

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, April 13, 2020
6:30 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

This meeting shall be conducted as a virtual meeting due to the health emergency caused by the COVID-19 pandemic and in accordance with State of Wisconsin Emergency Order #12 Safer At Home as so declared on March 24th, 2020. Accordingly:

- Board members may be participating in the meeting from remote locations through the use of communications technology.
- Public may access the meeting via live stream video at: <https://www.waunakee.k12.wi.us/district/Agendas.cfm>
- The physical location of the meeting shall be 905 Bethel Circle, Waunakee, WI
 - Only the Executive Assistant and a member of the IT team will be physically present at that location for the purpose of video production and live-streaming.
 - Public is able to attend at the meeting location, being mindful of social distancing requirements.
- Public comments related to the agenda items are to be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us prior to the Board meeting starting time. Those comments will be read by the Board President.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION - PER
WISCONSIN STATUTES 19.85 (1)(c) and (f)**

- A. Review Minutes of March 09, 2020 & April 8, 2020 Additional meeting
- B. Review Individual Teacher/Administrator Contract Recommendations, Leave Requests, Resignations and Retirements
- C. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- D. Review Individual Co-Curricular Contract Recommendations
- E. Review Summer School Contract Recommendations

IV. RETURN TO OPEN SESSION - BEGIN REGULAR AGENDA

V. BOARD DEVELOPMENT WORKSHOP

VI. APPROVAL OF MINUTES

Included in your packet you will find the minutes from the March 12, 2018 regular meeting.

- A. Review Minutes of March 09, 2020 Regular Meeting and 03/18/20 Emergency Meeting and the 4/08/20 additional meeting.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VIII. PUBLIC COMMENTS ON EVENING'S AGENDA

Public comments related to the agenda items are to be sent to Rebecca McDonough at district _administrator@waunakee.k12.wi.us prior to the Board meeting starting time. Those comments will be read by the Board President.

IX. BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
2. Spring Election Update
The Canvass of the April 7th Election Results will take place on Tuesday, April 14th. Rebecca will announce the results to the Board and to the candidates once the canvass is complete.
3. Ad Hoc Committee Application
At a previous Board Meeting, an Ad Hoc Committee focusing on Equity was approved for establishment. Mike Brandt has put together an application form for membership to this committee and it is attached for your review, discussion, and consideration.

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Policy Committee

1. Consideration/Review for First Reading of 100 Series Policies
The entire 100 Series Policies are included in the Extra Tab in Board Book for your review. No action is required on Monday as this constitutes the first reading of these policies. The attachments associated to this agenda item are a spreadsheet representation of the policies and the action that was taken with each policy. The Policy Committee has reviewed these policies and is recommending them to the Board for consideration.
2. Consideration of 2nd reading of Policies

The following policies were reviewed as a first reading at the March Board Meeting. For Monday night they are on the agenda for a second reading and your consideration. Your action is requested.

- a. 423 Full Time Open Enrollment
- b. 443.4 Drug Free Schools
- c. 453.1 Emergency Nursing Services
- d. 453.1 Rule Emergency Nursing Services
- e. 453.4 Medication Administration to Students
- f. 453.4 Rule Medication Administration to Students Procedure
- g. 454 Child Abuse and Neglect
- h. 454 Rule Child Abuse and Neglect Reporting Procedures
- i. 522.1 Drug Free Workplace
- j. 751 Rule (1) Student Transportation Services

XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Strategic Planning

Attached please find a slide presentation that addressed the next four agenda items. Members of the administrative team will use this presentation to provide an update on Learning@Home, issues facing the school district in the business services area, consideration of approval for posting teacher positions related to growth, and options to consider for the referendum work.

The only action item we are requesting is for the posting of the teacher positions that have been outlined within this presentation related to student growth and efforts to reduce class sizes in a few areas. Before any hires are confirmed by the Board, the Budget Committee will be meeting to review the status and options associated with the first draft of the budget.

The referendum decisions do not need to be made on Monday night. We have until the May Board Meeting (May 11th) to finalize our direction. We will need to meet prior to the May Board Meeting for reorganization, and this topic could be discussed in more detail at that meeting.

1. Learning @ Home Update and Related Decision Points
2. Update on Business Services Impact of COVID-19 Closure
3. Consideration of Approval to Post for Select Positions for 2020-2021
4. Referendum Timeline and Discussion

5. Grading Practices -- Pass / Fail Update

The Board provided policy latitude at the April 8th Board Meeting for the administration to consider Pass / Fail grades for the Middle School and High School for the remainder of this school year. This item has been added to the agenda to provide the administration an opportunity to further describe this process. Attached please find copies of the communication that was sent to parents today from our Middle School and High School administration, along with a dashboard document assembled by Tim Schell. Tim Schell, Brian Borowski, Marcy Peters-Felice, and I will provide an overview of this system to the Board at Monday's meeting.

B. Administration Reports/Action Items

1. 2020-2021 Dane County New Teacher Project Shared Service Contract

The Dane County New Teacher project is a consortium of which we are a part, that focuses on the development and support of new teachers. This is a highly valuable consortium and I ask for your approval of this service agreement. The cost for our participation next year is \$10,412.

2. Announcements

XII. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of March 2020.

Please contact Steve Summers at stevesummers@waunakee.k12.wi.us if you have any questions. Thanks.

B. Finance

1. Monthly Finance Reports

Attached you will find the Cash Reconciliation Report for February 2020 and the Budget Status Report as of March 31, 2020. Please note the Budget Status Report was revised in November to provide more detail. This report has been revised to better align with the District's Budget Planning Process. Also attached you will find Wellness Clinic financial report and Dean/SSM Wellness Clinic Report for February 2020. Please contact Steve Summers at stevesummers@waunakee.k12.wi.us if you have any questions. Thanks.

C. Gifts and Field Trips

1. Gifts

a. Scholarship donation from Mischler Family

2. Field Trips

D. Approve Individual Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

E. Approve Summer School Contract Recommendations

XIII. BOARD BUSINESS

A. Board Reorganization

For the Board Reorganization, Rebecca will provide all Board Members with a document to choose their committee preferences. Once the election is finalized, this document will be circulated.

B. Correspondence

XIV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Board Meeting

B. Special Meetings

C. Budget Committee

D. Co-Curricular Committee

E. Curriculum Committee

F. Facilities Committee

G. Insurance Committee

H. Human Resources Committee

I. Policy Committee

J. Goals & Objectives Committee

XV. **RETURN TO CLOSED SESSION** - (if necessary) to complete agenda as listed under Agenda Item III

XVI. **RETURN TO OPEN SESSION**

XVII. **ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

XVIII. **ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”