

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, March 14, 2022

5:30 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

Closed Session Starts at 5:30PM

Open Session Starts at 7:00 PM

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION - PER WISCONSIN STATUTES 19.85 (1)(c) (e)(f) and (g)

- A. Review Minutes of February 14, 2022 Meeting
- B. Review Individual Administrator/ Administrative Support Contract, Contract Extensions, and Recommendations.
- C. Review Individual Teacher Contract Recommendations, Contract Extensions, and Resignations
- D. Review Individual Co-Curricular Contract Recommendations
- E. Review Summer School Contract Recommendations
- F. Review and Take Action on Student Discipline/Expulsion Recommendation
- G. Confer with and Receive Advice from the District's Legal Counsel Regarding District Policy Language, along with Consideration of Matters Involving Title IX, and Potential Litigation Related to these Subjects.

- H. Annual Report to the Board of Education on Administrator Performance
- I. Review the Board of Education Strategy for Negotiations with the Waunakee Teachers Association.

IV. RETURN TO OPEN SESSION - BEGIN REGULAR AGENDA

V. BOARD DEVELOPMENT WORKSHOP

If time is available, the Board may use this agenda time to discuss Board operations, process, or planning future meetings.

VI. APPROVAL OF MINUTES

- A. Review minutes of February 14, 2022 Regular meeting 10

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VIII. PUBLIC COMMENTS 19

Individuals may use this time to comment on any topic. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Each speaker will be allowed 3 minutes to speak for a total of 30 minutes. . Emailed comments will be shared and reviewed by all the board members but will not be read out loud.

IX. TEACHING STAFF, STUDENTS, & BOARD REPORTS/RECOMMENDATION/ ACTION ITEMS

A. Teacher Report

Members of the WTA will provide an update to the Board from the teachers.

B. Student Reports

Marissa Loether and Isabelle Hahn are the student representatives from the high school and will be present to report to the Board on what is occurring at the high school.

C. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

This section of the agenda is reserved for any comments from members of the board on meetings they attended or other informational items.

2. Evaluation Schedule

Evaluation of the Superintendent and the Board's Self-Evaluation will take place at a Special Board Meeting scheduled for a date yet to be determined, and prior to the Board reorganization. A reminder will be sent out to each board member individually regarding any evaluation tools not turned in. Thank you

3. Spring Listening Session Schedule

Board President Joan Ensign would like to discuss with the Board if they want to conduct listening sessions with staff this spring.

- D. Review Community Engagement Meeting Agenda for March 28, 2022 22

The next Community Engagement Meeting is scheduled to be on the topic of School Safety and Student Behavioral Support. The meeting is scheduled for March 28, 2022 at 6:30 p.m. in the High School PAC.

The administration would like feedback from the Board on your preferred approach and the most important topics you want addressed. Attached is a DRAFT agenda/list of topics that we can address at the meeting.

There are two options:

1. Conduct a meeting that is a survey of all of these topics for School Safety and Student Behavioral Supports to show how they are connected together, without getting into depth into any one topic.
2. Conduct a meeting that is focused on either School Safety or Student Behavioral Support and be more focused on specific topics of interest to the Board etc.

I want to discuss this agenda with the Board on Monday night and solicit your feedback so we can prepare for this meeting, and communicate appropriately to the community about the topics we will be discussing on March 28th.

X. REVIEW CURRENT COVID DASHBOARD DATA

On Monday evening I will provide a short snapshot of the data related to Covid in the schools over the last two weeks.

XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Curriculum Committee

1. Review February 28, 2022 Meeting Minutes 25

2. Eliminate Introduction to Industrial Technology Course

The Curriculum Committee reviewed a proposal to eliminate the Introduction to Industrial Tech class beginning this upcoming 2022-2023 school year. We usually run two sections of this course, enrolling 25-35 students. As we look at growing enrollments in other Tech Ed courses, the view in the department is that updates to our 8th grade Tech Ed electives have made Introduction to Industrial Tech redundant. We believe students would be better served by enrolling in other Tech Ed courses and by more staffing flexibility for other Tech Ed courses. The Committee approved this recommendation for consideration by the full Board on a 3-0 vote.

3. Eliminate K-6 Virtual Learning Option for 2022-2023

Amy Johnson presented to the Curriculum Committee the extremely low participation in the K-6 online virtual learning option we offered to families this school year. These numbers included thirteen students K-6, most of which plan to return to in-person instruction in the fall of 2022. The administration is recommending elimination of this program for the fall of 2022 as a result of these low numbers, and to be able to communicate with families who may want to seek

other remote options, if they choose. The Curriculum Committee is recommending to the full Board the elimination of the K-6 remote program for the fall of 2022 on a 3-0 vote.

B. Policy Committee

1. Review February 28, 2022 Meeting Minutes 27

2. Eliminate Policy 434.1 Exhibit Form for Junior/Senior Release 29

The high school administration has informed me that the attached form is no longer used by the high school for Junior/Senior Release. We have begun a process of removing forms from our policies to simplify updates. The Policy Committee is recommending to the Board on a 3-0 vote to remove Policy 434.1 Exhibit Form for Junior/Senior Release.

3. Flag Policy 30

Per the full Board's request, the Policy Committee has worked to develop a policy for the flying of flags on school grounds. Attached please find the DRAFT Flag Policy that was written, based off language from several sample policies, feedback from the Policy Committee, and per a language review by the school district's attorney.

The Committee does not have a recommendation to the Board on this item as they felt it was important for the Board as a whole to discuss the policy, and specifically whether to include in the policy the section on "commemorative flags."

C. Facility Committee

1. Review Minutes of February 28, 2022 Meeting Minutes 33

Attached please find the minutes from the February 28th Facility Committee meeting.

2. Referendum Planning Process - Community Survey 35

The administration is in the process of drafting a community survey regarding the November 2022 referendum planning process. The draft was presented to the school board at the regular February board meeting and the facility committee on February 28th. We have also attached a revised version of the survey for your consideration (Draft#21). We have also attached a document that includes two versions of an additional question regarding the operational referendum. The facility committee voted 2-1 to request this language. The first question was written by Bill Foster at School Perceptions and the second question was written by district administration. The administration requests consideration of inserting the second question into the Community Survey. Please note that the final survey will be reviewed for any spelling/grammatical issues prior to publication.

The goal is to have community feedback ready for school board review in May.

Also attached, please find a draft of a community-wide postcard designed to create awareness of the upcoming community survey. Anne is working with the construction team to add graphics to the postcard. The administration is seeking feedback from the board.

3. 2022-2023 Capital Maintenance Projects 47

Administration is requesting approval of the 2022-2023 capital maintenance projects list. The facility committee is recommending approval on a 3-0 motion. Attached is the first draft of the project list for review.

As a reminder, the school board has approved a change in funding for capital maintenance projects. We will be utilizing Fund 41 for capital maintenance projects during 2021-2022, 2022-2023, and 2023-2024 until the funds are exhausted in Fund 41. Future capital maintenance project funds will be reserved within Fund 10, which accomplishes the goal of increasing our Fund 10 fund balance.

Please keep in mind that we are prioritizing projects that are unrelated to potential November 2022 referendum projects.

D. Human Resources Committee

The Human Resources Committee met on March 2, 2022. There are no action items that are being brought forward to the March Board Meeting. The committee meeting was primarily focused on discussing strategies related to 2022-2023 compensation increases.

Strategies that were reviewed:

1. Allow staff to advance within the hourly system based on hiring date and teachers to advance within their new system based on experience and professional development prior to the first 22/23 paycheck; no change in systems based on CPI or inflation. Revisit the inflationary increase in the fall 2022. Engage in negotiations if requested by the WTA.
2. Increase both systems by an inflationary measure and permit staff advancement prior to the first paycheck of 22/23. Seek to reach agreement with the WTA prior to the first paycheck.
3. Hold all wages at the 21/22 level. Revisit both inflationary advancement and wage system advancement in the fall 2022. Engage in negotiations if requested by the WTA.

Initial costing estimates for WCSD employee groups - Hourly Staff, Administration and Administrative Support, for different scenarios were provided to the Human Resources Committee at the meeting. Administration shared budget strategies that connect to compensation scenarios. The preference of the Human Resources Committee was to move forward with strategy #2. The budget options connected to Strategy 2 will be reviewed during the budget portion of this meeting.

1. Review March 2, 2022 Meeting Minutes	48
E. Budget Committee	
1. Review March 3, 2022 Meeting Minutes	50
Attached please find the minutes from the March 3 budget committee meeting.	
2. Aquatic Center Fees	52
The Aquatic Center fees were reviewed at a February 7 budget committee meeting and the February 14 school board meeting. The board requested that we align the fee increases for residents and non-residents and then bring the fees back for consideration at the March board meeting. Attached please find a revised Aquatic Center fee document. Administration is recommending approval.	
3. 2022-2023 Budget Planning Process	53
The purpose of this agenda item is to review a potential budget option for the 2022-2023 school year. This budget option aligns with compensation strategy #2 (see HR Committee meeting). This document was reviewed with both the Human Resources and Budget Committees of the School Board.	
The 21-22 column identifies fiscal strategies for saving funds this Spring, the 22-23 July 1st column identifies a strategy for the start of our fiscal year, and the 22-23 November 8th column identifies a strategy for connecting our budget planning process to a November operational referendum question.	
Administration will review this budget option at the meeting and will seek any additional feedback from school board members.	
4. Positions for the 2022-2023 School Year.	54
The previous agenda item identified a potential budget strategy for 2022-23. The July 1st column identified several additional positions. These positions include: First Grade Teacher, Sixth Grade Teacher, Fifth-Eighth Grade Guidance Counselor, and Arboretum Assistant Principal/4K Coordinator. The 1st & 6th grade teacher requests are related to class size goals. We have attached the current enrollment numbers for the 2022-23 school year. Grades 1 & 6 have the potential to meet or exceed the class size maximum as defined in school board policy. Administration is recommending hiring these positions now as opposed to waiting toward the end of the hiring cycle. The 5th-8th grade guidance counselor is a high priority for the principals in those buildings. Attached please find supporting information for this request. We have attached the historical counselor to student ratios in our district as well as the Dane County district averages. The Arboretum Assistant Principal/4K Coordinator will result in all K-6 buildings having a similar ratio of around 300 students to 1 administrator. The 4K Coordinator role will improve administrative support throughout the organization as the curriculum department will have additional capacity to provide support to the school buildings. Attached please find supporting	

information for this request. We have attached the historical principal/assistant principal to student ratios in our district as well as the Dane County district averages. Administration is requesting approval of these positions.

In addition, please see a request to add two bilingual English learner teachers. The budget committee recommended approval of these positions on a 3:0 motion. Typically, Special Education and English Language Learner staffing requests can be connected to students who are moving into our district with existing educational plans for these services.

Districts are able to request transfer of service funds for these students which pay for a large majority of the increase in the staffing requests. The portion of the staffing request connected to state categorical aid is subtracted from the transfer of service funds. State categorical aid is provided the year after an expenditure is made. This request is a result of student enrollment increases in the English Learner program and administration will be requesting transfer of service funds for staffing increases in both the Special Education and English Language Learner departments. Administration is seeking approval of this request for the March school board meeting.

5. RESOLUTION AUTHORIZING THE REDEMPTION OF THE TAXABLE GENERAL OBLIGATION REFUNDING BONDS (BUILD AMERICA BONDS - DIRECT PAYMENT), DATED OCTOBER 4, 2010 61

The purpose of this agenda item is to request school board approval of a resolution to redeem existing debt. The resolution has been attached for your consideration. The budget committee is recommending approval on a 3:0 motion.

Erik Kass from PMA Financial may be joining us at the meeting to discuss the topic of the district's debt service schedule and the goal of tax rate consistency across time. Erik presented a new option for paying down debt this spring to the budget committee and this new option provides increased tax payer savings compared to the options reviewed previously. You can view Erik's presentation here: <https://www.youtube.com/watch?v=WORhkDwC19A> Erik has multiple school board commitments on Monday night, but may be able to join us depending on the timing.

We have attached a document that provides the analysis of the debt being paid off this Spring and we have also attached a document that shares how this debt repayment factors into our November 2022 referendum planning process. Administration is recommending approval of the resolution.

XII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Administration Report/Action Items

1. Correspondence

a. National Merit Finalists 2022

Brian Borowski, HS Principal would like to share that Lincoln Ogren and Thomas Troester have qualified to be National Merit Finalists.

The selection of some 7,500 Merit Scholarship winners from the group of more than 15,000 Finalists is now in progress.

Congratulations and good luck to Lincoln and Thomas as this process continues.

XIII. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of February 2022.

B. Finance

1. Monthly Finance Reports 66

Attached you will find the 2021-22 Budget Status report as of February 28, 2022, and the Cash Reconciliation report for January 2022.

Please contact Allie Dye at alexandradye@waunakee.k12.wi.us if you have questions on any of these reports.

C. Early College Credit Program and Start College Now Applications

The applications and student summary provided by Michelle McGlynn, School to Career & CTE coordinator can be found under the Extras tab for this agenda item. These attachments will be blocked from public view due to pupil privacy

D. Safety Drills 70

Attached please find the safety drill report for the past month. This report is required by the DOJ for board of education review.

E. Consideration of the 2022-2023 CESA 5 Services Contract 77

Tiffany Lokin has reviewed and agreed with the contract as presented.

F. Consider Facility Usage Fee Waiver 80

G. Gifts & Field Trips

1. Gifts

2. Field Trips 88

Please find Policies related to field trips attached.

a. DECA ICDC Field Trip - Competition - Atlanta GA 90

b. Consideration to begin planning Orchestra San Diego CA trip 102

March 2023

H. Approve Individual Administrator, Admin. Support, Teacher, Contract Extensions, Co-Curricular, Support Staff and Custodial Recommendations, Resignations, Leaves & Retirements

104

I. Approve Summer School Contract Recommendations

XIV. BOARD BUSINESS

A. Legislative Update

XV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Board Meeting

B. Special Board Meeting

Evaluations Meeting - Early April (Must be before 4/25)

ReOrg Meeting - Must be held from 4/25-5/25 - Before Reg May Mtg 5/9

Budget Wkshp - .

Budget Planning -

C. Budget Committee

D. Co-Curricular

E. Curriculum Committee

F. DEI Sub-Committee

G. Facility Committee -

H. Insurance Committee

I. Human Resources Committee

J. Policy Committee

K. Goals & Objectives Committee

XVI. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III

XVII. RETURN TO OPEN SESSION

XVIII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XIX. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Minutes of Regular Meeting - Open

The Board of Education Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, February 14, 2022, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

President Ensign called the meeting to order. A motion was made by Hetzel, second by Hoefler, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c),(e),(f) and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 6-0 on a roll call vote. Time 6:00 PM

II. ROLL CALL

Boetcher- Yes, Engebretson – Yes, Ensign- Yes, Frey - Yes Heinemann – No (arrived virtually at 6:25pm) , Hetzel- Yes, Hoefler- Yes
Also Present: Randy Guttenberg, Steve Summers, Brian Grabarski, Kirk Strang District Attorney from Strang Law LLC

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) (f) and (g)

A. Review Minutes of January 10, 2022 Meeting

B. Review Individual Teacher/Administrator Contract Recommendations, Resignations, Leaves and Retirements

A motion was made by Engebretson, second by Boetcher to approve the individual request to waive the teacher late resignation fee. Motion carried 7-0

C. Review Individual Co-Curricular Contract Recommendations

D. Review Individual Support Staff/Custodial Recommendations, Resignations and Retirements

E. Confer with Legal Counsel regarding policy language, public health orders, and possible legal implications or actions

F. Update on future land options/future negotiations with a land owner

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA

A motion was made by Hoefler, second by Hetzel, to adjourn closed session, and reconvene in open session. Motion Carried 7-0 Time: 7:27PM

The open session of the meeting reconvened at 7:34PM

V. BOARD DEVELOPMENT WORKSHOP

There was no time for Board Development Workshop

VI. APPROVAL OF MINUTES

A. Review Minutes from 01/10/22 regular meeting.

A motion was made by Hetzel, second Boetcher, to approve the minutes as posted.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Hetzel, second by Engebretson, to approve the agenda as posted with the following changes: Item XA Student Report will be presented before item VIII Public comments. Item XIV B 4 Flag policy will be tabled for a future meeting. In consent agenda, the approval of the Lacrosse coach will be tabled for a future meeting. Motion carried 6-0.

Item XA was completed here

VIII. PUBLIC COMMENTS

Public comments sent via email were received and reviewed by the board. These comments are attached to the extras section of the agenda. Email comments were received from the following:

- Brandt – Policy advice
- Gruenloh – Waunakee Girls Lacrosse coach
- Grupe – In favor of extending the mask requirement
- Malich – Fall 2022 Referendum Projects
- Webster – Opposed to Masks

Public comments in person were received from:

- Jaxon Beck – Opposed Masks
- Tiffany Bernhardt Schultz – Opposed to Masks
- Deena Cortright – Opposed to Masks
- Cecilia Endres – Waunakee Girls Lacrosse coach
- Olivia Endres & Tatyana Ryan– Waunakee Girls Lacrosse coach
- Dan Feldmeier – Teaching in Schools
- Landon Gallagher - Opposed to Masks
- Greg Gentz – Mask Optional
- Nicole Greene - Opposed to Masks
- Laura Haak – Mask Optional
- Julie Larsen - Opposed to Masks
- Jonathan Nitti - Opposed to Masks
- Erik Pearce - Opposed to Masks
- Sydney Tasker – Mask Optional
- Anson Whitledge – Masking 4K

The board, per Pres. Ensign, thanked the community for all the comments.

IX. PUBLIC HEARING ON REGULATORY FLEXIBILITY FOR BILINGUAL PROGRAM

Guttenberg explained that Per Wisconsin Statutes 18.38 a Public Hearing needs to be held prior to a waiver being submitted to the Wisconsin Department of Public Instruction for regulatory flexibility. Later in the agenda the board will take action on this item. This is

the time for public comments. There were no public comments on this item.

**X. TEACHING STAFF, STUDENTS, & BOARD
REPORTS/RECOMMENDATION/ACTION ITEMS**

A. Student Report ***This item was completed prior to item VIII****

Marissa Loether and Isabelle Hahn gave updates on Winter Formal, The Hoffman Fund Raiser, Spanish Honor Society and Student Council Roses & Crush Soda sale, Finals, Course planning for next school year, and lengthened passing time.

B. Teacher Report

Lara Ostrander, member of the WTA gave an update on equity training, snow pants drive, Board Candidate Q&A, allowing a teacher voice, building leadership & staff, filling in regarding the sub shortage, decision making at the district level, honoring teacher's time for wellness, consider having a true day off instead of a work day.

C. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

Ensign participated in the first student listening session at lunch on 2/14/22. There were approximately 8 students that shared their concerns with her.

2. State Convention Report

Ensign reported on attending the State Board Convention Delegate assembly virtually. All resolutions passed overwhelmingly.

3. Discuss Timeline for Board and Superintendent Evaluations

The timeline for these evaluations are posted in the agenda. Time constraints prohibited Guttenberg from providing a goals update during closed session. Due to this fact, the tools provided with this agenda that were due by the March board meeting will now be due the end of March. The review of these evaluations will be scheduled in April.

**XI. REVIEW CURRENT COVID-19 DASHBOARD DATA, PROTOCOLS, AND
PUBLIC HEALTH ORDERS**

Guttenberg presented and answered questions regarding the most recent data regarding Covid in our community/school district.

In the absence of an Order from PHMDC, the School Board decision from November is still in place. That decision, absent from an Order from PHMDC, allows for masks to be optional in all school facilities K-12.

**XII. LEGAL ISSUES DISCUSSION REGARDING PUBLIC HEALTH ORDER BY
WCSD ATTORNEY STRANG**

Kirk Strang, from Strang Law, LLC, provided information to the Board regarding the legal issues of which the school board should be informed, related to matters associated with COVID-19 and public health orders from Public Health Madison & Dane County. Mr. Strang advised that the order is legally binding and it would be risky course of action to go against the order for a two week period.

A motion was made by Frey to end the mask mandate in WCSD buildings effective immediately.

There was no second for this motion so it failed.

A motion was made by Boetcher to schedule a meeting with the Medical Advisory Committee to discuss any changes we should consider once the masking order is lifted

There was no second for this motion so it failed.

TF - make a motion to end it right now.

Motion fails without a second.

DB - bring back MED Ad Hoc once order is done that we can make changes once the masking order is lifted.

Motion fails without a second.

The board had discussion regarding days of quarantining, if a student or staff is sick, contact tracing.

A motion was made by Frey, second by Hoefer, to have the music classes mask optional once the public health order is lifted. Motion carried 6-0.

****A late, in person, public comment was brought to the board at this time. Boetcher made a motion, second by Hoefer, to allow this late comment. Motion carried 6-0. This comment was from Maccie Rogann – Waunakee Girls Lacrosse coach

XIII. DISCUSSION AND POSSIBLE ACTION ON CURRENT BOARD DECISION RELATED TO MASKING, AND THE IMPLEMENTATION OF PUBLIC HEALTH MADISON DANE COUNTY MASK ORDER #7

In November 2021, the school board approved a motion that, in the absence of an Order from PHMDC, masks will be optional in all grades, K-12, and in all school facilities.

In December, 2021, the school board approved a motion to allow the 4K sites to maintain their own face-covering policy, since the sites are their own businesses.

Also, in December 2021, the board approved a motion to require masks for vocal music classes, and to reevaluate this decision on a monthly basis starting in February.

These three decisions remain in place and are the policies of the district, until they are changed by the Board. Since these decisions were put in place, Public Health Madison & Dane County has also extended Emergency Face Covering Order #7 until March 1, 2022.

A motion was made by Frey to end the mask mandate in WCSD buildings effective immediately.

There was no second for this motion so it failed.

A motion was made by Boetcher to schedule a meeting with the Medical Advisory Committee to discuss any changes we should consider once the masking order is lifted

There was no second for this motion so it failed.

The board had discussion regarding days of quarantining, if a student or staff is sick, contact tracing.

A motion was made by Frey, second by Hoefer, to have the music classes mask optional

once the public health order is lifted. Motion carried 6-0.

The other motions from November and Decemeber stand as is when the PHMDC order is lifted.

****A late, in person, public comment was brought to the board at this time. Boetcher made a motion, second by Hoefer, to allow this late comment. Motion carried 6-0. This comment was from Maccie Rogann – Waunakee Girls Lacrosse coach

XIV. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Curriculum Committee

1. The January 11, 2022 Committee Meeting Minutes were reviewed

B. Policy Committee

1. The Minutes from the 01/26/22 Meeting were reviewed

2. Consideration of 200 Series Policies

Guttenberg explained and answered questions regarding the 200 series policies Please note, Policy 224 Rule 1 -- Board and Superintendent Role and Working Relationship has been pulled from this agenda item and will be acted upon separately in the next agenda item.

A motion was made by Boetcher, second by Hoefer to approve these polices as presented. Motion Carried 6-0.

3. Board -Superintendent Roles & Working Relationship - Policy 224 Rule 1

Guttenberg presented and answered questions regarding Policy 224 Rule 1--Board - Superintendent Roles & Working Relationship, as reviewed and modified by the Policy Committee.

A motion was made by Boetcher, second by Hoefer, to approve Policy 224 Rule 1 as presented. Motion carried Y=5- N=1.

4. Flag Policy

This agenda item was tabled due to time constraints and will be brought back at a later date.

5. Public Records - Policy 823

Guttenberg presented and answered questions regarding the 823 Series of Policies that pertain to Public Records and Public Records Requests.

A motion was made by Hoefer, second by Engebretson to adopt this series into policy as presented. Motion carried 6-0.

6. Seclusion & Restraint

Tiffany Lokin presented and answered questions regarding the revised policy related to Seclusion and Constraint

The board asked for a few grammatical corrections in sections C1 and D1.

A motion was made by Hoefer, second by Hetzel, to adopt the policy as presented with the suggested corrections. Motion carried 6-0.

7. Service Animals in the Schools

Tiffany Lokin presented and answered questions regarding a policy for service animals in the schools.

A motion was made by Hoefer, second by Engebretson to adopt the policy as it is presented.

Motion carried 6-0.

C. Human Resources Committee

1. The January 31, 2022 Human Resources Meeting Minutes were reviewed.
2. Aquatic Center Wages

Brian Grabarski presented and answered questions regarding the wage plan for the Aquatic Center. The Human Resources committee asked the Budget Committee to review this plan and is recommending approval with the funding coming from a combination of increased user fees at the pool, as well as, use of the Fund 80 fund balance.

A motion was made by Hoefler, second by Engebretson to approve the wage plan and funding as presented. Motion carried 6-0.

3. Summer School Wages

Grabarski along with Weihert presented and answered questions regarding the wage plan for the 2022 Summer School session. The Human Resources committee asked the Budget Committee to review funding for the plan.

A motion was made by Boetcher, second by Engebretson, to approve the wage plan as presented. Motion carried 6-0.

4. Pausing Employee Spouse participation in the spring health assessments

Grabarski presented and answered questions regarding pausing spousal participation in the spring 2022 Health Assessments for those covered by the district's family insurance plans.

A motion was made by Boetcher, second by Hetzel, to approve this spousal pause as presented. Motion carried 6-0.

D. Facility Committee

1. The Facility Committee Minutes from the February 7, 2022 Meeting were reviewed.
2. Consider Initiating a Request for Proposal for a Land Purchase

Guttenberg and Summers explained and answered questions regarding the topic of the location of a new Middle School and regarding the topic of submitting a request for proposal for a land purchase to the Waunakee Community.

A motion was made by Boetcher, second by Engebretson, to approve moving forward with the RFP for a land purchase. Motion carried 6-0.

E. Budget Committee

1. The Budget Committee Minutes from 02/07/22 Meeting were reviewed.
2. Special Education Staffing Request

Tiffany Lokin and Steve Summers presented and answered questions regarding the request to add a Special Education teacher/Para Educators to the High School for the 2022-2023 school year. Districts are able to request transfer of service funds for these students which pay for a large majority of the increase in the staffing requests.

A motion was made by Boetcher, second by Hoefler to approve this staffing request with funding as presented. Motion carried 6-0.

3. Cyber Security Assessment

Summers presented and answered questions regarding the update on the Cyber Security

Assessment process. The recommendation is to work with CISA which is a governmental organization that provides no cost assessments to governmental organizations. We would start with the initial review, which would then be followed up with a more in-depth assessment.

A motion was made by Boetcher, second by Hoefler, to approve the Cyber Security Assessment as presented. Motion carried 5-0. (Hetzel stepped out of meeting)

XV. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Fall 2022 Referendum Projects and Projected Costs, and Consideration of Draft School Perceptions Survey

Summers presented and answered questions regarding the projected costs for some of the primary projects being considered for a fall 2022 referendum as well as the DRAFT School Perceptions Survey. The survey will be brought back to the Board in March for your final approval.

B. Summer School

1. 2021 Summer School Report

Shelia Weihert presented and answered questions regarding the review of the Summer School Program from 2021.

2. 2022 Summer School Classes/Fees

Sheila Weihert present and answered questions regarding the course offerings and fees for Summer School 2022.

A motion was made by Hetzel, second by Frey, to approve the 2022 Summer School Classes and fees as presented. Motion carried 6-0.

C. Second Friday Count

Summers presented and answered questions regarding the Second Friday in January Student Count Date. The major take-away was the increase in enrollment that took place between September and January.

D. Exchange Students

Guttenberg presented and answered questions regarding the policy on acceptance of exchange students. This is the time of year when we begin to hear from placement agencies about the need to place exchange students in our schools. With the unknowns associated with Covid worldwide, we paused accepting exchange students for the last two years.

A motion was made by Hoefler, second by Boetcher to approve considering hosting exchange students for the 2022-2023 school year. Motion carried 6-0.

E. Consideration of Submission for Regulatory Flexibility Related to Bilingual Program

Guttenberg presented and answered questions regarding the District applying for another year of waiver flexibility to DPI for the 2022-2023 school year.

A motion was made by Hoefler, second by Engebretson to approve applying for another year of waiver flexibility for Bilingual program for the 2022-2023 school year. Motion carried 6-0.

F. Correspondence

XVI. CONSENT AGENDA

The board recognized the gifts received from Gary Peterson, The Raffels, Meffert Oil Co. A motion was made by Boetcher, second by Hoefer to approve the consent agenda as presented with the Lacrosse Coach taken out of consideration. Motion carried 6-0.

A. Approval of Checks

B. Finance

1. Monthly Finance Reports

C. Safety Logs

D. Gifts and Field Trips

1. Gifts

MS ELA Department - \$1500.00 from Gary Peterson

HS Cross Country Program - \$500/exercise Bands Steve & Heather Raffel

HS Athletics - \$1000 Pride Pump Donation from Meffert Oil

2. Field Trips

a. Orchestra overnight trip to Goshen College, Goshen Indiana

E. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial Recommendations, resignations, Leaves & Retirements

New Administrative Support Staff

Kathleen Clemens, Sign Language Interpreter, IS

Ashley Weier, School Nurse, PES

New Support Staff

Maria Bilogo, Custodian, HS/District Office

Hillard Garrett, Custodian, HS **Withdrawn**

Internal Staff Changes - No Action

Mary Lafferty, from Crossing Guard to Crossing Guard & Custodian, MS

Resignations

Nick Buckingham, Custodian, HS

Steve Ellickson, Crossing Guard

Sara Erickson, 1st Grade Teacher, HES

Haley Fuchs, Spanish Teacher, PES

Pamela Krueger, Custodian, HS

Lauren Neill, Para Educator, Regular Education, AES

Bart Rhoades, Custodian, MS

Mike Schey, Custodian, HS

Retirements

Valerie Clevenger, Physical Therapist, HES

Gary Frederickson, Horizons Teacher, MS

Lana Hahn, Para Educator, Regular Education, HES

Kristeen Hanson, Music Teacher, HES

Pat Harrison, Associate Principal Administrative Assistant, HS

Pamela Knutson, French Teacher, HS

Jennifer McGinley, Para Educator, Regular Education, IS

Deb Paulson, Attendance Administrative Assistant, HS

Mary Paulson, Math Teacher, HS

Mary Pfeil, Administrative Assistant to the Director of Secondary Curriculum & Instruction

Rochelle Schellinger, Para Educator, Special Education, AES

Audrey Venske, Administrative Assistant to the Director of Facilities & Maintenance

Terminations - No Action

Lindsay Cleary, Custodian, IS

Employee Requests

Teacher consideration of late resignation fee waiver – approved as presented

Hourly staff consideration of (HRA) benefit eligibility – no action taken

Co-curricular request attached to the extras section of the agenda

XVII. BOARD BUSINESS

Ensign asked the Board to write up a summary of the student listening sessions they attend.

A. Conventions/Workshops

B. Legislative Update

XVIII. FUTURE AGENDAS AND MEETINGS

A. Special Board Meeting

B. Agenda Items for Next Board Meeting

C. Budget Committee – 3/3 @ 7:30AM

D. Co-Curricular

E. Curriculum Committee 2/28 @ 3PM

F. Facility Committee 2/28 @ 6:30PM

G. Insurance Committee

H. Human Resources Committee – 3/2 @ 8:15 AM

I. Policy Committee – 2/28 @ 5PM

J. Goals & Objectives

XIX. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

XX. RETURN TO OPEN SESSION

XXI. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XXII. ADJOURN

The board of Education adjourned at 10:27 PM on a motion by Hoefer, second by Boetcher, and passed unanimously by voice vote 6-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date _____

JE:rm

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

Page 1 of 3

While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

Page 2 of 3

the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

Legal References:

Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]
[Section 19.83\(2\)](#) [discussion during period of public comment]

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waukegan Community School District

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]
[Section 19.85](#) [exemptions to open meetings]

Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

Adoption/Revision Date(s):

October 1989
March 1994
September 1994
January 2000
February 2002
May 2020
January 2022

**DRAFT Community Engagement Meeting
School Safety and Student Behavioral Support
March 28, 2022**

There are two options:

- 1. Conduct a meeting that is a survey of all of these topics for School Safety and Student Behavioral Supports to show how they are connected together, without getting into depth into any one topic.**
- 2. Conduct a meeting that is focused on either School Safety or Student Behavioral Supports and be more focused on specific topics of interest to the Board etc.**

The administration would like feedback from the Board on your preferred approach and most important topics you want addressed.

Introduction and Welcome

- Joan Ensign
- Randy Guttenberg

School Safety Planning

- We have plans in place for several types of school emergencies.
 - Inclement Weather
 - School Facility Matters
 - Broken Water Main
 - Electric and Internet Connectivity
 - Gas Leak
 - Etc.
 - Student Medical Emergency
 - Threats
 - Individuals
 - School
 - Results Range Based on Situation
 - Close School
 - School Placed on “Hold”
 - School Placed in a “Lockdown”
 - Police & EMS Involvement
 - Communication Protocols

- “TableTop Exercises” with local emergency teams
- District Safety Team
- Evacuation and Reunification Plans
- Raptor visitor management
- Federal School Safety Grants

Student Behavioral Supports

- Multi-Level Systems of Support
 - Not a “one size fits all” approach; depends on the situation, student age, environmental factors, etc.
 - Agreed Upon Expectations
 - Teach Behaviors (SEL & Developmental Designs framework - culture development)
 - Do an activity with the audience based on DD to model the focus on connections between students and staff.
 - Tiered Level of Support for Students – based on student needs.
 - Data Collection
 - Non-Violent Crisis Intervention (NVCi) - de-escalation techniques
 - Define
 - Number of staff who are trained? And how many trainers do we have in the District?
 - Student mental health
 - ACES/Trauma Sensitive Schools
 - Undiagnosed situations
 - Mental health supports
- Detention
- Suspension
 - Up to 5 days per incident
 - Max of 15 days pending expulsion
 - Special Education - could also address the manifestation process.
- Expulsion
 - For engaging in conduct while at school or under the supervision of a school authority which endangered the property, health or safety of others.
 - Special Education – Manifestation Determination Hearing
 - Early Reinstatement Provision
- Restorative Practices

- Define
- When are they used?
- Other
 - School Building Response Team
 - Terms bullying and targeted - over generalized. Take time to define and what constitutes each.

Reporting of Misconduct

- We work with students to speak up and tell an adult.
- Reporting Tool
- Internet/E-mail Monitoring

What happens when a report is made?

- Process
- Follow-up
- Summary data

Questions?

Minutes of Curriculum Committee

The Board of Education Waunakee Community School District

A Curriculum Committee of the Board of Education of Waunakee Community School District was held Monday, February 28, 2022, beginning at 3:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Hetzel called the meeting to order at 3:08 PM

II. ROLL CALL

Present: Engebretson, Frey, Hetzel

Also present: Guttenberg, Schell, Johnson. Michelle McGlynn,

III. APPROVE AGENDA

A motion was made by Engebretson, second by Frey to approve the agenda as posed.

Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments.

V. CAREER AND TECHNICAL EDUCATION UPDATE

Michelle McGlynn provide an update and answered questions regarding the Career and Technical Education programs.

VI. ELIMINATE INTRODUCTION TO INDUSTRIAL TECH

Tim Schell presented and answered question regarding the proposal to eliminate Introduction to Industrial Tech beginning this upcoming 2022-2023 school year. We believe students would be better served by enrolling in other Tech Ed courses and by more staffing flexibility for other Tech Ed courses.

A motion was made by Engebretson, second by Frey to bring to the full board to consider elimination of Introduction to Industrial Tech beginning 2022-2023 school year. Motion Carried 3-0.

VII. VIRTUAL LEARNING OPTIONS FOR 2022-2023

Tim Schell and Amy Johnson

Johnson and Schell presented and answered questions regarding reviewing participation in virtual learning this 2021-2022 year and discuss potentially retiring the full-time virtual learning option for K-6 in 2022-2023.

A motion was made by Frey, second by Engebretson to bring to the full board for consideration ending full-time virtual learning option for K-6 for the 2022-2023 school year. Motion carried 3-0.

VIII. SOCIAL STUDIES UPDATE

Tim Schell presented and answered questions regarding the major work in Social Studies

around our diversity and inclusion priorities and new state requirements.

IX. ITEMS FOR FUTURE MEETINGS

Tim Schell discussed future topics of textbook and instructional materials requests and curriculum project requests.

X. ADJOURN

A motion was made by Frey, second by Engebretson, to adjourn the meeting at 4:25PM.
Motion carried 3-0.

Minutes of Policy Committee

The Board of Education Waunakee Community School District

A Policy Committee of the Board of Education of Waunakee Community School District was held Monday, February 28, 2022, beginning at 5:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Frey called the meeting to order at 4:57 PM

II. ROLL CALL

Present: Boetcher, Engebretson, Frey.

Also Present: Guttenberg, Summers

III. APPROVE AGENDA

A motion was made by Engebretson, second by Boetcher to approve the agenda as posted.

Motion carried 3-0.

IV. PUBLIC COMMENTS

Public comments from:

Julie Larsen - Political Signs in Schools

V. ADVERTISING IN THE SCHOOLS -- POLICY 851

Guttenberg presented and answered questions regarding having the Policy Committee affirm a special circumstance for advertising, specifically tied to the high school curricular programs/classes Sports Marketing and Digital Communications.

The committee reviewed the drafts as presented and will consider as these draft policies are completed. They discussed that this plan/policy should be brought through curriculum first. Guttenberg will continue to work on this draft and bring it to curriculum first.

Secondly The administration asked for clarification on a few questions that have arisen with this policy as it relates to other types of donations to the district, and specifically, fundraising activities conducted by various clubs with local businesses.

The committee felt, as it was explained, and how the concerns were explained it was ok as long as other vendors had an opportunity to be considered.

VI. SCHOOL PROPERTY DISPOSAL -- POLICY 690

Guttenberg presented and answered questions regarding Policy 690 - School Properties Disposal with the Committee. Attached please find the district's current policy, along with two versions of policy provided by the WASB, for our review. Are there other options that we could use to bring in some income for items that have been brought to the end of life for WCSD.

Summers shared information that the district is currently using when selling items on the

Government Surplus Auction. This process allows for equal opportunity for all people to bid. Summers discussed considering other options available.

Summers and Guttenberg will take the feedback received from the committee and apply it to these policies and come back for another review.

VII. DISCUSS/CONSIDER GUIDELINES FOR ELECTED OFFICIALS IN SCHOOLS AND RELATED EVENTS

Guttenberg presented and answered questions regarding a draft of guidelines that will be helpful as we invite in or receive requests for elected officials to speak or interact with our students at school.

Based on the feedback from the committee Guttenberg will work on this guideline and bring it back for review.

VIII. TRANSPORTATION IN AREAS OF UNUSUAL HAZARD

Guttenberg presented and answered questions regarding an evaluation of our designated hazardous transportation zones. Summers explained the State law surrounding this and also explained how our community has changed since these zones were last designated. We should look at this, especially with an upcoming referendum.

Per feedback from the committee, Guttenberg and Summers will review this policy and bring it back for review.

IX. REQUEST TO ELIMINATE POLICY 434.1 -- FORM FOR JUNIOR/SENIOR RELEASE

Guttenberg explained and answered questions regarding this form is no longer used by the high school for Junior/Senior Release

A motion was made by Engebretson, second by Boetcher to bring to the full board for consideration to remove this form from policy. Motion carried 3-0.

X. FUTURE MEETINGS

Topics for future meetings that have been discussed or requested:

- Politics/Speech in School
- WASB "Quick Look" Policies
- Next Series of Policies...

Next Meeting: March 28, 2022 @ 5:00 PM

XI. ADJOURN

A motion was made by Frey, second by Engebretson, to adjourn at 6:14 PM. Motion Carried.3-0.

Please Print Your Name Here:

Policies of the Board of Education

Series 400: Students

JUNIOR/SENIOR RESPONSIBILITY RELEASE FORM

434.1 Exhibit

Waunakee High School, in accordance with state statute 118.33 (1)(6) does permit a junior or senior student who has demonstrated a high level of maturity and personal responsibility, the ability to leave the school premises for one class period of the eight scheduled periods.

The following rules and regulations apply for this release:

Meets Standards

1. The student must have a GPA of at least 2.7.
2. The period is a scheduled study hall.
3. The student must not have been suspended during the present or previous semester.
4. The student must have parent permission to apply for release.
(Signature and date on bottom of this form)

PERIOD RELEASED (Please circle one)

1A 1B 2A 2B 3A 3B 4A 4B

Conditions which terminate this privilege

- A. Truancy – any unexcused absence
- B. Suspension
- C. GPA falls below a 2.7 at any quarter grading period.
- D. Parent request to deny this privilege.
- E. Transporting with you any student not on junior/senior release.
- F. Being in a location other than stipulated below.
- G. If employment is terminated, student must complete new application.
- H. Involvement in unlawful activities during release time.

I intend to be at the following locations during the release time: (circle one)

HOME WORK SCHOOL

If I circled school above I will be in the following area with a prior pass from a teacher: (circle one)

LMTC COMMONS COMPUTER LAB WEIGHT ROOM

I have read the above information and understand that if I violate any of the above conditions administration will terminate my release privilege. I also agree to notify the assistant principal within 48 hours of any changes in my release request (i.e., change in employer).

(Student Signature)

(Date)

(Parent Signature)

(Date)

(Principal/Assistant Principal)

(Date)

Adopted: August 1996
Revised: March 1997
March 2002
March 2006

Waunakee Community School District

Flag Policy

It is the policy of the Waunakee Community School District to display flags with dignity and respect at all school buildings and school owned sites.

1. Definitions. The following definitions shall apply to this Policy:

- “U.S. Flag” means the flag of the United States as defined in 4 USC 1.
- “Wisconsin Flag” means the State Flag of Wisconsin as defined in Wis. Stat. § 1.08.
- “Commemorative Flag” refers to any flag other than the U.S. Flag or the Wisconsin Flag. To constitute a Commemorative Flag, the flag must have previously been approved for display and must actually have been displayed by being flown at the United States Capitol or the State of Wisconsin Capitol within the previous ten (10) years before it can be eligible for display by the WCSD under this Policy. Commemorative Flags may not exceed 3’x5’ in size.
- “Flag Laws” means the applicable laws and policies of the United States, the State of Wisconsin, or the WCSD Board of Education as related to the display of the U.S. Flag and the Wisconsin Flag, including, but not limited to, U.S. Code Title 4, Chapter 1, and Wis. Stat. §§ 1.08, 1.14, and 5.35.

2. General Rule. Every school within the Waunakee Community School District shall fly the Flag of the United States of America and the Flag of the State of Wisconsin on an outside flagpole. All flags displayed at WCSD sites shall comply with all Flag Laws, including, but not limited to, laws and regulations addressing the order in which flags shall be displayed on a flagpole and laws and regulations addressing the lowering of flags to half-mast.

3. Dignity of the Flag of The United States of America:

- The flag of The United States of America will always take a position of prominence when displayed with other flags. The way that the National Flag shall be flown is governed by Federal and State guidelines.
- No flag shall be larger than the Flag of the United States of America.
- No flag shall fly higher than the Flag of the United States of America.
- Where there are multiple flags displayed together, the Flag of the United States of America shall always be displayed in a position of prominence:
 - If there are multiple flag poles, The Flag of the United States of America shall be displayed in the center of three flag poles, where the other secondary flags are displayed on separate flag poles.
 - When facing the front of a building, the Flag of the United States of America shall be to the left of an observer facing the flags when there are two flags, with the secondary flag displayed on the flagpole to the right.

4. Display At Half-Mast. Displaying flags at half-mast: Flags will be flown at half-mast as directed by the Governor of Wisconsin or at the direction of the President of the United States.

5. Commemorative Flags:

These procedures address the display of commemorative flags at WCSD schools.

All flags that are secondary to the Flag of the United States of America and the Wisconsin State Flag, and that are considered for display by the WCSD shall support and align with WCSD policies and shall support and be consistent with safe and inclusive learning and working environments for all students, staff, and community members. The District and the Board of Education shall have the sole discretion to determine whether a flag being considered for display meets this standard and its decision concerning display of the flag shall be final.

Consideration of Commemorative Flags:

- The WCSD may choose to display a Commemorative flag at WCSD sites when approved by the School Board and in accordance with this policy.
- Any member of the School Board may ask the School Board to authorize the display of a Commemorative Flag in accordance with this Policy.
- Commemorative Flags requests are to be submitted to the WCSD School Board no less than 2 full board meetings in advance of the date requested for display of the flag.
- A picture of the actual flag and description of the meaning and purpose for displaying the flag shall be submitted at time of request.
- The only WCSD Facilities at which a Commemorative Flag can be displayed is at a flagpole in front of the school buildings. Display of Commemorative Flags in other places is not permitted
- No more than one Commemorative Flag shall be displayed at a time at each authorized WCSD Site.
- Where a school has only one flagpole, the school may fly no more than one additional flag below the Flag of the United States of America and the State Flag of Wisconsin, on the same flagpole, for an approved period of time.
- Where a school has more than one flagpole, the Flag of the United States of America shall be displayed alone on its own flagpole. The school may fly up to two flags on each additional flagpole for an approved period of time.
- The dates for display of a Commemorative Flag shall be reasonably related to the event or cause to be commemorated.
- The WCSD shall be responsible for informing their school community about any additional flags that the District has approved for display. Such communications must include an explanation of the meaning and purpose for displaying the flag on the school website, including the time period that the flag will be displayed, on the school website.
- The WCSD retains the authority and discretion under this Policy to display a Commemorative Flag for a shorter period of time than requested and may also remove a Commemorative Flag to allow a different Commemorative Flag to be displayed, or for any other purpose deemed appropriate by the WCSD Board, including disruption caused by the flag impacting the school's educational environment, cultural or popular changes in the flag's originally reported meaning or message, or discovery of other meanings or messages that are not consistent with District policy, or state or federal law, any moratorium on or break in displaying Commemorative Flags declared by the Administration and subsequently approved by the Board, and/or any other non-discriminatory reason for removing a Commemorative Flag.
- The Board of Education may also order the flying of a flag in support of community awareness initiatives that align with the Board's values and supports the District's initiatives and are consistent with the mission of the Waunakee Community School District.

Minutes of Facility Committee

The Board of Education Waunakee Community School District

A Facility Committee of the Board of Education of Waunakee Community School District was held Monday, February 28, 2022, beginning at 6:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Boetcher called the meeting to Order at 6:29 PM.

II. ROLL CALL

Present: Boetcher, Frey, Heinemann

Also Present: Guttenberg, Summers, Cramer, Dye, members of EUA (Virtual), Vogel, and School Perceptions (Virtual)

III. APPROVE AGENDA

A motion was made by Frey, second by Heinemann, to approve the agenda as posted.

Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments.

V. NOVEMBER 2022 REFERENDUM PLANNING PROCESS

A. Community Survey

Summers gave an update and answered questions regarding the community survey for the November 2022 referendum planning process. Bill Foster from School Perceptions as well as members from the EUA team and Vogel Team were present to answer questions. There was a motion by Heinemann, second by Frey to include an operational referendum funding question in the survey. Motion carried Y=2-N=1

B. Request for Proposal for a Land Purchase

Summers presented and answered questions regarding the draft request for proposal. The committee provided feedback on the acreage included in the proposal. Summers will revised the acreage information to increase the size of an elementary school site and recommend a larger site for a middle school.

VI. REVIEW 2022-2023 CAPITAL MAINTENANCE PROJECTS

Summers presented and answered questions regarding a first draft of the 2022-2023 capital maintenance projects list. Cramer reviewed the process of developing the priorities to bring forward for consideration.

A motion was made by Heinemann, second by Frey, to move to the full board for consideration the 2022-2023 capital maintenance projects lists. Motion carried 3-0.

VII. FUTURE MEETINGS

Referendum planning

Review potential 2022-23 capital projects.

Next Meeting: March 29, 2022 @ 5:30 PM

VIII. **ADJOURN**

A motion was made by Heinemann, second by Frey, to adjourn the meeting at 7:51PM.

Motion carried 3-0.



Dear Community Members:

In 2014, our voters supported the first phase of a long-range facility master plan to:

- ✓ Build the intermediate school
- ✓ Update and expand Prairie Elementary
- ✓ Address our most critical maintenance issues

In 2019, we began identifying facility projects to include in the next phase of the plan. These efforts were put on hold to work through COVID-19 issues.

In 2021, we restarted the planning process. The middle school is already utilizing two portable classroom trailers. In January, we received an enrollment study that predicts **we will experience significant growth in the foreseeable future.**

We need your input to design the next phase of this plan. **As always, we are committed to finalizing a plan that reflects the priorities of our taxpayers.**

All survey data is returned to School Perceptions to ensure your feedback is kept confidential. Please take 5 to 10 minutes to complete this survey.

TAKE THE SURVEY IN ONE OF TWO WAYS

Option 1: To reduce mailing expenses, please go online –

Go to the survey website:

www.Feedback2000.com

Enter your survey code:

Option 2: By paper – If you do not have internet access, please return the survey to any school office, or mail it to School Perceptions, PO Box 607, Slinger, WI 53086.

Additional Surveys: The survey code can be used only once. To obtain additional surveys for other adults in your household, please call the district office at 608.849.2000.

Para pedir una copia traducida de esta encuesta en español, favor de llamar 608.219.6542.

Please complete the survey before DATE.

If you would like the survey in a different language or have a disability that makes it difficult to read and/or take the survey, please contact the district office.

Final survey results will be reported at a School Board meeting and will also be available on the District website. Your input is very important to us. Thank you for taking the time to complete this survey.

Sincerely,

Joan Ensign
Board President

Randy Guttenberg
Superintendent

Respondent Information Please mark your response.

What is your age? 18-24 25-34 35-44 45-54 55-64 65+

In which municipality do you reside?

Village of Waunakee Town of Dane Town of Springfield
 Town of Vienna Town of Westport City of Madison
 City of Middleton Other

Do you live in the Waunakee Community School District? Yes No Not sure

Are you an employee in the District? Yes No

Do you have children attending a school in the District? Yes No

Planning Background

There are two types of referenda school districts use to request additional funding.

An **operational referendum** is used to maintain/improve current programs, services, and class sizes. The Waunakee community supported this type of referendum in 2014 and 2020. This type of referendum can also be used to pay for building operating expenses when new space is added.

A **capital referendum** allows a district to issue debt (take out a loan) to pay for major facility projects. Much like a home mortgage, a capital referendum is typically financed over an extended period of time, often 20 years. The Waunakee community supported this type of referendum in 2014 to fund the first phase of the facility master plan.

The District works very hard to control expenses and make decisions that improve our finances. As seen in the chart to the right, **our goal has been to maintain a consistent mill rate.** (The mill rate is used to calculate the school district’s share of local property taxes).



In 2013, the District developed a master plan to guide future facility investments. Given the scope of the investment needed, the plan is being implemented in phases. In 2014, voters approved the first phase which was completed on time and within budget.

Phase	Project	Status
I	Built the intermediate school, partially remodeled Heritage Elementary, updated/expanded Prairie Elementary, and addressed the most critical maintenance issues	Completed fall of 2016
II	Renovate or rebuild Heritage, build a new middle school, make minor renovations at the high school, and address the most critical maintenance issues	In development/ next referendum
Future phase(s)	Expand the intermediate school, build a fourth elementary school, and create a high school campus with the current middle school	Timing to be determined

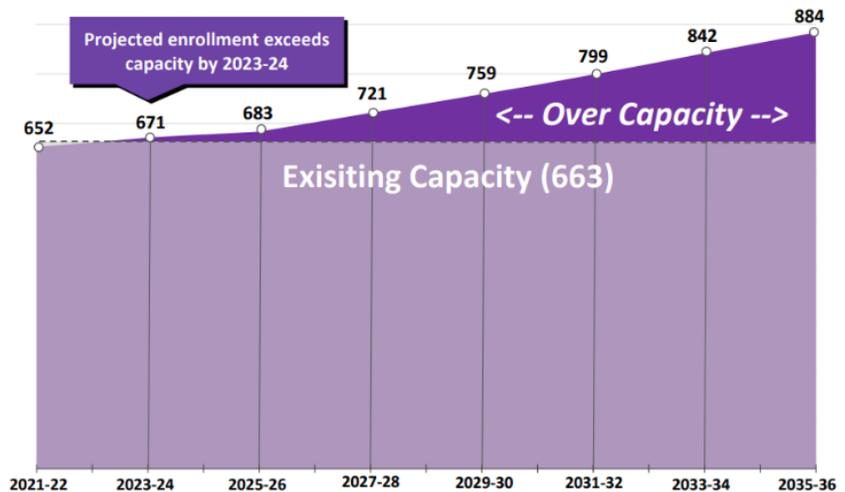
Current Challenges

1) Enrollment Growth

Based on a recent enrollment study conducted by MD Roffers, the District is projected to grow by more than 1,300 students by 2035. It is important to note that it will take two to three years after a referendum is approved before school construction is completed and spaces are available. While the enrollment increases will eventually affect all schools, the most immediate impact is at the middle school level.

2) Middle School Capacity

The middle school has a capacity of 663 students. (This does not include the portable classrooms.) Our projected enrollment will exceed the school's capacity beginning in 2023. By 2035, total middle school enrollment is expected to grow to nearly 900 students.



3) Critical Maintenance Issues

Regular maintenance helps us extend and sometimes exceed the expected lifespan of our schools. Our older schools are more expensive to maintain, heat, and clean. Some building systems throughout the District (such as heating, electrical, plumbing, roofs, windows, etc.) have reached or exceeded their service life.

4) Heritage Elementary

A section of Heritage Elementary was built more than 70 years ago as the District's high school. Since that time, the building has had 11 additions. Consequently, classrooms are not designed to support today's learning models. Based on a recent facility audit, the following issues were identified:

- Due to the size of the building, the patchwork of the multiple additions, and the number of load-bearing walls, remodeling options are limited.
- An investment of \$6 million will be needed soon to replace the roof and replace plumbing, electrical, and heating/ventilation system components.
- The kitchen and cafeteria are too small.
- Renovations are needed to address Americans with Disabilities Act (ADA) compliance issues.
- Due to its age, the building is more expensive to heat and operate.
- The school lacks flexible learning and collaboration spaces.

New Middle School Location

Based on projected enrollment growth, a new middle school will be needed in the near future. Two pathways have been developed for community feedback that vary depending on where the new middle school is built. The District explored building the new middle school at the intermediate school location, but this site is no longer being considered because it was found to be too small. Voters would need to approve a **capital referendum** to fund either pathway.

Pathway 1: Build the new middle school on the Heritage Elementary School site



New Middle School

Built on the current Heritage Elementary site

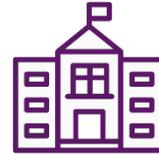
Estimated cost: \$88.7 million



Heritage Elementary School

Rebuild
(location to be determined)

Estimated cost: \$57 million



Current Middle School

Becomes part of the high school campus to address future growth

With this approach, middle school students could walk to the high school and access athletics and performance spaces.

Pathway 2: Build the new middle school on the outer edges of Waunakee



New Middle School

Built on the outer edges of the Village of Waunakee

Estimated cost: \$99.7 million



Heritage Elementary School

Replace or remodel
(location to be determined)

To replace: \$57 million
To remodel: up to \$53 million



Current Middle School

Becomes part of the high school campus to address future growth

This option would require purchasing land. Because this site will not be within walking distance of the high school, we would need to build athletics and performance spaces for the new school.

<p>What advice would you give in terms of the best location to build a new <u>middle school</u>?</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Build on the Heritage site (pathway 1) <input type="checkbox"/> Build on the outer edge of town (pathway 2) <input type="checkbox"/> I would support either pathway <input type="checkbox"/> I would <u>not</u> support either pathway <input type="checkbox"/> I'm not sure/need more information
---	---

Comments/suggestions:

Heritage Elementary Planning

If the community supports building a middle school on the outer edges of the Village, we need to decide how the Heritage school would be remodeled or replaced.

It is possible to address many of the issues with Heritage by updating and reconstructing parts of the school. However, even with this investment, the school will still have some limitations due to the current facility design, the number of additions over time, and a large number of load-bearing walls.

<p>If the community supports building a middle school on the outer edges of the Village (pathway 2), what advice would you give regarding whether to remodel or replace the Heritage school?</p>	<p><input type="checkbox"/> Remodel the current Heritage building</p> <p><input type="checkbox"/> Rebuild/replace Heritage Elementary</p> <p><input type="checkbox"/> I would support either option</p> <p><input type="checkbox"/> I would not support either option</p> <p><input type="checkbox"/> Not sure/need more information</p>
---	--

If the community supports rebuilding/replacing the Heritage school, there are three potential locations.

1. **Build the new Heritage Elementary School on the current site behind the existing school.**
Upon completion, the existing building would be demolished, and that area would be reconfigured for parking, playground, and greenspace.
2. **Build the new Heritage Elementary School next to the intermediate school on Woodland Drive.**
3. **Build the new Heritage Elementary School at the South Woodland site** (near the Southbridge and Carriage Ridge neighborhoods on the corner of Peaceful Valley Parkway and Woodland Dr.)

If the new school is built at either #2 or #3, the existing site would be maintained for a future school.

<p>If the community supports building a middle school on the outer edges of the Village (pathway 2), what advice would you give regarding rebuilding/replacing the Heritage school?</p>	<p><input type="checkbox"/> Build at the current Heritage site</p> <p><input type="checkbox"/> Build next to the Intermediate School</p> <p><input type="checkbox"/> Build on the South Woodland site</p> <p><input type="checkbox"/> I would support building <u>at any location</u></p> <p><input type="checkbox"/> I would <u>not support</u> any location</p> <p><input type="checkbox"/> I'm not sure/need more information</p>
--	--

Comments/suggestions:

Operational Funding Support

In addition, the District could pursue an **operational referendum** to fund the following:

Staff Salaries: Recruiting and retaining quality staff is a top priority. This has become a significant challenge due to the statewide teacher and support staff shortages. In addition, our staff salaries are average to below average as compared to our neighboring districts depending on the position.

Would you support referendum funding to increase salaries to recruit and retain high-quality staff?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Undecided
--	---

Operating New Space: Depending on what new construction projects are approved, additional funding would be needed to heat, clean, and operate the additional space.

Would you support referendum funding to operate new spaces and/or buildings?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Undecided
---	---

Maintaining Programs and Services: In November of 2020, Waunakee voters approved a referendum to maintain current programs and services. In addition, we received Federal ESSER funding (COVID-19 relief) that helped us provide academic and support services. In 2025, both funding sources will no longer be available.

Would you support referendum funding to replace these funding sources to maintain current programs and services?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Undecided
---	---

Comments/suggestions:

Funding Support

The Waunakee Community School District continues to be in a strong financial position. The School Board has maintained a consistent property tax rate over time. This practice has allowed us to pay debt early to reduce interest costs. This has also positioned the District well for future investments.

Based on the pathways described earlier in this survey, the District would ask voters to approve both an operational referendum and a capital referendum. The specific projects to operate and increase enrollment capacity will be determined based on the results of this survey. The School Board’s goal would be to finalize a plan that maintains the current property tax mill rate.

Waunakee Community School District
Projected Tax Mill Rate



The School Board could propose a plan funded by operational and capital referendums that would not increase the mill rate over the current level.

<p>Assuming the projects included were acceptable to you, would you support both operational and capital (building) referendums that would keep the property tax mill rate at the current level (\$10.89)?</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Definitely yes <input type="checkbox"/> Probably yes <input type="checkbox"/> Undecided <input type="checkbox"/> Probably no <input type="checkbox"/> Definitely no
---	--

Comments/suggestions:

Thank you for your participation. We sincerely value your time and feedback!

**Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597**

Non-Profit Organization
U.S. Postage
PAID
Waunakee, WI 53597
Permit No. 30

***Please complete the survey by **DATE**
We need your input!***

**If you have questions, please email
wcsd_fall2022referendum@waunakee.k12.wi.us
or visit www.waunakee.k12.wi.us/district/referendum-2022.cfm**

“Committed to Children ... Committed to Community ... Committed to Excellence”

*This publication was produced for the residents of the **Waunakee Community School District**. Due to the overlap of postal routes, residents from neighboring school districts may receive this publication. Given the limitations of bulk mailing, this overlap was difficult to eliminate without significant cost. Thank you for your understanding.*

Duration of the Operational Referendum: If the community supports the District pursuing an operational referendum to pay for any of the items above, it could be structured two ways:

1. **Non-recurring:** This approach would limit the duration of the referendum to typically 3, 4, or 5 years. When the referendum expires, the District would need to renew it through another voter-approved referendum or make budget cuts to balance the budget.
2. **Recurring:** With this approach, the referendum would not expire.

If the District pursues an operational referendum, what advice would you give the board in terms of how to structure the duration?	<input type="checkbox"/> Non-recurring <input type="checkbox"/> Recurring <input type="checkbox"/> I <u>would</u> support either option <input type="checkbox"/> I <u>would not</u> support either option <input type="checkbox"/> I'm not sure/need more information
---	---

Comments/suggestions:

Duration of the Operational Referendum: If the community supports the District pursuing an operational referendum to pay for any of the items above, it could be structured two ways:

3. **Less Frequent:** With this approach, operational referendums will be brought forward to the community on a less frequent basis. i.e. 5-7 year cycles
4. **More Frequent:** With this approach, operational referendums will be brought forward to the community on a more frequent basis. i.e. 2-3 year cycles

If the District pursues an operational referendum, what advice would you give the board in terms of how to structure the duration?	<input type="checkbox"/> Less Frequent <input type="checkbox"/> More Frequent <input type="checkbox"/> I <u>would</u> support either option <input type="checkbox"/> I <u>would not</u> support either option <input type="checkbox"/> I'm not sure/need more information
---	---



REFERENDUM 2022

Waunakee Community School District
Committed to Children . Committed to Community . Committed to Excellence

Working Together for a Strong Future

WE WANT YOUR INPUT:

For several years, WCSD has been studying the long-term facilities and operational needs of our growing school district. To meet these needs yet remain responsive to taxpayers, WCSD has developed a financial plan that *maintains* the existing tax rate over time.

COMMUNITY SURVEY COMING SOON:

Prior to moving forward, we want residents' feedback on key planning questions.

Please watch your mailboxes in early April for your copy of our community survey.

Complete the survey no later than April 25, 2022

PLEASE WATCH YOUR MAILBOXES:



Dear Community Members:

In 2014, our voters supported the first phase of a long-range facility master plan to:

- ✓ Build the intermediate school
- ✓ Update and expand Plainville Elementary
- ✓ Address our most critical maintenance issues

45

In 2019, we began identifying facility projects to include in the next phase of the plan. These efforts were put on hold to work through COVID-19 issues.

In 2021, we restarted the planning process. The middle school is already utilizing two portable classroom trailers. In January, we received an enrollment study that predicts **we will experience significant growth in the foreseeable future.**

We need your input to design the next phase of this plan. **As always, we are committed to finalizing a plan that reflects the priorities of our taxpayers.**

All survey data is returned to School Perceptions to ensure your feedback is kept confidential. Please take 5 to 10 minutes to complete this survey.

TAKE THE SURVEY IN ONE OF TWO WAYS

Option 1: To reduce mailing expenses, please go online –

Go to the survey website: www.Feedback2000.com

Enter your survey code:

Option 2: **By paper** – if you do not have internet access, please return the survey to any school office, or mail it to School Perceptions, PO Box 607, Slinger, WI 53086.

Additional Surveys: This survey code can be used only once. To obtain additional surveys for other adults in your household, please call the district office at 608.849.2000.

Para pedir una copia traducida de esta encuesta en español, favor de llamar 608.219.6542.

Please complete the survey before **DATE**.

If you would like the survey in a different language or have a disability that makes it difficult to read and/or take the survey, please contact the district office.

Final survey results will be reported at a School Board meeting and will also be available on the District website. Your input is very important to us. Thank you for taking the time to complete this survey.

Sincerely,

Joan Ensign
Board President

Randy Guttenberg
Superintendent

REFERENDUM 2022



Waunakee Community School District

Committed to Children . Committed to Community . Committed to Excellence

905 BETHEL CIRCLE | WAUNAKEE, WI 53597

Your feedback will be critical to the
WCSD Board of Education as it
continues its planning.

FOR MORE INFORMATION:
PARA MÁS INFORMACIÓN

EMAIL wcsd_fall2022referendum@waunakee.k12.wi.us

WEB www.waunakee.12.wi.us/district/referendum-2022.cfm

PHONE 608.849.2000

**WORKING TOGETHER
FOR A STRONG FUTURE**

2022/2023 Capital Projects												
priority (1 high, 3 low)	Could be Referendum	22-23 Cap Proj (41)	Energy	Operating Budget (10)	Create WO	Safety & Security	Item No.	Location	Description	Documented on FMP	Remaining Life (years)	Original Funds Requested
1		x						Bethel	2 additional offices	no		\$35,000
1		x						District-wide	Playground PlayMat	no		\$10,000
1		x						District-wide	fields irrigation systems maintenance/repair	no		\$5,000
2		x						Arboretum	3rd & 4th Grade Classroom's Carpet & Stairs	yes	-6	\$34,000
2		x						Arboretum	door 2 card access badge reader (2nd & 4th grade door)	no		\$3,650
2		x						Arboretum	Paint, 25%	yes	-6	\$5,000
2		x	x					Arboretum	LED hallway lighting throughout	no		no quote
2		x	x					Arboretum	LED kitchen lights	no		\$2,839
2		x						Heritage	remodel 2 new classrooms for 4th grade (Dan Carter verifying)	no		\$9,184
1		x				x		HES	add locking capability for north gym	no		\$19,970
1		x				x		HES	shatter-resitant film for classroom door glass	no		\$2,670
2		x						Heritage	add 4th grade lockers (20)	no		\$7,000
2		x						Prairie	library carpet, paint, book packing/moving	yes	-16	\$36,000
2		x	x					Prairie	library lighting	yes	-6	\$12,000
1		x	x					Prairie	replace exterior light at door #1	yes	-6	\$980
2		x	x					Prairie	LED hallway lighting throughout	no		no quote
2		x						Prairie	Boilers	yes	-6	no quote
1		x						MS	replace anti-slip material at (2) cafeteria ramps	no		\$7,900
2		x						MS	Replace windows by door 1, 7	yes	-5	\$15,000
2		x						MS	Install Carpet tile on landing by door 7 entrances	no		\$1,925
2		x						MS	Carpet rooms 116,128,133,238,241	yes	-20	\$18,250
2		x						MS	Carpet Tile Door 5 (\$1850) & 6 (\$2500) Landings	no		\$4,350
2		x				x		HS	Old gym east bleacher railings add, and resurfacing, or replacement of individ	no		\$25,000
2		x						HS	Door #19 bathroom countertops (boys and girls)	no		\$7,500
1		x						HS	North Water Main Meter Valves	yes	-21	\$2,890
1		x						HS	Fieldhouse HVAC unit to remove humidity	yes	-5	\$250,000
2		x	x					HS	LED Lighting In The Commons	no		no quote
2		x						HS-Ath	Metering faucets - Warrior Stadium - women's restroom	no		\$1,624
												\$517,732

Minutes of Human Resources Committee - Open

The Board of Education Waunakee Community School District

A Human Resources Committee of the Board of Education of Waunakee Community School District was held Wednesday, March 2, 2022, beginning at 9:00 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Engebretson called the meeting to order at 9:00AM.

II. ROLL CALL

Engebretson - Yes, Ensign – Yes, Hoefler – Yes

Also present: Guttenberg, Grabarski, Summers, Dye

III. APPROVE AGENDA

A motion was made by Ensign, second by Hoefler, to approve the agenda as posted.

IV. PUBLIC COMMENTS

There were no public comments

V. ADJOURN TO CLOSED SESSION (19.85(1) (c) (e))

A motion was made by Ensign, second by Hoefler, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(c)(e). Motion carried 3-0 on a roll call vote

Roll Call: Engebretson - Yes, Ensign – Yes, Hoefler – Yes

A. Negotiation Preparation - Waunakee Teachers Association

VI. RETURN TO OPEN SESSION

A motion was made by Ensign, second by Hoefler, to adjourn closed session and reconvene in open session. Motion carried 3-0. Time: 9:42AM

VII. REVIEW OF DANE COUNTY AND BADGER CONFERENCE COMPENSATION MARKETS FOR 2022/2023 SCHOOL YEAR

Grabarski presented and answered questions regarding area district's compensation actions and updates for the next school year, specifically what Sun Prairie has offered. Summers explained the key points of the information from Sun Prairie. Summers indicated that we are looking at being market competitive with both salaries and benefits and are looking at various strategies to accomplish this.

VIII. 2022-2023 COMPENSATION PLANNING

Grabarski and Summers presented and answered questions regarding a continued discussion of approaches for the 22/23 school year.

Grabarski reminded the committee of the potential strategies to discuss and that option 2 was where they felt most comfortable after the last discussion:

1. Allow staff to advance within the hourly system based on hiring date and teachers to advance within their new system based on experience and professional development prior to the first 22/23 paycheck; no change in systems based on CPI or inflation. Revisit the inflationary increase in the fall 2022. Engage in negotiations if requested by the WTA.

2. Increase both systems by an inflationary measure and permit staff advancement prior to the first paycheck of 22/23. Seek to reach agreement with the WTA prior to the first paycheck.

3. Hold all wages at the 21/22 level. Revisit both inflationary advancement and wage system advancement in the fall 2022. Engage in negotiations if requested by the WTA.

Summers explained and answered questions regarding strategies to meet this goal. After much discussion the committee still felt the most comfortable with option 2. Grabarski reported that positions based on upcoming retirements will be posted this week. Summers and Dye will share the HR discussion with the Budget committee later this week.

IX. ADJOURN

A motion was made by Hoefler, second by Ensign, to adjourn the meeting at 10:19AM
Motion carried 3-0.

Minutes of Budget Committee

The Board of Education Waunakee Community School District

A Budget Committee of the Board of Education of Waunakee Community School District was held Thursday, March 3, 2022, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Heinemann called the meeting to order at 7:28AM

II. ROLL CALL

Present: Ensign, Hetzel, Heinemann (Virtual)

Also present: Summers, Dye, Grabarski, Erik Kass from PMA (Virtual@ 8am)

III. APPROVAL OF AGENDA

A motion was made by Ensign, second by Hetzel, to approve the agenda as posted. Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments.

V. 2021-2022 BUDGET UPDATE

Summers presented and answered questions regarding the review of the projected end of the year balance. Summers made the committee aware of higher and lower than expected expenditures so far this year.

A. End of the Fiscal Year Strategies

Summers explained and answered questions regarding potential end of the fiscal year strategies. The 2022-2023 budget planning process includes some options that are built around cost savings in the 2021-22 fiscal year.

VI. 2022-2023 BUDGET PLANNING

A. Timeline

Summers explained the 2022-2023 budget process timeline was attached for the committee review.

B. Review Budget Planning Process

Summers presented and answered questions regarding the budget planning process for 2022-23. Included in this information was the requested class size data for Grades 7-12, options for budget planning for 2022-23, and the preliminary Budget Planning Process document for 2022-23.

The committee discussed the options as presented with Human Resources committee feedback. They discussed the possibility of building/department carry over going back into the district budget to use. They discuss a possible non-essential spending freeze, Summers discussed these options. Summers explained how some of these steps will get the district to the goal of meeting the compensation packages for the employees as the board has indicated. Summers explained some of the plans that other area districts are implementing

to allow for meeting the employee compensation goal. These strategies will be discussed at the March meeting with the full board.

C. Budget Planning Between School Board Committees

Summers presented and answered questions regarding the Human Resources Committee's discussed options for moving forward with compensation increases for the 2022-23 school year. Budget strategies will align with the goal of the committee to remain market competitive with salaries and benefits.

D. English Learners Staffing Request

Summers presented and answered questions regarding the request for two bilingual teachers for the 2022-2023 school year. Districts are able to request transfer of service funds for these students which pay for a large majority of the increase in the staffing requests. This funding will be permanent. The committee felt this would be a good investment for WCSD.

E. 2022-23 Budget Planning/November 2022 Referendum Planning

Summers presented and answered questions regarding the connection between our budget planning process and the November 2022 operational referendum question and the critical effect this will have on the development of budget drafts for this year.

Erik Kass from PMA Financial was available to discuss the topic of the district's debt service schedule and the goal of tax rate consistency across time. Erik shared a new option for paying down debt this spring and this new option provides increased taxpayer savings compared to the options reviewed previously.

The committee was in favor of this new option, but wanted very clear communication to be shared with the staff and community on how this option will benefit staff, students, and families.

A motion was made by Ensign, second by Hetzel, to bring the strategy of savings as presented by PMA, to the full board for consideration. Motion carried 3-0.

Summers also presented and answered questions regarding the community survey for referendum and if a question regarding the preference of more frequent operational referendum or larger/ longer term operational referendums. The committee felt this topic should be discussed at the full board level.

VII. **DISCUSSION/ACTION ON PROPOSALS**

There are no proposals for review this month.

VIII. **OTHER ITEMS FOR DISCUSSION**

None.

IX. **FUTURE AGENDA ITEMS**

The next meeting will be on Wednesday, April 6, 2022 @ 7:30am

X. **ADJOURN**

A motion was made by Ensign, second by Hetzel, to adjourn the meeting at 8:39AM. Motion carried 3-0.

	Daily Drop-In		Sunday Family Swim		10 Punch Card		3 Month Membership		Swim Lessons/class *		Masters	
	RES	NR	RES	NR	RES	NR	RES	NR	RES	NR	Member	Non-Member
Waunakee Current Fees	\$3.00	N/A	\$5/Family	N/A	\$30	N/A	\$50	\$60	\$45.00	\$55.00	\$100	\$150
	Fee not increased since opening May implement in future with on site cashless payment option		Fee not increased since opening		replaced \$3/visit drop in New in 2021 - cashless		Changed from trimester to quarter in 2018 resulting in \$50/year increase for year round users		\$5.63/class \$6.90/class 8 class session or prorated 2011 increase \$5-ARC increase 2014 Added NR Fee		\$6.67/class \$10/class 15 Workouts/Weeks 2 Session per year	
Current Users per category	Currently not using Replaced w/ punch card		2-10 families per week		71 Active Punch Cards (5 or 10 Visits @\$3/visit) 108 punch cards sold June '21-Feb '22		37	1	73 Current Enrollments Program smaller than March 2020 due to staffing & physical distancing Winter '20 Sunday program-98 Spring '20 Sunday program-113 70 - Res 3 - NR		5 Members (4 Res/1 NR) 52 10 Non-Members (1 Res/9 NR)	
Area School District Low	\$3.00	\$3.00	N/A		\$27	\$31.50	\$45	\$59	\$5.63	\$6.90		
Area School District High	\$6.00	\$7.00	N/A		\$80	\$90	\$70	\$100	\$7.40	\$12.00		
Proposed Increases	\$5.00	\$6.00	\$10/Family		\$50	\$60	\$60	\$70	\$60.00	\$70.00	\$150.00	\$200.00
	+66.6%	<i>NEW</i>			+66.6%	<i>NEW</i>	20%	16.6%	\$7.50/class 33.3%	\$8.75/class 27.3%	\$10/class 50%	\$13.33/class 33.3%
Forecasted Revenue Increase			\$1,125/year		\$3,000/year		\$60	\$72	\$60	\$74	<i>If I increase Non Member \$225/session it would match the member % increase.</i>	
							\$48/year ~ Res		\$7.50/Class	\$9.25/class	\$1,500/year	
			5 families/week-45 wks		150 punch cards per year		35 Resident membership 4 X per year		100 res registrations/3X per year 3 RN registrations/3X per year		\$1,000 NM/2 session \$500 Member/2 session	
	\$2 increase resident New NR fee		\$5 increase		\$20 increase resident New NR Fee		\$10 increase resident \$12 increase NR		\$15 increase resident \$19 increase NR		\$50 increase resident \$50 increase NR	

Potential Annual Revenue Increase: \$11,744.00

* Private Swim Schools lessons are significantly higher than school district programs

	21-22	22-23 July 1	22-23 Nov 8
Beginning Fund 10 Balance	\$7,614,873.48		
Ending Fund 10 Fund Balance	\$7,614,873.48		
Beginning Fund 41 Fund Balance	\$1,173,399.37		
Ending Fund 41 Fund Balance	\$714,144.00		

Revenues (Additional)			
22-23 Revenue Increase	\$0.00	\$107,683.00	
Unemployment Refund	\$76,058.00		
Additional Student Count		\$103,282.00	
Additional Open Enrollment Students			
Operational Referendum			\$1,200,000.00
Transfer of Service	\$0.00	\$212,200.00	
Additional Revenue Total	\$76,058.00	\$423,165.00	\$1,200,000.00

Expenses (Savings)			
Payment to Fund 73 Trust	\$557,476.00	\$557,476.00	
Transportation	\$50,000.00	\$150,000.00	
Virtual Instruction - Staff	\$0.00	\$35,000.00	
Virtual Instruction - Contracted	\$50,000.00	\$128,000.00	
Building/Dept Budgets	\$250,000.00	\$250,000.00	
Copy Machine Replacement		\$55,000.00	
Energy Efficiency Budget		\$83,894.00	
Capital Maintenance Projects		\$225,000.00	
Early Retirement/Resignations	\$0.00	\$200,000.00	
Savings Expense Total	\$907,476.00	\$1,684,370.00	\$0.00

Expenses (Additions)			
Summer School Pay Increase	\$0.00	\$107,000.00	
Aquatic Center Pay Increase	\$0.00	\$5,000.00	
Special Education - HS	\$0.00	\$136,000.00	
English Language Learner	\$0.00	\$130,000.00	
Co-curricular Programs		\$40,000.00	
Utilities (TBD)		\$31,260.00	
New FTE (7-12)		\$88,400.00	
New 6th Grade Section		\$70,000.00	
New 1st Grade Section		\$70,000.00	
Compensation System Increases		\$546,300.00	
Inflationary Increases		\$1,546,400.00	
Intermediate/MS Guidance		\$70,000.00	
Arboretum AP/4K Principal		\$110,000.00	
Payment to Fund 73 Trust			\$443,666.00
Energy Efficiency Budget			\$83,894.00
Capital Maintenance Projects			\$225,000.00
Copy Machine Replacement			\$55,000.00
Building/Dept Budgets			\$250,000.00
Additional Expense Total	\$0.00	\$2,950,360.00	\$1,057,560.00

Net Change	\$983,534.00	-\$842,825.00	-\$700,385.00
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	Arboretum	MAX	Heritage	MAX	Prairie	MAX	Total
KG Total	79	88	102	110	98	110	279
KG # of sections		4		5		5	
Avg. Class size							
1st Grade Total	87	88	110	110	103	110	299
# of sections		4		5		5	
Avg. Class size							
2nd Grade Total	88	88	93	110	105	110	286
# of sections		4		5		5	
Avg. Class size							
3rd Grade Total	86	100	124	150	96	125	306
# of sections		4		6		5	
Avg. Class size							
4th Grade Total	91	100	106	125	112	125	309
# of sections		4		5		5	
Avg. Class size							

5th Grade 289
14 sections

6th Grade 332
14 sections

total K-4 1479
5-12 2636
4K 177
Total 4292

8th Grade 355
12 sections

Updated 03/03/2022

9th Grade 319

10th Grade 323

11th Grade 350

12th Grade 345

Total 5-12 2636

4K 177



To: WCSD Board of Education
Randy Guttenberg, Superintendent

From: Chris Mand, Director of Student Services

Date: February 15, 2022

Re: Budget request to add two additional bilingual teachers (K-12)

This letter is requesting BOE approval to add two bilingual teachers for the 2022-2023 school year. This staffing increase will positively impact all of our WCSD schools.

Enrollment of students identified as English Learners (EL) continues to grow. The state of Wisconsin provides an opportunity for school districts seeing growth in English Learners to increase services and staffing by completing Transfer of Service (TOS). Utilizing TOS at this time is a proactive and fiscally responsible strategy. We have an opportunity to connect students who have moved into WCSD this school year to increased staffing needs next year and by posting for these positions now, we are positioning ourselves to have the certified staff we need at the start of the 2022-2023 school year.

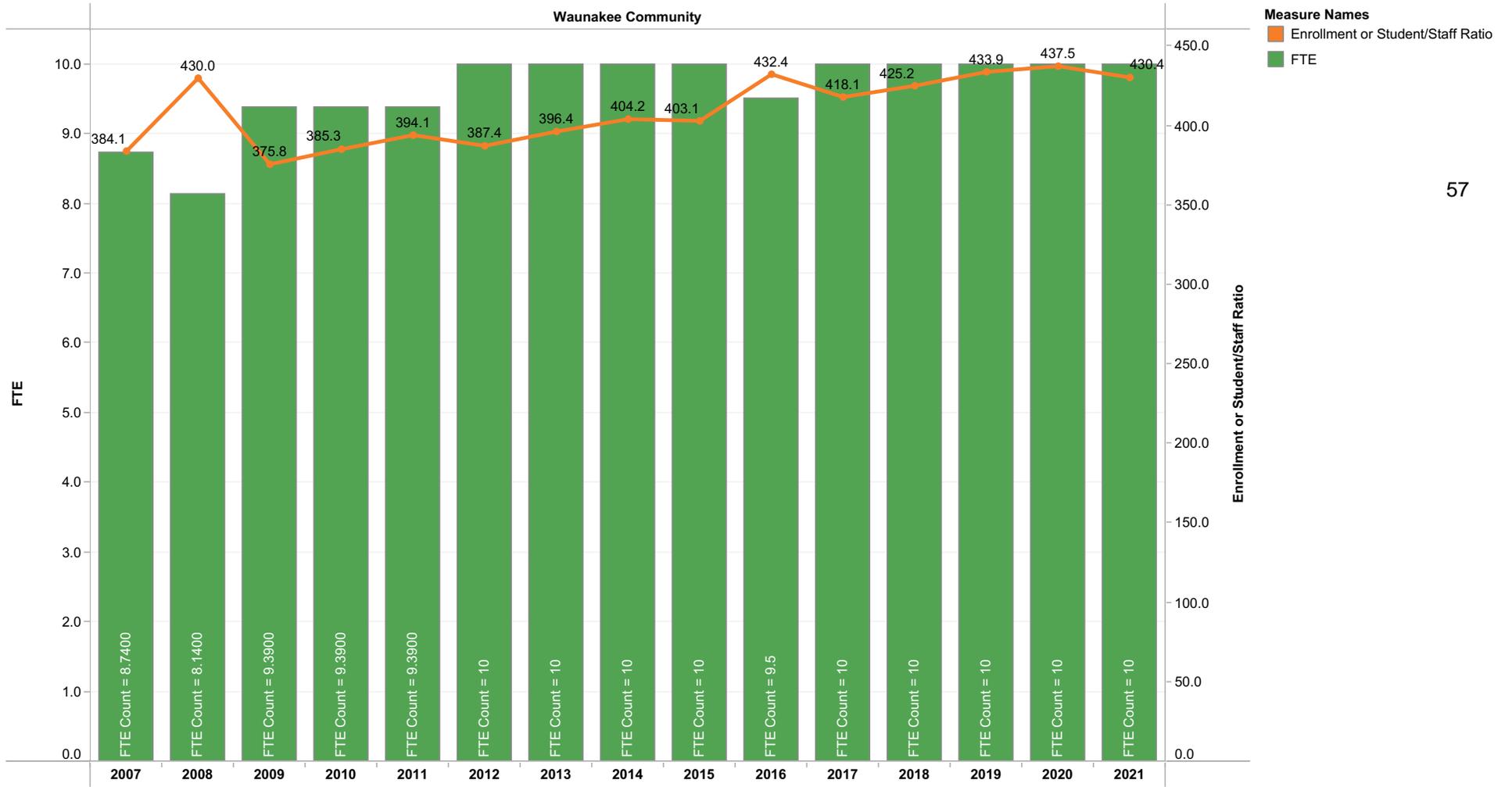
Since September 1, 2021, we have 40 new students eligible for TOS. We had five additional students enroll during January who have not yet been screened but will most likely qualify for English Learner services. We currently have over 50 students who are classified as “level 1” or “level 2” English proficiency, which is no or very little English language proficiency. Level 1 and Level 2 students require additional support from our staff.

As you know, our district is in the process of planning for bilingual programming. In the fall of 2021, WCSD contracted with Cooperative Educational Service Agency (CESA) to conduct a program analysis and to assist in facilitation of planning for a bilingual program. Additionally, the district has established a bilingual programming workgroup which began meeting in January 2022. I presented an update on our progress during the January Curriculum Committee meeting and shared that WCSD will request a waiver with the Department of Public Instruction (DPI) to allow us an additional year of planning time to establish our bilingual program.

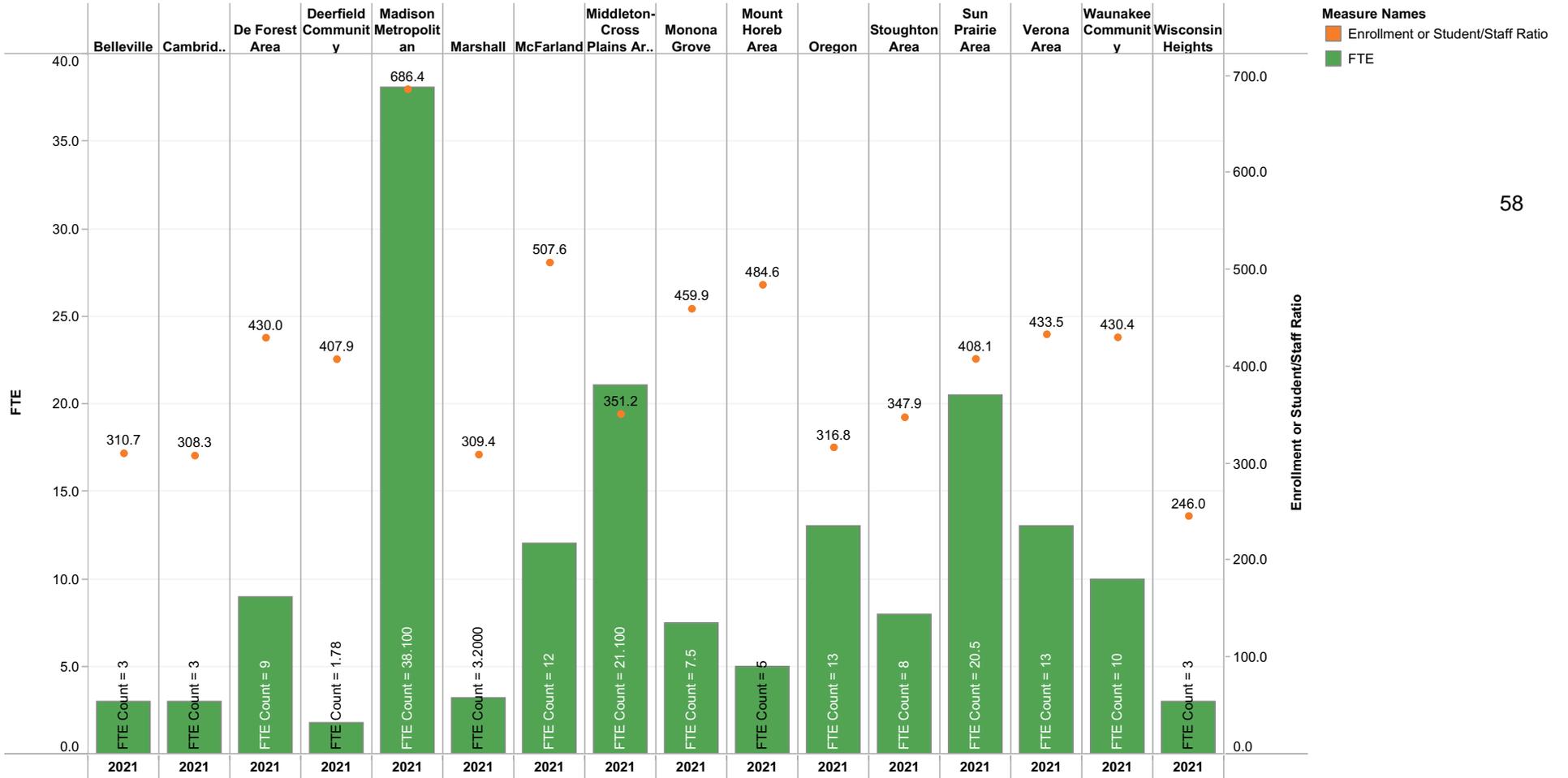
Our workgroup has not yet determined the bilingual program delivery model, however, we understand that regardless of the delivery model, we will need bilingual instruction in WCSD. We also know we will continue to need an English-as-a-Second Language (ESL) model as our English Learners come from 15 different language backgrounds. Hiring two additional bilingual staff will allow for manageable caseloads to ensure our students have the academic programming they need. It will also allow for EL teachers to collaborate, co-teach, and provide additional professional development to our staff as our district demographics continue to change. Lastly, it will provide a seamless transition to bilingual programming as we will have the necessary staffing established.

Estimated cost for these two positions is \$130,000 (\$65,000 per position) but depends on years of experience as well as benefit selections. I will work with the WCSD Business Office to file the appropriate TOS requests with the DPI by the due date so that we receive the funding support for these positions.

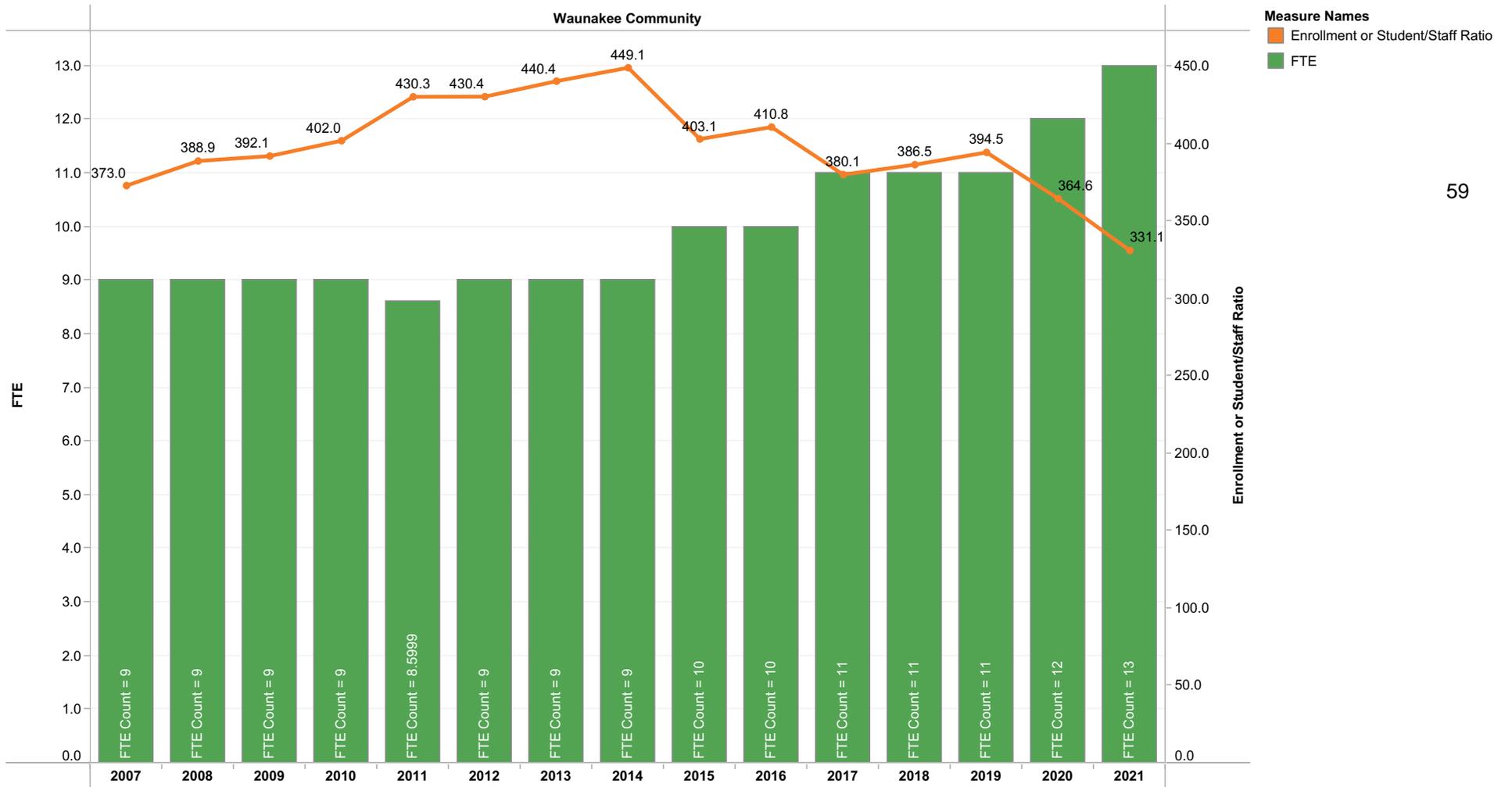
Staffing Ratios
 District(s): Waunakee Community
 Position(s): Guidance Counselor
 Source: DPI PI-1202



Staffing Ratios
 District(s): All
 Position(s): Guidance Counselor
 Source: DPI PI-1202

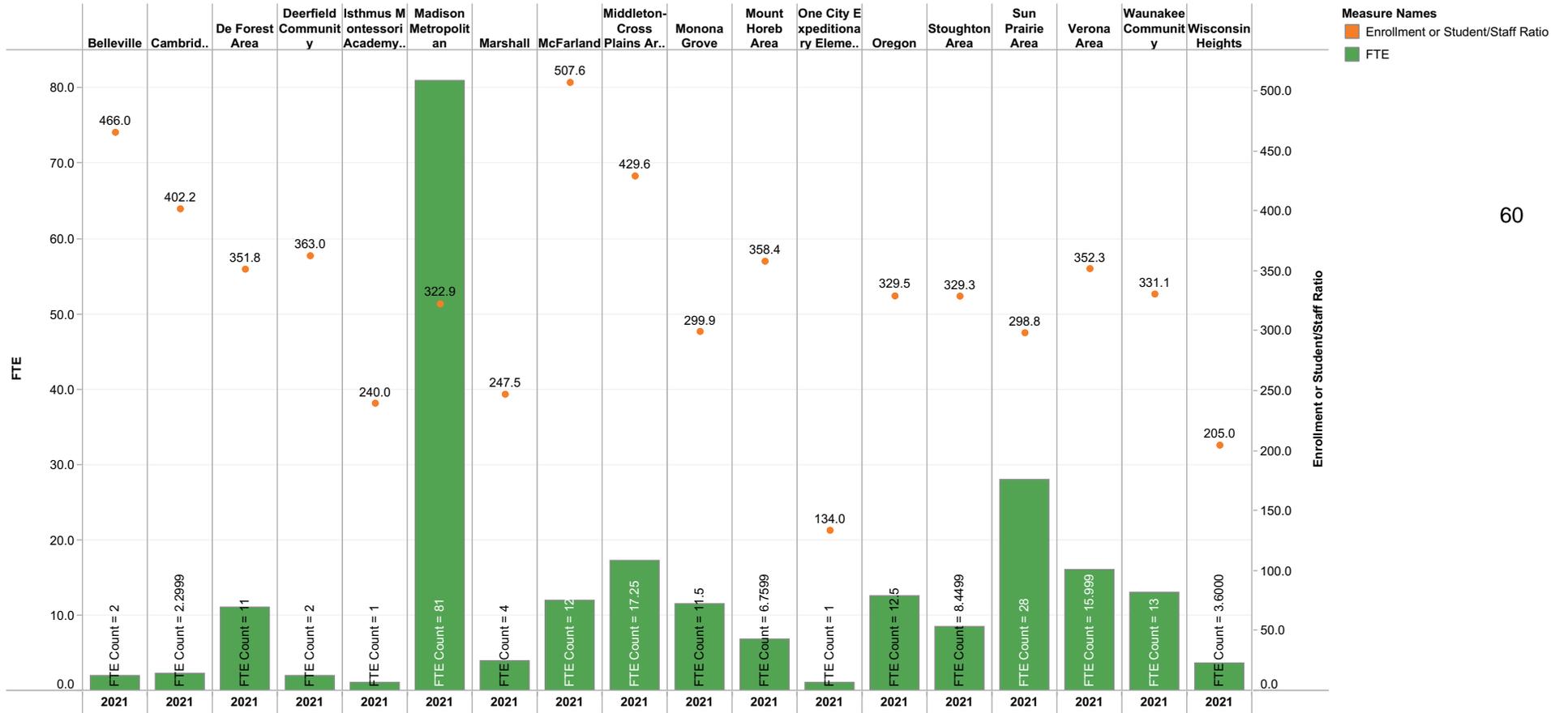


Staffing Ratios
 District(s): Waunakee Community
 Position(s): Assistant Principal & Principal
 Source: DPI PI-1202



Staffing Ratios

District(s): All
 Position(s): Assistant Principal & Principal
 Source: DPI PI-1202



Waunakee Community School District
EXAMPLE NOVEMBER, 2022 REFERENDA FINANCING PLAN
\$150,000,000 FOR FACILITIES

LEVY YEAR	YEAR DUE	FUND 39 EXISTING DEBT SERVICE	EXAMPLE FUND 39 IMPACT OF 2022, 2023 DEFEASANCE	FUND 39 EXISTING DEBT SERVICE	\$40,000,000		\$40,000,000		\$40,000,000		\$30,000,000		FUND 39 DEBT LEVY EXISTING PLUS NEW	IMPACT OF EXISTING NON-RECURRING OPERATING OVERRIDE (Ends after 2024-25)	NEW RECURRING OPERATING OVERRIDE	STATE AID IMPACT OVER BASE YEAR (FY 2021-22) (A)	COMBINED TOTAL (Factoring Aid)	COMBINED MILL RATE (B)	YEAR DUE
					G.O. SCHOOL BUILDING BONDS Dated July 1, 2023 (First interest 4/1/24)		G.O. SCHOOL BUILDING BONDS Dated July 1, 2024 (First interest 4/1/25)		G.O. SCHOOL BUILDING BONDS Dated July 1, 2025 (First interest 4/1/26)		G.O. SCHOOL BUILDING BONDS Dated December 1, 2026 (First interest 4/1/27)								
					PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) EST. AVG= 3.75%	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) EST. AVG= 3.75%	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) EST. AVG= 3.75%	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) EST. AVG= 3.75%							
2021	2022	\$7,203,088	\$4,813,912	\$12,017,000									\$12,017,000			\$0	\$12,017,000	\$3.50	2022
2022	2023	\$7,281,020	\$6,310,829	\$13,591,849									\$13,591,849	\$1,200,000		(\$2,400,000)	\$12,391,849	\$3.50	2023
2023	2024	\$7,359,749	(\$425,946)	\$6,933,803	\$1,275,000	\$1,851,094							\$10,059,896	\$2,400,000		\$120,980	\$12,580,876	\$3.45	2024
2024	2025	\$7,359,653	(\$1,754,134)	\$5,605,519		\$1,452,188	\$625,000	\$1,863,281					\$9,545,988	\$3,600,000		(\$101,186)	\$13,044,802	\$3.47	2025
2025	2026	\$7,360,515	(\$1,518,446)	\$5,842,069		\$1,452,188		\$1,476,563	\$170,000	\$1,871,813			\$10,812,631	(\$2,127,502)	\$4,800,000	(\$53,737)	\$13,431,392	\$3.47	2026
2026	2027	\$7,488,365	(\$2,915,271)	\$4,573,094		\$1,452,188		\$1,476,563		\$1,493,625	\$50,000	\$936,563	\$9,982,031	(\$2,127,502)	\$6,000,000	(\$29,706)	\$13,824,823	\$3.47	2027
2027	2028	\$7,489,465	(\$2,777,571)	\$4,711,894		\$1,452,188		\$1,476,563		\$1,493,625	\$100,000	\$1,121,250	\$10,355,519	(\$2,127,502)	\$6,000,000	\$5,552	\$14,233,569	\$3.47	2028
2028	2029	\$5,036,067	(\$2,396,020)	\$2,640,047	\$560,000	\$1,441,688	\$1,610,000	\$1,446,375	\$200,000	\$1,489,875	\$250,000	\$1,114,688	\$10,752,672	(\$2,127,502)	\$6,000,000	\$71,504	\$14,696,674	\$3.48	2029
2029	2030	\$5,040,947	(\$2,436,434)	\$2,604,513	\$620,000	\$1,419,563	\$1,670,000	\$1,384,875	\$500,000	\$1,476,750	\$375,000	\$1,102,969	\$11,153,669	(\$2,127,502)	\$6,000,000	\$100,676	\$15,126,843	\$3.47	2030
2030	2031	\$2,599,463		\$2,599,463	\$645,000	\$1,395,844	\$1,735,000	\$1,321,031	\$1,000,000	\$1,448,625	\$360,000	\$1,089,188	\$11,594,150	(\$2,127,502)	\$6,000,000	\$129,639	\$15,596,287	\$3.48	2031
2031	2032	\$2,601,975		\$2,601,975	\$670,000	\$1,371,188	\$1,800,000	\$1,254,750	\$1,500,000	\$1,401,750	\$350,000	\$1,075,875	\$12,025,538	(\$2,127,502)	\$6,000,000	\$161,454	\$16,059,489	\$3.48	2032
2032	2033	\$2,598,406		\$2,598,406	\$700,000	\$1,345,500	\$1,870,000	\$1,185,938	\$1,750,000	\$1,340,813	\$650,000	\$1,057,125	\$12,497,781	(\$2,127,502)	\$6,000,000	\$192,447	\$16,562,726	\$3.48	2033
2033	2034	\$2,597,319		\$2,597,319	\$725,000	\$1,318,781	\$1,940,000	\$1,114,500	\$1,820,000	\$1,273,875	\$1,025,000	\$1,025,719	\$12,840,194	(\$2,127,502)	\$6,000,000	\$226,491	\$16,939,182	\$3.46	2034
2034	2035	\$660,563		\$660,563	\$2,725,000	\$1,254,094	\$2,020,000	\$1,040,250	\$1,885,000	\$1,204,406	\$1,065,000	\$986,531	\$12,840,844	(\$2,127,502)	\$6,000,000	\$251,295	\$16,964,636	\$3.46	2035
2035	2036				\$3,505,000	\$1,137,281	\$2,095,000	\$963,094	\$1,960,000	\$1,132,313	\$1,105,000	\$945,844	\$12,843,531	(\$2,127,502)	\$6,000,000	\$252,065	\$16,968,094	\$3.46	2036
2036	2037				\$3,640,000	\$1,003,313	\$2,170,000	\$883,125	\$2,035,000	\$1,057,406	\$1,150,000	\$903,563	\$12,842,406	(\$2,127,502)	\$6,000,000	\$252,788	\$16,967,692	\$3.46	2037
2037	2038				\$3,775,000	\$864,281	\$2,260,000	\$800,063	\$2,110,000	\$979,688	\$1,190,000	\$859,688	\$12,838,719	(\$2,127,502)	\$6,000,000	\$253,143	\$16,964,359	\$3.46	2038
2038	2039				\$3,920,000	\$720,000	\$2,345,000	\$713,719	\$2,195,000	\$898,969	\$1,235,000	\$814,219	\$12,841,906	(\$2,127,502)	\$6,000,000	\$253,331	\$16,967,735	\$3.46	2039
2039	2040				\$4,070,000	\$570,188	\$2,435,000	\$624,094	\$2,275,000	\$815,156	\$1,285,000	\$766,969	\$12,841,406	(\$2,127,502)	\$6,000,000	\$254,028	\$16,967,932	\$3.46	2040
2040	2041				\$4,225,000	\$414,656	\$2,525,000	\$531,094	\$2,365,000	\$728,156	\$1,335,000	\$717,844	\$12,841,750	(\$2,127,502)	\$6,000,000	\$254,479	\$16,968,727	\$3.46	2041
2041	2042				\$4,390,000	\$253,125	\$2,620,000	\$434,625	\$2,455,000	\$637,781	\$1,385,000	\$666,844	\$12,842,375	(\$2,127,502)	\$6,000,000	\$255,009	\$16,969,882	\$3.46	2042
2042	2043				\$4,555,000	\$85,406	\$2,725,000	\$334,406	\$2,545,000	\$544,031	\$1,440,000	\$613,875	\$12,842,719	(\$2,127,502)	\$6,000,000	\$255,579	\$16,970,795	\$3.46	2043
2043	2044						\$7,555,000	\$141,656	\$2,645,000	\$446,719	\$1,495,000	\$558,844	\$12,842,219	(\$2,127,502)	\$6,000,000	\$256,148	\$16,970,865	\$3.46	2044
2044	2045								\$10,590,000	\$198,563		\$501,750	\$12,840,313	(\$2,127,502)	\$6,000,000	\$256,678	\$16,969,489	\$3.46	2045
2045	2046											\$236,344	\$12,841,344	(\$2,127,501)	\$6,000,000	\$257,130	\$16,970,972	\$3.46	2046
		\$72,676,594	(\$3,099,083)	\$69,577,511	\$40,000,000	\$22,254,750	\$40,000,000	\$20,466,563	\$40,000,000	\$21,933,938	\$30,000,000	\$17,095,688	\$301,328,448			\$1,475,785	\$390,126,692	\$3.46	IMPACT \$0.00

(A) State aid impact based on prior fiscal year incremental expenditure over base year (FY 2021-22) at the following aid levels (2021-22 October certification):
Tertiary Aid Percentage..... -7.01% NOTE: Estimated, one-time aid benefit of \$2.4 mil expected in 2022-23.
(B) Mill rate based on 2021 Equalized Valuation (TID-OUT) of \$3,437,359,073 with annual growth as follows:
2022-33: 3.00%
2034 and thereafter: 0.00%

NOTES: Example financing scenarios could be impacted by other variables, such as significant market or statutory changes, which may necessitate adjustments to the financing plans.

Mill rate may remain unchanged or decline in upcoming years if referendum not approved.

Scenarios where a greater portion of the overall debt is issued in advance of the expenditures of the proceeds will likely result in higher fees earned by the investment manager of the debt proceeds.



RESOLUTION NO. ____

RESOLUTION AUTHORIZING THE REDEMPTION OF THE
TAXABLE GENERAL OBLIGATION REFUNDING BONDS
(BUILD AMERICA BONDS - DIRECT PAYMENT), DATED OCTOBER 4, 2010

WHEREAS, the Waunakee Community School District, Dane County, Wisconsin (the "District") has outstanding its Taxable General Obligation Refunding Bonds (Build America Bonds - Direct Payment), dated October 4, 2010 (the "2010 Bonds");

WHEREAS, the cash subsidy payments received by the District from the United States Treasury (the "Treasury") with respect to interest payments on the 2010 Bonds have been reduced, pursuant to the requirements of the Balanced Budget and Emergency Deficit Control Act of 1985, as amended, from the amount the District requested on timely submitted Forms 8038-CP;

WHEREAS, the 2010 Bonds are subject to redemption prior to maturity, in whole or in part, at the option of the District, on any day, at a redemption price equal to 100% of the principal amount redeemed plus accrued interest to the date of redemption, in the event that either (a) Section 54AA or 6431 of the Internal Revenue Code of 1986, as amended, is repealed, amended or modified in a manner which results in a reduction or elimination of the District's 35% cash subsidy payment from the United States Treasury or (b) the United States Treasury fails to make a cash subsidy payment to which the District is entitled and such failure is not caused by any action or inaction by the District;

WHEREAS, the School Board hereby finds and determines that the Treasury's reduction in the cash subsidy payments with respect to the 2010 Bonds was not due to any action or inaction by the District, and as a result, the extraordinary redemption provision referred to above was triggered, and the 2010 Bonds are eligible to be redeemed on any day;

WHEREAS, the School Board has determined that it is necessary and desirable to call the 2010 Bonds maturing in the years 2029 and 2030 for redemption on April 20, 2022 with funds of the District on hand;

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District, that the 2010 Bonds maturing in the years 2029 and 2030 are called for prior payment on April 20, 2022 at the price of par plus accrued interest to the date of redemption.

The District hereby directs the District Clerk to work with PMA Securities, LLC to cause timely notice of redemption, in substantially the form attached hereto as Exhibit A and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice.

Adopted, approved and recorded March 14, 2022.

Joan Ensign
District President

ATTEST:

Judith Engebretson
District Clerk

(SEAL)

EXHIBIT A

NOTICE OF FULL CALL*

WAUNAKEE COMMUNITY SCHOOL DISTRICT
DANE COUNTY, WISCONSIN
TAXABLE GENERAL OBLIGATION REFUNDING BONDS
(BUILD AMERICA BONDS - DIRECT PAYMENT)
DATED OCTOBER 4, 2010

NOTICE IS HEREBY GIVEN that the Bonds of the abovereferenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called, as a result of the occurrence of an Extraordinary Event (as defined in the Bonds), for prior payment on April 20, 2022 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
04/01/2029	\$2,260,000	5.70%	943186LC8
04/01/2030	2,390,000	5.80	943186LD6

Upon presentation and surrender of said Bonds to The Bank of New York Mellon Trust Company, N.A., the registrar and fiscal agent for said Bonds, the registered owners thereof will be paid the principal amount of the Bonds plus accrued interest to the date of prepayment.

Said Bonds will cease to bear interest on April 20, 2022.

By Order of the
School Board
Waunakee Community School District
District Clerk

Dated _____

* To be provided to The Bank of New York Mellon Trust Company, N.A. at least thirty-five (35) days prior to April 20, 2022. The registrar and fiscal agent shall be directed to give notice of such prepayment by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to April 20, 2022 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

2021-22 Budget Status Report-February 28, 2022

GENERAL FUND 10 EXPENSES

Salary & Benefits (no grants)	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Personnel Costs: Salaries	28,256,649	28,256,649	16,806,996.12	0.00	59.48%	11,449,652.88
Personnel Costs: Benefits	10,313,596	10,313,596	6,205,284.25	0.00	60.17%	4,108,311.75
Total	38,570,245	38,570,245	23,012,280.37	0.00	59.66%	15,557,964.63
Buildings	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Prairie School	82,370	82,370	52,115.08	6,303.68	70.92%	23,951.24
Prairie School CSF	18,322	21,053	17,003.26	3,141.62	95.68%	908.49
Heritage School	84,700	84,700	51,472.08	25,569.62	90.96%	7,658.30
Heritage School CSF	16,046	18,688	7,505.05	6,159.70	73.12%	5,022.88
Arboretum School	71,625	71,625	45,284.10	10,835.57	78.35%	15,505.33
Arboretum School CSF	15,970	18,393	13,665.89	161.95	75.18%	4,565.06
Intermediate School	142,830	142,830	69,156.18	24,674.96	65.69%	48,998.86
Intermediate School CSF	23,746	27,263	20,426.87	87.31	75.25%	6,748.39
Middle School	153,220	153,220	109,679.78	23,312.42	86.80%	20,227.80
Middle School CSF	22,229	25,779	21,008.75	3,289.72	94.26%	1,480.75
High School	553,993	553,993	216,575.16	51,862.26	48.46%	285,555.58
High School CSF	50,603	57,933	27,091.10	1,497.81	49.35%	29,344.48
Athletics	354,477	354,477	235,933.06	88,371.01	91.49%	30,172.93
Departments						
Utilities	1,042,000	1,042,000	849,921.70	208,450.07	101.57%	-16,371.77
Maintenance	1,003,090	1,003,090	917,275.30	263,364.80	117.70%	-177,550.10
Capital Projects	150,000	150,000	0.00	0.00	0.00%	150,000.00
Contingency Fund	100,000	100,000	2,345.95	0.00	2.35%	97,654.05
Energy Conservation	83,894	83,894	99,718.13	0.00	118.86%	-15,824.13
Transportation	1,273,528	1,273,528	690,712.62	587,231.05	100.35%	-4,415.67
Technology	966,179	966,179	541,824.44	59,559.37	62.24%	364,795.19
Technology Erate/Fees	53,600	53,600	29,363.16	5,262.40	64.60%	18,974.44
Curriculum-Secondary	204,029	204,029	342,560.72	1,095.39	168.43%	-139,627.11
Curriculum-Elementary Operations	197,982	197,982	79,279.65	3,428.09	41.78%	115,274.26
Curriculum-Elementary District	945,000	945,000	714,000.00	231,000.00	100.00%	0.00
Human Resources	35,850	35,850	28,671.06	45.82	80.10%	7,133.12
Superintendent	84,600	84,600	80,606.10	30,640.13	131.50%	-26,646.23
Student Services-Operations	71,250	71,250	10,621.60	1,778.88	17.40%	58,849.52
Student Services-District	92,500	92,500	26,909.80	42,079.62	74.58%	23,510.58
Business Office	499,673	499,673	566,200.95	111,311.86	135.59%	-177,839.81
District Wide	1,344,610	1,344,610	604,554.70	90,410.76	51.69%	649,644.54
Special Projects	0	0	0.00	0.00	---	0.00
Summer School	69,940	69,940	54,748.04	0.00	78.28%	15,191.96
Grants-Fund 10						
Common School Fund-District	5,800	5,800	5,799.00	0.00	99.98%	1.00
Title 1 Grant (Public)	89,776	89,776	48,209.11	0.00	53.70%	41,566.89
Title 1 Grant (Private)	6,199	6,199	3,261.80	0.00	52.62%	2,937.20
Title 2 Grant (Public)	50,807	54,375	38,514.80	0.00	70.83%	15,860.20
Title 2 Grant (Private)	5,692	5,692	0.00	0.00	0.00%	5,692.00
Title 3 Grant	18,840	18,840	5,607.34	2,986.65	45.62%	10,246.01
Title 4A Grant (Public)	9,648	8,796	8,796.00	0.00	100.00%	0.00
Title 4A Grant (Private)	351	1,219	0.00	0.00	0.00%	1,219.00
Career/Tech Ed Grant	73,654	73,654	11,329.82	0.00	15.38%	62,324.18
CEIS Federal Flo-Through	153,367	153,302	74,927.69	0.00	48.88%	78,374.31
Ed. Effectiveness Grant	29,520	30,080	30,080.00	0.00	100.00%	0.00
ESSER2	626,122	626,122	0.00	0.00	0.00%	626,122.00
ESSER3	0	0	0.00	0.00	---	0.00
Peer Mentor Grant	0	0	0.00	0.00	---	0.00
Perkins Grant	18,914	18,914	10,722.01	0.00	56.69%	8,191.99
Reading Readiness	8,375	8,375	0.00	0.00	0.00%	8,375.00
Dane Co. Mental Health	20,511	20,511	20,510.65	0.00	100.00%	0.35
School-Based Mental Health	75,000	75,000	3,509.00	56,051.00	79.41%	15,440.00
SAODA	0	1,000	0.00	0.00	0.00%	1,000.00
Other Program Totals						
Transfer to Fund 27	6,406,644	6,406,644	0.00	0.00	0.00%	6,406,644.00
Wellness Clinic	242,250	242,250	138,925.92	103,354.06	100.01%	-29.98
Subtotals	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salary & Benefits Totals	38,570,245	38,570,245	23,012,280.37	0.00	59.66%	15,557,964.63
Building Totals	1,590,131	1,612,324	886,916.36	245,267.63	70.22%	480,140.09
Department Totals	8,217,725	8,217,725	5,639,313.92	1,635,658.24	88.53%	942,752.84
Grant Totals	1,192,576	1,197,655	261,267.22	59,037.65	26.74%	877,350.13
Other Program Totals	6,648,894	6,648,894	138,925.92	103,354.06	3.64%	6,406,614.02
Total Fund 10 Expenditures	56,219,571	56,246,843	29,938,703.79	2,043,317.58	56.86%	24,264,821.71

2021-22 Budget Status Report-February 28, 2022

GENERAL FUND 10 REVENUES

Building/Department	Original Budget	Revised Budget	Received	Ordered	% Received	Unreceived
Prairie School	5,720	5,720	3,789.88	0.00	66.26%	1,930.12
Heritage School	5,950	5,950	4,370.19	0.00	73.45%	1,579.81
Arboretum School	6,375	6,375	4,129.24	0.00	64.77%	2,245.76
Intermediate School	33,350	33,350	15,496.00	0.00	46.46%	17,854.00
Middle School	32,600	32,600	11,979.95	0.00	36.75%	20,620.05
High School	169,750	169,750	165,356.95	0.00	97.41%	4,393.05
Curriculum - Elementary	0	0	251.50	0.00	---	-251.50
Curriculum - Secondary	8,800	8,800	9,613.74	0.00	109.25%	-813.74
Maintenance	6,000	6,000	23,986.55	0.00	399.78%	-17,986.55
Energy Conservation	0	0	11,012.95	0.00	---	-11,012.95
Athletic Dept	38,000	38,000	4,176.00	0.00	10.99%	33,824.00
Human Resources	2,200	2,200	62.93	0.00	2.86%	2,137.07
Technology	2,750	2,750	9,375.87	0.00	340.94%	-6,625.87
E-Rate	53,600	53,600	8,513.19	0.00	15.88%	45,086.81
District	54,512,009	54,512,009	24,161,528.06	0.00	44.32%	30,350,480.94

Grants - Fund 10

Common School Fund-District	152,716	162,337	0.00	0.00	0.00%	162,337.00
Title 1 Grant (Public)	89,776	89,776	420.08	0.00	0.47%	89,355.92
Title 1 Grant (Private)	6,199	6,199	355.25	0.00	5.73%	5,843.75
Title 2 Grant (Public)	50,807	54,375	24,879.12	0.00	45.75%	29,495.88
Title 2 Grant (Private)	5,692	5,692	0.00	0.00	0.00%	5,692.00
Title 3 Grant	18,840	18,840	0.00	0.00	0.00%	18,840.00
Title 4A Grant (Public)	9,648	8,796	0.00	0.00	0.00%	8,796.00
Title 4A Grant (Private)	351	1,219	0.00	0.00	0.00%	1,219.00
Career/Tech Ed Grant	73,654	73,654	0.00	0.00	0.00%	73,654.00
CEIS Federal Flo-Through	153,367	153,302	52,677.69	0.00	34.36%	100,624.31
Ed. Effectiveness Grant	29,520	30,080	0.00	0.00	0.00%	30,080.00
ESSER2	626,122	626,122	0.00	0.00	0.00%	626,122.00
ESSER3	0	0	22,250.00	0.00	---	-22,250.00
Peer Mentor Grant	2,975	2,975	2,975.00	0.00	100.00%	0.00
Perkins Grant	18,914	18,914	3,294.92	0.00	17.42%	15,619.08
Reading Readiness	8,375	8,375	0.00	0.00	0.00%	8,375.00
Dane Co. Mental Health	20,511	20,511	14,510.49	0.00	70.74%	6,000.51
School-Based Mental Health	75,000	75,000	0.00	0.00	0.00%	75,000.00
SAODA	0	1,000	0.00	0.00	0.00%	1,000.00

Total Fund 10 Revenues	56,219,571	56,234,271	24,555,005.55	0.00	43.67%	31,679,265.45
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SPECIAL EDUCATION FUND 27 EXPENSES

Salaries & Benefits (no grants)	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salaries	5,894,937	5,894,937	3,346,964.96	0.00	56.78%	2,547,972.04
Benefits	2,339,942	2,339,942	1,288,460.83	0.00	55.06%	1,051,481.17
Total	8,234,879	8,234,879	4,635,425.79	0.00	56.29%	3,599,453.21

Departments

Special Ed-Operations	28,839	28,839	4,828.06	4,668.56	32.93%	19,342.38
Special Ed-District	126,557	126,557	147,505.67	101,770.85	196.97%	-122,719.52
Transportation	323,008	323,008	168,130.29	143,225.71	96.39%	11,652.00
Medicaid	9,000	9,000	8,980.61	0.00	99.78%	19.39

Grants-Fund 27

IDEA FlowThrough Grant	778,446	778,446	386,976.52	81,365.25	60.16%	310,104.23
IDEA FlowThrough Grant-ESSER3	198,857	198,857	0.00	0.00	0.00%	198,857.00
IDEA PreSchool Grant	23,500	23,500	8,262.91	1,434.39	41.27%	13,802.70
IDEA PreSchool Grant-ESSER3	22,403	22,403	0.00	0.00	0.00%	22,403.00

Total Fund 27 Expenditures	9,745,489	9,745,489	5,360,109.85	332,464.76	58.41%	4,052,914.39
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SPECIAL EDUCATION FUND 27 REVENUES

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
IDEA FlowThrough Grant	778,446	778,446	117,937.45	0.00	15.15%	660,508.55
IDEA FlowThrough Grant-ESSER3	198,857	198,857	0.00	0.00	0.00%	198,857.00
IDEA PreSchool Grant	23,500	23,500	5,249.75	0.00	22.34%	18,250.25
IDEA PreSchool Grant-ESSER3	22,403	22,403	0.00	0.00	0.00%	22,403.00
Special Ed Revenues	0	0	0.00	0.00	---	0.00
Other Fund 27 Revenues	8,722,283	8,722,283	1,046,800.77	0.00	12.00%	7,675,482.23

Total Fund 27 Revenues	9,745,489	9,745,489	1,169,987.97	0.00	12.01%	8,575,501.03
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FOOD SERVICE FUND 50 EXPENSES

Function	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
All	2,356,669	2,356,669	1,596,594.76	719,334.11	98.27%	40,740.13

FOOD SERVICE FUND 50 REVENUES

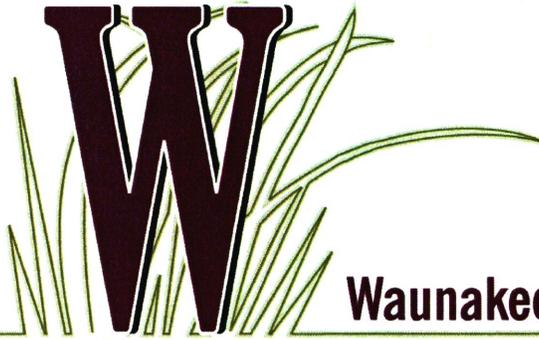
Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
All	2,406,900	2,406,900	1,818,899.24	0.00	75.57%	588,000.76

2021-22 Budget Status Report-February 28, 2022

CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES									
Building/Department	20-21 Carryover	21-22 Revenue Budget	21-22 Rec'd	21-22 Revenue Balance	21-22 Expense Budget	21-22 Spent / Encumbered	21-22 Expense Balance	21-22 Balance	Funds Available
Prairie School	17,678.03	5,720.00	3,789.88	1,930.12	82,370	58,418.76	23,951.24	22,021.12	39,699.15
Heritage School	17,611.01	5,950.00	4,370.19	1,579.81	84,700	77,041.70	7,658.30	6,078.49	23,689.50
Arboretum School	21,718.99	6,375.00	4,129.24	2,245.76	71,625	56,119.67	15,505.33	13,259.57	34,978.56
Intermediate School	48,083.05	33,350.00	15,496.00	17,854.00	142,830	93,831.14	48,998.86	31,144.86	79,227.91
Middle School	38,027.78	32,600.00	11,979.95	20,620.05	153,220	132,992.20	20,227.80	-392.25	37,635.53
High School	87,228.82	169,750.00	165,356.95	4,393.05	553,993	268,437.42	285,555.58	281,162.53	368,391.53
Athletic Dept	60,229.50	38,000.00	4,176.00	33,824.00	354,477	324,304.07	30,172.93	-3,651.07	56,578.43
Curriculum-Elementary (Oper)	13,687.23	0.00	0.00	0.00	197,982	82,707.74	115,274.26	115,274.26	128,961.49
Curriculum-Secondary	20,932.26	8,800.00	9,613.74	-813.74	204,029	343,656.11	-139,627.11	-138,813.37	-117,881.11
CTE Grant		73,654.00	0.00	73,654.00	73,654	11,329.82	62,324.18	-11,329.82	-11,329.82
Energy Conservation	461.82	0.00	11,012.95	-11,012.95	83,894	99,718.13	-15,824.13	-4,811.18	-4,349.36
Human Resources	3,639.87	2,200.00	62.93	2,137.07	35,850	28,716.88	7,133.12	4,996.05	8,635.92
Maintenance	311,049.59	6,000.00	23,986.55	-17,986.55	1,003,090	1,180,640.10	-177,550.10	-159,563.55	151,486.04
Special Education-Operations	-	0.00	0.00	0.00	28,839	9,496.62	19,342.38	19,342.38	19,342.38
Student Services-Operations	26,573.23	0.00	0.00	0.00	71,250	12,400.48	58,849.52	58,849.52	85,422.75
Superintendent	15,395.84	0.00	0.00	0.00	84,600	111,246.23	-26,646.23	-26,646.23	-11,250.39
Technology	340,408.09	56,350.00	17,889.06	38,460.94	1,019,779	636,009.37	383,769.63	345,308.69	685,716.78
Capital Projects (Fund 10)	10,333.09	0.00	0.00	0.00	0	10,934.45	-10,934.45	-10,934.45	-601.36
	1,033,058.20							541,295.55	1,574,353.75

							Totals	
PO/Check Request Number	Group	Description	Vendor Name	Amount	Approve/Deny Date	Entered by	Status	Bid Category
7770210143	777	10 - Boxlight Interactive Boards for smartboard replacem	ELB US INC.	\$27,500.00	02/28/2022	SCHEY, SHERRY L	Open	BE: CESA Contract
7200210047	720	Developmental Designs Workshop for Social Emotional L	THE ORIGINS PROGRAM	\$24,500.00	02/03/2022	CARPENTER, DEBRA M	Open	BE: Prof Service Contract/Agreement
7200210046	720	Developmental Designs Workshop for Social Emotional L	THE ORIGINS PROGRAM	\$24,500.00	02/03/2022	CARPENTER, DEBRA M	Open	BE: Prof Service Contract/Agreement
7070210048	707	Booster Heater for Arbo	KAVANAUGH RESTAURANT SUPP...	\$10,206.35	02/10/2022	SERVICE BAA, FOOD	Open	Bids Attached
7060210156	706	HS Boys Golf Polo Shirts & 1/4 Zip Pullovers	BRIAN W BISHOP INC	\$6,295.00	02/01/2022	LOCKMAN, JENNIFER W	Open	BE: Fund 21
7040210017	704	BIANNUAL DISTRICT PAPER ORDER	COMPLETE OFFICE OF WI INC	\$23,940.00	02/10/2022	MEHLHOFF, KELSEY J	Open	Bids Attached
7020210071	702	October 27, 2022 Inservice: Getting Started & Review of	THE ORIGINS PROGRAM	\$16,680.00	02/28/2022	PFEIL, MARY L	REQ	BE: Prof Service Contract/Agreement
1020210242	102	WIS 21-22 Memory Book Down payment	JOSTENS INC	\$5,000.00	02/28/2022	JENSEN, LORRIE A	Open	BE: Approved by BM
6134	727	Payroll/Business Services Training	CESA #5	\$5,231.25	02/24/2022	MEHLHOFF KELSEY J	Approved	BE: CESA Contract
6127	727	SBCP TRANSFER FINAL	WAUNAKEE COMMUNITY SCHOOL DISTRIC	\$1,326,000.00	02/24/2022	MEHLHOFF KELSEY J	History	Closing of SBCP accts transfer
6099	401	Renewal for plagiarism checking platform	TURNITIN LLC	\$5,175.00	02/23/2022	SALVERSON BARBARA H	Approved	BE: Prof Service Contract/Agreement
6077	727	PS: Services 1st half 2022	VILLAGE OF WAUNAKEE	\$12,500.00	02/17/2022	MEHLHOFF KELSEY J	History	BE: Single Source
6040	702	Educator Effectiveness Evaluation System Fees	WI DEPT OF PUBLIC INSTRUCTION BUSINES	\$30,080.00	02/16/2022	PFEIL MARY L	History	BE: St of Wi or Natl Purchasing Contract
5998	727	Portable Lease 08/30/21-08/29/22	ARIES BUILDING SYSTEMS, LLC	\$20,736.00	02/04/2022	MEHLHOFF KELSEY J	History	BOE Approved

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Waunakee Community School District

Committed to Children . Committed to Community . Committed to Excellence

The Board of Education for the Waunakee Community School District has reviewed the School Violence Evaluation Reports for scheduled drills held during the month of February 2022.

	School Address	Type of Drill	Date of Drill
AES	Arboretum Elementary School 1350 Arboretum Drive Waunakee, WI 53597	Hold	2/16/2022
HES	Heritage Elementary School 501 South Street Waunakee, WI 53597	Hold	2/23/2022
PES	Prairie Elementary School 700 N. Madison Street Waunakee, WI 53597	Fire	
WIS	Waunakee Intermediate School 6273 Woodland Drive Waunakee, WI 53597	Hold	2/17/2022
WMS	Waunakee Middle School 1001 South Street Waunakee, WI 53597	Fire	
WHS	Waunakee High School 301 Community Drive Waunakee, WI 53597	Fire	

Board of Education Representative: _____
Joan Ensign, President 3/14/2022

School Violence Drill Evaluation Report
Waunakee Community School District
Must be completed with 30 days of the drill and sent to
Safety Coordinator for submission to Board of Education

School Site and Address	Arboretum Elementary	Date	February 16, 2022
Type of Drill/Exercise	Hold Procedures	Drill Supervisor	Sheila Weihert
Number of Students Present	429	Number of Staff Present	63
Duration of Drill	9:10-9:15 a.m.	Assisting Staff	All Staff Bob Homan Denise Mehlhoff Special Ed Staff

Pre-Planning	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	x		
Have Students been trained in the procedures for the scenario?	x		
Were parents notified prior to the drill?		x	
Were staff notified prior to the drill?		X	
Were police, fire or other emergency responders invited to attend?		N/A	
During	Yes	No	N/A
Was plain language used to initiate the drill?	x		
Were any code words used during the drill?		x	
Was the announcement/alert heard in every location occupied by students?	x		
Were there any problems during the drill(Explain in narrative section)		x	
After	Yes	No	N/A
Was a debrief held with the School Safety Team?			x
Were police, fire and other included in the debrief?		x	
Will staff and students be debriefed?		x	
Will parents be informed of the drill results?		x	

HOLD Procedures

Wednesday, February 16, 2022

Staff Hold Procedures:

Announcement: "Hold Procedure"

Close Doors, closed doors should then be locked.

All staff should enter nearest secure area. Don't release anyone, ignore bells, no restroom breaks

Continue classroom activities

Take Attendance - present and absent

Check e-mail on a regular basis for available information or updates.

Do NOT call Office UNLESS you have vital information.

Wait patiently and listen for directions from building administration.

BE PREPARED to implement "Lock Down" or evacuation procedure.

All doors should be locked upon closing the door.

Please let Karen know if you need a lock block for your door.

Report Prepared by: Sheila Weihert/Karen Rundhaug Date: 2/17/2022
(digitally signed and dated)

School Violence Drill Evaluation Report
Waunakee Community School District
Must be completed with 30 days of the drill and sent to
Superintendent for submission to Board of Education

School Site and Address	HES 501 South St. Waunakee, Wi	Drill Date	Wednesday, February 23, 2022
Type of Drill/Exercise	Hold Drill	Drill Supervisor	Dan Carter
Number of Students Present	506	Number of Staff Present	83
	5:00 min	Assisting Staff	Carter, Dawson, Gillis, Bower, Cramer

<i>Pre-Drill Planning</i>	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	Yes		
Have Students been trained in the procedures for the scenario?	Yes		
Were parents notified prior to the drill?		No	
Were staff notified prior to the drill?	Yes		
Were police, fire or other emergency responders invited to attend?		No	
<i>During the Drill</i>	Yes	No	N/A
Was plain language used to initiate the drill?	Yes		
Were any code words used during the drill?		No	
Was the announcement/alert heard in every location occupied by students?	Yes		
Were there any problems during the drill(Explain in narrative section)		No	

<i>After the Drill</i>	Yes	No	N/A
Was a debrief held with the School Safety Team?	Yes		
Were police, fire and other included in the debrief?		No	
Will staff and students be debriefed?	Yes		
Will parents be informed of the drill results?		No	

Narrative - Description of the drill, problems encountered, lessons learned

Report Prepared by: Dan Carter/Gina Wherley Date: 02/23/2022
 (digitally signed and dated)

School Violence Drill Evaluation Report
Waunakee Community School District
Must be completed with 30 days of the drill and sent to
Safety Coordinator for submission to Board of Education

School Site and Address	Intermediate School 6273 Woodland Dr. Waunakee, WI 53597	Drill Date	2/17/2022
Type of Drill/Exercise	Hold	Drill Supervisor	Tim Mommaerts
Number of Students Present	599	Number of Staff Present	89
Duration of Drill	10 minutes	Assisting Staff	Lisa Jondle Chris Vlachakis

<i>Pre-Drill Planning</i>	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	X		
Have Students been trained in the procedures for the scenario?		X	
Were parents notified prior to the drill?		X	
Were staff notified prior to the drill?	X		
Were police, fire or other emergency responders invited to attend?		X	
<i>During the Drill</i>	Yes	No	N/A
Was plain language used to initiate the drill?	X		
Were any code words used during the drill?		X	
Was the announcement/alert heard in every location occupied by students?	X		
Were there any problems during the drill (Explain in narrative section)		X	
<i>After the Drill</i>	Yes	No	N/A

Was a debrief held with the School Safety Team?	X		
Were police, fire and other included in the debrief?		X	
Will staff and students be debriefed?		X	
Will parents be informed of the drill results?		X	

Narrative - Description of the drill, problems encountered, lessons learned
Mr. Mommaerts made an announcement that we would be practicing a hold drill and everyone should close their door. Mr. Mommaerts and Mrs. Jondle walked through and checked the doors. Mr. Mommaerts announced that when they were done practicing, the drill would be done. The Superintendent's office, HR at Bethel & non-administrative maintenance staff were notified prior to the drill.

Report Prepared by: Julie Callahan Date: 2/17/2022
(digitally signed and dated)



**CESA 5 Contract for the 2022-2023 School Year
Waunakee School District**

**SUMMARY OF AGREEMENTS FOR SERVICE BETWEEN
THE SCHOOL DISTRICT AND COOPERATIVE EDUCATIONAL SERVICE AGENCY 5**

*Amounts listed are based on current information & projected services to special education students in your school district.
Adjustments will be made when final information is available.*

		2022-2023		
		Quantity	Projected Cost	
General Services	GS01 - District Membership Fee		0.00	
	GS02 - Driver's Education	Student FTE	0.00	
Instructional Services	<i>School Improvement Services (SI)</i>			
	SI01 - School Improvement Services (Curr. & Instr.)		0.00	
	SI02 - Curriculum Specialist	Days	0.00	
	SI03 - Coaching and Mentoring Consortium		0.00	
	SI04 - Title III Consortium		0.00	
	<i>Career and Technical Education (CT)</i>			
	CT01 - Career and Technical Education Council		0.00	
	CT02 - Career and Technical Education Leadership		0.00	
	<i>Safe and Healthy Schools (SH)</i>			
	SH01 - Safe and Healthy Schools Consortium		0.00	
	Educational Technology	ET01 - Instructional Technology Support Service (ITSS)		0.00
	Technical Support	TS01 - Managed IT Services (Technology Support)	Days	0.00
	Business Services	SB01 - School Business Administration and Support	Days	0.00
Other Services	LS01 - Librarian Services		0.00	

Comments:

Key: FTE = Full Time Equivalent
UOS = Unit of Service

See Page 2 for Special Education & Alternative Education Services

If you need clarification or additional information, please contact us at (608) 745-5400.



CONTRACT FOR COOPERATIVE EDUCATIONAL SERVICES

This agreement is made between the Board of Control of Cooperative Educational Service Agency 5 (CESA 5) and the Local Education Agency (LEA)/School District.

CESA 5 has been authorized to provide services to school districts on a cooperative basis and has been authorized to enter into and approve service contracts with local school districts, county boards of supervisors, and other cooperative educational service agencies as provided in Chapter 116, Wisconsin Statutes.

CESA 5 hereby agrees to provide the LEA services performed by legally qualified personnel for the school year or portions thereof as follows:

2022-2023 SCHOOL YEAR (JULY 1, 2022 - JUNE 30, 2023)

Services and estimated costs for services are provided as listed on the Summary of Agreements for Service.

CESA 5 agrees to forward federal and/or state funds, which are due the LEA, as soon as possible after the receipt of said funds.

Some billings from CESA 5 will be based on estimated costs. If billing is based on estimated costs, the last billing shall reflect the final cost of the service.

The LEA agrees to reimburse CESA 5 for its proportionate share of costs of the services provided under this contract including, but without limitation because of enumeration, unemployment compensation, litigation expense, collective bargaining, and monetary awards by courts and agencies as per Section 116.03(4).

Unless the LEA gives written notice to CESA 5, no later than ninety days prior to the end of this contract term, that this contract is not to be renewed as to one or more of the above listed services, CESA 5 shall have the option to renew the LEA's current contract for the following school year.

For the District of:

School District Name

Superintendent or Authorized Signature

Date: _____

For CESA 5:

Secretary - CESA 5 Board of Control

Date: February 2, 2022

FACILITY USE RENTAL FEE EXEMPTION REQUEST

830-Exhibit(1)

This form is to be utilized by any group or organization that is seeking an exemption from the applicable rental fee charged by the Waunakee Community School District for use of district facilities. The Board will review the written request at its next regularly scheduled meeting (provided the request is received in time to be included in the published agenda) and render a decision. All rental fees will be charged until an exemption is granted. The exemption, if granted, is for one year (365 days) from the date of Board action.

Name of Group/Organization:

• UW Carbone Cancer Center ; 4th Annual Big Bill Tournament

Purpose(s) or Goal(s) of Group/Organization:

• To raise \$ 25,000 (\$50,000 + since 1st Annual) in funds for the UW Carbone Cancer Center to battle cancer

Type(s) of Service Provided the Waunakee Area Community and/or Waunakee Community School District:

• Bringing together 24 area teams & communities to Waunakee to support the UW Carbone Cancer Center and their fight to treat and cure cancer

Why should the Board of Education grant your request for an exemption from the rental fee charged a typical group/organization in your rental fee category?

• There is no revenue stream that goes to the coordinator, and 100% of the revenue goes directly to UW Carbone - Entry fee checks are made to Carbone & there are NO Admission fees for fans; the Van Wie family funds the refs & gym fees, along w/ other misc. expenses.

What percentage of the members of your group or organization are residents of the Waunakee Community School District?

• The tournament director, Andy Van Wie, & his family (8) live in Waunakee, & 5 teams in tournament are Waunakee

Other Information or Comments: (You may attach additional information) Boys/Girls Youth teams.

• Any relief on the gym fees will allow increased donations to the UW Carbone Cancer Center. As of today, we have raised \$15,585 for this years event alone.

Signatures (Representatives of the Group/Organization):

W. Van Wie

Andy Van Wie

3/4/22
Date of Application

Remembering Big Bill: Youth tournament raises funds

High School to host youth basketball event

By **Andy Van Wie**
Special to the Tribune

Bill Van Wie was larger than life – figuratively and literally.

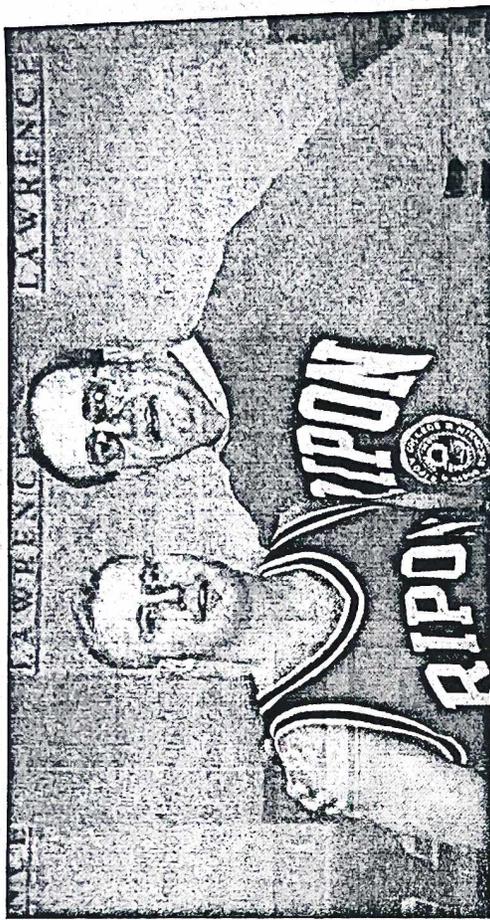
After all, ‘Big Bill’ stood just over 6 feet 7 inches. But ask those who knew him, and it’s not the height they remember. He was a big guy, and his heart was even bigger. He had great pride in his family, and he valued the time he had with his wife, kids, and grandkids.

Outside of his family, the thing that Bill loved most was basketball. He coached his kids, went to their games, and eventually, the games of his grandkids. It was that passion and

commitment to the game that I wanted to honor after my dad lost his life to multiple myeloma in 2017.

For two years, Bill fought the disease and received treatment at the UW Carbone Cancer Center. He received great care from oncologists like Natalie Callander, MD, and James Heun, MD, and they gave my dad outstanding care and extending his life.

In memory of my dad, I launched the Big Bill Invitational basketball tournament in early 2018. The free event to teams and fans brought together some of the best youth players and teams from around the state. After seeing the success of that event, just the atmosphere that it brought and the feedback that I got from it, I wanted to make it bigger and even more meaningful.



Andy Van Wie with his father, ‘Big Bill,’ who attended his children’s and grandchildren’s events and loved the game of basketball. **Contributed**

See **BIG BILL**, Page A7

Big Bill

Continued from Page A1

When I planned our second year of the event, the teams expanded, and the event became bigger. Also, I found a way to raise money for cancer research in the process. After consulting with family, we decided that we wanted the money to go to UW Carbone. Seeing firsthand what Carbone does made it a no-brainer when I asked my mom, Paula, which organization to support.

Through donations and fundraising, about \$30,000 was raised for UW Carbone in the

tournament’s second and third year, and just like last year, we are looking to go bigger once again.

The fourth annual Big Bill Invitational basketball tournament takes place on Sunday, March 13, at Waunakee High School. Admission is free, but on-site donations to UW Carbone are appreciated. All of the team entry fee, along with the money raised through concessions and raffle prizes, will go towards the goal of raising \$25,000 this year, exceeding \$50,000 in total raised funds by the Big Bill events to the UW Carbone Cancer Center.

7th and 8th grade girls and 5th and 6th grade boys will take the court, from all over the state.

“Big Bill” will have 3 grandkids playing in the event: Lauren, in seventh grade; Keira, in sixth grade; and Will, in fifth grade. Though it is a tournament – and there are prizes on the line – the games aren’t ultimately about winning or losing, but forging connections across the court. To this day, my closest friends are guys I played with and against in junior high, high school, and college. At the end of the day, it’s the camaraderie that my dad loved. He cheered hardest for our teams, but the guys I played against always remembered my dad.

In lieu of no admissions for fans, we ask that you make a donation to the UW Carbone

Cancer Center. In addition to free admission, fans are encouraged to grab a free bag of popcorn while they’re there; another touch “Big Bill” would have loved. My dad always liked to knock down a couple bags of popcorn during a game.

I appreciate the support from several business owners in Wisconsin. Dells, the community we all grew up. Many have donated things like hotel stays and waterpark passes that will be raffled off during the event. Other businesses in the Madison area are also helping support the event, including BB Jack’s in Cottage Grove that will give \$5 to the UW Carbone cancer center for every pizza of the week purchase the

entire month of March.

It’s that generosity – of individuals, of teams, and of communities – that has stuck with me as we venture into the 4th year of the event. I’m extremely touched by the many people at previous tournaments who still remember my dad, or the ones who share their own stories about loved one losing their life to multiple myeloma.

Cancer itself touches so many lives in a bad way, but there can be positives in the struggle, and in many cases, loss. It brings communities and people together, and I’m excited to raise money and put together a collaborative and event to celebrate our fight against cancer.

Date of Application

830-Exhibit(1) continued

If an exemption is granted, the group or organization must fulfill all other requirements for use of the facility as outlined in Policy 830-Rule (custodial or caretaker fees, certificate of insurance, damages, etc.).

Board Action

Exemption Denied _____

Exemption Approved _____

Stipulations

Superintendent

Date

Adopted: 10/7/96

Revised: 8/10/98 (*changed policy number only*)

Waunakee Community School District

USE OF FACILITY REGULATIONS

830-Rule

General conditions relating to school use are as follows:

1. Application for the use of a school building or any part of the building or grounds is to be made at least seven days in advance. School program related applications should be made to the building principal. Community program related applications should be made to the Activities Director. Staff Wellness related application should be made to the Activities Director.
2. A "Facilities Schedule" shall be kept by each school principal or his/her designee and be available for inspection and review. A District schedule will be kept in the Activities Director's office. The Activities Director's office will keep a schedule of activities which take place before and after school. This will include evening and weekend activities. Calendars and schedules shall be available for inspection and review during the regular school day.
3. To qualify as a recognized youth athletic group/organization a minimum of 80% of the total participants, of the organization, must reside within the Waunakee Community School District boundaries. The Activities Director or other District Administration has the discretion to request a residency report to ensure user groups are properly categorized.
4. Every non-school group using a facility must have an adult (non-K-12 student) designated as in charge of the activity or event. A District employee or village recreation program agent must be on duty during an activity which takes place in a school building.
5. Non-school events which take place on a Saturday generally are not charged custodial time. However, certain events may result in the user being charged for custodial costs. Non-school events which take place on a Sunday will be assessed a charge for custodial services. Student employees shall be hired at a rate determined by the Activities Director.
6. Every non-school individual, group, and/or organization using a school facility, by accepting a use permit, must agree to guarantee orderly behavior and to indemnify the District for any damages to the school and its property caused by any participant and public involved as well as provide a signed liability waiver document.
7. Applicants that are renting school facilities, and others as determined by the Activities Director, are required to file a certificate of insurance (except in the case of district residents' rental of the pool). The certificate of insurance naming the district as additional insured must be in the possession of the superintendent or his/her designee before the usage may occur.

Liability waiver documentation and a certificate of insurance shall not be required of Village Recreation Department or its participants.

8. The District discourages the use of facilities for youth groups after 9:00 p.m. on nights before a school day.
9. School facilities shall exist primarily to serve school district educational, co-curricular, recreational, administrative, and staff wellness activities. Upon the satisfaction of the public school district's need and use, district facilities shall then be made available to other groups based on the structure outlined below.
10. The Village Recreation Program shall enjoy a priority status among non-school facility users in scheduling events that utilize school district facilities for recreational purposes only. No rental fee shall be charged to the Village Recreation Program for these programs. All youth and adult members of the school district participating in village recreation programs which utilize school district facilities shall be treated equally in all aspects of program participation. Such programs shall not be in direct conflict with programs conducted by the school district. The Activities Director shall determine compatibility of programming. The director of the village recreation program and his/her designee(s) shall be granted access to district buildings and grounds including the appropriate keys to said individuals and approval of them to have security codes where needed. The Village Recreation Program will be subject to all board of education policies in the operation of all of its programs that take place on school district property.
11. As part of the District Staff Wellness Program, District employees are exempt from rental or usage fees. District facilities used for Staff Wellness activities shall be reserved in advance. This exemption does not apply to district employees offering activities where a fee is charged.

12. Exemptions

In the event of multiple requests to use the same facility, earliest requests will normally have priority. Facilities cannot be scheduled earlier than the dates established by administrative guidelines. Facilities shall be made available to the widest variety of community members. The Activities Director shall determine such use. Appeals may be made to the Superintendent.

13. Any group that believes it should be exempted from a rental fee has the option of filing a written request with the Board of Education on the approved "Exemption Request" form (see 830-Exhibit). The Board shall consider the circumstances and stated reasons for seeking an exemption and make a decision at the next regularly scheduled Board meeting where the request can be placed on the agenda in time for proper meeting notification. Exemptions shall only be granted for good cause and shall only be for one year. Groups or individuals may re-apply annually for consideration for an exemption.

The Activities Director has the discretion to determine rental rates for groups or individuals not covered by the above categories. The Activities Director also makes a determination as to which category the applicants are assigned. The Activities Department will keep a District Facility Fee schedule document to ensure consistent applications of facility fees. This document will be approved annually by the school board. Fees may also be reviewed, changed, or amended on an as needed basis by the school board.

The Activities Director may refuse to allow or may cancel the use of facilities to any group due to conflicts with school activities, safety, health or liability issues, security concerns, past experience with the proposed user, or other valid reasons. Denial of use may be appealed to the Superintendent.

Equipment of a specialized nature will be made available only with authorized personnel to operate it or supervise its operations. Use of specialized equipment is not encouraged.

Given the nature of existing specialized equipment and security issues, use of the kitchen by a public group to obtain or dispose of water needed for coffee, lemonade, etc., is not permitted without the presence of a custodian or caretaker. In no case is the kitchen to be opened or remain open without supervision.

Uses or conditions not covered in these procedures must be approved by the Superintendent and/or Activities Director.

Cross Ref.: 443.3, Use and Possession of Tobacco Products
443.4, Drug Free Schools
830-Exhibit (2), Community Use of Recreational Facilities
832, Public Conduct on School Property

Adopted: 2/14/83

Revised: 5/14/84
5/11/92
3/94
4/96
9/94
10/96
11/9/98
4/5/99
6/7/99
July 2002
December 2005
May 2007
April 2012
May 2016
June 2017

Waukegan Community School District

Policies of the Board of Education

Series 800: School-Community Relations

FACILITY USE RENTAL FEE EXEMPTION REQUEST

830-Exhibit(1)

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Name of Group/Organization:

Purpose(s) or Goal(s) of Group/Organization:

Type(s) of Service Provided the Waunakee Area Community and/or Waunakee Community School District:

Why should the Board of Education grant your request for an exemption from the rental fee charged a typical group/organization in your rental fee category?

What percentage of the members of your group or organization are residents of the Waunakee Community School District?

Other Information or Comments: (You may attach additional information)

Signatures (Representatives of the Group/Organization):

Date of Application

Date of Application

830-Exhibit(1) continued

If an exemption is granted, the group or organization must fulfill all other requirements for use of the facility as outlined in Policy 830-Rule (custodial or caretaker fees, certificate of insurance, damages, etc.).

Board Action

Exemption Denied _____

Exemption Approved _____

Stipulations

Superintendent

Date

Adopted: 10/7/96

Revised: 8/10/98 (*changed policy number only*)

Waunakee Community School District

FIELD TRIPS GUIDELINES

352-Rule (1)

The following guidelines are set to implement the planning of field trips:

1. Written parental permission is required for each student on any trip which requires transportation.
2. Trips must be taken in conveyances properly covered by a comprehensive general liability policy.
3. Adequate supervision must be provided at all times while on a field trip.
4. All local or co-curricular trips taken during normal school hours must be within the budgetary allotments for such purpose and be approved by the principal.
5. The arrangements for trips must be approved by the principal.
6. For co-curricular trips scheduled outside normal school hours and outside the normal school program, a fee covering the actual cost of the trip will be charged.
7. School buses or commercial buses will be used for field trips. Students will not be permitted to use their own cars or to provide transportation for other students for a field trip.

Field Trip Permission:

1. Field trips, other than local or co-curricular trips, must be approved by the superintendent.
2. Field trips and co-curricular trips requiring travel outside the State of Wisconsin shall require the Board's authorization.
3. Field trips and co-curricular trips requiring in State overnight accommodations shall require the district administrator's authorization.

Other Points of Consideration:

The Board recognizes that not all educational opportunities can be provided within the boundaries of our school district and field trips are a vital part of our educational program. However, the Board also believes that measures need to be taken to minimize time missed from school and instruction.

The following parameters will guide decisions regarding student travel, but unique and unanticipated opportunities that do not particularly fit these parameters can be reviewed for consideration by the superintendent and the Board of Education on a case by case basis.

- Students who qualify for a regional/national competition through co-curricular programs will be allowed the opportunity to travel and compete in these events.
- The band/choir/orchestra trips to cultural centers (ie. New York City, etc.) will be considered in an effort to provide a cultural and arts related experience that is an extension of the school music program that cannot be easily replicated by staying local. Attendance on these trips must be voluntary.
- Trips planned during a break from school are acceptable as long as they do not consume the majority of a spring or holiday break.
- The Board places a preference for all athletic activities to remain in Wisconsin and to seek competition within our own borders.
- Athletic teams or co-curricular groups shall be allowed to travel to states that border Wisconsin as part of higher levels of competition or unique opportunities such as high level invitation only activities.
- Athletic teams may stay overnight to alleviate early morning or late night travel.

Legal Ref.: Section 121.54(7) Wisconsin Statutes

Adopted: 11/8/82

Revised: 1/15/90
March 1994
January 2002
September 2010
December 2012

Waunakee Community School District



March 3, 2022

TO: Mr. Randy Guttenberg
Board of Education Members

FROM: Brian Borowski

RE: DECA ICDC Trip Approval Requested

Ms. Maggie Heck, Waunakee High School Business Education Instructor and DECA Advisor, has requested that she be allowed to take 8 students to the DECA International Career Development Conference. This year's conference is scheduled to be held Atlanta, Georgia. The group departure would be April 22; returning on April 27, 2022.

Students that participated in the DECA International Conference in previous years have represented themselves, Waunakee Community High School, and the Waunakee School District in a positive manner. Therefore, I support Ms. Heck's request and respectfully request that you do so as well. This request needs your approval as it would involve overnight accommodations. All students attending are required to sign the DECA Code of Conduct. Trip costs would be covered through fundraising opportunities by participating students. See attachment for additional details.

Please feel free to contact me or Ms. Heck with questions related to this request.

*File: Ms. Heck
Field Trip File 2022*

DECA ICDC Field Trip Approval Request

Hello!

Eight students from Waunakee High School DECA have qualified to attend the DECA International Career Development Conference (ICDC) in Atlanta, GA. The conference begins April 23 and wraps up on April 26, 2022. We will be traveling via plane, so will leave April 22 and return April 27, with flight times still being confirmed.

We will be staying at the Hyatt Regency Atlanta, which is right downtown and allows students to walk to all of their competitive events, workshops, and social activities. We will also utilize the MARTA train to get to and from the airport. During our travels, we will be with DeForest DECA, so there will be two advisors for the group in case of emergency.

While at ICDC, there are a variety of leadership seminars for students to attend, as well as the competitive events that they will be participating in. The trip also allows us to explore all that Atlanta has to offer. We will be attending DECA Day at Six Flags Over Atlanta, as well as purchasing a [CityPass](#) that allows us to visit the Coca-Cola Museum, the College Football Hall of Fame, Zoo Atlanta, the Georgia Aquarium, Fernbank Museum of Natural History, and the National Center for Civil and Human Rights. Students will have the choice to check out the museums during their downtime. All of the CityPass activities will be within walking distance of the hotel and students will always be with 3 or more of their Waunakee peers. Each family will purchase an individual CityPass so that students have it on their own phone. The CityPass is not included in the cost that Waunakee is collecting for this trip.

Students are responsible for all homework that is missed and will be required to communicate with teachers before leaving for the trip. *The trip will cost about \$1,200 per student, but we are working to get fundraising opportunities prepared and approved to offset the cost. Waunakee DECA will be offsetting the cost with some of the funds raised from the Bucky Book campaign from this past fall. **Families should plan to spend \$500 for the trip plus money for food.***

We will be following CDC recommendations and DECA regulations in regards to masking.

If you have any clarifying questions or concerns, please let me know. You can email me at maggieheck@waunakee.k12.wi.us

Thank you for your consideration! This is going to be a great experience for our students!

Students Attending:

Delaney Pfeiffer
Cole Kettner
Avery Tourdot
Carissa Dresen
Lexi Lingard
Drew Mais
Vincent Chou
William Valinotti

Staff Chaperoning:

Maggie Heck

DECA

CONFERENCE OVERVIEW

2022





OVERVIEW OF CHANGES

As DECA Inc. moves forward with an in-person 2022 DECA International Career Development Conference, there will not be a hybrid or virtual component. All DECA members participating in DECA ICDC must meet the attendance criteria in this guide and attend the conference in order to participate.

Significant changes have been made to this year’s competitive events schedule, including procedure changes for competitive events with a written entry.

All competitive events with a written entry component will require that the written entry be submitted online by April 7, 2022, prior to the DECA International Career Development Conference. The written entry will be evaluated prior to ICDC. The Penalty Point Checklist has been updated to reflect the practice of online submission for written entries. DECA members may bring a copy of the written entry with them to provide the judge, if they wish; however, they will not be returned.

An overview of the new schedule for competitive events at the 2022 DECA International Career Development Conference is below.

COMPETITIVE EVENT CATEGORY	THURSDAY APRIL 7	SUNDAY APRIL 24	MONDAY APRIL 25	TUESDAY APRIL 26
Principles of Business Administration Events Team Decision Making Events Individual Series Events Personal Financial Literacy Event Professional Selling and Consulting Events		Briefing and Exam	Preliminary Presentations to Judges*	Finalist Presentations to Judges**
Business Operations Research Events Project Management Events Entrepreneurship Events Stock Market Game	Deadline for written entry submission through the online competition submission portal.	Preliminary Presentations to Judges		Finalist Presentations to Judges**
Integrated Marketing Campaign Events	Deadline for written entry submission through the online competition submission portal.	Briefing and Exam	Preliminary Presentations to Judges*	Finalist Presentations to Judges**
School-based Enterprise		SBE Academy	SBE Competition Preliminaries	SBE Competition Finals**

*All Individual Series and Principles of Business Administration events presentation appointments will begin Monday morning. There will no be events that begin in the afternoon as in the past.

** Finalists will continue to be announced Tuesday morning during the Achievement Awards Session.



KEY DATES

MARCH 1

ICDC competitors' final membership eligibility

MARCH 18

Deadline for chartered association to submit conference registration to DECA Inc. and housing to assigned hotel and DECA Inc.

MARCH 27

Deadline for chapters to submit accommodation requests to DECA Inc.

APRIL 7

Deadline for chapters to upload qualifying written entry submissions.

- Business Growth Plan **EBG**
- Business Services Operations Research **BOR**
- Business Solutions Project **PMBS**
- Buying and Merchandising Operations Research **BMOR**
- Career Development Project **PMCD**
- Community Awareness Project **PMCA**
- Community Giving Project **PMCG**
- Finance Operations Research **FOR**
- Financial Literacy Project **PMFL**
- Franchise Business Plan **EFB**
- Hospitality and Tourism Operations Research **HTOR**
- Independent Business Plan **EIB**
- Innovation Plan **EIP**
- Integrated Marketing Campaign-Event **IMCE**
- Integrated Marketing Campaign-Product **IMCP**
- Integrated Marketing Campaign-Service **IMCS**
- International Business Plan **IBP**
- Sales Project **PMSP**
- Sports and Entertainment Marketing Operations Research **SEOR**
- Start-Up Business Plan **ESB**
- Stock Market Game **SMG**

APRIL 7

Deadline for chartered associations to submit any changes to competitive events registration.

APRIL 22 at 6:00 p.m. ET

Deadline for chartered association advisors to request refunds from DECA Inc.

Registration for DECA's International Career Development Conference is submitted to DECA Inc. by the chartered association advisor who receives and verifies the information from chapter advisors.

Please confirm your association's conference registration and housing deadline with your Chartered Association Advisor.

INTERNATIONAL CAREER DEVELOPMENT CONFERENCE

FRIDAY, APRIL 22

12:00 PM – 6:00 PM	REGISTRATION <i>For Chartered Association Advisors. Chapter advisors register with their chartered association advisor at their assigned hotel.</i>	B401-B402
12:00 PM – 9:00 PM	HEADQUARTERS + ATTRACTION TICKET BOOTH	B401-B402
12:00 PM – 9:00 PM	SHOP DECA + BLAZER SHOP	B401-B402
6:30 PM	CHARTERED ASSOCIATION ADVISOR DINNER <i>(by invitation only)</i>	B404

SATURDAY, APRIL 23

7:00 AM – 8:30 PM	HEADQUARTERS + ATTRACTION TICKET BOOTH	B401-B402
7:00 AM – 8:30 PM	SHOP DECA + BLAZER SHOP	B401-B402
8:00 AM – 5:00 PM	DECA DAY AT SIX FLAGS OVER GEORGIA <i>(Advance ticket purchase required)</i>	
9:00 AM	OFFICER CANDIDATE ORIENTATION + INTERVIEWS	B319
9:30 AM	EVENT DIRECTORS' + ASSISTANT EVENT DIRECTORS' BRIEFING	GWCC
1:00 PM – 5:00 PM	EXHIBIT BOOTH SET-UP	Hall B3
5:00 PM	PARADE OF CHARTERED ASSOCIATIONS REHEARSAL	Mercedes-Benz Stadium
6:00 PM	NATIONAL ADVISORY BOARD + EXECUTIVE MENTOR RECEPTION <i>(by invitation only)</i>	Mercedes-Benz Stadium
8:30 PM	GRAND OPENING SESSION	Mercedes-Benz Stadium
12:30 AM	CURFEW <i>Chapters and chartered associations may set earlier curfew times.</i>	Assigned Hotel

SUNDAY, APRIL 24

7:00 AM – 5:00 PM	HEADQUARTERS + ATTRACTION TICKET BOOTH	B401-B402
7:00 AM – 5:00 PM	SHOP DECA + BLAZER SHOP	B401-B402
7:30 AM	JUDGES' ORIENTATION	Hall B2
7:30 AM	VIRTUAL BUSINESS CHALLENGE BRIEFING <i>(required)</i>	GWCC
8:00 AM – 11:30 AM	SCHOOL-BASED ENTERPRISE ACADEMY FOOD OPERATIONS <i>Sponsored by Otis Spunkmeyer and Intuit</i>	B302-B304
8:00 AM – 4:00 PM	CAREER EXHIBITS + SHOP DECA <i>(Advisors only from 8:00 AM - 9:00 AM)</i>	Hall B3
8:00 AM – 5:00 PM	COMPETITIVE EVENT TESTING <i>Principles of Business Administration Events, Personal Financial Literacy, Team Decision Making Events, Individual Series Events, Integrated Marketing Campaign Events, Professional Selling and Consulting Events</i>	GWCC
8:00 AM – 5:00 PM	COMPETITIVE EVENT PRELIMINARY COMPETITION <i>Business Operations Research Events, Project Management Events, Entrepreneurship Written Events, Stock Market Game, Virtual Business Challenge</i>	GWCC
8:30 AM – 4:00 PM	EMERGING LEADER SERIES	GWCC + Omni Hotel
9:00 AM – 3:00 PM	ADVISOR PROFESSIONAL LEARNING SERIES	B308-B309
9:30 AM – 1:00 PM	EXECUTIVE MENTOR PROGRAM	GWCC
12:00 PM	MDA LUNCHEON <i>Sponsored by Muscular Dystrophy Association (by invitation only)</i>	B404
12:30 PM – 4:00 PM	SCHOOL-BASED ENTERPRISE ACADEMY RETAIL OPERATIONS <i>Sponsored by Otis Spunkmeyer and Intuit</i>	B302-B304
4:00 PM	VOTING DELEGATES' BRIEFING + CANDIDATE CAMPAIGN SESSION	GWCC
	DECA NIGHT AT THE GEORGIA AQUARIUM + THE WORLD OF COCA-COLA <i>(Advance ticket purchase required)</i>	Georgia Aquarium + World of Coca-Cola
12:30 AM	CURFEW <i>Chapters and chartered associations may set earlier curfew times.</i>	Assigned Hotel

MONDAY, APRIL 25

7:00 AM – 5:00 PM	SHOP DECA	B401-B402
7:00 AM – 7:00 PM	HEADQUARTERS + ATTRACTION TICKET BOOTH	B401-B402
7:30 AM	JUDGES' ORIENTATION	Hall B2 + Hall B4
8:00 AM – 4:00 PM	CAREER EXHIBITS + SHOP DECA	Hall B3
8:00 AM – 7:00 PM	COMPETITIVE EVENT PRELIMINARY COMPETITION <i>Principles of Business Administration Events, Personal Financial Literacy, Team Decision Making Events, Individual Series Events, Integrated Marketing Campaign Events, Professional Selling and Consulting Events, School-based Enterprise, Virtual Business Challenge</i>	Hall B1-B2 + Hall B3
8:30 AM – 10:30 AM	JOHNSON & WALES SCHOLARSHIP AWARD BREAKFAST <i>Sponsored by Johnson & Wales University (by invitation only)</i>	B404
8:30 AM – 3:30 PM	EMERGING LEADER SERIES	GWCC + Omni Hotel
9:00 AM – 3:00 PM	ADVISOR PROFESSIONAL LEARNING SERIES	B308-B309
NOON – 1:30 PM	CHARTERED ASSOCIATION OFFICER/ADVISOR LUNCHEON <i>(by invitation only)</i>	B312-B314
2:00 PM – 3:30 PM	LEADERSHIP RECOGNITION <i>(by invitation only)</i>	B310
2:30 PM – 4:30 PM	MEET THE CANDIDATES SESSION <i>(open to all)</i>	B302-B304
3:30 PM – 4:30 PM	COMPETITIVE EVENTS UPDATE WORKSHOP <i>(Advisors Only)</i>	B308-B309
	DECA EXCLUSIVE CONCERT <i>Advance ticket purchase required</i>	Mercedes-Benz Stadium
12:30 AM	CURFEW <i>Chapters and chartered associations may set earlier curfew times.</i>	Assigned Hotel

TUESDAY, APRIL 26

7:30 AM – 10:30 AM	JUDGES' ORIENTATION	Hall B2
7:30 AM – 6:00 PM	HEADQUARTERS	B401-B402
8:00 AM	ACHIEVEMENT AWARDS SESSION	Mercedes-Benz Stadium
8:30 AM – 6:00 PM	SHOP DECA + FINALIST T-SHIRT + RECOGNITION ITEMS	B401-B402
8:30 AM – 6:00 PM	COMPETITIVE EVENT FINAL COMPETITION	Hall B2
NOON	BUSINESS + ELECTION SESSION	Omni Hotel
7:00 PM – 8:00 PM	SCHOLARSHIP + NATIONAL ADVISORY BOARD RECEPTION <i>Sponsored by National Advisory Board Partners (by invitation only)</i>	Mercedes-Benz Stadium
8:30 PM	GRAND AWARDS SESSION	Mercedes-Benz Stadium
12:30 AM	CURFEW <i>Chapters and chartered associations may set earlier curfew times.</i>	Assigned Hotel

WEDNESDAY, APRIL 27

9:00 AM – 1:00 PM	NEW EXECUTIVE OFFICER ORIENTATION	Omni Hotel
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Check deca.org/ICDC for updates. Events will be held in the **GEORGIA WORLD CONGRESS CENTER, BUILDING B** unless otherwise noted.

ASSOCIATION REGISTRATION INFORMATION

Registration for DECA's International Career Development Conference is submitted to DECA Inc. by the chartered association advisor who receives and verifies the information from chapter advisors.

REGISTRATION FEE

\$125 per attendee
(Student, Advisor/Chaperone)

FLAT RATE HOUSING FEE

\$95 per attendee per night
(Student, Advisor/Chaperone)

Please reach out to Samantha Brown if requesting a single room/bed. We cannot guarantee a single room/bed and you may be subject to a higher housing rate.

HOTEL

Hyatt Regency Atlanta

265 Peachtree Street NE, Atlanta, Georgia, United States, 30303

404.577.1234

<https://www.hyatt.com/en-US/hotel/georgia/hyatt-regency-atlanta/atlra>

Our hotel offers easy access to Atlanta's most popular attractions. Take a stroll around downtown and check out the Georgia Aquarium, World of Coca-Cola, Center for Civil and Human Rights and the College Football Hall of Fame. Or hop on MARTA, directly linked to our hotel, and enjoy a day of fun in nearby neighborhoods, from Buckhead and Midtown to West Midtown, Inman Park or Old 4th Ward.

AMENITIES

Hyatt Grand Bed™

65" flat-screen TV

Individually-controlled heat and air conditioning

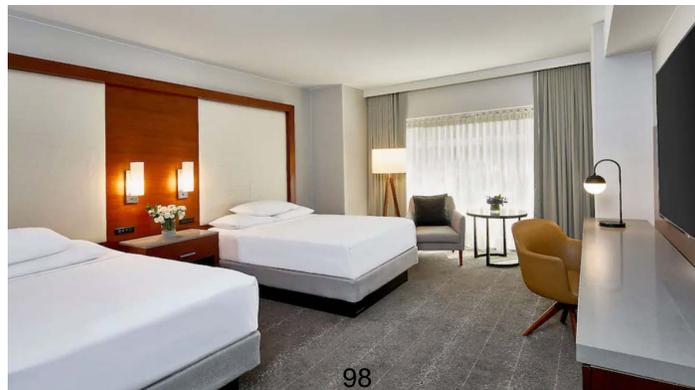
Pharmacopia Natural Organic Bodycare products

Café Valet Barista Single Serve Coffee Maker

iHome Bluetooth clock radio, dual USB ports

RFID lock system

In-room safe



98



DECA.ORG

CONFERENCES

Explore Atlanta: DECA ICDC 2022 Attraction Ticket Options

DECA INC. February 7, 2022

COMPETITIVE EVENTS

ELEVATE



SCHOLARSHIPS

EXECUTIVE OFFICERS

PARTNERS

BROWSE BY TOPIC

CAREER INSIGHTS

CHAPTER STRATEGY

COLLEGE SUCCESS

COMPETE

CONFERENCES

DECA NEWS

LEADERSHIP

PARTNERS

SPOTLIGHTS

SHOP DECA

TICKETS SALES OPEN ON NOON EST ON MARCH 21, 2022

After your DECA activities have wrapped for the day, explore all that Atlanta has to offer. The city is simply alive, always evolving and raising the bar on one-of-a-kind experiences you'll be talking about for years to come!

Tickets for the following attractions will go on sale at **Noon EST, Monday, March 21, 2022** at www.deca.org/register. Quantities are limited and will be sold on a first-come, first-serve basis. The deadline to pre-order tickets, if still available, is Noon EST, Friday, April 7, 2022. Any remaining tickets will be available on-site while quantities remain.

SATURDAY, APRIL 23

DECA DAY AT SIX FLAGS OVER GEORGIA



9:00 AM - 5:00 PM

Let go of your ICDC nerves by free falling through the air on some of [Six Flags Over Georgia's](#) craziest coasters. Six Flags Over Georgia is home to some of the best roller coasters in the nation, including Goliath, the Great American Scream Machine, Georgia Cyclone, Dollywood Mine Train, Dare Devil Dive, Pandemonium and more! If

tamer rides are more your style, the park offers something for everyone, from the SkyScreamer to Yosemite Sam's Wacky Wagons!

- [View Safety Protocols](#)

\$39 ticket only

\$55 ticket and buffet which includes all-you-can-eat southern fried chicken sandwiches, all beef hotdogs, baked beans, potato chips, ice cream bars and Coca-Cola beverages. Vegetarian burgers available too.

Optional DECA transportation available for \$19 will depart hotels and the Georgia World Congress Center between 8:30 - 9:30 a.m. and leave the park between 3:00 - 5:00 p.m.

SUNDAY, APRIL 24

DECA NIGHT AT PEMBERTON PLACE



6:00 PM - 11:00 PM

Experience Atlanta like no other way by combining the city's two most popular attractions: The [World of Coca-Cola](#) and [Georgia Aquarium](#) with the green space in between! Once inside Pemberton Place with an exclusive wristband, DECA members will be able to experience both attractions in one night. Participants will receive two Coca-Cola beverages at the World of Coca-Cola, and the food court will be open to purchase concessions at the Georgia Aquarium. And to make it even more fun, DJs will be at the Georgia Aquarium and World of Coca-Cola. The Georgia Aquarium will be open 6:00 - 10:00 p.m., and the World of Coca-Cola will be open 7:00 - 11:00 p.m.

- [View World of Coca-Cola Safety Protocols](#)
- [View Georgia Aquarium Safety Protocols](#)

\$55 | Limited to 6,500

Optional DECA transportation available for \$12 from Pemberton Place to Midtown and Buckhead hotels (Illinois, Maryland, Michigan and Texas only) available leaving between 8:00 - 10:30 p.m. Attendees can use the DECA conference shuttle before 5:30 p.m. to get to the Georgia World Congress Center and walk to Pemberton Place.

MONDAY, APRIL 25

DECA EXCLUSIVE CONCERT



8:00 PM

You won't want to miss the popular DECA concert that's only available to conference attendees! Best known for their **100** e-of-a-kind sound—a heart-pounding whirl of folk, bluegrass, rock, hip-hop

and electronic production, Nashville based band, **Judah & the Lion** will headline the exclusive concert. The evening will also feature an opening act by JEVERSON. Learn more [here](#).

\$60 | Transportation included

MAXIMIZE YOUR MOMENTUM WITH THESE OTHER GREAT OPPORTUNITIES



DECA, in partnership with the Atlanta Convention and Visitors Bureau, will provide a link to a site with additional attractions and museums in Atlanta, including discounts where available.

Links coming soon.

- College Football Hall of Fame
- Illuminarium
- Georgia Zoo
- National Center for Civil and Human Rights

TOUR SCAD ATLANTA'S CREATIVE SPACES ON APRIL 22-23

SCAD Atlanta, 1600 Peachtree Rd NW,
Atlanta, GA 30309



Visit SCAD Atlanta on Friday, April 22, for a personalized DECA tour of campus and attend a workshop with SCADamp communication coaches on "Crafting the Perfect Pitch." Register online for a tour at [12:00 - 2:00 p.m.](#) or [2:00 - 4:00 p.m.](#)

On Saturday, April 23, join us for a SCAD Day open house, where you can get a taste for student life during live classroom demonstrations and chat with faculty members to gain real-world insights on your favorite program picks. [Register for SCAD Day!](#)

If you have questions or would like to schedule a different time to bring a group to tour SCAD, email Shane Aguilar at saguilar@scad.edu.

Ticket pick up hours and locations are included the ICDC agenda and will be included in your confirmation e-mail. DECA Inc. does not recognize or accept any responsibility for tours arranged through travel agents or individuals. DECA's official tours are promoted and sold only through DECA Inc. All tours are subject to change or cancellation at any time. Pre-orders must be paid in full when tickets are picked up or a credit card, check or cash payment will be necessary.

Waunakee Community High School

301 Community Drive, Waunakee WI 53597

Memorandum

Date: March 9, 2022

To: Mr. Guttenberg
Board of Education Members

From: Brian Borowski

Re: **Orchestra 2023 Trip Proposal for San Diego, CA**

Mrs. Elizabeth Albrecht-Heiks, High School Orchestra Director, is requesting permission to plan for a Waunakee High School Orchestra trip to San Diego, CA, 2023. The details are noted in the following proposal from Mrs. Heiks.

The purpose of this request is to seek permission for Mrs. Heiks to begin the process of meeting with students, parents, and guardians to research potential trip dates, costs, performance opportunities, and trip vendors. If initial Board approval to proceed with planning the trip is granted, Mrs. Heiks will provide a detailed trip agenda to review at a future Board of Education Meeting.

Mrs. Heiks began to explore domestic destinations after the group's travel to Scotland 2021 was halted due to COVID. San Diego proved to be an excellent choice that would offer musical, historical, and cultural opportunities for the students to experience.

Therefore, I am respectfully requesting that approval be given to Mrs. Heiks to begin the trip planning process.

Please feel free to contact me or Mrs. Heiks with any questions related to this request.

Copy: *Mrs. Elizabeth Albrecht-Heiks*
Field Trip File

Waunakee High School
Orchestra 2023 Trip Proposal –San Diego, CA
Elizabeth Heiks

Rationale

Because of the nature of orchestral repertoire and curriculum, we discuss and delve into different cultures in class to better understand our music- and traveling to new places as an ensemble brings that curriculum to life. Since our trip to Scotland was canceled (due to COVID), I have researched domestic destinations that offer culturally rich immersive experiences and have discovered San Diego to be such a place. San Diego offers historical and natural landmarks, musical and cultural opportunities that would make this trip a valuable experience for our students.

Educational Goals/Objectives

(Curricular goals matched with Curricular Standards reflected on next page)

1. To share our music and interact with other musicians and audience members of the San Diego community.
2. To educate students regarding the importance of sharing music in contexts outside of their immediate world of understanding.
3. To challenge cultural, musical, and historical perspectives of our students.
4. To foster camaraderie, pride and a sense of family/team within orchestra.
5. To provide an opportunity to hear and dialogue with excellent professional musicians/ensembles.
6. To provide an opportunity for students to represent the school and community as positive musical ambassadors.

Proposed Travel Dates: Leave Wednesday late afternoon, March 15, 2023 and return home Sunday evening on March 19, 2023.

Participants: 25-40 orchestra students (estimate); 1 teacher, another chaperone for every 10 students

Cost for Students: \$1,500-\$1,900

Trip Itinerary Possibilities

- Flights between O'Hare and San Diego
- 4 nights/5 days visiting San Diego area
- 1-2 performances at historical venues (outdoor)
- Attend a San Diego Symphony concert
- Visit national parks, historical landmarks and national monuments in the San Diego area (i.e., Cabrillo National Monument; Balboa National Parks; Joshua Tree National Park; Aircraft Carrier museum; Spanish Village Art Center.

Waunakee Community School District			
Administrator & Administrative Support Staff			
For BOE Action for Contract Extension/Renewal			
<i>Prepared 3-9-22</i>			
Contract Extensions (Add one year to existing contract):			
Administrator Staff			
Brian	Borowski	261	Principal
Daniel	Carter	261	Principal
Danielle	Dawson	210	Associate Principal
Alexandra	Dye	261	Director Of Business Services
Richard	Franz	261	Director Of Technology
Brian	Grabarski	261	Central Office Administrator
Randy	Guttenberg	261	District Administrator
Steven	Hernandez	238	Associate Principal
Eric	Huttenburg	238	Associate Principal
Amy	Johnson	261	Director Elementary (Prek-6) Curric & Instruction
Lisa	Jondle	238	Associate Principal
Dean	Kaminski	261	Principal
Jeffrey	Kenas	261	Principal
Deanne	Lensert	238	Associate Principal
Tiffany	Loken	261	Director Of Special Education
Christina	Mand	261	Director Of Student Services
Aaron	May	261	Activities Director
Timothy	Mommaerts	261	Principal
Timothy	Schell	261	Director Secondary (7-12) Curric & Instruction
Catherine	Schmuck	210	Associate Principal
Stephen	Summers	261	Executive Director - Business
Sheila	Weihert	261	Principal
Sheila	Weihert		Summer School Coordinator
Michael	Zibell	238	Associate Principal
Administrative Support Staff			
Rebecca	Biddick	210	School Social Worker
Anne	Blackburn	261	Communication & Engagement Specialist
Brian	Burger	261	Computer Technician
Dominic	Cayabyab	261	Computer Technician
John	Cramer	261	Director of Facilities
Barbara	Gage	178 - 6 hrs	COTA
Megan	Galdes	238	School Psychologist
Mona	Harley	210	School Social Worker
Katerina	Hartigan	238	School Psychologist
Taylor	Hoegel	261	Network Administrator

Christina	Holz Sheppleman	210 x 50%	School Social Worker
Michelle	Mcglynn	238	School-to-Career Coordinator
Melanie	Meister	238	School Psychologist
Kristin	Meyer	210	School Social Worker
Jessica	Moehn	210	Atoda & Homeless Liaison
Kristy	Nacker	261	Aquatics Director
Rose	Nadler	210	School Social Worker
Courtney	Obrien	238	School Psychologist
Angelica	Ramos	238	Translation Coordinator
Jennifer	Sydow	238	School Nurse
Chavez	Thomas	261	Network Engineer
Kristen	Thompson	238	School Psychologist
Jennifer	Topel	238 x 85%	School Psychologist
Ashley	Weier	200	School Nurse
Jonathon	Wild	210	School Social Worker

Waunakee Community School District

Teaching Staff to be Approved by BOE

For Notice of Contract Renewals to be Issued March 15, 2022

Building	First Name	Last Name	Position Assignment Desc
Intermediate	Jared	Acker	5th Grade
High School	Justin	Acker	Mathematics
High School	Elizabeth	Albrecht-Heiks	Music - Instrumental
High School	Alex	Ames	English - Communication Arts
High School	Catherine	Anderson	World Language - Spanish
Prairie	Curtis	Anderson	2nd Grade
High School	Gillian	Anderson	Family And Consumer Ed (Fce)
Heritage	Alyssa	Appleton	Kindergarten
Arboretum	Lori	Armstrong	Instructional Coach
Intermediate	Sarah	Artz	Cross Categorical
Prairie	Deana	Bach	Reading Specialist
High School	Melissa	Bacher	School Counselor
High School	Bryan	Barfknecht	Social Studies
Prairie	Heather	Behnke	Learning Disabilities
Prairie	Ann	Bennett	Reading
Arboretum	Jill	Bertz	Kindergarten
Middle School	Stephanie	Boegh	8th Grade
Middle School	Kelly	Braatz	7th Grade
Middle School	Kyle	Braatz	Technology Integration Specialist
Middle School	Benjamin	Brandt	Business Education
High School	Rick	Braun	English - Communication Arts
High School	Rick	Breunig	Social Studies
Intermediate	Claudia	Bright	World Language - French
High School	Jill	Broughton	Speech/Language Pathologist
High School	Megan	Bunkleman	School Counselor
Middle School	David	Burgard	Technology Education
Middle School	Bradley	Burgess	Technology Education
High School	Jeffrey	Butters	General Science
High School	Ryan	Caloud	Music - Instrumental
Prairie	Mandi	Calvert	3rd Grade
High School	Lisa	Carothers	English - Communication Arts
Intermediate	Tammy	Carson	Emotional Disturbance
High School	Joshua	Cash	Learning Disabilities
High School	Rebecca	Cassel	Technology Integration Specialist
Prairie	Lisa	Caughlin	Cross Categorical

Arboretum	Lynette	Cederholm	Pathways Specialist - AES & HES
Prairie	Trisha	Chaimson	3rd Grade
High School	Patrick	Collins	At-Risk Teacher
Arboretum	Rebecca	Connolly	Cross Categorical
High School	Beth	Crook De Valdez	Art
Middle School	Carol	Cullen	8th Grade
Prairie	Anne	Dahlie	Physical Education - PES & HES
Heritage	Rebecca	Davis	Cross Categorical
Heritage	Gina	Day	Early Childhood Special Education
Prairie	Carrie	Decook	Learning Disabilities
High School	Timothy	Decorah	Physical Education
High School	Anne	Denkert	Physical Education
Heritage	Amy	Doll	2nd Grade
High School	Janell	Dorn	Pathways Specialist
High School	Jennifer	Doucette	English - Communication Arts
High School	Michael	Dreyer	Instructional Coach
High School	Sarah	Duhr	Cross Categorical
Arboretum	Gianna	Dyer	4th Grade
Prairie	Catherine	Earl	Cross Categorical
Middle School	John	Ehle	8th Grade Math
Prairie	Kristen	Ehle	4th Grade
Prairie	Kyle	Emmert	Kindergarten
High School	Alyssa	Engel	Agriculture
High School	Steven	Erato	Business Education
High School	Daniel	Esparza	Cross Categorical
Middle School	Shad	Fanta	8th Grade
Prairie	Denise	Farnsworth	3rd Grade
Arboretum	Elizabeth	Finkler	2nd Grade
Intermediate	Andrea	Fitzpatrick	6th Grade
Arboretum	Katie	Flick	3rd Grade
Prairie	Travis	Follen	2nd Grade
Prairie	Kristy	Foree	Speech/Language Pathologist
High School	Robert	France	Technology Education
Intermediate	Amy	Frank	Technology Integration Specialist
Heritage	Morgan	Frederickson	3rd Grade
Prairie	Connie	Frey	Kindergarten
Heritage	Lindsay	Freye	2nd Grade
High School	Trygve	Fritz	Mathematics
High School	Jackson	Gabriel	Social Studies
Intermediate	Daniel	Gage	6th Grade
Middle School	Gina	Gahnz	Cross Categorical

Arboretum	Kelli	Gaines	Kindergarten
Middle School	Lori	Gallagher	Emotional Disturbance
Heritage	Kyle	Garland	Cross Categorical
High School	Christina	Gascho	Family And Consumer Ed (Fce)
Arboretum	Amy	Genova	1st Grade
High School	Ryan	Gill	Music - Instrumental
Prairie	Tinaz	Godiwalla	Speech/Language Pathologist
Middle School	Jennifer	Grabarski	Physical Education
Intermediate	Robert	Gracia	6th Grade
High School	Christopher	Graverson	General Science
Heritage	Kristina	Greisen	Cross Categorical
High School	Ellen	Grunder	World Language - Spanish
High School	Thomas	Grunder	Cognitive Disability
Middle School	Janae	Grunow	School Counselor
Heritage	Molly	Grupe	Speech/Language Pathologist
High School	Rachel	Guralski	English - Communication Arts
Heritage	Jonathon	Gustafson	Physical Education
Arboretum	Tiffany	Haffemann	2nd Grade
Intermediate	Paige	Haldeman	6th Grade
Heritage	Stacy	Hankins	2nd Grade
Intermediate	Marissa	Hansen	School Counselor
Heritage	Kari	Hartwig	Kindergarten
High School	Kenneth	Hawes	Mathematics
High School	Maggie	Heck	Business Education
Heritage	Steven	Helmke	3rd Grade
High School	Betsy	Hemminger	General Science
Heritage	Jessica	Hendrickson	2nd Grade
Prairie	Tamara	Hepler	English As A Second Language
Arboretum	Melissa	Hill	Library Media Specialist
Prairie	Melissa	Hlavacka	3rd Grade
High School	Vanessa	Hlavacka	World Language - Spanish
Intermediate	Amanda	Hoffman	Math Interventionist
Arboretum	Shawn	Holewinski	1st Grade
Arboretum	Rodney	Holler	Physical Education
Middle School	Zachariah	Holler	7th Grade Math
Middle School	Adam	Houzner	Cross Categorical
High School	Cindy	Howard	Cross Categorical
Heritage	Sarah	Israel	1st Grade
Intermediate	Heidi	Jago	Learning Disabilities
High School	Sarah	Jansen	Emotional Disturbance
High School	Alexander	Jelacic	Social Studies

High School	Randy	Jennerjohn	Social Studies
Prairie	Lisa	Jensen	4th Grade
Middle School	Carolyn	Jeschke	7th Grade
Arboretum	Danette	Johnson	Reading
High School	Jennifer	Johnson	English - Communication Arts
Middle School	Kyle	Jones	7th Grade
Middle School	John	Jury	School Counselor
Middle School	Jason	Kaltenberg	8th Grade
Middle School	Michelle	Kay	7th Grade
Middle School	Catherine	Keenan	7th Grade
Prairie	Mary	Keenan	World Language - Spanish
Intermediate	Gretchen	Kestler	5th Grade
Intermediate	Lori	Ketter	6th Grade
Heritage	Melissa	Kietzman	Speech/Language Pathologist
High School	Corey	King	Alternative Education
Middle School	Brooke	Kinney	Speech/Language Pathologist
High School	Stephanie	Kirker	General Science
Middle School	Kelli	Kline	Health
High School	Rhonda	Knapp	Agriculture
High School	Michelle	Knatz	General Science
Heritage	Madeline	Koenig	3rd Grade
Arboretum	Laura	Komar	Kindergarten
Intermediate	Sara	Koppes	Math Interventionist
Middle School	Dee Dee	Korth	Business Education
Heritage	Katie	Krause	1st Grade
High School	Scott	Krause	At-Risk Teacher
Middle School	Jason	Laflash	8th Grade
High School	Mark	Landis	School Counselor
Intermediate	Cheryl	Lang	5th Grade
Intermediate	Lindsey	Laufenberg	5th Grade
Middle School	Kayse	Lavin	7th Grade
Prairie	Trudi	Leder	4th Grade
Intermediate	Spencer	Lee	6th Grade
Heritage	Vanessa	Lee	2nd Grade
Arboretum	Rachel	Leick	3rd Grade
Heritage	Emily	Loewi	4th Grade
Middle School	Mandy	Longtin	Art (5-8)
High School	Courtney	Lovell	Mathematics
Prairie	Elizabeth	Loy	1st Grade
Intermediate	Kerry	Lozano	6th Grade
Heritage	Melissa	Lund	3rd Grade

High School	Brian	Lussier	Mathematics
Arboretum	Christine	Madden	Art
High School	Grace	Malek	English - Communication Arts
Intermediate	Margaret	Martin	5th Grade
Intermediate	Melanie	Martin	World Language - Spanish
High School	Joseph	Marx	Mathematics
Prairie	Angela	Maurer	Occupational Therapist
Arboretum	Heather	May	3rd Grade
High School	Jason	Mcconnell	English - Communication Arts
High School	Heather	Mccumber	Social Studies
High School	Aaron	Mcdonough	Social Studies
Arboretum	Mattie	Mcfarland	1st Grade
Intermediate	Kristin	Mckenna	6th Grade
Prairie	Elizabeth	Mcleod	School Counselor
Prairie	Donna	Mcnary	Learning Disabilities
Intermediate	Erin	Mcnary	5th Grade
Arboretum	Cathi	Mecham	Occupational Therapist
Middle School	Emily	Meier	7th Grade
Heritage	Kelly	Meinholz	1st Grade
High School	Sandra	Meinholz	Marketing
Heritage	Laurie	Meixelsperger	4th Grade
Prairie	Christina	Metzger	Music - General
High School	Lauren	Michiels	Social Studies
Intermediate	Andrew	Miller	Cross Categorical
Middle School	Kyle	Miller	Physical Education - IS & MS
Intermediate	Paul	Miller	5th Grade
Intermediate	Tammy	Miller	6th Grade
Middle School	Terri	Miller	7th Grade
Arboretum	Amy	Minter	Kindergarten
Intermediate	Michael	Minter	Physical Education
Intermediate	Andrew	Moll	Pathways Specialist
High School	Kaylene	Moore	General Science
Intermediate	Ashley	Morton	Learning Disabilities
Middle School	Rebecca	Murray	Reading
Arboretum	Danielle	Myhro	Cross Categorical
Prairie	Jessica	Nash	3rd Grade
High School	Mark	Natzke	Mathematics
High School	Amy	Neitzel	Family And Consumer Ed (Fce)
High School	Andrew	Nelson	General Science
Intermediate	Cynthia	Nelson	Cognitive Disability
Arboretum	Meaghan	Nelson	Elementary Technology Integration Specialist

Middle School	Paul	Nesbitt	8th Grade
Heritage	Heather	Nett	Kindergarten
Heritage	Whitney	Nichols	World Language - Spanish
Prairie	Ilyana	Nielsen	Kindergarten
High School	Kristan	Nielsen	Cross Categorical
Middle School	Eric	Noah	Library Media Specialist
Middle School	Jessica	North	8th Grade
Prairie	Christine	Olkowski	Kindergarten
Prairie	Lara	Ostrander	Cross Categorical
Arboretum	Regina	Pagel	World Language - Spanish
Arboretum	Anne	Paradisin	Math Interventionist
Intermediate	Heather	Parsons	6th Grade
Prairie	Susan	Pasinato	1st Grade
High School	Aaron	Pavao	Mathematics
Arboretum	Pamela	Penfield	Learning Disabilities
Heritage	Kelly	Pertzborn	Bilingual
Prairie	Dawn	Peters	Instructional Coach
Prairie	Jennifer	Peterson	Math Interventionist
Middle School	Kate	Peterson	8th Grade
Heritage	Joy	Pfeiffer	Math Interventionist
Prairie	Brittany	Phelps	Library Media Specialist
Intermediate	Jennifer	Piette	Speech/Language Pathologist
Middle School	Samantha	Pilsner	World Language - Spanish
Heritage	Alissa	Pinne	4th Grade
Middle School	Sallie	Piotrowski	7th Grade
Middle School	Michael	Place	7th Grade
Middle School	Gina	Pokrass	7th Grade
High School	Tad	Porterfield	Testing Coordinator
Arboretum	Bethany	Pottinger	1st Grade
High School	Kayla	Proctor	Art
Heritage	Meg	Quella	Library Media Specialist
High School	Tammy	Rademacher	General Science
Heritage	Jaime	Radtke	Math Interventionist
High School	Christopher	Raschick	Cross Categorical
Arboretum	Madeline	Rauls	4th Grade
Intermediate	Alexandria	Reimer	5th Grade
Intermediate	Mandy	Rice	5th Grade
High School	Patrick	Rice	Health
High School	Marcus	Richter	Physical Education
Middle School	Angela	Roberts	Music - Choral
Prairie	Cassandra	Roberts	Elementary Technology Integration Specialist

Heritage	Kari	Roepke	Cross Categorical
High School	Corina	Rogers	Social Studies
Intermediate	Joshua	Rothman	5th Grade
High School	Jason	Rotzenberg	General Science
Heritage	Kensy	Rozga	Kindergarten
High School	Jennifer	Ryniak	Cross Categorical
Intermediate	Nicholas	Saeger	5th Grade
High School	Erica	Sagui	Occupational Therapist
Middle School	Emily	Sanger	Learning Disabilities
Intermediate	Sussanah	Sasman	Music - General
Heritage	Jeana	Scharpf	3rd Grade
Middle School	Erica	Schauf	7th Grade
High School	Christopher	Schiemann	Library Media Specialist
Prairie	Jennifer	Schmalz	1st Grade
Middle School	Scott	Schmitz	Emotional Disturbance
Arboretum	Jessica	Schneider	4th Grade
High School	Erin	Schroeder	Mathematics
Heritage	Carrie	Schuettpeitz	Early Childhood Special Education
High School	Matthew	Schumacher	Technology Education
Intermediate	Lisa	Seiler	Reading Specialist
Intermediate	Tyler	Selk	5th Grade
Middle School	James	Sercombe	Music - Instrumental
High School	Colleen	Serum	Business Education
Prairie	Sara	Seubert	4th Grade
High School	Ann	Severson	English - Communication Arts
High School	Margaret	Shaffar	General Science
High School	Stephanie	Shefchik	Cross Categorical
Heritage	Marcie	Shockley	Speech/Language Pathologist
Prairie	Kyla	Shore	Kindergarten
High School	Todd	Shucha	General Science
Heritage	Heather	Siedschlag	Instructional Coach
Middle School	Sarah	Siedschlag	Cross Categorical
Prairie	Lori	Sies	2nd Grade
High School	Tiffany	Simandl	World Language - Spanish
High School	Elaine	Simmons	World Language - Spanish
Intermediate	Caitlin	Smith	World Language - Spanish
Middle School	Kathleen	Smith	Family And Consumer Ed (Fce)
Heritage	Pamela	Smith	Reading Specialist
Intermediate	Aimee	Spahos	6th Grade
High School	Catrina	Specht	Social Studies
Middle School	Jessica	Spicer	Music - Instrumental

High School	Elizabeth	Stachour	World Language - French
Prairie	Steven	Stack	Pathways Specialist
Prairie	Karen	Staege	2nd Grade
Intermediate	Stacy	Starin	6th Grade
Heritage	Eden	Statz	1st Grade
Intermediate	Jill	Statz	5th Grade
Middle School	Janet	Steck	Family And Consumer Ed (Fce)
Heritage	Megan	Steeger	Kindergarten
Intermediate	Michael	Steen	Music - Instrumental
Heritage	Jennifer	Steffen	Reading Interventionist
Middle School	Lynn	Stenroos	Instructional Coach
High School	Walter	Stenz	English - Communication Arts
Heritage	Samantha	Stephan	Cross Categorical
High School	Sarah	Stimart	School Counselor
Heritage	Jessica	Stortz	Art
Heritage	Julia	Straubhaar	4th Grade
Heritage	Jacob	Swance	Elementary Technology Integration Specialist
High School	Molly	Swanhorst	English - Communication Arts
Intermediate	Katherine	Swank	Music - Instrumental
Heritage	Carrie	Swanson	School Counselor
Middle School	Christine	Tachick	8th Grade
Arboretum	Abigail	Taulbee	Music - General
Intermediate	Ashley	Taylor	English As A Second Language
Middle School	Cassandra	Taylor	Music - Instrumental
Prairie	Julie	Tepp	1st Grade
Middle School	Brianna	Thibo	7th Grade Math
Intermediate	Micah	Thingvold	6th Grade
High School	Kristen	Thomason	English - Communication Arts
High School	Sharon	Thompson	World Language - French
Arboretum	Tamra	Tierney	Emotional Disturbance
Intermediate	Melanie	Trainor-Burton	Art
High School	Maxwell	Tramburg	Social Studies
High School	Deborah	Trzinski-Becker	Mathematics
High School	Laurie	Veenendaal	English - Communication Arts
High School	Richard	Vesbach	Mathematics
Middle School	Sophia	Wagner-Marx	Art
Middle School	Alissa	Walter	8th Grade
High School	Yelena	Walther	English As A Second Language
Intermediate	Bryant	Ward	6th Grade
High School	Paanteha	Weber	Mathematics
High School	Molly	Weiss Petroff	Music - Choral

Intermediate	Jacqueline	Wells	5th Grade
Intermediate	Sarah	Wendorf	Library Media Specialist
High School	Andrew	West	General Science
Prairie	Sheri	Wideen	2nd Grade
High School	Jeffrey	Willauer	Technology Education
Arboretum	Amy	Williams	Speech/Language Pathologist
Middle School	Ellen	Willrett	World Language - Spanish
Intermediate	Elizabeth	Winiecki	Reading
Middle School	Dustin	Winkelman	Agriculture
Middle School	Matthew	Withrow	Physical Education
Arboretum	Dyana	Worrell	School Counselor
Middle School	Christina	Wright	Math Interventionist
Prairie	Mary	Wright	Art
Arboretum	Lori	Wubbolding	4th Grade
Intermediate	Samantha	Yozamp	Cross Categorical
Arboretum	Zachary	Zander	3rd Grade
Prairie	Amie	Zellner	1st Grade
High School	Xiuping	Zhu	World Language - Chinese
Intermediate	Janette	Zielicke	Physical Education
Intermediate	Elizabeth	Zinger	Music - General
Heritage	Michelle	Zirbel	2nd Grade
Intermediate	Lea	Zwettler	Instructional Coach

2021/22 Co Curriculars
Waunakee Community School District
March 14, 2022 Board of Education Approval

STAFF				
Activity	First Name	Last Name	Position Title	Location
MUSICAL	RYAN	CALLOUD	ASSISTANT ADVISOR	HIGH SCHOOL
SPECIAL OLYMPICS TRACK	JENNIFER	RYNIAK	ASSISTANT COACH	HIGH SCHOOL
SPECIAL OLYMPICS TRACK	AMY	STATZ	ASSISTANT COACH	HIGH SCHOOL
TRACK	BRIANNA	THIBO	ASSISTANT COACH	MIDDLE SCHOOL
NON STAFF				
BASEBALL	SCOTT	MAIER	FRESHMAN COACH	HIGH SCHOOL
LACROSSE - GIRLS	ERIN	BOLGER	ASSISTANT COACH	HIGH SCHOOL
LACROSSE - GIRLS	EVAN	MAUPIN	ASSISTANT COACH	HIGH SCHOOL
LACROSSE - GIRLS	REILLY	PFEIFFER	ASSISTANT COACH	HIGH SCHOOL
MUSICAL	JESSICA	MARKING	ASSISTANT ADVISOR	MIDDLE SCHOOL
SPECIAL OLYMPICS TRACK	MAGGIE	FRAWLEY	HEAD COACH	HIGH SCHOOL