

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION FACILITY COMMITTEE MEETING**

Tuesday, February 4, 2020

4:00 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPROVE AGENDA**
- IV. **PUBLIC COMMENTS**
- V. **UPDATE ON SOCCER STADIUM PLANNING AND FUNDRAISING**

The purpose of this agenda item is to provide an update on the soccer stadium project. Members of the fundraising team have been invited to share information with the committee on their progress to date. Please recall that the Full Board has asked the Budget Committee to review options for paying for the cost equivalent of a grass field. The Budget Committee is discussing that item at their meeting on February 4th.
- VI. **CONSIDERATION OF CAPITAL PROJECTS BUDGET FOR 2019-2020 and 2020-2021**

The purpose of this agenda item is to provide an update on the Capital Projects budget and to request approval for designated projects for the 2020-2021 school year. Attached please find two documents. The first is a review of the projects that have been approved for 2019-2020. The second attachment includes information on capital projects being recommended for 2020-2021.

For 2019-2020 you will notice that we have a remaining balance of \$40,628. John Cramer would like to discuss with the Board options for district needs that he would like to address yet within the current fiscal year.

For 2020-2021 you will find a list of project requests that are aligned with the highest priority items from the 20-year Facility Maintenance Plan, and some items that arose in the last year that need immediate attention. Also, the \$525,000 budget amount was determined by the annual allocation in John Cramer's budget for facility needs. These funds reside in Fund 41 and for the 2020-2021 school year Fund 41 will begin with a balance of approximately \$2.3M.

Please note, John has projects listed that total an amount greater than \$525,000 that he wants to bring to your attention and discuss how we would like to address them moving forward. We have funds to go beyond the \$525,000 annual target, and we can discuss moving items into the referendum effort.

When you read the attached spreadsheet for 20-21 you will notice a column that shows if the requested item was documented in the Facility Maintenance Plan (FMP) and the remaining years for that item per that plan. Many of the items are several years past their determined lifespan, and some have been moved forward based on John's analysis.

At a minimum, we request consideration/approval of the projects allocated within the \$525,000 budget so that John can begin aligning these projects for next year.

John will spend time going through each spreadsheet in detail and explain his analysis, rationale, and options for saving costs.

VII. REFERENDUM PLANNING -- FACILITY MAINTENANCE

The purpose for this agenda item is to begin working with the Committee on the District Facility Maintenance Needs that you want to include in a Fall 2020 Referendum. John Cramer will be displaying and working live with the 20-year Facility Maintenance Plan and use that as the base for this discussion. Attached please find a sample analysis/query of immediate needs at the current Middle School. We would like to use this sample to determine our agreed upon methodology for selecting projected projects for a 2020 referendum. Your feedback from our dialog will inform John's next steps to apply an agreed upon methodology to bring back projects and projected costs for each building and area in the school district.

As a reminder, we do not need to specify in the referendum question each project, but we do need to articulate a dollar value to meet our needs.

VIII. FUTURE MEETINGS

A. Update on Baseball Field Improvements

Aaron May, Spencer Lee, and a parent representative will attend a future meeting to provide an update on the on-going baseball projects.

1. New sound system
2. New Batting Cage for JV Field

3. Improvements to the bating cage area at the V field

IX. **ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”