

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION ANNUAL MEETING**

Monday, October 18, 2021

7:00 PM

Waunakee Community School District  
905 Bethel Circle  
Waunakee, WI 53597

Members of the public may attend the Annual Meeting meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

ALL DOCUMENTS FOR THE ANNUAL MEETING MAY BE FOUND AT THIS LINK

<https://www.waunakee.k12.wi.us/district/annualmeeting.cfm> This link is also linked to the Extras section of this agenda.

A quorum of the Board may be present

**AGENDA**

- I. Elect Chairperson to Conduct Budget Hearing and the Annual Meeting
- II. Reading of the Official Notice of the Budget Hearing and the Annual Meeting -Judith Engebretson - School District Clerk
- III. Budget Summary & District Goals Report - District Administrator and Executive Director of Operations
- IV. Discussion and Review of Budget
- V. Review of Minutes of the 2020 Annual Meeting 3
- VI. Receive and Accept Treasurer's Report - Jack Heinemann, School District Treasurer
- VII. **Resolution A** - Authorize the School Board to Charge Student Fees
- VIII. **Resolution B** - Salaries and Expenses for School Board Officers
- IX. **Resolution C** - School Lunch Program Authorization
- X. **Resolution D** – Authorize the School Board to Engage Legal Counsel if Needed
- XI. **Resolution E** - Set Date and Hour for 2022 Annual Meeting or Authorize School Board to Set Date and Hour
- XII. **Resolution F** - Transportation
- XIII. **Resolution G** - Adoption of Tax Levy
- XIV. Persons Attending Meeting May Request Information on Any Topic Relative to Current Policies and Proceedings of the Schools.
- XV. Adjournment

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

# Minutes of Annual Meeting

## The Board of Education Waunakee Community School District

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An Annual Meeting of the Board of Education of Waunakee Community School District was held Monday, October 19, 2020, beginning at 7:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

Randy Guttenberg called the district budget hearing and annual meeting to order at 7:02 PM.

Present: Mr. Brandt, Mr. Boetcher, Ms. Ensign, Ms. Engebretson, Mr. Heinemann, Mr. Hetzel, Mr. Hoefler.

### I. Elect Chairperson to Conduct Budget Hearing and the Annual Meeting

Mr. Guttenberg asked for nominations for the selection of a chairperson to conduct the budget hearing and annual meeting. A motion was made by Brandt, Second by Boetcher to nominate Heinemann to serve as chairperson for the meeting. Heinemann was elected chairperson of the 2020 Annual Meeting unanimously on a voice vote. (7-0) 2020

### II. Reading of the Official Notice of the Budget Hearing and the Annual Meeting -Judith Engebretson

- School District Clerk read the official notice of the budget hearing and annual meeting and noted its publication dates in the Waunakee Tribune.

### III. Budget Summary & District Goals Report - District Administrator Randy Guttenberg turned this portion of the meeting over to the Executive Director of Operations, Steve Summers, who attended this meeting via zoom. Steve Summers reviewed the annual meeting report. Randy Guttenberg reviewed the district goals and summarized what the district has done and what will be done in the future. Randy Guttenberg also thanked the community for their support.

### IV. Discussion and Review of Budget - Steve Summers shared information in review of the budget.

Tim Kiefer, community member, shared 3 points with those present. 1) He would like to congratulate Thomas Hughes as a National Merit Scholar Semifinalist. 2) Thank the Teachers, Parents, and Students during this unprecedented time we have been experiencing. We are all doing the best we can. 3) Regarding the budget process – Thank you to the School Board Members. They have one of the hardest elected jobs. WCSD is one of the top school districts in Dane County and perhaps WI. He is in support of the budget.

### V. Review of Minutes of the 2019 Annual Meeting

Chairperson Heinemann noted the minutes from the October 21, 2019 Annual Meeting and asked if anyone in attendance had questions or comments. There were no questions or comments. A motion was made by Ensign, second by Hetzel, to approve the minutes as posted. Motion Carried 7-0.

### VI. Receive and Accept Treasurer's Report - Jack Heinemann, School District Treasurer reviewed the

Treasurer's Report. Motion by Brandt, second by Engebretson to accept the treasurer's report as presented. Motion carried.

### VII. **Resolution A** - Authorize the School Board to Charge Student Fees

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin is hereby directed to charge student fees, and at such cost as shall be set by said school board.

Introduced by: Kurt Eley

Seconded by: Dean Kaminski

Dated: October 19, 2020

Motion Carried.

**VIII. Resolution B - Salaries and Expenses for School Board Officers**

Be it resolved that the Board members of the Waunakee Community School District be paid a salary as stipulated below and be reimbursed for expenses incurred on district business when traveling outside of the district.

Salaries to be:

President, Clerk, Treasurer     \$3,200 per year for regular/special/committee meetings.

All other Board Members     \$2,800 per year for regular/special/committee meetings.

Introduced by: Tim Schell

Second by: Deanne Lensert

Date: October 19, 2020

Motion Carried.

**IX. Resolution C - School Lunch Program Authorization**

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin is hereby directed to furnish school lunches to any and all students of this district at such places and times, and at such cost as shall be set by said school board, and the school board is hereby authorized to pay any deficiency which may result from said lunch program. (Section 120.10 (16)).

Introduced by: Tim Schell

Second by: Kurt Eley

Date: October 19, 2020

Motion Carried.

**X. Resolution D – Authorize the School Board to Engage Legal Counsel if Needed**

Be it resolved that the Board of Education of the Waunakee Community School District be authorized to engage legal counsel to represent the district and provide legal advice to the district.

Introduced by: Dan Carter

Second by: Dean Kaminski

Date: October 19, 2020

Motion Carried.

**XI. Resolution E - Set Date and Hour for 2021 Annual Meeting or Authorize School Board to Set Date and Hour**

Be it resolved that the Board of Education of the Waunakee community School District be authorized to set the date an hour for the 2021 Annual Meeting within the guidelines established by Wisconsin Statutes (Between the fourth Monday in July and the fourth Monday in October).

Introduced by: Kurt Eley

Second by: Tim Schell

Date: October 19, 2020

Motion Carried.

**XII. Resolution F – Transportation**

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin be authorized to purchase, operate and maintain transportation vehicles as well as contract for the transportation services to provide transportation to students, including but not limited to students whose residence is located within two miles of the school the student attends, as per Board Policy.

Introduced by: Dean Kaminski

Second by: Dan Carter

Date: October 19, 2020

Motion Carried.

**XIII. Resolution G - Adoption of Tax Levy**

Be it resolved that there be levied a school tax assessed against all taxable property within the Waunakee Community School District in the sum of \$31,541,225 necessary to operate and maintain the District School System and to finance the recommended budget for the 2019-2020 school year.

Introduced by: Chris Hetzel

Second by: Kurt Eley

Date: October 19, 2020

Motion Carried.

**XIV. Persons Attending Meeting May Request Information on Any Topic Relative to Current Policies and Proceedings of the Schools.**

Chairperson Heinemann offered an opportunity to the persons in attendance to request information on any topic relative to current policies and proceedings of the schools. No comments were brought forward.

**XV. Adjournment**

Motion was made by Kurt Eley, second by Dan Carter to adjourn the meeting at 8:07 PM. Motion carried unanimously.

Respectfully Submitted by

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Clerk

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Date