

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, January 11, 2021

7:00 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person, subject to space limitations, as well as guidelines and orders that are in place for indoor gatherings. Members of the public who choose to access the meeting via live stream video may do so at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>

Public comments will be limited to 3 minutes. The Board will allow 1 hour for public comments.

Public comments are to be sent to Rebecca McDonough

at district_administrator@waunakee.k12.wi.us by 5:00 p.m. the day of the Board meeting. All comments will be reviewed by the Board members. Email comments will be reviewed by the board but not read out loud. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted outside the buildings and brought into the meeting individually to present; if you are attending the Board meeting in person, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

You will be required to abide by guidelines and/or orders required for indoor public locations in Dane County and Wisconsin. If in-person attendance is unexpectedly high at a Board meeting, adhering to social distancing guidelines may not be possible in the limited space available in the District Office.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) AND (f)

- A. Review Minutes of December 14, 2020 Meeting and January 4, 2021 Special Meeting
- B. Review Individual Administrator, Teacher Contract Recommendations, Resignations and Retirements, Succession Plans, and Organizational Structure.
- C. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- D. Review Individual Co-Curricular Contract Recommendations
- E. Discuss Administrative Contracts.
- F. Discuss Tentative Agreement with Waunakee Teacher's Association and Related Compensation for Employee Groups

IV. RETURN TO OPEN SESSION

V. BOARD DEVELOPMENT WORKSHOP

VI. APPROVAL OF MINUTES

Included in your packet you will find the minutes from the December 14,2020 regular meeting for your review and approval.

- A. Review minutes from the 12/14/20 regular meeting and 12/17/20 meeting and 1/4/21 Special meeting. 11

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VIII. PUBLIC COMMENTS 24

Individuals may use this time to comment on any items listed as part of the meeting agenda. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Past practice has allowed 30 minutes for this section of the agenda. Emailed comments will be shared and reviewed by all the board members but will not be read out loud.

IX. TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Report

Anna Englebert and Quinn Bogooost are the high school student representatives who will provide an update of events from the high school.

B. Teacher Update

Kyle Emmert and Ashley Taylor will provide an update on items related to the teaching staff.

C. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

This section of the agenda is reserved for any comments from members of the board on meetings they attended over the last month or other informational items.

2. 2021 WASB Resolutions 27

Please find the WASB Resolutions for 2021 at the attached link, that will be discussed at the Delegate Assembly in a few weeks at the State Education Convention in Milwaukee. Brian Hoefler is our delegate this year. Please review the resolutions and you can provide feedback to them on Monday night, or at a time prior to the convention.

<https://www.wasb.org/wp-content/uploads/2020/11/Report-To-The-Membership-On-Proposed-2021-Resolutions-Corrected.pdf>

3. Spring Election Update and Related items 33

Attached is a copy of the memo to the municipality & county clerks for candidates for the 2021 spring elections.

1/5/21 was the due date for all candidacy paperwork to be turned in. The Candidates for the Spring 2021 Election are:

Town of Westport, City of Middleton, City of Madison Seat -
Anne Luebke
Ted Frey

Town of Vienna Seat -
Mark Hetzel

Also attached is the Exemption from Filing Campaign Finance Reports. ALL board members must sign this annually in January. Even if you are running in the spring election you still need to sign this to cover your time as a board member from January 2021 - election day. Please complete this form and return to Rebecca on Monday night.

4. Review Timelines for Board and Superintendent Evaluation Process 35

As a guide -- traditional timeline was as follows:

- * School Perceptions Survey (hard copy in folder) and Open ended Questions (attached) due by February BOE meeting
- * Superintendent Eval & Priorities Eval given out at Feb BOE meeting and asked to be returned by end of March
- * After March BOE meeting Individual Reminder sent to each BOE member sharing what they still needed to turn in by the end of March.

The Board has discussed a revised process and timeline for 2020 and should be discussed the revised timing during this agenda item.

X. COVID-19 RELATED UPDATES, RECOMMENDATIONS AND DECISIONS POINTS INCLUDING BUT NOT LIMED TO REOPENING PLANS , CO-CURRICULAR OPTIONS, REQUIRED POLICIES AND PRACTICES, HUMAN RESOURCES IMPLICATIONS, AND OTHER RELATED TOPICS REQUIRING TIMELY ATTENTION BY THE SCHOOL BOARD.

A. Review of Data Dashboard 36

Attached please find the COVID Data Dashboard from January 4, 2020. An updated Dashoard will be shared with the Board on Monday.

B. Consider 5-12 Return to School Plan

The purpose of this agenda item is for the Board to consider final approval of the return of students in grades 5-12 to school in a hybrid model at the beginning of the 2nd Semester of the 2020-2021 school year on January 26, 2021.

The administration has presented at previous school board meetings the detailed plans and procedures for the return of students in grades 5-12 to school. One of the final steps in this preparation process occurs on Monday, January 11th with communication to parents regarding communication to parents on the instructional plans, logistical processes, and finalization of transportation needs. Additionally, the cleaning and sanitization products/process you approved at the December Board Meeting is being put in place this week.

With your approval of the return of students on January 26th, we will continue to assess and plan for the future. Next steps in our planning include movement to a 5-day week at the 7-12 level and extension of the school day to a full-day (7-12), in the future, as well.

XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Diversity, Equity, Inclusion Committee

- 1. Review minutes from the 12/15/20 and 12/22/20 meetings. 58

B. Budget Committee Meeting

- 1. Review Minutes from the 1/4/21 Budget Committee Meeting 61
- 2. 2020-2021 Budget 62

The purpose of this agenda item is to review the 2020-21 Budget. The HR Committee met on Monday, December 21st to make a recommendation on 2020-21 pay increases. This recommendation will be considered under the Human Resource Committee Report at the Board Meeting on Monday, January 11th. The Facility Committee met on Monday, December 21st to make a recommendation on additional Capital Maintenance projects, and those projects will be brought forward for approval under the Facility Committee Report at the Board Meeting on Monday, also.

The following three documents are attached:

- 1. Summary of November 2020 Referendum Funds, including the Facility Committee recommendation on additional plumbing enhancements.
- 2. Revenue Replacement which identifies funds that can be reallocated within the 2020-21 budget towards salary and benefits increases.
- 3. Salary and Benefit recommendation from the HR Committee to the School Board on January 11th.

The original salary and benefit budget estimate from April 2020 includes \$918,323.55. The budget adjustments in October of 2020 removed approximately

\$420,000 in resources from the 2020-21 budget, leaving approximately \$500,000 remaining for salary and benefit increases. The revenue replacement document identifies approximately \$842,798 in the 2020-21 budget that can be reallocated towards pay increases. The HR Committee recommendation will require \$667,559.08 in resources from the revenue replacement document. Of those resources, \$147,000 from special ed paras should be considered a permanent reallocation while approximately \$520,000 will need to be reallocated back to their original budgets for the 2021-22 school year.

The most important thing to keep in mind at this point is that the reallocation of funds within the 2020-21 budget to salary and benefit increases will have to be replaced during the 2021-22 budget process, or over subsequent years. Administration will review this point specifically at the meeting.

No action will be needed on this specific agenda item on Monday as the action items related to the work of the Budget Committee coincide with recommendations from the Human Resource and Facility Committees.

3. 2021-2022 Budget Planning Process 65

The purpose of this agenda item is to review a draft of the budget timeline for the 2021-22 school year and the Wisconsin DPI School Funding Proposal. Attached please find a draft timeline and the Wisconsin DPI Proposal for school funding in the 2021-23 State Budget process.

The Budget Committee supports having a budget engagement meeting with the full Board, Administration, and Teacher Leadership Team prior to the presentation of the first draft of the budget in May. Projected time for the meeting is after spring break in March or early April.

Additionally, the Administration will bring draft budget priorities to the Budget Committee at their February meeting.

C. Human Resources Committee Meeting.

1. Review the 12/21/20 Meeting minutes 92
2. Consider Tentative Agreement Between Waunakee Teacher's Association and Waunakee Board Negotiations Team for 2020-2021 Contract Year.

The Waunakee Community School District Human Resource Committee and the Waunakee Teachers Association met on December 7, 2020 for purposes of negotiations. Negotiations are limited to consideration of base wages with a maximum rate set by the Wisconsin Employment Relations Commission which for Collective Bargaining Agreements starting on July 1, 2020 is capped at 1.81%. The HR Committee and the WTA came to a tentative agreement on a 1.81% base wage increase which is being recommended to the full Board on Monday evening.

The WTA and the Board need to both vote to ratify this agreement.

3. Consider Compensation for All Employee Groups for 2020-2021 School Year. 94

Attached please find the staff compensation recommendation from the Human Resource Committee for your consideration. This proposal was approved by a 3-0 vote by the HR Committee. The Budget Committee also reviewed this proposal and is recommending it to the Board on a 2-1 vote.

Specifically this proposal, includes:

1. 1.81% base wage increase for teachers (previous agenda item).
 2. \$900 in supplemental pay to teachers who earned their Points.
 3. 2.75% base wage increase for administration and administrative support staff.
 4. 2.75% base wage for hourly staff plus \$.10 per hour supplemental pay to increase competitiveness of their wage scale.
 5. Completion of the Classified Staff's Pay Schedule for 5-15 years (multiple year plan to complete salary schedule restructure for veteran hourly staff).
 6. Increase the daily substitute teacher pay rate from \$120 to \$130.
4. Consider Equivalent Emergency Paid Sick Leave After January 1, 2021 for Remainder of the 2020-2021 School Year. 95

The Families First Coronavirus Response Act will expire on December 31, 2020. EPSL provided up to 80 hours of paid leave (total hours equal to number of hours they work on average over a two-week period). Administration proposes making this EPSL-like leave available to employees who did not use it during the start of the 20/21 school year. This recommendation was endorsed by the Human Resource Committee and is being recommended to the full Board for consideration.

Brian Grabarski will be at Monday's meeting to present this agenda item and to answer any questions.

D. Facility Committee

1. Review Minutes from the 12/21/20 Meeting. 96
2. Consider Fund 10 Capital Maintenance Projects 98

The purpose of this agenda item is to consider additional plumbing enhancements.

Attached please find a high level summary of the November 2020 Operational Referendum funds. Also attached please find a high level summary of additional plumbing enhancements that could be installed throughout the District.

The Facility Committee is recommending that administration prioritize the plumbing enhancements and approved/recommends an allocation up to \$90,000 for this project.

3. Consider Fund 41 Capital Maintenance Projects. 101

The purpose of this agenda item is to discuss Fund 41 Capital Maintenance Projects. Attached please find the Fund 41 budget as approved by the School Board back in July. Since July, the School Board approved funding elementary plumbing enhancements and district-wide HVAC enhancements out of Fund 41, and then subsequently reallocating these costs to the November 2020 referendum. As a result we are back to the budget from July, with the exception of the High School gym reconfiguration. The funds remaining in Fund 41 is equal to \$625,880.

The Facility Committee reviewed a set of projects presented by the administration and is recommending the following projects to the Board for approval:

- A. High School Boiler
- B. Prairie Elementary Oven
- C. High School Steamer
- D. District Administrative Office Security
- E. 911 Activation from Panic Button
 - a. High School Boiler 103
 - b. Prairie Elementary School Oven 105
 - c. High School Steamer 112
 - d. Bethel Circle Security 120
 - e. 911 Activation from Panic Button 123
- E. Co-Curricular Committee Meeting
 - 1. Review Minutes from the 12/22/20 Meeting. 124
- F. Medical Ad Hoc Committee
 - 1. Review Minutes from the 12/14/20 Meeting. 125

XII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Administrative Reports/Action Items
 - 1. 2021-2022 Open Enrollment Capacity Recommendations 127

The purpose of this agenda item is to request School Board approval of 2021-2022 open enrollment capacity. Attached are the calculations for both regular and special education, by grade level. Administration is required to provide the calculated open

enrollment openings as attached, and the School Board may opt to modify the calculations.

The recommendations for the 2021-2022 open enrollment capacity is based off the School Board open enrollment policy. The open enrollment law was significantly changed during February of 2012. One of the changes in the law was a requirement that the School Board identify in January of each year the number of openings in each grade for open enrollment students. In addition, the open enrollment law was changed during the 2015-17 state budget process. We are now required to separately calculate the number of special education openings, and districts are not allowed to deny open enrollment to special education students based on undue financial burdens.

For 2021-2022, I am estimating enrollment based on a conservative casting forward of our current enrollment with some minor growth factors. Please note that the number of sections identified for each grade level may, and most likely will, change as we survey parents who made other educational decisions for this school year who we anticipate returning in the fall, along with natural community growth.

The School Board policy states the following "Open enrollment acceptance guarantees shall be given to a nonresident student already attending school in the district or his/her sibling, even if space is not available". Because of this statement, please be aware that all nonresident students already attending Waunakee will be guaranteed acceptance and students with siblings will be guaranteed acceptance. A guaranteed acceptance does not guarantee placement in a specific elementary school as administration retains the right to assign students to an elementary school with capacity.

Attached please find a spreadsheet with structures outlining the number of sections and potential openings at each grade level and within special education. Administration will guide the Board through understanding this spreadsheet and your options on Monday night. The yellow highlights in the attachment represent changes from one year to the next and do not reflect recommendations.

2. Summer School

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Sheila Weihert will be in attendance at Monday's Board Meeting to review the data from Summer School 2020 and to forecast for you planning that has begun for Summer School 2021. Attached is her report that she will review with you on Monday.

3. School District Audit Services

I recently learned that Wegner CPAs, our audit firm, is phasing out of government audits, and thus will no longer be able to serve as our auditor for the coming audit cycle. Wegner has developed a relationship with WIPFLI and will refer clients to the them. We also have an option of conducting a Request for Proposal process to select our next audit firm. I recommend an RFP process for audit services and working with the Budget Committee on making a recommendation to the full Board.

4. Announcements/Correspondence 136
 Please see the attached letters from the WI High School Forensic Association recognizing three groups of our High School Students who, under the direction of Rick Braun, competed and received two Critic's Choice awards, a Directing award, three Ensemble awards and one All State award at the 2020 State Theatre Festival, held virtually. Also receiving Outstanding Acting awards are Ruby Hlathein, Allison Smith, and Allison Horvatin.

XIII. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of December 2020.

B. Finance

1. Monthly Finance Reports 139
 Attached you will find the 2020-21 Budget Status report as of December 31, 2020, and the Cash Reconciliation report for November 2020.

Also attached please find the SSM Health Wellness Clinic Performance Report for November as well as the District Financial report for the Wellness Clinic for your review. This report tracks expenditures over time beginning with the first month of the clinic.

C. Safety Drill Logs 165

D. Gifts and Field Trips

1. Gifts 168

Attached please find the memos regarding the following gifts.

Youth masks from University Book Store received by Prairie for all 4K-4 building sites.

Monetary donation from Nord Gear to Arboretum

2. Field Trips

E. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements 170

XIV. BOARD BUSINESS

A. Legislative Update

- B. Board Retreat Follow-up
- C. Discuss Referendum Planning
- D. Conventions/Workshops

XV. FUTURE AGENDAS AND MEETINGS

- A. Agenda Items for Next Meeting
- B. Special Meeting
- C. Budget Committee
- D. Co-Curricular Committee
- E. Curriculum Committee
- F. Facility Committee
- G. Human Resources Committee
- H. Policy Committee
- I. Goals Committee

XVI. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III

XVII. RETURN TO OPEN SESSION

XVIII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XIX. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Minutes of Regular Meeting - Open

The Board of Education Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, December 14, 2020, beginning at 7:00 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

President Boetcher called the meeting to order. A motion was made by Engebretson, second by Ensign to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c) and(f) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 7-0 on a roll call vote. Time 7:20 PM

II. ROLL CALL

Boetcher- Yes, Brandt - Yes, Engebretson - Yes, Ensign- Yes, Heinemann – Yes, Hetzel- Yes, Hoefler- Yes (Virtual)

Also Present: Randy Guttenberg, Brian Grabarski (Virtually), Steve Summers (Virtually), Brian Borowski, and Parent SR and Student LR (regarding closed session item III B)

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) (f)

A. Review Minutes of November 09, 2020 Meeting

B. Parent Request for Special Consideration of High School Program

See attached memo.

A motion was made by Heinemann, second by Brandt, to deny the request as presented.

Motion carried 7-0.

C. Review Individual Administrator, Teacher Contract Recommendations, Resignations and Retirements

D. Review Individual Co-Curricular Contract Recommendations

E. Review Individual Support Staff/Custodial Staff Recommendations, Resignations, and Retirements

F. Specific COVID-19 Incident Update/Clarification

IV. RETURN TO OPEN SESSION

A motion was made by Hetzel, second by Brandt, to adjourn closed session. Motion carried 7-0. Time: 7:58 PM. The Board reconvened in open session at 8:01 PM

V. BOARD DEVELOPMENT WORKSHOP

A. Listening Session Follow - Up

The board acknowledged that this is always a useful session. They heard many staff members request that more listening sessions are offered. Another comment was made regarding matching these sessions with the board meetings.

VI. APPROVAL OF MINUTES

Review and consider the open meeting minutes for the 11/09/20.

A motion was made by Hetzel, second by Heinemann, to approve the minutes as posted.

Motion carried 7-0.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Hetzel, second by Ensign to approve the agenda as posted. Motion carried 7-0.

VIII. PUBLIC LISTENING SESSION

Individuals may use this time to comment on any school district related items. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Individuals making a public comment should include their name, address and relationship to the school district. Each individual will be allowed 3 minutes to comment. The Board will allow 1 hour for public comments.

Boetcher read those who request to be read.

Allie Crosby - Attendance for Virtual learning.

Alyssa Feidt - In person learning - reasonable attendance policy

These comments as well as the comments sent to be reviewed will be posted in the extras section of the agenda.

IX. TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Report

Anna Englebert and Quinn Bogost will give the students report.

They reported the Virtual Holiday Sing along that will be this week. The One Act Team went virtually to state. Eco Club is having a black out this Sunday from 8-9pm Spirit days at the High School. The Zoom and Elf event was successful. In January there will be zoom a craft and a blood drive. They also gave some feedback regarding the virtual learning this year. Most students feel that they are managing, if you are responsible with your schedule. All the students are looking forward to winter break as a good time to decompress before finals.

B. Teacher Update

Ashley Taylor gave the staff update. The staff is very appreciative of the listening sessions. They are appreciative of the teachers who voted for the recertification of the WTA. Last month, the board was told about the “behind the scenes” videos from the Intermediate School. There are now “behind the scenes” videos from the Middle School, the High School and Arboretum Elementary. They appreciate the students and families for continuing to be engaged during this difficult time.

C. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

This section is reserved for any comments from members of the board on meetings they attended or other informational items.

Hetzel and several others were able to attend the zoom meeting regarding Dr. Allen's Harvard Metrics presentation

2. Peace Walk Video

David Boetcher shared that several organizations in the area are creating a video to speak on how they support the recent Peace walk. If you are interested in participating in a WCSO BOE video, let Dave know after the meeting.

X. COVID-19 RELATED UPDATES, RECOMMENDATIONS AND DECISIONS POINTS INCLUDING BUT NOT LIMITED TO REOPENING PLANS , CO-CURRICULAR OPTIONS, REQUIRED POLICIES AND PRACTICES, HUMAN RESOURCES IMPLICATIONS, AND OTHER RELATED TOPICS REQUIRING TIMELY ATTENTION BY THE SCHOOL BOARD.

A. Review of Data Dashboard and input from Medical Advisory Ad Hoc Committee

Attached please find the recent Dashboard Data from December 7, 2020. This data will be updated again on Monday and you will be presented with an updated data sheet at the meeting. Our numbers seems to be trending down across the County and in Waunakee. Randy Guttenberg reviewed the current data. At this point there is a current decline in the numbers across the country. He also briefly reviewed the discussion at the Medical Advisory Committee.

B. Review and Consider Cleaning/Sanitation Practices and Policy

Randy Guttenberg and John Cramer explained the bucket process for cleaning in the classrooms. This process will allow both adult staff or students to help clean in between classes, at the level of comfort requested by the teacher. This process will not be required by teachers or students but only to be used as needed or as wanted. The custodial staff will make sure everything is sanitized each night.

The board asked that it is made very clear to staff what the expectation are for cleaning in their classrooms. The board also asked that the schedules for the middle school and the high school are accurate. They also asked that the schedule for passing time is brought back to the January board meeting to assure it is practical.

After much discussion Heinemann made a motion, second by Brandt to approve the cleaning process as presented and to make it an admendment to the cleaning policy as posted. Motion carried 7-0.

C. Update on School Reopening Planning for Grades 5-12.

Randy Guttenberg shared the 5-12 parent survey results for which instructional model parents are choosing for their child for the start of the 2nd Semester (January 26th) -- Hybrid or Remote Instruction.

The data from these surveys is being used to prepare for the return of students on January 26th. It is important information from a class scheduling, assignment to cohorts, and for busing.

The board had some discussion and asked a few questions. Randy acknowledged that Tim Schell, Jeff Kenas, Brian Borowski, Steve Summers regarding transportation and Anne Blackburn with communication has done a great job to be prepared for this transition.

D. Review Practices Related to Student Quarantine or Other Absences.

Randy Guttenberg asked Amy Johnson and Shelia Weihert to present the procedures as are posted on the agenda and answer some questions regarding how we address attendance this year, particularly in our elementary level. The procedures that our administrative team put together at the beginning of the school year acknowledged the unique issues posed by COVID. They were able to explain that there were new codes added, because our system has to have a code

E. Review/Clarify/Consider Winter Co-Curricular Program Decisions

Randy Guttenber summarized the motions from November and requests from coaches regarding winter athletics be allowed to start competitions on January 4th. Aaron May presented the draft of the COVID 19 Guidelines for Winter Athletics 2020-2021.

The board asked many quesitons, discussed this request as well as reviewed the guidelines as presented.

A motion was made by Hetzel, second by Engebretson, to allow medium and high risk sports to practice at this time following the PHMDC guidelines and allowing competition once numbers go down, or a Dane County League is formed or no earlier than January 4, 2021. After much discussion, Engebretson, second by Heinemann, asked for a call to question. The call to question carried 6=Y – 1=N.

The original motion failed on a roll call vote 3=Y – 4=N.

Roll Call: Brandt – N, Engebretson – Y, Ensign – Y, Heinemann – N, Hetzel – Y, Hoefler – N, Boetcher – N

Boetcher made a motion, second by Hoefler, to schedule a Co-Curricular meeting on 12/22/20 so that this committee could consider the winter athletic protocols once they are updated per the discussion from the 12/14/20 meeting. If the committee approves these protocols, the winter sports would be allowed to move forward, per the original motion, on January 4, 2021.

Motion carried on a roll call vote 5=Y-2=N

Roll Call: Brandt – N, Engebretson – Y, Ensign – Y, Heinemann – N, Hetzel – Y, Hoefler – Y, Boetcher – Y

F. Review and Seek Feedback on Inclement Weather/Snow Days for 2020-2021

Randy Guttenberg presented the approach for snow days during the 2020-2021 school year. Instead of having a traditional snow day, the weather is usually forecasted days in advance, Randy would make the call in advance of a snow event to switch from face to face learning to a virtual learning day. A draft of this proposal is attached to the agenda.

After some discussion and questions the board was in favor of this plan for this year.

XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Medical Advisory Committee

1. Reviewed Minutes from 11/09/20 Meeting

B. Budget Committee

1. Reviewed Minutes from 11/16/20 Meeting

2. Consideration of Transfer of Funds from Fund 10 to Fund 41 for the cost of Capital Projects Funds.

The Budget Committee recommended that the costs for HVAC and plumbing enhancements (previously approved by the School Board) be allocated towards the November Operational Referendum funds. This motion was passed 3-0.

These costs were initially allocated towards Fund 41, the Capital Projects Fund. Allocating these funds towards the November Operational Referendum frees these funds back up within Fund 41. The Committee discussed other financial topics related to the Operational Referendum but is not ready to make any further recommendations at this time.

A motion was made to approve the costs for the HVAC and plumbing enhancements be allocated towards the November Operational Referendum funds as recommended by the budget committee. Motion carried 7-0.

C. Diversity, Equity, Inclusion Committee Meeting

1. Reviewed Minutes from 11/17/20 Meeting.

Brandt reported that the minutes were an accurate reflection of the meeting. They will begin the NEA Equity audit at the next meeting.

D. Curriculum Committee

1. Reviewed the minutes from the 11/18/20 meeting.

2. One Year Flexibility for Minimum Course Load for Second Semester Seniors

Randy Guttenberg presented the request from the High School to give Mr. Borowski latitude to work second semester seniors to fall below the normal course load requirement as long as they are eligible for graduation requirements.

Brian Borowski and Tim Schell were available to answer questions from the board on this topic. A motion was made by Boetcher, second by Hetzel to allow this latitude for this year. Motion carried 7-0.

E. Human Resources Committee

1. Minutes from the 12/07/20 Human Resources Committee Meeting were reviewed.

XII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Administrative Reports/Action Items

1. District Financial Audit

Steve Summers explained the findings of the annual audit and answered any questions.

A motion was made by Hetzel, second by Brandt, to approve the annual financial audit as presented. Motion carried 7-0.

2. Consider 66.0301 Agreement with SunPrairie Area School District for 50% Educational Interpreter

Randy Guttenberg presented and answered questions regarding a cooperative agreement with Sun Prairie Area School District for a 50% Educational Interpreter for a student that moved to our district and requires these services per their IEP. We will be able to claim Transfer of Service funds for this expense.

A motion was made by Hetzel, second by Heinemann, to approve accepting this agreement as presented. Motion carried 7-0.

3. 2021-2022 and 2022-2023 Calendars

Randy Guttenberg presented the 2021-2022 & 2022-2023 school calendars as drafted by the District Calendar Committee met on December 8th.

A motion was made by Heinemann, second by Ensign, to approve the 2021-2022 & 2022-2023 Calendars as presented. Motion carried 6-1.

4. Announcements/Correspondence

There was no announcements/correspondence.

XIII. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of November 2020.

B. Finance

1. Monthly Finance Reports

The 2020-21 Budget Status report as of November 30, 2020, and the Cash Reconciliation report for October 2020 and the District Financial report for the Wellness Clinic for your review.

2. District Census Report

The 2020-21 district census process has been completed and revealed. Safety Drill Logs Attached please find the Safety Drill Logs that are required to be shared with the Board.

C. Gifts and Field Trips

1. Gifts

a. High School Scholarship Gifts.

Donations to the Mary Ann Zauner Scholarship and to the Yvonne Ziegler Scholarship.

2. Field Trips

D. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

New Teacher Staff

Theresa Jarvi, 1st Grade Teacher, AES

New Support Staff

Jody Doll, Para Educator - Regular Education, HES

Dawn Maier, Health Assistant, IS

Ilyaas Miran, Technology Assistant, HS

Caitlin Schmitt-Olsen, Para Educator - Regular Education, HES

Todd Sparby, Custodian, IS

Internal Staff Changes - No Action

Jeff Breunig - from Custodian, IS, to Custodian, MS

Deb Carpenter - from Admin Asst to the Principal, to Admin Asst to Assoc Dir of Student Services

Joshua Ramsay - from Custodian, HS, to Maintenance

William Ripp - from Custodian, HS, to Courier

Melissa Watson - from Admin Asst, Student Services, to Accounts Payable Specialist

Resignations

Stacy Chancellor, Para Educator - Regular Education, HES

Emma Meriggioli, Para Educator - Regular Education, HES
Andrew Seifert, Technology Assistant, IS
Lisa Walker, 1st Grade Teacher, AES

Retirements

Rich Hellenbrand, Maintenance

A motion was made by Hetzel, second by Brandt to approve the consent agenda as presented.
Motion carried 7-0.

XIV. BOARD BUSINESS

A. Conventions/Workshops

Board members were reminded to let Rebecca know if they were signing up for convention.

B. Discuss Continued Live Streaming of Committee Meetings

The board discussed stopping the live streaming of committee meetings. After discussion they decided that they would discontinue this practice.

C. Legislative Update

Boetcher shared with the board that there is legislative discussion on school district's paying parents for having virtual learning. Please write your legislators if you feel strongly regarding this decision.

XV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Meeting

B. Special Meeting -

C. Budget Committee – 1/4/21 @ 5:30PM

D. Co-Curricular Committee – 12/22/20 @ 4:00PM

E. Curriculum Committee - Schedule meeting in January 2021

F. Facility Committee - 12/21/20 @ 6:30PM

G. Goals Committee -

H. Human Resources Committee – 12/21/20 @ 11:00AM

I. Policy Committee

XVI. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III - NA

XVII. RETURN TO OPEN SESSION - NA

XVIII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XIX. ADJOURN

The Board of Education adjourned at 10:19 PM on a motion by Heinemann, second by Brandt and passed unanimously by a voice vote 7-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date

JE:rm

Minutes of WCSD Board Retreat

The Board of Education Waunakee Community School District

A WCSD Board Retreat of the Board of Education of Waunakee Community School District was held Thursday, December 17, 2020, beginning at 5:00 PM in the Heritage Elementary School LGA
501 South St.
Waunakee, WI 53597.

I. CALL TO ORDER

Dave Boetcher called the meeting to order at 5:01PM

II. ROLL CALL

Present: Boetcher – Yes, Engebretson – Yes, Ensign – Yes, Heinemann – Yes, Hetzel – Yes, Hoefler – Yes.

Also Present – Randy Guttenberg

III. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Hetzel, second by Ensign, to approve the agenda as presented.
Motion carried 6-0.

IV. THE SCHOOL BOARD RETREAT WILL FOCUS ON DIALOG AND DISCUSSION RELATED TO SCHOOL BOARD GOVERNANCE AND DISTRICT OPERATION AND WILL INCLUDE WORK IN THE FOLLOWING AREAS:

A. Goals of School Board Members

The purpose of this agenda item is to:

- Review 2020 Goals
- Consider Board priorities for the next year.

Ideas for priorities that were shared by Board Members prior to the meeting include:

- Diversity, Equity, Inclusion
- District Branding and Logo Development

Boetcher open the discussion asking for a review of the goals, to lay out new goals, and the process to achieve this. Randy Guttenberg brought a draft outline of District Priorities (attached to the agenda) to facilitate some discussion for this agenda item and others.

The following points were part of the discussion of these priorities:

- The timing of the goals process doesn't seem to align accurately. Perhaps this could be a late spring/summer activity to prepare for fall. Should it align with the goals building administration does in the summer to allow for collaboration. Budget planning also needs to align with goal planning. The goals and evaluation also aligns

with the administrative contract. Timelines for these goals should be scheduled so they are completed.

- Re-Branding: This has been talked about for many years. We should start the discussion this spring. This could be about a 2 year process. It may be hard to do right now but it is important and could bring a new look and new feel, good way to get back to normal.
- Committee meetings do a lot of work and then it is all presented again at the full board level. The committees should have more power. The chairperson of the committee could give a 5 minute summary of what was stated at the meeting. Committees should have a purpose statement. Each section of strategic planning should be aligned with an administrator and a committee. If we only summarize at board meeting and we are not live streaming committee meetings, how is this information shared with the public? There will be items that, as a board, we will know will initiate community interest. Ways to communicate all information was discussed.
- Perhaps we could have “timed” agenda items to keep the agenda moving along. It would also help if we had a 12 month calendar of items up for discussion or consideration for each month so that administrators and board may be prepared.

This list of priorities will be reviewed by the Goals Committee who will bring this back to the full board.

B. Superintendent/BOE Evaluation Timeline

Attached please find the policy related to the Superintendent Evaluation. The purpose of this agenda item is to plan for and set a time for this evaluation process.

C. Board Communications with Stakeholder Groups

The purpose of this agenda item is to discuss communication with district stakeholder groups, both internal and external.

Regarding Internal Communications, the Board meets for a listening session with staff in each building in the fall. How have these listening sessions gone, what would you recommend to improve, and is there a need/interest to do additional listening sessions?

The board discussed how the last listening sessions have gone. While it is important to let the staff know that the board is listening to them, it is also important for staff to not circumvent going to administration when issues come up. The board decided to have more than one staff listening session a year. They had one in the fall and will have a second one after spring break.

Regarding communication with the public, ideas that have been proposed to consider: community listening sessions, open meeting issues, types of connections with the community, and frequency of forums.

The board reviewed the public comments policy. They would like written comments to be reviewed (not read out loud) by the board only and posted on the agenda when the minutes

are created. We can make this clear on the agendas. Since the board is meeting face to face, if the public would want their comment voiced at meeting they may come in to say it. The timing (3 minutes per speaker for a total of an hour) seems reasonable although the policy does indicate a total of 30 minutes and we have increased that recently.

After much discussion regarding a public listening session, it was determined to hold a listening session if there is a crisis situation or a topic that the board knows will be a concern of the public. They will plan to have one later in the spring (April/May) Perhaps have it jointly with administration.

Other items related to communication?

Social Media: Should board members respond to the public on social media? Even if stated, this is a personal opinion, it is still perceived as being the board's opinion. The public also could perceive a non-answer as negative. There is so much potential for miss communication or misunderstood communication. The group agreed that responses should not go out immediately after reading a comment but should be thought out and if responded to be done later and carefully. Many felt they should not be responded to. They agreed that as a board there should be discussion at board orientation regarding the pros and cons to responding to social media and the nuance in responding. Then each board member may determine their own comfort level to responding to social media comments.

D. Diversity, Equity, Inclusion

The purpose of this agenda item is to discuss the efforts related to Diversity, Equity, and Inclusion and the work of the associated ad hoc committee.

The board discussed hearing from the Diversity, Equity, Inclusion committee to give a report of where they are at in spring of 2021. The board members on the committee (Brandt & Hofer) should prepare this. Hetzel shared a document from WASB called WASB Statement to Members on Equity and Racial Justice.

This would be something to reflect on or discuss under board development. The board decided to have a Board Development meeting near the end of March to consider/discuss Equity.

E. School Board Meeting Structure

The purpose of this agenda item is to discuss the structure and operation of Board Meetings. Areas that have been brought forward by Board Members as topics to discuss include:

- Board use of electronic equipment during BOE meetings
- Public Comments at Meetings
- Committee Meetings - YouTube
- Mission Statements
- Other?

Attached are select policies that relate to Board Operations and may serve as a springboard to dialog on pertinent topics.

The board discussed the agenda and if they should consider changing the order of items. It was determined to keep the agenda as it currently is, but if there is an item that should be moved to the beginning of the meeting to make that part of the agenda approval process.

The board liked what has been put into the consent agenda. They can always pull something

out if they want more discussion on it. They would like to see a regular report/information regarding student achievement and other data metrics. This could be a report in consent agenda

The board discussed what the public perception is when they see boardmembers engaged in their electronic device more than the discussion, presentation or comment. Hetzel shared a proposal that he drafted after doing some research on this subject. This proposal may be viewed in the agenda of the meeting. Basically this proposal asks that devices are only used to view the meeting materials. If you get a message on a phone or other device that you need to attend to, you need to step out of the room. There are outlined ways for the community to engage with the board either before or after the meeting or via public comments during the meeting.

The board decided that the use of electronic devices during a meeting should be limited and that this should be reviewed each year as new board members are brought in.

F. Future Board Development

The purpose of this agenda item is to plan for future Board development needs.

A Board Development Meeting around Equity will be scheduled for late March.

The board would also like to consider updates from recent graduates from WCSD.

V. SPRING HEALTH ASSESSMENTS FOR EMPLOYEES WITH DISTRICT FAMILY HEALTH INSURANCE

A motion was made by Hetzel, second by Heinemann, to approve the change in handbook language regarding spring health assessments for this year only. Motion carried. 6-0.

adjour Judy Brian all in 7:49

VI. ADJOURN

A motion was made by Engebretson, second by Hoefler, to adjourn this meeting at 7:49 pm. Motion Carried 6-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date

JE:rm

Minutes of Special Meeting - Open

The Board of Education Waunakee Community School District

A Special Meeting of the Board of Education of Waunakee Community School District was held Monday, January 4, 2021, beginning at 7:00 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

President Boetcher called the meeting to order. A motion was made by Ensign, second by Hetzel to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c) and(f) to review Co-Curricular activities and related policies as they pertain to students and/or staff. Motion carried 7-0 on a roll call vote. Time 7:00 PM

II. ROLL CALL

Boetcher- Yes, Brandt - Yes, Engebretson - Yes, Ensign- Yes, Heinemann – Yes, Hetzel- Yes, Hoefler- Yes (Virtual)

Also Present: Randy Guttenberg, Brian Grabarski

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c) (f)

A. The board discussed Co-Curricular Activities and Related Policies As They Pertain to Students and/or Staff.

IV. RETURN TO OPEN SESSION

A motion was made by Engebretson, second by Ensign, to adjourn closed session. Motion carried 7-0. Time: 7:37 PM. The Board reconvened in open session at 7:40 PM

V. PUBLIC COMMENTS

There were no in person public comments. There was one emailed comment sent. All board members will review emailed comments. This comment is attached to the meeting agenda.

VI. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Hetzel, second by Heinemann to approve the agenda as posted. Motion carried 7-0.

VII. Request by a School Board Member for Reconsideration of the School Board's Decision from 11-9-20 Regarding the Review and Consideration of Co-Curricular Programs and Activities.

Boetcher explained the motions that revolved around Co-curriculars since 11/9/21

A motion was made by Heinemann, second by Brandt to change the Athletic protocol from a 10 day suspension, if an athlete is found practicing or competing with a team outside of the WCSD Team they are a part of, to being suspended from the team for the rest of the season.

As discussion of this topic started, a motion was made by Hetzel, second by Ensign, to table this motion for discussion to the end of this meeting. Motion carried 7-0.

Guttenberg reviewed the history of the co-curricular decisions up to this point.

A motion was made by Brandt, second by Boetcher, to rescind the motion made on November 9, 2020 regarding medium and high risk sports.

The November 9, 2020 motion mentioned is as follows:

The motion to allow medium and high risk sports to practice at this time following PHMDC guidelines and allowing completion once numbers go down, or a Dane county league is formed or (per the amendment) no earlier than January 11, 2021 carried on a roll call vote 5-1.

After board discussion, Heinemann, seconded by Brandt, asked for a call to question. The call to question carried 7-0.

The original motion to rescind the November 9, 2020 motion failed by a roll call vote Y=1 – N=6

Hetzel – N, Heinemann – N, Engebretson – N, Ensign – N, Brandt – Y, Hoefer – N, Boetcher – N.

Brandt asked, second by Heinemann to bring the motion regarding changing the athletic protocol off the table.

The motion to bring this motion off the table failed by a roll call vote Y=3 - N=4.

Hetzel – N, Heinemann – Y, Engebretson – N, Ensign – N, Brandt – Y, Hoefer – N, Boetcher – Y.

VIII. FUTURE AGENDAS AND MEETINGS

NA

IX. ADJOURN

The Board of Education adjourned at 8:22 PM on a motion by Heinemann, second by Hetzel and passed unanimously by a voice vote 7-0.

Respectfully submitted,

Judith Engebretson, Clerk

Date

JE:rm

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

Legal References:

Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]
[Section 19.83\(2\)](#) [discussion during period of public comment]

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]
[Section 19.85](#) [exemptions to open meetings]

Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

Adoption/Revision Date(s):

October 1989
March 1994
September 1994
January 2000
February 2002
May 2020

1 **WISCONSIN ASSOCIATION OF SCHOOL BOARDS, INC.**
2 Madison, Wisconsin
3 November 18, 2020

4
5 **REPORT TO THE MEMBERSHIP ON PROPOSED 2021 RESOLUTIONS**
6 WASB Policy & Resolutions Committee
7 Sue Todey, Sevastopol School Board, Chair
8

9
10 **Resolution 21-01: *One-Cent Sales Tax for School Infrastructure, Technology and Tax Relief***

11
12 **Create:** The WASB supports the implementation of a new statewide one-cent (one percent) sales
13 tax to help public school districts build, maintain, and upgrade facilities, upgrade district
14 technology infrastructure, software, and teacher training related to technology and help lower
15 property taxes for Wisconsin taxpayers. District electors would need to approve a one-time
16 revenue purpose statement before these sales tax funds could be expended and funding from the
17 sales tax could not be spent on supplies, hiring additional staff or employee salaries and benefits.
18

19 This one-cent sales tax is intended to provide equitable, designated funding for all public schools
20 and all students, distributed on a per-student basis, as a new, ongoing revenue stream for the
21 stated purposes and should not be used by the legislature to replace existing state revenues or for
22 other purposes. This tax should remain in place for a long enough period of time to enable schools
23 to borrow (issue bonds) against this revenue stream.
24

25 **Rationale:** Existing WASB resolutions support “new state revenues, including sales and income
26 taxes, and proposals to broaden the base of state tax programs in order to provide state revenues
27 to school districts consistent with WASB policies” as well as, “developing a well-balanced tax
28 system that lowers Wisconsin's heavy reliance on ... property taxes while properly funding
29 existing mandates.”
30

31 This resolution endorses a specific approach to augment those general statements. Supporters of
32 this resolution argue that providing revenue to schools through a sales tax increase has the
33 benefits of reducing the dependency on the property tax and including out-of-state visitors in
34 sharing in the cost through sales tax collections attributable to tourism. Other states, including the
35 neighboring states of Iowa and Illinois, have implemented “one-cent sales tax for schools”
36 programs. Supporters argue local communities in those states are using the funding based on
37 their unique facility/infrastructure needs and that it allows school boards in those states to create
38 more reliable long-term plans and budgets. Local school boards oversee facility planning, with
39 local community approval of the broad purposes and uses of the funding stream sought by this
40 resolution.

1 **Resolution 21-02: *Broadband Access***

2
3 **Create:** The WASB supports legislation to expand affordable, reliable, quality broadband access
4 for all Wisconsin communities, including funding for school districts to ensure broadband access
5 and devices for students and staff in their schools, school districts, and communities.
6

7 The WASB also supports expanding federal funding for school technology provided through the
8 E-Rate program as well as loosening restrictions on the use of E-Rate funding that limit
9 permissible expenditures of such funds to items on or pertaining to school premises.
10

11 **Rationale:** The experience of school closures last spring laid bare significant inequities in
12 students' ability to access to broadband internet connections in their homes and outside of
13 classrooms. A survey of Wisconsin school districts released in June 2020 by the Wisconsin
14 Educational Media & Technology Association (WEMTA) reported that 64 percent of Wisconsin
15 school districts said parts of their district lack broadband or cellular access, and 37 percent said
16 they were unable to provide hotspots or Wi-fi cards. Sluggish DSL connections, inadequate data
17 caps, and connections that slow even further so customers don't exceed their data cap hamper
18 students' ability to work away from school and receive an equitable education that is on a par
19 with that received by their peers in areas where quality broadband is readily available. This
20 resolution supports efforts to increase broadband access and address the so-called "homework
21 gap" at both the state and federal levels.
22
23

24 **Resolution 21-03: *Enrollment Hold Harmless***

25
26 **Create:** The WASB supports legislation to create a hold harmless exemption in district
27 membership calculations used for revenue limits and per pupil categorical aid to mitigate the
28 effects of enrollment fluctuations caused by extraordinary public health emergencies or other
29 disasters or emergencies that disrupt large portions of the state. This statutory exemption would
30 be authorized by the DPI upon consultation with state and local leaders.
31

32 **Rationale:** Student counts on the third Friday in September, the second Friday in January and in
33 summer school can significantly impact a school district's revenue limit, per pupil aid, and
34 general aid distribution. It is widely assumed that COVID-19 and its impacts have caused fall
35 2020-21 student counts to decrease, and in fact caused 2020 summer school enrollment to
36 decrease, leaving school districts to face negative fiscal consequences in 2020-21 and beyond.
37 The DPI cannot address this issue through the waiver process; a statutory change is required. This
38 resolution also recommends a triggering mechanism whereby the DPI would be authorized to
39 make statutorily approved adjustments or changes upon consultation with state and local leaders.
40
41

42 **Resolution 21-04: *Instruction on Indigenous Tribes (1989 Wisconsin Act 31)***

43
44 **Create:** The WASB calls upon the DPI to provide sufficient curricular resources and
45 professional development opportunities for teachers to assist all school districts in fulfilling the
46 requirements of 1989 Wisconsin Act 31, including initiatives that promote increased student
47 academic competency regarding 1989 Wisconsin Act 31.

1 **Rationale:** In the 1989-91 biennial budget bill (1989 Wisconsin Act 31), the Legislature enacted
2 a set of instructional mandates colloquially referred to as “Act 31” that generally require all public
3 school districts to provide instruction on the history, culture, and tribal sovereignty of
4 Wisconsin’s eleven federally-recognized American Indian nations and tribal communities. Some
5 argue that school districts are not meeting their Act 31 obligations. Current law does not require
6 data collection, tracking of compliance with Act 31 requirements, or evaluation of the efficacy of
7 the Act. Although the DPI and others (e.g., PBS Wisconsin) have made high-quality, standards-
8 aligned curricular resources related to Act 31 available, this resolution calls for further efforts to
9 provide resources and professional development opportunities and other initiatives aimed at
10 helping districts to meet Act 31 obligations.

11
12
13 **Resolution 21-05: *Special Education Flexibility to Address Emergencies***

14
15 **Create:** The WASB supports legislation that would grant state and federal flexibility for districts
16 in providing educational services, particularly special education services, to students during
17 school years disrupted by extraordinary public health emergencies or other emergencies that
18 affect large portions of the state or the nation. The primary goal of this flexibility should be to
19 enable schools to bring students to the level of achievement they would have been at had the
20 extraordinary emergency not occurred.

21
22 The WASB also supports efforts to relax certain federal financial requirements imposed on school
23 districts such as maintenance of effort requirements and proportionate share requirements that are
24 difficult or impossible to meet during periods when special education services are disrupted by
25 extraordinary public health emergencies or other emergencies that affect large portions of the
26 state or the nation. .

27
28 **Rationale:** When schools were ordered closed in the spring of 2020 due to the COVID-19
29 pandemic, special education services to many students with disabilities were disrupted. With
30 schools shut down for instruction, and with students not being transported to the extent they had
31 been prior to the pandemic, it was difficult to provide in-person services to many students with
32 disabilities. As a result, schools’ expenditures for many IEP related services may have decreased
33 due to factors beyond their control. Many students with IEP’s for whom in-person instruction
34 could not be provided last spring will likely need additional services to restore them to the
35 learning level they were at when schools shifted to virtual instruction. Strict enforcement of
36 maintenance of effort and proportionate share requirements could unfairly penalize school
37 districts for circumstances over which they had little control without benefitting students. Schools
38 should not face a “double whammy” of increased costs and reduced resources as they try to meet
39 the needs of students with disabilities.

1 **Resolution 21-06: Assessment and Report Card Waivers**
2

3 **Create:** The WASB supports that public school districts should continue to assess student growth
4 and performance using assessments and measures approved locally. However, the WASB also
5 supports legislation specifying that in any school year during which a public health emergency
6 (pandemic) or other disaster or emergency occurs that affects large portions of the state, state law
7 requiring assessments to be administered annually to pupils attending school in a public school
8 district, independent charter school, private choice school, or special needs scholarship program
9 school would not apply and the DPI would be prohibited from publishing school and school
10 district accountability reports in the following school year.

11
12 **Rationale:** State law imposes statutory requirements on the DPI to administer assessments and
13 issue school and district report cards based on the results of those assessments. These statutory
14 requirements may only be suspended by legislative action.
15

16 Administering assessments during a public health emergency such as a pandemic presents unique
17 challenges. One challenge is that test vendors or companies generally do not allow their tests to be
18 administered to students who are not physically present in school or another setting in which a
19 proctor is not present because of concerns over test security and data integrity. This presents
20 potential problems with so many students currently learning virtually or shifting between in-
21 person, hybrid, or virtual instruction due to health-related isolation or quarantine protocols due to
22 the current pandemic. Schools that are in virtual instruction mode during the testing windows
23 may not be able to administer the tests fairly or equitably to all students or may not be able to
24 administer the tests in a way that accommodates the concerns of test vendors.
25

26 The locally approved assessments referred to in the resolution are meant to augment state and
27 federally required assessments and can be administered multiple times during the school year.
28 Examples of locally approved assessments currently in use to assess student growth throughout
29 the year include tests such as the Star assessments and MAP assessments, among others.
30
31

32 **Resolution 21-07: Rehiring Retired Teachers and Staff**
33

34 **Repeal and Recreate Existing Resolution 4.37 as follows:** The WASB supports legislation to
35 remove any impediments to rehiring retired teachers and staff. Policies and standards for rehiring
36 retired staff should be set by each local school board.
37

38 **Rationale:** This resolution would substitute simplified language for the current language of a set
39 of existing WASB resolutions relating to impediments to rehiring retired teachers and staff,
40 including WRS pension and health insurance issues, and issues under the Affordable Care Act.
41

42 This resolution broadly authorizes the WASB to advocate for legislation removing impediments
43 to rehiring retired teachers and staff and enabling districts to have greater authority and flexibility
44 to rehire retired teachers and staff without identifying specific laws that need to be changed to
45 provide such authority. Rehiring retired employees can reduce a district's costs and provide the
46 district with employees who have experience and may have connections to students, other staff,
47 and the district.

1 **Resolution 21-08: *Superintendent Evaluations***
2

3 **Create:** The WASB supports confidential Superintendent evaluations to allow school districts to
4 continue to improve by providing a confidential framework for the leader of the district to
5 improve, therefore allowing or helping the district to improve. Disciplinary records are separate
6 and distinct from evaluations and would not be considered confidential under this resolution.
7

8 **Rationale:** Under current law, evaluations of a school principal that are part of educator
9 effectiveness are expressly required by statute to be kept confidential and are not subject to public
10 disclosure under the Public Records Law. By contrast, evaluations of a district's superintendent
11 are generally subject to public disclosure under the Public Records Law. Thus, under current law,
12 when a district receives a public records request asking for access to the performance evaluation
13 records of the district's superintendent, the records custodian (e.g., the school board) must apply a
14 balancing test (i.e., consider whether the public interest in confidentiality outweighs the public
15 interest in disclosure) to determine whether or not to grant access. Further, a district's
16 superintendent has the right to rebut or make corrections to the evaluation. This can potentially
17 be confusing to members of the public.
18

19 Proponents of this resolution argue that from a public policy standpoint, a board might be more
20 candid or more frank in its written evaluation of the district's superintendent if it knew that the
21 evaluation would remain confidential and would not be subject to release under a public records
22 request. Proponents also note that in private employment, it is rare for employees to be able to
23 obtain access to the evaluation records of their supervisors.
24
25

26 **Resolution 21-09: *Comprehensive School Safety Legislation***
27

28 **Repeal and recreate existing resolution 6.115 to read as follows:**
29

30 The WASB supports comprehensive school safety legislation, including:
31

- 32 a. New, permanent, and consistent funding that allows districts to enhance safety and
33 security by supporting one-time and ongoing costs, including, but not limited to:
34 i. Security improvements to infrastructure;
35 ii. Hiring SROs;
36 iii. Coordinating with community agencies;
37 iv. Training for staff and students about threats to safety, restorative practices,
38 de-escalation techniques and anti-bullying;
39 v. Mental health services;
40 vi. Equipping school crisis teams to react to threats; and
41
- 42 b. Allowing prosecutors to bring appropriate charges against any individual who
43 conveys a threat or false information concerning an attempt to injure or create
44 great bodily harm or threat of to a person on school property, school transportation,
45 or at a school event.
46

1 **Rationale:** This resolution would repeal and recreate existing resolution 6.115 to essentially
2 reorganize what is in the resolution already and make a number of wording changes. For
3 example, this resolution would substitute “New, permanent, and consistent funding” for the
4 existing “Allocating sufficient funds.” It also adds “coordinating with community agencies,”
5 “training for staff and students” and “restorative practices, de-escalation techniques and anti-
6 bullying” to the list of items for which school safety-related funds may be used and explicitly
7 calls for such funding to be used to “support ongoing costs.”
8
9

10 **Resolution 21-10: School District Mascots, Logos and Imagery**

11
12 **Create:** The WASB encourages school boards and districts to identify imagery, practices or
13 processes that may create a school environment that is not safe and welcoming to all students,
14 regardless of their race, ancestry or ethnicity, and to initiate discussions at the district level that
15 would lead to the retirement of mascots, logos, imagery, practices or processes that may create a
16 hostile, divisive or unwelcoming school environment.
17

18 **Rationale:** Supporters of ending the use of race-based imagery, including school mascots and
19 logos, contend that such imagery interferes with learning by creating, supporting, and maintaining
20 oversimplified and inaccurate views of peoples and their cultures. They argue such imagery
21 teaches or encourages students to stereotype groups of people on the basis of race, ancestry, or
22 ethnicity. This, in turn, creates barriers to learning by making school an inhospitable place for
23 some children.
24

TO: Municipal Clerks and Board Candidates
FROM: Randy S. Guttenberg, District Administrator
Waunakee Community School District
DATE: January 6, 2021
RE: **2021 SPRING ELECTION**

The following candidates have been certified for the Waunakee Community School District Board of Education position to be elected at large from the Town of Westport, City of Middleton, City of Madison. The candidate's name should appear as typed on the ballot for the spring election to be held on April 6, 2021 as follows:

ANNE LUEBKE
TED FREY

The following candidate has been certified for the Waunakee Community School District Board of Education the position to be elected at large from the Town of Vienna. The candidate's name should appear on the ballot for the spring election to be held on April 6, 2021 as follows:

MARK HETZEL

Spring Election – April 6, 2021

If you have any questions, please contact Randy Guttenberg, District Administrator at 849-2000

Copies to:

Candidates

Anne Luebke
Ted Frey
Mark Hetzel

Dane County Clerk

Scott McDonell
Patti Anderson
Rachel Rodriguez

Municipal Clerks

Angie Volkman, Town of Dane
Dianah Fayas, Town of Springfield
Kathleen Clark, Town of Vienna
Caitlin Stene, Village of Waunakee
Thomas G. Wilson, Town of Westport
Lorie Burns, City of Middleton
Maribeth Witzel-Behl, City of Madison Clerk

+++ EXEMPTION FROM FILING CAMPAIGN FINANCE REPORTS §11.0104 Wis. Stats. +++

- This registrant is eligible for exemption. This registrant will not accept contributions, make disbursements or incur obligations in an aggregate amount of more than \$2,000 in a calendar year. I am aware that per statute §11.0104(2), exempt status is effective only for the calendar year it is granted, and must be renewed each year if the committee wishes to remain exempt from filing reports.
- This registrant is no longer eligible to claim exemption.

Signature of Candidate or Treasurer

Date

Committee Name

Calendar Year of Exemption

ETHID# (if necessary)

Exemption From Filing Campaign Finance Reports

All committees must file campaign finance reports, unless they check the box to claim exemption and remain within those limits.

- o A committee not collecting or spending more than \$2,000 total in a calendar year.
- o Candidate committees and Party Committees must register before collecting or spending any money, but those committees may not have to file reports if they claim exemption.
- o PACs and IECs do not have to register until they collect or spend more than \$2,500 in a calendar year. A PAC or IEC that is already registered, but will have limited activity for a calendar year, may claim exemption and would not have to file reports for that year.
- o A referendum committee that does not collect or spend more than \$10,000 is not required to register.
- o A recall committee that does not collect or spend more than \$2,000 is not required to register. A recall committee does not have to file reports unless it succeeds in forcing a recall election.

If a committee on exempt status exceeds any of the limits listed above:

- o The committee must immediately file an amended ETHCF-1 with the appropriate filing officer, revoking the exempt status.
- o The committee must report all campaign finance activity back to the beginning of the calendar year.

If a committee filed reports for the previous calendar year, and wishes to go on exempt status for the upcoming year, the committee must file a January Continuing report covering all activity through December 31st. Include an updated ETHCF-1 requesting exempt status for the upcoming year.

Renewing Exemption

Statute §11.0104(2) states that exemption is effective only for the calendar year it is granted. If a committee wishes to renew its exempt status, it must file the ETHCF-14 (Exemption Reverification) or a new ETHCF-1 before the closing of the first reporting period for which it would be required to file a report. Candidates on the ballot that calendar year may claim exemption when they first register, or renew their exemption from the previous calendar year, but a candidate on the ballot that calendar year may not claim exemption before the date of her/his election if he/she has not been on exempt status previously. See statute §11.0104(1) (b).

Revised COVID-19 Census Tract Data for Waukegan Area

Date	9/15/2020	9/16/2020	9/17/2020	9/18/2020	9/19/2020	9/20/2020	9/21/2020	9/22/2020	9/23/2020	9/24/2020	9/25/2020	9/26/2020	9/27/2020	9/28/2020	9/29/2020	9/30/2020	10/1/2020	10/2/2020	10/3/2020	10/4/2020	10/5/2020	10/6/2020	10/7/2020
Census Tract 111.02 (55025011102)																							
Population of Census Tract	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834
Positive Cases Aggregate	79	81	82	86	91	92	93	93	93	95	96	99	99	103	104	105	109	110	110	111	111	113	113
Negative Cases Aggregate	2468	2487	2526	2556	2592	2610	2623	2673	2694	2714	2740	2747	2754	2766	2780	2801	2822	2832	2842	2843	2848	2866	2881
Positive Case Change Per Day		2	1	4	5	1	1	0	0	2	0	1	3	0	4	1	1	4	1	0	1	2	0
Daily Total Tests Reported		21	40	34	41	19	14	50	21	22	26	8	10	12	18	22	22	14	11	1	6	20	15
Census Tract 112 (55025011200)																							
Population of Census Tract	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500
Positive Cases Aggregate	75	77	81	83	86	87	87	87	92	92	92	92	92	93	96	98	102	105	108	111	116	116	118
Negative Cases Aggregate	2650	2664	2681	2701	2724	2738	2754	2781	2790	2799	2826	2838	2856	2863	2880	2898	2915	2931	2950	2954	2963	2981	2991
Positive Case Change Per Day		2	4	2	3	1	0	0	5	0	0	0	0	1	3	2	4	3	3	3	5	0	2
Daily Total Tests Reported		16	21	22	26	15	16	27	14	9	27	12	18	8	20	20	21	19	22	7	14	18	12
Census Tract 113.01 (55025011301)																							
Population of Tract	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766
Positive Cases Aggregate	66	69	70	73	73	75	75	76	77	77	78	79	81	82	85	87	90	91	94	96	99	102	103
Negative Cases Aggregate	1717	1725	1751	1772	1793	1808	1818	1848	1897	1903	1922	1924	1930	1931	1943	1951	1959	1966	1975	1976	1979	1996	2011
Positive Case Change Per Day		3	1	3	0	2	0	1	1	0	1	1	2	1	3	2	3	1	3	2	3	3	1
Daily Total Tests Reported		11	27	24	21	17	10	31	50	6	20	3	8	2	15	10	11	8	12	3	6	20	16
Census Tract 113.02 (55025011302)																							
Population of Census Tract	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286
Positive Cases Aggregate	32	34	33	33	36	38	38	38	40	40	40	40	40	42	42	42	50	50	50	50	51	52	53
Negative Cases Aggregate	779	785	794	800	807	813	817	829	834	839	844	844	846	851	855	860	863	865	867	867	868	871	879
Positive Case Change Per Day		2	-1	0	3	2	0	0	2	0	0	0	0	2	0	0	8	0	0	0	1	1	1
Daily Total Tests Reported		8	8	6	10	8	4	12	7	5	5	0	2	7	4	5	11	2	2	0	2	4	9
Totals for Waukegan Area																							
Total Population	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386
Positive Cases Aggregate	252	261	266	275	286	292	293	294	302	304	305	307	312	316	326	331	347	355	362	367	377	383	387
Negative Cases Aggregate	7614	7661	7752	7829	7916	7969	8012	8131	8215	8255	8332	8353	8386	8411	8458	8510	8559	8594	8634	8640	8658	8714	8762
Positive Case Change Per Day		9	5	9	11	6	1	1	8	2	1	2	5	4	10	5	16	8	7	5	10	6	4
Negative Cases Per Day		47	91	77	87	53	43	119	84	40	77	21	33	25	47	52	49	35	40	6	18	56	48
Daily Total Tests Reported		56	96	86	98	59	44	120	92	42	78	23	38	29	57	57	65	43	47	11	28	62	52
Daily Percent Positive Tests		16.07%	5.21%	10.47%	11.22%	10.17%	2.27%	0.83%	8.70%	4.76%	1.28%	8.70%	13.16%	13.79%	17.54%	8.77%	24.62%	18.60%	14.89%	45.45%	35.71%	9.68%	7.69%
7 Day Average								6	5.86	5.43	4.29	3.00	2.86	3.29	4.57	4.14	6.14	7.14	7.86	7.86	8.71	8.14	8.00
14 Day Average															5.29	5.00	5.79	5.71	5.43	5.36	6.00	6.36	6.07
Positive Cases Per 100,000 Daily Positive Cases		31.68	17.6	31.68	38.72	21.12	3.52	3.52	28.16	7.04	3.52	7.04	17.6	14.08	35.2	17.6	56.32	28.16	24.64	17.6	35.2	21.12	14.08
Positive cases last 14 days															74	70	81	80	76	75	84	89	85
Burden Rate (Total Positive Cases Per 100K last 14 days)															18.61	17.60	20.37	20.11	19.11	18.86	21.12	22.38	21.37

Revised COVID-19 Census Tract Data for Waukegan Area

Date	10/8/2020	10/9/2020	10/10/2020	10/11/2020	10/12/2020	10/13/2020	10/14/2020	10/15/2020	10/16/2020	10/17/2020	10/18/2020	10/19/2020	10/20/2020	10/21/2020	10/22/2020	10/23/2020	10/24/2020	10/25/2020	10/26/2020	10/27/2020	10/28/2020	10/29/2020
Census Tract 111.02 (55025011102)																						
Population of Census Tract	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834
Positive Cases Aggregate	113	114	117	119	121	125	128	131	135	135	135	136	140	143	146	149	156	161	162	166	173	174
Negative Cases Aggregate	2906	2920	2931	2932	2941	2964	2980	2995	3016	3089	3162	3235	3240	3248	3268	3286	3308	3326	3339	3354	3362	3380
Positive Case Change Per Day	0	1	3	2	2	4	3	3	4	0	0	1	4	3	3	3	7	5	1	4	7	1
Daily Total Tests Reported	25	15	14	3	11	27	19	18	25	73	73	74	9	11	23	21	29	23	14	19	15	19
Census Tract 112 (55025011200)																						
Population of Census Tract	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500
Positive Cases Aggregate	121	125	130	134	136	137	144	148	154	155	156	158	162	168	172	181	189	198	202	207	217	220
Negative Cases Aggregate	3010	3033	3041	3041	3045	3057	3080	3093	3111	3193	3275	3357	3362	3367	3403	3424	3460	3489	3543	3576	3580	3596
Positive Case Change Per Day	3	4	5	4	2	1	7	4	6	1	1	2	4	6	4	9	8	9	4	5	10	3
Daily Total Tests Reported	22	27	13	4	6	13	30	17	24	83	83	84	9	11	40	30	44	38	58	38	14	19
Census Tract 113.01 (55025011301)																						
Population of Tract	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766
Positive Cases Aggregate	106	110	113	115	119	122	125	128	135	138	141	143	150	159	167	168	171	174	178	183	187	188
Negative Cases Aggregate	2026	2042	2058	2060	2105	2117	2135	2156	2182	2238	2294	2350	2360	2368	2387	2409	2430	2464	2480	2500	2507	2520
Positive Case Change Per Day	3	4	3	2	4	3	3	3	7	3	3	2	7	9	8	1	3	3	4	5	4	1
Daily Total Tests Reported	18	20	19	4	49	15	21	24	33	59	59	58	17	17	27	23	24	37	20	25	11	14
Census Tract 113.02 (55025011302)																						
Population of Census Tract	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286
Positive Cases Aggregate	53	54	55	55	56	57	59	60	60	60	60	61	65	72	73	77	80	80	81	85	89	91
Negative Cases Aggregate	889	891	892	893	895	896	904	910	916	944	972	999	1004	1008	1019	1027	1041	1053	1064	1076	1081	1089
Positive Case Change Per Day	0	1	1	0	1	1	2	1	0	0	0	1	4	7	1	4	3	0	1	4	4	2
Daily Total Tests Reported	10	3	2	1	3	2	10	7	6	28	28	28	9	11	12	12	17	12	12	16	9	10
Totals for Waukegan Area																						
Total Population	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386
Positive Cases Aggregate	393	403	415	423	432	441	456	467	484	488	492	498	517	542	558	575	596	613	623	641	666	673
Negative Cases Aggregate	8831	8886	8922	8926	8986	9034	9099	9154	9225	9464	9703	9941	9966	9991	10077	10146	10239	10332	10426	10506	10530	10585
Positive Case Change Per Day	6	10	12	8	9	9	15	11	17	4	4	6	19	25	16	17	21	17	10	18	25	7
Negative Cases Per Day	69	55	36	4	60	48	65	55	71	239	239	238	25	25	86	69	93	93	94	80	24	55
Daily Total Tests Reported	75	65	48	12	69	57	80	66	88	243	243	244	44	50	102	86	114	110	104	98	49	62
Daily Percent Positive Tests	8.00%	15.38%	25.00%	66.67%	13.04%	15.79%	18.75%	16.67%	19.32%	1.65%	1.65%	2.46%	43.18%	50.00%	15.69%	19.77%	18.42%	15.45%	9.62%	18.37%	51.02%	11.29%
7 Day Average	6.57	6.86	7.57	8.00	7.86	8.29	9.86	10.57	11.57	10.43	9.86	9.43	10.86	12.29	13.00	13.00	15.43	17.29	17.86	17.71	17.71	16.43
14 Day Average	6.36	7.00	7.71	7.93	8.29	8.21	8.93	8.57	9.21	9.00	8.93	8.64	9.57	11.07	11.79	12.29	12.93	13.57	13.64	14.29	15.00	14.71
Positive Cases Per 100,000 Daily Positive Cases	21.12	35.2	42.24	28.16	31.68	31.68	52.8	38.72	59.84	14.08	14.08	21.12	66.88	88	56.32	59.84	73.92	59.84	35.2	63.36	88	24.64
Positive cases last 14 days	89	98	108	111	116	115	125	120	129	126	125	121	134	155	165	172	181	190	191	200	210	206
Burden Rate (Total Positive Cases Per 100K last 14 days)	22.38	24.64	27.15	27.91	29.17	28.91	31.43	30.17	32.43	31.68	31.43	30.42	33.69	38.97	41.49	43.25	45.51	47.77	48.02	50.29	52.80	51.79

Revised COVID-19 Census Tract Data for Waukegan Area

Date	10/30/2020	10/31/2020	11/1/2020	11/2/2020	11/3/2020	11/4/2020	11/5/2020	11/6/2020	11/7/2020	11/8/2020	11/9/2020	11/10/2020	11/11/2020	11/12/2020	11/13/2020	11/14/2020	11/15/2020	11/16/2020	11/17/2020	11/18/2020	11/19/2020
Census Tract 111.02 (55025011102)																					
Population of Census Tract	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834
Positive Cases Aggregate	184	191	191	195	201	205	207	207	214	214	215	218	220	230	234	235	242	249	254	262	267
Negative Cases Aggregate	3389	3404	3431	3435	3472	3490	3504	3524	3542	3549	3560	3577	3594	3598	3612	3642	3662	3667	3695	3725	3747
Positive Case Change Per Day	10	7	0	4	6	4	2	0	7	0	1	3	2	10	4	1	7	7	5	8	5
Daily Total Tests Reported	19	22	27	8	43	22	16	20	25	7	12	20	19	14	18	31	27	12	33	38	27
Census Tract 112 (55025011200)																					
Population of Census Tract	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500
Positive Cases Aggregate	227	230	235	239	252	251	260	271	278	279	282	297	305	321	324	331	336	347	363	375	394
Negative Cases Aggregate	3616	3666	3694	3705	3725	3738	3749	3762	3780	3796	3811	3831	3845	3862	3870	3908	3932	3943	3969	3992	4015
Positive Case Change Per Day	7	3	5	4	13	-1	9	11	7	1	3	15	8	16	3	7	5	11	16	12	19
Daily Total Tests Reported	27	53	33	15	33	12	20	24	25	17	18	35	22	33	11	45	29	22	42	35	42
Census Tract 113.01 (55025011301)																					
Population of Tract	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766
Positive Cases Aggregate	198	201	202	208	221	223	226	236	237	240	239	249	252	256	258	260	267	270	274	282	289
Negative Cases Aggregate	2543	2554	2576	2584	2605	2626	2639	2654	2669	2676	2682	2706	2721	2735	2746	2760	2775	2783	2802	2825	2835
Positive Case Change Per Day	10	3	1	6	13	2	3	10	1	3	-1	10	3	4	2	2	7	3	4	8	7
Daily Total Tests Reported	33	14	23	14	34	23	16	25	16	10	5	34	18	18	13	16	22	11	23	31	17
Census Tract 113.02 (55025011302)																					
Population of Census Tract	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286
Positive Cases Aggregate	92	94	94	95	99	103	105	108	112	113	114	120	122	124	127	128	131	132	138	143	143
Negative Cases Aggregate	1100	1116	1126	1136	1141	1154	1163	1180	1186	1192	1208	1217	1227	1233	1234	1250	1259	1262	1274	1286	1296
Positive Case Change Per Day	1	2	0	1	4	4	2	3	4	1	1	6	2	2	3	1	3	1	6	5	0
Daily Total Tests Reported	12	18	10	11	9	17	11	20	10	7	17	15	12	8	4	17	12	4	18	17	10
Totals for Waukegan Area																					
Total Population	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386
Positive Cases Aggregate	701	716	722	737	773	782	798	822	841	846	850	884	899	931	943	954	976	998	1029	1062	1093
Negative Cases Aggregate	10648	10740	10827	10860	10943	11008	11055	11120	11177	11213	11261	11331	11387	11428	11462	11560	11628	11655	11740	11828	11893
Positive Case Change Per Day	28	15	6	15	36	9	16	24	19	5	4	34	15	32	12	11	22	22	31	33	31
Negative Cases Per Day	63	92	87	33	83	65	47	65	57	36	48	70	56	41	34	98	68	27	85	88	65
Daily Total Tests Reported	91	107	93	48	119	74	63	89	76	41	52	104	71	73	46	109	90	49	116	121	96
Daily Percent Positive Tests	30.77%	14.02%	6.45%	31.25%	30.25%	12.16%	25.40%	26.97%	25.00%	12.20%	7.69%	32.69%	21.13%	43.84%	26.09%	10.09%	24.44%	44.90%	26.72%	27.27%	32.29%
7 Day Average	18.00	17.14	15.57	16.29	18.86	16.57	17.86	17.29	17.86	17.71	16.14	15.86	16.71	19.00	17.29	16.14	18.57	21.14	20.71	23.29	23.14
14 Day Average	15.50	16.29	16.43	17.07	18.29	17.14	17.14	17.64	17.50	16.64	16.21	17.36	16.64	18.43	17.29	17.00	18.14	18.64	18.29	20.00	21.07
Positive Cases Per 100,000 Daily Positive Cases	98.56	52.8	21.12	52.8	126.72	31.68	56.32	84.48	66.88	17.6	14.08	119.68	52.8	112.64	42.24	38.72	77.44	77.44	109.12	116.16	109.12
Positive cases last 14 days	217	228	230	239	256	240	240	247	245	233	227	243	233	258	242	238	254	261	256	280	295
Burden Rate (Total Positive Cases Per 100K last 14 days)	54.56	57.33	57.83	60.09	64.37	60.34	60.34	62.10	61.60	58.58	57.07	61.10	58.58	64.87	60.85	59.84	63.86	65.62	64.37	70.40	74.17

Revised COVID-19 Census Tract Data for Waukegan Area

Date	11/20/2020	11/21/2020	11/22/2020	11/23/2020	11/24/2020	11/25/2020	11/26/2020	11/27/2020	11/28/2020	11/29/2020	11/30/2020	12/1/2020	12/2/2020	12/3/2020	12/4/2020	12/5/2020	12/6/2020	12/7/2020	12/8/2020	12/9/2020	12/10/2020
Census Tract 111.02 (55025011102)																					
Population of Census Tract	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834
Positive Cases Aggregate	269	271	272	272	283	286	292	292	298	304	311	316	317	322	327	329	330	334	335	336	338
Negative Cases Aggregate	3766	3786	3802	3822	3852	3860	3884	3899	3903	3910	3920	3925	3934	3953	3966	3973	3987	4000	4009	4017	4035
Positive Case Change Per Day	2	2	1	0	11	3	6	0	6	6	7	5	1	5	2	1	4	1	1	2	
Daily Total Tests Reported	21	22	17	20	41	11	30	15	10	13	17	10	10	24	18	9	15	17	10	9	20
Census Tract 112 (55025011200)																					
Population of Census Tract	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500
Positive Cases Aggregate	407	418	422	424	439	443	451	453	460	467	472	473	479	481	486	489	491	494	499	502	506
Negative Cases Aggregate	4041	4059	4081	4104	4126	4138	4164	4178	4189	4203	4217	4233	4240	4249	4267	4278	4299	4306	4311	4320	4337
Positive Case Change Per Day	13	11	4	2	15	4	8	2	7	7	5	1	6	2	5	3	2	3	5	3	4
Daily Total Tests Reported	39	29	26	25	37	16	34	16	18	21	19	17	13	11	23	14	23	10	10	12	21
Census Tract 113.01 (55025011301)																					
Population of Tract	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766
Positive Cases Aggregate	295	298	302	302	312	314	317	317	321	322	323	329	337	346	349	350	350	351	351	352	356
Negative Cases Aggregate	2848	2858	2875	2885	2904	2917	2923	2941	2949	2958	2966	2969	2977	2989	3000	3008	3019	3031	3039	3044	3054
Positive Case Change Per Day	6	3	4	0	10	2	3	0	4	1	1	6	8	9	3	1	0	1	0	1	4
Daily Total Tests Reported	19	13	21	10	29	15	9	18	12	10	9	9	16	21	14	9	11	13	8	6	14
Census Tract 113.02 (55025011302)																					
Population of Census Tract	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286
Positive Cases Aggregate	151	151	154	155	162	161	163	162	165	166	167	167	172	174	174	176	177	178	179	179	183
Negative Cases Aggregate	1312	1316	1336	1347	1353	1357	1357	1368	1374	1380	1386	1390	1391	1396	1403	1410	1413	1420	1420	1430	1432
Positive Case Change Per Day	8	0	3	1	7	-1	2	-1	3	1	1	0	5	2	0	2	1	1	1	0	4
Daily Total Tests Reported	24	4	23	12	13	3	2	10	9	7	7	4	6	7	7	9	4	8	1	10	6
Totals for Waukegan Area																					
Total Population	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386
Positive Cases Aggregate	1122	1138	1150	1153	1196	1204	1223	1224	1244	1259	1273	1285	1305	1323	1336	1344	1348	1357	1364	1369	1383
Negative Cases Aggregate	11967	12019	12094	12158	12235	12272	12328	12386	12415	12451	12489	12517	12542	12587	12636	12669	12718	12757	12779	12811	12858
Positive Case Change Per Day	29	16	12	3	43	8	19	1	20	15	14	12	20	18	13	8	4	9	7	5	14
Negative Cases Per Day	74	52	75	64	77	37	56	58	29	36	38	28	25	45	49	33	49	39	22	32	47
Daily Total Tests Reported	103	68	87	67	120	45	75	59	49	51	52	40	45	63	62	41	53	48	29	37	61
Daily Percent Positive Tests	28.16%	23.53%	13.79%	4.48%	35.83%	17.78%	25.33%	1.69%	40.82%	29.41%	26.92%	30.00%	44.44%	28.57%	20.97%	19.51%	7.55%	18.75%	24.14%	13.51%	22.95%
7 Day Average	25.57	26.29	24.86	22.14	23.86	20.29	18.57	14.57	15.14	15.57	17.14	12.71	14.43	14.29	16.00	14.29	12.71	12.00	11.29	9.14	8.57
14 Day Average	21.43	21.21	21.71	21.64	22.29	21.79	20.86	20.07	20.71	20.21	19.64	18.29	17.36	16.43	15.29	14.71	14.14	14.57	12.00	11.79	11.43
Positive Cases Per 100,000 Daily Positive Cases	102.08	56.32	42.24	10.56	151.36	28.16	66.88	3.52	70.4	52.8	49.28	42.24	70.4	63.36	45.76	28.16	14.08	31.68	24.64	17.6	49.28
Positive cases last 14 days	300	297	304	303	312	305	292	281	290	283	275	256	243	230	214	206	198	204	168	165	160
Burden Rate (Total Positive Cases Per 100K last 14 days)	75.43	74.67	76.43	76.18	78.45	76.69	73.42	70.65	72.91	71.15	69.14	64.37	61.10	57.83	53.81	51.79	49.78	51.29	42.24	41.49	40.23

Revised COVID-19 Census Tract Data for Waukegan Area

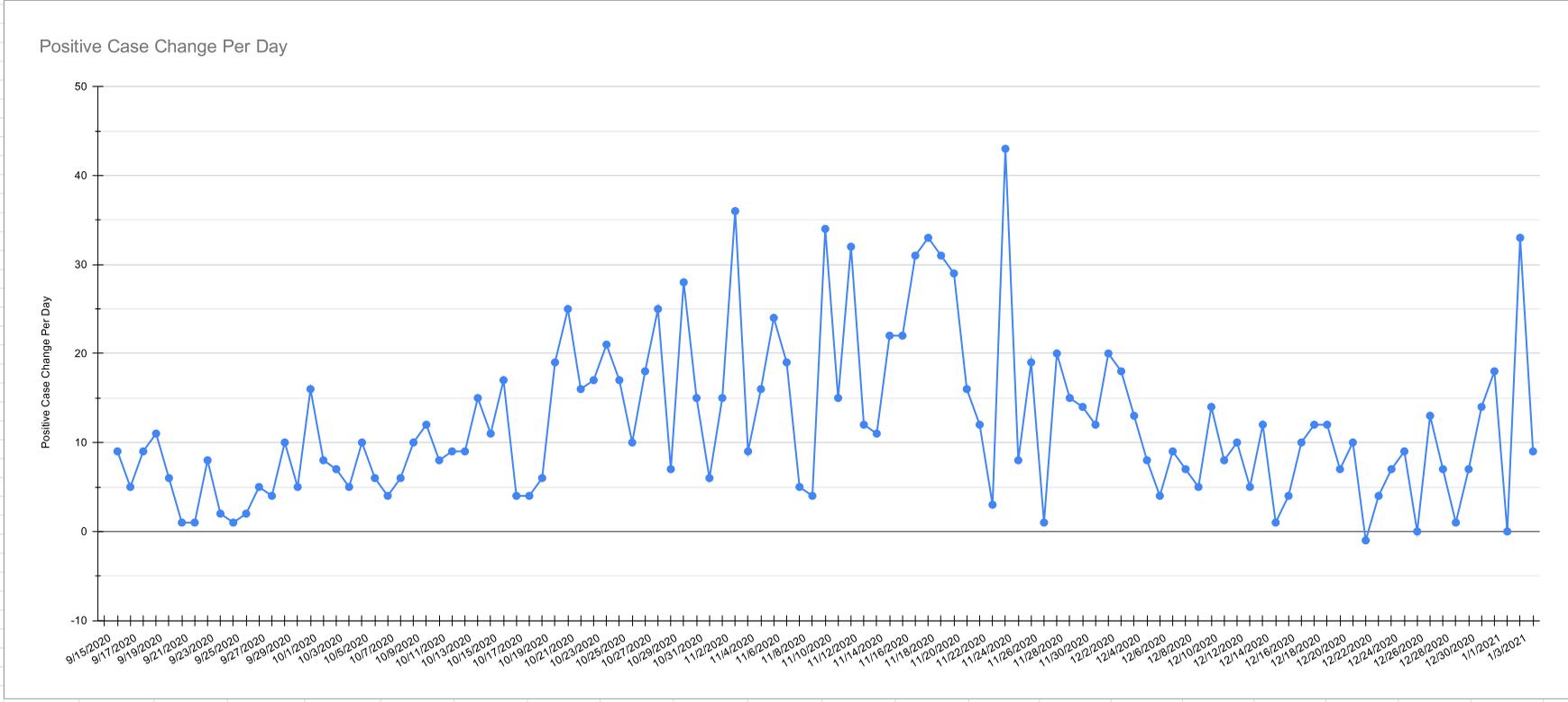
Date	12/11/2020	12/12/2020	12/13/2020	12/14/2020	12/15/2020	12/16/2020	12/17/2020	12/18/2020	12/19/2020	12/20/2020	12/21/2020	12/22/2020	12/23/2020	12/24/2020	12/25/2020	12/26/2020	12/27/2020	12/28/2020	12/29/2020	12/30/2020	12/31/2020
Census Tract 111.02 (55025011102)																					
Population of Census Tract	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834	8834
Positive Cases Aggregate	339	340	342	343	342	342	346	352	355	355	358	358	358	361	361	361	361	361	362	363	369
Negative Cases Aggregate	4051	4061	4072	4076	4083	4092	4106	4122	4143	4153	4162	4170	4171	4197	4213	4219	4226	4236	4246	4250	4269
Positive Case Change Per Day	1	1	2	1	-1	0	4	6	3	0	3	0	0	3	0	0	0	0	1	1	6
Daily Total Tests Reported	17	11	13	5	6	9	18	22	24	10	12	8	1	29	16	6	7	10	11	5	25
Census Tract 112 (55025011200)																					
Population of Census Tract	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500	9500
Positive Cases Aggregate	510	510	512	516	516	519	521	525	531	534	538	538	538	541	547	547	549	554	554	557	559
Negative Cases Aggregate	4345	4355	4370	4376	4376	4385	4394	4401	4419	4434	4444	4447	4455	4473	4493	4501	4505	4522	4525	4523	4526
Positive Case Change Per Day	4	0	2	4	0	3	2	4	6	3	4	0	0	3	6	0	2	5	0	3	2
Daily Total Tests Reported	12	10	17	10	0	12	11	11	24	18	14	3	8	21	26	8	6	22	3	1	5
Census Tract 113.01 (55025011301)																					
Population of Tract	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766	6766
Positive Cases Aggregate	358	364	364	370	371	372	375	377	379	381	382	381	385	386	389	389	396	398	398	399	404
Negative Cases Aggregate	3058	3069	3079	3086	3088	3096	3105	3112	3123	3138	3144	3146	3154	3160	3173	3182	3189	3195	3196	3195	3201
Positive Case Change Per Day	2	6	0	6	1	1	3	2	2	2	1	-1	4	1	3	0	7	2	0	1	5
Daily Total Tests Reported	6	17	10	13	3	9	12	9	13	17	7	1	12	7	16	9	14	8	1	0	11
Census Tract 113.02 (55025011302)																					
Population of Census Tract	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286	3286
Positive Cases Aggregate	184	187	188	189	190	190	191	191	192	194	196	196	196	196	196	196	200	200	200	202	203
Negative Cases Aggregate	1437	1448	1458	1460	1460	1463	1470	1474	1480	1483	1487	1490	1492	1496	1500	1506	1509	1512	1519	1521	1531
Positive Case Change Per Day	1	3	1	1	1	0	1	0	1	2	2	0	0	0	0	0	4	0	0	2	1
Daily Total Tests Reported	6	14	11	3	1	3	8	4	7	5	6	3	2	4	4	6	7	3	7	4	11
Totals for Waukegan Area																					
Total Population	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386	28386
Positive Cases Aggregate	1391	1401	1406	1418	1419	1423	1433	1445	1457	1464	1474	1473	1477	1484	1493	1493	1506	1513	1514	1521	1535
Negative Cases Aggregate	12891	12933	12979	12998	13007	13036	13075	13109	13165	13208	13237	13253	13272	13326	13379	13408	13429	13465	13486	13489	13527
Positive Case Change Per Day	8	10	5	12	1	4	10	12	12	7	10	-1	4	7	9	0	13	7	1	7	14
Negative Cases Per Day	33	42	46	19	9	29	39	34	56	43	29	16	19	54	53	29	21	36	21	3	38
Daily Total Tests Reported	41	52	51	31	10	33	49	46	68	50	39	15	23	61	62	29	34	43	22	10	52
Daily Percent Positive Tests	19.51%	19.23%	9.80%	38.71%	10.00%	12.12%	20.41%	26.09%	17.65%	14.00%	25.64%	-6.67%	17.39%	11.48%	14.52%	0.00%	38.24%	16.28%	4.55%	70.00%	26.92%
7 Day Average	7.86	8.14	8.29	8.71	7.86	7.71	7.14	7.71	8.00	8.29	8.00	7.71	7.71	7.29	6.86	5.14	6.00	5.57	5.86	6.29	7.29
14 Day Average	11.93	11.21	10.50	10.36	9.57	8.43	7.86	7.79	8.07	8.29	8.36	7.79	7.71	7.21	7.29	6.57	7.14	6.79	6.79	7.00	7.29
Positive Cases Per 100,000 Daily Positive Cases	28.16	35.2	17.6	42.24	3.52	14.08	35.2	42.24	42.24	24.64	35.2	-3.52	14.08	24.64	31.68	0	45.76	24.64	3.52	24.64	49.28
Positive cases last 14 days	167	157	147	145	134	118	110	109	113	116	117	109	108	101	102	92	100	95	95	98	102
Burden Rate (Total Positive Cases Per 100K last 14 days)	41.99	39.47	36.96	36.46	33.69	29.67	27.66	27.41	28.41	29.17	29.42	27.41	27.15	25.39	25.65	23.13	25.14	23.89	23.89	24.64	25.65

Revised COVID-19 Census Tract Data for Waunakee Area

Date	1/1/2021	1/2/2021	1/3/2021	1/4/2021
Census Tract 111.02 (55025011102)				
Population of Census Tract	8834	8834	8834	8834
Positive Cases Aggregate	373	373	387	387
Negative Cases Aggregate	4276	4293	4298	4302
Positive Case Change Per Day	4	0	14	0
Daily Total Tests Reported	11	17	19	4
Census Tract 112 (55025011200)				
Population of Census Tract	9500	9500	9500	9500
Positive Cases Aggregate	560	560	565	569
Negative Cases Aggregate	4540	4545	4549	4559
Positive Case Change Per Day	1	0	5	4
Daily Total Tests Reported	15	5	9	14
Census Tract 113.01 (55025011301)				
Population of Tract	6766	6766	6766	6766
Positive Cases Aggregate	416	416	427	431
Negative Cases Aggregate	3206	3210	3213	3220
Positive Case Change Per Day	12	0	11	4
Daily Total Tests Reported	17	4	14	11
Census Tract 113.02 (55025011302)				
Population of Census Tract	3286	3286	3286	3286
Positive Cases Aggregate	204	204	207	208
Negative Cases Aggregate	1533	1536	1536	1537
Positive Case Change Per Day	1	0	3	1
Daily Total Tests Reported	3	3	3	2
Totals for Waunakee Area				
Total Population	28386	28386	28386	28386
Positive Cases Aggregate	1553	1553	1586	1595
Negative Cases Aggregate	13555	13584	13596	13618
Positive Case Change Per Day	18	0	33	9
Negative Cases Per Day	28	29	12	22
Daily Total Tests Reported	46	29	45	31
Daily Percent Positive Tests	39.13%	0.00%	73.33%	29.03%
7 Day Average	8.57	8.57	11.43	11.71
14 Day Average	7.71	6.86	8.71	8.64
Positive Cases Per 100,000 Daily Positive Cases	63.36	0	116.16	31.68
Positive cases last 14 days	108	96	122	121
Burden Rate (Total Positive Cases Per 100K last 14 days)	27.15	24.14	30.67	30.42

Revised COVID-19 Census Tract Data for Waukegan Area

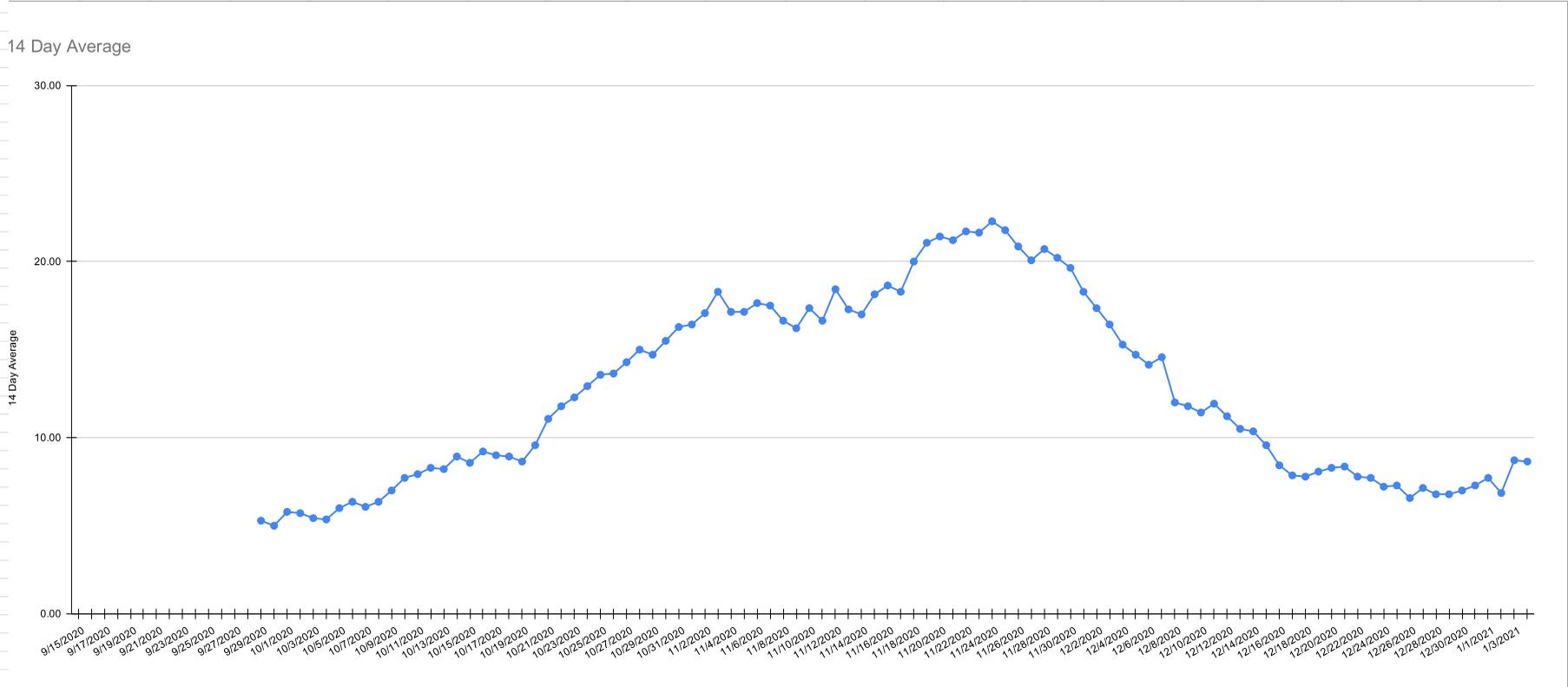
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1
4.4 Data Annotations

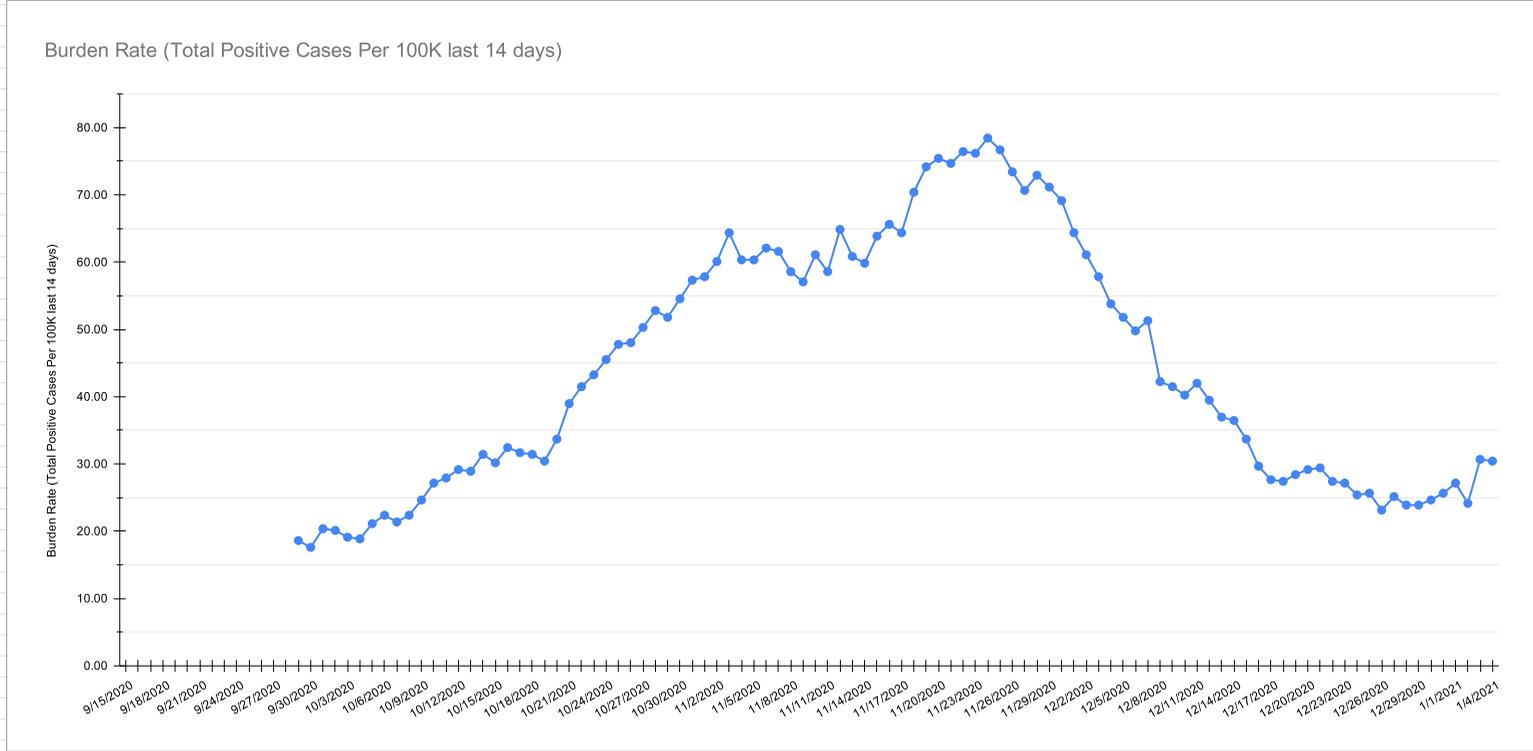
Revised COVID-19 Census Tract Data for Waukegan Area

Date	10/8/2020	10/9/2020	10/10/2020	10/11/2020	10/12/2020	10/13/2020	10/14/2020	10/15/2020	10/16/2020	10/17/2020	10/18/2020	10/19/2020	10/20/2020	10/21/2020	10/22/2020	10/23/2020	10/24/2020	10/25/2020	10/26/2020	10/27/2020	10/28/2020	10/29/2020
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Revised COVID-19 Census Tract Data for Waukegan Area

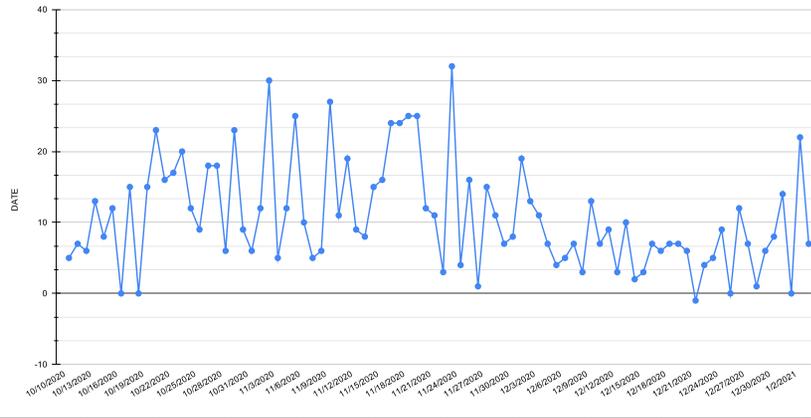
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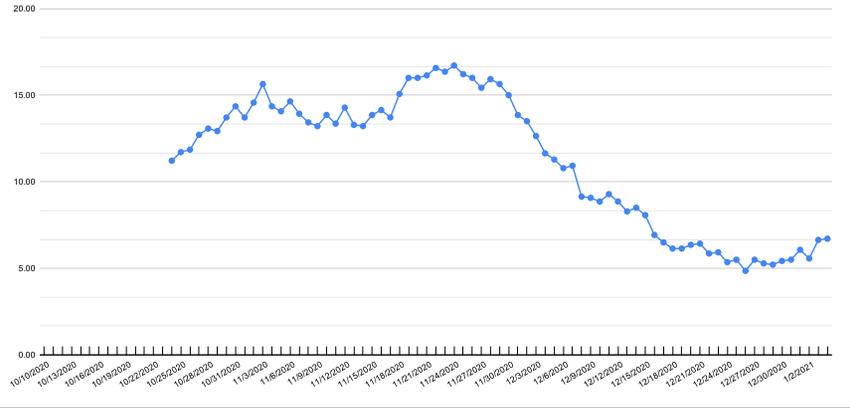
NAME	DATE	POSITIVE	POS_NEW	POS_7DAYAVG	NEGATIVE	NEG_NEW	NEG_7DAYAVG	DEATHS	DTH_NEW	DTH_7DAYAVG	TEST_NEW	TEST_7DAYAVG	HOSP_YES	HOSP_NO	HOSP_UNK	OBJECTID	% Positive Tests	POS_14 Day Ave	14 Burden Rate Per 100K
Waunakee Community	10/10/2020	327			6066				5				25	177	125	311768			
Waunakee Community	10/11/2020	332	5	5	6070	4	4	4	5	0		9	9	25	179	128	328451	55.56%	
Waunakee Community	10/12/2020	339	7	6	6120	50	27	27	5	0	0	57	33	25	183	131	324450	12.28%	
Waunakee Community	10/13/2020	345	6	6	6147	27	27	5	0	0	0	33	33	26	185	134	334933	18.18%	
Waunakee Community	10/14/2020	358	13	7.75	6199	52	33.25	5	0	0	65	41	26	192	140	332532	20.00%		
Waunakee Community	10/15/2020	366	8	7.8	6241	42	35	5	0	0	50	42.8	26	199	141	344346	16.00%		
Waunakee Community	10/16/2020	378	12	8.5	6294	53	38	5	0	0	65	46.5	26	208	144	347351	18.46%		
Waunakee Community	10/17/2020	378	0	7.29	6294	0	32.57	5	0	0	0	39.86	26	208	144	351084	#DIV/0!		
Waunakee Community	10/18/2020	393	15	8.71	6631	337	80.14	5	0	0	352	88.86	26	215	152	352587	4.26%		
Waunakee Community	10/19/2020	393	0	7.71	6789	158	95.57	5	0	0	158	103.29	27	214	152	318993	0.00%		
Waunakee Community	10/20/2020	408	15	9	6813	24	95.14	5	0	0	39	104.14	27	219	162	280632	38.46%		
Waunakee Community	10/21/2020	431	23	10.43	6830	17	90.14	5	0	0	40	100.57	27	232	172	275063	57.50%		
Waunakee Community	10/22/2020	447	16	11.57	6901	71	94.29	5	0	0	87	105.86	29	247	171	272995	18.39%		
Waunakee Community	10/23/2020	464	17	12.29	6957	56	94.71	5	0	0	73	107	31	258	175	251875	23.29%		
Waunakee Community	10/24/2020	484	20	15.14	7031	74	105.29	5	0	0	94	120.43	32	273	179	359031	21.28%	11.21	55.74
Waunakee Community	10/25/2020	496	12	14.71	7108	77	68.14	5	0	0	89	82.86	32	278	186	368214	13.48%	11.71	58.22
Waunakee Community	10/26/2020	505	9	16	7191	83	57.43	5	0	0	92	73.43	32	285	188	364952	9.78%	11.86	58.93
Waunakee Community	10/27/2020	523	18	16.43	7253	62	62.86	5	0	0	80	79.29	32	299	192	378485	22.50%	12.71	63.19
Waunakee Community	10/28/2020	541	18	15.71	7270	17	62.86	5	0	0	35	78.57	33	308	200	374530	51.43%	13.07	64.97
Waunakee Community	10/29/2020	547	6	14.29	7310	40	58.43	5	0	0	46	72.71	33	311	203	383204	13.04%	12.93	64.26
Waunakee Community	10/30/2020	570	23	15.14	7366	56	58.43	5	0	0	79	73.57	34	320	216	390866	29.11%	13.71	68.16
Waunakee Community	10/31/2020	579	9	13.57	7435	69	57.71	5	0	0	78	71.29	35	326	218	384602	11.54%	14.36	71.36
Waunakee Community	11/1/2020	585	6	12.71	7496	61	55.43	5	0	0	67	68.14	35	330	220	395750	8.96%	13.71	68.16
Waunakee Community	11/2/2020	597	12	13.14	7525	29	47.71	5	0	0	41	60.86	35	341	221	101095	29.27%	14.57	72.42
Waunakee Community	11/3/2020	627	30	14.86	7576	51	46.14	5	0	0	81	61	36	359	232	405469	37.04%	15.64	77.75
Waunakee Community	11/4/2020	632	5	13	7624	48	50.57	5	0	0	53	63.57	36	363	233	401823	9.43%	14.36	71.36
Waunakee Community	11/5/2020	644	12	13.86	7661	37	50.14	5	0	0	49	64	36	373	235	293305	24.49%	14.07	69.94
Waunakee Community	11/6/2020	669	25	14.14	7705	44	48.43	5	0	0	69	62.57	37	383	249	262980	36.23%	14.64	72.78
Waunakee Community	11/7/2020	679	10	14.29	7750	45	45	6	1	0.14	55	59.29	37	389	253	415897	18.18%	13.93	69.23
Waunakee Community	11/8/2020	684	5	14.14	7779	29	40.43	6	0	0.14	34	54.57	37	396	251	408825	14.71%	13.43	66.74
Waunakee Community	11/9/2020	690	6	13.29	7817	38	41.71	6	0	0.14	44	55	37	398	255	424894	13.64%	13.21	65.68
Waunakee Community	11/10/2020	717	27	12.86	7864	47	41.14	6	0	0.14	74	54	38	412	267	428983	36.49%	13.86	68.87
Waunakee Community	11/11/2020	728	11	13.71	7910	46	40.86	6	0	0.14	57	54.57	39	419	270	417050	19.30%	13.36	66.39
Waunakee Community	11/12/2020	747	19	14.71	7947	37	40.86	6	0	0.14	56	55.57	40	433	274	431081	33.93%	14.29	71.00
Waunakee Community	11/13/2020	756	9	12.43	7968	21	37.57	6	0	0.14	30	50	41	442	273	434686	30.00%	13.29	66.03
Waunakee Community	11/14/2020	764	8	12.14	8030	62	40	7	1	0.14	70	52.14	41	448	275	448756	11.43%	13.21	65.68
Waunakee Community	11/15/2020	779	15	13.57	8079	49	42.86	7	0	0.14	64	56.43	42	451	286	449204	23.44%	13.86	68.87
Waunakee Community	11/16/2020	795	16	15	8101	22	40.57	7	0	0.14	38	55.57	42	456	297	444314	42.11%	14.14	70.29
Waunakee Community	11/17/2020	819	24	14.57	8158	57	42	7	0	0.14	81	56.57	43	476	300	459179	29.63%	13.71	68.16
Waunakee Community	11/18/2020	843	24	16.43	8218	60	44	7	0	0.14	84	60.43	46	487	310	469237	28.57%	15.07	74.91
Waunakee Community	11/19/2020	868	25	17.29	8262	44	45	7	0	0.14	69	62.29	46	508	314	461899	36.23%	16.00	79.52
Waunakee Community	11/20/2020	893	25	19.57	8313	51	49.29	7	0	0.14	76	68.86	46	523	324	472785	32.89%	16.00	79.52
Waunakee Community	11/21/2020	905	12	20.14	8342	29	44.57	8	1	0.14	41	64.71	46	530	329	480937	29.27%	16.14	80.23
Waunakee Community	11/22/2020	916	11	19.57	8408	66	47	8	0	0.14	77	66.57	47	532	337	478452	14.29%	16.57	82.36
Waunakee Community	11/23/2020	919	3	17.71	8448	40	49.57	8	0	0.14	43	67.29	47	538	334	487430	6.98%	16.36	81.30
Waunakee Community	11/24/2020	951	32	18.86	8493	45	47.86	8	0	0.14	77	66.71	47	556	348	454055	41.56%	16.71	83.07
Waunakee Community	11/25/2020	955	4	16	8518	25	42.86	8	0	0.14	29	58.86	47	559	349	491610	13.79%	16.21	80.59
Waunakee Community	11/26/2020	971	16	14.71	8558	40	42.29	8	0	0.14	56	57	47	568	356	495452	28.57%	16.00	79.52
Waunakee Community	11/27/2020	972	1	11.29	8602	44	41.29	8	0	0.14	45	52.57	48	567	357	498825	2.22%	15.43	76.68
Waunakee Community	11/28/2020	997	15	11.71	8630	28	41.14	8	0	0	43	52.86	49	577	361	503281	34.88%	15.93	79.17
Waunakee Community	11/29/2020	998	11	11.71	8660	30	36	8	0	0	41	47.71	50	581	367	510176	26.83%	15.64	77.75
Waunakee Community	11/30/2020	1005	7	12.29	8687	27	34.14	8	0	0	34	46.43	51	585	369	209832	20.59%	15.00	74.55
Waunakee Community	12/1/2020	1013	8	8.86	8710	23	31	8	0	0	31	39.86	51	592	370	212431	25.81%	13.86	68.87
Waunakee Community	12/2/2020	1032	19	11	8724	14	29.43	8	0	0	33	40.43	50	609	373	514257	57.58%	13.50	67.10
Waunakee Community	12/3/2020	1045	13	10.57	8753	29	27.86	8	0	0	42	38.43	50	614	381	520660	30.95%	12.64	62.84
Waunakee Community	12/4/2020	1056	11	12	8792	39	27.14	8	0	0	50	39.14	50	626	380	526732	22.00%	11.64	57.87
Waunakee Community	12/5/2020	1063	7	10.86	8821	29	27.29	8	0	0	36	38.14	50	630	383	529702	19.44%	11.29	56.09
Waunakee Community	12/6/2020	1067	4	9.86	8848	27	26.86	8	0	0	31	36.71	50	635	382	158112	12.90%	10.79	53.61
Waunakee Community	12/7/2020	1072	5	9.57	8872	24	26.43	8	0	0	29	36	50	639	383	538638	17.24%	10.93	54.32
Waunakee Community	12/8/2020	1079	7	9.43	8896	24	26.57	8	0	0	31	36	50	645	384	538504	22.58%	9.14	45.44
Waunakee Community	12/9/2020	1082	3	7.14	8915	19	27.29	8	0	0	22	34.43	50	647	385	549409	13.64%	9.07	45.09
Waunakee Community	12/10/2020	1095	13	7.14	8941	26	26.86	9	1	0.14	39	34	51	651	393	557588	33.33%	8.86	44.02
Waunakee Community	12/11/2020	1102	7	6.57	8959	18	23.86	10	1	0.29	25	30.43	52	658	392	549233	28.00%	9.29	46.15
Waunakee Community	12/12/2020	1111	9	6.86	8993	34	24.57	10	0	0.29	43	31.43	52	663	396	562396	20.93%	8.86	44.02
Waunakee Community	12/13/2020	1114	3	6.71	9026	33	25.43	10	0	0.29	36	32.14	52	665	397	333260	8.33%	8.29	41.18
Waunakee Community	12/14/2020	1124	10	7.43	9042	16	24.29	10	0	0.29	26	31.71	52	670	402	375193	38.46%	8.50	42.25
Waunakee Community	12/15/2020	1126	2	6.71	9044	2	21.14	10	0	0.29	4	27.86	52	677	397	424155	50.00%	8.07	40.12
Waunakee Community	12/16/2020	1129	3	6.71	9062	18	21	13	3	0.71	21	27.71	52	678	399	581838	14.29%	6.93	34.44
Waunakee Community	12/17/2020	1136	7	5.86	9091	29	21.43	13	0	0.57	36	27.29	53	681	402	583608	19.44%	6.50	32.31
Waunakee Community	12/1																		

NAME	DATE	POSITIVE	POS_NEW	POS_ZDAYAVG	NEGATIVE	NEG_NEW	NEG_ZDAYAVG	DEATHS	DTH_NEW	DTH_ZDAYAVG	TEST_NEW	TEST_ZDAYAVG	HOSP_YES	HOSP_NO	HOSP_UNK	OBJECTID	% Positive Tests	POS_14 Day Ave	14 Burden Rate Per 100K
Waunakee Community	1/2/2021	1227	0	6.86	9441	16	17.71	13	0	0	16	24.57	58	735	434	596825	0.00%	5.57	27.69
Waunakee Community	1/3/2021	1249	22	8.29	9449	8	16.71	13	0	0	30	25	58	746	445	663072	73.33%	6.64	33.02
Waunakee Community	1/4/2021	1256	7	8.29	9466	17	15.43	13	0	0	24	23.71	58	748	450	668688	29.17%	6.71	33.37
Waunakee Community	1/5/2021																		
Waunakee Community	1/6/2021																		
Waunakee Community	1/7/2021																		
Waunakee Community	1/8/2021																		
Waunakee Community	1/9/2021																		
Waunakee Community	1/10/2021																		
Waunakee Community	1/11/2021																		
Waunakee Community	1/12/2021																		
Waunakee Community	1/13/2021																		
Waunakee Community	1/14/2021																		
Waunakee Community	1/15/2021																		
Waunakee Community	1/16/2021																		
Waunakee Community	1/17/2021																		
Waunakee Community	1/18/2021																		
Waunakee Community	1/19/2021																		
Waunakee Community	1/20/2021																		
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Waunakee Community	1/22/2021																		
Waunakee Community	1/23/2021																		
Waunakee Community	1/24/2021																		
Waunakee Community	1/25/2021																		
Waunakee Community	1/26/2021																		
Waunakee Community	1/27/2021																		
Waunakee Community	1/28/2021																		
Waunakee Community	1/29/2021																		
Waunakee Community	1/30/2021																		
Waunakee Community	1/31/2021																		
Waunakee Community	2/1/2021																		
Waunakee Community	2/2/2021																		
Waunakee Community	2/3/2021																		
Waunakee Community	2/4/2021																		
Waunakee Community	2/5/2021																		
Waunakee Community	2/6/2021																		
Waunakee Community	2/7/2021																		
Waunakee Community	2/8/2021																		
Waunakee Community	2/9/2021																		
Waunakee Community	2/10/2021																		
Waunakee Community	2/11/2021																		
Waunakee Community	2/12/2021																		
Waunakee Community	2/13/2021																		
Waunakee Community	2/14/2021																		
Waunakee Community	2/15/2021																		

School District Positive Daily Cases



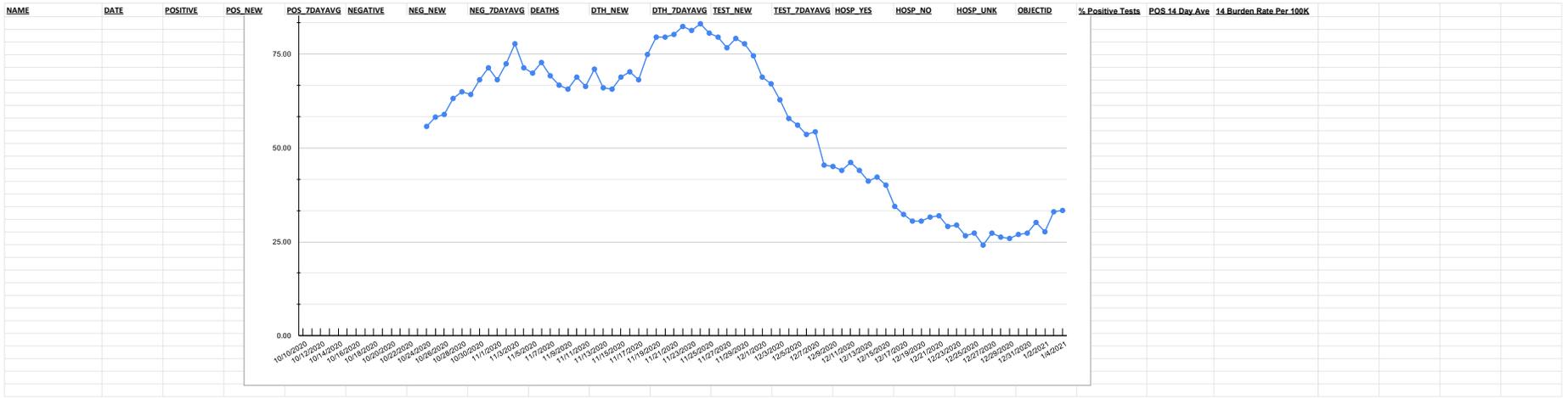
School District 14 Day Average



School District 14 Day Burden Rate Per 100,000

100.00





District

School	# Staff Positive Cases	# Staff Close Contacts	Staff Cleared from Positive-Test or Close Contact	# Student Positive Cases	# Student Close Contacts	Students Cleared from Positive-Test or Close Contact	# Students Not Attending Due to Symptoms Of Illness	# Classes Closed Due to COVID-19	# Activities Closed Due to COVID-19
4K	*	NA	NA	7	59	65	NA	*	*
Arboretum Elementary	*	8	8	11	39	48	NA	*	*
Heritage Elementary	5	9	14	8	49	52	NA	*	*
Prairie Elementary	5	13	18	12	59	68	NA	*	* 51
Intermediate School	7	9	16	17	36	50	NA	*	*
Waukeke Middle School	6	*	9	14	45	56	NA	*	*
Waukeke High School	*	20	23	45	97	140	NA	*	*
Bethel Circle	5	5	8	NA	NA	NA	NA	*	*
Total	27	68	96	114	384	479	NA	12	2

* Case and quarantine totals less than five are not reported to protect the privacy of individual students and staff. Quarantine status can be a result of case exposure at home, school, or in the community.

* Staff and Students may be monitored with symptoms, but not a Close Contact or have a Positive COVID-19 test result.

*Updated 01/04/21

Community - Waunakee Table 1

Metric	9/25	9/26	9/27	9/28	9/29	9/30	10/01	10/02	10/03	10/04	10/05	10/06	10/07	10/08	10/09	10/10	10/11	10/12
Total Positive Cases	1	2	5	4	10	5	16	8	7	5	10	6	4	6	10	12	8	9
Total Negative Cases	77	21	33	25	47	52	49	35	40	6	18	56	48	69	55	36	4	60
Daily % Positive Cases	1.28%	8.70%	13.16 %	13.79 %	17.54%	8.77%	24.62 %	18.60%	14.89 %	45.45%	35.71%	9.68	7.69	8.00	15.38	25.00	66.67	13.04
7 Day Average Positive Cases	4.29	3.0	2.86	3.29	4.57	4.14	6.14	7.14	7.86	7.86	8.71	8.14	8.00	6.57	6.86	7.57	8.00	7.86
14 Day Average Positive Cases	n/a	n/a	n/a	n/a	5.29	5.0	5.79	5.71	5.43	5.36	6.0	6.36	6.07	6.36	7.0	7.71	7.93	8.29
Burden Rate 14 Day Model per 100,000	n/a	n/a	n/a	n/a	18.62	17.60	20.37	20.11	19.11	18.86	21.12	22.38	21.37	22.38	24.64	27.15	27.91	29.17

Community - Waunakee Table 2

Metric	10/13	10/14	10/15	10/16	10/17 *	10/18 *	10/19	10/20	10/21	10/22	10/23	10/24	10/25	10/26	10/27	10/28	10/29	10/30	10/31	11/01	11/02
Total Positive Cases	9	15	11	17	4	4	6	19	25	16	17	21	17	10	18	25	7	28	15	6	15
Total Negative Cases	46	65	55	71	239	239	238	25	25	86	69	93	93	94	80	24	55	63	92	87	93
Daily % Positive Cases	15.79	18.75	16.67	19.32	1.65	1.65	2.46	43.18	50	15.69	19.77	18.42	15.45	9.62	18.37	51.02	11.29	30.77	14.02	6.45	13.89
7 Day Average Positive Cases	8.29	9.86	10.57	11.57	10.43	9.86	9.43	10.86	12.12	13.00	13.00	15.43	17.29	17.86	17.71	17.71	16.43	18.00	17.14	15.57	16.29
14 Day Average Positive Cases	8.21	8.93	8.57	9.21	9.00	8.93	8.64	9.57	11.07	11.79	12.29	12.93	13.57	13.64	14.29	15.00	14.71	15.50	16.29	16.43	17.07
Burden Rate 14 Day Model per 100,000	28.91	31.43	30.17	32.43	31.68	31.43	30.42	33.69	38.97	41.49	43.25	45.51	47.77	48.02	50.29	52.80	51.79	54.56	57.33	57.83	60.09

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Community - Waunakee Table 3

Metric	11/03	11/04	11/05	11/06	11/7	11/08	11/09	11/10	11/11	11/12	11/13	11/14	11/15	11/16	11/17	11/18	11/19	11/20	11/21	11/22	11/23
Total Positive Cases	36	9	16	24	19	5	4	34	15	32	12	11	22	22	31	33	31	29	16	12	3
Total Negative Cases	83	65	47	65	57	36	48	70	56	41	34	98	68	27	85	88	65	74	52	75	64
Daily % Positive Cases	30.25	12.16	25.40	26.97	25.00	12.20	7.69	32.69	21.13	43.84	26.09	10.09	24.44	44.90	26.72	27.27	32.29	28.16	23.53	13.79	4.48
7 Day Average Positive Cases	18.86	16.57	17.86	17.29	17.86	17.71	16.14	15.86	16.71	19.00	17.29	16.14	18.57	21.14	20.71	23.29	23.14	25.57	26.29	24.86	22.14
14 Day Average Positive Cases	18.29	17.14	17.14	17.64	17.50	16.64	16.21	17.36	16.64	18.43	17.29	17.00	18.14	18.64	18.29	20.00	21.07	21.43	21.21	21.71	21.64
Burden Rate 14 Day Model per 100,000	64.37	60.34	60.34	62.10	61.60	58.58	57.07	61.10	58.58	64.87	60.85	59.84	63.86	65.62	64.37	70.70	74.17	75.43	74.67	76.43	76.18

Community - Waunakee Table 4

Metric	11/24	11/25	11/26	11/27	11/28	11/29	11/30	12/1	12/2	12/3	12/4	12/5	12/6	12/7	12/8	12/9	12/10	12/11	12/12	12/13	12/14
Total Positive Cases	43	8	19	1	20	15	14	12	20	18	13	8	4	9	7	5	14	8	10	5	12
Total Negative Cases	77	37	56	58	29	36	38	28	25	45	49	33	49	39	22	32	47	33	42	46	19
Daily % Positive Cases	35.83	17.78	25.33	1.69	40.82	29.41	26.92	30.00	44.44	28.57	20.97	19.51	7.55	18.75	24.14	13.51	22.95	19.51	19.23	9.8	38.71
7 Day Average Positive Cases	23.86	20.29	18.57	14.57	15.14	15.57	17.14	12.71	14.43	14.29	16.00	14.29	12.71	12.00	11.29	9.14	8.57	7.86	8.14	8.29	8.71
14 Day Average Positive Cases	22.29	21.79	20.86	20.07	20.71	20.21	19.64	18.29	17.36	16.43	15.29	14.71	14.14	14.57	12.00	11.79	11.43	11.93	11.21	10.55	10.36
Burden Rate 14 Day Model per 100,000	78.45	76.69	73.42	70.65	72.91	71.15	69.14	64.37	61.10	57.83	53.81	51.79	49.78	51.29	42.24	41.49	40.23	41.99	39.47	36.96	36.46

Community - Waunakee Table 5

Metric	12/15	12/16	12/17	12/18	12/19	12/20	12/21	12/22	12/23	12/24	12/25	12/26	12/27	12/28	12/29	12/30	12/31	1/01	1/02	1/03	1/04
Total Positive Cases	1	4	10	12	12	7	10	-1	4	7	9	0	13	7	1	7	14	18	0	33	9
Total Negative Cases	9	29	39	34	56	43	29	16	19	54	53	29	21	36	21	3	38	28	29	12	29
Daily % Positive Cases	10.00	12.12	20.41	26.09	17.65	14.00	25.64	-6.67	17.39	11.48	14.52	0.00	38.24	16.28	4.55	70.00	26.92	39.13	0.00	73.33	30.00
7 Day Average Positive Cases	7.86	7.71	7.14	7.71	8.00	8.29	8.00	7.71	7.71	7.29	6.86	5.14	6.00	5.57	5.86	6.29	7.29	8.57	8.57	11.43	11.71
14 Day Average Positive Cases	9.57	8.43	7.86	7.79	8.07	8.29	8.36	7.79	7.71	7.21	7.29	6.57	7.14	6.79	6.79	7.00	7.29	7.71	6.86	8.75 ⁶	8.64
Burden Rate 14 Day Model per 100,000	33.69	29.67	27.66	27.41	28.41	29.17	29.42	27.41	27.15	25.39	25.65	23.13	25.14	23.89	23.89	24.64	25.65	27.15	24.14	30.67	30.42

*Total Population: 28,386

*Census Tract data includes the Waunakee Area, including 111.02, 112, 113.01, and 113.02. The Census Tract Data is gathered each day. Census Tract Data is updated every day, so any tract may show a decrease the following day if an adjustment needed to be made.

*Updated 101/02/21

* October 17-18, the Wisconsin Electronic Disease Surveillance System received an upgrade. Reports were not able to be submitted during that time. The data reported on October 19th was averaged over the period from the 17th-19th.

*Some of the fluctuations in the data is due to the Alliant Energy Testing Center being closed Sunday and Monday.

Dane County

Metric	09/03	09/10	09/17	09/24	10/01	10/08	10/15	10/22	10/29	11/05	11/12	11/19	11/25	12/3	12/10	12/17	12/23	12/30
% Positive Tests (14 day average)	1.6%	3.0%	5.2%	5.0%	3.7%	3.1%	3.3%	3.9%	5.0%	6.0%	7.4%	8.3%	7.3%	6.2%	6.5%	5.7%	4.3%	4.9%
County Case Rate 14 Day Average	45	94	170	179	139	120	133	167	214	277	364	439	441	319	252	215	165	138
Burden Rate 14 Day Model Per 100,000	7.58	15.82	28.62	30.13	22.9	22.91	28.25	34.58	44.34	60.09	69.50	86.34	76.72	54.15	43.21	34.58	30.92	28.23
Testing Capacity	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green							
Hospitals Ability to Treat	Green	Not Calculated																

*Data from Public Health Madison & Dane County (PHMDC)

*Burden Rate (14 Day Model) calculated with the 7-Day average of new cases by date by PHMDC. The number of new cases fluctuates every day as additional cases are reported. The date indicated at the top of each column is when the data for the calculation of the 14 Day Burden Rate per 100,000 was taken from the PHMDC website.

*Updated 01/04/21

Minutes of Diversity, Equity, Inclusion Committee

The Board of Education Waunakee Community School District

A Diversity, Equity, Inclusion Committee of the Board of Education of Waunakee Community School District was held Tuesday, December 15, 2020, beginning at 6:00 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

Chairman Brandt called the meeting to order at 6:05 PM.

II. ROLL CALL

Audrey Deppen, Bethany Pottinger, Brian Hoefler, Cathy Kittel, Christina Sheppleman, Diane Treis Rusk, Emily Meier, Izabella Moore, Joel Lewis, Katie Grundahl, Lara Ostrander, Leslie Petty, Melanie Meister, Melissa Hernandez, Mike Brandt, Michelle Berg, Monique Mobley, Nia Vang, Pamela Potter, Paul Whitley, Gina Pagel, Sam Kaufmann, Tim Schell, Allison Voeller.

III. APPROVAL OF MINUTES

A motion was made by Brian Hoefler, second by Joel Lewis to approve the minutes of the 11/17/20 meeting as presented. Motion carried

IV. APPROVE AGENDA

A motion was made by Sam Kaufmann, second by Monique Mobley, to approve the agenda as posted.

V. NEA EQUITY AUDIT

Katie Grundahl, Melanie Meister, Gina Pagel, and Allison Voeller reviewed norms, went through items on Criteria I and explained the process the committee will be going through. Members of the committee expressed that perhaps as a whole the committee was not the best body to do this audit, since they didn't feel they had the information needed to make an informed decision. The facilitation group assured the committee that this survey was written for a mixed group of educators, parents, students and community members. This is exactly what this committee is made of. The facilitation group added that the committee will be asked to give feedback at the end of this first portion and then the committee may adjust how they complete the rest of the audit. The committee completed this portion of the survey and started discussing/reviewing the items. Due to time, they will complete the rest of the review of this portion of the audit at a later time.

VI. DISCUSSION OF EVENTS WITHIN THE WAUNAKEE SCHOOL DISTRICT AND IN THE STATE AND NATION AS IT RELATES TO DIVERISTY, EQUITY AND INCLUSION

Joel asked the committee if they were able to review the items in this folder. There are many items that are concerning . There is a mix of community and school related incidents.

There was discussion of the actual animity of this document, since you can look at the history to see who added to it. Gina mentioned this though Neiamiah had an anonymous system. Tim will look into this for the next regular meeting and agrees that a completely anonymous reporting system is needed. It was asked that this topic be added to the agenda.

Joel asked the committee to consider this priority. There will be more conversation surrounding this item as it will always be on the agenda.

VII. DISCUSSION AND POSSIBLE ACTION ON INTERIM RECOMMENDATIONS TO THE WCSD BOARD OF EDUCATION REGARDING ISSUES OF IMMEDIATE CONCERN

Mike Brandt opened up this discussion advising the committee that they can work with BOE to make suggestions to improve equity within the district.

Some ideas to get the committee thinking would be proposing an anyomous reporting system for students and staff, havng a policy to band Native American imaging, having a zero tolorange policy toward racism.

Mike asked the committee to bring any ideas to the next regular meeting of this committee.

VIII. FUTURE MEETINGS

The committee wanted to have a meeting before the winter break for the purpose of completeing the review of the first portion of the audit. They agreed to have a meeting on Tuesday, 12/22/20 at 6:00 PM.

The next regular meeting with a full agenda will be January 19, 2021 at 6:00 PM

IX. ADJOURN

A motion was made by Joel Lewis, second by Diane Treis Rusk, to adjourn the meeting at 7:59PM. Motion carried.

Minutes of Diversity, Equity, Inclusion Committee

The Board of Education Waunakee Community School District

A Diversity, Equity, Inclusion Committee of the Board of Education of Waunakee Community School District was held Tuesday, December 22, 2020, beginning at 6:00 PM in the Waunakee Community School District 905 Bethel Circle Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Mike Brandt called the meeting to order at 6:05PM

II. ROLL CALL

Bethany Pottinger, Brian Hoefler, Diane Treis Rusk, Joel Lewis, Lara Ostrander, Leslie Petty, Melissa Hernandez, Mike Brandt, Mike Pisani, Monique Mobley, Nia Vang, Paul Whitley, Gina, Pagel, Sam Kaufmann, Tim Schell.

III. APPROVAL OF MINUTES

A motion was made by Joel Lewis, second by Brian Hoefler, to approve the minutes of the last meeting.

IV. APPROVE AGENDA

A motion was made by Joel Lewis, second by Tim Schell, to approve the agenda as posted.

V. NEA EQUITY AUDIT

The purpose of this agenda item is to finish the review process of completing the first portion of the equity audit that was started on 12/15/20.

Gina Pagel introduced who was helping to facilitate at this meeting. She reviewed the norms and reviewed what the focus was going to be for this meeting.

The committee, facilitated by Gina, reviewed items C-E for Criteria I. They asked for more information regarding item E. The information requested was noted by the facilitation team. Gina will work with the Co-Chairpeople to determine how to figure this additional information into the plan.

Gina previewed Criteria II. She also shared with the committee a link so they may be able to preview the audit. If after previewing this material, you need more information of any of the items, please feel free to contact Gina.

Tim Schell will share some data with the committee in advance of the next meeting.

VI. FUTURE MEETINGS

The next meeting is scheduled for 6:00 PM on 1/19/21.

VII. ADJOURN

A motion was made by Diane Treis Rusk, second by Brian Hoefler, to adjourn the meeting at 7:15 PM.

Minutes of Budget Committee

The Board of Education Waunakee Community School District

A Budget Committee of the Board of Education of Waunakee Community School District was held Monday, January 4, 2021, beginning at 5:30 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

The Budget Committee was called to order by Jack Heinemann at 5:31pm

II. ROLL CALL

Present: Heinemann, Ensign, Hetzel

Also present: Randy Guttenberg, Brian Grabarski

III. APPROVAL OF AGENDA

A motion was made by Ensign, seconded by Hetzel to approve the agenda as posted with the change mentioned regarding moving the public comments to the beginning of the agenda. Motion carried 3-0.

IV. 2020-2021 BUDGET

Randy Guttenberg and Brian Grabarski presented and answered questions regarding the recommendation from the HR Committee for the 2020-2021 salary and benefits increases that will be presented to the full board on January 11, 2021.

The committee asked Brian Grabarski to bring information from Forecast5 for comparable salaries and benefits in Dane county, so that the committee and the full board will have some feedback regarding the WCSD goal for salaries and benefits and plan accordingly. This will also give board members answers to give employee groups with questions.

A motion was made by Hetzel, second by Ensign to accept the recommendation from the Human Resources committee to move this plan to the full board for consideration. The motion carried 2=Y – 1=N.

V. 2021-2022 BUDGET PLANNING PROCESS

Randy Guttenberg reviewed and answered questions regarding the 2021-2022 Budget Timeline. It has been indicated that it would be good to have some discussion on budget process and budget plan before the Board/Leadership team meeting in early April. A good time to have this discussion, beginning with the budget committee would be during the first week in February.

After some discussion the committee agreed that the first week in February would be a good time to have this discussion. They scheduled a meeting for Monday, February 1, 2021 at 5:30PM to have this discussion at a committee level.

VI. PUBLIC COMMENTS

****This agenda item was reviewed earlier in the agenda****

There were no public comments.

VII. FUTURE AGENDA ITEMS

There were no future agenda items discussed at this time.

VIII. ADJOURN

A motion was made by Hetzel, second by Ensign to adjourn the meeting at 6:21PM. Motion carried 3-0.

Teachers: 1.81% CPI increase; \$900 points • Non-Teachers: 2.75% Increase & .10 cents Hourly Staff. Years 5-15 Hourly Matrix Added. \$1.1 million

Waunakee Community School District
 2020-2021 Budget Estimates-- Salary
 Tuesday, December 15, 2020

EMPLOYMENT CATEGORY	2020-2021 Current Salaries	Percentage Increase	Dollar Increase	Benefits Increase	Other Dollar Increase	Other Benefits Increase	2020-2021 Final Salaries	Average Increase Percent	Dollar and Benefits Increase
Teachers	20,571,580.00	1.810%	372,345.60	55,851.84	276,495.00	41,474.25	21,220,420.60	3.15%	746,166.69
Custodians/Maintenance	1,562,750.00	2.750%	42,975.63	6,446.34	15,160.00	2,274.00	1,620,885.63	3.72%	66,855.97
Administrative/Admin Support	4,115,307.00	2.750%	113,170.94	16,975.64	0.00	0.00	4,228,477.94	2.75%	130,146.58
Administrative Assistants	1,462,774.00	2.750%	40,226.29	6,033.94	48,302.00	7,245.30	1,551,302.29	6.05%	101,807.53
Classified Staff*	1,752,957.00	2.750%	48,206.32	7,230.95	58,387.00	8,758.05	1,859,550.32	6.08%	122,582.32
TOTAL	\$29,465,368.00	2.094%	\$616,924.77	\$92,538.72	\$398,344.00	\$59,751.60	\$30,480,636.77	3.45%	1,167,559.08

Teacher information

			FORMULAS	
Teachers eligible for points	274,995	[calc field]	305.55	900 (FTE moving x Points Increase)
Teachers national board/masters	1,500	[calc field]	1	1500 (# Double Jumps x \$1500 Added Step Increase)
Total FTE teachers @ 1.81	1,054	[calc field]	372,345.60	353.37 (Cell D9 / Total FTE). This figure is how much each step increases + \$1500 if teacher moves equals their total pay increase

REFERENDUM FUNDS SUMMARY

TOTAL FUNDS	2,127,502.00	
SPENT	1,370,397.95	
ENCUMBERED	192,807.19	
AVAILABLE	564,296.86	
COVID LEAVES	148,455.45	
ADDITIONAL STAFFING NEEDS	191,808.00	(not including OT & bldg subs)
FOOD SERVICE	50,000.00	(estimate)
AVAILABLE FUNDS	174,033.41	
ADDITIONAL PLUMBING ENHANCEMENTS	180,023.00	<i>(recommended at \$90,000 by Facility Committee 12/21/20)</i>

Source		Amount							
Open Positions									
	Assistants	\$133,268.01				Referendum			
	Custodial/Maintenance	\$100,000.00	(annual 156,430)						
Eliminated Positions									
	Sp Ed para	\$147,186.70							
Leaves of Absence - Unpaid									
	Whole and part year	\$143,618.00							
FFCRA									
	e-FMLA wages pd	\$111,315.77							64
	FICA not pd	\$6,963.58							
	wages saved	\$76,842.29							
	EPSL wages pd	\$37,139.68							
	FICA not pd	\$2,302.66							
Sub Budget after FFCRA				20/21 Sub Budget	Sub Budget Spent 20/21	FFCRA Subs 20/21	Non FFCRA subs 20/21	Expected Sub costs per month (469,600/9.5)	Expected Sub costs to date
	sub savings to date	\$84,161.31		469,600.00	169,401.33	105,268.64	64,132.69	49,431.58	148,294
	expected sub savings - annual		\$267,672.00					20/21 = 43% of typical costs to date	
	Total	\$842,798.00							

Wisconsin Department of Public Instruction Summary of 2021-23 Biennial Budget Request

Provisions Related to Elementary and Secondary Education, Public Libraries, and Agency Operations

Prepared by the Policy and Budget Team
Department of Public Instruction



November 2020

Wisconsin Department of Public Instruction
Carolyn Stanford Taylor, State Superintendent
Madison, Wisconsin

This publication is available from:

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KEY TO ABBREVIATIONS AND NOTES

Commonly Used Acronyms

- **CESA** – cooperative educational services agency
- **DIN** – decision item narrative
- **FTE** – full time equivalent
- **FY** – fiscal year
- **FED** – federal revenue
- **JCF** – Joint Committee on Finance
- **LEA** – local educational agency

Fund Sources

- **GPR** – general purpose revenue
- **PR** – program revenue
- **PR-S** – program revenue-service
- **SEG** – segregated revenue

FY21 Base - The total FY21 authorized funding level for an agency or program. The base equals FY21 appropriations, pay plan modifications and any other supplements. It is this base that serves as the beginning point for calculating budget changes for the 2021-23 biennium.

References to Members, Pupils, and Students

Throughout this document there are references to “student(s)”, “pupil(s)”, “member(s)”, and “membership”. These are all references to K-12 students, but the terms “member(s)” and “membership” reflect how students are counted under state law for purposes of state general equalization aid, certain categorical aids, and revenue limits.

Simply put, a district’s “membership” is the total full time equivalent (FTE) of students who are residents of the school district and for whom the district pays the cost of educating. As an example: a district’s “membership” includes residents who attend a public school in a different school district under the open enrollment program (and conversely, excludes non-resident students who attend a public school in the district under open enrollment). This is because each school district incurs a cost, via a reduction in its state general aid, for each resident student who enrolls into a public school in a different school district under the open enrollment program. State law provides for similar adjustments to a district’s membership for other circumstance as well.

The singular term “member” generally means 1.0 FTE pupil, unless otherwise stated (e.g., with respect to four-year-old kindergarten, which may reference 0.5 FTE or 0.6 FTE pupil).

Membership for general equalization aid purposes uses prior year data. A district’s total membership includes the average of the September and January pupil counts (converted to FTE), and adds in the district’s FTE pupils for summer school and interim session, as applicable. General aid membership now also includes resident students of the district who enroll in the Racine and the Wisconsin private school parental choice

programs (if the student first enrolled in those programs in the 2015-16 school year or after), and for a subset of independent charter schools. Finally, adjustments are made to reflect students enrolled part-time in the school district, in the Youth Challenge Academy program, and for some students in foster care placements.

Membership for revenue limit purposes uses current and prior year data. It is comprised of the three-year rolling average of FTE of the third Friday in September student count, plus 40 percent of summer school FTE (if applicable).

While general equalization aid membership is calculated differently than membership for revenue limit purposes, the concept of a member (a resident for whom the district pays the cost of educating) is the same for both purposes.

In this document, references to “pupil” (e.g., “per pupil adjustment”), in the context of state aids and revenue limits, has the same meaning as “member”, as described above.

NOTE: This document summarizes proposed changes to current law appropriations and programs that are included in the Department’s 2021-23 biennial budget request. The full request, with additional information for each item summarized below, can be found at: <https://dpi.wi.gov/policy-budget/2021-23-biennial-budget>

SUMMARY OF STATE SUPPORT FOR K-12 EDUCATION

	FY21 - Base	FY22	FY22 to Base	FY23	FY23 to Base	Total Change to Base
Categorical Aid Programs						
Per Pupil Aid	\$ 616,973,000	\$ 674,477,900	\$ 57,504,900	\$ 672,891,600	\$ 55,918,600	\$ 113,423,500
Special Education Categorical Aid	\$ 450,276,200	\$ 580,978,000	\$ 130,701,800	\$ 690,533,000	\$ 240,256,800	\$ 370,958,600
Achievement Gap Reduction Contracts	\$ 109,184,500	\$ 109,184,500	\$ -	\$ 109,184,500	\$ -	\$ -
Sparsity Aid	\$ 24,813,900	\$ 27,962,400	\$ 3,148,500	\$ 27,983,800	\$ 3,169,900	\$ 6,318,400
Pupil Transportation Aid	\$ 24,000,000	\$ 24,000,000	\$ -	\$ 24,000,000	\$ -	\$ -
High-Cost Transportation Aid	\$ 13,500,000	\$ 15,500,000	\$ 2,000,000	\$ 15,500,000	\$ 2,000,000	\$ 4,000,000
High-Cost Special Education Aid	\$ 9,353,800	\$ 12,340,000	\$ 2,986,200	\$ 19,065,200	\$ 9,711,400	\$ 12,697,600
Bilingual-Bicultural Aid	\$ 8,589,800	\$ 26,877,000	\$ 18,287,200	\$ 26,877,000	\$ 18,287,200	\$ 36,574,400
State Tuition Payments	\$ 8,242,900	\$ 8,242,900	\$ -	\$ 8,242,900	\$ -	\$ -
Mental Health School-Based Services Grant	\$ 6,500,000	\$ 10,000,000	\$ 3,500,000	\$ 10,000,000	\$ 3,500,000	\$ 7,000,000
Head Start Supplement	\$ 6,264,100	\$ 6,264,100	\$ -	\$ 6,264,100	\$ -	\$ -
Mental Health & Student Wellness Categorical Aid	\$ 6,000,000	\$ 28,500,000	\$ 22,500,000	\$ 30,000,000	\$ 24,000,000	\$ 46,500,000
Educator Effectiveness Grants	\$ 5,746,000	\$ 5,746,000	\$ -	\$ 5,746,000	\$ -	\$ -
School Lunch Match	\$ 4,218,100	\$ 4,218,100	\$ -	\$ 4,218,100	\$ -	\$ -
Aid for CCDEB's	\$ 4,067,300	\$ 4,067,300	\$ -	\$ 4,067,300	\$ -	\$ -
Special Education Transition Incentive Grant	\$ 3,600,000	\$ 3,600,000	\$ -	\$ 3,600,000	\$ -	\$ -
School Breakfast Grant	\$ 2,510,500	\$ 4,970,000	\$ 2,459,500	\$ 5,070,000	\$ 2,559,500	\$ 5,019,000
Supplemental Per Pupil Aid (new under Act 9)	\$ 2,500,000	\$ -	\$ (2,500,000)	\$ -	\$ (2,500,000)	\$ (5,000,000)
Peer Review and Mentoring Grant	\$ 1,606,700	\$ 1,606,700	\$ -	\$ 1,606,700	\$ -	\$ -
Rural Teacher Talent Pilot Program	\$ 1,500,000	\$ 1,500,000	\$ -	\$ 1,500,000	\$ -	\$ -
Special Education Transition Readiness Grant	\$ 1,500,000	\$ 3,000,000	\$ 1,500,000	\$ 4,500,000	\$ 3,000,000	\$ 4,500,000
Summer School Programs Grant	\$ 1,400,000	\$ 1,400,000	\$ -	\$ 1,400,000	\$ -	\$ -
4K Start Up Grant	\$ 1,350,000	\$ -	\$ (1,350,000)	\$ -	\$ (1,350,000)	\$ (2,700,000)
School Day Milk Grant	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -
TEACH Debt Service Aid	\$ 832,300	\$ 832,300	\$ -	\$ 832,300	\$ -	\$ -
Robotics League Participation Grant	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -
Transportation Aid for Open Enrollment*	\$ 454,200	\$ 2,219,800	\$ 1,765,600	\$ 2,447,200	\$ 1,993,000	\$ 3,758,600
Transportation Aid for ECCP*	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000
Peer to Peer Support Grants	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -
Gifted and Talented Grant	\$ 237,200	\$ 237,200	\$ -	\$ 237,200	\$ -	\$ -
SAGE Debt Service Aid	\$ 133,700	\$ 133,700	\$ -	\$ 133,700	\$ -	\$ -
Supplemental Aid	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -
Afterschool/Out-of-School Time Program Grant	\$ -	\$ -	\$ -	\$ 20,000,000	\$ 20,000,000	\$ 20,000,000
EL- & BL-Licensed Educators Grant	\$ -	\$ -	\$ -	\$ 750,000	\$ 750,000	\$ 750,000
Supplemental Nutrition Aid	\$ -	\$ 2,432,000	\$ 2,432,000	\$ 2,432,000	\$ 2,432,000	\$ 4,864,000
Drivers Education Aid	\$ -	\$ -	\$ -	\$ 5,800,000	\$ 5,800,000	\$ 5,800,000
GPR Categorical Aids	\$ 1,317,204,200	\$ 1,562,149,900	\$ 244,945,700	\$ 1,706,742,600	\$ 389,538,400	\$ 634,484,100
Tribal Languages (PR)	\$ 222,800	\$ 222,800	\$ -	\$ 222,800	\$ -	\$ -
Aid for AODA (PR)	\$ 1,284,700	\$ 1,284,700	\$ -	\$ 1,284,700	\$ -	\$ -
PR Categorical Aids	\$ 1,507,500	\$ 1,507,500	\$ -	\$ 1,507,500	\$ -	\$ -
School Library Aids	\$ 40,300,000	\$ 40,300,000	\$ -	\$ 40,300,000	\$ -	\$ -
Educ Telecomm Access-DOA	\$ 15,984,200	\$ 15,984,200	\$ -	\$ 15,984,200	\$ -	\$ -
SEG Categorical Aids	\$ 56,284,200	\$ 56,284,200	\$ -	\$ 56,284,200	\$ -	\$ -
Total Categorical Aids	\$ 1,374,995,900	\$ 1,619,941,600	\$ 244,945,700	\$ 1,764,534,300	\$ 389,538,400	\$ 634,484,100
General Aids		7.3%		2.5%		8.6%
General Equalization Aids	\$ 4,903,590,000	\$ 5,260,500,000	\$ 356,910,000	\$ 5,390,700,000	\$ 487,110,000	\$ 844,020,000
Gen Aids- Hold Harmless (Sum Sufficient)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
High Poverty Aid	\$ 16,830,000	\$ 16,830,000	\$ -	\$ 16,830,000	\$ -	\$ -
Total General Aids	\$ 4,920,420,000	\$ 5,277,330,000	\$ 356,910,000	\$ 5,407,530,000	\$ 487,110,000	\$ 844,020,000
Total State School Aids (no tax credit)	\$ 6,295,415,900	\$ 6,897,271,600	\$ 601,855,700	\$ 7,172,064,300	\$ 876,648,400	\$ 1,478,504,100
School Levy Tax Credit	\$ 1,090,000,000	\$ 1,090,000,000	\$ -	\$ 1,090,000,000	\$ -	\$ -
Total Cat/Gen School Aids & Credits	\$ 7,385,415,900	\$ 7,987,271,600	\$ 601,855,700	\$ 8,262,064,300	\$ 876,648,400	\$ 1,478,504,100
State Residential Schools	\$ 11,928,400	\$ 12,874,400	\$ 946,000	\$ 12,874,400	\$ 946,000	\$ 1,892,000
Total State Support	\$ 7,397,344,300	\$ 8,000,146,000	\$ 602,801,700	\$ 8,274,938,700	\$ 877,594,400	\$ 1,480,396,100
Percent change to base:			8.1%		11.9%	10.0%

ALL DECISION ITEM NARRATIVES (DINs)

DIN #	Program	Fund Source	Purpose	CHANGE TO FY21 BASE			BIENNIAL CHANGE	
				FY21 Base	FY22	FY23	Total \$	% of base year, doubled
3000	Standard Budget Adjustments	FED	State Operations		187,800	187,800	375,600	
3000	Standard Budget Adjustments	GPR	State Operations		634,600	634,600	1,269,200	
3000	Standard Budget Adjustments	PR	State Operations		410,900	410,900	821,800	
4001	Academic and Career Planning	GPR	State Operations	1,100,000	89,000	466,000	555,000	25.2%
4002	GED - subsidize testing fees	GPR	State Operations	-	400,000	900,000	1,300,000	
4002	GED - digitize paper records & automated system	GPR	State Operations	-	1,045,000	-	1,045,000	
4003	Mental Health - Training Programs	GPR	State Operations	420,000	500,000	500,000	1,000,000	119.0%
4004	Student Assessments (reallocation)	GPR	State Operations	18,558,400	(2,000,000)	(2,000,000)	(4,000,000)	-10.8%
4005	WISElearn (reallocation)	GPR	State Operations	1,359,000	(150,000)	(200,000)	(350,000)	-12.9%
5000	Educator Licensing (see also DIN 7001)	PR	State Operations	3,651,400	-	-	-	0.0%
5001	Public Library System Aid	SEG	Public Libraries	16,013,100	2,500,000	4,000,000	6,500,000	20.3%
5002	Library Service Contracts	SEG	Public Libraries	1,342,400	12,900	25,300	38,200	1.4%
5003	Recollection Wisconsin	GPR	Public Libraries	-	150,000	300,000	450,000	
6000	General Equalization Aid	GPR	School Aids	4,903,590,000	356,910,000	487,110,000	844,020,000	8.6%
6001	Per Pupil Aid	GPR	School Aids	616,973,000	55,004,900	53,418,600	108,423,500	8.8%
6011	Mental Health and Student Wellness Aid	GPR	School Aids	6,000,000	22,500,000	24,000,000	46,500,000	387.5%
6012	School-based mental health services grants	GPR	School Aids	6,500,000	3,500,000	3,500,000	7,000,000	53.8%
6015	Special Education Categorical Aid	GPR	School Aids	450,276,200	130,701,800	240,256,800	370,958,600	41.2%
6016	High Cost Special Education Aid	GPR	School Aids	9,353,800	2,986,200	9,711,400	12,697,600	67.9%
6017	Special Education Transition Readiness Grant	GPR	School Aids	1,500,000	1,500,000	3,000,000	4,500,000	150.0%
6021	Aid for English Learners	GPR	School Aids	8,589,800	18,287,200	18,287,200	36,574,400	212.9%
6022	Grants for ESL & BLBC Licensed Educators	GPR	School Aids	-	-	750,000	750,000	
6025	Sparsity Aid	GPR	School Aids	24,813,900	3,148,500	3,169,900	6,318,400	12.7%
6026	Pupil Transportation Aid	GPR	School Aids	2,400,000	-	-	-	0.0%
6027	High Cost Transportation Aid	GPR	School Aids	13,500,000	2,000,000	2,000,000	4,000,000	14.8%
6028	Transportation Aid for Students - OE	GPR	School Aids	454,200	1,765,600	1,993,000	3,758,600	413.8%
6028	Transportation Aid for Students - ECCP	GPR	School Aids	-	10,000	10,000	20,000	
6029	Out-of-School Time Grant (NEW)	GPR	School Aids	-	-	20,000,000	20,000,000	
6029	Out-of-School Time Grant (NEW) - position	GPR	State Operations	-	73,700	97,700	171,400	
6030	Drivers Education Aid (NEW)	GPR	School Aids	-	-	5,800,000	5,800,000	
6032	School Breakfast Reimbursement	GPR	School Aids	2,510,500	2,459,500	2,559,500	5,019,000	100.0%
6033	Supplemental Nutrition Aid (NEW)	GPR	School Aids	-	2,432,000	2,432,000	4,864,000	
6035	Reallocations (4k Start Up Grants)	GPR	School Aids	1,350,000	(1,350,000)	(1,350,000)	(2,700,000)	-100.0%
6051	ICS Reestimate	GPR	Charter/Private School Choice/SNSP	82,755,000	3,081,200	10,114,600	13,195,800	8.0%
6052	MPCP Reestimate	GPR	Charter/Private School Choice/SNSP	250,323,300	(240,900)	11,734,900	11,494,000	2.3%
6053	RPCP and WPCP Reestimates	GPR	Charter/Private School Choice/SNSP	137,512,600	22,600,000	53,376,100	75,976,100	27.6%
6054	SNSP Reestimate	GPR	Charter/Private School Choice/SNSP	17,084,900	10,562,300	24,689,400	35,251,700	103.2%
7001	Revenue Re-estimate [Educ. Lic. / APN 122]	PR	State Operations	4,820,000	958,600	958,600	1,917,200	19.9%
7001	Revenue Re-estimate [GED / APN 130]	PR	State Operations	158,100	(30,300)	(43,400)	(73,700)	-23.3%
7001	Revenue Re-estimate [PR-5 / APN 232]	PR	School Aids	11,500,000	4,500,000	4,500,000	9,000,000	39.1%
All DINs					647,140,500	987,300,900	1,634,441,400	
<i>Budget by Purpose (All Fund Sources)</i>								
			School Aids	7,073,100,000	606,355,700	881,148,400	1,487,504,100	10.5%
			Public Libraries	17,355,500	2,662,900	4,325,300	6,988,200	20.1%
			Aids for Individuals & Organizations*	52,984,100	-	-	-	0.0%
			Charter/Private School Choice/SNSP	491,844,000	36,002,600	99,915,000	135,917,600	13.8%
			State Operations	151,616,100	2,119,300	1,912,200	4,031,500	1.3%
				7,786,899,700	647,140,500	987,300,900	1,634,441,400	10.5%
<i>Budget by Fund Source (All Purposes)</i>								
			FED	882,354,500	187,800	187,800	375,600	0.0%
			GPR	6,795,070,900	638,600,600	977,261,700	1,615,862,300	11.9%
			PR	47,535,500	5,839,200	5,826,100	11,665,300	12.3%
			SEG	61,938,800	2,512,900	4,025,300	6,538,200	5.3%
				7,786,899,700	647,140,500	987,300,900	1,634,441,400	10.5%

*Aids for Individuals and Organizations includes: state-supported (GPR) appropriations for grant payments to individuals under the National Board Certification / Master Educator License Grant Program, and for Pre-College Scholarship; as well as grants to various organizations authorized under state law (Adult Literacy Grants, Elks and Easter Seals Center for Respite and Recreation, Grants for Bullying Prevention, Milwaukee Public Museum, Very Special Arts, College Possible, Inc., Special Olympics, and the Wisconsin Reading Corps). It also reflects federal grants that pass through the department to public libraries, private schools, child care and adult care centers, and non-profit organizations (primarily for federal nutrition programs).

GENERAL AIDS & REVENUE LIMITS: BUILDING EQUITY & RESTORING TWO-THIRDS FUNDING FOR K12 SCHOOLS

GENERAL AIDS

General Equalization Aids

AGENCY REQUEST:

- Request increases of \$356,910,000 GPR in FY22 and \$487,110,000 GPR in FY23.
- Modify the Special Adjustment Aid eligibility threshold from 85 percent to 90 percent of the prior year state general aid amount for aid distributed in FY22 and in FY23.
- Beginning with general aid distributed in FY23, modify current law to allow school districts to count 4K students enrolled in a full-day, five days/week program as 1.0 FTE in the pupil counts that are the basis of school districts' general aid membership, and the basis of state payments to private parental choice schools and independent charter schools. Current law permits 4K students to be counted as either 0.50 FTE or 0.60 FTE (if additional hours of outreach are provided), regardless of whether the 4K program is operated as a part-day or a full-day program.
- Incorporate technical changes to ensure that calculation of certain aid programs are consistent with legislative intent.

REVENUE LIMITS

Counting Pupils for Revenue Limit

AGENCY REQUEST:

- Request temporary changes to address the pandemic-driven decreases in enrollment in schools throughout the state:
 - Modify the pupil count for revenue limits by using the greater of 2020 or 2019 pupil counts for both summer and fall 2020; and
 - For one year only, treat the non-recurring revenue limit exemption for declining enrollment and the base hold-harmless adjustment, as calculated for the 2020-21 school year, as recurring adjustments going into the 2021-22 school year (then resume as non-recurring in FY23 and thereafter). This will restore the foregone base-building revenue authority that would have occurred had enrollments not dropped so precipitously in summer and fall 2020.

Revenue Limit per Pupil

AGENCY REQUEST:

- Request an increase for the per pupil revenue limit adjustment for school districts, to provide \$150 per pupil in FY22 and \$152.25 per pupil in FY23.
- Request that the per pupil adjustment amount be adjusted annually by the March over March change in the Consumer Price Index, as under prior law, beginning with the adjustment calculated in FY23.

Low Revenue Ceiling

AGENCY REQUEST:

- Increase the current law low-revenue ceiling threshold of \$10,000 per pupil (FY21), to \$10,150 in FY22 and then to \$10,303 in FY23.
- Request that the low revenue ceiling (LRC) amount be adjusted annually by the same amount (rounded up to the nearest dollar) as the revenue limit adjustment amount, beginning with the LRC calculated in FY23.

Counting Pupils for 4 Year Old Kindergarten (4K)

AGENCY REQUEST:

- Beginning in FY23, modify current law to allow school districts to count 4K students enrolled in a full-day, five days/week program as 1.0 FTE in the pupil counts that are the basis of school districts' general aid membership and revenue limit membership, and the basis of state payments to private parental choice schools and independent charter schools. Current law permits 4K students to be counted as either 0.50 FTE or 0.60 FTE (if additional hours of outreach are provided), regardless of whether the 4K program is operated as a part-day or a full-day program.

TWO-THIRDS FUNDING FOR PUBLIC SCHOOLS

Restore Two-Thirds Funding for Schools

AGENCY REQUEST:

- Restore the state's commitment to funding two-thirds of K-12 education, as under prior law by providing requisite general and categorical aids to fulfill the former "two-thirds" funding definition that was in effect from FY97–FY03, while holding property taxes increases to zero.

CATEGORICAL AIDS

Per Pupil Aid Programs

AGENCY REQUEST:

- Request increases of \$57,504,900 GPR in FY22 and \$55,918,600 GPR in FY23 in the appropriation for Per Pupil Aid, to reflect the estimated amount required to provide school districts with \$750 per revenue limit member in FY22 and in FY23. In FY21, districts are eligible for a total of \$745/member, comprised of \$742/member from the Per Pupil Aid program and \$3/member from the Supplemental Per Pupil Aid. The department's request combines the base funding for the two aid programs into Per Pupil Aid.
- The requested amounts reflects \$52,655,900 GPR in FY22 and \$52,532,100 GPR in FY23 to provide an additional \$150 per pupil (above the \$750 base payment) for economically disadvantaged students.
- Request decreases of \$2,500,000 GPR in FY22 and in FY23, reflecting the request to eliminate funding for the current law Supplemental Per Pupil Aid (funding would be consolidated with the Per Pupil Aid appropriation).

PROMOTING MENTAL HEALTH AND STUDENT WELLNESS

Mental Health and Student Wellness Categorical Aid

AGENCY REQUEST:

- Request an increase of \$22,500,000 GPR in FY22 and \$24,000,000 GPR in FY23 to expand the categorical aid for school mental health programs and provide reimbursements on the basis of expenditures for all pupil services categories, as opposed to just school social workers (i.e., expenditures for school counselors, school nurses, and school psychologists would be aidable).
- Modify the program so all school districts, independent charter schools, and private parental choice schools with expenditures for pupil support staff are eligible to receive funding, i.e., remove the funding tiers currently in use. The proposed funding is sufficient to reimburse 10 percent of estimated total pupil services expenditures.
- Rename the appropriation to "Mental health and student wellness aid" to reflect the proposal to include all pupil support staff expenditures as eligible for aid, and the larger goal of promoting student wellness.

School-Based Mental Health Collaborative Grant Program

AGENCY REQUEST:

- Request an increase of \$3,500,000 GPR annually, beginning in FY22, to expand the School-Based Mental Health Services Grant program, in order to support more school districts and independent charter schools in connecting youth to needed mental health services.
- Modify Wis. Stat. sec. 115.367 (1) to allow more school districts to access the grant program. Replacing "community mental health agencies" with "mental health providers" would enable districts to meet grant requirements by partnering with individual providers and by employing telehealth or online strategies.

Mental Health Training Programs

See also "[Mental Health Training Support](#)" under "[AGENCY ADMINISTRATION](#)".

SPECIAL EDUCATION

Special Education Categorical Aid

AGENCY REQUEST:

- Request an increase of \$130,701,800 GPR in FY22 and \$240,256,800 GPR in FY23 to increase the reimbursement rate for aidable special education costs, from approximately 28 percent currently, to 35 percent in FY22 and 40 percent in FY23.
- Request that the appropriation type be changed to sum sufficient.
- Specify targeted reimbursement rates in statute: 35 percent in FY22, 40 percent in FY23, 50 percent in FY24, and 60 percent in FY25.

High-Cost Special Education

AGENCY REQUEST:

- Request an increase of \$2,986,200 GPR in FY22 and \$9,711,400 GPR in FY23 to increase the reimbursement rate from approximately 31 percent currently to 40 percent in FY22 and 60 percent in FY23.
- Request that the appropriation type be changed to sum sufficient to allow all eligible claims to be fully paid and modify the program to allow for reimbursement of 100 percent of eligible prior year costs above the \$30,000 per student high cost threshold.
- Specify targeted reimbursement rates in statute: 40 percent in FY22, 60 percent in FY23, 80 percent in FY24, and 100 percent in FY25.

Special Education – Transitions Readiness Investment Grants

AGENCY REQUEST:

- Request an increase of \$1,500,000 GPR in FY22 and \$3,500,000 GPR in FY23 to respectively expand the Transition Readiness Grant program from \$1,500,000 to \$3,000,000 and \$4,500,000 annually.

INVESTING IN RURAL SCHOOLS

Sparsity Aid

AGENCY REQUEST:

- Request an increase of \$3,148,500 GPR in FY22 and \$3,169,900 in FY23 to fully fund the Sparsity Aid categorical aid program, based on projected membership in eligible school districts at \$400 member, and to create a second tier of eligibility within the program to expand Sparsity Aid to school districts that meet the sparsity criteria (fewer than ten members per square mile) and have 746 to 1,000 members. Districts meeting the second tier criteria would be eligible to receive aid in the amount of \$100 per member.
- Request a statutory change to the Sparsity Aid program to provide the stopgap payment for one year to districts that lose eligibility for Sparsity Aid because the district no longer meets the sparsity criteria.

Pupil Transportation Aid

AGENCY REQUEST:

- Request a statutory change to the Pupil Transportation Aid program to increase the amount paid to school districts and independent charter schools, for each student transported over 12 miles to and from the school attended in the regular school year, from \$365 to \$375.
- Request a statutory change to eliminate the requirement that the department prorate aid payments for summer and interim session transportation based on the number of days a student rides the bus.

High Cost Pupil Transportation Aid

AGENCY REQUEST:

- Request an increase of \$2,000,000 GPR in FY22 and FY23 to increase the reimbursement rate for the High Cost Transportation Aid categorical aid program from 91.1 percent in FY21 to 100 percent of eligible expenditures.
- Request a statutory change to eliminate the \$200,000 cap on total stopgap payments, whereby school districts that have lost eligibility for High Cost Transportation Aid receive an aid payment equal to 50 percent of its prior year aid award (prorated, if necessary).

BILINGUAL-BICULTURAL EDUCATION / SUPPORTING ENGLISH LEARNERS

Bilingual-Bicultural Aid / Aid for English Learners

AGENCY REQUEST:

- Request an increase of \$18,287,200 GPR in FY22 and FY23 to support English Learners (ELs) in school districts across the state. Include independent charter schools as eligible for state aid.
- Establish a funding floor of \$10,000 for each district serving at least one, and up to 20, English Learners, and provide \$500 for each additional EL served in the school district.
- Eliminate the current law set-aside funding for school districts in which ELs make up more than 15 percent of their total student enrollment.
- Provide for a temporary “hold harmless” payment for districts that do not receive more state aid under the proposed new EL categorical aid program than they received in FY21 under current law.
- Rename the appropriation from “Bilingual-bicultural education aids” to “English learner categorical aid” to better reflect the nature of and participants in the state aid program.

Capacity Building Grants for ESL and BLBC Licensed Educators (New Program)

AGENCY REQUEST:

- Request \$750,000 GPR annually, beginning in FY23, to create a new discretionary grant program to increase the capacity of English Learner educational programming in schools. Specifically, the grants are intended to increase the number of English Learner- and Bilingual-licensed educators.

TARGETED LEARNING OPPORTUNITIES AND OTHER CATEGORICAL AIDS

Out-of-School Time (OST) Grant Program (New Program)

AGENCY REQUEST:

- Request \$20,000,000 GPR, beginning in FY23, to create a new state-funded grant program that would provide ongoing support to out-of-school time programs. The primary goal will be to create OST programs that support middle and high school students, but at least 30 percent of funding each year will be reserved for programs that serve elementary school students.

Driver Education Aid (New Program)

AGENCY REQUEST:

- Request \$5,800,000 GPR annually, beginning in FY23, to create a new categorical aid program to offset the costs of providing driver education (DE) instruction.
- School districts, independent charter schools, Cooperative Educational Services Agencies (CESAs) [collectively, LEAs], and private DE providers would be eligible to receive state aid based on the number of economically disadvantaged students who, in the prior school year, completed a department-approved DE course of instruction, including both in-classroom and behind the wheel instruction (BTW).
- The LEA or private DE provider would be eligible to receive state aid in an amount equal to the cost of the classroom and BTW instruction for each qualified students, provided the LEA or private provider waives the fee normally charged for DE instruction, for the qualified student(s).

School Breakfast Aid

AGENCY REQUEST:

- Request an increase of \$2,789,500 GPR in FY20 and \$2,889,500 in FY21 to increase the state reimbursement rate for the School Breakfast Program (SBP) to 15.0 cents for each breakfast served to school districts and private schools.
- Expand eligibility for the program to independent charter schools, the state's residential schools, and residential care centers for children and youth (RCCs). The amount requested includes \$120,000 GPR annually for reimbursements under the SBP at 15.0 cents for each breakfast served in these institutions.

Supplemental Nutrition Aid (New Program)

AGENCY REQUEST:

- Request \$2,432,000 GPR annually, beginning in FY22, for a new categorical aid program that would provide reimbursement for meals served to students who are eligible for a reduced-price meal and would prohibit charging a price to students for a reduced-price meal (i.e., make meals free for these students).
- The proposed aid would be available to all school districts, independent charter schools, private schools, and tribal schools, as well as the state's residential schools and Residential Care Centers (RCC).
- The department further proposes that the appropriation be created as sum-sufficient, to ensure that all LEAs are reimbursed for the full amount for which they are eligible for providing nutritious meals to students in schools throughout the state.

Aid for Transportation Costs – Open Enrollment and the Early College Credit Program

AGENCY REQUEST:

- The department requests \$1,765,600 GPR in FY22 and \$1,993,000 GPR in FY23 to fully fund the appropriation for transportation aid for students enrolled in a nonresident school district under the public school Open Enrollment (OE) program. The department also requests \$10,000 GPR in FY22 and \$10,000 GPR in FY23 for transportation aid payments for students participating in the Early College Credit Program (ECCP).
- The department further requests a statutory language change to create two separate appropriations for these programs, to facilitate administration of the aid programs.
- Request a statutory change to the appropriation language governing the program that provides aid to parents who incur transportation costs related to their child (or children) participating in the Open Enrollment program and/or the ECCP to ensure transparency in the administration of both programs.
- Reduce the appropriation by \$20,000 GPR in both FY20 and FY21 as an offset to the department's request to provide \$20,000 GPR in both FY20 and FY21 in a new, annual appropriation specifically for ECCP transportation aid payments.

**INDEPENDENT CHARTER SCHOOLS, PRIVATE SCHOOL PARENTAL CHOICE,
SPECIAL NEEDS SCHOLARSHIP PROGRAM, AND OPEN ENROLLMENT**

ANNUAL ADJUSTMENT TO PER PUPIL PAYMENT

Adjustment to Per Pupil Payments

AGENCY REQUEST:

- Under current law, the per-pupil payment amount for the programs listed below is adjusted according to the formula specified in state law. The adjustment is equal to the change in appropriations for categorical aids for schools (over prior year) divided by prior year revenue limit membership plus the per-pupil revenue limit adjustment for school districts.
 - Under the department’s budget request, the total increase in school aids appropriations, divided by the prior year’s revenue limit membership, is \$298 in FY22 and \$175 in FY23.
 - Combined with the proposed per-pupil revenue limit adjustments of \$150 in FY22 and \$152.25 in FY23, the adjustment to the per-pupil payments for each of the programs listed below would be \$448 in FY22 and \$327 in FY23.

Per Pupil Payments

Program	Per Pupil Payment		
	FY19 (Base)	FY20	FY21
Public School Open Enrollment	\$7,983	\$8,573	\$8,900
Private School Choice (grades K-8)	\$8,158	\$8,748	\$9,075
Private School Choice (grades 9-12)	\$8,804	\$9,394	\$9,721
Independent Charter Schools*	\$9,023	\$9,613	\$9,940
Special Education Open Enrollment	\$12,835	\$13,425	\$13,752
Special Needs Scholarship Program	\$12,835	\$13,425	\$13,752

*Under current law, the per-pupil payment for independent charter schools authorized by a tribal college is calculated according to a different formula.

INDEPENDENT CHARTER SCHOOL PROGRAM REESTIMATE

Payment Reestimates

AGENCY REQUEST:

- Request increases of \$2,800,700 GPR in FY22 and \$8,693,000 GPR in FY23, to reflect estimates for state aid payments for the legacy 2r independent charter schools (ICS) authorized by the City of Milwaukee, University of Wisconsin—Milwaukee, and the University of Wisconsin—Parkside, and for the newly opened ICS authorized by the Lac Courte Oreilles Ojibwa Community College, under Wis. Stat. sec. 118.40 (2r).
- Request increases of \$280,500 GPR in FY22 and \$1,421,600 GPR in FY23 to reflect estimates for state aid payments for the new 2x ICS authorized by the Office of Educational Opportunity (OEO) within the University of Wisconsin System (UWS), under Wis. Stat. sec. 118.40 (2x).

Program Language Changes

AGENCY REQUEST:

- The department requests changes to the statutory language governing the ICS programs:
 - Modify the per pupil payment for students enrolled in an ICS authorized by a tribal college to be equal to the payment received for students enrolled in all the other ICS in the state; this will have the impact of raising the payment for students enrolled in a tribal college authorized ICS.
 - Explicitly permit students at an ICS high school to be eligible to participate in the Early College Credit Program under Wis. Stat. sec 118.55.
 - Eliminate the requirement for the report under Wis. Stat. sec. 118.40 (3m) (f).

MILWAUKEE PARENTAL CHOICE PROGRAM REESTIMATE

Payment Reestimate

AGENCY REQUEST:

- Requests a decrease of \$240,900 GPR in FY22 and an increase \$11,734,900 GPR in FY23, to reflect estimates for state aid payments to private schools participating in the Milwaukee Parental Choice Program (MPCP).

Program Language Changes

AGENCY REQUEST:

- Repeal Wis. Stats. Sec. 121.137, an unnecessary provision under current law that requires that 6.6 percent of the state general aid reduction to MPS related to the MPCP be paid directly to the City of Milwaukee and then requires the City to pay that same amount back to MPS.

RACINE AND WISCONSIN PARENTAL CHOICE PROGRAMS REESTIMATES

Payment Reestimate

AGENCY REQUEST:

- Request increases of \$22,600,000 GPR in FY22 and \$53,376,100 GPR in FY23, to reflect estimates for state aid payments to private schools participating in the Racine Parental Choice Program (RPCP) and the Wisconsin Parental Choice Program (WPCP).

SPECIAL NEEDS SCHOLARSHIP PROGRAM REESTIMATE

Payment Reestimate

AGENCY REQUEST:

- Request increases of \$10,562,300 GPR in FY22 and \$24,689,400 GPR in FY23, to reflect estimates for state aid payments to private schools participating in the Special Needs Scholarship Program (SNSP).

Program Language Changes

AGENCY REQUEST:

- Eliminate provisions in current law that provide for payments to be based on an actual cost basis, rather than the per pupil payment amount specified in statute.
 - Beginning with the 2018-19 school year, a private school may submit a financial statement, along with documentation, disclosing the actual costs for educating an SNSP student to the department. The department is required to share the statement of actual cost with the student's resident school district.
 - If the actual costs included on the statement are greater than the statutory payment under the SNSP program, then, in the following fiscal year, the general state aid reduction incurred by the resident school district to pay the private school for the SNSP will be equal to the actual cost on the statement

for that SNSP student, up to an amount equal to 150 percent of the statutory payment under the SNSP (\$20,138 for FY22 and \$20,628 for FY23). The department then must pay the private school the actual cost amount in the following year, up to 150 percent of the statutory payment (offset by the aid reduction to the resident school district)

- If the actual cost exceeds that amount, the department must also provide aid equal to 90 percent of the actual costs that exceed the aid reduction incurred by the resident school district. The school district of residence receives a revenue limit exemption equal to the aid reduction amount (thus, the aid loss can be made up via the district's tax levy).
- The provisions related to the payments create administrative/operational issues for schools, parents, school districts, and the department. Specifically, combining a prior year cost payment requirement with a current year payment requirement creates financial hardship and uncertainty for schools and districts. Additionally, neither the department nor the school district of residence have the authority to question the contents of the financial statement. That is, there is no process for the statements to be reviewed, or for the data to be verified of data or audited. This is inconsistent with every other state aid program.

SPECIAL EDUCATION OPEN ENROLLMENT

Program Language Changes

AGENCY REQUEST:

- Eliminate provisions in current law that provide for payments to be based on an actual cost basis.
 - Beginning with the 2018-19 school year, a school district may submit a financial statement disclosing the actual costs of providing a Free and Appropriate Public Education (FAPE) for a student with a disability who enrolls in the school district via open enrollment to the department. The department is required to share the statement of actual cost with the student's resident school district.
 - If the actual costs included on the statement are greater than the statutory payment under the SEOE program, then, in the following fiscal year, the general state aid reduction incurred by the resident school district to pay SEOE transfer amount will be equal to the actual cost on the statement for that SEOE student, up to \$30,000. The school district of residence counts that SEOE student for revenue limits, thereby generating taxing authority on behalf of the SEOE student for whom the district's aid is reduced. However, to the extent that the actual cost amount exceeds the resident district's own revenue limit per pupil (for which the statewide average was \$10,801 in FY21), the aid reduction for the SEOE student is not recovered by the school district via the tax levy.
 - The provisions related to the payments create several administrative and operational issues for schools, parents, school districts, and the department. Specifically, combining a prior year cost payment requirement with a current year payment requirement creates financial hardship and uncertainty for schools and districts. Additionally, neither the department nor the school district of residence have the authority to question the contents of the financial statement. That is, there is no process for the statements to be reviewed, or for the data to be verified of data or audited. This is inconsistent with every other state aid program.

INFORMATION TECHNOLOGY AND PUBLIC LIBRARIES

Public Library System Aid

AGENCY REQUEST:

- Request an increase of \$2,500,000 SEG in FY22 and \$4,000,000 SEG in FY23 for aid to public library systems, to support the operations and maintenance of public library services.

Library Service Contracts

AGENCY REQUEST:

- Request an increase of \$12,900 SEG in FY22 and \$25,300 SEG in FY23 to fully fund the estimated costs of the library service contracts maintained by the department.

Recollection Wisconsin

AGENCY REQUEST:

- Request \$150,000 GPR in FY22 and \$300,000 GPR in FY23 to provide a dedicated funding source for Recollection Wisconsin.

WISELearn (Reallocation)

AGENCY REQUEST:

- Request decreases in the appropriation for WISELearn (the digital learning portal) by \$150,000 GPR in FY22 and by \$200,000 GPR in FY23, and to reallocate the GPR budget authority for a dedicated funding source for Recollection Wisconsin, as proposed by the department in its 2021-23 biennial budget request.

AGENCY ADMINISTRATION

Academic and Career Planning

AGENCY REQUEST:

- Request increases of \$89,000 GPR in FY22 and \$466,000 GPR in FY23 to maintain the current level of services to school districts across the state under the Academic and Career Planning program and to study the impact of Academic and Career Planning on student outcomes.

Educator Licensing Appropriation

AGENCY REQUEST:

- Change the appropriation for educator licensing from an annual, sum certain appropriation, to a continuing appropriation.
- Eliminate the statutory requirement that the department lapse 10 percent of revenue collected from the licensing application fees to the state's general fund at the end of each fiscal year.

General Educational Degree (GED) Test Subsidy and Data Modernization (New Program)

AGENCY REQUEST:

- Request increases of \$400,000 GPR in FY22 and \$900,000 GPR in FY23 in a new sum sufficient appropriation to subsidize testing fees for Wisconsin residents taking the GED tests.
- Request an increase of \$1,045,000 GPR in FY22 in a new biennial appropriation to create an automated, online GED credentialing system and to digitize paper GED/HSED (High School Equivalency Diploma) records. The biennial nature of this appropriation ensures that the work on these two vital efforts can be conducted across fiscal years of the biennium.

Mental Health Training Programs

AGENCY REQUEST:

- Request an increase of \$500,000 GPR in FY22 and FY23 to increase support for existing mental health training programs, to expand the types of mental health trainings that can be offered, and to increase the capacity of the WISH Center to deliver trainings.
- Modify language under Wis. Stat. sec. 115.28 (63) to reflect the broadened scope of trainings for which the department would use funding to include bullying prevention and violence prevention, as well as to broaden training offerings to include other evidenced-based strategies beyond those specified under current law.

Bullying Prevention Grant

AGENCY REQUEST:

- Modify language under Wis. Stat. sec. 115.28 (45) to specify that the organization that was awarded a grant in FY21 would continue to receive the grant in FY22 and thereafter. The grant is provided to a non-profit organization to provide training and an online bullying prevention curriculum for pupils in grades

kindergarten to 8. The grant was awarded to the Children’s Hospital of Wisconsin (CHW) – the only applicant for the grant each year – for its online bullying prevention curriculum (“ActNow!”).

Out-of-School Time Grant Program Position Authority

AGENCY REQUEST:

- Request increases of \$73,700 GPR in FY22 and \$97,700 GPR in FY23 and a 1.0 FTE GPR permanent position beginning in FY22 to support the proposed Out-of-School Time grant program.

Pupil Assessments (Reallocation)

AGENCY REQUEST:

- Request decreases in the appropriation for Pupil Assessment of \$2,000,000 GPR in FY22 and in FY23 as a reestimate of the amount needed to support contracts for state-required pupil assessments; reallocate the GPR budget authority for other proposals included in the department’s budget request.

DIN	PROPOSAL	REQUEST (reallocation)		
		FY22	FY23	BIENNIAL
4001	Academic and Career Planning	\$ 89,000	\$ 466,000	\$ 555,000
4002	GED/HSED Test Fee Subsidy & Data Modernization	\$1,445,000	\$ 900,000	\$2,445,000
4003	Mental Health Training Programs	\$ 500,000	\$ 500,000	\$1,000,000
5003	Recollection Wisconsin*	\$ 0	\$ 100,000	\$ 100,000
	SUBTOTAL	\$2,034,000	\$1,966,000	\$4,000,000
4004	Reallocation from Pupil Assessments	-\$2,000,000	-\$2,000,000	-\$4,000,000
	TOTAL	\$ 34,000	-\$ 34,000	\$ 0

*The Recollection Wisconsin proposal is also funded in part with a reduction to the department’s appropriation for WISELearn.

Revenue Reestimates

AGENCY REQUEST:

- Modify budget authority for Program Revenue (PR) appropriations by \$5,428,300 PR in FY22 and \$5,415,200 PR in FY23 to reflect projected revenues and expenditures for the following appropriations:
 - Teacher licenses fee revenue
 - GED/HSED credential fee revenue
 - Revenues from other state agencies

Standard Budget Adjustments

AGENCY REQUEST:

Request adjustments to the agency's base to reflect standard budget adjustments for:

- Turnover reduction (-\$996,400 GPR and -\$966,400 FED, in FY22 and FY23).
- Full funding of continuing salaries and fringe (\$741,400 GPR, \$105,100 PR, \$291,600 PR-S, and \$700,200 FED, in FY22 and FY23).
- Overtime (\$274,000 GPR, \$3,600 PR, \$8,500 PR-S, and \$41,900 FED, in FY22 and FY23).
- Night and weekend differential (\$55,300 GPR, \$200 PR-S, and \$300 FED, in FY22 and FY23).
- Full funding of lease and directed moves costs (\$4,400 GPR and -\$34,600 FED in FY22 and \$4,400 GPR and -\$34,600 FED in FY23).
- Request a modification to the language to specify that the organization that was awarded a grant under Wis. Stat. sec. 115.28 (45) would continue to receive the grant in FY20 and thereafter. The grant is provided to a non-profit organization to provide training and an online bullying prevention curriculum for pupils in grades kindergarten to 8. The grant was awarded to the Children's Hospital of Wisconsin (CHW) – the only applicant for the grant in both years – for its online bullying prevention curriculum (“ActNow!”), in both FY20 and FY21.

[END OF DOCUMENT]

I. 2021-2022 BUDGET TIMELINE

January 4	Open budget request/reallocation/reduction process to Administration
January 25	All budget requests/reallocations/reductions due to the Executive Director of Operations
February 1 – 5	Present first draft of the budget planning process to the Budget Committee
March 1 – 5	Present second draft of the budget planning process to the Budget Committee
March 8	Present budget planning process to the School Board for approval
March 9	Distribute approved budget planning process to the administrative cabinet
March 9 – Apr. 2	Building/department level budget development
TBD?	Special School Board/Leadership Team meeting to review 2021-22 budget process
April 6 – 30	Preparation of the first draft of the budget Budget meetings with administrators as necessary
May 3 – 7	First draft of the budget to the Budget Committee
May 10	First draft of the budget to the School Board School Board approves 2021-22 student fees School Board approves 2021-22 insurance benefits
May 11 – 28	Staff presentations on the budget process
June 7 – 11	Second draft of the budget to the Budget Committee
June 14	Second draft of the budget to the School Board
July 1	State equalization aid estimates released by DPI
July 6 – 9	Third draft of the budget to the Budget Committee
July 12	Third draft of the budget to the School Board Public hearing on the budget during School Board meeting School Board approves budget to allow for summer activity
September 17	Third Friday in September student count
October 15	State equalization aid certification released by DPI
October 18	Presentation of the approved budget at the annual school district Budget Hearing. Request public approval of the tax levy at the Annual Meeting.
October 19 – 22	Present budget changes and tax levy changes to the Budget Committee
October 25	School Board makes any changes to the budget and sets the tax levy on or before November 1
Before Nov. 10	Certify tax levy by the School Board Clerk

Minutes of Human Resources Committee

The Board of Education Waunakee Community School District

A Human Resources Committee of the Board of Education of Waunakee Community School District was held Monday, December 21, 2020, beginning at 11:00 AM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Ensign called the meeting to order at 10:59 AM.

II. ROLL CALL

Engebretson – Yes, Ensign – Yes, Hoefler – Yes

Also present: Randy Guttenberg, Brian Grabarski, Steve Summers (virtually)

III. APPROVE AGENDA

Hoefler made a motion, second by Engebretson to approve the agenda as posted.

IV. PUBLIC COMMENTS

V. DISCUSS EMPLOYEE COMPENSATION OPTIONS FOR ALL EMPLOYEE GROUPS

Brian Grabarski, Steve Summers and Randy Guttenberg reviewed the compensation proposal from April 2020, subsequent funding changes and currently available funds based on a budgetary review. They also shared an updated proposal for all employee groups, which included paying more points for teachers, a 15 year salary matrix for hourly workers, and an across the board percentage increase. After further discussions an additional \$0.10 was added to the hourly salaries to bring them closer to the average level in Dane County, which has been a goal of this committee for all employee groups.

After much discussion, Hoefler made a motion, second by Engebretson to move the salaries and benefits proposal, including the 10 cent an hour increase for the classified staff groups, to the full board of education for consideration. Motion carried 3-0.

Brian Grabarski presented and answered questions regarding the daily sub teacher rate. He asked the committee to consider supporting a raise in the per diem rate to \$130.00 per day when the long term sub rate is increased to coincide with the new teacher salaries and also allowing this rate to be considered each year when salaries are considered.

Hoefler made the motion, second by Engebretson, to support the administration review of the pre diem substitute rate as outlined.

VI. DISCUSS PROVIDING ALL EMPLOYEE GROUPS THE EQUIVALENT OF EMERGENCY PAID SICK LEAVE (EPSL) AFTER JANUARY 1, 2021 FOR REMAINDER OF 20/21 SCHOOL YEAR.

The Families First Coronavirus Response Act will expire on December 31, 2020. EPSL provided up to 80 hours of paid leave (total hours equal to number of hours they work on average over a two-week period). Administration proposes making this EPSL-like leave available to employees who did not use it during the start of the 20/21 school year.

Engebretson made a motion, second by Hoefer to approve this temporary amendment to the handbooks for the remainder of the 2020-2021 school year Motion carried 3-0

VII. TRUE TIME CONVERSION UPDATE AND DISCUSSION.

Brian Grabarski and Steve Summers explained the proposal , as per the discussions at the HR Committee and full Board regarding the planned conversion of all hourly staff to True Time electronic timekeeping. This proposal would give existing employees the choice between a one-step conversion (1 pay period without a check) or a phased approach The phased approach would run from their annual 2021/2022 start date to December, 2021 and would allow for no periods without a check.

The committee was supportive of giving employees this option.

VIII. ADJOURN

A motion was made by Engebretson, second by Hoefer to adjourn the committee meeting at 12:21 PM. Motion carried.

Teachers: 1.81% CPI increase; \$900 points • Non-Teachers: 2.75% Increase & .10 cents Hourly Staff. Years 5-15 Hourly Matrix Added. \$1.1 million

Waunakee Community School District
2020-2021 Budget Estimates-- Salary
Tuesday, December 15, 2020

EMPLOYMENT CATEGORY	2020-2021 Current Salaries	Percentage Increase	Dollar Increase	Benefits Increase	Other Dollar Increase	Other Benefits Increase	2020-2021 Final Salaries	Average Increase Percent	Dollar and Benefits Increase
Teachers	20,571,580.00	1.810%	372,345.60	55,851.84	276,495.00	41,474.25	21,220,420.60	3.15%	746,166.69
Custodians/Maintenance	1,562,750.00	2.750%	42,975.63	6,446.34	15,160.00	2,274.00	1,620,885.63	3.72%	66,855.97
Administrative/Admin Support	4,115,307.00	2.750%	113,170.94	16,975.64	0.00	0.00	4,228,477.94	2.75%	130,146.58
Administrative Assistants	1,462,774.00	2.750%	40,226.29	6,033.94	48,302.00	7,245.30	1,551,302.29	6.05%	101,807.53
Classified Staff*	1,752,957.00	2.750%	48,206.32	7,230.95	58,387.00	8,758.05	1,859,550.32	6.08%	122,582.32
TOTAL	\$29,465,368.00	2.094%	\$616,924.77	\$92,538.72	\$398,344.00	\$59,751.60	\$30,480,636.77	3.45%	1,167,559.08

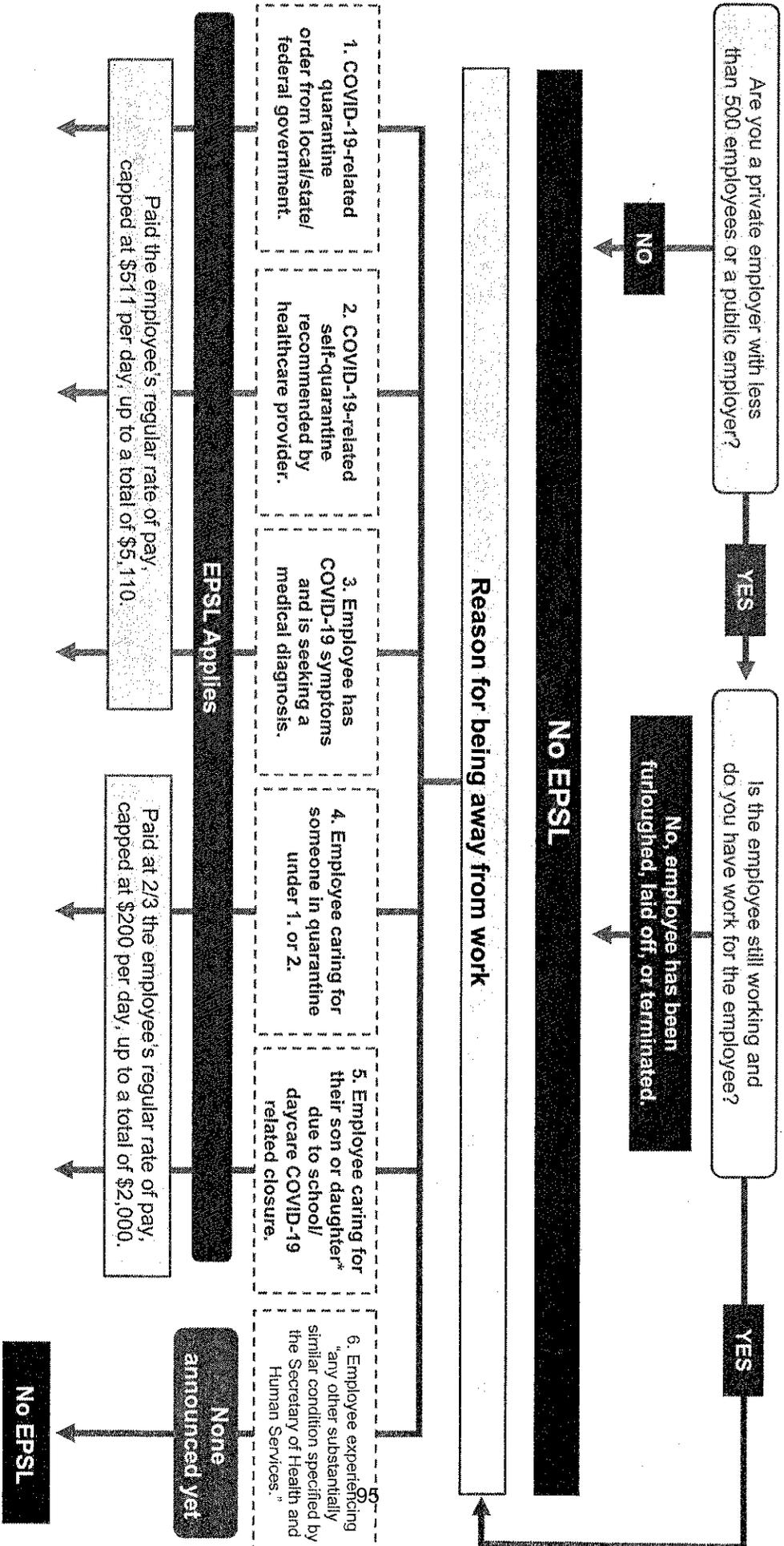
Teacher information

			FORMULAS	
Teachers eligible for points	274,995	[calc field]	305.55	900 (FTE moving x Points Increase)
Teachers national board/masters	1,500	[calc field]	1	1500 (# Double Jumps x \$1500 Added Step Increase)
Total FTE teachers @ 1.81	1,054	[calc field]	372,345.60	353.37 (Cell D9 / Total FTE). This figure is how much each step increases + \$1500 if teacher moves equals their total pay increase

Families First Coronavirus Response Act (FFCRA) – Emergency Paid Sick Leave (EPSL)

Effective April 1, 2020 – December 31, 2020

Benefit – Provides up to 80 hours of paid leave (total hours equal to number of hours they work on average over two-week period).



Benefits and Risk Consulting

Investments, securities and insurance products:

NOT FDIC INSURED	NOT BANK GUARANTEED	MAY LOSE VALUE	NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY	NOT A DEPOSIT
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Minutes of Facility Committee Meeting

The Board of Education Waunakee Community School District

A Facility Committee Meeting of the Board of Education of Waunakee Community School District was held Monday, December 21, 2020, beginning at 6:30 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

The meeting was called to order by Boetcher at 6:30pm

II. ROLL CALL

Boetcher – Yes, Heinemann – Yes , Brandt (Virtually at 6:38 pm)

Also present: Randy Guttenberg, John Cramer, Steve Summers (Virtually)

III. APPROVE AGENDA

A motion was made by Heinemann to approve the agenda as presented. Motion carried 2-0

IV. PUBLIC COMMENTS

There were no public comments.

V. FUND 10 CAPITAL MAINTENANCE PROJECTS

Steve Summers and John Cramer reviewed at a high level the November 2020 Operational Referendum funds. The also presented at a high level a summary of the additional plumbing enhancements that could be installed throughout the District. Administration is seeking feedback from the Committee on these plumbing enhancements and the potential source of funds to pay for them.

After discussion and questions, Boetcher made a motion, second by Brant, to bring to the full board for consideration the plumbing enhancements to be paid from referendum funds and not to exceed a total cost of \$90,000. Motion carried 3-0.

VI. FUND 41 CAPITAL MAINTENANCE PROJECTS

Steve Summers discussed Fund 41 Capital Maintenance Projects. Steve reviewed the Fund 41 budget as approved by the School Board back in July. Since July, the School Board approved funding elementary plumbing enhancements and district-wide HVAC enhancements out of Fund 41, and then subsequently reallocating these costs to the November 2020 referendum. As a result we are back to the budget from July, with the exception of the High School gym reconfiguration. The funds remaining in Fund 41 is equal to \$625,880.

Steve Summers and John Cramer explained and answered questions regarding each of the projects listed.

After much discussion, Boetcher made a motion to move items A-E (High School Boiler, Prairie Elementary School Oven, High School Steamer, District Administration & Maintenance Ctr Security, 911 Activation from panic button) to the full board for consideration to move forward with these projects as listed. Motion carried 3-0.

- A. **HIGH SCHOOL BOILER**
- B. **PRAIRIE ELEMENTARY SCHOOL OVEN**
- C. **HIGH SCHOOL STEAMER**
- D. **BETHEL CIRCLE SECURITY**
- E. **911 ACTIVATION FROM PANIC BUTTON**
- F. **MIDDLE SCHOOL ROOF**

The Middle School Roof has been put off in the past due to the planning for a building referendum. This is something we need to be aware of and will need repair in the future. The committee asked John to present the reports from the roofing experts when received so that we are aware of the full scope and the timeline for this repair.

VII. CUSTODIAL/MAINTENANCE SUPERVISOR

Steve Summers and John Cramer presented and answered questions regarding a potential custodial supervisor position.

When the Director of Facilities and Safety position was hired, Administration discussed with the Board the potential to hire a Custodial Supervisor position to allow the Director position to focus on project management/district safety. This need for a custodial supervisor position has only become more apparent during recent months. There are a couple of approaches that could be taken to move forward with this position. These approaches are:

1. Reallocating FTE within the department by posting the custodial supervisor position and not filling existing custodial positions.
2. Allocating this position towards the November 2020 Operational Referendum funds (if funds remain).
3. A 2021-2022 Budget Request.
4. Allocating this position towards unspent 2020-2021 budgetary funds.

The committee had great discussion and questions regarding this topic. This position would allow John to focus solely on project management of projects and the Custodial/Maintenance Supervisor could implement process changes that could be more efficient. There is a possibility that current staff may be interested and would be considered if they hold the qualifications for the position. The committee also asked about contract services to help with cleaning needs. At this time, there has not been an outside source that would fit into our model.

The committee asked that this topic be brought back in a few months after we have been open in a hybrid 4k-12.

VIII. FUTURE MEETINGS

No future meetings were scheduled at this time.

IX. ADJOURN

A motion was made by Boetcher, second by Heinemann, to adjourn the meeting at 7:47pm. Motion carried 3-0.

Touchless Bottle Filler Quotes

Hooper

HES

north cafeteria	3133
3rd fl 4501	2987
	<hr/>
	6120

PES

gym	4366
door 8 #2	2987
	<hr/>
	7353

AES

gym	4366
	<hr/>
	4,366

WIS

14 of same	2987
	<hr/>
	41,818

MS

gym	7022
weight room	3988
girls locker 145	2987
storage 149	2987
boys locker 147	2987
door #1	3118
boys & girls 114	3118
boys & girls 120	4636
boys & girls 212	3118
boys & girls 244	3118
cafeteria	3988
	<hr/>
	41,067

HS

main office	2987
music 1803	2987
orchestra 1805	2987
band 1807	2987
pool hall door 26	2987
pool	4270
weight room	160
fh 1700 mens rr	2987
fh1700 wmns rr	2987
dance 1605	3118
door 19 restrms	3118

door 13	3118
door 12	3118
door 11	3118
door 10	3118
room 1315	3118
room 1413	3118
room 110	3118
café/commons	2987
power 1212	3988
room 2309	3988
wrestling room	2987
2nd floor restrm	2987
mens lockr 1603	2987
wmns lockr 1705	2987
the cave	2987
	<hr/>
	79299

REFERENDUM FUNDS SUMMARY

TOTAL FUNDS	2,127,502.00	
SPENT	1,370,397.95	
ENCUMBERED	192,807.19	
AVAILABLE	564,296.86	
COVID LEAVES	148,455.45	
ADDITIONAL STAFFING NEEDS	191,808.00	(not including OT & bldg subs)
FOOD SERVICE	50,000.00	(estimate)
AVAILABLE FUNDS	174,033.41	
ADDITIONAL PLUMBING ENHANCEMENTS	180,023.00	<i>(recommended at \$90,000 by Facility Committee 12/21/20)</i>

2020/2021 Capital Projects (Fund 41)										
Purchase Order	Item No.	Location	Description	Requested Funding	Projected Final Costs	Net Difference	Notes	Year	Target Life Span	Scheduled Replacement Date
7220200002 7220200046	1	HS	Chemistry workstation lowered	\$5,000	\$1,855	\$ 3,144.65	quote from H2I - \$4,100			
	2	HS	Kitchen Refrigeration Equipment	\$78,000		\$ 78,000.00	HS 21/22: \$310,500 and AES 22/23: \$252,000			
7220200003	3	HS	Kitchen Hot Water Heater	\$29,000	\$29,000	\$ -		1992	15	07/28/2007
7220200003	4	HS	Hot Water Heaters (replace 2 with	\$24,235	\$24,235	\$ -		1991	15	07/28/2006
7220200018	5	District	Parking Lot crack fill/seal	\$32,000	\$31,456	\$ 544.00	Crack fill/seal only for school parking lots. Immediate needs identified by FMP \$480k	2007	15	7/29/2007
7220200009	6	Grounds	Stand up mower	\$7,000	\$6,502	\$ 498.00	mow areas that currently must be done with push mower - increase productivity			
7220200004	7	Prairie	Heat Trace - electrical only	\$17,500	\$17,340	\$ 160.00	Water damage annually. Full scope of project estimated at \$75,000			
7220200008	8	Grounds	Zero Turn Mower & Bagger & Dethatcher	\$17,500	\$16,376	\$ 1,124.50	Trade in 2014 Ferris? Lemon	2014	10	7/30/2024
7220200006	9	Grounds	Ride on Painter for athletic fields	\$15,000	\$14,095	\$ 905.00	working on setting up this order now.	2005	15	7/28/2020
7220200013	10	Bethel	Furnace	\$8,520	\$7,380	\$ 1,140.00	NAMI indicated age of furnaces much older than 2007. Kurt/Joyce area worst.	1995	25	2015
7220200015 7220200005	11	District	6 Gyms - Floor Screen and Coat	\$28,000	\$19,070	\$ 8,930.00	In progress. Screen and Recoat not on FMP. Resand and Replacement on FMP			
	12	HS	Sidewalk/stairs by doors 3&4 to connect upper/lower parking	\$0		\$ -	Project cancelled			
7220200020 7220200021	13	District	Emergency Roof Repairs	\$25,000	\$6,351	\$ 18,649.02	Middle School roof quote: \$470k		1	7/30/2020
7220200022 7220200007	14	District	Emergency HVAC Repairs [1]	\$30,000	\$20,245	\$ 9,755.45	Immediate needs identified by FMP \$4,015,258			
	15	District	Emergency Plumbing Repairs	\$52,000	\$3,235	\$ 48,765.08	Immediate needs identified by FMP \$658,750			
	16	WHS	Pool maintenance	\$22,000	\$3,688	\$ 18,311.53			1	07/30/2020
7220200017	17	District	Building Repairs [2]	\$16,945	\$7,851	\$ 9,094.29	Was Emergency Repairs/Equipment Replacement			
	18	HS	PAC and Old Auditorium	\$8,000	\$1,968	\$ 6,032.36	Rick Braun to advise Old Aud lighting issue			
7220200041 7220200042	19	Grounds	Sprayer/spreader	\$10,000	\$9,431	\$ 569.00	Reallocated to Kitchen PM Program* Steve S. Approval (\$3814.00 & \$5617.00)			
	20	Bethel	Digitize Records/Blueprints - BPI, Akitabox?	\$25,000		\$ 25,000.00	Important for space planning, digital access, speed, and archival			
7220200019	21	AES	Carpet - Music Room B111 & Upstairs Hallway	\$19,000	\$19,300	\$ (300.00)				
7220200012	22	WMS	Carpet - Room 225, Room 130 & Upstairs Hallway	\$12,000	\$11,800	\$ 200.00				
	23	WHS	Pool locker/shower rooms	\$20,000		\$ 20,000.00	FMP does not accurately reflect condition		25	
7220200010	27	PES	Classroom Carpet three A-wing classrooms	\$15,300	\$15,300	\$ -				
WIP	28	HS	Bollards around the sculpture	\$8,000		\$ 8,000.00				
				\$525,000	\$266,477	\$ 258,522.88				
		Approved	6-8-2020 Meeting							
			BUDGET 2020/2021	\$525,000						
				\$0						

Capital Expansion Fund 41

Purpose of Fund: The purpose of the capital expansion fund 41 is to account for capital expenditures related to buildings and sites.

	2019-2020	2020-2021	\$ Change	% Change
Revenues:				
Property Taxes	\$509,296	\$509,296	\$0	0%
Interest	\$25,000	\$25,000	\$0	100%
Total Revenues	\$534,296	\$534,296	\$0	0%
Expenditures:				
Maintenance Projects	\$0	\$1,125,000	\$1,125,000	--
Total Expenditures	\$0	\$1,125,000	\$1,125,000	--
Rev – Exp:	\$509,296	(\$590,704)	(\$1,100,000)	-216%
Beg Fund Balance	\$808,608	\$1,318,442	\$509,834	63%
End Fund Balance	\$1,318,442	\$727,738	(\$590,166)	-45%

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The intent of this fund is to segregate the budget for capital projects related to existing buildings. This fund is within the revenue cap, and the existing capital projects budget was transferred from Fund 10 to Fund 41. This fund was increased by \$300,000 as the November 2014 operational funds referendum was phased in for 2017-2018. This fund will be utilized for capital projects and the high school soccer field project during the 2020-2021 fiscal year.



Radel, LaDonna <ladonnaradel@waunakee.k12.wi.us>

Fwd: high school boiler status

1 message

Cramer, John <johncramer@waunakee.k12.wi.us>
To: LaDonna Radel <ladonnaradel@waunakee.k12.wi.us>

Wed, Dec 16, 2020 at 1:43 PM



John Cramer
Director of Facilities & Safety
Waunakee Community School District
608-849-2000 ext 8296
[905 Bethel Circle Waunakee, WI 53597](#)

----- Forwarded message -----

From: **Cramer, John** <johncramer@waunakee.k12.wi.us>
Date: Thu, Nov 19, 2020 at 6:19 PM
Subject: high school boiler status
To: Summers, Steve <stevesummers@waunakee.k12.wi.us>
Cc: Venske, Audrey <audreyvenske@waunakee.k12.wi.us>, Bauer, Scott <scottbauer@waunakee.k12.wi.us>

Hi Steve,

Just to keep you in the loop... I met with NAMI today at the high school to review the impaired boiler there. The boiler is used to heat mainly the older section of the building. There are two of the same vintage units side-by-side that serve that part of the building for heat. It has been brought to my attention that the 27 year old boiler is leaking water, which indicates internal failure is occurring.

According to the Findorff LRFMP the boiler has a typical lifespan of 20 years, putting it at 35% over its lifespan.

The unit is currently able to run and heat without massive concern. The biggest concern (beside a cold building) is that it may fail completely and flood the room below it, an electrical room. The probability is not real high for that, but it is a concern. I am having Scott put together an emergency shutdown procedure checklist to place at the stairwell that leads up to the bad unit.

The sister unit (right next to it, same vintage) is working fine and can heat that part of the building now, until it gets really cold out. The challenge is that when the outside air temperature gets below around 10 degrees both of the heating units are required to keep indoor temp. With just one unit running the building will be pretty cold (60?) and outside entry doors may start freezing due to unit heaters at doors not working (fed from the boiler).

With NAMI, here is the plan I have come up with:

- run the limping boiler now to heat the building. Set it as the LEAD (primary) device and set the good boiler as the LAG (secondary) device. With its good sister boiler as the lag device it should keep the primary boiler on and at a constant internal temperature. This strategy will hopefully reduce the risk of internal fissures getting bigger or multiplying due to constant expansion and contraction from cycling on and off (as the secondary).
- It will leak water however, when it runs. We are preparing the floor surface to attempt to better route the leak into the floor drain. Right now it seeps through the floor into the storage/electrical room below. The leak is not significant right now.
- NAMI believes we can get through Winter especially if there are no kids in the school in the coldest Winter months. We realize that is an unknown.

- I informed NAMI this will be planned for a 2021 project unless there is an emergency with the unit. (\$47k for one unit. We should do both. See attached)

Three of these same units were already replaced at the Middle School, so unfortunately, it's about the right time to expect failures.

My goal is to create a tickler system from the LRFMP. Unfortunately, I have not been able to take on that project yet. My desire is to engage AkitaBox for the alerting/work order system, as our facilities inventory is already in there.

Let me know if you have objections or questions on that plan.

Thanks!



John Cramer
Director of **Facilities & Safety**
Waunakee Community School District
608-849-2000 ext 8296
[905 Bethel Circle Waunakee, WI 53597](https://www.waunakee.wednet.edu/)

 **WCSD HS Boiler replacement.pdf**
271K

Memo

To: Waunakee Board of Education
From: Connie Vacho
CC: Steve Summers and John Cramer
Date: November 27, 2020
Re: Purchase recommendation of new oven unit for Prairie Elementary

Comments: Attached are (3) quotes for the purchase of an oven set for Prairie Elementary.

The current oven at Prairie Elementary had to be taken out of service due to a gas leak that was found while ASC1 was doing equipment checks in October, 2020. The unit that we currently had at Prairie is obsolete and they no longer make parts for it, due to its age.

Attached are (3) quotes for a replacement oven unit, that we will need replaced prior to opening the cafeteria. Also, I've attached information on a 5% cash back rebate, if we purchase the oven prior to December 31, 2020. This rebate should amount to approximately \$350.00, which is not reflected in the below totals.

Vendor Information	Total Cost of Ovens
Kavanaugh Restaurant Supply	\$7,178.92
Kessenich's, Ltd.	\$7,2398.37
Fein Brothers	\$8,160.40

I would recommend Kavanaugh's bid of \$7,178.92 for the oven unit

Thank you so much for your time and consideration to this project.



Quote

11/20/2020

To:
 Waunakee Community School
 District
 Connie Vacho
 301 Community Drive
 Waunakee, WI 53597

Project:
 Waunakee - Convection Oven

From:
 Kavanaugh Restaurant Supply
 Kristi Kavanaugh
 2920 Bryant Road
 Madison, WI 53713-3004
 608-271-8514
 608-271-8514 (Contact)

Job Reference Number: 14224

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION OVEN, GAS  Vulcan Model No. VC44GD Convection Oven, gas, double-deck, standard depth, solid state controls, electronic spark igniters, 60 minute timer, (5) nickel plated racks per oven, 8" high legs, stainless steel front, top & sides, stainless steel doors with windows, (2) 50,000 BTU, NSF, CSA Star, CSA Flame, ENERGY STAR®	\$6,807.32	\$6,807.32
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	Natural gas (specify elevation if over 2,000 ft.)		
	1 ea	(2) 120v/60/1-ph, 15.4 amps total, (2) 6' cords with plugs, standard		
	1 ea	Gas manifold piping included with stacking kit to provide single point gas connection		
	1 st	Casters, set of (4) in lieu of standard legs	\$75.60	\$75.60
	1 kt	Dormont 1675KIT48 Dormont Blue Hose™ Moveable Gas Connector Kit, 3/4" inside dia., 48" long, covered with stainless steel braid, coated with blue antimicrobial PVC, (1) SnapFast® QD, (1) full port valve, (2) 90° elbows, (1) Snap'N Go, coiled restraining cable with hardware, 180,000 BTU/hr minimum flow capacity, limited lifetime warranty free freight	\$146.00	\$146.00
2	1 ea	INSTALL Custom Model No. INSTALL Install	\$150.00	\$150.00
Total				\$7,178.92

Prices are good for 30 days.
Prices do not include tax or shipping unless stated.
Equipment covered by factory warranty only unless otherwise stated.
Additional warranties available on some items.
Installation is not included unless stated.
No plumbing or electrical hook-up included unless stated.

ALL PRICING MAY BE SUBJECT TO TARIFF FEES PUT IN PLACE BY THE US GOVERNMENT. THESE FEES COULD BE AS MUCH AS 25%

NOTICE OF LIEN; As required by the Wisconsin Construction Lien Law, Seller hereby notifies Buyer that persons or companies furnishing labor or materials for the construction on Buyer's land may have lien rights on Buyer's land and building if not paid. Those entitled to lien rights, in addition to the undersigned Seller, are those who contract directly with the Buyer or those who give the Buyer notice within 60 days after they first furnish labor or materials for the construction. Accordingly Buyer probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice to his Mortgage lender, if any. Seller agrees to cooperate fully with the Buyer and his Lender, if any, to see that all potential lien claimants are duly paid.

Terms: 50% Deposit due with signed purchase order.

Balance due on delivery.

Orders paid by Credit Card are subject to a 3% Convenience Fee

Late Accounts subject to finance charge of 18% annually.

All merchandise remains the property of Kavanaugh Restaurant Supply, inc until paid in Full. Buyer agrees to pay all costs of collection including but not limited attorney fees.

U.C.C to be filed if account becomes past due.

DATE: _____

PERSONAL GUARANTEE OF BUYER

BUYER: _____

please print name

RESIDENCE ADDRESS: _____

PHONE: _____

DEPOSIT RECEIVED: _____

CHECK NO. _____

AMOUNT _____

Acceptance: _____ Date: _____

Printed Name: _____

To:
 Waunakee Community Schools
 Connie Vacho
 301 Community Drive
 Waunakee, WI 53597
 608-628-6035 (Contact)

Project:
 Waunakee Community School
 District - Vulcan VC44D
 905 Bethel Circle
 Waunakee, WI 53597

From:
 Kessenich's Ltd
 Ron Zeh
 3226 Progress Road
 Madison, WI 53716
 608-249-5391

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION OVEN, GAS Vulcan Model No. VC44GD Convection Oven, gas, double-deck, standard depth, solid state controls, electronic spark igniters, 60 minute timer, (5) nickel plated racks per oven, 8" high legs, stainless steel front, top & sides, stainless steel doors with windows, (2) 50,000 BTU, NSF, CSA Star, CSA Flame, ENERGY STAR®	\$7,238.37	\$7,238.37
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	Gas type to be specified		
	1 ea	(2) 120v/60/1-ph, 15.4 amps total, (2) cords with plugs, standard		
	1 ea	Gas manifold piping included with stacking kit to provide single point gas connection		
	1 st	Casters, set of (4) in lieu of standard legs		
	1 kt	Dormont 1675KIT48 Dormont Blue Hose™ Moveable Gas Connector Kit, 3/4" inside dia., 48" long, covered with stainless steel braid, coated with blue antimicrobial PVC, (1) SnapFast® QD, (1) full port valve, (2) 90° elbows, (1) Snap'N Go, coiled restraining cable with hardware, 180,000 BTU/hr minimum flow capacity, limited lifetime warranty		
			ITEM TOTAL:	\$7,238.37

DELIVERY

Includes delivery and set-in spot

Total \$7,238.37

These prices do not include shipping or sales tax unless otherwise noted. Unless noted otherwise, quotes are good for 30 days.

Order & Return Policy: Stock products may be returned unused and undamaged, in saleable condition with original packaging within 60 days from purchase for full credit. Non-stock/Special orders require signature and full payment (including freight and taxes) at time of order. Special order items returned unused and undamaged within 30 days from date of purchase will be charged a 30% restock fee plus return freight. Refunds will be available after Kessenich's receives the manufacturer's credit. Items not claimed within 6 months will be charged all manufacturer's restock fees. Custom-made products require signature and full payment (including freight and taxes) at time of order. Items are not returnable or refundable. Contact Kessenich's Ltd for full terms and conditions.

Services are available that include uncrating, unboxing, assembling, delivering and setting in spot of all equipment at owner's location by Kessenich's personnel. Please contact your Kessenich's salesperson for a quote. All plumbing, electrical and other installation work to be done by appropriate trades and are owners responsibility.



Quote

11/25/2020

Project:
Waunakee Convection Oven

From:
Fein Brothers
Alexandra Stalker
2007 N. King Dr. 3rd Street
Milwaukee, WI 53212-3152
414-562-0220
414-562-0220 (Contact)

Job Reference Number: 10381

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION OVEN, GAS Vulcan Model No. VC44GD Convection Oven, gas, double-deck, standard depth, solid state controls, electronic spark igniters, 60 minute timer, (5) nickel plated racks per oven, 8" high legs, stainless steel front, top & sides, stainless steel doors with windows, (2) 50,000 BTU, NSF, CSA Star, CSA Flame, ENERGY STAR®	\$7,923.50	\$7,923.50
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	Gas type to be specified		
	1 ea	(2) 120v/60/1-ph, 15.4 amps total, (2) cords with plugs, standard		
	1 ea	Gas manifold piping included with stacking kit to provide single point gas connection		
	1 st	Casters, set of (4) in lieu of standard legs	\$80.50	\$80.50
			ITEM TOTAL:	\$8,004.00

Item	Qty	Description	Sell	Sell Total
2	1 kt	BLUE HOSE GAS CONNECTOR KIT	\$156.40	\$156.40
		 <p>Dormont Manufacturing Model No. 1675KIT48 Packed 1 kt Dormont Blue Hose™ Moveable Gas Connector Kit, 3/4" inside dia., 48" long, covered with stainless steel braid, coated with blue antimicrobial PVC, (1) SnapFast® QD, (1) full port valve, (2) 90° elbows, (1) Snap'N Go, coiled restraining cable with hardware, 180,000 BTU/hr minimum flow capacity, limited lifetime warranty</p>		
			ITEM TOTAL:	\$156.40
			Subtotal	\$8,160.40
			Total	\$8,160.40



Better nutrition starts in the kitchen and with Vulcan equipment. Vulcan is offering a 5% cash back rebate on your equipment purchases from August 1, 2020 through the end of this year. Our innovative, full portfolio of high-performance products are designed with you in mind to lend simplicity and efficiency to your operation. With quality products and unparalleled service and support, we are here to help you prepare the most delicious and nutritious meals every day.

THIS IS HOW IT WORKS //

1. Buy any piece of Vulcan equipment from a Vulcan authorized dealer from August 1, 2020 through December 31, 2020.
2. Register your school and your purchase at <https://content.vulcanequipment.com/k12-cashback> and upload a copy of your invoice within 60 days after purchase.
3. Fill out the CASH BACK application form completely.
4. After registration you will receive a confirmation email and a check payable to your school's School Nutrition Program within four weeks.

PROMOTION TERMS AND CONDITIONS //

1. This offer is only available to public, private or charter K-12 school in the United States.
2. All Vulcan equipment and accessory purchases are eligible for the rebate. Installation and extended warranties are excluded.
3. To receive the Cash Back Rebate, purchase any of the eligible Vulcan product(s) from an Authorized Vulcan Dealer in the United States from August 1, 2020 to December 31, 2020.
4. Claims must be made within 60 days of purchase.
5. Claim submission details including required documentation must be provided online via <https://content.vulcanequipment.com/k12-cashback>. K-12 end-users will need to provide the product serial number and a photo or scan of the original product purchase invoice dated between August 1, 2020 and December 31, 2020.
6. Rebate checks will be payable to the School Nutrition Department.
7. The maximum rebate per school district cannot exceed \$5,000 during the promotion period.

For a complete list of details on the terms of the promotion and the conditions for participation, please go to <https://content.vulcanequipment.com/k12-cashback>.

Memo

To: Waunakee Board of Education
From: Connie Vacho
CC: Randy Guttenberg and Steve Summers
Date: December 1, 2020
Re: Purchase recommendation of new Steamer unit for the High School

Comments: Attached are (3) quotes for the purchase of a new steamer for the High School.

The current steamer at the High School is 20+ years old. It was actually moved from the old Intermediate School kitchen 4 years ago. We have had multiple issues of the current steamer throughout the past year; spending \$2,275.92 in repairs. Those repairs did not completely fix the issues that we've experienced, which at this time is that the unit shuts off while being used. We've been told by ASC1, our service vendor, that parts for this unit are no longer being produced and therefore is not repairable.

Attached are (3) quotes for a replacement steamer unit, which is what we currently have at the High School. I'm proposing that we go with a Cleveland brand, which is a leader in the industry of steamers and has a life expectancy of 15+ years, when maintained properly. With the purchase, it will include a warranty of 1 year parts and labor; a 24-month extended warranty from installation, plus a 5 year prorated parts warranty on boilers and steam generators, as well as a 3 year convection steamer door warranty. I feel it would be in the best interest of the district to purchase this piece of equipment with the mindset that it could be interchangeable (moved) into another kitchen, if it was ever needed to be.

Vendor Information	Total Cost of Steamer
Kavanaugh Restaurant Supply	\$14,638.79
Kessenich's, Ltd.	\$15,808.78
Fein Brothers	\$16,132.58

I would recommend Kavanaugh's bid of \$14,638.79 for the steamer unit

Thank you so much for your time and consideration to this project.



Invoice

11/30/2020

To:
 Waunakee Community School
 District
 Connie Vacho
 301 Community Drive
 Waunakee, WI 53597

Project:
 Waunakee HS Steamer

From:
 Kavanaugh Restaurant Supply
 Kristi Kavanaugh
 2920 Bryant Road
 Madison, WI 53713-3004
 608-271-8514
 608-271-8514 (Contact)

Job Reference Number: 13509

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION STEAMER, GAS Cleveland Range Steamcraft® Ultra 10 Convection Steamer, pressureless, gas, 2 compartments, (5) 12 x 20 x 2 1/2 pans/compartment capacity, manual controls, 60-minute mechanical timer & manual (continuous steaming) bypass switch, left-hand hinged door, controls on right, steam shut-off switch, electronic spark ignition, 1 standard treated & tap water connection, stainless steel construction, 6" adjustable legs with flanged feet, 125,000 BTU	\$14,008.09	\$14,008.09
	1 ea	1-year parts & labor warranty, standard		
	1 ea	Extended warranty, not to exceed 24 months from date of installation (for K-12 schools only)		
	1 ea	5 year pro-rated parts warranty on boilers & steam generators		
	1 ea	3 year Convection Steamer Door Warranty, standard		
	1 ea	Performance start-up included at customer request after equipment is installed (Free Water Quality Check included) (contact Cleveland Sales Representative for details)		
	1 ea	Optipure Water Treatment System, dual-cartridge, reduces sediments over 0.5 microns, reduces chlorine, includes (1) CTOS-Q10 Catalytic Carbon Filter & (1) CTOS-QCR activated carbon filter	\$294.51	\$294.51
	1 ea	Second year limited warranty on water related parts only when purchasing a steamer and filter from Cleveland. Must include a completed Performance Start-Up (See Cleveland warranty statement for details)		
	1 ea	Natural Gas		
	1 ea	(VOS115) 120v/60/1-ph, 2.0 amps, 2-wire (DO NOT connect to GFI outlet)		
	1 cs	(PN 106174) Descaling Solution, (6) one-gallon containers with quart markings	\$190.19	\$190.19
	1 kt	Dormont Dormont Blue Hose™ Moveable Gas Connector Kit, 3/4" inside dia., 48" long, covered with stainless steel braid, coated with blue antimicrobial PVC, (1) SnapFast® QD, (1) full port valve, (2) 90° elbows, (1) Snap'N Go, coiled restraining cable with hardware, 180,000 BTU/hr minimum flow capacity, limited lifetime warranty	\$146.00	\$146.00

113

Total

\$14,638.79

Initial: _____

Prices are good for 30 days.

Prices do not include tax or shipping unless stated.

Equipment covered by factory warranty only unless otherwise stated.

Additional warranties available on some items.

Installation is not included unless stated.

No plumbing or electrical hook-up included unless stated.

****ALL PRICING MAY BE SUBJECT TO TARIFF FEES PUT IN PLACE BY THE US GOVERNMENT. THESE FEES COULD BE AS MUCH AS 25%****

NOTICE OF LIEN; As required by the Wisconsin Construction Lien Law, Seller hereby notifies Buyer that persons or companies furnishing labor or materials for the construction on Buyer's land may have lien rights on Buyer's land and building if not paid. Those entitled to lien rights, in addition to the undersigned Seller, are those who contract directly with the Buyer or those who give the Buyer notice within 60 days after they first furnish labor or materials for the construction. Accordingly Buyer probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice to his Mortgage lender, if any. Seller agrees to cooperate fully with the Buyer and his Lender, if any, to see that all potential lien claimants are duly paid.

Terms: 50% Deposit due with signed purchase order.
Balance due on delivery.

Orders paid by Credit Card are subject to a 3% Convenience Fee

Late Accounts subject to finance charge of 18% annually.

All merchandise remains the property of Kavanaugh Restaurant Supply, inc until paid in Full. Buyer agrees to pay all costs of collection including but not limited attorney fees.

U.C.C to be filed if account becomes past due.

DATE: _____

PERSONAL GUARANTEE OF BUYER

BUYER: _____

please print name

RESIDENCE ADDRESS: _____

PHONE: _____

DEPOSIT RECEIVED:

CHECK NO. _____

AMOUNT _____

Acceptance: _____ Date: _____

Printed Name: _____

To:
 Waunakee Community Schools
 Connie Vacho
 301 Community Drive
 Waunakee, WI 53597
 608-628-6035 (Contact)

Project:
 Waunakee High School - Cleveland
 Steamer 24CGA10
 301 Community Drive
 Waunakee, WI 53597

From:
 Kessenich's Ltd
 Ron Zeh
 3226 Progress Road
 Madison, WI 53716
 608-249-5391

Job Reference Number: 61799

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION STEAMER, GAS Cleveland Range Model No. 24CGA10 Steamcraft® Ultra 10 Convection Steamer, pressureless, gas, 2 compartments, (5) 12 x 20 x 2 1/2 pans/compartiment capacity, manual controls, 60-minute mechanical timer & manual (continuous steaming) bypass switch, left-hand hinged door, controls on right, steam shut-off switch, electronic spark ignition, 1 standard treated & tap water connection, stainless steel construction, 6" adjustable legs with flanged feet, 125,000 BTU	\$14,808.78	\$14,808.78
	1 ea	1-year parts & labor warranty, standard		
	1 ea	Extended warranty, not to exceed 24 months from date of installation (for K-12 schools only)		
	1 ea	5 year pro-rated parts warranty on boilers & steam generators		
	1 ea	3 year Convection Steamer Door Warranty, standard		
	1 ea	Performance start-up included at customer request after equipment is installed (Free Water Quality Check included) (contact Cleveland Sales Representative for details)		
	1 ea	WBT-QT11-CR Optipure Water Treatment System, dual-cartridge, reduces sediments over 0.5 microns, reduces chlorine, includes (1) CTOS-Q10 Catalytic Carbon Filter & (1) CTOS-QCR activated carbon filter		
	1 ea	Second year limited warranty on water related parts only when purchasing a steamer and filter from Cleveland. Must include a completed Performance Start-Up (See Cleveland warranty statement for details)		
	1 ea	Natural Gas		
	1 ea	(VOS115) 120v/60/1-ph, 2.0 amps, 2-wire (DO NOT connect to GFI outlet)		
	1 cs	DISSOLVE (PN 106174) Descaling Solution, (6) one-gallon containers with quart markings		
	1 kt	Dormont 1675KIT48 Dormont Blue Hose™ Moveable Gas Connector Kit, 3/4" inside dia., 48" long, covered with stainless steel braid, coated with blue antimicrobial PVC, (1) SnapFast® QD, (1) full port valve, (2) 90° elbows, (1) Snap'N Go, coiled restraining cable with hardware, 180,000 BTU/hr minimum flow capacity, limited lifetime warranty		

ITEM TOTAL: \$14,808.78

Item	Qty	Description	Sell	Sell Total
2		FREIGHT Free Freight. Includes delivery and set-in spot		
			Total	\$14,808.78

These prices do not include shipping or sales tax unless otherwise noted.
Unless noted otherwise, quotes are good for 30 days.

Order & Return Policy: Stock products may be returned unused and undamaged, in saleable condition with original packaging within 60 days from purchase for full credit. Non-stock/Special orders require signature and full payment (including freight and taxes) at time of order. Special order items returned unused and undamaged within 30 days from date of purchase will be charged a 30% restock fee plus return freight. Refunds will be available after Kessenich's receives the manufacturer's credit. Items not claimed within 6 months will be charged all manufacturer's restock fees. Custom-made products require signature and full payment (including freight and taxes) at time of order. Items are not returnable or refundable. Contact Kessenich's Ltd for full terms and conditions.

Services are available that include uncrating, unboxing, assembling, delivering and setting in spot of all equipment at owner's location by Kessenich's personnel. Please contact your Kessenich's salesperson for a quote. All plumbing, electrical and other installation work to be done by appropriate trades and are owners responsibility.

Acceptance: _____ Date: _____
 Printed Name: _____
 Project Grand Total: \$14,808.78



Quote

12/01/2020

Project:

Waunakee High School - Cleveland
Steamer

From:

Fein Brothers
Alexandra Stalker
2007 N. King Dr. 3rd Street
Milwaukee, WI 53212-3152
414-562-0220
414-562-0220 (Contact)

Job Reference Number: 10386

Item	Qty	Description	Sell	Sell Total
------	-----	-------------	------	------------

1	1 ea	CONVECTION STEAMER, GAS Cleveland Range Model No. 24CGA10 Steamcraft® Ultra 10 Convection Steamer, pressureless, gas, 2 compartments, (5) 12 x 20 x 2 1/2 pans/compartment capacity, manual controls, 60-minute mechanical timer & manual (continuous steaming) bypass switch, left-hand hinged door, controls on right, steam shut-off switch, electronic spark ignition, 1 standard treated & tap water connection, stainless steel construction, 6" adjustable legs with flanged feet, 125,000 BTU	\$15,596.05	\$15,596.05
	1 ea	1-year parts & labor warranty, standard		
	1 ea	Extended warranty, not to exceed 24 months from date of installation (for K-12 schools only)		
	1 ea	5 year pro-rated parts warranty on boilers & steam generators		
	1 ea	3 year Convection Steamer Door Warranty, standard		
	1 ea	Performance start-up included at customer request after equipment is installed (Free Water Quality Check included) (contact Cleveland Sales Representative for details)		
	1 ea	WBT-QTI1-CR Optipure Water Treatment System, dual-cartridge, reduces sediments over 0.5 microns, reduces chlorine, includes (1) CTOS-Q10 Catalytic Carbon Filter & (1) CTOS-QCR activated carbon filter	\$324.78	\$324.78
	1 ea	Second year limited warranty on water related parts only when purchasing a steamer and filter from Cleveland. Must include a completed Performance Start-Up (See Cleveland warranty statement for details)		
	1 ea	Natural Gas		
	1 ea	(VOS115) 120v/60/1-ph, 2.0 amps, 2-wire (DO NOT connect to GFI outlet)		
	1 cs	DISSOLVE (PN 106174) Descaling Solution, (6) one-gallon containers with quart markings	\$211.75	\$211.75
			ITEM TOTAL:	\$16,132.58
			Subtotal	\$16,132.58
			Total	\$16,132.58



June 17, 2020

WCSD District Office
905 Bethel Cir
Waunakee, WI 53597

Waunakee District Office Access Control

Thank you for considering Globalcom Technologies to submit a proposal for the following work.

Scope of Work:

- **Base Bid:** Add the District Office to the existing RS2 Access Control System.
- Access control system will consist of the following doors:
 - Door 3 will consist of a card reader, electric strike, and a door position switch.
 - The Main Entrance will consist of a card reader, panic bar, electric strike, and a door position switch.
 - The Reception Door will consist of a card reader, electric strike, and a door position switch.
 - The Board Room Door will consist of a card reader, electric strike, and a door position switch.
 - The Supply Closet will consist of a card reader, power transfer, electric strike, and a door position switch.
- Provide and install new access control cable from the RS2 panel to the proposed doors.
- Furnish and install (1) access control panel and (1) power supply with fused outputs.
 - Provide 120VAC power for access control panel.
- Terminate, program, and test doors.
- Locations will be identified and site verified before installation per customer requirements.
- J-hook installation to establish compliant cable pathway & routing within the free air space of the facility.
- Cable and conduit penetrations will be fire stopped according to applicable smoke wall/floor ratings.
- Computer generated labels will be supplied at each end of cable locations.

- **Option #1:** Add the Data Closet Door to the access control system.
 - The door will consist of a card reader, electric strike, and a door position switch.
- **Option #2:** Add Door 2 to the access control system.
 - The door will consist of a card reader, power transfer, electric strike, and a door position switch.

Our proposal is based on the following assumptions:

- Proposed labor is based on work performed during normal construction/business hours.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Base Bid	\$16,065.00
Option #1	\$2,125.00
Option #2	\$2,345.00
Total	\$20,535.00

**WI Sales Tax not included in the above pricing*

We appreciate the opportunity to submit a proposal on this project, and look forward to discussing with you further. Please feel free to contact us with any questions regarding this proposal.

Sincerely,

Nick Skaife
Globalcom Technologies
Security Engineer
Office 608.216.9572
nicks@gctech.us

Globalcom Technologies adheres to the following standards:

NFPA	Article 70 NEC
EIA/TIA-568-C.0	Generic Telecommunications Cabling For Customer Premises
EIA/TIA-568-C.1	Commercial Building Telecommunications Cabling Standards
EIA/TIA-568-C.2	Balanced Twisted-Pair Telecommunications Cabling & Component Standards
EIA/TIA-568-C.3	Optical Fiber Cabling Components Standard
EIA/TIA-569	Pathways and Spaces Standard
EIA/TIA-606	Administration Standard
EIA/TIA-607	Grounding and Bonding Standard

Terms & Conditions:

- The scope of work is based on our knowledge of the current requirements and project goals.
- The fees stated in this engagement will be honored for 30 days from the date of this proposal, except copper materials which are subject to adjustment per market price changes.
- The fees do not include applicable sales tax and/or shipping charges.
- Fees and expenses will be billed as incurred.
- A Change Order for work that is outside the agreed-upon scope of this proposal will require authorization to proceed.
- Payment of our progress billing is expected within 30 days after invoice date.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

If the above terms are acceptable to you and the services outlined are in accordance with your needs, please sign the original of this proposal letter and return it to us.

PO# _____ Amount \$ _____

Approved By: _____ Contact Number: _____

Signature: _____ **Date:** _____

Billing Address:

Company Name (if different than above)

Contact Name and Telephone Number

Address

City, State, Zip

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

AES	1058.22
HES	1049.96
PES	1058.22
IS	937.26
HS	1057.87
MS	1058 confirm this price

Minutes of Co-Curricular Committee Meeting

The Board of Education Waunakee Community School District

A Co-Curricular Committee Meeting of the Board of Education of Waunakee Community School District was held Tuesday, December 22, 2020, beginning at 4:00 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Hoefler called the meeting to order at 4:04 PM

II. ROLL CALL

Present: Hoefler, Boetcher, Engebretson

Also Present: Randy Guttenberg, Brian Borowski, Aaron May, Kurt Eley

III. APPROVE THE AGENDA

A motion was made by Engebretson, second by Boetcher to approve the agenda as posted.
Motion Carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments.

V. REVIEW AND CONSIDER ACTION ON COVID-19 GUIDELINES FOR WINTER ATHLETICS 2020-2021

Randy Guttenber summarized the motions and requests regarding winter athletics that lead to this meeting.

Aaron May presented and answered questions regarding the Guidelines for the Winter Athletics 2020-2021.

Kurt Eley was able to answer questions regarding most likely symptoms of high school athletes so far and the accuracy of taking a temperature as athletes walk into a facility.

Boetcher made a motion, second by Engebretson, to approve the guidelines for winter athletics and to allow competition to begin on January 4, 2021. Motion carried on a roll call vote 3-0. Boetcher = Y, Engebretson = Y, Hoefler = Y.

VI. FUTURE MEETINGS

No future committee meetings were scheduled at this time.

VII. ADJOURN

A motion was made by Boetcher, second by Engebretson, to adjourn the meeting at 5:04pm.
Motion carried 3-0.

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION MEDICAL ADVISORY COMMITTEE**

Monday, December 14, 2020

6:00 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

I. CALL TO ORDER

David Boetcher called the meeting to order at 6:00PM

II. ROLL CALL

In Person: David Boetcher, Lauren Dallman, Sarah Goecks, Randy Guttenberg, Jack Heinemann, Dr. Wm. Ranum, Chris Mand (in place of Kurt Eley)

Virtually: Brian Grabarski, Brian Hoefler, Dr. Jeff Pothof, Valerie Clevenger, Jenny Sydow

Also attending: Melissa Olsen and John Weiss from the Psychotherapy Ctr. Of Waunakee (virtual), John Cramer WCSO Facilities Director, Steve Summers WCSO Exec Director of Operations (virtual), Megan Bunkleman WCSO School Counselor, Kristen Thompson WCSO School Psychologist

III. APPROVAL OF MINUTES

IV. APPROVE AGENDA

A motion was made by Heinemann, second by Ranum to approve the agenda as posted.
Motion Carried.

V. REVIEW PROGRESS OF GUIDING PRINCIPLES AND DASHBOARD DATA FOR SCHOOL REOPENING

Guttenberg went through the latest numbers from our data. It appears that we are currently in a downward trend. Dr. Ranum and Dr Pothof and the other medical staff on the committee agreed that they are seeing the same downward trend.

A. Internal Processes

B. Internal Data

C. Community Wide Data

VI. REVIEW SCHOOL DISTRICT CLEANING AND DISINFECTING PROCESS

Guttenberg presented the cleaning plan as outlined in a memo by John Cramer and Steve Summers. Randy also explained the meaning by cleaning and disinfecting. The term deep cleaning has been used a lot and that is basically disinfecting. At the K-6 level we have staff available and due to the schedule able to clean the classrooms between the sessions. This will not be the case in the 7-12 levels.

John Cramer explained the 3 bucket process that will allow teachers or students to clean in between only if they feel the need to do so. All students and staff will be asked to use hand sanitizer as they enter and exit the rooms. Custodians will disinfect all rooms each evening

and during the day will clean high touch areas. The committee, specifically the medical staff on the committee felt this was more than adequate.

VII. DISCUSS STUDENT MENTAL HEALTH WITH DISTRICT STAFF AND LOCAL MENTAL HEALTH PROFESSIONALS

Members of the Waunakee Community School District Student Services Team were present at the meeting and shared an update on how the school district is supporting student mental health needs.

Additionally, John Weiss and Melissa Olsen from the Psychotherapy Center of Waunakee were also at the meeting to share what they are seeing with their clients (students from around the Dane County Region) during the pandemic.

Boetcher asked the medical and mental health professionals about increasing Co-curriculars at this time. While this would help some students and families with their mental health the Doctors would like to see the numbers go down before opening up co-curriculars up completely.

VIII. FUTURE MEETINGS

1/11/2021 at 6:00 PM

IX. ADJOURN

A motion was made by Heinemann, second by Ranum, to adjourn the meeting at 7:09PM
Motion carried.

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Open Enrollment Capacity for the 2021-22 School Year						
CALCULATIONS						
	ESTIMATED ENROLLMENT	NUMBER OF SECTIONS	CLASS SIZE	OPTIMAL CLASS SIZE	OPENINGS	OPEN ENROLLMENT OPENINGS AVAILABLE
4K-4 TOTALS						
4K	256	14	18.29	20	280	24
FULL DAY KINDERGARTEN	282	14	20.14	20	280	0
FIRST GRADE	260	13	20.00	20	260	0
SECOND GRADE	281	14	20.07	20	280	0
THIRD GRADE	303	13	23.31	23	299	0
FOURTH GRADE	274	12	22.83	23	276	2
ELEMENTARY TOTALS	1656					
	ESTIMATED ENROLLMENT	NUMBER OF SECTIONS	CLASS SIZE	OPTIMAL CLASS SIZE	OPENINGS	OPEN ENROLLMENT OPENINGS AVAILABLE
INTERMEDIATE						
FIFTH GRADE	318	14	22.71	23	322	4
SIXTH GRADE	316	14	22.57	23	322	6
BUILDING TOTAL	634					
	ESTIMATED ENROLLMENT	NUMBER OF SECTIONS	CLASS SIZE	OPTIMAL CLASS SIZE	OPENINGS	OPEN ENROLLMENT OPENINGS AVAILABLE
MIDDLE SCHOOL						
SEVENTH GRADE	355	16	22.19	22	352	0
EIGHTH GRADE	298	14	21.29	22	308	10
BUILDING TOTAL	653					
	ESTIMATED ENROLLMENT	NUMBER OF SECTIONS	CLASS SIZE	OPTIMAL CLASS SIZE	OPENINGS	OPEN ENROLLMENT OPENINGS AVAILABLE
HIGH SCHOOL						
NINTH GRADE	317	15	21.13	22	330	13
TENTH GRADE	341	15	22.73	22	330	0
ELEVENTH GRADE	339	15	22.60	22	330	0
TWELFTH GRADE	362	15	24.13	25	375	13
BUILDING TOTAL	1359					
Nonresident students who are currently enrolled in Waunakee (because their family moved out of the district) and siblings of nonresident students currently enrolled in Waunakee will be guaranteed acceptance .						

	Space Available
EC	2
4K	2
Prairie	2
Heritage	0
Arboretum	1
Intermediate	0
Middle School	0
High School	0
Transition	0
<u>District Level</u>	
OT	7
PT	3
SL	3
HI - Contracted	0
VI - Contracted	0
Open Space	0

Program	Current Enrollment	Total by Program	Average caseload by Staff	Maximum	Difference
EC	4	4	4.00	6	2.00
4K	6	6	6.00	8	2.00
Pra 1	2				
Pra 2	1				
Pra 3	4				
Pra 4	4				
Pra 5	4				
Pra 6	3	18	3.00	5	2.00
Her 1	2				
Her 2	4				
Her 3	4				
Her 4	4				
Her 5	4				
Her 6	3	21	4.20	5	0.80
Arb 1	3				
Arb 2	3				
Arb 3	5				
Arb 4	5	16	4.00	5	1.00
IS 1	6				
IS 2	6				
IS 3	6				
IS 4	6				
IS 5	6				
IS 6	6				
IS 7	7	43	7.17	8	0.83
MS 1	10				
MS 2	10				
MS 3	7				
MS 4	12				
MS 5	10				
MS 6	9	58	9.67	8	-1.67
HS 1	12				
HS 2	8				
HS 3	11				
HS 4	9				
HS 5	9				
HS 6	14				
HS 7	10				
HS 8	8				
HS9	13				
HS10	13	107	10.70	10	-0.70
Transition	8		8.00	8	0.00
OT	95	95	38.00	45	7.00
PT	27	27	27.00	30	3.00
SL	235	235	26.11	30	3.89
HI	Contracted Service				0

VI	Contracted Service				0
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2020 Summer School in Review

DPI Reports for the past 10 years:

Year	Full Time Equivalency	Days Offered	Residents Enrolled	Non-residents Enrolled
2020	120	24	1989	0
2019	185	23	2760	9
2018	175	22	2609	8
2017	168	22	2464	22
2016	167	23	2513	22
2015	153	24	2527	22
2014	134	24	2511	27
2013	122	23	2330	93
2012	124	22	2433	50
2011	114	23	2046	17

Enrollment: Headcount of all students who have enrolled and attended at least one class.

FTE (Full Time Equivalency): Determined by totaling all student membership minutes and dividing by 48,600 (one FTE). FTE is used by the state when calculating the aide payment to the district.

2020 Summer School Highlights:

- This was an unprecedented summer school year because of COVID-19. Summer School's original registration opened at the same time COVID-19 hit our state. That registration was held with the hope we would be able to offer the summer program in person. When it became evident we would not be able to have an in person program as planned, a second registration was held. This registration included newly added virtual classes and allowed parents the chance to amend their original registration. We had a third mini-registration for in person Camp Kindergarten.
- The Summer School Program used a new registration software system in 2020. Parents had very positive feedback regarding the new system. They found it user

friendly. They loved the feature of being able to create a wishlist or favorites list prior to registration opening.

- DPI passed Emergency Rule 2003 for the summer of 2020. It allowed districts to offer summer school in an online format for all grades K-12. The ruling only applied to the summer of 2020.

Per DPI:

- 2019 Summer School total FTEs for the state of Wisconsin was 19,905
- 2020 Summer School total FTEs for the state of Wisconsin was 8,593
- There was almost a 57% decrease in the number of Summer School FTEs in Wisconsin in 2020
- Based on Summer School FTEs in 2019, WCSD ranked #22 out of 421 school districts in Wisconsin.
- Based on Summer School FTEs in 2020, WCSD ranked #12 out of 421 school districts in Wisconsin.

For WCSD Summer School 2020:

- 33% decrease in registrations from 2019
- 35% decrease in FTEs from 2019
- 65 less FTEs in 2020 than 2019
 - 34.43 decrease in FTEs from K-4
 - 5.52 decrease in FTEs from grades 5-6
 - 7.19 decrease in FTEs from grades 7-8
 - 1.74 decrease in FTEs from grades 9-12
 - 8.95 decrease in FTEs from Camp Invention
 - 4.6 decrease in FTEs from swimming
 - 1.22 decrease in FTEs from music lessons/camps
 - 1.5 decrease in FTEs from weight training
- 22.7% decrease in staffing from 2019
 - 23.7% reduction in teaching staff
 - 21.8% reduction in support staff
- Due to the virtual format, summer school classes had supply kits created to provide hands on learning opportunities for students. Each student having individual supplies is more expensive than a classroom shared supplies format. Even with the additional expenses of creating supply kits, the summer school supply expenditures had a 39.6% decrease from the original budget.

Looking Ahead:

- The HR Program which we have been using since 2010 has old outdated programming language. The security of the program is also not up to what we

currently need to have in an HR system in this day and age. Summer School job postings will now be moved to the Fast Track system that HR is using.

- Summer School 2021 - We hope for in person programming with some virtual options for parents who choose that delivery system. Building space limitations and staffing limitations will be part of the decision making process on offerings.
 - Not all programs can be offered in both formats due to staffing needed.
 - Spacing and social distancing requirements will determine class sizes for in person classes.
 - We will want to offer some at grade level core classes due to Covid. Parents have echoed concerns about student progress. Some classes were added last summer, and we will bring forth core level classes in February to the BOE.
 - Timelines for guidance from DPI and Dane County Madison Public Health will be important as we plan.
 - We have current unknowns for summer 2021.
 - On-line options per DPI Rule
 - Social distancing requirements
 - Staff desire to teach summer school



Wisconsin High School Forensic Association

1501 Saint Andrew St, Ste C200
La Crosse, WI 54603-2817

(920) 710-1895
www.whsfa.org

Adam J. Jacobi
Executive Director

December 16, 2020

Randy Guttenberg, Administrator
905 Bethel Circle
Waunakee, WI 53597

Dear Randy Guttenberg:

On behalf of the Wisconsin High School Forensic Association, I extend congratulations to your **Waunakee High School**, director **Rick Braun**, and your students who participated in the 2020 State Theatre Festival, held online, December 10-12. Participating in our interscholastic contest series is rigorous in any year, but especially this year when schools had to innovate and pivot to a virtual format. Qualifying to participate in the state level is an achievement itself, and much of that is thanks to your support of student-artists who needed to find purpose in their education amidst this pandemic, as well as a means for creative expression.

The cast of the play, *Aunt Leaf* received the **Critic's Choice Award** for their production, representing an elite level of achievement at the State Festival. Additionally, the production earned: **Directing Award, Ensemble Award, Outstanding Acting - Ruby Hlathein as "Annabelle", Allison Smith as "Aunt Leaf"**

You and your school should be extremely proud of your theatre program and the accomplishment of this entire cast and crew who represented your school district in such an outstanding manner. look forward to their continued participation in future festivals.

Sincerely,

Adam J. Jacobi
Executive Director

cc: Rick Braun
Brain Borowski
David Boetcher



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The cast of the play, *What Dreams May Come* received the **Critic's Choice Award** for their production, representing an elite level of achievement at the State Festival. Additionally, the production earned: **Ensemble Award**,

You and your school should be extremely proud of your theatre program and the accomplishment of this entire cast and crew who represented your school district in such an outstanding manner. Look forward to their continued participation in future festivals.

Sincerely,

Adam J. Jacobi
Executive Director

cc: Rick Braun
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The cast of the play, *The Importance of Being Earnest* received the **All State Award** for their production, commemorating their advancement and participation in the State Festival. Additionally, the production earned: **Ensemble Award, Outstanding Acting - Allison Horvatin as "Gwendolen Fairfax"**

You and your school should be extremely proud of your theatre program and the accomplishment of this entire cast and crew who represented your school district in such an outstanding manner. Look forward to their continued participation in future festivals.

Sincerely,

Adam J. Jacobi
Executive Director

cc: Rick Braun
Brain Borowski
David Boetcher

Waunakee Community School District
2020-21 Budget Status Report-December 30, 2020

GENERAL FUND 10 EXPENSES

Salary & Benefits (no grants)	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Personnel Costs: Salaries	26,678,069	26,678,069	10,672,863.83	11,173,576.93	81.89%	4,831,628.24
Personnel Costs: Benefits	9,941,025	9,941,025	3,920,017.94	4,212,123.20	81.80%	1,808,883.86
Total	36,619,094	36,619,094	14,592,881.77	15,385,700.13	81.87%	6,640,512.10

Buildings	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Prairie School	88,410	88,410	44,040.59	9,507.01	60.57%	34,862.40
Prairie School CSF	21,356	21,356	8,929.83	0.00	41.81%	12,426.17
Heritage School	82,580	82,580	46,428.64	2,855.00	59.68%	33,296.36
Heritage School CSF	16,027	16,027	5,317.34	1,124.63	40.19%	9,585.03
Arboretum School	77,463	77,463	37,060.93	9,421.44	60.01%	30,980.63
Arboretum School CSF	16,749	16,749	10,705.01	691.07	68.04%	5,352.92
Intermediate School	148,620	148,620	81,042.24	8,914.90	60.53%	58,662.86
Intermediate School CSF	21,091	21,091	19,173.50	131.71	91.53%	1,785.79
Middle School	142,000	142,000	46,506.46	3,611.30	35.29%	91,882.24
Middle School CSF	23,467	23,467	14,759.26	656.24	65.69%	8,051.50
High School	563,093	563,093	81,577.09	7,396.55	15.80%	474,119.36
High School CSF	48,227	48,227	10,644.39	338.30	22.77%	37,244.31
Athletics	346,182	316,682	66,792.04	155,077.04	70.06%	94,812.92

Departments	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Utilities	982,582	982,582	465,186.44	883,429.24	137.25%	-366,033.68
Maintenance	1,172,605	1,172,605	346,219.35	487,164.17	71.07%	339,221.48
Capital Projects	278,500	278,500	243,452.45	48,725.30	100.00%	-13,677.75
Contingency Fund	100,000	100,000	8,793.00	0.00	8.79%	91,207.00
Energy Conservation	83,894	83,894	200.00	0.00	0.24%	83,694.00
Transportation	1,328,225	1,328,225	184,842.33	730,605.02	68.92%	412,777.65
Technology	966,179	966,179	466,804.76	7,178.81	49.06%	492,195.43
Technology Erate/Fees	25,000	25,000	2,186.40	70,843.84	292.12%	-48,030.24
Curriculum	337,771	337,771	278,911.98	18,885.93	88.17%	39,973.09
Human Resources	35,850	35,850	20,044.45	266.16	56.65%	15,539.39
Superintendent	84,600	84,600	38,036.21	27,113.59	77.01%	19,450.20
Student Support	31,412	31,412	8,298.22	10,314.24	59.25%	12,799.54
Business Office	421,973	421,973	186,991.92	159,740.32	82.17%	75,240.76
District Wide	1,299,357	1,299,357	560,329.66	79,929.08	49.28%	659,098.26
Special Projects	0	0	0.00	1,395.00	---	-1,395.00
Summer School	29,350	29,350	28,922.60	0.00	98.54%	427.40

Grants-Fund 10	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Common School Fund-District	5,799	5,799	5,799.00	0.00	100.00%	0.00
CARES Act Grant	63,244	63,244	61,413.19	0.00	97.11%	1,830.81
Title 1 Grant (Public)	90,061	90,061	21,097.33	21,552.48	47.36%	47,411.19
Title 1 Grant (Private)	0	4,920	0.00	0.00	0.00%	4,920.00
Title 2 Grant (Public)	42,737	51,200	18,739.13	0.00	36.60%	32,460.87
Title 2 Grant (Private)	5,692	5,655	0.00	0.00	0.00%	5,655.00
Title 3 Grant	15,784	15,784	1,694.68	0.00	10.74%	14,089.32
Title 4A Grant (Public)	8,850	9,648	9,648.00	0.00	100.00%	0.00
Title 4A Grant (Private)	1,150	351	0.00	0.00	0.00%	351.00
Peer Mentor Grant	6,000	6,000	0.00	0.00	0.00%	6,000.00
Perkins Grant	16,156	16,156	7,326.02	0.00	45.35%	8,829.98
CCEIS Federal Flo-Through	204,709	204,709	108,237.59	0.00	0.00%	96,471.41
Reading Readiness	8,373	8,373	0.00	0.00	100.00%	8,373.00
State Safety Grant - 1	0	0	0.00	0.00	---	0.00
State Safety Grant - 2	19,434	19,434	19,434.00	0.00	100.00%	0.00
Career/Tech Ed Grant	73,654	73,654	13,565.35	419.25	18.99%	59,669.40
Ed. Effectiveness Grant	27,840	27,840	0.00	0.00	0.00%	27,840.00

Other Program Totals	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Transfer to Fund 27	5,635,100	5,635,100	0.00	0.00	0.00%	5,635,100.00
4K Program-AD Curriculum	972,540	972,540	484,724.87	469,423.55	98.11%	18,391.58
Wellness Clinic	232,200	232,200	61,547.98	165,344.57	97.71%	5,307.45
Referendum 2020	2,127,502	2,127,502	1,417,021.52	238,941.02	77.84%	471,539.46

Subtotals	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salary & Benefits Totals	36,619,094	36,619,094	14,592,881.77	15,385,700.13	81.87%	6,640,512.10
Building Totals	1,595,265	1,565,765	472,977.32	199,725.19	42.96%	893,062.49
Department Totals	7,177,298	7,177,298	4,839,219.77	2,525,590.70	74.75%	1,812,487.53
Grant Totals	589,483	602,828	266,954.29	21,971.73	47.93%	313,901.98
Other Program Totals	8,967,342	8,967,342	1,963,294.37	873,709.14	31.64%	6,130,338.49
Total Fund 10 Expenditures	54,948,482	54,932,327	20,135,327.52	19,006,696.89	71.25%	15,790,302.59

GENERAL FUND 10 REVENUES

Building/Department	Original Budget	Revised Budget	Received	Ordered	% Received	Unreceived
Prairie School	11,760	11,760	1,992.00	0.00	16.94%	9,768.00
Heritage School	12,380	12,380	1,898.88	0.00	15.34%	10,481.12
Arboretum School	12,813	12,813	2,498.05	0.00	19.50%	10,314.95
Intermediate School	37,950	37,950	12,718.00	0.00	33.51%	25,232.00
Middle School	31,000	31,000	2,915.00	0.00	9.40%	28,085.00
High School	177,575	177,575	145,800.85	0.00	82.11%	31,774.15
Athletic Dept	38,000	8,500	282.60	0.00	3.32%	8,217.40
Curriculum	8,800	8,800	1,217.41	0.00	13.83%	7,582.59
Maintenance	2,000	2,000	5,892.41	0.00	294.62%	-3,892.41
Energy Savings	0	0	220.00	0.00	--%	-220.00
Human Resources	2,200	2,200	0.00	0.00	0.00%	2,200.00
Technology	2,750	2,750	3,111.82	0.00	113.16%	-361.82
E-Rate	25,000	25,000	20,560.75	0.00	82.24%	4,439.25
District	53,593,679	53,593,679	3,569,531.08	0.00	6.66%	50,024,147.92

Grants - Fund 10

Common School Fund-District	152,716	152,716	0.00	0.00	0.00%	152,716.00
CARES Act Grant	63,244	63,244	61,413.19	0.00	97.11%	1,830.81
Title 1 Grant (Public)	90,061	90,061	11,005.01	0.00	12.22%	79,055.99
Title 1 Grant (Private)	0	4,920	0.00	0.00	0.00%	4,920.00
Title 2 Grant (Public)	42,737	51,200	7,894.36	0.00	15.42%	43,305.64
Title 2 Grant (Private)	5,692	5,655	0.00	0.00	0.00%	5,655.00
Title 3 Grant	15,784	15,784	0.00	0.00	0.00%	15,784.00
Title 4A Grant (Public)	8,850	9,648	9,648.00	0.00	100.00%	0.00
Title 4A Grant (Private)	1,150	351	0.00	0.00	0.00%	351.00
Peer Mentor Grant	6,000	6,000	0.00	0.00	0.00%	6,000.00
Perkins Grant	16,156	16,156	0.00	0.00	0.00%	16,156.00
CCEIS Federal Flo-Through	204,709	204,709	76,112.59	0.00	37.18%	128,596.41
Reading Readiness	8,373	8,373	0.00	0.00	0.00%	8,373.00
State Safety Grant - 1	0	0	0.00	0.00	--%	0.00
State Safety Grant - 2	19,434	19,434	7,740.00	0.00	39.83%	11,694.00
Career/Tech Ed Grant	73,654	73,654	0.00	0.00	0.00%	73,654.00
Ed. Effectiveness Grant	27,840	27,840	0.00	0.00	0.00%	27,840.00

Total Fund 10 Revenues	54,692,307	54,676,152	3,942,452.00	0.00	7.21%	50,733,700.00
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SPECIAL EDUCATION FUND 27 EXPENSES

Salaries & Benefits (no grants)	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salaries	5,514,116	5,514,116	2,066,919.96	2,335,430.70	79.84%	1,111,765.34
Benefits	2,123,890	2,123,890	823,209.70	932,236.40	82.65%	368,443.90
Total	7,638,006	7,638,006	2,890,129.66	3,267,667.10	80.62%	1,480,209.24

Departments

CWD/Pupil Services	190,094	190,094	55,965.78	118,923.45	92.00%	15,204.77
Transportation	140,000	140,000	25,293.55	114,706.45	100.00%	0.00
O&M	8,000	8,000	2,023.93	6,184.57	102.61%	-208.50
Medicaid	8,000	8,000	8,565.20	0.00	107.07%	-565.20

Grants-Fund 27

IDEA FlowThrough Grant	662,800	662,800	224,819.68	250,444.12	71.71%	187,536.20
IDEA PreSchool Grant	15,588	15,588	4,969.92	2,525.34	48.08%	8,092.74

Total Fund 27 Expenditures	8,662,488	8,662,488	3,211,767.72	3,760,451.03	80.49%	1,690,269.25
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SPECIAL EDUCATION FUND 27 REVENUES

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
IDEA FlowThrough Grant	662,800	662,800	137,360.33	0.00	20.72%	525,439.67
IDEA PreSchool Grant	15,588	15,588	2,999.93	0.00	19.25%	12,588.07
Student Support Revenues	0	0	0.00	0.00	0.00%	0.00
Other Fund 27 Revenues	7,984,100	7,984,100	312,862.00	0.00	3.92%	7,671,238.00

Total Fund 27 Revenues	8,662,488	8,662,488	453,222.26	0.00	5.23%	8,209,265.74
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FOOD SERVICE FUND 50 EXPENSES

Function	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
All	2,493,635	2,493,635	406,616.40	1,917,919.61	93.22%	169,098.99

FOOD SERVICE FUND 50 REVENUES

Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
All	2,544,507	2,544,507	233,510.74	0.00	9.18%	2,310,996.26

CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES

Building/Department	19-20 Carryover	20-21 Revenue Budget	20-21 Rec'd	20-21 Revenue Balance	20-21 Expense Budget	20-21 Spent / Encumbered	20-21 Expense Balance	20-21 Balance	Funds Available
Prairie School	20,930.59	11,760.00	1,992.00	9,768.00	88,410	53,547.60	34,862.40	25,094.40	46,024.99
Heritage School	22,811.68	12,380.00	1,898.88	10,481.12	82,580	49,283.64	33,296.36	22,815.24	45,626.92
Arboretum School	26,767.07	12,813.00	2,498.05	10,314.95	77,463	46,482.37	30,980.63	20,665.68	47,432.75
Intermediate School	51,542.70	37,950.00	12,718.00	25,232.00	148,620	89,957.14	58,662.86	33,430.86	84,973.56
Middle School	40,026.43	31,000.00	2,915.00	28,085.00	142,000	50,117.76	91,882.24	63,797.24	103,823.67
High School	64,893.55	177,575.00	145,800.85	31,774.15	563,093	88,973.64	474,119.36	442,345.21	507,238.76
Athletic Dept	11,000.00	8,500.00	282.60	8,217.40	316,682	221,869.08	94,812.92	86,595.52	97,595.52
4K	14,220.36	0.00	0.00	0.00	972,540	954,148.42	18,391.58	18,391.58	32,611.94
Curriculum	30,726.65	82,454.00	1,217.41	81,236.59	411,425	311,782.51	99,642.49	18,405.90	49,132.55
Energy Conservation	1,516.67	0.00	220.00	-220.00	83,894	200.00	83,694.00	83,914.00	85,430.67
Human Resources	6,591.04	2,200.00	0.00	2,200	35,850	20,310.61	15,539.39	13,339.39	19,930.43
Maintenance	55,705.29	2,000.00	5,892.41	-3,892	1,172,605	833,383.52	339,221.48	343,113.89	398,819.18
Student Support	13,580.91	0.00	0.00	0.00	221,506	193,501.69	28,004.31	28,004.31	41,585.22
Superintendent	16,610.49	0.00	0.00	0.00	84,600	65,149.80	19,450.20	19,450.20	36,060.69
Technology	50,895.63	2,750.00	3,111.82	-361.82	991,179	547,013.81	444,165.19	444,527.01	495,422.64
Capital Projects	21,267.54	0.00	0.00	0.00	278,500	292,177.75	-13,677.75	-13,677.75	-270,910.21
	449,086.60							1,650,212.68	1,820,799.2

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
CASH RECONCILIATION FOR THE MONTH OF November 2020**

	<u>STATE BANK</u>	<u>STATE BANK</u>	<u>STATE BANK</u>	<u>STATE POOL</u>	<u>STATE POOL</u>	<u>WISC</u>
	<u>PAYROLL CHECKING</u>	<u>DEPOSIT ACCT</u>	<u>OPERATING ACCT</u>	<u>GENERAL ACCOUNT</u>	<u>DENTAL ACCT</u>	<u>CAPITAL PROJECTS ACCT</u>
	(FUND 10)	(FUNDS 10,21,27,50,60,80,99)	(FUNDS 10,21,27,50,60,80,99)	(FUNDS 10,27,50,80,99)	(FUND 10)	(FUND 41)
BEGINNING BALANCE	6,933.22	58,052.33	330,296.80	220,997.36	330,432.58	38,470.20
REVENUES:						
+ DEPOSITS	3,655,374.37	174,376.89	830,657.88	398,857.25	64,318.10	0.00
+ INTEREST	0.00	5.56	47.90	19.59	31.17	1.53
TOTAL REVENUES	3,655,374.37	174,382.45	830,705.78	398,876.84	64,349.27	1.53
EXPENSES:						
ACCOUNTS PAYABLE	278.55	109,842.32	919,083.56	400,000.00	37,643.52	0.00
PAYROLL	3,650,493.49	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES	3,650,772.04	109,842.32	919,083.56	400,000.00	37,643.52	0.00
ENDING BALANCE	11,535.55	122,592.46	241,919.02	219,874.20	357,138.33	38,471.73

BANK BALANCES

ENDING BANK BALANCE	384,456.52	122,592.46	242,060.72	219,874.20	357,138.33	38,471.73
OUTSTANDING ACH	372,920.97	0.00	141.70	0.00	0.00	0.00
ACTUAL BALANCE	11,535.55	122,592.46	241,919.02	219,874.20	357,138.33	38,471.73

SKYWARD BALANCE	11,535.55	122,592.46	241,919.02	219,874.20	357,138.33	38,471.73
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This account can have a negative balance due to the WRS pymt. outstanding due at the end of the following month.

0.00

<u>MIDAMERICA</u>	<u>WISC</u>	<u>WISC</u>	<u>WISC</u>	
<u>TRUST ACCT</u>	<u>DEBT SERVICE</u>	<u>SCHOLARSHIP ACCT</u>	<u>GENERAL</u>	<u>TOTALS</u>
(FUND 73)	(FUNDS 38,39)	(FUND 72)	(FUNDS 39 AND 49)	
1,521,248.50	845,447.27	329,596.10	4,588,945.55	8,270,419.91
0.00	134,621.05	0.00	0.00	5,258,205.54
2,238.03	37.68	30.29	56.71	2,468.46
2,238.03	134,658.73	30.29	56.71	5,260,674.00
0.00	750.00	0.00	300,000.00	1,767,597.95
0.00	0.00	0.00	3,653,582.23	7,304,075.72
0.00	750.00	0.00	3,953,582.23	9,071,673.67
1,523,486.53	979,356.00	329,626.39	635,420.03	4,459,420.24

1,523,486.53	979,356.00	329,626.39	635,420.03	4,832,482.91
0.00	0.00	0.00	0.00	373,062.67
1,523,486.53	979,356.00	329,626.39	635,420.03	4,459,420.24
1,523,486.53	979,356.00	329,626.39	635,420.03	4,459,420.24

Wellness Clinic Monthly Expenses

	Dean/SSM	Staff	Admin	Other Prof. Services	Supplies/ Equipment	Rent	Cleaning	Utilities	District purchased supplies	Security System (annually)	Monthly Total
March 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00			2,974.17		20,004.17
April 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	27.45	52,020.78	540.00	71,118.23
May 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,612.40	113.85	22,059.98		40,816.23
June 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	107.49	22.00		18,659.49
July 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	78.90		189.00	18,797.90
August 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	70.17	5.50		18,605.67
September 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	68.84	25.50		18,624.34
October 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	68.31	7.00		18,605.31
November 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	121.01	263.00		18,914.01
December 2017	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	229.65	5.50		18,765.15
January 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	340.53	25.50		18,896.03
February 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,017.00	1,500.00	446.47	7.00		18,983.47
March 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,059.00	1,500.00	538.96	263.00		19,373.96
April 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,059.00	1,590.88	23.58	5.50		18,691.96
May 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,059.00	1,545.00		25.50		18,642.50
June 2018	15,013.00	10,729.00	1,954.00		2,330.00	2,059.00	1,545.00		7.00		18,624.00
July 2018	13,213.00	10,729.00	154.00		2,330.00	2,059.00	1,545.00	195.67			17,012.67
August 2018	13,213.00	10,729.00	154.00		2,330.00	2,059.00	1,545.00	253.18	5.50		17,075.68
September 2018	13,213.00	10,729.00	154.00		2,330.00	2,059.00	1,545.00	227.99	25.50	270.00	17,340.49
October 2018	14,228.70	10,729.00	154.00		3,345.70	2,059.00	1,545.00	193.65	7.00		18,033.35
November 2018	18,213.35	10,729.00	154.00	482.00	2,423.60	2,059.00	1,545.00	140.92	263.00		22,221.27
December 2018	13,788.60	10,729.00	154.00		2,826.95	2,059.00	1,545.00	162.00	26.00		17,580.60
January 2019	13,709.95	10,729.00	154.00		2,383.00	2,059.00	1,545.00	209.10	-		17,079.10
February 2019	13,266.00	10,729.00	154.00		2,427.00	2,374.00	1,591.35	231.90	51.75		17,559.00
March 2019	15,124.16	14,053.00		613.00	458.16	2,104.00	1,591.35	207.65	18.50		19,045.66
April 2019	14,758.02	14,053.00		65.00	640.02	2,104.00	1,591.35	172.45	7.00		18,632.82
May 2019	14,709.60	14,053.00			656.60	2,104.00	1,591.35	163.01	56.75		18,624.71
June 2019	14,709.60	14,053.00			656.60	2,104.00	1,591.35	167.72	7.00	352.80	18,932.47
August 2019	15,233.00	14,053.00			1,180.00	2,104.00	1,591.35	250.68	25.50		19,204.53
September 2019	18,794.76	14,053.00			4,741.76	2,167.00	1,591.35	220.16	21.50		22,794.77
October 2019	14,672.00	14,053.00		555.75	63.25	2,167.00	1,591.35	187.96	18.50		18,636.81
November 2019	14,988.60	14,053.00		935.60		2,167.00	1,591.35	147.67	20.25		18,914.87
December 2019	14,540.00	14,053.00		487.00		2,197.00	1,591.35	162.46	25.50		18,516.31
January 2020	15,361.00	14,053.00			1,308.00	2,197.00	1,591.35	176.69	32.50		19,358.54
February 2020	15,361.00	14,053.00			1,308.00	2,197.00	1,591.35	191.30	25.50		19,366.15
March 2020	14,509.20	14,053.00		197.00	259.20	2,197.00	1,591.35	164.89	32.25		18,494.69
April 2020	7,508.50	7,026.50		-	482.00	2,197.00	1,639.09	148.89	18.50		11,511.98
May 2020	7,134.70	7,026.50		108.20		2,197.00	1,639.09	148.89	7.00		11,126.68
June 2020	6,677.10	6,708.10		-	(31.00)	2,197.00	1,639.09	146.69	7.00		10,666.88
July 2020	7,275.50	7,026.50			249.00	2,197.00	1,639.09	146.68	25.50	360.00	11,643.77
August 2020	7,173.50	7,026.50		-	147.00	2,197.00	1,639.00	196.79	7.00		11,213.29
September 2020	13,386.50	7,026.50			6,360.00	2,197.00	1,639.09	183.26	50.50		17,456.35
October 2020	7,862.50	7,026.50		-	836.00	2,197.00	1,639.09	149.80	22.37		11,870.76
November 2020	15,820.00	15,678.00			142.00	2,262.91	1,639.09	139.85	32.25		19,894.10



Waunakee Community School District
Wellness Clinic

In partnership with SSM Health - Dean Medical Group

Performance Report
November 2020

Top 3 Medical Visit Reasons

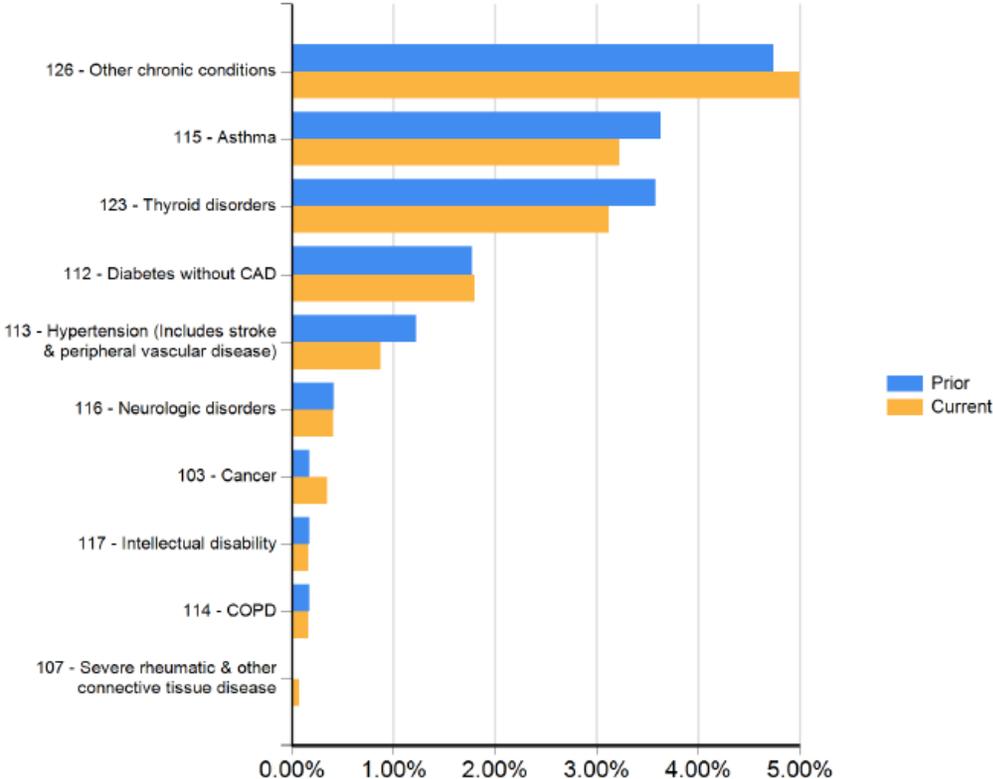
November 2020

1. Encounter for immunization
2. Encounter for pre-employment exam
3. Encounter for general adult medical examination

Healthcare Opportunities (annual metric)

6.1: Top 10 Medical CCHGs by Member Months

- Asthma
- Thyroid disorders
- Diabetes w/o
Coronary Artery
Disease
- Hypertension
- Neuro/HA/
- Cancer
- COPD
- Rheumatoid
disease

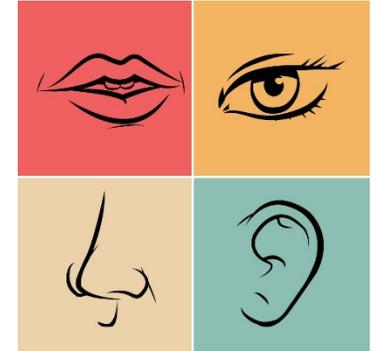


CCHG: Milliman's Chronic Condition Hierarchical Groups
 This metric uses diagnosis and drug codes on claims data to identify patients being treated for targeted conditions, and then apply a risk adjustment model to determine relative risks for this population.

Employer Group Report
 Prepared for: WAUNAKEE SCHOOL DISTRICT
 Based on Paid Claims Incurred from July 2019 through June 2020

Top Specialty Referrals

2020 Nov YTD



Dermatology (21%)

Ear Nose and Throat (13%)

Behavioral Health (8%)

Sports Medicine (8%)

Physical Therapy (8%)



Total Referrals:
24

Quality Metrics

SSM Ambulatory Bundle

Last Refresh: 11:30:09 AM

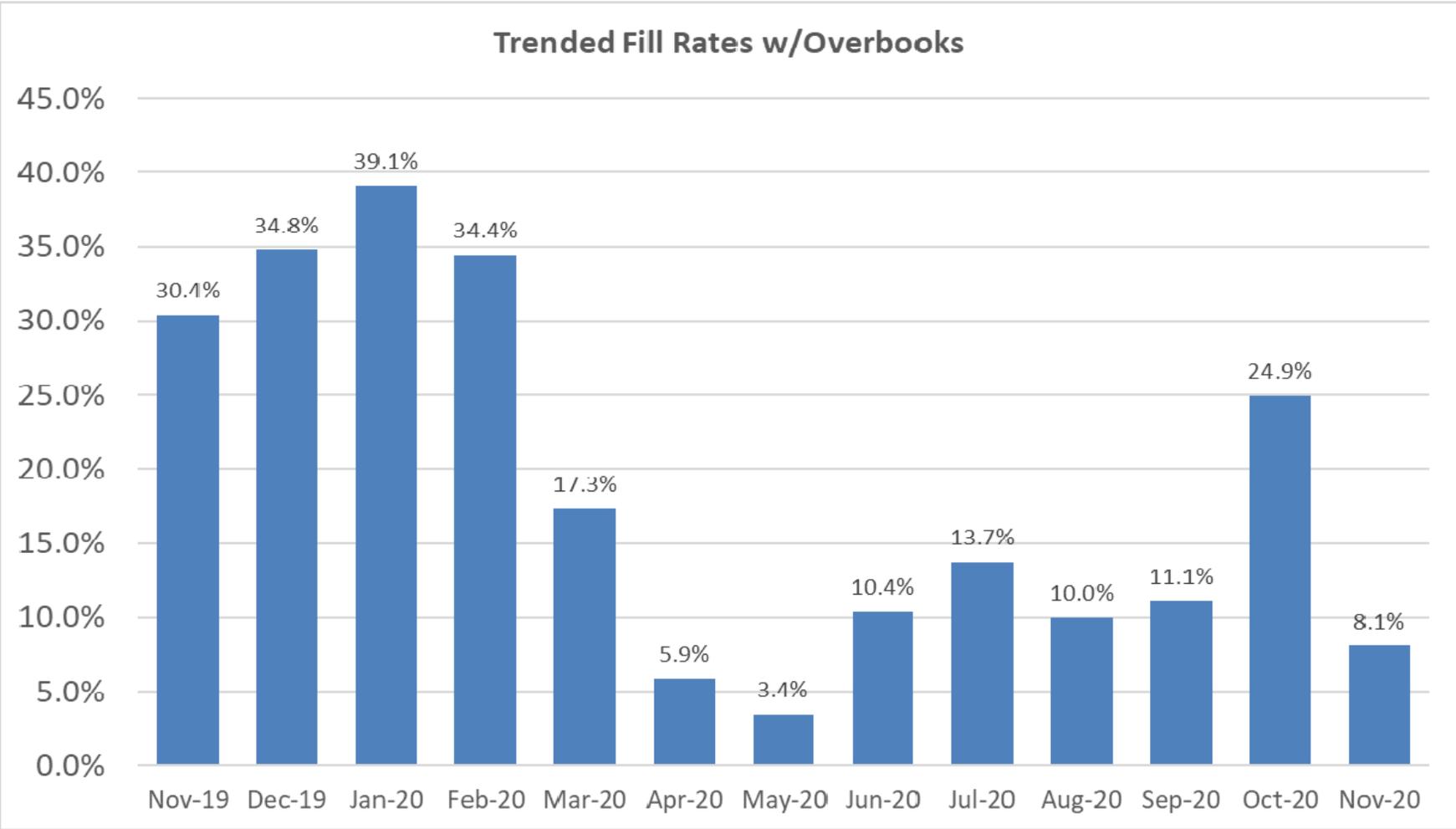
YTD

	Q1 '20	Q2 '20	Q3 '20	QTD	Region - Midwest Mean
 CMS 125: Breast Cancer Screening	87 %	100 %	100 %	100 %	58 %
 CMS 130: Colorectal Cancer Screening	90 %	100 %	75 %	100 %	56 %
 CMS 2: Preventive Care and Screening: Screening for Depression and Follow-Up Plan	66 %	100 %	67 %	85 %	47 %
 CMS 165: Controlling High Blood Pressure	92 %	100 %	100 %	50 %	69 %
CMS 122: Diabetes: Hemoglobin A1c Poor Control	33 %	-	50 %	-	30 %
 CMS 147: Preventive Care and Screening: Influenza Immunization	75 %	80 %	83 %	71 %	54 %
CMS 117: Childhood Immunization Status	-	-	-	-	49 %

Control Metrics: The percent rating of patients who presented for a visit at the Wellness clinic, and whose currently recorded result was within an acceptable normal range for that measurement.

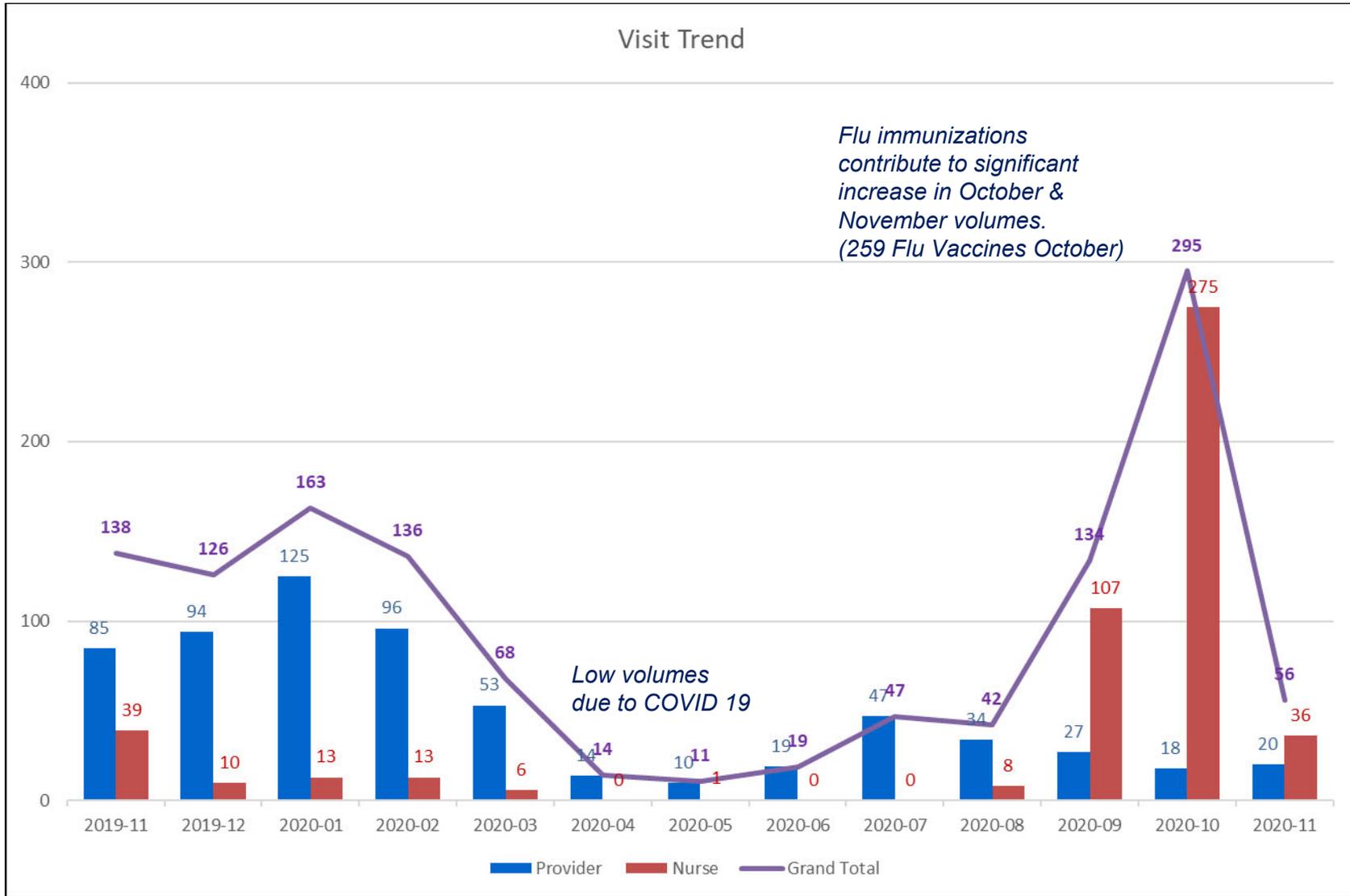
Screening Metrics: Population Health is highly impacted by preventive screenings and care. For those patients presenting to the Employee Wellness Clinic – percent ratings identify which patients had these needs/gaps met at the visit. Additional education and orders are placed for those due or overdue for screenings.

Monthly Trended Fill Rates



*Fill Rate W/ Overbook = (Overbook Hours + Filled Hours) / Available Hours
Overbook Hours are hours in a provider's schedule that are doubled booked within the same time slot

Monthly Appointment Volume



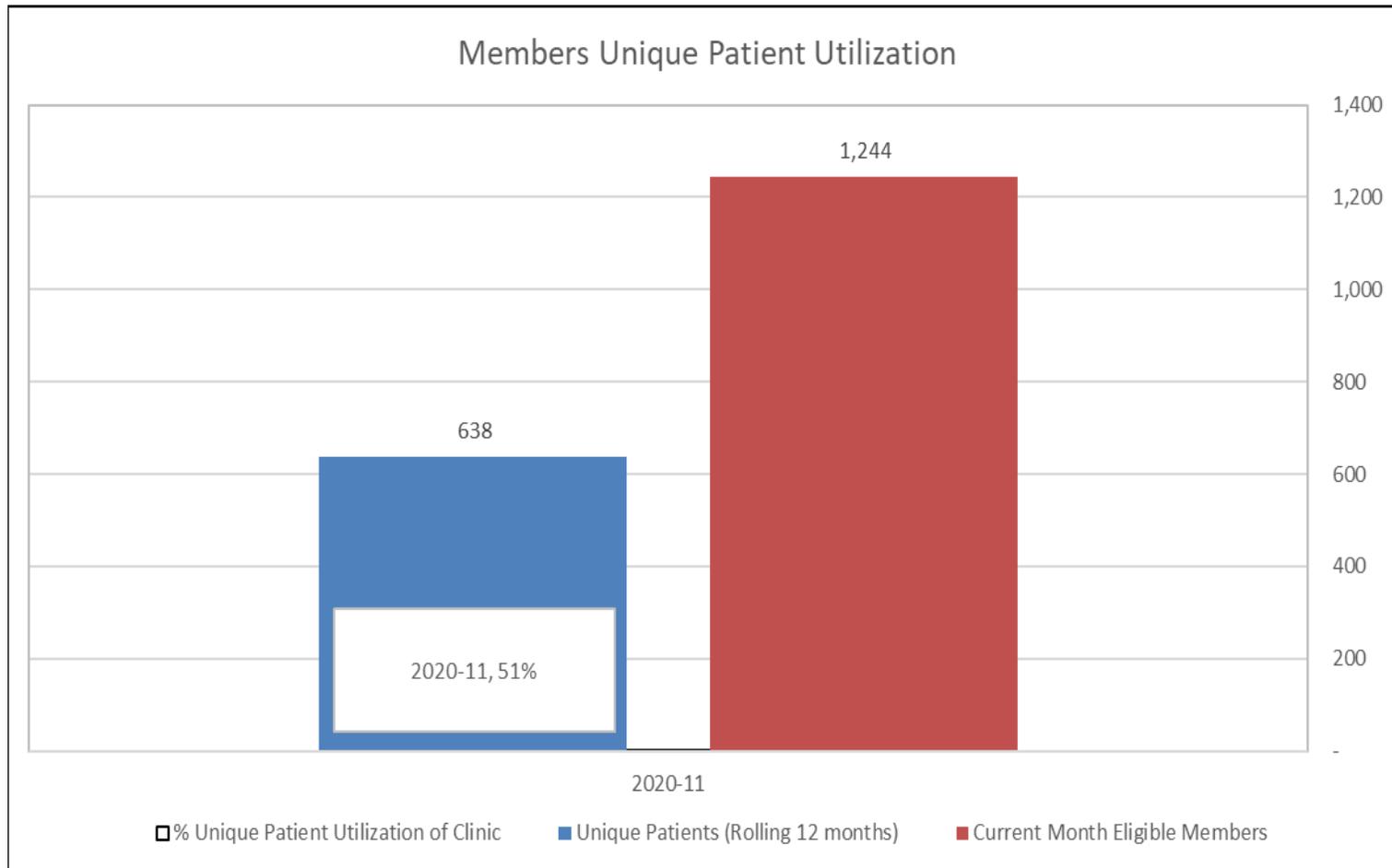
Visit Volumes by Visit Type – includes both provider and nurse visits

Sum of Completed Appts		Calendar													
Visit Type	Visit Type Detail	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	
Provider	EXTENDED OFFICE VISIT			1										1	
	NEW OFFICE VISIT	6	7												
	NEW PHYSICAL	14	5	1											
	OFFICE VISIT	59	79	118	90	38	6	1	9	26	3	4	10	4	
	PHYSICAL EXAM	6	3												
	PRE EMPLOYMENT				3	6			1	5	23	17	6	7	
	PRE EMPLOYMENT BRIEF			2	2	2				2	5	2		2	
	SAME DAY								4	1					
	TELEMEDICINE					6	6	1	1						
	VIDEO VISIT						2	8	2	1	2	4	2	3	
	WELLNESS VISIT			3	1	1				2	12	1		3	
Provider Total		85	94	125	96	53	14	10	19	47	34	27	18	20	
Nurse	FLU VACCINE			5	4	2						97	270	35	
	NURSE VISIT	39	10												
	OFFICE VISIT			8	9	4		1		8	10	5	1		
Nurse Total		39	10	13	13	6		1		8	107	275	36		
Grand Total		124	104	138	109	59	14	11	19	47	42	134	293	56	

Note: New visit types implemented Jan 2020

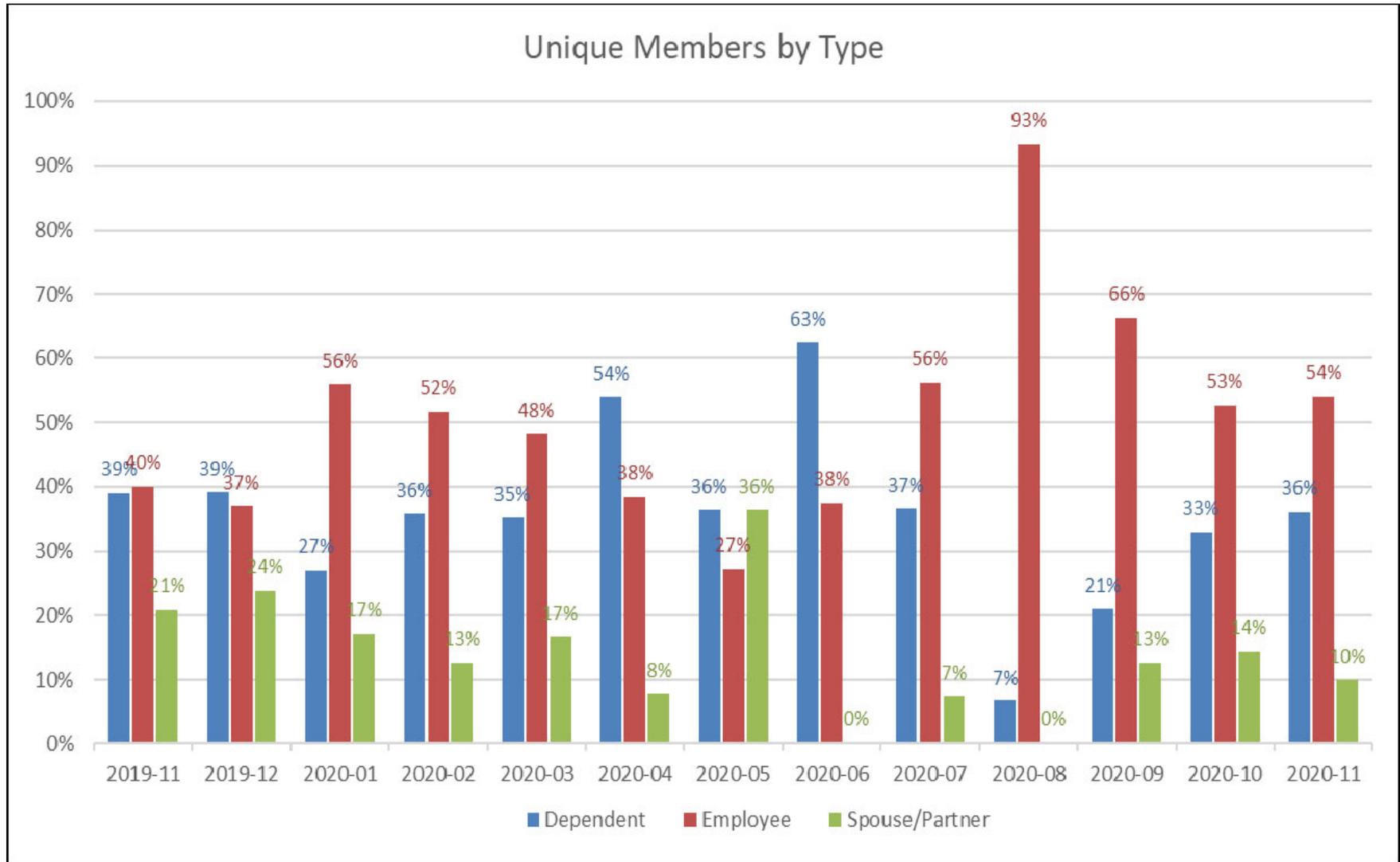
Unique Patient Utilization

Rolling Year Ending November 2020

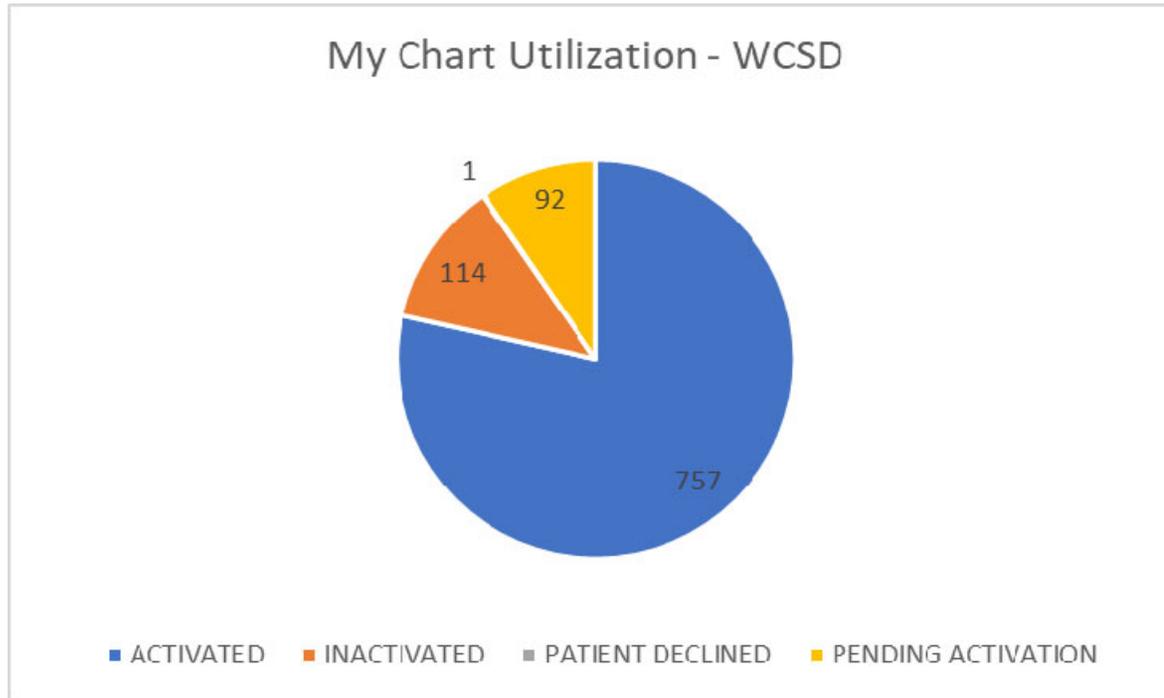


Unique Patients – individual members receiving care at the wellness clinic in each reporting period
As of September 2019 reporting, utilization is report as a rolling 12 month figure
National benchmarks suggest a 60% utilization rate stabilizes after a few years.

Utilization By Unique Member Type



My Chart Utilization

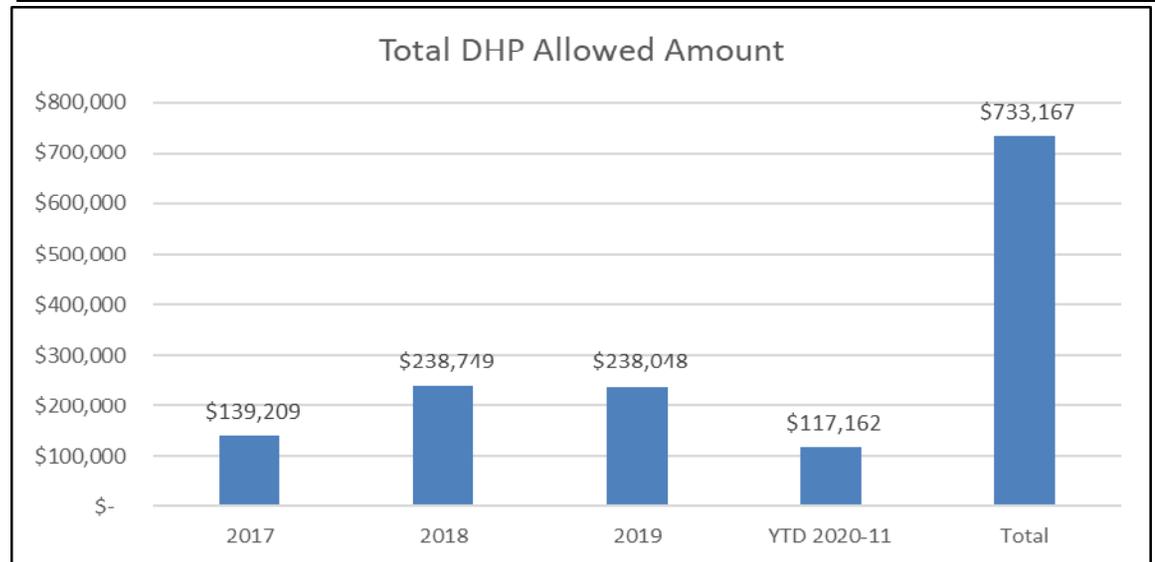
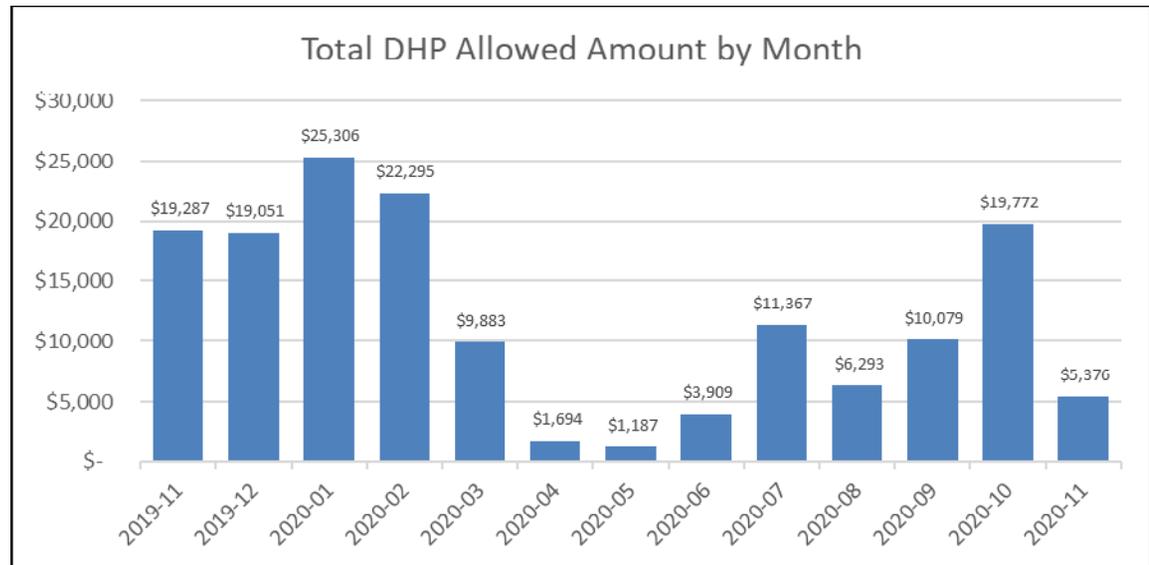


88% of members visiting the WCSD clinic in the last 2 years have active or pending My Chart accounts

Active My Chart utilization is reported based on members who have had a clinic visit at the WCSD clinic, and have either an 'active' account, or those who have been sent an activation code (pending) but have not yet activated the account.

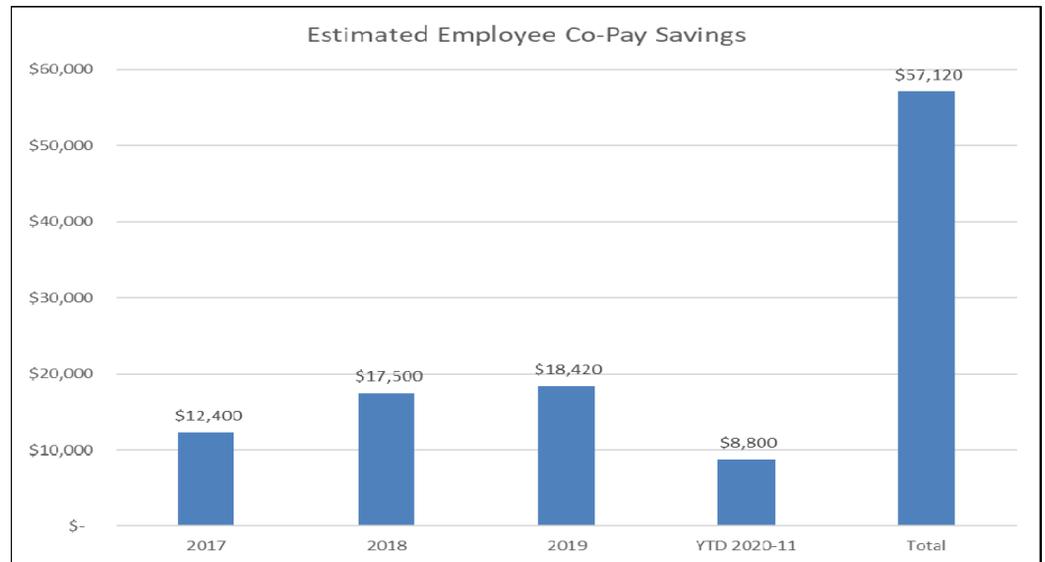
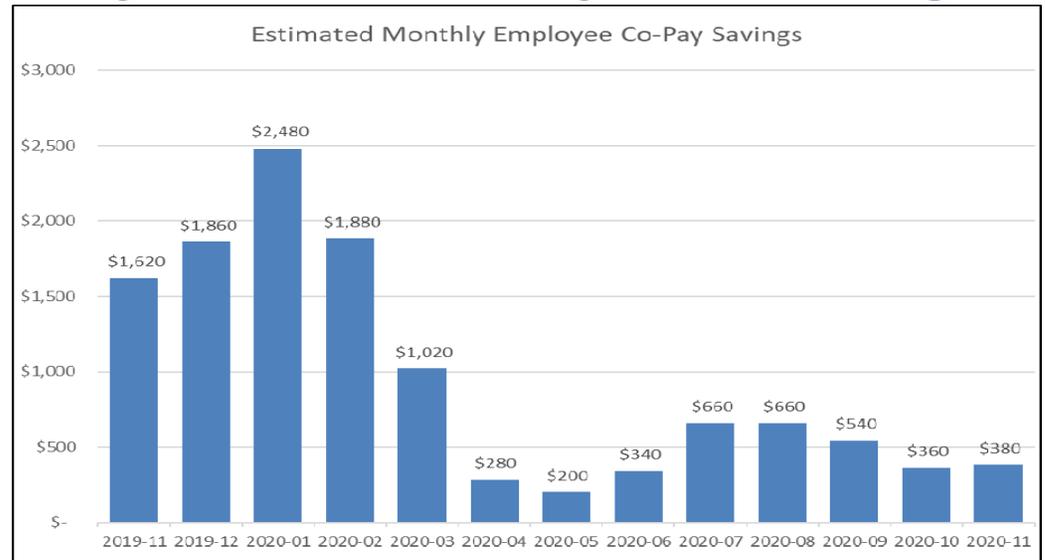
DHP Contract Allowed Amounts

- Rolling 12 Month ending November 2020, DHP Contract Allowed Amount, Claims Avoidance Totalled \$136,213



Estimated Employee Co-Pay Savings

- Assumes \$20 Co-Pay for all applicable Office/Medical Visits
- Rolling 12 Month ending November 2020 Potential Employee Co-Pay Savings Totaled \$10,660



Additional YTD Financial ROI

Occupational Health:
 Services captured in the employer clinic – Saving \$ 7,633 from direct billing to employer. (12 rolling months)

Flu season:

- Vaccine pharmaceutical expense billed at wholesale SSM fee (\$16/dose)
- Savings: administration costs (not going to claims or paid to 3rd party vendor) \$ 6,195 (12 rolling months)



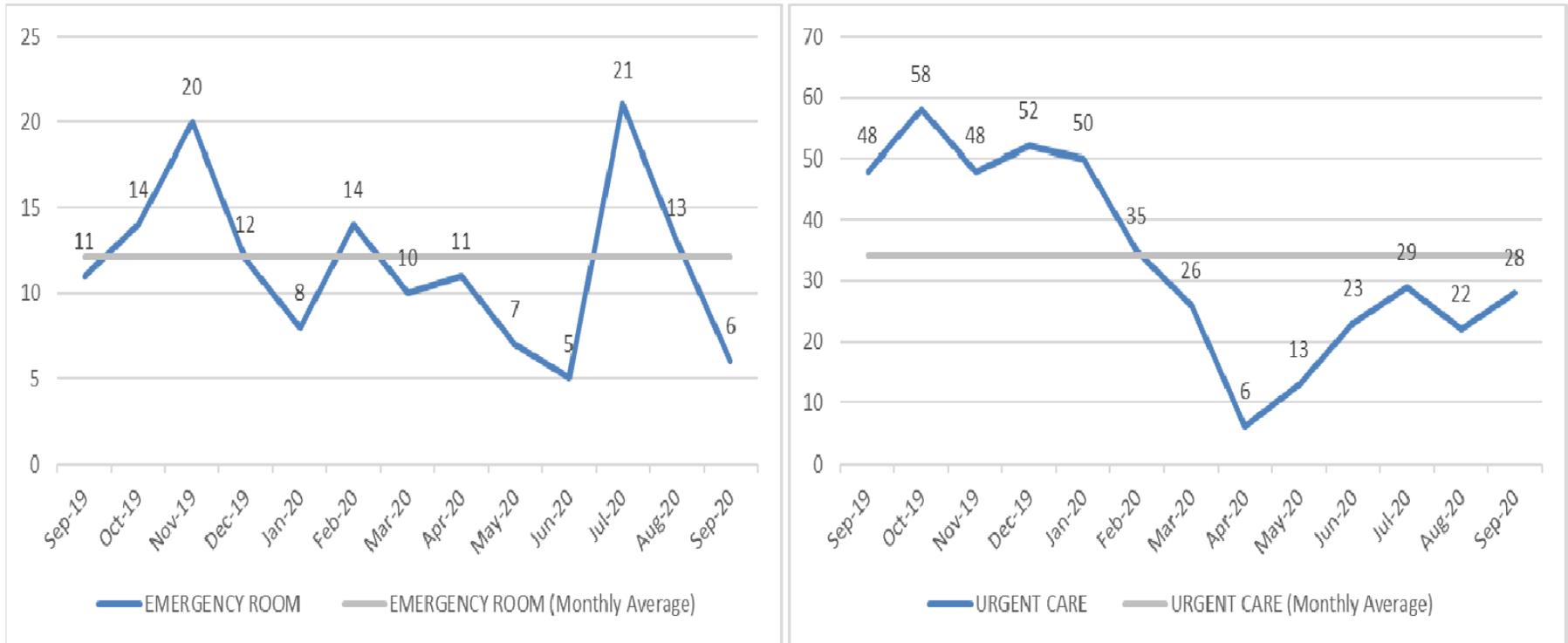
**Total Additional Savings :
 \$13,828**

Financial ROI metrics - Nov 2020				
Client	Service	Fee	Volume	Savings
Waunakee School District	Pre Empl Phys	\$ 96.00	68	\$6,528
	Pre Empl Phys Brief	\$ 65.00	17	\$1,105
	Flu admin Fee	\$ 15.00	413	\$6,195
Rolling 12 months (annual)				\$13,828



Volumes from Oct 2019 – Nov 2020

Emergency Department and Urgent Care Volume Trend

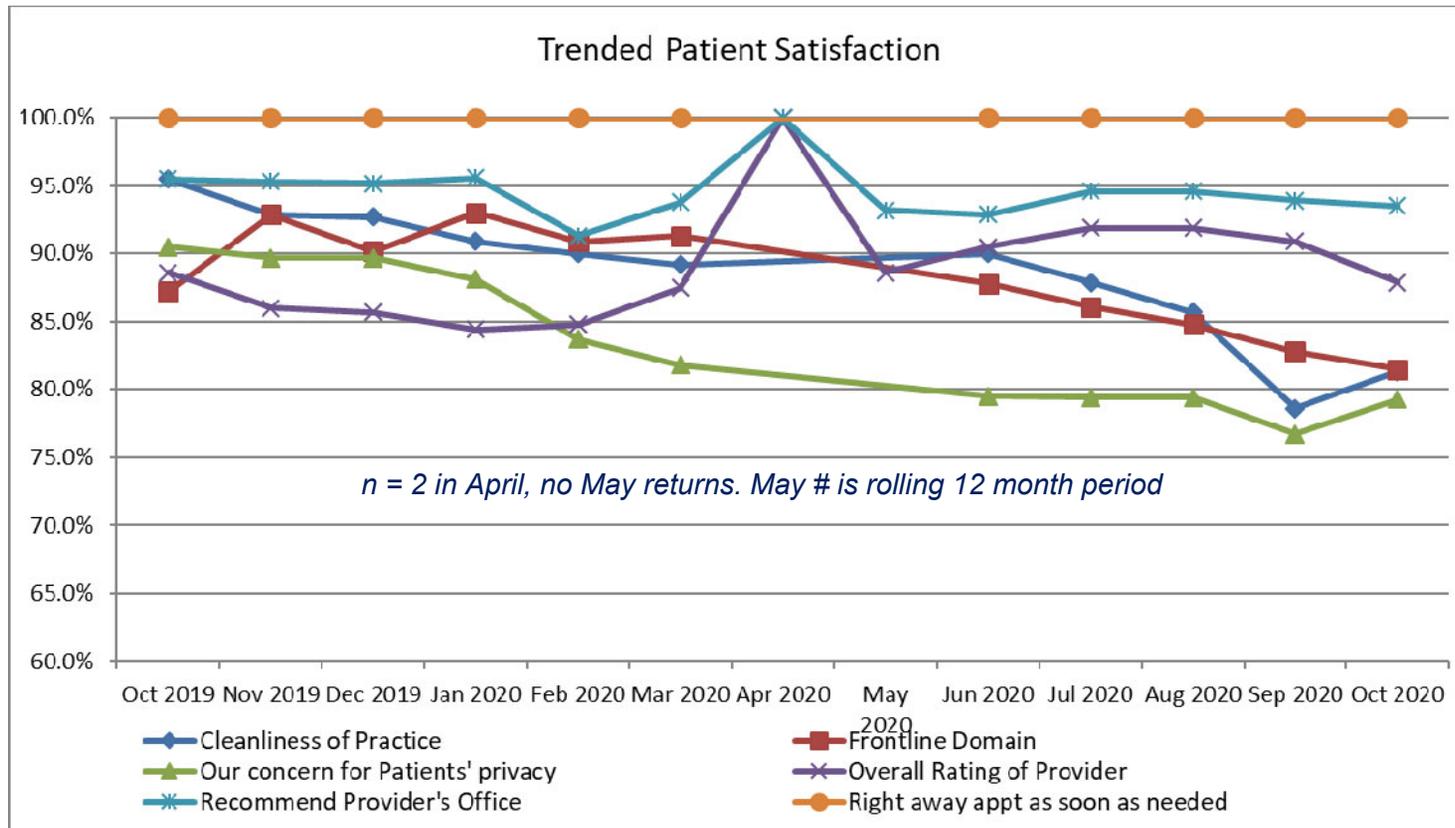


Data is pulled from claims metrics through the health plan. This utilization is not connected to Employee Wellness Clinic utilization – but shows a group trend which supports opportunities for additional marketing and education on right level of care.

**Includes any ED or UC setting – not limited to SSM owned*
Source: DHP Claims databased on service incurred date; group members;
 Data is two months behind to allow for claims lag and history may be restated if new claims are received
Note: members with multiple visits for a service in any given reporting period will be counted for each visit (e.g. a member with two separate visits to an Emergency Department in the month of December would be counted for two visits)

Patient Satisfaction

YTD Oct*



Overall Rating of Provider:	Using any number from 0(worst)-10(best), what number would you use to rate this provider?
Recommend Provider's Office:	Would you recommend this provider's office to your family and friends?
Our concern for Patients' privacy:	Our concern for your privacy?
Frontline Domain:	1) During this visit, did clerks and receptionists at this provider's office treat you with courtesy and respect? 2) During this visit, were clerks and receptionists at this provider's office as helpful as you thought they should be?
Right away appt as soon as needed:	When you made this appointment for care you needed right away, did you get this appointment as soon as you thought you needed?
Cleanliness of Practice:	Cleanliness of Practice?

*Patient survey results reported as a rolling 13-month aggregate of top-box responses.

*Nov volumes too low for metric trending

Risk Scores (annual metric)

3.5: Risk Scores by Relation, Current Year and Prior Year (MARA)

Relation	Age/Gender Factor			Average Concurrent Risk Score		
	Prior	Current	Comparative Benchmark	Prior	Current	Comparative Benchmark
SUBSCRIBER	1.40	1.40	1.35	1.73	1.67	1.57
SPOUSE	1.30	1.31	1.43	1.84	1.61	1.76
DEPENDENT	0.51	0.51	0.54	0.90	0.78	0.68
Total	1.01	1.01	1.13	1.42	1.29	1.35

Age/gender risk scores use actuarial models to determine the relative risk of each member. The (MARA) risk adjuster utilizes clinical information on each members' claims to determine the relative risk score. A relative risk score of 1.0 indicates average risk for the population. Members with relative risk scores greater than 1.0 are expected to have higher than average costs and those with risk scores less than 1.0 are expected to have lower than average costs.

***MARA: Milliman Advanced Risk Adjusters**

Employer Group Report
Prepared for: WAUNAKEE SCHOOL DISTRICT
Based on Paid Claims Incurred from July 2019 through June 2020

Current Clinic Activities

November 2020

- Holiday Message Webinar by Sara Anderson-Kim, NP



- Continued promotion of telehealth opportunities



What is a video visit and how do I schedule one?

Video visits are a personal visit between your primary care provider and you, along with anyone else in your family that you may want present for the visit.

Visits can be scheduled in the same way that a face-to-face visit is scheduled by calling the clinic at:

608-849-2512

Once you have seen a provider at the clinic, appointments may be scheduled online via your SSM Health My Chart account.

What do I need to have a video visit?

Your My Chart portal will help you connect with your provider when a video visit is scheduled. You may use your smartphone or a personal computer device such as a desktop PC with a monitor, a laptop or a tablet.

Call today to talk to your care team for more information:

608-849-2512



What type of appointment can be scheduled as a video visit versus having to come in to the clinic in person?

Appointments that do not require the provider to perform hand's-on assessments are eligible for video visits. These may include:

- Routine physicals
- Follow up visits for hypertension, high cholesterol or diabetes
- Mental health visits
- Rashes (pictures sent in are helpful)
- Sleep disorders
- Chronic discomfort
- Acute visits for sinus infection, urinary issues or chronic fatigue
- Other visits designated by your provider as eligible for video communication
- Follow up for work injury or acute issue.



Recommendations/Discussion

- Continue promotion of telehealth visits
- Promote importance of Covid vaccine once available
- Proactive outreach processes implemented with Epic reports being run identifying members overdue for screenings/out of range for disease control

Video Visit Marketing



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Instructional links:

Computer Instructions:

<https://youtu.be/3UrGU6lQo3k>

Mobile Instructions:

<https://youtu.be/7iMVNE8RfLA>

Summary and Discussion





Waunakee Community School District

Committed to Children . Committed to Community . Committed to Excellence

The Board of Education for the Waunakee Community School District has reviewed the School Violence Evaluation Reports for scheduled drills held during the month of December 2020.

	School Address	Type of Drill	Date of Drill
AES	Arboretum Elementary School 1350 Arboretum Drive Waunakee, WI 53597		
HES	Heritage Elementary School 501 South Street Waunakee, WI 53597		
PES	Prairie Elementary School 700 N. Madison Street Waunakee, WI 53597	Hold	12-8-2020
WIS	Waunakee Intermediate School 6273 Woodland Drive Waunakee, WI 53597		
WMS	Waunakee Middle School 1001 South Street Waunakee, WI 53597		
WHS	Waunakee High School 301 Community Drive Waunakee, WI 53597		

Board of Education Representative: _____
David Boetcher, President_ 1-11-2021

**School Violence Drill Evaluation Report
Waunakee Community School District**

**Must be completed with 30 days of the drill and sent to
Safety Coordinator for submission to Board of Education**

School Site and Address	700 N. Madison St Waunakee, WI	Drill Date	12/8/2020
Type of Drill/Exercise	Hold	Drill Supervisor	Katie Grundahl, Dean Kaminski
Number of Students Present	150	Number of Staff Present	70
Duration of Drill	5 minutes	Assisting Staff	Biddick, Grundahl, Kaminski, Frederick

<i>Pre-Drill Planning</i>	Yes	No	N/A
Have Staff been trained in the procedure for this scenario?	x		
Have Students been trained in the procedures for the scenario?	x		
Were parents notified prior to the drill?		x	
Were staff notified prior to the drill?	x		
Were police, fire or other emergency responders invited to attend?		x	
<i>During the Drill</i>	Yes	No	N/A
Was plain language used to initiate the drill?	x		
Were any code words used during the drill?		x	
Was the announcement/alert heard in every location occupied by students?	x		

Were there any problems during the drill(Explain in narrative section)		x	
<i>After the Drill</i>	Yes	No	N/A
Was a debrief held with the School Safety Team?		x	
Were police, fire and other included in the debrief?		x	
Will staff and students be debriefed?		x	
Will parents be informed of the drill results?		x	

Narrative - Description of the drill, problems encountered, lessons learned
<p>Katie announced at 1:00 - "We are in a hold drill. This is only a drill. If you are in the hallway, please proceed to the nearest classroom. All doors must be shut and locked. You may continue teaching. An announcement will be made when the drill is over."</p> <p>1:01-1:05 Doors checked. 1 room had an unlocked door. Teacher did not have badge/key (virtual teacher).</p> <p>1:05 - announced drill is over.</p>

Report Prepared by: _____Dean Kaminski_____ Date: _____12/8/2020_____

(digitally signed and dated)

TO: Waunakee School District Board of Education

FROM: Dean Kaminski/Erin Mayrand

DATE: January 4, 2020

RE: Mask Donation from University Book Store

Prairie Elementary School has received a donation of 1715 youth-sized Wisconsin Badger masks donated by Kevin Phelps and the University Book Store. The masks will be distributed to Arboretum, Heritage and Prairie Elementary schools as well as our 4K partner sites for student use. Approximate value of the masks is \$12,862.50.

Kevin Phelps
Vice President of Retail Operations
University Book Store
711 State Street
Madison, WI 53703

Together We Learn! Together We Grow!

Arboretum Elementary School

To: Board of Education
From: Sheila Weihert, Principal
Re: Donation
Date: January 2021

On behalf of Arboretum Elementary School staff and students, please accept the donation of \$400 from Mr. James Wubbolding at Nord Gear Corporation. Funds will be used to enhance the curriculum.

James Wubbolding
Nord Gear Corporation
PO Box 367
Waukegan, WI 53597

The support of area businesses is one of the major factors that contribute to the success of the Waukegan Community School District.

CO-CURRICULAR report for January 11, 2021 BOE meeting				
STAFF				
ACTIVITY	POSITION	BUILDING	LAST NAME	FIRST NAME
Basketball - Boys	Assistant Coach	Middle School	Acker	Jared
NONSTAFF				
ACTIVITY	POSITION	BLDG	LAST NAME	FIRST NAME
LaCrosse - Girls	Head Coach	High School	Olstad	Tim
Swimming - Boys	Assistant Coach	High School	Lampe	Richard