

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION MEDICAL ADVISORY AD HOC COMMITTEE**

Monday, October 12, 2020

6:00 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

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- Public comments related to the agenda items are to be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us by 5:00 p.m. the day of the Board meeting. All comments will be reviewed by the Board members. If you would like your comment to be read aloud at the meeting, please state this request clearly in your email. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.
- If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted outside the buildings and brought into the meeting individually to present; if you are attending the Board meeting in person, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.
- You will be required to abide by guidelines and/or orders required for indoor public locations in Dane County and Wisconsin. If in-person attendance is unexpectedly high at a Board meeting, adhering to social distancing guidelines may not be possible in the limited space available in the District Office; when this does occur, the District will provide access to an alternative location where the meeting will be presented and accessed through live stream video.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

IV. APPROVE AGENDA

**V. REVIEW PROGRESS OF GUIDING PRINCIPLES AND DASHBOARD DATA
FOR SCHOOL REOPENING**

A. Internal Processes

B. Internal Data

C. Community Wide Data

**VI. REVIEW SCHOOL BOARD DECISION TO BEGIN IN-PERSON HYBRID
INSTRUCTION FOR GRADES 3-4 ON OCTOBER 26TH**

**VII. UPDATE ON LOCAL FLU VACCINE CLINIC OPTION PER INPUT FROM
PHMDC**

VIII. FUTURE MEETINGS

IX. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Minutes of Medical Advisory Ad Hoc Committee

The Board of Education Waunakee Community School District

A Medical Advisory Ad Hoc Committee of the Board of Education of Waunakee Community School District was held Wednesday, September 30, 2020, beginning at 6:00 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

Dave Boetcher called the meeting to order at 6:03 PM

II. ROLL CALL

David Boetcher, Jack Heinemann, Brian Hoefler, Brian Grabarski, Kurt Eley, Sara Anderson Kim, Lauren Dallman, Sarah Goeck, Dr. Bill Ranum, Dr. Matt Anderson, Dr. Jeff Potoff.

Attending Virtually: Dr. Ellen Wald, Aaron Pavao, Valerie Clevenger.

III. APPROVAL OF MINUTES

A motion was made from Jack Heinemann, second by Dr. Anderson, to approve the minutes of the last meeting as posted.

IV. APPROVE AGENDA

The agenda was approved as posted.

V. UPDATE ON SCHOOL PROGRAMS SINCE LAST MEETING

Randy Guttenberg updated the committee on what has been happening with the 4K-2 hybrid, enhanced learning (80-90 special ed students K-12 are in the buildings), Co-curriculars and how the process has worked for communications, contact tracing, and data processing. A huge thank you goes out to Sara Anderson-Kim, Kurt Eley, Brian Grabarski, Anne Blackburn, and our health offices for working through these processes and communications.

VI. REVIEW PROGRESS OF GUIDING PRINCIPALS FOR SCHOOL REOPENING

A. Internal Processes

Randy Guttenberg asked Sara Anderson Kim, Kurt Eley and Brian Grabarski to update the committee on a few of their processes.

Sara explained that they created a questionnaire/script to follow. This way whoever is following up with ask the same questions and even if they ask questions that may have been heard previously, the caller can just say, I need to complete this questionnaire. This has been a helpful tool in bringing the health offices to help and for consistency.

Kurt explained they are exploring creating template letters/messages. This again will allow for consistency and efficiency.

Brian shared where the district is at with the hiring of a contact tracer. They are very pleased with the pool so far and will hold interviews early next week.

Brian also shared that Sara had found a training through John Hopkins for Contact Tracers. This appears to be very manageable and has very good material. We may even consider having our health office staff take this.

Randy reported that so far we have been very positive and have been able to complete this contact tracing within a day so that schedules have pretty much gone on, however there may come a time when we will have to pause an activity in order to complete the contact tracing process without creating more risk.

B. Internal Data

Kurt explained the key data page and explained how it was used. What Guidelines they are using for close contact and the various symptoms that are being looked at when making a determination.

C. Community Wide Data

Kurt explained how the data was pulled to develop the community data and how it is used with the district data that is collected.

Randy and Kurt explained how they determined the burden rate.

VII. **CONSIDERATION FOR EXPANDING GRADE LEVELS TO IN-PERSON INSTRUCTION/PROGRAMS**

The committee had a discussion on what is happening now in Dane County and the State. What is being seen in the hospitals and the data the WCSD COVID Command Team has pulled together regarding the Waunakee Community and the WCSD.

Some of the largest concerns are what will happen community wide if more students go back. The students will handle it fine, but anything they may be bringing back home with them could be passed onto others in the community. Another concern would be how a “yo yo” (in school, out of school, in school) situation affect the students and families. When asked point blank, the Doctors all indicated, that while at the beginning they were in agreement to bring 3 & 4 back, now they would not send their own children. They also shared that this same discussion a week earlier would have had a different answer and next week could be different again.

VIII. **DISCUSS AVAILABILITY OF FLU SHOTS FOR FAMILIES AND STUDENTS WITHOUT INSURANCE**

The committee discussed the possibility of assisting students without insurance to receive a flu shot. The Doctor’s indicated the best information regarding that would come from public health.

IX. **FUTURE MEETINGS**

The committee decided to set up a few meetings in order to review the data again.

These dates are as follows:

Monday October 12, 2020 at 6:00 PM – This meeting will depend on the Board decision on 10/5/20.

Monday, November 2, 2020 at 6:00 PM.

X. **ADJOURN**

This meeting was adjourned at 7:58 PM on a motion by Heinemann, second by Hoefler. Motion Carried.