

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION MEDICAL ADVISORY AD HOC COMMITTEE**

Wednesday, September 16, 2020

5:30 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **APPROVAL OF MINUTES**

IV. **APPROVE AGENDA**

V. **REPORT ON THE START OF 2020-2021 SCHOOL YEAR**

VI. **REVIEW AND DISCUSS THE WISCONSIN SUPREME COURT RULING ON
THE PHMDC ORDER AND THE IMPACT ON WAUNAKEE COMMUNITY
SCHOOL DISTRICT'S RE-OPENING PLANS**

VII. **REVIEW AND DISCUSSION OF COVID-19 RELATED SCHOOL SCENARIOS**
Attached please find the scenarios and action plans for potential school related COVID-19 events.

VIII. **REVIEW POP UP TESTING OPTIONS FOR STUDENTS**

Per the recent update from Public Health Madison Dane County, the Wisconsin Department of Health Services is developing a plan for how to address the desire/need for COVID-19 testing for schools. At this time, PHMDC cannot provide pop-up testing for schools, but will provide testing in the event of a large scate outbreak in an area or at a site.

IX. **FUTURE MEETINGS**

X. **ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

Minutes of Medical Advisory Ad Hoc Committee

The Board of Education Waunakee Community School District

A Medical Advisory Ad Hoc Committee of the Board of Education of Waunakee Community School District was held Wednesday, August 26, 2020, beginning at 5:30 PM in the Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597.

I. CALL TO ORDER

Call to order 5:33

All in as listed

II. ROLL CALL

Dave Boetcher, Dr. Matt Anderson, Dr. Bill Ranum, Sara Anderson Kim, Brian Grabarski, Lauren Dahlmén, Jack Heinemann, Dr. Jeff Pothof, Kurt Eley, Sarah Goecks, Brian Hofer, Randy Guttenberg
On the phone: Dr. Ellen Wald, Aaron Pavao, Valerie Clevenger

III. APPROVE AGENDA

A motion was made by Hoefter, second by Pavao, to approve the agenda as posted.
Motion Carried 15-0.

IV. DISCUSSION OF GOALS AND AGENDA ITEMS FOR THE MEDICAL ADVISORY COMMITTEE

The Committee members who are not employed by WCSD made a clear statement that they do not represent the organization that they work for they are representing themselves as individuals and sharing their expertise to assist WCSD during this time.

Randy Guttenberg gave an update of what the school district is currently doing, the guidelines they are following and the plans and processes that they have or are in the process of outlining.

Based on discussion with the Medical Staff present our first priority should be the safety of our staff.

WCSD Nurse on Staff, Sara Anderson-Kim, MS, RN, APNP shared a summarized version of a presentation that she and Student Services Director, Kurt Eley have been sharing with staff.

The committee discussed how this is being shared and that it did have a lot of valuable information within it.

The medical members of the committee were asked what would be appropriate PPE for the staff at WCSD.

After much discussion, based on personal experience the committee came up with 3 levels of PPE and Face Covering. The purpose of defining the levels of PPE is to communicate the type of PPE one is required to wear to protect themselves and the school community from the transmission of COVID-19. Levels of PPE were established based upon the risk of exposure inherent in employee job duties and responsibilities. A brief summary of these levels are:

Level 1: Staff who can maintain appropriate physical distance of 6 feet with individuals will be safe with a face covering.

Level 2: Staff who will routinely have close contact with individuals. Staff working with individuals who cannot tolerate face coverings. These staff members will be safe with a face covering and a face shield.

Level 3: Staff who cannot maintain appropriate physical distancing of 6 feet and have direct contact with a student while assisting with toileting or diaper changes, providing health services to individuals with or without suspected COVID-19, or working with students who may have difficulty controlling secretions. Staff with health conditions requiring additional PPE as recommended by their healthcare provider and approved by the Human Resources Department. These staff members will require face covering, face shield, gloves, and gowns.

Valeri wants to know what would be appropriate

The medical staff in the room indicated that nothing is perfect but if you are able to maintain appropriate distancing and wash your hands frequently, that the face coverings have proven to be affective. When asked what would be considered appropriate face coverings – it was determined at least 2 ply and that you can't see through it.

V. DISCUSSION OF SCHOOL PROCEDURES AROUND COVID RELATED ISSUES

It was discussed and Sara and Kurt concurred that the first few weeks of school will be for teaching students about proper mask use/wear, hand washing, and social distancing. The medical staff asked/encouraged the WCSD staff to be aware of PPE fatigue as well. Sara was able to confirm movement and PPE breaks were scheduled in the face to face sessions.

Sara and Kurt were also able to share what would happen if a student was showing symptoms.

Overall the medical personnell approved of our guidelines and protocosl. They asked that these be brought to the committee at the next meeting.

When asked what to do if WCSD felt someone was showing symptoms. WCSD can't tell a person/parent what to do but they should advise them to contact their healthcare provider. If tested by a primary care provider you will get quicker results then going to the public testing areas.

It was also discussed that some education will be needed for staff. There are cases where you sneeze or cough and teachers need to know when it is not symptomatic. Contacting Primary Care provider and being tested through health care will be quicker than the public area

There will need to be some education. There are cases where you may sneeze or cough and the teachers need to know when it is not symptomatic.

VI. DISCUSSION OF POSSIBLE METRICS FOR OPENING AND CLOSING OF SCHOOLS

The committee discussed what WCSD has been following (Dane Cty Public Health) and some metrics of their own they should consider.

Randy explained who has the authority to close down the school. It would be Public health or the Administration or Board.

The committee discussed what would trigger WCSD to close down before public health would close the District down. It was discussed to use percentages over actual numbers. Percentages are a better metric. Look at the community, if something is happening in one building, make sure to take/make precautions so that it will not affect another building.

If there is a case in a classroom, you may or may not have to quarantine the whole classroom. This is especially true at the K-4 level where they will be in their assign space most of the time. In 5-12 they are more interactive and that maybe different.

Staffing may be more of a reason to shut down than anything. What percentage of staff will cause the district to not be able to function and shut down.

The committee also discussed shutting down only a building.

What if a family member contracts COVID, when can the other family members return to work/school. It will depend on if the family member can be completely isolated or not.

One of the biggest items will be family notification. WCSD is currently working on Family notification. Communications and public health templates.

The committee discussed transportation. It would be best to eliminate shuttle service to reduce the risk of mixing populations from buildings. While this is ideal, it may not be possible. All medical professionals agreed that there is some risk in every day activities. After listening to what the bus plans are, several indicated they would be comfortable with their students riding the bus.

VII. DISCUSSION OF POSSIBLE RAPID TESTING FOR STAFF AND/OR STUDENTS

After some discussion regarding various types of rapid and sylvia testing it was determined that the cost, the reliability and the liability of these test would deem these test not feisable for a school district.

The medical personnell asked if Dane County schools could talke with Public Health to find a way to make getting tested easier for all students and their fmailies.

Also how can Public Health help expidite geeting students checked. Can we have pop up testing if an outbreak occurs. If we have more available testing when something happens we can get students back into school instead of quaranteed if they do not have it.

The committee discussed some of the social and emotion issues with this pandemic. If there is a positive test a classroom teacher will be asked if they were social distancing. Please help staff realize there is not judgement or retaliation if they are honest. The honest answer is the best way to keep all members of our community safe. There is a high likelihood of being in close contact especially with younger students.

Items that were not discussed yet:

How long can you wear PPE – 3-7 days. Keep your PPE in a breathable bag.

What is the plan to get a teacher with symtoms out of the classroom.

Flu vaccine should be offered and encouraged for all staff and students.

Anxiety will be at a high. If you have someone who would share their personal experience that would be helpful.

Open dialogue and support is very helpful.

Make it very clear to staff and families that there is no shame – Someone will get it and we are there to support you. Over communicate that we are there for you.

It was stated that working in the hospital at first was scary, but now they feel safer there than in the grocery store. If you wear your mask and keep your distance and wash your hands your chance of getting sick is very small.

VIII. FUTURE MEETINGS

The next meeting will be on 9/16/20 at 5:30 PM.

Agenda items include:

Scenerios. How is it working do you have any chinks in armour.

IX. ADJOURN

There was a motion to adjourn at 8:00pm. Motion Carried.

COVID-19 Scenarios for Students and Staff Returning to School

General Principles

It is more important than ever that all individuals, whether staff members or students, who are showing any signs of illness should stay home to reduce the risk of any illness being spread to others. This is especially important in terms of the spread of COVID-19. While studies have shown that younger children may not contribute to the spread of COVID-19 as much as older children and adults, the risk of spread is present for every age group. We all must do our part to control the spread of COVID-19 and other communicable diseases.

Any individuals exhibiting COVID-19 symptoms will not be permitted to be in a school building and required to isolate¹ for **at least 10 days** and follow the district's protocol for an individual with COVID-related illness unless the person is tested or provides a note from a provider indicating the symptoms are related to another condition.

Any person exposed or in close contact⁵ to a sick person must quarantine² following the specific scenarios below related to close contact with a person.

Symptoms of COVID-19³

Fever at least 100.4 °F	Muscle or body aches
Chills	Headache
Cough	New loss of taste or smell
Shortness of breath or difficulty breathing	Sore throat
Fatigue	Congestion or runny nose
Nausea or vomiting	Diarrhea

The next two sections outline the district's response based on guidance from Public Health Madison and Dane County⁴ and the Wisconsin Department of Health Services³. While the possible scenarios and responses are quite extensive, there are likely scenarios that are not articulated below. Any scenario experienced within the school district will be reviewed and processed according to the guidance from the local public health office and state department of health.

Staff Scenarios with Guidance on Notification and Returning to Work/School

Staff Scenarios	Specific Staff Response	Rest of Class Response
<p>A. Staff member has no symptoms and has tested positive for COVID-19.</p>	<p>The staff member shall remain at home and away from others and monitor symptoms.</p> <p>If the staff member remains symptom-free, they may return to school 10 days after they were tested.</p> <p>If during the 10 days the staff member becomes symptomatic, then they must continue to stay home for at least 10 more days from the date of symptom onset and meet all the following before returning to school:</p> <ol style="list-style-type: none"> 1. They have not had a fever (≥ 100.4 °F for 24 hours without the use of fever reducing medications 2. Their other symptoms have improved 3. It has been at least 10 days since their symptom onset 	<p>COVID specific notification occurs</p> <p>If the staff member has had “close contact”⁵ with students, the students determined to be in close contact shall stay home for 14 days since the last time they were around the staff member to see if symptoms develop.</p> <p>If symptoms develop, then:</p> <ol style="list-style-type: none"> 1. Call their doctor. 2. Ask to get tested. 3. Follow their instructions for staying home while you wait for the test results. <p>If the staff member has not had “close contact” with students, the students may continue to attend while monitoring for symptoms.</p>
<p>B. Staff member has symptoms and has tested positive for COVID-19.</p>	<p>The staff member shall stay home until all of the following apply:</p> <ol style="list-style-type: none"> 1. They have not had a fever ≥ 100.4 °F for 24 hours without the use of fever reducing medications 2. Their other symptoms have improved 3. It has been at least 10 days since their symptom onset 	<p>COVID specific notification occurs.</p> <p>If the staff member has had “close contact”⁵ with the students, the students determined to be in close contact shall stay home for 14 days since the last time they were around the staff member to see if symptoms develop.</p> <p>If symptoms develop, then:</p> <ol style="list-style-type: none"> 1. Call their doctor. 2. Ask to get tested. 3. Follow their instructions for staying home while you wait for the test results. <p>If the staff member has not had “close contact” with the students, the</p>

		students may continue to attend while monitoring for symptoms.
C. Staff member is sick with symptoms of COVID-19, has been tested and test results came back negative.	<p>Follow standard employee illness protocols for returning to work.</p> <p>Example: 24 hours without fever ≥ 100.4 °F, or 48 hours after last episode of vomiting or diarrhea, or when on antibiotics for at least 24 hours, or as approved to work by a doctor</p>	No notification occurs. Students may attend.
D. Staff member is sick with symptoms of COVID-19, but has not yet been tested or is waiting for results.	<p>Staff member shall remain home.</p> <p>Recommend staff member be tested.</p> <p>Staff member shall stay home until all of the following apply:</p> <ol style="list-style-type: none"> 1. They have not had a fever ≥ 100.4 °F for 24 hours without the use of fever reducing medications 2. Their other symptoms have improved 3. It has been at least 10 days since their symptom onset <p>If staff member is tested, stay home until test results return.</p> <p>Follow Staff Scenario based on test results.</p>	Non-specific notification occurs. Students may attend.
E. Staff member has been in “close contact” ⁵ with someone who shows symptoms but has not been tested or is waiting for test results.	Staff member may continue to work and self-monitors symptoms daily	No notification occurs. Students may attend.
F. Staff member has been in “close contact” ⁵ with someone who tested positive for COVID-19 (symptomatic or asymptomatic).	<p>Staff member must stay home for the full 14 days after last contact with the person and no symptoms arise.</p> <p>If symptoms appear, staff member must stay home until all of the following apply:</p> <ol style="list-style-type: none"> 1. They have not had a fever ≥ 100.4 °F for 24 hours without the use of fever reducing 	<p>Non-specific notification occurs. Students may attend.</p> <p>If staff member subsequently develops symptoms, follow Student Scenario that applies.</p>

	<p>medications</p> <ol style="list-style-type: none"> 2. Their other symptoms have improved 3. It has been at least 10 days since their symptom onset 	
<p>G. Staff member is living with someone who tested positive for COVID-19.</p>	<p>Staff member shall stay home and away from other people.</p> <p>If staff member is unable to have complete separation from the person who had a positive COVID test: Self-quarantine² for 14 days after the person who tested positive ends their isolation.</p> <p>If the staff member is able to completely separate from the person who tested positive: Self-quarantine for 14 days after last contact with the person who tested positive.</p> <p>If staff member develops symptoms appear, stay home until all of the following apply:</p> <ol style="list-style-type: none"> 1. They have not had a fever \geq 100.4 °F for 24 hours without the use of fever reducing medications 2. Their other symptoms have improved 3. It has been at least 10 days since their symptoms onset <p>Special Note: The total time required before the staff member may be able to return to work may be 24 days.</p>	<p>Non-specific notification occurs. Students may attend.</p> <p>If the staff member who was in “close contact”⁵ develops symptoms and has had “close contact”² with students, the students determined to be in close contact shall stay home for 14 days since the last time they were around the staff member to see if symptoms develop.</p> <p>If symptoms develop, then:</p> <ol style="list-style-type: none"> 1. Call their doctor. 2. Ask to get tested. 3. Follow their instructions for staying home while you wait for the test results. <p>If the staff member has not had “close contact” with students, the students may continue to attend while monitoring for symptoms.</p>
<p>H. Staff member is in “close contact”⁵ to someone who tested positive for COVID-19 at work.</p>	<p>Staff member in “close contact”⁴ to someone at work shall stay some and quarantine for the full 14 days after the last contact with the person and no symptoms arise.</p> <p>If symptoms appear, staff member in close contact must stay home until all of the following apply:</p>	<p>Non-specific notification occurs. Students may attend.</p>

	<ol style="list-style-type: none"> 1. They have not had a fever ≥ 100.4 °F for 24 hours without the use of fever reducing medications 2. Their other symptoms have improved 3. It has been at least 10 days since their symptoms onset <p>If staff member in “close contact” is tested, stay home until test results return. Follow Scenario based on test results.</p>	
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Student Scenarios with Guidance on Notification and Returning to School/Work

Student Scenarios	Specific Student Response	Rest of Class Response
<p>A. Student has no symptoms and has tested positive for COVID-19.</p>	<p>The student shall remain at home and away from others and monitor symptoms.</p> <p>If the student remains symptom-free, they may return to school 10 days after they were tested.</p> <p>If during the 10 days the student becomes symptomatic, then they must continue to stay home until all the following apply:</p> <ol style="list-style-type: none"> 1. They have not had a fever ≥ 100.4 °F for 24 hours without the use of fever reducing medications 2. Their other symptoms have improved 3. It has been at least 10 days since their symptom onset 	<p>COVID specific notification occurs.</p> <p>If the student had “close contact”⁵ with other students and staff, the students and staff in close contact shall stay home for 14 days since the last time they were around the student to see if symptoms develop.</p> <p>If symptoms develop, then:</p> <ol style="list-style-type: none"> 1. Call their doctor. 2. Ask to get tested. 3. Follow their instructions for staying home while you wait for the test results. <p>The students and staff determined to not be in close contact may continue to attend while monitoring for symptoms.</p>
<p>B. Student is sick with symptoms and has tested positive for COVID-19 or a</p>	<p>The student shall stay home until all of the following apply:</p>	<p>COVID specific notification occurs.</p>

<p>health care provider said the student likely has COVID-19.</p>	<ol style="list-style-type: none"> 1. They have not had a fever ≥ 100.4 °F for 24 hours without the use of fever reducing medications 2. Their other symptoms have improved 3. It has been at least 10 days since their symptom onset 	<p>If the student has had “close contact”⁵ with the students or staff, the students and staff in close contact shall stay home for 14 days since the last time they were around the student to see if symptoms develop.</p> <p>If symptoms develop, then:</p> <ol style="list-style-type: none"> 1. Call their doctor. 2. Ask to get tested. 3. Follow their instructions for staying home while you wait for the test results. <p>The students and staff determined to not be in close contact may continue to attend while monitoring for symptoms.</p>
<p>C. Student is sick with symptoms of COVID-19, has been tested and test results came back negative.</p>	<p>The student shall stay home until they are feeling better and they have not had a fever for 24 hours without using any medication to reduce the fever.</p>	<p>No notification occurs.</p> <p>Students and staff may attend.</p>
<p>D. Student is sick with symptoms of COVID-19, but has not yet been tested or is waiting for results.</p>	<p>Student shall stay home, in isolation, until they are feeling better and all of the following happen:</p> <ol style="list-style-type: none"> 1. They have not had a fever ≥ 100.4 °F for 24 hours without the use of fever reducing medications 2. Their other symptoms have improved 3. It has been at least 10 days since their symptom onset <p>If waiting for test results, stay home until test results return.</p> <p>Follow Scenario B or C, depending on test results.</p>	<p>No notification occurs.</p> <p>Students and staff may attend.</p> <p>When test results arrive if the student tests positive, follow Student Scenario F for students determined to be in “close contact”⁵. Specific COVID-19 notification occurs</p>
<p>E. Student has been in “close contact”⁵ with someone who shows symptoms but has not been tested or is waiting for test results.</p>	<p>Student may continue to attend school and self-monitor symptoms daily.</p>	<p>No notification occurs.</p> <p>Students and staff may attend.</p>

	<p>If the close contact person is tested and the test is positive, then Student Scenario F applies.</p>	
<p>F. Student has been in “close contact”⁵ with someone who tested positive for COVID-19 (symptomatic or asymptomatic).</p>	<p>Student must stay home for the full 14 days after last contact with the person and no symptoms arise.</p> <p>If symptoms appear,</p> <ol style="list-style-type: none"> 1. Call health care provider 2. Ask to get tested 3. Follow health care provider instructions for staying home while you wait for test results - See Student Scenario D. 	<p>No notification occurs.</p> <p>Students and staff may attend.</p> <p>If the student develops COVID-19 symptoms and tests positive for COVID-19, follow guidelines in Scenario B above</p> <p>If the student develops symptoms and tests negative for COVID-19, follow guidelines in Scenario C above</p> <p>Special Note: Siblings of a student who was in “close contact”⁵ with a person who has tested positive for COVID-19 may continue to attend school. If the student (sibling) who was in close contact develops symptoms, then all siblings should stay home.</p>
<p>G. Student lives with someone who has tested positive for COVID-19.</p>	<p>People living together usually have “close contact”⁵ with each other.</p> <p>If student living with the person who tested positive for COVID-19 is not able to completely separate from the person who tested positive, the student shall stay home until all of the following happen:</p> <ol style="list-style-type: none"> 1. The sick person in the home gets better: <ol style="list-style-type: none"> a. At least 10 days have passed since their symptoms started and; b. They haven’t had a fever (≥ 100.4 °F) in at least 72 hours without using any medication to reduce the fever and; c. Their other symptoms improve. 2. Plus 14 days have passed since the sick person was better to see if other people in 	<p>No notification occurs</p> <p>Students and staff may attend.</p>

	<p style="text-align: center;">your home get symptoms.</p> <p>If the student living with the person who has COVID-19 is able to completely separate from the person who tested positive: Self-quarantine for 14 days after last contact with the person who tested positive and monitor symptoms.</p> <p>If student living with person who tested positive for COVID-19 develops symptoms,</p> <ol style="list-style-type: none"> 1. Call health care provider 2. Ask to get tested 3. Follow health care provider instructions for staying home while you wait for test results - See Student Scenario D. 	
<p>H. Student has had “close contact”⁵ with someone with COVID-19 and gets sick, but has not been tested for COVID-19.</p>	<p>Student shall stay home and away from others as much as possible until they are better and all of the following have happened:</p> <ol style="list-style-type: none"> 1. At least 10 days have passed since their symptoms started and; 2. They have not had a fever (≥ 100.4 °F) in at least 72 hours without using any medication to lower the fever and; 3. Their other symptoms improve 4. Plus 14 days have passed since they were last around the person with COVID-19. 	<p>No notification occurs</p> <p>Students and staff may attend</p>

Notifications of Illness in a Classroom or School Building

Public Health Madison and Dane County will notify the school district if a student or employee tests positive for COVID-19 if the person was at school when contagious. The district will notify families and staff as appropriate honoring confidentiality of private and protected information. The notification will inform families and staff there was a person with a positive COVID test at school and what steps everyone should take as a result of the exposure.

Resources and Definitions

¹**Isolation** means keeping sick people away from healthy ones. This usually means the sick person rests in their own bedroom or area of your home and keeps away from others as best as possible.

²**Quarantine** means separating people who were exposed to a sick person away from others because someone can spread COVID-19 before they have symptoms. Quarantine stops them from accidentally spreading the virus to other healthy people. Usually people who are in quarantine stay home and avoid being around others.

³Wisconsin Department of Health Services "[Returning to School After COVID-19](#)"

⁴Public Health Madison and Dane County "[Questions and Answers about an Employee Testing Positive or Being Exposed to COVID-19](#)"

⁵**Close contact** is defined through examples: being within 6 feet of someone with COVID-19 for more than 15 minutes, sharing a drinking glass or eating utensil, physically touching the person or things that may have germs on them like dirty tissues, or being coughed or sneezed on.