

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION ADDITIONAL REGULAR MEETING**

Monday, July 25, 2022

6:00 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.youtube.com/channel/UCIgebJT-i0GbAiYqrkpaBmA>

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

A quorum of the Board may be present

Open Session Starts at 6:00 PM

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

IV. PUBLIC COMMENTS

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Individuals may use this time to comment on any topic. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Each speaker will be allowed 3 minutes to speak for a total of 30 minutes. Emailed comments will be shared and reviewed by all the board members but will not be read out loud.

V. ADMINISTRATIVE REPORTS/ACTION ITEMS

A. Review the Proposed Building Details/Programs and Associated Projected Budgets

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Attached please find a presentation from the referendum team on the topics of the potential referendum project programs, budgets, and timelines. The only update to the budgets is the slide on Maintenance Projects (13) to reflect the current cost of the

outstanding maintenance projects on the capital maintenance plan. The maintenance projects for Heritage Elementary School were removed, projects that have been completed were removed, and the remaining projects were adjusted based on inflation.

B. Review Timelines for Project Start Dates and Projected Project Completions

Administration requested that the referendum team prepare project timelines that both included and excluded the use of a reimbursement resolution. The referendum team has created an additional timeline that does not require the use of a reimbursement resolution, but does include the planning around a September 2024 opening for the new Heritage Elementary School. The additional timeline does require an upfront investment on the district's behalf of up to \$100,000 (Slide 18) and partnerships with key vendors so that the design and construction process can move forward immediately pending the results of the referendum vote. The full timeline can be viewed on Slide 16 under the partnership option. After consultation with the district Treasurer, administration would recommend the use of 21-22 End of the Year Funds to pay for this investment. The referendum team will be present to answer any school board member's questions regarding this additional timeline option.

C. Review and Consider a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing 34

The purpose of this agenda item is to review/consider the concept of a reimbursement resolution. No action is required at this time, but the School Board may take action to approve this resolution. Attached please find an example reimbursement resolution from our bond attorneys (Quarels & Brady). Administration requested that the referendum team prepare project timelines that both included and excluded the use of a reimbursement resolution. Based on the discussion in the prior agenda item, the board's preference for a timeline may or may not require a reimbursement resolution.

D. Draft Resolutions for Fall 2022 Referendum 36

The purpose of this agenda item is to review draft resolutions for the fall 2022 referendum process. There are two questions included in the draft resolutions. There is an operational referendum question which provides the authority to increase revenues by \$2 million per year for a 5 year period of time. This operational referendum question is recurring (permanent). There is a capital referendum question in the amount of \$175 million. The capital referendum question would fund the projects identified in tonight's presentation as well as approximately 1/3 of the outstanding maintenance needs.

We have attached a spreadsheet that includes a financial scenario connected to the operational referendum question. Administration would request the opportunity to review the high level assumptions included in this financial scenario. Administration is looking forward to feedback from the school board. The regular August board meeting will include action items for school board consideration on these resolutions.

VI. FUTURE AGENDAS AND MEETINGS

VII. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

Legal References:

Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]
[Section 19.83\(2\)](#) [discussion during period of public comment]

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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Waukegan Community School District

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]
[Section 19.85](#) [exemptions to open meetings]

Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

Adoption/Revision Date(s):

October 1989
March 1994
September 1994
January 2000
February 2002
May 2020
January 2022



**WCSD Board
Meeting
Referendum Planning**

July 25, 2022 Update

Introductions



Robin Savola
Project Manager



Chris Michaud
Senior Design Architect



Jay Thomsen
Project Executive



Eric Ballweg
Community Relations & Engagement

Agenda

- Introductions
- Program
- Budget
- Schedule
- Next Steps
- Q & A

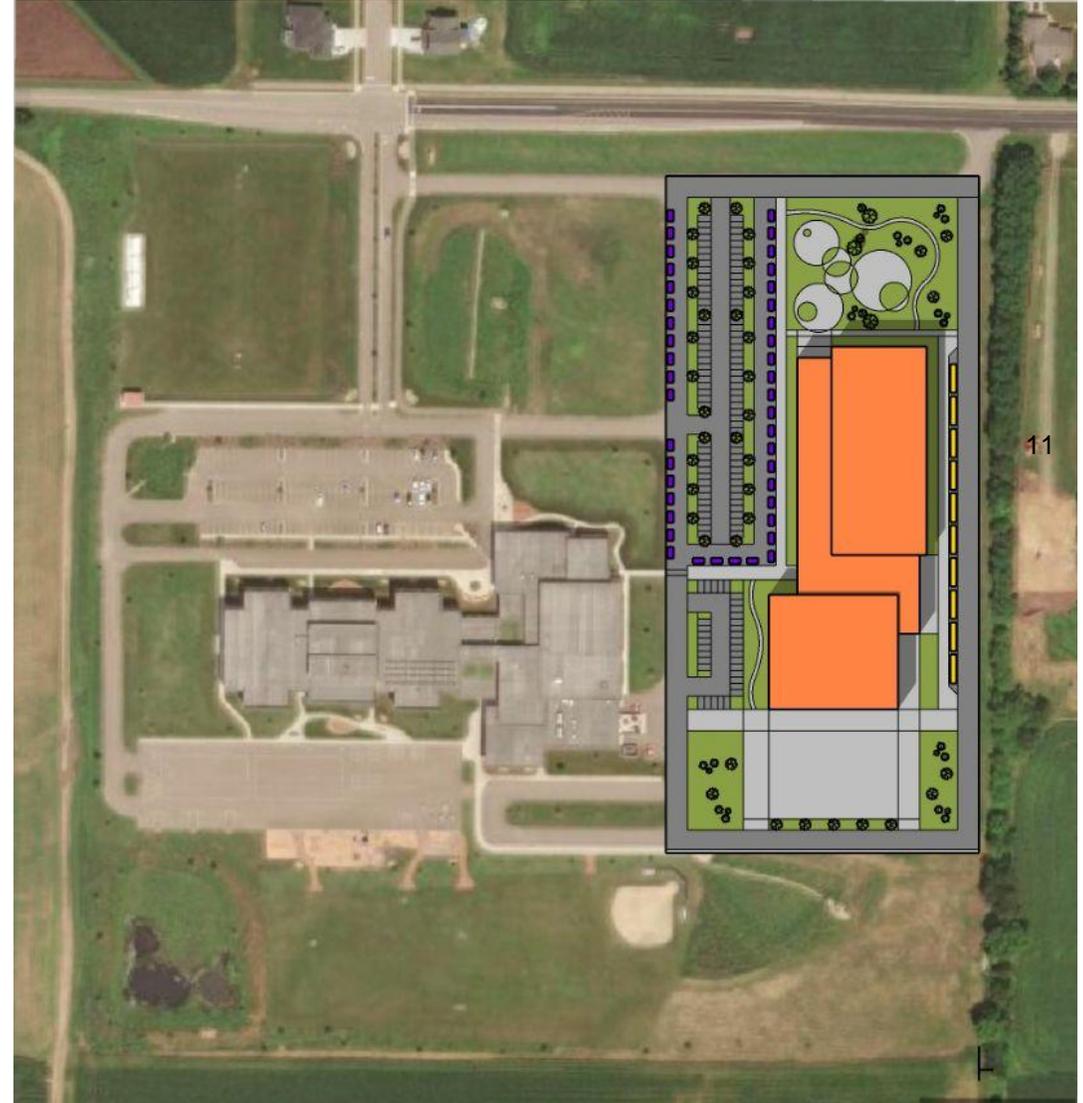
Program



New Heritage Elementary - on Intermediate Site

Capacity 696 (maximum)

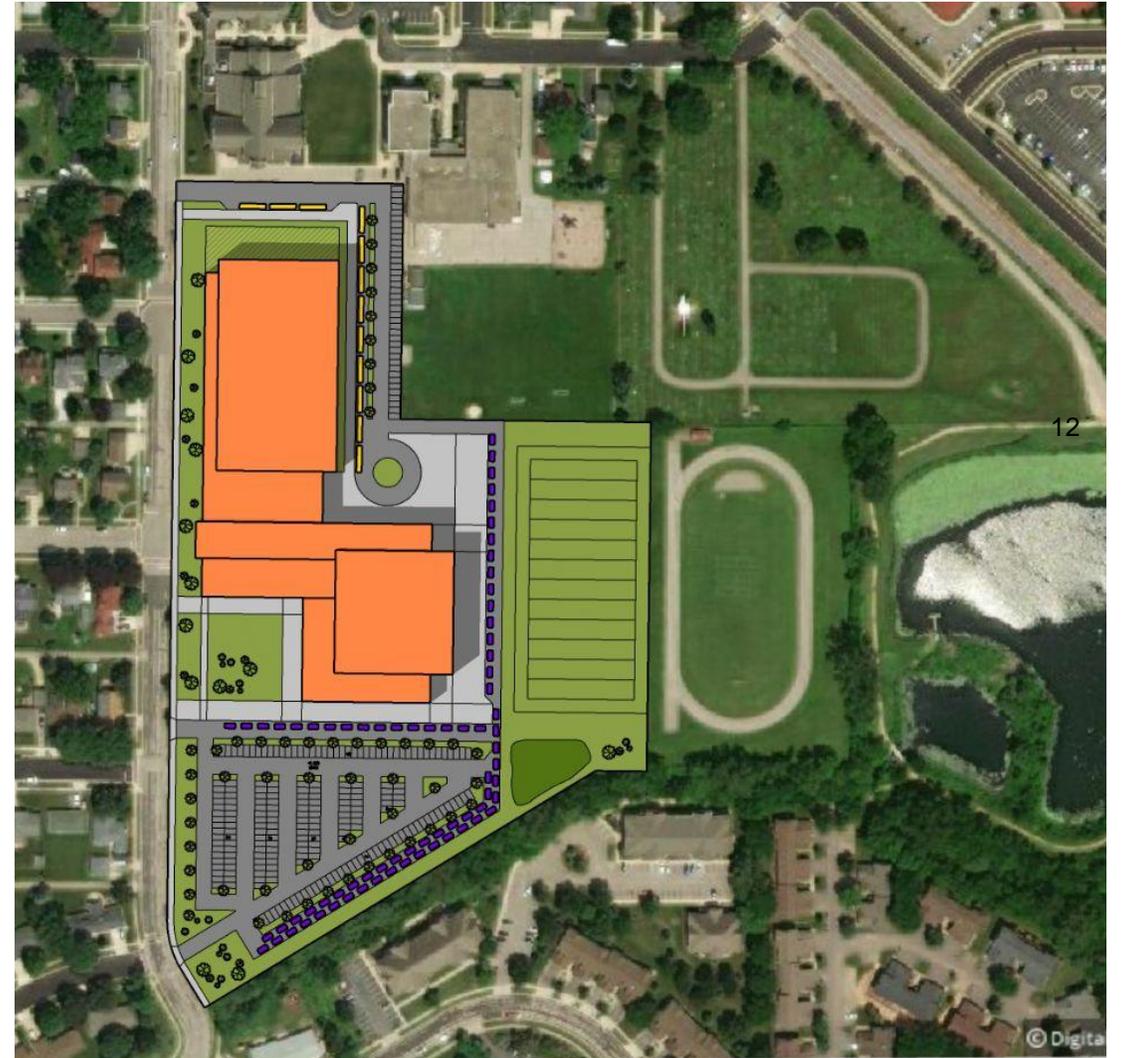
- 6 section school
- Early Childhood space updates
- Special Education space updates
- Book room size updates
- Conference space updates
- Facility storage updates
- Large Group Instruction updates



Option 1, New Middle School - on Heritage Site

Capacity 900

- 16 section core classroom (to match Intermediate)
- Performance space discussed
- Music updates
- Fab Lab updated
- Wrestling room updates
- Special Education updates
- Facility storage updates



Budget



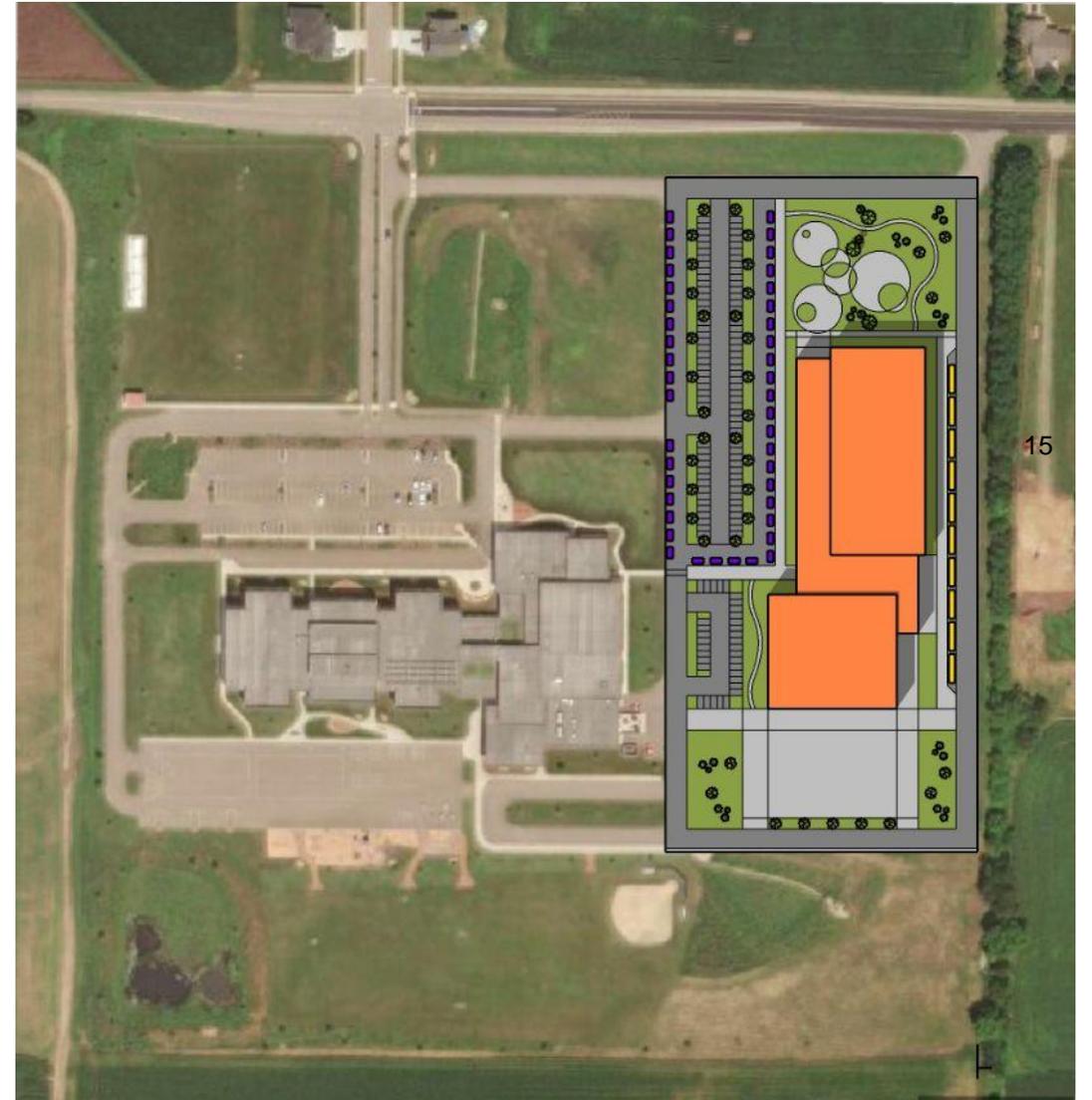
Budget Assumptions

- **Based on conceptual scope of work, not final design**
- **Actual costs of similar projects informed these estimates**
- **Budget based on June 2022 dollars**
 - **Escalation of labor and material included**
- **Intermediate School used as basis for budgets**
 - **Geothermal, green roof, exterior materials, interior finishes**
 - **Current building/instructional technology**
- **\$3,000/student for Furniture, Fixtures and Equipment (FF&E)**
- **Total contingency of 15% per project**

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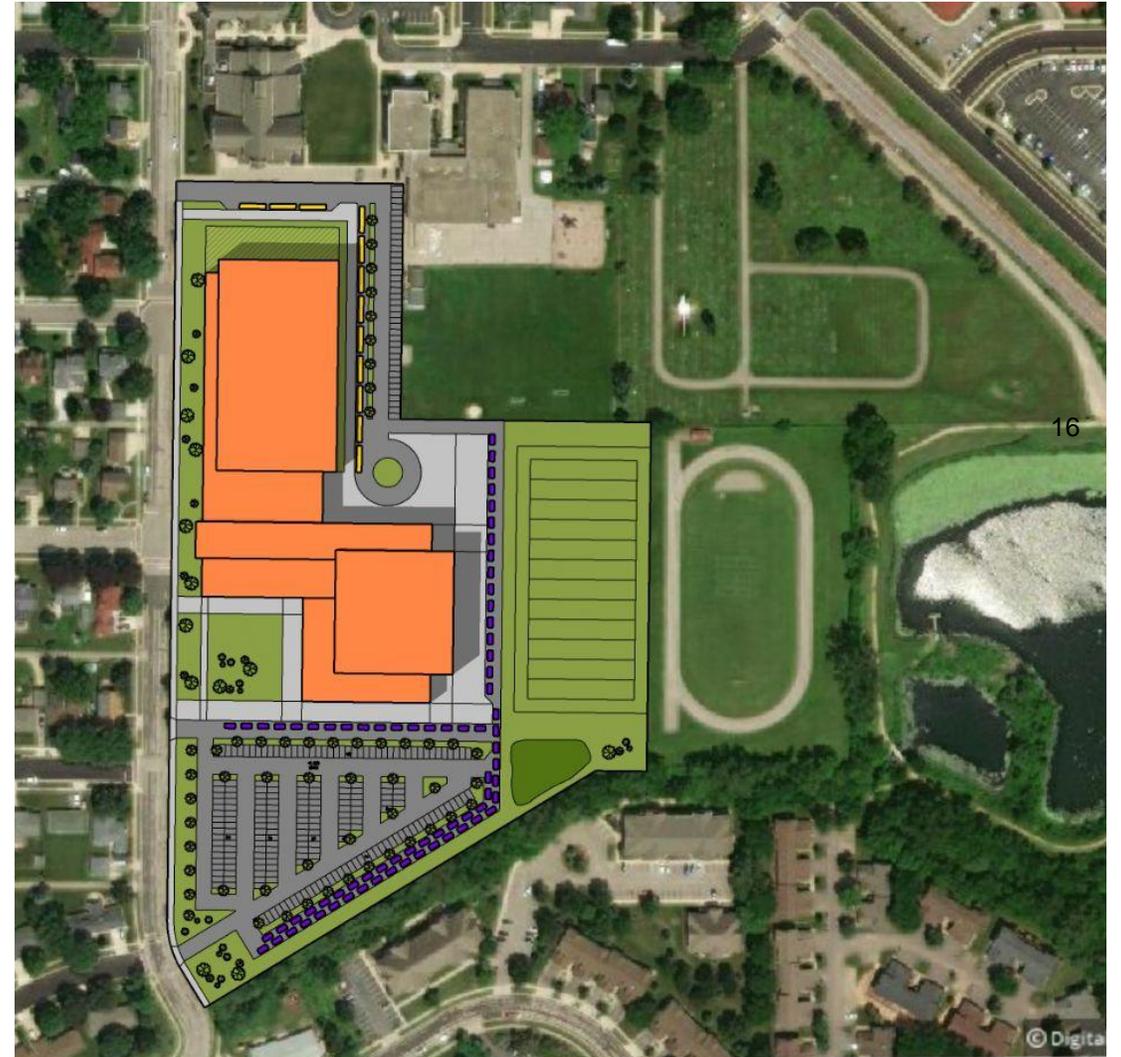
Budget: New Heritage - on Intermediate Site

PROJECT BUDGET 2024	
STUDENT CAPACITY	696
SQUARE FEET	153,000
CONSTRUCTION BUDGET	\$ 48,870,000
CONTINGENCY	\$ 9,240,000
SOFT COSTS	\$ 5,550,000
TOTAL	\$ 63,660,000



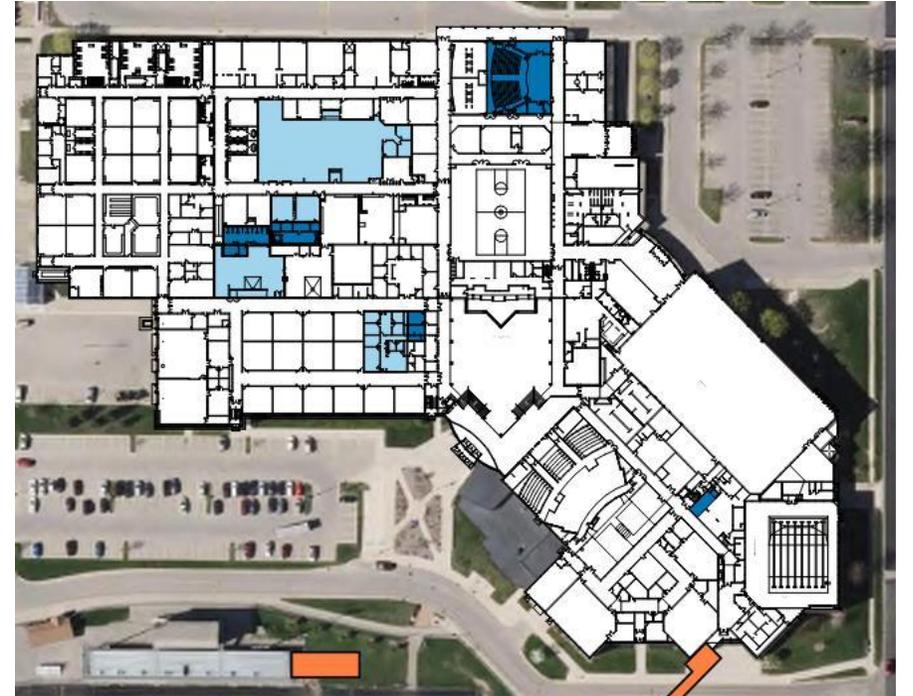
Budget: New Middle School – on Heritage Site

PROJECT BUDGET 2026	
STUDENT CAPACITY	900
SQUARE FEET	236,150
CONSTRUCTION BUDGET	\$ 77,250,000
CONTINGENCY	\$ 14,630,000
SOFT COSTS	\$ 8,040,000
TOTAL	\$ 99,920,000



Budget: High School, TLC and District Office

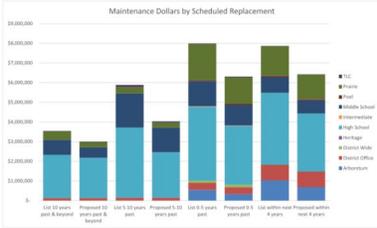
Old Auditorium Upgrades	\$ 730,000
Welding Area Modifications	\$ 525,000
Shop and Lab Modifications	\$ 765,000
LMTC Furniture	\$ 570,000
Large Group Instruction	\$ 235,000
Family Changing and Toilet Renovation	\$ 725,000
Bleacher Extension	\$ 500,000
TLC/Clinic	\$ 360,000
District Office	\$ 615,000
TOTAL	\$ 5,025,000



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TOTAL PROJECT BUDGET SUMMARY

ELEMENTARY	MIDDLE SCHOOL	HS/TLC/DISTRICT	MAINTENANCE
			
\$ 63,660,000	\$ 99,920,000	\$ 5,025,000	\$ 6,395,000

TOTAL PROJECT (2024/2026 SCHEDULE) - \$175,000,000

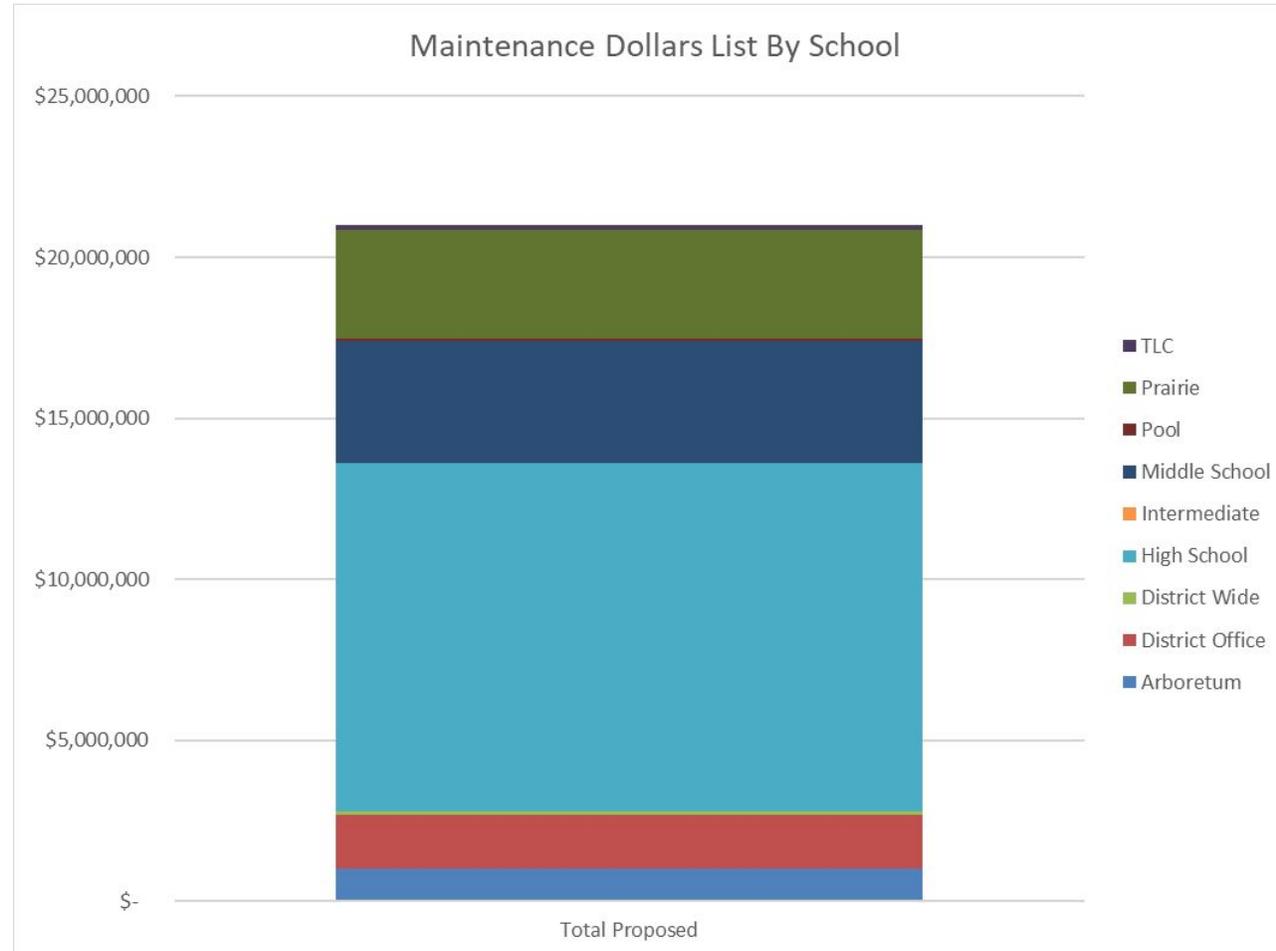
MAINTENANCE SCOPE

WILL BE DISCUSSED AT JULY 25TH MEETING

\$21M would be required for the long range maintenance program.

Approx 1/3 of this amount could be incorporated in to a \$175M capitol referendum question

Contingency funds that are freed up could be used toward the long range maintenance program



COST DATA INFORMATION

- **ENR Building Cost Index - Goes back to 1915**
 - 20 city average of: skilled labor and steel/concrete/wood
- **Average of 3% per year last 20 years**
- **Lowest year to year in last 20 years was 1.66% increase from 2008 - 2009**
- **Lowest year to year in last 30 years was 0.03% increase from 1994 - 1995**

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Referendum budget examples

- **Elementary School (June 2021 - April of 2022: 11.65%)**
 - Previous 4 year average: 2.95%
 - 2008 - 2012 average: 1.98%
- **Middle School (June 2020 - December 2021: 16.70%)**
 - Previous 4 year average: 4.60%
 - 2008 - 2012 average: 3.63%

Schedule



Schedule Options

EARLY START - HERITAGE FALL 2024, MIDDLE SCHOOL FALL 2026			
	DESIGN START	CONSTRUCTION START	SCHOOL OPEN
NEW HERITAGE	AUGUST 2022	APRIL 2023	FALL 2024
NEW MIDDLE SCHOOL (OPT 1)	NOVEMBER 2022	JUNE 2024	FALL 2026

NOVEMBER START (PARTNERSHIPS) - HERITAGE FALL 2024, MIDDLE SCHOOL FALL 2026			
	DESIGN START	CONSTRUCTION START	SCHOOL OPEN
NEW HERITAGE	NOVEMBER 2022	APRIL 2023	FALL 2024
NEW MIDDLE SCHOOL (OPT 1)	NOVEMBER 2022	JUNE 2024	FALL 2026

What's Next?



No Reimbursement Resolution

- \$100,000 - not to exceed
 - Land Survey (\$2,900)
 - Wetland Delineation (\$6,000)
 - Traffic Impact Analysis (\$29,000 estimate)
 - Civil Engineering (\$62,000 estimate)
 - Partnerships with key vendors such as steel fabrication, HVAC contractor, electrical contractor. This would be referred to facility committee to determine process.
 - Initial Design Coordination by EUA

New Heritage Target September 2024

New Middle School Target September 2026

Early Design Start, Including Site Investigation

- \$550,000
- Includes
 - Land Survey
 - Wetland Delineation
 - Soil Boring/Geotechnical
 - Traffic Impact Analysis
 - Architectural Design
 - Civil Engineering/Landscape Design
 - Structural Engineering
 - Mechanical Engineering
 - Electrical Engineering
 - Plumbing Engineering

Draft Resolutions

- Agenda item VD. is Draft Resolutions for a Fall 2022 referendum
- There are two ballot questions included in the draft resolutions:
 - An operational referendum question which provides the authority to increase revenues by \$2 million per year for a 5 year period of time. This operational referendum question is recurring (permanent).
 - A capital referendum question in the amount of \$175 million. The capital referendum question would fund the projects identified in tonight's presentation as well as approximately 1/3 of the outstanding maintenance needs.

Preliminary Timeline

Preliminary November 2022 Referendum Schedule															
School Year	2021-22										2022-23				
Calendar Year	2021					2022									
Key Board Decision	Winter					Spring			Summer			Fall			
	O	N	D	J	F	M	A	M	J	J	A	S	O	N	
POTENTIAL NOVEMBER 2022 REFERENDUM															
Confirm Facility Planning Priorities/Goals															
Option and Budget Development															
Board Workshop (Flexible)	★													27	
Staff & Community Information Sessions															
Staff & Community-Wide Survey															
Refine and Finalize Project Scope / Budget															
Adopt Resolution 70 days prior (<i>Deadline Aug. 30, 2022</i>)															
Referendum Communications & Outreach Effort															
Early & Absentee Voting															
Potential Referendum (<i>November 8, 2022</i>)															

Planning
Work/action
Critical referendum dates

Critical Board Milestones & Potential Workshops

- June 13: Reimbursement resolution draft
- June 27: Review programs, budgets, timelines, reimbursement resolution
- July 11: Financial planning options; Update to June 27 presentation, consideration of reimbursement resolution
- July 25: Draft resolutions; budget review
- August 8: Approve resolutions; Referendum do's and don'ts
- August 22: Resolutions back up date



Questions?



Board Appendix



Grade K-4 Enrollment Projections

Elementary School	Sept. 2021 Enrollment	Projected Enrollment ¹				Change, 2021-2035	Building Capacity	
		2023-2024	2025-2026	2030-2031	2035-2036		Functional	Maximum
Arboretum	435	508	542	574	635	+200	418	464
Heritage	525	534	574	710	742	+217	627 ²	696 ²
Prairie	511	554	567	635	733	+222	627	696
GRADES K-4 TOTALS	1,441	1,596	1,683	1,920	2,110	+639	1,672	1,856

1. Projections assume no “forced transfers” among the elementary schools.
2. To achieve the indicated capacity of Heritage Elementary School, additional classrooms in former Intermediate School would have to be remodeled.

Grade 5-12 Enrollment Projections

School	Sept. 2021 Enrollment	Projected Enrollment				Change, 2021-2035	Building Capacity	
		2023-2024	2025-2026	2030-2031	2035-2036		Functional	Maximum
Intermediate	644	636	687	775	883	+239	720 ¹	800 ¹
Middle	652	671	683	778	884	+232	663 ²	
High	1,354	1,358	1,364	1,494	1,623	+269	1,642	
GRADES 5-12 TOTALS	2,650	2,665	2,734	3,047	3,391	+741	3,025	3,105

1. Does not include anticipated classroom expansion that would increase Intermediate School's functional capacity to ~900 and maximum capacity to ~1000.
2. Assumes 70% classroom utilization and does not include current portable classrooms, which may expand Middle School capacity by ~70.

Schedule Options

NOVEMBER START - HERITAGE WINTER 2024/2025, MIDDLE SCHOOL FALL 2026			
	DESIGN START	CONSTRUCTION START	SCHOOL OPEN
NEW HERITAGE	NOVEMBER 2022	JULY 2023	DECEMBER 2024/JANUARY 2025
NEW MIDDLE SCHOOL (OPT 1)	NOVEMBER 2022	DECEMBER 2024	FALL 2026*

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NOVEMBER START - HERITAGE FALL 2025, MIDDLE SCHOOL FALL 2027			
	DESIGN START	CONSTRUCTION START	SCHOOL OPEN
NEW HERITAGE	NOVEMBER 2022	MARCH 2024	FALL 2025
NEW MIDDLE SCHOOL (OPT 1)	SPRING 2023	JUNE 2025	FALL 2027

*construction schedule is tight to meet a September 2026 open date

RESOLUTION NO. _____

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

WHEREAS, the Waunakee Community School District, Dane County, Wisconsin (the "Issuer") plans to undertake a district-wide school building and facility improvement project consisting of: removing the current Heritage Elementary School building and constructing and equipping a new middle school on the site; constructing and equipping an elementary school on district-owned land; and district-wide remodeling, capital maintenance and building infrastructure improvements (the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the School Board (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$_____.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted, approved and recorded _____, 20__

Joan Ensign
District President

ATTEST:

(SEAL)

Judith Engebretson
District Clerk

[After adoption, please return a copy of this Resolution to Quarles & Brady LLP, Bond Counsel, at 411 East Wisconsin Avenue, 30th Floor, Milwaukee, Wisconsin 53202-4497, Attention: Allison M. Buchanan.]



411 East Wisconsin Avenue
Suite 2400
Milwaukee, Wisconsin 53202-4428
414.277.5000
Fax 414.271.3552
www.quarles.com

Attorneys at Law in
Chicago
Indianapolis
Madison
Milwaukee
Minneapolis
Naples
Phoenix
Tampa
Tucson
Washington, D.C.

July 21, 2022

VIA EMAIL

Mr. Randy Guttenberg
District Administrator
Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Re: Waunakee Community School District - Referendum

Dear Randy:

Attached please find **drafts** of the **Revenue Limit Resolution, Initial Resolution, and Referendum Resolution** to be adopted by the School Board in connection with the referendum. We have prepared these Resolutions with the information you provided to us. Please review them carefully.

ADOPTION

It is our understanding that these Resolutions will be considered by the School Board at an August meeting.

OPEN MEETING LAW

The titles of the Resolutions should be on the agenda for the August meeting. **If the meeting will be a virtual meeting, please be sure to include on the agenda and the notices the dial-in number or other information necessary for the public and the media to access and monitor the meeting.** Please then:

- (i) post the agenda in at least three public places; and
- (ii) provide the agenda to the official newspaper of the District (or if the District has no official newspaper, to a news medium likely to give notice in the area) and to any other requesting media at least twenty-four hours prior to the meeting (see Section 19.84(1)(b), Wisconsin Statutes).

Please complete the attached **Certificate of Compliance with Open Meeting Law** in connection with the meeting at which the Resolutions are adopted.

VOTE REQUIRED

A vote of at least a majority of a quorum of the School Board is necessary to adopt the Resolutions. Unless the District has adopted special rules regarding the adoption of borrowing resolutions, the Resolutions should be adopted in the same manner as other resolutions of the District are adopted. Attached please find the **draft Excerpts of Minutes** form to be used to record the attendance at the meeting and the vote on the Resolutions. We will send the finalized form of Excerpts of Minutes prior to the August meeting.

PUBLICATIONS REQUIRED

The notices which are attached to the Referendum Resolution should be published as follows:

- (a) The Notice to Electors (which is attached to the Referendum Resolution as Exhibit A) should be published once in the Waunakee Tribune **within ten days** of the adoption of the Initial Resolution.
- (b) The Notice of Election (which is attached to the Referendum Resolution as Exhibit B) should be published in the issue of the Waunakee Tribune published immediately prior to the fourth Tuesday before the referendum election (**October 7, 2022**). This is the Type A Notice. (Since November 8, 2022 is a regularly scheduled election, the municipal clerks will be publishing the required Type E Notice regarding absentee ballots.)
- (c) The Notice of Referendum, including the facsimile ballot (which is attached to the Referendum Resolution as Exhibit C) (the Type B, C & D Notice) should be published in the issue of the Waunakee Tribune published immediately prior to the referendum election (**November 4, 2022**). **Please note that the municipal clerks' names need to be added to this Notice before it is published.** This Notice must also be posted in each polling place on election day.

Please ask the newspaper to provide affidavits of publication of the notices and forward them to us.

BALLOT

The Ballot (which is attached to the Referendum Resolution as Exhibit D) is the form to be printed. The municipal clerks can assist in the printing arrangements. If the District prepares the ballots, they should be delivered to the municipal clerks running the referendum election at least 52 days prior to the November general election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes. *Please provide us with a sample of the absentee ballot when it is prepared.*

FILING OF BALLOT

Under Section 8.37, Wisconsin Statutes, the ballot must be filed with (i) the official responsible for providing the ballots for the election and (ii) the clerk of each county having territory within the District at least 70 days prior to the election. This filing must be made by **August 30, 2022**. The requirement can be satisfied by sending a form of the ballot (which is attached to the Referendum Resolution as Exhibit D) to the official responsible for providing the ballots and to the clerk of each county having territory within the District.

ELECTION SUPPLIES

The municipal clerks of each municipality in which a polling place is located are required to provide the necessary equipment for the polling place.

DOCUMENTATION

Following the adoption of the Resolutions, please return one executed copy of each of them to us together with executed copies of the Excerpts of Minutes and the Certificate of Compliance with the Open Meeting Law. *Please ask the newspaper to provide you with the affidavits of publication of the referendum notices and then forward them to us as soon as you receive them. Please also provide us with a sample of the absentee ballot.*

Prior to the election, we will provide you with materials which may be used by your Board of Canvassers in determining the election results. After the referendum, we will provide you with a Certificate of District Clerk Regarding Bond Referendum to be completed and executed.

We are also attaching a **Municipal Information Questionnaire**. Please review, correct, if necessary, complete and return this questionnaire to us at your earliest convenience.

Mr. Randy Guttenberg
July 21, 2022
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NOTIFICATION TO DPI

The District must notify the Department of Public Instruction ("DPI") of the date of the referendum election and provide the Department copies of the Revenue Limit Resolution and Initial Resolution and the form of ballot within 10 days after they are adopted. The District is also required to provide the results of the referendum election to DPI within 10 days of the referendum election date. This notification can be provided online via the DPI School Finance Reporting Portal <https://apps5.dpi.wi.gov/sfssafi/default.aspx>. If you have questions about DPI's procedure you should contact Roger Kordus, Consultant at (608) 267-3752 or roger.kordus@dpi.wi.gov. Mr. Kordus would also like to have the Certificate of the Board of Canvassers emailed or faxed to him at (608) 266-2840.

NOTIFICATION TO MUNICIPAL CLERKS

As soon as possible, please notify the municipal clerks of the scheduled date of the referendum election and, as indicated above, the ballot.

Please feel free to contact me at (414) 277-5641 or any member of the Quarles & Brady LLP public finance team if you have any questions or comments.

Very truly yours,

QUARLES & BRADY LLP



Allison M. Buchanan

AMB:TNA:ama

Enclosures

#940252.00063

cc: Mr. Steve Summers (w/enc. via email)
Ms. Rebecca McDonough (w/enc. via email)
Mr. Erik Kass (w/enc. via email)
Mr. David Groose (w/enc. via email)
Ms. Taryn Alvin (w/enc. via email)

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN
AMOUNT NOT TO EXCEED \$175,000,000

BE IT RESOLVED by the School Board of the Waunakee Community School District, Dane County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment.

Adopted and recorded August ____, 2022.

Joan Ensign
District President

ATTEST:

Judith Engebretson
District Clerk

(SEAL)

RESOLUTION AUTHORIZING THE SCHOOL
DISTRICT BUDGET TO EXCEED REVENUE
LIMIT FOR RECURRING PURPOSES

BE IT RESOLVED by the School Board of the Waunakee Community School District, Dane County, Wisconsin that the revenues included in the School District budget be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,000,000 for the 2022-2023 school year; by an additional \$2,000,000 (for a total of \$4,000,000) for the 2023-2024 school year; by an additional \$2,000,000 (for a total of \$6,000,000) for the 2024-2025 school year; by an additional \$2,000,000 (for a total of \$8,000,000) for the 2025-2026 school year; and by an additional \$2,000,000 (for a total of \$10,000,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of operational and maintenance expenses.

Adopted and recorded August ____, 2022.

Joan Ensign
District President

ATTEST:

Judith Engebretson
District Clerk

(SEAL)

RESOLUTION PROVIDING FOR A REFERENDUM
ELECTION ON THE QUESTIONS OF THE APPROVAL OF A
RESOLUTION AUTHORIZING THE SCHOOL DISTRICT
BUDGET TO EXCEED REVENUE LIMIT FOR RECURRING
PURPOSES AND AN INITIAL RESOLUTION AUTHORIZING
THE ISSUANCE OF GENERAL OBLIGATION BONDS IN
AN AMOUNT NOT TO EXCEED \$175,000,000

WHEREAS, the School Board of the Waunakee Community School District, Dane County, Wisconsin (the "District"), has heretofore duly adopted resolutions entitled: "Resolution Authorizing the School District Budget to Exceed Revenue Limit for Recurring Purposes" (the "Revenue Limit Resolution"); and "Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$175,000,000" (the "Initial Resolution"); and

WHEREAS, the School Board deems it to be desirable and in the best interest of the District to direct the District Clerk to submit the Revenue Limit Resolution and the Initial Resolution to the electors for approval or rejection at the regularly scheduled election to be held on November 8, 2022.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District as follows:

Section 1. Referendum Election Date. The District Clerk is hereby directed to call a referendum election to be held in the District at the regularly scheduled election to be held on November 8, 2022 for the purpose of submitting to the qualified electors of the District the propositions of whether the Revenue Limit Resolution and the Initial Resolution shall be approved.

Section 2. Notice to Electors. The District Clerk is directed to give notice by:

- (a) causing a Notice to Electors in substantially the form attached hereto as Exhibit A to be published in the Waunakee Tribune within ten days after the date hereof.
- (b) causing a Notice of Election in substantially the form attached hereto as Exhibit B to be published in the Waunakee Tribune in the issue published immediately prior to the fourth Tuesday before the referendum election.
- (c) causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit C to be published in the Waunakee Tribune in the issue published immediately preceding the referendum election. This Notice shall also be posted in each polling place on election day.

If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit C shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.

Section 3. Polling Places and Hours. The District electors must vote at the referendum election at the times and polling places at which they cast their ballots in regularly scheduled elections.

Section 4. Referendum Election Officials. The election officials appointed in each of the municipalities within the District shall conduct the election.

Section 5. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a), Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit D.

The District Clerk shall cause to be printed sufficient ballots for use at said referendum election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election, and the District Clerk shall file a copy of the ballot with the clerk of each county having territory within the District, as soon as possible after the date hereof but in no event later than 70 days prior to the election, as provided in Section 8.37, Wisconsin Statutes. If the District prepares the ballots, they should be delivered to the municipal clerks running the election at least 52 days prior to the election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

Section 6. Canvass. The returns of the referendum election shall be canvassed by the Board of Canvassers of each municipality within the District. Each Board of Canvassers shall certify the returns of the referendum election to the District Clerk. The District Clerk and two other reputable citizens appointed by the District Clerk prior to the date of the referendum election shall act as the District's Board of Canvassers for this referendum election. This Board of Canvassers shall meet in open session no later than 9:00 a.m. on the Tuesday after the election to determine the result of the referendum election. The canvass shall be open to the public and the District Clerk is directed to give due notice of said meeting.

Section 7. DPI Notice. Pursuant to the provisions of Sections 121.91(3) and 120.115(1), Wisconsin Statutes, the District Clerk shall notify the Department of Public Instruction of the date of the referendum election and shall provide the Department with copies of the Revenue Limit Resolution and the Initial Resolution within 10 days after the adoption of the Revenue Limit Resolution and the Initial Resolution and shall further notify the Department of the results of the referendum within 10 days following the election using the method prescribed by the Department.

Adopted and recorded August ____, 2022.

Joan Ensign
District President

ATTEST:

Judith Engebretson
District Clerk

(SEAL)

RESOLUTION PROVIDING FOR A REFERENDUM
ELECTION ON THE QUESTIONS OF THE APPROVAL OF A
RESOLUTION AUTHORIZING THE SCHOOL DISTRICT
BUDGET TO EXCEED REVENUE LIMIT FOR RECURRING
PURPOSES AND AN INITIAL RESOLUTION AUTHORIZING
THE ISSUANCE OF GENERAL OBLIGATION BONDS IN
AN AMOUNT NOT TO EXCEED \$175,000,000

WHEREAS, the School Board of the Waunakee Community School District, Dane County, Wisconsin (the "District"), has heretofore duly adopted resolutions entitled: "Resolution Authorizing the School District Budget to Exceed Revenue Limit for Recurring Purposes" (the "Revenue Limit Resolution"); and "Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$175,000,000" (the "Initial Resolution"); and

WHEREAS, the School Board deems it to be desirable and in the best interest of the District to direct the District Clerk to submit the Revenue Limit Resolution and the Initial Resolution to the electors for approval or rejection at the regularly scheduled election to be held on November 8, 2022.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District as follows:

Section 1. Referendum Election Date. The District Clerk is hereby directed to call a referendum election to be held in the District at the regularly scheduled election to be held on November 8, 2022 for the purpose of submitting to the qualified electors of the District the propositions of whether the Revenue Limit Resolution and the Initial Resolution shall be approved.

Section 2. Notice to Electors. The District Clerk is directed to give notice by:

- (a) causing a Notice to Electors in substantially the form attached hereto as Exhibit A to be published in the Waunakee Tribune within ten days after the date hereof.
- (b) causing a Notice of Election in substantially the form attached hereto as Exhibit B to be published in the Waunakee Tribune in the issue published immediately prior to the fourth Tuesday before the referendum election.
- (c) causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit C to be published in the Waunakee Tribune in the issue published immediately preceding the referendum election. This Notice shall also be posted in each polling place on election day.

If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit C shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.

Section 3. Polling Places and Hours. The District electors must vote at the referendum election at the times and polling places at which they cast their ballots in regularly scheduled elections.

Section 4. Referendum Election Officials. The election officials appointed in each of the municipalities within the District shall conduct the election.

Section 5. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a), Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit D.

The District Clerk shall cause to be printed sufficient ballots for use at said referendum election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election, and the District Clerk shall file a copy of the ballot with the clerk of each county having territory within the District, as soon as possible after the date hereof but in no event later than 70 days prior to the election, as provided in Section 8.37, Wisconsin Statutes. If the District prepares the ballots, they should be delivered to the municipal clerks running the election at least 52 days prior to the election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

Section 6. Canvass. The returns of the referendum election shall be canvassed by the Board of Canvassers of each municipality within the District. Each Board of Canvassers shall certify the returns of the referendum election to the District Clerk. The District Clerk and two other reputable citizens appointed by the District Clerk prior to the date of the referendum election shall act as the District's Board of Canvassers for this referendum election. This Board of Canvassers shall meet in open session no later than 9:00 a.m. on the Tuesday after the election to determine the result of the referendum election. The canvass shall be open to the public and the District Clerk is directed to give due notice of said meeting.

Section 7. DPI Notice. Pursuant to the provisions of Sections 121.91(3) and 120.115(1), Wisconsin Statutes, the District Clerk shall notify the Department of Public Instruction of the date of the referendum election and shall provide the Department with copies of the Revenue Limit Resolution and the Initial Resolution within 10 days after the adoption of the Revenue Limit Resolution and the Initial Resolution and shall further notify the Department of the results of the referendum within 10 days following the election using the method prescribed by the Department.

Adopted and recorded August ____, 2022.

Joan Ensign
District President

ATTEST:

Judith Engebretson
District Clerk

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS
OF
WAUNAKEE COMMUNITY SCHOOL DISTRICT
DANE COUNTY, WISCONSIN

NOTICE IS HEREBY GIVEN that the School Board of the above-named School District, at a meeting duly called, noticed, held and conducted on August ___, 2022, adopted an Initial Resolution entitled:

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN
AMOUNT NOT TO EXCEED \$175,000,000

Said Initial Resolution was adopted pursuant to the provisions of Chapter 67 of the Wisconsin Statutes to authorize a borrowing in an amount not to exceed \$175,000,000 through the issuance of general obligation bonds of the District for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment.

Copies of said Initial Resolution and a detailed breakdown of the school building and facility improvement program to be financed with the proceeds of the proposed Bond issue are on file in the District Office located at 905 Bethel Circle, Waunakee, Wisconsin and may be inspected weekdays except holidays, between the hours of 9:00 a.m. and 4:00 p.m.

The School Board has called for a referendum election on the Initial Resolution together with the Revenue Limit Resolution also adopted on August ___, 2022 to be held on November 8, 2022.

Dated August ___, 2022.

BY ORDER OF THE
SCHOOL BOARD
Judith Engebretson
District Clerk

EXHIBIT B

NOTICE OF ELECTION
WAUNAKEE COMMUNITY SCHOOL DISTRICT
NOVEMBER 8, 2022

Referendum Details

At an election in the Waunakee Community School District on Tuesday, November 8, 2022, the following questions will be submitted to a vote of the people:

QUESTION NUMBER I

"Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,000,000 for the 2022-2023 school year; by an additional \$2,000,000 (for a total of \$4,000,000) for the 2023-2024 school year; by an additional \$2,000,000 (for a total of \$6,000,000) for the 2024-2025 school year; by an additional \$2,000,000 (for a total of \$8,000,000) for the 2025-2026 school year; and by an additional \$2,000,000 (for a total of \$10,000,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of operational and maintenance expenses?"

QUESTION NUMBER II

"Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment?"

A copy of the entire text of the resolution directing submission of the questions set forth above to the electorate and information concerning District boundaries can be obtained from the District Clerk at the School District offices located at 905 Bethel Circle, Waunakee, Wisconsin.

Additional Information

Acceptable photo ID will be required to vote at this election. If you do not have a photo ID you may obtain a free ID for voting from the Division of Motor Vehicles.

Persons with questions regarding the referendum election should contact Randy S. Guttenberg,
District Administrator.

Done in the Waunakee Community School District
on October 7, 2022
Judith Engbretson
District Clerk

DRAFT

EXHIBIT C

NOTICE OF REFERENDUM
WAUNAKEE COMMUNITY SCHOOL DISTRICT
NOVEMBER 8, 2022

Referendum Election Details

At an election to be held in the Waunakee Community School District on November 8, 2022, the following proposed Resolution Authorizing School District Budget to Exceed Revenue Limit and Initial Resolution of the School Board will be submitted to a vote of the people:

RESOLUTION NUMBER I

RESOLUTION AUTHORIZING THE SCHOOL
DISTRICT BUDGET TO EXCEED REVENUE
LIMIT FOR RECURRING PURPOSES

BE IT RESOLVED by the School Board of the Waunakee Community School District, Dane County, Wisconsin that the revenues included in the School District budget be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,000,000 for the 2022-2023 school year; by an additional \$2,000,000 (for a total of \$4,000,000) for the 2023-2024 school year; by an additional \$2,000,000 (for a total of \$6,000,000) for the 2024-2025 school year; by an additional \$2,000,000 (for a total of \$8,000,000) for the 2025-2026 school year; and by an additional \$2,000,000 (for a total of \$10,000,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of operational and maintenance expenses.

RESOLUTION NUMBER II

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN
AMOUNT NOT TO EXCEED \$175,000,000

BE IT RESOLVED by the School Board of the Waunakee Community School District, Dane County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment.

Ballot Text

The questions will appear on the ballot as follows:

QUESTION NUMBER I

"Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,000,000 for the 2022-2023 school year; by an additional \$2,000,000 (for a total of \$4,000,000) for the 2023-2024 school year; by an additional \$2,000,000 (for a total of \$6,000,000) for the 2024-2025 school year; by an additional \$2,000,000 (for a total of \$8,000,000) for the 2025-2026 school year; and by an additional \$2,000,000 (for a total of \$10,000,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of operational and maintenance expenses?"

QUESTION NUMBER II

"Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment?"

Explanation

The referendum election ballot will ask District electors to vote "yes" or "no" on the referendum election questions as set forth above.

A "yes" vote on Question Number I is a vote to authorize the Waunakee Community School District budget to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,000,000 for the 2022-2023 school year; by an additional \$2,000,000 (for a total of \$4,000,000) for the 2023-2024 school year; by an additional \$2,000,000 (for a total of \$6,000,000) for the 2024-2025 school year; by an additional \$2,000,000 (for a total of \$8,000,000) for the 2025-2026 school year; and by an additional \$2,000,000 (for a total of \$10,000,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of operational and maintenance expenses.

A "no" vote on Question Number I is a vote to deny the Waunakee Community School District the authority to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,000,000 for the 2022-2023 school year; by an additional \$2,000,000 (for a total of \$4,000,000) for the 2023-2024 school year; by an additional \$2,000,000 (for a total of \$6,000,000) for the 2024-2025 school year; by an additional \$2,000,000 (for a total of \$8,000,000) for the 2025-2026 school year; and by an additional \$2,000,000 (for a total of \$10,000,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of operational and maintenance expenses.

In the event a majority of the electors voting on Question Number I vote "yes", the District will be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,000,000 for the 2022-2023 school year; by an additional \$2,000,000 (for a total of \$4,000,000) for the 2023-2024 school year; by an additional \$2,000,000 (for a total of \$6,000,000) for the 2024-2025 school year; by an additional \$2,000,000 (for a total of \$8,000,000) for the 2025-2026 school year; and by an additional \$2,000,000 (for a total of \$10,000,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of operational and maintenance expenses; if a majority vote "no" on Question Number I, the District will not be so authorized.

A "yes" vote on Question Number II is a vote to approve the borrowing of \$175,000,000 by the Waunakee Community School District through the issuance of general obligation bonds for the purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment.

A "no" vote on Question Number II is a vote to deny the Waunakee Community School District the authority to borrow \$175,000,000 through the issuance of general obligation bonds for the purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment.

In the event a majority of the electors voting on Question Number II vote "yes", the District will be authorized to undertake the school building and facility improvement program described in Question Number II and borrow not in excess of \$175,000,000 therefor; if a majority vote "no" on Question Number II set forth above, the District will not be so authorized.

Location and Hours of Polling Places

Information as to the location of the polling places is available in the District Office at 905 Bethel Circle, Waunakee, Wisconsin.

All polling places will be open at 7:00 A.M. and will close at 8:00 P.M. All polling places are accessible to elderly and disabled voters.¹

If you have any questions concerning your polling place, contact the municipal clerk:

(Name Of Municipal Clerk)	(Name Of Municipal Clerk)
(Address)	(Address)
(Telephone)	(Telephone)
(Office Hours)	(Office Hours)

Notice of Meeting of the School District Board of Canvassers

By no later than 9 a.m. on the Tuesday after the election, the school district board of canvassers shall convene, pursuant to the provisions of Wis. Stat. § 19.84, for the purpose of conducting the school district canvass pursuant to Wis. Stat. § 7.53(3). This meeting will be open to the public pursuant to Wis. Stat. §§ 19.81-89.

Information to Electors²

Upon entering the polling place and before being permitted to vote, an elector shall:

- state their name and address
- show an acceptable form of photo identification*
- sign the poll book**

***If an elector does not have acceptable photo identification, the elector may obtain a free photo ID for voting from the Division of Motor Vehicles.**

****If the elector is unable to sign the poll book due to disability, a poll worker may write the word "exempt."**

If an elector is not registered to vote, they may register to vote at the polling place serving their residence if the elector provides proof of residence.

Where ballots are distributed to electors, the initials of two inspectors must appear on the ballot.³

Upon being permitted to vote, the elector shall enter a voting booth or go to a machine and cast their ballot. The vote should not be cast in any manner other than specified here. Sample ballots or other materials to assist the elector in marking their ballot may be taken into the booth and copied. The sample ballot shall not be shown to anyone so as to reveal how the ballot is marked.

¹ THIS NOTICE MUST CONTAIN A STATEMENT ABOUT THE ACCESSIBILITY TO THE ELDERLY AND DISABLED FOR EACH POLLING PLACE. IF ANY POLLING PLACES ARE NOT ACCESSIBLE OR IN COMPLIANCE WITH FEDERAL LAW, CONTACT THE ELECTIONS COMMISSION.

² This section should be adapted depending upon what type of voting procedure is used.

³ Remove this sentence if only touch screen voting system(s) are used.

An elector who is a parent or guardian may be accompanied by the elector's minor child or minor ward.

An election official may inform the elector of the proper manner for casting a vote but the official may not advise or indicate a particular voting choice.

Assistance for Voting

An elector may select an individual to assist in casting their vote if the elector declares to the presiding official that they are unable to read, have difficulty reading, writing, or understanding English, or that due to disability are unable to cast their ballot. The selected individual rendering assistance may not be the elector's employer or an agent of that employer or an officer or agent of a labor organization which represents the elector.

Where Paper Ballots are Used

On referendum questions, the elector shall make a mark (X) in the square next to "yes" if in favor of the question, or the elector shall make a mark (X) in the square next to "no" if opposed to the question.

Where Optical Scan Voting is Used

On referendum questions, the elector shall fill in the oval or connect the arrow next to "yes" if in favor of the question, or the elector shall fill in the oval or connect the arrow next to "no" if opposed to the question.

When using an *electronic ballot marking device* ("Automark," "ExpressVote," Clear Access or "ImageCast Evolution-ICE") to mark an **optical scan ballot** on referendum questions, the elector shall touch the screen or use the tactile pad to select "yes" if in favor of the question, or the elector shall touch the screen or use the tactile pad to select "no" if opposed to the question.

Where Touch Screen Voting is Used

On referendum questions, the elector shall touch the screen at "yes" if in favor of the question, or the elector shall touch the screen at "no" if opposed to the question.

After Voting the Ballot

After an official **paper ballot** is marked, it shall be folded so the inside marks do not show, but so the printed endorsements and inspectors' initials on the outside do show. The elector shall deposit the voted ballot in the ballot box or deliver the ballot to an inspector for deposit and shall leave the polling place promptly.

After an official **optical scan ballot** is marked, it shall be inserted in the security sleeve, so the marks do not show. The elector may insert the ballot in the voting device and discard the sleeve or deliver the ballot to an inspector for deposit. If a central count system is used, the elector shall insert the ballot in the ballot box and discard the sleeve or deliver the ballot to an inspector for deposit. The elector shall leave the polling place promptly.

After an official **touch screen ballot** is cast, the elector shall leave the polling place promptly.

Spoiling Ballots

If an elector spoils a **paper or optical scan** ballot, they shall return it to an election official who shall issue another ballot in its place, but not more than three ballots shall be issued to any one elector. If the ballot has not been initialed by two inspectors or is defective in any other way, the elector shall return it to the election official who shall issue a proper ballot in its place.⁴

The elector may spoil a **touch screen** ballot at the voting station before the ballot is cast.

⁴ Remove this sentence if only touch screen voting system(s) are used.

The following is a sample of the official ballot:

Official Referendum Ballot

November 8, 2022

Notice to Voters: If you are voting on Election Day, your ballot must be initialed by two election inspectors. If you are voting absentee, your ballot must be initialed by the municipal clerk or deputy clerk. Your ballot may not be counted without initials. (See end of ballot for initials).

Instructions to Voters
<p>If you make a mistake on your ballot or have a question, ask an election inspector for help. (Absentee voters: contact your municipal clerk).</p>
<p>To vote in favor of a question, make an "X" or other mark in the square next to "Yes," like this: <input checked="" type="checkbox"/></p>
<p>To vote against a question, make an "X" or other mark in the square next to "No," like this: <input checked="" type="checkbox"/></p>
School District
<p>Question Number I: Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,000,000 for the 2022-2023 school year; by an additional \$2,000,000 (for a total of \$4,000,000) for the 2023-2024 school year; by an additional \$2,000,000 (for a total of \$6,000,000) for the 2024-2025 school year; by an additional \$2,000,000 (for a total of \$8,000,000) for the 2025-2026 school year; and by an additional \$2,000,000 (for a total of \$10,000,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of operational and maintenance expenses?</p>
<p><input type="checkbox"/> Yes</p>
<p><input type="checkbox"/> No</p>
<p>Question Number II: Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment?</p>
<p><input type="checkbox"/> Yes</p>
<p><input type="checkbox"/> No</p>

Persons with questions regarding the referendum election should contact Randy S. Guttenberg,
District Administrator.

Done in the Waunakee Community School District
on November 4, 2022
Judith Engebretson
District Clerk

DRAFT

EXHIBIT D

Official Referendum Ballot

November 8, 2022

Notice to Voters: If you are voting on Election Day, your ballot must be initialed by two election inspectors. If you are voting absentee, your ballot must be initialed by the municipal clerk or deputy clerk. Your ballot may not be counted without initials. (See end of ballot for initials).

Instructions to Voters	
If you make a mistake on your ballot or have a question, ask an election inspector for help. (Absentee voters: contact your municipal clerk).	
To vote in favor of a question, make an "X" or other mark in the square next to "Yes," like this: <input checked="" type="checkbox"/>	
To vote against a question, make an "X" or other mark in the square next to "No," like this: <input checked="" type="checkbox"/>	
School District	
Question Number I: Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,000,000 for the 2022-2023 school year; by an additional \$2,000,000 (for a total of \$4,000,000) for the 2023-2024 school year; by an additional \$2,000,000 (for a total of \$6,000,000) for the 2024-2025 school year; by an additional \$2,000,000 (for a total of \$8,000,000) for the 2025-2026 school year; and by an additional \$2,000,000 (for a total of \$10,000,000) for the 2026-2027 school year and thereafter, for recurring purposes consisting of operational and maintenance expenses?	
<input type="checkbox"/>	Yes
<input type="checkbox"/>	No
Question Number II: Shall the Waunakee Community School District, Dane County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$175,000,000 for the public purpose of paying the cost of a school building and facility improvement project consisting of: construction of a new Heritage Elementary School on district-owned land; construction of a new middle school on district-owned land; removal of the current Heritage Elementary School building; district-wide renovations, capital maintenance and site improvements; and acquisition of furnishings, fixtures and equipment?	
<input type="checkbox"/>	Yes
<input type="checkbox"/>	No

(Reverse Side of Ballot)

OFFICIAL REFERENDUM BALLOT

November 8, 2022

for

Waunakee Community School District, Wisconsin

Municipality and ward number(s): _____

Ballot issued by

Initials of Inspectors of Election

Absentee Ballot issued by

Initials of Municipal Clerk or
Deputy Clerk
(If issued by SVDs, both SVDs must initial.)

Certification of Voter Assistance

I certify that I marked or read aloud this ballot at the request and direction of a voter who is authorized under Wis. Stat. §6.82 to receive assistance.

Signature of assistor

	21-22	22-23 July 1	22-23 8 Nov	23-24	24-25	25-26	26-27
Beginning Fund 10 Balance	\$7,614,873.48						
Ending Fund 10 Fund Balance	\$7,614,873.48						
Beginning Fund 41 Fund Balance	\$1,173,399.37						
Ending Fund 41 Fund Balance	\$714,144.00						

Revenues (Additional)							
22-23 Revenue Increase		\$107,683.00		\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
ESSER III Additional Funds		\$1,600,000.00		\$1,600,000.00	-\$1,600,000.00		
Unemployment Refund	\$76,058.00						
Additional Student Count		\$103,282.00					
Additional Open Enrollment Students		\$205,000.00					
Operational Referendum			\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
2020 Operational Referendum						-\$2,127,502.00	
Transfer of Service		\$212,200.00					
Utility Refund	\$25,558.00						
Additional Revenue Total	\$101,616.00	\$2,228,165.00	\$2,000,000.00	\$4,600,000.00	\$1,400,000.00	\$872,498.00	\$3,000,000.00

Expenses (Savings)							
Payment to Fund 73 Trust	\$557,476.00	\$557,476.00					
Transportation	\$50,000.00	\$150,000.00					
Virtual Instruction - Staff		\$35,000.00					
Virtual Instruction - Contracted	\$50,000.00	\$128,000.00					
Building/Dept Budgets	\$250,000.00	\$250,000.00					
Copy Machine Replacement		\$55,000.00					
Energy Efficiency Budget		\$83,894.00					
Capital Maintenance Projects			\$225,000.00				
ESSER III Additional Funds		\$1,200,000.00		\$1,200,000.00			
Early Retirement/Resignations		\$200,000.00					
Savings Expense Total	\$907,476.00	\$2,659,370.00	\$225,000.00	\$1,200,000.00	\$0.00	\$0.00	\$0.00

Expenses (Additions)							
Summer School Pay Increase		\$107,000.00					
Aquatic Center Pay Increase		\$5,000.00					
Special Education - HS		\$136,000.00					
English Language Learner		\$130,000.00					
Co-curricular Programs		\$40,000.00					
Utilities (TBD)		\$31,260.00					
Legal Fees		\$70,000.00					
New FTE (7-12)		\$88,400.00					
New 6th Grade Section		\$70,000.00					
New 1st Grade Section		\$70,000.00					
Enrollment Growth				\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00
Compensation System Increases		\$546,300.00		\$550,000.00	\$550,000.00	\$550,000.00	\$550,000.00
Inflationary Increases		\$1,546,400.00		\$2,000,000.00	\$1,500,000.00	\$1,250,000.00	\$1,250,000.00
Intermediate/MS Guidance		\$70,000.00					
Arboretum AP/4K Principal		\$110,000.00					
Payment to Fund 73 Trust			\$443,666.00				
Energy Efficiency Budget			\$83,894.00				
Capital Maintenance Projects			\$225,000.00				
Copy Machine Replacement			\$55,000.00				
Building/Dept Budgets			\$250,000.00				
Additional ESSER Expenses					\$1,200,000.00		
Arboretum LMTC			\$650.00				
Arboretum Pathways			\$1,950.00		\$34,500.00		
Arboretum Instructional Coach			\$1,950.00				
Arboretum EL Teacher			\$1,300.00				
Arboretum School Nurse			\$990.00				
Arboretum Psychologist			\$32,500.00				
Arboretum Tech Specialist			\$1,950.00				
Arboretum Social Worker				\$33,500.00			
Arboretum Math Interventionist					\$34,500.00		
Arboretum Behavior/SEL Coach					\$69,000.00		
Heritage LMTC			\$650.00				

Heritage Pathways			\$1,950.00		\$34,500.00		
Heritage Math Interventionist					\$34,500.00		
Heritage Instructional Coach			\$1,950.00				
Heritage EL Teacher			\$1,300.00				
Heritage School Nurse			\$990.00				
Heritage Psychologist			\$32,500.00				
Heritage Tech Specialist			\$1,950.00				
Heritage Behavior/SEL Coach					\$69,000.00		
Heritage Internal Coach to Bldg Coordinator			Stipend				
Heritage Extend Coach Contract 5 Days			Stipend				
Heritage Extend Ed. Tech. Sp. Contract 5 days			Stipend				
Prairie LMTC			\$650.00				
Prairie Pathways			\$1,950.00		\$34,500.00		
Prairie Instructional Coach			\$1,950.00				
Prairie EL Teacher			\$1,300.00				
Prairie School Nurse			\$990.00				
Prairie Math Interventionist					\$34,500.00		
Prairie Tech Specialist			\$1,950.00				
Prairie Behavior/SEL Coach					\$69,000.00		
Prairie Internal Coach to Bldg Coordinator			Stipend				
Prairie Extend Coach Contract 5 Days			Stipend				
Prairie Extend Ed. Tech. Sp. Contract 5 days			Stipend				
Intermediate LMTC			\$650.00				
Intermediate Pathways			\$1,950.00				
Intermediate EL Teacher			\$1,950.00				
Intermediate Instructional Coach			\$1,950.00				
Intermediate School Nurse			\$990.00				
Intermediate Social Worker				\$33,500.00			
Intermediate Pathways				\$33,500.00			
Intermediate Behavior/SEL Coach					\$69,000.00		
Intermediate Internal Coach to Bldg Coordinator			Stipend				
Intermediate Extend Coach Contract 5 Days			Stipend				
Intermediate Extend Ed. Tech. Sp. Contract 5 days			Stipend				
Middle School LMTC			\$650.00				
Middle School Reading/Writing Workshop			\$32,500.00				
Middle School Pathways			\$1,950.00	\$33,500.00			
Middle School Instructional Coach			\$1,950.00	\$67,000.00			
Middle School Reading Interventionist			\$32,500.00				
Middle School EL Teacher			\$1,300.00				
Middle School Nurse			\$990.00				
Middle School Psychologist			\$9,750.00				
Middle School Tech Specialist			\$66,950.00				
Middle School Athletics Coordinator			Stipend - Fund 80				
Middle School Internal Coach to Bldg Coordinator			\$650.00		Stipend		
Middle School Extend Coach Contract 5 Days			Stipend				
Middle School Extend Ed. Tech. Sp. Contract 5 days			Stipend				
High School LMTC			\$650.00				
High School Pathways			\$32,500.00				
High School Instructional Coach			\$1,950.00				
High School EL Teacher			\$1,300.00				
High School Nurse			\$990.00				
High School Social Worker			\$65,000.00				
High School Tech Specialist			\$1,950.00				

High School Evening Paraeducator/Hall Monitor/Security Guard			\$33,000.00			
High School Alternative Education Paraeducator			\$65,000.00			
High School Evening Events Security & Supervision			\$32,500.00			
High School Facilities Request Manager			\$16,500.00			
High School Internal Coach to Bldg Coordinator			Stipend			
High School Extend Coach Contract 5 Days			Stipend			
High School Extend Ed. Tech. Sp. Contract 5 days			Stipend			
High School English Teacher			\$60,000.00			
Full-Release Mentor (Teacher Contract)			\$65,000.00			
District Pathways Coordinator			\$39,000.00			
District Custodial Supervisor			\$65,000.00			
District Website Manager			\$65,000.00			
District Computer Technician			\$33,000.00			
District 4K-6 Special Ed Coordinator			\$67,000.00			
District 7-12 Special Ed Coordinator			\$67,000.00			
4K-12 Bilingual Counselor				\$65,000.00		
District EL Coordinator				\$65,000.00		
District Curriculum Coordinators (teaching positions - either STEM/Humanities or grade level)					\$138,000.00	
Admin Assistant Increase					\$17,500.00	
Arboretum PLC Institute			\$10,000.00		\$5,000.00	
Arboretum Phy Ed Mats			\$1,325.00			
Heritage PLC Institute			\$10,000.00		\$5,000.00	
Heritage Phy Ed Mats			\$1,325.00			
Heritage Liabrary Shelves				\$1,000.00		
Prairie Spanish Books			\$3,000.00	\$3,000.00		
Prairie PLC Institute			\$10,000.00		\$5,000.00	
Prairie Art Tables & Stools			\$9,000.00			
Prairie Phy Ed Mats			\$5,600.00			
Prairie Mats Under Hoops				\$2,500.00		
Prairie Resource Copier/Printers						
Intermediate PLC Institute			\$10,000.00		\$5,000.00	
Intermediate Risers					\$10,000.00	
Intermediate 3D Printer			\$2,000.00			
Intermediate Piano					\$8,000.00	
Intermediate Band Instrument Replacement				\$11,500.00		
Intermediate Orchestra Instrument Replacement				\$11,500.00		
Middle School i-Ready Instruction Reading/Math			\$32,500.00	\$32,500.00	\$32,500.00	
Middle School PLC Institute				\$15,000.00		
Middle School Band Instrument Replacement, Upkeep, Etc			\$10,000.00	\$10,000.00	\$10,000.00	
High School LMTC					\$171,016.00	
High School Makerbot			\$20,000.00			
High School PLC Institute				\$30,000.00		
High School Clavinova			\$2,500.00			
High School Science Dept Upgrades			\$6,600.00	\$6,600.00		
District PowerSchool Talent Records			\$10,977.76			
District Staff Wellness Room Repairs/Equipment Updates						
Special Ed Co-Teaching PD			\$15,000.00			
Special Ed Universal Design for Learning				\$15,000.00		
Special Ed Developing High Performing Teams			\$20,000.00			
Wheelchair Accessible Vans				\$60,000.00	\$60,000.00	
K-12 Developmental Designs			covered by grant	\$22,500.00	\$22,500.00	

Universal SEL & Mental Health Screeners			covered by grant	\$10,000.00	\$10,000.00		
VoIP Clock Speakers for WHS			\$420,000.00	\$210,000.00	\$145,000.00		
SchoolDude Capital Predictor			\$26,500.00	\$7,000.00	\$7,000.00		
Electric Vehicle Mechanic Training			\$1,500.00	\$1,500.00	\$1,500.00		
Grounds Utility Vehicle Replacement			\$15,000.00				
Plow Truck			\$42,500.00				
Grounds Large Area Water Wheel			\$15,000.00				
Snowblowers				\$3,500.00	\$3,500.00		
Forklift Replacement			\$44,000.00				
Man-Lift Replacement			\$8,910.00				
Inflation on Consumables			\$20,000.00	\$20,000.00	\$20,000.00		
Safety & Security Budget			\$91,500.00	\$95,000.00	\$86,000.00		
Ice Time Fees - Offset			\$10,000.00	\$10,000.00	\$12,000.00		
Badger Conference Official Fee Increase			\$9,540.00	\$10,000.00	\$10,000.00		
UW Athletic Trainer Contract			\$35,000.00	\$40,000.00	\$45,000.00		
Increased Funding for PD			\$50,000.00	\$50,000.00	\$50,000.00		
Increased Funding for Textbooks/Digital Media			\$130,000.00	\$130,000.00	\$130,000.00		
MSAN Membership			\$25,000.00	\$25,000.00	\$25,000.00		
National Equity Project			\$35,000.00				
Summer Curriculum Project Pay			\$25,000.00	\$25,000.00	\$25,000.00		
New Heritage Elementary					TBD		
New Middle School						TBD	
Additional Expense Total	\$0.00	\$3,020,360.00	\$3,202,227.76	\$3,939,100.00	\$4,992,516.00	\$2,000,000.00	\$2,000,000.00
Net Change	\$1,009,092.00	\$1,867,175.00	\$889,947.24	\$2,750,847.24	-\$841,668.76	-\$1,969,170.76	-\$969,170.76