

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION ADDITIONAL REGULAR MEETING**

Monday, August 22, 2022

6:00 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.youtube.com/channel/UCIgebJT-i0GbAiYqrkpaBmA>

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

Open Session Starts at 6:00PM

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) AND (f)

A. Review Individual Administrator, Teacher Contract Recommendations, Resignations and Retirements..

B. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements

C. Review Individual Co-Curricular Contract Recommendations

IV. RETURN TO OPEN SESSION

V. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VI. PUBLIC COMMENTS

Individuals may use this time to comment on any topic. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Each speaker will be allowed 3

4

minutes to speak for a total of 30 minutes. . Emailed comments will be shared and reviewed by all the board members but will not be read out loud.

VII. INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$175,000,000 7

The purpose of this agenda item is to request school board approval of the initial resolution for the \$175 million bond referendum question. The language for this resolution has not changed from the draft the school board reviewed at our previous two meetings.

VIII. RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BUDGET TO EXCEED REVENUE LIMIT FOR THREE YEARS FOR NON-RECURRING PURPOSES 8

The purpose of this agenda item is to request school board approval of the resolution to exceed the revenue limit on a non-recurring basis. The language for this resolution has changed based on the feedback received at the last school board meeting. We inserted the more specific purpose language and are bringing forward the 3-year non-recurring resolution question.

IX. RESOLUTION PROVIDING FOR A REFERENDUM ELECTION ON THE QUESTIONS OF THE APPROVAL OF AN INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$175,000,000 AND A RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BUDGET TO EXCEED REVENUE LIMIT FOR THREE YEARS FOR NON- RECURRING PURPOSES 9

The purpose of this agenda item is to request school board approval of the resolution providing for a referendum election. The referendum election will be based on the previous two agenda items. (assuming approval by the school board)

X. COMMUNICATIONS PLAN FOR THE REFERENDUM 23

We are in the process of producing the first post-card mailer regarding the fall 2022 referendum. We have attached the draft of that communication for your review and feedback. We will also outline the next steps in the community engagement process.

XI. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

- A. Approve Individual Administrator, Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

XII. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

Page 1 of 3

While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

Page 2 of 3

the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

Legal References:

Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]
[Section 19.83\(2\)](#) [discussion during period of public comment]

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waukegan Community School District

Page 3 of 3

[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]
[Section 19.85](#) [exemptions to open meetings]

Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

Adoption/Revision Date(s):

October 1989
March 1994
September 1994
January 2000
February 2002
May 2020
January 2022

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN
AMOUNT NOT TO EXCEED \$175,000,000

BE IT RESOLVED by the School Board of the Waunakee Community School District, Dane County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment.

Adopted and recorded August 22, 2022.

Joan Ensign
District President

ATTEST:

Judith Engebretson
District Clerk

(SEAL)

RESOLUTION AUTHORIZING THE SCHOOL
DISTRICT BUDGET TO EXCEED REVENUE LIMIT
FOR THREE YEARS FOR NON-RECURRING PURPOSES

BE IT RESOLVED by the School Board of the Waunakee Community School District, Dane County, Wisconsin that the revenues included in the School District budget be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$1,000,000 for the 2022-2023 school year, by \$3,000,000 for the 2023-2024 school year, and by \$6,000,000 for the 2024-2025 school year, for non-recurring purposes consisting of expenses related to attracting and retaining staff, operating and maintaining any additional school facilities, and maintaining current programs and services.

Adopted and recorded August 22, 2022.

Joan Ensign
District President

ATTEST:

Judith Engebretson
District Clerk

(SEAL)

RESOLUTION PROVIDING FOR A REFERENDUM
ELECTION ON THE QUESTIONS OF THE APPROVAL OF AN
INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL
OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$175,000,000
AND A RESOLUTION AUTHORIZING THE SCHOOL DISTRICT
BUDGET TO EXCEED REVENUE LIMIT FOR THREE
YEARS FOR NON-RECURRING PURPOSES

WHEREAS, the School Board of the Waunakee Community School District, Dane County, Wisconsin (the "District"), has heretofore duly adopted resolutions entitled: "Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$175,000,000" (the "Initial Resolution") and "Resolution Authorizing the School District Budget to Exceed Revenue Limit for Three Years for Non-Recurring Purposes" (the "Revenue Limit Resolution"); and

WHEREAS, the School Board deems it to be desirable and in the best interest of the District to direct the District Clerk to submit the Initial Resolution and the Revenue Limit Resolution to the electors for approval or rejection at the regularly scheduled election to be held on November 8, 2022.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District as follows:

Section 1. Referendum Election Date. The District Clerk is hereby directed to call a referendum election to be held in the District at the regularly scheduled election to be held on November 8, 2022 for the purpose of submitting to the qualified electors of the District the propositions of whether the Initial Resolution and the Revenue Limit Resolution shall be approved.

Section 2. Notice to Electors. The District Clerk is directed to give notice by:

- (a) causing a Notice to Electors in substantially the form attached hereto as Exhibit A to be published in the Waunakee Tribune within ten days after the date hereof.
- (b) causing a Notice of Election in substantially the form attached hereto as Exhibit B to be published in the Waunakee Tribune in the issue published immediately prior to the fourth Tuesday before the referendum election.
- (c) causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit C to be published in the Waunakee Tribune in the issue published immediately preceding the referendum election. This Notice shall also be posted in each polling place on election day.

If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit C shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.

Section 3. Polling Places and Hours. The District electors must vote at the referendum election at the times and polling places at which they cast their ballots in regularly scheduled elections.

Section 4. Referendum Election Officials. The election officials appointed in each of the municipalities within the District shall conduct the election.

Section 5. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a), Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit D.

The District Clerk shall cause to be printed sufficient ballots for use at said referendum election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election, and the District Clerk shall file a copy of the ballot with the clerk of each county having territory within the District, as soon as possible after the date hereof but in no event later than 70 days prior to the election, as provided in Section 8.37, Wisconsin Statutes. If the District prepares the ballots, they should be delivered to the municipal clerks running the election at least 52 days prior to the election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

Section 6. Canvass. The returns of the referendum election shall be canvassed by the Board of Canvassers of each municipality within the District. Each Board of Canvassers shall certify the returns of the referendum election to the District Clerk. The District Clerk and two other reputable citizens appointed by the District Clerk prior to the date of the referendum election shall act as the District's Board of Canvassers for this referendum election. This Board of Canvassers shall meet in open session no later than 9:00 a.m. on the Tuesday after the election to determine the result of the referendum election. The canvass shall be open to the public and the District Clerk is directed to give due notice of said meeting.

Section 7. DPI Notice. Pursuant to the provisions of Sections 120.115(1) and 121.91(3), Wisconsin Statutes, the District Clerk shall notify the Department of Public Instruction of the date of the referendum election and shall provide the Department with copies of the Initial Resolution and the Revenue Limit Resolution within 10 days after the adoption of the Initial Resolution and the Revenue Limit Resolution and shall further notify the Department of the results of the referendum within 10 days following the election using the method prescribed by the Department.

Adopted and recorded August 22, 2022.

Joan Ensign
District President

ATTEST:

Judith Engebretson
District Clerk

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS
OF
WAUNAKEE COMMUNITY SCHOOL DISTRICT
DANE COUNTY, WISCONSIN

NOTICE IS HEREBY GIVEN that the School Board of the above-named School District, at a meeting duly called, noticed, held and conducted on August 22, 2022, adopted an Initial Resolution entitled:

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN
AMOUNT NOT TO EXCEED \$175,000,000

Said Initial Resolution was adopted pursuant to the provisions of Chapter 67 of the Wisconsin Statutes to authorize a borrowing in an amount not to exceed \$175,000,000 through the issuance of general obligation bonds of the District for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment.

Copies of said Initial Resolution and a detailed breakdown of the school building and facility improvement program to be financed with the proceeds of the proposed Bond issue are on file in the District Office located at 905 Bethel Circle, Waunakee, Wisconsin and may be inspected weekdays except holidays, between the hours of 9:00 a.m. and 4:00 p.m.

The School Board has called for a referendum election on the Initial Resolution together with the Revenue Limit Resolution also adopted on August 22, 2022 to be held on November 8, 2022.

Dated August 22, 2022.

BY ORDER OF THE
SCHOOL BOARD
Judith Engebretson
District Clerk

EXHIBIT B

NOTICE OF ELECTION
WAUNAKEE COMMUNITY SCHOOL DISTRICT
NOVEMBER 8, 2022

Referendum Details

At an election in the Waunakee Community School District on Tuesday, November 8, 2022, the following questions will be submitted to a vote of the people:

QUESTION NUMBER I

"Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment?"

QUESTION NUMBER II

"Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$1,000,000 for the 2022-2023 school year, by \$3,000,000 for the 2023-2024 school year, and by \$6,000,000 for the 2024-2025 school year, for non-recurring purposes consisting of expenses related to attracting and retaining staff, operating and maintaining any additional school facilities, and maintaining current programs and services?"

A copy of the entire text of the resolution directing submission of the questions set forth above to the electorate and information concerning District boundaries can be obtained from the District Clerk at the School District offices located at 905 Bethel Circle, Waunakee, Wisconsin.

Additional Information

Acceptable photo ID will be required to vote at this election. If you do not have a photo ID you may obtain a free ID for voting from the Division of Motor Vehicles.

Persons with questions regarding the referendum election should contact Randy S. Guttenberg, District Administrator.

Done in the Waunakee Community School District
on October 7, 2022
Judith Engebretson
District Clerk

EXHIBIT C

NOTICE OF REFERENDUM
WAUNAKEE COMMUNITY SCHOOL DISTRICT
NOVEMBER 8, 2022

Referendum Election Details

At an election to be held in the Waunakee Community School District on November 8, 2022, the following proposed Initial Resolution and Resolution Authorizing School District Budget to Exceed Revenue Limit of the School Board will be submitted to a vote of the people:

RESOLUTION NUMBER I

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN
AMOUNT NOT TO EXCEED \$175,000,000

BE IT RESOLVED by the School Board of the Waunakee Community School District, Dane County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment.

RESOLUTION NUMBER II

RESOLUTION AUTHORIZING THE SCHOOL
DISTRICT BUDGET TO EXCEED REVENUE LIMIT
FOR THREE YEARS FOR NON-RECURRING PURPOSES

BE IT RESOLVED by the School Board of the Waunakee Community School District, Dane County, Wisconsin that the revenues included in the School District budget be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$1,000,000 for the 2022-2023 school year, by \$3,000,000 for the 2023-2024 school year, and by \$6,000,000 for the 2024-2025 school year, for non-recurring purposes consisting of expenses related to attracting and retaining staff, operating and maintaining any additional school facilities, and maintaining current programs and services.

Ballot Text

The questions will appear on the ballot as follows:

QUESTION NUMBER I

"Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment?"

QUESTION NUMBER II

"Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$1,000,000 for the 2022-2023 school year, by \$3,000,000 for the 2023-2024 school year, and by \$6,000,000 for the 2024-2025 school year, for non-recurring purposes consisting of expenses related to attracting and retaining staff, operating and maintaining any additional school facilities, and maintaining current programs and services?"

Explanation

The referendum election ballot will ask District electors to vote "yes" or "no" on the referendum election questions as set forth above.

A "yes" vote on Question Number I is a vote to approve the borrowing of \$175,000,000 by the Waunakee Community School District through the issuance of general obligation bonds for the purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment.

A "no" vote on Question Number I is a vote to deny the Waunakee Community School District the authority to borrow \$175,000,000 through the issuance of general obligation bonds for the purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School

building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment.

In the event a majority of the electors voting on Question Number I vote "yes", the District will be authorized to undertake the school building and facility improvement program described in Question Number I and borrow not in excess of \$175,000,000 therefor; if a majority vote "no" on Question Number I set forth above, the District will not be so authorized.

A "yes" vote on Question Number II is a vote to authorize the Waunakee Community School District budget to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$1,000,000 for the 2022-2023 school year, by \$3,000,000 for the 2023-2024 school year, and by \$6,000,000 for the 2024-2025 school year, for non-recurring purposes consisting of expenses related to attracting and retaining staff, operating and maintaining any additional school facilities, and maintaining current programs and services.

A "no" vote on Question Number II is a vote to deny the Waunakee Community School District the authority to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$1,000,000 for the 2022-2023 school year, by \$3,000,000 for the 2023-2024 school year, and by \$6,000,000 for the 2024-2025 school year, for non-recurring purposes consisting of expenses related to attracting and retaining staff, operating and maintaining any additional school facilities, and maintaining current programs and services.

In the event a majority of the electors voting on Question Number II vote "yes", the District will be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$1,000,000 for the 2022-2023 school year, by \$3,000,000 for the 2023-2024 school year, and by \$6,000,000 for the 2024-2025 school year, for non-recurring purposes consisting of expenses related to attracting and retaining staff, operating and maintaining any additional school facilities, and maintaining current programs and services; if a majority vote "no" on Question Number II set forth above, the District will not be so authorized.

Location and Hours of Polling Places

Information as to the location of the polling places is available in the District Office at 905 Bethel Circle, Waunakee, Wisconsin.

All polling places will be open at 7:00 A.M. and will close at 8:00 P.M. All polling places are accessible to elderly and disabled voters.¹

If you have any questions concerning your polling place, contact the municipal clerk:

(Name Of Municipal Clerk)
(Address)
(Telephone)
(Office Hours)

(Name Of Municipal Clerk)
(Address)
(Telephone)
(Office Hours)

¹ THIS NOTICE MUST CONTAIN A STATEMENT ABOUT THE ACCESSIBILITY TO THE ELDERLY AND DISABLED FOR EACH POLLING PLACE. IF ANY POLLING PLACES ARE NOT ACCESSIBLE OR IN COMPLIANCE WITH FEDERAL LAW, CONTACT THE ELECTIONS COMMISSION.

Notice of Meeting of the School District Board of Canvassers

By no later than 9 a.m. on the Tuesday after the election, the school district board of canvassers shall convene, pursuant to the provisions of Wis. Stat. § 19.84, for the purpose of conducting the school district canvass pursuant to Wis. Stat. § 7.53(3). This meeting will be open to the public pursuant to Wis. Stat. §§ 19.81-89.

Information to Electors²

Upon entering the polling place and before being permitted to vote, an elector shall:

- state their name and address
- show an acceptable form of photo identification*
- sign the poll book**

***If an elector does not have acceptable photo identification, the elector may obtain a free photo ID for voting from the Division of Motor Vehicles.**

****If the elector is unable to sign the poll book due to disability, a poll worker may write the word "exempt."**

If an elector is not registered to vote, they may register to vote at the polling place serving their residence if the elector provides proof of residence.

Where ballots are distributed to electors, the initials of two inspectors must appear on the ballot.³

Upon being permitted to vote, the elector shall enter a voting booth or go to a machine and cast their ballot. The vote should not be cast in any manner other than specified here. Sample ballots or other materials to assist the elector in marking their ballot may be taken into the booth and copied. The sample ballot shall not be shown to anyone so as to reveal how the ballot is marked.

An elector who is a parent or guardian may be accompanied by the elector's minor child or minor ward.

An election official may inform the elector of the proper manner for casting a vote but the official may not advise or indicate a particular voting choice.

Assistance for Voting

An elector may select an individual to assist in casting their vote if the elector declares to the presiding official that they are unable to read, have difficulty reading, writing, or understanding English, or that due to disability are unable to cast their ballot. The selected individual rendering assistance may not be the elector's employer or an agent of that employer or an officer or agent of a labor organization which represents the elector.

² This section should be adapted depending upon what type of voting procedure is used.

³ Remove this sentence if only touch screen voting system(s) are used.

Where Paper Ballots are Used

On referendum questions, the elector shall make a mark (X) in the square next to "yes" if in favor of the question, or the elector shall make a mark (X) in the square next to "no" if opposed to the question.

Where Optical Scan Voting is Used

On referendum questions, the elector shall fill in the oval or connect the arrow next to "yes" if in favor of the question, or the elector shall fill in the oval or connect the arrow next to "no" if opposed to the question.

When using an *electronic ballot marking device* ("Automark," "ExpressVote," Clear Access or "ImageCast Evolution-ICE") to mark an **optical scan ballot** on referendum questions, the elector shall touch the screen or use the tactile pad to select "yes" if in favor of the question, or the elector shall touch the screen or use the tactile pad to select "no" if opposed to the question.

Where Touch Screen Voting is Used

On referendum questions, the elector shall touch the screen at "yes" if in favor of the question, or the elector shall touch the screen at "no" if opposed to the question.

After Voting the Ballot

After an official **paper ballot** is marked, it shall be folded so the inside marks do not show, but so the printed endorsements and inspectors' initials on the outside do show. The elector shall deposit the voted ballot in the ballot box or deliver the ballot to an inspector for deposit and shall leave the polling place promptly.

After an official **optical scan ballot** is marked, it shall be inserted in the security sleeve, so the marks do not show. The elector may insert the ballot in the voting device and discard the sleeve or deliver the ballot to an inspector for deposit. If a central count system is used, the elector shall insert the ballot in the ballot box and discard the sleeve or deliver the ballot to an inspector for deposit. The elector shall leave the polling place promptly.

After an official **touch screen ballot** is cast, the elector shall leave the polling place promptly.

Spoiling Ballots

If an elector spoils a **paper or optical scan** ballot, they shall return it to an election official who shall issue another ballot in its place, but not more than three ballots shall be issued to any one elector. If the ballot has not been initialed by two inspectors or is defective in any other way, the elector shall return it to the election official who shall issue a proper ballot in its place.⁴

The elector may spoil a **touch screen** ballot at the voting station before the ballot is cast.

⁴ Remove this sentence if only touch screen voting system(s) are used.

The following is a sample of the official ballot:

Official Referendum Ballot

November 8, 2022

Notice to Voters: If you are voting on Election Day, your ballot must be initialed by two election inspectors. If you are voting absentee, your ballot must be initialed by the municipal clerk or deputy clerk. Your ballot may not be counted without initials. (See end of ballot for initials).

Instructions to Voters

If you make a mistake on your ballot or have a question, ask an election inspector for help. (Absentee voters: contact your municipal clerk).

To vote in favor of a question, make an "X" or other mark in the square next to "Yes," like this:

To vote against a question, make an "X" or other mark in the square next to "No," like this:

School District

Question Number I: Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment?

Yes

No

Question Number II: Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$1,000,000 for the 2022-2023 school year, by \$3,000,000 for the 2023-2024 school year, and by \$6,000,000 for the 2024-2025 school year, for non-recurring purposes consisting of expenses related to attracting and retaining staff, operating and maintaining any additional school facilities, and maintaining current programs and services?

Yes

No

Persons with questions regarding the referendum election should contact Randy S. Guttenberg,
District Administrator.

Done in the Waunakee Community School District
on November 4, 2022
Judith Engebretson
District Clerk

EXHIBIT D

Official Referendum Ballot

November 8, 2022

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School District

Question Number I: Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment?

Yes

No

Question Number II: Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$1,000,000 for the 2022-2023 school year, by \$3,000,000 for the 2023-2024 school year, and by \$6,000,000 for the 2024-2025 school year, for non-recurring purposes consisting of expenses related to attracting and retaining staff, operating and maintaining any additional school facilities, and maintaining current programs and services?

Yes

No

(Reverse Side of Ballot)

OFFICIAL REFERENDUM BALLOT

November 8, 2022

for

Waunakee Community School District, Wisconsin

Municipality and ward number(s): _____

Ballot issued by

Initials of Inspectors of Election

Absentee Ballot issued by

Initials of Municipal Clerk or
Deputy Clerk
(If issued by SVDs, both SVDs must initial.)

Certification of Voter Assistance

I certify that I marked or read aloud this ballot at the request and direction of a voter who is authorized under Wis. Stat. §6.82 to receive assistance.

Signature of assistor



REFERENDUM 2022

WORKING TOGETHER for a STRONG FUTURE

The Waunakee Community School District Board of Education has adopted two referendum questions that will appear on the November 8th General Election ballot.

Your input was critical in making this decision as the referendum questions are based on the results of the community survey that was conducted in the Spring of 2022.

The referendum questions accomplish the School Board's goal of maintaining the existing tax rate over time. Since 2018-19, the Board has maintained a consistent tax rate of approximately \$10.89 per \$1,000 of property value.

WHY NOW?

- Address **immediate capacity issues** at the Middle School level
- Create **modern learning environments**²³ at Heritage Elementary School and Waunakee Middle School
- Targeted **remodeling** at the Waunakee High School/Bethel Circle Administrative Building and **capital maintenance improvements**
- Fund key day-to-day **operational** and **programmatic** needs



WORKING TOGETHER for a **STRONG FUTURE**

The referendum questions will include the following projects:

QUESTION 1: INVEST \$175 MILLION IN FACILITIES TO

- Rebuild Heritage Elementary at the Intermediate School site
- Construct a new Middle School at the current Heritage School site
- Complete various district wide remodeling and maintenance projects

QUESTION 2: PHASE IN \$6 MILLION OF NON-RECURRING OPERATING FUNDS OVER A THREE-YEAR PERIOD

- Fund, recruitment, and retention of quality staff
- Operate expanded square footage of facilities
- Maintain existing programs and services when the federal funding expires

To learn more about the facilities planning process:

Waunakee Community School District - Fall 2022 Referendum
wcsd_fall2022referendum@waunakee.k12.wi.us
608.849.2000 - ext.8491

