

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION SPECIAL MEETING**

Monday, January 4, 2021

7:00 PM

Waunakee Community School District  
905 Bethel Circle  
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person, subject to space limitations, as well as guidelines and orders that are in place for indoor gatherings. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>

Public comments will be limited to 3 minutes. The Board will allow 1 hour for public comments. Public comments may be sent to Rebecca McDonough

at [district\\_administrator@waunakee.k12.wi.us](mailto:district_administrator@waunakee.k12.wi.us) up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted outside the buildings and brought into the meeting individually to present; if you are attending the Board meeting in person, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

You will be required to abide by guidelines and/or orders required for indoor public locations in Dane County and Wisconsin. If in-person attendance is unexpectedly high at a Board meeting, adhering to social distancing guidelines may not be possible in the limited space available in the District Office; when this does occur, the District will provide access to an alternative location where the meeting will be presented and accessed through live stream video.

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) (f)**

A. Discussion of Co-Curricular Activities and Related Policies As They Pertain to Students and/or Staff.

**IV. RETURN TO OPEN SESSION**

**V. PUBLIC COMMENTS**

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Individuals may use this time to comment on any school district items. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Past practice has allowed 30 minutes for this section of the agenda.

**VI. APPROVAL OF AGENDA AND ADDITIONS**

A motion will be necessary to approve the agenda as presented (or) with changes as

recommended.

**VII. Request by a School Board Member for Reconsideration of the School Board's Decision from 11-9-20 Regarding the Review and Consideration of Co-Curricular Programs and Activities.**

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As a means to provide background information to the Board, the following motion being reconsidered from the November 9th School Board Meeting is listed below. Also, the actions from the December 14th School Board Meeting and December 22nd Co-Curricular Committee are included, for your reference.

**Motions and Action from the November 9, 2020 School Board Meeting**

**X.C. Review and Consider Co-Curricular Programs and Activities**

After discussion and questions the following were made:

A motion was made by Brandt, second by Boetcher, to approve the low risks sports (ski/snowboard, boys swimming, and gymnastics) to practice and compete both within and outside of Dane county.

Motion carried on a roll call vote 6-0.

Roll Call: Boetcher- Yes, Brandt - Yes, Engebretson - Yes, Ensign- Yes, Hetzel- Yes, Hoefler- Yes.

A motion was made by Boetcher, second by Brandt, that medium and high risk sports (boys and girls basketball, wrestling, hockey and group dance) are allowed to practice at this time following the PHMDC guidelines and would be allowed to compete if numbers go down to numbers compared to September or when a Dane county league is formed.

An amendment was made to this motion by Hetzel, second by Boetcher, to set a tentative date for competition to start no earlier than January 11, 2021. This date will be before second semester but two weeks after Christmas break. Noted for this amendment, that if numbers go down or a Dane county league is formed competition could begin earlier.

A second amendment was made to the motion by Boetcher, second by Brandt, that any athlete who practices or competes on a club team is ineligible for WCSD teams. After much discussion, Hetzel, second by Brandt, called the question for the second amendment. Call to question carried 6-0.

The second amendment, not allowing an athlete to participate with a club team failed by a roll call vote 2-4.

Roll Call: Boetcher- Yes, Brandt - Yes, Engebretson - No, Ensign- No, Hetzel- No, Hoefler- No.

The first amendment, regarding competition starting no earlier than January 11, 2020 carried on a roll call vote 5-1.

Roll Call: Boetcher- No, Brandt - Yes, Engebretson - Yes, Ensign- Yes, Hetzel- Yes, Hoefler- Yes.

The motion to allow medium and high risk sports to practice at this time following PHMDC guidelines and allowing completion once numbers go down, or a Dane county

league is formed or (per the amendment) no earlier than January 11, 2021 carried on a roll call vote 5-1.

Roll Call: Boetcher- No, Brandt - Yes, Engebretson - Yes, Ensign- Yes, Hetzel- Yes, Hoefler- Yes.

**Motion and Action from the December 14, 2020 School Board Meeting**

X.E. Review/Clarify/Consider Winter Co-Curricular Program Decisions.

A motion was made by Hetzel, second by Engebretson, to allow medium and high risk sports to practice at this time following the PHMDC guidelines and allowing competition once numbers go down, or a Dane County League is formed or no earlier than January 4, 2021.

After much discussion, Engebretson, second by Heinemann, asked for a call to question. The call to question carried 6=Y - 1=N.

The original motion failed on a roll call vote 3=Y - 4=N.

Roll Call: Brandt - N, Engebretson - Y, Ensign - Y, Heinemann - N, Hetzel - Y, Hoefler - N, Boetcher - N

Boetcher made a motion, second by Hoefler, to schedule a Co-Curricular meeting on 12/22/20 so that this committee could consider the winter athletic protocols once they are updated per the discussion from the 12/14/20 meeting. If the committee approves these protocols the winter sports would be allowed to move forward, per the original motion, on January 4, 2021.

Motion carried on a roll call vote 5=Y-2=N

Roll Call: Brandt - N, Engebretson - Y, Ensign - Y, Heinemann - N, Hetzel - Y, Hoefler - Y, Boetcher - Y

**Motion and Action from the December 22, 2020 Co-Curricular Committee Meeting**

1. Review and Consider Action on COVID-19 Guidelines for Winter Athletics 2020-2021.

Boetcher made a motion, second by Engebretson, to approve the guidelines for winter athletics and to allow competition to begin on January 4, 2021. Motion carried on a roll call vote 3-0. Boetcher = Y, Engebretson = Y, Hoefler = Y.

**VIII. FUTURE AGENDAS AND MEETINGS**

**IX. ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

## Legal References:

### Wisconsin Statutes

[Section 19.81](#) [state policy on open meetings]

[Section 19.83\(2\)](#) [discussion during period of public comment]

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]  
[Section 19.85](#) [exemptions to open meetings]

## Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

## Adoption/Revision Date(s):

October 1989  
March 1994  
September 1994  
January 2000  
February 2002  
May 2020

**Middle School Athletes and Parents:** The goal of this email is to share the Waunakee Community School District requirements to participate in middle school athletics this winter. While it is still unclear what our winter season will look like this year it is important that we have our student-athletes registered as we make preparations for the upcoming season. If you have any questions, please contact Aaron May, Activities/Athletics Director, at [aaronmay@waunakee.k12.wi.us](mailto:aaronmay@waunakee.k12.wi.us).

### **Winter Sport Activities Sponsored by WMS**

1. Boys Basketball
2. Girls Basketball
3. Wrestling (co-ed)
4. Dance Team (co-ed)

### **Daily COVID-19 Requirements**

- Students must present a completed [Daily Health Self-Check](#) form before each session. This must include the student's temperature and be signed by a parent/guardian in order to participate that day.
- When indoors, all participants and coaches must wear a face covering
- Come dressed/prepared to practice as locker rooms will not be available
- Bring your own water bottle & towel
- Maintain 6' of social distance
- **Coaches may add sport/location specific procedures**

### **Athletic Paperwork Requirements**

#### 1. Athletic Physical Exam Required

- [WIAA PHYSICAL CARD](#) - **Last physical prior to April 1, 2019** - If you are able to schedule your sports physical please bring this form with you to have your Health Care Professional sign.
- [WIAA PHYSICAL EXTENSION FORM](#) - **Last physical prior to April 1, 2019** - If you are unable to schedule a physical, please complete this form and turn in to the Athletic Office.
- [WIAA ALTERNATE YEAR CARD](#) - **Last physical on or after April 1, 2019 & the athletic department has a record of it** - If you do not need a physical this year, please complete this form to verify your health insurance information.
- Paperwork must be submitted to the Athletic Office, WCHS, 301 Community Drive, Waunakee.

#### 2. Complete Survey on Infinite Campus - Parent Portal

This only needs to be completed once per school year. If you completed this fall season, you do not need to do it again.

Instructions on how to complete the athletic paperwork in Infinite Campus:

- Log into [Campus Parent](#)
- Click "Message Center"
- Click "Surveys"
- Click "MIDDLE SCHOOL: Athletic Paperwork"

- In the pop-up window click "Start" and complete the next windows. (*You may need to maximize the window or scroll down to find the Start button in the lower left corner*)
- Please visit this [Infinite Campus FAQ](#) with questions.

### 3. How to Verify Athletic Paperwork on Infinite Campus

Instructions on how to verify the athletic paperwork in Infinite Campus:

- Log into Infinite [Campus Parent Portal](#)
- Click "More"
- Click "Athletic Registration"
- The Window will show when the Athletic Physical expires & who completed the Athletic Registration. Please note that athletic paperwork takes approximately 30 minutes to update, after submission.

#### **Question? Please contact us!**

Wrestling Questions - Dave Burgard: [daveburgard@waunakee.k12.wi.us](mailto:daveburgard@waunakee.k12.wi.us)

B & G Basketball Questions - Paul Miller: [paulmiller@waunakee.k12.wi.us](mailto:paulmiller@waunakee.k12.wi.us)

Dance Team Questions - Kristina Maher: [waunakeemsdanceteam@gmail.com](mailto:waunakeemsdanceteam@gmail.com)

Athletic Paperwork Questions - Sue Patz: [susanpatz@waunakee.k12.wi.us](mailto:susanpatz@waunakee.k12.wi.us)

Athletic Office - Jen Lockman: [jenlockman@waunakee.k12.wi.us](mailto:jenlockman@waunakee.k12.wi.us)

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**Padres de Familia y Atletas de la Escuela Media:** El objetivo de este correo es compartir los requisitos del Distrito Escolar de la Comunidad de Waunakee para participar en deportes de la escuela media este invierno. Aunque no es claro cómo será nuestra temporada de invierno este año, es importante que tengamos a nuestros estudiantes-atletas registrados mientras nos preparamos para la temporada. Si tiene preguntas, por favor contacte a Aaron May, Director de Actividades/Deportes a [aaronmay@waunakee.k12.wi.us](mailto:aaronmay@waunakee.k12.wi.us).

#### **Actividades Deportivas de Invierno Patrocinadas por WMS**

1. Baloncesto para Niños
2. Baloncesto para Niñas
3. Lucha libre (mixto)
4. Equipo de baile (mixto)

#### **Requisitos Diarios de COVID-19**

- Los estudiantes deben presentar un formulario de [Autoverificación Diaria de Salud](#) completo antes de cada sesión. Este debe incluir la temperatura del estudiantes y estar firmado por un padre de familia/tutor para poder participar ese día.
- Cuando estén adentro, todos los participantes y entrenadores deben usar una cubierta facial.
- Venga vestido/preparado para practicar porque los vestidores no estarán disponibles.

- Traiga su propia botella de agua y toalla
- Magenta 6 pies de distancia social
- **Los entrenadores pueden agregar procedimientos específicos para cada deporte/ubicación**

### **Requisitos de Papeleo para Deportes**

#### 1. Examen Físico Requerido para Deportes

- [TARJETA DE EXAMEN FÍSICO DE WIAA](#) - **Último examen físico antes del 1ro de Abril de 2019**- Si puede programar su examen físico para deportes por favor lleve este formulario y haga que lo firme su Profesional de Cuidados de Salud.
- [FORMULARIO DE EXTENSIÓN DE EXAMEN FÍSICO DE WIAA](#) - **Último examen físico antes del 1ro de Abril de 2019** - Si no puede programar un examen físico, por favor complete este formulario y entréguelo a la Oficina de Deportes.
- [TARJETA DE AÑO ALTERNATIVO WIAA](#) - **Último examen físico antes del 1ro de Abril de 2019 y el departamento de deportes tiene récord de esto** - Si no necesita un examen físico este año, por favor complete este formulario para verificar su información de seguro médico.
- El papeleo debe ser entregado a la Oficina de Deportes, WCHS, 301 Community Drive, Waunakee.

#### 2. Complete la Encuesta en *Infinite Campus* - Portal para Padres

Esto solamente se debe completar una vez por año escolar. Si lo completó en la temporada de otoño, no necesita hacerlo otra vez.

Instrucciones sobre cómo completar el papeleo para deportes en *Infinite Campus*:

- Inicie sesión en [Campus para Padres](#)
- Dé clic en "Message Center" (Centro de Mensajes)
- Dé clic en "Surveys" (encuestas)
- Dé clic en "MIDDLE SCHOOL: Athletic Paperwork" (ESCUELA MEDIA: Papeleo para Deportes)
- En la ventana que se abre, dé click en "Start" (comenzar) y complete las siguientes ventanas. (Puede que tenga que maximizar la ventana o bajar para encontrar el botón "start" en la esquina inferior izquierda)
- Por favor visite este documento de [Preguntas Frecuentes de Infinite Campus](#) si tiene preguntas.

#### 3. Cómo verificar el Papeleo para Deportes en *Infinite Campus*

Instrucciones sobre cómo verificar el papeleo para deportes en *Infinite Campus*:

- Inicie sesión en [Portal Campus para Padres](#)
- Dé clic en "More" (más)
- Dé clic en "Athletic Registration" (Inscripción a Deportes)
- La ventana le mostrará cuando vence el Físico para Deportes y quién completó la Inscripción a Deportes. Por favor sepa que el papeleo para deportes demora aproximadamente 30 minutos en actualizar, después de enviarlo.

**¿Preguntas? ¡Por favor contáctenos!**

Preguntas sobre Lucha Libre - Dave Burgard: [daveburgard@waunakee.k12.wi.us](mailto:daveburgard@waunakee.k12.wi.us)

Preguntas sobre Baloncesto para Niños y Niñas - Paul Miller:

[paulmiller@waunakee.k12.wi.us](mailto:paulmiller@waunakee.k12.wi.us)

Preguntas sobre Equipo de Baile - Kristina Maher: [waunakeemsdanceteam@gmail.com](mailto:waunakeemsdanceteam@gmail.com)

Preguntas sobre el Papeleo para Deportes - Sue Patz:

[susanpatz@waunakee.k12.wi.us](mailto:susanpatz@waunakee.k12.wi.us)

Oficina de Deportes - Jen Lockman: [jenlockman@waunakee.k12.wi.us](mailto:jenlockman@waunakee.k12.wi.us)

## **SAMPLE COVID PROTOCOLS FOR SCHOOL'S OUTSIDE OF DANE COUNTY**

Below are the COVID Protocols that Baraboo is using at their winter sports (these directions are specific to Boys Swim)

### **Meet Schedule**

3:00-3:30 BHS warmup  
3:30-4:00 WHS warmup  
4:00-4:35 HHS warmup  
4:35-4:45 starts and sprints WHS lanes 1-4, BHS lanes 5-8  
4:45 pool closes  
5:00 meet start

Below are our COVID Meet protocols. Please let us know if you have any questions.

1. Please have your bus drop off swimmers at the main pool entrance.
2. Busses should park on Draper St. or in the High School parking lot.
3. Turn your WIAA Athlete COVID Survey at the score's table
4. Masks are mandatory within the school/pool area at all times unless in water. Each swimmer will be given a zip lock baggie with a clothespin.
5. Guys will not have access to a locker room, so please have them wear their swimsuits. There will be restrooms available for their use throughout the meet.
6. We will have chairs set up for your team that are appropriately distanced.
7. There is a water bottle filler available, but no water fountains. Encourage swimmers to please bring water bottles.
8. Warmups - we will complete our warmup before you arrive so you can have the entire pool from. We suggest only 16 in water at a time (1 swimmer at each end of a lane). This is the procedure we are using to limit contact.
9. No spectators or guys who are not swimming will be allowed in the pool area. (per WIAA).
10. Meet will be live-streamed on the NFHS Network. The link will be shared prior to the meet. There is no cost to watch the stream, but viewers will have to create an account.
11. Pre-meet cheers....We advised guys that they cannot cheer in the normal way.....encouraged them to develop a new "distanced/masked" cheer.
12. Meet - guys need to remain masked if they are not swimming. Clerk of Course area will be next to the officials. Here each swimmer will wait until they are directed to the blocks. Hand sanitizer will be given to each swimmer before and after they swim. When the heat in the water finishes and exits the pool the next heat will proceed to the clothesline and then to the blocks.
13. For relays all members will remain masked until they get ready to step on the blocks. During the in-water break we need to be conscious of the social distancing requirements and the number of swimmers in the water.
14. No hand shakes after races or after the meet

**UPDATED: DEC 30, 2020**

**Summary of Dane County School District - Winter Sports Participation**

<u>SCHOOL DISTRICT</u>	<u>LOW RISK SPORTS</u>	<u>MED/HIGH RISK SPORTS</u>
DeForest	Yes	Yes (Jan 2nd - Competitions)
Sun Prairie <sup>1</sup>	Practice Only (Virtual competitions in Swim and Gymnastics)	Practice Only
Marshall	Yes	Yes
Monona Grove <sup>2</sup>	Yes	Yes
McFarland	Yes	Yes
Stoughton <sup>3</sup>	Yes	Yes
Oregon	No	No
Verona	Yes	Yes (Jan 4th - Competitions)
Mt Horeb	No	No
Belleville	Yes	Yes
Middleton	Yes (Practice Only, Virtual Competitions allowed)	No
Madison	No contact until in-person instruction, earliest potentially 1/25	No contact until in-person instruction, earliest potentially 1/25
Edgewood	Yes	Yes

<sup>1</sup>Sun Prairie is allowing practice and the district Admin team will be discussing next steps following winter break.

<sup>2</sup>MG approved Winter Sports at their Dec 29th Board Meeting

<sup>3</sup>Stoughton AD has been directed to tentatively schedule competitions starting the week of Jan 11th

## **Middle School Winter Sports Proposal**

The Activities Department is recommending the district offer all Winter Middle School Activities. Basketball, Dance, & Wrestling will focus on skills-based practices as allowed by Public Health.

### **Middle School Activities Philosophy**

Age appropriate co-curricular activities are an integral and valuable part of a student's middle school experience and the Waunakee Community School District is committed to sponsoring a wide variety of opportunities for student participation. The district is committed to supporting the cognitive, social, and emotional growth of students through participation in co-curricular activities. Students will develop a variety of skills through participation in co-curricular activities including activity specific skills, teamwork, positive social values, and behaviors they can transfer to their lives now and in the future. The focus of co-curricular activities at Waunakee Community Middle School is focused on maximizing participation for all students in support of developing the skills outlined above.

### **Goals of Middle School Winter Activities - 2020/21**

- Create a program to allow student-athletes to safely participate & build sport skills
- Improve student's mental & physical health
- Create a supportive environment to build self-confidence & social connections
- Create a sense of community in a time when our students are feeling isolated

### **General Outline of Boys/Girls Basketball**

- Jan 11 - Feb 18
- 10 players per session
- 2 coach per 10 athletes
- Athletes will practice once a week for 6 weeks
- 1 hour skill and drill sessions

### **General Outline of Dance**

- Two coaches
- Max of 10 students per session on first come, first serve basis
- Six dance clinics (on Saturdays and/or Sundays, room availability permitting)
- Each themed clinic is two hours
- Clinics include socially distant introductions, warm up/stretching, skills drills, and learning a short routine
- Virtual challenges will be encouraged on learned skills (participation is voluntary, but prizes will be involved)

### **General Outline of Wrestling**

- Jan 11-Mar 4
- 10 students per session
- 2 coaches per 10 athletes
- 2, 1-hour practices per week
- Use MS Wrestling Room

**UPDATED: DEC 30, 2020**



**Waunakee High School  
Athletic Department  
COVID-19 Guidelines for Winter Athletics 2020-2021**

*Updated 12/22/2020 - This is a living document; changes will be made in accordance to NFHSA, WIAA, PHMDC and the Waunakee High School Administration*

**The following are guidelines for the start of Winter Athletics and Co-curricular activities. The resources for this reopening come from the National Federation of State High School Association (NFSHA), the Wisconsin Interscholastic Athletic Association (WIAA), the Wisconsin Department of Health, and Public Health of Madison & Dane County (PHMDC). This protocol will be followed until further notice.**

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## Athlete and Coach Screening

- Athletes and coaches will not be allowed to attend if they have exhibited any of the possible COVID-19 symptoms (see next section) or, have had direct exposure to someone else who tested positive to COVID-19 within the last 10 days.
- Each athlete will need to be screened and have their temperature taken daily before participation. Athletes must present a signed [Daily Health Check Form](#) including a temperature and parent signature to participate in that day's practice or competition.
- If an athlete becomes symptomatic during an activity, practice, or game they will be taken to a designated isolation room.
- Attendance will be taken by coaches and advisors. A record will be kept of all students that are present at each activity. Those records will be kept in the Activities Department for one calendar year.
- Any individual that has one or more of the symptoms should contact their medical provider or local health department for guidance on testing and possible quarantine.

## Symptoms of COVID-19

All will be screened for any following new or unexplained symptoms:

1. Chills
2. Cough
3. Shortness of breath / chest tightness
4. Runny Nose
5. Sore Throat
6. Nasal Congestion
7. Severe fatigue/exhaustion
8. Muscle pain
9. Loss of taste and/or smell
10. Headache
11. A temperature of 100.4° F or above
12. Nausea, vomiting, or diarrhea
13. Direct contact with someone who has tested positive for COVID-19 within the past 10 days.

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## All Sports and Activities Requirements

### Compliance

- All athletes will commit to only participating in their Winter sports season. No other non-school sports or workouts will be allowed. The intent of this is to minimize outside exposure.
  - If an athlete fails to comply with this rule, they will be subjected to a 10-day quarantine for the first offense and possible suspension or removal from the team after a second offense.

### Attestment of Health from Opposing Schools

- See Appendices [#2](#), [#3](#) required documentation from the WIAA

- One week after the competition, a follow up with WHS Athletics and the opposing school will be conducted to determine if there were any positive cases or asymptomatic individuals.

### Hygiene Habits

- Everyone will thoroughly wash hands with soap and water for 20 seconds before and after participating. Frequent hand washing or use of hand sanitizer is strongly recommended.
- Locations will have hand sanitizer (alcohol-based and has at least 60% alcohol) easily available for use.
- Everyone MUST follow social distancing guidelines at all times.
- No physical contact of any kind, such as high fives, fist bumps, handshakes, hugs, etc.
- Individuals will not share any personal items with others (towels, clothing, shoes, equipment, etc)
- Coaches will promote personal hygiene following sessions/practices - All should shower immediately when they get home, and wash workout clothes (separate from others) after each session/practice.

### Face Coverings

- All individuals are required to wear a face-covering when indoors, including **while** exercising.
- When outdoors, a face covering is required by all individuals on the sidelines and when 6 ft social distance is not possible.

### Hydration and Food

- There will be absolutely no sharing of water bottles or food. Individuals will need to bring their own water bottles and their own snacks.
- Team snacks should not be provided by a family.
- No use of water stations (coolers, fountains, troughs, etc.) until further notice.

### Transportation

- Bussing will be provided for those who do not have transportation.
- Parents/guardians should be prepared to transport their athlete(s) to and from all practices and competitions.
  - No ride sharing unless it is members of the same household.
  - [Alternate Transportation Form](#)

### Handling of Multiple Practice Sessions

- Subsequent practices/sessions should not be back-to-back.
  - Teams will need to coordinate so multiple teams are not in the same space at the same time.
- Do not let athletes linger and socialize with others in the previous or next group.
- Individuals should arrive at their specific time, not more than 5 minutes early, and not hang around when their session/practice is over.

### Facility

- Only one person is allowed in the bathroom at a time. Bathroom doors (not stall doors) should be kept open to allow for increased ventilation and to decrease touches.
- If able, prop open the outside door to the building and gyms to decrease on touches.
- Dance will enter through fieldhouse doors
- Basketball will practice at Middle School & Intermediate Schools. When practicing at the Middle School players/coaches should enter through the gym entrance on the North side of the building. At the Intermediate School players/coaches will enter through the main entrance.
- Wrestling & Gymnastics will enter and exit Main School entrance doors.
- Swimmers will enter and exit through Aquatic Center Doors.

### Locker Rooms

- Locker Room usage will be very limited and capacity limits will be adjusted for all shared spaces. Coaches will monitor to make sure capacity limits are maintained.
  - Student-athletes are expected to come dressed for practice/competition.
  - Boys/Girls Basketball, Gymnastics, & Hockey = No use of locker rooms
  - Boys Swim = Locker room will be available before practice for the state mandated shower
  - Wrestling = Locker room will be available after practice to allow wrestlers to shower to prevent skin infections.
  - **Equipment** and **Clothing** must be brought home every day to be washed and cleaned before the next use/participation.
  - Loitering in the locker rooms is NOT allowed.

### Inclement Weather

- **Ski/Snowboard:** If there is a high probability of threatening weather conditions, the event will be postponed.
  - This will eliminate the likelihood of trying to find safe locations indoors where all participants can be socially distant.

### Concessions

- There will be no concessions in operation at any sporting event or activity until further notice.

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### Athletic Facilities (HS Fieldhouse, All District Gyms, Pool, Athletic Complex)

- All indoor facility capacities are currently set at 10 athletes per group.
  - Face coverings are to be worn at all times, even during exercise.
  - No group should cross over into another space for any reason.
- Athletic teams will need to be conscious of who is using these facilities at what time so capacity limits are not exceeded.
  - Groups should not cross paths or stop to socialize with other groups.
- Parents should remain in their car and not come into the building or the practice area.

- A coach will alert the athletes when it is ok to enter the facility.

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### Strength and Conditioning Weight Room Procedures

- Capacity is set at 10 athletes, not including coaches.
- Equipment will be disinfected after each use especially between uses if it is being shared.
- Face coverings are to be worn at all times, even during exercise.

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### Athletic Training Room Procedures

- The ATR will be limited to 6 people or less.
- Face coverings will be required at all times.

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### Sports Classification by Risk (Winter Only)

- **Low Risk:**\* Ski & Snowboard, Individual Gymnastics, Individual Swim Events
- **Medium Risk:**# Basketball, Group Gymnastics, Swim Relays
- **High Risk:**# Hockey, Wrestling, Dance

*\*Current PHMDC restrictions only allow low-risk sports to compete within Dane County.*

*#Medium- and High-Risk sports may practice, drill, catch, with 6 feet physical distancing. No contact is allowed.*

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### Capacity

Indoors - groups of 10 or fewer athletes are allowed per space.\*#

Outdoors - groups of 25 or less are allowed per space.\*#

*\*Coaches and district employees do not count towards group sizes.*

*#This may be adjusted based on the most recent information from PHMDC*

Groups should remain the same, not change or switch individuals, to avoid added exposure within groups.

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### Sport-Specific Procedures and Requirements ([See WIAA Winter Sport Guidelines for more information](#))

#### Boys and Girls Basketball

- Currently unable to host competition per Public Health.
- Drill work for individual skills in practice will take place in smaller groups that will remain the same throughout the season.
- All athletes, coaches, officials, game workers, and fans will be required to wear a face covering at all times.
- Spectator capacity will be TBD by the host school/facility.

### **Dance**

- Currently unable to host competition per Public Health.
- All athletes, coaches, officials, game workers, and fans will be required to wear a face covering at all times.
- No more than 10 dancers at rehearsal at one time.
- WACPC has moved all competitions to late February and early March. WACPC is also potentially moving to a Virtual State meet.
- Spectator capacity will be TBD by the host school/facility.

### **Gymnastics**

- Sanitize equipment between each use by an athlete.
- No common chalk bowls, all athletes will bring their own chalk.
- All athletes, coaches, officials, game workers, and fans will be required to wear a face covering at all times.
- No more than 10 athletes in Old Gym at one time
- Spectator capacity will be TBD by the host school/facility.

### **Hockey**

- Currently unable to host competitions per Public Health.
- All athletes, coaches, officials, game workers, and fans will be required to wear a face covering at all times.
- Players will use only their own equipment.
- Spectator capacity will be TBD by the host school/facility.

### **Boys Swim**

- Swimmers and Divers will wear a face covering when not in the pool.
- Coaches, Officials, and event workers will wear a face covering at all times.
- Locker rooms will be available to shower per state health code.
- Starting blocks will be frequently sanitized
- Currently no relays are allowed, if hosting in Dane County. Relays can be modified by spacing of relay members and lane limitations.
- Spectator capacity will be TBD by the host school/facility.

### **Ski & Snowboard**

- Practices & Competitions at Cascade Mountain & Devil's Head still TBD, targeting a start date of Jan 25
- Competitions for boys/girls will be on separate nights
- Face coverings will be encouraged. Players, coaches, officials, and fans will wear face covering when social distancing is not possible.
- Spectator capacity will be TBD by the host school/facility.

## Wrestling

- Currently unable to host competition per Public Health.
- All athletes, coaches, officials, game workers, and fans will be required to wear a face covering at all times.
- Drill work for individual skills in practice will take place in smaller groups that will remain the same throughout the season.
- Equipment will be sanitized between each match.
- Per WIAA Regulations: 6 days between competitions, no tournaments.
- Locker rooms will be available after practice for showering - to prevent the spread of skin infections
- Spectator capacity will be TBD by the host school/facility.

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## COVID-19 Protocol for Positive Test, Exposure, or COVID-like Symptoms: Athletes

- Parents/guardians will be instructed to notify The High School Office within 24 hours if their student-athlete is positive for COVID-19 or has been in close contact with a COVID-19 positive individual. This allows us to keep all students as safe as possible through early notification.
- The District will notify the school community, student-athletes, and coaches of exposure.
- The District will notify impacted individuals of quarantine protocols and return to play date.
- WIAA Tournament Series Quarantine Requirement: Appendix 4: During the WIAA tournament series the WIAA requires all team personnel (players, coaches, managers) that are COVID-19 positive or deemed a close contact to quarantine for 14-days.
- District COVID Dashboard: See Appendix 5
- ~~In case of a positive test for COVID~~
  - ~~The affected athlete, coaches, and staff will quarantine for 10 days.~~
  - ~~Any close contacts (as determined during contact tracing), ie coaches or athletes in the affected athlete's cohort will follow exposure protocol listed below.~~
  - ~~Quarantine for contacts will be imposed whether there are negative tests or positive tests on those exposed athletes/coaches.~~
  - ~~The quarantine will continue from the positive test for 10 days and until 24 hours after symptoms end, whichever is longer.~~

- School Nurse/designee will be notified. They will notify PHMDC for contact tracing purposes, per PHMDC recommendations.
- In case of exposure to someone who has tested positive for COVID-19
  - Athletes, coaches, and staff who have been exposed to a positive case of COVID-19, and have no symptoms, will quarantine for 10 days after exposure, regardless of a negative test or if no test was taken.
    - i. If symptoms occur after exposure, students must be tested for COVID-19. If positive, refer to procedures for a Positive Test. If negative, a second test must be completed 10 days after symptom onset to confirm the negative test.
  - If testing, testing should be twice, per Public Health Madison and Dane County (PHMDC), the first check should be at least 3-5 days after initial exposure and the second 12 days after initial exposure.
    - i. If either test is positive, refer to the Positive Test directions above.
    - ii. If both tests are negative, continue quarantine for 14 days from exposure as directed by PHMDC
    - iii. May return after 2 negative tests, AND 14 days of quarantine, AND at least 24 hours symptom-free without the use of medication.
  - All athletes in the cohort with the athlete exposed to a positive COVID case, and any coaches, will be notified of the possible exposure by The District.
  - Any sport related to athletic practices the student attended will be suspended until a test result is received.
    - i. If the test is positive, all practices for that sport will be suspended for 14 days from the last day the athlete attended, and all athletes/coaches in their cohort will be notified of their possible exposure to a positive case of COVID-19.
    - ii. If the test is negative, practices may resume, but cohorts must remain static for 14 days after the exposed athlete last attended practice.
    - iii. If the athlete is not tested, then practices will be suspended for 14 days after the exposed athlete last attended practice, as a precaution for safety.
- To return to athletics, an athlete must provide a letter from their medical provider, or public health designee, with a release date to return to activities.
- When in-person education resumes, the Coach/Athletic Director will ensure the school nurse of any positive tests or exposure incidents, so that the Administration or School Nurse may inform any teachers or classroom cohorts of the possible exposure as well.
- All Athletes will provide a self-check and report the results to coaches, or be screened for COVID-like symptoms prior to any athletic event/practice.
- Any athlete presenting with COVID-like symptoms at home prior to any athletic event/practice, or in the course of an athletic event/practice, must not participate until evaluated by a Medical Professional.
- COVID-19 symptoms include:
  - Fever (greater than 100.4°F) or chills (sustained and uncontrollable)
  - New or worsening:
    - i. Cough
    - ii. Shortness of breath or difficulty breathing

- iii. Fatigue
- iv. Muscle or body aches
- v. Headache
- vi. New loss of taste or smell
- vii. Sore throat
- viii. Congestion or runny nose
- ix. Nausea or vomiting
- x. Diarrhea

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## Appendices

1. [Daily Health Check Form](#)
2. [WIAA Verification Form](#)
3. [Coach/Athlete Symptom Checklist](#)
4. [WIAA Quarantine Requirement - Tournament Series](#)
5. [District COVID Dashboard](#)

## References

[Public Health of Madison Dane County, Emergency Order #11](#)  
[Phase 2 Sports Guidance \(PHMDC\) - updated 9/18/2020](#)  
[WIAA Return to Winter Sports Considerations](#)

<b>BOYS BASKETBALL</b>				
<b>DATE</b>	<b>OPPONENT</b>	<b>TIME</b>	<b>LEVELS</b>	<b>NOTES</b>
8-Jan	Franklin	7pm	JV2,JV,V	
11-Jan	Jville Parker	5:45pm	JV2 A&B	
26-Jan	Milton	TBD	JV2,JV,V	
30-Jan	<i>Tosa East</i>	<i>TBD</i>	<i>JV2,JV,V</i>	<i>Tentative</i>
Feb 9	Fond du Lac	5:50 PM	JV2,JV,V	
11-Feb	Oconomowoc	4pm	JV2,JV,V	
12-Feb	<i>Neenah</i>	<i>5:45pm</i>	<i>JV2,JV,V</i>	<i>Tentative</i>
TBD	<i>DeForest</i>			<i>Tentative</i>
TBD	<i>Edgewood</i>			<i>Tentative</i>
16, 17, 19-Feb	WIAA Regionals	7pm	V	
25, 27-Feb	WIAA Sectionals	7pm	V	
4, 5, 6-Mar	WIAA State	TBD		

Tentative=Discussion are ongoing

**UPDATED: DEC 30, 2020**

<b>GIRLS BASKETBALL</b>				
<b>DATE</b>	<b>OPPONENT</b>	<b>TIME</b>	<b>LEVELS</b>	<b>NOTES</b>
9-Jan	Prairie du Chen	6:30pm	JV, V	
11-Jan	Oconomowoc	5:45pm	JV2, JV, V	
19-Jan	New Berlin West	5:40pm	JV, V	
21-Jan	Milton	5:45pm	JV, V	
23-Jan	Black Hawk	1pm	V	
26-Jan	Jville Parker	5:45pm	JV, V	
28-Jan	Fond du Lac	6pm	JV, V	
1-Feb	Mineral Point	6pm	JV, V	
2-Feb	Jville Craig	5:45pm	JV2, JV, V	
6-Feb	Aquinas	Noon	JV, V	
9, 12, 13-Feb	WIAA Regionals	7pm	V	
18, 20-Feb	WIAA Sectionals	7pm	V	
25, 26, 27-Feb	WIAA State	TBD	V	

Tentative=Discussion are ongoing

**UPDATED: DEC 30, 2020**

<b>DANCE TEAM</b>				
<b>DATE</b>	<b>OPPONENT</b>	<b>TIME</b>	<b>LEVELS</b>	<b>NOTES</b>
<i>16-Jan</i>	<i>Kaukauna</i>	<i>TBD</i>		<i>Tentative</i>
20-Mar	WACPC Regional	TBD	NA	
10-Apr	WACPC State	TBD	NA	

Tentative=Discussion are ongoing

**UPDATED: DEC 30, 2020**

<b>GYMNASTICS</b>				
<b>DATE</b>	<b>OPPONENT</b>	<b>TIME</b>	<b>LEVELS</b>	<b>NOTES</b>
26-Jan	Verona	6pm	JV, V	Virtual Meet
<i>5-Feb</i>	<i>Baraboo</i>	<i>6pm</i>	<i>JV, V</i>	<i>Tentative</i>
12-Feb	Jville Parker	6pm	JV, V	
13-Feb	Platteville	11am	JV, V	
18, 19, 20-Feb	WIAA Sectionals	TBD	V	
26, 27-Feb	WIAA State	TBD	V	

Tentative=Discussion are ongoing

**UPDATED: DEC 30, 2020**

<b>BOYS HOCKEY</b>				
<b>DATE</b>	<b>OPPONENT</b>	<b>TIME</b>	<b>LEVELS</b>	<b>NOTES</b>
<i>ALL TBD</i>				
2, 4, 5-Feb	WIAA Regionals	TBD	V	
9, 12, 13-Feb	WIAA Sectionals	TBD	V	
18, 19, 20-Feb	WIAA State	TBD	V	

Tentative=Discussion are ongoing

**UPDATED: DEC 30, 2020**

<b>GIRLS HOCKEY</b>				
<b>DATE</b>	<b>OPPONENT</b>	<b>TIME</b>	<b>LEVELS</b>	<b>NOTES</b>
<i>ALL TBD</i>				
2, 4, 5-Feb	WIAA Regionals	TBD	V	
9, 12, 13-Feb	WIAA Sectionals	TBD	V	
18, 19, 20-Feb	WIAA State	TBD	V	

Tentative=Discussion are ongoing

**UPDATED: DEC 30, 2020**

<b>SKI &amp; SNOWBOARD</b>				
<b>DATE</b>	<b>OPPONENT</b>	<b>TIME</b>	<b>LEVELS</b>	<b>NOTES</b>
25-Jan	WSHARA	TBD	NA	Devil's Head
1-Feb	WSHARA	TBD	NA	Devil's Head
8-Feb	Conference Race	TBD	NA	Devil's Head
13, 14, 15 Feb	State Meet	TBD	NA	13th-Snow, 14th-Male Skiers, 15th Female Skiers

Tentative=Discussion are ongoing

**UPDATED: DEC 30, 2020**

<b>BOYS SWIM</b>				
<b>DATE</b>	<b>OPPONENT</b>	<b>TIME</b>	<b>LEVELS</b>	<b>NOTES</b>
30-Dec	Baraboo	4pm	JV, V	
<i>15-Jan</i>	<i>Jville Parker</i>	<i>TBD</i>	<i>JV, V</i>	<i>Tentative</i>
21-Jan	Milton	6pm	JV, V	
30-Jan	WIAA Sectionals	TBD	V	
6-Feb	WIAA State	TBD	V	

Tentative=Discussion are ongoing

**UPDATED: DEC 30, 2020**

<b>WRESTLING</b>			
<b>DATE</b>	<b>OPPONENT</b>	<b>TIME</b>	<b>LEVELS</b>
8-Jan	Holmen	6pm	JV, V
<i>15-Jan</i>	<i>Milton</i>	<i>TBD</i>	<i>JV, V</i>
22-Jan	Tomah	5pm	JV, V
30-Jan	WIAA Regionals	TBD	V
2-Feb	WIAA Team Sectionals	TBD	V
6-Feb	WIAA Sectionals	TBD	V
11, 12, 13-Feb	WIAA State	TBD	V
19, 20-Feb	WIAA Team State	TBD	V

Tentative=Discussion are ongoing

**UPDATED: DEC 30, 2020**

<b>NOTES</b>
<i>Tentative</i>

*Tentative*