

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, October 9, 2023

6:30 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at:

<https://www.youtube.com/channel/UCIgebJT-i0GbAiYqrkpaBmA>

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time

Closed Session Starts at 6:30PM

Open Session Starts at 7:00 PM

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c)(f) and (g).

- A. Review Minutes of 9/11/23 Meeting
- B. Review Individual Teacher Contract Recommendations, Resignations and Retirements
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- E. Discussion with the board on the district's status and response related to litigation involving the School District, and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved re: Altria vaping lawsuit settlement.
- F. Review and Take Action on Student Discipline/Expulsion Recommendation

IV. RETURN TO OPEN SESSION

V. BOARD DEVELOPMENT WORKSHOP

VI. APPROVAL OF MINUTES

- A. Review Minutes from 9/11/23 regular meeting and the 10/2/23 Special Meeting. 6

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VIII. PUBLIC COMMENTS **13**

The Board of Education provides a public listening session for the public to comment on any item related to the governance or management of the WCSD. A copy of Board Policy 187 - Public Participation at Board Meetings is attached for your reference. Each commenter will be allowed 3 minutes. A total of 30 minutes will be allowed for this item

IX. TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Student Reports
High School Student Council Representatives, Victoria Raemisch and Kendall Haviland, will report to the Board on events and matters at the high school.
- B. Teacher Update
Representatives of the teaching staff will provide an update to the Board.
- C. Board Reports/Action Items
 - 1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
This section is reserved for any comments from members of the board on meetings they attended or other informational items.
 - 2. Update on the Superintendent Search Process
Brian Grabarski and Joan Ensign will provide an update on the superintendent search process.

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Curriculum Committee 16
Review the minutes from the 09/19/23 meeting.
 - 1. Building Goals Update
The Curriculum Committee reviewed the Building Goals with the building principals at their last meeting. The purpose of this agenda item is for the administration to show the publicly shared goals and priorities and how they are represented on the school district website. This item is for information only.
- B. Facility Committee 10/2/23 17
Review the minutes from the 10/2/23 Meeting
 - 1. Consideration of Solar System at Heritage Elementary 19
The purpose of this agenda item is to request approval of a solar system at the new

Heritage Elementary. The School Board approved Westphal as the energy services partner at the August School Board meeting. Westphal has prepared options for a solar system for Heritage. You will find an attachment of these solar system options for your review.

The facility committee has been evaluating these options. The committee is recommending approval of the 151kW system, with an infrastructure cost of \$9,867 that would allow a system expansion in the future. Motion passed 3-0.

2. Consideration of Middle School Special Education Room Project 28

The purpose of this agenda item is to request approval of a middle school special education project. Attached please find a quote and additional supporting information for this request.

Tiffany Loken is requesting approval for a project to connect a special education classroom to the restroom. The connection would occur between the rooms instead of requiring students to enter the hallway first before entering the restroom. This request is based on individual student needs and a direct connection between the two spaces would be beneficial. The facility committee is recommending approval on a 3-0 motion.

3. Consideration of Softball Field Project 37

The purpose of this agenda item is to request approval of a fundraising request from the softball booster group towards the new varsity field improvements. At the August School Board meeting, the School Board approved the softball field lighting project at the current JV field, which followed the recommendation from Rettler to switch the locations of the varsity and JV softball fields. At the September school board meeting, the school board approved additional design work by Rettler on related field improvements like batting cages, pressbox/storage facility, and fencing, etc. The facility committee is recommending approval of this fundraising plan on a 3-0 motion.

C. Budget Committee Meeting 10/3/23 49

Review the minutes of the 10/3/23 Budget Committee Meeting.

1. Review Tax Levy for 2023-2024 51

The purpose of this agenda item is to review tax levy options for the 4th draft of the budget. Attached please find a presentation that administration reviewed with the budget committee. Administration requested a recommendation from the facility committee for development of the 4th draft of the budget. The budget committee recommended continuing with the property tax goal of a consistent property tax amount, which includes utilizing the estimated \$1.9 million in additional tax levy

credits on a 3-0 motion. Administration will prepare the 4th draft of the budget accordingly.

2. Review Budget Plan for Act 20 60

The purpose of this agenda item is to review the financial impact of Wisconsin Act 20. Expenditures from this mandate will be funded through carryover funds from the elementary curriculum budget. Attached please find information put together by Amy Johnson, Director of Elementary Curriculum & Instruction. This is an informational item and no action is required.

D. DEI Committee Meeting , 10/3/23 61

Review the Minutes from the 10/3/23 DEI Committee Meeting.

XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Administrative Reports/Action Items

1. Update on New Middle School Design and Budget. 62

Attached please find two presentations:

1.. Overview of the design for the new middle school. Members of the team from EUA will be at the meeting to present the design of the middle school to the Board, prior to it being submitted to the Plan Commission next week.

2. Budget update for the new middle school project. Members of the team from Vogel Bros. will be at the meeting to share the budget update for the middle school project with the Board.

2. Third Friday Count 90

The purpose of this agenda item is to review the Third Friday in September count. The third draft of the budget included an estimate of 4,423, which can be compared to 4,406 which was the final count for this year. An increase in open enrollment out students results in the Waunakee resident student count being within one from last year. An increase in open enrollment in students results in additional revenues for the district. Overall, all of the student count information results in a financial impact of less than \$25,000.

3. Announcements/Correspondence 93

XII. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of September 2023. Please feel free to reach out to Allie Dye at alexandradye@waunakee.k12.wi.us if you have any questions.

B. Finance

1. Monthly Finance Reports 94

Attached you will find the Budget Status report as of September 30, 2023 and the Cash Reconciliation report for August 2023.

C. Post Secondary Credit Options

D. Consideration of School Safety Drills 98

E. Gifts and Field Trips	
1. Gifts	
a. Pride Pump Donation - Meffert Oil - \$1000	101
b. Harry Voss Memorial from Kurt Breunig - \$100	102
2. Field Trips	
a. WHS Varsity Dance Team to Rockford IL October 21, 2023	103
b. HS Orchestra - Heiks - Chicago April 25-26, 2024	104
c. National FFA Convention November 1-2023 Indianapolis, IN	106
F. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements	
G. Consideration of proposed Altria settlement	
XIII. <u>BOARD BUSINESS</u>	
A. Board Correspondence	
XIV. <u>FUTURE AGENDAS AND MEETINGS</u>	
A. Agenda Items for Next Meeting	
B. Special Meeting - Setting the Tax Levy Meeting.	
C. Budget Committee	
D. Co-Curricular Committee	
E. Curriculum Committee	
F. Facility Committee	
G. Human Resources Committee	
H. Policy Committee	
I. DEI Committee	
XV. <u>RETURN TO CLOSED SESSION</u> - (if necessary) to complete agenda as listed under agenda item III	
XVI. <u>RETURN TO OPEN SESSION</u>	
XVII. <u>ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION</u>	
XVIII. <u>ADJOURN</u>	

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Minutes of Regular Meeting - Open

The Board of Education Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, September 11, 2023, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

President Ensign called the meeting to order. A motion was made by Engebretson, second by Frey, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), and (f) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 5-0 on a roll call vote. Time 6:04PM

II. ROLL CALL

,Engebretson – Yes, Ensign- Yes, Frey – Yes, Heinemann - Yes, Hetzel- Yes, Dotzler- arrived at 6:10PM, , Heinrichs – absent
Also Present: Guttenberg, Summers, Schell, Jondle

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) and (f).

- A. Review Minutes of August 14, 2023 Meeting
- B. Review Individual Teacher/Administrator Contract Recommendations, Resignations and Retirements
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- E. Review and Consider a Grade Placement Appeal

A motion was made by Heinemann, second by Frey, to deny the grade placement request as presented. Motion carried 6-0.

IV. RETURN TO OPEN SESSION

A motion was made by Hetzel, second by Frey, to adjourn closed session and reconvene in open session. Motion carried 6-0. Time 6:47PM The board went into board development until the start of the meeting at 7:00PM

Ensign welcomed all stating that they started the meeting in closed session at 6pm. and will begin open session at 7pm

V. BOARD DEVELOPMENT

The board discussed upcoming superintendent interview times/places.

VI. APPROVAL OF MINUTES

Consider the August 14, 2023

A motion was made by Dotzler, second by Heinemann, to approve the minutes as presented. Motion carried 6-0.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Frey, second by Dotzler, to approve the agenda as posted. Motion carried 6-0.

VIII. PUBLIC COMMENTS

There were no public comments received through the outlined process via email or in person.

IX. TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Teacher Report

Janell Dorn reported that the teaching staff was appreciative of the wellness presentations, the continuation of the Waunakee Support Group and that the district administration is considering the whole person. They enjoy being part of the interview process when hiring, but would like to be compensated for time outside of their contract time. They are very thankful for the approval of the referendum that allowed for a much needed salary increase.

B. Student Report

Victoria Raemisch and Kendall Haviland are the Student Council Representatives to the Board for 2023-2024. They Introduced themselves and updated the board on the first days of school. They connected with some freshmen to ask about the their transition. The freshmen found the first day very helpful, the longer passing time and the freedom to choose courses specific to their interest. They are not fond of the new cell phone policy. Overall the freshmen gave the transition to high school a 7/10 rating. The representatives are hoping the career fair and the many clubs will help make the freshman as welcome as possible. The representatives goal for this year is to make everyone feel heard and be a bridge between the High School Students and the Board.

C. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

There were no updates from the board at this meeting.

2. Update on the Superintendent Search Process

Ensign asked the board to review the schedule for the 20th that was in their folders. She also asked the community and the staff to consider filling out the survey and attending one of the engagement meetings for the Superintendent Search. This will assist in developing a leadership profile for the candidates.

X. START OF SCHOOL REPORT

Randy Guttenberg provided the Board with an update on the start of the 2023-2024 school. This report included updates on enrollement, bussing, staffing, goals/priorities, and his message to the staff.

XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Facility Committee Meeting

The 09/05/23 Meeting Minutes were reviewed.

1. Consideration of Heritage Elementary School Bids

Summers introduced Rich Stoffels from Vogel Brothers to present and answer questions regarding the final list of subcontractors for the Heritage Elementary School Project, which included the playground surfacing options that were not in at the time of the facility meeting. A motion was made by Hetzel, second by Dotzler to approve all four subcontractors as presented. Motion carried 6-0.

2. Consideration of Varsity Softball Field Improvements

Summers presented and answered questions on the approval of design work for the field improvements at the varsity softball field. This will allow for the process to continue to move forward and also to receive solid bids from the design. A motion was made by Frey, second by Heinemann, to approve moving forward with the design process. Motion carried 6-0.

3. Consideration of High School Signage

Summers presented and answered questions regarding the high school signage replacement project.

A motion was made by Heinemann, second by Engebretson to replace the sign on Century Avenue with a new electronic sign and to replace the sign on south street with a traditional sign. Motion carried 6-0.

4. Consideration of Heritage Elementary Solar Project

Summers reviewed and answered questions regarding ta solar system at Heritage. This is just an informational item. More information will be coming at a later time.

B. DEI Committee Meeting

The minutes from the 09/06/23 meeting were reviewed.

C. Policy Committee Meeting

The 09/07/23 Meeting Minutes were reviewed.

1. Policies for Discussion, Review, and Consideration

Guttenberg reminded the board of the process for reviewing these policies. This goes through the WASB attorney, reviewed and considered by the administrative team, reviewed with the chairperson of the policy committee, then reviewed with the full policy committee, and finally comes to the full board. Guttenberg answered any questions the board had on these policies. A motion was made by Dotzler, second by Engebretson, to approve the policies as presented. Motion carried 6-0.

a. 410 Student Policies Goals

b. 411.2 Students Experiencing Homelessness

c. 411.3 Children in Foster Care

d. 412.1 Full-Time Students

e. 420 School Admissions

f. 420 Rule Procedures for Placing Transfer Students

g. 421 Entrance Age

h. 421 Rule 1 & 421 Rule 2

- Replace both rules with PRG 421 Rule 1
- i. 422 and 422 Rule Admission of Full-Time Nonresident Students
Replace the policy and the rule with PRG 422
- j. 423 Full Time Open Enrollment Program
- k. 423 Rule 1 Full Time Open Enrollment Procedures
- l. 423 Rule 2 Part Time Open Enrollment
Replace with PRG 343.44
- m. 424 Non-Public School Student participation in District Courses, Programs and Activities
- n. 424 Rule 1 Procedures for Handling Individual Course Applications from Non-Public School Students
- o. 430 Student Attendance
430 Rules 1-4
Replace Policy 430 and Rules 1-4 with PRG Policy 431
- p. 431 Proof of Residency
Amend and recode to 420 Rule 2

XII. ADMINISTRATIVE REPORTS/ACTION ITEMS

- A. Dye presented and answered questions regarding the resolution authorizing temporary Borrowing in an amount not to exceed \$14,000,000; issuance of tax and revenue anticipation promissory notes, and participation in the PMA Levy and aid anticipation notes program
A motion was made by Heinemann, second by Frey to approve this resolution as presented. Motion carried 6-0.
Present: Engebretson – Yes, Ensign- Yes, Frey – Yes, Heinemann - Yes, Hetzel- Yes, Dotzler-Yes
- B. Announcements/Correspondence
Correspondence was shared regarding Waunakee HS earning high National and Metro area rankings for 2023-204 Best High Schools as released by US News.
Ensign shared a request from Middlton, Verona, SunPrairie in joining them as a collaborative group of board members. The WCSD BOE was interested in being a part of this group and asked for more details.

XIII. CONSENT AGENDA

- The board acknowledged the generosity of Meffort Oil for their pride pump donation.
A motion was made by Hetzel, second by Engebretson to approve the full consent agenda as presented. Motion carried 6-0.
- A. Approval of Checks
Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of August.
- B. Finance
 - 1. Monthly Finance Reports
Attached you will find the Budget Status report as of June 30, 2023 and the Cash Reconciliation report for July. This will be the final report for 22-23 as the audit process has been completed.
 - 2. Approval of Fund 21 Accounts
The purpose of this agenda item is to request approval of Fund 21 student activity accounts.
 - 3. Approval of Fund Balance Allocations

The purpose of this agenda item is to request School Board approval of the fund balance allocations.

C. Seclusion and Restraint Report

Attached please find the Seclusion and Restraint Report for 2021-2022 that the administration is required to report to the Board on an annual basis. .

D. Gifts and Field Trips

1. Gifts

a. Pride Pump Donation from Meffert Oil Company \$1000

2. Field Trips

E. Approve Individual Teacher, Administrator, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

New Administrative Support Staff

Jose Velarde Aguilar, Translation and Interpretation Coordinator

New Teacher Staff

Christen Pothof, 1-Year School Counselor, MS

Meta Sinclair, 1-Year Cross Categorical Teacher, HS

New Support Staff

Cynthia Adams, Para Educator Special Education, MS

Kate Barragan, Para Educator Regular Education, AES

Kristopher Ganske, Para Educator Special Education, IS

Brooke Knowles, LMTC Assistant (job share), AES

Elizabeth MacArthur, Para Educator Regular Education, AES

Trisha Neaderhiser, Para Educator Special Education, IS

Christena Rollins, Custodian, HS

Katie Weaver, LMTC Assistant (job share), AES

Resignations

Megan Bunkleman, School Counselor, HS

Retirements

Eric Noah, Library Media Specialist, MS

Internal Staff Changes - No Action

Kimberly Bonsett-Veal, from School Counselor, MS, to School Counselor, HS

Karen Evans, from Para Ed. Special Ed., AES, to Para Ed. Special Ed. & Custodian, MS/Bethel

Cory Jennerjohn, from Para Ed. Special Ed., PES, to Para Educator Regular Education, HES

* Co-Curricular report posted on the extras section of the agenda.

XIV. BOARD BUSINESS - NA

XV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Meeting

B. Special Meeting

Budget Committee – 10/3/23 @ 7:30AM

C. Co-Curricular Committee

D. Curriculum Committee

E. Facility Committee – 10/2/23 @ 7:30AM

F. Human Resources Committee

G. Policy Committee

H. DEI Committee

XVI. RETURN TO CLOSED SESSION - NA

XVII. RETURN TO OPEN SESSION - NA

XVIII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION NA

XIX. ADJOURN

The Board of Education adjourned at 7:57PM on a motion by Frey, second by Hetzel, and passed unanimously by voice vote 6-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date _____
JE:rm

Minutes of Superintendent Search - Leadership Profile

The Board of Education Waunakee Community School District

A Superintendent Search - Leadership Profile of the Board of Education of Waunakee Community School District was held Monday, October 2, 2023, beginning at 5:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

President Ensign called the meeting to order at 5:30PM

II. ROLL CALL

Present: Dotzler - Yes, Engebretson - Yes, Ensign - Yes, Frey - Yes, Heinrichs - Yes, Hetzel - Yes - Heinemann - Arrived at 5:37PM

Also present: Grabarski

III. APPROVE AGENDA

A motion was made by Hetzel, second by Frey, to approve the agenda as posted. Motion carried 6-0

IV. LEADERSHIP PROFILE - BWP

The BWP search team presented and answered questions regarding the leadership profile created from the Board interviews, stakeholder engagement meetings, and the superintendent search survey. The leadership profile presentation and the survey results are attached to the agenda for this meeting as well as on the WCSD website.

V. FUTURE MEETINGS - NA

VI. ADJOURN

A motion was made by Hetzel, second by Dotzler to adjourn the meeting at 6:38PM. Motion Carried 7-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date _____

JE:rm

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

Legal References:

Wisconsin Statutes

[Section 19.81](#) [state policy on open meetings]

[Section 19.83\(2\)](#) [discussion during period of public comment]

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]
[Section 19.85](#) [exemptions to open meetings]

Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

Adoption/Revision Date(s):

October 1989
March 1994
September 1994
January 2000
February 2002
May 2020

Minutes of Curriculum Committee Meeting

The Board of Education Waunakee Community School District

A Curriculum Committee Meeting of the Board of Education of Waunakee Community School District was held Tuesday, September 19, 2023, beginning at 3:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Hetzel called the meeting to order at 2:59PM.

II. ROLL CALL

Present: Dotzler, Frey, Hetzel

Also Present: Guttenberg, Johnson, Schell, Borowski, Kenas, Mommarts, Carter, Kaminski, Hernandez

III. APPROVE AGENDA

A motion was made by Frey, second by Dotzler, to approve the agenda as posted. Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

Guttenberg started the meeting by giving an- update regarding the building goals and how as a district we are being more articulate with the goals.

V. SPRING 2022 LITERACY DATA AND ACT 20 UPDATE

Schell and Johnson presented and answered questions regarding the spring 2022 Literacy Data and Act 20 update.

VI. PRESENTATION ON SCHOOL GOALS

The building principals presented and answered questions on the building goals for the 2023-2024 school year.

VII. ITEMS FOR FUTURE MEETINGS

October 17: Middle School Schedule Changes, Input on Goals/Outline for Special Curriculum Meetings, New Course Proposals, State Assessment Data if Available

November 30: New Course Proposals, State Report Cards, District Achievement Report, Spring 2023 Assessment Data

VIII. ADJOURN

A motion was made by Dotzler, second by Frey to adjourn the meeting at 4:24PM
Motion Carried 3-0.

Minutes of Facility Committee Meeting

The Board of Education Waunakee Community School District

A Facility Committee Meeting of the Board of Education of Waunakee Community School District was held Monday, October 2, 2023, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Ensign called the meeting to order at 7:30AM.

II. ROLL CALL

Present: Dotzler, Ensign, Heinemann

Also present: Guttenberg, Summers, Cramer, Loken, Dye

III. APPROVE AGENDA

A motion was made by Dotzler, second by Heinemann, to approve the agenda as posted.

Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. HERITAGE ELEMENTARY SCHOOL

A. Update on Schedule/Finances

Summers presented and answered questions regarding an update on the schedule and finances for the Heritage Elementary School project. Administration will provide a regular update for any changes orders impacting the project contingency. The most significant items this month are the value engineering credits that were previously reviewed by the School Board.

B. Review of Solar System Options

Summers presented and answered questions regarding the options for a solar system. A motion was made by Dotzler, second by Heinemann, to recommend that the full board consider the smallest option for a 151KW solar system, with the infrastructure for future expansion. Motion carried 3-0.

VI. CONSIDERATION OF CAPITAL PROJECTS

Summers reviewed with the committee and answered questions regarding the budget tracking document for capital projects and the GMP savings for Heritage Elementary school. The committee asked that a more detailed report of what has been approved for the capital maintenance projects be included for the future.

A. Update on 2023-24 Projects

Cramer presented and answered questions regarding an update on 23-24 capital projects.

B. Middle School Special Education Room Project

Summers presented and asked Loken to answer any questions regarding the consideration of a middle school special education project. A motion was made by Dotzler, second by Heinemann, to recommend that the full board consider moving forward with this project as presented. Motion carried 3-0.

C. Softball Field Project

Summers presented the Wauaukee High School softball boosters group communication regarding partnering with the school district on softball field improvements at the new varsity softball field. Ms. JoAnn Ripp from the Softball Boosters was available to review the communication and answer any questions.

The committee asked that a facility improvement process in conjunction with fundraising be outlined for any future projects.

A motion was made by Heinemann, second by Dotzler, to recommend that the full board consider approval of the fundraising plan and varsity field improvement partnership with the Softball Boosters. Motion carried 3-0.

D. Capital Projects Planning

Summers presented and answered questions regarding capital projects planning. Cramer was available to give further explanation of the capital maintenance priority list and answer questions. The administration asked the committee if they wanted to see additional projects brought forward in the next several months or if the committee preferred a larger project list later in the February/March 2024-time frame. The committee would like to see the smaller capital projects list more frequently in lieu of a larger project list.

VII. **FUTURE MEETINGS** – N/A

VIII. **ADJOURN**

A motion was made by Dotzler, second by Heinemann, to adjourn the meeting at 8:16AM. Motion carried 3-0.



14 Marsh Court • Madison, WI 53718-8805 • Phone 608-222-0105
P.O. Box 7428 • Madison, WI 53707-7428 • Fax 608-222-0230

September 1, 2023

Steve Summers
Waunakee Community School District
905 Bethel Circle,
Waunakee, WI 53597

RE: Ballasted solar roof installation at Heritage Elementary School

Dear Steve:

Thank you for the opportunity to provide a proposal for a solar installation at Heritage Elementary School in Waunakee. We have examined drawings and electrical services and developed options for solar on the facility roof.

We intend to maintain standards of construction established by Westphal to date for Waunakee School District. This includes conduit, raceways and wiring to code and to Westphal’s rigid standards of excellence.

Our design will be stamped by a structural engineer and approved by the roofing contractor to maintain the roof warranty.

Waunakee Utilities and Focus on Energy have been contacted about the solar array so that we could collect some information about expected energy use at the school. Waunakee Utilities will be contacted for interconnection application fees and external disconnect(s) locations.

Egauge monitoring is included. This provides an additional monitoring platform to track both solar production and facility electrical usage. Egauge is provided in addition to module-by-module monitoring as part of the SolarEdge inverters we have selected. Both egauge and SolarEdge deliver historic and real-time production data. Egauge has been utilized by previous customers for display on publicly viewable monitors in high-traffic areas and represents a great opportunity for educational engagement with the solar array. A display monitor is not included in our estimate.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Westphal is pleased to provide pricing for three ballasted roof mounted solar array sizes. A financial breakdown of each system is included.

Ballasted Roof & Ground Mount	
151 kW Installation Price:	\$ 327,257 - \$2.16/W
267 kW Installation Price:	\$ 510,845 - \$1.91/W
367 kW Installation price:	\$ 702,045 - \$1.82/W

Please note: Pricing does not include ITC 30% Elective Tax Credit, Focus on Energy, or Solar for Good Incentives. These are included in the attached financial breakdowns.

The above pricing includes the following clarifications:

Our pricing includes the following items:

1. Complete turnkey design
2. Stamped structural engineering review
3. Zoning, building and electrical permits (City of Waunakee)
4. Utility Interconnection Application and engineering fees
5. Back-feed breakers, disconnects and other required fault protection
6. Labor and balance of system components
7. Fully grounded solar array
8. Full system commissioning
9. Safety plan and safety management throughout construction
10. Fall protection implementation throughout construction
11. Non-permeable, weather resistant ballast block
12. Egauge and inverter integrated monitoring
13. Owner training

Our price excludes the following items:

1. Commodity escalation costs are not included. Commodities include steel, copper, and aluminum products.
2. Potential utility requirements for "transfer trip" this is unlikely for systems this size
3. Investment Tax Credit as an "Elective Pay" should be reviewed by a qualified tax professional. This incentive amount is provided only as a reference. Westphal cannot be responsible for accuracy or qualification of tax credit.
4. Due to market volatility, pricing is only good for 30 days. Increased pricing can be adjusted at the time of contract award.

System Details:

- Ballasted rooftop system designed and installed on Heritage Elementary School. PV modules are fixed in place at a 10° tilt and do not track the sun. All PV modules are set facing south.
- There are three Photovoltaic (PV) System Sizes.
- 10' set-back from all roof edges – per City of Waunakee requirements.
- Slip sheets matching EPDM membrane are integrated into solar racking system
- Slip sheet and roof loading may be inspected by roofing contractor to protect roof warranty
- DC and AC conductors will be routed in cable trays or conduit as applicable

Westphal & Company has carefully reviewed your site and analyzed the various technology options requested. We have the capability to complete the installations involved in the timelines as outlined. Items that could preclude Westphal from meeting the expected timelines are as follows:

- Equipment availability.
- Waunakee Utilities approval timeline. For facilities potentially exporting power, utilities can conduct engineering reviews that can take additional time.
- Current projected lead times for the panelboards is approximately 6 months
- Westphal has communicated with module, inverter and racking vendors for potential expedited delivery.

Per our policy on design/build proposals, this narrative of assumed electrical installation and pricing does not constitute a contract to construct. A further detailed review of said scope-of-work by all parties, plus a defined understanding of schedule must be finalized before a contractual agreement to proceed is agreed to. Initial commitments for volatile-priced items (solar modules) will make it possible to reserve pricing and availability.

Final pricing is dependent on timing, final design and material costs.

We appreciate the opportunity to provide these estimates and look forward to working with you on this project.

Respectfully Submitted;
WESTPHAL & CO., INC.

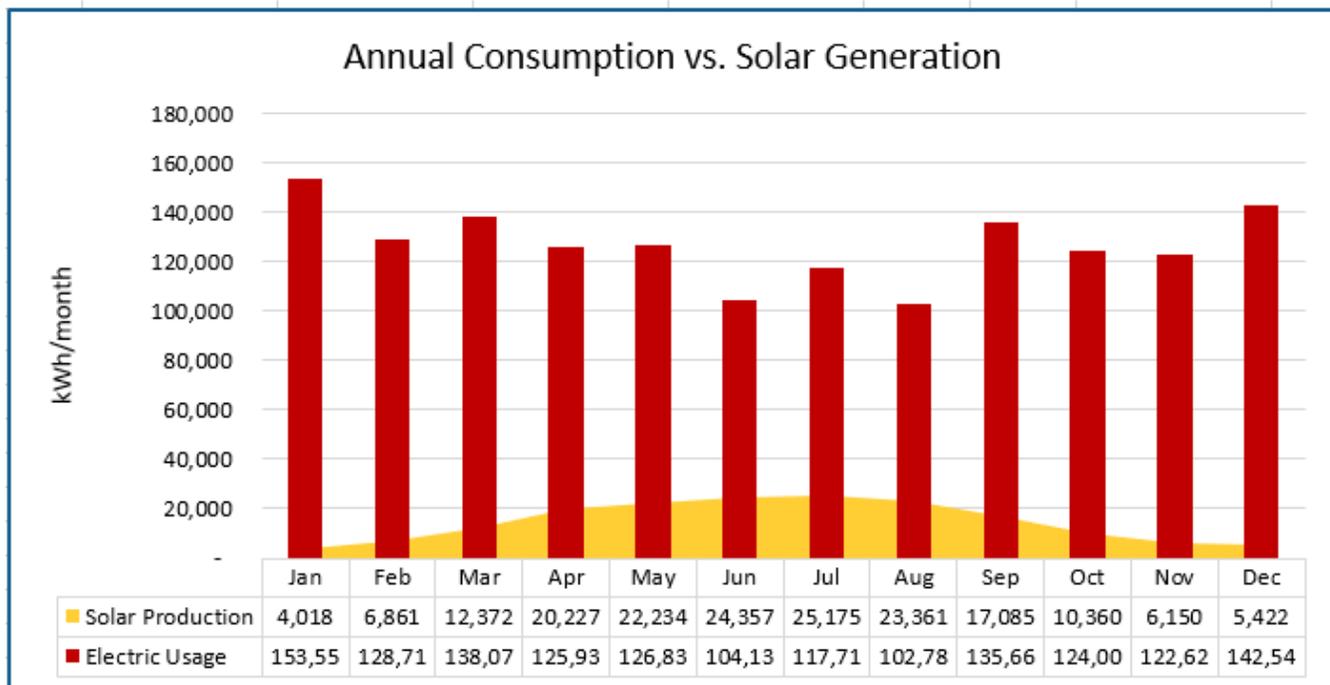
Chris Collins

Chris Collins
 Solar Preconstruction Manager
 (608) 960-1198
 Email: ccollins@westphalec.com
www.westphalec.com

151 kW System

Solar Electrical System Details	
KW Size	151.20 kW
Solar Modules	(315) Hanwha Q Cell Tier 1 480W
Racking	Roof Ballasted
Inverter	DC Optimized String
Monitoring	Inverter Integrated & egauge
Miscellaneous	

Cost Breakdown & Estimated Production	
Total System Price	\$ 327,257.00
ITC via IRA Elective Pay Tax Credit	\$ 81,305.10
Depreciation Value (Yrs. 1-6) - N/A	\$ -
Focus on Energy Incentive	\$ 18,120.00
Solar for Good	\$ 20,000.00
Tax on Grants - N/A	\$ -
Year 1 Net System Costs	\$ 207,831.90
Year 1 Estimated Production	177,620 kWh/ 1,175 kWh / kW
Return on Investment	14.03 Years

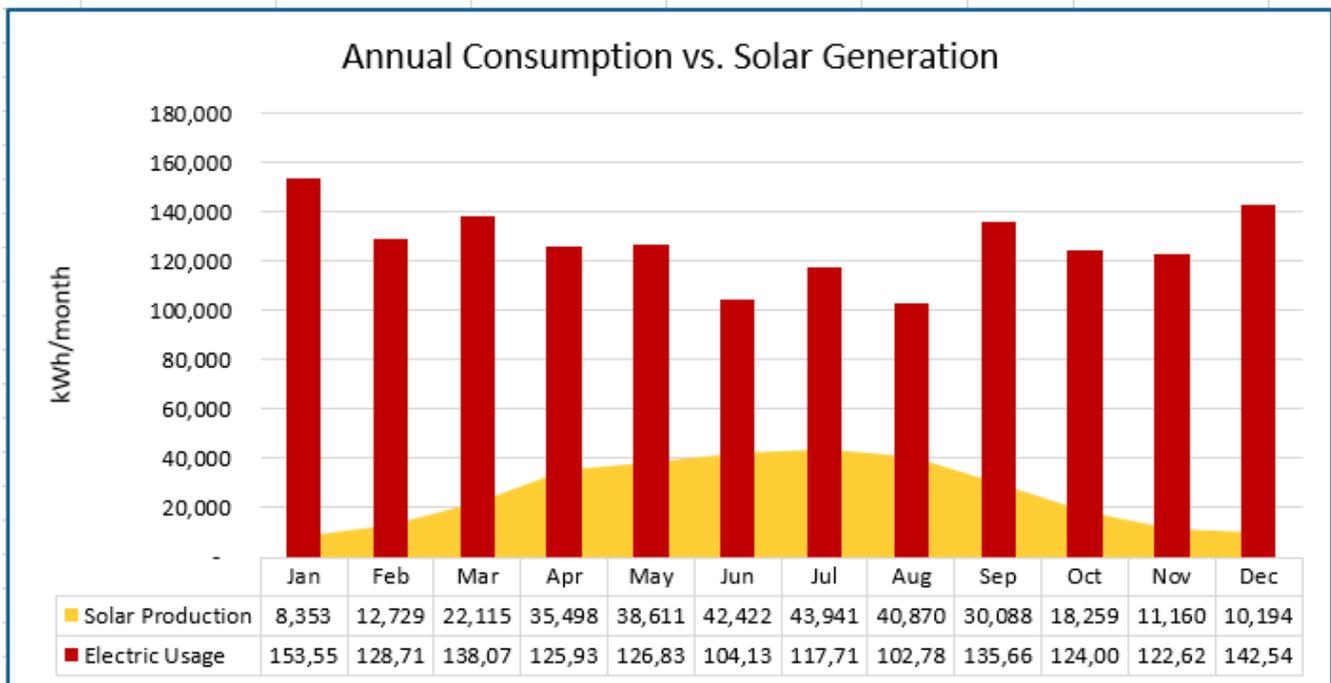


Base Economics			
Return on Investment	14.03	System Size:	151.20 kW-DC
Timeline	IRR	Solar kWh Hour Value:	\$ 0.071 /kWh
10 Year	-6%	Utility Rate (Blended):	\$ 0.071 /kWh
20 Year	4%	ITC Credit Base:	30%
30 Year	6%	Utility Rate Escalator:	2%
30-Yr Cashflow	\$ 223,064	Annual Panel Degradation:	0.7%

30 Year Financials						
Year	Net Price (After FOE)	Investment Tax Credit	Depreciation Value	Value of Solar	Annual Cashflow	Cumulative Cashflow
1	\$ (309,137)	\$ 81,305	\$ -	\$ 12,698	\$ (215,134)	\$ (215,134)
2			\$ -	\$ 12,563	\$ 12,563	\$ (202,571)
3			\$ -	\$ 12,725	\$ 12,725	\$ (189,846)
4			\$ -	\$ 12,888	\$ 12,888	\$ (176,958)
5			\$ -	\$ 13,054	\$ 13,054	\$ (163,903)
6			\$ -	\$ 13,222	\$ 13,222	\$ (150,681)
7				\$ 13,392	\$ 13,392	\$ (137,289)
8				\$ 13,564	\$ 13,564	\$ (123,725)
9				\$ 13,739	\$ 13,739	\$ (109,986)
10				\$ 13,915	\$ 13,915	\$ (96,071)
11				\$ 14,094	\$ 14,094	\$ (81,976)
12				\$ 14,276	\$ 14,276	\$ (67,701)
13				\$ 14,459	\$ 14,459	\$ (53,241)
14				\$ 14,645	\$ 14,645	\$ (38,596)
15				\$ 14,834	\$ 14,834	\$ (23,763)
16				\$ 15,024	\$ 15,024	\$ (8,738)
17				\$ 15,217	\$ 15,217	\$ 6,479
18				\$ 15,413	\$ 15,413	\$ 21,892
19				\$ 15,611	\$ 15,611	\$ 37,504
20				\$ 15,812	\$ 15,812	\$ 53,316
21				\$ 16,016	\$ 16,016	\$ 69,331
22				\$ 16,221	\$ 16,221	\$ 85,553
23				\$ 16,430	\$ 16,430	\$ 101,983
24				\$ 16,641	\$ 16,641	\$ 118,624
25				\$ 16,855	\$ 16,855	\$ 135,480
26				\$ 17,072	\$ 17,072	\$ 152,552
27				\$ 17,292	\$ 17,292	\$ 169,843
28				\$ 17,514	\$ 17,514	\$ 187,357
29				\$ 17,739	\$ 17,739	\$ 205,097
30				\$ 17,967	\$ 17,967	\$ 223,064
			\$ -	\$ 450,896		

267 kW System

Solar Electrical System Details	
KW Size	266.88 kW
Solar Modules	(556) Hanwha Q Cell Tier 1 480W
Racking	Roof Ballasted
Inverter	DC Optimized String
Monitoring	Inverter Integrated & egauge
Miscellaneous	
Cost Breakdown & Estimated Production	
Total System Price	\$ 510,845.00
ITC via IRA Elective Pay Tax Credit	\$ 129,440.70
Depreciation Value (Yrs. 1-6) - N/A	\$ -
Focus on Energy Incentive	\$ 29,688.00
Solar for Good	\$ 20,000.00
Tax on Grants - N/A	\$ -
Year 1 Net System Costs	\$ 331,716.30
Year 1 Estimated Production	314,239 kWh/ 1,177 kWh / kW
Return on Investment	12.73 Years

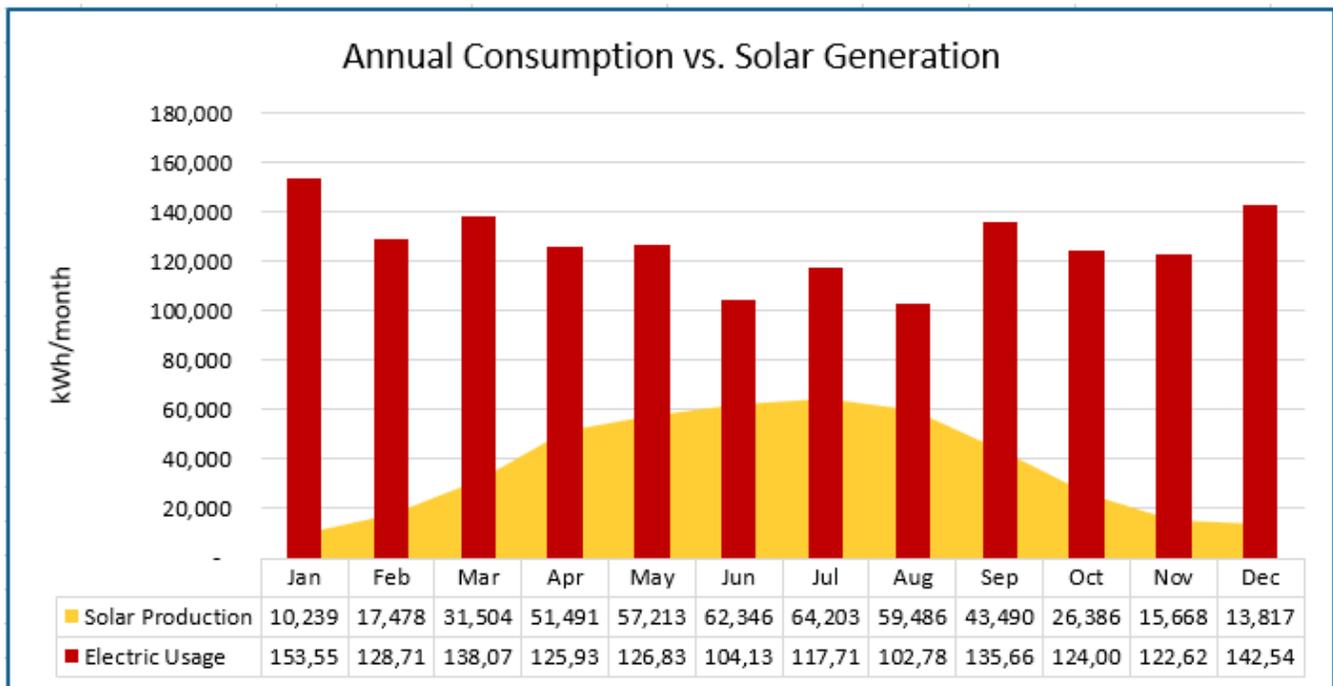


Base Economics			
Return on Investment	12.73	System Size:	266.88 kW-DC
Timeline	IRR	Solar kWh Hour Value:	\$ 0.071 /kWh
10 Year	-4%	Utility Rate (Blended):	\$ 0.071 /kWh
20 Year	5%	ITC Credit Base:	30%
30 Year	7%	Utility Rate Escalator:	2%
30-Yr Cashflow	\$ 445,993	Annual Panel Degradation:	0.7%

30 Year Financials						
Year	Net Price (After FOE)	Investment Tax Credit	Depreciation Value	Value of Solar	Annual Cashflow	Cumulative Cashflow
1	\$ (481,157)	\$ 129,441	\$ -	\$ 22,465	\$ (329,252)	\$ (329,252)
2			\$ -	\$ 22,226	\$ 22,226	\$ (307,025)
3			\$ -	\$ 22,512	\$ 22,512	\$ (284,513)
4			\$ -	\$ 22,802	\$ 22,802	\$ (261,711)
5			\$ -	\$ 23,095	\$ 23,095	\$ (238,616)
6			\$ -	\$ 23,392	\$ 23,392	\$ (215,224)
7				\$ 23,693	\$ 23,693	\$ (191,531)
8				\$ 23,998	\$ 23,998	\$ (167,534)
9				\$ 24,306	\$ 24,306	\$ (143,228)
10				\$ 24,619	\$ 24,619	\$ (118,609)
11				\$ 24,935	\$ 24,935	\$ (93,674)
12				\$ 25,256	\$ 25,256	\$ (68,418)
13				\$ 25,581	\$ 25,581	\$ (42,837)
14				\$ 25,910	\$ 25,910	\$ (16,927)
15				\$ 26,243	\$ 26,243	\$ 9,316
16				\$ 26,580	\$ 26,580	\$ 35,896
17				\$ 26,922	\$ 26,922	\$ 62,818
18				\$ 27,268	\$ 27,268	\$ 90,087
19				\$ 27,619	\$ 27,619	\$ 117,706
20				\$ 27,974	\$ 27,974	\$ 145,680
21				\$ 28,334	\$ 28,334	\$ 174,014
22				\$ 28,698	\$ 28,698	\$ 202,713
23				\$ 29,068	\$ 29,068	\$ 231,780
24				\$ 29,441	\$ 29,441	\$ 261,222
25				\$ 29,820	\$ 29,820	\$ 291,042
26				\$ 30,203	\$ 30,203	\$ 321,245
27				\$ 30,592	\$ 30,592	\$ 351,837
28				\$ 30,985	\$ 30,985	\$ 382,822
29				\$ 31,384	\$ 31,384	\$ 414,206
30				\$ 31,787	\$ 31,787	\$ 445,993
			\$ -	\$ 797,709		

367 kW System

Solar Electrical System Details	
KW Size	387.36 kW
Solar Modules	(807) Hanwha Q Cell Tier 1 480W
Racking	Ballasted Roof
Inverter	DC Optimized String
Monitoring	Inverter Integrated & egauge
Miscellaneous	
Cost Breakdown & Estimated Production	
Total System Price	\$ 702,045.00
ITC via IRA Elective Pay Tax Credit	\$ 180,358.14
Depreciation Value (Yrs. 1-6) - N/A	\$ -
Focus on Energy Incentive	\$ 40,425.60
Solar for Good	\$ 20,000.00
Tax on Grants - N/A	\$ -
Year 1 Net System Costs	\$ 461,261.26
Year 1 Estimated Production	453,320 kWh/ 1,170 kWh / kW
Return on Investment	12.33 Years



Base Economics			
Return on Investment	12.33	System Size:	387.36 kW-DC
Timeline	IRR	Solar kWh Hour Value:	\$ 0.071 /kWh
10 Year	-4%	Utility Rate (Blended):	\$ 0.071 /kWh
20 Year	5%	ITC Credit Base:	30%
30 Year	7%	Utility Rate Escalator:	2%
30-Yr Cashflow	\$ 669,512	Annual Panel Degradation:	0.7%

30 Year Financials

Year	Net Price (After FOE)	Investment Tax Credit	Depreciation Value	Value of Solar	Annual Cashflow	Cumulative Cashflow
1	\$ (661,619)	\$ 180,358	\$ -	\$ 32,407	\$ (448,854)	\$ (448,854)
2			\$ -	\$ 32,064	\$ 32,064	\$ (416,790)
3			\$ -	\$ 32,476	\$ 32,476	\$ (384,314)
4			\$ -	\$ 32,894	\$ 32,894	\$ (351,420)
5			\$ -	\$ 33,317	\$ 33,317	\$ (318,103)
6			\$ -	\$ 33,745	\$ 33,745	\$ (284,358)
7				\$ 34,179	\$ 34,179	\$ (250,179)
8				\$ 34,619	\$ 34,619	\$ (215,560)
9				\$ 35,064	\$ 35,064	\$ (180,496)
10				\$ 35,515	\$ 35,515	\$ (144,981)
11				\$ 35,972	\$ 35,972	\$ (109,010)
12				\$ 36,434	\$ 36,434	\$ (72,575)
13				\$ 36,903	\$ 36,903	\$ (35,673)
14				\$ 37,377	\$ 37,377	\$ 1,705
15				\$ 37,858	\$ 37,858	\$ 39,563
16				\$ 38,345	\$ 38,345	\$ 77,908
17				\$ 38,838	\$ 38,838	\$ 116,746
18				\$ 39,337	\$ 39,337	\$ 156,083
19				\$ 39,843	\$ 39,843	\$ 195,926
20				\$ 40,356	\$ 40,356	\$ 236,282
21				\$ 40,875	\$ 40,875	\$ 277,157
22				\$ 41,400	\$ 41,400	\$ 318,557
23				\$ 41,933	\$ 41,933	\$ 360,490
24				\$ 42,472	\$ 42,472	\$ 402,962
25				\$ 43,018	\$ 43,018	\$ 445,980
26				\$ 43,571	\$ 43,571	\$ 489,551
27				\$ 44,132	\$ 44,132	\$ 533,683
28				\$ 44,699	\$ 44,699	\$ 578,382
29				\$ 45,274	\$ 45,274	\$ 623,656
30				\$ 45,856	\$ 45,856	\$ 669,512
			\$ -	\$ 1,150,774		

Middle School

1001 South St, Waunakee, WI 53597

Waunakee Community School District

8/26/2022 1:46:08 PM



Special Needs Bathroom Quotes -2023
Middle School

Contractors	Quotation Amount
Vogel (Door)	\$18,890.00
H&R (Floor) - Vinyl Sheet	\$2,146.00
Paddock (Wall Mats)	\$8,000.00
Total Amount =	\$29,036.00

September 27, 2023

Scott Bauer, Maintenance / Project Coordinator
Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

RE: Middle School Door Installation
1001 South Street, Waunakee, WI 53597

Dear Scott,

Vogel Bros. Building Co. will provide the following scope of work for a Guaranteed Maximum Price of Eighteen Thousand Eight Hundred Ninety Dollars (\$18,890.00) subject to additions and deductions by Change Order.

Work Included:

- Temporary protection as necessary for the work and to protect existing finishes.
- Demolition of existing masonry to create new door opening.
- Tooth existing masonry and installation of masonry bond beam for new door header
- Installation of new 3'0" x 7'0" hollow metal door frame
- Furnish and install new plain sliced red oak door with factory finish
- Door hardware push/pull plates, overhead door closer, kick-plate and hinges in brushed chrome.
- Painting of hollow metal frame
- Block fill and paint patched masonry around door opening
- Patch ceramic tile at restroom side of new door opening
- Cleanup and removal of all debris related to work

Work Not Included:

- Patching and/or installation of flooring materials as required for new door opening

Assumptions/Clarifications:

- Work to be complete during normal working hours (7:00am-3:30pm)
- Ceramic tile may not be an exact match to existing tile material in the bathroom
- Quotation is good for 30 days
- Current material lead times are 8 weeks for hollow metal frame and 16 weeks for wood doors and hardware

Date of Commencement and Substantial Completion:

The date of commencement of the Work shall be mutually agreed upon. Substantial Completion of the Work shall be achieved not later than two weeks from commencement.

Payment Terms:

Net 30 days from billing date. Finance charge of 1.5% per month on all past due balances.

Other Provisions:

Owner to not place salt on new concrete during first winter season.

Indemnification:

To the fullest extent permitted by law, Vogel Bros. Building Co. shall defend, indemnify and hold harmless the Owner and its agents, consultants, and employees from all claims for bodily injury and property damage that may arise from the performance of the Contract Work to the extent of the negligence attributed to such acts or omissions by Vogel Bros. Building Co., its subcontractors or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable.

Insurance:

The Owner shall be responsible for purchasing and maintaining the Owner’s usual liability insurance and property insurance written on a builder’s risk “all-risk” or equivalent policy form comprising the total value of the entire project.

Counterparts:

The undersigned parties agree that this Agreement may be executed in multiple counterparts, each of such counterpart shall be deemed to constitute one and the same instrument and each of said counterparts shall be deemed an original hereof. Facsimile and electronic PDF signatures of this Agreement shall be treated as original signatures.

This Agreement is entered into as of the day and year first written above.

OWNER:

Waunakee Community School District

CONTRACTOR:

Vogel Bros. Building Co.

Authorized Signature

Authorized Signature

Print Name, Title

Print Name, Title

If you have any questions regarding this Agreement, please contact Matt Schultz at 608.241.5454.

Proposal

9/18/2023 2:18:18 PM

Page 1



H&R Carpets Inc
608 E Main St
Waunakee WI 53597
(608) 467-5511

Proposal #: 8874
SaleDate: 09/18/2023
Next Install:
Sales Rep: Brent Ziegler

SOLD TO:

Waunakee Schools
905 Bethel Circle
Waunakee WI 53597
(608) 849-2000

SHIPPED TO

Waunakee Middle School

MATERIALS	COMMENTS	TOTAL
1 Lvs Gold 12'-12.00	Anchorage Anchor-392512	Bathroom \$1,012.50
2 Tec Feather Edge Skim Coat 10-0.00	Na	\$63.00
3 Tec Silicone Accucolor 100%-0.00	Bright White	\$50.00
4 Mt711 Adhesive 4 Gal-1.00	N/A - 150sf/gal	\$125.00

LABOR	COMMENTS	TOTAL
1 V - Vinyl Sheet Install	Bathroom	\$445.50
2 Skim Coat Floor		\$270.00
3 Prep		\$180.00

Skim Coat over existing Ceramic and Caulk to wall coverings

SubTotal: \$2,146.00
Misc Chg: \$0.00
Total: \$2,146.00
Payments: \$0.00
Balance: \$2,146.00

As required by the Wisconsin construction lien law, H&R Carpets Inc. hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to H&R Carpets Inc., are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. H&R Carpets Inc. agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

THE ABOVE PRICES, SPECIFICATIONS AND TERMS OF PAYMENT ARE SATISFACTORY AND HEREBY ACCEPTED. NORMAL TERMS: BALANCE DUE ON COMPLETION. A 1 1/2% FINANCE CHARGE (18% ANNUAL RATE) WILL BE ADDED TO ALL ACCOUNTS 30 DAYS AFTER INSTALLATION. IN THE EVENT BUYER DEFAULTS IN THE TIMELY PAYMENT OF THIS CONTRACT, SELLER SHALL BE ENTITLED TO THE COSTS OF COLLECTION INCLUDING REASONABLE ATTORNEY FEES.

Customer Signature _____ Date 33 / ____ / ____

E.T. PADDOCK ENTERPRISES, INC.

1475 Canal Street
P.O. Box 175
Lockport, Illinois 60441
Ph: 815/838-1300
FAX 815/838-1376

September 26, 2023

Scott Bauer
Maintenance/Project Coordinator
Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597 PH.608-225-6906

Re: **New Wall Padding
Waunakee Middle School**

Our proposal includes the following but is not limited to.

Work includes, but is not limited to the following:

- Furnish and install Twenty-six (26) wall pads.
- Choice of colors
- Pads to be installed using nailing lips.
- The standard pad size is 2' wide x 6' high x 2".
- Other sizes will be used.

Total cost:

\$8,000.00

Please call our office if you have any questions, need additional information, or want to place an order.

Thanks,



Jay Henrikson
Project Manager
815-861-4001



Waunakee Community School District
Softball Facilities Assessment
Site Selection and Improvement Report

Project Number: 23.030
August 2, 2023

Site Selection and Improvement Report

Waunakee Community School District
Waunakee High School
301 Community Dr.
Waunakee, WI 53597

August 2, 2023

High School Athletic Facilities
Varsity and JV Softball – Site Improvements
Waunakee, Wisconsin

Project Number: 23.030

For the: Waunakee Community School District

**Civil Engineer/
Landscape Architect:** Rettler Corporation
Stevens Point, Wisconsin
(715) 341-2633

TABLE OF CONTENTS

Design & Planning Considerations

- 1) Site Conditions
- 2) Zoning
- 3) Utility Service
- 4) Environmental Impact
- 5) Other Legal/Regulatory Issues

Softball Facility Comparison

- 1) Varsity Softball field
- 2) Junior Varsity Softball Field
- 3) Site Selection and Improvement Recommendations

Photos

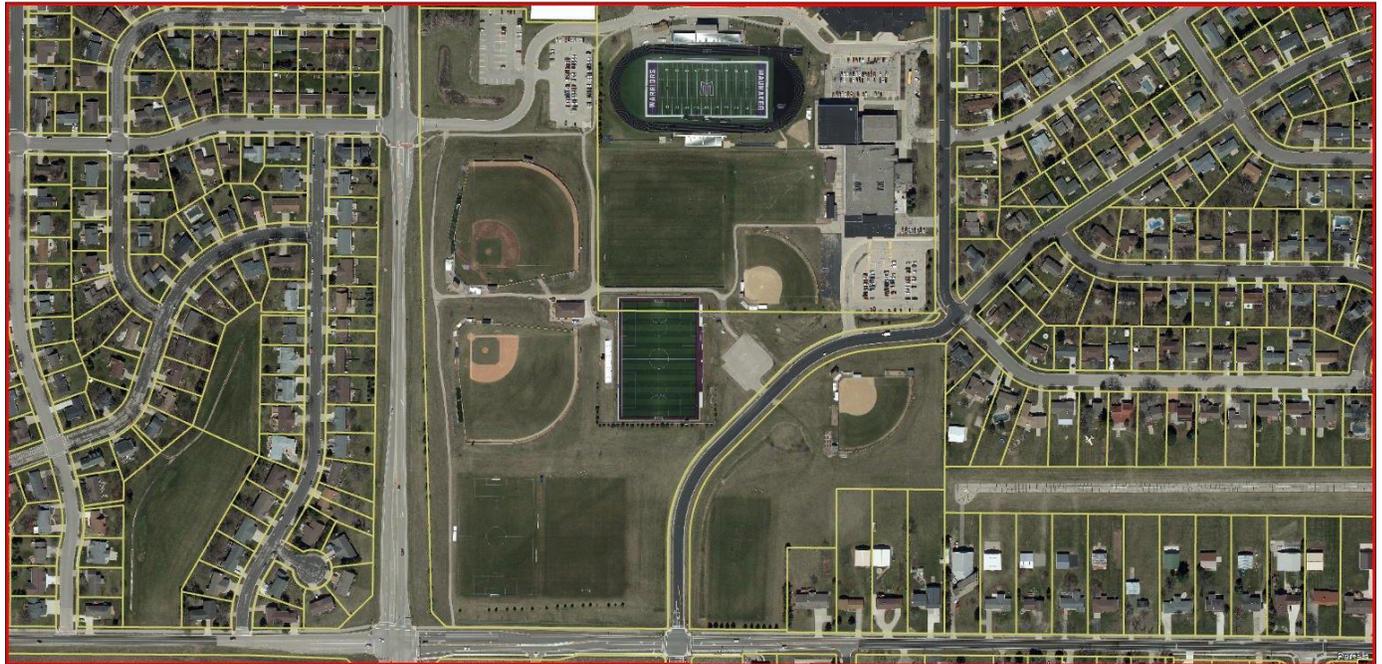
Design & Planning Considerations

1) Site Conditions –

The existing Waunakee High School varsity and junior varsity softball field sites are situated on two parcels of land, approximately 38.2 and 40.5 acres respectively. The site address for the High School is 301 Community Dr., Waunakee, WI 53597. County Highway 'Q' is located immediately west of the athletic facilities. Simon Crestway separates the varsity and JV softball fields with varsity to the south and JV to the north contiguous with the main athletics area of campus.

The athletics area is located south of the high school and immediately south of the track, and football field stadium. This area consists of varsity and JV softball, varsity and JV baseball, a synthetic turf soccer field, and multiple natural grass practice fields. It is connected by a network of walking paths and maintenance drives; however, the existing varsity field is stand alone south of Simon Crestway and is not connected by hard surface to the main campus. There is a parking lot east of the soccer stadium and south of the existing JV softball field. A seasonal support building with restrooms, utilities, and storage is located east of the baseball fields and west of the soccer stadium.

Dane County Map



August 2, 2023

Parcels

0 165 330 660 Feet



Geotechnical borings and report have been completed to date for the soccer field immediately west of the existing JV softball field and can be utilized for general soil conditions. Site specific borings and report should be prepared for any site improvements. Mapped wetlands and wetland indicator soils are not present at the current athletic facilities site. There is a significant stormwater pond west of the existing Varsity field and south of the existing JV field.

2) Zoning –

The existing land use for both sites are classified by the Village of Waunakee as G-1 Institutional district. Discussions with the City will be necessary to identify any zoning related permitting requirements.

An airport overlay height limitation district, AO-H impacts the area south of Simon Crestway, including the south portion of the existing varsity softball field. This district limits the location of any vertical structures, including outdoor athletic lighting.

3) Utility Service –

Utility Service is available from Municipal sources at the project site, including water, sanitary, storm, electrical, and data.

4) Environmental Impact –

The entire athletic field complex development is occurring on existing developed land that is currently recreation field and athletic field space.

5) Other Legal/Regulatory Issues –

Erosion control, stormwater, and utility permitting will be required for the State of Wisconsin, DNR, DSPS, Village of Waunakee, and Dane County.

Softball Facility Comparison

1) Existing Varsity Softball Field:

The existing varsity softball field is oriented southeast. Distance from home plate to the fence at center field and down each foul line is 200', and home plate to the backstop is 25'. Field drainage is a domed configuration with the infield at the highest point and sloping away from the infield at approximately 1.5%. The field is enclosed by 8' galvanized chain link line fencing, and include a 24' backstop. The fencing is in moderate condition. A 10' x 20' multi-level storage building and scorers booth is behind home plate. Batting cages and a storage shed are located north of the field. Three stand-alone bleacher sets are located behind the backstop. Each dugout has a concrete pad and is covered by a prefabricated metal structure which is enclosed with stick-built wall structures. Furnishings include helmet and bat storage and a team bench. There are no hard surface walkway connections to the spectator or athlete areas. Parking is located across Simon Crestway.

2) Existing Junior Varsity Softball Field:

The existing varsity softball field is oriented northeast, which is the best orientation for softball. Distance from home plate to the fence at center field and down each foul line is 200', and home plate to the backstop is 25'. Field drainage is a domed configuration with the infield at the

highest point and sloping away from the infield at approximately 1.5%. The field is enclosed by 8' galvanized chain link line fencing, and include a 24' backstop. The fencing is in moderate condition. A storage shed is located west of the field. Three stand-alone bleacher sets are located behind the backstop. Each dugout has a concrete pad and is covered by a prefabricated metal structure which is enclosed with stick-built wall structures. Furnishings include helmet and bat storage and a team bench. Hard surface walkway connections are located immediately east and north of the field and can easily connect to the spectator and athlete areas. Parking is located immediately south of the field and provides ADA access to the field.

3) Site Selection and Improvement Recommendations:

Essentially both the varsity and junior varsity softball fields are equal in size, playability, and amenities. The following is a comparison of pros and cons for each field:

Amenity	Varsity Softball Field	JV Softball Field
size	x	x
orientation		x
fencing	x	x
dugouts	x	x
foul poles	x	x
bleachers	x	x
scorers booth	x	
storage shed	x	x
batting cage	x	
parking		x
walk access		x

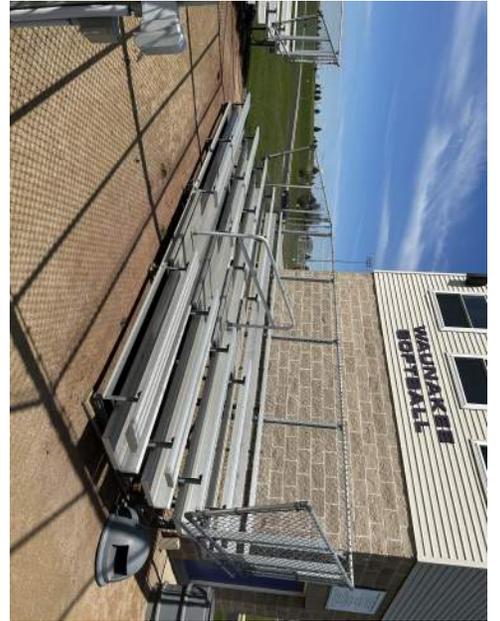


Being that both fields have the size and amenities to function as a varsity competition field, there are several fine details that need to be considered. Athletic field lighting is planned to be installed on one of the fields soon as a priority improvement.

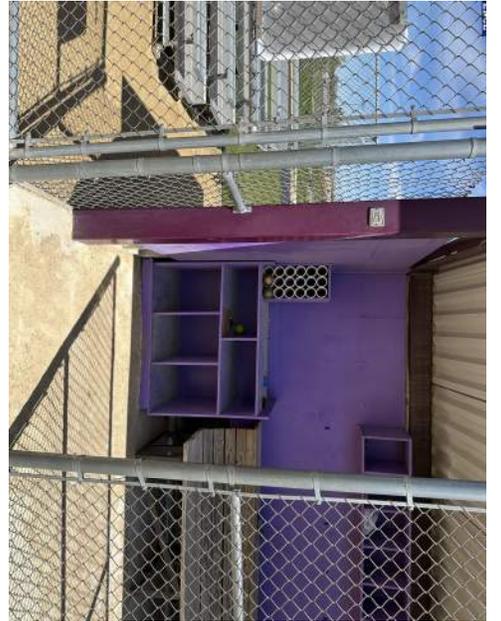
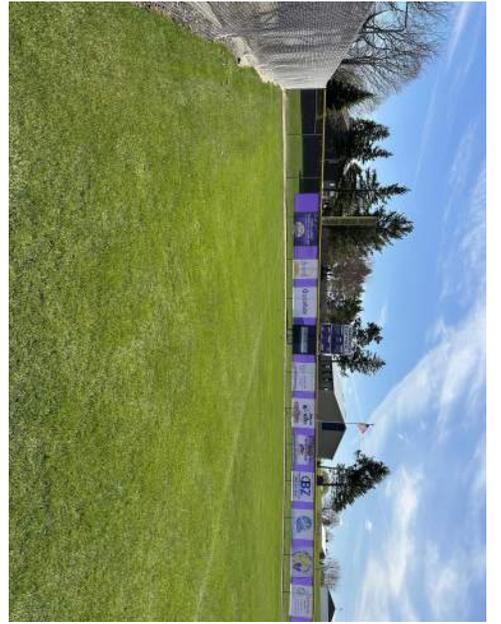
It is our recommendation to install the lights and make improvements on the **existing JV field**, and utilize it as the new varsity field. The top three reasons for the selection are:

1. Best orientation hitting northeast.
2. Direct access to parking, walkways, and restrooms.
3. Outside of the AO-H airport overlay height limitation district.

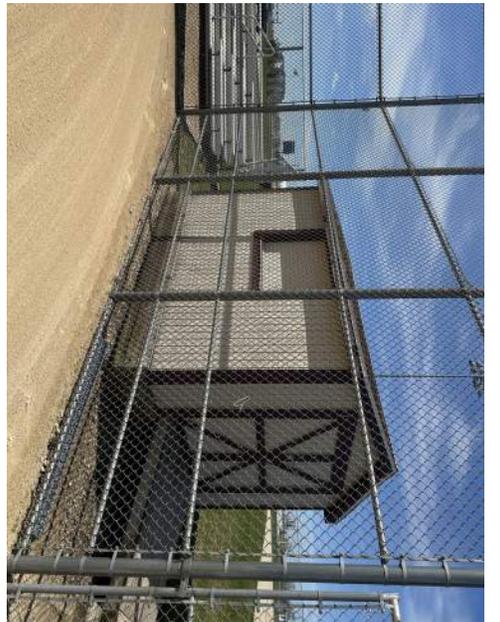
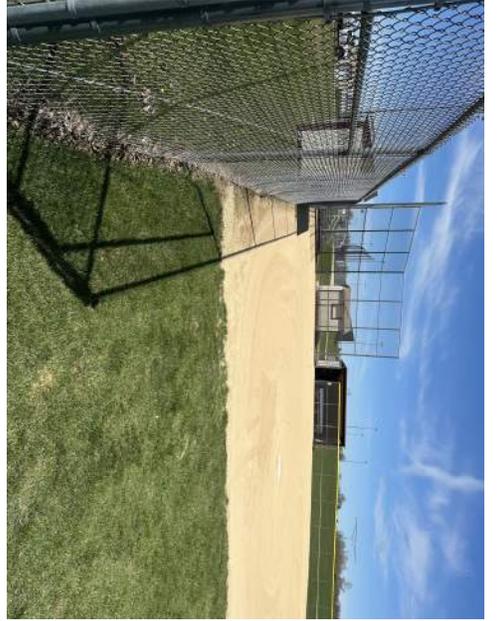
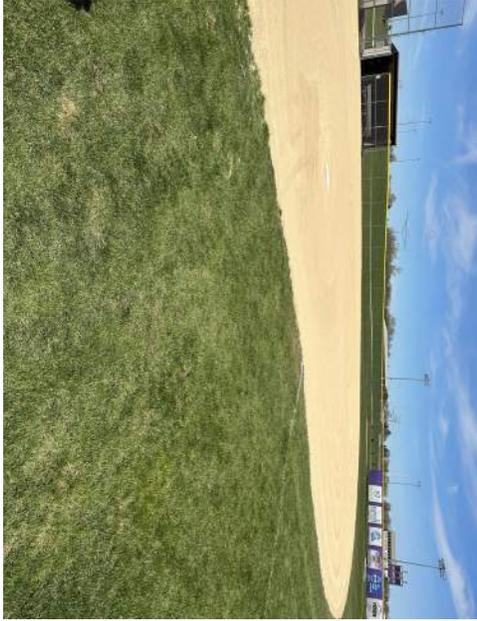
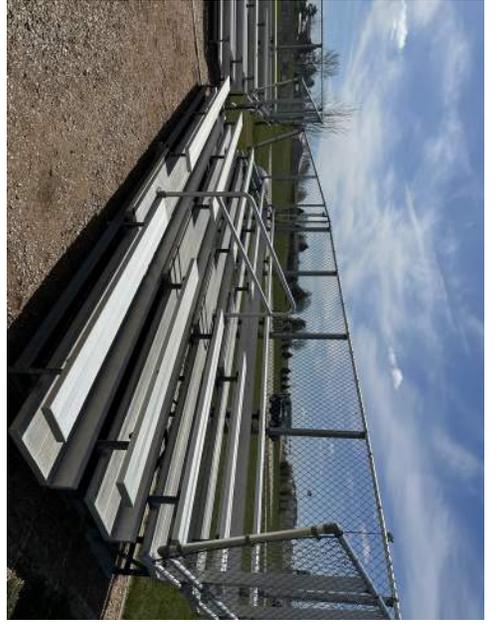
It is also recommended an equal storage and scorers booth building be either constructed, or, that the current scorers booth structure be moved to the new varsity field location. The fencing fabric, and possibly the entire fencing system should be reviewed for replacement within the next 3-5 years. A batting cage and bull pen areas should be added to the field. Dugout improvements, although not necessary, could consist removing the stick-built wall and replacement with masonry enclosures. A paved plaza for the bleachers connecting the parking lot should be added for direct ADA access.



Varsity Softball



Varsity Softball



JV Softball



WCSD Varsity Softball Field Preliminary Budgets

VOGEL
BROS. BUILDING CO.

8/30/2023

PRELIMINARY BUDGETS

Varsity Press Box - Match Existing	\$	158,000
Batting Cages - Two total locations (55' x 15')	\$	78,000
Fence Replacement - 650LF of 6' high fence	\$	45,000
Paved Plaza Area and Path to Parking Lot	\$	40,000
Netting at Backstop	\$	70,000
TOTAL ALL PROJECTS	\$	391,000

Waunakee Board of Education
905 Bethel Circle
Waunakee WI, 53597

September 27, 2023

Dear Waunakee Board of Education -Facilities Committee Members,

The WHS Softball Booster Board is excited to work with the Waunakee High School staff and Board of Education to move forward with improvements in the upcoming years. We are very happy to hear the plans to move forward with lights at the new varsity field are in place, and understand that this may begin setting the concrete this fall. For some years, we have been concerned about the condition and maintenance of the Waunakee High School Softball Fields. With the new Athletic Director and Head Coach in place, we are happy to see some progress being made. On behalf of the WHS Fastpitch Softball Booster Board – I want to let you know that we are dedicated to partner with the WHS to raise funds to help this take place. Our booster family is small and are reassured that the commitment to work with the school district is possible.

At our recent board meeting we had several ideas for fundraising – which we will summarize and provide to Nick for needed approval. Included, but limited to:

- We have funds set aside to purchase new indoor batting cage(s) for a school gym, to be used in off season or during dates we are not able to practice outdoors. I believe this will be at the new MS location – at the Heritage site.
- We have discussed some fun-filled family events with ideas of auctioning experiences during the games:
 - First Pitch (silent auction for opportunity to throw first pitch)
 - SB Warrior Race (like the sausage races, with fee to participate)
 - 50/50 Raffle, with required permits
 - Fundraising events in the community
- We will continue to sell banner space on our fields. We know that the location of our fields is a benefit to this fund raising.
- We will work with local businesses to seek sponsorship of needed upgrades or building.
 - Examples include Qualine Fence- for the projected fencing needs in the future, Dane Manufacturing or Endres Manufacturing for the costs of the new press box and dug outs.
- Items such as ADA compliance with even walkway to bleacher area falls on the school district – but our efforts in fund raising may also assist with this. We plan to work closely with Nick Conrad, AD, and Coach Davis- to ensure we have the same vision.

Softball families pay a large booster membership to offset some of the costs the players may have: uniforms as needed when not in the rotation of replacement; spirit packs – which include shirt, jacket and pants; food for away games; batting equipment to allow each player to have equal opportunities, banquet costs, posters and banners, scholarships, and fees for media cost such as HUDL, and SportsEngine. We have not asked that they take part in raising funds with special raffles or selling of items. We will begin to discuss this to move forward.

Safety is a concern of the booster club- and we would like to have WSD commit to consistent field maintenance. We do not have details of what has been done over the past decade. From what were able to gather, the WHS Softball fields have not been maintained as needed. There is no one to blame here- only a proactive direction to lead into the future. Having active discussions with WHS facilities staff, and maintenance on what we need is the first step. Seeking funding for what has been ignored is something we can begin to commit to- at the level we are able to afford. I believe tiles were place in the varsity field to help with drainage in 2019-2020. The field continues to have standing water. We do not know of other completed field work. Please verify this information for yourself, but I would like to know if this issue has come to the board's attention and whether any results have been obtained related to what work has been completed in the past decade or more.

I feel with the leadership of Athletic Director Nick Conrad and WHS Softball Coach Davis, the WHS softball diamond will one day be the sites of future WIAA playoff games.

With great respect,

Jo Ann Ripp

President of WHS Softball Booster Board

Minutes of Budget Committee Meeting

The Board of Education Waunakee Community School District

A Budget Committee Meeting of the Board of Education of Waunakee Community School District was held Tuesday, October 3, 2023, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Heinemann called the meeting to order at 7:31AM.

II. ROLL CALL

Present: Heinemann, Heinrichs, Hetzel

Also present: Summers, Dye, Guttenberg, Grabarski

III. APPROVAL OF AGENDA

A motion was made by Heinrichs, second by Heinemann, to approve the agenda as posted.

Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. 2023-2024 BUDGET PLANNING

A. Timeline

Summers presented and answered questions regarding the next steps in the 2023-2024 budget process. The budget timeline was attached for review.

B. Review Third Friday in September Student Count

Summers presented and answered questions regarding the Third Friday in September count. The third draft of the budget included an estimate of 4,423, which can be compared to 4,406 which was the final count for this year. Overall, all of the student count information results in a financial impact of less than \$25,000.

C. Tax Levy Options

Summers and Dye presented and answered questions regarding a review of property tax levy options for the 4th draft of the budget. Administration reviewed a presentation that provided an overview of the school levy credit and property tax options for the Special Board meeting on October 23rd. A motion was made by Hetzel, second by Heinrichs, to recommend to the full board that they consider the property tax option that incorporates the school levy credit increase of \$1.9 million. This option is designed to continue with the School Board goal of keeping a consistent property tax amount for district taxpayers. Motion carried 3-0.

D. Wisconsin Act 20

Summers presented and answered questions regarding the financial impact of Wisconsin Act 20. Expenditures from this mandate will be funded through carryover funds from the elementary curriculum budget. The Committee asked if funding these mandated expenditures would negatively affect the plans Amy Johnson had for elementary curriculum funds this year. Summers will review this with Amy Johnson.

VI. 2024-25 BUDGET PLANNING

A. Annual Meeting Date

Summers presented and answered questions regarding future Annual Meeting dates. The cash flow borrowing loan may not be closed upon until after the Annual Meeting. Since WCSD has traditionally had their Annual meeting in late October this has caused significant cash flow issues during the month of October. The committee would be open to consider an early September Annual meeting. This topic will be brought up at the Annual Meeting when the date for the following year can be determined.

B. PAC User Fees

Summers presented and answered questions regarding a review of the PAC user fees. A motion was made by Heinrichs, second by Hetzel, to recommend to the full board to consider this change starting on January 1, 2024. Motion carried 3-0.

VII. DISCUSSION/ACTION ON PROPOSALS – N/A

VIII. OTHER ITEMS FOR DISCUSSION

A. Natural Gas Purchasing

Summers presented and answered questions regarding the topic of natural gas purchasing. The administration is recommending to continue on market based pricing instead of locking in a portion of our natural gas usage. The committee agreed with the recommendation of the administration, but requested additional information on natural gas pricing metrics.

IX. FUTURE AGENDA ITEMS –N/A

X. ADJOURN

A motion was made by Hetzel, second by Heinrichs, to adjourn the meeting at 8:25AM. Motion carried 3-0.



WAUNAKEE
COMMUNITY SCHOOL DISTRICT

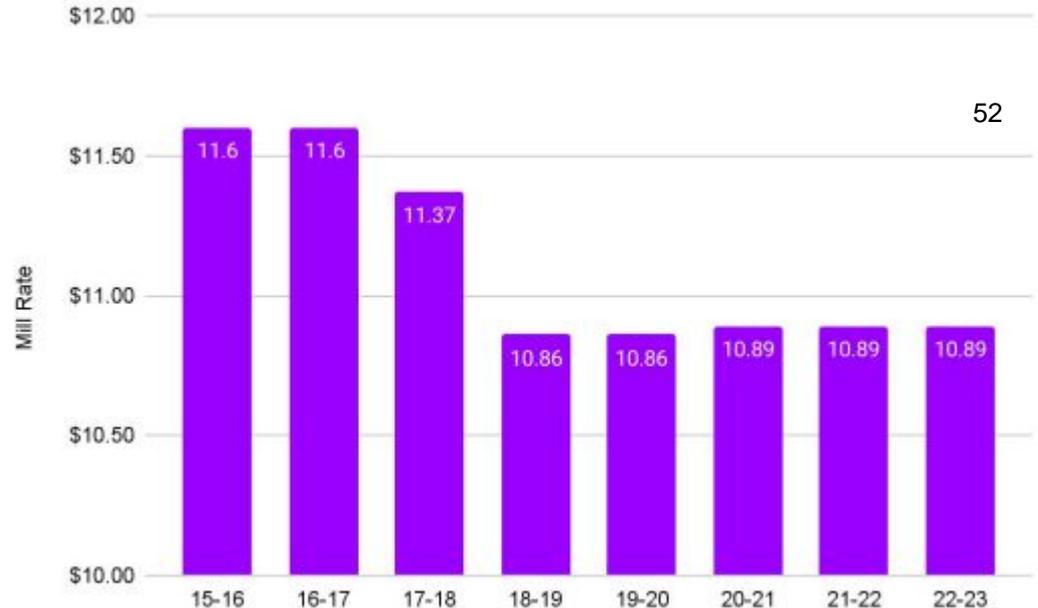
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Property Tax Levy Options



From School Board Retreat

- 2022-23 tax rate was modified from \$10.89 to \$9.68 due to the large increase in equalized property value.
- Example new home
2017: \$6,582
2022: \$6,682





Third Draft of 2023-24 Budget

- The 3% increase was designed to match the net new construction in the community, which would keep the average school tax the same from 2022-23 to 2023-24

Proposed Property Tax Levy			
FUND	Audited	Unaudited	Proposed
	2021-22	2022-23	2023-24
General Fund	24,967,299.00	23,818,251.00	28,232,255.00 ³
Referendum Debt Service Fund	12,017,000.00	14,342,804.00	11,085,466.00
Non-Referendum Debt Service Fund	0.00	0.00	0.00
Capital Expansion Fund	0.00	0.00	0.00
Community Service Fund	450,091.00	394,500.00	394,500.00
TOTAL SCHOOL LEVY	37,434,390.00	38,555,555.00	39,712,221.00
PERCENTAGE INCREASE --			
TOTAL LEVY FROM PRIOR YR	8.0%	3.0%	3.0%

The 2023-2024 tax base is estimated to increase to \$4,099,882,222 or \$119,414,045 higher than 2022-2023. This change equates to a 3% increase. The 2023-2024 tax rate (tax levy/tax base) remains the same at \$9.69. The school tax on a \$360,000 home remains at \$3,488 (assuming new property growth of 3%).



August 15th Municipal Data on Property Values

- Net new construction is estimated at 3.21%
- Increasing the levy from 3% to 3.21% generates an additional \$80,697 for Fund 39.

ESTIMATED 2023 Equalized Value Growth

2022 TID OUT EV	EST. GROWTH %	ESTIMATED 2023 TID OUT EV	EST. NNC %	ESTIMATED 2023 NET NEW CONSTRUCTION
\$3,980,468,177	16.33%	\$4,630,290,031	3.21%	54 \$127,581,768

2023 Estimated Growth %
3.21% Net New Construction
13.12% Inflationary
16.33% Total Growth

District Name	District Nmbr	County	MuniCode	Municipality	2022 TID OUT EV	EST. GROWTH %	ESTIMATED 2023 TID OUT EV	EST. NNC %	ESTIMATED 2023 NET NEW CONSTRUCTION
Waunakee Community	6181	Dane	13251	C. Madison	100,457,471	10.42%	110,924,382	2.22%	2,226,550
Waunakee Community	6181	Dane	13255	C. Middleton	180,054,687	5.70%	190,319,524	1.14%	2,544,100
Waunakee Community	6181	Dane	13022	T. Dane	30,629,193	11.00%	33,998,703	2.03%	622,628
Waunakee Community	6181	Dane	13056	T. Springfield	148,864,482	14.14%	169,907,147	1.04%	1,543,388
Waunakee Community	6181	Dane	13064	T. Vienna	166,326,640	10.45%	183,707,657	1.31%	2,174,359
Waunakee Community	6181	Dane	13066	T. Westport	930,700,704	18.61%	1,103,918,217	4.64%	55,451,000
Waunakee Community	6181	Dane	13191	V. Waunakee	2,423,435,000	17.09%	2,837,514,400	2.60%	63,019,743

Numbers shown are values provided by these specific municipalities and reflect actual values associated with the Waunakee Community School District

SOURCES FOR THESE ESTIMATES:

Wisconsin Department of Revenue: Fall School District Certification of Equalized Values - Tax Apportionment
 Wisconsin Department of Revenue: Report Used for Apportionment of County Levy
 Wisconsin Department of Revenue: Net New Construction

YEAR:

2022
 2023
 2023



School Property Tax Levy Credits - New Information

- Additional investment in school levy property tax credits in 2023-25 state budget.
- Estimate of increase for WCSD is \$1.9 million in additional levy credits.
- Estimated property tax levy credit for a \$360,000 home is \$172.

2. School Levy Property Tax Credit

- **Creates secs. 79.10(7m)(a)1.a., and 1.b., Wis. Stats.**
 - FY2024: \$1,195,000,000
 - Payments totaling \$940,000,000 on the 4th Monday in July 2023 for 2022 property tax levies
 - Payments totaling \$255,000,000 on the 1st Monday in May 2024 for 2023 property tax levies
 - FY2025: \$1,275,000,000
 - Payments totaling \$940,000,000 on the 4th Monday in July 2024 for the 2023 property tax levies
 - Payments totaling \$335,000,000 on the 1st Monday in May 2025 for the 2024 property tax levies
 - In each fiscal year thereafter – on the 4th Monday in July, distribute \$940,000,000 for the property tax levies of the calendar year immediately preceding the distribution
 - In each fiscal year thereafter – on the 1st Monday in May, distribute \$335,000,000 for the property tax levies of the calendar year immediately preceding the distribution
- **Amends sec. 79.10(7m), Wis. Stats.**
 - Removes reference to single payment date "on the 4th Monday in July"
- **Amends sec. 79.14, Wis. Stats., and appropriation amounts**
 - FY2024: \$1,195,000,000
 - FY2025: \$1,275,000,000
- **Effective – July 7, 2023**



Example Wisconsin Property Tax Bill

- The school levy property tax credit is indicated on the top portion of a property tax bill and is netted against the school property tax line
- Village of Waunakee reassessment is a shift of school taxes between properties

PART OF THE FIRST ADDITION TO THE SECOND ADDITION CONSISTING OF 1 LOT

BILL AND SUE HOMEOWNER
PO Box 123
BADGER WI 58425

Drainage District Notification: \$

Not part of the bill template. Prints only on bills for property located within a Drainage District.

PARCEL # 12-116-0029-0000

Assessed Value Land	Ass'd. Value Improvements	Total Assessed Value	Ave. Asmt. Ratio	Net Assessed Value Rate (Does NOT reflect credits)	
22,000	76,900	98,900	98.9000000	.017243455	
Est. Fair Mkt. Land	Est. Fair Mkt. Improvements	Total Est. Fair Mkt.	<input type="checkbox"/> A Star in this box means Unpaid Prior Year Taxes	School taxes reduced by school levy tax credit	
22,250	77,750	100,000		185.01	
Taxing Jurisdiction	2022 Est. State Aids Allocated Tax Dist.	2023 Est. State Aids Allocated Tax Dist.	2022 Net Tax	2023 Net Tax	% Tax Change
AMERICA CO	16,632	17,466	317.60	328.20	3.3%
VILLAGE OF BADGER	116,684	117,737	183.29	183.32	.02%
SCH. DIST. #3150	659,459	569,823	1,220.87	1,188.45	-2.6%
TECH. COLLEGE #56	20,283	22,326	150.06	173.21	15.4%
Total	813,058	727,352	1,889.09	1,890.38	.01%
	First Dollar Credit		79.76	74.64	-6.4%
	Lottery & Gaming Credit		105.56	121.08	14.7%
	Net Property Tax		1,703.77	1,694.66	-0.5%
Make Check Payable to: JANE DOE	Full Payment Due On or Before January 31 \$ 2,053.68	Net Property Tax	\$1,694.66		



Waunakee Property Tax Options

- Align the property tax levy increase with the increase in net new construction only
 - Due to the \$1.9 million in additional school levy credits, net school property tax rate will decline and not remain consistent
- Align the property tax levy increase with the increase in net new construction and levy for the additional \$1.9 million in school levy credits
 - The school property net tax rate will remain consistent
- Align the property tax levy increase with the increase in net new construction and levy an amount lower than the \$1.9 million in school levy credits (ex. \$1.75 million)
 - The school property net tax rate will slightly decline



Why are there Property Tax Levy Options?

- The property tax levy options are related to fund 39, the referendum approved debt service fund
- Our 23-24 fund 39 levy can be:
 - Lower than the amount required to pay principal and interest costs, which is accomplished by drawing down reserves in fund 39 (\$11,085,466 in 3rd draft of budget)
 - Equal to the amount required to pay principal and interest costs (\$13,789,777)
 - Greater than the amount required to pay principal and interest costs, which is known as debt service defeasance/prepayment
- Utilizing net new construction and school levy credits would result in a fund 39 levy of approximately \$13,066,163
- Any fund 10 revenue limit adjustments will impact the numbers above



Long-term Financial Planning

- The 2024-25 levy will need to support an additional \$3 million in operational referendum funds, a \$325 per student increase in the revenue limit formula, and the increases in the debt service repayment schedule. 59
- A high level estimate for 2024-25 results in a need to shift approximately \$2 million of the property tax levy from fund 39 to fund 10, which would result in a fund 39 tax levy of approximately \$11.1 million
- The high point of the debt service schedule is \$14.1 million in 2028



Waunakee Community School District Act 20 Training Overview

Required Training

- Center for Effective Reading Instruction [list](#) of possible training options

Teachers

- All K-4 classroom teachers, regardless of subject(s) taught. Even though the legislation requires K-3 teachers, 4th grade teachers will be included as teachers may change grade levels and/or work with students with beginning reading needs.
- All K-4 special education teachers will be included in the training. This refers to cross-categorical teachers.
- All K-4 ESL/bilingual teachers will be trained.

Tentative Training Plan

- January 22 - 7 hours of training during PD day.
- May 20 - 7 hours of training during PD day.
- Remaining 22 hours will be scheduled by the individual teacher to be completed by August 15, 2024.
- Coaches will offer cohort options for those who want to participate as a group.
- When training is complete, teachers must provide their certificate of completion.
- Teachers will receive a choice of points or pay for the remaining 22 hours. Pay will be at the curriculum rate of \$30/hour.

Cost Estimate - can use C&I carryover funds

Item	Number	Cost	Total
Course + Book	105	\$325.00	\$34,125.00
Teacher pay	105	(22 hrs x \$32*) \$704.00	\$73,920.00
Total			\$108,045

*curriculum rate of \$30/hour plus fringe estimate

Minutes of DEI Committee

The Board of Education Waunakee Community School District

A DEI Committee of the Board of Education of Waunakee Community School District was held Tuesday, October 3, 2023, beginning at 5:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Heinrichs called the meeting to order at 5:30PM

II. ROLL CALL

Present: Ensign, Heinrichs, Hetzel

Also Present: Guttenberg, Loken, Schell

III. APPROVE AGENDA

A motion was made by Hetzel, seconded by Ensign, to approve the agenda as posted.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. REVIEW DISTRICT PLANNING EFFORTS RELATED TO DEI

A. Review the District 3-Year DEI/Disproportionality Plan

Loken and Schell presented and answered questions regarding the review of the District 3-Year DEI/Disproportionality Plan and reviewed areas of accountability and timelines for data review. This presentation covered agenda items VA & VB

B. Review the Areas of Accountability and Timelines for Data Review

Loken and Schell presented and answered questions regarding the review of the District 3-Year DEI/Disproportionality Plan and reviewed areas of accountability and timelines for data review. This presentation covered agenda items VA & VB

C. Discuss and Plan the Protocols for Board of Education Engagement with Student Groups

Guttenberg and Schell presented and answered questions regarding the development of protocols for when the Board engages with student groups. The committee shared ideas for these protocols. Administration will work with High School advisors, administration, and students to develop these for committee review at the next meeting.

VI. FUTURE MEETINGS - NA

VII. ADJOURN

A motion was made by Ensign, second by Hetzel, to adjourn the meeting at 6:11PM.

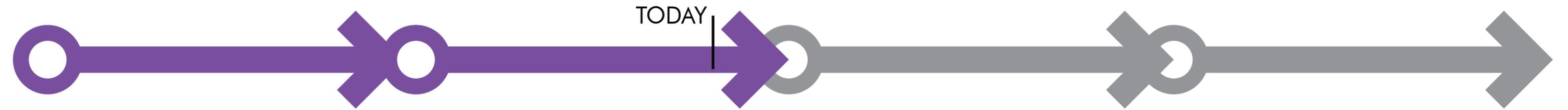
Motion carried 3-0.



BOE DESIGN UPDATE

WCSD | WAUNAKEE COMMUNITY MIDDLE SCHOOL

#03-19203 | 10.09.2023



SCHEMATIC DESIGN

4 Month Duration

- Establish a Core Team who will oversee the project
- Establish a Visionary Team of staff representatives to develop the functional aspects of the design
- Develop exterior design options with the Core Team of designated representatives
- Coordinate expectations for zoning and state/city review
- Review preliminary interior designs and materials with core team or designated representatives
- Review layouts with ALL staff
- Begin furniture discussions if applicable
- Define mechanical, electrical and plumbing scopes
- Produce drawings for updated cost estimates

DESIGN DEVELOPMENT

4 Month Duration

- Refine design to ensure budget alignment
- Develop mechanical, electrical, and plumbing concepts to ensure architectural coordination
- Select building systems, materials and finish products
- Review interior designs, patterns, and locations with core team
- Review design with ALL staff for coordination of cabinetry, equipment, and details
- Refine furniture selections if applicable
- Develop typical construction details, sections, and elevations for more precise cost estimates

TODAY

CONSTRUCTION DOCUMENTS

4 Month Duration

- Refine design to ensure budget alignment
- Final Design Review with ALL staff to ensure expectations are met
- Coordinate all aspects of mechanical, electrical, and plumbing
- Final selection of lighting and plumbing fixtures
- Finalize furniture selections if applicable
- Finish product specifications
- Develop final plans and all details needed for building construction

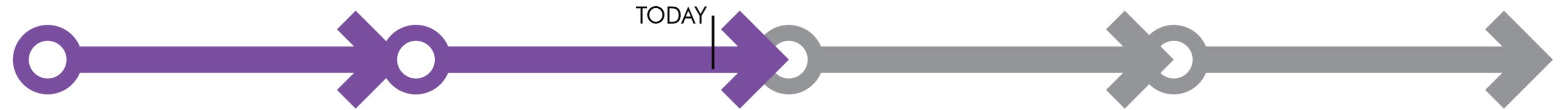
BUILDING CONSTRUCTION

22 Month Duration

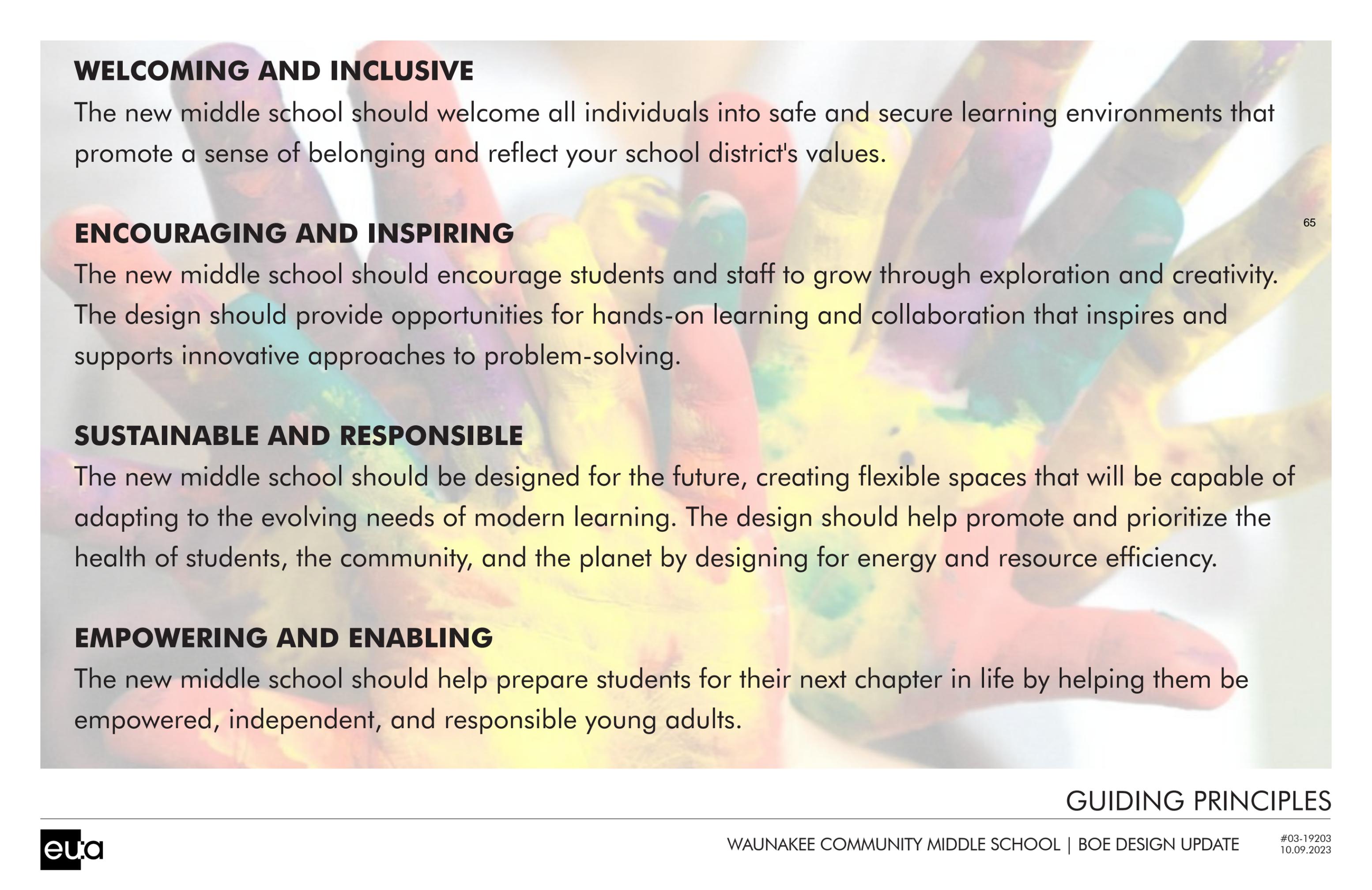
- Process driven by Construction Manager
- Regular construction meetings to answer field related questions and verify that work is being constructed as designed
- Coordination of shop drawings and submittals
- Final punch lists, substantial completion, and certificate of occupancy

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PHASES OF THE PROJECT



- Meetings with Core Team
- Meetings with Visioning Team
- School Tours with Visioning Team
- Meetings with Stakeholders (Teachers and Staff)
- Students Responding to Survey
- Engagement Meetings with Student Groups
- Lunch Periods with Student Drop-In's
- Meetings with the Village of Waunakee
- Meetings with Consultants



WELCOMING AND INCLUSIVE

The new middle school should welcome all individuals into safe and secure learning environments that promote a sense of belonging and reflect your school district's values.

ENCOURAGING AND INSPIRING

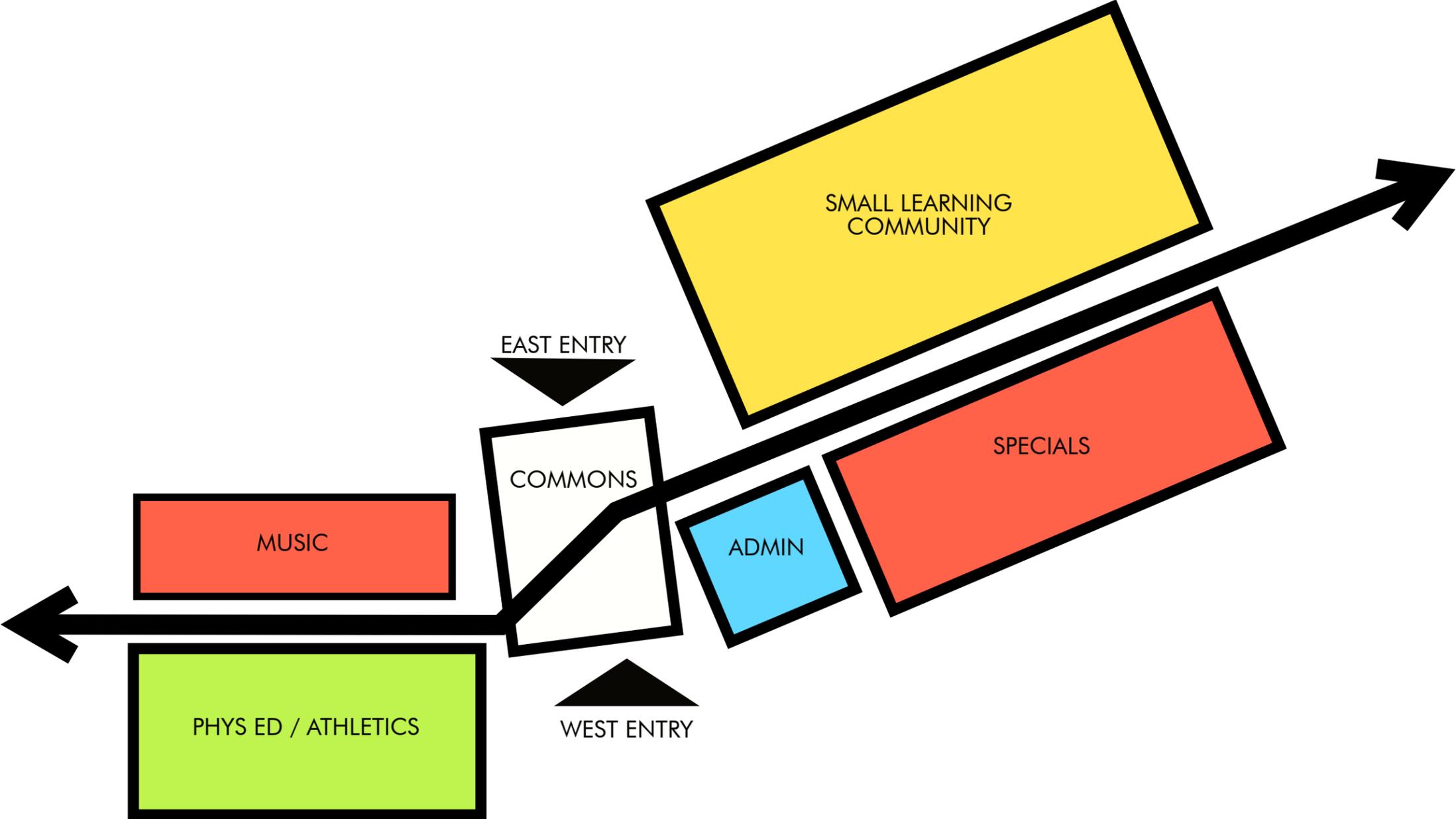
The new middle school should encourage students and staff to grow through exploration and creativity. The design should provide opportunities for hands-on learning and collaboration that inspires and supports innovative approaches to problem-solving.

SUSTAINABLE AND RESPONSIBLE

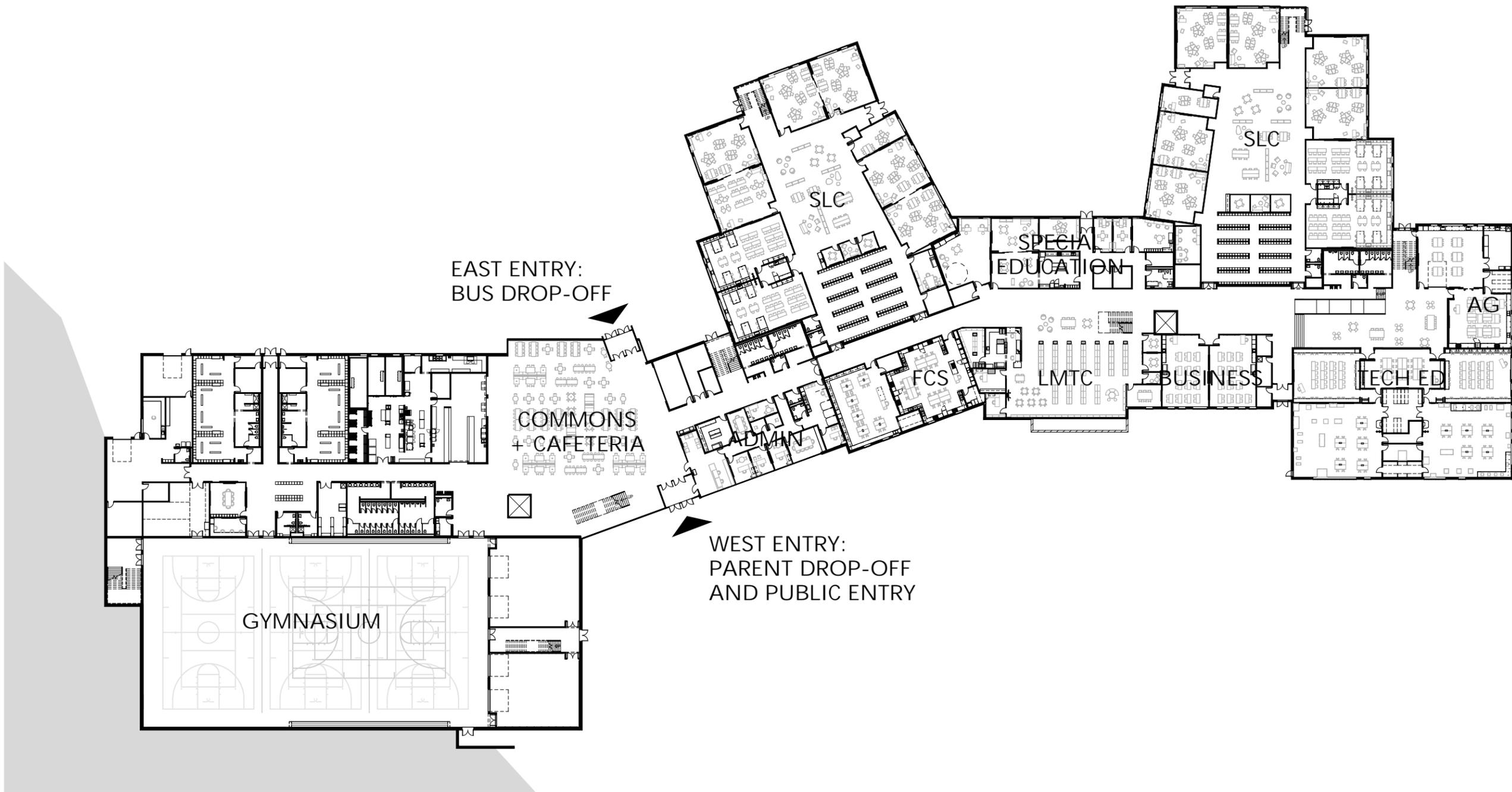
The new middle school should be designed for the future, creating flexible spaces that will be capable of adapting to the evolving needs of modern learning. The design should help promote and prioritize the health of students, the community, and the planet by designing for energy and resource efficiency.

EMPOWERING AND ENABLING

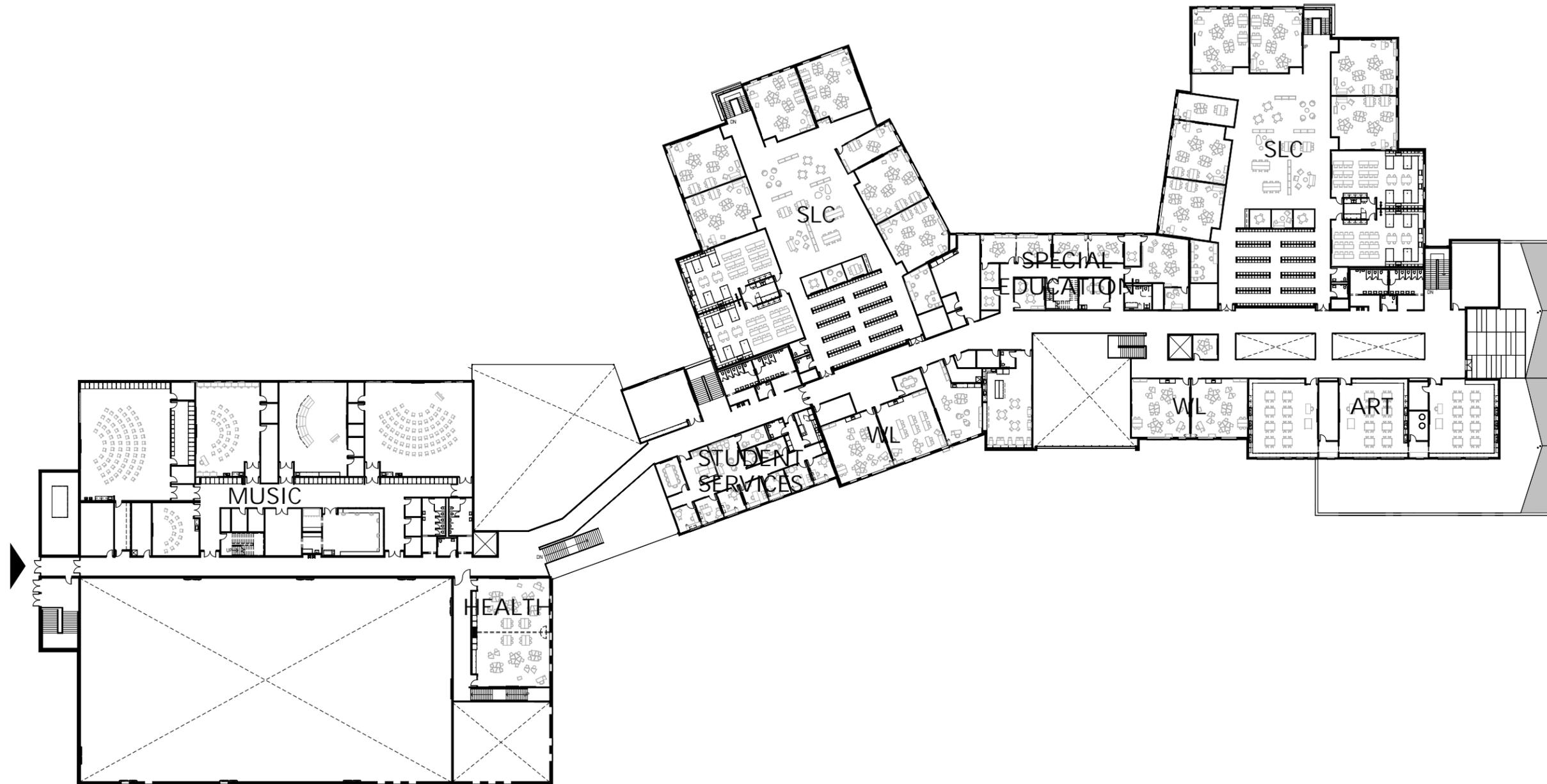
The new middle school should help prepare students for their next chapter in life by helping them be empowered, independent, and responsible young adults.



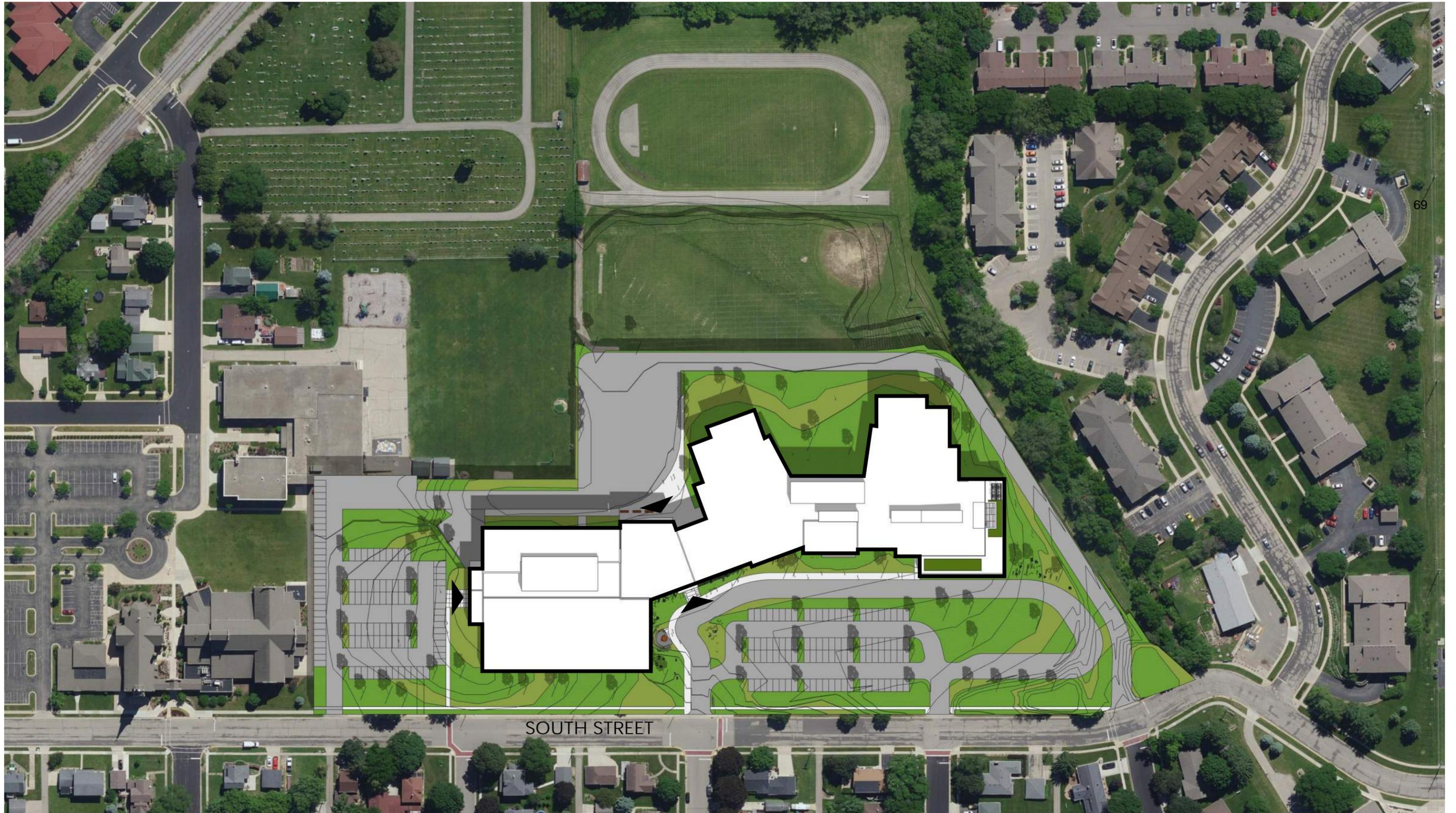
PRELIMINARY PLANNING STUDY DIAGRAM



FIRST FLOOR



SECOND FLOOR



SOUTH STREET

SITE PLAN



AERIAL VIEW FROM WEST



EXTERIOR MATERIAL PALETTE



VIEW OF MAIN ENTRY



VIEW OF WEST FACADE



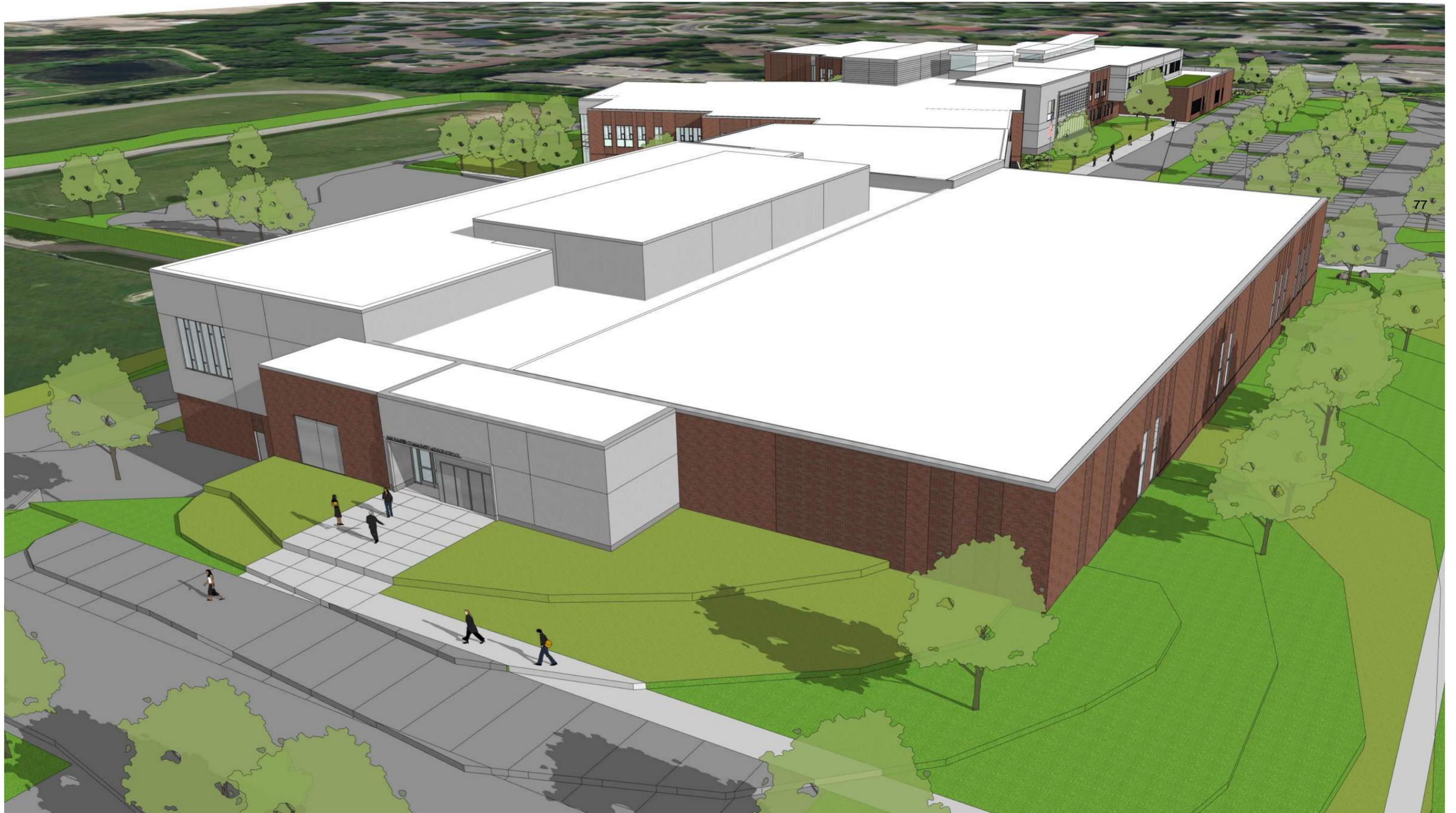
AERIAL FROM SOUTH



AERIAL FROM EAST



EAST ENTRY



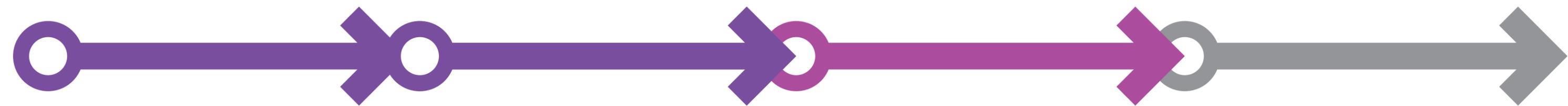
AERIAL FROM NORTH



AERIAL FROM EAST



AERIAL FROM EAST WITH ADDITION MASSING



SCHEMATIC DESIGN

4 Month Duration

- Establish a Core Team who will oversee the project
- Establish a Visionary Team of staff representatives to develop the functional aspects of the design
- Develop exterior design options with the Core Team of designated representatives
- Coordinate expectations for zoning and state/city review
- Review preliminary interior designs and materials with core team or designated representatives
- Review layouts with ALL staff
- Begin furniture discussions if applicable
- Define mechanical, electrical and plumbing scopes
- Produce drawings for updated cost estimates

DESIGN DEVELOPMENT

4 Month Duration

- Refine design to ensure budget alignment
- Develop mechanical, electrical, and plumbing concepts to ensure architectural coordination
- Select building systems, materials and finish products
- Review interior designs, patterns, and locations with core team
- Review design with ALL staff for coordination of cabinetry, equipment, and details
- Refine furniture selections if applicable
- Develop typical construction details, sections, and elevations for more precise cost estimates

CONSTRUCTION DOCUMENTS

4 Month Duration

- Refine design to ensure budget alignment
- Final Design Review with ALL staff to ensure expectations are met
- Coordinate all aspects of mechanical, electrical, and plumbing
- Final selection of lighting and plumbing fixtures
- Finalize furniture selections if applicable
- Finish product specifications
- Develop final plans and all details needed for building construction

BUILDING CONSTRUCTION

22 Month Duration

- Process driven by Construction Manager
- Regular construction meetings to answer field related questions and verify that work is being constructed as designed
- Coordination of shop drawings and submittals
- Final punch lists, substantial completion, and certificate of occupancy

NEXT STEPS

QUESTIONS?



WAUNAKEE

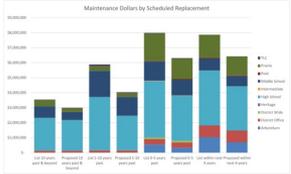
COMMUNITY SCHOOL DISTRICT

82

WAUNAKEE COMMUNITY MIDDLE SCHOOL – BUDGET UPDATE

OCTOBER 9, 2023

BUDGET BREAKDOWN - \$175 MILLION

ELEMENTARY	MIDDLE SCHOOL	HS/TLC/DISTRICT	MAINTENANCE
			
\$ 63,660,000	\$ 99,920,000	\$ 5,025,000	\$ 6,395,000



MIDDLE SCHOOL – JUNE 2022

DESCRIPTION	JUNE 2022
CONSTRUCTION	\$ 77,250,000
CONTINGENCY	\$ 14,630,000
SOFT COSTS	\$ 8,040,000
TOTAL	\$ 99,920,000

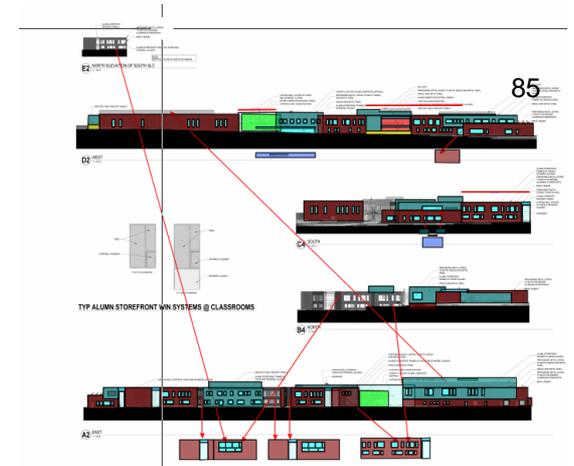


 WAUNAKEE COMMUNITY SCHOOL DISTRICT					
Waunakee Community School District Preliminary Space Program for an 1100 Maximum / 900 student functional capacity 7-8 School 26-May-20					
	Maximum Class Size	Optimum Class Size	# rooms	SF/room	Total SF
Instructional Classrooms					
Seventh Grade					
Math	30	25	4	900	3,600
Social Studies	30	25	4	900	3,600
ELA	30	25	4	900	3,600
Science	24	22	4	1,400	5,600
Technology Lab/Maker	30	25	0	600	
SGL			8	100	800
General Storage			4	150	600
Teacher Workroom			4	250	1,000
Student storage			4	700	2,800
Collaboration Space			4	1,400	5,600
Toilets			4	500	2,000



BUDGET PROCESS

- SCHEMATIC DRAWINGS
- PRELIMINARY PROJECT DESCRIPTION
- HERITAGE ELEMENTARY DRAWINGS
 - USED FOR DETAILS
- DETAILED REVIEW WITH EUA AND DISTRICT
 - Resulted in value engineering design/scope changes
 - Resulted in some scope changing to an alternate instead of being included in the base design
 - Development of district purchased equipment list (technology, maintenance, applicanes, specialized equipment) will shift additional funds from contingency to soft costs.



BUILDING PARAMETERS



SIZE:
235,000sf



HEIGHT:
34'0" – 40'0"



PERIMETER:
2600lf

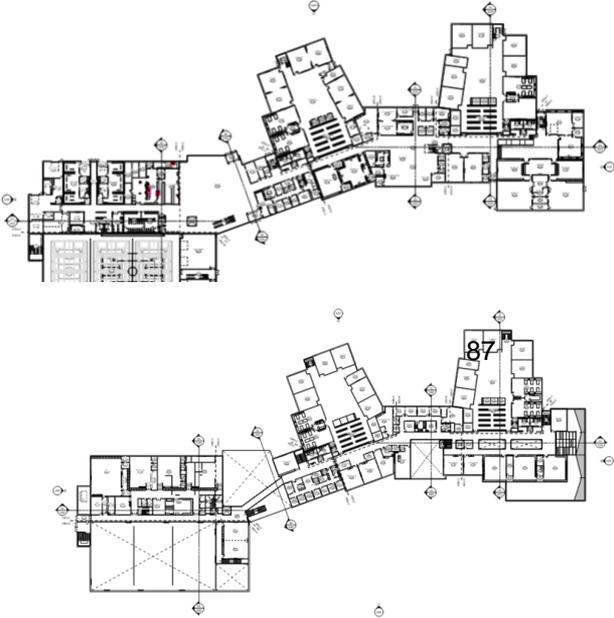
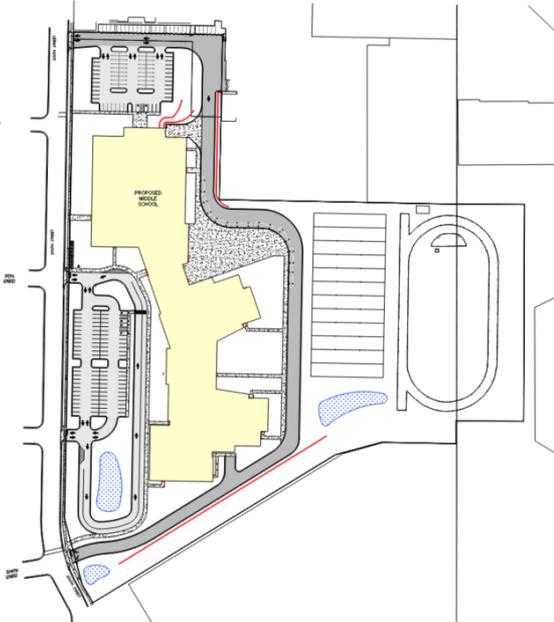


SCHEDULE:
22 Months



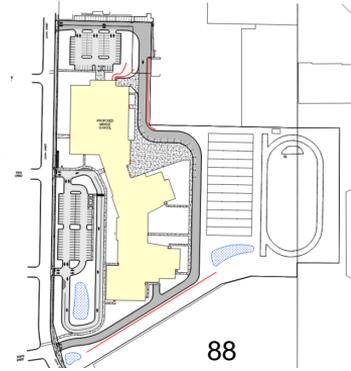
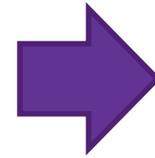
MIDDLE SCHOOL – OCTOBER 2023

DESCRIPTION	OCTOBER 2023
CONSTRUCTION	\$ 83,280,000
CONTINGENCY	\$ 8,000,000
SOFT COSTS	\$ 8,640,000
TOTAL	\$ 99,920,000



BUDGET REVIEW

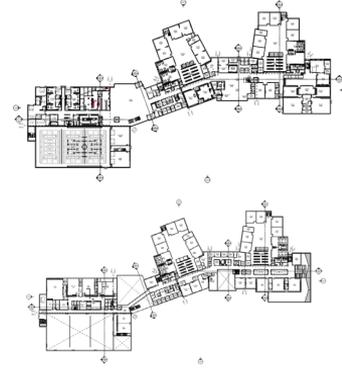
DESCRIPTION	JUNE 2022	OCTOBER 2023
CONSTRUCTION	\$ 77,250,000	\$ 83,280,000
CONTINGENCY	\$ 14,630,000	\$ 8,000,000
SOFT COSTS	\$ 8,040,000	\$ 8,640,000
TOTAL	\$ 99,920,000	\$ 99,920,000



WAUNAKEE
COMMUNITY SCHOOL DISTRICT

Waunakee Community School District
Preliminary Space Program for an 1100 Maximum / 900 student functional capacity 7-8 School
26 May 20

	Maximum Class Size	Optimum Class Size	# rooms	SF rooms	Total SF
Instructional Classrooms					
Seventh Grade					
Math	30	25	4	500	3,600
Social Studies	30	25	4	500	3,600
ELA	30	25	4	500	3,600
Science	24	22	4	1,400	6,800
Technology/Library	100	25	1	200	800
SGI			8	100	800
General Storage			4	150	600
Teacher Workroom			4	250	1,000
Student storage			4	100	2,800
Collaboration Space			4	1,400	5,600
Tables			4	500	2,000





WAUNAKEE
COMMUNITY SCHOOL DISTRICT

WAUNAKEE COMMUNITY SCHOOL DISTRICT - THIRD FRIDAY IN SEPTEMBER COUNT **2023**

FOR DPI PURPOSES: OPEN ENROLLMENT- IN STUDENTS ARE NOT COUNTED
 OPEN ENROLLMENT- OUT STUDENTS ARE COUNTED

PRAIRIE	RESIDENTS	OPEN ENROLLMENT		Bldg Repts
		IN	OUT	
FOUR-YEAR OLD KINDERGARTEN	0	0		0
EC/S&L	0	0		
FULL DAY KINDERGARTEN	94	7		101
FIRST GRADE	101	10		111
SECOND GRADE	102	4		106
THIRD GRADE	101	6		107
FOURTH GRADE	90	8		98
BUILDING TOTAL	488	35		523
HERITAGE	RESIDENTS	OPEN ENROLLMENT		Bldg Repts
		IN	OUT	
FOUR-YEAR OLD KINDERGARTEN	0	0		0
EC/S&L	18	0		18
FULL DAY KINDERGARTEN	101	9		110
FIRST GRADE	99	4		103
SECOND GRADE	100	13		113
THIRD GRADE	92	10		102
FOURTH GRADE	121	9		130
BUILDING TOTAL	531	45		576
ARBORETUM	RESIDENTS	OPEN ENROLLMENT		Bldg Repts
		IN	OUT	
FOUR-YEAR OLD KINDERGARTEN	0	0		0
EC/S&L	0	0		
FULL DAY KINDERGARTEN	71	7		78
FIRST GRADE	83	2		85
SECOND GRADE	85	3		88
THIRD GRADE	90	2		92
FOURTH GRADE	80	4		84
BUILDING TOTAL	409	18		427
EC-4 TOTALS	RESIDENTS	OPEN ENROLLMENT	OPEN ENROLLMENT	Bldg Repts
		IN	OUT	
FOUR-YEAR OLD KINDERGARTEN	209	29	8	238
EC/S&L	18	0	0	18
FULL DAY KINDERGARTEN	266	23	1	289
FIRST GRADE	283	16	3	299
		90		

SECOND GRADE	287	20	2	307
THIRD GRADE	283	18	1	301
FOURTH GRADE	291	21	2	312
ELEMENTARY TOTALS	1637	127	17	1764

		OPEN ENROLLMENT	OPEN ENROLLMENT	
	RESIDENTS	IN	OUT	
INTERMEDIATE				
FIFTH GRADE	307	13	3	320
SIXTH GRADE	284	16	1	300
BUILDING TOTAL	591	29	4	620

		OPEN ENROLLMENT	OPEN ENROLLMENT	
	RESIDENTS	IN	OUT	
MIDDLE SCHOOL				
SEVENTH GRADE	329	17	2	346
EIGHTH GRADE	311	18	3	329
BUILDING TOTAL	640	35	5	675

		OPEN ENROLLMENT	OPEN ENROLLMENT	
	RESIDENTS	IN	OUT	
HIGH SCHOOL				
NINTH GRADE	358	16	7	374
TENTH GRADE	296	8	11	304
ELEVENTH GRADE	305	13	8	318
TWELFTH GRADE	334	17	8	351
BUILDING TOTAL	1293	54	34	1347

		OPEN ENROLLMENT	OPEN ENROLLMENT	
PK-12 TOTALS	RESIDENTS	IN	OUT	
	4161	245	60	4406
TOTAL DPI COUNT	4221			

REVENUE CAP TOTALS

	STUDENTS	FACTOR	FTE
FOUR-YEAR OLD KINDERGARTEN	217	0.6	130
EC	18	0.5	9
FULL DAY KINDERGARTEN	267	1	267
1ST-12TH	3719	1	3719
TOTAL	4221		

TOTAL REVENUE CAP FTE	4125
------------------------------	------





McDonough, Rebecca <rebeccamcdonough@waunakee.k12.wi.us>

National Merit Scholarship Students

1 message

Borowski, Brian <brianborowski@waunakee.k12.wi.us>

Mon, Oct 2, 2023 at 4:30 PM

To: "Blackburn, Anne" <anneblackburn@waunakee.k12.wi.us>, Roberta Baumann <rbaumann@hngnews.com>, Denise Branshaw <denisebranshaw@waunakee.k12.wi.us>, "McDonough, Rebecca" <rebeccamcdonough@waunakee.k12.wi.us>, Cindy Richardson <cindyrichardson@waunakee.k12.wi.us>

The following students have been Semifinalist for the 2024 National Merit Scholarship Competition: [Information regarding Semifinalist](#)

Nathaniel Bound
Luke Chambers
Vincint Chou
Colin Grommon
Mina Khalil
Samuel Lane
Joshua Rifelj

The following students have been identified as Commended Students in the 2024 National Merit Scholarship Program.

Sean Hughes
Alexis Lingard
Alliah Lutes

" According to the National Merit Scholarship Program, about 34,000 Commended Students throughout the nation are being recognized for their exceptional academic promise. Although they will not continue in the 2024 competition for National Merit Scholarship awards, Commended Students placed among the top 50,000 scorers who entered the 2024 competition by taking the 2022 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT)."

Brian Borowski
Principal: Waunakee Community High School
608-849-2100



2023-24 Budget Status Report - September 30, 2023

GENERAL FUND 10 EXPENSES

Salary & Benefits (no grants)	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Personnel Costs: Salaries	32,988,502	32,988,502	5,544,757.19	0.00	16.81%	27,443,744.81
Personnel Costs: Benefits	10,865,347	10,865,347	1,995,654.52	0.00	18.37%	8,869,692.48
Total	43,853,849	43,853,849	7,540,411.71	0.00	17.19%	36,313,437.29

Buildings	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Prairie School	88,630	88,630	40,969.64	7,854.36	55.09%	39,806.00
Prairie School CSF	25,568	25,568	2,862.00	2,683.22	21.69%	20,022.78
Heritage School	92,260	92,260	12,136.99	37,018.09	53.28%	43,104.92
Heritage School CSF	24,902	24,902	144.22	2,510.75	10.66%	22,247.03
Arboretum School	78,235	78,235	40,016.80	6,494.61	59.45%	31,723.59
Arboretum School CSF	23,281	23,281	2,327.16	721.29	13.09%	20,232.55
Intermediate School	154,720	154,720	37,567.61	19,231.14	36.71%	97,921.25
Intermediate School CSF	33,108	33,108	16,770.68	8,264.92	75.62%	8,072.40
Middle School	163,150	163,150	40,980.81	19,133.72	36.85%	103,035.47
Middle School CSF	33,373	33,373	14,614.56	3,256.20	53.55%	15,502.24
High School	478,043	478,043	148,709.19	46,775.27	40.89%	282,558.54
High School CSF	68,338	68,338	26,015.38	1,688.85	40.54%	40,633.77
Athletics	392,477	392,477	81,940.74	130,950.65	54.24%	179,585.61

Departments						
Utilities	1,126,923	1,126,923	323,697.18	1,003,214.82	117.75%	-199,989.00
Maintenance	721,990	721,990	348,448.24	385,806.28	101.70%	-12,264.52
Capital Projects	0	0	159.75	0.00	---	-159.75
Contingency Fund	100,000	100,000	1,513.80	0.00	1.51%	98,486.20
Energy Conservation	0	0	0.00	0.00	---	0.00
Transportation	1,344,196	1,344,196	126,693.68	2,059,638.54	162.65%	-842,136.22
Technology	718,729	718,729	723,988.41	53,151.01	108.13%	-58,410.42
Technology Erate/Fees	31,200	31,200	98,727.66	0.00	316.43%	-67,527.66
Curriculum-Secondary	527,300	527,300	195,377.36	89,739.65	54.07%	242,182.99
Curriculum-Elementary Operations	455,382	455,382	289,733.59	68,201.47	78.60%	97,446.94
Curriculum-4K District	888,500	888,500	2,321.21	856,800.00	96.69%	29,378.79
Human Resources	33,650	33,650	21,923.52	111.42	65.48%	11,615.06
Superintendent	84,600	84,600	22,962.81	65,726.09	104.83%	-4,088.90
Student Services-Operations	71,250	71,250	12,892.65	5,674.36	26.06%	52,682.99
Student Services-District	92,500	92,500	9,711.16	75,000.00	91.58%	7,788.84
Business Office	444,673	444,673	175,588.45	179,992.96	79.96%	89,091.59
District Wide	1,382,139	1,382,139	499,415.27	110,664.32	44.14%	772,059.41
Special Projects	0	0	0.00	0.00	---	0.00
Summer School	82,050	82,050	70,751.65	211.40	86.49%	11,086.95

Grants-Fund 10						
Common School Fund-District	6,600	6,600	6,688.14	0.00	101.34%	-88.14
Title 1 Grant (Public)	105,819	105,819	8,198.52	0.00	7.75%	97,620.48
Title 1 Grant (Private)	7,965	7,965	0.00	0.00	0.00%	7,965.00
Title 2 Grant (Public)	51,672	51,672	5,732.96	0.00	11.09%	45,939.04
Title 2 Grant (Private)	7,181	7,181	0.00	0.00	---	7,181.00
Title 3 Grant	16,468	16,468	6,200.01	5,000.00	68.01%	5,267.99
Title 4A Grant (Public)	8,822	8,822	8,822.00	0.00	100.00%	0.00
Title 4A Grant (Private)	1,178	1,178	0.00	0.00	0.00%	1,178.00
Career/Tech Ed Grant	73,654	73,654	3,791.77	0.00	5.15%	69,862.23
CEIS Federal Flo-Through	0	0	0.00	0.00	---	0.00
Ed. Effectiveness Grant	30,960	30,960	0.00	0.00	0.00%	30,960.00
ESSER2	0	0	0.00	0.00	---	0.00
ESSER3	1,600,766	1,600,766	154,532.33	289,900.00	27.76%	1,156,333.67
Peer Mentor Grant	0	0	2,603.39	0.00	---	-2,603.39
Perkins Grant	21,074	21,074	7,346.76	0.00	34.86%	13,727.24
Reading Readiness	8,375	8,375	0.00	0.00	0.00%	8,375.00
Dane Co. Mental Health	8,511	8,511	0.00	0.00	0.00%	8,511.00
School-Based Mental Health	139,670	139,670	0.00	0.00	0.00%	139,670.00

Other Program Totals						
Transfer to Fund 27	7,147,996	7,147,996	0.00	0.00	0.00%	7,147,996.00
Wellness Clinic	287,250	287,250	35,917.86	246,118.69	98.19%	5,213.45

Subtotals	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salary & Benefits Totals	43,853,849	43,853,849	7,540,411.71	0.00	17.19%	36,313,437.29
Building Totals	1,656,085	1,656,085	465,055.78	286,583.07	45.39%	904,446.15
Department Totals	8,105,082	8,105,082	2,923,906.39	4,953,932.32	97.20%	227,243.29
Grant Totals	2,088,715	2,088,715	203,915.88	294,900.00	23.88%	1,589,899.12
Other Program Totals	7,420,346	7,420,346	82,515.16	246,118.69	4.43%	7,091,712.15
Total Fund 10 Expenditures	63,124,077	63,124,077	11,215,804.92	5,781,534.08	26.93%	46,126,738.00

2023-24 Budget Status Report - September 30, 2023

GENERAL FUND 10 REVENUES

Building/Department	Original Budget	Revised Budget	Received	Ordered	% Received	Unreceived
Prairie School	3,400	3,400	1,554.49	0.00	45.72%	1,845.51
Heritage School	5,100	5,100	1,958.50	0.00	38.40%	3,141.50
Arboretum School	8,200	8,200	2,193.00	0.00	26.74%	6,007.00
Intermediate School	37,900	37,900	3,786.50	0.00	9.99%	34,113.50
Middle School	21,400	21,400	10,651.91	0.00	49.78%	10,748.09
High School	92,525	92,525	2,600.29	0.00	2.81%	89,924.71
Curriculum - Elementary	0	0	0.00	0.00	---%	0.00
Curriculum - Secondary	13,271	13,271	5,248.08	0.00	39.55%	8,022.92
Maintenance	5,000	5,000	294.35	0.00	5.89%	4,705.65
Energy Conservation	0	0	0.00	0.00	---%	0.00
Athletic Dept	38,000	38,000	250.00	0.00	0.66%	37,750.00
Human Resources	0	0	0.00	0.00	---%	0.00
Technology	3,400	3,400	938.00	0.00	27.59%	2,462.00
E-Rate	31,200	31,200	41,183.14	0.00	132.00%	-9,983.14
District	60,567,110	60,567,110	420,257.10	0.00	0.69%	60,146,852.90

Grants - Fund 10

Common School Fund-District	215,170	215,170	0.00	0.00	0.00%	215,170.00
Title 1 Grant (Public)	105,819	105,819	0.00	0.00	0.00%	105,819.00
Title 1 Grant (Private)	7,965	7,965	0.00	0.00	0.00%	7,965.00
Title 2 Grant (Public)	52,660	52,660	0.00	0.00	0.00%	52,660.00
Title 2 Grant (Private)	7,181	7,181	0.00	0.00	0.00%	7,181.00
Title 3 Grant	16,468	16,468	0.00	0.00	0.00%	16,468.00
Title 4A Grant (Public)	8,822	8,822	0.00	0.00	0.00%	8,822.00
Title 4A Grant (Private)	1,178	1,178	0.00	0.00	0.00%	1,178.00
Career/Tech Ed Grant	73,654	73,654	0.00	0.00	0.00%	73,654.00
CEIS Federal Flo-Through	0	0	0.00	0.00	---%	0.00
Ed. Effectiveness Grant	30,986	30,986	0.00	0.00	0.00%	30,986.00
ESSER2	0	0	0.00	0.00	---%	0.00
ESSER3	1,600,766	1,600,766	0.00	0.00	0.00%	1,600,766.00
Peer Mentor Grant	0	0	0.00	0.00	---%	0.00
Perkins Grant	21,074	21,074	0.00	0.00	0.00%	21,074.00
Reading Readiness	8,375	8,375	0.00	0.00	0.00%	8,375.00
Dane Co. Mental Health	8,511	8,511	0.00	0.00	0.00%	8,511.00
School-Based Mental Health	139,670	139,670	0.00	0.00	0.00%	139,670.00
SAODA	0	0	0.00	0.00	---%	0.00
Early College Credit						
Total Fund 10 Revenues	63,124,805	63,124,805	494,773.96	0.00	0.78%	62,630,031.04

SPECIAL EDUCATION FUND 27 EXPENSES

Salaries & Benefits (no grants)	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salaries & Benefits	9,959,661	9,959,661	1,189,764.70	0.00	11.95%	8,769,896.30
Departments						
Special Ed-Operations	28,839	28,839	126.00	11,378.00	39.89%	17,335.00
Special Ed-District	126,557	126,557	23,100.29	99,192.05	96.63%	4,264.66
Transportation	185,833	185,833	10,427.70	189,572.30	107.62%	-14,167.00
Medicaid	9,000	9,000	10,185.13	0.00	113.17%	-1,185.13
Grants-Fund 27						
IDEA FlowThrough Grant	1,030,541	1,030,541	195,705.95	38,068.66	22.68%	796,766.39
IDEA PreSchool Grant	57,000	57,000	15,232.82	2,899.49	31.81%	38,867.69
Total Fund 27 Expenditures	11,397,431	11,397,431	1,444,542.59	341,110.50	15.67%	9,611,777.91

SPECIAL EDUCATION FUND 27 REVENUES

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
IDEA FlowThrough Grant	1,030,541	1,030,541	0.00	0.00	0.00%	1,030,541.00
IDEA FlowThrough Grant-ESSER3	0	0	0.00	0.00	---%	0.00
IDEA PreSchool Grant	57,000	57,000	0.00	0.00	---%	57,000.00
IDEA PreSchool Grant-ESSER3	0	0	0.00	0.00	---%	0.00
Special Ed Revenues	0	0	0.00	0.00	---%	0.00
Other Fund 27 Revenues	10,309,890	10,309,890	0.00	0.00	0.00%	10,309,890.00
Total Fund 27 Revenues	11,397,431	11,397,431	0.00	0.00	0.00%	11,397,431.00

FOOD SERVICE FUND 50 EXPENSES

Function	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
All	2,907,435	2,907,435	168,210.75	2,696,902.79	98.54%	42,321.46

FOOD SERVICE FUND 50 REVENUES

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
All	2,930,500	2,930,500	452,962.56	0.00	15.46%	2,477,537.44

2023-24 Budget Status Report - September 30, 2023

CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES									
Building/Department	22-23 Carryover	23-24 Revenue Budget	23-24 Rec'd	23-24 Revenue Balance	23-24 Expense Budget	23-24 Spent / Encumbered	23-24 Expense Balance	23-24 Balance	Funds Available
Prairie School	26,488.02	3,400.00	1,554.49	1,845.51	88,630	48,824.00	39,806.00	37,960.49	64,448.51
Heritage School	11,499.60	5,100.00	1,958.50	3,141.50	92,260	49,155.08	43,104.92	39,963.42	51,463.02
Arboretum School	17,352.92	8,200.00	2,193.00	6,007.00	78,235	46,511.41	31,723.59	25,716.59	43,069.51
Intermediate School	72,069.15	37,900.00	3,786.50	34,113.50	154,720	56,798.75	97,921.25	63,807.75	135,876.90
Middle School	73,163.59	21,400.00	10,651.91	10,748.09	163,150	60,114.53	103,035.47	92,287.38	165,450.97
High School	71,516.17	92,525.00	2,600.29	89,924.71	478,043	195,484.46	282,558.54	192,633.83	264,150.06
Athletic Dept	22,147.52	38,000.00	250.00	37,750.00	392,477	212,891.39	179,585.61	141,835.61	163,983.13
Curriculum-Elementary (Oper)	244,354.01	0.00	0.00	0.00	455,382	357,935.06	97,446.94	97,446.94	341,800.95
Curriculum-Secondary	100,064.62	13,271.00	5,248.08	8,022.92	527,300	285,117.01	242,182.99	234,160.07	334,224.69
CTE Grant	109,962.58	73,654.00	0.00	73,654.00	73,654	3,791.77	69,862.23	-3,791.77	106,170.81
Energy Conservation	6,368.82	0.00	0.00	0.00	0	0.00	0.00	0.00	6,368.82
Human Resources	(2,075.22)	0.00	0.00	0.00	33,650	22,034.94	11,615.06	11,615.06	9,539.84
Maintenance	157,680.46	5,000.00	294.35	4,705.65	721,990	734,254.52	-12,264.52	-16,970.17	140,710.29
Special Education-Operations	32,974.16	0.00	0.00	0.00	28,839	11,504.00	17,335.00	17,335.00	50,309.16
Student Services-Operations	95,290.71	0.00	0.00	0.00	71,250	18,567.01	52,682.99	52,682.99	147,973.70
Superintendent	18,795.80	0.00	0.00	0.00	84,600	88,688.90	-4,088.90	-4,088.90	14,706.90
Technology	227,596.72	34,600.00	42,121.14	-7,521.14	749,929	875,867.08	-125,938.08	-118,416.94	109,179.78
	1,285,249.63							853,242.90	2,138,492.53

WAINAKEE COMMUNITY SCHOOL DISTRICT
CASH RECONCILIATION FOR THE MONTH OF AUGUST 2023

	OCB	OCB	OCB	OCB Construction ACCT Checking (Fund 49)	LGIP	LGIP	WISC CAPITAL PROJECTS ACCT	MIDAMERICA	WISC	WISC	WISC-209 2022 BOND	WISC-210 2023 BOND	WISC	TOTALS
	PAYROLL CHECKING (FUND 10)	DEPOSIT ACCT (FUNDS 10,21,27,50,60,80,99)	OPERATING ACCT (FUNDS 10,21,27,50,60,80,99)		GENERAL ACCOUNT (FUNDS 10,27,50,80,99)	DENTAL ACCT (FUND 10)		TRUST ACCT (FUND 73)	DEBT SERVICE (FUNDS 38,39)	SCHOLARSHIP ACCT (FUND 21)	Referendum ACCT (FUND 49)	Referendum ACCT (FUND 49)	GENERAL (FUNDS 39 AND 49)	
BEGINNING BALANCE	44,476.57	3,727,952.61	326,238.75	17,113,907.34	91,256.96	511,690.22	8.71	1,277,921.23	8,568,549.79	326,618.64	10,265,168.71	71,393,664.70	299,372.11	113,946,826.34
REVENUES:														
+ DEPOSITS	7,036,880.50	10,014,531.85	11,152,555.47	0.00	9,926,119.55	57,998.60	0.00	0.00	82,408.36	0.00	0.00	53,876.25	0.00	38,324,370.58
+ INTEREST	1,422.10	26,623.59	1,438.76	77,189.76	2,052.08	2,111.80	0.00	1,497.64	38,686.80	1,336.82	46,072.04	7,225.65	1,293.58	206,950.62
TOTAL REVENUES	7,038,302.60	10,041,155.44	11,153,994.23	77,189.76	9,928,171.63	60,110.40	0.00	1,497.64	121,095.16	1,336.82	46,072.04	61,101.90	1,293.58	38,531,321.20
EXPENSES:														
ACCOUNTS PAYABLE	0.00	1,025,784.91	11,072,227.32	1,011,589.31	10,000,000.00	69,969.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,179,570.78
PAYROLL	6,911,024.88	3,001,621.17				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,912,646.05
TOTAL EXPENSES	6,911,024.88	4,027,406.08	11,072,227.32	1,011,589.31	10,000,000.00	69,969.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,092,216.83
ENDING BALANCE	171,754.29	9,741,701.97	408,005.66	16,179,507.79	19,428.59	501,831.38	8.71	1,279,418.87	8,689,644.95	327,955.46	10,311,240.75	71,454,766.60	300,665.69	119,385,930.71
BANK BALANCES-SKYWARD														
ENDING BANK BALANCE	171,754.29	9,741,701.97	746,935.25	18,549,081.23	19,428.59	501,831.38	8.71	1,279,418.87	8,689,644.95	327,955.46	10,311,240.75	71,454,766.60	300,665.69	122,094,433.74
OUTSTANDING ACH	909,511.46		1,485.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	910,996.46
ACTUAL BALANCE	-737,757.17	9,741,701.97	748,420.25	2,369,573.44	19,428.59	501,831.38	8.71	1,279,418.87	8,689,644.95	327,955.46	10,311,240.75	71,454,766.60	300,665.69	105,006,899.49
J. TOPEL QUICK VOID 8/30 PR- HRA G	259.55		5748,420.25											
Interest 10 E 702 999 251000 000 for retro salary pymt adj	-737,488.62													
	-217.54													
	-737,716.16													
								No Change August '23						

This account can have a negative balance due to the WRS pymt. outstanding due at the end of the following month.



WAUNAKEE

COMMUNITY SCHOOL DISTRICT

ADMINISTRATION OFFICE

905 Bethel Circle
 Waunakee, Wisconsin 53597
 (608) 849-2000

Facilities and Maintenance

The Board of Education for the Waunakee Community School District has reviewed the School Violence Evaluation Reports for scheduled drills held during the month of September.

	School Address	Type of Drill	Date of Drill
AES	Arboretum Elementary School 1350 Arboretum Drive Waunakee, WI 53597	Fire	09/28/2023
HES	Heritage Elementary School 501 South Street Waunakee, WI 53597	Fire	09/28/2023
PES	Prairie Elementary School 700 N. Madison Street Waunakee, WI 53597	Fire	09/22/2023
WIS	Waunakee Intermediate School 6273 Woodland Drive Waunakee, WI 53597	Hold	09/21/2023
WMS	Waunakee Middle School 1001 South Street Waunakee, WI 53597	Fire	09/21/2023
WHS	Waunakee High School 301 Community Drive Waunakee, WI 53597	Fire	09/19/2023

Board of Education Representative: _____
 Joan Ensign, President

School Violence Drill Evaluation Report
Waunakee Community School District
Must be completed with 30 days of the drill and sent to
Superintendent for submission to Board of Education

School Site and Address	Intermediate 6273 Woodland Dr.	Drill Date	09/21/23
Type of Drill/Exercise	Hold	Drill Supervisor	Tim Mommaerts
Number of Students Present	601	Number of Staff Present	91
Duration of Drill	7 Minutes	Assisting Staff	Lindsey Laufenberg

<u>Pre-Drill Planning</u>	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	X		
Have Students been trained in the procedures for the scenario?	X		
Were parents notified prior to the drill?		X	
Were staff notified prior to the drill?	X		
Were police, fire or other emergency responders invited to attend?		X	
<u>During the Drill</u>	Yes	No	N/A
Was plain language used to initiate the drill?	X		
Were any code words used during the drill? "HOLD"	X		
Was the announcement/alert heard in every location occupied by students?	X		
Were there any problems during the drill(Explain in narrative section)	X		
<u>After the Drill</u>	Yes	No	N/A



WAUNAKEE

COMMUNITY SCHOOL DISTRICT

ADMINISTRATION OFFICE

905 Bethel Circle
Waunakee, Wisconsin 53597
(608) 849-2000

Superintendent's Office

09/23/23

Memo To: WCSD Board of Education

From: Randy Guttenberg

Re: Pride Pump Donation

Meffert Oil Co. 300 South Division St. PO Box 157 Waunakee WI 53597. Made a donation of \$1000.00 to the WCSD from the proceeds of their Pride Pump Campaign. This donation will be put into a fund that will be used for student need.

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Attn: Steve Summers

September 14, 2023

Dear Steve,

Enclosed is a donation of \$100 to the Waunakee Community School District in memory of Harry Vos. Harry was a dear friend of my parents. After a 35-year career with IBM as a customer engineer, Harry "retired" and continued to utilize his expertise by providing technical support for the Waunakee School District for many years.

The family asked any donations made go to the charity of choice. Please accept this donation in memory of Harry Vos from Kurt and Peggy, and the late Jerome and Mary Breunig.

Thank you,

A handwritten signature in black ink that reads "Kurt J. Breunig". The signature is written in a cursive style with a large, stylized initial 'K'.

Kurt J. Breunig

WAUNAKEE ATHLETIC DEPARTMENT

OVERNIGHT TRAVEL REQUEST

- Overnight stays within Wisconsin must be approved by the District Administrator.
- Overnight stays outside of Wisconsin must be approved by the District Administrator and the School Board.

SPORT/TEAM: Waunakee High School Varsity Dance Team

REQUESTOR: Head Coach: Madi Smith

EVENT: Rockford Ice Hogs Hockey Performance *October 21, 2023*

LOCATION OF EVENT: Rockford, IL

NAME & CONTACT INFO OF HOTEL: Will not be spending the night/but will be crossing state lines

COSTS: N/A, bus covered by school and parents will purchase tickets for game separately
(Including: busing, hotels, etc...and who is responsible for covering the costs)

RATIONALE FOR REQUEST: We had an administrator for the Rockford Ice Hogs reach out to the team due to the fact that they are interested in us performing at one of their games. We believe this is a very good opportunity for the dancers and can allow them to gain new experiences. We will not be staying over night and will be heading home directly after the game.

APPROVED AD: _____ *Nicholas Conrad*

APPROVED DISTRICT ADMINISTRATOR: _____

APPROVED SCHOOL BOARD: _____



WAUNAKEE

COMMUNITY HIGH SCHOOL

301 Community Drive
Waunakee, Wisconsin 53597
(608) 849-2100

September 26, 2023

To: Randy Guttenberg
Board of Education

From: Brian Borowski

RE: Chicago24 Proposal
Lincoln Center Jazz, Art Institute of Chicago

The Waunakee High School Orchestra Instructor, Mrs. Elizabeth Heiks is requesting to take approximately 40 students, grades 10-12, to the Art Institute of Chicago, the Lincoln Center, and to Michigan Avenue on April 25-26, 2024.

The group's itinerary (see below) includes a performance at the Lincoln Center Jazz. This would be considered a once in a lifetime performance that is the type of opportunity Mrs. Heiks plans for her upperclassmen students every 2 or 3 years.

The group would stay at the DoubleTree Hilton in Chicago, IL. Cost estimate: \$250 (includes hotel, bus, dinner, concert and museum ticket). Financial assistance would be possible from the Music Boosters (FORMATA), if needed.

I support Mrs. Heik's request and respectfully request that you do so as well. This request needs your approval as it would involve overnight, out-of-state, accommodations.

THURSDAY, APRIL 25-FRIDAY, APRIL 26

Lincoln Center Jazz, a NYC group led by world-renowned Wynton Marsalis, will be performing a unique concert with Chicago Symphony this April. The famous “Romeo and Juliet” symphony (as studied by WHS Symphony students) will be performed with jazz collaboration. This once in a lifetime performance is exactly the type of opportunity I plan for my upperclassmen students every 2 or 3 years. Since this trip will be shorter and cheaper than our big cross-country trips, I hope more students will have the opportunity to join us.

Itinerary:

12pm- leave WHS

3p- arrive downtown Chicago

3-5 museum: <https://www.colorfactory.co/locations/chicago> or ART INSTITUTE of CHICAGO

5:30 Dinner

<https://www.daisypoboychicago.com/menus/#po-boys>

7p-10p

CSO performance: CSO and Lincoln Center Jazz- Romeo and Juliet

<https://cso.org/performances/23-24/cso-classical/cso-x-jazz-at-lincoln-center-orchestra/>

Overnight Hotel comparable to Double Tree Hilton

FRIDAY, APRIL 26

8am- breakfast

9 am- downtown Michigan Ave

12- depart for WHS

3- arrive back

Students: about 40 10-12th graders



WAUNAKEE

COMMUNITY HIGH SCHOOL

301 Community Drive
Waunakee, Wisconsin 53597
(608) 849-2100

October 9, 2023

TO: Mr. Randy Guttenberg
Board of Education Members

FROM: Brian Borowski

RE: Agriculture Out-of-State/Overnight Field Trip

The Waunakee High School FFA Advisors, Ms. Rhonda Knapp and Mrs. Dan Ziegler along with Middle School FFA Advisor Kristina Puntney are requesting permission to begin planning a trip to the **National FFA Conference** that takes place in Indianapolis, IN on **November 1-4, 2023**. This trip would require your approval as it does require out-of-state travel and overnight accommodations.

Conference information is included below. It is important to note that a Waunakee FFA member will be recognized and will receive her American FFA Degree during this conference.

The Waunakee FFA students that have participated in previous conferences have represented themselves, Waunakee Community High School, and the Waunakee School District in a positive manner. Therefore, I support Ms. Knapp's, Ms. Puntney's, and Mr. Ziegler's request and respectfully ask that you do as well.

Thank you for your continued support of the HS/MS Agriculture students and staff.

Feel free to contact me or one of the FFA advisors, if you have any questions.

TO: Mr. Brian Borowski
Mr. Nick Conrad, AD
Mr. Randy Guttenberg
Board of Education Members

FROM: Rhonda Knapp, Alyssa Engel & Kristina Puntney - FFA Advisors

DATE: 10/9/2023

RE: Board Approval for Proposed Overnight/Out-of-State Trips

FFA Advisors, Mrs. Rhonda Knapp, Mrs. Kristina Puntney, and Mr. Dan Ziegler are requesting permission to plan an overnight trip for FFA members in Grades 7-12 to attend the National FFA Convention on November 1-4, 2023. The specific details for this trip are noted on the attached proposal. Waunakee also has a member getting recognized at the Convention. She will be receiving her American FFA Degree.

The purpose of the request is to seek permission for Knapp, Puntney, and Ziegler to begin the process of meeting with students, parents, and guardians to research potential trip details, costs, and trip vendors.

The Convention trip has been held for many years and has proven to be the highlight of many agriculture students high school experience.

Please feel free to contact an FFA advisor with any questions related to the request.

Out of State, Overnight Trips:

[National FFA Convention](#) (Grades: 7 - 12)

Date(s): November 1-4, 2023

Location : Indianapolis, IN - Convention Center

Transportation: Coach Bus - Shared with 4 other district FFA chapters

Hotel/Lodging: Residence Inn Indianapolis Northwest, 6220 Digital Way, Indianapolis, IN 46278

Virtual Option: Yes - session videos of convention will be available online.

WAUNAKEE AGRICULTURE DEPARTMENT

Overnight/Out-of-State Travel Request

- Overnight stays within Wisconsin must be approved by the AD & District Administrator.
- Out-of-State events must be approved by the District Administrator and the School Board.

CTSO: Waunakee FFA Chapter

Requestor: Mrs. Rhonda Knapp, Mrs. Kristina Puntney, Mr. Dan Ziegler

Date of Event: November 1-4, 2022

Location of Event: Indianapolis, IN

***Event Registration Cost:** \$100.00

***Lodging Cost:** \$230.00

***Travel Costs:** \$95.00

***Meal Costs:** \$25.00

**All costs are approximations from previous years, on a per student basis - prices subject to change based on current rates*

Rationale for Request

**In your rationale be sure to include who will be paying for the cost of travel, lodging, meals, etc...*

Students are able to engage with other FFA chapters from around the Nation, to celebrate the FFA Organization's accomplishments for the year. Attending students have qualified for this trip through volunteering at chapter events, competing or attending State FFA events and attending leadership workshops held by chapters/organizations. Students have been able to see what we do at a WI State FFA level and express interest in learning more about what other FFA Chapters do from other states.

While at the National Convention, students are able to discover different career & college options, investigate different pathways from outside the state of Wisconsin and create connections with agribusiness through tours and presentations. If students qualify, they are able to compete in different categories of skill, advancing from local and state competitions. Other members are able to recognize student and chapter accomplishments in sessions and at the convention hall events.

The Waunakee FFA chapter covers 60% of the cost of the convention trip, with the Waunakee FFA Alumni covering the other 40% of the trip cost upon return.

AD Approval: _____ **Date:** _____

District Administrator Approval: _____ **Date:** _____

School Board Approval: _____ **Date:** _____