.	Adopt as WASB suggested. Combine 447.31 with this one
447.31	Student Suspension (In-School Suspension)	447.31	Keep current policy	Note that I did not update the cross references, those should be updated - you might use the cross references in 447 student discipline as a guide for the cross references.	Repeal this policy add procedure to 447.3
447.4	Student Expulsion	447.4	Keep current policy	Note that I did not update the cross references, those should be updated - you might use the cross references in 447 student discipline as a guide for the cross references. You should also cross reference WASB PRG 447.3 Sample Policy 1 as that is the code WASB will use for future updates of the expulsion policy.	Keep policy - update references
447.4 R	Early Reinstatement of Expelled Students	447.4 R	Keep current policy	Note that I did not update the cross references, those should be updated - you might use the cross references in 447 student discipline as a guide for the cross references. You should also cross reference WASB PRG 447.3 Sample Policy 1 as that is the code WASB will use for future updates of the expulsion policy.	Reviewing policy with District Legal
447.5	Student Discipline, Suspension and Expulsion, Students with Disabilities	447.5	Keep current policy	Note that I did not update the cross references, those should be updated - you might use the cross references in 447 student discipline as a guide for the cross references. You should also cross reference WASB PRG 447.3 Sample Policy 1 as that is the code WASB will use for future updates of the suspension and expulsion policies.	Adopt as is with updated reference
451	Student Insurance	451	Keep current policy	Many school districts have dropped student insurance. Check that this policy reflects your current practice.	Keep with edits as noted.



STUDENT CONDUCT

Policy 443

Waunakee Community School District

Page 1 of 2

(This sample policy outlines general conduct expectations for students and assigns general responsibility for the supervision and management of proper student conduct in the schools and during school-sponsored activities.)

Students in the _____ Waunakee Community School District shall be expected to act in such manner that their behavior will reflect favorably on the individual student and on the school, show consideration for fellow students, and promote good decorum and a favorable academic atmosphere. To accomplish this, each student must recognize individual responsibilities and obligations and discharge them accordingly.

Students are expected to abide by the District's Code of Classroom Conduct, student conduct rules and codes established by the building principal, and all Board policies relating to student conduct. These student conduct expectations shall be communicated to students and parents and guardians annually through student handbooks and through other appropriate means as necessary to make them known and understood.

The building principal has primary responsibility for ensuring proper student conduct is maintained in the school building and during school-sponsored activities under his/her charge. District staff members have responsibility for supervising the behavior of students and for seeing that they comply with student conduct policies, rules and codes. Failure by students to comply with such policies, rules and codes shall result in appropriate disciplinary action. In addition, failure to abide by the Code of Classroom Conduct may result in student removal from class by the teacher and placement in an alternative setting as outlined in the code.

In enforcing student conduct policies, rules and codes, staff members shall place particular emphasis upon educating students in the ability to control their own behavior. Positive behavioral interventions and supports shall be utilized with students whenever possible to help maintain proper personal conduct and encourage good citizenship.

The District shall not unlawfully discriminate in standards and rules of behavior, including student harassment, or disciplinary actions on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability, or any other legally-protected status or classification. Discrimination complaints shall be processed in accordance with established procedures.

Legal References:

Wisconsin Statutes

Section 118.13	[student discrimination prohibited]
Section 118.164	[student removal from class]
Section 120.13(1)	[school board power to adopt student conduct rules and discipline students; adoption of code of classroom conduct required]

Wisconsin Administrative Code

PI 9.03 (1)	[student nondiscrimination in student conduct and discipline policies]
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STUDENT CONDUCT

Policy 443

Waukegan Community School District

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Cross References:

[447-Rule, Management of Aggressive Student Behavior](#)

[447.1, Corporal Punishment /Use of Force](#)

[447.2, Student Detention](#)

[447.3, Student Suspension](#)

[447.4, Student Expulsion](#)

[447.5, Discipline of Students with Disabilities](#)

[Special Education Handbook](#)

[WASB PRG 443 Sample Policy 1](#)

Adoption Date: 4/5/99

Revised: 6/7/99

March 2002

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CLASSROOM CODE OF CONDUCT

443 Rule

~~The Waunakee Community School District is committed to maintaining an educational atmosphere of excellence. Teachers are expected to create a positive classroom environment that is conducive to learning and self-discipline. Students are expected to behave in a manner that is based on respect and consideration for the rights of others. Students are to allow teachers to instruct effectively and students to participate in learning activities. Students are further expected to know and abide by the rules of behavior established by the classroom teacher, school administration, and Board of Education. Parents/guardians should be aware of their children's activities, performance and behavior in school, and are asked to cooperate and consult with the school to prevent or address any concerns.~~

~~Student behavior that is dangerous, disruptive, unruly or that interferes with the teacher's ability to teach effectively will not be tolerated. Any student who engages in such behavior may be subject to removal from class and placement as outlined below. In addition, the student may be subject to disciplinary action in accordance with established Board of Education Policies, school rules, municipal ordinances and state/federal laws and regulations. Removal from class under this Code does not prohibit the District from pursuing or implementing other disciplinary measures, including but not limited to detentions, suspension or expulsion, for the conduct for which the student was removed.~~

For the purpose of this Code, a "class" is any class offered as part of the normal schedule of instruction or any extension of such class (i.e. field trip). This excludes co-curricular activities and other school activities that are not typically defined as classes.

A "teacher" is any certified instructor, intern, student teacher, counselor, nurse, administrator, or designee in the employ of the District. A "teacher of a class" means the regularly assigned teacher of the class, or any teacher assigned to teach, monitor, assist in or oversee the class.

This Classroom Code of Conduct applies to all students in grades K-12.

1. Student Removal From Class

A student may be removed from class for, but not limited to, the following reasons: dangerous, disruptive, damaging, or unruly behavior, behavior that violates expectations set forth in Board of Education Policies and Student Handbooks, behavior that interferes with the ability of the teacher to teach effectively or interferes with the ability of others to learn, and behavior which is inconsistent with class decorum.

When a student is removed from class, s/he will be sent or escorted to the building administrator or designee. The teacher removing the student will notify the building administrator or designee and inform him/her of the reason(s) for the student's removal. A written explanation of the reason(s) shall be given to the administrator or designee within 24 hours of the student's removal from class.

2. Placement Procedures

This Code of Conduct distinguishes between two, essentially separate kinds of removal from class: short term or temporary removal, and long-term removal. The building administrator or designee shall decide whether a student who has been removed from a class for violating the Classroom Code of Conduct is to be placed in either a long term or short term placement. When making placement decisions, the building administrator or designee shall consider the following factors: the interests of the other students in the class and the teacher, the reason(s) the student was removed from class, the type of placement options available to students in the district, the estimated length and time of placement, the student's individual needs, whether the student has been removed from a class previously and the relationship of the placement to any disciplinary action. The administrator or designee may consult with other appropriate school personnel, as s/he deems necessary when making or evaluating placement decisions. A student's parents/guardians may also be consulted regarding student placement decisions when determined by the administrator or designee to be in the best interest of the student involved or when required by law.

All placement decisions shall be made consistent with established Board of Education Policies and in accordance with state/federal laws and regulations.

a) Short Term Placement Procedures

In the majority of cases, a student shall remain in the short term removal area for at least the duration of the class or activity from which s/he was removed. The building administrator or designee shall inform the student of the reason(s) for removal from class, and shall allow the student an opportunity to present his/her version of the situation. The building administrator or designee shall then, after weighing the interest of the removed student, the other students in the class, and the teacher, determine if readmission to the class is the best or only alternative. In the event it is not deemed appropriate to return the student to regular classes, the building administrator or designee shall either retain the student in short term removal, or, where necessary, appropriate and practical, shall take steps to have the student sent home.

b) Long Term Placement Procedures

A student warrants long term removal from class when his/her actions have been severe and serious and/or there have been repeated violations of the Classroom Code of Conduct.

Students who are removed long term from a class will be placed in an alternative educational setting. This setting may include, but is not limited to, the following:

1. Another instructional setting.
2. Another class or another appropriate place in the school.
3. An alternative education program approved by the Board of Education. State law defines an alternative education program as an instructional program approved by the school board that utilizes successful alternative or adaptive school structures and teaching techniques and that is incorporated into existing, traditional classrooms or regularly scheduled curricular programs, or offered in place of regularly scheduled curricula programs.

In any long-term placement provided, the student must continue to receive an educational program and services comparable to, though not necessarily identical with, those of the class from which s/he was removed. Such program need not be in the precise academic subject of the student's former class.

Long-term removal is an administrative decision not subject to a formal right of appeal. However, the parents/guardians of the student, and/or the student, may have the right to meet with the building administrator or designee. When possible, such a meeting shall take place within three (3) school days of the request. At the meeting, the building administrator or designee shall inform the parents/guardians and/or student as fully as possible regarding the basis for the removal, the alternatives considered and the basis for the decision. Nothing in this Code shall prevent the building administrator or designee from implementing a removal to another class, placement or setting, prior to any meeting, over the objection of the parents/guardians or student.

3. Parent/Guardian Notification Procedures

- a. The teacher who initiated the removal of a student from class will attempt to notify parents/guardians within 24 hours of the incident that caused the student to be removed from his/her class. The classroom teacher shall keep written logs or records regarding all attempts to contact the parents/guardians of the removed student and provide these to the building administrator or designee within 24 hours of the student's removal from class.

- b. The building administrator or designee shall notify the parents/guardians of the student in writing via the building Disciplinary Referral Form, when a teacher has removed a student from class. This notification shall include the reason(s) for the student's removal from class and the placement decision involving the student. This notice shall be given as soon as possible after the student's removal from class and after a placement determination has been made.
- c. If the removal from class and change in educational placement involves a student with a disability, parent/guardian notification shall be made consistent with the District CWD (Children With Disabilities) Handbook, and state/federal laws and regulations.
- d. If the student removed from a class is also subject to disciplinary action (ex: detention, suspension, expulsion) for the particular classroom conduct, the student's parents/guardians shall also be notified of the disciplinary action in accordance with policy and legal requirements.

The District shall not discriminate in enforcing the Classroom Code of Conduct on the basis of sex, race, religion, national origin, ancestry, color, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

Cross Ref.: 447-Rule, Management of Aggressive Student Behavior
447.1, Corporal Punishment /Use of Force
447.2, Student Detention
447.3, Student Suspension
447.4, Student Expulsion
447.5, Discipline of Students with Disabilities
Special Education Handbook

Adopted: 4/5/99

Revised: 6/7/99
March 2002

Waunakee Community School District

STUDENT SEARCH ACTIVITIES

Policy 446

Waukegan Community School District

Page 1 of 3

~~(This sample policy addresses different types of search activities in one policy, including locker searches, searches of students and their personal belongings, and vehicle searches. It also generally addresses the possible use of canine units in safety and search-related activities. This policy is included as a sample under 446. 446.1 and 446.2 policy topics.)~~

It is the policy of the District to provide a safe and healthy environment for all persons in school buildings and on school premises. School officials have a duty to investigate any suspicion that items or materials harmful to the health and safety of students, school personnel, or property are present within the school or on school premises. This includes, but is not limited to, conducting search activities as outlined in this or other Board policies.

- Locker Searches – A school locker is provided for the convenience of the student to be used solely and exclusively for the storage of the student’s wearing apparel and school-related materials during the time the student is attending school. No student shall use the locker for any other purpose. The locker is assigned to a student but remains the property of the District. At no time does the District relinquish its exclusive control of the lockers. Locker searches may be conducted as determined necessary or appropriate without notice, without student consent, and without a search warrant. Locker searches under this policy may be conducted by the District Administrator, a building principal or assistant principal, a school employee specifically designated by the District Administrator or building principal, a school liaison officer, or other law enforcement official who is acting at the request of or in conjunction with school authorities.
- Search of Students and/or Their Personal Belongings – District staff may conduct a search of a student or the student’s personal belongings (e.g., backpacks) when the student voluntarily consents to the search or where there is reasonable suspicion that the student has in his/her possession items that violate the law, Board policies or school rules. The search shall be conducted in a reasonable manner and must not be overly intrusive in light of the age and sex of the student and nature of the infraction. Searches of a student’s person or personal belongings should generally be conducted outside the presence of other students. No District official, employee, or person acting as an agent of the District shall conduct a strip search of a student.
- Vehicle Searches – The District may search student-operated vehicles parked on school premises when there is reasonable suspicion of a violation of the law, Board policies or school rules or the student has given consent to the search of the vehicle. Include if applicable: “A student’s privilege of obtaining a permit to park a vehicle on school premises during the school day is conditioned on him/her signing a written acknowledgment that the vehicle is subject to any such search supported by reasonable suspicion.”¹
- Use of Canine Units in Safety and Search-Related Activities – The School Board authorizes the use of trained canine units to detect the presence of drugs, explosive devices, or other illegal items/substances on school property under the following conditions: (1) the presence of the canine unit on school property is authorized in advance by the District Administrator or designee or is pursuant to a court order or warrant; (2) a law enforcement officer specifically trained to work safely and competently with the canine unit must handle the canine; and (3) the canine unit is represented by the sheriff or chief of the law enforcement agency

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¹ Note the highlighted language is optional.

STUDENT SEARCH ACTIVITIES

Policy 446

Waunakee Community School District

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providing the service as capable of accurately detecting specific contraband. The District shall not use trained canine units to sniff a student's person, including articles of clothing a student is wearing or a bag while the student is holding it. A positive reaction by a trained canine unit will provide reasonable suspicion for a search of a student's locker, vehicle or other property in accordance with this policy.²

(Editor's Note: The above paragraph authorizing and placing conditions on the use of trained canine units could be deleted in its entirety, covered in a procedural rule rather than in policy, or modified to reflect specific local practice (e.g., to expressly prohibit the use of canine units). In addition, at a district's discretion and as specific sub-categories of searches of a student's person or personal belongings, the list above could be expanded to include provisions addressing (1) the collection and evaluation of student breath samples based upon reasonable suspicion of the student's use of alcohol (which may alternatively be addressed under topic 443.4); and/or (2) the possible search of a student's personal electronic devices (which may alternatively be addressed under topic 443.5).)

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To the extent prohibited by law, school employees shall not request or require a student to disclose the access information for any of the student's personal Internet accounts.

To the extent permitted by law, a school official conducting student-related search activities under this or any other Board policy may request the active assistance of a school liaison officer or other law enforcement official. School officials may remove any unauthorized item found as a result of a search. Items belonging to the student but removed or temporarily confiscated by the District will generally be held by the school for return to the student's parent or guardian (for students who are minors) or, if appropriate, turned over to law enforcement. The student and his/her parent or guardian shall be notified of any unauthorized item belonging to the student/family that has been found and turned over to law enforcement officials.

Students and their parents and guardians shall be informed of this policy and the specific provisions related to locker searches through the student handbook.

Legal References:

Wisconsin Statutes

- [Section 118.32](#) [strip search by school employees]
- [Section 118.325](#) [locker searches]
- [Section 118.45](#) [testing students for the presence of alcohol; policy required]
- [Section 948.50](#) [criminal penalties; strip search by school employees]
- [Section 995.55\(3\)](#) [access to personal Internet accounts of students]

Federal Laws

- [U.S. Constitution, 4th Amendment](#) [protection from unreasonable search and seizure]

Cross References:

[363.2 Safe & Responsible Use of the Internet & Other Technology Resources](#)

² The highlighted language on canine searches is optional. You do not have it in your current policy or rule.

³ I left this editor's note in for your review, it should be deleted from the final draft of the policy.

STUDENT SEARCH ACTIVITIES

Policy 446

Waubesa Community School District

Page 3 of 3

363.2 Rule 1 Staff Internet Safety & Acceptable Use
363.2 Rule 2 Student Internet Safety & Acceptable Use

WASB PRG 446 Sample Policy 2

Adoption Date: 12/13/82

Revised: 9/9/85

5/11/92

March 1994

2/12/96

March 2002

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SEARCH PROCEDURES

445.1446-Rule

A. Cooperation with Law Enforcement Agencies

If law enforcement personnel seek permission from school authorities to search a student or the student's property or locker to obtain evidence related to criminal activities, the school officials shall require the police to obtain a valid search warrant unless: 1) there is uncoerced consent by the person whose interests are involved, 2) probable cause and circumstances are such that taking the time to obtain a warrant would frustrate the purpose of the search or, 3) a valid arrest has been made and the search is incidental to the arrest. School officials shall make a good faith effort to notify parents/guardians when a request is made to search a student or the student's property.

B. Law Enforcement Officials May conduct searches at the request of school officials.

C. Search by School Authorities

1) Who May Conduct a Search

- a) A school official or his/her designee and one additional person may conduct a search. Under no circumstances will school staff conduct or be party to a strip search.
 - 1) A school official is defined as a Board member, a superintendent, an assistant superintendent, a principal, or an assistant principal.
 - 2) A designee is defined as any District employee designated by a school official for the purpose of conducting a search. If there is a certified school employee present, that individual shall be the designee.
 - 3) On a field trip, during an extra-curricular activity, or on a school bus, any school official or his/her designee, male or female, may conduct a search without an additional person. Any search must be conducted within the guidelines of the procedures covered under **this policy.**

2) Documentation

For all searches in which the student refuses to cooperate, the individual doing the search shall maintain a written record of all actions leading up to and including the search. In all other searches, records will be maintained at the discretion of the individual doing the search.

3) Search of Students

In the interest of the welfare of the students and the school community, it may be necessary to search a student or the student's property. The search may be conducted if the school official or his/her designee has a reasonable suspicion that the student has obtained, or has in his/her possession, items in violation of school regulation, local ordinance or state law.

No school official may conduct such search unless he/she suspects, from reliable information or personal observation, that a student is in violation of school rules, local ordinance or state law.

In such cases, the following procedure will be used:

- a) The student will be informed of the reason for conducting the search.
- b) Permission of the student to conduct the search will be requested.

- 1) Conducting the search with the student's consent.

The school official or his/her designee who is conducting this search has the right to request a student to empty pockets, purses, backpacks, or other articles used to carry personal effects; to remove hats, shoes, and/or to roll socks down. The school official or his/her designee can also request a student to remove outer garments, such as sweatshirts, sweaters, jackets or vests if worn over blouses, shirts or t-shirts. No school official or school employee has the right to request the removal of any other clothing or to conduct a strip search as defined under Section B) 3, b) 2 c).

If the student cooperates, the school official or his/her designee may notify the student's parent or guardian of the reason for such search.

- 2) Procedure if a student refuses to cooperate.
If a student refuses to cooperate, the school official or his/her designee has the authority to proceed, subject to the limitations described below.

a) Pre K-8 Students

An attempt will be made to contact the student's parent or guardian in order to request him/her to encourage the student to cooperate. If the parent or guardian cannot be reached or if the student continues to refuse to cooperate, the school official or his/her designee may turn the matter over to law enforcement officials for appropriate action. The student may be detained until the law enforcement official arrives.

If the parent or guardian has not been contacted and the law enforcement officials are involved, the school official or his/her designee will notify the parent or guardian as soon as possible as to the reason for such search.

b) 9-12 Grade Students

The school official or his/her designee may involve a parent/guardian or to turn the matter over to law enforcement officials. The student may be detained until the law enforcement official arrives. If the matter is turned over to the law enforcement officials, the school official or his/her designee will notify the parent or guardian as soon as possible of the search and the reason for the search by law enforcement officials.

c) Danger to Students or Other Individuals (K-12)

If a school official or his/her designee has reason to suspect that a student is carrying a dangerous or illegal item or substance and if a school official or his/her designee believes that an immediate search is necessary, he/she may search a student's pockets or belongings and conduct a pat-down search. The student may be detained until such time as a law enforcement official arrives.

At no time will a strip search be conducted by a school official or his/her designee. A strip search as defined in state law means "a search in which a detained person's genitals, pubic area, buttocks

or anus or a detained female person's breast is uncovered and either is exposed to view or touched by a person conducting a search."

d) Involvement of Law Officials

Rather than conduct a search, a school official or his/her designee may contact a law enforcement official to take appropriate action.

4) Search of Lockers

The Board of Education has provided school lockers for the purpose of providing students with a convenient receptacle for clothing, books, and other articles necessary or convenient for a student's use during the school day. The student has no property interest in any locker. The Board retains the ownership and possessory control of all student lockers. Lockers and their contents are subject to search by the administration to protect the health and welfare of the student body. A search will be conducted only when appropriate and necessary. Whenever practicable, the search will be made in the presence of the student concerned, although this is not required. Authorization to search a locker will be given only by the principal or a designee. The search will be made in the presence of two school officials as outlined in B) a), 1), 2). A record will be kept by the school of all locker searches, including the reason for the search and the findings. It is recognized that all lockers are opened and/or inspected for housekeeping and repair purposes periodically. This locker search policy shall be provided to students annually in their handbook.

Cross References:

363.2 Safe & Responsible Use of the Internet & Other Technology Resources

363.2 Rule 1 Staff Internet Safety & Acceptable Use

363.2 Rule 2 Student Internet Safety & Acceptable Use

Adopted: 12/13/82

Revised: 9/9/85

5/11/92

March 1994

March 1996

August 10, 1998

March 2002

Waunakee Community School District

THREATS OF SCHOOL VIOLENCE

Policy 443.72

Waukegan Community School District

Page 1 of 2

~~(This sample policy provides for the mandatory reporting of threats of school violence as required by law. Instead of being adopted as a policy, this sample could be adopted as an administrative rule under a general safety program policy, such as PRG 720 Sample Policy 1.)~~

Any school employee who believes in good faith that there is a serious and imminent threat to the health or safety of any student, any school employee, or the public, based on a threat that has been made by an individual seen in the course of the employee's professional duties regarding violence in or targeted at a school, shall report the threat as required by state law and this policy. In particular:

1. The facts and circumstance contributing to the belief that there is such a serious and imminent threat shall be reported immediately, by telephone or personally, directly to a law enforcement agency.
2. The person making the report to law enforcement shall also immediately inform the ~~identify the appropriate staff position(s) – e.g., District Administrator, building principal, or District Safety Coordinator direct supervisor~~ of the nature of the threat and circumstances. Such notice to a responsible administrator or supervisor in the District does not have to be given prior to contacting a law enforcement agency.

This policy and the obligation to immediately report a serious and imminent threat of school-related violence also applies to any other person who is acting as an agent of the District (e.g., a contracted service provider) and who is specified as a mandatory reporter of threats of school violence under state law.

The administration shall promptly evaluate and process known threats of school-related violence according to the District's school safety plan and under any other established procedures for responding to safety emergencies.

The District shall not take any disciplinary action against a school employee, discriminate against an employee in regard to employment, or threaten an employee with any such treatment for making a report of threatened school violence in good faith under this policy. School employees may be subject to District disciplinary action, as well as penalties under state law, for failure to report such threats.

All District employees shall receive training provided by the Department of Public Instruction in the state laws governing the reporting of a threat of school violence within the first six (6) months after commencing employment and at least once every five (5) years after that initial training.

If a student has made, or if there is reason to suspect that a student has made, a threat of school-related violence, the District shall conduct an investigation of the relevant facts and circumstances and determine any appropriate school disciplinary consequences or other response. The District Administrator, or his/her designee, is authorized to seek payment from appropriate parties for costs and other damages, including for lost instructional time and other disruptions of operations, that may be associated with any threatened, attempted, or actual act of school-related violence.

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THREATS OF SCHOOL VIOLENCE

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Legal References:

Wisconsin Statutes

- [Section 48.981\(2\)\(a\)](#) [list of persons specified as mandatory reporters of child abuse and neglect and threats of school violence]
- [Section 115.01\(10\)\(c\)](#) [authority of district administrator to close school for threat to the health and safety of students and staff]
- [Section 118.07](#) [health and safety requirements, including school safety plans, safety drills, and related staff training]
- [Section 120.12\(1\)](#) [board duty; care, control and management of school property]
- [Section 120.13\(1\)](#) [board power to discipline students for threats and other conduct that endangers health, safety, or property]
- [Section 175.32](#) [mandatory reporting of threats of school violence]
- [Section 947.015](#) [bomb scares]
- [Section 947.019](#) [threats of death, bodily harm, or damage to property affecting school premises and in other circumstances]
- [Section 895.035\(4a\)](#) [parent liability for certain acts of children]

Cross References:

- WASB PRG 723.2 Sample Policy 1
- [447.1 Staff Use of Physical Force, Physical Restraint and Seclusion](#)
- [447.11 Use of Seclusion and Restraint¹](#)

Adoption Date:

¹ Note that I recommended recoding of these cross referenced policies.

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STUDENT DISCIPLINE

Policy 447

Waukegan Community School District

Page 1 of 2

~~(This sample policy (1) assigns general responsibility for maintaining proper student conduct and discipline to the building principals, teachers and other designated staff, and (2) provides general guidance regarding the implementation of disciplinary measures.)~~

The District believes that a positive learning environment is based on a foundation of respect and effective discipline. The District cannot and will not accept nor tolerate behaviors or actions of students that are disrespectful of the basic rights of others, that endanger health or safety, that are disruptive to the teaching and learning process, and that do not respect the property of the District or others.

Building principals, teachers and other designated staff shall be authorized to discipline students for misconduct in accordance with Board policies and school rules.

Sound disciplinary measures shall be used in the District, taking into account the dignity of the student, the seriousness of the infraction, and the need for positive motivation of students. The ultimate goal is to help students develop an understanding of self-discipline and its necessity in a civilized society.

The District shall not unlawfully discriminate in disciplinary actions, including suspensions and expulsions, on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability, or any other legally-protected status or classification. Discrimination complaints shall be processed in accordance with established procedures.

Legal References:

Wisconsin Statutes

- [Section 115.787\(3\)](#) [individualized education program for students with disabilities; positive behavior interventions and supports]
- [Section 118.13](#) [student discrimination prohibited]
- [Section 118.16\(4\)\(c\)](#) [assignment of student to detention/supervised study for truancy]
- [Section 118.164](#) [student removal from class]
- [Section 118.31](#) [staff use of physical force; corporal punishment prohibited]
- [Section 120.13\(1\)](#) [school board power to discipline students, including suspension and expulsion]

Wisconsin Administrative Code

- [PI 9.03 \(1\)](#) [student nondiscrimination in student discipline policies]

Federal Laws

- [20 U.S.C. Chapter 33](#) [Individuals with Disabilities Education Act (IDEA); programs and services for students with disabilities; includes requirements related to change of placements; IDEA regulations at [34 C.F.R. Part 300](#)]

Cross References:

- WASB PRG 447 Sample Policy 1

STUDENT DISCIPLINE

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[411-Rule \(1\), Student Discrimination/Harassment Complaint Procedures¹](#)

[447.1 Staff Use of Physical Force, Physical Restraint and Seclusion](#)

[447.11 Use of Seclusion and Restraint](#)

[447.2 Student Detention](#)

[447.3 Student Suspensions](#)

[447.31 In-school Suspensions](#)

[447.4 Student Expulsion and Early Reinstatement of Expelled Students](#)

[447.5 Student Discipline, Suspension, and Expulsion - Students with Disabilities](#)

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STUDENT DISCIPLINE

Policy 447

Waukegan Community School District

Page 1 of 2

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Wisconsin Administrative Code

- [PI 9.03 \(1\)](#) [student nondiscrimination in student discipline policies]

Federal Laws

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Cross References:

WASB PRG 447 Sample Policy 1

STUDENT DISCIPLINE

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[411-Rule \(1\), Student Discrimination/Harassment Complaint Procedures¹](#)

[447.1 Staff Use of Physical Force, Physical Restraint and Seclusion](#)

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STAFF USE OF PHYSICAL FORCE, PHYSICAL RESTRAINT, AND SECLUSION

Policy 447.1

Waukeek Community School District

Page 1 of 4

(This sample policy combines a policy statement on the use of reasonable and necessary force, as required by section 118.31 of the state statutes, together with a policy statement about the use of seclusion and physical restraint.)

Reasonable and Necessary Use of Physical Force; Corporal Punishment Prohibited

It is the responsibility of school district personnel to assure that students are provided with an appropriate learning environment. The Board recognizes that there may be times when a student will engage in dangerous or disruptive behavior that requires immediate attention. In such cases, school personnel shall avoid the use of (1) any unlawful behavioral intervention; or (2) any unreasonable and excessively restrictive intervention. To the extent it represents the district's preferred policy position, a district may choose to include the following sentence in this policy and/or in a policy adopted under topic 443 (student conduct and discipline): "Positive behavioral interventions and supports are the District's preferred means of preventing and addressing inappropriate student behavior that does not present a direct threat to safety or to any person's well-being but that does interfere with the student's learning, the learning of others, or school operations."¹.

Students shall not be subjected to the use of corporal punishment at any time. Corporal punishment means intentionally inflicting or causing to be inflicted physical pain for the purpose of punishment or as a disciplinary action. It includes, for example, paddling, slapping or prolonged maintenance of physically painful positions.

Subject to the important limitations that are set forth in state law and referenced below that restrict the use of physical restraint and seclusion in school settings, a school official, employee or agent may use reasonable and necessary force under the following circumstances:

- to quell a disturbance or prevent an act that threatens physical injury to any person;
- to obtain possession of a weapon or other dangerous object within a student's control;
- for the purpose of self-defense or the defense of others;
- ~~for the protection of property;~~ for the protection of property provided that the use of force does not constitute physical restraint;
- to remove a disruptive student from a school premises or motor vehicle or from school-sponsored activities; who poses an imminent danger to themselves or others
- to prevent a student from inflicting harm on himself/herself, and;
- to protect the safety of others.

A school official, employee, or agent may also use incidental, minor, or reasonable physical contact designed to maintain order and control. For example, briefly touching or holding a student's hand, arm, shoulder, or back to calm, comfort, or redirect a student in appropriate

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STAFF USE OF PHYSICAL FORCE, PHYSICAL RESTRAINT, AND SECLUSION

Policy 447.1

Waukeek Community School District

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circumstances is not a type of physical restraint under state law and will not be a violation of this policy.

Physical Restraint and Seclusion of Students

District employees, certain contracted service providers, and other "covered individuals" (as defined under the state seclusion and restraint law) may use seclusion or physical restraint on a student at school or during a school-sponsored activity only if the conditions and limitations set forth in state law are met and only if the covered individual also follows any applicable District rules, procedures, and directives. For example, among several other conditions and limitations that apply to the use of the interventions: (1) covered individuals are required to make determinations that a student's behavior presents a clear, present, and imminent risk to the physical safety of the student or others and that restraint or seclusion is the least restrictive intervention feasible under the circumstances; (2) once implemented, these interventions may be used only for the duration that is reasonably necessary to resolve the identified risk to physical safety; and (3) neither physical restraint nor seclusion may be used as a punishment.

The administration shall designate one or more staff members in each school to receive state-mandated training in physical restraint and arrange for and document the delivery of the training. However, as permitted by state law, a covered individual who has not received such training may physically restrain a student when responding to an emergency situation, but only if (1) a trained individual is not immediately available due to the unforeseen nature of the emergency; and (2) the non-trained individual conducts the restraint in a manner that is consistent with other legal requirements.

~~*[Insert any additional local limitations or requirements relating to staff authority to implement seclusion or physical restraint as behavioral interventions.]*~~

Administrative Notification and Post-Incident Procedures

At least one of the responsible adults who was present during an incident arising under this policy shall notify the ~~identify the appropriate position(s) — e.g., "school principal or an administrative-level designee of the principal"~~² of the incident. Such notification shall occur as soon as practicable following the incident and, at a minimum, on the same day as the incident. For purposes of this reporting expectation:

1. A responsible adult means any District official, employee, or agent, as well as all "covered individuals" under the state's seclusion and restraint law.
2. Reportable incidents include (a) the use of seclusion or physical restraint on a student by any "covered individual" or any law enforcement officer that occurs at school or in connection with a school-sponsored activity; and (b) any other significant physical encounter between a student and any District official, employee, or agent, including encounters in which an adult used reasonable and necessary physical force, but not including an encounter that involved only incidental, minor, or reasonable physical contact. ~~*[Editor's Note: State law does*~~

² Identify appropriate administrator.

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STAFF USE OF PHYSICAL FORCE, PHYSICAL RESTRAINT, AND SECLUSION

Policy 447.1

Waukegan Community School District

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*not expressly require reporting or specific post-incident documentation for "significant physical encounters" that do not constitute physical restraint, seclusion, or child abuse. However, this provision is drafted to require reporting of "significant physical encounters" under the assumption that the school district will have an interest in documenting and reviewing all such incidents.*³

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Once an incident that involved seclusion, physical restraint, or some other significant physical encounter is reported to or otherwise identified by the administration, the school principal or the principal's administrative-level designee, acting in consultation with the ~~insert the applicable district-level position(s) — e.g., "Director of Student Services or Director of Special Education,"~~⁴ as needed, shall ensure that the District completes any post-incident requirements that apply to the situation under state law or District procedures (e.g., documentation, parent contacts, meetings, reporting, etc.).

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Policy Dissemination

The ~~insert the applicable district-level position(s) — e.g., "Director of Student Services or Director of Special Education,"~~⁵ or his/her administrative-level designee is responsible for ensuring that the District implements reasonable methods for informing District employees, agents, and other "covered individuals," to the extent appropriate to their role, of this policy, related legal requirements and limitations, and any District procedures or rules developed under this policy.

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Legal References:

Wisconsin Statutes

Section 48.981	[mandatory reporting of child abuse or neglect]
Section 115.787(2)	[required components of an individualized education program (IEP)]
Section 115.787(3)(b)1	[IEP team duties; behavioral interventions and supports]
Section 118.13	[student nondiscrimination]
Section 118.164	[student removal from class]
Section 118.305	[use of seclusion and physical restraint]
Section 118.31	[corporal punishment prohibited; staff use of reasonable and necessary authorized; policy required]

Federal Laws

20 U.S.C. Chapter 33	[Individuals with Disabilities Education Act (IDEA); programs and services for students with disabilities; IDEA regulations at 34 C.F.R. Part 300]
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Cross References:

³ Highlighted language is an editor's note, delete it from the final draft.

⁴ Identify appropriate administrator.

⁵ Identify appropriate administrator.

STAFF USE OF PHYSICAL FORCE, PHYSICAL RESTRAINT, AND SECLUSION

Waukegan Community School District

Policy 447.1

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[411 R Student Discrimination/Harassment Complaint Procedures⁶](#)

[447.11 Use of Seclusion and Restraint⁷](#)

WASB PRG 447.1 Sample Policy 2

Adoption Date: [12/13/82](#)

Revised: [2/13/89](#)
[4/22/91](#)
[March 1994](#)
[March 2002](#)

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⁶ Note that I have not done your 411 student discrimination complaint procedures yet. The cross reference may need further editing.

⁷ I am recommending that you recode your current seclusion and restraint policy to 447.11 to align with WASB policy coding. You currently use 447.6 for your seclusion and restraint policy and this cross reference should be edited if you choose to maintain your current coding.

USE OF SECLUSION AND RESTRAINT

A. Definitions.

1. “Physical restraint” or “restraint” means personal restriction that immobilizes or reduces the ability of a pupil to move his or her torso, arms, legs, or head freely.
2. “Seclusion” means the involuntary confinement of a child in a room or area from which the child is physically prevented from leaving. Seclusion does not include such things as in-school suspensions; detention; or a child requested break in a separate setting.

B. Policy

Maintaining a safe and productive environment for pupil learning is a high priority of the Waunakee Community School District’s Board of Education. The Board recognizes that there may be times when a pupil will engage in dangerous or disruptive behavior that requires immediate attention and intervention. In such cases, designated school personnel shall use the least restrictive intervention appropriate for the situation.

Seclusion and physical restraint shall only be used by designated school personnel when the physical safety of the pupil or others is in immediate danger. Use of such behavior interventions as seclusion and physical restraint shall be for the shortest time possible. Verbal outbursts and threats do not constitute a threat to physical safety unless the pupil also demonstrates a means to carry out the threat. The purpose for using seclusion or physical restraint is to defuse a physically dangerous situation, protect the pupil and others from injury, and regain a safe learning environment.

To help ensure its appropriate use, the Board sets forth the following procedures for the use of seclusion and physical restraint in the District:

A. General Procedures for Use of Seclusion

1. Seclusion may only be used when a student’s behavior presents a clear, present, and imminent risk to the physical safety of the student or others and when less restrictive or alternative approaches have been considered, attempted or deemed inappropriate.
2. Seclusion shall be administered in a humane, safe and effective manner, considering known medical or psychological limitations of the student. Seclusion shall not be used as an intervention when it is known that the use of the intervention would involve an inappropriate risk to the student’s health or safety due to the student’s personal medical issue(s) or medical condition(s).
3. The duration of the student’s seclusion can only be as long as necessary to resolve the clear, present, and imminent risk to the physical safety of the student or others.
4. Constant supervision of the student is maintained, either by remaining in the room or area with the student or by observing the student through a window that allows for the student to be seen at all times.

5. The room, or area, in which the student is secluded must be free of objects or fixtures that may injure the student. The door, or area in which the student is secluded, cannot be locked to prevent a student's exit.
6. The student must have adequate access to bathroom facilities, drinking water, necessary medication, and regularly scheduled meals.

B. General Procedures for Use of Physical Restraint

1. Physical restraint may be used on students at school only when a student's behavior presents a clear, present and imminent risk to the physical safety of the student or others and it is the least restrictive intervention feasible.
2. No District employee may use physical restraint on a student without having received appropriate training, as required by state law, with one exception; Physical restraint may be used by non-trained school personnel in an emergency situation, but only if an individual who has received training on the use of physical restraint is not immediately available due to the unforeseen nature of the emergency.
3. The degree of force used and the duration of the physical restraint cannot exceed the degree and duration that are reasonable and necessary to resolve the risk.
4. Physical restraint must be applied in a humane, safe, and effective manner considering known medical or psychological limitations of the student.
5. There must not be any medical contraindications for the use of physical restraint.
6. The restraint must not constitute corporal punishment, which is the intentional infliction of physical pain as a means of discipline.
7. Neither mechanical nor chemical restraints are used.
8. A student cannot be restrained in a prone position. Only restraints/holds taught in Non-Violent Crisis Intervention (NVC) training may be used to restrain a student.

C. Student with Disabilities

1. After the second incident of seclusion or physical restraint is used for a student with a disability, the District will ask the student's Individualized Education Program (IEP) team to convene within 10 school days to consider the following:
 - a. Conducting a Functional Behavioral Assessment (FBA) if one has not been completed already for the behavior of concern;
 - b. Developing or determining an appropriate Behavior Support Plan (BSP) based upon the FBA addressing the behavior or concern;
 - c. Reviewing the student's IEP to ensure that it contains appropriate positive behavioral interventions and supports to address the behavior of concern; and
 - d. Revising the IEP if necessary.

D. Documentation and Notification/Reporting

1. The building principal, or their designee, is required to complete all of the following whenever seclusion or physical restraint is used on a student by covered individuals or by law enforcement:
 - a. Notify the student's parent(s)/guardian(s) of the incident on the same day the incident occurred.
 - b. Notify the student's parent(s)/guardian(s) that they will receive a written report with the details of the incident within 3 business days. This also includes

- notifying parent(s)/guardian(s) of all incidents of seclusion or physical restraint involving law enforcement officers.
- c. Facilitate a debriefing meeting with all covered individuals who participated in the incident to discuss the events preceding, during, and following the use of seclusion or physical restraint and how to prevent the need for seclusion and restraint in the future. This conversation must include factors that may have contributed to the escalation of the student's behaviors, alternatives to physical restraint such as de-escalation techniques and possible interventions, and other strategies that the school principal, or designee, determines are appropriate.
 - d. Complete a seclusion/restraint report no later than two business days after the incident that includes all of the following information:
 - i. The student's name
 - ii. The date, time, and duration of the use of seclusion or physical restraint.
 - iii. A description of the incident, including a description of the actions of the student before, during, and after the incident.
 - iv. The names and titles of the covered individuals present during the incident, including law enforcement.
 - e. The principal, or designee, is required to retain the written report and within three business days of the incident, send the report to the student's parent/guardian by first class mail or by electronic transmission, or hand deliver the report to the student's parent or guardian.
 - f. Share a copy of the seclusion/restraint report with the Director of Special Education.
 - g. Annually, by October 1st, the principal, or designee must submit to the Board of Education a report that includes data disaggregated as follows:
 1. The number of incidents of seclusion and physical restraint during the previous school year;
 2. The total number of students involved in incidents of seclusion during the previous school year;
 3. The number of students with disabilities who were involved in incidents of seclusion during the previous school year;
 4. The number of incidents of physical restraint during the previous school year;
 5. The total number of students who were involved in incidents of physical restraint during the previous school year.

E. Staff Training Requirement and Documentation

WCSD has implemented Non-Violent Crisis Intervention Training (NVCI) from the Crisis Prevention Institute. This training meets and/or exceeds all legal requirements for training under state law.

Seclusion and restraint shall be implemented only by Covered Individuals who have a valid training status.

- a. A Covered Individual who is not trained or who has an invalid training status may use physical restraint on a student only in an emergency and only if a trained Covered Individual with a valid status is not immediately available due to the unforeseen nature of the emergency.

b. All building-level administrators will be trained in each school building and will maintain a valid training status.

c. The Director of Special Education, or designee, shall maintain a list of all Covered Individuals who have completed NVCIT Training and the period of time for which the training is considered valid.

LEGAL REF.: Sections 115.787(3) Wisconsin Statutes

118.13

118.164

118.31

Individuals with Disabilities Education Act (IDEA)

No Child Left Behind Act

CROSS REF.: District Procedures for Using Seclusion and Physical Restraint Interventions

Pupil Conduct and Discipline Policy

Reporting Child Abuse or Neglect Policy

School Safety Policy

Pupil Code of Classroom Conduct (Removal of Pupils from Class)

Response to Intervention Plan/Policy

School Emergency Response Plans

Special Education Policy and Procedure Handbook

WASB PRG 447.11 Sample Policy 1

ADOPTED: February 2019

Revised: 02/14/2022

Policies of the Board of Education

Series 400: Students

STUDENT DETENTION

447.2

Teachers are not to keep students after school for detention later than bus time, unless a 24-hour notice has been given, so that provision may be made for transportation.

Legal Ref.: Sections 118.15(s)(d) Wisconsin Statutes
120.13(1)

Adopted: 12/13/82

Revised: March 1994
March 2002

Waunakee Community School District

STUDENT SUSPENSIONS AND EXPULSIONS

Policy 447.3

Waukeek Community School District

Page 1 of 4

(This sample policy authorizes school administrators to suspend a student from school and recommend student expulsion consistent with state law provisions. The sample also allows for students to be offered the opportunity to participate in alternative support or intervention activities related to the misconduct as an alternative to suspension or expulsion, as well as allows for early reinstatement from an expulsion.)

Out of School Suspension

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The building principal or designee may suspend a student from school for the period of time authorized by law for any of the following reasons:

1. noncompliance with District policies or school rules;
2. knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
3. conduct while at school or under the supervision of a school authority which endangers the health, safety or property of others; or
4. conduct while not at school or while not under the supervision of a school authority which endangers the health, safety or property of others at school or under the supervision of a school authority, or of any District employee or School Board member.

In addition, a student shall be suspended from school when required by law (e.g., possessing a firearm in violation of state law and Board policy).

All student suspensions from school must be reasonably justified and shall be administered in accordance with state law requirements.

Students may be offered an opportunity to voluntarily participate in a particular support program or intervention activity related to their misconduct as an alternative to suspension, or as an alternative consequence to serving a full suspension period, at the discretion of the building principal.

- Prior to any suspension, the student shall be advised of the reason for the proposed suspension.
- The student shall be provided opportunity to present his/her version of the conduct prior to a determination of the proposed suspension.
- The student may be suspended if the principal or designee determines that the pupil is guilty of noncompliance with rules or of the conduct charged and that the suspension is reasonably justified.
- The parent or guardian of a suspended minor student shall be given notice of the suspension and the reason for suspension.
- The suspended student or his/her parent or guardian may, within 5 days following notification of the suspension, have a conference with a school administrator other than the principal who ordered the suspension. If the administrator finds that the pupil was suspended unfairly, that the suspension was inappropriate, or that the pupil suffered undue consequences or penalties as a result of the suspension, reference to the suspension on the

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STUDENT SUSPENSIONS AND EXPULSIONS

Policy 447.3

Waukegan Community School District

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pupil's records shall be expunged. Such findings must be made within 15 days of the conference.

- A suspended student shall not be denied the opportunity to take any examinations missed during the suspension period.

Except as otherwise provided by law or policy, a student may be suspended for up to 15 days pending an expulsion hearing.¹

Expulsion

Students may be recommended to the School Board for expulsion from school if they have engaged in any of the following type of conduct:

1. repeated refusal or neglect to obey District policies or school rules;
2. knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
3. conduct while at school or under the supervision of a school authority which endangered the property, health or safety of others;
4. conduct while not at school or while not under the supervision of a school authority which endangered the property, health or safety of others at school or under the supervision of the school authority, or of any District employee or Board member; or
5. the student repeatedly engaged in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and such conduct does not constitute grounds for expulsion under any of the other reasons for expulsion outlined above. This last reason for expulsion only applies to students 16 years of age or older.

The Board may expel a student from school whenever it finds that the student engaged in any of the above conduct and is satisfied that the interest of the school demands the student's expulsion. Students may be offered an opportunity to voluntarily participate in a particular support program or intervention activity related to their misconduct as an alternative to expulsion.

A student shall be expelled from school for engaging in conduct outlined in state law which requires the student's expulsion from school (e.g., possessing a firearm in violation of state law and Board policy).

All student expulsions, including those involving students with disabilities, shall follow all statutory procedures and requirements.

¹ The highlighted language is from your current suspension policy. You are not required to include it in the policy, but it provides an accurate description of student and parent rights and notifications during an suspension and I imagined you might want it included in the policy.

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STUDENT SUSPENSIONS AND EXPULSIONS

Waukeek Community School District

Policy 447.3

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The Board may specify conditions in a student's expulsion order that would allow the student to be reinstated to school early before the end of the term of his/her expulsion. The early reinstatement condition(s) shall be related to the reason(s) for the expulsion and shall be enforced in accordance with state law requirements.

In-School Suspension

In order to maintain greater control and provide more guidance for students whose disruptive behavior forces their temporary removal from the regular classroom, in-school suspension may be conducted in the Waukeek schools and shall be in conformance with the following guidelines:

- Students will be assigned to in-school suspension by school administrators.
- The administration will inform pertinent staff members of the names of those students assigned to in-school suspension. This will include notifying the students' counselor and the school social worker.
- The administration will notify the parents/guardians in writing* that a student has been assigned to in-school suspension, giving the reason for such assignment. A conference may be held prior to the students' re-admittance to regular classes. *Checking w/legal on "in writing"
- The in-school suspension teacher shall see that each student assigned to in-school suspension will have textbooks and class work assignments. If the student does not, the teacher shall make the necessary arrangements to have the student get this material.
- Credit may be given for all assigned class work completed during the period of suspension. This material is to be turned in the first day the student returns to regular class. The student may also make up any test or quiz given during this suspension. Evaluation of the class work and test/quiz shall be done by the classroom teacher.
- The principal or designee shall may arrange appointments with a guidance school counselor, social worker, psychologist, or other appropriate person for all students who are suspended the second time.
- The administration will request, in writing, a conference with the parents/guardians of those students suspended for the third time.
- Students will not be re-admitted to class until their assignment to the in-school suspension room has been fulfilled.
- Students may not attend or participate in extracurricular activities while under in-school suspension, at the discretion of the building administration.
- In-school suspensions shall last no more than five (5) days for a single disciplinary action.

The District shall not discriminate in disciplinary actions including suspension on the basis of sex, race, religion, national origin, ancestry, color, creed, pregnancy, marital or parental

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STUDENT SUSPENSIONS AND EXPULSIONS

Policy 447.3

Waukeek Community School District

Page 4 of 4

~~status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures;~~

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The District shall not unlawfully discriminate in disciplinary actions, including suspensions and expulsions, on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability, or any other legally-protected status or classification. Discrimination complaints shall be processed in accordance with established procedures.

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Legal References:

Wisconsin Statutes

[Section 118.127](#) [use of law enforcement records as sole basis for suspending or expelling students from school prohibited]

[Section 118.16\(4\)\(b\)](#) [conditions for making up examinations and coursework missed during suspensions as per student attendance policy]

[Section 120.13\(1\)](#) [board power to suspend or expel students from school]

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Federal Laws

[20 U.S.C. Chapter 33](#) [Individuals with Disabilities Education Act (IDEA); programs and services for students with disabilities; includes requirements related to change of placements and providing continued educational services during period of expulsion; IDEA regulations at [34 C.F.R. Part 300](#)]

Cross References:

WASB PRG 447.3 Sample Policy 1

[411-Rule \(1\), Student Discrimination/Harassment Complaint Procedures?](#)

[447.1 Staff Use of Physical Force, Physical Restraint and Seclusion](#)

[447.11 Use of Seclusion and Restraint](#)

[447.2 Student Detention](#)

[447.31 In-school Suspensions](#)

[447.4 Student Expulsion and Early Reinstatement of Expelled Students](#)

[447.5 Student Discipline, Suspension, and Expulsion - Students with Disabilities](#)

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Adoption Date:

² I have not done the 411 student discrimination policies yet, this cross reference may require further editing.

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**STUDENT SUSPENSION
(In-School Suspension)**

447.31

In order to maintain greater control and provide more guidance for students whose disruptive behavior forces their temporary removal from the regular classroom, in-school suspension may be conducted in the Waunakee schools and shall be in conformance with the following guidelines:

- Students will be assigned to in-school suspension by school administrators.
- The administration will inform staff members of the names of those students assigned to in-school suspension. This will include notifying the students' counselor and the school social worker.
- The administration will notify the parents/guardians in writing that a student has been assigned to in-school suspension, giving the reason for such assignment. A conference may be held prior to the students' re-admittance to regular classes.
- The in-school suspension teacher shall see that each student assigned to in-school suspension will have textbooks and class work assignments. If the student does not, the teacher shall make the necessary arrangements to have the student get this material.
- Credit may be given for all assigned class work completed during the period of suspension. This material is to be turned in the first day the student returns to regular class. The student may also make up any test or quiz given during this suspension. Evaluation of the class work and test/quiz shall be done by the classroom teacher.
- The principal or designee shall arrange appointments with a guidance counselor, social worker, psychologist, or other appropriate person for all students who are suspended the second time.
- The administration will request, in writing, a conference with the parents/guardians of those students suspended for the third time.
- Students will not be re-admitted to class until their assignment to the in-school suspension room has been fulfilled.
- Students may not attend or participate in extracurricular activities while under in-school suspension.
- In-school suspensions shall last no more than five (5) days for a single disciplinary action.

The District shall not discriminate in disciplinary actions including suspension on the basis of sex, race, religion, national origin, ancestry, color, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

Legal Ref.: Section 118.13 Wisconsin Statutes
120.13(1)(b)
Cross Ref.: 411-Rule (1), Student Discrimination/Harassment Complaint Procedures
443-Exhibit
Adopted: 12/13/82
Revised: 9/14/87
March 1994
12/11/95
March 2002

Waunakee Community School District

STUDENT SUSPENSIONS AND EXPULSIONS

Policy 447.3

Waukeek Community School District

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(This sample policy authorizes school administrators to suspend a student from school and recommend student expulsion consistent with state law provisions. The sample also allows for students to be offered the opportunity to participate in alternative support or intervention activities related to the misconduct as an alternative to suspension or expulsion, as well as allows for early reinstatement from an expulsion.)

Out of School Suspension

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The building principal or designee may suspend a student from school for the period of time authorized by law for any of the following reasons:

1. noncompliance with District policies or school rules;
2. knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
3. conduct while at school or under the supervision of a school authority which endangers the health, safety or property of others; or
4. conduct while not at school or while not under the supervision of a school authority which endangers the health, safety or property of others at school or under the supervision of a school authority, or of any District employee or School Board member.

In addition, a student shall be suspended from school when required by law (e.g., possessing a firearm in violation of state law and Board policy).

All student suspensions from school must be reasonably justified and shall be administered in accordance with state law requirements.

Students may be offered an opportunity to voluntarily participate in a particular support program or intervention activity related to their misconduct as an alternative to suspension, or as an alternative consequence to serving a full suspension period, at the discretion of the building principal.

- Prior to any suspension, the student shall be advised of the reason for the proposed suspension.
- The student shall be provided opportunity to present his/her version of the conduct prior to a determination of the proposed suspension.
- The student may be suspended if the principal or designee determines that the pupil is guilty of noncompliance with rules or of the conduct charged and that the suspension is reasonably justified.
- The parent or guardian of a suspended minor student shall be given notice of the suspension and the reason for suspension.
- The suspended student or his/her parent or guardian may, within 5 days following notification of the suspension, have a conference with a school administrator other than the principal who ordered the suspension. If the administrator finds that the pupil was suspended unfairly, that the suspension was inappropriate, or that the pupil suffered undue consequences or penalties as a result of the suspension, reference to the suspension on the

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STUDENT SUSPENSIONS AND EXPULSIONS

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Waukegan Community School District

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pupil's records shall be expunged. Such findings must be made within 15 days of the conference.

- A suspended student shall not be denied the opportunity to take any examinations missed during the suspension period.

Except as otherwise provided by law or policy, a student may be suspended for up to 15 days pending an expulsion hearing.¹

Expulsion

Students may be recommended to the School Board for expulsion from school if they have engaged in any of the following type of conduct:

1. repeated refusal or neglect to obey District policies or school rules;
2. knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
3. conduct while at school or under the supervision of a school authority which endangered the property, health or safety of others;
4. conduct while not at school or while not under the supervision of a school authority which endangered the property, health or safety of others at school or under the supervision of the school authority, or of any District employee or Board member; or
5. the student repeatedly engaged in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and such conduct does not constitute grounds for expulsion under any of the other reasons for expulsion outlined above. This last reason for expulsion only applies to students 16 years of age or older.

The Board may expel a student from school whenever it finds that the student engaged in any of the above conduct and is satisfied that the interest of the school demands the student's expulsion. Students may be offered an opportunity to voluntarily participate in a particular support program or intervention activity related to their misconduct as an alternative to expulsion.

A student shall be expelled from school for engaging in conduct outlined in state law which requires the student's expulsion from school (e.g., possessing a firearm in violation of state law and Board policy).

All student expulsions, including those involving students with disabilities, shall follow all statutory procedures and requirements.

¹ The highlighted language is from your current suspension policy. You are not required to include it in the policy, but it provides an accurate description of student and parent rights and notifications during an suspension and I imagined you might want it included in the policy.

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STUDENT SUSPENSIONS AND EXPULSIONS

Waukeek Community School District

Policy 447.3

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The Board may specify conditions in a student's expulsion order that would allow the student to be reinstated to school early before the end of the term of his/her expulsion. The early reinstatement condition(s) shall be related to the reason(s) for the expulsion and shall be enforced in accordance with state law requirements.

In-School Suspension

In order to maintain greater control and provide more guidance for students whose disruptive behavior forces their temporary removal from the regular classroom, in-school suspension may be conducted in the Waukeek schools and shall be in conformance with the following guidelines:

- Students will be assigned to in-school suspension by school administrators.
- The administration will inform pertinent staff members of the names of those students assigned to in-school suspension. This will include notifying the students' counselor and the school social worker.
- The administration will notify the parents/guardians in writing* that a student has been assigned to in-school suspension, giving the reason for such assignment. A conference may be held prior to the students' re-admittance to regular classes. *Checking w/legal on "in writing"
- The in-school suspension teacher shall see that each student assigned to in-school suspension will have textbooks and class work assignments. If the student does not, the teacher shall make the necessary arrangements to have the student get this material.
- Credit may be given for all assigned class work completed during the period of suspension. This material is to be turned in the first day the student returns to regular class. The student may also make up any test or quiz given during this suspension. Evaluation of the class work and test/quiz shall be done by the classroom teacher.
- The principal or designee shall may arrange appointments with a guidance school counselor, social worker, psychologist, or other appropriate person for all students who are suspended the second time.
- The administration will request, in writing, a conference with the parents/guardians of those students suspended for the third time.
- Students will not be re-admitted to class until their assignment to the in-school suspension room has been fulfilled.
- Students may not attend or participate in extracurricular activities while under in-school suspension, at the discretion of the building administration.
- In-school suspensions shall last no more than five (5) days for a single disciplinary action.

The District shall not discriminate in disciplinary actions including suspension on the basis of sex, race, religion, national origin, ancestry, color, creed, pregnancy, marital or parental

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STUDENT SUSPENSIONS AND EXPULSIONS

Policy 447.3

Waukegan Community School District

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~~status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures;~~

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The District shall not unlawfully discriminate in disciplinary actions, including suspensions and expulsions, on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability, or any other legally-protected status or classification. Discrimination complaints shall be processed in accordance with established procedures.

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Legal References:

Wisconsin Statutes

[Section 118.127](#) [use of law enforcement records as sole basis for suspending or expelling students from school prohibited]

[Section 118.16\(4\)\(b\)](#) [conditions for making up examinations and coursework missed during suspensions as per student attendance policy]

[Section 120.13\(1\)](#) [board power to suspend or expel students from school]

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Federal Laws

[20 U.S.C. Chapter 33](#) [Individuals with Disabilities Education Act (IDEA); programs and services for students with disabilities; includes requirements related to change of placements and providing continued educational services during period of expulsion; IDEA regulations at [34 C.F.R. Part 300](#)]

Cross References:

WASB PRG 447.3 Sample Policy 1

[411-Rule \(1\), Student Discrimination/Harassment Complaint Procedures?](#)

[447.1 Staff Use of Physical Force, Physical Restraint and Seclusion](#)

[447.11 Use of Seclusion and Restraint](#)

[447.2 Student Detention](#)

[447.31 In-school Suspensions](#)

[447.4 Student Expulsion and Early Reinstatement of Expelled Students](#)

[447.5 Student Discipline, Suspension, and Expulsion - Students with Disabilities](#)

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Adoption Date:

² I have not done the 411 student discrimination policies yet, this cross reference may require further editing.

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STUDENT EXPULSION

447.4

The Board student expulsion policy shall be in accordance with state law.

1. The school board may expel a pupil from school whenever it finds the pupil guilty of repeated refusal or neglect to obey the rules, or finds that a pupil knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives, or finds that the pupil engaged in conduct while at school or while under the supervision of a school authority which endangered the property, health or safety of others, or finds that a pupil while not at school or while not under the supervision of a school authority engaged in conduct which endangered the property, health or safety of any employee ~~of~~ or school board member of the school district in which the pupil is enrolled, and is satisfied that the interest of the school demands the pupil's expulsion.

2. In addition to the grounds for expulsion under subd. 1., the school board may expel from school a pupil who is at least 16 years old if the school board finds that the pupil repeatedly engaged in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and that such conduct does not constitute grounds for expulsion under subd. 1., and is satisfied that the interest of the school demands the pupil expulsion.

(2m) The school board shall commence proceedings under subd. 3. and expel a pupil from school for not less than one year whenever it finds that the pupil, while at school or while under the supervision of a school authority, possessed a firearm, as defined in 18 USC 921(a)(3). Annually, the school board shall report to the department the information specified under 20 USC 8921(d)(1) and (2)*.

3. For purposes of expulsion conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.

4. Prior to expelling a pupil, the school board shall hold a hearing. Not less than 5 days' written notice of the hearing shall be sent to the pupil and, if the pupil is a minor, to the pupil's parent or guardian, specifying the following:

- a) the specific grounds under section 120.13 (1)(c)1,2 or 2m of the state statutes and the particulars of the student's alleged conduct upon which the expulsion proceeding is based;
- (b) the time and place of the hearing;
- (c) that the hearing may result in the student's expulsion;
- (d) that, upon request o the student and, if the student is a minor, the student's parent/guardian, the hearing shall be closed;

- (e) that the student and, if the student is a minor, the student's parent/guardian, may be represented at the hearing by counsel;
- (f) that the school board shall keep written minutes of the hearing;
- (g) that if the school board orders the expulsion of the student the school district clerk shall mail a copy of the order to the student and, if the student is a minor, to the student's parent/guardian;
- (h) that, if the student is expelled by the school board, the expelled student or, if the student is a minor, the student's parent/guardian may appeal the school board's decision to the Department of Public Instruction (DPI);
- (i) that if the school board's decision is appealed to the DPI, within 60 days after the date on which the DPI received the appeal, the DPI shall review the decision and shall, upon review, approve, reverse or modify the decision;
- (j) that the decision of the school board shall be enforced while the DPI reviews the school board's decision;
- (k) that an appeal from the decision of the DPI may be taken within 30 days to the circuit court for the county in which the school is located'; and
- (l) that the state statutes related to student expulsion are section 199.25 and 120.13(1).

The District shall not discriminate in disciplinary actions including expulsions on the basis of sex, race, religion, national origin, ancestry, color, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

Assurance that the school district is in compliance with the law as outlined.

A description of the circumstances surrounding any expulsions imposed under such law including the name of the school, the number of students expelled from the school and the type of weapons concerned.

Legal Ref.: Sections 120.13(2)(c) Wisconsin Statutes
 118.13
 Individual with Disabilities Education Act
 PI 9.03(1), Wisconsin Administrative Code

Cross. Ref.: ~~411-Rule (1), Student Discrimination/Harassment Complaint Procedures~~
~~447.4 Rule, Early Reinstatement from Expulsion~~
~~447.5, Discipline of Students with Disabilities~~
 WASB PRG 447 Sample Policy 1
 WASB PRG 447.3 Sample Policy 1
 411-Rule (1), Student Discrimination/Harassment Complaint Procedures¹
 447.1 Staff Use of Physical Force, Physical Restraint and Seclusion
 447.11 Use of Seclusion and Restraint
 447.2 Student Detention
 447.3 Student Suspensions
 447.31 In-school Suspensions
 447.4 Student Expulsion and Early Reinstatement of Expelled Students

447.5 Student Discipline, Suspension, and Expulsion - Students with Disabilities

Adopted: 12/13/82

Revised: 9/14/87
March 1994
September 1994
12/11/95
March 2002

Waunakee Community School District

EARLY REINSTATEMENT OF EXPELLED STUDENTS

447.4-Rule

The Board of Education, or its independent hearing officer or panel authorized by the school board, may specify one or more early reinstatement conditions in an expulsion order if such conditions are related to the reasons for the students' expulsion.

Early reinstatement condition is defined as: (1) a condition that a student is required to meet before he/she may be granted early reinstatement or (2) a condition that a student is required to meet after his/her early reinstatement but before the expiration of the term of expulsion specified in the expulsion order.

If the expelled student or parent/guardian does not believe the early reinstatement condition(s) is related to the reasons for the expulsion, an appeal may be made to the Board. The Board's decision is final and not subject to appeal.

Determining whether expelled students have met early reinstatement conditions:

If the Superintendent or designee determines that a student has met the early reinstatement condition(s) that he/she is required to meet before reinstatement, the student may be granted early reinstatement. The Superintendent's designee must be someone other than a principal, administrator or teacher in the student's school. The determination of the Superintendent or designee is final.

If a student violates an early reinstatement condition that the student was required to meet after his/her early reinstatement but before the expiration of the term of expulsion, the Superintendent or principal or teacher designated by the Superintendent may revoke the student's early reinstatement. Before revoking the student's early reinstatement, however, the Superintendent or designee must do all of the following:

1. Advise the student of the reason for the proposed revocation, including the early reinstatement condition alleged to have been violated;
2. Provided the student an opportunity to present his/her explanation of the alleged violation; and
3. Make a determination that the student violated the early reinstatement condition and the revocation of the student's early reinstatement is appropriate.

If the student's early reinstatement is revoked, prompt written notice of the revocation and the reason for the revocation (including the early reinstatement condition violated) must be given to the student and, if the student is a minor, to the student's parent/guardian.

Within five school days after the revocation of a student's early reinstatement, the student or parent/guardian may request a conference with the Superintendent or designee. If requested, the conference must be held within five school days of the request.

If, after the conference, the Superintendent or designee finds that the student did not violate an early reinstatement condition or that the revocation was inappropriate, the student must be reinstated to school under the same reinstatement conditions as the expulsion order and the early reinstatement revocation must be expunged from the student's records.

If the Superintendent or designee finds that the student violated an early reinstatement condition and that the revocation was appropriate, he/she must mail separate copies of the decision to the student and, if the student is a minor, to the student's parent/guardian. The decision of the Superintendent or designee is final.

If a student's early reinstatement is revoked, the student's expulsion must continue to the expiration of the terms of expulsion specified in the expulsion order unless the student or parent/guardian and the school board, or independent hearing officer or panel, agree in writing to modify the expulsion order.

The District shall not discriminate in disciplinary actions including expulsions on the basis of sex, race, religion, national origin, ancestry, color, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

Legal Ref.: Sections 120.13 (2)(h) Wisconsin Statutes
118.13

Cross Ref.: 447.4 Student Expulsions
411-Rule (1), Student Discrimination/Harassment Complaint Procedures
WASB PRG 447 Sample Policy 1
WASB PRG 447.3 Sample Policy 1
447.1 Staff Use of Physical Force, Physical Restraint and Seclusion
447.11 Use of Seclusion and Restraint
447.2 Student Detention
447.3 Student Suspensions
447.31 In-school Suspensions
447.4 Student Expulsion and Early Reinstatement of Expelled Students
447.5 Student Discipline, Suspension, and Expulsion - Students with Disabilities

Adopted: August 2000

Revised: March 2002

Waunakee Community School District

**STUDENT DISCIPLINE SUSPENSION AND EXPULSION
STUDENTS WITH DISABILITIES**

447.5

1. Suspension

In the instances where an identified student with disabilities is to be suspended, the District shall document in each case that the student is disruptive, is in danger to him/herself or others or violates school rules. Provisions are to be made for conducting an IEP review staffing, within three days, to determine if a modification of program is necessary.

2. Expulsion

If a student is to be expelled, the District specifies that the behaviors precipitating the student's expulsion action has been demonstrated to be behaviors not consistent with those for which a student with disabilities (special education) referral is made. This determination to expel can only be taken following a complete assessment of the child through the IEP team process. The IEP Team is to determine whether the conduct was related to the handicapping/special condition or to a possible inappropriate placement. If either is the case, the student cannot be expelled.

A student with a disability may be suspended for not more than ten (10) days if a notice of expulsion hearing has been sent. Additionally, a student with a disability may be placed in an interim alternative educational setting for up to 45 days during the pending of a due process hearing if the student brought a weapon or drugs to school.

The District shall not discriminate in disciplinary actions, including suspension and expulsion on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

Legal Ref.: Sections 115.787 (3)(b)1
118.13 Wisconsin Statutes
120.13(1)
PI 11

Individuals with Disabilities Education Act
Section 504, Rehabilitation act

Cross Ref.: 411-Rule (1), Student Discrimination/Harassment Complaint Procedures
Special Education Handbook
447.3, Student Suspension
447.4, Student Expulsion
WASB PRG 447 Sample Policy 1

WASB PRG 447.3 Sample Policy 1

447.1 Staff Use of Physical Force, Physical Restraint and Seclusion

447.11 Use of Seclusion and Restraint

447.2 Student Detention

447.5 Student Discipline, Suspension, and Expulsion - Students with Disabilities

447.5 continued

Adopted: December 1982

Revised: March 1994
December 1995
January 2000
March 2002

Waunakee Community School District

Policies of the Board of Education

Series 400: Students

STUDENT INSURANCE PROGRAM

451

A student accident insurance program providing broad coverage will be made available to parents/guardians ~~on a voluntary basis or may be provided by the District with annual meeting approval.~~

Such protection will cover the student while at school, while being transported to and from school, and when engaged in any school-sponsored activities (excluding interscholastic athletics) either on school grounds or elsewhere.

Athletic Insurance

Any student participating in interscholastic sports will be afforded the opportunity for insurance coverage. The premium required will be paid by the individual participant.

Legal Ref.: Section 120.13(2) Wisconsin Statutes

Cross Ref.: 377, Interscholastic Athletics
WIAA Handbook

Adopted: 12/13/82

Revised: 4/22/91
March 1994
March 2002

Waunakee Community School District