

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, July 10, 2023

6:30 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at:

<https://www.youtube.com/channel/UClgebJT-i0GbAiYqrkpaBmA>

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

Closed Session Starts at 6:30PM

Open Session Starts at 7:00 PM

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c)(e) and (f)

- A. Review Minutes of June 12, 2023 Meeting
- B. Review Individual Teacher Contract/Administrator/Administrative Support Recommendations, Resignations and Retirements
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- E. Review the Tentative Agreement on Base wages between the Waunakee Community School District and the Waunakee Teacher Association
- F. Review of a Request Regarding a Student Expulsion Order
- G. Update on Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.

IV. RETURN TO OPEN SESSION

V. BOARD DEVELOPMENT WORKSHOP

If time allows, the Board will discuss operational matters or schedule future meetings.

VI. APPROVAL OF MINUTES

- A. Approve minutes of June 12, 2023 regular Board meeting 9

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VIII. PUBLIC COMMENTS 15

Individuals may use this time to comment on any topic. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Each speaker will be allowed 3 minutes to speak for a total of 30 minutes. . Emailed comments will be shared and reviewed by all the board members but will not be read out loud.

IX. PUBLIC HEARING ON 2023-2024 DISTRICT BUDGET

The purpose of this agenda item is to provide the public with an opportunity to share any comments or ask any questions regarding the 2023-2024 budget process. The third draft of the budget is attached in the budget committee section of the agenda. Allie Dye will provide a high level overview of the 2023-2024 budget process and then we will seek input from any members of the public who would like to participate in the budget hearing.

X. BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Teacher Report
- B. Board Reports/Action Items
 - 1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
This section is reserved for any comments from members of the board on meetings they attended or other informational items.
 - 2. Update on the Superintendent Search Process
Brian Grabarski, Director of Human Resources, will update the Board and community on the next steps in the Superintendent Search Process.

XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. DEI Committee
 - 1. Review the minutes from the 06/20/23 DEI Committee Meeting 18
 - 2. Review Disproportionality Plan 19
Tiffany Loken, Director of Special Education, will present the Disproportionality Plan to the Board, that will then be sent on to DPI. This plan is required per DPI as a result of a disproportionate number of our black students being identified within our special education programs. Tiffany will provide background on the disproportionate criteria and the approach to putting together this plan.
- B. Human Resoucrs Committee Meetings
 - 1. Review the Minutes from the 6/21/23 Negotiations Meeting & the 38

7/6/23 Meeting.

2. Consideration of the Tentative Agreement with the Waunakee Teachers Association on Base Wage Increase for 2023-2024. 41

This action item is to approve the attached proposal that was tentatively agreed upon at the negotiations session on June 21, 2023 for a base wage increase for teachers. The WTA membership also has to take action to finalize the agreement.

3. Consideration of Pay Increases for 2023-2024 for Administration, Administrative Support, and Supplemental Pay for Teachers. 42

This action item is to approve wage increases for Administration and Administrative Support staff and to operate the district teacher compensation plan, as a supplemental pay structure to base wage negotiations. Attached please find a spreadsheet that provides the July 1, 2023 WERC calculated CPI increase for administration/administrative support staff. The board's long term goal has been to provide compensation at least at the average level of comparable districts. There are a couple of positions below this average level and catch-up pay has been included in the attached spreadsheet. The third draft of the budget will be revised to reflect the 2023-25 state budget school funding, which allows for a balanced budget with CPI increases. The HR Committee advanced this proposal by a 3 -0 vote.

4. Consideration of Additional Compensation Increases for Administrative Assistants, Classified Staff and Custodial / Maintenance staff.

This action item is an additional increase to the wage schedule that was approved at the June regular meeting. This increase is to both bring these employee groups in line with the base increase for other internal groups (8%) and to take additional steps to address market competitiveness for Administrative Assistants and Classified Staff.

Within this proposal, the first two steps of the pay schedule for Administrative Assistants and one step for Classified Staff would be removed and all employees would advance the additional steps on July 16, 2023. The third draft of the budget has been revised to include this additional compensation.

The HR Committee advanced this proposal by a 3-0 vote.

C. Curriculum Committee Meeting

1. Review the Minutes of the 6/27/23 Meeting. 44

2. New Course Proposal - Foundations of Algebra 46
Tim Schell

The High School Mathematics Department is proposing a new Foundations of Algebra course designed for students who are underprepared for Algebra and would be better served with a Pre-Algebra course instead of Algebra with Algebra

workshop. The initial group of students to be served will be newcomer multilingual students who have had interruptions in their mathematics education. Additional students will be served as we develop placement criteria to appropriately identify candidates.

The Curriculum committee recommended this on a voice vote 3-0.

- 3. New Course Proposal - Heritage Bilingual Biology 51
Tim Schell

The Heritage Bilingual Biology course is part of our bilingual program implementation at the High School. Content coverage is aligned with our existing Biology course and students will use the Spanish language version of our Biology textbook with supplemental materials.

The Committee recommends this on a voice vote 3-0.

- 4. Testing and Assessment Schedule 2023-2024 59
Tim Schell and Amy Johnson

Attached is the annual testing and assessment schedule for 2023-2024. This is very similar to previous schedules. STAR Early Literacy replaces PALS as our early literacy readiness screener for 4K. The Middle School has been selected as a site for the National Assessment of Educational Progress.

The Committee Recommends this on a voice vote - 3-0.

D. Budget Committee

- 1. Review 07/10/23 Meeting Minutes 62

- 2. Consideration of 2022-23 Fund 73 Trust Fund Annual Payment

The purpose of this agenda item is to request school board approval of the annual Fund 73 contribution. Fund 73 is the Employee Benefit Trust Fund. We have held off on making the payment for 2021-2022 until the end of the fiscal year. The main reason for holding off the payment was to determine whether or not these funds would be needed for 2022-2023 budget planning. We would need to make the 2022-23 payment by July 31, 2023.

Administration will be seeking feedback from the budget committee on making this payment in July. There are two separate accounts within fund 73. The first account is with American United Life and this account is in the district's name. The second account is with MidAmerica and this account is allocated to employees in a health reimbursement account. The American United Life account has a balance of \$861,000 while the MidAmerica account has a balance of \$7.2 million. Any district contribution would be added to the American United Life account.

The district's actuarial firm calculated an annual contribution amount of \$705,410. This calculation is higher than the past because the district no longer has a long term rate cap on our health insurance benefit. The district's calculation for 22-23 could range from \$0 to \$705,410. Administration estimates that a payment of \$215,000 would result in a balanced end of the year budget. The budget committee recommendation will be shared with the school board at the meeting.

3. Consideration of the 3rd Draft of the 2023-2024 School District Budget

64

The purpose of this agenda item is to review the third draft of the budget for the 23-24 school year. I have attached the third draft of the budget for your review. Please note that the third draft of the budget is based on the following:

1. The \$0/student increase in the per pupil categorical aid, with a **\$325/student** increase in the revenue limit formula
2. An increase in the percentage of State Special Education Categorical Aid to **33.3%** (from 30%)
3. The personnel cost line includes an inflationary salary increase of **8%**, implementation of the teacher and classified staff compensation systems, a 0% increase in dental insurance rates, and a 3% increase for health insurance rates.
4. The capital maintenance projects are funded from Fund 49
5. The second draft includes an increase of 10 FTE, as outlined on page 13 of the document.
6. The debt service fund includes the new debt issued for the \$175 million referendum.
7. All of the remaining budget requests have been placed on hold at this time.

The changes for the third draft of the budget include:

1. New information on the 2023-25 state budget
2. Grant allocations for fund 27
3. Updates to the Community Services budget (Fund 80)
4. Updates to the New Teacher program budget (Fund 99)
5. Update to property tax levy in fund 39 and fund 10. The tax levy in fund 10 was increased to reflect the state budget and the tax levy in fund 39 was then decreased to keep a consistent property tax amount.
6. Increased open enrollment revenues to reflect additional students and an increase in the per student transfer
7. Increased fund 10 interest revenues to reflect the continued increase in interest earnings
8. Increased wellness clinic budget to reflect a staffing change to an RN position instead of a medical assistant and increased costs for the contract renewal

E. Facility Committee Meeting

1. Review the Minutes of the 7/10/23 Meeting. 87
2. Consideration of Heritage Elementary School Project Bids 89

The purpose of this agenda item is to request school board approval of the next round of bids for Heritage Elementary. Attached please find a list of the recommended bidders, the bid amount, and a comparison to the budgeted amount. The attachment is presented in a different format this month due to the large number of bids. Please reach out to Steve Summers at stevesummers@waunakee.k12.wi.us if you would like any additional information on these bids. Rich Stoffels from Vogel will be at the facility committee meeting to review the bids. The facility committee is meeting Monday morning to review the bids. The August board meeting should be the final round of bids for Heritage as well as the development of the guaranteed maximum price. We can also start the conversation at that time on the topic of reallocating funds from Heritage Elementary to districtwide maintenance.

3. Consideration of Capital Projects. 90

The purpose of this agenda item is to request approval of additional districtwide maintenance projects. Attached please find the project tracking document with the additional maintenance projects identified on page 2 of the document. John Cramer will be present to review these projects. Tiffany Loken will also be present to review the middle school restroom project. If approved, these projects will be funded through the districtwide maintenance projects portion of the referendum funds. The facility committee will be meeting Monday morning to discuss this topic.

XII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Administrative Reports/Action Items

1. Presentation and Review of the WCSD Booster Club Handbook. 92
- Attached please find the Booster Club Handbook that the administration has been working on with the athletic booster clubs since January. The administration will present this handbook to the Board on Monday and will highlight some of the key areas that we addressed through this work.

There were three meetings held between January and May, and at each meeting feedback, input, ideas, etc. were gathered from the booster club representatives. The administrative team that was part of this work included Randy Guttenberg, Steve Summers, Brian Grabarski, Tiffany Loken, Brian Borowski, and Anne Blackburn. Aaron May, previous athletic director, was also part of these meetings, too. The purpose for creating a handbook was to bring consistency to our booster organizations, create a better financial reporting process, tighten communication, articulate where to go with questions, and ensure that items like the management of camps, communication methods, district/booster responsibilities, etc. were articulated and supported.

Please note, as we work through the utilization of this handbook for the first time, we anticipate the need to add and/or modify items that are missing or that need to be reworked.

The meetings to develop this handbook were attended by representatives of all of our athletic booster clubs, and we greatly appreciate their collaboration, assistance, and input.

2. Announcements/Correspondence

XIII. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of June 2023.

B. Finance

1. Monthly Finance Reports 127
Attached you will find the 2022-23 Budget Status report as of June 30, 2023 and the Cash Reconciliation report for May 2023.

C. Consideration of K-6 Family/Student Handbook and Co-Curricular Handbooks for 2023-2024 131

Attached please find a memo outlining the changes to the K-6 handbook. The handbook is attached to the extras section, for your reference.

D. Academic Standards Adoption 2023-2024 134
Amy Johnson and Tim Schell

As is required for approval on an annual basis, please see the attached memo from Tim Schell and Amy Johnson that outlines the academic standards that are part of our instructional programs.

E. Consideration of School Safety Drills 136

F. Gifts and Field Trips

1. Gifts
a. Meffert Oil Co. Pride Pump Donation \$1000 137

2. Field Trips

G. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

H. Fundraising Report 2022-2023 138

The purpose of this agenda item is to provide the School Board with an annual report of fundraisers utilizing the Classmunity program. Attached please find a list of all fundraisers for the 2022-23 school year and the information that has been reported in Classmunity.

XIV. BOARD BUSINESS

A. Legislative Update

XV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Meeting

B. Special Meeting

C. Budget Committee

D. Co-Curricular Committee

E. Curriculum Committee

F. Facility Committee

G. Human Resources Committee

H. DEI Committee

XVI. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III

XVII. RETURN TO OPEN SESSION

XVIII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XIX. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Minutes of Regular Meeting - Open

The Board of Education Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, June 12, 2023, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

President Ensign called the meeting to order. A motion was made by Heinemann, second by Dotzler, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), and (f) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 7-0 on a roll call vote. Time 6:01PM

II. ROLL CALL

Dotzler- Yes, Engebretson – Yes, Ensign- Yes, Frey – Yes, Heinemann – Yes, Heinrichs – Yes, Hetzel- Yes (via Zoom left the meeting at 7:45PM)
Also Present: Randy Guttenberg, Brian Grabarski, Steve Summers

III. ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) AND (f)

- A. Review Minutes of May 8, 2023 regular meeting.
- B. Review Individual Administrative Contract Recommendations, Resignations and Retirements
- C. Review Individual Teacher Contract Recommendations, Resignations, Retirements, and Request for Retirement Consideration.
- D. Review Individual Co-Curricular Contract Recommendations and Update on a Co-Curricular Coaching Concern/Evaluation
- E. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- F. Review Summer School Contract Recommendations
- G. Update on Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.
- H. Discuss the School Board's Decision, Including Community Feedback, Related to the School Board's Decision from 5-8-23 Regarding the Employment of the Boy's Basketball Coach.

IV. RETURN TO OPEN SESSION

A motion was made by Heinemann, second by Frey, to adjourn to closed session and reconvene in open session. Motion carried 7-0, Time: 6:51PM

V. BOARD DEVELOPMENT WORKSHOP

The board took this time to discuss possible dates for the board retreat. .

President Ensign welcomed all in attendance- and started the open session of the meeting at 7:01PM referencing that they started in closed session at 6:01PM.

VI. APPROVAL OF MINUTES

- A. Review Minutes of May 08, 2023 reorganizational meeting and May 8, 2023 regular meeting and the May 22, 2023 Special meeting and the June 5, 2023 Special Meeting
A motion was mad by Heinemann, second by Dotzler, to approve the minutes as posted.
Motion carried 7-0.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

A motion was made by Dotzler, second by Engebretson, to approve the agenda as posted.
Motion carried 7-0.

VIII. PUBLIC COMMENTS

There were no public comments made via email for this meeting.

Public comments were made in person by the following:

Amber Helt – Pride Flag

IX. BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Teacher Report – There was not a report from the teachers.
- B. Board Reports/Action Items
1. Individual Board Reports on Educational Related Events, Meetings, or Training's Attended by Individual Board Members
Dotzler attended the State Special Olympics track meet.
 2. Update on the Superintendent Search Process
Grabarski updated the board and community that BWP & Associates was the Superintendent search firm chosen. The Board and BWP will meet in mid August to outline the next steps.
There is also a spot on the website that will outline this process.

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. DEI Committee

1. The minutes from the 5/11/23 committee meeting were reviewed.
Heinrichs reported that the DEI committee has received updates from the various committees on their work toward the recommendations from the ad hoc committee and that the Disproportionality Plan will be a starting point for the work that will be done. Tiffany Loken was available to answer questions regarding this plan.

B. Budget Committee

1. The June 5, 2023 Meeting Minutes were reviewed.
Heinemann reviewed the highlights of the Budget committee meeting and Summers gave an update regarding the framework of the State Budget.
2. Consideration of the Second Draft of the 2023-2024 Budget
Dye presented and answered questions regarding the second draft of the budget for the 23-24 school year. A motion was made by Heinemann, second by Dotzler, to approve the 2nd draft of the budget as presented. Motion carried 7-0.

3. Consideration of 2023-2024 Lease Agreements

Dye presented and answered questions regarding the lease agreements for the 23-24 school year.

The 2023-2024 Leases are as follows:

Wisconsin Youth Company lease changing from \$2,800 to \$2,850 per building as well for summer school, the Dane County lease continuing at \$75 per month, and the New Teacher Project lease continuing at \$300 per month.

A motion was made by Heinemann, second by Frey to approve the 2023-2024 lease agreements as presented. Motion carried 7-0.

4. Consideration of the Fund Balance Classifications

Dye presented and answered questions regarding the fund balance classifications. A motion was made by Heinemann, second by Dotzler, to approve the fund balance classification as presented. Motion carried 7-0.

5. Consideration of the 2022-2023 Budget Revisions

Dye presented and answered questions regarding the formal budget change process for the 2022-23 fiscal year.

A motion was made by Dotzler, second by Heinrichs, to approve the 2022-2023 Budget Change Process as presented. Motion carried 7-0.

6. Consideration of the 2023-2024 Facility Use Fees

Dye presented and answered questions regarding the 2023-2024 facility use fees. A motion was made by Frey, second by Heinrichs, to approve the 2023-2024 facility use fees as presented. Motion carried 7-0.

C. Facility Committee

1. The minutes of the June 5, 2023 meeting were reviewed.

2. Consideration of the Heritage Elementary Project Bids

Ensign reviewed the Heritage project bids. The recommendation from the facility committee is as follows:

Elevator Waterproofing award to Zander Solutions

Metal Framing and Drywall award to Statz and Harrop

Glass and Glazing award to Hellenbrand Glass

A motion was made by Heinemann, second by Dotzler, to approve the bid awards as presented. Motion carried 7-0.

3. Consideration of the Prairie Elementary School Remodeling Proposal

Ensign reviewed the remodeling project at Prairie Elementary School. Dean Kaminiski, principal of Prairie Elementary was available for questions. A motion was made by Hetzel, second by Heinrichs, to approve the remodeling project as presented. Motion carried 7-0.

4. Consideration of the Middle School Fire Safety Project

Ensign reviewed the middle school fire safety project and the turnkey bid received from Johnson Controls. A motion was made by Dotzler, second by Frey, to approve the project and bid as presented. Motion carried 7-0.

D. Human Resources Committee

1. Review minutes from the May 24, 2023 and June 7, 2023 meetings.

2. Consideration of 2023-2024 Employee Handbooks

Grabarski presented and answered questions regarding the three employee guidelines for the 2023-2024 school year. The board was thankful for the efforts to make these handbooks consistent across the groups. A motion was made by Engebretson, second by Hetzel, to

approve the handbooks as presented. Motion carried 7-0.

3. Consideration of 2023-2024 Wage Increases for Hourly Staff

Grabarski presented and answered questions regarding the district budget planning process incorporating employee wage increases for only the hourly employees at this time.

A motion was made by Heinrichs, second by Engebretson to proceed with the 2023-2024 wage increase for the hourly staff as presented. Motion carried 7-0.

4. Consideration of 2022-2023 Salary Increases for Individual Teachers.

Grabarski presented and answered questions regarding the recommendation for 22/23 base contract adjustments for specific teachers based on the years of experience / degree level points that were awarded to them upon hire. A motion was made by Hetzel, second by Heinrichs, to approve the 2022-2023 salary increases for individual teachers as presented. Motion carried 7-0.

XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Administrative Reports/Action Items

1. Update on Professional Learning Communities (PLC) Related to a District Priority for 2022-2023

Johnson presented an update and answered questions on the District's work within Professional Learning Communities (PLC).

2. Update on Data Related to Social Emotional Learning (SEL) as Part of a District Priority for 2022-2023

Jondle presented an update and answered questions on the District and Board's priority related to Social Emotional Learning (SEL).

3. Announcements/Correspondence - NA

XII. CONSENT AGENDA

The board acknowledged the gift from Meffert Oil Co. as part of their Pride Pump campaign. The board asked to pull out the Middle School and High School Family handbooks for more discussion.

A motion was made by Heinrichs, second by Heinemann to approve the consent agenda as presented with the exception of the Middle School and High School Handbooks. Motion carried 6-0.

The board asked questions regarding the attendance procedure as outlined in the handbooks. The board asked the administration to bring in people from all levels to discuss the attendance practices across the district. A motion was made by Heinemann, second by Frey to approve the Middle School and High School Family Handbooks as presented. Motion carried 6-0.

A. Finance

1. Monthly Finance Reports

Attached you will find the 2022-23 Budget Status report as of May 31st, 2023 and the Cash Reconciliation report for April 2023.

B. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable

payments issued during the month of May 2023.

C. Consideration of School Safety Drills

D. Consideration of 2023-24 Pupil Transportation Handbook

The purpose of this agenda item is to request School Board approval of the attached 2023-24 Pupil Transportation Handbook.

E. Consideration of Dane County Driver Education Scholarship Program

Attached please find the agreement with Dane County for scholarship funds for driver education for economically disadvantaged students.

F. Consideration of Secondary Education Family Handbooks.

Attached please find the cover memos for the MS and HS Student/Family Handbooks. .

G. Consideration of an Exchange Student Application

1. Elsa Gamba

2. Felix Sommer

H. Gifts and Field Trips

1. Gifts

a. Meffert Oil Pride Pump Donation - \$1000

2. Field Trips

a. High School Volleyball to Illinois October 13-14, 2023

I. Approve Individual Administrative, Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

New Administrator

Chad Gauerke, Assistant Principal, HS

New Teacher Staff

Colin Anderson, English Teacher, HS

Renee Esparza, English Teacher, HS

Paige Hoesly, One-Year Only 3rd Grade Teacher, AES

Catherine Lowery, Music Teacher, IS

Autumn Pedersen, 8th Grade ELA Teacher, MS

Stefanie Steinagel, Phy Ed Teacher, AES

Resignations

Kelly Braatz, 7th Grade ELA Teacher, MS

Melanie Hill, School Psychologist, HES

Lana Jenkins, Para Educator Regular Education, PES

Jack Kinziger, Para Educator Special Education, HS

Dawn Maier, Attendance Administrative Assistant, IS

Anne Severson, English Teacher, HS

Christine Tachick, 8th Grade Teacher, MS

Internal Staff Changes - No Action

Melissa Hanson, from 1-Year English Teacher, HS, to English Teacher, HS

Terminations - No Action

Patricia Newton, Administrative Assistant to the Principal, IS

Co-Curriculars – posted on the agenda’s extra section.

J. Summer School Recommendations – posted on the agenda.

XIII. BOARD BUSINESS

A. Legislative Update - NA

XIV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Meeting

B. Special Meeting – Board Retreat July 12, 2023 5:30PM – 8:30PM Location TBD

A motion was made by Heinemann, second by Frey, to approve the special meeting as determined. Motion carried 6-0.

C. Budget Committee –7/10/23 @ 7:30AM

D. Co-Curricular Committee

E. Curriculum Committee – 6/27/23 @ 8:00AM

F. Facility Committee 7/10/23 @ 8:00AM

G. Human Resources Committee – 7/6/23 @ 2:30PM

H. Policy Committee

I. DEI Committee

XV. RETURN TO CLOSED SESSION - NA

XVI. RETURN TO OPEN SESSION - NA

XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION - NA

XVIII. ADJOURN

The board of Education adjourned at 8:38PM on a motion by Dotzler, second by Heinemann, and passed unanimously by voice vote 6-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date _____
JE:rm

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

Page 1 of 3

While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

Page 2 of 3

the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

Legal References:

Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]
[Section 19.83\(2\)](#) [discussion during period of public comment]

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waukegan Community School District

Page 3 of 3

[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]
[Section 19.85](#) [exemptions to open meetings]

Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

Adoption/Revision Date(s):

October 1989
March 1994
September 1994
January 2000
February 2002
May 2020
January 2022

Minutes of DEI Committee

The Board of Education Waunakee Community School District

A DEI Committee of the Board of Education of Waunakee Community School District was held Tuesday, June 20, 2023, beginning at 5:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Heinrichs called the meeting to order at 5:26PM.

II. ROLL CALL

Present: Ensign, Heinrichs, Hetzel

Also Present: Guttenberg, Schell, Loken

III. APPROVE AGENDA

A motion was made by Hetzel, second by Ensign, to approve the agenda as posted. Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. REVIEW DRAFT DISPROPORTIONALITY PLAN

Tiffany Loken, Special Education Director, and Tim Schell, Director of Secondary

Curriculum and Instruction, presented the plan and answered questions from the committee.

VI. FUTURE MEETINGS

The next DEI committee will be July 17th 5:30pm

Items to discuss will be layering the items from the committee's recommendations into this plan.

Considering concerns shared from the Student Listening Session

VII. ADJOURN

A motion was made by Hetzel, second by Ensign, to adjourn the meeting at 6:54PM.

Motion carried 3-0.

DRAFT Disproportionality Action Plan July 2023

| Data Source | Description of Need | Action Step |
|---|--|--|
| <p style="text-align: center;"><u>Academic Achievement Data</u></p> | <p><u>ELA</u>: Lowest scoring demographic group on average between 2017 and 2022. 21-22: 53.8% vs 34.4% 18-19: 66.2% vs 21.7% 17-18: 68.5% vs 21.1% 16-17: 70.1% vs 30.8%</p> <p><u>Math</u>: Lowest scoring demographic group on average between 2017-2022. 21-22: 65.8% vs 27.6% 18-19: 75% vs 34.8% 17-18: 74.2% vs 31.6% 16-17: 73.3% vs 42.3%</p> | <ul style="list-style-type: none"> ● Professional Development: Training on key elements of Culturally Responsive Practices and the Brain. ● Convene an administrative workgroup to identify a framework to provide context to our culturally responsive practices (e.g. Optimal Learning Environment (OLE), Ready for Rigor framework, or Elevate Learning Conditions.) ● Implement culturally responsive practices based on the selected framework and collect classroom data on implementation. ● Implement updated MTSS Handbook district-wide. ● Examine how resources are allocated across the District to support students of color. ● Continue to implement Elevate ● <u>Measure progress</u>: Increase the percentage of Black students scoring proficient or advanced in ELA and Math by 10% by Spring of 2024. 19 |
| <p style="text-align: center;"><u>Behavior Data</u></p> | <p>The risk ratio for Black students being involved in a behavior incident that requires external (principal or student services staff) management is 1.9 to 1, or nearly twice as likely as their white peers.</p> | <ul style="list-style-type: none"> ● Professional Development: Non-Violent Crisis Intervention (NVCi) De-Escalation Training for all staff ● Implement updated MTSS Handbook district-wide. ● Tier 2 teams provide training and coaching to teachers who need more support with managing challenging behaviors. ● Provide universal supports through Developmental Designs ● SEL Instruction (<i>Focus on reteaching</i>) ● Revisit deployment of Trauma Sensitive Schools ● <u>Measure progress</u>: Decrease the risk ratio for behavior incidents to 1.5 by Spring of 2024. |
| <p style="text-align: center;"><u>Connection Data</u></p> | <p>71% of white students feel they belong in their school, but only 55% of students who identify as being multiple races feel like they belong.</p> | <ul style="list-style-type: none"> ● Professional Development: Implicit Bias ● Conduct a focus group with parents of students of color to better understand how we can improve a sense of belonging for our students. |

| | | |
|--------------------------------------|---|---|
| | | <ul style="list-style-type: none"> ● Conduct focus groups with students of color to better understand how we can improve a sense of belonging. ● Collect formal culture/climate data from all stakeholders ● Create a protocol for recruiting diverse staff ● Examine new student data within Tier 2 teams to be sure appropriate supports are in place as soon as the student begins school. ● Examine student mobility data and how we support high mobility students. ● <u>Measure progress</u>: Increase the sense of belonging for students of color by 10% by Spring of 2025. |
| <p><u>Special Education Data</u></p> | <p>A review of the IEPs of our Black students indicate that all have disability related needs in the area of executive functioning.</p> | <ul style="list-style-type: none"> ● Implement an executive functioning intervention as part of our MTSS program. ● Convene a student services work group to examine the need for executive functioning lessons at the universal level ● Family outreach, additional family supports ● <u>Measure progress</u>: Monitor the number of students being referred to building level MTSS teams due to executive functioning skill deficits. |



WAUNAKEE
COMMUNITY SCHOOL DISTRICT

**Disproportionality
Plan 2023-2024**

July 10, 2023



What is disproportionality?

- The overrepresentation of a specific race or ethnicity in special education.
- Risk Ratio: Compares the risk of something happening to one group versus another group.
- Black students are more than twice as likely to be identified for special education than their white peers.



Required Process for Disproportionate Identification:

- Needs assessment (Data Review)
- Develop an action plan
- Allocate federal funding to achieve action plan steps
- Implement action steps
- Measure progress toward action steps
- Review/revise action plan for future years



DATA ANALYSIS



Data Review

- Literacy Data
- Math Data
- Behavior Incident Data
- Attendance Data
- Connection Data
- Mental Health Data
- Pathways Data
- Special Education Data
- Culture/Climate Data
- Adult Practices Data



Achievement Data

ELA: Lowest scoring demographic group on average between 2017 and 2022.

21-22: 53.8% vs 34.4%

18-19: 66.2% vs 21.7%

17-18: 68.5% vs 21.1%

16-17: 70.1% vs 30.8%

Math: Lowest scoring demographic group on average between 2017-2022.

21-22: 65.8% vs 27.6%

18-19: 75% vs 34.8%

17-18: 74.2% vs 31.6%

16-17: 73.3% vs 42.3%



Behavior Incident Data

The risk ratio for Black students being involved in a behavior incident that requires external (principal or student services staff) management is 1.9 to 1, or nearly twice as likely as their white peers.



Connection Data

71% of white students feel they belong in their school, but only 55% of students of students who identify as being multiple races feel like they belong.



Special Education Data

- A review of the IEPs of our Black students indicate that all have disability related needs in the area of executive functioning.



Gaps in Data

- Adult Practice Data
- District-Wide Culture/Climate Data

ACTION PLAN



What is MTSS?

- **MTSS stands for Multi-Tiered Systems of Support**
- All schools are required to have a system in place that provides both academic and behavioral supports/interventions for students.
- Through this process we track progress data for students in both academics and behavior.
- The MTSS teams in each building make decisions about when/if it's appropriate to refer a student for a special education evaluation.



Action Step 1: Academic Achievement Data

- Professional Development: Culturally Responsive Practices and the Brain.
 - Convene an administrative workgroup to identify a framework to provide context to our culturally responsive practices (e.g. Optimal Learning Environment (OLE), Ready for Rigor framework, or Elevate Learning Conditions.)
 - Implement culturally responsive practices based on the selected framework and collect classroom data on implementation.
 - Implement updated MTSS Handbook district-wide.
 - Examine how resources are allocated across the District to support students of color.
 - Continue to implement Elevate
- 33
- Measure progress: Increase the percentage of Black students scoring proficient or advanced in ELA and Math on the Forward Exam by 10% by Spring of 2024.



Action Step 2: Behavior Data

- Professional Development: Non-Violent Crisis Intervention (NVCi) De-Escalation Training for all staff
 - Implement updated MTSS Handbook district-wide
 - Tier 2 teams provide training and coaching to teachers who need more support with managing challenging behaviors.
 - Provide universal supports through Developmental Designs
 - SEL Instruction (*Focus on reteaching*)
 - Revisit deployment of Trauma Sensitive Schools
-
- Measure progress: Decrease the risk ratio for behavior incidents to 1.5 by Spring of 2024.



Action Step 3: Connection Data

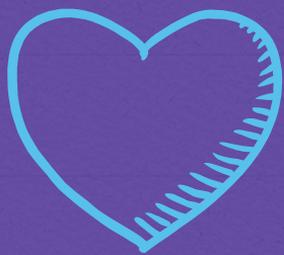
- Professional Development: Implicit Bias
- Conduct a focus group with parents of students of color to better understand how we can improve a sense of belonging for our students.
- Conduct focus groups with students of color to better understand how we can improve a sense of belonging.
- Collect formal culture/climate data from all stakeholders
- Create a protocol for recruiting diverse staff
- Examine new student data within Tier 2 teams to be sure appropriate supports are in place as soon as the student begins school.
- Examine student mobility data and how we support high mobility students.

- Measure progress: Increase the sense of belonging for students of color by 10% by Spring of 2025.



Action Step 4: Special Education Data

- Implement an executive functioning intervention as part of our MTSS program.
- Convene a student services work group to examine the need for executive functioning lessons at the universal level
- Family outreach, additional family supports
- Measure progress: Monitor the number of students being referred to building level MTSS teams due to executive functioning skill deficits.



QUESTIONS?

Minutes of Human Resources Committee - Negotiations

The Board of Education Waunakee Community School District

A Human Resources Committee - Negotiations of the Board of Education of Waunakee Community School District was held Wednesday, June 21, 2023, beginning at 4:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Engebretson called the meeting to order at 4:29PM

II. ROLL CALL

Present; Engebretson, Ensign, Heinrichs

Also Present: Guttenberg, Grabarski, Summers, Dye,

WTA: Shucha, Schroeder, Pagel, Taylor

III. APPROVE AGENDA

A motion was made by Heinrichs, second by Ensign, to approve the agenda as posted.

Motion carried 3-0.

IV. ADJOURN TO CLOSED SESSION (19.85(1) (c) (e))

A motion was made by Ensign, second by Heinrich to move to closed session at 4:30PM

A. Negotiation Preparation with District Negotiations Team

V. RETURN TO OPEN SESSION

A motion was made by Ensign, second by Heinrichs, to return to open session at 4:48PM

VI. EXCHANGE INITIAL PROPOSALS

The WTA shared their proposal at the meeting on May 24, 2023.

Grabarski shared the District's Proposal with the District Negotiations Team.

Shucha, on behalf of the WTA, thanked the HR Committee and the Administration for the prompt meeting to receive the proposal from the district.

A. Waunakee Teacher's Association

B. Board of Education

VII. ADJOURN TO CLOSED SESSION (19.85(1) (c) (e))

A motion was made by Ensign, second by Heinrichs, to adjourn to closed session at 4:50PM

VIII. NEGOTIATE

IX. RETURN TO OPEN SESSION

A motion was made by Ensign, second by Heinrichs, to return to open session at 5:05PM

X. ADJOURN

A motion was made by Ensign, second by Heinrichs to adjourn the meeting at 5:06 PM.

Minutes of Human Resources Committee Meeting.

The Board of Education Waunakee Community School District

A Human Resources Committee Meeting. of the Board of Education of Waunakee Community School District was held Thursday, July 6, 2023, beginning at 2:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Engebretson called the meeting to order at 2:35pm

II. ROLL CALL

Present: Engebretson, Ensign, Heinrichs

Also Present: Guttenberg, Dye, Summers, Grabarski

III. APPROVE AGENDA

A motion was made by Ensign, second by Heinrichs, to approve the agenda as posted.

Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. CONSIDERATION OF PAY INCREASES FOR 2023-2024 FOR ADMINISTRATION, ADMINISTRATIVE SUPPORT, AND SUPPLEMENTAL PAY FOR TEACHERS.

Grabarski presented and answered questions regarding the wage increases for Administration and Administrative Support staff and to operate the district teacher compensation plan, as a supplemental pay structure to base wage negotiations. Summers added information on how these wage increases and structures are met within our district budget.

A motion was made by Ensign, second by Heinrichs to recommend that the full board consider the pay increases for 2023-24 for administration, administrative support, and supplemental pay for teachers as presented. Motion carried 3-0.

VI. CONSIDERATION OF ADDITIONAL COMPENSATION INCREASES FOR ADMINISTRATIVE ASSISTANTS, CLASSIFIED STAFF AND CUSTODIAL / MAINTENANCE STAFF.

Grabarski presented and answered questions regarding the additional increase to the wage schedule that was approved at the June regular meeting. A motion was made by Ensign, second by Heinrichs, to recommend that the full board consider the additional compensation increases for administrative assistants, classified staff and custodial/maintenance staff as presented. Motion carried 3-0.

VII. ADJOURN

A motion was made by Heinrichs, second by Ensign, to adjourn the meeting at 2:53PM
Motion carried 3-0.



ADMINISTRATION OFFICE

905 Bethel Circle
Waunakee, Wisconsin 53597
(608) 849-2000

Human Resources

Board of Education Initial Proposal

Presented to the WTA

June 21, 2023

The following proposal represents the initial proposal of the Board of Education for an agreement with the WTA, commencing on July 1, 2023. The Board of Education reserves the right to add to, modify, or delete this proposal.

1. AGREEMENT between WAUNAKEE COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION and the WTA, July 1, 2023 - June 30, 2024.
2. A base wage increase of 8.0%.
3. Per the request of the WTA on May 24, 2023, an equal distribution to all FTE of \$5125.00

Tentatively agreed upon by (Signature / Date)

For the Board:

For the WTA:

Todd M. Shveta

| | | | | | | | | |
|--|----------------|--------|-----------|--|-----------|--|------------|---------|
| Hourly Grand Totals | \$6,538,025 | | \$523,042 | | \$139,163 | | 7,165,230 | 109.59% |
| Hourly and Admin/AS Total | \$11,571,515 | | \$925,721 | | \$174,163 | | 12,636,399 | 109.20% |
| Teachers | | | | | | | | |
| Base Wage Increase | \$1,906,845.00 | 8.00% | | | | | | |
| Compensation System (Supplemental wages) | \$544,700.00 | 2.29% | | | | | | |
| Total Increase | \$2,451,545.00 | 10.29% | | | | | | |

Minutes of Curriculum Committee Meeting

The Board of Education Waunakee Community School District

A Curriculum Committee Meeting of the Board of Education of Waunakee Community School District was held Tuesday, June 27, 2023, beginning at 8:00 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Hetzel called the meeting to order at 8am

II. ROLL CALL

Present: Dotzler, Frey, Hetzel

Also Present: Schell, Johnson, Janell Dorn - WCSD Pathways Advisor.

III. APPROVE AGENDA

A motion was made by Frey, second by Dotzler, to approve the agenda as posted. Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. NEW COURSE PROPOSAL-FOUNDATIONS OF ALGEBRA

Tim Schell presented and answered questions regarding the High School Mathematics Department proposal for a new Foundations of Algebra course. A motion was made by Dotzler, seconded by Frey, to recommend to the full board to consider the Foundations of Algebra course as presented. Motion carried 3-0.

VI. NEW COURSE PROPOSAL-HERITAGE BILINGUAL BIOLOGY

Tim Schell presented and answered questions regarding the Heritage Bilingual Biology course at the High School.

A motion was made by Frey, seconded by Dotzler, to recommend to the full board to consider the Heritage Bilingual Biology course as presented. Motion carried 3-0.

VII. ACADEMIC STANDARDS ADOPTION 2023-2024

Amy Johnson and Tim Schell presented and answered questions regarding the required Academic Standards notice

A motion was made by Dotzler, seconded by Frey, to recommend to the full board to consider the Academic Standards Notice as presented. Motion carried 3-0.

VIII. TESTING AND ASSESSMENT SCHEDULE 2023-2024

Tim Schell and Amy Johnson presented and answered questions regarding the testing and assessment schedule for 2023-2024.

A motion was made by Frey, seconded by Dotzler, to recommend to the full board to consider the 2023-2024 assessment schedule as presented. Motion carried 3-0.

IX. PATHWAYS PROGRAM REPORT

Janell Dorn presented and answered questions on the Pathways annual report The slide deck has been added to Board Book after the meeting presentation.

X. K-4 MATH REVIEW UPDATE

Amy Johnson

Amy Johnson presented and answered questions regarding our K-4 Mathematics instructional materials review.

XI. 7-8 ELA MATERIALS REVIEW UPDATE

Tim Schell presented and answered questions regarding an update on the Middle School ELA materials review.

XII. ITEMS FOR FUTURE MEETINGS

Data - Redefine Ready

Next meeting – late August.

XIII. ADJOURN

A motion was made by Frey, second by Dotzler to adjourn the meeting at 9:33am. Motion carried 3-0.

NEW COURSE APPROVAL FORM
(Due October 1, 2022)

Date: March 14 2023

Department Chairperson/Building Coordinator: Erin Schroeder

Department: Math Building: High School

Proposed Course Title: Foundations of Algebra Grade Level: 9 - 12

Course Length: Year Credits: 1

Requirement/Elective: Meets Math requirements Meeting Frequency: 1 per A/B day at HS

Anticipated Enrollment: 25 - 30 Prerequisites: Nomination by Math Team & EL Team

Principal's Approval: April 4, 2023

Comments:

Review & Discuss w/Activities Director for NCAA Eligibility – Date: _____

Comments: Not NCAA

Review & Discuss Within the Building Between Departments – Date: April 6, 2023

Comments:

Systemwide Curriculum Committee Review Date: 5/10/2023

Comments:

Director of Instruction/District Administrator's Approval: 5/11/2023

Board of Education Curriculum Sub-committee Review Date: _____

Board of Education Approval Date: _____

I. COURSE INFORMATION

A. Rationale for Course: *(Provide a brief description of student/school needs/purpose of course, benefits, and anticipated student outcomes.)*

Students who are behind in math and have gaps that are not ready for Algebra. This course will allow them to build their math basics before moving on to Algebra. Also will serve Multi-language learners and SLIFE student population.

B. Course Description: *(Short descriptive paragraph highlighting the major focus of course. To be used for course offering catalog.)*

Students will work on the basic foundations of Algebra including basic mathematical operations, order of operations, solving equations and graphing equations. Will also focus on comprehensive input delivery and creating a language rich environment.

C. Course Outline: *(Attach course outline which includes the major topics and concepts.)*

- Basic Mathematical operations
- Order of operations (PEMDAS)
- Solving equations (1-step, 2-step, multi-step, & exponential equations)
- Graphing equations (linear & exponential equations)

D. Materials & Resources: (Include text, computer/technology tools, and supplementary information.)

Supplementary workbooks
 Teacher resources for examples/worksheets

E. Instructional Methods: (Check applicable ones and explain wherever necessary.)
 Which of these are used: Check with "X"

| | | | | | |
|---|-------------------------|---|----------------|---|----------------------------|
| X | Lectures | X | Demonstrations | X | Check Quizzes |
| X | Discussions | | Term Papers | | Individual Study Contracts |
| | Special Reports | | Extra Reading | | Other |
| X | Laboratory (hands-on) | | AV Materials | X | Academic Vocabulary |
| | Online/Virtual Learning | | Field Trips | | |

F. Student Evaluation Procedures:

- Quizzes/Test
- Independent Practice (Homework)
- Classroom Participation

G. Financial Impact: (Provide an explanation of projected costs for personnel, materials, and equipment for subsequent years when the proposal is fully implemented.)

No Major purchases required

H. Financial Impact: (First Year)

| | | | |
|------------------------|------------------|--------------|------------|
| <u>Added Personnel</u> | How Many | Approx. Cost | Total Cost |
| | Professional | _____ | \$ _____ |
| \$ _____ | | | |
| | Non-Professional | _____ | \$ _____ |
| \$ _____ | | | |

(Assistants, secretarial, etc.)

Added Materials

Textbooks _____ @ \$ _____ =
\$ _____

Supplies
\$ _____

Added Equipment Needed:

List/Cost: _____ @ \$ _____ =
\$ _____

_____ @ \$ _____ =
\$ _____

_____ @ \$ _____ =
\$ _____

I. Explain how this new course will correlate with Wisconsin State Academic Standards and/or district remediation plans.

II. OTHER PERTINENT INFORMATION

A. This course will be: (please check one)

- an addition to the department's offering
- a replacement for _____
- a pilot study

B. This course will require (please check the appropriate spaces):

- the adoption of a new textbook
- the use of a text previously adopted and in use

C. This course will require (please check appropriate spaces)

- specialized organization of teacher time
- specialized room arrangement or equipment (explain below)
- specialized student grouping or sectioning
- curriculum planning time
- specialized technology

D. To what extent will this curriculum change affect the number of teacher preparation each semester? (*Explain*)

Will add another class/prep for ½ math teachers

E. To what extent does this course conflict with the content and/or student availability of other courses in your department?

It will redistribute the math class that students are taking (Each student will be taking 1 math class, they will then be taking this class instead of Algebra)

F. To what extent does this course conflict with courses offered in other departments?

None

G. What course(s) could be deleted if this curriculum change is adopted?

Algebra - R

H. This proposed course must be discussed with other members of your department prior to submitting this form. (*Describe briefly the outcome of these discussions.*)

Very supportive

I. To what effect does this curriculum change affect the K-12 Skills Continuum? (*duplication, deletion, reinforcement, etc.*)

J. If approved, this course will begin: Fall 2023
(*semester/year*)

Rev. 8/15/2018

NEW COURSE APPROVAL FORM
(Due October 1, 2022)

Date: 5/11/23

Department Chairperson/Building Coordinator: Yelena Walther/Todd Shucha

Department: ELL/Science Building: High School

Proposed Course Title: Heritage Bilingual Biology Grade Level: 9-12

Course Length: 1 year Credits: 1.0

Requirement/Elective: _____

Meeting Frequency: Every other day - 90 minute class

Anticipated Enrollment: _____

Prerequisites: Students have an English language proficiency (ELP) level less than 3 and are Heritage Spanish speakers

Principal's Approval: April 4, 2023

Comments:

Review & Discuss w/Activities Director for NCAA Eligibility – Date: 4/5

Comments:

Review & Discuss Within the Building Between Departments – Date: April 6, 2023

Comments:

Systemwide Curriculum Committee Review Date: 5/10/2023

Comments:

Director of Instruction/District Administrator's Approval: 5/11/2023

Board of Education Curriculum Sub-committee Review Date: _____

Board of Education Approval Date: _____

I. COURSE INFORMATION

A. Rationale for Course: *(Provide a brief description of student/school needs/purpose of course, benefits, and anticipated student outcomes.)*

Over the last 6-7 years, the Waunakee School District has seen an increase in enrollment of Spanish speaking newcomer students at the secondary level, many of whom are SLIFE students (Students with Limited or Interrupted Formal Education). These students come to us with very limited or no English and often have instructional gaps, therefore requiring a great deal of teacher support. Historically, these students have been receiving in-class bilingual support in the required Biology course. Receiving bilingual assistance in a mono English rigorous course, such as Biology, is not the best way to serve this group of students with very unique needs. By offering the course in Spanish with bilingual and metalinguistic (language processing) activities, the students are able to get a more equitable learning experience and a deeper understanding of the content by learning in their dominant language. They are also able to make cross-linguistic connections and metalinguistic analysis of the language of science in English and Spanish. Several other neighboring districts including Madison, Verona, Middleton, Sun Prairie have implemented a similar course within their high school offerings.

B. Course Description: (Short descriptive paragraph highlighting the major focus of course. To be used for course offering catalog.)

This is an introductory, survey course in Biology. This class will be primarily conducted in Spanish and incorporates Spanish language through reading, writing, speaking and listening activities and assignments. It is intended for students to build on their native language skills, learn NGSS (Next Generation Science Standards) and support English language development. Major themes of this course, which will be consistent with the content standards within the monolingual Biology class include: cells, genetics, evolution, diversity of life, organisms, human structure and function, and ecology. This course is designed as a basis for scientific learning and general approach to the study of living things.

C. Course Outline: (Attach course outline which includes the major topics and concepts.)

- Unit 1 - Part 1 - Experimental Design
- Unit 1 - Part 2 - Ecology
- Unit 2 - Water Transport (Carbon compounds)
- Unit 3 - Photosynthesis and Cellular Transportation
- Unit 4 - Cellular Division - Mitosis and Meiosis
- Unit 5 - Genetics
- Unit 6 - DNA, RNA, Protein Synthesis
- Unit 7 - Classification, Natural Selection, Evolution
- Unit 8 - Viruses
- Unit 9 - Microbiology and Human Body Systems

D. Materials & Resources: (Include text, computer/technology tools, and supplementary information.)

- SAVVAS Biology book in Spanish
- Gimkit account
- Brainpop - Spanish

E. Instructional Methods: (Check applicable ones and explain wherever necessary.)

Which of these are used: Check with "X"

| | | | | | |
|---|-------------------------|---|----------------|---|----------------------------|
| X | Lectures | | Demonstrations | X | Check Quizzes |
| X | Discussions | | Term Papers | | Individual Study Contracts |
| | Special Reports | X | Extra Reading | | Other |
| X | Laboratory (hands-on) | X | AV Materials | | |
| | Online/Virtual Learning | | Field Trips | | |

F. Student Evaluation Procedures:

Assessment methods may include:

- Quizzes and tests
- Projects (brochure)
- Lab practical formative assessments
- Labs (hands-on) - completion of written lab reports as well as lab activity
- Other formative and summative measures

G. Financial Impact: (Provide an explanation of projected costs for personnel, materials, and equipment for subsequent years when the proposal is fully implemented.)

The Heritage Biology will use the regular education lab equipment since it will be taught in a Biology classroom.

H. Financial Impact: (First Year)

| | | | |
|------------------------|--------------|--------------|------------|
| <u>Added Personnel</u> | How Many | Approx. Cost | Total Cost |
| | Professional | _____ | \$_____ |
| \$_____ | | | |

| | | | |
|---------|---------------------------------|-------|---------|
| | Non-Professional | _____ | \$_____ |
| \$_____ | (Assistants, secretarial, etc.) | | |

| | | | | | |
|------------------------|-----------|-------|---|-------------------|---|
| <u>Added Materials</u> | Textbooks | _____ | @ | \$ <u>≈ 2,000</u> | = |
| \$ <u>10</u> | | | | | |

| | | | | | |
|---------|----------|---------------------------|--|--|--|
| | Supplies | <u>(list of supplies)</u> | | | |
| \$_____ | | | | | |

Added Equipment Needed:

| | | | | | |
|---------|------------|-------|---|---------|---|
| | List/Cost: | _____ | @ | \$_____ | = |
| \$_____ | | | | | |

| | | | | | |
|---------|--|-------|---|---------|---|
| | | _____ | @ | \$_____ | = |
| \$_____ | | | | | |

\$ _____ @ \$ _____ =

I. Explain how this new course will correlate with Wisconsin State Academic Standards and/or district remediation plans.

I will teach the same standards using the same curriculum as the Mainstream - monoEnglish 9th grade Biology course.

Next Generation Science Standards

HS-LS1-1 Construct an explanation based on evidence for how the structure of DNA determines the structure of proteins, which carry out the essential functions of life through systems of specialized cells

HS-LS1-2 Develop and use a model to illustrate the hierarchical organization of interacting systems that provide specific functions within multicellular organisms.

HS-LS1-3 Plan and conduct an investigation to provide evidence that feedback mechanisms maintain homeostasis.

HS-LS1-4 Use a model to illustrate the role of cellular division (mitosis) and differentiation in producing and maintaining complex organisms.

HS-LS1-6 Construct and revise an explanation based on evidence for how carbon, hydrogen, and oxygen from sugar molecules may combine with other elements to form amino acids and/or other large carbon-based molecules.

HS-LS2-2 Use mathematical representations to support and revise explanations based on evidence about factors affecting biodiversity and populations in ecosystems of different scales.

HS-LS2-3 Construct and revise an explanation based on evidence for the cycling of matter and flow of energy in aerobic and anaerobic conditions.

HS-LS2-5 Develop a model to illustrate the role of photosynthesis and cellular respiration in the cycling of carbon among the biosphere, atmosphere, hydrosphere, and geosphere.

HS-LS2-6 Evaluate the claims, evidence, and reasoning that the complex interactions in ecosystems maintain relatively consistent numbers and types of organisms in stable conditions, but changing conditions may result in a new ecosystem

HS-LS2-7 Design, evaluate, and refine a solution for reducing the impacts of human activities on the environment and biodiversity.

HS-LS3-1 Ask questions to clarify relationships about the role of DNA and chromosomes in coding

HS-LS3-2 Make and defend a claim based on evidence that inheritable genetic variations may result from: (1) new genetic combinations through meiosis, (2) viable errors occurring during replication, and/or (3) mutations caused by environmental factors.

HS-LS3-3 Apply concepts of statistics and probability to explain the variation and distribution of expressed traits in a population.

HS-LS4-1 Communicate scientific information that common ancestry and biological evolution are supported by multiple lines of empirical evidence.

HS-LS4-2 Construct an explanation based on evidence that the process of evolution primarily results from four factors: (1) the potential for a species to increase in number, (2) the heritable genetic variation of individuals in a species due to mutation and sexual reproduction, (3) competition for limited resources, and (4) the proliferation of those organisms that are better able to survive and reproduce in the environment.

HS-LS-4 Construct an explanation based on evidence for how natural selection leads to adaptation of populations.

HS-LS4-5 Evaluate the evidence supporting claims that changes in environmental conditions may result in (1) increases in the number of individuals of some species, (2) the emergence of new species over time, and (3) the extinction of other species.

HS-LS4-6 Create or revise a simulation to test a solution to mitigate adverse impacts of human activity on biodiversity.

II. OTHER PERTINENT INFORMATION

- A. This course will be: *(please check one)*
 an addition to the department's offering
 a replacement for _____
 a pilot study

B. This course will require (please check the appropriate spaces):

- the adoption of a new textbook
- the use of a text previously adopted and in use

C. This course will require (please check appropriate spaces)

- specialized organization of teacher time
- specialized room arrangement or equipment (*explain below*)
- specialized student grouping or sectioning
- curriculum planning time (**Summer curriculum hours have already been approved**)
- specialized technology

D. To what extent will this curriculum change affect the number of teacher preparation each semester? (*Explain*)

E. To what extent does this course conflict with the content and/or student availability of other courses in your department?

No conflict

F. To what extent does this course conflict with courses offered in other departments?

No conflict

G. What course(s) could be deleted if this curriculum change is adopted?

H. This proposed course must be discussed with other members of your department prior to submitting this form. (*Describe briefly the outcome of these discussions.*)

This course is what was expected from previous discussions of our bilingual programming implementation.

I. To what effect does this curriculum change affect the K-12 Skills Continuum?
(*duplication, deletion, reinforcement, etc.*)

J. If approved, this course will begin: Fall 2023
(*semester/year*)

Rev. 8/15/2018

Waunakee Community School District ---2023-2024 Testing Program

| Grade | Test | Typ | Administration Dates | Responsible | Annual Est. Time |
|-------|--|--|--|---------------------------------|---|
| 4K | STAR Early Literacy (State Early Literacy Screener)^# | Universal Screener | FALL-Oct. 2-13, 2023 WINTER- Feb 5-16, 2024 SPRING-May 1-10, 2024 | Classroom Teacher | 2.5 hours (T) |
| K-2 | STAR Early Literacy (State Early Literacy Screener)^# | Universal Screener | FALL-Sept 11-October 6, 2023 WINTER- Jan 2-Jan 19, 2024 SPRING-April 22-May 10, 2024 | Classroom Teacher | 2.5 hours (T) |
| K-10 | AimsWeb# & StarCBM# | Progress Monitor | September 2023-May 2024 | Classroom and/or Reading/Math | 4 minutes per student |
| K-4 | Fountas and Pinnell Benchmark Assessment System#+ | Universal Screener, Diagnostic | Sept 5- 29, Oct 30-Nov. 17, Jan 2-Feb 29, Apr. 22-May 17 | Classroom Teacher | 20-35 hours (T) |
| 5-6 | Fountas and Pinnell Benchmark Assessment System#+ | Universal Screener, Diagnostic | Sept 5- 29, Oct 30-Nov. 17, Jan 2-Feb 29, Apr. 22-May 17 <i>(Note: Instructional coach will communicate requirements for each trimester)</i> | Classroom Teacher | 15-25 hours (T) |
| 1-2 | STAR – Math | Universal Screener, Achievement, Growth, Progress Monitor | FALL-Sept 11-October 6, 2023 WINTER- Jan 2-Jan 19, 2024 SPRING-April 22-May 10, 2024 | Principal, Counselors Teachers | 90 minutes (S) More if used for progress monitoring |
| 3-6 | Forward Exam^ STAR Reading and Math | Proficiency Universal Screener, Achievement, Growth, Progress Monitor | WI test window March 18-April 26, 2024 FALL-Sept 11-October 6, 2023 WINTER- Jan 2-Jan 19, 2024 SPRING-April 22-May 10, 2024 | Principals, Counselors Teachers | 250 minutes (S)- grades 3, 5, 6 435 minutes (S)- grade 4 180 minutes (S) More if used for progress |

Waunakee Community School District ---2023-2024 Testing Program

| | | | | | |
|-------|--|--|--|---|---|
| 7-8 | Forward Exam [^] i-READY (ELA and Math)# | Proficiency Universal Screener, Achievement, | WI test window March 18-April 26, 2024 FALL-Sept 11-22, 2023 WINTER- Jan 2-12, 2024 SPRING-May 6-17, 2024 | Principal, Counselors, Homeroom Teachers | 250 minutes (S)-7 th grade 440 minutes (S)-8 th grade 120 minutes (S) More if the student qualifies for winter and spring testing. |
| | Gates/McGinnity | Achievement Placement for AE9 | Late winter 2024 | AE8 Teachers & Pathways | 60 minutes (S) (pullout) |
| 9 | WI PreACT [^] | Proficiency and College Readiness | WI test windows for standard and accommodated testing. March 18-April 26, 2024 | Counselors & Teachers | 155 minutes (S) |
| 10 | Forward Exam (social studies) [^] | Proficiency | WI test window March 18-April 26, 2024. | Social Studies Teachers | 100 minutes (S) |
| | WI PreACT [^] | Achievement | WI test windows: March 18-April 26, 2024 | Counselors & Teachers | 155 minutes (S) |
| 11 | PSAT@ | College Prep, Scholarship | PSAT/NMSQT October 2-31 2023 | Counselors | 130 minutes (S) (pullout) |
| | WI ACT [^] | Proficiency and College Entrance | March 12, 2024, make up April 9 | Counselors & Teachers | 235 minutes (S) |
| 11-12 | Advanced Placement* @ | College Entrance | May 6-17, 2024 | Counselors | 190 minutes (S) (pullout) |

60

Waunakee Community School District ---2023-2024 Testing Program

Please note: Exemptions are made for SWD and EL students according to established district procedures.

NAEP testing –The Middle School has been selected for the 8th grade NAEP Mathematics and the 8th Grade NAEP Reading assessments with a testing window of January 29-March 8, 2024.

Dynamic Learning Maps (DLM)- WI test window March 18-April 26, 2024

ACCESS for ELL- WI Test Window Dec.4 , 2023 to Feb 2, 2024 testing window

SSIS-Behavioral screeners and assessments will be scheduled periodically during the year as part of PBIS.

TOMAGS-Universal advanced learning screener for mathematics reasoning will be scheduled during the year in an elementary level grade.

Estimated time notation (T) teacher for individualized/interview assessments and (S) for large group assessments.

* Tentative

^State Mandated

#RtI Recommended

@student optional

Revised: June 22, 2023

Minutes of Budget Committee Meeting

The Board of Education Waunakee Community School District

A Budget Committee Meeting of the Board of Education of Waunakee Community School District was held Monday, July 10, 2023, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Heinemann called the meeting to order at 7:32AM.

II. ROLL CALL

Present Heinemann, Heinrichs, Hetzel

Also Present: Summers, Guttenberg, Dye, Grabarski

III. APPROVAL OF AGENDA

A motion was made by Heinrichs, second by Hetzel, to approve the agenda as posted.

Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. 2022-23 BUDGET UPDATE

A. Projected End of the Year Balance

Summers presented and answered questions regarding the projected end of the year balance.

B. 2022-2023 Fund 73 Contribution

Summers presented and answered questions regarding the annual Fund 73 contribution. Fund 73 is the district's post-employment benefit trust fund. The committee members had questions on the calculation of the annual contribution, as well as efforts that could be made to lower the amount of the annual contribution. After much discussion, Hetzel made a motion, second by Heinrichs, to recommend that the full board contribute \$400,000 to Fund 73. Motion carried 3-0.

The committee also asked administration to look into considering budgeting for this expense in the future.

C. Student Fees

Summers presented and answered questions regarding the report of unpaid student fees.

Administration requested committee feedback regarding current procedures for fee collection. The committee would like administration to look into fees being paid upfront and to revise current practices. The committee also requested an easier way to pay fees or at least notice to families when there is a fee due since this is not obvious through the "school store" process.

VI. 2023-2024 BUDGET PLANNING

A. Timeline

The budget timeline document was available for committee review.

B. Review Third Draft of the 2023-2024 Budget

Dye presented and answered questions regarding the review of the third draft of the budget

for the 23-24 school year. Dye shared information on the information that has been updated as a result of the state budget process. Summers shared information on the longer term budgeting topic about the disconnect between the operational cost of a school district and the revenue increase that is provided through the state budget process. Summers also reviewed the property tax information and the goal for a consistent property tax levy for district taxpayers.

A motion was made by Hetzel, second by Heinrichs, to recommend to the full board to consider the Third Draft of the 2023-2024 budget as presented. Motion carried 3-0.

VII. **DISCUSSION/ACTION ON PROPOSALS** - N/A

VIII. **OTHER ITEMS FOR DISCUSSION** – N/A

IX. **FUTURE AGENDA ITEMS** – N/A

X. **ADJOURN**

A motion was made by Heinrichs, second by Hetzel, to adjourn the meeting at 8:08AM. Motion carried 3-0.



WAUNAKEE

COMMUNITY SCHOOL DISTRICT

**2023-2024 Budget
THIRD DRAFT**

The third draft of the budget has been updated to reflect the 2023-25 state budget.

Prepared by Allie Dye, Director of Business Services

July 10, 2023

TABLE OF CONTENTS

Board of Education3
Introduction, Timeline, Executive Summary4
Enrollment.....6
Proposed Property Tax Levy7
Revenues/Expenditures Summary8
Fund 109
Staffing Summary13
Fund 2114
Fund 2715
Fund 39...16
Fund 4118
Fund 49.....19
Fund 5020
Fund 7321
Fund 8022
Fund 9923

Board of Education

| <u>Name</u> | <u>Municipality</u> | <u>Term Expires</u> |
|----------------------------------|---|----------------------------|
| Joan Ensign, President | Town of Westport, City of Middleton, City of Madison | Spring 2026 |
| Katie Dotzler, Vice-President | Village of Waunakee | Spring 2025 |
| Jack Heinemann, Treasurer | Village of Waunakee | Spring 2025 |
| Judy Engebretson, Clerk | Towns of Dane/Springfield | Spring 2025 |
| Ted Frey | Town of Westport, City of Middleton, City of Madison | Spring 2024 |
| Dawn Heinrichs | Village of Waunakee | Spring 2026 |
| Mark Hetzel | Town of Vienna | Spring 2024 |

Budget Committee Members

Jack Heinemann, Chair
Mark Hetzel
Dawn Heinrichs

Waunakee Community School District

Introduction

A budget is a financial plan designed to achieve the educational objectives of the Waunakee Community School District. The budget needs to be accountable to meet these educational objectives within the financial constraints that exist. The budget needs to be understandable to the Board of Education, administration, staff, parents, and the district taxpayers. The budget was developed with significant staff input regarding needs and priorities. The budget was developed based on principals of long-term fiscal planning.

Timeline

The budget process for the 2023-2024 fiscal year began in December 2022 when the budget committee reviewed a budget timeline and revenue estimates. The budget committee reviewed expenditure estimates on January 4th. All staffing budget requests were due to the Executive Director of Operations by January 27th. A draft of the budget planning process document was presented at a Budget Committee meeting in February. Building/department level budget planning took place between March/April. Administrative review of the budget took place in April. The first draft of the budget was presented to the Budget Committee and the Board of Education in May. The second draft of the budget was presented in June. The third draft of the budget will be presented in July. A public hearing on the budget will take place in July. The preliminary budget will be presented at the Annual Meeting in October with community approval of the tax levy. The Board of Education will approve the final version of the budget and set the tax levy at a special meeting scheduled for October 23rd.

Executive Summary

A school district's budget is divided into many "funds". These "funds" are used to account for specific school district programs. The different "funds" and their descriptions are presented below:

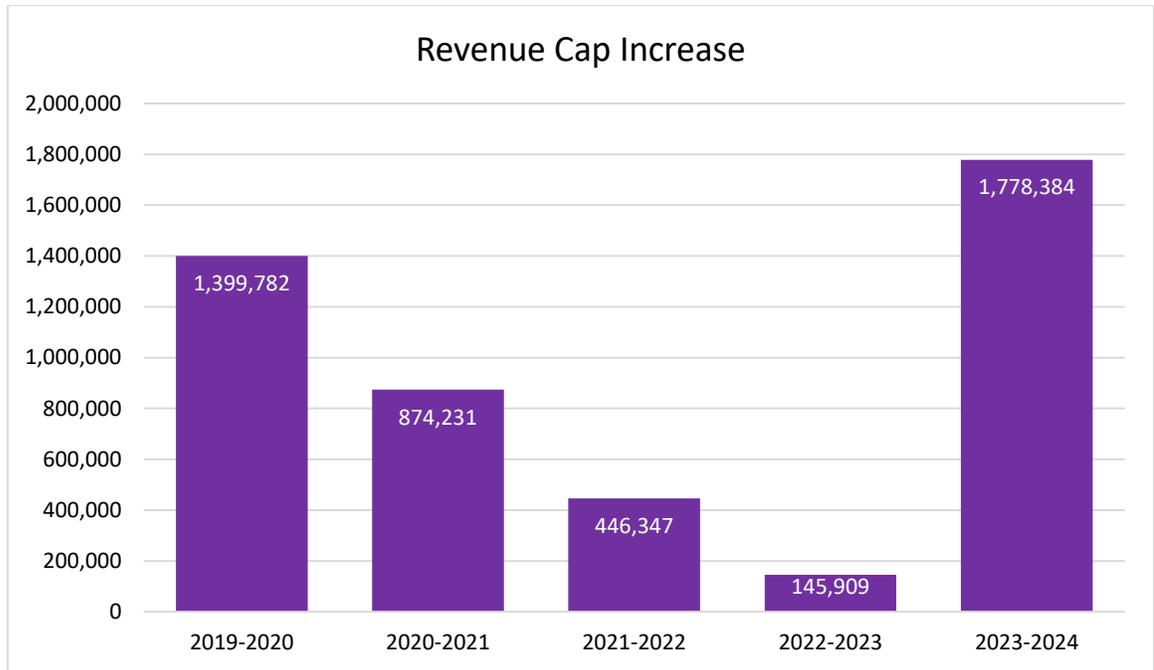
| FUND | DESCRIPTION |
|------|------------------------------|
| 10 | General |
| 21 | Special Revenue Trust |
| 27 | Special Education |
| 38 | Non-Referendum Debt Service* |
| 39 | Referendum Debt Service |
| 41 | Capital Expansion Fund |
| 49 | Capital Projects |
| 50 | Food Service |
| 72 | Private Benefit Trust* |
| 73 | Employee Benefit Trust |
| 80 | Community Service |
| 99 | Other Cooperative Funds |

* Currently not being utilized

Waunakee Community School District

A state revenue cap formula is a significant factor in the development of the budget. The revenue cap limits the amount of revenue available to school districts from the two main sources- property taxes and state equalization aid. The revenue cap directly affects Funds 10, 38, and 41, and indirectly affects Fund 27. Fund 27 is primarily funded from a transfer from Fund 10.

The 2023-24 Waunakee state budget planning process increases the revenue cap per student amount by **\$325.00**. The budget includes a \$0 change in the per pupil categorical aid. The most recent four years of revenue cap changes and the estimated increase for 2023-24 is shown below:



Please note: The 2020-21 through 2024-25 revenue caps will be increased by \$3,127,502 in 2022-23, \$5,127,502 in 2023-24, and \$8,127,502 in 2024-25 due to a November 2020 and November 2022 non-recurring operational referendum question. This amount is not included in the graph above.

Waunakee Community School District

Enrollment

Student enrollment is a key factor in the revenue cap formula. The most recent four years of historical numbers and the estimates for September 2023 numbers are shown below:

| Grade | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 |
|-----------------|-------------|-------------|-------------|-------------|-------------|
| EC | 12 | 4 | 12 | 15 | 15 |
| 4K | 240 | 268 | 270 | 249 | 249 |
| K | 283 | 256 | 295 | 292 | 268 |
| 1 | 298 | 272 | 278 | 303 | 300 |
| 2 | 278 | 298 | 297 | 285 | 314 |
| 3 | 315 | 270 | 304 | 310 | 291 |
| 4 | 303 | 310 | 285 | 311 | 320 |
| TOTAL | 1729 | 1678 | 1741 | 1765 | 1757 |
| ELEM | | | | | |
| 5 | 349 | 309 | 326 | 294 | 320 |
| 6 | 299 | 342 | 318 | 342 | 302 |
| TOTAL | 648 | 651 | 644 | 636 | 622 |
| INTER. | | | | | |
| 7 | 304 | 295 | 349 | 330 | 352 |
| 8 | 341 | 305 | 303 | 354 | 336 |
| TOTAL | 645 | 600 | 652 | 684 | 688 |
| MIDDLE | | | | | |
| 9 | 339 | 343 | 316 | 314 | 365 |
| 10 | 347 | 338 | 348 | 318 | 315 |
| 11 | 342 | 343 | 341 | 347 | 317 |
| 12 | 326 | 353 | 349 | 350 | 359 |
| TOTAL | 1354 | 1377 | 1354 | 1329 | 1356 |
| HIGH | | | | | |
| | | | | | |
| TOTAL | 4376 | 4306 | 4391 | 4414 | 4423 |
| DISTRICT | | | | | |

The historical student count shows an increasing enrollment. The estimated September 2023 enrollment shows an increase of 9 students. Enrollment increases result in additional revenues being available through the revenue cap formula.

The 2023-2024 revenue cap limit increases to \$53,595,283 or \$4,594,352 higher than 2022-23. This increase equates to a 9.4% increase. The 2023-2024 state equalization aid estimate is to \$25,068,863 or \$1,180,348 higher than 2022-23. This change equates to a 4.9% increase. The district received the state equalization aid estimate from the WI Department of Public Instruction on July 1st.

Waunakee Community School District

The 2023-2024 tax levy increases to \$39,712,221 or \$1,156,666 higher than 2022-2023. This increase equates to a 3.0% increase. Two years of historical information and the proposed tax levy for this year is shown below.

| Proposed Property Tax Levy | | | |
|--|----------------------|----------------------|----------------------|
| FUND | Audited | Unaudited | Proposed |
| | 2021-22 | 2022-23 | 2023-24 |
| General Fund | 24,967,299.00 | 23,818,251.00 | 28,232,255.00 |
| Referendum Debt Service Fund | 12,017,000.00 | 14,342,804.00 | 11,085,466.00 |
| Non-Referendum Debt Service Fund | 0.00 | 0.00 | 0.00 |
| Capital Expansion Fund | 0.00 | 0.00 | 0.00 |
| Community Service Fund | 450,091.00 | 394,500.00 | 394,500.00 |
| TOTAL SCHOOL LEVY | 37,434,390.00 | 38,555,555.00 | 39,712,221.00 |
| PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YR | 8.0% | 3.0% | 3.0% |

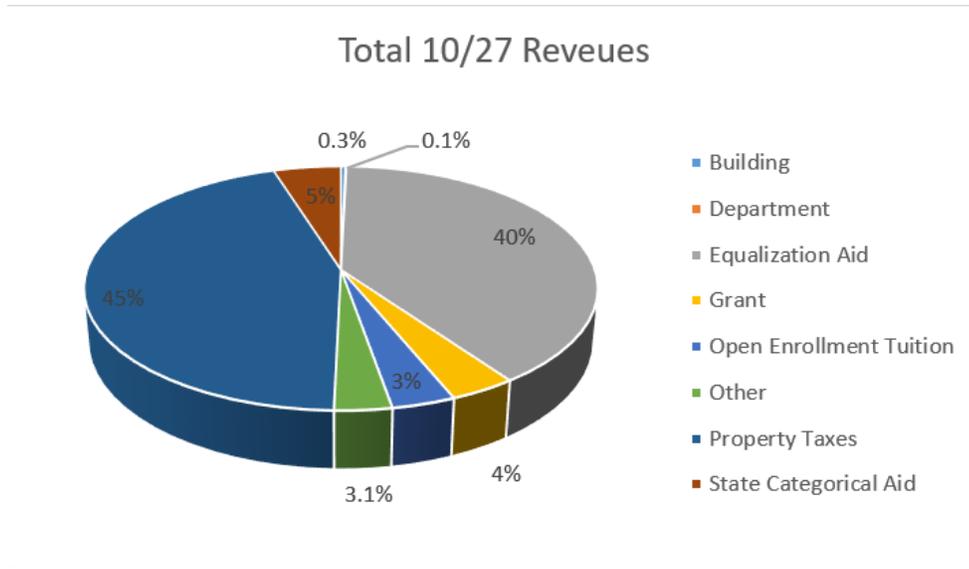
The 2023-2024 tax base is estimated to increase to \$4,099,882,222 or \$119,414,045 higher than 2022-2023. This change equates to a 3% increase. The 2023-2024 tax rate (tax levy/tax base) remains the same at \$9.69. The school tax on a \$360,000 home remains at \$3,488 (assuming new property growth of 3%).

A summary of the expenditures showing two years of historical information and the proposed 2023-2024 budget is shown below. Fund 73 is not included in the summary below.

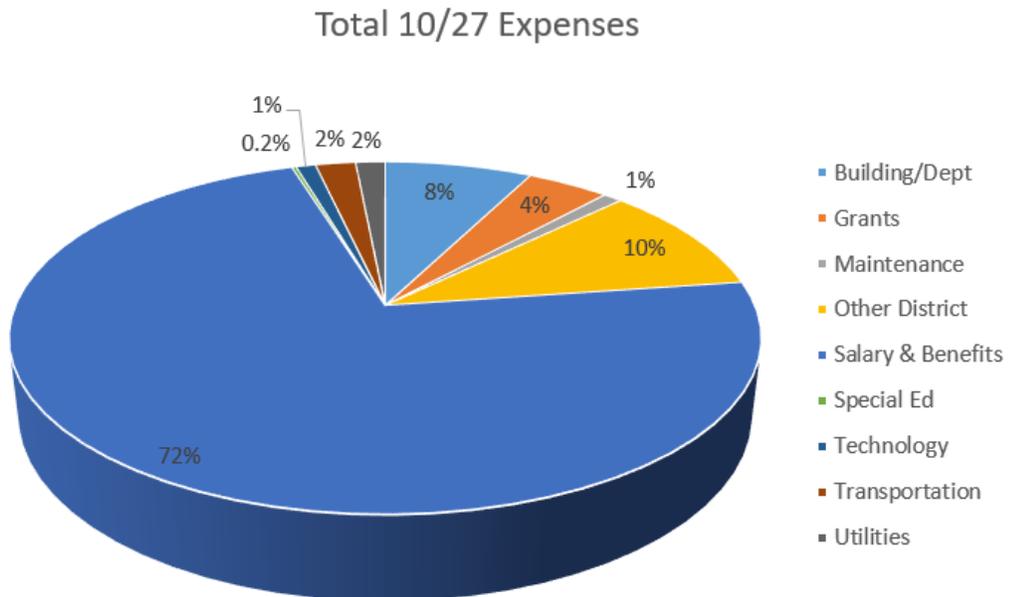
| ALL FUNDS | Audited | Unaudited | Proposed |
|---|---------------|---------------|----------------|
| | 2021-22 | 2022-23 | 2023-24 |
| GROSS TOTAL EXPENDITURES--ALL FUNDS | 82,755,449.00 | 86,764,295.00 | 152,748,824.00 |
| Interfund Transfers (Source 100) - ALL FUNDS | 6,406,644.00 | 6,416,057.00 | 7,147,996.00 |
| Refinancing Expenditures (FUND 30) | 0.00 | 0.00 | 0.00 |
| NET TOTAL EXPENDITURES -- ALL FUNDS | 76,348,805.00 | 80,348,238.00 | 145,600,828.00 |
| PERCENTAGE INCREASE -- NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR | 5.5% | 5.24% | 81.21% |

Waunakee Community School District

Where do the revenues come from? (Funds 10 and 27)



What are the expenditures spent on? (Funds 10 and 27)



Each fund is presented in more detail on the following pages.

Waunakee Community School District

General Fund 10

Purpose of Fund: The purpose of the general fund 10 is to account for the educational programs and operations of the school district, excluding special education programs.

The 2023-24 grant budgets are not all available at this time. The 2023-24 open enrollment budgets will be adjusted based on actual student attendance in the fall of 2023. The state equalization aid/property tax budgets have been revised based on the aid estimate amounts from the Department of Public Instruction in July. The interest earnings/interest expenses for borrowings will be revised in the fall of 2023 based on market conditions.

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|-------------------------------|--------------------|--------------------|--------------------|----------------|
| Revenues: | | | | |
| Prairie School Bldg Fees | \$4,600 | \$3,400 | (\$1,200) | -26% |
| Heritage School Bldg Fees | \$4,900 | \$5,100 | \$200 | 4% |
| Arboretum School Bldg Fees | \$4,000 | \$8,200 | \$4,200 | 105% |
| Intermediate School Bldg Fees | \$35,650 | \$37,900 | \$2,250 | 6% |
| Middle School Bldg Fees | \$22,300 | \$21,400 | (\$900) | -4% |
| High School Bldg Fees | \$91,400 | \$92,525 | \$1,125 | 1% |
| Athletics Fees | \$38,000 | \$38,000 | \$0 | -- |
| Building Revenues | \$200,850 | \$206,525 | \$5,675 | 2.75% |
| Curriculum Dept Revenues | \$8,800 | \$13,271 | \$4,471 | 34% |
| Human Resouces Revenues | \$0 | \$0 | \$0 | 0% |
| Maintenance Revenues | \$6,000 | \$5,000 | -\$1,000 | -20% |
| Technology Erate/Fees | \$55,500 | \$31,200 | -\$24,300 | -78% |
| Technology Revenues | \$2,750 | \$3,400 | \$650 | 19% |
| Department Revenues | \$73,050 | \$52,871 | (\$20,179) | -38.17% |
| Common School Funds | \$162,337 | \$215,170 | \$52,833 | 25% |
| Title 1 Public Grant | \$85,798 | \$105,819 | \$20,021 | 19% |
| Title 1 Private Grant | \$6,429 | \$7,965 | \$1,536 | 19% |
| Title 2 Grant (Public) | \$45,675 | \$52,660 | \$6,985 | 13% |
| Title 2 Grant (Private) | \$6,519 | \$7,181 | \$662 | 9% |
| Title 3 Grant | \$16,468 | \$16,468 | \$0 | 0% |
| Title 4A Grant (Public) | \$8,822 | \$8,822 | \$0 | 0% |
| Title 4A Grant (Private) | \$1,178 | \$1,178 | \$0 | -- |
| Peer Mentor | \$0 | \$0 | \$0 | 0% |
| Perkins Grant | \$18,182 | \$21,074 | \$2,892 | 14% |
| Federal Flo-Through | \$0 | \$0 | \$0 | 100% |
| ESSER2 | \$11,172 | \$0 | -\$11,172 | 100% |
| ESSER3 | \$2,049,766 | \$1,600,766 | -\$449,000 | -28% |
| State Safety Grant - 2 | \$0 | \$0 | \$0 | 100% |
| Reading Readiness Grant | \$8,375 | \$8,375 | \$0 | 0% |
| Career/Tech Ed Grant | \$73,654 | \$73,654 | \$0 | 0% |
| Ed. Effectiveness Grant | \$30,080 | \$30,986 | \$906 | 3% |
| School-Based Mental Health | \$139,670 | \$139,670 | \$0 | 100% |
| Mental Health Wellness Grant | \$8,511 | \$8,511 | \$0 | 0% |
| Grant Revenues | \$2,672,636 | \$2,298,299 | (\$374,337) | -16.29% |

Waunakee Community School District

Fund 10 Revenues (continued)

| | | | | |
|------------------------------|---------------------|---------------------|--------------------|---------------|
| District Fees-Prairie | \$26,785 | \$26,785 | \$0 | 0% |
| District Fees-Heritage | \$22,960 | \$22,960 | \$0 | 0% |
| District Fees-Arboretum | \$23,280 | \$23,280 | \$0 | 0% |
| District Fees-Intermediate | \$31,700 | \$31,700 | \$0 | 0% |
| District Fees-Middle School | \$38,950 | \$38,950 | \$0 | 0% |
| District Fees-High School | \$75,000 | \$75,000 | \$0 | 0% |
| District Fees-Athletics | \$190,000 | \$190,000 | \$0 | 0% |
| Summer School Fees | \$0 | \$0 | \$0 | 0% |
| District Student Fees | \$20,000 | \$20,000 | \$0 | 0% |
| Property Taxes | \$23,818,251 | \$28,232,255 | \$4,414,004 | 16% |
| Interest | \$10,000 | \$700,000 | \$690,000 | 99% |
| Tuition – OE | \$1,999,177 | \$2,194,288 | \$195,111 | 9% |
| Transportation Aid | \$75,000 | \$75,000 | \$0 | 0% |
| Equalization Aid | \$23,888,515 | \$25,068,863 | \$1,180,348 | 5% |
| Computer Aid | \$60,921 | \$60,921 | \$0 | 0% |
| Misc | \$25,000 | \$25,000 | \$0 | 0% |
| Insurance Payments Received | \$0 | \$0 | \$0 | 100% |
| Transportation | \$16,000 | \$16,000 | \$0 | 0% |
| Tuition Payments | \$8,000 | \$8,000 | \$0 | 0% |
| Property/Non-Capital Sales | \$7,500 | \$7,500 | \$0 | 0% |
| Gifts | \$0 | \$0 | \$0 | 0% |
| Rentals | \$40,000 | \$40,000 | \$0 | 0% |
| Aid for School Mental Health | \$118,000 | \$118,000 | \$0 | 0% |
| Payment Lieu Taxes | \$33,000 | \$33,000 | \$0 | 0% |
| Personal Property Aid | \$233,244 | \$233,244 | \$0 | 0% |
| State Categorical Aid | \$3,068,912 | \$3,096,861 | \$27,949 | 1% |
| Governor's Federal Funding | \$376,632 | \$0 | -\$376,632 | 100% |
| Medicaid | \$130,000 | \$130,000 | \$0 | 0% |
| Premium | \$49,503 | \$49,503 | \$0 | 0% |
| Aidable Refund | \$50,000 | \$50,000 | \$0 | 0% |
| District Revenues | 54,436,330 | 60,567,110 | \$6,130,780 | 10.12% |
| | | | | |
| Total Revenues | 57,382,866 | 63,124,805 | 5,741,939 | 9.10% |

Waunakee Community School District

Fund 10 Expenditures

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|---|-------------------|-------------------|------------------|------------|
| Expenditures: | | | | |
| Personnel Costs: Salaries | \$29,118,854 | \$33,041,495 | \$3,922,641 | 13% |
| Personnel Costs: Benefits | \$9,790,434 | \$10,812,354 | \$1,021,920 | 10% |
| Salary & Benefits Totals | 38,909,288 | 43,853,849 | 4,944,561 | 13% |
| Prairie School | \$85,230 | \$85,230 | \$0 | 0% |
| Prairie School Common School Funds | \$19,266 | \$25,568 | \$6,302 | 33% |
| Prairie School Bldg Fees | \$4,600 | \$3,400 | (\$1,200) | -26% |
| Heritage School | \$87,160 | \$87,160 | \$0 | 0% |
| Heritage School Common School Funds | \$18,633 | \$24,902 | \$6,269 | 34% |
| Heritage School Bldg Fees | \$4,900 | \$5,100 | \$200 | 4% |
| Arboretum School | \$70,035 | \$70,035 | \$0 | 0% |
| Arboretum School Common School Funds | \$17,090 | \$23,281 | \$6,191 | 36% |
| Arboretum School Bldg Fees | \$4,000 | \$8,200 | \$4,200 | 105% |
| Intermediate School | \$116,820 | \$116,820 | \$0 | 0% |
| Intermediate School Common School Funds | \$24,804 | \$33,108 | \$8,304 | 33% |
| Intermediate School Bldg Fees | \$35,650 | \$37,900 | \$2,250 | 6% |
| Middle School | \$141,490 | \$141,490 | \$0 | 0% |
| Middle School Common School Funds | \$25,040 | \$33,373 | \$8,333 | 33% |
| Middle School Bldg Fees | \$22,300 | \$21,400 | (\$900) | -4% |
| High School | \$385,518 | \$385,518 | \$0 | 0% |
| High School Common School Funds | \$51,705 | \$68,338 | \$16,633 | 32% |
| High School Bldg Fees | \$91,400 | \$92,525 | \$1,125 | 1% |
| Athletics | \$376,477 | \$354,477 | (\$22,000) | -6% |
| Athletics Fees | \$38,000 | \$38,000 | \$0 | 0% |
| Building Totals | 1,620,118 | 1,655,825 | 35,707 | 2% |
| Utilities | \$1,073,260 | \$1,126,923 | \$53,663 | 5% |
| Maintenance | \$717,990 | \$716,990 | (\$1,000) | 0% |
| Maintenance Fees | \$6,000 | \$5,000 | (\$1,000) | 100% |
| Capital Projects | \$150,000 | \$0 | (\$150,000) | -100% |
| Contingency Fund | \$100,000 | \$100,000 | \$0 | 0% |
| Energy Conservation | \$0 | \$0 | \$0 | #DIV/0! |
| Transportation | \$1,273,528 | \$1,344,196 | \$70,668 | 6% |
| Technology | \$713,429 | \$715,329 | \$1,900 | 0% |
| Technology Fees | \$4,650 | \$3,400 | (\$1,250) | -27% |
| Technology Erate | \$53,600 | \$31,200 | (\$22,400) | -42% |
| Curriculum-Elementary Operations | \$295,582 | \$455,382 | \$159,800 | 54% |
| Curriculum-4K Program | \$871,500 | \$888,500 | \$17,000 | 2% |
| Curriculum-Secondary | \$357,729 | \$514,029 | \$156,300 | 44% |
| Curriculum-Secondary Fees | \$8,800 | \$13,271 | \$4,471 | 51% |
| Human Resources | \$33,650 | \$33,650 | \$0 | 0% |
| Human Resources Fees | \$0 | \$0 | \$0 | 0% |
| Superintendent | \$84,600 | \$84,600 | \$0 | 0% |
| Student Services-Operations | \$71,250 | \$71,250 | \$0 | 0% |
| Student Services-District | \$92,500 | \$92,500 | \$0 | 100% |
| Business Office | \$444,673 | \$444,673 | \$0 | 0% |
| District Wide | 1,256,373 | 1,367,239 | \$110,866 | 9% |
| Operational Referendum Funds | - | - | \$0 | 0% |
| Summer School | \$69,940 | \$82,050 | \$12,110 | 17% |
| Department Totals | 7,679,054 | 8,090,182 | 411,128 | 5% |

Waunakee Community School District

Fund 10 Expenditures (continued)

| | | | | |
|------------------------------|---------------------|---------------------|--------------------|-------------|
| Common School Fund-District | \$5,800 | \$6,600 | \$800 | 12% |
| Title 1 Public Grant | \$85,798 | \$105,819 | \$20,021 | 19% |
| Title 1 Private Grant | \$6,429 | \$7,965 | \$1,536 | 19% |
| Title 2 Grant (Public) | \$45,675 | \$52,660 | \$6,985 | 13% |
| Title 2 Grant (Private) | \$6,519 | \$7,181 | \$662 | 9% |
| Title 3 Grant | \$16,468 | \$16,468 | \$0 | 0% |
| Title 4A Grant (Public) | \$8,822 | \$8,822 | \$0 | 0% |
| Title 4A Grant (Private) | \$1,178 | \$1,178 | \$0 | 0% |
| Peer Mentor Grant | \$0 | \$0 | \$0 | -- |
| Perkins Grant | \$18,182 | \$21,074 | \$2,892 | 14% |
| Federal Flo-Through | \$0 | \$0 | \$0 | 0% |
| Governor's Aid | \$0 | \$0 | \$0 | 100% |
| ESSER2 | \$11,172 | \$0 | -\$11,172 | 100% |
| ESSER3 | \$2,049,766 | \$1,600,766 | -\$449,000 | 100% |
| State Safety Grant - 2 | \$0 | \$0 | \$0 | 100% |
| Career/Tech Ed Grant | \$73,654 | \$73,654 | \$0 | 0% |
| Ed. Effectiveness Grant | \$30,080 | \$30,960 | \$880 | 3% |
| Reading Readiness Grant | \$8,375 | \$8,375 | \$0 | 0% |
| School-Based Mental Health | \$139,670 | \$139,670 | \$0 | 0% |
| Mental Health Wellness Grant | \$8,511 | \$8,511 | \$0 | 0% |
| Grant Totals | \$2,516,099 | \$2,089,703 | (426,396) | -17% |
| Transfer to Fund 27 | \$6,416,057 | \$7,147,996 | \$731,939 | 11% |
| Wellness Clinic | \$242,250 | \$287,250 | \$45,000 | -- |
| Other Program Totals | \$6,658,307 | \$7,435,246 | 776,939 | 12% |
| Total Expenditures | \$57,382,866 | \$63,124,805 | \$5,741,939 | 10% |
| Rev-Exp | \$0 | \$0 | \$0 | 100% |
| Beg Fund Balance | \$6,428,153 | \$8,695,445 | \$2,267,292 | 35% |
| End Fund Balance | \$8,695,445 | \$8,695,445 | \$0 | 0% |

Overall considerations for Fund 10:

- The budget is balanced for 2023-24.
- The budget will continue to reserve \$11,875 for parking lot/band uniform fees and \$60,000 for Warrior Stadium and the Soccer Stadium turf replacement.
- The revenue cap increase is based on an estimated September 2023 student count and a **\$325/student increase**.
- The per pupil aid increase of \$0/student.
- The state equalization aid estimate was provided by the DPI in July.
- A general contingency of \$100,000 is included in the budget.
- The personnel budget includes an inflationary salary increase of 8%, advancement on the district compensations systems, a 0% increase in dental rates, a 3% increase in health insurance rates, and FTE changes as presented on the next page. Final decisions on salary increases will be approved at the June/July board meeting.
- The 4K program budget was adjusted based on actual enrollment in the fall of 2023.

Waunakee Community School District

Additional Positions

| Building | Position | FTE |
|----------------------------------|-----------------------------|--------------|
| Prairie | 1st Grade | 1.00 |
| Heritage | Bilingual Program | 2.00 |
| Arboretum | | |
| Intermediate | | |
| Middle School | Business Ed- MS | 0.50 |
| High School | English - HS | 1.50 |
| Special Ed | High School Teacher | 1.00 |
| | Speech/Language Pathologist | 1.00 |
| | Special Ed Coordinator | 1.00 |
| | Special Ed Support Staff | 1.00 |
| | Prairie Elementary Teacher | 1.00 |
| Shared Staffing | | |
| District | | |
| Restructuring | | |
| Other Budget Requests | To Be Determined | |
| Total Additional Staffing | | 10.00 |
| (Fund 10) | | 5.00 |
| (Fund 27) | | 5.00 |
| (Fund 80) | | |

Waunakee Community School District

Fund 21

Purpose of Fund: The purpose of the Special Revenue Trust Fund 21 is to account for gifts specified by donors to be used for operating purposes. Effective with the 19-20 school year, this fund includes all student activity groups as well that were previously accounted for in Fund 60.

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|----------------------------|------------------|------------------|--------------------|-------------|
| Revenues: | | | | |
| Arboretum School | \$20,000 | \$20,000 | \$0 | 100% |
| Heritage School | \$22,100 | \$26,500 | \$4,400 | 20% |
| Prairie School | \$24,800 | \$24,700 | (\$100) | 0% |
| Intermediate School | \$6,500 | \$8,600 | \$2,100 | 32% |
| Joint Elementary PTO | \$0 | \$0 | \$0 | 100% |
| Middle School | \$30,940 | \$29,190 | (\$1,750) | -6% |
| High School-Scholarships | | \$16,280 | | |
| High School | \$167,630 | \$150,640 | (\$16,990) | -10% |
| Athletics | \$365,100 | \$362,200 | (\$2,900) | 0% |
| Superintendent | \$0 | \$0 | \$0 | 0% |
| Business Office | \$20,000 | \$30,000 | \$10,000 | 50% |
| Maintenance | \$0 | \$0 | \$0 | 0% |
| Mentor | \$93,250 | \$93,250 | \$0 | 0% |
| Student Services | \$5,000 | \$0 | (\$5,000) | -100% |
| Special Education | \$44,000 | \$41,000 | (\$3,000) | 0% |
| | | | | |
| Total Revenues | \$799,320 | \$802,360 | \$3,040 | 0% |
| | | | | |
| Expenditures: | | | | |
| Arboretum School | \$32,000 | \$32,000 | \$0 | 0% |
| Heritage School | \$17,700 | \$26,500 | \$8,800 | 50% |
| Prairie School | \$61,425 | \$33,700 | (\$27,725) | -45% |
| Intermediate School | \$6,500 | \$7,840 | \$1,340 | 21% |
| Joint Elementary PTO | \$300 | \$300 | \$0 | 100% |
| Middle School | \$29,940 | \$29,190 | (\$750) | -3% |
| High School - Scholarships | | \$10,500 | | |
| High School | \$133,560 | \$177,955 | \$44,395 | 33% |
| Athletics | \$383,650 | \$118,800 | (\$264,850) | -69% |
| Superintendent | \$0 | \$0 | \$0 | -- |
| Business Office | \$20,000 | \$30,000 | \$10,000 | 50% |
| Maintenance | \$0 | \$0 | \$0 | 100% |
| Mentor | \$122,464 | \$122,464 | \$0 | 100% |
| Student Services | \$5,000 | \$0 | (\$5,000) | -100% |
| Special Education | \$44,000 | \$41,000 | (\$3,000) | -7% |
| | | | | |
| Total Expenditures | \$856,539 | \$630,249 | (\$226,290) | -26% |
| Rev – Exp: | \$0 | \$172,111 | \$172,111 | -- |
| Beg Fund Balance | \$282,872 | \$178,971 | (\$103,901) | -37% |
| End Fund Balance | \$178,971 | \$351,082 | \$172,111 | 96% |

Waunakee Community School District

Special Education Fund 27

Purpose of Fund: The purpose of the special education Fund 27 is to account for all of the special education programs and operations in the school district.

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|-------------------------------------|---------------------|---------------------|--------------------|------------|
| Revenues: | | | | |
| Federal Grant PS | \$10,614 | \$18,396 | \$7,782 | 73% |
| Federal Grant PS--ESSER3 | \$6,786 | \$6,786 | \$0 | 0% |
| Federal Grant FT | \$796,488 | \$921,929 | \$125,441 | 16% |
| Federal Grant FT--ESSER3 | \$108,612 | \$108,612 | \$0 | 0% |
| Grand Totals | \$922,500 | \$1,055,723 | \$133,223 | 13% |
| State Aid | \$2,572,826 | \$2,998,894 | \$426,068 | 17% |
| Transfer In Fund 10 | \$6,416,057 | \$7,147,996 | \$731,939 | 11.4% |
| Medicaid | \$155,000 | \$155,000 | \$0 | 0% |
| Transit of State Aid | \$8,000 | \$8,000 | \$0 | 0% |
| Open Enrollment Tuition | \$0 | \$0 | \$0 | 0% |
| Aid for School Mental Health | \$0 | \$0 | \$0 | --- |
| Other Revenue | \$9,151,883 | \$10,309,890 | \$1,158,007 | 13% |
| Total Revenues | \$10,074,383 | \$11,365,613 | \$1,291,230 | 13% |
| Expenditures: | | | | |
| Federal Grant PS | \$10,614 | \$18,396 | \$7,782 | 73% |
| Federal Grant PS--ESSER3 | \$6,786 | \$6,786 | \$0 | 0% |
| Federal Grant FT | \$796,488 | \$921,929 | \$125,441 | 16% |
| Federal Grant FT--ESSER3 | \$108,612 | \$108,612 | \$0 | 0% |
| Grant Totals | \$922,500 | \$1,055,723 | \$133,223 | 14% |
| Personnel Costs: Salaries | \$6,449,498 | \$7,315,205 | \$865,707 | 13% |
| Personnel Costs: Benefits | \$2,364,981 | \$2,644,456 | \$279,475 | 12% |
| Salary & Benefits Totals | \$8,814,479 | \$9,959,661 | \$1,145,182 | 13% |
| Special Ed-Operations | \$28,839 | \$28,839 | \$0 | 0% |
| Special Ed-District | \$126,557 | \$126,557 | \$0 | 0% |
| Transportation | \$173,008 | \$185,833 | \$12,825 | 7% |
| Medicaid | \$9,000 | \$9,000 | \$0 | 0% |
| Program Totals | \$337,404 | \$350,229 | \$12,825 | 4% |
| Total Expenditures | \$10,074,383 | \$11,365,613 | \$1,291,230 | 13% |
| Rev – Exp: | \$0 | \$0 | \$0 | --- |
| Beg Fund Balance | \$0 | \$0 | \$0 | --- |
| End Fund Balance | \$0 | \$0 | \$0 | --- |

The personnel budget includes an inflationary salary increase of 8%, advancement on the district compensations systems, a 0% increase in dental rates, a 3% increase in health insurance rates, and FTE changes as presented on page 13. Final decisions on salary increases will be approved at the June/July board meeting.

Waunakee Community School District

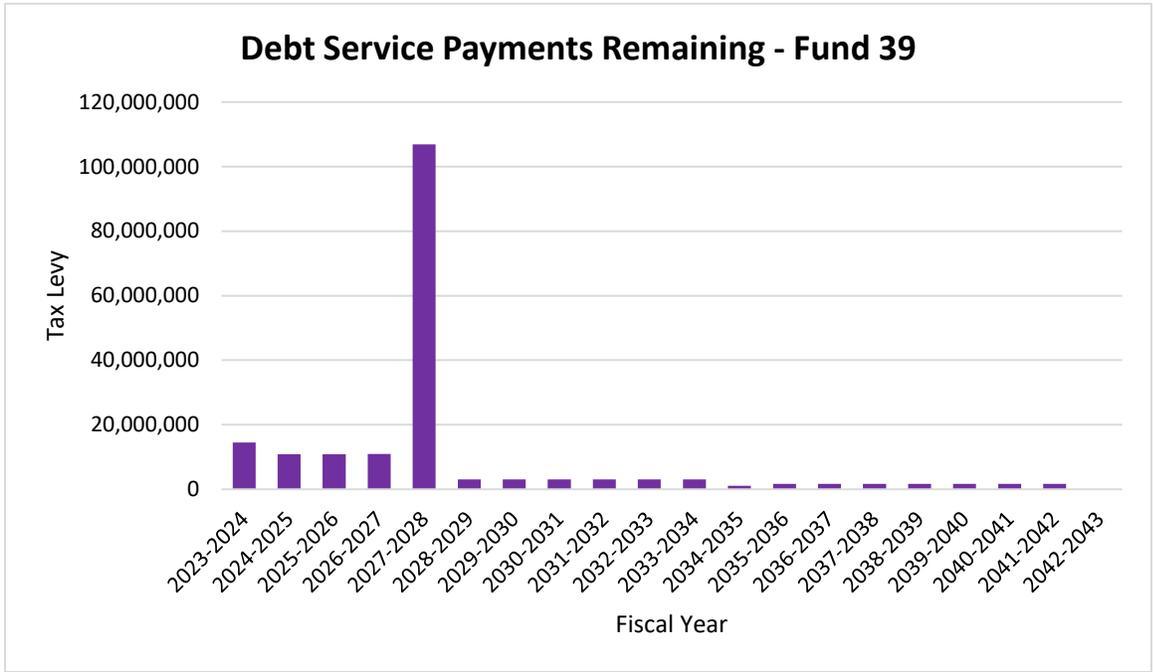
Debt Service Fund 39

Purpose of Fund: The purpose of the debt service fund 39 is to repay prior debts borrowed with authority of an approved referendum.

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|-------------------------|--------------|---------------|----------------|----------|
| Revenues: | | | | |
| Premium | \$0 | \$0 | \$0 | -- |
| Refinancing | \$0 | \$0 | \$0 | -- |
| Interest Earned | \$1,000 | \$5,000 | \$4,000 | 400% |
| Property Taxes | \$13,342,804 | \$11,085,466 | (\$2,257,338) | -17% |
| Interest Rebate | \$0 | \$0 | \$0 | -- |
| | | | | |
| Total Revenues: | \$13,343,804 | \$11,090,466 | (\$2,253,338) | -17% |
| | | | | |
| Expenditures: | | | | |
| Refinancing | \$5,980,673 | \$0 | (\$5,980,673) | -100% |
| Interest Owed | \$1,917,131 | \$6,004,106 | \$4,086,975 | 213% |
| Principal Owed | \$5,445,000 | \$8,700,000 | \$3,255,000 | 60% |
| Other Debts | \$6,000 | \$6,000 | \$0 | 0% |
| | | | | |
| Total Expenditures | \$13,348,804 | \$14,710,106 | \$1,361,302 | 10% |
| | | | | |
| Rev – Exp: | \$7,897,804 | (\$3,619,640) | (\$11,517,444) | -146% |
| Beg Fund Balance | \$2,265,023 | \$2,339,080 | \$74,057 | 3% |
| End Fund Balance | \$2,339,080 | (\$1,280,560) | (\$3,619,640) | -155% |

The following graph and table reflects the future tax levies (10 borrowings) in this fund. The school board has approved two bond issues related to the November 2022 referendum. Additional bond issues will be approved as the project continues.

Waunakee Community School District



| FISCAL YEAR | AMOUNT DUE |
|------------------|----------------------|
| 2023-2024 | 14,573,781 |
| 2024-2025 | 10,814,619 |
| 2025-2026 | 10,839,744 |
| 2026-2027 | 10,926,344 |
| 2027-2028 | 106,930,444 |
| 2028-2029 | 3,073,544 |
| 2029-2030 | 3,039,950 |
| 2030-2031 | 3,037,475 |
| 2031-2032 | 3,039,850 |
| 2032-2033 | 3,037,500 |
| 2033-2034 | 3,037,713 |
| 2034-2035 | 1,070,325 |
| 2035-2036 | 1,659,200 |
| 2036-2037 | 1,658,800 |
| 2037-2038 | 1,661,400 |
| 2038-2039 | 1,661,800 |
| 2039-2040 | 1,665,000 |
| 2040-2041 | 1,665,800 |
| 2041-2042 | 1,669,200 |
| 2042-2043 | 0 |
| TOTAL DUE | \$185,062,489 |

Waunakee Community School District

Capital Expansion Fund 41

Purpose of Fund: The purpose of the capital expansion fund 41 is to account for capital expenditures related to buildings and sites.

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|-------------------------|--------------|-----------|-------------|----------|
| Revenues: | | | | |
| Property Taxes | \$0 | \$0 | \$0 | 0% |
| Interest | \$1,000 | \$0 | (\$1,000) | 100% |
| | | | | |
| Total Revenues | \$1,000 | \$0 | (\$1,000) | -100% |
| | | | | |
| Expenditures: | | | | |
| Maintenance Projects | \$492,007 | \$0 | (\$492,007) | -100% |
| | | | | |
| Total Expenditures | \$492,007 | \$0 | (\$492,007) | -- |
| | | | | |
| Rev – Exp: | (491,007.00) | 0.00 | 491,007 | -100% |
| Beg Fund Balance | 1,173,399 | 807,447 | (365,952) | -31% |
| End Fund Balance | \$807,447 | \$807,447 | \$125,055 | 0% |

Capital expansion fund 41 will no longer be utilized, starting with the 2023-24 school year. The facility committee approved the final fund 41 projects in early 2023.

Waunakee Community School District

Capital Projects Fund 49

Purpose of Fund: The purpose of the capital projects fund 49 is to account for referendum approved capital expenditures related to buildings and sites. The November 2022 capital referendum question of \$175 million is accounted for in this fund.

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|---------------------------|------------------|-----------------------|-----------------------|------------------|
| Revenues: | | | | |
| Bond Proceeds | \$0 | \$0 | \$0 | 0% |
| Interest | \$1,000 | \$3,000,000 | \$2,999,000 | 299900% |
| | | | | |
| Total Revenues | \$1,000 | \$3,000,000 | \$2,999,000 | 299900% |
| | | | | |
| Expenditures: | | | | |
| Heritage Elementary | \$0 | \$50,000,000 | \$50,000,000 | 100% |
| Middle School | \$0 | \$5,000,000 | \$5,000,000 | 100% |
| HS/TLC/District | \$0 | \$1,000,000 | \$1,000,000 | 100% |
| Districtwide Maintenance | \$0 | \$3,000,000 | \$3,000,000 | 100% |
| | | | | |
| Total Expenditures | \$0 | \$59,000,000 | \$59,000,000 | -- |
| | | | | |
| Rev – Exp: | 1,000.00 | (56,000,000) | (56,001,000) | -5600100% |
| Beg Fund Balance | 1,173,399 | 807,447 | (365,952) | -31% |
| End Fund Balance | \$807,447 | (\$55,192,553) | (\$56,366,952) | -6935% |

Waunakee Community School District

Food Service Fund 50

Purpose of Fund: The purpose of the food service fund 50 is to account for the food service program.

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|---------------------------|--------------------|--------------------|-------------------|-----------|
| Revenues: | | | | |
| Milk Sales | \$79,590 | \$78,558 | (\$1,032) | -1% |
| Ala-Carte Sales | \$1,533,401 | \$1,307,822 | (\$225,579) | -15% |
| Lunch Sales-Students | \$829,124 | \$1,069,130 | \$240,006 | 29% |
| Lunch Sales-Adults | \$4,463 | \$5,780 | \$1,317 | 30% |
| Lunch-Dane County | \$104,928 | \$139,825 | \$34,897 | 33% |
| Catering | \$89,000 | \$72,537 | (\$16,463) | -18% |
| Breakfast Sales | \$6,860 | \$15,598 | \$8,738 | 127% |
| Madison Country Day | \$116,580 | \$157,383 | \$40,803 | 100% |
| Westside Christian | \$72,863 | \$83,867 | \$11,004 | 200% |
| | | | | |
| Total Revenues | \$2,836,809 | \$2,930,500 | \$93,691 | 3% |
| | | | | |
| Expenditures: | | | | |
| Contracted Services | \$1,088,180 | \$1,199,938 | \$111,758 | 10% |
| Food Purchase | \$1,400,446 | \$1,464,560 | \$64,114 | 5% |
| Other Supplies | \$103,137 | \$117,937 | \$14,800 | 14% |
| Equipment Purchase | \$25,000 | \$25,000 | \$0 | 0% |
| Software/Tech Costs | \$70,000 | \$60,000 | (\$10,000) | -14% |
| Personnel Costs | \$81,877 | \$40,000 | (\$41,877) | -51% |
| | | | | |
| Total Expenditures | \$2,768,640 | \$2,907,435 | \$138,795 | 5% |
| | | | | |
| Rev-Exp: | \$68,169 | \$23,064 | (\$45,104) | -- |
| Beg Fund Balance | \$0 | \$138,416 | \$138,416 | -- |
| End Fund Balance | \$138,416 | \$161,481 | \$23,064 | -- |

The food service program is contracted out to Taher, Inc. The Dane County lunch program provides meals to community members and the revenue is received from the Dane County Department of Health and Human Services. The Madison Country Day/Westside Christian School programs provide meals to private schools.

This budget was updated for the second draft of the budget in June based on School Board approval of the 2023-24 fees at the May Board meeting.

Waunakee Community School District

Employee Benefit Trust Fund 73

Purpose of Fund: The purpose of the employee benefit trust fund 73 is to account for formally established benefit pension plans, defined contribution plans, or employee benefit plans.

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|-------------------------------|-------------|-------------|-----------|----------|
| Revenues: | | | | |
| Interest – AUL Trust | \$28,000 | \$28,000 | \$0 | 0% |
| Interest – HRA Trust | \$50,000 | \$50,000 | \$0 | 0% |
| Employer Contributions - AUL | \$0 | \$0 | \$0 | 100% |
| Employee Contributions – AUL | \$8,000 | \$8,000 | \$0 | 0% |
| Employer Contributions – HRA | \$455,000 | \$455,000 | \$0 | 0% |
| Employee Contributions – HRA | \$0 | \$0 | \$0 | -- |
| | | | | |
| Total Revenues | \$541,000 | \$541,000 | \$0 | 0% |
| | | | | |
| Expenditures: | | | | |
| Disbursements – AUL | \$8,000 | \$8,000 | \$0 | 0% |
| Disbursements – HRA | \$300,000 | \$300,000 | \$0 | -- |
| Disbursements - Implicit Rate | \$70,000 | \$70,000 | \$0 | 0% |
| | | | | |
| Total Expenditures | \$378,000 | \$378,000 | \$0 | 0% |
| | | | | |
| Rev – Exp: | \$163,000 | \$163,000 | \$0 | 0% |
| Beg Fund | \$7,634,984 | \$7,889,765 | \$254,781 | 3% |
| End Fund | \$7,889,765 | \$8,052,765 | \$163,000 | 2% |

This budget will be updated in the final draft of the budget based on the final retirement benefits for the 2022-2023 retirees. The annual district contribution to the Fund 73 trust fund will be placed on hold until further discussion with the budget committee.

Waunakee Community School District

Community Service Fund 80

Purpose of Fund: The purpose of the community service fund 80 is to account for community activities such as adult education, recreation, athletic camps, and other related community programs.

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|-------------------------|-----------|-------------|-------------|----------|
| Revenues: | | | | |
| Property Taxes | \$394,500 | \$394,500 | \$0 | 0% |
| Athletic Camps | \$0 | \$0 | \$0 | -- |
| Community Ed | \$12,000 | \$17,000 | \$5,000 | 42% |
| Summer School Camps | \$1,200 | \$1,200 | \$0 | 0% |
| Middle School Athletics | \$15,500 | \$15,500 | \$0 | 0% |
| Community Ed/Swim | \$30,000 | \$45,000 | \$15,000 | 50% |
| WCCC Grant | \$175,000 | \$175,000 | \$0 | 0% |
| Warrior Media | \$5,000 | \$5,000 | \$0 | 100% |
| | | | | |
| Total Revenues | \$633,200 | \$653,200 | \$20,000 | 3% |
| | | | | |
| Expenditures: | | | | |
| Community Education | \$70,000 | \$70,000 | \$0 | 0% |
| Communications | \$0 | \$30,000 | \$0 | 100% |
| Athletic Camps | \$0 | \$0 | \$0 | -- |
| Middle School Athletics | \$130,000 | \$135,000 | \$5,000 | 4% |
| Community Ed/Swim | \$120,000 | \$160,000 | \$40,000 | 33% |
| Maintenance | \$5,000 | \$10,000 | \$5,000 | 100% |
| Public Safety | \$85,000 | \$90,000 | \$5,000 | 6% |
| Police Liaison Officer | \$40,000 | \$40,000 | \$0 | 0% |
| Summer School Camps | \$1,200 | \$1,200 | \$0 | 0% |
| Workers Compensation | \$2,000 | \$2,000 | \$0 | 0% |
| WCCC Grant | \$175,000 | \$175,000 | \$0 | 0% |
| Warrior Media | \$50,000 | \$110,000 | \$60,000 | 100% |
| | | | | |
| Total Expenditures | \$678,200 | \$823,200 | \$145,000 | 21% |
| | | | | |
| Rev – Exp: | \$0 | (\$170,000) | (\$170,000) | -- |
| Beg Fund Balance | \$473,122 | \$517,594 | \$44,472 | 9% |
| End Fund Balance | \$517,594 | \$347,594 | (\$170,000) | -33% |

A community service fund tax levy covers the administrative costs of the community education program and other costs such as custodial, maintenance, public safety, middle school athletics, Waunakee Community Cares Coalition Grant, and personnel costs not charged to the community through user fees.

The budget has been updated for the third draft of the budget in July.

Waunakee Community School District

Other Cooperative Fund 99

Purpose of Fund: The purpose of the other cooperative fund 99 is to account for cooperative fiscal agreements made between school districts.

| | 2022-2023 | 2023-2024 | \$ Change | % Change |
|-------------------------|-----------|-----------|-----------|----------|
| Revenues: | | | | |
| DCNTP | \$162,856 | \$187,416 | \$24,560 | 15% |
| Mentor Grants | \$0 | \$0 | \$0 | --- |
| | | | | |
| Total Revenues | \$162,856 | \$187,416 | \$24,560 | 15% |
| | | | | |
| Expenditures: | | | | |
| DCNTP | \$162,856 | \$187,416 | \$24,560 | 15% |
| Mentor Grants | \$0 | \$0 | \$0 | --- |
| | | | | |
| Total Expenditures | \$162,856 | \$187,416 | \$24,560 | 15% |
| | | | | |
| Rev – Exp: | \$0 | \$0 | \$0 | --- |
| Beg Fund Balance | \$0 | \$0 | \$0 | --- |
| End Fund Balance | \$0 | \$0 | \$0 | --- |

The Dane County New Teacher project is accounted for in this fund. This project is the new teacher mentoring program with 14 participating districts. Each district pays a share of the total costs of this program. The budget has been updated for the third draft of the budget in July.

Minutes of Facility Committee Meeting

The Board of Education Waunakee Community School District

A Facility Committee Meeting of the Board of Education of Waunakee Community School District was held Monday, July 10, 2023, beginning at 8:00 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Ensign called the meeting to order at 8:10AM.

II. ROLL CALL

Present: Ensign, Heinemann, Dotzler

Also Present: Summers, Guttenberg, Cramer, Loken, Rich Stoffels (Vogel Brothers), Bauer, Weisman

III. APPROVE AGENDA

A motion was made by Dotzler, second by Heinemann, to approve the agenda as posted.

Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. HERITAGE ELEMENTARY SCHOOL

Summers and Stoffels presented and answered questions regarding the review of the next round of bids for Heritage Elementary. A final round of bids and the guaranteed maximum price for the project will be presented in August. Stoffels reviewed the process of vetting the bids including specification review to provide the district with the recommended list of lowest responsible bidders.

A motion was made by Dotzler, second by Heinemann, to recommend to the full board to consider the bids as presented. Motion carried 3-0.

VI. CONSIDERATION OF CAPITAL PROJECTS

Summers, Loken, and Cramer, presented and answered questions regarding the additional districtwide maintenance projects.

The committee asked that administration discuss with all the coaches that use Warrior Stadium the reasoning for removing the trees/vegetation on the west side. Loken reviewed the request for a bathroom remodeling project at the Middle School.

A motion was made by Heinemann, second by Dotzler, to recommend to the full board to consider the projects as presented. Motion carried 3-0.

VII. CONSIDERATION OF NAMI CONTRACT ADDENDUM

Summers and Cramer presented and answered questions regarding the NAMI preventative maintenance contract addendum. This is a request for committee feedback. The committee was in favor of this addendum to the contract instead of a new contract because of the construction projects. The committee asked administration to look into a 3-year addendum instead of a 5-year addendum.

VIII. CONSIDERATION OF ENERGY SERVICES PARTNER

Summers presented and answered questions regarding the selection of an energy services partner for the referendum projects. The options include going out for a RFP process or selecting a firm like Westphal, since they have already been approved by the school board for the electrical subcontracting work for the referendum. The committee is in favor of using Westphal, and requested further information on costs and references.

IX. FUTURE MEETINGS – NA

X. ADJOURN - NA

A motion was made by Heinemann, second by Dotzler, to adjourn the meeting at 8:52 AM. Motion carried 3-0.

Date: 07/05/23

WCSD New Heritage Elementary: 6271 Woodland Dr. Waunakee, WI 53597

| Specification: | Description of Work: | Supplier/Subcontractor: | Low Bid | Budget | Over/Under |
|----------------|--------------------------------------|----------------------------------|------------------|-------------|-------------|
| 03 35 45 | Polished Concrete | CMR/CMS | \$67,866 | \$70,000 | (\$2,134) |
| 07 14 00 | Fluid Applied Waterproofing | C.M. Morris | Incl in 07 25 10 | | \$0 |
| 07 25 10 | Weather Barriers - Fluid Applied | C.M. Morris | \$315,500 | \$336,581 | (\$21,081) |
| 07 53 00 | EPDM Roofing | Northern Roofing and Sheet Metal | \$1,563,000 | \$1,674,400 | (\$111,400) |
| 07 55 63 | Vegetated Protected Membrane Roofing | Northern Roofing and Sheet Metal | Incl in 07 53 00 | | \$0 |
| 07 71 00 | Roof Specialties | Northern Roofing and Sheet Metal | Incl in 07 53 00 | | \$0 |
| 07 72 00 | Roof Accessories | Northern Roofing and Sheet Metal | Incl in 07 53 00 | | \$0 |
| 07 81 00 | Applied Fire Protection | C.M. Morris | \$28,300 | \$30,000 | (\$1,700) |
| 08 11 13 | Hollow Metal Doors and Frames | LaForce | \$678,481 | \$725,057 | (\$46,576) |
| 08 14 16 | Flush Wood Doors | LaForce | Incl in 08 11 13 | | \$0 |
| 08 17 00 | Integrated Door Opening Assemblies | LaForce | Incl in 08 11 13 | | \$0 |
| 08 34 73 | Sound Control Door Assemblies | LaForce | Incl in 08 11 13 | | \$0 |
| 08 71 00 | Door Hardware | LaForce | Incl in 08 11 13 | | \$0 |
| 09 64 29 | Gym Flooring | Prostar Surfaces | \$182,500 | \$217,600 | (\$35,100) |
| 09 67 00 | Fluid Applied Flooring | CMR/CMS | \$46,042 | \$42,475 | \$3,567 |
| 09 67 10 | Sealed Concrete Flooring | CMR/CMS | \$9,027 | \$10,390 | (\$1,363) |
| 11 40 00 | Foodservice Equipment | Kavanaugh Restaurant Supply | \$607,255 | \$685,000 | (\$77,745) |
| 11 66 23 | Gymnasium Equipment | Specialty Closures, Inc | \$123,863 | \$135,000 | (\$11,137) |
| 12 66 13 | Telescoping Bleachers | Goodson Furniture and Equipment | \$115,300 | \$150,000 | (\$34,700) |

89



WCSD Maintenance Work Tracking Summary



6/12/2023

MAINTENANCE BUDGET

| | | | |
|------------------------------|--|-----------|--------------------|
| 11/4/2022 | Total amount budgeted in referendum | \$ | 6,395,000 |
| 11/4/2022 | Bleacher Extension Referendum Amount | \$ | 500,000 |
| 6/12/2023 | Approved projects amount to date | \$ | (3,583,488) |
| TBD | Funds allocated from contingency or interest | \$ | - |
| TOTAL FUNDS AVAILABLE | | \$ | 3,311,512 |

APPROVED (BY BOARD) PROJECTS

| Date | Description | Location | Bid Amount |
|-----------|--|-----------------|--------------|
| 3/13/2023 | Warrior Stadium track replacement, bleacher expansion and related improvements | High | \$ 1,300,000 |
| 4/10/2023 | Roof replacement - entire roof | Middle | \$ 631,000 |
| 4/10/2023 | Redo TLC Roof* | High | \$ 46,300 |
| 4/10/2023 | Freight Elevator Security * | High | \$ 10,132 |
| 5/1/2023 | Emergency Roof Repairs (NORTHERN) | District | \$ 40,000 |
| 5/1/2023 | Emergency HVAC Repairs (NAMI) | District | \$ 25,000 |
| 5/1/2023 | Emergency Plumbing Repairs (HOOPER) | District | \$ 25,000 |
| 5/1/2023 | Emergency Electrical Repairs (GLOBALCOM/WESTPHAL) | District | \$ 25,000 |
| 5/1/2023 | Replace Walking Path near Century Avenue and Community Drive | District | \$ 33,453 |
| 5/1/2023 | Safety Film on all doors | District | \$ 46,374 |
| 5/1/2023 | Low Driveway Inlet * (SOUTH CENTRAL CONTRACTING) | Prairie | \$ 2,842 |
| 5/1/2023 | (2) Card Readers | Prairie | \$ 13,099 |
| 5/1/2023 | (4) Magnetic Door Holders | Prairie | \$ 13,270 |
| 5/1/2023 | Asphalt Under Gaga Pits * (WOLF PAVING) | Arboretum | \$ 19,741 |
| 5/1/2023 | Broken Curb Inlet Hole/Culvert * (SOUTH CENTRAL CONTRACTING) | Arboretum | \$ 7,000 |
| 5/1/2023 | 4 Card Readers & at Double Doors by Office * (GLOBALCOM) | Arboretum | \$ 13,099 |
| 5/1/2023 | (8) Magnetic Door Holders to isolate sections of building during lockdown * | Arboretum | \$ 26,539 |
| 5/1/2023 | 8 Magnetic Door Holders for securing pods during lockdown * | Intermediate | \$ 26,539 |
| 5/1/2023 | Classroom 131 Window * | Middle | \$ 10,940 |
| 5/1/2023 | Door 1 Entrance Stair Treads * | Middle | \$ 21,900 |
| 5/1/2023 | Door 1, 10 Walkway Concrete Replacement | Middle | \$ 29,860 |
| 5/1/2023 | Sidewalk Repair * (Confirmed split cost with Village) | Middle | \$ 20,000 |
| 5/1/2023 | High School Bus Loop Sidewalk Ramp Replacement | High | \$ 4,950 |
| 5/1/2023 | 16 Lockable Restrooms * | High | \$ 6,553 |
| 5/1/2023 | Room 1433, 1411, 1501 Carpet | High | \$ 13,290 |
| 5/1/2023 | 4 Card Readers at front office, other locations | High | \$ 16,000 |
| 5/1/2023 | Repair dust collector in Woodshop | High | \$ 4,711 |
| 5/1/2023 | High School CO2 Tank Pad and Fencing | High | \$ 9,902 |
| 5/1/2023 | Front Door Canopy | District Office | \$ 6,303 |
| 5/1/2023 | Air Handling Unit 05 Replacement | High | \$ 300,000 |
| 5/1/2023 | Replacement of Chiller CH002 - includes upgrade to 350-ton | High | \$ 515,000 |
| 5/1/2023 | Replacement of Chiller CH001 | High | \$ 200,000 |
| 6/12/2023 | Middle School Fire Safety Project | Middle | \$ 36,859 |
| 6/12/2023 | Prairie Elementary Remodeling Proposal | Prairie | \$ 82,832 |

| | | | | |
|---|---|-----------------------------|-----------|---|
| | | Subtotal | \$ | 3,583,488 |
| PENDING PROJECTS | | | | |
| 3/13/2023 | Softball Lights/Field Evaluation | High | \$ | - |
| PROPOSED (NOT APPROVED) PROJECTS | | | | |
| 7/10/2023 | parking lot landscaping repair | Intermediate | \$ | 9,970 |
| 7/10/2023 | Trees and light-blocking material for fence @ Warrior Stadium | High | \$ | 17,200 (May be covered under \$1.3 million) |
| 7/10/2023 | Playground playmat chips | AES, PES, IS | \$ | 12,266 |
| 7/10/2023 | Parking lot striping and minor repairs | all lots except HES, Bethel | \$ | 25,159 |
| 7/10/2023 | Special education restroom remodel | Middle | \$ | 11,000 |
| 7/10/2023 | Sentronic Closers | PES, AES, IS | \$ | 16,798 |
| 7/10/2023 | WIS Security System Install | Intermediate | \$ | 1,020 |
| 7/10/2023 | Eves, Troughs & Downspouts - North side | High | \$ | 19,728 |
| 7/10/2023 | Pool bleacher repair | High | \$ | 1,050 |
| 7/10/2023 | Flag pole repair | Intermediate | \$ | 3,410 |
| | | Subtotal | \$ | 117,601 |

2023-2024



WAUNAKEE
COMMUNITY HIGH SCHOOL

**BOOSTER CLUB
HANDBOOK**



TABLE OF CONTENTS

| | |
|---|-----------|
| Welcome | 3 |
| School District Mission and Vision Statement | 4 |
| Contact Information | 4 |
| Booster Club Organizations and Waunakee Community School District | 5 |
| School Board Policies | 6 |
| Finances | 7 |
| • Business Office Directory and Contact Information | |
| • School District Business Office - Managing of Finances of Community Partners, including Booster Clubs (two options) | |
| ○ Manage Finances Through the School District | |
| ○ Manage Finances Privately | |
| • Reporting Transparency and Accountability | |
| ○ Booster Club Guidelines | |
| ○ Financial Reporting Tool | |
| ○ Retention of Records | |
| • Fundraising | |
| ○ 50/50 raffles | |
| ○ Raffles | |
| ○ Concessions | |
| ○ Product Sales | |
| ○ Classmunity | |
| • Sponsorship | |
| • Fees | |
| ○ Athletic/Co-Curricular Fees | |
| ○ Booster Club Fees | |
| ○ Supply Expense Budget | |
| ○ Uniform Budget | |
| • Insurance | |
| Title IX Requirements | 15 |
| School District Branding Guidelines | 16 |
| Facilities | 18 |
| • Facility Use by Community Organizations | |
| • Scheduling Facility Use | |
| • Facility Enhancements | |



| | |
|---|-----------|
| Camps/Clinics | 19 |
| • Organizational | |
| • Facility Use | |
| • Advertising | |
| • Funds | |
| Communication | 20 |
| • Communication with Coaches | |
| • Communication with Students | |
| • Communication with Booster Clubs | |
| • Advertising Events Protocols | |
| • School District Communications Office | |
| State Tournament Guidelines | 22 |
| Special Events | 23 |
| • Youth Nights | |
| • Senior Night | |
| • Parent Night | |
| • Teacher Appreciation Night | |
| • End of the Year Banquet | |
| Additional Booster Club Activities and Resources | 24 |
| • Away Game Food | |
| • Media | |
| • Photography | |
| • Volunteers | |
| • Websites | |
| • Additional Booster Club Activities and Resources | |
| Social Media Guidelines | 25 |
| Warrior Media | 27 |
| Public Records | 28 |
| Student Financial Assistance Fund | 29 |
| Booster Club Best Practices | 31 |
| Additional Resources for Booster Clubs | 32 |
| Signature of Acknowledgement for Booster Clubs | 33 |
| Disclaimer | 34 |



Dear Waunakee Community High School Supporter:

Welcome to an exciting year of being a Waunakee Warrior! We are thrilled you have chosen to participate in athletics and our programming.

Waunakee Community School District provides a great learning environment for each and every student-athlete. As a member of the Badger Conference, we face and welcome great competition and high expectations of effort, achievement, and sportsmanship.

We hope this Booster Club handbook will provide you with guidance as you devote your time and resources to improving the experience for student-athletes, staff, and families involved in our programs. This handbook was designed to inform, educate, and guide you as a Booster Club, by addressing the rules, regulations, and information for participation in our Waunakee Community School District programming.

We partner with you and thank you for your dedication to our students, staff, and community.

Go Warriors!

Mr. Randy Guttenberg, Superintendent
Mr. Brian Borowski, High School Principal
Mr. Nick Conrad, Athletic Director



SCHOOL DISTRICT MISSION AND VISION STATEMENT

MISSION STATEMENT

“Committed to Children...Committed to Community...Committed to Excellence”

VISION STATEMENT

The Waunakee Community School District is a collaborative learning community that works with students, staff, families, and the community to ensure that every student is ready for college and career; through a focus on data, research based best practices, and engagement with students to be active partners in their learning.

EQUITY STATEMENT

The Waunakee Community School District embraces the differences among our students, staff, and families. We work to provide a safe environment with access to resources, opportunities, and instruction for all students to reach their full potential in the classroom and beyond. We strive to create a culture of dialogue, acceptance, and inclusion. We are committed to engaging all students so that they may thrive academically, socially, and emotionally in an ever-changing multicultural society.

High School

Waunakee Community High School (9-12)
301 Community Drive
Waunakee, WI 53597
Phone: (608) 849-2100

Bethel Administration Office

905 Bethel Circle
Waunakee, WI 53597
Phone: (608) 849-2000



BOOSTER CLUB ORGANIZATIONS AND WAUNAKEE COMMUNITY SCHOOL DISTRICT

Booster Clubs are organizations of parents, family members, caregivers, staff, and community members working together for the purpose of supporting our students and coaches of our programs/teams.

Booster Clubs are valued partners in supporting the co-curricular activities of our students. While the school district welcomes and encourages the interest, participation, and support of Booster Clubs, the District maintains control and management of the activities and athletics, including all rules, policies, and procedures.

The partnership, transparency and accountability between the school district and Booster Clubs is critical to maintaining thriving relationships while also adhering to local, state, and national requirements including District policy, WIAA requirements, Title IX compliance, and Internal Revenue Service (IRS) laws.

For all these reasons, Booster Clubs private management is adapted to District concerns and compliance requirements. We each have responsibilities to our students and our programs, but we share the same common purpose.

There will be **TWO** meetings annually of Booster Club members, coaches, and the Waunakee Community School District to strengthen our partnership, give ample time to answer questions, and provide opportunities for consistency and unity in our work.

The 2023-2024 Booster Club meeting dates will be held in August 2023 and February 2024.



SCHOOL BOARD POLICIES

School Board Policies are set for the educational goals of the entire school system and provide directives for administrators and other staff members and volunteers to follow while working towards the district's goals. The policies outline business procedures to allow for efficient operations of student activities and school operations.

It is expected that High School Booster Clubs follow all district purchasing and fiscal policies and procedures.

- A. General Booster Club - [881.1](#)
The General Booster Club School Board policy includes information about gifts to the district, fundraising, and staff relations.
- B. Expense Reimbursement - [671.2](#)
The Expense Reimbursement School Board policy includes information about the different rules and regulations of expense reimbursement, including meals, housing, parking, transportation, etc.
**If you choose to manage your finances privately (see section VII), this School Board policy does not apply to your Booster Club organization.*
- C. Purchasing - [672](#)
The Purchasing School Board policy includes information about general guidelines of district purchasing.
**If you choose to manage your finances privately (see section VII), this School Board policy does not apply to your Booster Club organization.*
- D. Purchasing Approval - [672.1](#)
The Purchasing School Board policy includes information about the bid process when making purchases based on purchase price.
**If you choose to manage your finances privately (see section VII), this School Board policy does not apply to your Booster Club organization.*
- E. Bidding/Cooperative Purchasing - [Rule 672.1](#) and [672.3](#)
The Bidding/Cooperative Purchasing School Board policy includes information about the procedures when obtaining formal bids and quotes and making sure we use cooperative purchasing, when available.
**If you choose to manage your finances privately (see section VII), this School Board policy does not apply to your Booster Club organization.*



FINANCIALS

The Waunakee Community School District Business Office is committed to supporting High School Booster Clubs. We strive to be as efficient as possible while maintaining consistency and transparency across all our programming.

Business Office Directory and Contact Information

| | |
|---|--|
| Steve Summers Executive Director of Operations | stevesummers@waunakee.k12.wi.us |
| Allie Dye Director of Business Services | alexandradye@waunakee.k12.wi.us |



Financials - School District Business Office

Managing of Finances of Community Partners, including Booster Clubs (two options)

1. Manage Finances Through the School District¹
 - Funds are accounted for in Fund 21, which is the gifts/donation fund for the school district.
 - Booster Clubs must follow all Waunakee Community School District School Board policies.
 - Fund 21 policies have more flexibility when it comes to topics like bidding requirements for purchases and gift card purchases.
 - Deposits, accounts payable, and payroll transactions are all processed by the school district.
 - There are no requirements of additional reporting to the IRS for the community organizations/Booster Club.
 - There is tax exempt status for all purchases and transactions.

2. Manage Finances Privately
 - Booster Clubs should be able to identify the Taxpayer Identification Number (TIN) connected to the bank account.
 - The bank account TIN should NOT be the Waunakee Community School District federal identification number or the social security number of a Booster Club member (former or present). The bank account TIN will have to be corrected if either scenario exists.
 - The Booster Club should have copies of the organizational paperwork that was filed originally to receive the Taxpayer Identification Number. If not, you can search for the document through the [Internal Revenue Services](#) (IRS).
 - The Booster Club should be aware of the specific type of organization that your Booster Club is.
 - An example includes IRS 501(c)(3) organization
 - The type of organization matters for compliance with state and federal regulations.
 - An example of annual reporting to the IRS is linked [here](#).
 - Booster Club By-Laws
If your organization is opting to become a 501(c)(3), you will be required to submit Booster Club By-Laws to the Athletic Department. If you are in need of examples, please reach out to the Waunakee Community School District Business Office.

¹ District management of Booster Club finances refers to serving as a repository of funds and performance of ministerial functions, as necessary. The District does not exercise discretion or judgment with respect to such funds apart from compliance with applicable laws and regulation.



Financials - Reporting Transparency and Accountability

At the end of each fiscal year, Booster Club organizations are required to submit a copy of the Financial Reporting Form (FRF) (section 2 - template provided) to the Athletic Director. The Athletic Director will forward this information to the Business Office for the School District.

1. Booster Club Guidelines

This guideline document is School Board policy 881.1 regarding parent organization and Booster Clubs. The Booster Club must sign and return these guidelines to the Athletic Director's Office by July 30 of the District fiscal year (July 1 through the following June 30).

2. [Financial Reporting Form \(FRF\)](#)

Each Booster Club must submit their completed Financial Reporting Tool (FRF) to the school district Athletic Director's Office by July 15 of the District fiscal year.

The Business Office will provide the [Financial Reporting Form \(FRF\)](#) for each Booster Club for the upcoming school year. This will be emailed by the Athletics Office to the Head Coach/Booster Club representatives by September 1 of that respective year.

*Please note. Booster Clubs may submit their own spreadsheets as long as all the information is included in the provided template above from the school district.

All financial records will be presented to the Board of Education (BOE) in August of the District fiscal year.

3. Retention of Records

In an effort to keep financial transparency, records are required to be kept for a set amount of time, per [Board of Education Policy 773-Exhibit](#), Records Retention Schedule.

- If the Booster Club manages their finances with the Waunakee Community School District, it is required to keep the current fiscal year + 6 years of documentation.
- If the Booster Club manages their finances privately, please refer to the guidelines required for your type of organization.
 - Organizations registered as a 501(c)(3) must maintain records and keep books to show that it complies with tax rules. Please reference this [website](#) for more information.



Financials - Fundraising

Fundraisers must be approved and added to the document in the Athletics Office.

[Here is a link to the reporting and approval form.](#)

This document will be a resource each school year to have as a reference for programs to know what has been done regarding fundraising, what companies utilized, and offer suggestions and ideas on what has worked well for Booster Clubs/programs. We ask that similar fundraising efforts are not completed during the same season (for example: pizza products are not sold for two respective Booster Clubs during the same spring season). No fundraising is permitted without prior consent and clearance of the Athletics Office. All policies, procedures and local and state laws need to be followed regarding fundraising.

*Please note! These fundraisers are not mandatory, but suggestions for the sport/Booster Club to raise monies for their programming.

1. 50/50 raffles
 - a. 50/50 raffles are a fundraising type activity.
 - b. All state laws must be followed.
 - c. [Raffle license](#) must be secured.
 - d. All raffles must be approved by the Athletics Office.

2. Raffles
 - a. All raffles are a fundraising type activity.
 - b. All state laws must be followed.
 - c. [Raffle license](#) must be secured.
 - d. Examples: [Girls Soccer](#) and [Boys Soccer](#)

3. Concessions

Booster Clubs must comply with the school district policy on the sale of food on school premises. There are no product restrictions or limitations on brands.
School Board Policy - [763](#)

Booster Clubs are one of the organizations that the District can authorize to operate the concession stands at sporting events in order to raise funds for their organization/Club.

4. Product Sales

School Board Policy- [374](#)
All product sales for fundraising must be a 50% profit margin for the organization, per School Board policy.
**The Business Office plans to review this policy with the School Board.*



5. Classmunity

Classmunity program is available to both Waunakee Community School District managed and privately managed organizations.

Classmunity website:

<https://www.classmunity.com/waunakeewi/view-fundraisers.php>

[School Board policy 881](#) defines the fundraising process.

6. Sponsorship

Sponsorships are a viable form of fundraising for Booster Clubs. All sponsorship requests must follow the [Board of Education Policy 851](#), Advertising in the School and [Board of Education Policy Exhibit 881.1](#), Parent Organization/Booster Club Relations and Information Guidelines.



Financials - Fees

1. Athletic/Co-Curricular Fees

Each student will be responsible for an Athletic/Co-Curricular Fee of \$75 for participation in the programming. These fees are billed in Infinite Campus by the school district. These funds are managed and used by the Athletics Office.

These athletic fees will be posted by the Athletic Department to all students registered for the program.

2. Booster Club Fees

Booster Club Fees are separate from the school fees. These fees are set by the Booster Club and are billed independently from the school district. These funds are managed and used by the Booster Club.

*The [Student Financial Assistance Fund](#) will automatically cover Booster Club Fees, as well as school district athletic fees for students approved for Free and Reduced Lunch. The families will NOT need to make the Booster Clubs/Coaches aware of this payment. The Student Financial Assistance Fund will work with the Athletic Department when fees are due, etc. for payment. Please reference the Student Financial Assistance Fund resources (Booster Club Handbook, page 26).

It is very important that Booster Clubs communicate to their families that the Student Financial Assistance Fund is available for assistance, especially at the beginning of the season when families are required to pay/submit payment for Booster Club Fees or registering for a program.



Financials - District Financial Support

1. All coaches' salary and benefits are paid for by the school district, per [Board of Education 370 Rule \(1\)](#), Co-Curricular Activity Size Limitations Coach/Player Ratios.
2. Supply Expense Budget
Each sport will be allotted a minimum of \$1,500 of supply and expense budget per season. The Coach and the Booster Club will work together to decide what items will be purchased with this allotment.
3. Transportation
The district shall fund the cost of school bus transportation to and from events. Booster Clubs may fund the difference between school bus transportation and Coach transportation, if approved by the Athletic Director.
4. Uniform Budget
Each sport is included in a rotation for funds for new uniforms from the school district.

Please review the [following spreadsheet](#) to view the year that your program is eligible for funding from the school district. This allotment can be used for home/away uniforms, pinnies, etc. and is allocated every four years.

- Any cost above and beyond the dollars allotted would be the responsibility of the Booster Club.
- Booster Clubs wishing to purchase new uniforms in an off-year of when the school district allotment is offered would be at the expense of the Booster Club.
- All uniform purchases must be approved by the Athletic Department/Communications Office to follow the school district branding guidelines.



Financials - District Provided Insurance

The district provided liability policy provides coverage for the following:

Your past or present employees or elected or appointed officials while acting within the scope of their employment or authority, authorized volunteers while acting for you or on your behalf, including your students, and all commissions, agencies, boards, districts, authorities, PTAs, PTOs, Booster Clubs or similar entities when you retain the right to control the details of the work of these individuals or entities, except this insurance shall be excess of any insurance maintained by your past or present employees or elected or appointed officials, or authorized volunteers, including students for the ownership, maintenance, or use of any automobiles owned by the employee, official, volunteer, or student, regardless of whether such automobiles are also hired or borrowed by you.

- This also applies to Family Teacher Organizations (FTO).

An example of an event outside of the control of the Waunakee Community School District is a clinic hosted by an athletic program in another venue/location offered to student-athletes on a regional/statewide basis.

Booster Club board members/leadership liability policies are not necessary if all activities of the organization are under the control of the Waunakee Community School District. Booster Club officers/directors liability policies should be considered if the organization conducts activities outside of the control of the Waunakee Community School District.

Booster Club Provided Insurance ²

Booster Clubs engaging in activity outside of the control of the Waunakee Community School District should purchase a liability policy for your organization through an insurance company. The school district purchases their insurance policies through Hub International in Waunakee.

² The District encourages Booster Clubs to secure separate coverage, as well. Although the District does direct Booster Clubs on, e.g., compliance issues, the District does not generally retain control over the work of Booster Clubs or their individual members.



TITLE IX REQUIREMENTS

The Waunakee Community School District is required to adhere to the Title IX requirements. These requirements are the basis behind many of the requirements the District has for the Booster Club organizations.

Please review [this document](#) that summarizes the requirements.



SCHOOL DISTRICT BRANDING GUIDELINES

Waunakee Community School District plays an integral role and is a staple in our Waunakee community. During the 2021-2022 school year, the Board of Education approved a year-long process to create a district visual brand. This process included a wide selection of community stakeholders, including students, staff, Board of Education members, parents, community members, etc. to gather input.

Visual branding is an important facet of an organization's communication plan. To keep the integrity of the Waunakee Community School District and the district/high school visual brand, it is crucial to follow these guidelines when using visual elements. This will help strengthen our image, promote trust, and will allow us to represent ourselves as one team.

A brand includes our name, logo, and identifying elements including fonts, colors, and graphics. The logo is a visual representation that represents our brand.

The visual branding results enclosed in these district branding guidelines packages are relevant for the Waunakee Community High School brand and the spirit/athletic/co-curricular programs of our school district. The correct guidelines should be followed with what you are producing or sharing with the community to represent our brand. Certain criteria must be met, and any and all entities that use the logo are subject to review and approval by the Waunakee Community School District.

With our high school brand, it is important that the district communicates to the community with a consistent, solid, and professional manner.

If you are seeking the Waunakee Community School District and its logo or the Waunakee Community High Schools and its logo, please contact the Communications Department via email at wcsd_communications@waunakee.k12.wi.us.

[Waunakee Community School District Branding Guidelines](#)

[Waunakee Community High School Branding Guidelines](#)

[Color Reference Quick Sheet](#)



School District Branding Guidelines - Additional Resources

[Waunakee Community High School Google Slides Presentation](#)

The Google document will ask you to make a copy when clicking on the above link. The header and footer will not change. Delete the text, and use the document for yourself. It will automatically add to your Google drive.

Under layout in Google Slides Presentation, there are many different options for layouts of your slides. You can select the option that you'd like.

[Logos](#)

It is very important when downloading our school district logos, you follow the branding guidelines. The rules help maintain the integrity of the brand.

[WCHS Spirit/Shield Logo](#)

[WCHS Logo with Text \(Vertical\)](#)

[WCHS Logo with Text \(Horizontal\)](#)

[Waunakee Warriors \(Vertical\)](#)

[Waunakee Warriors \(Horizontal\)](#)

[Waunakee Warriors \(Text\)](#)

*There are several versions of each logo, including file types. If you are in need of a specific file type for a vendor, social media, etc. please reach out to the Communications Department via email at wcsd_communications@waunakee.k12.wi.us.



FACILITIES

1. Facility Use by Community Organizations

Facilities within the Waunakee Community School District are available for Booster Clubs that are managed both by the school district and privately managed organizations.

Please visit our facility usage guidelines and procedures to reserve space or inquire about using our Waunakee Community School District facilities.

[School Board policy 830](#) defines the use of School Facilities.

Fees (if applicable) are approved each year in May by the School Board.

2. Scheduling Facility Use

If you'd like to make a reservation, please contact the High School Activities Office via jenlockman@waunakee.k12.wi.us.

Effective July of 2023, the Waunakee Community School District will be implementing a public-facing community scheduling software program. This software will allow community members, internal staff, etc. to schedule facility use within the school district. All requests for facility use will be inputted within this new system. Directions will be forthcoming on how this new process will look.

3. Facility Enhancements

If your organization is interested in completing a facility enhancement, please reach out to the Business Office prior to the start of the discussions. School Board policy requires review and approval for any facility enhancements before a capital campaign or fundraising begins.



CAMPS/CLINICS

Waunakee Community School District supports Booster Clubs and athletic programs offering opportunities for community youth camps and clinics to support our student athletes and their programs.

Effective for camps beginning in the 2023-2024 school year, all registrations and payment will be processed through the Waunakee Community School District. All camp expenditures will be accounted for in the District's accounting system.

Facility use and fees may apply, depending on the nature of the camp.

Camp offerings for each summer are listed on the [District Athletics website](#). The website is updated in the spring of the year for all the offerings/registrations for the respective summer camps that year/summer.

Questions regarding camps/clinics, please contact the Athletics Office at (608) 849-2103.



COMMUNICATION

It is very important that Booster Clubs keep open communication with the school district and the Athletics Office, as well as with school district employees (coaches, volunteers, etc.)

1. Communication with the Athletic Office
The Athletic Department is always a first point of contact with Booster Clubs, regardless of the request. If the request needs to be routed to a different department, the Athletic Office will route the request to the specific person.
2. Communication with Coaches
 - All communication with a Booster Club and coach **must use** the school district provided email for a coach.
3. Communication with Students
 - The Athletics Office has organized the program HUDL App for use for communication with coaches and student-athletes. The HUDL App will be required, and purchased by the Athletics Office. All athletic programs will have access to the basic package from the school district.

There are a variety of functions that organizations/sporting programs can utilize in addition to the basic package of communication with this tool. Any other or additional add-on features within HUDL is the responsibility of the Booster Club.

4. Communication with Booster Clubs within our School District
 - Information must be updated yearly to reflect contact information of Booster Clubs. Document contains names, email addresses, social media accounts, etc. for each Booster Club.
[Booster Club 2022-2023 Database](#)
5. Advertising Events Protocols
 - Listed on our [Community Events](#) page on the district website are guidelines for organizations wishing to distribute information through schools. Please follow the procedures carefully when submitting information.

All requests follow the [Board of Education Policy 851](#), Advertising in the School.

Organizations wishing to advertise or distribute information on this community webpage need to follow these steps:

- Send your request along with a flier to district_administrator@waunakee.k12.wi.us.



- PDF format clearly includes the start and end date of the event, as well as contact information for individuals with questions.
- Once the request is reviewed by the District Administrator's office, the requestor will be notified if/how the submission will be posted.
- If posted, the District Administrator's office will share the information with the Waunakee Community School District building offices.

6. School District Communications Office

- As a resource, the Communications office can be a tool that can help you with operations, communication, and advertising. Please reach out to the Communications Office (905 Bethel Circle, Waunakee) at 849.2000, ext. 8005.



STATE TOURNAMENT GUIDELINES

The Athletics Office has the following guidelines to share the expectations and support that the Waunakee Community School District provides to athletes and teams when they perform/compete at the state level.

[Athletic Department Guidelines](#)



SPECIAL EVENTS

The Athletics Office will have a sign-up each season for special event nights. Each Booster Club/Head Coach will be responsible for inputting the dates of all nights they will celebrate during their respective season.

[Sign-Up Document for the 2023-2024 School Year](#) (Fall, Winter, and Spring sports)

*Please note! These special nights are not mandatory, but suggestions for the sport/Booster Club to honor and celebrate during their season.

1. Youth Night
2. Senior Night

- Banners

Banner hanging and the take-down are the responsibility of the senior parents and Booster Club members. Please contact Jen Lockman (jenlockman@waunakee.k12.wi.us) to schedule when you can hang the banners in the commons.

The Athletics Office has PVC to run through the banners when hanging banners in the Commons at the High School. You will need to provide your own zip ties.

For banners that will hang in the Fieldhouse-for the Senior Night game, we ask that the Booster Club members use Gaffer's tape to protect the walls.

If you do not schedule with Jen before the season, the Athletics Office can't guarantee you will be able to display the banners in the commons.

- Senior Programs

- [Collecting Senior Information from Athletes](#)

3. Parents Night
4. Teacher Appreciation Night

- Form Templates

- [Collecting Teacher Choices from Athletes](#)
- [Collecting RSVP from Staff Members](#)

5. End of the Year Banquet

- End of the year banquets are planned and held by the Head Coach/Advisor in honor of the team's season. Many times, a Booster Club committee will help the coach with this process. It is recommended that all banquets are held on-site at the High School, but special permission will be granted if a program would like to



hold the event off-site. This must be approved by the Athletic Director or High School Principal.

- School Board Policy - [522.1](#)

All functions involving our students of the school district should be completely alcohol-free and drug-free.

- Awards

All awards will be ordered from the Athletics Office. Each sport will receive 3 awards, including small (5x7) plaques and the American Legion award.

Any additional awards beyond these will be at the expense of the Booster Club.

6. Additional Booster Club Activities and Resources

- Rosters

- [Rosters - Printable Template](#)
- [Roster Card Template](#)

- Away Game Food

Away game food is not required by the Booster Club program.

- Photography

- A yearbook photo must be submitted for each athletic program.

- Volunteers

Volunteers are the heart of our programs.

- [Committee Chair Sign-Up Template](#)

- Websites

At this time, Booster Club websites will not be linked off the district website. Our offerings at the high school level will be listed, as well as an email address contact for each sport.

Websites maintained by teams and/or Booster Clubs must:

- Follow district branding guidelines
- Be kept up-to-date



SOCIAL MEDIA GUIDELINES

The Waunakee Community School District social media accounts are maintained by the Communications & Engagement Specialist to inform and engage the Waunakee Community School District and Community.

Social media posts occur at a minimum of once per day. Social media posts include, but are not limited to:

- Highlighted accomplishments of anyone within the Waunakee Community School District
- Relevant district information
- Emergency and non-emergency school closures, early dismissals, delayed openings
- Employment opportunities

District administrators, principals, department supervisors, teachers, coaches, booster club representatives, and club advisors are encouraged to submit pictures/text monthly to provide transparency and engagement for our school community.

All district-related social media accounts must comply with FERPA, Copyright Laws, uphold the safety and security of all students, staff, and focus on branding while maintaining a positive image for Waunakee Community School District.

We do not promote fundraisers on our district social media channels.

1. We ask that all athletic programs/Booster Clubs submit their social media pages to the Athletics Office. This helps us help you celebrate our student-athletes. Our main district social media accounts can reshare, like, comment, and engage with your programs.
[Booster Club Contact Database + Social Media Pages](#)
2. We ask that all Booster Clubs/athletic programs submit stories, pictures, text, etc. to our district social media email address to promote on our district level social channels.
You can email social_media@waunakee.k12.wi.us.
 - [Facebook](#)
 - [Instagram](#)
 - [Twitter](#)
 - [YouTube](#)
3. Social Media Best Practices for Booster Clubs
 - It is important to select the right avenue of social media account for your Booster Club. It is not possible and manageable to use every platform for your organization, but it is important to know what the Booster Club would like to get out of the social media presence and how you can use social media to benefit



your Booster Club. Choosing the right social media platform to reach your different audiences is very important, but taking the time to understand your target audience and where they prefer to spend their social media time is crucial for the success of your channels.

- Posts to social media should focus on promoting the team and it's players and coaches in a positive manner. Examples of posts that would be anticipated include, but are not limited to:
 - Photos, videos, posts of team events, games, activities, tournaments, camps, etc.
 - Game scores and highlights.
 - Upcoming team games and events.
 - Team and individual accomplishments, including awards, special recognition, etc.
 - Reposts or retweets mentioning the team in the media.
 - Posts should be objective
- Only positive and appropriate facts are to be posted. Perceptions and opinions should be avoided. Facts are to be simple, clear, and concise. Spelling, grammar, and punctuation should be correct.
- Branding and school district guidelines must be followed and used on all social media channels and communications.
- The following text needs to be included in the notes/About Me (Facebook) or BIO (Instagram and Twitter) section of the Booster Club social media accounts.
 - This account is run by the "Waunakee Booster Club", volunteer members of the Booster Club. It is **not** an official account of the Waunakee Community School District.
 - Commenting Guidelines are required/posted on all social media channels.
 - Account is not managed or created by a school district employee, coach, etc.
 - Account is managed by a Booster Club volunteer.
 - [Example](#)
- The standard is to avoid using names unless necessary on social media posts. If there is special recognition, then it may be appropriate to include the athlete's name. You do not need to worry about including names with your pictures, but you should always include a short description of what is happening in the photo.
- Additional Resources
[Best Social Media Practices for Schools](#)



WARRIOR MEDIA

Warrior Media students create and produce livestream broadcasts for many of the home Waunakee Athletics events, as well as game-day photography, play-by-play, video board content, and social media updates (gameday and final score graphics).

Website: <https://www.waunakee.k12.wi.us/athleticsactivities/livestream#/>

Photography Website: coming soon!

Social Media Channels

- Instagram: https://www.instagram.com/wm_whs/
- Twitter: https://twitter.com/wm_whs



PUBLIC RECORDS

Public Records Law - Wis. Stat. §§ 19.31 to 19.39

School Board Policies

Policy 823 - Access to Public Records

Policy 823 Exhibit - Public Records Notice and Fee Schedule

Policy 823 Rule - Procedures for Handling Public Records Requests

The public records law “shall be construed in every instance with a presumption of complete public access, consistent with the conduct of government business. The denial of public access generally is contrary to the public interest, and only in an exceptional case may access be denied.”

The school district, as a governmental entity, has a legal responsibility to maintain records. Those records are the responsibility of the Records Custodian – in WCSD the superintendent is the custodian of records.

View [informational presentation](#) regarding Public Records and Requests.



STUDENT FINANCIAL ASSISTANCE FUND

The Student Financial Assistance Fund is committed to ensuring that all Waunakee Community School District students and families can participate in school activities and programs regardless of their ability to pay.

If you have questions regarding the Student Financial Assistance Fund or to learn more about the Fund, please contact Teri Reible at the district office via phone (608) 849-2000. If you need assistance in a language other than English, please call the district interpreter and translator at 608-849-2000 option 2.

- The Student Financial Assistance Fund statement should be included in all written communication shared with families. **It is very important that the text is copied and pasted into emails, texts, messages, etc. when sending emails to your families, especially at the beginning of the season when families are required to pay/submit payment for Booster Club Fees or registering for the program.**

Text to be included in your communications:

The Waunakee Community School District is committed to ensuring that all students and families can participate in their school communities regardless of a family's financial situation and ability to pay. Scholarships or payment plans are available to any student who has been approved for the free/reduced meal program, and may be available to any student whose families have a financial need due to unique circumstances. Please contact Teri Reible at 608-849-2000 to learn more about these opportunities. If you need assistance in a language other than English, please call the district interpreter and translator at 608-849-2000 option 2.

- The Student Financial Assistance Fund will automatically cover Booster Club Fees, as well as school district athletic fees for students approved for Free and Reduced Lunch. The families will NOT need to make the Booster Clubs/Coaches aware of this payment. The Student Financial Assistance Fund will work with the Athletic Department when fees are due, etc. for payment.

Text to be included in your communications, as well:

If you are approved with the Waunakee Community School District Free and Reduced Lunch program, your Booster Club Fees and Athletic Fees will be waived. You do NOT need to disclose this information to the Booster Club members. The Student Financial Assistance Fund will take care of this.



- Additional Student Financial Assistance Fund Resources
 - [Presentation](#)
 - [Website](#)
 - [Classmunity Website](#) of the Student Financial Assistance Fund



BOOSTER CLUB BEST PRACTICES

The following best practices are highly recommended to minimize legal liability for any Booster Club organization:

- All Booster Club members must be made aware that no individual should personally benefit from the organization's activities, but be focused on the benefit of the students and the programming.
- Individual Booster Club members are not employed by the District and are not representatives of the District for purposes of this Policy. Consequently, Booster Clubs must be careful to avoid giving the imprimatur of the District.
- To avoid the appearance of an actual conflict of interest, a coach/advisor should not be part of any decision making/approvals that result in any financial benefit to the coach.
- All Booster Club members are expected to follow the same standards of conduct as District employees when chaperoning, sponsoring, or attending student activities.
- Use a general email (like Gmail) for all communication within the Booster Club organization. This way, when there is a change in leadership, the Booster Club will just need to update passwords and document access.
- The treasurer of the Booster Club should be working with the school district to keep the financial reporting tool up-to-date. Please reach out if you have questions or concerns. The Financial Reporting Form (FRF) will be submitted to the Athletic Office by July 15 of the District fiscal year.
- All meetings should be properly communicated and posted for all members of the organization. The notice should clearly state the date, time, and location of the meeting and items to be discussed. The Booster Club organization may use the school facilities for their meetings with proper prior approval through the Facilities Rental Process.
- No coercion (actual or implied) may be exercised in fundraising activities and no student or teacher is required to raise any particular minimum money or sell any minimum number of tickets, etc. There can be a recommended amount per athlete/student/family.



ADDITIONAL RESOURCES FOR BOOSTER CLUBS

[Waunakee Community School District website](#)

Waunakee Community School District - [Athletics website](#)

[Internal Revenue Services](#)

[Waunakee Booster Club Contact List 2022-2023](#)



SIGNATURE OF ACKNOWLEDGE FOR BOOSTER CLUBS

Each Booster Club must acknowledge the Booster Club Handbook and submit in writing the action of reading/receiving the document. Failure to abide by this document may result in the ability to attend in future athletic events and participate as a Booster Club member.

This document must be submitted to the Athletics Office.

Booster Club Handbook Acknowledgement

We// as (a) member of the Booster Club have read the Booster Club Handbook. We/I understand that a failure to abide by this document of best practices, procedures, and conduct in our/my not being able to attend in future athletic events and participate as a Booster Club member.

This acknowledgement must be signed and submitted in writing to the Athletics Office.

Sport _____

Print _____

Signature _____

Date _____



DISCLAIMER

This handbook serves as a resource for Booster Club volunteers, members, coaches, students, and families in partnership with the Waunakee Community School District. It is meant to provide guidance and information related to supporting our student athletes within our athletic programs, but should not be viewed as a legally binding document.

2022-23 Budget Status Report - June 30, 2023

GENERAL FUND 10 EXPENSES

| Salary & Benefits (no grants) | Original Budget | Revised Budget | Spent | Ordered | % Spent/Or. | Available |
|--|------------------------|-----------------------|----------------------|-------------------|--------------------|---------------------|
| Personnel Costs: Salaries | 29,041,344 | 29,359,264 | 29,537,658.99 | 0.00 | 100.61% | -178,394.99 |
| Personnel Costs: Benefits | 9,790,434 | 9,790,434 | 9,994,976.14 | 0.00 | 102.09% | -204,542.14 |
| Total | 38,831,778 | 39,149,698 | 39,532,635.13 | 0.00 | 100.98% | -382,937.13 |
| Buildings | Budget | Revised Budget | Spent | Ordered | % Spent/Or. | Available |
| Prairie School | 89,830 | 89,830 | 90,961.59 | 3,205.02 | 104.83% | -4,336.61 |
| Prairie School CSF | 19,266 | 25,811 | 24,361.29 | 1,361.94 | 99.66% | 88.09 |
| Heritage School | 92,060 | 92,060 | 97,354.80 | 5,547.36 | 111.78% | -10,842.16 |
| Heritage School CSF | 18,633 | 24,963 | 14,756.99 | 4,732.27 | 78.07% | 5,474.02 |
| Arboretum School | 74,035 | 74,035 | 82,789.29 | 145.15 | 112.02% | -8,899.44 |
| Arboretum School CSF | 17,090 | 22,896 | 22,658.16 | 332.53 | 100.41% | -94.57 |
| Intermediate School | 152,470 | 152,470 | 115,171.14 | 12,907.91 | 84.00% | 24,390.95 |
| Intermediate School CSF | 24,804 | 33,191 | 32,157.25 | 1,346.39 | 100.94% | -313.02 |
| Middle School | 163,790 | 163,790 | 136,949.78 | 180.37 | 83.72% | 26,659.85 |
| Middle School CSF | 25,040 | 33,494 | 33,469.88 | 0.00 | 99.93% | 23.94 |
| High School | 476,918 | 476,918 | 480,992.00 | 6,087.17 | 102.13% | -10,161.17 |
| High School CSF | 51,705 | 69,016 | 67,616.45 | 1,406.87 | 100.01% | -7.48 |
| Athletics | 414,477 | 414,477 | 431,647.99 | 6,578.53 | 105.73% | -23,749.52 |
| Departments | | | | | | |
| Utilities | 1,073,260 | 1,300,000 | 1,309,499.15 | 656.05 | 100.78% | -10,155.20 |
| Maintenance | 723,990 | 723,990 | 859,560.76 | 84,064.20 | 130.34% | -219,634.96 |
| Capital Projects | 150,000 | 150,000 | 16,052.98 | 0.00 | 10.70% | 133,947.02 |
| Contingency Fund | 100,000 | 100,000 | 61,035.82 | 5,000.00 | 66.04% | 33,964.18 |
| Energy Conservation | 0 | 0 | 0.00 | 0.00 | --- | 0.00 |
| Transportation | 1,273,528 | 1,273,528 | 1,819,025.54 | 312,236.59 | 167.35% | -857,734.13 |
| Technology | 718,079 | 718,079 | 944,664.25 | 54,045.88 | 139.08% | -280,631.13 |
| Technology Erate/Fees | 53,600 | 53,600 | 9,384.00 | 9,728.84 | 35.66% | 34,487.16 |
| Curriculum-Secondary | 366,529 | 416,529 | 343,007.03 | 0.00 | 82.35% | 73,521.97 |
| Curriculum-Elementary Operations | 292,782 | 292,782 | 177,681.22 | 21,759.00 | 68.12% | 93,341.78 |
| Curriculum-4K District | 889,200 | 889,200 | 900,333.12 | 38.86 | 101.26% | -11,171.98 |
| Human Resources | 33,650 | 33,650 | 37,649.15 | 280.74 | 112.72% | -4,279.89 |
| Superintendent | 84,600 | 84,600 | 193,552.43 | 1,409.68 | 230.45% | -110,362.11 |
| Student Services-Operations | 71,250 | 71,250 | 51,596.54 | 0.00 | 72.42% | 19,653.46 |
| Student Services-District | 92,500 | 92,500 | 68,034.51 | 0.00 | 73.55% | 24,465.49 |
| Business Office | 444,673 | 444,673 | 461,611.86 | 8,647.31 | 105.75% | -25,586.17 |
| District Wide | 1,256,378 | 1,256,378 | 837,133.95 | 16,322.99 | 67.93% | 402,921.06 |
| Special Projects | 0 | 0 | 0.00 | 0.00 | --- | 0.00 |
| Summer School | 69,940 | 69,940 | 67,978.21 | 0.00 | 97.20% | 1,961.79 |
| Grants-Fund 10 | | | | | | |
| Common School Fund-District | 5,800 | 5,800 | 5,891.70 | 0.00 | 101.58% | -91.70 |
| Title 1 Grant (Public) | 85,798 | 85,798 | 79,924.54 | 0.00 | 93.15% | 5,873.46 |
| Title 1 Grant (Private) | 6,429 | 6,429 | 5,264.15 | 0.00 | 81.88% | 1,164.85 |
| Title 2 Grant (Public) | 45,675 | 49,052 | 48,981.64 | 0.00 | 99.86% | 70.36 |
| Title 2 Grant (Private) | 6,519 | 6,472 | 4,972.28 | 0.00 | --- | 1,500.00 |
| Title 3 Grant | 16,468 | 16,468 | 16,452.90 | 0.00 | 99.91% | 15.10 |
| Title 4A Grant (Public) | 8,822 | 8,822 | 8,822.00 | 0.00 | 100.00% | 0.00 |
| Title 4A Grant (Private) | 1,178 | 1,178 | 898.00 | 0.00 | 76.23% | 280.00 |
| Career/Tech Ed Grant | 73,654 | 73,654 | 30,968.14 | 0.00 | 42.05% | 42,685.86 |
| CEIS Federal Flo-Through | 74,530 | 177,650 | 103,212.85 | 0.00 | --- | 74,437.15 |
| Ed. Effectiveness Grant | 30,080 | 30,960 | 30,960.00 | 0.00 | 100.00% | 0.00 |
| ESSER2 | 11,172 | 11,172 | 11,172.00 | 0.00 | 100.00% | 0.00 |
| ESSER3 | 2,049,766 | 2,383,450 | 2,258,621.22 | 0.00 | 94.76% | 124,829.06 |
| Peer Mentor Grant | 2,975 | 2,975 | 15,175.00 | 0.00 | --- | -12,200.00 |
| Perkins Grant | 18,182 | 22,801 | 20,976.92 | 0.00 | 92.00% | 1,824.08 |
| Reading Readiness | 8,375 | 8,375 | 0.00 | 0.00 | 0.00% | 8,375.00 |
| Dane Co. Mental Health | 8,511 | 8,511 | 8,510.35 | 0.00 | 99.99% | 0.65 |
| School-Based Mental Health | 139,670 | 139,670 | 62,307.00 | 24,500.00 | 62.15% | 52,863.00 |
| Other Program Totals | | | | | | |
| Transfer to Fund 27 | 6,416,057 | 6,611,610 | 0.00 | 0.00 | 0.00% | 6,611,610.00 |
| Wellness Clinic | 242,250 | 242,250 | 253,111.99 | 78.46 | 104.52% | -10,940.45 |
| Subtotals | Original Budget | Revised Budget | Spent | Ordered | % Spent/Or. | Available |
| Salary & Benefits Totals | 38,831,778 | 39,149,698 | 39,532,635.13 | 0.00 | 100.98% | -382,937.13 |
| Building Totals | 1,620,118 | 1,672,951 | 1,630,886.61 | 43,831.51 | 100.11% | -1,767.12 |
| Department Totals | 7,693,959 | 7,970,699 | 8,157,800.52 | 514,190.14 | 108.80% | -701,291.66 |
| Grant Totals | 2,593,604 | 3,039,238 | 2,713,110.69 | 24,500.00 | 90.08% | 301,626.87 |
| Other Program Totals | 6,658,307 | 6,853,860 | 253,111.99 | 78.46 | 3.69% | 6,600,669.55 |
| Total Fund 10 Expenditures | 57,397,766 | 58,686,446 | 52,287,544.94 | 582,600.11 | 90.09% | 5,816,300.51 |

2022-23 Budget Status Report - June 30, 2023

GENERAL FUND 10 REVENUES

| Building/Department | Original Budget | Revised Budget | Received | Ordered | % Received | Unreceived |
|-------------------------|-----------------|----------------|---------------|----------|------------|---------------|
| Prairie School | 4,600 | 4,600 | 11,374.90 | 0.00 | 247.28% | -6,774.90 |
| Heritage School | 4,900 | 4,900 | 8,566.29 | 0.00 | 174.82% | -3,666.29 |
| Arboretum School | 4,000 | 4,000 | 8,133.46 | 0.00 | 203.34% | -4,133.46 |
| Intermediate School | 35,650 | 35,650 | 28,739.30 | 0.00 | 80.62% | 6,910.70 |
| Middle School | 22,300 | 22,300 | 32,722.75 | 0.00 | 146.74% | -10,422.75 |
| High School | 91,400 | 91,400 | 124,351.20 | 0.00 | 136.05% | -32,951.20 |
| Curriculum - Elementary | 0 | 0 | 299.69 | 0.00 | --- | -299.69 |
| Curriculum - Secondary | 8,800 | 8,800 | 11,195.65 | 0.00 | 127.22% | -2,395.65 |
| Maintenance | 6,000 | 6,000 | 4,234.30 | 0.00 | 70.57% | 1,765.70 |
| Energy Conservation | 0 | 0 | 5,907.00 | 0.00 | --- | -5,907.00 |
| Athletic Dept | 38,000 | 38,000 | 29,237.14 | 0.00 | 76.94% | 8,762.86 |
| Human Resources | 0 | 0 | 0.00 | 0.00 | --- | 0.00 |
| Technology | 2,750 | 4,650 | 11,537.16 | 0.00 | 248.11% | -6,887.16 |
| E-Rate | 55,500 | 55,500 | 0.00 | 1,200.00 | 2.16% | 54,300.00 |
| District | 54,436,330 | 55,654,406 | 43,503,117.94 | 0.00 | 78.17% | 12,151,288.06 |

Grants - Fund 10

| | | | | | | |
|-------------------------------|-------------------|-------------------|----------------------|-----------------|---------------|----------------------|
| Common School Fund-District | 162,337 | 215,170 | 215,170.00 | 0.00 | 100.00% | 0.00 |
| Title 1 Grant (Public) | 85,798 | 85,798 | 54,210.55 | 0.00 | 63.18% | 31,587.45 |
| Title 1 Grant (Private) | 6,429 | 6,429 | 2,946.96 | 0.00 | 45.84% | 3,482.04 |
| Title 2 Grant (Public) | 45,675 | 49,052 | 40,189.40 | 0.00 | 81.93% | 8,862.60 |
| Title 2 Grant (Private) | 6,519 | 6,379 | 0.00 | 0.00 | 0.00% | 6,378.84 |
| Title 3 Grant | 16,468 | 16,468 | 0.00 | 0.00 | 0.00% | 16,468.00 |
| Title 4A Grant (Public) | 8,822 | 8,822 | 0.00 | 0.00 | 0.00% | 8,822.00 |
| Title 4A Grant (Private) | 1,178 | 1,178 | 0.00 | 0.00 | 0.00% | 1,178.00 |
| Career/Tech Ed Grant | 73,654 | 73,654 | 0.00 | 0.00 | 0.00% | 73,654.00 |
| CEIS Federal Flo-Through | 0 | 103,120 | 73,071.73 | 0.00 | --- | 30,048.27 |
| Ed. Effectiveness Grant | 30,080 | 30,960 | 0.00 | 0.00 | 0.00% | 30,960.00 |
| ESSER2 | 0 | 0 | 198,548.17 | 0.00 | --- | -198,548.17 |
| ESSER3 | 2,060,938 | 2,383,450 | 1,301,223.63 | 0.00 | 54.59% | 1,082,226.37 |
| Peer Mentor Grant | 0 | 0 | 0.00 | 0.00 | --- | 0.00 |
| Perkins Grant | 18,182 | 22,801 | 12,616.05 | 0.00 | 55.33% | 10,184.95 |
| Reading Readiness | 8,375 | 8,375 | 0.00 | 0.00 | 0.00% | 8,375.00 |
| Dane Co. Mental Health | 8,511 | 8,511 | 4,836.85 | 0.00 | 56.83% | 3,674.15 |
| School-Based Mental Health | 139,670 | 139,670 | 47,307.00 | 0.00 | 33.87% | 92,363.00 |
| SAODA | 0 | 0 | 0.00 | 0.00 | --- | 0.00 |
| Early College Credit | | | | | | |
| Total Fund 10 Revenues | 57,382,866 | 59,090,043 | 45,733,395.72 | 1,200.00 | 77.40% | 13,355,447.12 |

SPECIAL EDUCATION FUND 27 EXPENSES

| Salaries & Benefits (no grants) | Budget | Revised Budget | Spent | Ordered | % Spent/Or. | Available |
|-----------------------------------|-------------------|-------------------|---------------------|------------------|---------------|-------------------|
| Salaries & Benefits | 8,814,479 | 9,010,032 | 8,665,049.46 | 0.00 | 96.17% | 344,982.54 |
| Departments | | | | | | |
| Special Ed-Operations | 28,839 | 28,839 | 15,702.16 | 0.00 | 54.45% | 13,136.84 |
| Special Ed-District | 126,557 | 126,557 | 128,979.06 | 0.00 | 101.91% | -2,422.06 |
| Transportation | 173,008 | 173,008 | 153,366.63 | 47,090.21 | 115.87% | -27,448.84 |
| Medicaid | 9,000 | 9,000 | 9,474.54 | 0.00 | 105.27% | -474.54 |
| Grants-Fund 27 | | | | | | |
| IDEA FlowThrough Grant | 905,100 | 982,669 | 814,656.33 | 15,756.00 | 84.51% | 152,256.37 |
| IDEA PreSchool Grant | 17,400 | 30,500 | 14,406.46 | 770.42 | 49.76% | 15,323.12 |
| Total Fund 27 Expenditures | 10,074,383 | 10,360,605 | 9,801,634.64 | 63,616.63 | 95.22% | 495,353.43 |

SPECIAL EDUCATION FUND 27 REVENUES

| Source | Budget | Revised Budget | Received | Ordered | % Received | Unreceived |
|-------------------------------|-------------------|-------------------|---------------------|-------------|---------------|---------------------|
| IDEA FlowThrough Grant | 905,100 | 982,669 | 378,271.54 | 0.00 | 38.49% | 604,397.16 |
| IDEA FlowThrough Grant-ESSER3 | 0 | 0 | 0.00 | 0.00 | --- | 0.00 |
| IDEA PreSchool Grant | 17,400 | 30,500 | 14,193.74 | 0.00 | --- | 16,306.26 |
| IDEA PreSchool Grant-ESSER3 | 0 | 0 | 0.00 | 0.00 | --- | 0.00 |
| Special Ed Revenues | 0 | 0 | 610.00 | 0.00 | --- | -610.00 |
| Other Fund 27 Revenues | 9,151,883 | 9,347,436 | 2,158,387.51 | 0.00 | 23.09% | 7,189,048.49 |
| Total Fund 27 Revenues | 10,074,383 | 10,360,605 | 2,551,462.79 | 0.00 | 24.63% | 7,809,141.91 |

FOOD SERVICE FUND 50 EXPENSES

| Function | Budget | Revised Budget | Spent | Ordered | % Spent/Or. | Available |
|----------|------------|----------------|---------------|--------------|-------------|--------------|
| All | 87,139,295 | 89,666,675 | 82,101,799.02 | 3,439,681.97 | 95.40% | 4,125,194.27 |

FOOD SERVICE FUND 50 REVENUES

| Source | Budget | Revised Budget | Received | Ordered | % Received | Unreceived |
|--------|------------|----------------|----------------|----------|------------|---------------|
| All | 87,332,236 | 197,771,512 | 159,381,572.09 | 1,200.00 | 85.65% | 28,388,742.45 |

2022-23 Budget Status Report - June 30, 2023

| CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES | | | | | | | | | |
|---|------------------------|-----------------------------|--------------------|------------------------------|-----------------------------|---------------------------------|------------------------------|----------------------|------------------------|
| Building/Department | 21-22 Carryover | 22-23 Revenue Budget | 22-23 Rec'd | 22-23 Revenue Balance | 22-23 Expense Budget | 22-23 Spent / Encumbered | 22-23 Expense Balance | 22-23 Balance | Funds Available |
| Prairie School | 25,743.93 | 4,600.00 | 11,374.90 | -6,774.90 | 89,830 | 94,166.61 | -4,336.61 | 2,438.29 | 28,182.22 |
| Heritage School | 18,658.69 | 4,900.00 | 8,566.29 | -3,666.29 | 92,060 | 102,902.16 | -10,842.16 | -7,175.87 | 11,482.82 |
| Arboretum School | 21,718.99 | 4,000.00 | 8,133.46 | -4,133.46 | 74,035 | 82,934.44 | -8,899.44 | -4,765.98 | 16,953.01 |
| Intermediate School | 64,889.99 | 35,650.00 | 28,739.30 | 6,910.70 | 152,470 | 128,079.05 | 24,390.95 | 17,480.25 | 82,370.24 |
| Middle School | 44,460.64 | 22,300.00 | 32,722.75 | -10,422.75 | 163,790 | 137,130.15 | 26,659.85 | 37,082.60 | 81,543.24 |
| High School | 123,019.12 | 91,400.00 | 124,351.20 | -32,951.20 | 476,918 | 487,079.17 | -10,161.17 | 22,790.03 | 145,809.15 |
| Athletic Dept | 60,229.50 | 38,000.00 | 29,237.14 | 8,762.86 | 414,477 | 438,226.52 | -23,749.52 | -32,512.38 | 27,717.12 |
| Curriculum-Elementary (Oper) | 112,292.23 | 0.00 | 0.00 | 0.00 | 292,782 | 199,440.22 | 93,341.78 | 93,341.78 | 205,634.01 |
| Curriculum-Secondary | 20,932.26 | 8,800.00 | 11,195.65 | -2,395.65 | 416,529 | 343,007.03 | 73,521.97 | 75,917.62 | 96,849.88 |
| CTE Grant | 37,711.34 | 73,654.00 | 0.00 | 73,654.00 | 73,654 | 30,968.14 | 42,685.86 | -30,968.14 | 6,743.20 |
| Energy Conservation | 461.82 | 0.00 | 5,907.00 | -5,907.00 | 0 | 0.00 | 0.00 | 5,907.00 | 6,368.82 |
| Human Resources | 3,639.87 | 0.00 | 0.00 | 0.00 | 33,650 | 37,929.89 | -4,279.89 | -4,279.89 | -640.02 |
| Maintenance | 311,049.57 | 6,000.00 | 4,234.30 | 1,765.70 | 723,990 | 943,624.96 | -219,634.96 | -221,400.66 | 89,648.91 |
| Special Education-Operations | 19,227.32 | 0.00 | 610.00 | -610.00 | 28,839 | 15,702.16 | 13,136.84 | 13,746.84 | 32,974.16 |
| Student Services-Operations | 75,977.25 | 0.00 | 610.00 | -610.00 | 71,250 | 51,596.54 | 19,653.46 | 20,263.46 | 96,240.71 |
| Superintendent | 35,998.23 | 0.00 | 0.00 | 0.00 | 84,600 | 194,962.11 | -110,362.11 | -110,362.11 | -74,363.88 |
| Technology | 498,345.83 | 60,150.00 | 11,537.16 | 48,612.84 | 771,679 | 1,017,822.97 | -246,143.97 | -294,756.81 | 203,589.02 |
| Capital Projects (Fund 10) | 10,333.09 | 0.00 | 0.00 | 0.00 | 0 | 10,934.45 | -10,934.45 | -10,934.45 | -601.36 |
| | 1,484,689.67 | | | | | | | -428,188.42 | 1,056,501.25 |

WAUNAKEE COMMUNITY SCHOOL DISTRICT
CASH RECONCILIATION FOR THE MONTH OF May 2023

| | OCB | OCB | OCB | OCB | LGIP | LGIP | WISC | MIDAMERICA | WISC | WISC | WISC-209 2022 BOND | WISC-210 2023 BOND | WISC | TOTALS |
|---|------------------|---------------------------------|---------------------------------|--|---------------------------|-------------|-------------------------------------|--------------|---------------|------------------|--------------------|--------------------|-------------------|----------------|
| | PAYROLL CHECKING | DEPOSIT ACCT | OPERATING ACCT | Construction ACCT Checking (Fund 49) | GENERAL ACCOUNT | DENTAL ACCT | WISC CAPITAL PROJECTS ACCT | TRUST ACCT | DEBT SERVICE | SCHOLARSHIP ACCT | Referendum ACCT | Referendum ACCT | GENERAL | |
| | (FUND 10) | (FUNDS 10,21,27,50,60,80,99) | (FUNDS 10,21,27,50,60,80,99) | (Fund 49) | (FUNDS 10,27,50,80,99) | (FUND 10) | (FUND 41) | (FUND 73) | (FUNDS 38,39) | (FUND 21) | (FUND 49) | (FUND 49) | (FUNDS 39 AND 49) | |
| BEGINNING BALANCE | 72,884.87 | 16,089,240.26 | 143,534.37 | 8,221,079.19 | 224,792.17 | 657,562.33 | 8.71 | 1,862,702.99 | 111,634.12 | 323,693.54 | 10,135,137.93 | 87,755,798.12 | 289,618.18 | 125,887,686.78 |
| REVENUES: | | | | | | | | | | | | | | |
| + DEPOSITS | 4,341,364.91 | 541,142.30 | 2,553,124.94 | 10,250,000.00 | 954,313.55 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 207,610.00 | 0.00 | 18,847,555.70 |
| + INTEREST | 2,711.06 | 60,940.99 | 1,147.76 | 53,505.87 | 3,545.21 | 2,601.01 | 0.00 | 2,190.59 | 473.10 | 541.15 | 43,154.17 | 54,780.11 | 1,197.43 | 226,788.45 |
| TOTAL REVENUES | 4,344,075.97 | 602,083.29 | 2,554,272.70 | 10,303,505.87 | 957,858.76 | 2,601.01 | 0.00 | 2,190.59 | 473.10 | 541.15 | 43,154.17 | 262,390.11 | 1,197.43 | 19,074,344.15 |
| EXPENSES: | | | | | | | | | | | | | | |
| ACCOUNTS PAYABLE | 0.00 | 1,323,002.83 | 1,393,597.06 | 1,328,434.77 | 1,179,105.72 | 53,419.22 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10,250,000.00 | \$0.00 | 15,527,559.60 |
| PAYROLL | 4,372,484.27 | 4,341,364.91 | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 8,713,849.18 |
| TOTAL EXPENSES | 4,372,484.27 | 5,664,367.74 | 1,393,597.06 | 1,328,434.77 | 1,179,105.72 | 53,419.22 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10,250,000.00 | 0.00 | 24,241,408.78 |
| ENDING BALANCE | 44,476.57 | 11,026,955.81 | 1,304,210.01 | 17,196,150.29 | 3,545.21 | 606,744.12 | 8.71 | 1,864,893.58 | 112,107.22 | 324,234.69 | 10,178,292.10 | 77,768,188.23 | 290,815.61 | 120,720,622.15 |
| BANK BALANCES | | | | | | | | | | | | | | |
| ENDING BANK BALANCE | 44,476.57 | 11,026,955.81 | 1,304,210.01 | 17,196,150.29 | 3,545.21 | 606,744.12 | 8.71 | 1,864,893.58 | 112,107.22 | 324,234.69 | 10,178,292.10 | 77,768,188.23 | 290,815.61 | 120,720,622.15 |
| OUTSTANDING ACH | 423,970.40 | | 2,464.11 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 426,434.51 |
| ACTUAL BALANCE | -379,493.83 | 11,026,955.81 | 1,301,745.90 | 17,196,150.29 | 3,545.21 | 606,744.12 | 8.71 | 1,864,893.58 | 112,107.22 | 324,234.69 | 10,178,292.10 | 77,768,188.23 | 290,815.61 | 120,294,187.64 |
| J. TOPEL QUICK VOID 8/30 PR- HRA G | 258.55 | | | | | | | | | | | | | |
| | -379,235.28 | | | | | | | | | | | | | |
| WRS Invoice (Esser & Frederick) pymt to pull 06-30-23 | 86.22 | | | | | | | | | | | | | |
| | -379,321.50 | | | | | | | | | | | | | |

No Change May 23

This account can have a negative balance due to the WRS pymt. outstanding due at the end of the following month.

TO: Waunakee Community School District Board of Education and Administration
FROM: Dean Kaminski/Erin Mayrand
DATE: June 30, 2023
RE: Changes in 2023-2024 WCSD K-6 Family-Student Handbook

Cover: Updated: Date, Updated 2022-2023 to 2023-2024 throughout the entire handbook.

Updated: Table of Contents

Page 1: Updated: Welcome Letter
Deleted: Parent/PTO reference
Replaced: Lisa Jondle with Lindsey Laufenberg

Page 3: Replaced: Chris Mand with Lisa Jondle
Replaced: Language for Academic Honesty Policy—entire section
Deleted: Language and reference to repealed Policy 312

Page 4: Replaced: Mona Jean Harley with Makenzie Hamer for Arboretum Social Worker
Updated: Correct name of Angelica Rojas Agudelo

Page 6: Deleted: “or” and “Your Child’s Absence”
Added: “Submitting an Absence Request in the Infinite Campus portal”
Replaced: “a call” with “communication”

Page 7: Added: subsection Leaving Early under Attendance
Added: “Students are marked ‘leave early’ if they leave school within the last hour of the school day between 1:40 p.m. - 2:40 p.m. at the elementary schools and between 2:35 p.m. - 3:35 p.m. at the Intermediate School.”

Page 8: Updated: Calendar dates for the 2023-2024 school year.

Page 11: Updated: link to online Volunteer Background Check
Deleted: Under Morning Milk Service
“All K-6 students that qualify for reduced meals will have a reduced rate of \$8.00 per semester.”

Pages 12: Deleted: “& Reduced”, “and Reduced” under Free Lunch/Milk
Replaced: “Families” with “Departments”

Page 14: Updated: link for Discrimination/Harassment Complaint Form

Page 17: Added: “Homework” to the section title: Homework/Independent Practice
Replaced: “30” with “20”

Page 18: Updated: Fall and Spring Conference dates for 2023-24

Page 19: Updated: links for policy 833: Facility Use-Pet Restriction
Updated: links for policies 443.3, 443.4, and 443.7

- Page 24: Added: under bullet a. "Where the bottom of the shirt is able to meet the top of the pants (or equivalent). AND"
Deleted: "The bottom of the shirt must be able to meet the top of the pants (or equivalent)", previously listed as bullet d.
- Page 25: Added: Section Student Directory
Added: entire section
The Waunakee Community School District will disclose the following pupil and family information with **active parent/guardian consent** to families in a child's classroom/school as part of a student directory list, created at the discretion of the building principal. The building principal will create a process to allow parents/guardians to opt-in to the specific directory data, from below, that they are willing to disclose.
- Student's Name
 - Parent(s)' Name(s)
 - Student's Address
 - Parent(s)' Phone Number
 - Parent(s)' Email
- Page 26: Updated: formatting for bullet points a. & b. under Families/Guardian Right to Inspect and Review
- Pages 27: Deleted: "or reduced" under Waiver of Fees
Added: "Students who do not have internet access at home are eligible for a school issued hot spot. Families should contact the school office for this request."
Deleted: "The librarian in each building shall maintain a record of those students who do not have access to the Internet (or other materials)."
- Pages 28: Replaced: "That includes" with "including"
Deleted: "smart watches"
Added: "Students may wear their smartwatch to school. Students may be asked to remove the smartwatch during test times or if it is a distraction to learning."
Deleted: redundant wording in the same section "and may examine electronic devices such as smart watches and cellular phones and search their contents if there is reason to believe that school policies or rules have been violated."
Replaced: "the cellular phone" with "electronic devices"
Replaced: "its" with "theirs"
Added: "Longboards/Hoverboards/Motorized Devices/Roller Blades" or "etc." to section Bicycle/Skateboards/Scooters anywhere Bicycles/Skateboards/Scooters is mentioned
Replaced: "walkers and others using the sidewalks" with "everyone"
Replaced: "bikes/scooters" with "items securely".
- Appendix D: Replaced: grammatical error, "a" not "an"
- Appendix H: **Response To Intervention Letter to Families**
Deleted: "In order to provide the most effective education for all children, we believe we must provide effective instruction to each child."
Deleted: "According to new federal guidelines, which emphasize Response to Intervention (RTI), schools must document which interventions are being provided and how individual children are responding to these interventions. We are transitioning from one type of intervention, such as Remedial Reading, to a spectrum of interventions that expands opportunities to meet children's needs."
Added: "(Universal)" and "(Selective)"
Added: "support (with a specialist or student services member)"
Replaced: "frequent" with "specialized and intensive"

Deleted: “If your child is struggling in the classroom, you will be contacted by your classroom teacher and the school’s intervention team will meet to address your child’s needs and to review the progress your child has made in the school year.”

Added: “and depending on universal data collected by our school, it may be determined that”

Added: “benefit from additional levels of support.”

Deleted: “be screened by staff using an assessment tool to determine which level of support is needed, classroom based or supplemental interventions.”

Added: “(Selective or Intensive)”

Added: Associate Principals names in signature

Appendix J: Updated: link for 2023-2024 Transportation Handbook



ADMINISTRATION OFFICE

905 Bethel Circle
Waunakee, Wisconsin 53597
(608) 849-2000

Curriculum and Instruction

MEMO

To: Board of Education

From: Tim Schell and Amy Johnson

CC: Randy Guttenberg

Date: June 22, 2023

Re: Annual Academic Standards Notice

School boards are required to annually recognize what adopted academic standards are in effect for the school year. Districts are required to notify parents and guardians of the standards prior to the start of school. We have prepared the following summary of our academic standards for your action.

The State of Wisconsin has standards for each academic area, but as a local control state we have the option to use alternative standards if we choose. We have adopted the following Wisconsin state standards in the following subjects.

- Agriculture, Food, and Natural Resources
- Business and Information Technology
- Computer Science
- Early Learning Standards
- English Language Arts
- Environmental Literacy and Sustainability
- Family and Consumer Science
- Health Education Health Science
- Information and Technology Literacy
- Marketing, Management, and Entrepreneurship
- Mathematics
- Nutrition Education
- Personal Financial Literacy
- Physical Education
- Reading

- Social Studies Technology and Engineering
- Theatre Education
- World Languages
- Wisconsin Essential Elements
 - ELA
 - Mathematics
 - Science

We have adopted different standards than the state model standards in the following subjects.

- Art & Design -Locally designed standards that draw on the best of state and national model standards
- Music- Locally designed standards that draw on the best of state and national model standards
- Science-Next Generation Science Standards

We will be sending a communication home to parents before the start of school following your action. Please let us know if you have any questions.



WAUNAKEE

COMMUNITY SCHOOL DISTRICT

ADMINISTRATION OFFICE

905 Bethel Circle
 Waunakee, Wisconsin 53597
 (608) 849-2000

Facilities and Maintenance

The Board of Education for the Waunakee Community School District has reviewed the School Violence Evaluation Reports for scheduled drills held during the month of June 2023.

| | School Address | Type of Drill | Date of Drill |
|-----|---|---------------|---------------|
| AES | Arboretum Elementary School 1350 Arboretum Drive Waunakee, WI 53597 | Fire | 06/02/2023 |
| HES | Heritage Elementary School 501 South Street Waunakee, WI 53597 | Fire | 06/07/2023 |
| PES | Prairie Elementary School 700 N. Madison Street Waunakee, WI 53597 | | |
| WIS | Waunakee Intermediate School 6273 Woodland Drive Waunakee, WI 53597 | | |
| WMS | Waunakee Middle School 1001 South Street Waunakee, WI 53597 | | |
| WHS | Waunakee High School 301 Community Drive Waunakee, WI 53597 | | |

Board of Education Representative: _____
 Joan Ensign, President



ADMINISTRATION OFFICE

905 Bethel Circle
Waunakee, Wisconsin 53597
(608) 849-2000

Superintendent's Office

06/12/23

Memo To: WCSD Board of Education

From: Randy Guttenberg

Re: Pride Pump Donation

Meffert Oil Co. 300 South Division St. PO Box 157 Waunakee WI 53597. Made a donation of \$1000.00 to the WCSD from the proceeds of their Pride Pump Campaign. This donation will be put into a fund that will be used for student need.

| Classmunity Fundraisers | | | | | | | |
|---|------------------------------------|----------|--------------|----------------|------------|------------|---|
| Title | School/District | Status | Funded | Goal | Start Date | End Date | Fund Account |
| 2023 Intermediate Scholastic BOGO Book Fair | Waunakee Intermediate School | Ended | \$0.00 | \$3,000.00 | 05/30/2023 | 06/03/2023 | Waunakee Community School District - Depository |
| Waunakee Middle School Dance Team is Feeling 2023 | Athletic Department | Active | \$0.00 | \$2,023.00 | 05/16/2023 | — | Waunakee Community School District - Depository |
| HERITAGE ELEMENTARY ART SHOW | Heritage Elementary School | Ended | \$2,264.96 | \$6,000.00 | 05/04/2023 | 06/12/2023 | Waunakee Community School District - Depository |
| Future Problem Solvers - International Conference Trip | Athletic Department | Ended | \$156.52 | \$3,000.00 | 05/03/2023 | 06/02/2023 | Waunakee Community School District - Depository |
| Prairie FTO Bake Sale (Family Learning Night) | Prairie Elementary School | Pending | \$0.00 | \$200.00 | 04/13/2023 | 04/14/2023 | Waunakee Community School District - Depository |
| Prairie FTO Noodles & Company Fundraising Night | Prairie Elementary School | Pending | \$0.00 | — | 04/13/2023 | — | Waunakee Community School District - Depository |
| Prairie Staff Appreciation Week, 2023 | Prairie Elementary School | Ended | \$2,586.07 | \$2,000.00 | 04/13/2023 | 05/15/2023 | Waunakee Community School District - Depository |
| The Pulsera Project | Waunakee Community High School | Ended | \$0.00 | \$500.00 | 04/24/2023 | 05/05/2023 | Waunakee Community School District - Depository |
| Engineering Machine Design Contest Championship | Waunakee Community High School | Ended | \$619.04 | \$1,000.00 | 03/28/2023 | 04/21/2023 | Waunakee Community School District - Depository |
| WMS Dining Event at Lone Girl for the 8th Grade DC Trip | Waunakee Community Middle School | Ended | \$0.00 | — | 05/21/2023 | 05/21/2023 | Waunakee Community School District - Depository |
| International Career Development Conference, (ICDC) | Waunakee Community High School | Ended | \$1,296.48 | \$5,000.00 | 03/08/2023 | 04/15/2023 | Waunakee Community School District - Depository |
| Turkey Earthquake Relief | Waunakee Intermediate School | Ended | \$1,934.01 | \$2,000.00 | 02/15/2023 | 03/17/2023 | Waunakee Community School District - Depository |
| Waunakee Scholarship Fund Drive | Waunakee Community High School | Ended | \$58,551.50 | \$50,000.00 | 02/06/2023 | 06/15/2023 | Waunakee Scholarship Fund |
| WMS Parent/Teacher Conferences Meal Campaign | Waunakee Community Middle School | Ended | \$1,209.13 | \$750.00 | 02/13/2023 | 03/05/2023 | Waunakee Community School District - Depository |
| Spanish Honor Society Crush Soda Sales | Waunakee Community High School | Ended | \$0.00 | \$200.00 | 02/06/2023 | 02/13/2023 | Waunakee Community School District - Depository |
| FFA Fruit Sale - Spring | Waunakee Community High School | Ended | \$0.00 | \$5,000.00 | 01/30/2023 | 02/14/2023 | Waunakee Community School District - Depository |
| FFA Donations - Waunakee Chapter | Waunakee Community High School | Active | \$0.00 | \$5,000.00 | 01/30/2023 | — | Waunakee Community School District - Depository |
| Sending a Little Love to Venezuela Students | Waunakee Intermediate School | Ended | \$6,281.32 | \$6,000.00 | 01/05/2023 | 02/20/2023 | Waunakee Community School District - Depository |
| CHOIR SHOWCASE 2022-23 | Waunakee Community High School | Ended | \$673.29 | \$2,000.00 | 12/19/2022 | 01/30/2023 | Waunakee Community School District - Depository |
| Waunakee High School eSports Club | Waunakee Community High School | Ended | \$982.29 | \$2,000.00 | 12/12/2022 | 06/01/2023 | Waunakee Community School District - Depository |
| Post Prom 2023 | Waunakee Community High School | Ended | \$11,127.69 | \$12,000.00 | 12/05/2022 | 04/30/2023 | Waunakee Community School District - Depository |
| 2022 Snuggle Up and Read Campaign | Waunakee Community High School | Ended | \$1,590.23 | \$1,500.00 | 11/29/2022 | 12/11/2022 | Waunakee Community School District - Depository |
| End Period Poverty | Waunakee Community High School | Ended | \$1,425.08 | \$1,000.00 | 11/01/2022 | 02/28/2023 | Waunakee Community School District - Depository |
| UW Carbone Cancer Fundraiser 6th gr. | Waunakee Intermediate School | Pending | \$0.00 | \$1,000.00 | 10/10/2022 | 10/14/2022 | Waunakee Community School District - Depository |
| Project Graduation 2023 | Waunakee Community High School | Ended | \$19,448.88 | \$20,000.00 | 10/26/2022 | 06/15/2023 | Waunakee Community School District - Depository |
| Waunakee/DeForest Gymnastics Wreath Sale | Athletic Department | Ended | \$6,372.17 | — | 10/17/2022 | 11/02/2022 | Waunakee Community School District - Depository |
| Big Cat Rescue of Wisconsin Intermediate School Fundraiser | Waunakee Intermediate School | Ended | \$893.14 | \$900.00 | 09/22/2022 | 10/31/2022 | Waunakee Community School District - Depository |
| 2022 Snuggle Up and Read Campaign | Waunakee Intermediate School | Ended | \$0.00 | \$850.00 | 10/03/2022 | 10/13/2022 | Waunakee Community School District - Depository |
| Heritage Hustle Fun Run 22-23 Family + Friends Fundraiser | Heritage Elementary School | Ended | \$15,239.81 | \$20,000.00 | 09/15/2022 | 11/30/2022 | Waunakee Community School District - Depository |
| 2022 Fall Intermediate Scholastic Book Fair | Waunakee Intermediate School | Ended | \$0.00 | \$5,500.00 | 10/06/2022 | 10/20/2022 | Waunakee Community School District - Depository |
| Heritage Hustle Fun Run 22-23 Business Sponsors | Heritage Elementary School | Ended | \$7,020.61 | \$20,000.00 | 09/12/2022 | 10/28/2022 | Waunakee Community School District - Depository |
| FTO Arboretum Dash 2022 | Arboretum Elementary School | Ended | \$41,360.52 | \$24,000.00 | 09/23/2022 | 09/23/2022 | Waunakee Community School District - Depository |
| Waunakee DECA & FBIA - Bucky Book 31 | Waunakee Community High School | Ended | \$0.00 | \$2,000.00 | 09/06/2022 | 11/15/2022 | Waunakee Community School District - Depository |
| Waunakee Music Boosters 2022-23 Fundraising | Waunakee Community High School | Active | \$5,064.67 | \$15,000.00 | 08/25/2022 | 08/25/2023 | Waunakee Community School District - Depository |
| Waunakee Middle School Dance Team is Feeling 2022 | Athletic Department | Ended | \$6,866.55 | \$2,022.00 | 08/05/2022 | 01/02/2023 | Waunakee Community School District - Depository |
| Prairie Stomp 2022 | Prairie Elementary School | Ended | \$25,687.68 | \$24,600.00 | 08/08/2022 | 10/26/2022 | Waunakee Community School District - Depository |
| Concert Grand Piano for the Performing Arts Center | Waunakee Community High School | Active | \$35,296.95 | \$65,000.00 | 06/01/2022 | — | Waunakee Community School District - Depository |
| Waunakee Intermediate Cultural Arts Fundraiser | Waunakee Intermediate School | Ended | \$198.55 | \$3,000.00 | 05/16/2022 | 08/28/2022 | Waunakee Community School District - Depository |
| WMS Dining Event at Lone Girl for the 8th Grade DC Trip | Waunakee Community Middle School | Ended | \$0.00 | — | 05/21/2023 | 05/21/2023 | Waunakee Community School District - Depository |
| Waunakee Music Boosters 2021-22 Fundraising | Waunakee Community High School | Ended | \$2,796.82 | \$15,000.00 | 08/18/2021 | 08/15/2022 | Waunakee Community School District - Depository |
| MS Dance Team Yard Sign Sale | Athletic Department | Ended | \$253.29 | — | 07/28/2021 | 08/05/2022 | Waunakee Community School District - Depository |
| Waunakee Middle School GSA: Button Sale | Waunakee Community Middle School | Ended | \$1,149.30 | — | 05/04/2021 | 06/30/2023 | Waunakee Community School District - Depository |
| One Community One Goal - Building Waunakee Soccer | Waunakee Community School District | Active | \$850,406.87 | \$1,200,000.00 | 04/03/2019 | — | Not Specified |
| My Intent Jewelry | Waunakee Community Middle School | Rejected | \$0.00 | — | 02/01/2019 | — | Waunakee Community School District - Depository |
| Shelving for Book-in-a-Bag Program | Heritage Elementary School | Rejected | \$0.00 | \$440.00 | 01/22/2019 | — | Waunakee Community School District - Depository |
| The Silent Battle Fund | Waunakee Community High School | Active | \$3,637.37 | \$3,000.00 | 01/18/2019 | — | Waunakee Community School District - Depository |
| High School Library Redesign -- A Space for Students and Teachers | Waunakee Community High School | Rejected | \$0.00 | \$20,000.00 | 01/14/2019 | — | Waunakee Community School District - Depository |
| 2022 Snuggle Up & Read | Waunakee Intermediate School | Ended | \$1,333.88 | \$1,500.00 | 11/30/2022 | 12/09/2022 | Waunakee Community School District - Depository |
| WCSD Student Financial Assistance Fund | Waunakee Community School District | Active | \$66,067.61 | \$75,000.00 | 08/01/2018 | — | Waunakee Community School District - Depository |
| Build On Tradition | Waunakee Community School District | Active | \$212,256.72 | \$225,000.00 | 03/02/2018 | — | Waunakee Community School District - Depository |
| Softball Stadium Lights | Waunakee Community High School | Active | \$1,087.89 | \$80,000.00 | 12/21/2018 | — | Waunakee Community School District - Depository |
| Waunakee Middle School Skills USA | Waunakee Community Middle School | Rejected | \$0.00 | \$1,000.00 | 12/06/2017 | — | Waunakee Community School District - Depository |
| Gymnastics Fundraising Campaign | Waunakee Community High School | Active | \$400.41 | \$13,000.00 | 10/23/2017 | — | Waunakee Community School District - Depository |
| Waunakee High School Innovation Center | Waunakee Community High School | Active | \$189,307.93 | \$400,000.00 | 09/16/2016 | — | Not Specified |