

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION DIVERSITY, EQUITY, INCLUSION AD HOC COMMITTEE**  
Tuesday, September 29, 2020  
6:00 PM

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

- This meeting shall be conducted as a virtual meeting.
- Members may be participating in the meeting from remote locations through the use of communications technology.
- [Public may access the meeting via live stream video at: https://www.waunakee.k12.wi.us/district/Agendas.cfm](https://www.waunakee.k12.wi.us/district/Agendas.cfm)
- The physical location of the meeting shall be 905 Bethel Circle, Waunakee, WI
- Only the Executive Assistant and a member of the IT team will be physically present at that location for the purpose of video production and live-streaming.
- Public is able to attend at the meeting location, being mindful of social distancing requirements.

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

Introductions of Committee Members

**III. APPROVAL OF MINUTES**

**IV. APPROVE AGENDA**

**V. DISCUSSION REGARDING VIRTUAL MEETING NORMS, BEST PRACTICES, GROUND RULES (5-10 min)**

**VI. DISCUSSION AND CONSIDERATION OF THE MISSION STATEMENT CREATED BY THE DEI MISSION STATEMENT SUBCOMMITTEE**

A. Discuss Definitions of Terminology Related to the Mission / Vision of the Committee

**VII. PRESENTATION BY TIM SCHELL, WCSD DIRECTOR OF SECONDARY CURRICULUM AND INSTRUCTION, OF A BRIEF OVERVIEW OF CURRENT WCSD CURRICULUM ON THE ISSUES OF RACIAL EQUITY, INCLUSION, AND DIVERSITY (10-15 Min)**

**VIII. CONSIDERATION OF METHODS FOR COLLECTING DATA AND INFORMATION TO INFORM THE WORK OF THE AD HOC COMMITTEE ON EQUITY, DIVERSITY, AND INCLUSION**

A. Survey of Students, Community, Staff

B. Equity Audit

C. Community Input Session, Disclosure/Airing of Grievances

**IX. FUTURE MEETINGS**

**X. ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

# Minutes of Diversity, Equity, Inclusion Ad Hoc Committee

## The Board of Education Waunakee Community School District

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A Diversity, Equity, Inclusion Ad Hoc Committee of the Board of Education of Waunakee Community School District was held Tuesday, September 15, 2020, beginning at 6:00 PM in the Waunakee Community School District 905 Bethel Circle, Waunakee, WI 53597.

### I. CALL TO ORDER

Brandt called the meeting to order at 6:06 PM

### II. ROLL CALL

The committee members in attendance were:

Audrey Deppen, Bethany Pottinger, Brian Hoefler, Christina Sheppleman, Diane Treis Rusk, Isabella Moore, Jamie Griffin Strachota, Joel Lewis, Katie Grundahl, Lara Ostrander, Leslie Petty, Melanie Meister, Melssa Hernandez, Mike Brandt, Michelle Berg, Mike Pisani, Monique Mobley, Nia Vang, Pam Potter, Paul Whitley, Gina Pagel, Sam Kaufmann, Stephanie Shefchik, Tim Schell.

### III. APPROVAL OF MINUTES

A motion was made by Joel Lewis, second by Sam Kaufmann, to approve the minutes as posted with several spelling changes as per requested. Motion carried.

### IV. APPROVE AGENDA

A motion was made by Joel Lewis, second by Tim Schell to approve the agenda as posted. Motion carried.

### V. NOMINATION AND SELECTION OF A COMMITTEE CO-CHAIR

Joel Lewis volunteered and made a motion to consider himself, Joel Lewis, as the co-chair of this committee. This motion was seconded by Paul Whitley. Motion carried.

### VI. WCSD BOARD STATEMENT

Mike Brandt read the statement adopted at the school board meeting held on 9/8/20. The Board adopted this statement regarding the Diversity, Equity, Inclusion Ad Hoc Committee, and the related work that is associated with this committee's charge.

This statement is attached to this meeting agenda.

### VII. DISCUSSION AND CONSIDERATION OF A MISSION / VISION STATEMENT FOR THE AD HOC COMMITTEE ON DIVERSITY, EQUITY, AND INCLUSION

#### A. Discuss Definitions of Terminology Related to the Mission / Vision of the Committee

The committee spent time discussing ideas for a mission statement. It was determined that focusing on a mission statement would allow the vision to come. It was stated that the mission statement should align with the district mission statement. This mission statement will identify our purpose. This statement also needs to align with the charge of the committee that was written. Vocabulary and terminology was discussed. A google document was created to help collect the brainstorming ideas and thoughts.

It was determined by the committee that a sub committee of 3-4 members should be created to work on a draft of this statement to bring back to the next meeting. Nia Vang, Paul Whitley, Lara Ostrander and Mike Pisani volunteered to be on this committee.

\*\*Later in the meeting Nia Vang stepped off this sub committee to help with requested data. Audrey Deppen volunteered to be part of this subcommittee.

The committee asked Rebecca McDonough to create a shared google drive that the entire committee could contribute information in for all committee members to review.

**VIII. CONSIDERATION OF METHODS FOR COLLECTING DATA AND INFORMATION TO INFORM THE WORK OF THE AD HOC COMMITTEE ON EQUITY, DIVERSITY, AND INCLUSION**

A. Survey of Students, Community, Staff

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C. Community Input Session, Disclosure/Airing of Grievances

The committee discussed ways to receive information. Some of this information we may or may not already have accessible to us. They discussed what an equity audit actually is. Tim Schell was able contribute information regarding what information we have access to. Gina Pagel and Mel Meister will share some source information regarding equity audits they have used or been familiar with. They will share this in the shared google drive. Tim Schell and Nia Vang will mine data and take existing documentation to share with the group. At the next meeting they will be able to discuss how it should be augmented. A list of areas to look at and perhaps we could par down from there would be helpful in the committees review. The information shared by Gina, Mel and Tim, Nia will be helpful in creating this.

Bethenay Pottinger, Mike Brandt and Mel Meister will review this data.

**IX. FUTURE SCHEDULING/ROADMAP PLANNING**

**X. FUTURE MEETINGS**

It was determined to have a meeting within a couple weeks. Details regarding this meeting will be sent out to the committee.

**XI. ADJOURN**

A motion was made by Brian Hoefler, second by Joel Lewis to adjourn this meeting at 7:49 PM. Motion carried.