

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION ADDITIONAL REGULAR MEETING**

Monday, May 23, 2022

6:00 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

Open Session will begin at 6:00 PM

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

IV. PUBLIC COMMENTS

3

Individuals may use this time to comment on any topic. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Each speaker will be allowed 3 minutes to speak for a total of 30 minutes. . Emailed comments will be shared and reviewed by all the board members but will not be read out loud.

V. ADMINISTRATIVE REPORTS/ACTION ITEMS

A. Review the Results of the School Perceptions Referendum Survey

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Attached please find a presentation created by Bill Foster from School Perceptions. This presentation reports the results of the community referendum survey. Bill will present the data to the Board and take time to answer questions related to the survey, the data, and his interpretation of the results.

B. Review the Fall 2020 Referendum Planning Timeline and Necessary Next Steps 43

Attached please find a presentation from our Core Team (EUA/Vogel/District Administration) that will be shared on Monday evening as part of the agenda on the next steps in referendum planning. You will see in the presentation a highlight of the next steps, along with timelines and options.

We will discuss those timelines and options with the Board, and will also share the necessity for the Board to consider a Reimbursement Resolution at the June Board Meeting. A Reimbursement Resolution will be necessary for us to begin work on plans for a new Heritage Elementary School this summer so we can meet a Fall 2024 opening date for that school.

VI. STUDENT TRIPS

A. Trip Abroad - Spain 2023 59

Attached please find a request from Catie Anderson regarding a request to begin planning for a student trip to Spain in Summer 2023. This item was not included on the May Board Meeting Agenda, and Ms. Anderson wants to connect with families prior to the end of the school year.

B. FCCLA National Leadership Competition - San Diego CA 6/28 - 7/4/2022 63

Attached please find a request for Gillian Anderson, Family and Consumer Education Instructor, to take a student who qualified for the national FFCLA competition in San Diego this summer.

VII. FUTURE AGENDAS AND MEETINGS

VIII. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

Legal References:

Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]
[Section 19.83\(2\)](#) [discussion during period of public comment]

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waukegan Community School District

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]
[Section 19.85](#) [exemptions to open meetings]

Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

Adoption/Revision Date(s):

October 1989
March 1994
September 1994
January 2000
February 2002
May 2020
January 2022

Waunakee School District

Community Survey Report
Spring 2022





Our mission is to help educational leaders gather, organize, and use data to make strategic decisions.

- Founded in **2002** to provide independent research
- Conducted over **10,000** staff, parent, and student, and community surveys for school improvement
- Helped more than **850** districts navigate the strategic planning and referendum planning process

Contents



Background Info



Survey Information



Results & Analysis



Wrap-up/Questions



Our Process



Each household within the District was mailed a paper survey.
Respondents could:

1) Fill out the paper survey and return directly to School Perceptions

or

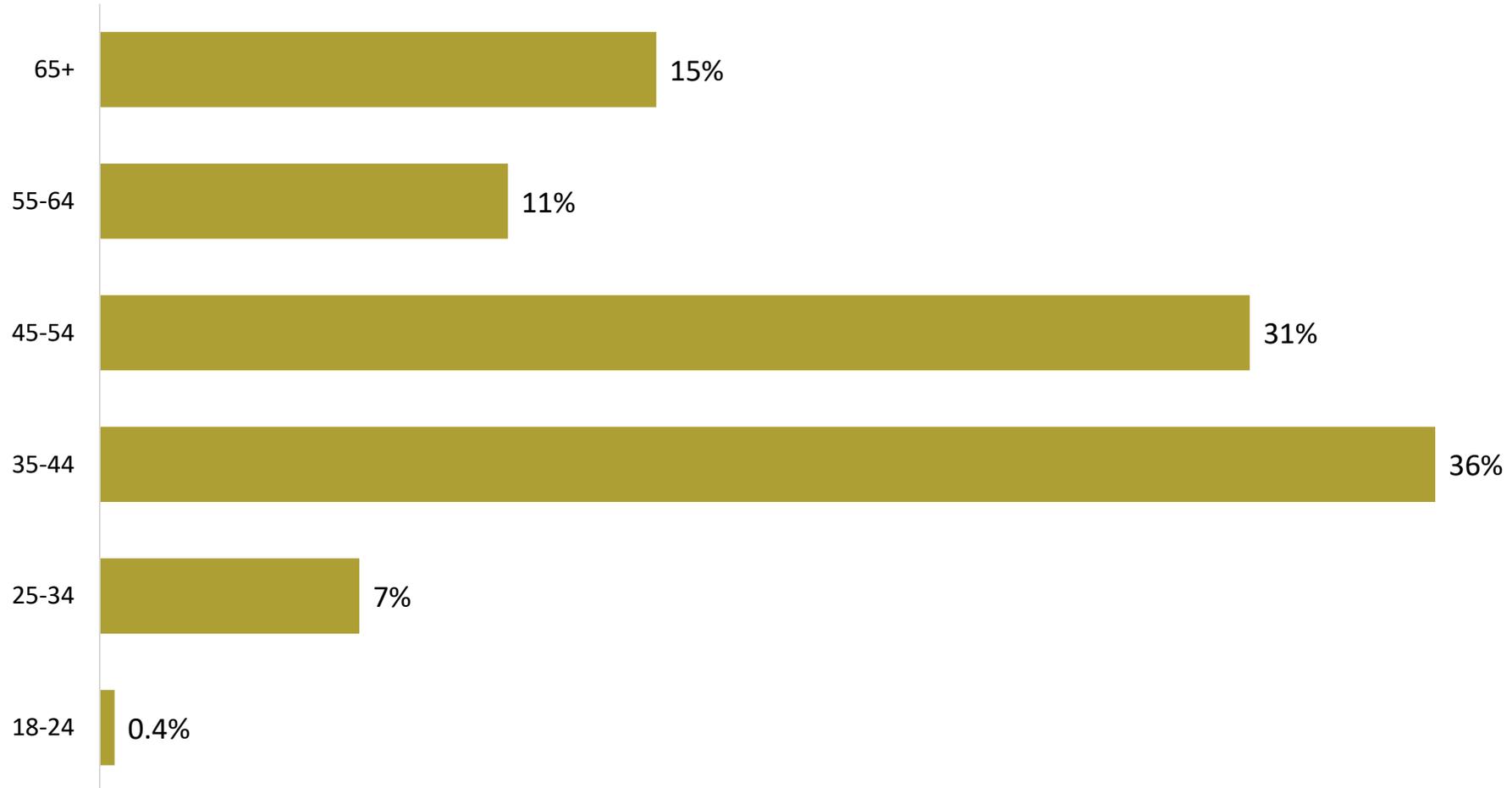
2) Take the survey online with a one-time-use code

Survey Information

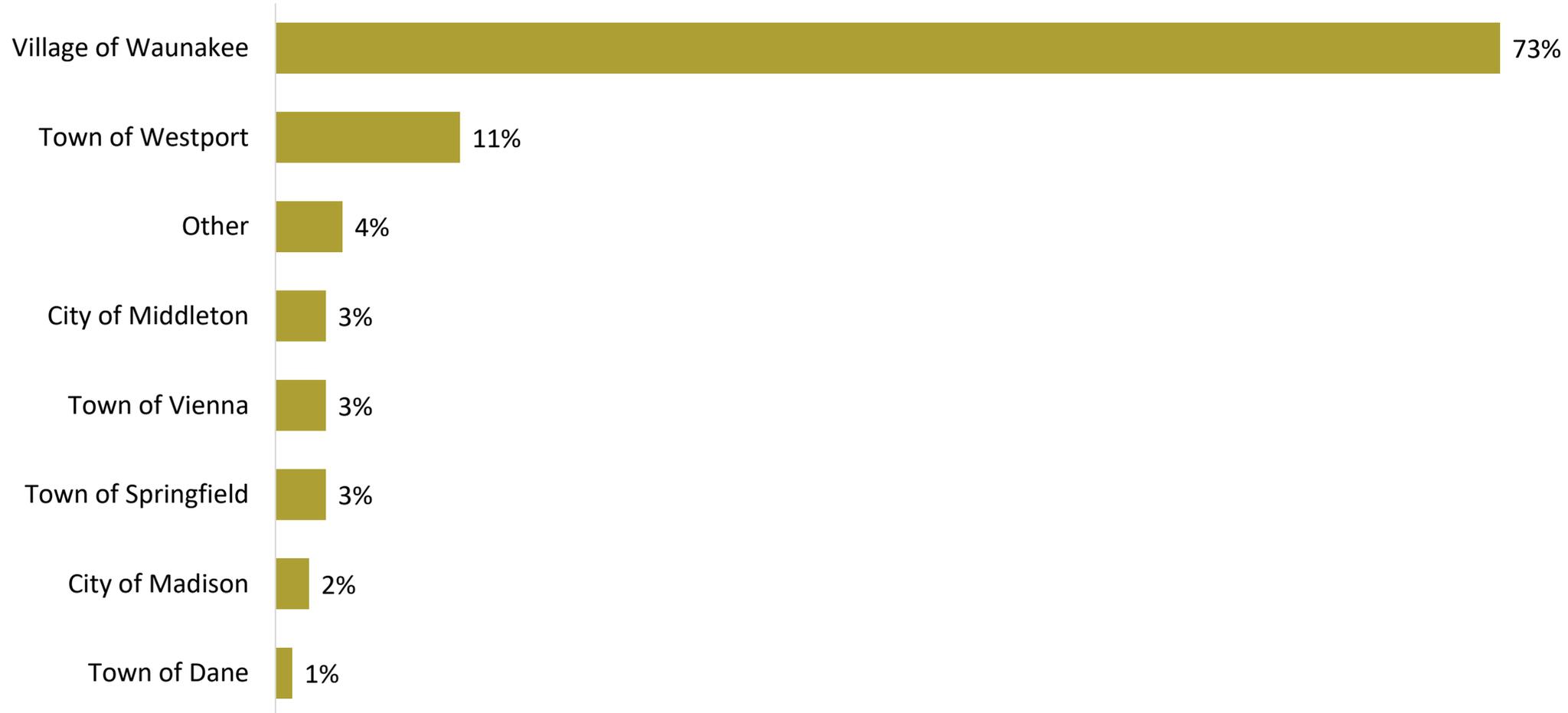


- **April 2022** survey window
- **2,541** total respondents (348 paper)
- **29%** participation rate
- +/- **1.98%** margin of error

What is your age?



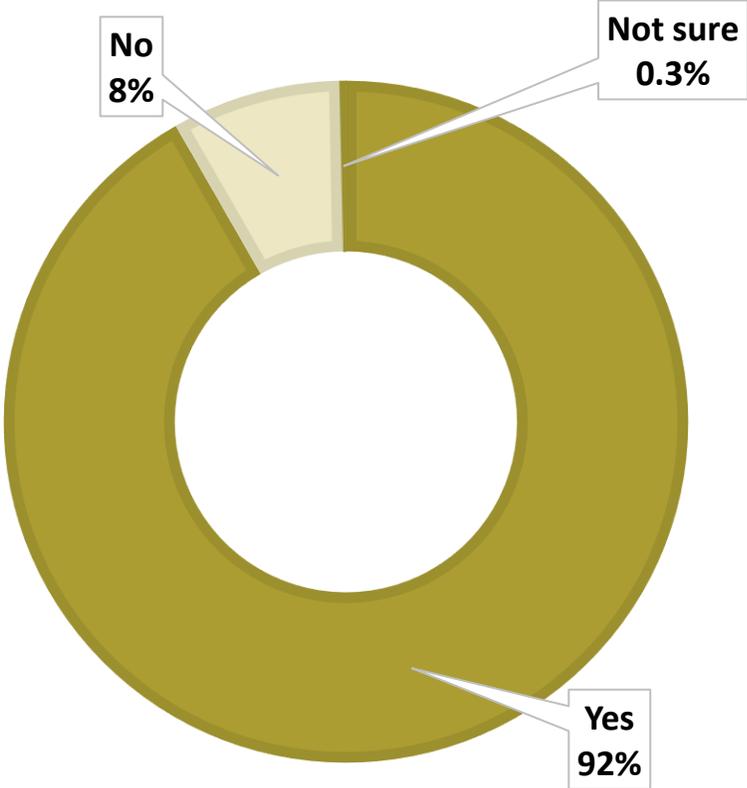
In which municipality do you reside?



Respondent Information



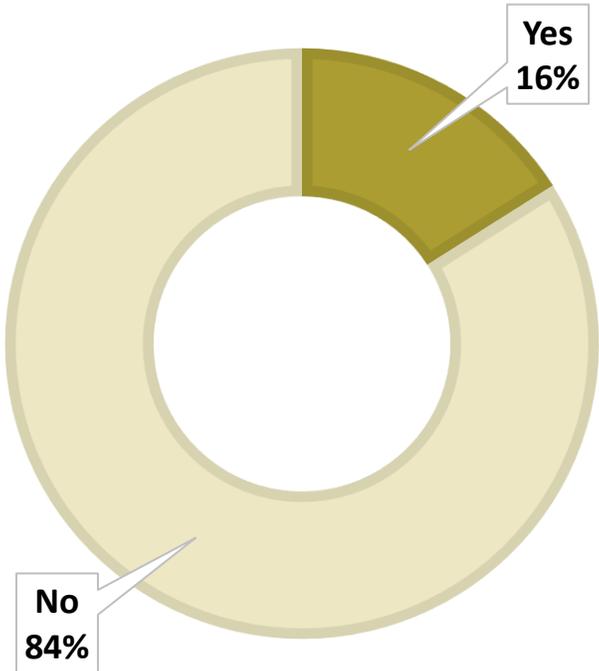
Do you live in the Waunakee Community School District?



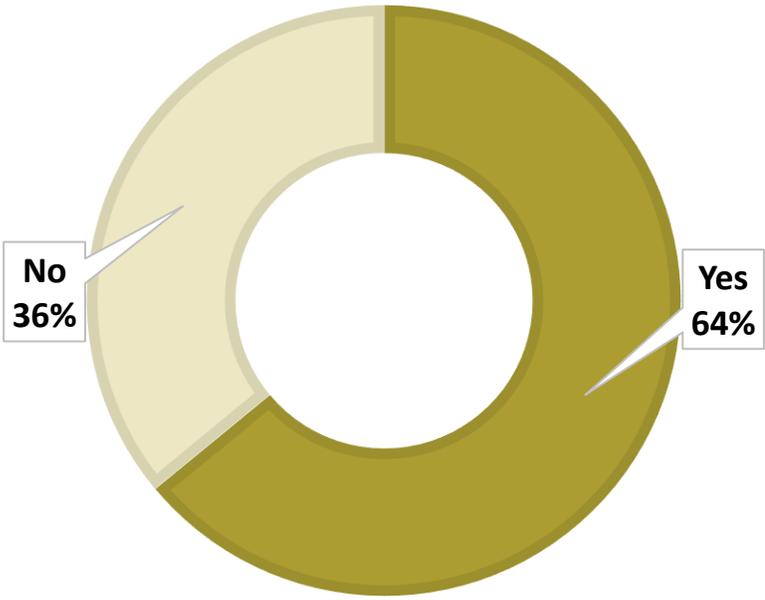
Respondent Information



Are you an employee in the District?



Do you have children attending a school in the District?



Planning Background



There are two types of referenda school districts use to request additional funding.

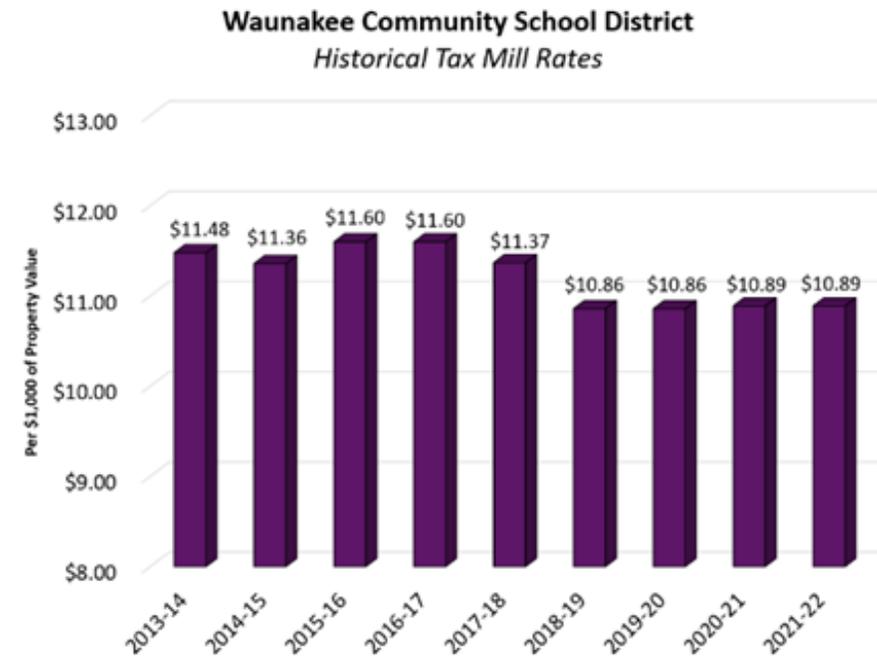
An **operational referendum** is used to maintain/improve current programs, services, and class sizes. The Waunakee community supported this type of referendum in 2014 and 2020. This type of referendum can also be used to pay for building operating expenses when new space is added.

Planning Background



A **capital referendum** allows a district to issue debt (take out a loan) to pay for major facility projects. Much like a home mortgage, a capital referendum is typically financed over an extended period of time, often 20 years. The Waunakee community supported this type of referendum in 2014 to fund the first phase of the facility master plan.

The District works very hard to control expenses and make decisions that improve our finances. As seen in the chart to the right, our goal has been to maintain a consistent mill rate. (The mill rate is used to calculate the school district's share of local property taxes).



Planning Background



In 2013, the District developed a master plan to guide future facility investments. Given the scope of the investment needed, the plan is being implemented in phases. In 2014, voters approved the first phase, which was completed on time and within budget.

Phase	Project	Status
I	Built the intermediate school, partially remodeled Heritage Elementary, updated/expanded Prairie Elementary, and addressed the most critical maintenance issues	Completed fall of 2016
II	Renovate or rebuild Heritage, build a new middle school, make minor renovations at the high school, and address the most critical maintenance issues	In development/ next referendum
Future phase(s)	Expand the intermediate school, build a fourth elementary school, and create a high school campus with the current middle school	Timing to be determined

Current Challenges



1) Enrollment Growth

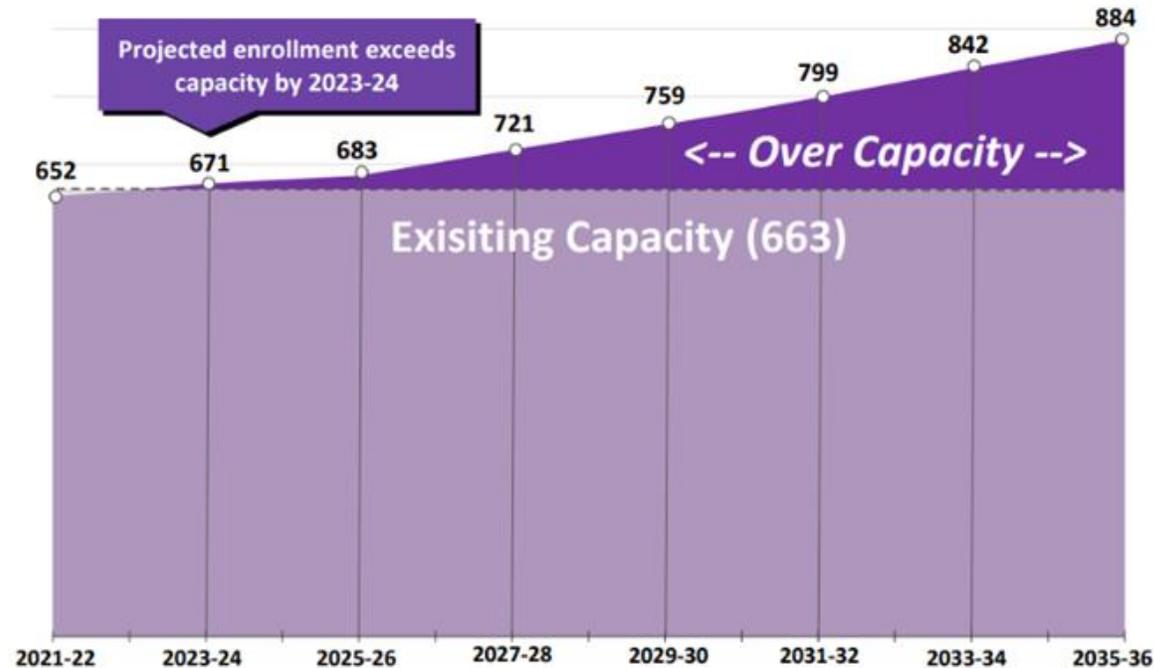
Based on a recent enrollment study conducted by MD Roffers, the District is projected to grow by more than 1,300 students by 2035. It is important to note that it will take two to three years after a referendum is approved before school construction is completed and spaces are available. While the enrollment increases will eventually affect all schools, the most immediate impact is at the middle school level.

Current Challenges



2) Middle School Capacity

The middle school has a capacity of 663 students. (This does not include the portable classrooms.) Our projected enrollment will exceed the school's capacity beginning in 2023. By 2035, total middle school enrollment is expected to grow to nearly 900 students.



Current Challenges



3) Critical Maintenance Issues

Regular maintenance helps us extend and sometimes exceed the expected lifespan of our schools. Our older schools are more expensive to maintain, heat, and clean. Some building systems throughout the District (such as heating, electrical, plumbing, roofs, windows, etc.) have reached or exceeded their service life.

Current Challenges



4) Heritage Elementary

A section of Heritage Elementary was built more than 70 years ago as the District's high school. Since that time, the building has had 11 additions. Consequently, classrooms are not designed to support today's learning models. Based on a recent facility audit, the following issues were identified:

- Due to the size of the building, the patchwork of the multiple additions, and the number of load-bearing walls, remodeling options are limited.
- An investment of \$6 million will be needed soon to replace the roof and replace plumbing, electrical, and heating/ventilation system components.
- The kitchen and cafeteria are too small.
- Renovations are needed to address Americans with Disabilities Act (ADA) compliance issues.
- Due to its age, the building is more expensive to heat and operate.
- The school lacks flexible learning and collaboration spaces.

New Middle School Location

Based on projected enrollment growth, a new middle school will be needed in the near future. Two pathways have been developed for community feedback that vary depending on where the new middle school is built. The District explored building the new middle school at the intermediate school location, but this site is no longer being considered because it was found to be too small. Voters would need to approve a **capital referendum** to fund either pathway.



New Middle School Location



Pathway 1: Build the new middle school on the Heritage Elementary School site



New Middle School

Built on the current Heritage Elementary site

Estimated cost: \$88.7 million



Heritage Elementary School

Rebuild
(location to be determined)

Estimated cost: \$57 million



Current Middle School

Becomes part of the high school campus to address future growth

With this approach, middle school students could walk to the high school and access athletics and performance spaces.

New Middle School Location



Pathway 2: Build the new middle school on the outer edges of Waunakee



New Middle School

Built on the outer edges of the Village of Waunakee

Estimated cost: \$99.7 million



Heritage Elementary School

Replace or remodel
(location to be determined)

To replace: \$57 million
To remodel: up to \$53 million

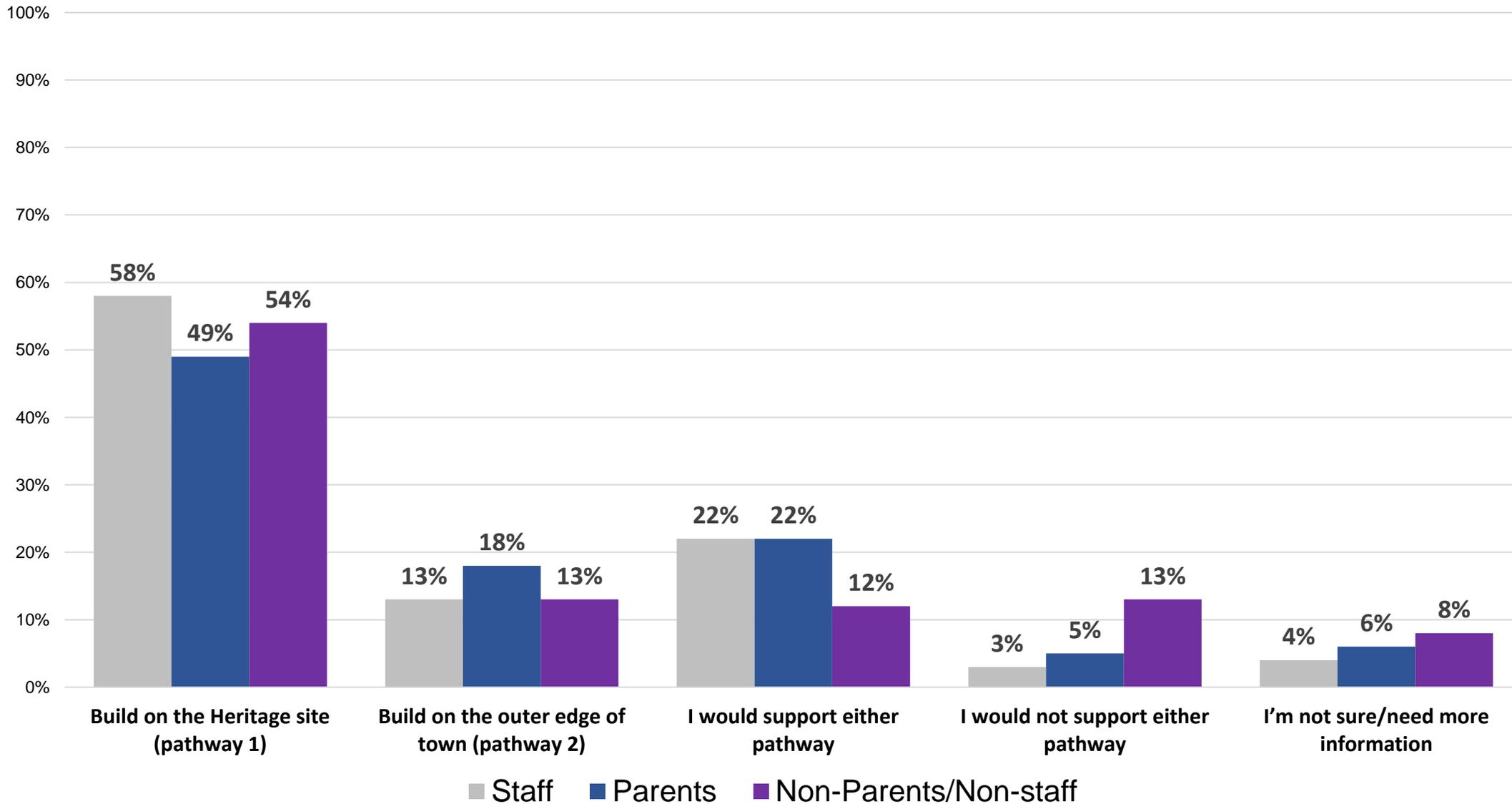


Current Middle School

Becomes part of the high school campus to address future growth

This option would require purchasing land. Because this site will not be within walking distance of the high school, we would need to build athletics and performance spaces for the new school.

What advice would you give in terms of the best location to build a new middle school?



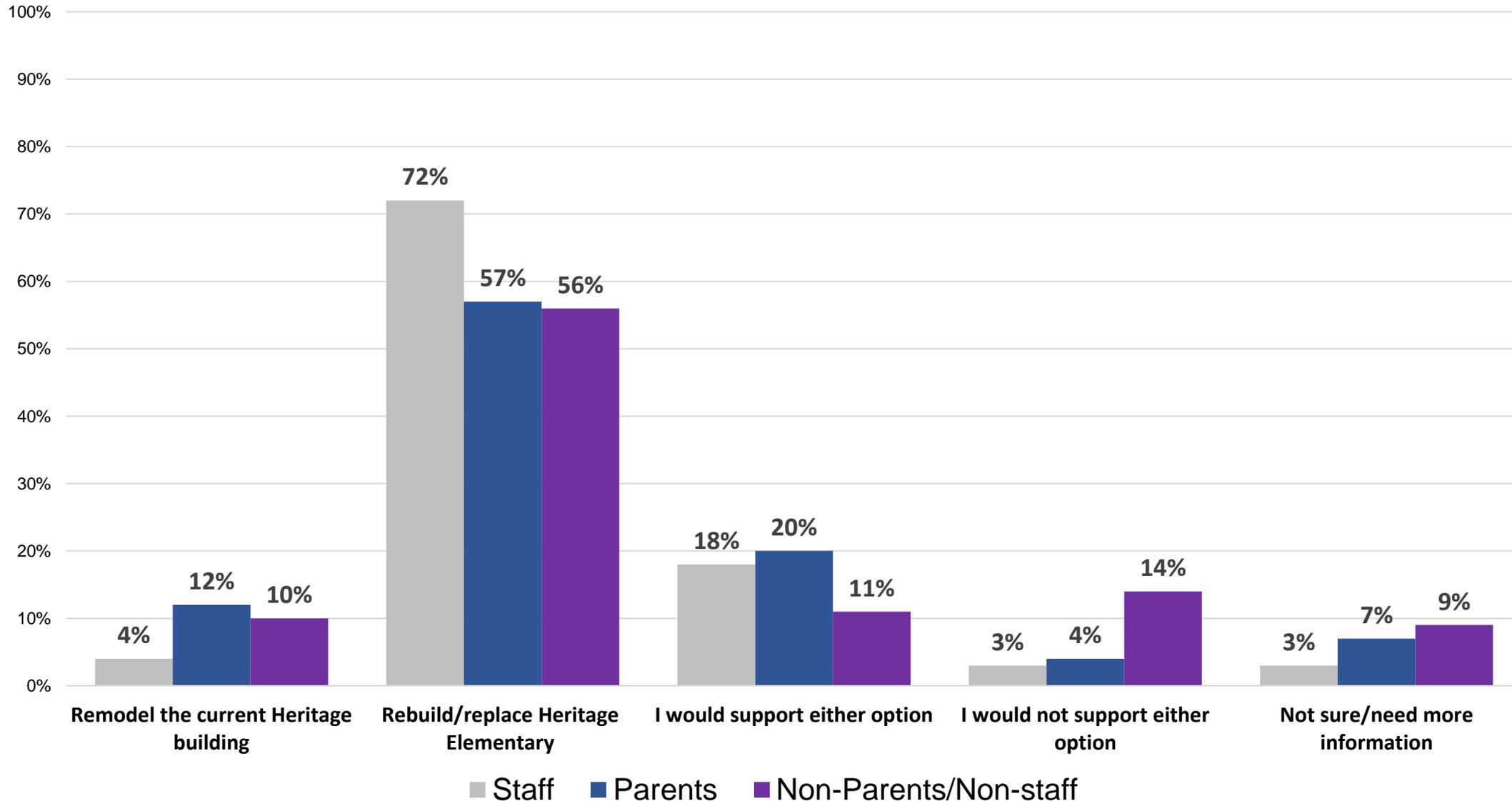
Heritage Elementary Planning



If the community supports building a middle school on the outer edges of the Village, we need to decide how the Heritage school would be remodeled or replaced.

It is possible to address many of the issues with Heritage by updating and reconstructing parts of the school. However, even with this investment, the school will still have some limitations due to the current facility design, the number of additions over time, and a large number of load-bearing walls.

If the community supports building a middle school on the outer edges of the Village (pathway 2), what advice would you give regarding whether to remodel or replace the Heritage school?



Heritage Elementary Planning

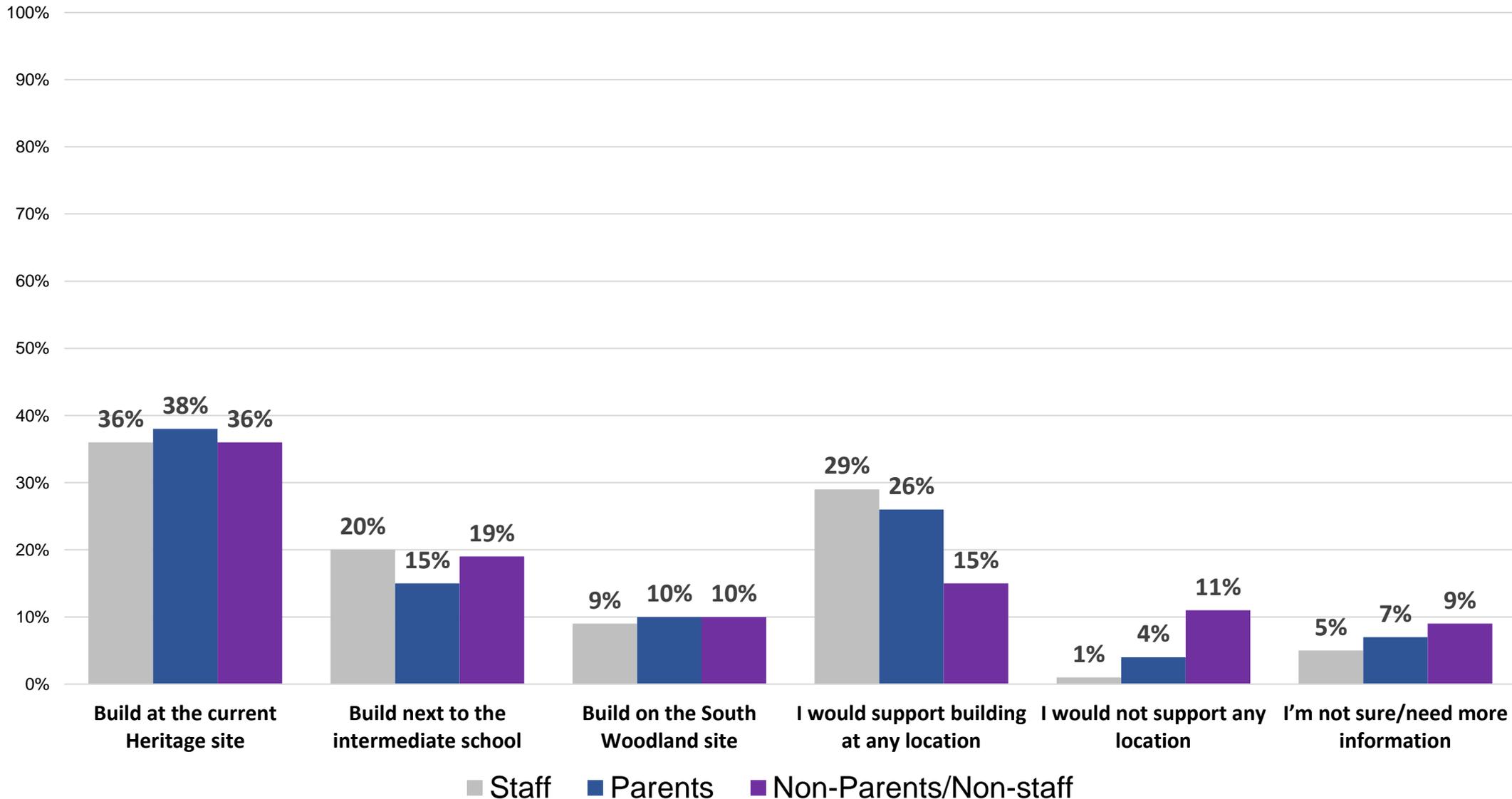


If the community supports **rebuilding/replacing** the Heritage school, there are three potential locations.

- 1. *Build the new Heritage Elementary School on the current site behind the existing school.*** Upon completion, the existing building would be demolished, and that area would be reconfigured for parking, playground, and greenspace.
- 2. *Build the new Heritage Elementary School next to the intermediate school on Woodland Drive.***
- 3. *Build the new Heritage Elementary School at the South Woodland site*** (near the Southbridge and Carriage Ridge neighborhoods on the corner of Peaceful Valley Parkway and Woodland Drive).

If the new school is built at either #2 or #3, the existing site would be maintained for a future school.

If the community supports building a middle school on the outer edges of the Village (pathway 2), what advice would you give regarding rebuilding/replacing the Heritage school?



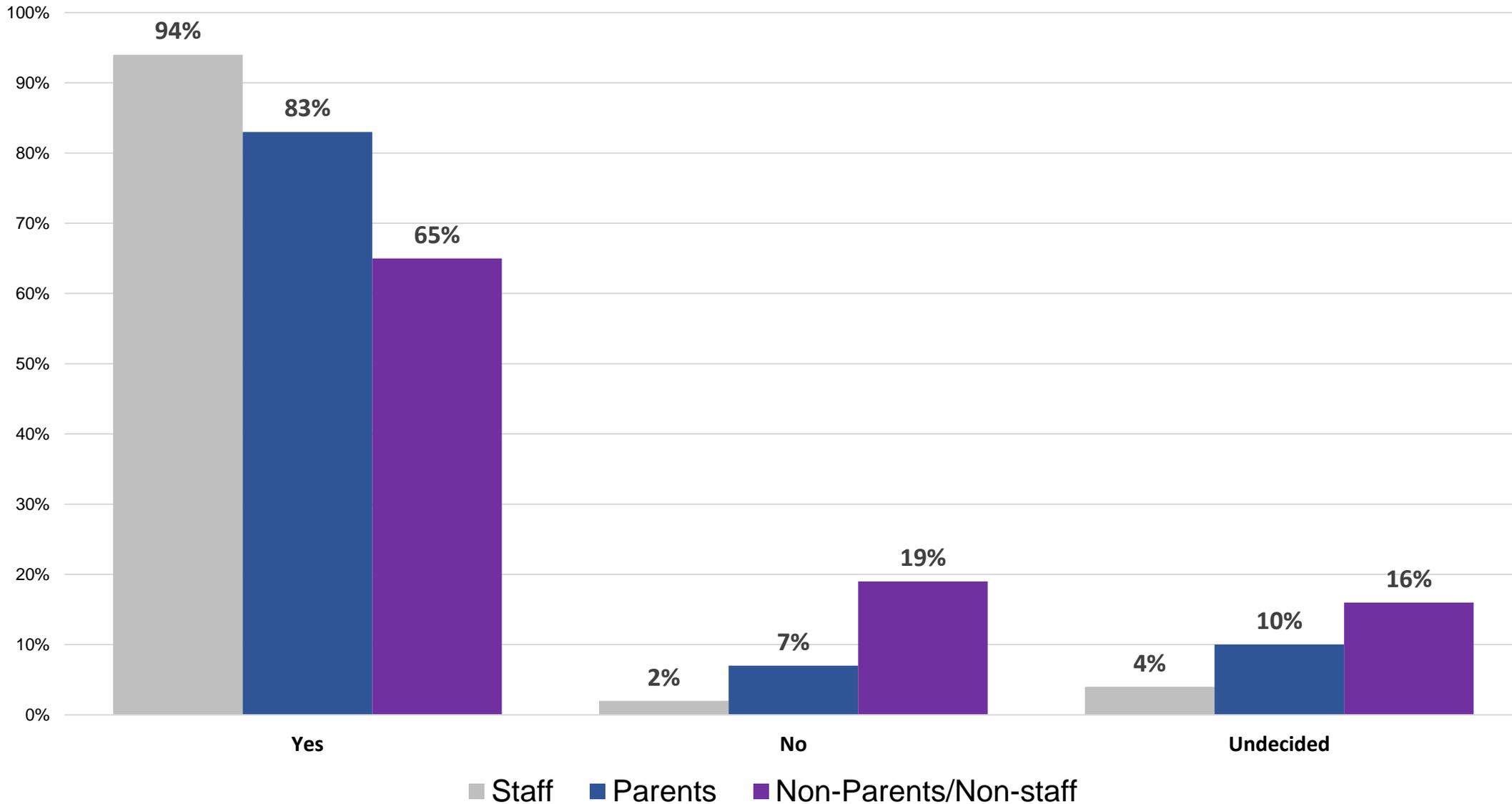
Operational Funding Support



In addition, the District could pursue an operational referendum to fund the following:

Staff Salaries: Recruiting and retaining quality staff is a top priority. This has become a significant challenge due to the statewide teacher and support staff shortages. In addition, our staff salaries are average to below average as compared to our neighboring districts depending on the position.

Operational Funding Support: Would you support referendum funding to increase salaries to recruit and retain high-quality staff?

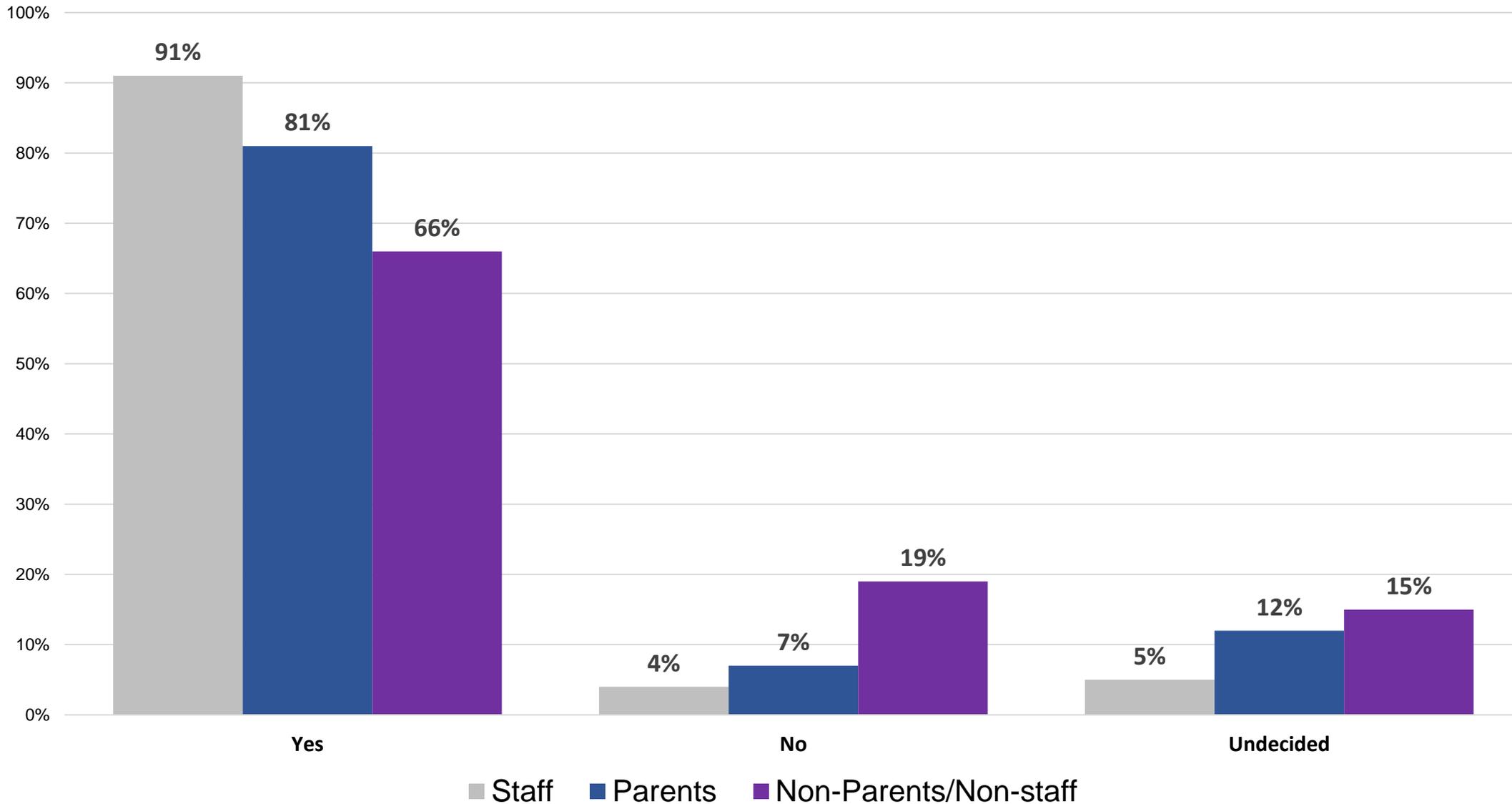


Operational Funding Support

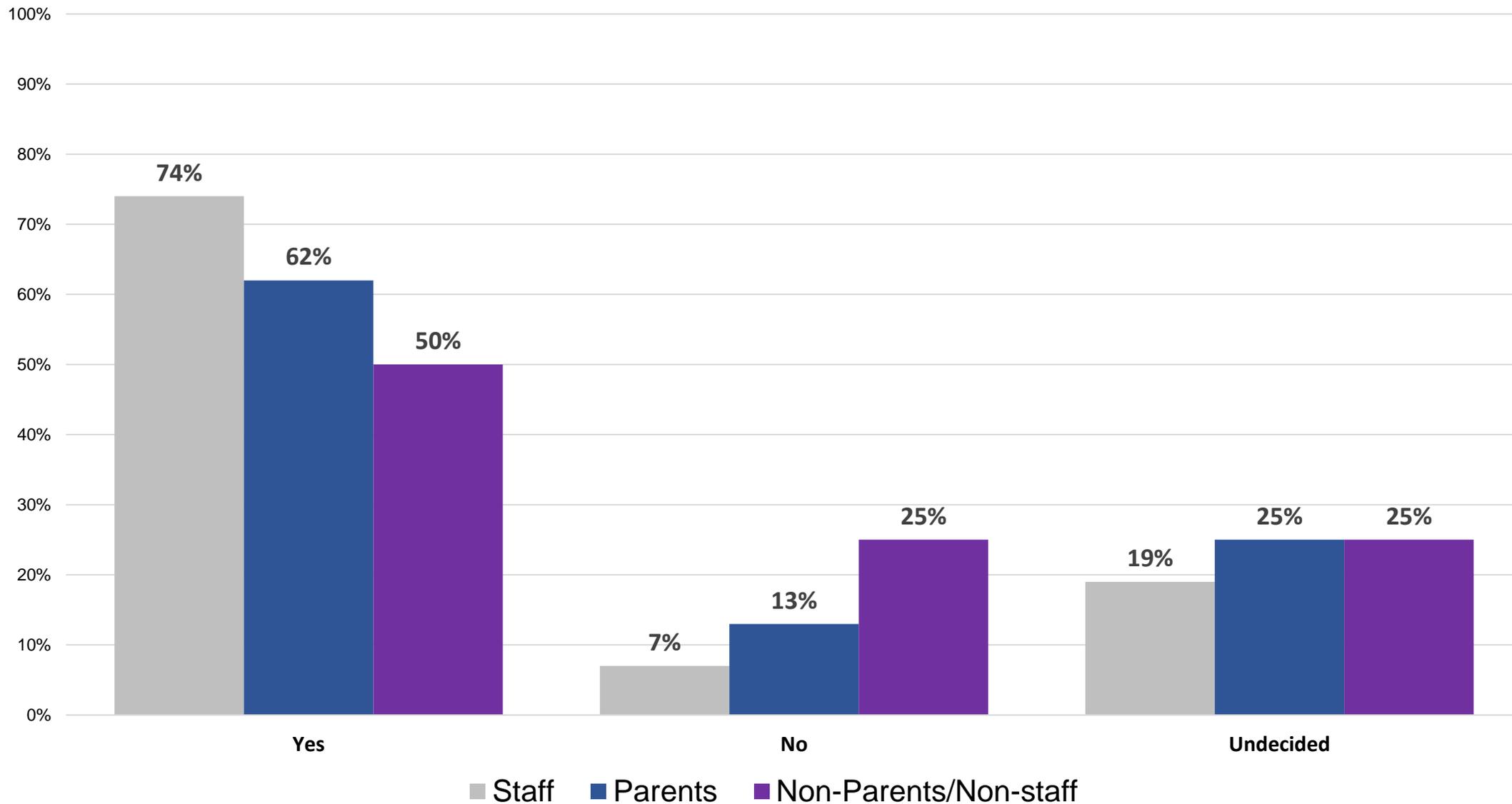


Operating New Space: Depending on what new construction projects are approved, additional funding would be needed to heat, clean, and operate the additional space.

Operational Funding Support: Would you support referendum funding to operate new spaces and/or buildings?



Operational Funding Support: Would you support referendum funding to replace these funding sources to maintain current programs and services?



Funding Support



The Waunakee Community School District continues to be in a strong financial position. The School Board has maintained a consistent property tax rate over time. This practice has allowed us to pay debt early to reduce interest costs. This has also positioned the District well for future investments.

Based on the pathways described earlier in this survey, the District would ask voters to approve both an operational referendum and a capital referendum. The specific projects to operate and increase enrollment capacity will be determined based on the results of this survey. The School Board's goal would be to finalize a plan that maintains the current property tax mill rate.

Funding Support

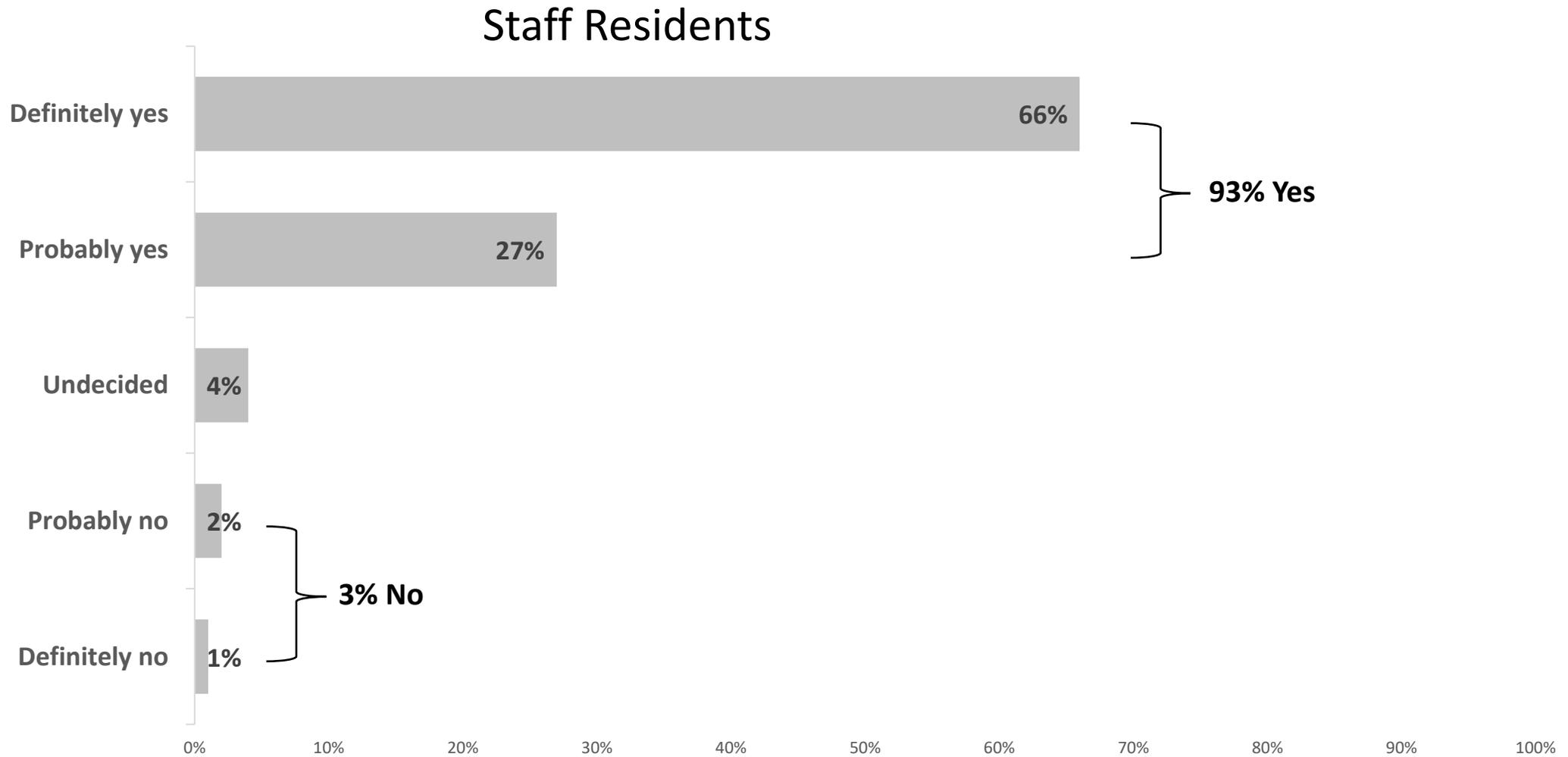


Waunakee Community School District
Projected Tax Mill Rate

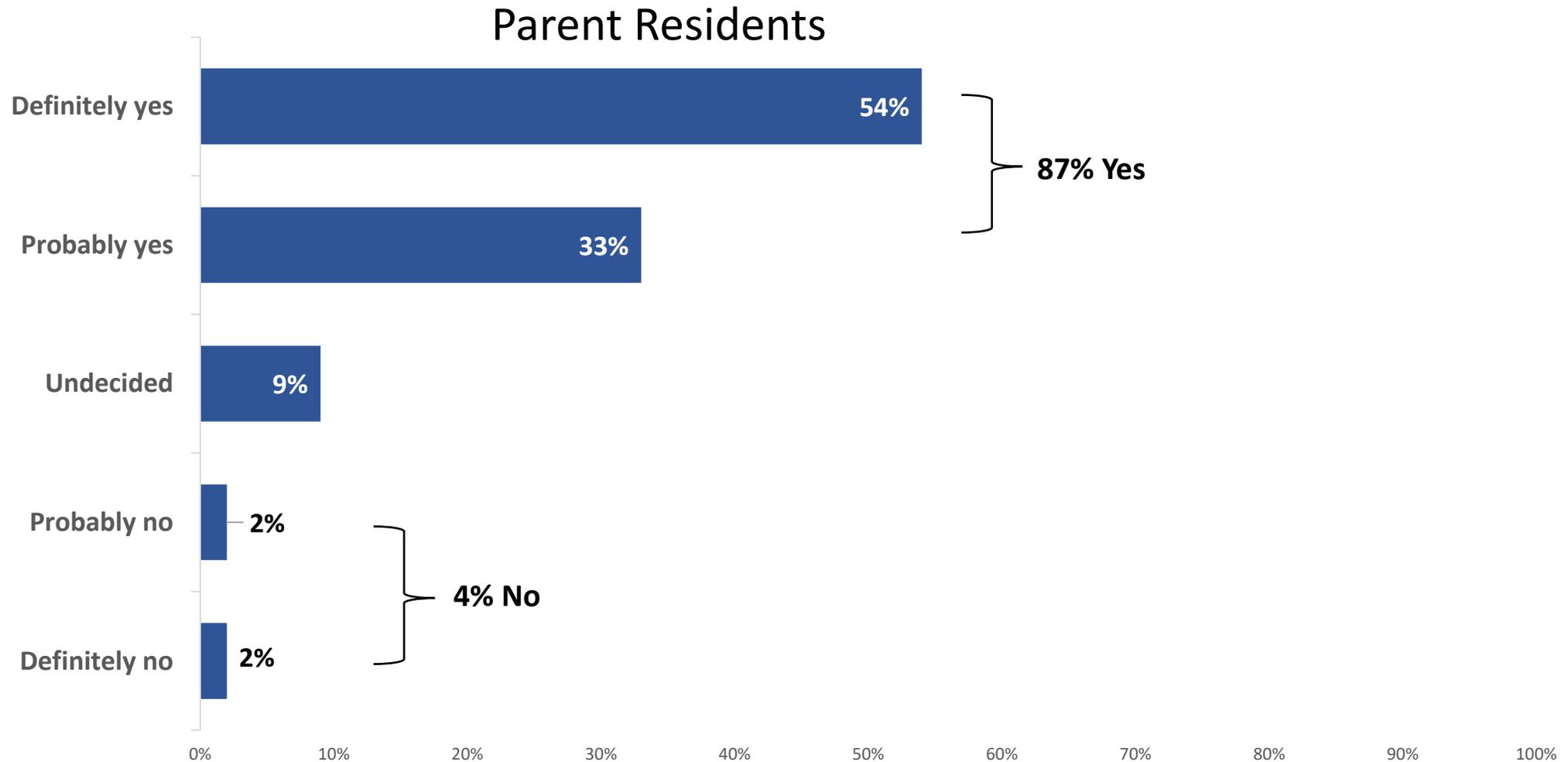


The School Board could propose a plan funded by operational and capital referendums that would not increase the mill rate over the current level.

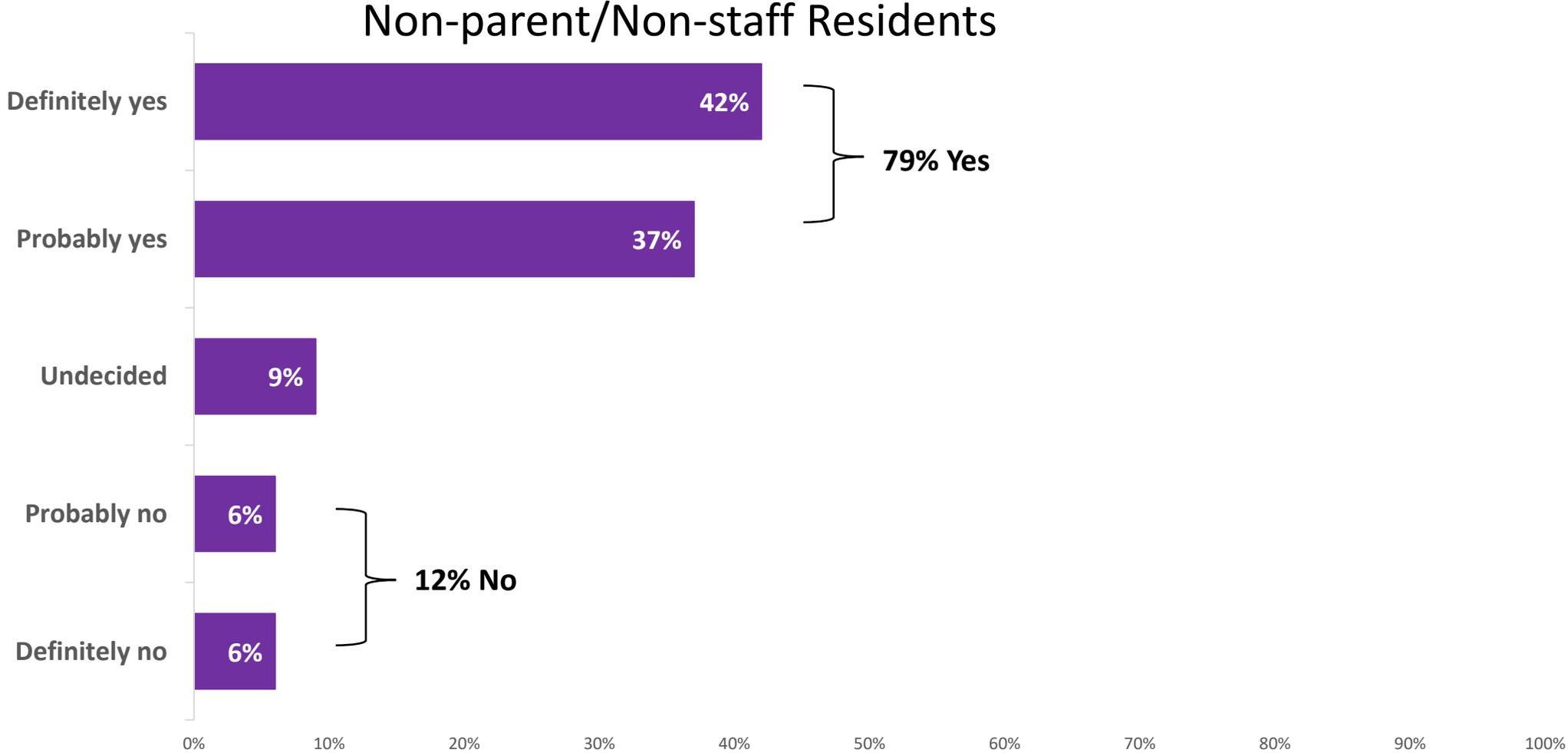
Funding Support: Assuming the projects included were acceptable to you, would you support both operational and capital (building) referendums that would keep the property tax mill rate at the current level (\$10.89)?



Funding Support: Assuming the projects included were acceptable to you, would you support both operational and capital (building) referendums that would keep the property tax mill rate at the current level (\$10.89)?



Funding Support: Assuming the projects included were acceptable to you, would you support both operational and capital (building) referendums that would keep the property tax mill rate at the current level (\$10.89)?



What did we learn?



A majority of all subgroups (80% of staff, 70% of parents 70%, 66% of non-parent/non-staff) support building the new middle school on the Heritage Elementary School site.

A majority of all subgroups support pursuing an operational referendum for:

- ✓ Staff salaries
- ✓ Operating new space
- ✓ Maintaining current programs and services

A majority of all subgroups support pursuing both an operational and capital (building) referendum, if the plan would keep the property tax mill rate at the current level (\$10.89).



Questions or Comments?



Thank you!



WAUNAKEE
COMMUNITY SCHOOL DISTRICT

WCSD Board of Education
Facilities Planning

May 23, 2022

Agenda

- Introductions
- Facilities planning process
- Next steps
- Q & A



Introductions

VOGEL
BROS. BUILDING CO.



Chris Michaud
Senior Design
Architect



Jay Thomsen
Project Executive



Robin Svola
Project Manager



Andy Lyons
Engagement
Specialist



45
Eric Ballweg
Community Relations
& Engagement

Facilities Planning Process

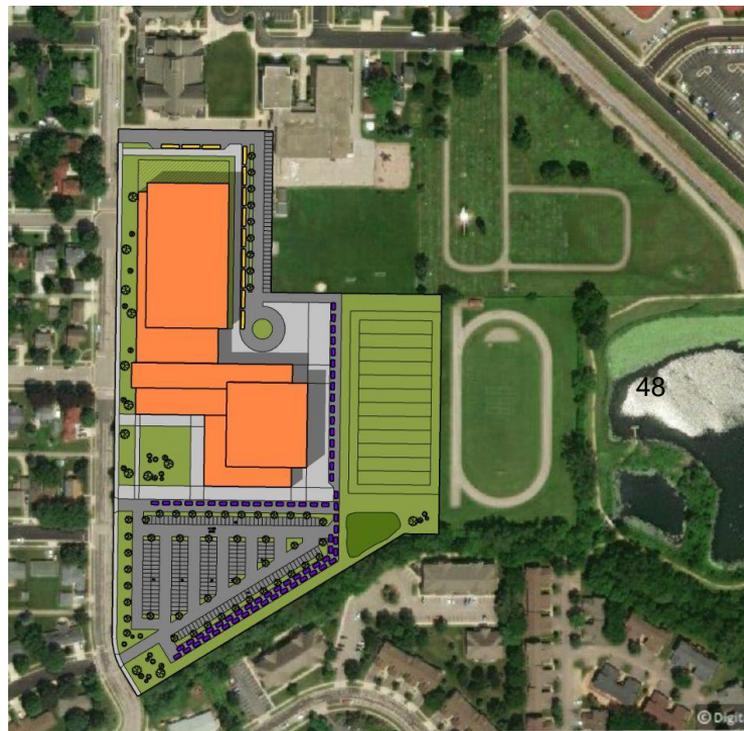
New Heritage Elementary (on Intermediate Site)

- Open 2024
- Early design start
- Up to \$800,000 upfront cost
- Reimbursement resolution



New Middle School (Heritage Site)

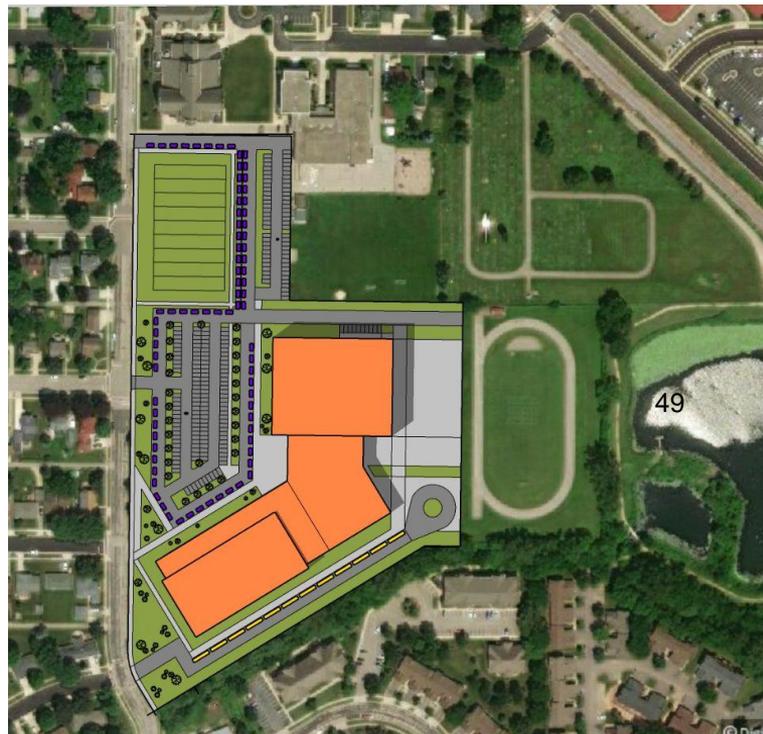
- Open 2026
- No construction while Heritage is occupied
- Full size football practice
- 2 or 3 stories



New Middle School (Heritage Site)

- Open 2025*
- Construction while Heritage is occupied
- Construction schedule is tight
- Temporary stormwater retention
- Underground stormwater retention
- Football practice field is not full size
- Will require 3 stories

* This site plan can also be used for a 2026 open date.



Middle School Considerations

MIDDLE SCHOOL 2025			
	<i>DESIGN START</i>	<i>CONSTRUCTION START</i>	<i>SCHOOL OPEN</i>
NEW HERITAGE	JULY 2022	April 2023	FALL 2024
NEW MIDDLE SCHOOL	NOVEMBER 2022	October 2023	FALL 2025

MIDDLE SCHOOL 2026			
	<i>DESIGN START</i>	<i>CONSTRUCTION START</i>	<i>SCHOOL OPEN</i>
NEW HERITAGE	JULY 2022	April 2023	FALL 2024
NEW MIDDLE SCHOOL	NOVEMBER 2022	July 2024	FALL 2026

What's Next

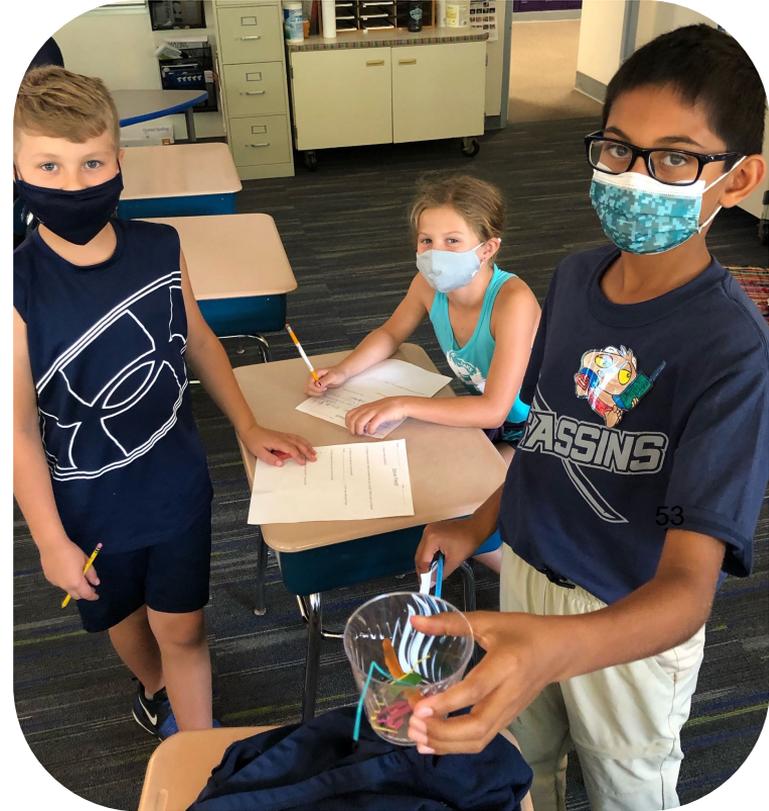
Planning Calendar

<i>Preliminary November 2022 Referendum Schedule</i>															
School Year	2021-22										2022-23				
Calendar Year	2021					2022									
Key Board Decision	Winter					Spring			Summer			Fall			
	O	N	D	J	F	M	A	M	J	J	A	S	O	N	
POTENTIAL NOVEMBER 2022 REFERENDUM															
Confirm Facility Planning Priorities/Goals	Work/action														
Option and Budget Development	Work/action	Work/action	Work/action	Work/action	Work/action										
Board Workshop (Flexible)	★	Work/action	Work/action		Work/action	Work/action	Work/action	Work/action	Work/action						
Staff & Community Information Sessions		Work/action			Work/action		Work/action	Work/action					Work/action		
Staff & Community-Wide Survey	★				Work/action	Work/action	Work/action	Work/action	Work/action	Work/action				52	
Refine and Finalize Project Scope / Budget	★					Work/action	Work/action	Work/action	Work/action	Work/action	Work/action				
Adopt Resolution 70 days prior (<i>Deadline Aug. 30, 2022</i>)	★										Critical referendum dates				
Referendum Communications & Outreach Effort											Work/action	Work/action	Work/action	Work/action	
Early & Absentee Voting													Critical referendum dates	Critical referendum dates	
Potential Referendum (<i>November 8, 2022</i>)														Critical referendum dates	

Planning
Work/action
Critical referendum dates

Next Steps

- June - Budget + Program Review, Communications Planning
- July - Draft Ballot Language + Operational Question
- August - Ballot Language Approval



Board Milestones

- June 13: Reimbursement resolution
- June 27: Facilities & operational scope; budget; financial model
- July 11: Final scope; financial model
- July 25: Draft resolutions; comms plan
- August 8: Target authorization date; referendum do's and don'ts ⁵⁴
- August 22: Backup authorization date
- August 30: Authorization deadline

Questions?



WAUNAKEE
COMMUNITY SCHOOL DISTRICT

Elementary School	Sept. 2021 Enrollment	Projected Enrollment ¹				Change, 2021-2035	Building Capacity	
		2023-2024	2025-2026	2030-2031	2035-2036		Functional	Maximum
Arboretum	435	508	542	574	635	+200	418	464
Heritage	525	534	574	710	742	+217	627 ²	696 ²
Prairie	511	554	567	635	733	+222	627	696
GRADES K-4 TOTALS	1,441	1,596	1,683	1,920	2,110	+639	1,672	1,856

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1. Projections assume no “forced transfers” among the elementary schools.
2. To achieve the indicated capacity of Heritage Elementary School, additional classrooms in former Intermediate School would have to be remodeled.

School	Sept. 2021 Enrollment	Projected Enrollment				Change, 2021-2035	Building Capacity	
		2023-2024	2025-2026	2030-2031	2035-2036		Functional	Maximum
Intermediate	644	636	687	775	883	+239	720 ¹	800 ¹
Middle	652	671	683	778	884	+232	663 ²	
High	1,354	1,358	1,364	1,494	1,623	+269	1,642	
GRADES 5-12 TOTALS	2,650	2,665	2,734	3,047	3,391	+741	3,025	3,105 ^{5B}

1. Does not include anticipated classroom expansion that would increase Intermediate School's functional capacity to ~900 and maximum capacity to ~1000.
2. Assumes 70% classroom utilization and does not include current portable classrooms, which may expand Middle School capacity by ~70.

Waunakee Community High School
301 Community Drive, Waunakee W 53597

TO: Mr. Guttenberg
Board of Education Members

FROM: Brian Borowski

RE: **Trip Abroad Summer 2023**

Mrs. Catie Anderson, HS Spanish Instructor is requesting permission to continue the process of organizing a trip abroad to Spain for the summer of 2023. I am respectfully requesting that Mrs. Anderson be allowed to continue to meet with parents and students to review the choice of trips and trip itineraries.

Mrs. Anderson has worked with INTERACT student travel vendor to plan previous trips. INTERACT is the vendor that students and parents have indicated they would like to work with for the proposed trip to Spain, summer 2023.

If the Board approves Mrs. Anderson's request to continue meeting with parents and students to plan this trip, a more definitive trip outline including student costs, final trip itinerary, final student behavioral guidelines, an example of the student application, etc., will be brought back to the Board for final approval. If the trip request is approved, Mrs. Anderson will work with INTERACT to insure that INTERACT representatives understand that they will write a letter which states that they will pay Waunakee Community School District the cost of the chaperones' trips and that no additional costs will be passed onto the students.

Students that have participated in previous trips abroad have represented themselves, Waunakee Community High School and the Waunakee School District in a positive manner. Therefore, I support Mrs. Anderson's request that she be allowed to continue to plan for a trip abroad. If this trip follows previously established guidelines, a maximum of 36 students would take part in this trip with a student to chaperone ratio of 6/1 being maintained.

Mrs. Anderson possesses experience leading trips abroad. As I noted previously, she has served as the lead chaperone for several trips. Joining her for the 2023 trip will be Ms. Elaine Simmons, HS Spanish Instructor. Additional chaperones will be identified at a later date and once a firm commitment from students is obtained.

Trip Proposal

Where: Spain

When: Targeting mid-June 2023 (INTERACT releases final dates of trip in February 2023)

Costs: Depending on the number of students, the **cost is approximately \$3,965** (includes airfare)
Additional costs may apply for luggage fees, travel in's (optional), transportation to/from Chicago

Please feel free to contact me or Mrs. Anderson with questions regarding this request.

Spanish Trip Abroad Proposal for summer of 2023

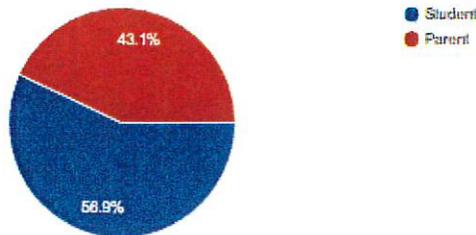
In advance of this proposal the following steps have been taken:

- Students and parents were invited to fill out a survey April 4-8, 2022. The survey asked students and parents to choose a travel company and a destination.
- There were 72 respondents to the survey.

I am at:

72 responses

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- The respondents chose to continue with the travel company that we have worked with for many years, Interact Travel out of Green Bay, WI. This was a recommendation on my part as we have had an excellent working relationship with them and they have a great reputation in working schools and student groups. Also, Interact is one of the few companies that offers a homestay with a host family. This has proven to be an invaluable experience for our students!

Please give input as to which travel company we travel with. Traditionally we have traveled with Interact Travel (http://www.interact-travel.com/frames_main.html) because they are one of the few companies who offer homestays and they are a Wisconsin-based, family-owned company. However, as potential trip participants, you have the right to recommend/suggest other travel companies. We have taken many trips with Interact. We have had an extremely positive experience working with Interact. They have catered to our many needs and have been excellent in regard to communication!

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72 responses

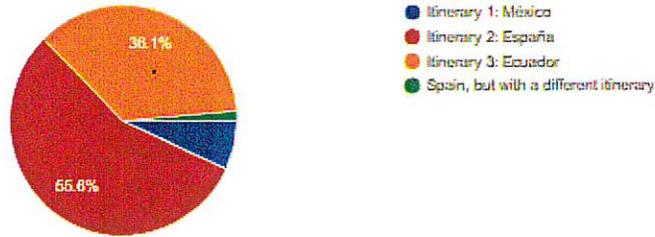


- The survey included three itineraries for travel. Out of the three itineraries chosen, most respondents opted for the Spain itinerary.

These are itineraries offered through Interact Travel. *Please note that the prices are set (includes airfare), but added charges may occur if an optional tour is chosen and an added fee for the bus to and from Chicago may be added to the cost of the overall trip. Choose the country/itinerary that you would list as your 1st choice:

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72 responses



- At this time we are seeking approval to begin promoting and planning the trip.

Additional information:

- The head chaperone will be Catie Anderson with Elaine Simmons acting as assistant chaperone. Additional chaperones will be added according to the number of participants. (Interact pricing includes 1 chaperone per 6 participants.)
- We are targeting mid-June 2023 for travel, but will remain flexible depending on availability. Interact releases the final dates of the trips in February, 2023.

Thank you for your time and consideration!

Catie Anderson
 Spanish Teacher
 Waunakee Community High School

**MURALLAS
Y MAR**
Hotel or Homestay



DAY ONE - Flight to Spain

Most international flights include meal and beverage service.

DAY TWO - Madrid Orientation

Arrive in Spain's modern capital and transfer to your hotel. Join your courier for tonight's exploration of Old Madrid.

DAY THREE - Madrid/Avila Homestay

Recall Spain's 16th century golden age as you tour the capital. Visit the Prado to view Goya's royal portraits and works by El Greco. Then, drive to Avila, in the heart of Old Castile. Avila's well preserved medieval walls and nine gates provide the perfect setting for the home of Saint Therese. Transfer to your hotel. Homestay groups will meet their host families.

YOUR MIDDLE CLASS HOST FAMILIES are selected and constantly monitored by the resident city director of Linguatur Internacional, widely regarded as the most respected homestay organization in Spain today. Additionally, a native resident monitor works directly with each Organizing Teacher and their participants during their homestay, thus ensuring a well coordinated, memorable experience. Spanish is spoken in the homes. Participants room with one other group member of the same general language ability.

DAY FOUR - Avila & Segovia

Morning walking tour includes the famous walls and medieval palaces. Enjoy an afternoon excursion to Segovia where you'll visit the ancient Roman Aqueduct and the Alcazar, romantic fortress of Queen Isabella.

DAY FIVE - Salamanca

Travel to Salamanca, land of Spanish scholars and a city renowned for its many architectural treasures. Visit San Esteban church, Civil University, New Cathedral, Casa de las Conchas, and the Main Square.

DAY SIX - Sevilla Transfer & Tour

Breakfast and farewell with your host families. Journey to Andalusia's capital, Sevilla. Sightseeing includes the Gothic Cathedral, the Giralda Tower, and the Alcazar. Later, stroll through Santa Cruz, the old section of the city.

DAY SEVEN - Granada/ Barcelona ✈️ /Costa Brava

Visit Granada's Alhambra and Generalife Gardens. Tonight, board your nonstop flight to Barcelona. Upon arrival, transfer to your hotel, located along Costa Brava.

DAY EIGHT - Barcelona

Full-day excursion to Barcelona: Montjuic Hill, Gaudi's Sagrada Familia, and Casa Mila, commonly known as La Pedrera. Later, stroll through Parque Guell, one of the most intriguing parks in the world. The pavilions and main staircase, designed by Gaudi, look like they belong in a fairy tale. Conclude with a stroll down Las Ramblas and the Gothic Quarter.

DAY NINE - Costa Brava

Optional return to Barcelona for teacher-scheduled activities or relax on the beach.

DAY TEN - Barcelona Departure

Valid for travel 2023

	DEPARTURES 10 days/9 nights	
	NIGHTS Overnight flight Madrid Avila Hotel or Homestay Sevilla Costa Brava	1 1 3 1 3
	MEALS Daily continental breakfast & dinner. Host families provide all meals.	



Waunakee Community High School
301 Community Drive, Waunakee W 53597

May 10, 2022

To: Mr. Guttenberg
Board of Education

From: Brian Borowski

Re: FCCLA National Leadership Competition

Mrs. Gillian Anderson, High School F/CE Instructor, and FCCLA Advisor, is requesting permission to plan for an overnight trip to San Diego, CA. The trip would involve one high school student who has qualified to compete in her respective event at the FCCLA National Leadership Competition June 28 – July 4, 2022.

TRIP PROPOSAL

Where: San Diego, CA

When: June 28 - July 4, 2022

Why: For a student to participate in the FCCLA National Leadership Competition

Estimated Cost (per person): \$800-\$1,200

I hope you will join me in granting permission for Mrs. Anderson and the student to take part in this excellent opportunity to attend the conference.

If you have any questions regarding this request, please contact me or Mrs. Anderson.

Thank you.



2022 National Leadership Conference

At-A-Glance Schedule (Subject to Change)

As of 5/02/2022

Monday, June 27

START	END	EVENT	AUDIENCE
2:00 PM	6:00 PM	Competitive Events Advisory Team Meeting	By Appointment
3:00 PM	6:00 PM	Executive Committee Meeting	National Board of Directors
6:30 PM	8:30 PM	Board/NEC/Staff Dinner	National Board of Directors

Tuesday, June 28

STAR EVENT COMPETITIONS:

Baking and Pastry (Offsite)

8:00 AM	6:00 PM	Conference & Competitive Event Registration	Advisers
9:00 AM	10:00 AM	National Officer Candidate Test	Members
9:00 AM	10:30 AM	Board of Directors Committee Meetings	National Board of Directors
10:30 AM	12:00 PM	Board of Directors Meeting	National Board of Directors
2:00 PM	3:00 PM	State Adviser Session	State Advisers
2:00 PM	4:00 PM	National Officer Candidate Adviser Orientation	Advisers
2:00 PM	4:00 PM	National Officer Candidate Nominating Committee Orientation & Meeting	Members
2:00 PM	4:00 PM	National Officer Candidate Orientation & Project Center	Members
3:30 PM	4:30 PM	New State Advisers Training <i>This session is open to state advisers with 0-3 years' experience.</i>	State Advisers
5:00 PM	6:30 PM	State Advisers NLC Launch	State Advisers
6:30 PM	8:00 PM	State Advisers Welcome Reception	State Advisers

Wednesday, June 29

STAR EVENT COMPETITIONS:

Baking and Pastry (Offsite)

8:00 AM	6:00 PM	Conference & Competitive Events Registration	Advisers
8:30 AM	12:00 PM	National Officer Candidate Nominating Committee Interviews (Lunch on Own)	Members
11:30 AM	1:30 PM	Hall of Fame Awards Luncheon*	Members / Advisers / Guests
12:00 PM	3:00 PM	Fashion Show Jury of Selection <i>A panel of judges will select the student designers who will be featured at the FCCLA Fashion Show during the Recognition Session.</i>	Members
2:00 PM	5:00 PM	EXPO Exhibitor Move-In	Exhibitors
1:00 PM	3:00 PM	National Officer Candidate Fishbowl	Members
1:00 PM	2:00 PM	Youth Networking – Mission Mayhem	Members
2:00 PM	3:00 PM	1st Time NLC Attendee Orientation* <i>If this is your first time attending NLC this is the session for you! Members, advisers and guests are encouraged to signup for this informative session for tips to help you navigate your way through NLC.</i>	Members / Advisers / Guests
2:30 PM	4:00 PM	STAR Events Lead / Assistant Lead Consultants Organizational Meeting	Advisers
3:00 PM	4:00 PM	Adviser Professional Development Session	Advisers
3:00 PM	4:00 PM	State Officer Training*	Members
3:15 PM	4:15 PM	1st Time NLC Attendee Orientation* <i>If this is your first time attending NLC this is the session for you! Members, advisers and guests are encouraged to signup for this informative session for tips to help you navigate your way through NLC.</i>	Members / Advisers / Guests
4:00 PM	5:00 PM	State Meetings	Members / Advisers / Guests
6:00 PM	8:00 PM	General Session: Opening General Session (Doors Open at 5:00 PM) <i>-Welcome/Greetings -Award Presentations -Keynote Address</i>	Members / Advisers / Guests
8:30 PM	9:30 PM	VIP Reception	By Invitation
8:30 PM	9:30 PM	State Meetings	Members / Advisers / Guests
9:45 PM	10:45 PM	State Meetings	Members / Advisers / Guests
12:00 AM		Student Curfew	Members

Thursday, June 30

STAR EVENT COMPETITIONS: (Subject to Change)

*Chapter in Review Display
Chapter in Review Portfolio
Chapter Service Project Display
Chapter Service Project Portfolio
Culinary Arts (Offsite)
Culinary Math Management
Entrepreneurship
Event Management*

*Fashion Design
FCCLA Chapter Website
Focus on Children
Job Interview
National Programs in Action
Parliamentary Procedure
Public Policy Advocate
Say Yes to FCS Education*

7:30 AM	5:00 PM	Conference Registration/Information	Advisers
7:30 AM	8:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Meeting	As Assigned - Members / Advisers / Guests
8:00 AM	9:15 AM	Voting Delegate Orientation	Members
7:30 AM	4:00 PM	EXPO	Members / Advisers / Guests
8:00 AM	4:00 PM	FCCLA Store	Members / Advisers / Guests
8:30 AM	9:15 AM	FCCLA/LifeSmarts Knowledge Bowl Volunteer Orientation	As Assigned - Members / Advisers / Guests
9:00 AM	11:45 AM	Red Talks Presentations -Great Plains IDEA is a Great Idea for YOU! - Presented by Amana Holland, Texas Tech University -Constructing an Emotional First Aid Kit - Presented by Amber Hoff, Student Member, Parkston FCCLA -Just Do You, For You - Presented by Logan Kennedy, Student Member -"In 20 Years, I'm Going To Be..." - Presented by Chef Paola Tello, Auguste Escoffier -Let Your Skills Work For You- Presented by Kylie Arnett, Student Member, Logan HS FCCLA	Members / Advisers / Guests
9:00 AM	11:45 AM	Youth Workshops -Dress for Success - Presented by Men's Wearhouse -Ace the Interview - Presented by FIDM -Presentation by Lead4Change -Presentation by Trevor Bergman, We Help Two -Presentation by Michelle Anderson, National Road Safety Foundation -Presentation by Marisa Marsey, Johnson & Wales -Presentation by Campaign for Tobacco-Free Kids -Presentation by Sullivan University	Members / Advisers / Guests
9:00 AM	4:00 PM	STAR Event Competitions	Members
9:30 AM	10:00 AM	FCCLA/LifeSmarts Knowledge Bowl Team Orientation	Members
10:00 AM	12:30 PM	FCCLA/LifeSmarts Knowledge Bowl Pool Play	Members / Advisers / Guests
11:00 AM	2:00 PM	Lunch Concessions	Members / Advisers / Guests
1:30 PM	3:15 PM	FCCLA/LifeSmarts Knowledge Bowl Quarterfinals, Semifinals, and 3rd Place Match	Members / Advisers / Guests
2:00 PM	3:30 PM	Youth Workshops -Presentation by FranklinCovey -Presentation by ACTE -Presentation by CareerSafe and more	Members / Advisers / Guests
2:00 PM	3:45 PM	Red Talks Presentations Fun 15-minute workshops led by youth, advisers, exhibitors and partners.	Members / Advisers / Guests
2:00 PM	3:45 PM	Best Practice Exchange Round table networking sessions on various topics facing advisers today	Advisers
4:00 PM	4:30 PM	Voting Delegate Check-In	Members
4:30 PM	5:30 PM	General Session: Business Session (Doors Open at 4:00 PM) -Business Report -FCCLA/LifeSmarts Knowledge Bowl Finals	Members/Advisers/Guests
7:30 PM	10:00 PM	Special Event: Run4Red 5K Run/Walk*	Members / Advisers / Guests
12:00 AM		Student Curfew	Members

Friday, July 1

STAR EVENT COMPETITIONS: (Events subject to change)

Career Investigation	Instructional Video
Culinary Arts (Offsite)	Leadership
Digital Stories for Change	Professional Presentation
Early Childhood Education	Nutrition and Wellness
Fashion Construction	Promote and Publicize FCCLA!
Food Innovations	Repurpose and Redesign
Hospitality, Tourism, Recreation	Sports Nutrition
Interior Design	Sustainability Challenge
Interpersonal Communications	Teach and Train

7:30 AM	5:00 PM	Conference Registration/Information	Advisers
7:30 AM	8:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Meeting	As Assigned - Members / Advisers / Guests
8:00 AM	8:45 AM	National Officer Candidates Meet & Greet (All are Welcome)	Members / Advisers / Guests
7:30 AM	4:00 PM	EXPO	Members / Advisers / Guests
8:00 AM	4:00 PM	FCCLA Store	Members / Advisers / Guests
9:00 AM	10:45 AM	Red Talks Presentations -Body Walk: Staying Healthy is Easy and Fun - Presented by Haeleigh Mulder, Student Member, Wessington Springs Senior FCCLA Chapter -A Day in the Life of a Red Raider - Presented by Amanda Holland, Texas Tech University -Honoring Military and Their Families In Your Hometown - Presented by Carissa Scheel, Student Member, Wessington Springs Senior FCCLA Chapter -Presentation by Sullivan University	Members / Advisers / Guests

9:00 AM	11:00 AM	Youth Workshops -Dress for Success- Presented by Men's Wearhouse -Ace the Interview - Presented by FIDM -Don't NAP on Parliamentary Procedure - Presented by Thalia Yanez -Traffic Safety Trivia Game Show: Team Up, Take Action, Save Lives! - Presented by Brian Delaney, NTSB -Presentation by Trevor Bergman, We Help Two	Members / Advisers / Guests
9:00 AM	11:00 AM	Best Practice Exchanges <i>Round table networking sessions on various topics facing advisers today</i>	Advisers
9:00 AM	11:00 AM	National Officer Candidate Networking (Voting Delegates Only)	Voting Delegates
9:00 AM	4:00 PM	STAR Event Competitions	Members
11:00 AM	2:00 PM	Lunch Concessions	Members / Advisers / Guests
12:00 PM	12:30 PM	Voting Delegate Check-In	Members
12:30 PM	1:45 PM	National Officer Candidate Speeches – Group A	Members / Advisers / Guests
12:30 PM	1:45 PM	National Officer Candidate Teambuilding – Group B	Members
2:00 PM	3:00 PM	National Candidate Speeches – Group B	Members / Advisers / Guests
2:00 PM	3:00 PM	National Candidate Teambuilding – Group A	Members
2:00 PM	3:15 PM	Red Talks Presentations -Summer Sewing Camp Fundraiser - Presented by Lisa Favalora, OSU graduate -Bingo Lingo - Presented by Renny Huang, Indiana District 9 VP of Public Relations	Members / Advisers / Guests
2:00 PM	3:15 PM	Youth Workshops -What I Wish I Knew When I Went to College - Presented by Brisa Hernandez, Past National Executive Council -Make Your Relationships Count - Presented by Lisa Costa, Idaho Division of Career Technical Education -Presentation by FIDM -Presentation by Lead4Change	Members / Advisers / Guests
4:00 PM	7:00 PM	EXPO Exhibitor Move-Out	Exhibitors
4:00 PM	4:45 PM	State Meetings	Members / Advisers / Guests
5:00 PM	5:45 PM	State Meetings	Members / Advisers / Guests
5:00 PM	6:30 PM	National Executive Council Elections <i>Night Open for Dinner, Sightseeing and Tours</i>	Members
12:00 AM		Student Curfew	Members

Saturday, July 2

7:00 AM	7:30 AM	National Officer Candidate Letter Drop #2	Members
7:30 AM	5:00 PM	Conference Registration/Information	Advisers
8:00 AM	8:30 AM	Spotlight on Projects & STAR Events - Participant Check-In	Members
8:00 AM	11:00 AM	FCCLA Store	Members / Advisers / Guests
8:30 AM	10:30 AM	Youth Spotlight on Projects & STAR Events <i>- View program award winning projects and highlighted STAR Event projects</i>	Members
8:30 AM	10:30 AM	Youth Workshops -The Ultimate Leadership Toolkit - Presented by the 2021-2022 National Executive Council -Make Members Recruitment Count - Presented by Sarah Leon, Student Member, Logan High FCCLA -Life Happens: Dealing with Change - Presented by Amanda Raphaela Ibanez, Student Member -Ethics Training - Presented by Leadership Training Team -Perfection in Progress - Presented by Zamyia Delamar, Student Member -Make Your Advocacy Skills Count - Presented Ally Sedlacek and Harleigh Clausse, Nebraska State Officers -Overcoming Unattainable Standards - Presented Grant Hubley -Nacho Average Cheese Board- Presented by Rylie Jantzen, Ringwood FCCLA -Disabilities - Presented by Bailey Bradley, Student Member -"Gratitude" - A Gratefule Practice -Presented by Jayli Stayton, Student Member, Pine Island FCCLA -Fun with "Fun"draising - Presented by Haeleigh Mulder, Student Member, Wessington Springs Senior FCCLA -Presentation by Leadership Training Team	Members
8:30 AM	10:30 AM	State Officer Networking*	Members
8:30 AM	10:30 AM	State & Chapter Adviser Networking Roundtables <i>- Roundtable discussions led by advisers and partners - Chapter Adviser Board of Directors Representative Vote</i>	Advisers
9:30 AM	10:30 AM	State Adviser Session	State Advisers
11:00 AM	1:00 PM	General Session: Recognition Session (Doors Open at 10:30 AM) <i>-Say Yes to FCS Signing Ceremony -Fashion Show - Award Presentations (Adviser, Membership, etc.) -Introduction of 2022-2023 National Executive Council</i>	Members / Advisers / Guests
1:00 PM	3:00 PM	Lunch On Own	
3:00 PM	9:00 PM	Special Event: San Diego Zoo*	Members / Advisers / Guests
12:00 AM		Student Curfew	Members

Sunday, July 3

7:30 AM	8:30 AM	2021-2022/2022-2023 National Executive Council Advisers Breakfast	Advisers
7:30 AM	5:00 PM	Conference Registration/Information	Advisers
7:15 AM	7:30 AM	Competitive Events Awards Ceremony - Volunteers Report to Holding Room	Members / Advisers
7:45 AM	8:30 AM	Competitive Events Awards Ceremony - Finalists Report to Holding Room	Members
8:30 AM	9:30 AM	State Competitive Events Session Pickup (State Advisers Only)	State Advisers

10:00 AM	12:00 PM	Competitive Events Awards Ceremony (All Regions) (Doors Open at 9:30 AM)	Members / Advisers / Guests
12:30 PM	1:30 PM	Competitive Events State Recognition Sessions: Group A	Members / Advisers / Guests
2:00 PM	3:00 PM	Competitive Events State Recognition Sessions: Group B	Members / Advisers / Guests
5:00 PM	6:30 PM	General Session: Closing General Session (Doors Open at 4:15 PM) -Scholarship Presentations -Farewell to 2021-2022 National Executive Council -Conference in Review	Members / Advisers / Guests
7:30 PM	10:30 PM	FCCLA NLC After Party* -School-Appropriate Casual Attire, Games, Dinner, and Dancing	Members / Advisers / Guests
12:00 AM		Student Curfew	Members

2022 National Leadership Conference Registration Rates

Registration Rates	Early Bird Rate (ends May 4, 2022) *	Regular Rate (ends June 1, 2022)	Late/Onsite Rate
2022 NLC Weekly Registration <i>Includes all conference sessions, general sessions, Competitive Events Award Session, and access to the EXPO Hall.</i>	\$150	\$160	\$200
2022 NLC Registration Package <i>Includes Weekly Registration, San Diego Zoo Outing, and the NLC After Party for a \$5 discount.</i>	\$285	\$295	Not Available
Staying Outside of the FCCLA Hotel Block Fee (per registered attendee) <i>For registered attendees not staying in the FCCLA Hotel Block.</i>	\$125	\$125	\$125
Competitive Event Rates <i>Please review all dates, requirements, and policies as outlined in the Competitive Events Guide. Only STAR Events participants approved by the state FCCLA association may register for National STAR Events.</i> <i>All Competitive Event fees are non-refundable.</i>	Early Bird Rate	Regular Rate	Late/Onsite Rate
STAR Event Registration <i>per person</i>	\$45	\$45 + \$100 per team	\$45 + \$200 per team
Online STAR Events Level II Registration <i>per person</i>	\$45 + \$25 per team technology fee	\$45 + \$225 per team technology fee	\$45 + \$225 per team technology fee
FCCLA/LifeSmarts Knowledge Bowl Registration <i>per team</i>	No Additional Fee Needed for Round 2 qualified teams	N/A	N/A
Virtual Livestream to Competitive Events Awards Ceremony <i>(Registration will be outside of the Portal - More information coming soon)</i>	\$25	\$25	\$25
Onsite Competitive Events Awards Ceremony Ticket <i>(only available to purchase onsite on Sunday, July 3 at the FCCLA Registration Desk)</i>	N/A	N/A	\$25
American Culinary Federation Certification Exams <i>For Culinary Arts and Baking & Pastry STAR Event competitors only</i>	\$35	\$35	\$35

2022 National Leadership Conference Registration Deadlines

March 1, 2022

- National Leadership Conference Registration Opens

May 4, 2022

- National Leadership Conference Early Bird Registration and National STAR Events Registration ends for states with state meetings prior to April 25
- National Leadership Conference Special Assistance Requests Due

May 18, 2022

- National Leadership Conference Early Bird Registration and National STAR Events Registration ends for states with state meetings on or after April 25
- Housing Cancellation Deadline to avoid cancellation fees of \$450 per room

June 1, 2022

- STAR Events Substitutions Deadline
- National Leadership Conference Regular Registration Ends
- National Leadership Conference Name Change/Substitution Deadline for no additional fee
- National Leadership Conference Registration Cancellation Deadline to receive allowable amount refunds
- National Leadership Conference Housing Reservation Deadline

June 10, 2022

- Run4Red 5K Fun Run waiver forms due to meetings@fcclainc.org

June 15, 2022

- Payment Deadline for NLC Registration to avoid a late fee of \$25 per invoice