

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, March 8, 2021

6:00 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person, subject to space limitations, as well as guidelines and orders that are in place for indoor gatherings. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>

Public comments will be limited to 3 minutes. The Board will allow 1 hour for public comments. Public comments may be sent to Rebecca McDonough

at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted outside the boardroom and brought into the meeting individually to present; if you are attending the Board meeting in person, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

You will be required to abide by guidelines and/or orders required for indoor public locations in Dane County and Wisconsin. If in-person attendance is unexpectedly high at a Board meeting, adhering to social distancing guidelines may not be possible in the limited space available in the District Office; when this does occur, the District will provide access to an alternative location where the meeting will be presented and accessed through live stream video.

The livestream will begin after Closed Session and will include the Board Development that takes place prior to the 7:00 PM start of the regular meeting.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION - PER WISCONSIN STATUTES 19.85 (1)(c) and (f)(g)

A. Review Minutes of February 8, 2021 Meeting and the March 2, 2021 Special Meeting

B. Review Individual Administrator/ Administrative Support Contract, Contract Extensions, and Recommendations.

This agenda item includes the annual 1-year contract extensions for the administrators and administrator support positions.

C. Review Individual Teacher Contract Recommendations, Contract Extensions, and Resignations

This agenda item includes the annual 1-year contract extensions for teaching positions.

- D. Review Individual Co-Curricular Contract Recommendations
- E. Review Summer School Contract Recommendations
- F. Discuss Legal Opinion on Reversionary Interest in Library Parking Lot
- G. Discuss Issue and Legal Options for Property Encroachment

IV. RETURN TO OPEN SESSION - BEGIN REGULAR AGENDA

V. BOARD DEVELOPMENT WORKSHOP

If time is available, the Board may use this agenda time to discuss Board operations, process, or planning future meetings.

- A. Review Board Priorities for 2021-2022 8
 The Goals Committee met on February 22, 2021 to discuss District Priorities for the 2021-2022 school year.

The attached document is a draft of those priorities as articulated by the Goals Committee. I used the dialog from the meeting to articulate the committee's interests and drafted this document for the Board to review. The Budget Priorities that were approved last month are also incorporated into this draft.

VI. APPROVAL OF MINUTES

- A. Review minutes of February 08, 2021 Regular meeting and the March 2, 2021 Special meeting. 10

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VIII. PUBLIC COMMENTS 19

The Board of Education provides a public listening session for the public to comment on non-agenda items related to the governance or management of the Waunakee Community School District. Individuals may use this time to also comment on any items listed as part of the meeting agenda. A copy of Board Policy 187 - Public Participation at Board Meetings is enclosed for your reference. Each commentor will be allowed 3 minutes. An hour will be allowed for this item.

IX. TEACHING STAFF, STUDENTS, & BOARD REPORTS/RECOMMENDATION/ ACTION ITEMS

- A. Teacher Report
 Kyle Emmert and Ashley Taylor will provide an update to the Board from the teachers.
- B. Student Reports
 Anna Englebert and Quinn Bogost are the student representatives from the high school and will be present to report to the Board on what is occurring at the high school.
- C. Board Reports/Action Items
 - 1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

This section of the agenda is reserved for any comments from members of the board on meetings they attended or other informational items.

2. Evaluation Schedule

Evaluation of the Superintendent and the Board's Self-Evaluation will take place at a Special Board Meeting scheduled for a date yet to be determined, and prior to the Board reorganization. A reminder will be sent out to each board member individually regarding any evaluation tools not turned in. Thank you

3. Spring Listening Session Schedule 22

At the February Regular Board meeting the board agreed to have Zoom listening sessions for each building similar to what was done in the fall. The schedule for these building meetings are attached. Please sign up for any time you would be able to make a listening session. Rebecca will arrange the schedule and get back to you. Please discuss if the process will differ at all from the fall.

4. Public Library Building Use By Food Pantry and Parking Lot Utilization 23

Attached please find a letter from the Waunakee Food Pantry and Waunakee Ecumenical Board regarding their use of the old public library building. They are planning to occupy the lower level of the old library facility through an agreement with the Village of Waunakee, and are seeking use of the upper parking lot. This request regarding the parking area is coming to the school board since there are provisions within the deed for the library related to the parking area having reversionary rights to the school district under certain circumstances.

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Diversity, Equity, Inclusion Committee

1. Review February 16, 2021 Meeting Minutes 24

2. Recommendations for Full Board discussion and possible consideration.

a. Painting in Old Gym at High School

The Diversity, Equity, and Inclusion Ad Hoc Committee makes the following recommendation to the Board:

To remove the Native American painting in the High School gymnasium and replace it with a land acknowledgment. Passed on a roll call vote 23-0.

b. Native American Imagery and Branding

The Diversity, Equity, and Inclusion Ad Hoc Committee make the following recommendation to the Board:

"That the board establish a timeline and procedure for removal of all Native American imagery from the school district mascot and branding, so that opinions and perspectives, regarding any items considered for removal, may be

offered for consideration to exempt the item from removal for educational purposes."

This motion passed on a vote of 12-Yes and 11-No.

B. Human Resources Committee

- 1. Review February 18, 2021 Meeting Minutes 27

C. Goals Committee

- 1. Review February 22, 2021 Meeting Minutes 29
- 2. Review Draft District Priorities for 2021-22 30

The Goals Committee met on February 22, 2021 to discuss District Priorities for the 2021-2022 school year.

The attached document is a draft of those priorities as articulated by the Goals Committee. I used the dialog from the meeting to articulate the committee's interests and drafted this document for the Board to review. The Budget Priorities that were approved last month are also incorporated into this draft.

D. Budget Committee

- 1. Review March 2, 2021 Meeting Minutes 32
- 2. Budget Scenarios/Parameters for 2021-22 34

Attached please find a high level summary of various budget models that were presented to the Budget Committee to consider as the base from which to build the 2021-2022 budget. As additional information is available, variables within the budget assumptions will be adjusted. The Budget Committee selected the "DPI Budget Model" as the base for our initial budget development purposes. This model is a "middle of the road" approach.

We will discuss the attached document with the Board on Monday night so everyone has a sense of the parameters we are using for the initial budget draft.

- 3. Audit RFP Recommendation 35

Attached please find the results from the RFP process for School District Financial Audit Bids.

The Budget Committee has reviewed the bids and is recommending Wipfli to the Board for consideration.

E. Medical Advisory Ad Hoc Committee

- 1. Review Minutes of 03/02/2021 Meeting Minutes 36

XI. **ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. School Reopening Planning Update and Considerations 39

Attached please find a document that outlines further school reopening plans for your consideration that our administrative team will present to the Board on Monday night. We have outlined the key components of the PHMDC Order #14, as they relate to

schools and will have members of our administrative team present at the meeting to answer any questions that you may have about our proposed plans and options. Please note, there is still much work that needs to take place with regard to operationalizing these plans, and if approved, the administrative team will be working with staff on the transition over the coming weeks and will be communicating to parents throughout this timeframe, as well.

We look forward to discussing this important issue with you on Monday night.

B. Administration Report/Action Items

1. Guidelines for Alternate Fall Activities for 2021 58

Attached please find the COVID-19 Guidelines for the Alternate Fall Athletics Season. This document reflects discussion and decisions from the March 2nd Special Board Meeting.

Aaron May will be in attendance at the meeting to represent this document and answer any questions related to the guidelines or the athletics programs.

2. Additional 2021 Summer School Classes/Fees 64

Attached please find additional summer school courses/fees that have been added to the 2021 summer school schedule, from what the the Board approved in February. Sheila Weihert will be present at Monday's Board Meeting to answer any questions.

3. Request to increase a School Psychologist position from 70% to 100% for the 2021-2022 school year. 65

Please see the attached request from Kurt Eley to increase a School Psychologist position from 70% to 100% for the 2021-2022 school year.

4. Correspondence 66

WHS - Herb Kohl Student Excellence Scholarship Recipient - Olivia Lemanski
WHS 2020 Girls Golf Team Members Academic All State Recognition:

Aly Kinzel, Sydney Grimm, Izzi Stricker, Jordan Shipshock, Natalie Hoege

XII. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of February 2021.

B. Finance

1. Monthly Finance Reports 69

Attached you will find the 2020-21 Budget Status report as of February 28, 2021, and the Cash Reconciliation report for January 2021.

Also attached please find the SSM Health Wellness Clinic Performance Report for January as well as the District Financial report for the Wellness Clinic for your

review. This report tracks expenditures over time beginning with the first month of the clinic.

C. Early College Credit Program and Start College Now Applications

The applications and student summary provided by Michelle McGlynn, School to Career & CTE coordinator can be found under the Extras tab for this agenda item. These attachments will be blocked from public view due to pupil privacy

D. Safety Drills 92

Attached please find the safety drill report for the past month. This report is required by the DOJ for board of education review.

E. Consideration of the 2021-2022 CESA 5 Services Contract 100

Kurt Eley has reviewed and agreed with the contract as presented. He will be available for any questions.

F. Gifts & Field Trips

1. Gifts 105

Donation from Ted and Jan Tweed for Middle School and High School musicians to attend summer camps.

2. Field Trips 106

National Parks Trip - 2022 - Andrew West

Vocal Music Trip NY City - 2022 - Molly Petroff

G. Approve Individual Administrator, Admin. Support, Teacher, Contract 110

Extensions, Co-Curricular, Support Staff and Custodial Recommendations, Resignations, Leaves & Retirements

H. Approve Summer School Contract Recommendations 112

XIII. BOARD BUSINESS

A. Legislative Update

XIV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Board Meeting

1. COVID-19 Regulatory Flexibility for 2020-2021

B. Special Board Meeting

Evaluations Meeting - Early April (Must be before 4/26)

ReOrg Meeting - Must be held from 4/26-5/26 - Before Reg May Mtg 5/10

Budget Wkshp - Last year 5/4.

Budget Planning - Last year 5/26

C. Budget Committee

Schedule a Budget Committee meeting in March

D. Co-Curricular

E. Curriculum Committee

Curriculum Committee 2 meetings. One before 4/26/21. One a month later.

F. Facility Committee -
March Meeting Re: Facility Use

G. Insurance Committee

H. Human Resources Committee

An HR committee meeting will need to be scheduled for April and another in May.

I. Policy Committee

J. Goals & Objectives Committee

XV. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III

XVI. RETURN TO OPEN SESSION

XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVIII. ADJOURN

XIX. Painting in Old Gym at High School

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Waunakee Community School District Priorities for 2021-2022 School Year

The Waunakee Community School District has identified the following priorities to lead the work of the school district for the 2021-2022 school year. (Discussed/Directed by the Goals Committee on February 22, 2021 and Recommended to the School Board on March 8, 2021.)

1. As part of Return to School efforts:
 - a. Track student achievement data on a quarterly/trimester basis and prioritize intervention efforts to support student academic achievement.
 - b. Track student social emotional health on a quarterly basis and prioritize support for student social emotional learning needs.
 - c. Prioritize the development of a remote learning option for students.
2. As part of District Communication and Engagement efforts:
 - a. Conduct an audit of the district communication and engagement process and develop a communication and engagement plan to be presented to the school board.
 - b. Engage in a district branding process that yields one logo that represents the school district, and one logo that represents our athletic and co-curricular programs.
3. As part of District Governance efforts:
 - a. Continue with the district policy review, revision, and adoption process.
4. As part of the District Facility Planning efforts:
 - a. Review and reestablish the long-range facility plan as it relates to future referendum issues.
 - b. Strategically allocate funds to address high level needs from the 20-year facility maintenance plan.
5. As part of the District Equity efforts:
 - a. The school board will develop a district equity statement.
6. As part of the District Budget Planning efforts:
 - a. Utilize the following Budget Priorities to lead development of the 2021-2022 School District Budget (Adopted by the Board on February 8, 2021)

Budget Priorities for 2021-2022 School Year
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The budget process for the 2021-2022 school year begins with a review of district budgetary priorities that are set in collaboration between the administration and the Budget Committee, and then presented to the full board.

The following parameters guide the budget process and serve as the framework for more specific priorities:

- The budget process will be grounded in strategic financial planning to manage expenditure and revenues to best serve the financial and programmatic needs of the district.

- The budget process will align resources with strategic planning initiatives.
- The budget process will move the district forward with improvements and enhancements to educational programs and processes, to meet the needs of a growing, and increasingly diverse, student population
- The budget process will recognize that schools are a people driven business and will support efforts to enhance the recruitment and retention of highly qualified staff.

The more specific funding priorities are broken down into three categories: *Financial Priorities, Strategic Priorities, and Programmatic Priorities.*

Financial Priorities

Financial priorities represent those areas that need to be addressed through the budget process that specifically relate to the financial health of the school district.

1. By the 2022-2023 budget cycle, the operational accounts that were impacted with budget transfers and referendum funds throughout the COVID-19 pandemic will be reestablished at sustainable levels.
2. The Fund Balance Policy will be reviewed as part of the 2021-2022 budget process, and a plan will be put in place to address the fund balance percentage needed to establish a solid bond rating for future borrowings.
3. A plan for years 2-5 will be established for the use of the \$2.1M five-year operational referendum funds that were approved in November 2020.

Programmatic Priorities

Programmatic priorities are those areas of need to be addressed through the budget process and specifically relate to the strengthening of educational programs.

1. A remote learning model will be designed for K-12 post-Covid for students/families that will be seeking an alternative educational delivery model.
2. Budget Requests and Staff -- Requests were received on 1-27-21. Recommendations will be forthcoming and will be based on programmatic needs and staffing allocation.

Strategic Priorities

Strategic priorities are those areas of need to be addressed through the budget process and specifically relate to the items that are within the strategic plan and need budget allocation to be successful.

1. Staff compensation will be considered from the start of the budget process, with data, to recruit, support, and retain highly qualified staff.
2. A district branding process will be established and implemented.
3. The District will review and reestablish the long-range facility plan as it relates to future referendum issues.
4. Funds will be strategically allocated to address high level needs from the 20-year facility maintenance plan.

Minutes of Regular Meeting - Open

The Board of Education Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, February 8, 2021, beginning at 6:00 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

President Boetcher called the meeting to order. A motion was made by Ensign, second by Heinemann, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c) and(f) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 7-0 on a roll call vote. Time 6:01PM

II. ROLL CALL

Boetcher- Yes, Brandt - Yes (arrived at 6:03), Engebretson - Yes, Ensign- Yes, Heinemann – Yes, Hetzel- Yes, Hoefler- Yes
Also Present: Randy Guttenberg, Brian Grabarski

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) and (f)

- A. Review Minutes of January 11, 2021 Meeting
- B. Review Individual Teacher/Administrator Contract Recommendations, Resignations, Leaves and Retirements
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Recommendations, Resignations and Retirements
- E. Follow up on a human resource related concern

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA

A motion was made by Hetzel, second by Brandt to adjourn closed session. Motion carried 7-0. Time: 7:00 PM. The Board Reconvened in open Session at 7:08PM

V. BOARD DEVELOPMENT WORKSHOP

There was no board development workshop

VI. APPROVAL OF MINUTES

- A. A motion was made by Engebretson, second by Ensign to approve the 01/11/21 regular meeting meetings as posted. Motion carried 7-0.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Hetzel, second by Heinemann, to approve the agenda as posted. Motion carried 7-0.

VIII. PUBLIC COMMENTS

There were no public comments for this meeting.

IX. TEACHING STAFF, STUDENTS, & BOARD REPORTS/RECOMMENDATION/ACTION ITEMS

- A. Student Report

Anna Englebert and Quinn Bogost provided the student update. The craft zoom for students in the community is still coming. They are also planning a Students give back day. They are very thankful for the

hybrid plan. They believe it is going smoothly. They know that the students who are virtual are feeling safe and doing well also. They gave updates regarding Athletics as well. They answered questions from the board regarding having students back in the buildings

B. Teacher Report

Ashley Taylor added that they appreciated the foreknowledge to take home their equipment in order to teach a snow day. They are very appreciative for the Ross Green professional development day. They know that more teachers have received their vaccine and most are waiting for their turn, hopefully shortly after March 1, 2021.

Ashley was able to answer questions from the board regarding having students back in the classroom.

C. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

There were no board member events at this time.

2. State Convention Report

Brian Hoefer was able to give a brief update regarding the State Educational Convention and regarding the Delegate process.

3. Discuss Timeline for Board and Superintendent Evaluations

The following schedule has been used for the Board and Superintendent Evaluations:

- School Perceptions Survey due by February BOE meeting. You may still complete this if you have not done so already
- Superintendent Evaluation should be completed and turned into Rebecca by the end of March.
Regarding the Priorities Evaluation: Randy explained that while there was not official priorities formulated, last spring the board wanted to target managing the school district through the COVID pandemic and reviewing our approach to a referendum. As a review the 2019-2020 priorities were attached to the agenda and the board may choose to discuss during the evaluation process, for this year there will not be a priorities evaluation tool.
- April Special BOE Meeting - Evaluations

4. Board Retreat Follow up

a. Listening and Informational Meetings with Staff and Community

At the Board Retreat it was discussed that we conduct informational listening sessions with the staff and parents, respectively. The purpose of this agenda item is to solidify when we want to schedule these opportunities this semester.

The board discussed what types of informational listening sessions should be offered and when they should take place. Randy will conduct a webinar with Q&A for parents/community early in March. The board will conduct a staff listening session in late March/early April. The board will also conduct a parent/community listening session in early May. The board and administration would also like to have a budget workshop, as they have in the past for the board, administration, and leadership team. Details of all of these will be discussed at the March board meeting.

b. Goals Committee to Review Goals Development

Randy Guttenberg presented the Budget Goals and the board's request from the retreat regarding developing other priorities. The board discussed that goals and priorities need to have a broader look. Priorities and goals will help with future planning. Goals would drive the agenda for the board retreat. The board agreed that the goals committee should meet to start this review/discussion.

c. Review Streaming and Recording Practices of School Board Meetings and Committees

Per recent discussion and questions we have received from some community members, the purpose of this agenda item is to clarify the District's practices and plans for streaming and/or recording board and committee meetings. At this point, we are streaming and recording the full board meetings and the medical

ad hoc meetings. The committee meetings have not been recorded or live streamed since December.

Attached to the agenda is our policy on Broadcasting of School Board Meetings.

The board discussed recording or live streaming committee meetings.. They decided that committee meetings will be recorded via zoom and posted on the District's YouTube webpage.

5. Board Resolution for Black History Month

Attached please find a resolution submitted by Mike Brandt for consideration by the Board to formally commemorate Black History Month.

Brandt began the discussion regarding the resolution and why he drafted it. Boetcher made an admendment to the resolution, second by Brand, that each of the 6 school buildings fly the Juneteenth flag during the month of February in recognition of Black History month. This flag was chosen since there is not a specific Black History month flag and since school is not in session on June 19th when Juneteenth is recognized.

Motion to approve the amendment carried 7-0 on a roll call vote.

Roll Call: Brandt - Yes, Engebretson - Yes, Ensign- Yes, Heinemann – Yes, Hetzel- Yes, Hoefler- Yes, Boetcher- Yes.

The resolution with the amendment carried 7-0.

COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

D. Human Resources Committee

Ensign discussed briefly the talking points with the WTA leadership. Ensign wanted to thank the WTA leadership and the committee this year's discussion was a collaboration that included not only requests to consider but solutions to consider for these requests. The HR committee will be meeting to see what movement the board can make.

1. The January 12, 2021 Meeting Minutes were reviewed.

E. Diversity, Equity, Inclusion Committee

Brandt shared that the minutes reflected what the committee has been doing. By working through the audit it is appearant that communication of what the district is doing in regard to equity needs to be shared. The committee discussed recent events in our and neighboring communities. The committee is also discussing iterum ideas that they would like to bring to the board to work on. The board appreciates what the committee is doing and had discussion on what is the scope/focus of the committee, what the charter indicated for the length of this committee, the membership of the committee as members leave (ie students) and should there be a rotation of members with more staff/administrative involvement on this committee.

The committee is establishing a base and will be bringing items to the board soon.

1. The January 19, 2021 and February 2, 2021 Committee Meeting Minutes were reviewed.

F. Budget Committee

1. The Committee Minutes from 02/01/21 Meeting were reviewed.

2. Review Draft Budget Priorities

Randy Guttenberg and Jack Heinemann explained what the budget priorities are and these will allow the budget committee to move projects and programs forward.

After some discusson, Hetzel made a motion, second by Engebretson to move to adopt these priorities as a guideline as they move forward with the budget planning. Motion carried 7-0.

G. Medical Advisory Ad Hoc Committee

Randy Guttenberg shared that he has received questions regarding the purpose of this committee. This committee was started to vet out some of the processes/polices that the Administration was proposing. This committee has been a very valuable voice to helping the administration as they were working through many of the sucessful practices that we are currently using.

1. The Minutes from the 02/01/21 Meeting were reviewed.

H. Co-Curricular Committee

1. The Minutes from the February 4, 2021 Meeting were reviewed.
2. Committee Report/Consideration on Co-Curricular Programs - Winter to Spring and Spring Activities
Hoefler, Guttenberg, and May shared details around the Fall to Spring and traditional spring sports.

The Board discussed the options for the Fall to Spring and Traditional spring sports, specifically about spectator sizes and how that may be handled.

A motion was made by Heinemann, second by Hoefler to allow the administration the best judgement when working with other districts for away games in regard to the fall to spring and traditional spring sesason for the 2021 season and working within any public health guidelines.

An amedment was made by Hetzel, second by Boetcher to also include in the motion the 3 points that the committee brought to the board for consideration. These points are as follows:

1. The remaining athletic programs for Fall to Spring and the traditional Spring sports, can compete during their designated season, including travel outside of Dane County.
2. As a condition of these programs moving forward and competing, they will adhere to face covering requirements as outlined by Public Health and WIAA, and through collaboration between the athletic administration of competing schools, ensure that with or without a State Mask Order, we protect our students and operate our programs safely with regard to face coverings.
3. As a condition of these programs moving forward and competing, collaboration will take place between competing schools to minimize spectators. For example, winter sports have either a 2-person per athlete maximum attendance, or more restrictive rules that do not allow the visiting team to have any spectators. The committee is not in favor of competition that does not work to limit spectators.

The admendment carried on a voice vote 7-0.

The original motion with the admendment carried on a roll call vote 7-1.

Roll Call: Brandt - No, Engebretson - Yes, Ensign- Yes, Heinemann – Yes, Hetzel- Yes, Hoefler- Yes, Boetcher- Yes.

3. Consideration of Mountain Bike Club

Attached to the agenda is the application for the addition of a Mountain Bike Club in the school district that could serve students in grades 6-12. The Co-Curricular Committee reviewed this request at their February 4th meeting and is recommending to the Board approval of the club as a Category C activity. The Committee endorsed this recommendation on a 3-0 vote.

Additionally, once the club becomes established, they can return to the Board for consideration of the middle school and high school being moved to a Category A. This move in distinction would bring additional requirements per the athletic code, and would allow our high school mountain bike athletes to be able to earn a Major Letter in their sport, similar to our Equestrian Team.

Heinemann made a motion, second by Engebretson to approve the Mt. Bike Club as a category C club.

Once the club is established and more details may be worked out the club is asked to come back and request being established as a Category A club.

Motion carried 7-0.

X. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Report on Return of Grades 5-12 and Other Related Issues Such as Public Health Orders and Vaccines.

Randy Guttenberg presented a report on the start of the second semester and our returning of our grade 5-12 students to school, in their respective hybrid models. Bringing in the 5-12 has been a very positive

experience. The 7-12 staff and students are as safe as the K-6 buildings. Thanks to all the Principals, Associate Principals, Teachers and all staff for all the work required to make this as smooth and successful as possible.

Randy Guttenberg also gave updates on where the CDC stands on social distancing, they are not waivering on the 6ft guideline. He also shared that he and the board have received questions regarding when the schools will open up on Wednesdays and for lunch. He reported that the administrative team has started conversations regarding this and have reviewed some guidelines. Until now and the end of the school year all but 4 of the Wednesdays are being utilaized due to short weeks or for assesements. Consideratins around lunch include space, distancing, line logistics, and how to serve the food. Hopefully we will have updated plans soon.

B. Academic Achievement Report

Tim Schell and Amy Johnson gave an update and answered questions on curriculum, instruction, and student achievement.

C. 2021 Summer School Classes/Fees

Sheila Weihert presented the course offerings and fees for Summer School 2021. The courses and fees are attached to the agenda. The plan is for in person and virtual offerings.

A motion was made by Heinemann, second by Engebretson to approve the Summer School 2021 class offereings and fees as presented. Motion carried 7-0.

D. Request for Planning for Post-Covid Remote Learning

Randy Guttenberg presented a memo from Tim Schell and Amy Johnson regarding a desire and intention of the school district to formulate a plan for offering a virtual learning option for students/families post-Covid. .

A motion was made by Ensign, second by Hetzel, to move forward with this plan as presented.

An amendment was made by Heinemann, second by Brandt to have a more formulated plan presented to the board by the May board meeting. This would allow any costs to be considered during the budget planning process.

The amendment carried 7-0.

The origianl motion with the amendment carried 7-0.

E. Request to Solicit Mental Health Partners through a RFP process.

Randy Guttenberg presented a memo from Kurt Eley and Chris Mand regarding the desire to begin a Request for Proposals process to solicit proposals from potential mental health partners to create an on-site mental health clinic to service our students, families, and support the professional work of our staff.

Kurt was present to answer any questions and explained how a partnership with a clinic would serve our students. The administration is not proposing a specific carrier at this time, and want to go through the RFP process to look competitively at partnership options. We want to assess how potential partners can meet our organizational needs, the needs of our students/families, and the cost of offerings such service.

A motion was made by Hoefler, second by Ensign to allow Administration to put out an RFP process to look at competitve mental health partnership options.

Motion Carried 7-0.

F. 2nd Friday Count

Randy Guttenberg presented and answered questions regarding the 2nd Friday in January Student Count. We have gained 15 students from September to January. There is no specific trend that articulates one

motive for the growth in students. As you can see from the attached document, the growth of 15 students from September to January is in line with trends from previous years.

G. Exchange Students

Randy Guttenberg presented our policy on acceptance of exchange students. This is the time of year when we begin to hear from placement agencies about the need to place exchange students in our schools. With the unknowns associated with Covid worldwide, he recommend that we not host exchange students for the 2021-2022 school year.

A motion was made by Heinemann, second by Brandt that we not host exchange students for the 2021-2022 school year. Motion carried 7-0.

H. Coorespondence – there was no coorespondence for this meeting.

XI. CONSENT AGENDA

The board acknowledges the genreous donations from The Hometown Pharmacy, Dave Boetcher, McPhersion Family Trust and Steve and Nicole Stricker. The board also wanted to acknowledge that due to the donations from Dave Boetcher and the McPhersion Family Trust there were several more donations made to the Student Financial Assistance Fund through Classmunity.

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of January 2021.

B. Finance

1. Monthly Finance Reports

Attached you will find the 2020-21 Budget Status report as of January 31, 2021, and the Cash Reconciliation report for December2020.

Also attached please find the SSM Health Wellness Clinic Performance Report for December as well as the District Financial report for the Wellness Clinic for your review. This report tracks expenditures over time beginning with the first month of the clinic.

C. Safety Logs

The safety log report is required to be presented and approved by the Board per the safety grants that we received. It tracks the requisite drills that we need to perform in the school buildings.

D. Gifts and Field Trips

1. Gifts

Monetary Gifts for the Student Financial Assistance Fund from:

Hometown Pharmacy

McPherson Family Trust

David Boetcher

Donation of Leg Press from Steve & Nicole Stricker for WCSD Intermediate School Fitness Center

2. Field Trips

E. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial Recommendations, resignations, Leaves & Retirements

New Teacher Staff

Zach Holler, 7th Grade Teacher, MS

New Support Staff

Zilka Paradzikovic, Custodian, MS/IS

Internal Staff Changes - No Action

Kathy Grosskopf - from Health Assistant, AES, to Attendance Administrative Assistant, AES

Melanie Hass - from Para-Educator Regular Education, PES, to Health Assistant, AES

Retirements

Shelley Allen, Reading Specialist, IS

Stacey Ryan, Business Teacher, HS

A request was made to consider the agenda as a whole with the McPherson Family Trust Donation and the Dave Boetcher donation pulled out for individual consideration.

A motion was made by Heinemann, second by Ensign to approve the consent agenda in whole with the Boetcher and McPherson donations removed. Motion Carried 7-0.

A motion was made by Heinemann, second by Ensign to approve the Boetcher donation and the McPherson donation to the Student Financial Assistance Fund. Motion Carried 6-0. 1 Abstain (Boetcher)

XII. **BOARD BUSINESS** – There was no board business to discuss at this time.

- A. Conventions/Workshops
- B. Legislative Update

XIII. **FUTURE AGENDAS AND MEETINGS**

- A. Special Board Meeting
- B. Agenda Items for Next Board Meeting
- C. Budget Committee – March 2, 2021 @ 5:00 PM
- D. Co-Curricular
- E. Curriculum Committee
- F. Facility Committee
- G. Insurance Committee
- H. Human Resources Committee – Feb. 18, 2021 at 4:30 PM
- I. Policy Committee
- J. Goals & Objectives – Feb. 22, 2021 @ 4:00PM

XIV. **RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item**

III. N/A

XV. **RETURN TO OPEN SESSION** N/A

XVI. **ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION** N/A

XVII. **ADJOURN**

The Board of Education adjourned at 10:34 PM on a motion by Engebretson, second by Heinemann and passed unanimously by a voice vote 7-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date
JE:rm

Minutes of Special Board Meeting - Open

The Board of Education Waunakee Community School District

A Special Board Meeting of the Board of Education of Waunakee Community School District was held Tuesday, March 2, 2021, beginning at 7:30 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

A. President Boetcher called the meeting to order. A motion was made by Hetzel, second by Ensign to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c) and(f) To discuss concerns regarding staff and the implementation of district policies.. Motion carried 7-0 on a roll call vote. Time 7:31 PM

II. ROLL CALL

Boetcher- Yes, Brandt - Yes, Engebretson - Yes, Ensign- Yes, Heinemann – Yes, Hetzel- Yes, Hoefler- Yes

Also Present: Randy Guttenberg, Brian Grabarski

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) (f)

A. To discuss concerns regarding staff and the implementation of district policies.

IV. RETURN TO OPEN SESSION

A motion was made by Brandt second by Hoefler, to adjourn closed session. Motion carried 7-0. Time: 8:10 PM. The Board reconvened in open session at 8:15 PM

V. PUBLIC COMMENTS

In person public comments were made by the following:

Renee Robbins – In opposition of no club sports during school sports season.

Emailed comments were reviewed by all board members and are attached to the meeting agenda.

VI. APPROVAL OF AGENDA AND ADDITIONS

The agenda was approved as posted.

VII. TO REVIEW AND DISCUSS WHETHER THE "COVID 19 GUIDELINES FOR WINTER ATHLETICS 2020-2021" APPLY TO THE SPORTS COMPETING NOW THROUGH THE END OF THE SCHOOL YEAR, AND TO CLARIFY THE WCSD COVID 19 GUIDELINES/EXPECTATIONS FOR THESE SPORTS GOING FORWARD.

Boetcher explained that this was a special meeting of the board of education Boetcher reviewed the overview of the previous motions and actions by the Board regarding athletics pertaining to winter, fall to spring, and spring seasons.

Boetcher asked Hetzel to explain why he called the special meeting. Hetzel said it was due to confusion and frustration regarding COVID Guidelines for Co-curriculars. Decisions were made due to assumptions and restrictions made. The intent was not clear if it covered all sports or just winter sports, it would be valuable for this to be brought up and discussed and clarified with the board.

Brandt made a motion, second by Heinemann, stating club activity is allowed moving forward with no prohibition to the students who want to concurrently play for both school sponsored and club activities for the remainder of the 2020-2021 school year, and athletes will follow the WIAA guidelines for participation in club and other non-school activities.

Randy Guttenberg expressed his sincere apology for the angst that this has caused the athletes, families, coaches, and administrators. Guttenberg clarified the COVID Guidelines as they were currently. These were overarching policies and it was interpreted that these would move forward to the Fall to Spring and traditional spring sports.

After some discussion, Heinemann made a motion, second by Hoefler, to call the question. Motion to call the question failed on a roll call vote 1 = Y – 6 = N

Roll Call: Brandt - No, Engebretson - No, Ensign- No, Heinemann – Yes, Hetzel- No, Hoefler- No, Boetcher- No.

Board discussion continued. Mr. May was asked to bring guidelines for the Fall to Spring and Traditional Spring sports to the regular board meeting on 3/8/21.

The original motion carried on a roll call vote 6 = Y – 1=N

Roll Call: Brandt - No, Engebretson - Yes, Ensign- Yes, Heinemann – Yes, Hetzel- Yes, Hoefler- Yes, Boetcher- Yes.

VIII. **FUTURE AGENDAS AND MEETINGS**

NA

IX. **ADJOURN**

A motion was made by Heinemann, second by Hoefler to adjourn the meeting at 8:38 PM. Motion Carried.

Respectfully submitted,

Judith Engebretson, Clerk

Date
JE:rm

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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Waunakee Community School District

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the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

Legal References:

Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]
[Section 19.83\(2\)](#) [discussion during period of public comment]

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]
[Section 19.85](#) [exemptions to open meetings]

Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

Adoption/Revision Date(s):

October 1989
March 1994
September 1994
January 2000
February 2002
May 2020

Listening Sessions Spring 2021

Middle School Monday, March 29th 7:30 AM

Prairie Monday, March 29th 3:00 PM

High School Tuesday, March 30th 3:30 PM

Heritage Thursday, April 1st 3:00 PM

Arboretum Tuesday, April 6th 3:00 PM

District Administration – Wednesday, April 7th 9:00 AM*

Intermediate School Thursday, April 8th 3:00 PM

*The date and time for the District Admin building could be adjusted if needed



February 12, 2021

Randy Guttenberg, Superintendent
Waunakee Community School District
905 Bethel Circle, Waunakee, WI 53597

Re: Former Library Building - Upper Parking Area

Dear Mr. Guttenberg,

The Waunakee Food Pantry (WFP), a program of the Waunakee Ecumenical Board, Inc. (WEB), is currently seeking to move its Food Pantry operations to the lower level in the former library building. We are working with the Village on details about using the space, and understand that there are some ownership elements related to the upper parking that may be in question.

With the Village's plan to relocate Village Hall to this location, the upper parking lot would be of regular use for Village purposes. And, while the Food Pantry will be using the lower-level parking area for its daily needs, there will be larger food drives on occasion that would require use of the upper parking area. These larger food drives happen approximately four times during the year and are short in duration - typically just one day.

Relocating the Food Pantry to this larger facility so close to our schools, will be a tremendous win for our community. For many of the district families, who need WFP services, this location will be very accessible. Opportunities with WCSD Food Service, Social Services and volunteer groups from the schools will also be greatly enhanced. We look forward to the bright possibilities ahead in collaboration with WCSD and the Village of Waunakee.

Thank you,

The Waunakee Food Pantry/WEB
806B S. Division Street
Waunakee WI 53597

Minutes of Diversity, Equity, Inclusion Committee

The Board of Education Waunakee Community School District

A Diversity, Equity, Inclusion Committee of the Board of Education of Waunakee Community School District was held Tuesday, February 16, 2021, beginning at 6:00 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

Chairman Brandt called the meeting to order at 6:03 PM.

II. ROLL CALL

Berg, Brandt, Deppen, Grundahl, Hernandez, Hoefler, Kaufmann, Lewis, Meister, Mobley, Moore, Ostrander, Pagel, Petty, Pisani, Potter, Pottinger, Schell, Shefchik, Sheppelman, Treis Rusk, Vang, Voeller, Whitley

III. APPROVAL OF MINUTES

A motion was made by Joel Lewis, second by Sam Kaufmann, to approve the minutes of the 2/2/21 meetings as presented. Motion carried

IV. APPROVE AGENDA

A motion was made by Joel Lewis, second by Diane Treis Rusk, to approve the agenda as posted.

V. PUBLIC COMMENTS

Public Comments were submitted via email. These comments were shared with the full committee to review and are posted in the Extras section of the agenda.

The comments were from:

Elizabeth Sotiropoulos – Unit 4 School Board Champaign, IL– retire all Native Am. Imagery
Tricia Zunker – Wausau School Board – Use of Native Am. Imagery in public schools
Arvina Martin member of the Ho-Chunk Nation – Stockbridge-Munsee – retire American Indian imagery in schools.

VI. DISCUSSION AND POSSIBLE ACTION ON INTERIM RECOMMENDATIONS TO THE WCSD BOARD OF EDUCATION REGARDING ISSUES OF IMMEDIATE CONCERN

60 Minutes Allowed

A. Recommendations on the use of American Indian imagery in the WCSD.

The committee discussed the use of American Indian imagery in the Waunakee Community School District and possible actions to take. The committee agreed that this was the right time to make a recommendation to the board. It was determined that the best way to make this recommendation was to have something in writing and the board members on this committee (Brian Hoefler and Mike Brandt) would present the statement to the board at the 3/8/21 meeting. The committee discussed the scope/goal that they wanted to focus on for

this recommendation, requesting if there are other cultural associations throughout the district that should also be considered.

After much discussion, a motion was made by Joel Lewis, second by Nia Vang to recommend to the board the removal of the Native American painting in the High School gymnasium.

The committee discussed if they should have a request that included all imagery. An amendment was made by Pamela Potter to the motion. This amendment would be added to the original motion and to recommend to the board to promulgate a policy to remove the use of all Native American imagery from any school facility or anything representing the Waunakee Community School District. This amendment was accepted by Joel Lewis and Nia Vang as a friendly amendment and did not require any action.

The committee discussed if these two recommendations should be tied together or not. After the discussion, Pamela Potter requested to withdraw her amendment. There was no objection to this withdrawal from the committee.

Regina Pagel made an amendment to the motion. This amendment and motion are stated as follows: Recommend that the Waunakee Community School District Board of Education remove the Native American painting in the High School gymnasium and replace it with a land acknowledgment. Joel Lewis and Nia Vang accepted this amendment to the motion as a friendly amendment and did not require any action.

Brian Hoefler, seconded by Mike Brandt, called the question on the motion with the current amendment.

The motion to recommend that the Waunakee Community School District Board of Education remove the Native American painting in the High School gymnasium and replace it with a land acknowledgment. Passed on a roll call vote 23-0.

Roll Call: Berg -Y, Deppen – Y, Grundahl - Y, Hernandez - Y, Hoefler - Y, Kaufmann - Y, Lewis - Y, Meister - Y, Mobley - Y, Moore - Y, Ostrander - Y, Pagel - Y, Petty - Y, Pisani - Y, Potter - Y, Pottinger -Y, Schell - Y, Shefchik - Y, Sheppelman - Y, Treis Rusk - Y, Vang - Y, Voeller - Y, Whitley - Y, Brandt -Y

Pamela Potter made a motion, seconded by Mike Brandt, to recommend to the Waunakee Community School District board of education, that all Native American imagery be removed from the school district mascot and branding.

Mike Brandt made a friendly amendment to this motion to recommend that the board establish a timeline and procedure by which the removal of these items is complete so that opinions and perspectives, regarding any items considered for removal, may be offered for consideration to exempt the item from removal for educational purposes. Pamela Potter accepted this amendment as friendly and no action was needed.

The committee discussed if this topic was too narrow of scope and should sensitivity be shown to all cultures, perhaps a pause should be taken and more discussion on this scope, at some time when more than staff and students are allowed in the buildings a tour of all the buildings could be taken to review what is in each building.

Brian Hoefler called the question for the current motion and amendment.

The motion passed on a roll call vote 12=Y – 11=N

Roll Call: Berg -Y, Deppen – N, Grundahl - Y, Hernandez - N, Hoefler - Y, Kaufmann - N, Lewis - N, Meister - Y, Mobley - N, Moore - N, Ostrander - N, Pagel - Y, Petty - N, Pisani - N, Potter - Y, Pottinger -Y, Schell - N, Sheppelman - Y, Treis Rusk - Y, Vang - Y, Voeller -

N, Whitley - Y, Brandt -Y

B. Recommendations on the offerings of professional development and/or training for staff to address events or incidents of bias/bigotry.

Mike Brandt started this discussion by asking the WCSD staff what is offered and any concerns they have regarding the offerings. Staff members shared with the committee there have been offerings in this type of training, but they were unsure if new teachers have received this training, does it go beyond teaching staff and there should be more repetitive reinforcement throughout the year of these topics. Tim Schell added that new teaching staff does receive this training, with the exception of this year and that was due to the pandemic and training required to prepare for the fall. Non-teaching staff are welcome to these trainings but it is not required and not during their regular workday.

After much discussion a motion was made by Mike Brandt, second by Joel Lewis, to bring the following recommendation to the full WCSD board. The committee endorses training for all employees on cultural sensitivity and addressing bias in the school with a plan for annual refreshers.

The committee discussed this statement and wanted to make sure this statement included all staff and a plan for non-teaching staff and also a way to ensure accountability of this practice so that it is the foundation of the district staff.

After much discussion, a motion was made by Brian Hoefer, second by Tim Schell, that this topic be tabled for now so that more research may be developed and brought back to the committee. Tim Schell agreed to look into this and develop a short (15 min) presentation that would allow the committee to better draft a statement that encompasses every specification they want to relay to the board. Katie Grundahl agreed to work with Tim on this, but suggested that a voice from 7-12 also be included. The Motion Carried.

Tim Schell wanted to give a shout out to the entire committee. The commitment has been substantial, but we are making progress. Thank you all for your time.

C. Recommendations on the creation of enactment of a dedicated reporting system/policy for events of bias/bigotry.

Tim Schell reported that he and Joel Lewis have been meeting and have come up with a timeline to bring a prototype to this group, other stakeholders, and perhaps even initially release after spring break. Tim and Joel have some meetings set up within the next few weeks to continue the work for this tool.

VII. FUTURE MEETINGS

A doodle poll will go out to schedule a meeting in early March. There may be a need to change a few of the upcoming spring meetings due to the Community Learning Project that several members of the committee are involved with. Please look for any changes coming via email announcement.

VIII. ADJOURN

A motion was made by Joel Lewis, second by Brian Hoefer, to adjourn the meeting at 8:08PM. Motion carried.

Minutes of Human Resources Committee

The Board of Education Waunakee Community School District

A Human Resources Committee of the Board of Education of Waunakee Community School District was held Thursday, February 18, 2021, beginning at 4:30 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Ensign called the meeting to order at 4:34pm.

II. ROLL CALL

Ensign – Yes, Hoefler – Yes, Engebretson - No (arrived at 4:45pm)

Also present: Randy Guttenberg, Brian Grabarski

III. APPROVE AGENDA

Hoefler made a motion to approve the agenda as posted. Motion carried 2-0.

IV. PUBLIC COMMENTS

No Public Comments were received.

V. DISTRICT COVID-19 VACCINE UPDATE

Brian Grabarski reported and answered questions regarding the COVID 19 Vaccine for staff at WCSD. SSM will be our vacinator. Once the announcement is made by the Department of Health Services that educators may be vaccinated an announcement will go out to staff. All of our staff will be eligible once this roll out begins. The timing of educator vaccine rollout is still set for March 1, 2021 by the state. Approximately 122 employees have been vaccinated as part of the 1A rollout. We do have some staff who are part of the 65+ age group and they are starting to become vaccinated already as individuals working with their primary care physicians.

VI. REVIEW OF SPRING 2021 ADMINISTRATOR HIRING PROCESSES

Brian Grabarski reviewed with the committee the process of hiring the Director of Special Education and the Director of Technology that will be open due to retirements.

The committee was asked what level of involvement they wanted in the process. In the past it has varied from a member of the committee being present at just the first round, at both the first and second round, or just the second round. After some discussion the committee indicated they would like to be involved during the second round of the interviews for each position.

The first round of interviews for the Director of Special Education is set for March 3, 2021. The interviews for the Director of Technology will be later in the spring due to opening up these interviews to applicants from the private sector as well as the public academic sector.

VII. DISCUSSION OF OFFERING EARLY RETIREMENT OPTIONS FOR STAFF

Brian Grabarski presented the idea of offering early retirement to teachers as a way to recoup some financial loss that occurred over this past year. He also shared that the tradeoff would be that you would also lose some highly experienced staff. Preliminary discussions with Al Jaeger of USI have offered a team prepared to develop a formal plan for the district.

The committee discussed and questioned the average retirement age for our teachers, the average age of our teaching staff as a whole and at various grade levels/departments. The committee also expressed concern that teams, departments, or buildings could have big areas to fill by offering early retirement. The committee also wondered what the current teacher shortage, along with the possible early retirement option would do to the overall expertise of the staff at WCSD.

At this time the committee didn't want to develop an early retirement plan but did ask Brian Grabarski to bring demographics of the various grade levels/departments back to the committee. Brian indicated that he is bringing back compensation information from Forecast 5 for the Budget Committee and this could be included in that report for both committees.

VIII. FOLLOW-UP DISCUSSION FROM THE JANUARY MEET AND CONFERENCE SESSION

The committee discussed the request from the WTA for this year only, that all teaching staff are granted enough points to allow them to make the salary step for the 21-22 school year wage increase. Brian Grabarski and Randy Guttenberg explained and answered questions regarding the benefits and the impacts this could have. The committee also wanted to consider a benefit to the other employee groups that went over and above during this time as well. The committee discussed various options to determine what could be a reasonable benefit and equivalent options across all employee groups.

The committee asked Brian Grabarski to bring back details regarding the WTA points request and personal time or vacation time bank for other employee groups, in addition to other options.

Brian indicated that future meetings will be needed for some of these reporting requests, an update from the Teacher Compensation Committee on the work they have been doing, as well as finalizing the draft handbooks.

The committee decided to have their next meeting at 3/9/21 at 4:30PM

IX. ADJOURN

A motion was made by Engebretson, second by Hoefer, to adjourn the meeting at 5:43 PM. Motion carried.

Minutes of Goals Committee

The Board of Education Waunakee Community School District

A Goals Committee of the Board of Education of Waunakee Community School District was held Monday, February 22, 2021, beginning at 4:00 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Brandt called the meeting to order at 4:03 PM.

II. ROLL CALL

Brandt – Yes, Boetcher – Yes, Hoefler – Yes (virtual)

Also Present: Randy Guttenberg

III. APPROVE AGENDA

Boetcher made a motion, seconded by Hoefler, to approve the agenda as posted. Motion carried 3-0.

IV. PUBLIC COMMENTS

Email comments were shared and reviewed by the committee. These comments may be found in the extras section of the agenda.

Comments are from:

Jo Anne Flock – Suggestions for Board Goals

Mark Hetzel – Suggestions for Board Goals.

V. DISCUSS AND SET PRIORITIES FOR THE 2021-2022 SCHOOL YEAR

The committee discussed the priorities set by the budget committee, suggestions given to them by public comments and fellow board member Mark Hetzel, and the seven items of focus that came out of the board retreat in December.

There are a lot of items that are parallel or intersect with each other between these various lists.

The committee discussed the follow up of goals each year after they are set. Perhaps once the goals are established each committee should be assigned to them and then have a report for the board on the progress that is being made.

Randy Guttenberg will take the major headings as discussed and create a narrative to present to the full board for consideration.

VI. FUTURE MEETINGS

The Goals Committee will not set up a meeting until receive feedback from the full board.

VII. ADJOURN

A motion was made by Hoefler, second by Boetcher to adjourn the meeting at 4:27 PM.

Motion Carried.

Waunakee Community School District Priorities for 2021-2022 School Year

The Waunakee Community School District has identified the following priorities to lead the work of the school district for the 2021-2022 school year. (Discussed/Directed by the Goals Committee on February 22, 2021 and Recommended to the School Board on March 8, 2021.)

1. As part of Return to School efforts:
 - a. Track student achievement data on a quarterly/trimester basis and prioritize intervention efforts to support student academic achievement.
 - b. Track student social emotional health on a quarterly basis and prioritize support for student social emotional learning needs.
 - c. Prioritize the development of a remote learning option for students.
2. As part of District Communication and Engagement efforts:
 - a. Conduct an audit of the district communication and engagement process and develop a communication and engagement plan to be presented to the school board.
 - b. Engage in a district branding process that yields one logo that represents the school district, and one logo that represents our athletic and co-curricular programs.
3. As part of District Governance efforts:
 - a. Continue with the district policy review, revision, and adoption process.
4. As part of the District Facility Planning efforts:
 - a. Review and reestablish the long-range facility plan as it relates to future referendum issues.
 - b. Strategically allocate funds to address high level needs from the 20-year facility maintenance plan.
5. As part of the District Equity efforts:
 - a. The school board will develop a district equity statement.
6. As part of the District Budget Planning efforts:
 - a. Utilize the following Budget Priorities to lead development of the 2021-2022 School District Budget (Adopted by the Board on February 8, 2021)

Budget Priorities for 2021-2022 School Year
--

The budget process for the 2021-2022 school year begins with a review of district budgetary priorities that are set in collaboration between the administration and the Budget Committee, and then presented to the full board.

The following parameters guide the budget process and serve as the framework for more specific priorities:

- The budget process will be grounded in strategic financial planning to manage expenditure and revenues to best serve the financial and programmatic needs of the district.

- The budget process will align resources with strategic planning initiatives.
- The budget process will move the district forward with improvements and enhancements to educational programs and processes, to meet the needs of a growing, and increasingly diverse, student population
- The budget process will recognize that schools are a people driven business and will support efforts to enhance the recruitment and retention of highly qualified staff.

The more specific funding priorities are broken down into three categories: *Financial Priorities, Strategic Priorities, and Programmatic Priorities.*

Financial Priorities

Financial priorities represent those areas that need to be addressed through the budget process that specifically relate to the financial health of the school district.

1. By the 2022-2023 budget cycle, the operational accounts that were impacted with budget transfers and referendum funds throughout the COVID-19 pandemic will be reestablished at sustainable levels.
2. The Fund Balance Policy will be reviewed as part of the 2021-2022 budget process, and a plan will be put in place to address the fund balance percentage needed to establish a solid bond rating for future borrowings.
3. A plan for years 2-5 will be established for the use of the \$2.1M five-year operational referendum funds that were approved in November 2020.

Programmatic Priorities

Programmatic priorities are those areas of need to be addressed through the budget process and specifically relate to the strengthening of educational programs.

1. A remote learning model will be designed for K-12 post-Covid for students/families that will be seeking an alternative educational delivery model.
2. Budget Requests and Staff -- Requests were received on 1-27-21. Recommendations will be forthcoming and will be based on programmatic needs and staffing allocation.

Strategic Priorities

Strategic priorities are those areas of need to be addressed through the budget process and specifically relate to the items that are within the strategic plan and need budget allocation to be successful.

1. Staff compensation will be considered from the start of the budget process, with data, to recruit, support, and retain highly qualified staff.
2. A district branding process will be established and implemented.
3. The District will review and reestablish the long-range facility plan as it relates to future referendum issues.
4. Funds will be strategically allocated to address high level needs from the 20-year facility maintenance plan.

Minutes of Budget Committee

The Board of Education Waunakee Community School District

A Budget Committee of the Board of Education of Waunakee Community School District was held Tuesday, March 2, 2021, beginning at 5:00 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Heinemann called the meeting to order at 5:00 PM

II. ROLL CALL

Present: Heinemann, Ensign, Hetzel

Also present: Randy Guttenberg, Diane Pertzborn

III. APPROVAL OF AGENDA

A motion was made by Ensign, second by Hetzel to approve the agenda as posted. Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments

V. BANKING RFP TIMELINE AND BID LIST

Diane Pertzborn explained and answered questions regarding the bidding practices which requires a distribution of a Banking RFP every 5 years. Diane explained that we are beginning the process with discussions with staff, preparing a tentative calendar, reviewing our accounts, and updating our last RFP. The RFP would be ready for distribution in late June or early July.

VI. AUDIT RFP RESPONSES

Diane Pertzborn explained and answered questions on where we are at with the audit RFP process. Wipfli is most economical and had very positive reviews.

Ensign made a motion, seconded by Hetzel to bring Wipfli to the full board for consideration at the March 8, 2021 meeting. Motion carried.

VII. CURRENT YEAR REFERENDUM FUNDS UPDATE

Diane Pertzborn and Randy Guttenberg provided an update on referendum funds. As of Feb 25, we have \$438,000 remaining with adjustment to be made relating to personnel costs which have not yet been recoded to the referendum.

VIII. ESSER II FUNDS AND UPDATE ON INFORMATION AFFECTING ALLOCATIONS, NEWS FROM STATE

Diane Pertzborn and Randy Guttenberg explained and answered questions regarding the the ESSER II funds. What these funds are what we are expected to receive. The attached documents outline this information.

IX. 2021-22 BUDGET PARAMETERS, UPDATE REVENUE AND EXPENSE

ASSUMPTIONS

Diane Pertzborn provided a range of assumptions for the committee to consider when setting parameters for the 2021-2022 fiscal year budgeting.

After some discussion, Hetzel made a motion second by Ensign, to request that the starting point for building the 2021-2022 budget mirror the DPI model as outlined in the attached documents. Motion carried.

It is understood by the committee that this is going to be a starting point and adjustments may be made along the process as needed and allowed.

X. FUTURE AGENDA ITEMS

NA

XI. ADJOURN

A motion was made by Ensign, second by Hetzel to adourn the meeting at 5:43PM

Comparison of Revenue Limit Proposals

The 2021-22 fiscal year will be the first year of the next state biennial budget cycle. At this time of year, we compare current budget proposals and provide the board with estimates of the revenue limit changes resulting from various proposals. This summary provides you with a range of assumptions and the associated revenue change.

Enrollment assumptions assume that our FTE will return to pre-COVID numbers. A major change in the assumptions is the percent of Special Education reimbursement which will have a significant impact. ***The increase in aid decreases the Fund10 transfer expense and has been included here as a revenue source.***

	2020-2021	DPI Proposal	Governor's Proposal	Less Revenue Per pupil	Blended Scenario
Revenue Limit Per Pupil Increase	\$179	\$150/\$152	\$200/\$204	\$100	\$150
Categorical Per Pupil Increase (\$8)	\$742	\$750	\$750	\$750	\$750
Spec Ed Aid Percentage	29%	35%	45%	29%	40%
Revenue Limit increase (tax levy/state aid)		\$814,085	\$1,020,585	\$607,585	\$814,085
Spec. Ed. Aid increase		\$217,235	\$972,072	-\$235,668	\$594,654
Revenue Increase		\$1,031,320	\$1,992,657	\$371,917	\$1,408,739

2021-22 Expense Assumptions

Fixed costs	18-19	% Applied	FY22	Increase
Transportation	\$1,943,710	3%	\$2,002,021	\$58,311
Utilities	\$1,106,398	3%	\$1,139,590	\$33,192
Supplies (excludes grants)	\$853,467	3%	\$879,071	\$25,604
Property/Liability Insurance	\$350,869	3%	\$361,395	\$10,526
				\$127,633

Multi-year plan for referendum funds

Plan to be incorporated into the budget

Staff related costs:

Salary & fringe estimates	FY21	% Applied	FY22	Increase
	CPI \$44,735,998	1.23%	\$45,239,524	\$503,526
The examples presented here represent the financial impact of various salary decisions. The costs include the fringe benefits that are tied to increases in salary such as employer costs for FICA, WRS, life and disability insurance.	\$44,735,998	1.50%	\$45,343,425	\$607,427
	\$44,735,998	2.00%	\$45,535,833	\$799,835
	\$44,735,998	2.50%	\$45,728,242	\$992,244
	\$44,735,998	2.85%	\$45,862,928	\$1,126,930
	\$44,735,998	3.00%	\$46,078,078	\$1,342,080

Staffing plans (increase/decrease)	Teacher	1 FTE	\$87,120	88% ER costs
	Para	1 FTE (7.5 hrs)	\$40,247	66% ER costs

Health and dental benefit cost adjustment	FY21	2.00%	Increase	5.00%	Increase
Health insurance	\$5,712,141	\$5,826,384	\$114,243	\$5,997,748	\$285,607
Dental insurance	\$606,919	\$619,057	\$12,138	\$637,265	\$30,346

Retirement savings not calculated
 Assumes resumption of full Food Service operations
 Fall 2021 Fund 41 Capital Projects levy \$509,296

FIRM NAME	Hawkins Ash CPA's	Wipfli	Reilly Penner & Benton	Johnson Block	Baker Tilly	Clifton RSM Declined	
Financial Audit							
FY2021	\$22,000	\$18,000	\$19,800	\$19,500	\$23,500		
FY2022	\$22,800	\$18,350	\$20,600	\$20,100	\$23,500		
FY2023	\$23,500	\$18,750	\$21,400	\$20,600	\$24,500		
FY2024	\$24,400	\$19,150	\$22,300	\$21,100	\$25,500		
FY2025	\$25,200	\$19,550	\$23,200	\$21,600	\$26,500		
Membership Audit							
FY2021	\$3,500	\$3,500	\$2,500	\$3,500	\$3,500		
FY2022	\$3,600	\$3,500	\$2,500	\$3,700	\$3,500		
FY2023	\$3,800	\$3,600	\$2,500	\$3,900	\$3,500		
FY2024	\$3,900	\$3,600	\$2,500	\$4,100	\$3,500		
FY2025	\$4,100	\$3,700	\$2,500	\$4,300	\$3,500		
Subtotal Audit Services	\$136,800	\$111,700	\$119,800	\$122,400	\$141,000	\$0	\$0
Maintenance of Depreciation							
FY2021	\$1,000	\$750	\$500	\$750	Included above		
FY2022	\$750	\$750	\$500	\$750			
FY2023	\$750	\$750	\$500	\$750			
FY2024	\$750	\$750	\$500	\$750			
FY2025	\$750	\$750	\$500	\$750			
Subtotal Other	\$4,000	\$3,750	\$2,500	\$3,750	\$0	\$0	\$0
5-Year cost	\$140,800	\$115,450	\$122,300	\$126,150	\$141,000	\$0	\$0
References	Holmen Baraboo Sparta Hillsboro Whitehall	Monona Grove Evansville Lake Mills Beloit Turner Burlington	Brown Deer Hamilton Elkhorn Arrowhead Jefferson	Oregon Necedah DeForest Deerfield Sun Prairie Milton	Edgerton Janesville Pewaukee Waukesha Beaver Dam		

Minutes of Medical Advisory Ad Hoc Committee

The Board of Education Waunakee Community School District

A Medical Advisory Ad Hoc Committee of the Board of Education of Waunakee Community School District was held Tuesday, March 2, 2021, beginning at 6:00 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

David Boetcher called the meeting to order at 5:59pm

II. ROLL CALL

III. APPROVAL OF MINUTES

In Person: David Boetcher, Lauren Dallman, Sarah Goecks, Randy Guttenberg, Jack Heinemann, Kurt Eley, Brian Grabarski (6:16), Brian Hofer, Dr. Bill Ranum, Megan Bunkleman, Kristen Thompson

Virtually: Dr. Jeff Pothof, Valerie Clevenger, Dr. Matt Anderson, Aaron Pavao,
Also in Attendance: Tim Schell, Joan Ensign, Judy Engebretson, Mark Hetzel

IV. APPROVE AGENDA

A motion was made by Heinemann, second by Pavao to approve the minutes of the last meeting as posted. Motion carried

V. REVIEW PROGRESS OF GUIDING PRINCIPLES AND DASHBOARD DATA FOR SCHOOL REOPENING

Kurt Eley explained the current dashboard data, showing a stable, even downward, trend. The medical professionals on the committee agreed that they are seeing the same at the clinics

When comparing these numbers to this fall, they seem similar to September. We know more and it just feels better. We are more comfortable with similar numbers that we saw in September because we have seen worse.

When asked what we can do to keep this going, getting the vaccine, social distancing, masking and continual hand washing.

Kurt Eley then shared some of the student/parent survey information regarding mental health. The rating was Green, Yellow, Red. Overall individuals shared that in all areas the green percentage is going up.

KE - shared data with green Yellow Red data for mental health. Sept Nov Feb. over all indiv that say green % report going up at all levels. At the high school the survey went a little further. If a person indicated they were struggling they were asked if it was primarily academic, social emotional, or technology based. Students indicated that they

were struggling both academically and socially, with socially being a little higher than academically. Parents who indicated that their students were struggling said they were struggling academically.

Kristen Thompson, WCSD Psychologist at the K-6 level, and Megan Bunkleman School Counselor at the high school, informed the committee of what they are seeing at the various levels. They have found ways to meet with students and now that many are in person it is easier. The flexibility that this hybrid model has offered has made this interaction and problem solving meetings much easier than the regular school model. Many of the students they are seeing are students that they have had some interaction or concerns with prior to the pandemic. There are a handful of students who they are seeing that have concerns based around COVID. At the 7-12 level there has been more stress with the teachers trying to teach both virtual and in person at the same time. While the older kids are happy to be back in school, it isn't what they were envisioning, there isn't a lot of social interaction.

A. Internal Processes

B. Internal Data

C. Community Wide Data

VI. VACCINE UPDATES

A. Staff Vaccine Timeline and Plan.

Randy Guttenberg and Brian Grabarski updated and answered questions regarding the COVID Vaccine Clinic. The partnership with all the volunteers and with SSM was wonderful. 550 staff were vaccinated today and 122 were vaccinated earlier. Many thanks to everyone who helped to pull this off.

B. Vaccine for Children

Randy asked the medical professionals if they have heard anything regarding vaccinating children. Pfizer currently has trials going on for 12-17 year olds. Johnson & Johnson will soon as well. Most likely they will have something for this age group in late summer/early fall. The 2-10/12 year olds will take longer. It takes a while to get a trial for children going due to consent.

VII. FURTHER REOPENING OF SCHOOLS

The purpose of this agenda item is to solicit feedback from the Committee on further reopening plans.

Randy Guttenberg shared with the committee that the Public Health order did change this afternoon. While it still says 6ft it does allow flexibility to move to less than 6 ft.

The committee, specifically the medical professionals were asked about opening up the schools more and allowing closer than 6 ft.

This is going to happen. Students, staff and families understand they should stay masked, continue to wash or disinfect their hands and be mindful of space. There should always be the virtual option for those who are not comfortable. Success should be likely but the spread community wide is likely to go up. Just make sure your processes for contact tracing and possible closing is tight.

The committee discussed possibilities of pulling back if there is a spike. The hope is to do what has been done earlier. Closing a group, event, team or classroom instead of the full District. To go back to Hybrid for the full district would require a lot. If this was the case it may be better to go back to full virtual for a period of time so that the switch to Hybrid can be done. Hopefully that won't be the case and only pivoting a classroom or event would need to take place.

Boetcher asked the medical professionals to weigh in on co-curriculars in regard to club activities.

Cases are down, the public order today opened up a lot of things, the students are doing the best they can, at some point you need to give staff and students the options and make sure you are prepared for what happens. We need to be flexible and still take into account what any decision will look like. Hopefully if needed we can close small groups instead of trying to rebuild.

VIII. FUTURE MEETINGS

The next meeting is scheduled for Tuesday April 13th at 6:00pm

IX. ADJOURN

A motion was made by Ranum, second by Hoefler to adjourn the meeting at 7:22pm

Waunakee Community School District

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Board of Education Meeting
March 8, 2021



PHMDC Order #13 and #14 - Protective Measures

- [PHMDC Order #14](#) issued on 3/2/2021 and takes effect on 3/10/2021
- Condensed 5 items related to student physical distancing, giving flexibility to school districts
- Ensuring employees are provided with and wear a face covering ~~when indoors and on buses~~ **at all times under Order 14.**
- Ensuring ~~students and~~ employees maintain at least six (6) feet distancing from others to the greatest extent possible ~~when indoors and on buses.~~
- **When six (6) feet distancing is not possible for students,** ensuring that student and employee groupings are as static as possible by having the same group of students stay with the same employees as much as possible. Restrict mixing between groups as much as possible. 40
- Common areas such as cafeterias, auditoriums, and gymnasiums can be used as classrooms, to provide food, as child care and youth settings, and for government functions. Student groupings should be in distinct spaces within common areas and student groupings may not mix with other student groupings.
- Please see [comparison chart](#) of Order #13 and Order #14.



Mitigation Measures

- HVAC Improvements - **No Changes/Completed in all buildings**
- Face Covering - **No Changes**
- Hygiene Policy - **No Changes**
- Cleaning Policy - **Minimal Changes**
 - K-6 cleaning will move to after school because there is no longer two AM/PM cohorts in a room each day
 - Bucket cleaning system remains available for between class/group cleaning
- Daily student and staff health check procedures - **No Changes**
- Close Contact Determination - **No Changes**
 - Within 6 feet for cumulative total of 15 minutes in a day
 - Direct contact with a person's body secretions through cough, drinking from same container, using same utensil, kissing, etc.
 - With no changes to close contact, there will likely be an increase in the identification of students as close contacts.
- Isolation and Quarantine - **Minimal Changes**
 - Continue with 10 days with no test or 7 days with a negative test options
 - People who have had COVID-19 or are fully vaccinated have a 90 day grace period from quarantine if exposed to COVID-19
 - Fully vaccinated means 2 weeks after 2nd dose of 2-dose series or one dose series
 - District will need evidence of having COVID-19 or receiving the vaccine

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Processes and Procedures

Logistics of shifting our instructional models include the movement of furniture and putting our buildings back together, staffing and Human Resource considerations, implications for lunch/recess, and building new bus routes are key pieces at this time. This shift will take time to accomplish as we operationalize these items. Any change at one specific level impacts our students/families/staff in all of our grades 4K-12.

Consideration for a Timeline:

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- March 9-12th K-12 Decision Survey to Families
- Days off - March 22-26 Spring Break, April 2, and April 5
- One (1) week after Spring Break for potential increase in positive COVID-19 cases
- April 6th - Fourth Quarter of School



K-6 Plan

- If students are less than six (6) feet apart, we can fit our typical class sizes (22-25) in our classrooms.
- This would allow us to plan for a full day of school.
 - K-4 would stay on typical timeframe - 7:40 a.m. - 2:40 p.m.
 - Intermediate schedule may revert to their typical schedule if 5-12 schedule aligns; otherwise would stay with elementary schedule
- Proposed schedule of Monday, Tuesday, Thursday, Friday in-person, and Wednesday as asynchronous to allow for teacher planning and collaboration



K-6 Plan

Lunch

- Space students less than six (6) feet apart in cafeteria, all facing same direction; cohorts six-feet apart
- For most sites cafeteria will not hold all students, so students will eat in classroom on some days, cafeteria on others
- Sites will need increased supervision - all sites are currently understaffed in this area, and supervision needs are greater
 - Will need family volunteers
 - Paraeducator positions are posted
 - Could offer compensation to teachers in lieu of duty-free lunch

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Related Arts/Encore

- Currently working on multiple models and schedules to share with staff for input



K-6 Plan

Recess

- Playground will be divided into zones; classrooms assigned to zones on a rotating basis
- Hand sanitizer on the way out and way in of the building
- Students and staff will wear face coverings
- Climbing equipment will be allowed to be used when in that zone; other materials assigned to different zones
- Sites will need increased supervision - all sites are currently understaffed in this area, and supervision needs are greater
 - Will seek family volunteers
 - Paraeducator positions are posted
 - Teacher-led recess a possibility



K-6 Survey Results

	Remote	Unsure, leaning remote	In-person	Unsure, leaning in-person	Responses	Enrollment	Response Rate
Arboretum	36 (10%)	19 (5%)	268 (72%)	49 (13%)	372	428	87%
Heritage	40 (12%)	27 (8%)	238 (69%)	39 (11%)	344	477	72%
Prairie	27 (6%)	26 (6%)	341 (77%)	48 (11%)	441	513	86%
Intermediate	42 (8%)	22 (4%)	399 (75%)	66 (13%)	529	654	81%

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K-6 Survey Results

	Number of Students Who Selected Remote if No Model Change	Number of Students Who Selected Remote, or Leaning Remote
Arboretum	64	55
Heritage	90	67
Prairie	60	53
Intermediate	67	64

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Note: 81% response rate



K-6 Plan

Classes

- Based on the survey data, we expect shifts in classrooms; will have concrete numbers after selection form
- While we will strive to keep shifts to a minimum, it is likely that some remote and hybrid students will experience a change in homeroom teacher to accommodate selections and balance class sizes
- Currently, remote sections are largely site-based; decreasing numbers will require these sections to be combined so that students from multiple buildings will be placed in one remote section ⁴⁸
- This will take time and coordination across the three K-4 sites



K-6 Plan

Proposed Timeline

- If BOE approves model change, selection form will be sent on Tuesday, March 9
- Responses due March 11; follow-up with any missing responses on March 12
- HR contacts remote staff as needed
- Week of March 15 - K-6 administrators meet and work closely with staff to create class lists, work on staffing shifts, and begin master schedule; transportation planning begins
- Week of March 22 - Spring Break
- Week of March 29 - continue work on staffing and class lists with staff, recess/lunch/encore schedules, teachers communicate with new students, train family volunteers
- April 6 (or 12) - new instructional model/schedule begins



7-12 Plan

Our recommendation is to shift from hybrid to full days four days per week. We continue the concurrent model for including virtual students.

Lunch

- Space students six (6) feet apart in cafeteria and other spaces, as much as possible, likely including some gym areas, all facing same direction as much as possible depending on furniture.
- Sites will need increased supervision due to greater distribution of students - both schools are currently understaffed in this area, and supervision needs are greater
 - Will need family volunteers
 - Could offer compensation to teachers in lieu of duty-free lunch

Music

- Band and chorus will mostly meet outdoors with mitigation measures in effect as per International Coalition of Performing Arts Aerosol Study recommendations except where superseded by PHMDC requirements.



7-12 Survey Results

	Remote	Unsure, leaning remote	In-person	Unsure, leaning in-person	Responses	Enrollment	Response Rate
Middle School	27 (6.3%)	20 (4.7%)	321 (75%)	60 (14%)	428	613	69.8%
High School	76 (9.2%)	44 (5.3%)	549 (66.5%)	156 (18.9%)	825	1366	60.4%

Note: We currently have 26.4% of **Middle School** students in virtual. Family responses currently are at 20.6% virtual, so current virtual families are modestly underrepresented.

Note: We currently have 27.5% of **High School** students in virtual. Family responses currently are at 21.5% virtual, so current virtual families are modestly underrepresented.



7-12 Survey Results

How has the second semester experience compared to the first semester?

	Middle School Students	High School Students	Middle School Educators	High School Educators	Middle School Families	High School Families
2nd semester has been an improvement	57.2%	54.1%	28%	38.8%	60%	60.3%
No change	29.1%	25.2%	24%	8.8%	30%	29.9%
2nd semester has been more difficult	13.7%	20.7%	48%	52.5%	10%	9.8%



7-12 Survey Results

How has the second semester experience compared to the first semester?

	Middle School Virtual Students	Middle School Hybrid Students	Middle School Virtual Parents	Middle School Hybrid Parents	High School Virtual Students	High School Hybrid Students	High School Virtual Parents	High School Hybrid Parents
2nd semester has been an improvement	27.7%	67.6%	6.8%	74.1%	18.9%	67.7%	12.3%	73.6%
No change	51.5%	21.2%	68.2%	19.9%	46.4%	17.0%	59.8%	21.7%
2nd semester has been more difficult	39.7%	11.3%	25.0%	6.1%	34.7%	15.3%	27.9%	4.7%

7-12 Survey Results

For 4th quarter do you prefer maintaining the concurrent model for virtual students or shift to asynchronous?

	Middle School Virtual Intending Students	High School Virtual Intending Students	Middle School Educators	High School Educators	Middle School Virtual Intending Families	High School Virtual Intending Families
Concurrent	55.5%	39.7%	57.5%	48.1%	72.3%	67.2%
Asynchronous	44.5%	60.3%	42.5%	51.9%	27.7%	32.8%

Middle School Plan

- If students are placed less than six (6) feet, we can run close to our typical class sizes.
- This would allow for a near normal school day with more synchronous instructional time.
 - 7-8 would run a non-WYN schedule with classes starting at 8:15 a.m. and ending around 3:25 p.m.
 - WYN would be eliminated to address transition and cohorting concerns
 - Student support would need to be embedded into the homeroom period
- Proposed schedule would continue to utilize Wednesday's for standardized testing as well as opportunities for interventions and teacher planning, plus adjusting for four-day weeks.



High School Plan

- If students are placed less than six (6) feet, we can run close to our typical class sizes.
- This would allow for a near normal school day with more synchronous instructional time.
 - 9-12 would run pre-Contact Time Schedule with classes starting at 8:15 a.m. and ending around 3:25 p.m.
 - Contact Time would be eliminated to address transition and cohorting concerns
 - Interventions would need to be embedded into the classroom period
- Proposed schedule would continue to utilize Wednesday's for standardized testing as well as opportunities for interventions and teacher planning and collaboration, plus adjusting for four-day weeks.



Thank You!





**Waunakee High School
Athletic Department
COVID-19 Guidelines for Alt Fall Athletics 2020-2021**

Updated 3/5/2021 - This is a living document; changes will be made in accordance to NFHSA, WIAA, PHMDC and the Waunakee High School Administration

The following are guidelines for the start of Alt Fall Athletics and Co-curricular activities. The resources for this reopening come from the National Federation of State High School Association (NFSHA), the Wisconsin Interscholastic Athletic Association (WIAA), the Wisconsin Department of Health, and Public Health of Madison & Dane County (PHMDC). This protocol will be followed until further notice.

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Athlete and Coach Screening

- Athletes and coaches will not be allowed to attend if they have exhibited any of the possible COVID-19 symptoms (see next section) or, have had direct exposure to someone else who tested positive to COVID-19 within the last 10 days.
- Each athlete will need to be screened and have their temperature taken daily before participation. Athletes must present a signed [Daily Health Check Form](#) including a temperature and parent signature to participate in that day's practice or competition.
- If an athlete becomes symptomatic during an activity, practice, or game they will be taken to a designated isolation room.
- Attendance will be taken by coaches and advisors. A record will be kept of all students that are present at each activity. Those records will be kept in the Activities Department for one calendar year.
- Any individual that has one or more of the symptoms should contact their medical provider or local health department for guidance on testing and possible quarantine.

Symptoms of COVID-19

All will be screened for any following new or unexplained symptoms:

1. Chills
 2. Cough
 3. Shortness of breath / chest tightness
 4. Runny Nose
 5. Sore Throat
 6. Nasal Congestion
 7. Severe fatigue/exhaustion
 8. Muscle pain
 9. Loss of taste and/or smell
 10. Headache
 11. A temperature of 100.4° F or above
 12. Nausea, vomiting, or diarrhea
 13. Direct contact with someone who has tested positive for COVID-19 within the past 10 days.
-

Attestment of Health from Opposing Schools

- See Appendices [#2](#), [#3](#) required documentation from the WIAA
- One week after the competition, a follow up with WHS Athletics and the opposing school will be conducted to determine if there were any positive cases or asymptomatic individuals.

Hygiene Habits

- Everyone will thoroughly wash hands with soap and water for 20 seconds before and after participating. Frequent hand washing or use of hand sanitizer is strongly recommended.

- Locations will have hand sanitizer (alcohol-based and has at least 60% alcohol) easily available for use.
- Everyone MUST follow social distancing guidelines at all times.
- No physical contact of any kind, such as high fives, fist bumps, handshakes, hugs, etc.
- Individuals will not share any personal items with others (towels, clothing, shoes, equipment, etc)
- Coaches will promote personal hygiene following sessions/practices - All should shower immediately when they get home, and wash workout clothes (separate from others) after each session/practice.

Face Coverings

- All individuals are required to wear a face-covering when indoors, including while exercising.
- When outdoors, a face covering is required by all individuals as required by Dane County Public Health public orders.

Hydration and Food

- There will be absolutely no sharing of water bottles or food. Individuals will need to bring their own water bottles and their own snacks.
- Team snacks should not be provided by a family.
- No use of water stations (coolers, fountains, troughs, etc.) until further notice.

Transportation

- Bussing will be provided for those who do not have transportation.
- Parents/guardians should be prepared to transport their athlete(s) to and from all practices and competitions.
 - No ride sharing unless it is members of the same household.
 - [Alternate Transportation Form](#)

Handling of Multiple Practice Sessions

- Subsequent practices/sessions should not be back-to-back.
 - Teams will need to coordinate so multiple teams are not in the same space at the same time.
- Do not let athletes linger and socialize with others in the previous or next group.
- Individuals should arrive at their specific time, not more than 5 minutes early, and not hang around when their session/practice is over.

Facility

- Only one person is allowed in the bathroom at a time. Bathroom doors (not stall doors) should be kept open to allow for increased ventilation and to decrease touches.
- If able, prop open the outside door to the building and gyms to decrease on touches.

Locker Rooms

- Locker Room usage will be very limited and capacity limits will be adjusted for all shared spaces. Coaches will monitor to make sure capacity limits are maintained.
 - Student-athletes are expected to come dressed for practice/competition.
 - **Equipment** and **Clothing** must be brought home every day to be washed and cleaned before the next use/participation.
 - Loitering in the locker rooms is NOT allowed.

Inclement Weather

- If there is a high probability of threatening weather conditions, the event will be postponed.
 - This will eliminate the likelihood of trying to find safe locations indoors where all participants can be socially distant.

Concessions

- There will be no concessions in operation at any sporting event or activity until further notice.

Athletic Facilities (HS Fieldhouse, All District Gyms, Pool, Athletic Complex)

- All indoor facility capacities are currently set at 10 athletes per group.
 - Face coverings are to be worn at all times, even during exercise.
 - No group should cross over into another space for any reason.
- Athletic teams will need to be conscious of who is using these facilities at what time so capacity limits are not exceeded.
 - Groups should not cross paths or stop to socialize with other groups.
- Parents should remain in their car and not come into the building or the practice area.
 - A coach will alert the athletes when it is ok to enter the facility.

Strength and Conditioning Weight Room Procedures

- Capacity is set at 10 athletes, not including coaches.
- Equipment will be disinfected after each use especially between uses if it is being shared.
- Face coverings are to be worn at all times, even during exercise.

Athletic Training Room Procedures

- The ATR will be limited to 6 people or less.
- Face coverings will be required at all times in accordance with the Governor's mask requirements

Capacity

Indoors - groups of 150/350 or fewer athletes are allowed per space.*#

Outdoors - groups of 500 or less are allowed per space.*#

**Coaches and district employees do not count towards group sizes.*

#This may be adjusted based on the most recent information from PHMDC

Groups should remain the same, not change or switch individuals, to avoid added exposure within groups.

Sport-Specific Procedures and Requirements (See WIAA Fall Sport Guidelines for more information)

Football

- Limited ability to host within Dane County because of group size restrictions
- May be within 6' during practice and competition
- All athletes, coaches, officials, game workers, and fans will be required to wear a face covering at all times.
- Spectator capacity will be TBD by the host school/facility.

Soccer

- Currently, have the ability to host within Dane County because of group size restrictions
- All athletes, coaches, officials, game workers, and fans will be required to wear a face covering at all times.
- Spectator capacity will be TBD by the host school/facility.

Swim

- Limited ability to host within Dane County because of group size restrictions
- Swimmers will wear a face covering when not in the pool.
- Coaches, Officials, and event workers will wear a face covering at all times.
- Locker rooms will be available to shower per state health code.
- Starting blocks will be frequently sanitized
- Currently no relays are allowed, if hosting in Dane County. Relays can be modified by spacing of relay members and lane limitations.
- Spectator capacity will be TBD by the host school/facility.

Volleyball

- Limited ability to host within Dane County because of group size restrictions
- May be within 6' during practice and competition
- All athletes, coaches, officials, game workers, and fans will be required to wear a face covering at all times.
- Spectator capacity will be TBD by the host school/facility

COVID-19 Protocol for Positive Test, Exposure, or COVID-like Symptoms: Athletes

- Parents/guardians will be instructed to notify The High School Office within 24 hours if their student-athlete is positive for COVID-19 or has been in close contact with a COVID-19 positive individual. This allows us to keep all students as safe as possible through early notification.
- The District will notify the school community, student-athletes, and coaches of exposure.
- The District will notify impacted individuals of quarantine protocols and return to play date.
- [WIAA Tournament Series Quarantine Requirement](#): Appendix 4: During the WIAA tournament series the WIAA requires all team personnel (players, coaches, managers) that are COVID-19 positive or deemed a close contact to quarantine for 14-days.
- District [COVID Dashboard](#): See Appendix 5
- COVID-19 symptoms include:
 - Fever (greater than 100.4°F) or chills (sustained and uncontrollable)
 - New or worsening:
 - i. Cough
 - ii. Shortness of breath or difficulty breathing
 - iii. Fatigue
 - iv. Muscle or body aches
 - v. Headache
 - vi. New loss of taste or smell
 - vii. Sore throat
 - viii. Congestion or runny nose
 - ix. Nausea or vomiting
 - x. Diarrhea

Appendices

1. [Daily Health Check Form](#)
2. [WIAA Verification Form](#)
3. [Coach/Athlete Symptom Checklist](#)
4. [WIAA Quarantine Requirement - Tournament Series](#)
5. [District COVID Dashboard](#)

References

[Public Health of Madison Dane County, Emergency Order #13](#)
[Public Health Sports Guidance FAQs \(PHMDC\) - updated 2/10/21](#)
[WIAA Return to Fall Sports Considerations](#)

2021 SUMMER CLASS OFFERINGS-Revised

Highlighted items are new

Alpha order by grade grouping. Please refer to the catalog description for details.
Classes should be selected based on the grade your student will be in the 2021-22 school year.

Grades K-4			
ENRICHMENT (3 week classes)	Fees	REMEDIAL (6 week classes)	Fees
CAMP KINDERGARTEN	K \$0	READY, SET, GO- READING	1 \$0
ACTIVE FUN FITNESS	1-4 \$0	READY, SET, GO- MATH	1 \$0
ARTS AND CRAFTS	1-4 \$0	JUMP START MATH(in person and virtual)	2-4 \$0
BRAIN GAMES	1-4 \$0	READING EXPRESS(in person and virtual)	2-4 \$0
BUILD IT	1-4 \$0		
GETTING READY FOR _ GRADE(in person and virtual)	1-4 \$0		
LEGOS	1-4 \$0		
MAKING MUSIC	1-4 \$0		
BOOK CLUB	1-2 \$0		
COMPUTER CAMP	1-2 \$0		
GOING BUGGY	1-2 \$0		
BOOK CLUB	3-4 \$0		
DUCTIVITY	3-4 \$0		
SCIENCE WORLD	3-4 \$0		
TECHNO FUN	3-4 \$0		
CAMP INVENTION(in person and virtual)	2-6 \$ 45		

Grades 5-6			
ENRICHMENT (6 week classes)	Fees	REMEDIAL (6 week classes)	Fees
CODING, DESIGN & ROBOTICS	5-6 \$0	COMMUNICATION ARTS 5-6	5-6 \$0
CRAFTY CREATIONS	5-6 \$0	MATH 5-6	5-6 \$0
GAMING	5-6 \$0		
GENIUS HOUR	5-6 \$0		
GET IN THE GAME	5-6 \$0		
GET READY TO BABYSIT	5-6 \$0		
GETTING READY FOR _ GRADE(in person and virtual)	5-6 \$0		
IMPROV COMEDY THEATER	5-6 \$0		
INVASION OF THE TOADS	5-6 \$0		
KEYBOARDING	5-6 \$0		
MAD SCIENTIST'S WORKSHOP	5-6 \$0		
PHOTOSHOP	5-6 \$0		
SUMMER FITNESS	5-6 \$0		
THE ARTIST IN YOU!	5-6 \$0		

Grades 7-12			
ENRICHMENT (6 week classes)	Fees	REMEDIAL (6 week classes)	Fees
ACT TEST PREP	10-12 \$0	COMMUNICATION ARTS 7-8	7-8 \$0
CAMP INVENTION JUNIOR COUNSELOR	7-9 \$0	ENHANCING SKILLS MS	7-8 \$0
GETTING READY FOR _ GRADE(in person and virtual)	7-8 \$0	MATH 7-8	7-8 \$0
SPANISH SKILLS 2	8-12 \$0	ENHANCING SKILLS HS	9-12 \$0
SPANISH SKILLS 3	9-12 \$0	REMEDIAL ENGLISH	10-12 \$0
SPANISH 4	9-12 \$0	REMEDIAL MATH	10-12 \$0
SPANISH 5	9-12 \$0	REMEDIAL SCIENCE	10-12 \$0
SUMMER ART	7-8 \$0	REMEDIAL SOCIAL STUDIES	10-12 \$0
TECHNOLOGY TWIST	7-8 \$0	TRANSITIONAL WORK PROGRAM	12+ \$0
WEIGHT TRAINING - MS BOYS	7-8 \$0		
WT TRAINING - MS/HS GIRLS	7-12 \$0		
WEIGHT TRAINING - HS BOYS	9-12 \$0		
WEIGHT TRAINING - HS GIRLS	9-12 \$0		
HS ONLINE ENRICHMENT(virtual)	10-12 \$0		
ONLINE PHY ED(virtual)	10-12 \$0		
SUMMER TEACHING ASSISTANT	10-12 \$0		

MUSIC 5-12			
ENRICHMENT (6 week classes)	Fees	ENRICHMENT (6 week classes)	Fees
BAND 6	6 \$0	ORCHESTRA 5	5 \$0
BAND 7	7 \$0	ORCHESTRA 6	6 \$0
BAND 8-9	8-9 \$0	ORCHESTRA 7-9	7-9 \$0
BAND-2ND INSTRUMENT LESSONS	8-9 \$0	ORCHESTRA 10-11	10-11 \$0
BAND-COMPUTER COMPOSING	8-9 \$0	ORCHESTRA -2ND INSTRUMENT LESSONS	7-12 \$0
BAND-IS BAND CAMP	5-6 \$0	ORCHESTRA- MS CAMP	7-9 \$0
BAND-MS BAND CAMP	7-8 \$0	ORCHESTRA- HS CAMP	10-11 \$0
BAND-HS BAND CAMP	9-12 \$0	ALTERNATIVE INSTRUMENT JAM SESSION	10-12 \$0
CLASS PIANO LESSONS	7-9 \$0	SONGWRITING WORKSHOP	7-12 \$0
POP MUSIC LESSONS	8-9 \$0		

SWIM K - 12(Registration TBD based on COVID Regulations)			
Daytime classes are 2 weeks M - TH		REMEDIAL (2 week classes)	
Evening classes are 4 weeks T & TH	Grade Fees	ADAPTED AQUATICS	Grade Fees
LEARN-TO-SWIM LEVELS 1-6	K-11 \$0		K-12+ \$0

To: Mr. Gutenberg
From: Kurt H Eley, Director of Student Services
Date: March 2, 2021
Re: Increase School Psychologist FTE by .30

With the resignation of Sarah Dimick from the district, I would like to propose an increase in the FTE for this open position from .70 to 1.0. The position will serve Prairie Elementary School, the preschool and 4K populations, and private schools. If granted the district will have a total school psychologist allocation of 4.85. The breakdown will be as follows:

- 1.0 FTE for Prairie, Early Childhood/4K and private schools - 819 students
- 1.0 FTE for Heritage and Arboretum - 945 students
- 1.0 FTE for Intermediate School - 678 students
- .85 FTE for Middle School - 625 students
- 1.0 FTE for High School - 1391 students

In the last two years, budget requests have been submitted to increase the school psychology FTE in the district with the goal of each building having a 1.0 FTE allocation. The .30 FTE request in this proposal will get the district one step closer to the goal. As you are aware the district is experiencing an increase in mental health concerns among the students. Additionally it is very challenging to find a school psychologist who will take a part time position. There is a significant shortage of licensed school psychologists.

The average salary for a school psychologist in the district is \$81,202 with the average benefits of \$32,251 for a total package of \$113,453.22. A 1.0 FTE position contract is 238 days. The current budget for the position at .70 FTE is \$70,577. The .30 increase is approximately \$42,876. I would propose that this amount be found in the district's budget by moving an equivalent amount into the IDEA Federal Grant.

To keep Federal Time and Effort reporting as easy as possible, this relocation may be accomplished by moving a special education paraeducator into the IDEA grant whose combined salary and benefits is the actual difference between the salary and benefits of the school psychologist hired and the \$70,577 budgeted in the current school year or approximately \$42,876. I have identified special education paraeducators who could be moved into the grant depending on the actual difference after the school psychologist position is filled.

Please let me know if you have any questions regarding this proposal.



Good News

1 message

Borowski, Brian <brianborowski@waunakee.k12.wi.us>

Tue, Mar 2, 2021 at 8:23 AM

To: "Blackburn, Anne" <anneblackburn@waunakee.k12.wi.us>, Roberta Baumann <tribnews@hngnews.com>, "McDonough, Rebecca" <rebeccamcdonough@waunakee.k12.wi.us>

Olivia Lemanski won a Kohl scholarship.

It is my pleasure to inform you that you have been selected as a 2021 Herb Kohl Student Excellence Scholarship recipient. You were chosen to receive this \$10,000 award because of your exceptional scholarship, leadership, citizenship, and school and community involvement. Your principal will also be notified of your selection.

A press release announcing all award recipients will be distributed to news media throughout Wisconsin in the next few days. The release will also be posted on our website, www.kohleducation.org.

Brian Borowski
Principal: Waunakee Community High School
608-849-2100



Fwd: Girl's golf press release

1 message

Borowski, Brian <brianborowski@waunakee.k12.wi.us> Mon, Mar 1, 2021 at 9:25 AM
To: "McDonough, Rebecca" <rebeccamcdonough@waunakee.k12.wi.us>, "Blackburn, Anne" <anneblackburn@waunakee.k12.wi.us>, "Harrison, Pat" <patharrison@waunakee.k12.wi.us>

Some good news to share!

Brian Borowski
Principal: Waunakee Community High School
608-849-2100

----- Forwarded message -----
From: **Bob Sullivan** <bsullivan1@wi.rr.com>
Date: Mon, Mar 1, 2021 at 6:38 AM
Subject: Girl's golf press release
To: <brianborowski@waunakee.k12.wi.us>

TO: Waunakee Tribune Wisconsin State Journal

CC: Principal: Brian Borowski

Coach: Paul Miller A.D. Aaron May

FROM: Bob Sullivan, Golf Coaches Association of Wisconsin (GCAW)

DATE: 1 March 2021

RE: Announcement of **fall 2020 Girls' Team Academic All-State recognition for Waunakee High School**

-FOR IMMEDIATE RELEASE-

The Golf Coaches Association of Wisconsin (GCAW) is proud to announce the recipients of the 10th annual "Team Academic All-State" award, established to recognize high school golf teams with the highest 'team' grade point averages ('team' is defined as the five golfers on the roster for the girls' fall 2020 WIAA regional tournament). The three teams with the highest cumulative team GPA in each division (1 & 2) are being recognized with gold, silver, and bronze medals for each student-athlete, and their schools will receive a certificate to note this accomplishment. Schools with at least a 3.25 team GPA will receive a certificate acknowledging honorable mention status.

Waunakee High School achieved **Honorable Mention** in Division **D1**

Members of the team include:

Aly Kinzel Sydney Grimm Izzi Stricker

Jordan Shipshock Natalie Hoege

Summary of teams being honored for the fall 2020 season include:

High School Name	Division	Placement
Wauwatosa East/West High School	D1	Gold
Tomah High School	D1	Silver
Union Grove High School	D1	Bronze

Racine Park High School	D1	Honorable Mention
Homestead High School	D1	Honorable Mention
Pewaukee High School	D1	Honorable Mention
Arrowhead High School	D1	Honorable Mention
Hortonville High School	D1	Honorable Mention
Sussex Hamilton High School	D1	Honorable Mention
Oconomowoc High School	D1	Honorable Mention
Watertown High School	D1	Honorable Mention
Badger / Williams Bay High School	D1	Honorable Mention
Waukesha North / West / South High School	D1	Honorable Mention
Waunakee High School	D1	Honorable Mention
Reedsburg Area High School	D1	Honorable Mention
West Bend High School	D1	Honorable Mention
Brookfield Central High School	D1	Honorable Mention
Slinger High School	D1	Honorable Mention
Notre Dame de la Baie Academy	D1	Honorable Mention
Westosha Central High School	D1	Honorable Mention
Brookfield East High School	D1	Honorable Mention
New Berlin High School	D1	Honorable Mention
Fort Atkinson High School	D1	Honorable Mention
Oak Creek High School	D1	Honorable Mention
Catholic Memorial High School	D2	Gold
St. Croix Central High School	D2	Silver
Lakeside Lutheran High School	D2	Bronze
Southwestern-Cuba City-Benton High School	D2	Honorable Mention
Prescott High School	D2	Honorable Mention
Cochrane Fountain City High School	D2	Honorable Mention
Ladysmith High School	D2	Honorable Mention
Denmark High School	D2	Honorable Mention
Edgewood High School	D2	Honorable Mention
Black River Falls High School	D2	Honorable Mention
Hayward High School	D2	Honorable Mention
Baldwin-Woodville High School	D2	Honorable Mention

2020-21 Budget Status Report-February 28, 2021

GENERAL FUND 10 EXPENSES

Salary & Benefits (no grants)	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Personnel Costs: Salaries	26,678,069	26,678,069	15,475,132.50	7,443,724.31	85.91%	3,759,212.19
Personnel Costs: Benefits	9,941,025	9,941,025	5,626,683.99	2,755,657.48	84.32%	1,558,683.53
Total	36,619,094	36,619,094	21,101,816.49	10,199,381.79	85.48%	5,317,895.72

Buildings	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Prairie School	88,410	88,410	47,852.11	15,824.81	72.02%	24,733.08
Prairie School CSF	21,356	26,003	10,400.23	3,178.35	52.22%	12,424.42
Heritage School	82,580	82,580	51,353.09	2,015.85	64.63%	29,211.06
Heritage School CSF	16,027	22,230	7,132.10	2,235.59	42.14%	12,862.31
Arboretum School	77,463	77,463	41,089.74	12,207.46	68.80%	24,165.80
Arboretum School CSF	16,749	21,836	13,560.61	1,327.69	68.18%	6,947.70
Intermediate School	148,620	148,620	45,975.78	14,228.01	40.51%	88,416.21
Intermediate School CSF	21,091	27,901	19,701.52	747.08	73.29%	7,452.40
Middle School	142,000	142,000	57,120.04	9,559.31	46.96%	75,320.65
Middle School CSF	23,467	28,066	19,919.33	6,347.07	93.59%	1,799.60
High School	563,093	563,093	113,217.55	21,603.15	23.94%	428,272.30
High School CSF	48,227	68,145	14,389.19	11,160.15	37.49%	42,595.66
Athletics	346,182	316,682	94,253.30	143,453.99	75.06%	78,974.71

Departments	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Utilities	982,582	982,582	567,780.26	784,645.62	137.64%	-369,843.88
Maintenance	1,172,605	972,605	483,077.33	325,696.06	83.16%	163,831.61
Capital Projects	278,500	278,500	247,276.56	45,982.00	100.00%	-14,758.56
Contingency Fund	100,000	100,000	52,780.41	0.00	52.78%	47,219.59
Energy Conservation	83,894	83,894	16,798.15	471.85	20.59%	66,624.00
Transportation	1,328,225	1,328,225	350,481.36	568,169.59	69.16%	409,574.05
Technology	966,179	966,179	550,855.74	33,607.18	60.49%	381,716.08
Technology Erate/Fees	25,000	25,000	97,617.40	23,292.84	483.64%	-95,910.24
Curriculum	337,771	337,771	328,189.52	6,469.05	99.08%	3,112.43
Human Resources	35,850	35,850	24,372.96	519.91	69.44%	10,957.13
Superintendent	84,600	84,600	47,724.84	27,192.59	88.55%	9,682.57
Student Support	31,412	31,412	9,133.98	9,540.50	59.45%	12,737.52
Business Office	421,973	421,973	228,930.20	137,850.04	86.92%	55,192.76
District Wide	1,299,357	1,299,357	605,053.12	61,633.86	51.31%	632,670.02
Special Projects	0	0	0.00	1,395.00	---	-1,395.00
Summer School	29,350	29,350	28,797.60	0.00	98.12%	552.40

Grants-Fund 10	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Common School Fund-District	5,799	5,799	5,799.00	0.00	100.00%	0.00
CARES Act Grant	63,244	63,244	63,224.00	0.00	99.97%	20.00
Title 1 Grant (Public)	90,061	90,061	32,216.51	12,117.40	49.23%	45,727.09
Title 1 Grant (Private)	0	4,920	161.49	0.00	3.28%	4,758.51
Title 2 Grant (Public)	42,737	51,200	28,467.51	0.00	55.60%	22,732.49
Title 2 Grant (Private)	5,692	5,655	1,552.00	0.00	27.44%	4,103.00
Title 3 Grant	15,784	15,784	3,184.04	96.48	20.78%	12,503.48
Title 4A Grant (Public)	8,850	9,648	9,648.00	0.00	100.00%	0.00
Title 4A Grant (Private)	1,150	351	0.00	0.00	0.00%	351.00
Peer Mentor Grant	6,000	6,000	0.00	0.00	0.00%	6,000.00
Perkins Grant	16,156	16,156	9,148.80	0.00	56.63%	7,007.20
CCEIS Federal Flo-Through	204,709	204,709	122,470.93	0.00	0.00%	82,238.07
Reading Readiness	8,373	8,373	0.00	0.00	100.00%	8,373.00
State Safety Grant - 1	0	0	0.00	0.00	---	0.00
State Safety Grant - 2	19,434	19,434	19,434.00	0.00	100.00%	0.00
Career/Tech Ed Grant	73,654	73,654	21,474.85	419.25	29.73%	51,759.90
Ed. Effectiveness Grant	27,840	27,840	0.00	0.00	0.00%	27,840.00

Other Program Totals	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Transfer to Fund 27	5,635,100	5,635,100	0.00	0.00	0.00%	5,635,100.00
4K Program-AD Curriculum	972,540	972,540	728,596.24	229,111.45	98.47%	14,832.31
Wellness Clinic	232,200	232,200	101,354.98	125,537.57	97.71%	5,307.45
Referendum 2020	2,127,502	2,127,502	1,490,283.89	199,311.44	79.42%	437,906.67

Subtotals	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salary & Benefits Totals	36,619,094	36,619,094	21,101,816.49	10,199,381.79	85.48%	5,317,895.72
Building Totals	1,595,265	1,613,029	535,964.59	243,888.51	48.35%	833,175.90
Department Totals	7,177,298	6,977,298	6,638,869.43	2,026,466.09	81.20%	1,311,962.48
Grant Totals	589,483	602,828	316,781.13	12,633.13	54.64%	273,413.74
Other Program Totals	8,967,342	8,967,342	2,320,235.11	553,960.46	32.05%	6,093,146.43
Total Fund 10 Expenditures	54,948,482	54,779,591	27,913,666.75	13,036,329.98	74.75%	13,829,594.27

GENERAL FUND 10 REVENUES

Building/Department	Original Budget	Revised Budget	Received	Ordered	% Received	Unreceived
Prairie School	11,760	11,760	2,079.90	0.00	17.69%	9,680.10
Heritage School	12,380	12,380	1,986.24	0.00	16.04%	10,393.76
Arboretum School	12,813	12,813	2,687.85	0.00	20.98%	10,125.15
Intermediate School	37,950	37,950	13,162.00	0.00	34.68%	24,788.00
Middle School	31,000	31,000	3,456.99	0.00	11.15%	27,543.01
High School	177,575	177,575	152,676.85	0.00	85.98%	24,898.15
Athletic Dept	38,000	8,500	282.60	0.00	3.32%	8,217.40
Curriculum	8,800	8,800	4,335.65	0.00	49.27%	4,464.35
Maintenance	2,000	2,000	7,070.82	0.00	353.54%	-5,070.82
Energy Savings	0	0	220.00	0.00	-%	-220.00
Human Resources	2,200	2,200	0.00	0.00	0.00%	2,200.00
Technology	2,750	2,750	3,864.82	0.00	140.54%	-1,114.82
E-Rate	25,000	25,000	20,560.75	0.00	82.24%	4,439.25
District	53,593,679	53,393,679	32,753,005.02	0.00	61.34%	20,640,673.98

Grants - Fund 10

Common School Fund-District	152,716	199,980	0.00	0.00	0.00%	199,980.00
CARES Act Grant	63,244	63,244	61,413.19	0.00	97.11%	1,830.81
Title 1 Grant (Public)	90,061	90,061	21,097.33	0.00	23.43%	68,963.67
Title 1 Grant (Private)	0	4,920	0.00	0.00	0.00%	4,920.00
Title 2 Grant (Public)	42,737	51,200	7,894.36	0.00	15.42%	43,305.64
Title 2 Grant (Private)	5,692	5,655	0.00	0.00	0.00%	5,655.00
Title 3 Grant	15,784	15,784	0.00	0.00	0.00%	15,784.00
Title 4A Grant (Public)	8,850	9,648	9,648.00	0.00	100.00%	0.00
Title 4A Grant (Private)	1,150	351	0.00	0.00	0.00%	351.00
Peer Mentor Grant	6,000	6,000	0.00	0.00	0.00%	6,000.00
Perkins Grant	16,156	16,156	7,226.02	0.00	44.73%	8,929.98
CCEIS Federal Flo-Through	204,709	204,709	108,112.59	0.00	52.81%	96,596.41
Reading Readiness	8,373	8,373	0.00	0.00	0.00%	8,373.00
State Safety Grant - 1	0	0	0.00	0.00	-%	0.00
State Safety Grant - 2	19,434	19,434	19,433.66	0.00	100.00%	0.34
Career/Tech Ed Grant	73,654	73,654	0.00	0.00	0.00%	73,654.00
Ed. Effectiveness Grant	27,840	27,840	0.00	0.00	0.00%	27,840.00
Total Fund 10 Revenues	54,692,307	54,523,416	33,200,214.64	0.00	60.89%	21,323,201.36

SPECIAL EDUCATION FUND 27 EXPENSES

Salaries & Benefits (no grants)	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salaries	5,514,116	5,514,116	3,044,438.89	1,545,050.35	83.23%	924,626.76
Benefits	2,123,890	2,123,890	1,193,531.75	587,729.97	83.87%	342,628.28
Total	7,638,006	7,638,006	4,237,970.64	2,132,780.32	83.41%	1,267,255.04
Departments						
CWD/Pupil Services	190,094	190,094	111,732.80	81,640.79	101.73%	-3,279.59
Transportation	140,000	140,000	94,050.03	45,949.97	100.00%	0.00
O&M	8,000	8,000	3,291.75	8,208.50	143.75%	-3,500.25
Medicaid	8,000	8,000	8,565.20	0.00	107.07%	-565.20
Grants-Fund 27						
IDEA FlowThrough Grant	662,800	679,868	331,900.43	191,759.43	77.02%	156,208.14
IDEA PreSchool Grant	15,588	15,588	6,479.52	1,924.86	53.92%	7,183.62
Total Fund 27 Expenditures	8,662,488	8,679,556	4,793,990.37	2,462,263.87	83.60%	1,423,301.76

SPECIAL EDUCATION FUND 27 REVENUES

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
IDEA FlowThrough Grant	662,800	679,868	186,279.90	0.00	27.40%	493,588.10
IDEA PreSchool Grant	15,588	15,588	4,381.59	0.00	28.11%	11,206.41
Student Support Revenues	0	0	0.00	0.00	0.00%	0.00
Other Fund 27 Revenues	7,984,100	7,984,100	951,003.87	0.00	11.91%	7,033,096.13
Total Fund 27 Revenues	8,662,488	8,679,556	1,141,665.36	0.00	13.15%	7,537,890.64

FOOD SERVICE FUND 50 EXPENSES

Function	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
All	2,493,635	2,493,635	575,975.25	1,762,401.84	93.77%	155,257.91

FOOD SERVICE FUND 50 REVENUES

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
All	2,544,507	2,544,507	370,417.70	0.00	14.56%	2,174,089.30

CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES

Building/Department	19-20 Carryover	20-21 Revenue Budget	20-21 Rec'd	20-21 Revenue Balance	20-21 Expense Budget	20-21 Spent / Encumbered	20-21 Expense Balance	20-21 Balance	Funds Available
Prairie School	20,930.59	11,760.00	2,079.90	9,680.10	88,410	63,676.92	24,733.08	15,052.98	35,983.57
Heritage School	22,811.68	12,380.00	1,986.24	10,393.76	82,580	53,368.94	29,211.06	18,817.30	41,628.98
Arboretum School	26,767.07	12,813.00	2,687.85	10,125.15	77,463	53,297.20	24,165.80	14,040.65	40,807.72
Intermediate School	51,542.70	37,950.00	13,162.00	24,788.00	148,620	60,203.79	88,416.21	63,628.21	115,170.91
Middle School	40,026.43	31,000.00	3,456.99	27,543.01	142,000	66,679.35	75,320.65	47,777.64	87,804.07
High School	64,893.55	177,575.00	152,676.85	24,898.15	563,093	134,820.70	428,272.30	403,374.15	468,267.70
Athletic Dept	11,000.00	8,500.00	282.60	8,217.40	316,682	237,707.29	78,974.71	70,757.31	81,757.31
4K	14,220.36	0.00	0.00	0.00	972,540	957,707.69	14,832.31	14,832.31	29,052.67
Curriculum	30,726.65	82,454.00	4,335.65	78,118.35	411,425	356,552.67	54,872.33	-23,246.02	7,480.63
Energy Conservation	1,516.67	0.00	220.00	-220.00	83,894	17,270.00	66,624.00	66,844.00	68,360.67
Human Resources	6,591.04	2,200.00	0.00	2,200	35,850	24,892.87	10,957.13	8,757.13	15,348.17
Maintenance	55,705.29	2,000.00	7,070.82	-5,071	972,605	808,773.39	163,831.61	168,902.43	224,607.72
Student Support	13,580.91	0.00	0.00	0.00	221,506	212,048.07	9,457.93	9,457.93	23,038.84
Superintendent	16,610.49	0.00	0.00	0.00	84,600	74,917.43	9,682.57	9,682.57	26,293.06
Technology	50,895.63	2,750.00	3,864.82	-1,114.82	991,179	705,373.16	285,805.84	286,920.66	337,816.29
Capital Projects	21,267.54	0.00	0.00	0.00	278,500	293,258.56	-14,758.56	-14,758.56	271,991.02
	449,086.60							1,160,840.69	1,331,427.2

WAUNAKEE COMMUNITY SCHOOL DISTRICT
 CASH RECONCILIATION FOR THE MONTH OF January 2021

	<u>STATE BANK</u>	<u>STATE BANK</u>	<u>STATE BANK</u>	<u>STATE POOL</u>	<u>STATE POOL</u>	<u>WISC</u>
	<u>PAYROLL CHECKING</u>	<u>DEPOSIT ACCT</u>	<u>OPERATING ACCT</u>	<u>GENERAL ACCOUNT</u>	<u>DENTAL ACCT</u>	<u>CAPITAL</u>
	(FUND 10)	(FUNDS 10,21,27,50,60,80,99)	(FUNDS 10,21,27,50,60,80,99)	(FUNDS 10,27,50,80,99)	(FUND 10)	<u>PROJECTS</u>
						<u>ACCT</u>
						(FUND 41)
BEGINNING BALANCE	189,029.47	84,156.34	286,738.37	1,065,125.77	383,754.00	38,473.28
REVENUES:						
+ DEPOSITS	3,645,686.40	13,653,320.64	1,037,043.06	883,801.19	63,922.73	0.00
+ INTEREST	0.00	716.51	42.34	117.76	28.36	1.45
TOTAL REVENUES	3,645,686.40	13,654,037.15	1,037,085.40	883,918.95	63,951.09	1.45
EXPENSES:						
ACCOUNTS PAYABLE	247.00	4,538,419.57	1,026,983.53	0.00	43,760.83	0.00
PAYROLL	3,753,418.71	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES	3,753,665.71	4,538,419.57	1,026,983.53	0.00	43,760.83	0.00
ENDING BALANCE	81,050.16	9,199,773.92	296,840.24	1,949,044.72	403,944.26	38,474.73
BANK BALANCES						
ENDING BANK BALANCE	462,349.92	9,199,773.92	297,078.49	1,949,044.72	403,944.26	38,474.73
OUTSTANDING ACH	380,931.95	0.00	238.25	0.00	0.00	0.00
ACTUAL BALANCE	81,417.97	9,199,773.92	296,840.24	1,949,044.72	403,944.26	38,474.73
SKYWARD BALANCE	81,052.04	9,199,773.92	296,840.24	1,949,044.72	403,944.26	38,474.73
Variance Skyward VS Ending Balance	-367.81	0.00	0.00	0.00	0.00	0.00

This account can have a negative balance due to the WRS pymt. outstanding due at the end of the following month.

<u>MIDAMERICA</u>	<u>WISC</u>	<u>WISC</u>	<u>WISC</u>	
<u>TRUST ACCT</u>	<u>DEBT SERVICE</u>	<u>SCHOLARSHIP ACCT</u>	<u>GENERAL</u>	<u>TOTALS</u>
(FUND 73)	(FUNDS 38,39)	(FUND 21)	(FUNDS 39 AND 49)	
1,525,799.15	977,897.23	329,717.28	635,432.43	5,516,123.32
0.00	0.00	0.00	0.00	19,283,774.02
2,172.55	38.39	60.59	10.51	3,188.46
2,172.55	38.39	60.59	10.51	19,286,962.48
150,876.95	0.00	0.00	0.00	5,760,287.88
0.00	0.00	0.00	0.00	3,753,418.71
150,876.95	0.00	0.00	0.00	9,513,706.59
1,377,094.75	977,935.62	329,777.87	635,442.94	15,289,379.21
1,377,094.75	977,935.62	329,777.87	635,442.94	15,670,917.22
0.00	0.00	0.00	0.00	381,170.20
1,377,094.75	977,935.62	329,777.87	635,442.94	15,289,747.02
1,377,094.75	977,935.62	329,777.87	635,442.94	15,289,381.09
0.00	0.00	0.00	0.00	-367.81

Wellness Clinic Monthly Expenses

	Dean/SSM	Staff	Admin	Other Prof. Services	Supplies/ Equipment	Rent	Cleaning	Utilities	District purchased supplies	Security System (annually)	Monthly Total
March 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00			2,974.17		20,004.17
April 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	27.45	52,020.78	540.00	71,118.23
May 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,612.40	113.85	22,059.98		40,816.23
June 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	107.49	22.00		18,659.49
July 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	78.90		189.00	18,797.90
August 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	70.17	5.50		18,605.67
September 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	68.84	25.50		18,624.34
October 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	68.31	7.00		18,605.31
November 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	121.01	263.00		18,914.01
December 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	229.65	5.50		18,765.15
January 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	340.53	25.50		18,896.03
February 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	446.47	7.00		18,983.47
March 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,059.00	1,500.00	538.96	263.00		19,373.96
April 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,059.00	1,590.88	23.58	5.50		18,691.96
May 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,059.00	1,545.00		25.50		18,642.50
June 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,059.00	1,545.00		7.00		18,624.00
July 2018	13,213.00	10,729.00	154.00		2,330.00	2,059.00	1,545.00	195.67			17,012.67
August 2018	13,213.00	10,729.00	154.00		2,330.00	2,059.00	1,545.00	253.18	5.50		17,075.68
September 2018	13,213.00	10,729.00	154.00		2,330.00	2,059.00	1,545.00	227.99	25.50	270.00	17,340.49
October 2018	14,228.70	10,729.00	154.00		3,345.70	2,059.00	1,545.00	193.65	7.00		18,033.35
November 2018	18,213.35	10,729.00	154.00		7,330.35	2,059.00	1,545.00	140.92	263.00		22,221.27
December 2018	13,788.60	10,729.00	154.00	482.00	2,423.60	2,059.00	1,545.00	162.00	26.00		17,580.60
January 2019	13,709.95	10,729.00	154.00		2,826.95	2,059.00	1,545.00	194.93	31.50		17,540.38
February 2019	13,266.00	10,729.00	154.00		2,383.00	2,059.00	1,545.00	209.10	-		17,079.10
March 2019	13,310.00	10,729.00	154.00		2,427.00	2,374.00	1,591.35	231.90	51.75		17,559.00
April 2019	15,124.16	14,053.00		613.00	458.16	2,104.00	1,591.35	207.65	18.50		19,045.66
May 2019	14,758.02	14,053.00		65.00	640.02	2,104.00	1,591.35	172.45	7.00		18,632.82
June 2019	14,709.60	14,053.00			656.60	2,104.00	1,591.35	163.01	56.75		18,624.71
July 2019	14,709.60	14,053.00			656.60	2,104.00	1,591.35	167.72	7.00	352.80	18,932.47
August 2019	15,233.00	14,053.00			1,180.00	2,104.00	1,591.35	250.68	25.50		19,204.53
September 2019	18,794.76	14,053.00			4,741.76	2,167.00	1,591.35	220.16	21.50		22,794.77
October 2019	14,672.00	14,053.00		555.75	63.25	2,167.00	1,591.35	187.96	18.50		18,636.81
November 2019	14,988.60	14,053.00		935.60		2,167.00	1,591.35	147.67	20.25		18,914.87
December 2019	14,540.00	14,053.00		487.00		2,197.00	1,591.35	162.46	25.50		18,516.31
January 2020	15,361.00	14,053.00			1,308.00	2,197.00	1,591.35	176.69	32.50		19,358.54
February 2020	15,361.00	14,053.00			1,308.00	2,197.00	1,591.35	191.30	25.50		19,366.15
March 2020	14,509.20	14,053.00		197.00	259.20	2,197.00	1,591.35	164.89	32.25		18,494.69
April 2020	7,508.50	7,026.50		-	482.00	2,197.00	1,639.09	148.89	18.50		11,511.98
May 2020	7,134.70	7,026.50		108.20		2,197.00	1,639.09	148.89	7.00		11,126.68
June 2020	6,677.10	6,708.10		-	(31.00)	2,197.00	1,639.09	146.69	7.00		10,666.88
July 2020	7,275.50	7,026.50			249.00	2,197.00	1,639.09	146.68	25.50	360.00	11,643.77
August 2020	7,173.50	7,026.50		-	147.00	2,197.00	1,639.00	196.79	7.00		11,213.29
September 2020	13,386.50	7,026.50			6,360.00	2,197.00	1,639.09	183.26	50.50		17,456.35
October 2020	7,862.50	7,026.50		-	836.00	2,197.00	1,639.09	149.80	22.37		11,870.76
November 2020	15,820.00	15,678.00			142.00	2,262.91	1,639.09	139.85	32.25		19,894.10
December 2020	15,678.00	15,678.00		-	-	2,262.91	1,639.09	151.39	7.00		19,738.39
January 2021	16,746.00	15,678.00			1,068.00	2,262.91	1,639.09	186.83	45.00		20,879.83



Waunakee Community School District
Wellness Clinic

In partnership with SSM Health - Dean Medical Group

Performance Report
January 2021

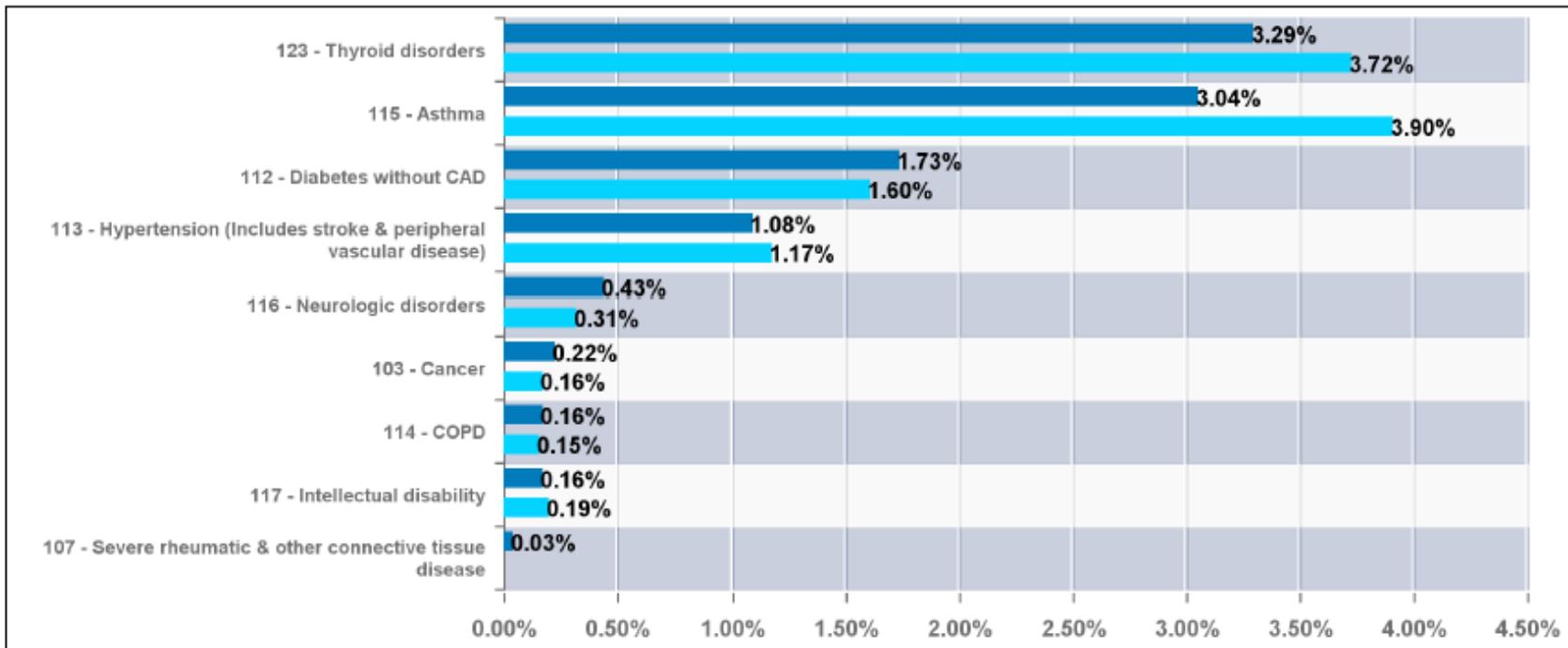
Top 3 Medical Visit Reasons

January 2021

1. Encounter for immunization
2. Encounter for pre-employment exam
3. Encounters for respiratory symptoms

Healthcare Opportunities (quarterly metric)

Top 10 Medical CCHGs by Member Months



*CAD: Coronary Artery Disease; COPD: Chronic Obstructive Pulmonary Disease

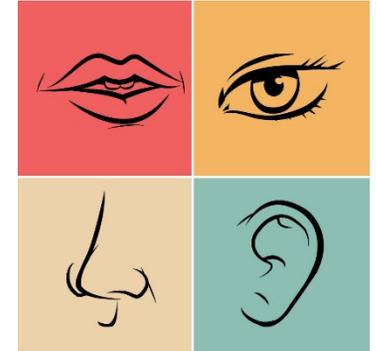
■ Current: Oct 2019 – Sept 2020
 ■ Prior: Oct 2018 – Sept 2019

CCHG: Milliman's Chronic Condition Hierarchical Groups

This metric uses diagnosis and drug codes on claims data to identify patients being treated for targeted conditions, and then apply a risk adjustment model to determine relative risks for this population.

Top Specialty Referrals

Jan 2020 - Jan 2021



Dermatology (19%)

Ear Nose and Throat (12%)

Behavioral Health (8%)

Sports Medicine (8%)

Physical Therapy (8%)



Total Referrals:
26

Quality Metrics

SSM Ambulatory Bundle

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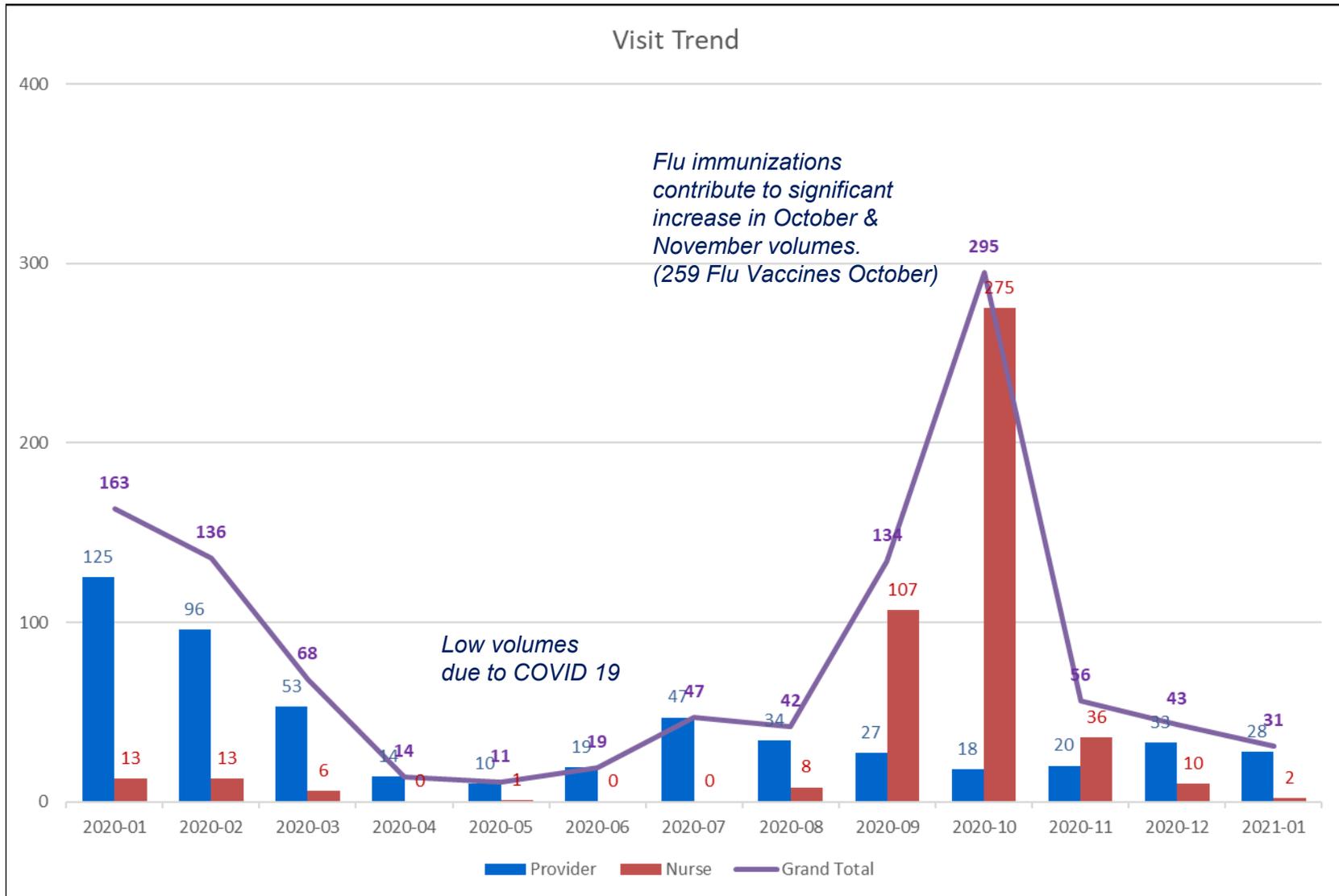
YTD

	Q2 '20	Q3 '20	Q4 '20	QTD	Region - Midwest Mean
CMS 125: Breast Cancer Screening	100 %	100 %	75 %	60 %	59 %
CMS 130: Colorectal Cancer Screening	100 %	75 %	83 %	80 %	56 %
CMS 2: Preventive Care and Screening: Screening for Depression and Follow-Up Plan	100 %	67 %	78 %	67 %	48 %
CMS 165: Controlling High Blood Pressure	100 %	100 %	50 %	100 %	69 %
CMS 122: Diabetes: Hemoglobin A1c Poor Control	-	50 %	-	-	29 %
CMS 147: Preventive Care and Screening: Influenza Immunization	84 %	83 %	76 %	81 %	56 %
CMS 117: Childhood Immunization Status	-	-	-	-	51 %

Control Metrics: The percent rating of patients who presented for a visit at the Wellness clinic, and whose currently recorded result was within an acceptable normal range for that measurement.

Screening Metrics: Population Health is highly impacted by preventive screenings and care. For those patients presenting to the Employee Wellness Clinic – percent ratings identify which patients had these needs/gaps met at the visit. Additional education and orders are placed for those due or overdue for screenings.

Monthly Appointment Volume



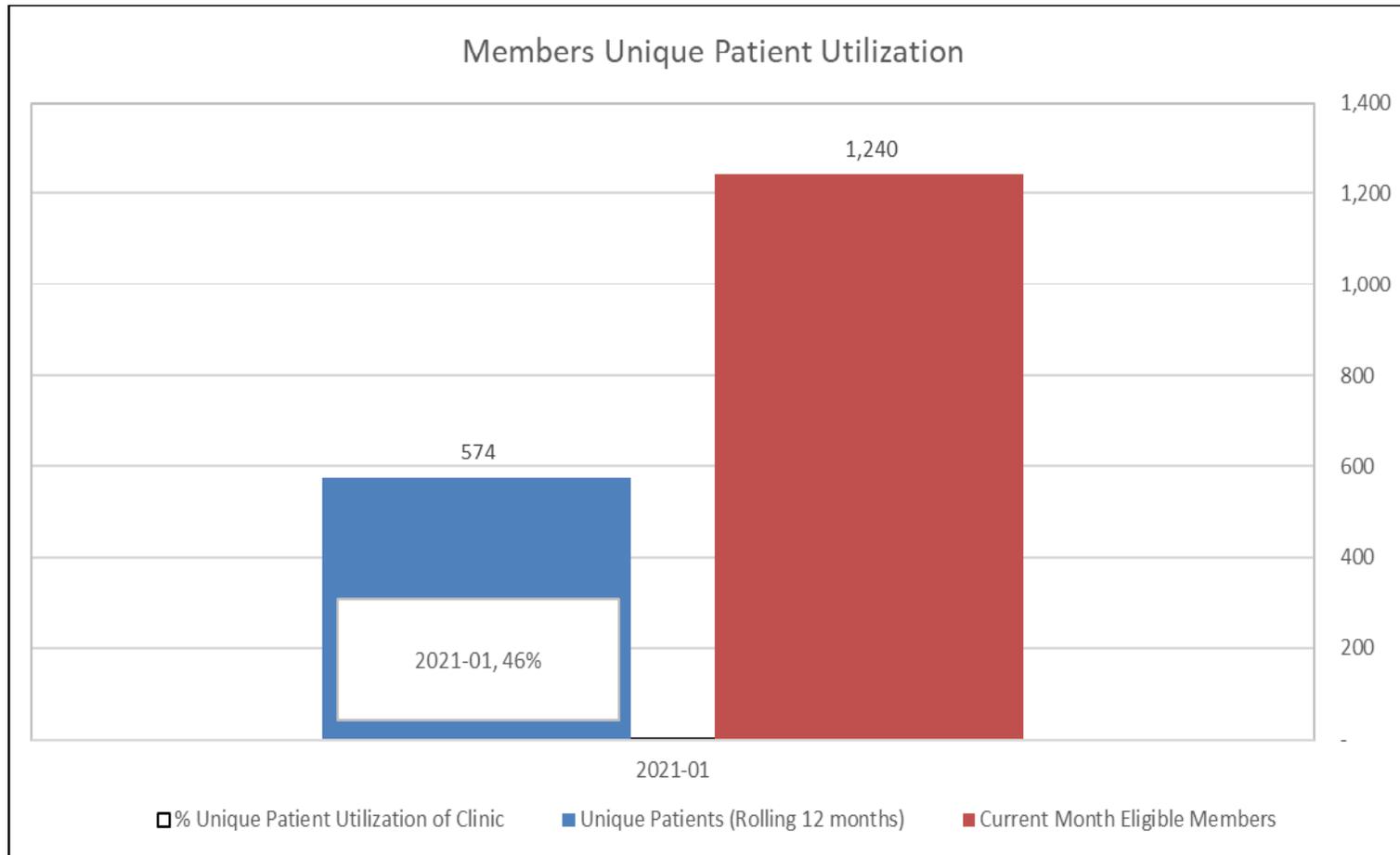
Visit Volumes by Visit Type – includes both provider and nurse visits

Sum of Completed Appts		Calendar													
Visit Type	Visit Type Detail	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	
Provider	EXTENDED OFFICE VISIT	1										1			
	NEW PHYSICAL	1													
	OFFICE VISIT	118	90	38	6	1	9	26	3	4	10	4	16	6	
	PRE EMPLOYMENT		3	6			1	5	23	17	6	7	2	8	
	PRE EMPLOYMENT BRIEF	2	2	2				2	5	2		2	1	1	
	SAME DAY						4	1					3		
	TELEMEDICINE			6	6	1	1						1	3	
	VIDEO VISIT				2	8	2	1	2	4	2	3	9	9	
	WELLNESS VISIT	3	1	1			2	12	1			3	1	1	
Provider Total		125	96	53	14	10	19	47	34	27	18	20	33	28	
Nurse	FLU VACCINE	5	4	2						97	270	35	9		
	OFFICE VISIT	8	9	4		1			8	10	5	1	1	2	
Nurse Total		13	13	6		1			8	107	275	36	10	2	
Lab	LAB	25	27	9							2			1	
Lab Total		25	27	9							2			1	
Grand Total		163	136	68	14	11	19	47	42	134	295	56	43	31	

Note: New visit types implemented Jan 2020

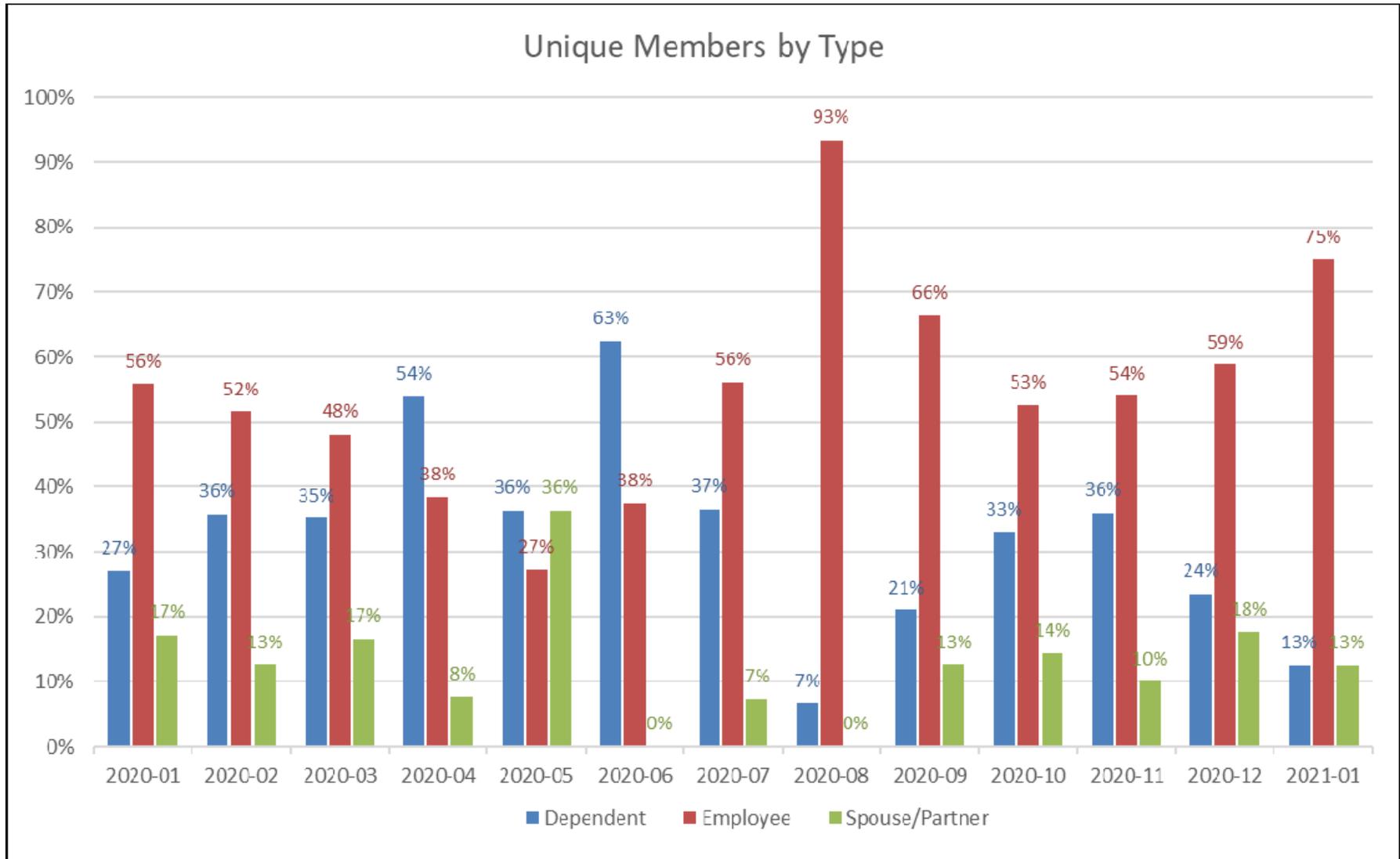
Unique Patient Utilization

Rolling Year Ending January 2021

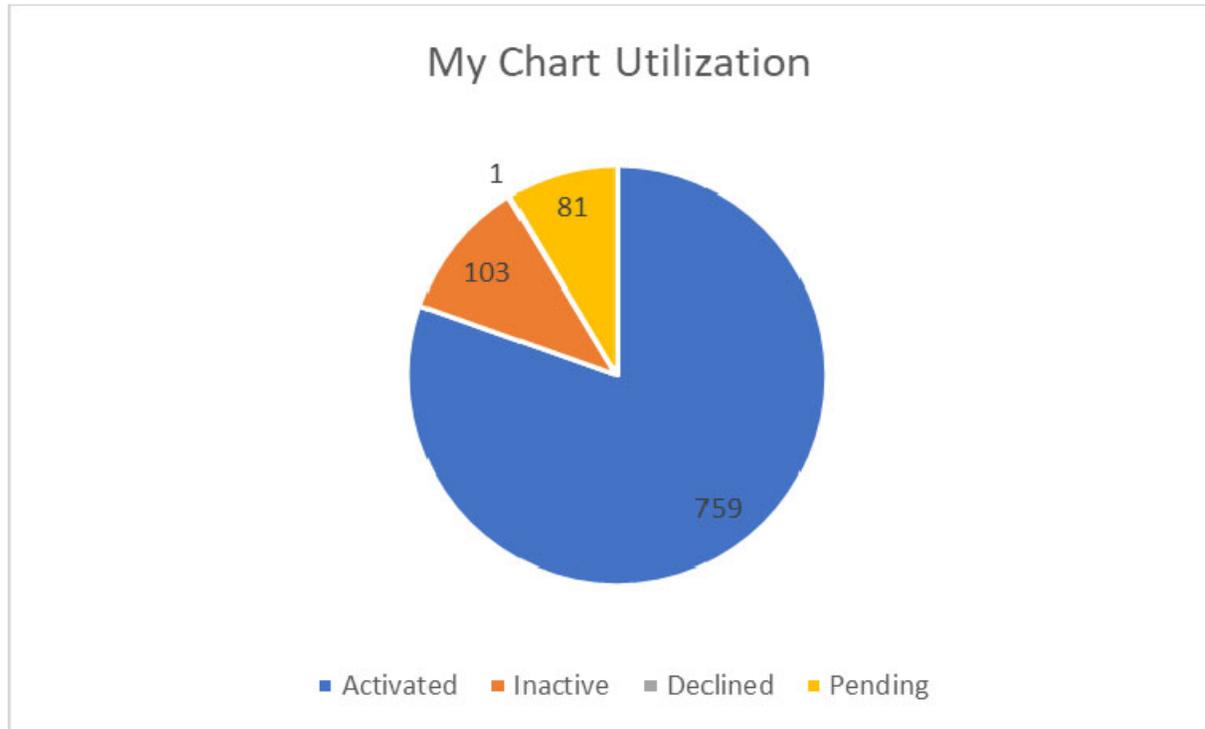


Unique Patients – individual members receiving care at the wellness clinic in each reporting period
As of September 2019 reporting, utilization is report as a rolling 12 month figure
National benchmarks suggest a 60% utilization rate stabilizes after a few years.

Utilization By Unique Member Type



My Chart Utilization

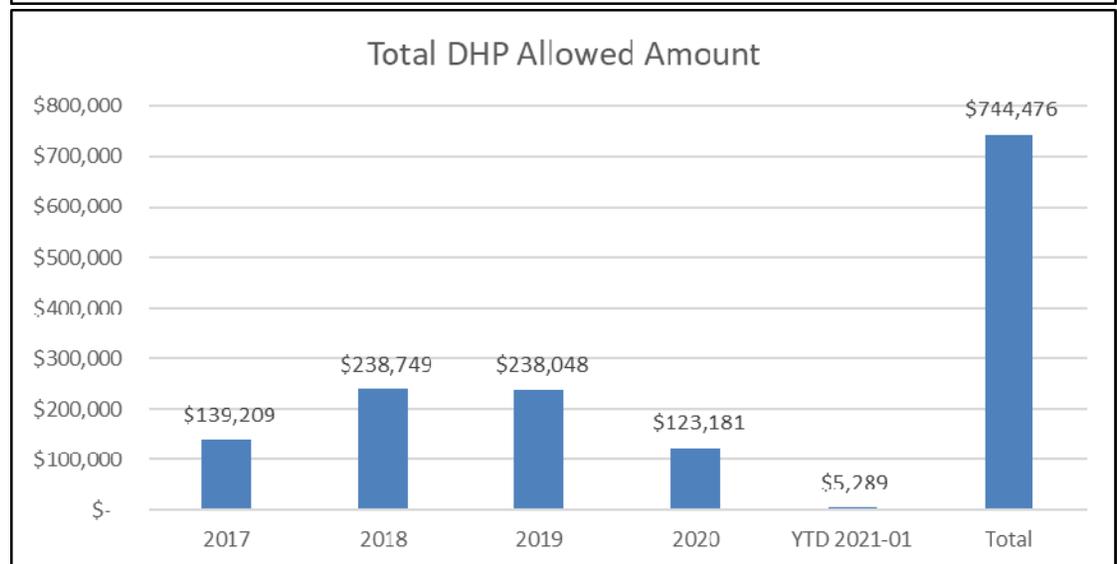
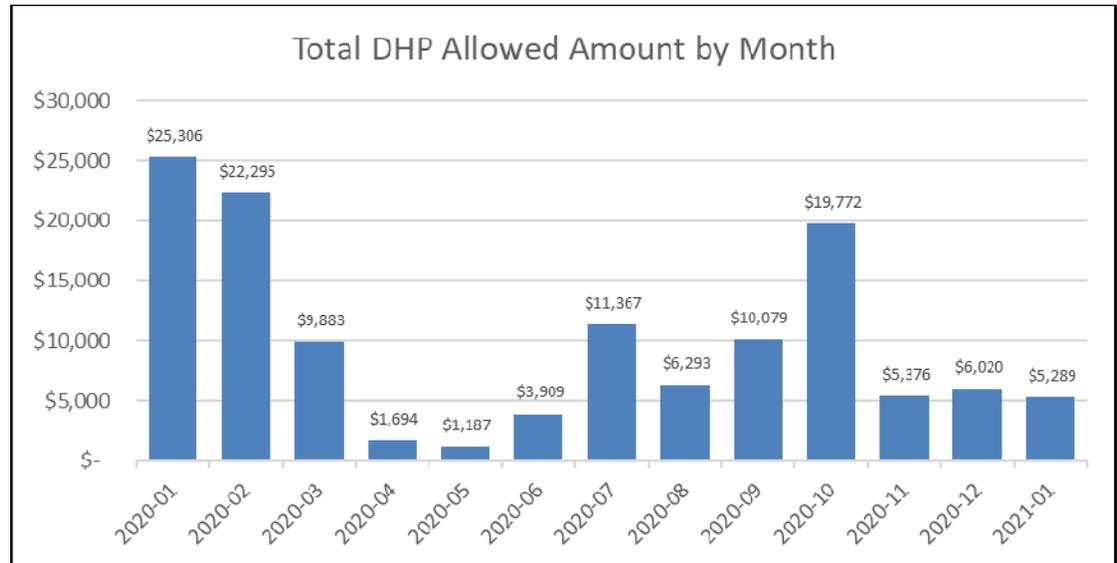


88% of members visiting the WCSD clinic in the last 2 years have active or pending My Chart accounts

Active My Chart utilization is reported based on members who have had a clinic visit at the WCSD clinic, and have either an 'active' account, or those who have been sent an activation code (pending) but have not yet activated the account.

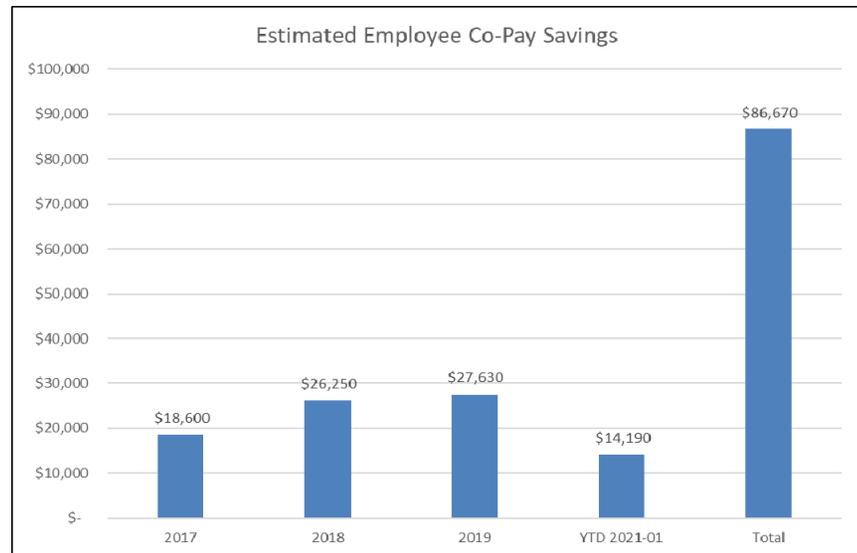
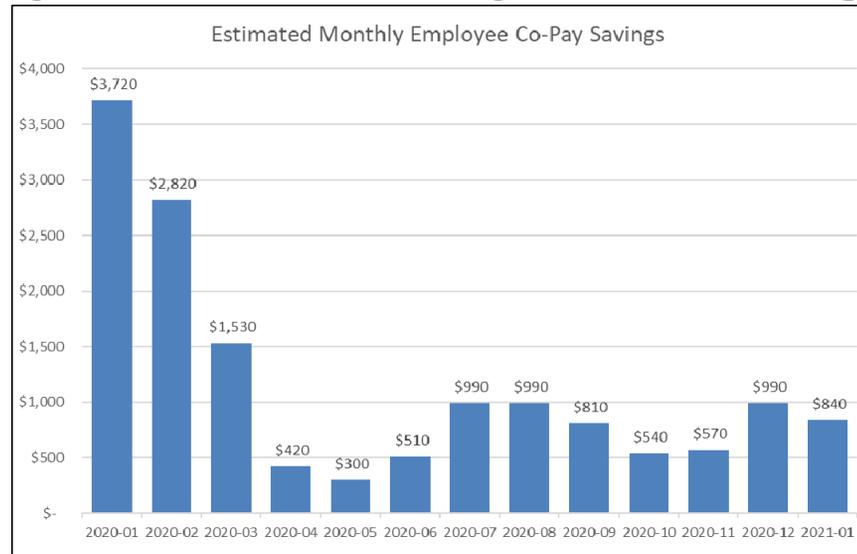
DHP Contract Allowed Amounts

- Rolling 12 Month ending January 2021, DHP Contract Allowed Amount, Claims Avoidance Totaled \$122,407



Estimated Employee Co-Pay Savings

- Assumes \$30 Co-Pay for all applicable Office/Medical Visits
- Rolling 12 Month ending January 2021 Potential Employee Co-Pay Savings Totaled \$11,310



Additional YTD Financial ROI

Occupational Health:

Services captured in the employer clinic – Saving \$ 7,373 from direct billing to employer. (7 rolling months – newer data point)



**Total Additional Savings :
\$14,045.00**

Financial ROI metrics-detail						
Client			Service	Fee	Vol	Savings
Waunakee School District			PE Phys	\$ 96.00	68	\$ 6,528.00
			Brf PE Phys	\$ 65.00	13	\$ 845.00
			Flu admin	\$16.00	417	\$ 6,672.00
						\$ 14,045.00

Flu season:

- Vaccine pharmaceutical expense billed at wholesale SSM fee (\$16/dose)

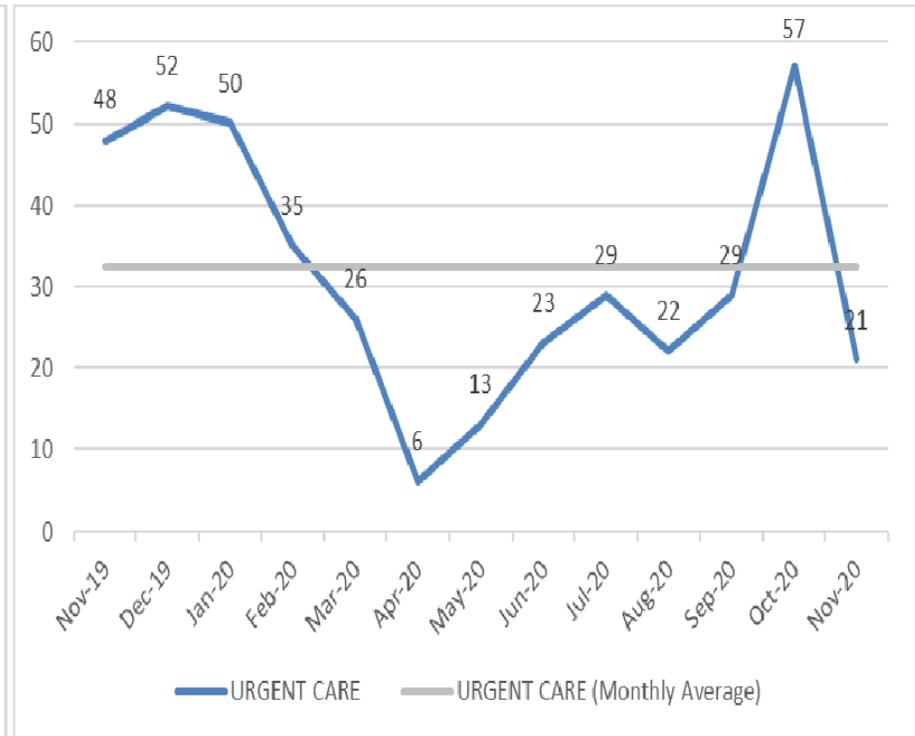
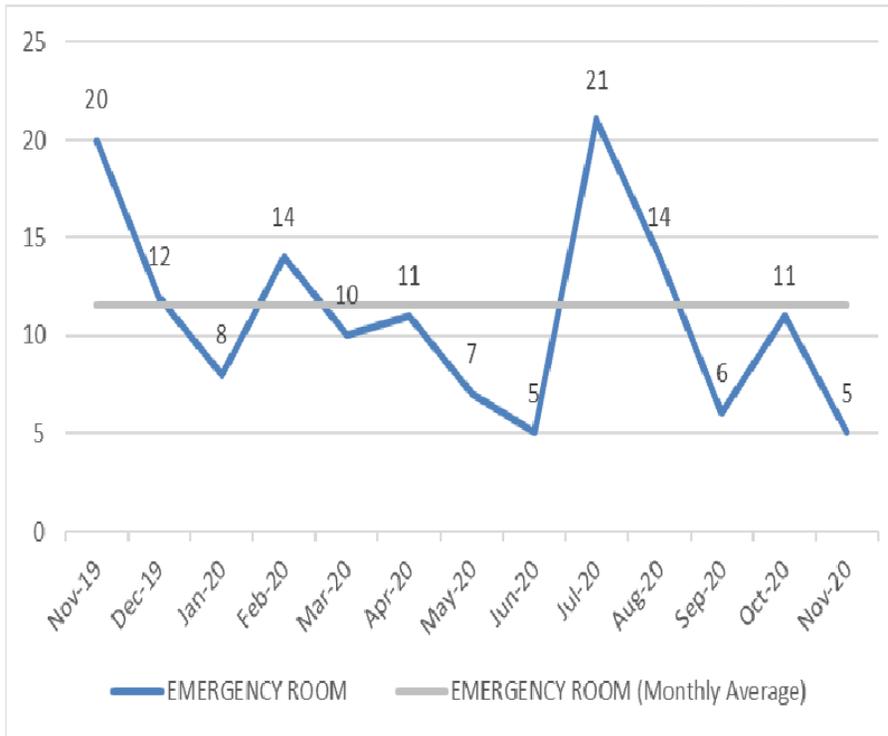
- Savings: administration costs (not going to claims or paid to 3rd party vendor)

\$ 6,672 (12 rolling months)



Volumes from Feb 2020 – Jan 2021

Emergency Department and Urgent Care Volume Trend



Data is pulled from claims metrics through the health plan. This utilization is not connected to Employee Wellness Clinic utilization – but shows a group trend which supports opportunities for additional marketing and education on right level of care.

**Includes any ED or UC setting – not limited to SSM owned*

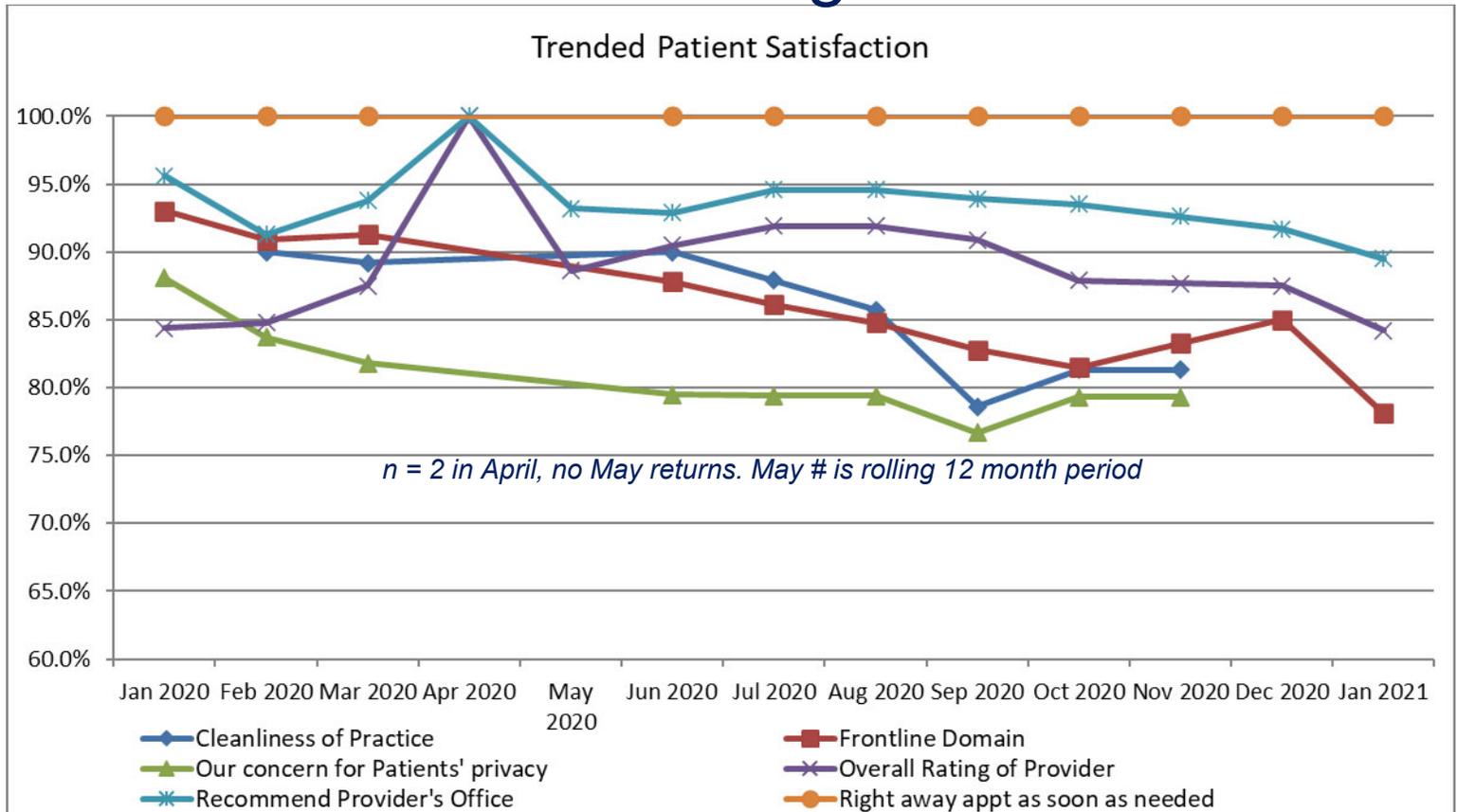
Source: DHP Claims databased on service incurred date; group members;

Data is two months behind to allow for claims lag and history may be restated if new claims are received

Note: members with multiple visits for a service in any given reporting period will be counted for each visit (e.g. a member with two separate visits to an Emergency Department in the month of December would be counted for two visits)

Patient Satisfaction

Jan 2021 Rolling 13-month



Overall Rating of Provider:	Using any number from 0 (worst) - 10 (best), what number would you use to rate this provider?
Recommend Provider's Office:	Would you recommend this provider's office to your family and friends?
Our concern for Patients' privacy:	Our concern for your privacy?
Frontline Domain:	1) During this visit, did clerks and receptionists at this provider's office treat you with courtesy and respect? 2) During this visit, were clerks and receptionists at this provider's office as helpful as you thought they should be?
Right away appt as soon as needed:	When you made this appointment for care you needed right away, did you get this appointment as soon as you thought you needed?
Cleanliness of Practice:	Cleanliness of Practice?

*Patient survey results reported as a rolling 13-month aggregate of top-box responses.

*Nov volumes too low for metric trending

Risk Scores (quarterly metric)

Risk Scores by Relation, Current Year and Prior Year (MARA)

RELATION	Age/Gender Factor			Average Concurrent Risk Score		
	Prior	Current	Comparative Benchmark	Prior	Current	Comparative Benchmark
SUBSCRIBER	1.38	1.38	1.32	1.68	1.57	1.43
SPOUSE	1.3	1.3	1.39	1.73	1.51	1.61
DEPENDENT	0.51	0.51	0.54	0.89	0.75	0.67
<i>Average:</i>	<i>1.06</i>	<i>1.28</i>	<i>1.08</i>	<i>1.43</i>	<i>1.28</i>	<i>1.24</i>

Age/gender risk scores use actuarial models to determine the relative risk of each member. The (MARA) risk adjuster utilizes clinical information on each members' claims to determine the relative risk score. A relative risk score of 1.0 indicates average risk for the population. Members with relative risk scores greater than 1.0 are expected to have higher than average costs and those with risk scores less than 1.0 are expected to have lower than average costs.

***MARA: Milliman Advanced Risk Adjusters**

Reporting periods:

Prior: Oct 2018 – Sept 2019

Current: Oct 2019 – Sept 2020

Recommendations/Discussion January 2021

- Dermatology Day scheduled Friday, March 26th
- Plan for COVID vaccination event early March
- Continued promotion of telehealth opportunities
- Continued marketing for preventive care
- Implement new patient satisfaction at Point of Care



What is a video visit and how do I schedule one?

Video visits are a personal visit between your primary care provider and you, along with anyone else in your family that you may want present for the visit.

Visits can be scheduled in the same way that a face-to-face visit is scheduled by calling the clinic at:

608-849-2512

Once you have seen a provider at the clinic, appointments may be scheduled online via your SSM Health My Chart account.

What do I need to have a video visit?

Your My Chart portal will help you connect with your provider when a video visit is scheduled. You may use your smartphone or a personal computer device such as a desktop PC with a monitor, a laptop or a tablet.

Call today to talk to your care team for more information:

608-849-2512



What type of appointment can be scheduled as a video visit versus having to come in to the clinic in person?

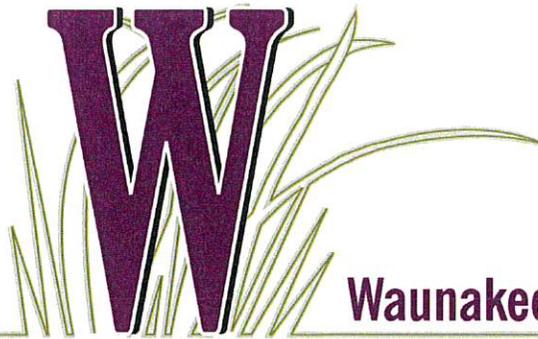
Appointments that do not require the provider to perform hand's-on assessments are eligible for video visits. These may include:

- Routine physicals
- Follow up visits for hypertension, high cholesterol or diabetes
- Mental health visits
- Rashes (pictures sent in are helpful)
- Sleep disorders
- Chronic discomfort
- Acute visits for sinus infection, urinary issues or chronic fatigue
- Other visits designated by your provider as eligible for video communication
- Follow up for work injury or acute issue.



Summary and Discussion





Waunakee Community School District

Committed to Children . Committed to Community . Committed to Excellence

The Board of Education for the Waunakee Community School District has reviewed the School Violence Evaluation Reports for scheduled drills held during the month of February 2021.

	School Address	Type of Drill	Date of Drill
AES	Arboretum Elementary School 1350 Arboretum Drive Waunakee, WI 53597	Hold	2-18-2021
HES	Heritage Elementary School 501 South Street Waunakee, WI 53597	Hold	2-11-2021
PES	Prairie Elementary School 700 N. Madison Street Waunakee, WI 53597		
WIS	Waunakee Intermediate School 6273 Woodland Drive Waunakee, WI 53597	Hold	2-18-2021
WMS	Waunakee Middle School 1001 South Street Waunakee, WI 53597		
WHS	Waunakee High School 301 Community Drive Waunakee, WI 53597		

Board of Education Representative: _____

David Boetcher, President March 8, 2021

Building Drill Summary YEAR: 2020/2021

Building	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Arboretum	F	F	F	F	H	H				
Heritage	F	F	F	F	H	H				
Prairie	F	F	F	H	H	F				
Intermediate	F	F	H	F	F	H				
Middle	F	F	C	F	C	C				
High	N/A*	N/A*	N/A*	F	F	F				
*No Drill held due to virtual environment for students and staff										

Legend	Description	Additional Notes
A	ALICE Drill - Lockdown	Written evaluation of drill submitted to BOE within 30 days of school violence drill
B	Bus Evacuation	
C	Planned Drill Cancelled	
E	Evacuation	
F	Fire	
H	Hold	Written evaluation of drill submitted to BOE within 30 days of school violence drill
T	Tornado	

**School Violence Drill Evaluation Report
Waunakee Community School District**

**Must be completed with 30 days of the drill and sent to
Safety Coordinator for submission to Board of Education**

School Site and Address	Arboretum Elementary	Drill Date	02-18-2021
Type of Drill/Exercise	Hold Drill	Drill Supervisor	Sheila Weihert
Number of Students Present	148	Number of Staff Present	58
Duration of Drill	3 minutes	Assisting Staff	Melanie Hass Bob Homan Denise Mehlhoff Miranda Moe

<i>Pre-Drill Planning</i>	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	x		
Have Students been trained in the procedures for the scenario?	x		
Were parents notified prior to the drill?		x	
Were staff notified prior to the drill?	x		
Were police, fire or other emergency responders invited to attend?		x	
<i>During the Drill</i>	Yes	No	N/A
Was plain language used to initiate the drill?	x		
Were any code words used during the drill?		x	
Was the announcement/alert heard in every location occupied by students?	x		
Were there any problems during the drill(Explain in narrative section)		x	

After the Drill	Yes	No	N/A
Was a debrief held with the School Safety Team?			x
Were police, fire and other included in the debrief?		x	
Will staff and students be debriefed?		x	
Will parents be informed of the drill results?		x	

Narrative - Description of the drill, problems encountered, lessons learned
<p>HOLD Drill</p> <p>Thursday, February 18, 2021 at 8:15 a.m.</p> <p>Please take time and review the Emergency/Crisis Response sheet prior to the drill. All staff should have an orange WCSD Staff Emergency/Crisis Response Action Plan 2020-2021 Please let Karen know if you need one.</p> <p>The crisis plan is also posted on the L Drive, Staff Information, Safety Information.</p> <p style="text-align: center;">Announcement: "Hold Procedure"</p> <p style="text-align: center;">Close Doors, closed doors should then be locked.</p> <p style="text-align: center;">All staff should enter nearest secure area. Don't release anyone, ignore bells, no restroom breaks</p> <p style="text-align: center;">Continue classroom activities</p> <p style="text-align: center;">Take Attendance - present and absent</p> <p style="text-align: center;">Check e-mail on a regular basis for available information or updates.</p> <p style="text-align: center;">Do NOT call Office UNLESS you have vital information.</p> <p style="text-align: center;">Wait patiently and listen for directions from building administration.</p> <p style="text-align: center;">BE PREPARED to implement "Lock Down" or evacuation procedure.</p> <p>All doors should be locked upon closing the door. Please let Karen know if you need a lock block for your door.</p>

Report Prepared by: Sheila Weihert/Karen Rundhaug Date:2/23/2021
(digitally signed and dated)

**School Violence Drill Evaluation Report
Waunakee Community School District**

**Must be completed with 30 days of the drill and sent to
Superintendent for submission to Board of Education**

School Site and Address	HES 501 South St. Waunakee, Wi	Drill Date	Thursday, February 11, 2021
Type of Drill/Exercise	Hold Drill	Drill Supervisor	Dan Carter
Number of Students Present	143	Number of Staff Present	65
Duration of Drill	5:00	Assisting Staff	10

<i>Pre-Drill Planning</i>	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	Yes		
Have Students been trained in the procedures for the scenario?	Yes		
Were parents notified prior to the drill?		No	
Were staff notified prior to the drill?	Yes		
Were police, fire or other emergency responders invited to attend?		No	
<i>During the Drill</i>	Yes	No	N/A
Was plain language used to initiate the drill?	Yes		
Were any code words used during the drill?		No	
Was the announcement/alert heard in every location occupied by students?	Yes		
Were there any problems during the drill(Explain in narrative section)		No	

<i>After the Drill</i>	Yes	No	N/A
Was a debrief held with the School Safety Team?	Yes		
Were police, fire and other included in the debrief?		No	
Will staff and students be debriefed?	Yes		
Will parents be informed of the drill results?		No	

Narrative - Description of the drill, problems encountered, lessons learned

Report Prepared by: Dan Carter/Gina Wherley Date: 2/12/2021
 (digitally signed and dated)

**School Violence Drill Evaluation Report
Waunakee Community School District**

**Must be completed with 30 days of the drill and sent to
Safety Coordinator for submission to Board of Education**

School Site and Address	Intermediate School 6273 Woodland Dr. Waunakee, WI 53597	Drill Date	2/18/2021
Type of Drill/Exercise	Hold	Drill Supervisor	Tim Mommaerts
Number of Students Present	234	Number of Staff Present	80
Duration of Drill	5 minutes	Assisting Staff	Lisa Jondle Chris Vlachakis

<i>Pre-Drill Planning</i>	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	X		
Have Students been trained in the procedures for the scenario?	X		
Were parents notified prior to the drill?		X	
Were staff notified prior to the drill?	X		
Were police, fire or other emergency responders invited to attend?		X	
<i>During the Drill</i>	Yes	No	N/A
Was plain language used to initiate the drill?	X		
Were any code words used during the drill?		X	
Was the announcement/alert heard in every location occupied by students?	X		
Were there any problems during the drill (Explain in narrative section)		X	
<i>After the Drill</i>	Yes	No	N/A

Was a debrief held with the School Safety Team?	X		
Were police, fire and other included in the debrief?		X	
Will staff and students be debriefed?		X	
Will parents be informed of the drill results?		X	

Narrative - Description of the drill, problems encountered, lessons learned
Mr. Mommaerts made an announcement that we would be practicing a hold drill and everyone should close their door. Mr. Mommaerts and Mrs. Jondle walked through and checked the doors. They found 2 doors locked but ajar. Mr. Mommaerts announced that the hold drill has ended and everyone may resume normal activities.

Report Prepared by: [Ericka Hanson](#) Date: [2/18/2021](#)
(digitally signed and dated)



To: CESA 5 Superintendents
From: Jeremy Biehl – Agency Administrator
Date: February 8, 2021
Re: 2021-2022 CESA 5 Services Contract

CESA 5 Service Contract for Next School Year

Included with this memo is your school district’s CESA 5 Service Contract for next school year. The services listed are a continuation of your existing services; including any other items you have already requested for next year. Many of the services (particularly in special education when student IEPs change; and in programs based on federal funding such as Carl D. Perkins) have estimated amounts listed. These amounts will change based on student participation and actual year-end costs.

Student IEP service projections for next year are based on your district’s services as of now. Next school year’s invoices will be adjusted based on actual services to students, not the projection.

What do you need to do now?

1. After reviewing the materials, **return the following items (A & B below)** to Mike Koltes, CESA 5 Director of Financial Services, by **scanning & emailing to koltesm@cesa5.org by April 30.**
 - A. Signed and dated “Contract for Cooperative Educational Services” Signature Sheet (1 page)
 - B. A copy of your detailed “CESA 5 Contract for the 2021-2022 School Year” (2 pages)

If your contract needs to be updated or you have questions, contact me at 608-745-5410 or Mike Koltes at 608-745-5416.

Additional Information Regarding CESA 5 Services

Catalog of Services

The CESA 5 Catalog of Services, which contains the descriptions of the services listed on your annual service contract, is available on our website (cesa5.org) under “Departments”. If you have any questions, please contact me or any of our department directors.

District Visits

In February and March, I will schedule an online visit with each of you to discuss your services. One or more of the CESA 5 department directors to join us. Feel free to invite any members of your district team to our meeting.

Making a Change in Your Services

Like school districts, we are also required to follow statutory non-renewal requirements. If you are considering a change in any service or if you would like to add a service, please let us know right away. CESAs are funded by charging for the services they provide and not from taxes & state aid. Your commitment to contracted services allows us to hire and retain quality staff to serve your schools.

Access to your CESA 5 Contracts and Invoices

If you need access to your CESA 5 documents at any time, most of them are available to you at <http://districtfiles.cesa5.org> by using the username/password provided to your business office.

Special Education Reimbursement Projections

When a district receives special education reimbursement from the state, the reimbursement amount is based on your eligible expenses from the previous year (not necessarily the amount you spent).

Historically, CESA 5 had provided a projected reimbursement estimate to each district. However, based on how each district codes expenses in WUFAR, uses local or grant money for expenses, and other variables, a projection without your specific district's details can be inaccurate. If your business office would like CESA 5 to provide them with an estimate, please contact Mike Koltes at CESA 5 - (608) 745-5416.

- Attachments
1. CESA 5 Contract for the 2021-2022 School Year (1 sheet; 2 sided)
 2. Contract for Cooperative Educational Services - Signature Sheet (1 page)



**CESA 5 Contract for the 2021-2022 School Year
Waunakee School District**

**SUMMARY OF AGREEMENTS FOR SERVICE BETWEEN
THE SCHOOL DISTRICT AND COOPERATIVE EDUCATIONAL SERVICE AGENCY 5**

*Amounts listed are based on current information & projected services to special education students in your school district.
Adjustments will be made when final information is available.*

		2021-2022	
		Quantity	Projected Cost
General Services	GS01 - District Membership Fee		0.00
	GS02 - Driver's Education	Student FTE	0.00
Instructional Services	<i>School Improvement Services (SI)</i>		
	SI01 - School Improvement Services (Curr. & Instr.)		0.00
	SI02 - Curriculum Specialist	Days	0.00
	SI03 - Coaching and Mentoring Consortium		0.00
	SI04 - Title III Consortium		0.00
	<i>Career and Technical Education (CT)</i>		
	CT01 - Career and Technical Education Council		0.00
	CT02 - Career and Technical Education Leadership		0.00
	<i>Safe and Healthy Schools (SH)</i>		
	SH01 - Safe and Healthy Schools Consortium		0.00
Educational Technology	ET01 - Instructional Technology Support Service (ITSS)		0.00
Technical Support	TS01 - Technology Support Specialist	Days	0.00
Coordinated Services	CS01 - Coordinated Services for Districts	Days	0.00
Business Services	SB01 - School Business Administration and Support	Days	0.00
Other Services			0.00

Comments:

Key: FTE = Full Time Equivalent
UOS = Unit of Service

See Page 2 for Special Education & Alternative Education Services

If you need clarification or additional information, please contact us at (608) 745-5400.



CONTRACT FOR COOPERATIVE EDUCATIONAL SERVICES

This agreement is made between the Board of Control of Cooperative Educational Service Agency 5 (CESA 5) and the Local Education Agency (LEA)/School District.

CESA 5 has been authorized to provide services to school districts on a cooperative basis and has been authorized to enter into and approve service contracts with local school districts, county boards of supervisors, and other cooperative educational service agencies as provided in Chapter 116, Wisconsin Statutes.

CESA 5 hereby agrees to provide the LEA services performed by legally qualified personnel for the school year or portions thereof as follows:

2021-2022 SCHOOL YEAR (JULY 1, 2021 - JUNE 30, 2022)

Services and estimated costs for services are provided as listed on the Summary of Agreements for Service.

CESA 5 agrees to forward federal and/or state funds, which are due the LEA, as soon as possible after the receipt of said funds.

Some billings from CESA 5 will be based on estimated costs. If billing is based on estimated costs, the last billing shall reflect the final cost of the service.

The LEA agrees to reimburse CESA 5 for its proportionate share of costs of the services provided under this contract including, but without limitation because of enumeration, unemployment compensation, litigation expense, collective bargaining, and monetary awards by courts and agencies as per Section 116.03(4).

Unless the LEA gives written notice to CESA 5, no later than ninety days prior to the end of this contract term, that this contract is not to be renewed as to one or more of the above listed services, CESA 5 shall have the option to renew the LEA's current contract for the following school year.

For the District of:

School District Name

Superintendent or Authorized Signature

Date: _____

For CESA 5:

Secretary - CESA 5 Board of Control

Date: January 29, 2021



Waunakee Community High School

Committed to Children . Committed to Community . Committed to Excellence

301 Community Drive
Waunakee, WI 53597
Phone (608) 849-2100
FAX (608) 849-2164

March 2nd, 2021

To: Mr. Guttenberg and the Board of Education Members

From: Barb Salverson/Administrative Assistant/High School

Re: Donation from Ted and Jan Tweed

Mr. and Mrs. Tweed have generously donated \$3,000.00 to be split between the middle school and high school. (\$2,000.00 for the high school and \$1,000.00 for the middle school). The funds will be distributed to students who are chosen by the music departments and will be used to attend summer music camps.

A thank you can be sent to Mr. & Mrs. Ted Tweed, 1010 S. Holiday Drive, Waunakee WI 53597

Let me know if you have further questions regarding this donation.

Kind Regards,

Barb Salverson

Administrative Assistant

Waunakee Community High School

Waunakee Community High School

March 1, 2021

TO: Mr. Guttenberg
Board of Education Members

FROM: Brian Borowski

RE: National Parks Trip 2022

Mr. Andrew West, Waunakee High School Science Instructor is once again requesting permission to organize a trip for high school students to travel to three state and national parks (Badlands National Park, SD; Custer State Park, SD; and Devils Tower National Monument, WY) June 10-17, 2022. The purpose of this trip would be to provide students the opportunity to explore physical, earth, and life sciences. Attached is Mr. West's request to provide a general overview of what students will be involved in if this trip is approved.

Please take a moment to review Mr. West's memo requesting your support for this field trip. Past trips to the National Parks have proven to be very educational for the students that have participated. In addition, students that participated in previous trips, such as this, have represented themselves, Waunakee High School, and the Waunakee Community School District in a positive manner. This request needs Board of Education approval as it would involve out of state travel and overnight accommodations.

The estimated cost of this trip is \$700.00 per student.

Please contact Mr. West or me with any questions regarding this request.

cc: Mr. West
Field Trip File 2022

To: Mr. Borowski
From Andrew West
Date: February 16, 2021
RE: National Parks Trip - 2022

We would once again like to offer a travel experience to the Waunakee High School student body. The trip we are looking to provide would include stops at three state and national parks (Badlands National Park, SD; Custer State Park, SD; and Devils Tower National Monument, WY). This trip would provide a unique opportunity for students to explore physical, earth, and life sciences in the world that surrounds them.

The trip would run from June 10th - June 17th during the summer of 2022. We would leave from Waunakee and drive to Sioux Falls, SD where we would spend the night in a motel. On the second day we would travel to Badlands National Park where we would camp in the park's group site. On the third day we would travel to Custer State Park, SD. We would camp at Custer State Park for the following three nights exploring the many places around the park. On day six we would travel from Custer State Park to Devil's Tower National Monument, WY where we would spend the night camping near the park. On day seven, we would travel from Devil's Tower back to Sioux Falls, SD where we would stay at a motel. On day eight we would return to Waunakee. We are currently estimating that the trip will cost around \$700 per student.

These collective experiences may provide students with a greater passion for the natural world that they inhabit. Students will be exposed to many natural and historic experiences through the trip including: Devil's Tower, the badlands, Mount Rushmore, Jewel Cave, natural hot springs, the Black Hills, and a paleontology dig site.

Thank you for supporting this trip,

Andrew West

Waubakee Community High School

March 1, 2021

TO: Mr. Guttenberg
Board of Education Members

FROM: Brian Borowski

RE: **Proposed Vocal Music Trip for 2022**

Mrs. Molly Petroff, High School Vocal Music Director, is requesting permission to plan for a Waubakee High School Vocal Music Department trip to New York City during the 2021-2022 School Year, specifically from March 16-20, 2022. The details are noted on the attached proposal from Mrs. Petroff.

The purpose of this request is to seek permission for Mrs. Petroff to begin meeting with students, parents, and guardians to research potential trip dates, costs, performance opportunities, and trip vendors. Mrs. Petroff will obtain three quotes and will then form a committee of parents and students to choose a vendor. If initial Board approval to proceed with planning the trip is granted, Mrs. Petroff will provide us with a more detailed trip agenda to review at a future Board of Education Meeting.

This annual trip has been held for many years and has proven to be the highlight of many music students' high school experience. Therefore, I am respectfully requesting that approval be given to Mrs. Petroff to begin the trip planning process. Please feel free to contact me or Mrs. Petroff with any questions related to this request.

cc: Mrs. Molly Petroff
Field Trip File

Waunakee High School Vocal Music Department
2022 Trip Proposal – New York City
301 Community Dr.
Waunakee, Wisconsin 53597
Molly Petroff mollypetroff@waunakee.k12.wi.us

Educational Goals/Objectives

1. To share our music with a captive audience in a different acoustical environment like a cathedral or concert hall.
2. To educate students regarding careers in music performance or musical theatre with a performance and talk-back or workshop by a Broadway performer.
3. To broaden cultural and historical perspectives of our students.
4. To provide our students with a high quality musical performance.
5. To foster camaraderie, pride and a sense of family/team within our ensemble.
6. To provide an opportunity to hear and dialogue with excellent professional musicians and actors/actresses.
7. To provide an opportunity to represent the school and community as positive musical ambassadors.

Student Needs

1. To provide a performance and travel opportunity for all choir students despite financial obligations.
2. To provide a reward for participation in music at least once in four years of membership.

Performances(s)

Two performances at retirement facility, veterans home, children's hospital, cathedral, concert hall or other venue with a captive audience. Possibly an exchange experience with another high school or a clinic experience with a collegiate director.

Proposed Travel Date

Leave Wednesday, March 16th, 2022 afternoon –Arrive home Sunday, March 20 (Time TBD)

Participants

42 junior/senior students
1 Director, 3-4 chaperones

Timelines

First payment will be made by check and returned to Ms. Petroff:

September 15: \$200.00 deposit due/medical release form

Future Payments will be collected via INFINITE CAMPUS as follows:

October 15: \$300.00 payment due

November 15: \$300.00 payment due

January 15: final payment due (Approx. \$250.00)

Trip Itinerary Possibilities

1. 5 days /4 night tour via motor coach roundtrip from Waunakee, WI to New York, NY.
2. Two performances at retirement facility, veterans home, homeless shelter, cathedral, concert hall or other venue with a captive audience. One Broadway talkback or workshop to connect students with professional musicians/performers.
3. Tour stops/visits to be taken from the following: Broadway musical performance, Liberty Island, Ellis Island, Central Park, Metropolitan Museum of Art or the Guggenheim, Rockefeller Center, Top of the Rock or Empire State Building, The Cathedral of St. John the Divine, tour Lincoln Centre and 911 museum.
4. Breakfast and one meal per day at appropriate restaurants provided by the vendor as part of the package to be determined.
5. Meals on our own at Times Square, 5th Avenue, Garment District, or the like.
6. New York City local tour guides.
7. Liability Insurance Coverage for the tour and motorcoaches.

CO-CURRICULAR REPORT FOR MARCH 8, 2021 BOE MEETING

STAFF

ACTIVITY	POSITION	BUILDING	LAST NAME	FIRST NAME
Baseball	Asst Varsity	H.S.	Thingvold	Micah
Drama/Musical	Head	M.S.	Roberts	Angela
Drama/Musical	Assistant	M.S.	Burgess	Bradley
Golf - Boys	Assistant	H.S.	Gabriel	Jackson
School Play/Musical	Head	H.S.	Braun	Rick
School Play/Musical	Assistant	H.S.	Weiss Petroff	Molly
Softball	Assistant	H.S.	Rice	Mandy
Softball	Freshman	H.S.	Artz	Sarah
Track	Assistant	H.S.	Rotzenberg	Jason
Track	Assistant	H.S.	McDonough	Aaron
Track	Assistant	H.S.	Laufenberg	Lindsey
Track	Assistant	H.S.	Shaffar	Margaret (Meg)
Track	Assistant	H.S.	Jury	Ty (John)
Track	Assistant	M.S.	Gascho	Christina (Crissy)
Track	Assistant	M.S.	Holler	Zachary
Track	Assistant	M.S.	Nesbitt	Paul
Track	Assistant	M.S.	Doucette	Jennifer (Jenny)

NONSTAFF

ACTIVITY	POSITION	BLDG	LAST NAME	FIRST NAME
Baseball	Asst JV	H.S.	Gurkowski	Michael (Mike)
Baseball	Asst JV2/Frosh	H.S.	Davis	Tyler
Baseball	Asst JV2/Frosh	H.S.	Fueger	Ryne
Baseball	Volunteer	H.S.	Lee	Derek
Baseball	Volunteer	H.S.	Freimuth	Robert (Bob)
Baseball	Asst. Varsity	H.S.	Bieri	Blake
Drama/Musical	Assistant	M.S.	Beilke-Skoug	Brooksy
Golf - Boys	Assistant	H.S.	Baer	Joseph
Golf - Boys	Assistant	H.S.	Meier	Derrick
Golf - Boys	Volunteer	H.S.	Thomas	Randall (Randy)
Golf - Boys	Volunteer	H.S.	Myers	Craig
Lacrosse - Boys	Assistant	H.S.	Hansen	Ross
Lacrosse - Boys	Assistant	H.S.	Prochaska	Mathew (Matt)

NONSTAFF				
ACTIVITY	POSITION	BLDG	LAST NAME	FIRST NAME
Lacrosse - Boys	Assistant	H.S.	Hansen	Cade
Lacrosse - Boys	Assistant	H.S.	Werner	Jeremy
Lacrosse - Girls	Assistant	H.S.	Moran	Erin
Soccer - Boys	Assistant	H.S.	Cumming	Neil
Soccer - Girls	Assistant	H.S.	Gibson	Ryan
Soccer - Girls	Assistant	H.S.	Dailey	Jennifer (Jenny)
Soccer - Girls	Freshman/JV2	H.S.	Nolden	Alisha
Soccer - Girls	Assistant	H.S.	Burkhardt	Ashley
Soccer - Girls	Assistant	H.S.	Henneger	Brian
Soccer - Girls	Freshman/JV2	H.S.	VanderVelden	Payton
Softball	Assistant	H.S.	Bauer	Sierra
Softball	Volunteer	H.S.	Suchomel	Ryan
Tennis - Boys	Assistant	H.S.	Rutkowski	Allan
Track	Assistant	H.S.	Greiber	Thelma (Tammy)
Track	Assistant	H.S.	Phalin	John
Track	Assistant	H.S.	Endres	Karen
Track	Assistant	H.S.	Blevins	Anthony (Tony)
Track	Head	M.S.	Jaster	Dana
Track	Assistant	M.S.	Johnson	Allison (Allie)
Track	Assistant	M.S.	Niles	Kevin

2021 Summer School March Hires for BOE Approval

Last Name	First Name	Position Description	Assignment	Locations
ACKER	JARED	SUMMER SCHOOL TEACHER	WEIGHT TRAINING-SUMMER SCHOOL	HIGH SCHOOL
ALBRECHT-HEIKS	ELIZABETH	SUMMER SCHOOL CLASS COORDINATOR	ORCHESTRA- SUMMER SCHOOL	HIGH SCHOOL
ALBRECHT-HEIKS	ELIZABETH	SUMMER SCHOOL TEACHER	ORCHESTRA- SUMMER SCHOOL	HIGH SCHOOL
ARMSTRONG	LORI	SUMMER SCHOOL CLASS COORDINATOR	JUMP START MATH	ARBORETUM ELEMENTARY
ARMSTRONG	LORI	SUMMER SCHOOL TEACHER	(VIRTUAL)JUMPSTART MATH	ARBORETUM ELEMENTARY
BEHNKE	HEATHER	SUMMER SCHOOL TEACHER	READING EXPRESS	PRAIRIE ELEMENTARY
BENSON	WILLIAM	SUMMER SCHOOL TEACHER	BUILD IT	ARBORETUM ELEMENTARY
CARSON	TAMMY	SUMMER SCHOOL TEACHER	CAMP KINDERGARTEN	PRAIRIE ELEMENTARY
DEDRICK	MONICA	SUMMER SCHOOL TEACHER	Summer School Special Education Teacher	DISTRICT WIDE
DREYER	MICHAEL	SUMMER SCHOOL TEACHER	ACT TEST PREP	HIGH SCHOOL
DZIUK	MALLORY	SUMMER SCHOOL TEACHER	TECHNOLOGY TWIST	MIDDLE SCHOOL
EHLE	KRISTEN	SUMMER SCHOOL TEACHER	COMPUTER CAMP/TECHNO FUN	PRAIRIE ELEMENTARY
ERATO	STEVEN	SUMMER SCHOOL TEACHER	WEIGHT TRAINING-SUMMER SCHOOL	HIGH SCHOOL
ESPARZA	DANIEL	SUMMER SCHOOL TEACHER	WEIGHT TRAINING-SUMMER SCHOOL	HIGH SCHOOL
FITZPATRICK	ANDREA	SUMMER SCHOOL CLASS COORDINATOR	COMMUNICATION ARTS 5-6	INTERMEDIATE SCHOOL
FITZPATRICK	ANDREA	SUMMER SCHOOL TEACHER	COMMUNICATION ARTS 5-6	INTERMEDIATE SCHOOL
FOLLEN	TRAVIS	SUMMER SCHOOL TEACHER	GOING BUGGY/SCIENCE WORLD	PRAIRIE ELEMENTARY
FUCHS	HALEY	SUMMER SCHOOL TEACHER	ACTIVE FUN FITNESS GR. 3-4 S2	PRAIRIE ELEMENTARY
GAGE	DANIEL	SUMMER SCHOOL TEACHER	GET IN THE GAME	INTERMEDIATE SCHOOL

GAINES	KELLI	SUMMER SCHOOL TEACHER	CAMP KINDERGARTEN	ARBORETUM ELEMENTARY
GALLAGHER	LORI	SUMMER SCHOOL CLASS COORDINATOR	REMEDIAL COORDINATOR- SUMMER SCHOOL	MIDDLE SCHOOL
GRACE	TAMMY	SUMMER SCHOOL TEACHER	ACTIVE FUN FITNESS GR. 3-4 S1	PRAIRIE ELEMENTARY
GUNDRUM	KATHLEEN	SUMMER SCHOOL TEACHER	READING EXPRESS	ARBORETUM ELEMENTARY
GUTTENBERG	MYA	SUMMER SCHOOL TEACHER	BUILD IT	PRAIRIE ELEMENTARY
HARTWIG	KARI	SUMMER SCHOOL CLASS COORDINATOR	CAMP KINDERGARTEN	ARBORETUM ELEMENTARY
HARTWIG	KARI	SUMMER SCHOOL TEACHER	CAMP KINDERGARTEN	HERITAGE ELEMENTARY
HLAVACKA	VANESSA	SUMMER SCHOOL TEACHER	REMEDIAL ENGLISH	HIGH SCHOOL
HOLLER	RODNEY	SUMMER SCHOOL TEACHER	ACTIVE FUN FITNESS	ARBORETUM ELEMENTARY
HOLLER	RODNEY	SUMMER SCHOOL TEACHER	CAMP INVENTION	ARBORETUM ELEMENTARY
KING	COREY	SUMMER SCHOOL TEACHER	REMEDIAL ENGLISH	HIGH SCHOOL
KLINE	KELLI	SUMMER SCHOOL TEACHER	ACTIVE FUN FITNESS	PRAIRIE ELEMENTARY
KNUTSON	PAMELA	SUMMER SCHOOL TEACHER	REMEDIAL ENGLISH	HIGH SCHOOL
LANG	CHERYL	SUMMER SCHOOL CLASS COORDINATOR	MATH 5-6	INTERMEDIATE SCHOOL
LANG	CHERYL	SUMMER SCHOOL TEACHER	MATH 5-6	INTERMEDIATE SCHOOL
LAVIN	KAYSE	SUMMER SCHOOL TEACHER	COMMUNICATION ARTS 7-8	MIDDLE SCHOOL
LEDER	TRUDI	SUMMER SCHOOL TEACHER	BOOK CLUB	PRAIRIE ELEMENTARY
LEE	VANESSA	SUMMER SCHOOL TEACHER	GET READY TO BABYSIT	INTERMEDIATE SCHOOL
LOZANO	KERRY	SUMMER SCHOOL TEACHER	THE ARTIST IN YOU	INTERMEDIATE SCHOOL
LUND	MELISSA	SUMMER SCHOOL TEACHER	READY SET GO	HERITAGE ELEMENTARY
MAKSEN	NICOLE	SUMMER SCHOOL TEACHER	GOING BUGGY/SCIENCE WORLD	HERITAGE ELEMENTARY

MCCUMBER	HEATHER	SUMMER SCHOOL TEACHER	REMEDIAL SOCIAL STUDIES	HIGH SCHOOL
MCDONOUGH	ASHLEY	SUMMER SCHOOL TEACHER	BRAIN GAMES/MAKING MUSIC	HERITAGE ELEMENTARY
MCDONOUGH	AARON	SUMMER SCHOOL TEACHER	WEIGHT TRAINING- SUMMER SCHOOL	HIGH SCHOOL
MILLER	PAUL	SUMMER SCHOOL TEACHER	KEYBOARDING- SUMMER SCHOOL	INTERMEDIATE SCHOOL
MINTER	MICHAEL	SUMMER SCHOOL TEACHER	WEIGHT TRAINING- SUMMER SCHOOL	HIGH SCHOOL
NATZKE	MARK	SUMMER SCHOOL TEACHER	WEIGHT TRAINING- SUMMER SCHOOL	HIGH SCHOOL
NATZKE	MARK	SUMMER SCHOOL TEACHER	MATH 7-8	MIDDLE SCHOOL
NELSON	ANDREW	SUMMER SCHOOL TEACHER	REMEDIAL SCIENCE	HIGH SCHOOL
NELSON	ANDREW	SUMMER SCHOOL TEACHER	WEIGHT TRAINING- SUMMER SCHOOL	HIGH SCHOOL
NELSON	MEAGHAN	SUMMER SCHOOL TEACHER	READY SET GO	PRAIRIE ELEMENTARY
NELSON	MEAGHAN	SUMMER SCHOOL TEACHER	CAMP INVENTION	ARBORETUM ELEMENTARY
PARSONS	HEATHER	SUMMER SCHOOL TEACHER	INVASION OF THE TOADS	INTERMEDIATE SCHOOL
REIMER	ALEXANDRIA	SUMMER SCHOOL TEACHER	BOOK CLUB	ARBORETUM ELEMENTARY
RICE	PATRICK	SUMMER SCHOOL TEACHER	WEIGHT TRAINING- SUMMER SCHOOL	HIGH SCHOOL
RIVARD	PATRICIA	SUMMER SCHOOL TEACHER	ARTS AND CRAFTS	HERITAGE ELEMENTARY
SERCOMBE	JAMES	SUMMER SCHOOL CLASS COORDINATOR	BAND- SUMMER SCHOOL	MIDDLE SCHOOL
SERCOMBE	JAMES	SUMMER SCHOOL TEACHER	BAND- SUMMER SCHOOL	MIDDLE SCHOOL
SEUBERT	SARA	SUMMER SCHOOL TEACHER	LEGOS	PRAIRIE ELEMENTARY
SMITH	PAMELA	SUMMER SCHOOL TEACHER	READING EXPRESS	HERITAGE ELEMENTARY
SPICER	JESSICA	SUMMER SCHOOL TEACHER	BAND- SUMMER SCHOOL	MIDDLE SCHOOL
STAEGE	KAREN	SUMMER SCHOOL CLASS COORDINATOR	READING EXPRESS	ARBORETUM ELEMENTARY

STAEGE	KAREN	SUMMER SCHOOL TEACHER	(VIRTUAL)READING EXPRESS	ARBORETUM ELEMENTARY
SWANK	KATHERINE	SUMMER SCHOOL CLASS COORDINATOR	BAND- SUMMER SCHOOL	INTERMEDIATE SCHOOL
SWANK	KATHERINE	SUMMER SCHOOL TEACHER	BAND- SUMMER SCHOOL	INTERMEDIATE SCHOOL
TRAINOR- BURTON	MELANIE	SUMMER SCHOOL TEACHER	PHOTOSHOP	INTERMEDIATE SCHOOL
WALKER	DEBORAH	SUMMER SCHOOL TEACHER	BRAIN GAMES/MAKING MUSIC	PRAIRIE ELEMENTARY
WILLRETT	ELLEN	SUMMER SCHOOL TEACHER	BUILD IT	HERITAGE ELEMENTARY
WITHROW	MATTHEW	SUMMER SCHOOL TEACHER	WEIGHT TRAINING- SUMMER SCHOOL	HIGH SCHOOL
YOZAMP	SAMANTHA	SUMMER SCHOOL TEACHER	MATH 5-6	INTERMEDIATE SCHOOL
ZIEGLER	KALLIE	SUMMER SCHOOL TEACHER	CAMP KINDERGARTEN	HERITAGE ELEMENTARY
ZINGER	ELIZABETH	SUMMER SCHOOL TEACHER	BAND- SUMMER SCHOOL	INTERMEDIATE SCHOOL