

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION FACILITY COMMITTEE MEETING**

Monday, February 6, 2023

7:30 AM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person, and will be asked to check in with District personnel when you arrive.

Public comments will be limited to 3 minutes. The Board will allow 30 Minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may or may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted in the lobby of the building, asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVE AGENDA

IV. PUBLIC COMMENTS

V. NOVEMBER 2022 REFERENDUM PLANNING PROCESS

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Attached please find a presentation that covers agenda items A through E. The referendum team (Vogel Brothers and EUA Architects) will be present at the meeting. Vogel Brothers will take the lead in reviewing the presentation with the Facility Committee members.

In addition to the presentation, please see the attachment that is provided with agenda item E, districtwide maintenance projects. This attachment shares updated budgetary estimates for the highest priority maintenance projects on the 20 year maintenance plan. Vogel Brothers will review the process of updating this information.

Agenda item F is not included in the presentation. A separate attachment is provided for agenda item F. EUA Architects has provided a proposal to manage the furniture procurement process for the referendum projects. EUA staff and the district can compare this proposal to the process that was followed during the 2014 referendum.

- A. Heritage Elementary School Budget Update
- B. Heritage Elementary School Earthwork Subcontractor Selection Process
- C. Heritage Elementary School Concrete Redi-mix Subcontractor Selection Process
- D. Heritage Elementary School Concrete Reinforcement Subcontractor Selection Process
- E. Districtwide Maintenance Projects 19
- F. EUA Furniture Proposal 23

VI. FUND 41 CAPITAL MAINTENANCE PROJECTS 31

The purpose of this agenda item is to review the Fund 41 Capital Projects Fund. As a reminder, the School Board transferred all new capital projects funds into the General Fund, Fund 10, at the start of the 2021-22 fiscal year. These funds are being segregated in the Fund 10 fund balance for future use. The Fund 41 Capital Projects fund was then planned to be spent and closed for future use. This funding plan was related to feedback from the rating firm Moody's when the district's bond rating was downgraded in the spring of 2021.

Fund 41 had a balance of \$807,447 entering the 2022-23 fiscal year. The School Board approved capital maintenance projects for 2022-23 in the spring of 2022. The current balance of unspent/unencumbered funds is \$300,732. Attached you will find the Annual Meeting Treasurer's Report and the Skyward financial system year to date report, which is where these numbers come from.

Attached please find an updated capital projects report that includes information on the approved projects for 2022-23 as well as potential projects to complete the use of the funds remaining in Fund 41. The potential projects are listed at the bottom of the report, and would result in bringing the balance of Fund 41 close to \$0.

Attached please find a written description of the potential projects. John Cramer will be available at the meeting to review these potential projects. Administration is seeking feedback from the Facility Committee on these additional projects.

If these additional projects are approved, the funds in Fund 41 will be utilized, and \$300,000 per year will be reserved in Fund 10 for future maintenance projects. All maintenance projects will then be funded through the Fund 49 November 2022 referendum funding, likely through the 2026-27 school year. The 2027-28 school year would then begin the use of the Fund 10 reserved maintenance dollars, which will have accumulated to \$1.8 million.

Administration will seek confirmation from the Facility Committee of this funding strategy.

VII. CUSTODIAL/MAINTENANCE DEPARTMENT STAFFING

The purpose of this discussion is to review options for management of the referendum projects. In prior Facility Committee meetings, administration has shared options ranging from hiring a vendor to perform the role of Owner's Rep, hiring another administrative position in the maintenance/custodial department, hiring additional custodial/maintenance staff, and reorganizing existing roles within the department.

After reviewing the pros/cons to each scenario, administration is seeking consideration of hiring an additional maintenance person from the operational referendum funds. The operational referendum funds included an estimate of \$300,000 for additional operational costs associated with opening the new school buildings. The annual cost of a maintenance person is \$75,000 with the family benefit selection. The district will not be adding square footage until the fall of 2026. A maintenance person hired now would allow for the internal capacity to manage additional referendum projects. An existing maintenance staff member would be primarily dedicated to project management while the new hire would replace the maintenance responsibilities that currently exist for that person. This additional person would allow the Director of Facilities & Safety to dedicate the necessary time towards the referendum work. Administration is requesting Facility Committee feedback on this option.

In addition, further discussion will be needed regarding custodial staffing for the eventual increased square footage, evening supervision, and community use of the school buildings outside of school hours.

VIII. FUTURE MEETINGS

Administration will be requesting several meetings over the next several months to continue the various steps with the November referendum planning process.

IX. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”



WAUNAKEE
COMMUNITY SCHOOL DISTRICT

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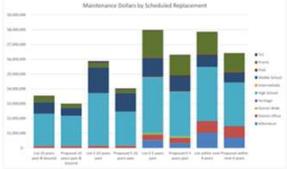
REFERENDUM PROJECTS
UPDATE FEBRUARY 6, 2023

AGENDA

- HERITAGE ELEMENTARY BUDGET
- HERITAGE ELEMENTARY SCOPE AWARDS
- MAINTENANCE WORK PRIORITIZATION



BUDGET BREAKDOWN - \$175 MILLION

ELEMENTARY	MIDDLE SCHOOL	HS/TLC/DISTRICT	MAINTENANCE
			
\$ 63,660,000	\$ 99,920,000	\$ 5,025,000	\$ 6,395,000



HERITAGE ELEMENTARY SCHOOL – JUNE 2022

DESCRIPTION	JUNE 2022
CONSTRUCTION	\$ 48,870,000
CONTINGENCY	\$ 9,240,000
SOFT COSTS	\$ 5,550,000
TOTAL	\$ 63,660,000



Waunakee Community School District
Preliminary Space Program for a 671 Maximum Capacity / 614 Functional Capacity K-4 ES School

	Maximum Class Size	Optimum Class Size (policy)	# rooms	SF/room	Total SF		#	
Core Academic Program								
Core Learning Environments								
Early Childhood			12	2	900	1,800	2	
Kindergarten	22		20	6	1,200	7,200	6	
1st Grade	22		20	6	900	5,400	6	
2nd Grade	22		20	6	900	5,400	6	
3rd Grade	25		23	6	900	5,400	6	
4th Grade	25		23	6	900	5,400	6	
Bubble Classroom	25		23	2	900	1,800	2	
Sub Total			746				32,400	34
Core Learning Environment Support Spaces								
Cross Cat / Resource	25		23	5	300	1,500	5	
SGI / Resource				15	100	1,500		
General Storage				5	200	1,000		



BUDGET PROCESS

- SCHEMATIC DRAWINGS
- PRELIMINARY PROJECT DESCRIPTION
- ROOM DATA SHEETS
- EXISTING INTERMEDIATE DRAWINGS
 - USED FOR DETAILS
- DETAILED REVIEW WITH EUA AND DISTRICT



December 16, 2022
 To: Vogel Bos, Building Co.
 Attn: Nick Schuch
 Please accept our bid on the following project:
 WCSD – Heritage Elementary School
 Per plans dated: 11/30/2022 SD – **Preliminary Set: Price is subject to change**

Bid Amount: ~~\$1,587,000.00~~ **1,763,968** One million, five hundred and eighty-seven thousand dollars
Bid submitted by: Matt Lande **Based on VBBC**
 QTY

Sections/Inclusions:

R2015-B Aluminum Composite Material (ACM): \$149,000.00 One hundred and forty-nine thousand dollars
 Provide and install Alupolc 4mm PE core ACM panels in 2 custom colors on an MF1 S-series attachment system by Knight Wall Systems. This is a thermally isolated system. This is installed in areas noted with "ACM Metal Panel Fascia". Additionally, this is installed as **not in the area outside vestibule 1011 as seen on the RCP A111B**. There are some panels incorrectly labeled as "Single Skin". These panels are drawn like ACM and are assumed to be ACM for this bid, not single skin metal wall panel. Price includes all associated trims and 3" insulation.

SF (Red) = 1200 SF 93.13/SQFT VBBC QTY = MD QTY
 SF (Green) = 400 SF

Standard color in lieu of custom color: Deduct \$33,000.00 Deduct thirty-three thousand dollars

R2015-C Single Skin Metal Wall Panels: \$1,010,000.00 \$1,130,256 w/ VBBC QTY 1 ten thousand dollars
 Provide and install .050 wall panels selected from the Pac-Clad Precision Highline Series in a custom color on an MF1 S-series attachment system by Knight Wall Systems. This is installed in areas noted with "Single Skin Metal Panel". There are 2 different panel profiles and are differentiated in colors red and green in addition to being drawn with different line patterns. Price includes all associated trims and 3" insulation.

SF (Green) = 14,000 60.12/SQFT VBBC QTY: 18,800
 SF (Red) = 2,800

Price/Amount in lieu of custom color: Deduct \$33,000.00 Price/Amount in lieu of custom color: Deduct \$33,000.00

BUILDING PARAMETERS



SIZE:
152,000sf



HEIGHT:
32'0"



PERIMETER:
2150lf

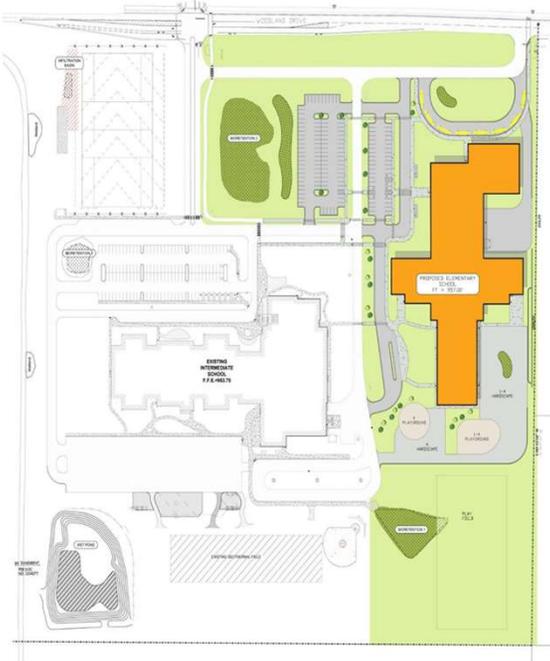


SCHEDULE:
16 Months

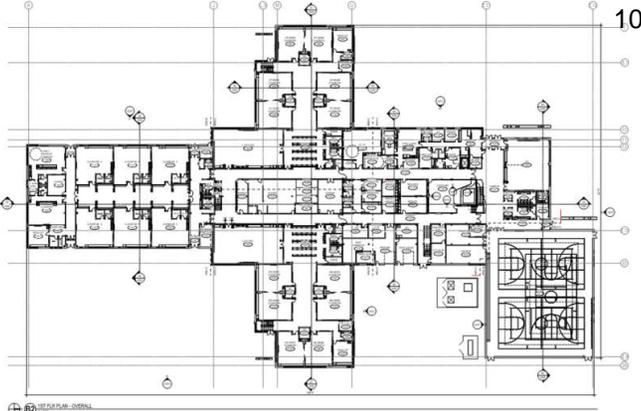


HERITAGE ELEMENTARY SCHOOL – JANUARY 2023

DESCRIPTION	JANUARY 2023
CONSTRUCTION	\$ 52,530,000
CONTINGENCY	\$ 5,580,000
SOFT COSTS	\$ 5,550,000
TOTAL	\$ 63,660,000

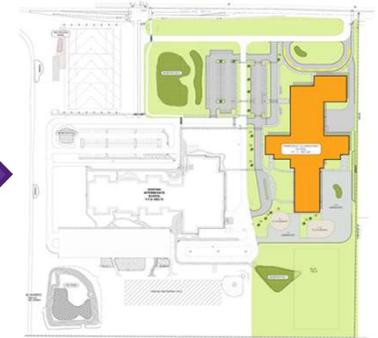
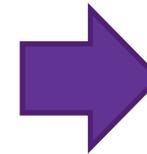


View of Main Entrance



BUDGET REVIEW

DESCRIPTION	JUNE 2022	JANUARY 2023
CONSTRUCTION	\$ 48,870,000	\$ 52,530,000
CONTINGENCY	\$ 9,240,000	\$ 5,580,000
SOFT COSTS	\$ 5,550,000	\$ 5,550,000
TOTAL	\$ 63,660,000	\$ 63,660,000



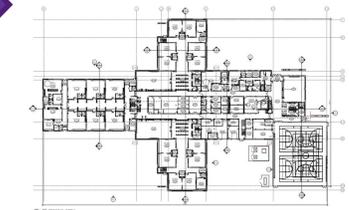
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Waukesha Community School District
 Preliminary Space Program for a 671 Maximum Capacity / 614 Functional Capacity K-4 ES School
 12/20/22

	Maximum Class Size	Options Class Size (sq/ft)	#rooms	SQ/room	Total SF	
Class Learning Environments						
Early Childhood	12	2	800	1,600		7
Nursery/Infant	20	6	1,200	7,200		6
1st Grade	22	20	6	800	4,800	6
2nd Grade	22	20	6	800	4,800	6
3rd Grade	25	23	6	800	4,800	6
4th Grade	25	23	6	800	4,800	6
Public Classroom	25	23	2	800	1,600	2
Class Learning Environment Support Spaces						
Classroom / Resource	25	23	6	800	4,800	6
Art / Music	18	180	1	1,800		1
General Storage	8	200	1	200	1,000	



View of Main Entrance



BUDGET COMPARISON - CONTINGENCY

- BID PACKAGE 1 - MARCH 2023
- BID PACKAGE 2 - APRIL 2023
- BID PACKAGE 3 - JUNE 2023 (GUARANTEED MAXIMUM PRICE)

DESCRIPTION	JUNE 2022	JANUARY 2023
OWNER CONTINGENCY	\$ 2,405,000	\$ 1,300,000
DESIGN CONTINGENCY	\$ 2,405,000	\$ 1,300,000
CONSTRUCTION CONTINGENCY	\$ 2,405,000	\$ 1,925,000
ESCALATION	\$ 2,025,000	\$ 1,055,000
TOTAL	\$ 9,240,000	\$ 5,580,000



OPPORTUNITY FOR SAVINGS

SITE WORK - \$ 200,000

INTERIOR CONSTRUCTION - \$ 600,000

BUILDING EXTERIOR - \$ 200,000

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VENDOR SELECTIONS

- TARGETING FEBRUARY BOARD MEETING
 - EARTHWORK
 - CONCRETE REDI-MIX SUPPLIER
 - CONCRETE REINFORCEMENT
- UPCOMING AWARDS - MARCH
 - FIRE PROTECTION
 - ELEVATOR



MAINTENANCE WORK PLANNING - \$6.4M

- PRIORITIZED PROJECTS LAST 2 MONTHS
 - District Maintenance List
 - Current High Priority Items
 - Updated Budgets
 - Revisit in December 2023/January 2024
- GROUPING OF PROJECTS
 - Efficiency – type of work (ceilings/lighting/low voltage)
 - Timing – take advantage of bidding market
 - Economy of scale – combine work with other projects
 - Minimize disruption – not multiple buildings, multiple summers



MAINTENANCE WORK – SCOPE BREAKDOWN

	MIDDLE SCHOOL	HIGH SCHOOL	PRAIRIE	DISTRICT OFFICE	ARBORETUM
SCOPE	BUILDING ENVELOPE, LIFE SAFETY	ENVELOPE, EQUIPMENT, FINISHES, MECHANICAL	FINISHES, MECHANICAL	SITWORK	SITWORK
BUDGET	\$ 725,000	\$ 4,500,000	\$ 830,000	\$ 70,000	\$ 275,000
TIMING (SUMMER)	2023	2024	2025	2025	2026



MAINTENANCE WORK – 2023 PROJECTS APPROVAL

- MIDDLE SCHOOL
 - Roofing
 - Fire Alarm devices





WAUNAKEE
COMMUNITY SCHOOL DISTRICT



Facility	Division	Scope Description	Qty	Units	Unit price	Estimated Total
\$0-6.1 Million						
High	Floor Finishes	Ceramic Tile	1,750	sf	\$20	\$35,000
High	HVAC	Air Handling Unit 05	1	ls	\$55,000.00	\$55,000
High	Athletics	Bleachers, Portable (location?)	450	ea	\$200	\$90,000
High	Plumbing	Plumbing Fixtures and Valves	510	ea	\$1,950.00	\$994,500
High	Plumbing	Pumps	11	ea	\$7,500	\$82,500
High	Windows	Windows	89	ea	\$4,914.47	\$437,388
High	Furnishings	Telescoping seating - Aux Gym	1,070	ea	\$200	\$214,000
High	Wall Finishes	Paint, 20%	62,306	gsf	\$3.00	\$186,918
High	Floor Finishes	VCT replacement, 40%	74,767	sf	\$3.50	\$261,685
High	Elevators	Elevator Cab Finishes	2	ls	\$15,000	\$30,000
High	Plumbing	Water Heater	3	ea	\$25,000	\$75,000
High	HVAC	Exhaust Fans	34	ea	\$4,500	\$153,000
High	HVAC	Unit heaters (boiler?)	5	ea	\$5,000.00	\$25,000
High	Other Equipment	Coolers / Freezers	1	set	\$100,000	\$100,000
Prairie	Wall Finishes	Paint, 80%	100,751	gsf	\$3.00	\$302,253
Prairie	Floor Finishes	Carpet replacement	25,000	sf	\$6.00	\$150,000
Prairie	Plumbing	Plumbing Fixtures and Valves	182	ea	\$1,950.00	\$354,900
Prairie	Recreational Equipment	Backboard motors	6	ea	\$2,500	\$15,000
Prairie	Site Development	Misc Fencing Improvements	20.0	ac	\$500	\$10,000
High	Roofs	Roof 02, ballast	1,530	sf	\$15.00	\$22,950
High	HVAC	Air Handling Unit 01	1	ea	\$55,000.00	\$55,000
High	HVAC	Air Handling Unit 02	1	ea	\$55,000.00	\$55,000
High	HVAC	Air Handling Unit 03	1	ea	\$55,000.00	\$55,000
High	HVAC	Air Handling Unit 04	1	ea	\$55,000.00	\$55,000
District Office	Asphalt Paving	Asphalt Parking Lots - mill/overlay	3,667	sy	\$19	\$69,673
High	Roofs	Roof 10, ballast	1,200	sf	\$15.00	\$18,000
High	Roofs	Roof 11, ballast	11,040	sf	\$15.00	\$165,600
High	Wall Finishes	Paint, 20%	62,306	gsf	\$3.00	\$186,918
High	Floor Finishes	VCT replacement, 100%	37,384	sf	\$3.50	\$130,843
High	Ceiling Finishes	ACT replacement, 80%	125,000	sf	\$5.00	\$625,000
High	Elevators	Elevator Equipment	2	ls	\$15,000	\$30,000
High	Plumbing	Drinking fountain	12	ea	\$3,590	\$43,080
High	HVAC	VAV Boxes	50	ea	\$3,000.00	\$150,000
High	HVAC	HVAC controls front-end upgrade	1	ls	\$365,000.00	\$365,000

6.1- 10 Million Budget						
High	Lighting	Light fixtures, interior	141,758	gsf	\$7.51	\$1,064,603
High	Site Development	Misc Fencing Improvements	72	ac	\$500	\$35,899
Prairie	Floor Finishes	VCT replacement, 100%	35,263	sf	\$4	\$123,420
Prairie	Plumbing	Pumps	6	ea	\$7,500	\$45,000
Prairie	HVAC	Chillers	1	ea	\$225,000	\$225,000
Middle	Roofs	Roof 01 - Ballast	32,984	sf	\$15.0	\$494,760.0
Middle	Roofs	Roof 02 - Ballast	8,295	sf	\$15.0	\$124,425.0
Middle	Roofs	Roof 03 - Ballast	3,250	sf	\$15.0	\$48,750.0
Middle	Roofs	Roof 04 - Ballast	714	sf	\$15.0	\$10,710.0
Middle	Roofs	Roof 08 - Ballast	828	sf	\$15.0	\$12,420.0
Middle	Low Voltage Systems	Fire alarm system	79,011	gsf	\$0.65	\$51,357.2
High	HVAC	Boilers	6	ea	\$65,000	\$390,000
High	Sidewalks	Sidewalks, 10%	1,400	sf	\$6.00	\$8,400
District Office	Doors	Aluminum Storefront Doors / Frames	2	ea	\$4,500	\$9,000
District Office	Doors	Hollow Metal Doors / Frames	9	ea	\$2,500	\$22,500
High	Wall Finishes	Paint, 20%	62,306	gsf	\$3.00	\$186,918
High	Recreational Equipment	Backboard motors	8	ea	\$2,500	\$20,000
High	Sidewalks	Sidewalks, 10%	1,400	sf	\$6.00	\$8,400
Arboretum	Wall Finishes	Paint, 100%	95,289	gsf	\$3.00	\$285,867
Arboretum	Floor Finishes	Carpet replacement, 100%	42,880	sf	\$6.00	\$257,280
Arboretum	Plumbing	Faucets	73	ea	\$750	\$54,750
Arboretum	Plumbing	Plumbing Fixtures and Valves	174	ea	\$1,950.00	\$339,300
Arboretum	Site Development	Misc Fencing Improvements	12.0	ac	\$500	\$6,018
High	Floor Finishes	VCT replacement, 20%	37,384	sf	\$3.50	\$130,843
High	Plumbing	Pumps	11	ea	\$4,500	\$49,500
High	Low Voltage Systems	Clock system	1	ls	-	See PA/ Intecom system
High	Low Voltage Systems	Data system	1	ls	\$175,165.00	\$175,165
High	Low Voltage Systems	PA/Intercomm system	1	ls	\$1,522,879.00	\$1,522,879
High	Low Voltage Systems	Security system	1	ls	\$299,550.00	\$299,550
High	Sidewalks	Concrete Walk Area 11	546	sf	\$6.00	\$3,276
High	Sidewalks	Concrete Walk Area 12	1,953	sf	\$6.00	\$11,718
High	Sidewalks	Sidewalks, 10%	1,400	sf	\$6.00	\$8,400
Prairie	Doors	Aluminum Storefront Doors / Frames	12	ea	\$4,500	\$54,000
Prairie	Doors	Hollow Metal Doors / Frames	9	ea	\$2,500	\$22,500
Prairie	Ceiling Finishes	ACT replacement, 80%	72,541	sf	\$5.00	\$362,704
Prairie	HVAC	Boilers	1	ea	\$70,000	\$70,000
Prairie	HVAC	Pumps cold water	2	ea	\$7,500	\$15,000
Prairie	HVAC	Pumps hot water	2	ea	\$7,500	\$15,000
Prairie	HVAC	VAV Boxes	67	ea	\$3,000.00	\$201,000
Prairie	HVAC	BAS, Energy Monitor, Equip Controls	100751	gsf	\$2.00	\$201,502
Prairie	Lighting	Light fixtures, interior	89076	gsf	\$7.00	\$623,532
Prairie	Low Voltage Systems	Fire alarm system	89076	gsf	\$2.45	\$218,236

John's list						
Arboretum	Site Development	box culvert repair	1	ea	\$6,655.00	\$6,655
Arboretum	Lighting	LED lighting - all hallways	1	ls	\$151,236.00	\$151,236.00
Arboretum	Lighting	LED lighting - kitchen	1	ls	\$7,067.00	\$7,067.00
Arboretum	Site Development	storage garage - replace shed	1	ls	\$275,000.00	\$275,000
Arboretum	Doors	Gymnasium East Doors		ea	\$3,100.00	\$0
Arboretum	Doors	Receiving Door 12	1	ea	\$3,600.00	\$3,600
Arboretum	Floor Finishes	kitchen floor replacement		sf	\$20,000.00	\$0
District Office	Low Voltage Systems	security system to card access interface	1	ls	\$71,836.00	\$71,836
District Office	HVAC	replace furnace F003	1	ea	\$7,000.00	\$7,000
District Office	HVAC	replace furnace F004	1	ea	\$7,000.00	\$7,000
District Office	HVAC	replace HVAC unit 003	1	ea	\$7,000.00	\$7,000
District Office	HVAC	replace HVAC unit 004	1	ea	\$7,000.00	\$7,000
District Office	Asphalt Paving	Parking lot resurface	3,667	sy	\$19	\$69,673
Arboretum	HVAC	HVAC controls front-end upgrade	1	ls	\$102,000.00	\$102,000
Pairie	HVAC	HVAC controls front-end upgrade	1	ls	\$149,000.00	\$149,000
High	HVAC	HVAC controls front-end upgrade	1	ls	\$365,000.00	\$365,000
Intermediate	HVAC	HVAC controls front-end upgrade	1	ls	\$68,000.00	\$68,000
Middle School	HVAC	HVAC controls front-end upgrade	1	ls	\$143,000.00	\$143,000
High	Athletics	ADA path to south (visitor) bleacher, Warrior Stadium	1	ea	\$77,200.00	\$77,200
		north south path				
High	Low Voltage Systems	athletic fields security cameras	1	ea	\$188,811	\$188,811
High	Low Voltage Systems	security system to card access interface	1	ls	\$1,500.00	\$1,500
High	HVAC	HVAC unit AC01 replace	1	ea	\$310,000.00	\$310,000
High	HVAC	HVAC unit AC-5 replace	1	ea	\$280,000.00	\$280,000
High	Recreational Equipment	replace portable bleachers	450	ea	\$200.00	\$90,000
High	Doors	replace fieldhouse doors 20 (6)	6	ea	\$5,000.00	\$30,000
High	Doors	replace fieldhouse doors 21 (8)	8	ea	\$5,000.00	\$40,000
High	Ceiling Finishes	Commons ceiling tiles replace		sf	\$5.00	\$0
High	Exterior	Stucco on North Side Of High School	2,675	sf	\$15.00	\$40,125
High	Exterior	Eve Troughs and Downspouts on North Side (12)	1	ls	\$19,728.00	\$19,728
High	Site Development	Greenhouse Ag Area - Rock, Asph and Fence		sf		\$2,000
High	Low Voltage Systems	PA system upgrade (see MS PA system upgrade)	1	ls	\$1,522,879.00	\$1,522,879
Intermediate	Windows	gymnasium window protector	5	ea	\$2,000.00	\$10,000
Intermediate	Site Development	Front island/handicap parking drainage		ls		\$30,000
Intermediate	Site Development	More bike rack area (gravel) (75'X20') \$90/Ton/\$45 del.		ton		\$1,200
Intermediate	Site Development	east playground addition - solid surface		sf		\$42,000
Intermediate	Site Development	better lighting around dumpsters	4	ea	\$1,652.25	\$6,609
Intermediate	Site Development	Granite Gravel - Resurface (\$45 delivery under 9 Ton)		ton		\$90/Ton
Intermediate	HVAC	Cardio & Music Room HVAC improvements	1	ea	\$10,000.00	\$10,000
Intermediate	HVAC	Exhaust Fan in Cardio Room Bathroom	2	ea	\$4,500.00	\$9,000
Middle	Fire Sprinklers	fire alarm device upgrade	1	ls	\$35,500.00	\$35,500
Middle	Low Voltage Systems	PA system upgrade	1	ls	\$602,537.04	\$602,537
Middle	Floor Finishes	Install Carpet tile on landing by door 7 entrances		sf	\$5.00	\$1,925
Middle	Floor Finishes	Carpet Tile Door 5 (\$1850) & 6 (\$2500) Landings		sf	\$5.00	\$4,350
Middle	Floor Finishes	Replace stair treads - door 1 & 7		ea		\$37,400
Middle	Roofs	Replace 1992 roof		sf		\$235,000
Middle	Wall Finishes	Painting - Outside Doors and Bathroom	500	sf	\$3.00	\$1,500
Middle	Lighting	Cafeteria Lighting (2019 Quote)	1	ls	\$30,340.00	\$30,340
Middle	Lighting	LED Lighting Throughout	1	ls	\$517,312.00	\$517,312
Prairie	HVAC	2nd boiler	1	ea	\$65,000.00	\$65,000
Prairie	Lighting	LED hallway lighting throughout	1	ls	\$668,548.00	\$668,548
Prairie	Floor Finishes	Office Carpeting		sf	\$5.00	\$17,200
Prairie	Floor Finishes	Cafeteria tile		sf	\$25,500.00	\$25,500
Prairie	Site Development	S. playground drainage	1	ls	\$16,000.00	\$16,000
Prairie		Retractable Walls between classrooms - 8	1	ea	\$84,360.00	\$84,360
Prairie	Floor Finishes	Hallway tile (LVT?)		sf		\$330,000
Prairie	Exterior	Replace Classroom Windows	1	ea	\$169,975.00	\$169,975
Prairie	Site Development	Poured In Place Playground Surface	5,760	sf	\$25.00	\$144,000
Pool	Athletics	-Pool Bleachers	1	ls		\$70,000
Pool	Recreational Equipment	Sound System	1	ls	\$86,328.00	\$86,328
Pool	Recreational Equipment	Filtration Pump	1	ls	\$8,000.00	\$8,000
Pool	Recreational Equipment	Filter Sand Media	1	ls	\$17,000.00	\$17,000
Pool	Recreational Equipment	Pulsar Booster Pump (Need Soon)	1	ls	\$2,500.00	\$2,500
Pool	Recreational Equipment	VFD	1	ea	\$6,156.00	\$6,156
Pool	Recreational Equipment	Chlorine Feeder	1	ea	\$4,000.00	\$4,000
Pool	Recreational Equipment	CO2 Feeder	1	ea	\$2,500.00	\$2,500
Pool	Recreational Equipment	Stenner Pump	1	ea	\$3,500.00	\$3,500
Pool	Recreational Equipment	POS System	1	ls		

Pool	Plumbing	New Piping and supports		If	
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milwaukee : 333 E Chicago St	414.271.5350
madison : 309 W Johnson St, Ste 202	608.442.5350
green bay : 124 N Broadway	920.336.9929
denver : 1899 Wynkoop St, Ste 700	303.595.4500
atlanta : 1401 Peachtree St NE, Ste 300	404.596.8006

eua.com

December 8, 2022

Steve Summers
 Waunakee Community School District
 905 Bethel Circle
 Waunakee, WI 53597

**RE: WAUNAKEE COMMUNITY SCHOOL DISTRICT FURNITURE SERVICES
 EUA Project No.: 319203-01**

Dear Mr. Summers:

We would like to thank you for giving Eppstein Uhen Architects, Inc. (EUA) the opportunity to work with you and your team (Owner) on the projects associated with the District's successful 2022 referendum.

Project Understanding

This letter of agreement (Agreement) is to confirm your acceptance of our proposal to perform furniture consulting services for the following project(s):

- Elementary School
- Middle School
- Renovation Projects (as required)

Project Assumptions

The scope of services and fee outlined in this Agreement are based on the following assumptions:

- Owner will purchase furniture through available furniture contracts which include pre-negotiated product pricing or most cost-aggressive dealer (Vendor) pricing available.
 - Final discount confirmation will be provided upon selected Vendor's final quote.
- Pilot classrooms will help inform the design and decision-making process. Owner will purchase pilot classrooms at Vendor cost OR receive furniture from Vendor on loan. Two (2) pilot classrooms to be provided with anticipated installation Spring 2023.
- The selected Vendor will charge a separate design fee. A design fee cannot be added to itemized costs when purchasing off contracts.
- Material changes to the above assumptions shall be cause for additional services and revisions to the fees presented herein.

Project Scope

EUA will coordinate the furniture process for the Owner, including supporting the Owner in establishing goals, facilitating partnerships with furniture dealer (Vendor), creating initial layouts, developing overall project budget, and assisting in selecting furniture and associated finishes.

The following detail outlines the scope, deliverables, meetings, and expectations during each phase of the project:

Design Phase

Based on the approved design package for the architectural components of the project (under separate agreement), and other information provided by the Owner, EUA will review the needs and goals for furniture and develop initial furniture layouts. EUA will complete preliminary layouts based on quantities, user group meetings, and Owner goals

for function of spaces. Upon Vendor(s) being hired, Vendor(s) to update/ take ownership of furniture layouts and plans.

EUA Responsibilities

Services and Deliverables for this phase of the work include (per site):

- Provide a preliminary furniture layout based on client goals, seat counts, and architectural floor plan.
- Develop an RFQ for general furniture services and coordinate with up to seven (7) vendors. Coordinate a preliminary budget prepared by vendor based on a furniture layout and pre-referendum allocation.
- Collaborate on a preliminary schedule prepared by vendor, to be coordinated with architectural and overall project construction schedule.

RFQ Preparation includes:

- A proposal narrative sharing the scope of work as it is currently understood
- Initial project schedule and timeline, including phasing if applicable
- Preliminary floor plans
- Qualification requirements
- Proposal evaluation criteria & scoring matrix
- Design exercise for vendors to prepare a furniture layout and price estimate for one high school classroom
- Request for physical samples of key products for review by Owner (for interviewing vendors)
- EUA will facilitate the interview process on behalf of the Owner and act as a resource during the interview and selection process. The final selection of Vendors will be made by the Owner.

RFQ Meetings/Tours/Interviews included in EUA's fee for this phase of the work include:

- One (1) initial meeting with the Owner to review furniture goals, overall process, schedule, budget, and potential vendors to include in RFQ. Distribute RFQ to up to seven (7) furniture vendors.
- One (1) conference call with Owner to review RFQ scoring matrix and to select vendor(s) to interview.
- Participate in interviews for shortlisted furniture vendors with Owner representatives where Owner is to select a maximum of two (2) vendors.
- One (1) kick-off meeting with the Owner and selected Vendor(s) to review initial floor plans, educational goals, guiding principles, project schedule, and project budget.
- One (1) meeting to review preliminary pilot classroom layout options:
 - For two (2) classrooms with Owner and selected Vendor(s).
- One (1) follow-up meeting to review final pilot room layouts and proposed furniture finishes with Owner and selected Vendor(s).

Owner Responsibilities

Expectations/Requirements/Responsibilities of the Owner in this phase of the work include:

- Review proposals from vendor(s), using scoring matrix as provided by EUA.
- Participate in vendor interviews and contact references for selected vendor(s).
- Hire and enter into written agreements with up to two (2) vendors.
- Purchase/borrow furniture from selected Vendor for the two (2) pilot classrooms.

Vendor Responsibilities

Expectations/Requirements/Responsibilities of the Furniture Vendor in this phase of the work include:

- Create project schedule with major milestones, coordinated with overall project schedule created by GC with EUA's input.
- Provide four (4) detailed classroom layout options with recommended furniture for Owner to select from for two (2) pilot classrooms.
- Create preliminary budget including product and services as required for the project.
- Prepare quotes, finish options in coordination with EUA, and purchase orders for pilot classrooms.
- Manage installation of pilot classrooms and train teaching staff. Provide an executive summary with findings from surveys, observations, and staff/student interviews. Observations and surveys to be conducted on two (2) separate dates after installation, to be agreed upon by Owner, Vendor, and EUA.
- Create a report for Owner and EUA to summarize findings and outcomes.
- Upon being hired, Vendor to update and take ownership over furniture layouts and plans.
- If Vendor scope includes existing furniture, Vendor to inventory and evaluate existing furniture for re-use.

*NOTE: The expectations/requirements of the selected Vendor(s) outlined in this and all other phases are not all-inclusive but are key components in the furniture selection process. EUA does not have a contractual relationship with or the ability to direct the work of the selected Vendor(s). It is the responsibility of the Owner to ensure written agreements are in place with the selected Vendor(s) to provide necessary services for the project.

Procurement Phase

Based on the information and decisions made in the Design Phase, EUA's work will continue into the Procurement Phase to refine the furniture selections and layouts and prepare for the Installation Phase of the project.

EUA Responsibilities

Services and Deliverables for this phase of the work include:

- Provide input and feedback to Vendor(s) on furniture layouts and proposed selections.
- Coordinate engineering consultants (electrical, IT, structural, etc.) with furniture layouts provided by selected Vendor(s).
- Advise Owner on selection of furniture and finishes from Vendor-provided options which complement proposed architectural project palette.

Meetings/Presentations included in EUA's fee for this phase of the work include:

- Attend Vendor-led programming meetings with Owner staff to identify furniture needs, review preliminary layouts, and present proposed selections based on Owner goals and budget per vendor per site. Number of programming meetings to be dependent on scope.
- One (1) presentation, in collaboration with Vendor, to present all proposed finishes per Vendor.
- One (1) presentation, in collaboration with Vendor, to present final finish selections and final budget per Vendor per site.

Owner Responsibilities

Expectations/Requirements/Responsibilities of the Owner in this phase of the work include:

- Schedule appropriate staff for programming meetings.
- Approve final furniture layouts as updated by Vendor(s).
- Approve finish selections.
- Approve final furniture quote as provided by Vendor(s) and issue purchase order(s).

Vendor Responsibilities

Expectations/Requirements/Responsibilities of the Vendor in this phase of the work include:

- Develop and issue staff survey or questionnaire prior to initial programming meetings.
- Lead programming meetings with Owner staff to review preliminary layouts and proposed selections.
- Update furniture floor plans, tagging and locating items, recommending approved selections. If Vendor scope includes existing furniture, Vendor to tag and re-locate existing items on furniture floor plans.
- Provide cut-sheets, image links, and samples (if requested).
- Coordinate furniture dimensions, electrical features, mobility, feet type (example casters or glides), etc. with the building design.
- Provide furniture that aligns with ADA standards and all relevant code requirements.
- Develop, present, update, and manage the Owner's budget.
- Provide finish options for EUA to select from which complement EUA proposed project palette.
- Coordinate testing on any non-standard, COM (Customer's Own Material) finishes.
- Prepare final furniture quote for Owner based on final furniture selections, quantities, and finishes. Vendor is responsible for securing the most aggressive discounts.
- Responsible for purchase order accuracy including quantities, finishes, accessories, and features.
- Prepare and provide the Owner a product binder (1 hard copy, 1 electronic copy) of selected furniture which includes the following:
 - Product images and cut sheets
 - Furniture items tagged and coordinated with furniture floor plans
 - Product manuals, cleaning instructions, and warranty information

Installation Phase

During the Installation Phase, EUA will continue communication and coordination with the Owner and the Vendor(s). The Vendor is ultimately responsible to ensure the furniture aligns with approved furniture plans and is in conformance with the Owner's needs and budget.

EUA Responsibilities

Meetings/Walkthroughs included in EUA's fee for this phase of the work include:

- Attend one (1) final walkthrough per site with Owner and selected Vendor prior to move-in. Additional walkthroughs will occur as requested and be billed hourly.

Owner Responsibilities

Expectations/Requirements/Responsibilities of the Owner in this phase of the work include:

- Inform EUA of any changes to final furniture plans, selections, or finishes within agreed upon furniture timeline for revisions to be updated by Vendor and coordinated by EUA.
- Attend (1) construction meeting for coordination.

Vendor Responsibilities

Expectations/Requirements/Responsibilities of the Vendor in this phase of the work include:

- Update schedule based on required installation dates.
- Update Owner and EUA on a weekly basis with progress of furniture production, delays, shipping, and delivery information.
- Attend construction meetings to become familiar with status of construction, and update delivery/install schedule accordingly.
- Field verify (dimension) areas which require exact fit for coordination with building systems and components.
- Coordinate delivery and installation of furniture.
 - Selected Vendor(s) are responsible to Owner to provide, at no additional charge, appropriate temporary furniture to the school in the event furniture for core instructional spaces is delayed.
- Conduct a punch list and post-installation walk-through with final hand-off to Owner.
- Provide weekly updates to Owner and EUA on any outstanding punch list items.
- Update product binder to reflect any changes made during delivery, install, or punch list.
- Provide training to faculty and staff including recommended furniture arrangements, basic operating instructions, and cleaning instructions.
- Provide one (1)-year post occupancy evaluation and assessment with teachers and provide further staff training based on needs identified in the assessment.
- Provide one-year post occupancy walk-through to help identify issues with furniture performance and assist the Owner with processing any warranty claims.

Fee

Eppstein Uhen Architects, Inc. will perform the services as outlined above for a fixed fee of Five Percent (5.0%) of the combined total of all final furniture Purchase Orders.

Our fee (based on preliminary budget) is as follows:

- Elementary School: based on a \$1,842,000 furniture budget X .05 = \$92,100
- Middle School: based on a \$2,250,000 furniture budget X .05 = \$112,500
- Total furniture services fee for two schools: \$204,600
- Renovation Projects: Services would be provided upon request at Five Percent (5.0%) of scope to be determined

Additional Services

Any services not explicitly outlined above as part of the scope of this Agreement, including the list below, are not included and are considered as additional services. The following list of services may be available for the project at your request. Fees for these services can be negotiated on an individual basis or performed on a time and materials basis. Billing rate ranges are attached to this Agreement. No additional services will begin without written permission from the Owner.

- Interview more than seven (7) vendors

- Coordinate with more than two (2) selected/hired vendors
- Tour showrooms, local installations, or manufacturer headquarters
- Design and coordinate custom or special furniture items based on Owner requests or needs
- Inventory, tag, and draw on architectural plans existing furniture for re-use.
(High level assessment of existing furniture and recommendation for re-use provided as part of base services)
- All equipment related services, AV, IT, etc.
- Study related to future furniture
- Art selection and procurement
- Services related to the receipt, inspection, acceptance, or rejection of furniture
- Services extending beyond substantial completion or approved full occupancy date of the project
- Services related to vendor or vendor default
- Damage replacement consulting
- Coordinating mockups beyond the 2 classroom mockups listed.

Terms and Conditions

The terms and conditions (but not the scope of services and fees) of the executed AIA Document B102-2017 between Waunakee Community School District and Eppstein Uhen Architects Inc., dated 12/18/2019 (the "AIA Agreement"), shall govern the provision of the services set forth in this Agreement. In the event of any conflict or inconsistency between this Agreement and the AIA Agreement, the terms or conditions of this Agreement shall take precedence.

If you are in agreement, please return a signed copy of this letter to us and retain a signed copy for your records.

We appreciate your consideration and look forward to working with you on this exciting project. If you have any questions, please feel free to call Liz Plant directly at (414) 291-8183.

Sincerely,



Liz Plant
Furniture Project Coordinator



Robin Savola
Project Manager

Client Signature

Date

Printed Name

Title

Attachments:
EUA's Standard Terms and Conditions

milwaukee : 333 E Chicago St	414.271.5350
madison : 309 W Johnson St, Ste 202	608.442.5350
green bay : 124 N Broadway	920.336.9929
denver : 1899 Wynkoop St, Ste 700	303.595.4500
atlanta : 1401 Peachtree St NE, Ste 300	404.596.8006
	eua.com

EUA's Standard Terms and Conditions

These Standard Terms and Conditions are material terms of the Letter of Agreement proposed on December 8, 2022 (Agreement) by and between EUA and Waunakee Community School District (Client).

Standard of Care: Services provided by EUA shall be consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances.

Additional Services: Services requested or required beyond the scope of the basic services shall be additional services and shall be compensated on an hourly basis or for a negotiated fee. EUA shall notify the Client of the need for additional services and obtain written approval in advance of providing the services. If necessary to avoid a delay in the project schedule EUA shall provide additional services prior to receiving the Client's written approval, notifying the Client promptly. If the Client elects not to have EUA continue with the additional services, the Client shall notify EUA in writing; however, EUA shall be compensated for the additional services completed to the date of notice.

Reimbursable Expenses: Reimbursable expenses include printing, plotting, deliveries, mileage, permit fees, and other similar project related expenses and are not included in the contract fee. Reimbursables will be billed at cost times 1.1.

Licensing / User Fees: Licenses and fees for use of building information modeling, collaboration, construction management, file share/management, or other such software or services, the use of which is required by the Client and dedicated exclusively to this Project, except where EUA and EUA's consultants already maintain licenses or pay fees for such software or services, are a Reimbursable Expense.

Invoicing & Payment: Invoices will be sent monthly with payments due within thirty (30) days of the invoice date. Payment shall not be contingent upon any third-party financial agreements. Invoices outstanding past thirty (30) days will accrue interest at a rate of one and one-half percent (.5%) per month. Invoices outstanding past sixty (60) days shall be cause for suspension or termination of services.

Building Information Modeling: EUA shall utilize building information modeling on the Project for the sole purpose of fulfilling its obligations set forth in this Agreement without an expectation that the model will be relied upon by the Client or the Client's other consultants or contractors. Any use of, or reliance on, all or a portion of a building information model shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

Design Contingency: At the start of project design EUA recommends the Client establish a design contingency of at least 5% of the overall construction cost. This contingency is established to resolve unforeseen issues during initial design and any additional project costs due to information or aspects of the Project not known or otherwise excluded at the time the initial project budget was established.

Construction Contingency: At the start of construction, EUA recommends the Client establish a construction contingency of at least 5% to cover changes in site conditions, gas, telephone, and electrical connection costs, dimension variances, construction variances, changes in Client needs, upgrading of materials, code compliance, coordination, and similar. A contingency of 10% is recommended in fast track or remodeling projects.

Project Suspension or Delay: EUA shall be compensated for services performed prior to notice of a suspension or delay. When the Project is resumed, EUA shall be compensated for expenses incurred in the interruption and resumption of EUA's services. EUA's fees for the remaining services and the time schedules and deadlines shall be equitably adjusted. EUA's services, compensation, and schedule under this Agreement have been developed based upon the available or expected project



schedule. Deviation from such available or expected project schedule, or any unplanned suspension or delay of more than 90 days, may have a substantial impact on EUA's staffing, consultants, and proposed sequence of services. In addition to the terms under this section, in the event of a material suspension or delay of more than 90 days, including any unplanned suspension or delay, not the sole fault of EUA, EUA reserves the right to make changes to the original project team, including consultants, as EUA deems necessary. Changes necessary to accommodate deviations to the available or expected schedule and services impacted thereby may be subject to Additional Services or adjustment in EUA's compensation

Construction Administration: If the Project includes construction, EUA shall provide construction administration site visits appropriate to the Project or as defined in the Agreement. EUA shall become generally familiar with the progress and quality of the portion of the work completed, and determine, in general, if the work observed is being performed in a manner indicating that the work, when fully completed, will be in accordance with the Contract Documents. EUA shall not be required to make exhaustive or continuous on-site inspections.

Construction Means and Methods: EUA shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall EUA be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents.

Construction Cost: For projects where EUA's compensation is a percentage of the construction cost of the Project, the construction cost is hereby defined to include the total cost to the Client to construct all elements of the Project designed or specified by EUA (including project alternates); the contractors' general conditions costs, overhead, and profit; and costs for land surveys and geotechnical services.

Furniture, Fixture, and Equipment (FFE): Furniture, fixture, and equipment will also be considered part of construction cost identified above, if those items were specified or coordinated by EUA, unless a separate fee for those services is identified elsewhere in this Agreement.

Existing Conditions: EUA shall utilize documentation regarding existing conditions furnished by the Client and EUA shall be entitled to reasonably rely on the accuracy and completeness of the information provided. If the existing conditions materially differ from the documentation furnished by the Client, EUA shall have no responsibility for any costs or expense incurred by the Client as a result of the differing conditions. If EUA is required to make changes to EUA's instruments of service the Client shall compensate EUA for such services as an Additional Service. The Client will indemnify, defend, and hold harmless EUA from and against any and all claims against EUA arising out of or related to the condition of any existing buildings.

Instruments of Service: EUA shall retain ownership and all common law, statutory, and other reserved rights, including copyrights, in and to all instruments of services developed by EUA including drawings, specifications, digital models, and other documents. Provided Client has performed its obligations under this Agreement, EUA grants to Client and the Project owner a non-exclusive license to use and reproduce all instruments of service for the Project. Use of the instruments of services by the Client without EUA's written consent shall be at the Client's sole risk. The Client agrees to indemnify, defend, and hold harmless EUA and its consultants from all costs and expenses, including reasonable attorney's fees from such unauthorized use.

Indemnification: EUA shall indemnify and hold the Client and the Client's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of EUA, its employees and its consultants or material breach of this Agreement. EUA's obligation to indemnify and hold the Client and the Client's officers and employees harmless does not include a duty to defend.

Limitation of Liability: Neither EUA, EUA's consultants, nor their officers, employees, or agents shall be jointly, severally or individually liable to the Client or any other person in excess of the compensation to be paid pursuant to this Agreement for any claim arising out of or relating to any act or omission, including but not limited to breach of contract or negligence.

Assignability: Neither the Client nor EUA shall assign this Agreement without the written consent of the other.

Termination: EUA or the Client may terminate this Agreement upon not less than seven (7) days written notice for convenience and without cause. EUA shall be paid all sums due for work completed prior to notice of termination.



Survivability: In the event any term, provision, or condition of this Agreement shall be held to be void or otherwise unenforceable under the law governing this Agreement, the remaining terms, provisions, and conditions shall remain valid and binding upon the parties. One or more waivers by either party of any term, provision, or condition shall not be construed by the other party as a waiver of subsequent breach of the same by the other part.

Acceptance of Terms: If the Client provides verbal or written notification to proceed other than signing this Agreement the Client agrees to be bound by terms and conditions stated herein in their entirety.

Billing Rates: Services provided on an hourly basis will be billed based on EUA's hourly billing rates in effect at the time the services are provided. EUA's billing rates are subject to periodic change.

Release of Documents: EUA shall not release documents for any reason or under any circumstances without first having received a signed Agreement from the Client.

Integrated Agreement: This Agreement represents the entire and integrated Agreement between EUA and Client and supersedes all prior representations or agreements, written or oral. If the Client issues a purchase order or other document for services provided by EUA, it shall be for the Client's administrative purposes only and its terms and conditions will not be of any force or effect against EUA.

Governing Law: This Agreement and any disputes in connection with this Agreement shall be governed by the laws of the State of Wisconsin without regard to said state's choice of law rules.

WAUNAKEE COMMUNITY SCHOOL DISTRICT

2022 ANNUAL MEETING, OCTOBER 17, 2022

TREASURER'S REPORT

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BEGINNING FUND BALANCE</u>	<u>2021-2022 REVENUES</u>	<u>2021-2022 EXPENSES</u>	<u>ENDING FUND BALANCE</u>	<u>CHANGE IN FUND BALANCE</u>	
10	General Fund	7,494,823.14	56,513,015.94	55,312,385.57	8,695,445.45	1,200,622.31	
20	Special Projects Funds	1,029,443.28	10,422,516.23	10,322,026.30	1,129,933.21	100,489.93	
30	Debt Service Funds	2,265,023.39	12,286,853.45	12,212,796.15	2,339,080.69	74,057.30	
40	Capital Projects Funds	1,173,399.37	85.00	366,037.35	807,447.02	-365,952.35	
50	Food Service Fund	0.00	2,815,501.09	2,677,084.81	138,416.28	138,416.28	31
73	Employee Benefit Trust Fund	7,634,984.40	935,036.39	680,255.05	7,889,765.74	254,781.34	
80	Community Service Fund	473,121.95	656,195.02	611,722.47	517,594.50	44,472.55	
90	Package and Cooperative Programs	0.00	167,612.37	167,612.37	0.00	0.00	
	TOTAL ALL FUNDS	20,070,795.53	83,796,815.49	82,349,920.07	21,517,682.89	1,446,887.36	

The above numbers have been audited by the district's financial auditor, the firm WIPFLI.

The ending fund balance for Fund 10 is equal to 15.1% of the Fund 10 2022-23 expenditure budget.

The Fund 73 employee benefit trust fund is managed by American United Life at a 1.3% guaranteed rate of return through December 31st, 2022.

Fd	T	Loc	Obj	Func	Prj	Obj	Func	2022-23	2022-23	February 2022-23	2022-23	2022-23	Encumbered	Unencumbered
								Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FY %	Amount	Balance
41	E	702	411	254300	000	SUPPLIES	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	---	---	254300	---	*BUILDINGS	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	702	310	255000	000	PERS SVCS	CAP PROJECTS	2,625.00	2,625.00	0.00	5,992.50	228.29	0.00	-3,367.50
41	E	702	327	255000	000	CONSTRUCTION	CAP PROJECTS	473,879.00	473,879.00	0.00	392,370.78	97.82	71,194.18	10,314.04
41	E	702	362	255000	000	SOFTWARE-SVC	CAP PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	702	411	255000	000	SUPPLIES	CAP PROJECTS	0.00	0.00	0.00	5,351.16	0.00	0.00	-5,351.16
41	E	702	440	255000	000	NON-CAP	CAP PROJECTS	0.00	0.00	0.00	16,299.65	0.00	0.00	-16,299.65
41	E	702	481	255000	000	TECH SUPPLIE	CAP PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	702	482	255000	000	NONCAP TECH	CAP PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	702	521	255000	000	PURCHAS	CAP PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	702	522	255000	000	PURCHAS	CAP PROJECTS	15,503.00	15,503.00	0.00	15,502.50	100.00	0.00	0.50
41	E	702	551	255000	000	EQP- AD	CAP PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	702	563	255000	000	EQUIP REP I	CAP PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	702	581	255000	000	TECH HARDWAR	CAP PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	702	940	255000	000	DUES	CAP PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	---	---	255000	---	*CAP PROJECT	CAP PROJECTS	492,007.00	492,007.00	0.00	435,516.59	102.99	71,194.18	-14,703.77
41	E	702	327	255053	000	CONSTRUCTION	HS SOCCER ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	E	---	---	255053	---	*HS SOCCER S	HS SOCCER ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4-	-	---	---	-----	---	*BUILDIN		492,007.00	492,007.00	0.00	435,516.59	102.99	71,194.18	-14,703.77
Grand Expense Totals								492,007.00	492,007.00	0.00	435,516.59	102.99	71,194.18	-14,703.77

Number of Accounts: 15

***** End of report *****

2022/2023 Capital Projects							
Location	Description	Original Funds Requested	Funds Adjustments	Revised Funds Requested	Spent Year-to-Date Actual	Project Balance	Status
Bethel	2 additional offices	\$35,000.00	\$20,000	\$55,000	\$66,605	-\$11,605	Done
District-wide	Playground PlayMat	\$10,000.00	\$6,000	\$16,000	\$15,503	\$498	Done
District-wide	fields irrigation systems maintenance/repair	\$5,000.00		\$5,000	\$4,432	\$568	Done
Arboretum	3rd & 4th Grade Classroom's Carpet & Stairs	\$34,000.00		\$34,000	\$33,700	\$300	Done
Arboretum	door 2 card access badge reader (2nd & 4th grade)	\$3,650.00		\$3,650	\$3,650	\$0	Done
HES	remodel 2 new classrooms for 4th grade (Dan Carter verifying)	\$9,184.00		\$9,184	\$0	\$9,184	cancelled
HES	add locking capability for north gym	\$19,970.20		\$19,970	\$0	\$19,970	cancelled
HES	add 4th grade lockers (20)	\$7,000.00		\$7,000	\$750	\$6,250	
PES	library carpet, paint, book packing/moving	\$36,000.00		\$36,000	\$31,133	\$4,868	Done
PES	library lighting	\$12,000.00		\$12,000	\$27,137	-\$15,137	Done
PES	Boiler	\$0.00	\$55,000	\$55,000	\$62,600	-\$7,600	WIP
MS	replace anti-slip material at (2) cafeteria ramps (Nonn's)	\$7,900.00		\$7,900	\$6,013	\$1,887	WIP
MS	Replace windows by door 7 (Lake City)	\$15,000.00		\$15,000	\$9,855	\$5,145	2023 Spring Break
MS	Carpet rooms 116,128,133,238,241 (H&R)	\$18,250.00		\$18,250	\$14,000	\$4,250	Done
HS	Old gym east bleacher railings add, and resurfacing	\$25,000.00		\$25,000	\$19,450	\$5,550	Done
HS	Door #19 bathroom countertops (boys and girls)	\$7,500.00		\$7,500	\$7,637	-\$137	Done
HS	North Water Main Meter Valves	\$2,890.00		\$2,890	\$2,890	\$0	Done
HS-Ath	Metering faucets - Warrior Stadium - women's rest	\$1,623.95		\$1,624	\$1,780	-\$156	Done
POOL	Pool Vacuum - Automatic/Robot	\$0.00	\$10,000	\$10,000	\$11,241	-\$1,241	Done
POOL	-LaneLines (Adolph)	\$0.00	\$7,500	\$7,500	\$5,995	\$1,505	Done
MS	Replace hot water heaters	\$0.00	\$26,000	\$26,000	\$29,078	-\$3,078	done
District	Maint Truck and Plow	\$0.00	\$47,000	\$47,000	\$0	\$47,000	ordered. Moved to Fund 10
District	Emergency Repairs (HVAC, plumbing, Electrical, roofing)		\$103,532	\$103,532	\$78,536	\$24,996	
MS	science room #221 remodel	\$31,507.00		\$31,507	\$31,507		done
TLC	Card Access lower level (GlobalCom)	\$0.00	\$3,898	\$3,898	\$3,898	\$0	done
FUND 41 BALANCE as of 2/1/2023			\$300,737				
ADDITIONAL PRIORITIES							
Location	Project	Cost	Balance \$300,737				
all	water fountains	\$53,295	\$247,442				
all	blue strobes	\$188,095	\$59,347				
Athletics	JV baseball netting posts	\$60,000	-\$653				

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Water Fountains

At the onset of the pandemic one of the items scrutinized for potential spread of the virus was drinking water fountains (bubblers). John Cramer and Maintenance/Custodial team members evaluated how to protect building occupants regarding the use of water fountains. It was decided to temporarily disable water fountains and to direct occupants to bottle filler stations, which were deemed more sanitary.

In many locations, water bottle fillers were added. It was understood that the bubblers in all buildings, except the Intermediate School, were too old, corroded (lime scale), and did not have much of a service life in them to reuse them, and that it would be very challenging to put the old bubblers back into service when the time came. It was understood that reinstalling the old bubblers would be very costly and problematic. We moved forward with additional bottle fillers, leaving some locations with sparse access to drinking water unless occupants had a vessel (water bottle or cup). This posed challenges for students and staff that did not always have access to water bottles or cups. Disposable cups and inexpensive water bottles were distributed by some building admins to attempt to provide better access.

As we learned more about how the virus was spread and progressed with cleaning technology, it was apparent that we needed to now replace some of the removed water fountains to provide better access to drinking water again.

John Cramer, building administrators, and maintenance team members have identified locations that need better access to drinking water. We have gathered pricing from our plumbing partner (Hooper) to provide and install new water fountains in those areas. All buildings have been reviewed. The cost to outfit buildings with accessible water fountains is \$43,920-53,295 depending on electrical requirements. Hooper Corp has quoted a not-to-exceed \$53,295.

Blue Strobes

Flashing blue strobes are used in some of our buildings to indicate that a lockdown process has been initiated within the building. Blue strobe devices have been installed in select areas that are typically loud or noisy environments, or for areas separate from their main building, like the TLC building and the mobile classrooms at the Middle School. The Intermediate School cafeteria and the high school cafeteria are other current installation locations. They are meant to alert students and staff of the lockdown issue and to take appropriate action.

John Cramer, along with building administrators and staff have identified additional locations where noise levels prevent students and staff from hearing emergency notifications from the PA system or desk phones. Music suites and gymnasiums are some of the other recommended locations to add these devices.

GlobalCom has provided a quote:

High School	35 Locations	\$55,910.00
Middle School	23 Locations	\$28,577.00
Intermediate School	16 Locations	\$30,653.00
Prairie Elementary	16 Locations	\$31,724.00
Arboretum Elementary	11 Locations	\$20,509.00

JV Baseball Netting Posts

The posts holding the netting and associated apparatus behind the JV baseball field backstop uses repurposed wooden telephone poles as part of their structure. The wooden posts are aging and becoming a potential safety hazard. Extreme wind or weather could compromise the integrity of the existing poles, and they should be replaced.

Beacon Athletics has provided a proposal for \$48,500 for the main components, and another \$11,500 for additional required services (fence work, concrete, etc.).