

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, July 12, 2021

5:30 PM

Waunakee Community School District  
905 Bethel Circle  
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so

at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>

Public comments will be limited to 3 minutes. The Board will allow 1 hour for public comments.

Public comments may be sent to Rebecca McDonough at [district\\_administrator@waunakee.k12.wi.us](mailto:district_administrator@waunakee.k12.wi.us) up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

Timeline for the July 12, 2021 Meeting:

5:30PM Open Session - Board Development workshop

6:30PM - Closed Session

7:00 PM - Open Session

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. BOARD DEVELOPMENT WORKSHOP**

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The School Board will meet with WASB Attorney, Dan Mallin, to learn more about the legalities associated with the Open Meetings Law and the Public Record Laws.

**IV. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c)(f)(g)**

A. Review Minutes of June 14, 2021 Meeting

30

B. Review Individual Teacher Contract Recommendations, Resignations and Retirements

C. Review Individual Co-Curricular Contract Recommendations

D. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements

E. To confer with legal counsel for the governing body who is rendering oral or written advice concerning a strategy to be adopted with respect to litigation in which it is or is likely to become involved re: vaping litigation.

**V. RETURN TO OPEN SESSION**

**VI. APPROVAL OF MINUTES**

- A. Approve minutes of June 14, 2021 regular Board meeting 31
- VII. APPROVAL OF AGENDA AND ADDITIONS**

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

**VIII. PUBLIC COMMENTS**

The Board of Education provides a public listening session for the public to comment on any item related to the governance or management of the WCSD. A copy of Board Policy 187 - Public Participation at Board Meetings is attached for your reference. Each commenter will be allowed 3 minutes. An hour will be allowed for this item.

**IX. BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Teacher Report

B. Board Reports/Action Items

- 1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

This section is reserved for any comments from members of the board on meetings they attended or other informational items.

- 2. Review and Consider the Membership of the Diversity, Equity, and Inclusion Ad Hoc Committee 41

For your review, please see attached the original membership to the Diversity Equity and Inclusion Committee along with the approved charge for the committee. Names with an annotation next to them indicate a request from that person to no longer serve on the committee.

**X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. HR Committee

- 1. Review the minutes from the 07/07/21 HR Committee Meeting 44

- 2. Modify the Hourly Staff Employee Guidelines for the Inclusion of Phone Language for Head Custodians and Maintenance Workers 45

In order to allow for and permit emergency call backs of Head Custodians and Maintenance workers, adding language directing them to keep their school-issued phone with them at all times. In return, they would be permitted to use the phones for personal use. The language would mirror the language in the Administrator and Administrative Guidelines. The Human Resources Committee has recommended approval of this handbook language, on a 3-0 motion.

B. Budget Committee

- 1. Review 07/07/21 Meeting Minutes 46

- 2. Consideration of the Fund Balance Classifications 48

The purpose of this agenda item is to request School Board approval of the fund balance classifications. The School Board is annually required to approve fund balance accounts prior to the close of the fiscal year. I have attached the fund

balance accounts that are currently being used. The Budget Committee recommended approval of the Fund Balance accounts at the June Budget Committee meeting. This agenda item was inadvertently left off of the regular June Board Meeting agenda. Here was the motion:

*A motion was made by Hetzel, second by Ensign to recommend to the full board to accept the fund balances as presented and to also begin putting \$30,000 a year toward the replacement cost of the Soccer Turf, in the same manner the District has been doing for the replacement of the Warrior stadium turf. Motion carried 3-0.*

Please let me know if you have any questions on the fund balance classifications.

3. Review Moody's Credit Report / Fund 41 / Revise Board Policy 49  
661.5

The purpose of this agenda item is to review the Moody's credit report that was issued April 16, 2021, and to request approval of a revised School Board Policy 661.5. The School Board Budget Committee is recommending approval of the revised policy on a 3-0 motion, with a language change as directed by the Committee.

Moody's downgraded the District's credit rating from A1 to Aa2, which is a drop of 2 credit ratings. The two major reasons for the downgrade were the District's fund balance and cash flow. The School Board has purposely decreased the Fund 10 fund balance while increasing the Fund 41 fund balance. Attached please find the Moody's credit rating, the School Board policy on Fund 41, and a Fund 10/41 fund balance spreadsheet. Also please find attached a revised School Board policy on Fund 41 and an option for the 2021-22 budget regarding Funds 10 and 41.

The revised School Board policy on Fund 41 would result in a shift in Capital Maintenance funds from Fund 41 to Fund 10. The budget option results in the Capital Maintenance expenditures coming from Fund 41 while the property tax revenues are deposited into Fund 10. This plan would result in the District spending down Fund 41 over the next several fiscal years, while building up a Fund 10 Fund Balance for Capital Maintenance expenditures. This plan would address the Fund Balance concerns raised in the Moody's credit report.

C. Facility Committee

- 1. Review 07/07/21 Meeting Minutes 64
- 2. Consideration of the Capital Project at the Middle School 67

The purpose of this agenda item is to request School Board approval of an additional Capital Project at the Middle School. The School Board has previously approved the installation of a 911 signaling project at each school and the Middle School fire

alarm panel will not support this project. The Facility Committee is recommending approval of this capital project, not to exceed \$12,153 on a 3-0 motion. Here are the notes from the Facility Committee meeting on this topic:

- Current fire alarm panel is the oldest in the District. It will not support the segregation of communication points needed to add an alert mechanism to dial 911 should the school "panic" button be activated. The current panel is not flexible enough to accept an upgrade or modification for this purpose.
- A separate communications device for the purpose of reporting duress is feasible, although a separate communications system would be dissimilar to the other school buildings in this regard. The addition of the modern fire alarm panel also provides a benefit in that an upgrade to point-based initiation devices can easily be added in the future.
- Current fire alarm panel utilizes fire alarm "zone" initiation versus modern point-based detection, which would narrow the area of the incident (single smoke detector versus multiple smoke detectors in a zone). The proposed new panel will be capable of FUTURE point-based initiation and notification devices. The proposed new panel will operate the current zone-based devices until an entire system upgrade can be submitted.
- See attached *Duress, FACP upgrade* quote for \$12,153 from Johnson Controls, our provider for the 911 duress signaling project and our current central-station monitoring provider for fire and security.

### 3. Middle School Portable Classrooms

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The purpose of this agenda item is to provide an update to the School Board on the portable classroom addition to the Middle School. The School Board has previously approved the addition of a two-classroom portable to the Middle School building. No action is requested on this agenda item. Here are the notes from the Facility Committee meeting on this topic:

- Multiple trailers from multiple vendors were researched and viewed. Trips to Elgin, IL (Willscot Buildings) and Sandwich, IL (Aries Building Systems) proved helpful in the process. A three-year lease for a two-room portable classroom has been signed with Aries Building Systems for a \$91,400 (total over three years), delivered and installed.
- The new building is identical in layout to our existing portable at the Middle School (attached).
- Due to availability, a canopy for the ADA ramp will be quoted separately from Aries.
- EUA is assisting the District in creating required documents and drawings for the Village, engineers, GC (Vogel), and for soil boring reports. Soil boring reports cost is \$2950.
- Vogel Brothers has scoped the site with John Cramer and is prepared to take on the project for site preparation, drainage, and pouring foundation footings. Once Vogel is provided with documentation and drawings they can then provide a construction cost estimate.
- Westphal Electric has delivered a quote for all electrical construction (other than asphalt

removal and repair, and concrete pad for transformer) for \$27,309.

- The current plan is for Aries to deliver the portable from Sandwich, IL the week of July 26, and to be substantially complete with trailer and ramp installation the week of August 2. Then final power, fire alarm, duress, PA, and network installations and site repair can commence.

#### 4. Soccer Stadium

##### a. Request/Consideration of Soccer Stadium Name: Warrior Pitch

The purpose of this agenda item is to formally request that the name of the Soccer Stadium be changed to the Warrior Pitch. A "Pitch" is the official name for a soccer playing surface. Please see the attachment for the next agenda item, which shows the new entrance to the Warrior Pitch field. The Facility Committee is recommending approval on a 3-0 motion. The design that was included for the Facility Committee meeting stated "Waunakee Pitch", but was changed to "Warrior Pitch" for consideration by the full Board.

##### b. Review Phase 2 of the soccer project: The Ticket Entrance 76

The purpose of this agenda item is to request School Board approval of Phase 2 of the Soccer Project. The Facility Committee is recommending approval of this project on a 3-0 motion. Here are the notes from the Facility Committee meeting on this topic:

Attached please find the final design for the ticket entrance for the soccer field. This item is coming back to the Board for approval of the design prior to it being constructed. This cost is being paid for by the fundraising group and in-kind donations. The Entrance has been changed from "Waunakee Pitch" to "Warrior Pitch" to reflect the discussion that took place at the Facility Committee meeting.

#### 5. Golf Hitting Bays at the Meadows 80

The purpose of this agenda item is to request School Board approval of a fundraising effort for golf hitting bays at the Waunakee Meadows. The Facility Committee is recommending approval of this fundraising effort on a 3-0 motion. Here are the notes from the Facility Committee meeting on this topic:

The golf team along with Waunakee Meadows want to embark on a fundraising effort for the construction of "hitting bays" at the Meadows. These hitting bays would directly impact our golfers as they would have use of them for their development. They are not requesting any district funds, just that our teams be allowed to participate in the fundraising effort for this project. This project is a little different from facility improvement projects in the past in that it is part of a private enterprise, with the Meadows. We have a good relationship/partnership with the Meadows as they do not charge our golfers for use of the course during their

seasons. We are seeking the Committees input and consideration of this fundraising effort, which would need approval by the Board to move forward.

**XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

**A. Administrative Reports/Action Items**

**1. Summer School and COVID Update 86**

Summer School completed its first three-week session on July 8, 2021. Summer School is serving approximately 2,400 students, which is about 87% of pre-pandemic enrollment. We accommodated about 140 student transportation changes on July 6th -- these are for students who did not meet the initial deadline for signing up for transportation and then needed transportation in order to participate in summer school.

Attached is our COVID Data Spreadsheet. From this document you will see that as of 7/7/21 the geographic area of Waunakee Community School District has a 7-day average of 0.43 COVID cases per day. We have had zero COVID cases in summer school through the first session.

Attached also please find a chart from Chris Mand regarding the other local data we are tracking in our health offices this summer. As you will see there have been no COVID cases or close contacts during the first session of summer school. The 49 students who were out with COVID symptoms were students who had symptoms, often allergy like symptoms, and were kept home by their parents. Most of these were only for a day or two. We also sent three students home who exhibited symptoms while at school. These students have tested negative for COVID.

**2. Request to Add Two Additional Special Education Para-Educator 95  
Positions**

Please see the attached memo from Tiffany Loken, Director of Special Education. This staffing request is the result of additional students with IEPs moving into the district since the last Board Meeting. We will apply for Transfer of Service Funds to offset the costs of these positions.

**3. Announcements/Correspondence**

**XII. CONSENT AGENDA**

**A. Approval of Checks**

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of June 2021.

**B. Finance**

**1. Monthly Finance Reports 97**

Attached you will find the 2020-21 Budget Status report as of June 30, 2021, and the

Cash Reconciliation report for May 2021.  
 2. Review the Wellness Clinic Financial Report 100  
 Attached please find the District Financial report for the Wellness Clinic for your review. This report tracks expenditures over time beginning with the first month of the clinic.

Also attached please find the April and May 2021 reports from Dean Health Systems.

- C. Consideration of Family and Co-Curricular Handbooks for 2021-2022  
 All handbooks and supporting documents are attached in the extras section.
- D. Annual Academic Standards Notice 123
- E. Gifts and Field Trips
  - 1. Gifts
  - 2. Field Trips
- F. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements 124
- G. Fundraising Report 20-21 127  
 The purpose of this agenda item is to provide the School Board with an annual report of fundraisers utilizing the Classmunity program. Attached please find a list of all fundraisers for the 2020-21 school year and the information that has been reported in Classmunity.

**XIII. BOARD BUSINESS**

- A. Report on WI Public Education Network - Boetcher.
- B. Legislative Update  
 Administration will provide an update on the State Budget. Administration is recommending a Special Board Meeting to discuss and request approval of the Third Draft of the Budget and the Teacher Supplemental Compensation. These agenda items were originally planned for the July 12th Board Meeting, but have been delayed while waiting for the Governor's action on the State Budget.

**XIV. FUTURE AGENDAS AND MEETINGS**

- A. Agenda Items for Next Meeting  
 BOE Community Engagement Dates and Topics
- B. Special Meeting  
 The administration is requesting an additional school board meeting on or about July 19th to consider the 3rd draft of the budget.
- C. Budget Committee
- D. Co-Curricular Committee
- E. Curriculum Committee
- F. Facility Committee

G. Human Resources Committee

H. Policy Committee

I. Goals Committee

**XV. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III**

**XVI. RETURN TO OPEN SESSION**

**XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVIII. ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

# Understanding School Board & Board Member Roles & Responsibilities: Open Meetings and Public Records

Waunakee Community School District

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**By: Dan Mallin**  
*WASB Staff Counsel*  
[dmallin@wasb.org](mailto:dmallin@wasb.org)  
1-877-705-4422 (phone)  
1-608-512-1708 (direct phone)



# School Board Role & Responsibilities

**What do school boards do?**

**How do boards exercise these statutory powers and duties?**

**Roles of the board, individual members and administrators**

**Board Action vs. the Individual Board Member**

**Access to Information**

**Evaluation and Chain of Command**

**Conflicts of interest**

**Open Meetings**

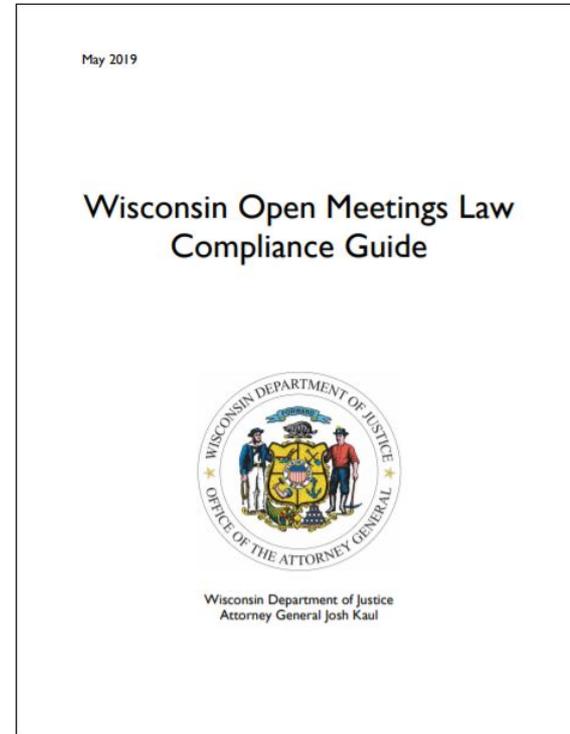
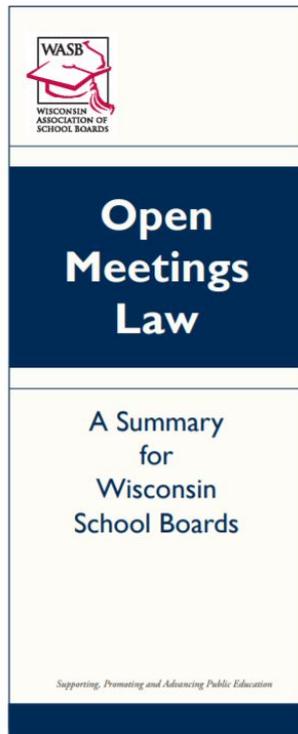
**Public records**

# The Open Meetings Law



# Open Meetings Law Resources

- WASB's Open Meetings Law Brochure



- The Attorney General's Compliance Guide

# Open meetings: The core concept

- A governmental body ...
- that holds any meeting ...
- must issue appropriate notice of the meeting ...
- and hold the meeting in open (public) session ...
- unless there is a valid basis for convening the meeting in a closed session.

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*Refer to the WASB Open Meetings Law pamphlet for an accessible summary of other key provisions.*

# What is a “governmental body”?

- The term is defined in section 19.82(1). Examples:
  - The school board itself
  - School board committees and any subcommittees
  - Other district committees, advisory bodies, etc. required by a state or federal law or established “by rule or order” within the school district
  - Intergovernmental committees, joint review boards, etc.
- The membership of the body must be “numerically definable”
- A body “formed for or meeting for the purpose of collective bargaining” is not a governmental body.

# What is a “meeting”?

The two-part test of “numbers and purpose”:

- A meeting is the convening of members of a governmental body for the purpose of exercising the responsibilities, authority, power or duties delegated to or vested in the body.
- If one-half or more of the members of a governmental body are present, the presence of such members is *rebuttably presumed* to be for such an official purpose.

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## Examples

- Regular and special meetings of the school board
- Meetings held by teleconference, video conference, etc.
- A convening or gathering of members **to hear information** on a matter within the body’s realm of authority
- Simultaneous meetings of two bodies
- Walking quorums? (these might be “meetings,” but will not meet the other requirements of the open meetings law; see more below)

# What is not a “meeting”?

## Examples

- Social or chance gatherings
- A one-way, written communication provided/sent to the full school board (includes emails)
- Generally, one-to-one communication involving only two members of a school board (some exceptions can occur, such as due to committee memberships or topics that have special voting requirements)
- Conference/convention attendance for presentations and discussions that involve concerns that would be common to many school districts, rather than discussions about a particular district’s business.

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The exceptions show that the “rebuttable presumption” of a meeting can be overcome.

# Open Meetings Law: Challenges of holding a meeting

- Specificity of notice of the subject matter of the meeting
- Proper topics for closed sessions and appropriate notice (see the WASB pamphlet)
- Protocol for convening in a closed session (see the separate slide)
- Closed session information/discussion
- Containing “drifts” in discussion that may happen during meetings so that the meeting pertains to the noticed subject matter
- Remote participation of board members via technology
- Responding to a public comment on a topic that is not otherwise noticed for the meeting

# Procedures for convening in closed session

- The notice for the meeting will identify the subject matter of any contemplated closed session, as well as the statutory section(s) that are being relied upon to authorize a closed session for each item of business.
- All meetings must start in open session (even if the substance of the meeting involves exclusively closed session topics).
- The presiding officer will make an announcement of the closed session, stating the topics and the statutory section(s) that are claimed to apply. The announcement shall become part of the record of the meeting. <sup>18</sup>
- There will be a motion to convene in closed session for the announced item(s) of business.
- The board members present at the meeting will vote on the motion **and the individual members' votes** will be recorded in the minutes.
- If the motion passes, the board may convene in closed session.

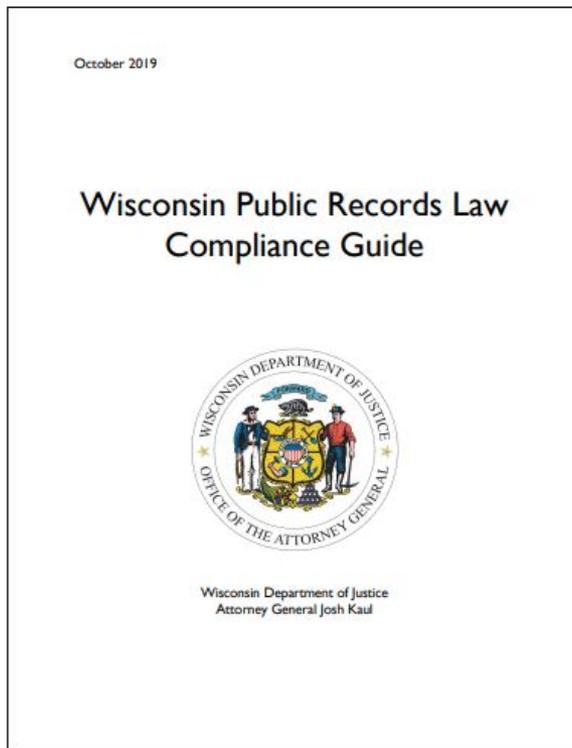
# Open Meetings Law: Challenges of not holding a meeting

- E-mails and other communications/correspondence
  - Communications among the board/leadership team
  - Responding to public correspondence
- A negative quorum (enough board members to defeat a motion)
- Remembering that committees also have quorums
- A “walking quorum”:
  - A “walking quorum” is a series of gatherings among separate groups of members of a governmental body, **each less than quorum size**, who **agree, tacitly or explicitly, to act uniformly** in sufficient number to reach a quorum.
  - Attorney General: “Where there is no such express or tacit agreement, exchanges among separate groups of members of a body may take place without violating the open meetings law.”

# Public Records



# Public Records Law Resource



## □ The Attorney General's Compliance Guide

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<https://www.doj.state.wi.us/office-open-government/open-government-law-and-compliance-guide>

§

# Public Records

“Record” means any material on which written, drawn, printed, spoken, visual or electromagnetic information is recorded or preserved, regardless of physical form or characteristics, which has been created or is being kept by an authority. (See next slide for a few exceptions.)

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In other words, a “record” is any information created or kept in connection with the official purpose or function of the school district, the school board, or an elected official’s office.

# Public Records

- Not all documents or information constitute a “record” under the public records law. A “record” does not include:
  - Drafts, notes, preliminary documents and similar materials prepared for the originator’s **personal use**.
  - Materials that are **purely** the personal property of the custodian and have **no relation** to his or her office.
  - Published material available for sale or at the library.
  - Material with access limited due to copyright, patent, or bequest.
  - An **identical** copy of an otherwise available record.
- Not all “records” are available for inspection or copying in response to a public records request. Also, some records are subject to special procedures prior to release, and some records must be redacted in part prior to release.

# Public Records:

## Core Concepts for Board Members

- Because a board member is an elected local public official, the board member is also (1) a records “authority”; and (2) a legal custodian of the records of his or her office.
- A board member may not unilaterally designate a district employee to serve as the legal custodian of his or her own records, but the school board itself may designate such a custodian under [Wisconsin Statute §120.13\(28\)](#).
- Therefore, board members must be prepared to:
  - Appropriately retain records of their office; and
  - Respond to requests for records (including assisting any board-designated legal custodian locate records).
- Individual board members are not required to adopt or post a “public records notice.”

# Public Records: Core Concepts for Board Members

- A response to a records request must be provided “as soon as practicable and without delay.” There is no single, fixed time period.
- State law provides that, except as otherwise provided in a properly-adopted records retention schedule and except for pupil records, school district records are to be maintained for a period of at least 7 years. ([Wisconsin Statute §19.21\(6\)](#)). Records that might otherwise have been scheduled for destruction must be retained while a records request is pending or during a “litigation hold.”
- Criminal penalties exist for the alteration or falsification of public records, as well as for the destruction, concealment, damage or removal of public records with intent to injure or defraud.
- School board members must pass on any records and other property “belonging to the office” to their successor.

# Public Records: Challenges

## □ Email

- Emails regarding matters within the authority of the board are subject to records retention requirements and to possible release as public records, ***regardless of whether the email is from a district or personal email account.***

## □ Which email account should school board members use for substantive school board business?

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- **School district-issued account.**
- Personal/home account?
- Private sector employer account?
- Public sector employer account?

## □ Social media posts? Blogs? Text messages?

# Public Records: Challenges

- Board members who have a dual role as a parent.
- Minutes of meetings:
  - “Draft” minutes: These can sometimes be accessible as public records prior to approval as “official minutes.” (“Draft” has a unique/specialized meaning under the public records law.)
  - Closed session minutes: No single answer. Minutes of many closed sessions will eventually be accessible (in whole or in part). Some closed session minutes will not be accessible to all requestors (e.g., student expulsion votes/orders).
- Limits on requestors (When is a request specific enough? When can “location costs” be charged?)
- The technical aspects of a response (redaction, explanation of denials, notice to record subjects, etc.)

# Public Records: Suggestions for Board Members

- Review your board's public records notice.
- Establish sound practices in regard to the use of email and social media (and for other inter-meeting correspondence). Strongly consider using a district-provided email address for all board-related business so that all of your school-related emails are retained by the district and accessible to the board's designated records custodian. 28
- If you receive a public records request, review it with your district's records custodian (and possibly legal counsel) immediately.
- Review your board's related records policies and any retention schedule that the board has approved.

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# Minutes of Regular Meeting - Closed

## The Board of Education Waunakee Community School District

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A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, June 14, 2021, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

President Ensign called the meeting to order. A motion was made by Engebretson, second by Hoefler, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c) and (f) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 6-0 (Boetcher late) on a roll call vote. Time 6:00PM

### **II. ROLL CALL**

Boetcher- No(arrived at 6:10PM), Engebretson - Yes, Ensign- Yes, Frey - Yes Heinemann – Yes, Hetzel- Yes, Hoefler- Yes

Also Present: Randy Guttenberg, Brian Grabarski, Steve Summers (virtually)

### **III. ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) AND (f)**

A. Review Minutes of May 10, 2021 regular meeting.

B. Review Individual Administrative Contract Recommendations, Resignations and Retirements

C. Review Individual Teacher Contract Recommendations, Resignations, Retirements, and Request for Retirement Consideration.

D. Review Individual Co-Curricular Contract Recommendations and Update on a Co-Curricular Coaching Concern/Evaluation

E. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements

F. Review Summer School Contract Recommendations

### **IV. RETURN TO OPEN SESSION**

A motion was made by Hetzel, second by Engebretson to adjourn closed session and reconvened in open session, going into Board Development Workshop prior to open session. Motion carried 7-0. Time: 6:21 PM

Respectfully submitted,

---

Judith Engebretson, Clerk

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Date  
JE:rm

# Minutes of Regular Meeting - Open

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### **III. ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) AND (f)**

- A. Review Minutes of May 10, 2021 regular meeting.
- B. Review Individual Administrative Contract Recommendations, Resignations and Retirements
- C. Review Individual Teacher Contract Recommendations, Resignations, Retirements, and Request for Retirement Consideration.
- D. Review Individual Co-Curricular Contract Recommendations and Update on a Co-Curricular Coaching Concern/Evaluation
- E. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- F. Review Summer School Contract Recommendations

### **IV. RETURN TO OPEN SESSION**

A motion was made by Hetzel, second by Engebretson to adjourn closed session at 6:21 PM. Motion carried 7-0. The board reconvened into Board Development Workshop at 6:24pm and started the open session of the meeting at 7:00PM.

### **V. BOARD DEVELOPMENT WORKSHOP**

- A. Communications to Public from Board of Education  
The board discussed how they respond to emails from the community/parents. Joan, as

president, responds to any emails that have been sent to her or to the full board. She copies the full board on these responses. Mark only responds if the email comes directly to him.

**B. Diversity, Equity, and Inclusion Committee**

The board discussed the membership and the work of the DEI committee. The audit did slow the work of the committee down, but the audit is necessary to find areas of focus. There are people who have stepped off for various reasons, students who have graduated and board and administrative leadership. After some discussion it was decided that Ensign and Boetcher will review the current membership, and then send out applications for membership.

**C. Ad Hoc Medical Advisory Committee**

This committee will be meeting on August 3<sup>rd</sup> and that maybe the last time this committee will meet.

**D. Parent Survey Results**

Joan Ensign explained how the survey results were downloaded. She asked each board member to review and summarize an equal section of the responses to bring back to the July board meeting. Parents were asked if they wanted a call or email from a board member. There are a few in each section. If a board member is not comfortable doing that, Joan asked them to send that information to her and she would make sure that parent was responded to.

**E. July Board Development -- Start at 5:30 p.m.**

Dan Mallin, attorney with the Wisconsin Association of School Boards and Waunakee resident, will provide an update and overview to the Board on the Open Meetings Law and the Open Records Law. This presentation will begin at 5:30 p.m. on July 12th and then the school board meeting closed session will begin at 6:30 p.m. and the regular part of the meeting will begin at 7:00 p.m.

**F. Meeting with Village of Waunakee**

Chris Zellner and Todd Schmidt of the Village of Waunakee asked to meet with Joan and Randy in an effort to work together on community relations. There are many things that the Village is working on right now that the district was not aware of. There were things that the District is doing that the Village wasn't aware of. It is important to work to build this relationship. They will be at the July board meeting.

Ensign also mentioned to the board that Sun Prairie Board of Education reached out to her regarding an upcoming rally they are having regarding the state budget. Ensign asked if anyone would be able to attend this rally – Mark Hetzel will be attending for WCSD.

**VI. APPROVAL OF MINUTES**

**A. Review Minutes of May 10, 2021 regular meeting and June 7, 2021 Special meeting.**

A motion was made by Hetzel, second by Heinemann to approve the minutes of the May 10, 2021 regular meeting and the June 2 2021 special meeting. Motion carried 7-0.

**VII. APPROVAL OF AGENDA AND ADDITIONS**

A motion was made by Engebretson, second by Hoefler, to approve the agenda as posted. Motion carried 7-0.

**VIII. PUBLIC COMMENTS**

Public comments sent via email are posted in the extras area of the agenda for this meeting. All emailed public comments have been shared and reviewed by the full board. Public Comments made in person are as follows:

Mike Barry Exec Dir. Of WASBO– Present Steve Summers with the Wallace E. Zastrow Award for Outstanding Career Accomplishments, Leadership in Public Education, Service to the Community, and Commitment to the Profession.

Jason Grosh – Opposition of Quarantine of Entire Classrooms

Greg Gentz - Opposition of Masking Policy

Bob Proudfit – Opposition of Masks/Vaccine

Jennifer Proudfit – In Opposition of requiring masks for the 21-22 school year.

Ariel Barak – In favor of Masking during summer school

Jon Nitti – In Opposition of Masking

#### **IX. BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Teacher Report - NA

B. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Training's Attended by Individual Board Members

Heinemann shared that the UW Mechanical Engineering Chair along with members of that team meet with WCS D Teachers, and Administrators to see and hear about the WHS innovation ctr. They would like us to partner with UW Engineering department regarding somethings they are currently doing. More discussions will continue.

#### **X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Diversity, Equity, Inclusion Ad Hoc Committee

The minutes from the 05/19/21 and the 06/03/21 committee meetings were reviewed.

Boetcher explained what the committee plans to do over the summer to finish the audit nad to make a scheduled plan for the next year.

B. Human Resources Committee

1. The minutes from the May 24, 2021 and the June 10, 2021 meetings were reviewed.

2. Consideration of 2nd Reading of Employment Handbooks/Guidelines

Brian Grabarski was available to answer any questions regarding the Employee Guidelines for each employment category.

A motion was made by Hetzel, second by Hoefer to approve the Employee Guidelines Handbooks as presented. Motion carried 7-0.

3. Presentation/Consideration of Revised Teacher Compensation Model

Brian Grabarski presented and answered questions regarding the revised teacher compensation model that he has been working on with a team of staff for the past two years. Brian introduced members of the team that were present to answer questions if needed, they were Gina Pagel, Todd Shucha, and Amy Johnson. This model has been presented multiple times to the HR Committee, has been shared with the teaching staff, and webinars to present the plan and answer questions have taken place in the last few weeks. We are seeking consideration and action by the Board, so this new process can begin being put in place for the fall with the first financial implementation of the plan for salary purposes being in 2022-2023 contract year.

Grabarski outlined the differences between this system and the current system. Boetcher shared his concern that other classifications do not have this opportunity to advance on the pay scale for doing additional professional development.

A motion was made by Hoefer, second by Engebretson, to approve the compensation model as presented so that it would be added to the handbook language for the 21/22 School year. Motion carried 7-0.

### C. Medical Advisory Ad Hoc Committee

1. The minutes from the 06/08/21 committee meeting were reviewed.

2. COVID-19 Related Data

The last COVID-19 related school data that we shared with the Medical Advisory Committee is attached. The most current data was shared with the board. Randy Guttenberg and Kurt Eley reviewed this data. COVID-19 numbers are very low not only in the Waunakee Area but also in the County.

3. Summer Mitigation Plan/Policies and Timeline for Future Decisions.

Attached is a document that was used to guide the discussion at the Medical Advisory Ad Hoc Committee. It outlines the key decision points for face coverings, health check forms, contact tracing, quarantine, and communication/data.

The decisions sought for this meeting were for Summer School and summer programs. Decisions for start of school in the Fall will be brought back for consideration in July and August.

Guttenberg explained the opinions shared at the Medical Advisory Committee. The decisions by other school districts is varied.

After much discussion the board took each section of the summer mitigation document separately.

A motion was made by Heinemann, second by Hoefer, to discontinue the use of health checks for students and staff. Motion carried 7-0.

The board commented that these forms did provide families and staff the means to pay close attention to possible symptoms each day, and even though the health check is discontinued families and staff should still be aware of any symptoms and if have any stay home.

A motion was made by Hetzel, second by Hoefer, to move forward with the plan as presented regarding contact tracing and communications regarding contact tracing to come from public health and to allow the administration to work through the necessary steps to work with public health that would allow our process to minimize as much as possible quarantining full class rooms of students. Motion carried 7-0.

A motion was made by Heinemann, second by Engebretson, to ask administration to discontinue posting the robust data dashboard as the practice has been. Motion carried 7-0. The administration did comment that these numbers will continue to be reviewed.

A motion was made by Boetcher, second by Hoefler, to make outdoor face coverings optional.

An amendment was made by Frey, second by Heinemann, to eliminate stating anything about outdoor face coverings.

Frey, second by Heinemann, reworded his amendment to state that mask are not required outdoors.

The amendment failed on a vote of 3=Y-4=N

The original motion passed 6=Y – 1=N

Boetcher made a motion, second by Frey, that face coverings for grades 7-12 are optional. Motion carried 7-0.

The board made a comment that patrolling students who come with masks on will not fall on the teachers.

Heinemann made a motion, second by Frey that face coverings for grades K-6 would be optional.

After much discussion the motion carried 6=Y-1=N. The board did make a comment that the responsibility to patrol students who come with masks should not fall on the teachers.

Heinemann made a motion, second by Frey that face covering for all staff and adults in the buildings are optional. Motion carried 7-0.

#### D. Budget Committee

##### 1. Review 06/08/21 Meeting Minutes

The Minutes from the June 8, 2021 Budget Committee meeting were reviewed.

##### 2. 2020-2021 Budget Changes

Steve Summers explained the formal budget change process for 2020-21. The budget change document is attached.

Budget Revision process. The budget revisions for 20-21 include:

- \* pay increases approved after the budget was adopted at the end of October
- \* changes in grant allocations (both Fund 10 and 27)
- \* changes to the State of Wisconsin Library Aid (Fund 10)
- \* the Athletic Department, to reflect reduced gate receipts
- \* removal of in-person fee, which was eliminated after the November Referendum was approved
- \* the November 2020 Operational Referendum funds, to reflect the proper accounting functions where the funds were spent
- \* to move scholarship payments from Fund 72 to Fund 21
- \* to reflect Ripp Park Tennis Court payments approved by the School Board in May
- \* Fund 41 Capital Projects Fund to reflect the transfer of HVAC and plumbing costs from Fund 41 to the November 2020 Operational Referendum funds

A motion was made by Hoefler, second by Engebretson to accept the budget changes as presented. Motion carried 7-0.

3. 2020-2021 Budget/Building Department Carryover Funds Recommendation

Steve Summers started to explain and due to technical difficulties Jack Heinemann continued the explanation of the recommendation of the Budget Committee regarding carryover funds for the buildings/departments.

A motion was made by Hoefler, second by Frey to have the 40% return option as recommended by Administration for carryover funds. The motion carried 7-0.

4. Consideration of Second Draft of the 2021-2022 Budget

Steve Summers (phone call) and Jack Heinemann, presented the second draft of the budget for the 21-22 school year.

The second draft of the budget is based on the following:

1. The \$0/student increase in the per pupil categorical aid, with a \$150/student increase in the revenue limit formula
2. An increase in the percentage of State Special Education Categorical Aid to 35%
3. The personnel cost line includes a salary increase of 3.06%, a 0% increase in dental insurance rates, and a 0% increase for health insurance rates
4. The capital maintenance projects are funded from Fund 41
5. The second draft includes an increase of .315 FTE approved at the May School Board meeting, as outlined on page 13 of the document. The second draft also includes an additional position for the English Language Learner program, which will be mostly funded from transfer of service funds.
6. The second draft includes an update on the operational referendum funds, based on the positions/costs approved by the School Board at the May School Board meeting.
7. All of the remaining budget requests have been placed on hold at this time

A motion was made by Hoefler, second by Engebretson, to approve the 2<sup>nd</sup> draft of the budget at presented. Motion carried 7-0.

5. Consideration of 2021-2022 Lease Agreements

Heinemann and Summers presented the lease agreements for the 21-22 school year.

The district currently has leases with the Wisconsin Youth Company (K-4 after-school program for school year), Dane County (1 office at Heritage Elementary School), and the New Teacher Project (office space at Heritage Elementary School). We are recommending approval of a summer lease for the Wisconsin Youth Company this summer.

The four leases will be at the following rates: The Wisconsin Youth Company lease changing from \$2,600 to \$2,700 per building as well for summer school, the Dane County lease continuing at \$75 per month, and the New Teacher Project lease continuing at \$300 per month.

A motion was made by Hoefler, second by Frey to approve the leases for the 2021-2022 school year as presented. Motion carried 7-0.

## **XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

### **A. Administrative Reports/Action Items**

#### **1. Consideration of 2021-22 Pupil Transportation Handbook**

Steve Summers presented and answered questions regarding the 2021-22 Pupil Transportation Handbook. Changes are highlighted in yellow and identified on the cover page.

A motion was made by Heinemann, second by Hoefer to approve the 2021-2022 Pupil Transportation Handbook as presented. Motion carried 7-0.

#### **2. Consideration of Dane County Driver Education Scholarship Program**

Guttenberg presented and answered questions regarding the agreement with Dane County for scholarship funds for driver education for economically disadvantaged students.

A motion was made by Heinemann, second by Hoefer to approve the Dane County Driver Education Scholarship Program as presented. Motion carried 7-0.

#### **3. Consideration of Four Additional Special Education Para-Educators.**

Randy Guttenberg presented and Kurt Eley was available for questions regarding the request for four additional para-educator positions for the 2021-2022 school year that are directly related to IEP's for new students to our school district. These positions will be eligible for Transfer of Service Funding, which we will apply for prior to the deadline in September. A motion was made by Heinemann, second by Hoefer to approve the request for four additional Special Education pare educators as presented. Motion carried 7-0.

#### **4. Consideration of Facility Use by Outside Groups**

Randy Guttenberg presented and answered questions regarding the recommendation to move back to normal operations for outside groups to use our facilities, and that any protocols that we have in place for our programs be adhered to by outside groups using our facilities.

A motion was made by Hetzel, second by Hoefer, to approve moving back to normal operations for outside groups to use our facilities. Motion carried 7-0.

#### **5. Follow-up from Board Meeting on Facility Planning.**

Randy Guttenberg along with members of the teams from EUA and Vogel started a discussion and answered questions regarding facility planning work done at the Additional School Board Meeting on June 7th.

The specific feedback needed by the administrative team is a general timeline or thoughts for when you might want to consider moving forward with the next referendum to address facility needs across the district.

There was a lot of discussion surrounding pros and cons of when to the date of the next referendum should be. The board did decide that fall of 2021 was too soon and the focus should be on starting school for the fall. After much discussion administration and the team asked the board where they fell regarding an April 2022 or a November 2022 referendum. The Administrative, EUA and Vogel teams will work out some details once they know

where the board is at. The board was split with 3 members looking at April 2022 and 4 members looking at November of 2022.

#### 6. National Equity Project Membership Renewal

Tim Schell presented and answered questions regarding the NEP workshops hosted by CESA 2 in 2019-2020, we were invited to participate in a Learning for Equity Redesign Network (LERN) for 2020-2021. We have been invited to continue our participation in the Building Equitable Learning Environments (BELE) District Network for 2021-2023. This is a two-year commitment at \$35,000 per year. Our participation in the BELE District Network would be funded through the IDEA CCEIS budget. In 2019, the District was found under federal special education accountability to have a significant disproportionality or discrepancy in the identification of Black students for special education services. As a result the district is required to engage in continuous improvement actions and reserve 15% of IDEA Part B funds for these efforts.

A motion was made by Heinemann, second by Hetzel to move forward with this renewal as presented. Motion carried 7-0.

#### 7. Announcements/Correspondence

An email from Brian Borowski highlighting the success of the WCHS Forensics team and Forensics coach Walther Stenz

An email from Brian Borowski sharing a DPI news release naming Erin Schroeder as a finalist for a national award.

## **XII. CONSENT AGENDA**

Ensign wanted to recognize the generous donation from the Schadeberg family

A motion was made by Heinemann, second by Frey, to approve the consent agenda in full as presented including the last moment addition of the New Administrative Support – IT Director – Rick Franz – Motion Carried 7-0.

#### A. Finance

##### 1. Monthly Finance Reports

Attached you will find the 2020-21 Budget Status report as of May 31, 2021, and the Cash Reconciliation report for April 2021.

Also attached please find the District Financial report for the Wellness Clinic for your review. This report tracks expenditures over time beginning with the first month of the clinic. The SSM Health Wellness Clinic Performance Report for April is not yet available.

#### B. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of May 2020.

#### C. Consideration of School Safety Drills

#### D. Gifts and Field Trips

1. Gifts
  - a. Schadeberg Donation to the WCSD - \$31,000.00
2. Field Trips
  - a. Girls Varsity Volleyball - Plainfield IL October 2021
- E. Approve Individual Administrative, Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

**New Administrator**

Catherine Schmuck, Associate Principal, PES

**Administrative Contract Adjustment**

- Tim Schell -- additional secondary supervisory assignment
- Amy Johnson -- additional elementary supervisory assignment

**New Administrative Support**

Courtney O'Brien, Psychologist, HS (New)

**New Administrative Assistant Staff**

Kelsey Mehlhoff, Administrative Assistant to Exec. Director of Operations

**New Teacher Staff**

Aubree Bixman, 5th Grade Teacher, IS

Laura Komar, Kindergarten Teacher, AES

Mattie Mcfarland, 1st Grade Teacher, AES

Elizabeth Peterson, 2nd Grade Teacher, HES (New) Withdrew

Michael Place, 7th Grade Comm Arts/Social Studies Teacher, MS (New)

Jennifer Steffen, Reading Interventionist, HES (New)

Zachary Zander, 3rd Grade Teacher, AES

**New Support Staff**

Eric Bowser, Custodian, HS

**Internal Staff Changes - No Action**

Ericka Hanson - from Attend Admin Asst, IS, to Admin Assist to Dir of Elem Curr & Inst

Sara Koppes - from 7th Grade Teacher, MS, to Math Interventionist, IS (New)

Rachel Leick - from 1-year 2nd Grade Tchr, AES, to regular contract 3rd Grade Tchr, AES (rep

Max Tramburg - from 67% Social Studies Teacher, HS, to 100% Social Studies Teacher HS

**Retirements\***

Ernie LaBarre, Crossing Guard

**Resignations**

Cassie Evansen, LMTC Assistant, IS

Tobiah Heidke, 8th Grade Teacher, MS

Abigail Marish, 7th Grade Teacher, MS

Brett Wheeler, Cross Categorical Teacher, HS

F. Summer School Recommendations – as posted on the agenda.

**XIII. BOARD BUSINESS**

A. Legislative Update

1. Letters Regarding State Educational Budget

Mark Hetzel drafted 3 letters regarding the state budget process and K-12 funding. The board thanked Mark for his time on their, and the school district's behalf.

Joan Ensign asked if any board members would be interested in attending the Rally that Sun Prairie will be hosting in regard to the State Budget on June 21<sup>st</sup>. Mark Hetzel will be attending on behalf of WCSD.

**XIV. FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Meeting – Boetcher asked that the WI Public Ed. Network be discussed at the next regular meeting.

B. Special Meeting

C. Budget Committee – July 7, 2021 @ 5:30PM

D. Co-Curricular Committee

E. Curriculum Committee

F. Facility Committee - July 7, 2021 @ 6:30PM

G. Human Resources Committee – July 7, 2021 @ 4:30PM

H. Policy Committee

I. Goals Committee

**XV. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III**

**XVI. RETURN TO OPEN SESSION**

**XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVIII. ADJOURN**

The board of Education adjourned at 9:37PM on a motion by Heinemann, second by Hoefler and passed unanimously by voice vote 7-0.

Respectfully submitted,

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Judith Engebretson, Clerk

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Date

JE:rm

Name	Position on Committee	Note	Additional Members	Positions
Berg, Michelle	Community Member			
Brandt, Mike	Board Member			
Deppen, Audrey	WHS Student			
Griffin Strachota, Jamie	Community Member	*		
Grundahl, Katie	WCSD Administration - PES			
Hernandez, Melissa	Community Member	*		
Hoefer, Brian	Board Member	*	David Boetcher	Board Member
Kaufmann, Samuel	WHS Student			
Kittell, Cathy	WCSD Staff - HES Classified	*		
Lewis, Joel	Community Member			
Meier, Emily	WCSD Staff - MS	*		
Meister, Melanie	WCSD Staff - psych			
Mobley, Monique	WCSD Staff - WHS Classified			
Moore, Izabella	WHS Student			
Ostrander, Lara	WCSD Staff - PES Cross Categorial			
Pagel, Gina	WCSD Staff - AES Spanish			
Paul, Shawn	Community Member	*		
Petty, Leslie	Community Member			
Pisani, Mike	Community Member			
Potter, Pamela	Community Member			
Pottinger, Bethany	WCSD Staff - AES 1st Grade			
Schell, Tim	WCSD Administration - Dist			
Shefchik, Stephanie	WCSD Staff - WHS Cross Categorial			
Sheppleman, Christina	WCSD Staff - Social Worker			
Treis Rusk, Diane	Community Member			
Vang, Nia	Community Member			
Voeller, Allison	WCSD Staff - PES Instructional Coach			
Whitley, Paul	Community Member	*		
<b>Key</b>				
Requested to leave Committee	*			

# AD HOC COMMITTEE ON INCLUSION AND EQUITY IN THE WAUNAKEE COMMUNITY SCHOOL DISTRICT

## **Charge to the Committee Task Force:**

1. Review existing WCSD data, federal and local guidance, contracts and policies related to the following:
  - a. Title VI of the Civil Rights Act of 1964, related to nondiscrimination on the basis of race and national origin;
  - b. Title IX, related to nondiscrimination on the basis of sex in education;
  - c. The Age Discrimination Act of 1975;
  - d. The Americans with Disabilities Act, as it relates to nondiscrimination on the basis of disability;
  - e. The American Indian Religious Freedom Act of 1978;
  - f. All applicable state and local laws related to all federally protected classes.
2. Review current research on the use and effectiveness of hiring practices that consider the benefits of diversity for students and staff;
3. Review best practices as it relates to the hiring, retention and promotion of a diverse staff and administration, as well as staff professional development, improvement of professional practices, and internal promotion;
4. Review current economic trends and the housing and other economic policies of municipalities in the WCSD area that have a disparate impact on protected classes;
5. Review district curriculum for inclusion and representation of persons of all backgrounds and identities, including federally protected classes;
6. Develop possible recommendations to the Board of Education for amendments to contract language, curriculum, board policy, and administrative practices based on feedback from the community, stakeholders, and experts following discussions, information-sharing sessions and regular meetings;
7. Report to the Board of Education a summary of the work of the Committee within 12-18 months of appointment.

## **Membership**

The ad hoc committee shall consist of no less than 12 members, with Board Director Brandt designated as chair, and one other BOE member selected by the President of the BOE. The committee shall include:

- Two BOE directors;
- At least one staff member, if available, from each school and level of the WCSD;
- One administrative designee at the discretion of the Superintendent;
- Three current student representatives;
- Up to 11 members of the community, to be selected via open application to the chair and the BOE President;
- The committee shall be equitable in distributing representation across gender, racial and class lines, and shall make all reasonable efforts available to ensure

representation includes individuals with disabilities, persons of color, and LGBTQ+ individuals.

**Timeline:**

March 2020: Approval of Ad Hoc Committee

April 2020: Appointment of Members

May 2020: First Meeting

May-November 2021: Report to Board of Education

# Minutes of Human Resources Committee Meeting

## The Board of Education Waunakee Community School District

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A Human Resources Committee Meeting of the Board of Education of Waunakee Community School District was held Wednesday, July 7, 2021, beginning at 4:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### I. CALL TO ORDER

Chairperson Engebretson called the meeting to order at 4:28 PM.

### II. ROLL CALL

Engebretson – Yes, Ensign – Yes, Hoefer – Yes

Also present: Randy Guttenberg, Brian Grabarski (conference call), Steve Summers

### III. APPROVE AGENDA

Ensign, seconded by Hoefer, made a motion to approve the agenda as posted. Motion carried 3-0.

### IV. PUBLIC COMMENTS

No public comments were received.

### V. REVIEW TEACHER SUPPLEMENTAL PAY SCENARIOS

Steve Summers and Brian Grabarski reviewed the costing estimates provided for supplemental pay increases of \$600, \$900, \$1200 and \$1500. Summers assured the committee that the District is committed to the original decision to have all employee groups receive their pay increase as of the first pay check of this fiscal year. Due to the State budget, Administration asked the committee to hold on any recommendations to the full board regarding teacher compensation. Summers and Grabarski review possible scenarios and also asked that an additional full board meeting be held within 2 weeks so that the full scope regarding the outcome of the State Budget may be discussed with the full board and decisions/recommendations, such as this one, may be made at that time when more information is available. The committee agreed to table this recommendation at this time.

### VI. DISCUSSION OF MODIFYING THE HOURLY STAFF EMPLOYEE GUIDELINES FOR THE INCLUSION OF PHONE LANGUAGE FOR HEAD CUSTODIANS AND MAINTENANCE WORKERS.

Steve Summers and Brian Grabarski presented and answered questions regarding adding handbook language directing the head custodians and maintenance staff to keep their school-issued phone with them at all times. In return, they would be permitted to use the phones for personal use. A motion was made by Hoefer, second by Ensign, to approve this handbook language as presented. Motion carried 3-0.

### VII. ADJOURN

A motion was made by Ensign, second by Hoefer to adjourn the meeting at 5:22 PM. Motion Carried 3-0.

The Board of Education shall provide a smartphone device to the Head Custodian and Maintenance employee. The Head Custodian and Maintenance employee is expected to carry the smartphone device at all times, including nights and weekends. The Board of Education will allow personal use of the smartphone device as the Head Custodian and Maintenance employee is not expected to carry both a work and personal device at all times.

# Minutes of Budget Committee

## The Board of Education Waunakee Community School District

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A Budget Committee of the Board of Education of Waunakee Community School District was held Wednesday, July 7, 2021, beginning at 5:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### I. CALL TO ORDER

Chairperson Heinemann called the meeting to order at 5:28PM

### II. ROLL CALL

Heinemann – Yes, Ensign - Yes, Hetzel – Yes

Also Present: Randy Guttenberg, Brian Grabarski (conference call), Steve Summers, Dave Boetcher, Ted Frey

### III. APPROVAL OF AGENDA

A motion was made by Ensign, second by Hetzel to approve the agenda as posted. Motion carried 3-0.

### IV. PUBLIC COMMENTS

There were no public comments.

### V. 2021-2022 BUDGET PLANNING

Steve Summers presented and answered questions regarding items V.A,B, &C together. Summers informed the committee that the district is still committed to the decision to have all employee groups receive their pay increase by the first paycheck of this fiscal year. Due to the State Budget, the board will be asked to table the third draft of the budget until the Governor's decision. The board will also be asked to consider having an additional full board meeting within a couple weeks to discuss the Governor's decision and consider the third draft of the budget. The committee agreed to table items V. A,B, & C at this time.

#### A. Timeline

#### B. Legislative Update

#### C. Review Third Draft of 2021-22 Budget.

##### 1. Review Estimated Salary Increases.

#### D. Review Moody's Credit Report / Fund 41

Steve Summers presented and answered questions regarding the Moody's credit report that downgraded the District's credit rating from A1 to Aa2. Summers also explained a revision to the School Board policy on Fund 41 and an option for the 2021-22 budget regarding Funds 10 and 41.

This policy revision would result in a shift in Capital Maintenance funds from Fund 41 to

Fund 10. This plan would result in the District spending down Fund 41 over the next several fiscal years, while building up a Fund 10 Fund Balance for Capital Maintenance expenditures. This plan would address the Fund Balance concerns raised in the Moody's credit report.

A motion was made by Hetzel, second by Ensign, to bring the suggested change in policy language for policy 661.5 to the full board for consideration, with the added language that would indicate that carryover funds would go back to the appropriate accounts (Technology or Maintenance). Motion carried 3-0.

**VI. DISCUSSION/ACTION ON PROPOSALS**

There are no proposals to review this month.

**VII. OTHER ITEMS FOR DISCUSSION**

**A. Fund 73 Fund Balance Information**

Steve Summers presented and answered questions regarding the Budget Committee's request for additional information on the Fund 73 Fund Balance.

**B. Staff Development Costs/Budgets**

Steve Summers and Randy Guttenberg presented and answered questions regarding the Budget Committee's request for additional information on the topic of Staff Development costs/budgets between the District budget and the building/departmental budgets.

**VIII. FUTURE AGENDA ITEMS**

There were no additional future agenda items discussed

**IX. ADJOURN**

A motion was made by Ensign, second by Hetzel to adjourn the meeting at 6:17 PM.

Motion carried 3-0.

Policies of the Board of Education

Series 600: Fiscal Management

**2014 OPERATIONAL REFERENDUM FUNDS**

661.5

The Waunakee Community School District Board of Education will annually approve budgets for both maintenance and technology departments that are at least \$300,000 higher for each department than the base budget of the 2013-14 fiscal year.

These funds are allocated from the November 4<sup>th</sup>, 2014 recurring operational referendum funds. The allocation of \$300,000 for the maintenance department and the allocation of \$300,000 for the technology departments shall be effective with the 2017-18 fiscal year, upon the conclusion of the phased in referendum funds. ~~The maintenance department allocation will be committed to Fund 41, while the technology department allocation will be committed to Fund 10.~~ **The allocations for the maintenance and technology departments will be committed to Fund 10. Any unspent funds will carry forward to the next fiscal year, and will remain in either the maintenance or technology department.**

Legal Ref.:

Cross Ref.: 621, Budget Development

Adopted: September 2015

Revised: \_\_\_\_\_, 2021

Waunakee Community School District

## CREDIT OPINION

16 April 2021

 Rate this Research

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# Waunakee Community School District, WI

Update following downgrade to A1

## Summary

[Waunakee Community School District](#) (A1) benefits from its favorable location near the [Madison](#) (Aaa stable) metropolitan area, strong resident incomes and wealth levels and growing enrollment. Finances have narrowed significantly in recent years due to spend downs for capital projects. However going into fiscal 2021 we expect reserves to remain stable due to an anticipated \$2.4 million surplus in the general fund, as a result of pandemic related expenditure savings, and the passage of a five year operating levy generating an additional \$2.1 million in revenues. The profile also considers the district's above average leverage and moderate fixed costs.

On April 14 we assigned an A1 issuer rating and also downgraded the district's general obligation unlimited tax (GOULT) rating to A1 from Aa2.

## Credit strengths

- » Moderately sized tax base near Madison
- » Growing enrollment trend
- » Above average resident income and wealth levels

## Credit challenges

- » Narrow liquidity and dependence on cash flow borrowing
- » Above average long-term liabilities with plans for additional debt

## Rating outlook

Moody's does not usually assign outlooks to local governments with this amount of debt.

## Factors that could lead to an upgrade

- » Significant increase in fund balance or cash
- » Substantial decline in long-term liabilities

## Factors that could lead to a downgrade

- » Further decline in fund balance or cash
- » Increase in long-term liabilities

## Key indicators

Exhibit 1

### Waunakee Community School District, WI

	2017	2018	2019	2020	Aa Medians
<b>Economy</b>					
Resident income	177.0%	180.8%	177.8%	N/A	121.7%
Full value (\$000)	\$2,512,024	\$2,715,348	\$2,918,023	\$3,233,888	\$3,848,156
Population	19,733	20,122	20,688	N/A	29,777
Full value per capita	\$127,301	\$134,944	\$141,049	N/A	\$104,849
Enrollment	4,181	4,252	4,339	4,375	4,489
Enrollment trend	N/A	N/A	1.8%	1.5%	-0.1%
<b>Financial performance</b>					
Operating revenue (\$000)	\$54,071	\$54,729	\$59,075	\$63,236	\$73,583
Available fund balance (\$000)	\$9,748	\$9,131	\$8,662	\$8,429	\$18,249
Net cash (\$000)	\$3,296	\$2,315	\$1,637	\$693	\$22,186
Available fund balance ratio	18.0%	16.7%	14.7%	13.3%	25.4%
Net cash ratio	6.1%	4.2%	2.8%	1.1%	30.4%
<b>Leverage</b>					
Debt (\$000)	\$81,966	\$77,514	\$72,860	\$66,141	\$49,675
ANPL (\$000)	\$59,319	\$71,531	\$63,744	\$85,050	\$96,635
OPEB (\$000)	N/A	\$6,825	\$4,288	\$4,608	\$12,399
Long-term liabilities ratio	N/A	284.8%	238.5%	246.4%	284.4%
Implied debt service (\$000)	\$6,521	\$6,088	\$5,711	\$5,312	\$3,456
Pension tread water (\$000)	\$1,606	\$1,180	\$2,072	N/A	\$3,192
OPEB contributions (\$000)	N/A	\$589	\$565	\$587	\$507
Fixed-costs ratio	N/A	14.4%	14.1%	12.6%	11.6%

For definitions of the metrics in the table above please refer to the [US K-12 Public School Districts Methodology](#) or see the Glossary in the Appendix below. Metrics represented as N/A indicate the data were not available at the time of publication. The medians come from our most recently published [K12 Median Report](#).

Sources: US Census Bureau, Waunakee Community School District, WI's financial statements and Moody's Investors Service

## Profile

The Waunakee Community School District encompasses 56 square miles in [Dane County](#) (Aa1 stable). The district provides prekindergarten through 12th grade education, serving approximately 20,600 residents of the [Village of Waunakee](#) (Aa2), a portion of Madison, and several surrounding towns. The district's fiscal 2020 enrollment was approximately 4,489.

## Detailed credit considerations

### Economy: favorably located near Madison with strong wealth and resident incomes

The district's economy will continue to benefit from strong housing development activity within its local communities and its favorable location in the Madison metropolitan area. Given its proximity to the state capital, many residents commute to Madison, which has a diverse employment base that includes state government and the University of Wisconsin at Madison. As of February 2021, Dane county's unemployment rate was a low 3.5%, lower than both the state and nation. The district has average wealth and resident incomes at over \$164,000 and 178% of nation, respectively.

The district's population has continued to increase, totaling 20,688 in 2019, up from 18,147 in 2010. Additionally, student enrollment has grown at a 1.5% three year average annual rate, of which management attributes partially to additional residential development and new families moving into the area.

### Financial operations: adequate reserves expected to stabilize

The district's financial operations are expected to remain stable going forward given management's demonstrated willingness to raise operating revenue and adjust expenditures. For fiscal 2021 the district is estimating ending with a \$2.4 million surplus in the general fund, driven primarily by pandemic related expenditure savings. Going into fiscal 2022 management plans to continue building up

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on [www.moody's.com](http://www.moody's.com) for the most updated credit rating action information and rating history.

reserves, with additional revenues from an operating levy passed by voters this year, generating an additional \$2.1 million for the next five years, and CARES act funding. Year to date the district has received \$62,000 in CARES act funding, but anticipates receiving an additional \$4 million to \$5 million in fiscal 2022.

Available general fund balance has declined over the last four years, from \$9.2 million in fiscal 2016 to \$6.4 million, or 12% of general fund revenues in fiscal 2020. The four year decline in fund balance has been an intentional spend down by management for capital projects in place of borrowing. Inclusive of debt service funds, the available operating fund balance totaled \$8.4 million, or 13% of revenues in fiscal 2020. The district anticipates being reimbursed for these capital projects from previous fund raising efforts. The time frame is estimated to be ten years.

Property taxes comprised 53% of revenue in fiscal 2020 with state aid comprising 42% of revenue. The State of Wisconsin has not made any cuts in funding to school districts.

### Liquidity

While the district's general fund total balance is satisfactory, its net cash balance is very weak due to necessary cash flow borrowing. At year-end fiscal 2020 the district's general fund cash position, net of \$5 million of outstanding revenue anticipation notes, was negative \$149,000, or -0.3% of general fund revenues. The district receives its property taxes twice a year, resulting in very uneven cash flows that require the support of external borrowing. Across operating funds net cash was \$693,000, or 1% of revenues. As of February 2021 the district's estimated cash position in the general fund and debt service fund was \$1.6 million, equal to a still a narrow, but improved 2.5% of 2020 operating revenues.

### Leverage: above average debt burden with plans for additional debt

The district's overall leverage is above average, and expected to remain so due to additional borrowing needs in fiscal 2022. Total leverage is 246% of fiscal 2020 operating revenue, largely reflecting its adjusted net pension liability, which is equal to 127% of operating revenue. Adjusted fixed costs, inclusive of debt service and retirement contributions, are moderate at 12.6% of revenue. While the district does not anticipate additional borrowing over the next twelve months, additional borrowing beyond that time frame is highly likely.

### Legal security

The district's GOULT bonds are payable from unlimited ad valorem property taxes.

### Debt structure

All of the district's debt is fixed rate with a slow ten-year principal payout of 87%.

### Debt-related derivatives

The district does not have any debt-related derivatives.

### Pensions and OPEB

The district's pension liabilities, which make up the majority of its overall leverage, will remain manageable for the foreseeable future. The district's ANPL is much higher than reported pension liabilities because the market interest rates we use to value pension liabilities are far lower than reported discount rates.

Other post-employment benefits (OPEB) obligations do not represent a material credit risk for the district. The district operates a single-employer retiree medical and prescription drug benefits plan with an OPEB liability in fiscal 2020 of \$7.2 million.

## ESG considerations

### Environmental

Environmental considerations are a modest factor in the district's credit profile at this time. According to data of Moody's affiliate, Four Twenty Seven Waunakee Community School District, is located in an area at medium risk for heat stress. The firm measures heat stress as the relative change in both the frequency and severity of hot days, as well as average temperature. The biggest impact of heat exposure for most Midwest issuers will be to agriculture based economies.

### Social

Social considerations impact the district's credit profile. We regard the coronavirus outbreak as a social risk under our ESG framework, given the substantial implications for public health and safety. Waukegan Community SD's favorable location in the Madison metropolitan area bolster its economic profile as detailed in the Economy and Tax Base section. Overall district demographics are above average, and unemployment rates are below both the state and median averages.

### Governance

The district has an informal general fund balance policy of 15% of expenditures. Reserves fell below the policy in fiscal 2020, however officials expect fund balance to fall back in line with policy in fiscal 2021, due to a \$2.4 million surplus from coronavirus savings.

Wisconsin school districts have an Institutional Framework score<sup>1</sup> of A. The state controls the bulk of revenue through per-pupil revenue limits, which are calculated annually and are based on enrollment changes, an inflationary increment and the prior year's revenue limit. The difference between a district's revenue limit and its general state aid is the maximum amount the district can generate via its property tax levy. Districts can request voter authorization to exceed property tax levy limits on either a recurring or non-recurring basis.

## Rating methodology and scorecard factors

The US K-12 Public School Districts Methodology includes a scorecard, a tool providing a composite score of a school district's credit profile based on the weighted factors we consider most important, universal and measurable, as well as possible notching factors dependent on individual credit strengths and weaknesses. Its purpose is not to determine the final rating, but rather to provide a standard platform from which to analyze and compare school district credits.

Exhibit 2

### Waunakee Community School District, WI

	Measure	Weight	Score
<b>Economy</b>			
Resident Income (MHI Adjusted for RPP / US MHI)	177.8%	10.0%	Aaa
Full value per capita (full valuation of the tax base / population)	163,565	10.0%	Aa
Enrollment trend (three-year CAGR in enrollment)	1.5%	10.0%	Aa
<b>Financial performance</b>			
Available fund balance ratio (available fund balance / operating revenue)	13.3%	20.0%	A
Net cash ratio (net cash / operating revenue)	1.1%	10.0%	Ba
<b>Institutional framework</b>			
Institutional Framework	A	10.0%	A
<b>Leverage</b>			
Long-term liabilities ratio ((debt + ANPL + adjusted net OPEB) / operating revenue)	246.4%	20.0%	Aa
Fixed-costs ratio (adjusted fixed costs / operating revenue)	12.6%	10.0%	Aaa
<b>Notching factors</b>			
No notchings applied			
Scorecard-Indicated Outcome			A1
<b>Assigned Rating</b>			<b>A1</b>

Sources: US Census Bureau, Waunakee Community School District, WI's financial statements and Moody's Investors Service

## Appendix

Exhibit 3

### Key Indicators Glossary

	Definition	Typical Source*
<b>Economy</b>		
Resident income	Median Household Income (MHI), adjusted for Regional Price Parity (RPP), as a % of the US	MHI: American Community Survey (US Census Bureau) RPP: US Bureau of Economic Analysis
Full value (\$000)	Estimated market value of taxable property accessible to the district	State repositories, district's audited financial reports, offering documents or continuing disclosure
Population	Population of school district	American Community Survey (US Census Bureau)
Full value per capita	Full value / population of school district	
Enrollment	Student enrollment of school district	State data publications
Enrollment trend	3-year Compound Annual Growth Rate (CAGR) of Enrollment	State data publications; Moody's Investors Service
<b>Financial performance</b>		
Operating revenue (\$000)	Total annual operating revenue in what we consider to be the district's operating funds	Audited financial statements
Available fund balance (\$000)	Committed, assigned and unassigned fund balances in what we consider to be the district's operating funds	Audited financial statements
Net cash (\$000)	Net cash (cash and liquid investments minus short-term debt) in what we consider to be the district's operating funds	Audited financial statements
Available fund balance ratio	Available fund balance / Operating Revenue	Audited financial statements
Net cash ratio	Net Cash / Operating Revenue	Audited financial statements
<b>Leverage</b>		
Debt (\$000)	District's direct gross debt outstanding	Audited financial statements; official statements
ANPL (\$000)	District's pension liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
OPEB (\$000)	District's net other post-employment benefit (OPEB) liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
Long-term liabilities ratio	Debt, ANPL and OPEB liabilities as % of operating revenue	Audited financial statements, official statements; Moody's Investors Service
Implied debt service (\$000)	Annual cost to amortize district's long-term debt over 20 years with level payments	Audited financial statements; official statements; Moody's Investors Service
Pension tread water (\$000)	Pension contribution necessary to prevent reported unfunded pension liabilities from growing, year over year, in nominal dollars, if all actuarial assumptions are met	Audited financial statements; Moody's Investors Service
OPEB contributions (\$000s)	District's actual contribution in a given period, typically the fiscal year	Audited financial statements; official statements
Fixed-costs ratio	Implied debt service, pension tread water and OPEB contributions as % of operating revenue	Audited financial statements, official statements, pension system financial statements

\*Note: If typical data source is not available then alternative sources or proxy data may be considered. For more detailed definitions of the metrics listed above please refer to the [US K-12 Public School Districts Methodology](#).

Source: Moody's Investors Service

## Endnotes

- The institutional framework score categorically assesses whether a district has the legal ability to raise the bulk of its operating revenue at the local level or if the state determines the bulk of its operating revenue. Beyond the local versus state categorization, the strength of the institutional framework score is a measure of the district's flexibility in raising additional locally determined operating revenue. See [US K-12 Public School Districts Methodology](#) for more details.

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Policies of the Board of Education

Series 600: Fiscal Management

**2014 OPERATIONAL REFERENDUM FUNDS**

661.5

The Waunakee Community School District Board of Education will annually approve budgets for both maintenance and technology departments that are at least \$300,000 higher for each department than the base budget of the 2013-14 fiscal year.

These funds are allocated from the November 4<sup>th</sup>, 2014 recurring operational referendum funds. The allocation of \$300,000 for the maintenance department and the allocation of \$300,000 for the technology departments shall be effective with the 2017-18 fiscal year, upon the conclusion of the phased in referendum funds. The maintenance department allocation will be committed to Fund 41, while the technology department allocation will be committed to Fund 10.

Legal Ref.:

Cross Ref.: 621, Budget Development

Adopted: September 2015

Waunakee Community School District

Due to the unique manner in which the Board of Education and the community wished to segregate the approved 2014 operational referendum funds, the district accounts for these funds utilizing two different strategies within the allowable Wisconsin Department of Public Instruction accounting system.

The District's Policy 661.5 (last reviewed in September 2015), operational referendum dollars that were designated as technology funds have been determined to be managed within the General Fund 10 budget. In contrast to technology funds, the portion of the referendum for maintenance was designated to be tracked within the Fund41 Capital Improvement Funds.

Both of these referendum dollars could be managed within Fund10, but the board and community approved tracking in separate accounting funds for better transparency and ease of determining the ending fund balance for construction funds.

It was intended that this fund would grow for the first few years and then be used for projects as approved by the Board. Annually, a budget equal to the amount of the tax levy is approved.

This fund is not operated as a separate trust account such as Fund46 which is required to be held in a separate trust account. DPI does not require that Fund41 funds are held separately.

When viewed as combined funds, the year-end balances for the last four years are shown below and provide evidence of a consistent maintenance of fund balance which we believe falls within our board policy expectations and direction. This consistent maintenance of fund balance and management of district operational dollars as a whole, provides cash flow oversight and assurances.

			2020	2019	2018	2017
			Ending Balance	Ending Balance	Ending Balance	Ending Balance
Fd T Loc Obj Func Prj	Func					
10 Q 936110	Restricted FB S.Insurance		-268,685.65	-77,374.84	-19,821.43	-2,686.47
10 Q 936130	Common School Funds		-45,092.16	-758.14	-3,583.83	
41 Q 936900	Restricted FB Other		-1,846,033.70	-1,318,442.12	-808,607.61	-297,493.01
10 Q 937900	Committed Fund Bal		-170,859.68	-128,984.68	-87,109.68	-75,234.68
10 Q 938900	Assigned Fund Bal		-449,086.60	-1,122,886.88	-1,534,637.20	-1,691,598.80
10 Q 939900	Unassigned Fund Bal		-5,494,428.87	-5,448,697.13	-5,816,133.22	-6,407,030.84
<b>Combined Fund 41 and Fund 10 Bal: *GENERAL FUND</b>			<b>-8,274,186.66</b>	<b>-8,097,143.79</b>	<b>-8,269,892.97</b>	<b>-8,474,043.80</b>

General Fund Expenditures

Policies of the Board of Education

Series 600: Fiscal Management

**2014 OPERATIONAL REFERENDUM FUNDS**

661.5

The Waunakee Community School District Board of Education will annually approve budgets for both maintenance and technology departments that are at least \$300,000 higher for each department than the base budget of the 2013-14 fiscal year.

These funds are allocated from the November 4<sup>th</sup>, 2014 recurring operational referendum funds. The allocation of \$300,000 for the maintenance department and the allocation of \$300,000 for the technology departments shall be effective with the 2017-18 fiscal year, upon the conclusion of the phased in referendum funds. ~~The maintenance department allocation will be committed to Fund 41, while the technology department allocation will be committed to Fund 10.~~ **The allocations for the maintenance and technology departments will be committed to Fund 10, with any unspent funds carrying forward to the next fiscal year.**

Legal Ref.:

Cross Ref.: 621, Budget Development

Adopted: September 2015

Revised: \_\_\_\_\_, 2021

Waunakee Community School District

# Waunakee Community School District

## Fund 10 Revenues (continued)

District Fees-Prairie	\$22,000	\$22,000	\$0	0%
District Fees-Heritage	\$18,000	\$18,000	\$0	0%
District Fees-Arboretum	\$20,000	\$20,000	\$0	0%
District Fees-Intermediate	\$26,000	\$26,000	\$0	0%
District Fees-Middle School	\$27,000	\$27,000	\$0	0%
District Fees-High School	\$82,000	\$82,000	\$0	0%
District Fees-Athletics	\$190,000	\$190,000	\$0	0%
Summer School Fees	\$0	\$0	\$0	0%
District Student Fees	\$220,000	\$20,000	-\$200,000	-1000%
Property Taxes	\$26,294,430	\$27,112,909	\$818,479	3%
Interest	\$103,000	\$103,000	\$0	0%
Tuition – OE	\$1,938,414	\$1,938,414	\$0	0%
Transportation Aid	\$75,000	\$75,000	\$0	0%
Equalization Aid	\$20,532,274	\$21,091,176	\$558,902	3%
Computer Aid	\$58,852	\$58,852	\$0	0%
Misc	\$18,500	\$18,500	\$0	0%
Insurance Payments Received	\$179,650	\$0	-\$179,650	100%
Transportation	\$16,000	\$16,000	\$0	0%
Tuition Payments	\$8,000	\$8,000	\$0	0%
Property/Non-Capital Sales	\$7,500	\$7,500	\$0	0%
Gifts	\$0	\$0	\$0	0%
Rentals	\$40,000	\$40,000	\$0	0%
Aid for School Mental Health	\$44,775	\$44,775	\$0	0%
Payment Lieu Taxes	\$28,000	\$28,000	\$0	0%
Personal Property Aid	\$203,245	\$203,245	\$0	0%
State Categorical Aid	\$3,062,976	\$3,062,976	\$0	0%
Medicaid	\$115,000	\$115,000	\$0	0%
Premium	\$213,063	\$213,063	\$0	0%
Aidable Refund	\$50,000	\$50,000	\$0	0%
<b>District Revenues</b>	<b>53,593,679</b>	<b>54,591,410</b>	<b>997,731</b>	<b>1.83%</b>
<b>Total Revenues</b>	<b>54,692,307</b>	<b>55,826,273</b>	<b>1,133,966</b>	<b>2.03%</b>

# Waunakee Community School District

## Fund 10 Expenditures

	2020-2021	2021-2022	\$ Change	% Change
<b>Expenditures:</b>				
Personnel Costs: Salaries	\$26,827,933	\$27,629,997	\$802,064	3%
Personnel Costs: Benefits	\$9,791,161	\$9,791,161	\$0	0%
<b>Salary &amp; Benefits Totals</b>	<b>36,619,094</b>	<b>37,421,158</b>	<b>802,064</b>	<b>2%</b>
Prairie School	\$76,650	\$76,650	\$0	0%
Prairie School Common School Funds	\$21,356	\$18,322	(\$3,034)	-14%
Prairie School Bldg Fees	\$11,760	\$5,720	(\$6,040)	-51%
Heritage School	\$70,200	\$70,200	\$0	0%
Heritage School Common School Funds	\$16,027	\$16,046	\$19	0%
Heritage School Bldg Fees	\$12,380	\$5,950	(\$6,430)	-52%
Arboretum School	\$64,650	\$64,650	\$0	0%
Arboretum School Common School Funds	\$16,749	\$15,970	(\$779)	-5%
Arboretum School Bldg Fees	\$12,813	\$6,375	(\$6,438)	-50%
Intermediate School	\$110,670	\$110,670	\$0	0%
Intermediate School Common School Funds	\$21,091	\$23,746	\$2,655	13%
Intermediate School Bldg Fees	\$37,950	\$33,350	(\$4,600)	-12%
Middle School	\$111,000	\$111,000	\$0	0%
Middle School Common School Funds	\$23,467	\$22,229	(\$1,238)	-5%
Middle School Bldg Fees	\$31,000	\$32,600	\$1,600	5%
High School	\$385,518	\$385,518	\$0	0%
High School Common School Funds	\$48,227	\$50,603	\$2,376	5%
High School Bldg Fees	\$177,575	\$169,750	(\$7,825)	-4%
Athletics	\$308,182	\$316,477	\$8,295	3%
Athletics Fees	\$38,000	\$38,000	\$0	0%
<b>Building Totals</b>	<b>1,595,265</b>	<b>1,573,826</b>	<b>(21,439)</b>	<b>-1%</b>
Utilities	\$982,582	\$1,015,774	\$33,192	3%
Maintenance	\$1,170,605	\$883,755	(\$286,850)	-25%
Maintenance Fees	\$2,000	\$2,000	\$0	100%
Capital Projects	\$278,500	\$0	(\$278,500)	-100%
Contingency Fund	\$100,000	\$100,000	\$0	0%
Energy Conservation	\$83,894	\$83,894	\$0	0%
Transportation	\$1,328,225	\$1,386,536	\$58,311	4%
Technology	\$963,429	\$963,429	\$0	0%
Technology Fees	\$2,750	\$2,750	\$0	0%
Technology Erate	\$25,000	\$25,000	\$0	0%
Curriculum-Elementary	\$0	\$133,742	\$133,742	100%
Curriculum-Secondary	\$328,971	\$195,229	(\$133,742)	-41%
Curriculum-Secondary Fees	\$8,800	\$8,800	\$0	0%
Human Resources	\$33,650	\$33,650	\$0	0%
Human Resources Fees	\$2,200	\$2,200	\$0	0%
Superintendent	\$84,600	\$84,600	\$0	0%
Student Support	\$31,412	\$21,412	(\$10,000)	-32%
Business Office	\$421,973	\$421,973	\$0	0%
District Wide	1,299,357	1,335,487	\$36,130	3%
<b>Operational Referendum Funds*</b>	<b>2,127,502</b>	<b>2,127,502</b>	<b>\$0</b>	<b>0%</b>
Summer School	\$29,350	\$68,540	\$39,190	134%
<b>Department Totals</b>	<b>9,304,800</b>	<b>8,896,273</b>	<b>(408,527)</b>	<b>-4%</b>

## Waunakee Community School District

### Fund 10 Expenditures (continued)

Common School Fund-District	\$5,799	\$5,799	\$0	0%
Title 1 Grant	\$90,061	\$90,061	\$0	0%
Title 2 Grant (Public)	\$42,737	\$42,737	\$0	0%
Title 2 Grant (Private)	\$5,692	\$5,692	\$0	0%
Title 3 Grant	\$15,784	\$15,784	\$0	0%
Title 4A Grant (Public)	\$8,850	\$8,850	\$0	0%
Title 4A Grant (Private)	\$1,150	\$1,150	\$0	0%
Peer Mentor Grant	\$6,000	\$6,000	\$0	--
Perkins Grant	\$16,156	\$16,156	\$0	0%
Federal Flo-Through	\$204,709	\$204,709	\$0	0%
Federal CARES Grant	\$63,244	\$0	-\$63,244	-100%
ESSER2	\$0	\$248,646	\$248,646	100%
ESSER3	\$0	\$0	\$0	--
State Safety Grant - 2	\$19,434	\$0	-\$19,434	100%
Career/Tech Ed Grant	\$73,654	\$73,654	\$0	0%
Ed. Effectiveness Grant	\$27,840	\$27,840	\$0	-100%
Reading Readiness Grant	\$8,373	\$8,373	\$0	0%
<b>Grant Totals</b>	<b>\$589,483</b>	<b>\$755,451</b>	<b>165,968</b>	<b>28%</b>
Transfer to Fund 27	\$5,635,100	\$5,448,934	(\$186,166)	-3%
4K Program	\$972,540	\$972,540	\$0	0%
Wellness Clinic	\$232,200	\$232,250	\$50	--
<b>Other Program Totals</b>	<b>\$6,839,840</b>	<b>\$6,653,724</b>	<b>(186,116)</b>	<b>-3%</b>
<b>Total Expenditures</b>	<b>\$54,948,482</b>	<b>\$55,300,432</b>	<b>\$351,950</b>	<b>1%</b>
<b>Rev-Exp</b>	<b>(\$256,175)</b>	<b>\$525,841</b>	<b>\$782,016</b>	<b>-305%</b>
<b>Beg Fund Balance</b>	<b>\$6,428,153</b>	<b>\$6,171,978</b>	<b>(\$256,175)</b>	<b>-4%</b>
<b>End Fund Balance</b>	<b>\$6,171,978</b>	<b>\$6,697,819</b>	<b>\$525,841</b>	<b>9%</b>

#### Overall considerations for Fund 10:

- The budget has a positive balance of \$11,875 for parking lot/band uniform fees and \$60,000 for Warrior Stadium and the Soccer Stadium turf replacement, and a positive balance of \$57,060 for other District uses. **An additional \$436,096 will be reserved for future Capital Maintenance projects.**
- The revenue cap increase is based on the September 2021 estimated student count and a \$150/student increase.
- The per pupil aid increase of \$0/student.
- The state equalization aid estimate will be provided by the DPI in July.
- A general contingency of \$100,000 is included in the budget.
- The personnel budget includes a salary increase of 3.06%, a 0% increase in dental rates, a 0% increase in health insurance rates, and FTE changes as presented on the next page. The School Board has approved salary increases for hourly staff and administrative/administrative support. Teaching staff salary increases will be reviewed by the School Board at the June and July Board meetings.
- The 4K program budget will be adjusted based on actual enrollment in the fall of 2021.

## Waunakee Community School District

### Capital Expansion Fund 41

**Purpose of Fund:** The purpose of the capital expansion fund 41 is to account for capital expenditures related to buildings and sites.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Property Taxes	\$509,296	\$0	(\$509,296)	-100%
Interest	\$25,000	\$25,000	\$0	100%
Total Revenues	\$534,296	\$25,000	(\$509,296)	-95%
<b>Expenditures:</b>				
Maintenance Projects	\$2,380,329	\$451,800	(\$1,928,529)	-81%
Total Expenditures	\$2,380,329	\$451,800	(\$1,928,529)	--
<b>Rev – Exp:</b>	(1,846,033)	(426,800.00)	1,419,233	-77%
<b>Beg Fund Balance</b>	1,858,668	12,635	(1,846,033)	-99%
<b>End Fund Balance</b>	\$12,635	(\$414,165)	(\$426,800)	-3378%

The intent of this fund is to segregate the budget for capital projects related to existing buildings. This fund is within the revenue cap, and the existing capital projects budget was transferred from Fund 10 to Fund 41. This fund was increased by \$300,000 as the November 2014 operational funds referendum was phased in for 2017-2018.

Please note: The COVID-related HVAC and plumbing projects were originally budgeted in Fund 41 for the 2020-21 school year, but these projects were actually moved to the Fund 10 November 2020 Operational Referendum funds.

# Minutes of Facility Committee Meeting

## The Board of Education Waunakee Community School District

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A Facility Committee Meeting of the Board of Education of Waunakee Community School District was held Wednesday, July 7, 2021, beginning at 6:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### I. CALL TO ORDER

Chairperson Boetcher called the Facility Committee meeting to order at 6:27 PM

### II. ROLL CALL

Boetcher – Yes, Frey– Yes, Heinemann – Yes

Also present: Randy Guttenberg, Steve Summers, Aaron May (7:15), Soccer Coach: Dave Kettner, Soccer Booster Khristian Barber, Golf Coaches: Betsy Zandra & Paul Miller, Scott Kesling from The Meadows

### III. APPROVE AGENDA

A motion was made by Heinemann, second by Frey to approve the agenda as posted.

Motion carried 3-0

### IV. PUBLIC COMMENTS

No Public Comments

### V. DISTRICT ADMINISTRATION/MAINTENANCE CENTER REMODELING

Steve Summers presented and answered questions regarding the information from John Cramer regarding the possible office additions at the Administration & Maintenance Ctr. The committee asked for information on how these offices would fit into the “referendum remodel plan” for the Administration & Maintenance center. They also asked for less expensive alternatives since there will likely be a remodel down the road. No action was taken on this agenda item.

### VI. MIDDLE SCHOOL FIRE PANEL

Steve Summers presented and answered questions regarding the need for the Middle School Fire panel to be upgraded in order to install the 911 alert mechanism that has been approved by the school board for all school buildings. The committee did have a question regarding who will be doing this electrical work – in house or Westphal? They asked that this answer be brought back to the full board meeting. Heinemann made a motion, second by Frey to recommend that the full board consider this upgrade as long as it can be done for the price quoted. Motion carried 3-0.

## **VII. MIDDLE SCHOOL PORTABLE CLASSROOMS**

Steve Summers presented and answered questions regarding the Middle School Portable Classroom information. This was an informational item only, no action was taken or discussed.

## **VIII. EQUIPMENT**

### **A. Exmark 96" Mower**

Steve Summers presented and answered questions regarding the request for the Exmark 96" Mower. The committee asked if they could see other quotes for a mower like this. They also asked if this mower could be held for another couple weeks, as the board waits to hear the Governor's decision on the State Budget. The committee asked to table this until budget discussions could start again.

### **B. Additional Cleaning Equipment Needs.**

Steve Summers presented and answered questions regarding the request for additional cleaning equipment. The committee asked to table this item until they meet regarding the State Budget.

### **C. Informational Item - Plow Truck**

Steve Summers shared this informational item for future consideration - 2011 Chevrolet plow truck will need to be replaced within the near future, one or two years out. Cost ~\$35,000. No action was taken on this item.

## **IX. SOCCER STADIUM**

Randy Guttenberg, along with Dave Kettner and Khris Barber, presented and answered questions regarding items IX. A&B together. The committee asked how this signage would fit into the District's plan for rebranding. Could the signage portion wait until that time? The committee also asked if it could be called Warrior Pitch instead of Waunakee Pitch so that it would tie in with Warrior Stadium. This is an "in kind" donation from Endres Mfg. in honor of a long time employee who also was an originator of youth soccer in Waunakee. Endres Mfg has time in their schedule to do this now, if it doesn't begin now it may be a long time before it fits into the schedule again. The Soccer Coach and the Booster representative didn't think that the donors would have any issue with using Warrior instead of Waunakee. A motion was made by Frey, second by Heinemann to recommend to the full board to move forward with this project as presented. Motion carried 3-0.

### **A. Request/Consideration of Soccer Stadium Name: Warrior Pitch**

### **B. Review Phase 2 of the soccer project: The Ticket Entrance**

## **X. GOLF HITTING BAYS AT THE MEADOWS**

Randy Guttenberg, along with Betsy Zandra, Paul Miller, and Scott Kesling, presented and answered questions regarding the fundraising effort for the construction of "hitting bays" at the Meadows. A motion was made by Heinemann, second by Frey, to recommend to the full board to consider this fund raising effort for approval. Motion carried 3-0.

**XI. FUTURE MEETINGS**

No Future meetings were scheduled at this time.

**XII. ADJOURN**

A motion was made by Heinemann, second by Frey, to adjourn the meeting at 7:23PM.  
Motion carried 3-0.



## Johnson Controls Fire Protection LP Quotation

To:  
Waunakee Middle School  
1001 South St  
WAUNAKEE, WI 53597-1651

Project: Waunakee Middle School PB Add and FACP  
upgrade- CPQ-29698  
Johnson Controls Reference: 650029698  
Proposal #: 1  
Date: 04/26/2021  
Page: 1 of 8

Johnson Controls is pleased to offer for your consideration this quotation for the above project

### Scope of Work

This proposal is for a full head end replacement to a new supported Simplex 4100ES Fire Alarm Control Panel to replace the existing 4005 FACP as well as replacing the existing annunciator at Waunakee Middle School.

Proposal also includes the addition of (3) monitor modules to interface with the (3) panic buttons connected to the newly installed 4100ES fire panel. The interface will incorporate a fire alarm monitor module per panic button which will be programmed as a priority 2 to provide central station a partitioned input separate from the fire alarm, for communicating with the police department. The priority 2 will allow the signal to get to central station without sounding the notification devices on the fire alarm system creating a semi silent alarm. It should be noted that the piezo on both the fire panel and annunciators will still beep.

***Additionally, the facility would need an updated per point monitoring agreement to allow for partition programming to be done.***

This proposal is based on a site visit with John Cramer.

The existing Simplex 4005 Fire Alarm Panel has reached obsolete status and is now discontinued. As a result, we may no longer be able to provide repairs due to the age of the panel and the unavailability of many replacement parts. The new Simplex 4100ES is UL Listed and backwards compatible so all existing devices will remain.

The Simplex 4100ES is the current platform, and the platform going forward for the foreseeable future. The new platform, and its software, has more processing power, and has improved the ability to add several new life cycle cost-saving features such as: an On-board Mass Storage device, Install Mode, and future migration to TrueAlert addressable notification, and others.

The main control panel will receive an entirely new enclosure and maintain its current location. The existing remote Annunciator will also be replaced.

Customer's electrician of choice is responsible for demo existing FACP/FAAP and install new FAAP/FACP as well as cable and installation of panic buttons.

Our price includes a technician trip to survey existing conditions prior to panel upgrade, label existing cables inside panel, and go over any questions with the installing electrician. Price also includes programming, 100% functional testing of existing devices to confirm functionality with new FACP, and providing an NFPA certification. Our price does not include applicable taxes.

Please note the following:

- Price is based on quantities listed. If any additional materials, or if the AHJ requires anything additional, then this would be extra.
- Any wall patchwork is the responsibility of the customer if necessary
- Our price does NOT include submittals. If submittals/drawings are needed, it will be extra.
- Any existing devices that need to be replaced during functional testing after the FACP upgrade, will be extra.
- Fire Watch not included.
- Any troubleshooting/repair of any existing wiring issues (ground faults, shorts, existing wire degradation) will be extra.
- Work completed during normal business hours 8AM to 5PM, Monday through Friday.
- Quotation does not include tax. If tax exempt, please provide tax exempt certificate with purchase order.
- Quotation is valid for (30) days.

#### Delays, Costs and Extensions of Time.

JCI's time for performance of the Work shall be extended for such reasonable time as JCI is delayed due to causes reasonably beyond JCI's control, whether such causes are foreseeable or unforeseeable, including pandemics such as coronavirus (provisionally named SARS-CoV-2, with its disease being named COVID-19) including, without limitation, labor, parts or equipment shortages. To the extent JCI or its subcontractors expend additional time or costs related to conditions or events set forth in this provision, including without limitation, expedited shipping, hazard pay associated with site conditions, additional PPE requirements, additional time associated with complying with social distancing or hygiene requirements, or additional access restrictions, the Contract Sum shall be equitably adjusted.

#### IMPORTANT NOTICE TO CUSTOMER

In accepting this Proposal, Customer agrees to the terms and conditions contained herein including those on the following pages of this Agreement and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or



other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing. ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE FOLLOWING PAGES.

This Proposal shall be void if not accepted in writing within thirty (30) days from the date of the Proposal.

If you have any questions, please call me.

Jason Ropson / Electronic Service Sales Representative / JCI

Mobile: 608-509-2881

Jason.ropson@jci.com

Please note: Tax not included

FOB Jobsite

If approved, please sign the last page of the quote and e-mail or fax back the entire quote. If required, please forward a purchase order with the signed quote. Purchase Orders must include our quote number.

Johnson Controls Fire Protection LP

Fire, Security, Communications, Sales & Service

Offices & Representatives in Principal Cities throughout North America

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QTY	MODEL NUMBER	DESCRIPTION
1	4100-9701	ES-PS MSTR CTRLR 2X40
1	4100-3117	MSTR CTRLR IDNET2, FACTORY ONLY
1	41007905	FACTORY BUILT-MAIN CONFIGURED
1	4100-0644	120V ES-PS PDM HARNESS
1	4100-0634	POWER DISTRIBUTION MODULE 120V
1	4100-2300	EXPANSION BAY (PHASE 10 ONLY)
1	4100-6080	SERIAL DACT SIDE MOUNT
1	4100-3204	4 POINT 2 AMP AUX RELAY MODULE
8	4100-1279	2 BLANK DISPLAY MODULE
1	4100-5013	8 POINT ZONE/RELAY MODULE
1	41002152	2Bay Glass Dr Pkg Factory Only
2	4100-5450	NAC CARD
1	4603-9101	LCD ANNUNCIATOR
1	2975-9206	6 GANG BOX, IVORY, 5744-6
1	2081-9296	BATTERY 50AH
1	2975-9445	2 BAY BB/GDOOR/DRESS PNL PLAT
1	DPFA	PANEL HARNESES
3	4090-9001	SUPERVISED IAM
3	4090-9810	BRACKET, IAM
3	4090-9807	COVER-ADDRESS MODULE SURFACE
3	4081-9004	EOL, 6.8K 1/2W
3	PB	PBUTTON 1 1/2 ROUND MOMENTARY
	PM LAB	PROJECT/CONSTRUCTION MGMT
	TECH LAB	TECHNICAL LABOR

**Total net selling price, FOB shipping point, \$12,153.11**

**The aforementioned quote does not include sales tax and sales tax will be charged in addition to this quote where applicable.**

**TERMS AND CONDITIONS (Rev. 2/21)**

**1.Payment.** Amounts are due upon receipt of the invoice and shall be paid by Customer within 30 days. Invoicing disputes must be identified in writing within 21 days of the invoice date. Payments of any disputed amounts are due and payable upon resolution. All other amounts remain due within 30 days. Work performed on a time and material basis shall be at Company's then-prevailing rate for material, labor, and related items, in effect at the time supplied under this Agreement. Company shall invoice Customer for progress payments to 100% percent based upon equipment delivered or stored, and services performed. In the event project duration exceeds one month, Company reserves the right to submit partial invoices for progress payments for work completed at the project site. Customer agrees to pay any progress invoices in accordance with the payment terms set forth herein. In exchange for close-out documents to be provided by Company, Customer agrees to pay Company the remaining project balance when on-site labor is completed and prior to any final inspections. Customers without established satisfactory credit and Customers who fail to pay amounts when due may be required to make payments of cash in advance, upon delivery or as otherwise specified by Company. Company reserves the right to revoke or modify Customer's credit in its sole discretion. Customer's failure to make payment when due is a material breach of this Agreement and will give Company, without prejudice to any other right or remedy, the right to (a) stop performing any Services and/or withhold further deliveries of Equipment and other materials; terminate or suspend any unpaid software licenses; and/or terminate this Agreement; and (b) charge Customer interest on the amounts unpaid at a rate equal to the lesser of 1.5% per month or the maximum rate permitted under applicable law, until payment is made in full. Customer agrees to pay all of Company's reasonable collection costs, including legal fees and expenses.

**2.Deposit.** Customer agrees to pay a deposit equal to 30% of the project sell price (pre-tax) prior to Company providing any labor or materials on the project. Company will generate an invoice for the 30% deposit within three business days after Company's receipt of a written agreement or order from Customer. Company will not commence work until receipt of the deposit.

**3.Pricing.** The pricing set forth in this Agreement is based on the number of devices to be installed and services to be performed as set forth in the Scope of Work ("Equipment" and "Services"). If the actual number of devices installed or services to be performed is greater than that set forth in the Scope of Work, the price will be increased accordingly. If this Agreement extends beyond one year, Company may increase prices upon notice to the Customer. Customer agrees to pay all taxes, permits, and other charges, including but not limited to state and local sales and excise taxes, however designated, levied or based on the service charges pursuant to this Agreement. Prices in any quotation or proposal from Company are subject to change upon notice sent to Customer at any time before the quotation or proposal has been accepted. Prices for products covered may be adjusted by Company, upon notice to Customer at any time prior to shipment, to reflect any increase in Company's cost of raw materials (e.g., steel, aluminum) incurred by Company after issuance of Company's applicable proposal or quotation. Pricing for Equipment and material covered by this Agreement does not include any amounts for changes in taxes, tariffs, duties or other similar charges imposed and/or enacted by a government. At any time prior to shipment, Company shall be entitled to an increase in time and money for any costs that it incurs directly or indirectly that arise out of or relate to changes in taxes, tariffs, duties or similar charges due to such changes.

**4.Alarm Monitoring Services.** Any reference to alarm monitoring services in this Agreement is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Company's standard alarm monitoring services agreement.

**5.Code Compliance.** Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Customer acknowledges that the Authority Having Jurisdiction (e.g. Fire Marshal) may establish additional requirements for compliance with local codes. Any additional services or equipment required will be provided at an additional cost to Customer.

**6.Limitation of Liability; Limitations of Remedy. It is understood and agreed by the Customer that Company is not an insurer and that insurance coverage shall be obtained by the Customer and that amounts payable to company hereunder are based upon the value of the services and the**

**scope of liability set forth in this Agreement and are unrelated to the value of the Customer's property and the property of others located on the premises. Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or Warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or service was designed to detect or avert. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this Agreement. Accordingly, Customer agrees that, Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customer's time and material payments to Company. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Such sum shall be complete and exclusive. In no event shall Company be liable for any damage, loss, injury, or any other claim arising from any servicing, alterations, modifications, changes, or movements of the Covered System(s) or any of its component parts by Customer or any third party. To the maximum extent permitted by law, in no event shall Company and its affiliates and their respective personnel, suppliers and vendors be liable to Customer or any third party under any cause of action or theory of liability, even if advised of the possibility of such damages, for any (a) special, incidental, consequential, punitive or indirect damages of any kind; (b) loss of profits, revenues, data, customer opportunities, business interruption; or (d) data loss or other losses arising from viruses, ransomware, cyber-attacks or failures or interruptions to network systems. The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of Company, whether direct or indirect, Company's employees, agents, officers and directors.**

**7.Reciprocal Waiver of Claims (SAFETY Act).** Certain of Company's systems and services have received Certification and/or Designation as Qualified Anti-Terrorism Technologies ("QATT") under the Support Anti-terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY Act"). As required under 6 C.F.R. 25.5 (e), to the maximum extent permitted by law, Company and Customer hereby agree to waive their right to make any claims against the other for any losses, including business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an "Act of Terrorism" as defined in 6 C.F.R. 25.2, when QATT have been deployed in defense against, response to, or recovery from such Act of Terrorism.

**8.General Provisions.** Customer has selected the service level desired after considering and balancing various levels of protection afforded, and their related costs. All work to be performed by Company will be performed during normal working hours of normal working days (8:00 a.m. – 5:00 p.m., Monday through Friday, excluding Company holidays), as defined by Company, unless additional times are specifically described in this Agreement. Company will perform the services described in the Scope of Work section ("Services") for one or more system(s) or equipment as described in the Scope of Work section or the listed attachments ("Covered System(s)"). The Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes the Covered System(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all liability arising therefrom, UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT,

ANY INSPECTION (AND, IF SPECIFIED, TESTING) PROVIDED UNDER THIS AGREEMENT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY COMPANY TO CUSTOMER. COMPANY SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE COMPANY IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS AGREEMENT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS OR EXTERIOR TO THE BUILDING, ELECTRICAL WIRING, AND PIPING.

**9.Customer Responsibilities.** Customer shall furnish all necessary facilities for performance of its work by Company, adequate space for storage and handling of materials, light, water, heat, heat tracing, electrical service, local telephone, watchman, and crane and elevator service and necessary permits. Where wet pipe system is installed, Customer shall supply and maintain sufficient heat to prevent freezing of the system. Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes any existing system(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all liability arising therefrom. Customer shall further:

- supply required schematics and drawings unless they are to be supplied by Company in accordance with this Agreement;
- Provide a safe work environment, in the event of an emergency or Covered System(s) failure, take reasonable safety precautions to protect against personal injury, death, and property damage, continue such measures until the Covered System(s) are operational, and notify Company as soon as possible under the circumstances.
- Provide Company access to any system(s) to be serviced,
- Comply with all laws, codes, and regulations pertaining to the equipment and/or services provided under this Agreement.

Customer is solely responsible for the establishment, operation, maintenance, access, security and other aspects of its computer network ("Network") and shall supply Company secure Network access for providing its services. Products networked, connected to the internet, or otherwise connected to computers or other devices must be appropriately protected by Customer and/or end user against unauthorized access. Customer is responsible to take appropriate measures, including performing back-ups, to protect information, including without limit data, software, or files (collectively "Data") prior to receiving the service or products.

**10.Excavation.** In the event the Work includes excavation, Customer shall pay, as an extra to the contract price, the cost of any additional work performed by Company dues to water, quicksand, rock or other unforeseen condition or obstruction encountered or shoring required.

**11.Structure and Site Conditions.** While employees of Company will exercise reasonable care in this respect, Company shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls, or other structures not erected by Company or resulting from the excavation in proximity thereto, or for damage resulting from concealed piping, wiring, fixtures, or other equipment or condition of water pressure. All shoring or protection of foundation, walls or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of Customer. Customer shall have all things in readiness for installation including, without limitation, structure to support the sprinkler system and related equipment (including tanks), other materials, floor or suitable working base, connections and facilities for erection at the time the materials are delivered. In the event Customer fails to have all things in readiness at the time scheduled for receipt of materials, Customer shall reimburse Company for all expenses caused by such failure. Failure to make areas available to Company during performance in accordance with schedules that are the basis for Company's proposal shall be considered a failure to have things in

readiness in accordance with the terms of this Agreement.

**12.Confined Space.** If access to confined space by Company is required for the performance of Services, Services shall be scheduled and performed in accordance with Company's then-current hourly rate.

**13.Hazardous Materials.** Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this Agreement, to the best of Customer's knowledge there is no:

- "permit confined space," as defined by OSHA,
- risk of infectious disease,
- need for air monitoring, respiratory protection, or other medical risk,
- asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement.

All of the above are hereinafter referred to as "Hazardous Conditions". Company shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Company during the course of Company's work, the discovery of such materials shall constitute an event beyond Company's control and Company shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company. This Agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Company shall not be responsible for the testing, removal or disposal of such hazardous materials.

**14.OSHA Compliance.** Customer shall indemnify and hold Company harmless from and against any and all claims, demands and/or damages arising in whole or in part from the enforcement of the Occupational Safety Health Act (and any amendments or changes thereto) unless said claims, demands or damages are a direct result of causes within the exclusive control of Company.

**15.Interferences.** Customer shall be responsible to coordinate the work of other trades (including but not limited to ducting, piping, and electrical) and for and additional costs incurred by Company arising out of interferences to Company's work caused by other trades.

**16.Modifications and Substitutions.** Company reserves the right to modify materials, including substituting materials of later design, providing that such modifications or substitutions will not materially affect the performance of the Covered System(s).

**17.Changes, Alterations, Additions.** Changes, alterations and additions to the Scope of Work, plans, specifications or construction schedule shall be invalid unless approved in writing by Company. Should changes be approved by Company, that increase or decrease the cost of the work to Company, the parties shall agree, in writing, to the change in price prior to performance of any work. However, if no agreement is reached prior to the time for performance of said work, and Company elects to perform said work so as to avoid delays, then Company's estimate as to the value of said work shall be deemed accepted by Customer. In addition, Customer shall pay for all extra work requested by Customer or made necessary because of incompleteness or inaccuracy of plans or other information submitted by Customer with respect to the location, type of occupancy, or other details of the work to be performed. In the event the layout of Customer's facilities has been altered, or is altered by Customer prior to the completion of the Work, Customer shall advise Company, and prices, delivery and completion dates shall be changed by Company as may be required.

**18.Commodities Availability.** Company shall not be responsible for failure to provide services, deliver products, or otherwise perform work required by this Agreement due to lack of available steel products or products made from plastics or other commodities. In the event Company is unable, after reasonable commercial efforts, to acquire and provide steel products, or products made from plastics or other commodities, if required to perform work required by this Agreement, Customer hereby agrees that Company may terminate the Agreement, or the relevant portion of the Agreement, at no additional cost and without penalty. Customer agrees to pay Company in full for all work performed up to the time of any such termination.

**19.Project Claims.** Any claim of failure to perform against Company arising hereunder shall be deemed waived unless received by Company, in writing specifically setting forth the basis for such claim, within ten (10) days after such claims arises.

**20.Backcharges.** No charges shall be levied against Company unless seventy-two (72) hours prior written notice is given to Company to correct any alleged deficiencies which are alleged to necessitate such charges and unless such alleged deficiencies are solely and directly caused by Company.

**21.System Equipment.** The purchase of equipment or peripheral devices (including but not limited to smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers and hoses) from Company shall be subject to the terms and conditions of this Agreement. If, in Company's sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether provided by Company or a third party, interferes with the proper operation of the Covered System(s), Customer shall remove or replace such device or equipment promptly upon notice from Company. Failure of Customer to remove or replace the device shall constitute a material breach of this Agreement. If Customer adds any third party device or equipment to the Covered System(s), Company shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

**22.Reports.** Where inspection and/or test services are selected, such inspection and/or test shall be completed on Company's then current Report form, which shall be given to Customer, and, where applicable, Company may submit a copy thereof to the local authority having jurisdiction. The Report and recommendations by Company are only advisory in nature and are intended to assist Customer in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with Customer.

**23.Limited Warranty.** Subject to the limitations below, Company warrants any equipment (as distinguished from the Software) installed pursuant to this Agreement to be free from defects in material and workmanship under normal use for a period of one (1) year from the date of first beneficial use or all or any part of the Covered System(s) or 18 months after Equipment shipments, whichever is earlier, provided however, that Company's sole liability, and Customer's sole remedy, under this limited warranty shall be limited to the repair or replacement of the Equipment or any part thereof, which Company determines is defective, at Company's sole option and subject to the availability of service personnel and parts, as determined by Company. Company warrants expendable items, including, but not limited to, video and print heads, television camera tubes, video monitor displays tubes, batteries and certain other products in accordance with the applicable manufacturer's warranty. Company does not warrant devices designed to fail in protecting the System, such as, but not limited to, fuses and circuit breakers. Company warrants that any Company software described in this Agreement, as well as software contained in or sold as part of any Equipment described in this Agreement, will reasonably conform to its published specifications in effect at the time of delivery and for ninety (90) days after delivery. However, Customer agrees and acknowledges that the software may have inherent defects because of its complexity. Company's sole obligation with respect to software, and Customer's sole remedy, shall be to make available published modifications, designed to correct inherent defects, which become available during the warranty period. If Repair Services are included in this Agreement, Company warrants that its workmanship and material for repairs made pursuant to this Agreement will be free from defects for a period of ninety (90) days from the date of furnishing.  
**EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER.**

Warranty service will be performed during Company's normal working hours. If Customer requests warranty service at other than normal working hours, service will be performed at Company's then current rates for

after our services. All repairs or adjustments that are or may become necessary shall be performed by and authorized representative of Company. Any repairs, adjustments or interconnections performed by Customer or any third party shall void all warranties. Company makes no and specifically disclaims all representations or warranties that the services, products, software or third party product or software will be secure from cyber threats, hacking or other similar malicious activity, or will detect the presence of, or eliminate, treat, or mitigate the spread transmission, or outbreak of any pathogen, disease, virus or other contagion, including but not limited to COVID 19.

**24.Indemnity.** Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, including specifically any damages resulting from the exposure of workers to Hazardous Conditions whether or not Customer pre-notifies Company of the existence of said hazardous conditions, arising in any way from any act or omission of Customer or Company relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Customer reserves the right to select counsel to represent it in any such action.

**25.Insurance.** Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and representatives as additional insureds on Customer's general liability and auto liability policies.

**26.Termination.** Any termination under the terms of this Agreement shall be made in writing. In the event Customer terminates this Agreement prior to completion for any reason not arising solely from Company's performance or failure to perform, Customer understands and agrees that Company will incur costs of administration and preparation that are difficult to estimate or determine. Accordingly, should Customer terminate this Agreement as described above, Customer agrees to pay all charges incurred for products and equipment installed and services performed, and in addition pay an amount equal to twenty (20%) percent of the price of products and equipment not yet delivered and Services not yet performed, return all products and equipment delivered and pay a restocking fee of twenty (20%) percent the price of products or equipment returned. Company may terminate this Agreement immediately at its sole discretion upon the occurrence of any Event of Default as hereinafter defined. Company may also terminate this Agreement at its sole discretion upon notice to Customer if Company's performance of its obligations under this Agreement becomes impracticable due to obsolescence of equipment at Customer's premises or unavailability of parts.

**27.Default.** An Event of Default shall be (a) failure of Customer to pay any amount when due and payable, (b) abuse of the System or the Equipment, (c) dissolution, termination, discontinuance, insolvency or business failure of Customer. Upon the occurrence of an Event of Default, Company may pursue one or more of the following remedies: (i) discontinue furnishing Services and delivering Equipment, (ii) by written notice to Customer declare the balance of unpaid amounts due and to become due under this Agreement to be immediately due and payable; (iii) receive immediate possession of any Equipment for which Customer has not paid; (iv) proceed at law or equity to enforce performance by Customer or recover damages for breach of this Agreement, and (v) recover all costs and expenses, including without limitation reasonable attorneys' fees, in connection with enforcing or attempting to enforce this Agreement.

**28.Exclusions.** Unless expressly included in the Scope of Work, this Agreement expressly excludes, without limitation, testing inspection and repair of duct detectors, beam detectors, and UV/IR equipment; provision of fire watches; clearing of ice blockage; draining of improperly pitched piping; replacement of batteries; recharging of chemical suppression systems; reloading of, upgrading, and maintaining computer software; system upgrades and the replacement of obsolete systems, equipment, components or parts; making repairs or replacements necessitated by reason of negligence or misuse of components or equipment or changes to Customer's premises, vandalism, corrosion (including but not limited to micro-bacterially induced corrosion ("MIC")), power failure, current fluctuation, failure due to non-Company installation, lightning, electrical storm, or other severe weather, water, accident, fire, acts of

God or any other cause external to the Covered System(s). Repair Services provided pursuant to this Agreement do not cover and specifically excludes system upgrades and the replacement of obsolete systems, equipment, components or parts. All such services may be provided by Company at Company's sole discretion at an additional charge. If Emergency Services are expressly included in the scope of work section, the Agreement price does not include travel expenses.

**29.No Option to Solicit.** Customer shall not, directly or indirectly, on its own behalf or on behalf of any other person, business, corporation or entity, solicit or employ any Company employee, or induce any Company employee to leave his or her employment, for a period of two years after termination of this Agreement.

**30.Force Majeure; Delays.** Company shall not be liable, nor in breach or default of its obligations under this Agreement, for delays, interruption, failure to render services, or any other failure by Company to perform an obligation under this Agreement, where such delay, interruption or failure is caused, in whole or in part, directly or indirectly, by a Force Majeure Event. A "Force Majeure Event" is a condition or event that is beyond the reasonable control of Company, whether foreseeable or unforeseeable, including, without limitation, acts of God, severe weather (including but not limited to hurricanes, tornados, severe snowstorms or severe rainstorms), wildfires, floods, earthquakes, seismic disturbances, or other natural disasters, acts or omissions of any governmental authority (including change of any applicable law or regulation), epidemics, pandemics, disease, viruses, quarantines, or other public health risks and/or responses thereto, condemnation, strikes, lock-outs, labor disputes, an increase of 5% or more in tariffs or other excise taxes for materials to be used on the project, fires, explosions or other casualties, thefts, vandalism, civil disturbances, insurrection, mob violence, riots, war or other armed conflict (or the serious threat of same), acts of terrorism, electrical power outages, interruptions or degradations in telecommunications, computer, network, or electronic communications systems, data breach, cyber-attacks, ransomware, unavailability or shortage of parts, materials, supplies, or transportation, or any other cause or casualty beyond the reasonable control of Company. If Company's performance of the work is delayed, impacted, or prevented by a Force Majeure Event or its continued effects, Company shall be excused from performance under the Agreement. Without limiting the generality of the foregoing, if Company is delayed in achieving one or more of the scheduled milestones set forth in the Agreement due to a Force Majeure Event, Company will be entitled to extend the relevant completion date by the amount of time that Company was delayed as a result of the Force Majeure Event, plus such additional time as may be reasonably necessary to overcome the effect of the delay. To the extent that the Force Majeure Event directly or indirectly increases Company's cost to perform the services, Customer is obligated to reimburse Company for such increased costs, including, without limitation, costs incurred by Company for additional labor, inventory storage, expedited shipping fees, trailer and equipment rental fees, subcontractor fees or other costs and expenses incurred by Company in connection with the Force Majeure Event.

**31.One-Year Claims Limitation; Choice of Law.** No claim or cause of action, whether known or unknown, shall be brought against Company more than one year after the claim first arose. Except as provided for herein, Company's claims must also be brought within one year. Claims not subject to the one-year limitation include claims for unpaid: (a) contract amounts, (b) change order amounts (approved or requested) and (c) delays and/or work inefficiencies. The laws of Wisconsin shall govern the validity, enforceability, and interpretation of this Agreement, without regard to conflicts of law.

**32.Assignment.** Customer may not assign this Agreement without Company's prior written consent. Company may assign this Agreement to an affiliate without obtaining Customer's consent.

**33.Entire Agreement.** The parties intend this Agreement, together with any attachments or Riders (collectively the "Agreement") to be the final, complete and exclusive expression of their Agreement and the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between the parties, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Company unless made in writing and signed by an Authorized Representative of Company.

**34.Severability.** If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

**35.Legal Fees.** Company shall be entitled to recover from the customer all reasonable legal fees incurred in connection with Company enforcing the terms and conditions of this Agreement.

**36.Software and Digital Services.** Use, implementation, and deployment of the software and hosted software products ("Software") offered under these terms shall be subject to, and governed by, Company's standard terms for such Software and Software related professional services in effect from time to time at <https://www.johnsoncontrols.com/techtterms> (collectively, the "Software Terms"). Applicable Software Terms are incorporated herein by this reference. Other than the right to use the Software as set forth in the Software Terms, Company and its licensors reserve all right, title, and interest (including all intellectual property rights) in and to the Software and improvements to the Software. The Software that is licensed hereunder is licensed subject to the Software Terms and not sold. If there is a conflict between the other terms herein and the Software Terms, the Software Terms shall take precedence and govern with respect to rights and responsibilities relating to the Software, its implementation and deployment and any improvements thereto.

**37.Privacy. Company as Processor:** Where Company factually acts as Processor of Personal Data on behalf of Customer (as such terms are defined in the DPA) the terms at [www.johnsoncontrols.com/dpa](http://www.johnsoncontrols.com/dpa) ("DPA") shall apply. **Company as Controller:** Company will collect, process and transfer certain personal data of Customer and its personnel related to the business relationship between it and Customer (for example names, email addresses, telephone numbers) as controller and in accordance with Company's Privacy Notice at <https://www.johnsoncontrols.com/privacy>. Customer acknowledges Company's Privacy Notice and strictly to the extent consent is mandatorily required under applicable law, Customer consents to such collection, processing and transfer. To the extent consent to such collection, processing and transfer by Company is mandatorily required from Customer's personnel under applicable law, Customer warrants and represents that it has obtained such consent.

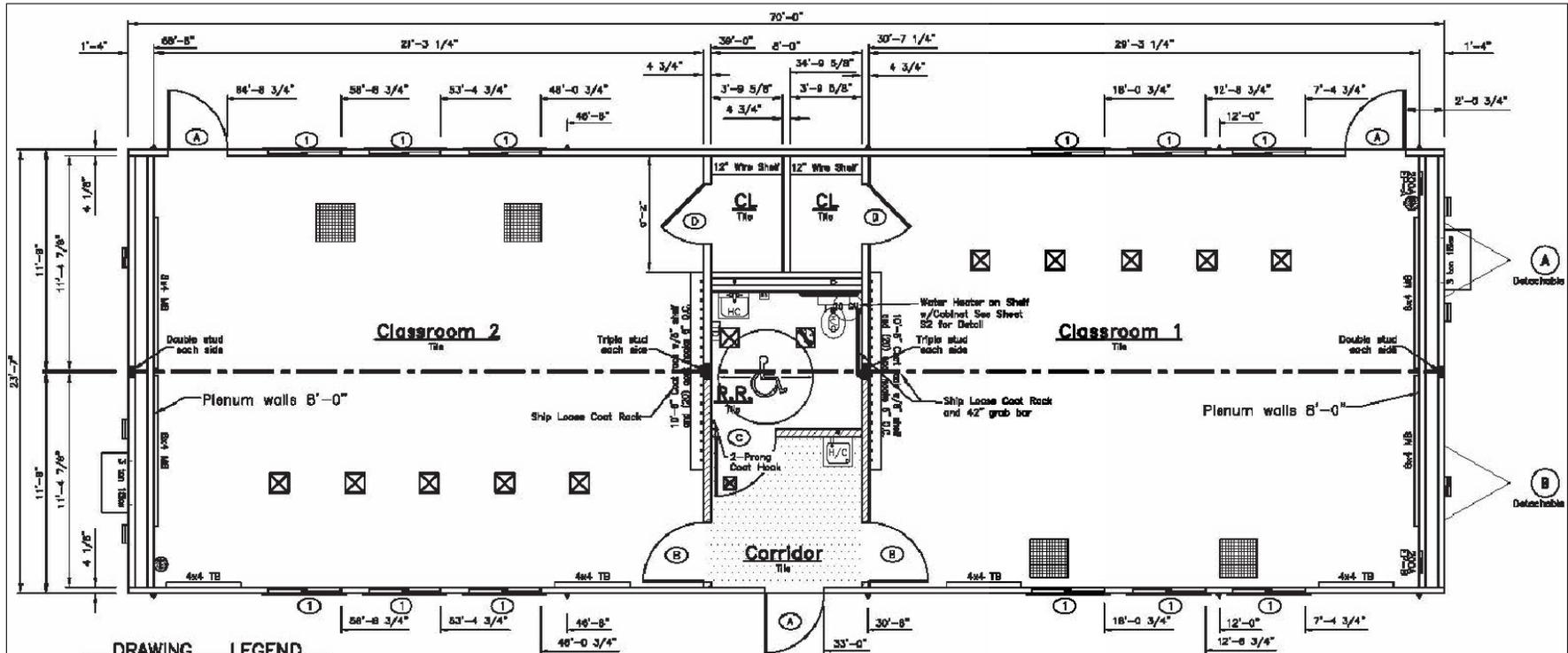
**38.License Information (Security System Customers):** AL Alabama Electronic Security Board of Licensure 7956 Vaughn Road, Pmb 392, Montgomery, Alabama 36116 (334) 264-9388; AR Regulated by: Arkansas Board of Private Investigators And Private Security Agencies, #1 State Police Plaza Drive, Little Rock 72209 (501)618-8600; CA Alarm company operators are licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, CA, 95814. Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act: NY Licensed by N.Y.S. Department of the State: TX Texas Commission on Private Security, 5805 N. Lamar Blvd., Austin, 78752-4422, 512-424-7710. License numbers available at [www.johnsoncontrols.com](http://www.johnsoncontrols.com) or contact your local Johnson Controls office.



**IMPORTANT NOTICE TO CUSTOMER**

In accepting this Proposal, Customer agrees to the terms and conditions contained herein and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing. **ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE FOLLOWING PAGES. This proposal shall be void if not accepted in writing within 30 days from the date of the Proposal.**

<p>Offered By:          Johnson Controls Fire Protection LP            Telephone:          Representative: _____          Email: jason.ropson@jci.com</p>	<p>Accepted By: (Customer)            Company: _____          Address: _____          Signature: _____          Title: _____          P.O.#: _____ Date: _____</p>
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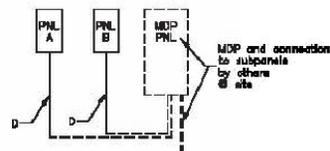
**DRAWING LEGEND**

SYMBOL	QTY.	DESCRIPTION
▶	10	Over the roof hurricane straps/Tie down locations
■	2	120/240 electric panel (Square D" w/copper buses)
⊠	1	100 CFM exhaust fan
⊙	2	Low voltage thermostat
⊕	2	Power gable vent
⊗	1	8x8 white SA diffuser with adj. damper & fire damper
⊗	11	12x12 white SA diffuser with adjustable damper.
■	4	24x24 R/A aggregate

- Notes:**
- All structural headers shall be glued, fastened and bear on (1) 2x4 jack stud #2 spt each side of opening.
  - Doors, windows and openings on and walls do not require structural header because roof trusses carry the load.

**DOOR & WINDOW SCHEDULE**

SYMBOL	QTY.	DESCRIPTION	ROUGH OPENINGS	Header
(A)	3	36x80 steel door w/steel frame and 10x10 safety glass lite, closer, panic hardware, lever handle, wedgestriking and 1/2" threshold	36 x 81	(2) 2x12 spt layed flat
(B)	2	36x80 solid core door w/steel frame, 24x36 Wired safety glass lite, closer and passage lever handles	36 x 81	non-structural
(C)	1	36x80 solid core door w/steel frame closer and Passage lever handles	36 x 81	non-structural
(D)	2	36x80 hollow core door w/steel frame and passage lever handles	36 x 81	non-structural
(1)	12	48x36 Capital Thermally broken horizontal slider w/white ALUM. frame and double glass, white blinds and bug screen	48 1/4" x 36 1/4"	(2) 2x12 spt on edge up 44" A.F.F.



**D 120/240V 1PH 80-12 SUPPLEMENT**

- 200A 2-bus transfer
- 2" EMT conduit
- (3) 1/2" THW feeders
- (6) GROUND
- Connection to M.D.P. panel (By others @ site)

**Electrical Riser Diagram**

THE INFORMATION HEREIN IS THE PROPERTY OF ARJES AND IS COPYRIGHTED MATERIAL. THIS DOCUMENT MAY NOT BE DISTRIBUTED TO ANY OTHER THIRD PARTY WITHOUT THE EXPRESS WRITTEN CONSENT OF RELIANT ASSET MANAGEMENT.

**RELIANT ASSET MANAGEMENT**

2900 SOUTH QUINCY ST. #300A  
 ARLINGTON, VA 22206  
 PHONE: 703-820-2900  
 www.rammodular.com

CUSTOMER APPROVAL SIGNATURE:

DATE: \_\_\_\_\_

**STANDARD FINISHES**

- EXTERIOR : SEE SPECIFICATIONS
- ROOFING : SEE SPECIFICATIONS
- FLOORING : SEE SPECIFICATIONS
- INTERIOR : SEE SPECIFICATIONS
- LIGHTING : SEE SPECIFICATIONS
- MISC. : SEE SPECIFICATIONS

**24' x 74' CLASSROOM FLOOR PLAN**

DRAWING SCALE : N.T.S.

DRAWN BY : DH CHECK BY :

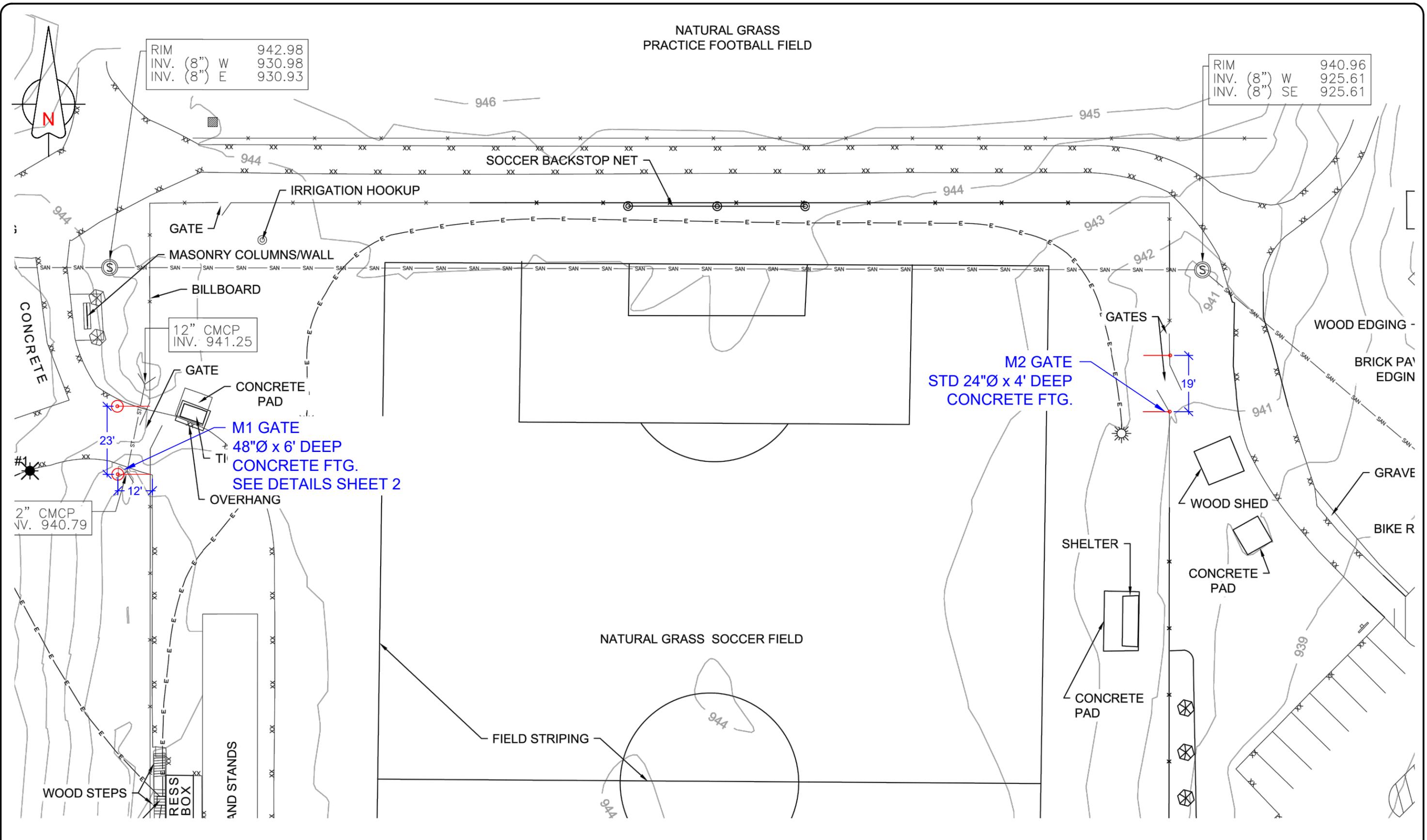
DATE : 05/30/2017 APP'D BY :

DRAWING NUMBER:

RAM-051817-02-H A2

REV:

0



**Midwest Drilled Foundations & Engineering, Inc.**  
200 S. Prairie Avenue  
Waukesha, WI 53186

Subject  
Waunakee Soccer Gate

Notes  
Site Plan - Gate Locations

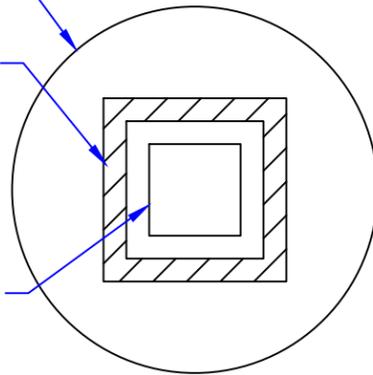
Revision #	Description of Revision	By	Date
76			

Job No. 21-000	Date 6/21/2021	Drawn By I.S.
Contractor MDF&E	Scale 1"=30'-0"	Sheet 1 of 2

4' DIA. DRILLED SHAFT  
3000 PSI MIN. CONCRETE

24" x 24" MASONRY  
AROUND STEEL

12"x12" BASE PLATE



M1 GATE - FOUNDATION PLAN VIEW

SCALE:  $\frac{1}{2}$ "=1'-0"

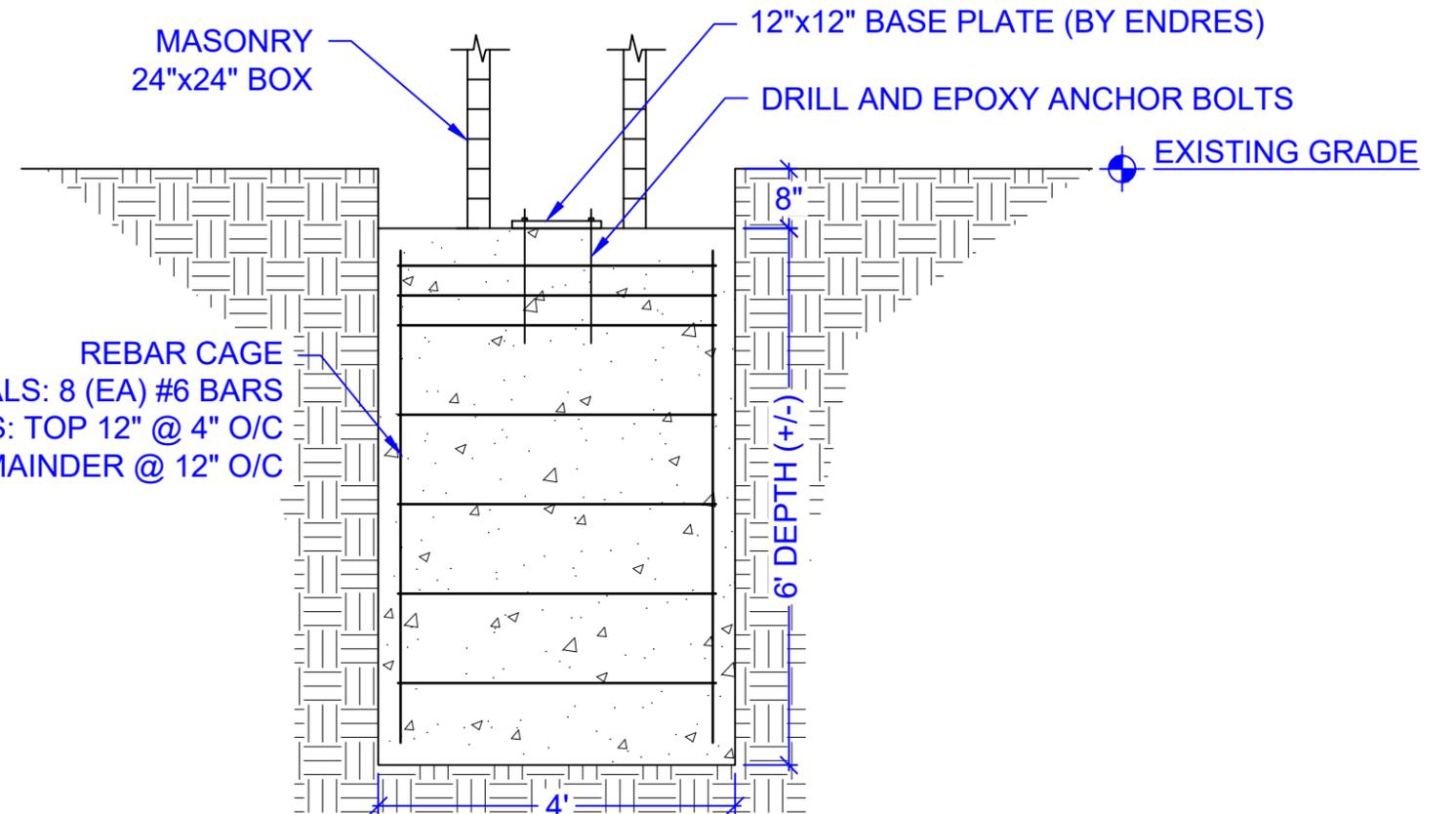
MASONRY  
24"x24" BOX

12"x12" BASE PLATE (BY ENDRES)

DRILL AND EPOXY ANCHOR BOLTS

EXISTING GRADE

REBAR CAGE  
VERTICALS: 8 (EA) #6 BARS  
HORIZONTALS: TOP 12" @ 4" O/C  
REMAINDER @ 12" O/C



M1 GATE - FOUNDATION PROFILE VIEW

SCALE:  $\frac{1}{2}$ "=1'-0"



Midwest Drilled Foundations  
& Engineering, Inc.  
200 S. Prairie Avenue  
Waukesha, WI 53186

Subject	Waunakee Soccer Gate		
Notes	M1 Foundation Details		

Revision #	Description of Revision	By	Date
1			

Job No.	21-000	Date	6/21/2021	Drawn By	I.S.
Contractor	MDF&E	Scale	1/2"=1'-0"	Sheet	2 of 2

**BILL OF MATERIAL**

SHIPPING BILL		SHOP BILL					REMARKS
NO. Pcs.	ERECTION MARK	NO.	SHAPE	LENGTH		WEIGHT	
				FT.	IN.		
M2M1	ONE	POST		15	4 1/16		
M2M2	ONE	POST		15	4 1/16		
M2M3	ONE	SIGN		18	0		
							78.



ONE - POST - M2M1

4-1/2-TITEN-4

ONE - SIGN - M2M3

ONE - POST - M2M2

4-1/2-TITEN-4

**SHOP NOTE:**  
ALL ITEMS THIS PAGE  
TO BE POWDER COATED.  
RAL#9005



**NOTE:**  
These drawings are the property of Endres Mfg. Co. and are for the sole purpose of fabrication and installation of the products shown therein no changes modifications or corrective measures to fabricated products of any changes for such measures will be allowed without prior notification to and agreement with Endres Mfg. Co.

**ERECTOR NOTE:**  
UNLESS OTHERWISE NOTED - ALL CONNECTIONS TO BE MADE WITH A325 HIGH STRENGTH BOLTS WITH ONE HARDENED WASHER UNDER THE TURNED ELEMENT NUT OR BOLT HEAD

**SHOP NOTE:**  
PAINT PECE MARK ON LEFT END AS DETAILED  
ALL RE-ENTRANT CORNERS SHALL BE SHAPED NOTCH FREE TO A RADIUS OF AT LEAST 1/2 INCH

REV.	DATE	DESCRIPTION
6-2		PER SITE VISIT
FIELD	E	6-29
SHOP	1	6-29
APPROVAL	E	6-2 E 7-8
PRINTS	NO.	DATE NO. DATE NO. DATE

WIDE FLANGE (U.N.)  
**A-992 GR-50**

PARTS MATERIAL (U.N.)  
**A-36**

TUBE MATERIAL (U.N.)  
**A-500 GR-B**

SURFACE PREPARATION  
**SSPC-SP 6**

SHOP PAINT

**Endres MFG. CO.**  
802 S. Century Ave.  
Waunakee, Wisconsin 53597  
Hwy. Q at Village Limits  
Phone (608) 849 - 4143  
Fax (608) 849 - 7903

JOB		<b>WAUNAKEE SOCCER GATE</b>	
LOCATION		<b>WAUNAKEE, WI</b>	
FIELD CONNECTIONS	HOLES (U.N.)	CUSTOMER	DRWG. NO.
3/4" A325	13/16"	<b>ADVANCED BUILDING</b>	<b>M2</b>
USE NO. 70XX WELD ROD ALL COMPLETE JOINT PENETRATION BUTT WELDS LOW HYDROGEN 7018	DETAILER CHECKED	DATE	JOB NO.
	<b>CB</b>	<b>4-28-21</b>	<b>12303</b>

APPROVAL NOTE:  
The details of structural steel shown on this sheet are developed from the engineering, architectural or owners design drawings and/or specifications provided to Endres Mfg. Co. It is the professional responsibility of the approving engineer, architect or owner to verify that the sections as detailed are properly identified and that all connections developed on these detail drawings comply with the intent of the engineers, architects or owners design.



# Swinging for the Future!

Just imagine, your Junior in high school just finished a math exam and rushed out the door to get down to her match against rival golf school. She feels like he has been rushing all day dealing with school work and now she has to shift her brain to get ready for competition. She gets down to the course and takes a few swings and works on a couple of chips and putts. She heads up to the first tee and hits her first shot slicing it into the trees. Ugh, don't worry she'll warm up...maybe by the third hole. By then it is too late. With the space constraints at the Meadows, there is no place to put in a driving range. What if we were able to have a practice facility where players could warm up using some of the latest technology to help show distance and spin rates within the confines of a hitting bay? With your help, let's make that "What if" a reality.

The Waunakee Boys and Girls golf teams are partnering with The Meadows of Sixmile Creek to raise money for 6 new hitting bays. These hitting bays will bring a much needed practice facility to the home course of the boys and girls golf teams and offer a better facility for teaching junior golf camps. The hitting bays will be free for use by members and public play but can be reserved with priority given to the high school teams for swing training and warm up. Many people are unaware how much time and money the Meadows of Sixmile Creek has invested into being the home course for the golf teams. All golfers who are on the team get free golf during their season and each tee time the golf team reserves for practice or meets is a tee time that can't be sold or used by the Meadows members. The Meadows has agreed to the cost of yearly maintenance on the bays which on average will run around \$3,000 per year.

# Pricing:

## \$18,035 + \$7,500 installation fees

QUOTE #321288 - MEADOWS OF SIX MILE - GOLF HITTING STATIONS (1).pdf - Adobe Acrobat Reader DC (32-bit)

File Edit View Sign Window Help

Home Tools 2021-051 Hitting B... QUOTE #321288 - ... x

1 / 1 100%

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount (USD)
140-100-710	EACH	1.0	0.0	0.0	16,350.0000	16,350.00

CUSTOM OUTDOOR GOLF CAGE SYSTEM

LUMP SUM PRICE GIVEN

B1741 CUSTOM QUOTE

CAGE SIZE(S) REQUIRED:  
SIX (6) NETS/HITTING BAYS -- 13'-0" H X 12'-6" W X 14'-0" L  
- SYSTEMS ORIENTED IN AN ARC - SEE DRAWINGS

NETTING MATERIAL: BLACK #504 WOVEN KNOTLESS NYLON  
MESH: 7/8" SQUARE  
EDGING: SEWN ROPE BORDER ON ALL SIDES  
ADDL INFO: OPEN ON ONE (1) END OF CAGE

SYSTEM INCLUDES:  
- FOURTEEN (14) 4" OD ALUMINUM POWDER COATED SUPPORT POSTS WITH TOP CAPS  
- GROUND SLEEVES  
- CAGE NET(S) AS NOTED ABOVE  
- OVERHEAD SUPPORT CABLES  
- ALL TENSIONING/ANCHORING AND ATTACHMENT HARDWARE  
- BAFFLE NETS ON END OF CAGE FOR ADDITIONAL DURABILITY

DOES NOT INCLUDE:  
- CONCRETE AND INSTALLATION FOR PROJECT

Note: For orders without tax exemption certificates on file, sales tax will be charged, where applicable, at the time of invoicing.

Net Order:	16,350.00
Discount:	0.00
Freight:	800.00
Sales Tax:	943.25
<b>Order Total (USD):</b>	<b>18,093.25</b>

Search 'Combine PDF'

Export PDF

Adobe Export PDF

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Select PDF File

QUOTE #321...NS (1).pdf x

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Microsoft Word (\*.docx) v

Document Language:

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10:14 AM 3/30/2021

## Quote for Concrete from Parisi \$9,375

2021-051 Hitting Bay Concrete Work Area.pdf - Adobe Acrobat Reader DC (32-bit)

File Edit View Sign Window Help

Home Tools 2021-051 Hitting B... x

1 / 1 49.7%

Acrobat found comments in the PDF and opened the Comments Pane. Do you want to retain this behaviour?

Yes No

Legend

Description	Quantity	Unit
5' Concrete Pad	1,203	sf

PRELIMINARY LAYOUT

SL-1

Search 'Combine PDF'

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2021-051 H...rk Area.pdf x

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10:06 AM 3/30/2021

Golf Mats \$2,000

SkyTrak Launch Monitors \$2,000

## Meadows at Sixmile Creek 2021-2022 Hitting Bays Fundraising Plan

### Approaches

#### Overall Messaging

- Waunakee Golf is poised to bring significant attention to the Waunakee region
- There is a need for a practice facility for swing training and junior programs
- The practice area will benefit the golf teams, the members and the outlying community

**Total Goal: \$50,000**

**Working Group:** Scott Kesling, Betsy Zadra, Paul Miller, Brandon and Lindsey Volley, Tom Knox and Kevin Johnson. Meet monthly to touch base on plan progress, where we need support, etc.

### Corporate Sponsorship \$30,000+

Here's some language about our approach to corporate sponsors. How many current leads/relationships do we have? Who is going to approach them? How? Give me a narrative here.

Target [businesses that have already supported Waunakee schools efforts](#), prioritizing those we already have relationships with.

Engaging the Waunakee business community enables us to leverage existing business relationships and show our support for the Waunakee community.

### Pioneer Sponsorship \$5,000 +

One early sponsor secures additional benefits and shows trust in the project, encouraging others to join with their support.

Benefits at this level

- Large Name for Business on donor sign
- 1 2021 or 2022 platinum membership (\$2,500 value)
- Prominent logo on a “Thank you to sponsors” board in the pro shop
- Acknowledgement as a major donor at our sponsors outing

## Bay Sponsorship \$14,000

$\$1,500 \times 6 = \$9,000$

Benefits at this level:

- Name and logo on a “Thank you to our sponsors sign”
- 4 free 18 hole w/cart (\$240 value)
- Access to an all inclusive donor golf outing

$\$500 \times 10 = \$5,000$

Benefits at this level

- Name listed on a donor and thank you board
- We have some hats, golf balls, and various other things from our suppliers to give away with this level
- Access to an all inclusive donor golf outing

## Individual Giving \$20,000

What is your approach for individual giving? Who are your leads? Who is responsible? Give me a narrative here. Is this where we use Classmunity?

## Fundraising Events \$12,000

3 Events x \$4,000 net proceeds

- First event hosted by Meadows (Year 1)
- Second event hosted by individual donor (Year 2)
- Third event hosted by individual donor (Year 2)

## Major Donors \$5,000

3-5 donors at \$1,000+

Benefits:

- 4 18 hole w/cart passes Value (\$240)
- Access to Supporter Outing

## Individual Donations \$3,000

Second year, close out the campaign with a widespread public push. Make it easy for the community to support.

## Timeline + Milestones

Boys' Season April-June

Girls' Season August-October

<b>2021</b>		
<b>February-March</b>	Corporate <ul style="list-style-type: none"> <li>Identify leads, start meetings/calls</li> </ul>	Scott
	Individual <ul style="list-style-type: none"> <li>Identify leads, start meetings/calls</li> <li>Boys' parents</li> </ul>	
<b>April</b>	Start sale of hole signs sponsorships	?
<b>May</b>		
<b>June</b>		
<b>July</b>	30% (\$15,000) Raised	
<b>August/September</b>	<b>First fundraising event:</b> close of boys' season, opening girls' season. Public kickoff of fundraising. Show total \$ raised so far. <b>Goal \$4,000</b>	
<b>October</b>		
<b>November-December</b>	60% (\$30,000) Raised	
<b>2022</b>		
<b>January-February</b>		
<b>March</b>		
<b>April</b>	<b>Second fundraising event:</b>	

	<p>opening of boys' season.  Show total \$ raised so far.  <b>Goal \$4,000</b></p> <p>Open online fundraiser.</p>	
<b>May</b>	80% (\$40,000) Raised	
<b>June</b>		
<b>July</b>		
<b>August</b>	<p>Third fundraising event:  opening of girls' season, final  push of fundraising  Goal \$4,000</p>	
<b>September</b>	100% (\$50,000) Raised	
<b>October</b>	Donors' event	

NAME	DATE	POSITIVE	POS_NEW	POS_7DAYAVG	NEGATIVE	NEG_NEW	WEG_7DAYAVG	DEATHS	DTH_NEW	JTH_7DAYAVG	TEST_NEW	WEST_7DAYAVG	HOSP_YES	HOSP_NO	HOSP_UNK	OBJECTID	% Positive Tests	POS 7 Day Ave	POS 14 Day Ave	New Cases Last 7 Days	7 Day New Cases per 100K	14 Burden Rate Per 100K
Waunakee Community	10/10/2020	327				6066		5					25	177	125	311768						
Waunakee Community	10/11/2020	332	5	5	6070		4	5	0	0	9	9	25	179	128	328451	55.56%					
Waunakee Community	10/12/2020	339	7	6	6120	50	27	5	0	0	57	33	25	183	131	324450	12.28%					
Waunakee Community	10/13/2020	345	6	6	6147	27	27	5	0	0	33	33	26	185	134	334933	18.18%					
Waunakee Community	10/14/2020	358	13	7.75	6199	52	33.25	5	0	0	65	41	26	192	140	332532	20.00%					
Waunakee Community	10/15/2020	366	8	7.8	6241	42	35	5	0	0	50	42.8	26	199	141	344346	16.00%					
Waunakee Community	10/16/2020	378	12	8.5	6294	53	38	5	0	0	65	46.5	26	208	144	347351	18.46%					
Waunakee Community	10/17/2020	378	0	7.29	6294	0	32.57	5	0	0	0	39.86	26	208	144	351084	#DIV/0!					
Waunakee Community	10/18/2020	393	15	8.71	6631	337	80.14	5	0	0	352	88.86	26	215	152	352587	4.26%					
Waunakee Community	10/19/2020	393	0	7.71	6789	158	95.57	5	0	0	158	103.29	27	214	152	318993	0.00%					
Waunakee Community	10/20/2020	408	15	9	6813	24	95.14	5	0	0	39	104.14	27	219	162	280632	38.46%					
Waunakee Community	10/21/2020	431	23	10.43	6830	17	90.14	5	0	0	40	100.57	27	232	172	275063	57.50%					
Waunakee Community	10/22/2020	447	16	11.57	6901	71	94.29	5	0	0	87	105.86	29	247	171	272995	18.39%					
Waunakee Community	10/23/2020	464	17	12.29	6957	56	94.71	5	0	0	73	107	31	258	175	251875	23.29%					
Waunakee Community	10/24/2020	484	20	15.14	7031	74	105.29	5	0	0	94	120.43	32	273	179	359031	21.28%	15.14	11.21	106.00	526.82	55.74
Waunakee Community	10/25/2020	496	12	14.71	7108	77	68.14	5	0	0	89	82.86	32	278	186	368214	13.48%	14.71	11.71	103.00	511.91	58.22
Waunakee Community	10/26/2020	505	9	16	7191	83	57.43	5	0	0	92	73.43	32	285	188	364952	9.78%	16.00	11.86	112.00	556.64	58.93
Waunakee Community	10/27/2020	523	18	16.43	7253	62	62.86	5	0	0	80	79.29	32	299	192	378485	22.50%	16.43	12.71	115.00	571.55	63.19
Waunakee Community	10/28/2020	541	18	15.71	7270	17	62.86	5	0	0	35	78.57	33	308	200	374530	51.43%	15.71	13.07	110.00	546.70	64.97
Waunakee Community	10/29/2020	547	6	14.29	7310	40	58.43	5	0	0	46	72.71	33	311	203	383204	13.04%	14.29	12.93	100.00	497.00	64.26
Waunakee Community	10/30/2020	570	23	15.14	7366	56	58.43	5	0	0	79	73.57	34	320	216	390866	29.11%	15.14	13.71	106.00	526.82	68.16
Waunakee Community	10/31/2020	579	9	13.57	7435	69	57.71	5	0	0	78	71.29	35	326	218	384602	11.54%	13.57	14.36	95.00	472.15	71.36
Waunakee Community	11/1/2020	585	6	12.71	7496	61	55.43	5	0	0	67	68.14	35	330	220	395760	8.96%	12.71	13.71	89.00	442.33	68.16
Waunakee Community	11/2/2020	597	12	13.14	7525	29	47.71	5	0	0	41	60.86	35	341	221	101095	29.27%	13.14	14.57	92.00	457.24	72.42
Waunakee Community	11/3/2020	627	30	14.86	7576	51	46.14	5	0	0	81	61	36	359	232	405469	37.04%	14.86	15.64	104.00	516.88	77.56
Waunakee Community	11/4/2020	632	5	13	7624	48	50.57	5	0	0	53	63.57	36	363	233	401823	9.43%	13.00	14.36	91.00	452.27	71.38
Waunakee Community	11/5/2020	644	12	13.86	7661	37	50.14	5	0	0	49	64	36	373	235	293305	24.49%	13.86	14.07	97.00	482.09	69.94
Waunakee Community	11/6/2020	669	25	14.14	7705	44	48.43	5	0	0	69	62.57	37	383	249	262980	36.23%	14.14	14.64	99.00	492.03	72.78
Waunakee Community	11/7/2020	679	10	14.29	7750	45	45	6	1	0.14	55	59.29	37	389	253	415897	18.18%	14.29	13.93	100.00	497.00	69.23
Waunakee Community	11/8/2020	684	5	14.14	7779	29	40.43	6	0	0.14	34	54.57	37	396	251	408825	14.71%	14.14	13.43	99.00	492.03	66.74
Waunakee Community	11/9/2020	690	6	13.29	7817	38	41.71	6	0	0.14	44	55	37	398	255	424894	13.64%	13.29	13.21	93.00	462.21	65.68
Waunakee Community	11/10/2020	717	27	12.86	7864	47	41.14	6	0	0.14	74	54	38	412	267	428983	36.49%	12.86	13.86	90.00	447.30	68.87
Waunakee Community	11/11/2020	728	11	13.71	7910	46	40.86	6	0	0.14	57	54.57	39	419	270	417050	19.30%	13.71	13.36	96.00	477.12	66.39
Waunakee Community	11/12/2020	747	19	14.71	7947	37	40.86	6	0	0.14	56	55.57	40	433	274	431081	33.93%	14.71	14.29	101.00	511.91	71.00
Waunakee Community	11/13/2020	756	9	12.43	7968	21	37.57	6	0	0.14	30	50	41	442	273	434686	30.00%	12.43	13.29	87.00	432.39	66.03
Waunakee Community	11/14/2020	764	8	12.14	8030	62	40	7	1	0.14	70	52.14	41	448	275	448756	11.43%	12.14	13.21	85.00	422.45	65.68
Waunakee Community	11/15/2020	779	15	13.57	8079	49	42.86	7	0	0.14	64	56.43	42	451	286	449294	23.44%	13.57	13.86	95.00	472.15	68.87
Waunakee Community	11/16/2020	795	16	15	8101	22	40.57	7	0	0.14	38	55.57	42	456	297	444314	42.11%	15.00	14.14	105.00	521.85	70.29
Waunakee Community	11/17/2020	819	24	14.57	8158	57	42	7	0	0.14	81	56.57	43	476	300	459179	29.63%	14.57	13.71	102.00	506.94	68.16
Waunakee Community	11/18/2020	843	24	16.43	8218	60	44	7	0	0.14	84	60.43	46	487	310	469237	28.57%	16.43	15.07	115.00	571.55	74.91
Waunakee Community	11/19/2020	868	25	17.29	8262	44	45	7	0	0.14	69	62.29	46	508	314	461899	36.23%	17.29	16.00	121.00	601.37	79.52
Waunakee Community	11/20/2020	893	25	19.57	8313	51	49.29	7	0	0.14	76	68.86	46	523	324	472785	32.89%	19.57	16.00	137.00	680.89	79.52
Waunakee Community	11/21/2020	905	12	20.14	8342	29	44.57	8	1	0.14	41	64.71	46	530	329	480937	29.27%	20.14	16.14	141.00	700.77	80.23
Waunakee Community	11/22/2020	916	11	19.57	8408	66	47	8	0	0.14	77	66.57	47	532	337	478452	14.29%	19.57	16.57	137.00	680.89	82.36
Waunakee Community	11/23/2020	919	3	17.71	8448	40	49.57	8	0	0.14	43	67.29	47	538	334	487430	6.98%	17.71	16.36	124.00	616.28	81.30
Waunakee Community	11/24/2020	951	32	18.86	8493	45	47.86	8	0	0.14	77	66.71	47	556	348	454055	41.56%	18.86	16.71	132.00	656.04	83.07
Waunakee Community	11/25/2020	955	4	16	8518	25	42.86	8	0	0.14	29	58.86	47	559	349	491610	13.79%	16.00	16.21	112.00	556.64	80.59
Waunakee Community	11/26/2020	971	16	14.71	8558	40	42.29	8	0	0.14	56	57	47	568	356	495452	28.57%	14.71	16.00	103.00	511.91	79.52
Waunakee Community	11/27/2020	972	1	11.29	8602	44	41.29	8	0	0.14	45	52.57	48	567	357	498825	2.22%	11.29	15.43	79.00	392.63	76.68
Waunakee Community	11/28/2020	987	15	11.71	8630	28	41.14	8	0	0	43	52.86	49	577	361	503281	34.88%	11.71	15.93	82.00	407.54	79.17
Waunakee Community	11/29/2020	998	11	11.71	8660	30	36	8	0	0	41	47.71	50	581	367	510176	26.83%	11.71	15.64	82.00	407.54	77.75
Waunakee Community	11/30/2020	1005	7	12.29	8687	27	34.14	8	0	0	34	46.43	51	585	369	209832	20.59%	12.29	15.00	86.00	427.42	74.55
Waunakee Community	12/1/2020	1013	8	8.86	8710	23	31	8	0	0	31	39.86	51	592	370	212431	25.81%	8.86	13.86	62.00	308.14	68.87
Waunakee Community	12/2/2020	1032	19	11	8724	14	29.43	8	0	0	33	40.43	50	609	373	514257	57.58%	11.00	13.50	77.00	382.69	67.10
Waunakee Community	12/3/2020	1045	13	10.57	8753	29	27.86	8	0	0	42	38.43	50	614	381	520660	30.95%	10.57	12.64	74.00	367.78	62.84
Waunakee Community	12/4/2020	1056	11	12	8792	39	27.14	8	0	0	50	39.14	50	626	380	526732	22.00%	12.00	11.64	84.00	417.48	57.87
Waunakee Community	12/5/2020	1063	7	10.86	8821	29	27.29	8	0	0	36	38.14	50	630	383	529702	19.44%	10.86	11.29	76.00	377.72	56.09
Waunakee Community	12/6/2020	1067	4	9.86	8848	27	26.86	8	0	0	31	36.71	50	635	382	158112	12.90%	9.86	10.79	69.00	342.93	53.61
Waunakee Community	12/7/2020	1072	5	9.57	8872	24	26.43	8	0	0	29	36	50	639	383	538638	17.24%	9.57	10.93	67.00	332.99	54.32
Waunakee Community	12/8/2020	1079	7	9.43	8896	24	26.57	8	0	0	31	36	50	645	384	538504	22.58%	9.43	9.14	66.00	328.02	45.44

NAME	DATE	POSITIVE	POS_NEW	POS_7DAYAVG	NEGATIVE	NEG_NEW	NEG_7DAYAVG	DEATHS	DTH_NEW	DTH_7DAYAVG	TEST_NEW	TEST_7DAYAVG	HOSP_NEW	HOSP_7DAYAVG	NO_HOSP	UNK	OBJECTID	% Positive Tests	POS 7 Day Ave	POS 14 Day Ave	New Cases Last 7 Days	7 Day New Cases per 100K	14 Burden Rate Per 100K
Waunakee Community	12/9/2020	1082	3	7.14	8915	19	27.29	8	0	0	22	34.43	50	647	385	549409		13.64%	7.14	9.07	50.00	248.50	45.09
Waunakee Community	12/10/2020	1095	13	7.14	8941	26	26.86	9	1	0.14	39	34	51	651	393	557588		33.33%	7.14	8.86	50.00	248.50	44.02
Waunakee Community	12/11/2020	1102	7	6.57	8959	18	23.86	10	1	0.29	25	30.43	52	658	392	549233		28.00%	6.57	9.29	46.00	228.62	46.15
Waunakee Community	12/12/2020	1111	9	6.86	8993	34	24.57	10	0	0.29	43	31.43	52	663	396	562396		20.93%	6.86	8.86	48.00	238.56	44.02
Waunakee Community	12/13/2020	1114	3	6.71	9026	33	25.43	10	0	0.29	36	32.14	52	665	397	333260		8.33%	6.71	8.29	47.00	233.59	41.18
Waunakee Community	12/14/2020	1124	10	7.43	9042	16	24.29	10	0	0.29	26	31.71	52	670	402	375193		38.46%	7.43	8.50	52.00	258.44	42.25
Waunakee Community	12/15/2020	1126	2	6.71	9044	2	21.14	10	0	0.29	4	27.86	52	677	397	424155		50.00%	6.71	8.07	47.00	233.59	40.12
Waunakee Community	12/16/2020	1129	3	6.71	9062	18	21	13	3	0.71	21	27.71	52	678	399	581838		14.29%	6.71	6.93	47.00	233.59	34.44
Waunakee Community	12/17/2020	1136	7	5.86	9091	29	21.43	13	0	0.57	36	27.29	53	681	402	583608		19.44%	5.86	6.50	41.00	203.77	32.31
Waunakee Community	12/18/2020	1142	6	5.71	9110	19	21.57	13	0	0.43	25	27.29	54	687	401	593525		24.00%	5.71	6.14	40.00	198.80	30.53
Waunakee Community	12/19/2020	1149	7	5.43	9146	36	21.86	13	0	0.43	43	27.29	54	692	403	588558		16.28%	5.43	6.14	38.00	188.86	30.53
Waunakee Community	12/20/2020	1156	7	6	9178	32	21.71	13	0	0.43	39	27.71	54	697	405	596838		17.95%	6.00	6.36	42.00	208.74	31.60
Waunakee Community	12/21/2020	1162	6	5.43	9198	20	22.29	13	0	0.43	26	27.71	55	702	405	601583		23.08%	5.43	6.43	38.00	188.86	31.95
Waunakee Community	12/22/2020	1161	-1	5	9204	6	22.86	13	0	0.43	5	27.86	55	702	404	609318		-20.00%	5.00	5.86	35.00	173.95	29.11
Waunakee Community	12/23/2020	1165	4	5.14	9220	16	22.57	13	0	0	20	27.71	55	704	406	615982		20.00%	5.14	5.93	36.00	178.92	29.47
Waunakee Community	12/24/2020	1170	5	4.86	9259	39	24	13	0	0	44	28.86	55	705	410	621060		11.36%	4.86	5.36	34.00	168.98	26.63
Waunakee Community	12/25/2020	1179	9	5.29	9297	38	26.71	13	0	0	47	32	56	710	413	585922		19.15%	5.29	5.50	37.00	183.89	27.34
Waunakee Community	12/26/2020	1179	0	4.29	9317	20	24.43	13	0	0	20	28.71	56	710	413	627408		0.00%	4.29	4.86	30.00	149.10	24.14
Waunakee Community	12/27/2020	1191	12	5	9332	15	22	13	0	0	27	27	56	714	421	628325		44.44%	5.00	5.50	35.00	173.95	27.34
Waunakee Community	12/28/2020	1198	7	5.14	9358	26	22.86	13	0	0	33	28	57	718	423	635117		21.21%	5.14	5.29	36.00	178.92	26.27
Waunakee Community	12/29/2020	1199	1	5.43	9373	15	24.14	13	0	0	16	29.57	58	718	423	594677		6.25%	5.43	5.21	38.00	188.86	25.92
Waunakee Community	12/30/2020	1205	6	5.71	9379	6	22.71	13	0	0	12	28.43	58	719	428	659369		50.00%	5.71	5.43	40.00	198.80	26.98
Waunakee Community	12/31/2020	1213	8	6.14	9411	32	21.71	13	0	0	40	27.86	58	725	430	608399		20.00%	6.14	5.50	43.00	213.71	27.34
Waunakee Community	1/1/2021	1227	14	6.86	9425	14	18.29	13	0	0	28	25.14	58	734	435	608679		50.00%	6.86	6.07	48.00	238.56	30.18
Waunakee Community	1/2/2021	1227	0	6.86	9441	16	17.71	13	0	0	16	24.57	58	735	434	596825		0.00%	6.86	5.57	48.00	238.56	27.68
Waunakee Community	1/3/2021	1249	22	8.29	9449	8	16.71	13	0	0	30	25	58	746	445	663072		73.33%	8.29	6.64	58.00	288.26	33.02
Waunakee Community	1/4/2021	1256	7	8.29	9466	17	15.43	13	0	0	24	23.71	58	748	450	668688		29.17%	8.29	6.71	58.00	288.26	33.37
Waunakee Community	1/5/2021	1258	2	8.43	9486	20	16.14	13	0	0	22	24.57	60	753	445	237171		9.09%	8.43	6.93	59.00	293.23	34.44
Waunakee Community	1/6/2021	1261	3	8	9496	10	16.71	13	0	0	13	24.71	60	755	446	166288		23.08%	8.00	6.86	56.00	278.32	34.08
Waunakee Community	1/7/2021	1267	6	7.71	9507	11	13.71	13	0	0	17	21.43	60	757	450	162485		35.29%	7.71	6.93	54.00	268.38	34.44
Waunakee Community	1/8/2021	1274	7	6.71	9531	24	15.14	13	0	0	31	21.86	60	759	455	262449		22.58%	6.71	6.79	47.00	233.59	33.73
Waunakee Community	1/9/2021	1285	11	8.29	9560	29	17	13	0	0	40	25.29	60	763	462	696233		27.50%	8.29	7.57	58.00	288.26	37.63
Waunakee Community	1/10/2021	1296	11	6.71	9592	32	20.43	13	0	0	43	27.14	60	767	469	8358		25.58%	6.71	7.50	47.00	233.59	37.28
Waunakee Community	1/11/2021	1296	0	5.71	9619	27	21.86	13	0	0	27	27.57	60	768	468	10877		0.00%	5.71	7.00	40.00	198.80	34.79
Waunakee Community	1/12/2021	1305	9	6.71	9633	14	21	13	0	0	23	27.71	60	773	472	703663		39.13%	6.71	7.57	47.00	233.59	37.63
Waunakee Community	1/13/2021	1308	3	6.71	9642	9	20.86	13	0	0	12	27.57	60	775	473	706176		25.00%	6.71	7.36	47.00	233.59	36.57
Waunakee Community	1/14/2021	1313	5	6.57	9658	16	21.57	13	0	0	21	28.14	60	778	475	703297		23.81%	6.57	7.14	46.00	228.62	35.50
Waunakee Community	1/15/2021	1326	13	7.43	9684	26	21.86	13	0	0	39	29.29	60	786	480	719441		33.33%	7.43	7.07	52.00	258.44	35.15
Waunakee Community	1/16/2021	1331	5	6.57	9715	31	22.14	13	0	0	36	28.71	60	793	478	723489		13.89%	6.57	7.43	46.00	228.62	36.92
Waunakee Community	1/17/2021	1337	6	5.86	9742	27	21.43	13	0	0	33	27.29	60	797	480	726336		18.18%	5.86	6.29	41.00	203.77	31.24
Waunakee Community	1/18/2021	1338	1	6	9770	28	21.57	13	0	0	29	27.57	60	798	480	682490		3.45%	6.00	5.86	42.00	208.74	29.11
Waunakee Community	1/19/2021	1339	1	4.86	9784	14	21.57	13	0	0	15	26.43	60	799	480	689581		6.67%	4.86	5.79	34.00	168.98	28.76
Waunakee Community	1/20/2021	1340	1	4.57	9797	13	22.14	14	1	0.14	14	26.71	60	800	480	596288		7.14%	4.57	5.64	32.00	159.04	28.05
Waunakee Community	1/21/2021	1348	8	5	9830	33	24.57	14	0	0.14	41	29.57	60	804	484	749396		19.51%	5.00	5.79	35.00	173.95	28.76
Waunakee Community	1/22/2021	1362	14	5.14	9853	23	24.14	14	0	0.14	37	29.29	60	809	493	412649		37.84%	5.14	6.29	36.00	178.92	31.24
Waunakee Community	1/23/2021	1370	8	5.57	9893	40	25.43	14	0	0.14	48	31	60	813	497	147746		16.67%	5.57	6.07	39.00	193.83	30.18
Waunakee Community	1/24/2021	1370	0	4.71	9918	25	25.14	16	2	0.43	25	29.86	60	816	494	151354		0.00%	4.71	5.29	33.00	164.01	26.27
Waunakee Community	1/25/2021	1373	3	5	9935	17	23.57	14	-2	0.14	20	28.57	60	817	496	719852		15.00%	5.00	5.50	35.00	173.95	27.34
Waunakee Community	1/26/2021	1375	2	5.14	9957	22	24.71	14	0	0.14	24	29.86	60	820	495	621219		8.33%	5.14	5.00	36.00	178.92	24.85
Waunakee Community	1/27/2021	1376	1	5.14	9966	9	24.14	14	0	0	10	29.29	60	822	494	404884		10.00%	5.14	4.86	36.00	178.92	24.14
Waunakee Community	1/28/2021	1379	3	4.43	9985	19	22.14	15	1	0.14	22	26.57	60	822	497	237760		13.64%	4.43	4.71	31.00	154.07	23.43
Waunakee Community	1/29/2021	1384	5	3.14	10011	26	22.57	15	0	0.14	31	25.71	60	826	498	234461		16.13%	3.14	4.14	22.00	109.34	20.59
Waunakee Community	1/30/2021	1390	6	2.86	10018	7	17.86	17	2	0.43	13	20.71	60	829	501	230384		46.15%	2.86	4.21	20.00	99.40	20.95
Waunakee Community	1/31/2021	1391	1	3	10038	20	17.14	17	0	0.14	21	20.14	60	829	502	791559		4.76%	3.00	3.86	21.00	104.37	19.17
Waunakee Community	2/1/2021	1395	4	3.14	10055	17	17.14	17	0	0.43	21	20.29	60	833	502	797182		19.05%	3.14	4.07	22.00	109.34	20.24
Waunakee Community	2/2/2021	1396	1	3	10063	8	15.14	17	0	0.43	9	18.14	60	834	502	233029		11.11%	3.00	4.07	21.00	104.37	20.24
Waunakee Community	2/3/2021	1396	0	2.86	10069	6	14.71	17	0	0.43	6	17.57	60	834	502	809533		0.00%	2.86	4.00	20.00	99.40	19.88

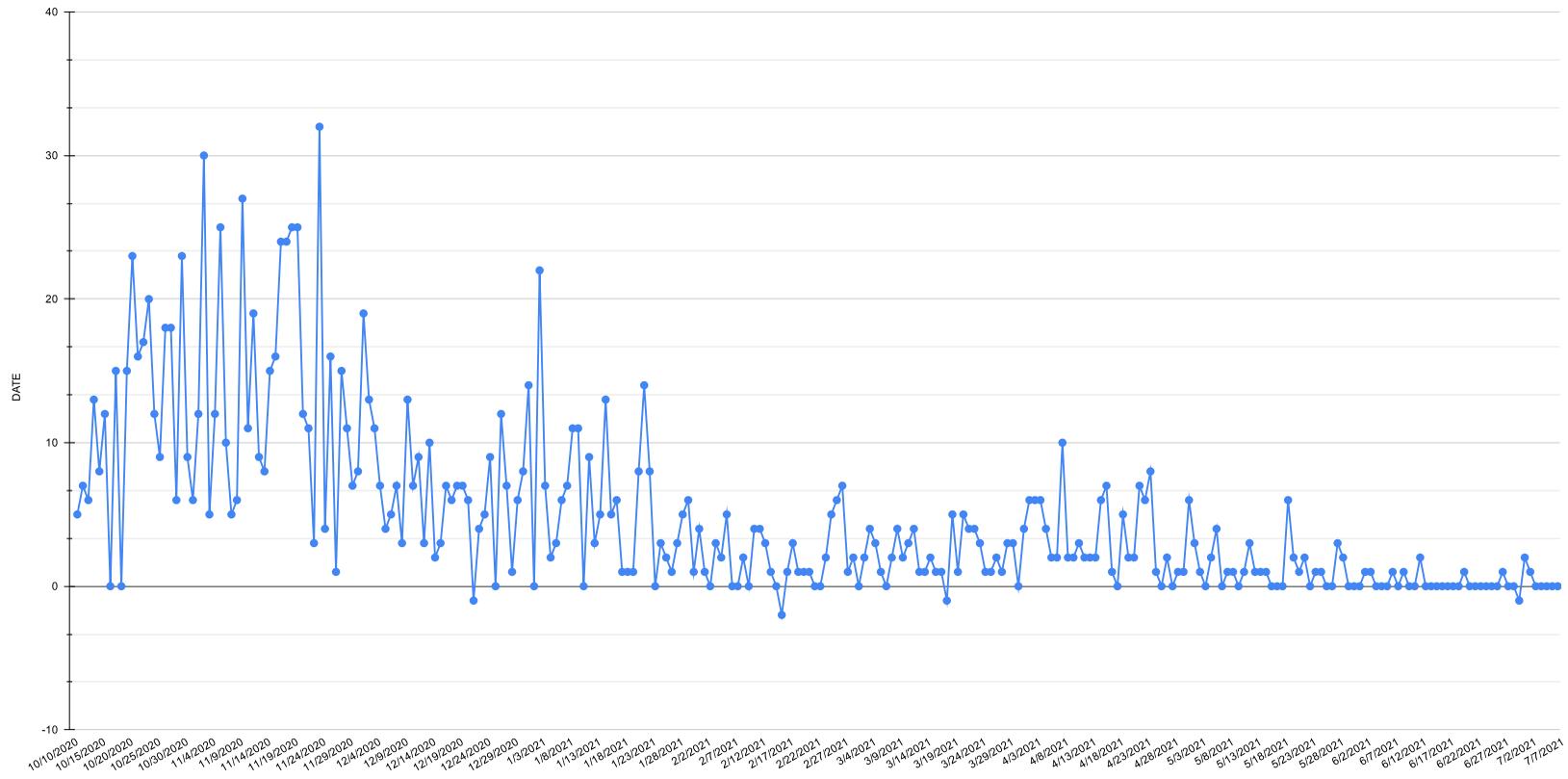
NAME	DATE	POSITIVE	POS_NEW	POS_7DAYAVG	NEGATIVE	NEG_NEW	WEG_7DAYAVG	DEATHS	DTH_NEW	DTH_7DAYAVG	TEST_NEW	WEST_7DAYAVG	HOSP_YES	HOSP_NO	HOSP_UNK	OBJECTID	% Positive Tests	POS 7 Day Ave	POS 14 Day Ave	New Cases Last 7 Days	7 Day New Cases per 100K	14 Burden Rate Per 100K
Waunakee Community	2/7/2021	1406	0	2.14	10121	12	11.86	19	0	0.29	12	14	60	845	501	824600	0.00%	2.14	2.57	15.00	74.55	12.78
Waunakee Community	2/8/2021	1406	0	1.57	10138	17	11.86	19	0	0.29	17	13.43	60	845	501	175055	0.00%	1.57	2.36	11.00	54.67	11.72
Waunakee Community	2/9/2021	1408	2	1.71	10151	13	12.57	20	1	0.43	15	14.29	61	846	501	175753	13.33%	1.71	2.36	12.00	59.64	11.72
Waunakee Community	2/10/2021	1408	0	1.71	10159	8	12.86	20	0	0.43	8	14.57	61	846	501	633887	0.00%	1.71	2.29	12.00	59.64	11.36
Waunakee Community	2/11/2021	1412	4	1.86	10184	25	13.29	20	0	0.14	29	15.14	61	848	503	335737	13.79%	1.86	2.36	13.00	64.61	11.72
Waunakee Community	2/12/2021	1416	4	2.14	10199	15	14.29	20	0	0.14	19	16.43	61	851	504	308476	21.05%	2.14	2.29	15.00	74.55	11.36
Waunakee Community	2/13/2021	1419	3	1.86	10207	8	14	20	0	0.14	11	15.86	62	853	504	852878	27.27%	1.86	2.07	13.00	64.61	10.30
Waunakee Community	2/14/2021	1420	1	2	10221	14	14.29	20	0	0.14	15	16.29	62	854	504	848298	6.67%	2.00	2.07	14.00	69.58	10.30
Waunakee Community	2/15/2021	1420	0	2	10239	18	14.43	20	0	0.14	18	16.43	62	854	504	858571	0.00%	2.00	1.79	14.00	69.58	8.88
Waunakee Community	2/16/2021	1418	-2	1.43	10236	-3	12.14	20	0	0	-5	13.57	62	853	503	863216	40.00%	1.43	1.57	10.00	49.70	7.81
Waunakee Community	2/17/2021	1419	1	1.57	10235	-1	10.86	20	0	0	0	12.43	62	853	504	866754	#DIV/0!	1.57	1.64	11.00	54.67	8.17
Waunakee Community	2/18/2021	1422	3	1.43	10245	10	8.71	20	0	0	13	10.14	62	855	505	869768	23.08%	1.43	1.64	10.00	49.70	8.17
Waunakee Community	2/19/2021	1423	1	1	10253	8	7.71	20	0	0	9	8.71	62	854	507	880297	11.11%	1.00	1.57	7.00	34.79	7.81
Waunakee Community	2/20/2021	1424	1	0.71	10272	19	9.29	20	0	0	20	10	62	856	506	868465	5.00%	0.71	1.29	5.00	24.85	6.39
Waunakee Community	2/21/2021	1425	1	0.71	10300	28	11.29	20	0	0	29	12	62	856	507	887828	3.45%	0.71	1.36	5.00	24.85	6.75
Waunakee Community	2/22/2021	1425	0	0.71	10308	8	9.86	20	0	0	8	10.57	62	856	507	893114	0.00%	0.71	1.36	5.00	24.85	6.75
Waunakee Community	2/23/2021	1425	0	1	10317	9	11.57	20	0	0	9	12.57	62	856	507	891834	0.00%	1.00	1.21	7.00	34.79	6.04
Waunakee Community	2/24/2021	1427	2	1.14	10325	8	12.86	20	0	0	10	14	62	856	509	900541	20.00%	1.14	1.36	8.00	39.76	6.75
Waunakee Community	2/25/2021	1432	5	1.43	10329	4	12	20	0	0	9	13.43	62	858	512	902922	55.56%	1.43	1.43	10.00	49.70	7.10
Waunakee Community	2/26/2021	1438	6	2.14	10334	5	11.57	20	0	0	11	13.71	62	859	517	910037	54.55%	2.14	1.57	15.00	74.55	7.81
Waunakee Community	2/27/2021	1445	7	3	10360	26	12.57	20	0	0	33	15.57	62	865	518	909924	21.21%	3.00	1.86	21.00	104.37	9.23
Waunakee Community	2/28/2021	1446	1	3	10374	14	10.57	20	0	0	15	13.57	62	866	518	920511	6.67%	3.00	1.86	21.00	104.37	9.23
Waunakee Community	3/1/2021	1448	2	3.29	10382	8	10.57	20	0	0	10	13.86	62	869	517	923469	20.00%	3.29	2.00	23.00	114.31	9.94
Waunakee Community	3/2/2021	1448	0	3.29	10380	-2	9	20	0	0	-2	12.29	62	870	516	776493	0.00%	3.29	2.14	23.00	114.31	10.65
Waunakee Community	3/3/2021	1450	2	3.29	10403	23	11.14	20	0	0	25	14.43	62	871	517	936517	8.00%	3.29	2.21	23.00	114.31	11.05
Waunakee Community	3/4/2021	1454	4	3.14	10423	20	13.43	20	0	0	24	16.57	62	872	520	907829	16.67%	3.14	2.29	22.00	109.34	11.36
Waunakee Community	3/5/2021	1457	3	2.71	10429	6	13.57	20	0	0	9	16.29	62	873	522	951331	33.33%	2.71	2.43	19.00	94.43	12.07
Waunakee Community	3/6/2021	1458	1	1.86	10454	25	13.43	20	0	0	26	15.29	62	874	522	842733	3.85%	1.86	2.43	13.00	64.61	12.07
Waunakee Community	3/7/2021	1458	0	1.71	10474	20	14.29	20	0	0	20	16	62	873	523	940278	0.00%	1.71	2.36	12.00	59.64	11.72
Waunakee Community	3/8/2021	1460	2	1.71	10490	16	15.43	20	0	0	18	17.14	62	875	523	953265	11.11%	1.71	2.50	12.00	59.64	12.43
Waunakee Community	3/9/2021	1464	4	2.29	10502	12	17.43	20	0	0	16	19.71	62	877	525	393957	25.00%	2.29	2.79	16.00	79.52	13.85
Waunakee Community	3/10/2021	1466	2	2.29	10521	19	16.86	20	0	0	21	19.14	62	880	524	373467	9.52%	2.29	2.79	16.00	79.52	13.85
Waunakee Community	3/11/2021	1469	3	2.14	10538	17	16.43	20	0	0	20	18.57	62	882	525	979309	15.00%	2.14	2.64	15.00	74.55	13.14
Waunakee Community	3/12/2021	1473	4	2.29	10546	8	16.71	20	0	0	12	19	62	884	527	984892	33.33%	2.29	2.50	16.00	79.52	12.43
Waunakee Community	3/13/2021	1474	1	2.29	10558	12	14.86	20	0	0	13	17.14	62	884	528	367728	7.69%	2.29	2.07	16.00	79.52	10.30
Waunakee Community	3/14/2021	1475	1	2.43	10573	15	14.14	20	0	0	16	16.57	62	886	527	362813	6.25%	2.43	2.07	17.00	84.49	10.30
Waunakee Community	3/15/2021	1477	2	2.43	10594	21	14.86	20	0	0	23	17.29	62	886	529	331182	8.70%	2.43	2.07	17.00	84.49	10.30
Waunakee Community	3/16/2021	1478	1	2	10600	6	14	20	0	0	7	16	62	888	528	1005643	14.29%	2.00	2.14	14.00	69.58	10.65
Waunakee Community	3/17/2021	1479	1	1.86	10621	21	14.29	21	1	0.14	22	16.14	62	891	526	733896	4.55%	1.86	2.07	13.00	64.61	10.30
Waunakee Community	3/18/2021	1478	-1	1.29	10659	38	17.29	21	0	0.14	37	18.57	62	890	526	994697	-2.70%	1.29	1.71	9.00	44.73	8.52
Waunakee Community	3/19/2021	1483	5	1.43	10671	12	17.86	21	0	0.14	17	19.29	62	894	527	1014127	29.41%	1.43	1.86	10.00	49.70	9.23
Waunakee Community	3/20/2021	1484	1	1.43	10679	8	17.29	21	0	0.14	9	18.71	62	894	528	1008369	11.11%	1.43	1.86	10.00	49.70	9.23
Waunakee Community	3/21/2021	1489	5	2	10707	28	19.14	21	0	0.14	33	21.14	63	896	530	1017090	15.15%	2.00	2.21	14.00	69.58	11.01
Waunakee Community	3/22/2021	1493	4	2.29	10721	14	18.14	21	0	0.14	18	20.43	63	899	531	619829	22.22%	2.29	2.36	16.00	79.52	11.72
Waunakee Community	3/23/2021	1497	4	2.71	10722	1	17.43	21	0	0.14	5	20.14	63	904	530	200059	80.00%	2.71	2.36	19.00	94.43	11.72
Waunakee Community	3/24/2021	1500	3	3	10737	15	16.57	21	0	0	18	19.57	64	905	531	1033900	16.67%	3.00	2.43	21.00	104.37	12.07
Waunakee Community	3/25/2021	1501	1	3.29	10747	10	12.57	21	0	0	11	15.86	64	905	532	999105	9.09%	3.29	2.29	23.00	114.31	11.36
Waunakee Community	3/26/2021	1502	1	2.71	10750	3	11.29	21	0	0	4	14	64	905	533	1038166	25.00%	2.71	2.07	19.00	94.43	10.30
Waunakee Community	3/27/2021	1504	2	2.86	10755	5	10.86	21	0	0	7	13.71	64	906	534	1041394	28.57%	2.86	2.14	20.00	99.40	10.65
Waunakee Community	3/28/2021	1505	1	2.29	10762	7	7.86	21	0	0	8	10.14	64	907	534	1043317	12.50%	2.29	2.14	16.00	79.52	10.65
Waunakee Community	3/29/2021	1508	3	2.14	10782	20	8.71	21	0	0	23	10.86	64	909	535	1051378	13.04%	2.14	2.21	15.00	74.55	11.01
Waunakee Community	3/30/2021	1511	3	2	10782	0	8.57	21	0	0	3	10.57	64	913	534	1050084	100.00%	2.00	2.36	14.00	69.58	11.72
Waunakee Community	3/31/2021	1511	0	1.57	10796	14	8.43	21	0	0	14	10	64	915	532	1062255	0.00%	1.57	2.29	11.00	54.67	11.36
Waunakee Community	4/1/2021	1515	4	2	10829	33	11.71	21	0	0	37	13.71	64	918	533	1076915	10.81%	2.00	2.64	14.00	69.58	13.14
Waunakee Community	4/2/2021	1521	6	2.71	10848	19	14	21	0	0	25	16.71	64	921	536	1060945	24.00%	2.71	2.71	19.00	94.43	13.49
Waunakee Community	4/3/2021	1527	6	3.29	10866	18	15.86	21	0	0	24	19.14	64	926	537	867236	25.00%	3.29	3.07	23.00	114.31	15.27
Waunakee Community	4/4/2021	1533	6	4	10899	33	19.57	21	0	0	39	23.57	64	928	541	865765	15.38%	4.00	3.14	28.00	139.16	15.62
Waunakee Community	4/5/2021	1537	4	4.14	10914	15	18.86	21	0	0	19	23	64	932	541	1084883	21.05%	4.14	3.14	29.00	144.13	15.62
Waunakee Community	4/6/2021	1539	2	4	10929	15	21	21	0	0	17	25	64	935	540	1088467	11.76%	4.00	3			

NAME	DATE	POSITIVE	POS_NEW	POS_7DAYAVG	NEGATIVENEG_NEWIEG	7DAYAVG/DEATHS	DTH_NEW/TH_7DAYAVG	TEST_NEW/EST_7DAYAVG	HOSP_YES/HOSP_NO	OBJECTIVE	% Positive Tests	POS 7 Day Ave	POS 14 Day Ave	New Cases Last 7 Days	7 Day New Cases per 100K	14 Burden Rate Per 100K						
Waunakee Community	4/8/2021	1551	10	5.14	10966	21	19.57	21	0	0	31	24.71	64	943	544	1095205	32.26%	5.14	3.57	36.00	178.92	17.75
Waunakee Community	4/9/2021	1553	2	4.57	10982	16	19.14	21	0	0	18	23.71	64	944	545	1102721	11.11%	4.57	3.64	32.00	159.04	18.11
Waunakee Community	4/10/2021	1555	2	4	10993	11	18.14	21	0	0	13	22.14	64	944	547	1105832	15.38%	4.00	3.64	28.00	139.16	18.11
Waunakee Community	4/11/2021	1558	3	3.57	11008	15	15.57	21	0	0	18	19.14	64	948	546	1052429	16.67%	3.57	3.79	25.00	124.25	18.82
Waunakee Community	4/12/2021	1560	2	3.29	11019	11	15	21	0	0	13	18.29	64	949	547	1115900	15.38%	3.29	3.71	23.00	114.31	18.46
Waunakee Community	4/13/2021	1562	2	3.29	11030	11	14.43	21	0	0	13	17.71	64	953	545	1127968	15.38%	3.29	3.64	23.00	114.31	18.11
Waunakee Community	4/14/2021	1564	2	3.29	11046	16	14.43	21	0	0	18	17.71	64	954	546	1124552	11.11%	3.29	3.79	23.00	114.31	18.82
Waunakee Community	4/15/2021	1570	6	2.71	11084	38	16.86	21	0	0	44	19.57	64	962	544	759956	13.64%	2.71	3.93	19.00	94.43	19.53
Waunakee Community	4/16/2021	1577	7	3.43	11109	25	18.14	21	0	0	32	21.57	64	967	546	297692	21.88%	3.43	4.00	24.00	119.28	19.88
Waunakee Community	4/17/2021	1578	1	3.29	11137	28	20.57	22	1	0.14	29	23.86	65	968	545	773766	3.45%	3.29	3.64	23.00	114.31	18.11
Waunakee Community	4/18/2021	1578	0	2.86	11162	25	22	22	0	0.14	25	24.86	65	968	545	1144601	0.00%	2.86	3.21	20.00	99.40	15.98
Waunakee Community	4/19/2021	1583	5	3.29	11188	26	24.14	22	0	0.14	31	27.43	65	971	547	1145867	16.13%	3.29	3.29	23.00	114.31	16.33
Waunakee Community	4/20/2021	1585	2	3.29	11209	21	25.57	22	0	0.14	23	28.86	66	975	544	837113	8.70%	3.29	3.29	23.00	114.31	16.33
Waunakee Community	4/21/2021	1587	2	3.29	11230	21	26.29	22	0	0.14	23	29.57	66	978	543	1145974	8.70%	3.29	3.29	23.00	114.31	16.33
Waunakee Community	4/22/2021	1594	7	3.43	11261	31	25.29	22	0	0.14	38	28.71	65	983	546	1166196	18.42%	3.43	3.07	24.00	119.28	15.27
Waunakee Community	4/23/2021	1600	6	3.29	11291	30	26	22	0	0.14	36	29.29	65	986	549	1167712	16.67%	3.29	3.36	23.00	114.31	16.69
Waunakee Community	4/24/2021	1608	8	4.29	11314	23	25.29	22	0	0	31	29.57	66	987	555	1177309	25.81%	4.29	3.79	30.00	149.10	18.82
Waunakee Community	4/25/2021	1609	1	4.43	11337	23	25	22	0	0	24	29.43	66	989	554	1172542	4.17%	4.43	3.64	31.00	154.07	18.11
Waunakee Community	4/26/2021	1609	0	3.71	11350	13	23.14	22	0	0	13	26.86	66	989	554	974808	0.00%	3.71	3.50	26.00	129.22	17.40
Waunakee Community	4/27/2021	1611	2	3.71	11363	13	22	22	0	0	15	25.71	66	991	554	418585	13.33%	3.71	3.50	26.00	129.22	17.40
Waunakee Community	4/28/2021	1611	0	3.43	11399	36	24.14	22	0	0	36	27.57	66	991	554	1188221	0.00%	3.43	3.36	24.00	119.28	16.69
Waunakee Community	4/29/2021	1612	1	2.57	11431	32	24.29	23	1	0.14	33	26.86	66	991	555	159319	3.03%	2.57	3.00	18.00	89.46	14.91
Waunakee Community	4/30/2021	1613	1	1.86	11460	29	24.14	23	0	0.14	30	26	66	993	554	1208781	3.33%	1.86	2.57	13.00	64.61	12.78
Waunakee Community	5/1/2021	1619	6	1.57	11485	25	24.43	23	0	0.14	31	26	66	993	560	1204094	19.35%	1.57	2.93	11.00	54.67	14.56
Waunakee Community	5/2/2021	1622	3	1.86	11507	22	24.29	23	0	0.14	25	26.14	66	996	560	420735	12.00%	1.86	3.14	13.00	64.61	15.63
Waunakee Community	5/3/2021	1623	1	2	11521	14	24.43	23	0	0.14	15	26.43	66	997	560	422855	6.67%	2.00	2.86	14.00	69.58	14.20
Waunakee Community	5/4/2021	1623	0	1.71	11539	18	25.14	23	0	0.14	18	26.86	66	998	559	1218525	0.00%	1.71	2.71	12.00	59.64	13.49
Waunakee Community	5/5/2021	1625	2	2	11568	29	24.14	23	0	0.14	31	26.14	66	999	560	1223135	6.45%	2.00	2.71	14.00	69.58	13.49
Waunakee Community	5/6/2021	1629	4	2.43	11598	30	23.86	23	0	0	34	26.29	66	1002	561	1232069	11.76%	2.43	2.50	17.00	84.49	12.43
Waunakee Community	5/7/2021	1629	0	2.29	11614	16	22	23	0	0	16	24.29	66	1002	561	1157778	0.00%	2.29	2.07	16.00	79.52	10.30
Waunakee Community	5/8/2021	1630	1	1.57	11637	23	21.71	23	0	0	24	23.29	66	1002	562	1240883	4.17%	1.57	1.57	11.00	54.67	7.81
Waunakee Community	5/9/2021	1631	1	1.29	11662	25	22.14	23	0	0	26	23.43	66	1003	562	1235181	3.85%	1.29	1.57	9.00	44.73	7.81
Waunakee Community	5/10/2021	1631	0	1.14	11670	8	21.29	23	0	0	8	22.43	66	1003	562	1242810	0.00%	1.14	1.57	8.00	39.76	7.81
Waunakee Community	5/11/2021	1632	1	1.29	11684	14	20.71	23	0	0	15	22	66	1004	562	1250089	6.67%	1.29	1.50	9.00	44.73	7.46
Waunakee Community	5/12/2021	1635	3	1.43	11703	19	19.29	23	0	0	22	20.71	67	1006	562	1066695	13.64%	1.43	1.71	10.00	49.70	8.52
Waunakee Community	5/13/2021	1636	1	1	11726	23	18.29	23	0	0	24	19.29	67	1007	562	1228304	4.17%	1.00	1.71	7.00	34.79	8.52
Waunakee Community	5/14/2021	1637	1	1.14	11760	34	20.86	23	0	0	35	22	67	1007	563	1263515	2.86%	1.14	1.71	8.00	39.76	8.52
Waunakee Community	5/15/2021	1638	1	1.14	11780	20	20.43	23	0	0	21	21.57	67	1008	563	1269103	4.76%	1.14	1.36	8.00	39.76	6.75
Waunakee Community	5/16/2021	1638	0	1	11796	16	19.14	23	0	0	16	20.14	67	1008	563	1274535	0.00%	1.00	1.14	7.00	34.79	5.68
Waunakee Community	5/17/2021	1638	0	1	11803	7	19	23	0	0	7	20	67	1008	563	1269178	0.00%	1.00	1.07	7.00	34.79	5.33
Waunakee Community	5/18/2021	1638	0	0.86	11822	19	19.71	23	0	0	19	20.57	67	1008	563	1280209	0.00%	0.86	1.07	6.00	29.82	5.33
Waunakee Community	5/19/2021	1644	6	1.29	11840	18	19.57	23	0	0	24	20.86	67	1008	569	1284196	25.00%	1.29	1.36	9.00	44.73	6.75
Waunakee Community	5/20/2021	1646	2	1.43	11859	19	19	23	0	0	21	20.43	68	1015	563	1278983	9.52%	1.43	1.21	10.00	49.70	6.04
Waunakee Community	5/21/2021	1647	1	1.43	11871	12	15.86	23	0	0	13	17.29	68	1015	564	1291846	7.69%	1.43	1.29	10.00	49.70	6.39
Waunakee Community	5/22/2021	1649	2	1.57	11889	18	15.57	23	0	0	20	17.14	68	1017	564	1293580	10.00%	1.57	1.36	11.00	54.67	6.75
Waunakee Community	5/23/2021	1649	0	1.57	11903	14	15.29	23	0	0	14	16.86	68	1017	564	1303152	0.00%	1.57	1.29	11.00	54.67	6.39
Waunakee Community	5/24/2021	1650	1	1.71	11915	12	16	23	0	0	13	17.71	69	1017	564	1307820	7.69%	1.71	1.36	12.00	59.64	6.75
Waunakee Community	5/25/2021	1651	1	1.86	11923	8	14.43	23	0	0	9	16.29	69	1018	564	1316329	11.11%	1.86	1.36	13.00	64.61	6.75
Waunakee Community	5/26/2021	1651	0	1	11938	15	14	23	0	0	15	15	69	1019	563	152476	0.00%	1.00	1.14	7.00	34.79	5.68
Waunakee Community	5/27/2021	1651	0	0.71	11958	20	14.14	23	0	0	20	14.86	69	1019	563	161408	0.00%	0.71	1.07	5.00	24.85	5.33
Waunakee Community	5/28/2021	1654	3	1	11969	11	14	23	0	0	14	15	69	1020	565	1213578	21.43%	1.00	1.21	7.00	34.79	6.04
Waunakee Community	5/29/2021	1656	2	1	11978	9	12.71	23	0	0	11	13.71	70	1021	565	1274548	18.18%	1.00	1.29	7.00	34.79	6.39
Waunakee Community	5/30/2021	1656	0	1	11991	13	12.57	23	0	0	13	13.57	70	1021	565	1271003	0.00%	1.00	1.29	7.00	34.79	6.39
Waunakee Community	5/31/2021	1656	0	0.86	11998	7	11.86	23	0	0	7	12.71	70	1021	565	921029	0.00%	0.86	1.29	6.00	29.82	6.39
Waunakee Community	6/1/2021	1656	0	0.71	12005	7	11.71	23	0	0	7	12.43	70	1021	565	922309	0.00%	0.71	1.29	5.00	24.85	6.39
Waunakee Community	6/2/2021	1657	1	0.86	12017	12	11.29	23	0	0	13	12.14	70	1022	565	917400	7.69%	0.86	0.93	6.00	29.82	4.62
Waunakee Community	6/3/2021	1658	1	1	12017	0	8.43	23	0	0	1	9.43	70	1023	565	931685	100.00%	1.00	0.86	7.00	34.79	4.26
Waunakee Community	6/4/2021	1658	0	0.57	12028	11	8.43	23	0	0	11	9	70	1023	565	1129011	0.00%	0.57	0.79	4.00	19.88	3.91
Waunakee Community	6/5/2021	1658	0	0.29	12039	11	8.71	23	0	0	11	9	70	1024	564	911280						

NAME	DATE	POSITIVE	POS_NEW	POS_7DAYAVG	NEGATIVE	NEG_NEW	WEG_7DAYAVG	DEATHS	DTH_NEW	DTH_7DAYAVG	TEST_NEW	WEST_7DAYAVG	HOSP_YES	HOSP_NO	HOSP_UNK	OBJECTID	% Positive Tests	POS 7 Day Ave	POS 14 Day Ave	New Cases Last 7 Days	7 Day New Cases per 100K	14 Burden Rate Per 100K
Waunakee Community	6/7/2021	1659	1	0.43	12050	6	7.43	23	0	0	7	7.86	70	1025	564	1370274	14.29%	0.43	0.64	3.00	14.91	3.20
Waunakee Community	6/8/2021	1659	0	0.43	12063	13	8.29	23	0	0	13	8.71	70	1025	564	1389817	0.00%	0.43	0.57	3.00	14.91	2.84
Waunakee Community	6/9/2021	1660	1	0.43	12068	5	7.29	23	0	0	6	7.71	70	1026	564	682093	16.67%	0.43	0.64	3.00	14.91	3.20
Waunakee Community	6/10/2021	1660	0	0.29	12075	7	8.29	23	0	0	7	8.57	70	1026	564	1345094	0.00%	0.29	0.64	2.00	9.94	3.20
Waunakee Community	6/11/2021	1660	0	0.29	12085	10	8.14	23	0	0	10	8.43	70	1026	564	1382429	0.00%	0.29	0.43	2.00	9.94	2.13
Waunakee Community	6/12/2021	1662	2	0.57	12091	6	7.43	23	0	0	8	8	70	1028	564	1397433	25.00%	0.57	0.43	4.00	19.88	2.13
Waunakee Community	6/13/2021	1662	0	0.57	12096	5	7.43	23	0	0	5	8	70	1028	564	1402436	0.00%	0.57	0.43	4.00	19.88	2.13
Waunakee Community	6/14/2021	1662	0	0.43	12103	7	7.57	23	0	0	7	8	70	1028	564	1406610	0.00%	0.43	0.43	3.00	14.91	2.13
Waunakee Community	6/15/2021	1662	0	0.43	12103	0	5.71	23	0	0	0	6.14	69	1028	565	1264065	#DIV/0!	0.43	0.43	3.00	14.91	2.13
Waunakee Community	6/16/2021	1662	0	0.29	12100	-3	4.57	23	0	0	-3	4.86	69	1028	565	1430170	0.00%	0.29	0.36	2.00	9.94	1.78
Waunakee Community	6/17/2021	1662	0	0.29	12117	17	6	23	0	0	17	6.29	69	1029	564	1438778	0.00%	0.29	0.29	2.00	9.94	1.42
Waunakee Community	6/18/2021	1662	0	0.29	12115	-2	4.29	23	0	0	-2	4.57	69	1029	564	1435403	0.00%	0.29	0.29	2.00	9.94	1.42
Waunakee Community	6/19/2021	1662	0	0	12123	8	4.57	23	0	0	8	4.57	69	1029	564	1437404	0.00%	0.00	0.29	0.00	0.00	1.42
Waunakee Community	6/20/2021	1663	1	0.14	12135	12	5.57	23	0	0	13	5.71	69	1030	564	859699	7.69%	0.14	0.36	1.00	4.97	1.78
Waunakee Community	6/21/2021	1663	0	0.14	12139	4	5.14	23	0	0	4	5.29	69	1030	564	1406388	0.00%	0.14	0.29	1.00	4.97	1.42
Waunakee Community	6/22/2021	1663	0	0.14	12150	11	6.71	23	0	0	11	6.86	69	1031	563	1340235	0.00%	0.14	0.29	1.00	4.97	1.42
Waunakee Community	6/23/2021	1663	0	0.14	12160	10	8.57	23	0	0	10	8.71	69	1031	563	1451007	0.00%	0.14	0.21	1.00	4.97	1.07
Waunakee Community	6/24/2021	1663	0	0.14	12168	8	7.29	23	0	0	8	7.43	70	1030	563	872480	0.00%	0.14	0.21	1.00	4.97	1.07
Waunakee Community	6/25/2021	1663	0	0.14	12179	11	9.14	23	0	0	11	9.29	70	1031	562	1471961	0.00%	0.14	0.21	1.00	4.97	1.07
Waunakee Community	6/26/2021	1663	0	0.14	12187	8	9.14	23	0	0	8	9.29	70	1031	562	1483615	0.00%	0.14	0.07	1.00	4.97	0.36
Waunakee Community	6/27/2021	1664	1	0.14	12201	14	9.43	23	0	0	15	9.57	70	1032	562	1485143	6.67%	0.14	0.14	1.00	4.97	0.71
Waunakee Community	6/28/2021	1664	0	0.14	12204	3	9.29	23	0	0	3	9.43	70	1032	562	1487702	0.00%	0.14	0.14	1.00	4.97	0.71
Waunakee Community	6/29/2021	1664	0	0.14	12216	12	9.43	23	0	0	12	9.57	70	1033	561	1490449	0.00%	0.14	0.14	1.00	4.97	0.71
Waunakee Community	6/30/2021	1663	-1	0	12223	7	9	23	0	0	6	9	70	1032	561	1415085	-16.67%	0.00	0.07	0.00	0.00	0.36
Waunakee Community	7/1/2021	1665	2	0.29	12239	16	10.14	23	0	0	18	10.43	70	1034	561	1496570	11.11%	0.29	0.21	2.00	9.94	1.07
Waunakee Community	7/2/2021	1666	1	0.43	12252	13	10.43	23	0	0	14	10.86	70	1036	560	1362323	7.14%	0.43	0.29	3.00	14.91	1.42
Waunakee Community	7/3/2021	1666	0	0.43	12272	20	12.14	23	0	0	20	12.57	70	1037	559	1449560	0.00%	0.43	0.29	3.00	14.91	1.42
Waunakee Community	7/4/2021	1666	0	0.29	12280	8	11.29	23	0	0	8	11.57	70	1037	559	1502948	0.00%	0.29	0.21	2.00	9.94	1.07
Waunakee Community	7/5/2021	1666	0	0.29	12288	8	12	23	0	0	8	12.29	70	1037	559	1505172	0.00%	0.29	0.21	2.00	9.94	1.07
Waunakee Community	7/6/2021	1666	0	0.29	12297	9	11.57	23	0	0	9	11.86	70	1037	559	830149	0.00%	0.29	0.21	2.00	9.94	1.07
Waunakee Community	7/7/2021	1666	0	0.43	12312	15	12.71	23	0	0	15	13.14	70	1037	559	1511152	0.00%	0.43	0.21	3.00	14.91	1.07

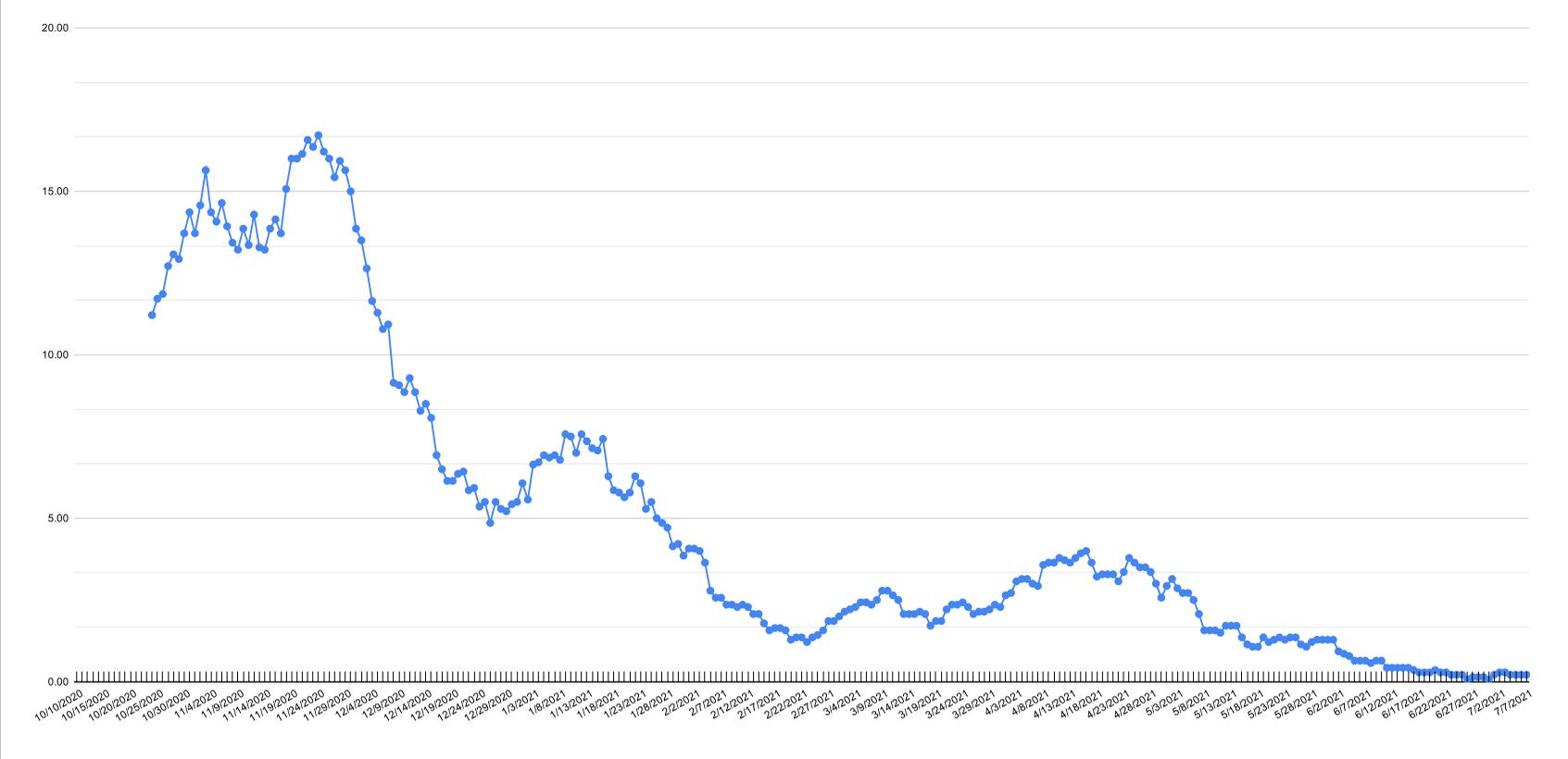
NAME	DATE	POSITIVE	POS_NEW	POS_7DAYAVG	NEGATIVE	NEG_NEW	NEG_7DAYAVG	DEATHS	DTH_NEW	DTH_7DAYAVG	TEST_NEW	TEST_7DAYAVG	HOSP_NEW	HOSP_7DAYAVG	HOSP_NO	HOSP_UNK	OBJECTID	% Positive Tests	POS 7 Day Ave	POS 14 Day Ave	New Cases Last 7 Days	7 Day New Cases per 100K	14 Burden Rate Per 100K
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School District Positive Daily Cases

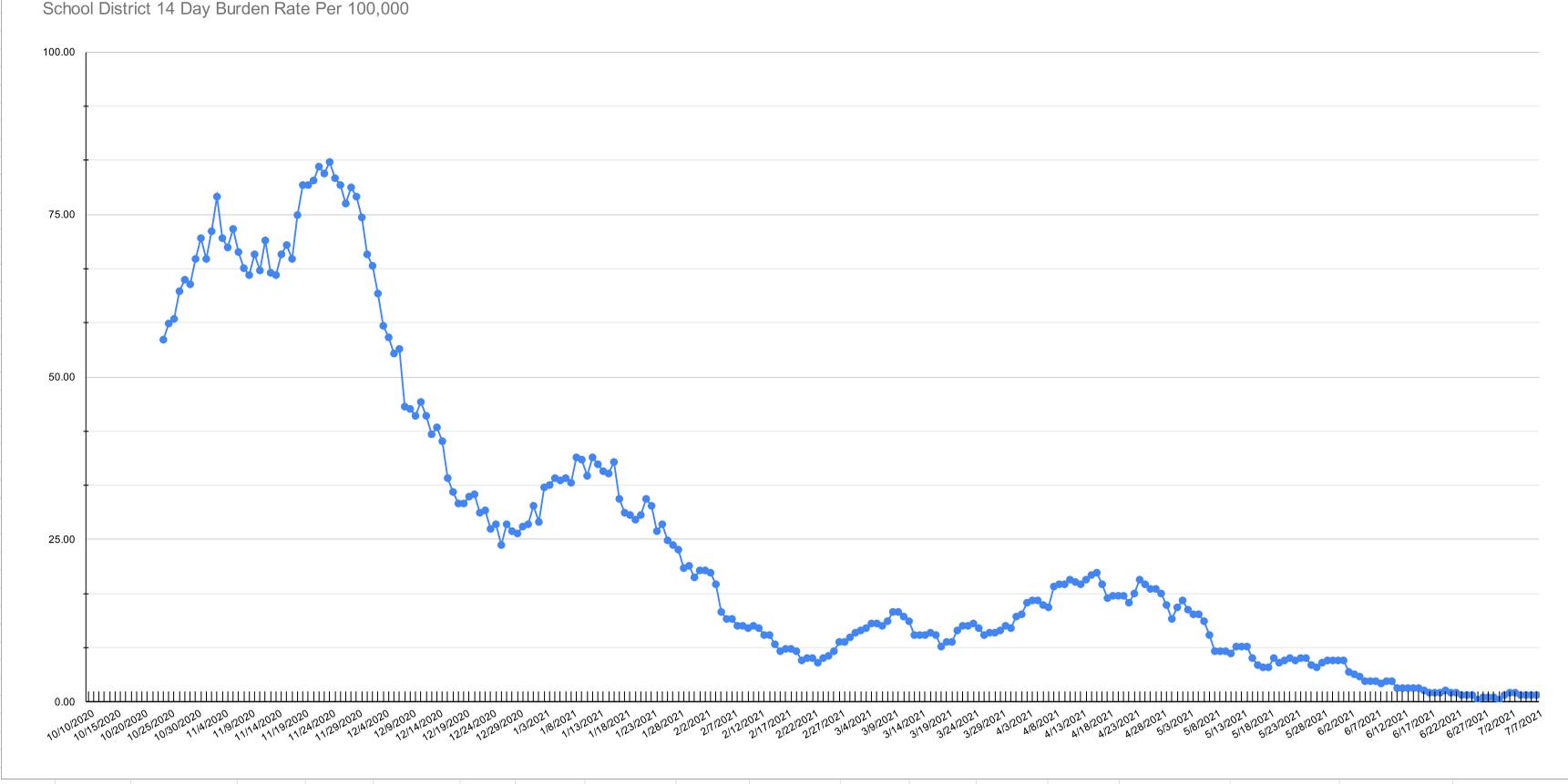


School District 14 Day Average

NAME	DATE	POSITIVE	POS_NEW	POS_7DAYAVG	NEGATIVE	NEG_NEW	NEG_7DAYAVG	DEATHS	DTH_NEW	DTH_7DAYAVG	TEST_NEW	TEST_7DAYAVG	HOSP_YES	HOSP_NO	HOSP_UNK	OBJECTID	% Positive Tests	POS 7 Day Ave	POS 14 Day Ave	New Cases Last 7 Days	7 Day New Cases per 100K	14 Burden Rate Per 100K
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NAME	DATE	POSITIVE	POS_NEW	POS_7DAYAVG	NEGATIVE	NEG_NEW	NEG_7DAYAVG	DEATHS	DTH_NEW	DTH_7DAYAVG	TEST_NEW	TEST_7DAYAVG	HOSP_NEW	HOSP_7DAYAVG	HOSP_NO	HOSP_UNK	OBJECTID	% Positive Tests	POS 7 Day Ave	POS 14 Day Ave	New Cases Last 7 Days	7 Day New Cases per 100K	14 Burden Rate Per 100K
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# Summer School: Session One

School	# Positive Cases	# Close Contacts	# of Student out with one or more covid symptom	# of Students sent home with one or more covid symptom
Arboretum Elementary	0	0	14	0
Heritage Elementary	0	0	9	0
Prairie Elementary	0	0	5	0
Intermediate School	0	0	18	3
Waunakee Middle School	0	0	3	0
Waunakee High School	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>49</b>	<b>3</b>

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**Budget Request/Reduction/Reallocation Form  
2021-2022**

**Description:** Request for Additional Special Education Paraprofessionals

**School/Department:** Special Education  
Heritage Elementary - 1  
Prairie Elementary - 1

**Requested by:** Tiffany Loken  
Director of Special Education

**Type of Request:** Budget Request

**Nature of Request:** Position

**Full Time Equivalency:** 2.0

**Classification:** Classified Staff

**Grades Affected:** K-4

**Population Served:** K-4 Students Receiving Special Education Services

**Salary/Benefits Cost:** Estimate: \$33,000 per position.

**Rationale:** I am respectfully requesting the addition of two 9 month special education paraprofessionals, one for Heritage Elementary and one for Prairie Elementary.

The rationale for this request is that we have had 11 new special education students enroll since the start of the summer, with an additional 2 new students that are currently in the evaluation process. We estimate that 5 of our new students will need 1:1 assistance throughout their school day.

We will submit for Transfer of Service Funding as the need for these positions is the result of new students moving into the school district with IEP requirements requiring additional staff.

Thank you for your consideration.

**Attachment?** No

**Submitted:** 07/08/2021

**For Business Office Use**

- Approved
- Denied
- Budget/Acct # \_\_\_\_\_
- Budgeted amount \$ \_\_\_\_\_
- Notified Requestor \_\_\_\_\_
- Notified Dept: \_\_\_\_\_

**GENERAL FUND 10 REVENUES**

Building/Department	Original Budget	Revised Budget	Received	Ordered	% Received	Unreceived
Prairie School	11,760	11,760	2,484.36	0.00	21.13%	9,275.64
Heritage School	12,380	12,380	2,233.73	0.00	18.04%	10,146.27
Arboretum School	12,813	12,813	2,898.80	0.00	22.62%	9,914.20
Intermediate School	37,950	37,950	2,530.00	0.00	6.67%	35,420.00
Middle School	31,000	31,000	6,069.25	0.00	19.58%	24,930.75
High School	177,575	177,575	158,465.05	0.00	89.24%	19,109.95
Athletic Dept	38,000	8,500	6,277.04	0.00	73.85%	2,222.96
Curriculum	8,800	8,800	12,196.05	0.00	138.59%	-3,396.05
Maintenance	2,000	2,000	19,074.17	0.00	953.71%	-17,074.17
Energy Conservation	0	0	24,046.33	0.00	—%	-24,046.33
Human Resources	2,200	2,200	0.00	0.00	0.00%	2,200.00
Technology	2,750	2,750	7,980.58	0.00	290.20%	-5,230.58
E-Rate	25,000	25,000	40,720.75	0.00	162.88%	-15,720.75
District	53,593,679	53,378,715	34,784,756.28	0.00	65.17%	18,593,958.72

**Grants - Fund 10**

Common School Fund-District	152,716	200,119	155,027.00	0.00	77.47%	45,092.00
CARES Act Grant	63,244	63,224	63,224.00	0.00	100.00%	0.00
Title 1 Grant (Public)	90,061	89,600	42,664.70	0.00	47.62%	46,935.30
Title 1 Grant (Private)	0	4,920	1,527.31	0.00	31.04%	3,392.69
Title 2 Grant (Public)	42,737	51,200	33,331.70	0.00	65.10%	17,868.30
Title 2 Grant (Private)	5,692	5,655	1,552.00	0.00	27.44%	4,103.00
Title 3 Grant	15,784	15,784	6,480.52	0.00	41.06%	9,303.48
Title 4A Grant (Public)	8,850	9,648	9,648.00	0.00	100.00%	0.00
Title 4A Grant (Private)	1,150	351	0.00	0.00	0.00%	351.00
Peer Mentor Grant	6,000	6,000	0.00	0.00	0.00%	6,000.00
Perkins Grant	16,156	16,156	9,148.80	0.00	56.63%	7,007.20
CCEIS Federal Flo-Through	204,709	204,709	122,870.93	0.00	60.02%	81,838.07
Reading Readiness	8,373	8,373	0.00	0.00	0.00%	8,373.00
State Safety Grant - 2	19,434	19,434	19,433.66	0.00	100.00%	0.34
Career/Tech Ed Grant	73,654	73,654	0.00	0.00	0.00%	73,654.00
Ed. Effectiveness Grant	27,840	29,520	0.00	0.00	0.00%	29,520.00

<b>Total Fund 10 Revenues</b>	<b>54,692,307</b>	<b>54,509,790</b>	<b>35,534,641.01</b>	<b>0.00</b>	<b>65.19%</b>	<b>18,975,148.99</b>
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**SPECIAL EDUCATION FUND 27 EXPENSES**

Salaries & Benefits (no grants)	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salaries	5,514,116	5,239,284	5,229,306.70	0.00	99.81%	9,977.30
Benefits	2,123,890	2,153,933	2,048,616.83	4,752.57	95.33%	100,563.60
<b>Total</b>	<b>7,638,006</b>	<b>7,393,217</b>	<b>7,277,923.53</b>	<b>4,752.57</b>	<b>98.50%</b>	<b>110,540.90</b>

**Departments**

CWD/Pupil Services	190,094	190,094	206,528.07	3,133.33	110.29%	-19,567.40
Transportation	140,000	140,000	145,915.04	0.00	104.23%	-5,915.04
O&M	8,000	8,000	7,128.29	0.00	89.10%	871.71
Medicaid	8,000	8,000	8,565.20	0.00	107.07%	-565.20

**Grants-Fund 27**

IDEA FlowThrough Grant	662,800	679,868	543,673.70	24,795.86	83.61%	111,398.44
IDEA PreSchool Grant	15,588	23,027	7,660.11	0.00	33.27%	15,366.89

<b>Total Fund 27 Expenditures</b>	<b>8,662,488</b>	<b>8,442,206</b>	<b>8,197,393.94</b>	<b>32,681.76</b>	<b>97.49%</b>	<b>212,130.30</b>
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**SPECIAL EDUCATION FUND 27 REVENUES**

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
IDEA FlowThrough Grant	662,800	679,868	425,155.60	0.00	62.54%	254,712.40
IDEA PreSchool Grant	15,588	23,027	7,660.11	0.00	33.27%	15,366.89
Student Support Revenues	0	0	0.00	0.00	0.00%	0.00
Other Fund 27 Revenues	7,984,100	7,739,311	1,689,252.05	0.00	21.83%	6,050,058.95

<b>Total Fund 27 Revenues</b>	<b>8,662,488</b>	<b>8,442,206</b>	<b>2,122,067.76</b>	<b>0.00</b>	<b>25.14%</b>	<b>6,320,138.24</b>
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**FOOD SERVICE FUND 50 EXPENSES**

Function	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
All	2,493,635	2,493,635	1,074,825.73	1,272,654.87	94.14%	146,154.40

**FOOD SERVICE FUND 50 REVENUES**

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
All	2,544,507	2,544,507	808,153.14	0.00	31.76%	1,736,353.86

**CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES (Fund 10)**

Building/Department	19-20 Carryover	20-21 Revenue Budget	20-21 Rec'd	20-21 Revenue Balance	20-21 Expense Budget	20-21 Spent / Encumbered	20-21 Expense Balance	20-21 Balance	Funds Available	40% Returned to District	60% retained by bldg/dept
Prairie School	20,930.59	11,760.00	2,484.36	9,275.64	88,410	69,201.76	19,208.24	9,932.60	30,863.19	12,345.28	18,517.91
Heritage School	22,811.68	12,380.00	2,233.73	10,146.27	82,580	65,770.36	16,809.64	6,663.37	29,475.05	11,790.02	17,685.03
Arboretum School	26,767.07	12,813.00	2,898.80	9,914.20	77,463	65,329.22	12,133.78	2,219.58	28,986.65	11,594.66	17,391.99
Intermediate School	51,542.70	37,950.00	2,530.00	35,420.00	148,620	93,561.77	55,058.23	19,638.23	71,180.93	28,472.37	42,708.56
Middle School	40,026.43	31,000.00	6,069.25	24,930.75	142,000	109,038.44	32,961.56	8,030.81	48,057.24	19,222.90	28,834.34
High School	64,893.55	177,575.00	158,465.05	19,109.95	563,093	466,323.80	96,769.20	77,659.25	142,552.80	57,021.12	85,531.68
Athletic Dept	11,000.00	8,500.00	6,277.04	2,222.96	316,682	306,589.29	10,092.71	7,869.75	18,869.75	7,547.90	11,321.85
4K	14,220.36	0.00	0.00	0.00	972,540	971,598.31	941.69	941.69	15,162.05	6,064.82	9,097.23
Curriculum	30,726.65	82,454.00	12,196.05	70,257.95	411,425	389,773.20	21,651.80	-48,606.15	-17,879.50	0.00	0.00
Energy Conservation	1,516.67	0.00	24,046.33	-24,046.33	83,894	85,168.85	-1,274.85	22,771.48	24,288.15	9,715.26	14,572.89
Human Resources	6,591.04	2,200.00	0.00	2,200.00	35,850	34,122.57	1,727.43	-472.57	6,118.47	2,447.39	3,671.08
Maintenance	55,705.29	2,000.00	19,074.17	-17,074.17	972,605	739,522.10	233,082.90	250,157.07	305,862.36	122,344.94	183,517.42
Student Support	13,580.91	0.00	0.00	0.00	221,506	223,285.68	-1,779.68	-1,779.68	11,801.23	4,720.49	7,080.74
Superintendent	16,610.49	0.00	0.00	0.00	84,600	83,329.94	1,270.06	1,270.06	17,880.55	7,152.22	10,728.33
Technology	50,895.63	2,750.00	7,980.58	-5,230.58	991,179	764,135.34	227,043.66	232,274.24	283,169.87	113,267.95	169,901.92
Capital Projects (Fund 10)	21,267.54	0.00	0.00	0.00	278,500	302,658.56	-24,158.56	-24,158.56	-281,391.02	0.00	0.00
	449,086.60							564,411.17	734,997.77	413,707.32	620,560.97

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
CASH RECONCILIATION FOR THE MONTH OF May 2021**

	<u>STATE BANK</u>	<u>STATE BANK</u>	<u>STATE BANK</u>	<u>STATE POOL</u>	<u>STATE POOL</u>	<u>WISC</u>
	<u>PAYROLL CHECKING</u>	<u>DEPOSIT ACCT</u>	<u>OPERATING ACCT</u>	<u>GENERAL ACCOUNT</u>	<u>DENTAL ACCT</u>	<u>CAPITAL</u>
	(FUND 10)	(FUNDS 10,21,27,50,60,80,99)	(FUNDS 10,21,27,50,60,80,99)	(FUNDS 10,27,50,80,99)	(FUND 10)	<u>PROJECTS</u>
						<u>ACCT</u>
						(FUND 41)
BEGINNING BALANCE	356,167.66	31,085.07	209,418.26	3,761,500.01	387,578.07	1,376,925.30
REVENUES:						
+ DEPOSITS	3,802,237.08	301,073.84	932,868.00	252,832.26	62,911.20	0.00
+ INTEREST	0.00	7.11	25.62	119.96	14.84	35.03
TOTAL REVENUES	3,802,237.08	301,080.95	932,893.62	252,952.22	62,926.04	35.03
EXPENSES:						98
ACCOUNTS PAYABLE	0.00	229,689.76	<b>878,451.81</b>	1,395,412.46	46,748.00	0.00
PAYROLL	<b>3,999,776.36</b>	0.00	0.00	480,000.00	0.00	0.00
TOTAL EXPENSES	3,999,776.36	229,689.76	878,451.81	1,875,412.46	46,748.00	0.00
ENDING BALANCE	158,628.38	102,476.26	263,860.07	2,139,039.77	403,756.11	1,376,960.33

**BANK BALANCES**

ENDING BANK BALANCE	553,016.36	102,476.26	264,205.07	2,139,039.77	403,756.11	1,376,960.33
OUTSTANDING ACH	394,475.89	0.00	345.00	0.00	0.00	0.00
ACTUAL BALANCE	158,540.47	102,476.26	263,860.07	2,139,039.77	403,756.11	1,376,960.33
SKYWARD BALANCE	158,628.38	102,476.26	263,860.07	2,139,039.77	403,756.11	1,376,960.33
Variance Skyward VS Ending Balance	0.00	0.00	0.00	0.00	0.00	0.00

This account can have a negative balance due to the WRS pymt. outstanding due at the end of the following month.

MIDAMERICA

WISC

WISC

WISC

TRUST ACCT

DEBT SERVICE

SCHOLARSHIP ACCT

GENERAL

TOTALS

(FUND 73)

(FUNDS 38,39)

(FUND 21)

(FUNDS 39 AND 49)

1,383,078.07      2,265,698.36      329,747.58      5,641,138.72      15,742,337.10

0.00      0.00      0.00      0.00      5,351,922.38

2,084.08      38.13      151.48      86.34      2,562.59

2,084.08      38.13      151.48      86.34      5,354,484.97

0.00      **750.00**      0.00           2,551,052.03

0.00      0.00      0.00      2,388,824.62      6,868,600.98

0.00      750.00      0.00      2,388,824.62      9,419,653.01

1,385,162.15      2,264,986.49      329,899.06      3,252,400.44      11,677,169.06

1,385,162.15      2,264,986.49      329,899.06      3,252,400.44      12,071,902.04

0.00      0.00      0.00      0.00      394,820.89

1,385,162.15      2,264,986.49      329,899.06      3,252,400.44      11,677,081.15

1,385,162.15      2,264,986.49      329,899.06      3,252,400.44      11,677,169.06

0.00      0.00      0.00      0.00      0.00

**Wellness Clinic Monthly Expenses**

	Dean/SSM	Staff	Admin	Other Prof. Services	Supplies/ Equipment	Rent	Cleaning	Utilities	District purchased supplies	Security System (annually)	Monthly Total
		10,729.00	1,954.00		2,330.00						
March 2017	15,013.00					2,017.00			2,974.17		20,004.17
		10,729.00	1,954.00		2,330.00						
April 2017	15,013.00					2,017.00	1,500.00	27.45	52,020.78	540.00	71,118.23
		10,729.00	1,954.00		2,330.00						
May 2017	15,013.00					2,017.00	1,612.40	113.85	22,059.98		40,816.23
		10,729.00	1,954.00		2,330.00						
June 2017	15,013.00					2,017.00	1,500.00	107.49	22.00		18,659.49
		10,729.00	1,954.00		2,330.00						
July 2017	15,013.00					2,017.00	1,500.00	78.90		189.00	18,797.90
		10,729.00	1,954.00		2,330.00						
August 2017	15,013.00					2,017.00	1,500.00	70.17	5.50		18,605.67
		10,729.00	1,954.00		2,330.00						
September 2017	15,013.00					2,017.00	1,500.00	68.84	25.50		18,624.34
		10,729.00	1,954.00		2,330.00						
October 2017	15,013.00					2,017.00	1,500.00	68.31	7.00		18,605.31
		10,729.00	1,954.00		2,330.00						
November 2017	15,013.00					2,017.00	1,500.00	121.01	263.00		18,914.01
		10,729.00	1,954.00		2,330.00						
December 2017	15,013.00					2,017.00	1,500.00	229.65	5.50		18,765.15
		10,729.00	1,954.00		2,330.00						
January 2018	15,013.00					2,017.00	1,500.00	340.53	25.50		18,896.03
		10,729.00	1,954.00		2,330.00						
February 2018	15,013.00					2,017.00	1,500.00	446.47	7.00		18,983.47
		10,729.00	1,954.00		2,330.00						
March 2018	15,013.00					2,059.00	1,500.00	538.96	263.00		19,373.96
		10,729.00	1,954.00		2,330.00						
April 2018	15,013.00					2,059.00	1,590.88	23.58	5.50		18,691.96
		10,729.00	1,954.00		2,330.00						
May 2018	15,013.00					2,059.00	1,545.00		25.50		18,642.50
		10,729.00	1,954.00		2,330.00						
June 2018	15,013.00					2,059.00	1,545.00		7.00		18,624.00
		10,729.00	154.00		2,330.00						
July 2018	13,213.00					2,059.00	1,545.00	195.67			17,012.67
		10,729.00	154.00		2,330.00						
August 2018	13,213.00					2,059.00	1,545.00	253.18	5.50		17,075.68
		10,729.00	154.00		2,330.00						
September 2018	13,213.00					2,059.00	1,545.00	227.99	25.50	270.00	17,340.49
		10,729.00	154.00		3,345.70						
October 2018	14,228.70					2,059.00	1,545.00	193.65	7.00		18,033.35
		10,729.00	154.00		7,330.35						
November 2018	18,213.35					2,059.00	1,545.00	140.92	263.00		22,221.27
		10,729.00	154.00	482.00	2,423.60						
December 2018	13,788.60					2,059.00	1,545.00	162.00	26.00		17,580.60
		10,729.00	154.00		2,826.95						
January 2019	13,709.95					2,059.00	1,545.00	194.93	31.50		17,540.38
		10,729.00	154.00		2,383.00						
February 2019	13,266.00					2,059.00	1,545.00	209.10	-		17,079.10
		10,729.00	154.00		2,427.00						
March 2019	13,310.00					2,374.00	1,591.35	231.90	51.75		17,559.00
		14,053.00		613.00	458.16						
April 2019	15,124.16					2,104.00	1,591.35	207.65	18.50		19,045.66
		14,053.00		65.00	640.02						
May 2019	14,758.02					2,104.00	1,591.35	172.45	7.00		18,632.82
		14,053.00			656.60						
June 2019	14,709.60					2,104.00	1,591.35	163.01	56.75		18,624.71
		14,053.00			656.60						
July 2019	14,709.60					2,104.00	1,591.35	167.72	7.00	352.80	18,932.47
		14,053.00			1,180.00						
August 2019	15,233.00					2,104.00	1,591.35	250.68	25.50		19,204.53
		14,053.00			4,741.76						
September 2019	18,794.76					2,167.00	1,591.35	220.16	21.50		22,794.77
		14,053.00		555.75	63.25						
October 2019	14,672.00					2,167.00	1,591.35	187.96	18.50		18,636.81
		14,053.00		935.60							
November 2019	14,988.60					2,167.00	1,591.35	147.67	20.25		18,914.87
		14,053.00		487.00							
December 2019	14,540.00					2,197.00	1,591.35	162.46	25.50		18,516.31
		14,053.00			1,308.00						
January 2020	15,361.00					2,197.00	1,591.35	176.69	32.50		19,358.54
		14,053.00			1,308.00						
February 2020	15,361.00					2,197.00	1,591.35	191.30	25.50		19,366.15
		14,053.00		197.00	259.20						
March 2020	14,509.20					2,197.00	1,591.35	164.89	32.25		18,494.69
		7,026.50		-	482.00						
April 2020	7,508.50					2,197.00	1,639.09	148.89	18.50		11,511.98
		7,026.50		108.20							
May 2020	7,134.70					2,197.00	1,639.09	148.89	7.00		11,126.68
		6,708.10		-	(31.00)						
June 2020	6,677.10					2,197.00	1,639.09	146.69	7.00		10,666.88
		7,026.50			249.00						
July 2020	7,275.50					2,197.00	1,639.09	146.68	25.50	360.00	11,643.77
		7,026.50		-	147.00						
August 2020	7,173.50					2,197.00	1,639.00	196.79	7.00		11,213.29
		7,026.50			6,360.00						
September 2020	13,386.50					2,197.00	1,639.09	183.26	50.50		17,456.35
		7,026.50		-	836.00						
October 2020	7,862.50					2,197.00	1,639.09	149.80	22.37		11,870.76
		15,678.00			142.00						
November 2020	15,820.00					2,262.91	1,639.09	139.85	32.25		19,894.10
		15,678.00		-	-						
December 2020	15,678.00					2,262.91	1,639.09	151.39	7.00		19,738.39
		15,678.00			1,068.00						
January 2021	16,746.00					2,262.91	1,639.09	186.83	45.00		20,879.83
		15,678.00		600.00	42.00						
February 2021	16,320.00					2,262.91	1,639.09	100.81	7.00		20,329.81
		15,678.00									
March 2021	15,678.00					2,262.91	1,639.09	203.17	7.00		19,790.17
		15,678.00			110.29						
April 2021	15,788.29					2,262.91	1,768.91	193.22	86.50		20,099.83
		15,678.00			147.00						
May 2021	15,825.00					2,262.91	1,768.91	174.79	7.99		20,039.60



Waunakee Community School District  
**Wellness Clinic**

*In partnership with SSM Health - Dean Medical Group*

Performance Report  
May 2021

# Top 3 Medical Visit Reasons

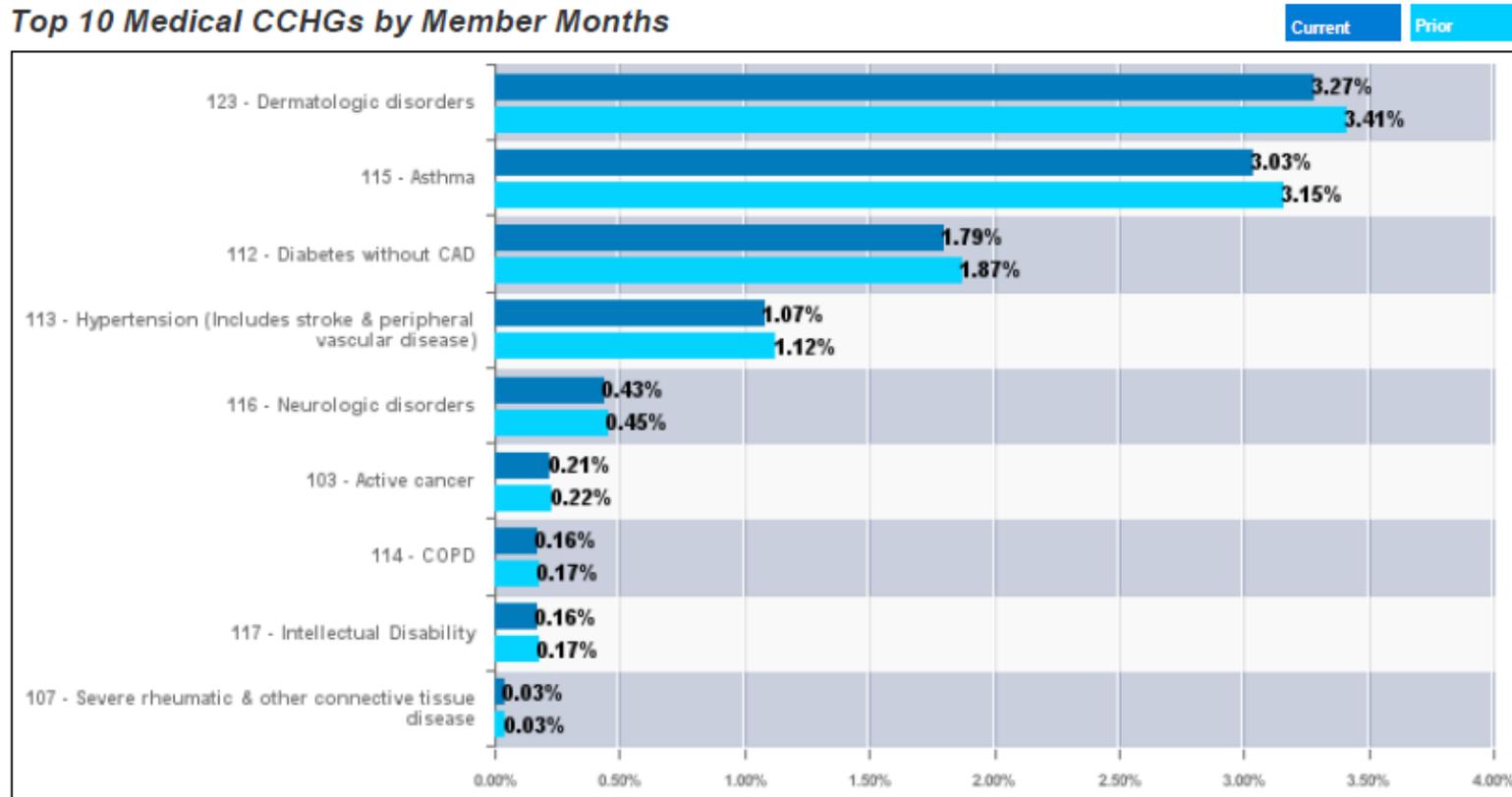
May 2021

1. Skin Conditions
2. Pre employment examinations
3. Muscle Pain

# Healthcare Opportunities

(quarterly metric - Q1 2021)

Top 10 Medical CCHGs by Member Months



\*CAD: Coronary Artery Disease; COPD: Chronic Obstructive Pulmonary Disease

### CCHG: Milliman's Chronic Condition Hierarchical Groups

This metric uses diagnosis and drug codes on claims data to identify patients being treated for targeted conditions, and then apply a risk adjustment model to determine relative risks for this population.

■ Current: Jan 1, 2020 – Dec 31, 2020  
 ■ Prior: Jan 1, 2019 – Dec 31, 2019



Waunakee Community School District  
**Wellness Clinic**

*In partnership with SSM Health - Dean Medical Group*

Performance Report  
April 2021

# Top 3 Medical Visit Reasons

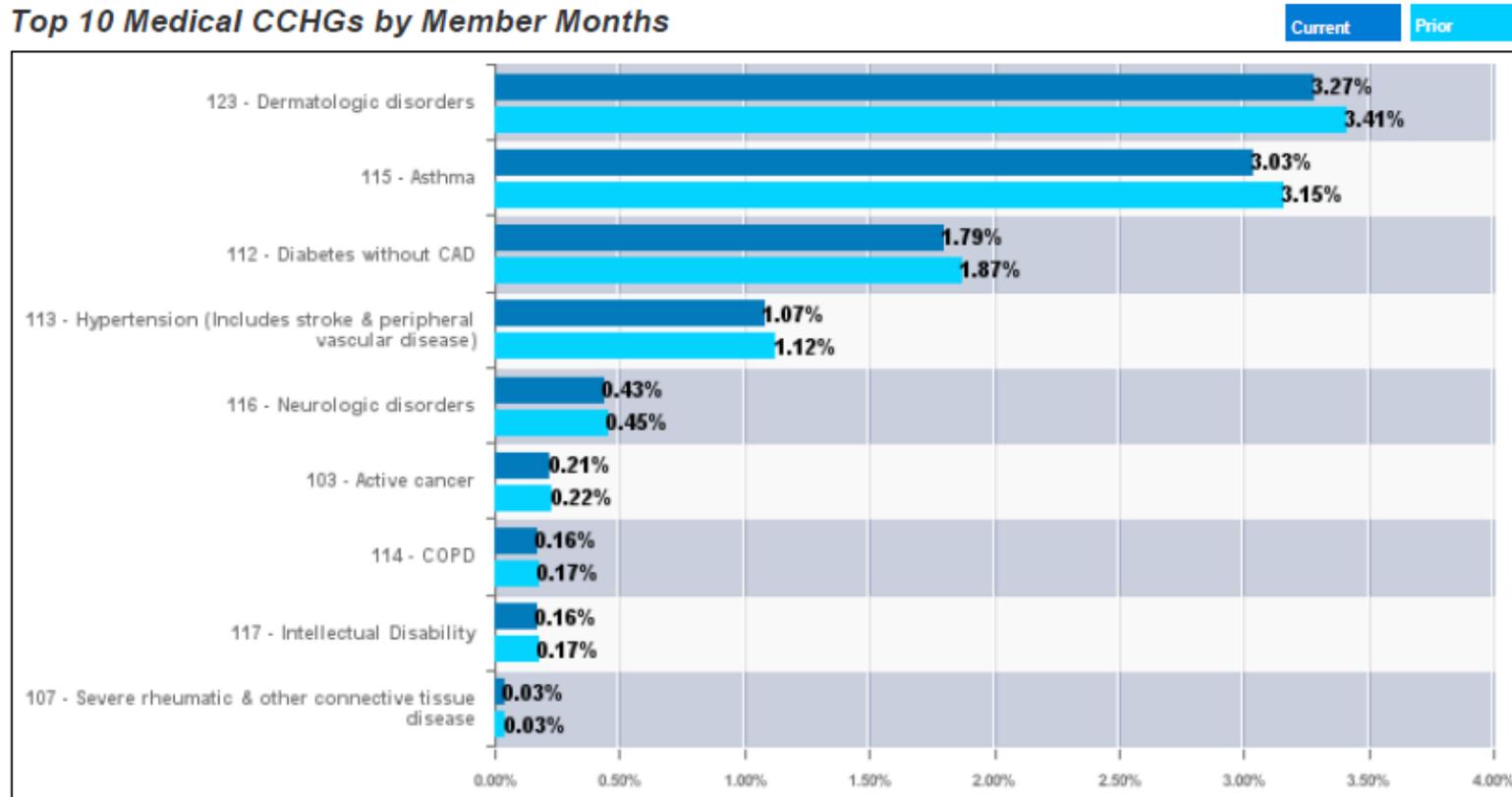
April 2021

1. Diseases of the respiratory system
2. Skin Conditions
3. General adult medical examination

# Healthcare Opportunities

(quarterly metric - Q1 2021)

Top 10 Medical CCHGs by Member Months



\*CAD: Coronary Artery Disease; COPD: Chronic Obstructive Pulmonary Disease

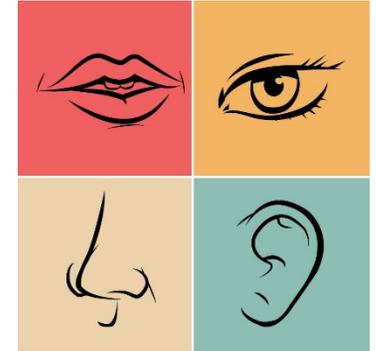
**CCHG: Milliman's Chronic Condition Hierarchical Groups**

This metric uses diagnosis and drug codes on claims data to identify patients being treated for targeted conditions, and then apply a risk adjustment model to determine relative risks for this population.

■ Current: Jan 1, 2020 – Dec 31, 2020  
 ■ Prior: Jan 1, 2019 – Dec 31, 2019

# Top Specialty Referrals

Jan 2020 - Apr 2021



**Dermatology** (17%)

**Ear Nose and Throat** (10%)

**Behavioral Health** (7%)

**Sports Medicine** (7%)

**Physical Therapy** (7%)



Total Referrals:  
**30**

# Quality Metrics

## SSM Ambulatory Bundle

Last Refresh: 02:50:12 PM

YTD

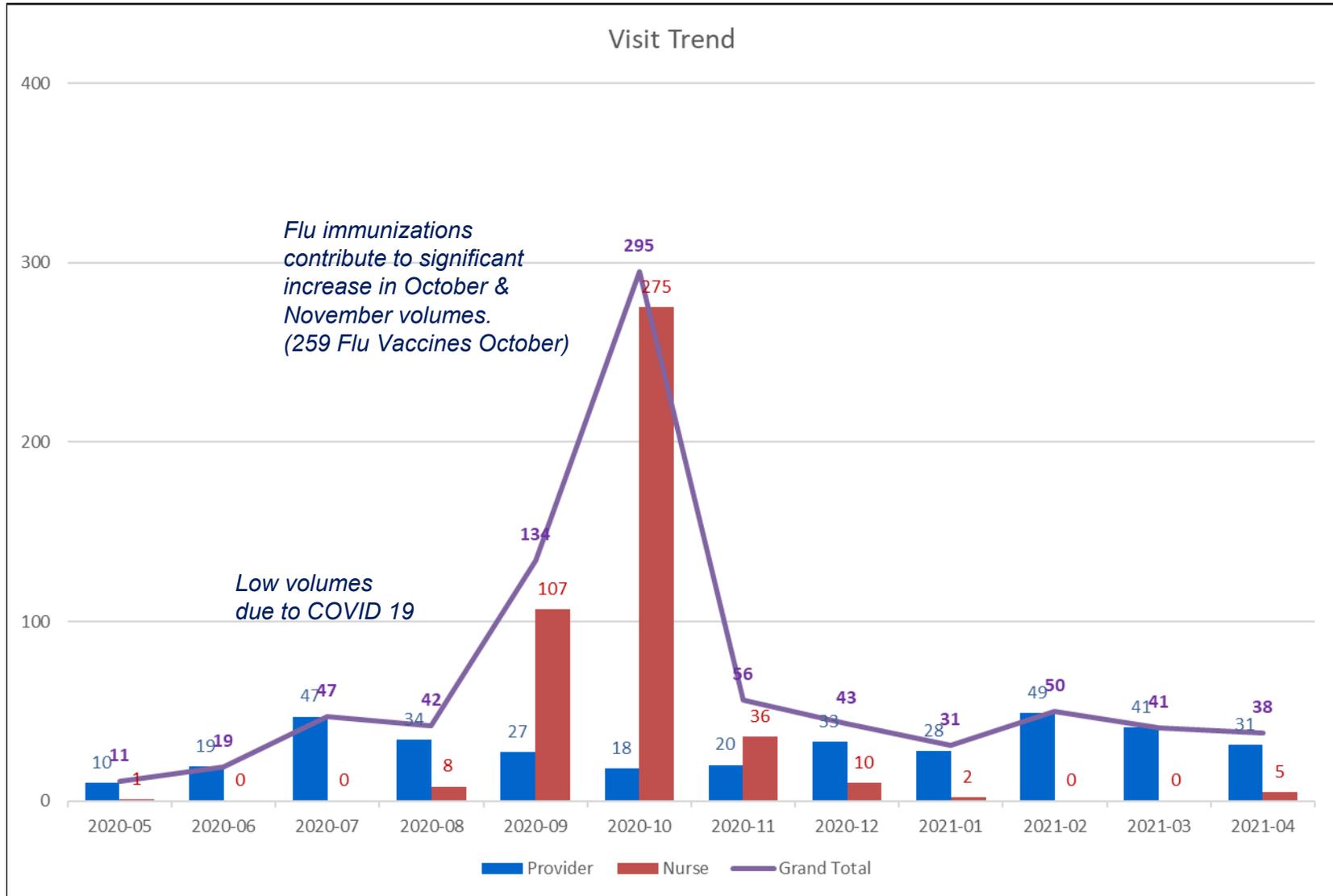


	Q3 '20	Q4 '20	Q1 '21	QTD	Region - Midwest Mean
 CMS 125: Breast Cancer Screening	100 %	75 %	67 %	80 %	51 %
 CMS 130: Colorectal Cancer Screening	75 %	83 %	92 %	75 %	53 %
 CMS 2: Preventive Care and Screening: Screening for Depression and Follow-Up Plan	67 %	78 %	70 %	72 %	37 %
 CMS 165: Controlling High Blood Pressure	100 %	50 %	75 %	0 %	68 %
CMS 122: Diabetes: Hemoglobin A1c Poor Control	50 %	-	50 %	100 %	43 %
 CMS 147: Preventive Care and Screening: Influenza Immunization	83 %	76 %	77 %	80 %	44 %
CMS 117: Childhood Immunization Status	-	-	-	100 %	47 %

**Control Metrics:** The percent rating of patients who presented for a visit at the Wellness clinic, and whose currently recorded result was within an acceptable normal range for that measurement.

**Screening Metrics:** Population Health is highly impacted by preventive screenings and care. For those patients presenting to the Employee Wellness Clinic – percent ratings identify which patients had these needs/gaps met at the visit. Additional education and orders are placed for those due or overdue for screenings.

# Monthly Appointment Volume

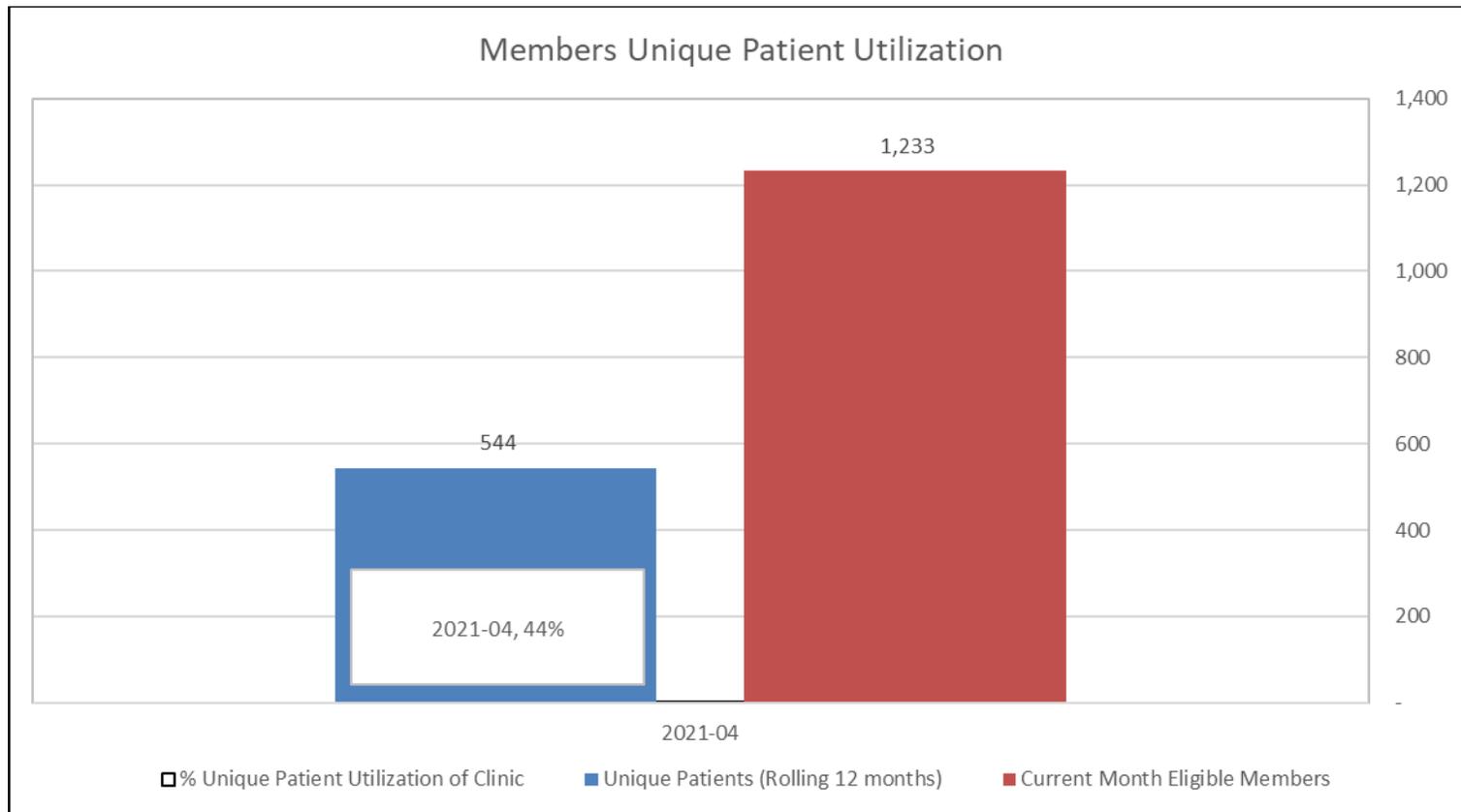


# Visit Volumes by Visit Type – includes both provider and nurse visits

Sum of Completed Appts		Calendar													
Visit Type	Visit Type Detail	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	
☐ Provider	EXTENDED OFFICE VISIT								1				2		
	OFFICE VISIT	6	1	9	26	3	4	10	4	16	6	11	1	8	
	PRE EMPLOYMENT			1	5	23	17	6	7	2	8	5	3	6	
	PRE EMPLOYMENT BRIEF				2	5	2		2	1	1		1	6	
	SAME DAY			4	1					3			12	5	
	TELEMEDICINE	6	1	1						1	3		2		
	VIDEO VISIT	2	8	2	1	2	4	2	3	9	9	4	14	5	
	WELLNESS VISIT			2	12	1			3	1	1		6	1	
	SPECIAL CARE VISIT											29			
<b>Provider Total</b>		<b>14</b>	<b>10</b>	<b>19</b>	<b>47</b>	<b>34</b>	<b>27</b>	<b>18</b>	<b>20</b>	<b>33</b>	<b>28</b>	<b>49</b>	<b>41</b>	<b>31</b>	
☐ Nurse	FLU VACCINE						97	270	35	9					
	OFFICE VISIT		1			8	10	5	1	1	2			3	
	SAME DAY													1	
	SHORT PROCEDURE													1	
<b>Nurse Total</b>			<b>1</b>			<b>8</b>	<b>107</b>	<b>275</b>	<b>36</b>	<b>10</b>	<b>2</b>			<b>5</b>	
☐ Lab	LAB							2			1	1		2	
<b>Lab Total</b>								<b>2</b>			<b>1</b>	<b>1</b>		<b>2</b>	
<b>Grand Total</b>		<b>14</b>	<b>11</b>	<b>19</b>	<b>47</b>	<b>42</b>	<b>134</b>	<b>295</b>	<b>56</b>	<b>43</b>	<b>31</b>	<b>50</b>	<b>41</b>	<b>38</b>	

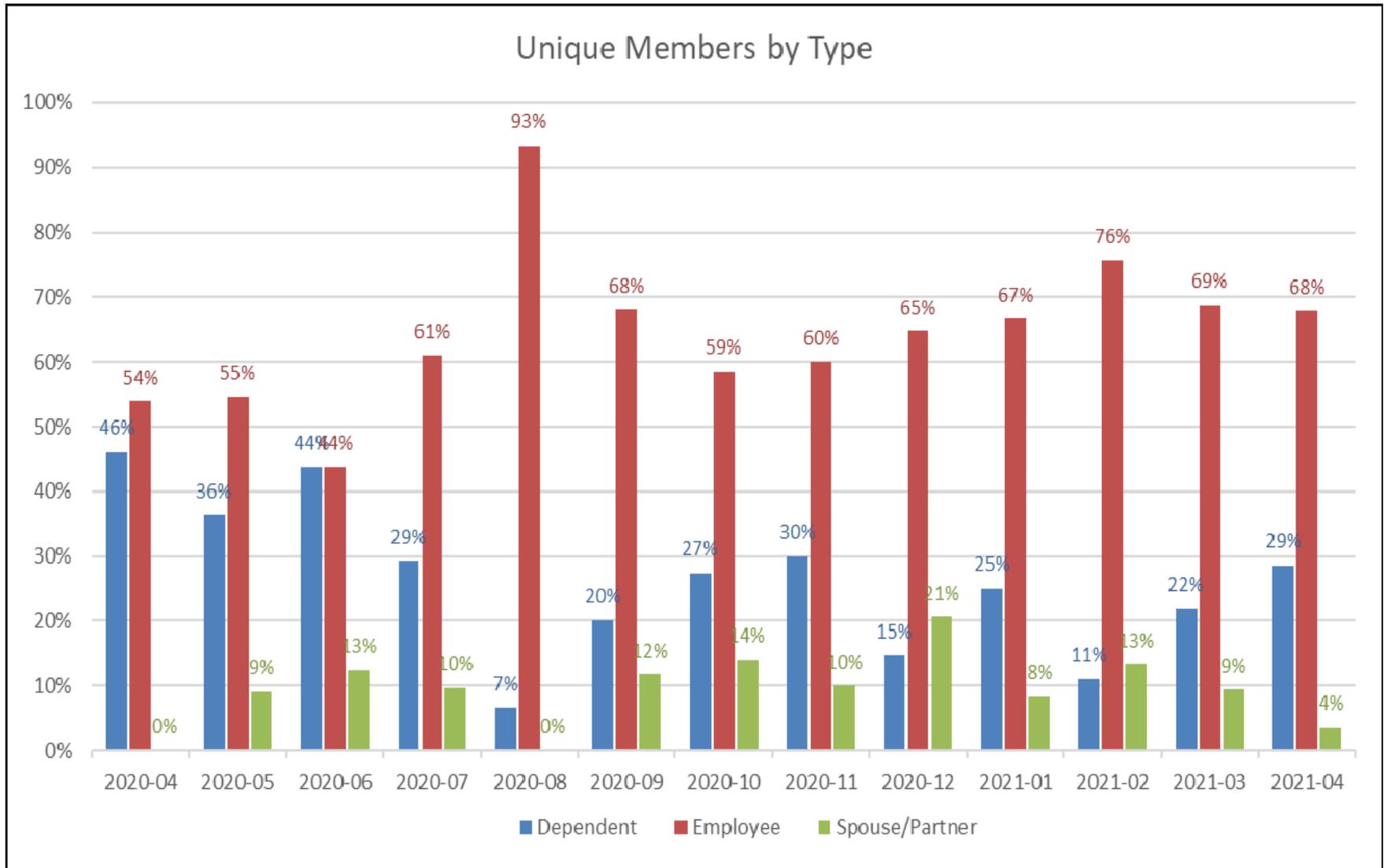
# Unique Patient Utilization

## Rolling Year Ending April 2021

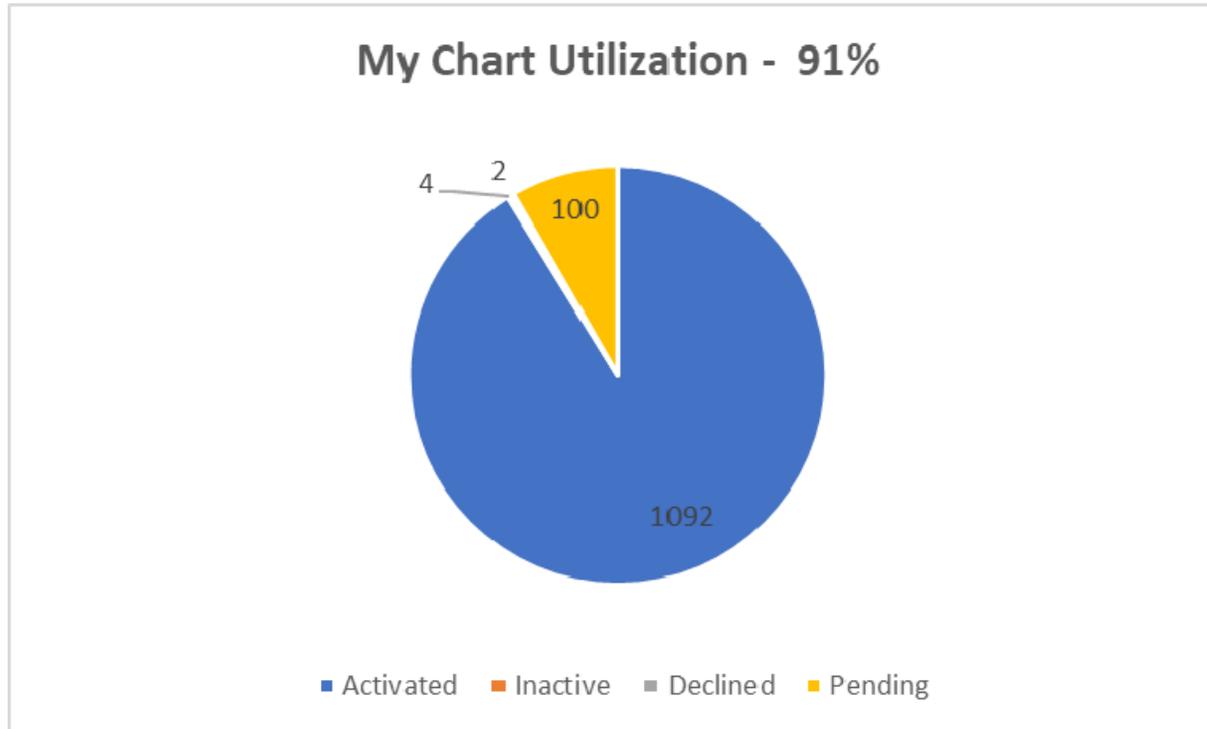


Unique Patients – individual members receiving care at the wellness clinic in each reporting period  
As of September 2019 reporting, utilization is report as a rolling 12 month figure  
National benchmarks suggest a 60% utilization rate stabilizes after a few years.

# Utilization By Unique Member Type



# My Chart Utilization (Qtrly metric)

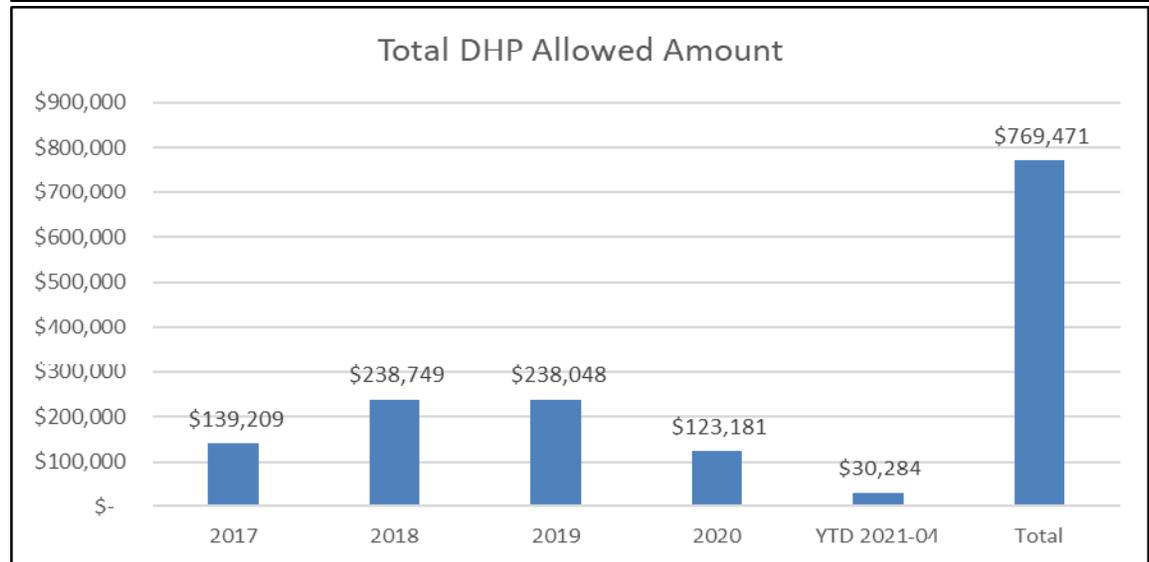
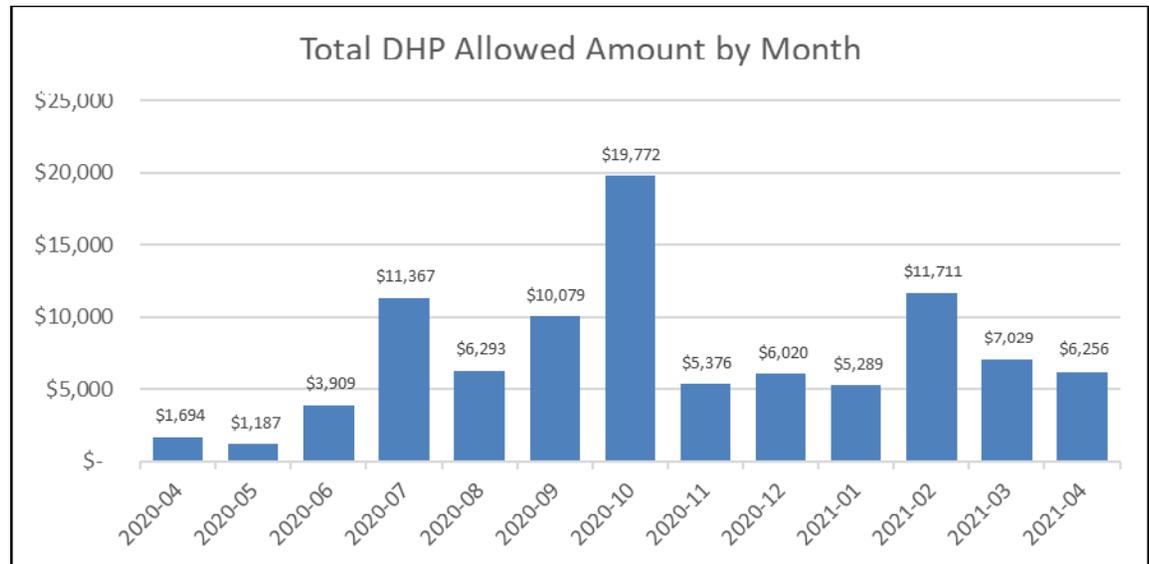


**91%** of members visiting the WCSD clinic in the last 2 years have active or pending My Chart accounts

Active My Chart utilization is reported based on members who have had a clinic visit at the WCSD clinic, and have either an 'active' account, or those who have been sent an activation code (pending) but have not yet activated the account.

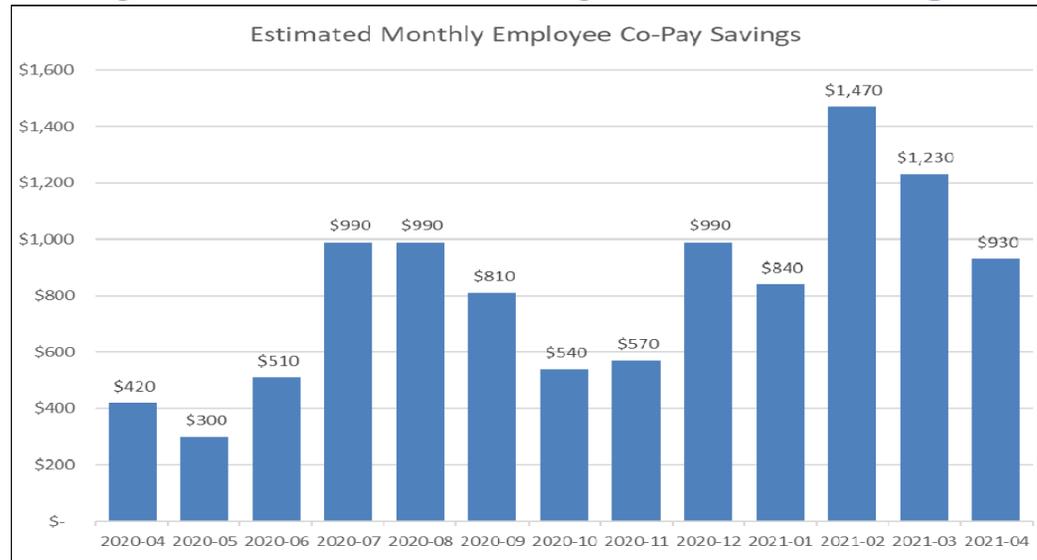
# DHP Contract Allowed Amounts

- Rolling 12-Month ending April 2021, DHP Contract Allowed Amount, Claims Avoidance Totaled \$94,287



# Estimated Employee Co-Pay Savings

- Assumes \$30 Co-Pay for all applicable Office/Medical Visits
- Rolling 13-Month ending March 2021 Potential Employee Co-Pay Savings Totaled \$10,590



# Additional Financial ROI

## Occupational Health:

Services captured in the employer clinic – Saving \$9,172 from direct billing to employer. (11 rolling months – newer data point)



**Total Additional Savings :  
\$15,844.00**

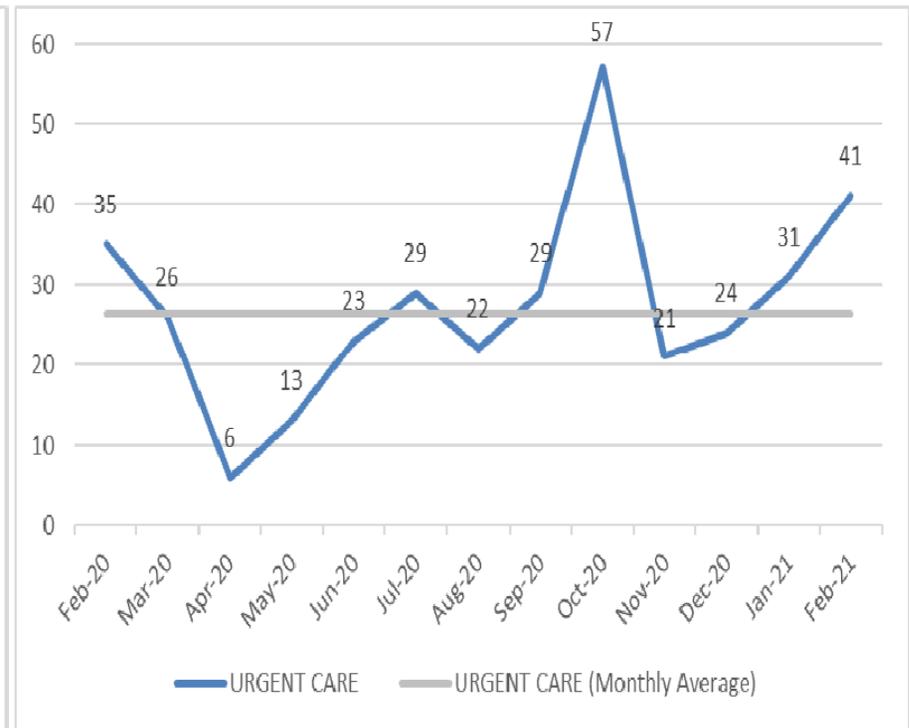
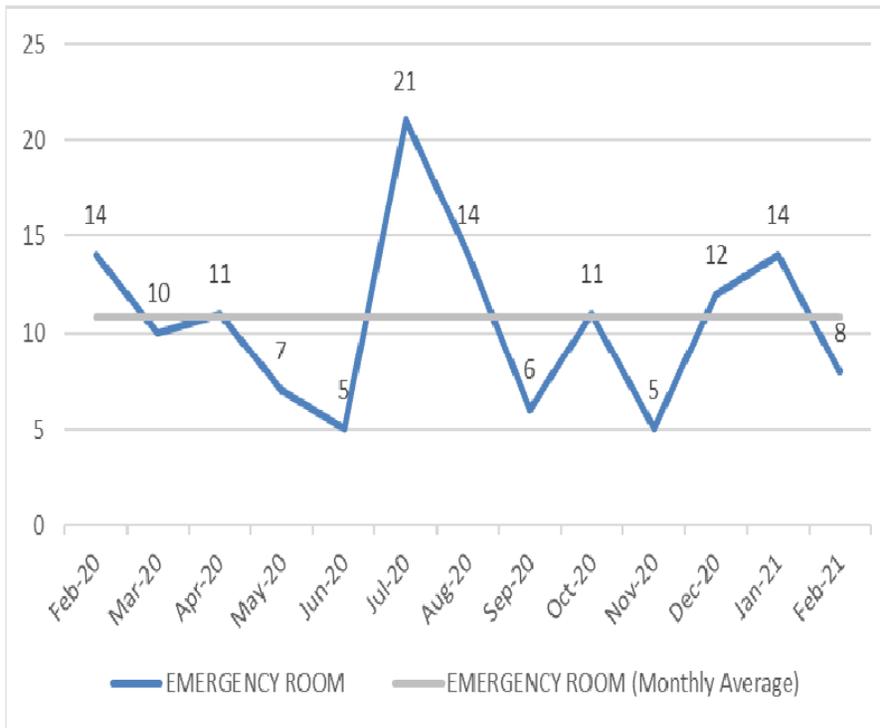
Financial ROI metrics-detail						
Client			Service	Fee	Vol	Savings
Waunakee School District			PE Phys	\$ 96.00	82	\$ 7,872.00
			Brf PE Phys	\$ 65.00	20	\$ 1,300.00
			Flu admin	\$16.00	417	\$ 6,672.00
						\$ 15,844.00

## Flu season:

- Vaccine pharmaceutical expense billed at wholesale SSM fee (\$16/dose)
- Savings: administration costs (not going to claims or paid to 3<sup>rd</sup> party vendor)  
\$ 6,672 (12 rolling months)



# Emergency Department and Urgent Care Volume Trend (Qtrly metric)



Data is pulled from claims metrics through the health plan. This utilization is not connected to Employee Wellness Clinic utilization – but shows a group trend which supports opportunities for additional marketing and education on right level of care.

*\*Includes any ED or UIC setting – not limited to SSM owned*

**Source:** DHP Claims databased on service incurred date; group members;

Data is two months behind to allow for claims lag and history may be restated if new claims are received

**Note:** members with multiple visits for a service in any given reporting period will be counted for each visit (e.g. a member with two separate visits to an Emergency Department in the month of December would be counted for two visits)

# Risk Scores

(quarterly metric – Q1 2021)

*Risk Scores by Relation, Current Year and Prior Year (MARA)*

RELATION	Age/Gender Factor			Average Concurrent Risk Score		
	Prior	Current	Comparative Benchmark	Prior	Current	Comparative Benchmark
SUBSCRIBER	1.39	1.38	1.32	1.71	1.58	1.42
SPOUSE	1.3	1.31	1.4	1.61	1.42	1.6
DEPENDENT	0.51	0.51	0.53	0.89	0.69	0.63
<i>Average:</i>	<i>1.06</i>	<i>1.23</i>	<i>1.08</i>	<i>1.41</i>	<i>1.23</i>	<i>1.22</i>

Age/gender risk scores use actuarial models to determine the relative risk of each member. The (MARA) risk adjuster utilizes clinical information on each members' claims to determine the relative risk score. A relative risk score of 1.0 indicates average risk for the population. Members with relative risk scores greater than 1.0 are expected to have higher than average costs and those with risk scores less than 1.0 are expected to have lower than average costs.

**\*MARA: Milliman Advanced Risk Adjusters**

**Reporting periods:**

Prior: Jan 1, 2019 – Dec 31, 2019

Current: Jan 1, 2020 – Dec 31, 2020

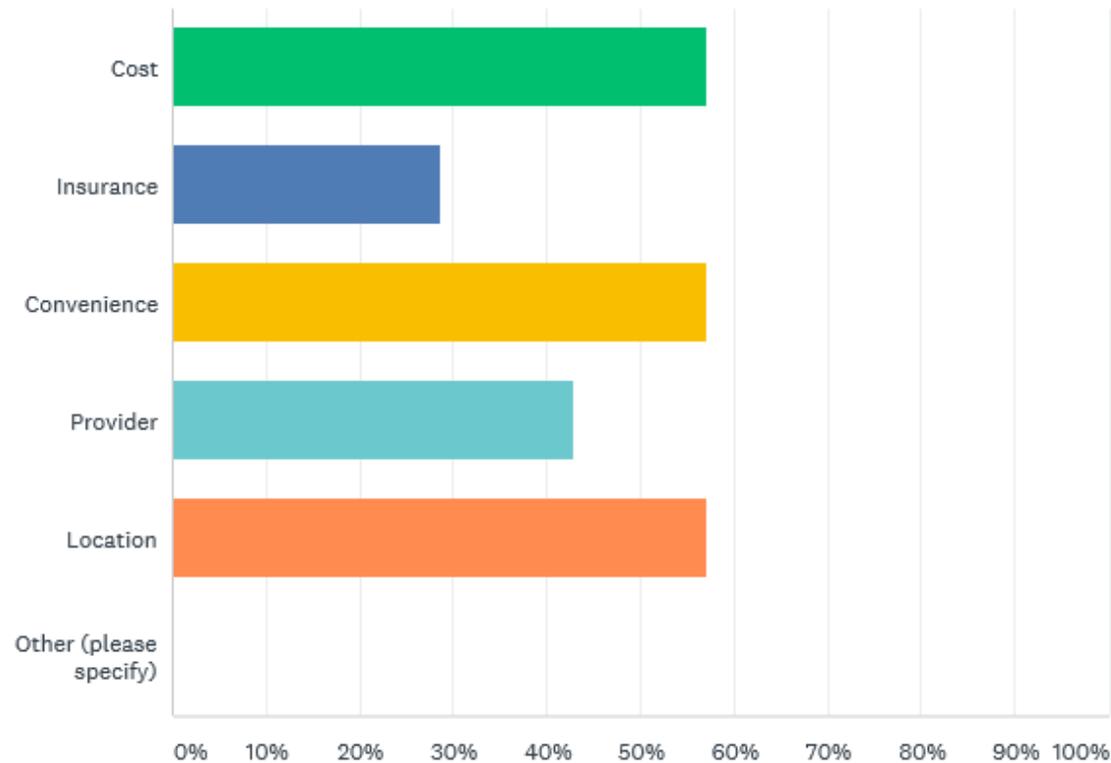
# Patient Satisfaction

## April 2021 - May 2021

Patient Satisfaction Survey	Very Poor	Poor	Fair	Good	Very Good	N/A
Waunakee Community District Wellness Clinic April 2021-YTD						
How would you rate your visit overall					100%	
Please rate the ease of scheduling your appointment				14%	86%	
If you left a message with the clinic, please rate the response time from the clinic care team					43%	57%
Please rate the convenience of office hours				14%	86%	
Please rate the courtesy of the staff at registration area					100%	
Please rate the friendliness/courtesy of the care provider					100%	
Please rate the amount of time spent with you by the care provider					100%	
Please rate the instructions from the provider on treatment and follow up to your appointment				14%	86%	
Please rate the overall cleanliness of the facility					100%	
Please rate the likelihood of recommending this clinic to others				14%	86%	

# Survey Question 12- Point of Care

- Q12: Why did you choose the Employee Wellness Clinic? (Select all that apply)



# Recommendations/Discussion

## April 2021

- Staff collaborating with SP to establish a similar weight management program
- New patient satisfaction at Point of Care - new slides added this month
- Sara, Maria, Janet Boling planning Virtual Presentations
  - Planning a PT sports injury prevention seminar in August
- Sara participated in vaccine event at the high school in April
- New Waunakee Community School District Wellness Clinic Flyer

# Summary and Discussion





**Waunakee Community School District**

Committed to Children . Committed to Community . Committed to Excellence

## MEMO

To: Board of Education  
From: Tim Schell and Amy Johnson  
CC: Randy Guttenberg  
Date: July 6, 2021  
Re: Annual Academic Standards Notice

School boards are required to annually recognize what adopted academic standards are in effect for the school year. Districts are required to notify parents and guardians of the standards prior to the start of school. We have prepared the following summary of our academic standards for your action.

The State of Wisconsin has standards for each academic area, but as a local control state we have the option to use alternative standards if we choose. We have adopted the following Wisconsin state standards in the following subjects.

- Agriculture, Food, and Natural Resources
- Business and Information technology
- Computer Science
- Early Learning Standards
- English Language Arts
- Environmental Literacy and Sustainability
- Family and Consumer Science
- Health Education
- Health Science
- Information and Technology Literacy
- Literacy in All Subjects
- Marketing, Management, and Entrepreneurship
- Mathematics
- Nutrition Education
- Personal Financial Literacy
- Physical Education
- Reading
- Social Studies
- Technology and Engineering
- Theatre Education
- World Languages
- Wisconsin Essential Elements
  - ELA
  - Mathematics
  - Science

We have adopted different standards than the state model standards in the following subjects.

- Art & Design -Locally designed standards that draw on the best of state and national model standards
- Music- Locally designed standards that draw on the best of state and national model standards
- Science-Next Generation Science Standards

We will be sending a communication home to parents before the start of school following your action.

Please let us know if you have any questions.



## Staff Changes for July BOE Meeting

1 message

**Manzetti, Amy** <amymanzetti@waunakee.k12.wi.us> Thu, Jul 8, 2021 at 3:25 PM  
To: Aaron May <aaronmay@waunakee.k12.wi.us>, Amy Johnson <amyjohnson@waunakee.k12.wi.us>, Randy Guttenberg <randyguttenberg@waunakee.k12.wi.us>, Rebecca McDonough <rebeccamcdonough@waunakee.k12.wi.us>, Tim Schell <timschell@waunakee.k12.wi.us>, Dan Carter <dancarter@waunakee.k12.wi.us>, Sheila Weihert <sheilaweihert@waunakee.k12.wi.us>, Dean Kaminski <deankaminski@waunakee.k12.wi.us>, Brian Borowski <brianborowski@waunakee.k12.wi.us>, Christina Mand <christinamand@waunakee.k12.wi.us>, Tim Mommaerts <timmommaerts@waunakee.k12.wi.us>, Jeffrey Kenas <jeffreykenas@waunakee.k12.wi.us>, "Blackburn, Anne" <anneblackburn@waunakee.k12.wi.us>, Tiffany Loken <tiffanyloken@waunakee.k12.wi.us>  
Cc: "Grabarski, Brian" <BrianGrabarski@waunakee.k12.wi.us>, Jenny Endres <jennyendres@waunakee.k12.wi.us>, "Dailey, Cari" <caridailey@waunakee.k12.wi.us>, Tamara Pickarts <tamarapickarts@waunakee.k12.wi.us>

### **New Administrative Support**

Angelica Ramos, Translation & Interpretation Coordinator (New)

- Was part-time Translation & Interpretation Coordinator for Waunakee School District last year

### **New Administrative Assistant Staff**

Julie Callahan, Attendance Administrative Assistant, IS (replaces Ericka Hanson)

Aimee Jensen, 50% Human Resources Administrative Assistant (replaces Patty Spence)

### **New Teacher Staff**

Monica Dogru, 1-Year ESL/Bilingual Teacher, MS (replaces Briana Boodry)

- Has 15 years teaching experience most recently at MEF International School in Istanbul
- Graduated from University of West Georgia with a degree in english

Jessica Hendrickson, 2nd Grade Teacher, HES (New)

- Has 5 years teaching experience at Janesville School District
- Graduated from UW-Whitewater with a degree in elementary education

Meaghan Nelson, Elementary Technology Integrator, AES (New)

- Has 10 years teaching experience most recently at Middleton Cross Plains School District
- Has a Master's degree from Marian University

Kate Peterson, 8th Grade Teacher, MS (replaces Tobiah Heidke)

- Was a student teacher in Middleton Cross Plains School District
- Has a Master's degree from UW-Madison

Joy Pfeiffer, 50% Math Interventionist, HES (New)

- Was Site Coordinator, Mathematics, for Madison Metropolitan School District
- Graduated from UW-Stevens Point with a degree in elementary education

Gina Pokrass, 7th Grade Math/Science Teacher, MS (New)

- Has 20 years teaching experience most recently at Sun Prairie School District
- Has a Master's degree from National Louis University

Tad Porterfield, Testing/Online Coordinator, HS (New)

- Was building substitute for Waunakee School District last year
- Has a Master's degree from Wilamette University

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Cassandra Roberts, Education Technology Specialist, PES (New)

- Has 13 years teaching experience most recent at Middleton Cross Plains School District

- Graduated from UW-Oshkosh with a degree in elementary education

Christopher Schiemann, LMTC Specialist HS (replaces Jeannine Ramsey)

- Has 12 years teaching experience most recently at Middleton Cross Plains School District
- Has a Master's degree from Edgewood College

Jacob Swance, Elementary Technology Integrator, HES (New)

- Has 8 years teaching experience most recently at Monona Grove School District
- Graduated from UW-Madison with a degree in elementary education

Molly Swanhorst, English Teacher, HS (replaces Susan Hart/Matt Winter)

- Has 3 years teaching experience most recently at Sauk Prairie School District
- Graduated from Bradley University with a degree in english education

### **Internal Staff Changes - No Action**

Cari Dailey, from Payroll & Benefits Specialist to Payroll Specialist (replaces Tammy Pickarts)

Zach Holler, from 1-Semester 7th Grade Math Teacher, MS, to regular contract 7th Grade Math Teacher, MS (replaces Abby Marish)

Kelly Pertzborn, from 1-Year Spanish Teacher, HES, to Bilingual Teacher, HES (New)

### **Resignations**

Tammy Pickarts, Payroll Specialist

### **Co-Curriculars**



#### **Amy Manzetti**

Human Resources Administrative Assistant  
Waunakee Community School District

608-849-2000 ext. 8168 | fax: 608-849-2354 |

[www.waunakee.k12.wi.us](http://www.waunakee.k12.wi.us) |

[905 Bethel Circle Waunakee, WI 53597](#) |

Office Hours: 7:30 - 4:00 M--F

Human Resources [Website](#)

Human Resources for staff [Website](#)

**Not sure who to contact in Human Resources?**

Send an email to: [askhr\\_helpdesk@waunakee.k12.wi.us](mailto:askhr_helpdesk@waunakee.k12.wi.us).

Approved by BOE on 7/12/2021  
RST

**JULY 12, 2021 BOE CO-CURRICULAR REPORT**

<b>NONSTAFF</b>				
<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>ACTIVITY</b>	<b>POSITION TITLE</b>	<b>LOCATION</b>
Dana	Mackenzie	Basketball - Boys	Head Coach	High School
Heather	Raffel	Cross Country	Head Coach	High School
Karen	Endres	Cross Country	Head Coach	Middle School
Cole	Ripp	Dance Team	Co-Head Coach	High School
Madison	Smith	Dance Team	Co-Head Coach	High School
Cassie	O'Hara	Equestrian	Head Coach	High School
Cierra	Nygren	Football Cheer	Head Coach	High School
Betsy	Zadra	Golf - Boys	Head Coach	High School
Brittany	Hoffman	Gymnastics	Head Coach	High School
Eric	Olson	Hockey - Boys	Head Coach	High School
John	Gengler	Lacrosse - Boys	Head Coach	High School
Patrick	Slattery	Ski Team	Head Coach	High School
David	Kettner	Soccer - Boys	Head Coach	High School
Benjamin	Voss	Soccer - Girls	Head Coach	High School
Christopher	Nuenthel	Tennis - Boys	Head Coach	High School
Christopher	Nuenthel	Tennis - Girls	Head Coach	High School
Dana	Jaster	Track	Head Coach	Middle School

<b>STAFF</b>				
<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>ACTIVITY</b>	<b>POSITION TITLE</b>	<b>LOCATION</b>
Spencer	Lee	Baseball	Head Coach	High School
Marcus	Richter	Basketball - Girls	Head Coach	High School
Curtis	Anderson	Football	Head Coach	Middle School
Patrick	Rice	Football	Head Coach	High School
Paul	Miller	Basketball - Girls	Head Coach	Middle School
Paul	Miller	Basketball - Boys	Head Coach	Middle School
Paul	Miller	Golf - Girls	Head Coach	High School
<del>Tiffany</del>	<del>Badenoch</del>	<del>Softball</del>	<del>Head Coach</del>	<del>High School</del>
Kayla	Proctor	Swimming - Boys	Head Coach	High School
Kayla	Proctor	Swimming - Girls	Head Coach	High School
Jennifer	Grabarski	Track	Head Coach	High School
Anne	Denkert	Volleyball	Head Coach	High School
Dave	Burgard	Wrestling	Head Coach	Middle School
Mark	Natzke	Wrestling	Head Coach	High School

Classcommunity Fundraisers

Title	School/District	Status	Funded	Goal	Start Date	End Date	Fund Account
Middle School Dance Team Fundrasier	Athletic Department	Active	\$286.23	\$2,021.00	06/22/2021	01/28/2022	WCSD General Depository Acct
Help Put Books into Students' Hands this Summer	Heritage Elementary School	Needs revising	\$0.00	\$4,250.00	05/18/2021	06/30/2021	WCSD General Depository Acct
Heritage Hustle Fun Run 2020 - 2021	Heritage Elementary School	Ended	\$8,740.60	\$11,000.00	06/03/2021	06/18/2021	WCSD General Depository Acct
Support WHS Theatre and The Pirates of Penzance	Waunakee Community High School	Ended	\$1,148.97	\$5,000.00	05/14/2021	06/30/2021	WCSD General Depository Acct
Waunakee Home Run Club Softener Salt Fundraiser	Athletic Department	Ended	\$2,941.38	—	05/04/2021	05/18/2021	Waunakee Home Run Club
Waunakee Middle School GSA: Button Sale	Waunakee Community Middle School	Active	\$516.66	—	05/04/2021	—	WCSD General Depository Acct
2021 Spring Online Scholastic Book Fair	Waunakee Intermediate School	Ended	\$331.01	—	05/24/2021	06/06/2021	WCSD General Depository Acct
The Pulsera Project	Waunakee Community High School	Ended	\$0.00	\$500.00	04/26/2021	05/10/2021	WCSD General Depository Acct
Staff Appreciation Week	Prairie Elementary School	Ended	\$1,449.22	\$1,000.00	04/22/2021	05/07/2021	WCSD General Depository Acct
WMS Student Council's Teacher Appreciation Week	Waunakee Community Middle School	Ended	\$3,202.37	\$500.00	03/15/2021	04/30/2021	WCSD General Depository Acct
Time Capsule Kits	Prairie Elementary School	Ended	\$1,626.36	\$3,000.00	04/19/2021	05/03/2021	WCSD General Depository Acct
Project Graduation 2021	Waunakee Community High School	Ended	\$13,306.63	\$10,000.00	03/05/2021	06/11/2021	WCSD General Depository Acct
Waunakee Scholarship Fund 2021	Waunakee Community High School	Ended	\$31,257.81	\$40,000.00	03/01/2021	06/07/2021	Waunakee Scholarship Fund
FFA Fruit Sale 2021	Waunakee Community High School	Ended	\$0.00	\$5,000.00	01/18/2021	02/14/2021	WCSD General Depository Acct
Donations for Waunakee Food Pantry	Prairie Elementary School	Ended	\$431.92	\$300.00	01/07/2021	01/16/2021	WCSD General Depository Acct
Waunakee Middle School SkillsUSA Country Meats Fund Raiser	Waunakee Community Middle School	Active	\$928.00	\$200.00	12/15/2020	—	WCSD General Depository Acct
FFA 'Frozen Cheesecake on a Stick'	Waunakee Community High School	Ended	\$2,231.51	\$2,500.00	12/11/2020	02/25/2021	WCSD General Depository Acct
Waunakee/DeForest Gymnastics Wreath Sale	Athletic Department	Ended	\$4,001.09	—	10/12/2020	11/04/2020	WCSD General Depository Acct
STOMP YOUR YARD	Prairie Elementary School	Ended	\$10,677.07	\$10,000.00	09/17/2020	10/31/2020	WCSD General Depository Acct
Waunakee Food Pantry	Waunakee Community Middle School	Ended	\$1,347.11	\$1,000.00	09/04/2020	09/19/2020	WCSD General Depository Acct
Waunakee DECA - Bucky Book 29	Waunakee Community High School	Ended	\$469.01	\$1,000.00	09/08/2020	11/20/2020	WCSD General Depository Acct
Community Giving PPE Project	Athletic Department	Ended	\$2,003.63	—	08/27/2020	10/06/2020	WCSD General Depository Acct
Waunakee Music Boosters 2020-21 Fundraising	Waunakee Community High School	Active	\$832.08	\$15,000.00	09/01/2020	08/31/2021	WCSD General Depository Acct
WMS Student Council 2020-2021	Waunakee Community Middle School	Ended	\$432.00	\$4,500.00	07/01/2020	06/30/2021	WCSD General Depository Acct
Waunakee Food Pantry	Waunakee Community Middle School	Ended	\$1,798.54	\$1,000.00	09/05/2020	09/19/2020	WCSD General Depository Acct
The Pulsera Project	Waunakee Community High School	Ended	\$0.00	\$500.00	04/26/2021	05/07/2021	WCSD General Depository Acct
8th Grade Washington D.C. Trip Culver's Share Night	Waunakee Community Middle School	Active	\$0.00	\$1,000.00	04/06/2020	—	WCSD General Depository Acct
Middle School Dance Team Fundraiser	Waunakee Community High School	Ended	\$1,250.93	\$2,021.00	06/14/2021	06/22/2021	WCSD General Depository Acct