

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION ADDITIONAL MEETING**

Monday, June 22, 2020

6:00 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

This meeting shall be conducted as a virtual meeting due to the health emergency caused by the COVID-19 pandemic and in accordance with State of Wisconsin Emergency Order #12 Safer At Home as so declared on March 24th, 2020. Accordingly:

- Board members may be participating in the meeting from remote locations through the use of communications technology.
- Public may access the meeting via live stream video at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>
- The physical location of the meeting shall be 905 Bethel Circle, Waunakee, WI
 - Only the Executive Assistant and a member of the IT team will be physically present at that location for the purpose of video production and live-streaming.
 - Public is able to attend at the meeting location, being mindful of social distancing requirements.
- Public comments related to the agenda items are to be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us prior to the Board meeting starting time. Those comments will be read by the Board President.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PUBLIC COMMENTS

V. SUMMER SCHOOL DELIVERY MODEL PLAN, OTHER SUMMER PROGRAMS REVIEW AND GUIDELINES, OUTSIDE PROGRAM REQUESTS, PLANNING FOR FALL 2020, AND OTHER COVID-19 RELATED ISSUES AND UPDATES

- A. Guidelines from Public Health Madison Dane County / DPI / WIAA
- B. Forward Dane Required Policies and Other Policy/Procedural Documents
- C. Summer School -- Camp Kindergarten and ESY
- D. Other Summer Programs
- E. Staff Return to Office / School Planning
- F. Fall Planning Framework and Timeline
- G. Instructional Delivery Models
- H. Dialog with Dr. Jeff Pothof on School Related COVID-19 Issues
 - I. Board Discussion on Plans for Virtual Meetings / Face to Face Meetings, and the Board Retreat

VI. FUTURE AGENDA ITEMS

VII. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

ORDER OF PUBLIC HEALTH MADISON & DANE COUNTY

DATE OF ORDER: JUNE 12, 2020
Goes into effect at 8:00 a.m. on June 15, 2020

EMERGENCY ORDER #5

Public Health Orders have worked to flatten the curve of infections of COVID-19 throughout Dane County. In Dane County, the average number of daily cases dropped once the physical distancing measures within the Orders went into place. This period of low case incidence was followed by a gradual increase in daily cases once community testing increased. The percent of people testing positive for COVID-19 in Dane County has, on average, remained under 2 percent since mid-April.

This is a critical time for Dane County to maintain the momentum of minimizing the spread of COVID-19, keeping people healthy, and maintaining a level of transmission that is manageable by healthcare and public health systems. Public Health Madison & Dane County (PHMDC) is using data and science to determine what actions are necessary across Dane County to slow the spread of the disease. As per the metrics indicated in Forward Dane, we are within the criteria that supports movement to Phase 2. These metrics are in the ‘green’ category—percent positive, tests per day, hospital staff testing capacity, hospitals operating outside of crisis care, healthcare worker positivity rate, and COVID-like syndromic monitoring.

Based upon the foregoing, I, Janel Heinrich, Public Health Officer of Madison and Dane County, by the authority vested in me by the Laws of the State, including, but not limited to, Wis. Stats. Secs. 252.03(1), (2) and (4), order the following as necessary to prevent, suppress, and control the spread of COVID-19:

- 1. Safety of individuals.** All individuals should take precautions when leaving their homes to ensure their safety, the safety of the members of their household, and the safety of the public.

- b. **Mass Gatherings Outside.** A Mass Gathering outside is permitted with one hundred (100) individuals or less not including employees. Individuals must maintain physical distancing.

3. Child care, youth, education, libraries, and public spaces.

a. Child care and youth settings.

- i. Child care settings and youth settings must continue to follow licensing and certification ratio requirements.
- ii. Child care settings and youth settings include all licensed, recreational, and educational camps, licensed and certified childcare providers, unregulated youth programs, sports activities, and licensed-exempt public school programs.
- iii. Individual groups or classrooms cannot contain more than fifteen (15) children if the children are age 12 or under.
- iv. Individual groups or classrooms cannot contain more than twenty-five (25) children if age 13 or older.
- v. There should be no interaction or contact between individual groups or classrooms.
- vi. To the greatest extent feasible, minimize amount of staff interaction between groups.

- b. **Public outdoor playgrounds and splash pads.** Public outdoor playgrounds and public splash pads are open. Physical distancing must be maintained.

c. Public Courts, Fields, and Sports.

- i. All public courts and fields are open.
- ii. Physical distancing between individuals not from the same household or living unit must be maintained at all times.
- iii. Games and competitions are allowed for low risk sports with physical distancing maintained at all times. Low-risk sports are sports that can be done individually, or with physical distancing, or no to minimal sharing of equipment or the ability to clean the equipment between use.
- iv. Games and competitions are not allowed between teams for medium and high-risk sports. Games and competitions within teams are allowed for medium and high-risk sports if the games and competitions are modified to ensure physical distancing is

- maintained at all times. Medium risk sports are sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants or intermittent close contact or group sports or sports that use equipment that can't be cleaned between participants. High risk sports are sports that involve close, sustained contact between individuals, lack significant protective barriers, and have a high probability that respiratory particles will be transmitted between individuals.
- v. All activities in this section for youth age 17 and under must abide by the requirements in Section 3a.
 - vi. Sports activities for individuals age 18 and older must abide by the Mass Gathering requirements in Section 2.
- d. **Schools.** Public and private K-12 schools are open for pupil instruction and extracurricular activities as of July 1, 2020. These schools must abide by the following:
- i. Develop and implement a written hygiene policy and procedure that includes:
 1. Establishing expectations that employees and students who have a fever or other symptoms of COVID-19 do not come or remain at school.
 2. Establishing hand-washing expectations and ensuring supplies are available to employees and students.
 3. Describing proper cough and sneeze etiquette.
 - ii. Develop and implement a written cleaning policy and procedure that includes:
 1. Guidelines for cleaning and disinfecting frequently touched surfaces multiple times a day.
 2. Guidelines for cleaning common areas between use.
 3. Protocols for cleaning and disinfecting in the event of a positive COVID-19 case on site.

- iii. Develop and implement a written protective measure policy and procedure that includes:
 - 1. Ensuring individuals are at least six (6) feet from others whenever possible.
 - 2. Ensuring employees are provided with and wear face coverings when unable to maintain at least six (6) feet of distance from others. If a partition or barrier is in place, a face covering is recommended, but not required.
 - 3. Ensuring that student and staff groupings are as static as possible by having the same group of children stay with the same staff as much as possible. Restrict mixing between groups as much as possible.
 - iv. Develop and implement a written action plan for a COVID-19 outbreak at the school. This plan must include a strategy to communicate school closures, return to virtual learning, or other time sensitive issues.
 - v. Document staff receipt, acknowledgement, or training on the policies in Sections 3.d.i-3.d.iv.
 - e. **Continuing education and higher education institutions.** Continuing education and higher education institutions may determine policies and practices for safe operations. However, these institutions may not open congregate living situations including dormitories without strict policies that ensure safe living conditions. These institutions must maintain physical distancing to the greatest extent possible.
 - f. **Libraries and community centers.** Libraries and community centers shall comply with the requirements in Section 4 of this Order.
4. **Businesses.** All businesses are subject to the following requirements:
- a. Limit capacity to 50% of approved capacity levels.
 - b. Develop and implement a written hygiene policy and procedure that includes:

- i. Ensuring employees who have a fever or other symptoms of COVID-19 will not be allowed to work.
 - ii. Establishing hand-washing expectations and ensuring supplies are available to employees.
 - iii. Describing proper cough and sneeze etiquette.
 - c. Develop and implement a written cleaning policy and procedure that includes:
 - i. Guidelines for cleaning and disinfecting frequently touched surfaces multiple times a day.
 - ii. Guidelines for frequently wiping down any shared equipment, such as work spaces, credit card machines, lunchroom items, carts, and baskets.
 - iii. Guidelines for cleaning common areas and equipment between use or shift changes.
 - iv. Protocols for cleaning and disinfecting in the event of a positive COVID-19 case on site.
 - d. Develop and implement a written protective measure policy and procedure that includes:
 - i. Ensuring individuals are at least six (6) feet from others whenever possible.
 - ii. Ensuring employees are provided with and wear face coverings when unable to maintain at least six (6) feet of distance from others. If a partition or barrier is in place, a face covering is recommended, but not required.
 - e. Document staff receipt, acknowledgement, or training on the policies in Sections 4b.-4.d.
 - f. **Limit staff and customers in offices, facilities, and stores.** All businesses should, to the greatest extent possible, facilitate remote work and other measures that limit the number of individuals present at an office, facility, or store. Businesses to the greatest extent feasible should:

of groceries, prepared food, alcoholic and non-alcoholic beverages. Such establishments shall:

- i. Encourage pickup and delivery options.
- ii. Prohibit customer self-dispensing of bulk food items and condiments. Beverage stations are exempt from this requirement.
- iii. Except for produce areas, cease any customer self-service operations of all unpackaged food, such as salad bars, and buffets.
- iv. Indoor dine-in capacity to 50% of approved seating capacity levels. Space tables at least six (6) feet apart. Limit each table to a customers who are members of the same household or living unit.
- v. Outdoor seating is allowed. Space tables at least six (6) feet apart. Limit each table to a customers who are members of the same household or living unit.
- vi. Sampling of food is prohibited.

b. Restaurants and bars. Restaurants and bars shall:

- i. Encourage pick-up and delivery options.
- ii. Cease any customer self-service operations of all unpackaged food, such as salad bars and buffets. Beverage stations are exempt from this requirement.
- iii. Prohibit customer self-dispensing of condiments.
- iv. Indoor dine-in capacity to 50% of approved seating capacity levels. Space tables at least six (6) feet apart. Limit each table to a customers who are members of the same household or living unit.
- v. Outdoor seating is allowed. Space tables at least six (6) feet apart. Limit each table to a customers who are members of the same household or living unit.
- vi. At bar areas, maintain at least six (6) feet between each stool for customers that are not members of the same household or living unit.
- vii. When customers are not seated, physical distancing must be maintained between customers who are not part of the same household or living unit.
- viii. Sampling of food is prohibited.

c. Retail stores. Retail stores shall:

- i. Limit the number of individuals in the business (excluding employees) up to 50% of approved capacity levels.

- associates for proper handling of linens and cleaning/disinfecting supplies and provide appropriate personal protective equipment.
 - iii. Follow all requirements in Section 5 of this Order.
 - h. **Drive-in Activities.** Drive-in movie theaters and other drive-in activities may occur, with the following restrictions:
 - i. Drive-in activities may not offer outdoor seating.
 - ii. Individuals may leave their vehicles to purchase or pick up food or drink or to use the restroom. Individuals must remain in their vehicles at all other times.
 - iii. Any food or drink sales must comply with Sections 5.b.i, ii., iii, and viii.
 - iv. Food may be delivered to individuals patrons waiting in their vehicles.
 - v. To the extent possible, reservations and payments should be made in advance online or over the phone.
 - vi. Drive-in activities are exempt from Section 2.
- 6. **Health care operations, public health operations, human services operations, infrastructure operations, manufacturing and government functions.** These operations, as defined in Emergency Health Order #2, are required to only follow Sections 4.b thru 4.e. and 4.i. and 4.j. of this Order. Long-term care and assisted living facilities must follow all applicable Wisconsin Department of Health Services recommendations, all applicable U.S. Centers for Disease Control and Prevention recommendations, and all applicable Centers for Medicare and Medicaid Services recommendations for prevention of COVID-19 in these facilities.
- 7. **Religious Entities.** Religious entities are entities that are organized and operated for a religious purpose. Examples include, but are not limited to mosques, synagogues, temples, churches and nondenominational ministries. Religious entities shall comply with Section 4 of this Order.
- 8. **Leased Premises.** Landlords or rental property managers may enter leased residential premises and show properties if all individuals are wearing face coverings and maintaining physical distancing.

9. Businesses must follow all regulatory and licensing requirements. If this Order contains provisions that are more restrictive than otherwise permitted in any regulatory or licensing requirement, the provisions of this Order shall control.

ENFORCEMENT AND APPLICABILITY

10. **Enforcement.** This Order is enforceable by any local law enforcement official. Violation or obstruction of this Order is a violation of Madison Municipal Ordinance Sec. 7.05(6), Dane County Ordinance Sec. 46.40(2) and any subsequent or similar ordinance adopted by a local municipality in conformity therein.
11. **Severability.** If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.
12. **Duration.** This Order shall become effective Monday, June 15 at 8:00 a.m. This Order shall remain in effect until PHMDC determines that the criteria to implement Phase Three has been achieved.

IT IS SO ORDERED.



Janel Heinrich
Health Officer, Public Health Madison & Dane County

SPORTS GUIDANCE

Frequently asked questions about how to play sports safely according to the Phase 2 guidelines of Forward Dane.

Is it okay to hold sport competitions?

- Yes, for low risk sports with 6ft physical distancing.
- Medium and high risk sports game and competitions between teams are not allowed. Medium risk and high risk sports may play games if the games are played within teams and games are modified to ensure 6 feet physical distancing.

If I wear a mask or face covering, can I play sports and be in contact closer than 6ft?

No.

Are youth programming (youth sports) or summer camps allowed?

- Yes, with 6ft physical distancing. For youth under the age of 13, groups can be no larger than 15. For youth aged 13-17, groups can be no larger than 25.
- All regulated and unregulated youth programs need to follow the guidelines for child care settings.

How big can my group be?

- For youth under the age of 13, groups can be no larger than 15. For youth aged 13-17, groups can be no larger than 25.
- Everyone would need to comply with the mass gathering number, so no more than 100 people in a specific area outside (field, court, etc.) with 6ft physical distancing and no more than 50 people inside in a specific area with 6ft physical distancing.

What is considered a low, medium, and high risk sport?

High risk sports are sports that involve close, sustained contact between individuals, lack significant protective barriers, and have a high probability that respiratory particles will be transmitted between individuals. Examples: Rugby, boxing, judo, karate, taekwondo, wrestling, pair figure skating, ice dancing, football, lacrosse, hockey, group dance, group cheer.

Medium risk sports are sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants or intermittent close contact or group sports or sports that use equipment that can't be cleaned between participants. Examples: Bobsled, doubles luge, multi-person rowing, multi-person kayaking, multi-person canoeing, water polo, group gymnastics, doubles tennis, swimming relays, synchronized diving, artistic swimming, fencing, cycling in a group, running in a close group, modern pentathlon, group sailing, volleyball, soccer, basketball, baseball/softball, short track, speed skating in a group, curling.

Low risk sports are sports that can be done individually, or with physical distancing, or no to minimal sharing of equipment or the ability to clean the equipment between use. Examples: Archery, shooting/clay target, individual running events, individual cycling events, individual swimming, diving, individual gymnastics, individual canoeing, individual kayaking, individual rowing, individual diving, equestrian jumping, dressage or eventing, golf, individual sailing, skateboarding,

Continued on next page

weightlifting, alpine skiing, nordic skiing, biathlon, single luge, freestyle skiing, individual speed skating, snowboarding, ski jumping, singles figure skating, singles tennis, individual dance, pole vault, high jump, long jump, marathon, triathlon, cross country, track and field, disc golf, badminton, bowling.

Are there additional things we should consider when playing inside?

- We encourage you to play outside as much as possible.
- If playing inside, ensure ventilation systems or fans operate properly. Increase circulation of outdoor air as much as possible, for example by opening windows and doors. Do not open windows and doors if doing so poses a safety or health risk (e.g., risk of falling or triggering asthma symptoms) to players or others using the facility.

How often should equipment be sanitized?

Between each use.

Are there additional measures we can take to reduce risk?

- Minimize equipment sharing, and clean and disinfect shared equipment between use by different people to reduce the risk of COVID-19 spread.
- Do not let players share towels, clothing, or other items they use to wipe their faces or hands.
- Size of the team. Sports with a large number of players on a team may increase the likelihood of spread, compared to sports with fewer team members. Consider decreasing team sizes, as feasible.
- Actively encourage sick staff, families, and players to stay home. Develop policies that encourage sick employees to stay at home.
- Do not allow spitting and encourage everyone to cover their coughs and sneezes with a tissue or use the inside of their elbow.
- Discourage unnecessary physical contact, such as high fives, handshakes, fist bumps, or hugs.

- Limit the number of players sitting in confined player seating areas (e.g., dugouts) by allowing players to spread out.
- Younger children could sit with parents or caregivers, instead of in a dugout or group area.
- Identify adult staff members or volunteers to help maintain physical distancing among youth, coaches, and spectators.
- Space players at least 6ft apart on the field while participating in the sport (e.g., during warmup, skill building activities, simulation drills).
- Provide physical guides, such as signs and tape on floors or playing fields, to make sure that coaches and players remain at least 6ft apart.
- Wash hands after play: If soap and water are not readily available, use alcohol-based hand sanitizer.

Can locker rooms be open?

If possible, close shared spaces such as locker rooms, otherwise, stagger use and [clean and disinfect](#) between use.

Are there recommendations if a player bumps into one another on accident or a child breaks physical distancing requirements?

Document that physical distancing was not maintained between the two players since this information could be useful for contact tracing if a staff member or player gets sick. Include the date and names of the players. Anyone involved in the incident should closely monitor their symptoms.

What should we do if a staff member or participant becomes sick?

Check out guidelines on our [‘What to Do if You are Sick or Possibly Exposed’](#) webpage.

Can concession stands be open?

Yes, they would need to follow the guidelines for restaurants [in the order](#).



Wisconsin Interscholastic Athletic Association

Guidance for Summer Activities

Updated: June 18, 2020 8:00 a.m.

The Wisconsin Interscholastic Athletic Association will continue to work in collaboration with the Governor's office, the Department of Public Instruction, and the Department of Health Services to provide guidance for increasing summer activities. Prioritizing the health and safety of all students and staff must remain the focus of each WIAA member school. The WIAA views this guidance as a living document subject to updates based on new information and changing conditions relative to COVID-19.

The WIAA believes it is essential to the physical and mental well-being of student-athletes in grades 6-12 to return to organized physical activity and build team relationships with their peers and coaches.

Each WIAA member school's athletic department will operate with the approval of their school leadership in moving forward through any and all "Return to Play" guidance from the CDC, Wisconsin DHS, NFHS, and WIAA throughout the summer and fall.

It will be the decision of each local school district administrator to determine if they can safely conduct summer athletic contact days. If it is determined that a season can be safely conducted, it will be the responsibility of the member school to provide proper administrative supervision (not the coach) at contests to assure compliance with these guidelines. The district administrator is strongly encouraged to designate a single point of contact with the local/tribal health department (LTHD) and direct coaches and others to only work through that primary point of contact individual in order to not overwhelm the LTHD. (Assessing risk is described in Section A on page 4.)

Due to the nature of the outbreak, there may be inequities due to geography within the state of Wisconsin. It is unlikely that all students will be able to return to-and sustain-athletic activity in all schools/communities at the same time. Some areas will have higher COVID-19 rates that may not warrant full athletic participation while another region has lower COVID-19 rates that allow full participation.

WIAA's goal for this summer coaching contact is to allow students to participate in scholastic athletics and activities in any and all situations where it can be done safely.

Decreasing potential exposure to respiratory droplets is the guiding principle behind social distancing and the use of face coverings. It is also the basis of stratification of risk by sport presented in this document. Cloth face coverings should be considered acceptable in all risk levels of this document.

The principles presented in this guidance document can be applied to practices, rehearsals, and events for the performing arts with the exception of singing and the playing of wind instruments. The extent of the spread of respiratory droplets during these activities is currently under investigation and further guidance will be issued as it becomes available. <https://www.nfhs.org/articles/performing-arts-covid-19-resources/>

For workouts, practices and competitions to continue, social distancing and other preventive measures such as face covering/masking and frequent sanitizing of hands, implements, and equipment should be considered the "new normal". This will likely remain in place until a cure, vaccine or very effective treatment is readily available, or so-called "herd immunity" is confidently reached.

Summer participation (starting July 1, 2020) in workouts/training sessions is voluntary and may not be mandated or used toward team or program selection. All coaching contact rules must be followed.

Points of Emphasis

- A. Face Coverings.** Decreasing potential exposure to respiratory droplets is the guiding principle behind social distancing and the use of face coverings. It is also the basis of the stratification of risk by sport presented later on in this document. The use of cloth face coverings is meant to decrease the spread of respiratory droplets. As state and local COVID-19 prevalence decreases, the need for strict social distancing and the use of face coverings may decrease. Look to guidance from your state, local and Tribal health departments.
1. The Centers for Disease Control and Prevention (CDC) is additionally “advising the use of simple cloth face coverings to slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others.” (“Recommendation Regarding the Use of Cloth Face Coverings, Especially in Areas of Significant Community-Based Transmission”.)
 2. Recognizing the benefits and potential drawbacks of the use of cloth face coverings during conditioning and physical activity, the NFHS Sports Medicine Advisory Committee (SMAC) recommends the following:
 - a) State, local or school district guidelines for cloth face coverings should be strictly followed.
 - b) Cloth face coverings should be considered acceptable. There is no need to require or recommend “medical grade” or N95 masks for athletic activity.
 - c) Any student who prefers to wear a cloth face covering during a contest should be allowed to do so.
 - 1) Masks can be uncomfortable in heat and humidity and they can also slightly reduce air flow, but they are not a major cause of heat illness.
 - d) In the absence of guidelines to the contrary, we recommend that cloth face coverings be worn by students during High and Moderate Risk Levels as outlined below. Exceptions are swimming, distance running or other high intensity aerobic activity. Cloth face coverings may continue to be used during the Low Risk Level when not engaging in vigorous activity, such as sitting on the bench during contests, in the locker room and in the athletic training room.
 - e) Plastic shields covering the entire face (or attached to a helmet) shall not be allowed during contests. Their use during practices increases the risk of unintended injury to the person wearing the shield or teammates.
 - f) Coaches, officials and other contest personnel are encouraged to wear cloth face coverings at all times during Risk Levels 1 through 3. (Artificial noisemakers such as an air horn or a timer system with an alarm can be used to signal in place of a traditional whistle.)
- B. Return to Physical Activity**
1. Current pre-season conditioning and acclimatization models assume that athletes have deconditioned due to the current pandemic. Most student-athletes have had substantial inactivity and less physical fitness over the last three to four months. Acclimatization practices should be utilized to bring athletes to expected levels of fitness.
 2. **Heat Acclimatization**
 - a) All athletic programs should have a **Heat Acclimatization** Program. Among the fundamentals of a Heat Acclimatization Program are 1) a slow progression in activity level – duration and intensity; 2) adjusting workouts as heat and humidity increase, including close monitoring and a prompt response to developing problems; and 3) proper hydration. [Read more.](#)
 3. **Hydration**
 - a) All students shall bring their **OWN** water bottle. Water bottles must not be shared.
 - b) Hydration stations (water cows, water trough, water fountains, etc.) should **NOT** be utilized.
- C. Practice Good Hygiene**
1. Personal Hygiene
 - a) Participants, coaches and officials should wash their hands with soap and water or use hand sanitizer (at least 60% alcohol), especially after touching frequently used items or surfaces.
 - b) Avoid touching your face.

- c) Sneeze or cough into a tissue or the inside of your elbow.
- d) No pre-game and post-game handshakes/high-fives/fist bumps.
- e) Strongly consider using face coverings while in public, and particularly when using mass transit.

2. Nonpersonal Hygiene

- a) Ensure wide availability of hand sanitizer (at least 60% alcohol) at contests and practices.
- b) [Disinfect balls](#), equipment and other frequently used items and surfaces at least daily, but between uses when possible. Use an EPA-registered disinfectant.
- c) Limit use of shared equipment as much as possible.

3. Illness reporting

- a) Create an immediate notification process in collaboration with the local health department for all event athletes, coaches, event staff, media, spectators and vendors if the organizers/medical personnel learn of suspected or confirmed cases of COVID-19 at the event.

D. People Who Feel Sick Should Stay Home

- 1. If your temperature is 100.4 or higher.
- 2. If you have any of the following symptoms, with or without fever: chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.
- 3. Do not go to practice, camp, game/contest, work or school.
- 4. Contact and follow the advice of your medical provider.

E. Isolate and Transport Those Who are Sick

- 1. Make sure that coaches, staff, officials, players, and families know that sick individuals should not attend the team activity, and that they should notify coaches and school administration (e.g., the COVID-19 point of contact) if they (coaches) or their child (families) become sick with COVID-19 [symptoms](#), test positive for COVID-19, or have been [exposed](#) to someone with COVID-19 symptoms or a confirmed or suspected case.
- 2. Immediately separate coaches, staff, officials, and players with COVID-19 [symptoms](#) (i.e., fever, cough, shortness of breath) at any team activity. Individuals who are sick should go home or to a healthcare facility, depending on how severe their symptoms are, and follow [CDC guidance for caring for oneself and others](#) who are sick. Individuals who have had [close contact](#) with a person who has [symptoms](#) should be separated and sent home as well, and follow [CDC guidance for community-related exposure](#) (see “Notify Health Officials and Close Contacts” below). If symptoms develop, individuals and families should follow [CDC guidance for caring for oneself and others](#) who are sick.
- 3. Establish procedures for safely transporting anyone who is sick to their home or to a healthcare facility. If you are calling an ambulance or bringing someone to the hospital, try to call first to alert them that the person may have COVID-19.

F. COVID-19 Coach:

- 1. Designate a coach to be responsible for responding to COVID-19 concerns.
- 2. All coaches, staff, officials, and families should know who this person is and how to contact them.
- 3. Train coaches, officials, and staff on all safety protocols. Conduct training virtually, or ensure that [social distancing](#) is maintained during training.

G. Other Considerations

- 1. Officials and sideline volunteers should be given the option to wear face coverings (may use artificial noisemaker in place of whistle).
 - a) Considerations for Officials, Coaches, Other Personnel
 - 1) Vulnerable individuals should not participate in any practices, conditioning activities, contests or events during Risk Levels 1 and 2.
 - (a) “**Vulnerable individuals**” are defined by CDC as people age 65 years and older and others with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune systems are compromised such as by chemotherapy for cancer and other conditions requiring such therapy.
 - 2) Masks may be worn, social distancing enforced and “Hygiene Basics” (see section C above) adhered to in all situations.

Areas to Address

A. Conduct of Conditioning and Practice Sessions

Risk Levels are in accordance with guidelines published by the CDC available at <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>. Please consult with your local or state health department regarding their plan for “opening up” your school. Not all areas are using the same criteria, and what is allowable during specific Risk Levels will vary from area to area. Use the following as a resource to design a plan for your school. Continued consultation with their local health department should be used to determine when progression to the next Risk Level can be initiated. Keep in mind based on local conditions, some counties and regions may begin at the High Risk Level while others might begin at a different Risk Level. In addition, some counties and regions may advance to the next Risk Level or return to previous Risk Levels based on changes in local conditions.

Assessing Risk

The way sports are played, and the way equipment is shared can influence the spread of COVID-19 among players. When you are assessing the risk of spread in your sport, consider:

- **Physical closeness of players, and the length of time that players are close to each other or to coaches.** Sports that require frequent closeness between players may make it more difficult to maintain social distancing, compared to sports where players are not close to each other. For close-contact sports (e.g., football, boy’s lacrosse, wrestling, rugby, competitive cheer, dance), play may be modified to safely increase distance between players.
 - For example, players and coaches can:
 - focus on individual skill building versus competition;
 - limit the time players spend close to others by playing full contact only in game-time situations;
 - decrease the number of competitions during a season.Coaches can also modify practices so players work on individual skills, rather than on competition. Coaches may also put players into small groups (pods) that remain together and work through stations, rather than switching groups or mixing pods.
 - Training with small pods of players allows less exposure across a team. If one player becomes infected then it will primarily impact their cohort rather than the entire team.
- **Amount of necessary touching of shared equipment and gear (e.g., protective gear, balls, bats, racquets, mats, or water bottles).** It is also possible that a person can get COVID-19 by touching a surface or object that has the virus on it, and then touching their own mouth, nose, or eyes. Minimize equipment sharing, and clean and disinfect shared equipment between use by different people to reduce the risk of COVID-19 spread.
- **Ability to engage in social distancing while not actively engaged in play (e.g., during practice, on the sideline, or in the dugout).** During times when players are not actively participating in practice or competition, attention should be given to maintaining [social distancing](#) by increasing space between players on the sideline, dugout, or bench. Additionally, coaches can encourage athletes to use downtime for individual skill-building work or cardiovascular conditioning, rather than staying clustered together.
- **Age of the player.** Coaches are encouraged to review the importance of following directions for social distancing, not sharing water bottles, cleaning equipment, and practicing good personal hygiene. Some high school student-athletes may require additional oversight and assistance to comply with this expectation.
- **Players at higher risk of developing serious disease.** Parents and coaches should assess level of risk based on individual players on the team who may be at [higher risk for severe illness](#), such as children who may have obesity, moderate to severe asthma, diabetes, heart disorders, or other health problems.
- **Size of the team.** Sports with a large number of players on a team may increase the likelihood of spread, compared to sports with fewer team members. Consider decreasing the number of athletes attending each session, as feasible. Consider multiple sessions with less athletes present.

- **Nonessential visitors, spectators, volunteers.** Limit any nonessential visitors, spectators, volunteers, and activities involving external groups or organizations. (See p. 12 – 3.b.)
- **Travel outside of the local community.** [Traveling](#) outside of the local community increases the chances of exposing players, coaches, and fans to COVID-19, or unknowingly spreading it to others. This is the case particularly if a team from an area with high levels of COVID-19 competes with a team from an area with low levels of the virus. Member schools should consider competing only against teams in their local area (e.g., neighborhood, town, or community). District administrators should be consulted and aware.

High Risk Level - No gathering of more than 10 people at a time (inside or outside).

Pre- workout Screening:

- All coaches and students should be screened for signs/symptoms of COVID-19 prior to a workout. Screening includes a temperature check. Players and coaches should check their temperature at home before attending practices or games. If a student-athlete has a temperature of 100.4 or above, they should not attend practices or games.
- Ensure that individual(s) with symptoms do not return to practice until:
 - They are free of fever (>100.4°F) AND respiratory symptoms (for example, cough, shortness of breath) for at least three days (72 hours) without the use of fever-reducing medicine; AND
 - Ten days have passed since symptoms first appeared.
- Responses to screening questions for each person should be recorded and stored so that there is a record of everyone present in case a student develops COVID-19 (see Appendix I for sample Monitoring Form).
- Any person with symptoms of respiratory illness reported over the previous 24 hours should not be allowed to take part in workouts until they are free of fever and respiratory symptoms for at least three days without the use of fever-reducing medicine AND ten days have passed since symptoms first appeared. They should contact their primary care provider or other appropriate health-care professional for guidance. Written medical clearance is required to return to activity.
- Vulnerable individuals should not oversee or participate in any workouts during the High Risk Level.

Limitations on Gatherings:

- Groups or pods are restricted to 10 people or less at a time (inside or outside).
 - Inside spaces must provide for social distancing within the group or pod. If multiple groups or pods are utilized within a building, they must be separated by walls, a solid curtain, or other impermeable barrier.
 - Outside spaces must provide for social distancing within the group or pod. If multiple groups or pods are utilized outside, they must be kept separate with as much distance between groups or pods as the setting allows.
- Locker rooms should not be utilized during the High Risk Level. Students should report to workouts in proper gear and immediately return home to shower, clean clothes and equipment at the end of every workout.
- Workouts should be conducted in “pods” of students with the **same** 5-10 students always working out together. There should be no interaction or mixing of students or coaches between the pods. Best practice is that the pods remain with the same students throughout the High Risk Level. Smaller pods can be utilized for weight training. This ensures more limited exposure if someone develops an infection.
- There must be a minimum distance of 6 feet between each individual at all times. If this is not possible indoors, then the maximum number of individuals in the room must be decreased until proper social distancing can occur. Consider using cones, tape, or paint as a guide for students and coaches.

Facilities Cleaning and Disinfection:

- Adequate cleaning and disinfection schedules should be created and implemented for all athletic facilities to mitigate any communicable diseases.
- Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be cleaned and disinfected (chairs, furniture in meeting rooms, locker rooms, weight room equipment, bathrooms, athletic training room tables, etc.).
- Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating in workouts.
- Hand sanitizer (at least 60% alcohol) should be plentiful and available to individuals as they transfer from place to place.
- Weight equipment should be wiped down thoroughly with an [EPA-registered disinfectant](#) before and after an individual's use of equipment.
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment/surfaces.
- Any equipment such as weight benches, athletic pads, etc. having holes with exposed foam should be covered.
- Students must be encouraged to shower and wash their workout clothing immediately upon returning to home.

Physical Activity and Athletic Equipment:

- There should be no shared athletic equipment (towels, clothing, shoes, or sports specific equipment) between students.
- Students should wear their own appropriate workout clothing (do not share clothing) and individual clothing/towels should be washed and cleaned after every workout.
- All athletic equipment, [including balls](#), should be cleaned and disinfected after each use and prior to the next workout.
- Individual drills requiring the use of athletic equipment are permissible, but the equipment should be wiped down with an [EPA-registered disinfectant](#) prior to use by the next individual.
- Resistance training should be emphasized, such as body weight, sub-maximal lifts and use of resistance bands.
- Free weight exercises that require a spotter cannot be conducted while honoring social distancing norms. Safety measures in all forms must be strictly enforced in the weight room.
- **Examples (including but not limited to):**
 - A basketball player can shoot with a ball(s), but a team should not practice/pass a single ball among the team where multiple players touch the same ball.
 - A football player should not participate in team drills with a single ball that will be passed to other teammates. Handing the ball off or a center/quarterback exchange would not meet the social distancing guideline. Contact with other players is not allowed, and there should be no sharing of tackling dummies/donuts/sleds.
 - Hockey may not have body contact.
 - A volleyball player should not use a single ball that others touch or hit in any manner.
 - Softball and baseball players should not share gloves, bats, or throw a single ball that will be tossed among the team. A single player may hit in cages, throw batting practice (with netting as backstop, no catcher). Prior to another athlete using the same balls, they should be [collected and cleaned individually](#).
 - Wrestlers may skill and drill without touching a teammate.
 - Cheerleaders may not practice/perform partner stunts, skills requiring a spotter, or pyramid building. (Chants, jumps, dances without contact are permissible.)
 - Tennis players may do individual drills, wall volleys and serves.

- Runners should maintain the recommended 6 feet of distancing between individuals.

Hydration:

- All students shall bring their own water bottle. Water bottles must not be shared.
- Hydration stations (water cows, water trough, water fountains, etc.) should not be utilized.

Moderate Risk Level - No gathering of more than 10 people at a time inside. Up to 50 individuals may gather outdoors for workouts.

Pre-Workout/Contest Screening:

- Players and coaches should check their temperature at home before attending practices or games. If a student-athlete has a temperature of 100.4 or above, they should not attend practices or games.
- Ensure that individual(s) with symptoms do not return to practice until:
 - They are free of fever (>100.4°F) AND respiratory symptoms (for example, cough, shortness of breath) for at least three days (72 hours) without the use of fever-reducing medicine; AND
 - Ten days have passed since symptoms first appeared.
- Responses to screening questions for each person should be recorded and stored so that there is a record of everyone present in case a student develops COVID-19 (see Appendix I for sample Monitoring Form).
- Any person with symptoms of respiratory illness should not be allowed to take part in workouts until they are free of fever and respiratory symptoms for at least three days without the use of fever-reducing medicine AND ten days have passed since symptoms first appeared. They should contact their primary care provider or other appropriate health-care professional for guidance. Written medical clearance is required to return to activity.
- Vulnerable individuals should not oversee or participate in any workouts during Moderate Risk Level.

Limitations on Gatherings:

- Groups or pods are restricted to 10 people or less at a time (inside or outside).
 - Inside spaces must provide for social distancing within the group or pod. If multiple groups or pods are utilized within a building, they must be separated by walls, a solid curtain, or other impermeable barrier.
 - Outside spaces must provide for social distancing within the group or pod. If multiple groups or pods are utilized outside, they must be kept separate with as much distance between groups or pods as the setting allows.
- If locker rooms or meeting rooms are used, there must be a minimum distance of 6 feet between each individual at all times.
- Workouts should be conducted in “pods” of students with the **same** 5-10 students always working out together. There should be no interaction or mixing of students or coaches between the pods. Best practice is that the pods remain with the same students throughout the High Risk Level. Smaller pods can be utilized for weight training. This ensures more limited exposure if someone develops an infection.
- There must be a minimum distance of 6 feet between each individual at all times. If this is not possible indoors, then the maximum number of individuals in the room must be decreased until proper social distancing can occur. Appropriate social distancing will need to be maintained on sidelines and benches during practices. Consider using cones, tape, or paint as a guide for students and coaches.

Facilities Cleaning and Disinfection:

- Adequate cleaning and disinfection schedules should be created and implemented for all athletic facilities to mitigate any communicable diseases.

- Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be cleaned and disinfected (chairs, furniture in meeting rooms, locker rooms, weight room equipment, bathrooms, athletic training room tables, etc.).
- Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating in workouts.
- Hand sanitizer (at least 60% alcohol) should be plentiful and available to individuals as they transfer from place to place.
- Weight equipment should be wiped down thoroughly with an [EPA-registered disinfectant](#) before and after an individual's use of equipment.
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment/surfaces.
- Any equipment such as weight benches, athletic pads, etc. having holes with exposed foam should be covered.
- Students must be encouraged to shower and wash their workout clothing immediately upon returning to home.

Physical Activity and Athletic Equipment:

- Lower risk sports practices and competitions may resume (see Potential Infection Risk by Sport below).
- Modified practices may begin for Moderate risk sports.
- There should be no shared athletic towels, clothing or shoes between students.
- Students should wear their own appropriate workout clothing (do not share clothing), and individual clothing/towels should be washed and cleaned after every workout.
- All athletic equipment, including balls, [should](#) be wiped down thoroughly with an [EPA-registered disinfectant](#) intermittently during practices and contests.
- Hand sanitizer (at least 60% alcohol) should be plentiful at all contests and practices.
- Athletic equipment such as bats, batting helmets and catchers gear should be wiped down thoroughly with an [EPA-registered disinfectant](#) between each use.
- Maximum lifts should be limited and power cages should be used for squats and bench presses. Spotters should stand at each end of the bar wearing a mask.
- **Examples (including but not limited to):**
 - Basketball, baseball, soccer softball, tennis, and volleyball
 - [Balls](#) and implements - Passing a disinfected ball between players who sanitized their hands prior to sharing a ball and equipment is allowed.
 - A football player can participate in team drills. Players who sanitized their hands prior to sharing a sanitized ball and equipment are allowed to hand off or pass the sanitized ball to other teammates. Contact with other players is not allowed. There can be sharing of tackling dummies/donuts/sleds which shall be cleaned after use.
 - Hockey may not have body contact.
 - Softball and baseball players see appendix II.
 - Wrestlers may skill and drill without touching a teammate.
 - Cheerleaders may not practice/perform partner stunts or pyramid building. (Chants, jumps, dances without contact are permissible.)
 - Runners should maintain the recommended 6 feet of distancing between individuals.

Hydration:

- All students shall bring their own water bottle. Water bottles must not be shared.
- Hydration stations (water cows, water trough, water fountains, etc.) should not be utilized.

Low Risk Level - Gathering sizes of up to 50 individuals, indoors or outdoors.

Pre-Workout/Contest Screening:

- Players and coaches should check their temperature at home before attending practices or games. If a student-athlete has a temperature of 100.4 or above, they should not attend practices or games.
- Ensure that individual(s) with symptoms do not return to practice until:
 - They are free of fever (>100.4°F) AND respiratory symptoms (for example, cough, shortness of breath) for at least three days (72 hours) without the use of fever-reducing medicine; AND
 - Ten days have passed since symptoms first appeared.
- Any person with symptoms of respiratory illness should not be allowed to take part in workouts until they are free of fever and respiratory symptoms for at least three days without the use of fever-reducing medicine AND ten days have passed since symptoms first appeared. They should contact his or her primary care provider or other appropriate health-care professional for guidance. Written medical clearance is required to return to activity.
- A record should be kept of all individuals present.
- Vulnerable individuals can resume public interactions, but should practice social distancing, minimizing exposure to social settings where distancing may not be practical, unless precautionary measures are observed.

Limitations on Gatherings:

- Gathering sizes of up to 50 individuals, indoors or outdoors.
- When not directly participating in practices or contests, care should be taken to maintain a minimum distance of 6 feet between each individual. Consider using tape or paint as a guide for students and coaches.

Facilities Cleaning and Disinfection:

- Adequate cleaning and disinfection schedules should be created and implemented for all athletic facilities to mitigate any communicable diseases.
- Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be cleaned and disinfected (chairs, furniture in meeting rooms, locker rooms, weight room equipment, bathrooms, athletic training room tables, etc.).
- Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating in workouts.
- Hand sanitizer (at least 60% alcohol) should be plentiful and available to individuals as they transfer from place to place.
- Weight equipment should be wiped down thoroughly with an [EPA-registered disinfectant](#) before and after an individual's use of equipment.
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment/surfaces.
- Any equipment such as weight benches, athletic pads, etc. having holes with exposed foam should be covered.
- Students must be encouraged to shower and wash their workout clothing immediately upon returning to home.

Physical Activity and Athletic Equipment:

- Moderate risk sports practices and competitions may begin.
- Modified* practices may begin for Higher risk sports:
 - *Continue pre-practice screening as in the High and Moderate Risk Levels. Shower immediately after practices/contests at home.

- Re-assess epidemiology data and experiences in other states and other levels of competition to determine when Higher risk sports competition may resume.
- There should be no shared athletic towels, clothing or shoes between students.
- Students should wear their own appropriate workout clothing (do not share clothing), and individual clothing/towels should be washed and cleaned after every workout.
- Hand sanitizer (at least 60% alcohol) should be plentiful at all contests and practices.
- Athletic equipment such as bats, batting helmets and catchers gear should be cleaned and disinfected between each use. Other equipment, such as hockey helmets/pads, wrestling ear guards and knee pads, football helmets/other pads, lacrosse helmets/pads/gloves/eyewear, volleyball knee pads, gymnastic grips should be worn by only one individual and not shared.
- Maximum lifts should be limited and power cages should be used for squats and bench presses. Spotters should stand at each end of the bar maintaining social distance until help is needed and wear masks.

Hydration:

- All students shall bring their own water bottle. Water bottles must not be shared.
- Hydration stations (water cows, water trough, water fountains, etc.) may be utilized but must be cleaned after every practice/contest.

Lowest Risk – No limitations on Gathering

Pre- Workout/Contest Screening:

- Players and coaches should check their temperature at home before attending practices or games. If a student-athlete has a temperature of 100.4 or above, they should not attend practices or games.
- Ensure that individual(s) with symptoms do not return to practice until:
 - They are free of fever (>100.4°F) AND respiratory symptoms (for example, cough, shortness of breath) for at least three days (72 hours) without the use of fever-reducing medicine; AND
 - Ten days have passed since symptoms first appeared.
- Any person with symptoms of respiratory illness should not be allowed to take part in workouts until they are free of fever and respiratory symptoms for at least three days without the use of fever-reducing medicine AND ten days have passed since symptoms first appeared. They should contact his or her primary care provider or other appropriate health-care professional for guidance. Written medical clearance is required to return to activity.
- A record should be kept of all individuals present.
- Vulnerable individuals can resume public interactions, but should practice social distancing, minimizing exposure to social settings where distancing may not be practical, unless precautionary measures are observed.

Limitations on Gatherings:

- Gathering sizes are unlimited
- When not directly participating in practices or contests, care should be taken to maintain a minimum distance of 6 feet between each individual. Consider using tape or paint as a guide for students and coaches.

Facilities Cleaning and Disinfection:

- Adequate cleaning and disinfection schedules should be created and implemented for all athletic facilities to mitigate any communicable diseases.
- Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be cleaned and disinfected (chairs, furniture in meeting rooms, locker rooms, weight room equipment, bathrooms, athletic training room tables, etc.).

- Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating in workouts.
- Hand sanitizer (at least 60% alcohol) should be plentiful and available to individuals as they transfer from place to place.
- Weight equipment should be wiped down thoroughly with an [EPA-registered disinfectant](#) before and after an individual's use of equipment.
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment/surfaces.
- Any equipment such as weight benches, athletic pads, etc. having holes with exposed foam should be covered.
- Students must be encouraged to shower and wash their workout clothing immediately upon returning to home.

Physical Activity and Athletic Equipment:

- **ALL** sports practices and competitions may begin.
- There should be no shared athletic towels, clothing or shoes between students.
- Students should wear their own appropriate workout clothing (do not share clothing), and individual clothing/towels should be washed and cleaned after every workout.
- Hand sanitizer (at least 60% alcohol) should be plentiful at all contests and practices.
- Athletic equipment such as bats, batting helmets and catchers gear should be cleaned and disinfected between each use. Other equipment, such as hockey helmets/pads, wrestling ear guards and knee pads, football helmets/other pads, lacrosse helmets/pads/gloves/eyewear, volleyball knee pads, gymnastic grips should be worn by only one individual and not shared.
- Maximum lifts should be limited and power cages should be used for squats and bench presses. Spotters should stand at each end of the bar maintaining social distance until help is needed.
- Regular practices may begin for Higher risk sports:
 - *Continue pre-practice screening as in the High and Moderate Risk Levels. Shower immediately after practices/contests at home.
 - Re-assess epidemiology data and experiences in other states and other levels of competition to determine when Higher risk sports competition may resume.

Hydration:

- All students shall bring their own water bottle. Water bottles must not be shared.
- Hydration stations (water cows, water trough, water fountains, etc.) may be utilized but must be cleaned after every practice/contest.

B. Contests

1. Potential Infection Risk by Sport (from United States Olympic and Paralympic Committee – Sports Medicine and NFHS - Sports Medicine recommendations)

Higher Risk: Sports that involve close, sustained contact between participants, lack of significant protective barriers, and high probability that respiratory particles will be transmitted between participants.

Examples: Wrestling, football, boys lacrosse, rugby, competitive cheer, dance

Moderate Risk: Sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants OR intermittent close contact OR group sports OR sports that use equipment that can't be cleaned between participants.

Examples: Basketball, volleyball, baseball*, softball*, soccer, gymnastics* (if equipment can't be sufficiently cleaned between competitors), ice hockey, field hockey, tennis*, swimming relays, pole vault*, high jump*, long jump*, girls lacrosse, 7 on 7 football*

*Could potentially be considered "Lower Risk" with appropriate cleaning of equipment and use of masks by participants

Lower Risk: Sports that can be done with social distancing or individually with no sharing of equipment or the ability to clean the equipment between use by competitors.

Examples: Individual running events, throwing events (shot put, discus), individual swimming, golf, weightlifting, alpine skiing, sideline cheer, cross country running (with staggered starts)

2. Transportation to events

Schools must consider social distancing requirements when scheduling contests and events for the fall. Social distancing (as required by state or local health department) will need to be maintained on buses/vans. Thus, multiple buses/vans and/or parental/guardian transportation will likely be needed.

3. Social distancing during Contests/Events/Activities

a. Sidelines/benches

Appropriate social distancing will need to be maintained on sidelines/bench during contests and events. Consider using tape or paint as a guide for students and coaches.

b. Who should be allowed at events?

Group people into tiers from essential to non-essential and decide which tiers will be allowed at an event:

1) Tier 1 (Essential): Athletes, coaches, officials, event staff, medical staff, security

2) Tier 2 (Preferred): Media

3) Tier 3 (Non-essential): Spectators, vendors

- Only Tier 1 and 2 personnel will be allowed to attend events until state/local health departments lift restrictions on mass gatherings.

- All Tiers should have their temperature checked at home before attending practices or games. If a spectator has a temperature of 100.4, they should not attend games.

C. Athletic Training Services

Athletic trainers in high schools are positioned to play a vital role as sports return following this pandemic. As health-care professionals, they can take lead roles in developing and implementing infection control policy throughout the school.

We encourage high schools to allow their athletic trainer to maintain and/or create relationships with area colleges to continue the education of athletic training students. All personnel should be familiar with COVID-19 guidelines to improve safety.

References

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- “Return to Training Considerations Post-COVID-19.” *United States Olympic & Paralympic Committee - Sports Medicine*, Version 0.12. <https://www.teamusa.org/coronavirus>. Accessed: 4/28/20.



Appendix I – COVID-19 Coach/Athlete Symptom Checklist

Date/time:		School:		Event:						Team:			
Name, Phone		County	Fever		Cough		Sore throat		Shortness of breath		Close contact; or care for someone with covid-19		Temp (if >100.4 °F)
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
			Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	

Appendix II – Weight Room

Every school district/program should consult with their local health department to determine whether weight rooms and fitness centers may be used safely after June 30, 2020.

Pre- Workout/Contest Screening:

- Athletes and coaches should check their temperature at home before attending practices or games. If a student-athlete has a temperature of 100.4 or above, they should not attend practices or games.
- Ensure that individual(s) with symptoms do not return to practice until:
 - They are free of fever (>100.4°F) AND respiratory symptoms (for example, cough, shortness of breath) for at least three days (72 hours) without the use of fever-reducing medicine; AND
 - Ten days have passed since symptoms first appeared.
- Any person with symptoms of respiratory illness should not be allowed to take part in workouts until they are free of fever and respiratory symptoms for at least three days without the use of fever-reducing medicine AND ten days have passed since symptoms first appeared. They should contact his or her primary care provider or other appropriate health-care professional for guidance. Written medical clearance is required to return to activity.
- A record should be kept of all individuals present.
- Vulnerable individuals can resume public interactions, but should practice social distancing, minimizing exposure to social settings where distancing may not be practical, unless precautionary measures are observed.

These requirements must be followed when conducting voluntary strength and conditioning sessions:

- Coaches are responsible for ensuring social distancing is maintained between athletes as much as possible. This means additional spacing between athletes while exercising, changing drills/lifts so that players remain spaced out, and no congregating of athletes while waiting to drill/lift. Adequate cleaning schedules should be created and implemented for the weight room.
- Weight room equipment should be wiped down thoroughly with an [EPA-registered disinfectant](#) before and after each individual uses the equipment.
- Any equipment such as weight benches or athletic pads with holes with exposed foam should be covered.
- Maintain social distance by being at least 6 feet apart.
- Spotters should stand at each end of the bar wearing a mask.
- Follow gathering guidelines of groups of 10 or less students.
- Groups of 10 or less must be pre-determined.
- Once groups determined, students may not switch from one group to another
- Interaction between groups shall be avoided.
- Sessions can only include weightlifting, running, and exercises designed to promote physical fitness.
- Sport specific drills are not permitted, and sport-specific equipment may not be used.
- Implement diligent and effective cleaning and disinfecting of frequently touched objects and surfaces following the guidance of the CDC.
- **Hand sanitizer and/or sanitizing wipes** – Athletes and coaches are encouraged to provide their own hand sanitizer (at least 60% alcohol) and/or sanitizing wipes.

It is the responsibility of each WIAA member school to comply with the above requirements.

Should the conditions warrant, these requirements will be adjusted.

Below are a few of the most frequently asked questions referring to Weight Room usage.

- Q1.** Is the use of gymnasiums allowed? **A.** Yes, no more than 10 athletes at a time, and they must keep at least 6 feet social distancing at all times.
- Q2.** Can outdoor spaces be used for conditioning? **A.** Yes, one group of ten or less students can utilize outdoor spaces for conditioning. Social distancing guidelines should be followed.
- Q3.** Can we have a group outside conditioning and in the gym at the same time? **A.** Yes, limit of 10 in each group, keep social distance, and they cannot intermingle/change groups.
- Q4.** Can we have one group of 10 lifting and another group of 10 in the gym conditioning? **A.** Yes, as long as your gym and the weight room are not the same room.
- Q5.** We have more than one weight room; can we use both of them? **A.** Yes, limit of 10 students per room.
- Q6.** Can schools open additional temporary weight rooms to accommodate multiple groups of students? **A.** Yes, schools can create additional temporary weight rooms to accommodate multiple groups of students provided that recommended guidelines and school policies are uniformly met.
- Q7.** Does the number 10 include the coach? **A.** No, 10 athletes plus one coach. Coaches are not required to stay with the same group of 10 athletes.
- Q8.** Is there a number limitation for kids on our school campus? **A.** That number would depend on a school's number of gyms, weight rooms, and one group of 10 outside. It will be different for all schools.
- Q9.** Can we have a spotter when we weight lift? **A.** We suggest you start with light weight, more reps. Maximum lifts should be limited and power cages should be used for squats and bench presses. Spotters should stand at each end of the bar wearing masks. If someone needs help, by all means help.
- Q10.** How often should we clean and disinfect our rooms/equipment? **A.** Before, during, and after all workout sessions. Shared equipment (for example, free weights and weight machines) should be disinfected between users.

Prioritizing the health and safety of all students and staff must remain the focus of each WIAA member school. Please follow these guidelines and ask questions if you are not sure. We very much want to have a fall season, and we need to do everything in our power to make it happen.

EMPLOYEE ILLNESS POLICY

The Waunakee Community School District is fully committed to safeguarding the health and safety of all employees and students. For this reason, effective immediately, all District employees, regardless of position or authority, must comply with the following illness policy:

- All employees will self-monitor for symptoms of illness prior to work arrival.
- Employees who have any symptoms of fever OR respiratory illness will not be allowed to work, as reinforced by the Employee Health Reporting Agreement for COVID-19
- Employees living in a household where a member(s) or another close contact tested positive for COVID-19 will not be permitted in the workplace.
- Employees are required to electronically acknowledge that they understand the policy and agree to follow the employee illness guidelines.

Staying Home When Ill

Many times, with the best of intentions, employees report to work even though they feel ill. We provide paid sick time and other benefits to compensate employees who are unable to work due to illness.

During an infectious disease outbreak, it is critical that employees do not report to work while they are ill and/or experiencing the following symptoms: Examples include fever, cough, sore throat, runny or stuffy nose, body aches, headache, chills and fatigue. The Centers for Disease Control and Prevention recommends that people with an infectious illness such as the flu remain at home until at least 24 hours after they are free of fever (100 degrees F or 37.8 degrees C) or signs of a fever without the use of fever-reducing medications. Employees who report to work ill will be sent home in accordance with these health guidelines.

Requests for Medical Information and/or Documentation

If you are out sick or show symptoms of being ill, it may become necessary to request information from you and/or your healthcare provider. In general, this would request medical information to confirm your need to be absent, to show whether and how an absence relates to the infection, and to know that it is appropriate for you to return to work. WCSD expects and appreciates your cooperation if and when medical information is sought.

Confidentiality of Medical Information

Our policy is to treat any medical information as a confidential medical record. In furtherance of this policy, any disclosure of medical information is in limited circumstances with supervisors, first aid and safety personnel, and government officials as required by law.

Distribution to employees

Use of Skyward, Online Forms

Acknowledgement

Digital signatures, like contracts and beginning of year trainings.

Training

Use of powerpoints, including videos or resource links (can be required viewing, like beginning of year trainings).

Topics

- Handwashing

- Cough and sneeze etiquette

- Putting on PPE (masks and gloves)

- Cleaning a workstation

- Completing the daily self certification application (if used)

- Additional training topics TBD

EMPLOYEE HEALTH REPORTING AGREEMENT

For COVID-19 Response

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus.

Employees should self-monitor daily for these COVID-19 symptoms:

1. Cough
2. Shortness of breath or difficulty breathing
3. Fever >100F
4. Chills
5. Muscle pain
6. Sore throat
7. New loss of taste or smell

This list is not all inclusive. Other less common symptoms have been reported, including gastrointestinal symptoms like nausea, vomiting, or diarrhea.

Employees must report if they are diagnosed with COVID-19:

- by a positive lab test, or
- diagnosis from a health care provider (without lab testing)

Employees must also report COVID-19 Exposures:

- Living with a person that has been diagnosed with COVID-19, or
- Having close contact with a person that has been diagnosed with COVID-19

I understand the Employee Health Reporting Agreement for COVID-19 and agree to:

1. Self-monitor prior to reporting to work each day.
2. Report symptoms, positive diagnosis or exposure to COVID-19 to the Person-in-Charge.
3. Follow the exclusions and/or restrictions that may be required of me.

I understand and agree to follow all best practices adopted by my business to prevent the spread of COVID-19 including but not limited to:

1. Communicate virtually whenever possible.
2. Limit in-person meetings and gatherings.
3. Practice frequent hand hygiene.
4. Wear PPE (cloth face coverings, masks, gloves, eye protection, etc) required by my employer.
5. Maintain social distancing with other employees, customers, and clients.
6. Follow heightened cleaning and sanitizing of workspace and equipment.

Employee Name (please print) _____

Employee Signature _____ Date _____

Person in Charge Signature _____ Date _____

WORK RULES FOR ILL EMPLOYEES

The Person-in-Charge must help prevent the spread of COVID-19 by teaching new hires and all employees the importance of not working when sick.

Exclusions and Restrictions

Employee is not allowed to work in the establishment.

	What should the employee do?	When can the employee return to work?
If you have been diagnosed and are symptomatic	<ul style="list-style-type: none"> • If you have symptoms of COVID-19, call your healthcare provider for advice and to discuss testing. • Isolate yourself in your home, and do not go out when you are sick. Practice excellent hygiene and if you have others in your home, isolate yourself in one room (if possible). • Cover coughs and sneezes. Do not share personal household items. Clean your hands often. Clean all "high-touch" surfaces like doorknobs often. • Monitor your symptoms and call your health care provider if symptoms worsen. 	<p>Stay home and avoid others until you have been:</p> <ul style="list-style-type: none"> • 72 hours without a fever (without fever-reducing medicine), • your symptoms improve, • AND it has been 10 days since the first day you had symptoms. <p>Employers should screen employees before allowing return to work.</p>
If you have a positive COVID-19 viral test and are asymptomatic	Monitor your health for fever, cough, and shortness of breath for 10 days.	<p>Asymptomatic individuals with lab-confirmed COVID-19 should remain in isolation until:</p> <ul style="list-style-type: none"> • At least 10 days have passed since the collection date of their first positive COVID-19 diagnostic test, assuming they have not subsequently developed symptoms. <p>NOTE: patients who develop COVID-19 symptoms during this period should extend isolation precautions for at least 10 days from the date of symptom onset (see above).</p>
If you may have been exposed to a person with COVID-19 but are not sick	<p>Monitor your health for fever, cough, and shortness of breath for 14 days after your last contact with the sick person.</p> <p>NOTE: If exposure occurred at work, you may be able to continue working based on exposure assessment. Please discuss with your employer.</p>	<p>Stay home; do not go to work. Avoid public places for 14 days.</p> <p>NOTE: patients who develop COVID-19 symptoms or test positive during this period should extend isolation precautions for at least 10 days from the date of symptom onset (see above).</p>

Employees with no known exposure to COVID-19, are not exhibiting symptoms of COVID-19, and have not tested positive for COVID-19 may work unrestricted as long as all business best practices are followed.

**Waunakee Community School District
Daily Health Self-Check**

Student Name: _____
Grade: _____ Teacher: _____

Please complete the Daily Health Self-Check form each day and send with your child to school to give to the person at the door. If you do not send this form daily, your child will be sent to the health office for staff to take a temperature and ask a few questions. Your child should stay home if symptoms are checked.

Does your child have any of the following symptoms?
Please check all that are present.

- Cough
- Shortness of breath or difficulty breathing
- Fever \geq than 100.4 degrees
- Chills or Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

My child has no symptoms

Parent Signature Date

Thank you for helping keep our children and staff healthy.

**Waunakee Community School District
Daily Health Self-Check**

Student Name: _____
Grade: _____ Teacher: _____

Please complete the Daily Health Self-Check form each day and send with your child to school to give to the person at the door. If you do not send this form daily, your child will be sent to the health office for staff to take a temperature and ask a few questions. Your child should stay home if symptoms are checked.

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- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

My child has no symptoms

Parent Signature Date

Thank you for helping keep our children and staff healthy.

FACILITY CLEANING POLICY for COVID-19

6/15/2020

The Waunakee Area School District is committed to safeguarding the health and safety of all employees, students and visitors. Effective immediately, all District employees, regardless of position or authority, shall comply with the following facility cleaning policy.

- All employees understand that facility cleaning escalation and personal hygiene procedures are in place;
- Clean and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains) within the school at least daily or between use as much as possible. Use of shared objects (e.g., gym or physical education equipment, art supplies, toys, games) should be limited when possible, or cleaned between use;
- High-touch surfaces are disinfected multiple times a day, ideally between use;
- EPA approved disinfectants effective against COVID-19 are to be used;
- Ensure handwashing sinks in break rooms and restrooms are stocked with soap and single-use towels;
- Where possible, provide hand sanitizer for employee use throughout the District;
- Employees are not to share equipment or tools when possible. If not possible, disinfect between users;
- Where possible, provide sanitizer wipes to employees for wiping baskets, door handles, and other frequently touched areas.

For District employees whose job duties include cleaning District buildings, the District will provide specific cleaning protocols and cleaning frequencies. Protocols will include the proper use of cleaning supplies and safety concerns of the products used. Such persons will also receive training on how to clean and disinfect after persons suspected/confirmed having COVID-19 in their District building.

The District will communicate the cleaning schedule for the District buildings to all employees.

The District shall identify a person in charge for facility cleaning. The District-wide person is the Facilities Director. The building-level person is the the building Head Custodian.

All employees are responsible for:

- Performing personal hygiene procedures;
- Being aware of one's health, potential symptoms, and staying home if they are ill;
- Replenishing or letting the person-in-charge know when cleaning supplies are low;
- Using proper disinfecting supplies.



Health Guidelines for Attendance

We encourage parents to **send students to school** each day if injury or illness does not significantly compromise the student's health and there is no risk of transmission to the school community. A phone call to school to explain an absence is required on the day your child will remain at home.

Please provide **up-to-date phone numbers for parents, guardians, and emergency contacts.**

*A student **should remain at home** if:*

- The student has tested positive for COVID-19 been given a clinical diagnosis of COVID-19 by a healthcare provider
- The student has a known exposure to COVID-19 and has been instructed to self-isolate by their health care provider or public health
- The student shows any signs of COVID-19:
 - Cough
 - Shortness of breath or difficulty breathing
 - Fever ≥ 100.4 F
 - Chills
 - Muscle pain
 - Sore throat
 - New loss of taste or smell
- There have been episodes of vomiting or diarrhea in the last 24 hours and the student is not yet tolerating regular diet.
- The student's temperature is 100.0 degrees or higher. Students must be fever-free without fever reducing medication for at least 24 hours before returning to school
- The student is experiencing symptoms severe enough to hinder participation in class and school activities (i.e., body aches, fatigue, pain)
- The student has a cough or runny nose and cannot follow recommended hygiene practices
- The student has a possible untreated communicable illness (i.e., strep, impetigo, scabies, draining pink eye)

RETURN TO SCHOOL:

- The student should return to school as recommended by their healthcare provider after appropriate treatment or resolution of conditions (ie., no longer with fever/symptoms, 24 hours of antibiotic treatment for Strep Throat)
 - Students with positive COVID-19 test may return no sooner than 14 days or as recommended by health care provider or public health

HYGIENE POLICY for COVID-19

6/15/2020

The Waunakee Area School District is committed to safeguarding the health and safety of all employees, students and visitors. Effective immediately, all District employees, regardless of position or authority, shall comply with the following personal hygiene policy:

- All employees are required to wash their hands frequently with soap and warm water, as outlined below.
- All employees shall follow proper cough and sneeze etiquette, as outlined below.

WCSD shall take proactive steps to protect the workplace in the event of an infectious disease outbreak. It is the goal of WCSD during any such time period to strive to operate effectively and ensure that all essential services are continuously provided and that employees are safe within the workplace.

WCSD shall institute a Cleaning Policy and ensure a clean workplace, including the regular cleaning of objects and areas that are frequently used, such as bathrooms, breakrooms, conference rooms, door handles, railings and other frequently touched surfaces.

We ask all employees to cooperate in taking steps to reduce the transmission of infectious disease in the workplace. The best strategy remains the most obvious—frequent hand washing with warm, soapy water; covering your mouth whenever you sneeze or cough; and discarding used tissues in wastebaskets.

Handwashing Policy

Employees must wash their hands with soap and water for at least 20 seconds as frequently as possible, or use hand sanitizer. Employees should consider washing their hands:

- At the beginning of each work day
- Between classes
- When switching tasks
- After using the restroom
- After touching mask
- Before and after breaks
- After sneezing, coughing, or blowing nose
- After using shared tools
- Before interacting with other employees
- When hands are visibly soiled, and
- Prior to leaving work.

Employees are responsible for replenishing or letting the person-in-charge (Head Custodian or Facilities Director) know when handwashing supplies or hand sanitizer are low.

Cough and Sneeze Etiquette

The District will provide tissues for District employees, if feasible. To help stop the spread of germ employees should:

- Turn away from people, cover mouth and nose with a tissue when coughing or sneezing
- Throw used tissues in the trash immediately
- If don't have a tissue, cough or sneeze into elbow, not hand
- Wash hands after coughing or sneezing

STAFF PROTECTIVE MEASURES POLICY

The Waunakee Community School District is fully committed to safeguarding the health and safety of all employees and students. For this reason, effective immediately, the District enacts the following policy applicable to all employees, regardless of position or authority:

Employees shall:

- Maintain six feet physical distancing from others when possible
- Wear face coverings when possible, if physical distancing is not possible, between students or other employees*
- Wear face coverings when possible, in elevators, restrooms and other areas within the District's buildings where physical distancing is not possible*
- Use additional protective measures such as gloves, eye protection, and face shields if in a stationary position and/or less than six feet from others as appropriate or directed by a supervisor
- Use a transparent partition or barrier in place of a face covering for specific job duties as appropriate or directed by a supervisor (cloth face coverings are recommended, but not required, for additional protection when barriers are used)
- Demonstrate proper use of all personal protective equipment or PPE prior to performing work duties at worksite
- Not have any direct person to person contact (i.e., no hand shaking, no high fives, no hugs) when possible

*Employees with medical conditions that interfere with wearing a face covering will be exempt from wearing one.

The District may:

- Require all employees who cannot physically distance to wear face coverings if they are able
- Limit in-person meetings and use other means of communications, that are not in person, such as Zoom, Skype and email.
- Limit number of visitors in District buildings at any given time
- Spread out workstations so employees may be six feet apart at all times when possible
- Remove extra chairs and tables in cafeterias, waiting areas, conference rooms, library, breakrooms, etc. to allow people to remain six feet apart when possible
- Provide tape, chalk or other means of marking floors/ground in high traffic areas to show people where to stand when waiting (e.g. elevators, reception area)
- Post physical distancing signage throughout District buildings reminding everyone to practice physical distancing
- Provide special accommodations for more susceptible employees or those unable to wear face coverings

STUDENT PROTECTIVE MEASURES POLICY

The Waunakee Community School District is fully committed to safeguarding the health and safety of all employees and students. For this reason, effective immediately, the District enacts the following policy applicable to all students:

Students shall:

- Maintain six feet physical distancing from others when possible
- Wear face coverings when possible, when physical distancing is not possible between students or school staff *
- Wear face coverings when possible, in elevators, restrooms and other areas within the District's buildings, where physical distancing is not possible*
- Not have any direct person to person contact (i.e., no hand shaking, no high fives, no hugs) when possible

*Students with medical conditions that interfere with wearing a face covering will be exempt from wearing one.

The District may:

- Require all students who cannot physically distance to wear face coverings if they are able
- Limit in-person meetings and use other means of communications, that are not in person, such as Zoom, Skype and email.
- Limit number of visitors, including parents, in District buildings at any given time
- Spread out workstations so students may be six feet apart at all times when possible
- Remove extra chairs and tables in cafeterias, office areas, and conference rooms to allow people to remain six feet apart when possible
- Provide tape, chalk or other means of floor/ground markings in high traffic areas to show people where to stand when waiting (i.e., elevators, reception area, offices)
- Post physical distancing signage throughout District buildings reminding everyone to practice physical distancing
- Provide special accommodations for more susceptible students or those unable to wear face coverings

Waunakee Community School District -- In-Person 2020 Summer School Plan

Camp Kindergarten and Extended School Year

Dane County moved into Phase 2 of the Forward Dane Reopening Plan on Monday, May 15, 2020. Within Phase 2 of this plan there is a provision for schools to begin reopening their doors to students, with guidelines and specific protocols. The Waunakee Community School District Board of Education met on June 8, 2020 and approved moving forward with a limited reopening this summer for a modified Camp Kindergarten schedule and for students who require Extended School Year Services.

Camp Kindergarten

The modified Camp Kindergarten program includes a four day shortened day schedule in July with a maximum of 15 students per classroom. The specific options for this program are as follows:

- Parents can choose between the week of July 20 - 23 or July 27 - 30
- Parents can choose between an 8:00 a.m. - 10:00 a.m. session or a 1:00 p.m. - 3:00 p.m. session

Camp Kindergarten is a program that does not fit into a virtual environment, and is a benefit to our youngest students as they begin to acclimate to a new school environment and some of the structure of a kindergarten class.

The following are proposed provisions that the school board recommended as part of the summer Camp Kindergarten reopening plan:

1. Transportation will not be provided.
2. Families will need to sign off on a self-assessment wellness check each morning. This process will most likely be a slip of paper that parents will need to send with their child each morning that certifies that the child does not have a fever, cough, upset stomach, and other symptoms of COVID-19.
3. Students and staff will need to wear face coverings while at school.

Camp Kindergarten Parent Survey Results
Results located at the end of this document.

Extended School Year (ESY) Services

"ESY services are required special education and related services provided beyond the limits of the school term, in accordance with the child's IEP, and at no cost to the parents. These services are necessary in order to provide a free appropriate public education (FAPE). If a child needs ESY in order to receive FAPE, such services must be articulated in the child's IEP."

(<https://dpi.wi.gov/sped/extended-school-year-esy-and-permissive-summer-school>)

ESY services will be either delivered by individual 1:1 instruction, or through small groups of no more than three students at a time.

Also, the following provisions are part of the ESY reopening plan:

1. Transportation will not be provided, unless required by the IEP.
2. Families will need to sign off on a self-assessment wellness check each morning. This process will most likely be a slip of paper that parents will need to send with their child each morning that certifies that the child does not have a fever, cough, upset stomach, and other symptoms of COVID-19.
3. Given the nature of these students' disabilities, face coverings may not be possible and will therefore be optional for those ESY students. In the event that a student cannot wear a face covering, then the ESY instructor will wear a transparent face shield.

Policies

We are also working on specific policies that need to be in place. These policies are in process and will likely also include:

- Classrooms will stay together and not mix with other students.
- Classrooms will be sanitized by custodial staff between the two class sessions each day.
- Access to the classroom will be limited to staff and students.
- Processes will be in place to address children who do not feel well or become ill (even with non-COVID 19 ailments).

Written and implemented hygiene policy and procedure.

Written and implemented cleaning policy and procedure.

Written and implemented protective measure policy and procedure.

Documented staff receipt, acknowledgment, or training on the policies.

Health Guidelines for Attendance

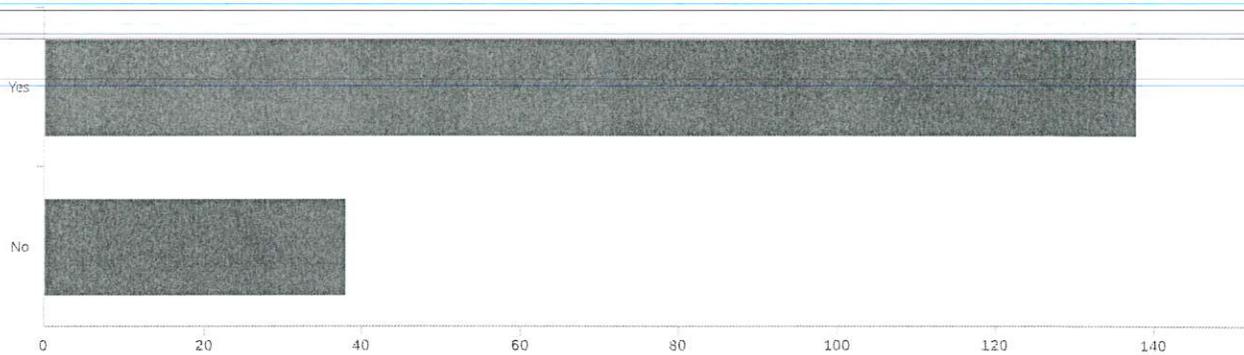
Daily Health Self-Check

Default Report

Camp Kindergarten Parent Survey 06/2020

June 19, 2020 6:35 AM MDT

Q1 - Under the conditions described in the message, will you register and send your child to the modified Camp Kindergarten program this summer?

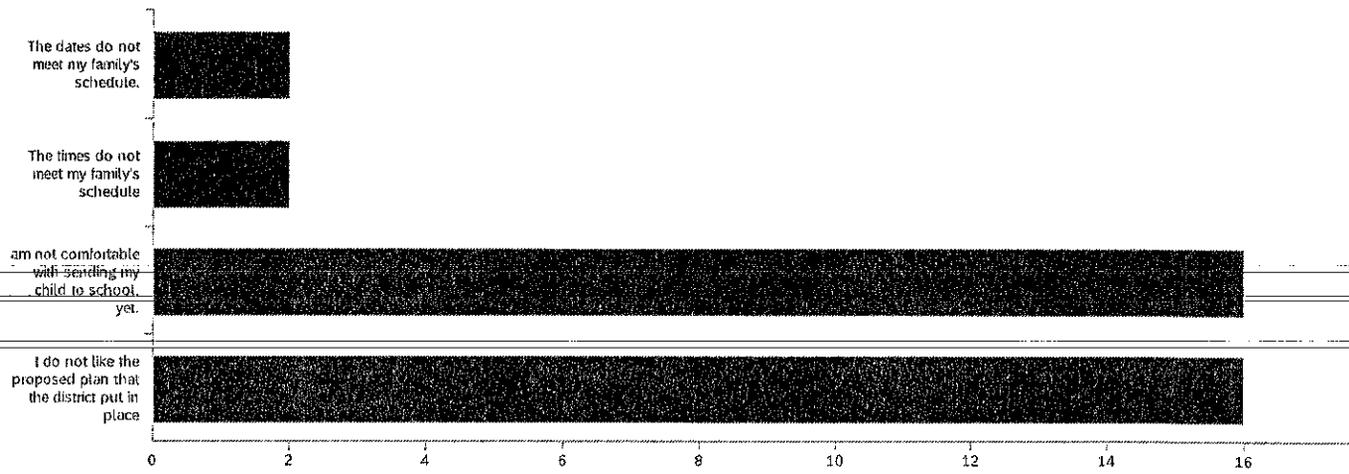


#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Under the conditions described in the message, will you register and send your child to the modified Camp Kindergarten program this summer?	4.00	5.00	4.22	0.41	0.17	176

#	Field	Choice Count
4	Yes	78.41% 138
5	No	21.59% 38
		176

Showing rows 1 - 3 of 3

Q2 - If No, what is your reason for not attending?



#	Field	Choice Count
1	The dates do not meet my family's schedule.	5.56% 2
2	The times do not meet my family's schedule	5.56% 2
3	I am not comfortable with sending my child to school, yet.	44.44% 16
4	I do not like the proposed plan that the district put in place	44.44% 16
		36

Showing rows 1 - 5 of 5

Q10 - Please enter comments here.

Please enter comments here.

I think it will be too difficult to expect the children to wear face masks

The augmented plan without 'bus practice' becomes logistically challenging for our family to accommodate and less beneficial for my son.

I am paying for child care and will continue to send him there. I feel my child will be well adjusted for kindergarten and doesn't need to camp in order to thrive. I also am not confident that school will resume in person in the fall. And he is not used to wearing a mask.

Facemasks on 4 and 5 year olds is ridiculous. Not only would it not help much if implemented because of the low rate of childhood spread, but executing the idea is farcical for most children, let alone of that age.

Too many students close together inside without masks.

One of the main reasons I like the camp is to learn the bus. My husband and I both are working and so transportation could be inconvenient. I'm also unsure how he's doing needing to wear a mask. My children have not gone anywhere a mask is required.

We are a higher risk household.

I wanted to mention that not all children can wear masks. Whether they have handicaps, they have respiratory issues or anxiety problems-not all children have the option to wear a mask for two hours.

Much as I wanted to let the kids join and experience camp kindergarten, I still concern about the spread of covid-19.

My son is super fidgety and constantly is biting his nails or has his fingers in his mouth. I don't think he would do well at all trying to wear a mask the whole time. Given the flexibility of summer school I was hoping the groupings would be fewer kids, such as 6, with more sections offered. We feel 15 is too many.

My 5 year old will never keep a mask on that long

Nothing on its own (dates, times, comfort or plan) is enough to stop us. But our son is the second kid from our family to go, so he's been at Heritage and knows how this will work (and will have his older sister there). He also is attending summer daycare, which has a different set of rules now than the proposed plan, and having to shift between the two sets of rules in one day (and get him to and from each place throughout the day) will be difficult for us to manage. If the district did an orientation day (like the kindergarten meeting that would have taken place in April), we'd be in with these restrictions, but four partial days with no transportation and shifted rules from daycare makes it tough for us to commit.

For the wellness check, it should also include an assessment of family members with symptoms of COVID or if they have tested positive.

I'm not ok with my child wearing a mask.

We don't believe the risks are commensurate with the reward. Thank you for the email.

Don't want my 5 year old to sit with a face mask for 2 hours in a classroom.

Please enter comments here.

I am not confident that a kindergarten student will wear a face covering. And if they're required, how is this not going to be a disaster for the teacher? Face coverings are not required at child care centers, and a good portion of the children have not been wearing them for a length of time. 10-15 minutes is one thing - 2 hours is another. Plus, some children are unable to wear them due to medical conditions, sensory issues, asthma, etc. How do you plan to handle the kids who won't wear it but others are excused because of other conditions? Not allow them to attend? Theoretically it may sound great but in reality it's just not feasible to expect young children to wear these. Dane County phase 2 does not require face coverings for young children to wear at school. I would hope the school district will make this an optional measure and not overreach the county recommendations. Public Health Madison has also distributed information about why mask wearing is recommended but not required. It's very complex and I suggest the document is read in it's entirety before a concrete requirement is made. It breaks my heart that I'd have to pass on this great program but want my child to have a very positive experience in the classroom and not one that's about policing face coverings.

Wearing a mask only encourages face touching for my son so we will pass

The mask requirement makes it a no for our family.

We have registered for another summer programmed.

Masks do not stop the transfer. And no transportation? Ok?

Enforcing kids to wear masks seems extreme. With everything going on, these children have enough to worry and be anxious about. If you're telling me my child will have to wear a mask to attend school, than I'd rather not them attend school until classrooms sizes and social distancing practices are formalized. My child currently goes to Brilliant Beginings and they don't enforce masks. Maybe reach out to some of the daycare facilities in the community to see how they are navigating their classrooms and social distancing practices. My comments are coming from my heart and my concern for my child's mental well being. Thank you.

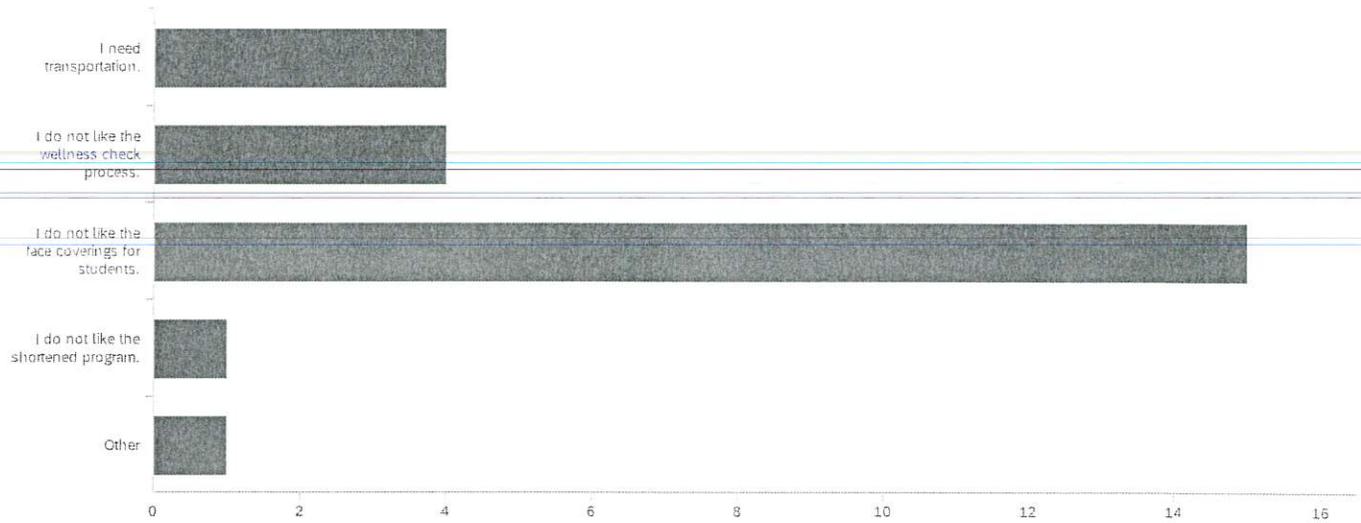
No way can you force children to Wear masks. All that leads to is them touching their faces and masks all day. I can barely breathe in masks and I won't force my children to wear them. My kids have continued attending daycare throughout this epidemic and without masks and same kids. They don't need masks if they all continue with good hygiene and same kids daily.

The children are so young that even with 15 kids per class how will teachers be sure that children are properly wearing masks, washing hands properly and maintaining social distance?

I don't feel my child and other 5 year olds will be able to keep a facemask on for the duration of the time to ensure the safety of everyone involved.

Q3 - Please explain the part of the proposed plan that is unsatisfactory, check all that

apply



#	Field	Choice Count
1	I need transportation.	16.00% 4
2	I do not like the wellness check process.	16.00% 4
3	I do not like the face coverings for students.	60.00% 15
4	I do not like the shortened program.	4.00% 1
5	Other	4.00% 1
		25

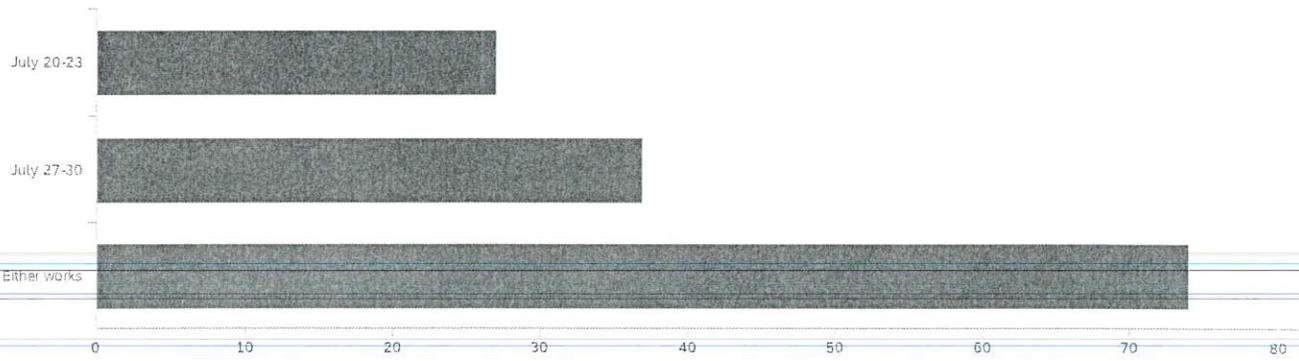
Showing rows 1 - 6 of 6

Q4 - Please enter comments here.

Please enter comments here.

I could drop my kids off in the am but we are a dual working family and would need a bus from camp kindergarten to daycare.

Q5 - If Yes, which week works for you?

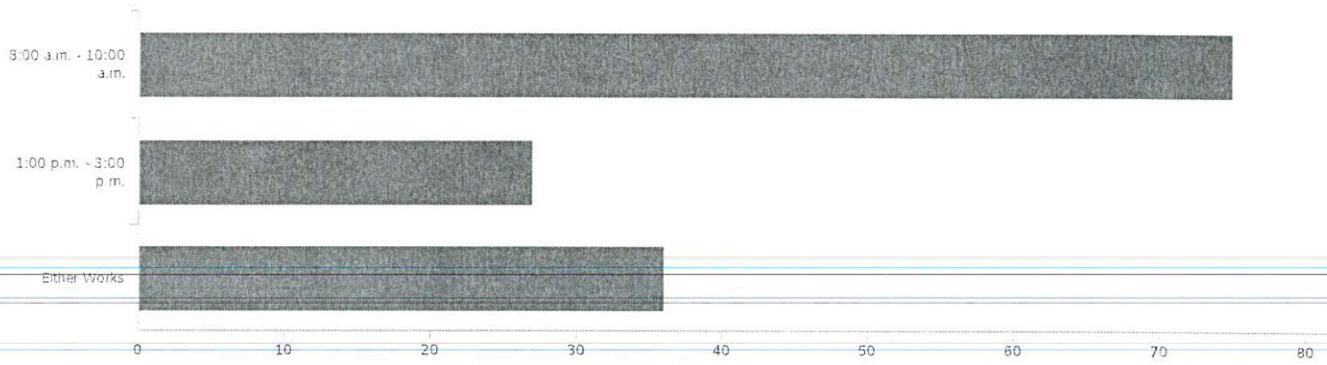


#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	If Yes, which week works for you?	1.00	3.00	2.34	0.78	0.62	138

#	Field	Choice Count
1	July 20-23	19.57% 27
2	July 27-30	26.81% 37
3	Either works	53.62% 74
		138

Showing rows 1 - 4 of 4

Q6 - If Yes, which time of day works for you?



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	If Yes, which time of day works for you?	1.00	3.00	1.72	0.85	0.72	138

#	Field	Choice Count
1	8:00 a.m. - 10:00 a.m.	54.35% 75
2	1:00 p.m. - 3:00 p.m.	19.57% 27
3	Either Works	26.09% 36
		138

Showing rows 1 - 4 of 4

Q7 - Please enter comments here.

Please enter comments here.

I have another child that is younger. The drop off will be important in that my 3 year old will be with me and very unlikely I could get him to wear a mask. Mornings is also the only time I could be able to get my son to school.

I am feeling nervous about this, but am 90% we will do it to prepare for fall. Thank you.

If your child has respiratory concerns would you require masks? If your child has already tested positive for COVID-19 would you still require masks? What if the child has difficulty keeping the mask on and it becomes a distraction? Is there a requirement to the masks...Can it be lightweight and breathable?

My son will be provided a mask, I do worry that he'll want to take it off.

I'm undecided if I will send if the mask situation stays in place.

Happy to see it's still being offered...

Curious if non-masks is an option for a group of people who are comfortable with that scenario?? I know I'm not the only parent who shares concerns of our child's health, development and emotional risks of wearing masks all day, especially during a kids first real school experience at such a young age. It's heartbreaking! I also don't want to diminish how serious everything is, just curious if this has been considered as an option.

I do not think children should be required to wear masks

We have twins that we would like at the same time/week.

I'm just worried he won't keep his mask on the whole time.

Preference is July 20-23 at 8am

Would prefer week of July 27-30 in 8-10 AM time slot. My child is not used to wearing a mask and will frequently take it off. I imagine he will not be the only child in this age group who struggles with this. At the daycare he attends currently, staff wear masks but children are not required to. I feel this is a more realistic expectation given their ages. I would encourage modifying the face covering policy for students as I would not want my child to be feel he is in trouble for not keeping the mask on or be distracted by constant reminders to place the mask back on.

I am worried about teachers and staff being able to keep face coverings on 5 year olds. I know my son can hardly keep it over his face for a 5 min trip to a store. I'd rather just do the health screening and no face mask.

We are gone for vacation the 20-27th. Liam could only make it on the 28-30 but we would love that.

Prefer 1:00-3:00

Looking forward to this opportunity

Suggestion: Take each kids' and staffs' temperature (forehead scan) as they come in to school. If no fever, they are welcome to come in. First destination is to wash hands. No masks necessary for the kids unless their parents force them to wear one. If staff members choose to wear a mask, that is up to them. Try having more outdoor time than indoor time.

Sounds like a great process.

Please enter comments here.

Face coverings might be tough for a kindergartenEr to keep on and not touch their face all the time.

Not sure if my kiddo would be able to keep the mask on the entire time. I vote for no masks on the kiddos.

I can't figure out if swimming lessons are cancelled or not this summer - but if they are, we could do either time slot.

End of Report

July and August Activity Planning

Dane County entered Phase 2 of the Forward Dane Reopening Plan on June 15, 2020. Phase 2 allows for additional activities to occur in schools. July and August are very busy months in our schools as student activities for the fall begin, staff professional development and other required services occur, and community events take place in our facilities.

The following activities are categorized by Month and Type of Activity. Items that have a strikethrough are not being recommended by the administration to run for this summer, or have been cancelled by the organizing body.

The remaining activities will require a written plan by the event organizer for how they will operate their program in line with Phase 2 of the Forward Dane plan and district determined policies and guidelines. Written plans will be reviewed by a committee of administrators to include Steve Summers, Brian Grabarski, Kurt Eley, John Cramer, Tim Schell, and Randy Guttenberg, and with consultation with other requisite staff such as school nurses.. The committee will determine if the proposal submitted by the event organizer meets the Forward Dane and local school districts standards and policies. They have the authority to approve, deny, or ask the person to resubmit their proposal with changes.

June

- Transition Students -- transportation to job site

July

Staff Professional Development and Required Activities

- Developmental Design Training -- July 13-16 K-4 and July 27-30 IS/MS
- Pathways Evaluation Assessments for Transferring and Continuing Students
- Special Education Evaluations

Student Activities

- *Extended School Year -- dates and location to be determined.*
- *Camp Kindergarten -- July 20th to the 23rd -- at all three elementary schools*
- *Camp Kindergarten -- July 27th to the 30th -- at all three elementary schools*
- Transition Students -- transportation to job site
- ACT Testing HS July 20-24 (5 Students & Counselor)
- Weight Training
- ~~BBB Youth Camp July 6-9~~
- ~~BBB 3-on-3 League Fridays in July (Youth)~~

- ~~Pride Camp July 13-15 (4-8th Grade)~~
- ~~GBB Youth Camp July 13-16~~
- ACT Test Prep - July 14
- ~~BBB Youth Camp July 20-23~~
- Gridiron Camp - July 20-23 (HS Students)
- ~~Community Ed Drama July 20-24 (Elem. and MS Youth with Library)~~
- Band Camp -- July 20th to the 23rd -- at the High School
- ~~Welcome to 5th grade July 20-23 (9-11am and 1-3pm)~~
- ~~Baseball Youth Camp July 21-23, 28, 29~~
- ~~Welcome to 5th grade July 27-30 (9-11am and 1-3pm)~~
- ~~VB Youth Camp July 27-30~~
- ~~GBB Youth Camp July 27-30~~

Community Events -- working on getting more information from the organization.

- Community Band Rehearsals - Tuesdays in July/August??
- Village Rec Youth Track & Field - Mondays in July/August??
- Village Rec Mindfulness Class - July 20-23??

August -- TBD -- An update will be part of the July Board Meeting

Staff Professional Development and Required Activities

- Pathways Evaluation Assessments for Transferring and Continuing Students
- Special Education Evaluations
- August 1st: Graduation Part II: Hand out diploma covers, take pictures, project graduation table.
- Developmental Designs, Aug. 3-6 at HS
- Registration & Picture Day Day (pending if we can)?
 - Int - Aug. 11th, 12pm -6
 - PES - 12th (12:00 - 6:00)
- High School SII August 13th
- New Teacher Orientation, August 14-19
- Special Education Paraeducator-Teacher training on Building Independence - August 18-19 (will be virtual if we can't be in person)
- School Supply Distribution -- Social Workers and WNC -- August 19
- Office of School Safety Adolescent Mental Health training - August 20-21
- Open House
 - Aug. 26th at Intermediate 5-6:30pm

Student Activities

- VB Camp - Aug 3-6

- Athletic Practices Begin
 - August 3 -- Football
 - August 10 -- Girls Golf
 - August 10 -- Girls Tennis
 - August 11 -- Girls Swimming
 - August 17 -- Boys and Girls Cross County
 - August 17 -- Volleyball
 - August 17 -- Soccer

Community Events

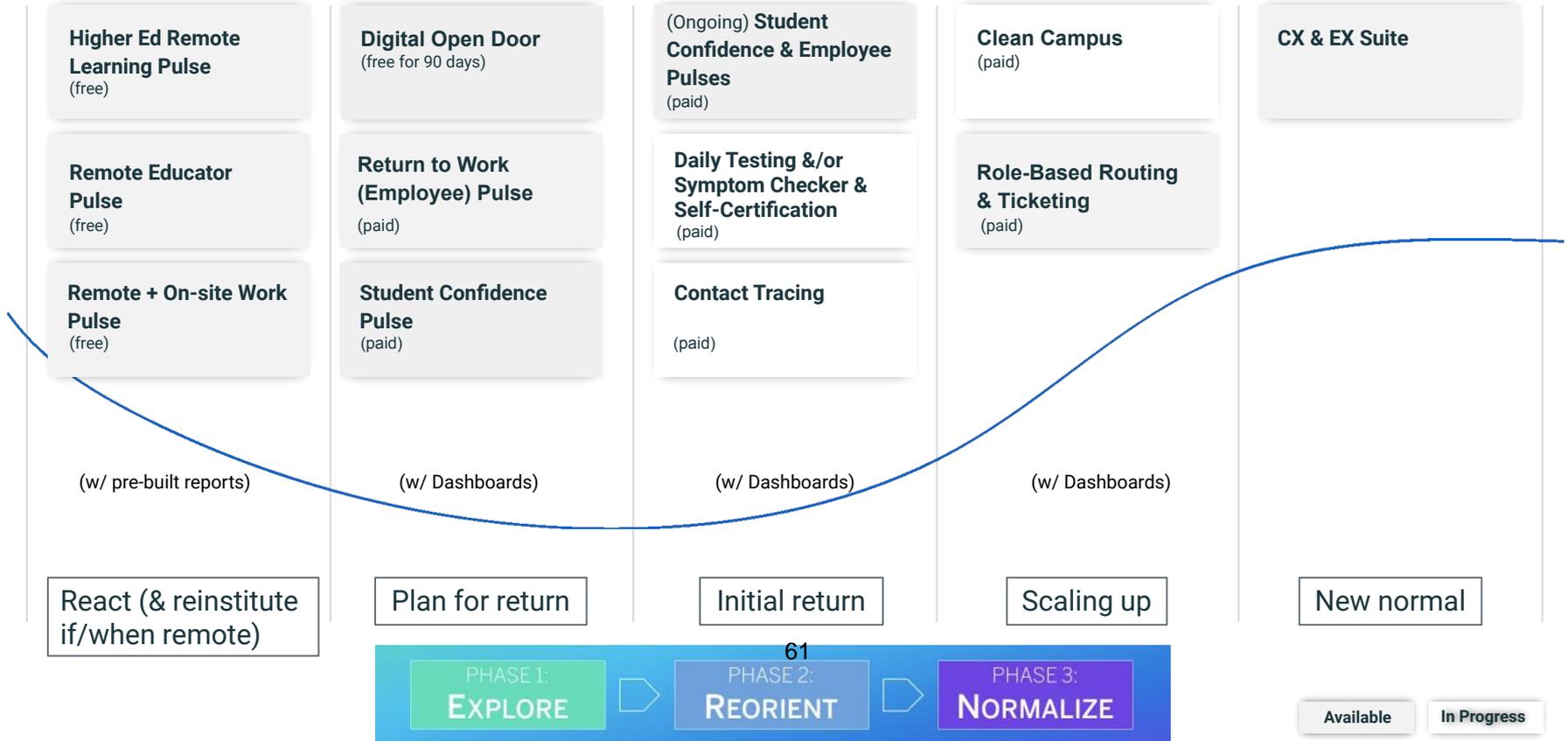
- Milwaukee Bucks Camp - Aug 2-7
- Kids/Adult CPR - Aug 10, 13, 17, 18, 20, 21

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Qualtrics | Back to Campus

June 2020

HELP SCHOOLS MANAGE THE FULL CRISIS LIFECYCLE



SYMPTOM TRACKER SOLUTION

RETURN TO CAMPUS

CHALLENGE

In the absence of widespread & immediately available testing, schools need a fast way to regularly assess individual health of staff and/or students, and to minimize the risk of school community members infected with or potentially exposed to COVID-19.

SOLUTION

In line with current CDC guidelines and built by a team of physicians & XM scientists, the Qualtrics self-declaration health check asks staff and/or students to report:

- Health symptoms
- Recent travel
- Exposure to others with COVID-19

Once the assessment is complete, employees/families will receive an automated notification indicating whether they may return to campus.

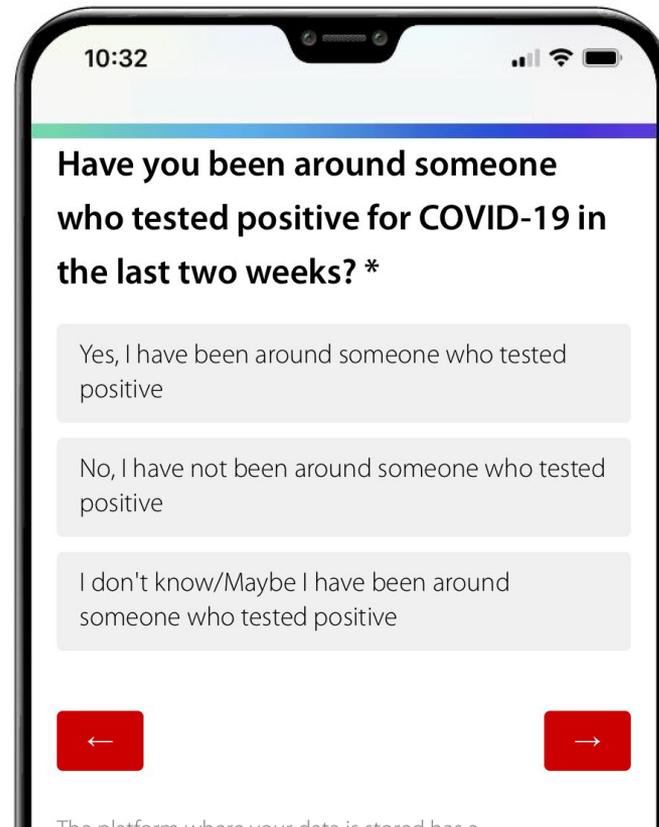
Based on your responses, you are **certified to return to work.**

A notification has been sent to your manager, Richard Ottley, that you **will be reporting** to work today.

62

Status: **CERTIFIED**

Date/Time: May 7, 2020 8:27 PM



The platform where your data is stored has a

TRACING/TESTING SOLUTION

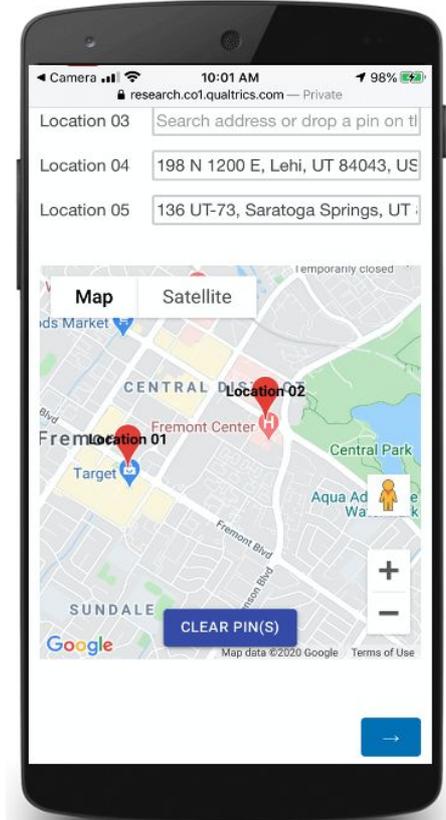
CHALLENGE

School systems need confidential, automated contact tracing solutions so COVID-19 task forces, HR leaders, and facilities staff can quickly identify individuals who have been exposed to COVID-19.

SOLUTION

The Qualtrics Workforce Contact Tracing and Reporting System asks individuals who test positive and/or are at high risk of contracting COVID-19 to confidentially upload contacts and locations with whom they have come into contact. The system then automatically notifies impacted individuals and instructs them on next steps, all while maintaining confidentiality. Daily notifications can then be scheduled to monitor symptoms.

- Unified data collection for aggregation and analysis
- An opt-in platform that emphasizes confidentiality and increased compliance through trust
- The ability to assess, refer, and even schedule testing for exposed contacts





You have been selected to be tested for COVID-19. This is because of the symptoms you reported or because you have been randomly selected to be tested. It is estimated that approximately 75-80% of patients with COVID-19 either have no symptoms or have minor symptoms.

Please note that your test will be performed while you stay in your car. Please be sure to either bring your confirmation code via a printout or through a QR code on your phone. This test is VALID only for you and cannot be used for anyone else.

Please review the available locations and select a date and time to be tested for COVID-19. Note that over the next few days and weeks, additional testing sites in the state of Utah will be set up. If you do not see one close to you, there likely will be one soon.

Please select the testing location closest to you.

Thank you for participating in contact tracing. This is an important part of controlling the COVID-19 pandemic.

You will need list any people you have been in close contact with in the last few weeks.

Communication with the contacts you share will be confidential and will not include your name.

You will list any public locations you have visited in the past 30 days.

Thank you.

Verification: Did you test positive for COVID-19

Yes, I tested positive

No, I tested negative

SYMPTOM TRACKER SOLUTION

WHAT YOU ARE GETTING

- Role Based Dashboards
- Advanced XM Directory
- Case Management (Ticketing)

SOLUTION

As colleges and universities begin re-opening during the COVID-19 crisis, the Qualtrics Symptom Tracker Solution includes pre-built assessment questions and an automated point-in-time report that cover the the Universities most important safety topics.

Once the assessment is complete, employees/students will receive an automated notification indicating whether they may return to campus.

PRICING - (est. 600 total faculty/staff/)

\$8,400

-\$1,680 (20% Discount)

Total = \$6,720

IMPLEMENTATION FEE (we have multiple options)

* **\$7,000**

** Pricing can change (+/-) depending how often you sequence your distributions.*

TRACING/TESTING SOLUTION

WHAT YOU ARE GETTING

All of the items with Symptom Tracker Solution plus:

- Test appointment scheduling
- Assessment linked to test result
- Test result notification & viewing

SOLUTION

Prioritize individuals who need immediate medical attention &/or COVID-19 testing. With the Contact Tracking Solution you will be able to Streamline coordination of & help increase the capacity & efficiency of COVID-19 testing. Real-time reporting and tracking of new COVID-19 cases across campus.

Office Reopening Protocol (Resuming Non-Essential Operations)

Reopen Date: Monday, July 6

Policies Required:

- Employee Illness Policy and Agreement
- Hygiene Policy

Additional Tools needed

- Online Form - Training and Acknowledgement Agreement
- Training presentation
- Employee Symptom Tracker (or paper form substitute) - supervisors will need to confirm daily

Timeline:

Monday, June 22 Board review of policies and reopening protocol

Monday June 29

- Communication #1 to 12 month Admin Assistants of policies and protocol
- Communication #2 to 12 month Admin Assistants of return to work onsite or request for accommodations

Week of June 29 - Physical protective barriers installed. Traffic patterns marked on the floor with tape. Visuals posted for visitor directions.

Wednesday, July 1 - Friday July 3 HR responses to accommodation requests

Monday, July 6 Offices (6 schools and Bethel) reopen

Other items needed

Board philosophy for

- A) employees in required onsite roles without medical reasons for non-return
- B) employees in required onsite roles with medical reasons for non-return

Virtual work/Telework policy

Waunakee Community School District -- Reopening Framework

The Waunakee Community School District has been closed since March 13, 2020 as a result of the health emergency associated with the COVID-19 pandemic. The Forward Dane reopening plan that was launched by Public Health Madison Dane County incorporates a phased model for reopening as certain health and community metrics are met. Each subsequent phase of this plan allows for less stringent guidelines and more opportunities for schools to open their doors for students, staff, instruction and co-curricular opportunities.

To guide the school district through the complex decision making process for reopening schools, guiding principles have been developed. The Guiding Principles provide a foundation that is aligned with the beliefs and priorities of the Waunakee Community School District, to be used for planning, decision making, and actions as we work to reopen the schools during the summer and fall of 2020.

Guiding Principles for Reopening Schools

1. The Waunakee Community School District will refer to the guidelines for reopening schools as published and / or presented by the Center for Disease Control, Wisconsin Department of Health Services, Wisconsin Department of Public Instruction, and / or Public Health Madison Dane County for the safety of our students, staff, and the community.
2. The Waunakee Community School District will deliver excellent instructional programs to meet the educational needs of all students in whatever format and mode is required.
3. The Waunakee Community School District will identify adaptable, flexible scenarios to re-open our programs and schools and meet the unique needs of students and staff.
4. The Waunakee Community School District will enhance our capability to provide engaging remote learning with students at the center of our teaching and learning.
5. The Waunakee Community School District will preserve community and provide support for students and families to assist with their wellbeing and social emotional needs.
6. The Waunakee Community School District will consider issues from an equity lens as part of the decision making process.
7. The Waunakee Community School District will solicit input from staff and parents on key components of reopening plans.
8. The Waunakee Community School District will inform families, staff, and students of our timelines, plans, and decisions with advance notice whenever possible.
9. The Waunakee Community School District will assess and align resources to support these principles to reflect current reality and logistical feasibility.

Organizing Framework

The Guiding Principles will be applied to an Organizational Framework that serves as the foundation to articulate the “Categories of Work” for reopening schools to students, staff, and community. The Categories of Work are part of the DRAFT DPI Returning to School Plan and are described in the following table:.

Category of Work	Description of Each Category of Work	Point of Contact
Governance	Essential actions that will foster a shared understanding of goals, responsibilities, and accountability	Randy Guttenberg
Infection Control / Mitigation	Essential actions to prevent or minimize further or future school closures due to COVID-19 or other communicable diseases.	Kurt Eley and John Cramer
Mental Health/Student Wellness	Essential actions to support the mental and emotional health of all students and staff.	Chris Mand
Teaching and Learning	Essential actions to create flexible, modular learning that promotes coherence with grade-level standards.	Tim Schell and Amy Johnson
Special Education	Essential actions to ensure individualized supports are effectively planned for and implemented when students return to school buildings	Kurt Eley
Gifted and Talented Education	Essential actions to achieve a comprehensive understanding of gifted/talented students’ academic and social-emotional well-being when they return and to effectively transition back to instruction in the classroom.	Tim Schell
English and Bilingual Learners	Essential actions to meet the academic, linguistic, social-emotional needs of language learners.	Chris Mand

School Operations	Essential actions to ensure operations support a safe and organized transition back to classroom instruction	Steve Summers and Brian Grabarski
Out-of-School Time (OST)	Essential actions to ensure communication and processes are employed to align services and safety measures across day school and OST programs that occur in school buildings. This includes alignment of facility management processes and infection control/mitigation guidelines, as well as identified academic and social and emotional learning (SEL) needs of students and families.	Steve Summers and Brian Grabarski
Technology	Essential actions to ensure technology infrastructure, assets, and guidance support an organized transition to classroom instruction.	Herb Haubrich
Summer School and Other Summer Activities	Coordinate Summer School and other summer programs that lead up to the start of the 2020 school	Randy Guttenberg and Sheila Weihert

Governance

Planning for the fall 2020 reopening of school requires concerted plans in each of the Categories of Work over the summer of 2020. A centralized approach will be used to inform the work and maintain consistency with the school building level leadership teams.

Role and Charge of Point of Contact Administrators

Each Point of Contact for the Categories of Work will:

- Define their area of responsibility to ensure clarity.
- Serve as the point person for that Category of Work.
- Identify who needs to be part of a planning team and with whom coordination needs to occur.
- Review with their team the guiding questions that pertain to their area.
- Develop plans for their Category of Work that can then be operationalized by the Building Leadership Teams.
- Post links to their work within the Categories of Work Chart above.
- Serve as a conduit and resource to Building Leadership Teams.

Role and Charge of Building Leadership Teams

Building Leadership Teams, led by the building principal, will serve an essential function in the success of any reopening plan for fall 2020. The Building Leadership Teams will:

- Be led by the building principal.
- Consist of representative staff from a building and a parent liaison.
- Operationalize district level plans, policy, or instructions.
- Plan around building specific needs for reopening school.
- Serve as a conduit to staff on plans for the fall 2020.
- Serve as a feedback and communication loop on district plans, policies, and instructions.
- Where to begin?
 - Establish Building Leadership Team
 - Review the charge of the team and the current Public Health Guidance
 - Solicit questions from team members so they can be answered in the process.
 - Review policies for reopening and what those may mean for school operations.
 - Areas of focus -- arrival procedures, dismissal procedures, schedule changes, lunch, etc.

WCSD Planning Timeline

Policies for Reopening

To reopen school programs, the Forward Dane Plan requires that certain policies be in place. The required policies are related to Hygiene, Cleaning, Protective Measures, and Documentation of Staff Training. The links to the policies for Waunakee Community School District are as follows:

- [Written and implemented hygiene policy and procedure.](#)
- [Written and implemented cleaning policy and procedure.](#)
- [Written and implemented protective measure policy and procedure.](#)
- [Documented staff receipt, acknowledgment, or training on the policies.](#)

Additional policies and procedures for reopening include:

- [Health Guidelines for Attendance](#)
- [Daily Health Self-Check](#)
- [Draft Employee Illness Policy & Employee Health Reporting Agreement](#)

Links to Building Plans

Arboretum Elementary School

Heritage Elementary School

Prairie Elementary School

Waunakee Intermediate School

Waunakee Community Middle School
[Waunakee Community High School](#)

WCSD Fall Planning Timeline

Initial Planning	Preparation for outline of work for the June 22, 2020 Board Meeting	<ul style="list-style-type: none"> ● The Waunakee Reopening Framework will be used to outline each category of work to identify the questions that need to be answered and decisions to be made. This work will begin with: <ul style="list-style-type: none"> ○ Categories of Work -- define the category ○ Point Person ○ Review the guiding questions in the models ○ Identify who to coordinate with. ○ Plan for how to support the building planning team/principals ● Define roles of the Point Administrators, Work Teams, and Building Leadership Team ● Share initial Draft Policies ● Continue Summer Planning -- Camp K, ESY, and other potential programs for July and August.
School Board Presentation and Feedback	June 22	<ul style="list-style-type: none"> ● The Board will provide feedback on the DRAFT outline of the categories of work and the Waunakee Reopening Framework. ● The Board will provide direction on the plan for Camp K and ESY, and consider the degree that we should be open to bringing additional programs back to schools in July and August. ● Instructional Delivery Models will be shared with the Board in preparation for a parent survey.
Work Group Planning	June 23rd to July 12th	<ul style="list-style-type: none"> ● Point Person will engage work teams and start to develop plans. Engagement and feedback/communication are important in this phase of work.. ● Each Point Person for each Category of Work should develop the overarching template for their plan, so there is one master document per Category, linked to the Waunakee Reopening Framework. Supporting documents, developed by work teams, should be linked to the Category plan. ● Building Work Teams should start operationalizing the district policies, procedures, and instructions. ● Staff Survey will be sent to gauge impact for fall. ● Parent Survey will provide data on direction for the fall.
School Board Update	July 13th	<ul style="list-style-type: none"> ● Survey Results will be shared with the Board. ● Instructional Delivery Models will be presented to the Board -- Virtual, Blended Model, and Face-to-Face. Action to adopt the model based on Phase of Forward Dane Plan and other COVID-19 related factors, and survey results.
Work Groups Continue Planning for Fall 2020	July 14th to July 26th	<ul style="list-style-type: none"> ● Move to implementation planning phase as Instructional Delivery Models have been approved.
Board Presentation on Plan for Fall 2020	July 27th	<ul style="list-style-type: none"> ● Update on planning process, unforeseen challenges, and Public Health Update.
Finalize Planning for the Fall 2020	July 28th to August 9th	<ul style="list-style-type: none"> ● Continue with implementation planning and preparations for staff returning in August.

Board Presentation on Implementation Progress and Plans for When Staff Return	August 10th	<ul style="list-style-type: none"> • Final planning update to the Board before the staff return on August 20th. • Public Health Update
Prepare for the Return of Staff and Welcome Staff Back on August 20th.	August 11th to August 23rd	<ul style="list-style-type: none"> • Prepare for staff returning on August 20th.
Board Presentation on Start of School on September 1st	August 24th	<ul style="list-style-type: none"> • Update on the return of staff on August 20th. • Update on Public Health status. • Update on any plan adjustments for September 1st.
Full Implementation of Plans	August 25th to September 13th	<ul style="list-style-type: none"> • Start School
Board Presentation on Evaluation on Start of School	September 14th	<ul style="list-style-type: none"> • Update On the start of school.
Continual Monitoring and Response	September 15th -- end of COVID-19 Pandemic	<ul style="list-style-type: none"> • Monitor all aspects of the plans. • Monitor Public Health as the situation may evolve requiring a change in instructional delivery model.. • If the start of the school year instructional delivery model is a blended or virtual scenario, we will need to establish a re-entry plan when we determine we are able to return to full face-to-face instruction.

Instructional Delivery Models Planning for 2020-2021

For Board of Education
June 22, 2020



Waunakee⁷³ Community School District

Committed to Children . Committed to Community . Committed to Excellence

Planning Guided by Our Mission, Vision, and Guiding Principles

[District Mission](#)

[Vision of Teaching and Learning](#) (Revised January 2020)

[District Guiding Principles for Re-Opening](#) (May 2020)

Excellence for All Through Equitable Access, That is Adaptive, Connected, Responsive

Planning Assumptions

- We must be flexible and adaptive to be responsive to public health conditions and individual situations.
- At least most students and staff will be able to return to our school campuses in 2020-2021.
- Some students and staff will not be able to return to our school campuses on a regular basis until a vaccine is available.
- It is possible that Dane County will experience heightened outbreaks of COVID-19 that will cause Public Health Madison and Dane County to revert to earlier, more restrictive, phases of the Forward Dane plan.
- The timeline for general availability of a vaccine or vaccines that will allow a return to pre-COVID-19 normal conditions is currently unknown.

Instructional Model Planning

- Academic excellence and acceleration of learning.
- Whole child development and supports.
- Consistency and alignment
 - Within models
 - Across models
 - Across schools
- Flexibility between all-remote, hybrid, and in-person instruction.
- Instructional models
- Expectations for remote learning (Moving from emergency to excellence)
- Core content areas
- Encores and electives
- Intervention and multi-level supports₇₆
- Coordination with Special Education, EL, and Pathways Re-Opening

Possible Instructional Models Scenarios

<p>Remote Learning for All</p>	<p>May Shift Models Due to Guidance and Social Distancing Requirements as National and Local Public Health Conditions Evolve</p> <p>Most Likely Start to September is a Hybrid Model Even in a Hybrid Model Some Students will be Remote</p>				<p>In Person Learning for All</p>	<p>Autumn Sunrise Everyone Returns to Campuses September 2020</p>
	<p>Alternating Days</p> <p>Students attend in person one day and learn remotely the next day.</p>	<p>Alternating Weeks</p> <p>Students attend in person for a full week then rotate to a week of remote learning</p>	<p>Half /Partial Days</p> <p>Morning and Afternoon Shifts. Split of in person and remote in a day.</p>	<p>Grade Rotations</p> <p>One grade at a time in a school for spacing. All others engage in remote learning.</p>		<p>Delayed Reunion Everyone Returns to Campuses Sometime During the Year</p>
	<p style="text-align: center;">77</p>					<p>Beyond the Horizon Vaccine Delayed, No Business as Usual in 2020-2021</p>

← Continuum of Instructional Delivery: Adaptive, Connected, Responsive →

Possible Model Decision Flowchart

