

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION BUDGET COMMITTEE**

Tuesday, June 8, 2021

6:30 PM

Waunakee Community School District  
905 Bethel Circle  
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person, subject to space limitations, as well as guidelines and orders that are in place for indoor gatherings. Public comments will be limited to 3 minutes. The Board will allow 1 hour for public comments.

Public comments may be sent to Rebecca McDonough at [district\\_administrator@waunakee.k12.wi.us](mailto:district_administrator@waunakee.k12.wi.us) up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted outside the buildings and brought into the meeting individually to present; if you are attending the Board meeting in person, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

You will be required to abide by guidelines and/or orders required for indoor public locations in Dane County and Wisconsin.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF AGENDA**

**IV. PUBLIC COMMENTS**

**V. 2020-2021 BUDGET UPDATE**

A. Projected End of the Year Balance

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The purpose of this agenda item is to review the projected end of the year balance. Attached you will find an updated report from ForeCast5 that estimates the end of the year balance. The projected end of the year balance through March 31, 2021 was \$2,738,984. The project end of the year balance through April 30, 2021 is \$2,132,983.

Administration would like to discuss the topic of the annual Fund 73 contribution. Fund 73 is the Employee Benefit Trust Fund. We have held off on making the payment for

2020-2021 until the end of the fiscal year. The main reason for holding off the payment was to determine whether or not these funds would be needed for school reopening expenses. We would need to make this payment by July 31, 2021. Administration is seeking feedback from the committee on making this payment. There is a separate agenda item to review the updated actuarial report in conjunction with the annual Fund 73 contribution.

#### B. Budget Changes

8

The purpose of this agenda item is to review the formal budget change process that will be presented to the School Board for approval in June. The budget change document is attached.

All budget revisions are entered into the Skyward Financial System using the Skyward Budget Revision process. The budget revisions for 20-21 include:

- \* pay increases approved after the budget was adopted at the end of October
- \* changes in grant allocations (both Fund 10 and 27)
- \* changes to the State of Wisconsin Library Aid (Fund 10)
- \* the Athletic Department, to reflect reduced gate receipts
- \* removal of in-person fee, which was eliminated after the November Referendum was approved
- \* the November 2020 Operational Referendum funds, to reflect the proper accounting functions where the funds were spent
- \* to move scholarship payments from Fund 72 to Fund 21
- \* to reflect Ripp Park Tennis Court payments approved by the School Board in May
- \* Fund 41 Capital Projects Fund to reflect the transfer of HVAC and plumbing costs from Fund 41 to the November 2020 Operational Referendum funds

All budget revisions will be presented to the School Board for approval at the June 14th School Board Meeting.

#### C. Discussion on Building/Department Carryover Funds

13

The purpose of this agenda item is to discuss the topic of carryover funds for the buildings/departments. During the 2019-20 school year, buildings/departments were not allowed to carryover funds for activities that did not take place because of the school closure (i.e. transportation, spring sports, etc.). During the 2020-21 school year, many events/activities did not take place due to COVID19. At the April Budget Committee meeting, the Committee requested information from each building/department regarding potential use of carryover funds. This information was shared at the May Budget Committee meeting (see attached), and the Committee requested a recommendation on this topic from Administration for the June Budget Committee meeting.

The average percentage of funds that was returned to the District during 2019-20 was 40%. Administration has provided examples of a 40% and 50% return as of April 30, 2021. Please note that the dollar amounts will be reduced due to expenditures for the months of May and June. Administration is recommending the 40% return option to be consistent with the prior fiscal year. Administration is seeking feedback from the Committee on this topic.

D. Fund Balance Classifications 29

The purpose of this agenda item is to review the fund balance classifications. The School Board is annually required to approve fund balance accounts prior to the close of the fiscal year. I have attached the fund balance accounts that are currently being used. Please let me know if you have any questions on the fund balance classifications.

VI. **2021-2022 BUDGET PLANNING**

A. Timeline 30

The purpose of this agenda item is to discuss the next steps in the 2021-2022 budget process. Attached please find the budget timeline. Please note that the Second Draft of the Budget will be presented at the regular June Board Meeting.

B. Legislative Update

The purpose of this agenda item is to provide an update on the legislative process for the 2021-23 State Budget. Administration will provide the most recent information at the meeting and will review how this information correlates to our 2021-22 budget planning process.

C. Review Second Draft of 2021-22 Budget 31

The purpose of this agenda item is to review the second draft of the budget for the 21-22 school year. I have attached the second draft of the budget for your review. Please note that the second draft of the budget is based on the following:

1. The \$0/student increase in the per pupil categorical aid, with a \$150/student increase in the revenue limit formula
2. An increase in the percentage of State Special Education Categorical Aid to 35%
3. The personnel cost line includes a salary increase of 3.06%, a 0% increase in dental insurance rates, and a 0% increase for health insurance rates
4. The capital maintenance projects are funded from Fund 41
5. The second draft includes an increase of .315 FTE approved at the May School Board meeting, as outlined on page 13 of the document. The second draft also includes an additional position for the English Language Learner program, which will be mostly funded from transfer of service funds.
6. The second draft includes an update on the operational referendum funds, based on the positions/costs approved by the School Board at the May School Board meeting.
7. All of the remaining budget requests have been placed on hold at this time

The changes between the first and second draft of the budget have been highlighted in yellow, and these changes will be reviewed by the administration at the meeting.

The third draft of the budget in July will include:

1. Grant allocations
2. Staffing updates based on additional schedule changes, reallocation proposals or new positions
3. Updates to the Community Services budget (Fund 80)
4. Updates to the New Teacher program budget (Fund 99)

Please let me know if you have any questions on the second draft of the budget.

1. Review Estimated Salary Increases 54

The first payroll of the 2021-22 fiscal year is July 15th. The employee groups receiving paychecks on July 15th include: Administrators/Admin Support, Administrative Assistants and Custodial/Maintenance. The School Board approved pay increases for all of these groups at the May Board meeting. Attached please find a pay increase document with both a \$600 teacher point option and a \$900 teacher point option. Both options result in a total salary and benefit increase that is higher than the funds that are currently allocated. Administration is recommending reallocating \$143,442 from post employee benefits to salary increases. The \$143,442 is a result of a decrease in the District's required contribution to our Fund 73. Please see the separate agenda item on this topic.

Administration will be requesting approval of the teacher points option at the July regular School Board meeting, so that the teacher salary can be finalized before their first payroll of the 2021-22 fiscal year. No action is required at this time.

Administration is seeking feedback from the Budget Committee on the topic of reallocation of funds and the potential of reallocating additional funds for salary increases.

D. Actuarial Study/Fund 73 56

The purpose of this agenda item is to review the District's updated actuarial report and to request School Board feedback regarding the 2020-21 contribution to Fund 73, the post-employment benefit trust fund. Attached please find the updated actuarial report.

Great news! The District's net OPEB liability has changed from \$4,613,712 to \$3,759,765. The District's actuarially determined contribution changes from an annual payment of \$587,108 to \$443,666. Considering the projected end of the year balance in Fund 10, Administration is recommending a payment of \$443,666 into the Fund 73 fund for the 2020-21 school year. Administration is also recommending reducing the 2021-22 budget from \$587,108 to \$443,666 and to reallocate these funds to teacher points increases.

#### E. Review Moody's Credit Report / Fund 41

93

The purpose of this agenda item is to review the Moody's credit report that was issued April 16, 2021. Moody's downgraded the District's credit rating from A1 to Aa2, which is a drop of 2 credit ratings. The two major reasons for the downgrade were the District's fund balance and cash flow. The School Board has purposely decreased the Fund 10 fund balance while increasing the Fund 41 fund balance. Attached please find the Moody's credit rating, the School Board policy on Fund 41, and a Fund 10/41 fund balance spreadsheet.

Administration is seeking feedback from the Budget Committee regarding a response to the Moody's credit rating. Our response could range from making no changes, all the way to eliminating the District Fund 41 account. As an example, the District could levy the Fund 41 funds into Fund 10 to build back the Fund 10 fund balance while expending the funds that we have accumulated in Fund 41. As another example, the District could decide to no longer front the cash for any facility projects like we did for both Warrior Stadium and the Soccer Stadium.

#### F. Review Operational Referendum Funds

The Waunakee community approved an Operational Referendum in November of 2020 in the amount of \$2,127,502. This Operational Referendum was a non-recurring referendum, for the years 2020-21 through 2025-26. A non-recurring referendum means that the funds do not continue past 2025-26, unless a subsequent referendum is approved by the public.

Please see page 13 of the Second Draft of the Budget regarding the allocated and unallocated funds from the Operational Referendum. The allocated funds are a result of the School Board motions from the May Board meeting.

#### G. Lease Agreements

103

The purpose of this agenda item is to review the lease agreements for the 21-22 school year. I have attached the lease agreements for your review.

The district currently has leases with the Wisconsin Youth Company (K-4 after-school program for school year), Dane County (1 office at Heritage Elementary School), and the New Teacher Project (office space at Heritage Elementary School). We are recommending approval of a summer lease for the Wisconsin Youth Company this summer.

The administrative recommendation is to approve all four leases at the current rates with the Wisconsin Youth Company lease changing from \$2,600 to \$2,700 per building as well for summer school, the Dane County lease continuing at \$75 per month, and the New Teacher Project lease continuing at \$300 per month.

**VII. DISCUSSION/ACTION ON PROPOSALS**

A. Banking Services Request for Proposal 109  
The purpose of this agenda item is to seek feedback from the Budget Committee regarding the draft Banking Request for Proposal. School Board Policy requires the distribution of a banking services RFP every five years. Attached you will find a draft of the Request for Proposal and a list of the banking institutions who will receive the Request for Proposal. Page 2 shares the timeline for the RFP process. Administration is seeking feedback from the Budget Committee prior to releasing the Request for Proposal.

**VIII. OTHER ITEMS FOR DISCUSSION**

A. Update on Fundraising for Warrior Stadium and Soccer Stadium 124  
The Budget Committee requested an update on the fundraising on Warrior Stadium and the Soccer Stadium. Attached please find a financial report on both projects. At the bottom of each report you can see the remaining balance owed by the fundraising groups. We have requested that WAEF provide the checking account balances for both fundraising groups to the District. The WAEF balance for football is \$24,025.74 and the balance for soccer is \$40,366.76.

**IX. FUTURE AGENDA ITEMS**

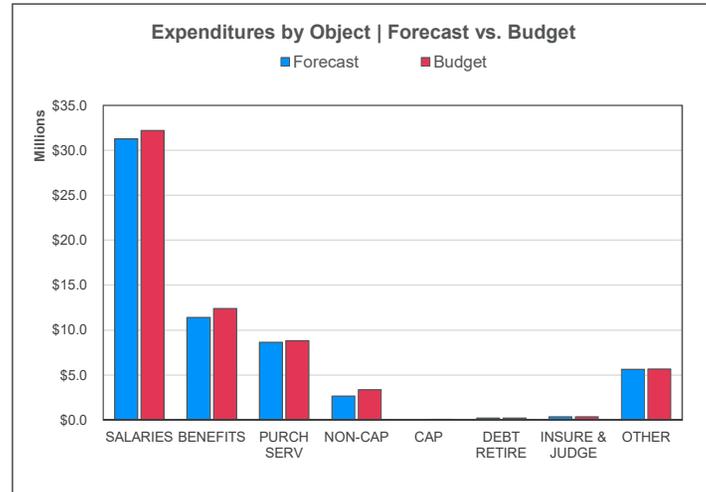
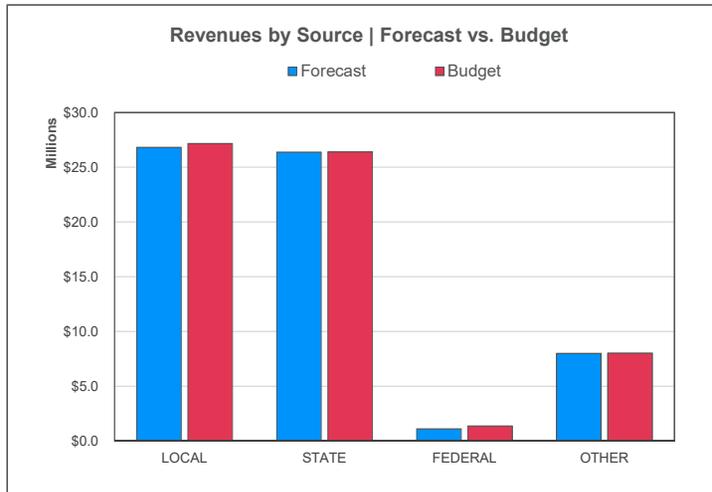
**X. ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

## General and Special Education Funds | Financial Forecast

For the Period Ending April 30, 2021

	Prior YTD	Current YTD	Add: Anticipated Revenues / Expenses	Annual Forecast	Annual Budget	Variance Favorable / (Unfavorable)
<b>REVENUES</b>						
Local	\$17,267,406	\$17,875,357	\$8,943,719	\$26,819,076	\$27,153,093	(\$334,017)
State	\$17,972,503	\$18,054,030	\$8,335,743	\$26,389,773	\$26,419,749	(\$29,976)
Federal	\$679,810	\$698,330	\$388,187	\$1,086,516	\$1,364,358	(\$277,842)
Other	\$215,750	\$449,185	\$7,541,103	\$7,990,288	\$8,014,796	(\$24,508)
<b>TOTAL REVENUE</b>	<b>\$36,135,469</b>	<b>\$37,076,902</b>	<b>\$25,208,751</b>	<b>\$62,285,653</b>	<b>\$62,951,996</b>	<b>(\$666,343)</b>
<b>EXPENDITURES</b>						
Salaries	\$23,815,228	\$24,308,915	\$6,964,336	\$31,273,252	\$32,200,301	\$927,049
Benefits	\$9,408,351	\$8,946,900	\$2,468,577	\$11,415,477	\$12,401,306	\$985,829
Purchased Services	\$6,142,767	\$6,214,400	\$2,431,640	\$8,646,040	\$8,810,354	\$164,313
Non-Cap Objects	\$1,758,496	\$2,232,638	\$431,378	\$2,664,016	\$3,356,574	\$692,558
Capital Objects	\$172,883	\$11,482	\$8,979	\$20,461	\$61,230	\$40,769
Debt Retirement	\$49,410	\$46,704	\$161,510	\$208,214	\$204,000	(\$4,214)
Insurance and Judgements	\$349,769	\$389,269	(\$23,542)	\$365,727	\$336,000	(\$29,727)
Other Objects/Transfers	\$98,962	\$102,763	\$5,538,064	\$5,640,827	\$5,663,577	\$22,750
<b>TOTAL EXPENDITURES</b>	<b>\$41,795,865</b>	<b>\$42,253,072</b>	<b>\$17,980,943</b>	<b>\$60,234,015</b>	<b>\$63,033,342</b>	<b>\$2,799,327</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(\$5,660,396)</b>	<b>(\$5,176,171)</b>	<b>\$7,227,808</b>	<b>\$2,051,637</b>	<b>(\$81,346)</b>	<b>\$2,132,984</b>
<b>ENDING FUND BALANCE</b>	<b>\$1,118,286</b>	<b>\$1,251,962</b>		<b>\$8,479,770</b>	<b>\$6,346,787</b>	<b>\$2,132,983</b>



EXAMPLE: CHANGE IN ANTICIPATED REVENUES AND/OR EXPENDITURE APPROPRIATIONS

On "Line Item" enter name of account being amended.

**NOTICE OF CHANGE IN ADOPTED BUDGET  
WAUNAKEE COMMUNITY SCHOOL DISTRICT**

Notice is hereby given, in accordance with the provisions of Wisconsin Statute 65.90(5)(a), that the School Board of Waunakee Community School District on June 14, 2021 adopted the following changes to previously approved budgeted 2020 - 21 amounts. The following presents only adopted budget line items with changes. Unchanged line items are not presented.

<b>GENERAL FUND</b>				
LINE ITEM	ACCOUNT CODE	PREVIOUS APPROVED AMOUNT \$	AMENDED APPROVED AMOUNT \$	CHANGE \$
<b>Anticipated Revenue:</b>				
School Activity Income	270	120,000.00	90,500.00	(29,500.00)
Other Revenue from Local Sources	290	825,993.00	625,993.00	(200,000.00)
Payments for Services	340	1,954,414.00	1,939,450.00	(14,964.00)
State Aid - Categorical	610	272,491.00	319,894.00	47,403.00
State Special Project Grants	630	109,867.00	111,547.00	1,680.00
Federal Special Projects Aid Trans	730	332,382.00	340,787.00	8,405.00
Elementary and Secondary Education	750	90,061.00	94,520.00	4,459.00
<b>Total Anticipated Revenues</b>		<b>54,692,307.00</b>	<b>54,509,790.00</b>	<b>(182,517.00)</b>
<b>Expenditure Appropriations:</b>				
UNDIFFERENTIATED CURRICULUM	110000	13,768,550.00	14,244,319.00	475,769.00
REGULAR CURRICULUM	120000	8,670,066.00	8,255,159.00	(414,907.00)
VOCATIONAL CURRICULUM	130000	1,810,029.00	1,953,018.00	142,989.00
PHYSICAL CURRICULUM	140000	697,184.00	714,810.00	17,626.00
CO-CURRICULAR ACTIVITIES	160000	930,346.00	930,918.00	572.00
OTHER SPECIAL NEEDS	170000	393,768.00	402,788.00	9,020.00
PUPIL SERVICES	210000	1,242,043.00	1,270,557.00	28,514.00
INSTRUCTIONAL STAFF SERVICES	220000	2,887,332.00	3,067,441.00	180,109.00
GENERAL ADMINISTRATION	230000	1,046,720.00	1,175,441.00	128,721.00
SCHOOL BUILDING ADMINISTRATION	240000	3,692,795.00	3,808,332.00	115,537.00
BUSINESS ADMINISTRATION	250000	10,023,292.00	9,030,629.00	(992,663.00)
CENTRAL SERVICES	260000	81,253.00	81,313.00	60.00
OTHER SUPPORT SERVICES	290000	1,947,862.00	2,007,371.00	59,509.00
TRANSFERS TO ANOTHER FUND	410000	5,635,100.00	5,524,784.00	(110,316.00)
PURCHASED INSTRUCTIONAL SERVICES	430000	1,581,642.00	1,583,756.00	2,114.00
<b>Total Expenditure Appropriations</b>		<b>54,948,482.00</b>	<b>54,591,136.00</b>	<b>(357,346.00)</b>
<b>Projected Ending Fund Balance:</b>				
<b>Fund Balance, Restricted</b>	<b>Enter</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

EXAMPLE: CHANGE IN ANTICIPATED REVENUES AND/OR EXPENDITURE APPROPRIATIONS

On "Line Item" enter name of account being amended.

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<b>SPECIAL EDUCATION FUND</b>				
<b>LINE ITEM</b>	<b>ACCOUNT CODE</b>	<b>PREVIOUS APPROVED AMOUNT \$</b>	<b>AMENDED APPROVED AMOUNT \$</b>	<b>CHANGE \$</b>
<b>Anticipated Revenue:</b>				
General Fund	110	5,635,100.00	5,524,784.00	(110,316.00)
State Aid - Categorical	610	2,218,000.00	2,083,527.00	(134,473.00)
Federal Special Projects Aid Trans	730	678,388.00	702,895.00	24,507.00
<b>Total Anticipated Revenues</b>		<b>8,662,488.00</b>	<b>8,442,206.00</b>	<b>(220,282.00)</b>
<b>Expenditure Appropriations:</b>				
SPECIAL EDUCATION CURRICULUM	150000	6,342,218.00	6,082,751.00	(259,467.00)
PUPIL SERVICES	210000	1,254,002.00	1,279,761.00	25,759.00
INSTRUCTIONAL STAFF SERVICES	220000	534,814.00	560,765.00	25,951.00
BUSINESS ADMINISTRATION	250000	148,500.00	174,659.00	26,159.00
CENTRAL SERVICES	260000	26,755.00	28,845.00	2,090.00
PURCHASED INSTRUCTIONAL SERVICES	430000	355,199.00	314,425.00	(40,774.00)
<b>Total Expenditure Appropriations</b>		<b>8,662,488.00</b>	<b>8,442,206.00</b>	<b>(220,282.00)</b>
<b>Projected Ending Fund Balance:</b>				
<b>Fund Balance, Restricted</b>	<b>Enter</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Projected Ending Fund Balance</b>	<b>Enter</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

EXAMPLE: CHANGE IN ANTICIPATED REVENUES AND/OR EXPENDITURE APPROPRIATIONS

On "Line Item" enter name of account being amended.

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<b>CAPTIAL EXPANSION FUND</b>				
<b>LINE ITEM</b>	<b>ACCOUNT CODE</b>	<b>PREVIOUS APPROVED AMOUNT \$</b>	<b>AMENDED APPROVED AMOUNT \$</b>	<b>CHANGE \$</b>
<b>Anticipated Revenue:</b>				
<b>Total Anticipated Revenues</b>		<b>534,296.00</b>	<b>534,296.00</b>	<b>0.00</b>
<b>Expenditure Appropriations:</b>				
<b>BUSINESS ADMINISTRATION</b>	250000	2,380,329.00	1,256,337.00	(1,123,992.00)
<b>Total Expenditure Appropriations</b>		<b>2,380,329.00</b>	<b>1,256,337.00</b>	<b>(1,123,992.00)</b>
<b>Projected Ending Fund Balance:</b>				
<b>Fund Balance, Restricted</b>	Enter	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Projected Ending Fund Balance</b>	Enter	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

EXAMPLE: CHANGE IN ANTICIPATED REVENUES AND/OR EXPENDITURE APPROPRIATIONS

On "Line Item" enter name of account being amended.

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<b>PRIVATE PURPOSE TRUST FUND</b>				
<b>LINE ITEM</b>	<b>ACCOUNT CODE</b>	<b>PREVIOUS APPROVED AMOUNT \$</b>	<b>AMENDED APPROVED AMOUNT \$</b>	<b>CHANGE \$</b>
<b>Anticipated Revenue:</b>				
<b>Total Anticipated Revenues</b>		<b>20,200.00</b>	<b>0.00</b>	<b>(20,200.00)</b>
<b>Expenditure Appropriations:</b>				
<b>Total Expenditure Appropriations</b>		<b>13,500.00</b>	<b>0.00</b>	<b>(13,500.00)</b>
<b>Projected Ending Fund Balance:</b>				
<b>Fund Balance, Restricted</b>	<b>Enter</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Projected Ending Fund Balance</b>	<b>Enter</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

EXAMPLE: CHANGE IN ANTICIPATED REVENUES AND/OR EXPENDITURE APPROPRIATIONS

On "Line Item" enter name of account being amended.

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<b>COMMUNITY SERVICE FUND</b>				
<b>LINE ITEM</b>	<b>ACCOUNT CODE</b>	<b>PREVIOUS APPROVED AMOUNT \$</b>	<b>AMENDED APPROVED AMOUNT \$</b>	<b>CHANGE \$</b>
<b>Anticipated Revenue:</b>				
Other Revenue from Federal Sources	790	0.00	125,000.00	125,000.00
<b>Total Anticipated Revenues</b>		<b>528,091.00</b>	<b>653,091.00</b>	<b>125,000.00</b>
<b>Expenditure Appropriations:</b>				
BUSINESS ADMINISTRATION	250000	44,000.00	49,537.00	5,537.00
OTHER COMMUNITY SERVICES	390000	111,000.00	230,463.00	119,463.00
<b>Total Expenditure Appropriations</b>		<b>528,091.00</b>	<b>653,091.00</b>	<b>125,000.00</b>
<b>Projected Ending Fund Balance:</b>				
<b>Fund Balance, Restricted</b>	<b>Enter</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Projected Ending Fund Balance</b>	<b>Enter</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Administrator:	Sheila Weihert
Building:	Arboretum
<b>Cost</b>	<b>Description</b>
4,000	Developmental Designs Workshop
13,540	Smart Board Replacements (4 x \$3385)
15,000	Playground Equipment/Shades - portion of cost combined with PTO
500	Staff Book Study

Administrator:	Dan Carter
Building:	Heritage
<b>Cost</b>	<b>Description</b>
2,000	Refrigerator for Breakroom
3,792	Developmental Designs Training (summer training)

Administrator:	Dean Kaminski		
Building:	Prairie		
<b>Cost</b>	<b>Description</b>		
10,000	Playworks recess framework w/onsite PD and coach		
4,000	Developmental Designs training (summer training)		
1,500	Staff development (book study)		
3,500	Technology replacement (smartboard/J-touch), Chromebooks for paraeducators (in conjunction with technology funds)		
125	small refrigerator for medications (health office)		

Administrator:	Tim Mommaerts
Building:	Intermediate School
<b>Cost</b>	<b>Description</b>
<b>Cost</b>	<b>Description</b>
\$9,000.00	PLC Convention Summer 2022 (12 x \$700)
\$1,800.00	PLC Convention Hotel (6 x \$300)
\$800.00	PLC Convention and Meals
\$7,400.00	J-Touch Replacement with Box Lights (2 X \$3,700.00)
\$7,680.00	Band Instruments--5 Euphoniums
\$3,700.00	Replace unreturned / obsolete I-Pads -10 pack
\$3,000.00	Development Design
\$2,000.00	Laminator
\$2,000.00	6th grade t-shirts/end-of-year celebration
\$3,000.00	Audio Towers for classroom (2)
\$7,500.00	ELA Bookroom (more diverse titles) & ELA Curriculum
???	Cardio Room Repairs and Upgrades
\$47,880.00	Total

Administrator:	Jeff Kenas
Building:	Middle School
<b>Cost</b>	<b>Description</b>
\$30,000.00	Tables and chairs to change over computer labs, create collaboration friendly spaces (3 sets) - high priority
\$6,000.00	Upgrade laptop technology for para-educators, more in line with rest of staff (6 paras) - high priority
\$10,000.00	Furniture/Cabinets for science room remodel (Estimate, and some is covered by facilities/ref funds) - med priority
\$7,500.00	Upgrade/replace old SmartBoard units - high priority
\$20,000.00	Band/Orchestra: add instruments for increasing numbers, update inventory (flexible, and need a comprehensive district plan)

Administrator:	Brian Borowski
Building:	High School
<b>Cost</b>	<b>Description</b>
15,000	finish furniture upgrades for LMTC-to create a flexible classroom space
10,000-15,000	Projector for PAC
3500	Projector for the CAVE
360	Monitor, Mount and cables for the CAVE
500	Possible need for new receptacle to hold technology in the CAVE
4153	New Laptops for Principal, 3 AP's, Conf. Rm B
2975	Chromebooks for HS Para's
2500	Get Kiln in Ceramics room operational, (Westphal Elec. working on this).
2821	Bell Covers and Masks for Band
4992	Mats and racking for floors
2500	Cheese walls for LMTC
80,000	The College Board/AP Exam invoice to come. (approx)
2400	Replacements and repairs for Matt Schumacher's Ind. Tech classes
1100	Band Saws for Willauer Ind. Tech
1000	End of year staff "picnic"/recognition.
1500	Metals and Home Auto needs
	Waiting for info from the music dept on Instrument(s) purchase yet.

Administrator:	Aaron May			
Building:	Athletic Dept			
<b>Cost</b>	<b>Description</b>			
7,500	UTV			
10,000	Digital All State Photo TV Display			
	***Both of these items are on our "Wish List" if we have money left over, sports will be busy through June, unknown what we will actually have left!			

Administrator:	Amy Johnson
Building:	4K
<b>Cost</b>	<b>Description</b>
10,000	new literacy resources (phonological awareness)
10,000	replacement curricular resources due to use/wear (Get Set for School student materials)
500	replacement texts for teachers (Creative Curriculum)

Administrator:	Tim Schell
Building:	Curriculum
<b>Cost</b>	<b>Description</b>

Administrator:	John Cramer
Building:	Energy Conservation
<b>Cost</b>	<b>Description</b>
\$68,522.82	May 2021, starting in 1500 hallway and replacing hallway and bathroom light fixtures. Oldest section of WHS. This project is planned to continue in July 2021 using 21-22 Energy Conservation Budget of \$83894.00. Will move to 1400 hallway upon completion of 1500 hallway.

Administrator:	Brian Grabarski
Building:	Human Resources
<b>Cost</b>	<b>Description</b>
4,000	staff recognition program
500	4th quarter staff recognition
2000	Skyward training - new hire / existing staff
2000	technology - new hire for mobile office needs
\$1,500	Admin job postings, enhanced custodial postings

Administrator:	John Cramer	
Building:	Maintenance	
\$225,094.15	Available as of 4.9.21	
<b>Cost</b>	<b>Description</b>	
\$44,000.00	Truck/Plow - pending BOE Approval 4.12.21	requested budget increase 19/20 & 20/21
\$44,000.00	2nd Truck/Plow	
\$34,399.00	96" wide area mower LZS88CDYM96RWO	In stock ( <i>until May 11th</i> ) at Waunakee Power Equipment- otherwise lead time would be next year summer 2022 - will auction 2 older pieces of equipment. Reduce labor hours
\$26,200.00	AES Tractor	Moving from 21-22 approved capital projects to available 20-21 funds. Equipment immediately available
\$42,000.00	WMS Snow Tractor	Moving from 21-22 approved capital projects to available 20-21 funds. Equipment immediately available
\$25,000.00	Middle School Fire Panel	Panel is obsolete and unable to integrate 911 panic button through the existing dialer -- Johnson Controls Fire- Estimate only
\$0.00	Bethel Horn/Fire strobes	Ahern quoting
\$0.00	Bethel -Upgrade security panel and convert from Faith Technologies to Johnson Controls Security	Johnson Control Security quoting
\$215,599.00	totals	

Administrator:	Chris Mand
Building:	Student Support
	\$22,351.61
<b>Cost</b>	<b>Description</b>
9,000	SSIS SEL + MH Screener (Grades 3,5,7,9)
6,000	Child Protection Curriculum (PreK-5th)
3350	Non-Violent Crisis Intervention Trainer Renewal
4,000	Summer Hours for Social Emotional Learning Work Team

Administrator:	Randy Guttenberg		
Building:	Superintendent		
Total amont			
<b>Cost</b>	<b>Description</b>		
25,600	This will be put toward any costs associated with the re-branding process this year. and BOE PD regarding the same.		

Administrator:	Herb Haubrich					
Building:	Technology					
Current level of carry	\$319,530					
<b>Cost</b>	<b>Description</b>					
\$68,900	Verkada Camera System for high school All video stored in the cloud with controlled event notification and other features Would also give us additional camera for the other buildings which all need more cameras					
\$194,000	Pure Storage replacment for NetApp *The current NetApp storage is 9 years old and needs to be replaced.					
\$25,000	Chromebooks for para educators (100) HP Chromebooks at \$250 each This is an area that we rarely spend money on and the current devices we give to regular ed paras are very old Chromebooks					
\$206,250	Flat Panel Monitors to replace old projector/Smartboard set ups around the district. Boxlight 75 inch flat panels at \$2,750 <a href="https://docs.google.com/spreadsheets/d/17IsRGehEkw41crSEZ28dFCE23gZmplPfk8WmSmaJo4o/edit?ts=607de2be#gid=0">https://docs.google.com/spreadsheets/d/17IsRGehEkw41crSEZ28dFCE23gZmplPfk8WmSmaJo4o/edit?ts=607de2be#gid=0</a> We replace on average around 10-12 projectors a year. These projectors nomrally are in service for 6-8 years. We have 72 projectors that could be replaced with these funds. However, we would replace them with BoxLight Interactive flat panels that have a life expectancy of 14-15 years.					
\$30,000	Security Camara for each building for more coverage on both inside and outside of buildings. If we don't use the funds for Verkada which would give us these cameras for the other buildings we could use this funds to just purchase more camera This would give us an additional 15 cameras per building which is about the number we'd get from the Verkada purchase					
\$74,000	iPad replacement for each building (200 iPads purchased in groups of 10) Some of these have been purchased by the regular technology budget in the past					
						27
\$598,150	Total					

**CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES (Fund 10)**

Building/Department	19-20 Carryover	20-21 Revenue Budget	20-21 Rec'd	20-21 Revenue Balance	20-21 Expense Budget	20-21 Spent / Encumbered	20-21 Expense Balance	20-21 Balance	Funds Available	40% Returned to District	60% retained by bldg/dept	50% Returned to District	50% Retained by bldg/dept
Prairie School	20,930.59	11,760.00	2,259.12	9,500.88	88,410	74,321.67	14,088.33	4,587.45	25,518.04	10,207.22	15,310.82	12,759.02	5,103.61
Heritage School	22,811.68	12,380.00	2,050.74	10,329.26	82,580	65,835.13	16,744.87	6,415.61	29,227.29	11,690.92	17,536.37	14,613.65	5,845.46
Arboretum School	26,767.07	12,813.00	2,851.80	9,961.20	77,463	63,009.44	14,453.56	4,492.36	31,259.43	12,503.77	18,755.66	15,629.72	6,251.89
Intermediate School	51,542.70	37,950.00	13,443.00	24,507.00	148,620	82,005.16	66,614.84	42,107.84	93,650.54	37,460.22	56,190.32	46,825.27	18,730.11
Middle School	40,026.43	31,000.00	4,745.99	26,254.01	142,000	91,688.32	50,311.68	24,057.67	64,084.10	25,633.64	38,450.46	32,042.05	12,816.82
High School	64,893.55	177,575.00	155,297.95	22,277.05	563,093	324,523.95	238,569.05	216,292.00	281,185.55	112,474.22	168,711.33	140,592.78	56,237.11
Athletic Dept	11,000.00	8,500.00	1,340.04	7,159.96	316,682	264,716.02	51,965.98	44,806.02	55,806.02	22,322.41	33,483.61	27,903.01	11,161.20
4K	14,220.36	0.00	0.00	0.00	972,540	967,288.74	5,251.26	5,251.26	19,471.62	7,788.65	11,682.97	9,735.81	3,894.32
Curriculum	30,726.65	82,454.00	4,461.94	77,992.06	411,425	386,770.32	24,654.68	-53,337.38	-22,610.73	0.00	0.00	0.00	0.00
Energy Conservation	1,516.67	0.00	220.00	-220.00	83,894	85,168.85	-1,274.85	-1,054.85	461.82	184.73	277.09	230.91	92.36
Human Resources	6,591.04	2,200.00	0.00	2,200	35,850	27,793.80	8,056.20	5,856.20	12,447.24	4,978.90	7,468.34	6,223.62	2,489.45
Maintenance	55,705.29	2,000.00	7,433.37	-5,433	972,605	798,827.27	173,777.73	179,211.10	234,916.39	93,966.56	140,949.83	117,458.20	46,983.28
Student Support	13,580.91	0.00	0.00	0	221,506	215,307.93	6,198.07	6,198.07	19,778.98	7,911.59	11,867.39	9,889.49	3,955.80
Superintendent	16,610.49	0.00	0.00	0.00	84,600	75,649.40	8,950.60	8,950.60	25,561.09	10,224.44	15,336.65	12,780.55	5,112.22
Technology	50,895.63	2,750.00	4,924.32	-2,174.32	991,179	746,260.11	244,918.89	247,093.21	297,988.84	119,195.54	178,793.30	148,994.42	59,597.77
Capital Projects (Fund 10)	21,267.54	0.00	0.00	0.00	278,500	302,658.56	-24,158.56	-24,158.56	-281,391.02	0.00	0.00	0.00	0.00
	449,086.60							716,768.60	887,355.20	476,542.78	714,814.17	595,678.48	238,271.39

**WAUNAKEE COMMUNITY SCHOOL DISTRICT**  
**June 14, 2021 BOARD MEETING**  
**FUND BALANCE ACCOUNTING**

<u>FUND</u>	<u>FUND BALANCE DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>JULY 1, 2020 FUND BALANCE</u>
10	General Fund - Unassigned fund balance	939900	5,494,428.87
10	General Fund - Restricted fund balance : Self insurance	936110	268,685.65
10	General Fund - Restricted fund balance : Common School Funds	936130	45,092.16
10	General Fund - Committed Fund Balance*	937900	170,859.68
10	General Fund - Assigned Fund Balance**	938900	449,086.60
	<b>FUND 10 TOTAL</b>		<b>6,428,152.96</b>
21	Special Projects Funds - Restricted fund balance : Other	VARIES	580,213.83
30	Debt Service Funds - Restricted fund balance : Debt service retirement	936320	2,078,896.03
40	Capital Projects Funds - Restricted fund balance : Other	936900	1,858,667.56
50	Food Service Fund - Restricted fund balance: Food service programs	936500	0.00
72	Private Benefit Trust Fund - Restricted fund balance: Other	936900	330,221.65
73	Employee Benefit Trust Fund - Restricted fund balance: Other	936900	6,605,582.82
80	Community Service Fund - Committed Fund Balance	937900	336,371.08
	Total		18,218,105.93

\*The purpose of the committed fund balance is to allocate funds committed by the School Board for parking lot replacement/repairs, Warrior Stadium turf replacement, and band uniform replacement.

\*\*The purpose of the assigned fund balance is to allocate funds to allow building/department budgets to carry over unspent funds from one fiscal year to the next.

## I. 2021-2022 BUDGET TIMELINE

January 4	Open budget request/reallocation/reduction process to Administration
<b>January 25</b>	<b>All budget requests/reallocations/reductions due to the Executive Director of Operations</b>
March 1 – 5	Present first draft of the budget planning process to the Budget Committee
March 8	Present budget planning process to the School Board for approval
March 9	Distribute approved budget planning process to the administrative cabinet
March 9 – Apr. 2	Building/department level budget development
April 6 – 30	Preparation of the first draft of the budget Budget meetings with administrators as necessary
April 8	Budget Committee meets to review 2021-22 budget parameters
<b>April 29</b>	<b>Special School Board/Leadership Team meeting to review 2021-22 budget process</b>
May 3 – 7	First draft of the budget to the Budget Committee
May 10	First draft of the budget to the School Board School Board approves 2021-22 student fees School Board approves 2021-22 insurance benefits
May 11 – 28	Staff presentations on the budget process
June 7 – 11	Second draft of the budget to the Budget Committee
June 14	Second draft of the budget to the School Board
July 1	State equalization aid estimates released by DPI
July 6 – 9	Third draft of the budget to the Budget Committee
July 12	Third draft of the budget to the School Board Public hearing on the budget during School Board meeting School Board approves budget to allow for summer activity
September 17	Third Friday in September student count
October 15	State equalization aid certification released by DPI
October 18	Presentation of the approved budget at the annual school district Budget Hearing. Request public approval of the tax levy at the Annual Meeting.
October 19 – 22	Present budget changes and tax levy changes to the Budget Committee
October 25	School Board makes any changes to the budget and sets the tax levy on or before November 1
Before Nov. 10	Certify tax levy by the School Board Clerk



**Waunakee Community School District**

Committed to Children . Committed to Community . Committed to Excellence

**2021-2022 Budget  
SECOND DRAFT**

**The second draft of the budget is based on the 2021-2023 State Budget, with modifications as recommended by the Budget Committee. This budget draft is more conservative than what is included in Governor Evers' Budget Proposal.**

Prepared by Steve Summers, Executive Director of Operations  
June 14, 2021

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# Waunakee Community School District

## Board of Education

<u>Name</u>		<u>Municipality</u>	<u>Term Expires</u>
Joan Ensign	President	Town of Westport, City of Middleton, City of Madison	Spring 2022
Mark Hetzel	Vice President	Town of Vienna	Spring 2024
Jack Heinemann	Treasurer	Village of Waunakee	Spring 2022
Judy Engebretson	Clerk	Towns of Dane/Springfield	Spring 2022
Dave Boetcher	Director	Village of Waunakee	Spring 2022
Ted Frey	Director	Town of Westport, City of Middleton, City of Madison	Spring 2024
Brian Hoefler	Director	Village of Waunakee	Spring 2023

## Budget Committee Members

Jack Heinemann, Chair  
Mark Hetzel  
Joan Ensign

# Waunakee Community School District

## Introduction

A budget is a financial plan designed to achieve the educational objectives of the Waunakee Community School District. The budget needs to be accountable to meet these educational objectives within the financial constraints that exist. The budget needs to be understandable to the Board of Education, administration, staff, parents, and the district taxpayers. The budget was developed with significant staff input regarding needs and priorities. The budget was developed based on principals of long-term fiscal planning.

## Timeline

The budget process for the 2021-2022 fiscal year began in January 2021 with all budget requests/reallocations/reductions due to the Executive Director of Operations by January 25<sup>th</sup>. A special board meeting was held on April 29<sup>th</sup> with the Board of Education and leadership team to review the 2021-22 budget process. A draft of the budget planning process document was presented at a Budget Committee meeting in March. Building/department level budget planning took place between March/April. Administrative review of the budget took place in April. The first draft of the budget was presented to the Budget Committee and the Board of Education in May. The second draft of the budget will be presented in June. The third draft of the budget will be presented in July. A public hearing on the budget will take place in July. The preliminary budget will be presented at the Annual Meeting in October with community approval of the tax levy. The Board of Education will approve the final version of the budget and set the tax levy at a special meeting scheduled for October 25<sup>th</sup>.

## Executive Summary

A school district's budget is divided into many "funds". These "funds" are used to account for specific school district programs. The different "funds" and their descriptions are presented below:

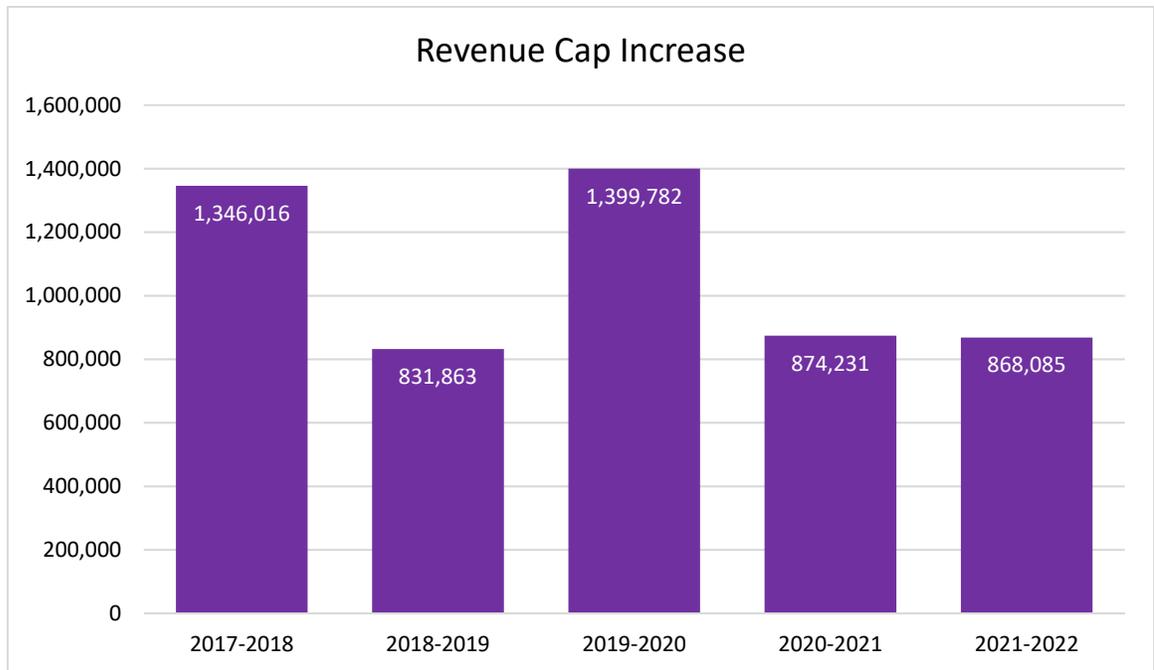
FUND	DESCRIPTION
10	General
21	Special Revenue Trust
27	Special Education
38	Non-Referendum Debt Service*
39	Referendum Debt Service
41	Capital Expansion Fund
49	Capital Projects*
50	Food Service
72	Private Benefit Trust*
73	Employee Benefit Trust
80	Community Service
99	Other Cooperative Funds

\* Currently not being utilized

## Waunakee Community School District

A state revenue cap formula is a significant factor in the development of the budget. The revenue cap limits the amount of revenue available to school districts from the two main sources- property taxes and state equalization aid. The revenue cap directly affects Funds 10, 38, and 41, and indirectly affects Fund 27. Fund 27 is primarily funded from a transfer from Fund 10.

The 2021-22 Waunakee state budget planning process increases the revenue cap per student amount by \$150.00 during 2021-22 and \$179 during 2020-21. The budget includes a \$0 change in the per pupil categorical aid. The most recent four years of revenue cap changes and the estimated increase for 2021-22 is shown below:



Please note: the 2014-15 through 2017-18 revenue caps were increased by \$540,000.00 per year due to the November, 2014 operational referendum question.

# Waunakee Community School District

## Enrollment

Student enrollment is a key factor in the revenue cap formula. The most recent four years of historical numbers and the estimated September 2021 numbers are shown below:

Grade	2017-18	2018-19	2019-20	2020-21	2021-22
EC	9	15	12	4	14
4K	262	274	240	268	256
K	270	290	283	256	282
1	280	280	298	272	260
2	283	298	278	298	281
3	325	288	315	270	303
4	283	340	303	310	274
<b>TOTAL</b>	<b>1712</b>	<b>1785</b>	<b>1729</b>	<b>1678</b>	<b>1670</b>
<b>ELEM</b>					
5	278	289	349	309	318
6	312	288	299	342	316
<b>TOTAL</b>	<b>590</b>	<b>577</b>	<b>648</b>	<b>651</b>	<b>634</b>
<b>INTER.</b>					
7	326	328	304	295	355
8	331	328	341	305	298
<b>TOTAL</b>	<b>657</b>	<b>656</b>	<b>645</b>	<b>600</b>	<b>653</b>
<b>MIDDLE</b>					
9	345	346	339	343	317
10	312	345	347	338	341
11	309	311	342	343	339
12	331	320	326	353	362
<b>TOTAL</b>	<b>1297</b>	<b>1322</b>	<b>1354</b>	<b>1377</b>	<b>1359</b>
<b>HIGH</b>					
<b>TOTAL</b>	<b>4256</b>	<b>4340</b>	<b>4376</b>	<b>4306</b>	<b>4316</b>
<b>DISTRICT</b>					

The historical student count shows an increasing enrollment. The estimated September 2021 enrollment shows an increase of 10 students. Enrollment increases result in additional revenues being available through the revenue cap formula.

The 2021-2022 revenue cap limit increases to \$46,176,998 or \$814,085 higher than 2020-21. This increase equates to a 1.8% increase. The 2021-2022 state equalization aid increases to \$21,091,176 or \$558,902 higher than 2020-21. This change equates to a 3% increase. The district will receive the state equalization aid estimate from the WI Department of Public Instruction on July 1<sup>st</sup>.

## Waunakee Community School District

The 2021-2022 tax levy increases to \$34,766,087 or \$117,825 higher than 2020-2021. This increase equates to a 0.3% increase. Two years of historical information and the proposed tax levy for this year is shown below.

Proposed Property Tax Levy			
FUND	Audited	Unaudited	Proposed
	2019-20	2020-21	2021-22
General Fund	23,120,138.00	26,294,430.00	26,676,813.00
Referendum Debt Service Fund	9,519,686.00	7,394,445.00	7,203,087.00
Non-Referendum Debt Service Fund	0.00	0.00	0.00
Capital Expansion Fund	509,296.00	509,296.00	436,096.00
Community Service Fund	434,000.00	450,091.00	450,091.00
<b>TOTAL SCHOOL LEVY</b>	<b>33,583,120.00</b>	<b>34,648,262.00</b>	<b>34,766,087.00</b>
<b>PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YR</b>	<b>10.7%</b>	<b>3.2%</b>	<b>0.3%</b>

The 2021-2022 tax base increases to \$3,276,962,650 or \$95,445,514 higher than 2020-2021. This change equates to a 3.0% increase. The 2021-2022 tax rate (tax levy/tax base) decreases from \$10.89 to \$10.61, which equates to a 2.6% decrease. The school tax on a \$360,000 home decreases from \$3,920 to \$3,820 (assuming home had assessment change of 0%).

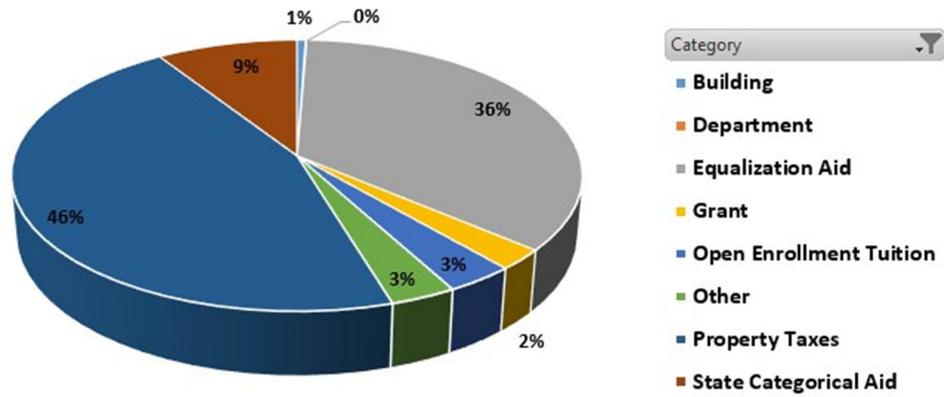
A summary of the expenditures showing two years of historical information and the proposed 2021-2022 budget is shown below. Fund 73 is not included in the summary below.

Total Expenditures and Other Financing Uses			
ALL FUNDS	Audited	Unaudited	Proposed
	2019-20	2020-21	2021-22
GROSS TOTAL EXPENDITURES--ALL FUNDS	70,887,036.00	78,026,200.00	75,876,555.00
Interfund Transfers (Source 100) - ALL FUNDS	5,732,521.00	5,635,100.00	5,448,934.00
Refinancing Expenditures (FUND 30)	0.00	0.00	0.00
NET TOTAL EXPENDITURES -- ALL FUNDS	65,154,515.00	72,391,100.00	70,427,621.00
<b>PERCENTAGE INCREASE -- NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR</b>	<b>4.2%</b>	<b>11.11%</b>	<b>-2.71%</b>

# Waunakee Community School District

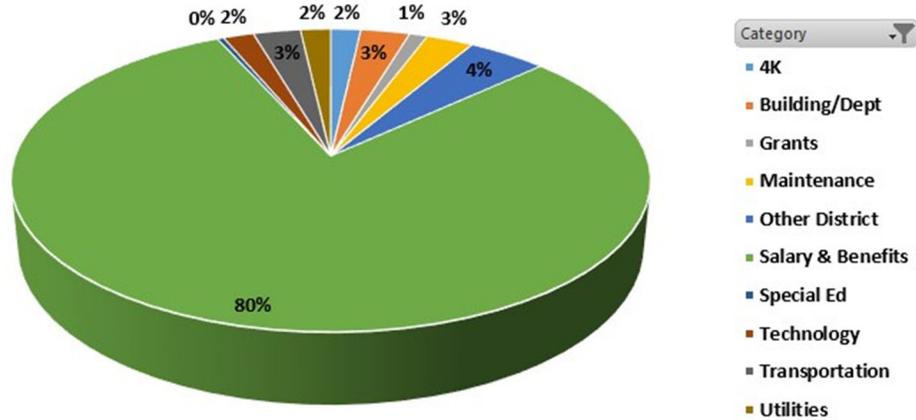
## Where do the revenues come from? (Funds 10 and 27)

Total 10/27 Revenues



## What are the expenditures spent on? (Funds 10 and 27)

Total 10/27 Expenses



Each fund is presented in more detail on the following pages.

# Waunakee Community School District

## General Fund 10

**Purpose of Fund:** The purpose of the general fund 10 is to account for the educational programs and operations of the school district, excluding special education programs.

The 2021-22 grant budgets are not available at this time. The 2021-22 open enrollment budgets will be adjusted based on actual student attendance in the fall of 2021. The state equalization aid/property tax budgets will be revised based on the aid estimate from the Department of Public Instruction in July. The interest earnings/interest expenses for borrowings will be revised in the fall of 2021 based on market conditions.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Prairie School Bldg Fees	\$11,760	\$5,720	(\$6,040)	-51%
Heritage School Bldg Fees	\$12,380	\$5,950	(\$6,430)	-52%
Arboretum School Bldg Fees	\$12,813	\$6,375	(\$6,438)	-50%
Intermediate School Bldg Fees	\$37,950	\$33,350	(\$4,600)	-12%
Middle School Bldg Fees	\$31,000	\$32,600	\$1,600	5%
High School Bldg Fees	\$177,575	\$169,750	(\$7,825)	-4%
Athletics Fees	\$38,000	\$38,000	\$0	--
<b>Building Revenues</b>	<b>\$321,478</b>	<b>\$291,745</b>	<b>(\$29,733)</b>	<b>-10.19%</b>
Curriculum Dept Revenues	\$8,800	\$8,800	\$0	0%
Human Resouces Revenues	\$2,200	\$2,200	\$0	0%
Maintenance Revenues	\$2,000	\$2,000	\$0	---
Technology Erate/Fees	\$25,000	\$25,000	\$0	0%
Technology Revenues	\$2,750	\$2,750	\$0	0%
<b>Department Revenues</b>	<b>\$40,750</b>	<b>\$40,750</b>	<b>\$0</b>	<b>0.00%</b>
Common School Funds	\$152,716	\$152,716	\$0	0%
Title 1 Public Grant	\$90,061	\$90,061	\$0	0%
Title 1 Private Grant	\$0	\$0	\$0	--
Title 2 Grant (Public)	\$42,737	\$42,737	\$0	0%
Title 2 Grant (Private)	\$5,692	\$5,692	\$0	0%
Title 3 Grant	\$15,784	\$15,784	\$0	0%
Title 4A Grant (Public)	\$8,850	\$8,850	\$0	0%
Title 4A Grant (Private)	\$1,150	\$1,150	\$0	--
Peer Mentor	\$6,000	\$6,000	\$0	0%
Perkins Grant	\$16,156	\$16,156	\$0	0%
Federal Flo-Through	\$204,709	\$204,709	\$0	0%
Federal CARES Grant	\$63,244	\$0	-\$63,244	-100%
ESSER2	\$0	\$248,646	\$248,646	100%
ESSER3	\$0	\$0	\$0	--
State Safety Grant - 2	\$19,434	\$0	-\$19,434	100%
Reading Readiness Grant	\$8,373	\$8,373	\$0	
Career/Tech Ed Grant	\$73,654	\$73,654	\$0	0%
Ed. Effectiveness Grant	\$27,840	\$27,840	\$0	0%
State Grants	\$0	\$0	\$0	0%
<b>Grant Revenues</b>	<b>\$736,400</b>	<b>\$902,368</b>	<b>\$165,968</b>	<b>18.39%</b>

## Waunakee Community School District

### Fund 10 Revenues (continued)

District Fees-Prairie	\$22,000	\$22,000	\$0	0%
District Fees-Heritage	\$18,000	\$18,000	\$0	0%
District Fees-Arboretum	\$20,000	\$20,000	\$0	0%
District Fees-Intermediate	\$26,000	\$26,000	\$0	0%
District Fees-Middle School	\$27,000	\$27,000	\$0	0%
District Fees-High School	\$82,000	\$82,000	\$0	0%
District Fees-Athletics	\$190,000	\$190,000	\$0	0%
Summer School Fees	\$0	\$0	\$0	0%
District Student Fees	\$220,000	\$20,000	-\$200,000	-1000%
Property Taxes	\$26,294,430	\$26,676,813	\$382,383	1%
Interest	\$103,000	\$103,000	\$0	0%
Tuition – OE	\$1,938,414	\$1,938,414	\$0	0%
Transportation Aid	\$75,000	\$75,000	\$0	0%
Equalization Aid	\$20,532,274	\$21,091,176	\$558,902	3%
Computer Aid	\$58,852	\$58,852	\$0	0%
Misc	\$18,500	\$18,500	\$0	0%
Insurance Payments Received	\$179,650	\$0	-\$179,650	100%
Transportation	\$16,000	\$16,000	\$0	0%
Tuition Payments	\$8,000	\$8,000	\$0	0%
Property/Non-Capital Sales	\$7,500	\$7,500	\$0	0%
Gifts	\$0	\$0	\$0	0%
Rentals	\$40,000	\$40,000	\$0	0%
Aid for School Mental Health	\$44,775	\$44,775	\$0	0%
Payment Lieu Taxes	\$28,000	\$28,000	\$0	0%
Personal Property Aid	\$203,245	\$203,245	\$0	0%
State Categorical Aid	\$3,062,976	\$3,062,976	\$0	0%
Medicaid	\$115,000	\$115,000	\$0	0%
Premium	\$213,063	\$213,063	\$0	0%
Aidable Refund	\$50,000	\$50,000	\$0	0%
<b>District Revenues</b>	<b>53,593,679</b>	<b>54,155,314</b>	<b>561,635</b>	<b>1.04%</b>
<b>Total Revenues</b>	<b>54,692,307</b>	<b>55,390,177</b>	<b>697,870</b>	<b>1.26%</b>

# Waunakee Community School District

## Fund 10 Expenditures

	2020-2021	2021-2022	\$ Change	% Change
<b>Expenditures:</b>				
Personnel Costs: Salaries	\$26,827,933	\$27,629,997	\$802,064	3%
Personnel Costs: Benefits	\$9,791,161	\$9,791,161	\$0	0%
<b>Salary &amp; Benefits Totals</b>	<b>36,619,094</b>	<b>37,421,158</b>	<b>802,064</b>	<b>2%</b>
Prairie School	\$76,650	\$76,650	\$0	0%
Prairie School Common School Funds	\$21,356	\$18,322	(\$3,034)	-14%
Prairie School Bldg Fees	\$11,760	\$5,720	(\$6,040)	-51%
Heritage School	\$70,200	\$70,200	\$0	0%
Heritage School Common School Funds	\$16,027	\$16,046	\$19	0%
Heritage School Bldg Fees	\$12,380	\$5,950	(\$6,430)	-52%
Arboretum School	\$64,650	\$64,650	\$0	0%
Arboretum School Common School Funds	\$16,749	\$15,970	(\$779)	-5%
Arboretum School Bldg Fees	\$12,813	\$6,375	(\$6,438)	-50%
Intermediate School	\$110,670	\$110,670	\$0	0%
Intermediate School Common School Funds	\$21,091	\$23,746	\$2,655	13%
Intermediate School Bldg Fees	\$37,950	\$33,350	(\$4,600)	-12%
Middle School	\$111,000	\$111,000	\$0	0%
Middle School Common School Funds	\$23,467	\$22,229	(\$1,238)	-5%
Middle School Bldg Fees	\$31,000	\$32,600	\$1,600	5%
High School	\$385,518	\$385,518	\$0	0%
High School Common School Funds	\$48,227	\$50,603	\$2,376	5%
High School Bldg Fees	\$177,575	\$169,750	(\$7,825)	-4%
Athletics	\$308,182	\$316,477	\$8,295	3%
Athletics Fees	\$38,000	\$38,000	\$0	0%
<b>Building Totals</b>	<b>1,595,265</b>	<b>1,573,826</b>	<b>(21,439)</b>	<b>-1%</b>
Utilities	\$982,582	\$1,015,774	\$33,192	3%
Maintenance	\$1,170,605	\$883,755	(\$286,850)	-25%
Maintenance Fees	\$2,000	\$2,000	\$0	100%
Capital Projects	\$278,500	\$0	(\$278,500)	-100%
Contingency Fund	\$100,000	\$100,000	\$0	0%
Energy Conservation	\$83,894	\$83,894	\$0	0%
Transportation	\$1,328,225	\$1,386,536	\$58,311	4%
Technology	\$963,429	\$963,429	\$0	0%
Technology Fees	\$2,750	\$2,750	\$0	0%
Technology Erate	\$25,000	\$25,000	\$0	0%
Curriculum-Elementary	\$0	\$133,742	\$133,742	100%
Curriculum-Secondary	\$328,971	\$195,229	(\$133,742)	-41%
Curriculum-Secondary Fees	\$8,800	\$8,800	\$0	0%
Human Resources	\$33,650	\$33,650	\$0	0%
Human Resources Fees	\$2,200	\$2,200	\$0	0%
Superintendent	\$84,600	\$84,600	\$0	0%
Student Support	\$31,412	\$21,412	(\$10,000)	-32%
Business Office	\$421,973	\$421,973	\$0	0%
District Wide	1,299,357	1,335,487	\$36,130	3%
<b>Operational Referendum Funds*</b>	<b>2,127,502</b>	<b>2,127,502</b>	<b>\$0</b>	<b>0%</b>
Summer School	\$29,350	\$68,390	\$39,040	133%
<b>Department Totals</b>	<b>9,304,800</b>	<b>8,896,123</b>	<b>(408,677)</b>	<b>-4%</b>

## Waunakee Community School District

### Fund 10 Expenditures (continued)

Common School Fund-District	\$5,799	\$5,799	\$0	0%
Title 1 Grant	\$90,061	\$90,061	\$0	0%
Title 2 Grant (Public)	\$42,737	\$42,737	\$0	0%
Title 2 Grant (Private)	\$5,692	\$5,692	\$0	0%
Title 3 Grant	\$15,784	\$15,784	\$0	0%
Title 4A Grant (Public)	\$8,850	\$8,850	\$0	0%
Title 4A Grant (Private)	\$1,150	\$1,150	\$0	0%
Peer Mentor Grant	\$6,000	\$6,000	\$0	--
Perkins Grant	\$16,156	\$16,156	\$0	0%
Federal Flo-Through	\$204,709	\$204,709	\$0	0%
Federal CARES Grant	\$63,244	\$0	-\$63,244	-100%
ESSER2	\$0	\$248,646	\$248,646	100%
ESSER3	\$0	\$0	\$0	--
State Safety Grant - 2	\$19,434	\$0	-\$19,434	100%
Career/Tech Ed Grant	\$73,654	\$73,654	\$0	0%
Ed. Effectiveness Grant	\$27,840	\$27,840	\$0	-100%
Reading Readiness Grant	\$8,373	\$8,373	\$0	0%
<b>Grant Totals</b>	<b>\$589,483</b>	<b>\$755,451</b>	<b>165,968</b>	<b>28%</b>
Transfer to Fund 27	\$5,635,100	\$5,448,934	(\$186,166)	-3%
4K Program	\$972,540	\$972,540	\$0	0%
Wellness Clinic	\$232,200	\$232,250	\$50	--
<b>Other Program Totals</b>	<b>\$6,839,840</b>	<b>\$6,653,724</b>	<b>(186,116)</b>	<b>-3%</b>
<b>Total Expenditures</b>	<b>\$54,948,482</b>	<b>\$55,300,282</b>	<b>\$351,800</b>	<b>1%</b>
<b>Rev-Exp</b>	<b>(\$256,175)</b>	<b>\$89,895</b>	<b>\$346,070</b>	<b>-135%</b>
<b>Beg Fund Balance</b>	<b>\$6,428,153</b>	<b>\$6,171,978</b>	<b>(\$256,175)</b>	<b>-4%</b>
<b>End Fund Balance</b>	<b>\$6,171,978</b>	<b>\$6,261,873</b>	<b>\$89,895</b>	<b>1%</b>

#### Overall considerations for Fund 10:

- The budget has a positive balance of \$11,875 for parking lot/band uniform fees and \$60,000 for Warrior Stadium and the Soccer Stadium turf replacement, and a positive balance of \$57,060 for other District uses.
- The revenue cap increase is based on the September 2021 estimated student count and a \$150/student increase.
- The per pupil aid increase of \$0/student.
- The state equalization aid estimate will be provided by the DPI in July.
- A general contingency of \$100,000 is included in the budget.
- The personnel budget includes a salary increase of 3.06%, a 0% increase in dental rates, a 0% increase in health insurance rates, and FTE changes as presented on the next page. The School Board has approved salary increases for hourly staff and administrative/administrative support. Teaching staff salary increases will be reviewed by the School Board at the June and July Board meetings.
- The 4K program budget will be adjusted based on actual enrollment in the fall of 2021.

# Waunakee Community School District

## Operational Referendum Funds

Total available funds is \$2,127,502. The commitments to-date include:

Total Available Funds	\$2,127,502
Maintenance equipment	\$97,335
Virtual school costs (high participation scenario)	\$431,520
Interpreter/Translation	\$60,000
School Psychologist/504 Coordinator	\$104,000
Heritage Reading Interventionist	\$66,000
K-6 Math Interventionists (1.5 FTE)	\$99,000
Secondary Reading Support (.5 FTE)	\$33,000
High School Testing/Online Program Support	\$66,000
Elementary Tech Integration Specialist (3 FTE)	\$198,000
Elementary Reading/Foundational Skills	\$29,700
Total Allocated Funds	\$1,184,555
Unallocated Funds	\$942,947

Administration will be reviewing the information regarding the Federal ESSER2 and ESSER3 grants to determine if any of the costs above would be appropriate expenditures for the Federal grant funds. Our allocation for ESSER2 and ESSER3 is still to be determined. The positions listed above are not included in the Additional Positions identified on the next page.

# Waunakee Community School District

## Additional Positions

Building	Position	FTE
Prairie	Teacher - Grade 4	-1.00
Heritage		
Arboretum		
Intermediate	Teacher - Grade 6	-2.00
Middle School	Teacher - Grade 7	2.00
High School		
Special Ed	Visual Impairment	1.00
Shared Staffing	Teacher - Music	0.17
	Teacher - Business Ed	0.33
	Teacher - Agriculture	0.08
	Teacher - Social Studies	0.085
	Teacher - French	-0.02
	Teacher - PhyEd	-0.33
District	ELL Teacher	1.00
Restructuring	Dir of Student Svcs (change from Asst Dir Student Svcs)	0.00
Other Budget Requests	To Be Determined	
<b>Total Additional Staffing</b>		<b>1.315</b>
(Fund 10)		0.32
(Fund 27)		1.00
(Fund 80)		

The District hired 2.0 FTE teaching staff in grades K-2 due to offering both in-person and remote learning options. In addition, contact tracers will be hired to assist with COVID tracing. These positions were not included in the budget.

# Waunakee Community School District

## Fund 21

**Purpose of Fund:** The purpose of the Special Revenue Trust Fund 21 is to account for gifts specified by donors to be used for operating purposes. Effective with the 19-20 school year, this fund includes all student activity groups as well that were previously accounted for in Fund 60.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Arboretum School	\$30,000	\$30,000	\$0	100%
Heritage School	\$22,100	\$22,100	\$0	0%
Prairie School	\$21,000	\$19,000	(\$2,000)	-10%
Intermediate School	\$10,525	\$6,000	(\$4,525)	-43%
Joint Elementary PTO	\$300	\$0	(\$300)	100%
Middle School	\$30,650	\$32,800	\$2,150	7%
High School	\$273,790	\$146,985	(\$126,805)	-46%
Athletics	\$365,100	\$365,100	\$0	0%
Superintendent	\$0	\$0	\$0	--
Business Office	\$567,000	\$17,000	(\$550,000)	-97%
Maintenance	\$0	\$0	\$0	100%
Mentor	\$81,125	\$81,000	(\$125)	100%
Student Services	\$41,000	\$41,000	\$0	100%
Special Education	\$0	\$0	\$0	
<b>Total Revenues</b>	<b>\$1,442,590</b>	<b>\$760,985</b>	<b>(\$681,605)</b>	<b>-47%</b>
<b>Expenditures:</b>				
Arboretum School	\$37,594	\$37,594	\$0	0%
Heritage School	\$17,800	\$17,800	\$0	0%
Prairie School	\$15,600	\$18,600	\$3,000	19%
Intermediate School	\$10,525	\$6,000	(\$4,525)	-43%
Joint Elementary PTO	\$300	\$500	\$200	100%
Middle School	\$25,000	\$29,600	\$4,600	18%
High School	\$232,545	\$147,905	(\$84,640)	-36%
Athletics	\$360,000	\$360,000	\$0	0%
Superintendent	\$0	\$0	\$0	--
Business Office	\$534,000	\$17,000	(\$517,000)	-97%
Maintenance	\$935	\$685	(\$250)	100%
Mentor	\$62,400	\$111,150	\$48,750	100%
Student Services	\$41,000	\$41,000	\$0	0%
Special Education	\$990	\$990	\$0	0%
<b>Total Expenditures</b>	<b>\$1,338,689</b>	<b>\$788,824</b>	<b>(\$549,865)</b>	<b>-41%</b>
<b>Rev – Exp:</b>	<b>\$103,901</b>	<b>(\$27,839)</b>	<b>(\$131,740)</b>	<b>--</b>
<b>Beg Fund Balance</b>	<b>\$580,214</b>	<b>\$684,115</b>	<b>\$103,901</b>	<b>18%</b>
<b>End Fund Balance</b>	<b>\$684,115</b>	<b>\$656,276</b>	<b>(\$27,839)</b>	<b>-4%</b>

The budget has been updated for the second draft of the budget in June.

# Waunakee Community School District

## Special Education Fund 27

**Purpose of Fund:** The purpose of the special education Fund 27 is to account for all of the special education programs and operations in the school district.

	2020-21	2021-22	\$ Change	% Change
<b>Revenues:</b>				
Federal Grant PS	\$15,587	\$15,587	\$0	0%
Federal Grant FT	\$664,883	\$664,883	\$0	0%
<b>Grant Revenue</b>	<b>\$680,470</b>	<b>\$680,470</b>	<b>\$0</b>	<b>0%</b>
State Aid	\$2,244,213	\$2,461,448	\$217,235	10%
Transfer In Fund 10	\$5,475,627	\$5,448,934	(\$26,693)	0%
Medicaid	\$115,000	\$115,000	\$0	0%
Transit of State Aid	\$9,500	\$9,500	\$0	0%
Open Enrollment Tuition	\$30,000	\$30,000	\$0	0%
Aid for School Mental Health	\$0	\$0	\$0	---
<b>Other Revenue</b>	<b>\$7,874,340</b>	<b>\$8,064,882</b>	<b>\$190,542</b>	<b>2%</b>
<b>Total Revenues</b>	<b>\$8,554,810</b>	<b>\$8,745,352</b>	<b>\$190,542</b>	<b>2%</b>
<b>Expenditures:</b>				
Federal Grant PS	\$15,587	\$15,587	\$0	0%
Federal Grant FT	\$664,883	\$664,883	\$0	0%
<b>Grant Totals</b>	<b>\$680,470</b>	<b>\$680,470</b>	<b>\$0</b>	<b>0%</b>
Personnel Costs: Salaries	\$5,351,413	\$5,541,955	\$190,542	4%
Personnel Costs: Benefits	\$2,102,583	\$2,102,583	\$0	0%
<b>Salary &amp; Benefits Totals</b>	<b>\$7,453,996</b>	<b>\$7,644,538</b>	<b>\$190,542</b>	<b>3%</b>
Student Support Budget	\$190,094	\$190,094	\$0	0%
Transportation	\$210,000	\$210,000	\$0	0%
O&M	\$12,250	\$12,250	\$0	0%
Medicaid	\$8,000	\$8,000	\$0	0%
<b>Program Totals</b>	<b>\$420,344</b>	<b>\$420,344</b>	<b>\$0</b>	<b>0%</b>
<b>Total Expenditures</b>	<b>\$8,554,810</b>	<b>\$8,745,352</b>	<b>\$190,542</b>	<b>2%</b>
<b>Rev – Exp:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>---</b>
<b>Beg Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>---</b>
<b>End Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>---</b>

The personnel budget includes a salary increase of 3.06%, a dental increase of 0%, and no increase in health insurance rates. The School Board has approved salary increases for hourly staff and administrative/administrative support. Teaching staff salary increases will be reviewed by the School Board at the June and July Board meetings.

The 2021-22 flo-through and pre-school grant budgets are not available at this time.

## Waunakee Community School District

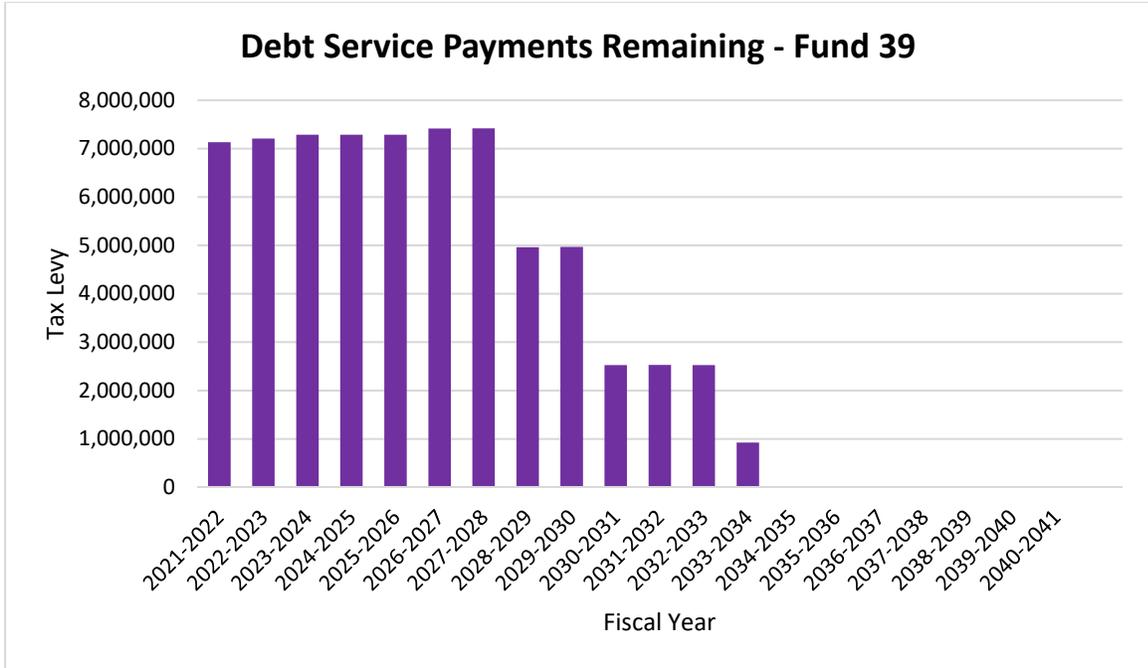
### Debt Service Fund 39

**Purpose of Fund:** The purpose of the debt service fund 39 is to repay prior debts borrowed with authority of an approved referendum.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Premium	\$0	\$0	\$0	--
Refinancing	\$0	\$0	\$0	--
Interest Earned	\$10,000	\$4,000	(\$6,000)	-60%
Property Taxes	\$7,394,445	\$7,203,087	(\$191,358)	-3%
Interest Rebate	\$266,871	\$267,440	\$569	0%
Total Revenues:	\$7,671,316	\$7,474,527	(\$196,789)	-3%
<b>Expenditures:</b>				
Refinancing	\$0	\$0	\$0	--
Interest Owed	\$2,200,044	\$2,326,481	\$126,437	6%
Principal Owed	\$5,301,586	\$5,215,000	(\$86,586)	-2%
Other Debts	\$10,000	\$400	(\$9,600)	-96%
Total Expenditures	\$7,511,630	\$7,541,881	\$30,251	0%
<b>Rev – Exp:</b>	<b>(\$117,185)</b>	<b>(\$67,354)</b>	<b>\$49,831</b>	<b>-43%</b>
<b>Beg Fund Balance</b>	<b>\$2,078,896</b>	<b>\$1,961,711</b>	<b>(\$117,185)</b>	<b>-6%</b>
<b>End Fund Balance</b>	<b>\$1,961,711</b>	<b>\$1,894,357</b>	<b>(\$67,354)</b>	<b>-3%</b>

The following graph and table reflects the future tax levies (11 borrowings) in this fund.

# Waunakee Community School District



FISCAL YEAR	AMOUNT DUE
2021-2022	7,129,717
2022-2023	7,207,650
2023-2024	7,286,189
2024-2025	7,285,902
2025-2026	7,286,765
2026-2027	7,414,615
2027-2028	7,415,715
2028-2029	4,962,271
2029-2030	4,967,058
2030-2031	2,525,525
2031-2032	2,528,038
2032-2033	2,524,469
2033-2034	924,788
2034-2035	0
2035-2036	0
2036-2037	0
2037-2038	0
2038-2039	0
2039-2040	0
2040-2041	0
<b>TOTAL DUE</b>	<b>\$69,458,702</b>

## Waunakee Community School District

### Capital Expansion Fund 41

**Purpose of Fund:** The purpose of the capital expansion fund 41 is to account for capital expenditures related to buildings and sites.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Property Taxes	\$509,296	\$436,096	(\$73,200)	-14%
Interest	\$25,000	\$25,000	\$0	100%
Total Revenues	\$534,296	\$461,096	(\$73,200)	-14%
<b>Expenditures:</b>				
Maintenance Projects	\$2,380,329	\$451,800	(\$1,928,529)	-81%
Total Expenditures	\$2,380,329	\$451,800	(\$1,928,529)	--
<b>Rev – Exp:</b>	(1,846,033)	9,296.00	1,855,329	-101%
<b>Beg Fund Balance</b>	1,858,668	12,635	(1,846,033)	-99%
<b>End Fund Balance</b>	\$12,635	\$21,931	\$9,296	74%

The intent of this fund is to segregate the budget for capital projects related to existing buildings. This fund is within the revenue cap, and the existing capital projects budget was transferred from Fund 10 to Fund 41. This fund was increased by \$300,000 as the November 2014 operational funds referendum was phased in for 2017-2018.

Please note: The COVID-related HVAC and plumbing projects were originally budgeted in Fund 41 for the 2020-21 school year, but these projects were actually moved to the Fund 10 November 2020 Operational Referendum funds.

## Waunakee Community School District

### Food Service Fund 50

**Purpose of Fund:** The purpose of the food service fund 50 is to account for the food service program.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Milk Sales	\$88,929	\$88,430	(\$499)	-1%
Ala-Carte Sales	\$1,353,982	\$1,248,759	(\$105,223)	-8%
Lunch Sales-Students	\$758,770	\$739,598	(\$19,172)	-3%
Lunch Sales-Adults	\$6,052	\$6,808	\$756	12%
Lunch-Dane County	\$117,371	\$121,495	\$4,124	4%
Catering	\$97,900	\$78,320	(\$19,580)	-20%
Breakfast Sales	\$13,840	\$16,625	\$2,785	20%
Madison Country Day	\$107,663	\$106,865	(\$798)	100%
Total Revenues	\$2,544,507	\$2,406,900	(\$137,607)	-5%
<b>Expenditures:</b>				
Contracted Services	\$1,014,465	\$970,222	(\$44,243)	-4%
Food Purchase	\$1,232,184	\$1,149,020	(\$83,164)	-7%
Other Supplies	\$99,486	\$89,616	(\$9,870)	-10%
Equipment Purchase	\$25,000	\$25,000	\$0	0%
Software/Tech Costs	\$39,000	\$40,000	\$1,000	3%
Personnel Costs	\$83,500	\$82,811	(\$689)	-1%
Total Expenditures	\$2,493,635	\$2,356,669	(\$136,966)	-5%
<b>Rev-Exp:</b>	\$50,872	\$50,231	(\$641)	--
<b>Beg Fund Balance</b>	\$0	\$50,872	\$50,872	--
<b>End Fund Balance</b>	\$50,872	\$101,103	\$50,231	--

The food service program is contracted out to Taher, Inc. The Dane County lunch program provides meals to community members and the revenue is received from the Dane County Department of Health and Human Services. The Madison Country Day/Westside Christian School programs provide meals to private schools.

This budget has been updated for the second draft of the budget in June after School Board approval of the 21-22 fees at the May Board meeting. This budget is based on a typical school.

## Waunakee Community School District

### Employee Benefit Trust Fund 73

**Purpose of Fund:** The purpose of the employee benefit trust fund 73 is to account for formally established benefit pension plans, defined contribution plans, or employee benefit plans.

<b>Revenues:</b>				
Interest – AUL Trust	\$28,000	\$28,000	\$0	0%
Interest – HRA Trust	\$147,000	\$147,000	\$0	0%
Employer Contributions - AUL	\$0	\$0	\$0	0%
Employee Contributions – AUL	\$7,000	\$7,000	\$0	0%
Employer Contributions – HRA	\$416,189	\$416,189	\$0	0%
Employee Contributions – HRA	\$0	\$0	\$0	--
<b>Total Revenues</b>	<b>\$598,189</b>	<b>\$598,189</b>	<b>\$0</b>	<b>0%</b>
<b>Expenditures:</b>				
Disbursements – AUL	\$7,000	\$7,000	\$0	0%
Disbursements – HRA	\$297,000	\$297,000	\$0	--
Disbursements - Implicit Rate	\$45,000	\$45,000	\$0	0%
<b>Total Expenditures</b>	<b>\$349,000</b>	<b>\$349,000</b>	<b>\$0</b>	<b>0%</b>
<b>Rev – Exp:</b>	<b>\$249,189</b>	<b>\$249,189</b>	<b>\$0</b>	<b>0%</b>
<b>Beg Fund</b>	<b>\$6,605,583</b>	<b>\$6,854,772</b>	<b>\$249,189</b>	<b>4%</b>
<b>End Fund</b>	<b>\$6,854,772</b>	<b>\$7,103,961</b>	<b>\$249,189</b>	<b>4%</b>

This budget will be updated in the fall of 2021 based on the final retirement benefits for the 2020-2021 retirees. In 2020-2021 only, the employer contributions towards the trust will come from funds already inside the trust as opposed to funds coming from Funds 10/27/50/80. This is a strategy related to COVID school reopening costs.

## Waunakee Community School District

### Community Service Fund 80

**Purpose of Fund:** The purpose of the community service fund 80 is to account for community activities such as adult education, recreation, athletic camps, and other related community programs.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Property Taxes	\$450,091	\$450,091	\$0	0%
Athletic Camps	\$0	\$0	\$0	--
Community Ed	\$12,000	\$12,000	\$0	0%
Summer School Camps	\$0	\$800	\$800	100%
Middle School Athletics	\$20,000	\$20,000	\$0	0%
Community Ed/Swim	\$46,000	\$46,000	\$0	0%
Total Revenues	\$528,091	\$528,891	\$800	0%
<b>Expenditures:</b>				
Community Education	\$138,091	\$138,091	\$0	0%
Athletic Camps	\$0	\$0	\$0	--
Middle School Athletics	\$130,000	\$130,000	\$0	0%
Community Ed/Swim	\$108,000	\$108,000	\$0	0%
Maintenance	\$25,000	\$25,000	\$0	0%
Public Safety	\$90,000	\$90,000	\$0	0%
Police Liaison Officer	\$35,000	\$35,000	\$0	0%
Summer School Camps	\$0	\$800	\$800	100%
Workers Compensation	\$2,000	\$2,000	\$0	0%
Total Expenditures	\$528,091	\$528,891	\$800	0%
<b>Rev – Exp:</b>	\$0	\$0	\$0	--
<b>Beg Fund Balance</b>	\$336,371	\$336,371	\$0	0%
<b>End Fund Balance</b>	\$336,371	\$336,371	\$0	0%

A community service fund tax levy covers the administrative costs of the community education program and other costs such as custodial, maintenance, public safety, middle school athletics and personnel costs not charged to the community through user fees.

The budget will be updated for the third draft of the budget in July. This budget is based on a typical school year and therefore the actual revenues/ expenditures will be reduced based on the remote learning environment.

## Waunakee Community School District

### Other Cooperative Fund 99

**Purpose of Fund:** The purpose of the other cooperative fund 99 is to account for cooperative fiscal agreements made between school districts.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
DCNTP	\$162,856	\$162,856	\$0	0%
Mentor Grants	\$0	\$0	\$0	---
Total Revenues	\$162,856	\$162,856	\$0	0%
<b>Expenditures:</b>				
DCNTP	\$162,856	\$162,856	\$0	0%
Mentor Grants	\$0	\$0	\$0	---
Total Expenditures	\$162,856	\$162,856	\$0	0%
<b>Rev – Exp:</b>	\$0	\$0	\$0	---
<b>Beg Fund Balance</b>	\$0	\$0	\$0	---
<b>End Fund Balance</b>	\$0	\$0	\$0	---

The Dane County New Teacher project is accounted for in this fund. This project is the new teacher mentoring program with 14 participating districts. Each district pays a share of the total costs of this program. The budget will be updated for the second draft of the budget in June.





## Waunakee Community School District

Actuarially Determined Contribution Options using the OPEB Liability as of June 30, 2020  
For Use in Fiscal Years Ending June 30, 2021 and June 30, 2022

<b>Total OPEB Liability</b>		\$ 6,704,155
<b>Fiduciary Net Position</b>		2,944,390
<b>Net OPEB Liability</b>		\$ 3,759,765
<b>Service Cost</b>		321,404
<b>Discount Rate</b>		2.25%
<b>Salary Inflation</b>		3.00%
<b>Amortization Period</b>	<b>Level %</b>	<b>Level \$</b>
	<b>ADC</b>	<b>ADC</b>
30	\$ 443,666	\$ 502,334
29	448,084	506,551
28	452,818	511,079
27	457,905	515,954
26	463,384	521,216
25	469,303	526,911
24	475,717	533,092
23	482,690	539,825
22	490,298	547,184
21	498,632	555,258
20	507,802	564,155
19	517,939	574,005
18	529,203	584,966
17	541,795	597,235
16	555,964	611,056
15	572,023	626,742
14	590,380	644,690
13	611,563	665,424
12	636,279	689,638
11	665,493	718,284
10	700,552	752,691
9	743,407	794,778
8	796,979	847,425
7	865,863	915,160
6	957,713	1,005,525
5	1,086,311	1,132,098
4	1,279,216	1,322,037
3	1,600,735	1,638,705
2	2,243,792	2,272,199
1	4,172,995	4,172,995

*Please note: The valuation was prepared using a measurement date that is 12 months prior to the reporting date, i.e. June 30, 2020 and June 30, 2021, respectively. Thus, this chart may be used to select an ADC for the fiscal years ending June 30, 2021 and June 30, 2022 to be shown in subsequent exhibits and reporting periods.*

# Key Benefit Concepts, LLC

## Waunakee Community School District



Accounting Report of Liabilities for Participants'  
Other Post Employment Benefits (OPEB)  
as of June 30, 2020

April 2021



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## Background and Certification

The Government Accounting Standards Board (GASB) considers other post-employment benefits, like pension benefits, as part of the compensation employees earn each year although they are not received until after employment ends. GASB has finalized Statement No. 74 (Financial Reporting for Post-Employment Benefit Plans Other Than Pension Plans) and Statement No. 75 (Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions). These Statements establish standards for the measurement, recognition, and display of Other Post-Employment Benefits (OPEB) expense/expenditures.

Key Benefit Concepts, LLC (KBC) is an independent actuarial and employee benefits consulting firm providing actuarial services to clients who sponsor qualified retirement and other post-employment benefits. We maintain no relationships with any client that might impair the objectivity of our work. This valuation and report were prepared by KBC based upon:

- Our understanding of GASB's current Statements
- The Summary of Benefits and Eligibility determined by the bargaining and other District agreements, as outlined herein
- The accuracy and completeness of information and data provided by the District.

The calculations of cost and liabilities illustrated were determined according to generally accepted actuarial principles and standards. Specific assumptions and actuarial methodology for the study are defined within the report. Each material assumption is, in the actuaries' opinion, individually reasonable and falls within the best estimate range, taking into account past experience and reasonable future expectations, and is consistent with each other material assumption. Given that actual experience may vary from the actuarial assumptions projected, developing liabilities and costs may differ from those estimated in this report. Furthermore, in the event of any inaccuracies in the information or data provided, upon which these calculations were based, revisions may be needed.

This report was prepared solely for the purposes of providing information required by GASB for the entity's financial reporting. KBC assumes neither responsibility nor any liability for use of this report for any other purposes.

The valuation was prepared in full compliance with the American Academy of Actuaries "Code of Professional Conduct" Precept 7 regarding conflict of interest. The actuary certifying this valuation meets the qualifications of the American Academy of Actuaries required to provide the actuarial opinion detailed in this report. The actuary's opinion and certification are provided in accordance with an agreement with Key Benefit Concepts, LLC.




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Richard L. Yurkowitz, ASA, MAAA

April 23, 2021

## Introduction

The actuarial present value of the other post-employment benefit (OPEB) liabilities is the value of all benefits estimated to be payable to plan members discounted at the assumed discount interest rate back to the valuation date. The actuarial present value is comprised of:

- Benefits employees have already earned, and
- Benefits expected to be earned by employees in the future.

Presented in this report are the results of our study of the post-employment benefits and the associated liabilities and costs. The study includes the following:

OPEB GASB 74/75
<ul style="list-style-type: none"><li>• <u>Total OPEB Liability</u> (TOL): The portion of the actuarial present value of projected benefit payments attributed to past periods of employee service also known as the accrued benefit.</li><li>• <u>Service Cost</u>: The portion of the actuarial present value of benefits allocated to the valuation year.</li><li>• <u>Fiduciary Net Position</u> (FNP): The market value of assets held in an irrevocable trust exclusively for payment of post-employment benefits.</li><li>• <u>Net OPEB Liability</u> (NOL): The difference between the Total OPEB Liability and Plan Fiduciary Net Position. This amount may also be negative indicating the presence of a surplus of actuarial assets over TOL.</li><li>• <u>OPEB Expense</u>: The expected cost of OPEB benefits attributed to the measurement period.</li><li>• <u>Actuarially Determined Contribution</u> (ADC): The employer's annual contribution comprised of the service cost plus the portion of the net OPEB liability to be amortized in the valuation year.</li></ul>

## District OPEBs

For the Waunakee Community School District (the "District"), the other post-employment benefit liability consists of several interdependent pieces arising from the rules of the plan. The amounts paid by the District for continued health care for all classifications that are entitled to a benefit are briefly outlined below. A full description of the eligibilities and benefits for eligible classifications can be found in the OPEB Technical Appendix.

- A. Administrators and Administrative Support Staff: Hired Prior to April 1, 2010: At least age 55 with a minimum of 6 years of service in the District OR an employee with at least 15 years of service that has to retire before reaching age 55 due to a serious health condition that qualifies for WRS Disability retirement:

The District shall make contributions into a post-employment HRA towards a retiree's medical and dental premiums for a maximum period of 10 years or Medicare-eligibility; whichever occurs first. The amount of these contributions is determined by years of service ranging from 10% of premiums contributed with 6 years of service to 100% of premiums contributed with 15 or more years of service. These funds may be used to continue coverage on the District's medical and dental plan if permitted by the carrier until exhaustion. Funds are paid out semi-annually on January 15 and September 15.

The District will contribute towards the retiree's life insurance premiums for a period of 10 years not to exceed Medicare-eligibility. The amount of these contributions will be equal to the premium rate in effect during the retiree's last year of employment.

B. Teachers:

Hired Prior to April 1, 2008: At least age 55 with a minimum of 15 years of service in the District OR an employee with at least 15 years of service that has to retire before reaching age 55 due to a serious health condition that qualifies for WRS Disability retirement:

Upon retirement, the District shall make contributions into an HRA on behalf of the retiree. The total amount of these contributions shall be based upon years of service, unused sick leave accumulated upon retirement, and salary step placement. The total HRA contribution amount will be divided into 8 equal payments that will be contributed twice annually - every September 15<sup>th</sup> and January 15<sup>th</sup>.

Hired on or after April 1, 2008: At least age 55 with a minimum of 15 years of service in the District:

Upon retirement, the District shall make contributions into an HRA on behalf of the retiree. The total amount of these contributions shall be based upon unused sick leave accumulated upon retirement and salary step placement. Payments shall occur on September 15<sup>th</sup> and January 15<sup>th</sup> following the effective date of the employee's retirement.

**Note:** *Further details of the HRA contributions can be found in the OPEB Technical Appendix*

In a standard OPEB valuation, the GASB guidelines require that the OPEB be based upon the *value* of the health care benefit. Thus, when the benefits are insured, the value above the premium cost of benefits must be determined. This applies to all classifications and arises from the value of benefits in excess of the payments made by the District during the guaranteed period. This amount is determined and incorporated in the determined liability of the medical care benefit.

In addition, since GASB guidelines require the OPEB be based upon the *value* of the medical care benefit, when an individual self-pays 100% of the premium cost, the valuation also includes the difference between the premium cost and the value cost of

the benefit. This is known as the Implicit Rate Subsidy.

Implicit Rate Subsidy exists when an employer's retirees and current employees are covered together as a group wherein the premium rate or premium equivalent rate paid by the retirees may be lower than they would be if the retirees were rated separately. The final GASB Statements declare that even if the retirees pay 100% of the premium, without a contribution from the employer, the employer is required to treat the Implicit Rate Subsidy as an OPEB liability.

Note that the Implicit Rate Subsidy is only applied when retirees are enrolled in the District's medical plans. It is not applied, however, when retirees participate in the District's dental plan. Furthermore, when an individual becomes Medicare-eligible, their premium rates are adjusted, such that these adjusted rates represent the expected cost of coverage, and no Implicit Rate Subsidy is calculated.

Of active employees eligible for an OPEB benefit and currently electing medical coverage under the District's group medical plan, 70% are assumed to continue to elect coverage in retirement. Upon exhaustion of their District-provided benefit, 35% (i.e., 50% of the 70%) are assumed to self-pay their medical premiums to remain on the District's plan until becoming Medicare eligible.

Of active employees not eligible for an OPEB benefit and currently electing coverage under the District's plan, 35% are assumed to elect coverage in retirement until becoming Medicare eligible. The resulting liability on behalf of the above assumptions was calculated and included in this valuation.

### **Sick Leave Benefit**

For eligible Teachers, Maintenance, Custodians, Classified Staff and Administrative Assistants, unused sick leave accumulated upon retirement, up to the maximum of 120 days, will be converted at the rate of up to \$90 per day (\$115 for Maintenance, Custodians, Classified Staff & Administrative Assistants) and placed into a post-employment HRA. These monies may be used for continued coverage on the District's group medical plan. For eligible Administrators and Administrative Support Staff, unused vacation leave accumulated upon retirement, up to the maximum of 60 days, will be paid out in cash at the employees last year's per diem wage rate.

According to GASB guidelines, only the Implicit Rate Subsidy incurred from use of the converted sick leave monies towards continued medical coverage is considered and should be account for as an OPEB. The sick days themselves, whether paid out in cash or applied towards continued medical coverage are considered termination payments and should be accounted for as a compensated absence under GASB Statement 16.

The Implicit Rate Subsidy incurred on behalf of those assumed to use their accumulated sick leave dollars toward continued coverage on the District's group medical plan, as described above, was calculated and included in this valuation.

### **Actively-Funded Benefit**

Upon completion of each school year, the District shall make an annual contribution into a post-employment HRA on behalf of eligible employees. The amount of these contributions is determined by number of contract days based on classification and date of hire as described in detail in the Technical Appendix. This benefit is funded into an

irrevocable account identified by individual. Thus, the benefit is considered to be accounted for as an actively-funded benefit and was not included in the post-employment valuation.

### **Actuarial Determined Contribution (ADC)**

Since this valuation is based upon a measurement period 12 months prior to the reporting period, the ADC shown in Table VII was determined in the prior valuation using a 30-year amortization period and the level percent amortization method.

An amortization schedule is provided based upon the District's Net OPEB Liability measured as of June 30, 2020 so that the District is able to direct the amortization period and method to use in future reporting periods ending June 30, 2021 and June 30, 2022.

Level Dollar Amortization Method – The amount to be amortized is divided into equal dollar amounts to be paid over a given number of years; part of each payment is interest and part is principal (similar to a mortgage payment on a building). Since payroll can be expected to increase as a result of inflation, level dollar payments generally represent a decreasing percentage of the payroll over time.

Level Percent Amortization Method – Amortization payments are calculated so that they increase at a constant percentage over a given number of years. The dollar amount of the payments generally will increase over time due to inflation; however, the percentage increases in these payments can be expected to remain level.

### **District OPEB Liability**

Based upon the actuarial assumptions and projections described herein as determined by the census, benefit and premium data provided by the District, the OPEB liabilities measured as of June 30, 2020 are as follows:

<b>Other Post Employment Liability</b>	
<b>1</b> Total OPEB Liability (TOL)	\$ 6,704,155
<b>2</b> Fiduciary Net Position (FNP)	\$ 2,944,390
<b>3</b> Net OPEB Liability (NOL)	\$ 3,759,765

Detailed calculations for the above results can be found in the OPEB Tables.

### **Deferred Inflow and Outflow of Resources**

The Plan's benefit terms have not changed since the prior valuation, therefore no change in benefit terms was calculated.

Differences between expected and actual experience resulted in a decrease in the Total OPEB Liability. Changes of assumptions or other inputs also resulted in a decrease in the Total OPEB Liability. These changes included updated WRS decrement assumptions, assumed discount rate, assumed medical trend, and participation assumption changes. The increase in deferred inflow of resources from these two sources is to be recognized over the average of the expected remaining service lives of active and inactive plan members. The Plan has an average expected remaining service life of 11 years.

The net difference between projected and actual earnings on OPEB plan investments resulted in an actuarial loss due to earnings being less than expected. This loss is to be recognized as an outflow of resources over a 5-year period.

District contributions subsequent to the measurement date will be recognized as a deferred outflow of resources and a reduction in the Net OPEB Liability in the year ended June 30, 2021, to be reported for the fiscal year end June 30, 2022. Other amounts reported as deferred inflows and outflows will be recognized in the OPEB expense according to Table V.

### **Discussion of Valuation Methods and Assumptions**

The valuation was based upon the data provided by the District. In performing this study, we utilized the premium rate history of the District's medical plan as well as the trends used in the prior valuation and projected a stream of expected premium rates for each year in the future based on the data as of June 30, 2020.

New GASB guidelines require that actuarial valuations of OPEB benefits use the entry-age normal actuarial method in the future. Since this OPEB valuation is based upon compliance with GASB Statement 75, this valuation was performed using the entry-age normal actuarial method for OPEB.

The valuation date and measurement date are June 30, 2020. This valuation is eligible for reporting periods ending June 30, 2021 and June 30, 2022, though the accompanying exhibits are only valid for the reporting period ending June 30, 2021.

Actuarial assumptions are based upon an experience study conducted in 2018 using Wisconsin Retirement System (WRS) experience from 2015-2017. The projection of cash flows used to determine the single discount rate assumed that employer contributions will be made at rates equal to the actuarially determined contribution rates. Based on these assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Since assets are in a fixed interest account, the long-term expected rate of return on OPEB plan investments was based upon a 20-year AA municipal bond rate and applied to all periods of projected benefit payments to determine the total OPEB liability.

A discount rate of 2.25% was used in calculating the District's OPEB liabilities (based upon all projected payments discounted at a long-term expected rate of return of 2.25%). This rate is equivalent to the Bond Buyer GO 20-year AA Bond Index published by the Federal Reserve as of the week of the measurement date.

For the salary step portion of the HRA contributions Teachers receive from the District in retirement, the District provided KBC with data indicating each Teacher's current position as it pertains to the salary step benefit. Based on this information, Teachers were assumed to receive points for each year of experience as outlined in the District's Teacher handbook, plus an additional 300 points per year for non-experience sources of points.

Please note that KBC does not provide legal advice. The scope of the project is clearly defined in our proposal and does not include commentary or accountability for whether such benefits and eligibilities comply with state, federal or other required guidelines. The

government entity is responsible for assuring that the benefits it provides are in compliance with all current regulations.

**Pay-As-You-Go (Table IX)**

GASB requires all public entities to identify and include their post-employment liability in their financial statements. However, at this time GASB does not require any public entity to fund this liability. Since many districts currently provide for post-employment benefits on a pay-as-you-go basis, we have included OPEB Table IX. This table illustrates, based upon the assumptions used in this valuation, the District's annual liability for retiree medical benefits on a pay-as-you-go basis.

The projections illustrated in OPEB Table IX are for illustrative purposes and pertain only to the OPEB liabilities incurred from those eligible active and retired employees of the District as of June 30, 2020. In other words, it is based upon a closed valuation, such that no new hires are assumed to replace those future retirees expected to receive benefits as noted. The valuation is based upon numerous assumptions as detailed in the technical appendix. Due to these assumptions, the likelihood of actual costs equaling the stated projections decreases for each year projecting further into the future.

# OPEB Tables

## OPEB Table I

**Waunakee Community School District**  
Projection of Total OPEB Liability

		<b>Discount Rate</b>		
		<b>Baseline - 1%</b>	<b>Baseline</b>	<b>Baseline + 1%</b>
<b>Total OPEB Liability</b>	<b>6/30/2019</b>	<b>\$ 7,698,029</b>	<b>\$ 7,204,427</b>	<b>\$ 6,734,874</b>
<b>Service Cost</b>		499,589	431,620	372,203
<b>Interest</b>		195,147	254,740	305,056
<b>Benefit Payments</b>		(283,885)	(283,885)	(283,885)
<b>Changes of benefit terms</b>		-	-	-
<b>Differences between expected and actual experience</b>		(989,239)	(899,814)	(815,894)
<b>Changes of assumptions or other input</b>		(20,661)	(2,933)	9,780
<b>Total OPEB Liability</b>	<b>6/30/2020</b>	<b>\$ 7,098,980</b>	<b>\$ 6,704,155</b>	<b>\$ 6,322,134</b>

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## OPEB Table II

Waunakee Community School District  
Change in Net OPEB Liability

	Increase (Decrease)		
	Total OPEB Liability (a)	Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
<b>Balances at 6/30/2019</b>	\$ 7,204,427	\$ 2,590,715	\$ 4,613,712
<b>Changes for the year:</b>			
Service Cost	431,620		431,620
Interest	254,740		254,740
Changes of benefit terms	-		-
Differences between expected and actual experience	(899,814)		(899,814)
Changes of assumptions or other input	(2,933)		(2,933)
Contributions - Employer		587,108	(587,108)
Net Investment Income		50,452	(50,452)
Benefit Payments	(283,885)	(283,885)	-
Administrative Expense		-	-
<b>Net Changes</b>	<b>(500,272)</b>	<b>353,675</b>	<b>(853,947)</b>
<b>Balances at 6/30/2020</b>	<b>\$ 6,704,155</b>	<b>\$ 2,944,390</b>	<b>\$ 3,759,765</b>

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## OPEB Table III

**Waunakee Community School District**  
Sensitivity of Net OPEB Liability to Changes in Discount Rate

	<b>1% Decrease 1.25%</b>	<b>Current Discount Rate 2.25%</b>	<b>1% Increase 3.25%</b>
Total OPEB Liability	\$ 7,098,980	\$ 6,704,155	\$ 6,322,134
Fiduciary Net Position	<u>2,944,390</u>	<u>2,944,390</u>	<u>2,944,390</u>
Net OPEB Liability	<b>6/30/2020</b> <u>\$ 4,154,590</u>	<u>\$ 3,759,765</u>	<u>\$ 3,377,744</u>

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## Sensitivity of Net OPEB Liability to Changes in Healthcare Cost Trend Rates

	<b>1% Decrease (5.5% decreasing to 4.0%)</b>	<b>Healthcare Cost Trend Rates (6.5% decreasing to 5.0%)</b>	<b>1% Increase (7.5% decreasing to 6.0%)</b>
Total OPEB Liability	\$ 6,412,995	\$ 6,704,155	\$ 7,036,780
Fiduciary Net Position	<u>2,944,390</u>	<u>2,944,390</u>	<u>2,944,390</u>
Net OPEB Liability	<b>6/30/2020</b> <u>\$ 3,468,605</u>	<u>\$ 3,759,765</u>	<u>\$ 4,092,390</u>

OPEB Table IV  
**Waunakee Community School District**  
 Schedule of Changes in Net OPEB Liability and Related Ratios

	<b>Fiscal Year Ending</b>				
	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>
<b>Total OPEB Liability</b>					
Service Cost	\$ 431,620	\$ 400,957	\$ 600,092	\$ 582,614	\$ 549,170
Interest	254,740	254,812	242,874	237,452	225,676
Changes of benefit terms	-	-	-	-	-
Differences between expected and actual experience	(899,814)	-	194,262	(365,688)	(5,292)
Changes of assumptions or other input	(2,933)	119,726	(1,950,182)	-	-
Benefit Payments	(283,885)	(331,177)	(245,382)	(102,465)	(352,833)
<b>Net change in Total OPEB Liability</b>	<b>\$ (500,272)</b>	<b>\$ 444,318</b>	<b>\$ (1,158,336)</b>	<b>\$ 351,913</b>	<b>\$ 416,721</b>
<b>Total OPEB Liability - Beginning</b>	<b>7,204,427</b>	<b>6,760,109</b>	<b>7,918,445</b>	<b>7,566,532</b>	<b>7,149,811</b>
<b>Total OPEB Liability - Ending (a)</b>	<b>\$ 6,704,155</b>	<b>\$ 7,204,427</b>	<b>\$ 6,760,109</b>	<b>\$ 7,918,445</b>	<b>\$ 7,566,532</b>
<b>Fiduciary Net Position</b>					
Contributions - Employer	\$ 587,108	\$ 587,220	\$ 564,841	\$ 589,384	\$ 508,468
Net Investment Income	50,452	37,175	12,416	8,322	5,441
Benefit Payments	(283,885)	(331,177)	(245,382)	(102,465)	(352,833)
Administrative Expense	-	-	-	-	-
Adjustment	-	-	1,136,646	-	-
<b>Net change in Fiduciary Net Position</b>	<b>\$ 353,675</b>	<b>\$ 293,218</b>	<b>\$ 1,468,521</b>	<b>\$ 495,241</b>	<b>\$ 161,076</b>
<b>Fiduciary Net Position - Beginning</b>	<b>2,590,715</b>	<b>2,297,497</b>	<b>828,976</b>	<b>333,735</b>	<b>172,659</b>
<b>Fiduciary Net Position - Ending (b)</b>	<b>\$ 2,944,390</b>	<b>\$ 2,590,715</b>	<b>\$ 2,297,497</b>	<b>\$ 828,976</b>	<b>\$ 333,735</b>
<b>Net OPEB Liability</b>					
<b>Net OPEB Liability -- Ending (a) - (b)</b>	<b>\$ 3,759,765</b>	<b>\$ 4,613,712</b>	<b>\$ 4,462,612</b>	<b>\$ 7,089,469</b>	<b>\$ 7,232,797</b>
<b>Fiduciary Net Position as a percentage of the Total OPEB Liability</b>	<b>43.92%</b>	<b>35.96%</b>	<b>33.99%</b>	<b>10.47%</b>	<b>4.41%</b>
<b>Covered Payroll</b>	<b>\$ 29,189,262</b>	<b>\$ 26,556,897</b>	<b>\$ 26,556,897</b>	<b>\$ 25,638,082</b>	<b>\$ 23,967,500</b>
<b>Net OPEB Liability as a percentage of Covered Payroll</b>	<b>12.88%</b>	<b>17.37%</b>	<b>16.80%</b>	<b>27.65%</b>	<b>30.18%</b>

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OPEB Table V

Waunakee Community School District  
 Schedule of Collective Deferred Inflows and Outflows

Gain/Loss	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 135,984	\$ 984,992
Changes of assumptions or other input	95,780	1,367,794
Net difference between projected and actual earnings on OPEB plan investments	74,523	-
District contributions subsequent to the measurement date	TBD	-
<b>Total</b>	<b>\$ 306,287</b>	<b>\$ 2,352,786</b>

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Deferred outflows of resources related to OPEB resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the Net OPEB Liability in the year ended June 30, 2021, to be reported for the fiscal year end June 30, 2022. Other amounts reported as deferred outflows and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended June 30:	
2021	\$ (274,263)
2022	(273,195)
2023	(275,917)
2024	(236,582)
2025	(245,687)
Thereafter	(725,608)

## OPEB Table VI

## Waunakee Community School District

## Calculation of Collective OPEB Expense

Change in Net OPEB Liability	\$	(853,947)	
(Increase)/Decrease in Deferred Outflows		8,115	
Increase/(Decrease) in Deferred Inflows		574,842	
Contributions - Employer		<u>587,108</u>	
<b>OPEB Expense</b>	<b>\$</b>	<b>316,118</b>	
<hr/>			
<b>Operating Expenses</b>			
Service Cost	\$	431,620	
Administrative Expenses		<u>-</u>	
<b>Total (a)</b>	<b>\$</b>	<b>431,620</b>	72
<b>Financing Expenses</b>			
Interest	\$	254,740	
Expected return on assets		<u>(95,981)</u>	
<b>Total (b)</b>	<b>\$</b>	<b>158,759</b>	
<b>Changes</b>			
Benefit changes	\$	-	
Recognition of assumption changes		(183,312)	
Recognition of experience gains and losses		(113,194)	
Recognition of investment gains and losses		<u>22,245</u>	
<b>Total (c)</b>	<b>\$</b>	<b>(274,261)</b>	
<b>OPEB Expense (a + b + c)</b>	<b>\$</b>	<b>316,118</b>	
<b>OPEB Expense as % of Payroll</b>		<b>1.08%</b>	

OPEB Table VII

Waunakee Community School District  
 Schedule of Employer Contributions  
 Last 10 Fiscal Years

	Fiscal Year Ending				
	2020	2019	2018	2017	2016
Actuarially Determined Contribution (ADC)	\$ 587,108	\$ 666,290	\$ 816,351	\$ 816,351	\$ 516,717
Contributions in Relation to the ADC	587,108	587,220	564,841	102,465	508,468
Contribution Deficiency/(Excess)	\$ -	\$ 79,070	\$ 251,510	\$ 713,886	\$ 8,249
Covered-Employee Payroll	\$ 29,189,262	\$ 26,556,897	\$ 26,556,897	\$ 25,638,082	\$ 23,967,500
Contributions as a percentage of Covered-Employee Payroll	2.01%	2.21%	2.13%	0.40%	2.12%

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**Key Methods and Assumption Used to Calculate ADC**

Actuarial cost method	Entry Age Normal		Entry Age Normal	Entry Age Normal
Asset valuation method	Market Value		Market Value	Market Value
Amortization method	30 year Level %	30 year Level \$	N/A	N/A
Discount rate	3.75%		3.00%	3.00%
Amortization growth rate	3.00%	N/A	N/A	N/A
Inflation	2.50%		3.00%	3.00%
Valuation Date	June 30, 2018		June 30, 2016	

## OPEB Table VIII

## Waunakee Community School District

The major assumptions and methods used in this valuation are as follows:

<b>1</b>	Valuation Date	June 30, 2020	
<b>2</b>	Measurement Date	June 30, 2020	
<b>3</b>	Reporting Date	June 30, 2021	
<b>4</b>	Actuarial Cost Method	Entry Age Normal (level percent of salary)	
<b>5</b>	Medical Care Trend	6.50% decreasing by 0.10% per year down to 5.0%, and level thereafter	74
<b>6</b>	Discount Rate*	2.25% (based upon all years of projected payments discounted at a 2.25% long-term expected rate of return)	
<b>7</b>	Actuarial Assumptions	Based on an experience study conducted in 2018 using Wisconsin Retirement System (WRS) experience from 2015-17.	
<b>8</b>	Mortality Assumptions	Wisconsin 2018 Mortality Table adjusted for future mortality improvements using the MP-2018 fully generated improvement scale (multiplied 60%)	

\* Implicit in this rate is an assumed rate of inflation of 2.00%

## OPEB Table IX

**Waunakee Community School District**  
**Pay As You Go**  
**Projection of OPEB (30 Year Projection)**

A	B	C	D	E	F
Fiscal Year Beginning	Retiree Plan Premiums	District Benefit Payments	District OPEB Liability (C + E)	Implicit Rate Subsidy	Cost → Value
2020	\$ 187,670	\$ 262,896	\$ 318,046	\$ 55,150	1.2939
2021	286,731	313,561	415,318	101,757	1.3549
2022	289,174	326,812	442,858	116,045	1.4013
2023	462,514	375,856	440,851	64,995	1.1405
2024	550,678	430,646	504,212	73,567	1.1336
2025	674,219	463,041	554,845	91,804	
2026	766,271	453,429	556,181	102,752	
2027	893,774	494,476	621,492	127,016	
2028	897,527	449,676	580,051	130,375	
2029	941,574	451,788	586,630	134,842	
2030	1,018,474	461,406	618,716	157,310	
2031	1,020,107	466,983	624,009	157,025	
2032	1,113,885	508,755	679,024	170,268	
2033	1,161,549	486,660	667,730	181,070	
2034	1,086,308	454,940	616,462	161,522	
2035	1,092,506	422,994	583,216	160,222	
2036	1,151,544	376,938	550,645	173,707	
2037	1,162,157	329,579	498,861	169,282	
2038	1,133,318	234,306	409,228	174,922	
2039	1,102,932	204,973	385,192	180,219	
2040	1,091,484	176,049	354,939	178,891	
2041	1,051,619	152,652	325,355	172,703	
2042	941,191	127,319	280,264	152,945	
2043	916,610	105,103	259,303	154,200	
2044	850,514	80,496	229,502	149,007	
2045	773,847	60,138	187,530	127,392	
2046	769,767	51,611	174,535	122,925	
2047	679,524	38,832	145,831	106,999	
2048	729,547	37,830	143,306	105,476	
2049	813,652	30,119	147,259	117,140	

OPEB Table X

Waunakee Community School District  
Active Employees as of June 30, 2020

Age	Years of Service								Total
	0 - 4	5 - 9	10 - 14	15 - 19	20 - 24	25 - 29	30 - 34	35 or more	
Under 20	-	-	-	-	-	-	-	-	-
20 - 24	12	1	-	-	-	-	-	-	13
25 - 29	29	8	3	-	-	-	-	-	40
30 - 34	35	12	1	-	-	-	-	-	48
35 - 39	21	18	13	5	1	-	-	-	58
40 - 44	33	21	17	23	8	-	-	-	102
45 - 49	23	19	22	16	12	1	-	-	93
50 - 54	19	17	24	10	21	19	3	-	113
55 - 59	12	8	7	9	12	11	9	1	69
60 - 64	5	6	6	3	7	2	3	2	34
65 and over	2	3	3	-	2	3	4	-	17
Total	191	113	96	66	63	36	19	3	587

**Averages:**

**Age: 45.7<sup>76</sup>**

**Service: 10.9**

## OPEB Table XI

Waunakee Community School District  
All Members by Medical Coverage as of June 30, 2020

	Actives					Retirees			
	Single	Family	Waived	None	Total	Single	Family	Waived	Total
<i>Administrator</i>	2	15	5	-	<b>22</b>	-	1	2	<b>3</b>
<i>Teacher</i>	58	203	98	-	<b>359</b>	2	5	18	<b>25</b>
<i>Administrative Assistant</i>	4	27	6	2	<b>39</b>	1	-	-	<b>1</b>
<i>Administrative Support Staff</i>	6	13	3	2	<b>24</b>	-	2	-	<b>2</b>
<i>Custodian/Maintenance</i>	9	21	8	1	<b>39</b>	-	-	-	<b>-</b>
<i>Classified</i>	17	28	19	40	<b>104</b>	3	-	-	<b>3</b>
<b>Totals</b>	<b>96</b>	<b>307</b>	<b>139</b>	<b>45</b>	<b>587</b>	<b>6</b>	<b>8</b>	<b>20</b>	<b>34</b>

**Note:** Retirees listed as "Waived" are receiving HRA contributions and are not participating on the District's group medical plan.

OPEB Table XII

Waunakee Community School District  
Members by Eligibility as of June 30, 2020

	Actives			Retirees
	Fully Eligible	Not Fully Eligible	Total Eligible	Total Eligible
<i>Administrator</i>	1	16	<b>17</b>	<b>3</b>
<i>Teacher</i>	30	329	<b>359</b>	<b>25</b>
<i>Administrative Assistant</i>	15	16	<b>31</b>	<b>1</b>
<i>Administrative Support Staff</i>	3	16	<b>19</b>	<b>2</b>
<i>Custodian/Maintenance</i>	11	19	<b>30</b>	-
<i>Classified</i>	13	32	<b>45</b>	<b>3</b>
<b>Totals</b>	<b>73</b>	<b>428</b>	<b>501</b>	<b>34</b>

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Full Eligibility is met if, as of June 30, 2020 , the member has met the age and service requirements as stated in the plan provisions.

**Note:** The active Teacher counts above include all Teachers eligible for a District-provided post-employment benefit.

OPEB - Addendum Table I

Waunakee Community School District  
Differences Between Expected and Actual Experience - History of Deferred Inflows and Outflows

FYB	(Gain)/Loss	Amortization Period	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
2014	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2015	(5,292)	7.3	-	(725)	(725)	(725)	(725)	(725)	(725)	(725)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2016	(365,688)	7.3	-	-	(50,094)	(50,094)	(50,094)	(50,094)	(50,094)	(50,094)	(50,094)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2017	194,262	10.0	-	-	-	19,426	19,426	19,426	19,426	19,426	19,426	19,426	19,426	19,428	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2018	-	10.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2019	(899,814)	11.0	-	-	-	-	-	(81,801)	(81,801)	(81,801)	(81,801)	(81,801)	(81,801)	(81,801)	(81,801)	(81,801)	(81,801)	(81,804)	-	-	-	-	-	-	-	-	-	-	-
2020	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2021	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2022	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2023	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2024	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2028	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
			-	(725)	(50,819)	(31,393)	(31,393)	(113,194)	(113,194)	(113,194)	(112,469)	(62,375)	(62,375)	(62,375)	(62,373)	(81,801)	(81,801)	(81,804)	-	-	-	-	-	-	-	-	-	-	-

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OPEB - Addendum Table II

Waunakee Community School District  
Changes of Assumptions or Other Input - History of Deferred Inflows and Outflows

FYB	(Gain)/Loss	Amortization Period	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
2014	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2015	-	7.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2016	-	7.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2017	(1,950,182)	10.0	-	-	-	(195,018)	(195,018)	(195,018)	(195,018)	(195,018)	(195,018)	(195,018)	(195,018)	(195,018)	(195,020)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2018	119,726	10.0	-	-	-	-	11,973	11,973	11,973	11,973	11,973	11,973	11,973	11,973	11,973	11,969	-	-	-	-	-	-	-	-	-	-	-	-	-
2019	(2,933)	11.0	-	-	-	-	-	(267)	(267)	(267)	(267)	(267)	(267)	(267)	(267)	(267)	(267)	(263)	-	-	-	-	-	-	-	-	-	-	-
2020	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2021	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2022	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2023	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2024	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2026	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2028	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
			-	-	-	(195,018)	(183,045)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)
			-	-	-	(195,018)	(183,045)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)	(183,312)

80

OPEB - Addendum Table III

Waunakee Community School District  
 Difference Between Projected and Actual Earnings on OPEB Plan Investments - History of Deferred Inflows and Outflows

FYB	(Gain)/Loss	Amortization Period	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
2014	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2015	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2016	(5,332)	5.0	-	-	(1,066)	(1,066)	(1,066)	(1,066)	(1,068)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2017	17,245	5.0	-	-	-	3,449	3,449	3,449	3,449	3,449	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2018	53,782	5.0	-	-	-	-	10,756	10,756	10,756	10,756	10,758	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2019	45,529	5.0	-	-	-	-	-	9,106	9,106	9,106	9,105	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2020	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2021	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2022	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2023	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2024	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2025	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2026	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2027	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2028	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2029	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2030	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2031	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2032	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2033	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2034	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2035	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2036	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2037	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2038	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2039	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2040	-	5.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
			-	-	(1,066)	2,383	13,139	22,245	22,243	23,311	19,864	9,105	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

# OPEB Technical Appendix

# Waunakee Community School District

## Summary of Post-Employment Benefits

### Administrators and Administrative Support Staff

Hired Prior to April 1, 2010																							
Eligibility	OPEB																						
<p>At least age 55 with a minimum of 6 years of service in the District</p> <p><b>OR</b></p> <p>An employee with at least 15 years of service that has to retire before reaching age 55 due to a serious health condition that qualifies for WRS Disability retirement</p> <p><b>Note:</b> No more than 2 Administrators may retire in one year.</p>	<p><u>Medical &amp; Dental Insurance:</u> The District shall make contributions into a post-employment HRA towards a retiree's medical and dental premiums (at the lowest cost family health and dental plan in effect on the Administrator's date of retirement) for a maximum period of 10 years or Medicare-eligibility; whichever occurs first. The amount of these contributions is determined by years of service as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Years of Service</th> <th style="text-align: center;">% of Premiums Contributed</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">6</td><td style="text-align: center;">10%</td></tr> <tr><td style="text-align: center;">7</td><td style="text-align: center;">20%</td></tr> <tr><td style="text-align: center;">8</td><td style="text-align: center;">30%</td></tr> <tr><td style="text-align: center;">9</td><td style="text-align: center;">40%</td></tr> <tr><td style="text-align: center;">10</td><td style="text-align: center;">50%</td></tr> <tr><td style="text-align: center;">11</td><td style="text-align: center;">60%</td></tr> <tr><td style="text-align: center;">12</td><td style="text-align: center;">70%</td></tr> <tr><td style="text-align: center;">13</td><td style="text-align: center;">80%</td></tr> <tr><td style="text-align: center;">14</td><td style="text-align: center;">90%</td></tr> <tr><td style="text-align: center;">15 or more</td><td style="text-align: center;">100%</td></tr> </tbody> </table> <p>These funds may be used to continue coverage on the District's medical and dental plan if permitted by the carrier until exhaustion. Funds are paid out semi-annually on January 15 and September 15.</p> <p>In the event that of a retiree's death, any remaining benefit, will be provided to the surviving spouse and/or dependents. Such benefits are subject to the term and conditions of the HRA plan and applicable Internal Revenues Service Code and rules.</p> <p><u>Life Insurance:</u> The District will contribute towards the retiree's life insurance premiums for a period of 10 years not to exceed Medicare-eligibility. The amount of these contributions will be equal to the premium rate in effect during the retiree's last year of employment.</p>	Years of Service	% of Premiums Contributed	6	10%	7	20%	8	30%	9	40%	10	50%	11	60%	12	70%	13	80%	14	90%	15 or more	100%
Years of Service	% of Premiums Contributed																						
6	10%																						
7	20%																						
8	30%																						
9	40%																						
10	50%																						
11	60%																						
12	70%																						
13	80%																						
14	90%																						
15 or more	100%																						
	<p><b>Non-OPEB - Compensated Absence</b></p> <p><u>Vacation Leave:</u> Unused vacation leave accumulated upon retirement, up to the maximum of 60 days, will be paid out in cash at the Administrators last year's per diem wage rate.</p> <p><i>This is not an OPEB benefit, but a compensated absence under GASB 16 and will not be included in the valuation.</i></p>																						

**Administrators and Administrative Support Staff Cont'd**

**Hired On or After April 1, 2010**

<b>Eligibility</b>	<b>Actively Funded Benefit</b>																																												
<p>Funded during active years of service</p>	<p><u>HRA Contributions</u>: Upon completion of each school year the District shall make an annual contribution into a post-employment HRA. The amount of these contributions is determined by number of contract days based on classification as follows:</p> <table border="1" data-bbox="646 388 1292 835"> <thead> <tr> <th><i>Days of Contract</i></th> <th><i>Amount of Contributions</i></th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center;"><b>Administrators</b></td> </tr> <tr> <td>210 days</td> <td>\$ 3,220</td> </tr> <tr> <td>238 days</td> <td>\$ 3,650</td> </tr> <tr> <td>261 days</td> <td>\$ 4,000</td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Administrative Support Staff</b></td> </tr> <tr> <td>Student Day Contracts</td> <td>\$ 2,790</td> </tr> <tr> <td>200 days</td> <td>\$3,065</td> </tr> <tr> <td>210 days</td> <td>\$3,220</td> </tr> <tr> <td>238 days</td> <td>\$3,650</td> </tr> <tr> <td>261 days</td> <td>\$4,000</td> </tr> </tbody> </table> <p><i>* Contributions shall be pro-rated for FTE's less than 100% and for contracts of less than 238 days.</i></p> <p>These funds may be used to continue coverage on the District's medical and dental plan if permitted by the carrier until exhaustion.</p> <p>In the event that of a retiree's death, any remaining benefit, will be provided to the surviving spouse and/or dependents. Such benefits are subject to the term and conditions of the HRA plan and applicable Internal Revenues Service Code and rules.</p> <p>Vesting Schedule:</p> <table border="1" data-bbox="719 1171 1219 1614"> <thead> <tr> <th><i>Years of Service</i></th> <th><i>Vested Amount</i></th> </tr> </thead> <tbody> <tr><td>After 1 year</td><td>10%</td></tr> <tr><td>After 2 years</td><td>20%</td></tr> <tr><td>After 3 years</td><td>30%</td></tr> <tr><td>After 4 years</td><td>40%</td></tr> <tr><td>After 5 years</td><td>50%</td></tr> <tr><td>After 6 years</td><td>60%</td></tr> <tr><td>After 7 years</td><td>70%</td></tr> <tr><td>After 8 years</td><td>80%</td></tr> <tr><td>After 9 years</td><td>90%</td></tr> <tr><td>After 10 years</td><td>100%</td></tr> </tbody> </table> <p><b>Non-OPEB - Compensated Absence</b></p> <p><u>Vacation Leave</u>: Unused vacation leave accumulated upon retirement, up to the maximum of 60 days, will be paid out in cash at the Administrators last year's per diem wage rate.</p> <p><i>This is not an OPEB benefit, but a compensated absence under GASB 16 and will not be included in the valuation.</i></p>	<i>Days of Contract</i>	<i>Amount of Contributions</i>	<b>Administrators</b>		210 days	\$ 3,220	238 days	\$ 3,650	261 days	\$ 4,000	<b>Administrative Support Staff</b>		Student Day Contracts	\$ 2,790	200 days	\$3,065	210 days	\$3,220	238 days	\$3,650	261 days	\$4,000	<i>Years of Service</i>	<i>Vested Amount</i>	After 1 year	10%	After 2 years	20%	After 3 years	30%	After 4 years	40%	After 5 years	50%	After 6 years	60%	After 7 years	70%	After 8 years	80%	After 9 years	90%	After 10 years	100%
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After 9 years	90%																																												
After 10 years	100%																																												

**Note:** Administrators hired on or after June 30, 2012 will not be eligible for District provided post-employment benefits if they are receiving an annuity from the WRS.

**Teachers**

<b>Hired Prior to April 1, 2008</b>	
<b>Eligibility</b>	<b>OPEB</b>
<p>At least age 55 with a minimum of 15 years of service in the District</p> <p><b>OR</b></p> <p>An employee with at least 15 years of service that has to retire before reaching age 55 due to a serious health condition that qualifies for WRS Disability retirement</p>	<p><u>HRA Contributions</u>: Upon retirement, the District shall make contributions into an HRA on behalf of the retiree. The total amount of these contributions shall be based upon the following:</p> <ul style="list-style-type: none"> <li>• <i>Eligible retirees shall receive \$1,200 in return for each year of service in the District (pro-rated for those with less than 100% FTE).</i></li> <li>• <i>Unused sick leave accumulated upon retirement, up to a maximum of 120 days, will be reimbursed at the rate of \$90 per day. The total HRA contribution resulting from the unused sick leave will not exceed \$10,800*.</i></li> <li>• <i>Eligible retirees shall receive a payout of banked points (salary step placement). The District shall compare the Teacher's salary step placement during their final year to the salary step placement they would have if they were placed on the schedule at a salary step consistent with the total number of points they had earned, as of June 15 leading into their final year of employment. The difference between the two salaries shall be contributed to the Teacher's HRA account.</i></li> </ul> <p>The total HRA contribution amount will be divided into 8 equal payments that will be contributed twice annually - every September 15<sup>th</sup> and January 15<sup>th</sup>.</p> <p>In the event that of a retiree's death, any remaining benefit, will be provided to the surviving spouse and/or dependents. Such benefits are subject to the term and conditions of the HRA plan and applicable Internal Revenues Service Code and rules.</p> <p><i>*Note: In reference to the unused accumulated sick leave benefit noted above: it is not an OPEB and not included in the valuation. Only the implicit rate subsidy, resulting from use of the sick leave days dollars in the HRA to remain on the District's health plan is included is an OPEB and included in this valuation.</i></p>

**Teachers Cont'd**

<b>Hired On or After April 1, 2008</b>							
<b>Eligibility</b>	<b>OPEB</b>						
At least age 55 with a minimum of 15 years of service in the District	<p><u>HRA Contributions:</u> Unused sick leave accumulated upon retirement, up to a maximum of 120 days, will be reimbursed at the rate of \$90 per day and contributed to the retiree's HRA. The total HRA contribution resulting from the unused sick leave will not exceed \$10,200. Payments shall occur on September 15<sup>th</sup> and January 15<sup>th</sup> following the effective date of the employee's retirement*.</p> <p>Eligible retirees shall also receive a payout of banked points (salary step placement). The District shall compare the Teacher's salary step placement during their final year to the salary step placement they would have if they were placed on the schedule at a salary step consistent with the total number of points they had earned, as of June 15 leading into their final year of employment. The difference between the two salaries shall be contributed to the Teacher's HRA account.</p> <p>*Note: In reference to the unused accumulated sick leave benefit noted above: it is not an OPEB and not included in the valuation. Only the implicit rate subsidy, resulting from use of the sick leave days dollars in the HRA to remain on the District's health plan is included is an OPEB and included in this valuation.</p>						
<b>Eligibility</b>	<b>Actively-Funded Benefit</b>						
Funded during active years of service	<p style="text-align: center;"><b>Provided to All Teachers Based Upon Hire Date</b></p> <p><u>HRA Contributions:</u> Upon completion of each school year the District shall make an annual contribution into an interest-bearing post-employment HRA.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Hire Date</th> <th style="text-align: center;">Annual Contribution Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Hired Prior to April 1, 2008</td> <td style="text-align: center;">\$620</td> </tr> <tr> <td style="text-align: center;">Hired On or After April 1, 2008</td> <td style="text-align: center;">\$ 1,020</td> </tr> </tbody> </table> <p>These funds may be used to continue coverage on the District's medical and dental plan if permitted by the carrier until exhaustion.</p> <p>In the event that of a retiree's death, any remaining benefit, will be provided to the surviving spouse and/or dependents. Such benefits are subject to the term and conditions of the HRA plan and applicable Internal Revenues Service Code and rules.</p> <p>Vesting Schedule:</p> <ol style="list-style-type: none"> <li>a. \$310 of the above noted contribution amounts (\$620 and \$1,020) shall immediately vest to the employee.</li> <li>b. The remaining funds (\$310 or \$710) of the above amounts shall vest to the employee after they have worked for 15 years in the District. This shall include all prior service to the District. If a teacher resigns from the District and is rehired to teach in the District, their years of service shall include all years of teacher within the District.</li> </ol>	Hire Date	Annual Contribution Amount	Hired Prior to April 1, 2008	\$620	Hired On or After April 1, 2008	\$ 1,020
Hire Date	Annual Contribution Amount						
Hired Prior to April 1, 2008	\$620						
Hired On or After April 1, 2008	\$ 1,020						
<b>Notes:</b>							
<ul style="list-style-type: none"> <li>➤ Teachers (regardless of hire date) will also receive a Portable HRA that will be funded during their active service with the District. Should this HRA be used towards payment of premiums on the District's medical plan, the resulting implicit rate subsidy, if any, would need to be calculated and included as part of the District's OPEB liability.</li> <li>➤ Unused sick leave when converted into a dollar amount is not an OPEB. However, if the monies resulting from the sick leave conversion are used towards payment of premiums on the District's medical plan, the resulting implicit rate subsidy, if any, would need to be calculated and included as part of the District's OPEB liability.</li> <li>➤ Teachers hired on or after June 30, 2012 will not be eligible for District provided post-employment benefits if they are receiving an annuity from the WRS.</li> </ul>							

### **Maintenance and Custodians, Classified Staff & Administrative Assistants**

<b>Eligibility</b>	<b>OPEB</b>
<p>At least age 55 with a minimum of 15 years of service in the District</p> <p><b>OR</b></p> <p>An employee with at least 15 years of service that has to retire before reaching age 55 due to a serious health condition that qualifies for WRS Disability retirement</p>	<p><u>Unused Sick Leave: (<b>Implicit Rate Subsidy Only</b>)</u> Unused sick leave accumulated upon retirement, up to the maximum of 120 days, will be converted at the rate of up to \$115 per day (based on their per diem salary) and placed into a post-employment HRA. Payments shall occur on September 15<sup>th</sup> and January 15<sup>th</sup> following the effective date of the employee's retirement. These monies may be used for continued coverage on the District's group medical plan.</p> <p>In the event that of a retiree's death, any remaining benefit, will be provided to the surviving spouse and/or dependents. Such benefits are subject to the term and conditions of the HRA plan and applicable Internal Revenues Service Code and rules.</p> <p><i>The Sick Leave Benefit is not an OPEB benefit, but a compensated absence under GASB 16. However, the resulting implicit rate subsidy, when applicable, from use of such funds to remain on the District's medical plan should be accounted for as an OPEB.</i></p>
<p><b>Note:</b> Employees hired on or after June 30, 2012 will not be eligible for District provided post-employment benefits if they are receiving an annuity from the WRS.</p>	

**Note:** Upon retirement or exhaustion of District-provided benefit, retirees may self-pay the full (100%) amount of all required premiums to remain on the District's medical plan indefinitely, provided they continue to pay all required premiums.

**OPEB Actuarial Assumptions**

1. Valuation Date	June 30, 2020
2. Measurement Date	June 30, 2020
3. Reporting Date	June 30, 2021
4. Actuarial Cost Method	<u>Entry Age Normal – Level % of Salary</u> : Under this method, the actuarial present value of the projected benefits of each individual included in an actuarial valuation is allocated on a level basis over the earnings of the individual between entry age and assumed exit age(s). The normal cost is equal to the valuation salary multiplied by the present value of benefits divided by the present value of future salaries, measured as of the date of hire. The accrued liability is equal to the present value of projected benefits minus the present value of future normal costs, measured as of the valuation date.
5. Interest Rate	Discount rate for valuing liabilities – 2.25% Interest rate on plan assets – 2.25%  Implicit in these rates is a 2.00% assumed rate of inflation
6. Asset Valuation Method	Market Value
7. Average of Expected Remaining Service Lives	11 years

8. Retirement Rates	<i>Early Retirement</i>		
	<u>Age</u>	<u>Male</u>	<u>Female</u>
	55	13.0%	12.0%
	56	13.0	12.0
	57	12.0	12.0
	58	13.0	12.0
	59	14.0	13.0
	60	14.0	17.0
	61	15.0	17.0
	62	21.0	23.0
	63	21.0	23.0
	64	21.0	23.0
	<i>Regular Retirement (at least age 65 with 5 or more years of service OR 30 or more years of service)</i>		
	<u>Age</u>	<u>Male</u>	<u>Female</u>
	57	33.0%	27.0%
	58	29.0	27.0
	59	24.0	27.0
	60	25.0	27.0
	61	25.0	27.0
	62	35.0	37.0
	63	32.0	30.0
	64	29.0	28.0
	65	29.0	37.0
	66	35.0	39.0
	67	33.0	33.0
	68	27.0	30.0
	69	23.0	28.0
	70	25.0	38.0
	71	20.0	20.0
	72	15.0	20.0
	73	15.0	20.0
	74	15.0	20.0
	75	100.0	100.0
	No employees are assumed to retire prior to becoming eligible for benefits		

9. Mortality Rates	<p>Mortality rates at sample ages in 2020:</p> <table border="1"> <thead> <tr> <th><u>Age</u></th> <th><u>Male</u></th> <th><u>Female</u></th> </tr> </thead> <tbody> <tr><td>20</td><td>0.000270</td><td>0.000163</td></tr> <tr><td>25</td><td>0.000331</td><td>0.000181</td></tr> <tr><td>30</td><td>0.000428</td><td>0.000249</td></tr> <tr><td>35</td><td>0.000760</td><td>0.000448</td></tr> <tr><td>40</td><td>0.000999</td><td>0.000619</td></tr> <tr><td>45</td><td>0.001243</td><td>0.000922</td></tr> <tr><td>50</td><td>0.001610</td><td>0.001334</td></tr> <tr><td>55</td><td>0.003746</td><td>0.002407</td></tr> <tr><td>60</td><td>0.005426</td><td>0.003516</td></tr> <tr><td>65</td><td>0.008321</td><td>0.005262</td></tr> <tr><td>70</td><td>0.013475</td><td>0.008704</td></tr> <tr><td>75</td><td>0.022566</td><td>0.015725</td></tr> <tr><td>80</td><td>0.041381</td><td>0.029617</td></tr> </tbody> </table> <p>Wisconsin 2018 Mortality Table adjusted for future mortality improvements using the MP-2018 fully generational improvement scale (multiplied 60%).</p>	<u>Age</u>	<u>Male</u>	<u>Female</u>	20	0.000270	0.000163	25	0.000331	0.000181	30	0.000428	0.000249	35	0.000760	0.000448	40	0.000999	0.000619	45	0.001243	0.000922	50	0.001610	0.001334	55	0.003746	0.002407	60	0.005426	0.003516	65	0.008321	0.005262	70	0.013475	0.008704	75	0.022566	0.015725	80	0.041381	0.029617																										
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<p>14. Age Related Health Care Cost</p>	<p>2020/2021 monthly medical premium rates under the District's HMO plan were \$721.48 and \$1,623.33 and under the POS plan were \$807.31 and \$1,816.45 (Single and Family, respectively).</p> <p>Health care costs are assumed to increase each year of age separate from trend due to increased cost of older participants, as follows:</p> <table data-bbox="876 420 1169 651" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>Age</u></th> <th style="text-align: center;"><u>Rate</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Under 40</td> <td style="text-align: center;">4.00%</td> </tr> <tr> <td style="text-align: center;">40-44</td> <td style="text-align: center;">3.75%</td> </tr> <tr> <td style="text-align: center;">45-49</td> <td style="text-align: center;">3.50%</td> </tr> <tr> <td style="text-align: center;">50-54</td> <td style="text-align: center;">3.00%</td> </tr> <tr> <td style="text-align: center;">55-64</td> <td style="text-align: center;">3.25%</td> </tr> </tbody> </table>	<u>Age</u>	<u>Rate</u>	Under 40	4.00%	40-44	3.75%	45-49	3.50%	50-54	3.00%	55-64	3.25%
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<p>15. Dental Premiums</p>	<p>2020/2021 monthly dental premium rates under the District's plan were \$59.40 and \$133.10 (Single and Family, respectively).</p>												
<p>16. Percent with Coverage at Retirement</p>	<p>70% of active employees eligible for a post-employment benefit and currently electing coverage. Upon exhaustion of their District-provided benefit, 35% (i.e., 50% of the 70%) are assumed to remain on the District's plan.</p> <p>35% of active employees not eligible for a post-employment benefit and currently electing coverage.</p>												
<p>17. Census Data (Table XI)</p>	<p>Retirees listed as "Waived" are receiving HRA contributions and are not participating on the District's group medical plan.</p>												
<p>18. Coverage Tier</p>	<p>70% of future covered retirees are assumed to cover a spouse in retirement</p>												
<p>19. Spouses' Age</p>	<p>Males are assumed to be three years older than their spouses</p>												

## CREDIT OPINION

16 April 2021

 Rate this Research

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# Waunakee Community School District, WI

Update following downgrade to A1

## Summary

[Waunakee Community School District](#) (A1) benefits from its favorable location near the [Madison](#) (Aaa stable) metropolitan area, strong resident incomes and wealth levels and growing enrollment. Finances have narrowed significantly in recent years due to spend downs for capital projects. However going into fiscal 2021 we expect reserves to remain stable due to an anticipated \$2.4 million surplus in the general fund, as a result of pandemic related expenditure savings, and the passage of a five year operating levy generating an additional \$2.1 million in revenues. The profile also considers the district's above average leverage and moderate fixed costs.

On April 14 we assigned an A1 issuer rating and also downgraded the district's general obligation unlimited tax (GOULT) rating to A1 from Aa2.

## Credit strengths

- » Moderately sized tax base near Madison
- » Growing enrollment trend
- » Above average resident income and wealth levels

## Credit challenges

- » Narrow liquidity and dependence on cash flow borrowing
- » Above average long-term liabilities with plans for additional debt

## Rating outlook

Moody's does not usually assign outlooks to local governments with this amount of debt.

## Factors that could lead to an upgrade

- » Significant increase in fund balance or cash
- » Substantial decline in long-term liabilities

## Factors that could lead to a downgrade

- » Further decline in fund balance or cash
- » Increase in long-term liabilities

## Key indicators

Exhibit 1

### Waunakee Community School District, WI

	2017	2018	2019	2020	Aa Medians
<b>Economy</b>					
Resident income	177.0%	180.8%	177.8%	N/A	121.7%
Full value (\$000)	\$2,512,024	\$2,715,348	\$2,918,023	\$3,233,888	\$3,848,156
Population	19,733	20,122	20,688	N/A	29,777
Full value per capita	\$127,301	\$134,944	\$141,049	N/A	\$104,849
Enrollment	4,181	4,252	4,339	4,375	4,489
Enrollment trend	N/A	N/A	1.8%	1.5%	-0.1%
<b>Financial performance</b>					
Operating revenue (\$000)	\$54,071	\$54,729	\$59,075	\$63,236	\$73,583
Available fund balance (\$000)	\$9,748	\$9,131	\$8,662	\$8,429	\$18,249
Net cash (\$000)	\$3,296	\$2,315	\$1,637	\$693	\$22,186
Available fund balance ratio	18.0%	16.7%	14.7%	13.3%	25.4%
Net cash ratio	6.1%	4.2%	2.8%	1.1%	30.4%
<b>Leverage</b>					
Debt (\$000)	\$81,966	\$77,514	\$72,860	\$66,141	\$49,675
ANPL (\$000)	\$59,319	\$71,531	\$63,744	\$85,050	\$96,635
OPEB (\$000)	N/A	\$6,825	\$4,288	\$4,608	\$12,399
Long-term liabilities ratio	N/A	284.8%	238.5%	246.4%	284.4%
Implied debt service (\$000)	\$6,521	\$6,088	\$5,711	\$5,312	\$3,456
Pension tread water (\$000)	\$1,606	\$1,180	\$2,072	N/A	\$3,192
OPEB contributions (\$000)	N/A	\$589	\$565	\$587	\$507
Fixed-costs ratio	N/A	14.4%	14.1%	12.6%	11.6%

For definitions of the metrics in the table above please refer to the [US K-12 Public School Districts Methodology](#) or see the Glossary in the Appendix below. Metrics represented as N/A indicate the data were not available at the time of publication. The medians come from our most recently published [K12 Median Report](#).

Sources: US Census Bureau, Waunakee Community School District, WI's financial statements and Moody's Investors Service

## Profile

The Waunakee Community School District encompasses 56 square miles in [Dane County](#) (Aa1 stable). The district provides prekindergarten through 12th grade education, serving approximately 20,600 residents of the [Village of Waunakee](#) (Aa2), a portion of Madison, and several surrounding towns. The district's fiscal 2020 enrollment was approximately 4,489.

## Detailed credit considerations

### Economy: favorably located near Madison with strong wealth and resident incomes

The district's economy will continue to benefit from strong housing development activity within its local communities and its favorable location in the Madison metropolitan area. Given its proximity to the state capital, many residents commute to Madison, which has a diverse employment base that includes state government and the University of Wisconsin at Madison. As of February 2021, Dane county's unemployment rate was a low 3.5%, lower than both the state and nation. The district has average wealth and resident incomes at over \$164,000 and 178% of nation, respectively.

The district's population has continued to increase, totaling 20,688 in 2019, up from 18,147 in 2010. Additionally, student enrollment has grown at a 1.5% three year average annual rate, of which management attributes partially to additional residential development and new families moving into the area.

### Financial operations: adequate reserves expected to stabilize

The district's financial operations are expected to remain stable going forward given management's demonstrated willingness to raise operating revenue and adjust expenditures. For fiscal 2021 the district is estimating ending with a \$2.4 million surplus in the general fund, driven primarily by pandemic related expenditure savings. Going into fiscal 2022 management plans to continue building up

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on [www.moody's.com](http://www.moody's.com) for the most updated credit rating action information and rating history.

reserves, with additional revenues from an operating levy passed by voters this year, generating an additional \$2.1 million for the next five years, and CARES act funding. Year to date the district has received \$62,000 in CARES act funding, but anticipates receiving an additional \$4 million to \$5 million in fiscal 2022.

Available general fund balance has declined over the last four years, from \$9.2 million in fiscal 2016 to \$6.4 million, or 12% of general fund revenues in fiscal 2020. The four year decline in fund balance has been an intentional spend down by management for capital projects in place of borrowing. Inclusive of debt service funds, the available operating fund balance totaled \$8.4 million, or 13% of revenues in fiscal 2020. The district anticipates being reimbursed for these capital projects from previous fund raising efforts. The time frame is estimated to be ten years.

Property taxes comprised 53% of revenue in fiscal 2020 with state aid comprising 42% of revenue. The State of Wisconsin has not made any cuts in funding to school districts.

### Liquidity

While the district's general fund total balance is satisfactory, its net cash balance is very weak due to necessary cash flow borrowing. At year-end fiscal 2020 the district's general fund cash position, net of \$5 million of outstanding revenue anticipation notes, was negative \$149,000, or -0.3% of general fund revenues. The district receives its property taxes twice a year, resulting in very uneven cash flows that require the support of external borrowing. Across operating funds net cash was \$693,000, or 1% of revenues. As of February 2021 the district's estimated cash position in the general fund and debt service fund was \$1.6 million, equal to a still a narrow, but improved 2.5% of 2020 operating revenues.

### Leverage: above average debt burden with plans for additional debt

The district's overall leverage is above average, and expected to remain so due to additional borrowing needs in fiscal 2022. Total leverage is 246% of fiscal 2020 operating revenue, largely reflecting its adjusted net pension liability, which is equal to 127% of operating revenue. Adjusted fixed costs, inclusive of debt service and retirement contributions, are moderate at 12.6% of revenue. While the district does not anticipate additional borrowing over the next twelve months, additional borrowing beyond that time frame is highly likely.

### Legal security

The district's GOULT bonds are payable from unlimited ad valorem property taxes.

### Debt structure

All of the district's debt is fixed rate with a slow ten-year principal payout of 87%.

### Debt-related derivatives

The district does not have any debt-related derivatives.

### Pensions and OPEB

The district's pension liabilities, which make up the majority of its overall leverage, will remain manageable for the foreseeable future. The district's ANPL is much higher than reported pension liabilities because the market interest rates we use to value pension liabilities are far lower than reported discount rates.

Other post-employment benefits (OPEB) obligations do not represent a material credit risk for the district. The district operates a single-employer retiree medical and prescription drug benefits plan with an OPEB liability in fiscal 2020 of \$7.2 million.

## ESG considerations

### Environmental

Environmental considerations are a modest factor in the district's credit profile at this time. According to data of Moody's affiliate, Four Twenty Seven Waunakee Community School District, is located in an area at medium risk for heat stress. The firm measures heat stress as the relative change in both the frequency and severity of hot days, as well as average temperature. The biggest impact of heat exposure for most Midwest issuers will be to agriculture based economies.

### Social

Social considerations impact the district's credit profile. We regard the coronavirus outbreak as a social risk under our ESG framework, given the substantial implications for public health and safety. Waukegan Community SD's favorable location in the Madison metropolitan area bolster its economic profile as detailed in the Economy and Tax Base section. Overall district demographics are above average, and unemployment rates are below both the state and median averages.

### Governance

The district has an informal general fund balance policy of 15% of expenditures. Reserves fell below the policy in fiscal 2020, however officials expect fund balance to fall back in line with policy in fiscal 2021, due to a \$2.4 million surplus from coronavirus savings.

Wisconsin school districts have an Institutional Framework score<sup>1</sup> of A. The state controls the bulk of revenue through per-pupil revenue limits, which are calculated annually and are based on enrollment changes, an inflationary increment and the prior year's revenue limit. The difference between a district's revenue limit and its general state aid is the maximum amount the district can generate via its property tax levy. Districts can request voter authorization to exceed property tax levy limits on either a recurring or non-recurring basis.

## Rating methodology and scorecard factors

The US K-12 Public School Districts Methodology includes a scorecard, a tool providing a composite score of a school district's credit profile based on the weighted factors we consider most important, universal and measurable, as well as possible notching factors dependent on individual credit strengths and weaknesses. Its purpose is not to determine the final rating, but rather to provide a standard platform from which to analyze and compare school district credits.

Exhibit 2

### Waunakee Community School District, WI

	Measure	Weight	Score
<b>Economy</b>			
Resident Income (MHI Adjusted for RPP / US MHI)	177.8%	10.0%	Aaa
Full value per capita (full valuation of the tax base / population)	163,565	10.0%	Aa
Enrollment trend (three-year CAGR in enrollment)	1.5%	10.0%	Aa
<b>Financial performance</b>			
Available fund balance ratio (available fund balance / operating revenue)	13.3%	20.0%	A
Net cash ratio (net cash / operating revenue)	1.1%	10.0%	Ba
<b>Institutional framework</b>			
Institutional Framework	A	10.0%	A
<b>Leverage</b>			
Long-term liabilities ratio ((debt + ANPL + adjusted net OPEB) / operating revenue)	246.4%	20.0%	Aa
Fixed-costs ratio (adjusted fixed costs / operating revenue)	12.6%	10.0%	Aaa
<b>Notching factors</b>			
No notchings applied			
Scorecard-Indicated Outcome			A1
<b>Assigned Rating</b>			<b>A1</b>

Sources: US Census Bureau, Waunakee Community School District, WI's financial statements and Moody's Investors Service

## Appendix

Exhibit 3

### Key Indicators Glossary

	Definition	Typical Source*
<b>Economy</b>		
Resident income	Median Household Income (MHI), adjusted for Regional Price Parity (RPP), as a % of the US	MHI: American Community Survey (US Census Bureau) RPP: US Bureau of Economic Analysis
Full value (\$000)	Estimated market value of taxable property accessible to the district	State repositories, district's audited financial reports, offering documents or continuing disclosure
Population	Population of school district	American Community Survey (US Census Bureau)
Full value per capita	Full value / population of school district	
Enrollment	Student enrollment of school district	State data publications
Enrollment trend	3-year Compound Annual Growth Rate (CAGR) of Enrollment	State data publications; Moody's Investors Service
<b>Financial performance</b>		
Operating revenue (\$000)	Total annual operating revenue in what we consider to be the district's operating funds	Audited financial statements
Available fund balance (\$000)	Committed, assigned and unassigned fund balances in what we consider to be the district's operating funds	Audited financial statements
Net cash (\$000)	Net cash (cash and liquid investments minus short-term debt) in what we consider to be the district's operating funds	Audited financial statements
Available fund balance ratio	Available fund balance / Operating Revenue	Audited financial statements
Net cash ratio	Net Cash / Operating Revenue	Audited financial statements
<b>Leverage</b>		
Debt (\$000)	District's direct gross debt outstanding	Audited financial statements; official statements
ANPL (\$000)	District's pension liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
OPEB (\$000)	District's net other post-employment benefit (OPEB) liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
Long-term liabilities ratio	Debt, ANPL and OPEB liabilities as % of operating revenue	Audited financial statements, official statements; Moody's Investors Service
Implied debt service (\$000)	Annual cost to amortize district's long-term debt over 20 years with level payments	Audited financial statements; official statements; Moody's Investors Service
Pension tread water (\$000)	Pension contribution necessary to prevent reported unfunded pension liabilities from growing, year over year, in nominal dollars, if all actuarial assumptions are met	Audited financial statements; Moody's Investors Service
OPEB contributions (\$000s)	District's actual contribution in a given period, typically the fiscal year	Audited financial statements; official statements
Fixed-costs ratio	Implied debt service, pension tread water and OPEB contributions as % of operating revenue	Audited financial statements, official statements, pension system financial statements

\*Note: If typical data source is not available then alternative sources or proxy data may be considered. For more detailed definitions of the metrics listed above please refer to the [US K-12 Public School Districts Methodology](#).

Source: Moody's Investors Service

## Endnotes

- The institutional framework score categorically assesses whether a district has the legal ability to raise the bulk of its operating revenue at the local level or if the state determines the bulk of its operating revenue. Beyond the local versus state categorization, the strength of the institutional framework score is a measure of the district's flexibility in raising additional locally determined operating revenue. See [US K-12 Public School Districts Methodology](#) for more details.

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## CLIENT SERVICES

Americas	1-212-553-1653
Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454

Policies of the Board of Education

Series 600: Fiscal Management

**2014 OPERATIONAL REFERENDUM FUNDS**

661.5

The Waunakee Community School District Board of Education will annually approve budgets for both maintenance and technology departments that are at least \$300,000 higher for each department than the base budget of the 2013-14 fiscal year.

These funds are allocated from the November 4<sup>th</sup>, 2014 recurring operational referendum funds. The allocation of \$300,000 for the maintenance department and the allocation of \$300,000 for the technology departments shall be effective with the 2017-18 fiscal year, upon the conclusion of the phased in referendum funds. The maintenance department allocation will be committed to Fund 41, while the technology department allocation will be committed to Fund 10.

Legal Ref.:

Cross Ref.: 621, Budget Development

Adopted: September 2015

Waunakee Community School District

Due to the unique manner in which the Board of Education and the community wished to segregate the approved 2014 operational referendum funds, the district accounts for these funds utilizing two different strategies within the allowable Wisconsin Department of Public Instruction accounting system.

The District's Policy 661.5 (last reviewed in September 2015), operational referendum dollars that were designated as technology funds have been determined to be managed within the General Fund 10 budget. In contrast to technology funds, the portion of the referendum for maintenance was designated to be tracked within the Fund41 Capital Improvement Funds.

Both of these referendum dollars could be managed within Fund10, but the board and community approved tracking in separate accounting funds for better transparency and ease of determining the ending fund balance for construction funds.

It was intended that this fund would grow for the first few years and then be used for projects as approved by the Board. Annually, a budget equal to the amount of the tax levy is approved.

This fund is not operated as a separate trust account such as Fund46 which is required to be held in a separate trust account. DPI does not require that Fund41 funds are held separately.

When viewed as combined funds, the year-end balances for the last four years are shown below and provide evidence of a consistent maintenance of fund balance which we believe falls within our board policy expectations and direction. This consistent maintenance of fund balance and management of district operational dollars as a whole, provides cash flow oversight and assurances.

			2020	2019	2018	2017
			Ending Balance	Ending Balance	Ending Balance	Ending Balance
Fd T Loc Obj Func Prj	Func					
10 Q 936110	Restricted FB S.Insurance		-268,685.65	-77,374.84	-19,821.43	-2,686.47
10 Q 936130	Common School Funds		-45,092.16	-758.14	-3,583.83	
41 Q 936900	Restricted FB Other		-1,846,033.70	-1,318,442.12	-808,607.61	-297,493.01
10 Q 937900	Committed Fund Bal		-170,859.68	-128,984.68	-87,109.68	-75,234.68
10 Q 938900	Assigned Fund Bal		-449,086.60	-1,122,886.88	-1,534,637.20	-1,691,598.80
10 Q 939900	Unassigned Fund Bal		-5,494,428.87	-5,448,697.13	-5,816,133.22	-6,407,030.84
<b>Combined Fund 41 and Fund 10 Bal: *GENERAL FUND</b>			<b>-8,274,186.66</b>	<b>-8,097,143.79</b>	<b>-8,269,892.97</b>	<b>-8,474,043.80</b>

General Fund Expenditures

**CONTRACT**  
**Child Care Program**  
**Waunakee Community School District**  
**and**  
**Wisconsin Youth Company, Inc.**

It is hereby agreed that Wisconsin Youth Company, Inc., 1201 McKenna Blvd., Madison, Wisconsin 53719 for consideration of \$2,700.00 per school per year, pro rated from beginning date to end date, is permitted to utilize the facilities of Heritage, Prairie, and Arboretum Elementary Schools for a school-aged child care program beginning on September 1, 2021 and terminating on June 8, 2022. Payment for the building usage is due no later than December 1, 2021.

The hours for the program will be 2:40 p.m. through 5:45 p.m. on the days school is in session. Additional care will be provided at one school site to be determined during staff development and teacher convention days. The program will be held in classrooms and/or other areas as specified by the building principal. Maximum number of participants shall not exceed the program's licensed maximum.

Wisconsin Youth Company, Inc. is responsible for the care of the District facilities and equipment and agrees to pay any damages thereto. Wisconsin Youth Company, Inc. will also be responsible for light housekeeping at the end of each session, i.e. pick up paper, materials used and etc., including putting chairs on top of classroom tables.

The Waunakee Community School District assumes no insurance liability for the school-aged childcare program or its participants other than statutory liability as owner of the facilities being used.

Wisconsin Youth Company, Inc. agrees to carry adequate insurance and will name the Waunakee Community School District as an additional insured. A certificate of insurance shall be provided Waunakee Community School District to the Business Office. Wisconsin Youth Company, Inc. agrees to abide by all State of Wisconsin rules and regulations related to child care providers and facilities.

**HOLD HARMLESS AND INDEMNIFICATION:**

The undersigned applicant(s) agree to abide by all rules, regulations, and policies of the Waunakee Community School District Board of Education regarding the use of school facilities to be used as hereinafter described. The undersigned do further agree to hold harmless and indemnify the Waunakee Community School District from any and all claims, losses, directly or indirectly related to the use of the facilities described herein by the undersigned and any guests, friends, or invitees which result in injury or loss of property to any person using the facilities herein described. The undersigned do further waive any claims, damages, losses or liabilities relating to the condition of the premises to be used, and if requested, to further carry liability insurance in an amount approved by the Waunakee Community School District, adding the Waunakee Community School District as an additional insured. The undersigned agree to being bound by any existing rules, regulations, or policies adopted by the Waunakee Community School District which may be changed, altered, or added at any time. The Waunakee Community School District agrees to indemnify and hold Wisconsin Youth Company, Inc. harmless for any and all claims, damages, cost and expenses, resulting from any loss from the Waunakee Community School District's gross negligence or intentional misconduct in performing its obligations under this agreement.



---

Steve Summers  
Executive Director of Operations  
Waunakee Community School District

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(Date)

---

Rebecca Carlin  
Director of Administration  
Wisconsin Youth Company, Inc.

---

(Date)

June 15, 2021

Wisconsin Youth Company, Inc.  
Rebecca Carlin, Director of Administration  
1201 McKenna Blvd.  
Madison, WI 53719

**Day Care Contract 2021-2022 School Year**

The Waunakee School Board has approved a contract with your company for providing after school daycare for the 2021-2022 school year.

The agreement calls for a charge of \$2,700.00 per school building.

Enclosed are two copies of the agreement for your signature. Return one copy to me and keep the other copy for your file. Also be reminded that I need a copy of your Certificate of Insurance when your insurance renews.

If you have any questions please call me at (608) 849-2000 ext. 8491.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Summers". The signature is cursive and somewhat stylized.

Steve Summers  
Executive Director of Operations

SS/gb  
Enclosures

**CONTRACT**  
**Child Care Program**  
**Waunakee Community School District**  
**and**  
**Wisconsin Youth Company, Inc.**

It is hereby agreed that Wisconsin Youth Company, Inc., 1201 McKenna Blvd., Madison, Wisconsin 53719 for consideration of \$2,700.00 per school per year, pro rated from beginning date to end date, is permitted to utilize the Heritage Elementary School for a school-aged child care program beginning on the Monday after the regular school year ends and terminating the August 31, 2021. Payment for the building usage is due no later than August 31, 2021.

The hours for the program will be 7:00 a.m. through 6:00 p.m. on the days school is in session. Additional care will be provided at one school site to be determined during staff development and teacher convention days. The program will be held in classrooms and/or other areas as specified by the building principal. Maximum number of participants shall not exceed the program's licensed maximum.

Wisconsin Youth Company, Inc. is responsible for the care of the District facilities and equipment and agrees to pay any damages thereto. Wisconsin Youth Company, Inc. will also be responsible for light housekeeping at the end of each session, i.e. pick up paper, materials used and etc., including putting chairs on top of classroom tables.

The Waunakee Community School District assumes no insurance liability for the school-aged childcare program or its participants other than statutory liability as owner of the facilities being used.

Wisconsin Youth Company, Inc. agrees to carry adequate insurance and will name the Waunakee Community School District as an additional insured. A certificate of insurance shall be provided Waunakee Community School District to the Business Office. Wisconsin Youth Company, Inc. agrees to abide by all State of Wisconsin rules and regulations related to child care providers and facilities.

**HOLD HARMLESS AND INDEMNIFICATION:**

The undersigned applicant(s) agree to abide by all rules, regulations, and policies of the Waunakee Community School District Board of Education regarding the use of school facilities to be used as hereinafter described. The undersigned do further agree to hold harmless and indemnify the Waunakee Community School District from any and all claims, losses, directly or indirectly related to the use of the facilities described herein by the undersigned and any guests, friends, or invitees which result in injury or loss of property to any person using the facilities herein described. The undersigned do further waive any claims, damages, losses or liabilities relating to the condition of the premises to be used, and if requested, to further carry liability insurance in an amount approved by the Waunakee Community School District, adding the Waunakee Community School District as an additional insured. The undersigned agree to being bound by any existing rules, regulations, or policies adopted by the Waunakee Community School District which may be changed, altered, or added at any time. The Waunakee Community School District agrees to indemnify and hold Wisconsin Youth Company, Inc. harmless for any and all claims, damages, cost and expenses, resulting from any loss from the Waunakee Community School District's gross negligence or intentional misconduct in performing it's obligations under this agreement.



\_\_\_\_\_  
Steve Summers  
Executive Director of Operations  
Waunakee Community School District

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Layla Moosavi  
Summer Program Manager  
Wisconsin Youth Company, Inc.

\_\_\_\_\_  
(Date)

June 15, 2021

Wisconsin Youth Company, Inc.  
Layla Moosavi, Summer Program Manager  
1201 McKenna Blvd.  
Madison, WI 53719

**Day Care Contract 2021 Summer School**

The Waunakee School Board has approved a contract with your company for providing daycare for the 2021 Camp Pleasant Valley summer session.

The agreement calls for a charge of \$2,700.00 per school building.

Enclosed are two copies of the agreement for your signature. Return one copy to me and keep the other copy for your file. Also be reminded that I need a copy of your Certificate of Insurance when your insurance renews.

If you have any questions please call me at (608) 849-2000 ext. 8491

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Summers". The signature is fluid and cursive, with the first name "Steve" and last name "Summers" clearly distinguishable.

Steve Summers  
Executive Director of Operations

SS/gb  
Enclosures

**CONTRACT**  
**Waunakee Community School District**  
**and**  
**Dane County New Teacher Project**

It is hereby agreed that the Dane County New Teacher Project, 501 South Street, Waunakee, WI 53597 for consideration of \$300 per month is permitted to utilize the facility at 501 South Street, Waunakee, WI for the Dane County New Teacher Project beginning on July 1, 2021 and terminating on June 30, 2022.

Dane County New Teacher Project is responsible for the care of the District facilities and equipment and agrees to pay any damages thereto. The Waunakee Community School District agrees to provide, at no additional cost, access to district facilities including, but not limited to, computer networks, telephone lines, copy machines, postage machines, etc. The Waunakee Community School District also agrees to provide all utilities and cleaning needed in the operation of the Dane County New Teacher Project.

The Waunakee Community School District assumes no insurance liability for the Dane County New Teacher Project program or its participants other than statutory liability as owner of the facilities being used. Dane County New Teacher Project agrees to carry adequate insurance and will name the Waunakee Community School District as an additional insured. A certificate of insurance shall be provided Waunakee Community School District to the Business Office.

**HOLD HARMLESS AND INDEMNIFICATION:**

The undersigned applicant(s) agree to abide by all rules, regulations, and policies of the Waunakee Community School District Board of Education regarding the use of school facilities to be used as hereinafter described. The undersigned do further agree to hold harmless and indemnify the Waunakee Community School District from any and all claims, losses, directly or indirectly related to the use of the facilities described herein by the undersigned and any guests, friends, or invitees which result in injury or loss of property to any person using the facilities herein described. The undersigned do further waive any claims, damages, losses or liabilities relating to the condition of the premises to be used, and if requested, to further carry liability insurance in an amount approved by the Waunakee Community School District, adding the Waunakee Community School District as an additional insured. The undersigned agree to being bound by any existing rules, regulations, or policies adopted by the Waunakee Community School District which may be changed, altered, or added at any time. The Waunakee Community School District agrees to indemnify and hold Dane County New Teacher Project harmless for any and all claims, damages, cost and expenses, resulting from any loss from the Waunakee Community School District's gross negligence or intentional misconduct in performing it's obligations under this agreement.



---

Steve Summers  
Executive Director of Operations  
Waunakee Community School District

---

(Date)

---

Dan Eckert  
Dane County New Teacher Project

---

(Date)

**FIRST ADDENDUM TO LEASE**

THIS ADDENDUM TO LEASE, made and entered into by and between Waunakee Community School District (hereinafter referred to as “LESSOR”) and County of Dane (“LESSEE”).

W I T N E S S E T H

WHEREAS LESSOR and LESSEE have entered into a lease for a Joining Forces for Families Office located at 501 South Street, Waunakee, WI 53597; and

WHEREAS the lease will expire on June 30, 2021, and LESSEE wishes to exercise its first option to renew the lease per Section 6 of the lease, for a period of one (1) year;

WHEREAS the lease payment shall remain a total sum of \$75 per month for a total of \$900 per year as per the lease;

THEREFORE, in consideration of the above conditions and the mutual covenants set forth hereafter and in the lease, the receipt and sufficiency of which is hereby acknowledged by each party for itself, LESSOR and LESSEE do agree to the following addendum to the lease:

Section 3 of the lease is amended to read:

LEASE TERM. The term of this lease shall be for a period of one year beginning on July 1, 2021 running through June 30, 2022.

All remaining terms of the original lease remain in full force and effect.

IN WITNESS THEREOF LESSOR, by its authorized agent, and LESSEE, by its authorized agents have set their hands and seals as of the day and date by which both parties have caused this addendum to lease to be executed.

**LESSOR:**

Waunakee Community School District

\_\_\_\_\_  
Randy S. Guttenberg, District Administrator

\_\_\_\_\_  
Date

**LESSEE:**

County of Dane

\_\_\_\_\_  
Joseph T. Parisi, County Executive

\_\_\_\_\_  
Date

## RFP BANKING SERVICES

### **Local banks under consideration: *Must have local depository.***

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One Community Bank	1351 Water Wheel Drive	Waunakee, WI
State Bank of Cross Plains (current institution)	610 W. Main Street	Waunakee, WI
U. S. Bank	200 S. Century Avenue	Waunakee, WI
BMO Harris Bank	220 N. Century Avenue	Waunakee, WI
Associated Bank	269 S. Century Avenue	Waunakee, WI
First National Bank & Credit Union/Fortify	1330 Montondon Avenue	Waunakee, WI
Summit Bank & Credit Union	304 E. Main Street	Waunakee, WI
Old National	25 West Main Street	Madison, WI

May-21

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# REQUEST FOR PROPOSAL FOR BANKING SERVICES

Waunakee Community School District  
906 Bethel Circle  
Waunakee, WI 53597  
Phone: (608) 849-2000

Steve Summers  
Executive Director of Operations  
[stevesummers@waunakee.k12.wi.us](mailto:stevesummers@waunakee.k12.wi.us)  
(608) 849-2000 ext 8012

LaDonna Radel  
Accounting Specialist  
[ladonnaradel@waunakee.k12.wi.us](mailto:ladonnaradel@waunakee.k12.wi.us)

## **Background and Financial Information**

Waukegan Community School District (WCSD) serves over 4,300 students enrolled in 4K through high school. The District has a high school, middle school, intermediate school, and three elementary schools. The District employs approximately 580 staff working school-year and full time. The District also employs substitutes and co-curricular staff.

The District's General Fund revenues for 2020-21 school year is approximately \$54.5M. The District's revenue is comprised of local tax, state aids, federal grants, and other local revenues. Local tax revenue is primarily received in January and February; state aids are paid on designated dates throughout the fiscal year which includes aid receivable at fiscal year-end.

Payroll disbursements are made semi-monthly on the 15<sup>th</sup> and 30<sup>th</sup>. Payroll is made through direct deposit.

The District operates a student food service operation in all locations and serves the WCSD community through other catering and food service programs.

Food program, school fees, and other activity fees are collected by cash/check deposits and through the use of online payment portals depositing funds into the main Depository Account. District patrons and customers will initiate credit card or direct debit payments.

## REQUEST FOR PROPOSAL FOR BANKING SERVICES

### INSTRUCTIONS TO BIDDERS

#### General Instructions

The Waunakee Community School District is accepting proposals for banking services to various accounts. The District proposes that these services commence on or about November 01, 2021. Submitted proposals must include responses to four account types including a Depository Account, Payroll Account, General Operating Account, and Construction accounts (when active). Please complete and submit the included proposal sheets for each account. Submission of additional content related to your response to the proposal is allowed and encouraged. Questions asked of the District related to its operation or the request for proposal will be accepted through July 16, 2021. **All questions and responses given by the District will be shared with the complete pool of RFP potential respondents.**

#### Submission of Proposal

All proposals and information requested must be received by the Waunakee Community School District no later than 5:00 p.m. on Friday, August 06, 2021. Each firm submitting a proposal must provide a PDF version via email with a subject line of **“RFP RESPONSE – BANKING SERVICES”** and shall identify the **firm submitting the proposal**. Submit the proposal to:

LaDonna Radel, Accounting Specialist  
[ladonnaradel@waunakee.k12.wi.us](mailto:ladonnaradel@waunakee.k12.wi.us)

Late submissions will not be accepted and will be immediately discarded.

#### Contract Award

The District will review all proposals after the close of the submission period. The District may request individual meetings with selected banking institutions shortly after the close of the submission period for further clarification and discussion of banking services offered.

The proposals will be reviewed for cost, customer service, services offered, and overall feasibility of the proposal. The Waunakee Community School District reserves the right to accept or reject any or all proposals and to accept the proposal that it deems most advantageous to the District.

<b>TARGET DATE:</b>	<b>EVENT:</b>
July 5, 2021	Issue Date - Request for Proposals
July 16, 2021	Deadline for bidder questions.
July 20, 2021	District response to questions shared with bidders.
August 06, 2021	Proposals due by 5:00 p.m.
September 13, 2021	Board approval and award of services.
November 1-15, 2021	Target banking start date

## **A. District Banking Requirements**

1. Accounts have the capability to be managed through an online website portal with access granted via secure log-in credentials. Online portal functions should include:
  - a. Account activity views (current and historical) with individual deposit/charge detail
  - b. Access and ability to manage users and administrative settings
  - c. Ability to initiate and approve transactions such as wire transfers
  - d. Access to deposit and cashed check images
  - e. Possess various reporting abilities such as ACH verification and returned charges
2. Bank must be able to generate an electronic reconciliation file to load into district financial software (Skyward) for the purpose of monthly reconciliation, including checks.
3. The bank shall provide the District with necessary deposit bags/tubs for daily deposits free of charge. The district would prefer the ability to collect deposits weekly and leave deposit bags at the bank for processing, and return for the deposit slips and empty bags the next day.
4. Protection beyond the \$400,000 F.D.I.C and state insurance must be provided in accordance with the provisions of Chapter 34 of the Wisconsin State Statutes and Board Policy. The Depository shall at all times maintain the security in an amount equal to at least 100% of the amount on deposit, less the amount which is insured pursuant to Federal Deposit Insurance Act. Compliance with all other applicable State and Federal Statues is required.
5. The District will be offered an annual review of fees.
6. All fees and other charges for each account must be identified as required on the proposal forms.
7. The bank shall have assigned personnel available to answer questions pertaining to the District's transactions which require more explanation. In addition, the bank shall provide the name and direct telephone number of the bank officer with the overall management responsibility for the account relationship.
8. The bank shall provide overdraft protection on all accounts with courtesy telephone notification.
9. The bank is engaged in the Waunakee community and surrounding school district area, and strives for the continuous betterment of those within it.

## **B. Account Statement Requirements**

1. Statements are available electronically via web portal.
2. Account statements shall be cycled after processing on the last business day of the month and be available to the District no later than the third business day of the following month.
3. Statements list account activity in chronological order and include the date, amount of transaction, debit/credit type, and transaction description.

4. Statement includes monthly beginning and ending balances and a summary of deposit/withdrawal activity.
5. List of cashed checks by check number.

**C. Bank Branch Location**

The Waunakee Community School District bank accounts are to be maintained at a branch within the village of Waunakee offering a full range of services and be within a reasonable distance from the District. Please provide the location of the branch you are proposing as the Waunakee Community School District main branch.

**D. Special Notes**

All submitted proposals and information shall become the property of the District and public record upon their delivery.

Prices quoted should not include tax as the District is tax exempt. An exemption certificate will be furnished if required.

**E. General Terms and Conditions**

The Waunakee Community School District Board of Education reserves the right to reject any or all proposals, to waive formalities, to negotiate separately in any manner necessary, and to accept the proposal which appears to be in the best interest of the District. The School District reserves the right to negotiate certain points of the final contract with the qualified bidder.

**F. Selection Criteria**

The following criteria will be used to evaluate proposals before making a recommendation for approval by the Board of Education.

1. The completeness of the response to required items on the standardized bid forms,
2. The aggregate total cost of banking services,
3. The proposed earnings rate on overnight cash balances,
4. The experience and continuity of those who have been identified as primary contact personnel,
5. Responses from list of references provided,
6. Security protocols,
7. Financial rating by independent analysts.

**G. Account Information**

**Please submit proposals for the following four accounts:**

**1. Payroll Checking Account**

- a. This account will be established as a Zero Balance Account used to meet the payroll needs of the District with money deposited on an “as needed” basis automatically.
- b. The bank must have the capability to originate ACH transactions, approximately 15,000 transactions per year.

c. The bank must accept electronic payroll files.

**2. General Operating Checking Account**

a. This account will be used to deposit and expend operational revenue and expense on a daily basis.

b. Checks and ACH transactions for the District's accounts payable transactions are written from this account. ACH transactions are approximately 5,500 per year; checks 150 per year.

c. The account must have the capability to originate and accept wire transfers.

d. Ability to establish a list of pre-authorized vendors allowed to initiate ACH debit transfers

**3. Depository Account**

This account will be used for depositing District funds. Transfers are made from this account to the District's Payroll, General Business, and other investment accounts.

**4. Construction Account (WHEN ACTIVE)**

This account will be used for deposit and payment of the District's Construction Funds. This account is active when the District is managing construction activity as a result of a referendum.

*The District's investment accounts are currently held in the State of Wisconsin Local Government Investment pool and the Wisconsin Investment Series Cooperative (WISC).*

**Waunakee Community School District**

**BANKING SERVICES PROPOSAL**

1. GENERAL INFORMATION:

Name of Bank \_\_\_\_\_

Branch Location \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Bank Contact \_\_\_\_\_

Title \_\_\_\_\_

Telephone # \_\_\_\_\_

Email Address \_\_\_\_\_

Signature \_\_\_\_\_

2. Statement of how protection beyond \$250,000 F.D.I.C and State insurance will be provided.

3. Explanation of electronic banking services offered.

4. Please list all fees associated with the establishment and maintenance of the accounts NOT assessed on a per instance basis.

5. Please list your policy on daylight overdraft situations, including any charges or handling procedures.

6. Albeit a rare occurrence, does the financial institution offer "gap" coverage or overdraft protection to cover a negative overnight balance in the instance of a late wire transfer, or delayed deposit? If so, indicate any fee assessed.

YES NO Explain: \_\_\_\_\_

\_\_\_\_\_

7. The district may be interested in a Certificate of Deposit for some accounts. Please include information on related investments including length of maturities and interest rates offered.
8. In addition to the following proposal response sheets, please include a complete schedule of fees associated with banking services. ALL FEES CHARGEABLE TO THE DISTRICT ASSOCIATED WITH BANKING SERVICES MUST BE DOCUMENTED IN YOUR PROPOSAL. Indicate whether service charges will be paid via a compensating balance or a debit to the District account.
9. Provide information related to security protocols for online banking, two-factor authentication, digital payments, cybersecurity, data privacy, data protection, and fraudulent transaction protections. Include a brief description of banking practices that will ensure safety of the district's funds.
10. In addition to completing the enclosed proposal sheets, you are encouraged to provide further information for any additional services your bank offers that may be beneficial to the District. Bidders may submit additional information and data they believe to be helpful to the District in the evaluation process. However, the District's decision will be primarily based upon a comparison of the Standardized Bid Forms received.
11. Each bidder shall submit a minimum of three references in the governmental sector, preferably school districts whose activity is similar to the WCSD activity described in Section G: ACCOUNT INFORMATION above. Please complete Attachment A: References
12. Any questions or concerns should be directed to:

Steve Summers, Executive Director of Operations [stevesummers@waunakee.k12.wi.us](mailto:stevesummers@waunakee.k12.wi.us)

LaDonna Radel, Accounting Specialist [ladonnaradel@waunakee.k12.wi.us](mailto:ladonnaradel@waunakee.k12.wi.us)

**PROPOSAL FOR PAYROLL CHECKING ACCOUNT**

**Waunakee Community School District**

Maintenance charge: \$ \_\_\_\_\_

Charge per check written: \$ \_\_\_\_\_

Charge per deposit: \$ \_\_\_\_\_

Charge per item deposited: \$ \_\_\_\_\_

Charge for deposited check returned:  
# of times check is deposited \_\_\_\_\_ \$ \_\_\_\_\_

If more than 1, charge for redeposit? \$ \_\_\_\_\_

Stop payment fee: \$ \_\_\_\_\_

Wire transfer fee:  
Incoming: \$ \_\_\_\_\_

Outgoing: \$ \_\_\_\_\_

Check sequencing fee (if check is returned): \$ \_\_\_\_\_

Capable of originating ACH transactions? YES NO (Please Circle)

ACH related fees: \$ \_\_\_\_\_ per file

\$ \_\_\_\_\_ per item

\$ \_\_\_\_\_ Other

Accept ACH files via e-mail? YES NO (Please Circle)

Fees paid via:

Compensating balances, no charge, or direct charge method? Please list any additional charges and amounts: \_\_\_\_\_

Current interest rate paid on deposits: \_\_\_\_\_% Based on: 360 Days 365 Days

**PROPOSAL FOR GENERAL OPERATING CHECKING ACCOUNT**

**Waunakee Community School District**

Maintenance charge: \$ \_\_\_\_\_

Charge per check written: \$ \_\_\_\_\_

Charge per deposit: \$ \_\_\_\_\_

Charge per item deposited: \$ \_\_\_\_\_

Charge for deposited check returned:  
# of times check is deposited \_\_\_\_\_ \$ \_\_\_\_\_

If more than 1, charge for redeposit? \$ \_\_\_\_\_

Stop payment fee: \$ \_\_\_\_\_

Wire transfer fee:

Incoming: \$ \_\_\_\_\_

Outgoing: \$ \_\_\_\_\_

Check sequencing fee (if check is returned): \$ \_\_\_\_\_

Safety deposit box charge \$ \_\_\_\_\_

Deposit slip charge per book \$ \_\_\_\_\_

**Minimum account balance required ( Y / N ):** \$ \_\_\_\_\_ (Amount)

Capable of originating ACH transactions? YES NO (Please Circle)

ACH related fees: \$ \_\_\_\_\_ per file

\$ \_\_\_\_\_ per item

\$ \_\_\_\_\_ Other

Accept ACH files via e-mail? YES NO (Please Circle)

Compensating balances, no charge, or direct charge method? Please list any additional charges and amounts: \_\_\_\_\_

Current interest rate paid on deposits: \_\_\_\_\_% Based on: 360 Days 365 Days

**PROPOSAL FOR DEPOSITORY ACCOUNT**

**Waunakee Community School District**

Maintenance charge: \$ \_\_\_\_\_

Charge per check written: \$ \_\_\_\_\_

Charge per deposit: \$ \_\_\_\_\_

Charge per item deposited: \$ \_\_\_\_\_

Charge for deposited check returned:  
# of times check is deposited \_\_\_\_\_ \$ \_\_\_\_\_

If more than 1, charge for redeposit? \$ \_\_\_\_\_

Stop payment fee: \$ \_\_\_\_\_

Wire transfer fee:  
Incoming: \$ \_\_\_\_\_

Outgoing: \$ \_\_\_\_\_

Check sequencing fee (if check is returned): \$ \_\_\_\_\_

Deposit slip charge per book \$ \_\_\_\_\_

Capable of originating ACH transactions? YES NO (Please Circle)

ACH related fees: \$ \_\_\_\_\_ per file

\$ \_\_\_\_\_ per item

\$ \_\_\_\_\_ Other

Accept ACH files via e-mail? YES NO (Please Circle)

Compensating balances, no charge, or direct charge method? Please list any additional charges and amounts: \_\_\_\_\_  
\_\_\_\_\_

Current interest rate paid on deposits: \_\_\_\_\_% Based on: 360 Days 365 Days

**PROPOSAL FOR CONSTRUCTION ACCOUNT**  
**Waunakee Community School District**

Maintenance charge: \$ \_\_\_\_\_

Charge per check written: \$ \_\_\_\_\_

Charge per deposit: \$ \_\_\_\_\_

Charge per item deposited: \$ \_\_\_\_\_

Charge for deposited check returned:  
# of times check is deposited \_\_\_\_\_ \$ \_\_\_\_\_

If more than 1, charge for redeposit? \$ \_\_\_\_\_

Stop payment fee: \$ \_\_\_\_\_

Wire transfer fee:  
Incoming: \$ \_\_\_\_\_

Outgoing: \$ \_\_\_\_\_

Check sequencing fee (if check is returned): \$ \_\_\_\_\_

Deposit slip charge per book \$ \_\_\_\_\_

Capable of originating ACH transactions? YES NO (Please Circle)

ACH related fees: \$ \_\_\_\_\_ per file

\$ \_\_\_\_\_ per item

\$ \_\_\_\_\_ Other

Accept ACH files via e-mail? YES NO (Please Circle)

Compensating balances, no charge, or direct charge method? Please list any additional charges and amounts: \_\_\_\_\_  
\_\_\_\_\_

Current interest rate paid on deposits: \_\_\_\_\_% Based on: 360 Days 365 Days

**Attachment A  
REFERENCES**

**List current contracts for schools and/or governmental agencies. Include contacts and telephone numbers for each reference. You may add pages for additional references.**

Client/Agency Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Name/Title of Contact: \_\_\_\_\_  
Phone Number of Contact: (\_\_\_\_)\_\_\_\_\_

Email address: \_\_\_\_\_  
Length of Service Relationship with this client/agency: \_\_\_\_\_  
Type of service provided: \_\_\_\_\_

Client/Agency Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Name/Title of Contact: \_\_\_\_\_  
Phone Number of Contact: (\_\_\_\_)\_\_\_\_\_

Email address: \_\_\_\_\_  
Length of Service Relationship with this client/agency: \_\_\_\_\_  
Type of service provided: \_\_\_\_\_

Client/Agency Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Name/Title of Contact: \_\_\_\_\_  
Phone Number of Contact: (\_\_\_\_)\_\_\_\_\_

Email address: \_\_\_\_\_  
Length of Service Relationship with this client/agency: \_\_\_\_\_  
Type of service provided: \_\_\_\_\_

Soccer Stadium Expense Summary

Company	Inv #	Amount Paid	Invoice Date
No expenses 7/1/18 - 6/30/19			
Endres Mfg Donation	CR 18-01793	\$12,500.00	5/29/19

**19-20 Activity**

Parisi Construction Co Inc	PR#1	\$284,512.92	6/30/20
<b>Total New Expenses</b>		<b>\$284,512.92</b>	

Payment received from WAEF		\$0.00
<b>Total Addl Payment(s) rec'd</b>		<b>\$0.00</b>
<b>Balance 19-20</b>		<b>\$284,512.92</b>

**Total Expenditures** **\$284,512.92**  
**Total Receipts** **\$12,500.00**

**BALANCE TO-DATE** **\$272,012.92**

Payment received from WAEF Ck 139951 081420 \$272,012.92

**20-21 Activity**

The Audio Visual Pros Inc	Inv APV13364 10/5/20	\$2,189.52	
Everbrite, Inc.	Inv 268138 04/28/21	\$411.20	
Rettler Corp	Inv 5137 08/13/20	\$20,412.00	
Parisi Construction	Inv PR#2 07/31/20	\$212,921.66	
Stratford Sign Co.	55336 8/18/20	\$15,900.00	
APT Aquisition Astro turf	001 7/31/20	\$248,896.20	
APT Aquisition Astro turf	002 8/31/20	\$51,864.30	
Parisi Construction	Inv PR#3 8/31/20	\$230,677.33	
CGC Inc Consulting Engineers	Inv 56385 7/28/20	\$1,157.50	
APT Aquisition Astro turf	Inv 20-5013-11#3 9/25/20	\$32,085.50	
Costs moved to Fund 41	JE 20-00226	-\$641,337.00	District Contribution
QualLine Fence	Inv 1127607 8/17/20	\$4,176.00	
Rettler Corp	Inv 5207 11/5/20	\$7,798.46	
Parisi Construction	Inv 203019-5 10/30/20	\$29,959.14	

**Total New Expenses** **\$217,111.81**

Payment received from WAEF 20-21 expenses to-date-- 10/2020	Ck 140628 100620	\$124,068.32
<b>Balance 20-21</b>		<b>\$93,043.49</b>

Warrior Stadium Expense Summary

Company	Inv #	Amount Paid
H&H Civil Construction	Proj 16-055-2	\$133,883.78
H&H Civil Construction	Proj 16-055-4	\$95,052.25
H&H Civil Construction	Proj 16-055-5	\$26,585.58
H&H Civil Construction	Proj 16.055-3	\$107,966.74
H&H Civil Construction	Proj 16-055	\$168,223.15
Sprinturf	3007	\$19,242.77
Sprinturf	2847	\$327,612.68
Sprinturf	2782	\$85,500.00
Athletic Field Service	1801	\$145.00
Westphal & Company Globalcom	M17023-003	\$12,931.36
Westphal & Company Globalcom	M17023-002	\$224,664.45
Westphal & Company Globalcom	M17023-001	\$126,329.19
AIM Electronics	40256	\$73,400.00
AIM Electronics	40256	\$146,900.00
AIM Electronics	40256	\$24,660.00
TMN Masonry	10112017	\$5,435.00
Daktronics	6755200	\$1,326.00
Qual Line Fence	1124808	\$2,531.56

<b>Total Expenditures</b>		<b>\$1,582,389.51</b>
BOE Contribution		-\$800,000.00
Balance		\$782,389.51
Payment received from WAEF	CR 17-00079	-\$283,621.68
<b>BALANCE DUE FROM WAEF</b>		<b>\$498,767.83</b>

**18-19 Activity**

Daktronics	6805966	\$1,625.00
Daktronics Inc	AGR E281188-1 100118	\$1,395.00
Westphal & Co.	6337	\$2,200.00
<b>Total New Expenses</b>		<b>\$5,220.00</b>

Payment received from WAEF	CR 18-01375	\$208,548.33
<b>Total Addl Payment(s) rec'd</b>		<b>\$208,548.33</b>

<b>BALANCE DUE FROM WAEF - 6/30/19</b>		<b>\$295,439.50</b>
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**19-20 Activity**

Daktronics		\$1,395.00
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<b>BALANCE DUE FROM WAEF - 6/30/20</b>		<b>\$296,834.50</b>
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Payment rec'd from WAEF	Ck 139948 081420	\$60,000.00
<b>REMAINING BAL DUE FROM WAEF - 082420</b>		<b>\$236,834.50</b>

**20-21 Activity**

Daktronics		\$1,395.00
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<b>BALANCE DUE FROM WAEF - 6/30/21</b>		<b>\$238,229.50</b>
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