

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ADDITIONAL MEETING**

Monday, July 19, 2021

6:00 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person, subject to space limitations. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>

Public comments will be limited to 3 minutes. The Board will allow 1 hour for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted outside the boardroom, if you are attending the Board meeting in person, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

There will be a quorum of the board present.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

IV. PUBLIC COMMENTS

The Board of Education provides a public listening session for the public to comment on any item related to the governance or management of the WCSD. A copy of Board Policy 187 - Public Participation at Board Meetings is attached for your reference. Each commenter will be allowed 3 minutes. An hour will be allowed for this item.

V. BUDGET HEARING

The Budget Hearing provides an opportunity for members of the public to share any feedback or questions regarding the 2021-22 Waunakee Schools Budget Planning Process.

VI. 3RD DRAFT OF THE BUDGET

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The purpose of this agenda item is to request School Board approval of the Third Draft of the Budget. Administration appreciates the additional time allowed so that we could incorporate the Governor's approved version of the State Budget into our budget process. Attached please find the Third Draft of the Budget.

A. At this time, we **do not** know the following information:

1. The second round of Federal stimulus funding is referred to as ESSER 2, and a portion of the ESSER 2 funds are being distributed to specific districts via a reporting mechanism

for in-person instruction. This report is not due until early August and we will likely not know about this source of funding for several months after.

2. The third round of Federal stimulus funding is referred to as ESSER 3. The WI DPI is still seeking approval from the Federal government regarding their ESSER 3 plan. The DPI has estimated that districts will receive approximately double the amount of funding from ESSER 3 as we are receiving from ESSER 2. Waunakee could end up with approximately \$500,000+ from ESSER 3.
 3. The typical information that we receive in the fall of the school year includes the student count, open enrollment count, property values, equalization aid certification, revenue & expenditure changes, etc.
- B. At this time, we **do know** the following information:
1. The Governor is directing an additional \$100 million of Federal funds towards public schools to be used towards "whatever they need". These funds will be allocated on a per pupil basis. Waunakee will receive approximately \$475,000, depending on the student count this fall.
 2. The 2021-23 State Budget provides a revenue limit increase of \$0 per student, continues the State Special Education Categorical Aid at the current reimbursement amount, and increases the State Equalization Aid (and other minor increases). The State Equalization Aid estimate is \$22,545,905 (an increase of \$2,013,631). Please note that these funds are generally not expendable as the revenue limit increase per student is \$0.
 3. The third round of Federal stimulus funding includes additional funding for students with IEP plans. We will be receiving \$198,857 in additional Federal Flow-Through Funds and \$22,403 in additional Federal Pre-School Funds. The positive news is that, according to the DPI, "There are no supplement not supplant or equitable participation requirements." Generally, this means districts can allocate existing expenditures towards these funds.
 4. The second round of Federal stimulus funding includes a base allocation of \$248,646. Our District has the ability to allocate the new positions approved by the School Board towards this amount. Examples would include the reading and math positions approved at the May School Board meeting.
 5. For the past two years, the District has been identified as a CCEIS (Comprehensive Coordinated Early Intervention Services) district for Federal Flow Through Funds. This requires the District to expend funds towards equity work. For the 2021-22 school year, the District has not been identified as a CCEIS district, which means we can spend these Federal funds towards CEIS (Coordinated Early Intervention Services) purposes instead. In the past, the District has funded math interventionists through the use of these funds, which means we can allocate existing expenditures towards these funds.
- C. The third draft of the budget in July includes:
1. An update to both Fund 41 and Fund 10 to reflect the recently approved School Board policy on the use of Fund 41.
 2. An update to the Special Education Fund 27 to reflect the State Special Education

Categorical Aid included in the approved 21-23 State Budget, and the additional funds referenced in B.2. above.

3. Grant allocations that have been provided by the WI DPI for the 21-22 fiscal year.
4. Staffing updates based on additional schedule changes, reallocation proposals or new positions. This includes the six additional special education para educators approved between the June and July Board meetings and an increase in the contract for an Occupational Therapist based on new students IEPs.
5. The State Equalization Aid has been updated to \$22,545,905 based on the July 1st WI DPI estimate.
6. The portable classroom addition at the Middle School has been added to the Fund 10 expenditure budget. The Administrative recommendation is to utilize 2020-21 carryover funds towards this expenditure.
7. A new county grant for \$29,021 has been added to the budget.
8. The revenue limit formula includes the use of the \$2.1 million Operational Referendum approved in November of 2020. This referendum was approved as a non-recurring five-year referendum. Non-recurring means the authority of the School Board to spend the \$2.1 million does not continue past that date, unless replaced by a subsequent referendum. By utilizing these funds for continuing expenditures, a subsequent referendum will be necessary.
9. Updates to the Debt Services budget (Fund 38) to add a debt service defeasance (paying debt early) in order to achieve the School Board's goal of a consistent tax rate over time. Administration has highlighted in yellow the changes between the Second and Third Drafts of the Budget. Please feel free to reach out to Steve Summers at stevesummers@waunakee.k12.wi.us with any questions that you might have regarding the Third Draft of the Budget.

VII. REVIEW TEACHER SUPPLEMENTAL PAY SCENARIOS

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The purpose of this agenda item is to request School Board approval of the Teacher Supplemental Pay. The School Board has already reached an agreement with the teachers on the Consumer Price Index. The Teacher Supplemental Pay refers to the dollar amount of points that are approved in addition to the CPI increase. Attached please find two documents. The first one is called "Compensation Packages", which references the School Board approved pay increases for all groups except teachers. This document also references a draft budget allocation towards salary increases. This dollar amount is no longer applicable. The second document is called "Teacher Supplemental Pay Scenarios" and identifies both the dollar amount and the percentage increase for various points increase scenarios.

The first payroll of the 2021-22 fiscal year is July 15th. The employee groups receiving paychecks on July 15th include: Administrators/Admin Support, Administrative Assistants and Custodial/Maintenance. The School Board approved pay increases for all of these groups at the May Board meeting. At the June meeting, the School Board approved

reallocating \$143,442 from post employee benefits to salary increases. The \$143,442 is a result of a decrease in the District's required contribution to our Fund 73.

The average of the support staff (Administrative Assistants/Custodial-Maintenance/Para Educators/Crossing Guards/Copy Clerks) salary increase is 3.78%. If the School Board is interested in providing a similar increase to the teaching staff, a points increase of \$1,200 would result in an overall salary increase of 3.69%. The budget can support a points increase of \$1,200 by utilizing some of the new temporary revenue sources. All of the 2021-22 ongoing expenditures, including new positions and salary increases provided to all groups, will eventually need a permanent funding source.

Administration will be requesting approval of the teacher points option at the July Special School Board meeting, so that teacher salaries can be finalized before their first payroll of the 2021-22 fiscal year. Please feel free to contact Brian Grabarski at briangrabarski@waunakee.k12.wi.us with any questions regarding this topic.

VIII. **FACILITY COMMITTEE MEETING FOLLOW-UP** 32

IX. **REVIEW K-6 SURVEY AND COMMUNICATION OF MASKED AND MASK OPTIONAL CLASSROOM OPTIONS** 37

Attached please find a document from our elementary administrative team that I asked them to develop for Monday's Board Meeting. The purpose of the memo is to provide clarity to the Board on what we can and cannot do with regard to masked and unmasked classrooms, and to share a draft of the parent communication and survey that we have developed. We plan to send the survey to parents on Tuesday, July 20th and ask for responses by Monday, July 26th.

X. **FUTURE AGENDAS AND MEETINGS**

XI. **ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”



Waunakee Community School District

Committed to Children . Committed to Community . Committed to Excellence

**2021-2022 Budget
THIRD DRAFT**

**The third draft of the budget is based on the
2021-2023 State Budget, as approved by the
Governor.**

Prepared by Steve Summers, Executive Director of Operations
July 19, 2021

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Waunakee Community School District

Board of Education

<u>Name</u>		<u>Municipality</u>	<u>Term Expires</u>
Joan Ensign	President	Town of Westport, City of Middleton, City of Madison	Spring 2022
Mark Hetzel	Vice President	Town of Vienna	Spring 2024
Jack Heinemann	Treasurer	Village of Waunakee	Spring 2022
Judy Engebretson	Clerk	Towns of Dane/Springfield	Spring 2022
Dave Boetcher	Director	Village of Waunakee	Spring 2022
Ted Frey	Director	Town of Westport, City of Middleton, City of Madison	Spring 2024
Brian Hoefler	Director	Village of Waunakee	Spring 2023

Budget Committee Members

Jack Heinemann, Chair
Mark Hetzel
Joan Ensign

Waunakee Community School District

Introduction

A budget is a financial plan designed to achieve the educational objectives of the Waunakee Community School District. The budget needs to be accountable to meet these educational objectives within the financial constraints that exist. The budget needs to be understandable to the Board of Education, administration, staff, parents, and the district taxpayers. The budget was developed with significant staff input regarding needs and priorities. The budget was developed based on principals of long-term fiscal planning.

Timeline

The budget process for the 2021-2022 fiscal year began in January 2021 with all budget requests/ reallocations/reductions due to the Executive Director of Operations by January 25th. A special board meeting was held on April 29th with the Board of Education and leadership team to review the 2021-22 budget process. A draft of the budget planning process document was presented at a Budget Committee meeting in March. Building/department level budget planning took place between March/April. Administrative review of the budget took place in April. The first draft of the budget was presented to the Budget Committee and the Board of Education in May. The second draft of the budget will be presented in June. The third draft of the budget will be presented in July **at a special School Board meeting**. A public hearing on the budget will take place in July. The preliminary budget will be presented at the Annual Meeting in October with community approval of the tax levy. The Board of Education will approve the final version of the budget and set the tax levy at a special meeting scheduled for October 25th.

Executive Summary

A school district's budget is divided into many "funds". These "funds" are used to account for specific school district programs. The different "funds" and their descriptions are presented below:

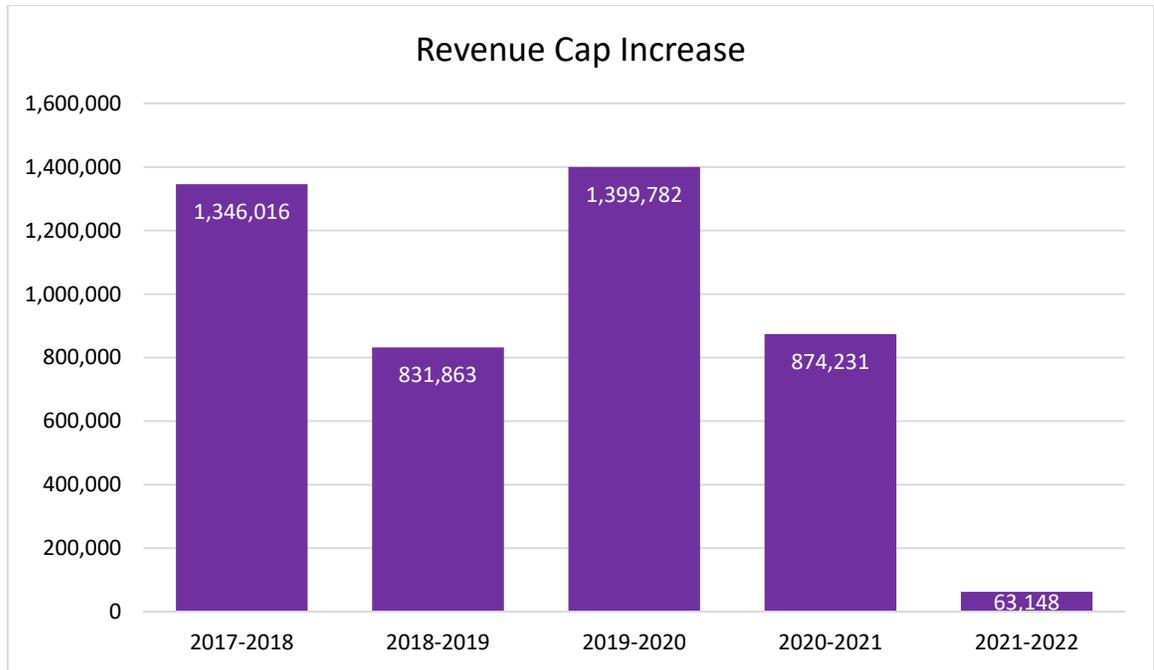
FUND	DESCRIPTION
10	General
21	Special Revenue Trust
27	Special Education
38	Non-Referendum Debt Service*
39	Referendum Debt Service
41	Capital Expansion Fund
49	Capital Projects*
50	Food Service
72	Private Benefit Trust*
73	Employee Benefit Trust
80	Community Service
99	Other Cooperative Funds

* Currently not being utilized

Waunakee Community School District

A state revenue cap formula is a significant factor in the development of the budget. The revenue cap limits the amount of revenue available to school districts from the two main sources: property taxes and state equalization aid. The revenue cap directly affects Funds 10, 38, and 41, and indirectly affects Fund 27. Fund 27 is primarily funded from a transfer from Fund 10.

The 2021-23 State budget increases the revenue cap per student amount by \$0.00 during 2021-22 and \$0 during 2022-23. The budget includes a \$0 change in the per pupil categorical aid. The most recent four years of revenue cap changes and the estimated increase for 2021-22 is shown below:



Please note: the 2014-15 through 2017-18 revenue caps were increased by \$540,000.00 per year due to the November, 2014 operational referendum question.

Waunakee Community School District

Enrollment

Student enrollment is a key factor in the revenue cap formula. The most recent four years of historical numbers and the estimated September 2021 numbers are shown below:

Grade	2017-18	2018-19	2019-20	2020-21	2021-22
EC	9	15	12	4	14
4K	262	274	240	268	256
K	270	290	283	256	282
1	280	280	298	272	260
2	283	298	278	298	281
3	325	288	315	270	303
4	283	340	303	310	274
TOTAL	1712	1785	1729	1678	1670
ELEM					
5	278	289	349	309	318
6	312	288	299	342	316
TOTAL	590	577	648	651	634
INTER.					
7	326	328	304	295	355
8	331	328	341	305	298
TOTAL	657	656	645	600	653
MIDDLE					
9	345	346	339	343	317
10	312	345	347	338	341
11	309	311	342	343	339
12	331	320	326	353	362
TOTAL	1297	1322	1354	1377	1359
HIGH					
TOTAL	4256	4340	4376	4306	4316
DISTRICT					

The historical student count shows an increasing enrollment. The estimated September 2021 enrollment shows an increase of 10 students. Enrollment increases result in additional revenues being available through the revenue cap formula.

The 2021-2022 revenue cap limit is estimated to increase to \$47,661,245 or \$63,148 higher than 2020-21. This increase equates to a 0.1% increase. The 2021-2022 state equalization aid is estimated to increase to \$22,545,905 or \$2,013,631 higher than 2020-21. This change equates to a 9.8% increase. The district has received the state equalization aid estimate from the WI Department of Public Instruction on July 1st.

Waunakee Community School District

The 2021-2022 tax levy increases to \$35,687,710 or \$1,039,448 higher than 2020-2021. This increase equates to a 3.0% increase. Two years of historical information and the proposed tax levy for this year is shown below.

Proposed Property Tax Levy			
FUND	Audited	Unaudited	Proposed
	2019-20	2020-21	2021-22
General Fund	23,120,138.00	26,294,430.00	24,853,243.00
Referendum Debt Service Fund	9,519,686.00	7,394,445.00	10,384,376.00
Non-Referendum Debt Service Fund	0.00	0.00	0.00
Capital Expansion Fund	509,296.00	509,296.00	0.00
Community Service Fund	434,000.00	450,091.00	450,091.00
TOTAL SCHOOL LEVY	33,583,120.00	34,648,262.00	35,687,710.00
PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YR	10.7%	3.2%	3.0%

The 2021-2022 tax base increases to \$3,276,962,650 or \$95,445,514 higher than 2020-2021. This change equates to a 3.0% increase. The 2021-2022 tax rate (tax levy/tax base) remains the same at \$10.89. The school tax on a \$360,000 home remains the same at \$3,920 (assuming home had assessment change of 0%).

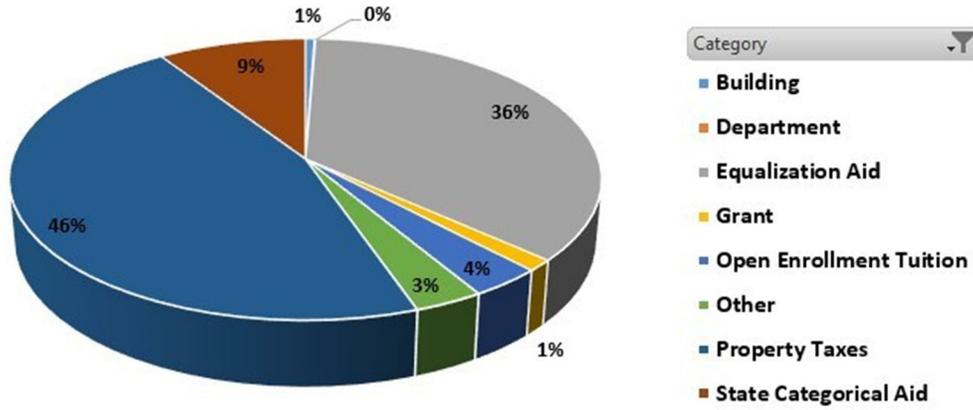
A summary of the expenditures showing two years of historical information and the proposed 2021-2022 budget is shown below. Fund 73 is not included in the summary below.

Total Expenditures and Other Financing Uses			
ALL FUNDS	Audited	Unaudited	Proposed
	2019-20	2020-21	2021-22
GROSS TOTAL EXPENDITURES--ALL FUNDS	70,887,036.00	78,026,200.00	79,643,670.00
Interfund Transfers (Source 100) - ALL FUNDS	5,732,521.00	5,635,100.00	5,918,221.00
Refinancing Expenditures (FUND 30)	0.00	0.00	0.00
NET TOTAL EXPENDITURES -- ALL FUNDS	65,154,515.00	72,391,100.00	73,725,449.00
PERCENTAGE INCREASE -- NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR	4.2%	11.11%	1.84%

Waunakee Community School District

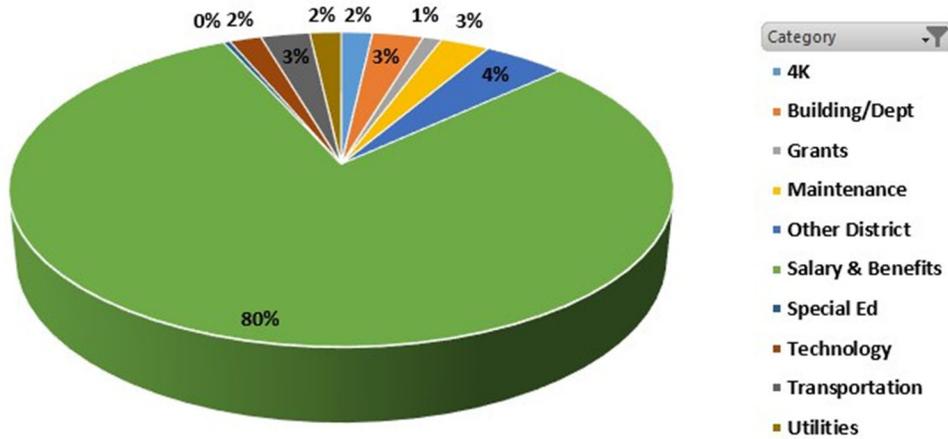
Where do the revenues come from? (Funds 10 and 27)

Total 10/27 Revenues



What are the expenditures spent on? (Funds 10 and 27)

Total 10/27 Expenses



Each fund is presented in more detail on the following pages.

Waunakee Community School District

General Fund 10

Purpose of Fund: The purpose of the general fund 10 is to account for the educational programs and operations of the school district, excluding special education programs.

The 2021-22 grant budgets are not available at this time. The 2021-22 open enrollment budgets will be adjusted based on actual student attendance in the fall of 2021. The state equalization aid/property tax budgets will be revised based on the aid estimate from the Department of Public Instruction in July. The interest earnings/interest expenses for borrowings will be revised in the fall of 2021 based on market conditions.

	2020-2021	2021-2022	\$ Change	% Change
Revenues:				
Prairie School Bldg Fees	\$11,760	\$5,720	(\$6,040)	-51%
Heritage School Bldg Fees	\$12,380	\$5,950	(\$6,430)	-52%
Arboretum School Bldg Fees	\$12,813	\$6,375	(\$6,438)	-50%
Intermediate School Bldg Fees	\$37,950	\$33,350	(\$4,600)	-12%
Middle School Bldg Fees	\$31,000	\$32,600	\$1,600	5%
High School Bldg Fees	\$177,575	\$169,750	(\$7,825)	-4%
Athletics Fees	\$38,000	\$38,000	\$0	--
Building Revenues	\$321,478	\$291,745	(\$29,733)	-10.19%
Curriculum Dept Revenues	\$8,800	\$8,800	\$0	0%
Human Resources Revenues	\$2,200	\$2,200	\$0	0%
Maintenance Revenues	\$2,000	\$2,000	\$0	---
Technology Erate/Fees	\$25,000	\$25,000	\$0	0%
Technology Revenues	\$2,750	\$2,750	\$0	0%
Department Revenues	\$40,750	\$40,750	\$0	0.00%
Common School Funds	\$152,716	\$152,716	\$0	0%
Title 1 Public Grant	\$90,061	\$88,507	-\$1,554	-2%
Title 1 Private Grant	\$0	\$0	\$0	--
Title 2 Grant (Public)	\$42,737	\$50,807	\$8,070	16%
Title 2 Grant (Private)	\$5,692	\$5,692	\$0	0%
Title 3 Grant	\$15,784	\$15,784	\$0	0%
Title 4A Grant (Public)	\$8,850	\$8,850	\$0	0%
Title 4A Grant (Private)	\$1,150	\$1,150	\$0	--
Peer Mentor	\$6,000	\$6,000	\$0	0%
Perkins Grant	\$16,156	\$18,182	\$2,026	11%
Federal Flo-Through	\$204,709	\$122,669	-\$82,040	-67%
Federal CARES Grant	\$63,244	\$0	-\$63,244	-100%
ESSER2	\$0	\$248,646	\$248,646	100%
ESSER3	\$0	\$0	\$0	--
State Safety Grant - 2	\$19,434	\$0	-\$19,434	100%
Governor's Federal Funding	\$0	\$475,000	\$475,000	100%
Reading Readiness Grant	\$8,373	\$8,373	\$0	
Career/Tech Ed Grant	\$73,654	\$73,654	\$0	0%
Ed. Effectiveness Grant	\$27,840	\$27,840	\$0	0%
County Grants	\$0	\$29,021	\$29,021	0%
Grant Revenues	\$736,400	\$1,332,891	\$596,491	44.75%

Waunakee Community School District

Fund 10 Revenues (continued)

District Fees-Prairie	\$22,000	\$22,000	\$0	0%
District Fees-Heritage	\$18,000	\$18,000	\$0	0%
District Fees-Arboretum	\$20,000	\$20,000	\$0	0%
District Fees-Intermediate	\$26,000	\$26,000	\$0	0%
District Fees-Middle School	\$27,000	\$27,000	\$0	0%
District Fees-High School	\$82,000	\$82,000	\$0	0%
District Fees-Athletics	\$190,000	\$190,000	\$0	0%
Summer School Fees	\$0	\$0	\$0	0%
District Student Fees	\$220,000	\$20,000	-\$200,000	-1000%
Property Taxes	\$26,294,430	\$24,853,243	-\$1,441,187	-6%
Interest	\$103,000	\$103,000	\$0	0%
Tuition – OE	\$1,938,414	\$1,938,414	\$0	0%
Transportation Aid	\$75,000	\$75,000	\$0	0%
Equalization Aid	\$20,532,274	\$22,545,905	\$2,013,631	9%
Computer Aid	\$58,852	\$58,852	\$0	0%
Misc	\$18,500	\$18,500	\$0	0%
Insurance Payments Received	\$179,650	\$0	-\$179,650	100%
Transportation	\$16,000	\$16,000	\$0	0%
Tuition Payments	\$8,000	\$8,000	\$0	0%
Property/Non-Capital Sales	\$7,500	\$7,500	\$0	0%
Gifts	\$0	\$0	\$0	0%
Rentals	\$40,000	\$40,000	\$0	0%
Aid for School Mental Health	\$44,775	\$44,775	\$0	0%
Payment Lieu Taxes	\$28,000	\$28,000	\$0	0%
Personal Property Aid	\$203,245	\$203,245	\$0	0%
State Categorical Aid	\$3,062,976	\$3,062,976	\$0	0%
Medicaid	\$115,000	\$115,000	\$0	0%
Premium	\$213,063	\$213,063	\$0	0%
Aidable Refund	\$50,000	\$50,000	\$0	0%
District Revenues	53,593,679	53,786,473	192,794	0.36%
Total Revenues	54,692,307	55,451,859	759,552	1.37%

Waunakee Community School District

Fund 10 Expenditures

	2020-2021	2021-2022	\$ Change	% Change
Expenditures:				
Personnel Costs: Salaries	\$26,827,933	\$28,255,997	\$1,428,064	5%
Personnel Costs: Benefits	\$9,791,161	\$9,791,161	\$0	0%
Salary & Benefits Totals	36,619,094	38,047,158	1,428,064	4%
Prairie School	\$76,650	\$76,650	\$0	0%
Prairie School Common School Funds	\$21,356	\$18,322	(\$3,034)	-14%
Prairie School Bldg Fees	\$11,760	\$5,720	(\$6,040)	-51%
Heritage School	\$70,200	\$70,200	\$0	0%
Heritage School Common School Funds	\$16,027	\$16,046	\$19	0%
Heritage School Bldg Fees	\$12,380	\$5,950	(\$6,430)	-52%
Arboretum School	\$64,650	\$64,650	\$0	0%
Arboretum School Common School Funds	\$16,749	\$15,970	(\$779)	-5%
Arboretum School Bldg Fees	\$12,813	\$6,375	(\$6,438)	-50%
Intermediate School	\$110,670	\$110,670	\$0	0%
Intermediate School Common School Funds	\$21,091	\$23,746	\$2,655	13%
Intermediate School Bldg Fees	\$37,950	\$33,350	(\$4,600)	-12%
Middle School	\$111,000	\$111,000	\$0	0%
Middle School Common School Funds	\$23,467	\$22,229	(\$1,238)	-5%
Middle School Bldg Fees	\$31,000	\$32,600	\$1,600	5%
High School	\$385,518	\$385,518	\$0	0%
High School Common School Funds	\$48,227	\$50,603	\$2,376	5%
High School Bldg Fees	\$177,575	\$169,750	(\$7,825)	-4%
Athletics	\$308,182	\$316,477	\$8,295	3%
Athletics Fees	\$38,000	\$38,000	\$0	0%
Building Totals	1,595,265	1,573,826	(21,439)	-1%
Utilities	\$982,582	\$1,015,774	\$33,192	3%
Maintenance	\$1,170,605	\$981,090	(\$189,515)	-16%
Maintenance Fees	\$2,000	\$2,000	\$0	100%
Capital Projects	\$278,500	\$150,000	(\$128,500)	-46%
Contingency Fund	\$100,000	\$100,000	\$0	0%
Energy Conservation	\$83,894	\$83,894	\$0	0%
Transportation	\$1,328,225	\$1,386,536	\$58,311	4%
Technology	\$963,429	\$963,429	\$0	0%
Technology Fees	\$2,750	\$2,750	\$0	0%
Technology Erate	\$25,000	\$25,000	\$0	0%
Curriculum-Elementary	\$0	\$163,442	\$163,442	100%
Curriculum-Secondary	\$328,971	\$195,229	(\$133,742)	-41%
Curriculum-Secondary Fees	\$8,800	\$8,800	\$0	0%
Human Resources	\$33,650	\$33,650	\$0	0%
Human Resources Fees	\$2,200	\$2,200	\$0	0%
Superintendent	\$84,600	\$84,600	\$0	0%
Student Support	\$31,412	\$21,412	(\$10,000)	-32%
Business Office	\$421,973	\$421,973	\$0	0%
District Wide	1,299,357	1,335,487	\$36,130	3%
Operational Referendum Funds	2,127,502	-	(\$2,127,502)	-100%
Virtual School	-	431,250	\$431,250	100%
Summer School	\$29,350	\$69,940	\$40,590	138%
Department Totals	9,304,800	7,478,456	(1,826,344)	-20%

Waunakee Community School District

Fund 10 Expenditures (continued)

Common School Fund-District	\$5,799	\$5,799	\$0	0%
Title 1 Public Grant	\$90,061	\$88,507	-\$1,554	-2%
Title 1 Private Grant	\$0	\$0	\$0	--
Title 2 Grant (Public)	\$42,737	\$50,807	\$8,070	16%
Title 2 Grant (Private)	\$5,692	\$5,692	\$0	0%
Title 3 Grant	\$15,784	\$15,784	\$0	0%
Title 4A Grant (Public)	\$8,850	\$8,850	\$0	0%
Title 4A Grant (Private)	\$1,150	\$1,150	\$0	0%
Peer Mentor Grant	\$6,000	\$6,000	\$0	--
Perkins Grant	\$16,156	\$18,182	\$2,026	11%
Federal Flo-Through	\$204,709	\$122,669	-\$82,040	-67%
Federal CARES Grant	\$63,244	\$0	-\$63,244	-100%
ESSER2	\$0	\$248,646	\$248,646	100%
ESSER3	\$0	\$0	\$0	--
State Safety Grant - 2	\$19,434	\$0	-\$19,434	100%
Governor's Federal Funding	\$0	\$475,000	\$475,000	100%
Career/Tech Ed Grant	\$73,654	\$73,654	\$0	0%
Ed. Effectiveness Grant	\$27,840	\$27,840	\$0	-100%
Reading Readiness Grant	\$8,373	\$8,373	\$0	0%
County Grants	\$0	\$29,021	\$29,021	0%
Grant Totals	\$589,483	\$1,185,974	\$96,491	101%
Transfer to Fund 27	\$5,635,100	\$5,918,221	\$283,121	5%
4K Program	\$972,540	\$972,540	\$0	0%
Wellness Clinic	\$232,200	\$232,250	\$50	--
Other Program Totals	\$6,839,840	\$7,123,011	283,171	4%
Total Expenditures	\$54,948,482	\$55,408,425	\$459,943	1%
Rev-Exp	(\$256,175)	\$43,434	\$299,609	-117%
Beg Fund Balance	\$6,428,153	\$6,171,978	(\$256,175)	-4%
End Fund Balance	\$6,171,978	\$6,215,412	\$43,434	1%

Overall considerations for Fund 10:

- The budget has a positive balance of \$43,434.
- The revenue cap increase is based on the September 2021 estimated student count and a \$00/student increase.
- The per pupil aid increase of \$0/student.
- The state equalization aid estimate has been provided by the DPI in July.
- A general contingency of \$100,000 is included in the budget.
- The personnel budget includes a salary increase of 3.06%, a 0% increase in dental rates, a 0% increase in health insurance rates, and FTE changes as presented on the next page. The School Board has approved salary increases for hourly staff and administrative/administrative support. Teaching staff salary increases will be reviewed by the School Board at July Special Board meeting.
- The 4K program budget will be adjusted based on actual enrollment in the fall of 2021.
- The end of the year balance has commitments of \$11,875 for parking lot/band uniform fees and \$60,000 for Warrior Stadium, and the Warrior Pitch turf replacement, and \$436,096 for Capital Maintenance projects.

Waunakee Community School District

Additional Positions

Building	Position	FTE
Prairie	Teacher - Grade 4	-1.00
	Technology Integration Specialist	1.00
Heritage	Technology Integration Specialist	1.00
	Reading Interventionist	1.00
Arboretum	Technology Integration Specialist	1.00
Intermediate	Teacher - Grade 6	-2.00
Middle School	Teacher - Grade 7	2.00
High School	Testing/Online Program Support	1.00
Special Ed/Student Svcs	Visual Impairment	1.00
	ParaEducators	6.00
	Occupational Therapist	0.45
	School Psychologist/504 Coordinator	1.00
	Interpreter/Translation	1.00
Shared Staffing	Teacher - Music	0.17
	Teacher - Business Ed	0.33
	Teacher - Agriculture	0.08
	Teacher - Social Studies	0.085
	Teacher - French	-0.02
	Teacher - PhyEd	-0.33
	K-6 Math Interventionists	1.50
	Secondary Reading Support	0.50
District	ELL Teacher	1.00
Restructuring	Dir of Student Svcs (change from Asst Dir Student Svcs)	0.00
Total Additional Staffing		16.765
(Fund 10)		7.315
(Fund 27)		9.450

The District hired 2.0 FTE teaching staff in grades K-2 due to offering both in-person and remote learning options. In addition, contact tracers will be hired to assist with COVID tracing. These positions were not included in the budget. Administration will be reviewing the information regarding the Federal ESSER2 and ESSER3 grants to determine if any of the costs above would be appropriate expenditures for the Federal grant funds. Our allocation for ESSER2 and ESSER3 is still to be determined.

Waunakee Community School District

Fund 21

Purpose of Fund: The purpose of the Special Revenue Trust Fund 21 is to account for gifts specified by donors to be used for operating purposes. Effective with the 19-20 school year, this fund includes all student activity groups as well that were previously accounted for in Fund 60.

	2020-2021	2021-2022	\$ Change	% Change
Revenues:				
Arboretum School	\$30,000	\$30,000	\$0	100%
Heritage School	\$22,100	\$22,100	\$0	0%
Prairie School	\$21,000	\$19,000	(\$2,000)	-10%
Intermediate School	\$10,525	\$6,000	(\$4,525)	-43%
Joint Elementary PTO	\$300	\$0	(\$300)	100%
Middle School	\$30,650	\$32,800	\$2,150	7%
High School	\$273,790	\$146,985	(\$126,805)	-46%
Athletics	\$365,100	\$365,100	\$0	0%
Superintendent	\$0	\$0	\$0	--
Business Office	\$567,000	\$17,000	(\$550,000)	-97%
Maintenance	\$0	\$0	\$0	100%
Mentor	\$81,125	\$81,000	(\$125)	100%
Student Services	\$41,000	\$41,000	\$0	100%
Special Education	\$0	\$0	\$0	
Total Revenues	\$1,442,590	\$760,985	(\$681,605)	-47%
Expenditures:				
Arboretum School	\$37,594	\$37,594	\$0	0%
Heritage School	\$17,800	\$17,800	\$0	0%
Prairie School	\$15,600	\$18,600	\$3,000	19%
Intermediate School	\$10,525	\$6,000	(\$4,525)	-43%
Joint Elementary PTO	\$300	\$500	\$200	100%
Middle School	\$25,000	\$29,600	\$4,600	18%
High School	\$232,545	\$147,905	(\$84,640)	-36%
Athletics	\$360,000	\$360,000	\$0	0%
Superintendent	\$0	\$0	\$0	--
Business Office	\$534,000	\$17,000	(\$517,000)	-97%
Maintenance	\$935	\$685	(\$250)	100%
Mentor	\$62,400	\$111,150	\$48,750	100%
Student Services	\$41,000	\$41,000	\$0	0%
Special Education	\$990	\$990	\$0	0%
Total Expenditures	\$1,338,689	\$788,824	(\$549,865)	-41%
Rev – Exp:	\$103,901	(\$27,839)	(\$131,740)	--
Beg Fund Balance	\$580,214	\$684,115	\$103,901	18%
End Fund Balance	\$684,115	\$656,276	(\$27,839)	-4%

The budget has been updated for the second draft of the budget in June.

Waunakee Community School District

Special Education Fund 27

Purpose of Fund: The purpose of the special education Fund 27 is to account for all of the special education programs and operations in the school district.

	2020-21	2021-22	\$ Change	% Change
Revenues:				
Federal Grant PS	\$15,587	\$15,930	\$343	2%
Federal Grant PS--ESSER3	\$0	\$22,403	\$22,403	100%
Federal Grant FT	\$664,883	\$695,124	\$30,241	5%
Federal Grant FT--ESSER3	\$0	\$198,857	\$198,857	100%
Grand Totals	\$680,470	\$932,314	\$251,844	27%
State Aid	\$2,244,213	\$2,218,000	(\$26,213)	-1%
Transfer In Fund 10	\$5,475,627	\$5,918,221	\$442,594	8.1%
Medicaid	\$115,000	\$115,000	\$0	0%
Transit of State Aid	\$9,500	\$9,500	\$0	0%
Open Enrollment Tuition	\$30,000	\$30,000	\$0	0%
Aid for School Mental Health	\$0	\$0	\$0	---
Other Revenue	\$7,874,340	\$8,290,721	\$416,381	5%
Total Revenues	\$8,554,810	\$9,223,035	\$668,225	8%
Expenditures:				
Federal Grant PS	\$15,587	\$15,930	\$343	2%
Federal Grant PS--ESSER3	\$0	\$22,403	\$22,403	100%
Federal Grant FT	\$664,883	\$695,124	\$30,241	5%
Federal Grant FT--ESSER3	\$0	\$198,857	\$198,857	100%
Grant Totals	\$680,470	\$932,314	\$251,844	37%
Personnel Costs: Salaries	\$5,351,413	\$5,767,794	\$416,381	8%
Personnel Costs: Benefits	\$2,102,583	\$2,102,583	\$0	0%
Salary & Benefits Totals	\$7,453,996	\$7,870,377	\$416,381	6%
Student Support Budget	\$190,094	\$190,094	\$0	0%
Transportation	\$210,000	\$210,000	\$0	0%
O&M	\$12,250	\$12,250	\$0	0%
Medicaid	\$8,000	\$8,000	\$0	0%
Program Totals	\$420,344	\$420,344	\$0	0%
Total Expenditures	\$8,554,810	\$9,223,035	\$668,225	8%
Rev – Exp:	\$0	\$0	\$0	---
Beg Fund Balance	\$0	\$0	\$0	---
End Fund Balance	\$0	\$0	\$0	---

The personnel budget includes a salary increase of 3.06%, a dental increase of 0%, and no increase in health insurance rates. The School Board has approved salary increases for hourly staff and administrative/administrative support. Teaching staff salary increases will be reviewed by the School Board at the June and July Board meetings. Teaching staff salary increases will be reviewed by the School Board at July Special Board meeting.

The 2021-22 flo-through and pre-school grant budgets are available at this time.

Waunakee Community School District

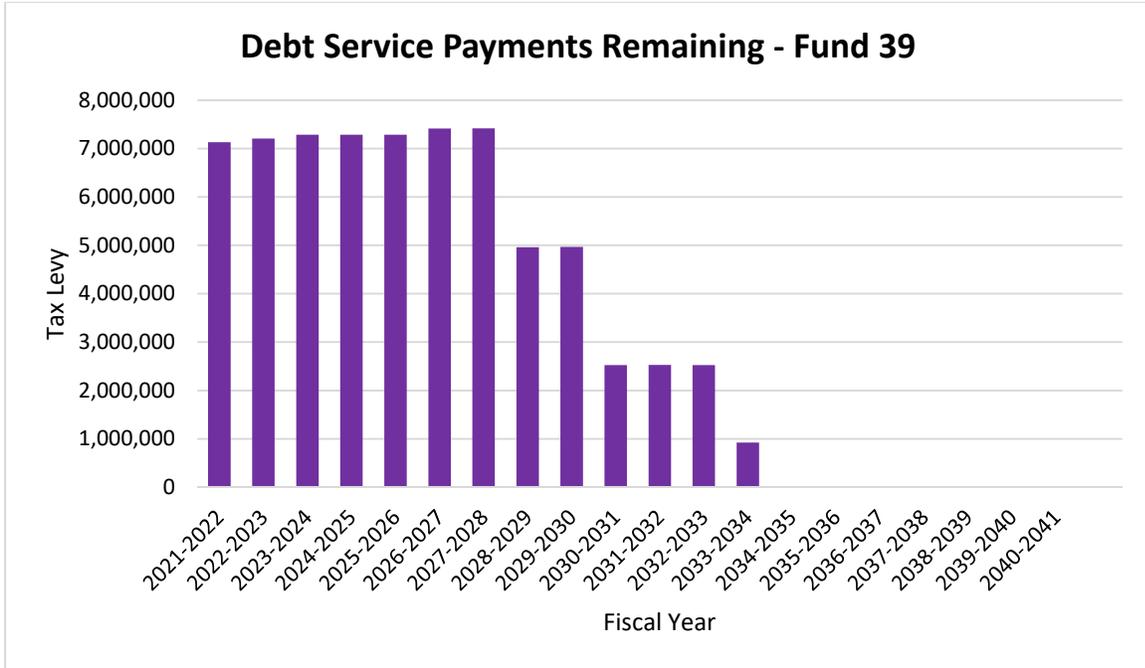
Debt Service Fund 39

Purpose of Fund: The purpose of the debt service fund 39 is to repay prior debts borrowed with authority of an approved referendum.

	2020-2021	2021-2022	\$ Change	% Change
Revenues:				
Premium	\$0	\$0	\$0	--
Refinancing	\$0	\$0	\$0	--
Interest Earned	\$10,000	\$4,000	(\$6,000)	-60%
Property Taxes	\$7,394,445	\$10,384,376	\$2,989,931	40%
Interest Rebate	\$266,871	\$267,440	\$569	0%
Total Revenues:	\$7,671,316	\$10,655,816	\$2,984,500	39%
Expenditures:				
Refinancing	\$0	\$3,181,289	\$3,181,289	--
Interest Owed	\$2,200,044	\$2,326,481	\$126,437	6%
Principal Owed	\$5,301,586	\$5,215,000	(\$86,586)	-2%
Other Debts	\$10,000	\$400	(\$9,600)	-96%
Total Expenditures	\$7,511,630	\$10,723,170	\$3,211,540	43%
Rev – Exp:	(\$117,185)	(\$67,354)	\$49,831	-43%
Beg Fund Balance	\$2,078,896	\$1,961,711	(\$117,185)	-6%
End Fund Balance	\$1,961,711	\$1,894,357	(\$67,354)	-3%

The budget includes a debt service defeasance in the amount of \$3,181,289. The debt service defeasance is planned to keep the overall tax rate of the District consistent with prior years. The following graph and table reflects the future tax levies (11 borrowings) in this fund.

Waunakee Community School District



FISCAL YEAR	AMOUNT DUE
2021-2022	7,129,717
2022-2023	7,207,650
2023-2024	7,286,189
2024-2025	7,285,902
2025-2026	7,286,765
2026-2027	7,414,615
2027-2028	7,415,715
2028-2029	4,962,271
2029-2030	4,967,058
2030-2031	2,525,525
2031-2032	2,528,038
2032-2033	2,524,469
2033-2034	924,788
2034-2035	0
2035-2036	0
2036-2037	0
2037-2038	0
2038-2039	0
2039-2040	0
2040-2041	0
TOTAL DUE	\$69,458,702

Waunakee Community School District

Capital Expansion Fund 41

Purpose of Fund: The purpose of the capital expansion fund 41 is to account for capital expenditures related to buildings and sites.

	2020-2021	2021-2022	\$ Change	% Change
Revenues:				
Property Taxes	\$509,296	\$0	(\$509,296)	-100%
Interest	\$25,000	\$25,000	\$0	100%
Total Revenues	\$534,296	\$25,000	(\$509,296)	-95%
Expenditures:				
Maintenance Projects	\$2,380,329	\$451,800	(\$1,928,529)	-81%
Total Expenditures	\$2,380,329	\$451,800	(\$1,928,529)	--
Rev – Exp:	(1,846,033)	(426,800.00)	1,419,233	-77%
Beg Fund Balance	1,858,668	12,635	(1,846,033)	-99%
End Fund Balance	\$12,635	(\$414,165)	(\$426,800)	-3378%

The intent of this fund is to segregate the budget for capital projects related to existing buildings. This fund is within the revenue cap, and the existing capital projects budget was transferred from Fund 10 to Fund 41. This fund was increased by \$300,000 as the November 2014 operational funds referendum was phased in for 2017-2018.

Please note: The COVID-related HVAC and plumbing projects were originally budgeted in Fund 41 for the 2020-21 school year, but these projects were actually moved to the Fund 10 November 2020 Operational Referendum funds.

The Budget Committee of the School Board has recommended revising Fund 41 to include a property tax levy of \$0. The property tax levy will be shifted to Fund 10 in an effort to increase the Fund 10 Fund Balance. The Capital Projects will continue to be funded out of Fund 41 as long as funds remain. When the Fund 41 funds are expended, Capital Projects will shift back to Fund 10 moving forward.

Waunakee Community School District

Food Service Fund 50

Purpose of Fund: The purpose of the food service fund 50 is to account for the food service program.

	2020-2021	2021-2022	\$ Change	% Change
Revenues:				
Milk Sales	\$88,929	\$88,430	(\$499)	-1%
Ala-Carte Sales	\$1,353,982	\$1,248,759	(\$105,223)	-8%
Lunch Sales-Students	\$758,770	\$739,598	(\$19,172)	-3%
Lunch Sales-Adults	\$6,052	\$6,808	\$756	12%
Lunch-Dane County	\$117,371	\$121,495	\$4,124	4%
Catering	\$97,900	\$78,320	(\$19,580)	-20%
Breakfast Sales	\$13,840	\$16,625	\$2,785	20%
Madison Country Day	\$107,663	\$106,865	(\$798)	100%
Total Revenues	\$2,544,507	\$2,406,900	(\$137,607)	-5%
Expenditures:				
Contracted Services	\$1,014,465	\$970,222	(\$44,243)	-4%
Food Purchase	\$1,232,184	\$1,149,020	(\$83,164)	-7%
Other Supplies	\$99,486	\$89,616	(\$9,870)	-10%
Equipment Purchase	\$25,000	\$25,000	\$0	0%
Software/Tech Costs	\$39,000	\$40,000	\$1,000	3%
Personnel Costs	\$83,500	\$82,811	(\$689)	-1%
Total Expenditures	\$2,493,635	\$2,356,669	(\$136,966)	-5%
Rev-Exp:	\$50,872	\$50,231	(\$641)	--
Beg Fund Balance	\$0	\$50,872	\$50,872	--
End Fund Balance	\$50,872	\$101,103	\$50,231	--

The food service program is contracted out to Taher, Inc. The Dane County lunch program provides meals to community members and the revenue is received from the Dane County Department of Health and Human Services. The Madison Country Day/Westside Christian School programs provide meals to private schools.

This budget has been updated for the second draft of the budget in June after School Board approval of the 21-22 fees at the May Board meeting. This budget is based on a typical school.

Waunakee Community School District

Employee Benefit Trust Fund 73

Purpose of Fund: The purpose of the employee benefit trust fund 73 is to account for formally established benefit pension plans, defined contribution plans, or employee benefit plans.

Revenues:				
Interest – AUL Trust	\$28,000	\$28,000	\$0	0%
Interest – HRA Trust	\$147,000	\$147,000	\$0	0%
Employer Contributions - AUL	\$0	\$0	\$0	0%
Employee Contributions – AUL	\$7,000	\$7,000	\$0	0%
Employer Contributions – HRA	\$416,189	\$416,189	\$0	0%
Employee Contributions – HRA	\$0	\$0	\$0	--
Total Revenues	\$598,189	\$598,189	\$0	0%
Expenditures:				
Disbursements – AUL	\$7,000	\$7,000	\$0	0%
Disbursements – HRA	\$297,000	\$297,000	\$0	--
Disbursements - Implicit Rate	\$45,000	\$45,000	\$0	0%
Total Expenditures	\$349,000	\$349,000	\$0	0%
Rev – Exp:	\$249,189	\$249,189	\$0	0%
Beg Fund	\$6,605,583	\$6,854,772	\$249,189	4%
End Fund	\$6,854,772	\$7,103,961	\$249,189	4%

This budget will be updated in the fall of 2021 based on the final retirement benefits for the 2020-2021 retirees. In 2020-2021 only, the employer contributions towards the trust will come from funds already inside the trust as opposed to funds coming from Funds 10/27/50/80. This is a strategy related to COVID school reopening costs.

Waunakee Community School District

Community Service Fund 80

Purpose of Fund: The purpose of the community service fund 80 is to account for community activities such as adult education, recreation, athletic camps, and other related community programs.

	2020-2021	2021-2022	\$ Change	% Change
Revenues:				
Property Taxes	\$450,091	\$450,091	\$0	0%
Athletic Camps	\$0	\$0	\$0	--
Community Ed	\$12,000	\$12,000	\$0	0%
Summer School Camps	\$0	\$800	\$800	100%
Middle School Athletics	\$20,000	\$20,000	\$0	0%
Community Ed/Swim	\$46,000	\$46,000	\$0	0%
Total Revenues	\$528,091	\$528,891	\$800	0%
Expenditures:				
Community Education	\$138,091	\$138,091	\$0	0%
Athletic Camps	\$0	\$0	\$0	--
Middle School Athletics	\$130,000	\$130,000	\$0	0%
Community Ed/Swim	\$108,000	\$108,000	\$0	0%
Maintenance	\$25,000	\$25,000	\$0	0%
Public Safety	\$90,000	\$90,000	\$0	0%
Police Liaison Officer	\$35,000	\$35,000	\$0	0%
Summer School Camps	\$0	\$800	\$800	100%
Workers Compensation	\$2,000	\$2,000	\$0	0%
Total Expenditures	\$528,091	\$528,891	\$800	0%
Rev – Exp:	\$0	\$0	\$0	--
Beg Fund Balance	\$336,371	\$336,371	\$0	0%
End Fund Balance	\$336,371	\$336,371	\$0	0%

A community service fund tax levy covers the administrative costs of the community education program and other costs such as custodial, maintenance, public safety, middle school athletics and personnel costs not charged to the community through user fees.

The budget will be updated for the final version of the budget in October. This budget is based on a typical school year and therefore the actual revenues/ expenditures will be reduced based on the remote learning environment.

Waunakee Community School District

Other Cooperative Fund 99

Purpose of Fund: The purpose of the other cooperative fund 99 is to account for cooperative fiscal agreements made between school districts.

	2020-2021	2021-2022	\$ Change	% Change
Revenues:				
DCNTP	\$162,856	\$162,856	\$0	0%
Mentor Grants	\$0	\$0	\$0	---
Total Revenues	\$162,856	\$162,856	\$0	0%
Expenditures:				
DCNTP	\$162,856	\$162,856	\$0	0%
Mentor Grants	\$0	\$0	\$0	---
Total Expenditures	\$162,856	\$162,856	\$0	0%
Rev – Exp:	\$0	\$0	\$0	---
Beg Fund Balance	\$0	\$0	\$0	---
End Fund Balance	\$0	\$0	\$0	---

The Dane County New Teacher project is accounted for in this fund. This project is the new teacher mentoring program with 14 participating districts. Each district pays a share of the total costs of this program.

**Budget Request/Reduction/Reallocation Form
2021-2022**

Description: Request for Additional .5 FTE in Occupational Therapy

School/Department: Special Education: Middle School

Requested by: Tiffany Loken
Director of Special Education

Type of Request: Budget Request

Nature of Request: Position

Full Time Equivalency: .45

Classification: Classified Staff

Grades Affected: 6-8

Population Served: 6-8 Students Receiving Occupational Therapy Services

Salary/Benefits Cost: OT was at .55 FTE in 20/21 at \$34,025.02 for a salary. In 20/21 contract dollars 1.0 FTE = 61,863.67 (Transfer of Service)

Rationale: I am respectfully requesting an increase in Occupational Therapy FTE by .5.

The rationale for this request is that we have had 15 new special education students enroll since the start of the summer, with an additional 2 new students that are currently in the evaluation process. Many of our new students require OT services, so an increase of .5 is warranted.

We will submit for Transfer of Service Funding as the need for these positions is the result of new students moving into the school district with IEP requirements requiring additional staff.

Thank you for your consideration.

Attachment? No

Submitted: 07/08/2021

For Business Office Use

- Approved
- Denied
- Budget/Acct # _____
- Budgeted amount \$ _____
- Notified Requestor
- Notified Dept: _____

			(calc'd field)	(calc'd field)	(calc'd field)	(calc'd field)	(calc'd field)
[ENTER A VALUE]		TOTAL COST SCENARIOS					
Points		STEP MOVEMENT	CPI	TOTAL SALARY COST	OTHER BENEFIT COST	TOTAL COST	AVE PERCENT INCREASE
\$600		\$206,430.00	\$253,030.43	\$459,460.43	\$68,919.07	\$528,379.50	2.57%
\$900		\$306,645.00	\$253,030.43	\$559,675.43	\$83,951.32	\$643,626.75	3.13%
\$1,200		\$406,860.00	\$253,030.43	\$659,890.43	\$98,983.57	\$758,874.00	3.69%
\$1,500		\$507,075.00	\$253,030.43	\$760,105.43	\$114,015.82	\$874,121.25	4.25%

Selected Vendor - Standardizing Equipment and best price

Q U O T A T I O N

WAUNAKEE POWER EQUIPMENT
800 S. DIVISION STREET STE A
WAUNAKEE, WI 53597
Phone #: (608)849-4973
Fax #: (608)849-4973

PHONE #: (608)849-2000
CELL #: (608)225-6906 scott
ALT. #: (608)209-5542
P.O.#:
TERMS: Net 10th EOM
SALES TYPE: Quote

DATE: 5/14/2021
ORDER #: 15107
CUSTOMER #: 101089
CP: Troy G
LOCATION: 1
STATUS: Active

BILL TO 101089

WAUNAKEE SCHOOLS MAINTENANCE DEPT
905 BETHEL CIRCLE
WAUNAKEE, WI 53597

SHIP TO

WAUNAKEE SCHOOLS MAINTENANCE
DEPT
905 BETHEL CIRCLE
WAUNAKEE, WI 53597

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
EXM	LZS88CDYM96RW0	Lazer Z Diesel 37 HP Yanmar 3TNV88C Dies	1	\$42,999.00	\$34,399.00	\$34,399.00

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

SUBTOTAL: \$34,399.00
TAX: \$0.00
ORDER TOTAL: \$34,399.00

Authorized By: _____



Status : **Open**

Invoice #**271829**

Type : **Major Unit Quote**

Date : **07/08/2021**

Contact ID :**364**

Customer # : **608-849-2100**

Tax Exempt #**ES047263**

Middleton Power Center

3230 Parmenter St.
MIDDLETON, WI 53562
Main: 608-836-2002
Fax: 608-836-3478

WAUNAKEE SCHOOLS
A/p
905 BETHEL CIR
WAUNAKEE, Wisconsin 53597
UNITED STATES
maintenance_k12@waunakee.k12.wi.us
608-225-6906 Ext.SCOTT - Work
608-209-5542 Ext.doug - Work
608-228-6151 Ext.Ben - Work

Selected Units for Sale

N/U	Year	Make	Model	Unit Type	VIN/Serial	MSRP	Sale Price	DOC Fees	Off'l Fees	Prot. Pkg
N/A	toro		74096	Zero Turn		\$48,499.99	\$35,282.00	\$0.00	\$0.00	\$0.00
			TORO 7500-D 96"							
			37HP							

Disclaimer
Pricing good for 30 days.

	Totals	
Sub Total	+	\$35,282.00
*** Invoice Total	=	\$35,282.00
Amount Paid	-	\$0.00
*** Transaction Total	=	\$35,282.00
Balance Due =		\$35,282.00

Deposit Paid \$0.00

Signature _____



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Mid-State Equip Sauk Prairie
S9711 Hwy 12
Prairie Du Sac, WI 53578
608-643-3307
cfrodel@midstateequipment.com

Quote Summary

Prepared For:

WAUNAKEE SCHOOLS
905 BETHEL CIR
WAUNAKEE, WI 53597
Business: 608-849-2010

Delivering Dealer:

Mid-State Equip Sauk Prairie
Kyle Ripp
S9711 Hwy 12
Prairie Du Sac, WI 53578
Phone: 608-643-3307
kripp@midstateequipment.com

Quote ID: 24818713
Created On: 08 July 2021
Last Modified On: 08 July 2021
Expiration Date: 30 July 2021

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 1600 Turbo Series III Commercial Wide Area Mower with 2-Post Folding ROPS Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02 (PG W1 CG 22) Price Effective Date: May 4, 2020	\$ 75,429.00	\$ 58,080.33 X	1 =	\$ 58,080.33
Equipment Total				\$ 58,080.33

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 58,080.33
Trade In	
SubTotal	\$ 58,080.33
Est. Service Agreement Tax	\$ 0.00
Total	\$ 58,080.33
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 58,080.33

Salesperson : X _____

Accepted By : X _____

	MPH	80		Acres @80% efficiency			Acres @100% efficiency		
		80% efficiency acres/hr	100% efficiency acres/hr	90	100	110	90	100	110
60" mower	7	3.39	4.24	26.5	29.5	32.4	21.2	23.6	25.9
96" mower	9	6.97	8.73	12.9	14.3	15.8	10.3	11.5	12.6
Days to mow using 60" - existing method				3.3	3.7	4.1	2.7	2.9	3.2
Days to mow using 96" - proposed				1.6	1.8	2.0	1.3	1.4	1.6

To mow the entire district it takes 2 FTE 40 hours each

The addition of the 96" mower would reduce this by an estimated 16.8 hours for one employee each time mowing is needed.

This would allow additional time to work on other grounds items such as landscaping, tree planting, etc.

Maintenance Worker - Base starting pay is \$21.31/hour

Industry standards for mowing season in southern Wisconsin is 30 weeks of mowing (Per Troy at Waunakee Power Equipment)

16.8 hours labor x 30 weeks of mowing x \$24.97 per season = \$12,584.88 savings per average mowing season **

Equipment cost for 96" mower is \$34,399.00 5 year warranty

Average savings per season \$12,584.88

Mower will pay for itself in 2.73 years

Does not take into account labor savings on maintenance with the full 5 year warranty.

Labor hours saved calculated by subtracting 2.0 days to mow with 96" mower from 4.1 days to mow with 60" mower. 2.1 days x 8 hours = 16.8 hours of labor saved

**we have 5 maintenance workers with an average years of service of 5 years.

Savings in wages is calculated at the standard wages rate and no over time pay.

CUSTODIAN / MAINTENANCE 2021-22 WAGES

Years of Experience	Job Titles			
	Custodian Courier	Head Custodian	Maintenance	Electrician
Minimum	\$16.82	\$21.00	\$21.74	\$27.01
1 Year	\$17.09	\$21.50	\$22.37	\$27.81
2 Years	\$17.35	\$22.00	\$23.01	\$28.60
3 Years	\$17.61	\$22.50	\$23.65	\$29.40
4 Years	\$17.87	\$23.00	\$24.29	\$30.19
5 Years	\$18.15	\$23.50	\$24.97	\$31.02
6 Years	\$18.36	\$23.75	\$25.30	\$31.42
7 Years	\$18.58	\$24.00	\$25.62	\$31.82
8 Years	\$18.80	\$24.25	\$25.95	\$32.22
9 Years	\$19.03	\$24.50	\$26.27	\$32.62
10 Years	\$19.26	\$24.75	\$26.58	\$33.03
11 Years	\$19.47	\$25.00	\$26.91	\$33.43
12 Years	\$19.70	\$25.25	\$27.23	\$33.82
13 Years	\$19.91	\$25.50	\$27.56	\$34.24
14 Years	\$20.14	\$25.75	\$27.89	\$34.64
15+ Years	\$20.37	\$26.00	\$28.20	\$35.05



To: Waukegan Community School District Board of Education
From: K-6 Administrators
Date: July 15, 2021
Re: Face Covering Required/Optional Homerooms in Grades K-6

Following the July 12, 2021 Board of Education meeting, the elementary administrators developed the following proposal to investigate the possibility of re-creating class lists in order to offer face covering required homerooms and face covering optional homerooms.

- Based on the school schedule and number of students, it is not realistic for students in face coverings to be completely separated from students without face coverings. While we could require face coverings in the homeroom setting where most of the core classes occur, we cannot guarantee that students will not interact with students without face coverings at other points of the day. Students would be mixed in the following settings:
 - K-4: arrival and dismissal, busing, outdoor recess, lunch, academic & SEL intervention groups, math acceleration classes, special education services, EL groups, and shared spaces for related arts
 - 5-6: arrival and dismissal, busing, outdoor recess, lunch, academic and SEL intervention groups, math acceleration classes, 6th grade music classes, 6th grade PE classes, grade level class meetings in the gym with 6 ft spacing between homeroom cohorts, special education, and ELL groups
- Face coverings will be optional for all staff members, regardless of which students they may be working with.
- We will strive for classes that fit within the board of education guidelines (22-25 students), which might result in not having a face covering required option in some grade levels at some buildings.
- We will not be able to hire staff to accommodate additional sections.
- We will keep students within their currently assigned buildings.
- We will establish class lists that will remain in place for the entire year. We recognize that the class protocols may change upon vaccination availability, or as a result of community cases.
- For all students, we will continue to facilitate frequent hand washing and sanitizing. We will place students three feet apart to the greatest extent possible. We will seat students with their classroom cohorts at lunch, but we will not cohort at recess.
- We propose to distribute the letter and survey to families on July 20, with responses due on July 26. We will attempt to follow up with families not responding, but will consider a non response as a family with no preference.
- Class placements are normally shared with families the week of July 26. This will be shifted to the week of August 16.

Sample

Dear K-6 Families,

The Waunakee Community School District is investigating the feasibility of creating separate homerooms where face coverings would be required, and others where face coverings would be optional for the 2021-22 school year.

Creating class lists is a complex process, where administrators balance academic and social needs, provide staffing for programming needs, and strive to fit within the class size guidelines of the school board.

We cannot guarantee that we will have sufficient numbers to create separate face covering required/face covering optional homerooms in each grade level in each school.

Because students mix at times such as on the bus, at arrival and dismissal, during lunch and recess, and for programmatic reasons such as advanced math classes, small groups for reading, math, or guidance, and related arts, we cannot guarantee that a child in a face covering required homeroom will not interact with some students without face coverings. A student's homeroom would be designated as face covering required or face covering optional, but throughout the school building, a student in a face covering required homeroom will be with unmasked students during the times outlined above.

Families have expressed an interest in face covering required homerooms because of the lack of vaccinations for this age group. If your child is placed in a face covering required classroom, face coverings will be worn until the class has had ample time to vaccinate after vaccination has become an option. The district would let parents know well in advance of the time lines when face coverings would become optional.

We are interested in learning your preferences for face coverings for your K-6 students. Please complete one survey for each child in grades K-6. If you do not respond to the survey, we will place your child in the face covering optional category, which is how the district is currently operating summer school. In order to provide the option of face covering required and face covering optional homerooms, we will likely need some families who would be willing to be placed in either type of homeroom in order to create balanced class lists. If you truly do not have a preference, please select the no preference option, as that will provide flexibility for us to balance class sizes and create optimal classrooms.

The purpose of this survey is to gather information; it is not a guarantee that the option you select in the survey will be available in the fall. We will need a response from each family and appreciate your prompt attention to this matter as work to adjust our class lists with this new information. We will attempt to follow-up with families who do not respond, so please take a moment and complete the brief six-question survey now, or ideally by July 26 to aid in our planning. We appreciate your partnership as we plan for the 2021-22 school year.

Sincerely,
Building principal

Survey Questions

1. Email address
2. Student's last name
3. Student's first name
4. Student's grade for fall
5. Student's school
6. If numbers allow the creation of separate "face covering required" homerooms and "face covering optional" homerooms at the K-6 level, which best describes your preference?
 - a. I prefer a face covering required homeroom for my child.
 - b. I have no preference - my child could be placed in the classroom that would best meet their needs, regardless of face covering requirements. If placed in a face covering required homeroom, my child would comply with those requirements.
 - c. I prefer a face covering optional homeroom for my child.