

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, May 10, 2021

6:00 PM

Waunakee Community School District  
905 Bethel Circle  
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person, subject to space limitations, as well as guidelines and orders that are in place for indoor gatherings. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>

Public comments will be limited to 3 minutes. The Board will allow 1 hour for public comments. Public comments may be sent to Rebecca McDonough

at [district\\_administrator@waunakee.k12.wi.us](mailto:district_administrator@waunakee.k12.wi.us) up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted outside the boardroom and brought into the meeting individually to present; if you are attending the Board meeting in person, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

You will be required to abide by guidelines and/or orders required for indoor public locations in Dane County and Wisconsin. If in-person attendance is unexpectedly high at a Board meeting, adhering to social distancing guidelines may not be possible in the limited space available in the District Office; when this does occur, the District will provide access to an alternative location where the meeting will be presented and accessed through live stream video.

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) AND (f)**

- A. Review Minutes of April 12, 2021 regular meeting.
- B. Review Individual Teacher/Administrative/Administrative Support Contract Recommendations, Leaves, Resignations and Retirements/Non-renewal  
Attached please find the HR report for this month, and a document that outlines the administrative staff and administrative support staff contract extensions.
- C. Review Individual Co-Curricular / Recommendations  
There were no co-curricular staff changes for the May 2020 BOE review.
- D. Review Individual Support Staff/Custodial Staff Recommendations
- E. Review Summer School Contract Recommendations

**IV. RETURN TO OPEN SESSION**

**V. BOARD DEVELOPMENT WORKSHOP** **12**

Joan Ensign and Mark Hetzel would like all Board members to read the 160 series of board policies to review our role as board members. Contained in the policies is the reference to board member development activities, Mark is planning to discuss how the WASB website can play a role in board development and what that organization offers members.

The 160 series of policies are attached for your reference.

Administration will also bring draft survey questions for the Board's survey to families that we discussed at the Board Reorganizational Meeting.

**VI. APPROVAL OF MINUTES**

- A. Review Minutes of April 12, 2021 regular meeting, and April 29, 2021 special meetings. 24

**VII. APPROVAL OF AGENDA AND ADDITIONS**

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

**VIII. PUBLIC COMMENTS** **38**

The Board of Education provides a public listening session for the public to comment on any item related to the governance or management of the WCSD. A copy of Board Policy 187 - Public Participation at Board Meetings is attached for your reference. Each commenter will be allowed 3 minutes. An hour will be allowed for this item.

**IX. PUBLIC HEARING ON REGULATORY FLEXIBILITY FOR BILINGUAL PROGRAM** **41**

Per Wisconsin Statutes 18.38 a Public Hearing needs to be held prior to a waiver being submitted to the Wisconsin Department of Public Instruction for regulatory flexibility.

Last month we sought flexibility for certain requirements related to this year and COVID. This month we are seeking flexibility for the 2021-2022 school year with regard to the requirement to establish a bilingual-bicultural program.

Please see the attached presentation that Chris Mand will share on Monday. Per our discussions with DPI, we have met the English Learning student numbers at Heritage that requires us to establish a bilingual-bicultural program. We are seeking the waiver for next year to plan for this type of program shift and then move to implementation in 2022-2023. We have been in contact with DPI regarding our planning and process.

**X. TEACHING STAFF, STUDENTS, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Staff Report

Kyle Emmert and Ashley Taylor will provide an update to the Board from the Teachers.

B. Student Report

Anna Englebert & Quinn Bogost are the student representative from the high school and will be present to report to the board on what is occurring at the high school.

C. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings  
Attended by Individual Board Members

2. Board Committee Assignments 49

Attached please find the committee assignments as recommended by Board President, Joan Ensign. The President will formally present and discuss these recommendations with the Board on Monday evening.

We also need to discuss the Board representation on the Diversity, Equity, and Inclusion Ad Hoc Committee.

3. Discuss Options and Feedback to the Visionary Ad Hoc Committee 50  
Proposal

Attached please find the proposal for the establishment of a Visionary Ad Hoc Committee submitted by Jack Heinemann that was reviewed by the Board at the April Board Meeting.

The discussion by the Board at the April meeting embraced the concept of connecting with the community on pertinent topics and issues. Ideas such as holding community engagement opportunities on an every-other month basis with predetermined topics announced in advance, were shared as an alternative to a formal ad hoc committee.

The purpose of this agenda item is for the Board to discuss if they would like to move forward with a community engagement plan similar to ideas shared at the previous meeting. If so, I would recommend that administration bring back a proposed plan with options for how this could look for the 2021-2022 school year.

**XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Medical Advisory Ad Hoc Committee

1. Review the minutes of the April 13, 2021 meeting. 53

B. Curriculum Committee

1. Review minutes of 4/21/21 curriculum meeting 55

2. 2021 Textbook Adoption 57

Attached please find a summary of the recommended list of curricular materials with projected costs. The Curriculum Committee endorsed this request on a 3-0 vote.

Tim Schell will present this recommendation to the Board on Monday evening.

3. 2021 Curriculum Projects list 59  
Attached please find the 2021 curriculum project requests that follow the updated project guidelines, and have been endorsed 3-0 by the Curriculum Committee.

Tim Schell will present this request to the Board on Monday evening.

4. Consider the Elementary Music Proposal to Move the Student Performance to the Spring 60

A recommendation from the Curriculum Committee was forwarded to the Board at the April Board Meeting to consider modifying the elementary music curriculum by moving the performance based program from December to the spring / end of the school year. The Committee wanted this item in front of the Board for an informational item in April and consideration/vote at the May Board Meeting. The Committee also asked for administration to share this recommendation with parents.

Attached please find the recommendation from the music department and the separate communication that was included in each school's Thursday newsletter for the past two weeks.

5. Update and Consideration of the Plan for Virtual Learning Options for the 2021-2022 School Year 64

The Board requested that the administration put forth a planning committee to study virtual learning options for the 2021-2022 school year and beyond. This request was grounded in the desire of some families/students who want to access their education remotely, particularly immediately post pandemic. It is also rooted in the desire/need to provide a remote option, so our resident students can remain within their resident school district and not seek other options through the Open Enrollment Program.

Attached please find a memo from Tim Schell and Amy Johnson and the team of staff they worked with this winter, that outlines their recommendation for remote learning for next school year. Also, please find a breakdown of the Wisconsin E-School Network (WEN) cost and program breakdown.

Tim Schell and Amy Johnson will present this plan to the Board on Monday night and would like consideration by the Board to keep this work moving forward for the fall.

C. Diversity, Equity, & Inclusion Ad Hoc Committee

1. Review the minutes of the April 21, 2021 meeting. 93

D. Budget Committee

1. Review May 3, 2021 Meeting Minutes 96  
Attached please find the Minutes of the Budget Committee meeting on May 3rd.
2. Consideration of the 1st Draft of the School District Budget for 2021-2022 100

The purpose of this agenda item is to request approval of the first draft of the budget for the 21-22 school year. I have attached the first draft of the budget for your review. Please note that the first draft of the budget is based on the following:

1. The \$0/student increase in the per pupil categorical aid, with a \$150/student increase in the revenue limit formula
2. An increase in the percentage of State Special Education Categorical Aid to 35%
3. The personnel cost line includes a salary increase of 3.06%, a 0% increase in dental insurance rates, and a 0% increase for health insurance rates
4. The capital maintenance projects are funded from Fund 41
5. The first draft includes an increase of 0.315 FTE, as outlined on page 13 of the document.
6. Also, please find attached slide 13 from the Budget Workshop that outlines the budget requests, and an additional attachment with additional information regarding the budget requests based on the discussion at the Budget Committee meeting.
7. All the other remaining budget requests have been placed on hold at this time

The second draft of the budget in June will include:

1. Grant allocations
2. Staffing updates based on additional schedule changes, reallocation proposals or new positions
3. Updates to the Food Service budget (Fund 50), and other budgets as a result of School Board approved student fees
4. Updates to the gift fund (Fund 21)
5. Updates to the community service fund (Fund 80)
6. Updates to building/department revenue accounts and corresponding expense accounts.

Please let me know if you have any questions on the first draft of the budget.

3. Consideration of Student Fees for 2021-2022 131  
Attached please find the proposed student fees for the 2021-2022 school year. The Budget Committee is recommending approval on a 3-0 vote, with a 10¢ increase in the lunch costs.
4. Consideration of Facility Use Fees for 2021-2022 133  
Attached please find the proposed facility use fees for the 2021-2022 school year. Also please find attached information on the Facility Use Fee groups. The Budget Committee requested this additional information for the Board Meeting. The Budget

Committee is recommending approval on a 3-0 vote.

5. Consideration of Ripp Park Tennis Courts Payment

The purpose of this agenda item is to review the payment owed to the Village of Waunakee for the Ripp Park tennis courts. The agreement between the district and the Village allows the district to pay in installments over 5 years. Some School Board members have expressed an interest in the past to pay off this loan sooner than the 5 years. The District has made two payments of \$57,000 each so far.

The Budget Committee is recommending paying the Village of Waunakee the full amount remaining for the Ripp Park tennis courts in this fiscal year, due to a larger than typical end of the year balance. The Budget Committee is making this recommendation on a 3-0 vote.

E. Facility Committee

1. Review the minutes of the May 3, 2021 meeting. 136

Attached please find the Minutes of the Facility Committee meeting on May 3rd.

2. Consideration of Revisions to the Fund 41 Capital Project List for 2021-2022 138

Attached please find an updated 2021-22 Fund 41 Capital Projects list. This list has been revised since the last meeting. Please look for any changes highlighted in yellow. The Facility Committee is recommending approval of this list on a 3-0 vote.

3. Consideration of Energy Conservation Projects for 2021-2022 139

Attached please find the 2021-22 Energy Conservation Project proposal. The Facility Committee is recommending approval of this project on a 3-0 vote. This project is a continuation of the work at the High School that was started during the 2020-21 school year.

4. Consideration of Cleaning Equipment 144

The purpose of this agenda item is to request School Board approval of equipment purchases to increase the efficiency of the custodial department.

Attached please find a Cleaning Cost Analysis Program as prepared by Hillyard. Staff from Hillyard were present at the Facility Committee meeting to review this document. The Facility Committee is recommending approval of the equipment purchases on a 3-0 vote.

Administration will review this recommendation and rationale at the meeting.

5. Consideration of Staffing Agreement 146

The purpose of this agenda item is to request approval of the attached Kleenmark Supplemental Staffing Agreement. The intent behind this agreement is to temporarily hire additional custodial staff to clean our buildings while we continue to attempt to hire custodial staff as well. At this time we have 7.5 positions currently unfilled in the District.

Please see the recommendation from the Human Resources Committee regarding targeted increases for the custodial employment category to improve our competitiveness for wages in this area.

In the interim, we are seeking staff to allow us to clean the buildings and serve our community to the standards that we expect. We are going to be requesting several changes to the staffing agreement that Administration will manage if the agreement is approved by the School Board. An example of this would be to make sure that the staffing agreement includes the business insurance requirements that meet our standards.

The Facility Committee is recommending approval of this agreement for up to 9 positions for a maximum of six months. The motion passed 2-1.

Additionally, as staff are hired by the District, the staffing level with Kleenmark will be reduced.

Administration (John Cramer and Brian Grabarski) met with the head custodians at each building to share and discuss this short-term staffing proposal. The head custodians felt this proposal would help with their immediate needs, and support it as a short-term (stop gap) measure to use as we enhance pay for their classification and continue to recruit district custodial employees.

F. Human Resources Committee Meeting

- |   |     |
|---|-----|
| 1. Review May 5, 2021 Meeting Minutes                         | 148 |
| 2. Consideration of Staff Compensation Proposal for 2021-2022 | 152 |

Attached please find the staff compensation recommendation for the 2021-2022 school year. The HR Committee reviewed this recommendation and is recommending it to the full Board for approval. This recommendation encompasses the following employee classifications:

- Administration
- Administrative Support
- Classified Staff
- Custodial Maintenance
- Administrative Assistants

The recommendation also includes direction to open negotiations with the Waunakee Teachers Association (WTA) for base wage negotiations. The teacher compensation recommendation will be brought forward at a subsequent board meeting and supplemental pay (Points) will be determined this summer. Please note, all other employee groups begin their fiscal year pay cycle on July 1st, while

teachers do not receive their first paycheck until September.

3. Consideration of Dental Benefit Modification 154

The Insurance Committee is recommending to the Board to maintain current member dental contributions and add Adult Ortho and Check Up Plus to the benefit plan. USI actuarial forecast is a net zero impact on the dental fund.

Adult Ortho — subscribers and adult children (to age 26 vs 19) — 2 to 3% claims impact

Check Up Plus — members get preventative services without those claim dollars being applied to the annual max benefit, annual max dollars then can go to restorative care = 2.5% to 3% claim impact

Brian Grabarski will be present at Monday's Board Meeting to explain and answer questions. The HR Committee endorsed this recommendation on a 3-0 vote.

4. First Reading of Employee Guidelines for 2021-2022 156

The Employee Guidelines for 2021-2022 are attached in the Extras section of Board Book for your review.

Attached, also, please find a summary of the edits that are part of each set of guidelines.

This year, Brian Grabarski has worked to consolidate some guideline books to bring similar groups under the same set of guidelines.

No action is needed on this item on Monday. Your feedback is appreciated. Action will be taken on these guidelines at the June Board Meeting.

**XII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Administrative Reports/Action Items

1. Administrative Update on COVID-19

a. COVID Data Update

An update on our COVID-19 data will be brought to and presented at the meeting.

b. Update on PHMDC Orders and Other Guidelines

Administration will update the Board on the recent Public Health Order and other recommendations, along with the impact on schools and school operations.

c. Update and Discuss Use of Facilities By School and Other Groups

The administration will provide an update on how facility use has gone over the last month and thoughts on what is possible moving forward for the remainder of the school year.

2. Consideration and Feedback on a Proposed Process to Review Native American Imagery 158

Please see the attached proposal that outlines a process for reviewing Native American Imagery in the school district. The administration is seeking Board feedback and consideration of this proposed process.

3. Update on the District Communication and Engagement Audit/Plans and Consideration of a District Branding Process 161

On Monday night the Board will hear from Anne Blackburn, District Communication and Engagement Specialist, on her process / timeline for conducting a communication and engagement audit, and the development of a communication and engagement plan for the school district.

Additionally, Anne will present to the Board what she has learned about school district branding and will introduce the Board to Nathan Chow. Through vetting of various options for how to conduct our branding process, we have found Mr. Chow to have the experience and background to be able to work with us on our branding process and needs. His financial proposal is attached for your review. Additionally, the portfolio from Nathan Chow - Foundry may be found in the Extras section of this agenda.

The administration is seeking the Board's feedback on the communication, engagement, and branding process. Additionally, we are seeking the Board's consideration of the branding process, so we can begin to organize the work that will take place throughout the next year.

The funds for the initial work related to the branding process will be covered with carry-over funds from the District Administrator/Board of Education Budget.

4. Consideration of a Full-Time Interpreter for the Special Education Dept. 172

Please see the attached memo from Kurt Eley, Director of Student Service, requesting the need to hire a full-time interpreter for a student for the 2021-2022 school year, per requirements in the child's IEP.

5. Consideration of Submission for Regulatory Flexibility Related to Bilingual Program 173

Last month we sought flexibility for certain requirements related to this year and COVID. This month we are seeking flexibility for the 2021-2022 school year with regard to the requirement to establish a bilingual-bicultural program.

Please see the attached presentation that Chris Mand will share on Monday. Per our discussions with DPI, we have met the English Learning student numbers at Heritage that requires us to establish a bilingual-bicultural program. We are seeking the waiver for next year to plan for this type of program shift and then move to

implementation in 2022-2023. We have been in contact with DPI regarding our planning and process.

6. Announcements/Correspondence

- a. Wellness Clinic 181

**XIII. CONSENT AGENDA**

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of April 2021.

1. Finance

- a. Monthly Finance Reports 183

Attached you will find the 2020-21 Budget Status report as of April 30, 2021, and the Cash Reconciliation report for March 2021.

Also attached please find the SSM Health Wellness Clinic Performance Report for March as well as the District Financial report for the Wellness Clinic for your review. This report tracks expenditures over time beginning with the first month of the clinic.

- B. CESA 2 Contract and secure services for 2021-2022 208

- C. 2021 - 2022 Contract for the Teacher of Students with Visual Impairments 212

D. Cooper and Tweed Scholarships

As part of the the guidelines for release of these private scholarship funds that we manage as a District, the Board needs to act on approval of the scholarship funds being available to the grantee. We certify that these funds are available and recommend approval.

E. Gifts and Field Trips

1. Gifts

2. Field Trips

- a. MS Field Trip Request to Washington DC June 12-18, 2022 213

- F. Review Individual Teacher/Administrative/Administrative Support Contract Recommendations, Resignations and Retirements/Non-renewal

G. Summer School Recommendations

**XIV. BOARD BUSINESS**

A. Correspondence

B. Upcoming Meetings

**XV. FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Meeting

B. Special Meeting

C. Budget Committee

D. Co-Curricular Committee

- E. Curriculum Committee
- F. Facility Committee
- G. Goals Committee
- H. Human Resources Committee
- I. Policy Committee

**XVI. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III**

**XVII. RETURN TO OPEN SESSION**

**XVIII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XIX. ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Policies of the Board of Education

Series 100: Board of Education

**BOARD MEMBER AUTHORITY**

161

Official Board of Education action may be taken only when the Board is in legal session. Individual Board members may exercise their authority over District affairs only as they vote to take action at a legal meeting of the Board. An individual member, including the President, shall have power only when the Board, by vote, has delegated authority to him/her or has been authorized by the law.

The Board shall make its members, the District staff, and the public aware that except as otherwise specifically provided; only the Board has authority to take official action.

Legal Ref:     Sections     120.15 Wis. Stats  
                                  120.16  
                                  120.17

Cross Ref:     141, Board Officers  
                  165, School Board Member Ethics  
                  165.1, Board Member Conflicts of Interest  
                  224, Board – Administrator Relations

Adopted:     5/10/82

Revised:     March 1994  
               January 2002

Waunakee Community School District

# BOARD MEMBER DEVELOPMENT ACTIVITIES

Policy 163

Waunakee Community School District

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The Board of Education recognizes that it is critical for Board members to have a sufficient understanding of the duties, responsibilities, and functions of (1) the District as a whole; (2) the Board, as the District's governing body; and (3) individual Board members, as District leaders and public officials. Therefore, the Board supports the ongoing development of the knowledge and skills of the individual Board members, and the Board encourages initiatives that foster the ability of the Board as a whole to provide effective management and leadership that is focused on student achievement. The Board further believes that a comprehensive and useful approach to Board development is carried out with the direct involvement and input of the Superintendent and includes (1) the identification of needs and opportunities, (2) the establishment of specific goals, and (3) the identification and utilization of both internal and external resources that will help to meet the identified needs and goals.

In support of the Board's beliefs regarding Board and Board member development:

1. The Board directs the Superintendent and Board President to oversee the preparation and implementation of an orientation process for newly-elected and newly-appointed Board members.
2. The Board directs the Superintendent to identify and inform Board members of Board-development resources and opportunities. In identifying such resources and opportunities, the Superintendent shall consider any specific Board-development goals or priorities that the Board may have established and shall also rely on his/her own professional judgment regarding the needs of the District's leadership team and the likely benefit or importance of a particular activity or resource to the District.
3. If the Board has adopted a written plan that approves specific Board-development activities for the then-current budget year, the activities expressly identified in the plan do not require further approval. In other cases:
  - Upon the submission of a request by any individual Board member and in the absence of any other applicable Board directive, the Superintendent may, within applicable budgetary constraints, authorize a Board member's (1) participation in a seminar, conference, or similar event that does not require out-of-state travel, or (2) attendance at a meeting of the Wisconsin Association of School Boards. However, if the Superintendent has concerns about the cost or the likely benefit or relevance of an event or meeting, or if the Superintendent prefers that the Board review and consider the request for any other reason, then the Superintendent may refer any such request to the Board.
  - The Board's advance approval is required for participation in a seminar, conference, or similar Board-development event or activity that requires overnight or out-of-state travel.
4. A Board member who participates in an external (i.e., non-District) Board-development activity that is not structured as a whole-Board activity shall coordinate with the Superintendent and/or Board President to determine an appropriate means of sharing new or otherwise important information, resources, and ideas related to the activity with the remainder of the Board.

# BOARD MEMBER DEVELOPMENT ACTIVITIES

Policy 163

Waunakee Community School District

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5. By following established purchasing and procurement procedures, the Superintendent or any individual Board member may request that District funds be used to purchase books, subscriptions, or other similar resources that further the aims of this policy or any specific Board-development goals that the Board has established. Unless clearly intended as an item that is to be retained by an individual Board member (e.g., when a personal copy of a particular resource is purchased for each Board member), physical copies of any such District-purchased resources shall be added to a library of resources that is maintained in the District Office for the general use and benefit of all Board members and District staff.

## Legal References:

### Wisconsin Statutes

[Section 120.13\(16\)](#) [authority to pay the membership fee in an organization of school boards in this state and the actual and necessary expenses of its representatives incurred in attending meetings of such organization]

[Section 120.13\(32\)](#) [board authority to provide for the orientation and continuing education of school board members and persons who have been elected to the school board; authority to reimburse related expenses]

## Cross References:

WASB PRG 163 Sample Policy 1

## Adoption/Revision Dates:

5/10/82

March 1994

May, 2020

## Waunakee Community School District

Incumbent Board of Education members and staff shall help new Board members become initially informed about the Boards' functions, policies, procedures, strategic priorities/goals and current challenges.

Specific phases of the new Board member's orientation program shall normally include at least the following:

1. In the interim between election/appointment and actual assumption of office, the new member will be invited to attend all open session meetings and functions of the Board, and will receive all non-confidential reports and communications normally sent to Board members.
2. In the interim between election appointment and actual assumption of office, the new member will be furnished with or otherwise provided with information on how to access selected materials dealing with information about the district, state education laws and regulations, and local policies and regulations. Such materials shall include:
  - a) Board policy manual
  - b) District annual report card
  - c) Board meeting minutes for the previous year
  - d) An overview of the District's finances and budget, including an overview of the budget development and approval process
3. A schedule of appointments with selected administrative personnel shall be arranged by the superintendent to afford an opportunity for the new member to discuss specific functions and concerns at different levels of operation.

### **Adoption/Revision Dates:**

5/10/82

March 1994

May 2020 (renumbered and redesignated from Policy 162 to 163-Board Rule 1)

# BOARD MEMBER COMPENSATION AND REIMBURSEMENT

Policy 164

Waunakee Community School District

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The taxability and tax status of all compensation, expense reimbursement, and other payments that the District makes to, or on behalf of, the members of the Board of Education is determined by applicable state and federal law. Board members shall follow administratively-established procedures for claiming and substantiating all amounts for which payment or reimbursement is requested. Any Board member who incurs an expense for which authorization was not expressly confirmed in advance does so at his/her own risk that any subsequent request for payment or reimbursement may not be approved.

Expenses reimbursed under this policy, including mileage driven in a personal vehicle, registration fees, necessary lodging, and meals necessitated by out-of-District travel shall be reimbursed under the same terms, rates, and limits applicable to expense reimbursement of District employees who are not elected officials.

## **Board-Authorized Direct Payment or Reimbursement of Certain Expenses**

Subject to applicable limitations on the type and amount of reimbursements as further established within the District's specific expense reimbursement procedures, the Board authorizes the District to directly pay or reimburse a Board member for actual and necessary expenses that are incurred in relation to a Board member's authorized participation in an orientation or continuing education activity, such as a seminar, conference, or similar event, or for a Board member's authorized attendance at a meeting of an organization of Wisconsin school boards.

The District shall directly pay or reimburse the same expenses for persons who have been elected or appointed to the Board, but who have not yet taken office.

## **Board Member Compensation and Reimbursement that May Be Separately Approved by the Electors**

Pursuant to state law, the electors of the District, at an annual or special District meeting, have the authority to vote or authorize any or all of the following forms of compensation and reimbursement for Board members:

1. Either annual salaries for Board members or an amount for each Board meeting the Board member actually attends.
2. The payment of actual and necessary expenses of a board member when traveling in the performance of duties, which may include activities other than those activities expressly covered by the Board-approved reimbursements, as identified above.
3. The reimbursement (whether full or partial) of a Board member for actual loss of earnings when duties performed as a Board member require the member to be absent from regular employment.

The electors may also modify or rescind any previous vote or authorization respecting such compensation or reimbursement. The list above reflects the scope of the discretionary authority of the electors and not a specific decision of the District's electors.

The current structure and amounts of the compensation and reimbursement that have been approved by the electors may be documented for reference purposes in an exhibit to this

# BOARD MEMBER COMPENSATION AND REIMBURSEMENT

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Waunakee Community School District

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policy. However, in the absence of such an exhibit, or in the event of any discrepancy, the actual decision(s) of the electors, as recorded in the proceedings of the applicable annual and/or special meeting(s), shall prevail.

## Legal References:

### Wisconsin Statutes

<a href="#">Section 66.0137(5)</a>	[option to provide health, accident, and life insurance coverage to board members]
<a href="#">Section 120.07</a>	[board member authority to refuse board member salary]
<a href="#">Section 120.10(3)</a>	[electors may establish board member salaries or per meeting payments]
<a href="#">Section 120.10(4)</a>	[electors may authorize reimbursement of actual travel expenses and actual lost earnings]
<a href="#">Section 120.13(16)</a>	[reimbursement of actual expenses incurred in connection with board member attendance at meetings of an organization of school boards]
<a href="#">Section 120.13(32)</a>	[reimbursement of actual expenses incurred in connection with orientation and continuing education activities]

## Cross References:

WASB PRG 164 Sample Policy 1

## Adoption/Revision Dates:

5/10/82

4/22/91

March 1994

January 2002

May 2020

## **SCHOOL BOARD MEMBER ETHICS**

Members of the Waunakee School District Board of Education, as student advocates, pledge to maintain the highest standards of ethical behavior as follows:

**LAWS AND REGULATIONS:** To honor all national, state, and local laws and regulations.

**MUTUAL RESPECT:** To encourage the open-minded exchange of ideas and opinions in a conscientious, courteous manner.

**TRUST:** To build relationships through open, direct communication as part of the educational team and as a leader responsible to the community.

**CHARACTER:** To model integrity in all matters and to be upright in the performance of their duties and responsibilities as board members.

**RESPONSIBILITY:** To be accountable for guiding the decision making process that impacts on students, staff, school board and the community.

**HONESTY CREDIBILITY, TRUTHFULNESS:** To establish and maintain a high level of honesty, credibility, and truthfulness in all matters dealt with by the Board of Education.

Board of Education members should possess various qualities as representatives of the citizens of the Waunakee Community School District. Each member shall endeavor to work to uphold the following ideals:

1. To devote time, thought and study to the duties and responsibilities of a Board member so that effective and creditable service may be rendered.
2. To base personal decisions upon all available facts in each situation; to vote an honest conviction in every case, unswayed by partisan bias of any kind; thereafter, to abide by and uphold the final majority decision of the Board.
3. To remember at all times that the individual has no legal authority outside the meetings of the Board, and to conduct relationships with the school staff, local citizenry and all media of communication on the basis of this fact.

4. To resist every temptation and outside pressure to use the position of Board member for personal benefit or to benefit any other individual or agency apart from the total interest of the School District.
5. To recognize that it is an obligation of the Board to understand and evaluate the educational program of the schools as well as to plan for the business of school operation.
6. To bear in mind under all circumstances that the primary function of the Board is to establish the policies by which the schools are to be administered, but that the administration of the educational program and the conduct of school business shall be left to the employed superintendent and his/her professional and support staffs.
7. To welcome and encourage active cooperation by citizens, and community organizations with respect to establishing policy on school operations.

Cross Ref: 165.1, Board Member Conflicts of Interest

Adopted: May 1982

Revised: April 1991  
March 1994  
September 1994  
March 2000  
January 2002

Waunakee Community School District

**BOARD MEMBER CONFLICT OF INTEREST**

165.1

Board of Education members of the Waunakee Community School District may not engage in any business or transaction on behalf of the Waunakee Community School District, or take any action on behalf of the Waunakee community School District, in which they have a financial interest, direct or indirect. Neither may they engage in an activity on behalf of the Waunakee Community School District which is incompatible with the proper discharge of their official duties or likely to impair their judgment in performing official duties. Nothing in the policy shall be construed to prohibit Board members from obtaining campaign contributions that are permitted under law. Specifically:

1. Board members shall not engage in any personal or commercial activity which presents a conflict of interest or an appearance of a conflict of interest which would bring discredit upon the school district, its staff and/or its students.
2. Board members must publicly disclose the nature and extent of any of their own personal interest in any proposed contract or agreement that comes before the board and recuse oneself from participating and voting.
3. Board members must never use one's position as a school board member to benefit either oneself, a family member or any other individual or entity in a manner inconsistent with the law or one's sincere belief that one is acting in the best interest of the school district and all stakeholders.
4. Board members shall not use their position or office to obtain financial gain or anything of value for their own private benefit or their immediate family, or for an organization with which they are associated.
5. Board members may not disclose confidential information concerning the property, government, or affairs of the school district, nor use such information to advance their private interest, or the private interests of their immediate family unless proper legal authorization is given to do so.
6. Board members may not solicit or accept any gift whether in the form of a service, loan, item or promise, from any person, entity, firm, organization or corporation which, to the board members' knowledge, is interested directly or indirectly in the business dealings of with the school district. Gifts, favors, or items of value that may influence board members in the discharge of their duties also may not be solicited or accepted.

7. Board members shall not participate in any manner of voting or negotiations of salaries or benefits for employees, where the board member may directly or indirectly benefit.
8. Board members shall not be employees of the district for any regular full or part time position. This prohibition does not include periodic or minimal unpaid service
9. Because of the potential for a conflict of interest, the Board should refrain from hiring the spouse or dependent of a Board member during the Board members' term of service. Spouses or dependents of Board members serving on the Board as of 2019 may maintain their employment. Spouses or dependents already serving the district at the time of the election or appointment of a Board member may also maintain their employment.
10. Board members may serve as coaches of co-curricular activities, provided no other qualified individual is available. Board members serving in this capacity shall remove themselves from discussions and votes related to co-curricular activities that are directly related to activities in which they are serving as coach.
11. Neither a board member, nor their employer, entity or organization closely related to the financial interest of the board member shall bid on contracts for school supplies, materials, and services with the district during the Board member's term in office, unless the Board member made a complete public disclosure in open session of the full Board, regarding their role in the employer, entity or organization prior to the district's request for action on the proposal/bid. Said Board member shall recuse themselves of all matters related to any such proposal/bid.

Board members must comply with Wisconsin Statute, Section 19.59 (Code of Ethics for local government officials, employees, and candidates).

Legal Ref.:	Sections	19.41	946.10 Wis. Stats.
		19.59	946.12
		118.12	946.13

Adopted: 5/10/82

Revised: 4/22/91  
 March 1994  
 August 1994  
 11/14/94  
 January 2002  
 November 2019

Waunakee Community School District

# PROCEDURES RELATING TO SCHOOL BOARD MEMBER CONFLICTS OF INTEREST

## 165.1-Board Rule 1

Waunakee Community School District

Page 1 of 2

### **Procedures for Abstention Due to a Conflict of Interest or Potential Conflict of Interest**

When a member of the Board of Education abstains from voting and otherwise participating in a matter due to an actual or potential conflict of interest or due to actual or potential personal bias in a matter, including situations in which a Board member concludes, regardless of any specific legal requirement, that he/she will voluntarily refrain from participating in any such matter (e.g., to avoid undermining public confidence in the Board's actions, decisions, or judgment), these procedures will be followed:

1. If present at a meeting where the matter in question is going to be addressed, the Board member who will not be participating in the matter will declare their non-participation at the meeting(s) and should normally do so no later than just before the Board (or committee) begins to directly address the relevant item of business.
2. Non-participation means that the Board member will not (a) discuss or debate the matter; (b) make recommendations on the matter; (c) make motions or vote on the matter; or (d) otherwise use his/her public office to attempt to influence the decision of the Board (or committee) or the District's course of action.
3. The Board strongly encourages any member who is not participating in a matter due to an actual or potential conflict interest or due to concerns with possible bias to temporarily leave the meeting room for the time period during which the Board (or committee) is addressing the matter in question.
4. The Board member's non-participation (including his/her departure from the meeting room if applicable) shall be expressly identified and recorded in the minutes of the meeting.

If a Board member refuses to avoid participating in a matter notwithstanding the Board's (or a committee's) approval of a specific motion requesting abstention based on the Board's (or committee's) conclusion that abstention appears to be the legally-required course of action, the motion, vote, and the refusal to abstain shall be expressly identified and recorded in the minutes of the meeting.

### **Procedures Intended to Facilitate the Identification, Assessment, and Potential Resolution of Conflicts of Interest or Potential Conflicts of Interest**

Although each individual Board member is ultimately responsible for personally identifying and taking appropriate action with respect to his/her own conflicts of interest, in any situation in which it comes to the attention of the Board President or Superintendent that a possible conflict of interest may arise or has arisen under Board policy or applicable state law involving one or more Board members:

- The Board President (or the Vice President if the President is the member with the possible conflict of interest) may direct the Superintendent to seek, on behalf of the Board/District, a legal interpretation and/or advisory opinion from the District's legal counsel, which, upon the advice of counsel, may further involve seeking an opinion from the Ethics Commission and/or the Office of the Attorney General.

# PROCEDURES RELATING TO SCHOOL BOARD MEMBER CONFLICTS OF INTEREST

## 165.1-Board Rule 1

Waunakee Community School District

Page 2 of 2

- The Board, at a properly noticed meeting, may direct the Board President or Superintendent to seek, on behalf of the Board/District, a legal interpretation and/or advisory opinion from the District's legal counsel, the Ethics Commission, and/or the Office of the Attorney General.

If the best available information indicates that a conflict of interest will exist for any Board member in a particular matter, the Board expects the individual Board member to take such action as is necessary to remedy or avoid the conflict (e.g., by abstaining from both debating and voting upon the issue(s)).

In the event a question has arisen after-the-fact as to the propriety, under Board policy or under applicable law, of a Board member's prior participation in debate or voting (or the performance of some other official function) in any matter, the purpose of seeking advice from the District's legal counsel may include (1) determining how to assess the outcome of voting in light of any abstention or failure to abstain, and (2) determining whether it is in the District's best interest for the Board to, for example, consider rescission of any prior action, to take action on the matter in question a second time without the participation of one or more Board members, or to simply permit an original vote to stand.

Nothing in these procedures precludes an individual Board member from seeking advice or counsel on his/her own behalf regarding a matter which he/she is or may become a party, including by seeking advice from the Board member's personal attorney or from the Ethics Commission, provided that in seeking such advice or counsel he/she does not improperly disclose any confidential District information, such as legally-protected student records or legal advice that is subject to any attorney-client privilege held by the District.

### **Adoption/Revision Dates:**

May 2020

WASB PRG 165.1 Sample Rule 1

# Minutes of Regular Meeting - Open

## The Board of Education Waunakee Community School District

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A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, April 12, 2021, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

President Boetcher called the meeting to order. A motion was made by Hetzel, second by Heinemann, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c) (f) and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 6-0 (Brandt late) on a roll call vote. Time 6:00PM

### **II. ROLL CALL**

Boetcher- Yes, Brandt - No (arrived at 6:02pm), Engebretson - Yes, Ensign- Yes, Heinemann – Yes, Hetzel- Yes, Hoefler- Yes  
Also Present: Randy Guttenberg, Brian Grabarski, Steve Summers (virtually)

### **III. CLOSED SESSION - ADJOURN TO CLOSED SESSION - PER WISCONSIN STATUTES 19.85 (1)(c)(f) and (g)**

- A. Review Minutes of March 08, 2021 meeting
- B. Review Individual Teacher/Administrator Contract Recommendations, Leave Requests, Resignations and Retirements
- C. Consult with Legal Counsel Regarding the Reversionary Language within the Deed to the Old Public Library Building.
- D. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- E. Review Individual Co-Curricular Contract Recommendations
- F. Review Summer School Contract Recommendations
- G. Discuss Concern Regarding Co-Curricular Policy Compliance

### **IV. RETURN TO OPEN SESSION - BEGIN REGULAR AGENDA**

A motion was made by Hetzel, second by Brandt to adjourn closed session. Motion carried 7-0. Time: 6:57 PM The board reconvened in open session at 7:06pm

### **V. BOARD DEVELOPMENT WORKSHOP**

Dave Boetcher recognized Mike Brandt's service to the WCSD Board of Education. Specifically his work with policy development, creation and leadership with the DEI committee and communication with the public. Mike will be stepping down from the Board by the end of this month.

**VI. APPROVAL OF MINUTES**

**A. Review Minutes of March 08, 2021 Regular Meeting.**

A motion was made by Hetzel, second by Ensignto approve the minutes of the March 08, 2021 Regular meeting. Motion carried 7-0.

**VII. APPROVAL OF AGENDA AND ADDITIONS**

A motion was made by Heinemann, second by Engebretson to approve the agenda as posted. Motion carried 7-0.

**VIII. PUBLIC COMMENTS**

There were no public comments for this meeting.

**IX. PUBLIC HEARING ON COVID-19 REGULATORY FLEXIBILITY**

Randy Guttenberg presented and answered questions regarding the Wisconsin Department of Public Instruction allowing flexibility for school districts as a result of the COVID-19 pandemic. This portion of the COVID-19 waiver process constitutes the public hearing at a public meeting. Later in the meeting after review of all of the areas where a waiver could be requested the school board will be asked to approve for a waiver of the Minutes of Instruction Requirement and the Flexibility Related to the Educator Effectiveness Process.

**X. TEACHING STAFF, STUDENTS, & BOARD  
REPORTS/RECOMMENDATIONS/ACTION ITEMS**

**A. Staff Report**

Ashley Taylor reported on the first day back to nearly full time for the K-6 grades. On behalf of the WTA she thanked everyone who worked countless hours to prepare for this return, the board's spring listening sessions, and to Mike Brandt for his time on the board and his pursuit toward many areas especially equity.

**B. Student Report**

Anna Englebert and Quinn Bogost gave the student report. The Student Council is wrapping up a lot of events for the year. The students have found it very refreshing to be back in person. The school and staff have been very accommodating, if you need to pivot to a virtual day. Prom will be coming up. It will only be a 15 minute grand march. There is a lot going on with the fall sports and the spring sports right now. The students are very excited and there is a lot going on.

**C. Board Reports/Action Items**

**1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members**

Dave Boetcher shared his experiences of volunteering in the High School this week. He said that it appeared this was going well.

**2. Spring Election Update**

The Canvass results were shared at the meeting. Ted Frey will be the board member for the Town of Westport, City of Middleton, and City of Madison seat. Mark Hetzel will be the board member for the Town of Vienna seat.

**3. Consideration of School Board Priorities for 2021-2022**

Randy Guttenberg presented the revised board priorities for 2021-2022. The changes as discussed at the last meeting are highlighted in bold print.

A motion was made by Hetzel, second by Hoefer to approve the 2021-2022 priorities as posted. Motion carried 7-0.

4. Proposal to Establish a Visionary Ad Hoc Committee

Jack Heinemann explained his request that the school board consider the establishment of a Visionary Ad Hoc Committee to facilitate future planning, resource allocation, and community engagement.

A motion was made by Heinemann, second by Brandt to begin the establishment of a Visionary Ad Hoc Committee as outlined.

There was much discussion. Some items discussed were:

Should the Communications and Engagement Audit come first?

Instead of a committee maybe have community engagement meetings several times throughout the year with different topics.

Perhaps the timing of this needs to coincide with a possible referendum.

Many board members liked ideas of it, but wanted a different version of it.

During this discussion a motion to table this discussion until next month was made by Heinemann, second by Brandt. Motion carried 7-0.

**XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

**A. Human Resources Committee**

1. Review the minutes from the 3/9/21 and 4/6/21 meetings

The minutes from the 3/9/21 and the 4/6/21 meetings were reviewed

2. Consideration of Committee Recommendation Regarding Teacher Points Movement for 2020-2021, and to Allow the Rollover of Up To 10 Unused Vacation Days for Administration, Administrative Support Staff, Administrative Assistants, and Custodial Maintenance Employees.

Joan Ensign explained this recommendation. Brian Grabarski and Randy Guttenberg answered questions regarding it. A motion was made by Hetzel, second by Ensign, to approve the recommendation by the HR committee to allow teacher points movement for the 2020-2021 school year and to also allow up to an additional 10 unused days of vacation carried over for the 12 month employees indicated. Motion carried 7-0.

**B. Diversity, Equity, Inclusion Ad Hoc Committee**

Mike Brandt gave a summary of the work the DEI committee is involved with.

1. The minutes from the 3/9/21 and the 4/1/21 meeting were reviewed.

**C. Curriculum Committee**

1. The minutes of the 3/31/21 meeting were reviewed

2. Update Regarding Elementary Music Department Request to Move Elementary Music Programs to the Spring of the Year Beginning in 2021-2022

Tim Schell and Amy Johnson presented and answered questions regarding the Elementary

Music Department's request to move the winter program to a capstone program at the end of the year when nearly the full year of curriculum has been covered and may be showcased. They will bring this back for consideration at the May meeting.

#### D. Facility Committee

1. The minutes from the 3/31/21 meeting were reviewed
2. Consider 2021-2022 Fund 41 Capital Projects  
Boetcher explained this agenda item. John Cramer, Steve Summers and Randy Guttenberg also explained and answered questions. A motion was made by Hetzel, second by Ensgin to approve the Fund 41 Capital Projects for the 2021-22 fiscal year. Motion carried 7-0.
3. Review and Consider Next Steps for Use of Facilities by Non-School Groups  
Randy Guttenberg explained this agenda item. Aaron May and Randy Guttenberg answered questions.

The Facility Committee made the following recommendations for the board to consider: A motion was made to allow lap swim for students and staff only, on a sign up basis, and to offer spring "learn to swim" lessons. Any other use of the pool should not begin until after school is dismissed for the summer.

The facility committee also recommended that the district related summer youth camps, Village of Waunakee outdoor programs, and Drivers Ed, along with any other district programs, would be allowed for this summer.

Since the facility committee meeting, there was a request that with the addition of the new soccer field, and it being lined for youth programs, there is a request by the Soccer Club to utilize the soccer field on Saturday afternoons or Sundays when not used by the school teams. Also, they would like to have access, if possible, during the week, if the high school team is not on the field.

Use of facilities for Non-school Groups.

1) Swimming pool: A motion was made by Hetzel, second by Hoefer to allow students and staff to lap swim via sign up basis only, and to offer a spring learn to swim class. Motion carried 7-0.

2) Other groups for spring and summer: A motion was made by Engebretson, second by Hoefer to allow district related summer youth camps, Village of Waunakee outdoor programs, and Drivers Ed. for this summer.

Discussion perused regarding allowing any other outside groups to use the facilities.

An amendment was made by Heinemann, second by Brandt to allow 3<sup>rd</sup> party groups to go through the normal reservation process through the Athletic Department to use outside fields as of May 1, 2021.

Aaron answered questions regarding the process for reserving the field and explained the

management process of the Athletic Department and/or the Maintenance Department allowing outside groups to use outside fields. There will also be COVID Process safety plans required from these groups.

There will be a conversation/update regarding outside groups in May and see if we want to change this at all at that time.

The Amendment failed on a rollcall vote Y=1 – N=6

Roll Call: Brandt - No, Engebretson - No, Ensign- No, Heinemann – Yes, Hetzel- No, Hoefler- No, Boetcher- No

The original motion carried Y=5 – N=2

Brandt wanted to recognize the work that the One Community One Goal and the Soccer boosters for all the work they did to get the soccer stadium completed. If they are willing to follow the rules to reserve the space.

A motion was made by Ensign, second by Brandt to allow the soccer boosters to use the turf field on Saturday afternoon and Sunday if it is not being used by the district team and if they go through the process with the Athletic Department to reserve it.

There was discussion on the amount of maintenance would be required if this field is being used by the soccer boosters.

There was a lot of discussion regarding if this will open up more booster groups wanting to use our field. Once the school year is over, it will be easier to schedule this.

Heinemann, seconded by Hoefler called the question.

Call to question carried on a 6 =Y – 1=N Vote.

The original motion to allow the soccer booster to use the turf field as specified, failed on a 2=Y-5=N roll call vote.

Roll Call: Brandt - Yes, Engebretson - No, Ensign- Yes, Heinemann – No, Hetzel- No, Hoefler- No, Boetcher- No.

#### E. Goals Committee

1. The minutes from the 4/6/21 meeting were reviewed
2. Mike Brandt discussed what the Goals committee discussed regarding the Next Steps/Process Related to Native American Imagery Including But Not Limited to the Mural in the Old Gym at the High School.  
Mike felt that the 3 points the Goals committee will focus on are a good starting point. The committee discussed three aspects to this work:
  1. Develop a process to review Native American Imagery and the mural through a review of their history in Waunakee, a public conversation with the Ho Chunk Nation, and

involvement of students and community voice. Option -- administration can bring a process to the Board in May for consideration.

2. Review and approve a process for establishing our brand and official logos. Anne Blackburn will present at a future Board Meeting (May or June) on the process for establishing an official brand and logo.

3. Work in conjunction with the Ho Chunk Nation to partner on curricular improvements we can make to our instructional programs. This partnership can begin with collaboration through the sesquicentennial process that the Village is engaged in with the Ho Chunk Nation.

As a result of education and discussions that Mike Brandt has been involved with he made a motion, second by Boetcher That the Waunakee Community School District Board of Education directs district administration to interpret that the use of sacred images of any group of people for co-curriculars is a form of religious and ethnic discrimination and is precluded by current Board of Education policy effective immediately. This specifically precludes the district, student, staff or booster club use of what is obviously American Indian imagery that incorporates feathers, a sacred religious symbol of many American Indian tribes, and provides zero educational benefit to the Waunakee Community School District.

The board discussed that this is part of our priorities for this year and that we have really just started the process that needs to be vetted out before any immediate action is taken.

Boetcher offered an amendment that added an effective date of January 1, 2022. Since this amendment didn't receive a second it was dropped.

Guttenberg indicated that the branding portion will be brought to the board next month. Members of the board agreed that we need to go through the process but once the process is developed to then put end dates on it. There was some concern about rushing through the process by having a date on it.

Heinemann made a motion, second by Hoefler to call the question. Call the Question carried 6=Y – 1=N

The original motion by Mike Brandt to direct the administration that the use of sacred images for co-curriculars be precluded effective immediately. Failed on a roll call vote 2=Y – 5=N.

Roll Call: Brandt - Yes, Engebretson - No, Ensign- No, Heinemann – No, Hetzel- No, Hoefler- No, Boetcher- Yes

#### F. Budget Committee

There were no action items from the Budget committee.

1. The minutes from the 4/8/21 meeting were reviewed.

## **XII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

### **A. Administration Reports/Action Items**

1. Randy Guttenberg gave an update on K-12 Reopening, Public Health Order #15, and Required COVID Policies  
Kurt Eley went over the data dashboards. Currently there is an uptick in positive cases county wide. With the schools more open and the 6' distancing not being as strict, there are more close contact cases. The positive cases reported were not traced to any school related activity. They have been a family event or a social event outside of school.  
The board asked about the contact tracers and if more should be hired. Brian Grabarski reported that they are monitoring the need of more contact tracers very closely.

2. Consideration of COVID-19 Regulatory Flexibility for Educator Effectiveness and Hours of Instruction  
Randy Guttenberg asked the school board approval for a waiver of the Minutes of Instruction Requirement and the Flexibility Related to the Educator Effectiveness Process.

Hetzel made a motion to approve moving forward with the waiver for flexibility of the minutes of instruction requirement and the flexibility related to the educator effectiveness process. Motion carried 7-0.

3. Review of Parameters for Spring Co-Curricular Activities  
Randy Guttenberg and Aaron May presented and answered questions regarding spring sports. After meeting with the Badger Conference Athletic directors there are 3 pieces that are going to be followed by the conference. Athletes need to follow the WIAA recommended guidelines which indicates that contact based sports remained masked while playing. 4 Spectators per athlete depending upon the venue and the visiting team. All spectators must be masked.  
A motion was by Heinemann, second by Hetzel to follow the Badger Conference Guidelines as documented. Motion Carried 7-0.

4. Consideration To Purchase a Special Education Van.  
Randy Guttenberg directed the board to review the attached memo from Kurt Eley requesting approval for purchase of a van for special education.

A motion was made by Heinemann, second by Hetzel, to purchase the van as outlined. Motion carried 7-0.

5. The board was asked to consider the adoption of the 2015 version of the Records Retention Schedule.  
Through Rebecca's administrative assistant networking group it was brought forward that there is a revised (June 2015) records retention schedule.  
A motion was made by Heinemann, second by Engebretson to adopt the 2015 records retention schedule. Motion carried 7-0.

6. Announcements - NA

### XIII. CONSENT AGENDA

Boetcher recognized the staff appreciation of Waunakee Chamber of Commerce gift certificates from the North Ridge Church and the equity books for each Prairie classroom

library from American Family.

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of March 2021.

B. Finance

1. Monthly Finance Reports

Cash Reconciliation 2020-21

Wellness Clinic Monthly Expenses 20-21 Feb

attached you will find the 2020-21 Budget Status report as of March 31, 2021, and the Cash Reconciliation report for February 2021.

Also attached please find the District Financial report for the Wellness Clinic for your review. This report tracks expenditures over time beginning with the first month of the clinic. The SSM Health Wellness Clinic Performance Report for February is not yet available.

C. Safety Drills Report - March 2021

D. Gifts and Field Trips

1. Gifts

a. Staff appreciation Gift Certificates from North Ridge Church \$3000 value

2. Field Trips

E. Approve Individual Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

**New Administrative Staff**

Tiffany Loken, Director of Special Education

**Internal Staff Changes**

**Chris Mand** - from Associate Director of Student Services to Director of Student Services

**Resignations**

Lynn Blackburn, School Counselor, IS

Todd Sparby, Custodian, IS

Patty Spence, Human Resources Administrative Assistant

Emily Urquizo, Spanish Teacher, HES

**Retirements**

Geri Breunig, Administrative Assistant to Executive Director of Operations

Carol Brey, Social Studies Teacher, HS

Tammy Grace, 1st Grade Teacher, PES

Peggy Jacobson, 1st Grade Teacher, AES

Diane Pursell, Curriculum & Instruction Administrative Assistant

Jeannine Ramsey, Library Media Specialist, HS

Jodi Ryan, 3rd Grade Teacher, AES

Janice Uhrig, 3rd Grade Teacher, AES

F.

4-12-21 BOE Co-Curricular Staff Report attached in the agenda

G. Approve Summer School Contract Recommendations – attached in agenda.

H. 2021-2022 Dane County New Teacher Project Shared Service Contract

The Dane County New Teacher project is a consortium of which we are a part, that focuses on the development and support of new teachers. This is a highly valuable consortium and I ask for your approval of this service agreement. The cost for our participation next year is \$10,412.

A motion was made by Hetzel, second by Heinemann, to approve the consent agenda as a whole. Motion carried 7-0.

**XIV. BOARD BUSINESS**

A. Board Reorganization

For the Board Reorganization, Rebecca will provide all Board Members with a document to choose their committee preferences.

If you are interested in serving on the DEI committee, please write that in.

B. Correspondence

Nat. Teacher Appreciation Week - PTO (1)

Attachments}}

A thank you by Ensign to Mark Hetzel for drafting a message to the staff. A motion was made by Ensign, second by Boetcher, to adopt the Teacher appreciation memo and send it out accordingly. Motion carried 7-0.

**XV. FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Board Meeting

B. Special Meetings

C. Budget Committee – May 3, 2021 @ 5pm

D. Co-Curricular Committee

E. Curriculum Committee

F. Facilities Committee – May 3, 2021 @ 6pm

G. Insurance Committee

H. Human Resources Committee

I. Policy Committee

J. Goals & Objectives Committee

**XVI. RETURN TO CLOSED SESSION - NA**

**XVII. RETURN TO OPEN SESSION- NA**

**XVIII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

Hetzel made a motion, second by Hoefler for Randy to work with the WCSD Attorney to send a letter to the Village Board stating we will work with the Food Pantry to use the adjacent parking near the old Library Building. Motion Carried 7-0.

**XIX. ADJOURN**

The Board of Education adjourned at 9:38 PM on a motion by Hetzel, second by Hoefler and passed unanimously by a voice vote 7-0.

Respectfully submitted,

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Judith Engebretson, Clerk

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Date

JE:rm

# Minutes of Special Meeting Reorganization & Budget Workshop

## The Board of Education Waunakee Community School District

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A Special Meeting Reorganization & Budget Workshop of the Board of Education of Waunakee Community School District was held Thursday, April 29, 2021, beginning at 5:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Clerk Engebretson called the meeting to order at 5:30PM.

### **II. ROLL CALL**

Members present: Brandt, Boetcher, Engebretson Ensign, Heinemann, Hetzel, Hoefler

Also present: Members of the administrative Cabinet and members of the District Leadership Team.

### **III. APPROVE THE AGENDA**

A motion was made by Boetcher, second by Ensign, to approve the agenda as posted.

### **IV. PUBLIC COMMENTS**

There were no public comments.

### **V. BUDGET WORKSHOP -- 2020-2021 BUDGET OVERVIEW**

Randy Guttenberg gave an overview of the 2021-2022 budget planning process. The administrative cabinet and the district leadership team were able to have feedback in small groups within breakout room.

The PowerPoint presentation along with the break out topics and the recording of the this workshop maybe viewed as part of the agenda and on the District webpage.

### **VI. OATH OF OFFICE - NEW BOARD MEMBERS**

For the record, the oath has been administered to the appropriate newly elected Board members with such a notation being provided in the minutes of this meeting. Mark Hetzel took the oath of office on April 12, 2021 at 5:45 PM. Ted Frey took the oath of office on April 13, 2021 at 8:00AM.

### **VII. BOARD REORGANIZATION**

Clerk Engebretson imitated the process for selecting Board Officers at 6:37PM.

#### **A. Election of Officers**

President

A Motion was made by Hetzel, second by Boetcher to nominate Joan Ensign for President of the Waunakee Board of Education.

A Motion was made by Heinemann, second by Hoefer to nominate Jack Heinemann for President of the Waunakee Board of Education.

Boetcher made the statement that he would not be interested in running for President.

A Motion was made by Hoefer, second by Engebretson to nominate Mark Hetzel for President of the Waunakee Board of Education. Hetzel Declined

Multiple people were nominated for President, paper ballots were available and completed by the board. Randy Guttenberg and Rebecca McDonough counted the ballots. These ballots resulted in Joan Ensign 5, Jack Heinemann 2. Joan Ensign was awarded the role of President.

Vice President

A Motion was made by Boetcher, second by Engebretson to nominate Mark Hetzel for Vice President of the Waunakee Board of Education.

A Motion was made by Boetcher, second by Hoefer to nominate Jack Heinemann for Vice President of the Waunakee Board of Education.

A Motion was made to nominate Brian Hoefer as Vice President, Hoefer declined.

Multiple people were nominated for Vice President, paper ballots were available and completed by the board. Randy Guttenberg and Rebecca McDonough counted the ballots. These ballots resulted in Mark Hetzel 4, Jack Heinemann 3. Mark Hetzel was awarded the role of Vice President.

Clerk;

A Motion was made by Hetzel, second by Ensign to nominate Judy Engebretson for Clerk of the Waunakee Board of Education.

A Motion was made by Boetcher, second by Hoefer to nominate Ted Frey for Clerk of the Waunakee Board of Education.

Multiple people were nominated for Clerk paper ballots were available and completed by the board. Randy Guttenberg and Rebecca McDonough counted the ballots. These ballots resulted in Judy Engebretson 4, Ted Frey 3. Judy Engebretson was awarded the role of Clerk

Treasurer:

.A Motion was made by Hetzel, second by Ensign to nominate Jack Heinemann for Treasurer of the Waunakee Board of Education.

A Motion was made by Hoefer, second by Ensign to nominate David Boetcher for Treasurer of the Waunakee Board of Education.

Multiple people were nominated for Treasurer and paper ballots were available and completed by the board. Randy Guttenberg and Rebecca McDonough counted the ballots. These ballots resulted in Jack Heinemann 4, David Boetcher 3. Jack Heinemann was awarded the role of Treasurer

B. Appointment Process Committees

Board members have been asked for their feedback on their committee preferences. These responses will be shared with the Board President who will use them to develop committee assignments for the next year.

C. Designations and Memberships

A motion was made by Hetzel, second by Engebretson to approve the appointments and memberships as outlined in this agenda. Motion Carried 7-0.

1. Official Newspaper

The Board will need to take action to appoint the official newspaper (Waunakee Tribune) for the district.

2. Meeting Times and Dates

The past practice of the Board of Education is to hold its regular meeting on the second Monday of each month with a closed session beginning at 6:00 p.m. and the regular meeting to follow starting at 7:00 p.m. There are no legal stipulations in the State Statute 120.11 that govern when Board meetings are to be held. The statute merely states that the Board needs to hold monthly meetings at a time and date set by the Board.

3. Legal Counsel

The Board will need to take action to appoint legal counsel for the district.

I recommend appointing Strang, Patteson, Renning, Lewis & Lacy s.c. as our firm, with Kirk Strang as primary contact. As you know, we also use different attorneys and firms depending on the issue requiring assistance.

4. Official Depositories

Mr. Summers has provided the following list of current banking/depository institutions for approval by the Board to carry out the financial functions of the district for the coming year.

Depository, Expenditure, and Payroll Accounts:

State Bank of Cross Plains

Investments:

State Bank of Cross Plains

Wisconsin Local Government Investment Pool

AUL Trust

PMA-Public Fund Specialists/WISC

Credit Cards:

WASBO/BMO Harris

The district's banking services will be bid out during the summer of 2021, to be implemented in the fall of 2021, according to the School Board policy requiring a bidding process at least every 5 year.

5. WASB and WIAA Memberships

The Board will need to take action to approve district membership in the Wisconsin Association of School Boards (WASB) and the Wisconsin Interscholastic Athletic Association (W.I.A.A.).

VIII. **SET ANNUAL MEETING**

A motion was made by Hetzel, second by Heinemann to set the annual meeting as October 18, 2021 at 7:00 p.m. Motion carried 7-0.

**IX. CONSIDERATION OF ADMINISTRATIVE RESIGNATION**

A. Katie Grundahl -- Assistant Principal at Prairie Elementary School

A motion was made by Heinemann, second by Hoefer to approve the release of contact for Katie Grundahl. Motion carried 7-0.

**X. DISCUSS AND CONSIDER PURCHASE OF A NEW PLOW TRUCK FOR THE MAINTENANCE DEPT.**

A motion was made by Heinemann, second by Hoefer to approve the use of reallocated budget funds to purchase a new truck for the maintenance department that is used for general use and plowing snow. The estimated cost of the truck is \$51,000. Motion carried 7-0.

**XI. HIGH SCHOOL SENIORS -- RECOGNITION AND GRADUATION**

Guttenberg shared information regarding the graduation for this year's senior class as scheduled for Saturday, June 5th at 6:00 p.m. with a rain date of Sunday, June 6th at 1:00 p.m. The ceremony will be held outside in Warrior Stadium and details will be shared with the graduates, families, and the Board in the near future. The board was asked to mark their calendars because they would be asked to attend if they are available.

**XII. FUTURE MEETINGS**

A. Board/Community Listening Session – May? The board discussed several ideas and timelines for receiving community feedback regarding the 2020-2021 school year and the 2021-2022 school year. Randy offered and the board agreed that he should pull together several concepts and to share them at the 5/10/21 regular meeting.

**XIII. ADJOURN**

The Board of Education adjourned at 7:03PM on a motion by Frey, second by Engebretson and passed unanimously by a voice vote 7-0.

Respectfully submitted,

---

Judy Engebretson, Clerk

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Date

JE:rm

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

Page 2 of 3

the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

## Legal References:

### Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]  
[Section 19.83\(2\)](#) [discussion during period of public comment]

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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Waunakee Community School District

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]  
[Section 19.85](#) [exemptions to open meetings]

## Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

## Adoption/Revision Date(s):

October 1989  
March 1994  
September 1994  
January 2000  
February 2002  
May 2020

# Waunakee Community School District

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## Board of Education Meeting

May 10, 2021



# English Learner Programming--Overview

Our current English Learner Programming and Staffing

English Learner Enrollment Trends

Bilingual-Bicultural Education Programming

Next Steps

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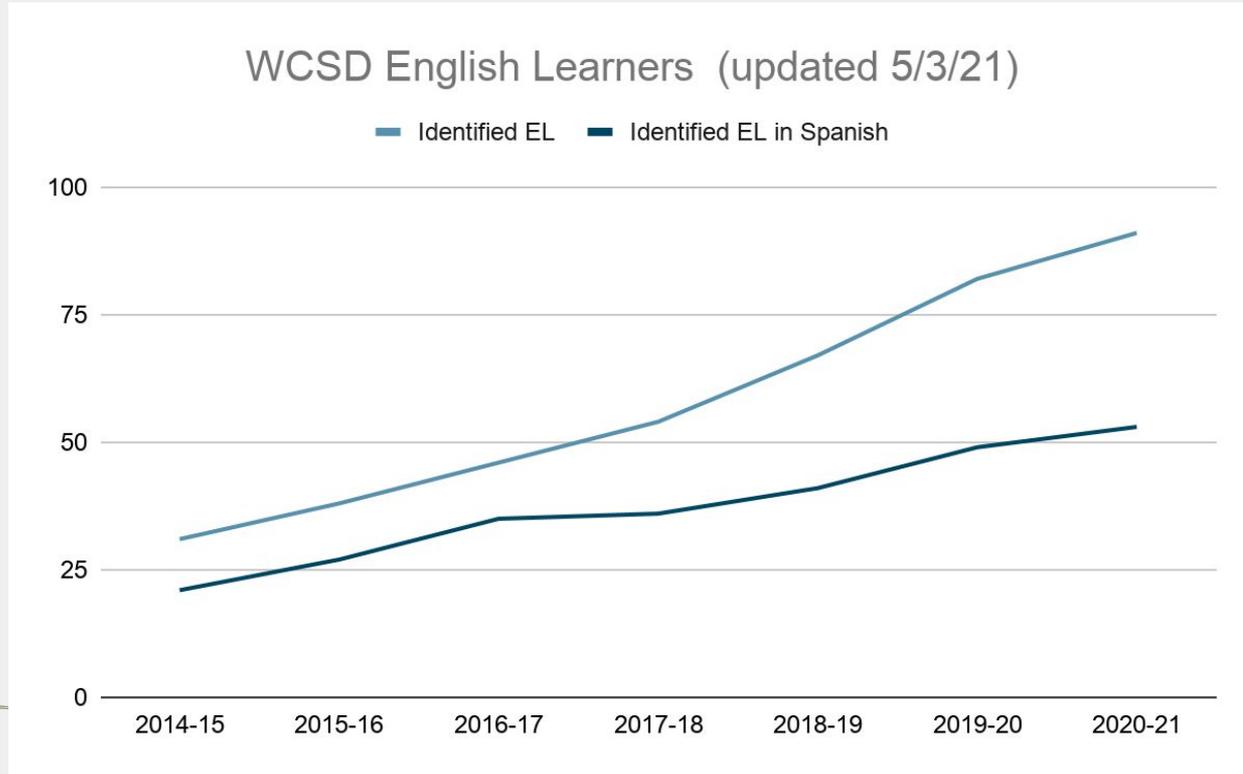
# Current English Learner Programming & Staffing

- Instructional Model is English as a Second Language (ESL)
  - Content-Based (reinforce vocabulary and language based on class content)
  - Newcomer programming at secondary level to help teach basic language/content skills.
- WCSD has 4 ESL teachers and 1 ESL paraeducator
- WCSD has 4 staff members with Bilingual-Bicultural licenses

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# WCSD English Learners



# English Learner Programming: State Regulations

WI school districts that have the following specific numbers of EL students are required by section 115.97 of the state statutes to establish a bilingual-bicultural education program for such students:

- There are 10 or more EL students in a language group in K-3rd grade in attendance at a particular elementary school.
  - This threshold has been met at Heritage Elementary.
- There are 20 or more EL students in a language group in grades 4-8 in attendance at a particular elementary or middle school.
- There are 20 or more EL students in a language group in grades 9-12 in attendance at a particular high school.

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# English Learner Programming: State Regulations

- Bilingual-Bicultural Education Programs must be taught by a licensed bilingual teacher.
- Bilingual counselors must be made available for bilingual-bicultural education programs for EL students in grades 9-12.
- Bilingual-Bicultural Programs must include instruction in reading, writing and speaking.
- School Districts may combine students in attendance at separate schools in its bilingual-bicultural education program.
- A student is eligible for a bilingual-bicultural education program until they test out of EL services.



# English Learner Programming: Next Steps

- WCSD will apply for a flexibility waiver with the WI State Superintendent for the 2021-22 school year. This will allow us time to create a effective and meaningful program.
- WCSD will work with CESA 2 EL Coordinators as well as the Department of Public Instruction to conduct a program review and develop a program and plan that will begin during the 2022-2023 school year.



**THANK YOU!**



# Board of Education Committee Assignments

**2021-2022**

## **BUDGET**

Jack Heinemann, Chair  
Mark Hetzel  
Joan Ensign

## **CO-CURRICULAR**

Brian Hoefler, Chair  
Dave Boetcher  
Mark Hetzel

## **CURRICULUM**

Mark Hetzel, Chair  
Ted Frey  
Judy Engebretson

## **FACILITIES**

Dave Boetcher, Chair  
Jack Heinemann  
Ted Frey

## **POLICY**

Ted Frey, Chair  
Judy Engebretson  
Dave Boetcher

## **HUMAN RESOURCES**

Judy Engebretson, Chair  
Joan Ensign  
Brian Hoefler

## **GOALS**

Joan Ensign, Chair  
Brian Hoefler  
Jack Heinemann

## **CESA #2 DELEGATE**

Judy Engebretson

## **WASB DELEGATE/CORRESPONDENT**

Mark Hetzel

## **INSURANCE COMMITTEE**

Joan Ensign, Brian Hoefler

## **VILLAGE PLAN COMMISSION LIAISON**

Jack Heinemann

## **Waunakee Community School District -- Visionary Ad Hoc Committee** **(VAHC)**

### ***Background:***

The Waunakee Community School District is coming out of the COVID-19 Pandemic and is planning for how to best meet the needs of its students and the community for the future. The pandemic has brought forth great challenges, and has also caused society to rethink its process and priorities. Schools are no different. To plan for the future a discussion needs to be staged to hear from constituents and how they envision the Waunakee Community School District both in the short and long-term. The Visionary Ad Hoc Committee is the place that this discussion begins.

### ***Purpose:***

The VAHC will provide visionary direction through the establishment of priority areas for the school district to use to guide the allocation of resources to support the current and future education of its students and the broader needs of the District.

### ***Process:***

The VAHC will develop its priority areas through joint learning, dialog and discussion, and collaboration between community members, school staff, local business, and higher education.

The work of the Committee will be facilitated by a 3rd party facilitator, such as Peloton Consulting Group <https://www.pelotonconsultantgroup.com/> or equivalent.

### ***Committee Membership***

Membership on the VAHC will be through an application process and approved by the Board. Three members of the Board, along with the Superintendent, will review the applications and recommend the slate of potential members to the Board for consideration.

Representation will be solicited from a cross-section of the community so diverse thoughts and experiences can be shared, discussed, and considered

It is the desire of the board to have a diverse background of community members participating in this process.

Committee Membership will be limited to 25 members and they will represent the following subgroups:

- Parents with students in each of the school buildings:
  - Heritage (1)
  - Arboretum (1)
  - Prairie (1)
  - Intermediate School (1)
  - Middle School (1)
  - High School (2)

- Administration
  - Curriculum (1)
  - Student Services or Special Education (1)
  - Building Principal (1)
- Local Business Leaders (2)
- Higher Education (2)
  - MATC
  - UW Madison
  - Etc.
- Teacher representative (4)
- People living in the district who do not have students in the district (2)
- Ex-Officio Members
  - Superintendent (1)
  - School Board Members (2)
  - District Communications Director (1)

Each community committee member must reside within the boundaries of the Waunakee School District. If necessary, school staff, business representatives, and/or higher education participants may live outside of the boundaries of the Waunakee School District. The Committee Chairperson will be a member of the School Board.

***Committee Duration:***

The VAHC will meet once per month from September to May.

The VAHC will be on-going until a vote by the school board is held to terminate the committee's activity.

***Committee Agendas:***

At the onset of the Committee, the administration and the Board will share their perspective on visionary topics they would like discussed/reviewed by the committee. The Strategic Planning Framework will be shared for background.

Also, during the committee's initial meeting an engagement process will be used to enlist the committee's perspective for future topics/agenda items they would like the committee to study/consider. To provide adequate time for administration to gather/provide pre-read material an annual topic schedule will be developed.

**Example of Potential Topics for the Committee:**

- Curriculum – future trends and needs
  - Virtual learning
  - Program or Course Needs -- what is missing?
- Student Services
  - Student Mental Health
- Athletics and Co-Curricular Programs
- Facility Planning
  - Enrollment Projections

- Open Enrollment
- Budget and Finance
- Other topics as requested by the board

The administration will coordinate the best people to provide data/background to the committee on meeting agenda topics.

The agenda for each meeting will be coordinated by the facilitator/s, committee chairpersons and the superintendent.

***Outcomes:***

The VAHC will submit recommendations to the School Board prior to the School Board retreat. Recommendations will be discussed at the School Board's Annual Retreat which should be held prior to the start of the annual budget process.

# Minutes of Medical Advisory Ad Hoc Committee

## The Board of Education Waunakee Community School District

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A Medical Advisory Ad Hoc Committee of the Board of Education of Waunakee Community School District was held Tuesday, April 13, 2021, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

David Boetcher called the meeting to order at 6:02

### **II. ROLL CALL**

In Person: David Boetcher, Lauren Dallman, Sarah Goecks, Randy Guttenberg, Kurt Eley, Brian Grabarski, Dr. Bill Ranum, Brian Hoefler, Jenny Sydow  
Virtually: Dr. Jeff Pothof, Valerie Clevenger, Dr. Matt Anderson, Jack Heinemann,  
Also in Attendance: Tim Schell, Joan Ensign, Judy Engebretson, Mark Hetzel

### **III. APPROVAL OF MINUTES**

A motion was made by Hoefler, second by Ranum to approve the minutes as posted. Motion carried.

### **IV. APPROVE AGENDA**

A motion was made by Hoefler, second by Heinemann to approve the agenda as posted. Motion carried.

### **V. REVIEW PROGRESS OF GUIDING PRINCIPLES AND DASHBOARD DATA**

Guttenberg presented the topics for this agenda item and asked Eley to update the committee on the data on the dashboard. Eley did share that staff numbers have been consistent, but close contacts for students has gone up. Close contacts have gone up because in many cases the students are closer than 6' for more than 15 minutes. These are the guidelines that have been given to consider a close contact.

The Doctors indicated that the number of patients in the hospital is going down and the ICU's are not stressed, but there are a lot more phone inquiries from people in their 40's and younger which is a change from earlier. They indicated they are seeing more children as well. SSM is developing a protocol on what to do with runny noses. It is allergy season but it could be a COVID case as well.

Kurt Eley and Jenny Sydow did say that they do monitor students with these minor symptoms carefully. When they do send students with symptoms home and ask them to see their health care provider they do get push back, but they feel this is the best way to prevent a major outbreak. The medical professionals did indicate that if a child comes with a runny nose but no fever maybe just monitor them throughout the day. The teacher may ask the health office to reevaluate later in the day. They also asked the parents and the school health offices to err on the side of caution with any student that is showing symptoms.

Randy asked the medical professionals their advice on a quick test. The Doctors did indicate that if this can be logistically carried out it would be a way to catch people that would go unnoticed. There could also be a fair amount of false positives.

The committee discussed that so far the contact tracers have seen more positive cases with more students in school, and have had more close contacts because of proximity. They have not seen close contacts from school proximity becoming positive. Ed stand point - lots a positives - challenge - + case come up at school and you do impact more kids at close contact. They have also been able to manger the protocols and processes and are monitoring this closly. Randy also shared that the Activity Directors in the Badger conference have aligned so that the protocols are the same and also align with WIAA. Manage protocols and processes.

There needs to be a stronger emphasis on keeping students home if there are any symptoms and also an emphasis on getting the vaccine.

A. Community Wide Data

B. Internal Processes

1. Update on Start of 4th Quarter and Spring Programs

2. Discuss Health Check Forms

**VI. VACCINE UPDATES**

Regarding the Vaccine. The medical professionals are seeing more students 16-18 getting the vaccine. There are questions the contact tracers will ask regarding if the vaccine was received or now. The medical professionals agreed that getting the vaccine is just good citizenship.

**VII. OTHER QUESTIONS RELATED TO COVID-19 AND SCHOOL**

**VIII. FUTURE MEETINGS**

The next meeting will be Tuesday June 8<sup>th</sup> at 6:00PM

**IX. ADJOURN**

A motion to adjourn was made at 6:39PM by Ranum, second by Heinemann.

# Minutes of Curriculum Committee

## The Board of Education Waunakee Community School District

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A Curriculum Committee of the Board of Education of Waunakee Community School District was held Wednesday, April 21, 2021, beginning at 3:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Engebretson called the meeting to order at 2:58pm

### **II. ROLL CALL**

Present: Engebretson, Ensign, Hetzel

Also Present: Tim Schell, Randy Guttenberg

### **III. APPROVE AGENDA**

A motion was made by Hetzel, second by Ensign, to approve the agenda as posted. Motion carried 3-0

### **IV. PUBLIC COMMENTS ON AGENDA ITEMS**

There were no public comments for this meeting.

### **V. PLANNING UPDATE ON REMOTE LEARNING OPTIONS FOR 2021-2022**

Tim Schell provided an update on the study process and answered questions regarding the virtual learning options pre-pandemic and future plans. Tim discussed the surveys sent to families and staff and the committee composition, which is six administrators and ten teachers. Discussion also touched on what a virtual charter school, such as McFarland's WIVA, might entail as well as staffing options for virtual learning.

### **VI. TEXTBOOK ADOPTIONS**

Tim Schell review textbook adoptions for this year. While not a new adoption, we will be extending Everyday Math for 2 more years to allow our elementary math materials review to resume after the pandemic interruption. Most of the Textbook adoptions are edition upgrades or renewals. Tim also shared at the same time the Summer Curriculum projects. Tim did make the committee aware that if the pay rate allowed to staff for curriculum writing is increased this may increase the cost of the projects list as well.

A motion was made by Hetzel, second by Ensign to accept the text book adoption and the project numbers as presented and to bring to the full board for consideration. Motion carried 3-0.

### **VII. SUMMER CURRICULUM PROJECTS**

This item was rolled into item VI and discussed and acted upon there.

### **VIII. ITEMS FOR FUTURE MEETINGS**

Tim Schell asked the committee what they would like to see for future meetings.

The committee responded:

Assessment schedules and results.

Responses to student learning needs coming out of the pandemic.  
The board evaluation showed a strong interest in seeing student achievement reported on a disaggregated basis by demographics.  
There was a brief discussion of timing of assessment reports. Perhaps a Summary Level Dashboard for the board to review. Be more strategic with monthly reporting.

**IX. ADJOURN**

A motion was made by Ensign, second by Hetzel to adjourn the committee meeting at 3:59 pm. Motion carried 3-0.



**Waunakee Community School District**

Committed to Children . Committed to Community . Committed to Excellence

To: Board of Education  
From: Tim Schell  
Subject: 2021 Textbook Requests  
Date: May 6, 2021

The following items on this year's Textbook Request list are new titles or resources.

<b>Course/Content Area</b>	<b>Textbook/Resource</b>	<b>Discussion</b>
Ecology	A Sand County Almanac	The Aldo Leopold classic provides a valuable supplemental resource to the other class resources recommended by Todd Shucha.
Elementary General Music	SEL Songbook	This digital resource provide additional content from Quaver relating to our social emotional learning (SEL) programs recommended by our elementary music teachers.
Home and Auto Maintenance	Auto Upkeep: Maintenance, Light Repair, Auto Ownership, and How Cars Work	This is a well reviewed book resource for our home and auto maintenance class recommended by Matt Schumacher.
Middle School Art	Etching Printing Presses for Middle School Art. Jack Richeson Steel Medium Printing Press	In lieu of textbooks, Sophie Wagner-Marx is recommending these printing presses for the printmaking unit.
Biology	Biology: Miller and Levine	This is a hybrid adoption that is an update of our previous text and is recommended by the Biology team.
United States History	United States History: Lapansky-Werner	This is a digital adoption that is an update of our previous text and is recommended by the US History team. We would also purchase 70 texts for classroom use.
World History	Prentice Hall World History: Ellis and Esler	This is a hybrid adoption that is an update of our previous text and is recommended by the World History team.

All other items on this year's Textbook Request list are for mixed choice titles or continuing materials that have been previously adopted.

Name	Recommended text	Book or Resource Title	Book/Resource type:	Copyright Date	Cost
K-4 Math	K-4 Math	McGraw-Hill			\$45,000.00
Molly Petroff	Elementary General Music	SEL Songbook from Quaver	Digital Resource	It will be complete this summer.	\$395.00
Todd Shucha	A Sand County Almanac for Ecology classes (consumable stock for 7yrs)	Rand	Traditional Paper Textbook	1997	\$2,400.00
Matthew Schumacher	Auto Upkeep: Maintenance, Repair	Auto Upkeep: Maintenance, Light REpair, Auto Ownership, and How Cars Work. Publisher; Rolling Hills Publishing	Traditional Paper Textbook	November 14, 2017	\$3,420.00
Sophie Wagner-Marx	Etching Printing Presses for Middle School Art (grades 7 & 8)	Jack Richeson Steel Medium Printing Press	Printing Press	na	\$3,368.92
Amy Johnson	K-2 ELA	TBD - foundational skills p	Traditional Paper Textbook	varies	\$25,000.00
Todd Shucha	HS Biology	Miller and Levine Biology,	Hybrid - both paper and digital	2019	\$47,495.16
Carol Brey	World History	HS World History	Hybrid		\$43,806.07
Jackson Gabriel	US History	High School United States	Hybrid	2022	\$43,806.07
Ryan/Erato	Microsoft Basics	K-12 Keyboarding in SAM	Digital	Digital support	\$2,080.00
Ryan/Erato	Microsoft Basics	TestOut Office Pro	Digital	Digital support	\$1,950.00
					<b>\$218,721.22</b>

Dept	Project	Contact	Reason	Schools/Mult Schools	#Hours	Total
Health, Safety, & PE	Skills Based Health Curriculum (MS)	Kelli Kline	Major course revision	1 School Only	40	\$800.00
Health, Safety, & PE	Project based learning for Advanced Health	Alyson Schaefer	Major course revision	1 School Only	30	\$600.00
Art	Art Curriculum Update	Melanie Trainor-Burton	Other	Department project	100	\$2,000.00
Music	Orchestra 5-12 Alignment & Curriculum Writing	Elizabeth Heiks	Major course revision	Department Project Multi-Schools	80	\$1,600.00
7-12 ELA	Active English Curriculum	Jennifer Johnson	Major course revision	1 School Only	80	\$1,600.00
7-12 ELA	AP Literature Revision	Rachel Guralski	Major course revision	Department Project	20	\$400.00
K-6 ELA	Summer Book Room Work	Allison Voeller	Other	Multi-Schools	75	\$1,500.00
K-6 ELA	Foundational Skills Work Group	Amy Johnson & Allison Voeller	Other	Department Project	80	\$1,600.00
Science	Biology New Text Curriculum Revisions	Todd Shucha	Major course revision	Department Project	80	\$1,600.00
Science	8th Grade Science Curriculum Re-vamp	Jessica North	Major course revision	1 School Only	50	\$1,000.00
World Language	Tech Integration Takeaways to Support K-4 World Language	Gina Pagel	Other	Multi-Schools	35	\$700.00
CTE	Square (Point-of-Sale Terminal) Software Training & Curriculum	Sandra Meinholz	Other	1 School Only	40	\$800.00
K-6 ELA	5th Grade ELA Curriculum Revisions	Lea Zwettler	Major course revision	1 School Only	64	\$1,280.00
K-6 ELA	6th grade ELA Curriculum Revisions	Lea Zwettler	Major course revision	1 School Only	48	\$960.00
Student Support Services	SEL Resource Navigation	SEL Committee (Mand)	Other	Multi-Schools	44	\$880.00
7-12 ELA	Digital Comm. Upgrade 2021-22	Jason McConnell	Major course revision	1 School Only	80	\$1,600.00
English Learners	Newcomer Program Development & PD for Mainstream Teachers	Yelena Walther	Other	Multi-Schools	32	\$640.00
K-6 ELA	Literacy Leadership Team	Amy Johnson	Other	Multi-Schools	240	\$4,800
K-6 ELA	Mentoring Induction	Amy Johnson	Other	Multi-Schools	80	\$1,600
7-12 ELA	2020 ELA Standards Alignment	Lynn Stenroos	Major course revision	Department Project	8	\$160
CTE	Biotechnology Labs	Rhonda Knapp	Major course revision	Department Project 1 School	20	\$400
Art	Digital Art Software Update	Kayla Proctor	Major course revision	1 School	50	\$1,000
	HGD Implementation	Schell	Major course revision	Multi-Schools	240	4800
Social Studies	HCN Lessons, 4, 8, 10	Schell	Other	Multi-Schools	80	1600
Social Studies	Nehemiah Summer Work	Schell	Other	Multi-Schools	160	3200
	Cultural Competence Planning Prom	Schell	Other	Multi-Schools	20	400
					1306	\$37,120.00

**Curriculum Committee Proposal**  
**RE: Elementary Music Program Schedule Change**

The elementary music professional learning team has been re-examining the music curriculum and its implementation. This process has involved review of the current practice of preparing music programs with elementary students for performance in December. The December performance practice predates the employment of any of our current elementary music teachers. As part of the reflection process on the current curriculum and student needs, the December performance model should be reassessed.

As a music staff, we feel strongly that a performance in front of families and community members should be done only after students have had adequate time to acquire new skills, exhibit a level of proficiency, and develop a sense of belonging and community within their learning environment. As the calendar currently stands, preparations for the winter program begins as early as October. This is after only one month of music instruction and community building. Not only do the students lack the skills and knowledge after one month to truly benefit from the process of putting on a performance, but they have not had the chance to get to know their fellow music makers. For those kindergartners or students that move into the district, this is particularly difficult. Making music is a collaborative effort, and the time invested in getting to know our students and having them develop meaningful relationships with each other, along with enduring music skills should be our first priority for at least the first quarter, if not first semester of the year. Preparing for a winter concert deprioritizes the goal of relationship building to strengthen Social Emotional Learning needs. In our current implementation, after merely one month, we must turn focus away from building foundational skills and a collaborative classroom community to prepare our students for a lengthy program. In light of our virtual teaching over the past year, this is an even more concerning matter.

After much reflection and debate, we feel that changing the program to a spring concert in the second semester would best serve the development of our students and our curricular goals. It would allow adequate time for community building and skill acquisition, resulting in a better sense of accomplishment. In addition, it would provide us the necessary time to determine the strengths of our students, learn about their cultural identities, build SEL skills, and grant greater flexibility to showcase these strengths in their performances. Changing the winter program to a spring timeline will increase the amount of creative choices with repertoire. Being freed from the winter/holiday season will provide access to a much greater collection of song topics and concert themes. The endless thematic and song text choices available would better reflect the increasing diversity of our student population. We want all of our students to feel welcomed, validated, and included in our programs.

### Reasons to Change from December to Second Semester

- Students feel a sense of community and belonging in their music learning environment.
- Adequate time to teach foundational music skills
- Time to build SEL skills
- Learn students strengths, weaknesses, and cultural traditions
- Use performance to showcase the skills learned and share with families what we have learned (Informance rather than performance)
- Larger selection of music and thematic resources
- More opportunities for creativity and collaboration
- All children will have an opportunity to participate
- Developmentally appropriate: especially for our Kindergarteners who need additional time to learn classroom procedures and social skills
- Culturally responsive to all children
- Equitable access to music choices

### Logistical Considerations

- In what month(s) should they happen?
  - **We would like an April/May concert timing. We know it is an extremely busy couple of months but based on our discussions this seems to be the best fit for our curriculum. This will have to be a discussion point shared with our principals to get a bigger perspective.**
  - **Thoughts on timing:**
    - **February/March is still early enough in the year that it breaks instruction oddly like the December concert does. We could potentially be moving the same problems back a couple of months. A concert closer to the end of the year is truly a wrap up to our curriculums and allows for the maximum amount of instruction.**
    - **March is a short month of attendance and would be challenging for us to fit into.**
    - **We will need to work around field trips and testing issues by communicating with administration and staff well before the scheduling of field trips.**
- How does a full in-person show impact school safety and post pandemic protocols?
- We will need to collaborate with the greater music team to develop an equitable schedule for riser, shell, and sound system usage.

The Waunakee community values the performing arts, and the music experiences in our school community have thrived because of it. Our annual elementary music programs have been a source of local pride. Over the years, our students have sung, played, acted, and danced for a packed house of family and friends, all of whom see the value in showcasing each child's artistic gifts.

This year, however, has been devastating for the performing arts, and especially for musicians of all ages. Our children have not been able to sing together for over a year. We recognize that singing and music-making may continue to look quite different in the months ahead. We also know that our children will need extra support in developing their social, emotional, and music-making skills. As educators, we must be flexible and nimble enough to respond to whatever lies ahead.

Performing is one of the four core standards of music education. Exposing students to music performance has a range of benefits including enhancing motor skills and socio-emotional connections while building confidence and community. As a music staff, we feel strongly that performance in front of families and community members should be done only after students have had adequate time to acquire new skills, exhibit a level of proficiency, and develop a sense of belonging within their learning environment. As the calendar currently stands, preparations for the December program begin as early as October. This is after only one month of music instruction and community building. Making music is a collaborative effort, and the time invested in getting to know our students and having them develop meaningful relationships with each other, along with enduring music skills should be our priority for at least the first quarter, if not the first semester of the year.

The K-12 music department, with the support of elementary principals and the director of elementary instruction, are requesting that the Board of Education (BOE) approve moving our elementary programs from December to Spring. The rationale for the change was shared with the Curriculum Committee on March 31 and can be accessed [here](#). The BOE will take action on the proposal at their May 10 full board meeting. We firmly believe that this change will give our students the time to build their skills and confidence in our present circumstances. We also believe that it will help all of our students reach their full potential in the years ahead.

The winter programs have been a highlight for many. If the board approves this change, we look forward to developing a vision for a spring celebration of the arts that will become just as beloved. We value your input, and encourage you to help us envision this new possibility.

- What have you felt was beneficial for your children in past programs?
- What should we maintain? What might we do differently?
- If you haven't attended in the past, what barriers were in place for you?

If you have thoughts to share, please email us at [wcsd\\_musicprogram@waunakee.k12.wi.us](mailto:wcsd_musicprogram@waunakee.k12.wi.us).

Thank you for your continued support of our students and their musical and artistic development.

Molly Weiss Petroff, HS Vocal Music Teacher and Music Department Chair  
Jamie Sercombe, MS Band Teacher and Music Department Coordinator  
Amy Johnson, Director of Elementary Curriculum  
Dan Carter, Heritage Elementary Principal  
Dean Kaminski, Prairie Elementary Principal  
Sheila Weihert, Arboretum Elementary Principal

La comunidad de Waunakee valora las artes escénicas y gracias a ello, las experiencias musicales en nuestra comunidad escolar han prosperado. Nuestros programas anuales de música de primaria han sido un motivo de orgullo local. A lo largo de los años, nuestros estudiantes han cantado, jugado, actuado y bailado frente una audiencia llena de familiares y amigos, todos quienes ven el valor de mostrar los dones artísticos de cada niño.

Este año, sin embargo, ha sido devastador para las artes escénicas, y especialmente para músicos de todas las edades. Nuestros niños no han podido cantar juntos por más de un año. Reconocemos que el canto y la creación musical van a seguir siendo bastante diferentes en los próximos meses. También sabemos que nuestros niños necesitarán apoyo adicional para desarrollar sus habilidades sociales, emocionales y para hacer música. Como educadores, debemos ser lo suficientemente flexibles y ágiles para responder a lo que nos depara el futuro.

La interpretación es uno de los cuatro estándares básicos de la educación musical. Exponer a los estudiantes a la interpretación musical tiene una variedad de beneficios que incluyen mejorar las habilidades motoras y las conexiones socioemocionales al mismo tiempo que se genera confianza y comunidad. Como personal de música, creemos firmemente que la actuación frente a las familias y los miembros de la comunidad debe realizarse solamente después de que los estudiantes hayan tenido el tiempo suficiente para adquirir nuevas habilidades, exhibir un nivel de competencia y desarrollar un sentido de pertenencia dentro de su entorno de aprendizaje. Tal como está actualmente el calendario, los preparativos para el programa de diciembre comienzan en octubre. Esto es después de solamente un mes de instrucción musical y creación de comunidad. Hacer música es un esfuerzo colaborativo, y el tiempo invertido en conocer a nuestros estudiantes y hacer que desarrollen relaciones significativas entre ellos, junto con habilidades musicales duraderas, debe ser nuestra prioridad al menos durante el primer trimestre, si no el primer semestre del año.

El departamento de música K-12, con el apoyo de los directores de primaria y la directora de instrucción de primaria, está solicitando que el Consejo de Educación (BOE) apruebe el cambio de nuestros programas de primaria de diciembre a la primavera. El fundamento del cambio se compartió con el Comité de Currículo el 31 de marzo y se puede acceder [aquí](#). El BOE tomará medidas sobre la propuesta en la reunión del consejo completo del 10 de mayo. Creemos firmemente que este cambio les dará a nuestros estudiantes el tiempo para desarrollar sus habilidades y confianza en nuestras circunstancias actuales. También creemos que ayudará a todos nuestros estudiantes a alcanzar su máximo potencial en los próximos años.

Los programas de invierno han sido lo más destacado para muchos. Si el consejo aprueba este cambio, esperamos desarrollar una visión para una celebración de primavera de las artes que será igualmente adorada. Valoramos sus comentarios y lo alentamos a que nos ayude a visualizar esta nueva posibilidad.

- ¿Qué ha sentido que fue beneficioso para sus hijos en programas anteriores?
- ¿Qué debemos mantener? ¿Qué podríamos hacer de manera diferente?
- Si no ha asistido en el pasado, ¿qué barreras hubo?

Si tiene pensamientos que compartir, envíenos un correo electrónico a [wcsd\\_musicprogram@waunakee.k12.wi.us](mailto:wcsd_musicprogram@waunakee.k12.wi.us).

Gracias por su continuo apoyo a nuestros estudiantes y su desarrollo musical y artístico.

Molly Weiss Petroff, Maestra de Música Vocal de Secundaria y Directora del Departamento de Música  
Jamie Sercombe, Maestra de Banda de la Escuela Media y Coordinadora del Departamento de Música  
Amy Johnson, Directora de Currículo de Primaria  
Dan Carter, Director de la Primaria Heritage  
Dean Kaminski, Director de la Primaria Prairie  
Sheila Weihert, Directora de la Primaria Arboretum



To: Waunakee Community School District Board of Education

From: Amy Johnson, Director of Elementary Curriculum & Instruction  
Tim Schell, Director of Secondary Curriculum & Instruction

Date: April 30, 2021

Re: Virtual Learning Recommendation for 2021-22 School Year

**Objective:**

Review our remote learning offerings with a focus on enhancing existing 7-12 options and extending options to K-6 to serve the needs of our families and students. Recognize that we will be funding remote learning either through direct district programs or indirectly through open enrollment to virtual charter schools.

**Process:**

A representative workgroup was formed to study this topic. The workgroup learned about various models from CESA 2 consultant Beth Clarke, conducted and analyzed family and staff surveys, and prepared the recommendation for the 2021-22 school year.

Participants included:

Tammy Grace, 1st Grade Teacher  
Abigail Taulbee, Elementary Music Teacher  
Dan Carter, Elementary Principal  
Kerry Lozano, 6th Grade Teacher  
Amy Johnson, Director of Elementary Curriculum & Instruction  
Jeff Kenas, Middle School Principal  
Jay Farnsworth, Middle School Science Teacher  
Lori Gallagher, Middle School Special Education Teacher  
Kyle Braatz, Middle School Educational Technology Specialist  
Ellen Grunder, High School World Language Teacher  
Mike Dreyer, High School Instructional Coach  
Steven Hernandez, High School Associate Principal  
Melissa Bacher, High School Counselor  
Michelle McGlynn, School-to-Career Coordinator  
Tim Schell, Director of Secondary Curriculum & Instruction



**Data Collection/Analysis:**

General Interest Survey: Based on what you know today, are you interested in the following options for your child participating in remote learning for 2021-2022? Please check all that apply.

General Interest Survey March 2021	Interested in the virtual academy option	Interested in the local split scheduling option	Not interested in remote learning	Unsure
Elem. parents (663 responses)	34 (5%)	45 (7%)	512 (77%)	72 (11%)
IS parents (370 responses)	20 (5%)	26 (7%)	270 (73%)	54 (15%)
MS parents (370 responses)	23 (6%)	42 (11%)	255 (69%)	50 (14%)
HS parents (614 responses)	52 (9%)	117 (19%)	357 (58%)	88 (14%)

K-6 Specific Interest Survey April 2021 (as of 4/30/21)	Yes	No	Unsure
Kindergarten	7	110	3
First Grade	1	119	7
Second Grade	5	126	7
Third Grade	5	120	9
Fourth Grade	5	112	6
Fifth Grade	6	114	11
Sixth Grade	7	117	2
<b>Total</b>	<b>36 (4%)</b>	<b>818 (91%)</b>	<b>45 (5%)</b>



7-12 Specific Interest Survey April 2021	Definitely	Possibly	Unsure	Probably not	Definitely Not	Enrollment	Response %
7th	6 (3%)	9 (5%)	10 (5%)	54 (28%)	113 (59%)	353	54%
8th	5 (3%)	8 (5%)	6 (4%)	37 (23%)	104 (65%)	302	53%
9th	3 (2%)	9 (4%)	9 (5%)	45 (27%)	100 (60%)	313	53%
10th	7 (3%)	16 (8%)	20 (10%)	58 (28%)	106 (51%)	350	59%
11th	5 (3%)	9 (5%)	16 (9%)	50 (29%)	90 (53%)	342	49%
12th	7 (4%)	17 (9%)	9 (5%)	60 (31%)	102 (52%)	349	55%
<b>Total</b>	<b>33 (3%)</b>	<b>68 (6%)</b>	<b>70 (6%)</b>	<b>304 (28%)</b>	<b>615 (56%)</b>	<b>2009</b>	<b>54%</b>

**Recommendation for 2021-22 School Year:**

Our recommendation is to provide a virtual learning option for families who request it based on COVID-19 concerns or health reasons. The format will vary depending on the number of students at each level. We recommend a combination of the following options depending on enrollment and grade level.

- **Local split scheduling** - The local split scheduling option would likely be based on our local Waunakee curriculum as similar to that in face-to-face classes as compatible with remote learning. Self-paced learning would likely be a component, but course meetings and video-conferencing would be a significant component of this model. This does not refer to a concurrent model.
- **Virtual academy** - The virtual academy option would likely be based on national course packages specifically designed for remote learning. The classes would be taught by Waunakee teachers as much as possible, but in the event of very low enrollment might be taught by outside teachers in our Wisconsin eSchool Network



consortium. There would be some course meetings and video-conferencing, but much of the learning would be self-paced.

The committee wants to emphasize that we are not including a concurrent model at any level. The local split scheduling model would be new for the secondary level, but is similar to the fully-remote model that was utilized at the K-6 level this year. The virtual academy classes would be new to elementary, and have been used on a limited basis at the secondary level, primarily for physical education in the summer, as well as for limited numbers of students who met our virtual class criteria of previous years.

**Staffing:**

Enrollment numbers will impact how the virtual learning options are staffed. Staffing will vary by model and student numbers.

1. **Local split scheduling - stand-alone section** - if enrollment numbers warrant a section (minimum = 15), a designated teacher at the elementary level would teach the virtual section. A secondary teacher could have a period (or more) of their day dedicated to teaching a local virtual course.
2. **Virtual academy - mixed section** - a teacher could serve as the teacher of record for multiple virtual academy classes (multi-grade at the elementary level) or multi-course at the secondary level). For example, at the high school, an English teacher could have one period of their day allocated to virtual academy teaching. A single elementary teacher could support students in virtual academy students in multiple grades.
3. **Virtual academy - teacher stipend** - teachers could serve as virtual academy teachers in addition to their regular contract for a stipend of \$260.00 per student, per course, per semester. This is the same rate of pay as the statewide teacher network. Other districts in our area use this model.
4. **Virtual academy - statewide network teacher** - a Waunakee student would be enrolled in a virtual academy class with a statewide (non-Waunakee) teacher. WCSD has done this in the past.



In order to gauge staff interest, a March 2021 teacher survey asked, “Based on what you know today, are you interested in teaching in remote learning for 2021-22? Please check all that apply.” The results are below.

General Interest Survey March 2021	Interested in the virtual academy option	Interested in the local split scheduling option	Not interested in remote learning	Unsure
Elem. teachers (84 responses)	12 (14%)	15 (18%)	47 (56%)	10 (12%)
IS teachers (43 responses)	3 (7%)	7 (16%)	23 (53%)	10 (23%)
MS teachers ( 52 responses)	7 (14%)	11 (22%)	24 (47%)	9 (18%)
HS teachers ( 103 responses)	19 (20%)	22 (23%)	33 (35%)	20 (21%)

**Family Commitment:**

To ensure students and families are committed to the model, we will build on our current student contract documents and adapt for model and grade level. Families must commit for a full semester. Students will be enrolled in the Waunakee Community School District and will follow the student handbook requirements for the school in which they are enrolled, including being accountable for attendance. Except in cases at the high school where enrolling in single online classes is a possibility due to existing criteria, students enrolling in our online option will be fully enrolled in all virtual classes.

**Additional Costs (not including staffing):**

- **Local split scheduling**
  - Summer Curriculum Writing - 80 hours = \$2,400 per course
- **Virtual academy - Wisconsin Eschool Network courses**
  - Approximately \$100 per student, per course, per semester
  - Teacher stipend or Statewide Teacher = \$260.00 per student, per course, per semester
  - Staff training



## Scenarios

Low Participation Scenario-Second Round Surveys Revealed All Interest					
Grade	Participation	Local Sections	Course Fees	Stipends	Total
K	7	0	8,400	21,840	30,240
1	1	0	1,200	3,120	4,320
2	5	0	6,000	15,600	21,600
3	5	0	6,000	15,600	21,600
4	5	0	6,000	15,600	21,600
5	6	0	7,200	18,720	25,920
6	7	0	8,400	21,840	30,240
7	6	0	8,400	21,840	30,240
8	5	0	7,000	18,200	25,200
9	3	0	4,200	10,920	15,120
10	7	0	9,800	25,480	35,280
11	5	0	7,000	18,200	25,200
12	7	0	9,800	25,480	35,280
Total	69	0	89,400	232,440	321,840



High Participation Scenario-2nd Round Survey scaled to full enrollment at 75% of responder rate.

Grade	Participation	Local Sections	Course Fees	Stipends	Total
K	15	1			
1	2	0	2,400	6,240	8,640
2	9	0	10,800	28,080	38,880
3	10	0	12,000	31,200	43,200
4	10	0	12,000	31,200	43,200
5	12	0	14,400	37,440	51,840
6	15	1			
7	10	0	14,000	36,400	50,400
8	8	0	11,200	2,720	13,920
9	5	0	7,000	18,200	25,200
10	11	0	15,400	40,040	55,440
11	9	0	12,600	32,760	45,360
12	11	0	15,400	40,040	55,440
Total	127	0	127,200	304,320	431,520

**Typical WEN Cost Structure (Per student, per course, per semester)**

Content Source	Enrollment Fee	License Fee	Fee Sub-Total	Statewide Teacher (if applicable)	Textbook and other materials	Total if Statewide Teacher
Orientation	\$10.00	\$0.00	\$10.00	N/A	N/A	\$10
WEN Owned Content	\$50.00	\$0.00	\$50.00	\$260.00	TBD on case by case basis	\$310 plus materials
FLVS Licensed	\$40.00	\$60.00	\$100.00	\$260.00	TBD on case by case basis	\$360 plus materials
Odysseyware	\$10.00	\$40.00	\$50.00	\$260.00	TBD on case by case basis	\$310 plus materials
Carone Fitness	\$40.00	\$60.00	\$100.00	\$260.00	TBD on case by case basis	\$360 plus materials
eDynamic Learning	\$40.00	\$60.000	\$100.00	\$260.00	TBD on case by case basis	\$360 plus materials
Middlebury Interactive	\$40.00	\$60.00	\$100.00	\$260.00	TBD on case by case basis	\$360 plus materials
Annual Membership Fee	\$8,000					

**Open Enrollment Cost Transfers (2020-2021 Estimate State Defined Cost)**

- Regular Education Student-\$8,125
- Special Education Student-\$12,977

**POTENTIAL WISCONSIN ESCHOOL NETWORK COURSES**

These are the courses WEN offers in its full catalog of courses. Availability of statewide sections depends on seats offered by member districts and not all courses are guaranteed to have statewide access. All of these are available if we locally staff them.

**Potential WEN Elementary (K-5) Courses-96 Courses**

Course	Source	Academic Level	Term	Course Type
<a href="#">Elementary Art Grade 1 S1 v17 - FLVS (L) 20/21</a>	FLVS	ELEMENTARY_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Elementary Art Grade 1 S2 v17 - FLVS (L) 20/21</a>	FLVS	ELEMENTARY_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Elementary Art Grade 2 S1 v17 - FLVS (L) 20/21</a>	FLVS	ELEMENTARY_SCHOOL	WEN DEMO	ONLINE_LEARNING







<a href="#">Elementary Technology Grade 5 S2 v19 - FLVS (L) 20/21</a>	FLVS	ELEMENTARY_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Elementary Technology Grade K S1 v19 - FLVS (L) 20/21</a>	FLVS	ELEMENTARY_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Elementary Technology Grade K S2 v19 - FLVS (L) 20/21</a>	FLVS	ELEMENTARY_SCHOOL	WEN DEMO	ONLINE_LEARNING

### Potential WEN Middle Level (6-8) Courses-109 Courses

Course	Source	Academic Level	Term	Course Type
<a href="#">MS 2D Studio Art v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Beginning Spanish S1 v20 - FLVS (L) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Beginning Spanish S2 v20 - FLVS (L) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Career Exploration 1: Charting Your Path v19 - eDynamic (L/DA)</a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Career Exploration 2 v20 - eDynamic Learning (L/DA) 20/21</a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Chinese 1 (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Chinese 1 (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Chinese 2 (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Chinese 2 (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Civics S1 Advanced v19 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Civics S1 v19 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Civics S2 Advanced v19 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Civics S2 v19 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Coding 1a: Introduction v18 - eDynamic (L/DA)</a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Coding 1b: Learning Python and Javascript v19 - eDynamic (L/DA)</a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Comprehensive Science I S1 Advanced v18 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Comprehensive Science I S1 v18 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Comprehensive Science I S2 Advanced v18 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Comprehensive Science I S2 v18 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Comprehensive Science II S1 Advanced v18 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Comprehensive Science II S1 v18 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Comprehensive Science II S2 Advanced v18 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Comprehensive Science II S2 v18 - FLVS (O/DA) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#"><u>MS Comprehensive Science III S1 Advanced v18 - FLVS (O/DA) 20/21</u></a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Comprehensive Science III S1 v18 - FLVS (O/DA) 20/21</u></a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Comprehensive Science III S2 Advanced v18 - FLVS (O/DA) 20/21</u></a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Comprehensive Science III S2 v18 - FLVS (O/DA) 20/21</u></a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Critical Thinking, Problem Solving, and Learning Strategies S1 v15</u></a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Critical Thinking, Problem Solving, and Learning Strategies S2 v15</u></a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Digital Art and Design v17 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Earth &amp; Space Science A v20 - Accelerate Ed (L) 20/21</u></a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Earth &amp; Space Science B v20 - Accelerate Ed (L) 20/21</u></a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Exploring Music v17 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Fitness Basics 1 v18 - Carone Learning (L) 20/21</u></a>	Carone Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Fitness Basics 2 v18 - Carone Learning (L) 20/21</u></a>	Carone Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Fitness v17 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS French 1 (Competency) S1 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS French 1 (Competency) S2 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS French 2 (Competency) S1 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS French 2 (Competency) S2 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Game Design 1a: Introduction v18 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Game Design 1b: Creating a Game v18 - eDynamic (L/DA)</u></a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS German 1 (Competency) S1 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS German 1 (Competency) S2 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS German 2 (Competency) S1 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS German 2 (Competency) S2 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Health v18 (CL) - Carone Learning (L)</u></a>	Carone Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Health v20 - AE (L) 20/21</u></a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Journalism: Tell Your Story v18 - eDynamic (L/DA)</u></a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Language Arts 6 A v20 - Accelerate Ed (L) 20/21</u></a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Language Arts 6 B v20 - Accelerate Ed (L) 20/21</u></a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Language Arts 7 A v20 - Accelerate Ed (L) 20/21</u></a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>MS Language Arts 7 B v20 - Accelerate Ed (L) 20/21</u></a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">MS Language Arts 8 A v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts 8 B v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts I S1 Advanced v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts I S1 v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts I S2 Advanced v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts I S2 v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts II S1 Advanced v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts II S1 v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts II S2 Advanced v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts II S2 v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts III S1 Advanced v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts III S1 v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts III S2 Advanced v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Language Arts III S2 v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Latin 1 (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Latin 1 (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Latin 2 (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Latin 2 (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Life Science A v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Life Science B v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math 6 A v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math 6 B v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math 7 A v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math 7 B v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math I S1 Advanced v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math I S1 v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math I S2 Advanced v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math I S2 v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math II S1 Advanced v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math II S1 v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">MS Math II S2 Advanced v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Math II S2 v14 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Photography 1a: Introduction v20 - eDynamic Learning (L/DA) 20/21</a>	eDynamic Learning	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Pre-Algebra S1 v16.2 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Pre-Algebra S2 v16.2 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Social Studies 6 A v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Social Studies 6 B v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Social Studies 7 A v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Social Studies 7 B v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Social Studies 8 A v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Social Studies 8 B v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Spanish 1 (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Spanish 1 (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Spanish 2 (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Spanish 2 (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Spanish Intermediate S1 v19 - FLVS (L) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Spanish Intermediate S2 v19 - FLVS (L) 20/21</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS Study Skills v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS US History S1 Advanced v14.3 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS US History S1 v14.3 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS US History S2 Advanced v14.3 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS US History S2 v14.3 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS World History S1 Advanced v16 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS World History S1 v16 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS World History S2 Advanced v16 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">MS World History S2 v16 - FLVS (O/DA)</a>	FLVS	MIDDLE_SCHOOL	WEN DEMO	ONLINE_LEARNING

### Potential WEN High School (9-12) Courses-400 Courses

Course	Source	Academic Level	Term	Course Type
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<a href="#">3D Modeling v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Adaptive PE v18 - Carone Fitness (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Adobe Illustrator Certification Course v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Adobe InDesign Certification Course v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Adobe Photoshop Certification Course v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Advanced PE S1 v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Advanced PE S2 v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Advertising &amp; Sales Promotion v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Aeronautics and Space Travel v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">African American History v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Agriscience I v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Agriscience II: Sustaining Human Life v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Algebra I S1 Honors v21 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Algebra I S1 v21 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Algebra I S2 Honors v21 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Algebra I S2 v21 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Algebra II S1 Honors v14 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Algebra II S1 v14 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Algebra II S2 Honors v14 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Algebra II S2 v14 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">American Government Honors v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">American Government v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">American Sign Language 1a: Introduction v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">American Sign Language 1b: Learn to Sign v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">American Sign Language 2a: Communicating v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Anatomy and Physiology Honors S1 v13.2 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Anatomy and Physiology Honors S2 v13.2 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Anatomy and Physiology S1 v13.2 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Anatomy and Physiology S2 v13.2 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Anatomy v19 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">Animation v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Anthropology I: Uncovering Human Mysteries v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Anthropology II: More Human Mysteries Uncovered v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Art History S1 v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Art History S2 v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Biology S1 v20 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Biology S2 v20 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Computer Science A S1 v20 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Computer Science A S2 v20 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP English Language and Composition S1 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP English Language and Composition S2 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP English Literature and Composition S1 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP English Literature and Composition S2 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Environmental Science S1 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Environmental Science S2 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP French S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP French S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Human Geography S1 v18 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Human Geography S2 v18 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Macroeconomics v9 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Microeconomics v20 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Psychology S1 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Psychology S2 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Spanish S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Spanish S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Statistics S1 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP Statistics S2 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP United States History S1 v16 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP United States History S2 v16 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">AP US Government and Politics v18 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#"><u>AP World History: Modern A v20 AE (L) 20/21</u></a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>AP World History: Modern B v20 - AE (L) 20/21</u></a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Archaeology: Detectives of the Past v18 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Art Appreciation v20 - AE (L) 20/21</u></a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Art History v20 - AE (L) 20/21</u></a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Art History &amp; Criticism I S1 Honors v18 - FLVS (L) 20/21</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Art History &amp; Criticism I S2 Honors v18 - FLVS (L) 20/21</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Art in World Cultures v18 - eDynamic (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Arts Explorations v20 - AE (L) 20/21</u></a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Astronomy 1a: Introduction v20 - eDynamic (L/DA) 20/21</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Astronomy 1b: Exploring the Universe v20 - eDynamic (L/DA) 20/21</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Augmented and Virtual Reality v20 - Pointful (L) 20/21</u></a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Basic Web Design v20 - Accelerate Ed (L) 20/21</u></a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Beginning Painting v20 - Accelerate Ed (L) 20/21</u></a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Biology S1 Honors v20 - FLVS (O/DA) 20/21</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Biology S1 v20 - FLVS (O/DA) 20/21</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Biology S2 Honors v20 - FLVS (O/DA) 20/21</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Biology S2 v20 - FLVS (O/DA) 20/21</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Biotechnology 1a: Introduction v20 - eDynamic (L/DA) 20/21</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Biotechnology 1b: Unlocking Nature's Secrets v20 - eDynamic (L/DA) 20/21</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Calculus S1 Honors v14 - FLVS (L)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Calculus S2 Honors v14 - FLVS (L)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Career Exploration in Dentistry v20 (L) 20/21</u></a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Career Exploration in Finance v20 - Pointful (L) 20/21</u></a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Career Exploration in Healthcare v20 - Pointful (L) 20/21</u></a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Career Planning v20 - Accelerate Ed (L) 20/21</u></a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Careers in Criminal Justice v17 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Chemistry S1 Honors v18 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Chemistry S1 v18 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Chemistry S2 Honors v18 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">Chemistry S2 v18 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Child Development v20 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Chinese I (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Chinese I (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Chinese I (Fluency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Chinese I (Fluency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Chinese II (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Chinese II (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Chinese II (Fluency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Chinese II (Fluency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Civics v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Cloud Technologies and the Internet of Things v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Coding 1a: Introduction to Programming v20 - eDynamic Learning (L/DA) 20/21</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Coding 1b: Programming v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">College &amp; Career Math Prep S1 v18.1 WVS (L/DA)</a>	Locally Developed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">College &amp; Career Math Prep S2 v18.1 WVS (L/DA)</a>	Locally Developed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">College and Career Readiness (Mawi) v17 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Comprehensive American History S1 Honors v16 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Comprehensive American History S1 v16 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Comprehensive American History S2 Honors v16 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Comprehensive American History S2 v16 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Comprehensive PE v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Computer Basics v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Concepts of Engineering and Technology v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Construction: Fundamentals and Careers v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Consumer Math A v20 - AE (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Consumer Math B v20 - AE (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Cosmetology: Cutting Edge Styles v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR Algebra I S1 v21 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR Algebra I S2 v21 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">CR Algebra II S1 v14 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR Algebra II S2 v14 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR English I S1 v15 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR English I S2 v15 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR English II S1 v14.3 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR English II S2 v14.3 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR English III S1 v14.3 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR English III S2 v14.3 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR Geometry S1 v16 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR Geometry S2 v16 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR Health v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR PE 1 v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR PE 2 v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR United States (American) History S1 v14 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR United States (American) History S2 v14 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR World History S1 v16 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">CR World History S2 v16 WVS (L/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Creative Writing A v20 - AE (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Creative Writing B v20 - AE (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Creative Writing: Unleashing the Core of Your Imagination v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Criminology: Inside the Criminal Mind v17.1 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Critical Thinking and Study Skills v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Culinary Arts 1a: Introduction v20 - eDynamic (L/DA) 20/21</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Culinary Arts 1b: Finding Your Palate v20 - eDynamic (L/DA) 20/21</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Culinary Arts 2: Baking, Pastry, and More! V17</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Cybersecurity 1a: Foundations v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Dave Ramsey's Foundations in Personal Finance v13 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Digital Information Technology S1 v18 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Digital Information Technology S2 v18 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Digital Photography 1a: Introduction v20 - eDynamic (L/DA) 20/21</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">Digital Photography 1b Creating Images with Impact! v20 - eDynamic (L/DA) 20/21</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Digital Photography II: Discovering Your Creative Potential v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Drawing v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Drones: Remote Pilot Certification Course v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Drugs &amp; Alcohol v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Early Childhood Education 1a: Introduction v20 - eDynamic (L/DA) 20/21</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Early Childhood Education 1b: Developing Early Learners v20 - eDynamic (L/DA) 20/21</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Earth Space Science S1 Honors v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Earth Space Science S1 v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Earth Space Science S2 Honors v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Earth Space Science S2 v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Economics with Financial Literacy Honors v16 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Economics with Financial Literacy v16 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">ELL Success v14 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English I S1 Honors v15 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English I S1 v15 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English I S2 Honors v15 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English I S2 v15 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English II S1 Honors v14.3 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English II S1 v14.3 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English II S2 Honors v14.3 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English II S2 v14.3 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English III S1 Honors v14.3 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English III S1 v14.3 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English III S2 Honors v14.3 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English III S2 v14.3 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English IV College Prep S1 v13 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English IV College Prep S2 v13 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English IV S1 Honors v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English IV S1 v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">English IV S2 Honors v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">English IV S2 v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Entrepreneurship: Starting Your Business v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Exercise Science v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Family &amp; Consumer Science v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Family Living v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Fashion &amp; Interior Design v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">First Aid &amp; Safety v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Fitness Fundamentals 1 v18 - Carone Learning (O/DA)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Fitness Fundamentals 2 v18 - Carone Learning (O/DA)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Fitness Lifestyle Design v17 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Flexibility Training v18</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Flexibility Training v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Forensic Science I: Secrets of the Dead v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Forensic Science II: More Secrets of the Dead v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Forestry and Natural Resources v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Foundations of Game Design 1b: Storytelling, Mechanics, and Production v20 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Foundations of Programming S1 v18 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Foundations of Programming S2 v18 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French I (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French I (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French I (Fluency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French I (Fluency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French I S1 v18 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French I S2 v18 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French II (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French II (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French II (Fluency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French II (Fluency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">French II S1 v18 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#"><u>French II S2 v18 - FLVS (L) 20/21</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>French III (Competency) S1 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>French III (Competency) S2 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Fundamentals of Bitcoin &amp; Cryptocurrency (L) v20 20/21</u></a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Fundamentals of Blockchain &amp; Cryptography v20 - Pointful (L) 20/21</u></a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Game Design 1a: Introduction v18 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Game Design 1b: Building a Game v18 - eDynamic Learning (L/DA) RETIRED</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Geometry S1 Honors v16 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Geometry S1 v16 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Geometry S2 Honors v16 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Geometry S2 v16 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>German I (Competency) S1 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>German I (Competency) S2 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>German II (Competency) S1 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>German II (Competency) S2 v18 - Middlebury Interactive (L/DA)</u></a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Gothic Literature: Monster Stories v17 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Great Minds in Science: Ideas for a Generation v17 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Group Sports v18 - Carone Learning (L)</u></a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Health &amp; Personal Wellness v18 - Carone Learning (O/DA)</u></a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Health Careers I v18 - Carone Learning (O/DA)</u></a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Health I: Life Management Skills v17 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Health Opportunities through Physical Education (HOPE) S1 v14.3 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Health Opportunities through Physical Education (HOPE) S2 v14.3 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Health Science I: The Whole Individual v18 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Health Science II: Patient Care &amp; Medical Services v18 - eDynamic (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Health Science: Nursing v18 - eDynamic (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Health Science: Public Health v18 - eDynamic (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>History of the Holocaust v17 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Hospitality and Tourism: Traveling the Globe v17 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Human and Social Services 1: Introduction v18 - eDynamic (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">Human Geography: Our Global Identity v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Individual and Team Sports v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Individual Sports v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math I S1 Honors v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math I S1 v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math I S2 Honors v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math I S2 v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math II S1 Honors v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math II S1 v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math II S2 Honors v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math II S2 v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math III S1 Honors v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math III S1 v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math III S2 Honors v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Integrated Math III S2 v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Intensive Reading: A Universe of Reading S1 v16 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Intensive Reading: A Universe of Reading S2 v16 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Intensive Reading: Fields of Reading S1 v18 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Intensive Reading: Fields of Reading S2 v18 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">International Business: Global Commerce in the 21st Century v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Intro to Business v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Intro to Coaching v18 - Carone Learning (L) 20/21</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Intro to Java Programming v20 - AE (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Intro to Nursing 1 v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Intro to Nursing 2 v18 - Carone Learning (L) 20/21</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Introduction to Artificial Intelligence v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Introduction to Education &amp; Teaching v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Japanese I S1 v20.1 (L/DA)</a>	Locally Developed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Japanese I S2 v20.1 (L/DA)</a>	Locally Developed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Journalism 1a: Introduction v19 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">Journalism 1b: Investigating the Truth v19 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Journalism I S1 v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Journalism I S2 v15 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Latin I (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Latin I (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Latin I S1 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Latin I S2 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Latin II (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Latin II (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Latin II S1 v8.1 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Latin II S2 v8.1 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Latin III S1 v12 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Latin III S2 v12 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Law &amp; Order: Introduction to Legal Studies v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Leadership Skills Development I S1 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Leadership Skills Development I S2 v20 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Leadership Skills Development II v16 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Learning in a Digital World: Strategies for Success v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Liberal Arts Mathematics I S1 v16 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Liberal Arts Mathematics I S2 v16 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Liberal Arts Mathematics II S1 v17 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Liberal Arts Mathematics II S2 v17 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Life Management Skills v10 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Life Skills v18 - Carone Learning (O/DA)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Life Skills: Navigating Adulthood v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Lifetime and Leisure Sports v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Manufacturing: Product Design and Innovation v17 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Marine Science S1 Honors v15 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Marine Science S1 v15 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Marine Science S2 Honors v15 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">Marine Science S2v15 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Marine Science: Secrets of the Blue v17.1 (eDyn) - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Media &amp; Communications v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Medical Terminology v18 - Carone Learning (O/DA)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Military Careers: Introduction v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Music Appreciation v20 - AE (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Music Appreciation: The Enjoyment of Listening v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Mythology &amp; Folklore: Legendary Tales v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">National Security v17.1 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Nutrition and Wellness v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Nutrition v18 - Carone Learning (O/DA)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Outdoor Sports v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Peer Counseling v20 - eDynamic Learning (L/DA) 20/21</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Personal and Family Finance v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Personal Finance v20.1 (O/DA)</a>	FuelEd	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Personal Fitness v10 - FLVS (O/DA) FLASH</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Personal Fitness v18 (eDyn) - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Personal Health and Fitness v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Personal Psychology I: The Road to Self-Discovery v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Personal Psychology II: Living in a Complex World v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Personal Training Career Prep v18 - Carone Learning (L) 20/21</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Personal Training Concepts v18 - Carone Learning (L) 20/21</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Philosophy: The Big Picture v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physical Education A v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physical Education B v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physical Science A v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physical Science B v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physical Science S1 Honors v19 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physical Science S1 v19 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physical Science S2 Honors v19 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">Physical Science S2 v19 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physics S1 Honors v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physics S1 v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physics S2 Honors v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physics S2 v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Physiology v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Pre-Algebra A v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Pre-Algebra B v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Pre-Calculus S1 v12.2 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Pre-Calculus S2 v12.2 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Principles of Agriculture, Food and Natural Resources v18</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Principles of Public Service: To Serve and Protect v17 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Psychology I v18 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Public Speaking 1a: Introduction v20 - eDynamic (L/DA) 20/21</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Public Speaking 1b: Finding Your Voice v20 - eDynamic (L/DA) 20/21</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Python Multiplayer Adventure v20 - AE (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Reading and Writing for Purpose v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Reading for College Success v10 - FLVS (L)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Real World Parenting v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Renewable Technologies: Introduction v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Restaurant Management v18 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Robotics: Applications and Careers v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Running v18 - Carone Learning (O/DA)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Social Media: Our Connected World v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Social Problems I: A World in Crisis v17.1 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Social Problems II: Crisis, Conflicts, &amp; Challenges v17.1</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Sociology I: The Study of Human Relationships v17.1 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Sociology II: Your Social Life v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish I (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish I (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#">Spanish I (Fluency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish I (Fluency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish I S1 v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish I S2 v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish II (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish II (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish II (Fluency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish II (Fluency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish II S1 v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish II S2 v19 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish III (Competency) S1 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish III (Competency) S2 v18 - Middlebury Interactive (L/DA)</a>	Middlebury Interactive	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish III S1 v18 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish III S2 v18 - FLVS (O/DA) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish IV S1 v19 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Spanish IV S2 v19 - FLVS (L) 20/21</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Sports &amp; Entertainment Marketing v17 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Sports Officiating v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Startups and Innovation v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Strength Training v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Study Skills and Strategies v20 - Accelerate Ed (L) 20/21</a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">The History of Gaming and Esports v20 (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">The Lord of the Rings: An Exploration of the Films &amp; Their Literary Influences v17 - eDynamic (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Theater, Cinema and Film Production v18</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Thinking and Learning Strategies v6 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Transportation Technologies v20 - Pointful (L) 20/21</a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">United States Government Honors v12.2 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">United States Government v12.2 - FLVS (O/DA)</a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Veterinary Science: The Care of Animals v18 - eDynamic Learning (L/DA)</a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#">Walking Fitness v18 - Carone Learning (L)</a>	Carone Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

<a href="#"><u>Wearable Technology Innovations v20 - Pointful (L) 20/21</u></a>	Pointful Education	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>WI State Civics Test</u></a>	Locally Developed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>Women's Studies: A Personal Journey Through Film v17 - eDynamic (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>World Geography A v20 - AE (L) 20/21</u></a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>World Geography B v20 - AE (L) 20/21</u></a>	Accelerate Ed	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>World History S1 Honors v16 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>World History S1 v16 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>World History S2 Honors v16 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>World History S2 v16 - FLVS (O/DA)</u></a>	FLVS	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING
<a href="#"><u>World Religions: Exploring Diversity v18 - eDynamic Learning (L/DA)</u></a>	eDynamic Learning	HIGH_SCHOOL	WEN DEMO	ONLINE_LEARNING

# Minutes of Diversity, Equity, Inclusion Ad Hoc Committee

## The Board of Education Waunakee Community School District

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A Diversity, Equity, Inclusion Ad Hoc Committee of the Board of Education of Waunakee Community School District was held Wednesday, April 21, 2021, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Lewis called the meeting to order at 6:02PM

### **II. ROLL CALL**

Berg, Deppen, Grundahl, Lewis, Mobley, Pagel, Petty, Pisani, Potter, Pottinger, Schell, Sheppleman, Treis-Rusk, Voeller.

### **III. APPROVAL OF MINUTES**

A motion was made by Pagel, second by Treis-Rusk, to approve the minutes as presented.  
Motion Carried.

### **IV. APPROVE AGENDA**

A motion was made by Potter, second by Pottinger to approve the agenda as presented.  
Motion Carried.

### **V. PUBLIC COMMENTS**

There were no public comments received for this meeting.

### **VI. NEA EQUITY AUDIT DISCUSSIONS**

The purpose of this agenda item is to discuss and finalize Criteria 4 and 5 of the NEA Opportunity Audit. The opportunity for committee pre-voting on Criteria 4 will be sent via email, as will a preview of information pertaining to Criteria 5.

#### **A. Criteria 4: Brief review of criteria from 4/1/21 meeting, discussion and placement on continuum after pre-vote.**

Gina Pagel explained the process and the norms for Criteria 4. As each of the items for Criteria 4 were brought up, Tim Schell explained the item in regard to WCSD. Pagel reviewed how the pre-vote of each item turned out and then the group agreed on a level for each item. Voeller took notes on this process. Gina explained started with results screen for Criteria 4

At about 6:42PM Lewis asked the group to take a pause so they could determine if they would be able to address items VII & VIII or if these agenda items should be discussed at the next meeting. It was agreed by the committee that they would push through until about 7:15PM and then at least briefly discuss items VII & VIII.

Criteria 4 was completed.

#### **B. Criteria 5: Introduction of information, vote, discussion and placement on the continuum** Tim Schell. was able to briefly review the items in Criteria 5 as they relate to WCSD. The audit facilitators will make sure that the committee receives this information in advance of

the next meeting in order to pre-vote.

**VII. DISCUSSION AND POSSIBLE ACTION ON INTERIM RECOMMENDATIONS TO THE WCSD BOARD OF EDUCATION REGARDING ISSUES OF IMMEDIATE CONCERN**

A. Recommendations on the creation of enactment of a dedicated reporting system/policy for events of bias/bigotry.

Due to scheduling conflicts Tim Schell and Joel Lewis have not been able to finalize this project. They will have something to share at the next meeting.

**VIII. DISCUSSION OF NATIVE AMERICAN IMAGERY AND MURAL WITHIN THE WCSD BUILDINGS**

Leslie Petty asked for a better understanding or a discussion in regard to the protocol for this committee as it relates to public comments received.

The committee discussed this and other decisions. How to make culturally relevant decisions without offending anyone.

Tim Schell explained the process that is happening regarding Native American Imaginary He also explained information in regard to the Village, as well and working with interested stakeholders and the Ho Chunk Nation in a way to honor these people as part of Waunakee's sesquicentennial.

As part of the recommendation of this committee, the board assigned the Goals committee to begin any work on Native American Imagery, the Goals committee asked the administration to start the process. Randy Guttenberg and Tim Schell have starting outlining this work. Randy and Tim will report their progress to the board at the 5/10/21 meeting.

Part of this process is to include several stakeholders, of which we have staff members who are stakeholders in this topic. Members of the committee also voiced that we are an advisory committee and we did our job and there is action being taken on this topic. We should not look back but look forward.

**IX. FUTURE MEETINGS**

Christy Shepplemann brought up a couple items for future meetings.

She and some Waunakee students and staff attended a conference for Dane County High School students on social justice issues. The keynote speakers was David O'Connor who is the DPI consultant on American Indian Studies and Native American education. Our students had a lot to say on this topic and I am hopeful our youth voices are included in the board/administration discussions.

She also brought up the district response to the Chauvin trial and a larger discussion about national and local incidents and our responses. May this topic be added to the next agenda?

Future meetings:

Thurs 5/6/21

Wed 5/19/21

Thurs 6/3/21

X. **ADJOURN**

A motion was made by Petty, second by Schell to adjourn the meeting at 7:40PM. Motion Carried.

# Minutes of Budget Committee

## The Board of Education Waunakee Community School District

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A Budget Committee of the Board of Education of Waunakee Community School District was held Monday, May 3, 2021, beginning at 5:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Heinemann called the meeting to order at 4:59PM.

### **II. ROLL CALL**

Heinemann – Yes, Ensign - Yes, Hetzel – Yes

Also Present: Randy Guttenberg, Amy Johnson, Tim Schell, Brian Grabarski, Steve Summers (Virtually)

### **III. APPROVAL OF AGENDA**

A motion was made by Ensign, second by Hetzel to approve the agenda as posted. Motion Carried 3-0

### **IV. PUBLIC COMMENTS**

There were no public comments.

### **V. 2020-2021 BUDGET UPDATE**

#### **A. Projected End of the Year Balance**

Steve Summers reviewed the projected end of the year balance with the committee. Summers discussed the annual Fund 73 contribution. After much discussion Steve recommended that we wait until June to pay this contribution. Steve will be able to share the results of the newest actuarial study at the June meeting as well. The committee was comfortable with Steve's recommendation.

#### **B. Payment to Village of Waunakee**

Steve Summers reviewed the payment owed to the Village of Waunakee for the Ripp Park tennis courts. The agreement between the district and the Village allows the district to pay in installments over 5 years. There has been interest to pay off this loan sooner than the 5 years. The District has made two (out of 5) payments of \$57,000 each so far. Administration will be requesting feedback on this topic.

After some discussion a motion was made by Heinemann, seconded by Ensign to recommend to the full board to pay off the debt owed to the Village of Waunakee for tennis courts at Ripp Park, Motion carried 3-0.

#### **C. Discussion on Building/Department Carryover Funds**

Steve Summers introduced the topic of carryover funds for the buildings/departments. At last

month's meeting, the Committee requested information from each building/department regarding potential use of carryover funds.

After some discussion the committee asked the administration for clarification on items that are line items on our budget and also appear on the carry over amounts. They also asked for a recommendation in June that will be a blend between carry over funds and also capture some funds at District level.

## **VI. 2021-2022 BUDGET PLANNING**

### **A. Timeline**

Steve Summers shared the next steps in the 2021-2022 budget process.

### **B. Discussion of Class Sizes / FTE Changes**

Steve Summers started the discussion of class size and FTE estimates for the 2021-22 school year. Amy Johnson was available to present and answer questions regarding the revised K-4 staffing plan. The revised K-4 staffing plan adds back 2 positions into the number of sections at the K-4 level for 2021-22. The committee was supportive of these changes.

### **C. Review First Draft of 2021-22 Budget**

Steve Summers reviewed the first draft of the budget for the 21-22 school year. The first draft of the budget is based on the following:

1. The \$0/student increase in the per pupil categorical aid, with a \$150/student increase in the revenue limit formula
2. An increase in the percentage of State Special Education Categorical Aid to 35%
3. The personnel cost line includes a salary increase of 3.06%, a 0% increase in dental insurance rates, and a 0% increase for health insurance rates
4. The capital maintenance projects are funded from Fund 41
5. The first draft includes an increase of .315 FTE, as outlined on page 13 of the document.
6. All of the remaining budget requests have been placed on hold at this time

The second draft of the budget in June will include:

1. Grant allocations
2. Staffing updates based on additional schedule changes, reallocation proposals or new positions
3. Updates to the Food Service budget (Fund 50), and other budgets as a result of School Board approved student fees
4. Updates to the gift fund (Fund 21)
5. Updates to the community service fund (Fund 80)
6. Updates to building/department revenue accounts and corresponding expense accounts.

### **1. Review Student Fees**

Steve Summers presented the proposed student fees for the 2021-2022 school year.

After some discussion, a motion was made by Hetzel, seconded by Ensign to recommend to move forward to full board for consideration as presented. Motion Carried 3-0.

### **2. Review Facility Use Fees**

Steve Summers presented the proposed facility use fees for the 2021-2022 school year.

The committee requested that an explanation of groups 1,2,3,4 is included for the May 10, 2021 full board meeting.

A motion was made by Hetzel, seconded by Ensign to recommend that the full board consider these fees as presented. Motion carried 3-0.

3. Review Fund 50

Steve Summers shared a draft budget for the Food Service Program for the 2021-22 School Year. The committee had a lot of discussion regarding using Fund 50 to cover the cost of replacement equipment used by the food service department. The fund balance was utilized last year to continue payments to Taher staff during the COVID19 school closure.

A motion was made by Hetzel, second by Ensign, to increase the food service fees by 10 cents. Motion carried 3-0.

4. Review Fund 41

Due to time, the committee agreed to discuss this item at a future meeting, in conjunction with reviewing the latest Moody's credit report on the district.

5. Review Budget Requests

Steve Summers presented and answered questions regarding the budget requests for the 2021-2022 fiscal year. Administration asked for feedback from the Committee regarding the topic of use of one-time funds (Federal funds, Operational Referendum funds, end of the year funds) for the purposes of filling some of these positions. Administration has identified positions that line up with the Board's goals for the 2021-22 school year. Administration will ask for feedback on the topic of posting all/some of these positions.

The committee asked questions and requested that administration bring back more information to the May 10, 2021 full board meeting regarding the following:

The Committee is interested in the "who, what when and how" regarding the Interventionist positions at the Elementary level. The Committee is also interested in the same for the Elementary Tech Integration Specialist position.

A motion was made by Hetzel, second by Ensign, to recommend to the full board to move forward with the posting of the listed positions after reviewing the additional information regarding these positions as requested.

The positions are:

Interpreter/Translation

School Psych/504 Coordinator

HES Reading Interventionist

K6 Math Interventionists 1.5 FTE

Secondary Reading Support .5 FTE

HS Testing /Online Program Support

Elementary Tech Integration Specialist 1-3 FTE

Motion Carried 2=Y-1=N

6. Review Estimated Salary Increases

Steve Summers explained and answered questions regarding the first payroll of the 2021-22 fiscal year is July 15th. The employee groups receiving paychecks on July 15th include: Administrators/Admin Support, Administrative Assistants and Custodial/Maintenance. Brian Grabarski will be working with the HR Committee on May 5th regarding the topic of providing pay increases on the July 15th paychecks for these groups instead of waiting until the fall. Overall, the draft pay increase will stay within/close the funds allocated for salary increases in the First Draft of the Budget.

This is an informational item, no action is needed.

D. Review Operational Referendum Funds

Steve Summers updated the committee on The Operational Referendum Funds in the amount of \$2,127,502. This Operational Referendum was a non-recurring referendum, for the years 2020-21 through 2025-26.

Steve also reviewed the Maintenance Department expenditure requests out of the Operational Referendum funds. This was for the committee's information and will be brought back to the next meeting.

**VII. DISCUSSION/ACTION ON PROPOSALS**

There are no proposals to review this month.

**VIII. OTHER ITEMS FOR DISCUSSION**

There are no other items for discussion this month.

**IX. FUTURE AGENDA ITEMS**

A. Actuarial Study/Fund 73

B. Moody's Credit Opinion

**X. ADJOURN**

A motion was made by Ensign, second by Hetzel to adjourn the meeting at 6:30 PM.

Motion Carried 3-0.



**Waunakee Community School District**

Committed to Children . Committed to Community . Committed to Excellence

**2021-2022 Budget  
FIRST DRAFT**

**The first draft of the budget is based on the 2021-2023 State Budget, with modifications as recommended by the Budget Committee. This budget draft is more conservative than what is included in Governor Evers' Budget Proposal.**

Prepared by Steve Summers, Executive Director of Operations  
May 10, 2021

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# Waunakee Community School District

## Board of Education

**NOTE: Board positions will be updated after the Special Board of Education Meeting**

<u>Name</u>		<u>Municipality</u>	<u>Term Expires</u>
David Boetcher	President	Village of Waunakee	Spring 2022
Ted Frey	Vice President	Town of Westport, City of Middleton, City of Madison	Spring 2024
Jack Heinemann	Treasurer	Village of Waunakee	Spring 2022
Judy Engebretson	Clerk	Towns of Dane/Springfield	Spring 2022
Joan Ensign	Director	Town of Westport, City of Middleton, City of Madison	Spring 2023
Brian Hoefler	Director	Village of Waunakee	Spring 2023
Mark Hetzel	Director	Town of Vienna	Spring 2024

## Budget Committee Members

Jack Heinemann, Chair

Mark Hetzel

Joan Ensign

# Waunakee Community School District

## Introduction

A budget is a financial plan designed to achieve the educational objectives of the Waunakee Community School District. The budget needs to be accountable to meet these educational objectives within the financial constraints that exist. The budget needs to be understandable to the Board of Education, administration, staff, parents, and the district taxpayers. The budget was developed with significant staff input regarding needs and priorities. The budget was developed based on principals of long-term fiscal planning.

## Timeline

The budget process for the 2021-2022 fiscal year began in January 2021 with all budget requests/ reallocations/reductions due to the Executive Director of Operations by January 25<sup>th</sup>. A special board meeting was held on April 29<sup>th</sup> with the Board of Education and leadership team to review the 2021-22 budget process. A draft of the budget planning process document was presented at a Budget Committee meeting in March. Building/department level budget planning took place between March/April. Administrative review of the budget took place in April. The first draft of the budget will be presented to the Budget Committee and the Board of Education in May. The second draft of the budget will be presented in June. The third draft of the budget will be presented in July. A public hearing on the budget will take place in July. The preliminary budget will be presented at the Annual Meeting in October with community approval of the tax levy. The Board of Education will approve the final version of the budget and set the tax levy at a special meeting scheduled for October 25<sup>th</sup>.

## Executive Summary

A school district's budget is divided into many "funds". These "funds" are used to account for specific school district programs. The different "funds" and their descriptions are presented below:

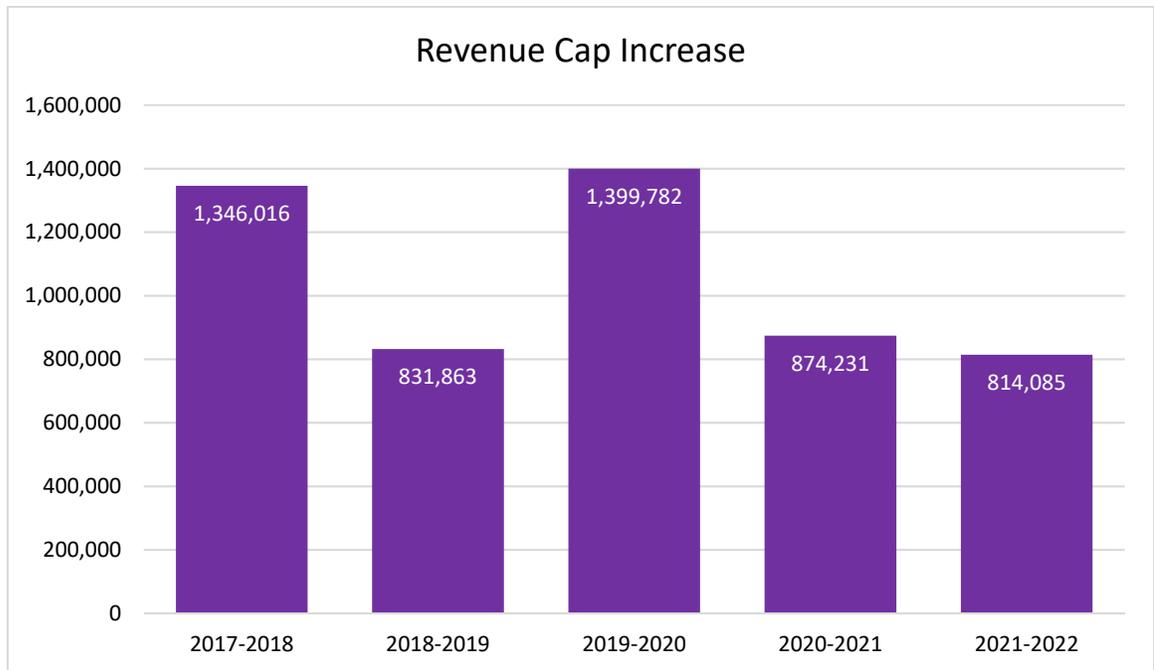
FUND	DESCRIPTION
10	General
21	Special Revenue Trust
27	Special Education
38	Non-Referendum Debt Service*
39	Referendum Debt Service
41	Capital Expansion Fund
49	Capital Projects*
50	Food Service
72	Private Benefit Trust*
73	Employee Benefit Trust
80	Community Service
99	Other Cooperative Funds

\* Currently not being utilized

## Waunakee Community School District

A state revenue cap formula is a significant factor in the development of the budget. The revenue cap limits the amount of revenue available to school districts from the two main sources- property taxes and state equalization aid. The revenue cap directly affects Funds 10, 38, and 41, and indirectly affects Fund 27. Fund 27 is primarily funded from a transfer from Fund 10.

The 2021-22 Waunakee state budget planning process increases the revenue cap per student amount by \$150.00 during 2021-22 and \$179 during 2020-21. The budget includes a \$0 change in the per pupil categorical aid. The most recent four years of revenue cap changes and the estimated increase for 2021-22 is shown below:



Please note: the 2014-15 through 2017-18 revenue caps were increased by \$540,000.00 per year due to the November, 2014 operational referendum question.

# Waunakee Community School District

## Enrollment

Student enrollment is a key factor in the revenue cap formula. The most recent four years of historical numbers and the estimated September 2021 numbers are shown below:

Grade	2017-18	2018-19	2019-20	2020-21	2021-22
EC	9	15	12	4	14
4K	262	274	240	268	256
K	270	290	283	256	282
1	280	280	298	272	260
2	283	298	278	298	281
3	325	288	315	270	303
4	283	340	303	310	274
<b>TOTAL</b>	<b>1712</b>	<b>1785</b>	<b>1729</b>	<b>1678</b>	<b>1670</b>
<b>ELEM</b>					
5	278	289	349	309	318
6	312	288	299	342	316
<b>TOTAL</b>	<b>590</b>	<b>577</b>	<b>648</b>	<b>651</b>	<b>634</b>
<b>INTER.</b>					
7	326	328	304	295	355
8	331	328	341	305	298
<b>TOTAL</b>	<b>657</b>	<b>656</b>	<b>645</b>	<b>600</b>	<b>653</b>
<b>MIDDLE</b>					
9	345	346	339	343	317
10	312	345	347	338	341
11	309	311	342	343	339
12	331	320	326	353	362
<b>TOTAL</b>	<b>1297</b>	<b>1322</b>	<b>1354</b>	<b>1377</b>	<b>1359</b>
<b>HIGH</b>					
<b>TOTAL</b>	<b>4256</b>	<b>4340</b>	<b>4376</b>	<b>4306</b>	<b>4316</b>
<b>DISTRICT</b>					

The historical student count shows an increasing enrollment. The estimated September 2021 enrollment shows an increase of 10 students. Enrollment increases result in additional revenues being available through the revenue cap formula.

The 2021-2022 revenue cap limit increases to \$46,176,998 or \$814,085 higher than 2020-21. This increase equates to a 1.8% increase. The 2021-2022 state equalization aid increases to \$21,091,176 or \$558,902 higher than 2020-21. This change equates to a 3% increase. The district will receive the state equalization aid estimate from the WI Department of Public Instruction on July 1<sup>st</sup>.

## Waunakee Community School District

The 2021-2022 tax levy increases to \$34,712,087 or \$63,825 higher than 2020-2021. This increase equates to a 0.2% increase. Two years of historical information and the proposed tax levy for this year is shown below.

Proposed Property Tax Levy			
FUND	Audited 2019-20	Unaudited 2020-21	Proposed 2021-22
General Fund	23,120,138.00	26,294,430.00	26,549,613.00
Referendum Debt Service Fund	9,519,686.00	7,394,445.00	7,203,087.00
Non-Referendum Debt Service Fund	0.00	0.00	0.00
Capital Expansion Fund	509,296.00	509,296.00	509,296.00
Community Service Fund	434,000.00	450,091.00	450,091.00
<b>TOTAL SCHOOL LEVY</b>	<b>33,583,120.00</b>	<b>34,648,262.00</b>	<b>34,712,087.00</b>
<b>PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YR</b>	<b>10.7%</b>	<b>3.2%</b>	<b>0.2%</b>

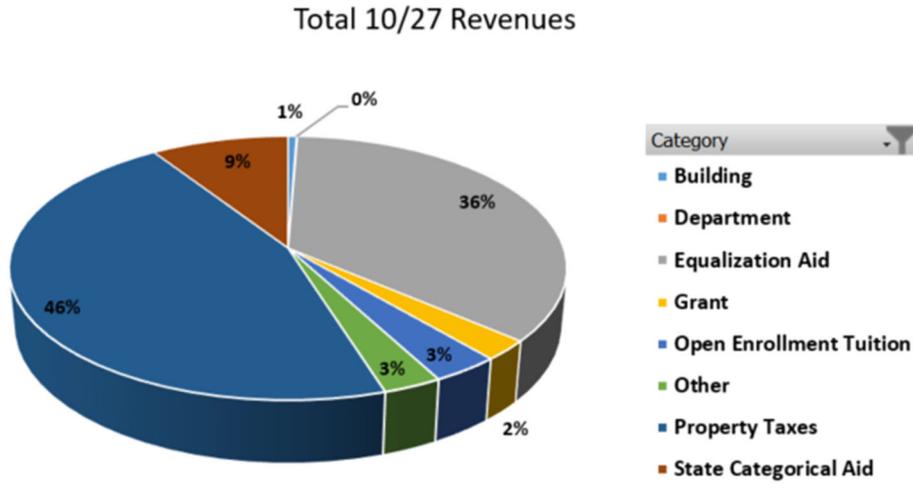
The 2021-2022 tax base increases to \$3,276,962,650 or \$95,445,514 higher than 2020-2021. This change equates to a 3.0% increase. The 2021-2022 tax rate (tax levy/tax base) decreases from \$10.89 to \$10.59, which equates to a 2.8% decrease. The school tax on a \$360,000 home decreases from \$3,920 to \$3,812 (assuming home had assessment change of 0%).

A summary of the expenditures showing two years of historical information and the proposed 2021-2022 budget is shown below. Fund 73 is not included in the summary below.

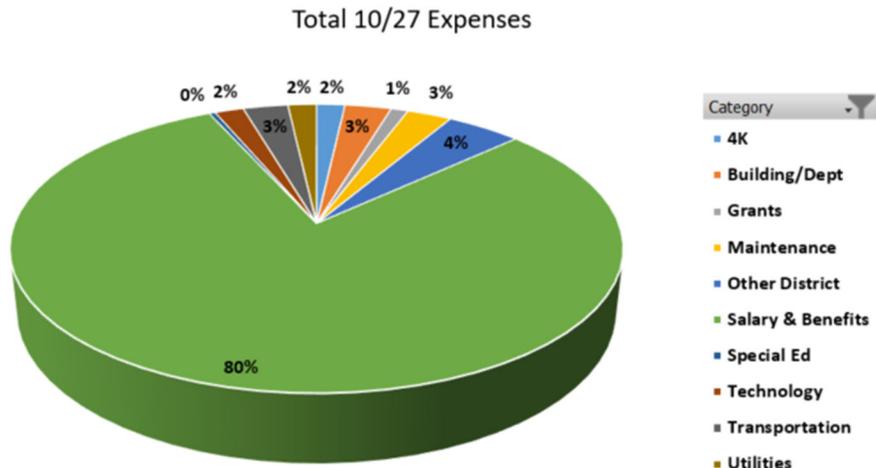
Total Expenditures and Other Financing Uses			
ALL FUNDS	Audited 2019-20	Unaudited 2020-21	Proposed 2021-22
GROSS TOTAL EXPENDITURES--ALL FUNDS	70,887,036.00	78,026,200.00	76,294,533.00
Interfund Transfers (Source 100) - ALL FUNDS	5,732,521.00	5,635,100.00	5,448,934.00
Refinancing Expenditures (FUND 30)	0.00	0.00	0.00
NET TOTAL EXPENDITURES -- ALL FUNDS	65,154,515.00	72,391,100.00	70,845,599.00
<b>PERCENTAGE INCREASE -- NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR</b>	<b>4.2%</b>	<b>11.11%</b>	<b>-2.13%</b>

# Waunakee Community School District

## Where do the revenues come from? (Funds 10 and 27)



## What are the expenditures spent on? (Funds 10 and 27)



Each fund is presented in more detail on the following pages.

# Waunakee Community School District

## General Fund 10

**Purpose of Fund:** The purpose of the general fund 10 is to account for the educational programs and operations of the school district, excluding special education programs.

The 2021-22 grant budgets are not available at this time. The 2021-22 open enrollment budgets will be adjusted based on actual student attendance in the fall of 2021. The state equalization aid/property tax budgets will be revised based on the aid estimate from the Department of Public Instruction in July. The interest earnings/interest expenses for borrowings will be revised in the fall of 2021 based on market conditions.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Prairie School Bldg Fees	\$11,760	\$11,760	\$0	0%
Heritage School Bldg Fees	\$12,380	\$12,380	\$0	0%
Arboretum School Bldg Fees	\$12,813	\$12,813	\$0	0%
Intermediate School Bldg Fees	\$37,950	\$37,950	\$0	0%
Middle School Bldg Fees	\$31,000	\$31,000	\$0	0%
High School Bldg Fees	\$177,575	\$177,575	\$0	0%
Athletics Fees	\$38,000	\$38,000	\$0	--
<b>Building Revenues</b>	<b>\$321,478</b>	<b>\$321,478</b>	<b>\$0</b>	<b>0.00%</b>
Curriculum Dept Revenues	\$8,800	\$8,800	\$0	0%
Human Resouces Revenues	\$2,200	\$2,200	\$0	0%
Maintenance Revenues	\$2,000	\$2,000	\$0	---
Technology Erate/Fees	\$25,000	\$25,000	\$0	0%
Technology Revenues	\$2,750	\$2,750	\$0	0%
<b>Department Revenues</b>	<b>\$40,750</b>	<b>\$40,750</b>	<b>\$0</b>	<b>0.00%</b>
Common School Funds	\$152,716	\$152,716	\$0	0%
Title 1 Public Grant	\$90,061	\$90,061	\$0	0%
Title 1 Private Grant	\$0	\$0	\$0	--
Title 2 Grant (Public)	\$42,737	\$42,737	\$0	0%
Title 2 Grant (Private)	\$5,692	\$5,692	\$0	0%
Title 3 Grant	\$15,784	\$15,784	\$0	0%
Title 4A Grant (Public)	\$8,850	\$8,850	\$0	0%
Title 4A Grant (Private)	\$1,150	\$1,150	\$0	--
Peer Mentor	\$6,000	\$6,000	\$0	0%
Perkins Grant	\$16,156	\$16,156	\$0	0%
Federal Flo-Through	\$204,709	\$204,709	\$0	0%
Federal CARES Grant	\$63,244	\$63,244	\$0	0%
ESSER2	\$0	\$0	\$0	--
ESSER3	\$0	\$0	\$0	--
State Safety Grant - 2	\$19,434	\$0	-\$19,434	100%
Reading Readiness Grant	\$8,373	\$8,373	\$0	
Career/Tech Ed Grant	\$73,654	\$73,654	\$0	0%
Ed. Effectiveness Grant	\$27,840	\$27,840	\$0	0%
State Grants	\$0	\$0	\$0	0%
<b>Grant Revenues</b>	<b>\$736,400</b>	<b>\$716,966</b>	<b>(\$19,434)</b>	<b>-2.71%</b>

## Waunakee Community School District

### Fund 10 Revenues (continued)

District Fees-Prairie	\$22,000	\$22,000	\$0	0%
District Fees-Heritage	\$18,000	\$18,000	\$0	0%
District Fees-Arboretum	\$20,000	\$20,000	\$0	0%
District Fees-Intermediate	\$26,000	\$26,000	\$0	0%
District Fees-Middle School	\$27,000	\$27,000	\$0	0%
District Fees-High School	\$82,000	\$82,000	\$0	0%
District Fees-Athletics	\$190,000	\$190,000	\$0	0%
Summer School Fees	\$0	\$0	\$0	0%
District Student Fees	\$220,000	\$20,000	-\$200,000	-1000%
Property Taxes	\$26,294,430	\$26,549,613	\$255,183	1%
Interest	\$103,000	\$103,000	\$0	0%
Tuition – OE	\$1,938,414	\$1,938,414	\$0	0%
Transportation Aid	\$75,000	\$75,000	\$0	0%
Equalization Aid	\$20,532,274	\$21,091,176	\$558,902	3%
Computer Aid	\$58,852	\$58,852	\$0	0%
Misc	\$18,500	\$18,500	\$0	0%
Insurance Payments Received	\$179,650	\$0	-\$179,650	100%
Transportation	\$16,000	\$16,000	\$0	0%
Tuition Payments	\$8,000	\$8,000	\$0	0%
Property/Non-Capital Sales	\$7,500	\$7,500	\$0	0%
Gifts	\$0	\$0	\$0	0%
Rentals	\$40,000	\$40,000	\$0	0%
Aid for School Mental Health	\$44,775	\$44,775	\$0	0%
Payment Lieu Taxes	\$28,000	\$28,000	\$0	0%
Personal Property Aid	\$203,245	\$203,245	\$0	0%
State Categorical Aid	\$3,062,976	\$3,062,976	\$0	0%
Medicaid	\$115,000	\$115,000	\$0	0%
Premium	\$213,063	\$213,063	\$0	0%
Aidable Refund	\$50,000	\$50,000	\$0	0%
<b>District Revenues</b>	<b>53,593,679</b>	<b>54,028,114</b>	<b>434,435</b>	<b>0.80%</b>
<b>Total Revenues</b>	<b>54,692,307</b>	<b>55,107,308</b>	<b>415,001</b>	<b>0.75%</b>

# Waunakee Community School District

## Fund 10 Expenditures

	2020-2021	2021-2022	\$ Change	% Change
<b>Expenditures:</b>				
Personnel Costs: Salaries	\$26,827,933	\$27,554,997	\$727,064	3%
Personnel Costs: Benefits	\$9,791,161	\$9,791,161	\$0	0%
<b>Salary &amp; Benefits Totals</b>	<b>36,619,094</b>	<b>37,346,158</b>	<b>727,064</b>	<b>2%</b>
Prairie School	\$76,650	\$76,650	\$0	0%
Prairie School Common School Funds	\$21,356	\$21,356	\$0	0%
Prairie School Bldg Fees	\$11,760	\$11,760	\$0	0%
Heritage School	\$70,200	\$70,200	\$0	0%
Heritage School Common School Funds	\$16,027	\$16,027	\$0	0%
Heritage School Bldg Fees	\$12,380	\$12,380	\$0	0%
Arboretum School	\$64,650	\$64,650	\$0	0%
Arboretum School Common School Funds	\$16,749	\$16,749	\$0	0%
Arboretum School Bldg Fees	\$12,813	\$12,813	\$0	0%
Intermediate School	\$110,670	\$110,670	\$0	0%
Intermediate School Common School Funds	\$21,091	\$21,091	\$0	0%
Intermediate School Bldg Fees	\$37,950	\$37,950	\$0	0%
Middle School	\$111,000	\$111,000	\$0	0%
Middle School Common School Funds	\$23,467	\$23,467	\$0	0%
Middle School Bldg Fees	\$31,000	\$31,000	\$0	0%
High School	\$385,518	\$385,518	\$0	0%
High School Common School Funds	\$48,227	\$48,227	\$0	0%
High School Bldg Fees	\$177,575	\$177,575	\$0	0%
Athletics	\$308,182	\$308,182	\$0	0%
Athletics Fees	\$38,000	\$38,000	\$0	--
<b>Building Totals</b>	<b>1,595,265</b>	<b>1,595,265</b>	<b>-</b>	<b>0%</b>
Utilities	\$982,582	\$1,015,774	\$33,192	3%
Maintenance	\$1,170,605	\$810,555	(\$360,050)	-31%
Maintenance Fees	\$2,000	\$2,000	\$0	100%
Capital Projects	\$278,500	\$0	(\$278,500)	-100%
Contingency Fund	\$100,000	\$100,000	\$0	0%
Energy Conservation	\$83,894	\$83,894	\$0	0%
Transportation	\$1,328,225	\$1,386,536	\$58,311	4%
Technology	\$963,429	\$963,429	\$0	0%
Technology Fees	\$2,750	\$2,750	\$0	0%
Technology Erate	\$25,000	\$25,000	\$0	0%
Curriculum	\$328,971	\$328,971	\$0	0%
Curriculum Dept Fees	\$8,800	\$8,800	\$0	0%
Human Resources	\$33,650	\$33,650	\$0	0%
Human Resources Fees	\$2,200	\$2,200	\$0	0%
Superintendent	\$84,600	\$84,600	\$0	0%
Student Support	\$31,412	\$31,412	\$0	0%
Business Office	\$421,973	\$421,973	\$0	0%
District Wide	1,299,357	1,335,487	\$36,130	3%
Operational Referendum Funds	2,127,502	2,127,502		
Summer School	\$29,350	\$29,350	\$0	0%
<b>Department Totals</b>	<b>9,304,800</b>	<b>8,793,883</b>	<b>(510,917)</b>	<b>-5%</b>

# Waunakee Community School District

## Fund 10 Expenditures (continued)

Common School Fund-District	\$5,799	\$5,799	\$0	0%
Title 1 Grant	\$90,061	\$90,061	\$0	0%
Title 2 Grant (Public)	\$42,737	\$42,737	\$0	0%
Title 2 Grant (Private)	\$5,692	\$5,692	\$0	0%
Title 3 Grant	\$15,784	\$15,784	\$0	0%
Title 4A Grant (Public)	\$8,850	\$8,850	\$0	0%
Title 4A Grant (Private)	\$1,150	\$1,150	\$0	0%
Peer Mentor Grant	\$6,000	\$6,000	\$0	--
Perkins Grant	\$16,156	\$16,156	\$0	0%
Federal Flo-Through	\$204,709	\$204,709	\$0	0%
Federal CARES Grant	\$63,244	\$63,244	\$0	0%
ESSER2	\$0	\$0	\$0	--
ESSER3	\$0	\$0	\$0	--
State Safety Grant - 2	\$19,434	\$0	-\$19,434	100%
Career/Tech Ed Grant	\$73,654	\$73,654	\$0	0%
Ed. Effectiveness Grant	\$27,840	\$27,840	\$0	-100%
Reading Readiness Grant	\$8,373	\$8,373	\$0	0%
<b>Grant Totals</b>	<b>\$589,483</b>	<b>\$570,049</b>	<b>(19,434)</b>	<b>-3%</b>
Transfer to Fund 27	\$5,635,100	\$5,448,934	(\$186,166)	-3%
4K Program	\$972,540	\$972,540	\$0	0%
Wellness Clinic	\$232,200	\$232,200	\$0	--
<b>Other Program Totals</b>	<b>\$6,839,840</b>	<b>\$6,653,674</b>	<b>(186,166)</b>	<b>-3%</b>
<b>Total Expenditures</b>	<b>\$54,948,482</b>	<b>\$54,959,029</b>	<b>\$10,547</b>	<b>0%</b>
<b>Rev-Exp</b>	<b>(\$433,686)</b>	<b>\$148,279</b>	<b>\$581,965</b>	<b>-134%</b>
<b>Beg Fund Balance</b>	<b>\$6,628,735</b>	<b>\$6,195,049</b>	<b>(\$433,686)</b>	<b>-7%</b>
<b>End Fund Balance</b>	<b>\$6,195,049</b>	<b>\$6,343,328</b>	<b>\$148,279</b>	<b>2%</b>

### Overall considerations for Fund 10:

- The budget has a positive balance of \$11,875 for parking lot/band uniform fees and \$60,000 for Warrior Stadium and the Soccer Stadium turf replacement, and a positive balance of \$76,404 for other District uses.
- The revenue cap increase is based on the September 2021 estimated student count and a \$150/student increase.
- The per pupil aid increase of \$0/student.
- The state equalization aid estimate will be provided by the DPI in July.
- A general contingency of \$100,000 is included in the budget.
- The personnel budget includes a salary increase of 3.06%, a 0% increase in dental rates, a 0% increase in health insurance rates, and FTE changes as presented on the next page. Final decisions on salary increases have not been made at this time.
- The 4K program budget will be adjusted based on actual enrollment in the fall of 2021.

## Waunakee Community School District

### Additional Positions

Building	Position	FTE
Prairie	Teacher - Grade 4	-1.00
Heritage		
Arboretum		
Intermediate	Teacher - Grade 6	-2.00
Middle School	Teacher - Grade 7	2.00
High School		
Special Ed	Visual Impairment	1.00
Shared Staffing	Teacher - Music	0.17
	Teacher - Business Ed	0.33
	Teacher - Agriculture	0.08
	Teacher - Social Studies	0.085
	Teacher - French	-0.02
	Teacher - PhyEd	-0.33
District		
Restructuring	Dir of Student Svcs (change from Asst Dir Student Svcs	0.00
Other Budget Requests	To Be Determined	
<b>Total Additional Staffing</b>		<b>0.315</b>
(Fund 10)		-0.69
(Fund 27)		1.00
(Fund 80)		

The District hired 2.0 FTE teaching staff in grades K-2 due to offering both in-person and remote learning options. In addition, contact tracers will be hired to assist with COVID tracing. These positions were not included in the budget.

# Waunakee Community School District

## Fund 21

**Purpose of Fund:** The purpose of the Special Revenue Trust Fund 21 is to account for gifts specified by donors to be used for operating purposes. Effective with the 19-20 school year, this fund includes all student activity groups as well that were previously accounted for in Fund 60.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Arboretum School	\$30,000	\$30,000	\$0	100%
Heritage School	\$22,100	\$22,100	\$0	0%
Prairie School	\$21,000	\$21,000	\$0	0%
Intermediate School	\$10,525	\$10,525	\$0	0%
Joint Elementary PTO	\$300	\$300	\$0	100%
Middle School	\$30,650	\$30,650	\$0	0%
High School	\$273,790	\$273,790	\$0	0%
Athletics	\$365,100	\$365,100	\$0	0%
Superintendent	\$0	\$0	\$0	#DIV/0!
Business Office	\$567,000	\$567,000	\$0	0%
Maintenance	\$0	\$0	\$0	100%
Mentor	\$81,125	\$81,125	\$0	100%
Student Services	\$41,000	\$41,000	\$0	100%
Special Education	\$0	\$0	\$0	
<b>Total Revenues</b>	<b>\$1,442,590</b>	<b>\$1,442,590</b>	<b>\$0</b>	<b>0%</b>
<b>Expenditures:</b>				
Arboretum School	\$37,594	\$37,594	\$0	0%
Heritage School	\$17,800	\$17,800	\$0	0%
Prairie School	\$15,600	\$15,600	\$0	0%
Intermediate School	\$10,525	\$10,525	\$0	0%
Joint Elementary PTO	\$300	\$300	\$0	100%
Middle School	\$25,000	\$25,000	\$0	0%
High School	\$232,545	\$232,545	\$0	0%
Athletics	\$360,000	\$360,000	\$0	0%
Superintendent	\$0	\$0	\$0	--
Business Office	\$534,000	\$534,000	\$0	0%
Maintenance	\$935	\$935	\$0	100%
Mentor	\$62,400	\$62,400	\$0	100%
Student Services	\$41,000	\$41,000	\$0	0%
Special Education	\$990	\$990	\$0	0%
<b>Total Expenditures</b>	<b>\$1,338,689</b>	<b>\$1,338,689</b>	<b>\$0</b>	<b>0%</b>
<b>Rev – Exp:</b>	<b>\$0</b>	<b>\$103,901</b>	<b>\$103,901</b>	<b>--</b>
<b>Beg Fund Balance</b>	<b>\$282,872</b>	<b>\$178,971</b>	<b>(\$103,901)</b>	<b>-37%</b>
<b>End Fund Balance</b>	<b>\$178,971</b>	<b>\$282,872</b>	<b>\$103,901</b>	<b>58%</b>

The budget will be updated for the second draft of the budget in June.

## Waunakee Community School District

### Special Education Fund 27

**Purpose of Fund:** The purpose of the special education Fund 27 is to account for all of the special education programs and operations in the school district.

<b>Revenues:</b>				
Federal Grant PS	\$15,587	\$15,587	\$0	0%
Federal Grant FT	\$664,883	\$664,883	\$0	0%
<b>Grant Revenue</b>	<b>\$680,470</b>	<b>\$680,470</b>	<b>\$0</b>	<b>0%</b>
State Aid	\$2,244,213	\$2,461,448	\$217,235	10%
Transfer In Fund 10	\$5,475,627	\$5,448,934	(\$26,693)	0%
Medicaid	\$115,000	\$115,000	\$0	0%
Transit of State Aid	\$9,500	\$9,500	\$0	0%
Open Enrollment Tuition	\$30,000	\$30,000	\$0	0%
Aid for School Mental Health	\$0	\$0	\$0	---
<b>Other Revenue</b>	<b>\$7,874,340</b>	<b>\$8,064,882</b>	<b>\$190,542</b>	<b>2%</b>
<b>Total Revenues</b>	<b>\$8,554,810</b>	<b>\$8,745,352</b>	<b>\$190,542</b>	<b>2%</b>
<b>Expenditures:</b>				
Federal Grant PS	\$15,587	\$15,587	\$0	0%
Federal Grant FT	\$664,883	\$664,883	\$0	0%
<b>Grant Totals</b>	<b>\$680,470</b>	<b>\$680,470</b>	<b>\$0</b>	<b>0%</b>
Personnel Costs: Salaries	\$5,351,413	\$5,541,955	\$190,542	4%
Personnel Costs: Benefits	\$2,102,583	\$2,102,583	\$0	0%
<b>Salary &amp; Benefits Totals</b>	<b>\$7,453,996</b>	<b>\$7,644,538</b>	<b>\$190,542</b>	<b>3%</b>
Student Support Budget	\$190,094	\$190,094	\$0	0%
Transportation	\$210,000	\$210,000	\$0	0%
O&M	\$12,250	\$12,250	\$0	0%
Medicaid	\$8,000	\$8,000	\$0	0%
<b>Program Totals</b>	<b>\$420,344</b>	<b>\$420,344</b>	<b>\$0</b>	<b>0%</b>
<b>Total Expenditures</b>	<b>\$8,554,810</b>	<b>\$8,745,352</b>	<b>\$190,542</b>	<b>2%</b>
<b>Rev – Exp:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>---</b>
<b>Beg Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>---</b>
<b>End Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>---</b>

The personnel budget includes a salary increase of 3.06%, a dental increase of 0%, and no increase in health insurance rates. Final decisions on salary increases are still being reviewed.

The 2021-22 flo-through and pre-school grant budgets are not available at this time.

## Waunakee Community School District

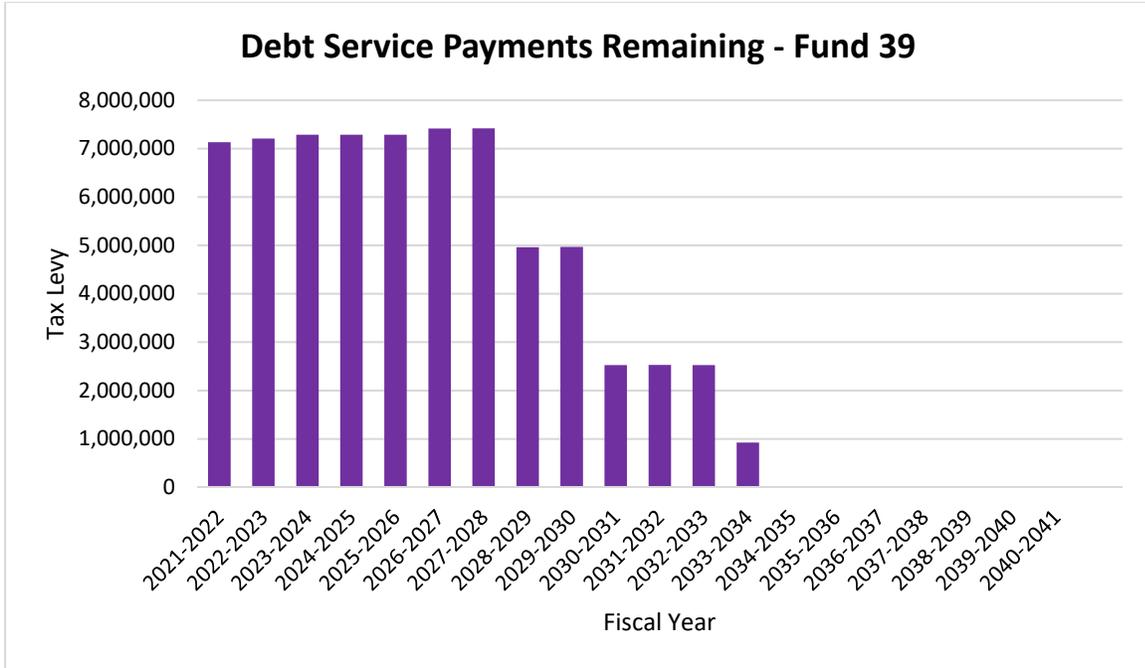
### Debt Service Fund 39

**Purpose of Fund:** The purpose of the debt service fund 39 is to repay prior debts borrowed with authority of an approved referendum.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Premium	\$0	\$0	\$0	--
Refinancing	\$0	\$0	\$0	--
Interest Earned	\$10,000	\$4,000	(\$6,000)	-60%
Property Taxes	\$7,394,445	\$7,203,087	(\$191,358)	-3%
Interest Rebate	\$266,871	\$267,440	\$569	0%
Total Revenues:	\$7,671,316	\$7,474,527	(\$196,789)	-3%
<b>Expenditures:</b>				
Refinancing	\$0	\$0	\$0	--
Interest Owed	\$2,200,044	\$2,326,481	\$126,437	6%
Principal Owed	\$5,301,586	\$5,215,000	(\$86,586)	-2%
Other Debts	\$10,000	\$400	(\$9,600)	-96%
Total Expenditures	\$7,511,630	\$7,541,881	\$30,251	0%
<b>Rev – Exp:</b>	\$2,092,859	(\$67,354)	(\$2,160,213)	-103%
<b>Beg Fund Balance</b>	\$1,676,232	\$2,078,896	\$402,664	24%
<b>End Fund Balance</b>	\$2,078,896	\$2,011,542	(\$67,354)	-3%

The following graph and table reflects the future tax levies (11 borrowings) in this fund.

# Waunakee Community School District



FISCAL YEAR	AMOUNT DUE
2021-2022	7,129,717
2022-2023	7,207,650
2023-2024	7,286,189
2024-2025	7,285,902
2025-2026	7,286,765
2026-2027	7,414,615
2027-2028	7,415,715
2028-2029	4,962,271
2029-2030	4,967,058
2030-2031	2,525,525
2031-2032	2,528,038
2032-2033	2,524,469
2033-2034	924,788
2034-2035	0
2035-2036	0
2036-2037	0
2037-2038	0
2038-2039	0
2039-2040	0
2040-2041	0
<b>TOTAL DUE</b>	<b>\$69,458,702</b>

## Waunakee Community School District

### Capital Expansion Fund 41

**Purpose of Fund:** The purpose of the capital expansion fund 41 is to account for capital expenditures related to buildings and sites.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Property Taxes	\$509,296	\$509,296	\$0	0%
Interest	\$25,000	\$25,000	\$0	100%
Total Revenues	\$534,296	\$534,296	\$0	0%
<b>Expenditures:</b>				
Maintenance Projects	\$2,380,329	\$525,000	(\$1,855,329)	-78%
Total Expenditures	\$2,380,329	\$525,000	(\$1,855,329)	--
<b>Rev – Exp:</b>	\$509,296	\$9,296	(\$500,000)	-98%
<b>Beg Fund Balance</b>	\$1,318,442	\$1,846,033	\$527,591	40%
<b>End Fund Balance</b>	\$1,846,033	\$1,855,329	\$27,591	1%

The intent of this fund is to segregate the budget for capital projects related to existing buildings. This fund is within the revenue cap, and the existing capital projects budget was transferred from Fund 10 to Fund 41. This fund was increased by \$300,000 as the November 2014 operational funds referendum was phased in for 2017-2018.

# Waunakee Community School District

## Food Service Fund 50

**Purpose of Fund:** The purpose of the food service fund 50 is to account for the food service program.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Milk Sales	\$88,929	\$88,929	\$0	0%
Ala-Carte Sales	\$1,353,982	\$1,353,982	\$0	0%
Lunch Sales-Students	\$758,770	\$758,770	\$0	0%
Lunch Sales-Adults	\$6,052	\$6,052	\$0	0%
Lunch-Dane County	\$117,371	\$117,371	\$0	0%
Catering	\$97,900	\$97,900	\$0	0%
Breakfast Sales	\$13,840	\$13,840	\$0	0%
Madison Country Day	\$107,663	\$107,663	\$0	100%
<b>Total Revenues</b>	<b>\$2,544,507</b>	<b>\$2,544,507</b>	<b>\$0</b>	<b>0%</b>
<b>Expenditures:</b>				
Contracted Services	\$1,014,465	\$1,014,465	\$0	0%
Food Purchase	\$1,232,184	\$1,232,184	\$0	0%
Other Supplies	\$99,486	\$99,486	\$0	0%
Equipment Purchase	\$25,000	\$25,000	\$0	0%
Software/Tech Costs	\$39,000	\$39,000	\$0	0%
Personnel Costs	\$83,500	\$83,500	\$0	0%
<b>Total Expenditures</b>	<b>\$2,493,635</b>	<b>\$2,493,635</b>	<b>\$0</b>	<b>0%</b>
<b>Rev-Exp:</b>	<b>\$0</b>	<b>\$50,872</b>	<b>\$50,872</b>	<b>--</b>
<b>Beg Fund Balance</b>	<b>\$50,872</b>	<b>\$0</b>	<b>(\$50,872)</b>	<b>-100%</b>
<b>End Fund Balance</b>	<b>\$0</b>	<b>\$50,872</b>	<b>\$50,872</b>	<b>--</b>

The food service program is contracted out to Taher, Inc. The Dane County lunch program provides meals to community members and the revenue is received from the Dane County Department of Health and Human Services. The Madison Country Day program provides meals to a private school located within the District boundaries.

This budget will be updated for the second draft of the budget in June after School Board approval of the 21-22 fees at the May Board meeting. This budget is based on a typical school year and therefore the actual revenues/expenditures will be significantly reduced based in a remote learning environment.

## Waunakee Community School District

### Employee Benefit Trust Fund 73

**Purpose of Fund:** The purpose of the employee benefit trust fund 73 is to account for formally established benefit pension plans, defined contribution plans, or employee benefit plans.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Interest – AUL Trust	\$28,000	\$28,000	\$0	0%
Interest – HRA Trust	\$147,000	\$147,000	\$0	0%
Employer Contributions - AUL	\$0	\$0	\$0	#DIV/0!
Employee Contributions – AUL	\$7,000	\$7,000	\$0	0%
Employer Contributions – HRA	\$416,189	\$416,189	\$0	0%
Employee Contributions – HRA	\$0	\$0	\$0	--
Total Revenues	\$598,189	\$598,189	\$0	0%
<b>Expenditures:</b>				
Disbursements – AUL	\$7,000	\$7,000	\$0	0%
Disbursements – HRA	\$297,000	\$297,000	\$0	--
Disbursements - Implicit Rate	\$45,000	\$45,000	\$0	0%
Total Expenditures	\$349,000	\$349,000	\$0	0%
<b>Rev – Exp:</b>	\$249,189	\$249,189	\$0	0%
<b>Beg Fund</b>	\$5,098,336	\$6,605,582	\$1,507,246	30%
<b>End Fund</b>	\$6,605,582	\$6,854,771	\$249,189	4%

This budget will be updated in the fall of 2021 based on the final retirement benefits for the 2020-2021 retirees. In 2020-2021 only, the employer contributions towards the trust will come from funds already inside the trust as opposed to funds coming from Funds 10/27/50/80. This is a strategy related to COVID school reopening costs.

## Waunakee Community School District

### Community Service Fund 80

**Purpose of Fund:** The purpose of the community service fund 80 is to account for community activities such as adult education, recreation, athletic camps, and other related community programs.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
Property Taxes	\$450,091	\$450,091	\$0	0%
Athletic Camps	\$0	\$0	\$0	--
Community Ed	\$12,000	\$12,000	\$0	0%
Science Camp	\$0	\$0	\$0	--
Middle School Athletics	\$20,000	\$20,000	\$0	0%
Community Ed/Swim	\$46,000	\$46,000	\$0	0%
Total Revenues	\$528,091	\$528,091	\$0	0%
<b>Expenditures:</b>				
Community Education	\$138,091	\$138,091	\$0	0%
Athletic Camps	\$0	\$0	\$0	--
Middle School Athletics	\$130,000	\$130,000	\$0	--
Community Ed/Swim	\$108,000	\$108,000	\$0	0%
Maintenance	\$25,000	\$25,000	\$0	0%
Public Safety	\$90,000	\$90,000	\$0	0%
Police Liaison Officer	\$35,000	\$35,000	\$0	100%
Science Camp	\$0	\$0	\$0	--
Workers Compensation	\$2,000	\$2,000	\$0	0%
Total Expenditures	\$528,091	\$528,091	\$0	0%
<b>Rev – Exp:</b>	\$0	\$0	\$0	--
<b>Beg Fund Balance</b>	\$336,371	\$336,371	\$0	0%
<b>End Fund Balance</b>	\$336,371	\$336,371	\$0	0%

A community service fund tax levy covers the administrative costs of the community education program and other costs such as custodial, maintenance, public safety, middle school athletics and personnel costs not charged to the community through user fees.

The budget will be updated for the second draft of the budget in June. This budget is based on a typical school year and therefore the actual revenues/ expenditures will be reduced based on the remote learning environment.

## Waunakee Community School District

### Other Cooperative Fund 99

**Purpose of Fund:** The purpose of the other cooperative fund 99 is to account for cooperative fiscal agreements made between school districts.

	2020-2021	2021-2022	\$ Change	% Change
<b>Revenues:</b>				
DCNTP	\$162,856	\$162,856	\$0	0%
Mentor Grants	\$0	\$0	\$0	---
Total Revenues	\$162,856	\$162,856	\$0	0%
<b>Expenditures:</b>				
DCNTP	\$162,856	\$162,856	\$0	0%
Mentor Grants	\$0	\$0	\$0	---
Total Expenditures	\$162,856	\$162,856	\$0	0%
<b>Rev – Exp:</b>	\$0	\$0	\$0	---
<b>Beg Fund Balance</b>	\$0	\$0	\$0	---
<b>End Fund Balance</b>	\$0	\$0	\$0	---

The Dane County New Teacher project is accounted for in this fund. This project is the new teacher mentoring program with 14 participating districts. Each district pays a share of the total costs of this program. The budget will be updated for the second draft of the budget in June.

## Alignment With Board Priorities -- \$430,000 in New Money

- ▶ District Branding Process \$30,000 – reallocation from Supt. carry-over Budget
- ▶ Interpreter/Translation – currently spend +\$40,000. \$25,000 needed.
- ▶ School Psych/504 Coord. – combined two requests. \$75,000 after categorical aid.
- ▶ Heritage Reading Interventionist -- \$66,000
- ▶ K-6 Math Interventionists – 1.5 FTE -- \$99,000
- ▶ Secondary Reading Support 0.5 FTE -- \$33,000.
- ▶ HS Testing/On-Line Program Support -- \$66,000
- ▶ Elementary Tech Integration Specialist/s – 1 to 3 FTE \$66,000 - \$198,000
- ▶ Music Equipment \$80,000 – Possible carry-over budget.

# Waunakee Community School District

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## Board of Education Meeting

Budget Requests Follow-Up

May 10, 2021



# Budget - Interventionists

Interventionists are licensed teachers which provide additional instruction in reading or math to small groups of students, outside of the regular ELA or math period.

Students are identified based on assessment data (Star, BAS, PALS, AVMR screener, Forward, Aspire, report card grades, etc.)

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Using the assessment data, students are matched with interventions and interventionists for additional instruction. Interventionists keep extensive data on student progress (sometimes progress monitoring on a weekly basis for the students most in need).



# Budget - Interventionists

K-6 - Teachers/administrators/interventionists review data three times per year to identify students in need and match students with interventions. Each grade level has a 30-minute block in the schedule (sometimes called an I/E (Intervention & Enrichment), Response to Intervention (RTI), What I Need (WIN time), etc.). During this time, students work with a variety of staff members on individual needs.

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7-12 - Identified students are placed in a semester course (e.g. Reading/Writing Workshop, Math Workshop) in place of an elective.



# Budget - Interventionists

## Heritage Reading Interventionist -- \$66,000

- This request adds an additional reading interventionist to Heritage, making the allocation 2.0, which is the current staffing level at Prairie and Intermediate.

## K-6 Math Interventionists – 1.5 FTE -- \$99,000

- This request adds 1.0 to Intermediate, the largest of the K-6 buildings, and .5 to Heritage, which results in a 1.5 allocation at Heritage, to match our current 1.5 allocation at Prairie. The math interventionists also teach accelerated math students.

## Secondary English Language Arts Support 0.5 FTE -- \$33,000

- Our current allocation is 1.0 between the Middle School and High School. This request would allocate 1.0 to Middle School and .5 to High School for the Reading/Writing Workshop classes.



# Budget - Interventionists

## Measuring Progress

- **Individual Students:** Interventionists monitor progress on individual students (often weekly or biweekly)
- **School and District:** Large-scale assessments provide data on the number of students who<sup>127</sup> are advanced, proficient, basic, and below basic, and these are analyzed over time at our School Improvement Institutes, and through our annual Testing and Assessment update to the Board of Education
- **System:** We conducted a year-long analysis of our Response to Intervention (RTI) model with collaboration from University of Wisconsin, and presented this to the BOE in July 2018.



# Budget - K-4 Technology Integration Specialist(s)

- Current staffing 3.0 FTE: 1.0 @ Intermediate School, 1.0 @ Middle School, 1.0 @ High School
- Prior to this year we had less technology at the elementary level, and LMTC Directors included technology support in their role.
- Now each K-4 student has a device assigned to them (K-2 = iPads, 3-4 = Chromebooks) <sup>128</sup>
- This position would work to ensure infrastructure and tools are available to carry out school and technology initiatives, and would provide training and support to staff.
- The budget request included a range of 1.0-3.0 FTE.



# Budget - K-4 Technology Integration Specialist(s)

	1.0 FTE	2.0 FTE	3.0 FTE
<b>Possible configurations</b>	1.0 FTE shared among three K-4 buildings	1.0 FTE for K-2 (iPads) 1.0 FTE for 3-4 (Chromebooks)	1.0 FTE for each elementary building
<b>Number of students</b>	Approx. 1400	K-2 (approx. 800) 3-4 (approx. 600)	Approx. 450-600 students per building
<b>Benefits</b>	Good starting point; all K-4 schools are 1:1 now and position is needed to support students, teachers, and devices	Could focus on developmental age of students and devices; would have smaller staff:student ratio.	Most comparable to position @ <sup>129</sup> Intermediate; would allow for more staff collaboration on units; could be in classroom with students. Could be part of 6-day rotation.
<b>Challenges</b>	Difficult to form working relationships across 3 buildings; few opportunities to work with students - primarily would work with staff	Still spread across 3 buildings; some duties would overlap and would require coordination, more opportunity to work with students	Most expensive proposal; would require coordination across all 3 positions/buildings; planning has not occurred for 6-day rotation idea.

**THANK YOU!**



**WAUNAKEE COMMUNITY SCHOOL DISTRICT**  
**STUDENT FEES 2021-2022 SCHOOL YEAR**

<b>Elementary Schools</b>	2020-21	2021-22	% Increase
Kindergarten	\$40.00	\$40.00	
1 <sup>st</sup> – 4 <sup>th</sup>	\$45.00	\$45.00	
Milk	\$.40	\$.40	
Lunch	\$3.25	\$3.35	3.1%
Breakfast	\$1.25	\$1.25	
Recorders	\$7.00	\$7.00	
<b>Intermediate School</b>	2020-21	2021-22	% Increase
5 <sup>th</sup> – 6 <sup>th</sup>	\$45.00	\$45.00	
Percussion	\$50.00	\$50.00	
Large Instrument	\$100.00	\$100.00	
Milk	\$.40	\$.40	
Lunch	\$3.25	\$3.35	3.1%
Breakfast	\$1.25	\$1.25	
<b>Middle School</b>	2020-21	2021-22	% Increase
7 <sup>th</sup> -8 <sup>th</sup>	\$45.00	\$45.00	
Art 7 <sup>th</sup> – 8 <sup>th</sup>	\$5.00	\$5.00	
Tech. Ed – 8 <sup>th</sup>	\$5.00	\$5.00	
Gateway/Tech. – 8 <sup>th</sup>	\$5.00	\$5.00	
F/CE – 8 <sup>th</sup>	\$5.00	\$5.00	
Co-curricular fee	\$40.00	\$40.00	
Football Equip. fee	\$20.00	\$20.00	
Locks	\$5.50	\$5.50	
Percussion	\$50.00	\$50.00	
Large Instrument	\$100.00	\$100.00	
Milk	\$.40	\$.40	
Breakfast	\$1.50	\$1.50	
Lunch Meal Deal	\$4.00	\$4.10	2.5%

High School	2020-21	2021-22	%
9 <sup>th</sup> – 12 <sup>th</sup>	\$50.00	\$50.00	
Elements of Art	\$5.00	\$5.00	
Principals of Design	\$5.00	\$5.00	
Band Uniform	\$10.00	\$10.00	
Ceramics	\$10.00	\$10.00	
Art Metals	\$10.00	\$10.00	
Drawing/Painting	\$10.00	\$10.00	
Advanced Art	\$10.00	\$10.00	
Photography	\$10.00	\$10.00	
Textiles	\$10.00	\$10.00	
Tech. Ed. Metals	\$20.00	\$20.00	
F/CE Foods Courses	\$25.00	\$25.00	
Innovation Center	\$25.00	\$25.00	
Lunch Meal Deal	\$4.00	\$4.10	2.5%
<b>Tech. Ed Woods and F/CE individual projects supplies provided by students.</b>			
1 <sup>st</sup> activity	\$75.00	\$75.00	
2 <sup>nd</sup> activity		\$75.00	
3 <sup>rd</sup> activity	\$75.00	\$75.00	
Maximum	\$225.00	\$225.00	
Football Equip. Fee	\$35.00	\$35.00	
HS Football Player Optional Helmet Purchase Program	\$295.00	\$295.00	
Drivers Education	(Fees set by CESA #2)	(Fees set by CESA #2)	
HS Transcript Electronic	\$6.00 initial/\$3.00	\$15.00	
Parking fee	\$50.00	\$50.00	
Locks	\$5.50	\$5.50	
Percussion	\$50.00	\$50.00	
Large Instruments	\$100.00	\$100.00	

Note: Students eligible for free/reduced priced meals are not charged any school district fees if the DPI waiver form is signed.

S:\word>budget 2021-22 student fees

**CURRENT – FACILITY USE FEE SCHEDULE  
Waunakee Community School District  
FACILITY USE FEE SCHEDULE**

ALL RATES ARE PER DAY (Unless otherwise noted)	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
Warrior Stadium* <sup>^</sup> Soccer Stadium	N/C	\$100/hr	\$100/hr	\$100/hr	\$100/hr	\$100/hr
Aquatic Center*	N/C	N/C	N/C	N/C	\$60	\$60
Performing Arts Center*	N/C	N/C	N/C	N/C	\$25/hr	\$50/hr
Class 1 Facilities (Warrior Stadium, Pool, PAC not included)	N/C	N/C	N/C	\$300	\$400	\$500
Class 2 Facilities	N/C	N/C	N/C	\$100	\$160	\$200
Class 3 Facilities	N/C	N/C	N/C	\$80	\$100	\$160
Class 4 Facilities	N/C	N/C	N/C	\$25	\$25	\$50

**PROPOSED – FACILITY USE FEE SCHEDULE (CHANGES IN BOLD)  
Waunakee Community School District  
FACILITY USE FEE SCHEDULE**

ALL RATES ARE PER DAY (Unless otherwise noted)		Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
Warrior Stadium* <sup>^</sup> Soccer Stadium		N/C	\$100/hr	\$100/hr	\$100/hr	\$100/hr	\$100/hr
Aquatic Center*		N/C	N/C	N/C	N/C	\$60	\$60
Performing Arts Center*		N/C	N/C	N/C	N/C	\$25/hr	\$50/hr
Class 1 Facilities (Warrior Stadium, Pool, PAC not included)		N/C	N/C	N/C	\$300	\$400	\$500
Class 2 Facilities		N/C	N/C	N/C	\$150	\$200	\$250
Class 3 Facilities		N/C	N/C	N/C	\$100	\$150	\$200
Class 4 Facilities		N/C	N/C	N/C	\$25	\$25	\$50

Aquatic Center* Resident Individual Membership/Quarter						\$50/qtr	\$50/qtr
Aquatic Center* Non Resident Individual Membership/Quarter						\$50/qtr	\$60/qtr

Note: Students eligible for free/reduced priced meals are not charged any school district fees if the DPI waiver form is signed.

S:word>budget 2021-22student fees

# USER GROUP CLASSIFICATIONS

## GROUP 1

### WCSD SCHOOL SPONSORED ACTIVITIES:

All school sponsored activities approved by the building principal shall have precedence over other requests for the use of facilities. Significant consideration, however, should be given to the scheduling of school sponsored events, activities or practices during times when the school's custodial staff is normally on duty.

A school employee must be present for all school sponsored events. If a custodian(s) is needed outside of his/her regularly scheduled time, approval must be obtained from the Activities Director.

## GROUP 2

### WCSD SCHOOL AFFILIATED GROUPS:

School affiliated groups include: Parent Teacher Organizations (PTO's), Booster Organizations, Village Recreation Department, Friends of Waunakee Performing Arts, Local Educational Foundations.

## GROUP 3

### DESIGNATED RESIDENT NONPROFIT GROUPS/ORGANIZATION & FEDERAL, STATE OR LOCAL GOVERNMENTAL (NON-EDUCATIONAL) AGENCIES:

Designated resident nonprofit groups/organizations include:

- a. Recognized civic youth groups which include a majority (80%) of District students (examples: Boy Scouts, Girl Scouts, Cub Scouts, 4H, etc.). The District may request a copy of the roster to verify status.
- b. Recognized resident youth athletic groups/organizations which include a majority (80%) of District students (examples: Waunakee Area Soccer Club, Tri-County/BDL Basketball, Traveling Softball Program, Legion Baseball Program, Waunakee Youth Wrestling, Waunakee Youth Lacrosse Club, Waunakee Youth Football, Waunakee Youth Hockey, Waunakee Wave Swim Club). The District may request a copy of the roster to verify status.
- c. Local community service organizations (examples: Rotary, Lions/Leos, Jaycees, Optimists, etc.)
- d. Waunakee Chamber of Commerce
- e. Waunakee Public Library
- f. Resident Neighborhood/Condominium Associations
- g. Resident Home Talent League Baseball Teams
- h. Waunakee Community Band
- i. Waunakee Public Post-Secondary Educational Institutions (i.e. University of Wisconsin System, Madison College)

## GROUP 4

### WCSD RESIDENT INDIVIDUALS, SCHOOLS, OR OTHER NONPROFIT\* GROUPS/ORGANIZATIONS LOCATED IN DANE COUNTY

## GROUP 5

### NON RESIDENT NONPROFIT GROUPS/ORGANIZATIONS OR INDIVIDUALS

\*Nonprofit groups/organizations are defined as those having 501(c)(3) or equivalent status from the Internal Revenue Services (IRS). The District may request a copy of the appropriate documentation to verify nonprofit status.

## GROUP 6

### WCSD RESIDENT FOR PROFIT ENTITIES OR NON PROFIT GROUPS/ORGANIZATIONS OR SCHOOLS LOCATED OUTSIDE OF DANE COUNTY

## FACILITIES CATEGORIES

### **CLASS 1 Facilities:**

High School Fieldhouse  
Warrior Soccer Stadium  
Lacrosse Fields at Intermediate School

### **CLASS 2 Facilities:**

High School Old Gym  
Intermediate School Gym  
Middle School Gym  
High School Commons  
High School Small Auditorium  
High School Weight Room  
Intermediate School Cafeteria  
Baseball Field  
Softball Field  
Soccer Practice Field  
Specialized Classrooms (Computer Labs, F/CE, Tech-Ed, Science, Music Suite, Drama Classroom)

### **CLASS 3 Facilities:**

Arboretum, Heritage, & Prairie Elementary  
High School Wrestling Room  
Middle School Wrestling Room

### **CLASS 4 Facilities:**

Classrooms  
Conference Rooms

# **Minutes of Facility Committee**

## **The Board of Education**

### **Waunakee Community School District**

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A Facility Committee of the Board of Education of Waunakee Community School District was held Monday, May 3, 2021, beginning at 6:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

#### **I. CALL TO ORDER**

Chairperson Boetcher called the Facility Committee meeting to order at 6:38PM. Ted Frey was sitting in as the 3<sup>rd</sup> School Board member on the Committee.

#### **II. ROLL CALL**

Boetcher – Yes, Frey– Yes (sitting in until new committees are established), Heinemann – Yes

Also present: Randy Guttenberg, John Cramer, Steve Summers (Virtually), John Cramer (Facilities Director), Audrey Venske (Admin. Asst. to Facilities Dir.), Bill Martin (Hillyard), Mark Baker (Hillyard)

#### **III. APPROVE AGENDA**

A motion was made by Heinemann, second by Frey to approve the agenda as posted.  
Motion carried 3-0

#### **IV. PUBLIC COMMENTS**

There were no public comments.

#### **V. REVIEW 2021-22 FUND 41 CAPITAL PROJECT LIST**

John Cramer explained and answered questions regarding the changes that are highlighted on the capital projects list. The bottom line has not changed but there was some movement within the line items on the list. The changes were highlighted in yellow for the Committee to review.

After some discussion a motion was made by Heinemann, second by Frey to move the 2021-22 Fund 41 Capital Project List to the full board for consideration. Motion carried 3-0.

#### **VI. REVIEW 2021-22 ENERGY CONSERVATION PROJECTS**

John Cramer presented and answered questions regarding the 2021-22 Energy Conservation Project proposal. John Cramer is proposing continuing the hallway lighting project at the High School as the major energy conservation project for 2021-22.

A motion was made by Frey, second by Heinemann, to move the 2021-22 Energy conservation projects to the full board for consideration. Motion carried 3-0.

#### **VII. CLEANING COST ANALYSIS PROGRAM**

John Cramer, Audrey Venske, Bill Martin and Mark Baker presented and answered questions regarding the Cleaning Cost Analysis Program as prepared by Hillyard. Hillyard prepared a staffing and equipment analysis to seek efficiencies within the custodial and

maintenance department. This agenda item was discussed together with items VIII and IX. The committee action for items VII, VIII, and IX will be at the end of IX.

**VIII. KLEENMARK SUPPLEMENTAL STAFFING AGREEMENT**

John Cramer, Audrey Venske, Bill Martin and Mark Baker presented and answered questions regarding the proposed Kleenmark Supplemental Staffing Agreement. The intent behind this agreement is to temporarily hire custodial staff to clean our buildings while we continue to attempt to hire our own custodial staff as well. Brian Grabarski will be presenting a plan to increase the wages of custodial positions at the Human Resources Committee meeting later this week. This agenda item was discussed together with items VII and IX. The committee action for items VII, VIII, and IX will be at the end of IX.

**IX. OPERATIONAL REFERENDUM FUNDS**

John Cramer, Audrey Venske, Bill Martin and Mark Baker presented and answered questions regarding the list of requested purchases from the Operational Referendum Funds. These requested purchases are related to COVID expenditures and efficiencies with equipment that were identified through the Cleaning Cost Analysis Program. This equipment, that cleans various areas to the level that we are expecting, will also help alleviate some of the staffing issues. This agenda item was discussed together with items VII and VIII. The committee action for items VII, VIII, and IX will be at the end of IX.

After some discussion the committee was in agreement that if equipment could decrease the suggested number of positions that are currently understaffed and positions with vacancies, then the district should proceed with the equipment purchases. A motion was made by Heinemann, second by Frey to recommend approval of purchase of the equipment listed and presented to the full board for consideration. Motion carried 3-0.

After much discussion regarding the Kleenmark contract, the committee requested that Administration clearly communicate the temporary plan regarding this contract to the custodial/maintenance staff. A motion was made by Heinemann, second by Frey to recommend approval to the full board for consideration to move forward into a contract with Kleenmark for up to 9 people for a time of 6 months. At that time this contract will be reviewed. Motion Carried 2=Y – 1=N.

**X. HUMIDIFICATION OF SCHOOL BUILDINGS**

John Cramer, per the request of a board member, brought information from NAMI regarding humidification equipment in the school buildings.

After discussion regarding this information, the committee requested that John ask NAMI for the humidity rates in each of our buildings, and cost estimates per building, and then they will discuss this at a future meeting.

**XI. FUTURE MEETINGS**

No future meetings were set at this time.

**XII. ADJOURN**

A motion was made by Frey, second by Heinemann, to adjourn the meeting at 7:48PM. Motion carried 3-0.

2021/2022 Capital Projects								
Item No.	Location	Description	Original Funds Requested	Funds Adjustments	Revised Funds Requested	Projected Final Costs	Net Difference	Change from Approved 21-22 Capital Projects
1	AES	Water Heater	\$15,000	\$12,000	\$27,000	\$27,000	\$0	Changed scope of project to spec 2 smaller sized water heaters to prevent building from being without hot water
2	AES	Music Room Carpeting	\$7,000		\$7,000	\$7,000	\$0	
3	AES	Exterior doors on storage closet	\$7,000		\$7,000	\$7,000	\$0	
4	AES	Snow tractor	\$15,000	\$11,200	\$26,200	\$26,200	\$0	Replacement-Upgraded equipment and added accessories
5	AES or PES	Radon Mitigation	\$25,000	-\$25,000	\$0	\$0	\$0	Received final report, mitigation not required at 2 schools tested (AES & PES)
6	football stadium	Press Box Carpet	\$5,000	-\$825	\$4,175	\$4,175	\$0	Project proposal accepted 138
7	Bethel	HVAC engineer/reconfigure/replace	\$30,000		\$30,000	\$30,000	\$0	FOE rebates Possible office addition will impact HVAC evaluation and redesign
8	Bethel	Generator	\$50,000	\$25,000	\$75,000	\$75,000	\$0	4.22.21 Waiting on formal quotes from Cummins & Westphal - better estimate \$75,000
9	Bethel	repair parking lot	\$32,000	-\$32,000	\$0	\$0	\$0	Repair estimate is \$30,000-\$50,000. Full Replacement \$130,000-\$160,000 - Moving to 22-23 Capital Projects
10	District	Playground maintenance & upkeep	\$25,000		\$25,000	\$25,000	\$0	
11	District	Truck Mounted Leaf Vac	\$5,000		\$5,000	\$5,000	\$0	New Grounds Equipment
12	District	HVAC Repairs	\$30,000		\$30,000	\$30,000	\$0	
13	District	Roof Repairs	\$25,000		\$25,000	\$25,000	\$0	
14	District	Re-key exterior doors	\$7,000		\$7,000	\$7,000	\$0	
15	District	Door and Building Repairs	\$20,000		\$20,000	\$20,000	\$0	
16	District	Playground Crack Fill	\$30,000	-\$10,000	\$20,000	\$20,000	\$0	AES,PES, WIS, WMS & HES = \$19,050. HES estimate is \$3250
17	District	Kitchen Equipment replacement	\$31,000	-\$9,000	\$22,000	\$22,000	\$0	Griddle replacement WHS \$6000 , PM program \$10,000, & reach-in coolers \$3000 ea (2)
18	District	Plumbing Repairs	\$22,000		\$22,000	\$22,000	\$0	
19	WMS	Snow tractor	\$35,000	\$7,000	\$42,000	\$42,000	\$0	New tractor. Added accessories
20	PES	Playground Drainage	\$16,000		\$16,000	\$16,000	\$0	
21	PES	Classroom Carpet	\$33,000	-\$12,000	\$21,000	\$21,000	\$0	
22	Pool	Replace Men's lockers	\$20,000		\$20,000	\$20,000	\$0	
23	WHS	Old Gym BB Safety straps/motors	\$15,000		\$15,000	\$15,000	\$0	
24	WHS	Classroom carpet replacement	\$3,000	-\$1,500	\$1,500	\$1,500	\$0	
25	District	6 walk-behind snow blowers			\$0	\$0	\$0	
26	WMS	upstairs hallway carpet	\$0	\$22,000	\$22,000	\$22,000	\$0	
27	WMS	Remodel classroom 223 for science	\$22,000	\$3,125	\$25,125	\$25,125	\$0	adding cabinets, finish work
28	Pool	Repairs	\$0	\$10,000	\$10,000	\$10,000	\$0	Add line item for unplanned equipment failure/replacement
			\$525,000	\$0	\$525,000	\$525,000	\$0	

<b>Budget \$83,894.00</b>	Buildin g	Energy Saving Opportunities	Focus on Energy Rebate	Annual Energy Savings	Payback from Power Savings Years	Total Payback from Power & Maint (Years)	Projected Date	2021/2022 Estimate	Request Board Approval	FINAL	Carryover	ACTUAL REBATES	
7220200024	AES	Gym (Metal halide)	\$0.00	\$3,904.99	4.41	2.45	Completed	\$17,970.00	\$19,000.00	\$16,770.00		\$0.00	
7220200062	WHS	Replace Drama Makeup Lights					Completed	\$337.85		\$337.85		\$0.00	
May 2021, replacing hallway and bathroom fixtures. Starting in 1500 Hallway, oldest section of WHS	WHS	Flat panel fixtures with Occupancy sensors	\$2,416.00	\$2,412.18	21.26	4.56	May 2021	\$68,061.00	\$68,061.00	\$68,061.00		\$2,416.00	Will not receive until 21/22 - carried forward to 21/22 planning document
\$85,630.67			\$2,416.00	\$6,317.17				\$86,368.85	\$87,061.00	\$85,168.85	<b>\$461.82</b>	\$2,416.00	

<b>Budget \$83,894.00</b>	Building	Energy Saving Opportunities	2020/2021 Carryover	Focus on Energy Rebate	Annual Energy Savings	Payback from Power Savings Years	Total Payback from Power & Maint (Years)	Project Date	Carryover, Budget plus Rebates	Original Funds Request BOE Approval	FINAL PROJECT COST	Net Difference
Anticipated summer 2021 - 90 days after completion of 20/21 PHASE 1 project				\$2,416.00								
Phase 2 - replacing hallway and bathroom fixtures. Oldest section of WHS	WHS	Flat panel fixtures with Occupancy sensors		\$1,817.00		21.26	4.56	July 2021		\$48,492.00	\$0.00	140
Phase 3 - WHS LMTC	WHS	LMTC		\$1,500.00		15.04	3.22	July 2021		\$32,240.00	\$0.00	
Small Conf Room and Restrooms - <b>QUOTE PENDING</b>	Bethel	LED flat panel with occupancy sensors						August 2021		\$9,356.82	\$0.00	
<b>\$83,894.00</b>			<b>\$461.82</b>	<b>\$5,733.00</b>					<b>\$90,088.82</b>	<b>\$90,088.82</b>	<b>\$0.00</b>	<b>\$0.00</b>



Catalog Number
Notes
Type

Contractor Select™  
**CPX™**  
 LED Panel

CPX™ from Lithonia lighting is the perfect choice for a quality LED panel at an affordable price. The smooth, even lens projects a crisp and clean aesthetic. CPX is the perfect choice for budget-conscious school, commercial office, or small retail footprint projects.

**FEATURES:**

- Industry standard wattages
- Long-life LEDs maintain greater than 70% of their lumen output at 50,000 hours
- 0-10V dimming driver, dims to 10%

**WEIGHT:**

**2x2**  
 Unit: 6.39lbs  
 Unit Carton: 7.72lbs  
 Master Carton: 30.42lbs  
**2x4**  
 Unit: 11.02lbs  
 Unit Carton: 13.89lbs  
 Master Carton: 27.78lbs



Catalog Number	UPC	Description	Lumens	Input Watts	CCT	CRI	Voltage	Pallet qty.
CPX 2X2 3200LM 35K M4	191848338537	2x2 LED Panel	3555	31.5	3500K	80	120-277V	40
CPX 2X2 3200LM 40K M4	191848338650	2x2 LED Panel	3659	31.5	4000K	80	120-277V	40
CPX 2X2 3200LM 50K M4	193048313642	2x2 LED Panel	3737	31.5	5000K	80	120-277V	40
CPX 2X4 4000LM 35K M2	191848338490	2x4 LED Panel	4543	38.9	3500K	80	120-277V	20
CPX 2X4 4000LM 40K M2	191848338506	2x4 LED Panel	4692	38.9	4000K	80	120-277V	20
CPX 2X4 4000LM 50K M2	193048313680	2x4 LED Panel	4766	38.9	5000K	80	120-277V	20
CPX 1X4 AL07 SSW7 M4	194994568063	1X4 Switchable Panel	See Switchable Table	See Switchable Table	3500K/4000K/5000K	>80	120-277V	40
CPX 2X2 AL07 SSW7 M4	193048542806	2X2 Switchable Panel	See Switchable Table	See Switchable Table	3500K/4000K/5000K	>80	120-277V	40
CPX 2X4 AL08 SSW7 M2	193048542844	2X4 Switchable Panel	See Switchable Table	See Switchable Table	3500K/4000K/5000K	>80	120-277V	20

**NOTES**

1. ILBLP CP10 HE SD A remote mounted only. See [ILBLP CP10 HE SD B spec sheet](#) and [ELA-PSMK-PSMKSD-PSDMT-PSRME remote mounting enclosure spec sheet here.](#)



**Accessories:** Order as separate catalog number.

<b>ILBLP CP10 HE SD A</b>	IOTA 10 Watt Constant Power, High Efficiency LED Emergency Driver for CA Title 20 <sup>1</sup>
DGA14	Drywall grid adapter for 1X4 recessed fixture.
DGA22	Drywall grid adapter for 2x2 recessed fixture.
DGA24	Drywall grid adapter for 2x4 recessed fixture.
1X4SMKSH	Multi-Use Surface Mount Kit 1X4, Shallow Depth
2X2SMKSH	Multi-Use Surface Mount Kit 2x2, Shallow Depth
2X4SMKSH	Multi-Use Surface Mount Kit 2x4, Shallow Depth
1X4SMKSH PAF	Multi-Use Surface Mount Kit 1X4 Post-Paint
2X2SMKSH PAF	Multi-Use Surface Mount Kit 2X2 Post-Paint
2X4SMKSH PAF	Multi-Use Surface Mount Kit 2X4 Post-Paint
PAC 2DNF 36	Panel Air Craft Kit, 2 cables with Y splitter, No Power Feed, 36 inches. Recommended for 1X4 or 2X2 Panel Fixtures only.
PAC 2DF 36	Panel Air Craft Kit, 2 cables with Y splitter, with Power Feed, 36 inches. Recommended for 1X4 or 2X2 Panel Fixtures only. <sup>1</sup>
PAC 4DNF 36	Panel Air Craft Kit, 4 cables, No Power Feed, 36 inches. Recommended for 2X4, 1X4 or 2X2 Panel Fixtures.
PAC 4DF 36	Panel Air Craft Kit, 4 cables, with Power Feed, 36 inches. Recommended for 2X4, 1X4 or 2X2 Panel Fixtures. <sup>1</sup>
PAC 2DNF 72	Panel Air Craft Kit, 2 cables with Y splitter, No Power Feed 72 inches. Recommended for 1X4 or 2X2 Panel Fixtures only.
PAC 2DF 72	Panel Air Craft Kit, 2 cables with Y splitter, with Power Feed, 72 inches. Recommended for 1X4 or 2X2 Panel Fixtures only. <sup>1</sup>
PAC 4DNF 72	Panel Air Craft Kit, 4 cables, No Power Feed, 72 inches. Recommended for 2X4, 1X4 or 2X2 Panel Fixtures.
PAC 4DF 72	Panel Air Craft Kit, 4 cables, with Power Feed, 72 inches. Recommended for 2X4, 1X4 or 2X2 Panel Fixtures. <sup>1</sup>

Switchable Table						
Size(ft)	Nomenclature	Lumen Package	CCT	Lumen	Wattage	Efficacy
1x4	CPX 1x4 AL07 SWW7 M4	Low Lumen	3500K	2430	19.7	123.4
			4000K	2594	19.7	131.7
			5000K	2483	19.5	127.3
		Med Lumen	3500K	3289	28.4	115.8
			4000K	3583	27.2	131.7
			5000K	3369	28.2	119.5
		High Lumen	3500K	3914	35.7	109.6
			4000K	4280	33.7	127
			5000K	4009	35.5	112.9
2x2	CPX 2X2 AL07 SWW7 M4	Low Lumen	3500K	2399	19.1	125.6
			4000K	2570	18.5	138.9
			5000K	2456	19.1	128.6
		Med Lumen	3500K	3356	28.7	116.9
			4000K	3649	27.5	132.7
			5000K	3427	28.5	120.2
		High Lumen	3500K	4131	37.5	110.2
			4000K	4564	35.8	127.5
			5000K	4212	37.3	112.9
2x4	CPX 2X4 AL08 SWW7 M2	Low Lumen	3500K	3813	28.94	131.8
			4000K	4033	28.1	143.5
			5000K	3938	28.86	136.5
		Med Lumen	3500K	4677	36.8	127.1
			4000K	5009	35.55	140.9
			5000K	4834	36.65	131.9
		High Lumen	3500K	6048	50.56	119.6
			4000K	6563	48.53	135.2
			5000K	6241	50.24	124.2

**NOTES**

1. For MVOLT only, not available with 347V.



## Specifications

### INTENDED USE:

CPX is a low-glare panel featuring an external driver. This cost-effective, reliable panel is visually comfortable and can be recessed mounted. Suitable for many applications such as schools, offices, retail, convenience stores and other commercial spaces. **Certain airborne contaminants can diminish integrity of acrylic.** [Click here for Acrylic Environmental Compatibility table for suitable uses.](#) Adjustable Lumen (ALO7, ALO8) and Switchable White (SWW7) configurations available. **U.S. Patent No. 10,681,784.**

### CONSTRUCTION:

The extruded aluminum frame with satin white lens provides excellent shielding and uniform luminance. The low-profile design of CPX provides increased installation flexibility especially in restricted plenum spaces. The backplate includes integral T-bar clips for installation into T-grid ceilings.

### ELECTRICAL:

Long-life LEDs, coupled with a high-efficiency driver, provide superior illumination for extended service life. Greater than 70% LED lumen maintenance at 50,000 hours (L70>50,000). 0-10V dimming driver, dims to 10% and contains non-isolated dimming leads.

### LISTINGS:

CSA certified to meet US and Canadian standards. Damp location listed. IC rated. IP5X Rated. DesignLights Consortium® (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at [www.designlights.org/QPL](http://www.designlights.org/QPL) to confirm which versions are qualified. Product is rated and certified to meet NSF Splash Zone 2. NOM Certified.

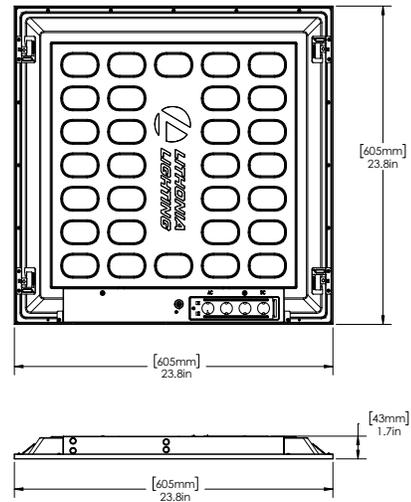
### WARRANTY:

5-year limited warranty. Complete warranty terms located at: [www.acuitybrands.com/support/warranty/terms-and-conditions](http://www.acuitybrands.com/support/warranty/terms-and-conditions)

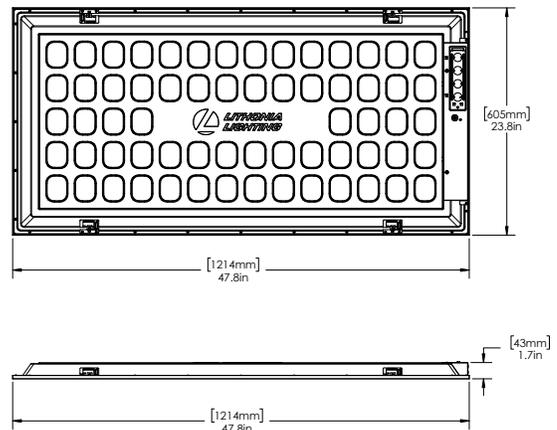
**Note:** Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25 °C. Specifications subject to change without notice.

## Dimensions

### 2'x2'



### 2'x4'



All dimensions are inches (millimeters) unless otherwise indicated.

SAVINGS												
Building	Cleanable Square Feet	Current Daily FTE (includes Head Custodian)	Current Sq Ft Per FTE	Recommended Sq Ft Per FTE	Daily Recommended FTE (Head Custodian is included, assigned zero cleaning)	FTE Switch to Battery Backpack (10 of xx ordered)	FTE - Add Restroom/locker room Cleaning Equipment	Total Adjusted Daily Recommended FTE after equipment purchases	Additional FTE needed by building	Current open positions (HR)	Requesting to HIRE	
Arboretum	79,951	3.50	22843	18212	4.39	0.82	0.31	3.26	-0.24	0.00		
Heritage	124,764	5.00	24953	18538	6.73	1.32	0.41	5	0.00	0.00		
Prairie	106,652	4.00	26663	19427	5.49	0.76	0.33	4.4	0.40	0.00	0.40	
Intermediate	141,053	5.50	25646	19783	7.13	1.12	0.47	5.54	0.04	2.00	2.04	
Middle School	101,839	4.50	22631	18652	5.46	0.64	0.13	4.69	0.19	0.50	0.69	
High School	334,754	9.20	33375	24833	13.48	1.04	0.79	11.65	2.45	4.60	7.05	
TLC	5,612	0.30	5612	5612	0.32	0.06	0	0.26	-0.04	0.00		
Bethel	12,601	0.38	12601	12601	0.71	0.18	0.08	0.45	0.07	0.40	0.47	
		32.38			43.71	5.94	2.52	35.25	2.87	7.50	10.65	
					Does not account for any athletic function setups/teardowns				short 4.5 FTE. Need to hire 8 FTE for HS.		Does not account for athletic events.	

Building	Description	Quote No.	2021/2022	Notes
District	PPE - masks, gloves, etc.		\$15,000.00	
District	Hand Sanitizer		\$10,000.00	
District	Disinfecting Wipes		\$8,000.00	
District	RRCleaning with vac (6 machines)	100672341	\$16,721.94	Machines disinfect restrooms and reduce man-hours during summer cleaning/preps carpets for cleaning
District	RRCleaning with shelf (10 machines)	100672342	\$20,275.70	Same as above
District	Cleaning Chemicals - Sanitizer for lunchrooms, etc	100672343	\$20,000.00	
District	Cleaning Chemicals -Disinfecting Chemicals		\$20,000.00	145
District	Remaining Bottle Fillers		\$55,000.00	Removed from original proposals to meet expenditure cap required by BOE
District	Touchless faucets - restrooms		<b>\$200,000.00</b>	Need to begin a count at each building. Only a beginning estimate.
AES	HIL56086 Trident Extractor EX 12	100673661	\$3,678.57	
AES	HIL56019 Floor Mach ORB Trident FMD20	100673661	\$2,010.67	
HES	HIL56019 Floor Mach ORB Trident FMD20	100673665	\$2,010.67	
HES	HIL56005 Scrub WB Disc Trident T20SC Pro 20in	100673665	\$6,638.43	
HES	Hoover Backpack Battery vacuum (\$810.06 each - need 5)	100670337	\$4,050.30	
PES	HIL56019 Floor Mach ORB Trident FMD20	100673663	\$2,010.67	
PES	Hoover Backpack Battery vacuum (\$810.06 each - need 2)	100670337	\$1,620.12	
WMS	HIL56087 Trident Extractor ex 20 Gallon	100673667	\$7,375.57	
WMS	Hoover Backpack Battery vacuum (\$810.06 each - need 3)	100670337	\$2,430.18	
WHS	HIL56009 Scrub Ride Disc Trident R30SC 30 in Btty	100681633	\$12,726.89	
WHS	HIL56019 Floor Mach ORB Trident FMD20	100673663	\$2,010.67	
WHS	HIL56005 Scrub WB Disc Trident T20SC Pro 20in	100681621	\$6,638.43	
HES/PES	Replacement Washing Machine (qty 2)		\$2,000.00	
WHS	Replacement Heavy Duty washing machine with Commercial Grade		\$2,000.00	
			<b>\$418,198.81</b>	



**April 13<sup>th</sup> 2021**

John Cramer  
Waunakee Community School District

Dear John,

This letter serves as an agreement between KleenMark Services Corp and Waunakee Community School District.

KleenMark will provide the following services to Waunakee School District in accordance with the following terms and conditions.

Project Work Listed: Full Time Janitorial Services  
Service Frequency: Monday – Friday starting 3:30PM – 12:00AM, excluding holidays.

KleenMark's service fee will be \$22.50/Hour. KleenMark will issue an invoice to Waunakee Community School District by the 1<sup>st</sup> working day of the following month for the previous months labor provided multiplied by the hourly service fee of \$22.50/Hour.

Solicitation: During the course of this agreement and for a period of one (1) year after its termination, Waunakee Community School District shall not solicit any employee or subcontractor of KleenMark to perform services substantially similar to those provided by KleenMark under this agreement. Should Waunakee Community School District be interested in hiring a KleenMark employee or subcontractor this may be arranged for a buy-out payment not to exceed three (3) months of the employee's subcontractor's current pay.

This agreement shall be effective beginning (TBD) and shall remain in effect until terminated by either party with a 30-day written notice



**KleenMark Services Corp**

Signature: \_\_\_\_\_

Print Name: Michael Staver

Title: Vice President

Date Signed: \_\_\_\_\_

**Client**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

# Minutes of Human Resources Committee

## The Board of Education Waunakee Community School District

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A Human Resources Committee of the Board of Education of Waunakee Community School District was held Wednesday, May 5, 2021, beginning at 4:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Ensign called the meeting ot order at 4:29pm.

### **II. ROLL CALL**

Ensign - Yes, Engebretson - Yes, Hoefter - Yes

Also present: Guttenberg, Grabarski, Summers (Virtual)

### **III. APPROVE AGENDA**

Engebretson made a motion, second by Hoefter to approve the agenda as posted. Motion Carried 3-0.

### **IV. PUBLIC COMMENTS**

No Public Comments were received.

### **V. DISCUSSION OF DENTAL AND HEALTH INSURANCE**

#### Dental

Brian Grabarski reviewed and answered questions regarding the Insurance Committee's recommendations to maintain current member contributions and add Adult Ortho and Check Up Plus benefits. USI's actuarial forecast is a net zero impact on the dental fund.

#### Health Insurance

Brian Grabarski explained the renewal of the plan with 0% rate increase as part of the five (5) year agreement that concludes on July 1, 2023.

A motion was made by Engebretson, second by Hoefter, to recommend to the full board to accept the dental insurance changes as presented and to accept the continuation of the health insurance agreement. Motion carried 3-0.

### **VI. REVIEW OF STAFF COMPENSATION PROPOSALS FOR ADMINISTRATION, ADMINISTRATIVE SUPPORT, ADMINISTRATIVE ASSISTANTS, CLASSIFIED STAFF AND CUSTODIAL & MAINTENANCE.**

Brian Grabarski presented and answered questions regarding the spreadsheets he shared regarding potential compensation proposals. These sheets will be attached to this agenda in boardbook. All 6 employee groups are shown so that the committee will have a clear visual of the whole compensation picture but the Teacher's group is for illustration only. The 12 month employee groups will receive their first check of the 21-22 school year

in July and establishing wages at this time will make sure that their paychecks reflect their actual wage. Administration recommends opening negotiations with the WTA regarding base wages in May. Waiting until later in the summer to establish supplemental wages for teachers would offer the district more time to get a better picture of the State budget and additional funding sources. A later final package would still allow us to have their wages established prior to the start of school.

Steve Summers reminded the committee that the numbers in the first draft of the budget are conservative because we are unsure what the state budget will allow. He also reiterated that we are not taking any action on the teachers at this time and that the numbers we are asking for the other five groups are reasonable with what we have allowed in the first draft of the budget. He shared that moving this forward will put us in a great position with hiring for these employee groups and still be within our conservative approach. This information has been shared with the Budget committee at a high level.

A motion was made by Hoefer, second by Engebretson, to recommend that the staff compensation proposals and the CPI negotiations with the teacher employee group move forward to the full board for consideration as presented. Motion carried 3-0.

#### **VII. 21/22 DRAFT HANDBOOK REVIEW IN PREPARATION FOR READING #1 ON MAY 10**

Brian Grabarski presented the annual review of the employment guidelines for 21/22. The 2021/22 handbooks include an adoption of three handbooks instead of six. Teacher, Administration & Administrative Support (combined) and Administrative Assistant, Classified Staff, & Custodial/ Maintenance (combined).

Brian Grabarski highlighted the changes and answered questions regarding these changes. These handbooks will move forward to the full board for the first reading at the May 10, 2021 regular meeting.

The WTA asked, through the Teacher/HR Workgroup, if the District would consider having PTO days (Paid Time Off) instead of personal days and sick days. PTO days would allow for user flexibility instead of having to follow the very specific guidelines for using the current personal days and sick days.

Brian Grabarski brought data to the committee on how much sick and personal time was allowed verses what was used during past school years. The committee discussed this topic and decided they would be open to considering this idea, but will want to do some research regarding this option before making a determination.

#### **VIII. ADJOURN**

A motion was made by Engebretson, second by Hoefer, to adjourn the meeting at 5:47 PM. Motion carried 3-0.

Waunakee Community School District  
 Self-Insurance (Dental) 2020-2021

**Beginning Balance - July 1, 2020** **\$268,685.65**

<b>Month</b>	<b>Interest Earned</b>	<b>Monthly Deposits</b>	<b>Monthly Income</b>	<b>Monthly Costs Admin.</b>	<b>Claims Paid</b>	<b>Monthly Expenses</b>	<b>Current Balance</b>
Jul-20	39.34	65,145.30	65,184.64	2,331.00	87,946.60	90,277.60	243,592.69
Aug-20	33.02	64,879.10	64,912.12	2,322.60	59,099.81	61,422.41	247,082.40
Sep-20	28.35	59,950.00	59,978.35	2,314.20	38,730.87	41,045.07	266,015.68
Oct-20	25.10	64,391.80	64,416.90	2,310.00	35,333.52	37,643.52	292,789.06
Nov-20	31.17	64,318.10	64,349.27	2,293.20	34,993.83	37,287.03	319,851.30
Dec-20	29.40	63,873.70	63,903.10	2,301.60	41,459.23	43,760.83	339,993.57
Jan-21	28.36	63,922.73	63,951.09	2,293.20	65,643.52	67,936.72	336,007.94
Feb-21	21.28	63,754.90	63,776.18	2,280.60	57,732.30	60,012.90	339,771.22
Mar-21	16.87	63,488.70	63,505.57	2,280.60	76,786.96	79,067.56	324,209.23
Apr-21			0.00			0.00	324,209.23
May-21			0.00			0.00	324,209.23
Jun-21			0.00			0.00	324,209.23
Totals	<b>252.89</b>	<b>573,724.33</b>	<b>573,977.22</b>	<b>20,727.00</b>	<b>497,726.64</b>	<b>518,453.64</b>	

COMPLETED BY ACCOUNTING SPECIALIST FOR DENTAL FUNDS TRANSFER

Withdrawal Amount	Withdrawal Date	LGIP site Balance
\$ 90,277.60	8/10/2020	333,870.29
\$ 61,422.41	9/14/2020	308,504.81
\$ 41,045.07	10/9/2020	307,060.75
\$ 37,643.52	11/12/2020	330,432.58
\$ 37,287.03	12/8/2020	357,138.33
\$ 43,760.83	1/8/2021	383,754.40
\$ 67,936.72	2/9/2021	403,944.66
\$ 60,012.90	3/4/2021	399,784.12
\$ 79,067.56	4/7/2021	403,276.79





Waunakee Community School District  
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**Beginning Balance - July 1, 2020** **\$268,685.65**

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\$ 79,067.56	4/7/2021	403,276.79

Administrator & Administrative Support

1. Combination of two handbooks
2. Pronouns (his, her, he, she) to (they, them) throughout
3. Sec I p.4 Added Dir of Special Ed
4. P.6 Removed reference to Job Shares (Admin Support) Added reference to Part-Time (Admin)
5. Sec IV p15 Flexible Spending Plan #4 Day Care Expenses – increased hours required to 30 (from 20) - consistency of benefits admin

Administrative Assistant, Classified Staff, Custodial and Maintenance

1. Combination of three handbooks.
2. Pronouns (his, her, he, she) to (they, them) throughout
3. Sec 1.0 – new to Admin Asst and Classified
4. Sec 3.0 Timekeeping
  - a. Reference to electronic timekeeping (True Time)
  - b. 3.4 responsible for own timesheet
  - c. Appendix E
5. Sec 4.0 – Comp time – new to Admin Asst and Classified (12 month staff)
  - a. 4.3 increments of 15 min – new to custodians
6. Sec 5.3 – payrolls adjusted by two weeks to coincide with True Time
7. Sec 5.4 – identifies what happens with overuse of time off
8. Sec 6.2 – personal leave in hourly increments – was half days
  - a. Less than 12 month staff limits in personal day use – new to Admin Asst
  - b. Allowance for three staff per classification to be on personal leave – new to CM (was 2)
9. Sec 6.3 – reference to hours of sick time (was day/half day)
10. Sec 6.6 – vacation as hours (was days)
11. Sec 6.7 – unpaid leave allowance - new to CM
12. Sec 8.1 - Flexible Spending Plan #4 Day Care Expenses – increased hours required to 30 (from 20) - consistency of benefits admin
13. Sec 9.0 – Increased value of sick day payout at retirement by \$5 to equal increase of teachers
14. Sec 11.4 – Layoff language new to AA and CS
15. Sec 13.3 – New to AA and CS
16. Sect 13.4 – New to AA and CS

Teacher

1. Pronouns (his, her, he, she) to (they, them) throughout
2. Part V
  - A. Art A.5 (p.26) – change deadline for processing purposes

3. Part VI
  - A. Art H (pp. 35-36) – increase of amounts per 19/20 plan
    - Page 36 Line 32-33 – HRA vendor initiated change
  - B. Art I (pp. 37-38) - increase of amounts per 19/20 plan
    - Page 38 Line 9-10– HRA vendor initiated change
  - C. Art L (p41 line 5) – consistency of benefits admin
4. Part VIII
  - A. Art C (p51 line 12) - increase of amounts per 19/20 plan
  - B. Art D (p 51 Line 30) These positions will be posted annually for review by interested staff.
  - C. Art D (p51 lines 34-35, 38-39) - increase of amounts per 19/20 plan
  - D. Art G (p52, lines 23-24) - increase of amounts per 19/20 plan
  - E. Art H (p52, line 36) - increase of amounts per 19/20 plan
5. Part X
  - A. Art D.1.n (p60, lines 35-37) – relocated to Part XI, Article B
6. Part XI
  - A. Art B (p69, lines 15, 21, 26) - increase of amounts per 19/20 plan

TO: Waunakee Community School District -- Board of Education  
FROM: Randy Guttenberg  
RE: Proposed Plan for Addressing Native American Imagery  
DATE: May 6, 2021

The dialog related to the use of Native American imagery within the Waunakee Community School District has been around for years. The images that utilized depictions of Native headdress have been gone for several decades and the use of the spear on apparel and school facilities has been continually discussed and partially replaced within the last ten years. For example, the spear was removed from the floor of the high school fieldhouse (when the floor was repaired) and replaced with a block "W", new installations such as the turf on Warrior Stadium and on the Soccer Field, do not have any presence of Native imagery.

Currently, the spear appears in various forms on the uniforms for the football, cross country, wrestling, and hockey teams, and has been part of spirit apparel worn by students, staff, and the community.

This year, at the February 16th meeting of the Diversity, Equity, and Inclusion Committee, the committee discussed the issue of Native American imagery in the school and brought forth two motions for consideration by the Board of Education at their March 8th regular meeting:

To remove the Native American painting in the High School gymnasium and replace it with a land acknowledgment. Passed on a roll call vote 23-0.

"That the board establish a timeline and procedure for removal of all Native American imagery from the school district mascot and branding, so that opinions and perspectives, regarding any items considered for removal, may be offered for consideration to exempt the item from removal for educational purposes."

This motion passed on a vote of 12-Yes and 11-No.

At the March 8, 2021 School Board Meeting, the full Board discussed both of these recommendations, and after consideration and hearing from individuals in the community, moved the discussion related to these recommendations to the Goals Committee. Their charge to the Goals Committee was to develop a process and next steps to be brought back to the full Board for how to address the various perspectives related to these issues.

The Goals Committee met on April 6, 2021 and heard from administration related to the need to work through three related issues, notably the mural in the old gym at the high school, imagery as it relates to the branding process that is part of the District priorities for 2021-2022, and curriculum collaboration with the Ho-Chunk Nation. The Committee articulated that they would like to see a process developed to gather information and input from stakeholders to include discussions with the Ho-Chunk Nation, the artist of the original mural, and other stakeholders such as the school board, community, and students.

Finally, The Board of Education met for their regular meeting on April 12, 2021 during which the Board was briefed on the discussion from the Goals Committee. A member of the Board also made the following motion:

That the Waunakee Community School District Board of Education directs district administration to interpret that the use of sacred images of any group of people for co-curriculars is a form of religious and ethnic discrimination and is precluded by current Board of Education policy effective immediately. This specifically precludes the district, student, staff or booster club use of what is obviously American Indian imagery that incorporates feathers, a sacred religious symbol of many American Indian tribes, and provides zero educational benefit to the Waunakee Community School District.

This motion failed on a 5-2 vote.

The Administration was then charged with bringing forward a proposed process for addressing the issues related to Native American imagery for the Board to consider at their May 10, 2021 meeting.

### **Proposed Process for Board of Education Consideration**

There are three matters related to Native American imagery and culture that I propose we work to address through a process of learning, dialog, and collaboration. These areas include:

- Native American Imagery as it relates to artwork within the school setting, particularly the mural in the old gym at the high school.
- Native American Imagery as it relates to the visual representation of the school district, individual schools, school programs, and co-curricular activities.
- The educational component of Native American Culture as it is reflected in the schools and the curriculum.

To address these items, I propose the following process for Board feedback and consideration.

1. The establishment of an administrative committee to guide the work related to the three previously identified bullet points. This committee would consist of the following members:
  - a. Superintendent
  - b. Director of Secondary Curriculum and Instruction
  - c. High School Principal
  - d. District Communication and Engagement Specialist
  - e. School Board Member
  - f. Indigenous Staff Member/s
  - g. Indigenous Community Member/s
  - h. Student/Other
2. The Committee will meet with/seek feedback/research from:
  - a. Original artists of the mural in the old gym at the High School.
  - b. Representative/s of the Ho-Chunk Nation
  - c. Staff
  - d. Students

- e. Other sources determined by the Committee
- 3. The Committee will make a recommendations to the Board of Education on Native American Imagery in the school district, including:
  - a. Recommendation on the mural in the old gym at the high school and alternative recognition/educational options.
  - b. Recommendation regarding parameters for future district/program branding.
  - c. Recommendation on opportunities for curricular growth, including the partnership being established with the Ho-Chunk Nation through the sesquicentennial celebration.
- 4. The Board of Education will review and consider approving a process to establish the visual brand and logos for the school district. Anne Blackburn, District Communication and Engagement Specialist, will help lead this work and will be presenting a proposal to the Board of Education at the May 10, 2021 Board Meeting.
- 5. Continue the work with the Ho-Chunk Nation on curricular improvements through the sesquicentennial process that the Village is engaged in with the Ho-Chunk Nation.

The establishment and first meeting of the Committee would take place prior to the end of the 2020-2021 school year.

# Waunakee Community School District

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**Board of Education Meeting**  
**Communications and Engagement**  
**May 10, 2021**



# Communications and Engagement Audit and Plan

- Communications Audit - timeline of 6-8 weeks
- Internal process versus external
- Look at our current communications, engagement, etc. with internal and external stakeholder groups
- Focus Groups
- Surveys
- After information compiled from research, focus groups and surveys, and interviews, develop a district-wide communications plan for our district.

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# Branding our School District - Nathan Chow

- District consists of 20+ logos
- No clear image or visual representation - several variations of logos, colors, etc.
- Talked with local printing businesses and school districts about school branding project
- Introduce Nathan Chow

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Nathan Chow

# Why is Branding Important?



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# Example Timeline

[District Logo estimated 3-6 months]



\* Timeline is subject to change base on need and response of team, meeting schedules and parameters agreed upon



# Q&A

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**THANK YOU!**



**CLIENT:**

WAUNAKEE COMMUNITY SCHOOL DISTRICT (WCSD)  
C/O Anne Blackburn / Communications & Engagement Specialist  
(O) 608-849-2000 (E) anneblackburn@waunakee.k12.wi.us

**PROJECT DESCRIPTION:**

One year contract for graphic design services for school district rebranding (2/1/2021–1/31/2022)

**RETAINER SUMMARY**

<b>TOTAL HOURS:</b>	.....	360 hours (30 hours per month)
<b>RATE:</b>	.....	@ \$50.00 per hour
<b>PER MONTH:</b>	.....	\$1500.00
<b>DURATION:</b>	.....	12 months (Expires 1/31/2022)
<b>GRAND TOTAL:</b>	.....	\$18,000.00

**CONTRACT NOTES:**

- The proposed \$50.00 per hour rate is used for a long-term contract agreements. Per project rate is \$70.00 per hour as of January 2020.
- Price is based on the graphic design services of the materials supplied by client (i.e. images, original copy and data). Additional fees will be added to final invoice if extra services are rendered beyond the listed project list (i.e. photo shoots, excessive travel, etc.). If extra services are required, a \$50 per hour service fee will apply with a minimum of 1 hour.
- If any major redesign and/or significant changes (more than 1/2 of project) is required after the approval of round two, of listed projects, additional fees will apply base on an hourly rate of a \$110 per hour to maintain original deadline.
- Cost will not exceed total amount of estimate, unless client requires extra services and agrees upon change of contract. Foundry will supply updates with statuses of projects.
- Foundry and WCSD will have a six month review on the status of projects and contract.
- All other incidentals will be covered by the client (i.e. stock photos, printing and pre press costs, etc.)
- This estimate is a cost and time estimate for graphic design services based on the knowledge of the project as of January 14, 2021 7:53 AM. This estimate is valid for 30 days.

**SERVICES PROVIDED BY:**

CONTACT: FOUNDRY Nathan Chow (C) 414.759.9557 (H) 262.201.4314 or nchow28@gmail.com

THANK YOU and I look forward to working with you! Please call or e-mail if you have any questions or concerns.

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WAUNAKEE COMMUNITY SCHOOL DISTRICT (WCSD)  
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(0) 608-849-2000 (E) anneblackburn@waunakee.k12.wi.us

**PROJECT DESCRIPTION:**

One year contract for graphic design services for school district rebranding (2/1/2021–1/31/2022)

## POSSIBLE PROJECT LIST

- District Logo Visual Branding Support**
  - District (1)
  - Elementary Schools (3)
  - Intermediate School (1)
  - Middle School (1)
  - High School (1)
- District Letterheads /Envelopes /Business Card Support**
- District Presentation Template Support**
- District Academic /Performance Report Support**
- District Internal /External Communications Support**
- District Graphic Social Media /Web Support**
- Miscellaneous Support**

**PLEASE NOTE:**

I recommend this list to be completed over a two year period (One year contracts at a time). Focusing on high priority items and working down the list of deliverables. I have found this model /time frame to be successful for districts rebranding and their transition.

**GRAPHIC DESIGN EXPECTATION**

**Creative expectations:** creating original concepts, creative/brainstorm meeting(s), photo research, visual strategy and communications

**Production expectations:** preparing files for completion, applying designs to marketing material, revisions, pre-press, final output of all files and communications

## PROJECT RESPONSIBILITIES

- District Logo Visual Branding (per logo/mascot) Support:**
  - Creative brief/meeting, or conversation on directives
  - Review current logos/mascots
  - Logo workshop (if needed)
  - Create up to 4 concepts per project
  - 3-4 Rounds of proofing (from approval of concept) per project
  - Logo rebuilds (if needed)
  - Logo/mascot guidelines for future use
  - Preparation of final files for use
- District Letterheads /Envelopes /Business Cards Support:**
  - Creative brief/meeting, or conversation on directives
  - Up to 3 concepts (Business Card, Letterheads, Envelopes)
  - 3-4 Rounds of proofing per project
  - Preparation of final files for use
- District Presentation Template Support:**
  - Creative brief/meeting, or conversation on directives
  - Up to 3 concepts
  - 3-4 Rounds of proofing
  - Preparation of final file for use
- District Academic /Performance Report Support:**
  - Creative brief/meeting, or conversation on directives
  - Up to 2 concepts
  - 3-4 Rounds of proofing
  - Preparation of final file for use
- District Internal /External Communications Support:**
  - Creative brief/meeting, or conversation on directives
  - Up to 2 concepts per project
  - 3-4 Rounds of proofing per project
  - Preparation of final file for use
- District Graphic Social Media /Web Support:**
  - Creative brief/meeting, or conversation on directives
  - Up to 2 concepts
  - 3-4 Rounds of proofing per project
  - Preparation of final file for use
- Miscellaneous Support:**
  - Creative brief/meeting, or conversation on directives
  - Communication /Meetings /Strategic Guidance
  - Project requests that fit under within contracted time
  - Archive of all files produced

**SERVICES PROVIDED BY:**

CONTACT: FOUNDRY Nathan Chow (C) 414.759.9557 (H) 262.201.4314 or nchow28@gmail.com

THANK YOU and I look forward to working with you! Please call or e-mail if you have any questions or concerns.

**CLIENT:**

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C/O Anne Blackburn / Communications & Engagement Specialist  
(O) 608-849-2000 (E) anneblackburn@waunakee.k12.wi.us

**PROJECT DESCRIPTION:**

One year contract for graphic design services for school district rebranding (2/1/2021–1/31/2022)

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**TERMS & CONDITIONS**

**RESPONSIBILITIES:** Nathan Chow (DBA Foundry) is an independent contractor and is not an employee of the Waunakee Community School District (WCSD). WCSD is contracting with Chow to provide graphic design services and consulting of marketing materials. Chow will meet appropriate/realistic deadlines given by client and fulfill projects to industry standards.

**PAYMENT/DEPOSIT:** WCSD will be invoiced every third Tuesday of the month. Client agrees to pay within net 30 days of invoice date. **If payment has not been received or postmarked by due date, a \$200 late charge will be added to the next invoice.**

**FEES:** WCSD is responsible for the production costs associated with the marketing projects. i.e. stock art, printing, mailing and any travel that is for an extended period of time, requiring overnight and expenses (transportation and accommodations)

**CANCELLATION:** The adequacy of the Designer's completion of the responsibilities listed above is at the sole discretion of WCSD. Should any adequacy issues arise, WCSD will provide the designer Chow with a minimum of 3 days to address said issues, prior to termination of this contract. If WCSD is to terminate/break contract before expiration of contract, WCSD is to provide a written notice, 3 days before the date of termination. If WCSD terminates said contract before contract date expires, for reasons not caused by Chow's services. WCSD is responsible for paying the services completed to date plus a \$1000 payment to terminate the contract. (Kill Fee).

**TIMELINE:** This Agreement shall commence upon the agreement date and shall remain effective until the services are completed and delivered and or contract date has expired.

**AGREEMENT:** Client and Foundry, Nathan Chow (Designer) agree to the terms above. This contract represents the full and final agreement between WCSD and Chow and super cedes any other agreements whether written or verbal. This contract shall be governed by Wisconsin State Law. Please sign contract and return to Nathan Chow.

**SIGNATURE:** .....  
Client

**SIGNATURE:** .....  
Foundry Nathan Chow (Designer)

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**SERVICES PROVIDED BY:**

CONTACT: FOUNDRY Nathan Chow (C) 414.759.9557 (H) 262.201.4314 or nchow28@gmail.com

THANK YOU and I look forward to working with you! Please call or e-mail if you have any questions or concerns.

TO: Board of Education  
Mr.. Guttenberg

FROM: Kurt H. Eley, Director of Student Services

DATE: May 3. 2021

RE: Request for Increase FTE Educational Interpreter

This memo is a request to add FTE to the Educational Interpreter position previously approved for a student. Here is a [link](#) to the previously approved position which was part time as the student was in 4K for the current school year. The family has decided to enroll in the district for the 2021-2022 school year. The student will attend Arboretum Elementary.

Since the student will be full time in the district in the fall, the request is to increase the position to a 7.5 hour per day position. Educational Interpreter positions are difficult to find as the demand for staff in this area far exceeds to supply. Finding a person to employ will be important as the cost through a vendor could be \$75-80 per hour. The district's posting on WECAN is at a rate of \$25 per hour minimum.

Please let me know if you have any questions.

CC: Steve Summers  
Brian Grabarski

# Waunakee Community School District

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## Board of Education Meeting

May 10, 2021



# English Learner Programming--Overview

Our current English Learner Programming and Staffing

English Learner Enrollment Trends

Bilingual-Bicultural Education Programming

Next Steps

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# Current English Learner Programming & Staffing

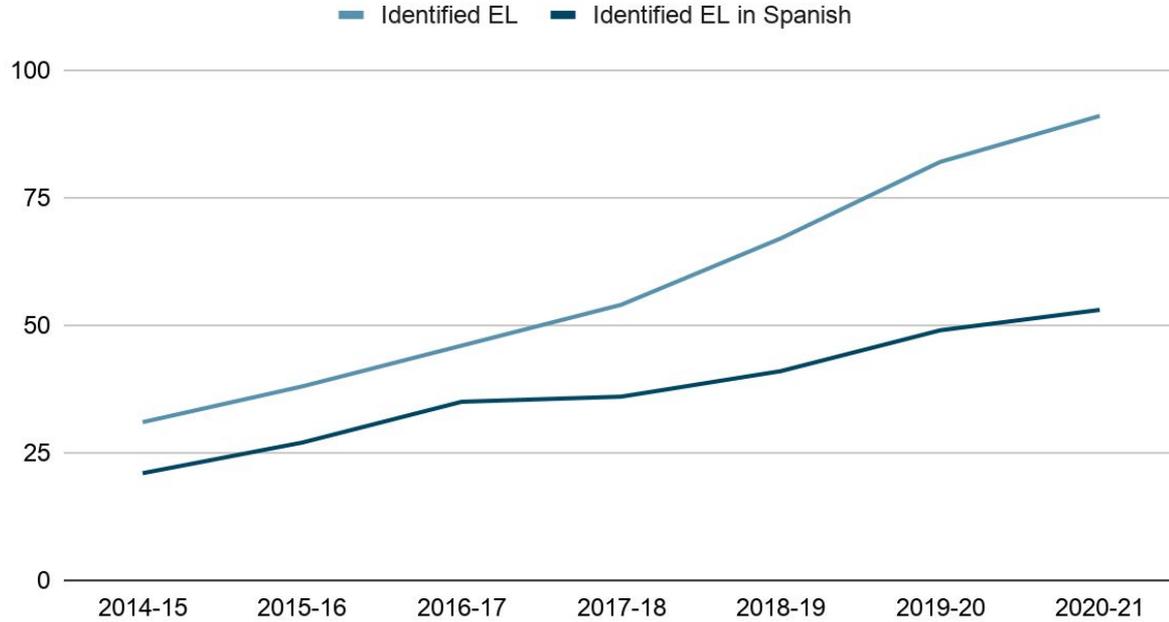
- Instructional Model is English as a Second Language (ESL)
  - Content-Based (reinforce vocabulary and language based on class content)
  - Newcomer programming at secondary level to help teach basic language/content skills.
- WCSD has 4 ESL teachers and 1 ESL paraeducator
- WCSD has 4 staff members with Bilingual-Bicultural licenses

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# WCSD English Learners

WCSD English Learners (updated 5/3/21)



# English Learner Programming: State Regulations

WI school districts that have the following specific numbers of EL students are required by section 115.97 of the state statutes to establish a bilingual-bicultural education program for such students:

- There are 10 or more EL students in a language group in K-3rd grade in attendance at a particular elementary school.
  - This threshold has been met at Heritage Elementary.
- There are 20 or more EL students in a language group in grades 4-8 in attendance at a particular elementary or middle school.
- There are 20 or more EL students in a language group in grades 9-12 in attendance at a particular high school.

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# English Learner Programming: State Regulations

- Bilingual-Bicultural Education Programs must be taught by a licensed bilingual teacher.
- Bilingual counselors must be made available for bilingual-bicultural education programs for EL students in grades 9-12.
- Bilingual-Bicultural Programs must include instruction in reading, writing and speaking.
- School Districts may combine students in attendance at separate schools in its bilingual-bicultural education program.
- A student is eligible for a bilingual-bicultural education program until they test out of EL services.

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# English Learner Programming: Next Steps

- WCSD will apply for a flexibility waiver with the WI State Superintendent for the 2021-22 school year. This will allow us time to create a effective and meaningful program.
- WCSD will work with CESA 2 EL Coordinators as well as the Department of Public Instruction to conduct a program review and develop a program and plan that will begin during the 2022-2023 school year.



**THANK YOU!**



# Executive Summary

WCSD Wellness Clinic  
Data as of March 2021



## Waukegan Community School District Wellness Clinic

In partnership with SSM Health - Dean Medical Group

### Financial

**Annual Investment:**  
Apr 2020 - March 2021  
**\$137,260**  
(COVID discounts of \$ 49,503.90)

**Claims Avoidance:**  
YTD: \$ 24,028  
Rolling 12: \$ 89,725

**Co-Pay Savings:**  
YTD: \$ 3,540  
Rolling 12: \$ 9,660

**Occ Med Savings:**  
July 2020- Mar 2021  
\$ 14,878

**Med Loss Ratio: Period**  
July 2020 through Jan 2021  
**Claims/Premium/MLR%**  
\$4,121,502/\$4,142,893 **99.48%**

### Quality Metrics

#### SSM Ambulatory Bundle



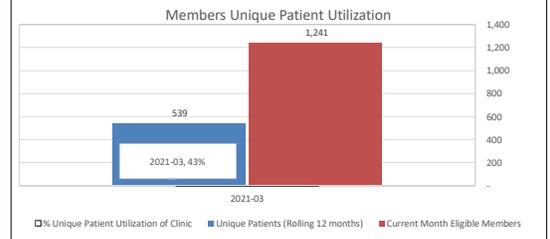
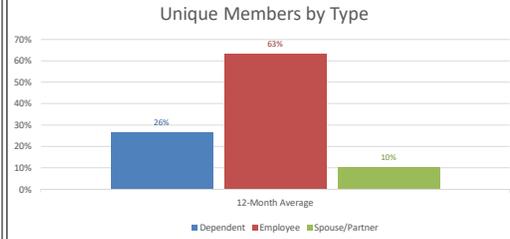
### Top Referrals (by Specialty)

**Dermatology (19%)**  
**Ear Nose and Throat (11%)**  
**Behavioral Health (7%)**  
**Sports Medicine (7%)**  
**Physical Therapy (7%)**

### Top Visit Reasons

1. Diseases of the Respiratory System
2. General Adult Medical Examination
3. Skin Conditions

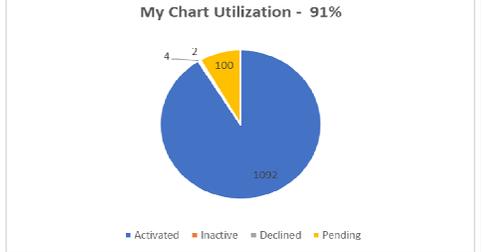
### Utilization Trends



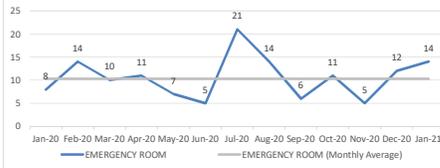
### Completed Appointments by Visit Type

Provider Type	Visit Type Detail	Calendar Year Month												
		Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Provider	EXTENDED OFFICE VISIT	38	6	1	9	26	3	4	10	4	16	6	11	2
	OFFICE VISIT	6			1	5	23	17	6	7	2	8	5	3
	PRE EMPLOYMENT BRIEF	2				2	5	2		2	1	1		1
	SAME DAY				4	1					3			12
	TELEMEDICINE	6	6	1	1					1	3			2
	VIDEO VISIT		2	8	2	1	2	4	2	3	9	9	4	14
	WELLNESS VISIT	1			2	12	1			3	1	1		6
	SPECIAL CARE VISIT												29	
	<b>Provider Total</b>	<b>53</b>	<b>14</b>	<b>10</b>	<b>19</b>	<b>47</b>	<b>34</b>	<b>27</b>	<b>18</b>	<b>20</b>	<b>33</b>	<b>28</b>	<b>49</b>	<b>41</b>
Nurse	FLU VACCINE	2					97	270	35	9				
	OFFICE VISIT	4		1			8	10	5	1	1	2		
<b>Nurse Total</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>8</b>	<b>107</b>	<b>275</b>	<b>36</b>	<b>10</b>	<b>2</b>	<b>2</b>		
<b>Grand Total</b>	<b>59</b>	<b>14</b>	<b>11</b>	<b>19</b>	<b>47</b>	<b>42</b>	<b>134</b>	<b>293</b>	<b>56</b>	<b>43</b>	<b>30</b>	<b>49</b>	<b>41</b>	

### MyChart Utilization



### ED and Urgent Care Utilization Jan 2020 - Jan 2021



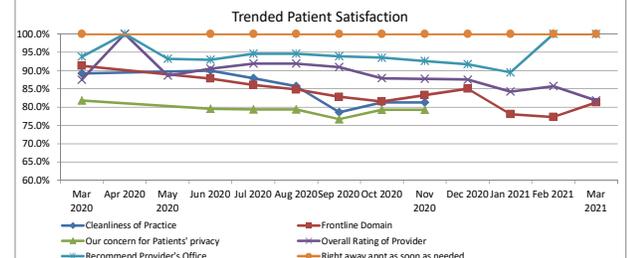
Avoidable ER Visits - New York University (NYU) Methodology	Current Avoidable ER Visits	Current ER Visits	ER Visits % Avoidable		
			Prior	Current	Comparative Benchmark
NYU ED Utilization Algorithm: Emergent, ED Care Needed, Preventable/Avoidable	4	117	3.22%	3.31%	3.85%
NYU ED Utilization Algorithm: Emergent, Primary Care Treatable	16	117	18.56%	13.41%	20.30%
NYU ED Utilization Algorithm: Non-Emergent	11	117	18.62%	9.81%	15.24%
<b>Sum:</b>	<b>31</b>	<b>117</b>	<b>40.40%</b>	<b>26.53%</b>	<b>39.40%</b>

### Risk Scores Jan 2020 - Dec 2020

#### Risk Scores by Relation, Current Year and Prior Year (MARA)

RELATION	Age/Gender Factor			Average Concurrent Risk Score		
	Prior	Current	Comparative Benchmark	Prior	Current	Comparative Benchmark
SUBSCRIBER	1.39	1.38	1.32	1.71	1.58	1.42
SPOUSE	1.3	1.31	1.4	1.61	1.42	1.6
DEPENDENT	0.51	0.51	0.53	0.89	0.69	0.63
<b>Average:</b>	<b>1.06</b>	<b>1.23</b>	<b>1.08</b>	<b>1.41</b>	<b>1.23</b>	<b>1.22</b>

### Patient Satisfaction



## **METRIC DEFINITIONS**

### **Claims Avoidance Metric:**

This value shows the dollar amount of claims that were not filed to insurance for the services delivered in the employer clinic at the provider level. Each visit aligns with a level of service value that the provider documents in the Epic record. That value is calculated based on an estimated discounted rate that the employer may have with our health plan for a fee schedule. That discounted rate, multiplied by the volume of those service levels, demonstrates a conservative value for claims that would have been submitted to an insurance carrier if the clinic did not exist. This is one metric used as a financial ROI to the investment of the clinic.

### **ER/UC Utilization:**

This report demonstrates the volume of visits based on charges from an Emergency Department or Urgent Care facility to the insurance carrier. Reviewing any increases in volumes of visits provides the opportunity for a second report for the primary diagnosis documented at the visit. For those visits deemed to be avoidable and thus treated at a lower cost of care facility, additional education and/or marketing is done to remind the eligible members to utilize the appropriate level of care to the severity of symptoms. It also provides direction on ensuring the employer clinic has access aligned to demand.

### **Member Savings:**

When employers have a benefit plan that includes a co-pay for clinic visits, the value of that co-pay is applied to the appropriate visit types at the employer clinic. As the member presents to the employer clinic for services with no or reduced copays, this metric reflects the out-of-pocket savings (at the co-pay level) for eligible members utilizing clinic services. (does not include fees applied toward deductibles which are additional member savings)

### **Med Loss Ratio:**

This value is calculated based on the variance between paid premiums and charges/claims submitted for the same period. Timing of charges and claim edits can cause variable values in this report so an average ratio trended over time is of most value as a success metric.

### **Other Occ Med Savings:**

Any service that was performed in the employer clinic that would have typically been billed (at retail rates) by a vendor (Concentra) or a medical group's occupational health department is reflected in this value. Examples are pre-employment physicals or drug screenings. These savings are a cost-shift for the employer and can be considered a ROI metric.

### **Patient Satisfaction:**

This report shows the results of various methods of survey results including a Press Ganey survey which is sent to a member shortly after a completed clinic encounter, seeking feedback on the patient experience overall. Other surveys may be collected at point of service. Member written comments are offered to the management team to address any opportunities for improvement or to convey compliments to the care team members.

### **Population Health:**

This data is provided through the Employee Group Report and compares the proportion of members with chronic disease states year over year, showing increases or decreases in the percentage of total member months for these chronic members. Evaluation of this data allows the clinic management team to focus on specific disease management strategies to improve or sustain overall population health by adjusting specialty resources.

### **Quality Metrics:**

The Epic record tracks preventive health metrics for compliance on health maintenance screenings. Percent capture of cancer screenings and percent control of disease states are reflected. Denominator includes only those members that have had at least one visit at the clinic location.

### **Referral Tracking:**

Care that is referred outside the scope of care of the employer clinic is tracked by department specialty the member is referred to. The percent of total referrals that a specialty reflects may offer an opportunity to provide ad hoc specialty services to the employer clinic model. Example: Physical Therapy or Dermatology screenings.

### **Risk Scores:**

Age/gender risk scores use actuarial models to determine the relative risk of each member. The Milliman Advanced Risk Adjusters (MARA) risk adjuster utilizes clinical information on each members' claims to determine the relative risk score. A relative risk score of 1.0 indicated average risk for the population. Members with relative risk scores of greater than 1.0 are expected to have higher than average costs and those with risk scores less than 1.0 are expected to have lower than average costs.

### **Trended Fill Rates:**

This metric demonstrates the percent per scheduled day that the clinic provider(s) are booked, compared to the available appointment slots. High percentage rates should be tracked to ensure that timely access is maintained for the clinic. Options for improved access may be to hold same-day slots or to add provider capacity to the clinic work week. Providers perform several functions outside of face-to-face visits that fill the other work hours of their shifts. These include care management, population health reporting to identify at risk members, outreach to at risk members for check-ins and follow ups, group sessions, etc.

### **Unique Patient Utilization:**

Employers want to know that they have reached their eligible members with knowledge of the employer clinic benefit as a convenient option for accessing health care. This metric identifies what percentage of eligible members have had an encounter with the clinic at least once. Nationally statistics identify a unique patient utilization rate of approximately 60% as a successful capture rate to sustain over time. It typically takes up to three years to reach this desired level. Marketing or health care events enhance utilization rates.

**2020-21 Budget Status Report-April 30, 2021**

**GENERAL FUND 10 EXPENSES**

<b>Salary &amp; Benefits (no grants)</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Spent</b>	<b>Ordered</b>	<b>% Spent/Or.</b>	<b>Available</b>
Personnel Costs: Salaries	26,678,069	26,432,401	19,961,941.04	3,531,610.29	88.88%	2,938,849.67
Personnel Costs: Benefits	9,941,025	10,040,372	7,259,839.03	1,309,884.65	85.35%	1,470,648.32
<b>Total</b>	<b>36,619,094</b>	<b>36,472,773</b>	<b>27,221,780.07</b>	<b>4,841,494.94</b>	<b>87.91%</b>	<b>4,409,497.99</b>

<b>Buildings</b>	<b>Budget</b>	<b>Revised Budget</b>	<b>Spent</b>	<b>Ordered</b>	<b>% Spent/Or.</b>	<b>Available</b>
Prairie School	88,410	88,410	60,804.06	13,517.61	84.06%	14,088.33
Prairie School CSF	21,356	26,003	18,134.84	2,547.72	79.54%	5,320.44
Heritage School	82,580	82,580	61,659.84	4,175.29	79.72%	16,744.87
Heritage School CSF	16,027	22,230	8,080.56	2,464.37	47.44%	11,685.07
Arboretum School	77,463	77,463	52,307.60	10,701.84	81.34%	14,453.56
Arboretum School CSF	16,749	21,975	15,055.28	6,906.65	99.94%	13.07
Intermediate School	148,620	148,620	68,791.13	13,214.03	55.18%	66,614.84
Intermediate School CSF	21,091	27,901	21,082.36	6,908.74	100.32%	-90.10
Middle School	142,000	142,000	79,698.47	11,989.85	64.57%	50,311.68
Middle School CSF	23,467	28,066	27,584.87	422.37	99.79%	58.76
High School	563,093	563,093	265,712.65	58,811.30	57.63%	238,569.05
High School CSF	48,227	68,145	57,565.65	8,709.00	97.26%	1,870.35
Athletics	346,182	316,682	137,640.92	127,075.10	83.59%	51,965.98

<b>Departments</b>						
Utilities	982,582	982,582	868,172.52	535,924.00	142.90%	-421,514.52
Maintenance	1,172,605	972,605	639,446.64	159,380.63	82.13%	173,777.73
Capital Projects	278,500	278,500	289,444.56	13,214.00	100.00%	-24,158.56
Contingency Fund	100,000	100,000	52,780.41	0.00	52.78%	47,219.59
Energy Conservation	83,894	83,894	17,107.85	68,061.00	101.52%	-1,274.85
Transportation	1,328,225	1,192,455	675,042.20	244,291.67	77.10%	273,121.13
Technology	966,179	966,179	607,084.38	18,265.49	64.72%	340,829.13
Technology Erate/Fees	25,000	25,000	97,617.40	23,292.84	483.64%	-95,910.24
Curriculum	337,771	337,771	356,819.59	7,960.28	108.00%	-27,008.87
Human Resources	35,850	35,850	26,754.63	1,039.17	77.53%	8,056.20
Superintendent	84,600	84,600	53,256.71	22,392.69	89.42%	8,950.60
Student Support	31,412	31,412	10,953.21	10,348.15	67.81%	10,110.64
Business Office	421,973	421,973	257,362.81	84,644.24	81.05%	79,965.95
District Wide	1,299,357	1,330,971	649,660.13	46,390.14	52.30%	634,920.73
Special Projects	0	0	0.00	1,395.00	---	-1,395.00
Summer School	29,350	29,350	28,797.60	0.00	98.12%	552.40

<b>Grants-Fund 10</b>						
Common School Fund-District	5,799	5,799	5,799.00	0.00	100.00%	0.00
CARES Act Grant	63,244	63,224	63,224.00	0.00	100.00%	0.00
Title 1 Grant (Public)	90,061	89,600	42,664.70	3,551.06	51.58%	43,384.24
Title 1 Grant (Private)	0	4,920	1,527.31	0.00	31.04%	3,392.69
Title 2 Grant (Public)	42,737	51,200	38,195.89	0.00	74.60%	13,004.11
Title 2 Grant (Private)	5,692	5,655	1,552.00	0.00	27.44%	4,103.00
Title 3 Grant	15,784	15,784	6,374.27	0.00	40.38%	9,409.73
Title 4A Grant (Public)	8,850	9,648	9,648.00	0.00	100.00%	0.00
Title 4A Grant (Private)	1,150	351	0.00	0.00	0.00%	351.00
Peer Mentor Grant	6,000	6,000	0.00	0.00	0.00%	6,000.00
Perkins Grant	16,156	16,156	13,159.20	0.00	81.45%	2,996.80
CCEIS Federal Flo-Through	204,709	204,709	122,870.93	0.00	0.00%	81,838.07
Reading Readiness	8,373	8,373	0.00	0.00	100.00%	8,373.00
State Safety Grant - 2	19,434	19,434	19,434.00	0.00	100.00%	0.00
Career/Tech Ed Grant	73,654	73,654	21,690.85	299.60	29.86%	51,663.55
Ed. Effectiveness Grant	27,840	29,520	29,520.00	0.00	0.00%	0.00

<b>Other Program Totals</b>						
Transfer to Fund 27	5,635,100	5,524,784	0.00	0.00	0.00%	5,524,784.00
4K Program-AD Curriculum	972,540	972,540	967,288.74	0.00	99.46%	5,251.26
Wellness Clinic	232,200	232,200	125,652.30	100,797.00	97.52%	5,750.70
Referendum 2020	2,127,502	2,127,502	1,840,343.82	108,057.50	91.58%	179,100.68

<b>Subtotals</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Spent</b>	<b>Ordered</b>	<b>% Spent/Or.</b>	<b>Available</b>
Salary & Benefits Totals	36,619,094	36,472,773	27,221,780.07	4,841,494.94	87.91%	4,409,497.99
Building Totals	1,595,265	1,613,168	874,118.23	267,443.87	70.77%	471,605.90
Department Totals	7,177,298	6,873,142	4,630,300.64	1,236,599.30	85.36%	1,006,242.06
Grant Totals	589,483	604,027	375,660.15	3,850.66	62.83%	224,516.19
Other Program Totals	8,967,342	8,857,026	2,933,284.86	208,854.50	35.48%	5,714,886.64
<b>Total Fund 10 Expenditures</b>	<b>54,948,482</b>	<b>54,420,136</b>	<b>36,035,143.95</b>	<b>6,558,243.27</b>	<b>78.27%</b>	<b>11,826,748.78</b>

**GENERAL FUND 10 REVENUES**

Building/Department	Original Budget	Revised Budget	Received	Ordered	% Received	Unreceived
Prairie School	11,760	11,760	2,259.12	0.00	19.21%	9,500.88
Heritage School	12,380	12,380	2,050.74	0.00	16.56%	10,329.26
Arboretum School	12,813	12,813	2,851.80	0.00	22.26%	9,961.20
Intermediate School	37,950	37,950	13,443.00	0.00	35.42%	24,507.00
Middle School	31,000	31,000	4,745.99	0.00	15.31%	26,254.01
High School	177,575	177,575	155,297.95	0.00	87.45%	22,277.05
Athletic Dept	38,000	8,500	1,340.04	0.00	15.77%	7,159.96
Curriculum	8,800	8,800	4,461.94	0.00	50.70%	4,338.06
Maintenance	2,000	2,000	7,433.37	0.00	371.67%	-5,433.37
Energy Conservation	0	0	220.00	0.00	-%	-220.00
Human Resources	2,200	2,200	0.00	0.00	0.00%	2,200.00
Technology	2,750	2,750	4,924.32	0.00	179.07%	-2,174.32
E-Rate	25,000	25,000	20,560.75	0.00	82.24%	4,439.25
District	53,593,679	53,378,715	34,154,530.93	0.00	63.99%	19,224,184.07

**Grants - Fund 10**

Common School Fund-District	152,716	200,119	0.00	0.00	0.00%	200,119.00
CARES Act Grant	63,244	63,224	63,224.00	0.00	100.00%	0.00
Title 1 Grant (Public)	90,061	89,600	32,216.51	0.00	35.96%	57,383.49
Title 1 Grant (Private)	0	4,920	161.49	0.00	3.28%	4,758.51
Title 2 Grant (Public)	42,737	51,200	28,467.51	0.00	55.60%	22,732.49
Title 2 Grant (Private)	5,692	5,655	1,552.00	0.00	27.44%	4,103.00
Title 3 Grant	15,784	15,784	0.00	0.00	0.00%	15,784.00
Title 4A Grant (Public)	8,850	9,648	9,648.00	0.00	100.00%	0.00
Title 4A Grant (Private)	1,150	351	0.00	0.00	0.00%	351.00
Peer Mentor Grant	6,000	6,000	0.00	0.00	0.00%	6,000.00
Perkins Grant	16,156	16,156	7,326.02	0.00	45.35%	8,829.98
CCEIS Federal Flo-Through	204,709	204,709	122,470.93	0.00	59.83%	82,238.07
Reading Readiness	8,373	8,373	0.00	0.00	0.00%	8,373.00
State Safety Grant - 2	19,434	19,434	19,433.66	0.00	100.00%	0.34
Career/Tech Ed Grant	73,654	73,654	0.00	0.00	0.00%	73,654.00
Ed. Effectiveness Grant	27,840	29,520	0.00	0.00	0.00%	29,520.00

<b>Total Fund 10 Revenues</b>	<b>54,692,307</b>	<b>54,509,790</b>	<b>34,658,620.07</b>	<b>0.00</b>	<b>63.58%</b>	<b>19,851,169.93</b>
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**SPECIAL EDUCATION FUND 27 EXPENSES**

Salaries & Benefits (no grants)	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salaries	5,514,116	5,239,284	3,951,433.49	709,927.65	88.97%	577,922.86
Benefits	2,123,890	2,153,933	1,558,811.41	253,668.84	84.15%	341,452.75
<b>Total</b>	<b>7,638,006</b>	<b>7,393,217</b>	<b>5,510,244.90</b>	<b>963,596.49</b>	<b>87.56%</b>	<b>919,375.61</b>

**Departments**

CWD/Pupil Services	190,094	190,094	132,453.18	61,553.39	102.06%	-3,912.57
Transportation	140,000	140,000	128,257.92	11,742.08	100.00%	0.00
O&M	8,000	8,000	5,062.77	6,875.94	149.23%	-3,938.71
Medicaid	8,000	8,000	8,565.20	0.00	107.07%	-565.20

**Grants-Fund 27**

IDEA FlowThrough Grant	662,800	679,868	425,155.60	125,145.95	80.94%	129,566.45
IDEA PreSchool Grant	15,588	23,027	7,660.11	2,076.06	42.28%	13,290.83

<b>Total Fund 27 Expenditures</b>	<b>8,662,488</b>	<b>8,442,206</b>	<b>6,217,399.68</b>	<b>1,170,989.91</b>	<b>87.52%</b>	<b>1,053,816.41</b>
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**SPECIAL EDUCATION FUND 27 REVENUES**

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
IDEA FlowThrough Grant	662,800	679,868	331,900.43	0.00	48.82%	347,967.57
IDEA PreSchool Grant	15,588	23,027	6,479.52	0.00	28.14%	16,547.48
Student Support Revenues	0	0	0.00	0.00	0.00%	0.00
Other Fund 27 Revenues	7,984,100	7,739,311	1,599,625.69	0.00	20.67%	6,139,685.31

<b>Total Fund 27 Revenues</b>	<b>8,662,488</b>	<b>8,442,206</b>	<b>1,938,005.64</b>	<b>0.00</b>	<b>22.96%</b>	<b>6,504,200.36</b>
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**FOOD SERVICE FUND 50 EXPENSES**

Function	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
All	2,493,635	2,493,635	750,908.60	1,588,911.96	93.83%	153,814.44

**FOOD SERVICE FUND 50 REVENUES**

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
All	2,544,507	2,544,507	590,421.01	0.00	23.20%	1,954,085.99

**CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES (Fund 10)**

Building/Department	19-20 Carryover	20-21 Revenue Budget	20-21 Rec'd	20-21 Revenue Balance	20-21 Expense Budget	20-21 Spent / Encumbered	20-21 Expense Balance	20-21 Balance	Funds Available
Prairie School	20,930.59	11,760.00	2,259.12	9,500.88	88,410	74,321.67	14,088.33	4,587.45	25,518.04
Heritage School	22,811.68	12,380.00	2,050.74	10,329.26	82,580	65,835.13	16,744.87	6,415.61	29,227.29
Arboretum School	26,767.07	12,813.00	2,851.80	9,961.20	77,463	63,009.44	14,453.56	4,492.36	31,259.43
Intermediate School	51,542.70	37,950.00	13,443.00	24,507.00	148,620	82,005.16	66,614.84	42,107.84	93,650.54
Middle School	40,026.43	31,000.00	4,745.99	26,254.01	142,000	91,688.32	50,311.68	24,057.67	64,084.10
High School	64,893.55	177,575.00	155,297.95	22,277.05	563,093	324,523.95	238,569.05	216,292.00	281,185.55
Athletic Dept	11,000.00	8,500.00	1,340.04	7,159.96	316,682	264,716.02	51,965.98	44,806.02	55,806.02
4K	14,220.36	0.00	0.00	0.00	972,540	967,288.74	5,251.26	5,251.26	19,471.62
Curriculum	30,726.65	82,454.00	4,461.94	77,992.06	411,425	386,770.32	24,654.68	-53,337.38	-22,610.73
Energy Conservation	1,516.67	0.00	220.00	-220.00	83,894	85,168.85	-1,274.85	-1,054.85	461.82
Human Resources	6,591.04	2,200.00	0.00	2,200	35,850	27,793.80	8,056.20	5,856.20	12,447.24
Maintenance	55,705.29	2,000.00	7,433.37	-5,433	972,605	798,827.27	173,777.73	179,211.10	234,916.39
Student Support	13,580.91	0.00	0.00	0.00	221,506	215,307.93	6,198.07	6,198.07	19,778.98
Superintendent	16,610.49	0.00	0.00	0.00	84,600	75,649.40	8,950.60	8,950.60	25,561.09
Technology	50,895.63	2,750.00	4,924.32	-2,174.32	991,179	746,260.11	244,918.89	247,093.21	297,988.84
Capital Projects (Fund 10)	21,267.54	0.00	0.00	0.00	278,500	302,658.56	-24,158.56	-24,158.56	-281,391.02
	449,086.60						716,768.60		887,355.20

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
CASH RECONCILIATION FOR THE MONTH OF March 2021**

	<u>STATE BANK</u>	<u>STATE BANK</u>	<u>STATE BANK</u>	<u>STATE POOL</u>	<u>STATE POOL</u>	
	<u>PAYROLL CHECKING</u>	<u>DEPOSIT ACCT</u>	<u>OPERATING ACCT</u>	<u>GENERAL ACCOUNT</u>	<u>DENTAL ACCT</u>	
	(FUND 10)	(FUNDS 10,21,27,50,60,80,99)	(FUNDS 10,21,27,50,60,80,99)	(FUNDS 10,27,50,80,99)	(FUND 10)	
BEGINNING BALANCE	383,829.44	15,409,204.12	313,372.20	2,516,693.17	399,784.12	
REVENUES:						
+ DEPOSITS	3,878,702.51	204,741.62	705,012.90	8,575,486.39	63,488.70	185
+ INTEREST	0.00	690.83	32.57	244.50	16.87	
TOTAL REVENUES	3,878,702.51	205,432.45	705,045.47	8,575,730.89	63,505.57	
EXPENSES:						
ACCOUNTS PAYABLE	277.35	15,551,720.20	<b>817,935.90</b>	200,000.00	60,012.90	
PAYROLL	<b>4,194,952.93</b>	0.00	0.00	2,511,037.93	0.00	
TOTAL EXPENSES	4,195,230.28	15,551,720.20	817,935.90	2,711,037.93	60,012.90	
ENDING BALANCE	67,301.67	62,916.37	200,481.77	8,381,386.13	403,276.79	

**BANK BALANCES**

ENDING BANK BALANCE	799,413.46	62,916.37	200,669.27	8,381,386.13	403,276.79	
OUTSTANDING ACH	359,423.03	0.00	187.50	0.00	0.00	
ACTUAL BALANCE	439,990.43	62,916.37	200,481.77	8,381,386.13	403,276.79	
SKYWARD BALANCE	67,301.67	62,916.37	200,481.77	8,381,386.13	403,276.79	
Variance Skyward VS Ending Balance	0.00	0.00	0.00	0.00	0.00	

This account can have a negative balance due to the WRS pymt. outstanding due at the end of the following month.

<u>WISC</u> <u>CAPITAL</u> <u>PROJECTS</u> <u>ACCT</u>	<u>MIDAMERICA</u> <u>TRUST ACCT</u>	<u>WISC</u> <u>DEBT SERVICE</u>	<u>WISC</u> <u>SCHOLARSHIP ACCT</u>	<u>WISC</u> <u>GENERAL</u>	<u>TOTALS</u>
(FUND 41)	(FUND 73)	(FUNDS 38,39)	(FUND 21)	(FUNDS 39 AND 49)	
38,475.85	1,378,977.15	977,965.58	329,717.28	635,449.10	22,383,468.01
1,338,398.83	0.00	7,394,445.00	0.00	12,400,000.00	34,560,275.95
16.72	2,084.08	69.87	-90.89	47.92	3,112.47
1,338,415.55	2,084.08	7,394,514.87	-90.89	12,400,047.92	34,563,388.42
0.00	0.00	<b>1,900.00</b>	0.00	7,394,445.00	24,026,291.35
0.00	0.00	0.00	0.00	0.00	6,705,990.86
0.00	0.00	1,900.00	0.00	7,394,445.00	30,732,282.21
1,376,891.40	1,381,061.23	8,370,580.45	329,626.39	5,641,052.02	26,214,574.22

1,376,891.40	1,381,061.23	8,370,580.45	329,626.39	5,641,052.02	26,946,873.51
0.00	0.00	0.00	0.00	0.00	359,610.53
1,376,891.40	1,381,061.23	8,370,580.45	329,626.39	5,641,052.02	26,587,262.98
1,376,891.40	1,381,061.23	8,370,580.45	329,626.39	5,641,052.02	26,214,574.22
0.00	0.00	0.00	0.00	0.00	0.00

**Wellness Clinic Monthly Expenses**

	Dean/SSM	Staff	Admin	Other Prof. Services	Supplies/ Equipment	Rent	Cleaning	Utilities	District purchased supplies	Security System (annually)	Monthly Total
		10,729.00	1,954.00		2,330.00						
<i>March 2017</i>	15,013.00					2,017.00			2,974.17		20,004.17
		10,729.00	1,954.00		2,330.00						
<i>April 2017</i>	15,013.00					2,017.00	1,500.00	27.45	52,020.78	540.00	71,118.23
		10,729.00	1,954.00		2,330.00						
<i>May 2017</i>	15,013.00					2,017.00	1,612.40	113.85	22,059.98		40,816.23
		10,729.00	1,954.00		2,330.00						
<i>June 2017</i>	15,013.00					2,017.00	1,500.00	107.49	22.00		18,659.49
		10,729.00	1,954.00		2,330.00						
<i>July 2017</i>	15,013.00					2,017.00	1,500.00	78.90		189.00	18,797.90
		10,729.00	1,954.00		2,330.00						
<i>August 2017</i>	15,013.00					2,017.00	1,500.00	70.17	5.50		18,605.67
		10,729.00	1,954.00		2,330.00						
<i>September 2017</i>	15,013.00					2,017.00	1,500.00	68.84	25.50		18,624.34
		10,729.00	1,954.00		2,330.00						
<i>October 2017</i>	15,013.00					2,017.00	1,500.00	68.31	7.00		18,605.31
		10,729.00	1,954.00		2,330.00						
<i>November 2017</i>	15,013.00					2,017.00	1,500.00	121.01	263.00		18,914.01
		10,729.00	1,954.00		2,330.00						
<i>December 2017</i>	15,013.00					2,017.00	1,500.00	229.65	5.50		18,765.15
		10,729.00	1,954.00		2,330.00						
<i>January 2018</i>	15,013.00					2,017.00	1,500.00	340.53	25.50		18,896.03
		10,729.00	1,954.00		2,330.00						
<i>February 2018</i>	15,013.00					2,017.00	1,500.00	446.47	7.00		18,983.47
		10,729.00	1,954.00		2,330.00						
<i>March 2018</i>	15,013.00					2,059.00	1,500.00	538.96	263.00		19,373.96
		10,729.00	1,954.00		2,330.00						
<i>April 2018</i>	15,013.00					2,059.00	1,590.88	23.58	5.50		18,691.96
		10,729.00	1,954.00		2,330.00						
<i>May 2018</i>	15,013.00					2,059.00	1,545.00		25.50		18,642.50
		10,729.00	1,954.00		2,330.00						
<i>June 2018</i>	15,013.00					2,059.00	1,545.00		7.00		18,624.00
		10,729.00	154.00		2,330.00						
<i>July 2018</i>	13,213.00					2,059.00	1,545.00	195.67			17,012.67
		10,729.00	154.00		2,330.00						
<i>August 2018</i>	13,213.00					2,059.00	1,545.00	253.18	5.50		17,075.68
		10,729.00	154.00		2,330.00						
<i>September 2018</i>	13,213.00					2,059.00	1,545.00	227.99	25.50	270.00	17,340.49
		10,729.00	154.00		3,345.70						
<i>October 2018</i>	14,228.70					2,059.00	1,545.00	193.65	7.00		18,033.35
		10,729.00	154.00		7,330.35						
<i>November 2018</i>	18,213.35					2,059.00	1,545.00	140.92	263.00		22,221.27
		10,729.00	154.00	482.00	2,423.60						
<i>December 2018</i>	13,788.60					2,059.00	1,545.00	162.00	26.00		17,580.60
		10,729.00	154.00		2,826.95						
<i>January 2019</i>	13,709.95					2,059.00	1,545.00	194.93	31.50		17,540.38
		10,729.00	154.00		2,383.00						
<i>February 2019</i>	13,266.00					2,059.00	1,545.00	209.10	-		17,079.10
		10,729.00	154.00		2,427.00						
<i>March 2019</i>	13,310.00					2,374.00	1,591.35	231.90	51.75		17,559.00
		14,053.00		613.00	458.16						
<i>April 2019</i>	15,124.16					2,104.00	1,591.35	207.65	18.50		19,045.66
		14,053.00		65.00	640.02						
<i>May 2019</i>	14,758.02					2,104.00	1,591.35	172.45	7.00		18,632.82
		14,053.00			656.60						
<i>June 2019</i>	14,709.60					2,104.00	1,591.35	163.01	56.75		18,624.71
		14,053.00			656.60						
<i>July 2019</i>	14,709.60					2,104.00	1,591.35	167.72	7.00	352.80	18,932.47
		14,053.00			1,180.00						
<i>August 2019</i>	15,233.00					2,104.00	1,591.35	250.68	25.50		19,204.53
		14,053.00			4,741.76						
<i>September 2019</i>	18,794.76					2,167.00	1,591.35	220.16	21.50		22,794.77
		14,053.00		555.75	63.25						
<i>October 2019</i>	14,672.00					2,167.00	1,591.35	187.96	18.50		18,636.81
		14,053.00		935.60							
<i>November 2019</i>	14,988.60					2,167.00	1,591.35	147.67	20.25		18,914.87
		14,053.00		487.00							
<i>December 2019</i>	14,540.00					2,197.00	1,591.35	162.46	25.50		18,516.31
		14,053.00			1,308.00						
<i>January 2020</i>	15,361.00					2,197.00	1,591.35	176.69	32.50		19,358.54
		14,053.00			1,308.00						
<i>February 2020</i>	15,361.00					2,197.00	1,591.35	191.30	25.50		19,366.15
		14,053.00		197.00	259.20						
<i>March 2020</i>	14,509.20					2,197.00	1,591.35	164.89	32.25		18,494.69
		7,026.50		-	482.00						
<i>April 2020</i>	7,508.50					2,197.00	1,639.09	148.89	18.50		11,511.98
		7,026.50		108.20							
<i>May 2020</i>	7,134.70					2,197.00	1,639.09	148.89	7.00		11,126.68
		6,708.10		-	(31.00)						
<i>June 2020</i>	6,677.10					2,197.00	1,639.09	146.69	7.00		10,666.88
		7,026.50			249.00						
<i>July 2020</i>	7,275.50					2,197.00	1,639.09	146.68	25.50	360.00	11,643.77
		7,026.50		-	147.00						
<i>August 2020</i>	7,173.50					2,197.00	1,639.00	196.79	7.00		11,213.29
		7,026.50			6,360.00						
<i>September 2020</i>	13,386.50					2,197.00	1,639.09	183.26	50.50		17,456.35
		7,026.50		-	836.00						
<i>October 2020</i>	7,862.50					2,197.00	1,639.09	149.80	22.37		11,870.76
		15,678.00			142.00						
<i>November 2020</i>	15,820.00					2,262.91	1,639.09	139.85	32.25		19,894.10
		15,678.00		-	-						
<i>December 2020</i>	15,678.00					2,262.91	1,639.09	151.39	7.00		19,738.39
		15,678.00			1,068.00						
<i>January 2021</i>	16,746.00					2,262.91	1,639.09	186.83	45.00		20,879.83
		15,678.00		600.00	42.00						
<i>February 2021</i>	16,320.00					2,262.91	1,639.09	100.81	7.00		20,329.81
		15,678.00									
<i>March 2021</i>	15,678.00					2,262.91	1,639.09	203.17	7.00		19,790.17



Waunakee Community School District  
**Wellness Clinic**

*In partnership with SSM Health - Dean Medical Group*

Performance Report  
March 2021

# Top 3 Medical Visit Reasons

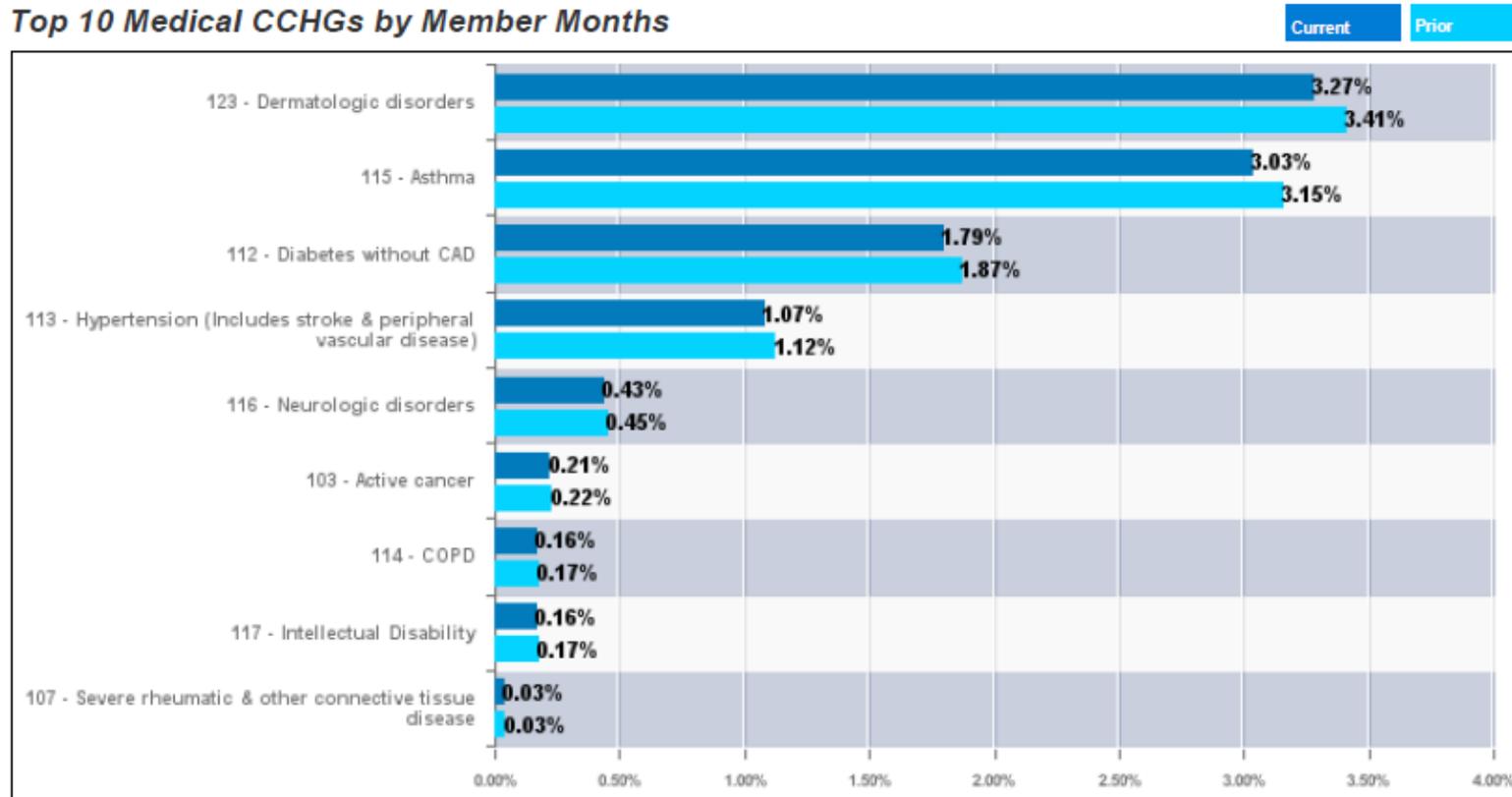
March 2021

1. Diseases of the respiratory system
2. General adult medical examination
3. Warts

# Healthcare Opportunities

(quarterly metric - Q1 2021)

Top 10 Medical CCHGs by Member Months



\*CAD: Coronary Artery Disease; COPD: Chronic Obstructive Pulmonary Disease

## CCHG: Milliman's Chronic Condition Hierarchical Groups

This metric uses diagnosis and drug codes on claims data to identify patients being treated for targeted conditions, and then apply a risk adjustment model to determine relative risks for this population.

■ Current: Jan 1, 2020 – Dec 31, 2020  
 ■ Prior: Jan 1, 2019 – Dec 31, 2019

# Top Specialty Referrals

Jan 2020 - Mar 2021



**Dermatology (19%)**

**Ear Nose and Throat (11%)**

**Behavioral Health (7%)**

**Sports Medicine (7%)**

**Physical Therapy (7%)**



Total Referrals:  
**27**

# Quality Metrics

## SSM Ambulatory Bundle

Last Refresh: 01:39:43 PM

YTD

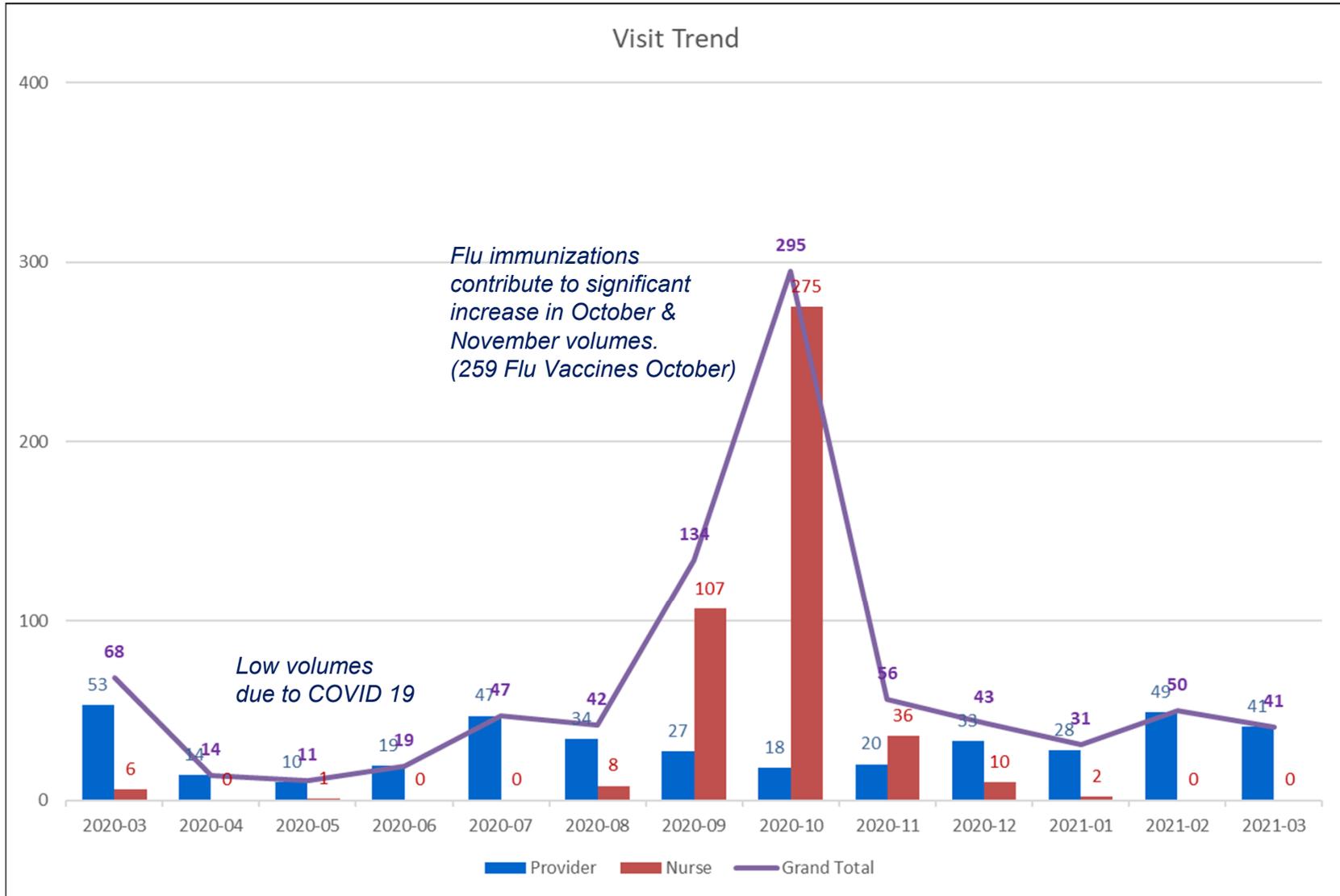


	Q3 '20	Q4 '20	Q1 '21	QTD	Region - Midwest Mean
CMS 125: Breast Cancer Screening	100 %	75 %	80 %	67 %	47 %
CMS 130: Colorectal Cancer Screening	75 %	83 %	93 %	50 %	51 %
CMS 2: Preventive Care and Screening: Screening for Depression and Follow-Up Plan	67 %	78 %	94 %	63 %	36 %
CMS 165: Controlling High Blood Pressure	100 %	50 %	67 %	0 %	65 %
CMS 122: Diabetes: Hemoglobin A1c Poor Control	50 %	-	0 %	-	49 %
CMS 147: Preventive Care and Screening: Influenza Immunization	83 %	76 %	91 %	80 %	43 %
CMS 117: Childhood Immunization Status	-	-	-	-	46 %

**Control Metrics:** The percent rating of patients who presented for a visit at the Wellness clinic, and whose currently recorded result was within an acceptable normal range for that measurement.

**Screening Metrics:** Population Health is highly impacted by preventive screenings and care. For those patients presenting to the Employee Wellness Clinic – percent ratings identify which patients had these needs/gaps met at the visit. Additional education and orders are placed for those due or overdue for screenings.

# Monthly Appointment Volume



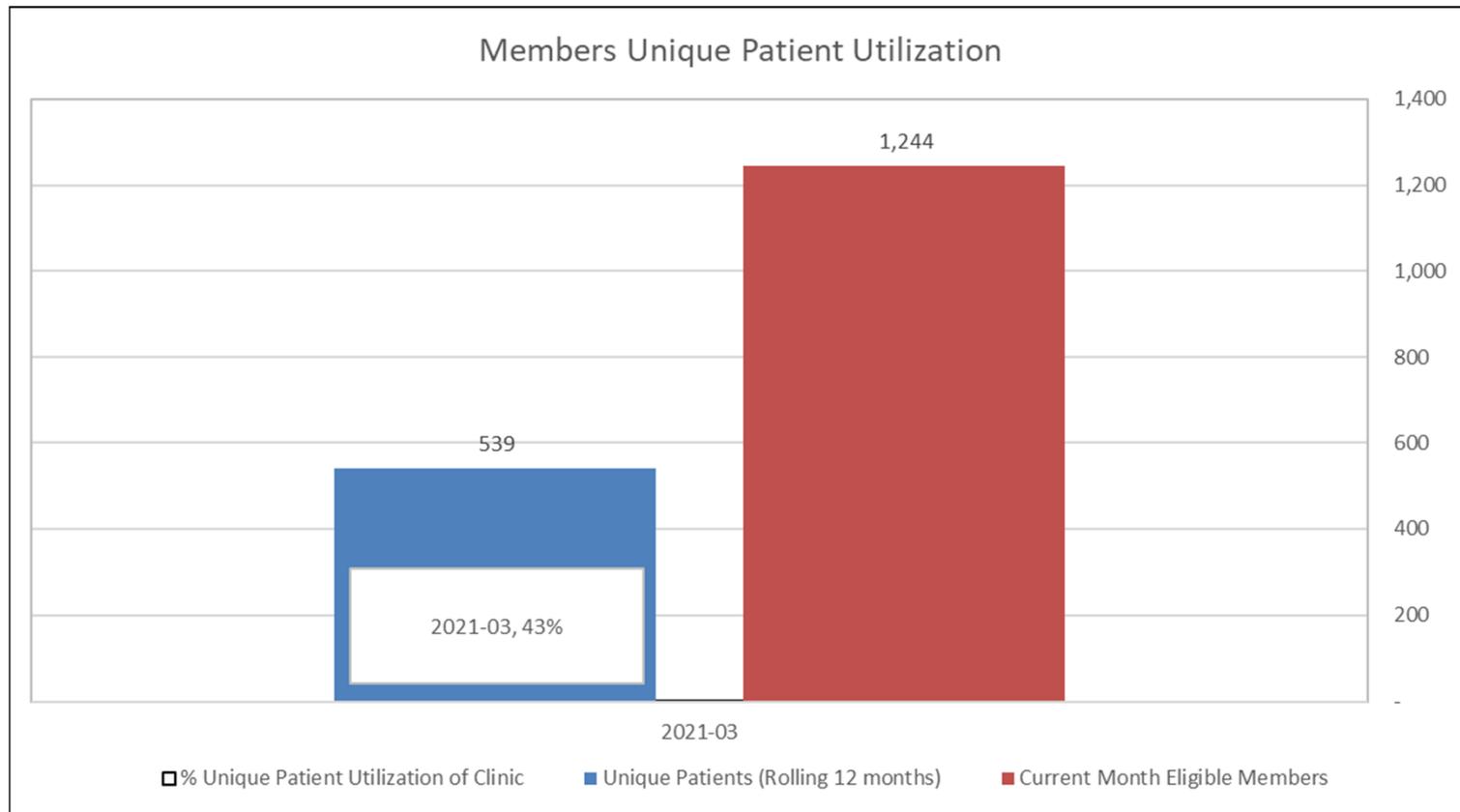
# Visit Volumes by Visit Type – includes both provider and nurse visits

Sum of Completed Appts		Calendar													
Visit Type	Visit Type Detail	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	
Provider	EXTENDED OFFICE VISIT									1				2	
	OFFICE VISIT	38	6	1	9	26	3	4	10	4	16	6	11	1	
	PRE EMPLOYMENT	6			1	5	23	17	6	7	2	8	5	3	
	PRE EMPLOYMENT BRIEF	2				2	5	2		2	1	1		1	
	SAME DAY				4	1					3			12	
	TELEMEDICINE	6	6	1	1						1	3		2	
	VIDEO VISIT		2	8	2	1	2	4	2	3	9	9	4	14	
	WELLNESS VISIT	1			2	12	1			3	1	1		6	
	SPECIAL CARE VISIT												29		
<b>Provider Total</b>		<b>53</b>	<b>14</b>	<b>10</b>	<b>19</b>	<b>47</b>	<b>34</b>	<b>27</b>	<b>18</b>	<b>20</b>	<b>33</b>	<b>28</b>	<b>49</b>	<b>41</b>	
Nurse	FLU VACCINE	2						97	270	35	9				
	OFFICE VISIT	4		1			8	10	5	1	1	2			
<b>Nurse Total</b>		<b>6</b>		<b>1</b>			<b>8</b>	<b>107</b>	<b>275</b>	<b>36</b>	<b>10</b>	<b>2</b>			
Lab	LAB	9							2			1	1		
<b>Lab Total</b>		<b>9</b>							<b>2</b>			<b>1</b>	<b>1</b>		
<b>Grand Total</b>		<b>68</b>	<b>14</b>	<b>11</b>	<b>19</b>	<b>47</b>	<b>42</b>	<b>134</b>	<b>295</b>	<b>56</b>	<b>43</b>	<b>31</b>	<b>50</b>	<b>41</b>	

Note: New visit types implemented Jan 2020

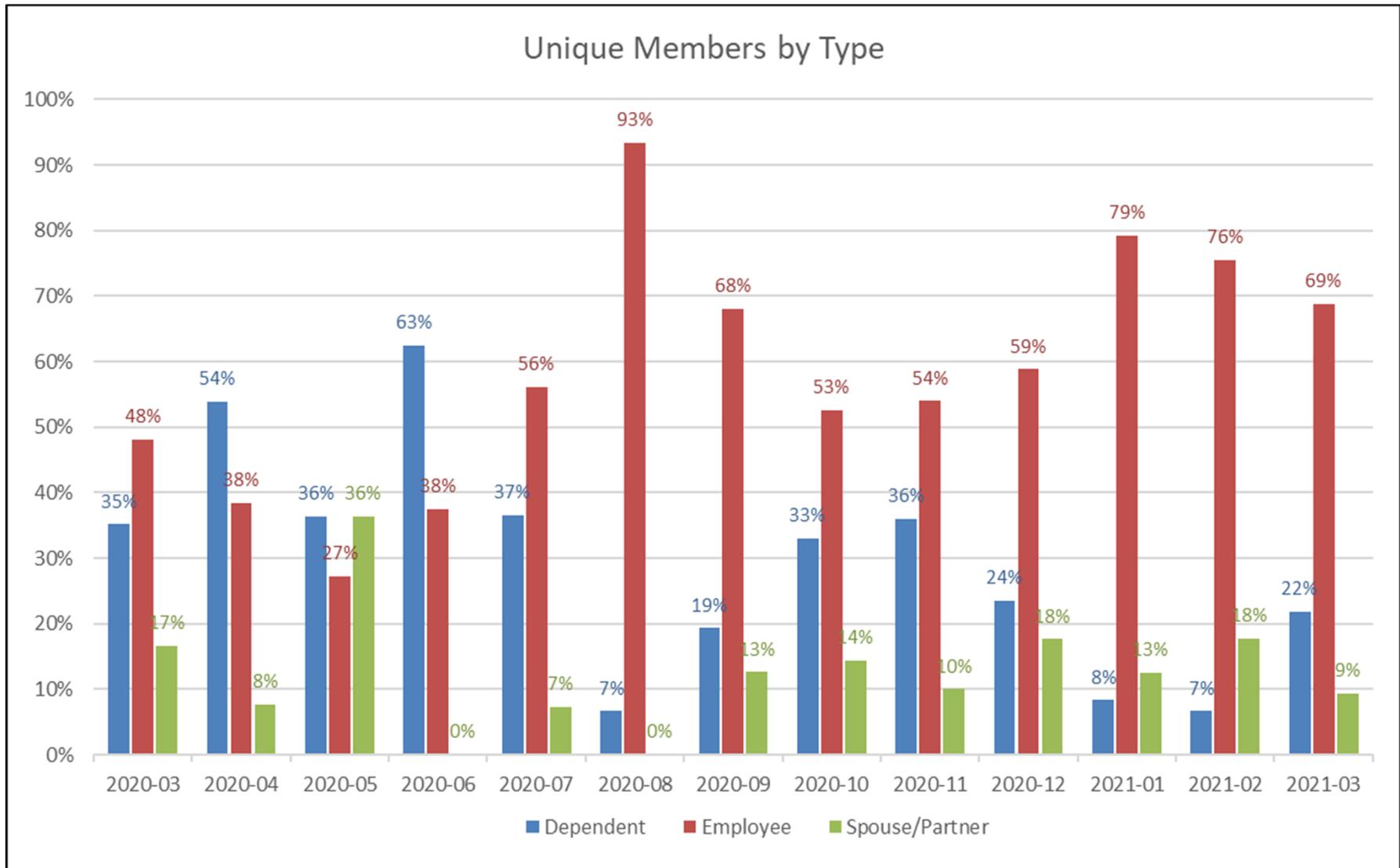
# Unique Patient Utilization

## Rolling Year Ending March 2021

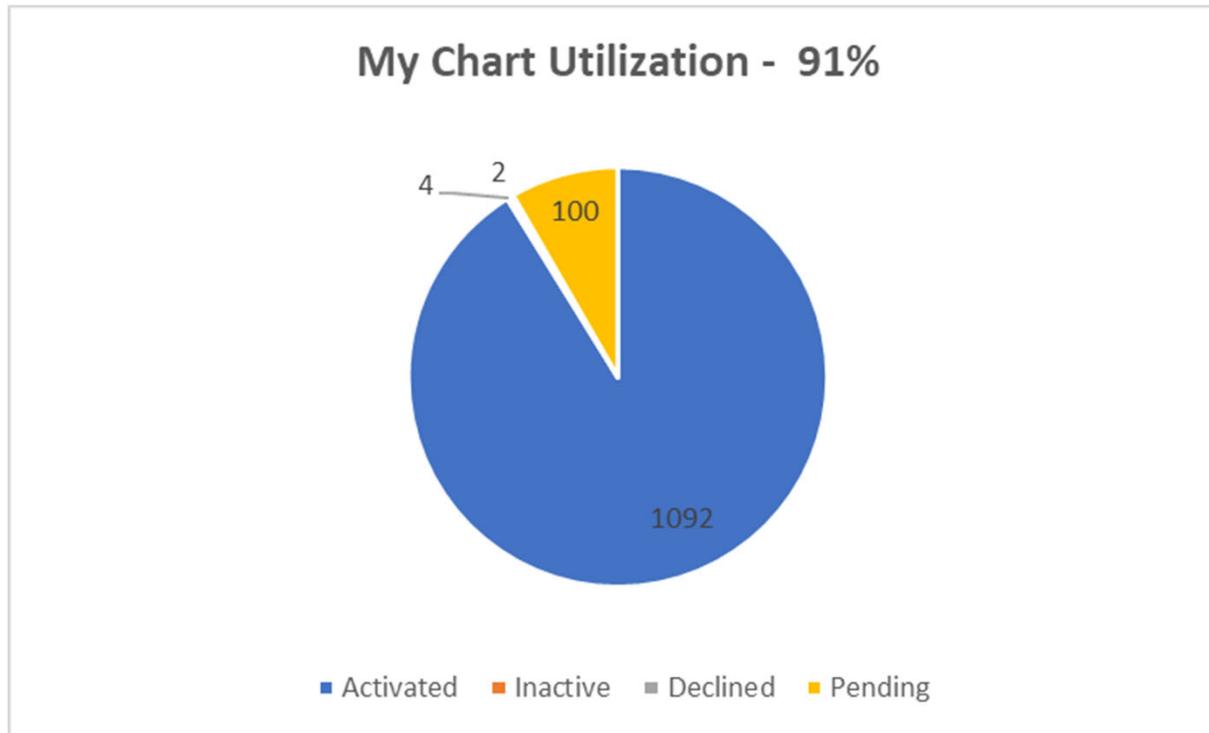


Unique Patients – individual members receiving care at the wellness clinic in each reporting period  
 As of September 2019 reporting, utilization is report as a rolling 12 month figure  
 National benchmarks suggest a 60% utilization rate stabilizes after a few years.

# Utilization By Unique Member Type



# My Chart Utilization

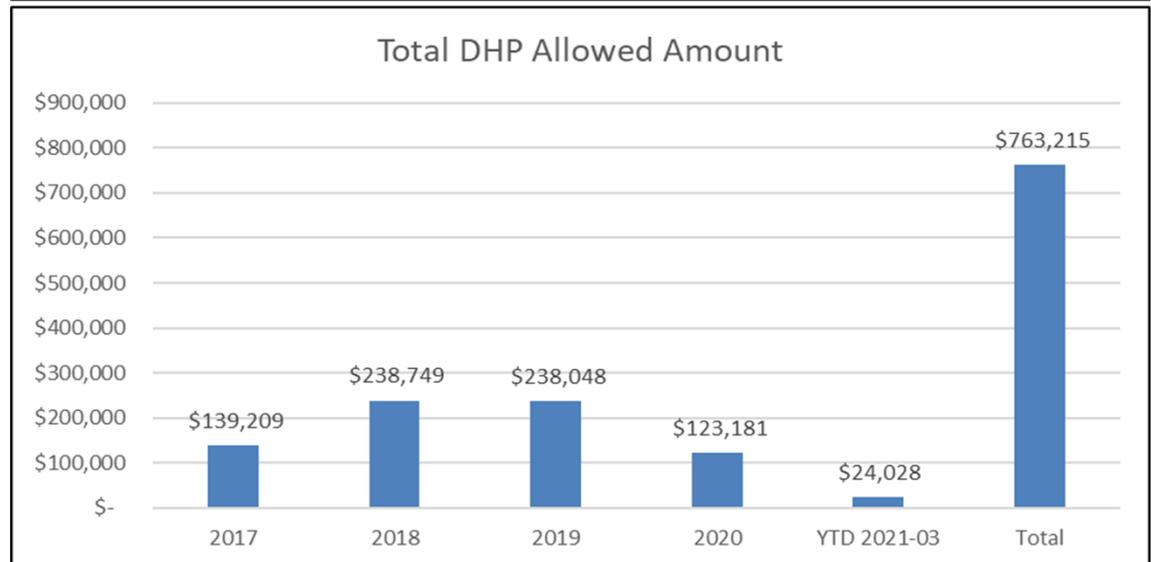
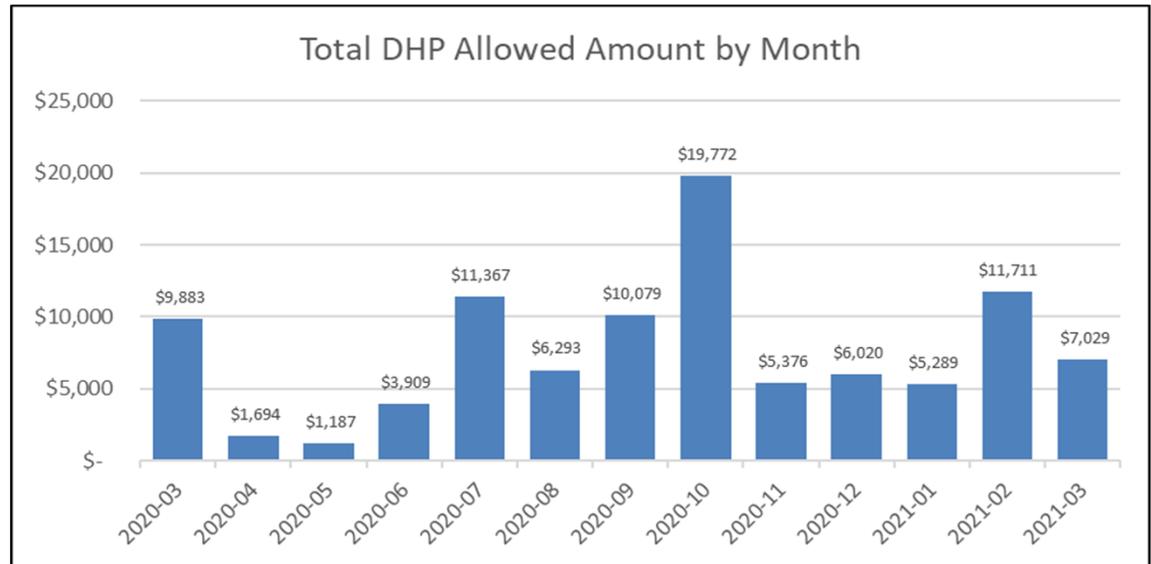


**91%** of members visiting the WCSD clinic in the last 2 years have active or pending My Chart accounts

Active My Chart utilization is reported based on members who have had a clinic visit at the WCSD clinic, and have either an 'active' account, or those who have been sent an activation code (pending) but have not yet activated the account.

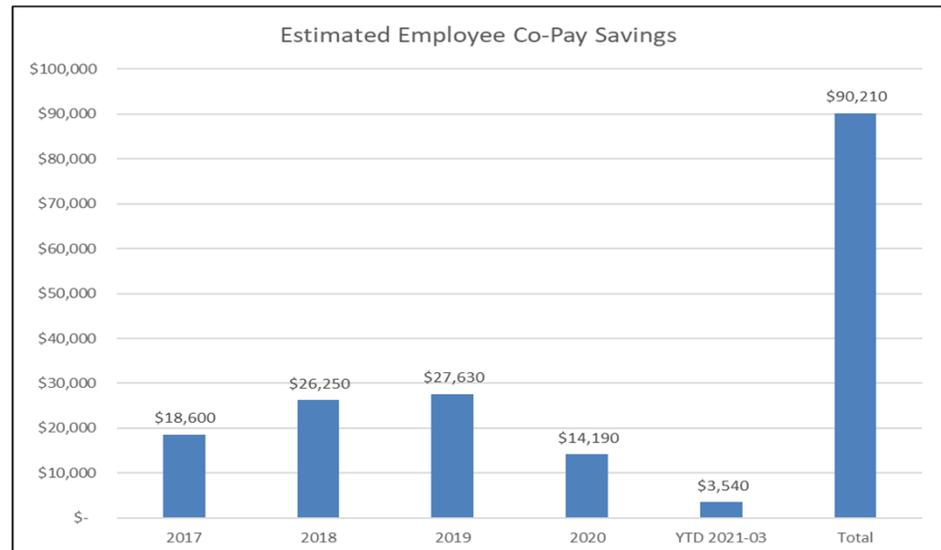
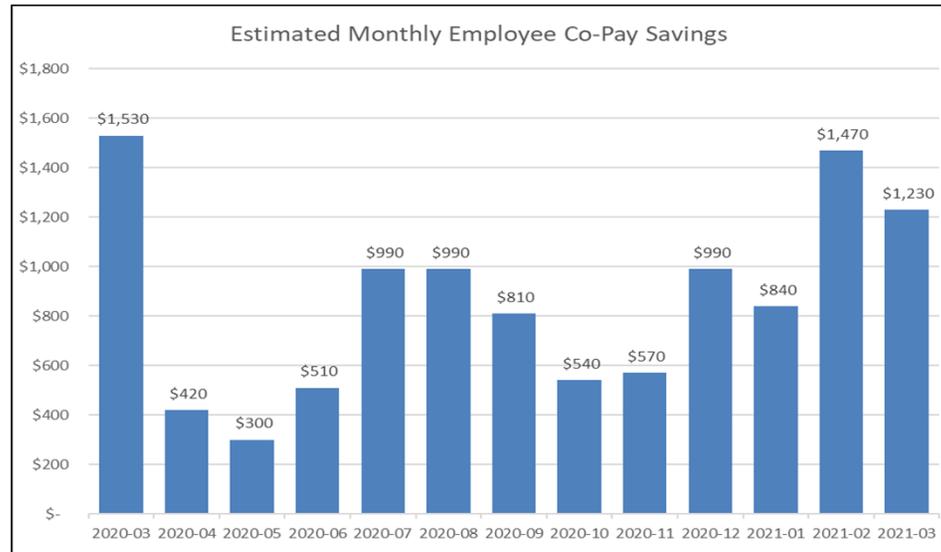
# DHP Contract Allowed Amounts

- Rolling 12-Month ending March 2021, DHP Contract Allowed Amount, Claims Avoidance Totaled \$89,725



# Estimated Employee Co-Pay Savings

- Assumes \$30 Co-Pay for all applicable Office/Medical Visits
- Rolling 13-Month ending March 2021 Potential Employee Co-Pay Savings Totaled \$9,660



# Additional Financial ROI

## Occupational Health:

Services captured in the employer clinic – Saving \$8,206 from direct billing to employer. (9 rolling months – newer data point)



**Total Additional Savings :  
\$14,878.00**

Financial ROI metrics-detail						
Client			Service	Fee	Vol	Savings
Waunakee School District			PE Phys	\$ 96.00	76	\$ 7,296.00
			Brf PE Phys	\$ 65.00	14	\$ 910.00
			Flu admin	\$16.00	417	\$ 6,672.00
						\$ 14,878.00

## Flu season:

- Vaccine pharmaceutical expense billed at wholesale SSM fee (\$16/dose)

- Savings: administration costs (not going to claims or paid to 3<sup>rd</sup> party vendor)

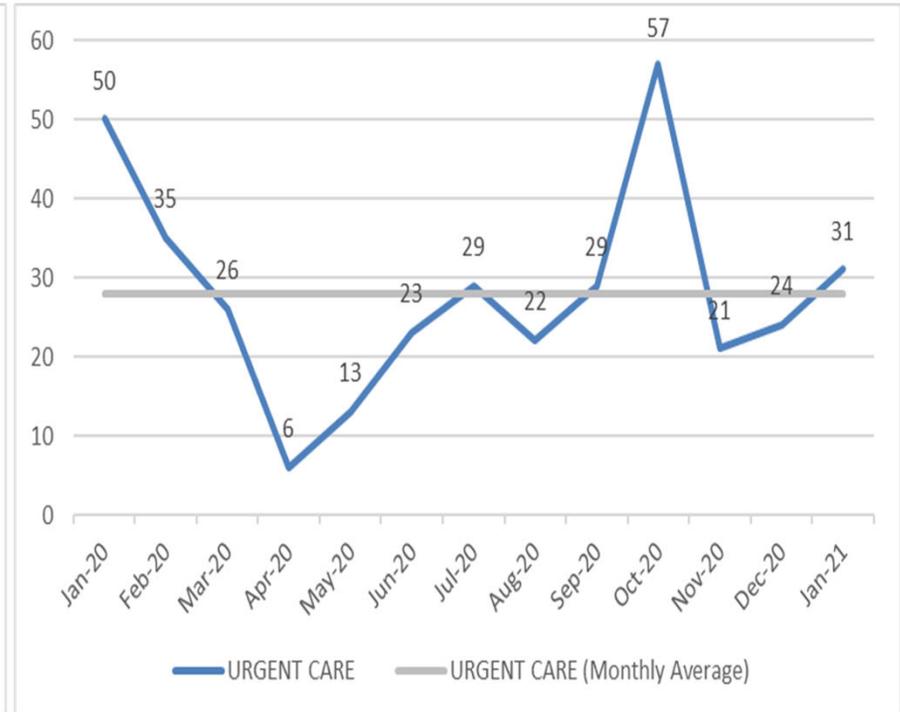
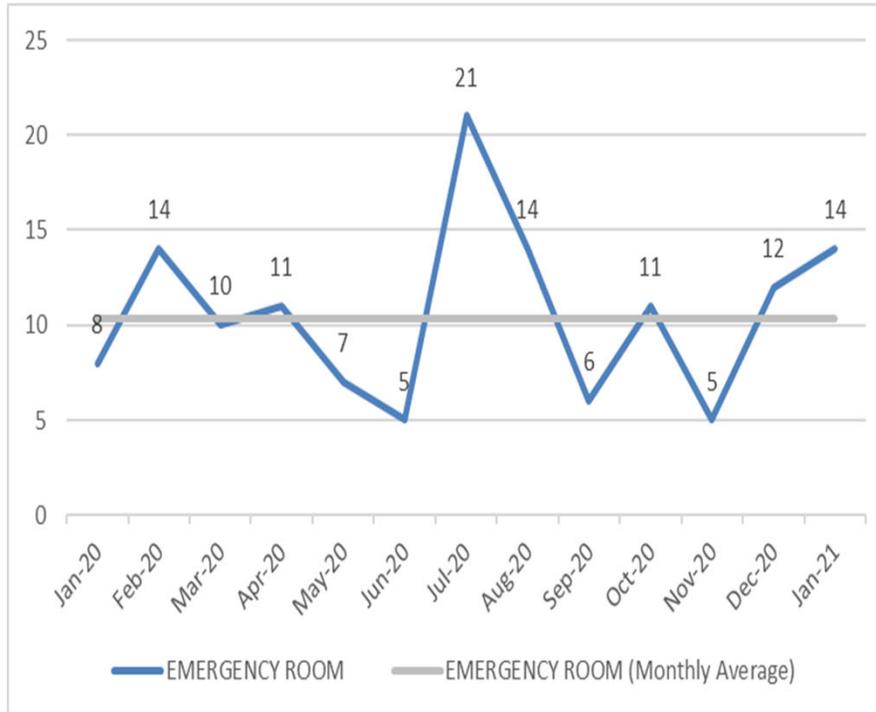
\$ 6,672 (12 rolling months)

Volumes from July 2020\* – Mar 2021  
(annualized: \$19,8370)



\*New Scheduling tracker implemented

# Emergency Department and Urgent Care Volume Trend



Data is pulled from claims metrics through the health plan. This utilization is not connected to Employee Wellness Clinic utilization – but shows a group trend which supports opportunities for additional marketing and education on right level of care.

*\*Includes any ED or UC setting – not limited to SSM owned*

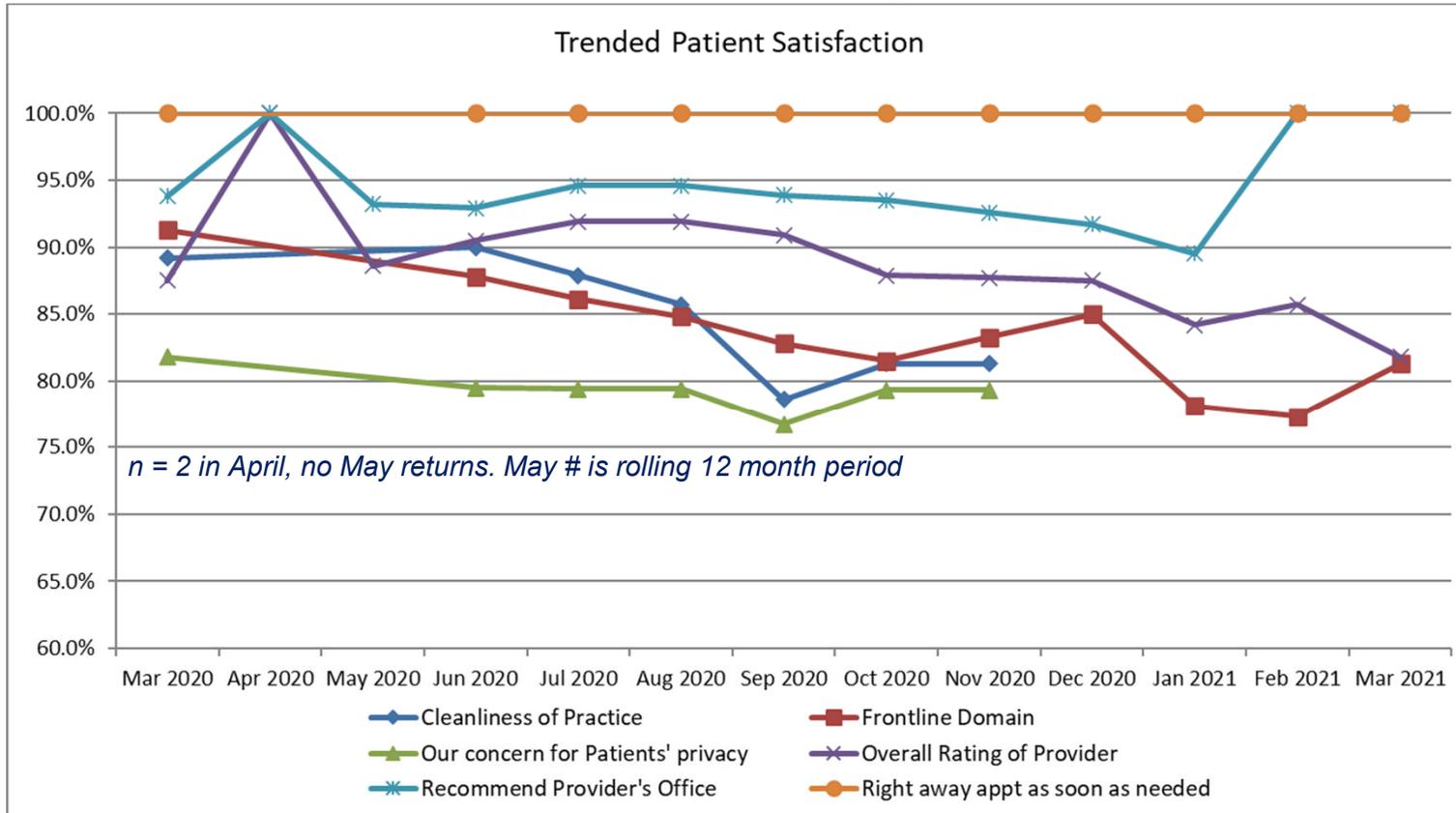
**Source:** DHP Claims databased on service incurred date; **group members;**

Data is two months behind to allow for claims lag and history may be restated if new claims are received

**Note:** members with multiple visits for a service in any given reporting period will be counted for each visit (e.g. a member with two separate visits to an Emergency Department in the month of December would be counted for two visits)

# Patient Satisfaction

## March 2021 Rolling 13-month



Overall Rating of Provider:	Using any number from 0(worst)-10(best), what number would you use to rate this provider?
Recommend Provider's Office:	Would you recommend this provider's office to your family and friends?
Our concern for Patients' privacy:	Our concern for your privacy?
Frontline Domain:	1) During this visit, did clerks and receptionists at this provider's office treat you with courtesy and respect? 2) During this visit, were clerks and receptionists at this provider's office as helpful as you thought they should be?
Right away appt as soon as needed:	When you made this appointment for care you needed right away, did you get this appointment as soon as you thought you needed?
Cleanliness of Practice:	Cleanliness of Practice?

\*Patient survey results reported as a rolling 13-month aggregate of top-box responses.

\*Some volumes too low for metric trending

# Risk Scores

(quarterly metric – Q1 2021)

**Risk Scores by Relation, Current Year and Prior Year (MARA)**

RELATION	Age/Gender Factor			Average Concurrent Risk Score		
	Prior	Current	Comparative Benchmark	Prior	Current	Comparative Benchmark
SUBSCRIBER	1.39	1.38	1.32	1.71	1.58	1.42
SPOUSE	1.3	1.31	1.4	1.61	1.42	1.6
DEPENDENT	0.51	0.51	0.53	0.89	0.69	0.63
<i>Average:</i>	<i>1.06</i>	<i>1.23</i>	<i>1.08</i>	<i>1.41</i>	<i>1.23</i>	<i>1.22</i>

Age/gender risk scores use actuarial models to determine the relative risk of each member. The (MARA) risk adjuster utilizes clinical information on each members' claims to determine the relative risk score. A relative risk score of 1.0 indicates average risk for the population. Members with relative risk scores greater than 1.0 are expected to have higher than average costs and those with risk scores less than 1.0 are expected to have lower than average costs.

\*MARA: Milliman Advanced Risk Adjusters

**Reporting periods:**

Prior: Jan 1, 2019 – Dec 31, 2019

Current: Jan 1, 2020 – Dec 31, 2020

# Recommendations/Discussion

## March 2021

- Dermatology Day - Successful
- COVID vaccination - completed
- Great community support (collaboration with Dane County Librarians)
- Focus personal record reviews with attention to A1C values (diabetic control)
  - Lack of pre-employment influence
- New patient satisfaction at Point of Care this week
- Sara participating in Monthly Wellness Meetings
- Sara, Maria, Janet Boling planning Virtual Presentations

# Summary and Discussion



# Executive Summary

WCSD Wellness Clinic  
Data as of March 2021



## Waukegan Community School District Wellness Clinic

In partnership with SSM Health - Dean Medical Group

### Financial

**Annual Investment:**  
Apr 2020 - March 2021  
**\$137,260**  
(COVID discounts of \$ 49,503.90)

**Claims Avoidance:**  
YTD: \$ 24,028  
Rolling 12: \$ 89,725

**Med Loss Ratio: Period**  
July 2020 through Jan 2021  
**Claims/Premium/MLR%**  
\$4,121,502/\$4,142,893 **99.48%**

**Co-Pay Savings:**  
YTD: \$ 3,540  
Rolling 12: \$ 9,660

**Occ Med Savings:**  
July 2020- Mar 2021  
\$ 14,878

### Quality Metrics

#### SSM Ambulatory Bundle



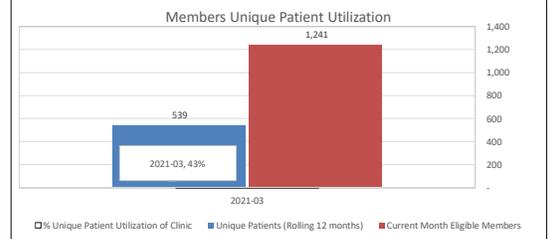
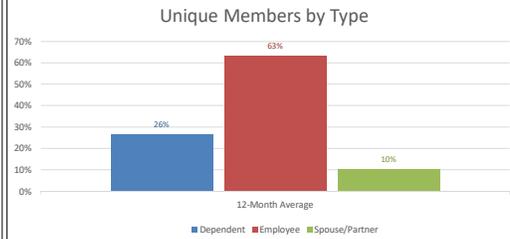
### Top Referrals (by Specialty)

**Dermatology (19%)**  
**Ear Nose and Throat (11%)**  
**Behavioral Health (7%)**  
**Sports Medicine (7%)**  
**Physical Therapy (7%)**

### Top Visit Reasons

1. Diseases of the Respiratory System
2. General Adult Medical Examination
3. Skin Conditions

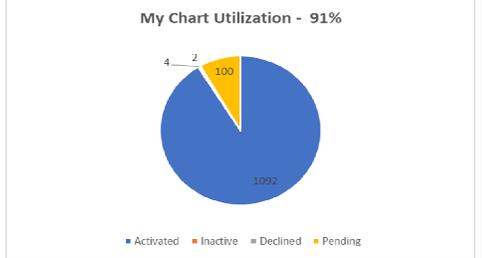
### Utilization Trends



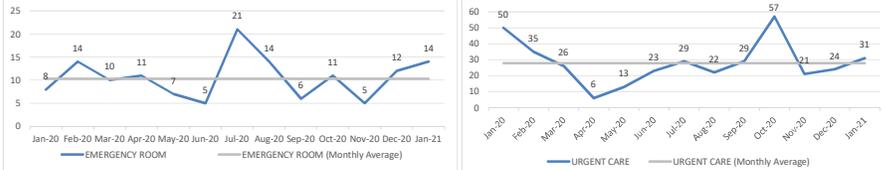
### Completed Appointments by Visit Type

Provider Type	Visit Type Detail	Calendar Year Month												
		Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Provider	EXTENDED OFFICE VISIT	38	6	1	9	26	3	4	10	4	16	6	11	2
	OFFICE VISIT	6			1	5	23	17	6	7	2	8	5	3
	PRE EMPLOYMENT BRIEF	2				2	5	2		2	1	1		1
	SAME DAY				4	1					3			12
	TELEMEDICINE	6	6	1	1					1	3			2
	VIDEO VISIT		2	8	2	1	2	4	2	3	9	9	4	14
	WELLNESS VISIT	1			2	12	1			3	1	1		6
	SPECIAL CARE VISIT													29
	<b>Provider Total</b>		<b>53</b>	<b>14</b>	<b>10</b>	<b>19</b>	<b>47</b>	<b>34</b>	<b>27</b>	<b>18</b>	<b>20</b>	<b>33</b>	<b>28</b>	<b>49</b>
Nurse	FLU VACCINE	2					97	270	35	9				
	OFFICE VISIT	4		1			8	10	5	1	1	2		
<b>Nurse Total</b>		<b>6</b>		<b>1</b>			<b>8</b>	<b>107</b>	<b>275</b>	<b>36</b>	<b>10</b>	<b>2</b>		
<b>Grand Total</b>		<b>59</b>	<b>14</b>	<b>11</b>	<b>19</b>	<b>47</b>	<b>42</b>	<b>134</b>	<b>293</b>	<b>56</b>	<b>43</b>	<b>30</b>	<b>49</b>	<b>41</b>

### MyChart Utilization



### ED and Urgent Care Utilization Jan 2020 - Jan 2021



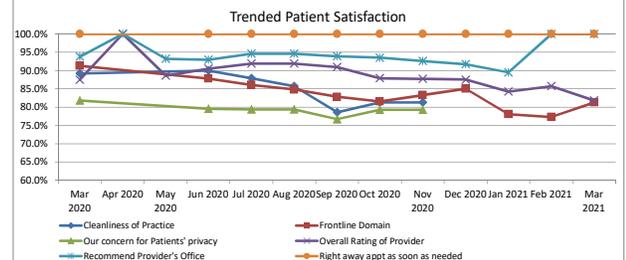
Avoidable ER Visits - New York University (NYU) Methodology	Current Avoidable ER Visits	Current ER Visits	ER Visits % Avoidable		
			Prior	Current	Comparative Benchmark
NYU ED Utilization Algorithm: Emergent, ED Care Needed, Preventable/Avoidable	4	117	3.22%	3.31%	3.85%
NYU ED Utilization Algorithm: Emergent, Primary Care Treatable	16	117	18.56%	13.41%	20.30%
NYU ED Utilization Algorithm: Non-Emergent	11	117	18.62%	9.81%	15.24%
<b>Sum:</b>	<b>31</b>	<b>117</b>	<b>40.40%</b>	<b>26.53%</b>	<b>39.40%</b>

### Risk Scores Jan 2020 - Dec 2020

#### Risk Scores by Relation, Current Year and Prior Year (MARA)

RELATION	Age/Gender Factor			Average Concurrent Risk Score		
	Prior	Current	Comparative Benchmark	Prior	Current	Comparative Benchmark
SUBSCRIBER	1.39	1.38	1.32	1.71	1.58	1.42
SPOUSE	1.3	1.31	1.4	1.61	1.42	1.6
DEPENDENT	0.51	0.51	0.53	0.89	0.69	0.63
<b>Average:</b>	<b>1.06</b>	<b>1.23</b>	<b>1.08</b>	<b>1.41</b>	<b>1.23</b>	<b>1.22</b>

### Patient Satisfaction



## **METRIC DEFINITIONS**

### **Claims Avoidance Metric:**

This value shows the dollar amount of claims that were not filed to insurance for the services delivered in the employer clinic at the provider level. Each visit aligns with a level of service value that the provider documents in the Epic record. That value is calculated based on an estimated discounted rate that the employer may have with our health plan for a fee schedule. That discounted rate, multiplied by the volume of those service levels, demonstrates a conservative value for claims that would have been submitted to an insurance carrier if the clinic did not exist. This is one metric used as a financial ROI to the investment of the clinic.

### **ER/UC Utilization:**

This report demonstrates the volume of visits based on charges from an Emergency Department or Urgent Care facility to the insurance carrier. Reviewing any increases in volumes of visits provides the opportunity for a second report for the primary diagnosis documented at the visit. For those visits deemed to be avoidable and thus treated at a lower cost of care facility, additional education and/or marketing is done to remind the eligible members to utilize the appropriate level of care to the severity of symptoms. It also provides direction on ensuring the employer clinic has access aligned to demand.

### **Member Savings:**

When employers have a benefit plan that includes a co-pay for clinic visits, the value of that co-pay is applied to the appropriate visit types at the employer clinic. As the member presents to the employer clinic for services with no or reduced copays, this metric reflects the out-of-pocket savings (at the co-pay level) for eligible members utilizing clinic services. (does not include fees applied toward deductibles which are additional member savings)

### **Med Loss Ratio:**

This value is calculated based on the variance between paid premiums and charges/claims submitted for the same period. Timing of charges and claim edits can cause variable values in this report so an average ratio trended over time is of most value as a success metric.

### **Other Occ Med Savings:**

Any service that was performed in the employer clinic that would have typically been billed (at retail rates) by a vendor (Concentra) or a medical group's occupational health department is reflected in this value. Examples are pre-employment physicals or drug screenings. These savings are a cost-shift for the employer and can be considered a ROI metric.

### **Patient Satisfaction:**

This report shows the results of various methods of survey results including a Press Ganey survey which is sent to a member shortly after a completed clinic encounter, seeking feedback on the patient experience overall. Other surveys may be collected at point of service. Member written comments are offered to the management team to address any opportunities for improvement or to convey compliments to the care team members.

### **Population Health:**

This data is provided through the Employee Group Report and compares the proportion of members with chronic disease states year over year, showing increases or decreases in the percentage of total member months for these chronic members. Evaluation of this data allows the clinic management team to focus on specific disease management strategies to improve or sustain overall population health by adjusting specialty resources.

### **Quality Metrics:**

The Epic record tracks preventive health metrics for compliance on health maintenance screenings. Percent capture of cancer screenings and percent control of disease states are reflected. Denominator includes only those members that have had at least one visit at the clinic location.

### **Referral Tracking:**

Care that is referred outside the scope of care of the employer clinic is tracked by department specialty the member is referred to. The percent of total referrals that a specialty reflects may offer an opportunity to provide ad hoc specialty services to the employer clinic model. Example: Physical Therapy or Dermatology screenings.

### **Risk Scores:**

Age/gender risk scores use actuarial models to determine the relative risk of each member. The Milliman Advanced Risk Adjusters (MARA) risk adjuster utilizes clinical information on each members' claims to determine the relative risk score. A relative risk score of 1.0 indicated average risk for the population. Members with relative risk scores of greater than 1.0 are expected to have higher than average costs and those with risk scores less than 1.0 are expected to have lower than average costs.

### **Trended Fill Rates:**

This metric demonstrates the percent per scheduled day that the clinic provider(s) are booked, compared to the available appointment slots. High percentage rates should be tracked to ensure that timely access is maintained for the clinic. Options for improved access may be to hold same-day slots or to add provider capacity to the clinic work week. Providers perform several functions outside of face-to-face visits that fill the other work hours of their shifts. These include care management, population health reporting to identify at risk members, outreach to at risk members for check-ins and follow ups, group sessions, etc.

### **Unique Patient Utilization:**

Employers want to know that they have reached their eligible members with knowledge of the employer clinic benefit as a convenient option for accessing health care. This metric identifies what percentage of eligible members have had an encounter with the clinic at least once. Nationally statistics identify a unique patient utilization rate of approximately 60% as a successful capture rate to sustain over time. It typically takes up to three years to reach this desired level. Marketing or health care events enhance utilization rates.



# Waunakee Community Sch Dist

Please indicate the services the district would like to renew or add by placing a check in the column.

2021-2022 Annual Service Contract				
Service	Fee	2020-2021 Services	Check to Renew	Check to Add
Membership in CESA 2	\$4,793.75			
Dialogue with Attorney	\$850.00			
Assistive Technology Academy	\$3,350.00			
Professional Resource Center (PRC) / Assistive Technology Library	\$6,000.00	X		
<a href="#">CESA Purchasing Nutrition Program</a>	No cost			
Title III Consortium	Based on allocation			
Transition Advisory Network	\$3,500.00			
Educational Audiology	IEP Based			
Occupational Therapy	IEP Based			
Orientation & Mobility	IEP Based			
Physical Therapy	IEP Based			
School Psychology	Based on need			
School Social Work	Based on need			
Services for Students who are Blind or Visually Impaired	IEP Based			
Services for Students who are Deaf or Hard of Hearing	IEP Based			
Speech-Language Pathology	IEP Based			
Additional service(s) (indicate page # from Catalog of Services)				
Pre-purchased Professional Development Retainer*				
<b>Total</b> (space provided to write-in total amount of services requested)				

\*Pre-Purchased Professional Development Retainer

Please indicate the number of days you would like to pre-purchase on retainer, the general focus of the professional development you would like and the contact person at the district for coordination. The number of retainer days used will be a combination of consultant delivery and consultant design time for the customized professional developed for your district. Discounted days on retainer are available for pre-purchase at \$950/day for four days or \$850/day for ten or more days. Additional retainer days must be purchased via annual contract or individual service agreement prior to June 1st.

---

District Administrator or designée's signature

---

Date

---

Purchase order number

**Please return to: [marlene.gerstner@cesa2.org](mailto:marlene.gerstner@cesa2.org) or fax: 262.472.2269**



## Snapshot of services, new offerings, and updates for this year. Your 2021-22 contract follows.

### Professional Development Packages

Pre-purchase in-district consulting days for large savings. Discounts begin with four days (5%) with deeper discounts when you purchase ten or more days (15%). Districts may customize these days to include any combination of in-district coaching or training for individuals or groups of teachers and/or leadership teams. Retainer packages can consist of consultants tailoring services based on districts’ needs, designing services, and delivering the customized services.

<b>1-3 Days</b>	<b>4-9 Days</b>	<b>10+ Days</b>
\$1,000/day	\$950/day	\$850/day

### NEW Offerings

[Managed Technology Services](#) - In 2020-21, we hired our first Senior Director of Technology Services. Mike Marquart is now offering both fully-managed and supplemental services including remote monitoring, cybersecurity, program installation, ticketing, patching, anti-virus, and more. CESA 2 also provides consulting services to address remote learning tools such as Google Classroom and Zoom.

[CESA 2 Licensure Academy for School Staff \(CLASS\)](#) - ESL and Bilingual Add-On Licenses are currently available to school staff members in an online, flexible format. Both of these programs have been approved by the WI Department of Public Instruction (DPI). Pending DPI approval, we are developing licensure programs for Secondary Math, K-12 Special Ed, and Initial Licensure programs in K-12 ESL, Special Ed, and Secondary Math.

[Substitute Teacher Training Course](#) - Do you know someone who would make a great substitute teacher? CESA 2 offers a DPI-approved online training for those who want to obtain a three-year short-term substitute license. Participants that complete our Sub Training are then eligible to add their information to a database that can be utilized by districts. There, schools can filter through a list of certified subs to fill positions.

We are continually looking for new and impactful ways to serve our member districts. If there are areas you would like to see us research, please let us know.

### CESA Purchasing

[CESA Purchasing](#) will help stretch your budget for FREE. This program offers discounts and value-added benefits with over 100 vendor partners including Tierney Brothers, School Specialty, and Zoom. District staff only need to mention CESA Purchasing at the point of purchase to ensure they receive the best possible pricing. The [Digital Learning Bridge](#) also supports districts bridge the digital divide for students.

### Returning Annual Contracts

Services purchased in 2020-2021 are indicated on the contract. Please check under the renew column to continue the service. To add a service, place a check in the add column.



# 2021-2022 Contract

This contract is made in duplicate between the Board of Control of Cooperative Educational Service Agency 2 (CESA 2) and Local Educational Agency (LEA).

WHEREAS CESA 2 has been authorized to provide services for valuable consideration to school districts on a cooperative basis and has been authorized to enter into and approve service contracts with local school districts, county boards of supervisors and other cooperative educational service agencies as provided in Chapter 116, Wis. Stats.

NOW, THEREFORE, CESA 2 hereby agrees to provide to the LEA, services to be performed by legally qualified personnel. Information pertaining to each service to be performed is included in the CESA 2 Catalog of Services.

CESA 2 agrees to make payments to the personnel providing the services and to remit to the authorized governmental or private agencies such amounts for which salary deductions are required or authorized.

CESA 2 agrees to forward federal and/or state funds, which are due the LEA, as soon as possible after the receipt of said funds.

LEA agrees to pay for services rendered as follows:

\*for services costing \$18,000.00 or less annually per line item, in one payment to be made in July.

\*for staffing services under Specialized Services and Staffing, in monthly installments based on the contract amount.

All billings from CESA 2 will be on budgeted estimated costs, except the last billing which shall reflect the net actual cost of the service. (If all billings and payments are based on estimated costs, any overpayments or underpayments will be refunded or paid no later than 60 days from the closing of the fiscal year).

Transportation of children, if any, will be furnished by each school district.

The LEA agrees to reimburse CESA 2 for its proportionate share of costs of the services provided under this contract including without limitation because of enumeration, unemployment insurance, litigation expense, collective bargaining and monetary awards of courts and agencies but no Board of Control may levy any taxes as per Sec. 116.03(4).

In witness whereof, the parties have set their hands this day and year written below.

  
\_\_\_\_\_  
Nancy Thompson, Chairperson, CESA 2 Board of Control

  
\_\_\_\_\_  
Dan Hanrahan, Secretary, CESA 2 Board of Control

School District of \_\_\_\_\_

\_\_\_\_\_, 2021

\_\_\_\_\_

**SERVICE AGREEMENT FORM**

This Service Agreement is made and effective on **August 1, 2021**.

BETWEEN: [Waunakee School District in Dane County, WI] (**District**)

AND: Low Incidence Consulting Services, LLC - PO Box 32 – Orfordville,  
WI 53576, 608-751-5441, a company organized and existing under the laws of Wisconsin (**LINCS**)

FOR: Low Incidence Educational Support 2021-22 Academic School Year

WHEREAS, the parties agree to certain terms on services to be performed by LINCS for the District  
THEREFORE, the parties agree as follows:

**1. TERMS**

This service agreement serves as District's written authorization for LINCS to perform the following outlined services. District's signature also indicates understanding of estimates, prices, terms and liability to LINCS for said services.

1. **\$41,261.61** paid in Monthly Installments September 2021-June 2022 (10 months) (“Term”).
2. Consultations and in-services delivered quarterly or lower, will be billed in total with the September billing
3. Initial or New Student evaluations provided upon request from authorized District staff at the rate of \$820.56 (No additional costs for 3-year re-evaluations or assessment of current students)
4. Instructional and / or support visits billed at a per month rate outlined in attached estimate.
5. In the event of student absence, District agrees to notify LINCS at least 24 hours in advance of the scheduled meeting.
6. Submission of 10 Monthly Installment Invoices (September-June) by LINCS to District.
7. In the event LINCS or District is unable to meet the terms of this agreement, 30 days written notice will be considered adequate to terminate the agreement by either party.

*\*\*See attached estimate for details of estimated monthly service charges for each student*

**2. DESCRIPTION OF THE SERVICES**

The following services are to be performed by LINCS for the District for the estimated sum of:

- Licensed Educator to provide Instructional Classroom Vision, DHH, and / or Orientation and Mobility as described in attached estimate
- Support Services as described in Students' current Individualized Educational Plans (IEP)
- 1 IEP Meeting including any preparations and paperwork requirements for each student served in the district, additional meetings billed at the estimated per visit rate for student.

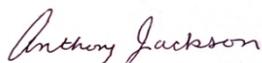
**3. NON-RECRUITMENT OF COMPANY EMPLOYEES.**

The District agrees that LINCS has invested substantial time and effort in assembling its present workforce. Accordingly, the District covenants and agrees that during the Term of this Agreement and for a period of two (2) years thereafter it shall not, directly or indirectly through any other person or entity, without the prior written consent of LINCS: (1) solicit, induce or influence (other than pursuant to general, non-targeted public media advertisements), or attempt to solicit, induce or influence, any employee of LINCS (whether part-time or full-time and whether as an officer, employee, consultant, agent, adviser or independent contractor) to leave his or her employment, or (2) in any manner seek to engage or employ any such person (whether or not for compensation) as an officer, employee, consultant, agent, adviser or independent contractor for any person other than LINCS or any of its subsidiaries (other than legal or accounting advisors).

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on August 1, 2021.

LINCS

District



\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

Anthony Jackson, Director of Operations  
Print Name and Title

212  
Print Name and Title

TO: Mr. Guttenberg, Board of Education Members  
FROM: Jeff Kenas  
RE: Proposed Washington DC Trip for June 2022  
DATE: 4/26/21

Jason LaFlash, 8th grade Social Studies Teacher, is requesting permission to plan an 8th Grade Social Studies Department trip to Washington D.C. The trip will take place in June of the 2021-22 School Year, from Sunday, June 12th – Saturday, June 18th, 2022. The last such trip occurred in June of 2019 and entailed a trip to Washington DC, Philadelphia, PA and Colonial Williamsburg, VA.

The purpose of this request is to seek permission for Mr. LaFlash to begin the process of meeting with students and parents to research potential places to visit and costs. If initial Board approval to proceed with planning the trip is granted, Mr. LaFlash will provide you with a more detailed trip agenda to review at a future Board of Education Meeting.

This trip is an annual event that has been held for 5 years. It has proven to be an experience that middle school students continue to talk about, well into their high school years. Therefore, I request that approval be given for Mr. LaFlash to meet with parents, students and to contact trip vendors to begin the trip planning process.

Please feel free to contact Mr. LaFlash or me with questions.



Jeff Kenas  
Principal, Middle School

Waunakee Middle School Social Studies Department  
2021-22 Trip Proposal – Washington D.C.  
Jason LaFlash jasonlaflash@waunakee.k12.wi.us

### Educational Goals/Objectives

1. To connect the curriculum of 7th and 8th grade history and government to the real world.
2. To broaden cultural and historical perspectives of our students.
3. To foster camaraderie, pride and a sense of family/team within our students.
4. To provide an opportunity to hear and learn from hands-on activities and experiences in the places in which we are learning about.
5. To provide an opportunity to represent the school and community as positive members of a society.

### Student Needs

1. To provide a learning and travel opportunity for all 8th grade students despite financial obligations.
2. To provide a reward for good behavior to students through both the 7th and 8th grade years.

### Places To Visit

We will spend 1 day in Philadelphia, 3 days in Washington D.C. and 2 days in Virginia.

### Proposed Travel Dates

Leave Sunday, June 12th, 2022 early morning –Arrive home Saturday, June 18 (evening).

### Participants

80 8th grade students

8 MS teacher chaperones: Jason LaFlash, Shad Fanta, Alissa Walter, Sophie Wagner-Marx, Jen Grabarski, Mandy Longtin, Sara Koppes, and Christy Wright.

### Trip Itinerary Possibilities

1. 7 days /6 night tour via motor coach round trip from Waunakee, WI to our places of visit.
2. Tour stops/visits to be taken that allow for cultural enrichment: ie museums, monuments, and connect to our curriculum.
3. All meals at appropriate restaurants provided by the vendor as part of the package to be determined
4. Local tour guides.
5. Liability Insurance Coverage for the tour and motorcoaches.
6. Night time security coverage

### Costs

To be paid by families and concessions sales at M.S. events and Scoopie night at Culvers.  
\$1799 per person for quad occupancy.