

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION BUDGET COMMITTEE MEETING**

Wednesday, December 4, 2019

4:00 PM

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**AGENDA**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPROVAL OF AGENDA**
- IV. **PUBLIC COMMENTS**
- V. **2019-2020 BUDGET**

A. Contingency Budget

The purpose of this agenda item is to review the status of the contingency budget for the 2019-20 school year. Administration will review a lightning strike at Heritage Elementary School and how that is connected to our property insurance policy and the District contingency budget. In addition, there is the likelihood of expenditures occurring at Heritage Elementary School for second grade staffing.

If you have any questions please contact Steve Summers at [stevesummers@waunakee.k12.wi.us](mailto:stevesummers@waunakee.k12.wi.us) or 608-849-2000 ext 8012.

B. Actuarial Study

The purpose of this agenda item is to review the actuarial study for our post employment benefits. Attached please find the recently completed actuarial study. Administration will review this study in comparison to the last study. In addition, Administration will be seeking feedback from the Budget Committee on the budget implications for 2019-20 and beyond.

If you have any questions please contact Steve Summers at [stevesummers@waunakee.k12.wi.us](mailto:stevesummers@waunakee.k12.wi.us) or 608-849-2000 ext 8012.

C. Transportation

The purpose of this agenda item is to have a discussion on transportation expenditures for the 2019-20 school year. Administration would like feedback from the Budget Committee on options for providing individualized student transportation. Individualized student transportation can occur for a variety of

reasons, including homelessness, a special education IEP, 504 plans, etc.

If you have any questions please contact Steve Summers at stevesummers@waunakee.k12.wi.us or 608-849-2000 ext 8012.

## **VI. 2020-2021 BUDGET PLANNING**

### **A. Review Timeline**

The purpose of this agenda item is to review a draft of the budget timeline for the 2020-21 school year. Attached please find a draft timeline. Administration is seeking feedback on the engagement opportunities surrounding the development of the 2020-21 budget.

If you have any questions please contact Steve Summers at stevesummers@waunakee.k12.wi.us or 608-849-2000 ext 8012.

### **B. Summer Science Program**

The purpose of this agenda item is to review the summer science program fees for the 2020-21 school year. Attached please find documents from Sheila Weihert for your review. Administration will be requesting Budget Committee feedback on this topic.

If you have any questions please contact Steve Summers at stevesummers@waunakee.k12.wi.us or 608-849-2000 ext 8012.

## **VII. DISCUSSION/ACTION ON PROPOSALS**

## **VIII. OTHER ITEMS FOR DISCUSSION**

### **A. 2018-19 Audit**

The purpose of this agenda item is to review the 2018-19 audit. Attached please find the audit financial statements and the audit communication letter to the School Board. Administration will review these documents with the Committee.

If you have any questions please contact Steve Summers at stevesummers@waunakee.k12.wi.us or 608-849-2000 ext 8012.

### **B. Financial Advisor Services**

The purpose of this agenda item is to discuss financial advisor services for a potential referendum process. Attached please find information on financial advisor services. Administration will review these attachments at the meeting and will seek Budget Committee feedback on these services.

If you have any questions please contact Steve Summers at stevesummers@waunakee.k12.wi.us or 608-849-2000 ext 8012.

**IX. FUTURE AGENDA ITEMS**

**X. ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”