

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, July 11, 2022

6:00 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.youtube.com/channel/UCIgebJT-i0GbAiYqrkpaBmA>

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

Closed Session Starts at 6:00PM

Open Session Starts at 7:00 PM

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN

STATUTES 19.85 (1) (c)(f)

- A. Review Minutes of June 13, 2022 Meeting
- B. Review Individual Teacher Contract Recommendations, Resignations and Retirements
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- E. Update the School Board on a Human Resource Matter Relating to a Taher Employee.
- F. Discuss the Implications for the District of the Reversionary Clause in the Deed for Village Property --Former Library Building, and the Subsequent Parameters of the Board for Future Leasing Agreements of the Parking Spaces.

IV. RETURN TO OPEN SESSION

V. BOARD DEVELOPMENT WORKSHOP

If time allows, the Board will discuss if they want to plan and engage in a school board retreat.

VI. APPROVAL OF MINUTES

- A. Approve minutes of June 13, 2022 regular Board meeting and June 27, 2022 Additional Meeting. 7

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VIII. PUBLIC COMMENTS 15

Individuals may use this time to comment on any topic. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Each speaker will be allowed 3 minutes to speak for a total of 30 minutes. . Emailed comments will be shared and reviewed by all the board members but will not be read out loud.

IX. PUBLIC HEARING ON 2022-2023 DISTRICT BUDGET

The purpose of this agenda item is to provide the public with an opportunity to share any comments or ask any questions regarding the 2022-2023 budget process. The third draft of the budget is attached in the budget committee section of the agenda. Allie Dye will provide a high level overview of the 2022-2023 budget process and then we will seek input from any members of the public who would like to participate in the budget hearing.

X. BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Teacher Report
- B. Board Reports/Action Items
 - 1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
This section is reserved for any comments from members of the board on meetings they attended or other informational items.
 - 2. District Priorities for 2022-2023 18
Attached please find the DRAFT District Priorities for 2022-2023 that were discussed at the Board's Self-Evaluation Meeting this spring and reviewed by the Board at the June Board Meeting.

XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. DEI Committee
 - 1. Review the minutes from the 06/20/22 DEI Committee Meeting 28
- B. Budget Committee
 - 1. Review 07/07/22 Meeting Minutes 30
The minutes from the July 7 meeting have been attached.
 - 2. Consideration of the 3rd Draft of the 2022-2023 School District Budget 32

Please note that the third draft of the budget is based on the following:

1. The \$0/student increase in the per pupil categorical aid, with a \$0/student increase in the revenue limit formula
2. An increase in the percentage of State Special Education Categorical Aid to ~30%
3. The personnel cost line includes an inflationary salary increase of 4.7%, implementation of the teacher and classified staff compensation systems, a 0% increase in dental insurance rates, and a 0% increase for health insurance rates
4. The capital maintenance projects are funded from Fund 41
5. The third draft includes an increase of 9.0 FTE, as outlined on page 13 of the document.
6. The debt service fund includes a debt service repayment in order to keep the district tax rate consistent.
7. All of the remaining budget requests have been placed on hold at this time

The third draft of the budget included the following changes from the second draft:

1. Grant allocations in both fund 10 and fund 27
2. Updates to the Community Services budget (Fund 80)
3. Updates to the New Teacher program budget (Fund 99) (No changes were requested 2022-23)
4. Increased the ESSER 3 allocation to utilize approximately half of the additional funds that our district was eligible for

The changes between the second and third draft of the budget have been highlighted in yellow, and these changes will be reviewed by the administration at the meeting. The third draft of the budget is balanced. Administration has included some additional educational expenditures that are outlined in the memos from the Student Services and Curriculum departments. The budget committee is recommending approval of the third draft of the budget on a 3:0 motion.

3. Branding Report

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The purpose of this agenda item is to review the expenses for the \$25,000 approved by the school board and to discuss next steps. Attached please find a spreadsheet that indicates the projects that have been completed or are in process (orange highlights). You will also see some attachments that show the new branding designs that have been accomplished.

We have identified potential projects for the next steps in the branding process. These potential projects are highlighted in red. The Budget Committee is recommending evaluating next steps after the completion of the 21-22 audit, which will identify the end of the year balance.

XII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Administrative Reports/Action Items

1. Referendum Planning for Fall 2022 Referendum

- a. Referendum Financial Planning Presentation By Erik Kass from PMA 60

The purpose of this agenda item is to review a draft financial plan for the November 2022 referendum planning process. Attached please find a presentation prepared by Erik Kass, from PMA.

Erik will be present at the meeting to review the presentation. Administration will also share how this draft financial plan is aligned with the referendum planning process. Please reach out to Steve Summers if you have any specific questions that you would like Erik to have prepared prior to the school board meeting.

- b. Discuss, Review and Consider a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing 74

The purpose of this agenda item is to review/consider the concept of a reimbursement resolution. No action is required at this time, but the School Board may take action to approve this resolution. Action will be required by the special board meeting on July 25 if the school board still wants to consider the September 2024 completion date for the new Heritage Elementary School.

The school board presentation from Monday, June 27 has been updated to reflect the following:

1. The Option 2 for the new Middle School was removed.
2. The timelines have been revised to reflect only the Option 1 for the new Middle School.
3. The budget scenario has been created to reflect a 2025 Heritage/2027 Middle School timeline.
4. The reimbursement resolution has been decreased from \$800,000 to \$550,000 and 1 month has been removed from the planning process prior to November.

A September 2024 completion date for the new Heritage Elementary school will require approval of a reimbursement resolution at the July 11 or July 25 school board meetings. A January 2025 completion date for the new Heritage Elementary school will not require a reimbursement resolution, but will result in at least 1 week of lost instructional time in order to accomplish the move over the 2024 winter break. A September 2025 completion date for the new Heritage Elementary school is combined with a September 2027 completion date for the new Middle School and the additional cost of this timeline is shared in the presentation.

Attached please find an example reimbursement resolution from our bond attorneys (Quarels & Brady). If the school board prefers to take action on July 11, the resolution includes a blank where a number has to be filled in. As an example, the blank could be filled in with the following "up to \$550,000 from the November 2022 referendum proceeds".

2. Presentation on the District Reporting Tool 102

Tim Schell will provide data on our initial period of reporting tool implementation. Tim will also discuss some next steps for the upcoming school year. In the future, we anticipate these reports will go to the Board's standing DEI committee.

3. Consideration of the District Calendar for 2023-2024 106

Attached please find the proposed school district calendar for the 2023-2024 school year. This calendar was developed in collaboration with the district calendar committee composed of staff, administration, and a board member (Joan Ensign). The calendar follows a similar pattern to other years with the exception of a shift in professional development days around the shortened week associated with Thanksgiving. The administration will present the calendar to the Board on Monday evening and will be prepared to answer any questions.

4. Announcements/Correspondence 107

XIII. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of June 2022.

B. Finance

1. Monthly Finance Reports 109

Attached you will find the 2021-22 Budget Status report as of June 30, 2022, and the Cash Reconciliation report for May 2022.

Please contact Allie Dye at alexandradye@waunakee.k12.wi.us if you have questions on any of these reports.

C. Consideration of Family and Co-Curricular Handbooks for 2022-2023

All handbooks and supporting documents are attached in the extras section.

D. Annual Academic Standards Notice 113

E. Consideration of Exchange student 115

F. Consideration of Dane County New Teacher Project Shared Services 116

Contract

G. Gifts and Field Trips

1. Gifts

a. Meffert Oil Co. Pride Pump Donation \$1000 for WCSB 118

Athletics.

2. Field Trips

H. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements 119

I. Fundraising Report 2021-2022 122

The purpose of this agenda item is to provide the School Board with an annual report of fundraisers utilizing the Classmunity program. Attached please find a list of all fundraisers for the 2021-22 school year and the information that has been reported in Classmunity.

XIV. BOARD BUSINESS

A. Legislative Update

XV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Meeting

BOE Community Engagement Dates and Topics

B. Special Meeting

C. Budget Committee

D. Co-Curricular Committee

E. Curriculum Committee

F. Facility Committee

G. Human Resources Committee

H. DEI Committee

I. Goals Committee

XVI. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III

XVII. RETURN TO OPEN SESSION

XVIII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XIX. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Minutes of Regular Meeting

The Board of Education Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, June 13, 2022, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

President Ensign called the meeting to order. A motion was made by Hetzel, second by Heinemann, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c),(e), (f), and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 6-0 on a roll call vote. Time 6:00 PM

II. ROLL CALL

Dotzler- Yes, Engebretson – Yes, Ensign- Yes, Frey – Yes, Heinemann – Yes , Hetzel- Yes, Hoefler- (arrived at 6:10pm)

Also Present: Randy Guttenberg, Steve Summers, Brian Grabarski

III. ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c)(e) AND (f)

A. Review Minutes of May 9, 2022 regular meeting.

B. Review Individual Administrative Contract Recommendations, Resignations and Retirements

C. Review Individual Teacher Contract Recommendations, Resignations, Retirements, and Request for Retirement Consideration.

D. Review Individual Co-Curricular Contract Recommendations and Update on a Co-Curricular Coaching Concern/Evaluation

E. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements

F. Review Summer School Contract Recommendations

A motion was made by Frey, second by Engebretson, to approve the recommendation as presented. Motion carried 7-0.

G. Review and Take Action on Student Discipline/Expulsion Recommendation

H. Discuss the Implications for the District of the Reversionary Clause in the Deed for Village Property --Former Library Building, and the Subsequent Parameters of the Board for Future Leasing Agreements of the Parking Spaces.

IV. RETURN TO OPEN SESSION

A motion was made by Hetzel, second by Frey, to adjourn closed session, and reconvene in open session Motion carried 7-0. Time: 7:04pm Open session reconvened at 7:07pm

V. BOARD DEVELOPMENT WORKSHOP

There was not time for Board Development.

VI. APPROVAL OF MINUTES

A. Review Minutes of May 09, 2022 regular meeting and May 23 2022 Additional meeting.

A motion was made by Engebretson, second by Hetzel, to approve the minutes as posted.

Motion carried 7-0.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

A motion was made by Frey, second by Engebretson, to approve the agenda as posted.

Motion carried 7-0.

VIII. PUBLIC COMMENTS

Public comments sent via email were reviewed by the full board but not read out loud at the meeting. Email Public comments are attached to the extra section of the agenda and were from:

Carol Bleifield

Jackie Erlandson

Lisa Humenik – Exec. Dir. WNC

Kristina Maher

Dyanne Schwartz

Cathy Sheffield

David & Kathy Smith

Edward Steichen

In person public comments were made by the following:

John Dooley – Transfer of Funds \$800,000

IX. BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Teacher Report

No Teacher report this month

B. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Training's Attended by Individual Board Members

Dotzler attended the IS and HS choir concerts, baseball sectionals, soccer sectionals, project graduation, dedication to Warrior Pitch Gate – lots of positive activity.

Ensign meet with HS student regarding his AP Government project on the benefit of installing solar panels and attended a graduation celebration for 4 students in the competency program. The Board wanted to Congratulate all WCSD Graduates.

2. District Priorities for 2022-2023

Guttenberg presented and answered questions regarding the attached DRAFT of District Priorities for 2022-2023 that were discussed at the Board's Self-Evaluation Meeting this spring and were discussed with Ensign and Frey prior to presenting to the full board.

After some discussion, the board will review this document over the next month to consider for approval at the July meeting.

3. School Safety Update

Guttenberg explained that with the recent school tragedy in Uvalde, Texas we have received

questions from our parents and community regarding our school safety and security plans. The attached (to the agenda) link leads to the YouTube recording of the Community Engagement Meeting we held in March on the topic of school safety. Also attached to the agenda please find the presentation that was used at that meeting in March. These attachments are a great reflection of the work/planning we have done in this area. If there are any other questions, please feel free to contact the building principals or the District Office.

X. ADMINISTRATIVE REPORT/DATA ON COVID 19

Guttenberg shared the last COVID community/district update. This is attached to the extra section of the agenda.

XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Human Resources Committee

1. The minutes from the May 25, 2022 and the June 06, 2022 meeting were reviewed.
2. Consideration of Employee Guidelines.

Grabarski reviewed and answered questions regarding the three employment handbooks: Administration/Administrative Support; Hourly Staff; and, Teachers. A motion was made by Hetzel, seconded by Hoefer to approve the employee guidelines handbook as presented. Motion carried 7-0.

3. Consideration of Clinic Availability for all Employees

Grabarski presented and answered questions regarding opening the Wellness Clinic to all staff as a way to serve as another recruitment aide to the district and further our organizational health and wellness.

A motion was made by Engebretson, second by Hoefer, to accept the change in the service of the Wellness Clinic as presented. Motion carried 7-0.

B. Diversity, Equity, Inclusion

1. The minutes from the 5/31/22 committee meeting were reviewed. There were no action items but the committee shared next steps of considering a Youth Leadership Conf., developing a mission/vision statement, and reviewing the DEI Ad Hoc Committee recommendations. The committee encouraged the other board members as well as the public to watch that last DEI meeting recording. Student Services did a great job.

C. Policy Committee

1. The minutes from the 06/02/22 committee meeting were reviewed.

2. Policies for Discussion, Review, and Consideration

a. Services and Programs for English Learners -- Policy 342.7

Guttenberg and Mand explained and answered questions regarding the new policy for Services and Programs for English Learners -- Policy 342.7

A motion was made by Hetzel, second by Dotzler, to approve policy 342.7 as presented. Motion carried 7-0.

b. Students Experiencing Homelessness -- Policy 411.2

Guttenberg and Mand explained and answered questions regarding the new policy for Students Experiencing Homelessness -- Policy 411.2. A motion was made by Dotzler, second by Hoefer, to approve policy 411.2 as presented. Motion carried 7-0.

c. Student Mental Health and Wellness -- Policy 457

Guttenberg and Mand explained and answered questions regarding the rewrite of Student

Mental Health and Wellness -- Policy 457 and 457 Rule. A motion was made by Engebretson, second by Hoefler, to approve policies 457 nad 457 rule as presented. Motion carried.

d. Expense Reimbursements -- Policy 671.2

Summers and Dye explained and answered questions regarding the rewrite of Expense Reimbursements -- Policy 671.2. A motion was made by Hetzel, second by Dotzler, to approve policy 671.2 as presented. Motion carried 7-0.

e. Proof of Residency -- Policy 431

Summers and Dye explained and answered questions regarding the rewrite of Proof of Residency -- Policy 431. A motion was made by Dotzler, second by Heinemann, to approve policy 431 as presented. Motion carried 7-0.

f. Flag Policy Update

Guttenberg explained and answered questions on how the ruling by the US Supreme Court in *Shurtleff v. Boston* case will have impact on the Board's options regarding the draft Flag Policy. The Board and BOE Committee has asked administration to work with legal counsel and have them attend a future Policy Committee Meeting to answer questions and provide additional guidance on the complexities of this issue.

D. Curriculum Committee Meeting

1. The minutes of the 6/6/22 meeting were reviewed.

2. Presentation/Consideration of Instructional Planning Resource Flowchart

Schell presented and answered questions regarding a flowchart and associated documentation that the administration has adapted to assist teachers with the review of supplemental instructional materials.

E. Budget Committee

1. The 06/07/22 Meeting Minutes were reviewed.

2. 2021-2022 Budget Changes

Summers presented and answered questions regarding the review of the formal budget change process.

The budget revisions for 21-22 are outlined in the agenda.

A motion was made by Heinemann, second by Dotzler, to approve the 2021-2022 Budget changes as posted. Motion carried 7-0.

3. Consideration of the Fund Balance Classification

Summers presented and answered questions regarding the fund balance classifications. A motion was made by Hetzel, second by Frey, to approve the fund balance classification as presented. Motion carried 7-0.

4. Consideration of Second Draft of the 2022-2023 Budget

Summers presented and answered questions regarding the second draft of the budget. The second draft of the budget is based on the items posted on the agenda. Changes to the second draft of the budget since the first draft are posted on the agenda. A motion was made by Heinemann, second by Hetzel, to approve the second draft of the budget as presented. Motion carried 7-0.

5. Consideration of 2022-2023 Lease Agreements

Summers and Dye presented and answered questions regarding the review of the lease agreements for the 22-23 school year. The lease agreements and rates are posted on the

agenda. A motion was made by Hetzel, second by Heinemann, to approve the lease agreements as presented. Motion carried 7-0.

XII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Administrative Reports/Action Items

1. Review of Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

Summers presented and answered questions regarding the concept of a reimbursement resolution. No action is requested at this time.

2. Consideration of 2022-23 Pupil Transportation Handbook

Summers and Dye presented and answered questions regarding the 2022-23 Pupil Transportation Handbook. A motion was made by Heinemann, second by Dotzler to approve the 2022-2023 Pupil Transportation Handbook as presented. Motion carried 7-0.

3. Consideration of Dane County Driver Education Scholarship Program

Summers presented and answered questions regarding the agreement with Dane County for scholarship funds for driver education for economically disadvantaged students. A motion was made by Heinemann, second by Dotzler, to approve the agreement as presented. Motion carried 7-0.

4. Announcements/Correspondence

Guttenberg shared the following correspondence:

- FBLA Honors– attached to the agenda
- Thank you for Student Service to Community member – attached to Extras section in agenda
- UW Madison Engineering Dept STEM work and training for WCSD Innovation center – Attached to Extras section in agenda

XIII. CONSENT AGENDA

The board recognized the gifts for the AES Art Dept. from McPherson family, State Bank of Cross Plains money and book collection for elementary schools, and Meffort Oil's Pride pump donation for WCSD athletics.

A motion was made by Heinemann, seconded by Hoefer to approve the consent agenda in full as presented. Motion carried 7-0.

A. Finance

1. Monthly Finance Reports

Attached you will find the 2021-22 Budget Status report as of May 31, 2022, and the Cash Reconciliation report for April 2022.

B. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of May 2022.

C. Consideration of School Safety Drills

D. Consideration of Exchange Student application

E. Gifts and Field Trips

1. Gifts

a. Gift of \$1500 for the AES Art Department from McPherson Family

b. Donation from State Bank of Cross Plains - Waunakee -\$300 plus 3 boxes of books

c. Donation of \$1000 from Pride Pump Campaign

2. Field Trips

F. Approve Individual Administrative, Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

*There were no Co-Curricular staff updates for this meeting.

New Administrative Assistant Staff

Lola Ballweg, Administrative Assistant to the Director of Secondary Curriculum & Instruction
Denise Branshaw, Administrative Assistant to Associate Principals, HS

New Teacher Staff

Erin Bibby, 1-Year 1st Grade Teacher, PES

Aaron Cornelio, Orchestra Teacher, MS

August DiSalvo, Special Education Teacher, HS

Gina Holmes, Business Education Teacher

Megan Lyon, Cross Categorical Teacher, HS

Natalie O'Connell, Math Interventionist, MS

Kristina Puntney, Agriculture Teacher, MS

New Support Staff

Michelle Hutchins, Para Educator - Special Education, MS

Internal Staff Changes - No Action

Monica Dogru, from 1-year ESL/Bilingual Teacher, MS, to regular ESL, MS

Christina Raemisch, from Para Educator – Spec. Ed., HS, to Attendance Admin. Asst., HS

Mary Wright, from Art Teacher, PES, to Art Teacher, HS

Courtney O'Brien from School Psychologist, HS to School Psychologist, MS

Jennifer Topel from School Psychologist, MS to School Psychologist, AES

Resignations

Kate Barragan, Para Educator - Special Education, AES

Allison Cofta, Math Teacher, HS

Amy Chafe, Para Educator - Regular Education, HS

Christine Glad, Para Educator - Regular Education, HES

Alexis Held, Para Educator - Regular Education, HES

Vanessa Hlavacka, Spanish Teacher, HS

Joanna Jasper, Custodian, HS/Bethel

Aimee Jensen, Human Resources Administrative Assistant

Michelle Kay, 7th Grade Teacher, MS/HS

Kelli Kline, Health Teacher, MS

Michelle Knatz, Science Teacher, HS

Mackenzie Kopp, Para Educator - Special Education HS

Emily Meier, 7th Grade Social Studies Teacher, MS

Kevin Mohr, LMTC Assistant, AES

Kristan Nielsen, Cross Categorical Teacher, HS

Carly Ogren, Para Educator - Regular Education, PES

Tammy Rademacher, Head Softball Coach

Erica Sagui, Occupational Therapist

Crystal Salisbury, Para Educator - Regular Education, HES

Susan Valinotti, Para Educator - Special Education, HES

G. Summer School Recommendations are posted in the agenda.

XIV. BOARD BUSINESS

A. Legislative Update

XV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Meeting

B. Special Meeting

C. Budget Committee -7/7/22 7:30am

D. Co-Curricular Committee

E. Curriculum Committee

F. Facility Committee

G. Human Resources Committee

H. Policy Committee

I. Goals Committee

XVI. RETURN TO CLOSED SESSION - NA

XVII. RETURN TO OPEN SESSION -NA

XVIII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION NA

XIX. ADJOURN

The board of Education adjourned at 8:38PM on a motion by Heinemann, second by Frey, and passed unanimously by voice vote 7-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date _____

JE:rm

Minutes of Additional Regular Meeting

The Board of Education Waunakee Community School District

A Additional Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, June 27, 2022, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Present Ensign called the meeting to order at 5:58PM.

II. ROLL CALL

Dotzler – absent, Engebretson – Yes, Ensign – Yes, Frey – Yes, Heinemann - Yes, Hetzel – Yes, Hoefler – Yes.

Also Present: Steve Summers, Randy Guttenberg, Members of the EUA team and Members of the Vogel team.

III. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Engebretson, second by Frey, to approve the agenda as posted. Motion carried 6-0.

IV. PUBLIC COMMENTS

There were no public comments at this meeting.

V. ADMINISTRATIVE REPORTS/ACTION ITEMS

A. Review the Proposed Building Details/Programs and Associated Projected Budgets

Guttenberg introduced members of the EUA and Vogel teams who presented and answered questions regarding the discussion on the project programs and the project budgets. The board indicated a preference to continue planning around the Middle School Option 1 concept.

B. Review Timelines for Project Start Dates and Projected Project Completions

The EUA, Vogel, and WCSD Administration presented and answered questions regarding the project timelines that both included and excluded the use of a reimbursement resolution. The Board indicated that they would want the elementary building to open in the fall of the year instead of a winter open.

C. Review and Consider a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

Summers and Guttenberg presented and answered questions regarding the concept of a reimbursement resolution. No action is required at this time. The board indicated they needed more information to make an informed decision. The board will receive more financial information at the July 11, 2022 meeting.

VI. FUTURE AGENDAS AND MEETINGS

No discussion at this time.

VII. ADJOURN

A motion was made by Heinemann, second by Hoefler, to adjourn the meeting at 7:53PM. Motion carried 6-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date _____

JE:rm

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

Legal References:

Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]
[Section 19.83\(2\)](#) [discussion during period of public comment]

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]
[Section 19.85](#) [exemptions to open meetings]

Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

Adoption/Revision Date(s):

October 1989
March 1994
September 1994
January 2000
February 2002
May 2020
January 2022

DRAFT District Priorities for 2022-2023

Priority #1 – Maintain Excellence

- Devise and implement strategies to recruit and retain staff. This planning will be part of the work that the administration will do in conjunction with the HR Committee.
- Maintain a budget that meets the priorities of the school district while staying within the budget parameters set by the Budget Committee/Board.
- Devise and implement strategies for continued improvement of the educational programs/student outcomes.
 - Focus on Professional Learning Communities:
 - Professional Learning Communities (PLC) in each school will utilize the developed PLC Rubric to establish a baseline of performance in the first 30 days of the 2022-2023 school year.
 - Based on the results of the baseline data for each PLC, a plan will be put in place for each PLC to move to an increased level of performance by the end of the school year.
 - Professional Learning Communities (PLC) in each school will utilize the developed PLC Rubric to assess progress at the end of the 2022-2023 school year.
 - A summary report of Fall and Spring data will be shared with the Board in April 2023.
 - The administration will provide background to the Board on the PLC process as part of Board Development.
 - Focus on Social Emotional Learning/Student Mental Health:
 - Continue with developing staff capacity around the five domains: Self-Awareness, Self-Management, Social-Awareness, Relationship Skills, and Responsible Decision Making.
 - SEL Coordinators and Building SEL Teams will work with school staff and through staff meetings for how to provide support in the five domains.
 - Facilitate a mental health system needs assessment and identify gaps and entry points for improvement.
 - Develop a shared plan for implementing a comprehensive school mental health system. This includes selecting and implementing tools and curriculum that will help us best serve students. This also includes implementing continuous improvement cycles.
 - Data will be collected and shared with the Board to track progress with supporting student social, emotional, and mental health needs.

The data and tracking plan will be shared with the Board prior to the start of the 2022-2023 school year.

- A community engagement plan will be implemented in the first semester of the 2022-2023 school year on the topic of student social, emotional, and mental health.

Priority #2 – Diversity, Equity, and Inclusion

- Organize and delegate the recommendations from the DEI Ad Hoc Committee's Report to the standing school board committees.
- Each school board committee will review and determine the priorities and timeline for discussing/addressing the report's recommendations assigned to the committee.
- Recommendations and updates from the committees will be brought back to the Board's DEI Committee and to the full Board for consideration.
- The District will continue to engage with students and work with them on leadership development.

Priority #3 – Referendum Planning

- Define the referendum scope through the approval of Referendum Resolutions by August 22, 2022 based on community input, district growth projections, district priorities, and a financial plan that maintains a consistent mil rate.
- Communicate to the community the scope of the referendum projects, the need, and the cost implications.
- Align the work of the various referendum projects to meet set dates for when new schools will open/projects will be complete.
- Organize opportunities for staff voice into project design.
- Organize effective use of the administrative team to manage and lead the approved referendum projects.
- Engage with the Board of Education at key approval points such as building program and design, bid packages, and design changes requiring board approval.

Priority #4 – Policy Review

- The administration will work with the Policy Committee to continue the policy review process.

Professional Learning Community Implementation Rubric

Wauaukee Community School District

What is the purpose of this rubric?

This implementation rubric helps guide your team in a discussion around your collective journey in establishing an impactful professional learning community (PLC). Each team will reflect on different criteria related to specific characteristics and processes of PLCs. The topics down the left-hand side are high leverage characteristics and processes of PLCs. For each of these, a number of key descriptors are mapped out horizontally, showing the development of each through four phases of their journey, highlighted at the top of the four columns. These range from what might be happening along the journey of a Starting Out PLC to a model Self-Sustaining PLC. The rubric progression includes:

- **Starting out;** acquiring information and beginning to use ideas.
- **Developing;** experimenting with strategies and building on initial commitment.
- **Deepening;** well on the way, having achieved a degree of mastery and feeling the benefits.
- **Sustaining;** introducing new developments, re-evaluating quality – PLC as a way of life.

How might you use this rubric?

You might choose to use the rubric in a range of ways. For example:

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- Individual staff members complete the rubric before sharing and discussing their responses with their team.
- Small groups complete the rubric together and then compare, summarize, reflect upon and discuss their responses. This could culminate in a process that identifies group differences and similarities which may pose as the catalyst for healthy dialogue and growth.
- Schools may collect team's response to develop a sense of the school's current status. This data can be used to develop areas of growth and future learning.

Each person completing the rubric needs to look at the descriptors, highlighting comments that represent your PLC. They can then decide which phrase best represents the PLC's current position, either highlighting the appropriate box in the table or marking the box in the blank response sheet provided.

At the end of the activity, you will find some questions to discuss once you have pulled together the results.

The process can be repeated multiple times a year to celebrate growth for your upcoming work.

Link to [Summary Response Sheet and Questions for Reflection and Discussion](#)

PLC Characteristics	Starting out <i>Acquiring information and beginning to use ideas</i>	Developing <i>Experimenting with strategies and building on initial commitment</i>	Deepening <i>Well on the way, having achieved a degree of mastery and feeling the benefits</i>	Sustaining <i>Introducing new developments, and re-evaluating quality – PLC as a way of life</i>
Collaborative Processes (Working Agreements and Norms)	Little or no evidence of implementation.	<p>The team has identified and inconsistently uses norms, roles, working agreements, and protocols or do so in a limited fashion. (examples: agendas, minutes, decision making tools, inquiry processes, conflict resolution strategies, etc.),</p> <p>The team is working to establish norms.</p>	<p>The team has developed and demonstrated in words and actions the norms, roles, working agreements and protocols (examples: agendas, minutes, decision making tools, inquiry processes, conflict resolution strategies, etc.).</p> <p>Norms and working agreements are posted and/or visual.</p> <p>The work of the collaborative team is aligned to the four corollary questions.</p>	<p>All indicators of deepening and the team annually revisit working agreements and norms. Structures are in place to monitor the implementation of these throughout the year.</p> <p>The team uses a recording and communication mechanism to maintain an accurate record of conversations and work completed. These records are shared within the team.</p>
Collective Responsibility	<p>The team does not feel a sense of collective responsibility characteristics for <i>all</i> students in the grade level/department.</p> <p>Some smaller groups/individuals within the PLC, particularly those with common teaching or support responsibilities, feel a sense of shared responsibility.</p>	<p>The team feels a sense of collective responsibility characteristics for <i>all</i> students in the grade level/department.</p> <p>Smaller groups/individuals within the PLC feel a sense of shared responsibility for all students within their subject, year, key stage or phase.</p>	<p>There is an established sense of collective responsibility throughout the PLC characteristics for the learning, progress, development and success of all students.</p> <p>Discussions of learning, progress, development and success of all students.</p>	<p>A desire to do the best for all students is the conviction of the entire team.</p> <p>There is regular and deep dialogue about learning, progress, development and successes of individual students.</p>

PLC Characteristics	Starting out <i>Acquiring information and beginning to use ideas</i>	Developing <i>Experimenting with strategies and building on initial commitment</i>	Deepening <i>Well on the way, having achieved a degree of mastery and feeling the benefits</i>	Sustaining <i>Introducing new developments, and re-evaluating quality – PLC as a way of life</i>
Learning-focused Collaboration	<p>The team works in isolation. They focus on their own goals, value self-reliance and rarely share practices and strategies.</p> <p>The team may infrequently collaborate and share learning and teaching and support strategies.</p>	<p>The team works together across the PLC, with joint planning, sharing strategies, and engaging in whole-team-wide projects.</p> <p>The team collaborates closely but this is not a common feature.</p>	<p>The team increasingly plans together, collaborates and shares ideas through meetings, website resources, team teaching etc.</p> <p>There are examples of productive teamwork between teachers and support staff.</p>	<p>Collaborative planning of learning and teaching activities is embraced without question.</p> <p>Sharing of ideas and strategies and joint problem-solving are widespread.</p> <p>Teamwork involving teachers and support staff is widespread.</p>
Reflective Professional Inquiry Using Data (Q3 & Q4)	<p>Little to no evidence of implementation.</p>	<p>The team inconsistently focuses on results using strategies and structures to facilitate data driven decisions, or do so in a limited fashion.</p>	<p>The team engages in a structured protocol for analyzing data, paying attention to the steps of the data team process:</p> <ul style="list-style-type: none"> ● Collecting/Charting data ● Analyzing to prioritize ● Setting SMART goals ● Selecting instructional strategies ● Determining results indicators ● Monitoring and evaluating results 	<p>All indicators of deepening and the team regularly uses an easily accessible format for collecting, recording, and analyzing student data to drive instruction and identify 22 students in need of additional assistance. Team results are shared and analyzed regularly within and across the team.</p>
Trust/ Participation	<p>Little or no evidence of implementation</p>	<p>The team inconsistently participates in collaborative meetings, or do so in a limited fashion.</p>	<p>The team demonstrates high levels of trust and engaged participation in collaborative meetings.</p>	<p>All indicators of deepening plus the team intentionally monitors and addresses shifts in trust and participation. The team has protocols in place to effectively address conflict.</p>

PLC processes	Starting out <i>Acquiring information and beginning to use ideas</i>	Developing <i>Experimenting with strategies and building on initial commitment</i>	Deepening <i>Well on the way, having achieved a degree of mastery and feeling the benefits</i>	Sustaining <i>Introducing new developments, and re-evaluating quality – PLC as a way of life</i>
ELOs (Q1)	Little or no evidence of implementation	The team inconsistently or incompletely implemented the deepening criteria.	The team determined priority standards using appropriate criteria (endurance, leverage, readiness) or state recommendations and use common curricular terminology in their work.	All the deepening criteria plus the team regularly reviews and aligns learning around priority standards both horizontally and vertically.
Unwrapping ELOs (Q1)	Little or no evidence of implementation	The team inconsistently unwrapped ELOs or have done so in a limited fashion.	<p>The team unwrapped ELOs including tasks such as:</p> <ul style="list-style-type: none"> ● Identifying skills and content ● Articulating learning targets in student friendly language ● determined Depth of Knowledge (DOK) ● Identifying the Big Ideas of Essential Questions ● Identifying prior learning ● Determining success criteria 	The team continuously engages in the unwrapping process (identified in deepening) as an integral part of instruction and assessment.
Universal Instructional Strategies and Practices (Q1)	Little or no evidence of implementation	The team inconsistently and/or incompletely discusses and implements instructional strategies and practice aligned to best practice in content.	<p>The team is consistently implementing instructional strategies aligned to ELOs and best practice in content area.</p> <p>The team identifies best resources for instruction and assessment.</p>	All of deepening criteria plus discussed, developed, and implemented universal differentiation strategies.
Assessment Literacy & Data (Q2)	Little or no evidence of implementation	The team inconsistently or incompletely implements the deepening criteria.	<p>The team understands the purpose and function of assessment and implements appropriate assessment processes, including:</p> <ul style="list-style-type: none"> ● Classroom formatives ● Common formatives ● Common summatives ● Interim/benchmark assessments ● The team begins to analyze data 	<p>All of deepening criteria plus PLC's formative and summative assessment processes are systematically used to monitor the impact of curriculum and instruction.</p> <p>The team analyzes student data to drive universal instruction and provides students with intervention or enrichment.</p>

PLC processes	Starting out <i>Acquiring information and beginning to use ideas</i>	Developing <i>Experimenting with strategies and building on initial commitment</i>	Deepening <i>Well on the way, having achieved a degree of mastery and feeling the benefits</i>	Sustaining <i>Introducing new developments, and re-evaluating quality – PLC as a way of life</i>
Assessment design (Q2)	Little or no evidence of implementation	The team inconsistently or incompletely implements the deepening criteria.	The team collaboratively determines valid formative and summative assessment tools aligned to ELOs and administered consistently.	All of deepening criteria plus the team continuously revises assessment items and scoring guides based on student work and data. Students are included in the success criteria and design on the assessments.
Feedback (Q2)	Little or no evidence of implementation	The team inconsistently develops and applies strategies/techniques for providing descriptive feedback, or have done so in a limited fashion.	The team develops and applies strategies and techniques for providing timely, specific, descriptive feedback to students.	All of deepening criteria, plus students use feedback to advance their learning; they provide feedback to one another, and to their teachers.
Student Engagement (Q2)	Little or no evidence of implementation	The team inconsistently develops and applies strategies for involving students in the assessment process, or have done so in a limited fashion.	The team develops and applies strategies for engaging students in the assessment process. Evidence would include some of the following: <ul style="list-style-type: none"> ● Clear and understandable learning targets ● Anchor/criteria charts ● Student self-monitoring and reflection ● Student tracking and recording their own learning ● Goal setting and action steps ● Student led conferences ● Student discourse 	All of deepening criteria, plus student engagement in learning and 24 assessment practices are consistent and widespread throughout the team.
Scoring and Grading (Q2)	Little or no evidence of implementation.	The team inconsistently calibrates scoring tools prior to and/or during the scoring of student work. The team has inconsistently committed to common grading and/or reporting practices.	The team calibrates scoring tools prior to and/or during the scoring of student work. The team has collectively committed to grading/reporting practices that accurately communicate learning.	All of deepening criteria, plus: <ul style="list-style-type: none"> ● The team routinely calibrates and collectively scores student work. ● The team has adopted standards-referenced practices as a part of their grading practices. ● Students are included in the scoring and feedback

PLC processes	Starting out <i>Acquiring information and beginning to use ideas</i>	Developing <i>Experimenting with strategies and building on initial commitment</i>	Deepening <i>Well on the way, having achieved a degree of mastery and feeling the benefits</i>	Sustaining <i>Introducing new developments, and re-evaluating quality – PLC as a way of life</i>
Process for Universal Intervention (Q3)	Little or no evidence of implementation.	The team inconsistently implements processes for students who have not learned what is essential, or does so in a limited fashion.	The team implements intentional intervention practices and structures for students who have not learned what is essential. Evidence would include some of the following: <ul style="list-style-type: none"> ● Universal (tier 1) re-teaching, differentiation, accommodations ● Selective (tier 2) interventions- frontloading, re-teaching, additional practice, etc. ● Intensive (tier 3) - “Gap” skill/concept identification and teaching 	All of deepening criteria plus data from intervention work is collected and monitored, and indicates increasing rigor and/or achievement over time.
Process for Enrichment (Q4)	Little or no evidence of implementation.	The team inconsistently implements processes for students who have learned what is essential, or does so in a limited fashion.	The team implements intentional enrichment practices and structures for students who have learned what is essential. <ul style="list-style-type: none"> ● Universal (tier 1)- differentiation, alternative learning opportunities ● Selective and Intensive- curriculum adjustments, acceleration, small groups, Independent projects/learning, etc. 	All deepening criteria plus data from enrichment & extension work is collected and monitored, and 25 indicates increasing rigor and/or achievement over time. (Enrichment opportunities are individualized and student driven.)

Link to [Summary Response Sheet and Questions for Reflection and Discussion](#)

Professional Learning Community Implementation Rubric

Summary Response Sheet

Waunakee Community School District

	Starting out	Developing	Deepening	Sustaining	Evidence if scored as “Sustaining”
Collaborative Process					
Collective Responsibility					
Learning-focused Collaboration					
Reflective Professional Inquiry Using Data					
Trust and Participation					
ELOs (Q1)					
Unwrapping ELOs (Q1)					
Universal Instructional Strategies and Practices (Q1)					
Assessment Literacy & Data (Q2)					
Assessment design (Q2)					
Feedback (Q2)					
Student Engagement (Q2)					
Scoring and Grading (Q2)					
Process for Universal Intervention (Q3)					
Process for Enrichment (Q4)					

Questions for reflection and discussion

What did you notice as you were completing the rubric?

What characteristics and processes, or aspects of these, do you feel you have progressed furthest along the journey? What factors have helped you?

What characteristics and processes, or aspects of these, do you feel progression has moved slower? What elements seem to be holding the PLC progression back?

How will you move forward with this information?

How can administration support your team's growth?

Minutes of DEI Board Committee

The Board of Education Waunakee Community School District

A DEI Board Committee of the Board of Education of Waunakee Community School District was held Monday, June 20, 2022, beginning at 5:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Hetzel called the meeting to order at 5:30pm

II. ROLL CALL

Present: Hetzel, Ensign (in place of Hoefler) Heinemann (absent)

Also present: Guttenberg, Schell

III. APPROVE AGENDA

A motion was made by Ensign to approve the agenda as posted. Motion carried 2-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. DEVELOP A PLAN FOR REVIEWING AND CONSIDERING THE RECOMMENDATIONS FROM THE DEI AD HOC COMMITTEE

Guttenberg shared the list of the recommendations from the Ad Hoc Committee that fit best for the BOE DEI committee to considered and review. The administrators at their retreat last week discussed and added notes to these recommendations. The committee was able to discuss and develop a plan of action for about half of the recommendations. The rest of these recommendations will be discussed and reviewed at the next BOE DEI meeting.

VI. DISCUSS AND CONSIDER THE ESTABLISHMENT OF A DEI MISSION STATEMENT

Hetzel introduced this topic saying that a mission/vision statement would provide a sense of support to students and staff. This is an important piece that we should have by the time school starts. After some discussion, the committee determined that the statement should come from the board. This could be part of the board retreat. Ensign will work with Frey to determine how the board/committee will move forward from that point.

VII. DISCUSS AND CONSIDER THE CONCEPT OF A LEADERSHIP CONFERENCE/PROGRAM FOR HIGH SCHOOL STUDENTS

Guttenberg explained the concept of a leadership summit would be to teach student leaders to help implement change in the school and develop school into a safe and welcoming place for all students to be comfortable and successful. After much discussion, Guttenberg & Schell will bring a planning group together and then the DEI Committee will communicate a very clear vision for the planning of the summit.

VIII. COMMITTEE MEMBER REFLECTIONS AFTER MEETING WITH THE 7-12

ADMINISTRATION AND STUDENT SERVICE STAFF.

This item will be tabled for the next meeting.

IX. DISCUSS AND CONSIDER NEXT STEPS FOR THE COMMITTEE

The next meeting will include

Considering/Reviewing the remaining recommendations from the Ad Hoc committee.

Planning the student leadership conference

Next steps to develop a mission/vision statement.

X. FUTURE MEETINGS

Next meeting will be set at the regular Board meeting.

XI. ADJOURN

A motion was made by Ensign to adjourn the meeting at 6:43pm. Motion carried 2-0.

Minutes of Budget Committee Meeting

The Board of Education Waunakee Community School District

A Budget Committee Meeting of the Board of Education of Waunakee Community School District was held Thursday, July 7, 2022, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Heinemann called the meeting to order at 7:30am

II. ROLL CALL

Present: Ensign, Heinemann, Hetzel

Also present: Guttenberg, Summers, Dye, Grabarski, Blackburn

III. APPROVAL OF AGENDA

A motion was made by Ensign, second by, Hetzel to approve the agenda as posted. Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. 2021-2022 BUDGET UPDATE

A. Report on District's Branding Expenses/Next Steps

Summers and Blackburn presented and answered questions regarding the School Board approved budget of \$25,000 for the branding effort. Examples of the use of these funds was shared with the committee. The committee also discussed the next steps/pace for updating other areas of the district with the new logo. The committee decided to bring this discussion back for review after the District audit is complete.

B. Fund 73 Trust Fund Annual Payment

Summers presented and answered questions regarding the annual payment to the district's Fund 73, the post-employment benefit trust fund.

After some discussion the committee would like to make the \$443,663 payment to Fund 73 this year. No action was necessary

VI. 2022-2023 BUDGET PLANNING

A. Timeline

The Timeline was reviewed.

B. Review Third Draft of the 2022-2023 Budget

Summers presented and answered questions regarding the third draft of the budget. The changes between the second and third draft of the budget were outlined in the agenda notes. The committee discussed the requests from Student Services and Curriculum. These requests are included in the third draft and the third draft is balanced because of the use of

approximately half of the additional ESSER 3 funds. Summers also explained the state funding surrounding the additional social worker request. A motion was made by Hetzel, second by Ensign to support the proposals from Student Services and Curriculum as included in the third draft of the budget. Motion carried 3-0.

A motion was made by Ensign, second by Hetzel, to approve the third draft of the budget and forward to the full board for consideration to be presented at the annual meeting. Motion carried 3-0.

C. 2022-23 Budget Planning/November 2022 Referendum Planning

Summers presented and answered questions regarding the November 2022 referendum process that will include both a capital referendum question and an operational referendum question. Summers also discussed the process for administration prioritizing/planning expenditures. He explained the presentation that the full board will receive at the July 11th meeting and discussed areas that the board should weigh in on after that discussion. The committee asked the administration to bring back a maintenance expenditures spreadsheet without the current Heritage included.

VII. DISCUSSION/ACTION ON PROPOSALS

There were none for this meeting.

VIII. OTHER ITEMS FOR DISCUSSION

A. WAEF Fundraising Reports

Summers presented and answered questions regarding the committee requested update on the WAEF Fundraising Reports. Reports for Warrior Stadium, Warrior Pitch, and the Warrior Baseball Field are attached to the agenda. The Warrior Pitch is paid off, the Baseball field has a positive balance, and the Warrior Stadium remains ahead of schedule. The committee was in agreement with Summers plan to meet with the Stadium fundraising tea to make sure the remaining years of that campaign is on track. The committee also asked administration to provide reports that are congruent with each other.

IX. FUTURE AGENDA ITEMS

Summers explained that per a meeting with Heinemann, he and other administrators have started putting information together for the concept of early staffing planning for the 2023-24 school year. The committee was appreciative for Heinemann's interest in long term planning and administrations cooperation to start this planning. The committee agreed to meet in August 2022 to start this planning.

X. ADJOURN

A motion was made by Ensign, second by Hetzel, to adjourn this meeting at 8:27AM. Motion carried 3-0.



Waunakee Community School District

Committed to Children . Committed to Community . Committed to Excellence

**2022-2023 Budget
THIRD DRAFT**

**The second draft of the budget is based on the
2021-2023 State Budget, as approved by the
Governor.**

Prepared by Allie Dye, Director of Business Services
July 11, 2022

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Waunakee Community School District

Board of Education

<u>Name</u>		<u>Municipality</u>	<u>Term Expires</u>
Joan Ensign	President	Town of Westport, City of Middleton, City of Madison	Spring 2023
Ted Frey	Vice President	Town of Westport, City of Middleton, City of Madison	Spring 2024
Jack Heinemann	Treasurer	Village of Waunakee	Spring 2025
Judy Engebretson	Clerk	Towns of Dane/Springfield	Spring 2025
Katie Dotzler	Director	Village of Waunakee	Spring 2025
Brian Hoefler	Director	Village of Waunakee	Spring 2023
Mark Hetzel	Director	Town of Vienna	Spring 2024

Budget Committee Members

Jack Heinemann, Chair
Mark Hetzel
Joan Ensign

Waunakee Community School District

Introduction

A budget is a financial plan designed to achieve the educational objectives of the Waunakee Community School District. The budget needs to be accountable to meet these educational objectives within the financial constraints that exist. The budget needs to be understandable to the Board of Education, administration, staff, parents, and the district taxpayers. The budget was developed with significant staff input regarding needs and priorities. The budget was developed based on principals of long-term fiscal planning.

Timeline

The budget process for the 2022-2023 fiscal year began in December 2021 when the budget committee reviewed a budget timeline and revenue estimates. The budget committee reviewed expenditure estimates on January 4th. All staffing budget requests were due to the Executive Director of Operations by January 14th. All non-staffing budget requests were due on April 14th. A draft of the budget planning process document was presented at a Budget Committee meeting in March. Building/department level budget planning took place between March/April. Administrative review of the budget took place in April. The first draft of the budget was presented to the Budget Committee and the Board of Education in May. The second draft of the budget was presented in June. The third draft of the budget will be presented in July. A public hearing on the budget will take place in July. The preliminary budget will be presented at the Annual Meeting in October with community approval of the tax levy. The Board of Education will approve the final version of the budget and set the tax levy at a special meeting scheduled for October 24th.

Executive Summary

A school district's budget is divided into many "funds". These "funds" are used to account for specific school district programs. The different "funds" and their descriptions are presented below:

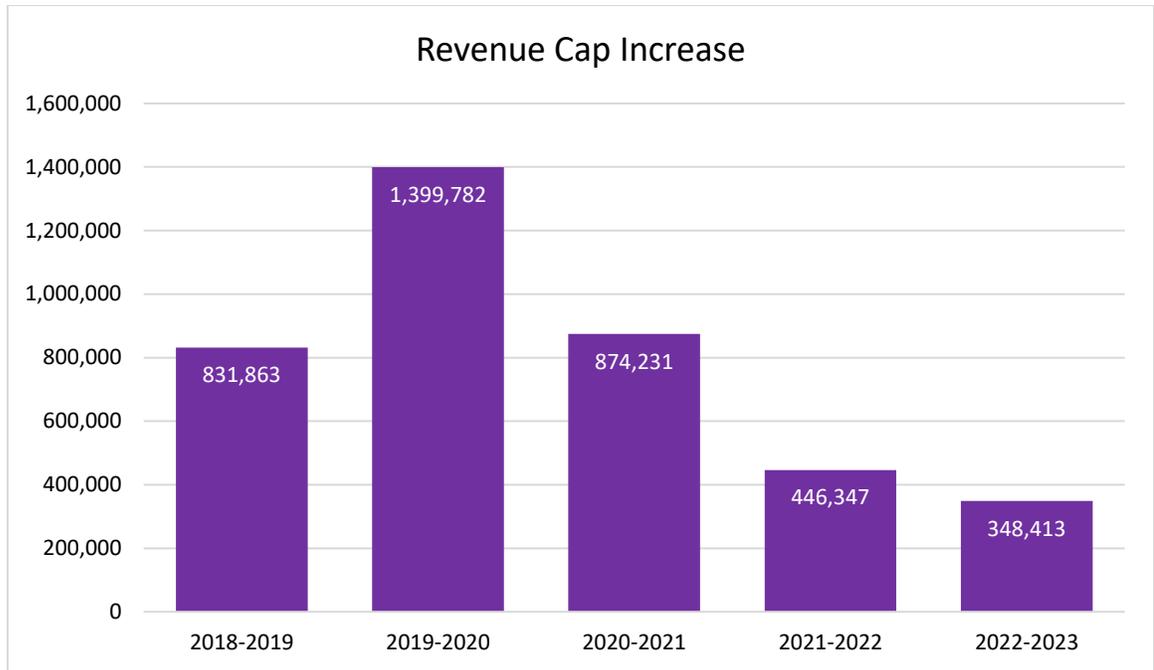
FUND	DESCRIPTION
10	General
21	Special Revenue Trust
27	Special Education
38	Non-Referendum Debt Service*
39	Referendum Debt Service
41	Capital Expansion Fund
49	Capital Projects*
50	Food Service
72	Private Benefit Trust*
73	Employee Benefit Trust
80	Community Service
99	Other Cooperative Funds

* Currently not being utilized

Waunakee Community School District

A state revenue cap formula is a significant factor in the development of the budget. The revenue cap limits the amount of revenue available to school districts from the two main sources- property taxes and state equalization aid. The revenue cap directly affects Funds 10, 38, and 41, and indirectly affects Fund 27. Fund 27 is primarily funded from a transfer from Fund 10.

The 2022-23 Waunakee state budget planning process increases the revenue cap per student amount by \$0.00. The budget includes a \$0 change in the per pupil categorical aid. The most recent four years of revenue cap changes and the estimated increase for 2022-23 is shown below:



Please note: The 2020-21 through 2025-26 revenue caps will be increased by \$2,127,502 due to a November, 2020 non-recurring operational referendum question. This amount is not included in the graph above.

Waunakee Community School District

Enrollment

Student enrollment is a key factor in the revenue cap formula. The most recent four years of historical numbers and the estimated September 2022 numbers are shown below:

Grade	2018-19	2019-20	2020-21	2021-22	2022-23
EC	15	12	4	12	12
4K	274	240	268	270	258
K	290	283	256	295	280
1	280	298	272	278	305
2	298	278	298	297	288
3	288	315	270	304	303
4	340	303	310	285	314
TOTAL	1785	1729	1678	1741	1760
ELEM					
5	289	349	309	326	295
6	288	299	342	318	334
TOTAL	577	648	651	644	629
INTER.					
7	328	304	295	349	327
8	328	341	305	303	355
TOTAL	656	645	600	652	682
MIDDLE					
9	346	339	343	316	316
10	345	347	338	348	317
11	311	342	343	341	351
12	320	326	353	349	355
TOTAL	1322	1354	1377	1354	1339
HIGH					
TOTAL	4340	4376	4306	4391	4410
DISTRICT					

The historical student count shows an increasing enrollment. The estimated September 2022 enrollment shows an increase of 19 students. Enrollment increases result in additional revenues being available through the revenue cap formula.

The 2022-2023 revenue cap limit increases to \$48,296,158 or \$348,413 higher than 2021-22. This increase equates to a 0.7% increase. The 2022-2023 state equalization aid increases to \$24,082,809 or \$1,393,969 higher than 2021-22. This change equates to a 6.1% increase. The district has received the state equalization aid estimate from the WI Department of Public Instruction on July 1st.

Waunakee Community School District

The 2022-2023 tax levy increases to \$38,555,555 or \$1,121,165 higher than 2021-2022. This increase equates to a 3.0% increase. Two years of historical information and the proposed tax levy for this year is shown below.

Proposed Property Tax Levy			
FUND	Audited	Unaudited	Proposed
	2020-21	2021-22	2022-23
General Fund	26,294,430.00	24,967,299.00	23,921,473.00
Referendum Debt Service Fund	7,394,445.00	12,017,000.00	14,239,582.00
Non-Referendum Debt Service Fund	0.00	0.00	0.00
Capital Expansion Fund	509,296.00	0.00	0.00
Community Service Fund	450,091.00	450,091.00	394,500.00
TOTAL SCHOOL LEVY	34,648,262.00	37,434,390.00	38,555,555.00
PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YR	3.2%	8.0%	3.0%

The 2022-2023 tax base is estimated to increase to \$3,540,479,845 or \$103,120,772 higher than 2021-2022. This change equates to a 3.0% increase. The 2022-2023 tax rate (tax levy/tax base) remains the same at \$10.89. The school tax on a \$360,000 home remains at \$3,920 (assuming home had assessment change of 0%).

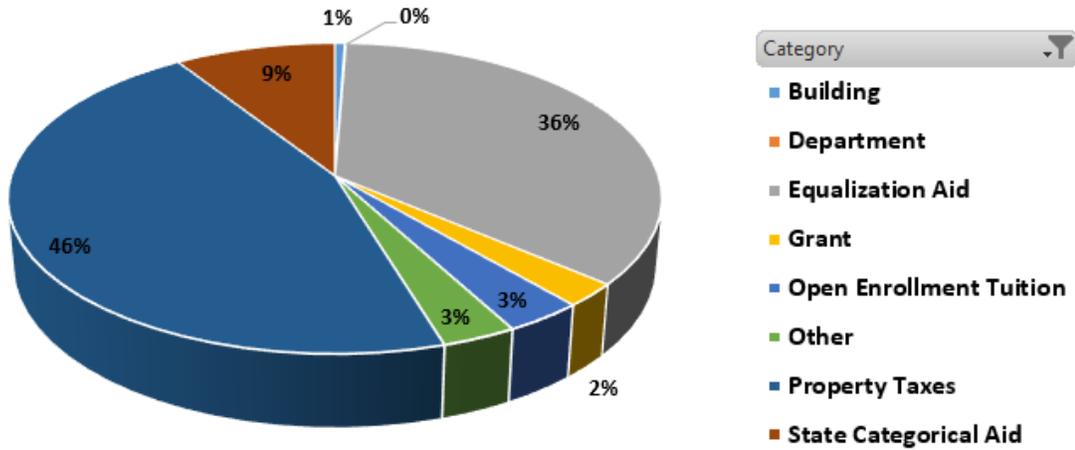
A summary of the expenditures showing two years of historical information and the proposed 2022-2023 budget is shown below. Fund 73 is not included in the summary below.

Total Expenditures and Other Financing Uses			
ALL FUNDS	Audited	Unaudited	Proposed
	2020-21	2021-22	2022-23
GROSS TOTAL EXPENDITURES--ALL FUNDS	78,026,200.00	82,755,449.00	86,471,577.00
Interfund Transfers (Source 100) - ALL FUNDS	5,635,100.00	6,406,644.00	6,348,679.00
Refinancing Expenditures (FUND 30)	0.00	0.00	0.00
NET TOTAL EXPENDITURES -- ALL FUNDS	72,391,100.00	76,348,805.00	80,122,898.00
PERCENTAGE INCREASE -- NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR	11.1%	5.47%	4.94%

Waunakee Community School District

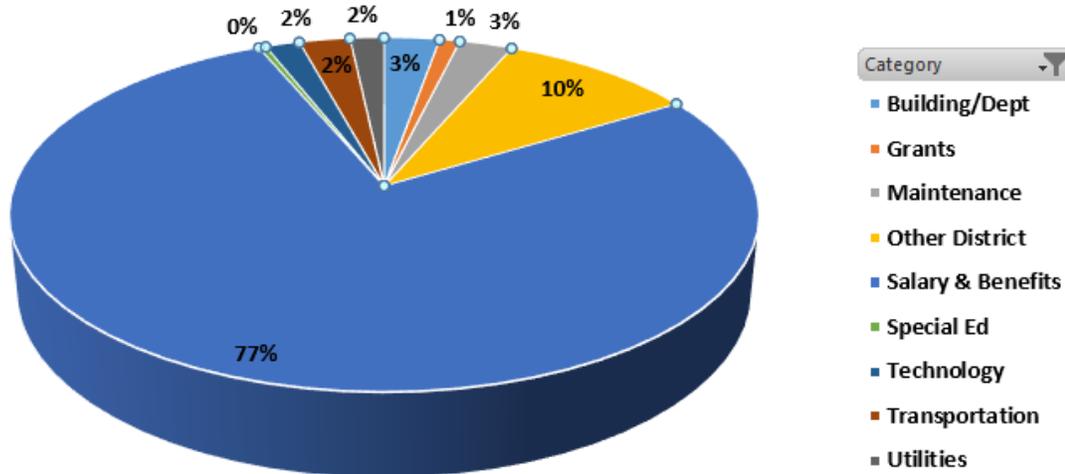
Where do the revenues come from? (Funds 10 and 27)

Total 10/27 Revenues



What are the expenditures spent on? (Funds 10 and 27)

Total 10/27 Expenses



Each fund is presented in more detail on the following pages.

Waunakee Community School District

General Fund 10

Purpose of Fund: The purpose of the general fund 10 is to account for the educational programs and operations of the school district, excluding special education programs.

The 2022-23 grant budgets are not available at this time. The 2022-23 open enrollment budgets will be adjusted based on actual student attendance in the fall of 2022. The state equalization aid/property tax budgets have been revised based on the aid estimate from the Department of Public Instruction from July 1. The interest earnings/interest expenses for borrowings will be revised in the fall of 2022 based on market conditions.

	2021-2022	2022-2023	\$ Change	% Change
Revenues:				
Prairie School Bldg Fees	\$5,720	\$4,000	(\$1,720)	-30%
Heritage School Bldg Fees	\$5,950	\$4,900	(\$1,050)	-18%
Arboretum School Bldg Fees	\$6,375	\$4,600	(\$1,775)	-28%
Intermediate School Bldg Fees	\$33,350	\$35,650	\$2,300	7%
Middle School Bldg Fees	\$32,600	\$22,300	(\$10,300)	-32%
High School Bldg Fees	\$169,750	\$91,400	(\$78,350)	-46%
Athletics Fees	\$38,000	\$38,000	\$0	--
Building Revenues	\$291,745	\$200,850	(\$90,895)	-45.26%
Curriculum Dept Revenues	\$8,800	\$8,800	\$0	0%
Human Resouces Revenues	\$2,200	\$0	-\$2,200	0%
Maintenance Revenues	\$6,000	\$6,000	\$0	---
Technology Erate/Fees	\$53,600	\$55,500	\$1,900	3%
Technology Revenues	\$2,750	\$2,750	\$0	0%
Department Revenues	\$73,350	\$73,050	(\$300)	-0.41%
Common School Funds	\$152,716	\$162,337	\$9,621	6%
Title 1 Public Grant	\$89,776	\$88,272	-\$1,504	-2%
Title 1 Private Grant	\$6,199	\$5,634	-\$565	-10%
Title 2 Grant (Public)	\$50,807	\$49,569	-\$1,238	-2%
Title 2 Grant (Private)	\$5,692	\$5,508	-\$184	-3%
Title 3 Grant	\$18,840	\$18,840	\$0	0%
Title 4A Grant (Public)	\$9,648	\$9,648	\$0	0%
Title 4A Grant (Private)	\$351	\$352	\$1	--
Peer Mentor	\$2,975	\$2,975	\$0	0%
Perkins Grant	\$18,914	\$18,914	\$0	0%
Federal Flo-Through	\$153,367	\$126,697	-\$26,670	-21%
Federal CARES Grant	\$0	\$0	\$0	-100%
ESSER2	\$626,122	\$0	-\$626,122	100%
ESSER3	\$0	\$2,049,766	\$2,049,766	--
State Safety Grant - 2	\$0	\$0	\$0	100%
Reading Readiness Grant	\$8,375	\$8,375	\$0	0%
Career/Tech Ed Grant	\$73,654	\$73,654	\$0	0%
Ed. Effectiveness Grant	\$29,520	\$29,520	\$0	0%
School-Based Mental Health	\$75,000	\$75,000	\$0	100%
Mental Health Wellness Grant	\$20,511	\$20,511	\$0	0%
Grant Revenues	\$1,342,467	\$2,745,572	\$1,403,105	51.10%

Waunakee Community School District

Fund 10 Revenues (continued)

District Fees-Prairie	\$22,000	\$26,785	\$4,785	18%
District Fees-Heritage	\$18,000	\$22,960	\$4,960	22%
District Fees-Arboretum	\$18,000	\$23,280	\$5,280	23%
District Fees-Intermediate	\$23,000	\$31,700	\$8,700	27%
District Fees-Middle School	\$24,000	\$38,950	\$14,950	38%
District Fees-High School	\$75,000	\$75,000	\$0	0%
District Fees-Athletics	\$190,000	\$190,000	\$0	0%
Summer School Fees	\$0	\$0	\$0	0%
District Student Fees	\$20,000	\$20,000	\$0	0%
Property Taxes	\$24,967,299	\$23,921,743	-\$1,045,556	-4%
Interest	\$10,000	\$10,000	\$0	0%
Tuition – OE	\$2,026,805	\$2,035,650	\$8,845	0%
Transportation Aid	\$75,000	\$75,000	\$0	0%
Equalization Aid	\$22,688,840	\$24,082,809	\$1,393,969	6%
Computer Aid	\$58,852	\$58,852	\$0	0%
Misc	\$18,500	\$18,500	\$0	0%
Insurance Payments Received	\$0	\$0	\$0	100%
Transportation	\$16,000	\$16,000	\$0	0%
Tuition Payments	\$8,000	\$8,000	\$0	0%
Property/Non-Capital Sales	\$7,500	\$7,500	\$0	0%
Gifts	\$0	\$0	\$0	0%
Rentals	\$40,000	\$40,000	\$0	0%
Aid for School Mental Health	\$94,000	\$94,000	\$0	0%
Payment Lieu Taxes	\$31,000	\$31,000	\$0	0%
Personal Property Aid	\$221,771	\$221,771	\$0	0%
State Categorical Aid	\$3,065,202	\$3,065,202	\$0	0%
Governor's Federal Funding	\$495,720	\$0	-\$495,720	100%
Medicaid	\$130,000	\$130,000	\$0	0%
Premium	\$117,520	\$117,520	\$0	0%
Aidable Refund	\$50,000	\$50,000	\$0	0%
District Revenues	54,512,009	54,412,222	(\$99,787)	-0.18%
Total Revenues	56,219,571	57,431,694	1,212,123	2.11%

Waunakee Community School District

Fund 10 Expenditures

	2021-2022	2022-2023	\$ Change	% Change
Expenditures:				
Personnel Costs: Salaries	\$28,256,649	\$29,055,495	\$798,846	3%
Personnel Costs: Benefits	\$10,313,596	\$9,937,611	(\$375,985)	-4%
Salary & Benefits Totals	38,570,245	38,993,106	422,861	1%
Prairie School	\$76,650	\$81,930	\$5,280	7%
Prairie School Common School Funds	\$18,322	\$19,266	\$944	5%
Prairie School Bldg Fees	\$5,720	\$4,600	(\$1,120)	-20%
Heritage School	\$78,750	\$83,710	\$4,960	6%
Heritage School Common School Funds	\$16,046	\$18,633	\$2,587	16%
Heritage School Bldg Fees	\$5,950	\$4,900	(\$1,050)	-18%
Arboretum School	\$65,250	\$70,035	\$4,785	7%
Arboretum School Common School Funds	\$15,970	\$17,090	\$1,120	7%
Arboretum School Bldg Fees	\$6,375	\$4,000	(\$2,375)	-37%
Intermediate School	\$109,480	\$118,180	\$8,700	8%
Intermediate School Common School Funds	\$23,746	\$24,804	\$1,058	4%
Intermediate School Bldg Fees	\$33,350	\$35,650	\$2,300	7%
Middle School	\$120,620	\$135,570	\$14,950	12%
Middle School Common School Funds	\$22,229	\$25,040	\$2,811	13%
Middle School Bldg Fees	\$32,600	\$22,300	(\$10,300)	-32%
High School	\$385,518	\$385,518	\$0	0%
High School Common School Funds	\$50,603	\$51,705	\$1,102	2%
High School Bldg Fees	\$169,750	\$91,400	(\$78,350)	-46%
Athletics	\$316,477	\$316,477	\$0	0%
Athletics Fees	\$38,000	\$38,000	\$0	0%
Building Totals	1,591,406	1,548,808	(42,598)	-3%
Utilities	\$1,042,000	\$1,073,260	\$31,260	3%
Maintenance	\$997,090	\$717,990	(\$279,100)	-28%
Maintenance Fees	\$6,000	\$6,000	\$0	100%
Capital Projects	\$150,000	\$150,000	\$0	0%
Contingency Fund	\$100,000	\$100,000	\$0	0%
Energy Conservation	\$83,894	\$0	(\$83,894)	-100%
Transportation	\$1,273,528	\$1,273,528	\$0	0%
Technology	\$963,429	\$713,429	(\$250,000)	-26%
Technology Fees	\$2,750	\$4,650	\$1,900	69%
Technology Erate	\$53,600	\$53,600	\$0	0%
Curriculum-Elementary Operations	\$197,982	\$295,582	\$97,600	49%
Curriculum-4K Program	\$945,000	\$945,000	\$0	0%
Curriculum-Secondary	\$195,229	\$357,729	\$162,500	83%
Curriculum-Secondary Fees	\$8,800	\$8,800	\$0	0%
Human Resources	\$33,650	\$33,650	\$0	0%
Human Resources Fees	\$2,200	\$0	(\$2,200)	-100%
Superintendent	\$84,600	\$84,600	\$0	0%
Student Services-Operations	\$71,250	\$71,250	\$0	0%
Student Services-District	\$92,500	\$92,500	\$0	100%
Business Office	\$499,673	\$444,673	(\$55,000)	-11%
District Wide	1,344,610	1,216,610	(\$128,000)	-10%
Operational Referendum Funds	-	-	\$0	0%
Summer School	\$69,940	\$69,940	\$0	0%
Department Totals	8,217,725	7,712,791	(504,934)	-6%

Waunakee Community School District

Fund 10 Expenditures (continued)

Common School Fund-District	\$5,800	\$5,800	\$0	0%
Title 1 Public Grant	\$89,776	\$88,272	-\$1,504	-2%
Title 1 Private Grant	\$6,199	\$5,634	-\$565	-10%
Title 2 Grant (Public)	\$50,807	\$49,569	-\$1,238	-2%
Title 2 Grant (Private)	\$5,692	\$5,508	-\$184	-3%
Title 3 Grant	\$18,840	\$18,840	\$0	0%
Title 4A Grant (Public)	\$9,648	\$9,648	\$0	0%
Title 4A Grant (Private)	\$351	\$352	\$1	--
Peer Mentor Grant	\$0	\$0	\$0	--
Perkins Grant	\$18,914	\$18,914	\$0	0%
Federal Flo-Through	\$153,367	\$126,697	-\$26,670	-21%
Federal CARES Grant	\$0	\$0	\$0	-100%
ESSER2	\$626,122	\$0	-\$626,122	100%
ESSER3	\$0	\$2,049,766	\$2,049,766	--
State Safety Grant - 2	\$0	\$0	\$0	100%
Career/Tech Ed Grant	\$73,654	\$73,654	\$0	0%
Ed. Effectiveness Grant	\$29,520	\$29,520	\$0	0%
Reading Readiness Grant	\$8,375	\$8,375	\$0	0%
School-Based Mental Health	\$75,000	\$75,000	\$0	100%
Mental Health Wellness Grant	\$20,511	\$20,511	\$0	0%
Grant Totals	\$1,192,576	\$2,586,060	1,393,484	117%
Transfer to Fund 27	\$6,348,679	\$6,348,679	\$0	0%
Wellness Clinic	\$242,250	\$242,250	\$0	--
Other Program Totals	\$6,590,929	\$6,590,929	-	0%
Total Expenditures	\$56,162,881	\$57,431,694	\$1,268,813	2%
Rev-Exp	\$56,690	\$0	(\$56,690)	-100%
Beg Fund Balance	\$6,428,153	\$7,614,873	\$1,186,720	18%
End Fund Balance	\$7,614,873	\$7,614,873	\$0	0%

Overall considerations for Fund 10:

- The budget has a negative balance of \$1,220,541. The goal is to offset this negative balance with 2021-2022 end the fiscal year budgetary savings.
- The budget will continue to reserve \$11,875 for parking lot/band uniform fees and \$60,000 for Warrior Stadium and the Soccer Stadium turf replacement.
- The revenue cap increase is based on the September 2022 estimated student count and a \$0/student increase.
- The per pupil aid increase of \$0/student.
- The state equalization aid estimate will be provided by the DPI in July.
- A general contingency of \$100,000 is included in the budget.
- The personnel budget includes an inflationary salary increase of 4.7%, advancement on the district compensations systems, a 0% increase in dental rates, a 0% increase in health insurance rates, and FTE changes as presented on the next page. Final decisions on salary increases were approved at the May board meeting.
- The 4K program budget will be adjusted based on actual enrollment in the fall of 2022.

Waunakee Community School District

Additional Positions

Building	Position	FTE
Prairie		
Heritage	Teacher - Grade 1	1.00
Arboretum	Assistant Principal/4K Coordinator	1.00
Intermediate	Teacher - Grade 6	1.00
Middle School		
High School		
Special Ed	Teacher - High School	1.00
	Para Educators - High School	2.00
Shared Staffing	Teacher - English Learner	2.00
	Guidance Counselors	1.00
District		
Restructuring		
Other Budget Requests	To Be Determined	
Total Additional Staffing		9.000
(Fund 10)		6.00
(Fund 27)		3.00
(Fund 80)		

Waunakee Community School District

Fund 21

Purpose of Fund: The purpose of the Special Revenue Trust Fund 21 is to account for gifts specified by donors to be used for operating purposes. Effective with the 19-20 school year, this fund includes all student activity groups as well that were previously accounted for in Fund 60.

	2021-2022	2022-2023	\$ Change	% Change
Revenues:				
Arboretum School	\$30,000	\$20,000	(\$10,000)	100%
Heritage School	\$22,100	\$22,100	\$0	0%
Prairie School	\$19,000	\$24,800	\$5,800	31%
Intermediate School	\$6,000	\$6,500	\$500	8%
Joint Elementary PTO	\$0	\$0	\$0	100%
Middle School	\$32,800	\$30,940	(\$1,860)	-6%
High School-Scholarships	\$280			
High School	\$146,985	\$167,630	\$20,645	14%
Athletics	\$365,100	\$365,100	\$0	0%
Superintendent	\$0	\$0	\$0	0%
Business Office	\$17,000	\$567,000	\$550,000	3235%
Maintenance	\$0	\$0	\$0	0%
Mentor	\$81,000	\$93,250	\$12,250	15%
Student Services	\$41,000	\$5,000	(\$36,000)	-88%
Special Education	\$0	\$44,000	\$44,000	0%
Total Revenues	\$761,265	\$1,346,320	\$585,055	77%
Expenditures:				
Arboretum School	\$37,594	\$32,000	(\$5,594)	-15%
Heritage School	\$17,800	\$17,700	(\$100)	-1%
Prairie School	\$18,600	\$61,425	\$42,825	230%
Intermediate School	\$6,000	\$6,500	\$500	8%
Joint Elementary PTO	\$500	\$300	(\$200)	100%
Middle School	\$29,600	\$29,940	\$340	1%
High School - Scholarships	\$6,500			
High School	\$147,905	\$133,560	(\$14,345)	-10%
Athletics	\$360,000	\$383,650	\$23,650	7%
Superintendent	\$0	\$0	\$0	--
Business Office	\$17,000	\$17,000	\$0	0%
Maintenance	\$685	\$0	(\$685)	100%
Mentor	\$111,150	\$122,464	\$11,314	100%
Student Services	\$41,000	\$5,000	(\$36,000)	-88%
Special Education	\$990	\$44,000	\$43,010	4344%
Total Expenditures	\$795,324	\$853,539	\$58,215	7%
Rev – Exp:	\$0	\$492,781	\$492,781	--
Beg Fund Balance	\$282,872	\$178,971	(\$103,901)	-37%
End Fund Balance	\$178,971	\$671,752	\$492,781	275%

The budget will be updated for the second draft of the budget in June.

Waunakee Community School District

Special Education Fund 27

Purpose of Fund: The purpose of the special education Fund 27 is to account for all of the special education programs and operations in the school district.

	2021-22	2022-23	\$ Change	% Change
Revenues:				
Federal Grant PS	\$23,500	\$17,481	(\$6,019)	-26%
Federal Grant PS--ESSER3	\$22,403	\$11,202	(\$11,201)	-50%
Federal Grant FT	\$778,446	\$717,948	(\$60,498)	-8%
Federal Grant FT--ESSER3	\$198,857	\$99,430	(\$99,427)	-50%
Grand Totals	\$1,023,206	\$846,061	(\$177,145)	-21%
State Aid	\$2,162,639	\$2,572,826	\$410,187	19%
Transfer In Fund 10	\$6,406,644	\$6,348,679	(\$57,965)	-0.9%
Medicaid	\$145,000	\$145,000	\$0	0%
Transit of State Aid	\$8,000	\$8,000	\$0	0%
Open Enrollment Tuition	\$0	\$0	\$0	0%
Aid for School Mental Health	\$0	\$0	\$0	---
Other Revenue	\$8,722,283	\$9,074,505	\$352,222	4%
Total Revenues	\$9,745,489	\$9,920,566	\$175,077	2%
Expenditures:				
Federal Grant PS	\$23,500	\$17,481	(\$6,019)	-26%
Federal Grant PS--ESSER3	\$22,403	\$11,202	(\$11,201)	-50%
Federal Grant FT	\$778,446	\$717,948	(\$60,498)	-8%
Federal Grant FT--ESSER3	\$198,857	\$99,430	(\$99,427)	-50%
Grant Totals	\$1,023,206	\$846,061	(\$177,145)	-17%
Personnel Costs: Salaries	\$5,894,937	\$6,321,825	\$426,888	7%
Personnel Costs: Benefits	\$2,339,942	\$2,415,276	\$75,334	3%
Salary & Benefits Totals	\$8,234,879	\$8,737,101	\$502,222	6%
Special Ed-Operations	\$28,839	\$28,839	\$0	0%
Special Ed-District	\$126,557	\$126,557	\$0	0%
Transportation	\$323,008	\$173,008	(\$150,000)	-46%
Medicaid	\$9,000	\$9,000	\$0	0%
Program Totals	\$487,404	\$337,404	(\$150,000)	-31%
Total Expenditures	\$9,745,489	\$9,920,566	\$175,077	2%
Rev - Exp:	\$0	\$0	\$0	---
Beg Fund Balance	\$0	\$0	\$0	---
End Fund Balance	\$0	\$0	\$0	---

The personnel budget includes an inflationary salary increase of 4.7%, advancement on the district compensations systems, a 0% increase in dental rates, a 0% increase in health insurance rates, and FTE changes as presented on page 13. Final decisions on salary increases were approved at the May board meeting.

Waunakee Community School District

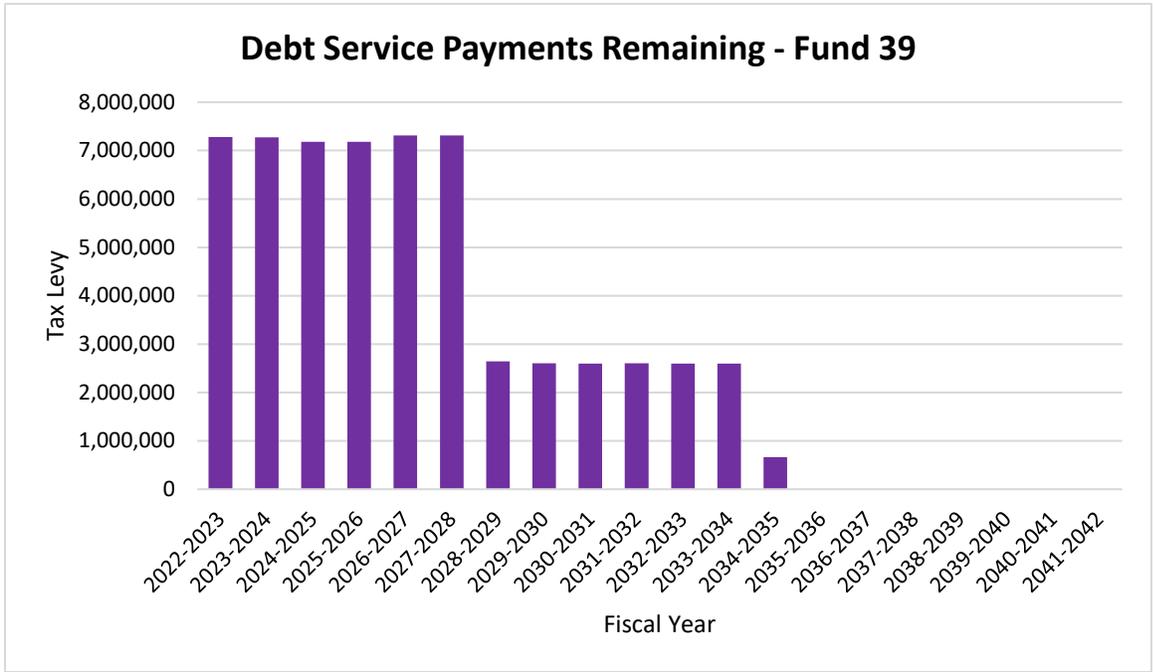
Debt Service Fund 39

Purpose of Fund: The purpose of the debt service fund 39 is to repay prior debts borrowed with authority of an approved referendum.

	2021-2022	2022-2023	\$ Change	% Change
Revenues:				
Premium	\$0	\$0	\$0	--
Refinancing	\$0	\$0	\$0	--
Interest Earned	\$1,000	\$1,000	\$0	0%
Property Taxes	\$12,017,000	\$14,239,582	\$2,222,582	18%
Interest Rebate	\$269,000	\$0	(\$269,000)	-100%
Total Revenues:	\$12,287,000	\$14,240,582	\$1,953,582	16%
Expenditures:				
Refinancing	\$4,813,913	\$6,877,451	\$2,063,538	43%
Interest Owed	\$2,326,481	\$1,917,131	(\$409,350)	-18%
Principal Owed	\$5,215,000	\$5,445,000	\$230,000	4%
Other Debts	\$6,000	\$6,000	\$0	0%
Total Expenditures	\$12,361,394	\$14,245,582	\$1,884,188	15%
Rev – Exp:	\$6,802,000	(\$5,000)	(\$6,807,000)	-100%
Beg Fund Balance	\$2,265,023	\$2,078,896	(\$186,127)	-8%
End Fund Balance	\$2,078,896	\$2,073,896	(\$5,000)	0%

The following graph and table reflects the future tax levies (10 borrowings) in this fund.

Waunakee Community School District



FISCAL YEAR	AMOUNT DUE
2022-2023	7,281,018
2023-2024	7,270,162
2024-2025	7,180,481
2025-2026	7,181,343
2026-2027	7,309,194
2027-2028	7,310,293
2028-2029	2,640,047
2029-2030	2,604,512
2030-2031	2,599,462
2031-2032	2,601,975
2032-2033	2,598,406
2033-2034	2,597,319
2034-2035	660,562
2035-2036	0
2036-2037	0
2037-2038	0
2038-2039	0
2039-2040	0
2040-2041	0
2041-2042	0
TOTAL DUE	\$59,834,774

Waunakee Community School District

Capital Expansion Fund 41

Purpose of Fund: The purpose of the capital expansion fund 41 is to account for capital expenditures related to buildings and sites.

	2021-22	2022-23	\$ Change	% Change
Revenues:				
Property Taxes	\$0	\$0	\$0	0%
Interest	\$1,000	\$1,000	\$0	100%
Total Revenues	\$1,000	\$1,000	\$0	0%
Expenditures:				
Maintenance Projects	\$460,255	\$460,500	\$245	0%
Total Expenditures	\$460,255	\$460,500	\$245	--
Rev – Exp:	(459,255.00)	(459,500.00)	(245)	0%
Beg Fund Balance	1,173,399	714,144	(459,255)	-39%
End Fund Balance	\$714,144	\$254,644	(\$459,500)	-64%

The intent of this fund is to segregate the budget for capital projects related to existing buildings. This fund is within the revenue cap, and the existing capital projects budget was transferred from Fund 10 to Fund 41. This fund was increased by \$300,000 as the November 2014 operational funds referendum was phased in for 2017-2018.

The Budget Committee of the School Board has recommended continuing Fund 41 to include a property tax levy of \$0. The property tax levy will be shifted to Fund 10 in an effort to increase the Fund 10 Fund Balance. The Capital Projects will continue to be funded out of Fund 41 as long as funds remain. When the Fund 41 funds are expended, Capital Projects will shift back to Fund 10 moving forward.

Waunakee Community School District

Food Service Fund 50

Purpose of Fund: The purpose of the food service fund 50 is to account for the food service program.

	2021-2022	2022-2023	\$ Change	% Change
Revenues:				
Milk Sales	\$88,430	\$79,590	(\$8,840)	-10%
Ala-Carte Sales	\$1,248,759	\$1,533,401	\$284,642	23%
Lunch Sales-Students	\$739,598	\$829,124	\$89,526	12%
Lunch Sales-Adults	\$6,808	\$4,463	(\$2,346)	-34%
Lunch-Dane County	\$121,495	\$104,928	(\$16,568)	-14%
Catering	\$78,320	\$89,000	\$10,680	14%
Breakfast Sales	\$16,625	\$6,860	(\$9,765)	-59%
Madison Country Day	\$106,865	\$116,580	\$9,715	100%
Westside Christian		\$72,863	\$72,863	200%
Total Revenues	\$2,406,900	\$2,836,807	\$429,907	18%
Expenditures:				
Contracted Services	\$970,222	\$1,088,180	\$117,958	12%
Food Purchase	\$1,149,020	\$1,400,446	\$251,426	22%
Other Supplies	\$89,616	\$103,137	\$13,521	15%
Equipment Purchase	\$25,000	\$25,000	\$0	0%
Software/Tech Costs	\$40,000	\$70,000	\$30,000	75%
Personnel Costs	\$82,811	\$81,877	(\$934)	-1%
Total Expenditures	\$2,356,669	\$2,768,640	\$411,971	17%
Rev-Exp:	\$50,231	\$68,167	\$17,936	--
Beg Fund Balance	\$0	\$50,231	\$50,231	--
End Fund Balance	\$50,231	\$118,398	\$68,167	--

The food service program is contracted out to Taher, Inc. The Dane County lunch program provides meals to community members and the revenue is received from the Dane County Department of Health and Human Services. The Madison Country Day/Westside Christian School programs provide meals to private schools.

This budget will be updated for the second draft of the budget in June after School Board approval of the 22-23 fees at the May Board meeting.

Waunakee Community School District

Employee Benefit Trust Fund 73

Purpose of Fund: The purpose of the employee benefit trust fund 73 is to account for formally established benefit pension plans, defined contribution plans, or employee benefit plans.

	2021-2022	2022-2023	\$ Change	% Change
Revenues:				
Interest – AUL Trust	\$28,000	\$28,000	\$0	0%
Interest – HRA Trust	\$150,000	\$150,000	\$0	0%
Employer Contributions - AUL	\$443,666	\$0	(\$443,666)	100%
Employee Contributions – AUL	\$7,000	\$7,000	\$0	0%
Employer Contributions – HRA	\$451,635	\$451,635	\$0	0%
Employee Contributions – HRA	\$0	\$0	\$0	--
Total Revenues	\$1,080,301	\$636,635	(\$443,666)	-41%
Expenditures:				
Disbursements – AUL	\$7,000	\$7,000	\$0	0%
Disbursements – HRA	\$600,000	\$600,000	\$0	--
Disbursements - Implicit Rate	\$40,000	\$40,000	\$0	0%
Total Expenditures	\$647,000	\$647,000	\$0	0%
Rev – Exp:	\$433,301	(\$10,365)	(\$443,666)	-102%
Beg Fund	\$7,634,984	\$7,634,984	\$0	0%
End Fund	\$7,634,984	\$7,624,619	(\$10,365)	0%

This budget will be updated in the final draft of the budget based on the final retirement benefits for the 2021-2022 retirees. The annual district contribution to the Fund 73 trust fund will be placed on hold until the fall of 2022.

Waunakee Community School District

Community Service Fund 80

Purpose of Fund: The purpose of the community service fund 80 is to account for community activities such as adult education, recreation, athletic camps, and other related community programs.

	2021-2022	2022-2023	\$ Change	% Change
Revenues:				
Property Taxes	\$450,091	\$394,500	(\$55,591)	-12%
Athletic Camps	\$0	\$0	\$0	--
Community Ed	\$12,000	\$12,000	\$0	0%
Summer School Camps	\$800	\$1,200	\$400	50%
Middle School Athletics	\$20,000	\$15,500	(\$4,500)	-23%
Community Ed/Swim	\$46,000	\$30,000	(\$16,000)	-35%
WCCC Grant	\$125,000	\$175,000	\$50,000	40%
Total Revenues	\$653,891	\$628,200	(\$25,691)	-4%
Expenditures:				
Community Education	\$90,091	\$70,000	(\$20,091)	-22%
Athletic Camps	\$0	\$0	\$0	--
Middle School Athletics	\$130,000	\$130,000	\$0	0%
Community Ed/Swim	\$156,000	\$120,000	(\$36,000)	-23%
Maintenance	\$25,000	\$5,000	(\$20,000)	-80%
Public Safety	\$90,000	\$85,000	(\$5,000)	-6%
Police Liaison Officer	\$35,000	\$40,000	\$5,000	14%
Summer School Camps	\$800	\$1,200	\$400	50%
Workers Compensation	\$2,000	\$2,000	\$0	0%
WCCC Grant	\$125,000	\$175,000	\$50,000	40%
Total Expenditures	\$653,891	\$628,200	(\$25,691)	-4%
Rev – Exp:	\$0	\$0	\$0	--
Beg Fund Balance	\$473,122	\$473,122	\$0	0%
End Fund Balance	\$473,122	\$473,122	\$0	0%

A community service fund tax levy covers the administrative costs of the community education program and other costs such as custodial, maintenance, public safety, middle school athletics, Waunakee Community Cares Coalition Grant, and personnel costs not charged to the community through user fees.

The budget has been updated for the third version of the budget in July.

Waunakee Community School District

Other Cooperative Fund 99

Purpose of Fund: The purpose of the other cooperative fund 99 is to account for cooperative fiscal agreements made between school districts.

	2021-2022	2022-2023	\$ Change	% Change
Revenues:				
DCNTP	\$162,856	\$162,856	\$0	0%
Mentor Grants	\$0	\$0	\$0	---
Total Revenues	\$162,856	\$162,856	\$0	0%
Expenditures:				
DCNTP	\$162,856	\$162,856	\$0	0%
Mentor Grants	\$0	\$0	\$0	---
Total Expenditures	\$162,856	\$162,856	\$0	0%
Rev – Exp:	\$0	\$0	\$0	---
Beg Fund Balance	\$0	\$0	\$0	---
End Fund Balance	\$0	\$0	\$0	---

The Dane County New Teacher project is accounted for in this fund. This project is the new teacher mentoring program with 14 participating districts. Each district pays a share of the total costs of this program. The budget has been updated for the third draft of the budget in July.

MAIN
OFFICE

NO SMOKING
IN DISTRICT
OWNED BUILDINGS
BY ORDER OF THE WAUNAKEE
BOARD OF EDUCATION

PAC
Performing Arts Center

WAUNAKEE



WARRIORS

WAUNAKEE



WARRIORS

GYMNASIUM
1104

FILED
DO NOT
NO
HALL
AC



SE3

W WAUNAKEE
COMMUNITY SCHOOL DISTRICT

creative

LEASE
800-222-9170

cut board away so shield sticks out



cut board away so shield sticks out

WELCOME TO
WARRIOR
STADIUM

14"
Pink area
to cut
away

96"⁵⁶
.5" bleed

192"
.5" bleed

Description and Location	Priority	Cost	Category	Tier	Progress	Completed
"Welcome to Warrior Stadium" sign - facing Century	A	\$500.00	Athletics	1		
"Waunakee Baseball" (facing Century Ave) - logo	A	\$3,000.00	Athletics			
Fieldhouse Chairs	A	\$4,000.00	Athletics	2		
Wall Side Panels - Old Gym (total - 2) H&B Specalized Products	A	\$4,200.00	Athletics	1	x	
Student Section Flag	A	\$300.00	Athletics	1		
Ripp Park (Sign - Tennis)	A	\$500.00	Athletics			
High School Wrestling Room - wall painting	A	\$500.00	Athletics			
Football Helmet Stickers	A	\$1,200.00	Athletics	1		x
Welcome sign at Bethel Circle	A	\$500.00	Bethel Circle	1	x	
Business Letterhead	A	\$1,000.00	District	1		x
Business Envelopes	A	\$0.00	District	1		x
Business Labels - Design	A	\$0.00	District	1		x
Business Cards	A	\$0.00	District	1		x
Social Media Graphics	A	\$0.00	District	1		x
Website Graphics/Header/Images	A	\$0.00	District	1		x
Employee Badge Template	A	\$0.00	District	1		x
District Maintenance Vehicles (total-8, 16 total sides), \$150/vehicle	A	\$1,200.00	District	1	x	
District Vehicles (total - 2) Special Education Vans	A	\$300.00	District	1	x	
District Maintenance Trailer	A	\$850.00	District	1	x	
IT - logos for apps, etc. (Destiny, SeeSaw)	A	\$0.00	District	1	x	
Staff Gifts/Apparel - end of the year + back to school 2022/23	A	\$12,000.00	District			*Work with Foundation
District Mission Statement Signs - each school	A	\$3,500.00	District			
District Office - wall logo at front desk	A	\$500.00	District	1	x	
Wall Logo - Swimming Pool	A	\$300.00	Facility/Maintenance			
Fence (spear metal tops) - Warrior Stadium/High School	A	\$0.00	Facility/Maintenance	1		

Fence (Waunakee logo) - Warrior Stadium/High School	A	\$0.00	Facility/Maintenance			
Digital HS Sign (facing Century Ave) - logo on panel	A	\$850.00	High School	2		
Office Logo - High School	A	\$250.00	High School	1	x	
Office Large Rug - High School	A	\$500.00	High School	2		
School Store Sign - High School Pyramid Entrance	A	\$500.00	High School	2		
School Store Sign - Outside of Store Wall (Innovation Center?)	A	\$100.00	High School	2		
School Store Sandwich Board Signs (total - 4)	A	\$150.00	High School	2		
Door wraps - High School Fieldhouse/Old Gym Entrance (total - 11)	A	\$3,500.00	High School	1		x
Scoretable - Fieldhouse	B	\$10,000.00	Athletics			
Soccer Field Scoreboard - Sign	B	TBD	Athletics			
Scoreboard - Middle School Gym	B	TBD	Athletics			
Scoreboard - Heritage Gym	B	TBD	Athletics			
Scoreboard - Fieldhouse	B	TBD	Athletics			58
Scoreboard - Baseball (JV and Varsity)	B	TBD	Athletics			
Scoreboard - Softball (JV and Varsity)	B	TBD	Athletics			
Scoreboard - High School Old Gym	B	TBD	Athletics			
Ticket Tables (total - 2)	B	\$2,500.00	Athletics	2		
Meffert Pride Stone (old logo)	B	\$250.00	Athletics			
High School Wrestling Room - side wall (4) + fabric spear	B	\$8,000.00	Athletics			
Perpetual Signs in Fieldhouse, Baseball, Softball, Soccer Fields	B	TBD	Athletics			
District Vehicles (total - 9), not labeled right now	B	\$1,350.00	District	2		
Bleachers - High School (2 side plastic covers for end caps)	B	\$10,000.00	High School			
Taher Cart (High School)	B	\$1,000.00	High School			
Garbage Cans (High School) - back template slide in with logo	B	\$500.00	High School			
Elevator wallpaper design	B	\$1,000.00	Intermediate School			

PBIS Banners (6)	B	\$1,000.00	Middle School			
Trophy Cases - High School	C	TBD	Athletics			
Championship Banners - Fieldhouse	C	TBD	Athletics			
Swim Platforms/Starting Blocks - Aquatic Center (8)	C	\$19,000.00	High School			
Weight Room (High School) - Dumbbells, Barbells, Racks, Floor	C	\$100,000.00	High School			
Fieldhouse Basketball Floor (Center x 2) removal + addition	Replacement	Replacement	Athletics			
Wrestling Mats (total - 8)	Replacement	Replacement	Athletics			
Uniforms and Equipment - new purchases	Replacement	Replacement	Athletics			
Warrior Stadium Football Field (Center)	Replacement	Replacement	Athletics			
Center Court Logo (W) - Intermediate School	Replacement	Replacement	Intermediate School			

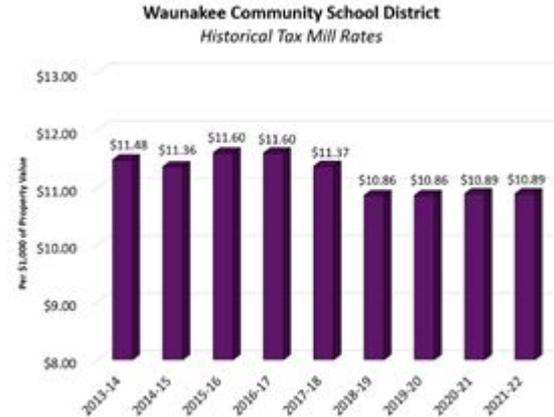


WAUNAKEE
COMMUNITY SCHOOL DISTRICT

November 2022 Referendum Planning Process

October 2021

- School Board approved 2021-22 tax levy with a \$4,813,913 debt service prepayment.
- The debt service prepayment resulted in a consistent tax rate of \$10.89 per \$1,000 of equalized value.



January 2022

- Erik Kass from PMA shared a draft financial scenario with a \$150 million capital question and \$6 million operational question.
- This scenario was not based on project budgets, but rather a request from the board to estimate what amounts were possible with a consistent tax rate.
- The draft financial scenario resulted in a consistent tax rate of \$10.89 per \$1,000 of equalized value.

Waunakee Community School District EXAMPLE NOVEMBER, 2022 REFERENDA FINANCING PLAN (\$100,000 FOR FACILITIES)																				
LEVY YEAR	FUND 39 EXISTING DEBT SERVICE DUE	EXAMPLE FUND 39 IMPACT OF DEBT DEFERRANCE 2022-2023	FUND 39 EXISTING DEBT SERVICE	\$40,000,000 G.O. SCHOOL BUILDING BONDS Dated July 1, 2022		\$40,000,000 G.O. SCHOOL BUILDING BONDS Dated July 1, 2022		\$40,000,000 G.O. SCHOOL BUILDING BONDS Dated July 1, 2022		\$30,000,000 G.O. SCHOOL BUILDING BONDS Dated July 1, 2022		FUND 39 DEBT LEVY EXISTING PLUS NEW	IMPACT OF EXISTING NONRECURRING OPERATING OVERRIDES (\$/1000-20)	NEW RECURRING OPERATING OVERRIDES (\$/1000-20)	STATE AID OVER BASE YEAR (FY 2021-22)	COMBINED TOTAL	COMBINED MILL RATE	YEAR DUE		
				PRINCIPAL (\$/1000)	INTEREST (\$/1000)															
2021	2022	\$7,203,088	\$4,813,912	\$12,017,000																
2022	2023	\$7,281,020	\$6,315,668	\$13,596,708																
2023	2024	\$7,359,749	(\$2,490,884)	\$4,868,865	\$3,580,000	\$1,807,875	\$1,500,000	\$1,845,500	\$1,441,875	\$1,375,000	\$1,849,219	\$10,258,730	\$2,400,000		\$120,980	\$12,777,710	\$3.50	2024		
2024	2025	\$7,380,515	(\$2,489,250)	\$4,891,265		\$1,365,750		\$1,365,750	\$1,441,875		\$1,448,438	\$9,657,619	\$3,600,000		\$86,779	\$13,360,389	\$3.50	2025		
2025	2026	\$7,400,365	(\$2,420,050)	\$4,980,315		\$1,365,750		\$1,365,750	\$1,441,875		\$1,448,438	\$10,063,114	(\$2,127,502)	\$6,000,000	(\$48,257)	\$13,527,375	\$3.50	2026		
2026	2027	\$7,420,485	(\$2,419,075)	\$5,061,410		\$1,365,750		\$1,365,750	\$1,441,875		\$1,448,438	\$10,470,369	(\$2,127,502)	\$6,000,000	\$14,721	\$14,397,578	\$3.50	2027		
2027	2028	\$7,440,847	(\$168,025)	\$5,199,822		\$1,365,750		\$1,365,750	\$1,441,875		\$1,448,438	\$10,823,979	(\$2,127,502)	\$6,000,000	\$70,708	\$14,894,280	\$3.50	2028		
2028	2029	\$7,461,547	(\$172,763)	\$5,288,784		\$1,365,750		\$1,365,750	\$1,441,875		\$1,448,438	\$11,245,809	(\$2,127,502)	\$6,000,000	\$107,873	\$15,226,180	\$3.50	2029		
2029	2030	\$7,482,683		\$5,339,463	\$890,000	\$1,354,875	\$1,870,000	\$1,408,813	\$1,000,000	\$1,420,689	\$400,000	\$11,644,375	\$11,245,809	(\$2,127,502)	\$6,000,000	\$136,368	\$15,616,991	\$3.50	2030	
2030	2031	\$2,601,975		\$2,601,975	\$850,000	\$1,332,844	\$1,845,000	\$1,335,281	\$1,645,000	\$1,360,004	\$250,000	\$12,032,188	\$12,117,381	(\$2,127,502)	\$6,000,000	\$197,082	\$16,197,861	\$3.50	2031	
2031	2032	\$2,598,406		\$2,598,406	\$625,000	\$1,308,469	\$2,215,000	\$1,281,031	\$1,795,000	\$1,171,281	\$170,000	\$12,173,148	\$12,286,125	(\$2,127,502)	\$6,000,000	\$199,038	\$16,688,659	\$3.50	2032	
2032	2033	\$2,597,319		\$2,597,319	\$650,000	\$1,288,063	\$2,088,000	\$1,183,989	\$1,770,000	\$1,252,125	\$850,000	\$12,316,089	\$12,760,038	(\$2,127,502)	\$6,000,000	\$203,479	\$16,872,914	\$3.44	2033	
2033	2034	\$660,563		\$660,563	\$1,420,000	\$1,119,563	\$2,260,000	\$1,020,563	\$1,810,000	\$1,114,313	\$1,020,000	\$12,361,125	\$12,763,125	(\$2,127,502)	\$6,000,000	\$246,575	\$16,882,198	\$3.44	2034	
2034	2035				\$1,850,000	\$978,875	\$2,340,000	\$824,219	\$1,680,000	\$1,611,378	\$1,050,000	\$12,763,125	\$12,763,125	(\$2,127,502)	\$6,000,000	\$247,079	\$16,883,328	\$3.45	2035	
2035	2036				\$1,890,000	\$844,125	\$2,435,000	\$844,254	\$1,655,000	\$1,665,719	\$1,100,000	\$12,763,125	\$12,763,125	(\$2,127,502)	\$6,000,000	\$247,578	\$16,882,614	\$3.44	2036	
2036	2037				\$1,830,000	\$701,125	\$2,525,000	\$701,584	\$2,136,000	\$887,156	\$1,145,000	\$12,763,125	\$12,763,125	(\$2,127,502)	\$6,000,000	\$247,911	\$16,883,191	\$3.44	2037	
2037	2038				\$1,870,000	\$566,781	\$2,620,000	\$566,031	\$2,150,000	\$605,004	\$1,190,000	\$12,763,125	\$12,763,125	(\$2,127,502)	\$6,000,000	\$248,402	\$16,883,431	\$3.45	2038	
2038	2039				\$4,120,000	\$404,906	\$2,720,000	\$556,719	\$2,200,000	\$720,508	\$1,235,000	\$12,763,125	\$12,763,125	(\$2,127,502)	\$6,000,000	\$249,011	\$16,883,728	\$3.45	2039	
2039	2040				\$4,280,000	\$247,218	\$2,820,000	\$460,563	\$2,285,000	\$633,004	\$1,265,000	\$12,763,125	\$12,763,125	(\$2,127,502)	\$6,000,000	\$249,348	\$16,887,128	\$3.45	2040	
2040	2041				\$4,450,000	\$83,438	\$2,920,000	\$342,469	\$2,480,000	\$541,875	\$1,330,000	\$12,763,125	\$12,763,125	(\$2,127,502)	\$6,000,000	\$250,089	\$16,885,743	\$3.45	2041	
2041	2042						\$7,650,000	\$143,719	\$2,570,000	\$487,004	\$1,385,000	\$12,763,125	\$12,763,125	(\$2,127,502)	\$6,000,000	\$250,478	\$16,888,258	\$3.45	2042	
2042	2043								\$10,635,000	\$199,406	\$1,430,000	\$14,988,088	\$14,988,088	(\$2,127,502)	\$6,000,000	\$251,193	\$16,884,795	\$3.45	2043	
2043	2044										\$12,530,000	\$12,530,000	(\$2,127,502)	\$6,000,000	\$251,478	\$16,888,114	\$3.45	2044		
2044	2045																			
2045	2046																			
				\$17,228,584	\$1,924,041	\$19,752,500	\$40,000,000	\$1,448,431	\$40,000,000	\$1,441,681	\$40,000,000	\$1,763,300	\$30,000,000	\$16,608,088	\$30,206,581	\$1,488,572	\$36,721,581	IMPACT	\$6.00	

(A) State aid based on prior fiscal year incremental expenditure over base year (FY 2021-22) at the following aid levels (2021-22 October certification):
Tertiary Aid Percentage: 7.01% NOTE: Estimates, one-time aid benefits of \$2.4 million expected in 2022-23.
(B) Mill rate based on 2021 Equalized Valuation (TD-CUT) of \$3,437,359.073 with annual growth as follows:
2022-23: 0.00%
2034 and thereafter: 0.00%

NOTES: Example financing scenarios could be impacted by other variables, such as significant market or statutory changes, which may necessitate adjustments to the financing plans.
Mill rate may remain unchanged or decline in upcoming years if referendum not approved.
Scenarios where a greater portion of the overall debt is issued in advance of the expenditures of the proceeds will likely result in higher fees earned by the investment manager of the debt proceeds.

Prepared by PMA Securities, LLC C:\Users\EKass\AppData\Local\Microsoft\Windows\NetCache\Content\Outlook\2WB9R0RM\Financed 2022 waunakee sd (003) 01/19/22.ph



March 2022

- Erik Kass from PMA presented a prepayment plan that resulted in savings of \$1,330,954.
- The draft financial scenario was revised to reflect these savings.

Waunakee Community School District																						
EXAMPLE NOVEMBER, 2022 REFERENDA FINANCING PLAN																						
(\$100,000 FOR FACE VALUE)																						
LEVY YEAR	YEAR DUE	FUND 39 EXISTING DEBT	EXAMPLE FUND 39 IMPACT OF 2022-2023 DEFERENCE	FUND 39 EXISTING DEBT SERVICE	\$40,000,000 G.O. SCHOOL BUILDING BONDS Dated July 1, 2023		\$40,000,000 G.O. SCHOOL BUILDING BONDS Dated July 1, 2025		\$40,000,000 G.O. SCHOOL BUILDING BONDS Dated July 1, 2025		\$30,000,000 G.O. SCHOOL BUILDING BONDS Dated December 1, 2026		FUND 39 DEBT LEVY PLUS NEW	IMPACT OF EXISTING NON-RECURRING OPERATING OVERSICRE (plus other 2024-25)	NEW RECURRING OPERATING OVERSICRE	STATE AID IMPACT OVER BASE YEAR (FY 2023-22)	COMBINED TOTAL (Facing A/B)	COMBINED YEAR MILL RATE (Facing A/B)	COMBINED YEAR DUE			
					PRINCIPAL (\$1/26)	INTEREST (4% & 10% EST. AVERAGE)	PRINCIPAL (\$1/26)	INTEREST (4% & 10% EST. AVERAGE)	PRINCIPAL (\$1/26)	INTEREST (4% & 10% EST. AVERAGE)	PRINCIPAL (\$1/27)	INTEREST (4% & 10% EST. AVERAGE)										
2021	2022	\$7,203,088	\$4,813,913	\$1,017,000												80	\$12,017,000	\$3.88	2022			
2022	2024	\$7,281,020	\$8,370,829	\$13,591,849												\$1,200,000	(\$2,400,000)	\$12,391,849	\$3.50	2023		
2022	2024	\$7,359,749	(\$42,546)	\$8,333,203												\$2,400,000	\$10,289,856	\$3.45	2024			
2024	2026	\$7,339,653	(\$1,754,134)	\$5,605,519												\$3,000,000	(\$1,011,181)	\$13,044,802	\$3.47	2025		
2026	2028	\$7,369,515	(\$1,536,446)	\$5,842,069												\$4,800,000	(\$31,727)	\$13,431,392	\$3.47	2026		
2026	2027	\$7,488,365	(\$2,915,271)	\$4,573,094												\$8,252,031	(\$2,708)	\$13,824,823	\$3.47	2027		
2027	2028	\$7,489,465	(\$2,777,571)	\$4,711,894												\$10,250,579	(\$2,502)	\$14,228,399	\$3.47	2028		
2028	2029	\$5,036,067	(\$2,396,202)	\$2,640,047												\$10,752,872	(\$2,127,502)	\$6,000,000	\$3.45	2029		
2029	2030	\$5,040,347	(\$2,436,434)	\$2,604,013												\$11,163,860	(\$2,127,502)	\$6,000,000	\$10,076	\$1,126,943	\$3.47	2030
2030	2031	\$2,599,463		\$2,599,463												\$11,684,150	(\$2,127,502)	\$6,000,000	\$126,039	\$1,566,287	\$3.48	2031
2031	2032	\$2,691,975		\$2,691,975												\$12,025,528	(\$2,127,502)	\$6,000,000	\$181,454	\$1,699,489	\$3.48	2032
2032	2033	\$2,598,406		\$2,598,406												\$12,497,781	(\$2,127,502)	\$6,000,000	\$192,447	\$1,656,728	\$3.48	2033
2033	2034	\$2,597,319		\$2,597,319												\$12,840,194	(\$2,127,502)	\$6,000,000	\$226,461	\$1,639,182	\$3.46	2034
2034	2035	\$660,063		\$660,063												\$12,868,844	(\$2,127,502)	\$6,000,000	\$251,295	\$1,606,408	\$3.46	2035
2035	2036															\$12,843,331	(\$2,127,502)	\$6,000,000	\$282,065	\$1,696,994	\$3.46	2036
2036	2037															\$12,862,406	(\$2,127,502)	\$6,000,000	\$252,788	\$1,697,692	\$3.46	2037
2037	2038															\$12,838,719	(\$2,127,502)	\$6,000,000	\$253,143	\$1,696,359	\$3.46	2038
2038	2039															\$12,841,906	(\$2,127,502)	\$6,000,000	\$253,331	\$1,697,725	\$3.46	2039
2039	2040															\$12,841,406	(\$2,127,502)	\$6,000,000	\$254,028	\$1,697,932	\$3.46	2040
2040	2041															\$12,841,750	(\$2,127,502)	\$6,000,000	\$254,478	\$1,698,727	\$3.46	2041
2041	2042															\$12,842,375	(\$2,127,502)	\$6,000,000	\$256,009	\$1,699,862	\$3.46	2042
2042	2043															\$12,843,719	(\$2,127,502)	\$6,000,000	\$256,478	\$1,699,795	\$3.46	2043
2043	2044															\$12,842,219	(\$2,127,502)	\$6,000,000	\$256,148	\$1,697,865	\$3.46	2044
2044	2045															\$12,843,313	(\$2,127,502)	\$6,000,000	\$256,678	\$1,698,488	\$3.46	2045
2045	2046															\$12,841,344	(\$2,127,501)	\$6,000,000	\$257,130	\$1,697,972	\$3.46	2046
					\$14,614,914	\$3,830,631	\$30,916,611	\$4,640,000	\$2,924,760	\$30,900,000	\$4,833,631	\$3,000,000	\$1,650,638	\$1,330,954			\$14,614,914	\$3,830,631	\$30,916,611	\$6.60		

(a) State aid impact based on prior fiscal year incremental expenditures over base year (FY 2021-22) at the following aid levels (2021-22 October certification)
 Tertiary Aid Percentage: -7.01% NOTE: Estimated, one-time aid benefit of \$2.4 mil expected in 2022-23.
 (b) Mill rate based on 2021 Equalized Valuation (TID-CUT) of \$3,433,369,073 with annual growth as follows:
 2022-23: 3.00%
 2024 and thereafter: 2.04 and thereafter: 0.00%

NOTES: Example financing scenarios could be impacted by other variables, such as significant market or statutory changes, which may necessitate adjustments to the financing plans.
 Mill rate may remain unchanged or decline in upcoming years if referendum not approved.
 Scenarios where a greater portion of the overall debt is issued in advance of the expenditures of the proceeds will likely result in higher fees earned by the investment manager of the debt proceeds.



July 2022

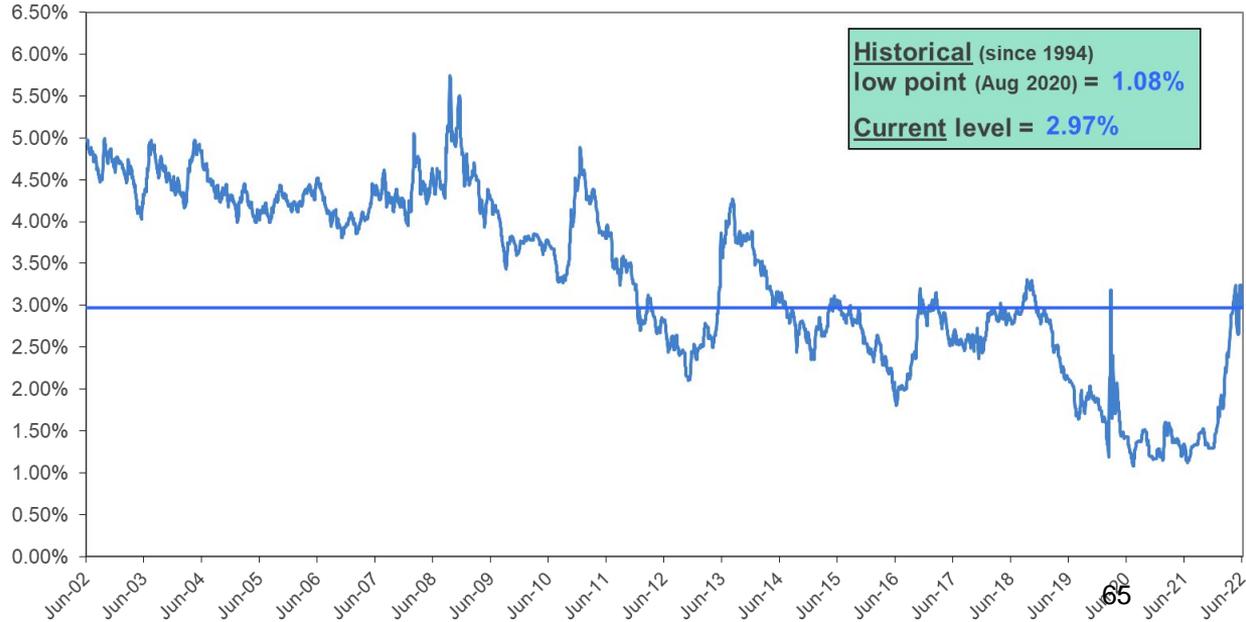
- The Department of Public Instruction released the July 1st state equalization aid estimate.
- The third draft of the budget and the draft financial scenario was revised to reflect the state aid estimate.
- The draft financial scenario was updated to reflect the community survey results and the updated project budgets.



HISTORICAL INTEREST RATE COMPARISON

MMD "AAA" G.O. Bond Index, 20-Year Maturity

20 Year History



REFINITIV MMD yield for a General Obligation AAA rated, 20-year maturity (5.00% coupon).



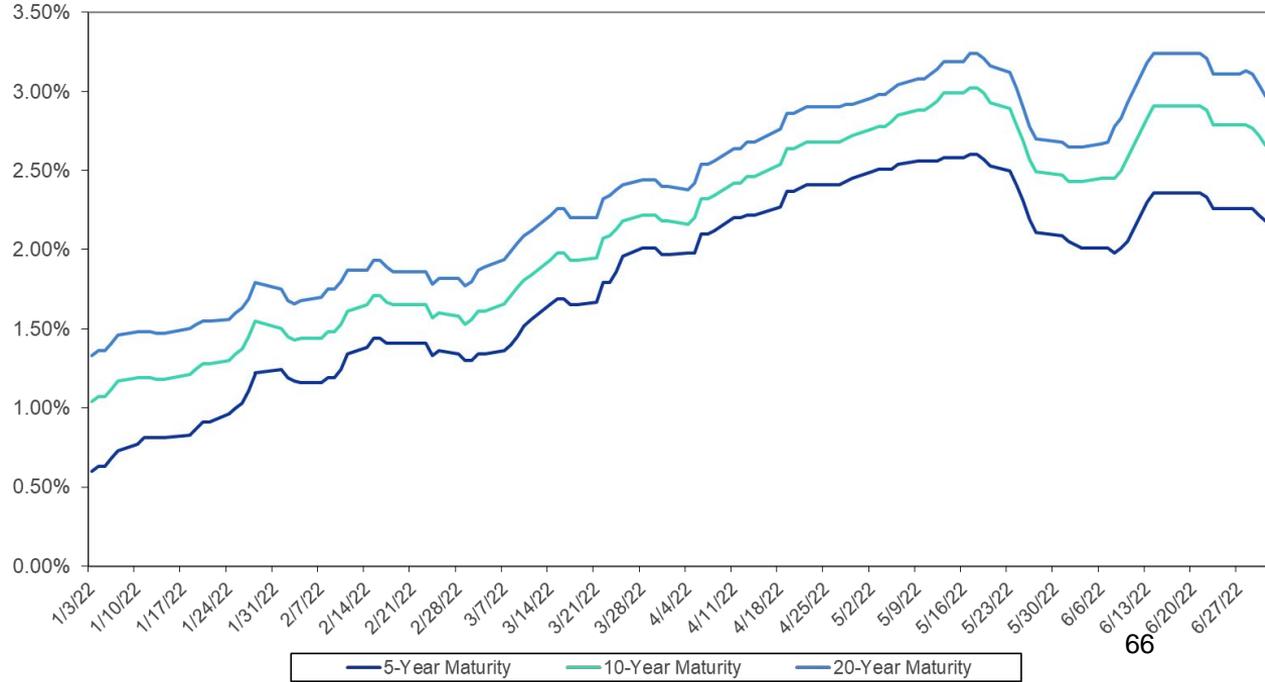
Interest Rate Environment

HISTORICAL INTEREST RATE COMPARISON

MMD "AAA" G.O. Bond Indices

Current Year - 2022

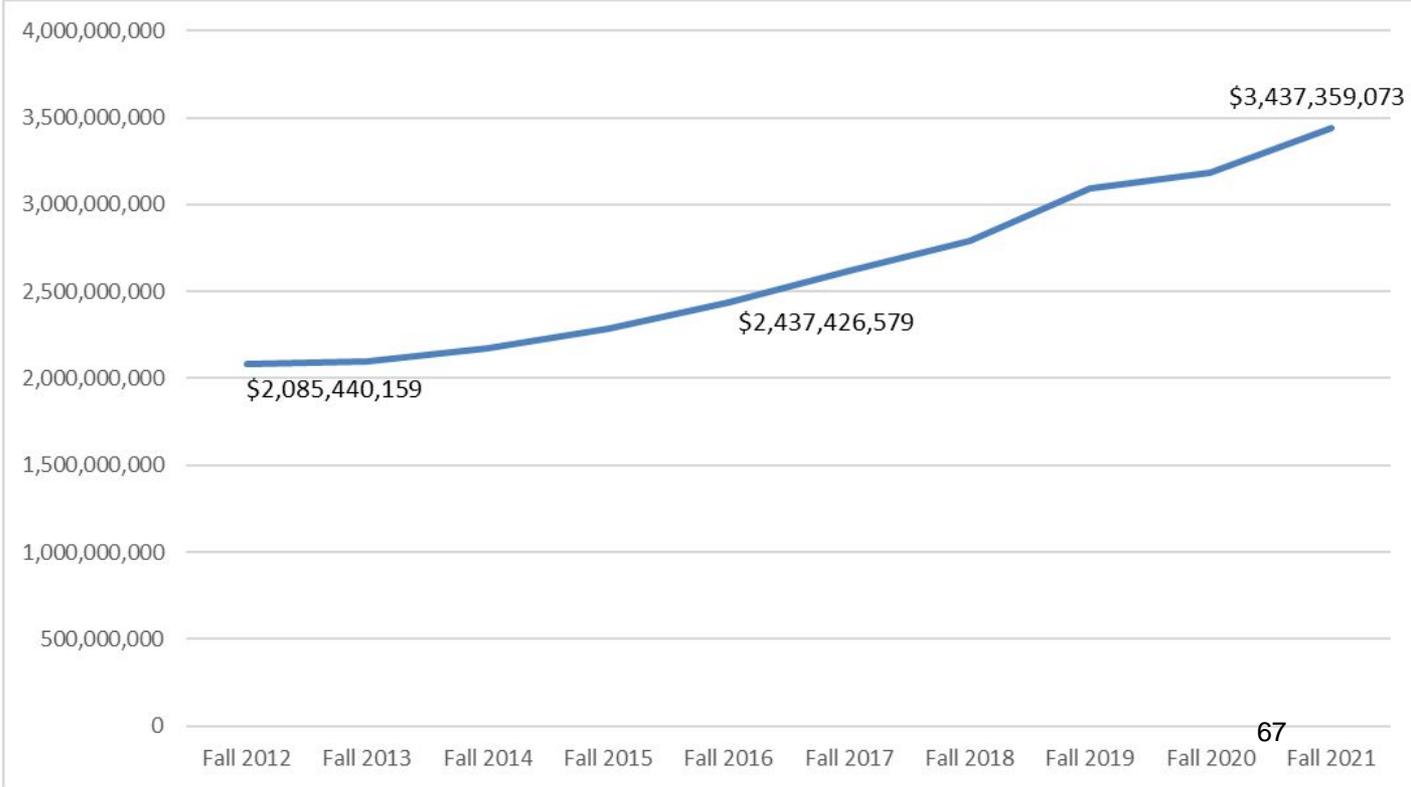
Interest Rate Environment



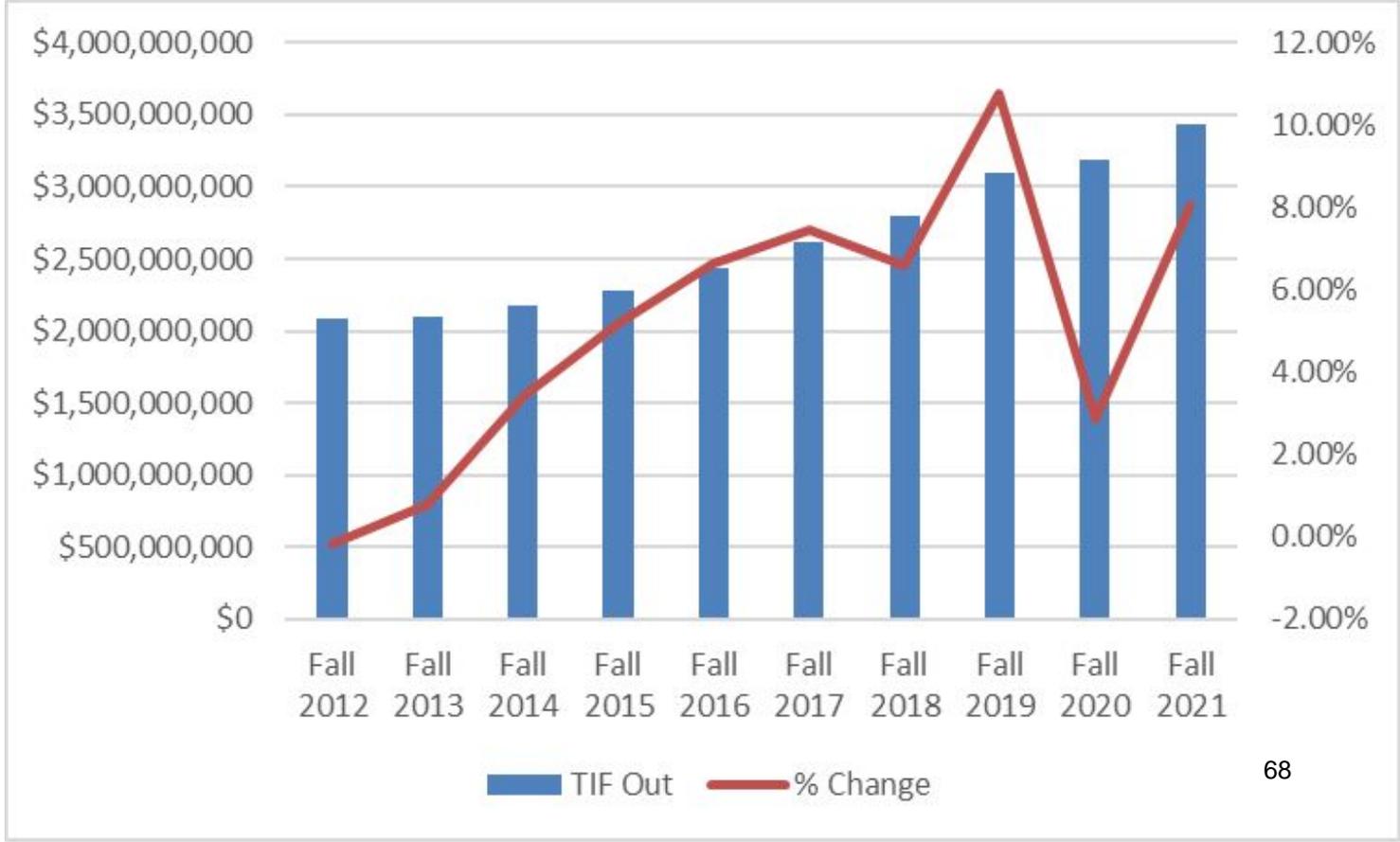
REFINITIV MMD yields for General Obligation AAA rated, 5-, 10-, and 20-year maturities (5.00% coupons).



Equalized Values:
5-Year Average - 7.12%
10-Year Average - 5.11%
20-Year Average - 5.76%



Equalized Values:



July 2022

- All interest rates have been revised to reflect market conditions.
- The equalized value was revised to estimate a 5% increase this October.
- Capital question increased from \$150M to \$175M.
- Operational question increased from \$6M to \$10M.
- A \$10M bank qualified borrowing was added in 2022.



July 2022

- Reflected three community tax incremental districts (2024, 2030, & 2032).
- Integrated 5-year budget planning model to reflect total mill rate.
- Aligned the district's third draft of the budget with the financial scenario.
- Balanced debt service prepayment with new debt/operational referendum to maintain a consistent tax rate across time.



August 2022 - November 2022

- **Update financial scenario based on selected project timeline and construction draw schedule.**
- **Update financial scenario based on school board input. (Assumptions and/or amounts)**
- **Continue to reflect changing interest rate environment.**
- **Adjust scenario for September enrollment count, actual October equalized value increase, and final state aid amount.**



RESOLUTION NO. _____

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

WHEREAS, the Waunakee Community School District, Dane County, Wisconsin (the "Issuer") plans to undertake a district-wide school building and facility improvement project consisting of: removing the current Heritage Elementary School building and constructing and equipping a new middle school on the site; constructing and equipping an elementary school on district-owned land; and district-wide remodeling, capital maintenance and building infrastructure improvements (the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the School Board (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$_____.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted, approved and recorded _____, 20__

Joan Ensign
District President

ATTEST:

(SEAL)

Judith Engebretson
District Clerk

[After adoption, please return a copy of this Resolution to Quarles & Brady LLP, Bond Counsel, at 411 East Wisconsin Avenue, 30th Floor, Milwaukee, Wisconsin 53202-4497, Attention: Allison M. Buchanan.]



**WCSD Board
Meeting
Referendum Planning**

July 11, 2022 Update

Introductions



Robin Svola
Project Manager



Chris Michaud
Senior Design Architect



Andy Lyons
Engagement Specialist



Jay Thomsen
Project Executive



Eric Ballweg
Community Relations & Engagement

Agenda

- Introductions
- Program
- Budget
- Schedule
- Next Steps
- Q & A

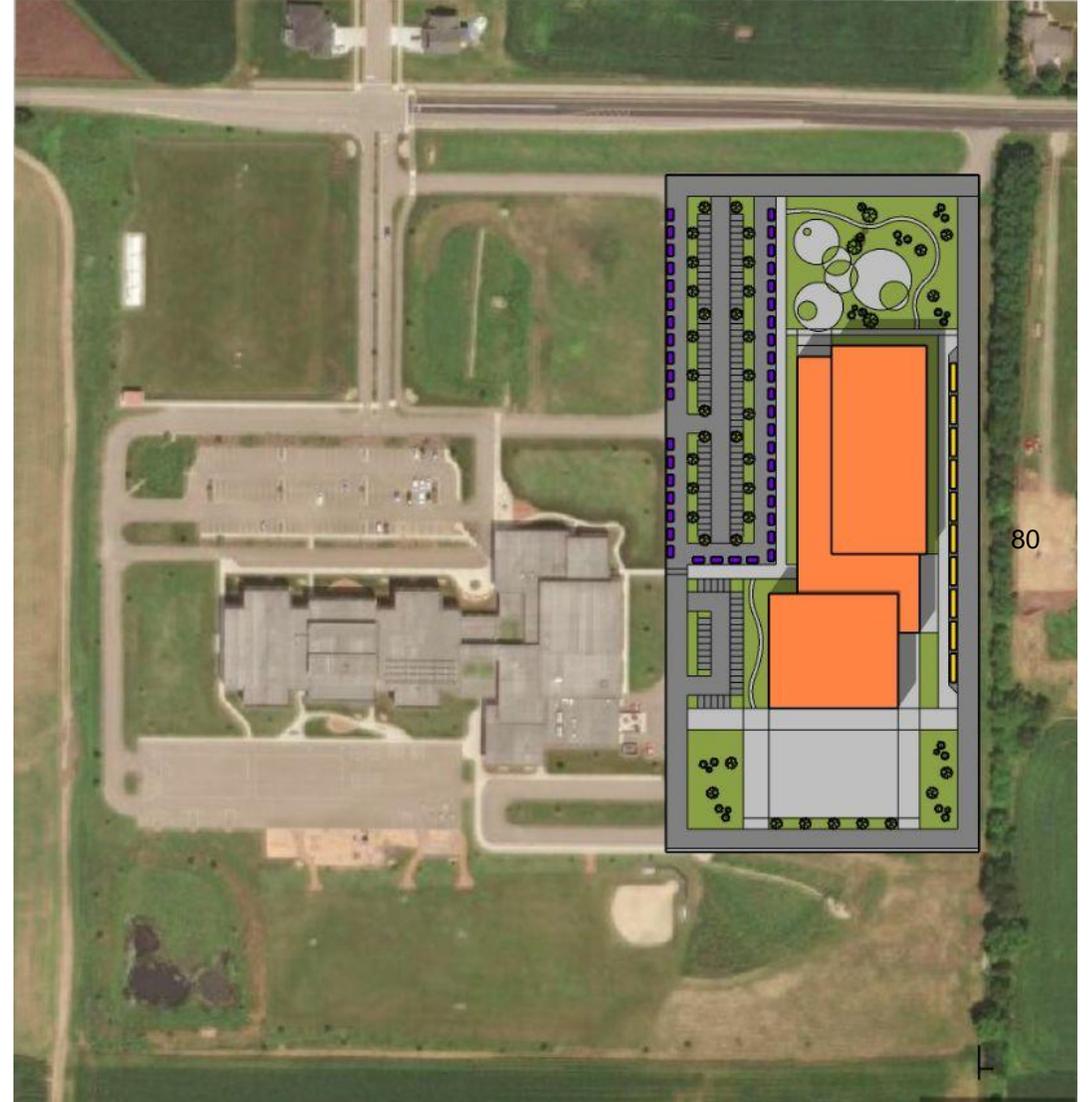
Program



New Heritage Elementary - on Intermediate Site

Capacity 696 (maximum)

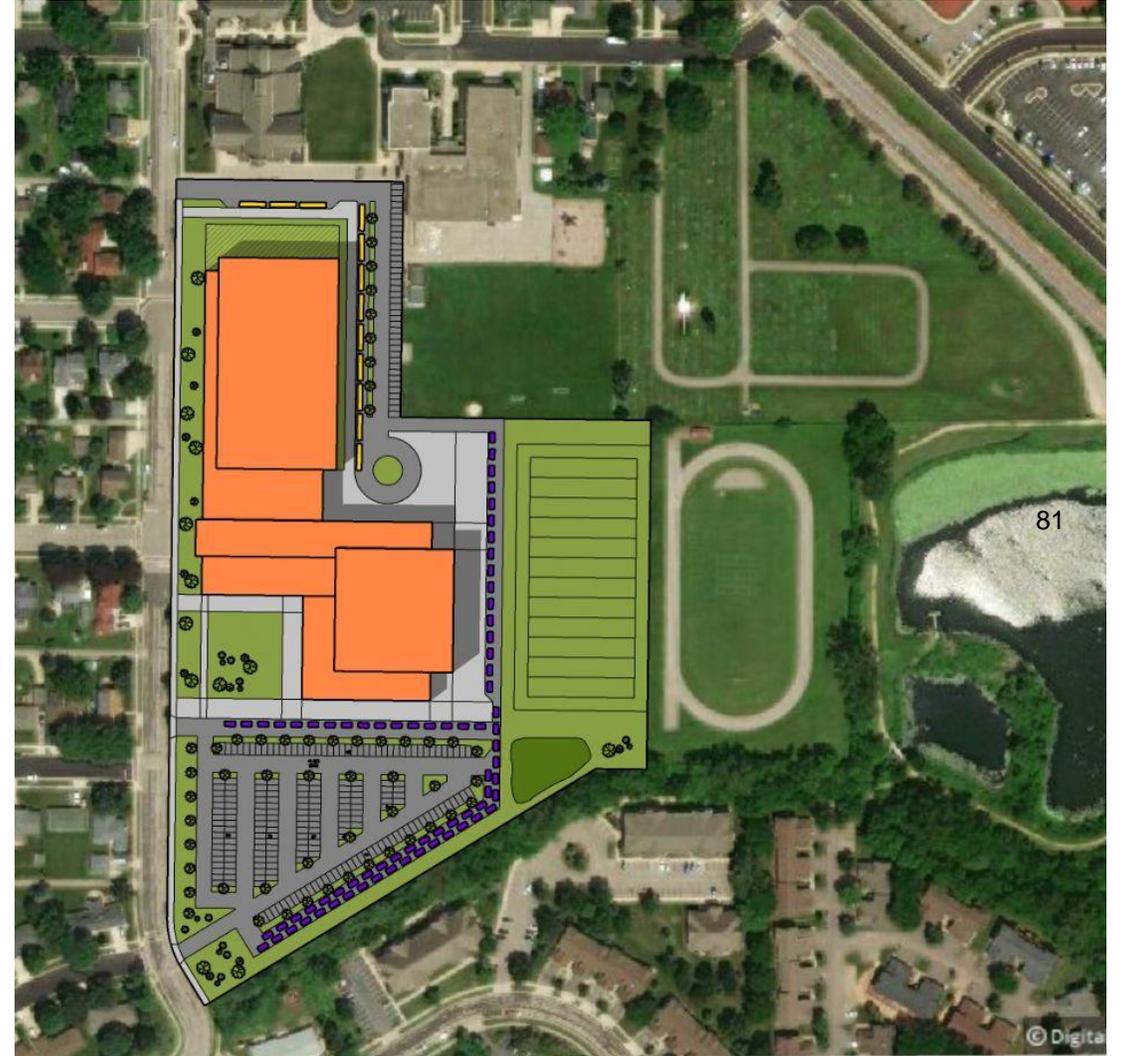
- 6 section school
- Early Childhood space updates
- Special Education space updates
- Book room size updates
- Conference space updates
- Facility storage updates
- Large Group Instruction updates



Option 1, New Middle School - on Heritage Site

Capacity 900

- 16 section core classroom (to match Intermediate)
- Performance space discussed
- Music updates
- Fab Lab updated
- Wrestling room updates
- Special Education updates
- Facility storage updates



Option 1B, New Middle School - on Heritage Site

Full Track Option

- Competition track
- Only 1 practice field area
- Less parent queue area
- Building pushes closer to the street



Budget



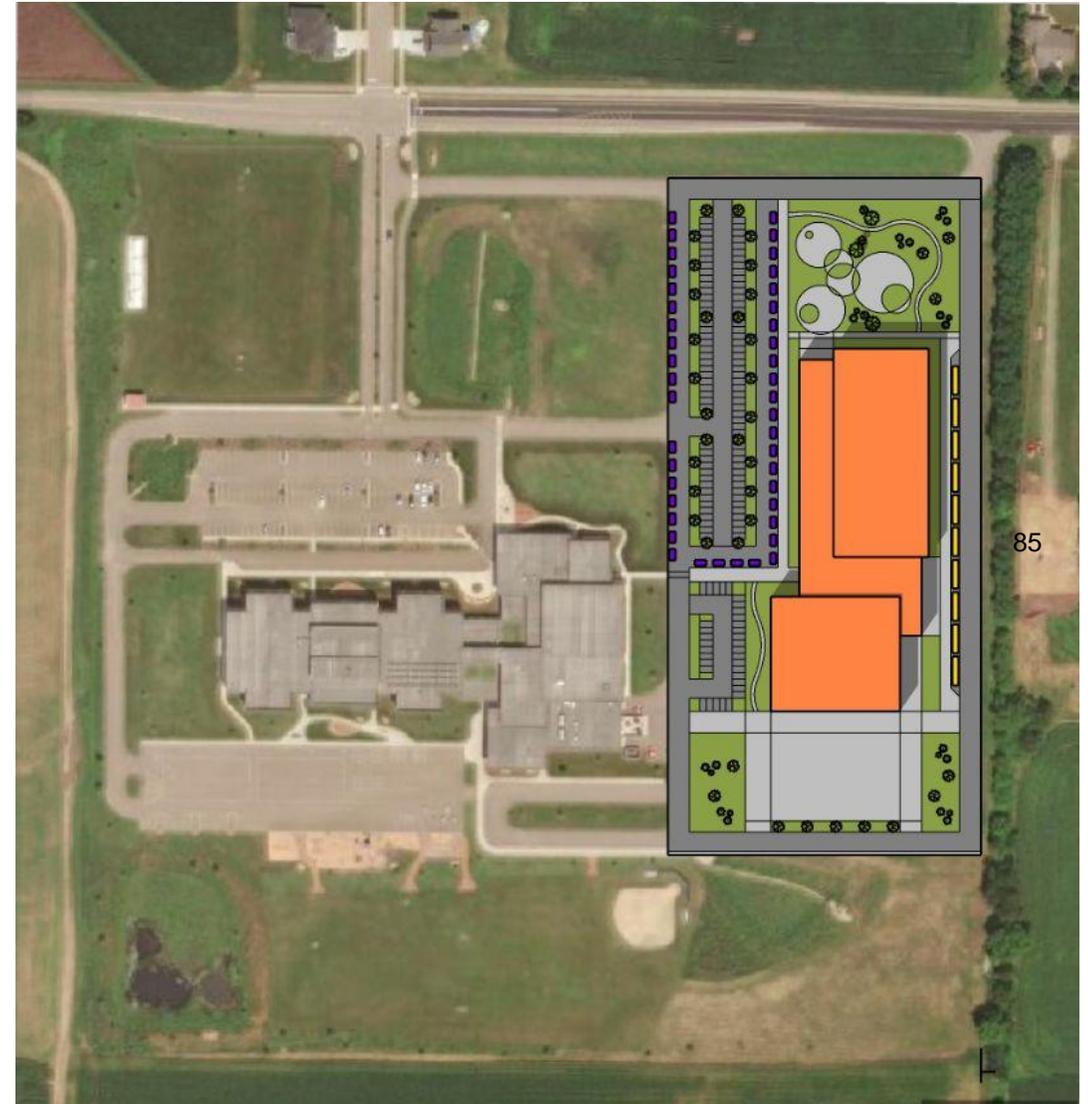
Budget Assumptions

- **Based on conceptual scope of work, not final design**
- **Actual costs of similar projects informed these estimates**
- **Budget based on June 2022 dollars**
 - **Escalation of labor and material included**
- **Intermediate School used as basis for budgets**
 - **Geothermal, green roof, exterior materials, interior finishes**
 - **Current building/instructional technology**
- **\$3,000/student for Furniture, Fixtures and Equipment (FF&E)**
- **Total contingency of 15% per project**

84

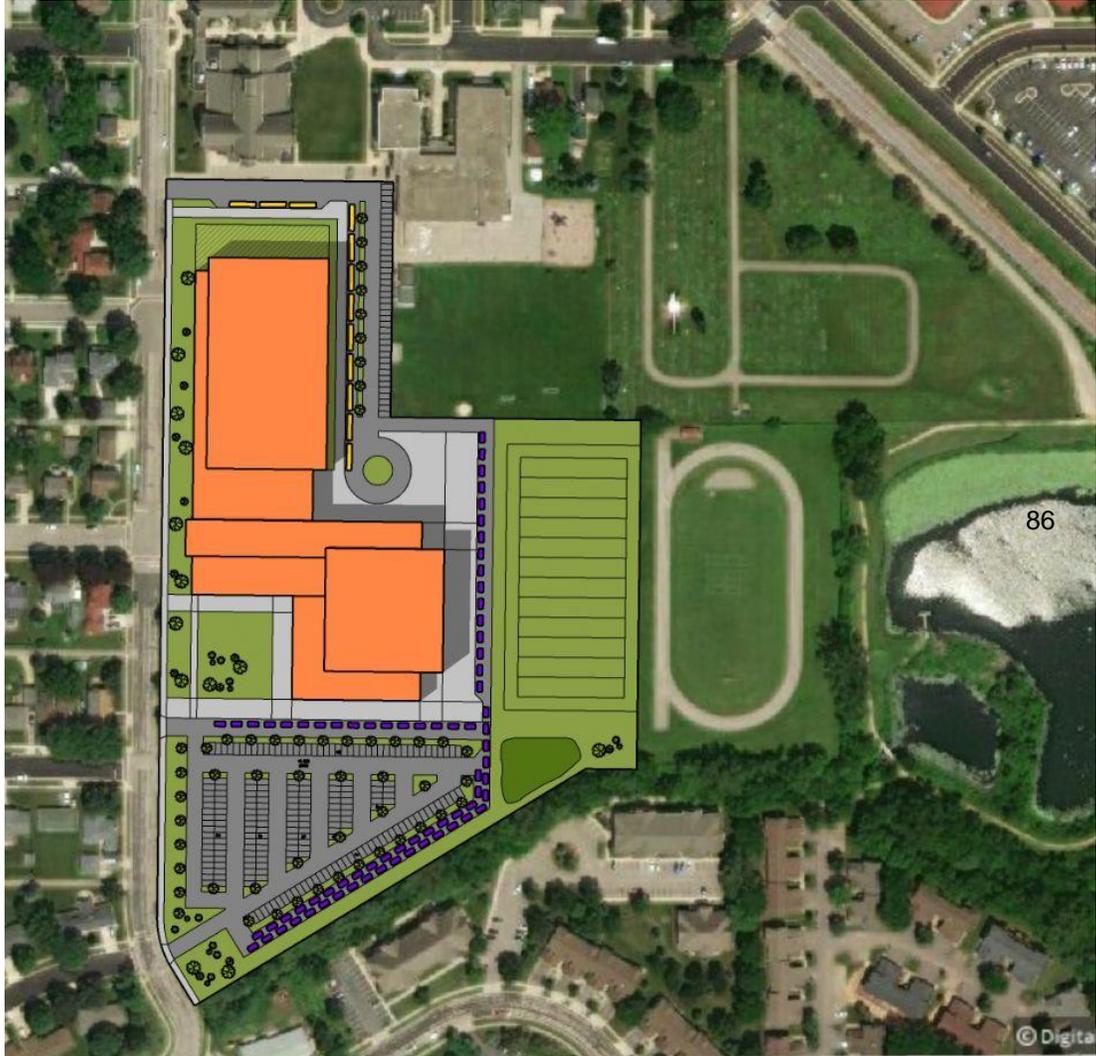
Budget: New Heritage - on Intermediate Site

PROJECT BUDGET 2024	
STUDENT CAPACITY	696
SQUARE FEET	153,000
CONSTRUCTION BUDGET	\$ 48,870,000
CONTINGENCY	\$ 9,240,000
SOFT COSTS	\$ 5,550,000
TOTAL	\$ 63,660,000



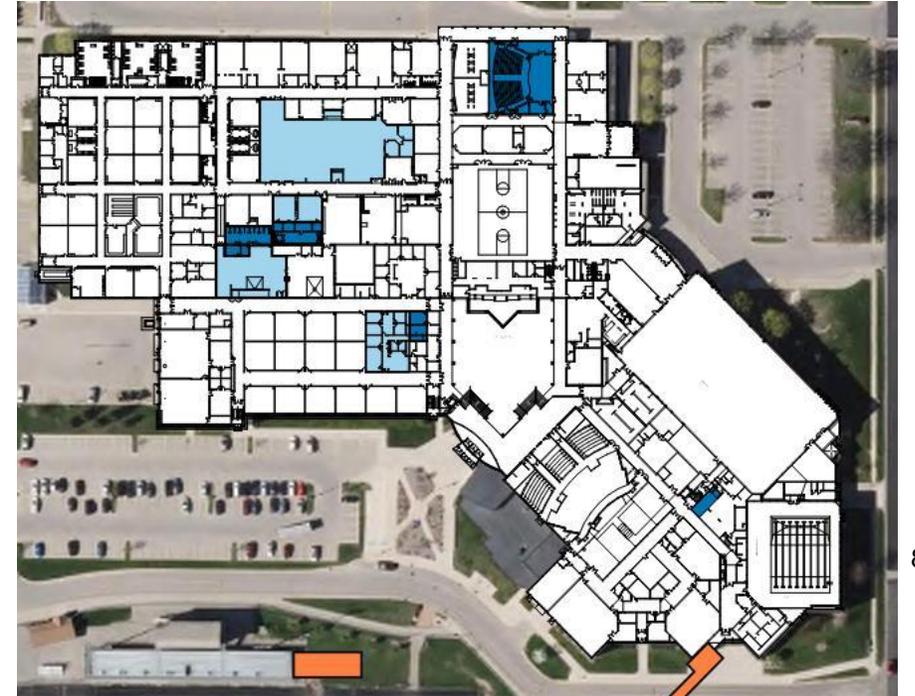
Budget: New Middle School – on Heritage Site

PROJECT BUDGET 2026	
STUDENT CAPACITY	900
SQUARE FEET	236,150
CONSTRUCTION BUDGET	\$ 77,250,000
CONTINGENCY	\$ 14,630,000
SOFT COSTS	\$ 8,040,000
TOTAL	\$ 99,920,000



Budget: High School, TLC and District Office

Old Auditorium Upgrades	\$ 730,000
Welding Area Modifications	\$ 525,000
Shop and Lab Modifications	\$ 765,000
LMTC Furniture	\$ 570,000
Large Group Instruction	\$ 235,000
Family Changing and Toilet Renovation	\$ 725,000
Bleacher Extension	\$ 500,000
TLC/Clinic	\$ 360,000
District Office	\$ 615,000
TOTAL	\$ 5,025,000

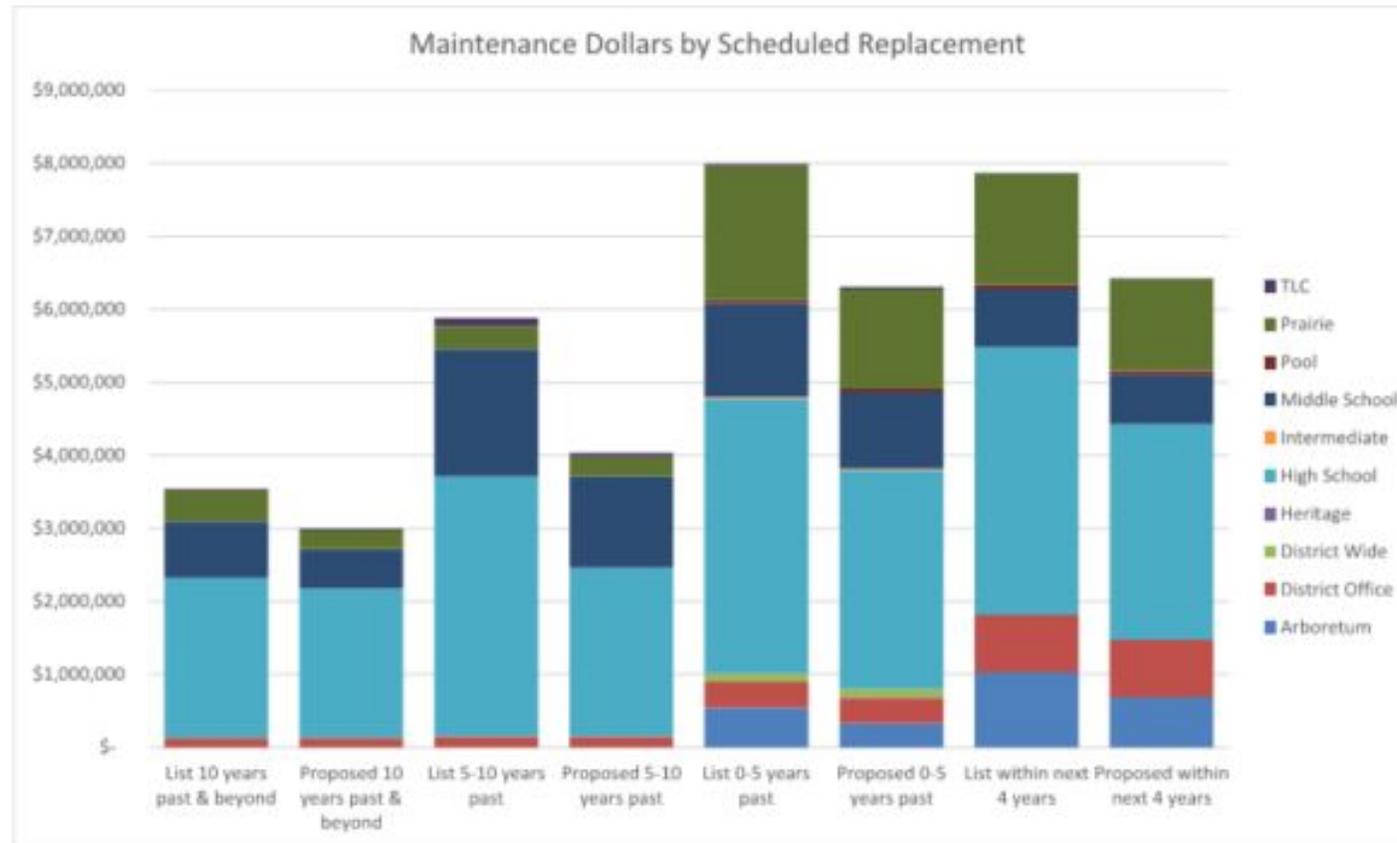


87

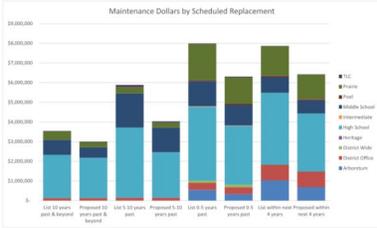


MAINTENANCE SCOPE

WILL BE DISCUSSED AT JULY 25TH MEETING



TOTAL PROJECT BUDGET SUMMARY

ELEMENTARY	MIDDLE SCHOOL	HS/TLC/DISTRICT	MAINTENANCE
			
\$ 63,660,000	\$ 99,920,000	\$ 5,025,000	\$ TBD

TOTAL PROJECT (2024/2026 SCHEDULE) - \$168,605,000

TOTAL PROJECT (2025/2027 SCHEDULE) - \$173,415,000

COST DATA INFORMATION

- **ENR Building Cost Index - Goes back to 1915**
 - 20 city average of: skilled labor and steel/concrete/wood
- **Average of 3% per year last 20 years**
- **Lowest year to year in last 20 years was 1.66% increase from 2008 - 2009**
- **Lowest year to year in last 30 years was 0.03% increase from 1994 - 1995**

Referendum budget examples

- **Elementary School (June 2021 - April of 2022: 11.65%)**
 - Previous 4 year average: 2.95%
 - 2008 - 2012 average: 1.98%
- **Middle School (June 2020 - December 2021: 16.70%)**
 - Previous 4 year average: 4.60%
 - 2008 - 2012 average: 3.63%

Schedule



Schedule Options

EARLY START - HERITAGE FALL 2024, MIDDLE SCHOOL FALL 2026			
	DESIGN START	CONSTRUCTION START	SCHOOL OPEN
NEW HERITAGE	AUGUST 2022	APRIL 2023	FALL 2024
NEW MIDDLE SCHOOL (OPT 1)	NOVEMBER 2022	JUNE 2024	FALL 2026

NOVEMBER START - HERITAGE WINTER 2024/2025, MIDDLE SCHOOL FALL 2026			
	DESIGN START	CONSTRUCTION START	SCHOOL OPEN
NEW HERITAGE	NOVEMBER 2022	JULY 2023	DECEMBER 2024/JANUARY 2025
NEW MIDDLE SCHOOL (OPT 1)	NOVEMBER 2022	DECEMBER 2024	FALL 2026*

NOVEMBER START - HERITAGE FALL 2025, MIDDLE SCHOOL FALL 2027			
	DESIGN START	CONSTRUCTION START	SCHOOL OPEN
NEW HERITAGE	NOVEMBER 2022	MARCH 2024	FALL 2025
NEW MIDDLE SCHOOL (OPT 1)	SPRING 2023	JUNE 2025	FALL 2027

What's Next?



Early Site Investigation

- \$55,000
 - Land Survey
 - Wetland Delineation
 - Soil Boring/Geotechnical

Early Design Start, Including Site Investigation

- \$550,000
- Includes
 - Land Survey
 - Wetland Delineation
 - Soil Boring/Geotechnical
 - Traffic Impact Analysis
 - Architectural Design
 - Civil Engineering/Landscape Design
 - Structural Engineering
 - Mechanical Engineering
 - Electrical Engineering
 - Plumbing Engineering

Preliminary Timeline

Preliminary November 2022 Referendum Schedule															
School Year	2021-22										2022-23				
Calendar Year	2021					2022									
Key Board Decision	Winter					Spring			Summer			Fall			
	O	N	D	J	F	M	A	M	J	J	A	S	O	N	
POTENTIAL NOVEMBER 2022 REFERENDUM															
Confirm Facility Planning Priorities/Goals															
Option and Budget Development															
Board Workshop (Flexible)	★														
Staff & Community Information Sessions															
Staff & Community-Wide Survey															
Refine and Finalize Project Scope / Budget	★														
Adopt Resolution 70 days prior (<i>Deadline Aug. 30, 2022</i>)	★														
Referendum Communications & Outreach Effort															
Early & Absentee Voting															
Potential Referendum (<i>November 8, 2022</i>)															

Planning
Work/action
Critical referendum dates

Critical Board Milestones & Potential Workshops

- June 13: Reimbursement resolution draft
- June 27: Review programs, budgets, timelines, reimbursement resolution
- July 11: Financial planning options; Update to June 27 presentation, consideration of reimbursement resolution
- July 25: Draft resolutions; budget review
- August 8: Approve resolutions; Referendum do's and don'ts
- August 22: Resolutions back up date



Questions?



Board Appendix



Grade K-4 Enrollment Projections

Elementary School	Sept. 2021 Enrollment	Projected Enrollment ¹				Change, 2021-2035	Building Capacity	
		2023-2024	2025-2026	2030-2031	2035-2036		Functional	Maximum
Arboretum	435	508	542	574	635	+200	418	464
Heritage	525	534	574	710	742	+217	627 ²	696 ²
Prairie	511	554	567	635	733	+222	627	696
GRADES K-4 TOTALS	1,441	1,596	1,683	1,920	2,110	+639	1,672	1,856

1. Projections assume no “forced transfers” among the elementary schools.
2. To achieve the indicated capacity of Heritage Elementary School, additional classrooms in former Intermediate School would have to be remodeled.

Grade 5-12 Enrollment Projections

School	Sept. 2021 Enrollment	Projected Enrollment				Change, 2021-2035	Building Capacity	
		2023-2024	2025-2026	2030-2031	2035-2036		Functional	Maximum
Intermediate	644	636	687	775	883	+239	720 ¹	800 ¹
Middle	652	671	683	778	884	+232	663 ²	
High	1,354	1,358	1,364	1,494	1,623	+269	1,642	
GRADES 5-12 TOTALS	2,650	2,665	2,734	3,047	3,391	+741	3,025	3,105

1. Does not include anticipated classroom expansion that would increase Intermediate School's functional capacity to ~900 and maximum capacity to ~1000.
2. Assumes 70% classroom utilization and does not include current portable classrooms, which may expand Middle School capacity by ~70.



ADMINISTRATION OFFICE

905 Bethel Circle
Waunakee, Wisconsin 53597
(608) 849-2000

Curriculum and Instruction

To: Board of Education

From: Tim Schell

Date: July 7, 2022

Subject: Reporting Tool Information

The Waunakee Community School District is committed to safe, inviting, and respectful schools, where every member of the school community is valued and welcomed. This reflects the goals of our strategic framework.

- Fosters a safe environment for the educational, emotional, and physical needs of all.
- Engages and builds positive relationships with students.
- Teaches students to embrace ethics, values, and character.
- Respects cultural and global perspectives.
- Sustains learning environments that are challenging and attentive to the diverse learning needs of every student.

Acts of bias and harassment are contrary to the standards and ideals of our school community. Our school district does not tolerate discrimination or harassment on the basis of sex, sexual orientation, gender identity or expression, race, color, language, national or ethnic origin, religion, age, ability or disability. Our reporting tool was implemented as an additional avenue for those who have experienced or witnessed acts of bias or harassment to report it to administration so these situations can be addressed.

This is the district's first report on reporting tool information since a reporting system launched on March 22. Going forward, we will provide quarterly reports to the standing DEI committee of the Board.

The reporting tools began to be considered in the 2019-2020 school year in response to student concerns about creating a safe and inclusive school climate and our work on school safety and the importance of addressing bullying and harassment. The reporting tool was drafted as an additional resource for our students, staff, and families over the course of the 2020-2021 school year. Feedback was provided by the diversity and inclusion advisory committee in the summer of 2021, administration in the fall of 2021, and approved by the Board of Education in December 2021.

The goal of the reporting tool is to capture bias incidents on our school campuses, address them in a timely fashion, and respond to the concerns of students and families about school climate.

As with other behavior reports, we recognize that not all behavior that prompts a report violates the student code of conduct. Some behavior may result in a response that is not disciplinary. In these situations, we support those students who are harmed and educate those who caused the harm. We seek to foster one unified school community in which all members can identify, feel welcome, and avoid bias, stereotypes, and prejudices.

CHANGES FOR NEXT YEAR

Based on reports and feedback we are adding political viewpoint as a category for the upcoming school year. It was the most common category identified in "Other."

Based on the very high number of unactionable anonymous reports, we would like to pilot removing the anonymous feature for the first few months of the school year and review the impact on reporting. We would report back to the DEI standing committee in the November/December time frame and discuss the long term plan for anonymous reporting comparing our initial period of anonymous reporting with a comparable duration without anonymous reporting.

SUMMARY DATA

The following summarizes the information we have received from the reporting tool from the beginning of March 2022 through the end of the school year. Some reports did not include some information and others included more than one category, which is why the counts vary.

Reporting Tool Incident Reports	Unique Incidents	Reports Submitted
March-June 2022	138	159

Who Was Targeted?	Count
Me	29
Another Student(s)	84
A Staff Member	17
Other	20

How Was the Person Targeted?	Count
Electronic devices	8
Written communication	9
Physical conduct	14
Verbal conduct	61
Social (exclusion)	19
Image displayed or drawn	8
Harassment or bullying	38
Bias incident motivated by group identity	26
Other	27

Based on Characteristics?	Count
Race	27
Nationality/Ancestry	8
Sexual orientation	30
Gender identity or expression	21
Religion	11
Disability	14
Other	61

How Are You Aware of The Incident?	Count
It happened to me directly	36
A person told me about it	32
I witnessed it	37
I overheard or observed a conversation	17
Other	12

Name Provided by Reporter?	Count
Yes	23
Anonymous	136

Actions Taken	Count
Documented anonymous report and followed up as appropriate or possible.	136
Individual meetings	9
Behavior referral response	6

Waunakee Community School District

New Teacher Days= 192
Teacher Days= 188

Q1= 41 Q2=43 Q3= 42 Q4= 48
Semester 1=84 Semester 2= 90
Tri1=58 Tri2=59 Tri3= 57

No School	Holiday-Paid
Early Release	PT Conferences
Quarter Dates	Staff Work Day
Trimester Dates	Staff Development Day

DRAFT 2023-2024 TEACHER Calendar DRAFT

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July	

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August-Days	
21-24	New Teachers Report (M, T, W, TH)
25	Department Chairs Report
29	All Teachers Report
30	Staff Development Days
31	Staff Work Day

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September-Days	
4	Labor Day-Paid Holiday
5	First Day Students Report

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October-Days	
16	PT Conferences 4-8pm for grades 7-12
17	PT Conferences 3:30-7:30pm for grades K-4
19	PT Conferences 4-8pm for grades 5-6
20	PT Conferences for grades K-12 a.m. only
20	No School
26	Fall Break - No School
27	Fall Break-No School

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November-Days	
3	First Quarter Ends
20-21	No School - Staff Development
22	No School
23	Thanksgiving-Paid Holiday
24	No School-Day after Thanksgiving

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December-Days	
5	First Trimester Ends (grades K-6)
23-31	Winter Break

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January-Days	
1	Winter Break
19	First Semester Ends (grades 7-12)
15	No School-StaffDevelopment Day
22	No School-Staff Work Day

Snow Days	
1	not made up
2	not made up
3	not made up
4	not made up
5	make up 6/10/24

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

February-Days	

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March-Days	
1	No School - Staff Development
8	Second Trimester Ends (grades K-6)
18	PT Conferences 4-8pm for grades 7-12
19	PT Conferences 3:30-7:30pm for grades K-4
21	PT Conferences 4-8pm for grades 5-6
21	Third Quarter Ends
22	No School - PT Conferences for grades K-12 a.m. only
25-29	Spring Break

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April-Days	

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May-Days	
20	No School - Staff Development
27	Memorial Day-Paid Holiday

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June-Days	
7	Third Trimester Ends (grades K-6)
7	Second Semester Ends (grades 7-12)
7	Last Day for Students
10	Snow Make Up Day

Thank you for
Having This for Him,
(member of Waunakee
Class of 1964) It
means a lot to me
and my Family
Linda Ziegler

Waunakee Community
School District Members
Thank you for the
Waunakee Pitch Gate
at the Soccer Field,
that was donated in
Memory of Bob Ziegler
on June 4th 2022.
Bob Loved Soccer and
he enjoyed watching
our Children and
Grand Children Play.
It means a lot to me
to see his name on
the Pillar at the
Entrance to the Field



Linda C. Ziegler
306 N. Division St.
Waunakee, WI 53597



FOREVER / USA

Waunakee Community
School District
One Community One Goal
905 Bethel Cir.
Waunakee, WI,



Expressions

FROM



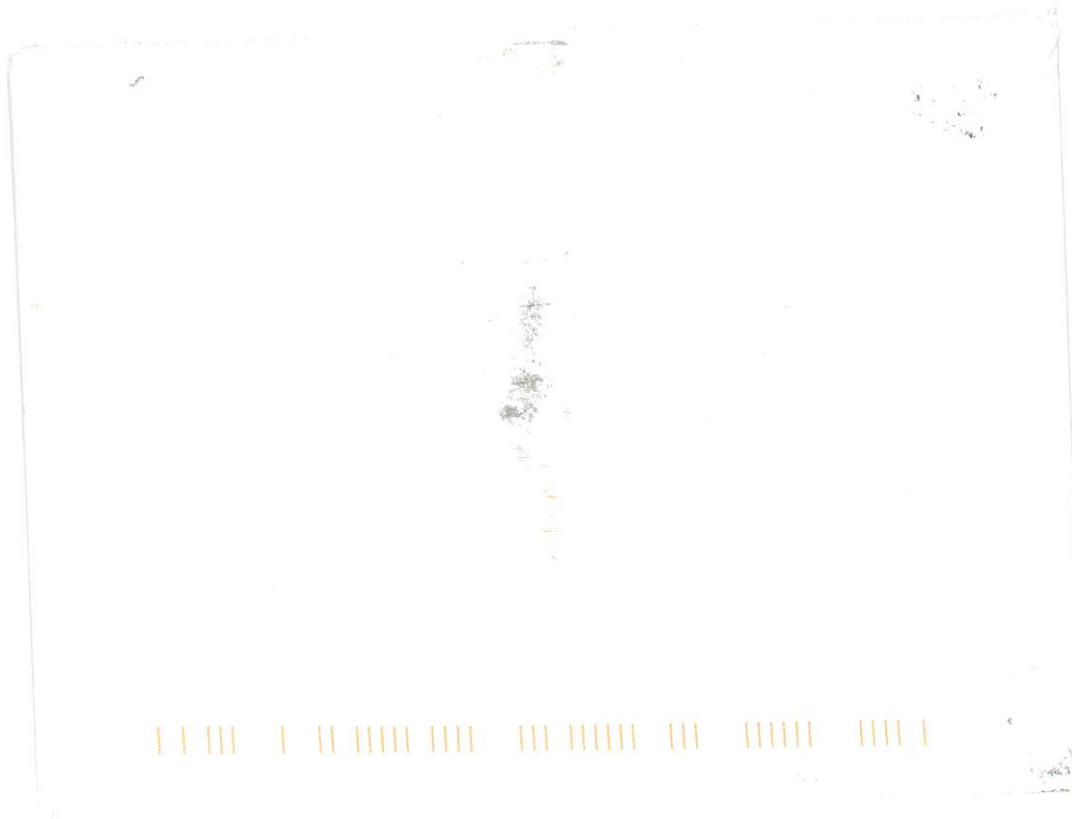
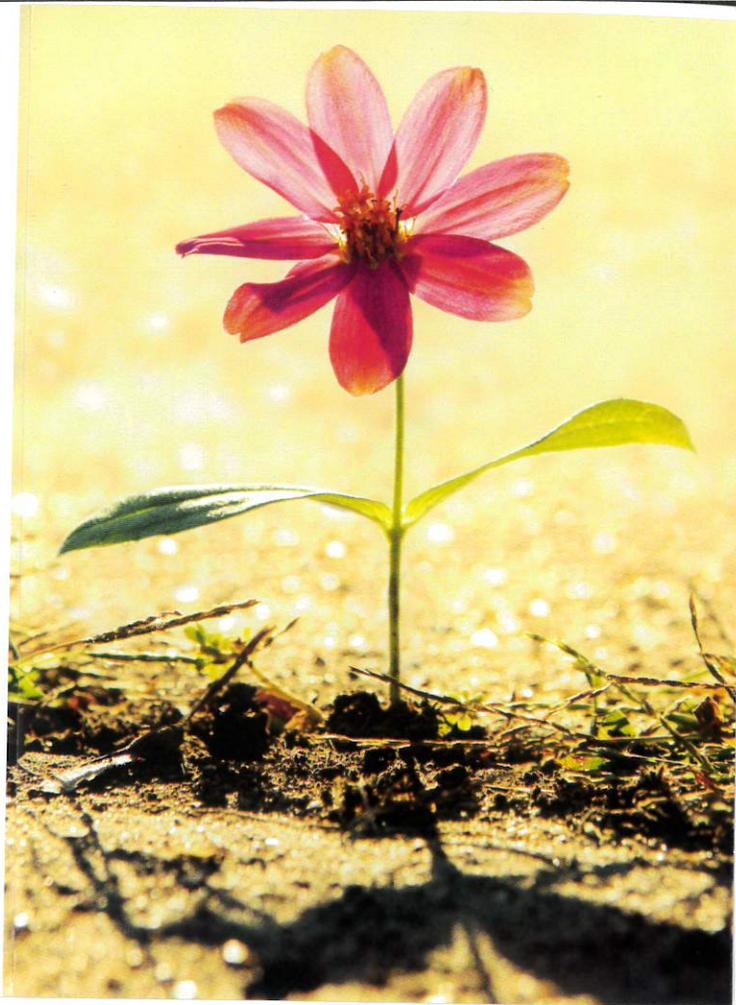
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WAUNAKEE COMMUNITY SCHOOL DISTRICT
CASH RECONCILIATION FOR THE MONTH OF May 2022

	OCB	OCB	OCB	STATE POOL	STATE POOL	WISC CAPITAL PROJECTS ACCT	MIDAMERICA	WISC	WISC	WISC	TOTALS
	PAYROLL CHECKING	DEPOSIT ACCT	OPERATING ACCT	GENERAL ACCOUNT	DENTAL ACCT		TRUST ACCT	DEBT SERVICE	SCHOLARSHIP ACCT	GENERAL	
	(FUND 10)	(FUNDS 10,21,27,50,60,80,99)	(FUNDS 10,21,27,50,60,80,99)	(FUNDS 10,27,50,80,99)	(FUND 10)	(FUND 41)	(FUND 73)	(FUNDS 38,39)	(FUND 21)	(FUNDS 39 AND 49)	
BEGINNING BALANCE	43,236.64	5,842,451.58	213,867.92	252,475.50	522,861.06	8.71	1,855,711.83	1,365,050.19	316,672.37	5,324,242.45	15,736,578.25
REVENUES:											
+ DEPOSITS	4,096,349.12	1,145,864.05	1,326,545.19	667,980.73	65,002.30	0.00	0.00	0.00	0.00	0.00	7,301,741.39
+ INTEREST	109.15		133.66	226.88	257.90	0.00	2,115.81	683.97	542.63	1,912.65	5,982.65
TOTAL REVENUES	4,096,458.27	1,145,864.05	1,326,678.85	668,207.61	65,260.20	0.00	2,115.81	683.97	542.63	1,912.65	7,307,724.04
EXPENSES:											
ACCOUNTS PAYABLE	0.00	355,915.52	1,321,128.51	912,500.00	58,753.04	0.00	0.00	2,400.00	0.00	0.00	2,650,697.07
PAYROLL	4,122,791.18	4,096,349.12		0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,219,140.30
TOTAL EXPENSES	4,122,791.18	4,452,264.64	1,321,128.51	912,500.00	58,753.04	0.00	0.00	2,400.00	0.00	0.00	10,869,837.37
ENDING BALANCE	16,903.73	2,536,050.99	219,418.26	8,183.11	529,368.22	8.71	1,857,827.64	1,363,334.16	317,215.00	5,326,155.10	12,174,464.92
BANK BALANCES											
ENDING BANK BALANCE	16,903.73	2,538,094.66	220,168.26	8,183.11	529,368.22	8.71	1,857,827.64	1,363,334.16	317,215.00	5,326,155.10	12,177,258.59
OUTSTANDING ACH	374,590.64		750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	375,340.64
ACTUAL BALANCE	-357,686.91	2,538,094.66	219,418.26	8,183.11	529,368.22	8.71	1,857,827.64	1,363,334.16	317,215.00	5,326,155.10	11,801,917.95

No change May22

This account can have a negative balance due to the WRS pymt. outstanding due at the end of the following month.

2021-22 Budget Status Report - June 30, 2022

GENERAL FUND 10 EXPENSES

Salary & Benefits (no grants)	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Personnel Costs: Salaries	28,256,649	28,256,649	28,152,646.06	383,830.45	100.99%	-279,827.51
Personnel Costs: Benefits	10,313,596	10,313,596	10,214,055.56	109,930.31	100.10%	-10,389.87
Total	38,570,245	38,570,245	38,366,701.62	493,760.76	100.75%	-290,217.38

Buildings	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Prairie School	82,370	82,370	71,857.73	9.59	87.25%	10,502.68
Prairie School CSF	18,322	21,053	21,050.57	0.00	99.99%	2.80
Heritage School	84,700	84,700	82,167.65	0.00	97.01%	2,532.35
Heritage School CSF	16,046	18,688	15,703.99	2,639.46	98.16%	344.18
Arboretum School	71,625	71,625	70,792.50	0.00	98.84%	832.50
Arboretum School CSF	15,970	18,393	17,810.63	385.65	98.93%	196.62
Intermediate School	142,830	142,830	107,633.30	13,279.51	84.66%	21,917.19
Intermediate School CSF	23,746	27,263	27,342.45	0.00	100.29%	-79.88
Middle School	153,220	153,220	129,553.02	731.09	85.03%	22,935.89
Middle School CSF	22,229	25,779	25,550.97	0.00	99.11%	228.25
High School	553,993	553,993	522,441.11	4,294.67	95.08%	27,257.22
High School CSF	50,603	57,933	54,839.66	426.16	95.40%	2,667.57
Athletics	354,477	354,477	326,964.37	44,365.78	104.75%	-16,853.15

Departments						
Utilities	1,042,000	1,242,000	1,278,471.74	4,770.09	103.32%	-41,241.83
Maintenance	1,003,090	1,003,090	983,965.60	79,820.61	106.05%	-60,696.21
Capital Projects	150,000	150,000	0.00	0.00	0.00%	150,000.00
Contingency Fund	100,000	2,500	3,582.80	10,890.00	578.91%	-11,972.80
Energy Conservation	83,894	83,894	99,718.13	0.00	118.86%	-15,824.13
Transportation	1,273,528	1,273,528	1,014,923.80	299,483.77	103.21%	-40,879.57
Technology	966,179	966,179	737,742.69	118,099.77	88.58%	110,336.54
Technology Erate/Fees	53,600	53,600	29,363.16	0.00	54.78%	24,236.84
Curriculum-Secondary	204,029	364,529	378,879.87	0.00	103.94%	-14,350.87
Curriculum-Elementary Operations	197,982	37,982	99,377.00	0.00	261.64%	-61,395.00
Curriculum-Elementary District	945,000	945,000	950,250.00	0.00	100.56%	-5,250.00
Human Resources	35,850	35,850	42,700.17	0.00	119.11%	-6,850.17
Superintendent	84,600	184,600	147,389.02	24,581.30	93.16%	12,629.68
Student Services-Operations	71,250	71,250	21,798.53	2,795.99	34.52%	46,655.48
Student Services-District	92,500	92,500	79,104.93	0.00	85.52%	13,395.07
Business Office	499,673	817,673	820,722.59	25,530.51	103.50%	-28,580.10
District Wide	1,344,610	1,365,310	763,851.93	52,369.67	59.78%	549,088.40
Special Projects	0	0	0.00	0.00	---	0.00
Summer School	69,940	69,940	54,748.04	0.00	78.28%	15,191.96

Grants-Fund 10						
Common School Fund-District	5,800	5,800	5,799.00	0.00	99.98%	1.00
Title 1 Grant (Public)	89,776	89,776	87,576.29	0.00	97.55%	2,199.71
Title 1 Grant (Private)	6,199	6,199	5,587.04	0.00	90.13%	611.96
Title 2 Grant (Public)	50,807	54,375	54,303.48	0.00	99.87%	71.52
Title 2 Grant (Private)	5,692	6,875	6,875.00	0.00	100.00%	0.00
Title 3 Grant	18,840	18,840	17,960.10	0.00	95.33%	879.90
Title 4A Grant (Public)	9,648	8,796	8,796.00	0.00	100.00%	0.00
Title 4A Grant (Private)	351	1,219	1,218.51	0.00	99.96%	0.49
Career/Tech Ed Grant	73,654	73,654	22,198.79	0.00	30.14%	51,455.21
CEIS Federal Flo-Through	153,367	153,302	105,969.81	0.00	69.12%	47,332.19
Ed. Effectiveness Grant	29,520	30,080	30,080.00	0.00	100.00%	0.00
ESSER2	626,122	626,122	548,511.37	0.00	87.60%	77,610.63
ESSER3	0	0	0.00	0.00	---	0.00
Peer Mentor Grant	0	0	0.00	0.00	---	0.00
Perkins Grant	18,914	18,914	12,889.62	518.99	70.89%	5,505.39
Reading Readiness	8,375	8,375	0.00	0.00	0.00%	8,375.00
Dane Co. Mental Health	20,511	20,511	20,510.65	0.00	100.00%	0.35
School-Based Mental Health	75,000	75,000	9,501.00	0.00	12.67%	65,499.00
SAODA	0	1,000	986.11	0.00	98.61%	13.89

Other Program Totals						
Transfer to Fund 27	6,406,644	6,238,712	0.00	0.00	0.00%	6,238,712.00
Wellness Clinic	242,250	242,250	238,296.51	4,529.93	100.24%	-576.44

Subtotals	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salary & Benefits Totals	38,570,245	38,570,245	38,366,701.62	493,760.76	100.75%	-290,217.38
Building Totals	1,590,131	1,612,324	1,473,707.95	66,131.91	95.50%	72,484.22
Department Totals	8,217,725	8,759,425	7,506,590.00	618,341.71	92.76%	634,493.29
Grant Totals	1,192,576	1,198,838	938,762.77	518.99	78.35%	259,556.24
Other Program Totals	6,648,894	6,480,962	238,296.51	4,529.93	3.75%	6,238,135.56
Total Fund 10 Expenditures	56,219,571	56,621,794	48,524,058.85	1,183,283.30	87.79%	6,914,451.93

2021-22 Budget Status Report - June 30, 2022

GENERAL FUND 10 REVENUES

Building/Department	Original Budget	Revised Budget	Received	Ordered	% Received	Unreceived
Prairie School	5,720	5,720	4,360.88	0.00	76.24%	1,359.12
Heritage School	5,950	5,950	5,101.19	0.00	85.73%	848.81
Arboretum School	6,375	6,375	4,905.19	0.00	76.94%	1,469.81
Intermediate School	33,350	33,350	24,433.28	0.00	73.26%	8,916.72
Middle School	32,600	32,600	23,295.12	0.00	71.46%	9,304.88
High School	169,750	169,750	175,741.60	0.00	103.53%	-5,991.60
Curriculum - Elementary	0	0	251.50	0.00	---	-251.50
Curriculum - Secondary	8,800	8,800	47,540.62	0.00	540.23%	-38,740.62
Maintenance	6,000	6,000	25,784.90	0.00	429.75%	-19,784.90
Energy Conservation	0	0	11,012.95	0.00	---	-11,012.95
Athletic Dept	38,000	38,000	7,802.39	0.00	20.53%	30,197.61
Human Resources	2,200	2,200	62.93	0.00	2.86%	2,137.07
Technology	2,750	2,750	13,302.87	0.00	483.74%	-10,552.87
E-Rate	53,600	53,600	9,674.47	-542.51	17.04%	44,468.04
District	54,512,009	54,705,009	36,786,027.13	0.00	67.24%	17,918,981.87

Grants - Fund 10

Common School Fund-District	152,716	162,337	162,337.00	0.00	100.00%	0.00
Title 1 Grant (Public)	89,776	89,776	67,566.65	0.00	75.26%	22,209.35
Title 1 Grant (Private)	6,199	6,199	4,036.88	0.00	65.12%	2,162.12
Title 2 Grant (Public)	50,807	54,375	48,801.36	0.00	89.75%	5,573.64
Title 2 Grant (Private)	5,692	6,875	1,850.00	0.00	26.91%	5,025.00
Title 3 Grant	18,840	18,840	17,960.10	0.00	95.33%	879.90
Title 4A Grant (Public)	9,648	8,796	0.00	0.00	0.00%	8,796.00
Title 4A Grant (Private)	351	1,219	0.00	0.00	0.00%	1,219.00
Career/Tech Ed Grant	73,654	73,654	0.00	0.00	0.00%	73,654.00
CEIS Federal Flo-Through	153,367	153,302	74,927.69	0.00	48.88%	78,374.31
Ed. Effectiveness Grant	29,520	30,080	0.00	0.00	0.00%	30,080.00
ESSER2	626,122	626,122	430,414.18	0.00	68.74%	195,707.82
ESSER3	0	0	0.00	0.00	---	0.00
Peer Mentor Grant	0	0	2,975.00	0.00	---	-2,975.00
Perkins Grant	18,914	18,914	10,722.01	0.00	56.69%	8,191.99
Reading Readiness	8,375	8,375	0.00	0.00	0.00%	8,375.00
Dane Co. Mental Health	20,511	20,511	19,347.32	0.00	94.33%	1,163.68
School-Based Mental Health	75,000	75,000	3,509.00	0.00	4.68%	71,491.00
SAODA	0	1,000	0.00	0.00	0.00%	1,000.00

Total Fund 10 Revenues	56,216,596	56,425,479	37,983,744.21	-542.51	67.32%	18,442,277.30
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SPECIAL EDUCATION FUND 27 EXPENSES

Salaries & Benefits (no grants)	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salaries	5,894,937	5,894,937	5,824,207.31	36,848.25	99.43%	33,881.44
Benefits	2,339,942	2,339,942	2,244,635.22	13,983.49	96.52%	81,323.29
Total	8,234,879	8,234,879	8,068,842.53	50,831.74	98.60%	115,204.73

Departments

Special Ed-Operations	28,839	28,839	8,826.73	0.00	30.61%	20,012.27
Special Ed-District	126,557	126,557	212,783.20	0.00	168.13%	-86,226.20
Transportation	323,008	223,008	202,323.15	109,032.85	139.62%	-88,348.00
Medicaid	9,000	9,000	8,980.61	0.00	99.78%	19.39

Grants-Fund 27

IDEA FlowThrough Grant	778,446	831,221	702,320.67	32,553.16	88.41%	96,346.98
IDEA FlowThrough Grant-ESSER3	198,857	198,857	0.00	0.00	0.00%	198,857.00
IDEA PreSchool Grant	23,500	23,500	9,812.03	0.00	41.75%	13,687.97
IDEA PreSchool Grant-ESSER3	22,403	22,403	0.00	0.00	0.00%	22,403.00

Total Fund 27 Expenditures	9,745,489	9,698,264	9,213,888.92	192,417.75	96.99%	291,957.14
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SPECIAL EDUCATION FUND 27 REVENUES

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
IDEA FlowThrough Grant	778,446	831,221	462,878.74	0.00	55.69%	368,342.07
IDEA FlowThrough Grant-ESSER3	198,857	198,857	0.00	0.00	0.00%	198,857.00
IDEA PreSchool Grant	23,500	23,500	8,594.81	0.00	36.57%	14,905.19
IDEA PreSchool Grant-ESSER3	22,403	22,403	0.00	0.00	0.00%	22,403.00
Special Ed Revenues	0	0	0.00	0.00	---	0.00
Other Fund 27 Revenues	8,722,283	8,622,283	1,821,406.81	0.00	21.12%	6,800,876.19

Total Fund 27 Revenues	9,745,489	9,698,264	2,292,880.36	0.00	23.64%	7,405,383.45
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FOOD SERVICE FUND 50 EXPENSES

Function	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
All	2,356,669	2,356,669	2,420,187.70	37,618.15	104.29%	-101,136.85

FOOD SERVICE FUND 50 REVENUES

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
All	2,406,900	2,406,900	12,739,955.01	0.00	113.84%	-333,055.01

2021-22 Budget Status Report - June 30, 2022

CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES									
Building/Department	20-21 Carryover	21-22 Revenue Budget	21-22 Rec'd	21-22 Revenue Balance	21-22 Expense Budget	21-22 Spent / Encumbered	21-22 Expense Balance	21-22 Balance	Funds Available
Prairie School	17,678.03	5,720.00	4,360.88	1,359.12	82,370	71,867.32	10,502.68	9,143.56	26,821.59
Heritage School	17,611.01	5,950.00	5,101.19	848.81	84,700	82,167.65	2,532.35	1,683.54	19,294.55
Arboretum School	21,718.99	6,375.00	4,905.19	1,469.81	71,625	70,792.50	832.50	-637.31	21,081.68
Intermediate School	48,083.05	33,350.00	24,433.28	8,916.72	142,830	120,912.81	21,917.19	13,000.47	61,083.52
Middle School	38,027.78	32,600.00	23,295.12	9,304.88	153,220	130,284.11	22,935.89	13,631.01	51,658.79
High School	87,228.82	169,750.00	175,741.60	-5,991.60	553,993	526,735.78	27,257.22	33,248.82	120,477.64
Athletic Dept	60,229.50	38,000.00	7,802.39	30,197.61	354,477	371,330.15	-16,853.15	-47,050.76	13,178.74
Curriculum-Elementary (Oper)	13,687.23	0.00	0.00	0.00	197,982	99,377.00	98,605.00	98,605.00	112,292.23
Curriculum-Secondary	20,932.26	8,800.00	47,540.62	-38,740.62	364,529	378,879.87	-14,350.87	24,389.75	45,322.01
CTE Grant		73,654.00	0.00	73,654.00	73,654	22,198.79	51,455.21	-22,198.79	-22,198.79
Energy Conservation	461.82	0.00	11,012.95	-11,012.95	83,894	99,718.13	-15,824.13	-4,811.18	-4,349.36
Human Resources	3,639.87	2,200.00	62.93	2,137.07	35,850	42,700.17	-6,850.17	-8,987.24	-5,347.37
Maintenance	311,049.59	6,000.00	25,784.90	-19,784.90	1,003,090	1,063,786.21	-60,696.21	-40,911.31	270,138.28
Special Education-Operations	-	0.00	0.00	0.00	28,839	8,826.73	20,012.27	20,012.27	20,012.27
Student Services-Operations	26,573.23	0.00	0.00	0.00	71,250	24,594.52	46,655.48	46,655.48	73,228.71
Superintendent	15,395.84	0.00	0.00	0.00	184,600	171,970.32	12,629.68	12,629.68	28,025.52
Technology	340,408.09	56,350.00	22,977.34	33,372.66	1,019,779	885,205.62	134,573.38	101,200.72	441,608.81
Capital Projects (Fund 10)	10,333.09	0.00	0.00	0.00	0	10,934.45	-10,934.45	-10,934.45	-601.36
	1,033,058.20							238,669.26	1,271,727.46



ADMINISTRATION OFFICE

905 Bethel Circle
Waunakee, Wisconsin 53597
(608) 849-2000

Curriculum and Instruction

MEMO

To: Board of Education

From: Tim Schell and Amy Johnson

CC: Randy Guttenberg

Date: July 7, 2022

Re: Annual Academic Standards Notice

School boards are required to annually recognize what adopted academic standards are in effect for the school year. Districts are required to notify parents and guardians of the standards prior to the start of school. We have prepared the following summary of our academic standards for your action.

The State of Wisconsin has standards for each academic area, but as a local control state we have the option to use alternative standards if we choose. We have adopted the following Wisconsin state standards in the following subjects.

- Agriculture, Food, and Natural Resources
- Business and Information Technology
- Computer Science
- Early Learning Standards
- English Language Arts
- Environmental Literacy and Sustainability
- Family and Consumer Science
- Health Education Health Science
- Information and Technology Literacy
- Marketing, Management, and Entrepreneurship
- Mathematics
- Nutrition Education
- Personal Financial Literacy
- Physical Education
- Reading

- Social Studies Technology and Engineering
- Theatre Education
- World Languages
- Wisconsin Essential Elements
 - ELA
 - Mathematics
 - Science

We have adopted different standards than the state model standards in the following subjects.

- Art & Design -Locally designed standards that draw on the best of state and national model standards
- Music- Locally designed standards that draw on the best of state and national model standards
- Science-Next Generation Science Standards

We will be sending a communication home to parents before the start of school following your action. Please let us know if you have any questions.



WAUNAKEE

COMMUNITY HIGH SCHOOL

301 Community Drive
Waunakee, Wisconsin 53597
(608) 849-2100

July 1, 2022

TO: Randy Guttenberg
Board of Education

FROM: Brian Borowski

RE: **EF High School Exchange Student for 2022-2023 School Year
Joel Sallenhag from Sweden**

I appreciate your taking time at the May Board of Education Meeting to approve the request for International Exchange Student, Matteo Barranu, to be placed at Waunakee Community High School for the 2022-2023 School Year. Regretfully, his exchange has been canceled.

Ms. Allison Jorgensen, International Exchange Coordinator, has since reached out and shared that the Host Family, Chuck and Mary Hutchinson are interested in hosting a student from Sweden. That student would be Joel Sallenhag. His profile and related information is available upon request.

I'm aware that the request to place Joel at Waunakee High School is subject to Board of Education approval. I would also like to point out that Board Policy 422 reads, "All Foreign Exchange Students must apply for admission to Waunakee Community High School. Applications for admittance must be received by July 15th if the applications are to be considered for the start of the Fall semester of the upcoming school year".

Therefore, I am respectfully requesting that Joel Sallenhag be allowed to be placed at Waunakee Community High School for the 2022-2023 School Year. Please consider this request at the July 2022 Board of Education Meeting.

Please contact me with questions or concerns related to this memo or for additional information.

**2022-2023 School Year
SHARED SERVICE CONTRACT
Dane County New Teacher Project
(SEC. 66:0301)**

INVOICE

Parties to a resolution adopted by each of the following school districts

Cambridge School District	Monona Grove School District
DeForest School District	Oregon School District
Hartland Lakeside School District	Shorewood School District
Kimberly Area School District	Stoughton Area School District
Madison Metropolitan School District	Sun Prairie Area School District
Marshall School District	Verona Area School District
McFarland School District	Waunakee Community School District
Mequon-Thiensville School District	Wisconsin Evangelical Lutheran Synod (WELS)
Middleton-Cross Plains Area School District	

Fees for 2022-23

Tier	Enrollment	Number of Tier Districts	Percentage of even split and cost	Total
1	8000 and up	2-Madison, Sun Prairie	150%--\$16,440	\$32,880
2	6600-7800	1- Middleton-Cross Plains	125%--\$13,700	\$13,700
3	5000-6600	1- Verona	100%--\$10,960	\$10,960
4	3900-4500	2-Oregon, Waunakee	95%--\$10,412	\$20,824
5	2200-3700	4- DeForest, McFarland, Monona Grove, Stoughton	90%--\$9,864	\$39,456
6	800-2000	2- Marshall, Cambridge	80%--\$8,768	\$17,536
	Remote	5- Hartland Lakeside School District, Kimberly, Mequon-Thiensville School District, Shorewood, Wisconsin Evangelical Lutheran Synod (WELS)	\$5,500	\$27,500
			2022-23 budget	\$162,856
		Waunakee: Consortium Membership		\$10,412

Please make payable to: Waunakee Community School District

And mail to: Dane County New Teacher Project
Heritage Elementary School
501 South Street
Waunakee, WI 53597

Questions: Please contact Heather Lott: heatherlott@waunakee.k12.wi.us or Dan Eckhardt:
daneckhardt@waunakee.k12.wi.us (608) 849-2270



ADMINISTRATION OFFICE

905 Bethel Circle
Waunakee, Wisconsin 53597
(608) 849-2000

Superintendent's Office

June 30, 2022

Memo To: WCSD Board of Education

From: Randy Guttenberg

Re: Pride Pump Donation

Meffert Oil Co. 300 South Division St. PO Box 157 Waunakee WI 53597. Made a donation of \$1000.00 to the WCSD Athletic Department from the proceeds of their Pride Pump Campaign

2022/23 Co Curriculars
Waunakee Community School District
July 11, 2022 Board of Education Approval

STAFF				
Activity	First Name	Last Name	Position Title	Location
BASEBALL	MICAH	THINGVOLD	HEAD COACH	HIGH SCHOOL
BASKETBALL - BOYS	PAUL	MILLER	HEAD COACH	MIDDLE SCHOOL
BASKETBALL - GIRLS	PAUL	MILLER	HEAD COACH	MIDDLE SCHOOL
BASKETBALL - GIRLS	MARCUS	RICHTER	HEAD COACH	HIGH SCHOOL
FOOTBALL	PATRICK	RICE	HEAD COACH	HIGH SCHOOL
FOOTBALL CHEERLEADING	LINDSEY	HYING	ASSISTANT COACH - VOLUNTEER	MIDDLE SCHOOL
GOLF - GIRLS	PAUL	MILLER	HEAD COACH	HIGH SCHOOL
SWIM - BOYS	KAYLA	PROCTOR	HEAD COACH	HIGH SCHOOL
SWIM - GIRLS	KAYLA	PROCTOR	HEAD COACH	HIGH SCHOOL
TRACK	JENNIFER	GRABARSKI	COORDINATOR	HIGH SCHOOL
VOLLEYBALL	ANNE	DENKERT	HEAD COACH	HIGH SCHOOL
VOLLEYBALL	SUSSANAH	SASMAN	HEAD COACH	MIDDLE SCHOOL
VOLLEYBALL	SAMANTHA	YOZAMP	HEAD COACH	MIDDLE SCHOOL
WRESTLING	MARK	NATZKE	HEAD COACH	HIGH SCHOOL
NON STAFF				
BASKETBALL - BOYS	DANA	MACKENZIE	HEAD COACH	HIGH SCHOOL
CROSS COUNTRY	DANA	JASTER	HEAD COACH	MIDDLE SCHOOL
CROSS COUNTRY	HEATHER	RAFFEL	HEAD COACH	HIGH SCHOOL
DANCE TEAM	MADISON	SMITH	HEAD COACH	HIGH SCHOOL
FOOTBALL CHEERLEADING	CIERRA	NYGREN	HEAD COACH	HIGH SCHOOL
FOOTBALL CHEERLEADING	ASHLEY	YOUNG	ASSISTANT COACH	HIGH SCHOOL
FOOTBALL CHEERLEADING	CIERRA	NYGREN	HEAD COACH	MIDDLE SCHOOL
GOLF - BOYS	BETSY	ZADRA	HEAD COACH	HIGH SCHOOL
HOCKEY	ERIC	OLSON	HEAD COACH	HIGH SCHOOL
LACROSSE - BOYS	JOHN	GENGLER	HEAD COACH	HIGH SCHOOL
LACROSSE - GIRLS	ERIN	MORAN	HEAD COACH	HIGH SCHOOL
MOUNTAIN BIKE	EMILY	MEIER	HEAD COACH	HIGH SCHOOL
MOUNTAIN BIKE	BRAD	KERL	HEAD COACH	HIGH SCHOOL
SKI / SNOW BOARD TEAM	PATRICK	SLATTERY	HEAD COACH	HIGH SCHOOL
SOCCER - BOYS	DAVID	KETTNER	HEAD COACH	HIGH SCHOOL
TENNIS - BOYS	CHRISTOPHER	NUENTHEL	HEAD COACH	HIGH SCHOOL
TENNIS - GIRLS	CHRISTOPHER	NUENTHEL	HEAD COACH	HIGH SCHOOL
TRACK	DANA	JASTER	HEAD COACH	MIDDLE SCHOOL



McDonough, Rebecca <rebeccamcdonough@waunakee.k12.wi.us>

UPDATED Staff Changes for July BOE Meeting

1 message

Manzetti, Amy <amymanzetti@waunakee.k12.wi.us>

Mon, Jul 11, 2022 at 2:51 PM

To: Rebecca McDonough <rebeccamcdonough@waunakee.k12.wi.us>

Cc: "Grabarski, Brian" <BrianGrabarski@waunakee.k12.wi.us>, Jenny Endres <jennyendres@waunakee.k12.wi.us>, "Dailey, Cari" <caridailey@waunakee.k12.wi.us>, Ronelle Aime <ronelleaime@waunakee.k12.wi.us>, Leah Ament <leahament@waunakee.k12.wi.us>, "Blackburn, Anne" <anneblackburn@waunakee.k12.wi.us>

New Administrative Assistant Staff

Leah Ament, Human Resources Administrative Assistant (replaces Aimee Jensen)

Kathleen Cutts, Guidance Administrative Assistant, MS (replaces Ann McFarland)

New Administrative Support Staff

Marion Moffett, School Psychologist, HS (replaces Courtney O'Brien)

- Has 2 years School Psychologist experience in Michigan
- Has a Master's degree from Central Michigan University

New Teacher Staff

Camryn Booms, 8th Grade Math/Science Teacher, MS (replaces Michelle Kay)

- Was a substitute teacher for Verona Area School District
- Has a Master's degree from UW-Madison

Katherine Chabot-Boucher, Health Teacher, MS (replaces Kelli Kline)

- Has 19 years teaching experience in Maine
- Graduated from University of Maine with a degree in Health Education

Renee Gavigan, Art Teacher, PES (replaces Mary Wright)

- Has 2 years teaching experience at the School District of Monroe
- Graduated from UW-Eau Claire with a degree in Art Education

Marly Harman, Cross Categorical Teacher, HS (New)

- Is a current Summer School Teacher for WCSD
- Graduated from UW-Eau Claire with a degree in education

Caitlynn Hoff, Math Teacher, HS (replaces Mary Paulson)

- Was a substitute teacher for Sauk Prairie School District
- Has a Master's degree from UW-Madison

Diana Mueller, Occupational Therapist (replaces Erica Sagui)

- Was an Occupational Therapist for Beaver Dam School District
- Has a Master's degree from Concordia University

Martha Rocco, 8th Grade ELA/Social Studies Teacher (replaces Emily Meier)

- Has 3 years teaching experience for Monona Grove School District
- Has a Master's degree from Cardinal Stritch University

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Internal Staff Changes - No Action

Dee Dee Korth, from 50% Business Teacher, MS, to 100% Business Teacher, MS (replaces Ben Brandt)
Alexander Jelacic, from 67% Social Studies Teacher, HS, to 100% Social Studies Teacher, HS (New)
Tad Porterfield, from Testing/Online Coordinator, HS, to Science Teacher, HS (replaces Michelle Knatz)

Resignations

Ericka Pape, Para Educator - Special Education, IS



Amy Manzetti

Waunakee Community School District
Human Resources Administrative Assistant
608-849-2000 ext. 8168
www.waunakee.k12.wi.us
905 Bethel Circle, Waunakee, WI 53597
Office Hours: 7:30 - 4:00 M-F

Not sure who to contact in Human Resources?

Send an email to: askhr_helpdesk@waunakee.k12.wi.us

Classcommunity Fundraisers

Title	School/District	Status	Funded	Goal	Start Date	End Date	Fund Account
Concert Grand Piano for the Performing Arts Center	Waunakee Community High School	Active	\$438.00	\$65,000.00	06/01/2022	—	WCSD- Depository
Waunakee High School SkillsUSA Country Meats Fundraiser	Waunakee Community High School	Ended	\$26.19	\$500.00	05/13/2022	05/27/2022	WCSD- Depository
Waunakee Intermediate Cultural Arts Fundraiser	Waunakee Intermediate School	Active	\$198.55	\$3,000.00	05/16/2022	08/28/2022	WCSD- Depository
Waunakee HOSA Future Health Professionals to compete at t	Waunakee Community High School	Ended	\$960.35	\$7,000.00	05/01/2022	06/10/2022	WCSD- Depository
2022 Intermediate Spring BOGO Scholastic Book Fair	Waunakee Intermediate School	Ended	\$0.00	\$3,000.00	05/20/2022	05/27/2022	WCSD- Depository
The Pulsera Project	Waunakee Community High School	Ended	\$0.00	\$500.00	04/25/2022	05/06/2022	WCSD- Depository
Heritage Hustle 21-22 Fun Run	Heritage Elementary School	Ended	\$13,843.05	\$15,000.00	04/11/2022	06/08/2022	WCSD- Depository
Prairie Staff Appreciation 2022	Prairie Elementary School	Ended	\$2,387.70	\$2,000.00	04/07/2022	05/06/2022	WCSD- Depository
COINS FOR A CURE - 2022	Heritage Elementary School	Ended	\$6,566.79	\$5,000.00	04/03/2022	05/02/2022	WCSD- Depository
Simple Self-Defense Class for Ages 12 and Up	Athletic Department	Ended	\$687.57	\$1,000.00	05/17/2022	05/17/2022	WCSD- Depository
International Career Development Conference, (ICDC), Atlant	Waunakee Community High School	Ended	\$26.19	\$2,000.00	03/15/2022	04/19/2022	WCSD- Depository
Sending a Little Love to Venezuela Students	Waunakee Intermediate School	Ended	\$1,520.69	\$1,200.00	02/08/2022	02/24/2022	WCSD- Depository
Spanish Honor Society Crush Soda Sales	Waunakee Community High School	Ended	\$0.00	\$100.00	02/07/2022	02/14/2022	WCSD- Depository
WHS Student Council support for Tyler Hoffman.	Waunakee Community High School	Ended	\$7,526.18	\$2,500.00	02/03/2022	04/08/2022	WCSD- Depository
Waunakee Scholarship Fund 2022	Waunakee Community High School	Ended	\$56,498.08	\$40,000.00	02/03/2022	06/30/2022	Waunakee Scholarship Fund
Waunakee MS SkillsUSA Country Meats Sale	Waunakee Community Middle School	Ended	\$601.00	\$800.00	12/23/2021	05/27/2022	WCSD- Depository
Bucky Book sales	Waunakee Community Middle School	Ended	\$11,550.00	—	10/01/2021	12/01/2021	WCSD- Depository
Middle School Year Book	Waunakee Community Middle School	Ended	\$115.42	\$500.00	11/29/2021	06/01/2022	WCSD- Depository
Post Prom 2022	Waunakee Community High School	Ended	\$10,312.82	\$9,500.00	11/17/2021	04/30/2022	WCSD- Depository
CHOIR/DRAMA CLUBS Poinsettia Sale	Waunakee Community High School	Ended	\$617.12	\$3,000.00	11/11/2021	12/15/2021	WCSD- Depository
2021 Snuggle Up and Read	Waunakee Intermediate School	Ended	\$1,489.50	\$1,200.00	11/01/2021	11/23/2021	WCSD- Depository
Project Graduation 2022	Waunakee Community High School	Ended	\$22,221.44	\$15,000.00	10/21/2021	06/15/2022	WCSD- Depository
2021 Snuggle Up and Read Campaign - Books	Waunakee Intermediate School	Ended	\$479.59	\$700.00	09/27/2021	10/15/2021	WCSD- Depository
Fall 2021 Intermediate Book Fair	Waunakee Intermediate School	Ended	\$0.00	\$3,500.00	10/06/2021	10/15/2021	WCSD- Depository
Art to Remember	Prairie Elementary School	Ended	\$1,978.33	\$5,000.00	11/08/2021	01/09/2022	WCSD- Depository
Waunakee DECA & FBLA - Bucky Book 30	Waunakee Community High School	Ended	\$0.00	\$1,000.00	09/07/2021	11/19/2021	WCSD- Depository
Waunakee/DeForest Gymnastics Wreath Sale	Athletic Department	Ended	\$8,351.55	—	09/21/2021	11/02/2021	WCSD- Depository
Waunakee Music Boosters 2021-22 Fundraising	Waunakee Community High School	Active	\$2,796.82	\$15,000.00	08/18/2021	08/15/2022	WCSD- Depository
MS Dance Team Yard Sign Sale	Athletic Department	Active	\$253.29	—	07/28/2021	—	WCSD- Depository
Prairie Stomp 2021	Prairie Elementary School	Ended	\$23,160.80	\$24,600.00	08/30/2021	10/30/2021	WCSD- Depository
The Pulsera Project	Waunakee Community High School	Ended	\$0.00	\$500.00	04/25/2022	05/06/2022	WCSD- Depository
Staff Appreciation Week 2022	Prairie Elementary School	Ended	\$1,449.22	\$1,500.00	04/07/2022	05/06/2022	WCSD- Depository
Waunakee/DeForest Gymnastics Wreath Sale	Athletic Department	Ended	\$4,100.78	—	10/13/2021	10/26/2021	WCSD- Depository
Waunakee FFA "Dip'n Good Dips"	Waunakee Community High School	Ended	\$188.50	\$250.00	02/09/2022	03/03/2022	WCSD- Depository